



OFFICE OF HIGHER EDUCATION

Assistant Commissioner  
The Office of Access, Equity and Community Engagement Services  
Room 960 Education Building Annex  
Albany, New York 12234

Tel: (518) 486-5202  
Fax: (518) 474-7468

**Date:** November 3, 2020

**To:** NYS P-TECH Programs

**From:** Dr. Anael Alston, Assistant Commissioner *aa*

**Re:** Additional Guidance on Repeat Coursework due to COVID-19 & Extended Time

---

The purpose of this communication is to offer additional guidance as it relates to NYS P-TECH students. At SED we recognize that there are both short term and longer-term implications arising out of the COVID-19 pandemic. As per the SED memo issued on September 1, 2020, “Subject: NYS P-TECH Repeat Course Guidance & COVID-19”, P-TECH funded programs may use P-TECH funds for its students to repeat coursework, contingent upon the conditions outlined in that memo (see <http://www.nysed.gov/common/nysed/files/ptech-memo-repeat-courses-8.31.2020.pdf>).

Additionally, while P-TECH is a six-year program, this communication authorizes the P-TECH leadership team to allow students, whose studies and credit accumulation have been negatively impacted by COVID-19, to have an additional year of eligibility. This may extend those students to a seven-year P-TECH experience.

This communication and authorization in no way represents a precedent in P-TECH policy and should not be construed in any way other than SED’s attempt to assist students impacted by COVID-19 during unprecedented times. Further, no additional funding to projects will be provided beyond the P-TECH funding award amounts as a result of such allowances. Unless notified in writing by NYSED, projects are still expected to meet enrollment requirements specified in their respective RFP.

Thank you for your continued support to the students of New York State.

Copy: William Murphy, Ph.D., Deputy Commissioner  
Program Office, NYSED