

New York State Student Information Repository System (SIRS) Manual

Reporting Data for the 2025–26 School Year



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Version 21.7

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Information and Reporting Services
Albany, New York 12234

Revision History

| Version | Date | Revisions |
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| Changes since last version highlighted in blue. | | |
| 21.0 | July 18, 2025 | <ul style="list-style-type: none"> • Note added re: ELL students; Compulsory Age Students Who Stop Attending, Ch. 2. • Notes added to Suspended Students, Ch. 2. • New: Statewide Universal Full Day Prekindergarten (SUFDPK). Preschool/Prekindergarten/PreK, Ch. 2; Program Service Codes and Descriptions (under Type: PreK Program), Ch. 5. • New template: Student Infraction Response, Ch. 2 & Ch. 5. • Note added re: SWD; Suspended Students, Ch. 2. • Staff Assignment template now SIRS 334; Ch. 3. • New: Staff Qualification Code for National Board-Certified Teachers; Staff Snapshot, Ch. 3 & Ch. 5. • Info added to Phone at Primary Residence data element, Ch. 4. • New data elements: Email Address (Parent); Event Identifier; Platform Type; Program Eligibility Type Code; Received Services Indicator; Response Code; Response Date; Response Duration; Response Reason; Staff Qualification Status Code; Suspended Remainder of School Year, Ch. 4. • Info added re: alternate languages for assessments; Assessment Measure Codes and Descriptions, Ch. 5. • Regents examination updates, Ch. 5. • New AP courses: AP Networking Fundamentals; AP Cybersecurity Fundamentals, Ch. 5. • New day type for attendance: Remote Day; Ch. 5. • New Program Service codes: 4010—My Sister's Keeper STEM Program (MSK); 8302—Student Residing on Reservation Land; Ch. 5. • Updates to Free Lunch Program & Reduced-Price Lunch Program; Program Service Codes & Descriptions, Ch. 5. • 86—EXEMPT code added for all regular assessments; Standard Achieved Codes & Descriptions, Ch. 5. • Revised Appendix V: Cohort Definitions. • New terms added to Appendix VI: Terms and Acronyms: Disciplinary Removal; ASES Removal by Impartial Hearing Officer; IAES Removal by School Personnel. |
| 21.1 | August 22, 2025 | <ul style="list-style-type: none"> • Clarification added to #7, Table of Reporting Responsibility for Preschool-Age and Prekindergarten Students; Ch. 2. • Update to description of Student Infraction Response template; Ch. 2. • Corrected tables: Five-Level Regents Examinations and Alternate Standard Achieved Codes for Secondary-Level Accountability for Regents with Five Performance Levels; Standard Achieved Codes and Descriptions, Ch. 5. |
| 21.2 | October 17, 2025 | <ul style="list-style-type: none"> • Snow day flexibility Day Type code: Remote. Daily Attendance, Ch. 2. • Info added to Homebound (Home-Tutored) Students, Ch. 2. • Info added re: Director of School Health Services; Staff Assignment Template, Ch. 3. • Updated data elements: Phone at Primary Residence and Student's Guardian One Name; Ch. 4. • Revised code names: IAES School and IAES IHO; Student Infraction Response table, Ch. 5. • Link to SEDCAR due dates added, Appendix I. |
| 21.3 | November 7, 2025 | <ul style="list-style-type: none"> • Additional guidance added to Partner Project Fact, Ch. 2. • Additional guidance added to Student Infraction Response, Ch. 2. • Detail added re: reporting type of disability: High School Equivalency (HSE) Students; Students with Disabilities, Ch. 2. • Info added, Staff Assignment Template, Ch. 3. |
| 21.4 | December 5, 2025 | <ul style="list-style-type: none"> • Update to Students Over 21 Years of Age, Ch. 2. • Updated data element definitions: Assessment Date of Administration; Assessment Item Response Description; Assessment Item Response |

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| | | <p>Multiple-Choice; Assessment Item Response Value Points Earned; Assessment Standard Achieved Code, Ch. 4.</p> <ul style="list-style-type: none"> Update re: partial day, Instructional Day section, Day Type Codes, Ch. 5. New: Exemptions from diploma assessment requirements including the PLAN exemption; Assessment Measure Standard Codes and Descriptions, Ch. 5. |
| 21.5 | December 19, 2025 | <ul style="list-style-type: none"> Update to District of Residence Codes section, Ch. 2. |
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| 21.7 | January 30, 2026 | <ul style="list-style-type: none"> Clarification of note for Initial Event Type Code, Data Elements, Ch. 4. Revised definition of Professional Development Indicator, Ch. 4. Added January Earth and Space Sciences Regents exam, Assessment Measure Standard Codes and Descriptions, Ch. 5. |

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Chapter 1: What is SIRS?

The New York State Student Information Repository System (SIRS) provides a single source of standardized individual student records for analysis at the local, regional, and State levels to improve student performance and to meet State and federal reporting and accountability requirements. Data in the repository are available only to users with a legitimate educational interest. Local Education Agencies (LEAs) must use this system to report certain data to the New York State Education Department (NYSED). LEAs are administrative bodies governing a school setting and include public school districts, charter schools, Religious and Independent Schools, BOCES, the New York State School for the Deaf, and the New York State School for the Blind, as well as certain State agencies (e.g., Office of Children and Family Services, Department of Corrections and Community Supervision, Office of People with Developmental Disabilities, Office of Mental Health). Approved private schools that provide educational services to court-placed students pursuant to Article 81 may also serve as an LEA and must report data using the SIRS. Religious and Independent Schools with students who participate in State assessments in elementary/middle-level English language arts (ELA), mathematics, elementary- and intermediate- level science, or secondary-level Regents exams and/or issue Regents or local diplomas must report these data using the SIRS.

Personally identifiable information (PII) in SIRS are available only to users with a legitimate educational interest.

The **New York State Student Identification System (NYSSIS)** is a key element of SIRS. NYSED developed this program to assign a stable, unique student identifier to every student reported in the SIRS. These students include all preschool students referred to the Committee on Preschool Special Education (CPSE) for determination of eligibility for preschool special education, prekindergarten through grade 12 public school students, participants in an approved High School Equivalency (HSE) program in New York State, and Religious and Independent School students whose assessment data are reported through the SIRS. Unique identifiers enhance student data reporting, improve data quality, and ensure that students can be identified longitudinally as they transfer between LEAs. In the SIRS, each student record is uniquely identified with a 10-digit NYSSIS number assigned when the student first enters a State public school, public agency, child-care institution that operates a school, or participating Religious and Independent School.

SIRS Data Reporting Levels

There are multiple data collection points within the SIRS. Most LEAs have local School Management Systems (SMSs) in which they collect student demographic, school enrollment, programs, assessment performance, and other data. Most LEAs also have finance or Human Resource (HR) systems that contain staff data. LEAs with local systems generate extracts in standardized template formats to load data into the SIRS. These data extracts may be loaded into "Level 0" or directly into "Level 1" of the SIRS. LEAs without local SMSs can manually enter data directly into Level 0.

Level 0 is a Web-based application hosted by the Regional Information Centers (RICs): South Central (SCRIC), Central New York (CNYRIC), Eastern Suffolk (includes Syracuse), Lower Hudson (LHRIC), Mid-Hudson (MHRIC), Mohawk/Madison-Oneida (MORIC), Nassau,

Northeastern (NERIC), Greater Southern Tier (GST), Wayne Finger Lakes (Edutech), Monroe, Western New York (WNYRIC) (Buffalo and Rochester). Level 0 provides LEAs with the ability to enter (or load) and validate data against New York State (NYS) data collection formatting and business rules. Level 0 may also be used to collect additional data that may not be available in electronic form, such as staff evaluation data. Validated data are exported from Level 0 in a format that can be loaded directly into the Level 1 repository.

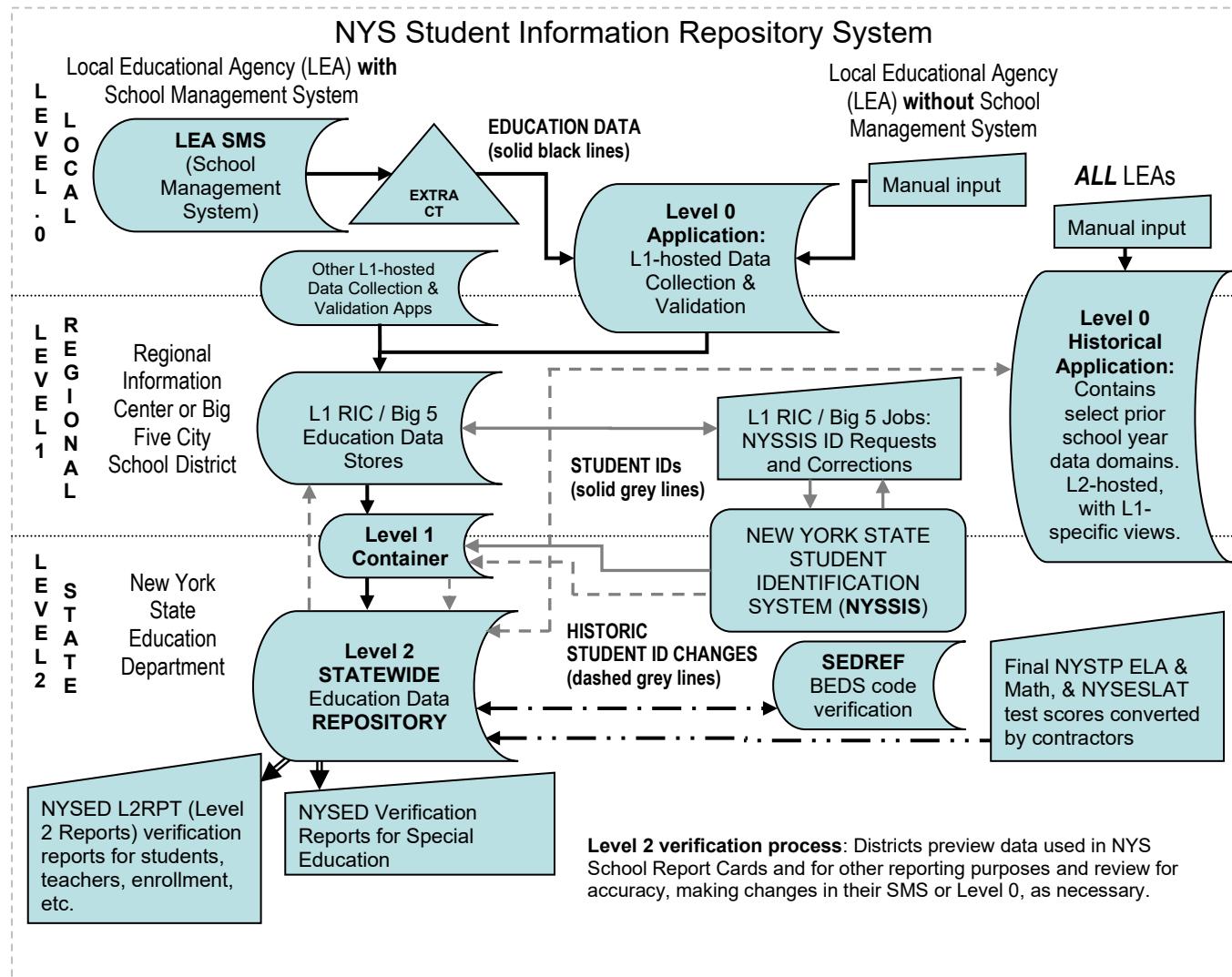
Level 0 Historical is an application that provides the sole process for updating individual student and Staff Evaluation historical data that currently resides in the data warehouse. Historical records are defined as any data warehouse record submitted prior to the current school year. The data areas currently available for view and/or update are Student (Demographic, Enrollment, Programs Fact, and Assessment Fact) and Staff Evaluation. Once authenticated as a valid user, authorized users can access SIRS school district information using district name, school year, and either local student ID or state TEACH ID as identifiers. Historical information will be displayed for the identified student and may be updated according to the Level 0 business rules that exist for each school year. Help screens are available within the application or users can contact their local Level 1 data center for additional assistance.

Level 1 is a series of regional repositories hosted by many of the local data centers: South Central RIC, Central New York RIC, Eastern Suffolk RIC (includes Syracuse), Lower Hudson RIC, MidHudson RIC, Mohawk/Madison-Oneida (MORIC), Nassau RIC, Northeastern RIC, New York City, Western New York RIC (includes Buffalo, Greater Southern Tier RIC, Monroe RIC, Rochester, and Wayne Finger Lakes RIC), and Yonkers. Level 1 repositories include, at a minimum, all the data elements defined in "Chapter 4: Data Elements" for State reporting requirements. Users of the Level 1 repositories may also include additional data elements to meet local or regional needs, including data collected for local data analysis and reporting or pre-printing scannable assessment answer sheets. The demographic data elements are also used to match existing or create new NYSSIS IDs. Data are loaded into Level 1 repositories using data templates and load plans provided by eScholar®, which define not only student demographic, enrollment, program, and assessment data that are stored in the SIRS, but also course, attendance, staff, and staff evaluation data as SIRS continues to expand. All entities that report data to the SIRS must participate in a Level 1 repository. Any LEA that is not a Level 1 data center must contract with a Level 1 data center to report data to SIRS. These repositories are used to prepare data for submission to the Level 2 repository. Data in the Level 1 repository are available only to users with a legitimate educational interest.

The **Level 2** repository is a single statewide data warehouse where all required student data from Level 1 data centers are combined. Level 2 also uses the eScholar® data warehouse system. Level 2 holds records for all students, teachers, and non-teaching professionals. In the Level 2 repository, each student record is uniquely identified with a 10-digit NYSSIS number. Currently, Level 2 provides data for many purposes including, but not limited to, developing *The New York State School Report Card*; determining the accountability status of public and charter schools and districts; reporting Institutional Master File (IMF) and Personnel Master File (PMF) data; determining teacher and principal accountability; linking student data with those of teachers and principals; meeting federal reporting requirements; informing policy decisions; and meeting other State needs for individual student data.

SIRS data are available to authorized users in: 1) the Level 2 reporting (L2RPT) environment, a statewide Web-based data reporting service hosted regionally at Level 1 data centers, which provides LEAs and other personnel with reports using data in the Level 2 Repository; 2) the PD System, a NYSED-hosted series of online reports on special education assessments and performance metrics, with timelines and details of services provided; and 3) the UIAS (Unique Identifier Audit System) reports, which focus on data quality by notifying LEAs about potential errors in select reporting rules, based on the current state of NYSSIS IDs in Level 2 enrollment records.

SIRS Data Flow



Chapter 2: Student Reporting Rules

Guidance on the Role of District Data Coordinator

Superintendents and charter school leaders are responsible for maintaining and transmitting State-required data elements in specified file formats to SIRS and other NYSED collection applications.

The SIRS began collecting data utilizing 4 data templates over a decade ago. Today, school districts, BOCES and charter schools are required to submit data using 25 different templates with varied reporting timelines and business rules.

It is extremely important to ensure accurate and complete data are reported, as it may impact State and federal funding streams (e.g., Title I, State Aid). Additionally, State and federal laws require various datasets to be included and made publicly available in State School Report Cards. This information is available on the NYSED [public data site](#).

Given data reporting responsibilities, all school districts and charter schools should employ a District Data Coordinator to oversee the coordination and transmission of data to the State while ensuring data integrity and accuracy.

To implement accurate reporting practices for individual students, staff and other data, District Data Coordinators should:

Assemble and lead a team of district personnel who have:

- expertise in the district's management information system(s) and infrastructure;
- working knowledge of current NYSED reporting requirements, including those of special populations of students (e.g., special education, migrant students, ELLs);
- knowledge of the LEA's registration materials and processes; and
- data analysis experience.

Define internal best practices to ensure data integrity and accuracy and document data collection standards that include:

- department configurations and staff responsibilities;
- alignment of the data with State codes for State and federal reporting requirements; and
- consistency across departments and functions.

Review the LEA's software systems for alignment to standards to ensure:

- flexibility of the system in terms of modifying fields or screens;
- capabilities for staff to update/change validation tables; and
- documenting processes and procedures for current and future staff.

Foster clear communication of data governance standards and NYSED data collection and verification deadlines;

Develop a data verification protocol for review of Level 0 error reports, L2RPTs, PD reports and other reports made available by NYSED to ensure that data are accurate when transferred to NYSED;

Coordinate and facilitate internal data team meetings;

Obtain authorization for appropriate school and district personnel to view student and staff records contained in the various reporting systems;

Work with administration to develop plans and establish priorities for meeting NYSED deadlines for required data;

Provide status reports regarding compliance with data collection and verification deadlines to the LEA's CEO and respond to requests for data for analysis purposes;

Identify data-related training needs for support staff;

Work with student and staff data vendors as needed;

Monitor compliance regarding data standards and maintenance of records;

Act as the liaison between the LEA and the regional Level 1 data center;

Secure certification(s) of the data by the LEA's CEO in accordance with the certification schedule set forth by NYSED;

Direct or assist in the direction of the data analysis activities and instructional improvement initiatives; and

Maintain knowledge of data collections and verification requirements by attending informational sessions provided for District Data Coordinators by Level 1 data centers.

Due to the complexity of the various data collections and the stakes associated with some data, a District Data Coordinator should possess *these preferred qualifications*:

- In-depth understanding of the data flow among source systems and various levels of the SIRS and other NYSED reporting systems;
- Understanding which data systems will serve as the source system for required data elements;
- Technical understanding of relational data (e.g., how templates may relate to one another);
- Knowledge of assessment administration and reporting timelines;
- Ability to understand, follow and communicate data security regulations and best practices to other staff;
- Flexibility to work with staff in multiple departments in resolving potential errors in all levels of the SIRS (source system reports, L0, L1, L1C, NYSSIS Near Match Queue); and

- Understanding of accountability designations (e.g., educator evaluation, BEDS, PMF).

Who Must Report Student Data Using the SIRS?

Responsibility for the education of students falls into three categories: 1) responsibility for providing general instruction; 2) accountability for performance; and 3) responsibility for determining eligibility for special education and providing appropriate special education services. For the vast majority of students — those who attend a public school in the district in which their parent or guardian resides — all three responsibilities reside with the district of residence. In these cases, the school district must provide all required student records, including all applicable program service records regardless of enrollment type and the results of all New York State assessments, using the SIRS. The following entities must report student data using the SIRS:

- all public schools and districts with instructional and/or accountability responsibility, including special act districts and charter schools;
- all schools operated by State agencies, such as the Office of Children and Family Services, Office of Mental Health, and the Department of Corrections and Community Supervision;
- all child-care institutions with affiliated schools that provide educational services pursuant to Article 81 of the Education Law (see [Approved Article 81 Private Schools](#));
- BOCES institutions (see [eScholar templates](#)) for data to be reported by BOCES);
- Religious and Independent Schools (records for parentally placed students who participate in any State assessment and records for students who receive a Regents diploma, local diploma that conforms to [Commissioner's Regulations](#), or a New York State commencement credential); and
- the New York State School for the Blind in Batavia and the New York State School for the Deaf in Rome.

When a student attends a school that is not a component of the public school district of residence, education and reporting responsibility may be divided among educational institutions. The institution responsible for reporting records for those students is determined by the following factors:

- whether the parent or guardian, the public school district, another agency, or the court placed the child, and
- in the case of students with disabilities, which institution has Committee on Special Education (CSE) or Committee on Preschool Special Education (CPSE) responsibility.

The district of residence must report all records for students whom district officials or the district CSE or CPSE placed in educational programs outside the district (e.g., BOCES, approved private schools for students with disabilities, or other educational programs). The district of residence is not responsible for reporting academic records for students placed by

parents or legal guardians or by the court or a social service agency in educational programs outside the district of residence unless it retains CSE responsibility for those students.

Public school districts and charter schools are responsible for providing general instruction and appropriate special education services for students in the categories listed below. Public school districts are also responsible for determining eligibility for special education for students in these categories. In addition, public school districts and charter schools are accountable for the performance of these students. Therefore, districts and charter schools must report all required records for students in these categories:

- All public school students in grades PreK–12 — including ungraded students with disabilities of equivalent age — enrolled at any time during the current school year, inclusive of students who left school for any reason or were suspended from school;
- Public school students with disabilities in preschool enrolled at any time during the current school year, inclusive of students who left school for any reason or were suspended from school;
- Resident students of compulsory age who were not in attendance in a public school, religious or independent school, or approved homeschooling program in the current school year. These students must be reported until the end of the school year in which they exceed compulsory school age, they no longer reside in the district, or the district has documentation that the student has entered another educational program leading to a high school diploma;
- Students who reside in the district and attend or transfer to an Alternative High School Equivalency Preparation program (AHSEP) approved under Section 100.7 of the Regulations of the Commissioner of Education. (See the [Alternative and Incarcerated Education](#) page for a list of approved high school equivalency preparation programs.)
- Students placed out-of-district by the CSE or a district official, including students with disabilities attending approved private schools for students with disabilities, State-supported schools (Section 4201), a Special Act district, or a component school of another district;
- Resident students attending a BOCES on a full-time basis;
- Resident students in equivalent-attendance programs operated by the district or BOCES;
- Resident students receiving homebound instruction who were not reported as enrolled in a district school;
- Students placed by a court or a social service agency in a residence in the school district;
- Students placed in a county jail, or a jail operated by the city of New York within district boundaries; and

- Foreign-exchange students from outside the United States who are enrolled in a New York State school.
- Public school districts have partial reporting responsibility for some students enrolled in religious or independent schools and for homeschooled students.

Note: Districts should be prepared to document for auditors that all students required to be reported have been reported. The chief school officer is responsible for verifying the accuracy of district/school data submitted to the SIRS but is strongly advised to engage a team, including but not limited to, coordinators of various federal title programs, special education programs, bilingual and English as a New Language programs, migrant programs, and homeless programs, to review data reports for accuracy.

*See Walk-in “Enrollments” later in this chapter.

Table of Reporting Responsibility for School-Age Students

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) * | Location/BEDS Code (i.e., Building of Enrollment) |
|---|---|-------------------------|---|--|
| 1) A student who attends a school within the school district of residence. | District of residence | District of residence | District of residence (Reason for Beginning Enrollment Code 0011) | Use the 12 digits of the BEDS code of the school the student attends |
| 2) A school-age student who resides in the district and is placed by a district administrator or the CSE of the school district in educational programs outside the district (such as another school district, BOCES, approved private in-State or out-of-State school, 4201 State-supported school, or Special Act school). | District of residence | District of residence | District of residence (Reason for Beginning Enrollment Code 0011) District of attendance (Reason for Beginning Enrollment Code 0055) | School building BEDS code, BOCES code (see BOCES Codes in Chapter 5: Codes and Descriptions), code of the approved private school for students with disabilities, or the code of a 4201 State-supported school. See Location Codes for Approved Special Education Services . |
| 3) A general-education student who resides in the district and attends a charter school. | Charter school | Not applicable | Charter school (Reason for Beginning Enrollment Code 0011) | Charter school BEDS code |
| 4) A student with a disability or a student who is referred to the CSE for determination of eligibility for special education services who resides in the district and attends a charter school. | Charter school | District of residence | Charter school (Reason for Beginning Enrollment Code 0011) District of residence (Reason for Beginning Enrollment Code 5905) | Charter school BEDS code |
| 5) A general-education student who resides in the district, is in approved homeschooling program. | Not applicable (but district of residence must report State | Not applicable | District of residence (Reason for Beginning Enrollment Code 0011) | First 8 digits of the district of residence BEDS code and "0888" as the last 4 digits |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) * | Location/BEDS Code (i.e., Building of Enrollment) |
|--|--|-------------------------|---|---|
| | assessment results) | | | |
| 6) A student with a disability or a student who is referred to the CSE for determination of eligibility for special education services who resides in the district and is homeschooled by parent/guardian choice. | Not applicable | District of residence | District of residence (Reason for Beginning Enrollment Code 5905) | First 8 digits of the district of residence BEDS code and "0888" as the last 4 digits |
| 7) A student who resides in the district, is "homebound" (temporary, long-term absence), and is associated with a school in the district. | District of residence | District of residence | District of residence (Reason for Beginning Enrollment Code 0011) | Use the 12 digits of the BEDS code of the school the student would attend |
| 8) A student who resides in the district, is homebound, and is not associated with a school in the district (is not expected to attend a school in the district). | District of residence | District of residence | District of residence (Reason for Beginning Enrollment Code 0011) | First 8 digits of the district of residence BEDS code and "0777" as the last 4 digits |
| 9) A general-education student who resides in the district and is placed by a parent/guardian in another public school district. | District of attendance | Not applicable | District of attendance (Reason for Beginning Enrollment Code 0011) | Building of attendance BEDS code |
| 10) A student with a disability or a student who is referred to the CSE for determination of eligibility for special education services who resides in the district and is placed by a parent/guardian in another public school district. | District of attendance | District of residence | District of attendance (Reason for Beginning Enrollment Code 0011) District of residence (Reason for Beginning Enrollment Code 5905) | Building of attendance BEDS code |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) * | Location/BEDS Code (i.e., Building of Enrollment) |
|--|--|---|---|--|
| 11) A student with a disability or a student who is referred to the CSE for determination of eligibility for special education services who is placed in a religious or independent school by a parent/guardian. | Religious or independent school (Instructional if in-state; no NYS reporting if out-of-state) Not applicable (Accountability) | District in which the religious or independent school is located (if in-state; no NYS reporting if out-of-state – any reporting would be by the out of state district of location to the state of location) | Religious or independent school participating in SIRS (Reason for Beginning Enrollment Code 0011) District in which the religious or independent school is located (Reason for Beginning Enrollment Code 5905) No NYS reporting if out-of-state | Religious or independent school building BEDS code for schools that are registered. School district may apply for an institution code for a “noncompliant religious or independent school” by contacting Datasupport . No NYS reporting if out-of-state |
| 12) A general-education student who is placed in a religious or independent school by a parent/guardian and who takes a State assessment. | Religious or independent school (Instructional) Not applicable (Accountability) | Not applicable | Religious or independent school participating in SIRS (Reason for Beginning Enrollment Code 0011) | Religious or independent school building BEDS code for schools that are registered. School district may apply for an institution code for a “noncompliant religious or independent school” by contacting Datasupport . |
| 13) A general-education student who resided in the district at the time the court or a county department of social services placed the student in an out-of-State residential facility. (Page 26 | Not applicable | Not applicable | Not applicable | Not applicable |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) * | Location/BEDS Code (i.e., Building of Enrollment) |
|--|---|---|--|--|
| of <u>Education Responsibilities for School-Age Children in Residential Care</u> | | | | |
| <p>14) A student with a disability or a student who is referred to the CSE for determination of eligibility for special education services who resided in the district at the time the court or a county department of social services placed the student in an out-of-State residential facility. (Page 26 of <u>Education Responsibilities for School-Age Children in Residential Care</u>)</p> | Not applicable | District in which the student resided at time of placement | District in which the student resided at time of placement (Reason for Beginning Enrollment Code 5905) | BEDS code of approved out-of-state school. If not available, use 750000660000. |
| <p>15) A student with a disability who is placed by the court or a county department of social services in a child-care institution or in a residential treatment facility with an affiliated school and is provided educational services pursuant to Article 81 of the Education Law. (Pages 6 and 24 of <u>Education Responsibilities for School-Age Children in Residential Care</u>)</p> | Article 81 School | School affiliated with the child-care institution or residential treatment facility | School affiliated with the child-care institution (Reason for Beginning Enrollment Code 0011) | Article 81 school code |
| <p>16) A student with a disability who is placed by the court or a county department of social services in a child-care institution or in a residential</p> | District in which the child-care institution is located | District in which the child-care institution or residential | District in which the child-care institution is located (Reason for Beginning Enrollment Code 0011) | BEDS code of the building in which the student is enrolled |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) * | Location/BEDS Code (i.e., Building of Enrollment) |
|---|--|---|---|--|
| treatment facility that does not have an affiliated school. (Pages 7 and 25 of Education Responsibilities for School-Age Children in Residential Care) | | treatment facility is located | | |
| 17) A general-education student who is placed by the court in a child-care institution with an affiliated religious or independent school. (Only applicable if the student participated in an assessment) | Religious or independent school (Instructional) Not applicable (Accountability) | Not applicable | Religious or independent school participating in SIRS (Reason for Beginning Enrollment Code 0011) | Religious or independent school building BEDS code for schools that are registered. School district may apply for an institution code for a “noncompliant religious or independent school” by contacting Datasupport . |
| 18) A student who is placed by the court in a child-care institution with an affiliated Special Act School District. | Special Act School Districts | Special Act School Districts | Special Act School Districts (Reason for Beginning Enrollment Code 0011) | BEDS code of the building in which the student is enrolled |
| 19) A student with a disability who attends the New York State School for the Blind (NYSSB) in Batavia or the New York State School for the Deaf (NYSSD) in Rome. | NYSSB or NYSSD | NYSSB or NYSSD | NYSSB or NYSSD (Reason for Beginning Enrollment Code 0011) | NYSSB or NYSSD code |
| 20) A student who is parentally placed in a religious or independent school and the school district has been ordered to pay tuition for the student by a court or an impartial hearing officer. | Religious or independent school if the school participates in SIRS (Instructional) | District in which the student resides (if applicable) | Religious or independent school participating in SIRS (Reason for Beginning Enrollment Code 0011) | Religious or independent school building BEDS code |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) * | Location/BEDS Code (i.e., Building of Enrollment) |
|--|--|--|---|--|
| | Not applicable (Accountability) | | District in which the student resides (Reason for Beginning Enrollment Code 5905) | |
| 21) A student who resides in a State agency facility and attends an educational program operated by the State agency. State agencies include: Office of Children and Family Services (OCFS), Office of Mental Health (OMH), Office for People with Developmental Disabilities (OPWDD), and the Department of Corrections and Community Supervision (DOCCS). (Pages 2, 12, 31, and 40 of <u>Education Responsibilities for School-Age Children in Residential Care</u>) | State agency | State agency | State agency (Reason for Beginning Enrollment Code 0011 or AHSEP 5654) | Facility location operated by the State agency code or BEDS code of the approved AHSEP program |
| 22) A student with a disability who resides in OMH or OPWDD facility but is placed by the agency in an approved private school for students with disabilities. (Pages 4 and 14 of <u>Education Responsibilities for School-Age Children in Residential Care</u>) | State agency | State agency | State agency (Reason for Beginning Enrollment Code 0011) | Approved private school for students with disabilities BEDS code |
| 23) A student with a disability who resides in OMH or OPWDD but attends a school district or BOCES program. (Pages 3 and 13 | District in which OMH or OPWDD facility is located | District in which OMH or OPWDD facility is located | District in which OMH or OPWDD facility is located (Reason for | District school building or BOCES BEDS code |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) * | Location/BEDS Code (i.e., Building of Enrollment) |
|--|--|--|--|---|
| of <u>Education Responsibilities for School-Age Children in Residential Care</u> | | | Beginning Enrollment Code 0011) | |
| 24) A student with a disability who attends an OMH or OPWDD day-treatment program. | District of residence | District of residence | District of residence (Reason for Beginning Enrollment Code 0011) | BEDS code of the State agency facility |
| 25) A New York State student with a disability who is placed in another State under contract between a NYS school district and the approved out-of-State private school. | NYS school district of residence | NYS school district of residence | District of residence (Reason for Beginning Enrollment Code 0011) | BEDS code of the out-of-State school |
| 26) A New York State student who is placed in another State under contract between a NYS school district and a public school district of the other State. | NYS school district of residence | NYS school district of residence | District of residence (Reason for Beginning Enrollment Code 0011) | BEDS code of approved out-of-state school. If not available, use 750000660000. |
| 27) A student in residential care (not placed by a school district) in one of the following programs: Private psychiatric hospitals or private psychiatric units within general hospitals; Short term crisis residence; Residential Respite Programs; Drug Free Residential, Inpatient Rehabilitation, Alcoholism Detoxification, Residential Chemical Dependency for Youth Programs, Inpatient Rehabilitation, Acute Care Programs, Primary Care Alcohol | District in which parents reside or, for students in department of social services care, the district in which student resided at the time the student was placed in a program | District in which parents reside or, for students in department of social services care, the district in which student resided at the time the student was placed in a program | District in which parents reside or, for students in department of social services care, the district in which student resided at the time the student was placed in a program (Reason for Beginning Enrollment Code 0011) | If the student attends a BOCES or school in a district, use the BEDS code of the BOCES or the district school building attended by the student. If not, use the first 8 digits of the BEDS code of the district in which the parent resides and then "0777" for the last four digits. |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) * | Location/BEDS Code (i.e., Building of Enrollment) |
|---|--|--|--|--|
| Crisis Centers, or Community Residences—Recovery Homes; and Pediatric Residential Health Care Facilities, Hospitals, Rehabilitation Centers, or Skilled Nursing Facilities. (Pages 5, 10, 22, 43, and 46 of <u>Education Responsibilities for School-Age Children in Residential Care</u>) | | | | |
| 28) A student with a disability placed through the Children's Residential Project in a residential program. (Page 21 of <u>Education Responsibilities for School-Age Children in Residential Care</u>) | District in which parents reside | District in which parents reside | District in which parents reside (Reason for Beginning Enrollment Code 0011) | BEDS code of the school building or BOCES the student is attending |
| 29) A student who resides in one of the following settings, which are licensed by OMH, OPWDD, OCFS, or Office of Alcohol and Substance Abuse Services (OASAS) <i>and</i> either attends school in a district or in BOCES or district arranges services to be provided at another location: Residential Treatment Facility (RTF) or Child Care Institution (CCI) that does not have an affiliated school; Community Residence (CR); | School district in which the facility is located | School district in which the facility is located | School district in which the facility is located (Reason for Beginning Enrollment Code 0011) | BEDS code of the building in which the student is enrolled. If services are provided at another location, use the first 8 digits of BEDS code of the district in which facility is located and then "0777" for the last four digits. |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) * | Location/BEDS Code (i.e., Building of Enrollment) |
|--|--|-------------------------|---|---|
| <p>Family Based Treatment Program (FBTP); Intermediate Care Facility (ICF); Individualized Residential Alternative (IRA); Family Care Homes; Foster Family Homes; Group Homes or Agency Boarding Homes; OCFS Secure Centers, Limited Secure Centers, Non-secure Centers; Community Residential Homes (group homes); Detention Family Boarding Homes; Halfway Houses, Supported Living Facilities; and Detention Facilities, Non-Secure Institutional, Secure Holdover Detention, Non-Secure Group Care, Non-Secure Agency-Operated Detention. Applies when a youth placement order has been issued for a detention facility, post court adjudication. (Pages 7, 8, 9, 15, 16, 18, 19, 20, 27, 28, 29, 32, 33, 37, 38, and 44 of <u>Education Responsibilities for School-Age Children in Residential Care</u>)</p> | | | | |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) * | Location/BEDS Code (i.e., Building of Enrollment) |
|--|---|---|---|--|
| 30) A foreign exchange student. | District of attendance (Instructional) Not applicable (Accountability) | District of attendance if student with a disability | District of attendance (Reason for Beginning Enrollment Code 0022) | Building of attendance BEDS code |
| 31) A kindergarten-age student with a disability or a kindergarten-age student who is referred to the CSE for determination for eligibility for special education services and who is not enrolled in kindergarten and not homeschooled. The student may be provided with special education services at the child's home, in an early childhood setting, in another location, or may not be receiving special education services. | Not applicable (Accountability) District of residence (Instructional) | District of residence | District of residence (Reason for Beginning Enrollment Code 5905) | First 8 digits of the district BEDS code and "0777" as the last 4 digits Grade must be reported as "PS" |
| 32) A child in foster care. See Students in Foster Care Toolkit for additional guidance on children in foster care. | District of attendance | District of attendance | District of attendance of student (Reason for Beginning Enrollment Code 0011) | Building of attendance BEDS code |
| 33) A student in a county jail or a jail operated by the city of New York who is in a regular instruction program leading to a high school diploma. | District in which the jail is located | District in which the jail is located (if applicable) | District in which the jail is located (Reason for Beginning Enrollment Code 0011) | BEDS code of the jail |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) * | Location/BEDS Code (i.e., Building of Enrollment) |
|---|---|---|---|---|
| (Page 41 of Education Responsibilities for School-Age Children in Residential Care .) | | | | |
| 34) A student in a county jail or a jail operated by the city of New York who is in approved AHSEP program. (Page 41 of Education Responsibilities for School-Age Children in Residential Care .) | District in which the jail is located or, for NYC, the NYCDOE | District in which the jail is located or, for NYC, the NYCDOE (if applicable) | District in which the jail is located (Reason for Beginning Enrollment Code 5654) | BEDS code of the approved AHSEP program operated by the district or BOCES |
| 35) Students residing in a non K-12 district attending a receiving district that serves all students from the non K-12 district for whom tuition is paid by the district of residence (examples would include a K-8 district resident attending a Central High School District or a K-2 or K-6 district resident attending a K-12 district that is contracted by the K-2 or K-6 district to serve all their resident students including their resident students who are placed by CSE in out-of-district locations, such as a BOCES program or other placement). | Receiving district | Receiving district | Receiving district (Reason for Beginning Enrollment Code 0011) | Building of attendance BEDS code |
| 36) A student who resides in one of the following settings: Residential Programs for Runaway and Homeless Youth; Domestic Violence Shelters; Homeless Shelters; | District of attendance | District of attendance | District of attendance (Reason for Beginning Enrollment Code 0011) | Building of attendance BEDS code |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) * | Location/BEDS Code (i.e., Building of Enrollment) |
|--|--|-------------------------|---|---|
| OR Homeless students not in residential programs for homeless youth or homeless shelters. (Pages 7, 8, 9, 15, 16, 18, 19, 20, 27, 28, 29, 32, 33, 37, 38, and 44 of <u>Education Responsibilities for School-Age Children in Residential Care</u> .) | | | | |

Table of Reporting Responsibility for Preschool-Age and Prekindergarten Students

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) | Location/BEDS Code (i.e., Building of Enrollment) |
|--|--|-------------------------|---|---|
| 1) A preschool-age student who does not participate in a PreK or Universal PreK program referred to the CPSE or CSE for an initial evaluation to determine eligibility for special education. See definition of “initial evaluation for special education” in the glossary. | Not applicable (Accountability) District of residence (Instructional) | District of residence | District of residence (Reason for Beginning Enrollment Code 4034) | District of residence BEDS code |
| 2) A preschool-age student with a disability who resides in the district, does not participate in a PreK or Universal PreK program and who will receive or does | Not applicable (Accountability) | District of residence | District of residence (Reason for Beginning Enrollment Code 0011) | a) If the student attends a school building, use the school building BEDS code; if the services are provided at home or |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) | Location/BEDS Code (i.e., Building of Enrollment) |
|---|--|-------------------------|---|---|
| <p>receive special education services from:</p> <ul style="list-style-type: none"> a) an employee of a school district in a district building, the student's home, or in another location; b) an employee of a BOCES, in a BOCES building, the student's home or in another location; c) an employee of an approved private school for students with disabilities in that school's building, the student's home, or another location; d) an employee of a Section 4201 State-supported school in that school's building, the student's home, or another location; e) an independent service provider employed by the county in the student's home or in another location; f) an employee of New York State School for the Blind (NYSSB) in this school's building, the student's home, or another location. | District of residence (Instructional) | | The 0011 must be reported for preschool-age students the day after they are found eligible for special education services, regardless of when the services begin. | <p>another location or the student is not yet receiving services, use the first 8 digits of the district of residence BEDS code and "0777" as the last 4 digits;</p> <ul style="list-style-type: none"> b) BOCES BEDS code; c) Approved Private School BEDS code; d) 4201 School BEDS code; e) County BEDS code; or f) NYSSB BEDS code <p>For c and e, see Location Codes for Approved Special Education Services.</p> |
| <p>3) A preschool-age student, with or without a disability, who resides in the district and participates in a</p> | <p>District of residence (Instructional)</p> <p>Not applicable</p> | District of residence | District of residence (Reason for Beginning Enrollment Code 0011) | <p>District building BEDS code</p> <p>First 8 characters of the district code followed by</p> |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) | Location/BEDS Code (i.e., Building of Enrollment) |
|--|--|--------------------------------|--|---|
| district-operated PreK or Universal PreK program; BOCES-operated PreK program under a Universal PreK contract with a school district with the BOCES acting as an Other Eligible Agency (i.e., Community-Based Organization – CBO); BOCES-operated PreK not under a Universal PreK contract. | (Accountability) | | | “0666” signifying CBO-placed UPK BOCES code |
| 4) A preschool-age student with a disability or a preschool-age student who is referred to the CPSE for determination of eligibility for special education services who resides in the district and attends a UPK or Pre-K program operated by another school district or charter school. | District of residence or charter school (Instructional) Not applicable (Accountability) | District of residence | District of residence (Reason for Beginning Enrollment Code 5905) District or charter school in which student is attending Pre-K or UPK (Reason for Beginning Enrollment Code 0011) | BEDS code of the school the student attends or, if a UPK program contracted by the district, the first 8 digits of the district BEDS code and “0666” as the last 4 digits |
| 5) A prekindergarten student who attends a school within the school district of residence or a UPK program contracted by the district. | District of residence (Instructional) Not applicable (Accountability) | District of residence | District of residence (Reason for Beginning Enrollment Code 0011) | BEDS code of the school the student attends or, if a UPK program contracted by the district, the first 8 digits of the district BEDS code and “0666” as the last 4 digits |
| 6) A preschool student with a disability who is transitioning to kindergarten, will not receive extended school-year services and | District of residence (Instructional) | District of residence | District of residence (Reason for Beginning Enrollment Code 0011) | There are three options to report these students in July and August: |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) | Location/BEDS Code (i.e., Building of Enrollment) |
|--|---|--------------------------------|--|---|
| was enrolled in a UPK program or another PK program. | Not applicable (Accountability) | | | <p>1) If the UPK program was run by the district and the district chooses to continue to report the location where the student attended the UPK program, the BEDS code of the school the student attends</p> <p>2) If the UPK program the student attended is contracted by the district and the district chooses to continue to report the location where the student attended the UPK program, the first 8 digits of the district BEDS code and “0666” as the last 4 digits.</p> <p>3) If the district does not choose to report the location where the student attended the UPK program, the first 8 digits of the district BEDS code and “0777” as the last 4 digits.</p> |

| Description of Students | Accountability or Instructional Responsibility | CSE/CPSE Responsibility | Who Will Report Data to SIRS and Using What Code (i.e., District of Responsibility) | Location/BEDS Code (i.e., Building of Enrollment) |
|--|--|-------------------------|---|---|
| | | | | For options 1 and 2, the student will be reported with the grade PKF or PKH from July 1-August 31. For option 3, the student will be reported with the grade PS from July 1-August 31. |
| 7) A preschool-age student with a disability who resides in the district, does not participate in a PreK or Universal PreK program and who has been appointed to the New York State School for the Deaf (NYSSD). | NYSSD | NYSSD | NYSSD (Reason for Beginning Enrollment Code 0011) | NYSSD BEDS code |

Accelerated Students

Intermediate-Level Science Students: The Grade 8 Intermediate-Level Science Test must be administered to students in the grade in which they will have received instruction in all of the material in the New York State P-12 Science Learning Standards (6-8). While this is typically Grade 8 (or, if ungraded, when Grade 8 age equivalent), the test may also be administered to students in Grade 7 (or, if ungraded, when Grade 7 age equivalent) who will have completed all the material in the New York State P-12 Science Learning Standards (6-8) and are being considered for placement in an accelerated high school-level science course when they are in Grade 8. Schools have four choices for testing accelerated students in science at the intermediate level:

1. Administer the Grade 8 Intermediate-Level Science Test when the student is in Grade 7 but administer no science test when the student is in Grade 8. The score the student receives on the Grade 8 Intermediate-Level Science Test when taken in Grade 7 must be reported in the year in which the student took the assessment. The Assessment Measure Standard Description "Science: Early" will be populated for these students at Level 2 when the students are in Grade 8. Students who take the Grade 8 Intermediate-Level Science Test when they are in Grade 7 may not retake the test when they advance to Grade 8.
2. Administer no science test when the student is in Grade 7 but administer a Regents examination in science when the student is in Grade 8. The score the student receives on the Regents examination in science when taken in Grade 8 must be reported in the year in which the student took the examination.
3. Administer the Grade 8 Intermediate-Level Science Test when the student is in Grade 7 *and* administer a Regents examination in science when the student is in Grade 8. The score the student receives on the Regents examination in science when taken in Grade 8 must be reported in the year in which the student took the examination. The score the student receives on the Grade 8 Intermediate-Level Science Test when taken in Grade 7 must also be reported in the year in which the student took the examination.
4. Administer the Grade 8 Intermediate-Level Science Test when the student is in Grade 8 *and* administer a Regents examination in science when the student is in Grade 8. The score the student receives on the Grade 8 Intermediate-Level Science Test and the score the student receives on the Regents examination in science must be reported in the year in which the student took the examination.

The school may *not* use the Grade 8 Intermediate-Level Science Test to retest any students in Grade 8 who participated in this assessment during the previous school year as Grade 7 students.

Grades 6, 7 and 8 Mathematics: Sixth, seventh, and eighth grade students who take Regents examinations in mathematics are not required to take the NYSTP grade 6, 7 or 8 mathematics assessment to fulfill the testing requirement in mathematics.

Grades 3–8 ELA, and Grades 3–5 Mathematics: Accelerated students must be tested on the assessments appropriate to their grade level or, if ungraded, their age-equivalent grade level in these subjects at these grades. These students may take a Regents examination in addition to the NYSTP but not in lieu of the NYSTP assessment in these subjects at these grades.

Accelerated students may *not* take the grades 3–8 ELA or mathematics tests if they are not grade or age appropriate for the test. Students whose results on these assessments are reported when they are not grade or age appropriate will be considered to have no valid test score.

Reporting Course Codes for Accelerated Students: Students who take a Regents examination in mathematics in grades 3 through 5 must also take the NYSTP assessments in mathematics for their appropriate grade level or, if ungraded, their age-equivalent grade level at these grades. Students who take a Regents examination in science in grade 8 are not required to, but may also, take the Grade 8 Intermediate-Level Science Test. For these students, report the course code that best reflects the course's curriculum, the reporting date (field 11 in the Staff-Student-Course template) for the Regents examination, and a separate record with the reporting date for the elementary/middle-level assessment. All School Management Systems must be able to report the course code for the curriculum and the reporting date for both the Regents and NYSTP assessments.

Accommodations

Test accommodations for all students who are provided with such accommodations during the administration of an assessment must be reported in SIRS. The [School Administrator's Manual](#), [Secondary Level Examinations](#) and the administrator's manuals for specific test titles for elementary/middle-level tests contain lists of accommodations available to students.

Accountability Inclusion/Exclusion for Participation/Performance at the Elementary/Middle Level

Students enrolled during the periods of enrollment in the table below will be included in the accountability calculations indicated. For first day of test administration period and last day of make-up period, see *Appendix I: Assessment and Reporting Timelines*.

Key:

Day 1 = BEDS Day (October 1, 2025)
 Day 2 = First day of test administration period
 Day 3 = Last day of make-up period

Students' Inclusion in Calculations

| Scenario | Period of enrollment includes | Students will be included in the participation rate calculation | Students will be considered continuously enrolled & tested for assessment performance |
|----------|--|---|---|
| 1 | Day 1 and Day 3 | Yes | Yes |
| 2 | Day 1 and Day 2 with valid test score | Yes | Yes |
| 3 | Day 1 and Day 2 without valid test score | No | No |
| 4 | Day 2 and Day 3 but not Day 1 | Yes | No |
| 5 | Day 1 only | No | No |
| 6 | Day 2 only with valid test score | Yes | No |
| 7 | Day 2 only without valid test score | No | No |

| Scenario | Period of enrollment includes | Students will be included in the participation rate calculation | Students will be considered continuously enrolled & tested for assessment performance |
|----------|--|---|---|
| 8 | Day 3 only with valid test score | Yes | No |
| 9 | Day 3 only without valid test score | No | No |
| 10 | Only days between Day 2 and Day 3 with valid test score | Yes | No |
| 11 | Only days between Day 2 and Day 3 without valid test score | No | No |

Enrollment Exit Codes for Determining Continuous Enrollment for Grades 3–8 Students

If a grade 3–8 student is enrolled on Day 1, has one of the following Reason for Ending Enrollment codes between Day 1 and Day 3, and is tested, the student is considered continuously enrolled and tested in the school and/or district, as indicated.

| Reason for Ending Enrollment Code | Description | Continuously Enrolled and Tested in: |
|-----------------------------------|---|--------------------------------------|
| 153 | Transferred to another school in this district or to an out-of-district placement | District |
| 238 | Transferred to homebound instruction provided by this district | District |
| 782 | Entry into a different grade in the same school building | School and District |
| 5927 | Leaving school under ESEA – a victim of a serious violent incident | District |
| EOY* | End of school year | School and District |

*This code is populated at Level 2 when no Reason for Ending Enrollment Code is provided.

Note: For reporting NYC public schools, codes that refer to “this district” should be used for transfer within the same NYC district geographic region (e.g., within NYC Geographic District #14 – Brooklyn).

If a grade 3–8 student is enrolled on Day 1, has one of the following Reason for Ending Enrollment codes between Day 1 and Day 3, and is tested, the student is not considered continuously enrolled and tested in the school and district.

| Reason for Ending Enrollment Code | Description |
|-----------------------------------|---|
| 085 | Earned commencement credential |
| 136 | Reached maximum legal age and has not earned a diploma or credential |
| 140 | Preschool special education status determined |
| 170 | Transferred to another NYS public school outside this district with documentation |

| Reason for Ending Enrollment Code | Description |
|-----------------------------------|--|
| 204 | Transferred to a NYS religious or independent school with documentation |
| 221 | Transferred to a school outside NYS with documentation |
| 255 | Transferred to homeschooling by parent or guardian |
| 272 | Transferred to a postsecondary school prior to earning a diploma |
| 289 | Transferred to an AHSEP program |
| 306 | Transferred to other high school equivalency (HSE) preparation program |
| 323 | Transferred outside district by court order |
| 340 | Left school: first-time dropout |
| 357 | Left school: previously counted as a dropout |
| 391 | Long-term absence (20 consecutive unexcused days) |
| 408 | Permanent expulsion (student must be over compulsory attendance age) |
| 425 | Left school, no documentation of transfer |
| 442 | Left the U.S. |
| 459 | Deceased |
| 629 | Previously earned commencement credential |
| 799 | Graduated (earned a Regents or local diploma) |
| 816 | Earned a High School Equivalency (HSE) Diploma |
| 5938 | Leaving a NYC community district under ESEA a victim of a serious violent incident |
| 8228 | End "Walk-in" Enrollment |

Note: For reporting in NYC public schools, codes that refer to "outside this district" should be used for transfer out of the NYC district geographic region (e.g., from NYC Geographic District #14 – Brooklyn to NYC Geographic District #15 – Brooklyn or from NYC Geographic District #14 – Brooklyn to Brooklyn Charter School).

Alternative Transition Program

School districts and BOCES may apply to NYSED for approval to operate an Alternative Transition Program (ATP) for students of compulsory age. Students in the program should have their 0011 enrollment continued in their home district. BOCES or other LEAs operating the program should report 0055 enrollment with appropriate location code.

Appeal to Graduate with Lower Score on Regents Exam

All students who have taken and passed certain courses in preparation to take a Regents examination and have a 65 course average but whose highest score on the Regents examination is within five points of the 65 passing score may appeal to graduate with a local or Regents diploma using this lower score. Through this appeal, the student seeks a waiver of the graduation assessment requirement in this subject area.

Students seeking to appeal with required Regents examination scores between 60 and 64, and students with disabilities seeking a local diploma using the low pass safety net with required Regents examination scores between 52 and 54, must meet the following criteria to demonstrate that they meet the State Learning Standards:

- Have taken the Regents examination under appeal at least two times;
- Have at least one score on the Regents examination under appeal within the score band stated above;

- Present evidence that the student has taken advantage of academic help provided by the school in the subject tested by the Regents examination under appeal;
- Have a course average in the subject under appeal (as evidenced in the official transcript that records grades achieved by the student that meets or exceeds the required passing grade by the school); and
- Be recommended for an exemption to the graduation requirement by the student's teacher or Department chairperson in the subject of the Regents examination under appeal.

English Language Learners who first entered school in the United States in grade 9 or above seeking to appeal with a score between 55 and 59 on the required Regents examination in English language arts must meet the following criteria to demonstrate that they meet the State Learning Standards:

- Have taken the required Regents examination in English language arts under appeal at least two times;
- Have been identified as an English Language Learner (ELL) at the time the student took the Regents examination in English language arts the second time;
- Have at least one score on the required Regents examination in English language arts between 55 and 59;
- Present evidence that the student has taken advantage of academic help provided by the school in English language arts;
- Have a course average in English language arts (as evidenced in the official transcript that records grades achieved by the student) that meets or exceeds the required passing grade by the school; and
- Be recommended for an exemption to the graduation requirement by the student's teacher or department chairperson in English language arts.

There is no restriction as to when a student earns a qualifying score on the Regents examination under appeal. Any student who has met all the graduation requirements by June of the school year, with the exception of the examination(s) under appeal, is eligible for an appeal if they meet each of the revised eligibility criteria. Districts should report the student as a graduate in the school year in which the appeal is granted. In situations where the exam being appealed was taken in August and the appeal granted shortly thereafter, the student can be reported as an August graduate of that school year.

Approval of this appeal will not change the student's score on the Regents examination under appeal. The district must report the actual score earned on the Regents examination, not a 65, through SIRS. In the fall, the district will need to report the information from this appeal on the district's [BEDS form](#).

Backmapping for Feeder Schools

A "feeder" school is an elementary school that only serves students in grades below grade 3 (1, 2, 1–2, K–1, K–2) and, therefore, does not administer the NYSTP assessments. Accountability decisions for feeder schools are based on a procedure known as "backmapping." Backmapping is a method by which the grade 3 assessment score of a student is attributed for accountability purposes to the feeder school in which the student was enrolled before entering grade 3 as well as to the school in which the student took the grade 3 assessment.

Career Development and Occupational Studies (CDOS)

Both general-education students and students with disabilities may earn a Career Development and Occupational Studies (CDOS) credential by completing all required coursework or by passing an NYSED-approved pathway assessment. Since only one credential code can be reported for a student, the only way to indicate that a student earned a CDOS credential in addition to a diploma is to report the appropriate Regents or local diploma type code and the Program Service Code *8271 – CDOS Credential Eligible Coursework/Test* with a Reason for Ending code *700 – Received a CDOS Credential*. The program service code is not required for students earning a stand-alone CDOS Credential and generally cannot be used for a student identified as NYSSA eligible (program service code 0220). There may be exceptional instances when a student identified as NYSSA eligible is recommended by the committee on special education (CSE) to participate in the NYSSA only for selected subject areas. In this situation, such student may be eligible for the CDOS Commencement Credential if the student meets the credential requirements, including achievement at the commencement level of the State's CDOS Learning Standards. See *Program Service Codes and Descriptions* later in this guide for more information.

Students who fulfill the requirements for earning a CDOS credential in addition to meeting graduation assessment (one Regents examination in English, science, mathematics, and two social studies), course and credit requirements must be reported with Career Path Code "HUM." Students who fulfill the requirements for earning a CDOS and use that in lieu of a second social studies Regents examination must be reported with a Career Path Code "CDOS."

Career and Technical Education (CTE) Students

Located in school districts, charter schools and BOCES, career and technical education provides academic and technical instruction in the content areas of agriculture, business and marketing, computer science, family and consumer sciences, health sciences, technology education, and trade and technical education. Each year, districts, charter schools, and BOCES are required to collect and report data to the NYSED Office of Information Reporting Services (IRS) through the Student Information Repository Systems (SIRS). The CTE data collected in SIRS is governed by federal mandates, as some CTE programming receives federal funding from the Strengthening Career and Technical Education for the 21st Century Act (Perkins V). CTE reporting requirements are the same for all schools, whether or not they use Perkins funding directly.

Who Must Report CTE Data: All providers of CTE courses and programs must report to the Course Instructor Assignment, Student Class Entry Exit, and Student Class Grade Detail templates. For example, middle level CTE courses used to meet the middle level CTE requirement must report Course Instructor Assignment, Student Class Entry Exit, and Student Class Grade Detail data.

All NYSED-approved CTE program providers must also report to the Programs Fact, Assessment Fact, and the Student Lite templates. NYSED-approved CTE programs are approved by the Office of Career and Technical Education and can be used to fulfill graduation requirements. See the [Program Approval Process](#) and [Approved CTE Programs](#) for additional information. CTE data should be reported by the program provider—the agency that operates the NYSED-approved CTE program. For example, a BOCES-operated, NYSED-approved CTE program should report CTE Programs Fact data and CTE Technical Skills Assessment data, in addition to Course Instructor Assignment, Student Class Entry Exit, and Student Class Grade Detail data to the SIRS. This does not remove the need for districts and BOCES to share CTE data for other purposes (e.g. the generation of transcripts and awarding of credits).

For specific template reporting information, refer to the table below.

SIRS Templates and Entities Responsible for Reporting CTE Data

| SIRS Template | All CTE Courses: Provider Reports to SIRS | District-Operated NYSED-Approved CTE Program: District Reports to SIRS | BOCES-Operated NYSED-Approved CTE Program: BOCES Reports to SIRS | BOCES-Operated NYSED-Approved CTE Program: District (of Responsibility) Reports to SIRS |
|---|---|--|--|---|
| Course Instructor Assignment | X | X | X | |
| Student Class Entry Exit | X | X | X | |
| Student Class Grade Detail | X | X | X | |
| CTE Programs Fact Data | | X | X | |
| Assessment Fact (Technical Skills Assessment) | | X | X | |
| Student Lite (Career Pathway Codes, Diploma/Credential information) | | X | | X |

Reporting CTE Course Data to the Course Instructor Assignment, Student Class Entry Exit, and Student Class Detail Templates

CTE Course and Grades Data: School districts, charter schools, and BOCES must report data for all CTE courses to the SIRS using the School Codes for the Exchange of Data (SCED) course codes contained in the [New York State Comprehensive Course Catalog](#). These SCED course titles and codes should be used when reporting CTE data in Course Instructor Assignment, Student Class Entry Exit, and Student Class Grade Detail.

When applying for CTE program approval, applicants must provide the NYSED-designated SCED course titles and codes that constitute the program's sequence. The SCED course titles and codes approved as part of the NYSED-approved CTE program should be used when reporting CTE data in Course Instructor Assignment, Student Class Entry Exit, and Student Class Grade Detail. See the [Program Approval Process](#) for more information.

Reporting Middle Level CTE: Commissioner's Regulations 100.4 (c)(1)(v) states that all students shall be provided a total of one and three-fourths unit of study in career and technical education (i.e., agricultural education, business and marketing education, computer science education, family and consumer sciences education, health sciences education, technology education, and/or trade and technical education). The following SCED course codes must be used to report courses that fulfill the New York State middle level CTE requirement in Course Instructor Assignment, Student Class Entry Exit, and Student Class Grade Detail.

| Course Code (Course ID) | Description |
|----------------------------|---|
| 68004 | CTE Middle Level Introduction to Agriculture 5-6 |
| 18006 | CTE Middle Level Introduction to Agriculture 7-8 |
| 62002 | CTE Middle Level Introduction to Business 5-6 |
| 12000 | CTE Middle Level Introduction to Business 7-8 |
| 60000 | CTE Middle Level Introduction to Computer Science 5-6 |
| 10000 | CTE Middle Level Introduction to Computer Science 7-8 |
| 72204 | CTE Middle Level Introduction to Family and Consumer Sciences 5-6 |
| 22212 | CTE Middle Level Introduction to Family and Consumer Sciences 7-8 |
| 64003 | CTE Middle Level Introduction to Health Care 5-6 |
| 14004 | CTE Middle Level Introduction to Health Care 7-8 |
| 71007 | CTE Middle Level Introduction to Technology 5-6 |
| 21000 | CTE Middle Level Introduction to Technology 7-8 |
| 72200 | CTE Middle Level Introduction to Trades 5-6 |
| 22200 | CTE Middle Level Introduction to Trades 7-8 |

Reporting Work-Based Learning: Under Perkins V, states are required to annually report performance indicators to assess the effectiveness of the state in achieving statewide progress in CTE. The Office of CTE uses participation in work-based learning experiences as a performance indicator for program quality. NYSED-approved CTE program providers must ensure participation in work-based learning is reported using a non-credit bearing SCED course code, 22202W.

The work-based learning SCED course code 22202W may only be reported one time during the student's secondary enrollment. Hours are cumulative across years and courses. Providers must keep track of the total hours of work-based learning for each student and report the code when a student has acquired a total of at least 54 hours. A staff person responsible for overseeing the student's participation in the program must be reported as an instructor of record in Course Instructor Assignment.

To calculate hours of work-based learning, include hours for any of the three New York State registered work-based learning programs (CEIP, CO-OP, and GEWEP) as well as the following non-registered experiences: school-based enterprise; supervised clinical experience (health sciences and appearance enhancement programs only); community service/volunteering; industry-based projects; mentoring; supervised agricultural experiences, and job shadowing. Of the 54 hours reported, up to 20 hours can be the following career awareness activities: career fairs; career interest assessments; guest speakers; industry-related credentials; and industry tours.

| Course Code (Course ID) | Course Code Description | Course Description |
|----------------------------|--|--|
| 22202W | Approved CTE Program Work-Based Learning - 54 Hours Plus | Use for courses that consist of sustained interactions with industry or community professionals in real workplace settings or simulated environments at an educational agency. This code is also used for registered CTE WBL programs (CEIP, CO-OP, or GEWEP). |

In addition to reporting work-based learning hours to the non-credit bearing SCED course code, CTE course data must be reported for students enrolled in any credit bearing registered work-based learning program. For example, a student enrolled in a NYSED-approved CTE program and a $\frac{1}{2}$ credit CEIP course would have CTE course data reported for the $\frac{1}{2}$ credit CEIP course in Course

Instructor Assignment, Student Class Entry Exit, and Student Class Grade Detail and would also have their participation in work-based learning reported to the 22202W non-credit bearing SCED course code once they have acquired a total of at least 54 hours.

Reporting NYSED-Approved CTE Program Data to the Programs Fact Template

Students Who Must be Reported with CTE Records: Students who are participants or concentrators in any NYSED-approved CTE program must be reported to the Programs Fact template (see CTE Program Intensity section below for definitions). Records do not need to be reported for students who were enrolled in a program at the beginning of the school year but left before reaching participant status. Students who dropped out of school and subsequently returned to resume participation in a program should be reported by the home district with a 0011 or other enrollment code as applicable.

Program Service Records: When applying for CTE program approval, a Classification of Instructional Programs (CIP) code is assigned. NYSED-approved CTE programs are reported under the CIP found on the NYSED-issued approval or reapproval letter. A list of the current NYSED-approved CTE program CIP codes is available on the [vendor web page](#). When reporting a Programs Fact record for CTE students, report “CTE” in the Program Type field.

CTE program service records, collected using the Programs Fact template, should only be reported for students in NYSED-approved CTE programs. Program service records should be reported when students meet the definition of participant status in a NYSED-approved CTE program, as program intensity is assigned when the program service record is created. If program service records are created prior to students reaching participant status, the reporting entity must do a careful review prior to the close of the data warehouse to ensure the intensity is accurate. It is important to identify that enrollment exists within a program by January of each year. Program enrollment as verified in the SIRS-305 report is used to confirm Perkins eligibility. If a student leaves the program prior to completing the requirements to become a participant, the program service record must not be reported.

CTE is generally delivered to students from one or two providers (i.e., their high school and/or BOCES). A single program service record is created for a student in a NYSED-approved CTE program at a single location. For example, two program service records are required for a student in one NYSED-approved program in business education at a high school and a second NYSED-approved CTE program in computer information technology at a BOCES. In this case, both the school district and the BOCES would report program service data to SIRS.

CTE Beginning and Ending Program Service Records: The CTE program service record, created when a student meets the definition of participant status, requires reporting entities to enter the program service entry date, the beginning date of student enrollment in the program. If a student leaves the program prior to completing the requirements to become a participant, the program service record must not be reported.

When applying for CTE program approval, program providers determine how many and what combination of sequenced CTE courses are needed to achieve program completion. If the student's concentration of CTE courses does not meet the program content approved in the program application, report Reason for Ending Program Service Code 663 (left without completing), and the Level of Program Intensity is the level reached by the day the student discontinued the program.

In the year the student leaves school, the final program service record must be updated with the appropriate Reason for Ending CTE Program Service Code. To end a CTE program service record, use the following Reason for Ending CTE Program Service Codes:

| Ending a CTE Program Service Record | Reason for Ending CTE Program Service Code |
|--|--|
| Student meets the program provider requirements for program completion. | 646 |
| Student ends the program service without completing the program in the year the student leaves or completes high school. | 663 |
| Student has not completed the CTE program by the end of the reporting year and program completion is still pending. Do not report an end date. | Leave Blank |

CTE Program Intensity: Program intensity is a measure of the student's progression through their NYSED-approved CTE program. Program intensity is assigned when a student's program service record is created. If program service records are created prior to students reaching participant status, the reporting entity must do a careful review prior to the close of the data warehouse to ensure the intensity is accurate.

Program intensity should be updated during the school year when a student has met the criteria to advance from a participant to a concentrator, accurately reflecting their status as of reporting. Students should not be reported as a concentrator before they have completed two units of CTE credit in their NYSED-approved CTE program, as concentrator status is an eligibility measure for Perkins funding.

Use the following table to determine program intensity for NYSED-approved CTE programs:

| Program Intensity | CTE Student |
|-------------------|--|
| Participant | Student has successfully completed one CTE course, equivalent to one unit of credit, in an NYSED-approved CTE program. |
| Concentrator | Student has successfully completed two CTE courses, equivalent to two units of credit, in an NYSED-approved CTE program. |

CTE Program Type: All students who participate in a NYSED-approved CTE program must be reported in SIRS with CTE Program Type "CTE," indicating the student is in career and technical education.

Reporting NYSED-Approved CTE Program Data to the Assessment Fact Template

CTE Technical Assessment Data: All NYSED-approved CTE programs must offer a three-part technical skills assessment. In August 2018, the separate application for and approval of CTE pathway assessments process was combined with the existing CTE program approval process. As a result, when CTE programs receive NYSED approval, their culminating three-part technical skills assessment is also approved to be used as a +1 Pathway CTE technical assessment and may be used as the fifth required exam toward graduation.

Students in NYSED-approved CTE programs must be reported with Assessment Measure Code 00199 (Approved CTE Program Technical Assessment). The program provider must report results for all students taking the assessment to the Assessment Fact Template.

Assessment Measure Code OOC41 (CTE Technical Assessment—Other) is no longer collected since CTE Programs Fact data are limited to NYSED-approved CTE programs.

Reporting NYSED-Approved CTE Program Data to the Student Lite Template

CTE Technical Endorsement (Diploma Type): Students who have successfully completed a NYSED-approved CTE program that includes passing a minimum of 3.5 CTE credits and passing each part of a 3-part technical assessment (written, performance, and a local project or portfolio) [CR 100.5(d)(6)(i)(b)] earn the CTE technical endorsement on their diplomas. Report CTE technical endorsements using the Credential Type field in the Student Lite template; see Chapter 4: Data Elements for the list of Credential Type Codes and Descriptions.

Districts and BOCES must establish procedures that ensure information about successful completers is reflected in the diploma type issued by the school district. The CTE technical endorsement is given the highest point value (2) in the calculation of the [College, Career, and Civic Readiness Index \(CCCR\)](#) score. Accurately reporting the number of technical endorsements can raise a school's CCCR score. For more information regarding diploma types, visit the Office of Standards and Instruction's [Graduation Requirements](#). For more information on CTE, visit the [Office of Career and Technical Education](#).

Career Pathways

Career Path Codes must be reported for all students reported with a credential or diploma. This field cannot be left blank for students reported with a credential or diploma. Students who received a credential but no diploma (i.e., CDOS as a stand-alone, Skills and Achievement Credential, or a High School Equivalency diploma) should be reported with Career Path Code NONE. Students must **always** be reported with Career Path Code HUM if they passed at least two Regents exams in social studies, one Regents exam or NYSED-approved Regents Alternatives in English, math, and science, regardless of whether the student passed additional Regents examinations, NYSED-approved Alternatives, or NYSED-approved pathway assessments in the Arts, Career and Technical Education, and/or World Languages (LOTE), or Civic Readiness (CIVIC), and/or met the requirements of a CDOS commencement credential.

Students should only be reported with a Career Path Code other than HUM if the student passed **only one** social studies Regents examination required for graduation and passed at least one additional Department-approved pathway assessment (e.g., Arts, Biliteracy), met requirements for the CDOS pathway, or received a credential but no diploma (NONE).

If a student did not meet the requirements for the Humanities (HUM) pathway (passed only one social studies Regents exam) and met the requirements for multiple other pathways (i.e., STEM Math or Science), the student must be reported with the Career Path Code for the career pathway with which the student most closely associates.

The Civic Readiness (CIVIC) pathway allows students who earn the Seal of Civic Readiness to apply that accomplishment toward a +1 Civic Readiness pathway to a diploma. The pathway allows students to graduate with a Regents or local diploma when they have demonstrated the State's standards for academic achievement in math, English, science, social studies, and the State's requirements for civic readiness knowledge and skills necessary for college, career, and citizenship after high school.

Please use the guidance below to assist you in choosing the correct Career Path Code:

If a student passed one Regents exam in English, math, and science **and two Regents exams in social studies**, the student must be reported with Career Path Code **HUM**, **because the student passed two Regents exams in social studies**.

If a student passed one Regents exam in English and math, two Regents exams in science, **and two Regents exams in social studies**, the student must be reported with Career Path Code **HUM**, **because they passed two Regents in social studies**.

Though the student met the requirements for both the STEM Science and the Humanities pathways, the student must be reported with the HUM code, as the student did not use the extra Regents science exam **in lieu of** the second Regents social studies exam to fulfill the graduation requirements.

If a student passed **only one Regents exam in social studies** and one Regents exam in English, math, and science **and an additional science Regents exam in a different course or a NYSED Approved Regents Examination Alternative**, the student must be reported with Career Path Code **STEMSCIENCE**, because the student used the Regents science (or an approved alternative) exam **in lieu of** the second Regents social studies exam to fulfill the graduation requirements.

If a student passed **only one Regents exam in social studies** and one Regents exam in English, math, and science **and an additional math Regents exam in a different course or a NYSED Approved Regents Examination Alternative**, the student must be reported with Career Pathway Code **STEMMATH**, because the student used the Regents math (or an approved alternative) exam **in lieu of** the second Regents social studies exam to fulfill the graduation requirements.

If a student passed **only one Regents exam in social studies** and one Regents exam in English, math, and science, and a **NYSED approved pathway assessment in the Arts**, the student must be reported with Career Path Code **ARTS**, because the student used the Department-approved pathway assessment in Arts **in lieu of** the second Regents social studies exam to fulfill the graduation requirements.

If a student passed **only one Regents exam in social studies** and one Regents exam in English, math, and science, and a **NYSED approved pathway assessment in World Languages (LOTE)**, the student must be reported with the Career Path Code **WORLD LANGUAGES**, because the student used the Department-approved pathway assessment in World Languages **in lieu of** the second Regents social studies exam to fulfill the graduation requirements.

If a student passed **only one Regents exam in social studies** and one Regents exam in English, math, and science, and a **NYSED approved CTE pathway assessment following successful completion of an approved CTE program**, the student must be reported with Career Path Code **CTE**, because the student used the pathway assessment in CTE **in lieu of** the second Regents social studies exam to fulfill the graduation requirements. As mentioned above, all CTE technical assessments are approved by the Department during the program approval process. All approved programs culminate in a NYSED-approved technical skills assessment.

If a student passed **only one Regents exam in social studies** and one Regents exam in English, math, and science, **and a NYSED Approved Regents Examination Alternative in English or social studies**, the student must be reported with Career Path Code **HUMALT**, because the student used the NYSED approved alternative assessment in English or social studies **in lieu of** the second Regents social studies exam to fulfill the graduation requirements.

If a student passed **only one Regents exam in social studies** and one Regents exam in English, math, and science, and **completed all the requirements for the CDOS Commencement Credential**, the student must be reported with Career Path Code **CDOS** because the student used completion of the CDOS requirements **in lieu of** the second Regents social studies exam to fulfill the graduation requirements.

If a student passed **only one Regents exam in social studies** and one Regents exam in English, math, and science, and **earned the NYS Seal of Civic Readiness (as reported with Program Service Code 8313)**, the student must be reported with the Career Path Code **CIVIC**, because the student used the NYS Seal of Civic Readiness **in lieu of** the second Regents social studies exam to fulfill the graduation requirements.

When a superintendent makes a local determination that an eligible student with a disability has satisfied the requirements for a Superintendent Determination of Graduation with a Local Diploma, the student must be reported with a Career Path code that reflects the tested areas where the student either attained a passing score on a Regents examination required for graduation, or the Superintendent made a determination that the student has otherwise met the standards for graduation. See [Superintendent Determination of Graduation with a Local Diploma](#) for more information.

Charter School Students

Charter schools must report all required records for all enrolled students. The following applies for students with disabilities enrolled in a charter school:

- The district of residence of students with disabilities enrolled in charter schools has CSE responsibility for these students and must report Special Education Snapshot and Special Education Events records for them.
- The district of residence of students with disabilities must submit enrollment, demographic, and disability program service records for students in charter schools who were evaluated for special education eligibility and for students receiving special education services, using Reason for Beginning Enrollment Code 5905.
- The charter school must report the type of disability for students with disabilities enrolled in charter schools.

Compulsory Age Students Who Stop Attending

In New York State, section 3205 of the Education Law requires a child's attendance in full-time day instruction from the age of six to the end of the school year in which the child turns 16, or 17 for school districts that have selected 17 as the compulsory age. Resident students who are of compulsory school age must be kept on the school's enrollment register until they exceed compulsory school age or move out of the district.

When a compulsory age student stops attending school, the district must follow its established protocol for locating the student and confirming where the student is being educated. One tool to assist with this is the SIRS-750 Student Profile Report. The Enrollment tab displays any enrollment for the student (based on NYSSIS ID) in a NYS public, charter or participating religious or independent school. Once it has been determined that the student cannot be located and is not enrolled elsewhere, the Reason for Ending Enrollment Code 400 – *Compulsory age student, stopped*

attending must be reported, and the Reason for Beginning Enrollment Code 8300 - *Compulsory age student, not attending, no documentation* must be reported the next day. To avoid reporting errors, the district must exit the student using a date *prior* to the last day of the school year (6/30); otherwise, the 8300 enrollment cannot be reported until data collection begins for the next school year.

The 8300 enrollment must be continued each year until the end of the school year in which the student turns 16 (or 17 depending on district policy). At that time, the district must end the 8300 enrollment record (16-year-olds) on June 30th of that year using the appropriate Reason for Ending Enrollment (typically 425 – *Left school, no documentation of transfer*). **June 30th is the earliest date that can be used**. For districts with a compulsory age of 17, the 8300 enrollment can end anytime during the school year. If the district fails to exit the student by June 30th in the school year that the student turns 17, logic will be run to exit the student with an exit enrollment code of 425. This exit code can be changed prior to the close of the data warehouse for that school year. If the district determines the student is no longer in residence in the district, the district must end enrollment with an appropriate Reason for Ending Enrollment Code once the required documentation is received. For documentation requirements, please see the Enrollment (Beginning and Ending) Codes and Descriptions section of this manual.

Grade Level: For the school year in which the student stopped attending, the grade level reported for the 8300 enrollment may remain the same as their last regular enrollment. In subsequent school years, the student must be reported with an 8300 Entry Enrollment code and a grade level of UNK (unknown). If the 8300 is the only enrollment record in a school year, the grade level must be UNK. For returning students, the school district must report the grade level it deems appropriate for the student at that time.

Location: Students with an 8300 enrollment record must be reported with a district-level location code (BEDS Code ending in '0000').

Reporting of program and other data: Following the reporting of an 8300 enrollment code, student course and attendance data may not be reported. Program data, such as ELL eligible (0231) and any Type of Disability, may continue to be reported in subsequent years. When these students are exited once they are beyond compulsory age, the subgroup information from their last regular enrollment will be used. When there is an ELL eligible code of 0231, there must be an ELL program service code. Use the code 8239 as the child is not receiving ELL services and report the location with the district BEDS code.

Exceptions: Schools of choice (charter schools and religious or independent schools) are not required by law to report compulsory age students who stopped attending using the 8300 enrollment code. If a compulsory age student is expelled or stops attending, the student should be exited as a dropout and the school should follow its established procedures to notify the student's district of residence. The district of residence would then be responsible for confirming that the student is being educated or, if the district is unable to do so, the district must maintain the student enrollment using the 8300 enrollment code.

| Reporting Requirements for Students no Longer Attending | Current School Year Accountable LEA | Subsequent Years |
|--|--|--|
| Student stops attending during the school year | <ul style="list-style-type: none"> Verify student is not enrolled elsewhere in NYS by reviewing | <ul style="list-style-type: none"> Begins enrollment with 8300. This remains in effect each school year until |

| Reporting Requirements for Students no Longer Attending | Current School Year Accountable LEA | Subsequent Years |
|---|--|--|
| without documentation. | <p>the enrollment tab in SIRS-750 Student Profile Report.</p> <ul style="list-style-type: none"> • Ends enrollment with 400 as soon as the district determines the student is not returning and no documentation has been received indicating another exit would be appropriate. Use a date prior to the last day of the school year (June 30th). • Begins enrollment with 8300. • Ends courses as appropriate; no longer reports attendance. • Location code must be district BEDS Code ending with '0000'. • Student's last reported grade level may remain throughout the school year or can be changed to UNK grade level. | <p>documentation is received supporting another reason for ending code or until the last day) of the school year (June 30th) in which the student turns 16 (or 17) or the following school year.</p> <ul style="list-style-type: none"> • School Entry Exit and Student Lite continue to be reported. Location code must be district BEDS Code ending with '0000'. • Programs may continue to be reported (e.g., ELL Eligible, Type of Disability). • Grade level must be reported as UNK (Unknown). |

If a student stops attending a public school at age 14, the student must be kept on the enrollment register until the end of the school year in which the student reaches compulsory school age or returns to an education program. This student must be reported with a Reason for Ending Enrollment Code 400 — *Compulsory age student, stopped attending* followed by a Reason for Beginning Enrollment Code 8300 — *Compulsory age student, not attending, no documentation*. If the student re-enrolls in the same district, the student must be exited from the current enrollment with an Ending Enrollment code of 153 — *Transferred to another school in this district or an out-of-district placement* and then reported with a Reason for Beginning Enrollment Code 0011 — *Enrollment in building or grade*.

Court-Placed Students

Do not end enrollment for students placed temporarily in a facility (e.g., in secure or non-secure detention facilities) pending a decision by court order. Continue enrollment using code 238 — transfer to homebound instruction provided by the district, followed by 0011 with a location code of the first eight digits of district BEDS code followed by "0777" (homebound).

Court-placed students must be reported with the appropriate Reason for Ending Enrollment Code from the tables below.

**Reason for Ending Enrollment Codes for Students
Placed by Court Order OUTSIDE the District**

| Code | Situation |
|---|---|
| 323 – Transferred outside district by court order | <p>Students placed by court order outside the district in county jails, jails operated by the city of New York, prisons, or juvenile facilities or that have a school (as defined under State law) or programs offering courses that can result in the earning of credit toward a high school diploma and participate in those programs.</p> <p>Students placed by court order in non-incarcerated court placements (e.g., foster care homes, group homes, placement in residential facilities with affiliated schools that provide educational services in accordance with Article 81 of the Education Law).</p> |
| 1089 – Transferred to an approved HSE program outside this district | Students who are placed by court order outside the district in a jail and participate in an approved AHSEP program. |
| 8338 – Incarcerated student, no participation in a program culminating in a regular diploma | Students who are reported as entering grade 9 in the 2006–07 school year or later and who are placed by court order outside the district in prisons or juvenile facilities and do not participate in approved AHSEP programs or programs that result in the earning of credit toward a high school diploma. |

**Reason for Ending Enrollment Codes for Students
Placed by Court Order INSIDE the District**

| Code | Situation |
|---|--|
| 153 – Transferred to another school in this district or to an out-of-district placement | Students placed by court order within the district of the student's residence in county jails, jails operated by the city of New York, prisons, or juvenile facilities that have a school (as defined under State law) or programs offering courses that can result in the earning of credit toward a high school diploma and participate in those programs. |
| 289 – Transferred to an approved AHSEP program | Students who transfer from a district school by a court order to an approved AHSEP program within the district. |
| 8338 – Incarcerated student, no participation in a program culminating in a regular diploma | Students who are reported as entering grade 9 in the 2006–07 school year or later and who are placed by court order inside the district in prisons or juvenile facilities and do not participate in approved AHSEP programs or programs that result in the earning of credit toward a high school diploma. |

General education students and students with disabilities in county or New York City jails who are in regular instruction programs offering courses that can result in the earning of credit toward a high school diploma must be reported by the school district in which the jail is located, using Reason for Beginning Enrollment Code 0011 — *Enrollment in building or grade*, and the BEDS code of the jail as the building of enrollment. General-education students and students with disabilities in county or New York City jails who are in approved AHSEP programs must be reported with a Reason for Beginning Enrollment Code 5654 — *Enrollment in an AHSEP program* and the BEDS code of the approved program, and these students will not be counted as graduates.

School districts must coordinate with court-placement agencies to ensure that students are enrolled appropriately, and educational records are shared. Educational and reporting responsibility for these students is determined by Commissioner's Regulations. For further information, contact the Office of Student Support Services at (518) 486-6090.

Daily Attendance

LEAs must report Daily Attendance codes. Although local data systems may collect suspension and attendance information in different places, SED's data collection model requires that both be reported through the Student Daily Attendance template. Attendance must be reported by any reporting entity that is required to take attendance (i.e., District of Responsibility). In the case of out-of-district placed students, attendance must be reported by the entity where the student is attending (i.e., district, BOCES where the student is placed). Report student attendance by BOCES program (e.g. CTE, Special Ed). Report each program as a unique BOCES program location (BOVL). If BOVL is not available, use general BOCES code. Currently, reporting of daily attendance for Prekindergarten students is not required. Daily attendance must be reported for Homebound students using location codes with the first eight digits of the district code followed by 0777.

