L2RPT Report Guide
SIRS 350 - Monthly Enrollment Summary Report

About the Report

The **Monthly Enrollment Summary Report** provides Local Educational Agencies (LEAs) with monthly enrollment counts by location and subgroup. This annual report will include any student, with regular enrollment (as described below), who was enrolled in the LEA as of BEDS Day.

Criteria for Inclusion in this Report

Students are included in the October enrollment count based on the student's enrollment status on BEDS Day of the school year being reported. For all subsequent months, students are counted as enrolled based on an enrollment record in the reporting location at any time during that month. Students who are enrolled in more than one location during a month will be counted one time in each location where enrolled.

For this report, a regular enrollment record is defined as one of the enrollment entry types listed below:

0011	Enrollment in building or grade
0022	Foreign exchange student enrollment in building or grade
0033	Part-time student pursuing a HS diploma
5544	Transferred in under the ESEA Title I "School in Improvement Status" transfer option
5654	Enrollment in an AHSEP program
7000	Transferred in under the ESEA "Persistently Dangerous School" transfer option
7011	Transferred in under the ESEA "Victim of Serious Violent Incident" transfer option

Information about reporting enrollment records in SIRS is available in the [SIRS Manual](#).

Filtering

At a minimum, a user must select a School Year and District to generate the report. By default, the Location and Subgroup are set to "ALL", and the Display Ancillary Data is set to "No". Entities displayed in the dropdowns are determined by a user's entitlements in SEDDAS.

The **District** filter displays the district where the student's last regular enrollment (see list above) was in the selected school year. If there are no students enrolled in the district for the selected school year, the district will not display in the dropdown.

The **Location** filter displays the location where the student's last regular enrollment (see list above) was in the selected school year. If there are no students enrolled in the location for the selected school year, the location will not display in the dropdown.

The **Subgroup** filter allows a user to view the report for All Students or a selected subgroup. There is also an All Subgroups option that displays all subgroups for students that are enrolled within the selected School Year, District/Location. The Accountability subgroups are marked by an asterisk.

Display Ancillary Data: The Display Ancillary Data provides the option to view the detail report data in a condensed format or with all ancillary (subgroup) data fields by selecting "Yes" or "No."

Summary Reports

Location Name: The Location Name is the name of the school with reporting responsibility for the student(s).

Location BEDS Code: The Location BEDS Code corresponds to the school with reporting responsibility for the student(s).

Student Subgroup: The count of students for All Students or a selected subgroup. The Accountability subgroups are marked by an asterisk.

School Year: The count of students enrolled during the school year.

October: The count of students based on an enrollment record on BEDS Day of the school year being reported. Students who are enrolled in more than one location during a month will be counted one time in each location where enrolled.

November: The count of students based on an enrollment record in the reporting location at any time during that month. Students who are enrolled in more than one location during a month will be counted one time in each location where enrolled.

December: The count of students based on an enrollment record in the reporting location at any time during that month. Students who are enrolled in more than one location during a month will be counted one time in each location where enrolled.

January: The count of students based on an enrollment record in the reporting location at any time during that month. Students who are enrolled in more than one location during a month will be counted one time in each location where enrolled.

February: The count of students based on an enrollment record in the reporting location at any time during that month. Students who are enrolled in more than one location during a month will be counted one time in each location where enrolled.

March: The count of students based on an enrollment record in the reporting location at any time during that month. Students who are enrolled in more than one location during a month will be counted one time in each location where enrolled.

April: The count of students based on an enrollment record in the reporting location at any time during that month. Students who are enrolled in more than one location during a month will be counted one time in each location where enrolled.

May: The count of students based on an enrollment record in the reporting location at any time during that month. Students who are enrolled in more than one location during a month will be counted one time in each location where enrolled.

June: The count of students based on an enrollment record in the reporting location at any time during that month. Students who are enrolled in more than one location during a month will be counted one time in each location where enrolled.

Student Detail Report

The student detail report provides a list of students who are included in the aggregate count on the summary report. Student name and IDs are provided as well as demographic, and program data that are relevant to the data set. Further information about the terms and service codes used may be found in the SIRS Manual.

