



Program Expense	Expense List*	Submission Requirements	Notes
Books/Textbooks (AIS Subject Area- ELA or Math)	Yes	1. Invoice 2. Proof of Payment 3. Brief justification	Must be purchased (promotional/donated materials are not eligible for reimbursement). Materials must be non-religious in nature. Linked to improved instruction for AIS-targeted students. Must correspond to AIS subjects- ELA or Mathematics.
Calculators- All (i.e. traditional, scientific, graphing, etc.)	No		
Classroom Equipment & Furniture (i.e. bookshelf, whiteboards, sofa/seating, storage, etc.)	No		
Classroom Supplies (i.e. book labels, modeling clay, glitter, foam paper, etc.)	No		
Classroom Testing Materials (i.e. bubble sheets, answer sheets, etc.)	No		
Course Materials- ELA (i.e. leveled literacy/phonics, spelling flashcards, educational ELA games, reading program kits for teachers & students, writing journals etc.)	Yes	1. Invoice 2. Proof of Payment 3. Brief justification	Must be purchased (promotional/donated materials are not eligible for reimbursement). Materials must be non-religious in nature. Linked to improved instruction for AIS-targeted students. Must correspond to AIS subjects- ELA or Mathematics.
Course Materials- Math (i.e. math manipulatives, math flashcards, educational math games, digital measuring devices/scales, etc.)	Yes	1. Invoice 2. Proof of Payment 3. Brief justification	Must be purchased (promotional/donated materials are not eligible for reimbursement). Materials must be non-religious in nature. Linked to improved instruction for AIS-targeted students. Must correspond to AIS subjects- ELA or Mathematics.
Direct Services (i.e. tutors, presenters, student workshops, etc.)	No		
Field Trips	No		
Food or Drinks	No		
Hardware (i.e. Chromebooks, iPads, laptops, keyboards, etc.)	No		
Incentives/Prizes (e.g., keychains, toys)	No		
In-Classroom Coaching (Internal)	No		
In-Classroom Coaching (Provided by an outside vendor)	Yes	1. Invoice 2. Proof of Payment 3. Brief justification	Linked to improved instruction for AIS-targeted students. Must correspond to AIS subjects- ELA or Mathematics. Invoice must include: teacher(s) coached, subject area(s) coached, date(s) coaching was performed and pricing.
Professional Development (Non-AIS Subject Areas)	No		
Professional Development (Secular)	No		
Professional Development (Travel)	No		
Professional Development (AIS-Targeted Student OR AIS Subject Area- ELA or Math)	Yes	1. Invoice 2. Proof of Payment 3. Course Syllabus 4. Proof of Attendance & Completion	The course syllabus must explicitly state the course is designed to improve instruction for AIS targeted students (i.e. struggling students, non-traditional learners, low-performing, etc.) OR must correspond to an AIS subject area- ELA or Mathematics. All qualifying professional development programs must be free from religious content.
Professional Development (Graduate Courses)	Yes	1. Invoice 2. Proof of Payment 3. Course Syllabus 4. Proof of Attendance	The course syllabus must explicitly state the course is designed to improve instruction for AIS targeted students (i.e. struggling students, non-traditional learners, low-performing, etc.) OR must correspond to an AIS subject area- ELA or Mathematics. All qualifying professional development programs must be free from religious content.
Professional Organization Membership/Subscription	No		
Science Lab Materials (i.e. beakers, droppers, goggles, robotics, etc.)	No		
Science (Anything- course materials, games, assessments, etc.)	No		
Social Studies (Anything- course materials, games, assessments, etc.)	No		
Software- Assessment (diagnose & analyze academic needs and/or progress)	Yes	1. Invoice 2. Proof of Payment 3. Brief justification	Must be purchased (promotional/donated materials are not eligible for reimbursement). Materials must be non-religious in nature. Linked to improved instruction for AIS-targeted students. Must correspond to AIS subjects- ELA or Mathematics. Reimbursement will be prorated to corresponding AIS subjects (ELA or Mathematics for grades 3-8).
Software- Curriculum (creating & supporting personalized learning paths)	Yes	1. Invoice 2. Proof of Payment 3. Brief justification	Must be purchased (promotional/donated materials are not eligible for reimbursement). Materials must be non-religious in nature. Linked to improved instruction for AIS-targeted students. Must correspond to AIS subjects- ELA or Mathematics. Reimbursement will be prorated to corresponding AIS subjects (ELA or Mathematics for grades 3-8).
Software- ELA Programming (i.e. differentiated literacy, reading or spelling proficiency quizzes/games, etc.)	Yes	1. Invoice 2. Proof of Payment 3. Brief justification	Must be purchased (promotional/donated materials are not eligible for reimbursement). Materials must be non-religious in nature. Linked to improved instruction for AIS-targeted students. Must correspond to AIS subjects- ELA or Mathematics. Reimbursement will be prorated to corresponding AIS subjects (ELA or Mathematics for grades 3-8).
Software- Math Programming (i.e. differentiated lessons, proficiency quizzes/games, etc.)	Yes	1. Invoice 2. Proof of Payment 3. Brief justification	Must be purchased (promotional/donated materials are not eligible for reimbursement). Materials must be non-religious in nature. Linked to improved instruction for AIS-targeted students. Must correspond to AIS subjects- ELA or Mathematics. Reimbursement will be prorated to corresponding AIS subjects (ELA or Mathematics for grades 3-8).
Software- Student/Classroom Management (i.e. attendance, assignment tracking, grading, etc.)	No		