



# **IDEA Application and Budgets: Comprehensive Coordinating Early Intervening Services (CCEIS) and Coordinating Early Intervening Services**

**Tips to avoid delays in grant approval for districts  
mandated to allocate for CCEIS or districts  
optionally allocating funds to CEIS**

# What Is CEIS?

- Coordinated Early Intervening Services is a provision in the Individuals with Disabilities Education Act designed to address issues of disproportionality in school districts. ([34 CFR 300.226](#) for Voluntary Coordinated Early Intervening Services and [34 CFR 300.646](#) for Mandatory Comprehensive Coordinated Early Intervening Services.)
- CEIS are services provided to students K-12 (with an emphasis on K-3) who are not currently identified as needing special education or related services, but who need academic and behavioral supports to succeed in a general education environment.

# Reasons Districts Are Mandated to Allocate for CCEIS

- Districts are mandated to reserve and expend exactly 15% of their annual IDEA 611 and 619 allocation when there is significant disproportionality identified based on race and ethnicity with respect to:
  - 1) The identification of children as children with disabilities, including the identification of children as children with disabilities in accordance with a particular impairment.
  - 2) The placement in particular educational settings of these children; and
  - 3) The incidence, duration, and type of disciplinary actions, including suspensions and expulsions.
- Source: [34 CFR 300.646](#)

# Allocations to CCEIS and CEIS

- Districts mandated to allocate funds towards CCEIS must allocate exactly 15% of both the Section 611 and 619 total district annual allocation towards CCEIS.
- Districts who are not mandated may optionally allocate up to 15% of the Section 611 and 619 total district annual allocation towards CEIS.

# Uses of CCEIS/CEIS Allocations

- CCEIS/CEIS set-aside must be used for general education and not for special education.
- For districts that are mandated to allocate for CCEIS, the CCEIS allocation must be used towards goods and services that reduce/mitigate the disproportionality issue(s) that caused the district to be mandated for CCEIS.
- Optional CEIS may be used toward strategies to reduce the number of children identified as needing special education services in the district.

# Examples of Allowable Items for CCEIS/CEIS

- Staff training on the identification of special education students and strategies on how to prevent identifying students as needing special education services through providing academic and behavioral supports.
- Remedial scientifically based literacy instruction (such as RtI) programs.
- Programs/items that address behavioral issues (for districts identified for disproportionate suspensions).

# Examples of Non-Allowable Items for CCEIS/CEIS

- Special Education services
- Evaluations to identify students in need of special education
- Equipment and High-risk supplies and materials such as computers, iPads (tablets), smartboards, etc. (Rare exceptions made on a case-by-case basis)
- Items that do not address issues of disproportionality

# Tips for Completing the IDEA Application and Budgets for CCEIS/CEIS

- Complete one CCEIS Calculation Worksheet for both Section 611 and Section 619 if mandated for CCEIS. Optional CEIS districts may opt for 611 only, 619 only or both.
- Districts mandated for CCEIS must ensure that they allocate exactly 15% of their 611 and 619 total annual allocation towards CCEIS. Optional CEIS districts may allocate no more than 15% of their total annual 611 and 619 allocation.



# Tips for Completing the IDEA Application and Budgets for CCEIS/CEIS (continued)

- Districts should ensure that their CCEIS Calculation Worksheet add up exactly to the total.
- Items listed on the CCEIS/CEIS Calculation Worksheet must have a matching entry on the FS-10 budget for each grant. For example, if a reading program for \$ 5,000 is listed on the CEIS Calculation Worksheet for 611, a corresponding entry must be made on the Section 611 FS-10 budget.

## For Further Technical Assistance:

- Call the IDEA Grants Team at 518-486-4662
- Or email: [IDEA@nysed.gov](mailto:IDEA@nysed.gov)