

# Master Schedule Selection Tool



Office of Religious & Independent  
School Support (ORISS)

# Overview: Master Schedule Selection Tool

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**Purpose:** provide a resource to help Religious & Independent Schools identify their Master-Schedule-Type for ORISS Funding Opportunity programs.



**Get Started:** conduct an assessment to identify key attributes of your school's Master Schedule. Using the key attributes, compare/contrast with Master-Schedule-Types and examples provided.



**Select:** as there are countless variations, each school's Master Schedule will likely not be an exact match. Select the schedule that shares key attributes and most closely aligns with your school's Master Schedule.



**Troubleshooting:** if your key attributes do not align with any Master-Schedule-Types provided, or if you need help selecting, please reach out to the appropriate ORISS-program (contact information at end).

# Self-Assessment: Gathering Info

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## # Academic Periods

# periods per day

Does # change day to day?



## # Terms

# terms per academic year  
This can be semesters,  
trimesters, quarters, etc.



## Period Length

# instructional minutes per  
period

Vary within a single day?

Vary day after day?



## Rotation

Same courses each day?

Do course times change?



## Flex/Advisory

# flex/advisory periods

Length of flex/advisory  
periods

# Master Schedule Models

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Types

Attributes

Examples

# 1. Standard

(Also referred to as Traditional)

# Standard Schedule Attributes:

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5-8 PERIODS



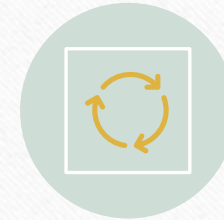
1 TERM  
PER SCHOOL  
YEAR



40-60 MINUTES  
IN LENGTH



PERIOD LENGTH:  
CONSISTENT &  
DIVIDED EVENLY



NO ROTATION

# Example #1: Standard, 6-Periods



6 PERIODS



1 TERM  
PER SCHOOL YEAR



55 MINUTES  
INSTRUCTIONAL  
PERIOD



PERIOD LENGTH:  
CONSISTENT &  
DIVIDED EVENLY



SAME CLASSES AT  
SAME TIME  
EVERYDAY

Monday - Friday			
Instructional Start Time	Instructional End Time	Period	Period Length
8:00	8:55	1st	55min
9:00	9:55	2nd	55min
10:00	10:55	3rd	55min
11:00	11:55	4th	55min
12:00	12:30	Lunch	30min
12:35	1:30	5th	55min
1:35	2:30	6th	55min

# Example #2: Standard, 7-Periods



7 PERIODS



1 TERM  
PER SCHOOL YEAR



45 MINUTES  
INSTRUCTIONAL  
PERIOD



PERIOD LENGTH:  
CONSISTENT &  
DIVIDED EVENLY



SAME CLASSES AT  
SAME TIME  
EVERYDAY

Monday-Friday			
Instructional Start Time	Instructional End Time	Period	Period Length
8:15	9:00	1st	45min.
9:05	9:50	2nd	45min.
9:55	10:40	3rd	45min.
10:45	11:30	4th	45min.
11:35	12:05	Lunch	30 min
12:15	1:00	5th	45min.
1:05	1:50	6th	45min.
1:55	2:40	7th	45min.

# Example: Standard, 8-Periods



8 PERIODS



1 TERM  
PER SCHOOL YEAR



40 MINUTES  
INSTRUCTIONAL  
PERIOD



PERIOD LENGTH:  
CONSISTENT &  
DIVIDED EVENLY



SAME CLASSES AT  
SAME TIME  
EVERYDAY

Monday-Friday			
Instructional Start Time	Instructional End Time	Period	Period Length
8:20	9:00	1st	40 min
9:05	9:45	2nd	40 min
9:50	10:30	3rd	40 min
10:35	11:00	4th	40 min
11:05	11:45	5th	40 min
11:50	12:20	Lunch	30 min
12:30	1:10	6th	40 min
1:15	1:55	7th	40 min
2:00	2:40	8th	40 min

## 2. Rotating Standard

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# Rotating Standard Schedule Attributes:

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6 PERIODS  
+ FLEX/ADVISORY



1 TERM  
PER SCHOOL YEAR



50-MINUTE PERIOD  
30-MINUTE FLEX



PERIOD LENGTH:  
CONSISTENT



SAME COURSES DAILY  
ROTATING START  
6-DAY ROTATION

# Example: Rotating Standard



6 PERIODS/SEMESTER  
+ FLEX/ADVISORY



1 TERM  
PER SCHOOL YEAR



50-MIN PERIODS  
30-MINUTE FLEX



PERIOD LENGTH:  
CONSISTENT



SAME COURSES, DAILY  
START TIME, ROTATES

Monday				Tuesday				Wednesday				Thursday				Friday			
Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length
8:30	9:20	1st	50min	8:30	9:20	6th	50min	8:30	9:20	5th	50min	8:30	9:20	4th	50min	8:30	9:20	3rd	50min
9:25	10:15	2nd	50min	9:25	10:15	1st	50min	9:25	10:15	6th	50min	9:25	10:15	5th	50min	9:25	10:15	4th	50min
10:20	11:10	3rd	50min	10:20	11:10	2nd	50min	10:20	11:10	1st	50min	10:20	11:10	6th	50min	10:20	11:10	5th	50min
11:15	12:05	4th	50min	11:15	12:05	3rd	50min	11:15	12:05	2nd	50min	11:15	12:05	1st	50min	11:15	12:05	6th	50min
12:10	12:40	Lunch	30min	12:10	12:40	Lunch	30min	12:10	12:40	Lunch	30min	12:10	12:40	Lunch	30min	12:10	12:40	Lunch	30min
12:45	1:15	Flex	30min	12:45	1:15	Flex	30min	12:45	1:15	Flex	30min	12:45	1:15	Flex	30min	12:45	1:15	Flex	30min
1:20	2:10	5th	50min	1:20	2:10	4th	50min	1:20	2:10	3rd	50min	1:20	2:10	2nd	50min	1:20	2:10	1st	50min
2:15	3:05	6th	50min	2:15	3:05	5th	50min	2:15	3:05	4th	50min	2:15	3:05	3rd	50min	2:15	3:05	2nd	50min

### 3. 4x4 Block

# 4x4 Block Schedule Attributes:

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4 PERIODS/SEMESTER  
+ FLEX/ADVISORY



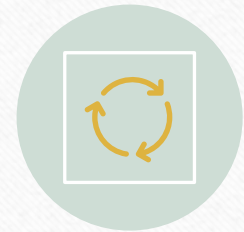
2 SEMESTERS PER  
SCHOOL YEAR



80-100-MIN BLOCKS  
30-MINUTE FLEX



PERIOD LENGTH:  
CONSISTENT



SAME COURSES, DAILY  
SAME TIME, DAILY  
(EACH SEMESTER)

# Example: 4x4 Block



4 PERIODS/SEMESTER  
+ FLEX/ADVISORY



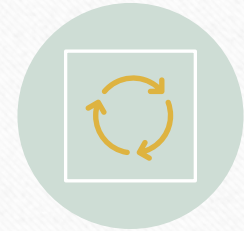
2 SEMESTERS PER  
SCHOOL YEAR



90-MIN BLOCKS  
30-MINUTE FLEX



PERIOD LENGTH:  
CONSISTENT



SAME COURSES, DAILY  
SAME TIMES, DAILY

Semester 1 Monday - Friday			
Start Time	End Time	Period	Period Length
8:15	9:45	Block 1	90 min.
9:50	11:20	Block 2	90 min.
11:25	11:55	Lunch	30 min.
12:00	12:30	Flex	30 min.
12:35	2:05	Block 3	90 min.
2:10	3:40	Block 4	90 min.

Semester 2 Monday - Friday			
Start Time	End Time	Period	Period Length
8:15	9:45	Block 5	90 min.
9:50	11:20	Block 6	90 min.
11:25	11:55	Lunch	30 min.
12:00	12:30	Flex	30 min.
12:35	2:05	Block 7	90 min.
2:10	3:40	Block 8	90 min.

