



# The New York State Seal of Biliteracy

## Module #1: Getting Started



### Module Objectives

Participants will be able to:

- Give an overview of the NYS Seal of Biliteracy (NYSSB) to a prospective student, parent, teacher, administrator, or community member;
- Provide a reason why schools should consider creating a NYSSB program for their students;
- Explain the criteria that a student could meet to earn the NYSSB at their school;
- Explain the timeline for schools to develop a NYSSB program;
- Give an example of a potential culminating project for English or a World Language, based on criteria 1E or 2E; and
- Name the four required forms that must be submitted electronically to the Office of Bilingual Education and World Languages (OBEWL) at the New York State Education Department (NYSED) for the NYSSB.

- Welcome & Introductions - Please share:
  - Your name;
  - Your school/district;
  - Your role at school/district;
  - Where the school is in the NYSSB process; and
  - What you hope to gain from these meetings.
- The NYSSB
- Origins of the NYSSB and its evolution at both the state and national levels
- Implementation timeline overview
- [The NYSSB Handbook](#)
- Required NYSSB forms to submit to NYSED
  - [The Culminating Project Notification Form](#)
  - [The Seal Request Form](#)
  - [The End-of-Year Data Form](#)
  - [The School Notification Form](#)



# The New York State Seal of Biliteracy Module #1: Getting Started



- Identify subgroups of students
  - [Criteria for earning the NYSSB](#)
  - Pre-identify the criteria that subgroups will use to earn the NYSSB
  - Fill out the School Notification form
- The Seal of Biliteracy Committee (SBC)
    - Required members of the SBC
    - Responsibilities of the SBC
    - Pre-identify staff members who might participate.
  - Online resources
    - [New York State Seal of Biliteracy website](#)
    - National Seal of Biliteracy website: [www.sealofbiliteracy.org](http://www.sealofbiliteracy.org)
  - Questions?
  - Next meeting: \_\_\_\_\_

Before the next Module meeting, please do the following:

1. Inform your direct supervisor (e.g., principal) of Module 1 work;
2. Confirm with administration that permission is granted to offer the NYSSB in the current year;
3. Investigate the possibility of giving a brief presentation on the NYSSB to the Board of Education;
4. Identify and recruit members of SBC (Administrator, World Language Teacher, English Language Arts (ELA) Teacher, English to Speakers of Other Languages (ESOL) Teacher, School Counselor);
5. Request data needed for the School Notification form – 4 subgroups, student names/IDs and languages spoken;
6. Fill out the School Notification form template (bring to Module 2); and
7. Bring a copy of an actual diploma (to verify Seal sticker will fit).



\*\*\*



# The New York State Seal of Biliteracy Module #1: Getting Started



For more information on the NYSSB, please contact Candace Black at [candace.black@nysed.gov](mailto:candace.black@nysed.gov) or via phone at (518) 473-7505. New York City Department of Education schools should contact the Division of Multilingual Learners at [dml@schools.nyc.gov](mailto:dml@schools.nyc.gov).

[The OBEWL New York State Seal of Biliteracy website](#)

[Regional Bilingual Education Resource Network \(RBERNs\):](#)

- [NYS Language RBERN \(Statewide\)](#)
- [Capital District RBERN at Questar III BOCES](#)
- [Hudson Valley RBERN at SW BOCES](#)
- [Long Island RBERN at Eastern Suffolk BOCES](#)
- [Mid-State RBERN at OCM BOCES](#)
- [Mid-West RBERN at Monroe 2 - Orleans BOCES](#)
- [NYC RBERN at Fordham University](#)
- [RBERN West at Erie I BOCES](#)