

Application: WHIN Music Community Charter School

Charlie Ortiz - charlie.ortiz@whinmusic.org
Annual Reports

Summary

ID: 0000000151
Status: Liaison Review
Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed Aug 2 2020

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

WHIN MUSIC COMMUNITY CHARTER SCHOOL 310600861111

a1. Popular School Name

WHIN

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD # 6 - MANHATTAN

d. DATE OF INITIAL CHARTER

6/2016

e. DATE FIRST OPENED FOR INSTRUCTION

9/2017

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Washington Heights and Inwood Music Community Charter School (“WHIN Music Charter School” or “WHIN”) will provide our diverse student population with a rigorous academic instruction, intensive music education and a positive learning environment so that every student can thrive academically and personally.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Rigorous, inquiry-driven, project-based academic curriculum aligned with the CCLS.
KDE 2	Music-infused curriculum and El Sistema music education are evidence-based models to achieve improved academic and social outcomes and build community for all learners.
KDE 3	Strategic use of time and scheduling.
KDE 4	Student empowerment through fully inclusionary model and use of Responsive Classroom to fully serve the needs of all students.
KDE 5	Evidenced success of the El Sistema Charter School Model.
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

whinmusic.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

216

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

184

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	No, just one site.
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	401 West 164th St, New York, NY. 10032		NYC CSD 6	K-4	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Charles Ortiz			
Operational Leader	Ivelisse Sosa			
Compliance Contact	Charles Ortiz			
Complaint Contact	Ivelisse Sosa			
DASA Coordinator	Ivelisse Sosa			
Phone Contact for After Hours Emergencies	Charles Ortiz			

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	July, 1 2020	Yes	2020	Yes	2022	Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.


Name	Charles Ortiz
Position	Executive Director
Phone/Extension	
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

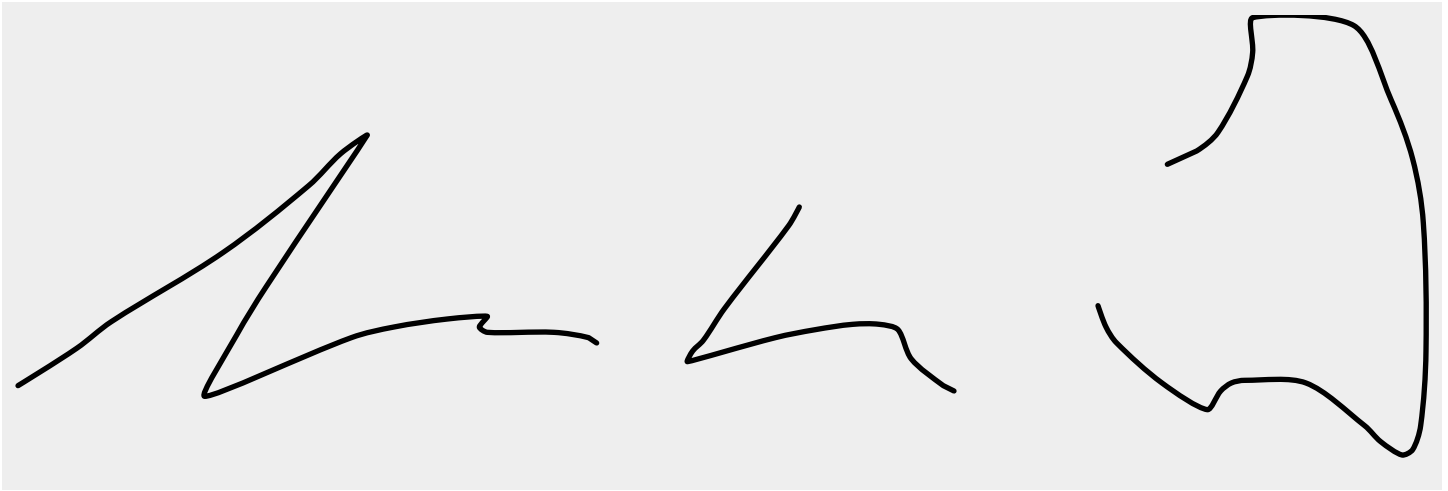
Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Aug 2 2020

Thank you.



Entry 2 NYS School Report Card

Completed Aug 2 2020 Hidden from applicant

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

WHIN MUSIC COMMUNITY CHARTER SCHOOL 310600861111

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000087936>

Entry 3 Progress Toward Goals

Completed Nov 2 2020

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
				<p>Due to COVID-19 and the canceling of State testing, this goal is not applicable.</p> <p>However, since WHIN is committed to using all types of data to constantly reflect on our practices and ensure students are learning we can use other data points from the 2019-2020 school year to determine the likelihood of us meeting this goal.</p>

Specifically, WHIN uses the STEP assessment for Literacy and according to the growth between the beginning of year (BOY) benchmark and the last testing window before remote learning began (W1), WHIN students showed the appropriate growth to meet EOY standards if remote learning wasn't necessary. The breakdown of growth is shared here:

School-wide
Growth:
12% above to 18% above
23% on to 28% on
11% approaching to 12% approaching
54% below to 42% below

Looking deeper into the data and aggregating by grade we see even more room for celebration. We know that K learners often don't show significant growth

<p>Academic Goal 1</p>	<p>WHIN students will read and write at or above grade level.</p> <p>Metric 1 (Absolute Measure): At least 80% of students who have been enrolled at WHIN for at least two full academic years will score at Level 3 or higher on the New York State ELA Exam.</p> <p>Metric 2 (Comparative Measure): WHIN students will perform at least 10 points higher than students from peer schools in CSD 6 on the New York State ELA Exam.</p> <p>Metric 3 (Growth Measure): Each year each grade-level cohort of students will</p>	<p>NYS ELA Standardized Test</p>	<p>Unable to Assess</p>	<p>on STEP until the EOY. This is normal and we have always seen a large growth rate during the EOY windows for K. Comparing our K and first grade results this becomes clear. They show:</p> <p>Kindergarten Growth: 6% above to 19% above 6% on to 25% on 0% approaching to 0% approaching 88% below to 56% below</p> <p>If history serves as a guide these students would show greater gains as the school year ends. Our first grade reflects this by showing:</p> <p>1st Grade Growth: 28% above to 30% above 46% on to 44% on 12% approaching to 12% approaching 14% below to 14% below</p> <p>Our second and third grade classes (founding k/1st</p>
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reduce by one-half the gap between the percentage at Level 3 and 4 on the previous year's state ELA exam and 75 percent at Level 3 and 4 on the current year's state ELA exam.

grade) have always been our most challenges readers. However, they too showed gains between the first two windows of 2019.

2nd Grade Growth:
6% above to 13% above
17% on to 17% on
19% approaching to 23% approaching
59% below to 47% below

To prepare our third grade students for the academic demands of the state test we started to use Interim assessment created with the Lavinia Group who we partnered with to support guided reading and close reading.

The results of our first interim multiple choice assessment showed
Level 4 (Above): 0%
Level 3 (On): 16%
Level 2 (Approach): 48%

Level 1 (Below):
36%

When compared to
our third multiple
choice interim
assessment we
see WHIN students
grew a great deal:

Level 4 (Above):
0%

Level 3 (On): 64%
Level 2

(Approach): 28%

Level 1 (Below):
8%

These numbers
were supported by
the short response
interim
assessment as
well:

Level 4 (Above):
0%

Level 3 (On): 50%
Level 2

(Approach): 46%

Level 1 (Below):
4%

With much of the
school year left we
believe our third
grade students
would have
performed well on
the state tests
while our K-2nd
graders would
continue to close
any achievements
gaps at an
appropriate rate
for long term

				academic success.
				<p>Due to COVID-19 and the canceling of State testing, this goal is not applicable.</p> <p>As stated above, WHIN is constantly using data points to refine our practices and ensure students are adequately learning. For math, we use Assessing Math Concepts (AMC) as our internal math benchmark tool for grades K-2. AMC works similarly to STEP and showed the below data during the beginning of year assessment. WHIN was scheduled to start the next assessment window just as we had to switch to remote learning so the below data is the only data that can be used and shares promising results.</p> <p>Schoolwide: Level 4 (Above): 34% Level 3 (On): 35% Level 2</p>
	<p>WHIN students will perform in mathematics at or above grade level.</p> <p>Metric 1 (Absolute Measure): At least 80% of students who have been enrolled at WHIN for at least two full academic years will score at Level 3 or higher on the New York State</p>			

Academic Goal 2	<p>Math Exam each year.</p> <p>Metric 2 (Comparative Measure): WHIN students will perform at least 10 points higher than students from peer schools in CSD 6 on the New York State Math Exam each year.</p> <p>Metric 3 (Growth Measure): Each year each grade-level cohort of students will reduce by one-half the gap between the percentage at Level 3 and 4 on the previous year's state Math exam and 75 percent at Level 3 and 4 on the current year's state Math exam.</p>	NYS Math Standardized Test	Unable to Assess	<p>(Approach): 14%</p> <p>Level 1 (Below): 17%</p> <p>Kindergarten:</p> <p>Level 4 (Above): 46%</p> <p>Level 3 (On): 28%</p> <p>Level 2 (Approach): 8%</p> <p>Level 1 (Below): 17%</p> <p>1st Grade</p> <p>Level 4 (Above): 38%</p> <p>Level 3 (On): 50%</p> <p>Level 2 (Approach): 6%</p> <p>Level 1 (Below): 6%</p> <p>2nd Grade:</p> <p>Level 4 (Above): 44%</p> <p>Level 3 (On): 31%</p> <p>Level 2 (Approach): 12%</p> <p>Level 1 (Below): 13%</p> <p>Since AMC is for foundational math we used Star 360 as our math assessment for third grade. Our third grade students scored:</p> <p>Level 4 (Above): 9%</p> <p>Level 3 (On): 31%</p> <p>Level 2 (Approach): 31%</p>
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				<p>Level 1 (Below): 31%</p> <p>With such promising math data across the school we believe our 3rd grade students would have been able to outperform their peers on the state.</p>
Academic Goal 3	<p>WHIN students will perform in social studies and science at or above grade level.</p> <p>Metric 1 (Absolute Measure): At least 80% of students who have been enrolled at WHIN for at least two full academic years will achieve a score of 3 or 4 on the New York State Science Exam.</p> <p>Metric 2 (Comparative Measure): WHIN students will perform at least 10 points higher than students from peer schools in CSD 6 on the New York State Science Exam each year.</p> <p>Metric 3 (Growth Measure): A minimum of 75% of students will</p>	NYS Standardized Science and Social Studies Test	Unable to Assess	<p>The 2020-2021 school year will be the first year that WHIN will be able to take the 4th Grade State Science Test. As such, last year this was not able to be assessed.</p>

