



Request Form for New York State Indian Aid (NYSIA)

The **Request Form** is used by previous NYSIA recipients who have sent a valid **New Student Application** to the Office of Indigenous Education, have previously received aid, and are requesting aid again.

If you have never received NYSIA, do not use this form. Send a New Student Application instead.

To download fillable, printable NYSIA forms, visit us at www.nysed.gov/indigenous-education and navigate to Student and Family Resources. For questions, comments, or general inquiries, the Office of Indigenous Education can be contacted via email at IndigenousEducation@nysed.gov or via phone at 518-474-0537.

The Request Form must be completed in full, and no fields can be left blank. If a field does not apply to you, write N/A. All required supporting documentation must be sent as well; a checklist of all required supporting documentation can be found on Page 3 of this document.

Request deadlines are July 16th (Fall), November 30th (Winter), January 4th (Spring), and May 20th (Summer).

If some of your supporting documentation is unavailable and the deadline is approaching, do not wait until the deadline has passed to send what you have! Send the Request Form and the documentation available to you as early as possible. In cases of missing or invalid documentation, the Office of Indigenous Education will follow up with you via email to obtain the necessary materials to complete your Request Form.

Completed Request Forms and supporting documentation can be submitted via any of three methods:

1. Standard email attachment to IndigenousEducation@nysed.gov (preferred).
2. Fax to 518-474-3666.
3. Physical mail to the following mailing address:

**New York State Education Department
Office of Indigenous Education
89 Washington Avenue
EB 2 West Mezzanine
Albany, NY 12234**

If sending via physical mail, the envelope must be postmarked on or before the semester deadline date to be accepted. If sending documents via email, please note that the OIE team cannot open “cloud” attachment links such as Google Drive links; all documentation must be sent as standard email attachments.

Award Schedule

Awards for approved full-time undergraduate students, defined as taking twelve (12) or more standard credits per semester, are \$1,000 per semester.

Approved part-time undergraduate students enrolled in fewer credits are awarded \$85 per standard credit.

Approved graduate-level students are awarded \$1,000 per semester.



Request Form for New York State Indian Aid (NYSIA)

For students who have previously received NYSIA and are applying again.

First Name		Middle Name		Last Name	
Provide any other names by which you have been known in this field.					
Date of Birth		High School Graduated From (or GED) and Date of Diploma Receipt			
Street Address of Residence			Apt. #	City, State, ZIP Code	
If you do not receive mail at the above address, provide your mailing address.					
Email Address (required for correspondence with the Office of Indigenous Education)				Phone Number	
Check the Tribal Nation in which you, or one of your parents, are enrolled. <input type="checkbox"/> Cayuga <input type="checkbox"/> Oneida <input type="checkbox"/> Onondaga <input type="checkbox"/> Seneca – Allegany <input type="checkbox"/> Seneca – Cattaraugus <input type="checkbox"/> Shinnecock <input type="checkbox"/> St. Regis Mohawk <input type="checkbox"/> Tonawanda Band of Seneca <input type="checkbox"/> Tuscarora <input type="checkbox"/> Unkechaug		Indicate the most recent semester and year for which you received NYSIA. <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Fall <input type="checkbox"/> Winter Year: _____		Check the credential you are <u>currently</u> pursuing. <input type="checkbox"/> Trade/Technical Certificate <input type="checkbox"/> Associate's Degree <input type="checkbox"/> Bachelor's Degree <input type="checkbox"/> Master's Degree <input type="checkbox"/> Doctorate Do you intend to pursue another credential after completing the above credential? <input type="checkbox"/> Yes (specify:) _____ <input type="checkbox"/> No <input type="checkbox"/> Unsure	
		Indicate the semester and year for which you are applying to receive NYSIA. <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Fall <input type="checkbox"/> Winter Year: _____			
		Indicate the semester and year when you expect to complete your current credential. <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Fall <input type="checkbox"/> Winter Year: _____ <input type="checkbox"/> Unsure			
		Indicate your enrollment status and the number of credits taken during the upcoming semester. <input type="checkbox"/> Part-Time <input type="checkbox"/> Full-Time Credits: _____			
Provide your school-assigned student ID number.		Have you registered for courses for the upcoming semester? <input type="checkbox"/> Yes <input type="checkbox"/> No		If you have not registered for courses yet, provide your course registration date.	
Provide the name of the school you plan to attend for the upcoming semester, including campus name.					
Indicate your major(s), minor(s), and/or concentrations.					



Request Form Document Checklist

Complete this checklist to indicate the mandatory documentation you have included with your Request Form:

- ☐ One form of proof of your most recent semester's final numerical GPA and final grades for each course:
 - ☐ A transcript (unofficial or official) generated after final grades were released.
 - ☐ A semester-by-semester grade report generated from your college portal.
- ☐ A copy of your schedule for the upcoming semester, showing course names, credits for each course, and the total number of credits you will be taking for the semester.

This additional checklist outlines documents that are required if you have changed schools since your last aid semester:

- ☐ One form of proof of enrollment at the college you will be attending for the upcoming semester:
 - ☐ An acceptance or enrollment letter from the college you plan to attend.
 - ☐ Your upcoming semester schedule, showing credits per course and total credits.
 - ☐ Your unofficial transcript showing your previous and upcoming courses.

*The deadlines for each semester's Request Forms are as follows:
July 16th for fall, November 30th for winter, January 4th for spring, and May 20th for summer.*

AFFIRMATION OF UNDERSTANDING

Information provided on this form will be maintained in a file by the Office of Indigenous Education of the New York State Education Department, 89 Washington Ave, EB 2 West Mezzanine, Albany, New York, 12234. The Coordinator of the Office of Indigenous Education is responsible for records maintenance.

This information will be used to identify Indigenous students who are funded under the New York State Indigenous Post-Secondary Grant-in-aid Program, and will be shared with tribal higher education offices and/or Indigenous tribal representatives working with higher education; higher education institutions personnel who are interested in the recruitment, admission and retention of Indigenous students at the undergraduate levels; and also with those institutions interested in recruiting Indigenous students in opportunities for further education, scholarships, or professional training; and it will be used to recognize the degrees earned by Indigenous Students to share with prospective employers that may be known to the Coordinator of the Office of Indigenous Education.

Signature of Student (required): _____ Date: _____

Printed Name of Student (required): _____