LEAs must report both positive and negative attendance using the Student Daily Attendance template. Students present for the instruction for the day, irrespective of instructional modality, must be reported with the code PRSNT-IN or PRSNT-OUT. There must be an attendance record for every student on all instructional days. Failure to report a record (missing data) will default to an absence on that day.

On days when a student is suspended, both Level 0 and Level 2 require two attendance records. One record must have the suspension code (ISS for in-school suspension or OSS for out of school suspension). The second record must have one of the following attendance codes: PRSNT-IN, PRSNT-OUT, E (excused absence), U (unexcused absence), T-IN (tardy in), T-OUT (tardy out). Reporting of codes ISS or OSS without an accompanying PRSNT-IN, PRSNT-OUT, E, U, T-IN, or T-OUT will be considered MISSING ATTENDANCE and will default to absent, unexcused absence (U).

To determine the physical location of the student, the PRSNT-IN, PRSNT-OUT, T-IN, and T-OUT codes are required. PRSNT-IN and T-IN must be paired with ISS. PRSNT_OUT and T-OUT must be paired with OSS.

Each day a Present or Tardy attendance code is reported for a student, an instructional modality must also be reported. This identifies the mode for which the instruction was provided to that student on that day. The codes are as follows: R (Remote); IN (In-Person); B (Both). For example, a student may be in school on a particular day (PRSNT-IN), but the teacher may be streaming the instruction to the student from outside the school. In this case, the modality would be Remote.

Remote – The student received instruction remotely for the day. The student and teacher(s) are not in the same physical location for in-person instruction for the day.

In-Person – The student and teacher(s) are in the same physical location for the day for where a teacher is delivering in-person instruction.

Both – The student's instruction was both remote and in-person for instruction on the same day.

LEAs should continue to use their local attendance policies to determine whether a student is considered present, tardy, absent, or suspended for the day. LEAs may report students studying abroad as PRSNT-OUT, In-Person.

In situations where a student has recently enrolled but is not yet in the scheduling system, attendance must be reported as Present-Out with Remote as a modality. This will prevent the student from being identified as missing attendance records. This type of reporting should not be used for more than ten (10) days.

Out of District Placed (OODP) Students and BOCES Reporting

Districts utilizing an OODP placement for their student to participate in services or programs outside of their public school district must report the student with the 0011 Reason for Enrollment Code (Enrollment in building or grade) for the student who is participating at the OODP. The OODP must report that student using a 0055 Reason for Enrollment Code.

In the case of students placed in another district or BOCES (OODP), attendance must be reported by the entity where the student is attending (the receiving district or BOCES location) using a 0055 Reason for Enrollment Code (Enrolled for instructional reporting only) Positive and negative attendance must be reported for each day the student is scheduled to receive instruction in the receiving district or BOCES (e.g., students enrolled in a CTE program at a BOCES). The sending district reports the student enrollment using a 0011 Reason for Enrollment Code (Enrollment in building or grade) with the location BEDS code of the school building or BOCES providing the instruction (i.e., the receiving district school building or BOCES where the student is attending).

BOCES are only required to report positive and negative attendance on days the student is scheduled to be instructed at the BOCES. The BOCES must continue to report student attendance by BOCES program (e.g., CTE, Special Ed). Report each program as a unique BOCES program location (BOVL). If the BOVL is not available, use the main BOCES code.

Homebound Students

Daily attendance must also be reported for Homebound students using location codes with the first eight digits of the district code followed by 0777. In such cases, the district may need to create a homebound calendar for the school district encompassing all instructional days and grade levels. Days a student is unable to be present for instruction must be marked as absence records.

| Enrollment Codes | Reason | Report Student Daily Attendance |
|-------------------------|---|--|
| 0011 | Enrollment in building or grade | YES |
| 0021 | Over 21 enrollment | YES |
| 0022 | Foreign exchange student enrollment in building or grade | YES |
| 0055 | Enrolled for instructional reporting only <i>*(as per guidance stated above)</i> | YES |
| 5544 | Transferred in under the ESEA Title I School in Improvement Status | YES |
| 7000 | Transferred in under the ESEA Persistently Dangerous School | YES |

| Enrollment Codes | Reason | Report Student Daily Attendance |
|------------------|---|---------------------------------|
| 7011 | Transferred in under the ESEA Victim of Serious Violent Incident | YES |
| 0033 | Part-time students pursuing a HS diploma | NO |
| 4034 | Preschool-age students enrolled solely for determining eligibility for special education services | NO |
| 5654 | Enrollment in an AHSEP program | NO |
| 5555 | Student enrolled for the purpose of recording a test score (walk-in) | NO |
| 5905 | CSE or CPSE responsibility only | NO |
| 8250 | HSE Outcome Reporting Only | NO |
| 8294 | Census only | NO |
| 8300 | Compulsory age student, not attending, no documentation | NO |

Districts that choose to utilize Snow Day flexibility, as outlined in Commissioner's regulations 175.5(e), to allow a switch to remote instruction for days that would have otherwise led to school closure due to a snow emergency must use Day Type Code Remote for attendance reporting.

District of Residence Codes

Each student must be reported with a **District of Residence code** (see Chapter 5).

- This code ensures **state aid for textbooks and transportation** goes to the correct home district.
- The code reported must reflect where the student lived on **BEDS Day (October 1, 2025)**.
- If a student moves after BEDS Day, the new district must report them with its own code.
- For **state aid and BEDS enrollment**, students are always counted in the district where they lived on BEDS Day of that year.

Example:

- Student lives in District A on October 1, 2025.
- Moves to District B on October 2, 2025, and stays there through 2026–27.
- Result:
 - Counted in **District A** for 2025–26.
 - Counted in **District B** for 2026–27.

Special Cases:

Article 81 students should be reported with a District of Residence code reflecting the public school district in which the child was living at the time a public agency considered the child for placement in a childcare institution or at the time the child was placed under the jurisdiction of the NYS Office of Children and Family Services.

Central High School districts may not be used as a District of Residence. The District of Residence code for a student enrolled in a Central High School district is that of one of the Central High School district's designated feeder districts or other public school district, as appropriate. For example, students enrolled in the Valley Stream Central High School District should be reported as residents of Valley Stream #13 UFSD, Valley Stream #24 UFSD, Valley Stream #30 UFSD, or other district as appropriate.

Charter school, religious or independent school, and BOCES students must be reported with a District of Residence code reflecting the public school district in which they live and that they are entitled to attend.

Students in **county jails** must be reported by the district in which the county jail is located with a District of Residence that reflects the district in which the student was residing immediately before coming to the county jail.

Foreign exchange students must be reported with a District of Residence reflecting the district in which the students are enrolled.

Children in Foster Care must be reported with a District of Residence that reflects the district where the foster family resides. If the district of residence is not the district of attendance or district of origin, the district of residence has no responsibilities for a child in foster care. Please review [Students in Foster Care Toolkit](#) for additional guidance on children in foster care.

Students designated as **homeless** must be reported with a District of Residence reflecting the district of attendance (i.e., the district where the student is enrolled in school).

The District of Residence code for **New York City students** is that of the Community School District in which they reside (e.g., Manhattan CSD 3, Brooklyn CSD 23, etc.).

All **non-residents of New York State**, excluding foreign exchange students who are considered temporary residents, must use 80034366 for District of Residence.

Special Act school districts may not be used as a District of Residence. The District of Residence code for a student enrolled in a Special Act school district is that of the sending district or, if the student is placed by the court, the district last attended by the student.

State-operated schools and facilities must report a District of Residence that reflects the district in which the student was residing immediately before coming to the State-operated school or facility. Where there is insufficient knowledge to make this determination, the reported District of Residence must reflect the district in which the state-operated school or facility is located.

Districts that have a terminal grade of less than twelve retain their District of Residence status when their resident students tuition out to a K–12 district to finish their high school education. For example, the District of Residence code for a student who completed eighth grade in a K–8 district and is now enrolled in grade 9 in a K–12 district is that of the K–8 district. A student who completed eighth grade in the Greenwood Lake UFSD (a K-8 district) and is now attending the George F. Baker High School in the Tuxedo UFSD must be reported as a resident of Greenwood Lake unless the student has taken up residence elsewhere.

Dropouts/Noncompleters

Students are considered dropouts if they are beyond compulsory age and stop attending prior to completing the requirements for graduation, achieving a commencement credential, or transferring into an Approved Alternative High School Equivalency Program (AAHSEP). If a student transfers to an AAHSEP, the student is considered a noncompleter.

For students enrolled but no longer attending, the following Reason for Ending Enrollment codes are considered dropouts:

- 136 — Reached maximum legal age and has not earned a diploma or credential
- 289 — Transferred to an approved AHSEP program *
- 306 — Transferred to other high school equivalency (HSE) preparation program
- 340 — Left school: first-time dropout
- 357 — Left school: previously counted as a dropout
- 391 — Long-term absence—20 consecutive unexcused days
- 408 — Permanent expulsion (student must be over compulsory attendance age)
- 425 — Left school, no documentation of transfer
- 1089 — Transferred to an approved HSE program outside this district*

*Students with a Reason for Ending Enrollment Code 289 — *Transferred to an approved AHSEP program* or a Reason for Ending Enrollment Code 1089 — *Transferred to an approved HSE program outside this district* are counted as dropouts until a subsequent Reason for Beginning Enrollment Code of 5654 — *Enrollment in an AHSEP program* is recorded. At that point, whatever Exit Enrollment Code is used for the AHSEP record determines the student's discharge status.

Students with a Reason for Ending Enrollment Code 357 — *Left school: previously counted as a dropout* are counted as dropouts in cohort dropout reports. Enrollment records with beginning dates after June 30 are ignored when identifying the last enrollment record.

If a student drops out of one school in a district and enrolls in another school in the same district within the same school year, the first school must change the Reason for Ending Enrollment Code to 153 — *Transferred to another school in this district or to an out-of-district placement*. If the first school does not change the Reason for Ending Enrollment Code to 153, the student will be counted as a dropout for that school, even though the student returned to the district.

Incarcerated Students: Beginning in the 2017-18 school year, students who are reported with a Reason for Ending Enrollment Code 8338 — *Incarcerated student, no participation in a program culminating in a regular diploma* (see Court-placed Students section above) are no longer considered dropouts for total cohort reporting purposes and are excluded from the graduation rate cohorts.

Students Who Enroll and Then Drop Out: For students who were enrolled at the end of the previous academic year but dropped out before the beginning of the current school year, report the enrollment records with a beginning date of July 1 of the current school year, and ending date when it was determined the student was not returning to school (must be after July 1 of the current school year).

Students Who Are Auto Enrolled but Do Not Show: For students who are auto enrolled for scheduling and other purposes but do not show, remove the enrollment record when you receive official documentation that the student was enrolled in another school, district, or state or left the country.

Elementary/Middle-Level Students

All general-education students and students with disabilities in grades 3–8, and ungraded students of equivalent age, are required to take:

- the New York State Testing Program (NYSTP) assessments in English language arts (ELA) and mathematics, and the elementary- and intermediate-level science assessments, in the appropriate years; or
- if determined to be eligible, the New York State Alternate Assessment (NYSAA) in ELA, mathematics, and science in the appropriate years.

All students in these grades or ungraded and of equivalent ages who are also English Language Learners are required to take the New York State English as a Second Language Achievement Test (NYSESLAT) until they are eligible to exit ELL status using one of the means indicated in the ELL Status Exit Program Service Codes section of Chapter 5: Codes and Descriptions.

English Language Learner (ELL) Students

English Language Learner (ELL) students must be reported with:

- Program Service Code 0231—*ELL Eligible*, and
- an ELL Program Service Code that identifies the type of services received.

Students reported with an 0231 ELL-eligible record at any time during the school year will be included in the ELL group for reporting purposes.

All ELL-eligible students must be provided ELL services.

ELL Program Service Codes for identifying the type of services received are:

- 5709 (*English as a New Language (ENL)*),
- 5676 (*Transitional Bilingual Education (TBE) Program*),
- 5687 (*One Way or Two-Way Dual Language Program*), and
- 8239 (*ELL Eligible but not in an ELL Program*).

Students can be in only one ELL program (i.e., Program Service Codes 5709, 5676, 5687, or 8239) at a time but may participate in more than one during the school year. One record must be provided for each ELL program in which a student participated. The record must indicate the dates of participation.

Students whose ELL status ended must be reported with one of the following Reason for Ending Program Service Codes for Program Service Code 0231 — *ELL Eligible*:

- 3011 – *ELL Eligibility Exit Using NYSESLAT score only*. Report ENL Program in that year for the student.
- 3022 – *ELL Eligibility Exit Using NYSESLAT score and NYSTP or Regents score*. Report ENL Program in that year for the student.
- 3045 – *ELL Eligibility Exit based on review of identification determination*.

See ELL Status Exit Program Service Codes in Chapter 5: Codes and Descriptions for more information.

Beginning in 2019-20, “ELL Duration” was changed to “ELL Services Duration” and is calculated by NYSED. In prior years, this data element was provided by LEAs on the Student_Lite template as LEP Duration and was also referred to as the data element Years Enrolled in a Transitional Bilingual Education or English as a New Language Program. ELL Services Duration indicates the number of cumulative days and corresponding years that a student identified as ELL

Eligible (Program Service Code 0231) received ELL services in New York State public schools, as evidenced by having been reported with Program Service codes 5709 (English as a New Language), 5676 (Transitional Bilingual Education Program), or 5687 (One Way or Two Way Dual Language Program). The time during which a student is reported with Program Service Code 8239 (ELL Eligible but not in an ELL Program) is not counted. This data element is only calculated for ELL-eligible students.

All ELLs in grades 3-8 or ungraded age equivalent (including those from Puerto Rico) who, on April 1, 2026, will have been attending school in the United States for less than one year must also be reported with Program Service Code 0242 — *Eligible to take the NYSESLAT for grades 3-8 ELA Accountability*. **Note:** Students for which the 0242 was applicable in the 2024-25 academic year WILL NOT automatically have the eligibility extended to the 2025-26 academic year. The ESEA, as amended by ESSA, is very specific that this provision applies only to students attending a school in the United States for less than one year.

NYSESLAT and Accountability

The Every Student Succeeds Act (ESSA) requires that the English proficiency of all ELLs (as defined in Education Law § 3204[2-a][3]) be determined annually. New York State provides the New York State English as a Second Language Achievement Test (NYSESLAT) as the assessment of English language proficiency for ELLs. All grades kindergarten through 12 ELLs (including ungraded age-equivalent students with disabilities) must take the NYSESLAT. There is no valid NYSESLAT assessment for an ELL enrolled in a High School Equivalency program. ELLs must take this assessment to evaluate English proficiency even if they take a Grades 3-8 ELA assessment or, for certain ELLs with disabilities, the NYSAA in ELA in the current academic year.

English Language Arts: ESSA requires that the reading/language arts proficiency of ELLs be measured as part of the school accountability program. USED has approved a one-time exemption from taking the State's reading/language arts assessment (including the NYSAA in ELA) for some ELLs. ELL-eligible students (including those from Puerto Rico) who on April 1, 2026, will have been attending school in the United States for less than one year may use the NYSESLAT as a one-time exemption from the State's reading/language arts assessment (including the NYSAA in ELA) to meet the ESSA participation requirement for elementary/middle-level ELA. For this purpose, the United States is defined as schools in the 50 states and the District of Columbia and does not include Puerto Rico, the outlying areas, or the freely associated states. Students may be exempt from only one administration of the State's reading/language arts assessment.

The one-year exemption window does not have to be 12 consecutive months. Only months in which school is in session should count toward the 12 months (i.e., not summer vacation months). The exemption applies in the first year in which eligible students are expected to participate in the State's reading/language arts assessment. Such students are not exempt in subsequent years, even if they have been enrolled in a United States school for less than 12 months in those subsequent years.

Example 1: An ELL student enrolls for the first time in a United States school in grade 3 in April 2025 and ends enrollment by leaving the United States in June 2025 (three-month enrollment). The student re-enrolls in a United States school in April 2025 as a grade 4 student and remains enrolled through the end of the school year. If the one-time exemption occurred in 2024-25, even though the student has been enrolled in a United States school for only six months as of the 2025-26 NYSTP ELA test administration window (test is given in April), the student may not be exempt again in 2025-26, as the one-time exemption already occurred in 2024-25.

Example 2: An ELL student enrolls for the first time in a United States school in grade 3 in October 2023 and ends enrollment by leaving the United States in December 2023 (three-month enrollment). The student re-enrolls in a United States school in December 2024 as a grade 4 student and ends enrollment by leaving the United States in January 2025 (two-month enrollment). The student re-enrolls in a United States school in February 2026 as a grade 5 student and remains enrolled through the end of the 2025–26 NYSTP ELA test administration window (two-month enrollment, test is given in April and the month of April is not counted). The first year in which this student is enrolled during the NYSTP ELA test administration period *and* has been enrolled in a United States school for less than 12 months is 2025–26. The student may be exempt from taking the grade 5 NYSTP in ELA in 2025–26 because on April 1, 2026, the student has been enrolled in a school in the United States for fewer than 12 months. If the one-time exemption occurs in the 2025–26 school year, the student may *not* be exempt in future years from taking the NYSTP in ELA.

Example 3: An ELL student enrolls for the first time in a United States school in grade 1 in October 2023 and ends enrollment by leaving the United States in March 2024 (six-month enrollment). The student re-enrolls in a United States school in October 2025 as a grade 3 student and remains enrolled through the end of the 2025–26 NYSTP ELA test administration window (six-month enrollment, test is given in April and the month of April is not counted). The student may not be exempt from taking the grade 3 NYSTP in ELA in 2025–26 because on April 1, 2026, the student has been enrolled in a school in the United States for 12 months total.

Example 4: An ELL student who is also eligible to take the NYSAA enrolls for the first time in a United States school in grade 3 in October 2025. The student may be exempt from taking the grade 3 NYSTP in ELA and the grade 3 NYSAA ELA in 2025–26, because on April 1, 2026, the student has been enrolled in a school in the United States for fewer than 12 months. The student must take the appropriate NYSESLAT to be considered tested for accountability purposes. In subsequent years, the student must be tested on the NYSTP in ELA.

Students who are eligible to take the NYSESLAT for grades 3–8 for accountability purposes must be recorded in the SIRS with Program Service Record Code 0242 — Eligible to Take the NYSESLAT for Grades 3-8 ELA Accountability. These students will be counted in the participation calculation for accountability purposes as participating in an ELA assessment if they have valid scores on all sessions/modalities of the NYSESLAT: Listening, Speaking, Reading, and Writing.

Note: Students for which the 0242 was applicable in the 2024-25 academic year WILL NOT automatically have the eligibility extended to the 2025-26 academic year. The ESEA, as amended by ESSA, is very specific that this provision applies only to students attending a school in the United States for less than one year.

Students reported as eligible to take the NYSESLAT in lieu of the NYSTP in ELA in grades 3–8 will be excluded from performance calculations for accountability. However, if the district/school chooses to give the NYSTP ELA or the NYSAA ELA assessment to a student who is eligible for the ELA exemption, the student's NYSTP or NYSAA ELA scores will be included in performance calculations for accountability.

Other Subjects: All ELLs must take the required State assessments appropriate to their grade. Most of these tests are administered in the student's native language. Schools are advised to obtain local translations for students for whom a State alternative-language edition is not available in their first language, particularly if the student is receiving instruction in the first language. To ensure valid and reliable test results, districts and charter schools are permitted to offer ELLs accommodations approved by NYSED. Approved accommodations are provided in the [Test Manuals for School Administrators and Teachers](#).

NYSESLAT and NYSAAS

All ELLs in grades K–12, including ungraded age-equivalent students, must take the NYSESLAT, including students identified as eligible to take the NYSAAS. NYSAAS-eligible students who are eligible for a one-time exemption from the State's reading/language arts assessment may use the NYSESLAT as a one-time exemption from the NYSAAS in ELA. However, these students must take the NYSAAS in all other subjects appropriate to their age-equivalent grade level. More information can be found on the [NYSAAS web page](#). Please also see additional guidance regarding the [NYSESLAT](#).

New York State Identification Test for English Language Learners (NYSITELL)

The New York State Identification Test for English Language Learners (NYSITELL) serves as the approved means of initially identifying English Language Learners (ELLs) in New York State. It is used to assess the English language proficiency of new entrants whose home language is other than English, as indicated on their Home Language Questionnaire. If the results of the NYSITELL indicate that the student is at the Entering, Emerging, Transitioning, or Expanding level of English proficiency, the student must be placed in a Bilingual Education or English as a New Language (ENL) program.

The NYSITELL is composed of eight distinct levels: I–VIII. The NYSITELL test content is aligned with the expectations for what the English language proficiency of an English Language Learner would be, depending on the grade and when in the school year the new student arrives, particularly for students in lower grades.

The table below shows the eight NYSITELL levels and identifies which level to administer to each new entrant, depending on the grade in which the student is enrolling and the date on which the test administration begins. Additional guidance regarding the NYSITELL assessments can be found on the [NYSITELL web page](#).

Districts/schools are responsible for submitting item response data to their Big 5/RIC (Level 1 scanning centers). Level 1s must submit the item response data to Level 2 using the appropriate Item R tables. Item Response data must be submitted the same time the data are submitted for scanning the K-12 NYSITELL assessments.

| Level | Grade in which student is enrolling | Dates on which test will be administered |
|-------|-------------------------------------|---|
| I | Grade K | June 1–January 31 |
| II | Grade K Grade 1 | February 1–June 30 July 15–January 31 |
| III | Grade 1 Grade 2 Grade 3 | February 1–June 30 July 15–June 30 July 15–January 31 |
| IV | Grade 3 Grade 4 | February 1–June 30 July 15–January 31 |
| V | Grade 4 Grade 5 | February 1–June 30 July 15–January 31 |

| Level | Grade in which student is enrolling | Dates on which test will be administered |
|-------|-------------------------------------|--|
| VI | Grade 5 | February 1–June 30 |
| | Grade 6 | July 15–June 30 |
| | Grade 7 | July 15–January 31 |
| VII | Grade 7 | February 1–June 30 |
| | Grade 8 | July 15–June 30 |
| | Grade 9 | July 15–January 31 |
| VIII | Grade 9 | February 1–June 30 |
| | Grades 10–12 | July 15–June 30 |

The Level I test may be administered starting June 1 only to those new entrants who will not begin kindergarten until September. Schools that are registering students prior to June 1 for enrollment in kindergarten for the upcoming school year should not administer the NYSITELL to those students until June 1. Report assessment records in September for these students and report the date of test administration as any day during the first week of enrollment in your school. For all other NYSITELLS, report the date the student first starts to take the assessment as the administration date.

With the exception of Level I, the NYSITELL should be administered during the month of June only to students entering school for the remainder of the current school year and/or students enrolling in a summer school program. Schools are not permitted to administer Levels II–VIII of NYSITELL from July 1–July 14. The testing of new students who are enrolling in New York State schools in Grade 1 and above for the fall may begin no earlier than July 15.

For more information about NYSITELL, see the [NYSITELL web page](#).

Foreign Exchange Students

New York State students who participate in district-approved or recognized foreign exchange programs must have their enrollment continued in the SIRS. Do *not* end the enrollment record for these students when they leave the country to attend the foreign exchange program. Students from outside the United States who participate in foreign exchange programs in New York State and are reported in SIRS must be reported with Reason for Beginning Enrollment Code 0022: Foreign exchange student enrollment in building or grade and Reason for Ending Enrollment Code 442: Left the U.S.

Free and Reduced-Price Lunch Students

Students who have an approved lunch application or other documentation acceptable to the National School Lunch Program (NSLP) must be reported for free or reduced-price lunch (FRPL) purposes. Students are eligible for free or reduced-price lunch on the date their eligibility is determined. Therefore, the start date must be the date the eligibility is approved.

Students should be reported as eligible for a FREE lunch if they:

- 1) are found during the federally mandated Direct Certification Matching Process (DCMP) to be SNAP (Supplemental Nutrition Assistance Program) and/or Medicaid eligible

- 2) reside in the same household as a child receiving SNAP, TANF, FDPIR or deemed Medicaid eligible through the Direct Certification Matching Process (DCMP)
- 3) are documented as:
 - homeless - identified by the Homeless Liaison

Note: Homeless students remain FRPL-eligible for the entire school year even if the family secures permanent housing and the student's homeless status ends during the school year.
 - foster-certified directly by State/local foster agency
 - migrant-identified by Migrant Outreach Education Program Coordinator

Note: Foster and migrant students remain FRPL-eligible for the entire school year even if their status changes.
- 4) are documented in a program as per the Runaway and Homeless Youth act
- 5) are documented to be in a federal Head Start/Even Start program
- 6) have a National School Lunch Program (NSLP) application approved for free lunch or a CEP/P2 income inquiry form and have a reported family income at or below 130 percent of the federal poverty line, as determined using the federal income guidelines established for the current school year, or
- 7) are documented to be in a Food Distribution Program on an Indian Reservation (FDPIR).

Students should be reported as eligible for a REDUCED-PRICE lunch only if they have a National School Lunch Program (NSLP) application approved for reduced-price lunch or a CEP/P2 income inquiry form and have a reported family income of 131 to 185 percent, inclusive, of the federal poverty line as determined using the federal income guidelines established for the current school year.

Students who have met the eligibility requirements for the federal Free Lunch Program must be reported with Program Service Code 5817: *Free Lunch Program*. Students who have met the eligibility requirements for the federal Free Breakfast Program and/or the federal Free Milk Program must also be reported with Program Service Code 5817: *Free Lunch Program*. Students reported with Program Service Code 5817: *Free Lunch Program* must also be reported with Program Service Code 0198: *Poverty-from low-income family*.

For districts participating in the Community Eligibility Provision (CEP), actual current eligibility determinations must be made for BEDS reporting purposes. This can be done by conducting the Direct Certification Matching Process (DCMP) with Child Nutrition Program SNAP and Medicaid data along with the collection of family income from an alternate eligibility form. **Note:** Districts may not report that **all** students in a CEP site are free (Program Service Code 5817: *Free Lunch Program*) solely because they are attending a CEP participating school.

Students who have met the eligibility requirements for the federal Reduced-Price Lunch Program must be reported with Program Service Code 5806: *Reduced-Price Lunch Program*. Students who have met the eligibility requirements for the federal Reduced-Price Breakfast Program must also be reported with Program Service Code 5806: *Reduced-Price Lunch Program*. Students reported with Program Service Code 5806: *Reduced-Price Lunch Program* must also be reported with Program Service Code 0198: *Poverty-from low-income family*.

For students reported with either the 5817 or 5806 Program Service code, FRPL eligibility codes of CEP/P2 Form, DCMP, or FDPIR should be included on that record as applicable to the student. These codes can be reported at any time during the school year. The information is needed for the issuance of Electronic Benefits Transfer funds made through the New York State Office of Temporary Disability Assistance (OTDA). Refer to Codes and Descriptions in Chapter 5.

Graduates

All students who graduated in the current reporting year must be reported with a Credential Type Description, Career Pathway, and First Date of Entry into Grade 9 in the Student_Lite table and a Reason for Ending Enrollment Code 799 — *Graduated (earned a Regents or local diploma)* in the School Entry/Exit Table. If the student is reported with an EOY Exit Enrollment Code instead of 799, the student will not be counted as a graduate and will display as Still Enrolled.

All students in public, religious or independent, and charter schools who were awarded Regents Diplomas, Local Diplomas, Career Development & Occupational Studies Commencement Credentials, and/or Skills & Achievement Commencement Credentials must be reported in SIRS.

Issuing diplomas to incarcerated youth: Section 100.2 of the Regulations of the Commissioner of Education was amended by the Regents in June of 2022 related to the requirements for school districts to issue diplomas to eligible students confined to a facility operated by a state department or agency providing educational programming within the district boundary. When a school district receives written notification and student records from a residential facility located within the district boundary, it must review the documentation and determine the student's eligibility to receive a diploma. Once eligibility is determined, the district must enroll the student and issue the diploma. The only exception to this is if the facility contracts with another school district to provide educational programming. More information can be found in the [text of the amendment](#), as proposed, and the [education law](#).

High School Equivalency (HSE) Students

Districts must report all resident students enrolled in an approved Alternative High School Equivalency (AHSEP) program. Students can only be exited to an AHSEP program in the school year following the year in which they exceed compulsory age. Students who transfer from a district school other than by a court order to an approved AHSEP program within or outside the district must be reported by the school and district with a Reason for Ending Enrollment Code 289: *Transferred to an approved AHSEP program* and a Reason for Beginning Enrollment Code 5654 — *Enrollment in an AHSEP program* with the BEDS code of the approved AHSEP program for the BEDS code of location. Students who are placed by court order in a jail and participate in an approved AHSEP program must be reported with a Reason for Ending Enrollment Code 1089 — *Transferred to an approved HSE program outside this district*. Students with disabilities who are enrolled in approved AHSEPs should continue to be reported with their disability type program codes.

Students who end enrollment in a district school to attend a community-based program that is not an approved AHSEP program must be reported with a Reason for Ending Enrollment Code 306 — *Transferred to other high school equivalency (HSE) preparation program*.

Recipients of Commencement Credentials (that are not awarded as a supplement to a diploma) or High School Equivalency diplomas who return to pursue a local diploma should be reported at the grade level the district determines to be appropriate. Recipients of High School Equivalency diplomas who return to pursue a Career Development & Occupational Studies Commencement Credential should also be reported at the grade level the district determines to be appropriate. Such returning students should be given a new enrollment record and all other required data.

Recipients of High School Equivalency diplomas with Reason for Ending Program Service Code 700 who also receive the Career Development & Occupational Studies Commencement Credential while enrolled in an AHSEP program should also be reported with the credential awarded (Credential Type Code 738 — High School Equivalency (HSE) Diploma).

Homeschooled Students

Students who will not be attending a public, charter, or nonpublic school because they will be instructed at home by a parent/guardian or tutor employed by the parent/guardian and have an approved individualized home instruction plan (IHIP) on record with their district of residence are "Homeschooled Students."

Students enrolled in a district and attending a district school who leave the district to be homeschooled must meet the above criteria of a homeschooled student. Students cannot be exited to homeschooling without following the required procedures for submitting an [Individualized Home Instruction Plan \(IHIP\)](#) to the district. A homeschooled student must be reported by the district and/or school with a Reason for Ending Enrollment Code 255 — *Transferred to homeschooling by parent or guardian* upon receipt of a formal notice of intent to instruct at home. Reason for Ending Enrollment Code 255 must be reported by July 1 of the school year or no later than 14 days after starting homeschooling if the student's homeschool plan begins mid-year.

Resident students not enrolled in a school who are instructed at home by a parent/guardian or tutor employed by the parent/guardian must be reported in SIRS if they:

- take a State assessment;
- are referred to the CSE for determination of eligibility for special education; or
- are identified as students with disabilities by the district CSE, whether or not the district is providing special-education services.

Districts may report enrollment for other homeschooled students; however, districts will not have accountability responsibility for these other students, and data will not be publicly reported for these students. Demographic data must be reported for homeschooled students who are reported in SIRS for any reason.

General education homeschooled students who are taking a State assessment must be reported by the district of residence with a Reason for Beginning Enrollment Code 0011 — *Enrollment in building or grade*, a BEDS code that is the first 8 digits of the district of residence BEDS code and "0888" as the last 4 digits, and an Assessment Measure Code and Standard Achieved Code for the assessment taken. If the student takes multiple assessments in the school year, districts may leave the record open until the day after the student completes the last assessment for the year or open and close the records as the student takes the multiple assessments.

Students with disabilities who are homeschooled and who are taking a State assessment must be reported by the district of residence with a Reason for Beginning Enrollment Code 0011 — *Enrollment in building or grade*, a BEDS code that is the first 8 digits of the district of residence BEDS code and "0888" as the last 4 digits for the days of the assessment. An Assessment Measure Code and Standard Achieved Code for the assessment taken must also be reported. Students with disabilities for whom the district of residence has Committee on Special Education (CSE) responsibility must be reported with a Reason for Beginning Enrollment Code 5905 (CSE responsibility only) enrollment code when not reported with the 0011.

Homeschooled students with disabilities or homeschooled students who are referred to the CSE for determination of eligibility for special education services must be reported by the district of residence with a Reason for Beginning Enrollment Code 5905 — *CSE or CPSE responsibility only* and a BEDS code that is the first 8 digits of the district of residence BEDS code and “0888” as the last 4 digits.

General education homeschooled students who are taking a course through the district that does not lead to a State assessment may, but are not required to, be reported by the district of residence. These students would be reported using Reason for Beginning Enrollment Code 0055 — *Enrolled for instructional reporting only* and a BEDS code that is the first 8 digits of the district of residence BEDS code and “0888” as the last 4 digits.

Homeschooled students reported for enrollment purposes only and who do not fall into the scenarios above must be reported by the district of residence with a Reason for Beginning Enrollment Code 0011 and a BEDS code that is the first 8 digits of the district of residence BEDS code and “0888” as the last 4 digits. Upon completing graduation requirements, districts can exit homeschooled students with the appropriate Reason for Ending Enrollment Code and BEDS code that is the first 8 digits of the district of residence BEDS code and “0888” as the last 4 digits. This should not be confused with reporting scenario 31, which applies to kindergarten-age students with disabilities who are not enrolled in kindergarten and are not being homeschooled.

When a homeschooled student transfers to homeschooling in another district or state, the district must exit the student with a Reason for Ending Enrollment Code 255 — *Transferred to home schooling by parent or guardian*. A formal notice of transfer and intent to instruct the student at home in the new location is required.

In New York State, students who are instructed at home by a parent, guardian, or tutor employed by the parent or guardian and by request of the parent or guardian and has a homeschool plan approved and supervised by the district are deemed to be parentally placed solely for the purpose of receiving special education during the regular school year.

Homebound (Home-Tutored) Students

Homebound instruction is an educational service provided by a school district to resident students (public and nonpublic) who are anticipated to be unable to attend school in person for at least ten days in a three-month period due to physical, mental, or emotional illness or injury. Homebound students (also known as home-tutored students) fall into two categories:

- students who remain enrolled in a school but are provided temporary instruction in the home; and
- students who are unable to attend school for the remainder of the school year because of a physical, mental, or emotional illness or injury substantiated by a licensed physician or, for students with disabilities, are placed in homebound instruction by the CSE and are instructed at home or in a hospital by a tutor provided by the district of responsibility.

Students who remain enrolled in a school must be reported with the BEDS code of the school in which the student is officially enrolled as their location code. Students who are unable to attend school for the remainder of the school year due to illness or injury or CSE placement must be reported with the first eight digits of their district code followed by 0777 as their building of location code. See Table of Reporting Responsibility for School-Age Students in Chapter 2 for additional

information. Homebound status is exclusively related to illness, injury, and/or disability and cannot be used for students who are tutored at home as a result of a suspension.

For attendance reporting, Day Calendar must be submitted using the homebound location code. Since only a single calendar can be submitted per location, the calendar should be flexible and capture instructional days for all homebound students. Per CR100.22, homebound students at the elementary level should receive 10 hours of instruction for the week and secondary homebound students should receive 15 hours of instruction for the week. Homebound students that receive the required number of hours of instruction per week should be reported using one of the "Present" student attendance codes for each instructional day of the week. Students that receive less than the required hours of instruction per week should have their attendance prorated by the proportion of required instruction received. For example, an elementary student that receives 8 of the 10 required hours of instruction in a week should have their days of attendance prorated by 80% for the week. In this example, any single instructional day for the week should be recorded using one of the "absent" student attendance codes while the remainder of the instructional days should be recorded using one of the "present" student attendance codes. Instruction modality is also required for reporting attendance for homebound students. Reporting attendance for homebound students is required as part of district accountability. Course enrollments and outcomes should be reported with the location code of the school where the homebound student is enrolled.

For additional information, please see this [memo regarding homebound instruction](#).

Homeless Students

Homeless students must be reported with Program Service Code 8262 – Homeless Student Status. In addition, a Homeless Primary Nighttime Residence code must be reported in the Programs_Fact table. There are two other program service codes that may apply to homeless students:

- Program Service Code 8272 — *Homeless Unaccompanied Youth Status*, reported in the Programs_Fact table for homeless students who are unaccompanied youth; and
- Program Service Code 0892 – *Title I, Part A: Homeless Student Served with Set-Aside Funds*; reported in the Programs_Fact table for homeless students who are served with Title I, Part A funds that the district is required to set aside for homeless students.

Students must be identified as homeless by being reported with Program Service Code 8262 and have a Primary Nighttime Residence in order to report these two codes.

A Homeless record should only be ended when the student is no longer homeless, not to report a change in the type of primary nighttime residence. If the student is no longer considered homeless during the school year, the homeless record must end along with any associated homeless program records. The Primary Nighttime Residence code only needs to be updated when a new Homeless record is started.

Immigrant Students

Immigrant students must be reported with Program Service Code 8282 — Immigrant Children and Youth Status in the Programs_Fact table. In addition, a Home Language Description must be reported in the Student_Lite table. See definition of immigrant students in Appendix VI: Terms and Acronyms. Months/years in preschool, prekindergarten, kindergarten, and homeschooling instruction

count as months/years in U.S. schools. Preschool students enrolled for the purpose of receiving special education services will have months/years count whether their attendance is in a public or nonpublic setting and whether their attendance is full time or not. If immigrant students upon registration meet the criteria related to a crisis/disaster impact, report the appropriate code in the Student Lite table. Foreign exchange students are not considered immigrants.

Job Corps Program Students

Students in Job Corps Programs on the [list of approved AHSEP programs](#) must be reported with Reason for Ending Enrollment Code 289 — *Transferred to an approved AHSEP program*. Students in Job Corp Programs not on this list must be reported with Reason for Ending Enrollment Code 306 — *Transferred to other high school equivalency (HSE) preparation program* or an appropriate dropout code, whichever is applicable.

Long-Term Absent Students

Any student beyond compulsory age who has been absent without a valid excuse for twenty (20) or more consecutive days as of the last expected day of attendance for the school year must be coded as a “long-term absence.” The date of the 20th consecutive unexcused absence must be entered as the enrollment record ending date with a Reason for Ending Enrollment Code of 391 — *Long-term absence (20 consecutive unexcused days)*. **Note:** If the student, counted as a dropout, returns to this school and drops out from this school in a subsequent school year, a Reason for Ending Enrollment Code of 357 — *Left school: previously counted as a dropout* should be entered on the student’s enrollment record, if appropriate. This code indicates that the student was counted as a dropout in a previous year and will not be counted in the current year.

If such a student is of compulsory school age and is a resident of the district, the student must remain on the school register. The school must exit the student with a Reason for Ending Enrollment Code 400 — *Compulsory age student, stopped attending* and subsequently use Reason for Beginning Enrollment Code 8300 — *Compulsory age student, not attending*. Once the student is beyond compulsory age, the school should use the appropriate ending enrollment code.

Migrant Students

Migrant eligible students must be reported with a migrant indicator in the Student Lite template. A student must be reported as migrant eligible if the school district has received a National Certificate of Eligibility (COE) and/or a notification from a regional Migrant Education Tutorial and Support Services (METS) program center. To qualify for the Migrant Education Program, a student must have, for reasons of economic necessity, made a qualifying move across school district boundaries:

- as a migratory agricultural worker or a migratory fisher;
- with a migratory agricultural worker or a migratory fisher; or
- to join or precede a migratory agricultural worker or a migratory fisher.

Students with a COE are eligible to be served by the Migrant Education Program for 36 consecutive months from their qualifying date or move and should not be reported to SIRS as a migrant eligible student beyond the 36 months.

New York State Alternate Assessment (NYSAA)

The NYSAA is part of the New York State testing program that measures the attainment of the State’s learning standards in the areas of English language arts (ELA), mathematics, and science for

students with the most severe cognitive disabilities. Students are assessed annually in ELA and mathematics in grades 3-8 and one time at the secondary level prior to exiting school. Beginning in Spring 2024, NYSAA-eligible students who meet the age criteria for 5th grade are expected to take Grade 5 Science. Science will be assessed annually in grades 5 and 8 and once at the secondary level prior to exiting school. NYSAA eligible students are assessed using the Dynamic Learning Maps (DLM) alternate assessment system.

Consistent with the Individuals with Disabilities Education Act (IDEA), committees on special education (CSEs) must follow state guidelines for determining on a case-by-case basis whether a student is most appropriately assessed with an alternate assessment aligned with alternate academic achievement standards. For additional information on eligibility and participation criteria, please see the memo [Eligibility Criteria for Participation in the New York State Alternate Assessment \(NYSAA\)](#).

Testing Students on the NYSAA: Students whom the district CSE has designated as eligible to take the NYSAA to fulfill the testing requirement at the elementary/middle or secondary level must be administered this assessment when age appropriate, with one exception. Students who are eligible for a one-time exemption from the State's reading/language arts assessment may use the NYSESLAT to be exempted once from the NYSAA in ELA. However, these students must take the NYSAA in all other subjects appropriate to their age equivalent grade level. See the table in the "Ungraded" section for further information.

Students whose birth dates fall between September 1, 2011 and August 31, 2017 must be administered the appropriate grades 3 through 8 NYSAA in 2025-26, unless they are eligible for the one-time exemption from the State's reading/language arts assessment.

All students with disabilities at the secondary level designated as eligible for the NYSAA should take the secondary-level NYSAA no later than the year the student turns 18 years of age. All NYSAA-eligible students who will reach their eighteenth birthday before September 1, 2025 and have not previously taken the secondary-level NYSAA must be administered the test during the 2025-26 school year. NYSAA-eligible students who will be leaving school before they reach their eighteenth birthday must take the secondary-level NYSAA before they leave school.

NYSAA and Accountability: Students taking the NYSAA will be included in accountability calculations using their NYSAA performance level, provided that the students are reported in SIRS as ungraded, with Program Service Code 0220 — *Eligible for Alternate Assessment*, and with a program service code that indicates the Type of Disability.

Secondary-level NYSAA scores in ELA, mathematics, and science are used for accountability in the year that the student is included in the English, mathematics, and science accountability cohorts. Any secondary-level NYSAA score on the student's record, regardless of the year of administration, will be considered a valid score and will be used to calculate accountability outcomes for cohorts in which the student is included.

Reporting NYSAA Students: Students eligible to take the NYSAA must be reported as ungraded (Grade Level "K-6" for ungraded elementary or "7-12" for ungraded secondary) in the School_Entry/Exit Template based on their age on the first date of the NYSAA administration period or date enrollment began if enrolled after the first date of the administration period. In addition, the following data must be reported for NYSAA students: Programs Fact Record 0220 — Eligible for Alternate Assessment and a Program Service Code that indicates the type of disability.

Online Schools

Virtual (online) schools are schools that are intentionally designed to only provide virtual instruction, as defined in section 100.1(y) of the Regulations of the Commissioner. Virtual schools provide instruction through a virtual learning environment; in-person instruction is not provided at a virtual school. Virtual schools in New York State are required to be registered in the same way that brick-and-mortar schools are registered, in accordance with [Section 100.21\(c\) of Commissioner's Regulations](#).

Students who are enrolled in a public school district or charter school and are receiving virtual or remote instruction in accordance with the Regulations of the Commissioner are not considered to be attending online schools.

New York State resident students who exit a New York State public district or school to attend a virtual (online) school outside of NYS-approved virtual schools would be reported as follows:

1. If the student's Individual Home Instruction Plan (IHIP) is approved and on record with the public district or school, as a homeschooled student, or
2. If the IHIP is not approved or on record with the public district or school, with a dropout enrollment code.

Postsecondary Students

Students who leave a district to attend a postsecondary institution prior to earning a high school diploma and are awarded by that postsecondary institution the final high school credits needed for graduation must be reported by the high school issuing the diploma, even if the students never returned to the high school. The high school must report these students in the SIRS using the Reason for Beginning Enrollment Code 0011 and date, the appropriate Reason for Ending Enrollment Code and date, the credential earned, and career pathway code used. If students are enrolled both in a high school and in a postsecondary institution, they should be reported as enrolled in the high school.

Preschool/Prekindergarten/Universal PreK

The term "preschool" means children referred to the CPSE for special education eligibility determination (i.e., those with a Reason for Beginning Enrollment Code 4034) and students receiving preschool special education services (Reason for Beginning Enrollment Code 0011). Report these students with Grade Ordinal "PRES" under the data element "Grade Level."

The term "prekindergarten" means students, with and without disabilities, who are enrolled in a prekindergarten program that can be a Universal PreK (UPK) program or other PreK program. Students reported in any PreK program should be four years of age on or before December 1 or otherwise first eligible to attend kindergarten in the next school year, except for students enrolled in UPK in districts with an allocation to serve three-year-old students. Note that a student should only be reported as PreK if the student is in either a UPK or other PreK program that is operated by the school district or under contract with the district or in a Targeted PreK program operated by any one of three approved BOCES.

Regardless of the type of PreK program, students in PreK must be reported with Reason for Beginning Enrollment Code 0011. Building of location codes must be reported as follows:

- students attending PreK programs in a school within the district must be reported with the school BEDS code as the location;
- students attending Targeted PreK programs operated by Madison-Oneida, Questar III, or Herkimer BOCES must be reported with the BOCES BEDS code as the location;
- students attending PreK programs operated under contract with the district (other locations) must be reported with the first eight digits of the district's BEDS code followed by 0666 as the location.

Universal PreK programs are PreK programs funded pursuant to Section 3602-e of Education Law. These programs are operated by the school district or by other eligible agencies under a contractual agreement with the school district. Any child whose PreK placement is funded solely by the allocational UPK grant must be reported with Program Service Code 902 (UPK). Children whose full-day placement is funded by a Statewide Universal Full Day Prekindergarten (SUFDPK) grant must be reported with Program Service Codes 903 or 904. Children whose half-day UPK placement has been converted to full-day using the SUFDPK grant must be reported with either Program Service Code 905 (certified teacher) or 906 (uncertified teacher) and grade level PKF (full-day). New full-day SUFDPK placements must be reported with either Program Service Code 903 (certified teacher) or 904 (uncertified teacher). In addition, all UPK students must be reported with a prekindergarten grade level (PKH or PKF) and one of the following Program Service Codes that identifies the UPK program setting: 1309 (District-operated), 1320 (Day care center), 1331 (Head Start), 1342 (Family or Group Day Care), 1353 (Nursery School), 1364 (BOCES), 1375 (Special Ed 4410 Preschool), 1386 (Religious or Independent School), 1397 (Museum), 1408 (Library), or 1419 (Other). See the Program Services Codes and Descriptions section of this manual for additional information.

Students in a prekindergarten program that is not funded by UPK or SUFDPK money must be reported with Program Service Code 990 (Other PreK). This includes students in Targeted PreK programs operated by Madison-Oneida, Questar III, or Herkimer BOCES.

P-Tech Programs (NYS and NYC)

The NYS P-TECH program is designed for students to complete a six-year scope and sequence that allows them to earn a Regents or local diploma, gain workplace experience, and receive an associate degree (or credits toward one if the student exits before completing the program) while still enrolled in high school. Completion of the program may vary in length from four to six years based on individual student performance. Students in this program continue to qualify for ELL, disability, and FRPL services for the entirety of the program.

Because students participating in NYS P-TECH programs may stay be enrolled in high school past their fourth year (when most students graduate), there are some special coding considerations required to ensure students are correctly identified for NYS accountability and graduation rate calculations.

NYS P-TECH students should continue to have their daily attendance reported in SIRS only if they are taking high school courses at the high school, a BOCES site, or on the college campus. If they are taking college-level courses on a college campus that are NOT dual-credit and have been exited with a 0065, attendance and suspension data should not be reported in SIRS for them. Missing

attendance will not be calculated for these students. Report all other required data until the students graduate.

NYC P-Tech Program

The NYC P-Tech Program is similar in structure to the NYS Program, but these schools are authorized through and overseen by the NYC Department of Education. Each of the seven NYC P-Tech schools is affiliated with a CUNY Community College.

In the 2022-23 school year, the Department began utilizing a new template to collect program project partner data while phasing out the legacy NYSED program office collection. The new Partner Project Fact template collects data for P-Tech and Smart Scholars programs and captures additional data related to the specific program partners. It is anticipated that in future years additional grant program data, particularly around early college high school partnerships will be collected in this template. For additional information, see Partner Project Fact below.

Partner Project Fact – Collecting Early College High School (ECHS) Data

The Partner Project Fact table was phased in during the 2022-23 school year, collecting P-TECH, Smart Scholars, and Smart Transfer program data using program service codes 4026, 4037, and 4047, respectively. NYC P-TECH program data are also reported using this table using program service code 4027, but only require fields 1-8 and 14 to be completed. Students reported to SIRS in the Partner Project table must be enrolled in the State-approved programs. Local programs that are not part of a State grant cannot be reported. At the beginning of the school year, all P-TECH, Smart Scholars, and Smart Transfer program implementation agencies must review the Department's official list of participating school districts. Any participating school district missing from this file will not be visible in the NYSED Level 0 application and cannot be reported to the SIRS. If a participating district is missing from this file, the program office must be contacted early in the school year. Changes may not be made after a certain point in the school year. Note that only districts report Partner Project Fact records. BOCES do not. BOCES must share the information with the district so the district can report it.

The [P-TECH program data file](#) and [Smart Scholars and Smart Transfer data file](#) are available for review.

To report data using this table, a project ID (number) must be included for each student record. The project number is assigned by the Department during the program approval process. All grantees and their participating LEAs must have processes in place for sharing project numbers and other data related to the reporting of enrolled students by their accountable school districts. Data can only be reported by those school districts with an approved NYSED Project ID. The NYSED program office changes Project IDs each year by increasing the middle numbers to align with the fiscal year. To keep a static Project ID from year to year for SIRS reporting, the Level 0 and L2 lookup tables replace the middle numbers with a 00. For example, grant Project ID 0639-23-0002 would be 0639-00-0002. The program office will continue to retain its process. The Department will maintain a mapping of the Project ID provided by the program office when the grant was awarded and the SIRS reportable Project ID. When using the dropdowns for making changes in L0H, use the Project ID provided, ensuring that the central two digits correspond to the reporting year for which you are making the change.

For more information, see definitions in this manual.

Partner Project Fact Template

| Field # | Field Name | Required for |
|---------|--|---|
| 1 | District Code | All reportable entities |
| 2 | School Year Date | All reportable entities |
| 3 | Student ID | All reportable entities |
| 4 | Project ID (Number) | All reportable entities |
| 5 | Project Start (Entry) Date | All reportable entities |
| 6 | Program End (Exit) Date | All reportable entities |
| 7 | Student Project Location Code | All reportable entities |
| 8 | Programs Code | All reportable entities |
| 9 | Program Selection Criteria 1 | P-TECH, Smart Scholars, Smart Transfer (one must be reported) |
| 10 | Program Selection Criteria 2 | P-TECH, Smart Scholars, Smart Transfer |
| 11 | Program Selection Criteria 3 | P-TECH, Smart Scholars, Smart Transfer |
| 12 | Program Selection Criteria 4 | P-TECH, Smart Scholars, Smart Transfer |
| 13 | Program Selection Criteria 5 | P-TECH, Smart Scholars, Smart Transfer |
| 14 | Program Duration | P-TECH |
| 15 | Annual Outcome (Program) | P-TECH |
| 16 | Annual Credential Status (Program) | Leave Blank |
| 17 | Industry Program Partner 1 Name | P-TECH |
| 18 | Industry Program Partner 1 Type | P-TECH |
| 19 | Industry Program Partner 2 Name | P-TECH |
| 20 | Industry Program Partner 2 Type | P-TECH |
| 21 | Industry Program Partner 3 Name | P-TECH |
| 22 | Industry Program Partner 3 Type | P-TECH |
| 23 | Industry Program Partner 4 Name | P-TECH |
| 24 | Industry Program Partner 4 Type | P-TECH |
| 25 | Career Pathway (Program) Code | P-TECH, Smart Scholars, Smart Transfer |
| 26 | Internship or Apprenticeship Type Code | P-TECH |
| 27 | Internship or Apprenticeship Name | P-TECH |
| 28 | Paid Internship Indicator | P-TECH |
| 29 | Post Project (College) Employer Name | P-TECH |
| 30 | Post Project (College) Job Title | P-TECH |

See definitions later in SIRS Manual. [eScholar templates](#) posted at the following location. See codes in Chapter 5: Codes and descriptions.

*NYS P-TECH programs are designed to be completed within six years. The change in the range of Program Duration from 1–6 to 1–8 was needed to accommodate the small number of students who, due to instructional interruptions from COVID-19, were unable to complete their coursework within six years. The program design has not changed.

Student Lite Template

| Field | Code | Purpose | Notes |
|---------------------|--------------------------------|---|---|
| Current Grade Level | Valid values are 9, 10, 11, 12 | Identify the grade of enrollment for the student. | Student should be reported in Grade 12 for their 4 th , 5 th and 6 th years. |

School Entry Exit Template

| Field 12 | Exit Code | Purpose | Notes |
|-----------------------|----------------------------------|---|--|
| School Exit Type Code | 0065 (799 will also be accepted) | Fulfilled HS Grad Req for Extended Integrated HS Program | Exit the student with this code the year in which they meet the requirements for earning a Regents or local diploma (along with the Diploma Type Code and Career Path Code in the Student Lite template). These students must be re-enrolled the following school year with a School Entry Type Code of 0011 if they are continuing in the P-Tech program. |
| School Exit Type Code | 799 | Graduated (earned a Regents or local diploma) | Exit the student with the standard code for Graduated if the student fulfilled the requirements for graduation and plans to exit the P-Tech program (not continue to year 5). |
| School Exit Type Code | 0067 | Completed Extended Integrated HS Program | Exit the student with this code ONLY AFTER reporting the 0065 (or 799) to indicate the student has completed all three parts of the P-Tech program (diploma, workplace experience, and Associate Degree/credits toward Associate Degree). |
| School Exit Type Code | 0068 | Exited Extended Integrated HS Program After Fulfilling HS Grad Req | Exit the student with this code ONLY AFTER reporting the 0065 (or 799) to indicate the student has met the diploma requirements, enrolled in year 5 or 6 of the P-Tech program, and exited the program <u>without</u> completing it. |
| School Exit Type Code | 0071 | Graduated and completed Extended Integrated HS Program simultaneously | Exit the student with this code (along with the Diploma Type Code and Career Path Code in the Student Lite template) if they graduate with a Regents or Local diploma while simultaneously |

| Field 12 | Exit Code | Purpose | Notes |
|----------|-----------|---------|---|
| | | | completing the P-Tech program. This code can also be used by Smart Scholar and Smart Transfer students. |

Only a School Exit Type Code of 0065, 799 or 0071 will identify a student as meeting the criteria for graduation. Do not report attendance and suspension data in SIRS for students with a previous 0065. They will be excluded from Missing attendance calculations in subsequent years.

If a student fulfills the requirements for graduation AND completes the requirements for the P-Tech program simultaneously, the student must be exited with a 0071 Ending Enrollment code or the student will not be counted as a graduate. Do not use a 0067 Ending Enrollment code unless the student has previously been exited with either a 799 or a 065.

If a student stops participating in the P-Tech program prior to their anticipated high school graduation date and continues enrollment in the school, the Program Service Code should be ended. However, if the student decides to discontinue the program at the start of the school year and has not yet fulfilled the requirements for graduation, there is no need to add the Program Service Code for the new reporting year for the sole purpose of ending it.

Public Health Law 2164 (Failure to Immunize)

Pursuant to Public Health Law 2164, students who have not received required vaccinations are not allowed to attend school. The students may return to school when they have complied with the immunization requirements. Parents also have the option to complete the paperwork and enroll the students in an approved homeschooling program. The deadline for obtaining required vaccinations for children attending school in the fall is 14 days from the first day of school which may be extended to 30 days for students transferring from another state or country. Additionally, students who meet the requirements of being in the process of obtaining missing doses in accordance with Department of Health Regulations may attend school if they remain in compliance with obtaining the missing doses. Students who do not meet the immunization requirements are to be excluded on the 15th day they fail to meet them. These students should be exited with Reason for Ending Enrollment code 430 – Excluded pursuant to PHL 2164.

Districts will not be accountable for students once they properly exit, except for graduation rate for accountability and total cohort graduation rate. The U.S. Department of Education has provided guidance to affirm that the rules in the Elementary and Secondary Education Act (ESEA) for excluding students from graduation cohorts are very specific and do not include this condition. Specifically, under the ESEA sections 8101(23)(B) and (25)(B), a school or Local Education Agency (LEA) may only remove a student from a cohort if the student transfers to a school where they are expected to receive a regular high school diploma or eligible State-defined alternate diploma, emigrates to another country, transfers to a prison or juvenile facility, or is deceased. Therefore, exiting a student with the new Reason for Ending Enrollment code 430 will NOT remove the student from graduation rate cohorts for accountability or the total cohort graduation rate release. For both the graduation rate accountability and the total cohort graduation rate release, these students will be counted as dropouts.

Students who have Reason for Ending Enrollment code 430 associated with their last regular enrollment will:

- be counted as dropouts for accountability graduation rate and total cohort graduation rate;
- be included in the annual dropout report (SIRS 307);
- no longer be considered a dropout once they are re-enrolled with a regular enrollment code;
- not be included in Academic Performance; Growth; Progress; English Language Proficiency; or College, Career, and Civic Readiness accountability calculations;
- not be included in accountability participation rate calculations, unless the Reason for Ending Enrollment code 430 is dated during or after the testing window;
- be included in the attendance accountability calculations only for the time period the student was enrolled prior to the 430 exit; and
- not be counted as absent after Reason for Ending Enrollment code 430 is reported.

If a student is exited with Reason for Ending Enrollment code 430 and the parent subsequently becomes approved to homeschool the student, the district must re-enroll the student with one of the regular enrollment entry codes and exit the student to homeschooling with a Reason for Ending Enrollment Code 255. Homeschooled students are then not included in any accountability calculations. Students cannot be exited to homeschooling without following the required procedures for submitting an [Individualized Home Instruction Plan \(IHIP\)](#) to the district.

Racial/Ethnic Groups

In accordance with federal regulation, there is a two-part requirement regarding racial and ethnic designation. First, all students must be reported as Hispanic/Latino or not Hispanic/Latino. Second, all students must be reported with at least one race. Students who are reported as Hispanic/Latino, regardless of their race, will be counted as Hispanic/Latino for reporting purposes. Students who are reported as not Hispanic/Latino will be counted in the race category in which they are reported. Non-Hispanic students who are reported with more than one race category will be reported as Multiracial. See Chapter 3 for reporting staff Race and Ethnicity data. See "Hispanic/Latino Ethnicity Indicator" and "Race Code 1–5" in Chapter 4: Data Elements.

Religious and Independent School Students

Religious or independent schools are encouraged, but are not required, to administer New York State assessments to students who are placed in the school by a parent or guardian. Religious or independent schools are required to report in SIRS data for students who were awarded Regents diplomas, local diplomas that conform to [Commissioner's Regulations on local diplomas](#), Career Development & Occupational Studies Commencement Credentials, and/or Skills & Achievement Commencement Credentials. If a religious or independent school chooses to administer a state assessment to its students and/or awards diplomas or credentials to its students as noted above, enrollment, demographic, program service, assessment, and graduation data for these students must be reported in SIRS. Religious and independent schools that do not administer state assessments and confer only "school" diplomas (not Regents or local diplomas that conform to Commissioner's Regulations on local diplomas) are not required to report student records in SIRS. Public school districts are responsible for ensuring that students with disabilities placed by the Committee on Special Education (CSE) in approved private schools for students with disabilities are administered New York State assessments according to their grade level or age and their Individualized Education Program (IEP). These schools are responsible for testing and reporting these students' results through the public school district with CSE responsibility.

Religious and independent schools with enrolled students taking state assessments must contract with a Level 1 data center to report assessment results in SIRS. Religious and independent schools must coordinate with a Level 1 data center to ensure that the school is using an approved answer document that enables the school to report data in the SIRS.

Parentally placed students who are enrolled in a religious or independent school are the instructional responsibility of that religious or independent school. If a religious or independent school chooses not to administer the State assessments and therefore does not contract with a RIC, the religious or independent school cannot send their students to another school (public, charter, religious or independent) for the purpose of taking the assessments. The assessment(s) must be reported by the religious or independent school where the student is officially enrolled.

Results reported in SIRS will be used for Religious and Independent School reports, for purposes related to educational policy, to respond to data requests as required by law, and mandated services.

Repeaters

Students in Grades 3 through 8, and ungraded students who are age equivalent to Grades 3 through 8, who repeat a grade are required to take all State assessments appropriate to their grade, ELL eligibility, and NYSAE eligibility, even if they took State assessments at the same grade level in the previous year. Students who are repeating one or more subjects but not a grade may not "retake" tests in the subjects they are repeating. These students are required to take all State assessments appropriate to their current grade, ELL eligibility, and NYSAE eligibility.

Safety Net Options

Local Diploma Safety Net Option: Effective October 31, 2012, students with disabilities or a 504 plan who score less than 55 on one or more of the required Regents examinations may graduate with a local diploma if they compensate with scores higher than 65 on other required Regents examinations. To take advantage of this option, students must score 55 or higher on the Regents English and mathematics examinations. There are [examples of Safety Net options](#) available online.

Appeal of Regents Examination Score Option: School districts must provide unlimited opportunities for all students (students with and without disabilities) to retake required Regents examinations to improve their scores so that the student may graduate with a Regents diploma. A student with or without a disability who fails, after at least two attempts, to attain a score of 65 or above on a required Regents examination for graduation must be given an opportunity to appeal such score in accordance with the provisions of section 100.5(d)(7)(i) of the Regulations of the Commissioner of Education. No student may appeal their score on more than two of the five required Regents examinations. A student whose appeal is accepted for one required Regents examination and who has attained a passing score of 65 or above on each of the four remaining required Regents examinations earns a Regents diploma. A student whose appeal is accepted for two required Regents examinations and who has attained a passing score of 65 or above on each of the three remaining required Regents examinations earns a local diploma.

For additional information regarding graduation requirements, including the local diploma option and the appeals process, please refer to [section 100.5 of the Regulations of the Commissioner of Education](#). For more information on safety net options for students with disabilities, see [Safety Net Options Available to Students with Disabilities to Graduate with a Local Diploma](#).

Seal of Biliteracy

The New York State Seal of Biliteracy (NYSSB) recognizes high school graduates who have attained a high level of proficiency in listening, speaking, reading, and writing in one or more languages, in addition to English. Students who receive a NYSSB must be reported with Program Service Code 8312 — Received Seal of Biliteracy in the year in which they complete all requirements for a Regents diploma, even if the criteria for receiving the NYSSB were met in a prior year. Districts will include Program Service Code 8312 on the student's transcripts to indicate the earning of the NYSSB.

Seal of Civic Readiness

The New York State Seal of Civic Readiness (NYSSCR) recognizes high school graduates who have attained a high level of proficiency in civic knowledge, civic skills, civic mindset, and civic experiences. Students who receive a NYSSCR must be reported with Program Service Code 8313 — Received Seal of Civic Readiness in the year in which they complete all requirements for a Regents or local diploma, even if the criteria for receiving the NYSSCR were met in a prior year. Districts will include Program Service Code 8313 on the student's transcripts to indicate the earning of the NYSSCR.

Secondary-Level Students

All public and charter school general-education students and students with disabilities in grades 9–12, or ungraded students of equivalent age, must be reported in SIRS.

High-School-Age ELLs with Low Literacy Level on First Arrival in the United States

When a school first enrolls a high-school-age student who is non-English speaking, who is newly arrived in the United States, and whose level of literacy in their native language is low, school administrators may have difficulty determining the student's correct grade placement. Schools are allowed at least one year to determine the appropriate grade level of ELLs meeting these criteria. Upon enrollment, the school should assign the student to a grade level based on the administrator's best judgment. This temporary grade level should be reported in the first year of enrollment if the student has not yet been enrolled for a full academic year. Before the end of the second year of enrollment, the school must evaluate the student and determine the appropriate grade level based on the student's scheduled course work for the next semester.

The school must determine the year of first entering grade 9 from the grade level assigned to the student before the end of the second year of enrollment. The initial, temporary grade level may not be used to determine the year of first entering grade 9. For example, if a student's instructional grade level before the end of the second year of enrollment is determined to be grade 10, the student will be considered to have first entered grade 9 in the previous school year. If a student's instructional grade level before the end of the second year of enrollment is determined to be grade 9, the student will be judged to have first entered grade 9 in the current school year. The initial, temporary grade level should not be used to determine the year of first entering grade 9. The year of first entering grade 9 may be changed if the grade placement reported the previous year was determined to be incorrect. If, in the second year, a student is assigned to a grade below 9 and is enrolled in a school serving students below grade 9, the students will be recorded as first entering grade 9 when they are next enrolled in grade 9. Schools may change a student's reported year of first entering grade 9 only once.

Grade 9 Students Whose Grade Is Changed to Grade 8 or Lower

If a student is initially reported as in Grade 9 but the grade is subsequently changed to Grade 8 or lower, all the enrollment records for the student for the school year in which the grade level changed that indicated that the student was in Grade 9 must be revised to indicate the new grade identification. In addition, the Date of Entry into Grade 9 must be eliminated for the student.

Students Over 21 Years of Age

Students are eligible to finish the school year in which they turn 21 and must be reported in the SIRS. If students attend summer school immediately following the school year in which they turn 21, they also must be reported in SIRS. For example, if a student turns 21 on July 30th the student has the right to attend until June 30th of that school year, and the district may allow the student to remain enrolled through the subsequent summer school session to enable the student to complete their studies.

Students with disabilities who have not received a high school diploma are entitled to a free appropriate public education (FAPE) until their 22nd birthday and must be reported in SIRS. If these students are enrolled when they reach their 22nd birthday, they must be reported with an Exit Enrollment code 136 (Reached maximum legal age and has not earned a diploma or credential) and reenrolled with an Entry Enrollment code 0021 (Over 21 enrollment).

General education students who turned 21 in a prior school year and special education students who turned 22 in a prior school year and return to school for compensatory or recovery services beyond summer school must be reported in SIRS. If currently enrolled, these students must be reported with an Exit Enrollment code 136 (Reached maximum legal age and has not earned a diploma or credential) prior to September 1st and reenrolled with an Entry Enrollment code 0021 (Over 21 enrollment) during the school year in which they turn 22.

Special Education vendors should also be exporting data as applicable. Special Education Events data should not be reported to SIRS when a student with a disability is age 22 or older. If a general education student age 21 or older or a student with a disability age 22 or older earns a diploma or credential, exit the student with the corresponding exit enrollment and credential codes. These outcomes will not be included in any annual or cohort reporting. Otherwise, exit the student from the 0021 enrollment using Exit Enrollment Code 0066 – *Ended enrollment for instructional purposes only*.

Student Behavioral Interventions

Beginning in the 2024-25 school year, LEAs must utilize the eScholar Student Restraint Event template to submit behavioral supports and intervention data, including the use of physical restraint and timeout, substantiated and unsubstantiated allegations of corporal punishment, mechanical restraint and other aversive interventions, prone physical restraint, and seclusion.

A record must be created for each instance of physical restraint or timeout as well as for allegations concerning prohibited intervention types.

Different response types during a single event will require separate event records. For example, if a mechanical device is utilized following the placing of a student in the prone position, a second event record would be reported specific to the mechanical device restraint. Also, multiple

event records should be created if, after an event has de-escalated and the student is able to return to the learning environment, a subsequent event occurs.

For a listing of lookup codes for response reasons, restraint event timespan, and restraint types, refer to the code section in Chapter 5.

School districts, charter schools, and BOCES should begin reporting data as soon as the SIRS opens in September. For more information, see the [Vendor Support](#) web page.

Non-data questions regarding the new requirements may be directed to the Office of Student Support Services at studentsupportservices@nysed.gov.

Questions regarding the requirements specific to students with disabilities may be directed to the Office of Special Education at speced@nysed.gov.

Frequently Asked Questions - Reporting Student Behavioral Interventions to the New York State Education Department

How is the Student Behavioral Interventions data reported to the State Education Department?
This collection is reported to the SIRS using the [eScholar Student Restraint Event template](#), beginning in the 2024-25 school year.

Which entities are required to report this data to NYSED?

Public school districts, BOCES, charter schools, State-operated (Articles 87 and 88) schools, and private residential (Article 81) schools are required to report behavioral intervention data.

What about students attending other types of schools?

For students attending State-supported (Article 85) schools, approved in-state and out-of-state private residential or non-residential (Article 89) schools or preschool special education programs approved pursuant to section 4410 of the Education Law, behavioral intervention data should be reported by the student's public school district of residence.

What if a student is enrolled with a 0055 Beginning Enrollment Code in an Out of District Placement and the incident happens at that location? Who should report it in SIRS?

In this case, the LEA with the 0055 enrollment should report the event.

What if the school/location where the event happened does not report data to NYSED?

The student's school district of residence must develop procedures to collect this data from non-SIRS reporting entities where their students are being educated and report the information to SIRS with the private placement's location code.

How frequently should data be reported to the SIRS?

Data should be reported on a frequent and on-going basis throughout the school year in a similar manner to other SIRS datasets.

Is this data collection for special education students only?

No, the collection is for both special education and general education students. Reporting authorities will need to ascertain whether special education students have a Behavioral Intervention Plan (BIP) in place.

What constitutes an event?

An event must be reported any time a restraint type is employed on a student. This includes allegations of prohibited interventions and incidents of the employment of authorized intervention types.

How should we assign an Event ID?

The Event ID is a unique, locally created identifier for each event. Event IDs should be automatically generated whenever possible to ensure they are unique and consistent.

Can more than one student be reported as part of an event?

No, each intervention must be reported separately. There should be a record for each restraint event type employed and each allegation of a restraint event per student.

What if more than one restraint type is used on a student during an incident?

Multiple response or intervention types during an event require separate event records. For example, if a mechanical device is utilized following the placement of a student in the prone position, a second event record should be reported related to the mechanical device restraint.

Which response types would be reported if an allegation is made?

The codes for reporting prohibited intervention responses are: Aversive; Corporal; Mechanical; Prone; and Seclusion. The Substantiated Event indicator is a required field when one of these response type codes are reported.

Which location should be reported for the event location?

Report the location code for the building where the incident occurred. If the incident happened on grounds outside the building, report the location for the building where the student is enrolled.

What are the parameters for restraint event dates?

The reporting period, as with most other SIRS collections, is July 1 through June 30. However, incidents will generally be reported from September through June of the current school year when classes are in session.

What is the substantiated event indicator?

This indicator should only be used for allegations of non-authorized restraint types (Aversive, Corporal, Mechanical, Prone, or Seclusion). Allegations must be substantiated by school administration.

Where can I find policy-related guidance on student behavioral interventions?

[Behavioral Supports and Interventions in Schools FAQ](#)

For questions specific to reporting SIRS data, contact datasupport@nysesd.gov.

Student Infraction Response

Beginning in the 2025-26 school year, a new eScholar Student Infraction Response template will be available to report disciplinary removal data for students with disabilities through age 21 (up to their 22nd birthday). This includes suspensions that would be identified in the Student Daily Attendance template. If General Education students are reported via SIRS, those data will migrate to Level 2 but will not be used to populate the corresponding L2RPT report. Student Infraction Response includes fields and removal types that are specific to students with disabilities and have

historically been reported annually in the PD-8 form. Removal data will continue to populate the PD-8 form and should be certified in the PD System by the LEA with CSE/CPSE responsibility. **For 2025-26 only, this will be a dual collection.** This means the data will be reported through SIRS by school districts, charter schools, BOCES, state agencies, state operated schools, Special Act school districts, and Article 81 private schools, but only those entities with CSE/CPSE responsibility (who have previously completed the PD-8 in the PD System) will also report aggregate data at the end of the year as they have done in previous years.

While neither charter schools nor BOCES have CSE/CPSE responsibility for the students they educate, they currently report student-level data to SIRS and have the most direct knowledge of any disciplinary removals; as such, they must report this information directly to the SIRS. A Level 2 verification report will be available to check the accuracy of the data as reported throughout the school year; however, the CSE/CPSE responsible district will continue to certify these data in the PD System in August of each year.

A record must be created for each disciplinary removal that includes an Event Identifier, the type of removal, response reason (required for unilateral removals to an Interim Alternative Educational Setting [IAES]), the start date of the removal, the duration of the removal, as well as an indication of whether the student was suspended for the remainder of the school year and if the student received services during suspension. This would be "Y" (Yes) only when the Response Code = "OSS." A student can only have one suspension type at a time. If a student receives both an in-school suspension and an out-of-school suspension for the same incident, they must be reported separately with different start dates and Event Identifiers.

For a listing of lookup codes for suspension types and response reasons, refer to the code section in Chapter 5.

The LEAs identified above should begin reporting data as soon as the SIRS opens in September. For more information, see the [Vendor Support](#) web page.

Non-data questions regarding the new requirements may be directed to the Office of Special Education at spced@nysed.gov.

Student Digital Resources

Public schools and BOCES must report data on students' access to devices and broadband in their places of residence to the SIRS. This collection helps identify specific needs and target resources and funding opportunities. As such, student digital resources data elements must be entered into the SIRS as soon as possible during the school year. Public school districts, BOCES, and charter schools should conduct the survey in the fall of each year.

Utilizing the eScholar Student Digital Resources template, there would be at a minimum, one record for each student grades K-12 (including ungraded elementary and secondary students). If a student remains in one building, schools are encouraged to update information as is possibly feasible. For example, a student may not have had access to Wi-Fi earlier in the year, but now does.

When a student is enrolled in a new location (a second school building), a new record would be reported with that building information. The new school should review the information and update as needed.

For students in full-time out-of-district placements, it is expected that the attending LEA report the survey information. BOCES would only be required to report data for their full-time students as it is expected that students enrolled in a BOCES part-time, such as a CTE program, would have data reported by the accountable school district.

LEAs can report partial survey results to SIRS. A survey date and a minimum of one survey question will be required. All fields will continue to be edited for valid data.

Students with Disabilities

Each public school district must report special education records as well as demographic, enrollment, program service, special education events, and special education snapshot records for all students for whom they have CSE or CPSE responsibility. Each public school district has CSE responsibility for students with disabilities parentally placed in religious and independent schools located within their district and for providing special education services to those students. Districts must submit all required special education records for these students.

Every institution with CSE or CPSE responsibility for preschool or school-age children must report special education records for those children regardless of where they attend school or receive services.

Reporting responsibility for students with disabilities in specific scenarios can be found in the “Table of Reporting Responsibility for School-Age Students” and the “Table of Reporting Responsibility for Preschool-Age and Prekindergarten Students” sections above. Reporting requirements for students with disabilities are available on the [PD Data System](#) web page.

All students classified as disabled in the current school year must be reported with a disability type record identifying the student’s Type of Disability, whether or not the student is receiving services. The Type of Disability must be reported by the district with CSE/CPSE responsibility and the district or charter school with accountability/instructional responsibility. For students who transfer into a district, the disability type record needs to begin on the first day of enrollment. All students identified as having a Type of Disability at any time during the school year will be included in the students with disabilities subgroup for reporting purposes. See “Type of Disability” in “Program Service Codes and Descriptions” in Chapter 5: Codes and Descriptions.

Enrollment Record for Students with Disabilities (Special Guidance)

Public school districts that have CSE or CPSE only responsibility must use Reason for Beginning Enrollment Codes 5905 and 4034 and Reason for Ending Enrollment Codes 8305 and 140, respectively, exclusively for students with disabilities or students who are referred to the CSE or CPSE for determination of eligibility for special education services. For more information, see Chapter 5: Codes and Descriptions.

Preschool students enrolled with a 4034 Reason for Beginning Enrollment code and found eligible for special education services must have the 4034 enrollment ended with the 140 Reason for Ending Enrollment code on the day that the decision is made. A 0011 enrollment and Type of Disability program service code must then be reported the day after the decision is made, even if the student is not yet receiving services.

Preschool and school-age students with disabilities must be reported using the following BEDS codes as Location Codes (or Building Enrollment Codes):

- Preschool children with disabilities who are enrolled in PreK or UPK programs are reported with the BEDS code of the building in which the program is operated. Report preschool children enrolled in a UPK program operated by entities other than the school district or a BOCES with the first eight digits of the district of residence BEDS code followed by "0666" as the last four digits.
- Preschool children with disabilities who are receiving services and are not enrolled in PreK or UPK programs are reported with the BEDS code of the coordinating special education provider (if more than one provider is involved) or the sole special education service provider (if only one provider is involved). Only BEDS codes of approved special education service providers may be used. If the student is not receiving special education services from employees of an approved special education service provider, use the code of the county that is providing the service through a contract with an independent service provider. Preschool students found eligible for special education services must be reported with a 0011 Reason for Beginning Enrollment code.
- Preschool children with disabilities who are not receiving services and are not enrolled in PreK or UPK programs are reported with the first eight digits of the BEDS code of the district of residence and "0777" as the last four digits. When special education services begin, the Reason for Beginning Enrollment code 0011 with this location is ended with the Reason for Ending Enrollment code 153 - *Transferred to another school in this district or an out-of-district placement* and a new 0011 enrollment is started using the BEDS code of the coordinating special education provider (if more than one provider is involved) or the sole special education service provider (if only one provider is involved). Only BEDS codes of approved special education service providers may be used. If the student is not receiving special education services from employees of an approved special education service provider, use the code of the county that is providing the service through a contract with an independent service provider.

Report school-age students with disabilities with the BEDS code of the building in which the students are enrolled for the majority of the school day.

- Report students with disabilities enrolled in BOCES-operated education programs with the BEDS code of the BOCES, not the BEDS code of the building in which the BOCES program is located.
- Report students with disabilities who are placed by the district in a public school outside their district of residence and students who are placed by the district in a BOCES program in or outside of their district of residence with the BEDS code of the district of residence for the District of Responsibility BEDS Code.
- Report students who are placed in a public school outside their district of residence using the BEDS code of the school where the student is enrolled in the location field (i.e., under the data element Building of Enrollment BEDS Code).

For more information about reporting students with disabilities, contact the Special Education Team of Information and Reporting Services by visiting [Datasupport](#).

Summer School Students

Since the school year begins on July 1 and ends on June 30, summer school records are reported with the records for the school year beginning in September following summer school. If the student will be continuing enrollment in the fall in the same district that provided the summer school

program, the student's enrollment record for the school year should begin on July 1. If the summer program is provided by the district in which the student was enrolled the previous year, but the student will enroll in a different district or charter school in the fall, the first district should provide an enrollment record with beginning date July 1 with the appropriate Reason for Ending Enrollment Code and the date that summer school ended. The school providing summer school services can differ from the school a student attends during the regular school year. Do not end a student's enrollment record in the school the student attends during the regular school year if the student is attending only summer school in a different school.

All students participating in summer school programs must be reported with a Program Service Code for summer school participation. This code is applicable to all programs — including elementary, middle, and secondary — without regard to how the program is funded. Use the following to determine the BEDS code to use when reporting these students:

- When the service provider is the district accountable for the student's performance and the building the service is provided in is known, use the BEDS code of the building where the student receives the service.
- When the service provider is the district accountable for the student's performance and the building the service is provided in is **not** known, use the BEDS code of the district where the student receives the service.
- When the service provider is an out-of-district placement (other than a public school district) and is not the district accountable for the student's performance, and the building the service is provided in is known, use the BEDS code of the building where the student receives the service.
- When the service provider is an out-of-district placement (other than a public school district) and is not the district accountable for the student's performance, and the building the service is provided in is **not** known, use the BEDS code of the out-of-district placement where the student receives the service.
- When the service provider is a BOCES, use the BEDS code of the BOCES (without regard to the specific location at which the service is provided).
- When the service provider is a public school district other than the district accountable for the student's performance, use the BEDS code of the other district.
- When the service provider is a public school district and a charter school has accountability for the student's performance, use the BEDS code of the district building where the student receives the service.

All courses taken by students during the regular school year must be reported through Student Class Entry Exit and Student Class Grade Detail Record. For courses taken during summer school, a Student Class Grade Detail Record must be reported only for those students who take a course to make up incomplete or failed course credit through CR Part 100.5(d)(8) and those who earn graduation credit or a final grade that needs to go on their transcript. For students who are making up incomplete or failed course credit at any time, a Student Class Grade Detail Record must be reported and the Credit Recovery Code field on the record must be identified as "yes."

Suspended Students

Students of compulsory school age who are suspended from school for disciplinary reasons and are being provided instruction in the home by the district must have their enrollment continued in the SIRS. Do *not* end the enrollment record for the student when the student is suspended.

Students suspended from school are to be reported as continuously enrolled during the suspension period by the school from which they were suspended. Even when a district supplies a tutor to a suspended student, the student remains enrolled in the building where the student was prior to the suspension. These students are not considered homebound.

In-School Suspensions (ISS) are instances in which a student is temporarily removed from their regular classroom(s) for disciplinary purposes but remains with their school of enrollment under the direct supervision of school personnel. Direct supervision means school personnel are physically in the same location as students under their supervision. ISS does not include behavioral intervention, such as "time-out" or disciplinary detentions that are administered before or after the school day.

Out-of-School Suspensions (OSS) are instances in which a student is temporarily removed from their regular school for disciplinary purposes to another setting (e.g., home, behavior center, alternative learning center). This includes both removals in which no IEP services are provided because the removal is 10 days or less and removals in which the child continues to receive services according to their IEP.

Suspension reporting should also be reported using the eScholar Student Infraction Response template.

Transfer Students

If a student transfers from one school to another during the test administration period and was administered the entire test in one school, the school in which the test was administered must report the assessment for that student.

Students who transferred during the test administration period and were administered Session 1 in one school and Session 2 in another school. (Grades 3-8 ELA/Math only):

CBT: Transfer students taking all sessions of the examination on computer.

If a transfer student takes both sessions using CBT but the sessions are taken at different schools, the CBT contractor will merge the two CBT sessions into one complete test. The assessment results will be associated with the receiving school. No further action is needed.

PBT: Transfer students taking all sessions of the examination on paper.

If a transfer student takes both sessions using PBT but at different schools, the school the student transfers from forwards the PBT session 1 answer sheet to the receiving school. The receiving school submits the complete assessment record to the RIC/Level 1 scanning center for scoring.