	achieve proficient or advanced rating on the rubrics for a final project of their Expedition.			
Academic Goal 4	<p>WHIN students will achievement in music.</p> <p>Metric 1 (Absolute Measure): All students will perform in front of an audience as a member of an orchestra (or other musical ensembles such as a choir or an choir) at least 6 times per year.</p> <p>Metric 2 (Absolute Measures): At the end of the year, all students will achieve proficiency in the school's music assessments based on the NYC Blueprint for Teaching and Learning in Music.</p> <p>Metric 3 (Absolute Measure): At the end of the year, all students in grades 2-5 will score at least 80% on</p>	NYC Blueprint for Teaching and Learning in Music as Met well as our internal music benchmarks	Unable to Assess	<p>When WHIN transitioned to a fully remote learning environment in March of 2020 we were unable to hold in-person concerts for the remainder of the year. In March we were on target to meet metric 1 and competed a school-wide music video project to serve as our End-of-Year concert. Although we did assess students for metrics 2 and 3 the remote setting required us to have accommodations for students and therefore an appropriate assessment on par with previous in-person assessments was not applicable.</p> <p>Based on internal performance assessments and the completion of a school-wide</p>

	internal music assessments for instrument technique and musicianship.			video performance we believe students met the appropriate end-of-year targets necessary for their continued, and advanced musical development.
Academic Goal 5	Goal 5: WHIN will achieve Adequate Yearly Progress. Metric 1 (Absolute Measure): Each year the school will attain a status of "In Good Standing" under the state's NCLB accountability system	NYS self-assessment	Met	On February 4th, 2020 WHIN received an official Letter of Good Standing from the New York State Education Department.
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
				<p>As indicated in the CSO's Site Visit Report dated July 16th, 2020 WHIN is meeting the target for Benchmark 3: Culture, Climate and Family Engagement. The report specifically outlines the indicators including the below key findings:</p> <p>Element 1: Indicator b: "According to the CSO survey, 92% of parents find the school provides a safe environment."</p>

Org Goal 1	<p>WHIN will create and maintain a positive, student centered, and responsive school culture.</p> <p>Metric 1 (Absolute Measure): 85% or more WHIN parents will rate WHIN Music Community School as a 'safe' school on the Department of Education's Learning</p>	<p>NYSED CSO Mid Term Report</p>	Met	<p>Indicator d: According to the CSO survey, 83% of teachers describe teacher-student interactions as supportive and respectful.</p> <p>Element 2: Indicator a: According to the CSO survey, 92% of parents agree there is regular communication and 90% of parents agree the school provides opportunities for participation in school activities.... Furthermore, according to the NYC school quality survey, 87% of families say that the principal at their school promotes family and community involvement in the school and 97% of families say that their school communicates with them in a language and in a way that they can understand.</p> <p>Indicator b: According to the CSO survey, nearly</p>
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Environment
Survey.

80% of teachers regularly communicate with families on issues related to academics. The CSO parent survey confirms this with 90% of parents agreeing that they receive regular and timely information related to their child/children's academic progress.

Indicator c:
According to the CSO survey, 86% of parents agree the school seeks their feedback through surveys, meetings, or other forums. During the school leadership focus group, school leaders reported

Element: Social-Emotional
Supports:
Indicator a: The CSO parent survey confirms their awareness of social and emotional programs with 92% agreeing they are available when needed and nearly

				80% agreeing they utilize behavior intervention plans for students who require specific social and behavioral skills.
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	WHIN's management policies and procedures will ensure fiscal responsibility and appropriate management of the school's revenues and expenditures	End of year budget; Audit; NYSED CSO Mid Term Report	Met	<p>WHIN has been working with CSBM since our founding year to ensure the tightest financial responsibility possible. The Finance Committee of the Board of Director meets monthly to review the organizations financial health and alignment to our Financial Policies and Procedures. The expertise of CSBM as well as our Finance Committee helps us maintain fiscal responsibility.</p> <p>Every year since inception WHIN has had a successful audit.</p>

				The CSO of NYSED rated WHIN as meeting Benchmark 4: Financial Condition and Benchmark 5: Financial Management in their report dated July 16, 2020.
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Oct 6 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Updated BOD FD Combined

Filename: Updated BOD FD Combined.pdf **Size:** 17.6 MB

Entry 8 BOT Membership Table

Completed Aug 2 2020

Instructions

Required of All charter schools


ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committ ee Affiliation s	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2019- 2020
			A career-changer teacher-leader, Greg is currently a Fourth Grade Head Teacher at Bank Street School for Children, where he has taught for nine years. Greg also co-founded JCC Manhattan's Gift of Math, a free public-school after					

1	Greg David, 	Chair	<p>school math support program, and served as Founding Teacher for five years at two Upper West Side elementary schools. Prior to entering education, Greg spent seventeen years in business, as an entrepreneur, investment manager and financial journalist, and served on several non-for-profit Boards. Greg holds Masters</p>	Yes	3	08/14/2019	08/18/2020	12
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			<p>Degrees from NYU in English and from Bank Street College in Childhood Special and General Education. He received a BS in Economics from the Wharton School, as well as BA in English, at the University of Pennsylvania, where he graduated cum laude in 1992.</p>						
			<p>Bob Green has supported and worked in community organizations in</p>						

2	Robert Green, [REDACTED]	Trustee/Member	<p>Washington Heights for 20 years. He is a Board Member and Audit Committee Chair of Neighborhood Trust Federal Credit Union. He has developed financial systems and led teams for Brown Brothers Harriman, New York Board of Education, Bankers Trust, Andersen Consulting, and others. He has an MBA from Columbia University. His</p>	Yes	2	08/14/2019	7/21/2020	12
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music
educatio
n
programs
have
been
presente
d by
Carnegie
Hall
Educatio
n/Weill
Music
Institute
(1990-
2008)
and
Lincoln
Center
Institute/
Educatio
n (2002-
2016).
He has
performe
d in 12
countries
, 24
states, at
Carnegie
Hall,
Lincoln
Center,
Town
Hall,
Symphon
y Space,
and on
PBS

Ivonne
Norman,
Esq. is a
Senior
Associate

at
Harris/La
w in New
York City.
As a civil
litigator
she is
dedicate
d to
represent
ing
clients
injured
due to
medical
malpracti
ce and
general
negligenc
e. Ivonne
received
her Juris
Doctor
Degree
from New
York Law
School.
She is
admitted
to
practice
law in the
State of
New York
and the
United
States
District
Court for
the
Eastern
and
Southern
Districts
of New

3	Ivonne Normoan, 	Secretary	<p>York. Ivonne is a Board Finance Committee Member. She is also a founding Board Member and Secretary of the Board of Directors of Orchestrating Dreams, Inc.</p> <p>Ivonne is a native Spanish speaker who has continuously been a supporter of the social advancement of immigrant communities, particularly Hispanics in low-income neighbor</p>	Yes	3	08/14/2019	08/18/2020	12
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hoods.
She has
volunteer
ed with
the CUNY
Citizenshi
p Now!
Program
and
participat
ed in pro-
bono
events
sponsore
d by AILA
and the
Justice
Action
Center at
New York
Law
School.
Ivonne
has also
served as
member
of the
New York
City Bar
Associati
on and
the New
York
State
Trial
Lawyers
Associati
on.

Arnold
Adlin has
had a 43
year
career
that

4	Arnold Adlin, 	Trustee/Member	includes investments and financings in real estate with affiliates of Oppenheimer & Co., Inc. and discretionary investment management at AllianceBernstein as a financial advisor. He was a partner at Oppenheimer & Co. and a principal at Sanford Bernstein Global Wealth management. In addition, he is skilled at completing complex financial	Yes	2	09/24/2018	09/24/2021	12
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transacti
ons with
a wide
variety of
business
es. He
has
earned
and
undergra
duate
degree
from
Hunter
College
and a
masters
degree in
city
planning
also from
Hunter
College.
At the
current
time
Arnold is
deeply
involved
in finding
a new
and
permane
nt school
building
for WHIN
Arnold
also
serves on
the
Friends of
WHIN
Board
Member

Ken
Groevr,


Kenneth
Grover
has been
involved
in
educatio
n for
more
than 45
years in
many
different
capacitie
s. For the
past 15
years, he
has been
an
instructor
, program
director,
and Chair
of the
Educatio
nal
Leadershi
p
Departm
ent at
Bank
Street
College.
Prior to
that he
worked
for more
than 30
years in
the New
York City
Departm
ent of
Educatio
n as an
Instructio

5		Trustee/Member	<p>nal Superintendent, Deputy Superintendent, principal, and teacher. Currently he is working with different organizations as an independent educational consultant focusing on leadership development. Kenneth has a Professional Diploma and a Certificate of Advanced Study in Educational Leadership from Hofstra</p>	Yes	3	08/14/2019	08/18/2020	12
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			Universit y.					
			Cynthia Ivanick has spent her professio nal career in investme nt manage ment and client advisory. Cynthia has served as a trusted advisor for complex, sensitive client relations hips and sophistic ated financial asset portfolios . She has over 27 years of experien ce advising individual s and families, as a Vice President and					

