

INSTRUCTIONS FOR COMPLETING BASIC EDUCATION DATA SYSTEM (BEDS) PUBLIC SCHOOL DATA FORM – Fall 2025

General Instructions

This form should be completed by the school principal and used only for the local gathering of data. Data represented in this form are required to be submitted to SED via the BEDS Online IMF application located on the [IRS Data Exchange \(IDEx\)](#). Your district's BEDS Coordinator or Superintendent will have details for entering data into the BEDS Online IMF application and your district's protocol for doing so.

- One Public School Data Form should be completed for each school organized as a separate administrative unit in the district. Do not complete separate forms for classes that are held in temporary quarters, annexes, or other school buildings that are under the supervision of a regular building principal. Such classes should be reported as part of the school in which the principal in charge serves. A rule of thumb is that one form should be completed for the total administrative unit under each principal regardless of the number of locations involved.
- Read the instructions for each item before completing.
- Be sure that all items pertinent to this school are completed.

Item 1: School Type

School Type is a federal data collection requirement and will be provided to the U.S. Department of Education. The USDOE will publish and otherwise make this school type designation available about your school.

Select the designation that is the primary focus of your school. You may select only one. The federal school type definitions are:

- *Regular School*: a school that does NOT focus primarily on vocational, special or alternative education although it may provide these programs in addition to a regular curriculum.
- *Special Education School*: a school that focuses primarily on serving the needs of students with disabilities.
- *Vocational Education School*: a school that focuses primarily on providing secondary students with an occupationally relevant or career-related curriculum including formal

preparation for vocational, technical or professional occupations.

- *Alternative Education School*: a school that addresses the needs of students that typically cannot be met in a regular school program. The school provides nontraditional education; serves as an adjunct to a regular school; and falls outside the categories of regular, special education or vocational education.

Item 2: Community Schools

The Community Schools strategy transforms a school into a place where educators, local community members, families and students work together to strengthen conditions for student learning and healthy development. As partners, they organize in- and out-of-school resources, supports and opportunities so that young people thrive. The school community, led by the principal and community school coordinator/manager, works to develop a vision and goals for the school, student and family well-being and student learning. When educators, families, students and community partners share responsibility for developing the resources that address the unique needs of their schools and communities, they create conditions for working together that enable them to make transformative changes. These conditions include building strong trusting relationships, engaging in inclusive decision-making and creating a thriving community. It is in this environment that schools are able to generate optimal “whole child” conditions for student learning and development. This is accomplished through the integrated implementation of the key practices: powerful student and family engagement; collaborative leadership and shared power and voice; expanded and enriched learning opportunities; rigorous community-connected classroom instruction; and a culture of belonging, safety and care. (Community Schools Forward. (2023). *Framework: Essentials for community school transformation*.

<https://learningpolicyinstitute.org/project/community-schools-forward>)

Item 3: Alternative Education Programs

Alternative Education Programs are designed for students who wish to pursue individualized approaches to achieving academic standards. Alternative Education Programs reported here must meet Part 100.5 requirements of Commissioner's Regulations for credit toward a local or Regents high school diploma.

The following programs **should not be included**. Please contact the respective program offices for further information:

- [AHSEP \(Alternative High School Equivalency Preparation\) Program](#)
- [ATP \(Alternative Transition Program\)](#)
- [P-Tech](#)
- [Full Day CTE Students](#)

Indicate whether or not students enrolled in this school have Alternative Education Programs available to them by selecting either **YES** or **NO**. If the school is an alternative school or contains an alternative program, indicate **YES**.

If **YES**, in the next section indicate the factors that result in Alternative Education enrollment or referral. Check all that apply.

If **YES** in the first section, enter the number of students enrolled in:

- Alternative Education Programs operated **by this school**
- Alternative Education Programs operated **by another school in this district**
- Alternative Education Programs operated **by BOCES**
- **Other** Alternative Education Programs

Students attending an Alternative Education Program operated by another school, BOCES or other educational entity on a **full-time** basis should **not** be counted as enrolled in this school and therefore, should **not** be counted in this item.

Item 4: Grades Offered

Please report grades offered as of BEDS Day, October 1, 2025. If Prekindergarten programs that are usually offered in the fall are delayed due to uncertainty about funding, please do not report as offered.

