

Regional Plan & Recommendations

Template for District Superintendents

Final Plan Due to NYSED by October 01, 2025

Overview & Instructions

The District Superintendent, in collaboration with the component districts, will facilitate the writing of the final regional plan and recommendations based on data and ideas discussed at the convenings. The regional plan has two parts:

- **Part 1: Regional Activity Plan** – Items the districts have agreed to work on together, that were identified and generated by the local school districts themselves.
- **Part 2: Regional Ideas & Recommendations** – Items the districts would consider pursuing in their region *if* they had additional resources, legislative changes, or regulatory changes.

The regional plans and recommendations seek to highlight the work local school districts are already doing, uplift the work they are planning to do, and identify the resources and supports they need to carry out their plans—especially those resources and support they wish to recommend that NYSED consider in shaping budget and legislative priorities and/or changes in policy or regulation. **Only information that local districts want to share should be included in the final regional plan.**

Instructions

For each part of the regional plan, districts will follow the prompts to describe each activity item (Part 1) and recommendation item (Part 2). There is no limit to the number of items that may be included in either part of the regional plan. Items in Part 1 should be numbered starting at 1.1. (1.2., 1.3., 1.4., etc.) and items in Part 2 should be numbered starting at 2.1. (2.2., 2.3., 2.4., etc.). Individual districts must certify that they have agreed to participate in any activity item for which they are listed. In their certification, the district must cite the specific item number(s) for which they have agreed.

The completed regional plan should be submitted to regionalization@nysed.gov.

Regional Plan & Recommendations

Name of Sole Supervisory District: _____

District Superintendent's Narrative & Reflection

In this section, the District Superintendent should (1) provide a brief narrative on the content of the regional activity plan and (2) share their reflections on the regional ideas and recommendations.

1. **Narrative.** Briefly describe the regional plan and recommendations. Feel free to include any data that your region used in their conversations.

2. **Reflection.** Provide any reflections you have on the regionalization planning process.

Part 1: Regional Activity Plan

Identify and describe each activity, its rationale, and the districts that have agreed to work together on this item. Include as many or as few items as identified and agreed to by local school districts in the region.

Item 1.1.

- a. **Activity.** Identify and describe the activity, its proposed implementation plan, and anticipated outcomes.

- b. **Rationale.** Describe the rationale for pursuing this activity, including how it would benefit students. To what extent, and in what ways, would this activity uplift regional strengths and address regional needs? Feel free to include any data that supports the rationale.

- c. **Participants.** List the local school districts that have agreed to work together on this item.

- d. **Non School District Partners.** List other partners for this item. (optional)

[Repeat a-d for each additional item (e.g., Item 1.2., Item 1.3., etc.). Include as many items as needed.]

Part 2: Regional Ideas & Recommendations

Identify and describe ideas for activities that local school districts would consider pursuing if they had additional resources, legislative changes, or regulatory changes—including recommendations for what supports they believe would enable them to pursue the innovation. Include as many or as few ideas and recommendations as were identified by local school districts in the region.

Item 2.1.

- a. **Idea.** Identify and describe the innovative idea that local school districts considered. Feel free to include any data that helps highlight this idea.

- b. **Benefits.** Describe how the local school districts believe this innovation would benefit students in your region as well as anticipated outcomes. Explain what regional needs the local school districts believe it would address.

- c. **Barriers.** Describe any barriers that local school districts believe impede them from pursuing this innovation in your region. Include discussion of barriers at the local, regional, and state levels, as applicable.

- d. **Recommendations.** Propose additional resources, legislative changes, or regulatory changes that the local school districts believe would enable them to pursue this innovation in your region.

[Repeat a-d for each additional item (e.g., Item 2.2., Item 2.3., etc.). Include as many items as needed.]

District Certification

By signing below, the superintendent or designee certifies that this regional plan accurately identifies and represents the extent of participation for their district to which they, in consultation with their board of education, have agreed. The district cannot be required to participate in any items except those to which they have agreed, as certified below.

Each district must provide certification consisting of their superintendent or designee's signature, the date, and a complete list of the item numbers to which their district has agreed.

Name of District: _____

List of Agreed Items: _____

I hereby certify that this district has agreed to participate in the items listed.

Signature

Date

[Include sign-off from each participating district.]