



OFFICE OF HIGHER EDUCATION
Office of College and University Evaluation
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March 15, 2023

To: Deans and Directors of Institutions of Higher Education Offering School Counselor Education Programs

From: Emily Sutherland, Director *Emily J. Sutherland*

Subject: Attestation Form Regarding Certain Coursework/Training for School Counselor Education Programs Leading to Initial and/or Professional Certification

At its May 2017 meeting, the Board of Regents established new Initial and Professional School Counselor certificates and the registration requirements for school counselor education programs that lead to these certificates. Institutions wanting to prepare candidates in one or more school counselor education programs on or after September 1, 2021 needed to submit an application to register these programs leading to an Initial and/or Professional certificate under section 52.21(d) of the Commissioner's regulations.

Coursework or Training in Three Areas

The Department has recognized that the school counselor education program requirements in the regulations do not include coursework or training in the following three areas, which are required for school counselor certification:

- School violence prevention and intervention,
- Social patterns of harassment, bullying and discrimination, and
- Identification and reporting of suspected child abuse or maltreatment.

School counselor education programs leading to Provisional and/or Permanent School Counselor certification were required to include coursework or training in the first two areas as part of their curriculum. While many school counselor education programs leading to Initial and/or Professional School Counselor certification currently include coursework or training in one or more of these three areas as part of their curriculum, some programs may not.

Regulation Changes

At the March 2023 Board of Regents meeting, the Department [proposed a revision](#) to the registration requirements for school counselor education programs leading to Initial and/or Professional certification. The proposal aligns the registration requirements for school counselor education programs with those of teacher and educational leadership education programs by requiring school counselor education programs to include the three coursework/training areas outlined above. If adopted, the amended regulations will require school counselor education programs to include this coursework/training in their program requirements by July 1, 2024.

Attestation Form

The Department is surveying institutions with school counselor education programs leading to Initial and/or Professional School Counselor certification to determine if they include coursework or training in one or more of these three areas as part of their curriculum. This information will be shared with the Office of Teaching Initiatives (OTI), and OTI staff will use this information when reviewing school counselor candidates' certificate applications. For example, with this information, OTI would know if a school counselor candidate completed the DASA training requirement as part of their program curriculum and thus could mark this requirement as "met" based on the institutional recommendation for School Counselor certification.

Please complete and return the attached Statement of Assurance form by April 5, 2023 to identify whether your institution currently requires coursework or training in one or more of these three areas as part of your registered school counselor education program leading to Initial and/or Professional certification. If your school counselor education program(s) leading to Initial and/or Professional certification do not currently include one or more of these areas in the curriculum, but the curriculum is revised and includes all three areas prior to the effective date of the proposed regulation changes (July 1, 2024, if adopted), please send an updated attestation form to the Office of College and University Evaluation (OCUE). OCUE will share the updated information with OTI, ensuring a smoother application process for your institution's candidates applying for school counselor certification. If you have questions, please send them to the OCUE at OCUEInfo@nysed.gov.

School counselor education programs leading to Initial and/or Professional certification that include all three areas as part of their curriculum will ensure the smoothest certificate application process for their candidates. If your school counselor candidates do not complete coursework or training in one or more of these areas as part of the curriculum (i.e., they complete the DASA workshop through an approved workshop provider outside of the program requirements), they would need to provide OTI with the appropriate documentation for workshop completion in order to obtain certification.

Attachment



NEW YORK STATE EDUCATION DEPARTMENT
Office of Higher Education
Office of College and University Evaluation

School Counselor Education Programs - Coursework/Training Attestation Form

Institution Name:		Date:
Address (Street, City, Zip Code):		
Dean/Director or Designee of Teacher Education Programs: (Last Name, First Name, Dr./Mr./Ms.)		Title:
Telephone Number:	Fax Number:	E-mail Address:

Certification of Dean/Director or Designee of Educator Preparation Programs at Institutions of Higher Education Offering Programs Leading to Initial and/or Professional School Counselor Certification:

Within the registered programs leading to an Initial School Counselor certificate, I hereby certify the following:

Coursework or Training	Do candidates complete the coursework/training as part of the curriculum (and not through an approved workshop provider outside of the program)? (Yes/No)
Candidates complete two clock hours of coursework or training in school violence prevention and intervention, in accordance with section 3004 of the Education Law. Such coursework or training shall include but not be limited to, study in the warning signs within a developmental and social context that relate to violence and other troubling behaviors in children; the statutes, regulations and policies relating to a safe nonviolent school climate; effective classroom management techniques and other academic supports that promote a nonviolent school climate and enhance learning; the integration of social and problem solving skill development for students within the regular curriculum; intervention techniques designed to address a school violence situation; and how to participate in an effective school/community referral process for students exhibiting violent behavior.	<input type="checkbox"/> Yes <input type="checkbox"/> No

<p>Candidates complete two clock hours of coursework or training regarding the identification and reporting of suspected child abuse or maltreatment, in accordance with the requirements of section 3004 of the Education Law.</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Candidates complete six clock hours of coursework or training on the social patterns of harassment, bullying and discrimination, in accordance with the requirements of section 14 of the Education Law.</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

Certification of the Dean/Director or Designee of Educator Preparation Programs

Signature	Date
<hr/> Type or print the name of the Dean/Director or Designee of Educator Preparation Programs	

Please complete and return the attestation by **April 5, 2023**, to OCUEEdapps@nysed.gov.