Grades offered is a federal data collection requirement and will be provided to the U.S. Department of Education. The USDOE will publish and otherwise make this information available. Any grade selected as offered must have a reported enrollment in the Student

Information Repository System (SIRS). However, you do not have to select a grade as offered for which you may have reported a nominal enrollment in SIRS. For example, you may be a 9-12 senior high school but may have reported a few students in SIRS as enrolled in the eighth grade. You do NOT have to select eighth grade as a grade offered. In this scenario the USDOE would show your school as offering only grades 9 through 12 even though you reported a few eighth graders in your school.

You do not have to differentiate between half-day and full-day pre-kindergarten or kindergarten. You do not have to report an unbroken sequence of grades. For example, you may select kindergarten and grades 4, 5 and 6.

Item 5: Federal Child Nutrition Program

The Federal Child Nutrition Program is a federal data collection requirement and will be provided to the U.S. Department of Education. The USDOE will publish and otherwise make this status available about your school.

Indicate whether this school participates in the Federal Child Nutrition Program. The Federal Child Nutrition Program includes the National School Lunch Program (NSLP), School Breakfast Program (SBP) and the Special Milk Program (SMP).

If your school **does** participate in the Federal Child Nutrition Program, indicate which provision this school has implemented. Child Nutrition Program regulations include certain provisions that reduce paperwork and do not require a school to collect eligibility data and certify students each year.

Provision 2 requires schools to offer meals at no charge to all students in exchange for conducting eligibility certification and standard counting and claiming only once every four years. Direct Certification (DC) must be conducted at least once annually when participating in Provision 2 for federal and State reporting purposes. Local Education Agencies (LEAs) must apply to NYSED Child Nutrition to participate in Provision 2, which is a four-year provision. Additional four-year extensions may be granted by NYSED if the school can substantiate economic need.

Community Eligibility Provision (CEP) requires that at least 25 percent of students be determined eligible via Direct Certification. Local Education Agencies (LEAs) must apply to NYSED Child Nutrition in order to participate in CEP, which is a four-year provision. Schools participating in CEP must conduct Direct Certification at least once annually for federal and State reporting purposes.

Item 6: Library/Library Media Center (LMC)

Indicate if this school has a library/library media center within the building.

Indicate the total number of titles in the library/library media center as of BEDS Day, October 1, 2025. If you do not have a library/library media center within the building enter 0.

Indicate if the library/library media center you are using is located in another school building within the district (shared). If yes, provide the name and BEDS code of the school that houses the library/library media center. If no, leave blank.

Enter the total FTE of any Certified Library Media Specialists who devote part of their day to your school only (part-time or shared). If you have two staff that are part time, add their FTEs together. If no part-time LMS, enter 0. *Example: School A and School B share a LMS. Both schools should report only the time the LMS provides their services to each school: School A - .6 FTE, School B - .4 FTE, regardless of where the library is located or if it is shared.*

Enter the number of full-time certified Library Media Specialists (LMS) who devote their entire day to your school. Do not count any part-time or shared LMS in this question. Whole numbers only. If no full-time LMS, enter 0. *Example: A high school has a total of 2 Library Media Specialists with FTE of 1.5. The school would report 1 for this question.*

If this school is sharing a Library Media Specialist provide the name and BEDS code of the school that you are sharing the LMS with. If you do not share a LMS leave blank.

Item 7: Technology

Glossary:

1:1: A school or district initiative designed to provide a dedicated device to each student.

Broadband: High-speed internet. Broadband includes DLS, Cable Modem, Fiber, Wireless, Satellite and Broadband over Powerlines (BPL). Dial-up internet is not broadband.

Capacity: Sometimes referred to as bandwidth. The amount of data that can be transmitted in a given amount of time (usually per second)

Network Infrastructure: The hardware (and some non-instructional software) that makes up the school's

network. It may include switches, wireless access points, wiring, cabling, etc.

Peak Usage: The period of time (time of each day or an event such as computer-based testing) when the most people are accessing the internet at the same time and are using the most bandwidth.

Reliable: Consistent internet access is available to staff and students for the clear majority of instructional time with only limited unscheduled outages. If the internet goes down every time there is inclement weather for instance, the connection would not be considered reliable.

Sufficient: Adequate to meet instructional and learning needs. A school with a 1:1 initiative and high use of streaming media will have very different needs than a school with little or no technology available for student use. Sufficiency must be determined at the school level.

Device: A computing device, such as a laptop, desktop, Chromebook, iPad or full-size tablet. "Device," for the purposes of this survey is NOT a phone, smartphone, mini tablet, nor a mobile internet access point such as a MIFI.

