

Application: Western New York Maritime Charter School

William Vasquez - w_vasquez@wnymcs.com
2022-2023 Annual Report

Summary

ID: 0000000043

Last submitted: Oct 31 2023 12:06 PM (EDT)

Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed - Jul 5 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

WESTERN NEW YORK MARITIME CHARTER SCHOOL 800000057456

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

BUFFALO CITY SD

e. Date of Approved Initial Charter

Sep 1 2004

f. Date School First Opened for Instruction

Sep 28 2004

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

The mission of the WNYMCS is to develop all cadets in mind, body, and character, to prepare them for further education, and to prepare them to be effective leaders and responsible citizens. Inherent in this mission are four cornerstones:

Academic Excellence: To provide cadets with educational challenges and experiences that prepares them to be successful in the information age and in further study at the college level.

Character Development: To instill in cadets the highest sense of morality and ethics, with emphasis on intellectual honesty, integrity, discipline, honor, service to others and to the community.

Physical Development: To enhance cadets' health self-confidence, and physical abilities, and to instill a lifelong appreciation for wellness and a healthy lifestyle.

Leadership Development: To provide cadets a distinct military structure in the best maritime tradition to enhance their sense of personal responsibility, self-discipline and citizenship.

h. School Website Address

<https://www.wnymcs.com/>

i. Total Approved Charter Enrollment for 2022-2023 School Year

510

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

362

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

5
6
7
8
9
10
11
12

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

Yes, 2 sites

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2219 Southpark Ave, Buffalo Ny 14220	716 8426289	Buffalo	9-12	9-12	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Ami Alderman	Commandant	716-842-6289		a_alderman@wnymcs.com
Operational Leader	William Vasquez	Director Of Administrative Services	716-842-6289		w_vasquez@wnymcs.com
Compliance Contact	William Vasquez	Director Of Administrative Services	716-842-6289		w_vasquez@wnymcs.com
Complaint Contact	Dr. Ami Alderman	Commandant	716-842-6289		a_alderman@wnymcs.com
DASA Coordinator	Chris Lipuma	Counselor	716-842-6289		c_lipuma@wnymcs.com
Phone Contact for After Hours Emergencies	William Vasquez	Director Of Administrative Services	716-842-6289		w_vasquez@wnymcs.com

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[Buffalo Occupancy Certificate.pdf](#)

Filename: Buffalo Occupancy Certificate.pdf **Size:** 595.8 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[Fire Inspection 2022.pdf](#)

Filename: Fire Inspection 2022.pdf **Size:** 267.2 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Phone Number		District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	102 Buffum St, Buffalo Ny 14210	716-898-2130	Buffalo	5-8	5-8	No

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Ami Alderman	Commandant	716-842-6289		a_alderman@wnymcs.com
Operational Leader	Dr. Susan Dunkle	Vice Commandant	716-898-2130		d_dunkle@wnymcs.com
Compliance Contact	William Vasquez	Director Of Administrative Services	716-842-6289		w_vasquez@wnymcs.com
Complaint Contact	Dr. Susan Dunkle	Vice Commandant	716-898-2130		d_dunkle@wnymcs.com
DASA Coordinator	Florence Dollard	School Counselor	716-842-6289		f_dollard@wnymcs.com
Phone Contact for After Hours Emergencies	William Vasquez	Director Of Administrative Services	716-842-6289		w_vasquez@wnymcs.com

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[102 Buffum certificate of occupancy.pdf](#)

Filename: 102 Buffum certificate of occupancy.pdf **Size:** 266.9 kB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

[Buffum Fire Inspection 2022.pdf](#)

Filename: Buffum Fire Inspection 2022.pdf **Size:** 30.9 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

N/A

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	William Vasquez
Position	Director of Admin Services
Phone/Extension	716-842-6289
Email	w_vasquez@wnymcs.com

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

A large black rectangular redaction box covers the signature of the Head of Charter School. To the left of the box, there are some faint, handwritten-style marks that appear to be 'V' and 'V'.

Signature, President of the Board of Trustees

A large black rectangular redaction box covers the signature of the President of the Board of Trustees. Below the box, there are some faint, handwritten-style marks that appear to be 'V' and 'V'.