6	Cynthia Ivanick, 	Trustee/Member	Senior Portfolio Manager at Northern Trust in Chicago and, leading the advisory effort, as the Director of Investment Counseling for the Americas at MIO Partners in New York. She earned her BA in History from DePauw University, Greencastle, IN. Cynthia also has a passion for music. She began studying voice at an early age and has been	Yes	1	11/20/2018	08/20/2021	12
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			part of various vocal music groups, both choirs and ensembles, throughout her life. More recently Cynthia has shifted her focus to spending time with family and having a greater impact serving in her community.					
			Josh has spent twenty years in the investment management and capital markets businesses, analyzing					

7	Josh Bederman, 	Treasurer	and investing across corporate structures and in both private and public markets with a primary focus on real estate and related assets. Having managed his own firm for a number of years, he is now a Managing Director and Portfolio Manager at Westport Capital Partners. Over his career, Mr. Bederman has been intimately	Yes	1	2/26/2020	2/28/2023	8
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			involved with complex businesses, restructurings and capital raising. Josh also has a passion for music, having played guitar for more than 25 years in several bands. He earned his BA (Honors) in Economics from McGill University in Montreal, Quebec and is a CFA Charterholder.					
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9								

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

	7
	1

c. Total Number of Members who Departed during
2019-2020 1

d.Total Number of members, as set in Bylaws,
Resolution or Minutes 7

3. Number of Board meetings held during 2019-2020

15

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 9 Board Meeting Minutes

Completed Sep 29 2020

[Instructions](#)

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school’s Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

UPDTD SY19-20 BOD Minutes Combined

Filename: UPDTD SY19 20 BOD Minutes Combined.pdf **Size:** 263.0 kB

Entry 10 Enrollment & Retention

Completed Aug 3 2020

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

WHIN MUSIC COMMUNITY CHARTER SCHOOL 310600861111

Recruitment/Attraction Efforts Toward Meeting Targets

Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
We updated all of our recruitment materials to reflect the growth, quality, and current	

Economically Disadvantaged

work of WHIN for the 2019-2020 school year recruitment season. All materials were in multiple languages. We also promoted the school more on digital media, local media, and visible signage near the school building. WHIN used the NYSED's weighted lottery generator with a preference for economically disadvantaged students. As our relationship with local daycares and community organizations has deepened we conducted more info sessions at more locations than in previous years. We also held parent information sessions at the school so potential families could take time learning about all of our programmatic offerings. At these events we had current WHIN students perform music and current WHIN parents speak about their experiences at WHIN. During recruitment for SY 2019-2020 many current families engaged their personal networks to share how happy they are at WHIN and recommend the school to them.

English Language Learners/Multilingual Learners

To recruit as many ELL students as possible we spent a lot of time supporting current ELL families who reached out to their personal networks since we believe they are likely connected to other non-english speaking families. We canvassed CSD6 with promotional materials in multiple languages and also spoke at daycares who serve high ELL

WHIN continued to do all of our historic recruitment efforts including providing recruitment materials in multiple languages, offering school tours, and information sessions. The biggest addition to the 2020-2021 recruitment effort is the significant increase with one-on-one communication and relationship building between new families and a dedicated member of the WHIN Enrollment team. This increased communication and relationship has allowed all new families, including those that are living in poverty, to have a close bond with a staff member to help with any/all questions as well as a dedicated team member to help them with enrolling at the school. As with previous years, WHIN used the NYSED Weighted Lottery Generator with the ED preference.

Along with having recruitment materials in multiple languages, WHIN conducted school tours and information sessions in multiple languages. Information sessions were conducted at the school in the evenings as well as at local day cares and various community events. Many of the cares and community events have a high amount of non-

	<p>populations.</p> <p>We also updated our internal ELL identification systems to better support our incoming ELL students.</p>	<p>english speaking families. WHIN also prioritized doing the Home Language Survey during the quarantine with qualified and experienced staff.</p>
Students with Disabilities	<p>To recruit and support our incoming SWD's this year we continued to share materials, do information sessions, school tours, and advertise the school but the biggest difference this year was the amount of one-on-one time and personal attention we were able to spend with perspective families. Our enrollment team and Director of Special Programs were better equipped this year to quickly identify and support families so their questions were clearly answered and they felt very comfortable with our Special Education services and team.</p>	<p>To recruit students with disabilities our Director of Special Programs is on our enrollment team and supports every new family who has a SWD. The one-on-one attention has allowed each new family to feel supported before the first day of school even happens. This support and relationship has allowed our families to feel comfortable with WHIN and confident in our special education services and programs.</p>

Retention Efforts Toward Meeting Targets

Describe Retention Efforts in 2019-2020

Our retention strategy starts on the first day of school and continues every day of the year by providing great education in a safe and joyous environment. Providing a consistency of high level programming ensures our students and families the eager to come to school every day- and every year.

WHIN will continue to support our economically disadvantaged families by

Describe Retention Plans in 2020-2021

Due to the increased tension and pressure COVID-19 had on our most vulnerable populations retention for our economically disadvantaged families started during quarantine bu making sure all of our families had

Economically Disadvantaged

waiving any costs that might surface throughout the year, including school supplies, uniforms, field trips, instruments, and any other costs that provide a burden to families.

To support all of our students Social- Emotional Learning (SEL) we will continue to work with the Columbia Health Center to provide social services but have added a full time School Counselor to our team to offer even more supports inside and outside of the classroom. WHIN is also looking to create and maintain various mentor programs for students that include daily check-ins, positive reenforcement, and deep relationships between a staff-mentor and a student who may be in need.

working technology including a school issued laptop and/or a mobile hot-spot whenever needed. The WHIN team also made great efforts to keep in consistent compunction with our families despite some of them moving frequently and some being in the shelter system. We also increased our SEL and social work support during quarantine. This extra support has allowed our ED families to stay engaged which increases our retention of ED families for the 2020-2021 school year. WHIN also purchased 54 new Chromebooks for our incoming students.

English Language Learners/Multilingual Learners

WHIN has taken great steps to deepen our ENL supports and will continue to have an ENL Interventionist on staff working with students in push-in and pull-out models.

Additionally, our partnership with the Collaborative for Inclusive Education (formerly the SPED Collaborative) will provide a support system for teachers and staff to make sure they are providing the best ENL instructions possible.

WHIN increased the amount of multi-language staff for the 2019-2020 which allowed to better support our ELL students and families. This effort continued during the 2020 hiring campaign. Our ENL intervention services were deepened this year with many push-in services and an increased amount of communication between the ENL Interventionist and the ENL families.

Fostering a high-quality, rigorous, inclusive, joyous, and safe learning environment for all of our students every day of the year is the best way we can

WHIN has continued the same efforts we have taken over the previous three years in regards

Students with Disabilities

retain all of our SWD's. We spend ample time with families who have children with disabilities. We review all of their child's needs, services, and goals while reviewing student data with them and helping them learn how to best support their children in the learning process., We also offer targeted workshops throughout the year to families with children who have special needs. We also kindly support them through the complexity of CSE evaluations and recommendations. We are also working hard with our Special Education staff to understand how to best review student data, differentiate learning activities, and meet the needs of all students. Our related services and paraprofessional supports are also well monitored to ensure every student receives what is necessary to thrive.

to our high-quality, rigorous, inclusive, joyous, and safe learning environment for all of our students. WHIN has also secured a full time SETSS teacher for the 2020-2021 school year which will help better meet the needs of our SWD's. Additionally, this role will be on our intervention team and support ELA and Math intervention so our Reading Interventionist and ENL Interventionist caseloads can be more streamlined and allow for each interventionist to focus on a smaller cohort of children. This service, along with our related services, ICT model, and high oversight of classroom instruction will our our SWD's to thrive and ensure we have a high retention of SWD's for the 2020-2021 school year.

Entry 12 Percent of Uncertified Teachers

Completed Sep 29 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: WHIN MUSIC COMMUNITY CHARTER SCHOOL 310600861111

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	4
Total Category B: not to exceed 5	4.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	2
Total Category C: not to exceed 5	2.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	9.5

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

FTE Count

Total Category F 20.5



Thank you.

Entry 13 Organization Chart

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

SY2019 Org Chart

Filename: SY2019 Org Chart 9du2bpb.pdf Size: 2.1 MB

Entry 14 School Calendar

Completed Sep 15 2020

Instructions for submitting School Calendar

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

SY2020-21 Calendar

Filename: SY2020 21 Calendar.pdf Size: 28.6 kB

Entry 15 Links to Critical Documents on School Website

Completed Aug 2 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: WHIN Music Community Charter School

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

Link to Documents

- | | |
|---|---|
| 1. Most Recent Annual Report (i.e., 2018-19) | http://www.p12.nysed.gov/psc/csdirectory/WHINMusicCommunityCharterSch/documents/WMCCSAR1819redacted.pdf |
| 2. Most Recent Board Meeting Notice and Related Agenda Item Documents | https://whinmusic.org/board-of-trustees/board-meetings/ |
| 2a. Webcast of Board Meetings (per Governor's Executive Order) | https://whinmusic.org/board-of-trustees/board-meetings/ |
| 3. Link to NYS School Report Card | https://data.nysed.gov/profile.php?instid=800000087936 |
| 4. Most Recent Lottery Notice Announcing Lottery | https://www.facebook.com/whinmusicsschool/photos/a.1177730822286266/2924038450988819/?type=3&theater |
| 5. Authorizer-Approved DASA Policy | https://whinmusic.org/whin-families/ |
| 6. District-wide Safety Plan | https://whinmusic.org/wp-content/uploads/2020/08/whin-emergency-situation-protocol-19-20.pdf |
| 6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo) | https://whinmusic.org/whin-families/ |
| 7. Authorizer-Approved FOIL Policy | https://whinmusic.org/whin-families/ |
| 8. Subject matter list of FOIL records | https://whinmusic.org/whin-families/ |
| 9. Link to School Reopening Plan | https://secureservercdn.net/166.62.108.43/fc9.bec.myftpupload.com/wp-content/uploads/2020/07/whin-final-reopening-plan-7-30-2020.pdf |

Thank you.



