

**Professional Development for Religious and Independent School Teachers**  
**Application Instructions**  
**2024/2025**

As an eligible teacher, you can take select online courses through the University at Buffalo's Graduate School of Education for professional development. To do so, you must apply for non-degree status with the Graduate School of Education. Please follow the steps below:

**1. Complete an online application for non-degree status:**

Deadlines\*

- Summer 2024 courses: May 20, 2024 (classes begin 5/28/2024)
- Fall 2024 courses: August 20, 2024 (classes begin 8/26/2024)

\*Deadlines are based on availability of funding and are subject to change

Complete the application and view available courses at [ed.buffalo.edu/prof-development](https://ed.buffalo.edu/prof-development)

- Upload a **copy of your undergraduate transcript** (an unofficial copy is acceptable) showing the conferral date of your bachelor's degree
- Upload **proof of your employment** at an eligible religious or independent school (letter from your school leader, copy of ID card, current paystub, etc...)

**2. Wait for review:** Once your online application and bachelor's degree transcripts have been received, your application will be reviewed.

**3. Enroll:** Once you have been granted non-degree status, you will receive information on the next steps for enrollment, including submission of a required form confirming your course selection(s).

**Questions?**

Contact the Office of Graduate Admission at [gse-apply@buffalo.edu](mailto:gse-apply@buffalo.edu) or 716-645-2110.