Transfers during the NYSSAA administration period

If a student transfers, the results would be associated with the school where the student took the test and when loaded into Level 2, the results will follow the student where he/she is currently enrolled.

Transfers during the NYSESLAT administration period

If a student transfers from one school to another during the test administration period, the school the student transfers from should communicate with the school the student transfers to ensure that the student completes the assessment and to obtain the rest of the student's test records. If a school submits an incomplete test record, the RIC/Big 5 should attempt to find the missing records for the student. The assessment score should be sent to the SIRS using the BEDS code of the school from which the student transferred. If the RIC/Big 5 is unable to match the records, the student will not receive a valid score.

The school the student transfers to should determine what session(s) the student has taken and administer the remaining part(s) of the test. The answer record should be sent to the school the student transferred from. If this school cannot be identified, the answer record should be sent directly to the Regional Information Center (RIC) or Big 5 for scanning.

If a student transfers from one school to another during the test administration period and was administered the entire test in one or other school or district, the school or district in which the test was administered must report the assessment for that student.

If a student transfers from one school to another during the test administration period and was inadvertently administered the entire test in two schools, the school administering the test first must report the assessment for that student. The school administering the test the second time should code the student's test as an administrative error and follow the procedure outlined in the [School Administrator's Manual](#).

Transfers to Another School in This District or an Out-Of-District Placement

Students who transfer to a school within the same school district or are placed in an out-of-district setting by the district CSE must be reported in SIRS with Reason for Ending Enrollment Code 153 — *Transferred to another school in this district or an out-of-district placement*. The out-of-district setting could be a BOCES, an approved-private placement, a State-supported school (e.g., The Cleary School for the Deaf, Lavelle School for the Blind, etc.), or another public school district. This code may be used when students transfer or are placed at the end of the school year or at any point during the school year. When the student transfers or is placed during the school year, the student must also have a beginning enrollment record reported with the location code for the school/institution to which the student entered and a beginning date set as the day following the exit date from the previous institution. When the student transfers or is placed at the end of the school year, the student must have a beginning enrollment record on July 1 of the following year. This code is also used when a student is promoted out of the highest grade that this school offers and is expected to be registered in and attend another school in this district.

Transfers under ESEA

Students who applied to transfer to and, if applicable, were provided the option to transfer to another district school, using an ESEA-mandated public school choice option must be reported with

the appropriate ESEA Transfer Option program service code. See “Program Service Codes and Descriptions” in Chapter 5: Codes and Descriptions.

One of three Reason for Beginning Enrollment Codes should be used to record that students transferred into another school within the district under an ESEA transfer option: 5544 — *Transferred in under the ESEA Title I School in Improvement Status*, 7000 — *Transferred in under the ESEA Persistently Dangerous School*, and 7011 — *Transferred in under the ESEA Victim of Serious Violent Incident*. See “Enrollment (Beginning and Ending) Codes and Descriptions” in Chapter 5: Codes and Descriptions.

Districts must use Reason for Ending Enrollment Code 153 — *Transferred to another school in this district or to an out-of-district placement* for students who transfer out of a school that is in need of improvement under Title I under the ESEA choice provision. Public school districts other than New York City must use Reason for Ending Enrollment Code 5927 — *Leaving a school under ESEA – a victim of a serious violent incident* for students who are leaving a school because they have been a victim of a serious violent incident. New York City public schools must use Reason for Ending Enrollment Code 5927 for such students who transfer to a school within the same Community School District and code 5938 — *Leaving a NYC community district under ESEA a victim of a serious violent incident* for students who transfer to a school in another New York City Community School District. See “Enrollment (Beginning and Ending) Codes and Descriptions” in Chapter 5: Codes and Descriptions.

Transgender Students

Transgender students are those whose gender identity does not correspond to their assigned sex at birth. Report transgender students with the gender with which the student chooses to identify. In the case of very young transgender students not yet able to advocate for themselves, the request to report the student’s gender may come from the student’s parent or guardian. Transgender students may be reported with changed gender and changed name but must continue to be reported with their originally assigned NYSSIS ID and local ID in order to track their progress longitudinally. School districts must immediately update student records, including transcripts, with the student’s chosen name and appropriate gender markers and not circulate records with the student’s birth name. Anyone provided a transcript or accessing a student’s record must only receive the chosen name. To protect the confidentiality of a student’s transgender status, the birth name must be treated as confidential personally identifiable information. For more information about transgender students, see [Creating a Safe, Supportive, and Affirming School Environment for Transgender and Gender Expansive Students: 2023 Legal Update and Best Practices](#).

Ungraded Students

All general education students must be assigned to a grade PK-12. Students with disabilities may be determined by the CSE to be either graded or ungraded. Students with disabilities determined to be graded must be reported with their grade, and students with disabilities determined to be ungraded must be reported as ungraded. **All students designated as eligible for the NYSA must be reported as ungraded.** The assessment used for participation for elementary/middle-level accountability will be based on age, not grade, for ungraded students. Ungraded students must take the assessment at the same grade level as the majority of their chronological peers, as indicated in the table below.

Students reported as graded are counted as tested for accountability purposes if they have a valid score for an assessment appropriate to their grade level. Students reported as ungraded are counted as tested for accountability purposes if they have a valid score on an assessment appropriate to the grade level associated with their age.

At the secondary level, graduation rate and accountability are determined for a cohort of students. Pursuant to State requirements, a student cohort consists of all students who first entered grade 9 in a particular year. This requires the school district to enter the student into the appropriate cohort in the SIRS. For information on how students with disabilities who are reported as ungraded are included in cohorts, please see Appendix V: Cohort Definitions.

Assessments by Birth Date/Age for Ungraded Students in 2025–26

| Assessments | Birth Dates | Reaches This Age Between September 1, 2025 and August 31, 2026 |
|---|-----------------------------------|--|
| Grade K: NYSESLAT | Any date after August 31, 2019 | 6 |
| Grade 1: NYSESLAT | September 1, 2018—August 31, 2019 | 7 |
| Grade 2: NYSESLAT | September 1, 2017—August 31, 2018 | 8 |
| Grade 3: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT | September 1, 2016—August 31, 2017 | 9 |
| Grade 4: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT | September 1, 2015—August 31, 2016 | 10 |
| Grade 5: NYSAA ELA, NYSAA mathematics, NYSAA science, NYSTP ELA, NYSTP mathematics, NYSTP science, and NYSESLAT | September 1, 2014—August 31, 2015 | 11 |
| Grade 6: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT | September 1, 2013—August 31, 2014 | 12 |
| Grade 7: NYSAA ELA, NYSAA mathematics, NYSTP ELA, NYSTP mathematics, and NYSESLAT | September 1, 2012—August 31, 2013 | 13 |
| Grade 8: NYSAA ELA, NYSAA mathematics, NYSAA science, NYSTP ELA, NYSTP mathematics, NYSTP science, and NYSESLAT | September 1, 2011—August 31, 2012 | 14 |
| Grade 9: NYSESLAT | September 1, 2010—August 31, 2011 | 15 |
| Grade 10: NYSESLAT | September 1, 2009—August 31, 2010 | 16 |
| Grade 11: NYSESLAT | September 1, 2008—August 31, 2009 | 17 |
| Grade 12: NYSESLAT | Born on or before August 31, 2008 | 18 |
| Secondary-Level NYSAA ELA, mathematics, and science | September 1, 2007—August 31, 2008 | 18 |

Validity Rules for ELA, Math, Science, and NYSESLAT (will be updated for 2025-26)

General Information & Resources

Information about preparing for, administering, and after testing items is found in the [School Administrator's Manual](#).

Information about how student scores appear in L2RPT/Cognos is found in the report guide for SIRS-301 found at the bottom of the [Level 2 Reports page](#).

For L2RPT SIRS 301-Tested/Not Tested Confirmation Report, if a student was enrolled during the testing window, that student will be included in that district and school's report (district of enrollment).

Grades 3-8 ELA, Math, and Science

CBT Implementation Schedule

As of 2025-26, NYSED has transitioned to full CBT testing for ELA, math and science. All PBT assessments for ELA, math and science will be scored locally.

| Administration | CBT mandatory grades | PBT grades sent to Vendor | PBT grades scored at Level 1 |
|----------------|----------------------|---------------------------|------------------------------|
| Spring 2025 | 4, 5, 6 & 8 | 3 & 7 | 4, 5, 6 & 8 |
| Spring 2026 | 3-8 | None | 3-8 |

Present for Assessment

Students who are in attendance at their school of enrollment for both sessions (ELA/math) or one session (science) of the test (during the test administration period or make-up period) are considered in attendance for the assessment and cannot be marked as absent unless the student becomes ill during the test session or earlier that day. Students who are in attendance, respond to at least one item (including embedded non-operational field test items) on the test on either session for ELA and math, and are not identified as absent, refused, medically excused, or administrative error will receive a valid score and a valid performance level.

Students who are considered present for either ELA or math assessments, as defined above, and who receive a valid score will be counted as tested in verification reports. Note that in order for the student's score to be valid for

ELA/math/science, the grade level included in the item description must be the same as the student's enrolled grade level. If the "Item Description" grade does NOT match the "Grade" field, NWEA will score the data according to the grade in the "Item Description" field (the test taken). This demographic clerical error can be corrected in SIRS after the data have been submitted for scoring but must be corrected prior to the close of SIRS in August. If it is determined after the fact that indeed the student was given the wrong grade-level test, then the scale score and performance level will need to be changed to 999 and 97 indicating administrative error for testing the wrong grade. Science is a cumulative exam rather than grade-level specific, so this check is not performed.

For Ungraded Students

According to the ungraded/DOB age chart as indicated in the "Assessments by Birth Date/Age for Ungraded Students" table in the [NYSTP ELA and Mathematics School Administrator's Manual](#) and the SIRS Manual, the student must take the appropriate assessment to receive a valid score. If the DOB age range and grade level do not match the grade in the "Item Description" field the student must receive a scale score of 999 and a Standard Achieved code/performance level of 97 indicating an administrative error receiving no valid score. For ungraded students taking the exam via CBT method, the data will be initially scored by the NWEA; the student's DOB and the grade of the assessment taken will need to be correct and consistent in SIRS for the student to be counted as tested for accountability purposes.

ELA/Math/Science Load Plans

| Situation | Scale Score | Standard Achieved | Level 1 - Level 2 | For non-mandatory CBT grades | For CBT mandatory grades |
|---|---------------|-------------------|---|---|--|
| Blank Answer Sheets: Student was present for all test sessions but did not respond to at least one item. | Not extracted | Not extracted | Not extracted | Not extracted | Assessment Response records will be stored locally |
| Medically Excused: Reason Not Tested Medically excused bubbled | 999 | 93 | Load plan to the L1C will extract the Assessment Fact | Assessment Response records will be extracted | Assessment Response records will be stored locally |
| Refusal: Session Code Refused Session 1 and/or Refused Session 2 bubbled | 999 | 96 | Load plan to the L1C will extract the Assessment Fact | Assessment Response records will be extracted | Assessment Response records will be stored locally |

| Situation | Scale Score | Standard Achieved | Level 1 - Level 2 | For non-mandatory CBT grades | For CBT mandatory grades |
|---|--------------------|--------------------------|---|---|--|
| Administrative Error: Reason Not Tested Administrative error, no score bubbled | 999 | 97 | Load plan to the L1C will extract the Assessment Fact | Assessment Response records will be extracted | Assessment Response records will be stored locally |
| Absent: Session Code Absent Session 1 and/or Absent Session 2 bubbled | 999 | 99 | Load plan to the L1C will extract the Assessment Fact | Assessment Response records will be extracted | Assessment Response records will be stored locally |
| No Valid Score: These will show as 'No Assessment' in T/NT reports | | | | | |
| Description | Local Code* | | | | |
| Taking NYSAA | 50 | | | | |
| First-year ELL | 51 | | | | |
| Took Grade 8 science in 7 th grade | 52 | | | | |
| Taking Regents Math (grades 6, 7 & 8 only) | 53 | | | | |
| Taking Regents Science (grade 8 only) | 53 | | | | |
| Taking another assessment | 91 | | | | |
| Not Enrolled at Time of Test | 95 | | | | |

* Local codes are not reported to SIRS and are listed for informational purposes only.

A student's CBT testing record will trump a PBT record unless the student has an Event Circumstance Code 08 (testing on paper) in Nextera.

All Not Tested Standard Achieved codes [93, 96, 97, and a true absent (std ach 99 with at least one session status code marked Absent)] trump a valid score that could be determined by the presence of student responses.

Grades K-12 NYSESLAT

Districts/schools are responsible for submitting item response data to their Level 1 scanning centers by dates on the Office of State Assessment's [Testing Schedules](#). Level 1s must submit five Assessment Fact records (L, S, R, W, and Total) and four Assessment Response records (L, S, R, and W) for all students, tested and not tested to Level 2. Item Response data, using Item R Tables, must be submitted the same time the data are submitted for scanning the K-12 NYSESLAT assessments.

Grade level is required. If the enrollment record is missing, the student will not have a grade level and the student's record will not be scored. The grade listed on the Total Record must correspond to the Grade Band level. If the grade on the Total Record does not match any of the grade(s) in the grade band (K, 1, 2, 3-4, 5-6, 7-8, 9-12), all 5 records will be rejected, the L1 scanning center will receive a load error for these records, and none of the student's data will flow to Level 2.

For more information, see the [NYSESLAT School Administrator's Manual](#).

Modality vs Session (Note that **Grade K uses Modality; Grades 1-12 use Session**)

| Grade Levels | | Modality | | | |
|-----------------|------|--|--------------------------------------|--------------------------------------|----------------------------|
| | | Listening | Reading | Writing | Speaking |
| Session 1 | K | Grade K Listening (MC) | not applicable | not applicable | not applicable |
| | 1-12 | Grades 1-12: Session 1: Listening (MC) | Grades 1-12: Session 1: Reading (MC) | Grades 1-12: Session 1: Writing (CR) | |
| Session 2 | K | not applicable | Grade K Reading (MC) | not applicable | not applicable |
| | 1-12 | Grades 1-12: Session 2: Listening (MC) | Grades 1-12: Session 2: Reading (MC) | Grades 1-12: Session 2: Writing (CR) | |
| Session 3 | K | not applicable | not applicable | Grade K Writing (CR) | not applicable |
| | 1-12 | Grades 1-12: Session 3: Listening (MC) | Grades 1-12: Session 3: Reading (MC) | Grades 1-12: Session 3: Writing (CR) | |
| Session 4 | K | not applicable | not applicable | not applicable | Grade K Speaking (CR) |
| | 1-12 | | | | Grades 1-12: Speaking (CR) |

NYSESLAT Multiple Choice: Listening & Reading

| Grade | Values in response array | Blanks | | | Notes |
|-------|----------------------------|---|---|--|--|
| K | 1, 2, 3, blank, *, U, Z, - | If modality marked 'unable to respond', then populate blanks in modality with a 'U' | If modality marked absent, then populate blanks in modality with a 'Z.' | If modality is not marked 'unable to respond' or 'absent', then blanks flow to Level 2 | <i>Level 1s do not populate any Multiple-Choice item with a 'U.'</i> |
| 1 | 1, 2, 3, blank, *, Z, - | N/A | If session marked absent, then populate blanks in session with a 'Z.' | If session is not marked 'absent', then blanks flow to Level 2 | |
| 2-12 | 1, 2, 3, 4, blank, *, Z, - | N/A | If session marked absent, then populate blanks in session with a 'Z.' | If session is not marked 'absent', then blanks flow to Level 2 | |

NYSESLAT Constructed Response: Writing & Speaking

| Grade | Options for values in response array | Blanks | | | Notes |
|-------|--------------------------------------|---|---|--|---|
| K | 0, 1, 2, 3, 4, A, S, Z, Blank | If modality marked absent, then populate blanks in modality with a 'Z.' | If there is an overall 'Reason Not Tested' bubbled in, blanks may flow to Level 2 | | <i>Level 1s do not populate any Constructed Response item with 'A', 'S' or '0.'</i> |
| 1-12 | 0, 1, 2, 3, 4, A, S, Z, Blank | If session marked absent, then populate blanks in session with a 'Z.' | If there is an overall 'Reason Not Tested' bubbled in, blanks may flow to Level 2 | | |

NYSESLAT Load Plans

| Situation | Scale Score | Standard Achieved | Level 1 - Level 2 | All Grades |
|--|-------------|-------------------|---|---|
| <u>Blank Answer Sheet</u> Student was present for all test sessions but did not respond to at least one item. | 999 | 99 | Load plan to the L1C will extract the Assessment Fact | Assessment Response records will be extracted |

| Situation | Scale Score | Standard Achieved | Level 1 - Level 2 | All Grades |
|--|--------------------|--------------------------|---|---|
| Medically Excused Reason Not Tested Medically excused bubbled | 999 | 93 | Load plan to the L1C will extract the Assessment Fact | Assessment Response records will be extracted |
| Refusal Session Code Refused to take entire test is bubbled | 999 | 96 | Load plan to the L1C will extract the Assessment Fact | Assessment Response records will be extracted |
| Administrative Error Reason Not Tested Administrative error, no score is bubbled | 999 | 97 | Load plan to the L1C will extract the Assessment Fact | Assessment Response records will be extracted |
| Absent Session Code Absent for entire test is bubbled | 999 | 99 | Load plan to the L1C will extract the Assessment Fact | Assessment Response records will be extracted |
| No Valid Score These will show as 'No Assessment' in T/NT reports | blank | N/A | Not extracted | Not extracted |
| Description | | | | |
| Not Enrolled at Time of Test | 95 | | | |

Determining Valid Modality Scale Scores and Overall Scale Score

Reason Not Tested Grades K-12

An overall Reason Not Tested of Absent for Entire Test, Refused to Take Entire Test, Administrative Error (no score) or Medically Excused will override the presence of any student responses, and the student will be reported as not tested. If a student is **not marked absent** for any of the four modalities (Sessions grades 1-12), the student will receive Raw Scores and Scale Scores for all four Modalities and an Overall Scale Score and Proficiency Level, provided that the student received a score for at least one question in each of the four Modalities.

| Reason Not Tested | Standard Achieved | Modality Raw Score | Modality Scale Score | Modality State Mean Score | Overall Scale Score |
|--------------------------------------|-------------------|--------------------|----------------------|---------------------------|---------------------|
| Absent for Entire Test (full absent) | 99 | blank | 99 | blank | 999 |
| Refused to Take Entire Test | 96 | blank | 99 | blank | 999 |
| Administrative Error (no score) | 97 | blank | 99 | blank | 999 |
| Medically Excused | 93 | blank | 99 | blank | 999 |

Partial Absent/Partial Responses Grade K

| Reason Not Tested | | Standard Achieved | Modality Raw Score | Modality Scale Score | Modality State Mean Score | Overall Scale Score |
|------------------------------------|--|-------------------|---|--|---|---------------------|
| Partial Absent | Student marked as absent for at least one but not all modalities | 99 | Modality raw score based on questions answered. Modality raw scores are blank for modalities marked absent. | Modality scale score based on questions answered. Modality scale scores are 99 for modalities marked absent. | Modality state mean score is populated for modalities with valid scores. Modality State Mean Score is blank for modalities marked absent. | 999 |
| No Valid Score (Partial responses) | Student answers question in at least one but not all modalities | 99 | Modality raw score based on questions answered. Modality raw scores are blank for modalities without student responses. | Modality scale score based on questions answered. Modality scale scores are 99 for modalities without student responses. | Modality state mean score is populated for modalities with valid scores. Modality State Mean Score is blank for modalities without student responses. | 999 |

Partial Absent/Partial Responses Grades 1-12

| Reason Not Tested | | Standard Achieved | Modality Raw Score | Modality Scale Score | Modality State Mean Score | Overall Scale Score |
|--|--|-------------------|--|--|--|---------------------|
| Partial Absent (Absent for Speaking, Present for all three L, R, W Sessions) | Student marked as absent for Speaking session, but not for any other session (i.e., sessions containing L, R, W) | 99 | Modality raw scores for L, R, W based on questions answered. Modality raw score for Speaking is blank. | Modality scale scores for L, R, W based on questions answered. Modality scale score for Speaking is 99. | Modality state mean score for L, R, W are populated. Modality state mean score for Speaking is blank. | 999 |
| Partial Absent (Present for Speaking, Absent for one or more L, R, W Sessions) | Student marked as absent for any of Sessions 1, 2 or 3 (containing L, R, W) but not for Speaking. | 99 | Modality raw scores for L, R, W are blank. Modality raw score for Speaking is based on questions answered. | Modality scale scores for L, R, W are 99. Modality scale score for Speaking based on questions answered. | Modality state mean score for L, R, W are blank. Modality state mean score for Speaking is populated. | 999 |
| No Valid Score (Partial responses - LRW Sessions) | Student answers a question in at least one, but not all three LRW Sessions. | 99 | Student must answer one question in each of the L, R, W Sessions (Sessions 1, 2, 3) for a valid modality raw score in L, R, W, else blank. | Student must answer at least one question in each of the L, R, W Sessions (Sessions 1, 2, 3) for a valid modality scale score in L, R, W, else 99. | Student must answer at least one question in each of the L, R, W Sessions (Sessions 1, 2, 3) for a valid modality state mean score in L, R, W, else blank. | 999 |

NYSESLAT Elements in Response Array

MetriTech will return a scored response array unless there is an overriding not tested code present. MetriTech does not score an assessment with a Not Tested Performance Level of 90, 93, 96, 97, 99 but returns the unscored response array.

Multiple Choice (MC) questions are Listening and Reading modalities.

Constructed Response (CR) questions are Writing and Speaking modalities.

| Question type | Response | Explanation | Points awarded |
|---------------|-----------------------|--|----------------|
| MC | Alpha A, B, C, D | Correct response <i>Grade K and Grade 1 don't include D</i> | 1 |
| MC | Numeric 1, 2, 3, 4 | Incorrect response <i>Grade K and Grade 1 don't include 4</i> | 0 |
| MC | * | Two or more responses submitted for one MC question | 0 |
| MC | blank | No response provided. ¹ | 0 |
| MC | U | <i>Grade K only.</i> Indicates test was administered and student was unable to respond to any questions. | 0 |
| MC | Z | Presence of any Z in the array indicates absent and no valid score. | 0 |
| CR | 0, 1, 2, 3, 4 | CR question answered and scored accordingly Writing modality: 0-4 possible points Speaking modality: 0-2 possible points | 0, 1, 2, 3, 4 |
| CR | A | Indicates student was presented question and was unable to respond. | 0 |
| CR | blank | Tested students must have a valid numeric score, or an "A" or "S" indicating that a student that was tested but did not respond. Blanks may not be submitted for tested students CR items. Not tested students (proficiency levels 93, 96, 97, 99) can have a blank for CR items. | 0 |
| CR | Z | Indicates student was absent. | 0 |
| CR | S | Skipping Rule applicable to questions 3, 4, 7, 8, 11, 12 for Speaking modality only. | 0 |

¹ **Multiple choice: L1 converts a blank to a “- “. L2 converts the dash “- “back to a blank for submission to MetriTech.**

The dash is used to verify all response records are accounted for.

Walk-in "Enrollments"

Walk-ins are students who are not on the school attendance register but take a state assessment in the school. Reason for Beginning Enrollment Code 5555 — *Student enrolled for the purpose of recording a test score (walk-in)* is used to provide an enrollment record for the student so that the test score may be reported. An example of a walk-in student is one who drops out of school, does not re-enroll, but wants to take a state assessment to complete a diploma requirement. The school that administered the assessment must be reported as the building of location on the enrollment record. The scores of these students are not used to determine accountability status. All walk-in enrollments must end with a Reason for Ending Enrollment Code 8228 – *End "Walk-In" enrollment*. The Ending Enrollment Date must be at least one day after the Beginning Enrollment Date. Do *not* use Reason for Beginning Enrollment Code 5555 to report students in county jails or students taking grades 3–8 NYSTP assessments.

Parentally-placed students enrolled in a religious or independent school are the instructional responsibility of that religious or independent school. If a religious or independent school chooses not to administer the state assessments and therefore does not contract with a RIC, the religious or independent school cannot send their students to another school (public, charter, religious, or independent) for the purpose of taking the assessments and asking that school to use the Reason for Beginning Enrollment Code 5555 for those students. The assessment(s) must be reported by the religious or independent school in which the student is officially enrolled.

Chapter 3: Staff Reporting Rules

Data on teachers, principals, leaders of charter schools, nonteaching professionals, and all courses taught by teachers, as well as the students enrolled in these courses, must be reported in the SIRS.

These data are required by state and federal laws and regulations for numerous purposes, including educator evaluation requirements outlined in Education Law §3012-d and Education Law §3012-e and the PMF (Personnel Master File), which includes files submitted to the U.S. Department of Education concerning course and student counts and teacher certification data. Many of these data sets are also required to be made publicly available and will be displayed in the NYS School Report Cards. Other information is necessary to support the policy development and reform agenda of the Board of Regents.

Reporting Requirements

All public school districts, BOCES, and charter schools are required to submit educator and course school year data using the templates below.

Student Management System and Human Resource Management System vendors support schools and districts in reporting these data to the SIRS. If your management system vendor has not yet provided you with the functionality to report all required data, please contact the vendor directly, or contact your [RIC or Big 5 City School District data center](#).

See the [Teacher/Staff Data](#) web page for further information.

For templates used to report staff data, see technical information by year on the [vendor support](#) web page.

The following templates are used to report staff data or data linked to staff:

Course Instructor Assignment Template

Course Instructor Assignment collects staff data to comply with State and federal laws, including information presented in the NYS School Report Cards. Teachers reported in this template as assigned to at least one course are used to calculate teacher counts displayed on data.nysesd.gov and reported to the USDE in EdFacts files. These counts will differ from those reported in Staff Snapshot if there are teachers employed by the LEA who are not scheduled for any courses within the school year.

To avoid sending duplicative course/sections in Student Class Entry Exit with the same students (in particular, grades 3-8 ELA) due to co-teaching situations, report one section with both teachers reported on the section.

For a complete list of all active course codes during the school year, refer to the [New York State Comprehensive Course Catalog](#).

Who Should Be Reported?

A record for all K-12 classroom teachers (district, BOCES, and charter school) must be reported here. Do not report administrators not providing direct instruction to students as teachers in Staff Snapshot.

This template requires a start date identifying the date when the teacher became the "Teacher of Record" for the course and exited the course permanently. Districts should identify a permanent teacher of record for the course. Report substitute teachers if they are assigned to teach a course for more than 40 continuous days in the school with "SUBSTITUTE" in the Instructor Type Code field (#15). These individuals would be serving as teacher of record for a course/section until a permanent teacher returns or is hired. Report "COLLEGE" in field #15 for teachers or administrators acting as the instructor of record for a course taught by a college instructor as part of a dual credit arrangement. Teachers reported with either of these codes will be excluded from the annual course-certification match process.

Incidental Teaching Assignment Indicator: Districts and BOCES can select six sections that each teacher can teach outside their certification area (Y). All courses must be identified with a Y or N. Incidental teaching assignments should not exceed 10 hours of instruction per week during the school year. Please note that teachers who do not hold special education certification cannot have incidental teaching assignments where special education certification is required. For additional information regarding certification requirements, refer to the regulations of the Commissioner of Education 80-5.3.

The Commissioner of Education has delegated the approval of incidental teaching to the Boards of Cooperative Education (BOCES). School Districts should obtain approval from their local BOCES prior to the start of classes and should not report a Y without such approval.

Reporting Primary, ENL and Special Education Instructors in Course Instructor Assignment

It is important for school districts, BOCES and charter schools to appropriately apply the special education and ENL indicators for staff serving in these roles. If special education or ENL certified teachers are not identified as such in Course Instructor Assignment by using the indicators, they will be matched for the reported course using the general education content area certification requirements and may be flagged as out of certification.

Districts have the option of scheduling the Special Education and ENL teachers (push-ins) into the content area course using the Course Instructor Assignment indicators. In instances where an ENL teacher is pulling students from classes for ENL services and such services are rostered, districts should report the Course Instructor Assignment record using one of the ENL codes (01008 or 51008).

In cases where a student is receiving special education services outside of their regularly scheduled courses and such help is not regularly scheduled, course code 99008, Special Education Teacher – Unassigned should be reported. A Student Class Entry Exit record would not be required.

Frequently Asked Questions - Course Instructor Assignment Template

How do districts determine which assignment(s) to report?

Refer to the “New York State Comprehensive Course Catalog” for options and select the course code that most closely reflects the assignment(s). Be sure to use course code listings from the appropriate school year since the codes are sometimes revised and updated from year to year. Local courses should be mapped to the State-approved SIRS courses after consulting the course descriptions in the [SCED course code catalog](#) and the [course to certification crosswalk](#) which are posted on the NYSED web site.

How are librarians reported?

All librarians should be reported in Course Instructor Assignment with the location code of the building. The reporting of the record in Course Instructor Assignment is needed to identify buildings that have a librarian on staff. It is not necessary to create a Student Class Entry Exit record for a course and section where no students are scheduled. Use code 99000 for those having the Library Media Specialist certification. An elementary school library manager without library or school media certification should be reported using course code 99899 – Library Manager Elementary. Support staff are not required to be reported in the SIRS.

How are speech teachers reported?

If the speech teacher is not providing instruction in one of these areas (Public Speaking, Communications, Forensic Speech- Inclusive, Forensic Speech- Debate, Forensic Speech- Individual Event, Speech- Independent Study, Speech- Workplace Experience, or Speech- Other) then they are considered a non-teaching professional- they should be reported in Staff Assignment.

Speech Therapists, Speech Language Pathologists, etc. are non-teaching professionals and are not reported in the course templates. Their information is reported in SIRS via Staff Snapshot and Staff Assignment by the district. Special education speech teachers should be reported in Course Instructor Assignment.

Can you give specific examples of how “specials” should be reported (e.g., Music, Art, Physical Education, etc.)?

“Specials” should be reported by grade level and content area, using the appropriate code.

For example:

55181- Art (grade 1)
55182- Art (grade 2)
58035- Phys Ed (grade 5)

How should Common Branch courses be reported?

If grades are departmentalized, courses should be reported by grade level and content area.

For example:

51032- Language Arts (grade 4)
52034- Mathematics (grade 4)

If grades are not departmentalized (i.e. the teacher provides instruction in all subject areas), courses should be reported by grade level:

73030- Kindergarten

73033- Grade 3

What course code should our district use for HSE/TASC?

For Prior-to-Secondary, use 72005- Dropout Prevention Program

For Secondary, use 22004- Dropout Prevention Program

How are resource room courses to be reported?

New York State has created course codes specific for resource room classrooms. Use codes:

99004- Resource Room K-6- Elementary

99005- Resource Room 7-12- Secondary

How should AP and IB courses be reported?

LEAS should only be reporting AP and IB courses approved by the College Board and International Baccalaureate and have gone through the approval process. These courses should be mapped to the AP and IB course codes in the state course catalog even if students take corresponding Regents exams. NYSED receives new AP and IB courses each fall from the SCED workgroup and will add them to the dimension tables made available to the school districts through their RICs. The assessment results would be reported in Assessment Fact. AP and IB course participation and assessment data reported to SIRS is made available on data.nysed.gov.

How do I report courses for self-contained settings or mixed grade levels?

If districts are not reporting content-specific courses for students in self-contained settings (i.e., breaking courses out), they have the option of utilizing generalized courses codes. Code 99007 does not differentiate grade levels.

Districts may report self-contained and other specific special education scenarios by utilizing the following codes:

99001 – Special Class (Self-Contained)- Pre-school

99002 – Special Class (Self-Contained) – K-6- Elementary

99003 – Special Class (Self-Contained)- 7-12- Secondary

99007 – Special Class (Self-Contained) All Alternate Assessments

99009 – Special Class (Self-Contained) - PreK

99010 – Bilingual Special Education Elementary

99011 – Bilingual Special Education Secondary

99012 – Blind & Visually Impaired

99013 – Deaf & Hard of Hearing

99014 – Speech & Language Disabilities

99015 – Bilingual Speech & Language Disabilities

Note: Please be sure to choose the course that is aligned to the course level at which instruction is taking place. For example, primary instruction in art would be 55199- Visual Arts-

Other and a Prior-to-Secondary course. This course can be taught with the various N-6 certifications as well as Art and Visual Arts certifications.

For special education teachers not rostered to a general education course or serving in a self-contained or resource room environment: Course code 99008 – Special Education Teacher – Unassigned can be used in situations where a special education teacher is providing instructional assistance to a student or students where such assistance is not scheduled in a resource room, self-contained setting, or scheduled to specific courses such as in a "push-in" situation. For more information concerning special education teaching settings, please refer to the chart [Special Education Teaching Assignments and Certification](#).

Districts that want to report "specials" for self-contained classroom settings can choose from the codes ending in 99 (e.g., Visual Arts – Other; Phys Ed—Other; Music - Other).

For students in secondary art instruction, use code 05199 – Visual Arts - Other. Only those certified in Art or Visual Arts would be certified to teach this course.

For courses that span across course levels including both prior to and secondary grade level students, use the course code associated with the teacher's certification grade band.

What if I cannot find a course code for a course?

If none of the listed course code titles correspond precisely with the title(s) of your assignment(s), select the code number(s) that most accurately describes your assignment(s). School districts, BOCES and charter schools should map their local courses to the State adopted course codes. Consult the [course to certification crosswalk](#) posted on the NYSED website for allowable course to certification combinations.

What course codes should districts use to report Academic Intervention Services (AIS) for Grades K-6?

Districts should use the following course code(s) based on the content area:

- 51996- Eng Lang & Lit- Supplemental
- 52996- Mathematics- Supplemental
- 53996- Life & Phys Sci- Supplemental
- 54996- Social Sci & Hist- Supplemental

Teacher certification for these courses is based on content area and grade level (Secondary or Prior-to-Secondary). If the student assistance aligns with the definition for Tutorial (course code 72005), districts may report that. Tutorial courses provide students with the assistance they need to successfully complete their coursework. Students may receive help in one or several subjects.

What course codes should districts use to report Academic Intervention Services (AIS) for Grades 7-12?

Districts should use the following course code(s) based on the content area:

- 01996- Eng Lang & Lit- Supplemental
- 02996- Mathematics- Supplemental
- 03996- Life & Phys Sci- Supplemental

04996- Social Sci & Hist- Supplemental

Teacher certification for these courses is based on content area and grade level (Secondary or Prior-to-Secondary). If the student assistance aligns with the definition for Tutorial (course code 22005), districts may report that. Tutorial courses provide students with the assistance they need to successfully complete their coursework. Students may receive help in one or several subjects.

How should Reading or Literacy certified teachers be reported?

They should be reported with one of the reading course codes: strategic reading; corrective reading; or assisted reading.

Do the Physical Education certifications differ for Primary and Secondary PE classes?

No, there are only two certifications in New York State:

Physical Education (Certification Code 6160)

Physical Education and Hygiene (Certification Code 6170)

What course codes do districts use for students taking the NYSSAA?

Districts may use the Special Class (Self Contained) codes if that best represents the setting.

What certification is required for Braille- 24041?

This course is intended for students who are visually impaired. Teachers should hold a certificate in that related area (Blind, Blind and Partially Sighted, Partially Seeing Children or Youth Extension, Blind and Visually Impaired, Sight Saving Classes Physically Handicapped Child, Blind Children or Youth Extension, or Blind and Visually Handicapped).

What certification is required for Gifted and Talented- 99006?

This course must be taught by teachers holding a "Gifted Education Extension" certificate.

What is required to teach a Prior-to-Secondary Foreign Language?

To teach a foreign language at the prior-to secondary level, a teacher must hold one of the following: K-6 certification in the foreign language; or 5-9/7-12 certification in the foreign language in addition to the Common Branch certification.

How should two-year AP history courses be reported?

If students are enrolled in the course for two years, it should be reported as such.

Which courses may be taught by school counselors?

Your district can use one of the following course codes to report courses taught by school counselors.

22151 – Career Exploration

22152 - Employability Skills

22153 – Diversified Occupations

22209 – Personal Development

What course code should be used for a PreK-8th grade foreign language?

Please choose a Prior-to-Secondary foreign language code from one of the following listed below. Foreign languages should be taught by teachers certified in a foreign language. Course

code 56039, Foreign Lang (no grade diff) may be taught by any teacher with a foreign language certification or extension.

56100- Spanish
 56120- French
 56140- Italian
 56160- Portuguese
 56200- German
 56280- Greek
 56300- Latin
 56400- Chinese
 56420- Japanese
 56440- Korean
 56500- Vietnamese
 56520- Filipino
 56600- Russian
 56700- Hebrew
 56720- Arabic
 56760- Swahili
 56800- American Sign Language
 56820- American Indian Language

What course code should be used if a course has a variety of foreign languages at the Prior-to-Secondary level?

If there is a course that includes a variety of foreign languages at the Prior-to-Secondary level, please use:

56999- Foreign Language and Literature- Other

| Courses Reported in Course Instructor Assignment not Requiring a Corresponding Student Class Entry Exit Record | | | |
|---|--------------------------------|---------------------|---------------------|
| Course Code | Course Name | Subject Area | Course Level |
| 51066 | Strategic Reading | ELA | PRIOR TO SECONDARY |
| 51067 | Assisted Reading | ELA | PRIOR TO SECONDARY |
| 51068 | Corrective Reading | ELA | PRIOR TO SECONDARY |
| 51996 | Eng Lang & Lit-Supplemental | ELA | PRIOR TO SECONDARY |
| 52996 | Mathematics-Supplemental | Mathematics | PRIOR TO SECONDARY |
| 53996 | Life & Phys Sci-Supplemental | Science | PRIOR TO SECONDARY |
| 54996 | Social Sci & Hist-Supplemental | Social Studies | PRIOR TO SECONDARY |
| 01066 | Strategic Reading | ELA | SECONDARY |
| 01067 | Assisted Reading | ELA | SECONDARY |

| Courses Reported in Course Instructor Assignment not Requiring a Corresponding Student Class Entry Exit Record | | | |
|---|--|-------------------|--------------------|
| 01068 | Corrective Reading | ELA | SECONDARY |
| 01996 | English Language and Literature - Supplemental | ELA | SECONDARY |
| 02996 | Mathematics - Supplemental | Mathematics | SECONDARY |
| 03996 | Life and Physical Sciences - Supplemental | Science | SECONDARY |
| 04996 | Social Sciences and History - Supplemental | Social Studies | SECONDARY |
| 99899 | Library Manager Elementary | Miscellaneous | PRIOR TO SECONDARY |
| 99000 | Library (Library Media Specialist) | Miscellaneous | ALL GRADES |
| 99008 | Special Education Teacher - Unassigned | Special Education | ALL GRADES |
| 99012 | Blind & Visually Impaired | Special Education | ALL GRADES |
| 99013 | Deaf & Hard of Hearing | Special Education | ALL GRADES |
| 99014 | Speech & Language Disabilities | Special Education | ALL GRADES |
| 99015 | Bilingual Speech & Language Disabilities | Special Education | ALL GRADES |
| The course codes above would not require a corresponding Student Class Entry Exit record when such service is provided in an ad hoc basis where scheduling of students is not practical. LEAs may create a course and schedule such students once for the entire year if that option is feasible. | | | |

Course Instructor Assignment Data and the Annual Certification Match Process

The NYSED annual teacher certification match process is performed using data reported in Course Instructor Assignment and data held in the NYSED teacher certification database (TEACH).

Prior to making teaching assignments, LEAs should review the course to certification crosswalk (Crosswalk) mapping posted on the NYSED web site. Data on certifications held by staff reported in Staff Snapshot should be reviewed using the SIRS 329 report at the beginning of the school year as soon as Staff Snapshot data are reported. Teachers and LEAs should be aware that documentation required for the NYSED Office of Teaching Initiatives to issue new and renew expiring certifications may take several weeks to be processed before they will be reflected in the SIRS.

Districts, charter schools and BOCES should be diligent in flagging special education and ENL (ESL) certified teachers with the appropriate role indicators in both their scheduling systems and in Course Instructor Assignment. Bilingual teachers should be reported using the Primary Instruction Language code other than English. Identifying these roles in the SMS can be done by using the SIRS 329 Staff Certifications Cognos report. This can prevent special education, ENL, and Bilingual teachers from being incorrectly identified as teaching out of certification.

Once courses have been reported, use the SIRS-328 report to review course-to-certification matches. Updated data are reflected in this report weekly until the final match is performed in mid-May, at which point the data are frozen. Teachers who do not have the appropriate certification for the reported course when the final match is run will be deemed to be teaching out of certification. As part of the match process, NYSED will perform a match on the last primary teacher assigned to the course/section. If multiple primary teachers are assigned to a section with the same start dates, match priority is given to a certified teacher over a non-certified teacher, excluding the latter from the SIRS report and subsequently, the out of certification reports. The same logic will be imposed for SWD and ENL teachers. Teachers reported with the Instructor Type code SUBSTITUTE or COLLEGE in CIA field #15 will also be excluded from the certification match process.

Staff Assignment Template (SIRS 334)

This template collects assignment data for nonteaching personnel in LEAs and is used for State and federal reporting and for educator evaluations. This template also includes information to link principals to students enrolled in programs they supervise, including assignment start and end dates. Report one (1) record for each location and assignment related to the staff person. The grade level the person is responsible for only needs to be reported for building principals. If a staff member is responsible for assignments within more than one building in the LEA, report each of those specific buildings. This includes pupil personnel (e.g., counselors, social workers) and health services staff (nurses). If they have district-wide responsibility, they may report the district code so that only one record would be reported.

Who Should Be Reported?

All non-teaching professional staff, including building principals, must be reported in this template. To determine which staff are considered “non-teaching professionals,” refer to the non-teaching assignment codes found in the Assignment Codes and Descriptions in Chapter 5. If there is not an exact assignment description, but responsibilities would be similar to one of the assignments (i.e. title) for a staff person, choose the assignment from the PMF non-teaching codes that most closely matches the staff person’s current assignment (e.g., for a staff member with a title of Assistant Coordinator of Staff Development, codes in “Other General Staff” or in specific content subject areas could be appropriate). All categories also include an “Other” code. Do not report clerical staff, bus drivers, maintenance, teaching assistants, teacher aides, or food service workers. All non-teaching professional staff employed in districts, BOCES and charter schools must be included in the Staff Assignment template.

The principal PMF assignment code (1100) will be used to link the principal to the students enrolled in the program/location they supervise to generate growth scores and for state and federal reporting purposes. Principals responsible for all grade levels within a location should be reported with a grade level of "ALL." If a principal is not responsible for all grade levels within a location, report multiple Staff Assignment records for the principal (one for each grade level the principal is responsible for). These codes should be used to report charter school leaders as well. For all other staff, do not use the specific grades levels. They should be reported with the grade level of "ALL."

Districts are required to report a director of school health services with assignment code 2203 (Director of School Health Services – Physician) or 2204 (Director of School Health Services – Nurse Practitioner). If staff serving in this capacity are employed by another district or BOCES, report them using the rules for itinerant staff. For health services staff who are contracted from a private entity and do not have a TEACH ID, do not report them to the SIRS, but include them in question 8 of the BEDS IMF form. If there is currently no staff person serving in these roles, no SIRS record will be submitted. For more information on duties of school health personnel, see the [2022 memo titled "Medical Director and School Nurse Role."](#)

LEAs should make use of the Assignment Date field (field 7) when reporting staff who assumed the responsibility of an assignment after the school year started. Report the Completion Date (field 7) for staff who leave the LEA before the end of the school year.

Beginning in 2023-24, two new fields on the eScholar template must be reported for select staff outlined below. Field 9 (Assignment Field) identifies the type of assignment the staff person has (e.g., In district, Contracted out private). Field 18 (Percent Time Assigned) collects the percentage of time the person is assigned such responsibilities in a particular location. The percent of time for a staff person cannot be more 100 percent. The percent time assigned is only required for the assignments in the table below (2210, 2211, 2212, 2022, 2017, and 2117). The percent time assigned should not be 0 for these assignments unless the staff person is contracted out of the LEA 100% of the time. See Staff Assignment Field Codes for a list of reportable codes for Field 9.

The staff positions in the table below are subject to these new reporting requirements. For nurse practitioners serving as school nurses, report with the school nurse code of 2211.

| Staff Assignment Code | Staff Assignment Description | Definition |
|------------------------------|-------------------------------------|---|
| 2210 | SCHOOL NURSE-TEACHER | A licensed and currently registered professional nurse who also teaches a class to students in a local education agency. Holds a PPS certificate as a school nurse teacher. |
| 2211 | SCHOOL NURSE (RN) | A licensed and currently registered professional nurse in a local education agency. |
| 2212 | LICENSED PRACTICAL NURSE (LPN) | A licensed and currently registered, Licensed Practical Nurse (LPN) who provides skilled nursing care |

| Staff Assignment Code | Staff Assignment Description | Definition |
|------------------------------|-------------------------------------|---|
| | | tasks and procedures under the direction of an RN, nurse practitioner, clinical nurse specialist, physician, or other authorized health care provider in a local education agency. |
| 2022 | SCHOOL SOCIAL WORKER | A NYS Licensed social worker that is currently registered and responsible for identifying and resolving students' social, emotional, and behavioral problems which impede academic performance in a local education agency. This person often acts as liaison between student and faculty and/or community agencies. Holds a PPS certificate. |
| 2017 | SCHOOL PSYCHOLOGIST | Works within a local education agency and is responsible for testing and counseling students with school related problems. The school psychologist does not offer guidance, counseling or educational achievement testing. Holds a PPS certificate. |
| 2117 | SCHOOL COUNSELOR | An educator who holds a PPS certificate in school counseling and is responsible for implementing a comprehensive school counseling program in grades K-12. School counselors work within LEAs to provide academic advisement and counseling, social-emotional development, and postsecondary planning to all students. |

The following scenarios should assist with reporting these Pupil Personnel Services staff- specifically school nurses, school counselors, school psychologists, and school social workers based on their primary place of employment and entities served.

| Scenario | LEA of Employment | Receiving Public LEA where students are served |
|--|--|--|
| District, BOCES, or Charter School employed staff working in home district, BOCES, or charter school. | Reports Staff Snapshot record Itinerant = N (No). Reports Staff Assignment record with Assignment Field In district and Percent Time Assigned for each building served. | NA |
| District, BOCES, or Charter School employed staff working in another school district, BOCES, or charter school. | Reports Staff Snapshot record Itinerant = N (No). Reports Staff Assignment record with Assignment Field Contracted out public and Percent Time Assigned at the district or overall BOCES level code would be 0. | Reports Staff Snapshot record where Itinerant record = Y (Yes). Reports Staff Assignment record with Assignment Field Contracted in public and Percent Time Assigned for each building served. |
| District or BOCES employed staff working in a nonpublic school | Reports Staff Snapshot record Itinerant = N (No). Reports Staff Assignment record with Assignment Field Contracted out private and Percent Time Assigned at the district level would be 0. | Nonpublic schools do not report Staff Assignment data to the SIRS. |
| Privately Employed staff working in a district, BOCES, or charter school. | Private entities do not report staff data to the SIRS. | Reports Staff Snapshot record where Itinerant record = Y (Yes). Reports Staff Assignment record with Assignment Field Contracted in private and Percent Time Assigned for each building served. |

All school districts and charter schools should report complete data for social workers, nurses and guidance counselors, reporting the locations in your district in which they are serving. Out of district location codes for staff should not be reported.

Staff Attendance Template

In June 2015, the New York State Board of Regents approved the collection and reporting of individual teacher attendance data by school districts, Boards of Cooperative Educational Services (BOCES), and charter schools to better assist Local Education Agencies (LEAs) in working toward providing equitable access to effective educators for all students and help to inform Department policy. For more information about the Board meeting, see [P-12 Education/Higher Education Joint Meeting](#).

LEAs will provide individual staff attendance to NYSED utilizing the eScholar Staff Attendance template for New York. An end of school year count of “days absent” will be provided for each teacher. This collection does not pertain to teaching assistants, teacher aides, or other staff.

A teacher is absent when not in attendance on a day in the regular school year when the teacher would otherwise be expected to be teaching students in an assigned class. LEAs decide which days should be included as instructional days. Absence includes both days taken for sick leave and days taken for personal leave. Personal leave includes voluntary absences for reasons other than sick leave. Different types of charges on the same day when a teacher was not in attendance (e. g. 4 hours sick and 3 hours personal) should be reported as a full day of absence with the type of absence “Other.” Half-day absences should not be combined from different days and reported as full days of absence. Teacher absenteeism does not include administratively approved leave for professional development, field trips, or other off-campus activities with students. Days in which schools are closed (e.g., snow days) do not count as an absence for teachers. Teachers on leave for the entire year do not need to be reported. If a teacher is on leave of absence for a portion of the school year, this must be reported in the other staff and course templates with the assignments they are responsible for teaching.

Reporting Course Data

NYSED utilizes several templates to collect course information as required by state and federal law. These templates (Course Instructor Assignment, Student Class Grade Detail, and Student Class Entry Exit) collect different data points related to course information. For additional information, please refer to the sections pertaining to the specific templates.

Requirements for reporting online or virtual courses:

NYSED regulations require the granting district to ensure that instruction in online/blended learning courses in which students earn high school credits used toward graduation requirements be provided by or under the direction and/or supervision of a teacher certified in the subject area of instruction. Such courses must provide regular and substantive interaction between students taking the course and the certified teacher.¹

The certified teacher must either be a certified teacher from the school district in which the student is enrolled; or a certified teacher from a Board of Cooperative Educational Services (BOCES) that contracts with the school district to provide instruction in the subject area where authorized pursuant to Education Law §1950; or a certified teacher from a school district who provides instruction in the subject area under a shared service agreement; or in the case of a charter school, a teacher of the subject area from a charter school.²

School districts and BOCES involved in the collaboration of virtual instruction should determine which entity will report the course data. The most common reporting methodology would be

¹ Refer to §100.5(d) (10) of the Regulations of the Commissioner of Education to ensure any online courses you report meet all other requirements.

² Please see [Regulations of the Commissioner of Education](#) for further detail regarding how the teacher needs to be associated to the district.

where receiving districts report the course data and report the outside teacher providing the instruction as an Itinerant teacher in Staff Snapshot.

A teacher providing instruction or directing/supervising instruction would be the teacher of record. Districts, BOCES, and charter schools responsible for teachers serving in this role should report the teacher of record by linking each teacher to the students they are assigned to instruct or supervise.

For online/distance learning courses: This situation may include the use of itinerant instructors. If these courses are being taught by a teacher in another LEA, refer to the Itinerant Staff description under the Staff Snapshot guidance in this document. This includes instruction provided by or under the direction and/or supervision of a teacher certified in the subject area of instruction who has regular and substantive interaction with students taking the course. This teacher is a teacher of record.

For college courses (dual credit courses) taught by college instructors (and/or district teachers) used for granting high school credit: Instruction must be provided by or under the direction and/or supervision of a teacher certified in the subject area of instruction who has regular and substantive interaction with students taking the course. This teacher is a teacher of record. **Note:** If a college instructor is teaching the course and students are receiving credit, a district, charter school, or BOCES teacher or administrator should be reported as the teacher of record and "COLLEGE" should be reported for the Instructor Type Code in Course Instructor Assignment. The Department will exclude staff reported with this code from the annual teacher certification match process.

Staff Evaluation Rating Template (SIRS 365)

This template is used to collect staff evaluation data for each teacher and principal who is subject to evaluation under Education Law §3012-d and Education Law §3012-e.

For evaluation plans approved under Education Law §3012-d, it includes the Overall Evaluation rating categories (Highly Effective, Effective, Developing, or Ineffective) and required and optional subcomponent scores for the Student Performance and Teacher Observation/Principal School Visit categories. One set of scores and ratings should be submitted for each educator (see staff evaluation criteria codes). For evaluation plans approved prior to January 1, 2020, educators whose evaluations are based on grades 3-8 ELA/math state assessments or any state-provided growth scores reported data must include only transition scores and ratings (based on Alternate SLOs); those whose evaluations are not based on 3-8 ELA/math state assessments or state-provided growth scores reported data must include only original scores and ratings (based on Original SLOs). For evaluation plans approved after December 31, 2019, original scores and ratings based on the measures and assessments included in the approved evaluation plan/variance should be reported.

Beginning in 2024-25, evaluation plans approved under Education Law §3012-e include the Final Standard Ratings and Overall Rating for each of the NYS Teaching/Educational Leadership Standards (Levels 1-4). One set of ratings should be submitted for each educator (see staff evaluation criteria codes) based on the process included in the approved NYS-STEPS plan.

Those entities submitting staff evaluation data must also submit staff tenure data.

For Staff Evaluation Data Template examples, please visit the [Resources for Staff Evaluation Data Collection and Submission](#) page.

A Staff Evaluation record cannot be reported in Level 0 historical unless the LEA reported that staff person in Staff Snapshot during that school year. Staff Snapshot is not reported in L0 historical.

Staff Snapshot Template (SIRS 320)

Staff Snapshot Template: A Staff Snapshot record must be reported to the State Data Warehouse (Level 2) before any other staff record type for that person can be reported (i.e., Staff Assignment, Staff Evaluation Rating, Staff Tenure, Staff Attendance, Course Instructor Assignment). This template must be used by school districts, charter schools and BOCES to report data for teachers and non-teaching professionals. In cases where an employee is on leave or suspended, but still employed, an active Staff Snapshot record may be reported using the INACTIVE staff status. For staff that are out for the entire school year, a record is not required.

LEAs must submit race and ethnicity data in Staff Snapshot. Edits will prevent a Staff Snapshot record from moving in the absence of these fields. Please note that Districts are required to report the Hispanic Indicator (Y/N) and associated Race code(s), using the State Race codes in the SIRS manual. Leaving Race code 1 blank is only allowable if the Hispanic Indicator is set to Y. The code DECLINE is only allowable on an individual basis if a staff person refuses to identify a race with their district and should not be defaulted for all staff reported in Staff Snapshot. Refer to the Staff Snapshot template for edits on the [vendor support](#) web page.

“All staff” in the Staff Snapshot template includes any staff person who must be reported to meet any reporting requirements. All teaching staff, including long-term substitute teachers serving as the teacher of record responsible for the course, should be included in this template. Teachers not employed directly by a school district, BOCES, or charter school should not be reported (e.g., staff employed by a private agency). All non-teaching professional staff as defined by the Staff Assignment non-teaching codes and descriptions should be included in Staff Snapshot. A local educational agency (district, BOCES, or charter school) can report only one (1) Staff Snapshot record per staff member per year. A staff member should be reported with the district code for a location code if the staff member is associated with more than one building in the LEA.

Staff Snapshot should be loaded in the fall; it will produce a list of all current certifications held by staff for your LEA based on data in the teacher certification database. This information can be viewed in the SIRS 329 Staff Certifications report and used to identify special education, ESL, and Bilingual certified teachers for purposes of course reporting.

Teaching Staff: Include all teaching staff that should be reported for educator evaluation and PMF (course) purposes. Do not include individuals not employed on a regular basis (e.g.,

short-term substitutes), teachers working exclusively with non-public school students, teacher aides or assistants. ROTC teachers may be reported. Only teachers should be reported with TEACHER in the job description field. Administrators not providing direct instruction to students should not be reported as teachers. Report "NBCT" in the Staff Qualification Status Code field for National Board-certified teachers.

Substitute or Interim Staff: Substitute staff, long-term or otherwise, are not covered by §3012-d/§3012-e for evaluation purposes **unless** they are serving as the teacher of record. Districts/BOCES must collect data elements to support teacher of record determinations. Report substitute teachers in Staff Snapshot and Course Instructor Assignment if they are assigned to teach a course for more than 40 continuous days in the school. These individuals would be serving as teacher of record for a course/section until a permanent teacher returns or is hired. The Instructor Type code on Course Instructor Assignment should be reported as SUBSTITUTE. Any staff to be included in other staff templates (e.g., Course Instructor Assignment, Staff Evaluation) must be included in Staff Snapshot. Interim building principals subject to evaluation must be reported in Staff Snapshot and Staff Assignment. For more information, please see the [Educator Quality and Professional Development](#) web page.

Non-Teaching Professional Staff: To determine which staff are considered "non-teaching professionals," refer to the non-teaching assignment codes found in the SIRS manual and the file posted on the [Teacher/Staff Data](#) web page. Leave Teacher Title and Principal Title blank (fields 8, 105) if they do not apply. Do not include clerical staff, bus drivers, maintenance, teaching assistants, teacher aides, or food service workers. All non-teaching professional staff employed in districts, BOCES and charter schools must be included in the Staff Assignment template. Attention should be given to the reporting of school counselors, nurses, and social workers. Some of this information will be reported publicly on data.nysed.gov. These staff assigned specifically to a building should be reported using the building location code. Staff reported with the district code as the location will only be displayed on the public site at the district level.

Reporting Salary Data

Report the total amount paid for the staff member's primary assignment(s). If the staff member has more than one primary assignment (e.g., teacher and Director of Curriculum), report the combined salary for all primary assignments. Do not include any extra pay received for extra services outside the professional and instructional responsibilities. For example, do not include additional pay received for supervising extra-curricular activities beyond the normal assignments, such as for coaching or supervising clubs. Instructional and professional stipends related to the staff person's primary assignments should be included, such as for chairing a department or serving as both teacher and administrator. Staff members should also include stipends for college credits, in-services, mentoring, longevity/steps, and compensation activities that pertain to their pedagogical duties as long as it is part of the contracted annual salary. Do not include summer school pay or overtime pay. Round the annual salary amount to the nearest whole dollar. For staff working in multiple LEAs, each LEA that plans to load that staff record into Staff Snapshot must report the amount paid to the staff person. If an LEA is unable to provide an annual salary for staff they need to report (e.g., hourly, per diem substitutes), a day rate may be substituted for the annual salary. LEAs must report hourly

employees with the amount expected to be paid for the year (annualize the hourly salary if possible). Do not include salaries paid for private school work.

Salary Scenarios

| Scenario | What to Report | Annual Salary (field 52) | Employment (FTE) (field 60) | Contract Work Days (field 53) | Annual Contract Months (field 110) |
|---|---|--------------------------|-----------------------------|--|---|
| 1) An employee has an annual contract salary of \$100,000, is a 100% FTE, and works for the entire school year. | Report the annual contract salary amount. | \$100,000 | 1.0 | # of days stated in the staff member's contract. | # of months staff member is expected to work. |
| 2) An employee has an annual contract salary of \$50,000 and works for the entire school year. This employee works in the district half-time. | The FTE annual contract salary amount should be \$50,000. Report this amount and complete the Employment basis in Staff Snapshot (field 60) as .5. | \$50,000 | 0.5 | # of days stated in the staff member's contract. | # of months staff member is expected to work. |
| 3) An employee's annual contract salary amount was \$40,000, but the person left the district before the end of the year (e.g., left on leave, resigned), and was only paid \$20,000. Report the contract amount at the beginning of the school year. | Report the annual contract salary amount for the staff person; do not reduce the amount based on actual expenditures because the person departed early. | \$40,000 | 1.0 | # of days stated in the staff member's contract. | # of months staff member is expected to work. |

| Scenario | What to Report | Annual Salary (field 52) | Employment (FTE) (field 60) | Contract Work Days (field 53) | Annual Contract Months (field 110) |
|--|---|---------------------------------|------------------------------------|--|---|
| 4) An employee entered the district in December with an annual contract salary of \$80,000 but will only be paid \$50,000 by the end of the school year because the person started the position late in the school year. | Report the \$80,000 annual contract salary amount for the staff person, regardless of actual expenditure. | \$80,000 | 1.0 | # of days stated in the staff member's contract. | # of months staff member is expected to work. |

Hourly/Per Diem Scenarios

| Scenario | What to Report | Annual Salary (field 52) | Employment (FTE) (field 60) | Contract Work Days (field 53) | Annual Contract Months (field 110) |
|--|--|---------------------------------|------------------------------------|--------------------------------------|---|
| 1) An employee is an annualized hourly employee with an FTE of 100%, work days of 200, actual hours per day of 6.5, and an hourly rate of \$15.00 (e.g., nurses, substitutes). | For hourly employees, use the actual number of hours worked (expected to work) as the multiplier. Work Days × Hours Per Day × Hourly Rate. | \$19,500 | 1.0 | 200 | 10 |
| 2) An employee is an annualized hourly employee with an FTE of 50%, work days of 200, actual hours per day of 6.5 and an hourly rate of \$15.00. | Same as above. | \$9,750 | 0.5 | 200 | 10 |
| 3) An employee is an annualized daily employee with an FTE of 100%, actual work | For per diem employees, Work Days × Daily Rate × FTE. | \$20,000 | 1.0 | 200 | 10 |

| Scenario | What to Report | Annual Salary (field 52) | Employment (FTE) (field 60) | Contract Work Days (field 53) | Annual Contract Months (field 110) |
|--|---|--------------------------|-----------------------------|-------------------------------|------------------------------------|
| days of 200, and a daily rate of \$100.00 (e.g., interim administrators). | | | | | |
| 4) An employee is an annualized daily employee with an FTE of 50%, actual work days of 200, and a daily rate of \$100.00. | Same as above. | \$10,000 | 0.5 | 200 | 10 |
| 5) An employee works on a day-to-day basis (e.g., substitute teacher), has an hourly rate of \$20.00, standard hours per day of 7 and actual hours per day of 7. | Equate to a daily rate using the actual number of hours worked (expected to work) as the multiplier. Hours Per Day × Hourly Rate. | \$140 | 1.0 | 1 | 1 |

Definitions:

Annual contract salary - The total amount of compensation provided to the staff person for services to the district for teaching and non-teaching professional responsibilities. This amount should be based on the person's expected annual contract or agreement for the year. Instructional and professional stipends related to the staff person's primary assignments should be included, such as those for chairing a department, serving as both teacher and administrator, or teaching an extra class(es). Stipends related to extracurricular activities such as coaching and after school clubs should be excluded. Do not include summer school pay or overtime pay.

Hourly employee - A staff person paid an hourly wage for their services.

Daily employee - A staff person paid a daily wage for their services.

Day-to-day employee - A staff person who may not have a regular contract and works in the district as needed (e.g., substitute teachers).

Reporting Itinerant Staff

The Itinerant flag allows an LEA to report a staff person responsible for students in this LEA but employed by another LEA (district, BOCES, or charter school). The fields required to report itinerant staff on the Staff Snapshot template are District Code, Location Code, Status/Active Indicator, Itinerant Status, Staff ID, Birth Date, Staff First and Last Name, Snapshot Date, Position Title, and email (Fields 1, 2, 8, 14, 40, 41, 50, 56, 57, 65, 66, 76). If

reporting an itinerant principal, Field 105 (Principal Title) is required. Typically, itinerant staff are teachers employed by another LEA but responsible for a course in this LEA. The instruction of these “traveling teachers” may take the form of traditional in-person classroom instruction or distance learning. In cases of itinerant or shared teachers/staff across LEAs, data sharing agreements may be needed. Report “N” if the staff person is employed by this LEA. Report “Y” if the staff is employed by another LEA/BOCES but is the staff person of record for a course. The receiving district where the course is being taught should report the course information in Course Instructor Assignment and Student Class Entry where applicable. The employer must report staff evaluation, attendance, and tenure data, as well as course data taught at the employer location.

Examples of Itinerant Staff Reporting

| BOCES Employs Staff Teacher <u>does not</u> teach BOCES courses | | | District Does not Employ Staff BOCES Teacher <u>does</u> teach courses in this district | | |
|---|---|--------------|---|---|--------------|
| Staff Snapshot (complete) | X | Itinerant, N | Staff Snapshot (fewer fields) | X | Itinerant, Y |
| Staff Tenure | X | | Staff Tenure | | |
| Staff Evaluation | X | | Staff Evaluation | | |
| Staff Attendance | X | | Staff Attendance | | |
| Course Instructor Assignment | | | Course Instructor Assignment | X | |
| Student Class Entry Exit | | | Student Class Entry Exit | X | |
| District A or BOCES Employs Staff Teacher <u>does</u> teach courses in this location | | | District B Does not Employ Staff District A or BOCES teacher <u>does</u> teach courses in District B as well | | |
| Staff Snapshot (complete) | X | Itinerant, N | Staff Snapshot (fewer fields) | X | Itinerant, Y |
| Staff Tenure | X | | Staff Tenure | | |
| Staff Evaluation | X | | Staff Evaluation | | |
| Staff Attendance | X | | Staff Attendance | | |
| Course Instructor Assignment | X | | Course Instructor Assignment | X | |
| Student Class Entry Exit | X | | Student Class Entry Exit | X | |
| District A Employs Staff (50%) | | | District B Employs Same Staff from District A (50%) | | |
| Staff Snapshot (complete) | X | Itinerant, N | Staff Snapshot (complete) | X | Itinerant, N |
| Staff Tenure | X | | Staff Tenure | X | |
| Staff Evaluation | X | | Staff Evaluation | X | |
| Staff Attendance | X | | Staff Attendance | X | |
| Course Instructor Assignment | X | | Course Instructor Assignment | X | |
| Student Class Entry Exit | X | | Student Class Entry Exit | X | |
| District A or BOCES Employs Non-Teaching Staff (Professional Counselor, Social Worker...) Not working in District A or BOCES in assignment role | | | District B Does not Employ Non-Teaching Staff Professional Counselor, Social Worker, etc. (in-person or via technical connection) | | |

| | | | | | |
|--|---|----------------|-------------------------------|---|--|
| Staff Snapshot (complete) | X | Itinerant, N | Staff Snapshot (fewer fields) | X | Itinerant, Y |
| Staff Tenure | X | Principal Only | Staff Tenure | | |
| Staff Evaluation | X | Principal Only | Staff Evaluation | | |
| Staff Assignment | X | | Staff Assignment | X | |
| District A or BOCES | | | | | District B |
| Employs Non-Teaching Staff (Professional Counselor, Social Worker...) | | | | | Does not Employ Non-Teaching Staff Professional Counselor, Social Worker, etc. (in-person or via technical connection) |
| Does work in District A or BOCES in assignment role | | | | | |
| Staff Snapshot (complete) | X | Itinerant, N | Staff Snapshot (fewer fields) | X | Itinerant, Y |
| Staff Tenure | X | Principal Only | Staff Tenure | | |
| Staff Evaluation | X | Principal Only | Staff Evaluation | | |
| Staff Assignment | X | | Staff Assignment | X | |

While the itinerant field is designed to allow for the collection of complete course instruction by teachers, LEAs should also report itinerant non-teaching professional staff such as pupil personnel and school health services staff received from another district or BOCES. These staff would include nurses, school counselors, social workers and psychologists. Additionally, shared or itinerant superintendents should be reported. These staff would also need to be reported in Staff Assignment. BOCES staff not assigned on a permanent or consistent basis to a district should only be reported as BOCES staff. Those working in multiple districts may be reported solely by the BOCES.

Years of Teaching Experience (Total Years of Professional Educational Experience): Field 102 (Teaching and Non-Teaching Professionals)

Teachers new to a district, charter school, or BOCES should be asked to provide years of prior experience. **LEAs should not default to 1 year for new hires without consideration of prior experience.** Underreporting years of experience will misrepresent the number of inexperienced staff in the School Report Card. Combine all years of professional educational experience in New York State including other public school districts, religious and independent schools, and BOCES. Experience should not be based on how prior teaching experience was compensated (per diem or contract). Include experience in non-teaching, professional PMF assignments as reported in Staff Assignment. The non-teaching professional staff experience should be in an educational setting. Experience in higher education should be relatable to that in public school district. Long-term substitute experience, generally considered as assigned to teach a course for 40 continuous days or more in the school, should be included. Experience as a teacher aide or assistant would not be included. Experience as an administrative intern, paid or unpaid, would not be included. This year counts as one full year of experience. The Total Years Educational Experience (field 43) must be greater than or equal to the total years of educational experience in this district. Report as a whole number.

Staff Tenure Template (SIRS 322)

Education Law §3012-d requires information on tenure granting and denial based on the final quality rating categories included in the public reporting of staff evaluation data. In

addition, tenure data is used to inform Department policy decision making in several areas related to educator quality and professional development.

This template includes each staff member's current tenure status as teacher and/or principal, effective date of the tenure status, and when their probation ends. Although teachers can be certified in multiple areas, teacher tenure is only granted once by an employer (although there may be some exceptions for teachers who leave an employer for a significant length of time and return). If they have more than one appointment, the tenure area is determined by the appointment that constitutes a majority of their time. The reported area of tenure should be consistent with their primary appointment(s) and certification area.

Who Should Be Reported?

Records should be reported by all LEAs with approved educator evaluation plans. Staff subject to evaluation under Education Law §3012-d/§3012-e should be reported in this template (i.e. building principals/administrators and teachers). These staff should be reported as "TEACHER" or "PRINCIPAL" in Staff Snapshot fields 8 or 105 for the current year.

LEAs should determine which primary tenure area the teacher was awarded or is pursuing. Prior year tenure records for existing staff are present in the reports as the collection is not strictly based on school year. For example, a staff person reported in 2018-19 with the Tenure Area Code of TCH and then reported in 2019-20 with the Tenure Area Code of SEG (Special education-general) will have two records if the dates differ (see below). If the records are identical except for the updated Tenure Area Code, the most current code should be visible. In 2018-19, Staff Tenure Snapshot template replaced the existing template to make the school year a key field and stop the carryover of prior year data. In addition, the template was designed to offer "delete and replace" functionality like Staff Assignment so LEAs can remove incorrect data.

Example of Two Staff Tenure Record Dates:

| ORIG_PROBATION PERIOD END DT | PROBATION PERIOD END DATE ACTUAL | TENURE STATUS CD | TENURE STATUS EFFECTIVE DT |
|---------------------------------|---|---------------------|----------------------------------|
| 6/30/2005 | 6/30/2005 | TENGRANT | 7/1/2005 |
| 9/1/2016* | 9/1/2016* | PROBATION | 9/1/2013 |

*If Probation Period End Date (Actual) has not yet occurred, Original and Actual Dates will be the same.

Student Class Entry Exit Template

Student Class Entry Exit collects student course data to comply with State and federal laws, including information presented in the School Report Cards. Districts should report unique sections within buildings as this information is used to report average class sizes. Average class size is computed for students enrolled in courses mapped to a State assessment as of BEDS Day. If districts are splitting grades K-2 into subject area courses, they should use the PREK-2 course codes (73029, 73030, 73031, 73032) and schedule a

homeroom to allow for the calculation of an average class size at these grade levels. Courses should be reported using the location ID of the school. Districts should not report multiple sections of the same course with the same students. For grade 3-8 Math and ELA courses, if districts have been extracting both the Reading and Writing components of ELA with the same course code, they should suppress one or map the writing portion of the course to a Prior-to-Secondary writing course.

Who Should Be Reported?

All students in every course must be reported in this template (district, BOCES, charter teachers), including students where the reporting LEA has “Instructional Reporting” (0055 Enrollment)-only responsibilities. (i.e., non-district students that are mainstreamed into one or more LEA classrooms from another district/program provider [i.e. BOCES]).

Dual/Concurrent Credit Indicator: This code indicates that the student is enrolled in a course that culminates in both postsecondary and high school credit, regardless of whether they obtain the postsecondary credit. Y=Yes, N=No. Dual/concurrent credit should be set to “Y” when a) all students within a course are being instructed in the school through an approved institution of higher education or b) students attend a college course for dual credit at an institution of higher education. Report the course in the year that the credits are earned.

Advanced Placement (AP) courses on their own are not considered dual/concurrent enrollment. College instructors cannot be reported as the Teacher of Record. A district, BOCES, or charter school must report a staff person as the Teacher of Record for the course.

A dual or concurrent credit course is defined as a course offered by a partnership between at least one institution of higher education and at least one school district, BOCES or charter school through which a secondary school student who has not graduated from high school is able to enroll in one or more postsecondary courses and may be able to earn postsecondary credit that is transferable to the institutions of higher education in the partnership and applicable toward completion of a degree.

Student Class Grade Detail Template

Required fields for this template were streamlined in 2018-19; refer to the eScholar templates for detail. A Student Class Grade Detail record must be submitted for all students in K-12 courses who have a Student Class Entry Exit record, unless ***all*** the following are true:

- No grade or other outcome is awarded for the class;
- No credit is earned for the class; and
- The linkage is not reflected on the student's report card or transcript.

It is of particular importance to report data for students receiving credit for dual credit courses where the school districts would be using that as a metric for College, Career, and Civic Readiness as part of New York's ESSA plan. In cases where the BOCES reports the CTE SCGD records for dual credit courses, the CCCR credits will be attributed to the school district accountable for these students. All reported courses must include a course outcome: “P” for “pass,” “F” for “fail;” or “N” for “not complete” (for any reason). Credits attempted/earned

are required to be reported for all secondary-level courses (Grades 7–12 and ungraded secondary). It is important to report all postsecondary course (dual credit) information on this template as well as the Student Class Entry Exit template. See the [New York State Comprehensive Course Catalog](#) for course codes.

Students who earned credit through a make-up credit program (i.e., by re-taking the course, attending summer school, taking the course online, etc.) must be reported as such in the Credit Recovery Code field.

The following table should be used as a guide for reporting grades and GPAs.

**Grades and GPA Conversion Chart
(Student Class Grade Detail and Student Credit GPA)
For P-TECH, Smart Scholars ECHS, Smart Transfer**

| Letter Grade | Numeric Grade | GPA Scale |
|---------------------|----------------------|------------------|
| A+ | 97-100 | 4 |
| A | 93-96 | 4 |
| A- | 90-92 | 3.7 |
| B+ | 87-89 | 3.3 |
| B | 83-86 | 3 |
| B- | 80-82 | 2.7 |
| C+ | 77-79 | 2.3 |
| C | 73-76 | 2 |
| C- | 70-72 | 1.7 |
| D+ | 67-69 | 1.3 |
| D | 65-66 | 1 |
| F | BELOW 65 | 0 |

Course Template: This template links course information to a location.

Location Marking Period Template: This template links marking periods to a student's building of enrollment code location.

Marking Period Code Template: This template defines the beginning and ending dates of the marking period when students' marks are sent home and links marking period to a term.

Chapter 4: Data Elements

Local Educational Agencies (LEAs) are responsible for submitting a complete set of data elements to the SIRS in a predetermined format. The data elements fall into the following general categories:

Attendance
Assessment
Course
Special Education
Staff
Student
Student Program Participation

The following templates, which are available on the [vendor support](#) web page, must be used to report these data elements:

| | |
|---|---|
| <p>Attendance Data Attendance Codes</p> <p>Assessment Data Assessment Acc Mod Fact Assessment Fact Assessment Response Assessment Session Fact</p> <p>Course Data Course Course Instructor Assignment Location Marking Period Marking Period Code* Student Class Grade Detail</p> <p>Special Education Data Special Education Events Special Education Snapshot</p> | <p>Staff Data Staff Assignment Staff Attendance Staff Evaluation Rating Staff Snapshot Staff Tenure</p> <p>Student Data Day Calendar School Entry Exit Student Class Entry Exit Student Credit GPA Student Daily Attendance Student Lite Student Digital Resources Student Restraint Event Student Infraction Response</p> <p>Student Program Participation Data Programs Fact Programs Partner Fact</p> |
|---|---|

*LEAs do not supply the Marking Period Code Template.

To report student data (School Entry Exit, Programs Fact, Assessment Fact, Assessment Session Fact and Special Education), all relevant student demographic data must first be entered in the Student Lite template. To report any staff data (Staff Assignment, Staff Evaluation Rating, and Staff Tenure Course), all relevant staff data must first be entered in the Staff Snapshot template. Some data elements are required for all students/staff; others are only required for certain students/staff or specific circumstances, as indicated by the asterisks and plus signs in the templates.

Data Element Definitions

Data elements are listed alphabetically by the name as used by the New York State Education Department (NYSED), indicated in the Field Name column in the [eScholar templates](#).

Acc Mod Type Code: Code that indicates the group of accommodations to which a particular accommodation modification belongs. Assessment Acc Mod Fact Template, Field 9.

Accommodation Modification Code: Code that indicates the test accommodation(s) used by the student on the reported State assessment. Assessment Acc Mod Fact, Field 8.

Active/Inactive Indicator: Indication that a staff member is active (currently employed) or inactive (not currently employed). A = Active; I = Inactive. If a staff member is erroneously reported to L2, a delete can be done by reporting a "D" for Delete in this field. A Delete should be sent for staff that should never have been reported during the current school year. This is a "soft" delete; therefore, records flagged for deletion will remain in the table. Staff Snapshot, Field 41.

Alternate Staff ID: State unique staff ID (TEACH ID) from the NYSED [TEACH system](#). Use 9 numeric characters, left padded with zeros. For example, for 1234567, use 001234567. Staff Snapshot Template, Field 57; Staff Tenure Template, Field 3.

Alternate Standard Achieved Code: Standard achieved by the student on a specific assessment for use in accountability calculations. This element is required for all assessments that are reported to SIRS and scored by the school district. See Standard Achieved Codes in Chapter 5: Codes and Descriptions. Assessment Fact Template, Field 66.

Annual Contract Work Months: Number of months per year the staff member is currently employed by the LEA. Even if the staff member receives a salary over a 12-month period, the Annual Contract Work Months are the number of months the staff member is expected to be on the job for the current school year. LEAs should provide a value from 1–12, allowing for the reporting of substitutes they deem to be the teacher of record. Staff Snapshot Template, Field 110.

Annual Outcome Code (Program): Report the student's program outcome code as of the end of the school year. For NYS P-TECH, Smart Scholars, and Smart Transfer students. See Codes and Descriptions in Chapter 5: Codes and Descriptions. Programs Partner Fact, Field 14. (Note: NYSED will be calculating other outcomes for students related to graduation credentials and post-graduation plan data.) Partner Project Fact, Field 15).

Annual Salary: Total amount paid for the staff member's primary assignment(s). Staff Snapshot Template, Field 52.

Assessment Date of Administration: First day of the test administration window, including make-up dates. For the Child Outcomes Summary Form for preschool children with disabilities, July 1 is used as the date of administration for reporting purposes. See "Appendix I:

Assessment and Reporting Timelines." Assessment Fact Template, Field 5; Assessment Response Template, Field 5; Assessment Acc Mod Fact Template, Field 5.

Assessment Item Response Description: Number or code that uniquely identifies each item (question) in an assessment. The numbers/codes are provided in separate Item Maps for each assessment by NYSED. Assessment Response Template, Field 7.

Assessment Item Response Multiple-Choice: For 3-8 ELA/math, grades 5 & 8 science, and NYSESLAT please see the Validity Rules section. For Regents multiple-choice questions, a correct response has an alpha value, and an incorrect response is numeric. For NYSAA Science and Social Studies, indicators of accuracy and independence scores that are not numbers and Y/N answers to connections questions. Assessment Response Template, Field 8.

Assessment Item Response Value Points Earned: For 3-8 ELA/math, grades 5 & 8 science, and NYSESLAT please see the Validity Rules section. For NYSAA Science and Social Studies, the number for accuracy and independence scores that are not 'NS'. For Regents, this is the point value earned for the question. Assessment Response Template, Field 9.

Assessment Language Code: Three-character code that identifies the language in which the student took the assessment. See Language Codes and Descriptions in Chapter 5: Codes and Descriptions. Assessment Fact Template, Field 16.

Assessment Measure Standard Description: Description of the assessment being reported. See Assessment Measure Standard Descriptions and Codes in Chapter 5: Codes and Descriptions. Assessment Fact Template, Field 4; Assessment Response Template, Field 4; Assessment Acc Mod Fact Template, Field 4.

Assessment School Year Date: June 30 of the reporting year. Assessment Acc Mod Fact Template, Field 3.

Assessment Score: Pass (P) or Fail (F) score the student achieved on the assessment when the score is not numeric. The type of score to be reported is indicated in Assessment Measure Codes and Descriptions in Chapter 5: Codes and Descriptions. Assessment Fact Template, Field 9.

Assessment Standard Achieved Code: Reported level of achievement for all assessments reported to SIRS. See Standard Achieved Codes in Chapter 5: Codes and Descriptions. Assessment Fact Template, Field 17.

Assignment Code: Code that indicates staff assignment. Send one record for each assignment code/location code/grade level combination. See Assignment Codes and Descriptions in Chapter 5: Codes and Descriptions. Staff Assignment Template, Field 3.

Assignment Date: First day of school year or first date of the school year that the staff member was assigned to the "location" in this assignment, whichever comes last. This cannot be a future date. Staff Assignment Template, Field 6.

Assignment Field: Code that indicates the field of assignment for school nurses, counselors, and social workers. See Assignment Field Codes and Descriptions in Chapter 5: Codes and Descriptions. Staff Assignment Template, Field 9.

Assignment Grade Level: If the principal or charter school leader serves the entire building, use "ALL"; otherwise, send one record for each grade level. It is not necessary to report specific grade levels for other staff. See Assignment Grade Level Codes and Descriptions in Chapter 5: Codes and Descriptions. Staff Assignment Template, Field 20.

Assignment Location Code: Report one record for each assignment, building and grade-level combination. This is the local building code uniquely identifying the location for which the staff person is responsible, typically assigned by the local student management system. For school districts and charter schools, use the building code that uniquely identifies the building in the district to which the staff person is assigned. For BOCES, use a virtual location code assigned to the staff person responsible for the assignment. It is important that each principal be assigned to a building (or multiple buildings if applicable) for state provided growth purposes.

Staff Assignment Template, Field 4.

Attendance Code Long: Code that indicates the type of student absence. E indicates excused absence, U indicates unexcused absence, T-IN, T-OUT codes indicate tardy, ISS indicates in-school suspension, and OSS indicates out-of-school suspension. PRSNT-IN, PRSNT-OUT codes indicate the student was present on that day. Student Daily Attendance Template, Field 8; Attendance Codes, Field 5.

Attendance Code Type: Indication that attendance is being kept for students. Attendance Codes Template, Field 12.

Attendance Date: Date of the reported Attendance Code (E, U, T-IN, T-OUT, ISS, OSS, PRSNT-IN, PRSNT-OUT). Student Daily Attendance Template, Field 4.

Attendance Description: Use local attendance code description. If left blank, defaults to Attendance Long value. Attendance Codes Template, Field 3.