Date

Jul 5 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Jul 5 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Western New York Maritime Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	<u>https://www.wnymcs.com/page/ny-state</u>
2. Board meeting notices, agendas and documents	<u>https://www.wnymcs.com/documents/board-of-trustees/bot-minutes/411711</u>
3. New York State School Report Card	<u>https://www.wnymcs.com/page/ny-state</u>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u>https://www.wnymcs.com/page/dasa</u>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<u>https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/3371/WNYMCS/2783431/2022-2023DistrictLevelSafetyPlan--WebsiteReadyONLY.pdf</u>
6. Authorizer-approved FOIL Policy	<u>https://www.wnymcs.com/page/freedom-of-information-law</u>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<u>https://www.wnymcs.com/page/freedom-of-information-law</u>

Thank you.



Entry 3 Progress Toward Goals

Completed - Jul 27 2023

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	--To increase students' basic proficiency in math and reading utilizing standardized testing measures.	NWEA (MAP Testing)	Met	
Academic Goal 2	--To increase students' graduation rate by ensuring that Regents exams and course passing rates are aligned to our charter goals appropriately.	Quarterly Benchmark Exams and Regents Exams. Graduation rate = 98%	Met	
Academic Goal 3	--To increase students' literacy skills at the middle school utilizing the SPIRE program for increasing grade level band proficiency.	SPIRE Program through School Specialty and reading assessments used in conjunction with the program.	Met	
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				

Academic Goal 10				
------------------	--	--	--	--

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Organizational Capacity: Utilize high quality professional development to build educator capacities for the purpose of teacher recruitment and retainment to help mitigate teacher turnover.	Utilized high-quality professional development trainings, such as Teach like a Champion and Applicant Tracker for seeking certified teachers along with using evaluation tool of Danielson's Framework for Teaching Cluster's Rubric	Met	
Org Goal 2	Student Performance: Leverage the Instructional Coaches across all grade levels in all subjects to assist the teachers in their capacity building and onboarding for the school year.	Informal evaluations, Weekly Meetings, Peer monitoring.	Met	
Org Goal 3	Culture, Climate, and Student and Family Engagement: Utilize new and innovative platforms of engagement, for outreach, school information and	Development of new Website platform that "speaks" with the school's SIS system, Social Media campaigns, Attendance at multiple recruiting fairs, Multiple	Met	

	school events and activities.	Informational/Open House nights for our parents and their students.		
Org Goal 4	Legal Compliance: Ensure that all student's Due Process Rights are followed regarding any discipline.	Evaluated all current procedures for Legal Compliance, regarding suspensions and hearings, all staff participated in DASA trainings including Board of Trustees, Professional Development given regarding Discipline with Dignity trainings provided throughout the year.	Met	
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				

Org Goal 20				
-------------	--	--	--	--

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete - Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, **and** into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed - Oct 27 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

[WNYMCS final audit report 6](#)

Filename: WNYMCS_final_audit_report_6.30.23.pdf Size: 1.4 MB

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete - Hidden from applicant

[Instructions - SUNY-Authorized Charter Schools ONLY](#)

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 27 2023

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[WNYMCS 2022](#)

Filename: WNYMCS_2022.23_auditedfinancialre_jVqrhll.xlsx Size: 77.0 kB

Entry 4c – Additional Financial Documents

Completed - Oct 27 2023

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[MCS Northwest Bank - Dissolution Acct \(1206\) 06-30-2023](#)

Filename: MCS_Northwest_Bank_-_Dissolution_A_Zxb8Cju.pdf Size: 63.5 kB

[Entry 4c - WNYMCS NYSED Annual Report 11](#)

Filename: Entry_4c_-_WNYMCS_NYSED_Annual_Rep_FED8Bfk.pdf Size: 142.6 kB

Entry 4d - Financial Contact Information

Completed - Oct 27 2023

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Sgt. William Vasquez	w_vasquez@wnymcs.com	716-842-6289

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Chris Zera	czera@ramercer CPA.com	716-675-4270	14

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Kirisits & Associates, CPAS, PLLC	Karen Burhans	1231 Delaware Ave, Buffalo, NY 14209	karenb@kirisitscpa.com	716-881-0089	17

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Oct 31 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023**.

