

**Commissioner's Advisory Panel for Special Education Services (CAP)  
November 2-3, 2023, Meeting Agenda**

**THURSDAY, NOVEMBER 2, 2023 (11:00 A.M. - 4:30 P.M.)**

<b>WHAT</b>	<b>RESULTS</b>	<b>WHO</b>	<b>TIME</b>
<b>General Business</b>	<ul style="list-style-type: none"> <li>Welcome &amp; Call to Order</li> <li>Membership Updates and Introduction of New Members</li> <li>Member Attendance</li> <li>Review of Agenda</li> <li>Orientation and Review of CAP Responsibilities</li> </ul>	Danielle Williams, CAP Chairperson Dawn Kalleberg, CAP Designee (NYSED)	11:00 a.m. - 12:00 p.m.
<b>Old Business</b>	<ul style="list-style-type: none"> <li>Review and Approval of May 2023 Minutes</li> <li>Discussion of Outstanding Items from the May 2023 Meeting</li> </ul>	Chairperson Williams Kristin Dudek, CAP Secretary	12:00 - 12:05 p.m.
<b>Executive Committee Report</b>	Update/Share-out from Executive Committee	Chairperson Williams Kristin Dudek	12:05 - 12:10 p.m.
<b>New Business</b>	Election of Officers - Vice Chairperson and Secretary	Chairperson Williams	12:10 - 12:25 p.m.
<b>Remarks from Office of Special Education Leadership</b>	Opening Remarks and Office of Special Education (OSE) Updates	OSE Leadership	12:25 - 12:55 p.m.
<b>Subcommittee Assignments</b>	Provide Information on Subcommittee Membership and Role of Subcommittees	Dawn Kalleberg, Alana Wickware, CAP Designees (NYSED)	12:55 - 1:05 p.m.
<b>BREAK</b>			1:05 - 1:25 p.m.
<b>Participation of Students with Disabilities in Career and Technical Education (CTE) Programs</b>	Receive Information and Obtain member Feedback	Amy Cox, Director of Career Readiness and Workforce Partnerships (NYSED) Michael Woods, Director, CTE Technical Assistance Center of New York	1:30 - 2:30 p.m.
<b>NYSED Policy Updates</b>	New York State's Individuals with Disabilities Education Act Determination under Section 616(d) of the Individuals with Disabilities Education Act: Part B	Eileen Borden, Chief, Special Education Services (NYSED)	2:30 - 3:15 p.m.
<b>Subcommittee Meeting</b>	Subcommittee Work Time	Dawn Kalleberg Alana Wickware	3:15 - 4:00 p.m.
<b>Public Comment</b>	Receive Public Comment	Stakeholders	4:00 - 4:30 p.m.
<b>Closing</b>	Wrap-up and Recommendations	Chairperson Williams	4:30 p.m.

**Commissioner's Advisory Panel for Special Education Services  
November 2-3, 2023, Meeting Agenda**

**FRIDAY, NOVEMBER 3, 2023 (9:00 A.M. - 12:00 P.M.)**

<b>WHAT</b>	<b>RESULTS</b>	<b>WHO</b>	<b>TIME</b>
<b>General Business</b>	Welcome/Call to Order	Chairperson Williams Dawn Kalleberg	9:00 - 9:05 a.m.
<b>CAP Annual Report for 2022-2023</b>	Review and Approve the CAP Annual Report for 2022-2023	Chairperson Williams Large Group Discussion	9:05 - 9:20 a.m.
<b>Update on New York State's Due Process System</b>	<ul style="list-style-type: none"> <li>• Updates</li> <li>• Locating Decisions</li> <li>• SPP Indicator 15 Data, Target Setting and Improvement Strategies</li> </ul>	Eileen Borden, Chief of Special Education Services (NYSED) Tracy Davidson, Supervisor (NYSED) Large Group Discussion	9:20 -10:20 a.m.
<b>BREAK</b>			10:20 - 10:35 a.m.
<b>New York State Agency Representative Updates</b>	CAP Members Receive Updates from State Agencies	CAP Member State Agency Representatives	10:35 - 11:05 a.m.
<b>Subcommittee and Member Information Sharing</b>	Obtain Member Input on Unmet Needs within the State in the Education of Students with Disabilities <a href="#">[CAP By-laws, Responsibilities I.A.1.]</a>	Chairperson Williams Dawn Kalleberg Alana Wickware	11:05 - 11:50 a.m.
<b>Closing</b>	Wrap-up and Recommendations	Chairperson Williams	11:50 - 12:00 p.m.