Attendance Instructional Modality: The code associated with the student's daily instructional modality IN (In-Person), R (Remote), B, (BOTH) Student Daily Attendance Template, Field 12.

Attendance Period End Date: June 30 of the reporting year or the date the staff member is no longer employed by the reporting entity. Staff Attendance Template, Field 6.

Attendance Period Start Date: First date of the school year or staff hire date if the hire date is after the first date of the school year. Staff Attendance Template, Field 5.

Birth Date: Date of birth on the staff member's birth certificate or, if a certificate does not exist, an official source as directed by district policy. The birth date cannot be greater than the current date. Staff Snapshot Template, Field 40.

Building of Enrollment Code: Code that uniquely identifies the building in which a student is enrolled, typically assigned by the local student management system. For preschool children with disabilities who are not enrolled in PreK or UPK programs, this code identifies the primary special education service provider, which is typically maintained in the special education student management system. Student Lite Template, Field 2; School Entry/Exit Template, Field 2; Student Class Grade Detail Template, Field 2; Course Template, Field 2; Student Daily Attendance Template, Field 2; Day Calendar Template, Field 2. Beginning in 2017-18, a day calendar must be submitted for each BOCES program type/location where attendance is being reported. Day Calendar Template, Field 2.

Career Path Code: Code used to identify pathway student used to graduate. Populate with code. See Chapter 5: Codes and Descriptions. For more information, see [Multiple Pathways to Graduation](#). Student Lite Template, Field 53.

Career Pathway Program Code: Code used to identify the major program of study for students enrolled in early college programs. Required for NYS P-TECH, Smart Transfer and Smart Scholars ECHS students. See Codes and Descriptions for additional information. Partner Project Fact, Field 25.

Certification Exemption Code: Populate with "Y" for a teacher who is exempt or "N" for a teacher who is not exempt based on the Certification law. Section 2854(3)(a-1) of New York State Education Law allows charter schools an exemption from certification requirements, provided that such teachers shall not comprise more than the sum of 30 percent of the teaching staff, or five teachers, whichever is less, plus five teachers of mathematics, science, computer science, technology, or career and technical education plus five additional teachers.

Note: While these provisions allow for the employment of uncertified teachers, state reporting will still indicate the actual counts and percentages of teachers that are uncertified. Staff Snapshot Template, Field 112.

Class Detail Outcome Code: Code used to indicate the outcome for a student enrolled in a course section. Statuses are "P" (pass), "F" (fail), and "N" (student is in the course when it starts but does not complete the course for any reason). Student Class Grade Detail Template, Field 14.

Class Entry Date: The date on which the student entered (enrolled in) the class. This cannot be a future date. Student Class_Entry Exit, Field 8.

Class Exit Date: The date on which the student exited the class. This cannot be a future date. Student Class_Entry Exit, Field 11.

Completion Date: Last date in this assignment or building or grade level, whichever comes first. Do not report unless the assignment has ended. Staff Assignment Template, Field 7.

Comprehensive Coordinated Early Intervening Services (CCEIS) supported with IDEA funds: Indicates that the student is receiving Comprehensive Coordinated Early Intervening Services (CCEIS) pursuant to Section 613(f) of the federal IDEA program and federal

regulations in 34 CFR §300.646. See full description in Chapter 5, Program Service Codes and Descriptions.

Contract Work Days: The number of work days the staff person is expected to work in the LEA based on the staff contract or appointment. For example, a permanent instructional staff person might be expected to work 180 days. This should be reported as a whole number only. A long-term substitute might be hired for 90 days. This should only be reported if the staff person is identified in field 8 as "TEACHER." Staff Snapshot, Field 53.

Coordinated Early Intervening Services (CEIS) supported with IDEA funds: Indicates that the student is receiving Coordinated Early Intervening Services (CEIS) pursuant to Section 613(f) of the federal IDEA program and federal regulations in 34 CFR §300.226. See full description in Chapter 5, Program Service Codes and Descriptions.

County of Residence: Indicates the county where the student resides. See codes in Chapter 5: Codes and descriptions. Required for NYS P-TECH students. Student Lite, Field 56.

Course Code: Local course code that uniquely identifies the course. The local course code must be mapped to a State course code. Consult the course code document on the IRS web site for a complete listing of SCED codes. For science courses that culminate in a Regents examination and where the lab is scheduled separately from the course or the teachers for the course and the lab are different, use both the science course codes and lab course codes. See State Codes and Descriptions in the [New York State Comprehensive Course Catalog](#). Student Class Entry Exit, Field 3; Course Instructor Assignment, Field 4; Student Class Grade Detail, Field 3.

Course District Code: See Staff District Code. Course Instructor Assignment Template, Field 1.

Course Location Code: Code that uniquely identifies the location where the course is taught. This location must be associated with the principal or BOCES administrator responsible for the course instruction. Course Instructor Assignment, Field 2; Student Class Entry Exit, Field 2.

Credential Type Code: The code identifying the credential earned by the student. Visit the [Office of Curriculum and Instruction](#) for details on these credentials. More information can be found in the [Commissioner's Regulations](#). See Credential Type Codes and Descriptions in Chapter 5: Codes and Descriptions. Student Lite Template, Field 24.

Credit GPA Code: Code that indicates subject for which Grade Point Average (GPA) is being reported. See Credit GPA Codes in Chapter 5: Codes and Descriptions. Report "TOTAL" for students who have earned any graduation credits. Reporting credits and GPA by subject area is optional. Required for NYS P-TECH, Smart Transfer and Smart Scholars ECHS students. Report the GPA based on high school credits, not the postsecondary GPA. Student Credit GPA Template, Field 4.

Credit Recovery Code: Code to identify if the course was taken for credit recovery. Student Class Grade Detail Template, Field 37.

Credits Attempted: Indicates the number of credits that may be earned upon completion of a course. This is generally associated with courses that are required for graduation. However, if schools award credits for other courses, those credits should also be reported. Student Class Grade Detail Template, Field 22.

Credits Earned: Indicates the actual number of credits earned upon completion of a course. Student Class Grade Detail Template, Field 23.

Crisis (Disaster) Code: This code is used for students presented at the school for registration who may or may not have documentation due to a disaster or crisis. Disasters may include but are not limited to natural, civil, or health crisis, conflict, or a disaster-induced event. This should include students who may have appropriate documentation but are still displaced due to a natural or civil disaster. Student Lite Template, Field 58.

Crisis Name (Disaster Name): Report the name of the crisis or disaster that led to the student being displaced. If unknown, leave blank. Student Lite Template, Field 59.

CTE Program Intensity: Program intensity is a measure of the student's progression through their CTE program. Programs Fact Template, Field 9.

CTE Program Type: Indicates that the student is in a NYSED-approved career and technical education program. Programs Fact Template, Field 18.

Cumulative Credits Attempted: Total graduation credits attempted by the student to date. Report cumulative credits attempted for any student who has attempted to earn graduation credit. Required for NYS P-TECH, Smart Transfer and Smart Scholars ECHS students. Student Credit GPA Template, Field 19.

Cumulative Credits Earned: Total graduation credits earned by the student to date. Report cumulative credits earned for any student who has earned graduation credit. Required for NYS P-TECH, Smart Transfer and Smart Scholars ECHS students. Student Credit GPA Template, Field 9.

Cumulative GPA: Total cumulative grade point average (GPA) earned by the student to date. Report cumulative GPA only on records with a Credit GPA Code of "TOTAL." Report cumulative GPA for any student who has earned graduation credit. Required for NYS P-TECH, Smart Transfer and Smart Scholars ECHS students. Student Credit GPA Template, Field 10.

Date of Birth: Date of the student's birth derived from a certificate of birth issued by an appropriate government authority or, if a birth certificate does not exist, an official source as directed by district policy. The source document must be the same as that used to document when the child is of school age. Student Lite Template, Field 10.

Day Type: Type of day in the day calendar, designating whether the date is an instructional day or non-instructional day. See Day Type Codes and Descriptions in Chapter 5: Codes and Descriptions. Day Calendar Template, Field 7.

District of Residence Code: District where the student resides on BEDS day of the reporting school year or, for students who enroll after BEDS day, the district where the student resides

at the time of enrollment. Students who reside outside of New York State should be reported with 80034366 as their District of Residence code. See District of Residence Codes in Chapter 5: Codes and Descriptions. Student Lite Template, Field 41.

District of Responsibility Code: Eight-digit code used to identify a public school district, charter school, or religious or independent school. Public school districts (including Special Act School Districts) use NYnnnnnn (NY followed by the first 6 digits of the BEDS code); and charter schools, State-operated schools, religious or independent schools, State agencies, and childcare institutions with schools use 8nnnnnnn (8 followed by the last 7 digits of their Institution code). For out-of-district placed students, the district or BOCES where student is placed. Student Lite Template, Field 1; School Entry/Exit Template, Field 1; Programs Fact Template, Field 1; Assessment Fact Template, Field 1; Assessment Response Template, Field 1; Spec Ed Snapshot Template, Field 1; Spec Ed Events Template, Field 1; Student Class Grade Detail Template, Field 1; Course Template, Field 1; Staff Snapshot Template, Field 1; Location Marking Period Template, Field 1; Assessment Acc Mod Fact Template, Field 1; Staff Assignment Template, Field 1; Student Daily Attendance Template, Field 1; Attendance Codes Template, Field 1; Day Calendar Template, Field 1; Staff Tenure Template, Field 1; Staff Attendance Template, Field 1; Course Instructor Assignment Template, Field 1, Student Credit GPA Template, Field 1; Student Restraint Event Template, Field 1; Student Infraction Response Template, Field 1.

Dual/Concurrent Credit Indicator: This code indicates that the student is enrolled in a course that culminates in both postsecondary and high school credit, regardless of whether they obtain the postsecondary credit. Y=Yes, N=No. Dual/concurrent credit is indicated where a) all students within a course are being instructed in the school through an approved institution of higher education or b) students attend a college course for dual credit at an institution of higher education. Report the course in the year that the credits are earned.

Dual Credit Code: This code is used to identify the setting in which the student is taking the course for college credit (e.g., BOCES, Other District). Leave blank for non-dual credit courses. This code is important for the identification of a student in a dual credit course in a situation where the district responsible for reporting the student class grade detail record is not reporting the Course Instructor Assignment or Student Class Entry Exit data. Leave blank for non-dual credit courses. Student Class Grade Detail Template, Field 25.

Education Level of Parent: Report the highest education level of one parent or guardian. Required for NYS P-TECH (4026) and Smart Scholars (4037) and Smart Transfer (4047) students. See Codes and Descriptions in Chapter 5: Codes and Descriptions. Student Lite, Field 57.

ELL Eligible Student Service Levels: LEAs must identify the level of service an ELL eligible student (Code 0231) is receiving. The Units of Study tables provided are guidelines for mandated services for ELLs as per Commissioner's Regulations Part 154-2 in both English as a New Language and Bilingual Education programs. Programs Fact template, Program Intensity, Field 9.

ELL Services Duration: ELL Services Duration will be calculated by NYSED beginning with the 2019-20 school year. In prior years this data element was provided by LEAs on the

Student_Lite template as LEP Duration. This data element indicates the number of cumulative days and corresponding years that a student identified as ELL Eligible (Program Service Code 0231) has received ELL services in New York State public schools, as evidenced by having been reported with Program Service codes 5709 (English as a New Language), 5676 (Transitional Bilingual Education Program) or 5687 (One Way or Two Way Dual Language Program). The time in which a student is reported with Program Service Code 8239 (ELL Eligible but not in an ELL Program) are not counted. This data element will only be calculated for ELL eligible students.

Email Address (All reported staff): Include only valid work email addresses. Staff Snapshot, Field 76.

Email Address (Parent): Report for student's parent or guardian where available. Student Lite Template, Field 60.

Employment Basis: For most staff, employment basis is 100 percent. However, some staff have their services shared by more than one LEA or are working only part-time, such as a teacher who teaches mornings only. Estimate the percent of the school year the staff member will work for this LEA. For example, for a staff member working approximately half-time, report 50 percent. Do not report more than 100 percent. Report as a percentage (e.g., 100 percent should be reported as 1.000; 75 percent should be reported 0.750). Staff Snapshot Template, Field 60.

English as a New Language (ENL): ENL program students learn to speak, understand, read and write English with a teacher who is specially trained in ENL theories and strategies. The student's primary or home language is used as a vehicle to help learn English.

Enrollment Entry Date: Date that a student enrolls in a building or a grade level. There must be at least one enrollment entry record for each student for each year, including students who re-enroll (or are continuously enrolled). Each Enrollment Entry Date must also have a Reason for Beginning Enrollment Code. If a student changes grade level within a school year in the same building or changes buildings, schools, or grade levels within a school year, enter an enrollment exit record and create a new enrollment entry record for the new grade level, building, or school. For the first year of enrollment in an LEA, use the actual enrollment date, not a default date such as September 1 or July 1. For a student who is continuously enrolled in the LEA for a second or subsequent year, the enrollment entry date for the second or subsequent year should be July 1. School Entry/Exit Template, Field 5.

Enrollment Exit Date: Last date of enrollment for a student who changes grade level during the school year (i.e., July 1 – June 30) or leaves a school building, or when the enrollment record for a student who was enrolled solely as a walk-in for assessment purposes is being ended. Each Enrollment Exit Date must also have a Reason for Ending Enrollment Code. School Entry/Exit Template, Field 11.

Evaluation Group Code: Indication of which plan (3012-d or 3012-e) is being used when staff evaluation data is reported. Staff Evaluation Rating Template, Field 5.

Event Date: Date that a student was referred, parent consent to evaluate was received, CPSE or CSE meeting to discuss evaluation results to determine special education eligibility was held, or IEP was implemented as indicated in the Event Type Code field. One date must be entered for each Event Type Code. Event dates are actual dates when events occurred, not when they are anticipated to occur. Event dates may not be “future dates” and may not exceed August 31, 2024, since the status of students is to be reported as of August 31, 2024. See [Event Type Codes for Series of Events in Special Education](#) for event type codes that require a date. Spec Ed Events Template, Field 6.

Event Identifier: A unique alphanumeric identifier for each removal incident. Student Infraction Response Template, Field 11.

Event Outcome Code: Code used to indicate whether the student with an Event Type Code was determined to be eligible for special education. This code is reported on the first record in the series of Event Type Codes. Spec Ed Events Template, Field 12.

Event Type Code: Code that refers to a single event in a series of events for the referral, evaluation, meeting on the evaluation results and implementation of IEPs for students who may require special education services. Each series of events begins with a referral for determination of eligibility for special education services to the Committee on Preschool Special Education (CPSE) or Committee on Special Education (CSE). Effective with the 2023-24 school year, all districts must report this data to SIRS. New York State collects special education event codes:

Students referred to the CPSE for evaluation of eligibility for preschool special education services:

Referral to the CPSE (CPSE01)

Receipt of parent consent to evaluate (CPSE02)

CPSE meeting to discuss evaluation results and determine eligibility (CPSE03)

Students referred to the CSE for evaluation of eligibility for school-age special education services:

Referral to the CSE (CSE01)

Receipt of parent consent to evaluate (CSE02)

CSE meeting to discuss evaluation results and determine eligibility (CSE03)

Students transitioning from Part C Early Intervention to Part B Preschool:

Referral from Early Intervention (EI) to CPSE (EI01)

Receipt of parent consent to evaluate student (EI02)

CPSE meeting to discuss evaluation results and determine eligibility (EI03)

Full implementation of IEP if student found eligible (EI04)

Students parentally placed in a religious or independent school referred to the CSE for evaluation of eligibility for school-age special education services:

Referral to the CSE (CSENP01)

Receipt of parent consent to evaluate (CSENP02)

CSE meeting to discuss evaluation results and determine eligibility (CSENP03)

Full implementation of IESP if student found eligible (CSENP04)

Events must be submitted in sequence (i.e., a later event cannot be submitted without earlier events) and codes from one series of events must not be combined with codes from another series. See [Event Type Codes for Series of Events in Special Education](#). Spec Ed Events Template, Field 5.

Exit Date: Date staff member is no longer employed by reporting entity. If the staff member returns to the LEA during the school year, remove the exit date. Staff Snapshot Template, Field 36.

Final Standard Rating: Rating given to a teacher for each of the seven evaluated NYS Teaching Standards and to a principal for each of ten evaluated Professional Standards for Educational Leaders by LEAs using evaluation plans under Education Law §3012-e.

Teacher standards:

TSI_KNOWLEDGE OF STUDENTS: Knowledge of Students and Learning
TSII_INSTRUCTIONAL PLANNING: Knowledge of Content and Instructional Planning
TSIII_INSTRUCTIONAL PRACTICE: Instructional Practice
TSIV_LEARNING ENVIRONMENT: Learning Environment
TSV_ASSESSMENT FOR LEARNING: Assessment for Student Learning
TSVI_PROFESSIONAL RESPONSIBILITIES: Professional Responsibilities and Collaboration
TSVII_PROFESIONAL GROWTH: Professional Growth

For each of these standards, a rating of 1, 2, 3 or 4 is reported. Staff Evaluation Rating Template, Fields 11-17.

Principal standards:

PS1_MISSION AND VISION: Mission, Vision, and Core Values
PS2_PROFESSONAL ETHICS: Ethics and Professional Norms
PS3_EQUITY AND CRSE: Equity and Cultural Responsiveness
PS4_SYSTEMS FOR ACADEMIC SUCCESS: Curriculum, Instruction, and Assessment
PS5_SCHOOL COMMUNITY: Community of Care and Support for Students
PS6_HUMAN CAPITAL: Professional Capacity of School Personnel
PS7_PROFESSONAL COMMUNITY: Professional Community for Teachers and Staff
PS8_FAMILY AND COMMUNITY: Meaningful Engagement of Families and Communities
PS9_OPERATIONS AND RESOURCES: Operations and Management
PS10_CONTINUOUS IMPROVEMENT: School Improvement.

For each of these standards, a rating of 1, 2, 3, or 4 is reported. Staff Evaluation Rating Template, Fields 18-27.

First Date of Entry into Grade 9: Month, day, and year on which the student first entered grade 9 anywhere. Do not enter this information until the student first enrolls in grade 9. This date should not be changed unless the student is an ELL with low literacy level (see Secondary-Level students in Chapter 2). Students with disabilities who are NYSSA eligible, ungraded, and reported with a 0220 code must be assigned a first date of entry into grade 9 no later than the year in which the student turns 17. Students with disabilities who are not

NYSSA-eligible and are reported as ungraded for enrollment purposes must be assigned a first date of entry into grade 9 not later than the first school year during which the student:

1. is enrolled in a school where the earliest grade is grade 9; OR when a school has grades earlier than grade 9 (e.g., K-12, 7-12), the first school year during which the student participates in any instructional and/or noninstructional activities with their grade 9-aged nondisabled peers (e.g., student participates in extracurricular activity with 9th grade peers; student enrolled in music class with 9th grade peers; student attends grade 9 special or general education classes); OR
2. turns age 17, whichever occurs first.

Student Lite Template, Field 26.

First Name Long: Staff member's first name. Staff Snapshot Template, Field 65.

Gender Code: Gender code (M = Male; F = Female; X = Nonbinary) of staff member. Staff Snapshot Template, Field 20.

Gender Description: Gender of the student being reported, as identified by the student. In the case of very young transgender students not yet able to advocate for themselves, gender may be identified by the parent or guardian. Valid codes are (M = Male; F = Female; X = Nonbinary). Nonbinary is defined as denoting, having, or relating to a gender identity that does not conform to traditional binary beliefs about gender, which indicate that all individuals are exclusively either male or female. In 2019, the Human Rights Law was amended through the Gender Expression Non-Discrimination Act (GENDA) to explicitly add gender identity or expression as a protected category. Student Lite Template, Field 11.

Grade Detail Code: Code used to identify the type of grade that is being reported. This code must exist in the GRADE_DETAIL_CODE table for the reporting year. For State reporting, use the final course grade. The code used for State reporting is "FG". Student Class Grade Detail Template, Field 8.

Grade Level: Grade level of the student at the time of the enrollment date, as determined by the school district. Grade level reporting has specific rules for NYSSIS and student status.

These are:

In the Student_Lite Template for NYSSIS:

Use the current grade level for the student at the time that the student identification data set is compiled.

This data reporting element is NOT used at Level 2 of the Statewide Data Warehouse.

In the School Entry/Exit Template for NYS Reporting:

For students without disabilities, use the grade level assigned on the beginning date of the enrollment record.

For students with disabilities, use the grade level assigned by the CSE or the CPSE on the beginning date of the enrollment record. Students with disabilities who are identified by the CSE as New York State Alternate Assessment (NYSSA) eligible must be reported as ungraded.

For preschool children referred to the CPSE for special education eligibility determination (i.e., those who have a beginning enrollment code of 4034 assigned for referral purposes), use "PRES".

For students receiving preschool special education services, use "PRES".

For preschool students enrolled in a prekindergarten or universal prekindergarten program, use "PREKH" (for half-day prekindergarten) and "PREKF" (for full-day prekindergarten).

For students in an Alternative High School Equivalency Preparation program (AHSEP), use a grade level of "GD." No other students should be reported with a grade level of "GD."

The "Grade Level" used in State reporting is obtained from the enrollment record. The grade level on the Student Lite record is used only to obtain a NYSSIS ID.

Note: Each time a student is assigned a new grade level in the same building during the school year, an ending enrollment record with an Ending Enrollment Code 782 must be entered, and a new enrollment entry record with the new grade level must be entered. See data elements "Enrollment Entry Date" and "Reason for Beginning Enrollment Code". Student Lite Template, Field 8; School Entry/Exit Template, Field 8.

Guidance Counselor District Code: The district code as reported in Field 1. NYC to submit the Geographic District Code. Student Lite Template, Field 54.

Guidance Counselor ID: The counselor staff ID will be used for linking counselors to students for use in the Graduation Exam Requirements reports in SIRS L2PRT. If used, this must be the TEACH ID from TEACH system. The Counselor must be loaded in Staff Snapshot first. Student Lite Template, Field 55.

Hispanic/Latino Ethnicity Indicator: Indication of whether the student or staff member is Hispanic/Latino (Y/N). Student Lite Template, Field 42; Staff Snapshot Template, Field 69. See Race 1–5 in Chapter 4: Data Elements and Racial/Ethnic Groups in Chapter 2: Student Reporting Rules.

Home Language Description: Language routinely spoken in the student's home. This language or dialect may or may not be the student's native language. The home language reported to SIRS should be based on the administration of the [Home Language Questionnaire \(HLQ\)](#). The HLQ indicates a student's home or primary language. See Language Codes and Descriptions in Chapter 5: Codes and Descriptions. Student Lite Template, Field 13.

Homeless: Code that indicates where students identified as homeless with Program Service Code 8262 have their primary nighttime residence (PNR). The LEA's homeless liaison must determine the PNR at the time the student is identified as homeless. Programs_Fact, Field 23. The primary nighttime residence codes include:

D = Doubled up (with another family)

H = Hotels/motels

S = Shelters

T = Transitional Housing

U = Unsheltered (car, parks, campgrounds, temporary trailer, or abandoned buildings)

Incidental Teaching Assignment Indicator: Districts and BOCES can select six sections that each teacher can teach outside their certification area (Y). Approval of incidental teaching from BOCES district superintendent is required. The Big Five school districts should have their own processes. All courses must be identified with a Y or N.

Incident Comment: Brief description of the student restraint event. Student Restraint Event Template, Field 17.

Industry Partner Name (1-4): Name of the industry partner the student works with during the current school year. For NYS P-TECH students. Partner Project Fact, Fields 17, 19, 21, 23.

Industry Partner Type (Codes, 1-4): Identifies the type of partnership for the corresponding Industry Partner Name that the student is involved with during the current school year. For NYS P-TECH students. See Codes and Descriptions in Chapter 5: Codes and Descriptions. Partner Project Fact, Fields 18, 20, 22, 24.

Initial Event Date: Date of the first event in the required sequence of events. The Initial Event Codes are CPSE01, CSE01, EI01, and CSENP01. See “Event Type Code” above. The Initial Event Date is the date that corresponds to the Initial Event Type Code (see below). Include the same Initial Event Date on each record in the sequence of events. Special Ed Events Template, Field 32.

Initial Event Type Code: Code used to report the first event in the required sequence of events for determining compliance with federal timelines for the evaluation of eligibility for special education services:

- For students referred to the CPSE for evaluation of eligibility for preschool special education services, the first event in this sequence is CPSE01 - Initial referral to CPSE. This data is used to determine compliance with the federal State Performance Plan (SPP) Indicator 11 and is used in the PD System VR11 form.
- For students referred to the CSE for evaluation of eligibility for school-age special education services, the first event in this sequence is CSE01 - Initial referral to CSE. This data is used to determine compliance with the federal State Performance Plan (SPP) Indicator 11 and is used in the PD System VR11 form.
- For students transitioning from Part C Early Intervention to Part B Preschool, the first event in this sequence is EI01 (Initial referral to CPSE). This data is used to determine compliance with the federal SPP Indicator 12 and is used in the PD System VR12 form.
- For students parentally placed in a religious or independent school referred to the CSE for evaluation of eligibility for school-age special education services, the first event for this sequence is CSENP01 – Initial referral to CSE. This data is an annual federal reporting requirement for all school districts and is used in the PD System VR14 form.

Note: All students reported for the VR12 and VR14 should also be reported for the VR11. This means that all children transitioning from EI (VR12) or attending a nonpublic school (VR14) will need to be reported with two codes. For example, a child transitioning from Part C

Early Intervention to Part B Preschool will be reported with EI01 for VR12 and CPSE01 for VR11. When the referral date is in a different year from the consent date, the VR11 record would be reported in the school year that the parental consent is received (event 2) whereas the VR12 and VR14 records would be reported in the school year of the referral (event 1).

Include the Initial Event Type Code on each record as the first event in the sequence of events. For more information, visit the [SEDCAR](#) web page. Special Ed Events Template, Field 31.

Instructor District Code: Provide the District Code of the entity which has primary control of the Primary Instructor's class assignments. This will be the same as the District Code. NYC will use the Chancellor's Office code. Course Instructor Assignment, Field 9.

Instructor End Date: Report the last date in this assignment for the staff person. Do not report unless the staff person's responsibility for the assignment has ended. This cannot be a future date. If the LEA determines that a new staff person will serve as a replacement for the position/assignments, they may report that person with the appropriate start date. Generally, this would be a long-term or permanent replacement. Course Instructor Assignment, Field 12.

Instructor ID: Provide a TEACH ID from the TEACH system. Use 9 numeric characters, left padded with zeros. For example, for 1234567, use 001234567. Staff ID for each staff member must be consistent across all templates. Course Instructor Assignment, Field 10.

Instructor Start Date: First day of the school year, or first date of the school year that the staff member was assigned to this "location" in this assignment, whichever comes last. This cannot be a future date. In most cases, this would be the first day the class meets. Course Instructor Assignment, Field 11.

Instructor Type Code: Report substitute teachers if they are assigned to teach a course for more than 40 continuous days in the school with the code "SUBSTITUTE." These are individuals serving as teacher of record for a course/section until a permanent teacher returns or is hired. Report the code "COLLEGE" for teachers or administrators acting as instructor of record for a course offered in the school through an approved institution of higher education and taught by a college instructor. Teachers who are identified as a primary instructor for a course/section and are reported with either of these codes will be excluded from the annual course-certification match process. Course Instructor Assignment template, Field 15.

Internet Access Barrier Code: An indication of the primary barrier to having internet access in the student's primary place of residence. Student Digital Resources, Field 12.

Internet Access in Residence Indicator: The student is able to access the internet in their primary place of residence to participate in school requirements. Student Digital Resources, Field 11.

Internet Access Type Code: The primary type of internet service used in the student's primary place of residence. Student Digital Resources, Field 13.

Internet Performance Code: Indicates whether the student can complete the full range of learning activities, including video streaming and assignment upload, without interruptions caused by poor internet performance in their primary place of residence. Student Digital Resources, Field 14.

Internship or Apprenticeship Name: Report the name of the internship or apprenticeship the student is involved with during the current school year. For NYS P-TECH students. Programs Partner Fact, Field 27,

Internship or Apprenticeship Type: Report the type of internship or apprenticeship the student is involved with during the current school year. For NYS P-TECH students. See Partner Type and Internship Type Codes and Descriptions in Chapter 5: Codes and Descriptions. Programs Partner Fact, Field 26.

Itinerant Staff: The Itinerant flag allows an LEA to report a staff person responsible for students in one LEA (district, BOCES, charter school) but employed by another LEA. Since the receiving district is not the employer and may not have complete personnel data for the itinerant teacher/staff person, a limited number of Staff Snapshot fields are required. These fields found on the Staff Snapshot template include District Code, Location Code, Status/Active Indicator, Itinerant Status, Staff ID, Birth Date, Staff First and Last Name, Snapshot Date, Position Title, email (fields 1, 2, 8, 14, 40, 41, 50, 56, 57, 65, 66, 76). In cases of itinerant or shared teachers/staff across LEAs, data sharing agreements may be needed. Generally, these staff will be teachers employed by one LEA but responsible for a course in another LEA. The instruction of these “traveling teachers” may take the form of traditional in-person classroom instruction or distance learning. Report “N” if the staff person is employed by the reporting LEA. Report “Y” if the staff person is not an employee of the reporting LEA but is the staff person of record for a course in another LEA and will be reported in other staff/course templates. The employer must report the staff evaluation data, attendance and tenure data. The receiving district where the course is being taught should report the course information in Course Instructor Assignment.

Last Name Long: Staff member’s last name, including any hyphenated portion. Staff Snapshot Template, Field 66.

Least Restrictive Environment Code: Code that indicates the least restrictive environment in which students with disabilities are enrolled. Use only one code for each student with a disability who is provided with special education services on October 1. This code must be provided for every student with a disability for whom the school district has CPSE or CSE responsibility and who is receiving special education services, regardless of where the student is enrolled (in a public school district, parentally placed in a religious or independent school located in the district, in a charter school, in a BOCES, in a State-supported section 4201 school, in an in-State or out-of-State approved private school for students with disabilities, in an out-of-State facility as an emergency interim placement, homeschooled at parent’s choice, in home or hospital placement, or incarcerated in a county or city jail). This code must also be provided for parentally placed students with disabilities in religious or independent elementary, middle, or secondary schools who are not receiving special education services. Child-care institutions with affiliated schools must provide this code for students with disabilities who are placed by the courts or State agencies in their program. This includes Special Act School

Districts. State agencies that operate educational programs must provide this code for every student with a disability who is provided with educational services in the State agency operated program. The New York State School for the Blind in Batavia and the New York State School for the Deaf in Rome must provide this code for every student with a disability provided special education services in these schools. For more information, visit the [SEDCAR](#) web page. Spec Ed Snapshot Template, Field 44.

Local Course Code: Unique code assigned by LEAs in the course scheduling system. When reporting courses to the SIRS, local course codes must be mapped in the Course template to a state course code. For a list of state course codes in use for the current school year, refer to the [New York State Comprehensive Course Catalog](#). Student Class Grade Detail Template, Field 3; Course Template, Field 27.

Location Code: Typically, the building code (assigned by local student management system and used by L1 Data Warehouse) that uniquely identifies the building in which a student is receiving a service or in which a restraint event occurred. If staff member works in only one building, use building code. If the staff member works in more than one building within the LEA, use "0000". If a local building code is used, it must map to a valid State building code. For BOCES, use a virtual location code assigned to the staff person responsible for the instruction. Required by eScholar load plan. Assessment Response Template, Field 12; Staff Snapshot Template, Field 14; Location Code Template, Field 2; Staff Attendance Template, Field 2; Student Class Entry Exit template, Field 2; Student Restraint Event Template, Field 5; Student Infraction Response Template, Field 2.

Location Grade Level: Grade level of students to which the "Day Type" for a date in the day calendar pertains. Day Calendar Template, Field 5.

Marking Period Code: Code from the Marking Period Number Table in Chapter 5: Codes and Descriptions that represents the marking period within the school year, semester, or summer school session for which a grade is being reported. For example, when reporting the final grade for a full year course for a school where the school year has four marking periods, use the marking period number "4". This is the number that corresponds to the last marking period for a full year course in a school where there are four marking periods per year. Location Marking Period Template, Field 3; Marking Period Code Template, Field 1; Course Instructor Snapshot template, Field 8; Student Class Entry Exit Template Field 25; Student Credit GPA Template, Field 1. For State reporting, use "NA."

Middle Name: Staff member's middle name. Staff Snapshot Template, Field 77.

Migrant Indicator: Indication of whether the student met the definition of migrant at some point during the academic year or was never a migrant during the academic year. Student Lite Template, Field 48.

Neglected or Delinquent Indicator: Indication of whether the student met the definition of neglected or delinquent at some point during the academic year or was never considered neglected or delinquent during the academic year. Student Lite Template, Field 50.

Non-Teaching Assignment Codes: Non-teaching PMF descriptions. See Assignment Codes and Descriptions section. Staff Assignment, Field 3.

Number of Days:

SPP Indicator 11 for preschool children: Number of Days is the number of calendar days from the date of receipt (in writing) of parent consent to evaluate to the date that the CPSE meeting occurs to discuss evaluation results. The date of receipt of parent consent to evaluate is counted as "day 1." If the meeting is not held, the number of days is the number of days between the date of receipt of parent consent to evaluate and August 31, 2026.

SPP Indicator 11 for school-age students: The Number of Days is the number of calendar days from the date of receipt (in writing) of parent consent to evaluate and the date that the CSE meeting occurs to discuss evaluation results. The date of receipt of parent consent to evaluate is counted as "day 1." If the meeting is not held, the number of days is the number of days between the date of receipt of parent consent to evaluate and August 31, 2026.

SPP Indicator 12 for preschool children referred from Early Intervention: For a child found eligible for preschool special education, the Number of Days is the number of calendar days past the child's third birthday when the IEP is implemented. The first day past the child's third birthday is "day 1." If the IEP is not implemented by August 31, 2026, the Number of Days is the number of calendar days that August 31, 2026 is past the child's third birthday. For a child who is determined to be not eligible for preschool special education, the Number of Days is the number of calendar days past the child's third birthday when the CPSE meeting to determine eligibility was held. For a child whose eligibility is undetermined as of August 31, 2026, the Number of Days is the number of calendar days that August 31, 2026 is past the child's third birthday. If the child's third birthday is ON August 31, 2026, the Number of Days is "1" for the following scenarios:

If the Event Outcome Code is "Y" (student is determined eligible for special education services) and the IEP is not implemented by August 31, 2026; or

If the Event Outcome Code is "U" (eligibility decision is undetermined or meeting is not held by August 31, 2026).

Spec Ed Events Template, Field 33.

Numeric Score: Numeric score for assessment administered to student. Assessment Fact Template, Field 10.

Optional Observation/School Visit Score: The optional portion of a staff evaluation record under Education Law §3012-d that is based on peer classroom observations for teachers and peer school visits for principals, resulting in a value from 1 to 4. Staff Evaluation Rating Template, Field 10.

Optional Student Performance Score: The optional portion of a staff evaluation record under Education Law §3012-d based on student outcomes resulting in a value from 0 to 20. Staff Evaluation Rating Template, Field 8.

Original Probationary Period End Date: Date probation in tenure area is scheduled to end. If a staff member has finished their probationary period before the decision has been made to grant or deny tenure, leave the current code until the status has officially changed. Staff Tenure Template, Field 8.

Overall Rating: For staff evaluated under Education Law §3012-d, the overall rating for the teacher or principal based on the Student Performance and Teacher Observation/Principal School Visit category ratings; codes OR01, OR02, OR03, or OR04 are reported. For staff evaluated under Education Law §3012-e, the overall rating for the teacher or principal based on the combination of the final standard ratings; a rating of 1, 2, 3, or 4 is reported. Staff Evaluation Rating Template, Field 28.

Paid Internship Indicator: Report Yes if the student was paid for an internship during the current school year. Otherwise leave blank. For NYS P-TECH students. Programs Partner Fact, Field 28.

Percent Time Assigned: Report the percentage of time select staff (as described in the staff assignment section) are serving in each location. Refer to examples in the SIRS Manual for additional information. Staff Assignment, Field 18.

Phone at Primary Residence: Telephone number at the student's principal residence, the residence where the student typically resides. If there is no phone at the principal residence, record the number most frequently used to contact the student's primary guardian. In instances where there is no valid number, report with area code and zeroes (example: 518-000-0000). Student Lite Template, Field 34.

Platform Type: Identifies the Session Platform (PBT) used by a student for the Grades 3-8 English Language Arts (ELA) and Mathematics New York State Testing Program (NYSTP) operational tests. This field is used on the template to report data from the Level 1 scanning centers to Level1 and Level 2 DW. Assessment Fact Template, Field 77.

Post Project (College) Employer Name: Report the name of the student's post-college employer if available. For NYS P-TECH students. Programs Partner Fact, Field 29.

Post Project (College) Job Title: Report the student's post-college job title if available. For NYS P-TECH students. Programs Partner Fact, Field 30.

Postgraduate Plan Description: Postgraduate activity planned by the student. See Postgraduate Plan Codes and Descriptions in Chapter 5: Codes and Descriptions. For NYS P-TECH, Smart Transfer and Smart Scholars ECHS students. Student Lite Template, Field 18.

Postsecondary Credit Units: Report the credits for each course awarded to the student during the school year by a higher education institution. The dual/concurrent credit indicator must be used for the course in the Student Class Entry Exit template. Student Class Grade Detail, Field 36. Reporting on postsecondary credit units is optional.

Primary Course Instruction Language Indicator (Primary Instruction Language Code): Report the Primary language used for providing instruction in the course. For Bilingual courses, report the language other than English being used. For example, if native Spanish-speaking students are being instructed by a Bilingual certified teacher, the SPANISH language code would be used for this course. In cases where the teacher provides instruction partly in Spanish and partly in English, the code would still be SPANISH. This indicator is not for foreign

language instruction courses designed for English speaking students. There are course codes in the course catalog for foreign language learning. For ENL/ESL certified teachers “pushing-in” to specific courses, use the ENL indicator on the course. Course Instructor Assignment, Field 18.

Primary ENL Instructor Indicator: Identify English as a New Language instructors for the course/section. Teaching aides and assistants are not to be reported. A "Y" in this field will subject the staff to an ENL certification match as required by State and federal reporting. If the ENL teacher is the only teacher in the class, they should be reported here and in Field 13. Course Instructor Assignment, Field 17.

Primary Instruction Delivery Method Code: Code that identifies the delivery method for each student course:

Face-to-Face (FACE): Course is delivered in the traditional classroom setting.

Distance Learning (DISTANCE): Course is delivered via Distance Learning (videoconferencing) technology, primarily or completely in a synchronous manner (i.e. students at multiple locations are engaged in instruction at the same time).

Blended Learning (BLENDED): Course is delivered at least in part through online learning, with some element of student control over time, place, path, and/or pace; at least in part in a supervised brick-and-mortar location away from home; and the modalities along each student’s learning path within a course or subject are connected to provide an integrated learning experience.

Online Learning (ONLINE): Course (instruction and content) are delivered over the Internet.

Course Instructor Assignment, Field 16.

Primary Instructor Indicator: Identify a staff person that has primary responsibility for the course. Teaching aides and assistants are not to be reported. A "Y" will subject the staff person to a certification match as required by State and federal reporting. At least one Staff ID record for each course/section must be reported with a "Y" in this field. If a special education teacher is the only teacher in the class (primary), that teacher should be reported here and in field 14. In co-teaching situations where both teachers have full responsibility for the course, both may be identified as “primary.” In such cases, the staff person would be subject to a certification match based on the content area of the course. Additionally, ENL (ESL) teachers may be scheduled using the appropriate ENL course codes (01008 and/or 51008). Course Instructor Assignment, Field 13.

Primary Learning Device Access Code: The primary learning device is shared or not shared with another individual. Student Digital Resources, Field 9.

Primary Learning Device Provider Code: The provider of the primary learning device. Student Digital Resources, Field 8.

Primary Learning Device Sufficiency Indicator: The primary learning device is sufficient for the student to fully participate in learning activities away from school. Student Digital Resources, Field 10.

Primary Learning Device Type Code: The type of device the student uses most often to complete learning activities away from school. Student Digital Resources, Field 6.

Primary Placement Type: Code used to indicate the primary placement type (residential placement (PLC02), or day placement by a district (PLC03), the court, social services, or a State agency placement (PLC01)) of students with disabilities. Spec Ed Snapshot Template, Field 32.

Primary Service Code: Code that represents the primary service provided to preschool students with disabilities. This information will be reported by school districts and will include information on all preschool students with disabilities who received special education programs and/or services on the October 1, 2025 snapshot date or at any time during the school year in the end of year special education snapshot. See Preschool Students with Disabilities Primary Service Codes on the [SEDCAR](#) web page. Spec Ed Snapshot Template, Field 31.

Primary Service Provider: BEDS code or Institution ID that represents the coordinating special education service provider, as designated by the CPSE, for preschool students with disabilities who receive special education services. To select the service provider, choose the BEDS code or Institution ID of the approved preschool special education provider that provides the preschool special education service directly or through a contract. If the preschool special education service is not provided by an approved preschool special education provider, select the BEDS code of the county in which the student resides. This element provides data as of the October 1 snapshot date and the end-of-year snapshot. Spec Ed Snapshot Template, Field 46.

Primary Special Education Indicator: Identify special education instructors for the course/section. Teaching aides and assistants are not to be reported. A "Y" in this field will subject the staff to a special education certification match as required by State and federal reporting. If the special education teacher is the only teacher in the class, that teacher should be reported here and in Field 13. Course Instructor Assignment, Field 14.

Principal Hire Date: If Field 105 of Staff Snapshot Template = PRINCIPAL, populate with the effective date of the first board appointment (or other official hire date if not currently board appointed) the staff person received as a principal in this LEA. Otherwise, leave blank. If a principal left the district and was rehired within the school year, the district may use the earlier hire date. If a teacher left service for more than a year and was rehired in a subsequent school year, the LEA should use the later hire date. Staff Snapshot Template, Field 106.

Principal Title: Indication that the staff member is a principal or both a teacher and a principal. If the staff member is currently appointed by the school board or hired in another official capacity not currently board appointed as a principal in this LEA, populate with "PRINCIPAL." Otherwise, leave blank. For staff in the current school year employed as both teachers and principals, also report "TEACHER" in Field 8 of the Staff Snapshot Template and report the corresponding hire and exit dates. Staff Snapshot Template, Field 105.

Probationary Period End Date (Actual): Date probation in tenure area ends. If probation was extended, this date will be later than the date in field 8. If probation was not extended, this date will equal the date in field 8. If a staff member had their probationary period ended early, this

date would be earlier than the date provided in field 8 and the Probationary Period Extended Indicator (field 10) would be N. Staff Tenure Template, Field 9.

Probationary Period Extended Indicator: Yes (Y) / No (N) indicator that probation was continued beyond the original end date as reported in Field 8 of the Staff Tenure Template. Staff Tenure Template, Field 10.

Professional Development Indicator: Populate for teaching staff only. Did the teacher receive professional development during the current school year? For each teacher, populate with "Y," "N," or "NA." "NA" pertains to first-year teachers, teachers on leave, and teachers who had only non-teaching assignments. This field may be updated during the school year (July 1 – June 30). For more information about professional development, see the [Professional Learning and Growth](#) page on the NYSED website. Staff Snapshot Template, Field 111.

Program Duration: Year (value from 1-8) that indicates the current year a student is in a NYS P-Tech program or NYC P-Tech program. Partner Project Fact, Field 14.

Program Eligibility Type Code: Report one to three eligibility types for students reported with a FRPL Program Service code. See Codes and Descriptions in Chapter 5: Codes and Descriptions. Programs Fact Template, Fields 28-30.

Program Selection Criteria (Codes 1-5): Report at least one code that identifies a contributing factor concerning the student's enrollment in the program. For example, the program may be working to ensure student diversity and/or provide opportunities to disadvantaged students. This code would remain in place during the student's tenure in the program. For NYS P-TECH, Smart Transfer and Smart Scholars ECHS students. See Codes and Descriptions in Chapter 5: Codes and Descriptions. Partner Project Fact, Fields 9-13.

Program Service Code: Code that indicates the program service in which a student participates. See Program Service Codes and Descriptions in Chapter 5: Codes and Descriptions. Programs Fact Template, Field 5. Partner Project Fact, Field 8.

Program Service Entry (Start) Date: Date a student begins a specific program service. There must be one Program Service Entry Date record for each program service a student begins. Each academic year, every Program Service Code applicable to a student must be recorded and must also have a Program Service Entry Date. Program Services that were not exited in the previous academic year must be recorded with a July 1 entry date. A student cannot have program service records without an active enrollment record. Programs Fact Template, Field 6; Partner Project Fact, Field 5.

Program Service Exit (End) Date: Date a student left a specific program service. A Program Service Exit Date is required only when a student either completes a program service or leaves the service without completing the program. Some program services that require an exit date also require a Reason for Ending Program Service Code. Program Services continuing into the following academic year should not have an ending date in the current year. A student cannot have program service records without an active enrollment record. Programs Fact Template, Field 7; Partner Project Fact, Field 8.

Program Service Provider BEDS Code: BEDS Code of the organization or institution that provides the program service. School-level program services require an eligibility determination each time the student enrolls in a new building within the school district or in an out-of-district placement. If the service continues in the new building, a new program service record must be reported. For school-level services, the BEDS code to be provided is defined below:

- when the service provider is the district accountable for the student's performance, the BEDS code of the specific building in the district where the student receives the service;
- when the service provider is a BOCES, use the BEDS code in the BOCES District of Responsibility Codes list in Chapter 5: Codes and Descriptions as the service provider location;
- when the service provider is an approved private placement, the BEDS code of the out-of-district placement (i.e., where the student receives the service);
- when the service provider is a district other than the district accountable for the student's performance, the BEDS code for a specific building where the student receives the service in the other district.

District-level program services require a new record only when a student's program status or participation in a service changes or the student leaves the district. Programs Fact Template, Field 8.

Project ID or Number: The project number assigned to the lead grant agency by the NYSED program office. All P-TECH, Smart Transfer and Smart Scholars participating school districts should have the project number for students enrolled in the program. This number will be used to authorize the reporting of data in this template. Districts not identified as partners in a project by the NYSED program office, will not be able to report data in L0 or L2. For reporting to SIRS, the Project ID will use "00" in the middle of the ID instead of the two-digit fiscal year as used by the NYSED program office. Partnerships will be maintained by the [Office of Postsecondary Access, Support, and Success \(OPASS\)](#). Partner Project Fact, Field 4.

Race Code (1–5): The race code choice indicates the race or races with which the student primarily identifies as indicated by the student or the parent/guardian. For staff member, it is the race of the staff member. Race designations do not denote scientific definitions of anthropological origins. For reporting purposes, a student/staff member must be reported using the race or races designation for the group to which the student/staff member appears to belong, identifies with, or is regarded in the community as belonging. If the student, staff member, or parent/guardian will not designate race or races, a school administrator must select the race or races. LEAs may institute their own local practices and procedures for identifying the race or races. For students, Race Code 1 must be populated, even if Hispanic/Latino Indicator is "Yes." For staff, Race Code 1 is optional if the Hispanic indicator is equal to "Y". For accountability purposes, the Asian and Native Hawaiian/Other Pacific Islander categories are combined. See Hispanic/Latino Indicator in Chapter 4: Data Elements and Racial/Ethnic Groups in Chapter 2: Student Reporting Rules.

- *American Indian or Alaska Native* — A person having origins in any of the original peoples of North and South America (including Central America) and who maintains cultural identification through tribal affiliation or community recognition.

- *Asian* — A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- *Black or African American* — A person having origins in any of the black racial groups of Africa.
- *Native Hawaiian/Other Pacific Islander* — A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- *White* — A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Student Lite Template, Fields 12, 43, 44, 45, and 46; Staff Snapshot Template, Fields 21, 78, 79, 80, and 81.

Reason Code: Code used to indicate the reason for delay in completing the evaluation, determining eligibility, or implementing the IEP by the child's third birthday for Indicators 11 and 12. A reason code is needed if the Number of Days to complete the evaluation is more than 60 calendar days for preschool children or more than 60 calendar days for school-age students or if the Number of Days that an IEP is implemented past the child's third birthday is one or more for children transitioning from the Early Intervention Program to preschool. See Special Education Event Reason Codes (for SPP Indicators 11 and 12) on the [SEDCAR](#) web page. The "C" next to the reason indicates the reason is "in compliance" with State requirements, and an "NC" next to the reason indicates the reason is "not in compliance" with State requirements. See the [School District Schedule for Data Submission for Federal Indicators](#) for more information. Spec Ed Events Template, Field 20.

Reason for Beginning Enrollment Code: Code that indicates the reason the student's enrollment began or the type of enrollment begun. Each Reason for Beginning Enrollment Code must also have an Enrollment Entry Date. Each student must have at least one enrollment record. See Reason for Beginning Enrollment Codes in Chapter 5: Codes and Descriptions. School Entry/Exit Template, Field 6.

Reason for Ending Enrollment Code: Code that indicates the reason the student's enrollment ended. Each Reason for Ending Enrollment Code must also have an Enrollment Exit Date. Each student must have at least one enrollment record. If a student leaves during the school year or finishes the school year but is not expected to return for the next school year, the student's enrollment record must have an Enrollment Exit Date and an appropriate Reason for Ending Enrollment Code. See Reason for Ending Enrollment Codes in Chapter 5: Codes and Descriptions. School Entry/Exit Template, Field 12.

Reason for Ending Program Service Code: Code that indicates the reason a student no longer participates or is enrolled in a specific program service. Not all program services require a Reason for Ending Program Service Code. Programs Fact Template, Field 13.

Received Services Indicator: Use this Yes/No (Y/N) indicator to identify if a student who was reported with an Out-of-School suspension received educational services during the suspension. Student Infraction Response Template, Field 34.

Reporting Date: In Student Class Grade Detail and Staff Evaluation Rating templates, June 30 of the reporting year (i.e., YYYY-06-30). Student Class Grade Detail Template, Field 9; Staff Evaluation Rating Template, Field 3; Student Restraint Event Template, Field 8.

Required Observation/School Visit Score: The required portion of a staff evaluation record under Education Law §3012-d that is based on classroom observations for teachers and school visits for principals, resulting in a value of 0 or from 1 to 4. Staff Evaluation Rating Template, Field 9.

Required Student Performance Score: The required portion of a staff evaluation record under Education Law §3012-d based on student outcomes resulting in a value from 0 to 20. Staff Evaluation Rating Template, Field 7.

Response Code: Report the code indicating the type of disciplinary removal used. There can be only one type of removal per Event Identifier and only one type of removal per student per day. Response codes can be found in Chapter 5: Codes and Descriptions. Student Infraction Response Template, Field 7.

Response Date: Use the date the disciplinary removal began. Student Infraction Response Template, Field 5.

Response Duration: Report the number of days of disciplinary removal. Round partial days to the nearest whole number. For example, a duration of 3.5 days would be reported as 4 days; however, 3.25 days would be reported as 3 days. Student Infraction Response Template, Field 13.

Response Reason: Report the reason for the disciplinary removal. This is a required field for Unilateral Removals to IAES by School Personnel. Choose one of the following: 1) serious bodily injury; 2) weapons; or 3) drugs. If more than one applies, choose the most serious reason in the order listed above. Student Infraction Response Template, Field 35.

Response Reason Code: Report the code from the RESPONSE REASON table that identifies the primary reason the restraint or other action was taken. Report only for authorized response types. Student Restraint Event Template, Field 16.

Restraint Event Date: Report the date that the student restraint event occurred. Student Restraint Event Template, Field 7.

Restraint Event ID: Use a unique ID for each reported student restraint event. Student Restraint Event Template, Field 6.

Restraint Event Timespan Code: Report the code from the RESTRAINT EVENT TIMESPAN table that indicates the length of time in minutes that the restraint or intervention occurred. Student Restraint Event Template, Field 13.

Restraint Type: Report the code for the response type used during the incident from the RESTRAINT TYPE table. Report separate event records when different response types are used during an event. Student Restraint Event Template, Field 9.

School-Age Indicator: Indication of whether a student with a disability is of school age. If on October 1, the student is receiving preschool special education services pursuant to Section 4410 or 4201, the school-age code must be "N" (if child is not school age). If the student is receiving special education services as a school-age student with a disability, the school-age code must be "Y" (Yes, student is school age). Spec Ed Snapshot Template, Field 47.

School Date: Calendar date during school year. Day Calendar Template, Field 4.

School District Student ID: Local unique identifier assigned to the student by the LEA in which the student is enrolled. The ID must be unique within an LEA. Student Lite Template, Field 4; School Entry/Exit, Field 4; Programs Fact Template, Field 4; Assessment Fact Template, Field 6; Assessment Response Template, Field 6; Spec Ed Snapshot Template, Field 5; Spec Ed Events Template, Field 4; Student Class Grade Detail Template, Field 7; Assessment Acc Mod Fact Template, Field 6; Student Daily Attendance Template, Field 3.

School Provided Device Indicator: Indication of whether the school or district issued the student a dedicated school- or district-owned device for the student's use during the school year. Student Digital Resources, Field 7.

School Year Date: Last day of the school year in which the data are being collected/reported (e.g., 2025-06-30 for school year 2024–25). Student Lite Template, Field 3; School Entry/Exit Template, Field 3; Programs Fact Template, Field 3; Spec Ed Snapshot Template, Field 3; Spec Ed Events Template, Field 3; Course Template, Field 3; Location Marking Period Template, Field 4; Marking Period Code Template, Field 2; Student Class Grade Detail Template, Field 4; Staff Evaluation Rating Template, Field 4; Assessment Acc Mod Fact Template, Field 7; Staff Assignment Template, Field 5; Student Daily Attendance Template, Field 9; Attendance Codes Template, Field 11; Day Calendar Template, Field 3; Staff Tenure Template, Field 5; Course Instructor Assignment, Field 3; Student Class Entry Exit, Field 4; Student Infraction Response Template, Field 3.

Scoring Modeling Key: Type of scoring model used to score an assessment. For NYSAA, this field is used for the Scoring Institute Code. Assessment Fact Template, Field 45.

Section Code: Local section code that uniquely identifies the section of the course. Student Class Grade Detail Template, Field 6; Course Instructor Assignment, Field 6; Student Class Entry Exit, Field 6.

Session Date: This field is used in the Assessment Session Fact Template, Field 12. Identification of the Session Date (yyyy-mm-dd), which is the first date of the testing period used by a student for the Grades 3-8 English Language Arts (ELA) and Mathematics New York State Testing Program (NYSTP) operational tests. This field is used on the template to report data from the Level 1 scanning centers to Level 1 and Level 2 Data Warehouse (DW).

Session Name: This field is used in the Assessment Session Fact Template, Field 7. Identification of the Session (Session 1 or Session 2) used by a student for the Grades 3-8 English Language Arts (ELA) and Mathematics New York State Testing Program (NYSTP)

operational tests. This field is used on the template to report data from the Level 1 scanning centers to Level1 and Level 2 DW.

Session Status Code: This field is used in the Assessment Session Fact Template, Field 11. Identification of the Session Testing Status (ABSENT, REFUSED, TESTED, NOT_TESTED) used by a student for the Grades 3-8 English Language Arts (ELA) and Mathematics New York State Testing Program (NYSTP) operational tests. ABSENT=Student is absent during test session. REFUSED= Student refused to take the test during the session. TESTED= Student is present and taking the test during the session. NOT_TESTED= Student is medically excused "93" or student was identified as having an administrative error "97". This field is used on the template to report data from the Level 1 scanning centers to Level1 and Level 2 DW.

Snapshot Date: For Field 35 in Special Education Snapshot, the date on which a "snapshot" of certain special education data elements is captured. This date is either October 1 of the reporting period (2025-10-01) or July 1 (End of Year) of the reporting year (2026-07-01). For Field 50 in Staff Snapshot Template, the last day of the school year for which the record is being reported (2026-06-30). Spec Ed Snapshot Template, Field 35; Staff Snapshot Template, Field 50.

Staff Attendance Code Long: Code that identifies type of absence for staff. See Staff Attendance Codes and Descriptions in Chapter 5: Codes and Descriptions. Staff Attendance Template, Field 11.

Staff District Code: District code for the entity that employs the staff member. Staff Evaluation Rating Template, Field 1.

Staff Education Level Code: Numeric code that indicates highest degree currently held by staff member. See Staff Education Level Codes in Chapter 5: Codes and Descriptions. Staff Snapshot Template, Field 108.

Staff Evaluation Type: Populate with "TEACHER" or "PRINCIPAL" to indicate the position of the person being evaluated. The value must match what was reported in the person's Staff Snapshot record. Staff Evaluation Template, Field 6.

Staff ID: Local education agency staff member identifier. This must be the TEACH ID from TEACH system. Staff ID must be the same across all templates that include that field. Use 9 numeric characters, left padded with zeros. For example, for 1234567, use 001234567. Staff Snapshot Template, Field 2; Field 2; Staff Evaluation Rating Template, Field 2; Staff Assignment Template, Field 2; Staff Tenure Template, Field 2; Staff Attendance Template, Field 3.

Staff Qualification Status Code: Report "NBCT" for National Board Certified Teachers. Staff Snapshot Template, Field 48.

Staff Training: Describes the type of training that the staff person involved in a student restraint event has had. Report only for authorized response types. Student Restraint Event Template, Field 16.

Staff Type: Teacher or principal staff evaluation record being recorded. Staff Evaluation Template, Field 7.

State Assessment Included Indicator: Indicates whether the calculation to determine the final course grade includes a Regents assessment score. Student Class Grade Detail Template, Field 21.

State Attendance Code: State attendance code used to indicate student is present (PRSNT-IN, PRSNT-OUT), excused (E), unexcused (U), tardy (T-IN, T-OUT), in-school suspension (ISS), or out-of-school suspension (OSS). Attendance Codes Template, Field 9.

State Attendance Description: Description of the code that indicates state attendance (present, excused, unexcused, tardy, in-school suspension, and out-of-school suspension). Attendance Codes Template, Field 10.

State Course Code: Code from the State course codes table that identifies the course in which a student is enrolled in the [New York State Comprehensive Course Catalog](#). Course Template, Field 29.

Student Credit GPA Comment: Information related to how the Grade Point Average (GPA) was calculated or what was included in the calculation. For NYS P-TECH, Smart Transfer and Smart Scholars ECHS students. Student Credit GPA Template, Field 15.

Student District Code: Student Class Entry Exit, Field 27; Student Restraint Event, Field 2. Also, see Staff District Code.

Student GPA Range Maximum: Maximum possible Grade Point Average (GPA) value. For NYS P-TECH, Smart Transfer and Smart Scholars ECHS students. Student Credit GPA Template, Field 17.

Student GPA Range Minimum: Minimum possible Grade Point Average (GPA) value. For NYS P-TECH, Smart Transfer and Smart Scholars ECHS students. Student Credit GPA Template, Field 16.

Student ID: Unique identifier assigned by the Local Education Agency in which the student is enrolled. Use 9 numeric characters, left padded with zeros. Student Class Entry Exit Template, Field 7; Student Restraint Event Template, Field 3; Student Infraction Response Template, Field 4.

Student Performance Category Score: The portion of a staff evaluation rating that is based on student outcomes. There is a required score and an optional score; both consist of a value from 0 to 20. Staff Evaluation Rating Template, Fields 7-8.

Student's Address City: City of the student's principal residence. Student Lite Template, Field 31.

Student's Address Line 1: First line (number, street, and apartment number) of the address of the student's principal residence. Student residence should not be reported with a PO Box.

Report “UNKNOWN” only when an address cannot be released due to a confidentiality purpose. Student Lite Template, Field 29.

Student’s Address Line 2: Second line of the address of the student’s principal residence. Student Lite Template, Field 30.

Student’s Address State Code: Two-character United States Postal Service (USPS) code for the state of the student’s principal residence. Student Lite Template, Field 32.

Student’s Address Zip Code: Official United States Postal Service (USPS) zip code of the student’s principal residence. The zip code can be either five digits with no dash or nine digits with a dash after the first five digits. Canadian zip codes do not require a dash. Student Lite Template, Field 33.

Student’s First Name: First name given to an individual at birth, baptism, or during another naming ceremony or through legal change or the student’s chosen name. Local districts may determine their own policies and procedures for obtaining the student’s first name. For students who have only one name, use either “NoFirstName” in this field or “NoLastName” in the last name field. Student Lite Template, Field 6.

Student’s Guardian One Name: Full name of the parent, primary guardian, or legal guardian who enrolled the student. If the student has two primary guardians, enter the first guardian in Guardian One Name and enter the second guardian in Guardian Two Name. If the student is independent, populate the field with the student’s name. In instances where a name is not available, the field can be populated with “UNKNOWN”. Student Lite Template, Field 35.

Student’s Guardian Two Name: Full name of a second parent, primary guardian, or legal guardian who enrolled the student. Student Lite Template, Field 36.

Student’s Last Name: Legal last name borne in common by members of a family and used by the student (i.e., the last name given to an individual at birth or through legal change). Local districts may determine their own policies and procedures for obtaining the student’s last name. For students who have only one name, use either “NoFirstName” in the first name field or “NoLastName” in this field. Student Lite Template, Field 5.

Student’s Middle Initial: First letter of a middle name given to an individual at birth, baptism, or during another naming ceremony or through legal change. Local districts may determine their own policies and procedures for obtaining the student’s middle initial. Student Lite Template, Field 7.

Student’s Place of Birth: City, State/Province/Region, and Country in which the student was born. If the student was born in the United States, country is optional. However, if included, use USA. If the student was born outside of the United States, record the city, province, state, or region, and the country of birth. If all of these data elements are not available, record as many elements as possible. Student Lite Template, Field 37.

Substantiated Event: Value must be “Y” (Yes) or “N” (No) to indicate whether the allegation of a prohibited student intervention (Restraint Type) was substantiated. Report only if the

Restraint Type is Aversive, Corporal, Mechanical, Prone, or Seclusion. Leave blank for authorized intervention types. Student Restraint Event Template, Field 14.

Supplementary Course Differentiator: Code used to indicate that the course code is offered in more than one session during the school year. The code used for state reporting is “NA.” Course Template, Field 26; Student Class Grade Detail Template, Field 5; Course Instructor Assignment, Field 5; Student Class Entry Exit, Field 5.

Survey Date: Report the actual date the survey information was collected. If portions of the survey were collected on different days, report the last day on which the survey was completed or current date. Date must fall within current school year. Student Digital Resources, Field 15.

Suspended Remainder of School Year: Use this Yes/No indicator to report students who received Out-of-School suspensions (OSS) for longer than 10 days and that continued through the last instructional day of the school year. This is a required field for OSS. Student Infraction Response Template, Field 36.

Teacher Hire Date: The effective date of the first board appointment (or other official hire date if not currently board appointed) the staff person received as a teacher in this LEA. This field must be populated if Teacher Title in Staff Snapshot Template = “TEACHER.” If Teacher Title is populated, Teacher Hire Date must also be populated. If a teacher left the district and was rehired within the school year, the district may use the earlier hire date. If a teacher left service for more than a year and was rehired in a subsequent school year, the LEA should use the later hire date. Staff Snapshot Template, Field 33.

Teacher Title: Indicates that a staff person is currently appointed by the school board or hired in another official capacity as a teacher in the reporting LEA. If the staff member is a teacher only, populate this field with “TEACHER.” If the staff member is a teacher and a principal, populate this field with “TEACHER” and populate field 105 (Principal Title) with “PRINCIPAL.” If the staff member is not a teacher, leave this field blank. If Teacher Hire Date is populated, Teacher Title must also be populated. More information concerning new staff data requirements can be found on the [Teacher and Staff Data](#) web page. Staff Snapshot Template, Field 8.

Tenure Area Code: Code used to indicate the area in which the staff member has tenure or is pursuing tenure. See Tenure Area Codes and Descriptions in Chapter 5: Codes and Descriptions. Staff Tenure Template, Field 4.

Tenure Status Code: Code that indicates the status for the Tenure Area Code reported in Field 4 of the Staff Tenure Template. See Tenure Status Codes and Descriptions in Chapter 5: Codes and Descriptions. Staff Tenure Template, Field 6.

Tenure Status Effective Date: First date of the tenure status that coincides with the Tenure Status Code reported in Field 6 of the Staff Tenure Template. This date is updated whenever tenure status changes. Staff Tenure Template, Field 7.

Term Code: Code used to identify the school calendar term for which a course grade is being reported. See Term Codes and Descriptions in Chapter 5: Codes and Descriptions. Location

Marking Period Template, Field 8; Marking Period Code Template, Field 7; Student Class Grade Detail Template, Field 20; Course Instructor Assignment, Field 7; Student Class Entry Exit, Field 24.

Test Booklet ID: This field is used in the Assessment Fact Template, Field 57 and the Assessment Session Fact Template, Field 9. Identification of the Test Form Letter (A-V, “” (blank)) used by a student for the Grades 3–8 English Language Arts (ELA) and Mathematics New York State Testing Program (NYSTP) operational tests. This field is used on the template to report data from the Level 1 scanning centers to Level1 and Level 2 DW.

Test Booklet Number: This field is used in the Assessment Session Fact Template, Field 10. Identification of the Test Form Number (03-24) used by a student for the Grades 3-8 English Language Arts (ELA) and Mathematics New York State Testing Program (NYSTP) operational tests. This field is used on the template to report data from the Level 1 scanning centers to Level1 and Level 2 DW.

Test Group: Short description of the test type being reported for the student (e.g., ALTREG, CTE, NYS, NYSA, NYSELL, Regents, etc.). (See Assessment Measure Codes and Descriptions in Chapter 5: Codes and Descriptions.) Assessment Fact Template, Field 2; Assessment Response Template, Field 2; Assessment Acc Mod Fact Template, Field 2.

Time Used: Number of days the teacher is absent. Only report full days. If staff member is out for only part of a day, do not report this as an absence. Days working outside the classroom on official LEA business are not considered absences. If more than one type of absence is charged for an entire day (e.g., half day of sick, half day of vacation) the absence still must be reported. The LEA must determine the appropriate type of absence to report. The “Other” (O) code may be used. Staff Attendance Template, Field 8.

Total Years of Professional Educational Experience: LEAs must canvass new teachers regarding their total professional education experience. Combination of all years of professional educational experience, including at other public school districts, religious and independent schools, BOCES, and colleges or universities within NYS. Include experience in non-teaching, professional PMF assignments as reported in Staff Assignment. This year counts as one full year of experience. The total Years of Professional Educational Experience must be greater than or equal to the total Years Educational Experience in District Field 43 of the Staff Snapshot Template. Report as a whole number. Staff Snapshot Template, Field 102.

Transitional Bilingual Education (TBE) Program: TBE programs offer students of the same primary or home language the opportunity to learn in English while continuing to learn content in their home language. Students’ primary or home language is used to help them progress academically in all content areas while they acquire English. Instruction begins with a minimum of 60% instruction in the student’s primary or home language and 40% in English; over time, instruction in English increases until the student has acquired the mandated level of English proficiency.

Version: June 30 of the school year of test administration (e.g., 2026-06-30). Assessment Fact Template, Field 3; Assessment Response Template, Field 3.

| Beginning Date of Latest Period of Continuous Enrollment in a United States School, K-12 (Including Puerto Rico) | Years of Enrollment |
|---|----------------------------|
| July 1, 2025 – June 30, 2026 | 1 |
| July 1, 2024 – June 30, 2025 | 2 |
| July 1, 2023 – June 30, 2024 | 3 |
| July 1, 2022 – June 30, 2023 | 4 |
| July 1, 2021 – June 30, 2022 | 5 |
| July 1, 2020 – June 30, 2021 | 6 |
| July 1, 2019 – June 30, 2020 | 7 |
| July 1, 2018 – June 30, 2019 | 8 |
| July 1, 2017 – June 30, 2018 | 9 |
| July 1, 2016 – June 30, 2017 | 10 |
| July 1, 2015 – June 30, 2016 | 11 |
| July 1, 2014 – June 30, 2015 | 12 |
| July 1, 2013 – June 30, 2014 | 13 |

Years Professional Educational Experience in District: Number of years of professional educational experience in this district. In addition to teaching, experience in a non-teaching, professional PMF assignment as reported in Staff Assignment is included. This year (current year) counts as one full year of experience in the district. If calculating this field based on the hiring date for a new staff person, use the Hire Date as year 1 in that reporting year and round up to a whole number. Paid leave may be included. Long-term substitute experience should be reported. Total Years Professional Educational Experience in District must be less than or equal to the total Years of Professional Educational Experience in Field 102 of the Staff Snapshot Template. Staff Snapshot Template, Field 43.

Chapter 5: Codes and Descriptions

2025-26 Codes and Descriptions for Courses Ending in State Assessments

Below are the state assessments for the 2025-26 school year. Use this table for mapping to the affiliated state courses.

| Assessment Name (ITEM_NAME) | Subtest Identifier (ITEM_DESC) | Assessment Code | Course Code | Course Description |
|---|--------------------------------------|--------------------|----------------|-------------------------------|
| Grade 3 ELA | Grade 3 ELA | 00800 | 51031 | Grade 3 English Language Arts |
| Grade 3 Math | Grade 3 Math | 00801 | 52033 | Grade 3 Mathematics |
| Grade 4 ELA | Grade 4 ELA | 00006 | 51032 | Grade 4 English Language Arts |
| Grade 4 Math | Grade 4 Math | 00008 | 52034 | Grade 4 Mathematics |
| Grade 5 ELA | Grade 5 ELA | 00802 | 51033 | Grade 5 English Language Arts |
| Grade 5 Math | Grade 5 Math | 00803 | 52035 | Grade 5 Mathematics |
| Grade 6 ELA | Grade 6 ELA | 00804 | 51034 | Grade 6 English Language Arts |
| Grade 6 Math | Grade 6 Math | 00805 | 52036 | Grade 6 Mathematics |
| Grade 7 ELA | Grade 7 ELA | 00806 | 51035 | Grade 7 English Language Arts |
| Grade 7 Math | Grade 7 Math | 00807 | 52037 | Grade 7 Mathematics |
| Grade 8 ELA | Grade 8 ELA | 00009 | 51036 | Grade 8 English Language Arts |
| Grade 8 Math | Grade 8 Math | 00010 | 52038 | Grade 8 Mathematics |
| Grade 5 Science | Grade 5 Science | 00030 | 53235 | Grade 5 Science |
| Grade 8 Science | Grade 8 Science | 00034 | 53238 | Grade 8 Science |
| Regents Common Core English Language Arts | Regents Common Core ELA – Jan | 01340 | 01003CC | English/Language Arts III |
| Regents English Language Arts | Regents English Language Arts - Jun | 06320 | 01003 | ELA III (11th grade) |
| Regents Common Core English Language Arts | Regents Common Core ELA - Aug | 08340 | 01003CC | English/Language Arts III |
| Regents Algebra I | Regents Algebra I - Jan | 01303 | 02050 | Algebra I |
| Regents Algebra I | Regents Algebra I - Jun | 06303 | 02050 | Algebra I |
| Regents Algebra I | Regents Algebra I - Aug | 08303 | 02050 | Algebra I |
| Regents Common Core Algebra II | Regents Common Core Algebra II - Jan | 01306 | 02056CC | Algebra II |
| Regents Algebra II | Regents Algebra II - Jun | 06310 | 02056 | Algebra II |
| Regents Common Core Algebra II | Regents Common Core Algebra II - Aug | 08306 | 02056CC | Algebra II |

| | | | | |
|-------------------------------------|---|-------|-------|-----------------------------|
| Regents Geometry | Regents Geometry - Jan | 01705 | 02072 | Geometry |
| Regents Geometry | Regents Geometry - Jun | 06705 | 02072 | Geometry |
| Regents Geometry | Regents Geometry - Aug | 08705 | 02072 | Geometry |
| Regents Phy Set/Earth Sci | Regents Phy Set/Earth Sci - Jan | 01200 | 03001 | Earth Science |
| Regents Phy Set/Earth Sci | Regents Phy Set/Earth Sci - Jun | 06200 | 03001 | Earth Science |
| Regents Phy Set/Earth Sci | Regents Phy Set/Earth Sci - Aug | 08200 | 03001 | Earth Science |
| Regents Earth and Space Sciences | Regents Earth and Space Sciences - Jan | 01900 | 03008 | Earth and Space Sciences* |
| Regents Earth and Space Sciences | Regents Earth and Space Sciences - Jun | 06900 | 03008 | Earth and Space Sciences* |
| Regents Earth and Space Sciences | Regents Earth and Space Sciences - Aug | 08900 | 03008 | Earth and Space Sciences* |
| Regents Life Science: Biology | Regents Life Science: Biology - Jan | 01159 | 03050 | Life Science/Biology |
| Regents Life Science: Biology | Regents Life Science: Biology - Jun | 06159 | 03050 | Life Science/Biology |
| Regents Life Science: Biology | Regents Life Science: Biology - Aug | 08159 | 03050 | Life Science/Biology |
| Regents Living Environment | Regents Living Environment - Jan | 01059 | 03051 | Biology |
| Regents Living Environment | Regents Living Environment - Jun | 06059 | 03051 | Biology |
| Regents Living Environment | Regents Living Environment - Aug | 08059 | 03051 | Biology |
| Regents Phy Set/Chemistry | Regents Phy Set/Chemistry - Jan | 01201 | 03101 | Chemistry |
| Regents Phy Set/Chemistry | Regents Phy Set/Chemistry - Jun | 06201 | 03101 | Chemistry |
| Regents Phy Set/Chemistry | Regents Phy Set/Chemistry - Aug | 08201 | 03101 | Chemistry |
| Regents Physical Science: Chemistry | Regents Physical Science: Chemistry - Jun | 06220 | 03120 | Physical Science: Chemistry |
| Regents Phy Set/Physics | Regents Phy Set/Physics - Jan | 01202 | 03151 | Physics |
| Regents Phy Set/Physics | Regents Phy Set/Physics - Jun | 06202 | 03151 | Physics |

| | | | | |
|--------------------------------------|--|-------|-------|------------------------------|
| Regents Physical Science: Physics | Regents Physical Science: Physics - Jun | 06230 | 03170 | Physical Science: Physics |
| Regents US History&Gov't | Regents US History&Gov't - Jan | 01072 | 04101 | U.S. History and Government |
| Regents US History&Gov't | Regents US History&Gov't - Jun | 06072 | 04101 | U.S. History and Government |
| Regents US History&Gov't | Regents US History&Gov't - Aug | 08072 | 04101 | U.S. History and Government |
| Regents Global History and Geography | Regents Global History and Geography - Jan | 01208 | 04052 | Global History and Geography |
| Regents Global History and Geography | Regents Global History and Geography - Jun | 06208 | 04052 | Global History and Geography |
| Regents Global History and Geography | Regents Global History and Geography - Aug | 08208 | 04052 | Global History and Geography |

LEAs are required to report course and assessment data for all students taking AP and/or IB courses and/or assessments. These data must be reported by the final reporting deadline in August using Course and Assessment Measure Codes.

Accommodation Codes and Descriptions

Individualized Education Program (IEP) and 504 Accommodation Codes and Descriptions

| Code | Description |
|------|--|
| 01 | Flexibility in scheduling/timing (Excluding Next day completion testing) |
| 02 | Flexibility in setting |
| 03 | Method of presentation (excluding Braille, Large type, and Tests read) |
| 04 | Method of response |
| 05 | Other |
| 06 | Braille |
| 07 | Large type |
| 08 | Test read |
| 09 | Use of calculator |
| 10 | Use of spell-checking device/software |
| 11 | Deletion of spelling |
| 12 | Next day completion testing |

English Language Learner (ELL) Accommodation Codes and Descriptions

| Code | Description |
|------|---|
| 21 | Time extension |
| 22 | Separate location |
| 23 | Third reading of listening selection |
| 24 | Bilingual dictionary/glossary |
| 25 | Translated edition |
| 26 | Oral translation |
| 27 | Responses written in native language (Leave blank for COSF) |
| 28 | Next day completion* |

*Applicable to Regents exams only, beginning January 2019.

Assessment Language Codes and Descriptions

| Code | Description |
|------|-----------------------|
| ALB | Albanian |
| AMH | Amharic |
| ARA | Arabic |
| BEN | Bengali |
| BUR | Burmese |
| CHI | Chinese (traditional) |
| ZHO | Chinese (simplified) |
| ENG | English |
| FAS | Farsi |
| FRE | French |
| GER | German |
| GRE | Greek |
| HAT | Haitian Creole |
| HEB | Hebrew |
| HIN | Hindi |
| ITA | Italian |
| JPN | Japanese |
| KHM | Khmer |
| KOR | Korean |
| LAO | Lao |
| MAY | Malay |
| POL | Polish |
| POR | Portuguese |
| RUM | Romanian |
| RUS | Russian |
| SCR | Serbo-Croatian |
| SPA | Spanish |
| TGL | Tagalog |
| THA | Thai |
| TUR | Turkish |
| URD | Urdu |
| VIE | Vietnamese |
| OTH | Other |

Alternate languages for NYSTP grades 3–8 mathematics and grades 5 & 8 science assessments are only available in paper-based form. The language codes are as follows:

CHI= Chinese (traditional), ZHO = Chinese (simplified), HAT = Haitian Creole, KOR = Korean, RUS = Russian, SPA = Spanish, ARA = Arabic, and BEN = Bengali

Assessment Measure Standard Codes and Descriptions

Districts and schools must provide records for all New York State assessments taken by students for whom they are responsible.

Business rules unique to the identified assessment:

Grades 3–8 Assessments: Only the science assessments scores are to be reported under this element. English language arts (ELA) and mathematics assessments will have their numeric scale score computed from item data.

New York State Alternate Assessments: If a student's datafolio for the NYSAAS was unscorable because no evidence was submitted or the scorer was unable to determine a score based on the submitted evidence, a score of "0" must be reported. If the datafolio was scorable, NYSAAS levels of accuracy 0 through 100 (i.e., the numeric standard) must be reported. Only students identified as eligible for the alternate assessment and reported as ungraded and with a disability code can have a NYSAAS score reported.

Alternate Assessments in Other States: All results from the alternate assessments of other states administered to New York State students who have been placed in schools out-of-state by a New York State CSE are to be reported as numeric standard 5.

Regents Examinations: Failing scores must be reported. Students who do not take an examination must not receive a score. Do not report "zero" for these students. Transfer students from outside New York State may be exempted from certain testing requirements for a local or Regents diploma. For more information, see Commissioner's Regulations 100.5 (d) (5) or the [School Administrator's Manual, Secondary Level Examinations](#).

Principals can exempt students first entering a New York State school from outside the State or country in twelfth grade or re-entering a New York State school after having spent 3 or fewer semesters in a New York State high school from the requirement that they must pass a Regents examination in science to earn a local or Regents diploma. To report this exemption for a student correctly, include an assessment record with the assessment measure description "Science Exempt" (Assessment Measure Code 00402), the date of the decision, and a score of "65." This score of "65" is only for cohort reporting and must not be recorded on the student's transcript or permanent record.

Principals can exempt students first entering a New York State school from outside the State or country in eleventh or twelfth grade or re-entering a New York State school after having spent three or fewer semesters in a New York State high school from the requirement that they must pass a Regents examination in global history and geography to earn a local or Regents diploma. To report this exemption for a student correctly, include an assessment

record with the assessment measure description "Global Hist Exempt" (Assessment Measure Code 00401), the date of the decision, and a score of "65." This score of "65" is only for cohort reporting and must not be recorded on the student's transcript or permanent record.

If a student took a Regents exam while enrolled in another district, charter or participating religious or independent school and that LEA reported the exam in SIRS, the new (receiving) LEA does not need to re-report that exam to Level 2. Each assessment is linked to the student's NYSSIS ID for the entirety of their education in New York State.

Interstate Compact on Military Exemptions: Under the Interstate Compact on Educational Opportunity for Military Children, certain children of active-duty military families in transition are permitted, under certain circumstances, to substitute assessments taken at a previous school for required Regents examinations toward a diploma. When enrolling and educating children of active-duty military personnel in transition, school districts and charters must adhere to requirements outlined in the Compact. If students transferring from out of state are exempt from any Regents examinations required to earn a local or Regents diploma, these assessments records must be reported using the Military Compact Exempt assessment measure codes, the date of the decision, and a score of "65". This score of "65" is only for cohort reporting and must not be recorded on the student's transcript or permanent record. For more information, see the [Interstate Compact](#) web page.

Career and Technical Education (CTE): All career and technical education programs that have been approved under the 2001 Regents Policy on CTE offer a technical skills assessment. To qualify for the Technical Endorsement and/or the CTE Pathway, a student must successfully complete their career and technical education program *and* pass all parts of the three-part technical skills assessment of the program that obtained approval under the 2001 Regents approval process. These students must be reported with Assessment Measure Code 00199 for Approved CTE Program Technical Assessment.

For the CTE technical assessment, report "P" for passed and "F" for failed. A student must earn a passing grade on each of the three components of the technical skills assessment (i.e., written, student demonstration, and student project) to receive a "P" for the NYSED-approved CTE Program Technical Assessment. Averaging of the three component scores is not permissible.

Child Outcomes Summary Form (COSF) for Preschool Students with Disabilities: Each year a representative sample of school districts are required to report preschool outcome data to the State for SPP Indicator 7. Sampled school districts will report data for every preschool child who leaves preschool special education during the year and who received at least six months of services prior to leaving or exiting. Children leave preschool special education if they are declassified, withdrawn by their parents, or become eligible for school-age special education services. School districts must report on the COSF under each of the three early childhood outcome areas (Social Emotional, Knowledge and Skills, and Behaviors):

- the score the child received at entry into preschool special education,
- the score the child received upon exit from preschool special education, and
- whether the preschool child learned at least one new skill since entry into preschool special education.

Data are reported only for preschool students with disabilities who received at least six months of services before leaving or exiting from preschool services. “COSF Entry” or “COSF Exit” scores must be reported separately; they are not dependent on each other. There may be circumstances when one score exists but the other does not. See [Indicator 7 preschool outcomes](#) for additional information on Indicator 7. For a description of all special education State Performance Indicators, see the [Information on IDEA SPP/APR and Indicators](#).