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due**

November 1, 2023.

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[MCS 2023-2024-ar-budget-template](#)

Filename: MCS_2023-2024-ar-budget-template.xlsx Size: 37.1 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 27 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Financial Disclosure 22-23](#)

Filename: Financial_Disclosure_22-23.pdf Size: 6.7 MB

Entry 7 BOT Membership Table

Completed - Jul 11 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.

2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Barbara Tompkins	[REDACTED]	Chair	Executive Chairperson, Academics	Yes	17	12/01/2021	06/30/2023	12
2	Sam Iraci	[REDACTED]	Vice Chair	Academics, Student recruitment	Yes	5	07/01/2021	06/30/2024	12
3	Bernard Bunny	[REDACTED]	Secretary	Scholarship, Chair person	Yes	6	07/21/2020	06/30/2023	12
4	Joseph Eicheldinger	[REDACTED]	Treasurer	Executive, Finance, Academics	Yes	9	07/01/2020	06/30/2023	12
5	Dave Comerford	[REDACTED]	Trustee/Member	Academics, Student recruitment	Yes	3	12/17/2020	06/30/2023	12
6	Glenda Crawley	[REDACTED]	Trustee/Member	Academics, Student recruitment	Yes	7	07/01/2020	06/30/2023	12

7	Nancy Diaz	██████ ██████ ██████	Trustee/ Member	Academics, Student recruitment	Yes	2	07/01/2021	01/20/2023	6
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	7
b.Total Number of Members Added During 2022-2023	0
c. Total Number of Members who Departed during 2022-2023	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

3. Number of Board meetings held during 2022-2023

12

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

6

Total number of Voting Members added during the 2022-2023 school year:

0

Total number of Voting Members who departed during the 2022-2023 school year:

1

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

9

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 21 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

[BOT Minutes 22-23](#)

Filename: BOT_Minutes_22-23.pdf Size: 8.0 MB

Entry 9 Enrollment & Retention

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	Community outreach through parent representation on the Board of Trustees has been highly successful in 2021-2022. In 2022-2023, we were fortunate to have a parent representative with a Spanish descent want to be our parent representative. She continues to advocate for the school within the Spanish speaking community.	WNY Maritime Charter School will focus efforts in Buffalo, NY where there is a 27.5% poverty level. The child poverty level is 43.4% which is the second highest in the nation. We will visit other charter schools and give a presentation on the schools. We will hand out flyers so students can take them home and discuss with their parents. Some of the schools we will visit are Enterprise, Westminster, South Buffalo Charter and West Buffalo Charter. WNY Maritime Charter School will also research those festivals occurring in Buffalo and when appropriate attend to talk with families.
English Language Learners	Communications to parents in Spanish and English (all-calls, newsletters, letter home, etc.) Billboards in high population communities where ELL students reside.	WNY Maritime Charter School will make every effort to register students whose English is a Second Language. We will make contact with the International institute, Journey's End, Jewish Community Services, and ACCESS WNY. All of these locations are indicated on the NYSED website as sites who assist families with relocation in Buffalo, NY. Once contact is made, we will ask for a chance to give a presentation to families at their site. If that is not possible we will leave flyers in multiple languages at these locations. The WNY Maritime Charter School will also look for zip codes in which populations reside. There is a large Puerto Rican population in the 14216 zip code. We will focus efforts there in cultural activities (Greas Pole Festival) and local community

		<p>centers (Father Belle and Olivencia). We are fortunate to have multiple staff members who are able to Speak Spanish and work with families in transition to our school and once they are enrolled. Finally we will recruit from those schools with higher populations of ENL students. These schools would include West Buffalo Charter School.</p>
Students with Disabilities	<p>WNYMCS joined the Title 3 Consortium for Charter Schools in order to pool resources together and be on the page for services, training, recruitment efforts, purchasing, and academic resources that would assist with reading comprehension.</p>	<p>While many parents do not identify their students as having an IEP when having a discussion, we will make sure that the special education program is visible on any recruitment flyers. WNY Maritime Charter has also identified a Frequently Asked Questions sheet for families whose child has an IEP.</p>

