



Director of Test Administration
Office of State Assessment

January 2025

TO: Principals of Secondary Schools in New York City

FROM: Clara DeSorbo *Clara DeSorbo*

SUBJECT: Regional Centers for the January 2025 Regents Examination Period

Emergency supplies of examination booklets will be located at the regional centers listed below. These centers are intended to provide examination booklets for last-minute emergencies when copies cannot be obtained from the Department. The officials in charge are authorized to release examination booklets *only* on the day of the examination. Only materials for morning examinations will be released in the morning; materials for afternoon examinations may be released any time after 11:00 a.m. Scoring materials for the restricted Regents Examination in Physical Setting/Physics will not be released until after the Uniform Statewide Admission Deadline (10:00 a.m. for morning examinations; 2:00 p.m. for afternoon examinations). Scoring materials for all other examinations will be made available on the Department's website at approximately 11:00 a.m. for morning examinations and at approximately 3:00 p.m. for afternoon examinations on the scheduled administration date.

Please contact the official in charge of the center before sending a representative to pick up examination materials. The person sent to pick up an emergency supply of examination materials must present authorization written on school letterhead stationery and signed by the principal. The authorization must identify the person picking up the materials and list the specific materials requested. The school representative obtaining examination materials must provide identification with a photograph and must countersign the authorization letter and leave it with the official in charge of the center.

MANHATTAN

80. Jonathan Ortiz
MLK, Jr. Educational Campus
122 Amsterdam Avenue, Rm. 205E
jortiz23@schools.nyc.gov

BRONX

81. Yuk Fung Lam
Herbert Lehman HS
3000 East Tremont Avenue
ylam2@schools.nyc.gov

BROOKLYN

82. Laura Dalla Betta
Sunset Park HS
153 35th Street/Rm. B08A
ldallabetta@schools.nyc.gov

QUEENS

84. Barbara Marcisak
Francis Lewis High School
58–20 Utopia Parkway
bmarcis@schools.nyc.gov

86. Office of Assessment
44–36 Vernon Blvd., Room 209
regents@schools.nyc.gov

STATEN ISLAND

85. Ed Lam
Petrides Educational Complex
715 Ocean Terrace
Bldg. A, Rm. A114
elam2@schools.nyc.gov