Tests in Other Languages: Results for the New York State Model Achievement Test in American Sign Language and the Sample Comprehensive Examinations in Chinese, Japanese, Polish, Russian, Ukrainian, and Greek should not be reported.

Advanced Assessments (ADV): This category includes NYSED Approved Regents Examination Alternatives (approved alternatives) along with AP and IB exams that are used for calculating outcomes for the College, Career, and Civic Readiness (CCCR) accountability indicator. For approved alternatives, report the appropriate Standard Achieved code and the score the student earned. For other AP or IB exams that are not approved alternatives, report the assessment and score but a Standard Achieved code of N/A.

Only IB exams with numeric scores can be used to earn a student a weight of 2.0 for the CCCR accountability indicator. As such, only these IB assessments need to be reported in SIRS.

Starting in the 2023-24 school year, approved alternatives will be identified at Level 2 by an indicator on the Assessment Fact dimension table rather than by the Test Description of “ALTREG.” This change provides greater flexibility when new assessments are approved by the Department. The Subtest Primary Purpose Code will be populated with “Approved Alt” for approved alternatives and will be null for all other exams.

World Languages (LOTE) Assessments, SEQ Assessments, and CDOS Assessments: These codes are used to populate L2RPT SIRS-340 and SIRS-341, Graduation Exam Requirements Summary/Detail Reports, and can also be found in the SIRS-303 Annual Secondary Assessment Report. For students who took and passed an Approved Pathway Assessment in Languages Other than English, use one of the Department-approved Pathway Assessment codes for Chinese, French, Italian, or Spanish. A general Assessment Measure Code of LT001 – World Languages Pathway Exam – Other must be used when a student takes a newly approved assessment in a language other than the four listed. **Only report these codes when a student has passed the exam or met the requirements.**

World Languages Checkpoint B (LT006) must be used to identify when students have passed a locally developed Checkpoint B World Languages examination to fulfill the requirements for a Regents with Advanced Designation. When students are exempt from the World Languages requirement according to their IEP, use the code LT000 – World Languages Exempt. If students instead used either the 5-unit sequence in CTE or Arts to fulfill the requirements for Advanced Designation, use either SQ001 (CTE) or SQ002 (Arts).

All World Languages Pathway exams fulfill the World Languages Checkpoint B requirement used to determine Advanced Designation. If the district reports that a student passed a World Languages Pathway exam, do not also report the World Languages Checkpoint B code. The World Languages Checkpoint B exam does not count as a World Languages Pathway exam.

To indicate satisfaction of requirements for CDOS pathway, use CD001 CDOS Pathway Exam, which indicates that a student has passed one of the [Department Approved Pathway Assessments in CDOS](#).

Passing one of these assessments is not the only way for a student to meet the requirements for the CDOS Commencement Credential. A student may alternatively meet [program-based requirements](#).

For all these pathway and sequence codes, report the Assessment Measure Code and either leave the assessment score field blank or record "P" (pass). Use a Standard Achieved code of N/A for Local Assessments/Sequences.

Exemptions from Diploma Assessment Requirements

PLAN Exemption: The [PLAN Pilot](#) was introduced in the 2025-26 school year and allows an 86P PLAN Exemption Standard Achieved Code to be reported for diploma assessment requirements. Reporting of the PLAN Exemption is restricted to accountable districts with students enrolled in a PLAN Pilot School.

Reporting Diploma Assessment Exemptions Due to Major Life Events: Beginning in June 2025, an amendment to the Regulations of the Commissioner of Education allows superintendents, principals, and nonpublic and charter school leaders to grant exemptions to diploma assessment requirements for students who experienced a major life event prior to the planned administration of the assessment. See [Section 100.5](#) of Regulations of the Commissioner of Education for additional information.

The assessments listed below may be reported with the Standard Achieved Code of 86 for students deemed eligible for the Major Life Event exemption or with a Standard Achieved Code of 86P for students deemed eligible for the PLAN exemption. When reporting a student's exempted assessment, Alpha Score should be left blank and a valid numeric score may be reported as applicable. School districts may identify these exemptions on transcripts as "E", "Ex", or "Exempt" as they have in the past.

| Test Group | Assessment | Standard Achieved Code | |
|------------|---|------------------------|----------------|
| | | Major Life Even Exempt | PLAN Exemption |
| CTE | Approved CTE Program Technical Assessment | 86 | 86P |
| CDOS | CDOS Pathway Exam | 86 | 86P |
| SEQ | Arts Sequence for Advanced Designation | 86 | 86P |
| SEQ | CTE Sequence for Advanced Designation | 86 | 86P |
| Regents | Regents Algebra I - Jan | 86 | 86P |
| Regents | Regents Algebra I - Jun | 86 | 86P |

| Test Group | Assessment | Standard Achieved Code | |
|-------------------|--|-------------------------------|-----------------------|
| | | Major Life Even Exempt | PLAN Exemption |
| Regents | Regents Algebra I - Aug | 86 | 86P |
| Regents | Regents Common Core Algebra II - Jan | 86 | 86P |
| Regents | Regents Algebra II - Jun | 86 | 86P |
| Regents | Regents Common Core Algebra II - Aug | 86 | 86P |
| Regents | Regents Common Core ELA - Jan | 86 | 86P |
| Regents | Regents English Language Arts - Jun | 86 | 86P |
| Regents | Regents Common Core ELA - Aug | 86 | 86P |
| Regents | Regents Earth and Space Sciences - Jan | 86 | 86P |
| Regents | Regents Earth and Space Sciences - Jun | 86 | 86P |
| Regents | Regents Earth and Space Sciences - Aug | 86 | 86P |
| Regents | Regents Geometry - Jan | 86 | 86P |
| Regents | Regents Geometry - Jun | 86 | 86P |
| Regents | Regents Geometry - Aug | 86 | 86P |
| Regents | Regents Life Science: Biology - Jan | 86 | 86P |
| Regents | Regents Life Science: Biology - Jun | 86 | 86P |
| Regents | Regents Life Science: Biology - Aug | 86 | 86P |
| Regents | Regents Living Environment - Jan | 86 | 86P |
| Regents | Regents Living Environment - Jun | 86 | 86P |
| Regents | Regents Living Environment - Aug | 86 | 86P |
| Regents | Regents Global History and Geography - Jan | 86 | 86P |
| Regents | Regents Global History and Geography - Jun | 86 | 86P |
| Regents | Regents Global History and Geography - Aug | 86 | 86P |
| Regents | Regents Phy Set/Chemistry - Jan | 86 | 86P |
| Regents | Regents Phy Set/Chemistry - Jun | 86 | 86P |
| Regents | Regents Phy Set/Chemistry - Aug | 86 | 86P |
| Regents | Regents Physical Science: Chemistry - Jun | 86 | 86P |
| Regents | Regents Phy Set/Earth Sci - Jan | 86 | 86P |
| Regents | Regents Phy Set/Earth Sci - Jun | 86 | 86P |
| Regents | Regents Phy Set/Earth Sci - Aug | 86 | 86P |
| Regents | Regents Phy Set/Physics - Jan | 86 | 86P |
| Regents | Regents Phy Set/Physics - Jun | 86 | 86P |

| Test Group | Assessment | Standard Achieved Code | |
|-------------------|---|-------------------------------|-----------------------|
| | | Major Life Even Exempt | PLAN Exemption |
| Regents | Regents Phy Set/Physics - Aug | 86 | 86P |
| Regents | Regents Physical Science: Physics - Jun | 86 | 86P |
| Regents | Regents US History&Gov't - Jan | 86 | 86P |
| Regents | Regents US History&Gov't - Jun | 86 | 86P |
| Regents | Regents US History&Gov't - Aug | 86 | 86P |
| LOTE | World Languages Checkpoint B | 86 | 86P |
| LOTE | World Languages Pathway Exam - Chinese | 86 | 86P |
| LOTE | World Languages Pathway Exam - French | 86 | 86P |
| LOTE | World Languages Pathway Exam - Italian | 86 | 86P |
| LOTE | World Languages Pathway Exam - Other | 86 | 86P |
| LOTE | World Languages Pathway Exam - Spanish | 86 | 86P |
| ADV | AICE English | 86 | 86P |
| ADV | AICE Math | 86 | 86P |
| ADV | AP Biology | 86 | 86P |
| ADV | AP Calculus AB | 86 | 86P |
| ADV | AP Calculus BC | 86 | 86P |
| ADV | AP Language and Comp | 86 | 86P |
| ADV | AP Literature and Comp | 86 | 86P |
| ADV | AP US History | 86 | 86P |
| ADV | AP World History | 86 | 86P |
| ADV | IB Language A: Language and Literature - English - HL | 86 | 86P |
| ADV | IB Language A: Language and Literature - English - SL | 86 | 86P |
| ADV | IB Language A: Literature - English - HL | 86 | 86P |
| ADV | IB Language A: Literature - English - SL | 86 | 86P |
| ADV | IB Literature and Performance - SL | 86 | 86P |
| ADV | IB Mathematics: Analysis and approaches - HL | 86 | 86P |
| ADV | IB Mathematics: Analysis and approaches - SL | 86 | 86P |
| ADV | IB Mathematics: Applications and interpretation - HL | 86 | 86P |

| Test Group | Assessment | Standard Achieved Code | |
|-------------------|--|-------------------------------|-----------------------|
| | | Major Life Even Exempt | PLAN Exemption |
| ADV | IB Mathematics: Applications and interpretation - SL | 86 | 86P |
| ADV | IGCSE | 86 | 86P |

Test Group: Child Outcomes Summary Form (COSF) for Preschool Students with Disabilities

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|---|--|----------------------|-------------|---------------|
| <i>For these assessments, the scale is 1 – 7 as determined by the CPSE or CSE, based on evaluation results.</i> | | | | |
| Entry Level Positive Social Emotional Skills | COSF: Entry Level Social Emotional | Social Emotional | 00931 | Numeric Scale |
| Entry Level Acquisition of Knowledge and Skills | COSF: Entry Level Knowledge and Skills | Knowledge and Skills | 00932 | Numeric Scale |
| Entry Level Use of Appropriate Behaviors to Meet Their Needs | COSF: Entry Level Behaviors | Behaviors | 00933 | Numeric Scale |
| Exit Level Positive Social Emotional Skills | COSF: Exit Level Social Emotional | Social Emotional | 00941 | Numeric Scale |
| Exit Level Acquisition of Knowledge and Skills | COSF: Exit Level Knowledge and Skills | Knowledge and Skills | 00942 | Numeric Scale |
| Exit Level Use of Appropriate Behaviors to Meet Their Needs | COSF: Exit Level Behaviors | Behaviors | 00943 | Numeric Scale |
| <i>For these assessments, whether the student learned one new skill between entry and exit from the preschool program (i.e., Y or N as determined by the CPSE or CSE based on evaluation results) is to be entered.</i> | | | | |
| Progress in Positive Social Emotional Skills | COSF: Progress Social Emotional | Social Emotional | 00951 | Alpha |
| Progress in Acquisition of Knowledge and Skills | COSF: Progress Knowledge and Skills | Knowledge and Skills | 00952 | Alpha |
| Progress in Use of Appropriate Behaviors to Meet Their Needs | COSF: Progress Behaviors | Behaviors | 00953 | Alpha |

Test Group: Grade 3–8 Assessments (NYS)

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|--|---------------------|-------------|-------------|
| <i>For these assessments, the scale will be computed from item data.</i> | | | | |

| | | | | |
|-------------------------------|-----------------|---------|-------|---------------|
| Grade 3 English Language Arts | Grade 3 ELA | ELA | 00800 | Numeric Scale |
| Grade 3 Mathematics | Grade 3 Math | Math | 00801 | Numeric Scale |
| Grade 4 English Language Arts | Grade 4 ELA | ELA | 00006 | Numeric Scale |
| Grade 4 Mathematics | Grade 4 Math | Math | 00008 | Numeric Scale |
| Grade 5 English Language Arts | Grade 5 ELA | ELA | 00802 | Numeric Scale |
| Grade 5 Mathematics | Grade 5 Math | Math | 00803 | Numeric Scale |
| Grade 5 Science* | Grade 5 Science | Science | 00030 | Numeric Scale |
| Grade 6 English Language Arts | Grade 6 ELA | ELA | 00804 | Numeric Scale |
| Grade 6 Mathematics | Grade 6 Math | Math | 00805 | Numeric Scale |
| Grade 7 English Language Arts | Grade 7 ELA | ELA | 00806 | Numeric Scale |
| Grade 7 Mathematics | Grade 7 Math | Math | 00807 | Numeric Scale |
| Grade 8 English Language Arts | Grade 8 ELA | ELA | 00009 | Numeric Scale |
| Grade 8 Mathematics | Grade 8 Math | Math | 00010 | Numeric Scale |
| Grade 8 Science** | Grade 8 Science | Science | 00034 | Numeric Scale |

* Referred to by OSA as "ELS: Elementary-Level Science."

** Referred to by OSA as "ILS: Intermediate-Level Science."

Test Group: New York State Alternate Assessments (NYSAA)

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|---|--------------|-------|------------------|
| <i>For these assessments, the scale will be computed from item data.</i> | | | | |
| NYSAA: Grade 3 English Language Arts | NYSAA: Grade 3 ELA | ELA | 00613 | Numeric Standard |
| NYSAA: Grade 3 Mathematics | NYSAA: Grade 3 Math | Math | 00614 | Numeric Standard |
| NYSAA: Grade 4 English Language Arts | NYSAA: Grade 4 ELA | ELA | 00600 | Numeric Standard |
| NYSAA: Grade 4 Mathematics | NYSAA: Grade 4 Math | Math | 00601 | Numeric Standard |
| NYSAA: Grade 5 English Language Arts | NYSAA: Grade 5 ELA | ELA | 00615 | Numeric Standard |
| NYSAA: Grade 5 Mathematics | NYSAA: Grade 5 Math | Math | 00616 | Numeric Standard |

| | | | | |
|--|--------------------------|---------|-------|------------------|
| NYSAA: Grade 5 Science | NYSAA: Grade 5 Science | Science | 00612 | Numeric Standard |
| NYSAA: Grade 6 English Language Arts | NYSAA: Grade 6 ELA | ELA | 00620 | Numeric Standard |
| NYSAA: Grade 6 Mathematics | NYSAA: Grade 6 Math | Math | 00621 | Numeric Standard |
| NYSAA: Grade 7 English Language Arts | NYSAA: Grade 7 ELA | ELA | 00625 | Numeric Standard |
| NYSAA: Grade 7 Mathematics | NYSAA: Grade 7 Math | Math | 00626 | Numeric Standard |
| NYSAA: Grade 8 English Language Arts | NYSAA: Grade 8 ELA | ELA | 00604 | Numeric Standard |
| NYSAA: Grade 8 Mathematics | NYSAA: Grade 8 Math | Math | 00605 | Numeric Standard |
| NYSAA: Grade 8 Science | NYSAA: Grade 8 Science | Science | 00607 | Numeric Standard |
| NYSAA: English Language Arts - Secondary Level | NYSAA: Secondary ELA | ELA | 00608 | Numeric Standard |
| NYSAA: Mathematics - Secondary Level | NYSAA: Secondary Math | Math | 00609 | Numeric Standard |
| NYSAA: Science - Secondary Level | NYSAA: Secondary Science | Science | 00611 | Numeric Standard |

Test Group: New York State English as a Second Language Achievement Tests (NYSESLAT)

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|-------------------------|---|--------------|-------|---------------|
| NYSESLAT: K Total Score | NYSESLAT: K Total Score | ELA | 00569 | Numeric Scale |
| NYSESLAT: K Listening | NYSESLAT: K Listening | ELA | L0569 | Numeric Scale |
| NYSESLAT: K Speaking | NYSESLAT: K Speaking | ELA | S0569 | Numeric Scale |
| NYSESLAT: K Reading | NYSESLAT: K Reading | ELA | R0569 | Numeric Scale |
| NYSESLAT: K Writing | NYSESLAT: K Writing | ELA | W0569 | Numeric Scale |
| NYSESLAT: 1 Total Score | NYSESLAT: 1 Total Score | ELA | 00578 | Numeric Scale |
| NYSESLAT: 1 Listening | NYSESLAT: 1 Listening | ELA | L0578 | Numeric Scale |
| NYSESLAT: 1 Speaking | NYSESLAT: 1 Speaking | ELA | S0578 | Numeric Scale |
| NYSESLAT: 1 Reading | NYSESLAT: 1 Reading | ELA | R0578 | Numeric Scale |
| NYSESLAT: 1 Writing | NYSESLAT: 1 Writing | ELA | W0578 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|-------------------------|--|-------------------------|-------------|---------------|
| NYSESLAT: 2 Total Score | NYSESLAT: 2 Total Score | ELA | 00579 | Numeric Scale |
| NYSESLAT: 2 Listening | NYSESLAT: 2 Listening | ELA | L0579 | Numeric Scale |
| NYSESLAT: 2 Speaking | NYSESLAT: 2 Speaking | ELA | S0579 | Numeric Scale |
| NYSESLAT: 2 Reading | NYSESLAT: 2 Reading | ELA | R0579 | Numeric Scale |
| NYSESLAT: 2 Writing | NYSESLAT: 2 Writing | ELA | W0579 | Numeric Scale |
| NYSESLAT: 3 Total Score | NYSESLAT: 3 Total Score | ELA | 00588 | Numeric Scale |
| NYSESLAT: 4 Total Score | NYSESLAT: 4 Total Score | ELA | 00589 | Numeric Scale |
| NYSESLAT: 3-4 Listening | NYSESLAT: 3-4 Listening | ELA | L0588 | Numeric Scale |
| NYSESLAT: 3-4 Speaking | NYSESLAT: 3-4 Speaking | ELA | S0588 | Numeric Scale |
| NYSESLAT: 3-4 Reading | NYSESLAT: 3-4 Reading | ELA | R0588 | Numeric Scale |
| NYSESLAT: 3-4 Writing | NYSESLAT: 3-4 Writing | ELA | W0588 | Numeric Scale |
| NYSESLAT: 5 Total Score | NYSESLAT: 5 Total Score | ELA | 00528 | Numeric Scale |
| NYSESLAT: 6 Total Score | NYSESLAT: 6 Total Score | ELA | 00529 | Numeric Scale |
| NYSESLAT: 5-6 Listening | NYSESLAT: 5-6 Listening | ELA | L0528 | Numeric Scale |
| NYSESLAT: 5-6 Speaking | NYSESLAT: 5-6 Speaking | ELA | S0528 | Numeric Scale |
| NYSESLAT: 5-6 Reading | NYSESLAT: 5-6 Reading | ELA | R0528 | Numeric Scale |
| NYSESLAT: 5-6 Writing | NYSESLAT: 5-6 Writing | ELA | W0528 | Numeric Scale |
| NYSESLAT: 7 Total Score | NYSESLAT: 7 Total Score | ELA | 00538 | Numeric Scale |
| NYSESLAT: 8 Total Score | NYSESLAT: 8 Total Score | ELA | 00539 | Numeric Scale |
| NYSESLAT: 7-8 Listening | NYSESLAT: 7-8 Listening | ELA | L0538 | Numeric Scale |
| NYSESLAT: 7-8 Speaking | NYSESLAT: 7-8 Speaking | ELA | S0538 | Numeric Scale |
| NYSESLAT: 7-8 Reading | NYSESLAT: 7-8 Reading | ELA | R0538 | Numeric Scale |
| NYSESLAT: 7-8 Writing | NYSESLAT: 7-8 Writing | ELA | W0538 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|----------------------------------|--|-------------------------|-------------|---------------|
| NYSESLAT: 9 Total Score | NYSESLAT: 9 Total Score | ELA | 00548 | Numeric Scale |
| NYSESLAT: 10 Total Score | NYSESLAT: 10 Total Score | ELA | 00549 | Numeric Scale |
| NYSESLAT: 11 Total Score | NYSESLAT: 11 Total Score | ELA | 00550 | Numeric Scale |
| NYSESLAT: 12 Total Score | NYSESLAT: 12 Total Score | ELA | 00551 | Numeric Scale |
| NYSESLAT: 9-12 Listening | NYSESLAT: 9-12 Listening | ELA | L0548 | Numeric Scale |
| NYSESLAT: 9-12 Speaking | NYSESLAT: 9-12 Speaking | ELA | S0548 | Numeric Scale |
| NYSESLAT: 9-12 Reading | NYSESLAT: 9-12 Reading | ELA | R0548 | Numeric Scale |
| NYSESLAT: 9-12 Writing | NYSESLAT: 9-12 Writing | ELA | W0548 | Numeric Scale |
| NYSESLAT Braille: K Total Score | NYSESLAT Braille: K Total Score | ELA | 00480 | Numeric Scale |
| NYSESLAT Braille: 1 Total Score | NYSESLAT Braille: 1 Total Score | ELA | 00481 | Numeric Scale |
| NYSESLAT Braille: 2 Total Score | NYSESLAT Braille: 2 Total Score | ELA | 00482 | Numeric Scale |
| NYSESLAT Braille: 3 Total Score | NYSESLAT Braille: 3 Total Score | ELA | 00483 | Numeric Scale |
| NYSESLAT Braille: 4 Total Score | NYSESLAT Braille: 4 Total Score | ELA | 00484 | Numeric Scale |
| NYSESLAT Braille: 5 Total Score | NYSESLAT Braille: 5 Total Score | ELA | 00485 | Numeric Scale |
| NYSESLAT Braille: 6 Total Score | NYSESLAT Braille: 6 Total Score | ELA | 00486 | Numeric Scale |
| NYSESLAT Braille: 7 Total Score | NYSESLAT Braille: 7 Total Score | ELA | 00487 | Numeric Scale |
| NYSESLAT Braille: 8 Total Score | NYSESLAT Braille: 8 Total Score | ELA | 00488 | Numeric Scale |
| NYSESLAT Braille: 9 Total Score | NYSESLAT Braille: 9 Total Score | ELA | 00489 | Numeric Scale |
| NYSESLAT Braille: 10 Total Score | NYSESLAT Braille: 10 Total Score | ELA | 00490 | Numeric Scale |
| NYSESLAT Braille: 11 Total Score | NYSESLAT Braille: 11 Total Score | ELA | 00491 | Numeric Scale |
| NYSESLAT Braille: 12 Total Score | NYSESLAT Braille: 12 Total Score | ELA | 00492 | Numeric Scale |

**Test Group: New York State Identification Test for English Language Learners
(NYSITELL)**

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|--|-------------------------|-------------|-------------|
| NYSITELL_V2: Level I K Total Score | NYSITELL_V2: Level I K Total Score | ELA | T1520 | Numeric Raw |
| NYSITELL_V2 Braille: Level I K Total Score | NYSITELL_V2 Braille: Level I K Total Score | ELA | T1545 | Numeric Raw |
| NYSITELL_V2: Level I K Listening | NYSITELL_V2: Level I K Listening | ELA | L1520 | Numeric Raw |
| NYSITELL_V2: Level I K Speaking | NYSITELL_V2: Level I K Speaking | ELA | S1520 | Numeric Raw |
| NYSITELL_V2: Level II K Total Score | NYSITELL_V2: Level II K Total Score | ELA | T1521 | Numeric Raw |
| NYSITELL_V2 Braille: Level II K Total Score | NYSITELL_V2 Braille: Level II K Total Score | ELA | T1547 | Numeric Raw |
| NYSITELL_V2: Level II K Listening | NYSITELL_V2: Level II K Listening | ELA | L1521 | Numeric Raw |
| NYSITELL_V2: Level II K Speaking | NYSITELL_V2: Level II K Speaking | ELA | S1521 | Numeric Raw |
| NYSITELL_V2: Level II K Reading | NYSITELL_V2: Level II K Reading | ELA | R1521 | Numeric Raw |
| NYSITELL_V2: Level II K Writing | NYSITELL_V2: Level II K Writing | ELA | W1521 | Numeric Raw |
| NYSITELL_V2: Level II 1 Total Score | NYSITELL_V2: Level II 1 Total Score | ELA | T1522 | Numeric Raw |
| NYSITELL_V2 Braille: Level II 1 Total Score | NYSITELL_V2 Braille: Level II 1 Total Score | ELA | T1546 | Numeric Raw |
| NYSITELL_V2: Level II 1 Listening | NYSITELL_V2: Level II 1 Listening | ELA | L1522 | Numeric Raw |
| NYSITELL_V2: Level II 1 Speaking | NYSITELL_V2: Level II 1 Speaking | ELA | S1522 | Numeric Raw |
| NYSITELL_V2: Level II 1 Reading | NYSITELL_V2: Level II 1 Reading | ELA | R1522 | Numeric Raw |
| NYSITELL_V2: Level II 1 Writing | NYSITELL_V2: Level II 1 Writing | ELA | W1522 | Numeric Raw |
| NYSITELL_V2: Level III 1 Total Score | NYSITELL_V2: Level III 1 Total Score | ELA | T1523 | Numeric Raw |
| NYSITELL_V2 Braille: Level III 1 Total Score | NYSITELL_V2 Braille: Level III 1 Total Score | ELA | T1548 | Numeric Raw |
| NYSITELL_V2: Level III 1 Listening | NYSITELL_V2: Level III 1 Listening | ELA | L1523 | Numeric Raw |
| NYSITELL_V2: Level III 1 Speaking | NYSITELL_V2: Level III 1 Speaking | ELA | S1523 | Numeric Raw |
| NYSITELL_V2: Level III 1 Reading | NYSITELL_V2: Level III 1 Reading | ELA | R1523 | Numeric Raw |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|---|-----------------|-------|-------------|
| NYSITELL_V2: Level III 1 Writing | NYSITELL_V2: Level III 1 Writing | ELA | W1523 | Numeric Raw |
| NYSITELL_V2: Level III 2 Total Score | NYSITELL_V2: Level III 2 Total Score | ELA | T1524 | Numeric Raw |
| NYSITELL_V2 Braille: Level III 2 Total Score | NYSITELL_V2 Braille: Level III 2 Total Score | ELA | T1549 | Numeric Raw |
| NYSITELL_V2: Level III 2 Listening | NYSITELL_V2: Level III 2 Listening | ELA | L1524 | Numeric Raw |
| NYSITELL_V2: Level III 2 Speaking | NYSITELL_V2: Level III 2 Speaking | ELA | S1524 | Numeric Raw |
| NYSITELL_V2: Level III 2 Reading | NYSITELL_V2: Level III 2 Reading | ELA | R1524 | Numeric Raw |
| NYSITELL_V2: Level III 2 Writing | NYSITELL_V2: Level III 2 Writing | ELA | W1524 | Numeric Raw |
| NYSITELL_V2: Level III 3 Total Score | NYSITELL_V2: Level III 3 Total Score | ELA | T1525 | Numeric Raw |
| NYSITELL_V2 Braille: Level III 3 Total Score | NYSITELL_V2 Braille: Level III 3 Total Score | ELA | T1550 | Numeric Raw |
| NYSITELL_V2: Level III 3 Listening | NYSITELL_V2: Level III 3 Listening | ELA | L1525 | Numeric Raw |
| NYSITELL_V2: Level III 3 Speaking | NYSITELL_V2: Level III 3 Speaking | ELA | S1525 | Numeric Raw |
| NYSITELL_V2: Level III 3 Reading | NYSITELL_V2: Level III 3 Reading | ELA | R1525 | Numeric Raw |
| NYSITELL_V2: Level III 3 Writing | NYSITELL_V2: Level III 3 Writing | ELA | W1525 | Numeric Raw |
| NYSITELL_V2: Level IV 3 Total Score | NYSITELL_V2: Level IV 3 Total Score | ELA | T1526 | Numeric Raw |
| NYSITELL_V2: Level IV 3 Listening | NYSITELL_V2: Level IV 3 Listening | ELA | L1526 | Numeric Raw |
| NYSITELL_V2: Level IV 3 Speaking | NYSITELL_V2: Level IV 3 Speaking | ELA | S1526 | Numeric Raw |
| NYSITELL_V2: Level IV 3 Reading | NYSITELL_V2: Level IV 3 Reading | ELA | R1526 | Numeric Raw |
| NYSITELL_V2: Level IV 3 Writing | NYSITELL_V2: Level IV 3 Writing | ELA | W1526 | Numeric Raw |
| NYSITELL_V2: Level IV 4 Total Score | NYSITELL_V2: Level IV 4 Total Score | ELA | T1527 | Numeric Raw |
| NYSITELL_V2: Level IV 4 Listening | NYSITELL_V2: Level IV 4 Listening | ELA | L1527 | Numeric Raw |
| NYSITELL_V2: Level IV 4 Speaking | NYSITELL_V2: Level IV 4 Speaking | ELA | S1527 | Numeric Raw |
| NYSITELL_V2: Level IV 4 Reading | NYSITELL_V2: Level IV 4 Reading | ELA | R1527 | Numeric Raw |
| NYSITELL_V2: Level IV 4 Writing | NYSITELL_V2: Level IV 4 Writing | ELA | W1527 | Numeric Raw |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|-------------------------------------|---|-----------------|-------|-------------|
| NYSITELL_V2: Level V 4 Total Score | NYSITELL_V2: Level V 4 Total Score | ELA | T1528 | Numeric Raw |
| NYSITELL_V2: Level V 4 Listening | NYSITELL_V2: Level V 4 Listening | ELA | L1528 | Numeric Raw |
| NYSITELL_V2: Level V 4 Speaking | NYSITELL_V2: Level V 4 Speaking | ELA | S1528 | Numeric Raw |
| NYSITELL_V2: Level V 4 Reading | NYSITELL_V2: Level V 4 Reading | ELA | R1528 | Numeric Raw |
| NYSITELL_V2: Level V 4 Writing | NYSITELL_V2: Level V 4 Writing | ELA | W1528 | Numeric Raw |
| NYSITELL_V2: Level V 5 Total Score | NYSITELL_V2: Level V 5 Total Score | ELA | T1529 | Numeric Raw |
| NYSITELL_V2: Level V 5 Listening | NYSITELL_V2: Level V 5 Listening | ELA | L1529 | Numeric Raw |
| NYSITELL_V2: Level V 5 Speaking | NYSITELL_V2: Level V 5 Speaking | ELA | S1529 | Numeric Raw |
| NYSITELL_V2: Level V 5 Reading | NYSITELL_V2: Level V 5 Reading | ELA | R1529 | Numeric Raw |
| NYSITELL_V2: Level V 5 Writing | NYSITELL_V2: Level V 5 Writing | ELA | W1529 | Numeric Raw |
| NYSITELL_V2: Level VI 5 Total Score | NYSITELL_V2: Level VI 5 Total Score | ELA | T1530 | Numeric Raw |
| NYSITELL_V2: Level VI 5 Listening | NYSITELL_V2: Level VI 5 Listening | ELA | L1530 | Numeric Raw |
| NYSITELL_V2: Level VI 5 Speaking | NYSITELL_V2: Level VI 5 Speaking | ELA | S1530 | Numeric Raw |
| NYSITELL_V2: Level VI 5 Reading | NYSITELL_V2: Level VI 5 Reading | ELA | R1530 | Numeric Raw |
| NYSITELL_V2: Level VI 5 Writing | NYSITELL_V2: Level VI 5 Writing | ELA | W1530 | Numeric Raw |
| NYSITELL_V2: Level VI 6 Total Score | NYSITELL_V2: Level VI 6 Total Score | ELA | T1531 | Numeric Raw |
| NYSITELL_V2: Level VI 6 Listening | NYSITELL_V2: Level VI 6 Listening | ELA | L1531 | Numeric Raw |
| NYSITELL_V2: Level VI 6 Speaking | NYSITELL_V2: Level VI 6 Speaking | ELA | S1531 | Numeric Raw |
| NYSITELL_V2: Level VI 6 Reading | NYSITELL_V2: Level VI 6 Reading | ELA | R1531 | Numeric Raw |
| NYSITELL_V2: Level VI 6 Writing | NYSITELL_V2: Level VI 6 Writing | ELA | W1531 | Numeric Raw |
| NYSITELL_V2: Level VI 7 Total Score | NYSITELL_V2: Level VI 7 Total Score | ELA | T1532 | Numeric Raw |
| NYSITELL_V2: Level VI 7 Listening | NYSITELL_V2: Level VI 7 Listening | ELA | L1532 | Numeric Raw |
| NYSITELL_V2: Level VI 7 Speaking | NYSITELL_V2: Level VI 7 Speaking | ELA | S1532 | Numeric Raw |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|---|---|-----------------|-------|----------------|
| NYSITELL_V2: Level VI 7 Reading | NYSITELL_V2: Level VI 7 Reading | ELA | R1532 | Numeric Raw |
| NYSITELL_V2: Level VI 7 Writing | NYSITELL_V2: Level VI 7 Writing | ELA | W1532 | Numeric Raw |
| NYSITELL_V2: Level VII 7 Total Score | NYSITELL_V2: Level VII 7 Total Score | ELA | T1533 | Numeric Raw |
| NYSITELL_V2: Level VII 7 Listening | NYSITELL_V2: Level VII 7 Listening | ELA | L1533 | Numeric Raw |
| NYSITELL_V2: Level VII 7 Speaking | NYSITELL_V2: Level VII 7 Speaking | ELA | S1533 | Numeric Raw |
| NYSITELL_V2: Level VII 7 Reading | NYSITELL_V2: Level VII 7 Reading | ELA | R1533 | Numeric Raw |
| NYSITELL_V2: Level VII 7 Writing | NYSITELL_V2: Level VII 7 Writing | ELA | W1533 | Numeric Raw |
| NYSITELL_V2: Level VII 8 Total Score | NYSITELL_V2: Level VII 8 Total Score | ELA | T1534 | Numeric Raw |
| NYSITELL_V2: Level VII 8 Listening | NYSITELL_V2: Level VII 8 Listening | ELA | L1534 | Numeric Raw |
| NYSITELL_V2: Level VII 8 Speaking | NYSITELL_V2: Level VII 8 Speaking | ELA | S1534 | Numeric Raw |
| NYSITELL_V2: Level VII 8 Reading | NYSITELL_V2: Level VII 8 Reading | ELA | R1534 | Numeric Raw |
| NYSITELL_V2: Level VII 8 Writing | NYSITELL_V2: Level VII 8 Writing | ELA | W1534 | Numeric Raw |
| NYSITELL_V2: Level VII 9 Total Score | NYSITELL_V2: Level VII 9 Total Score | ELA | T1535 | Numeric Raw |
| NYSITELL_V2: Level VII 9 Listening | NYSITELL_V2: Level VII 9 Listening | ELA | L1535 | Numeric Raw |
| NYSITELL_V2: Level VII 9 Speaking | NYSITELL_V2: Level VII 9 Speaking | ELA | S1535 | Numeric Raw |
| NYSITELL_V2: Level VII 9 Reading | NYSITELL_V2: Level VII 9 Reading | ELA | R1535 | Numeric Raw |
| NYSITELL_V2: Level VII 9 Writing | NYSITELL_V2: Level VII 9 Writing | ELA | W1535 | Numeric Raw |
| NYSITELL_V2: Level VIII 9 Total Score | NYSITELL_V2: Level VIII 9 Total Score | ELA | T1536 | Numeric Raw |
| NYSITELL_V2: Level VIII 9 Listening | NYSITELL_V2: Level VIII 9 Listening | ELA | L1536 | Numeric Raw |
| NYSITELL_V2: Level VIII 9 Speaking | NYSITELL_V2: Level VIII 9 Speaking | ELA | S1536 | Numeric Raw |
| NYSITELL_V2: Level VIII 9 Reading | NYSITELL_V2: Level VIII 9 Reading | ELA | R1536 | Numeric Raw |
| NYSITELL_V2: Level VIII 9 Writing | NYSITELL_V2: Level VIII 9 Writing | ELA | W1536 | Numeric Raw |
| NYSITELL_V2: Level VIII 10 Total Score | NYSITELL_V2: Level VIII 10 Total Score | ELA | T1537 | Numeric Raw |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|---|--|-------------------------|-------------|-------------|
| NYSITELL_V2: Level VIII 11 Total Score | NYSITELL_V2: Level VIII 11 Total Score | ELA | T1538 | Numeric Raw |
| NYSITELL_V2: Level VIII 12 Total Score | NYSITELL_V2: Level VIII 12 Total Score | ELA | T1539 | Numeric Raw |
| NYSITELL_V2: Level VIII 10-12 Listening | NYSITELL_V2: Level VIII 10-12 Listening | ELA | L1540 | Numeric Raw |
| NYSITELL_V2: Level VIII 10-12 Speaking | NYSITELL_V2: Level VIII 10-12 Speaking | ELA | S1540 | Numeric Raw |
| NYSITELL_V2: Level VIII 10-12 Reading | NYSITELL_V2: Level VIII 10-12 Reading | ELA | R1540 | Numeric Raw |
| NYSITELL_V2: Level VIII 10-12 Writing | NYSITELL_V2: Level VIII 10-12 Writing | ELA | W1540 | Numeric Raw |

Test Group: Regents Examinations (Regents)

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|--|-------------------------|-------------|---------------|
| Regents Common Core Examination in English Language Arts – January | Regents Common Core ELA – Jan | ELA | 01340 | Numeric Scale |
| Regents English Language Arts – June | Regents English Language Arts – Jun | ELA | 06320 | Numeric Scale |
| Regents Common Core Examination in English Language Arts – August | Regents Common Core ELA – Aug | ELA | 08340 | Numeric Scale |
| Regents Algebra I – January | Regents Algebra I – Jan | Math | 01303 | Numeric Scale |
| Regents Algebra I – June | Regents Algebra I – Jun | Math | 06303 | Numeric Scale |
| Regents Algebra I – August | Regents Algebra I – Aug | Math | 08303 | Numeric Scale |
| Regents Common Core Examination in Geometry - August | Regents Common Core Geometry - Aug | Math | 08305 | Numeric Scale |
| Regents Common Core Examination in Geometry - January | Regents Common Core Geometry - Jan | Math | 01305 | Numeric Scale |
| Regents Geometry – June | Regents Geometry – Jun | Math | 06705 | Numeric Scale |
| Regents Common Core Examination in Algebra II - January | Regents Common Core Algebra II - Jan | Math | 01306 | Numeric Scale |
| Regents Algebra II - June | Regents Algebra II - Jun | Math | 06310 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|---|-----------------|-------|---------------|
| Regents Common Core Examination in Algebra II - August | Regents Common Core Algebra II - Aug | Math | 08306 | Numeric Scale |
| Regents Living Environment – January | Regents Living Environment – Jan | Science | 01059 | Numeric Scale |
| Regents Living Environment – June | Regents Living Environment – Jun | Science | 06059 | Numeric Scale |
| Regents Living Environment – August | Regents Living Environment – Aug | Science | 08059 | Numeric Scale |
| Regents Life Science: Biology – June | Regents Life Science: Biology – Jun | Science | 06159 | Numeric Scale |
| Regents Physical Setting/Chemistry – January | Regents Phy Set/Chemistry – Jan | Science | 01201 | Numeric Scale |
| Regents Physical Setting/Chemistry – June | Regents Phy Set/Chemistry – Jun | Science | 06201 | Numeric Scale |
| Regents Physical Setting/Chemistry – August | Regents Phy Set/Chemistry – Aug | Science | 08201 | Numeric Scale |
| Regents Physical Science: Chemistry – June | Regents Physical Science: Chemistry – Jun | Science | 06220 | Numeric Scale |
| Regents Physical Setting/Earth Science – January | Regents Phy Set/Earth Sci – Jan | Science | 01200 | Numeric Scale |
| Regents Physical Setting/Earth Science – June | Regents Phy Set/Earth Sci – Jun | Science | 06200 | Numeric Scale |
| Regents Physical Setting/Earth Science – August | Regents Phy Set/Earth Sci – Aug | Science | 08200 | Numeric Scale |
| Regents Physical Setting/Physics – January | Regents Phy Set/Physics – Jan | Science | 01202 | Numeric Scale |
| Regents Physical Setting/Physics – June | Regents Phy Set/Physics – Jun | Science | 06202 | Numeric Scale |
| Regents Physical Science: Physics – June | Regents Physical Science: Physics – Jun | Science | 06230 | Numeric Scale |
| Regents Earth and Space Sciences – Jan | Regents Earth and Space Sciences – Jan | Science | 01900 | Numeric Scale |
| Regents Earth and Space Sciences – June | Regents Earth and Space Sciences – Jun | Science | 06900 | Numeric Scale |
| Student entered NYS school for first time in grade 12 and is exempt from Regents Science | Science Exempt | Science | 00402 | Numeric Scale |
| Regents U.S. History & Government - January | Regents US History&Gov't - Jan | Social Studies | 01072 | ** |
| Regents U.S. History & Government - June | Regents US History&Gov't - Jun | Social Studies | 06072 | Numeric Scale |
| Regents U.S. History & Government - August | Regents US History&Gov't - Aug | Social Studies | 08072 | ** |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|---|---|-----------------|-------|---------------|
| Regents Examination in Global History and Geography II – Grade 10 | Regents Global History and Geography - Jan | Global Studies | 01208 | Numeric Scale |
| Regents Examination in Global History and Geography II – Grade 10 | Regents Global History and Geography - Jun | Global Studies | 06208 | Numeric Scale |
| Regents Examination in Global History and Geography II – Grade 10 | Regents Global History and Geography - Aug | Global Studies | 08208 | Numeric Scale |
| Student entered NYS school for first time in grade 11 and is exempt from Regents Global History | Global Hist Exempt | Global Studies | 00401 | Numeric |
| Military Compact Exempt Global History | Military Compact Exempt Global History | Global Studies | MC403 | Numeric |
| Military Compact Exempt U.S. History & Government | Military Compact Exempt U.S. History & Gov't | Social Studies | MC404 | Numeric |
| Military Compact Exempt English Language Arts | Military Compact Exempt ELA | ELA | MC405 | Numeric |
| Military Compact Exempt Algebra I | Military Compact Exempt Algebra I | Mathematics | MC406 | Numeric |
| Military Compact Exempt Algebra II | Military Compact Exempt Algebra II | Mathematics | MC407 | Numeric |
| Military Compact Exempt Geometry | Military Compact Exempt Geometry | Mathematics | MC408 | Numeric |
| Military Compact Exempt Living Environment | Military Compact Exempt Living Environment | Science | MC409 | Numeric |
| Military Compact Exempt Physical Setting/Chemistry | Military Compact Exempt Physical Setting/Chemistry | Science | MC410 | Numeric |
| Military Compact Exempt Physical Setting/Earth Science | Military Compact Exempt Physical Setting/Earth Science | Science | MC411 | Numeric |
| Military Compact Exempt Physical Setting/Physics | Military Compact Exempt Physical Setting/Physics | Science | MC412 | Numeric |
| Military Compact Exempt Life Science: Biology | Military Compact Exempt Life Science: Biology | Science | MC413 | Numeric |
| Military Compact Exempt Earth and Space Sciences | Military Compact Exempt Earth and Space Sciences | Science | MC414 | Numeric |

Test Group: Advanced Assessments (ADV)

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|--|--------------------------|-------------|------------------|
| <i>Advanced assessments marked with * are NYSED-approved alternatives to Regents examinations.</i> | | | | |
| *AICE English Examination | AICE English | ELA | 00119 | Alpha |
| *AP Language and Composition | AP Language and Comp | ELA | 00120 | Numeric Standard |
| *AP Literature and Composition | AP Literature and Comp | ELA | 00121 | Numeric Standard |
| *AICE Mathematics Examination | AICE Math | Math | 00127 | Alpha |
| *AP Calculus AB Examination | AP Calculus AB | Math | 00128 | Numeric Standard |
| *AP Calculus BC Examination | AP Calculus BC | Math | 00129 | Numeric Standard |
| *IGCSE (International General Certification of Secondary Education) Mathematics | IGCSE | Math | 00130 | Alpha |
| *AP Biology | AP Biology | Science | 00135 | Numeric Standard |
| *AP U.S. History | AP US History | Social Studies | 00136 | Numeric Standard |
| *AP World History | AP World History | Social Studies | 00137 | Numeric Standard |
| *IB Language A: Literature – English - SL | IB Language A: Literature – English - SL | ELA | 0I226 | Numeric Scale |
| *IB Language A: Language and Literature – English - HL | IB Language A: Language and Literature – English - HL | ELA | 0I227 | Numeric Scale |
| *IB Language A: Language and Literature – English - SL | IB Language A: Language and Literature – English - SL | ELA | 0I228 | Numeric Scale |
| *IB Literature and Performance - SL | IB Literature and Performance - SL | ELA | 0I229 | Numeric Scale |
| *IB Language A: Literature – English - HL | IB Language A: Literature – English - HL | ELA | 0I225 | Numeric Scale |
| AP Art History | AP Art History | Fine and Performing Arts | 00A00 | Numeric Scale |
| AP Chemistry | AP Chemistry | Science | 00A01 | Numeric Scale |
| AP Chinese Language and Culture | AP Chinese Language and Culture | Second Languages | 00A02 | Numeric Scale |
| AP Comparative Government and Politics | AP Comparative Government and Politics | Social Studies | 00A03 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|---|--------------------------|-------|---------------|
| AP Computer Science A | AP Computer Science A | Computer Sciences | 00A04 | Numeric Scale |
| AP Environmental Science | AP Environmental Science | Science | 00A05 | Numeric Scale |
| AP European History | AP European History | Social Studies | 00A06 | Numeric Scale |
| AP French Language and Culture | AP French Language and Culture | Second Languages | 00A07 | Numeric Scale |
| AP German Language and Culture | AP German Language and Culture | Second Languages | 00A08 | Numeric Scale |
| AP Human Geography | AP Human Geography | Science | 00A09 | Numeric Scale |
| AP Italian Language and Culture | AP Italian Language and Culture | Second Languages | 00A10 | Numeric Scale |
| AP Japanese Language and Culture | AP Japanese Language and Culture | Second Languages | 00A11 | Numeric Scale |
| AP Latin (Virgil, Catullus and Horace) | AP Latin (Virgil, Catullus and Horace) | Second Languages | 00A12 | Numeric Scale |
| AP Macroeconomics | AP Macroeconomics | Social Studies | 00A13 | Numeric Scale |
| AP Microeconomics | AP Microeconomics | Social Studies | 00A14 | Numeric Scale |
| AP Music Theory | AP Music Theory | Fine and Performing Arts | 00A15 | Numeric Scale |
| AP Physics C: Mechanics | AP Physics C: Mechanics | Science | 00A17 | Numeric Scale |
| AP Psychology | AP Psychology | Social Studies | 00A18 | Numeric Scale |
| AP Spanish Language and Culture | AP Spanish Language and Culture | Second Languages | 00A19 | Numeric Scale |
| AP Spanish Literature and Culture | AP Spanish Literature and Culture | Second Languages | 00A20 | Numeric Scale |
| AP Statistics | AP Statistics | Mathematics | 00A21 | Numeric Scale |
| AP Studio Art Drawing | AP Studio Art Drawing | Fine and Performing Arts | 00A22 | Numeric Scale |
| AP U.S. Government and Politics | AP U.S. Government and Politics | Social Studies | 00A23 | Numeric Scale |
| AP Studio Art 2d Design | AP Studio Art 2d Design | Fine and Performing Arts | 00A24 | Numeric Scale |
| AP Studio Art 3d Design | AP Studio Art 3d Design | Fine and Performing Arts | 00A25 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|---|---|------------------------|-------|---------------|
| AP Physics C: Electricity and Magnetism | AP Physics C: Electricity and Magnetism | Science | 00A26 | Numeric Scale |
| AP Physics 1 | AP Physics 1 | Science | 00A38 | Numeric Scale |
| AP Physics 2 | AP Physics 2 | Science | 00A39 | Numeric Scale |
| AP Computer Science Principles | AP Computer Science Principles | Computer Sciences | 00A40 | Numeric Scale |
| AP Seminar | AP Seminar | Other | 00A41 | Numeric Scale |
| AP Research | AP Research | Other | 00A42 | Numeric Scale |
| AP African American Studies | AP African American Studies | Social Studies | 00A43 | Numeric Scale |
| AP Precalculus | AP Precalculus | Math | 00A44 | Numeric Scale |
| AP Networking Fundamentals | AP Networking Fundamentals | Computer Sciences | 00A45 | Numeric Scale |
| AP Cybersecurity Fundamentals | AP Cybersecurity Fundamentals | Computer Sciences | 00A46 | Numeric Scale |
| IB Biology - HL | IB Biology - HL | Science | 00I02 | Numeric Scale |
| IB Biology - SL | IB Biology - SL | Science | 00I03 | Numeric Scale |
| IB Business and Management - HL | IB Business and Management - HL | Business and Marketing | 00I04 | Numeric Scale |
| IB Business and Management - SL | IB Business and Management - SL | Business and Marketing | 00I05 | Numeric Scale |
| IB Computer Science - HL | IB Computer Science - HL | Computer Sciences | 00I08 | Numeric Scale |
| IB Computer Science - SL | IB Computer Science - SL | Computer Sciences | 00I09 | Numeric Scale |
| IB Economics - HL | IB Economics - HL | Social Studies | 00I10 | Numeric Scale |
| IB Economics - SL | IB Economics - SL | Social Studies | 00I11 | Numeric Scale |
| IB Geography - HL | IB Geography - HL | Social Studies | 00I14 | Numeric Scale |
| IB History - SL | IB History - SL | Social Studies | 00I16 | Numeric Scale |
| IB Digital Society - HL | IB Digital Society - HL | Computer Sciences | 00I18 | Numeric Scale |
| IB Digital Society - SL | IB Digital Society - SL | Computer Sciences | 00I19 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|---|--|--------------------------|-------------|---------------|
| IB Music - HL | IB Music - HL | Fine and Performing Arts | 00I21 | Numeric Scale |
| IB Music - SL | IB Music - SL | Fine and Performing Arts | 00I22 | Numeric Scale |
| IB Physics - HL | IB Physics - HL | Science | 00I23 | Numeric Scale |
| IB Physics - SL | IB Physics - SL | Science | 00I24 | Numeric Scale |
| IB Psychology - HL | IB Psychology - HL | Social Studies | 00I25 | Numeric Scale |
| IB Psychology - SL | IB Psychology - SL | Social Studies | 00I26 | Numeric Scale |
| IB Social Anthropology - HL | IB Social Anthropology - HL | Social Studies | 00I27 | Numeric Scale |
| IB Social Anthropology - SL | IB Social Anthropology - SL | Social Studies | 00I28 | Numeric Scale |
| IB Theatre Arts - SL | IB Theatre Arts - SL | Fine and Performing Arts | 00I31 | Numeric Scale |
| IB Dance - HL | IB Dance - HL | Fine and Performing Arts | 00I32 | Numeric Scale |
| IB Dance - SL | IB Dance - SL | Fine and Performing Arts | 00I33 | Numeric Scale |
| IB Theatre Arts - HL | IB Theatre Arts - HL | Fine and Performing Arts | 00I34 | Numeric Scale |
| IB Visual Arts - HL | IB Visual Arts - HL | Fine and Performing Arts | 00I35 | Numeric Scale |
| IB Visual Arts - SL | IB Visual Arts - SL | Fine and Performing Arts | 00I36 | Numeric Scale |
| IB Language A: Literature – Spanish - HL | IB Language A: Literature – Spanish - HL | Second Languages | 00I37 | Numeric Scale |
| IB Language A: Literature – Spanish - SL | IB Language A: Literature – Spanish - SL | Second Languages | 00I38 | Numeric Scale |
| IB Language B - Spanish - HL | IB Language B - Spanish - HL | Second Languages | 00I39 | Numeric Scale |
| IB Language B - Spanish - SL | IB Language B - Spanish - SL | Second Languages | 00I40 | Numeric Scale |
| IB Language A: Language and Literature – Spanish - HL | IB Language A: Language and Literature – Spanish - HL | Second Languages | 00I41 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|---|---|------------------|-------|---------------|
| IB Language A: Language and Literature – Spanish - SL | IB Language A: Language and Literature – Spanish - SL | Second Languages | 00I42 | Numeric Scale |
| IB Language Ab Initio – Spanish - SL | IB Language Ab Initio – Spanish - SL | Second Languages | 00I43 | Numeric Scale |
| IB Language A: Literature – French - HL | IB Language A: Literature – French - HL | Second Languages | 00I44 | Numeric Scale |
| IB Language A: Literature – French - SL | IB Language A: Literature – French - SL | Second Languages | 00I45 | Numeric Scale |
| IB Language B – French - HL | IB Language B – French - HL | Second Languages | 00I46 | Numeric Scale |
| IB Language B – French - SL | IB Language B – French - SL | Second Languages | 00I47 | Numeric Scale |
| IB Language A: Language and Literature – French - HL | IB Language A: Language and Literature – French - HL | Second Languages | 00I48 | Numeric Scale |
| IB Language A: Language and Literature – French - SL | IB Language A: Language and Literature – French - SL | Second Languages | 00I49 | Numeric Scale |
| IB Language Ab Initio – French - SL | IB Language Ab Initio – French - SL | Second Languages | 00I50 | Numeric Scale |
| IB Language A: Literature – Italian - HL | IB Language A: Literature – Italian - HL | Second Languages | 00I51 | Numeric Scale |
| IB Language A: Literature – Italian - SL | IB Language A: Literature – Italian - SL | Second Languages | 00I52 | Numeric Scale |
| IB Language B – Italian - HL | IB Language B – Italian - HL | Second Languages | 00I53 | Numeric Scale |
| IB Language B – Italian - SL | IB Language B – Italian - SL | Second Languages | 00I54 | Numeric Scale |
| IB Language A: Language and Literature – Italian - HL | IB Language A: Language and Literature – Italian - HL | Second Languages | 00I55 | Numeric Scale |
| IB Language A: Language and Literature – Italian - SL | IB Language A: Language and Literature – Italian - SL | Second Languages | 00I56 | Numeric Scale |
| IB Language Ab Initio – Italian - SL | IB Language Ab Initio – Italian - SL | Second Languages | 00I57 | Numeric Scale |
| IB Language A: Literature – Portuguese - HL | IB Language A: Literature – Portuguese - HL | Second Languages | 00I58 | Numeric Scale |
| IB Language A: Literature – Portuguese - SL | IB Language A: Literature – Portuguese - SL | Second Languages | 00I59 | Numeric Scale |
| IB Language B – Portuguese - HL | IB Language B – Portuguese - HL | Second Languages | 00I60 | Numeric Scale |
| IB Language B – Portuguese - SL | IB Language B – Portuguese - SL | Second Languages | 00I61 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|---|------------------|-------|---------------|
| IB Language A: Language and Literature – Portuguese - HL | IB Language A: Language and Literature – Portuguese - HL | Second Languages | 00I62 | Numeric Scale |
| IB Language A: Language and Literature – Portuguese - SL | IB Language A: Language and Literature – Portuguese - SL | Second Languages | 00I63 | Numeric Scale |
| IB Language A: Literature – German - HL | IB Language A: Literature – German - HL | Second Languages | 00I64 | Numeric Scale |
| IB Language A: Literature – German - SL | IB Language A: Literature – German - SL | Second Languages | 00I65 | Numeric Scale |
| IB Language B – German - HL | IB Language B – German - HL | Second Languages | 00I66 | Numeric Scale |
| IB Language B – German - SL | IB Language B – German - SL | Second Languages | 00I67 | Numeric Scale |
| IB Language A: Language and Literature – German - HL | IB Language A: Language and Literature – German - HL | Second Languages | 00I68 | Numeric Scale |
| IB Language A: Language and Literature – German - SL | IB Language A: Language and Literature – German - SL | Second Languages | 00I69 | Numeric Scale |
| IB Language Ab Initio – German - SL | IB Language Ab Initio – German - SL | Second Languages | 00I70 | Numeric Scale |
| IB Language A: Literature – Greek - HL | IB Language A: Literature – Greek - HL | Second Languages | 00I71 | Numeric Scale |
| IB Language A: Literature – Greek - SL | IB Language A: Literature – Greek - SL | Second Languages | 00I72 | Numeric Scale |
| IB Language A: Language and Literature – Greek - HL | IB Language A: Language and Literature – Greek - HL | Second Languages | 00I73 | Numeric Scale |
| IB Language A: Language and Literature – Greek - SL | IB Language A: Language and Literature – Greek - SL | Second Languages | 00I74 | Numeric Scale |
| IB Classical Languages – Latin - HL | IB Classical Languages – Latin - HL | Second Languages | 00I75 | Numeric Scale |
| IB Classical Languages – Latin - SL | IB Classical Languages – Latin - SL | Second Languages | 00I76 | Numeric Scale |
| IB Classical Languages – Greek - HL | IB Classical Languages – Greek - HL | Second Languages | 00I77 | Numeric Scale |
| IB Classical Languages – Greek - SL | IB Classical Languages – Greek - SL | Second Languages | 00I78 | Numeric Scale |
| IB Language A: Literature – Chinese - HL | IB Language A: Literature – Chinese - HL | Second Languages | 00I79 | Numeric Scale |
| IB Language A: Literature – Chinese - SL | IB Language A: Literature – Chinese - SL | Second Languages | 00I80 | Numeric Scale |
| IB Language B – Chinese - HL | IB Language B – Chinese - HL | Second Languages | 00I81 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|---|------------------|-------|---------------|
| IB Language B – Chinese - SL | IB Language B – Chinese - SL | Second Languages | 00I82 | Numeric Scale |
| IB Language A: Language and Literature – Chinese - HL | IB Language A: Language and Literature – Chinese - HL | Second Languages | 00I83 | Numeric Scale |
| IB Language A: Language and Literature – Chinese - SL | IB Language A: Language and Literature – Chinese - SL | Second Languages | 00I84 | Numeric Scale |
| IB Language Ab Initio – Chinese - SL | IB Language Ab Initio – Chinese - SL | Second Languages | 00I85 | Numeric Scale |
| IB Language A: Literature – Japanese - HL | IB Language A: Literature – Japanese - HL | Second Languages | 00I86 | Numeric Scale |
| IB Language A: Literature – Japanese - SL | IB Language A: Literature – Japanese - SL | Second Languages | 00I87 | Numeric Scale |
| IB Language B – Japanese - HL | IB Language B – Japanese - HL | Second Languages | 00I88 | Numeric Scale |
| IB Language B – Japanese - SL | IB Language B – Japanese - SL | Second Languages | 00I89 | Numeric Scale |
| IB Language A: Language and Literature – Japanese - HL | IB Language A: Language and Literature – Japanese - HL | Second Languages | 00I90 | Numeric Scale |
| IB Language A: Language and Literature – Japanese - SL | IB Language A: Language and Literature – Japanese - SL | Second Languages | 00I91 | Numeric Scale |
| IB Language Ab Initio – Japanese - SL | IB Language Ab Initio – Japanese - SL | Second Languages | 00I92 | Numeric Scale |
| IB Language A: Literature – Korean - HL | IB Language A: Literature – Korean - HL | Second Languages | 00I93 | Numeric Scale |
| IB Language A: Literature – Korean - SL | IB Language A: Literature – Korean - SL | Second Languages | 00I94 | Numeric Scale |
| IB Language B – Korean - HL | IB Language B – Korean - HL | Second Languages | 00I95 | Numeric Scale |
| IB Language B – Korean - SL | IB Language B – Korean - SL | Second Languages | 00I96 | Numeric Scale |
| IB Language A: Language and Literature – Korean - HL | IB Language A: Language and Literature – Korean - HL | Second Languages | 00I97 | Numeric Scale |
| IB Language A: Language and Literature – Korean - SL | IB Language A: Language and Literature – Korean - SL | Second Languages | 00I98 | Numeric Scale |
| IB Language A: Literature – Vietnamese - HL | IB Language A: Literature – Vietnamese - HL | Second Languages | 00I99 | Numeric Scale |
| IB Language A: Literature – Vietnamese - SL | IB Language A: Literature – Vietnamese - SL | Second Languages | 0I200 | Numeric Scale |
| IB Language A: Literature – Filipino - HL | IB Language A: Literature – Filipino - HL | Second Languages | 0I201 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|---|---|------------------|-------|---------------|
| IB Language A: Literature – Filipino - SL | IB Language A: Literature – Filipino - SL | Second Languages | 0I202 | Numeric Scale |
| IB Language A: Literature – Russian - HL | IB Language A: Literature – Russian - HL | Second Languages | 0I203 | Numeric Scale |
| IB Language A: Literature – Russian - SL | IB Language A: Literature – Russian - SL | Second Languages | 0I204 | Numeric Scale |
| IB Language B – Russian - HL | IB Language B – Russian - HL | Second Languages | 0I205 | Numeric Scale |
| IB Language B – Russian - SL | IB Language B – Russian - SL | Second Languages | 0I206 | Numeric Scale |
| IB Language A: Language and Literature – Russian - HL | IB Language A: Language and Literature – Russian - HL | Second Languages | 0I207 | Numeric Scale |
| IB Language A: Language and Literature – Russian - SL | IB Language A: Language and Literature – Russian - SL | Second Languages | 0I208 | Numeric Scale |
| IB Language Ab Initio – Russian - SL | IB Language Ab Initio – Russian - SL | Second Languages | 0I209 | Numeric Scale |
| IB Language A: Literature – Hebrew - HL | IB Language A: Literature – Hebrew - HL | Second Languages | 0I210 | Numeric Scale |
| IB Language A: Literature – Hebrew - SL | IB Language A: Literature – Hebrew - SL | Second Languages | 0I211 | Numeric Scale |
| IB Language B – Hebrew - SL | IB Language B – Hebrew - SL | Second Languages | 0I212 | Numeric Scale |
| IB Language A: Literature – Arabic - HL | IB Language A: Literature – Arabic - HL | Second Languages | 0I213 | Numeric Scale |
| IB Language A: Literature – Arabic - SL | IB Language A: Literature – Arabic - SL | Second Languages | 0I214 | Numeric Scale |
| IB Language B – Arabic - HL | IB Language B – Arabic - HL | Second Languages | 0I215 | Numeric Scale |
| IB Language B – Arabic - SL | IB Language B – Arabic - SL | Second Languages | 0I216 | Numeric Scale |
| IB Language A: Language and Literature – Arabic - HL | IB Language A: Language and Literature – Arabic - HL | Second Languages | 0I217 | Numeric Scale |
| IB Language A: Language and Literature – Arabic - SL | IB Language A: Language and Literature – Arabic - SL | Second Languages | 0I218 | Numeric Scale |
| IB Language Ab Initio – Arabic - SL | IB Language Ab Initio – Arabic - SL | Second Languages | 0I219 | Numeric Scale |
| IB Language A: Literature – Swahili - HL | IB Language A: Literature – Swahili - HL | Second Languages | 0I220 | Numeric Scale |
| IB Language A: Literature – Swahili - SL | IB Language A: Literature – Swahili - SL | Second Languages | 0I221 | Numeric Scale |
| IB Language B – Swahili - HL | IB Language B – Swahili - HL | Second Languages | 0I222 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|---|---|--------------------------|-------|---------------|
| IB Language B – Swahili - SL | IB Language B – Swahili - SL | Second Languages | 0I223 | Numeric Scale |
| IB Language Ab Initio – Swahili - SL | IB Language Ab Initio – Swahili - SL | Second Languages | 0I224 | Numeric Scale |
| IB Sports, Exercise, and Health Science - SL | IB Sports, Exercise, and Health Science - SL | Science | 0I231 | Numeric Scale |
| IB Sports, Exercise, and Health Science - HL | IB Sports, Exercise, and Health Science - HL | Science | 0I300 | Numeric Scale |
| IB Chemistry - HL | IB Chemistry - HL | Science | 0I232 | Numeric Scale |
| IB Chemistry - SL | IB Chemistry - SL | Science | 00I06 | Numeric Scale |
| IB Design Technology - HL | IB Design Technology - HL | Science | 0I233 | Numeric Scale |
| IB Design Technology - SL | IB Design Technology - SL | Science | 0I234 | Numeric Scale |
| IB Geography - SL | IB Geography - SL | Social Studies | 0I235 | Numeric Scale |
| IB Global Politics - HL | IB Global Politics - HL | Social Studies | 0I236 | Numeric Scale |
| IB Global Politics - SL | IB Global Politics - SL | Social Studies | 0I237 | Numeric Scale |
| IB Philosophy - HL | IB Philosophy - HL | Social Studies | 0I239 | Numeric Scale |
| IB Philosophy - SL | IB Philosophy - SL | Social Studies | 0I240 | Numeric Scale |
| IB Film - HL | IB Film - HL | Fine and Performing Arts | 0I241 | Numeric Scale |
| IB Film - SL | IB Film - SL | Fine and Performing Arts | 0I242 | Numeric Scale |
| IB World Religions and Society - SL | IB World Religions and Society - SL | Religious Education | 0I243 | Numeric Scale |
| IB Creativity, Action, Service | IB Creativity, Action, Service | Other | 0I244 | Numeric Scale |
| IB History - HL | IB History - HL | Social Studies | 0I247 | Numeric Scale |
| IB Language A: Literature – Malayo-Polynesian Language - HL | IB Language A: Literature – Malayo-Polynesian Language - HL | Second Languages | 0I248 | Numeric Scale |
| IB Language A: Literature – Malayo-Polynesian Language - SL | IB Language A: Literature – Malayo-Polynesian Language - SL | Second Languages | 0I249 | Numeric Scale |
| IB Language B – Malayo-Polynesian Language - SL | IB Language B – Malayo-Polynesian Language - SL | Second Languages | 0I250 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|---|---|------------------|-------|---------------|
| IB Language A: Language and Literature – Malayo-Polynesian Language - HL | IB Language A: Language and Literature – Malayo-Polynesian Language - HL | Second Languages | 0I251 | Numeric Scale |
| IB Language A: Language and Literature – Malayo-Polynesian Language - SL | IB Language A: Language and Literature – Malayo-Polynesian Language - SL | Second Languages | 0I252 | Numeric Scale |
| IB Language Ab Initio – Malayo-Polynesian Language - SL | IB Language Ab Initio – Malayo-Polynesian Language - SL | Second Languages | 0I253 | Numeric Scale |
| IB Language A: Literature – Indic Language - HL | IB Language A: Literature – Indic Language - HL | Second Languages | 0I254 | Numeric Scale |
| IB Language A: Literature – Indic Language - SL | IB Language A: Literature – Indic Language - SL | Second Languages | 0I255 | Numeric Scale |
| IB Language B – Indic Language - HL | IB Language B – Indic Language - HL | Second Languages | 0I256 | Numeric Scale |
| IB Language B – Indic Language - SL | IB Language B – Indic Language - SL | Second Languages | 0I257 | Numeric Scale |
| IB Language A: Literature – Iranian/Persian - HL | IB Language A: Literature – Iranian/Persian - HL | Second Languages | 0I258 | Numeric Scale |
| IB Language A: Literature – Iranian/Persian - SL | IB Language A: Literature – Iranian/Persian - SL | Second Languages | 0I259 | Numeric Scale |
| IB Language A: Literature – Turkic/Ural-Altaic Language - HL | IB Language A: Literature – Turkic/Ural-Altaic Language - HL | Second Languages | 0I260 | Numeric Scale |
| IB Language A: Literature – Turkic/Ural-Altaic Language - SL | IB Language A: Literature – Turkic/Ural-Altaic Language - SL | Second Languages | 0I261 | Numeric Scale |
| IB Language A: Language and Literature – Turkic/Ural-Altaic Language - HL | IB Language A: Language and Literature – Turkic/Ural-Altaic Language - HL | Second Languages | 0I262 | Numeric Scale |
| IB Language A: Language and Literature – Turkic/Ural-Altaic Language - SL | IB Language A: Language and Literature – Turkic/Ural-Altaic Language - SL | Second Languages | 0I263 | Numeric Scale |
| IB Language A: Literature – Balto-Slavic Language - HL | IB Language A: Literature – Balto-Slavic Language - HL | Second Languages | 0I264 | Numeric Scale |
| IB Language A: Literature – Balto-Slavic Language - SL | IB Language A: Literature – Balto-Slavic Language - SL | Second Languages | 0I265 | Numeric Scale |
| IB Language A: Literature – Southeast Asian Language - HL | IB Language A: Literature – Southeast Asian Language - HL | Second Languages | 0I266 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|--|------------------|-------|---------------|
| IB Language A: Literature – Southeast Asian Language - SL | IB Language A: Literature – Southeast Asian Language - SL | Second Languages | 0I267 | Numeric Scale |
| IB Language B – Southeast Asian Language - HL | IB Language B – Southeast Asian Language - HL | Second Languages | 0I268 | Numeric Scale |
| IB Language B – Southeast Asian Language - SL | IB Language B – Southeast Asian Language - SL | Second Languages | 0I269 | Numeric Scale |
| IB Language A: Language and Literature – Southeast Asian Language - HL | IB Language A: Language and Literature – Southeast Asian Language - HL | Second Languages | 0I270 | Numeric Scale |
| IB Language A: Language and Literature – Southeast Asian Language - SL | IB Language A: Language and Literature – Southeast Asian Language - SL | Second Languages | 0I271 | Numeric Scale |
| IB Language Ab Initio – Southeast Asian Language - SL | IB Language Ab Initio – Southeast Asian Language - SL | Second Languages | 0I272 | Numeric Scale |
| IB Language A: Literature – East Asian Language - HL | IB Language A: Literature – East Asian Language - HL | Second Languages | 0I273 | Numeric Scale |
| IB Language A: Literature – East Asian Language - SL | IB Language A: Literature – East Asian Language - SL | Second Languages | 0I274 | Numeric Scale |
| IB Language A: Literature – Celtic Language - HL | IB Language A: Literature – Celtic Language - HL | Second Languages | 0I275 | Numeric Scale |
| IB Language A: Literature – Celtic Language - SL | IB Language A: Literature – Celtic Language - SL | Second Languages | 0I276 | Numeric Scale |
| IB Language A: Literature – Germanic Language - HL | IB Language A: Literature – Germanic Language - HL | Second Languages | 0I277 | Numeric Scale |
| IB Language A: Literature – Germanic Language - SL | IB Language A: Literature – Germanic Language - SL | Second Languages | 0I278 | Numeric Scale |
| IB Language B – Germanic Language - HL | IB Language B – Germanic Language - HL | Second Languages | 0I279 | Numeric Scale |
| IB Language B – Germanic Language - SL | IB Language B – Germanic Language - SL | Second Languages | 0I280 | Numeric Scale |
| IB Language A: Language and Literature – Germanic Language - HL | IB Language A: Language and Literature – Germanic Language - HL | Second Languages | 0I281 | Numeric Scale |
| IB Language A: Language and Literature – Germanic Language - SL | IB Language A: Language and Literature – Germanic Language - SL | Second Languages | 0I282 | Numeric Scale |

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|---|---|------------------|-------|---------------|
| IB Language A: Literature – Romance/Italic Language - HL | IB Language A: Literature – Romance/Italic Language - HL | Second Languages | 0I283 | Numeric Scale |
| IB Language A: Literature – Romance/Italic Language - SL | IB Language A: Literature – Romance/Italic Language - SL | Second Languages | 0I284 | Numeric Scale |
| IB Language A: Literature – Non-Semitic African Language - HL | IB Language A: Literature – Non-Semitic African Language - HL | Second Languages | 0I285 | Numeric Scale |
| IB Language A: Literature – Non-Semitic African Language - SL | IB Language A: Literature – Non-Semitic African Language - SL | Second Languages | 0I286 | Numeric Scale |
| IB Language B - English - HL | IB Language B - English - HL | Second Languages | 0I287 | Numeric Scale |
| IB Language Ab Initio - English | IB Language Ab Initio - English | Second Languages | 0I288 | Numeric Scale |
| IB Language B - English - SL | IB Language B - English - SL | Second Languages | 0I289 | Numeric Scale |
| * IB Mathematics: Analysis and approaches - HL | IB Mathematics: Analysis and approaches - HL | Mathematics | 0I290 | Numeric Scale |
| * IB Mathematics: Analysis and approaches - SL | IB Mathematics: Analysis and approaches - SL | Mathematics | 0I291 | Numeric Scale |
| * IB Mathematics: Applications and interpretation - HL | IB Mathematics: Applications and interpretation - HL | Mathematics | 0I292 | Numeric Scale |
| * IB Mathematics: Applications and interpretation - SL | IB Mathematics: Applications and interpretation - SL | Mathematics | 0I293 | Numeric Scale |
| IB History HL: History of Africa and the Middle East | IB History HL: History of Africa and the Middle East | Social Studies | 0I294 | Numeric Scale |
| IB History HL: History of the Americas | IB History HL: History of the Americas | Social Studies | 0I295 | Numeric Scale |
| IB History HL: History of Asia and Oceania | IB History HL: History of Asia and Oceania | Social Studies | 0I296 | Numeric Scale |
| IB History HL: History of Europe | IB History HL: History of Europe | Social Studies | 0I297 | Numeric Scale |
| IB Environmental Systems and Societies – SL | IB Environmental Systems and Societies – SL | Science | 0I298 | Numeric Scale |
| IB Environmental Systems and Societies – HL | IB Environmental Systems and Societies – HL | Science | 0I299 | Numeric Scale |

Test Group: World Languages (LOTE)

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|---|------------------|-------|-------|
| World Languages Exempt | World Languages Exempt | Second Languages | LT000 | Alpha |
| World Languages Pathway Exam - Other | World Languages Pathway Exam - Other | Second Languages | LT001 | Alpha |
| World Languages Pathway Exam - French | World Languages Pathway Exam - French | Second Languages | LT002 | Alpha |
| World Languages Pathway Exam - Spanish | World Languages Pathway Exam - Spanish | Second Languages | LT003 | Alpha |
| World Languages Pathway Exam - Italian | World Languages Pathway Exam - Italian | Second Languages | LT004 | Alpha |
| World Languages Pathway Exam - Chinese | World Languages Pathway Exam - Chinese | Second Languages | LT005 | Alpha |
| World Languages Checkpoint B | World Languages Checkpoint B | Second Languages | LT006 | Alpha |

Additional Test Groups

| Assessment Name | Subtest Identifier (Assessment Fact Template, Field #4) | Subject Area | Code | Type |
|--|---|--------------------------------|-------|-------|
| Test Group: Career Development and Occupational Studies (CDOS) | | | | |
| CDOS Pathway Exam | CDOS Pathway Exam | Career and Technical Education | CD001 | Alpha |
| Test Group: Career and Technical Education (CTE) | | | | |
| Approved CTE Program Technical Assessment | Approved CTE Program Technical Assessment | Career and Technical Education | 00199 | Alpha |
| Test Group: Sequence for Advanced Designation (SEQ) | | | | |
| CTE Sequence for Advanced Designation | CTE Sequence for Advanced Designation | Career Education | SQ001 | Alpha |
| Arts Sequence for Advanced Designation | Arts Sequence for Advanced Designation | Fine and Performing Arts | SQ002 | Alpha |

Assignment Grade Level Codes and Descriptions

For use in the Staff Assignment Template

| Code | Description |
|------|-------------|
| PS | PRES |
| PKF | PREKF |
| PKH | PREKH |
| KF | KDGF |
| KH | KDGH |
| 01 | 1st |
| 02 | 2nd |
| 03 | 3rd |
| 04 | 4th |
| 05 | 5th |
| 06 | 6th |
| 07 | 7th |
| 08 | 8th |
| 09 | 9th |
| 10 | 10th |
| 11 | 11th |
| 12 | 12th |
| 13 | K-6 |
| 14 | 7-12 |
| GD | GED |
| ALL | All Grades |

Note: Codes 13 and 14 are for reporting ungraded students with disabilities who are age equivalent to grades K-6 and 7-12, respectively. See “Ungraded Students” in Chapter 2: Student Reporting Rules for an age equivalent chart.

BOCES District of Responsibility Codes

| BOCES Code | BOCES Name |
|--------------|--------------------------------------|
| 019000000000 | CAPITAL REGION BOCES |
| 039000000000 | BROOME-DELAWARE-TIoga BOCES |
| 049000000000 | CATTAR-ALLEGANY-ERIE-WYOMING BOCES |
| 059000000000 | CAYUGA-ONONDAGA BOCES |
| 099000000000 | CLINTON-ESSEX-WARREN-WASHING BOCES |
| 129000000000 | DELAW-CHENANGO-MADISON-OTSEGO BOCES |
| 139000000000 | DUTCHESS BOCES |
| 149100000000 | ERIE 1 BOCES |
| 149200000000 | ERIE 2-CHAUTAUQUA-CATTARAUGUS BOCES |
| 169000000000 | FRANKLIN-ESSEX-HAMILTON BOCES |
| 199000000000 | OTSEGO-DELAW-SCHOHARIE-GREENE BOCES |
| 209000000000 | HAMILTON-FULTON-MONTGOMERY BOCES |
| 219000000000 | HERK-FULTON-HAMILTON-OTSEGO BOCES |
| 229000000000 | JEFFER-LEWIS-HAMIL-HERK-ONEIDA BOCES |
| 249000000000 | GENESEE VALLEY BOCES |

| BOCES Code | BOCES Name |
|-------------------|-------------------------------------|
| 2590000000000 | MADISON-ONEIDA BOCES |
| 2691000000000 | MONROE 1 BOCES |
| 2692000000000 | MONROE 2-ORLEANS BOCES |
| 2890000000000 | NASSAU BOCES |
| 4190000000000 | ONEIDA-HERKIMER-MADISON BOCES |
| 4290000000000 | ONONDAGA-CORTLAND-MADISON BOCES |
| 4390000000000 | WAYNE-FINGER LAKES BOCES |
| 4490000000000 | ORANGE-ULSTER BOCES |
| 4590000000000 | ORLEANS-NIAGARA BOCES |
| 4690000000000 | OSWEGO BOCES |
| 4890000000000 | PUTNAM-NORTHERN WESTCHESTER BOCES |
| 4990000000000 | QUESTAR III (R-C-G) BOCES |
| 5090000000000 | ROCKLAND BOCES |
| 5190000000000 | ST LAWRENCE-LEWIS BOCES |
| 5590000000000 | GREATER SOUTHERN TIER BOCES |
| 5891000000000 | EASTERN SUFFOLK BOCES |
| 5893000000000 | WESTERN SUFFOLK BOCES |
| 5990000000000 | SULLIVAN BOCES |
| 6190000000000 | TOMPKINS-SENECA-TIOGA BOCES |
| 6290000000000 | ULSTER BOCES |
| 6490000000000 | WASHING-SARA-WAR-HAMLTN-ESSEX BOCES |
| 6690000000000 | WESTCHESTER BOCES |

Career Path Codes and Descriptions

| Code | Description | Definition: Student passes one Regents exam (or an examination from the list of NYSED-approved Regents Examination Alternatives) in each of the following: English, math, science, and social studies AND: |
|-------------|---|--|
| ARTS | Arts | passes one NYSED-approved pathway assessment in the Arts |
| CDOS | Career Development and Occupational Studies | earns the requirements of the CDOS Commencement Credential |
| CIVIC | Civic Readiness | earns the New York State Seal of Civic Readiness |
| CTE | Career and Technical Education | passes the technical pathway assessment approved with the program that received Department approval through the Regents CTE Program Policy * |
| HUM | Humanities | passes one additional Regents examination in social studies |
| HUMALT | Humanities Alternative | passes one additional examination from the list of NYSED-approved alternative exams in English or social studies |

| Code | Description | Definition: Student passes one Regents exam (or an examination from the list of NYSED-approved Regents Examination Alternatives) in each of the following: English, math, science, and social studies AND: |
|-------------|--------------------------------------|---|
| IAAP | Individual Arts Assessment Pathway | completes a locally determined three-unit sequence in the arts and demonstrates, through a collection of creative works, growth over time that meets the High School II Accomplished Performance Indicators in the New York State Learning Standards for the Arts |
| LOTE | World Languages | passes one NYSED-approved pathway assessment in World Languages |
| STEMMATH | Mathematics | passes one additional Regents exam or NYSED-approved alternative exam in Math |
| STEMSCIENCE | Science, Technology, and Engineering | passes one additional Regents exam or NYSED-approved alternative in Science |
| NONE | No Pathway | Student ends enrollment and does not fulfill the pathway requirement |

NOTES:

Please refer to [NYSED Approved Regents Examination Alternatives](#).

For NYSED-approved pathway assessments, see Assessment Measure Standard Codes.

* Students may meet the fifth assessment required for graduation by passing the NYSED-approved program's assessment upon successful completion of a CTE program approved pursuant to §100.5(d)(6).

Career Pathways Program Codes - P-TECH, Smart Scholars, Smart Transfer (Partner Project Fact, Field 25)

| Career Pathway Program Code | Program Career Pathway Description |
|------------------------------------|---|
| 01 | Accounting |
| 02 | Animal Science |
| 03 | Anthropology |
| 04 | Architecture |
| 05 | Astronomy |
| 06 | Biochemistry |
| 07 | Biological Sciences |
| 08 | Business |
| 09 | Chemistry |
| 10 | Cognitive Science |
| 11 | Computing |
| 12 | Criminal Justice |
| 13 | Economics |
| 14 | Engineering |
| 15 | Finance |
| 16 | Health Science |
| 17 | Law/Legal |
| 18 | Management Information Systems |
| 19 | Marketing |

| Career Pathway Program Code | Program Career Pathway Description |
|------------------------------------|---|
| 20 | Mathematics |
| 21 | Nursing |
| 22 | Nutrition |
| 23 | Pharmacy |
| 24 | Physics |
| 25 | Physiology |
| 26 | Zoology |
| 27 | Other |
| 28 | Manufacturing |

Career and Technical Education Program Service Codes

Beginning with the 2020-21 school year, CTE Program Service Codes are available on the [vendor web page](#). LEAs should check the list of approved programs early in the school year. After a certain point in the school year, the Department may not make program approvals for the current reporting year.

These codes are taken from the National Center for Educational Statistics Classification of Instructional Programs (CIP) manual. Starting with the 2019-20 school year, the subset of these CIP codes previously used for general CTE courses/sequences will no longer be used. Only NYSED-approved programs, which are given more content-specific CIP codes will be reported to the SIRS. Report NYSED-approved programs by using the CIP code assigned upon approval (found on program approval letter or CTE approved program webpage).