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	Supported purchases of leveled software, PD books for ELL teachers and CORE area teachers, and reading kits will be purchased and will be showcased at both the middle school and high school campuses. Monies are also set aside for training from nationally renowned trainers which will be highlighted to families for showcasing our program to parents.	Software purchases utilizing Title 1, Section A monies will be used to demonstrate engaged learning.
English Language Learners	A certified teacher was recruited and hired to leverage higher capabilities in carrying out home visits, targeted strategies in reading comprehension, and creativity in push-in and pull-out services which will be highlighted to families for showcasing our program to parents.	Professional staff will be certified in the area of ELL and all documents, website access, and parental involvement will have translation services utilizing Title 3 monies.
Students with Disabilities	The capabilities of our hardware and software program has grown exponentially to include multiple software systems for leveled skill building. This will be showcased when recruiting students with disabilities. We have been fortunate to purchase technology hardware and software through ESSER 1 and ESSER 2 grants which increase software systems to better differentiate for not only our students with disabilities, but all students. Software included leveled text articles for non-fiction pieces which will prepare students for Regents Examinations, along with quiz games and increased student engagement.	Saturday School, Summer School, and all other academic opportunities will utilize consultant teacher models for the success of our students.

Entry 10 – Teacher and Administrator Attrition

Completed - Jul 5 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee-fingerprint-oct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jul 5 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	3
Total Category A: 5 or 30% whichever is less	3.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	3
ii. Science	2
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	8

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	60

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	68



Thank you.

Entry 12 Organization Chart

Completed - Jul 5 2023

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

[Chain of Command 2022-2023 \(No names\)](#)

Filename: Chain_of_Command_2022-2023_No_names.pdf Size: 18.0 kB

Entry 13 School Calendar

Completed - Jul 5 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2023-2024 Maritime School Calendar UPLOAD](#)

Filename: 2023-2024_Maritime_School_Calendar_UPLOAD.pdf Size: 205.8 kB

Entry 14 Staff Roster

Completed - Jul 5 2023

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.

TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[WNY Maritime faculty-staff-roster-22-2023 Annual Report](#)

Filename: WNY_Maritime_faculty-staff-roster_swEhAz0.xlsx **Size:** 27.6 kB

Optional Additional Documents to Upload (BOR)

Incomplete

**WESTERN NEW YORK
MARITIME CHARTER SCHOOL
FINANCIAL STATEMENTS
JUNE 30, 2023 and 2022**

**WESTERN NEW YORK MARITIME CHARTER SCHOOL
TABLE OF CONTENTS
JUNE 30, 2023 AND 2022**

	<u>Page</u>
Independent Auditors' Report	4
Financial Statements	
Statements of Financial Position	8
Statements of Activities	9-10
Schedules of Functional Expenses	11-12
Statements of Cash Flows	13
Notes to the Financial Statements	14
Additional Information	
Schedule of Expenditures of Federal Awards	24
Notes to Schedule of Expenditures of Federal Awards	25
Compliance and Internal Control	
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Perfromed in Accordance with <i>Government Auditing Standards</i>	28
Independent Auditors' Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance	30
Schedule of Findings and Questioned Costs	32
Summary of Prior Audit Findings	33

THIS PAGE LEFT INTENTIONALLY BLANK



Kenneth S. Frank, CPA
Roger J. Lis, Jr. CPA
Christopher M. Zera, CPA

R. A. MERCER & CO., P.C.
Certified Public Accountants
290 Center Road
West Seneca, New York 14224
Phone 716-675-4270 Fax 716-675-4272
www.ramercercpa.com

Raymond A. Mercer, CPA 1931-1983
Kathryn A. Larracuenta, CPA

INDEPENDENT AUDITORS' REPORT

To the Board of Trustees of
Western New York Maritime Charter School
Buffalo, New York

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Western New York Maritime Charter School (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Western New York Maritime Charter School as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Western New York Maritime Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Western New York Maritime Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Western New York Maritime Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 27, 2023 on our consideration of Western New York Maritime Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Western New York Maritime Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Western New York Maritime Charter School's internal control over financial reporting and compliance.

