



REVIEW CRITERIA CHECKLIST FOR POTENTIAL MATH ITEMS

The following list of criteria will be used to train item writers and then to review items for possible inclusion on test forms.

Language Appropriateness	Yes	No	n/a	Explain or Describe
1. Item: Uses grade-level vocabulary. Uses the simplest terms possible to convey information. Avoids technical terms unrelated to content.				
2. Sentence complexity well within grade expectations.				
3. Avoids ambiguous or double-meaning words.				
4. Pronouns have clear referents.				
5. Item avoids irregularly spelled words. <i>Use most common spelling of words.</i>				
6. Item can be put into Braille. Item can be translated appropriately according to the specific accommodations as outlined in universal design guidelines.				

Sensitivity/Bias	Yes	No	n/a	Explain or Describe
1. The item is free of content that might be deemed offensive to groups of students, based upon culture, religion, race, ethnicity, gender, geographic location, ability, socioeconomic status, etc.				
2. The item is free of content that contains stereotyping.				
3. The item is free of content that might unfairly advantage or disadvantage subgroups of students (ethnicity, gender, geographic location, ability, socioeconomic status, etc.) by containing unfamiliar contexts or examples, unusual names of people or places, or references to local events or issues.				

Math Art	Yes	No	n/a	Explain or Describe
1. The artwork clearly relates to the item and is important as an aspect of the problem-solving experience.				
<p>2. The details in the artwork accurately and appropriately portray numbers/concepts contained in text or in lieu of text.</p> <p><i>Items should be drawn to scale as much as possible. By default, we do not include the text "Not drawn to scale" on every item; however, if a figure is drawn and there is a distortion in the figure, it should be indicated under the art that the figure is "not drawn to scale." The degree of distortion should not be actively misleading.</i></p>				
3. Graphics are clear (symbols are highly distinguished, free from clutter, at a reasonable scale, etc.)				
<p>4. Visual load requirements are reasonable (interpreting graphic does not confuse underlying construct) and as simple as possible to present the prompt.</p> <p><i>"Visual load" refers to the amount of visual/graphic material included within a contained space. When graphics become overly busy, they break the cognitive process for different people or trip people up.</i></p>				

Item Alignment	Yes	No	n/a	Explain or Describe
<p>1. Is the item aligned to the standard to which it is written?</p> <p><i>List the primary standard to which the item is aligned and explain the degree to which there is alignment/lack of alignment.</i></p>				
<p>2. Is the item aligned to the correct secondary/tertiary standard(s)?</p>				
<p>3. The stem is reflective of the concept embedded within the standard and is representative of the goal of the standard.</p>				
<p>4. The item requires students to show understanding of key aspects of the standard.</p> <p><i>If "No," which aspects are not attended to?</i></p> <p><i>For constructed response items, it is important that the item be solved through an understanding of the key point of the standard. For example, if the language of the standard calls for "prove" or "show," items should actually involve proof to be aligned, not simply the ability to solve a related problem or perform a related manipulation.</i></p>				
<p>5. Does the question lend itself to being answered using a below-grade-level standard rather than the skills/concepts references in the on-grade-level standard?</p>				

<p>6. The item requires the student to use skills referenced in the primary standard and any additional standards listed.</p>				
<p>7. The item includes grade/course-appropriate standard numbers/variables (e.g., students are asked to solve questions using numbers/variables that are grade-appropriate).</p> <p><i>Note: This includes the parameters outlined in the PARCC Pathways document for guidance on how some standards are split across A1 and A2.</i></p>				
<p>8. The item is aligned to the correct primary Multiple Representation(s).</p> <p><i>If "No," indicate the correct MR code(s).</i></p>				
<p>9. The item expects students to use a formula that is:</p> <ul style="list-style-type: none"> - from a standard for an earlier grade level (i.e., prior knowledge); - part of the current mathematics curriculum; - not from another content area (e.g., physics). <p>If no, the formula should be in the item stem.</p> <p><i>For example, the formula for kinetic energy from physics should be included in the item stem.</i></p>				