County of Residence Codes

| Code | Description |
|-------------|--------------------|
| 01 | ALBANY |
| 02 | ALLEGANY |
| 32 | BRONX |
| 03 | BROOME |
| 04 | CATTARAUGUS |
| 05 | CAYUGA |
| 06 | CHAUTAUQUA |
| 07 | CHEMUNG |
| 08 | CHENANGO |
| 09 | CLINTON |
| 10 | COLUMBIA |
| 11 | CORTLAND |
| 12 | DELAWARE |
| 13 | DUTCHESS |
| 14 | ERIE |
| 15 | ESSEX |
| 16 | FRANKLIN |

| Code | Description |
|-------------|--------------------|
| 17 | FULTON |
| 18 | GENESEE |
| 19 | GREENE |
| 20 | HAMILTON |
| 21 | HERKIMER |
| 22 | JEFFERSON |
| 33 | KINGS |
| 23 | LEWIS |
| 24 | LIVINGSTON |
| 25 | MADISON |
| 26 | MONROE |
| 27 | MONTGOMERY |
| 28 | NASSAU |
| 31 | NEW YORK |
| 40 | NIAGARA |
| 41 | ONEIDA |
| 42 | ONONDAGA |
| 43 | ONTARIO |
| 44 | ORANGE |
| 45 | ORLEANS |
| 46 | OSWEGO |
| 47 | OTSEGO |
| 48 | PUTNAM |
| 34 | QUEENS |
| 49 | RENSSELAER |
| 35 | RICHMOND |
| 50 | ROCKLAND |
| 52 | SARATOGA |
| 53 | SCHENECTADY |
| 54 | SCHOHARIE |
| 55 | SCHUYLER |
| 56 | SENECA |
| 51 | ST. LAWRENCE |
| 57 | STEUBEN |
| 58 | SUFFOLK |
| 59 | SULLIVAN |
| 60 | TIOGA |
| 61 | TOMPKINS |
| 62 | ULSTER |

| Code | Description |
|-------------|--------------------|
| 63 | WARREN |
| 64 | WASHINGTON |
| 65 | WAYNE |
| 66 | WESTCHESTER |
| 67 | WYOMING |
| 68 | YATES |
| 75 | OUT OF STATE |

Credential Type Codes and Descriptions

(Student Lite, Field 24)

| Credential Type | Description | Code | Diploma |
|--|---|-------------|----------------|
| Regents Diploma with Honors | Regents with Honors | 762 | Yes: Regents |
| Regents Diploma with Honors and with Career & Technical Education Endorsement | Regents with Honors & CTE | 813 | Yes: Regents |
| Regents Diploma without Honors | Regents | 779 | Yes: Regents |
| Regents Diploma without Honors but with Career & Technical Education Endorsement | Regents with CTE | 796 | Yes: Regents |
| Local Diploma without Regents Endorsement | Local Diploma | 068 | Yes: Local |
| Local Diploma with Superintendent Determination | Local Diploma with Superintendent Determination | 069 | Yes: Local |
| Local Diploma without Regents Endorsement but with Career & Technical Education Endorsement through a Superintendent Determination | Local Diploma with Career Ed and Superintendent Determination | 070 | Yes: Local |
| Local Diploma without Regents Endorsement but with Career & Technical Education Endorsement | Local Diploma with Career Ed | 612 | Yes: Local |
| Regents Diploma with Advanced Designation | Regents Diploma with Adv Designation | 680 | Yes: Regents |
| Regents Diploma with Advanced Designation with Career & Technical Education Endorsement | Regents Diploma with Adv Des & Career Ed | 697 | Yes: Regents |
| Regents Diploma with Advanced Designation with Honors | Regents Diploma with Adv Des & Honors | 714 | Yes: Regents |
| Regents Diploma with Advanced Designation with Honors and with Career & Technical Education Endorsement | Regents Diploma with Adv Des & Honors & Career Ed | 731 | Yes: Regents |
| High School Equivalency (HSE) Diploma | HSE | 738 | No |
| Regents Diploma with Advanced Designation with Math Endorsement | Regents Diploma with Adv Designation Math | 204 | Yes: Regents |

| Credential Type | Description | Code | Diploma |
|---|--|-------------|----------------|
| Regents Diploma with Advanced Designation with Science Endorsement | Regents Diploma with Adv Designation Science | 221 | Yes: Regents |
| Regents Diploma with Advanced Designation with Math and Science Endorsement | Regents Diploma with Adv Designation Math and Science | 238 | Yes: Regents |
| Regents Diploma with Advanced Designation with Career & Technical Education Endorsement with Math Endorsement | Regents Diploma with Adv Des & Career Ed Math | 255 | Yes: Regents |
| Regents Diploma with Advanced Designation with Career & Technical Education Endorsement with Science Endorsement | Regents Diploma with Adv Des & Career Ed Science | 272 | Yes: Regents |
| Regents Diploma with Advanced Designation with Career & Technical Education Endorsement with Math and Science Endorsement | Regents Diploma with Adv Des & Career Ed Math and Science | 289 | Yes: Regents |
| Regents Diploma with Advanced Designation with Honors with Math Endorsement | Regents Diploma with Adv Des & Honors Math | 306 | Yes: Regents |
| Regents Diploma with Advanced Designation with Honors with Science Endorsement | Regents Diploma with Adv Des & Honors Science | 323 | Yes: Regents |
| Regents Diploma with Advanced Designation with Honors with Math and Science Endorsement | Regents Diploma with Adv Des & Honors Math and Science | 340 | Yes: Regents |
| Regents Diploma with Advanced Designation with Honors with Career & Technical Education Endorsement with Math Endorsement | Regents Diploma with Adv Des & Honors & Career Ed Math | 357 | Yes: Regents |
| Regents Diploma with Advanced Designation with Honors with Career & Technical Education Endorsement with Science Endorsement | Regents Diploma with Adv Des & Honors & Career Ed Science | 374 | Yes: Regents |
| Regents Diploma with Advanced Designation with Honors with Career & Technical Education Endorsement with Math and Science Endorsement | Regents Diploma with Adv Des & Honors & Career Ed Math and Science | 391 | Yes: Regents |
| Career Development & Occupational Studies Commencement Credential | Career Development & Occupational Studies Commencement Credential | 119 | No |
| Skills and Achievement Commencement Credential | Skills and Achievement Commencement Credential | 136 | No |

For information about credential types, see the [Commissioner's Regulations](#).

Credit GPA Codes

(Student Credit GPA, Field 4)

| Code |
|--------------------|
| TOTAL |
| MATH |
| ELA |
| SCIENCE |
| SOCIAL STUDIES |
| LOTE* |
| PHYSICAL EDUCATION |
| HEALTH |
| ARTS |
| OTHER |

*Language Other Than English/World Languages

Crisis/Disaster Student Displacement Codes

(Student Lite, Field 58)

A youth of compulsory school age presented at the school for registration who may or may not have all required documentation due to a disaster must be reported with the appropriate crisis/disaster code (category) and, when known, the name of the crisis or disaster that led to the student being displaced. This would be reported only in the school year in which the impacted student is first presented at the school for registration. If the student also meets the criteria as an immigrant student, Program Service Code 8282 must also be reported in Programs Fact. Report this information to the SIRS as early as possible each school year, including for students who registered over the summer.

| Code | Description | Definition |
|---------|--------------------------|--|
| Natural | Natural disaster-induced | A natural disaster includes but is not limited to hurricanes, tropical storms, landslides, tornadoes, tsunamis, wildfire, and sinkholes. |
| Civil | Civil conflict-induced | A civil disaster includes but is not limited to human-caused disasters such as war, fire accidents, and industrial accidents. |
| Health | Health crisis-induced | A health disaster includes but is not limited to pandemics and epidemics. |
| Other | Other crisis-induced | The crisis or disaster leading to the student being displaced is unclear. |

Day Type Codes

| Day Type | Code | Level 2 Code Description | Notes |
|-----------------------|----------------------|---|---|
| Instructional Day | Instructional day | Instructional | |
| | Make-up day | Make-up day | |
| | Late Arrv/Early Dism | Late Arrival/Early Dismissal | |
| | Rgnts Attendance | Regents-attendance taken | All students are expected to be in attendance whether participating in the exam or not |
| | Pub health/inst | Public Health Event with continuity of learning provided | All students are expected to be engaged in the continuity of learning provided |
| | Remote | Remote day | School districts may deliver instruction remotely on days in which it would otherwise have been closed due to an emergency. For such days, the student attendance record would be "Present-out" and the modality would be "Remote." |
| Non-Instructional Day | Teacher only day | Teacher only day | |
| | Holiday | Holiday | |
| | Weather day | Weather day | |
| | Emergency day | Emergency day | |
| | Strike | Strike | |
| | Rgnts No Attendance | Regents-attendance not taken | Only students who are taking the exam are expected to be in attendance |
| | Super Conf Full Day | Superintendent Conference full-day | |
| | Other | Other | |
| | Pub health/no inst | Public Health Event with no continuity of learning provided | No instruction was provided |

INSTRUCTIONAL DAY: Report as instructional days only those days when school is in session, all students are expected to be in attendance, and attendance is taken. For example, report NYS 3-8 assessment days as instructional days if attendance is taken. A partial day on which students receive instruction should be reported as late arrival/early dismissal. The

following day type codes will be counted as instructional days for the purposes of the L2RPT Attendance/Chronic Absence/Day Calendar reports:

- Instructional
- Make-up
- Late Arrival/Early Dismissal
- Regents-All students are expected to be in attendance whether participating in the exam or not
- Public health event with continuity of learning provided
- Remote

NON-INSTRUCTIONAL DAY: Report as non-instructional days those days when students are not expected to be in attendance. For example, a full-day Superintendent conference day should be reported as a non-instructional day. Regents days when only students who are taking the exam are expected to be in attendance should be reported as non-instructional. The following day type codes will be counted as non-instructional days for the purposes of the L2RPT Attendance/Chronic Absence/Day Calendar reports:

- Teacher only
- Holiday
- Weather day
- Emergency
- Strike
- Regents-Only students who are taking the exam are expected to be in attendance
- Superintendent Conference Full Day
- Other
- Public health event with no continuity of learning provided

A day calendar must be submitted for each BOCES program type/location where attendance is being reported.

Year-round schools should report attendance and day calendar from September to June.

Please note that the count of instructional days for calculating chronic absenteeism may not coincide with the 180 Day Session Requirement for calculating state aid. The Office of State Aid will continue to collect session days, school calendar, and attendance data in SAMS for aid purposes. Additional information regarding [attendance and enrollment requirements for state aid](#) is available online.

Public Health Event (PHE) Day Type Codes: Two Day Type codes (Pub health/inst and Pub health/no inst) were introduced in the 2019-20 reporting year to identify days when LEAs were closed due to local Department of Health directives or the Executive Order for school closure due to the Public Health Emergency resulting from the Coronavirus (COVID-19). In subsequent reporting years, Pub health/inst and Pub health/no inst are to be used only if there is a local Department of Health directive or Executive Order for school closure. For all other situations, use other existing Day Type codes.

For all public reporting purposes, Pub health/inst WILL be included in calculations (e.g., chronic absenteeism, suspensions, etc.) and negative attendance must be reported. Pub health/no inst will NOT be included in calculations, and negative attendance should NOT be reported.

District of Residence Codes

(Student Lite Template, Field 41)

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY570101 | Addison |
| NY410401 | Adirondack |
| NY080101 | Afton |
| NY142101 | Akron |
| NY010100 | Albany |
| NY450101 | Albion |
| NY140101 | Alden |
| NY180202 | Alexander |
| NY220202 | Alexandria CSD |
| NY020101 | Alfred Almond |
| NY040302 | Allegany-Limestone |
| NY460102 | Altmar Parish |
| NY580303 | Amagansett |
| NY140201 | Amherst |
| NY580106 | Amityville |
| NY270100 | Amsterdam |
| NY120102 | Andes |
| NY020601 | Andover |
| NY660405 | Ardsley |
| NY640101 | Argyle |
| NY571901 | Arkport |
| NY131601 | Arlington |
| NY670201 | Attica |
| NY050100 | Auburn |
| NY090201 | Ausable Valley |
| NY491302 | Averill Park |
| NY570201 | Avoca |
| NY240101 | Avon |
| NY580101 | Babylon |
| NY080201 | Bainbridge Guilford |
| NY280210 | Baldwin |
| NY420901 | Baldwinsville |
| NY521301 | Ballston Spa |
| NY401301 | Barker |
| NY180300 | Batavia |
| NY570302 | Bath |
| NY580501 | Bay Shore |
| NY580505 | Bayport Blue Point |
| NY130200 | Beacon |
| NY231301 | Beaver River |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY660102 | Bedford |
| NY090301 | Beekmantown |
| NY020801 | Belfast |
| NY220909 | Belleville Henders |
| NY280207 | Bellmore |
| NY061001 | Bemus Point |
| NY490101 | Berlin |
| NY010201 | Berne Knox |
| NY010306 | Bethlehem |
| NY280521 | Bethpage |
| NY030200 | Binghamton |
| NY661905 | Blind Brook-Rye |
| NY022902 | Bolivar-Richburg |
| NY630101 | Bolton |
| NY151801 | Boquet Valley |
| NY570401 | Bradford |
| NY510101 | Brasher Falls |
| NY580512 | Brentwood |
| NY480601 | Brewster |
| NY661402 | Briarcliff Manor |
| NY580909 | Bridgehampton |
| NY260101 | Brighton |
| NY171102 | Broadalbin-Perth |
| NY261801 | Brockport |
| NY062301 | Brocton |
| NY660303 | Bronxville |
| NY250109 | Brookfield |
| NY580203 | Brookhaven-Comsewogue UFSD |
| NY490202 | Brunswick Central |
| NY161601 | Brushton Moira |
| NY140600 | Buffalo |
| NY520101 | Burnt Hills |
| NY661201 | Byram Hills |
| NY180701 | Byron Bergen |
| NY190301 | Cairo-Durham |
| NY240201 | Caledonia Mumford |
| NY641610 | Cambridge |
| NY410601 | Camden |
| NY570603 | Campbell-Savona |
| NY270301 | Canajoharie |
| NY430300 | Canandaigua |
| NY021102 | Canaseraga |
| NY250901 | Canastota |
| NY600301 | Candor |
| NY571502 | Canisteo-Greenwood CSD |
| NY510201 | Canton |
| NY280411 | Carle Place |
| NY480102 | Carmel |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY222201 | Carthage |
| NY060401 | Cassadaga Valley |
| NY050401 | Cato Meridian |
| NY190401 | Catskill |
| NY042302 | Cattaraugus |
| NY250201 | Cazenovia |
| NY580233 | Center Moriches |
| NY580513 | Central Islip |
| NY460801 | Central Square |
| NY212101 | Central Valley |
| NY661004 | Chappaqua |
| NY120401 | Charlotte Valley |
| NY160801 | Chateaugay |
| NY101001 | Chatham |
| NY060503 | Chautauqua Lake |
| NY090601 | Chazy |
| NY140701 | Cheektowaga |
| NY030101 | Chenango Forks |
| NY030701 | Chenango Valley |
| NY472202 | Cherry Vly-Sprgld |
| NY440201 | Chester |
| NY251601 | Chittenango |
| NY261501 | Churchville Chili |
| NY110101 | Cincinnatus |
| NY140801 | Clarence |
| NY500101 | Clarkstown |
| NY140703 | Cleveland Hill |
| NY510401 | Clifton Fine |
| NY411101 | Clinton |
| NY650301 | Clyde-Savannah |
| NY060701 | Clymer |
| NY541102 | Coblskl-Rchmdvl |
| NY010500 | Cohoes |
| NY580402 | Cold Spring Harbor |
| NY510501 | Colton Pierrepont |
| NY580410 | Commack |
| NY580507 | Connetquot |
| NY471701 | Cooperstown |
| NY230201 | Copenhagen |
| NY580105 | Copiague |
| NY520401 | Corinth |
| NY571000 | Corning |
| NY440301 | Cornwall |
| NY110200 | Cortland |
| NY190501 | Coxsackie Athens |
| NY660202 | Croton Harmon |
| NY150203 | Crown Point |
| NY022302 | Cuba-Rushford |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY241101 | Dalton-Nunda |
| NY241001 | Dansville |
| NY580107 | Deer Park |
| NY120501 | Delhi |
| NY140707 | Depew |
| NY031301 | Deposit |
| NY250301 | DeRuyter |
| NY660403 | Dobbs Ferry |
| NY211003 | Dolgeville |
| NY130502 | Dover |
| NY120301 | Downsville |
| NY610301 | Dryden |
| NY530101 | Duanesburg |
| NY680801 | Dundee |
| NY060800 | Dunkirk |
| NY420401 | E Syracuse-Minoa |
| NY140301 | East Aurora |
| NY430501 | East Bloomfield |
| NY490301 | East Greenbush |
| NY580301 | East Hampton |
| NY260801 | East Irondequoit |
| NY580503 | East Islip |
| NY280203 | East Meadow |
| NY580234 | East Moriches |
| NY580917 | East Quogue |
| NY500402 | East Ramapo |
| NY261313 | East Rochester |
| NY280219 | East Rockaway |
| NY280402 | East Williston |
| NY660301 | Eastchester |
| NY141201 | Eden |
| NY660406 | Edgemont |
| NY520601 | Edinburg Common SD |
| NY470501 | Edmeston |
| NY513102 | Edwards-Knox |
| NY180901 | Elba |
| NY590801 | Eldred |
| NY622002 | Ellenville |
| NY040901 | Ellicottville |
| NY070600 | Elmira |
| NY070902 | Elmira Heights |
| NY280216 | Elmont |
| NY660409 | Elmsford |
| NY580401 | Elwood |
| NY580912 | Estprt-S Manor CSD |
| NY141401 | Evans-Brant |
| NY420601 | Fabius-Pompey |
| NY261301 | Fairport |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY061101 | Falconer |
| NY590501 | Fallsburg |
| NY280522 | Farmingdale |
| NY421001 | Fayetteville-Manlius |
| NY022001 | Fillmore |
| NY580514 | Fire Island |
| NY581004 | Fishers Island |
| NY280222 | Floral Park |
| NY442115 | Florida |
| NY270601 | Fonda Fultonville |
| NY061503 | Forestville |
| NY640502 | Fort Ann |
| NY640601 | Fort Edward |
| NY270701 | Fort Plain |
| NY210402 | Frankfort-Schuyler |
| NY120701 | Franklin |
| NY280217 | Franklin Square |
| NY041101 | Franklinville |
| NY062201 | Fredonia |
| NY280209 | Freeport |
| NY060301 | Frewsburg |
| NY021601 | Friendship |
| NY141604 | Frontier |
| NY460500 | Fulton |
| NY520701 | Galway |
| NY650902 | Gananda |
| NY280218 | Garden City |
| NY480404 | Garrison |
| NY260401 | Gates Chili |
| NY220401 | General Brown |
| NY020702 | Genesee Valley CSD |
| NY240401 | Geneseo |
| NY430700 | Geneva |
| NY100902 | Germantown |
| NY540801 | Gilboa Conesville |
| NY470202 | Glbtsvle-Mt Upton |
| NY280100 | Glen Cove |
| NY630300 | Glens Falls |
| NY630918 | Glens Falls Com |
| NY170500 | Gloversville |
| NY430901 | Gorham-Middlesex |
| NY440601 | Goshen |
| NY511101 | Gouverneur |
| NY042801 | Gowanda |
| NY141501 | Grand Island |
| NY640701 | Granville |
| NY280407 | Great Neck |
| NY260501 | Greece |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY010701 | Green Island |
| NY660407 | Greenburgh |
| NY080601 | Greene |
| NY581010 | Greenport |
| NY190701 | Greenville |
| NY640801 | Greenwich |
| NY442111 | Greenwood Lake |
| NY081401 | Grgetwn-So Otselic |
| NY610501 | Groton |
| NY010802 | Guilderland |
| NY630801 | Hadley Luzerne |
| NY480401 | Haldane |
| NY580405 | Half Hollow Hills |
| NY141601 | Hamburg |
| NY250701 | Hamilton |
| NY511201 | Hammond |
| NY572901 | Hammondsport |
| NY580905 | Hampton Bays |
| NY120906 | Hancock |
| NY460701 | Hannibal |
| NY580406 | Harborfields |
| NY030501 | Harpursville |
| NY660501 | Harrison |
| NY230301 | Harrisville |
| NY641001 | Hartford |
| NY660404 | Hastings On Hudson |
| NY580506 | Hauppauge |
| NY500201 | Haverstraw-Stony Point |
| NY280201 | Hempstead |
| NY660203 | Hendrick Hudson |
| NY210601 | Herkimer |
| NY511301 | Hermon-DeKalb |
| NY280409 | Herricks |
| NY512404 | Heuvelton |
| NY280214 | Hewlett Woodmere |
| NY280517 | Hicksville |
| NY620803 | Highland |
| NY440901 | Highland Falls |
| NY261101 | Hilton |
| NY041401 | Hinsdale |
| NY141701 | Holland |
| NY412201 | Holland Patent |
| NY450704 | Holley |
| NY110701 | Homer |
| NY431401 | Honeoye |
| NY260901 | Honeoye Falls-Lima |
| NY491401 | Hoosic Valley |
| NY490501 | Hoosick Falls |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY571800 | Hornell |
| NY070901 | Horseheads |
| NY101300 | Hudson |
| NY641301 | Hudson Falls |
| NY190901 | Hunter Tannersvl |
| NY580403 | Huntington |
| NY130801 | Hyde Park |
| NY200401 | Indian Lake |
| NY220301 | Indian River |
| NY200501 | Inlet |
| NY141301 | Iroquois |
| NY660402 | Irvington |
| NY280231 | Island Park |
| NY280226 | Island Trees |
| NY580502 | Islip |
| NY610600 | Ithaca |
| NY061700 | Jamestown |
| NY420411 | Jamesville-Dewitt |
| NY572702 | Jasper-Trpsbrg |
| NY591502 | Jeff Youngsville |
| NY540901 | Jefferson |
| NY280515 | Jericho |
| NY630601 | Johnsburg |
| NY031502 | Johnson City |
| NY170600 | Johnstown |
| NY420501 | Jordan Elbridge |
| NY660101 | Katonah Lewisboro |
| NY150601 | Keene |
| NY450607 | Kendall |
| NY142601 | Kenmore |
| NY101401 | Kinderhook |
| NY580805 | Kings Park |
| NY620600 | Kingston |
| NY441202 | Kiryas Joel |
| NY221401 | La Fargeville |
| NY141800 | Lackawanna |
| NY420807 | LaFayette |
| NY630701 | Lake George |
| NY151102 | Lake Placid |
| NY200601 | Lake Pleasant |
| NY662401 | Lakeland |
| NY141901 | Lancaster |
| NY610801 | Lansing |
| NY490601 | Lansingburgh |
| NY470801 | Laurens |
| NY280215 | Lawrence |
| NY181001 | Le Roy |
| NY670401 | Letchworth |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY280205 | Levittown |
| NY400301 | Lewiston Porter |
| NY590901 | Liberty |
| NY580104 | Lindenhurst |
| NY511602 | Lisbon |
| NY210800 | Little Falls |
| NY421501 | Liverpool |
| NY591302 | Livingston Manor |
| NY240801 | Livonia |
| NY400400 | Lockport |
| NY280503 | Locust Valley |
| NY280300 | Long Beach |
| NY200701 | Long Lake |
| NY580212 | Longwood |
| NY230901 | Lowville |
| NY221301 | Lyme |
| NY280220 | Lynbrook |
| NY421504 | Lyncourt |
| NY451001 | Lyndonville |
| NY650501 | Lyons |
| NY251101 | Madison |
| NY511901 | Madrid Waddington |
| NY480101 | Mahopac |
| NY031101 | Maine Endwell |
| NY161501 | Malone |
| NY280212 | Malverne |
| NY660701 | Mamaroneck |
| NY431101 | Manchester-Shortsville |
| NY280406 | Manhasset |
| NY110901 | Marathon |
| NY421101 | Marcellus |
| NY121401 | Margaretville |
| NY650701 | Marion |
| NY621001 | Marlboro |
| NY140702 | Maryvale |
| NY280523 | Massapequa |
| NY512001 | Massena |
| NY581012 | Mattituck |
| NY170801 | Mayfield |
| NY110304 | McGraw |
| NY521200 | Mechanicville |
| NY450801 | Medina |
| NY010615 | Menands |
| NY280225 | Merrick |
| NY460901 | Mexico |
| NY580211 | Middle Country |
| NY541001 | Middleburgh |
| NY441000 | Middletown |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY471101 | Milford |
| NY132201 | Millbrook |
| NY580208 | Miller Place |
| NY280410 | Mineola |
| NY150801 | Minerva |
| NY441101 | Minisink Valley |
| NY530515 | Mohonasen |
| NY441201 | Monroe Woodbury |
| NY580306 | Montauk |
| NY591401 | Monticello |
| NY051301 | Moravia |
| NY150901 | Moriah |
| NY471201 | Morris |
| NY512101 | Morristown |
| NY250401 | Morrisville Eaton |
| NY212001 | Mount Markham |
| NY240901 | Mount Morris |
| NY580207 | Mount Sinai |
| NY660900 | Mount Vernon |
| NY660801 | Mt Pleasant Cent |
| NY500108 | Nanuet |
| NY431201 | Naples |
| NY411501 | New Hartford |
| NY280405 | New Hyde Park |
| NY101601 | New Lebanon |
| NY621101 | New Paltz |
| NY661100 | New Rochelle |
| NY581015 | New Suffolk |
| NY411504 | New York Mills |
| NY650101 | Newark |
| NY600402 | Newark Valley |
| NY441600 | Newburgh |
| NY151001 | Newcomb |
| NY400601 | Newfane |
| NY610901 | Newfield |
| NY400800 | Niagara Falls |
| NY400701 | Niagara Wheatfield |
| NY530301 | Niskayuna |
| NY490801 | No Greenbush Com |
| NY580103 | North Babylon |
| NY280204 | North Bellmore |
| NY142201 | North Collins |
| NY010623 | North Colonie CSD |
| NY280229 | North Merrick |
| NY651501 | North Rose Wolcott |
| NY661301 | North Salem |
| NY280501 | North Shore |
| NY420303 | North Syracuse |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY400900 | North Tonawanda |
| NY630202 | North Warren |
| NY131101 | Northeast |
| NY090501 | Northeastern Clinton |
| NY580404 | Northport |
| NY090901 | Northern Adirondack |
| NY170901 | Northville |
| NY081200 | Norwich |
| NY512201 | Norwood Norfolk |
| NY500304 | Nyack |
| NY310100 | NYC Geog Dist # 1 - Manhattan |
| NY310200 | NYC Geog Dist # 2 - Manhattan |
| NY310300 | NYC Geog Dist # 3 - Manhattan |
| NY310400 | NYC Geog Dist # 4 - Manhattan |
| NY310500 | NYC Geog Dist # 5 - Manhattan |
| NY310600 | NYC Geog Dist # 6 - Manhattan |
| NY320700 | NYC Geog Dist # 7 - Bronx |
| NY320800 | NYC Geog Dist # 8 - Bronx |
| NY320900 | NYC Geog Dist # 9 - Bronx |
| NY321000 | NYC Geog Dist #10 - Bronx |
| NY321100 | NYC Geog Dist #11 - Bronx |
| NY321200 | NYC Geog Dist #12 - Bronx |
| NY331300 | NYC Geog Dist #13 - Brooklyn |
| NY331400 | NYC Geog Dist #14 - Brooklyn |
| NY331500 | NYC Geog Dist #15 - Brooklyn |
| NY331600 | NYC Geog Dist #16 - Brooklyn |
| NY331700 | NYC Geog Dist #17 - Brooklyn |
| NY331800 | NYC Geog Dist #18 - Brooklyn |
| NY331900 | NYC Geog Dist #19 - Brooklyn |
| NY332000 | NYC Geog Dist #20 - Brooklyn |
| NY332100 | NYC Geog Dist #21 - Brooklyn |
| NY332200 | NYC Geog Dist #22 - Brooklyn |
| NY332300 | NYC Geog Dist #23 - Brooklyn |
| NY342400 | NYC Geog Dist #24 - Queens |
| NY342500 | NYC Geog Dist #25 - Queens |
| NY342600 | NYC Geog Dist #26 - Queens |
| NY342700 | NYC Geog Dist #27 - Queen |
| NY342800 | NYC Geog Dist #28 - Queen |
| NY342900 | NYC Geog Dist #29 - Queen |
| NY343000 | NYC Geog Dist #30 - Queens |
| NY353100 | NYC Geog Dist #31 - Si |
| NY333200 | NYC Geog Dist #32 - Brooklyn |
| NY181101 | Oakfield Alabama |
| NY280211 | Oceanside |
| NY550101 | Odessa Montour |
| NY512300 | Ogdensburg |
| NY042400 | Olean |
| NY251400 | Oneida |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY471400 | Oneonta |
| NY421201 | Onondaga |
| NY621201 | Onteora |
| NY271201 | Oppenheim-Ephratah-St Johnsville |
| NY142301 | Orchard Park |
| NY412901 | Oriskany |
| NY661401 | Ossining |
| NY461300 | Oswego |
| NY471601 | Otego-Unadilla |
| 80034366 | Out of State |
| NY600601 | Owego-Apalachin |
| NY081501 | Oxford |
| NY280506 | Oyster Bay |
| NY581002 | Oysterponds |
| NY650901 | Palmyra-Macedon |
| NY061601 | Panama |
| NY512501 | Parishville Hopkinton |
| NY580224 | Patchogue-Medford |
| NY181201 | Pavilion |
| NY131201 | Pawling |
| NY500308 | Pearl River |
| NY661500 | Peekskill |
| NY661601 | Pelham |
| NY181302 | Pembroke |
| NY261201 | Penfield |
| NY680601 | Penn Yan |
| NY671201 | Perry |
| NY091101 | Peru |
| NY431301 | Phelps-Clifton Springs |
| NY462001 | Phoenix |
| NY440401 | Pine Bush |
| NY131301 | Pine Plains |
| NY060601 | Pine Valley |
| NY200101 | Piseco |
| NY261401 | Pittsford |
| NY280518 | Plainedge |
| NY280504 | Plainview |
| NY091200 | Plattsburgh |
| NY660809 | Pleasantville |
| NY660802 | Pocantico Hills |
| NY211103 | Poland |
| NY051101 | Port Byron |
| NY661904 | Port Chester-Rye |
| NY580206 | Port Jefferson |
| NY441800 | Port Jervis |
| NY280404 | Port Washington |
| NY042901 | Portville |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY512902 | Potsdam |
| NY131500 | Poughkeepsie |
| NY572301 | Prattsburgh |
| NY461801 | Pulaski |
| NY641401 | Putnam |
| NY480503 | Putnam Valley |
| NY630902 | Queensbury |
| NY580903 | Quogue |
| NY500401 | Ramapo |
| NY043001 | Randolph |
| NY043011 | Randolph Academy UFSD |
| NY200702 | Raquette Lake |
| NY010402 | Ravena Coeymans |
| NY651503 | Red Creek |
| NY131701 | Red Hook |
| NY411701 | Remsen |
| NY580901 | Remsenburg |
| NY491200 | Rensselaer |
| NY131801 | Rhinebeck |
| NY472001 | Richfield Springs |
| NY062401 | Ripley |
| NY580602 | Riverhead |
| NY261600 | Rochester |
| NY280221 | Rockville Centre |
| NY580209 | Rocky Point |
| NY411800 | Rome |
| NY560603 | Romulus |
| NY620901 | Rondout Valley |
| NY280208 | Roosevelt |
| NY591301 | Roscoe |
| NY280403 | Roslyn |
| NY121502 | Roxbury |
| NY401201 | Royalton Hartland |
| NY261701 | Rush Henrietta |
| NY661800 | Rye |
| NY661901 | Rye Neck |
| NY580205 | Sachem |
| NY221001 | Sackets Harbor |
| NY580305 | Sag Harbor |
| NY580910 | Sagaponack |
| NY043200 | Salamanca |
| NY641501 | Salem |
| NY161201 | Salmon River |
| NY461901 | Sandy Creek |
| NY091402 | Saranac |
| NY161401 | Saranac Lake |
| NY521800 | Saratoga Springs |
| NY621601 | Saugerties |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY411603 | Sauquoit Valley |
| NY580504 | Sayville |
| NY662001 | Scarsdale |
| NY530501 | Schalmont |
| NY530600 | Schenectady |
| NY470901 | Schenecus |
| NY491501 | Schodack |
| NY541201 | Schoharie |
| NY151401 | Schroon Lake |
| NY521701 | Schuylerville |
| NY022401 | Scio |
| NY530202 | Scotia Glenville |
| NY280206 | Seaford |
| NY560701 | Seneca Falls |
| NY541401 | Sharon Springs |
| NY580701 | Shelter Island |
| NY520302 | Shenendehowa |
| NY082001 | Sherburne Earlville |
| NY062601 | Sherman |
| NY412000 | Sherrill |
| NY580601 | Shoreham-Wading River |
| NY121601 | Sidney |
| NY061501 | Silver Creek |
| NY421601 | Skaneateles |
| NY140709 | Sloan |
| NY580801 | Smithtown |
| NY651201 | Sodus |
| NY420702 | Solvay |
| NY662101 | Somers |
| NY010601 | South Colonie |
| NY580235 | South Country |
| NY521401 | South Glens Falls |
| NY580413 | South Huntington |
| NY220101 | South Jefferson |
| NY121702 | South Kortright |
| NY231101 | South Lewis |
| NY030201 | South Mountain-Hickory |
| NY500301 | South Orangetown |
| NY560501 | South Seneca |
| NY580906 | Southampton |
| NY050701 | Southern Cayuga |
| NY581005 | Southold |
| NY060201 | Southwestern |
| NY131602 | Spackenkill |
| NY600801 | Spencer Van Etten |
| NY261001 | Spencerport |
| NY580304 | Springs |
| NY141101 | Springville-Griff |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY161801 | St Regis Falls |
| NY121701 | Stamford |
| NY401001 | Starpoint |
| NY522001 | Stillwater |
| NY251501 | Stockbridge Valley |
| NY030601 | Susquehanna Valley |
| NY140207 | Sweet Home |
| NY280502 | Syosset |
| NY421800 | Syracuse |
| NY100501 | Taconic Hills |
| NY660401 | Tarrytown |
| NY220701 | Thousand Islands |
| NY580201 | Three Village |
| NY151501 | Ticonderoga |
| NY600903 | Tioga |
| NY142500 | Tonawanda |
| NY211901 | Town of Webb |
| NY591201 | Tri Valley |
| NY491700 | Troy |
| NY611001 | Trumansburg |
| NY660302 | Tuckahoe |
| NY580913 | Tuckahoe Common |
| NY421902 | Tully |
| NY160101 | Tupper Lake |
| NY441903 | Tuxedo |
| NY081003 | Unadilla Valley |
| NY051901 | Union Springs |
| NY280202 | Uniondale |
| NY031501 | Union-Endicott |
| NY412300 | Utica |
| NY660805 | Valhalla |
| NY280213 | Valley Str Hemp 13 |
| NY280224 | Valley Str Hemp 24 |
| NY280230 | Valley Str Hemp 30 |
| NY441301 | Valley-Montgomery |
| NY211701 | Van Hornesville |
| NY031601 | Vestal |
| NY431701 | Victor |
| NY011003 | Voorheesville |
| NY580302 | Wainscott |
| NY621801 | Wallkill |
| NY121901 | Walton |
| NY280223 | Wantagh |
| NY132101 | Wappingers |
| NY631201 | Warrensburg |
| NY671501 | Warsaw |
| NY442101 | Warwick Valley |
| NY440102 | Washingtonville |

| Code | District of Residence Name |
|-------------|-----------------------------------|
| NY522101 | Waterford |
| NY561006 | Waterloo |
| NY222000 | Watertown |
| NY411902 | Waterville |
| NY011200 | Watervliet |
| NY550301 | Watkins Glen |
| NY600101 | Waverly |
| NY573002 | Wayland-Cohocton |
| NY650801 | Wayne |
| NY261901 | Webster |
| NY050301 | Weedsport |
| NY200901 | Wells |
| NY022601 | Wellsville |
| NY580102 | West Babylon |
| NY210302 | West Canada Valley |
| NY420101 | West Genesee |
| NY280227 | West Hempstead |
| NY260803 | West Irondequoit |
| NY580509 | West Islip |
| NY142801 | West Seneca |
| NY040204 | West Valley |
| NY280401 | Westbury |
| NY062901 | Westfield |
| NY580902 | Westhampton Beach |
| NY420701 | Westhill |
| NY412801 | Westmoreland |
| NY262001 | Wheatland Chili |
| NY170301 | Wheelerville |
| NY662200 | White Plains |
| NY641701 | Whitehall |
| NY412902 | Whitesboro |
| NY022101 | Whitesville |
| NY031401 | Whitney Point |
| NY580232 | William Floyd |
| NY651402 | Williamson |
| NY140203 | Williamsville |
| NY151701 | Willsboro |
| NY401501 | Wilson |
| NY191401 | Windham Ashland |
| NY031701 | Windsor |
| NY472506 | Worcester |
| NY580109 | Wyandanch |
| NY490804 | Wynantskill |
| NY671002 | Wyoming |
| NY662300 | Yonkers |
| NY241701 | York |
| NY043501 | Yorkshire-Pioneer |
| NY662402 | Yorktown |

Dual Credit Codes

| Code | Description |
|---------|----------------|
| BOCES | BOCES |
| COLLEGE | College |
| OTHDST | Other District |
| OTH | Other |
| INDST | In District |

Education Level of Parent - P-TECH, Smart Scholars, Smart Transfer

(Student Lite, Field 57)

| Look Up Name | Parent_Ed_Lvl_Code | Parent_Ed_Lvl_Desc |
|------------------------|--------------------|---|
| Parent Education Level | 01 | Less than high school |
| Parent Education Level | 02 | High school diploma or equivalent |
| Parent Education Level | 03 | Some college but no formal award |
| Parent Education Level | 04 | Certificate, less than associate's degree |
| Parent Education Level | 05 | Associate's degree |
| Parent Education Level | 06 | Baccalaureate degree |
| Parent Education Level | 07 | Master's degree |
| Parent Education Level | 08 | Doctoral/Professional degree |
| Parent Education Level | 09 | Foreign higher education degree |
| Parent Education Level | 10 | Unknown |

ELL Eligible Student Service Levels

(Programs Fact Template, Program Intensity, Field 9)

LEAs must identify the level of service at which an ELL eligible student (Code 0231) is receiving service. The Units of Study tables are guidelines for mandated services for ELLs in both English as a New Language and Bilingual Education programs as per [Commissioner's Regulations Part 154-2](#).

| Code | Description |
|---------|---|
| FULL | ELL eligible students receiving the required units of study |
| PARTIAL | ELL eligible students receiving less than the required units of study |
| NONE | ELL eligible students not currently receiving service |

ELL Status Exit Program Service Codes

(Programs Fact Template)

ELL Eligibility Exit Using NYSESLAT score only — Code 3011

Description: Identifies a student whose ELL eligibility ended because the student scored at the Commanding level on the NYSESLAT.

Purpose: Identifies students who were identified as ELL but tested out of ELL status using the NYSESLAT. These students will be considered ELL in the current school year, former ELL in the following four school years, and ever ELL in future years for reporting and research purposes.

Date: June 30 of the reporting year.

ELL Eligibility Exit Using NYSESLAT score and a NYSTP or Regents score — Code 3022

Description: Identifies a student (general education or student with a disability) whose ELL eligibility ended because, in the same reporting year (or, in the case of students who score 65 or higher on a Regents examination in English in August, January or June of the current reporting year or August of the new reporting year), the student

- 1) scored at the Expanding level on the NYSESLAT,
AND
- 2) either scored Proficient (Level 3 or 4) on the NYSTP grades 3-8 ELA assessment
OR scored 65 or higher on a Regents examination in English OR passed a NYSED Approved Regents Examination Alternative in English.

For more information, see Commissioner's Regulations Part 154-2.3(m)(1)(ii).

Purpose: Identifies students who were identified as ELL but tested out of ELL status using the NYSESLAT and NYSTP or a Regents or NYSED Approved Regents Examination Alternative. These students will be considered ELL in the current school year, former ELL in the following four school years, and ever ELL in future years for reporting and research purposes. Students taking the August Regents who scored expanding on the NYSESLAT in the spring of the prior school year must be exited from ELL status in the school year in which they took the ELA Regents and scored proficient. Students who are granted an Appeal to Graduate with a Lower Score in Regents ELA do not meet the proficiency requirement and cannot be exited from ELL status by this method.

Date: Any time during the school year.

ELL Eligibility Exit based on review of identification determination — Code 3045

Description: Identifies a student whose ELL eligibility ended because the student was determined by the district to have been misidentified as ELL following the Review of Identification Determination pursuant to Commissioner's Regulations Part 154-2.3(b). Students exited with Program Service Code 3045 will not be considered former ELLs and will not qualify for transition services.

Purpose: Identifies students who were incorrectly identified as ELL and who were removed from ELL status based on re-evaluation of ELL appropriateness. These students will NOT be considered ELL in the current school year and will NOT be considered ever ELL or former ELL in future years for reporting and research purposes.

Date: Within 45 school days, schools must initiate the process of determining if the student should be removed from ELL status.

Note: If a student's 0231 record is closed, the following Program Service Codes must also be closed: 1232 – *Students with Inconsistent/Interrupted Formal Education (SIFE)* and 5709 – *English as a New Language*. (Program Service Code 5709 indicates an ELL student is in an ENL program. Non- ELLs may take an ENL class but may not be reported as being in an ENL program.) If a student's 0231 record is closed, the following Program Service Codes should be closed if the student is no longer in the program but left open if the student continues to be in the program: 5687 – *One Way or Two Way Dual Language Program*, and 5676 – *Transitional Bilingual Education (TBE)Program*.

If a Former ELL is re-reported as an ELL (0231 program service code), the student will be counted as an ELL in that school year and in each subsequent school year that the student is reported with 0231. If the student is again exited from ELL status, the student will become a Former ELL in the following four school years.

Enrollment (Beginning and Ending) Codes and Descriptions

Before a student's records are submitted to the SIRS, the student must have an "enrollment record" for the reporting institution. An enrollment record identifies the reason and date each reported student enrolled in the school and/or district and, if applicable, the reason and date the student changed grades within the school or ended enrollment within the school and/or district. Each student must have at least one enrollment record.

Each Enrollment Entry Date must also have a Reason for Beginning Enrollment Code. Enrollment information is used, among other things, to determine district and school accountability cohort membership and the school/district to which annual assessment results, dropouts, and credentials are attributed.

Each Enrollment Exit Date must also have a Reason for Ending Enrollment Code. If a student leaves during the school year or finishes the school year but is not expected to return for the next school year, the student's enrollment record must have an ending date and an appropriate reason code that indicates the reason for leaving.

Enrollment records are required even in cases where the student is not on the attendance register of the reporting institution. When students are reported by a location as an out of district placement (OODP), the 0055 record must be reported by the OODP location of instruction. The school district must report the student with a regular 0011 enrollment. For example, enrollment records are required when a district is required to report special education records for a student with a disability who is enrolled by a parent or guardian in a charter school or religious or independent elementary, middle, or secondary school; is homeschooled; or is placed out-of-State by the court or social service agencies. As another example, children who are preschool age who are not enrolled in a UPK or PreK program must have Reason for Beginning Enrollment Code 4034 — *Preschool-age students enrolled solely for determining eligibility for special education services* when they are referred to the CSE or CPSE for determination of eligibility for special education.

Whenever the CSE responsibility for students with disabilities or students referred to the CSE for determination of eligibility for special education services is maintained by a school district that is not accountable under ESSA for a student's State assessment results, two separate enrollment records must be submitted for the same student. The school district with CSE responsibility will submit a Reason for Beginning Enrollment Code 5905, and the school district with accountability responsibility under ESSA will submit a Reason for Beginning Enrollment Code 0011 or a school choice enrollment entry type. The district that submits a Reason for Beginning Enrollment Code 5905 may, but is not required to, report graduation, diploma, type of credential, and career pathway for these students. The district that submits the 5905 Reason for Beginning Enrollment record should not report any program service record other than the special education program service record.

Determining Dates of Enrollment: All students (including students with disabilities) are enrolled year-round unless there is a break in enrollment. Enrollment entry records for students continuing in a district or school must begin on July 1. Enrollment exit records are reported only if the student's enrollment or grade level changes during the academic year.

Determining Building or Grade Enrollment: Reason for Beginning Enrollment Code 0011 is used by LEAs, State agencies that operate educational programs, child-care institutions with affiliated schools that provide educational services pursuant to Article 81, the New York State School for the Blind, and the New York State School for the Deaf when a student enrolls in a building or changes grade (for any grade level except GED). Public school districts must use this code to report the enrollment of any student for whom the districts have full educational responsibility except students who transferred between schools under an ESEA Title I transfer option. Enrollment for homeschooled students must be reported under certain scenarios; see Homeschooled Student section. Religious and independent schools participating in the repository system must use this code to report students enrolled by parental choice. Reason for Beginning Enrollment Code 5654 is used to report HSE students who end their 0011 enrollment and transfer to an approved AHSEP program. All resident students enrolled in an approved AHSEP program must be reported by the district of residence.

Reason for Beginning Enrollment

| Code | Reason |
|------|---|
| 0011 | Enrollment in building or grade |
| 0021 | Over 21 enrollment |
| 0022 | Foreign exchange student enrollment in building or grade |
| 0033 | Part-time students pursuing a HS diploma |
| 0055 | Enrolled for instructional reporting only |
| 4034 | Preschool-age students enrolled solely for determining eligibility for special education services |
| 5544 | Transferred in under the ESEA Title I School in Improvement Status |
| 5555 | Student enrolled for the purpose of recording a test score (walk-in) |
| 5654 | Enrollment in an AHSEP program* |
| 5905 | CSE or CPSE responsibility only |
| 7000 | Transferred in under the ESEA Persistently Dangerous School |
| 7011 | Transferred in under the ESEA Victim of Serious Violent Incident |
| 8250 | HSE outcome reporting only |
| 8294 | Census only |
| 8300 | Compulsory age student, not attending, no documentation |

*See [list of approved AHSEP programs](#).

Code 0011 — Enrollment in building or grade: This code is used by public schools, religious and independent schools, charter schools, child-care institutions with affiliated schools, State agencies with educational programs, the New York State School for the Blind, and the New York State School for the Deaf when a student enrolls in a building or grade (for any grade level except GED). Use this code to report enrollment of any student for whom the school/district has accountability responsibility under the State accountability system when the student did not transfer in under an ESEA Title I transfer option. Also use this code to report students enrolled by parental choice in a religious or independent school that is participating in SIRS.

Code 0021 — Over 21 enrollment: This code is used to report any student who turned 21 in the previous school year and who is returning to school for either compensatory or recovery educational services. This code can be reported by any LEA providing instruction to this population of students and should be the only entry enrollment used for these students.

Code 0022 — Foreign exchange student enrollment in building or grade: This code is only used when a foreign exchange student enrolls in a building or grade.

Code 0033 — Part-time students pursuing a HS diploma: This code is used when a part-time student is enrolled in a school for instruction in accordance with Education Laws 3204 and 3206 for not less than 4 hours per week and not more than 8 hours per week. Use this code only if the student is not on the day register of any school. Students who were enrolled with a 0011 and will be ending their enrollment to pursue a high school diploma on a part-time basis and will be reported with a 0033 must have their 0011 enrollment record ended with an appropriate dropout code such as 340 — Left school: first-time dropout.

Code 0055 — Enrolled for instructional reporting only: This code is used when the reporting entity does not have school/district accountability or CSE responsibility for the student (i.e., BOCES).

Code 4034 — Preschool-age students enrolled solely for determining eligibility for special education services: This code is used for preschool-age students who are referred to the CPSE or CSE for an initial evaluation to determine eligibility for special education services. Students with this Reason for Beginning Enrollment Code can only be exited with a Reason for Ending Enrollment Code 140 — *Special education eligibility status determined, or determination process stopped for any reason*. This code must be submitted by all school districts. If a district has a student with a new referral who has already had a referral, this code may be submitted again in the same or a subsequent year.

Code 5544 — Transferred in under the ESEA Title I School in Improvement Status: This code is used when a student transfers into a school under the public school choice option for students in Title I schools in improvement status. If the students remain in this school because they continue to choose this option, use this enrollment code for the students. If a student's residence changes such that this school becomes the student's school of location, continue using Code 5544 for the remainder of the school year. For subsequent school years, discontinue using Code 5544 and use the most appropriate enrollment code for the student (e.g., 0011, etc.).

Code 5555 — Student enrolled for the purpose of recording a test score (walk-in): This code is used when a student enrolls for the sole purpose of taking an assessment and recording a test score. This Reason for Beginning Enrollment Code requires an Enrollment Exit Date and a Reason for Ending Enrollment Code. This code must not be used for homeschooled or parentally placed non-participating religious or independent school students.

Code 5654 — Enrollment in an AHSEP program: This code is used when a student enrolls in an approved Alternative High School Equivalency Preparation (AHSEP) program as defined in Commissioner's Regulations, Part 100.7(h), whether or not that program is provided in the school the student was attending before the student transferred. Documentation must include a written statement, indicating the date of enrollment and the name and location of the program service provider.

Code 5905 —CSE or CPSE responsibility only: This code is used only by school districts to report students who have been classified as students with disabilities or have been referred to the Committee on Special Education (CSE) for determination of eligibility for special education

services. This includes students placed by parental choice in a religious or independent elementary, middle, or secondary school; a charter school; or a public school district other than the district of residence; or enrolled by court order in an out-of-state facility. This code is also used for homeschooled students to report special education records. It is also used for kindergarten-age students who are not enrolled in a district school but are receiving special education services as school-age students either at home or in an early childhood or other setting. This code is used by the LEA with CSE responsibility *only when* the LEA does not provide general instruction and does not have accountability responsibility under the State accountability system. The only time this code is used for preschool children with disabilities is when parents place their child in a PreK or UPK program that is not operated by their district of residence.

Code 7000 — Transferred in under the ESEA Persistently Dangerous School: This code is used when a student transfers into a school under the public school choice option from a school designated as persistently dangerous. If the student remains in this school because the student continues to choose this option, use this enrollment code for the student. If the student's residence changes such that this school becomes the student's school of location, discontinue using Code 7000 and use the most appropriate enrollment code for the student (e.g., 0011, etc.).

Code 7011 — Transferred in under the ESEA Victim of Serious Violent Incident: This code is used when a student transfers into a school under the public school choice option from a school in which the student was a victim of a serious violent incident. If the student remains in this school because the student continues to choose this option, use this enrollment code for the student. If the student's residence changes such that this school becomes the student's school of location, discontinue using Code 7011 and use the most appropriate enrollment code for the student (e.g., 0011, etc.).

Code 8250 — HSE Outcome Reporting Only: This code is used only for the purpose of recording students without a current active enrollment who exited school within the prior 24 months and subsequently earned a high school equivalency diploma. This enrollment code should only be reported by the high school the student last attended and will be used for calculating the school's Career, College and Civic Readiness index. The enrollment and demographic records must be reported. The student may only be reported with a grade of "GD" and can only be exited with an exit enrollment of *816 – Earned a High School Equivalency (HSE) Diploma*, a Credential Code of *738 – High School Equivalency (HSE) Diploma*, and a Career Path Code of "None." The student must be included in a cohort that is active during the school year in which the enrollment is reported.

Code 8294 — Census only: This code is used locally to track students prior to compulsory age to assist districts with planning for incoming kindergarten class size. It may also be used to identify students who reside in the district and attend a religious or independent school.

Code 8300 — Compulsory age student, not attending, no documentation: This code is used for children of compulsory attendance age who are not enrolled in any public or religious or independent school and not registered for homeschooling. These students must remain on the district's register until the student is beyond compulsory age, enrolled in another LEA, or documentation has been received that the student is being home instructed. A grade level

code of UNK (unknown) must be used with the 8300 code only. The UNK grade level may not be used with any other enrollment code. These students must be reported with a district-level location BEDS code (ending in '0000') and not with the location of their last regular enrollment.

| Reason for Ending Enrollment | |
|--|--|
| Code | Reason |
| High School Graduates | |
| 799 | Graduated (earned a Regents or local diploma) |
| 0071 | Graduated and completed Extended Int HS Program simultaneously |
| High School Completers | |
| 085 | Earned commencement credential |
| 629 | Previously earned commencement credential |
| HSE | |
| 816 | Earned a High School Equivalency (HSE) Diploma |
| Transfers to Other Schools | |
| 153 | Transferred to another school in this district or to an out-of-district placement* |
| 170 | Transferred to another NYS public school outside this district with documentation. Note: documentation of transfer is not required for preschool students with disabilities. |
| 204 | Transferred to a NYS religious or independent school with documentation |
| 221 | Transferred to a school outside NYS with documentation. Note: documentation of transfer is not required for preschool students with disabilities. |
| 238 | Transferred to homebound instruction provided by this district |
| 255 | Transferred to home schooling by parent or guardian |
| 272 | Transferred to a postsecondary school prior to earning a diploma |
| 5927 | Leaving a school under ESEA - a victim of a serious violent incident |
| 5938 | Leaving a NYC community district under ESEA a victim of a serious violent incident |
| Dropouts | |
| 136 | Reached maximum legal age and has not earned a diploma or credential |
| 340 | Left school: first-time dropout |
| 391 | Long-term absence (20 consecutive unexcused days) |
| 408 | Permanent expulsion (student must be over compulsory attendance age) |
| 425 | Left school, no documentation of transfer <i>(Note: Includes students who are not yet of compulsory school age and who have been withdrawn from school by a parent/guardian and preschool children who are declassified by the CPSE.)</i> |
| 306 | Transferred to other high school equivalency (HSE) preparation program |
| 357 | Left school: previously counted as a dropout |
| Other Circumstances for Ending Enrollment | |
| 140 | Special education eligibility status determined or determination process stopped for any reason |
| 289 | Transferred to an approved AHSEP program* |
| 323 | Transferred outside district by court order* |

| Code | Reason |
|------|---|
| 400 | Compulsory age student, stopped attending |
| 430 | Excluded pursuant to PHL 2164 |
| 442 | Left the U.S. |
| 459 | Deceased |
| 461 | Prior graduate from outside U.S. enrolled without documentation |
| 782 | Entry into a different grade in the same school building (Note: This code may be used for preschool students with disabilities who remain in the same building but transition from preschool to school-age status.) |
| 0065 | Fulfilled HS Grad Req for Extended Integrated HS Program |
| 0066 | Ended enrollment for instructional purposes only |
| 0067 | Completed Extended Integrated HS Program |
| 0068 | Exited Extended Integrated HS Program After Fulfilling HS Grad Req |
| 1089 | Transferred to an approved HSE program outside this district* |
| 8228 | End "Walk-In" Enrollment |
| 8305 | End CSE/CPSE Responsibility Only Enrollment |
| 8316 | Re-enroll in same school |
| 8338 | Incarcerated student, no participation in a program culminating in a regular diploma* |

*For additional guidance, see "Court-placed Students" in Chapter 2.

Preschool Children with Disabilities

The following Reason for Ending Enrollment Codes may be used to end the enrollment record of preschool children with disabilities, if appropriate:

Code 153 — Transferred to another school in this district or to an out-of-district placement

Code 170 — Transferred to another NYS public school outside this district with documentation. **Note:** Documentation of transfer is not required for preschool students with disabilities.

Code 204 — Transferred to a NYS religious or independent school with documentation

Code 221 — Transferred to a school outside NYS with documentation. (**Note:** documentation of transfer is not required for preschool students with disabilities.)

Code 238 — Transferred to homebound instruction provided by the district

Code 255 — Transferred to home schooling by parent or guardian

Code 425 — Left school, no documentation of transfer (**Note:** Includes students who are not yet of compulsory school age and who have been withdrawn from school by a parent/guardian and students who are declassified by the CPSE.)

Code 140 — Special education eligibility status determined or determination process stopped for any reason

Code 323 — Transferred outside district by court order

Code 442 — Left the U.S.

Code 459 — Deceased

Code 782 — Entry into a different grade in the same school building (**Note:** This code may be used for preschool students with disabilities who remain in the same building but transition from preschool to school-age status.)

High School Graduates and Completers

Report the Enrollment Exit Date and Reason for Ending Enrollment Code for each student awarded a credential in June or earlier. All students awarded credentials in August, January, or June of this academic year (i.e., 2024–25) must be included and must have an enrollment record.

- **Code 0071 – Graduated and completed Extended Int HS Program Simultaneously:** This code is used to report students who graduate with a Regents or local diploma while simultaneously completing the requirements for an extended integrated high school program such as NYS P-TECH or New York City 9-14 Early College and Career, Smart Scholars, or Smart Transfer. These students must also be reported with an appropriate Credential Type Code and Career Pathway Code. They should not be reported in a subsequent school year.
- **Code 085 — Earned commencement credential:** This code is used to report students who were awarded either a Career Development & Occupational Studies (CDOS) Commencement Credential or a Skills and Achievement Commencement Credential. Students awarded either credential may continue to be enrolled in a public school until they earn a high school diploma or reach age 21. If a student is awarded a commencement credential in August or January and continues enrollment in the school district, the credential should be recorded as awarded in June. If the student discontinued enrollment upon receiving the commencement credential in August or January, the credential should be recorded as awarded on that date. If a student received a commencement credential in August or January and a high school diploma in June, only the diploma (with or without endorsements) should be recorded. If a student receives a CDOS Commencement Credential in the current year and previously earned a Skills and Achievement Commencement credential, use **Code 085 — Earned commencement credential**. This code should not be used if the student earned a CDOS **in addition to** a local or Regents diploma.
- **Code 629 — Previously earned commencement credential:** This code is used to report students who earned a or commencement credential in a previous school year, subsequently continued their enrollment, and then left school without earning a high school diploma. If a student receives a CDOS Commencement Credential in the current year and previously earned a Skills and Achievement Commencement credential, use **Code 085 — Earned commencement credential**.
- **Code 799 — Graduated (earned a Regents or local diploma):** This code is used to report students who earned a Regents or local diploma. A Credential Type Code and Career Pathway Code indicating the type of diploma and pathway used by the student to earn the diploma must also be reported.

High School Equivalency (HSE) Diploma

Report the Enrollment Exit Date and Reason for Ending Enrollment Code for each student awarded a high school equivalency (HSE) diploma.

Code 816 — Earned a High School Equivalency (HSE) Diploma: This code is used to report students who have earned a high school equivalency (HSE) diploma from an approved AHSEP program (ends a 5654 record) or students reported with an enrollment entry code 8250 – *HSE Outcome Reporting Only*. If a student receives a CDOS Commencement Credential and an HSE diploma, report the student with Credential Type Code 738 (High School Equivalency (HSE) Diploma) in the Student Lite template and Reason for Ending Enrollment Code 816 (Earned a High School Equivalency (HSE) Diploma) in the School Entry Exit template.

Transfers to Other Schools

Report an Enrollment Exit Date and Reason for Ending Enrollment Code for each student who transferred out of your school/district during the school year or who was in attendance at your school on the last day of the year but is not expected to attend your school in the following school year.

Code 153 — Transferred to another school in this district or to an out-of-district placement: This code is used when a student transfers to a school within the same school district or is placed in an out-of-district setting by the CSE or school or district administrators or agents for any reason. The out-of-district setting could be a BOCES, an approved-private placement, a State-supported school, or another public school district. The student so placed could be either general-education students or students with disabilities. This code may be used for transfers that take place at the end of the school year or at any point during the school year. When it is used for a student who transfers during the school year, the student must have an enrollment record for the educational setting to which the student is transferring with a beginning date set at the day following the exit date. This code is used when a student is promoted out of the highest grade that this school offers and is expected to be registered in and attend another school in this district. This code is also used when a preschool child with a disability who was enrolled outside the school district becomes school age and is placed in a school district building or a different program outside the school district. This code is also used to end enrollment of a preschool-age student with a disability when the student becomes school age and will receive special education services. This code can be used to end a record with a Beginning Enrollment code of 8300 – *Compulsory age student, stopped attending* if the student returns to the same district. This code is also used to end enrollment of a homeschooled student with a 0011 or 5905 enrollment who is returning to a district school.

Code 170 — Transferred to another NYS public school outside this district with documentation: This code is used when a student, parent(s), or guardian(s) initiates a transfer to another public school outside the district or to a charter school. Documentation must include a request for a transcript from a receiving school, a record of sending a transcript to the receiving school, or a written acknowledgement from the receiving school that the student has registered. Documentation is **not** required for preschool students with disabilities who relocate to another school district. Charter schools should use this code when students transfer to another charter or public school.

Code 204 — Transferred to a NYS religious or independent school with documentation: This code is used when a student, parent(s), or guardian(s) initiates a transfer to a religious or independent school. Documentation must include a request for a transcript from a receiving

school, a record of sending a transcript to the receiving school, or a written acknowledgement from the receiving school that the student has registered.

Code 221 — Transferred to a school outside NYS with documentation: This code is used when a student, parent(s), or guardian(s) initiates a transfer to a school outside New York State, including to the District of Columbia or Puerto Rico. Documentation must include a request for a transcript from a receiving school, a record of sending a transcript to the receiving school, or a written acknowledgement from the receiving school that the student has registered. Documentation is **not** required for preschool students with disabilities who relocate to another school district.

Code 238 — Transferred to homebound instruction provided by the district: This code is used when a district transfers a student to long-term homebound instruction (the student is unable to attend school for the remainder of the school year) and the student is no longer included on the register of a district school. Such students continue to be the responsibility of the district for accountability purposes.

Code 255 — Transferred to home schooling by parent or guardian: This code is used when a student is transferred to instruction being provided by parents or guardians or by instructors employed by parents or guardians. Documentation of transfer to homeschooling must include a formal notice of intent to instruct at home. This code can also be used when a student who is being homeschooled transfers to homeschooling in another district or state. A formal notice of transfer and intent to instruct the student at home in the new location is required.

Code 272 — Transferred to a postsecondary school prior to earning a diploma: This code is used when a student is completing their high school graduation requirement while attending a postsecondary institution. Documentation must include a copy of an admission notification as well as a schedule of courses taken. If this student is later granted a diploma from a high school in the district of residence, the student must be recorded as being re-enrolled in the high school for at least one day (beginning and ending dates must be at least one day apart). All required demographic, assessment, and program service data for that student must be reported. The Program Service Provider BEDS Code on program service records must be the BEDS code of the school awarding the diploma. The Enrollment Exit Date must be the date the diploma was awarded. The Reason for Beginning Enrollment code must be 0011 (Enrollment in building or grade), not 5555 (Student enrolled for the purpose of recording a test score—walk-in).

Code 5927 — Leaving a school under ESEA – a victim of a serious violent incident: This code is used when a student has transferred out of a school because the student was a victim of a serious violent incident under ESEA and into another public school in the same district under the school choice provision of ESEA. In NYC, this code applies to students transferring under this ESEA option to a school within the same community district.

Code 5938 — Leaving a NYC community district under ESEA a victim of a serious violent incident: This code can only be used by the NYCDOE. This code is used when a student has transferred out of a school because the student was a victim of a serious violent incident under ESEA and into another public school outside the student's original community district under the school choice provision of ESEA.

Dropouts

A dropout is any student over compulsory age who left school prior to graduation for any reason except leaving the country, earning a commencement credential, or death, and has not been documented as having entered another school or program leading to a high school diploma or a program leading to a high school equivalency diploma. Students of compulsory age may NOT be reported as a dropout. Any student of compulsory age must remain on the school/district's attendance register until an official request for records is received and an appropriate enrollment exit reason and date is reported. Schools of choice (charter schools and religious or independent schools) are not required by law to report compulsory age students who stop attending and therefore are exempted from the prohibition against reporting compulsory age students as dropouts.

Report an Enrollment Exit Date and Reason for Ending Enrollment Code for each student who dropped out during the school year. For students who were enrolled at the end of the prior school year but dropped out before the beginning of the new school year, report the student as enrolled on or after July 1 but report an Enrollment Exit Date after the beginning enrollment date.

Example: A student beyond compulsory age finished grade 11 at District High School in June but did not return to school in the fall. Unless this student can be documented to have transferred to another school, died, or left the country, the student must be counted as a dropout from District High School in the fall. District High School must submit an appropriate enrollment record.

Students must be reported using the actual start date of enrollment (taken from the student management system). The enrollment exit date may be the last date of attendance, the date the school was notified that the student dropped out or, in the case of a long-term absence, the date of the 20th consecutive unexcused absence only for students who have exceeded compulsory age.

Students are counted as dropouts if they are beyond compulsory age and their last enrollment record during the school year had an ending date of June 30 or earlier and they had a Reason for Ending Enrollment code of:

Code 136 — Reached maximum legal age and has not earned a diploma or credential

Code 289 — Transferred to an approved AHSEP program*

Code 306 — Transferred to other high school equivalency preparation (HSE) program

Code 340 — Left school: first-time dropout

Code 357 — Left school: previously counted as a dropout (only counted as a dropout in the cohort dropout aggregations, not in the annual dropout aggregations)

Code 391 — Long-term absence - 20 consecutive unexcused days

Code 408 — Permanent expulsion (student must be over compulsory age)

Code 425 — Left school, no documentation of transfer

Code 430 – Excluded pursuant to PHL 2164**Code 1089 – Transferred to an approved HSE program outside this district***

*Students with a Reason for Ending Enrollment Code 289 – Transferred to an approved AHSEP program or a Reason for Ending Enrollment Code 1089 – Transferred to an approved HSE program outside this district are counted as dropouts until a subsequent Reason for Beginning Enrollment Code of 5654 – Enrollment in an AHSEP program is recorded. At that point, whatever Exit Enrollment Code is used for the AHSEP record determines the student's discharge status.

Enrollment records with beginning dates after June 30 of the academic year being reported are ignored when identifying the last enrollment record. A student who leaves during the school year without documentation of a transfer to another educational program must be counted as a dropout unless the student resumes school attendance before the end of the school year. The student's registration for the next school year does not exempt them from dropout status in the current school year.

2002 and later cohort members whose enrollment record ends after BEDS Day of year 4 in high school and before August 31st of year 5 in high school will be counted as dropouts in the graduation cohort if the last enrollment record in the school of record contains a Reason for Ending Enrollment Code 136, 340, 391, 408, 425, 306, or 357.

Code 136 — Reached maximum legal age and has not earned a diploma or credential:

This code is used when a student is ending enrollment in a school solely because the student reached 21 years of age during the school year and the student did *not* previously earn a diploma or certificate.

Code 306 — Transferred to other high school equivalency preparation (HSE) program:

This code is used when a student transfers to an HSE program other than an Alternative High School Equivalency Preparation (AHSEP) program, whether or not that program is provided in the school the student was attending before they transferred. Documentation must include a written statement, indicating the date of enrollment and the name and location of the program provider.

Code 340 — Left school: first-time dropout: This code is used when a student beyond compulsory age meets the criteria in the dropout definition and has not been counted as dropping out by this school in a previous year. If a student drops out during the school year and subsequently returns to school in the same year, open a new enrollment record for the student. This code also includes students who previously transferred to an AHSEP program, meet the criteria in the dropout definition, and have not been counted as dropping out by the school in a previous year. A school may code a student as "Left school: first-time dropout" in only one year during the student's school career. In subsequent years, the student should be reported with a Reason for Ending Enrollment Code 357 — *Left school: previously counted as a dropout*, if appropriate.

Code 357 — Left school: previously counted as a dropout: This code is used when a student beyond compulsory age has been reported with a reason for ending enrollment code that previously identified the student as a dropout in that LEA.

Code 391 — Long-term absence-20 consecutive unexcused days: This code is used when a student beyond compulsory age has been absent without excuse for twenty (20) or more consecutive school days as of the last expected day of attendance for the school year. A school may report a student as "Long-term Absence" in only one year during the student's school career. In subsequent years, the student should be reported with a Reason for Ending Enrollment Code 357 — *Left school: previously counted as a dropout*, if appropriate.

Code 408 — Permanent expulsion (student must be over compulsory age): This code is used when a student is over the compulsory attendance age and has been permanently expelled. Administrative records must document the expulsion process.

Code 425 — Left school, no documentation of transfer: This code is used when a student is beyond compulsory age and thought to have transferred to another school, but the required transfer documentation has not been received. These students are counted as dropouts on the New York State Report Card. A school may report a student as "Left school, no documentation of transfer" in only one year during the student's school career. In subsequent years, the student should be reported with a Reason for Ending Enrollment Code 357 — *Left school: previously counted as a dropout*, if appropriate. This code may also be used to end enrollment of preschool children who are declassified by the CPSE or are withdrawn from school by a parent/guardian.

Other Circumstances for Ending Enrollment

Report an Enrollment Exit Date and Reason for Ending Enrollment Code for each student who left school during the school year for reasons other than those listed above.

Code 140 — Special education eligibility status determined or determination process stopped for any reason: This code is used when a preschool-age child was referred for a CPSE or CSE for determination of eligibility for special education and a decision was made or the determination process ended for any reason, including if the child left the school district or enrolled in a PreK or UPK program before a determination was made. This code should also be used in situations where the referral or consent to evaluate the student was withdrawn prior to final determination. If the series of Special Education Events for a child referred to a CPSE or CSE for determination of eligibility for special education was not completed by June 30 of the reporting year, a Reason for Ending Enrollment Code 140 may be used to end the enrollment record. This code always ends the "4034" enrollment record. If children are found to be eligible for special education, an enrollment record with code 0011 must be submitted when the child is found eligible for special education services.

Code 289 — Transferred to an AHSEP program: This code is used when a student transfers to an approved AHSEP program as defined in Commissioner's Regulations, Part 100.7(h), whether or not that program is provided in the school the student was attending before they transferred. This code is also used when a student transfers from a charter school to an approved AHSEP program. Documentation must include a written statement indicating the date of enrollment and the name and location of the program service provider. (See the [list of approved high school equivalency preparation programs](#).)

Code 323 — Transferred outside the district by court order: This code is used when a student is placed outside the district by an authority not employed by the district and not in parental relation to the student. Examples include students placed outside the district (1) in county jails, jails operated by the city of New York, prisons, or juvenile facilities that have a school (as defined under State law) or provide an educational program that culminates in the award of a regular high school diploma, or (2) in non-incarcerated court placements (e.g., foster care homes, group homes, placement in residential facilities with affiliated schools that provide educational services in accordance with Article 81 of the Education Law). Documentation should include a copy of the order placing the student outside the district.

Code 400 – Compulsory age student, stopped attending: This code is used when a student of compulsory age stops attending a public school and there is no documentation of a new enrollment at an LEA and no documentation of transfer to homeschooling. The district/school of the student's last enrollment must perform due diligence in locating the student. This student must subsequently be reported with a beginning enrollment code of *8300 – Compulsory age student, not attending, no documentation* through the end of the school year in which the student exceeds compulsory age or until another exit code becomes applicable. If there is no subsequent entry enrollment reported after exiting the student with code 400 and the student has already been reported with a date of entry into grade 9, the student will count as a dropout.

Code 430 – Excluded pursuant to PHL 2164: This code is used when a student has not received the required vaccinations after 15 days of school enrollment and, pursuant to Public Health Law 2164, is no longer allowed to attend school. Districts must report a student with this code if after 15 days of enrollment the required documentation of vaccination has not been provided and the student has not been transferred to approved homeschooling (Exit Enrollment Code 255). Once a student is exited with this code, the student will not be included in assessment performance, CCCR, or attendance calculations for accountability. This exit code *does not* exclude the student from annual or accountability graduation cohorts. These students will be counted as dropouts. If a student is exited with a Code 430 and the parent subsequently becomes approved to homeschool the student, the district must re-enroll the student with one of the regular entry enrollment codes and exit the student to homeschooling (Code 255). See *Public Health Law 2164 (Failure to Immunize) section in Chapter 2*.

Note: A student who is of compulsory school age excluded pursuant to PHL 2164 must be enrolled in a nonpublic school, homeschooled, or enrolled with 8300 (compulsory age student, not attending, no documentation).

Code 442 — Left the U.S.: This code is used when a student moved out of the 50 United States, District of Columbia, or Puerto Rico, either voluntarily via emigration or involuntarily via deportation. A school or district must have written confirmation that the student has emigrated to another country. Documentation must include a statement from a parent or guardian indicating a destination or written documentation from a school administrator of a conversation had with the student's parent indicating that the family is leaving the country. Documentation for deportation must include a written statement from a school administrator indicating that the student is being deported. All documentation must be included in the student's file. This code should *not* be used for students moving to the District of Columbia or Puerto Rico.

Code 459 — Deceased: This code is used when a student dies while enrolled. A letter from a parent or an obituary is sufficient documentation. Official written documentation, such as a death certificate, is not necessary.

Code 461 — Prior graduate from outside US enrolled without documentation: This code is used when a new student from outside the U.S. is enrolled by the district without documentation and the district later learns that the student previously graduated outside the U.S. The student will be removed from all cohort reporting and not counted as a dropout. Districts must keep documentation of the student's graduation credentials from outside the U.S.

Code 782 — Entry into a different grade in the same school building: This code is used when a student changes grades (including students who change from graded to ungraded or vice versa) in the same school year. This code may be used for preschool students with disabilities who transition from a preschool to a school-age program but remain in the same school building.

Code 0065 — Fulfilled HS Grad Req for Extended Integrated HS Program: This code is used when a student in a NYS P-Tech or NYC P-Tech program fulfills the requirements for a Regents diploma and plans to continue in the program. These students must also be reported with an appropriate Credential Type Code and Career Pathway Code. To continue in the program, these students must be re-enrolled with Reason for Beginning Enrollment Code 0011 the following school year and reported with the appropriate program service code.

Code 0066 — Ended enrollment for instructional purposes only: This code is used to end enrollment records for students with a Reason for Beginning Enrollment Code 0055: Enrolled for instructional reporting only.

Code 0067 — Completed Extended Integrated HS Program: This code is used when a student in a NYS P-Tech or NYC P-Tech program completes all three parts of the program (Regents diploma, workplace experience, and associate degree). The student should have already been exited with a 0065 and been counted as a graduate.

Code 0068 — Exited Extended Integrated HS Program After Fulfilling HS Grad Req: This code is used when a student in a NYS P-Tech or NYC P-Tech program fulfills the requirements for a Regents diploma, continues in the program, but subsequently decides to leave the program and exit school.

Code 1089 — Transferred to an approved HSE program outside this district: This code is used to end enrollment for students who are placed by the court in a facility that offers an approved HSE program outside the district and who enroll in that HSE program. This code is also used to end enrollment for charter students who are similarly placed.

Code 8228 — End "Walk-in" Enrollment: This code is used to end a "Walk-in" enrollment for students with a Reason for Beginning Enrollment Code 5555: Student enrolled for the purpose of recording a test score.

Code 8305 — End CSE/CPSE Responsibility Only Enrollment: This code is used to end an enrollment record opened using Reason for Beginning Enrollment Code 5905 — CSE responsibility only. For example, for students whose enrollment record was opened with a Reason for Beginning Enrollment Code 5905, use Reason for Ending Enrollment Code 8305 for students who were declassified during the school year or were referred for special education evaluation but were found to be ineligible for services. Also use this code when the parent/guardian does not provide initial consent for the special education services to begin. (Districts are encouraged to use a more appropriate Reason for Ending Enrollment Code, if applicable.)

Code 8316 — Re-enroll in Same School: This code is used to end enrollment for students with Reason for Beginning Enrollment Code 0033 — *Part-time student pursuing a high school diploma.*

Code 8338 – Incarcerated student, no participation in a program culminating in a regular diploma: Students who are reported as entering grade 9 in the 2007–08 school year or later and who are placed by court order in prisons or juvenile facilities and do not participate in an educational program that culminates in the award of a regular high school diploma or approved AHSEP program must be reported by the district of reporting responsibility (i.e., the district that is responsible for the student at the time the court order takes place) with a Reason for Ending Enrollment Code 8338 – *Incarcerated student, no participation in a program culminating in a regular diploma.*

Evaluation Group Code

| Code |
|-------|
| 3012d |
| 3012e |

FRPL Eligibility Type Codes

(Programs Fact Template, Fields 28 - 30)

| Use all eligibility codes that apply, where known, for students reported with FRPL Program Service Codes 5806 or 5817. | | |
|--|--|---|
| Code | Description | Definition |
| CEP/P2 Form | CEP/P2 Household Income Eligibility Form | Community Eligible Program (CEP) school or Provision 2 (P2) school reports this code to indicate a CEP/P2 Alternate Household Income Eligibility form for students who may be eligible for reporting with the 5806 or 5817 Program Service Codes. |
| DCMP | SNAP (Supplemental Nutrition Assistance Program)/Medicaid plus extension | The reporting of income eligibility via DCMP certifies eligible students receiving SNAP (Supplemental Nutrition Assistance Program) and Medicaid plus extension. |
| FDPIR | Food Distribution Program on Indian Reservations | Food Distribution Program on Indian Reservations. |

Grade Level Codes and Descriptions

(For use in School Entry Exit Template)

| Grade Level Code | Grade Group | Grade Ordinal | Grade Description |
|------------------|-------------|---------------|--|
| KH | KH | KDGH | Half day kindergarten |
| KF | KF | KDGF | Full day kindergarten |
| 01 | 1 | 1st | 1 st grade |
| 02 | 2 | 2nd | 2 nd grade |
| 03 | 3 | 3rd | 3 rd grade |
| 04 | 4 | 4th | 4 th grade |
| 05 | 5 | 5th | 5 th grade |
| 06 | 6 | 6th | 6 th grade |
| 07 | 7 | 7th | 7 th grade |
| 08 | 8 | 8th | 8 th grade |
| 09 | 9 | 9th | 9 th grade |
| 10 | 10 | 10th | 10 th grade |
| 11 | 11 | 11th | 11 th grade |
| 12 | 12 | 12th | 12 th grade |
| 13 | 13 | K-6 | K-6 ungraded (students w/disabilities). Not to be used for P-Tech programs. |
| 14 | 14 | 7-12 | 7-12 ungraded (students w/disabilities). Not to be used for P-Tech programs. |
| PS | PS | PRES | Preschool |
| PKF | PKF | PREKF | Prekindergarten full day |
| PKH | PKH | PREKH | Prekindergarten half day |
| GD | GD | HSE | HSE |
| *UNK | UNK | UNKN | Unknown |

Note: If a school or district offers only half-day prekindergarten and/or kindergarten programs, but some students attend multiple sessions (e.g., an additional morning or afternoon session) to participate in supplemental special education services, these students must be considered half-day students and reported with a Grade Level Code of PKH or KH.

* UNK grade can only be used with Entry Enrollment Code 8300 – Compulsory age student, not attending, no documentation.

