



BUREAU CHIEF
Office of State Assessment

August 2023

TO: Principals of Secondary Schools in New York City

FROM: Clara DeSorbo *Clara DeSorbo*

SUBJECT: Regional Centers for the August 2023 Regents Examination Period

Emergency supplies of examination booklets will be located at the regional centers listed below. These centers are intended to provide examination booklets for last-minute emergencies when copies cannot be obtained from the Department. The officials in charge are authorized to release examination booklets *only* on the day of the examination. Only materials for morning examinations will be released in the morning; materials for afternoon examinations may be released any time after 10:30 a.m. [Scoring materials](#) for all examinations will be made available on the Department's website at approximately 11:00 a.m. for morning examinations and at approximately 3:00 p.m. for afternoon examinations on the scheduled administration date.

Please contact the official in charge of the center before sending a representative to pick up examination materials. The person sent to pick up an emergency supply of examination materials must present authorization written on school letterhead stationery and signed by the principal. The authorization must identify the person picking up the materials and list the specific materials requested. The school representative obtaining examination materials must provide identification with a photograph and must countersign the authorization letter and leave it with the official in charge of the center.

80. MANHATTAN

Jonathan Ortiz
MLK, Jr., Educational Campus
122 Amsterdam Avenue, Room 205E
jortiz23@schools.nyc.gov

81. BRONX

Yuk Fung Lam
Herbert Lehman HS
3000 East Tremont Avenue
[ylam2@schools.nyc.gov](mailto:yfam2@schools.nyc.gov)

83. BROOKLYN

Laura Dalla Betta
Sunset Park HS
153 35th Street, Room B08A
ldallabetta@schools.nyc.gov

84. QUEENS

Barbara Marcisak
Francis Lewis High School
58-20 Utopia Parkway
bmarcis@schools.nyc.gov

85. STATEN ISLAND

Edward Lam
Petrides Educational Complex
715 Ocean Terrace
Bldg. A, Rm. A114
elam2@schools.nyc.gov