## 5. Rotating 4x4 Block

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# Rotating, 4x4 Block Schedule Attributes:

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4 PERIODS  
+ FLEX/ADVISORY



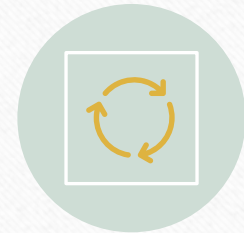
2 SEMESTERS PER  
SCHOOL YEAR



80-100-MIN BLOCKS  
30-MINUTE FLEX



PERIOD LENGTH:  
CONSISTENT



SAME 4 COURSES DAILY  
(EACH SEMESTER)  
ROTATING START TIME

# Example: Rotating, 4x4 Block



4 PERIODS/SEMESTER  
+ FLEX/ADVISORY



2 SEMESTERS PER  
SCHOOL YEAR



90-MIN BLOCKS  
30-MINUTE FLEX



PERIOD LENGTH:  
CONSISTENT



SAME COURSES, DAILY  
ROTATING COURSE TIMES

Monday Semester 1				Tuesday Semester 1				Wednesday Semester 1				Thursday Semester 1				Friday Semester 1			
Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length
8:15	9:45	Block 1	90 min.	8:15	9:45	Block 4	90 min.	8:15	9:45	Block 3	90 min.	8:15	9:45	Block 2	90 min.	8:15	9:45	Block 1	90 min.
9:50	11:20	Block 2	90 min.	9:50	11:20	Block 1	90 min.	9:50	11:20	Block 4	90 min.	9:50	11:20	Block 3	90 min.	9:50	11:20	Block 2	90 min.
11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.
12:00	12:30	Flex	30 min.	12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.
12:35	2:05	Block 3	90 min.	12:35	2:05	Block 2	90 min.	12:35	2:05	Block 1	90 min.	12:35	2:05	Block 4	90 min.	12:35	2:05	Block 3	90 min.
2:10	3:40	Block 4	90 min.	2:10	3:40	Block 3	90 min.	2:10	3:40	Block 2	90 min.	2:10	3:40	Block 1	90 min.	2:10	3:40	Block 4	90 min.

Monday Semester 2				Tuesday Semester 2				Wednesday Semester 2				Thursday Semester 2				Friday Semester 2			
Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length
8:15	9:45	Block 5	90 min.	8:15	9:45	Block 8	90 min.	8:15	9:45	Block 7	90 min.	8:15	9:45	Block 6	90 min.	8:15	9:45	Block 5	90 min.
9:50	11:20	Block 6	90 min.	9:50	11:20	Block 5	90 min.	9:50	11:20	Block 8	90 min.	9:50	11:20	Block 7	90 min.	9:50	11:20	Block 6	90 min.
11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.
12:00	12:30	Flex	30 min.	12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.
12:35	2:05	Block 7	90 min.	12:35	2:05	Block 6	90 min.	12:35	2:05	Block 5	90 min.	12:35	2:05	Block 8	90 min.	12:35	2:05	Block 7	90 min.
2:10	3:40	Block 8	90 min.	2:10	3:40	Block 7	90 min.	2:10	3:40	Block 6	90 min.	2:10	3:40	Block 5	90 min.	2:10	3:40	Block 8	90 min.

## 6. A/B Block

# A/B Block Schedule Attributes:

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8 PERIODS  
+ FLEX/ADVISORY



1 TERM  
PER SCHOOL YEAR



80-100-MIN BLOCKS  
30-MINUTE FLEX



PERIOD LENGTH:  
CONSISTENT



SAME 4 COURSES  
IN THE SAME ORDER  
EVERY OTHER DAY

# Example: A/B Block

								Week 1 Schedule											
Monday A Day				Tuesday B Day				Wednesday A Day				Thursday B Day				Friday A Day			
Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length
8:15	9:45	Block 1	90 min.	8:15	9:45	Block 5	90 min.	8:15	9:45	Block 1	90 min.	8:15	9:45	Block 5	90 min.	8:15	9:45	Block 1	90 min.
9:50	11:20	Block 2	90 min.	9:50	11:20	Block 6	90 min.	9:50	11:20	Block 2	90 min.	9:50	11:20	Block 6	90 min.	9:50	11:20	Block 2	90 min.
11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.
12:00	12:30	Flex	30 min.	12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.
12:35	2:05	Block 3	90 min.	12:35	2:05	Block 7	90 min.	12:35	2:05	Block 3	90 min.	12:35	2:05	Block 7	90 min.	12:35	2:05	Block 3	90 min.
2:10	3:40	Block 4	90 min.	2:10	3:40	Block 8	90 min.	2:10	3:40	Block 4	90 min.	2:10	3:40	Block 8	90 min.	2:10	3:40	Block 4	90 min.