Mobile device: A portable, handheld computing device such as a laptop, Chromebook, iPad, full-size tablet or hybrid tablet/laptop computer.

In **7A**, Technology in this School Building, indicate YES or NO for the following questions.

- Is your school's broadband capacity (bandwidth) sufficient to meet current needs for instruction, learning and assessment? Peak Usage should be used to determine if current needs are being met.
- Does your school's broadband access reliability meet current needs for instruction, learning and assessment?
- Is your school's network infrastructure (including WIFI) sufficient to meet current needs for instruction, learning and assessment? To determine if Internet speed slow-down or lack of Internet access is caused by insufficient network infrastructure/insufficient WIFI, consult your local IT department, local RIC, district internet provider or a subject matter expert for assistance.
- Does your school have the broadband capacity available to meet projected future needs for instruction, learning and assessment? Projected future needs can also include implementation of large-scale technology initiatives (example 1:1, BYOD (Bring Your Own Device) or Computer-Based Testing for all 3-8 students).
- Is your school's network infrastructure (including WIFI) sufficient to meet projected future needs

for instruction, learning and assessment? Projected future needs can also include implementation of large-scale technology initiatives (example 1:1, BYOD or Computer-Based Testing for all 3-8 students). The response to this question should indicate if the current network infrastructure is sufficient to avoid internet speed slow-downs or unscheduled interruptions based on projected future technology initiatives, large increases of enrollment, etc.

Note for Computer-Based Testing (CBT): A school does not have to be able to conduct CBT for all grades and subjects at the same time in order to be considered as having sufficient technology resources for conducting CBT.

In **7B**, Devices for Student Use, answer the following questions:

- Enter the number of MOBILE devices that are dedicated to an individual student (not shared) (7B.1).
- Enter separately the number of MOBILE and DESKTOP devices in your building that are available for student use but are NOT USUALLY dedicated to one specific student (7B.2 and 7B.3).

Note for dedicated device: A student that has exclusive use of a device in a particular class is not considered to have a dedicated device. For example, a student that has exclusive use of a device while in a science classroom but then returns the device to a cart when he/she leaves the classroom so that another student can use it, has not been provided with a dedicated device for the purpose of these questions.

Only include student devices that are 5 years old or newer that have the capacity to run all educational programs necessary for learning at an acceptable level.

In **7C**, for dedicated device replacement cycle use the timeframe that best fits your district plans. Only respond based on the devices that are dedicated to an individual student under typical circumstances.

In the “Teacher Devices” section (**7D**), answer the following question.

- Enter the number of school or district owned MOBILE devices provided to teachers.

Item 8: Career Plans

If students in this school develop Individual Career Plans, indicate whether they are kept in documented form—either written or electronic. Written or electronic

documentation may result from conventional testing or from individual student self-reflection on in-school and out-of-school experiences.

If Career Plans are kept in either written or electronic form, indicate in the next section whether Individual Career Plans follow students from grade-to-grade. For the purposes of this question, NO must be checked if Individual Career Plans are not transferred from one grade to the next or from one school to another as students are promoted or transferred.

In the first table provided, enter the number of students in grades K through 3, at the grade levels indicated, who are documenting self and career awareness information and career exploration activities.

For students in grades 4 through 12, use the table provided to indicate the number of students at each grade level group who are developing a Career Plan. In the first column, enter the total number of students that have developed a career plan that documents their progress in the Career Development and Occupational Studies (CDOS) areas of self-knowledge, career exploration, career and life goals, an understanding of the application of classroom learning and the development of foundation skills. Include ungraded students in age-appropriate grade levels. In the second column, indicate the number of students in each grade level group with an Individualized Education Program (IEP) who are developing a Career Plan that documents their progress in the CDOS areas of self-knowledge, career exploration, career and life goals, an understanding of the application of classroom learning and the development of foundation skills.

In the last section of this item, enter the number of professional staff (classroom, non-classroom and administrators) who have participated in professional development activities related to the implementation of the comprehensive Career Plan process. Professional development activities to be considered may have taken place at any time from September 2024 through August 2025.

Item 9: Business/Employer/Community Involvement

In **9A**, indicate if any students in this school participated in any work-based experiences during the previous school year (2024-25).