Application/Modeling Items	Yes	No	n/a	Explain or Describe
<p>1. The item is aligned to a standard that requires modeling/application.</p> <p><i>Note: See starred items in CCSS for high school math. These items are identified as lending themselves to modeling.</i></p>				
<p>2. Does the language of the item obscure the math concept being assessed?</p> <p><i>Students should not stumble over irrelevant information.</i></p>				
<p>4. Modeling/application scenario is realistic and appropriate to the grade level (the situation is one that a reasonable person would encounter in everyday life—no stretching velvet ropes or weighing kittens in milligrams).</p> <p><i>If "No," explain why it's not.</i></p>				
<p>5. Standard does not call for modeling/application, but there is a reason for it to be represented as such.</p> <p><i>Even non-starred standards can and should involve appropriate applications where possible.</i></p>				
<p>6. Figures/numbers/concepts used in modeling/application as well as in the response are realistic (e.g., downloads cost 99 cents, the side of a house isn't 3x-32 long)</p>				
<p>7. Modeling scenario is presented in the most realistic and simple manner possible.</p>				

<p>8. Modeling/application scenario does not assume outside knowledge (e.g., approximate weight of paper, definition of a micron).</p>				
<p>9. Modeling/application scenario provides all necessary information for student to apply math concepts.</p>				
<p>10. Item does not clue students to which math strategy is needed to solve, but rather allows the student to choose a strategy to solve the item correctly.</p> <p><i>For example, we should not tell students to use Pythagorean theorem, but rather allow them to decide which approach to solving is appropriate.</i></p>				

Mathematic Correctness	Yes	No	n/a	Explain or Describe
1. The stem addresses a central math concept, either implicitly or explicitly.				
2. The math presented in stem is clear, accurate, and conceptually plausible.				
3. At least one strategy exists that is on grade level to solve the problem.				
4. If there is more than one strategy, regardless of the strategy employed, the same correct answer will be achieved.				
5. There is a rationale for the correct response that is aligned to the language of the Standards and that demonstrates knowledge and/or application of the Standards.				
6. For MCQs: Is answer Choice 1 plausible or the correct answer? <i>If not, why?</i>				
7. For MCQs: Is answer Choice 2 plausible or the correct answer? <i>If not, why?</i>				
8. For MCQs: Is answer Choice 3 plausible or the correct answer? <i>If not, why?</i>				
9. For MCQs: Is answer Choice 4 plausible or the correct answer? <i>If not, why?</i>				

Constructed Response and All Regents	Yes	No	n/a	Explain or Describe
1. The item involves a multi-step process.				
2. The item requires students to show work. <i>Work referenced in item should not be trivial (e.g., if work was not shown, it would be likely that mistakes would be made).</i>				
3. The item assesses more than computation.				
4. The item asks student to explain a concept or procedure used to solve the problem. <i>Note: Not always applicable</i>				
5. If students are asked to describe what they did, clear direction is given as to what they should describe (the theory, the rationale for the answer, the reason a strategy is wrong, etc.).				
6. The item explicitly describes what we're trying to elicit from the student.				
7. The item is presented in a manner consistent with the Application MRs. <i>Explain which one, and how it is realized.</i>				

Overarching Comments	Yes	No	Explain or Describe
1. The item is aligned to standard.			
2. The item is rigorous. <i>The math should be sound, tight, challenging, and at the appropriate level of difficulty.</i>			
3. The item is fair.			
4. The item is mathematically correct.			
5. Item is coded correctly for MR.			

Final Recommendation	Yes	No	Explain or Describe
1. Accept.			
2. Accept with Edits. <i>Are suggested edits minor (won't impact stats)?</i> <i>Note: Does not apply if at final typesetting phase</i>			
3. Reject.			