



The New York State Seal of Biliteracy (NYSSB) Guidance Toolkit

Module #6: Celebrating the NYSSB



Module Objectives

Participants will be able to:

- Know how to fill out and submit the Seal Request Form;
- Brainstorm how, when, and where the NYSSB candidates will be celebrated at their school; and
- Identify the resources, tasks, and staff necessary for this celebration.

Module #6: Celebrating the Seal

- Submitting the Seal Request Form (template & online form)
- Planning to celebrate the NYSSB
 - Honoring NYSSB candidates
 - Student award letter/invitation to ceremony
 - School website, local newspaper article
 - Displays in school
 - School announcements
 - Promotion in World Language, ENL and ELA classes
 - Ceremony - location, roles, materials, and awards
 - Sample presentation
 - Sample program
 - Sample certificate
 - Reporting of NYSSB / Recognition on official school documents
 - Notation on graduation program
 - Notation on student's official transcript
 - ESSA Accountability Measures – graduation data (including Seal recipients) reported to the State
- Final tasks and future planning
- Questions?



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- Next meeting: _____



- Before the next Module meeting, please do the following:
 - Bring a draft of your certificate.
 - Identify the staff member who puts the notation on the transcript and graduation program.
 - Identify the staff member responsible for reporting graduation measures, including the Seal, to the State over the summer.
 - Identify when and where you will celebrate NYSSB candidates.

For more information on the NYSSB, please contact Candace Black at candace.black@nysed.gov or via phone at (518) 473-7505. New York City Department of Education schools should contact the Division of Multilingual Learners at dml@schools.nyc.gov.

[The OBEWL New York State Seal of Biliteracy website](#)

[Regional Bilingual Education Resource Network \(RBERNs\):](#)

- [NYS Language RBERN \(Statewide\)](#)
- [Capital District RBERN at Questar III BOCES](#)
- [Hudson Valley RBERN at SW BOCES](#)
- [Long Island RBERN at Eastern Suffolk BOCES](#)
- [Mid-State RBERN at OCM BOCES](#)
- [Mid-West RBERN at Monroe 2 - Orleans BOCES](#)
- [NYC RBERN at Fordham University](#)
- [RBERN West at Erie I BOCES](#)