R.A. MERCER & CO., P.C.



West Seneca, New York
October 27, 2023

FINANCIAL STATEMENTS

THIS PAGE LEFT INTENTIONALLY BLANK

WESTERN NEW YORK MARITIME CHARTER SCHOOL
STATEMENTS OF FINANCIAL POSITION
AS OF JUNE 30, 2023 AND JUNE 30, 2022

	<u>2023</u>	<u>2022</u>
ASSETS		
Current Assets		
Cash	\$ 2,744,636	3,583,322
Grants and Other Receivables	601,491	912,159
Prepaid Expenses	71,923	46,007
Fixed Assets		
Property and Equipment, net	<u>4,420,024</u>	<u>4,789,270</u>
Total Assets	<u><u>7,838,074</u></u>	<u><u>9,330,758</u></u>
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Line of Credit	-	499,558
Accounts Payable	227,031	224,787
Lease Payable-Current Portion	-	1,003
Term Note-Current Portion	180,317	179,775
Accrued Expenses	783,072	744,342
Deferred Revenues	-	11,733
Long Term liabilities:		
Term Note-Long Term Portion	<u>3,164,232</u>	<u>3,329,786</u>
Total Liabilities	<u><u>4,354,652</u></u>	<u><u>4,990,984</u></u>
Net Assets:		
Without Donor Restrictions	3,481,415	4,337,767
With Donor Restrictions	<u>2,007</u>	<u>2,007</u>
Total Net Assets	<u><u>3,483,422</u></u>	<u><u>4,339,774</u></u>
Total Liabilities and Net Assets	<u><u>\$ 7,838,074</u></u>	<u><u>9,330,758</u></u>

See accompanying notes.

**WESTERN NEW YORK MARITIME CHARTER SCHOOL
STATEMENTS OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023**

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Revenue, Gains and Other Support			
Public School District:			
Revenue - Resident Student Enrollment	\$ 4,894,513	-	4,894,513
- Special Education	697,054	-	697,054
Federal and State Grants	923,298	-	923,298
Contributions	3,121	-	3,121
Fundraising	9,110	-	9,110
Food Service	326,982	-	326,982
Other Income	23,344	-	23,344
Total Revenue, Gains and Other Support	<u>6,877,422</u>	<u>-</u>	<u>6,877,422</u>
Expenses			
Program Expenses:			
Regular Education	4,431,039	-	4,431,039
Special Education	615,736	-	615,736
Other Program	845,550	-	845,550
Supporting Services:			
Management and General	<u>1,841,449</u>	<u>-</u>	<u>1,841,449</u>
Total Expenses:	<u>7,733,774</u>	<u>-</u>	<u>7,733,774</u>
Change in Net Assets	<u>(856,352)</u>	<u>-</u>	<u>(856,352)</u>
Net Assets - Beginning	<u>4,337,767</u>	<u>2,007</u>	<u>4,339,774</u>
Net Assets - Ending	<u>\$ 3,481,415</u>	<u>2,007</u>	<u>3,483,422</u>

See accompanying notes.

**WESTERN NEW YORK MARITIME CHARTER SCHOOL
STATEMENTS OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2022**

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Revenue, Gains and Other Support			
Public School District:			
Revenue - Resident Student Enrollment	\$ 5,640,359	-	5,640,359
- Special Education	880,936	-	880,936
Federal and State Grants	927,334	-	927,334
Contributions	1,412	-	1,412
Fundraising	16,793	-	16,793
Food Service	393,135	-	393,135
Other Income	31,972	-	31,972
Total Revenue, Gains and Other Support	<u>7,891,941</u>	<u>-</u>	<u>7,891,941</u>
Expenses			
Program Expenses:			
Regular Education	4,564,087	-	4,564,087
Special Education	518,561	-	518,561
Other Program	697,205	-	697,205
Supporting Services:			
Management and General	<u>1,620,056</u>	<u>-</u>	<u>1,620,056</u>
Total Expenses:	<u>7,399,909</u>	<u>-</u>	<u>7,399,909</u>
Change in Net Assets	<u>492,032</u>	<u>-</u>	<u>492,032</u>
Net Assets - Beginning	<u>3,845,735</u>	<u>2,007</u>	<u>3,847,742</u>
Net Assets - Ending	<u>\$ 4,337,767</u>	<u>2,007</u>	<u>4,339,774</u>

See accompanying notes.

