



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

CHIEF FINANCIAL OFFICER  
89 Washington Ave., Room 128, EB  
Albany, New York 12234

January 23, 2023

**TO:** BOCES District Superintendents  
School District Superintendents  
School District Business Officers  
Charter School Leaders

**FROM:** Phyllis D. Morris, Chief Financial Officer

**RE: Deadline for Submission of Federal Elementary and Secondary School  
Emergency Relief (ESSER) Funded Construction Projects**

To allow for sufficient time for construction projects funded with federal ESSER funds to be fully obligated and liquidated by federal deadlines, please be advised that:

- all new ESSER II (Coronavirus Response and Relief Supplemental Appropriations - CRRSA) funded construction projects must be submitted to NYSED's [Office of Facilities Planning](#) prior to **March 1, 2023**; and
- all new American Rescue Plan (ARP)-ESSER funded construction projects must be submitted to NYSED's Office of Facilities Planning prior to **October 1, 2023**.

Please direct questions to [CARESAct@nysed.gov](mailto:CARESAct@nysed.gov).

cc: Commissioner Betty A. Rosa  
Sharon Cates-Williams  
Jim Baldwin  
Jason Harmon  
Christina Coughlin  
Theresa Billington  
Erica Meaker  
Ed Lenart