Entry 16 COVID 19 Related Information

Completed Aug 2 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: WHIN Music Community Charter School

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
189	133	179

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are

encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participating Students
Informational Writing Sample	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	96
Opinion Writing Sample	✗	✗	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	72
Standards-based Math Performance Task	✓	✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	162

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✓	✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗
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Rec
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on
Rea
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Lev
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✓	✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗
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159

✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗
✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗
✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗
✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗
✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗
✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗
✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗
✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗
✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗
✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗
✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗
✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗

x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x

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Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Completed Aug 2 2020

INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

WHINStaff_Roster_as_of_8-3-2020

Filename: WHINStaff Roster as of 8 3 2020.xlsx Size: 12.4 kB

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

Gregory David

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

WHIN Music Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes / No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


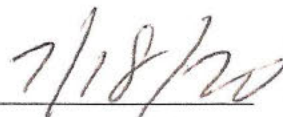
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

None

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

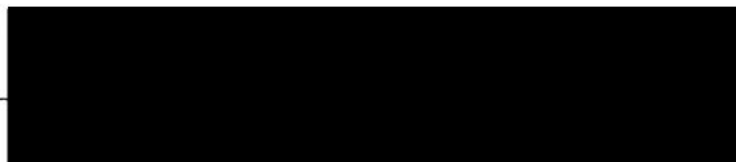
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

 
Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:



Business Address

E-mail Address

Home Telephone

Home Address

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Arnold Adlin

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

_WHIN_Music CommunityCharter_School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
____ **Yes** __ **X** __ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
4. No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

7. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? NO

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

8. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank NONE	NONE		

9. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank NONE</p>				

Arnell Adkins

Signature

7/27/20

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

NA _____

Business Address:

NA _____



last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Robert Green

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

WHIN Music Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?
Yes x No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and**

in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

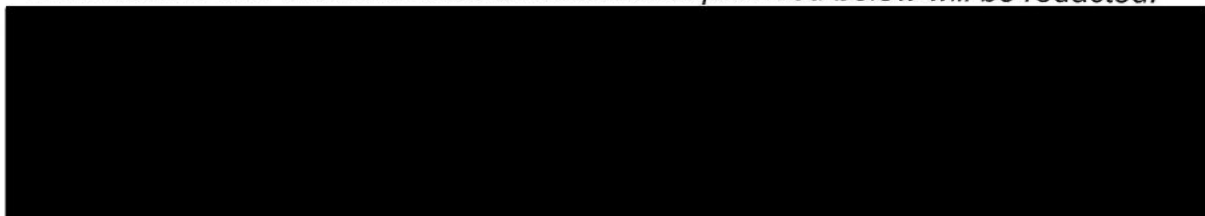
Robert J. Green

Signature

7/15/20

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member

Name:

IVONNE NORMAN

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

WHIRL MUSIC COMMUNITY CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD SECRETARY, DEVELOPMENT SUB COMMITTEE CHAIR,
MEMBER FINANCE COMMITTEE.

2. Are you an employee of any school operated by the education corporation?

Yes ✓ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not for profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	NONE		

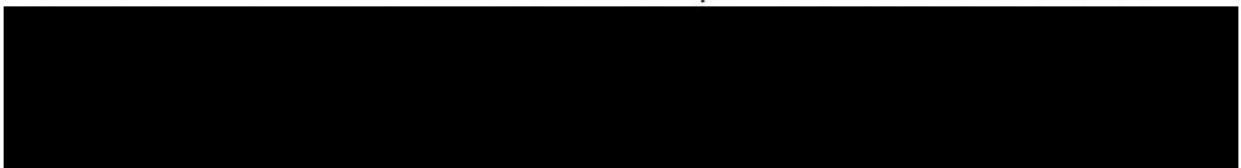
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
	NONE			

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name: Joshua Baderman

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

WHIN

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ☒ No


If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.	None		

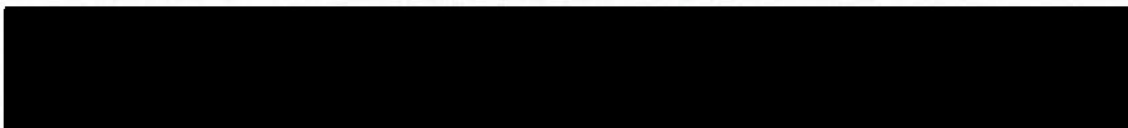
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

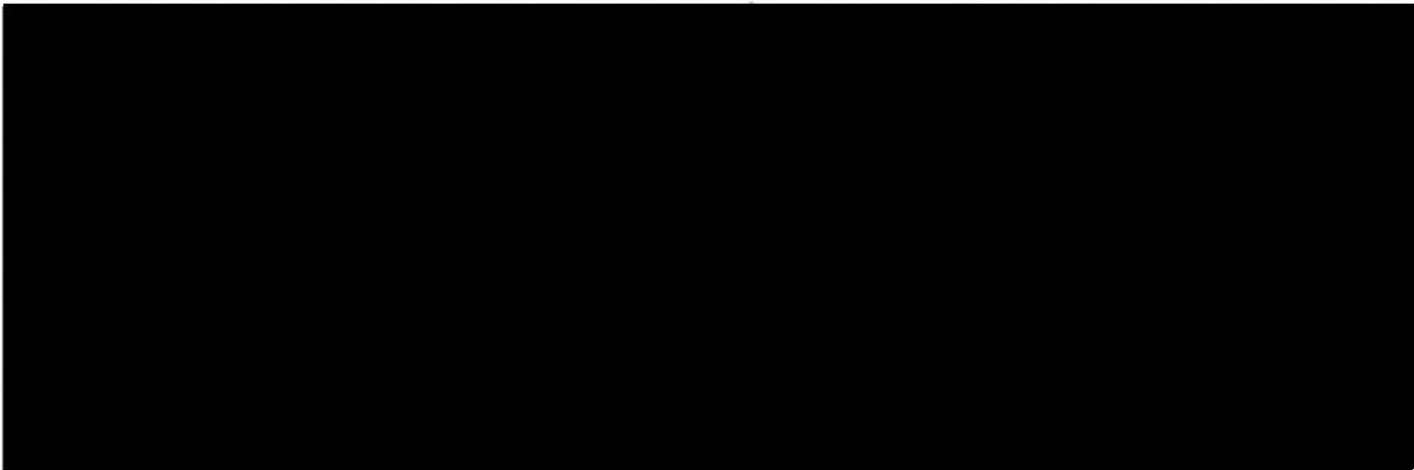
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	None			


Signature

7.13.20
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Kenneth Grover

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

WHIN Music Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair, Program Committee

Member of Finance Committee

Member of Building Committee

2. Are you an employee of any school operated by the education corporation?
___ **Yes** ___ **X** ___ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ___X___ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE.			
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE.				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

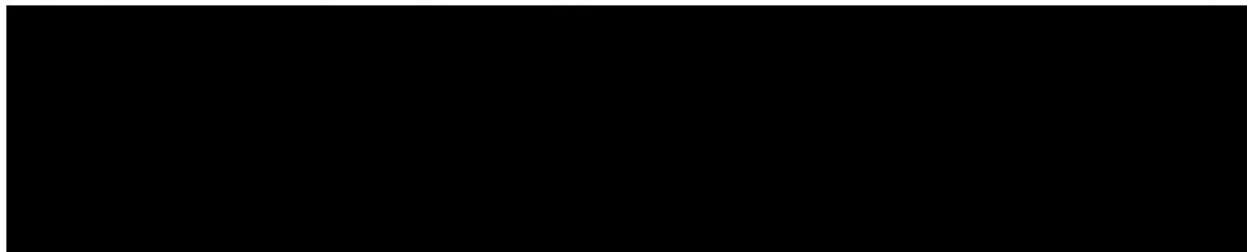
Kenneth Grover
Signature

July 14, 2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:



last revised 06/8/2020

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

Cynthia Ivanick

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

WHIN Music Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board of Trustees Member

2. Are you an employee of any school operated by the education corporation?
 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i> write "None" if applicable. Do not leave this space blank.			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

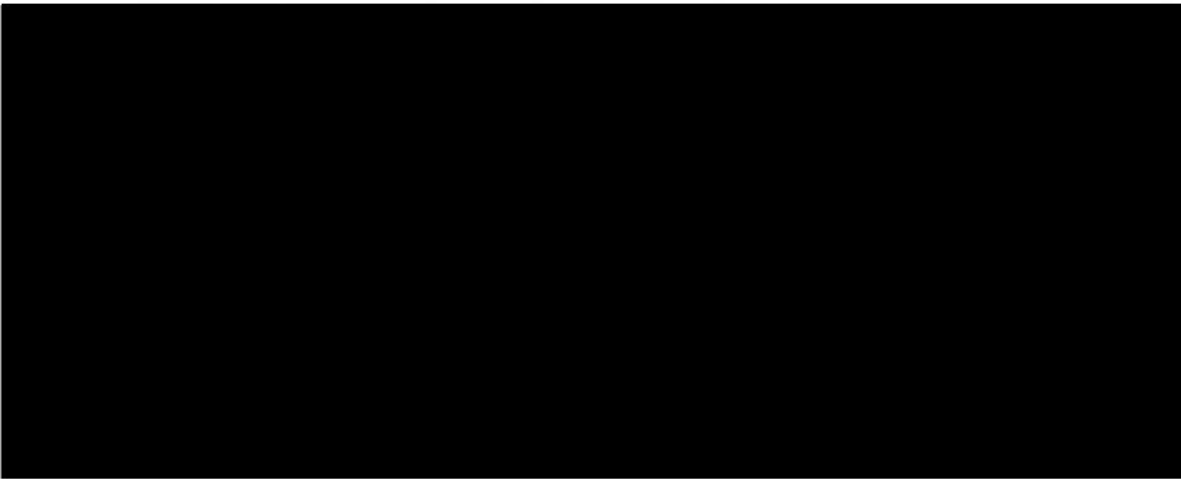
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> None				


Signature

7/25/20
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:



last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member

Name: Vaughn Nichols

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Within Music Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Voting Board Member until Oct 2019

2. Are you an employee of any school operated by the education corporation?
Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. No

