Prekindergarten to Kindergarten Transition Reflection and Continuous Improvement Planning Tool

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Monitoring and Tracking of Data			
Progress Monitoring, Data Collection, Tracking and System Development	**Progress**	**Comments**	**Updates to the current transition plan**
Consistently assess students' academic, social, and emotional development using valid and reliable tools and teacher observations.	☐ Not Started ☐ Emerging ☐ Implemented		
Record student progress from Prekindergarten to Kindergarten, encompassing attendance and academic performance.	☐ Not Started ☐ Emerging ☐ Implemented		
Evaluate the impact of curricula and teaching methods through the systematic tracking of collected data.	☐ Not Started ☐ Emerging ☐ Implemented		
Establish a mechanism to facilitate the exchange of vital information between Prekindergarten classes and Kindergarten programs.	☐ Not Started ☐ Emerging ☐ Implemented		

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Feedback			
Feedback: Teacher, FaMILY/Caregiver & Student	**Progress**	**Comments**	**Updates to the current transition plan**
Conduct surveys with Prekindergarten and Kindergarten teachers to collect insights on curriculum alignment, student readiness, and transition activity effectiveness (see Appendix H).	☐ Not Started ☐ Emerging ☐ Implemented		
Involve families through surveys, meetings, and discussions to grasp their viewpoints on the transition experience.	☐ Not Started ☐ Emerging ☐ Implemented		
Employ techniques such as drawings and guided conversations to assess children's comfort levels and address any concerns they might have about the transition.	☐ Not Started ☐ Emerging ☐ Implemented		

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Reflection and Continuous Improvement

Data Analysis, Reflective Meetings, Sharing Best Practices, Annual Review	Progress	Comments	Updates to the current transition plan
Regularly analyze Prekindergarten student data to identify patterns and areas for improvement in programming.	☐ Not Started ☐ Emerging ☐ Implemented		
Hold meetings with transition team members to review and reflect on progress monitoring and assessment data. The team can provide feedback, identifying successes and areas for improvement in programming.	☐ Not Started ☐ Emerging ☐ Implemented		
Share successful practices and lessons learned within and across schools and CBO locations to encourage ongoing learning.	☐ Not Started ☐ Emerging ☐ Implemented		
Conduct a comprehensive annual review of the transition plan with the transition team to evaluate effectiveness, make adjustments to goals and objectives, and strive for continuous improvement of the plan.	☐ Not Started ☐ Emerging ☐ Implemented		