								Week 2 Schedule											
Monday B Day				Tuesday A Day				Wednesday B Day				Thursday A Day				Friday B Day			
Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length
8:15	9:45	Block 5	90 min.	8:15	9:45	Block 1	90 min.	8:15	9:45	Block 5	90 min.	8:15	9:45	Block 1	90 min.	8:15	9:45	Block 5	90 min.
9:50	11:20	Block 6	90 min.	9:50	11:20	Block 2	90 min.	9:50	11:20	Block 6	90 min.	9:50	11:20	Block 2	90 min.	9:50	11:20	Block 6	90 min.
11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.	11:25	11:55	Lunch	30 min.
12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.	12:00	12:30	Flex	30 Min.
12:35	2:05	Block 7	90 min.	12:35	2:05	Block 3	90 min.	12:35	2:05	Block 7	90 min.	12:35	2:05	Block 3	90 min.	12:35	2:05	Block 7	90 min.
2:10	3:40	Block 8	90 min.	2:10	3:40	Block 4	90 min.	2:10	3:40	Block 8	90 min.	2:10	3:40	Block 4	90 min.	2:10	3:40	Block 8	90 min.

# Hybrid Models

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Blends 2 types of Master Schedules

X number of days follow one type of Master Schedule

X number of days follow another type of Master Schedule



# Hybrid #1:

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# Modified Standard

# Modified Standard Attributes:

Standard



A/B Block



5-8 PERIODS



1 TERM  
PER YEAR



40-60 MINUTES  
PERIODS



PERIOD LENGTH  
CONSISTENT



NO ROTATION



8 PERIODS  
+  
FLEX/ADVISORY



1 TERM  
PER YEAR



80-100-MIN  
BLOCKS  
  
30-MINUTE FLEX



PERIOD LENGTH:  
CONSISTENT



SAME 4 COURSES  
SAME ORDER  
EVERY OTHER  
DAY

## Notes:

5-day rotation with 3-Days of Standard Schedule and 2-Days A/B Block.  
This type of schedule requires a modified bell schedule.

# Example: Modified Standard

Standard	Mon & Wed & Fri				A / B Block	Tuesday (A Day)				Thursday (B Day)			
	Start Time	End Time	Period	Period Length		Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length
	8:20	9:00	1st	40 min		8:20	9:45	1st	85 min.	8:20	9:45	5th	85 min.
	9:05	9:45	2nd	40 min									
	9:50	10:30	3rd	40 min		9:50	11:15	2nd	85 min.	9:50	11:15	6th	85 min.
	10:35	11:15	4th	40 min									
	11:20	11:50	Lunch	30 min		11:20	11:50	Lunch	30 min.	11:20	11:50	Lunch	30 min.
	11:55	12:35	5th	40 min									
	12:40	1:20	6th	40 min		11:55	1:20	3rd	85 min.	11:55	1:20	7th	85 min.
	1:25	2:05	7th	40 min									
	2:10	2:50	8th	40 min		1:25	2:50	4th	85 min.	1:25	2:50	8th	85 min.



# Hybrid #2: Modified Block

# Modified Block Attributes:

Standard



A/B Block



5-8 PERIODS



1 TERM  
PER YEAR



40-60 MINUTES  
PERIODS



PERIOD LENGTH  
CONSISTENT



NO ROTATION



8 PERIODS  
+  
FLEX/ADVISORY



1 TERM  
PER YEAR



80-100-MIN  
BLOCKS  
  
30-MINUTE FLEX



PERIOD LENGTH:  
CONSISTENT



SAME 4 COURSES  
SAME ORDER  
EVERY OTHER  
DAY

## Notes:

5-day rotation with 1-Day of Standard Schedule AND 4-Days A/B Block.

This type of schedule requires a modified bell schedule.

# Example #1:

## Modified Block, **Monday** Standard

Standard	Monday (Standard)				A / B Block	Tue & Thur (A-Day)				Wed & Fri (B-Day)			
	Start Time	End Time	Period	Period Length		Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length
	8:20	9:00	1st	40 min		8:20	9:45	1st	85 min.	8:20	9:45	5th	85 min.
	9:05	9:45	2nd	40 min									
	9:50	10:30	3rd	40 min		9:50	11:15	2nd	85 min.	9:50	11:15	6th	85 min.
	10:35	11:15	4th	40 min									
	11:20	11:50	Lunch	30 min		11:20	11:50	Lunch	30 min.	11:20	11:50	Lunch	30 min.
	11:55	12:35	5th	40 min		11:55	1:20	3rd	85 min.	11:55	1:20	7th	85 min.
	12:40	1:20	6th	40 min									
	1:25	2:05	7th	40 min		1:25	2:50	4th	85 min.	1:25	2:50	8th	85 min.
	2:10	2:50	8th	40 min									