In **9B**, enter the number of employers and the number of students by grade who participated during the previous year (2024-25) in each of the work-based learning experiences. If exact counts of participating students are not available, provide your best estimate. A student with a disability is a student identified as disabled by the district’s Committee on Special

Education. A student with a disability educated in a graded setting (e.g., grade 8 or grade 11) should be reported twice: once in the applicable grade and once under “Students with Disabilities.” Students and employers may be reported in more than one type of work-based experience. The work-based experiences are defined as follows:

Job Shadowing

Job shadowing is a career exploration activity for late middle school and high school students. The student follows an employee at a workplace for 1-8 hours to learn about an occupation or career pathway of interest. These are observation experiences; no credit is issued to the student for participation in them. Hours may be applied towards CDOS Option 1 work-based learning hours requirements or the 54-hour work-based learning program quality indicator for NYSED-approved CTE programs funded by Perkins.

School Year/Summer Internships

In certain circumstances, a school may partner with a community or youth employment agency to place students in internships that take place over the summer or during the school year. As this is not a work-based learning program registered by the department, students are not able to earn academic credit. Students may not be placed in hazardous occupations.

Due to the nature of the experience, it is strongly recommended that the experience be supervised by a Coordinator of Work-Based Learning Programs. Applicable hours may be applied towards CDOS Option 1 work-based learning hours requirements or the 54-hour work-based learning program quality Perkins indicator for NYSED-approved CTE programs.

Mentoring

Career mentoring is a formal, long-term supportive relationship between a student and a business/industry mentor with similar career interests. A mentor is a volunteer from the business/industrial community that helps students become aware of career opportunities and work ethics in a one-to-one relationship that goes beyond the formal obligations of a teaching or supervisory role. Applicable hours may be applied towards CDOS Option 1 work-based learning hours requirements or the 54-hour work-based learning program quality indicator for NYSED-approved CTE programs funded by Perkins.

Community Service/Volunteering and Service Learning

In community service, students participate in volunteer experiences that teach them responsibility, community involvement, and an awareness of the needs of others.

Community service does not directly connect to the knowledge and technical skills learned in the classroom. No credit is issued to the student for participation in these activities. Hours may be applied towards CDOS Option 1 work-based learning hours requirements or the 54-hour work-based learning program quality indicator for NYSED-approved CTE programs funded by Perkins.

Service learning must be carefully differentiated from community service/volunteering. Service learning is community service that directly connects to the knowledge and skills learned in classrooms. In service learning, the interwoven service and learning outcomes derive from a singular, distinct pedagogy.

Cooperative Career & Technical Education Work Experience Program (CO-OP)

A Cooperative Career and Technical Education Work Experience Program (CO-OP) provides a link between the classroom and the workplace for students aged 16 and older. It adds relevance to classroom learning. Many high school students benefit from the opportunity to practice what they are learning in an actual work setting. The CO-OP is essentially a partnership that links school, community, and business/industry to provide a real-world environment in which students have the opportunity to apply, and thereby augment, the knowledge and skills obtained in the classroom.

The work experience (paid or unpaid) component of CO-OP is related to the student’s CTE program of study with the primary goal to develop career relevance and competence. These work experiences can also motivate at-risk students to remain in school and improve their academic achievement. CO-OP helps a student develop employability skills including initiative, interpersonal relations, and the attitudes and behaviors necessary for success in the workplace and community.

Career Exploration Internship Program (CEIP)

The Career Exploration Internship Program (CEIP) is a school-business partnership initiative that provides high school students, age 14 and older, the opportunity to learn through hands-on experiences about the skills and education requirements necessary for the career areas in which they have an interest. These experiences assist students in determining their post-secondary education and training needed to reach their college and career goals.

The CEIP offers unpaid career exploration experiences in the business setting. The focus is on hands-on career exploration rather than on skill development. The experience assists students in choosing courses that will help them to reach their college and career objectives. It also assists students in understanding the linkages among school, work, and post-secondary education.

Students may earn up to one unit of elective or CTE sequence credit.

This program must be registered with the NYSED Office of Career and Technical Education and must be supervised by a NYS certified secondary teacher or school counselor who holds a work-based learning coordinator extension. The average CEIP class size should be small enough to allow the proper supervision of students when placed at worksites. The work-based learning coordinator is required to visit each worksite a minimum of two times to monitor the student intern during each 54-hour worksite experience of the CEIP. The registration form can be found on the Office of Career and Technical Education's Web Site.