Language Codes and Descriptions

| Code | Language Description |
|------|----------------------|
| AAR | Afar |
| ABK | Abkhazian |
| ACE | Achinese; Acehnese |
| ACH | Acoli |
| ADA | Adangme |
| ADY | Adyghe; Adygei |
| AFH | Afrihili |
| AFR | Afrikaans |
| AIN | Ainu |
| AKA | Akan |

| Code | Language Description |
|-------------|--------------------------------|
| AKK | Akkadian |
| ALB | Albanian |
| ALE | Aleut |
| ALG | Algonquian |
| AMH | Amharic |
| ANG | English, Old (ca. 450-1100) |
| ANP | Angika |
| APA | Apache |
| ARA | Arabic |
| ARC | Official Aramaic (700-300 BCE) |
| ARG | Aragonese |
| ARM | Armenian |
| ARN | Araucanian |
| ARP | Arapaho |
| ART | Artificial |
| ARW | Arawak |
| ASM | Assamese |
| AST | Asturian |
| ATH | Athapascan |
| AUS | Australian |
| AVA | Avaric |
| AVE | Avestan |
| AWA | Awadhi |
| AYM | Aymara |
| AZE | Azerbaijani |
| BAN | Balinese |
| BAD | Banda |
| BAI | Bamileke |
| BAK | Bashkir |
| BAL | Baluchi |
| BAM | Bambara |
| BAQ | Basque |
| BAS | Basa |
| BAT | Baltic |
| BEJ | Beja |
| BEL | Belarussian |
| BEM | Bemba |
| BEN | Bengali |
| BER | Berber |
| BHO | Bhojpuri |
| BIH | Bihari |
| BIK | Bikol |
| BIN | Bini |
| BIS | Bislama |
| BNT | Bantu |
| BOS | Bosnian |
| BRA | Braj |
| BRE | Breton |

| Code | Language Description |
|-------------|---------------------------------------|
| BTK | Batak |
| BUA | Buriat |
| BUG | Buginese |
| BUL | Bulgarian |
| BUR | Burmese |
| BYN | Blin; Bilin |
| CAD | Caddo |
| CAI | Central American Indian |
| CAR | Carib |
| CAT | Catalan |
| CAU | Caucasian |
| CEB | Cebuano |
| CEL | Celtic |
| CHG | Chagatai |
| CMC | Chamic |
| CHA | Chamorro |
| CHE | Chechen |
| CHR | Cherokee |
| CHY | Cheyenne |
| CHB | Chibcha |
| CHG | Chagatai |
| CHI | Chinese (traditional) |
| ZHO | Chinese (simplified) |
| CHN | Chinook jargon |
| CHP | Chipewyan |
| CHO | Choctaw |
| CHU | Church Slavic |
| CHK | Chuukese |
| CHV | Chuvash |
| NWC | Classical Newari |
| SYC | Classical Syriac |
| CNR | Montenegrin |
| COP | Coptic |
| COR | Cornish |
| COS | Corsican |
| CRE | Cree |
| MUS | Creek |
| CRP | Creoles and Pidgins |
| CPE | Creoles and Pidgins, English-based |
| CPF | Creoles and Pidgins, French-based |
| CPP | Creoles and Pidgins, Portuguese-based |
| CRH | Crimean |
| HRV | Croatian |
| CUS | Cushitic |
| CZE | Czech |
| DAK | Dakota |
| DAN | Danish |
| DAR | Dargwa |

| Code | Language Description |
|-------------|-----------------------------|
| PRS | Dari |
| DAY | Dayak |
| DEL | Delaware |
| DIN | Dinka |
| DIV | Divehi |
| DOI | Dogri |
| DGR | Dogrib |
| DRA | Dravidian |
| DUA | Duala |
| DUT | Dutch |
| DYU | Dyula |
| DZO | Dzongkha |
| EFI | Efik |
| EKA | Ekajuk |
| ELX | Elamite |
| ENG | English |
| MYV | Erzya |
| EPO | Esperanto |
| EST | Estonian |
| EWE | Ewe |
| EWO | Ewondo |
| FAN | Fang |
| FAT | Fanti |
| FAO | Faroese |
| FAS | Farsi |
| FIJ | Fijian |
| FIL | Filipino |
| FIN | Finnish |
| FIU | Finno-Ugrian |
| FON | Fon |
| FRE | French |
| FRY | Frisian |
| FUR | Friulian |
| FUL | Fulah |
| GAA | Ga |
| GAE | Gaelic |
| GLG | Gallegan |
| LUG | Ganda |
| GAY | Gayo |
| GBA | Gbaya |
| GEZ | Geez |
| GWO | Georgian |
| GER | German |
| GEM | Germanic |
| GIL | Gilbertese |
| GON | Gondi |
| GOR | Gorontalo |
| GOT | Gothic |

| Code | Language Description |
|-------------|-----------------------------|
| GRB | Grebo |
| GRE | Greek |
| GRN | Guarani |
| GUJ | Gujarati |
| GWI | Gwich'in |
| HAI | Haida |
| HAT | Haitian Creole |
| HAU | Hausa |
| HAW | Hawaiian |
| HEB | Hebrew |
| HER | Herero |
| HIL | Hiligaynon |
| HIM | Himachali |
| HIN | Hindi |
| HMO | Hiri Motu |
| HIT | Hittite |
| HMN | Hmong |
| HUN | Hungarian |
| HUP | Hupa |
| IBA | Iban |
| ICE | Icelandic |
| IDO | Ido |
| IBO | Igbo |
| IJO | Ijo |
| ILO | Iloko |
| SMN | Inari Sami |
| INC | Indic |
| INE | Indo-European |
| IND | Indonesian |
| INH | Ingush |
| INA | Interlingua |
| ILE | Interlingue |
| IKU | Inuktitut |
| IPK | Inupiaq |
| IRA | Iranian |
| GLE | Irish |
| IRO | Iroquoian |
| ITA | Italian |
| JPN | Japanese |
| JAV | Javanese |
| JRB | Judeo-Arabic |
| JPR | Judeo-Persian |
| KBD | Kabardian |
| KAB | Kabyle |
| KAC | Kachin |
| KAL | Kalaallisut |
| XAL | Kalmyk |
| KAM | Kamba |

| Code | Language Description |
|-------------|-----------------------------|
| KAN | Kannada |
| KAU | Kanuri |
| KRC | Karachay-Balkar |
| CAA | Kara-Kalpak |
| KRL | Karelian |
| KAR | Karen |
| KAS | Kashmiri |
| CSB | Kashubian |
| KAW | Kawi |
| KAZ | Kazakh |
| KHA | Khasi |
| KHM | Khmer |
| KHI | Khoisan |
| KHO | Khotanese |
| KIK | Kikuyu |
| KMB | Kimbundu |
| KIN | Kinyarwanda |
| KIR | Kirghiz |
| KOM | Komi |
| KON | Kongo |
| KOK | Konkani |
| KOR | Korean |
| KOS | Kosraean |
| KPE | Kpelle |
| KRO | Kru |
| KUA | Kuanyama |
| KUM | Kumyk |
| KUR | Kurdish |
| KRU | Kurukh |
| KUT | Kutenai |
| LAD | Ladino |
| LAH | Lahnda |
| LAM | Lamba |
| LAO | Lao |
| LAT | Latin |
| LAV | Latvian |
| LTZ | Letzeburgesch |
| LEZ | Lezghian |
| LIM | Limgurgan |
| LIN | Lingala |
| LIT | Lithuanian |
| JBO | Lojban |
| LOZ | Lozi |
| LUB | Luba-Katanga |
| LUA | Luba-Lulua |
| LUI | Luiseno |

| Code | Language Description |
|-------------|-----------------------------|
| SMJ | Lule Sami |
| LUN | Lunda |
| LUO | Luo |
| LUS | Lushai |
| MAC | Macedonian |
| MAD | Madurese |
| MAG | Magahi |
| MAI | Maithili |
| MAK | Makasar |
| MLG | Malagasy |
| MAY | Malay |
| MAL | Malayalam |
| MLT | Maltese |
| MNC | Manchu |
| MDR | Mandar |
| MAN | Mandingo |
| MNI | Manipuri |
| MNO | Manobo |
| MAX | Manx |
| MAO | Maori |
| MAR | Marathi |
| CHM | Mari |
| MAH | Marshallese |
| MWR | Marwari |
| MAS | Masai |
| MYN | Mayan |
| MEN | Mende |
| MIC | Micmac |
| MIN | Minangkabau |
| MWL | Mirandese |
| MIS | Miscellaneous |
| MOH | Mohawk |
| MDF | Moksha |
| MOL | Moldavian |
| LOL | Mongo |
| MON | Mongolian |
| MKH | Mon-Khmer |
| MOS | Mossi |
| MUL | Multiple |
| MUN | Munda |
| NAH | Nahuatl |
| NAU | Nauru |

| Code | Language Description |
|-------------|-----------------------------|
| NAV | Navajo |
| NDO | Ndonga |
| NAP | Neapolitan |
| NEP | Nepali |
| NEW | Newari |
| NIA | Nias |
| NIC | Niger-Kordofanian |
| SSA | Nilo-Saharan |
| NIU | Niuean |
| NQO | N'Ko |
| NOG | Nogai |
| NON | Norse, Old |
| NAI | North American Indian |
| NDE | North Ndebele |
| SME | Northern Sami |
| NOR | Norwegian |
| NOB | Norwegian Bokmal |
| NNO | Norwegian Nynorsk |
| NUB | Nubian |
| NUS | Nuer |
| NYM | Nyamwezi |
| NYA | Nyanja |
| NYN | Nyankole |
| NYO | Nyoro |
| NZI | Nzima |
| OJI | Ojibwa |
| ORI | Oriya |
| ORM | Oromo |
| OSA | Osage |
| OSS | Ossetian |
| OTH | Other Language |
| OTO | Otomian |
| PAL | Pahlavi |
| PAU | Palauan |
| PLI | Pali |
| PAM | Pampanga |
| PAG | Pangasinan |
| PAP | Papiamento |
| PAA | Papuan |
| PER | Persian |
| PHI | Philippine |
| PHN | Phoenician |

| Code | Language Description |
|-------------|-----------------------------|
| PON | Pohnpeian |
| POL | Polish |
| POR | Portuguese |
| PRA | Prakrit |
| PAN | Punjabi; Panjabi |
| PUS | Pushto; Pashto |
| QUE | Quechua |
| ROH | Raeto-Romance |
| RAJ | Rajasthani |
| RAP | Rapanui |
| RAR | Rarotongan |
| ROA | Romance |
| RUM | Romanian |
| ROM | Romany |
| RUN | Rundi |
| RUS | Russian |
| SAL | Salishan |
| SAM | Samaritan Aramaic |
| SMI | Sami |
| SMO | Samoan |
| SAD | Sandawe |
| SAG | Sango |
| SAN | Sanskrit |
| SAT | Santali |
| SRD | Sardinian |
| SAS | Sasak |
| SCO | Scots |
| SEL | Selkup |
| SEM | Semitic |
| SCC | Serbian |
| SCR | Serbo Croatian |
| SRR | Serer |
| SHN | Shan |
| SNA | Shona |
| III | Sichuan Yi |
| SCN | Sicilian |
| SID | Sidamo |
| SGN | Sign Language |
| BLA | Siksika |
| SND | Sindhi |
| SIN | Sinhalese |
| SIT | Sino-Tibetan |

| Code | Language Description |
|-------------|-----------------------------|
| SIO | Siouan |
| SMS | Skolt Sami |
| DEN | Slave (Athapaskan) |
| SLA | Slavic |
| SLO | Slovak |
| SLV | Slovenian |
| SOG | Sogdian |
| SOM | Somali |
| SON | Songhai |
| SNK | Soninke |
| WEN | Sorbian |
| NSO | Sotho, Northern |
| SOT | Sotho, Southern |
| SAI | South American Indian |
| NBL | South Ndebele |
| ALT | Southern Altai |
| SMA | Southern Sami |
| SPA | Spanish |
| SRN | Sranan Tongo |
| SUK | Sukuma |
| SUX | Sumerian |
| SUN | Sundanese |
| SUS | Susu |
| SWA | Swahili |
| SSW | Swati |
| SWE | Swedish |
| SYR | Syriac |
| TGL | Tagalog |
| TAH | Tahitian |
| TAI | Tai |
| TGK | Tajik |
| TMH | Tamashek |
| TAM | Tamil |
| TAT | Tatar |
| TEL | Telugu |
| TER | Tereno |
| TET | Tetum |
| THA | Thai |
| TIB | Tibetan |
| TIG | Tigre |
| TIR | Tigrinya |
| TEM | Timne |

| Code | Language Description |
|-------------|-----------------------------|
| TIV | Tiv |
| TLI | Tlingit |
| TPI | Tok Pisin |
| TKL | Tokelau |
| TOG | Tonga (Nyasa) |
| TON | Tonga (Tonga Islands) |
| TSI | Tsimshian |
| TSO | Tsonga |
| TSN | Tswana |
| TUM | Tumbuka |
| TUP | Tupi |
| TUR | Turkish |
| TUK | Turkmen |
| TVL | Tuvalu |
| TYV | Tuvanian |
| TWI | Twi |
| UDM | Udmurt |
| UGA | Ugaritic |
| UIG | Uighur |
| UKR | Ukrainian |
| UMB | Umbundu |
| UND | Undetermined |
| HSB | Upper Sorbian |
| URD | Urdu |
| UZB | Uzbek |
| VAI | Vai |
| VEN | Venda |
| VIE | Vietnamese |
| VOL | Volapuk |
| VOT | Votic |
| WAK | Wakashan |
| WAL | Walamo |
| WLN | Walloon |
| WAR | Waray |
| WAS | Washo |
| WEL | Welsh |
| WOL | Wolof |
| XHO | Xhosa |
| SAH | Yakut |
| YAO | Yao |
| YAP | Yapese |
| YID | Yiddish |

| Code | Language Description |
|-------------|-----------------------------|
| YOR | Yoruba |
| YPK | Yupik |
| ZND | Zande |
| ZAP | Zapotec |
| ZZA | Zazaki |
| ZEN | Zenaga |
| ZHA | Zhuang |
| ZUL | Zulu |
| ZUN | Zuni |

Industry Partner Type Codes

(Partner Project Fact, Fields 18, 20, 22, 24)

| Partner Type Code | Partner Type Description |
|--------------------------|---------------------------------|
| 01 | Agriculture |
| 02 | Applied Science |
| 03 | Automotive |
| 04 | Construction |
| 05 | Engineering |
| 06 | Finance Business |
| 07 | Health Sciences |
| 08 | Information Technology |
| 09 | Legal |
| 10 | Manufacturing |
| 11 | STEM |
| 12 | Other |

Internship/Apprenticeship Type Codes

(Partner Project Fact, Field 26)

| Internship/Apprenticeship Codes | Internship/Apprenticeship Description |
|--|--|
| 01 | Agriculture |
| 02 | Applied Science |
| 03 | Automotive |
| 04 | Construction |
| 05 | Engineering |
| 06 | Finance Business |
| 07 | Health Sciences |
| 08 | Information Technology |
| 09 | Legal |
| 10 | Manufacturing |
| 11 | STEM |
| 12 | Other |

Marking Period Numbers and Descriptions

| Number | Description |
|--------|------------------|
| 1 | Marking Period 1 |
| 2 | Marking Period 2 |
| 3 | Marking Period 3 |
| 4 | Marking Period 4 |
| 5 | Marking Period 5 |
| 6 | Marking Period 6 |
| 7 | Marking Period 7 |
| 8 | Marking Period 8 |

Postgraduate Plan Codes – P-TECH, Smart Scholars, Smart Transfer (Student Lite, Field 18)

Report when the student graduates.

| (Student Lite, Field 18) LOOKUP_NAME | POST_GRAD_PLAN_CODE | POST_GRAD_PLAN_DESCRIPTION |
|--------------------------------------|---------------------|--|
| POST_GRAD_PLAN | 1 | 4-year college in NYS |
| POST_GRAD_PLAN | 2 | 2-year college in NYS |
| POST_GRAD_PLAN | 3 | Other postsecondary school in NYS |
| POST_GRAD_PLAN | 4 | 4-year college outside NYS |
| POST_GRAD_PLAN | 5 | 2-year college outside NYS |
| POST_GRAD_PLAN | 6 | Other postsecondary school outside NYS |
| POST_GRAD_PLAN | 7 | Seek employment |
| POST_GRAD_PLAN | 8 | Enlist in the military |
| POST_GRAD_PLAN | 9 | Other plan |
| POST_GRAD_PLAN | 10 | Adult Services (students with disabilities only) |
| POST_GRAD_PLAN | 11 | Unknown |

Primary Course Instruction Language Indicator (Primary Instruction Language Code)

(See Language Codes in Ch. 5. Course Instructor Assignment, Field 18)

Primary Instruction Delivery Method Codes (Course Instructor Assignment, Field 16)

| Code | Method | Description |
|----------|-------------------|--|
| FACE | Face-to-Face | Course is delivered in the traditional classroom setting. |
| DISTANCE | Distance Learning | Course is delivered via Distance Learning (videoconferencing) technology, primarily or completely in a synchronous manner (i.e. students at multiple locations are engaged in instruction at the same time). |
| BLENDED | Blended Learning | Course is delivered at least in part through online learning, with some element of student control over time, |

| Code | Method | Description |
|--------|-----------------|---|
| | | place, path, and/or pace; at least in part in a supervised brick-and-mortar location away from home; and the modalities along each student's learning path within a course or subject are connected to provide an integrated learning experience. |
| ONLINE | Online Learning | Course (instruction and content) are delivered over the Internet. |

Note: If the initial course instruction delivery method has changed due to a public health event or other unforeseen circumstance, it is not required that the reported delivery method be changed. For example, if a course was developed to be delivered as a Face-to-Face course, the district, BOCES, or charter school would not have to change the method to distance learning because students would be receiving the instruction from home.

Program Service Codes and Descriptions

Each academic year, every Program Service Code applicable to a student must be recorded and must also have a Program Service Entry Date. Program Services that were not exited in the previous academic year must be recorded with a July 1 entry date. Program Services that end during the academic year also require a Program Service Exit Date. A student cannot have program service records without an active enrollment record.

All Program Services designated as "school level" (e.g., *Title I Targeted Assistance Programs*) require an eligibility determination each time the student changes buildings either within the school district or to an out-of-district placement. Therefore, a new Programs Fact record is required each time a student receiving this type of program service changes buildings, assuming the program service continues. All Program Services designated as "district level" (e.g., *Poverty-from low-income family*) require a new eligibility determination and a new record only when a student's status or participation in the program service changes or when the student transfers to a new district.

For these elements, the following codes must be used:

| Code | Description |
|---|--|
| Type: English Language Learner Eligibility | |
| 0231 | ELL Eligible |
| Type: English Language Learner Proficiency Programs | |
| 5709 | English as a New Language (ENL) |
| 5676 | Transitional Bilingual Education (TBE) Program |
| 5687 | One Way or Two Way Dual Language Program |
| 8239 | ELL Eligible but not in an ELL Program |
| Type: Elementary and Secondary Education Act Funded Program Services | |
| 0286 | Title I - Part A: Improving Basic Programs |
| 0411 | Title I – Part A: Improving Basic Educational Services for School-wide Program |
| 0892 | Title I – Part A: Homeless Student Served with Set-Aside Funds |
| 0187 | Title I - Part D: Prevention and Intervention Programs for Children and Youth who are Delinquent |

| Code | Description |
|--|---|
| 8327 | Title I – Part D: Prevention and Intervention Programs for Children and Youth who are Neglected |
| Type: Elementary and Secondary Education Act Transfer Options | |
| 5872 | Applied for Transfer Option - School Identified as in Need of Improvement |
| 5883 | Applied for Transfer Option - Persistently Dangerous School |
| 7022 | Transfer Option Offered - School Identified as in Need of Improvement |
| 7033 | Transfer Option Offered - Persistently Dangerous School |
| Type: Type of Disability | |
| 5786 | Preschool Student with a Disability |
| 0352 | Autism |
| 0363 | Emotional Disability |
| 0385 | Learning Disability |
| 0396 | Intellectual Disability |
| 0407 | Deafness |
| 0418 | Hearing Impairment |
| 0429 | Speech or Language Impairment |
| 0440 | Visual Impairment (includes Blindness) |
| 0451 | Orthopedic Impairment |
| 0462 | Other Health Impairment |
| 0473 | Multiple Disabilities |
| 0484 | Deaf-Blindness |
| 0495 | Traumatic Brain Injury |
| Type: Safety Net | |
| 5775 | Eligible for safety net in All Subjects under Section 504 |
| Type: Career and Technical Education | |
| — | Specific Career and Technical Education Program Code |
| 8261 | Single Parent/Pregnant Status |
| Type: PreK Program | |
| 902 | Universal PreK program |
| 903 | SUFDPK Slot with Certified Teacher |
| 904 | SUFDPK Slot with Non-certified Teacher |
| 905 | UPK-SUFDPK Conversion Slot with Certified Teacher |
| 906 | UPK-SUFDPK Conversion Slot with Non-certified Teacher |
| 990 | “Other” PreK program |
| Type: Universal PreK Setting | |
| 1309 | District-operated |
| 1320 | Day care center |
| 1331 | Head Start |
| 1342 | Family or Group Day Care |
| 1353 | Nursery School |
| 1364 | BOCES |
| 1375 | Special Ed 4410 Preschool |
| 1386 | Religious and Independent School |

| Code | Description |
|---|--|
| 1397 | Museum |
| 1408 | Library |
| 1419 | Other |
| Type: Title I Services in Targeted Assistance Programs | |
| 0803 | Reading/Language Arts |
| 0814 | Mathematics |
| 0825 | Science |
| 0836 | Social Sciences |
| 0847 | Vocational/Career |
| 0858 | Other Instructional Services |
| 0869 | Health, Dental and Eye Care |
| 0880 | Supporting Guidance/Advocacy |
| 0891 | Other Support Services |
| Type: Higher Education | |
| 4004 | Liberty Partnerships Program (LPP) |
| 4005 | MBK Challenge |
| 4006 | MBK Family and Community Engagement (FCEP) |
| 4007 | MBK Exemplary School Models and Practices (ESMP) |
| 4008 | MBK Native American (NAP) |
| 4009 | MBK Fellows (FP) |
| 4010 | My Sister's Keeper STEM Program (MSK) |
| 4015 | Science and Technology Education Program (STEP) |
| 4026 | NYS P-Tech Program* |
| 4027 | NYC P-Tech Grades 9-14 Early College and Career High School* |
| 4037 | Smart Scholars* |
| 4047 | Smart Transfer* |
| Type: Other | |
| 0198 | Poverty - from low-income family |
| 0220 | Eligible for Alternate Assessment |
| 0242 | Eligible to take the NYSESLAT for grades 3-8 ELA Accountability |
| 0264 | Section 504 Plan |
| 1232 | Students with Inconsistent/Interrupted Formal Education (SIFE) |
| — | Summer School Participation (see below for codes) |
| 2618 | Voluntary inter-district urban-suburban transfer program |
| 5753 | Coordinated Early Intervening Services (CEIS) supported with IDEA funds |
| 5754 | Comprehensive Coordinated Early Intervening Services (CCEIS) supported with IDEA funds |
| 5817 | Free Lunch Program |
| 5806 | Reduced-Price Lunch Program |
| 8262 | Homeless Student Status |
| 8271 | CDOS Credential Eligible Coursework/Test |
| 8272 | Homeless Unaccompanied Youth Status |
| 8282 | Immigrant Children and Youth Status |

| Code | Description |
|-------------------------|---|
| 8292 | Students with a Parent on Active Duty in the Armed Forces |
| 8300 | Child in Foster Care |
| 8302 | Student Residing on Reservation Land |
| 8312 | Received Seal of Biliteracy |
| 8313 | Received Seal of Civic Readiness |
| Type: Restricted | |
| 8265 | Absence Due to Executive Order |

* Code reported in Project Partner Fact Template

Detailed definitions of Program Services are provided using the following design:

Program Service Name

Name and code are shown.

Level Designation: This specifies when a BEDS code is to be associated with the program service. In Program Service records, BEDS codes are reported under the data element "Program Service Provider BEDS Code." All program services are designated either as "school-level" or "district-level." Program services designated as school-level require a BEDS code. Those designated as district-level do not.

School-level program services require an eligibility determination each time the student changes buildings either within the school district or to an out-of-district placement. School-level services require a new program service record each time a student receiving the service changes buildings if the service continues. For school-level program services, use the following to determine the BEDS code to use when reporting these students:

when service provider is the district accountable for the student's performance, use the BEDS code of the specific building in the district where the student receives the service;

when the service provider is a BOCES, use the BEDS code in the BOCES District of Responsibility Codes list in Chapter 5: Codes and Descriptions as the service provider location; when the service provider is an approved private placement, use the BEDS code of the entity where the out-of-district placement was made (i.e., where the student receives the service); when the service provider is a district other than the district accountable for the student's performance, use the BEDS code for a specific building where the student receives the service in the other district.

District-level program services require a new record only when a student's status or participation in a service change. A new program services record is not required if a student receiving such service changes buildings.

Description: Brief description of the Program Service is given.

Purpose: Provides reason this information is being collected.

Entry Date: Date this Program Service becomes applicable to this student. It can be the date of initial eligibility or the date the Program Service actually begins.

Exit Date: Date this Program Service is no longer applicable to this student. It can be the date eligibility ends or the date the Program Service actually ends. Only Program Services that end require an exit date. Program Services continuing into the following academic year should not have an ending date this year.

Reason for Ending Code: Provides circumstances under which the student ended this Program Service. Not all Program Services require this code.

Career and Technical Education

Specific Career and Technical Education Program Code

Level Designation: School-level service.

Description: Indicates in which career and technical education program area the student participates. A list of acceptable career and technical education program codes can be found in Chapter 5: Codes and Descriptions. This list uses the National Center for Educational Statistics (NCES) Classification of Instructional Programs (CIP) structure.

Purpose: To identify which career and technical education program area students are enrolled in.

Entry Date: Date the student enrolls in the program in the current school year.

Exit Date: Date the student completes the program or date the student leaves the program without completing it.

Reason for Ending Code: Indication of whether the student completed the program or left the program before completion.

Single Parent/Pregnant Status — Code 8261.

Level Designation: District-level service.

Description: Reporting this code is optional and no longer required.²¹ Only applicable to students who have a career and technical education program service and have reached the "Concentrator" level of intensity. This program service indicates the student is a single parent or is pregnant.

Purpose: Used to identify these students for federal reporting purposes. This status (i.e., single parent or pregnant) is as of any time during the school year. This is to allow a student to be counted no matter when in a school year the student may become a career and technical education concentrator. Districts should determine this status at the same point in time that the district counts the student as a career and technical education concentrator.

Entry Date: Date the student is identified as a single parent or as pregnant.

Exit Date: Date that the student no longer meets these parameters.

Reason for Ending Code: Not used.

CDOS Credential Eligible Coursework/Test — Code 8271.

Level Designation: District-level service.

Description: Indicates a student who is taking Career and Technical Education coursework and/or work-based learning that may be used to satisfy requirements for the Career Development and Occupational Studies (CDOS) Credential. This code should not be reported in lieu of the six-digit specific Career and Technical Education (CTE) Program Code used to report the CTE program a student is in.

Purpose: Used to identify students taking coursework that may be used to satisfy requirements for a CDOS credential as a stand-alone credential or in addition to a high school diploma or high school equivalency (HSE) diploma.

Entry Date: Date the student begins Career and Technical Education coursework and/or work-based learning that may be used to satisfy requirements for a CDOS.

Exit Date: Date the student receives the CDOS or is no longer participating in coursework and/or work-based learning.

Reason for Ending Code: 700 — Received a CDOS credential or 701 — No longer participating in coursework and/or work-based learning that satisfied the requirements for the CDOS credential. **This is the only way to indicate that a student satisfied the**

requirements for the CDOS credential when it's earned in addition to a local or Regents diploma.

Elementary and Secondary Education Act Funded Program Services

Title I - Part A: Improving Basic Programs -Targeted Assistance Program — Code 0286

Level Designation: School-level service.

Description: Indicates that the student is served in a "Targeted Assistance Program" supported with Title I program funds. For students in a school that operates a targeted Title I program, a Programs Fact record (code 0286) must be reported for each student who is served. Students reported with Program Service Code 0286 must also be reported with at least one Title I Services in Targeted Assistance Programs code (see below).

Purpose: To identify such students for reporting these data to the USED.

Entry Date: Date service began.

Exit Date: Date service ended.

Reason for Ending Code: Not used.

| Type: Title I Services in Targeted Assistance Programs | |
|---|------------------------------|
| 0803 | Reading/Language Arts |
| 0814 | Mathematics |
| 0825 | Science |
| 0836 | Social Sciences |
| 0847 | Vocational/Career |
| 0858 | Other Instructional Services |
| 0869 | Health, Dental and Eye Care |
| 0880 | Supporting Guidance/Advocacy |
| 0891 | Other Support Services |

Title I – Part A: Improving Basic Educational Services for School-wide Program — Code 0411

Level Designation: School-level service.

Description: Identifies students served by a school-wide (as opposed to a targeted assistance) supported with Title I program funds.

Purpose: To identify such students for reporting these data to the USED.

Entry Date: Date service began.

Exit Date: Date service ended.

Reason for Ending Code: Not used.

If school district personnel have questions about a specific migratory child, they should contact the appropriate regional [Migrant Education Tutorial and Support Services](#) (METS) program.

Title I - Part D: Prevention and Intervention Programs for Children and Youth who are Delinquent — Code 0187

Level Designation: District-level service.

Description: Indicates that the student is served by programs supported by funding under ESEA Title I - Part D during the reporting year. For a student to be counted for this funding purpose, the student must be between the ages of 5 and 17 and reside in an institution for the delinquent. Delinquent children will have been adjudicated delinquent or persons in need of

supervision. The term "delinquent children" also refers to students who are placed in an adult correctional institution in which children reside.

Purpose: This data element must be collected for each student served by funding under ESEA Title I - Part D to fulfill the State reporting requirements under the ESEA legislation.

Entry Date: First day designation applies.

Exit Date: Date the designation is eliminated.

Reason for Ending Code: Not used.

Title I – Part D: Prevention and Intervention Programs for Children and Youth who are Neglected — Program Service Code 8327

Level Designation: District-level service.

Description: Indicates that the student is served by programs supported by funding under ESEA Title I - Part D during the reporting year. For a student to be counted for this funding purpose, the student must be between the ages of 5 and 17 and reside in an institution for the neglected. Neglected children will have been committed to an institution or voluntarily placed in the institution under applicable State law because of the abandonment by or neglect by or death of parents.

Purpose: This data element must be collected for each student served by funding under ESEA Title I - Part D to fulfill the State reporting requirements under the ESEA legislation.

Entry Date: First day designation applies.

Exit Date: Date the designation is eliminated.

Reason for Ending Code: Not used.

Elementary and Secondary Education Act Transfer Options

Use the ESEA transfer option code each time an application is made or the transfer option is offered. If the student enrolls in a school using a school-choice option enrollment code and stays in the school the following year, do not use the ESEA transfer option program service code in that following year, as no new application is made or transfer option offered in that year. If a student applies for a transfer option, is turned down or refused to accept the offer, and re-applies the following year, the ESEA transfer option program service code should be reported in both years.

Applied for Transfer Option - School Identified as in Need of Improvement — Code 5872

Level Designation: School-level service.

Description: Indicates that the student is enrolled in a school that is in improvement status under Title I and has applied to transfer to another school in the public school district.

Purpose: To identify such students for reporting these data to the USED.

Entry Date: Date the student's application for transfer is received by the public school district. This date may be the actual date the application is submitted or the due date for all such applications.

Exit Date: Not used.

Reason for Ending Code: Not applicable.

Location/BEDS Code: School identified as in Need of Improvement.

Applied for Transfer Option - Persistently Dangerous School — Code 5883

Level Designation: School-level service.

Description: Indicates that the student is enrolled in a school that has been designated as persistently dangerous under ESEA and has applied to transfer to another school in the public school district.

Purpose: To identify such students for reporting these data to the USED.

Entry Date: Date the student's application for transfer is received by the public school district. This date may be the actual date the application is submitted or the due date for all such applications.

Exit Date: Not used.

Reason for Ending Code: Not applicable.

Location/BEDS Code: School identified as Persistently Dangerous.

Transfer Option Offered - School Identified as in Need of Improvement — Code 7022

Level Designation: School-level service.

Description: Indicates that the student is enrolled in a school that is in improvement status under Title I and has been offered a transfer to another school in the public school district.

Purpose: To identify such students for reporting these data to the USED.

Entry Date: Date the student is given an offer to transfer by the public school district.

Exit Date: Not used.

Reason for Ending Code: Not applicable.

Location/BEDS Code: School where transfer option is offered.

Transfer Option Offered- Persistently Dangerous School — Code 7033

Level Designation: School-level service.

Description: Indicates that the student is enrolled in a school that has been designated as persistently dangerous under ESEA and has been offered a transfer to another school in the public school district.

Purpose: To identify such students for reporting these data to the USED.

Entry Date: Date the student is given an offer to transfer by the public school district.

Exit Date: Not used.

Reason for Ending Code: Not applicable.

Location/BEDS Code: School where transfer option is offered.

English Language Learner Eligibility

ELL Eligible — Code 0231

Level Designation: District-level service.

Description: Identifies the student as an English Language Learner (ELL) and, therefore, eligible for ELL services. Students identified as ELL eligible should have a specific ELL program service identified, as described under English Language Learner Programs.

Purpose: Identifies ELLs for accountability, reporting, and research purposes. An "Exit Date" and "Reason for Ending Code" is used to identify ELLs who have achieved English proficiency. Part 154 of Commissioner's Regulations defines English Language Learners as students who, because of foreign birth or ancestry, speak or understand a language other than English and speak or understand little or no English, and require support in order to become proficient in English and are identified pursuant to Section 154.3. Districts should contact the nearest Regional Bilingual Education – Resource Networks (RBE-RNs) to obtain assistance with ELL identification procedures.

Entry Date: Date of eligibility decision.

Exit Date: Required if the student exited ELL status. The date recorded should be June 30 of the academic year in which the student exited ELL status. Students who test out of ELL are still entitled to accommodations and some types of services for two years; however, once the students have tested out of ELL, they must NOT be recorded as ELL with an 0231 code. An "Exit Date" should not be used to end an *ELL Eligible* — Code 0231 program service record when the student leaves the district or graduates. It must be used only when the student exits ELL status.

Reason for Ending Code: Use 3011, 3022, or 3045, as applicable. See ELL Status Exit Program Service Codes in Chapter 5: Codes and Descriptions.

English Language Learner Programs

English as a New Language (ENL) — Code 5709, *Transitional Bilingual Education (TBE) Program* — Code 5676, *One Way or Two Way Dual Language Program* — Code 5687, and *ELL Eligible but not in an ELL Program* — Code 8239.

Level Designation: School-level service.

Description: Indicates which ELL program service the student is in (i.e., English as a New Language, Transitional Bilingual Education (TBE) Program, or One Way or Two Way Dual Language Program) or that the ELL eligible student is not being served. Students identified as ELL eligible under Program Service Code 0231 (see above) should have a specific ELL program service identified here. These program services are mutually exclusive but can be offered at different points throughout the academic year. Multiple ELL programs should be reported with appropriate Entry and Exit dates. If any of the first three are used, the *ELL Eligible but not in an ELL Program* code should not be used. All ELL eligible students must receive ELL services.

English as a New Language (ENL): ENL program students learn to speak, understand, read and write English with a teacher who is specially trained in ENL theories and strategies. The student's primary or home language is used as a vehicle to help learn English.

Transitional Bilingual Education (TBE) Program: TBE programs offer students of the same primary or home language the opportunity to learn in English while continuing to learn content in their home language. Students' primary or home language is used to help them progress academically in all content areas while they acquire English. Instruction begins with a minimum of 60% instruction in the student's primary or home language and 40% in English; over time, instruction in English increases until the student has acquired the mandated level of English proficiency.

One Way or Two Way Dual Language Program: Dual language programs offer students the opportunity to become bilingual and bicultural while improving their academic ability. In the One Way Dual Language program model, students who come from the same primary or home language and/or background are provided instruction in both English and the home language simultaneously. The Two Way Dual Language program includes both native and English speakers; teachers provide instruction in both languages.

Purpose: These codes are used to identify which ELL program service the student participates in.

Entry Date: Date ELL program service begins.

Exit Date: Date that student tests above a State-designated level of proficiency or changes ELL programs.

Reason for Ending Code: Not used.

Higher Education

Liberty Partnerships Program (LPP) — Code 4004

Level Designation: District-level service.

Description: Indicates participation in the Liberty Partnerships Program, which provides collaborative pre-collegiate/school dropout prevention programs that support at-risk youth in completing secondary school and prepare those students for successful transition into postsecondary education or onto a career path.

Purpose: To identify students to determine program effectiveness.

Entry Date: First day of program.

Exit Date: Last day of program.

Reason for Ending Code: Not used.

MBK Challenge Program – Code 4005

Level Designation: District-level service.

Description: Indicates participation in the My Brother's Keeper (MBK) Challenge Program. The purpose of this program is to implement coherent, outcomes-based, cradle-to-college strategies aimed at improving the life outcomes for youth, particularly for boys and young men of color.

Purpose: To identify students to determine program effectiveness.

Entry Date: First day of program.

Exit Date: Last day of program.

Reason for Ending Code: Not used.

MBK Family and Community Engagement (FCEP) Program - Code 4006

Level Designation: District-level service.

Description: Indicates participation in the My Brother's Keeper (MBK) Family and Community Engagement Program. The purpose of this program is to increase academic achievement and college and career readiness of boys and young men of color, by developing and sustaining effective relationships with family, extended family, and the larger community.

Purpose: To identify students to determine program effectiveness.

Entry Date: First day of program.

Exit Date: Last day of program.

Reason for Ending Code: Not used.

MBK Exemplary School Models and Practices (ESMP) Program – Code 4007

Level Designation: District-level service.

Description: Indicates participation in the My Brother's Keeper (MBK) Exemplary School Models and Practices Program. This purpose of this program is to close the achievement gap and increase college and career readiness, with an emphasis on boys and young men of color, by replicating the exemplary school models, programs, and practices of higher-performing schools.

Purpose: To identify students to determine program effectiveness.

Entry Date: First day of program.

Exit Date: Last day of program.

Reason for Ending Code: Not used.

MBK Native American (NAP) Program – Code 4008

Level Designation: District-level service.

Description: Indicates participation in the My Brother's Keeper (MBK) Native American Program. The purpose of this program is to increase academic achievement and college and career readiness of Native American students, with an emphasis on boys and young men.

Purpose: To identify students to determine program effectiveness.

Entry Date: First day of program.

Exit Date: Last day of program.

Reason for Ending Code: Not used.

MBK Fellows (FP) Program – Code 4009

Level Designation: District-level service.

Description: Indicates participation in the My Brother's Keeper (MBK) Fellows Program. The purpose of this program is to provide rising 12th grade high school students, with an emphasis on boys and young men of color, with opportunities to gain authentic leadership experience(s) and develop service projects beneficial to the schools they attend and communities they live in.

Purpose: To identify students to determine program effectiveness.

Entry Date: First day of program.

Exit Date: Last day of program.

Reason for Ending Code: Not used.

My Sister's Keeper STEM Program (MSK) – Code 4010

Level Designation: District-level service.

Description: Indicates participation in the My Sister's Keeper (STEM) Program (MSK). The purpose of the MSK Program is to address the gender and racial disparities in STEM education and career pathways by creating targeted opportunities for studies in grades 6-12 with an emphasis on girls and young women of color.

Purpose: To identify students to determine program effectiveness.

Entry Date: First day of program.

Exit Date: Last day of program.

Reason for Ending Code: Not used.

Science and Technology Education Program (STEP) — Code 4015

Level Designation: District-level service.

Description: Indicates participation in the Science and Technology Entry Program, which prepares minority, historically underrepresented, or economically disadvantaged secondary school students for entry into postsecondary degree programs in scientific, technical, health-related fields, and the licensed professions.

Purpose: To identify students to determine program effectiveness.

Entry Date: First day of program.

Exit Date: Last day of program.

Reason for Ending Code: Not used.

NYS P-Tech Program — Code 4026

Level Designation: District-level service.

Description: Indicates participation in the NYS P-Tech Program, which provides a six-year integrated secondary and post-secondary level education for students resulting in a Regents High School Diploma, an AAS degree (or other two-year degree that is the industry standard for the targeted jobs), and workplace learning in preparation for a career pathway. Students in NYS P-Tech programs remain on their high school registers for the full six years of the

program. These students are not considered high school graduates until they have completed the requirements for both the Regents high school diploma and their AAS degree (or other two-year degree that is the industry standard for the targeted jobs). The program is designed such that students complete all Regents diploma requirements by the end of their fourth year. However, if a student fails to do so because the student fails a course or a required examination, the student may retake the course or examination in their fifth year. The homeschool is responsible for reporting the NYS P-Tech program service code for each applicable enrolled student for each year the student is enrolled in the program. All appropriate Teacher-Student-Linkage data must be submitted during the years the student is working toward a high school diploma. Students in this program are entitled to a free public education for the duration of the program. If a student chooses to exit the NYS P-Tech program before completion of the requirements for an AAS degree, the student is entitled to a free public education until the student completes the requirements for high school graduation.

A list of all NYS P-Tech projects in Cohort I (2013-2020), Cohort II (2014-2021) and Cohort III (2015-2022) are available on the [New York State Pathways in Technology](#) web page.

Purpose: To identify students to determine program effectiveness.

Entry Date: First day of program.

Exit Date: Last day of program.

Reason for Ending Code: Not used.

NYC P-Tech Grades 9-14 Early College and Career High School — Code 4027

Level Designation: District-level service.

Description: Indicates participation in a school-wide program, which provides a six-year integrated secondary and post-secondary level education for students resulting in a Regents High School Diploma, college credits toward an Associate-level college degree, and workplace learning in preparation for a career pathway. Students enrolled in this program may remain on their high school registers for the full six years of the program to complete their college coursework. The program is designed such that students complete all Regents diploma requirements by the end of their fourth year. However, if a student fails to do so because the student fails a course or a required examination, the student may retake the course or examination in the fifth year. Students in this program are entitled to a free public education for the duration of the program. If a student chooses to exit this program before completion of the requirements for an associate-level degree, the student is entitled to a free public education until the student completes the requirements for high school graduation. A list of all New York City schools that are part of the Grades 9-14 Early College and Career High Schools is available at [NYC P-Tech](#) web page.

Purpose: To identify students to determine program effectiveness and for local reporting and evaluation.

Entry Date: First day of program.

Exit Date: Last day of program.

Reason for Ending Code: Not used.

Smart Scholars — Code 4037

Level Designation: District-level service.

Description: This program provides students with significant academic and social supports to develop college readiness, and the opportunity to earn 24 to 60 college credits while in high school. The target population is students from groups that have traditionally been underrepresented in postsecondary education; for example, first generation college students,

students from low-income families, and students performing in the low to mid-range academically. The program includes both stand-alone schools and programs within schools.

Purpose: To identify students to determine program effectiveness and for use in accountability calculations.

Entry Date: First day of participation in the program.

Exit Date: Last day of program.

Reason for Ending Code: Not used.

Smart Transfer Early College High School (ST-ECHS) — Code 4047

Level Designation: District-level service.

Description: In the Smart Transfer Early College High School Program, institutions of higher education (IHEs) partner with public school districts to create early college high schools that provide students with the opportunity and preparation to accelerate the completion of their high school studies while earning 60 transferable college credits or an Associate degree at the same time. This program is targeted to students who are historically underrepresented in postsecondary education and/or economically disadvantaged.

Purpose: To identify students to determine program effectiveness and for use in accountability calculations.

Entry Date: First day of participation in the program.

PreK Program

Universal PreK program —902 and Statewide Universal Full-day Prekindergarten (SUFDPK) - 903-906

Universal PreK program —902

Level Designation: District-level service.

Description: Indicates participation in a Universal Prekindergarten State Funded Grant Program. Students reported with Program Service Code 902 must also be reported with a Universal PreK Provider code (see below). Students reported with program code 902 must also be reported as enrolled in a prekindergarten grade level.

Entry Date: Date student enrolls in the program.

Exit Date: Date the student completes the program or date the student terminates the program without completing it.

Reason for Ending Code: Not used.

| Type: Universal PreK Provider | |
|--------------------------------------|----------------------------------|
| 1309 | District-operated |
| 1320 | Day care center |
| 1331 | Head Start |
| 1342 | Family or Group Day Care |
| 1353 | Nursery School |
| 1364 | BOCES |
| 1375 | Special Ed 4410 Preschool |
| 1386 | Religious and Independent School |
| 1397 | Museum |
| 1408 | Library |
| 1419 | Other |

SUFDPK Slot with Certified Teacher — 903

Level Designation: District-level service.

Description: Indicates full-day placement for students taught by a certified teacher and funded by Statewide Universal Full Day Prekindergarten (SUFDPK) grant award. Students reported with Program Service Code 903 must also be reported with a Universal PreK Provider code (see above) and reported as enrolled in a prekindergarten grade level (PKF).

Entry Date: Date student enrolls in the program.

Exit Date: Date the student completes the program or date the student terminates the program without completing it.

Reason for Ending Code: Not used.

SUFDPK Slot with Non-certified Teacher — 904

Level Designation: District-level service.

Description: Indicates full-day placement for students taught by a non-certified teacher and funded by Statewide Universal Full Day Prekindergarten (SFDPK) grant award. Students reported with Program Service Code 904 must also be reported with a Universal PreK Provider code (see above) and reported as enrolled in a prekindergarten grade level (PKF).

Entry Date: Date student enrolls in the program.

Exit Date: Date the student completes the program or date the student terminates the program without completing it.

Reason for Ending Code: Not used.

UPK-SUFDPK Conversion Slot with Certified Teacher — 905

Level Designation: District-level service.

Description: Indicates half-day to full-day conversion slot placement for students taught by a certified teacher. Students reported with Program Service Code 905 must also be reported with a Universal PreK Provider code (see above) and reported as enrolled in a prekindergarten grade level (PKF).

Entry Date: Date student enrolls in the program.

Exit Date: Date the student completes the program or date the student terminates the program without completing it.

Reason for Ending Code: Not used.

UPK-SUFDPK Conversion Slot with Non-certified Teacher — 906

Level Designation: District-level service.

Description: Indicates half-day to full-day conversion slot placement for students taught by a non-certified teacher. Students reported with Program Service Code 906 must also be reported with a Universal PreK Provider code (see above) and reported as enrolled in a prekindergarten grade level (PKF).

Entry Date: Date student enrolls in the program.

Exit Date: Date the student completes the program or date the student terminates the program without completing it.

Reason for Ending Code: Not used.

“Other” PreK program — 990

Level Designation: District-level service.

Description: Indicates participation in a prekindergarten program that is not funded by UPK or SUFDPK money. Students reported with program code 990 must also be reported as enrolled

in a prekindergarten grade level. Setting codes should not be reported for this program service code.

Entry Date: Date student enrolls in the program.

Exit Date: Date the student completes the program or date the student terminates the program without completing it.

Reason for Ending Code: Not used.

Safety Net

Under Section 504 - All Subjects — Code 5775

Level Designation: District-level service.

Description: Indicates Section 504 students whose 504 plan specifically allows eligibility for the graduation assessment safety net options available to Section 504 students. The student must also have a program service record indicating that the student has a Section 504 plan (i.e., Program Service Code 0264). Do not enter a Section 504 program service code for students with a disability program service code.

Purpose: To identify students eligible for graduation safety net options available to Section 504 students.

Entry Date: Date 504 plan adopted.

Exit Date: Date 504 plan revoked.

Reason for Ending Code: Not used.

Type of Disability

All Types of Disability Categories — Codes 5786, 0352, 0363, 0385, 0396, 0407, 0418, 0429, 0440, 0451, 0462, 0473, 0484 and 0495

Level Designation: District-level service.

Description: Indicates the disability category of students who have been classified as disabled by the district CSE or the district CPSE (i.e., students who have an IEP). *Students with Section 504 plans should not be reported as disabled.*

Purpose: The Type of Disability record determines which members are included in the students with disabilities group for district and school accountability determinations and for other reports. It also determines which students are eligible for the safety net, allowing students to use competency credit to meet graduation requirements. All students determined by the CPSE or CSE to be eligible for special education services must be reported with a Type of Disability, whether or not they are receiving services. Do not enter a 504 Safety Net program service code for students with a disability service program code. Only one disability record should be entered for each student. A student is counted as disabled if the program service entry date is before the reporting date and the program service exit date is on or after the reporting date. A program service without a value in the Program Service Exit Date field is considered to end after the reporting date.

Entry Date: Day after the date of CSE or CPSE decision to classify with that disability. The exception is that the type of disability entry date for children who transition from Early Intervention (EI) to preschool special education would be the enrollment date if parents decide to continue their child in EI services and transition to preschool special education later than the CPSE's decision to classify.

Exit Date: Date the CSE or CPSE rescinds the classification or the student's disability changes. In cases when the classification is rescinded or changed at the end of the school year, to be effective at the start of the following school year, the exit date must be later than

the date of CSE or CPSE's action. For example, if a preschool child's Type of Disability is rescinded in June 2025 (end of the school year), but the effective date the Type of Disability is rescinded is September 2025 (start of the following school year), the student's disability exit date must be August 31, 2025, allowing the student to have an active disability record in July and August 2025 for summer preschool special education services.

Reason for Ending Code: Used to indicate whether the student's Type of Disability was rescinded, the student had their Type of Disability changed by the CPSE/CSE or the parent revoked consent for special education services (in writing). Use code 901 when the student's Type of Disability is rescinded (or declassified) or when parents revoke consent for special education services. Use code 912 when the student's Type of Disability has changed. A change in Type of Disability will require a new program service record identifying the new Type of Disability. **Note:** A preschool student with a disability who continues as a student with a disability to a school level grade (including kindergarten) must have their preschool *Type of Disability* (code 5786) ended with a Reason for Ending Code 912 and a new *Type of Disability* assigned.

Other

Poverty - from low-income family — Code 0198

Level Designation: District-level service.

Description: Indication of student economic status.

Purpose: Poverty is used to determine which students will be included in the economically disadvantaged group for district and school accountability determinations and other reporting. An economically disadvantaged student is a student who participates in, or whose family participates in, economic assistance programs such as:

- Free or Reduced-Price Lunch Program (Note that the United States Department of Agriculture has authorized the use of eligibility in free and reduced-price lunch programs to identify students from low-income families for Title I reporting purposes.)
- Social Security Insurance (SSI);
- Supplemental Nutrition Assistance Program (SNAP);
- Foster care;
- Refugee assistance (cash or medical assistance);
- Earned Income Tax Credit (EITC);
- Home Energy Assistance Program (HEAP);
- Safety Net Assistance (SNA);
- Bureau of Indian Affairs (BIA); or
- Family Assistance: Temporary Assistance for Needy Families (TANF).

For districts participating in the Community Eligibility Option (CEO), identify only those students who would qualify to participate in the federal Free Lunch Program independent of CEO. For example, do not identify students who participate in the federal Free Lunch Program solely because the LEA is CEO eligible. Please consult the NYSED's Office of Child Nutrition Program Administration for guidelines. If one student in a family is identified as low income, all students from that household (economic unit) may be identified as low income.

Entry Date: Date of eligibility decision (determined annually).

Exit Date: Date that eligibility ends.

Reason for Ending Code: Not used.

Eligible for Alternate Assessment — Code 0220

Level Designation: District-level service.

Description: Indicates that the student is eligible for the NYSAA, as identified by the CSE.

Purpose: Only students with an Alternate Assessment Program service record will be reported on the *Verification of New York State Alternate Assessment Results* report. A student must have a disability record to report an Alternate Assessment Program service record. A student must have an Alternate Assessment Program record to report an alternate assessment score.

Entry Date: Date of CSE eligibility decision. The CSE eligibility decision should be made prior to the first date of the NYSAA administration period.

Exit Date: Date that CSE rescinds eligibility.

Reason for Ending Code: Not used.

Eligible to take the NYSESLAT for grades 3-8 ELA Accountability — Code 0242

Level Designation: District-level service.

Description: Identifies ELLs who are allowed to take a grade 3-8 NYSESLAT in lieu of a grade 3-8 NYSTP ELA assessment.

Purpose: Identifies these students for accountability, reporting, and research purposes. Valid scores on all modalities of the NYSESLAT (Reading, Writing, Listening, and Speaking) will satisfy the Title I accountability requirement under ESEA that the student be assessed in ELA. ELL eligible students (including those from Puerto Rico) who on April 1, 2025 will have been attending school in the United States for less than one year may use the NYSESLAT for a one-time exemption from the 3-8 NYSTP in ELA to meet the ESSA requirement for testing in ELA. NYSESLAT-eligible students will be counted in the participation calculation for accountability purposes as participating in an ELA assessment if they have valid scores on all modalities of the NYSESLAT (Listening, Speaking, Reading, and Writing). To use Program Service Code 0242, there must be an active 0231 code (ELL Eligible). See “NYSESLAT and Accountability” in Chapter 2: Student Reporting Rules.

Entry Date: July 1 of current year or date of enrollment (if later than July 1).

Exit Date: Not used.

Reason for Ending Code: Not used.

Section 504 Plan — Code 0264

Level Designation: District-level service.

Description: Identifies students who have a Section 504 plan under the Rehabilitation Act of 1973, as amended (Section 504) in the area of public elementary and secondary education.

Purpose: The Section 504 record determines which cohort members are included in the general-education (Safety Net eligible) group for district and school accountability and for other reports. Do not enter a Section 504 program service code for students identified as students with disabilities under IDEA. Students with 504 plans are not considered students with disabilities under IDEA and for data reporting purposes are considered general education students.

Entry Date: Date of plan approval.

Exit Date: Date of plan termination.

Reason for Ending Code: Not used.

Students with Inconsistent/Interrupted Formal Education (SIFE) — Code 1232.

Level Designation: District-level service.

Description: Students identified upon initial enrollment as an English Language Learner who have attended school in the United States (the 50 States and the District of Columbia) for less

than twelve months and are two or more years below grade level in literacy in their home language and/or math due to inconsistent or interrupted schooling prior to arrival in the United States (the 50 States and the District of Columbia). Students identified as a Student as SIFE continue to be identified as such until the student scores at the Transitioning level on the NYSESLAT. For more information on SIFE, see [Commissioner's Regulations Part 154](#) or contact the [Office of Bilingual Education and World Languages](#).

Purpose: To identify SIFE students in order to inform instruction.

Entry Date: Date student first identified in current reporting year or July 1 of current reporting year if first identified in a previous year.

Exit Date: Date the student scores at the Transitioning level on the NYSESLAT.

Reason for Ending Code: Not used.

Summer School Participation — Codes 2751, 2752, 2753, 2754, 2755, 2756, 2757, 2758, 2759, 2760, 2761 AND 2861, 2862, 2863, 2864, 2865, 2866, 2867, 2868, 2869, 2870, 2871.

Level Designation: School-level service. As such, this program service requires a BEDS code. School-level services usually require a building level BEDS code. However, for this program service, use the following to determine the BEDS code to use when reporting these students:

- When the service provider is the district accountable for the student's performance and the building the service is provided in is known, use the BEDS code of the building where the student receives the service. When the building the service is provided in is **not** known, use the BEDS code of the district where the student receives the service.
- When the service provider is an out-of-district placement (other than a public school district) and is not the district accountable for the student's performance and the building the service is provided in is known, use the BEDS code of the building where the student receives the service. When the building the service is provided in is **not** known, use the BEDS code of the out-of-district placement where the student receives the service.
- When the service provider is a BOCES, use the BEDS code of the BOCES (without regard to the specific location at which the service is provided)
- When the service provider is a public school district other than the district accountable for the students' performance, use the BEDS code of the other district.

Description: Indicates that the student participated in a specific summer school program for 20 hours or more.

Purpose: To identify such students.

Entry Date: First day of program.

Exit Date: Last day of program.

Reason for Ending Code: Not used.

The Program Service codes are based on the reason the student is taking this program:

Reason A — This is the first time the student has taken this program or the student is taking this program for advanced enrichment.

Reason B — The student is taking this program as academic intervention, to improve their grades, or because the student is at risk of failing State tests.

| Program | Reason | |
|-----------------------|--------|------|
| | A | B |
| English Language Arts | 2751 | 2861 |
| Mathematics | 2752 | 2862 |

| Program | Reason | |
|------------------------------|--------|------|
| | A | B |
| Science | 2753 | 2863 |
| Social Studies | 2754 | 2864 |
| Technology | 2755 | 2865 |
| The Arts | 2756 | 2866 |
| Languages Other Than English | 2757 | 2867 |
| Health | 2758 | 2868 |
| Physical education | 2759 | 2869 |
| Driver Education | 2760 | 2870 |
| Other | 2761 | 2871 |

Voluntary inter-district urban-suburban transfer program — Code 2618

Level Designation: District-level service.

Description: Indicates that a non-resident student is participating in the voluntary inter-district urban-suburban transfer program to be reported by suburban districts in the Rochester area.

Purpose: This data element must be collected to identify students participating in the Urban-Suburban Interdistrict Transfer Program, a program that exists and operates under the authority of New York State Education Department Regulation Section 175.24 and under the auspices of Monroe 1 BOCES. Identification of participating students is necessary to determine state aid necessary to support the program.

Entry Date: Date service began.

Exit Date: Date service ended.

Reason for Ending Code: Not used.

Coordinated Early Intervening Services (CEIS) supported with IDEA funds — Code 5753

Level Designation: District-level service.

Description: Indicates that the student is receiving Coordinated Early Intervening Services (CEIS) pursuant to Section 613(f) of the federal IDEA program and federal regulations in 34 CFR §300.226. School districts may use up to 15 percent of their annual IDEA allocations to provide Coordinated Early Intervening Services. Services purchased with these funds can be direct or indirect services for students. When a district uses these funds to purchase indirect services, report only those students who were the intended beneficiaries of the purchased indirect services. These funds are to be used to serve students who are not identified as needing special education or related services (i.e., not students with disabilities) but who need additional academic and/or behavioral support to succeed in a general education environment. See the [comparison of CEIS and CCEIS](#) for more information.

Purpose: This data element must be reported for each student served with CEIS funds to fulfill the State and federal reporting requirements under IDEA.

Entry Date: Date service began.

Exit Date: Date service ended.

Reason for Ending Code: Not used.

Comprehensive Coordinated Early Intervening Services (CCEIS) supported with IDEA funds — Code 5754

Level Designation: District-level service.

Description: Indicates that the student is receiving Comprehensive Coordinated Early Intervening Services (CCEIS) pursuant to federal regulations in 34 CFR §300.646. School

districts whose data indicate significant disproportionality based on race and ethnicity in special education, identification by a specific disability, placement in a particular setting, or in suspension rates are required to use exactly 15 percent of IDEA funds to provide these services. Services purchased with these funds can be direct or indirect services for students. When a district uses these funds to purchase indirect services, report only those students who were the intended beneficiaries of the purchased indirect services. These funds are to be used to serve students who are not currently identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment. These funds may also be used to serve students currently identified as needing special education or related services, as long as the funds are not used exclusively for students with disabilities. See the [comparison of CEIS and CCEIS](#) for more information.

Purpose: This data element must be reported for each student served with CCEIS funds to fulfill the State and federal reporting requirements under IDEA.

Entry Date: Date service began.

Exit Date: Date service ended.

Reason for Ending Code: Not used.

Free Lunch Program — Code 5817

Level Designation: District-level service.

Description: Indicates that the student has met eligibility requirements for the federal Free Lunch Program. This means the student has an approved application or other documentation acceptable to the federal Free Lunch Program. This program service also applies to students who have met the eligibility requirements for the federal Free Breakfast Program and/or the federal Free Milk Program. Do not include students in the reduced-price programs. For districts participating in Provision 2 or Community Eligibility Provision (CEP), report only those students who would qualify to participate in the federal Free Lunch Program independent of Provision 2 or CEP. For example, do not report students who participate solely because the LEA is Provision 2 or CEP eligible. For students reported with this code, FRPL Eligibility Type Codes should be reported as applicable, where known.

Purpose: To identify such students for reporting and state aid purposes.

Entry Date: Date of eligibility decision.

Exit Date: Date eligibility ends.

Reason for Ending Code: Not used.

Reduced-Price Lunch Program — Code 5806

Level Designation: District-level service.

Description: Indicates that the student has met eligibility requirements for the federal Reduced-Price Lunch Program. This means the student has an approved application and has met the family income eligibility requirements for this program service. This program service also applies to students who have met the eligibility requirements for the federal Reduced-Price Breakfast Program. For students reported with this code, Program Eligibility Type Codes should be reported as applicable, where known.

Purpose: To identify such students for reporting and state aid purposes.

Entry Date: Date of eligibility decision.

Exit Date: Date that eligibility ends.

Reason for Ending Code: Not used.

Homeless Student Status — Code 8262

Level Designation: District-level service.

Description: Indicates that the student meets the definition of homeless under the McKinney-Vento Homeless Assistance Act (per Title IX, Part A of the Elementary and Secondary Education Act, as amended by Every Student Succeeds Act)

Purpose: This data element must be collected for each student, if applicable, to identify students who experience homelessness at any point in the school year.

Entry Date: Date student became homeless. If the student became homeless before enrollment in the district, enter the date the student enrolled in the district.

Exit Date: Date student became permanently housed and is no longer homeless.

Reason for Ending Code: Not used.

Absence Due to Executive Order — Code 8265

Level Designation: District-level service.

Description: Indicates that the student is not allowed to attend school due to a state or county governmental executive directive made by an elected official and identified as such by the New York State Education Department.

Purpose: This data element must be collected for each student, if applicable, to identify students who cannot attend school due to an executive order. Students reported with the 8265 code will not be counted against the school for assessment performance and chronic absenteeism for accountability purposes.

Entry Date: Date of executive order.

Exit Date: Date executive order lifted or expired.

Reason for Ending Code: Not used.

Homeless Unaccompanied Youth Status — Code 8272

Level Designation: District-level service.

Description: This program service is only applicable to students who are identified with Program Service Code 8262: Homeless Student Status. This program service indicates the student is not in the physical custody of a parent or legal guardian.

Purpose: Used to identify these students for State and federal reporting purposes.

Entry Date: Date the student is identified as unaccompanied.

Exit Date: Date the student no longer meets these parameters.

Reason for Ending Code: Not used.

Title I – Part A: Homeless Students Served with Set-Aside Funds – Code 0892

Level Designation: District-level service.

Description: Identifies homeless students (identified with program service code 8262) who receive services or resources funded by Title I, Part A homeless set-aside. Use for students who have received services fully or partially funded through the LEA's Title I homeless set-aside. Examples of such services include school supplies given to a specific student, school clothes given to a specific student, per session tutoring provided to a specific student, per session counseling provided to a specific student, etc. If the McKinney-Vento Liaison's salary is partially or fully funded using Title I set-aside funding, LEAs may only apply this program service code if the student (or their family) has had at least one conversation with the liaison and the liaison facilitated receipt of services by the student and/or their family (for example, the liaison met with the family, assessed their needs and connected the family with a local shelter provider).

Purpose: This data element must be collected for each homeless student served by funding under ESEA Title I - Part A to fulfill the State reporting requirements under the ESEA legislation.

Entry Date: Date student first receives services or resources funded by Title I, Part A homeless set-aside.

Exit Date: Not used.

Reason for Ending Code: Not used.

Immigrant Children and Youth Status — Code 8282

Level Designation: District-level service.

Description: Identifies children who fit the definition of Immigrant, as indicated in Appendix VI: Terms and Acronyms.

Purpose: Used to identify students for federal reporting purposes.

Entry Date: Date student identified as immigrant.

Exit Date: June 30 of the year in which the student no longer fits the definition of immigrant.

Reason for Ending Code: Not used.

Student with a Parent or Guardian on Active Duty in the Armed Forces — Code 8292

Level Designation: District-level service.

Description: This program service is used to identify a student with one or more parent or guardian who is a member of the Armed Forces and on Active Duty. The Armed Forces are the Army, Navy, Air Force, Marine Corps, the Coast Guard, or full-time National Guard. Active duty means full-time duty in the active military service of the United States. Such term includes full-time training duty, annual training duty, and attendance, while in the active military service, at a school designated as a service school by law or by the Secretary of the military department concerned.

Purpose: Used to identify these students for federal reporting purposes.

Entry Date: Date parent or guardian first entered Active Duty in the Armed Forces, if known.

Exit Date: Date parent or guardian no longer on Active Duty in the Armed Forces.

Reason for Ending Code: 4000 — Parent or guardian no longer in Armed Forces.

Child in Foster Care — Code 8300

Level Designation: District-level service.

Description: This program service is used to identify a child who is in foster care. Foster care means 24-hour substitute care for children placed away from their parents and for whom the agency under title IV-E of the Social Security Act has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, childcare institutions, and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed, and payments are made by the State, tribal, or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption, or whether there is federal matching of any payments that are made. Foster care does not include children living in Certified Residential Opportunities (CROs) as defined by the NYS Office of People with Developmental Disabilities (OPWDD).

Purpose: Used to identify these students for federal reporting purposes.

Entry Date: Date child placed in foster care.

Exit Date: Date child no longer in foster care.

Reason for Ending Code: Not used.

Student Residing on Reservation Land — Code 8302**Level Designation:** District-level service.**Description:** This program service is used to identify a student as a Native American residing on reservation land. These students are being served under tuition contracts administered by the Office of Indigenous Education (OIE).**Purpose:** Allows districts to more efficiently report students to NYSED who are being served under tuition contracts and allows the OIE to more efficiently administer the tuition contracts.**Entry Date:** Enrollment start date or date student begins residence on reservation land, whichever comes first.**Exit Date:** Enrollment end date, or date student ends residence on reservation land, whichever comes first.**Reason for Ending Code:** Not used.**Received Seal of Biliteracy — Code 8312****Level Designation:** District-level service.**Description:** This program service is used to identify students who have earned a Regents diploma and received a New York State Seal of Biliteracy (NYSSB), which is an award given by a school or district in recognition of students who have studied and attained proficiency in foreign language courses.**Purpose:** Not used.**Exit Date:** Not used.**Reason for Ending Code:** Not used.**Received Seal of Civic Readiness — Code 8313****Level Designation:** District-level service.**Description:** This program service is used to identify students who have earned a Regents diploma and received a New York State Seal of Civic Readiness (NYSSCR), which is an award given by a school or district in recognition of students who have studied and attained high level of proficiency in civic knowledge, civic skills, civic mindset and civic experiences.**Purpose** Used for the College, Career, and Civic Readiness indicator for accountability.**Exit Date:** Not used.**Reason for Ending Code:** Not used.**Program Annual Outcome Codes****(Partner Project Fact, Field 15)**

| Program Outcome Code | Annual Outcome Description | Definition |
|-----------------------------|-----------------------------------|---|
| 01 | New school | Student elected to attend non-PTECH high school |
| 02 | Left pathway | Graduated P-TECH high school component (Earned high school credential), but left P-TECH college pathway (program) |
| 03 | College standards | Student asked to leave P-TECH program by college (Not meeting standards) |
| 04 | High school standards | Student asked to leave P-TECH program by high school (Not meeting standards) |

| | | |
|---|--------------------------------------|--|
| 05 | Met credentials industry partner | Graduated from P-TECH program with a P-TECH high school credential, P-TECH 2-year college degree, and started working for industry partner |
| 06 | Met credentials non-industry partner | Graduated from P-TECH program with a P-TECH high school credential, P-TECH 2-year college degree, and started working for non-industry partner. |
| 07 | High school credential and degree | Graduated from SS/ST-ECHS/PTECH program with a PTECH/SS/ST-ECHS high school credential and PTECH/SS/ST-ECHS 2-year college degree. Applicable to P-TECH. Applicable to Smart Scholars, Smart Transfer, and P-TECH. |
| Report one of the above codes when applicable, during the school year the student exited the program. | | |

Ending Enrollment and Annual Outcome Relationship

(Partner Project Fact, Field 15)

| Ending Enrollment Code: School Entry Exit | Ending Enrollment Desc: School Entry Exit | Usage | Applicable to | Project Partner Annual Outcome Code |
|---|--|---|---------------|--|
| 0065 | Fulfilled HS Grad Req for Extended Integrated HS Program | Used when student fulfills the requirements for a Regents diploma and <i>are remaining in the program</i> | 4026, 4027 | No annual outcome code required |
| 799 | Local or Regents diploma | Used when the student fulfills the requirements for a Regents diploma but <i>are exiting the P-Tech program</i> | 4026, 4027 | 02-Left pathway |
| 799 | Local or Regents diploma | Used when the student graduates from Early College High School | 4037, 4047 | No annual outcome code required |
| 0067 | Completed Extended Integrated HS Program | Used when the student <i>completes all 3 parts of the P-Tech program</i> (Regents diploma, workplace experience and associate's degree). No other graduation exit data needed. | 4026, 4027 | 05- Met credentials industry partner or 06- Met credentials non-industry partner |
| 0068 | Exited Extended Integrated HS Program After | Used when the student has met the HS grad requirements and exited the program | 4026, 4027 | 02-Left pathway |

| Ending Enrollment Code: School Entry Exit | Ending Enrollment Desc: School Entry Exit | Usage | Applicable to | Project Partner Annual Outcome Code |
|---|--|--|---------------|--|
| | Fulfilling HS Grad Req | <i>without completing it.</i> | | |
| 0071 | Graduated and completed Extended Int HS Program Simultaneously | Used when the student earns both the high school diploma and 2-year degree <u>simultaneously</u> at the end of 12 th grade. | 4026, 4027 | 05- Met credentials industry partner or 06- Met credentials non-industry partner 07- High school credential and degree |
| 0071 | Graduated and completed Extended Int HS Program Simultaneously | Used when the student earns both the high school diploma and 2-year degree <u>simultaneously</u> at the end of 12 th grade. | 4037, 4047 | 07- High school credential and degree |

Program Selection Criteria Codes for P-TECH, Smart Scholars, Smart Transfer

(Partner Project Fact, Field 9-13)

| Criteria Code | Criteria Description |
|--|-------------------------------|
| Academic | Academic Achievement Concerns |
| Attendance | Attendance Concerns |
| Behavior | Behavior |
| Disability | Individual with Disability |
| Economically | Economically Disadvantaged |
| ELL | English Language Learner |
| Ethnicity | Underrepresented Ethnicity |
| FirstGen | First Generation College |
| Foster | Foster Care Youth |
| Homeless | Homeless Youth |
| Social | Social-Emotional |
| Other | Other |
| The "Other" code should be used in limited instances as programs should have a determined criteria in place for student participation. | |

Race Codes and Descriptions

| Code | Description |
|------|--|
| I | American Indian or Alaska Native |
| A | Asian |
| B | Black or African American |
| P | Native Hawaiian/Other Pacific Islander |
| W | White |

Reason for Ending Program Service Codes and Descriptions

| Code | Description | To End Program Service Code: |
|------|---|---|
| 646 | Completion of Program Service | Career and Technical Education Codes. Use code 646 for the completion of the program. |
| 663 | Left without Completing Program Service | Career and Technical Education Codes. Use code 663 for left without completing the program. If the student has not completed the CTE program by the end of the reporting year and program completion is still pending, leave Reason for Ending Program Service field blank. Provide reason for ending code in the year the student leaves school. |
| 700 | Received a CDOS credential | 8271 — CDOS Credential Eligible Coursework/Test |
| 701 | Left program without receiving CDOS | 8271 — CDOS Credential Eligible Coursework/Test |
| 901 | Student is declassified or parents revoke consent (in writing) for special education services | Disability Codes 5786, 0352, 0363, 0385, 0396, 0407, 0418, 0429, 0440, 0451, 0462, 0473, 0484 and 0495. Use code 901 when the student is declassified or when parents revoke consent for special education services. |
| 912 | Student Disability type changes | Disability Codes 5786, 0352, 0363, 0385, 0396, 0407, 0418, 0429, 0440, 0451, 0462, 0473, 0484 and 0495. Use code 912 when the student's disability has changed. |
| 3011 | ELL Eligibility Exit Using NYSESLAT score only | 0231 — ELL Eligible* |
| 3022 | ELL Eligibility Exit Using NYSESLAT score and NYSTP or Regents score | 0231 — ELL Eligible* |
| 3045 | ELL Eligibility Exit based on review of identification determination | 0231 — ELL Eligible* |
| 4000 | Parent no longer in Armed Forces | 8292 – Student with a Parent on Active Duty in the Armed Forces |

*See ELL Status Exit Program Service Codes in this chapter for more information.

Restraint Event Reason Codes

| Code | Description |
|-----------------|---|
| Self | Danger to Self |
| Students | Danger to Student(s) |
| Staff | Danger to Staff |
| Others | Danger to Others |
| Non-authorized* | Non-authorized justification for Timeouts and Physical Restraints |

* Note: Only report this code when Physical Restraint or Timeout response intervention types were used in a manner not in accordance with regulations.

Restraint Event Timespan Codes

| Code | Description |
|------|--------------------|
| 01 | 1 – 5 minutes |
| 02 | 6 – 10 minutes |
| 03 | 11 – 20 minutes |
| 04 | 21 or more minutes |

Restraint Event Type Codes

| Prohibited Intervention Responses | |
|-----------------------------------|-----------------------|
| Code | Description |
| Aversive | Aversive Intervention |
| Corporal | Corporal Punishment |
| Mechanical | Mechanical Restraint |
| Prone | Prone Restraint |
| Seclusion | Seclusion |

| Authorized Intervention Responses | |
|-----------------------------------|---|
| Code | Description |
| Physical | Physical Restraint |
| Timeout BIP | Use of Timeout in accordance with BIP |
| Timeout No BIP | Use of Timeout not in accordance with BIP |

Staff Assignment Codes and Descriptions

| Code | Description |
|------|-----------------------------------|
| 0101 | SUPERINTENDENT |
| 0102 | ASSISTANT SUPERINTENDENT |
| 0300 | EXECUTIV DEPUTY SUPERINTENDENT |
| 0301 | DEPUTY OR ASSOCIATE SUPT |
| 0302 | ASSOC SUPT ELEMENTARY EDUCATION |
| 0304 | ASSOC SUPT SECONDARY EDUCATION |
| 0308 | ASSOC SUPT ADMINISTRATION |
| 0310 | ASSOC SUPT MIDDLE-LEVEL EDUCATION |
| 0312 | ASSOC SUPT CURRICULUM |
| 0314 | ASSOC SUPT INSTRUCTION |
| 0316 | ASSOC SUPT PERSONNEL/RECRUITMT |
| 0318 | ASSOC SUPT RESEARCH |

| Code | Description |
|-------------|---|
| 0320 | ASSOC SUPT SPECIAL EDUCATION |
| 0322 | ASSOC SUPT BUSINESS |
| 0399 | ASSOC SUPT |
| 0402 | ASST SUPT ELEMENTARY EDUCATION |
| 0404 | ASST SUPT SECONDARY EDUCATION |
| 0406 | ASST SUPT OCCUPATIONAL EDUCUCATION |
| 0407 | ASST SUPT BILINGUAL EDUCATION |
| 0408 | ASST SUPT ADMINISTRATION |
| 0410 | ASST SUPT MIDDLE-LEVEL EDUCATION |
| 0412 | ASST SUPT CURRICULUM |
| 0414 | ASST SUPT INSTRUCTION |
| 0416 | ASST SUPT PERSONNEL/RECRUITMNT |
| 0418 | ASST SUPT RESEARCH |
| 0421 | ASST SUPT SPECIAL EDUCATION |
| 0422 | OTHER ASSISTANT SUPERINTENDENT |
| 0499 | ASST SUPT |
| 0702 | DIRECTOR ELEMENTARY EDUCATION |
| 0704 | DIRECTOR SECONDARY EDUCATION |
| 0706 | DIRECTOR OCCUPATIONAL EDUCATION |
| 0710 | DIRECTOR OF MIDDLE-LEVEL EDUCATION |
| 0712 | DIRECTOR CURRICULUM |
| 0714 | DIRECTOR INSTRUCTION |
| 0715 | DIRECTOR MATH-SCI-TECH (MST) |
| 0716 | DIRECTOR PERSONNEL/RECRUITMENT |
| 0717 | DIRECTOR OF DIVERSITY, EQUITY AND INCLUSION |
| 0718 | DIRECTOR RESEARCH |
| 0719 | DIRECTOR OF OPERATIONS |
| 0720 | AIS/RTI COORDINATOR |
| 0721 | DIR/COORD OF BUILDING/GROUNDS |
| 0726 | DIRECTOR INSERVICE TRAINING |
| 0727 | DIRECTOR GIFTED/TALENTED |
| 0729 | DIRECTOR STAFF DEVEL/TRAINING |
| 0730 | OTHER DIRECTOR OR COORDINATOR |
| 0900 | ASST SUPT STATE-FED AIDED PGMS |
| 0902 | DIRECTOR STATE-FED AIDED PGMS |
| 0904 | DIST COORD STATE-FED AID PGMS |
| 0912 | OTHER STATE-FED AIDED PROG ADM |
| 1000 | ASST SUPT FOR BUSINESS |
| 1004 | BUSINESS MANAGER I AND II |
| 1005 | SCHOOL BUSINESS EXEC I, II, III |
| 1008 | BUSINESS OFFICIAL |

| Code | Description |
|-------------|---------------------------------|
| 1009 | SCHOOL BUSINESS ADMINISTRATOR |
| 1010 | OTHER BUSINESS MANAGEMENT |
| 1011 | TREASURER |
| 1099 | SCHOOL BUSINESS MANAGEMENT |
| 1100 | PRINCIPAL |
| 1200 | ASSISTANT PRINCIPAL |
| 1300 | OTHER SCHOOL OR BLDG ADMINISTR |
| 1401 | LABOR RELATIONS/NEGOTIATOR |
| 1409 | CHIEF INFORMATION OFFICER (CIO) |
| 1411 | DATA COORDINATOR |
| 1420 | MENTOR TEACHER |
| 1421 | RESOURCE TEACHER |
| 1422 | TEACHER TRAINER-COMMON BRANCH |
| 1424 | TEACHER TRAINER-LANG, SOC STUD |
| 1426 | TEACHER TRAINER-MATH, SCIENCE |
| 1427 | TEACHER TRAINER-COMPUTERS |
| 1428 | OTHER GENERAL STAFF |
| 1429 | TEACHER ON SPECIAL ASSIGNMENT |
| 1502 | DIRECTOR/COORDINATOR SPEC EDUC |
| 1504 | ASST DIR/COORD OF SPECIAL ED |
| 1505 | SPECIAL ED-INSERVICE TRAINER |
| 1506 | SPECIAL EDUCATION SUPERVISOR |
| 1507 | SPEC ED-CHAIR-COMM ON SPEC ED |
| 1508 | SPEC ED-DEPT HEAD/CHAIRPERSON |
| 1509 | SPEC ED-ASST PRINCIPAL-NYC |
| 1510 | CHAIR/COMM-PRESCHOOL SPEC EDUC |
| 1512 | SCHOOL BASED SUPPORT TEAM-NYC |
| 1514 | EDUCATION EVALUATOR |
| 1516 | OTHER-NOT SPECIAL ED TEACHER |
| 1520 | AUDIOLOGIST |
| 1522 | SPEECH LANG PATHOLOGIST |
| 1524 | INTERPRETER |
| 1526 | PSYCHOLOGIST |
| 1528 | SOCIAL WORKER |
| 1530 | OCCUPATIONAL THERAPIST |
| 1532 | PHYSICAL THERAPIST |
| 1534 | MEDICAL/NURSING SERVICES |
| 1536 | COUNSELING, INCL. REHAB |
| 1538 | ORIENTATION/MOBILITY SPEC |
| 1599 | SPECIAL EDUCATION ADMINISTRATOR |
| 1602 | DIRECTOR DATA PROCESSING SERVC |
| 1610 | OTHER DATA PROCESSING ADMIN. |

| Code | Description |
|-------------|---|
| 2000 | ASST SUPT FOR PUPIL SERVICES |
| 2002 | DIRECTOR PUPIL SERVICES |
| 2005 | DEAN OF STUDENTS |
| 2006 | DISTRICT SPRVSG ATTNDNC OFFICR |
| 2012 | ATTENDANCE TEACHER |
| 2013 | ATTENDANCE TEACHER-BILINGUAL |
| 2017 | SCHOOL PSYCHOLOGIST |
| 2018 | SCHOOL PSYCHOLOGIST-BILINGUAL |
| 2019 | DIRECTOR SCHOOL SOCIAL WORKERS |
| 2022 | SCHOOL SOCIAL WORKER |
| 2023 | SCHOOL SOCIAL WORKER-BILINGUAL |
| 2024 | BEHAVIOR ANALYST |
| 2102 | DIR, COORD, SUPV OF GUIDANCE |
| 2117 | K-12 SCHOOL COUNSELOR |
| 2118 | K-12 SCHOOL COUNSELOR-BILINGUAL |
| 2199 | PUPIL PERSONNEL SVC-GUIDANCE |
| 2203 | DIRECTOR SCH HEALTH SERVICES-PHYSICIAN |
| 2204 | DIRECTOR SCH HEALTH SERVICES-NURSE PRACTITIONER |
| 2210 | SCHOOL NURSE-TEACHER |
| 2211 | SCHOOL NURSE (RN) |
| 2212 | LICENSED PRACTICAL NURSE (LPN) |
| 2213 | DENTAL HYGIENIST |
| 2214 | PHYSICIAN ASSISTANT |
| 2298 | OTHER SCH HEALTH SERVICES |
| 2300 | OTHER PUPIL PERSONNEL SERVICES |
| 2410 | OTHER PREKINDERGARTEN ADMIN |
| 2510 | OTHER KINDERGARTEN ADMINIST |
| 2608 | RESOURCE TEACHER COMMON BRANCH |
| 2610 | OTHER COMMON BRANCH ADMINIST |
| 3002 | DIRECTOR OF READING |
| 3007 | READING CONSULTANT |
| 3008 | CHAIRPERSON OF READING |
| 3010 | OTHER READING ADMINISTRATOR |
| 3102 | DIRECTOR OF ENGLISH |
| 3108 | CHAIRPERSON OF ENGLISH |
| 3110 | OTHER ENGLISH ADMINISTRATOR |
| 3202 | OVERALL DIRECTOR FOREIGN LANG |
| 3208 | CHAIRPERSON ALL FOREIGN LANG |
| 3210 | OTHER ADMIN ALL FOREIGN LANG |
| 4102 | DIRECTOR OF MATHEMATICS |
| 4108 | CHAIRPERSON OF MATHEMATICS |

| Code | Description |
|-------------|------------------------------------|
| 4110 | OTHER ADMIN - MATHEMATICS |
| 4201 | CURRICULUM COORDINATOR - SCIENCE |
| 4202 | DIRECTOR OF SCIENCE |
| 4203 | ELEMENTARY LEVEL SCIENCE COORD |
| 4208 | CHAIRPERSON OF SCIENCE |
| 4210 | OTHER SCIENCE |
| 4302 | DIRECTOR OF SOCIAL STUDIES |
| 4308 | CHAIRPERSON OF SOCIAL STUDIES |
| 4310 | OTHER ADMIN- SOCIAL STUDIES |
| 4402 | DIRECTOR OF ART |
| 4408 | CHAIRPERSON OF ART |
| 4410 | OTHER (NOT ART TEACHER) |
| 4507 | HEALTH COORDINATOR |
| 4508 | CHAIRPERSON HEALTH EDUCATION |
| 4510 | OTHER ADMIN HEALTH EDUCATION |
| 4603 | DIRECTOR OF PHYSICAL EDUCATION |
| 4608 | CHAIRPERSON/PHYSICAL EDUCATION |
| 4610 | OTHER ADMIN IN PHYSICAL EDUC |
| 4611 | CERTIFIED ATHLETIC TRAINER |
| 4702 | DIRECTOR OF MUSIC |
| 4708 | CHAIRPERSON OF MUSIC |
| 4710 | OTHER MUSIC ADMINISTRATOR |
| 4802 | DIRECTOR/COORD OF AGRICULTURE |
| 4808 | CHAIRPERSON OF AGRICULTURE |
| 4810 | AGRICULTURE OTHER |
| 4902 | DIRECTOR OF BUSINESS EDUCATION |
| 4908 | CHAIRPERSON BUSINESS EDUCATION |
| 4910 | OTHER ADMINISTRATOR-BUS ED |
| 5002 | DIRECTOR OF FAMILY CONSUMER SCI |
| 5008 | CHAIRPERSON OF FAMILY CONSUMER SCI |
| 5010 | OTHER FAMILY CONSUMER SCI ADMIN |
| 5102 | DIRECTOR OF TECHNOLOGY (I.A.) |
| 5108 | CHAIRPERSON-TECHNOLOGY |
| 5110 | OTHER TECHNOLOGY ADMIN |
| 5202 | DIRECTOR-TRADE/TECHNICAL EDUCA |
| 5208 | CHAIRPERSON-TRADE/TECHNICAL ED |
| 5210 | OTHER TRADE/TECH ED ADMIN |
| 5402 | DIRECTOR OF HUMANITIES |
| 5408 | CHAIRPERSON OF HUMANITIES |
| 5410 | OTHER HUMANITIES ADMINISTRATOR |
| 5602 | DIRECTOR/BILINGUAL EDUCATION |
| 5607 | RESOURCE TEACHER/BILINGUAL ED |

| Code | Description |
|-------------|--------------------------------|
| 5610 | OTHER BILINGUAL ED ADMIN |
| 5701 | DIRECTOR-SAFETY EDUCATION |
| 5702 | DIRECTOR OF DRIVER EDUCATION |
| 5707 | CHAIRPERSON-SAFETY EDUCATION |
| 5708 | CHAIRPERSON-DRIVER EDUCATION |
| 5710 | OTHER ADMIN SAFETY EDUCATION |
| 5902 | DIRECTOR HEALTH OCCUPATIONS ED |
| 5908 | CHAIRPERSON HLTH OCCUPATION ED |
| 5910 | OTHER ADMIN HLTH OCCUPATION ED |
| 6402 | DIRECTOR/COORD OF THEATRE |
| 6408 | CHAIRPERSON OF THEATRE |
| 6410 | OTHER ADMIN - THEATRE |
| 6702 | DIRECTOR/COORD OF DANCE |
| 6708 | CHAIRPERSON OF DANCE |
| 6710 | OTHER DANCE |
| 7102 | DIRECTOR OTHER SUBJECT AREA |
| 7108 | CHAIRPERSON OTHER SUBJECT AREA |
| 7110 | OTHER ADMIN-OTHER SUBJECT AREA |
| 7402 | DIRECTOR/COORD/SUPV-LIBRARY |
| 7403 | DIR - SCH LIBR SYS(BOCES/BIG5) |
| 7408 | CHAIRPERSON- LIBRARY |
| 7410 | OTHER LIBRARY SERVICES |
| 7502 | DIRECTOR INSTRUCTIONAL TECH |
| 7510 | OTHER LEARNING TECHNOLOGY |
| 8202 | DIRECTOR COMPUTER STUDIES/INST |
| 8208 | CHAIRPERSON COMPUTER STUDIES |
| 8210 | OTHER ADMIN COMPUTER STUDIES |
| 8602 | DIRECTOR OF ENL |
| 8607 | RESOURCE TEACHER OF ENL |
| 8610 | OTHER ENL |

Staff Assignment Field Codes and Descriptions (Field 9)

| Code | Description | Definition |
|-----------------------|-----------------------|--|
| In district | In district | Staff person is providing direct services to students in their own LEA. |
| Contracted in public | Contracted in public | Staff person was contracted from another <u>public LEA</u> to come to this LEA to provide direct services. |
| Contracted in private | Contracted in private | Staff person was contracted from a <u>private entity</u> , not a school district, BOCES, or charter school to come to this LEA to provide direct services. |

| Code | Description | Definition |
|------------------------|------------------------|---|
| Contracted out public | Contracted out public | Staff person employed in this LEA is contracted to provide direct services to another district, BOCES, or charter school. |
| Contracted out private | Contracted out private | Staff person employed in this LEA is contracted to provide direct services to a nonpublic school. |

Staff Attendance Codes and Descriptions

| Code | Description |
|-------------|---------------------------|
| B | Bereavement Leave |
| J | Jury Duty |
| M | Maternity/Paternity Leave |
| O | Other |
| P | Personal Leave |
| S | Sick Leave |

Staff Education Level Codes and Descriptions

| Code | Description |
|-------------|-----------------------------|
| 0 | No higher education |
| 1 | Freshman year completed |
| 2 | Sophomore year completed |
| 3 | Associate degree |
| 4 | Junior year completed |
| 5 | Bachelor's degree |
| 6 | Bachelor's+30 or more hours |
| 7 | Master's degree |
| 8 | Master's+30 or more hours |
| 9 | Doctorate |

Staff Evaluation Fields and Descriptions (3012-d)

For each educator evaluated under Education Law 3012-d, report subcomponent scores and the overall rating using the following codes:

| Field | Rating Points |
|--|---------------------------------|
| Required student performance subcomponent score | value from 0-20 |
| Optional student performance subcomponent score (as applicable) | value from 0-20 |
| Required teacher observation/principal school visit subcomponent score | value of 0.00 or from 1.00-4.00 |
| Optional teacher observation/principal school visit subcomponent score (as applicable) | value from 1.00-4.00 |
| Overall rating | OR01, OR02, OR03, OR04 |

Staff Evaluation Fields and Descriptions (3012-e)

For each educator evaluated under Education Law 3012-e, report final standard ratings and the overall rating using the following codes:

| Description | Rating Points |
|--|-----------------------|
| Teacher Standard Ratings (Standards I-VII) | value of 1, 2, 3 or 4 |
| Principal (Educational Leadership) Standard Ratings (Standards 1-10) | value of 1, 2, 3 or 4 |
| Overall rating | value of 1, 2, 3 or 4 |

Staff Qualification Status Code

| Code | Description |
|------|----------------------------------|
| NBCT | National Board Certified Teacher |

Standard Achieved Codes and Descriptions

New York State Testing Program Assessments in English Language Art and Mathematics — Grades 3–8

| Code | Description |
|------|---------------------------------------|
| 21 | NYS Level 1 (provided by test vendor) |
| 22 | NYS Level 2 (provided by test vendor) |
| 23 | NYS Level 3 (provided by test vendor) |
| 24 | NYS Level 4 (provided by test vendor) |
| 93 | Medically excused from testing |
| 96 | Refused entire test |
| 97 | Administrative error |
| 99 | Absent/No Valid Score |

New York State Alternate Assessment (NYSA) for Students with Severe Disabilities

| Code | Description |
|------|--------------------------------|
| 21 | Level 1 |
| 22 | Level 2 |
| 23 | Level 3 |
| 24 | Level 4 |
| 93 | Medically excused from testing |
| 97 | Administrative error |

Alternate Assessments of Other States

| Code | Description |
|------|---|
| N/A | Not applicable (applies only to participation, not performance in accountability) |
| 93 | Medically excused from testing |
| 97 | Administrative error |

New York State English as a Second Language Achievement Test (NYSESLAT) and NYSESLAT Braille — Grades K–12

| Code | Description |
|------|-------------|
| 31 | Entering |

| | |
|----|--------------------------------|
| 32 | Emerging |
| 33 | Transitioning |
| 34 | Expanding |
| 35 | Commanding |
| 93 | Medically excused from testing |
| 96 | Refused entire test |
| 97 | Administrative error |
| 99 | Absent/No Valid Score |

New York State Identification Test for English Language Learners (NYSITELL) — Grades K–12

| Code | Description |
|------|---------------|
| 31 | Entering |
| 32 | Emerging |
| 33 | Transitioning |
| 34 | Expanding |
| 35 | Commanding |

New York State Science Test — Grades 5 & 8

| Code | Description |
|------|--------------------------------|
| 21 | Level 1 |
| 22 | Level 2 |
| 23 | Level 3 |
| 24 | Level 4 |
| 93 | Medically excused from testing |
| 96 | Refused entire test |
| 97 | Administrative error |
| 99 | Absent/No Valid Score |

Report students with valid scores on Regents examinations and with Standard Achieved codes 01–04 AND Alternate Standard Achieved codes 41–44, as indicated in the tables below. Report students with valid scores on Regents examinations with five performance levels with Standard Achieved codes 31–35 **and** Alternate Standard Achieved codes 41–44, as indicated in the tables below. Standard Achieved codes will be used for annual reporting purposes; alternate Standard Achieved codes will be used for accountability purposes.