# Example #2:

## Modified Block, **Wednesday** Standard

A / B Block	Mon & Thur (A- Day's)			
	Start Time	End Time	Period	Period Length
	8:20	9:45	1st	85 min.
	9:50	11:15	2nd	85 min.
	11:20	11:50	Lunch	30 min.
	11:55	1:20	3rd	85 min.
	1:25	2:50	4th	85 min.
Standard	Wed (Standard)			
	Start Time	End Time	Period	Period Length
	8:20	9:00	1st	40 min
	9:05	9:45	2nd	40 min
	9:50	10:30	3rd	40 min
	10:35	11:15	4th	40 min
	11:20	11:50	Lunch	30 min
	11:55	12:35	5th	40 min
A / B Block	Tues & Frid (B-Day's)			
	Start Time	End Time	Period	Period Length
	8:20	9:45	5th	85 min.
	9:50	11:15	6th	85 min.
	11:20	11:50	Lunch	30 min.
	11:55	1:20	7th	85 min.
	1:25	2:50	8th	85 min.

# Example #3: Modified Block

## Friday Standard, with Early Dismissal

A / B Block	Mon & Wed (A-Day's)				Tue & Thur (B-Day's)			
	Start Time	End Time	Period	Period Length	Start Time	End Time	Period	Period Length
	8:20	9:45	1st	85 min.	8:20	9:45	5th	85 min.
	9:50	11:15	2nd	85 min.	9:50	11:15	6th	85 min.
	11:20	11:50	Lunch	30 min.	11:20	11:50	Lunch	30 min.
	11:55	1:20	3rd	85 min.	11:55	1:20	7th	85 min.
	1:25	2:50	4th	85 min.	1:25	2:50	8th	85 min.

Standard, Early Dismissal	Friday (A Week/B Week)			
	Start Time	End Time	Period	Period Length
	8:20	9:00	1st 5th	40 min
	9:05	9:45	2nd 6th	40 min
	9:50	10:30	3rd 7th	40 min
	10:35	11:15	4th 8th	40 min
	11:20	11:50	Lunch	30 min
	Early Dismissal - 11:50 AM			

# Atypical Models

Less common Master Schedule



# Atypical #1: Intensive Block

# Intensive Block Schedule Attributes:

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2-3 PERIODS PER  
TRIMESTER/QUARTER



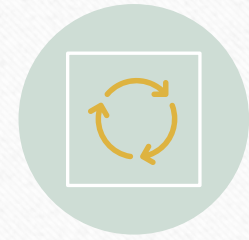
3-4 TERMS PER  
SCHOOL YEAR



120-180 MIN BLOCKS



PERIOD LENGTH:  
CONSISTENT



SAME 2-3 COURSES,  
DAILY  
(PER TERM)



# Atypical #2: Flex Mod

# Flex Mod Schedule Attributes:

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18-20 PERIODS  
PER DAY



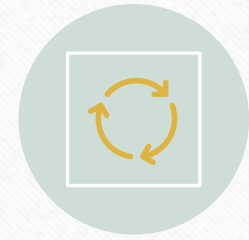
1 TERM PER  
SCHOOL YEAR



15-20 MIN  
PERIODS



PERIOD LENGTH:  
CONSISTENT



SAME COURSES,  
DAILY

# ORISS Contact

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- For AIS questions, please contact [AIS-ORISS@nysed.gov](mailto:AIS-ORISS@nysed.gov)
- For AMTS questions, please contact [AMTS-ORISS@nysed.gov](mailto:AMTS-ORISS@nysed.gov)
- For MSA/CAP questions, please contact [MSA-CAP-ORISS@nysed.gov](mailto:MSA-CAP-ORISS@nysed.gov)
- For MST questions, please contact [MST-ORISS@nysed.gov](mailto:MST-ORISS@nysed.gov)
- For NPSE questions, please contact [NPSE-ORISS@nysed.gov](mailto:NPSE-ORISS@nysed.gov)