General Education Work Experience Program (GEWEP)

The General Education Work Experience Program (GEWEP) is open to any student 14-21 years of age who is enrolled in school. These work experiences can be paid or unpaid and must be registered with the NYSED Office of Career and Technical Education and be re-registered every five years. The registration form can be found on the Office of Career and Technical Education's Web Site. The GEWEP program must be supervised by a NYS certified secondary teacher or school counselor who holds a work-based learning coordinator extension. The GEWEP is a collaborative school and business partnerships designed to provide a work experience that enables students of various academic abilities to:

- Learn about the world of work and explore career opportunities.
- Develop broad-based transferable skills to be applied in school and the workplace.
- Earn up to three units of elective credit towards graduation.
- Potentially earn money.

Students with disabilities must be provided access to GEWEP. It provides the types of applied educational experiences, related classroom instruction, and motivation (both intrinsic and extrinsic) that can meet the needs of most students.

Industry-Based Projects

Industry-based projects take place in CTE classrooms when a business or industry partner provides students with a task or challenge that is for a real client. These projects require that students produce a real product or service to a client's specifications. These experiences must take place under the supervision of a certified CTE

teacher for the program in which the student is enrolled. Examples may include, but are not limited to, the following:

- Students in a cosmetology class host a "salon day" on a Friday where the community can come in and get services completed.
- Staff members bring in their own automobiles to an automotive technology classroom for routine service and maintenance.
- Students in a marketing class are tasked by a local tree farm to create a social media plan to help the business expand its customer base.
- Students in a construction technology class produce a prefabricated house that is sold to a community member.

No additional credit is provided for these experiences as these are already embedded in an existing class. Hours may be applied towards CDOS Option 1 work-based learning hours requirements or the 54-hour work-based learning program quality indicator for NYSED-approved CTE programs funded by Perkins.

School-Based Enterprises

A school-based business enterprise exists within a school to provide services for students, staff, and/or customers from the community. No additional credit is awarded for participation in this experience; the credit exists within the related course. Examples of a school-based enterprise are a school store and a credit union. Proper accounting procedures must be followed for any funds collected. Applicable hours may be applied towards CDOS Option 1 work-based learning hours requirements or the 54-hour work-based learning program quality indicator for NYSED-approved CTE programs funded by Perkins.

Supervised Agricultural Experience

Supervised Agricultural Experience (SAE) is a student-led, instructor supervised, work-based learning experience that results in measurable outcomes within a predefined, agreed upon set of Agriculture, Food and Natural Resources (AFNR) Technical Standards and Career Ready Practices aligned to a career plan of study. For questions regarding labor laws for Supervised Agricultural Experiences, please refer to the United States Department of Labor's Child Labor Requirements in Agricultural Occupations Under the Fair Labor Standards Act document. Applicable hours may be applied towards CDOS Option 1 work-based learning hours requirements or the 54-hour work-based

learning program quality indicator for NYSED-approved CTE programs funded by Perkins.

In **9C**, indicate whether or not this school has a designated staff person responsible for coordinating work-based learning experiences. If there is a designated coordinator, indicate the portion of a full-time job this person devotes to these coordinating activities. If two or more people share responsibility, indicate the combined time that they devote to these coordinating activities.

In the next part of **9C**, provide an unduplicated count of the number of employers who participated in the work-based experiences noted in **9B**. Of these employers, indicate:

- The number of employers who formally participated in curriculum-development or shared decision-making committees in this school. The fact that a committee member is employed by a specific entity does not constitute formal representation of or contribution by that employing entity. An employer or business should have an acknowledged and agreed upon presence on the committee in order to be counted in this section.
- The number of employers who provided student internships or mentors to this school during the previous school year (2024-2025).

In the last part of **9C**, provide an unduplicated count of the number of community-based organizations who provided volunteering experiences noted in **9B**.

Item 10: Bilingual Education Programs

The Office of Bilingual Education and World Languages is collecting information on whether your school is providing a Bilingual Education (BE) program to all English Language Learners (ELLs).

Under CR Part 154-2.3(d) regulations school districts (LEAs) have the responsibility of providing either a Bilingual Education (BE) program or English as a New Language (ENL) program to all ELLs. CR Part 154-2.3(d) also mandates the conditions under which districts must create BE programs.

