



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

Office of Facilities Planning, Room 1060 Education Building Annex  
Telephone: (518) 474-3906  
Email: [emscfp@nysed.gov](mailto:emscfp@nysed.gov)  
[www.p12.nysed.gov/facplan/](http://www.p12.nysed.gov/facplan/)

**Public and Nonpublic  
Elementary and Secondary School  
Pesticide Neighbor Notification  
Complaint Form  
(please print)**

**INSTRUCTIONS:** This form is to be used to file complaints relating to public or nonpublic elementary or secondary schools pursuant to alleged noncompliance with section 409-h of the State Education Law (Pesticide Neighbor Notification Law). Information provided on this form will be used to investigate the school's compliance with section 409-h. Please provide detailed facts relative to your complaint. **Please attach additional information as necessary.**

**School District or Nonpublic School Name:**

**Building Name & Address:**

**Your Name & Telephone Number:**

**Your Address:**

**Please provide a detailed description of the complaint:**

**EMAIL completed form to:**

**[EMSCFP@NYSED.GOV](mailto:EMSCFP@NYSED.GOV)**

**-OR-**

**MAIL completed form to:**

**New York State Education Department  
Office of Facilities Planning  
89 Washington Avenue, Room 1060 EBA  
Albany, New York 12234**