



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK
FORM PRESCRIBED BY THE COMMISSIONER

SPECIAL DETERMINATION OF GRADUATION WITH A LOCAL DIPLOMA IN JUNE 2022

Return this form¹ no later than **August 31, 2022** following the superintendent's decision related to the Special Determination to²:

New York State Education Department
Office of Standards and Instruction
89 Washington Avenue, Room 860 EBA
Albany, NY 12234
or
Fax to: (518) 474-4351

Student Information

Directions: All "Student Information" fields must be completed except for "Submission Date".

Student Name:	NYSSIS (NYS Student Identification System) #:
School District/Charter School/Registered Nonpublic High School:	BEDS Code:
Contact Person:	Telephone Number:
Email Address:	Graduation Date: June 2022
Date Form Completed:	For SED Use Only Submission Date:

Eligibility Conditions

I hereby certify that:

A. <input type="checkbox"/>	The student requested a Special Determination of the local diploma and otherwise meets all requirements for graduation in June 2022.
B1. <input type="checkbox"/>	The student was enrolled in a course(s) of study or make up program during the 2021-2022 school year leading to a June 2022 Regents Examination, earned credit in such course(s) of study by the scheduled date of the Regents Examination, participated in such examination(s) but did not achieve a passing score or qualify for a special appeal; or
B2. <input type="checkbox"/>	The student was enrolled in a course(s) of study or make up program during the 2021-2022 school year that was intended to culminate in the student's participation in a June 2022 Regents Examination and the student earned credit in such course(s) of study by the date of such examination but was unable to participate in such examination(s) due to illness, including isolation restrictions due to COVID.

¹ A copy of this form must be maintained in the student's record. If the Special Determination was granted due to illness (eligibility condition B2), documentation of such illness shall be maintained with this form.

² Forms contain personally identifiable information (PII) and therefore should not be submitted by email.

Student Name:

NYSSIS #:

Decision Regarding the Special Determination

Check one.

- I hereby certify that it is my determination as the Superintendent of Schools (or, as applicable, the principal, head of school, or their equivalent of the charter school or registered non-public school) that this student **SHOULD NOT** be awarded a local high school diploma at this time.
- I hereby certify that it is my determination as the Superintendent of Schools (or, as applicable, the principal, head of school, or their equivalent of the charter school or registered non-public school) that this student **SHOULD** be awarded a local high school diploma at this time.

Signature of School Superintendent³: _____ Date: _____

Communication with Student and Parent or Person in Parental Relation

The student and the parent of the student must receive a copy of this documentation and written notification of the superintendent's decision.

- Where the superintendent determined that the student has not met the requirements for graduation, the notice must inform the student that they have the right to attend school until receipt of a local or Regents diploma or until the end of the school year in which the student turns 21, whichever shall occur first.
- Where the superintendent determined that the student has met the requirements for graduation, written notice must be provided that the student is no longer entitled to enroll in high school.
 - If the student is under age 18 or is a student with a disability that has an individualized education program (IEP), and is not emancipated, the parent may refuse a Special Determination to graduate with a local diploma.
 - If a student with a disability has an IEP and/or other documentation from the Committee on Special Education (CSE) indicating the plan for the student was to remain in school and continue their educational program, a school or district shall not confer a diploma until they receive confirmation to do so from the parent or person in parental relation.

(Optional) Parental Refusal

I _____, parent/guardian of _____, hereby refuse the Special Determination of graduation with a local diploma in June 2022. I do not wish for my child to be awarded the local diploma in June 2022. I wish for my child to remain enrolled in school. I understand my child has the right to attend school until they earn a local or Regents diploma or until the end of the school year in which they turn 21, whichever shall occur first.

Parent Signature: _____ Date: _____

³ Superintendent of Schools (or, as applicable, the principal, head of school, or their equivalent of the charter school or registered non-public school)