

The New York State Seal of Biliteracy Module #6: Planning to Celebrate the NYSSB



Before You Start

To Seal of Biliteracy Coordinators,

If you will be using Module 6 of the NYSSB Guidance Toolkit with your Seal of Biliteracy Committee (SBC), we recommend you take the following action prior to your meeting:

- 1. Watch the module video in advance of the committee meeting.
- 2. There are four possible ways to present the module:
 - a. viewing a video,
 - b. viewing a PowerPoint Show with audio narration,
 - c. viewing a PowerPoint show without narration and using a PDF of the script to deliver the narration yourself;
 - d. viewing a PDF of the PowerPoint slides and using a PDF of the script to deliver the narration yourself.
- 3. Decide which presentation method you will use for the SBC meeting. Please select the method that will work best for your school and presentation style.
 - a. <u>Module video</u> (a 9-minute MP4 video showing the PowerPoint with narration; can be stopped and started at will; links accessible via the agenda)
 - b. <u>PowerPoint Show with narration</u> (Click on the link; choose "Open in PowerPoint" or "Show in File Explorer"; the show will automatically open)
 - c. <u>PowerPoint Show without narration</u> (Click on the link; choose "Open in PowerPoint" or "Show in File Explorer"; the show will automatically open) + <u>PDF of the script</u>
 - d. PDF of the PowerPoint slides + PDF of the script
- 4. Locate all of the items you will need for the meeting (you may have the links ready or choose to download the items to your computer; some coordinators will prefer to print out hardcopies of the module materials to keep in a binder). The materials for module 6 include:
 - a. Module agenda (PDF)
 - b. Module video (9:03)
 - c. Module PowerPoint (PDF)
 - d. Module script (PDF)





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- e. Supplementary materials (these should be provided to each member of the SBC for use at the meeting whether in paper form or via a digital copy)
 - i. The NYSSB Handbook
 - ii. Criteria for earning the NYSSB
 - iii. Seal Request Form Template (PDF)
 - iv. Link to Seal Request Form
 - v. Sample Award Ceremony Presentation (PPT)
 - vi. Sample Award Ceremony Program (Publisher)
 - vii. Sample School NYSSB Certificate (Publisher)
 - viii. Sample Student Award Letter/Ceremony Invitation (Word)