WESTERN NEW YORK MARITIME CHARTER SCHOOL
SCHEDULE OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2023

	Number of Positions	Program Services			Supporting Services	
		Regular Education	Special Education	Other Program	Management & General	Total
Salaries						
Administrative Staff	17	\$ -	-	-	890,340	890,340
Maintenance Staff	5	-	-	-	261,534	261,534
Instructional	47	2,387,809	-	-	-	2,387,809
SPED	10	-	394,771	-	-	394,771
Non-instructional	10-	-	-	495,169	-	495,169
Total Salaries	89	2,387,809	394,771	495,169	1,151,874	4,429,623
Payroll Taxes and Benefits		509,855	84,293	105,731	245,953	945,832
Pension		193,005	31,909	40,024	93,105	358,043
Instructional Consultants		13,042	-	-	-	13,042
Instructional Materials		11,098	-	-	-	11,098
Classroom Supplies		20,727	-	-	-	20,727
Technology		237,829	-	-	-	237,829
Field Trips		1,316	-	-	-	1,316
Uniforms		24,122	-	-	-	24,122
Athletic Department		76,939	-	-	-	76,939
Awards and Scholarships		1,000	-	-	-	1,000
Student Activities		63,825	-	-	-	63,825
Transportation		14,428	-	-	-	14,428
Travel		4,971	-	-	-	4,971
Food Service		-	-	152,245	-	152,245
Student Testing and Assessment		21,825	-	-	-	21,825
Staff Development		50,584	-	-	-	50,584
Consultants		-	-	-	2,000	2,000
Recruitment & Advertising		-	-	-	27,845	27,845
Dues and Memberships		-	-	-	-	-
Utilities		12,938	-	-	-	12,938
Maintenance Expense		69,015	9,202	4,601	9,202	92,020
Insurance		120,401	16,053	8,027	16,053	160,534
Telephone		98,927	13,190	6,595	13,190	131,902
Office Supplies and Expense		19,161	2,555	1,277	2,555	25,548
Postage		-	-	-	13,990	13,990
Printing		2,747	366	183	366	3,662
Professional Fees		21,003	2,800	1,400	2,800	28,003
Miscellaneous		-	-	-	172,284	172,284
Depreciation		-	-	-	17,144	17,144
Amortization Expense		355,183	47,358	23,679	47,358	473,578
Interest expense		-	-	-	12,491	12,491
Total		99,289	13,239	6,619	13,239	132,386
		\$ 4,431,039	615,736	845,550	1,841,449	7,733,774

See accompanying notes.

WESTERN NEW YORK MARITIME CHARTER SCHOOL
SCHEDULE OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

	Number of Positions	Program Services			Supporting Services	
		Regular Education	Special Education	Other Program	Management & General	Total
Salaries						
Administrative Staff	13	\$ -	-	-	744,062	744,062
Maintenance Staff	6	-	-	-	265,543	265,543
Instructional	50	2,539,434	-	-	-	2,539,434
SPED	6	-	325,228	-	-	325,228
Non-instructional	7-	-	-	403,757	-	403,757
Total Salaries	82	2,539,434	325,228	403,757	1,009,605	4,278,024
Payroll Taxes and Benefits		516,518	66,151	82,124	205,353	870,146
Pension		196,290	25,139	31,209	78,039	330,677
Instructional Materials		16,441	-	-	-	16,441
Classroom Supplies		22,904	-	-	-	22,904
Technology		238,496	-	-	-	238,496
Field Trips		1,219	-	-	-	1,219
Uniforms		65,314	-	-	-	65,314
Athletic Department		56,048	-	-	-	56,048
Transportation		14,282	-	-	-	14,282
Travel		6,778	-	-	-	6,778
Food Service		-	-	129,094	-	129,094
Student Testing and Assessment		21,353	-	-	-	21,353
Staff Development		56,487	-	-	-	56,487
Consultants		-	-	-	34,951	34,951
Student Services		42,140	-	-	-	42,140
Recruitment & Advertising		-	-	-	15,400	15,400
Dues and Memberships		5,064	-	-	-	5,064
Utilities		68,504	9,133	4,567	9,133	91,337
Maintenance Expense		127,167	16,956	8,478	16,956	169,557
Insurance		81,864	10,915	5,458	10,915	109,152
Telephone		13,761	1,835	917	1,835	18,348
Office Supplies and Expense		-	-	-	9,217	9,217
Postage		3,076	410	205	410	4,101
Printing		13,047	1,740	870	1,740	17,397
Professional Fees		-	-	-	140,161	140,161
Miscellaneous		-	-	-	14,038	14,038
Depreciation		399,966	53,329	26,664	53,329	533,288
Amortization Expense		-	-	-	11,249	11,249
Interest expense		57,934	7,725	3,862	7,725	77,246
Total		4,564,087	518,561	697,205	1,620,056	7,399,909