6. Are you a past, current, or prospective employee of the charter school,

education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

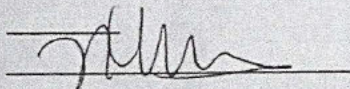
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

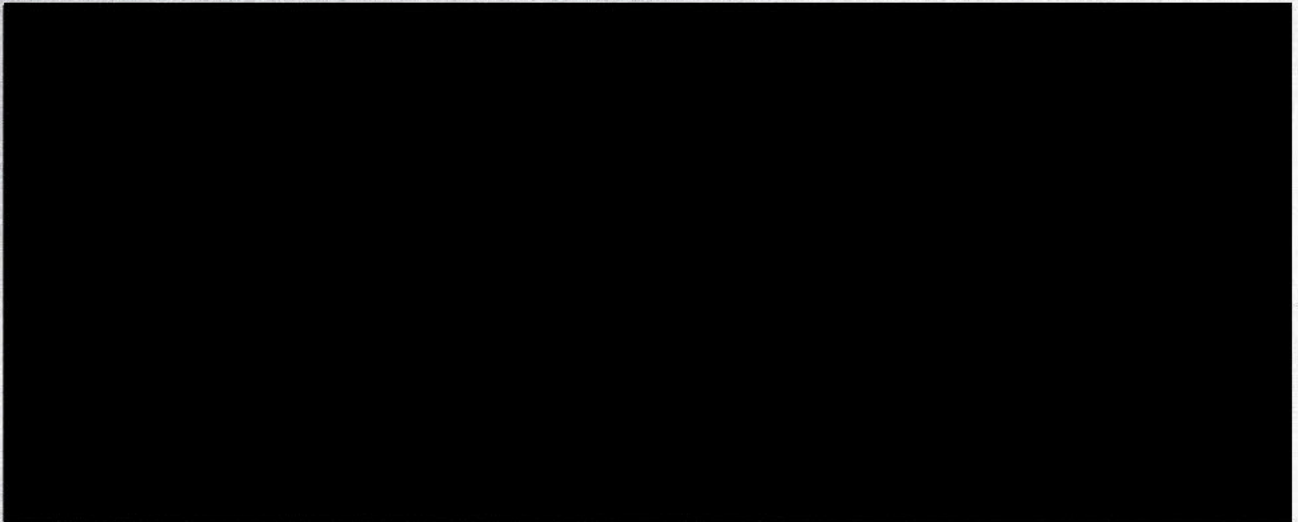
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				


Signature

10/2/2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



APPROVED

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, July 23, 2019
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, July 23, 2019 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Robert Green
- Ken Grover
- Arnold Adlin
- Ivonne Norman
- Cynthia Ivanik (via videoconference)

The following Management members were present:

- Charlie Ortiz
- Annie Huynh

Also present was:

- Carlo Schiattarella (Schoolhouse Project)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:08 p.m.

2. Ratify Board Meeting Minutes from the June 18, 2019 Meeting (Resolution 1):

Mr. David introduced a motion, seconded by Mr. Adlin to ratify the June 18, 2019 Board Meeting Minutes. *Upon motion duly made and seconded, the June 18, 2019 Board Meeting Minutes were unanimously approved by all of the Board members present.*

3. Facilities:

Mr. Adlin informed the Board that Phase 1 of predevelopment (90-days) will be completed on July 31, 2019. Brief discussion regarding the review of the condo lease.

Mr. Schiattarella (Schoolhouse Project) presented a summary of the progress of the permanent facilities project. The BSA preliminary conference will not be necessary as all required criteria will be met. Ongoing preparations for the formal BSA submission including additional testing, structural analysis and DOT/DEP review.

Brief discussions regarding the test fit and options for the design of the school facilities. The Board also discussed additional anticipated expenses and pre-development funding.

4. Management Reports:

Mr. Grover briefly summarized the discussions of the Program committee related to performance data and academic trends.

Mr. Ortiz updated the Board on the current hiring status and enrollment status.

Mr. Green presented the financial reports as discussed at the Finance Committee meeting.

5. Board Development:

The Board agreed to hold the retreat in the fall. Discussions to be continued regarding dates and venue.

Mr. David briefly discussed fundraising and capital campaign strategies. Further discussions on committee structure and Board member roles.

6. Executive Session:

A motion was made by Mr. Grover, seconded by Ms. Norman, to enter into Executive Session to discuss personnel matters. The Executive Session began at 7:34 p.m. and concluded at 7:36 p.m.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:38 p.m.

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, August 20, 2019
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, August 20, 2019 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Arnold Adlin
- Ivonne Norman
- Cynthia Ivanik

The following Management members were present:

- Charlie Ortiz
- Annie Huynh

1. Call to Order:

Mr. David called the meeting to order at approximately 6:00 p.m.

2. Ratify Board Meeting Minutes from the July 16, 2019 Meeting (Resolution 1):

Mr. Adlin introduced a motion, seconded by Mrs. Ivanik to ratify the July 16, 2019 Board Meeting Minutes. *Upon motion duly made and seconded, the July 16, 2019 Board Meeting Minutes were unanimously approved by all of the Board members present.*

3. Facilities:

Mr. Adlin updated the Board on the status of the school facilities project. The project is now on Phase II. The preparation of the BSA submission is ongoing. Mr. Adlin gave a status on the Lease negotiations and the funding implications.

Mr. David informed the Board of a recent grant and upcoming meeting with a major donor related to real estate funding.

4. Management Reports:

Mr. Grover briefly summarized the discussions of the Program Committee. The Committee will set a regular schedule for the coming school year. Special presentations will be made to the Board by school personnel (starting in October) with a Special Education presentation.

Mr. Ortiz updated the Board on the current hiring status and enrollment status. Active efforts to recruit new students are underway. All data reporting for the past school year was timely made to NYSED. Ms. Huynh summarized the professional development for new staff members.

Mr. Green presented the financial reports as discussed at the Finance Committee meeting. The Board also discussed additional anticipated expenses as well as long term and short term funding options.

Mr. Green introduced a motion, seconded by Ms. Norman to approve the further spending amount for Phase II of the project. *Upon motion duly made and seconded, the further spending amount for Phase II of the project was unanimously approved by all of the Board members present.*

Mr. Ortiz informed the Board that the Presto grant matching for last year was met. A new Award Letter has been received confirming the next grant to be received over the next 3 years.

5. Board Development:

The Board agreed to hold off on the Board retreat, instead, the members agreed to begin Workshops to be held monthly, on the first Tuesday of the month, starting in October. The upcoming workshops will be held on October 1st, November 5th and December 3rd from 6:00 – 7:00 pm via videoconference. Ms. Norman will conduct October 1st and Mr. Grover November 5th. Topics to be decided.

The Board briefly discussed the re-appointment of Board Officers and Committee structure.

Ms. Ivanik introduced a motion, seconded by Mr. Grover to re-appoint the Officers. Mr. David (Chair); Mr. Green (Treasurer); Ms. Norman (Secretary). The Committees are structured as follows:

Executive Committee: Mr. David, Mr. Green, Ms. Norman, Mr. Grover, Mr. Adlin

Program Committee: Mr. Grover, Ms. Ivanik, Mr. David

Finance Committee: Mr. Green, Mr. Grover, Ms. Norman

APPROVED

The Board discussed potential subcommittees for Fundraising and Governance. Discussions to be continued.

6. Executive Session:

A motion was made by Mr. Grover, seconded by Mr. Green, to enter into Executive Session to discuss personnel matters. The Executive Session began at 7:15 p.m. and concluded at 7:34 p.m.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:35 p.m.

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, September 17, 2019
6:00 PM – 8:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, September 17, 2019 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Kenneth Grover
- Robert Green
- Ivonne Norman
- Cynthia Ivanick
- Arnold Adlin

The following Management members were present:

- Charlie Ortiz
- Anne Cohen
- Annie Huynh

The parents of a WHIN student were also present.

1. Call to Order

Mr. David called the meeting to order at approximately 6:08 pm.

2. Ratify the Board Meeting Minutes from August 20, 2019 (Resolution 1):

Mr. Green introduced a motion, seconded by Mr. Grover, to accept the minutes. *Upon motion duly made and seconded, the Board Meeting Minutes for the August 20, 2019 Meeting were unanimously approved by all of the Board members present, with the agreed upon revisions.*

3. Facilities:

Mr. Adlin updated the Board on the status of the lease negotiations related to the school facilities. Brief discussions regarding tax and legal consulting needed as well as the necessary corporate structure. Discussions to be continued.

4. Management Reports:

Mr. Ortiz updated the Board on staffing and current active recruitment efforts for enrollment with the collaboration of the staff. The new school Handbook has been finalized and adopted.

Mr. Green presented the financial reports as discussed at the Finance Committee and informed the Board about an upcoming funding site visit.

5. Board Development and Fundraising:

The Board continued discussions regarding potential new Board members. Brief discussions regarding skills needed (PR/social media, accounting, musicians). The goal would be to add at least 2 new board members within the next year. The Board also discussed potentially having a Development Committee. Further discussions at the next meeting.

The Board Workshop initiative will begin on October 1, 2019 and will be lead by Ms. Norman on Succession Planning. The next Workshop will be on December 1, 2019 lead by Mr. Grover and Mr. Green on Charter Renewal.

6. Public Comment:

Public comments to the Board by the parents present.

7. Executive Session:

A motion was made by Mr. Grover, seconded by Ms. Norman, to enter into Executive Session to discuss personnel matters. The Executive Session began at 7:02 p.m. and concluded at 7:58 p.m.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 8:00 pm.

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, October 15, 2019
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, October 15, 2019 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Arnold Adlin
- Ivonne Norman
- Cynthia Ivanik (via videoconference)

The following Management members were present:

- Charlie Ortiz
- Annie Huynh
- Anne Cohen
- Dicia Sigler
- Alex Krawczyk

The parents of a WHIN student were also present.

1. Call to Order:

Mr. David called the meeting to order at approximately 6:01 p.m.