Student ID, NYSSIS ID, Student, Grade, Gender, Ethnicity: Reported as of June 30 of the reporting year or the date of last enrollment record, if prior to June 30.

Grade: Grade reported for the student during the reporting year. "GD" is displayed for students who transferred to an HSE program.

Ethnicity: Students reported with Yes for Hispanic/Latino ethnicity indicator are shown as Hispanic. Students reported with No for Hispanic/Latino ethnicity indicator are shown as the ethnicity indicated by the Race Code reported. If multiple Race Codes are reported for a non-Hispanic/Latino student, the student is shown as Multiracial.

Economically Disadvantaged: This field will display "YES" for students with a Program Service Code 0198.

ELL: This field will display "YES" for students with a Program Service Code 0231.

Former ELL: This field will display "YES" for students who are not identified as ELL eligible (reported with a Program Service Code of 0231) in the current school year but who were identified as ELL eligible in at least one of the previous four school years.

SWD: This field will display "YES" students with a disability Program Service Code equal to 5786, 0352, 0363, 0385, 0396, 0407, 0418, 0429, 0440, 0451, 0462, 0473, 0484, or 0495.

Migrant: This field will display "YES" for students reported with a migrant indicator in the Student Lite template and Programs Fact Record Title I – Part C: Education of Migratory Children — 0330, if applicable (if receiving these services).

Homeless: This field will display "YES" for students with a Program Service Code 8262 and a Primary Nighttime Residence Code of D, H, S, T or U.

In Foster Care: This field will display "YES" for students with a Program Service Code 8300.

Parent in Armed Forces: This field will display "YES" for students with a Program Service Code 8292.

Monthy Enrollment Flag:

Oct: This field will display '1' if the student was enrolled as of BEDS day, else a '0' will be displayed.

Nov: This field will display '1' if the student was enrolled during the month, else a '0' will be displayed.

Dec: This field will display '1' if the student was enrolled during the month, else a '0' will be displayed.

Jan: This field will display '1' if the student was enrolled during the month, else a '0' will be displayed.

Feb: This field will display '1' if the student was enrolled during the month, else a '0' will be displayed.

Mar: This field will display '1' if the student was enrolled during the month, else a '0' will be displayed.

Apr: This field will display '1' if the student was enrolled during the month, else a '0' will be displayed.

May: This field will display '1' if the student was enrolled during the month, else a '0' will be displayed.

Jun: This field will display '1' if the student was enrolled during the month, else a '0' will be displayed.

School Year: This field will display '1' if the student was enrolled during the school year.

Last Exit Reason Code:

Oct: This field will display an exit enrollment code if the student exited during the month, else a '0' will be displayed. In circumstances when there are multiple exits in a month, the last exit enrollment code for a month is reported.

Nov: This field will display an exit enrollment code if the student exited during the month, else a '0' will be displayed. In circumstances when there are multiple exits in a month, the last exit enrollment code for a month is reported.

Dec: This field will display an exit enrollment code if the student exited during the month, else a '0' will be displayed. In circumstances when there are multiple exits in a month, the last exit enrollment code for a month is reported.

Jan: This field will display an exit enrollment code if the student exited during the month, else a '0' will be displayed. In circumstances when there are multiple exits in a month, the last exit enrollment code for a month is reported.

Feb: This field will display an exit enrollment code if the student exited during the month, else a '0' will be displayed. In circumstances when there are multiple exits in a month, the last exit enrollment code for a month is reported.

Mar: This field will display an exit enrollment code if the student exited during the month, else a '0' will be displayed. In circumstances when there are multiple exits in a month, the last exit enrollment code for a month is reported.

Apr: This field will display an exit enrollment code if the student exited during the month, else a '0' will be displayed. In circumstances when there are multiple exits in a month, the last exit enrollment code for a month is reported.

May: This field will display an exit enrollment code if the student exited during the month, else a '0' will be displayed. In circumstances when there are multiple exits in a month, the last exit enrollment code for a month is reported.

Jun: This field will display an exit enrollment code if the student exited during the month, else a '0' will be displayed. In circumstances when there are multiple exits in a month, the last exit enrollment code for a month is reported.