See accompanying notes.

**WESTERN NEW YORK MARITIME CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022**

	<u>2023</u>	<u>2022</u>
Cash Flows From Operating Activities		
Receipts from School Districts	\$ 5,591,567	6,521,295
Grant Receipts	1,211,400	1,151,729
Contributions	3,121	1,412
Cafeteria Revenues	326,982	393,135
Miscellaneous Sources	32,454	48,765
Payments to Employees for Services and Benefits	(5,733,498)	(5,478,847)
Payments to Vendors and Suppliers	<u>(1,488,316)</u>	<u>(1,362,116)</u>
Net cash flows provided by (used in) operating activities	<u>(56,290)</u>	<u>1,275,373</u>
Cash Flows Provided by/(Used by) Investing Activities		
Purchase of Property and Equipment	<u>(104,331)</u>	<u>(318,456)</u>
Net cash from (used in) investing activities	<u>(104,331)</u>	<u>(318,456)</u>
Cash Flows from Financing Activities		
Line of credit	(499,558)	-
Repayment of lease payable	(1,003)	(13,375)
Proceeds from term note	-	1,238,888
Closing Costs Paid on Issuance of New Term Note	(5,714)	(8,095)
Repayment of term note	<u>(171,790)</u>	<u>(208,930)</u>
Net Cash provided by/(used by) financing activities	<u>(678,065)</u>	<u>1,008,488</u>
Net Increase/Decrease in Cash and Cash Equivalents	(838,686)	1,965,405
Cash and Cash Equivalents - Beginning of Year	<u>3,583,322</u>	<u>1,617,917</u>
Cash and Cash Equivalents - End of Year	<u>\$ 2,744,636</u>	<u>3,583,322</u>
Reconciliation of change in net assets to net cash used by operating activities:		
Change in net assets before other expenses	\$ (856,352)	492,032
Adjustments to reconcile change in net assets to net cash used by operating		
Depreciation and Amortization	486,069	544,537
(Increase)/Decrease in receivables	288,102	224,395
(Increase)/Decrease in prepaid expense and deposits	(25,916)	(6,527)
Increase/(Decrease) in accounts payable and accrued expenses	51,807	20,936
Net Cash used by operating activities	<u>\$ (56,290)</u>	<u>1,275,373</u>
Supplemental disclosures:		
Cash paid for interest:	\$ 132,386	77,246

See accompanying notes.

**WESTERN NEW YORK MARITIME CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2023 AND 2022**

Note 1. Summary of Significant Accounting Policies

Organization and Description of Activities

On January 12, 2004, the Board of Regents of the University of the State of New York granted a five-year provisional charter to the Western New York Maritime Charter School (the School) to operate as an education corporation under New York law. The Board of Regents has approved the School's renewal applications four times. The most recent renewal was approved on March 3, 2020 and is applicable through June 30, 2025.

Charter schools receive state and federal public-school funding and must meet all the same state and federal testing and learning requirements as public schools, yet they operate independently of the local school district, serving as their own local education agency.

Western New York Maritime Charter School was granted permission by New York State Board of Regents to expand the School to include a middle school. The School added grades 5 through 8 during the years ended June 30, 2017 through June 30, 2021.