2. Ratify Board Meeting Minutes from the September 17, 2019 Meeting (Resolution 1):

Mr. Green introduced a motion, seconded by Mr. Adlin to ratify the September 17, 2019 Board Meeting Minutes. *Upon motion duly made and seconded, the September 17, 2019 Board Meeting Minutes were unanimously approved by all of the Board members present.*

3. Management Reports:

Ms. Sigler presented a summary of the special programs, support and services, teaching models, professional development and plans for the current school year.

Ms. Huynh briefly explained the state testing plans, workshops and schedule (1st year will be 3rd grade).

Mr. Ortiz summarized the enrollment status and the ongoing efforts for next year recruitment. Brief discussion regarding the HSA and the parental newsletter.

Mr. Green presented the financial reports as discussed at the Finance Committee meeting.

4. Facilities:

Mr. Adlin updated the Board on the status of the BSA submission (expected within 6 weeks). Mr. Adlin briefly summarized the lease negotiations/drafting and informed of the recent funders' school visit.

5. Finance:

Mr. Green introduced a motion, seconded by Ms. Norman to approve the annual audit. *Upon motion duly made and seconded, the annual audit was unanimously approved by all of the Board members present.*

Mr. Green introduced a motion, seconded by Mr. Grover to approve the 403(b) match as previously discussed. *Upon motion duly made and seconded, the 403(b) match was unanimously approved by all of the Board members present.*

6. Development:

Mr. Krawczyk presented the plans for donor cultivation, the different approaches to be implemented, the Year End Appeal letter and Salesforce. Next steps to be followed.

Ms. Norman presented a brief summary of the recent Board on Track webinar. Brief discussions regarding next steps related to the recent Succession Planning workshop (Vice-Chair position, draft of emergency ED succession plan). Discussions to be continued at the next meeting.

The next Board workshop will be held on December 3, 2019 from 6:00 – 7:00 pm via videoconference and will be conducted by Mr. Grover and Mr. Green.

7. Public Comment:

Public comments to the Board by the parent present.

8. Executive Session:

APPROVED

A motion was made by Mr. David, seconded by Mr. Adlin, to enter into Executive Session to discuss personnel matters. The Executive Session began at 7:30 p.m. and concluded at 8:04 p.m.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 8:05 p.m.

APPROVED

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, November 19, 2019
6:00 PM – 8:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, November 19, 2019 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Kenneth Grover
- Robert Green
- Ivonne Norman
- Cynthia Ivanick
- Arnold Adlin (Via videoconference)

The following Management members were present:

- Charlie Ortiz
- Anne Cohen
- Annie Huynh
- Alex Krawczyk

1. Call to Order

Mr. David called the meeting to order at approximately 6:00 pm.

2. Ratify the Board Meeting Minutes from October 15, 2019 (Resolution 1):

Ms. Norman introduced a motion, seconded by Mr. Green, to accept the minutes. *Upon motion duly made and seconded, the Board Meeting Minutes for the October 15, 2019 Meeting were unanimously approved by all of the Board members present, with the agreed upon revisions.*

3. Management Reports:

Management updated the Board on enrollment status as well as promotional efforts for next school year. Management presented a summary of the student academic performance data. Next year will be the first State-wide testing for 3rd grade.

4. Real Estate:

Mr. Ortiz informed the Board that the lease is being finalized and expected to be signed in December. Brief discussions regarding the status of the “Friends Of” and the status of the co-location.

5. Finance:

Mr. Green presented the financial reports as discussed at the Finance Committee. The escrow deposits are up to date. The short term financing has been approved.

6. Board Development and Fundraising:

The Board set a Development Sub-committee: Ms. Norman as chair with Mr. David and Ms. Ivanik and committee members.

Mr. Krawczyk presented the current status of grant applications, list of donors and the Year End Appeal letter to be mailed out by November 25, 2019.

The next Board Workshop will be held on December 3, 2019 at 6:00 pm and will be lead by Mr. Grover and Mr. Green on Charter Renewal.

The Board decided to pursue Board development (addition of new members) via current consulting services.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:37 pm.

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, December 17, 2019
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, December 17, 2019 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanik
- Arnold Adlin (via videoconference)
- Ivonne Norman (via videoconference)

The following Management members were present:

- Charlie Ortiz
- Annie Huynh
- Anne Cohen

1. Call to Order:

Mr. David called the meeting to order at approximately 6:00 p.m.

2. Ratify Board Meeting Minutes from the November 19, 2019 Meeting (Resolution 1):

Ms. Ivanik introduced a motion, seconded by Mr. Green to ratify the November 19, 2019 Board Meeting Minutes. *Upon motion duly made and seconded, the November 19, 2019 Board Meeting Minutes were unanimously approved by all of the Board members present.*

3. Music Program:

Ms. Cohen gave a detailed presentation on the school’s Music Program with a summary of the orchestra and vocal programs as well as the student’s performance, faculty and El

Sistema. Remarkable students' stories were shared. Discussions on the current challenges and goals. Ideas for further spreading the word about the program were discussed including the addition of a virtual tour of the program. Discussions to be continued.

4. Management Reports:

Ms. Huynh presented a summary of the school's Science and Social studies program with a dedicated teacher/classroom which has had a positive impact in student performance. Highlights on curriculum, activities and case studies.

Brief discussion regarding the school's monthly parental Newsletter which will be shared with the Board members.

5. Real Estate:

Mr. Adlin informed the Board that the Lease is in the process of being signed. Update on the "Friends Of" organization. Awaiting a response from the BSA (not expected for several months).

6. Finance:

Mr. Green presented the financial reports as discussed at the Finance Committee meeting. The school facilities long term financing process is ongoing.

7. Enrollment:

Mr. Ortiz presented a detailed summary of the school's historical enrollment data and enrollment strategies. Extensive discussions regarding the charter enrollment plan, recruitment efforts as well as enrollment targets and retention.

The remaining agenda items were deferred for discussion at the next Board meeting.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 8:22 p.m.

WHIN Minutes 1/21/2020

WHIN Board: in-person: David, Adlin, Green, video: Ivanick, Grover

Friends Of WHIN Board: Carlo Schiatarella, Rosa Franco

Cliff Schneider (Attorney) Tom Gluck (Architect)

1. Called to order by Chair Greg David 6:05 pm
2. **Minutes approved. Motion by Green, 2nd Adlin - unanimous (Resolution # 1)**
3. Facilities:

The school's architects discussed potential construction timelines, the ongoing BSA process and the upcoming CB12 meetings.

Mr. Ortiz discussed short-term and long-term real estate strategies and potential temporary satellite locations.

Mr. Adlin discussed the lease for long-term real estate.

4. **Green moved to approve entering into the sub-lease. Grover 2nds, vote unanimous (Resolution # 2)**
5. Finance Report:

The monthly report from CSBM was summarized. Mr. Ortiz discussed CSBM's recent proposal to administer Friends of WHIN. Discussions to be continued.

The commitment letter for pre-construction financing from NFF was reviewed.

**6. Grover moved to approve taking the loan. Adlin 2nd - unanimous
(Resolution # 3)**

7. Program:

The program committee report was reviewed.

Mr. Ortiz discussed staffing matters and changes being made in consideration of students' long-term best interests.

8. Board Development:

Mr. David and Ms. Ivanik will attend an event aimed at increasing the numbers of women on boards in search of possible candidates for WHIN. Mr. David expressed enthusiasm for the candidacy of Joshua Bederman who will come to meet the board next month. Another potential candidate recently met with Charlie.

The board paused discussion while the "Friends Of WHIN" convened its board from 6:45 pm to 6:57 pm. During that time they voted to approve both the master lease and the sub-lease. Attorney Cliff Schneider attended and is responsible for their minutes.

Due to school vacation on 2/18, and the BSA meeting on 2/25, the next monthly Board meeting will be Wednesday 2/26/20.

Adjourned by Chair Greg David at 7:15 pm

APPROVED

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, February 26, 2020
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held on Tuesday, February 26, 2020 at 401 West 164th Street, New York, New York 10032.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanik
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following Management members were present:

- Charlie Ortiz
- Annie Huynh
- Anne Cohen
- Alex Krawczyk
- Ivelisse Sossa

Also present at the meeting:

- Joanna Tsai (Little Bird - HR)
- Melissa Sposato (Little Bird- HR)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:02 p.m.

2. Ratify Board Meeting Minutes from the January 21, 2020 Meeting (Resolution 1):

Ms. Norman introduced a motion, seconded by Mr. David to ratify the January 21, 2020 Board Meeting Minutes. *Upon motion duly made and seconded, the January 21, 2020 Board Meeting Minutes were unanimously approved by all of the Board members present.*

3. Approve Mr. Joshua Bederman as member of the Board of Trustees (Resolution 2):

Mr. Green introduced a motion, seconded by Mr. Adlin to approve Mr. Bederman as member of the Board of Trustee for a term of four (4) years expiring February 28, 2023. *Upon motion duly made and seconded, Mr. Bederman was unanimously approved by all of the Board members present.*

4. Management Reports:

Ms. Sossa presented a summary of the school's current protocols and strategies on operations, facilities management, human resources, academic data, and family communications.

Ms. Tsai and Ms. Sposato presented a summary of the school's human resources policies and benefits plans.

Mr. Ortiz informed the Board on the upcoming enrollment lottery (April 2, 2020) and the receipt of another Letter of Good Standing. Brief discussions regarding co-location, the upcoming PEP meeting scheduled for March 16, 2020, and the charter re-authorization (due in 2 ½ years).

Ms. Huynh updated the Board on the current strategies and performance data regarding the 3rd grade preparation for statewide testing.

5. Real Estate:

Mr. Adlin updated the Board on the ongoing BSA process, community board meetings and facilities lease.

6. Finance:

Mr. Green presented the financial reports as discussed at the Finance Committee meeting which included the FOW, the CSBM proposal and the 990 Form.

Resolution 3: Ms. Norman introduced a motion, seconded by Mr. Grover to approve the renewal contract with Lavinia Group. *Upon motion duly made and seconded, the renewal contract with Lavinia Group was unanimously approved by all of the Board members present.*

7. Development:

Ms. Norman presented a summary of the Development Subcommittee and the implemented Board gift/get policies as well as the school development initiatives. Discussions to be continued. The next development/fundraising summary will be presented at the March meeting.

