

Professional Development for Religious and Independent School Teachers

Nonmatriculated Application Instructions

Spring 2026

As an eligible non-public teacher, you can take select graduate-level online and blended courses for professional development. To do so, you must apply as a nonmatriculated (non-degree) graduate student:

- The nonmatriculated application deadline for spring 2026 is December 26, 2025.
- The link to the online application is below. Under the Academic Plans section, answer **Yes** to **Title II Part A Partnership**.

<https://sunyempire.edu/academics/take-a-class/graduate-nondegree-courses.html>

- Request to have an official **undergraduate transcript** showing the conferral date of your bachelor's degree to:

Empire State University
Admissions Office
111 West Ave.
Saratoga Springs, NY 12866

- Visit [Title II Part A Partnership | Empire State University](#) to download and complete electronic forms (Employment Verification, Student Eligibility Agreement, Student Release)
- Email TitleIIa@SUNYEmpire.edu to submit your completed forms.

Once your online application, official bachelor's degree transcripts, and three Title IIa electronic forms have been received, you will be sent an email with the next steps for registration. Spring 2026 registration closes on January 11 and the term begins on January 12. After your registration is complete, Student Accounts will apply Title IIa funds to your account for qualifying coursework.

Questions?

Contact Graduate Studies at 518-587-2100, ext. 2429, or TitleIIa@sunyempire.edu