Part 154-2.3(d)(2) states that “Each school district in which the sum of each school's Annual Estimate of Enrollment of English Language Learners equals 20 or more English Language Learners of the same grade level, all of whom have the same home language that is other than English, shall provide a sufficient number of Bilingual Education programs in the district in the following school year, such that there are Bilingual Education programs available in the district for at least seventy percent (70%) of the estimated English

Language Learner students who share the same home language other than English and grade level districtwide.*”

*CR Part 154, as amended by the ASPIRA Consent Decree, requires that schools form bilingual education classes in grades K-8 when there are 15 or more ELLs of the same language in two contiguous grades and in grades 9-12 when there are 20 or more ELLs in any single grade.

If a bilingual program is offered in your school, then schools must enter the type of program, language of instruction and the grade span in which the program is currently offered. There are generally two types of Bilingual programs, one is called a Transitional Bilingual Education Program (Home language use decreases as English use increases) and the other is called either a One-Way or Two-Way Dual Language Program.

One-Way Dual Language Program is primarily composed of students who come from the same home/primary language and/or background. The teacher provides instruction in both English and the home/target language.

Two-Way Dual Language Program includes both native English speakers and ELLs. The teacher or teachers provide instruction in both English and the home/primary language. In the majority of Dual Language Programs, the students receive half of their instruction in their home/primary language and the remainder of their instruction in the target language. Depending upon the model, the percentage of English and home/target language instruction will vary. For example, in a 90%-10% model, a greater percentage of instruction is in the target language other than English and increases over time until reaching 50%-50%.

The goal of these programs is for students to develop literacy and proficiency in English and in the home/target language.

Item 11: Title I Information for Federal Reporting

Title I information is a federal data collection requirement and will be provided to the U.S. Department of Education. The USDOE will publish and otherwise make this information available about your school.

A school receiving Title I funds must operate either a Targeted Assistance program or a Schoolwide program. Title I status information for the previous school year

(2024-2025) and the current school year (2025-2024) must be entered for all schools that are part of public school districts. Information on Schoolwide programs can be found on the Title 1, Part A – Improving Basic Programs Operated by LEAs web page. A school that receives Title I funding but does not implement a Schoolwide program is considered, by default, to be operating a Targeted Assistance program. If you are not sure what your Title I status is, please contact your District Data Coordinator or Superintendent for assistance.

If you have questions about completing any section of the “Title 1 Information for Federal Reporting” item, please contact the Office of ESSA Funded Programs at conappta@nysed.gov or (518) 473-0295.

In **11A**, indicate whether your school received Title I funding for the previous school year (2024-2025). If YES, specify the type of Title I program that was implemented. If your school opened in the 2025-2026 school year, choose the “New School in Current School Year” option.

Also indicate whether your school expects to receive Title I funding in the current school year (2025-2026). If YES, specify if your school expects to implement a Schoolwide or a Targeted Assistance program. Only one type of program may be chosen.

Item 12: Virtual School Status

These statuses describe the extent to which a public school offers instruction in which students and teachers are separate by time and/or location and interaction occurs via computers and/or telecommunication technologies.

Exclusively virtual – all instruction offered by the school is virtual. This does not exclude students and teachers meeting in person for field trips, school-sponsored social events or assessment purposes. All students receive all instruction virtually.

Primarily virtual – the school’s major purpose is to provide virtual instruction to students, but some traditional classroom instruction is also provided. Most students receive all instructional virtually.

Supplemental virtual – instruction is directed by teachers in a traditional classroom setting, virtual instruction supplements face-to-face instruction by teachers. Students vary in the extent to which their instruction is virtual.

No virtual instruction – the school does not offer any virtual instruction. No students receive virtual instruction.

Item 13: Health Instruction

Please certify that health instruction provided to all students in this school includes instruction in mental health and the curriculum used to provide it includes mental health and the relationship of physical and mental health as required by Education Law § 804 and Commissioner’s regulations § 135.3. For additional information, see the Department’s [Health Education Curriculum](#) page.

Item 14: Health Screenings

Please certify that health screenings (vision, hearing, and scoliosis) are provided to all students in this school in the required grade levels if such screenings are not documented on the health certificate as required by Education Law § 905 and Commissioner’s regulations § 136.3(e).

For additional information, see the Department’s [School Health Services | New York State Education Department](#) page.

Item 15: Person Completing Form

In case of questions, the person actually completing the BEDS form must provide their contact information (Name, Title, Email Address, Phone and FAX Numbers). This does not have to be the superintendent or building principal of record on SEDREF.