APPROVED

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:56 p.m.

APPROVED

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, March 17, 2020
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM via videoconference on Tuesday, March 17, 2020.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanik
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following Management members were present:

- Charlie Ortiz
- Annie Huynh
- Alex Krawczyk

Also present at the meeting:

- Cliff Schneider (Cohen Schneider)
- Carlo Schiattarella (Schoolhouse Project)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:07 p.m.

2. Ratify Board Meeting Minutes from the February 26, 2020 Meeting (Resolution 1):

Mr. Grover introduced a motion, seconded by Mr. Green to ratify the February 26, 2020 Board Meeting Minutes. *Upon motion duly made and seconded, the February 26, 2020 Board Meeting Minutes were unanimously approved by all of the Board members present.*

3. Development Update:

Mr. Krawczyk presented the quarterly development summary. 34% of the YEAs were answered, there are 14 new donors and approximately \$68K in donations to date. Various grants have also been received and applications have been submitted. Brief discussions regarding possibilities for cultivation events.

4. Management Reports:

COVID-19 School Closure: Mr. Ortiz summarized the current strategies and policies implemented during the school closure period and the long distance learning plan and school activities. Family participation has been successful. No reported/confirmed coronavirus cases in the WHIN community thus far.

The enrollment lottery is expected to go forward as scheduled (April 2, 2020). The co-location PEP meeting is to be rescheduled. Discussions regarding co-location and the charter re-authorization to be continued.

Ms. Huynh informed that the preparation of the 3rd graders for the statewide testing is ongoing and continuing with the expectation that the test will take place.

5. Real Estate:

Mr. Schiattarella informed the Board that due to the current COVID-19 pandemic, the BSA process has been delayed. The environmental testing process is ongoing.

Mr. Schneider updated the Board on the status of the pre-development loan and the required documentation to be finalized.

6. Finance:

Mr. Green presented the financial reports as discussed at the Finance Committee meeting.

Resolutions 2 and 3: Mr. Grover introduced a motion, seconded by Mr. David to approve the Certificate of Secretary and Resolutions Approving Loan related to the predevelopment financing. *Upon motion duly made and seconded, the Certificate of Secretary and Resolutions Approving Loan were unanimously approved by all of the Board members present.*

Resolution 4: Mr. Adlin introduced a motion, seconded by Mr. Grover to approve the Phase II ESA (Environmental Site Assessment) proposal. *Upon motion duly made and seconded, the Phase II ESA proposal was unanimously approved by all of the Board members present.*

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 6:56 p.m.

APPROVED

APPROVED

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, April 21, 2020
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM via videoconference on Tuesday, April 21, 2020.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanik
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following Management members were present:

- Charlie Ortiz
- Annie Huynh

1. Call to Order:

Mr. David called the meeting to order at approximately 6:02 p.m.

2. Ratify Board Meeting Minutes from the March 17, 2020 Meeting (Resolution 1):

Mr. Grover introduced a motion, seconded by Mr. Green to ratify the March 17, 2020 Board Meeting Minutes. *Upon motion duly made and seconded, the March 17, 2020 Board Meeting Minutes were unanimously approved by all of the Board members present.*

3. Management Reports:

Ms. Huynh summarized the current “WHIN@home” (distance learning plan) strategies during the school closure period. There is approximately 65% student participation as families are facing challenges including access to the technology and inability to join due to sickness. The school is providing additional chromebooks to students in need.

Mr. Ortiz informed that the co-location PEP (Panel for Education Policy) meeting is currently scheduled for 5/20/20. Mr. Ortiz presented a summary of the Mid Term Report recently submitted related to the charter re-authorization. Mr. Ortiz also updated the Board on the current SPED billing.

The annual Board meeting is to be held in August 2020. Discussions to be continued.

Ms. Huynh presented a summary of the Academic Program for 2020/2021 and the new teaching model to be implemented.

Mr. Ortiz informed of the current enrollment status and the ongoing recruitment efforts. Positive outlook despite the pandemic circumstances.

4. Finance:

Mr. Adlin summarized the status of the school facilities project, the Condo Lease, the architectural design of the building and the long term financing. The BSA application was re-submitted.

Mr. Green presented the financial reports and cash flow as discussed at the Finance Committee meeting. The next annual budget is to be approved by June. Strong financial position despite the pandemic circumstances.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 6:59 p.m.

APPROVED

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, May 19, 2020
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM via videoconference on Tuesday, May 19, 2020.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanik
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following Management members were present:

- Charlie Ortiz
- Annie Huynh
- Anne Cohen

Also present at the meeting:

- Carlo Schiattarella (FOW Board)
- Rosa Franco (FOW Board)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:04 p.m.

2. Ratify Board Meeting Minutes from the April 21, 2020 Meeting (Resolution 1):

Ms. Norman introduced a motion, seconded by Mr. Grover to ratify the April 21, 2020 Board Meeting Minutes. *Upon motion duly made and seconded, the April 21, 2020 Board Meeting Minutes were unanimously approved by all of the Board members present.*

3. Real Estate:

Mr. Schiattarella updated the Board on the status of the school facilities project. A BSA virtual meeting is expected to be held in June. Additional construction-related contracts are being finalized (subject to BSA approval).

At meeting by the FOW Board was called at 6:22 pm to approve the necessary contracts which concluded at 6:24 pm.

4. Finance:

Mr. Green presented the financial reports and cash flow as discussed at the Finance Committee meeting. Brief discussion regarding the SPED billing and the potential fiscal effects on state funding due to the pandemic circumstances.

5. Management Reports:

Mr. Ortiz informed the Board about an upcoming virtual SED school visit with Board members participation, discussions to be continued. Mr. Ortiz also briefly discussed ideas for a potential summer program.

Ms. Huynh updated the Board on “WHIN@home” which currently has approximately 95% participation as well as the status of the academic program plans and the potential school re-entry plan(s) to be implemented.

The virtual PEP meeting will be held on 5/20/20 at 6pm.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 6:59 p.m.

Minutes from a Special Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Special Meeting
Thursday, May 28, 2020
9:00 PM – 9:24 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A Special meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 9:00 PM via videoconference on Thursday, May 28, 2020.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanik
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following Management members were present:

- Charlie Ortiz

1. Call to Order:

Mr. David called the meeting to order at approximately 9:07 p.m.

2. SPED Billing:

Mr. Ortiz summarized the status of the SPED billing and the next steps which include an Intercept Request to the State for review of the DOE decision. The submission is due by May 31, 2020.

3. Approve Intercept Request regarding SPED Billing (Resolution 1):

Mr. Green introduced a motion, seconded by Mr. Adlin to approve the submission of the Intercept Request. *Upon motion duly made and seconded, the submission of the Intercept Request was unanimously approved by all of the Board members present.*

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 9:24 p.m.

APPROVED

Minutes from a Special Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Special Meeting
Monday, June 8, 2020
9:00 PM – 10:45 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A Special Meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 9:00 PM via videoconference on Monday, June 8, 2020.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanik
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following Management members were present:

- Charlie Ortiz

Also present during Executive Session:

- Lisa Holtzmuller (School Legal Counsel)

1. Call to Order:

Mr. David called the meeting to order at approximately 9:02 p.m.

2. SED Mid-Term Visit:

The SED virtual Board focus group conversation is scheduled for June 16, 2020 at 5 p.m. The Mid-Term virtual visit is expected to be approximately 4 hours in total conducted over two (2) days [June 15-16]. The Board reviewed pertinent documents and discussed the various areas of inquiry in preparation of the visit.

Mr. Green introduced a motion, seconded by Mr. Grover to enter into Executive Session to discuss personnel matters. *Upon motion duly made and seconded, an Executive Session was held from 9:37 pm and concluded at 10:44 p.m.*

APPROVED

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 10:45 p.m.

APPROVED

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, June 16, 2020
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM via videoconference on Tuesday, June 16, 2020.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanik
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman
-

The following Management members were present:

- Charlie Ortiz
- Annie Huynh
- Anne Cohen
- Alex Krawczyk

Also present at the meeting:

- Collin Raymond (CSBM)
- Vicky Smith (SED - Mid Term Visit)

1. Call to Order:

Mr. David called the meeting to order at approximately 6:03 p.m.

2. Ratify Board Meeting Minutes from May 19, 2020 and the Special Meeting Minutes from May 28, 2020 and June 8, 2020:

(Resolution 1): Norman introduced a motion, seconded by Mr. Adlin to ratify the May 19, 2020 Board Meeting Minutes as well as the May 28, 2020 and June 8, 2020 Special Meeting Minutes. *Upon motion duly made and seconded, the May 19, 2020, May 28, 2020 and June 8, 2020 Minutes were unanimously approved by all of the Board members present.*

3. Real Estate:

Mr. Adlin updated the Board on the status of the school facilities project. Construction of the facilities is ongoing. The BSA virtual meeting is scheduled for July 27, 2020.

4. Finance:

Mr. Green presented the financial reports and cash flow as discussed at the Finance Committee meeting.

Mr. Collin summarized the FY 20/21 Budget which accounts for COVID-19 related adjustments.

(Resolution 2): Mr. Green introduced a motion, seconded by Mr. Grover to approve the FY 20/21 Budget. *Upon motion duly made and seconded, the FY 20/21 Budget was unanimously approved by all of the Board members present.*

5. Development:

Mr. Norman updated the Board on the Sub-committee activities and projects. Mr. David's efforts have secured additional multi-year commitments from our major donors.

Mr. Krawczyk summarized the quarterly development/fundraising report and goals.

6. Program:

The Mid-Term SED virtual visit was held June 15 - June 16.

Mr. Grover presented a summary of the Program Committee meeting, SPED billing, WHIN@home.

Ms. Huynh updated the Board on the re-entry plan, summer program and academic program for the upcoming year. Mr. Ortiz updated the Board on the enrollment status and hiring. The Board briefly discussed diversity and inclusion policies and practices.

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:21 p.m.