Four-Level Regents Examinations Living Environment, Earth Science, Physics (Aug and Jan), Chemistry (Aug and Jan)

| Code | Description |
|------|------------------------------|
| 01 | Scored Below 55 |
| 02 | Scored 55–64 |
| 03 | Scored 65–84 |
| 04 | Scored 85–100 |
| 86 | Exempt |
| 86P | PLAN exempt (restricted use) |

Five-Level Regents Examinations

| Code | Description | Assessments & Scores |
|-------------|---|---|
| 31 | Does not demonstrate knowledge and skills for Level 2 | ELA (Aug & Jan), Algebra I, Algebra II (Aug & Jan), Global History, & US History&Gov't, Geometry 0-54 Life Science: Biology, Earth and Space Sciences 0-53 ELA (Jun) TBA Algebra II (Aug & Jan) (Jun) TBA Physical Science: Chemistry (Jun) TBA Physical Science: Physics (Jun) TBA |
| 32 | (Safety Net) - Partially meets expectations | ELA (Aug & Jan), Algebra I, Geometry, Algebra II (Aug & Jan), Global History & US History&Gov't, Earth and Space Sciences 55-64 Life Science: Biology 55-63 ELA (Jun) TBA Algebra II (Aug & Jan) (Jun) TBA Physical Science: Chemistry (Jun) TBA Physical Science: Physics (Jun) TBA |
| 33 | Partially meets expectations | ELA (Aug & Jan) & Global History 65-78 Geometry 65-79 Algebra II (Aug & Jan) 65-77 US History & Gov't, Life Science: Biology 65-75 Algebra I 65-74 Earth and Space Sciences 65-76 ELA (Jun) TBA Algebra II (Aug & Jan) (Jun) TBA Physical Science: Chemistry (Jun) TBA Physical Science: Physics (Jun) TBA |
| 34 | Meets expectations | ELA (Aug & Jan) & Global History 79-84 Geometry 80-84 Algebra II (Aug & Jan) 78-84 US History&Gov't, Life Science: Biology 76-84 Algebra I 75-84 Earth and Space Sciences 77-84 ELA (Jun) TBA Algebra II (Aug & Jan) (Jun) TBA Physical Science: Chemistry (Jun) TBA Physical Science: Physics (Jun) TBA |
| 35 | Exceeds expectations | ELA (Aug & Jan), Algebra I, Algebra II (Aug & Jan), Global History & US History&Gov't, Geometry, Life Science: Biology, Earth and Space Sciences 85-100 ELA (Jun) TBA Algebra II (Aug & Jan) (Jun) TBA Physical Science: Chemistry (Jun) TBA Physical Science: Physics (Jun) TBA |
| 86 | Exempt | |
| 86P | PLAN Exempt (restricted use) | |

NYSED Approved Regents Examination Alternatives

| Code | Description |
|-------------|--------------------|
| 01 | Fail |
| 03 | Pass |

Alternate Standard Achieved Codes for Secondary-Level Accountability for Regents with Five Performance Levels

| Code | Level | Assessments and Scores |
|-------------|--------------|--|
| 41 | Level 1 | English, Algebra I, Geometry, Global History, Algebra II (Aug & Jan), & US History&Gov't, Earth and Space Sciences 0-64 Life Science: Biology 0-63 ELA (Jun) TBA Algebra II (Aug & Jan) (Jun) TBA Physical Science: Chemistry (Jun) TBA Physical Science: Physics (Jun) TBA |
| 42 | Level 2 | ELA (Aug & Jan), Global History 65-78 Geometry 65-79 Algebra I 65-74 Algebra II (Aug & Jan) 65-77 US History&Gov't, Life Science: Biology 65-75 Earth and Space Sciences 65-76 ELA (Jun) TBA Algebra II (Aug & Jan) (Jun) TBA Physical Science: Chemistry (Jun) TBA Physical Science: Physics (Jun) TBA |
| 43 | Level 3 | Algebra I 75-84 US History&Gov't 76-84 Algebra II (Aug & Jan) 78-84 ELA (Aug & Jan), Global History 79-84 Geometry 80-84 Life Science: Biology 76-84 Earth and Space Sciences 77-84 ELA (Jun) TBA Algebra II (Aug & Jan) (Jun) TBA Physical Science: Chemistry (Jun) TBA Physical Science: Physics (Jun) TBA |
| 44 | Level 4 | ELA (Aug & Jan), Global History, Algebra I, Geometry, Algebra II (Aug & Jan), & US History&Gov't, Life Science: Biology, Earth and Space Sciences 85-100 ELA (Jun) TBA Algebra II (Aug & Jan) (Jun) TBA Physical Science: Chemistry (Jun) TBA Physical Science: Physics (Jun) TBA |

Note: Five level Regents exam scores will be converted to Alternate Standard Achieved codes 41–44 for accountability purposes at Level 2.

Most Interstate Compact on Military Exemptions from Regents examinations (MC403, MC404, MC409 – MC414) use a Standard Achieved code of 03 and a score of 65. The exceptions are for ELA and math exams (MC405 – MC408), which have a standard achieved of 33.

Career and Technical Education assessments do not use a Standard Achieved code. N/A is used. P (Pass) or F (Fail) on these assessments is reported in the Assessment Score field of the Assessment Fact table.

Student Attendance Instructional Modality Codes and Descriptions

| Code | Description |
|------|-------------|
| R | Remote |
| IN | In-Person |
| B | Both |

Student Attendance Codes and Descriptions

| Code | Description |
|-----------|--------------------------|
| PRSNT-IN | Present In School |
| PRSNT-OUT | Present Out of School |
| E | Excused |
| ISS | In-School Suspension |
| OSS | Out-of-School Suspension |
| T-IN | Tardy In School |
| T-OUT | Tardy Out of School |
| U | Unexcused |

Student Digital Resources Codes and Descriptions

| Field | Field Name | Code | Description |
|-------|---------------------------------------|------------|-------------|
| 7 | SCHOOL PROVIDED DEVICE INDICATOR | Y | YES |
| 7 | SCHOOL PROVIDED DEVICE INDICATOR | N | NO |
| 6 | PRIMARY LEARNING DEVICE TYPE CODE | DESKTOP | DESKTOP |
| 6 | PRIMARY LEARNING DEVICE TYPE CODE | LAPTOP | LAPTOP |
| 6 | PRIMARY LEARNING DEVICE TYPE CODE | TABLET | TABLET |
| 6 | PRIMARY LEARNING DEVICE TYPE CODE | CHROMEBOOK | CHROMEBOOK |
| 6 | PRIMARY LEARNING DEVICE TYPE CODE | SMARTPHONE | SMARTPHONE |
| 6 | PRIMARY LEARNING DEVICE TYPE CODE | NO DEVICE | NO DEVICE |
| 8 | PRIMARY LEARNING DEVICE PROVIDER CODE | PERSONAL | PERSONAL |
| 8 | PRIMARY LEARNING DEVICE PROVIDER CODE | SCHOOL | SCHOOL |
| 8 | PRIMARY LEARNING DEVICE PROVIDER CODE | NO DEVICE | NO DEVICE |
| 9 | PRIMARY LEARNING DEVICE ACCESS CODE | NO DEVICE | NO DEVICE |

| Field | Field Name | Code | Description |
|-------|---|---------------|-----------------------|
| 9 | PRIMARY LEARNING DEVICE ACCESS CODE | SHARED | SHARED |
| 9 | PRIMARY LEARNING DEVICE ACCESS CODE | NOT SHARED | NOT SHARED |
| 10 | PRIMARY LEARNING DEVICE SUFFICIENCY INDICATOR | Y | YES |
| 10 | PRIMARY LEARNING DEVICE SUFFICIENCY INDICATOR | N | NO |
| 11 | INTERNET ACCESS IN RESIDENCE INDICATOR | Y | YES |
| 11 | INTERNET ACCESS IN RESIDENCE INDICATOR | N | NO |
| 12 | INTERNET ACCESS BARRIER CODE | AVAILABILITY | AVAILABILITY |
| 12 | INTERNET ACCESS BARRIER CODE | COST | COST |
| 12 | INTERNET ACCESS BARRIER CODE | OTHER | OTHER |
| 12 | INTERNET ACCESS BARRIER CODE | NONE | NONE |
| 13 | INTERNET ACCESS TYPE CODE | RESBROADBAND | RESIDENTIAL BROADBAND |
| 13 | INTERNET ACCESS TYPE CODE | CELLULAR | CELLULAR |
| 13 | INTERNET ACCESS TYPE CODE | MOBILEHOTSPOT | MOBILEHOTSPOT |
| 13 | INTERNET ACCESS TYPE CODE | COMMUNITYWIFI | COMMUNITYWIFI |
| 13 | INTERNET ACCESS TYPE CODE | SATELLITE | SATELLITE |
| 13 | INTERNET ACCESS TYPE CODE | DIALUP | DIALUP |
| 13 | INTERNET ACCESS TYPE CODE | NONE | NONE |
| 13 | INTERNET ACCESS TYPE CODE | DSL | DSL |
| 13 | INTERNET ACCESS TYPE CODE | OTHER | OTHER |
| 14 | INTERNET PERFORMANCE CODE | Y | YES |
| 14 | INTERNET PERFORMANCE CODE | N | NO |

Student Infraction Response (Disciplinary Removals) Codes and Descriptions

| Field | Field Name | Code | Description |
|-------|-----------------|-----------------------|---|
| 7 | Response Code | ISS | In-school Suspension |
| 7 | Response Code | OSS | Out-of-school Suspension |
| 7 | Response Code | IAES School | IAES Removal by School Personnel |
| 7 | Response Code | IAES IHO | IAES Removal by Impartial Hearing Officer |
| 35 | Response Reason | Serious Bodily Injury | Serious Bodily Injury |
| 35 | Response Reason | Weapons | Weapons |
| 35 | Response Reason | Drugs | Drugs |

| Field | Field Name | Code | Description |
|--|------------|------|-------------|
| A Response Reason must be reported for IAES school personnel removals. | | | |

Tenure Area Codes and Descriptions

| Code | Description |
|------|---|
| ADT | Administrative |
| AGT | Agriculture |
| ATA | Art |
| COM | Computer science |
| DET | Driver education |
| ESL | English as a second language |
| ETA | Elementary tenure area |
| GBE | General business education |
| HEG | Home economics-general |
| HEO | Home economics-occupational |
| HOT | Health occupations |
| HTA | Health |
| IAG | Industrial arts-general |
| MGT | Middle grades tenure area (seventh and/or eighth grades) |
| MTA | Music |
| OBE | Occupational business education and distributive occupation subjects |
| OTH | Other |
| PET | Physical education |
| RRT | Remedial reading |
| SEB | Special education-blind |
| SED | Special education-deaf |
| SEG | Special education-general |
| SEH | Special education-speech and hearing |
| SET | Secondary English |
| SFL | Secondary Foreign Languages |
| SMS | School media specialist (including library or educational communications) |
| SMT | Secondary Mathematics |
| SSS | Secondary Social Studies |
| SST | Secondary Science |
| STA | Speech |
| TST | Technical/Trade subjects |

Tenure Status Codes and Descriptions

| Code | Description |
|------------|---------------------|
| NOTTENELIG | Not tenure eligible |
| PROBATION | Probationary |
| PROBEXT | Probation extended |
| TENGRANT | Tenure granted |
| TENDEN | Tenure denied |

Term Codes and Descriptions

| Code | Description |
|------|---------------|
| 0 | Term 0 |
| 1 | Term 1 |
| 2 | Term 2 |
| 3 | Term 3 |
| 4 | Term 4 |
| 5 | Term 5 |
| 6 | Term 6 |
| 7 | Term 7 |
| S | Summer School |

Appendix I: Assessment and Reporting Timelines

Assessment Timeline

| New York State Alternate Assessment for Students with Severe Disabilities (NYSAA) All Grades | |
|---|----------------------------------|
| First Date of Administration Period | March 9, 2026 |
| Last Date of Administration Period | June 5, 2026 |
| Administration Period | March 9 – June 5, 2026 |
| New York State English as a Second Language Achievement Test (NYSESLAT) Grades K-12 | |
| First Date of Administration Period | April 6, 2026 |
| Last Date of Administration Period | May 22, 2026 |
| Speaking administration | April 6 – May 22, 2026 |
| Listening, Reading, and Writing administration | May 4 – May 22, 2026 |
| Scoring of Listening, Reading, and Writing | TBD |
| Final Date to Submit Answer Sheets to Scanning Centers | TBD |
| New York State Testing Program Test in English Language Arts (NYSTP) Grades 3-8 | |
| First Date of Administration Period | April 6, 2026 |
| Last Date of Administration Period | May 15, 2026 |
| Administration (Computer-Based Testing (CBT)) | April 6 – May 15, 2026 |
| Administration (Paper-Based Testing (PBT)) | April 6 – May 15, 2026 |
| Final Date to Submit PBT Answer Sheets to Scanning Centers | May 22, 2026 (close of business) |
| New York State Testing Program Test in Mathematics (NYSTP) Grades 3-8 | |
| First Date of Administration Period | April 6, 2026 |
| Last Date of Administration Period | May 15, 2026 |
| Administration (Computer-Based Testing (CBT)) | April 6 – May 15, 2026 |
| Administration (Paper-Based Testing (PBT)) | April 6 – May 15, 2026 |
| Final Date to Submit PBT Answer Sheets to Scanning Centers | May 22, 2026 (close of business) |
| New York State Grades 5 & 8 Intermediate-Level Science Tests | |
| First Date of Administration Period | April 6, 2026 |
| Last Date of Administration Period | May 15, 2026 |
| Administration (Computer-Based Testing (CBT)) | April 6 – May 15, 2026 |

| Regents Examinations | |
|-------------------------------------|---|
| First Date of Administration Period | <ul style="list-style-type: none"> • August 19, 2025 • January 20, 2026 • June 9, 2026 |
| Administration | <ul style="list-style-type: none"> • August 19 – August 20, 2025 • January 20 – January 23, 2026 • June 9, 2026 (ELA; Physical Science: Chemistry) |

| Regents Examinations | |
|--|--|
| | <ul style="list-style-type: none"> • June 10, 2026 (Algebra II; Physical Science: Physics) • June 17 – June 25, 2026 |
| Scan sheets or test scores to scan centers | <p>Determined by scan centers TBD</p> <p>Item responses due: TBD</p> <p>August & January – within 3 months after test administration</p> |

| Field Test | Administration Dates |
|--|-----------------------------|
| Grades 3-8 English Language Arts and Mathematics (CBT) | TBD |
| NYSESLAT | |
| Grades 5 and 8 Science (CBT) | TBD |

Deadlines for Verification and Certification of 2025-26 School Year Data in SIRS:

The 2025-26 SIRS Reporting Timeline is available on the [IRS Web main landing page](#). (See Quick Links, below Data Collection & Reporting column.)

Special Education Certification and Due Dates for the 2025-26 school year: TBA

For further information on any of the PD forms or reporting special education data, please visit IRS Special Education's data collection requirements at [SEDCAR](#).

Verification reports 7 and 9 are provider reports that do not require certification.

See the [schedule of submission](#) and the [schedule of resubmission](#) to find the school year in which your district is required to submit data for certain indicators.

For further information on SPP Indicators, please visit the: [SPP/APR web page](#).

Appendix II: Sources for Data Reported in the Report Cards

Superintendent and principal names are those reported in the New York State Education Department Reference File (SEDREF) as of June 30 of the reporting year.

Section 1003 School Improvement Funds data are submitted to SED's Office of Accountability by schools and districts.

Accountability, inexperienced teachers and principals, teachers teaching out of their field of certification, assessment, and graduation rate data are collected using the Student Information Repository System (SIRS).

Postsecondary enrollment data are collected using SIRS and data from the National Student Clearinghouse (NSC).

Expenditures per Pupil data are reported in the Information and Reporting Services (IRS) Data Exchange (IDEx).

Data for the National Assessment of Educational Progress (NAEP) are provided by the [National Center for Education Statistics](#).

Civil Rights Data Collection (CRDC) data are reported by districts directly to the National Center for Educational Statistics (NCES).

Appendix III: Contact Information

New York State Education Department Queries

| | |
|---|---|
| Questions about New York State Report Cards, and questions and comments regarding data reporting and business rules in the SIRS | https://datasupport.nysesd.gov/ |
| Questions specific to educator evaluation | evaldata@nysesd.gov |
| Questions related to assessments | emscassessinfo@nysesd.gov |
| Questions about accountability | accountinfo@nysesd.gov |

New York State Education Department Contacts

| | | | |
|--|--|--------------|---|
| Information and Reporting Services (IRS) | Rose LeRoy | 518-474-7965 | rose.leroy@nysesd.gov |
| Test Administration | Clara DeSorbo | 518-474-5902 | cdesorbo@mail.nysesd.gov |
| Students with Disabilities | Caralee Kardash | 518-473-2878 | caralee.kardash@nysesd.gov |
| NYS Alternate Assessment (NYSAA) | Vanessa Lee Mercado | 518-474-5902 | vanessalee.mercado@nysesd.gov |
| New York State English as a Second Language Test (NYSESLAT) | Vanessa Lee Mercado | 518-474-5902 | vanessalee.mercado@nysesd.gov |
| ESSA Accountability System | Jennifer Todd | 518-486-2260 | jennifer.todd@nysesd.gov |
| Migrant Education Program | Kin Chee | 518-473-0295 | kin.chee@nysesd.gov |
| Child Nutrition Program | Kimberly Vumbaco | 518-473-8781 | kimberly.vumbaco@nysesd.gov |
| NYS Technical & Education Assistance Center for Homeless Education | Jane Fronheiser | 518-486-2228 | jane.fronheiser@nysesd.gov |
| Career and Technical Education | Amy Cox | 518-486-1547 | amy.cox@nysesd.gov |
| Computer-Based Testing Administration | Clara DeSorbo Emily Bryans | 518-474-8220 | cdesorbo@mail.nysesd.gov emily.bryans@nysesd.gov |
| Computer-Based Testing Technical (First contact NWEA [3-8] or DLM [NYSAA] Customer Service. See information below.) | Office of State Assessment | 518-474-4902 | cbtsupport@nysesd.gov |
| P-Tech & Smart Scholars | Office of Postsecondary Access Support and Success (OPASS) | 518-474-3719 | KIAP@nysesd.gov or NYSPTech@nysesd.gov ; SMARTSCHOLARS@nysesd.gov |

RIC/Big 5 Contacts

Local Educational Agencies with data reporting questions should contact their [Regional Information Centers or Big 5 City Coordinators](#).

Other Contacts

Technical questions about ELA/Math grades 3-8 and Science 5 & 8 computer-based testing should be directed to [NWEA Customer Service](#) or 1-866-997-0695. Updated reference material about CBT Support is available [here](#).

Technical questions about NYSAA computer-based testing should be directed to [DLM](#) or 1-855-277-9751.

Homeless liaison contact information is searchable by school district, BOCES, and county and can be found on [NYS-TEACHS](#) web site.

Questions related to teacher certification should be directed to the [Office of Teaching Initiatives](#).

For information on educator evaluation, contact [Educator Eval](#).

Web Sites

| | |
|---|---|
| New York State Education Department | www.nysed.gov |
| Information and Reporting Services | http://www.p12.nysed.gov/irs/ |
| New York State Student Identification System (NYSSIS) | www.p12.nysed.gov/irs/sirs/ |
| Datasupport | https://datasupport.nysed.gov/ |
| Computer-based testing support (CBTsupport) | https://cbtsupport.nysed.gov/hc/en-us |
| Office of State Assessment | https://www.nysed.gov/state-assessment |
| System of Accountability for Student Success | https://www.nysed.gov/accountability |
| New York State Alternate Assessment (NYSAA) | https://www.nysed.gov/state-assessment/new-york-state-alternate-assessment |
| Vocational and Educational Services for Individuals with Disabilities (VESID) | www.acces.nysed.gov/vr/ |
| Special Education Data Collection, Analysis and Reporting (SEDCAR) | http://www.p12.nysed.gov/sedcar/ |
| Academic Intervention Services | http://www.nysed.gov/budget-coordination/academic-intervention-services |
| NYSED information on education requirements, exams, tests and assessments | https://www.nysed.gov/state-assessment |
| Backmapping Schools | www.p12.nysed.gov/irs/sirs |
| Career and Technical Education | http://www.nysed.gov/career-technical-education |

| | |
|--|---|
| Teacher Certifications: Office of Teaching Initiatives | http://www.highered.nysed.gov/tcert/contact.html |
| Teacher Discipline and Fingerprinting | http://www.nysed.gov/educator-integrity/contact-us |
| Resources for Educator Evaluation Data Collection and Submission | https://www.nysed.gov/educator-quality/resources-educator-evaluation-data-collection-and-submission |

Appendix IV: Select Federal and State Reporting Requirements

Protecting Privacy in Data Collection and Reporting

Both federal and New York State laws govern privacy issues regarding student data. Education agencies and institutions that collect and maintain education records are subject to federal privacy laws if they receive funds from the United States Department of Education (USED). If information derives from an education record or is maintained in the record, federal, State, and local privacy rules apply. Individuals who work with education records in agencies or schools are responsible for knowing the privacy regulations that apply to their work.

The Family Educational Rights and Privacy Act of 1974 and the Protection of Pupil Rights Amendment are the two major laws governing the protection of education records and student and family privacy. The other key laws with specific federal regulatory requirements pertaining to schools are the National School Lunch Act and the Individuals with Disabilities Education Act.

In developing procedures and processes for collecting and reporting data, it is necessary to incorporate safeguards to protect the privacy of the individuals to whom the data pertains. Of special concern are data related to an individual student's economic status (the poverty indicator) or eligibility for free- or reduced-price lunch. This information must not be shared in combination with any other information about a student and must be made available only to the person responsible for verifying the accuracy of the data.

The National Center for Education Statistics (NCES) has developed several resources to provide guidance on privacy issues related to the collection and reporting of student data. The following links provide specific information about related topics:

- [The Forum Guide to Data Ethics](#)
- [Protecting the Privacy of Student Records: Guidelines for Education Agencies](#)
- [Safeguarding Your Technology](#)
- [Student Data Handbook](#)
- [NCES Web Site](#)

Basic Concepts and Definitions for Privacy and Confidentiality in Student Education Records

Records is a technical brief that discusses basic concepts and definitions that establish a common set of terms related to the protection of personally identifiable information, especially in education records in the Statewide Longitudinal Data Systems (SLDS). This brief also outlines a privacy framework that is tied to Fair Information Practice Principles that have been promulgated in both the United States and international privacy work.

Every Student Succeeds Act (ESSA)

On December 10, 2015, President Obama signed into law the Every Student Succeeds Act (ESSA). ESSA reauthorizes the Elementary and Secondary Education Act (ESEA) and eliminates much of the prescriptiveness of the No Child Left Behind Act (NCLB) and the ESEA Flexibility Waivers. On January 16, 2018, the U.S. Department of Education (USDOE) approved New York State's State Plan under ESSA. For more information on ESSA, New York's State Plan, and New York's accountability system under ESSA, please visit the [Office of Accountability's ESSA website](#). For more information about ESSA and accountability, please contact the [Office of Accountability](#).

[Every Student Succeeds Act](#)

[Approved New York State ESSA Plan](#)

State Public Reporting Requirements

Commissioners Regulations Section 100.2 (m) — Public reporting requirements

- (1) The New York State report card for each public school, charter school, and school district, except the New York City school district, shall be prepared by the Education Department. The chancellor of the New York City School District shall produce a New York City report card, as approved by the commissioner.
- (2) The superintendent of each public school district, except the New York City School District, shall present the New York State report card to the board of education of such district at a public meeting within 30 calendar days of the commissioner's release of the report. In New York City, the chancellor shall present, in this same time period, the New York City report card to the New York City Board of Education. In a charter school, the charter school leader shall present, in this same time period, the charter school report card to the charter school board of trustees.
- (3) Each board of education shall make its report card available by appending it to copies of the proposed budget made publicly available as required by law, making it available for distribution at the annual meeting, transmitting it to local newspapers of general circulation and making it available to parents.
- (4) To satisfy the local report card requirements under section 1111(h)(2) of the Elementary and Secondary Education Act of 1965, as amended by the Every Student Succeeds Act of 2015, each report card for a local educational agency, as defined in section 100.21(b)(1) of this Title shall be placed on the website of the local educational agency or, in any case in which a local educational agency does not operate a website, provided to the public in another manner determined by the local educational agency. Each public school principal and each school leader of a charter school receiving federal funding under Title 1 shall also distribute, within 30 calendar days of the commissioner's release of such reports, copies of the New York State report card for the school and the district, or, in the New York City School District, the New York City report card to the parent of each student. A district or charter school may add any other appropriate information, including but not limited to measures of school climate and safety; access to specific learning opportunities, such as physical education; and teacher turnover and absences. Such additional information also must be distributed to the parent of each student and must be made widely available through public means, such as posting on the

Internet, distribution through the media, and distribution through public agencies. To the extent practicable, the district or charter school shall provide the report and additional information in a language that the parents can understand (e.g., in the most frequently used languages in the district).

(5) The comprehensive information report for each nonpublic school will include the following information, for each school building:

- (i) student test data on the New York State elementary- and intermediate-level ELA, mathematics, and science assessments, all Regents examinations, New York State English as a Second Language Achievement test;
- (ii) student enrollment by grade, racial/ethnic group and English language learner status;
- (iii) data, as required by the commissioner, on diplomas and certificates awarded;
- (iv) any additional information prescribed by the commissioner on educational equity and other issues; and
- (v) any additional information which the chief administrative officer of the nonpublic school believes will reflect the relative assessment of a school building or district. The chief administrative officer of each nonpublic school shall initiate measures designed to improve student results wherever it is warranted. The chief administrative officer of each nonpublic school shall be responsible for making the comprehensive information report accessible to parents.

Special Education Requirements for Public Reporting in the Individuals with Disabilities Education Act

Section 616 (b)(2)(C)(ii)(I) PUBLIC REPORT. — The State shall report annually to the public on the performance of each local educational agency located in the State on the targets in the State's performance plan. The State shall make the State's performance plan available through public means, including by posting on the website of the State educational agency, distribution to the media, and distribution through public agencies.

34 CFR Section 300.602 (b)(1)(i)(A) – Report annually to the public on the performance of each LEA located in the State on the targets in the State's performance plan as soon as practicable but no later than 120 days following the State's submission of its annual performance report to the Secretary under paragraph (b)(2) of this section; and

(B) Make each of the following items available through public means: the State's performance plan, under 300.601(a); annual performance reports, under paragraph (b)(2) of this section; and the State's annual reports on the performance of each LEA located in the State, under paragraph (b)(1)(i)(A) of this section. In doing so, the State must, at a minimum, post the plan and reports on the SEA's website, and distribute the plan and reports to the media and through public agencies.

Records Retention

All school districts, BOCES, and other educational institutions should follow the guidance provided by the New York State Archives Government Records Services (NYSA GRS) division, using records retention schedule ED-1. Context for ED-1 is posted on the New York State Archives [Retention and Disposition](#) web page. NYSA GRS will provide support and guidance to educational entities by e-mail at recmgmt@nysed.gov or phone at (518) 474-6926.

More Information on State and Federal Regulations

[Part 100 of New York State Commissioner's Regulations](#)

[U.S. Department of Education](#)

Appendix V: Cohort Definitions

General Cohort Definition

Students who first enter grade 9 (First Date of Entry into Grade 9 in Student Lite table) anywhere in a reporting year (July 1 – June 30) are referred to in this document as a “Cohort.” Ungraded students not reported with a First Date of Entry into Grade 9 are included in the cohort in the reporting year in which they turn 17 years old using their Date of Birth as reported in the Student Lite table.

Cohort Exclusions

The following students are *NOT* included in any cohort:

- homeschooled students
- incarcerated students
- foreign exchange students
- “walk-ins”
- students enrolled for instructional/census/HSE Outcome reporting
- students who are CSE/CPSE responsibility only
- part-time students pursuing a HS diploma
- students who died

Graduation Rate Cohorts

Graduation rates are reported for cohorts of students 4, 5, and 6 years after first entering grade 9 as of June 30th and August 31st of the reporting year. In the 2025-26 reporting year (July 1, 2025 – June 30, 2026), students are included in a district’s or school’s graduation rate cohort if their last enrollment record was in that district or school. The table below identifies the graduation rate cohorts for 2025-26:

| Cohorts | First entered grade 9 in reporting year | Students are considered graduates if they earned a Regents or Local Diploma as of: |
|-----------------------------------|--|---|
| 2022 Total Cohort (4-Year June) | 2022-23 | June 30, 2026 |
| 2022 Total Cohort (4-Year August) | 2022-23 | August 31, 2026 |
| 2021 Total Cohort (5-Year June) | 2021-22 | June 30, 2026 |
| 2021 Total Cohort (5-Year August) | 2021-22 | August 31, 2026 |
| 2020 Total Cohort (6-Year June) | 2020-21 | June 30, 2026 |
| 2020 Total Cohort (6-Year August) | 2020-21 | August 31, 2026 |

Conditions for inclusion in the graduation rate cohorts:

1) Students’ last Reason for Beginning Enrollment record in the school or district must be one of the following:

- 0011 - Enrollment in building or grade
- 5544 - Transferred in under the ESEA Title I School in Improvement Status
- 7000 - Transferred in under the ESEA Persistently Dangerous School
- 7011 - Transferred in under the ESEA Victim of Serious Violent Incident

8300 - Compulsory age student – not in attendance

2) Students' last Reason for Ending Enrollment record must be one of the following:

| SCHOOL COHORT | DISTRICT COHORT |
|--|--|
| <p>Earned a credential:</p> <p>085 - Earned commencement credential</p> <p>629 - Previously earned commencement credential</p> <p>799 - Graduated (earned a Regents or local diploma)</p> <p>0065 - Fulfilled HS Grad Req for Extended Integrated HS Program</p> <p>0071 - Graduated and completed Extended Int HS Program Simultaneously</p> <p>Other Circumstances:</p> <p>400 - Compulsory age student, stopped attending</p> <p>*0067 – Completed Extended Integrated HS Program</p> <p>*0068 – Exited Extended Integrated HS Program After Fulfilling HS Grad Req</p> <p>*These students are not excluded from the cohort, but their graduation status is determined using previously reported 799, 0065, or 0071.</p> <p>1089 - Transferred to an approved HSE program outside this district</p> <p>Left but still the responsibility of school:</p> <p>136 - Reached maximum legal age and has not earned a diploma or certificate</p> <p>289 - Transferred to an approved AHSEP program AND did <i>NOT</i> <ul style="list-style-type: none"> • earn a HS equivalency diploma (Diploma_Code = 816; GED), or • enroll in an AHSEPP or HSEPP with a 5654 Enrollment Code, or • transfer to a different high school that provides instruction leading to a high school diploma. </p> <p>306 - Transferred to other high school equivalency (HSE) preparation program</p> <p>340 - Left school: first-time dropout</p> | <p>Earned a credential:</p> <p>085 - Earned commencement credential</p> <p>629 - Previously earned commencement credential</p> <p>799 - Graduated (earned a Regents or local diploma)</p> <p>0065 - Fulfilled HS Grad Req for Extended Integrated HS Program</p> <p>0071 - Graduated and completed Extended Int HS Program Simultaneously</p> <p>Other Circumstances:</p> <p>400 - Compulsory age student, stopped attending</p> <p>*0067 – Completed Extended Integrated HS Program</p> <p>*0068 – Exited Extended Integrated HS Program After Fulfilling HS Grad Req</p> <p>*These students are not excluded from the cohort, but their graduation status is determined using previously reported 799, 0065, or 0071.</p> <p>1089 - Transferred to an approved HSE program outside this district</p> <p>Left but still the responsibility of district:</p> <p>136 - Reached maximum legal age and has not earned a diploma or certificate</p> <p>153 - Transferred to another school in this district or to an out-of-district placement</p> <p>238 - Transferred to homebound instruction provided by this district</p> <p>289 - Transferred to an approved AHSEP program AND did <i>NOT</i> <ul style="list-style-type: none"> • earn a HS equivalency diploma (Diploma_Code = 816; GED), or • enroll in an AHSEPP or HSEPP with a 5654 Enrollment Code, or • transfer to a different high school that provides instruction leading to a high school diploma. </p> |

| SCHOOL COHORT | DISTRICT COHORT |
|--|--|
| <p>357 - Left school: previously counted as a dropout</p> <p>391 - Long-term absence (20 consecutive unexcused days)</p> <p>408 - Permanent expulsion (student must be over compulsory attendance age)</p> <p>425 - Left school, no documentation of transfer</p> <p>430 – Excluded pursuant to PHL 2164</p> <p>5927 – Leaving a school under ESEA – a victim of a serious violent incident</p> <p>5938 – Leaving a NYC community district under ESEA a victim of a serious violent incident</p> | <p>instruction leading to a high school diploma.</p> <p>306 - Transferred to other high school equivalency (HSE) preparation program</p> <p>340 - Left school: first-time dropout</p> <p>357 - Left school: previously counted as a dropout</p> <p>391 - Long-term absence (20 consecutive unexcused days)</p> <p>408 - Permanent expulsion (student must be over compulsory attendance age)</p> <p>425 - Left school, no documentation of transfer</p> <p>430 – Excluded pursuant to PHL 2164</p> <p>5927 – Leaving a school under ESEA – a victim of a serious violent incident</p> <p>5938 – Leaving a NYC community district under ESEA a victim of a serious violent incident</p> |

Total Cohort for Regents Examinations

The “**Total Cohort for Regents Examinations**” is used to report how students in a 4-year cohort performed on Regents examinations. Students who passed an approved Regents alternative in lieu of a Regents exam are also included in this report. In the 2025-26 reporting year (July 1, 2025 – June 30, 2026), students are included in a district’s or school’s cohort if their last enrollment record was in that district or school. The table below identifies the cohort for 2025-26 accountability reporting:

| Cohort | First entered grade 9 in reporting year | Student examinations results are captured as of: |
|--|---|--|
| 2022 Total Cohort for Regents Examinations (4-Year June) | 2022-23 | June 30, 2026 |

Conditions for inclusion in the Total Cohort for Regents Examinations:

1) Students' last Reason for Beginning Enrollment record must be one of the following:

- 0011 - Enrollment in building or grade
- 5544 - Transferred in under the ESEA Title I School in Improvement Status
- 7000 - Transferred in under the ESEA Persistently Dangerous School
- 7011 - Transferred in under the ESEA Victim of Serious Violent Incident
- 8300 - Compulsory age student – not in attendance

2) Students' last Reason for Ending Enrollment record must be one of the following:

| SCHOOL COHORT | DISTRICT COHORT |
|-----------------------------|-----------------------------|
| Earned a credential: | Earned a credential: |

| SCHOOL COHORT | DISTRICT COHORT |
|---|--|
| <p>085 - Earned commencement credential</p> <p>629 - Previously earned commencement credential</p> <p>799 - Graduated (earned a Regents or local diploma)</p> <p>0065 - Fulfilled HS Grad Req for Extended Integrated HS Program</p> <p>0071 - Graduated and completed Extended Int HS Program Simultaneously</p> <p>Other Circumstances:</p> <p>400 - Compulsory age student, stopped attending</p> <p>1089 - Transferred to an approved HSE program outside this district</p> <p>Left but still the responsibility of school:</p> <p>136 - Reached maximum legal age and has not earned a diploma or certificate</p> <p>289 - Transferred to an approved AHSEP program AND did <i>NOT</i> <ul style="list-style-type: none"> • earn a HS equivalency diploma (Diploma_Code = 816; GED), or • enroll in an AHSEPP or HSEPP with a 5654 Enrollment Code, or • transfer to a different high school that provides instruction leading to a high school diploma. </p> <p>306 - Transferred to other high school equivalency (HSE) preparation program</p> <p>340 - Left school: first-time dropout</p> <p>357 - Left school: previously counted as a dropout</p> <p>391 - Long-term absence (20 consecutive unexcused days)</p> <p>408 - Permanent expulsion (student must be over compulsory attendance age)</p> <p>425 - Left school, no documentation of transfer</p> <p>5927 - Leaving a school under ESEA – a victim of a serious violent incident</p> | <p>085 - Earned commencement credential</p> <p>629 - Previously earned commencement credential</p> <p>799 - Graduated (earned a Regents or local diploma)</p> <p>0065 - Fulfilled HS Grad Req for Extended Integrated HS Program</p> <p>0071 - Graduated and completed Extended Int HS Program Simultaneously</p> <p>Other Circumstances:</p> <p>400 - Compulsory age student, stopped attending</p> <p>1089 - Transferred to an approved HSE program outside this district</p> <p>Left but still the responsibility of district:</p> <p>136 - Reached maximum legal age and has not earned a diploma or certificate</p> <p>153 - Transferred to another school in this district or to an out-of-district placement</p> <p>238 - Transferred to homebound instruction provided by this district</p> <p>289 - Transferred to an approved AHSEP program AND did <i>NOT</i> <ul style="list-style-type: none"> • earn a HS equivalency diploma (Diploma_Code = 816; GED), or • enroll in an AHSEPP or HSEPP with a 5654 Enrollment Code, or • transfer to a different high school that provides instruction leading to a high school diploma. </p> <p>306 - Transferred to other high school equivalency (HSE) preparation program</p> <p>340 - Left school: first-time dropout</p> <p>357 - Left school: previously counted as a dropout</p> <p>391 - Long-term absence (20 consecutive unexcused days)</p> <p>408 - Permanent expulsion (student must be over compulsory attendance age)</p> |

| SCHOOL COHORT | DISTRICT COHORT |
|---|---|
| 5938 – Leaving a NYC community district under ESEA a victim of a serious violent incident | 425 - Left school, no documentation of transfer 5927 – Leaving a school under ESEA – a victim of a serious violent incident 5938 – Leaving a NYC community district under ESEA a victim of a serious violent incident |

Cohorts for Accountability

There are five cohorts that are used to determine indicator outcomes for making accountability status determinations in accordance with the New York State Plan under the Every Student Succeeds Act (ESSA).

High School Achievement Cohort for Accountability

The **High School Achievement Cohort for Accountability** is used to determine the performance of students at the high school level on assessments in English language arts, mathematics, science, and social studies. The table below identifies the high school achievement cohort for accountability for 2025-26 reporting:

| Cohort | First entered grade 9 in reporting year | Student examinations results are captured as of: |
|---|---|--|
| 2022 HS Achievement Cohort for Accountability (4-Year June) | 2022-23 | June 30, 2026 |

Conditions for inclusion in the HS achievement cohort:

- 1) The student must be enrolled in the district or school on BEDS day of the reporting year.
- 2) Students' last Reason for Beginning Enrollment record in the district or school the student was enrolled in on BEDS day must be one of the following:

0011 - Enrollment in building or grade
5544 - Transferred in under the ESEA Title I School in Improvement Status
7000 - Transferred in under the ESEA Persistently Dangerous School
7011 - Transferred in under the ESEA Victim of Serious Violent Incident

- 3) Students' last Reason for Ending Enrollment record in the district or school the student was enrolled in on BEDS day of the reporting year must be one of the following:

| SCHOOL COHORT | DISTRICT COHORT |
|--|--|
| Earned a credential: 085 - Earned commencement credential 629 - Previously earned commencement credential 799 - Graduated (earned a Regents or local diploma) 0065 - Fulfilled HS Grad Req for Extended Integrated HS Program | Earned a credential: 085 - Earned commencement credential 629 - Previously earned commencement credential 799 - Graduated (earned a Regents or local diploma) 0065 - Fulfilled HS Grad Req for Extended Integrated HS Program |

| SCHOOL COHORT | DISTRICT COHORT |
|--|---|
| <p>0071 - Graduated and completed Extended Int HS Program Simultaneously</p> <p>Other Circumstances:</p> <p>400 - Compulsory age student, stopped attending</p> <p>Left using one of the following codes on or after April 1 of the reporting year:</p> <p>136 - Reached maximum legal age and has not earned a diploma or certificate</p> <p>289 - Transferred to an approved AHSEP program AND did <i>NOT</i> <ul style="list-style-type: none"> • earn a HS equivalency diploma (Diploma_Code = 816; GED), or • enroll in an AHSEPP or HSEPP with a 5654 Enrollment Code, or • transfer to a different high school that provides instruction leading to a high school diploma. </p> <p>306 - Transferred to other high school equivalency (HSE) preparation program</p> <p>340 - Left school: first-time dropout</p> <p>357 - Left school: previously counted as a dropout</p> <p>391 - Long-term absence (20 consecutive unexcused days)</p> <p>408 - Permanent expulsion (student must be over compulsory attendance age)</p> <p>425 - Left school, no documentation of transfer</p> <p>5927 - Leaving a school under ESEA – a victim of a serious violent incident</p> <p>5938 – Leaving a NYC community district under ESEA a victim of a serious violent incident</p> | <p>0071 - Graduated and completed Extended Int HS Program Simultaneously</p> <p>Other Circumstances:</p> <p>400 - Compulsory age student, stopped attending</p> <p>Transferred using one of the following codes:</p> <p>153 - Transferred to another school in this district or to an out-of-district placement</p> <p>238 - Transferred to homebound instruction provided by this district</p> <p>Left using one of the following codes on or after April 1 of the reporting year:</p> <p>136 - Reached maximum legal age and has not earned a diploma or certificate</p> <p>289 - Transferred to an approved AHSEP program AND did <i>NOT</i> <ul style="list-style-type: none"> • earn a HS equivalency diploma (Diploma_Code = 816; GED), or • enroll in an AHSEPP or HSEPP with a 5654 Enrollment Code, or • transfer to a different high school that provides instruction leading to a high school diploma. </p> <p>306 - Transferred to other high school equivalency (HSE) preparation program</p> <p>340 - Left school: first-time dropout</p> <p>357 - Left school: previously counted as a dropout</p> <p>391 - Long-term absence (20 consecutive unexcused days)</p> <p>408 - Permanent expulsion (student must be over compulsory attendance age)</p> <p>425 - Left school, no documentation of transfer</p> <p>5927 – Leaving a school under ESEA – a victim of a serious violent incident</p> <p>5938 – Leaving a NYC community district under ESEA a victim of a serious violent incident</p> |

High School Graduation Rate Cohorts for Accountability

There are three “**Graduation Rate Cohorts for Accountability**”. These are 4-, 5-, and 6-year cohorts as of August 31st of the previous reporting year. Data are lagged one year to capture August graduates early enough to make accountability status determinations. In the 2025-26 reporting year (July 1, 2025 – June 30, 2026), students are included in a district’s or school’s graduation rate cohort if their last enrollment record was in that district or school. The table below identifies the graduation rate cohorts for accountability for 2025-26 reporting:

| Cohorts | First entered grade 9 in reporting year | Students are considered graduates if they earned a Regents or Local Diploma as of: |
|--|---|--|
| 2021 Grad Rate Cohort for Accountability (4-Year August) | 2021-22 | August 31, 2025 |
| 2020 Grad Rate Cohort for Accountability (5-Year August) | 2020-21 | August 31, 2025 |
| 2019 Grad Rate Cohort for Accountability (6-Year August) | 2019-20 | August 31, 2025 |

Conditions for inclusion in the graduation rate cohort for accountability:

- 1) Students' last Reason for Beginning Enrollment record must be one of the following:
 - 0011 - Enrollment in building or grade
 - 5544 - Transferred in under the ESEA Title I School in Improvement Status
 - 7000 - Transferred in under the ESEA Persistently Dangerous School
 - 7011 - Transferred in under the ESEA Victim of Serious Violent Incident
 - 8300 - Compulsory age student – not in attendance
- 2) Students' last Reason for Ending Enrollment record must be one of the following:

| SCHOOL COHORT | DISTRICT COHORT |
|---|---|
| <p>Earned a credential:</p> <ul style="list-style-type: none"> 085 - Earned commencement credential 629 - Previously earned commencement credential 799 - Graduated (earned a Regents or local diploma) 0065 - Fulfilled HS Grad Req for Extended Integrated HS Program 0071 - Graduated and completed Extended Int HS Program Simultaneously <p>Other Circumstances:</p> <ul style="list-style-type: none"> 400 - Compulsory age student, stopped attending *0067 – Completed Extended Integrated HS Program *0068 – Exited Extended Integrated HS Program After Fulfilling HS Grad Req <p>*These students are not excluded from the cohort, but their graduation status</p> | <p>Earned a credential:</p> <ul style="list-style-type: none"> 085 - Earned commencement credential 629 - Previously earned commencement credential 799 - Graduated (earned a Regents or local diploma) 0065 - Fulfilled HS Grad Req for Extended Integrated HS Program 0071 - Graduated and completed Extended Int HS Program Simultaneously <p>Other Circumstances:</p> <ul style="list-style-type: none"> 400 - Compulsory age student, stopped attending *0067 – Completed Extended Integrated HS Program *0068 – Exited Extended Integrated HS Program After Fulfilling HS Grad Req <p>*These students are not excluded from the cohort, but their graduation status</p> |

| SCHOOL COHORT | DISTRICT COHORT |
|---|--|
| <p>is determined using previously reported 799, 0065, or 0071.</p> <p>1089 - Transferred to an approved HSE program outside this district</p> <p>Left but still the responsibility of school:</p> <ul style="list-style-type: none"> 136 - Reached maximum legal age and has not earned a diploma or certificate 289 - Transferred to an approved AHSEP program AND did <i>NOT</i> <ul style="list-style-type: none"> • earn a HS equivalency diploma (Diploma_Code = 816; GED), or • enroll in an AHSEPP or HSEPP with a 5654 Enrollment Code, or • transfer to a different high school that provides instruction leading to a high school diploma. 306 - Transferred to other high school equivalency (HSE) preparation program 340 - Left school: first-time dropout 357 - Left school: previously counted as a dropout 391 - Long-term absence (20 consecutive unexcused days) 408 - Permanent expulsion (student must be over compulsory attendance age) 425 - Left school, no documentation of transfer 430 - Excluded pursuant to PHL 2164 5927 - Leaving a school under ESEA - a victim of a serious violent incident 5938 - Leaving a NYC community district under ESEA a victim of a serious violent incident | <p>is determined using previously reported 799, 0065, or 0071.</p> <p>1089 - Transferred to an approved HSE program outside this district</p> <p>Left but still the responsibility of district:</p> <ul style="list-style-type: none"> 136 - Reached maximum legal age and has not earned a diploma or certificate 153 - Transferred to another school in this district or to an out-of-district placement 238 - Transferred to homebound instruction provided by this district 289 - Transferred to an approved AHSEP program AND did <i>NOT</i> <ul style="list-style-type: none"> • earn a HS equivalency diploma (Diploma_Code = 816; GED), or • enroll in an AHSEPP or HSEPP with a 5654 Enrollment Code, or • transfer to a different high school that provides instruction leading to a high school diploma. 306 - Transferred to other high school equivalency (HSE) preparation program 340 - Left school: first-time dropout 357 - Left school: previously counted as a dropout 391 - Long-term absence (20 consecutive unexcused days) 408 - Permanent expulsion (student must be over compulsory attendance age) 425 - Left school, no documentation of transfer 430 - Excluded pursuant to PHL 2164 5927 - Leaving a school under ESEA - a victim of a serious violent incident 5938 - Leaving a NYC community district under ESEA a victim of a serious violent incident |

High School College, Career, and Civic Readiness Cohort for Accountability

The “**CCCR Cohort**” is used to determine College, Career, and Civic Readiness (CCCR) under the accountability system. In the 2025-26 reporting year (July 1, 2025 – June 30, 2026), students are included in a district’s or school’s CCCR cohort if their last enrollment record was in that district or school. The table below identifies the CCCR cohort for accountability for 2025-26 reporting:

| Cohort | First entered grade 9 in reporting year | Students are considered graduates if they earned a Regents or Local Diploma as of: |
|--------------------------------|---|--|
| 2022 CCCR Cohort (4-Year June) | 2022-23 | June 30, 2026 |

Conditions for inclusion in the CCCR cohort for accountability:

1) Students’ last Reason for Beginning Enrollment record must be one of the following:

- 0011 - Enrollment in building or grade
- 5544 - Transferred in under the ESEA Title I School in Improvement Status
- 7000 - Transferred in under the ESEA Persistently Dangerous School
- 7011 - Transferred in under the ESEA Victim of Serious Violent Incident
- 8300 - Compulsory age student – not in attendance

2) Students’ last Reason for Ending Enrollment record must be one of the following:

| SCHOOL COHORT | DISTRICT COHORT |
|--|---|
| <p>Earned a credential:</p> <ul style="list-style-type: none"> 085 - Earned commencement credential 629 - Previously earned commencement credential 799 - Graduated (earned a Regents or local diploma) 0065 - Fulfilled HS Grad Req for Extended Integrated HS Program 0071 - Graduated and completed Extended Int HS Program Simultaneously <p>Other Circumstances:</p> <ul style="list-style-type: none"> 400 - Compulsory age student, stopped attending 1089 - Transferred to an approved HSE program outside this district <p>Left but still the responsibility of school:</p> <ul style="list-style-type: none"> 136 - Reached maximum legal age and has not earned a diploma or certificate 289 - Transferred to an approved AHSEP program AND did <i>NOT</i> <ul style="list-style-type: none"> • earn a HS equivalency diploma (Diploma_Code = 816; GED), or | <p>Earned a credential:</p> <ul style="list-style-type: none"> 085 - Earned commencement credential 629 - Previously earned commencement credential 799 - Graduated (earned a Regents or local diploma) 0065 - Fulfilled HS Grad Req for Extended Integrated HS Program 0071 - Graduated and completed Extended Int HS Program Simultaneously <p>Other Circumstances:</p> <ul style="list-style-type: none"> 400 - Compulsory age student, stopped attending 1089 - Transferred to an approved HSE program outside this district <p>Left but still the responsibility of district:</p> <ul style="list-style-type: none"> 136 - Reached maximum legal age and has not earned a diploma or certificate 153 - Transferred to another school in this district or to an out-of-district placement 238 - Transferred to homebound instruction provided by this district |

| SCHOOL COHORT | DISTRICT COHORT |
|--|--|
| <ul style="list-style-type: none"> enroll in an AHSEPP or HSEPP with a 5654 Enrollment Code, or transfer to a different high school that provides instruction leading to a high school diploma. <p>306 - Transferred to other high school equivalency (HSE) preparation program</p> <p>340 - Left school: first-time dropout</p> <p>357 - Left school: previously counted as a dropout</p> <p>391 - Long-term absence (20 consecutive unexcused days)</p> <p>408 - Permanent expulsion (student must be over compulsory attendance age)</p> <p>425 - Left school, no documentation of transfer</p> <p>5927 – Leaving a school under ESEA – a victim of a serious violent incident</p> <p>5938 – Leaving a NYC community district under ESEA a victim of a serious violent incident</p> | <p>289 - Transferred to an approved AHSEP program AND did <i>NOT</i></p> <ul style="list-style-type: none"> earn a HS equivalency diploma (Diploma_Code = 816; GED), or enroll in an AHSEPP or HSEPP with a 5654 Enrollment Code, or transfer to a different high school that provides instruction leading to a high school diploma. <p>306 - Transferred to other high school equivalency (HSE) preparation program</p> <p>340 - Left school: first-time dropout</p> <p>357 - Left school: previously counted as a dropout</p> <p>391 - Long-term absence (20 consecutive unexcused days)</p> <p>408 - Permanent expulsion (student must be over compulsory attendance age)</p> <p>425 - Left school, no documentation of transfer</p> <p>5927 – Leaving a school under ESEA – a victim of a serious violent incident</p> <p>5938 – Leaving a NYC community district under ESEA a victim of a serious violent incident</p> |

| Cohort | Consists of | Reporting Date | Used for |
|-----------------------------------|---|--|--|
| 2022 Total Cohort (4-Year June) | Students who first entered grade 9 in the 2022-23 school year | June 30, 2026 | Graduation rate to inform policy decisions |
| 2022 Total Cohort (4-Year August) | Students who first entered grade 9 in the 2022-23 school year | June 30, 2026 count of students, includes diplomas awarded through August 31, 2026 | Graduation-rate reporting and to inform policy decisions |
| 2021 Total Cohort (5-Year June) | Students who first entered grade 9 in the 2021-22 school year | June 30, 2026 | Graduation-rate reporting and to inform policy decisions |
| 2021 Total Cohort (5-Year August) | Students who first entered grade 9 in the 2021-22 school year | June 30, 2026 count of students, includes diplomas awarded through August 31, 2026 | Graduation-rate reporting and to inform policy decisions |

| Cohort | Consists of | Reporting Date | Used for |
|---|---|--|--|
| 2020 Total Cohort (6-Year June) | Students who first entered grade 9 in the 2020-21 school year | June 30, 2026 | Graduation-rate reporting and to inform policy decisions |
| 2020 Total Cohort (6-Year August) | Students who first entered grade 9 in the 2020-21 school year | June 30, 2026 count of students, includes diplomas awarded through August 31, 2026 | Graduation-rate reporting and to inform policy decisions |
| 2022 Assessment Accountability Cohort | Students who first entered grade 9 in the 2022-23 school year | June 30, 2026 | Secondary-level performance for accountability |
| 2021 Graduation-Rate Total Cohort (4-Year) for Accountability | Students who first entered grade 9 in the 2021-22 school year | June 30, 2025 count of students, includes diplomas awarded through August 31, 2025 | Graduation rate for accountability |
| 2020 Graduation-Rate Total Cohort (5-Year) for Accountability | Students who first entered grade 9 in the 2020-21 school year | June 30, 2025 count of students, includes diplomas awarded through August 31, 2025 | Graduation rate for accountability |
| 2019 Graduation-Rate Total Cohort (6-Year) for Accountability | Students who first entered grade 9 in the 2019-20 school year | June 30, 2025 count of students, includes diplomas awarded through August 31, 2025 | Graduation rate for accountability |

Appendix VI: Terms and Acronyms

504 Plan: Section 504 of the Rehabilitation Act of 1973 (Section 504) is a federal law that prohibits discrimination based on disability in programs and activities that receive Federal financial assistance. A 504 plan describes the regular or special education and related aids and services a qualified student with a disability under Section 504 needs and the appropriate setting in which to receive those services. Students who have been classified as a student with a disability under one of the thirteen disability categories specified in the Individuals with Disabilities Education Act are protected by Section 504 but receive special education programs and related services under an individualized education program. See the [Frequently Asked Questions About Section 504 and the Education of Children with Disabilities](#) and [Parent and Educator Resource Guide to Section 504 in Public Elementary and Secondary Schools \(December 2016\)](#) from the U.S. Department of Education for additional information on Section 504.

Adult Services Program: Publicly funded service programs that will engage the student regularly in activities in the community outside the home or other residential care. Plans for these services should have a specific start date, not just be a referral. (Referrals for which results are not known would be listed under "Other" plans.) Adult Services might include programs that prepare individuals for employment such as vocational training, vocational rehabilitation or job placement services through the local Workforce Investment Board, Vocational Education Services for Individuals with Disabilities or the Commission for the Blind and Visually Handicapped. Adult Services may include Office for People with Developmental Disabilities (OPWDD) or Office of Mental Health (OMH) provided services such as Day Treatment, Day Habilitation, OPWDD Blended Day Habilitation, OPWDD Prevocational, OMH Intensive Psychiatric Rehabilitation Treatment (IPRT) and psychosocial rehabilitation clubhouse programs, for example.

AHSEP: Alternative High School Equivalency Preparation.

APR: Annual Performance Report for Special Education.

Article 81 Schools: Residential schools that accept students from the courts or other State agencies and provide educational services to students pursuant to Article 81 of the educational law. These schools have CSE responsibility for students with disabilities who are placed by the court or a State agency.

BEDS Code: A BEDS code is a 12-digit Basic Educational Data System (BEDS) code assigned by the New York State Education Department that uniquely identifies schools, districts, and other institutions. BEDS codes can be found in [SEDREF](#).

Big 5: Buffalo, New York City, Rochester, Syracuse, and Yonkers.

CBVH: Commission for the Blind and Visually Handicapped.

CDOS (Career Development and Occupational Studies) Credential: All New York State students may exit high school with the CDOS Commencement Credential if they're unable to meet the diploma requirements. Any student, who meets all the credential requirements pursuant to section 100.6(b) of the Regulations of the Commissioner of Education, is eligible to earn a CDOS Commencement Credential, except for those students with disabilities deemed eligible for a Skills and Achievement Commencement Credential. Students exiting with only a CDOS Credential are not counted as graduates; these students are completers.

Child-Care Institutions: Any facility serving thirteen or more children licensed by the Department of Social Services (DSS) and operated by an authorized agency pursuant to Social Services Law (18NYCRR §441.2(f)).

Children's Residential Project: Programs specifically designed to meet the educational and residential needs of children with developmental disabilities currently placed, or at risk of out-of-state placement, by the education system. These programs provide education services as approved private schools under Education Law and residential services as Intermediate Care Facilities for the Developmentally Disabled certified by Office of People with Developmental Disabilities.

Cisgender: Refers to individuals whose sex assigned at birth aligns with their gender identity.

Commencement Credential: New York State offers two credentials for students who are unable to meet the requirements for graduating with a local or Regents diploma: the Career Development and Occupational Studies (CDOS) commencement credential and the Skills & Achievement commencement credential. Students who exit their enrollment with a commencement in lieu of a local or Regents diploma are not counted as graduates; these students are completers.

Community Residence: An Office of Mental Health (OMH) program that provides a therapeutic environment for six to eight children and adolescents with serious emotional disabilities (14NYCRR 594.4(a)(3)).

Community Residence: An Office for People with Developmental Disabilities (OPWDD) facility providing housing, supplies, and services for people who are developmentally disabled, including supervised community residences (facilities with staff on site or proximately available at all times when the persons are present) and supportive community residences (facilities providing practice in independent living under variable amounts of oversight delivered in accordance with the person's needs for such supervision) (14NYCRR 686.99(l)).

Completer: A completer is any student, regardless of age, who graduated with a local or Regents diploma or who earned a commencement credential. Students exiting with a commencement credential and no local or Regents diploma remain in the cohort (denominator) but are not included in the numerator for either graduation rate or dropout rate calculations.

Compulsory Age: For information about attendance rules, see [Section 3205 - Title IV, Article 65, Part I.](#)

CPSE: Committee on Preschool Special Education.

Crisis Residence: An Office of Mental Health (OMH) program that provides a short-term (1 to 21 days) crisis residential option for children and adolescents (14NYCRR 594.4(a)(4)).

Crisis Respite: Brief and temporary care and a Department of Social Services (DSS) program that provides supervision of children for the purpose of relieving parents or foster parents of the care of children or foster children at a time of need for support (Social Services Law §435.3(d)).

CSE: Committee on Special Education.

CTE: Career and Technical Education.

Developmental Center: A State-operated intermediate care facility operated by the Office for People with Developmental Disabilities that provides care for individuals with developmental disabilities (14NYCRR).

Diploma Type: All New York State students have access to the local diploma, the Regents diploma, and the Regents diploma with advanced designation. Any diploma type requires the successful completion of the appropriate 22 units of credits. The difference between diploma types lies in the number of assessments the student passed and the required passing score(s). Reference [Diploma Types](#) for more information.

Disciplinary Removal: Any instance in which a child is removed from their educational placement for disciplinary purposes including in-school suspension, out-of-school suspension, removal by school personnel to an IAES, or removed by an impartial hearing officer.

DOCCS: Department of Corrections and Community Supervision.

Domestic Violence Shelter: A congregate residential facility operated by the Department of Social Services with a capacity of 10 or more persons, including adults and children, organized for the exclusive purpose of providing temporary shelter, emergency services, and care to victims of domestic violence and their minor children (18NYCRR §453.2(b)).

Dropout: A dropout is any student, regardless of age, who left school prior to graduation for any reason except leaving the country, earning a commencement credential or death and has not been documented to have entered another program leading to a high school diploma or an approved program leading to a high school equivalency diploma. The NYSED reports an annual and cohort dropout rate. A student who leaves during the school year without documentation of a transfer to another program leading to a high school diploma or to an approved high school equivalency program or to a high school equivalency preparation program is counted as a dropout unless the student resumes school attendance before the end of the school year. The student's registration for the next school year does not exempt the student from dropout status in the current school year. Students who resume and continue enrollment until graduation are not counted as dropouts in the cohort dropout calculation. In computing annual dropout rates, students who are reported as having been counted by the same school as a dropout in a previous school year are not counted as a dropout in the current school year.

DSS: Department of Social Services.

EI: Early Intervention.

ELL: English Language Learner. A student who, by foreign birth or ancestry, speaks or understands a language other than English and who scores below a NYS designated level of proficiency on the NYSITELL or the NYSESLAT. The federal Every Student Succeeds Act (ESSA) refers to ELLs as "English Learners," and ELLs are also sometimes referred to as Emergent Bilinguals or Dual Language Learners.

Embargoed Data: Embargoed data are data that cannot be discussed at public meetings or released to the public or the media until the NYSED public release date. This public release is often made by the Commissioner. Data that have been publicly released to the media or can be found on SED's website are not embargoed. For example, annual Regents examination data are embargoed until the public release of report cards. Even if data are embargoed, they may be used for internal district operations, including program and instructional planning for students and communication with individual parents about their child's academic needs.

Emergency Foster Family Boarding Home: Care provided in a home certified by an authorized agency to provide temporary care and services to children who enter foster care in a crisis situation which is expected to be resolved within 60 days so that the children can be reunited with their family (18NYCRR §446.2).

English Language Learner: See English Language Learners in Chapter 2: Student Reporting Rules. ELLs are those from a home where a language other than English is spoken and score below a State designated level of proficiency on NYSITELL or NYSESLAT.

ESEA: Elementary and Secondary Education Act.

ESSA: Every Student Succeeds Act. For more information see [Every Student Succeeds Act \(ESSA\)](#) and [New York State ESSA Plan](#).

Ever ELL: Students identified as English Language Learners (ELLs; reported with a Program Service Code 0231) in any year prior to the current year regardless of district, and who **do not** have Program Service Code 0231 reported in the current district, are considered "Ever ELL." Ever ELL is determined at a statewide level by the Department using a combination of program service and other records reported in SIRS. Former ELLs are included in Ever ELL counts.

Note: Prior to the 2015-16 school year, Ever ELL also included those students who were identified as current ELLs (had a Program Service Code of 0231) for that school year.

Family-Based Treatment: An Office of Mental Health (OMH) family-care program that provides care and treatment to children and adolescents with serious emotional disabilities (14NYCRR 594.4(a)(7)).

Family Homes at Board: For purposes of education, this term as used in §3202.4 of the Education Law includes community residences, agency-operated boarding homes, group homes, foster homes, family-based treatment programs, family care homes, therapeutic foster homes, and family homes.

Feeder School: A feeder school is a school whose highest grade is grade 1 or grade 2 (e.g., PK–1, K–1, PK–2, K–2, or 1–2) and, therefore, does not have students in grades in which standardized State assessments are administered. Accountability for these students is determined when they enter grade 3.

Former ELL: For accountability/funding purposes, students who are not identified as ELL in the current school year, but who were identified in at least one of the previous four school years, are considered 'Former ELL'. This is determined by the Department using a combination of program service and other records in SIRS. For instructional purposes, students are considered 'Former ELL' for two years after exiting ELL eligibility, which requires those students to continue to receive 0.5 units of study per week of ELL instruction. See [Former English Language Learner and Multilingual Learner Services](#) for more information.

Former Student with a Disability: Students who are not identified as students with a disability in the current school year but who were identified in at least one of the previous two school years are considered "Former Students with Disabilities." The former students with disabilities designation is determined by the Department using a combination of program service and other records reported in SIRS.

FRPL: Free and Reduced-Price Lunch.

Graduate: Student awarded a local or Regents diploma.

Group Home: A family-type home operated by an authorized agency, in quarters or premises owned, leased or otherwise under the control of such agency, for the care and maintenance of no fewer than seven and no more than 12 children who are at least five years of age (18NYCRR 441.2(h)).

High School Equivalency Preparation Programs: High school equivalency preparation programs fall into the following categories:

Alternative High School Equivalency Preparation Program (AHSEP) — a program of preparation for the High School Equivalency Examination for students 16 to 19 years old as described in Section 100.7(h) of the Regulations of the Commissioner of Education.

Other Equivalency Preparation Programs — other programs leading to high school equivalency diplomas, including programs operated by community colleges, proprietary schools, or evening programs at high schools.

(See the [Alternative Education](#) web page for a list of approved high school equivalency preparation programs.)

Homebound Student: Homebound students (also known as home-tutored students) fall into two categories: a) students who remain enrolled in a school but are provided temporary instruction in the home, and b) students who are unable to attend school for the remainder of the school year because of a physical, mental, or emotional illness or injury substantiated by a licensed physician or, for students with disabilities, are placed in homebound instruction by the CSE and are instructed at home or in a hospital by a tutor provided by the district of responsibility.

Homeschooled Student: A homeschooled student is a student who is instructed at home by a parent, guardian, or tutor employed by the parent or guardian and by request of the parent or guardian and has a homeschool plan approved and supervised by the district. Homeschooled students need to be reported in SIRS if they take a State assessment, or if they are referred to the CSE for determination of eligibility for special education or are identified as students with disabilities by the district CSE regardless of whether the district is providing special education services. At their discretion, districts may report other homeschooled students, but the districts will not have accountability responsibility for these other students.

Homeless Student: A homeless student is one who: 1) lacks a fixed, regular, and adequate nighttime residence, including a student who is sharing the housing of other persons due to a loss of housing, economic hardship or similar reason; living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations; abandoned in hospitals; or a migratory child, as defined in subsection 2 of Section 1309 of the Elementary and Secondary Education Act of 1965, as amended, who qualifies as homeless under any of the above provisions; or 2) has a primary nighttime location that is a supervised publicly or privately operated shelter designed to provide temporary living accommodations including, but not limited to, shelters operated or approved by the State or local department of social services, and residential programs for runaway and homeless youth established pursuant to article 19H of the executive law or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings, including a car, park, public space, abandoned building, substandard housing, bus, train stations, or similar setting. Homeless students do not include children in foster care placement or receiving educational services

pursuant to subdivision four, five, six, six-a, or seven of Education Law section 3202 or pursuant to article 81, 85, 87, or 88 of Education Law.

HSE: High School Equivalency diploma.

IAES Removal by Impartial Hearing Officer: Removal to an Interim Alternative Educational Setting by an Impartial Hearing Officer are instances in which an impartial hearing officer orders the removal of a student with disabilities from their current educational placement to an appropriate IAES for not more than 45 school days based on the officer's determination that the public agency has demonstrated by substantial evidence that maintaining the current placement is substantially likely to result in injury to the student and/or to others.

IAES Removal by School Personnel: Unilateral Removals to Interim Alternative Educational Setting are instances in which school personnel (not the CPSE or CSE) order the removal of a student with disabilities from their current educational placement to an appropriate IAES determined by the CSE/CPSE for the same about of time that students without disabilities would be subject to discipline, but for not more than 45 school days. This removal is used when a student carries a weapon to school or to a school function, knowingly possess or uses illegal drugs while at school or a school function, sells or solicits the sale of a controlled substance while at school or a school function, or inflicts serious bodily injury upon another person while at school, on school premises, or at a school function.

IDEA: Individuals with Disabilities Education Act.

IEP: Individualized Education Program.

IESP: Individualized Education Services Program.

IMF: Institutional Master File.

Immigrant: Immigrant children and youth are defined as individuals who:

- are aged 3 through 21;
- were not born in any State; and
- have not been attending one or more schools in any one or more States for more than 3 full academic years. The months need not be consecutive.

"State" means the 50 states, the District of Columbia, and the Commonwealth of Puerto Rico. Children born to U.S. citizens abroad (including those born on military bases), the U.S. Virgin Islands, Guam, or any other U.S. territory that is not D.C. or Puerto Rico are considered immigrants.

Individualized Residential Alternative: A facility operated or certified by the Office for People with Developmental Disabilities (OPWDD) that provides room, board, and individualized protective oversight (14NYCRR 686.99(l)(2)(iii)).

Initial Evaluation for Special Education Services: The evaluation that must be conducted whenever a preschool-age child or a school-age child is referred to the Committee on Preschool Special Education (CPSE) or Committee on Special Education (CSE) for an individual evaluation to determine if the child is first eligible for special education services. An initial evaluation is also conducted for a previously eligible student who was declassified or for a student who was previously evaluated and determined ineligible who is later referred to the CPSE or CSE to determine special education eligibility. A child who is identified as a preschool child with a disability and upon attaining school age is referred to the CSE to

determine their eligibility for school-age special education services receives a “re-evaluation,” not an “initial evaluation.”

Intermediate-Care Facility: Office for People with Developmental Disabilities (OPWDD)-approved housing that provides each person receiving services with room and board, continuous 24-hour-a-day intensive support with medical and/or behavioral services, and training in daily living skills (Part 681 of Mental Hygiene Law).

L2RPT: Level 2 Reporting environment. For more information, see [L2RPT Resources and Information](#).

LEA: Local Education Agency.

Long-term Absence: Any student who has been absent without a valid excuse for twenty (20) or more consecutive days as of the last expected day of attendance for the school year should be coded as a “long-term absence.”

Medically Excused: Students who are incapacitated by illness or injury during the test administration and make-up periods at the elementary/middle level and have on file documentation from a medical practitioner that they were too incapacitated to complete the test at the school, at home, or in a medical setting are considered medically excused from testing. These students are not included in the accountability calculations for schools, districts, or the State. Students at the secondary level may not be medically excused from testing.

Migrant: A student is a migrant child if the student is, or the student's parents, spouse, or guardian is, a migratory agricultural worker, including a migratory dairy worker or a migratory fisher, and who, in the preceding 36 months, in order to obtain, or accompany such parent, spouse, or guardian in order to obtain, temporary or seasonal employment in agricultural or fishing work: has moved from one school district to another; or resides in a school district of more than 15,000 square miles and migrates a distance of 20 miles or more to a temporary residence to engage in temporary or seasonal employment in agriculture or fishing. All students eligible to be served by programs supported with Title I - Part C funds should have a Certificate of Eligibility signed by a parent or guardian and filed with the Superintendent of schools.

National Guard: Per 10 U.S. 10 U.S.C. 101(d)(5), full-time National Guard duty means “training or other duty, other than inactive duty, performed by a member of the Army National Guard of the United States or the Air National Guard of the United States in the member’s status as a member of the National Guard of a State or territory, the Commonwealth of Puerto Rico, or the District of Columbia … for which the member is entitled to pay from the United States or for which the member has waived pay from the United States.”

Neglected/Delinquent:

Neglected: Children who have been committed to an institution or voluntarily placed in the institution under applicable State law because of the abandonment by, or neglect by, or death of parents. (**Note:** this does not include foster children living in a household rather than a group home or institution.)

Delinquent: Children who have been adjudicated delinquent or Persons in Need of Supervision (PINS). The term “delinquent children” also refers to students who are placed in an adult correctional institution in which children reside.

Noncompleter: Any student who dropped out or entered a high school equivalency preparation program is counted as a high school noncompleter. Federal standards require that students leaving high school diploma programs to enter equivalency programs be counted as noncompleters.

NYSA: New York State Alternate Assessment.

NYSED: New York State Education Department.

NYSESLAT: New York State English as a Second Language Achievement Test.

NYSITELL: New York State Identification Test for English Language Learners.

NYSSIS: New York State Student Identifier System.

NYSTP: New York State Testing Program.

OASAS: Office of Alcohol and Substance Abuse Services.

OCFS: Office of Children and Family Services.

OMH: Office of Mental Health.

OPWDD: Office for People with Developmental Disabilities.

PMF: Personnel Master File.

Residential Respite: The provision of short-term overnight stays in an OPWDD-operated, certified, or approved site that is not a private residence (14NYCRR 686.99(ag)).

Residential Treatment Facility: A community-based psychiatric inpatient facility licensed by the NYS Office of Mental Health (OMH) that provides the level of supervision, medical oversight, and psychiatric treatment required by children and adolescents with severe emotional disabilities (13NYCRR Part 589).

RIC: Regional Information Center.

School Choice: Each school district with a Title I school in school improvement or corrective action status must authorize students in the school to transfer to another public school in the district that has *not* been identified for Title I improvement. In providing the transfer option, the district must give priority to the lowest-achieving students from low-income families. The district must pay the cost of transportation for students participating in this option.

School Year: A school year is July 1 through June 30.

SEA: State Education Agency.

SMS: Student Management System.

Skills & Achievement Commencement Credential: Students in New York State who are assessed using the [New York State Alternate Assessment \(NYSA\)](#) may exit high school with the Skills & Achievement Commencement Credential.

SP: Services Plan.

SPP: State Performance Plan (for Special Education).

SPP Indicator 7: The “Preschool Outcomes” section (Indicator 7) of the *Annual Performance Report for IDEA Part B State Performance Plan (SPP)*, which identifies the percent of preschool children with Individualized Education Programs who demonstrate improved positive

social-emotional skills (including social relationships); acquisition and use of knowledge and skills (including early language/communication and early literacy); and use of appropriate behaviors to meet their needs.

SPP Indicator 11: The “Child Find” section (Indicator 11) of the *Annual Performance Report for IDEA Part B State Performance Plan (SPP)*, developed as a result of requirements in the reauthorized Individuals with Disabilities Education Act (IDEA), section 616(b). This section deals with the percent of children with parental consent to evaluate, who were evaluated within 60 days (or State established timeline). See [§§300.304 through 300.311 of the Individuals with Disabilities Education Act \(IDEA\)](#).

SPP Indicator 12: The “Early Childhood Transition” section (Indicator 12) of the *Annual Performance Report for IDEA Part B State Performance Plan (SPP)*, developed as a result of requirements in the reauthorized Individuals with Disabilities Education Act (IDEA), section 616(b). This section deals with the percent of children referred by Part C prior to age 3, who are found eligible for Part B, and who have an IEP developed and implemented by their third birthdays.

Student With a Disability: A child evaluated in accordance with [§§300.304 through 300.311 of the Individuals with Disabilities Education Act \(IDEA\)](#) as having an intellectual disability, a hearing impairment (including deafness), a speech or language impairment, a visual impairment (including blindness), a serious emotional disturbance (emotional disability), an orthopedic impairment, autism, traumatic brain injury, another health impairment, a specific learning disability, deaf-blindness, or multiple disabilities, and who, by reason thereof, needs special education and related services.

Supplemental Services: Each school district with a Title I school in school improvement (year 2) or higher status must arrange for low-income students to receive supplemental educational services from a provider approved by the State. The parents must select from a list of approved providers who meet NYSED’s objective criteria and whose performance is monitored.

Teacher of Record: An individual (or individuals, such as in co-teaching assignments) who has been assigned responsibility for a student’s learning in a subject/course with aligned performance measures.

Temporary Use Beds: Beds designated on a facility operating certificate for temporary use for time-limited stays of developmentally disabled persons (OPWDD) (14NYCRR 686.15).

Transgender Students: Students whose gender identity does not correspond to their assigned gender at birth.

United States: The term "United States" means all fifty States of the United States and the Commonwealth of Puerto Rico, the District of Columbia, Guam, American Samoa, Northern Marianna Islands, US Minor Outlying Islands and US Virgin Islands.

Universal PreK Programs: Universal PreK programs are PreK programs funded pursuant to Section 3602-e of Education Law. These programs are operated by the school district or by other eligible agencies under a contractual agreement with the school district.

UPK: Universal Prekindergarten Program.

USED: United States Department of Education.

Valid Score: A valid score is a score received on an assessment. Medically excused (Standard Achieved code “93”), Refusals (Standard Achieved code “96”), Administrative errors (Standard Achieved code “97”), and Absent/No Valid Score (Standard Achieved code “99) are not considered valid scores.

VESID: Vocational and Educational Services for Individuals with Disabilities.