APPROVED

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, July 21, 2020
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM via videoconference on Tuesday, July 21, 2020.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanik
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following Management members were present:

- Charlie Ortiz
- Annie Huynh

1. Call to Order:

Mr. David called the meeting to order at approximately 6:04 p.m.

2. Ratify Board Meeting Minutes from June 16, 2020:

(Resolution 1): Ms. Norman introduced a motion, seconded by Mr. Adlin to ratify the June 16, 2020 Board Meeting Minutes. *Upon motion duly made and seconded, the June 16, 2020 Minutes were unanimously approved by all of the Board members present.*

3. Real Estate:

Mr. Adlin updated the Board on the status of the school facilities project. The BSA virtual meeting is scheduled for July 28, 2020.

4. Finance:

Mr. Green presented the financial reports and cash flow as discussed at the Finance Committee meeting. The Board also discussed the 10-Year Budget projections and short-term and long-term lending. Awaiting resolution of the SPED billing.

The Board deferred discussion of the 403(b) match and CSBM proposal for the next Board meeting.

(Resolution 2): Mr. Green introduced a motion, seconded by Mr. David for the nomination of Mr. Bederman as Board Treasurer and to expand the Finance Committee to four (4) members effective immediately. *Upon motion duly made and seconded, the nomination of Mr. Bederman as Board Treasurer and the expansion of the Finance Committee were unanimously approved by all of the Board members present.*

5. Program:

Mr. Ortiz updated the Board on the enrollment status and revisions to the organizational chart for the 20/21 school year.

(Resolution 3): Mr. Green introduced a motion, seconded by Ms. Norman to approve the 20/21 school year organizational chart. *Upon motion duly made and seconded, 20/21 school year organizational chart was unanimously approved by all of the Board members present.*

Ms. Huynh updated the Board on the summer program which has 95% participation as well as the End of Year Summary and Assessment Strategy for the 20/21 school year.

Mr. Ortiz discussed the reopening plan, different strategies and the anticipated challenges, primarily the vocal instruction, due to the COVID-19 related policies.

Mr. David introduced a motion, seconded by Ms. Norman to enter into Executive Session to discuss personnel matters. *Upon motion duly made and seconded, an Executive Session was held from 7:00 pm and concluded at 7:18 p.m.*

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:19 p.m.

Minutes from a Regular Meeting of the
Board of Trustees of WHIN Music
Community Charter School

WHIN Music Community Charter School
Board of Trustees Meeting
Tuesday, August 18, 2020
6:00 PM – 7:00 PM
Full External Board Meeting

LOCATION:

WHIN Music Community Charter School
401 West 164th Street
New York, New York 10032

A meeting of the Board of Trustees (the “Board”) of the WHIN Music Community Charter School (“WHIN Charter School”) was held at 6:00 PM via videoconference on Tuesday, August 18, 2020.

The following Board members were present:

- Gregory David
- Robert Green
- Kenneth Grover
- Cynthia Ivanik
- Arnold Adlin
- Ivonne Norman
- Joshua Bederman

The following Management members were present:

- Charlie Ortiz
- Annie Huynh

1. Call to Order:

Mr. David called the meeting to order at approximately 6:04 p.m.

2. Ratify the Minutes from the Board Meeting of July 21, 2020 and the Special Board Meeting of July 30, 2020:

(Resolutions 1 & 2): Mr. Grover introduced a motion, seconded by Mr. Green to ratify the Minutes from the Board Meeting of July 21, 2020 and the Special Board Meeting of July 30, 2020. *Upon motion duly made and seconded, the Minutes from the Board Meeting of July 21, 2020 and the Special Board Meeting of July 30, 2020 were unanimously approved by all of the Board members present.*

3. Real Estate:

Mr. Adlin updated the Board on the status of the school facilities project. A virtual meeting with DOT will be held on August 21, 2020 to discuss the proposed school pick up / drop off at the new facilities.

4. Finance:

Mr. Bederman updated the Board on the audit preparation and discussions regarding the 403(b) match and CSBM.

(Resolutions 3 & 4): Ms. Norman introduced a motion, seconded by Mr. David for the approval of the 403(b) match and the CSM contract. *Upon motion duly made and seconded, the 403(b) match and the CSM contract were unanimously approved by all of the Board members present.*

Mr. Ortiz informed the Board that the State has announced a 20% school funding cut due to the COVID-19 pandemic. It is not yet known how/when this will be implemented.

5. Program:

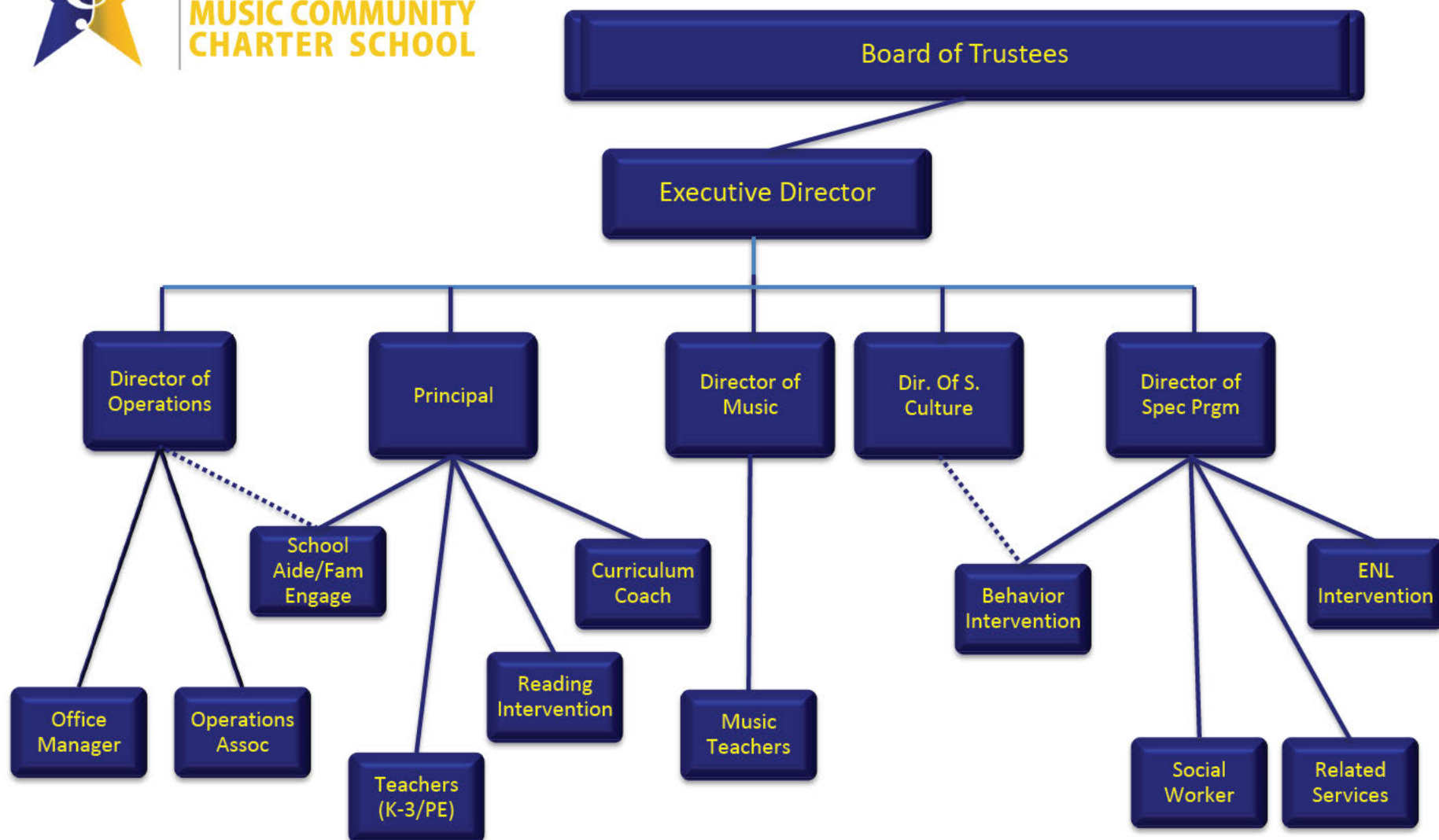
Mr. Ortiz updated the Board on the enrollment status and challenges due to the COVID-19 pandemic. Mr. Ortiz also discussed the after school program with LEAP.

Ms. Huynh updated the Board on the staffing status and the PD programs, including socio-emotional sessions in collaboration with NY Presbyterian Hospital.

(Resolution 5): Mr. Green introduced a motion, seconded by Mr. David for the approval of the LEAP After School Program. *Upon motion duly made and seconded, the LEAP After School Program was unanimously approved by all of the Board members present.*

Mr. Grover introduced a motion, seconded by Mr. Bederman to enter into Executive Session to discuss personnel matters. *Upon motion duly made and seconded, an Executive Session was held from 7:01 pm and concluded at 7:15 p.m.*

There being no further business for discussion, upon motion duly made and seconded, the meeting was adjourned at approximately 7:16 p.m.



Date:	Event:	Instructional Days:	Total Days:
September	10th: First day of School	14	14
	28th: Yom Kippur- No School		
October	12th: Columbus Day- No School	21	35
November	11th: Veterans Day - No School	18	53
	26th-27th: Thanksgiving - No School		
December	24th-31st: Winter Break - No School	17	70
January	1st: Winter Break - No School	18	88
	4th: Staff and students return		
	8th: Staff Development Day (no students)		
	18th: MLK Day - No School		
February	15th: Presidents Day - No School	15	103
	16th-19th: Mid-Winter Break - No School		
March	29th-31st: Spring Break No School	20	123
April	1st-2nd: Spring Break No School	20	143
May	31st: Memorial Day - No School	20	163
June	3rd: Staff Only - No School for Students	18	181
	25th: Last Day of School (Noon Dismissal)		

Family Teacher Conferences: November 23rd-25th

Family Teacher Conferences: February 8th-10th

Family Teacher Conferences: April 26th-28th