Western New York Maritime Charter School is governed by a nine-member, uncompensated Board of Directors and had 372 and 433 students in grades seven through twelve for the years ending June 30, 2023 and 2022 respectively.

Western New York Maritime Charter School is a charter member of the U.S. Navy Junior Reserve Officers Training Corps Program.

Accrual Basis

The financial statements have been prepared on the accrual basis of accounting. Net assets are reported based on the presence of donor-imposed restrictions as follows:

- *Net assets without donor restrictions* – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.
- *Net assets with donor restrictions* – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when a stipulated purpose for which the resource was restricted has been fulfilled, or both.

Cash and Cash Equivalents

The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents which are included as cash in the accompanying financial statements.

At various times, cash and cash equivalents in financial institutions may exceed insured limits and subject the School to concentrations of credit risk.

Property, Equipment and Leasehold Improvements

Purchased property and equipment are recorded at cost and depreciation is provided for using the straight-line method over estimated useful lives. Leasehold improvements are capitalized at cost and are being amortized over their estimated useful lives.

Generally, equipment which has a cost in excess of \$500 at the date of acquisition and has an expected useful life of five years is capitalized.

Income Taxes

The School is a 501 (c) (3) organization exempt from taxation under Section 501 (a) of the Internal Revenue Code. The School believes it has taken no uncertain tax positions.

Support and Revenue

The School receives NYS per pupil aid which is passed through the district in which the student resides. Most of the students reside in the Buffalo Public School District. New York State Education Department mandates the rate per pupil. For the years ended June 30, 2023 and June 30, 2022, the per pupil rate was \$13,416 and \$13,308, respectively for Buffalo Public School District.

Contributions and grants are reported at fair value at the date the contribution/grant is made. A contribution or grant that is restricted by the donor is reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in net assets with donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions. Gifts of goods and equipment are reported as unrestricted support unless explicit donor stipulations specify how the donated assets must be used, in which case they are recorded as net assets with donor restrictions.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Estimates and assumptions are made in a variety of areas, including useful lives of long-lived assets.

Cost Allocation

The School's costs of providing its various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Classification of Net Assets

The School's net assets and activities that increase or decrease net assets are classified as net assets without donor restrictions or as net assets with donor restrictions.

Note 2. Liquidity and Availability

The School has \$3,366,686 of financial assets available within one year of the Statement of Financial Position date. The grants receivables are subject to purpose and time restrictions, but will be collected within one year. Financial assets available for general expenditure, that is, without donor restrictions or other restrictions limiting their use, within one year of the Statement of Financial Position date, are comprised of the following:

Cash	\$ 2,744,636
Grants and Other Receivables	624,057
Less: restricted by donors with purpose restrictions	(2,007)
Total Available for General Expenditures	<u>\$ 3,366,686</u>

Note 3. Fair Value of Financial Instruments

The carrying amount of cash and cash equivalents, accounts receivable and current liabilities approximates fair value because of the short maturity of these instruments.

Note 4. Property and Equipment

Property and equipment consist of the following:

	<u>2023</u>	<u>2022</u>
Leasehold and Land Improvements	\$ 3,682,410	3,578,078
Building	1,573,869	1,573,869
Office Equipment	460,573	460,573
Instructional and Other Equipment	<u>2,094,956</u>	<u>2,094,956</u>
	7,811,808	7,707,476
Less Accumulated Depreciation	<u>(3,391,784)</u>	<u>(2,918,206)</u>
Property and Equipment, Net	<u>4,420,024</u>	<u>4,789,270</u>
Total	<u>\$ 4,420,024</u>	<u>4,789,270</u>

Depreciation expense was \$473,578 and \$533,288 in 2023 and 2022 respectively.

Note 5. Accrued Liabilities

Accrued liabilities were as follows:

	2023	2022
Accrued Payroll	\$ 416,680	405,108
Accrued NYS TRS-Employer	366,392	339,234
Total	\$ 783,072	744,342

Note 6. Grants and Other Receivables

The School has received grants which are subject to audit by agencies of the state and federal government. Such audits may result in disallowances and a request for a return of funds. The School believes that disallowances, if any, will not be material. Total grants and other receivables for June 30, 2023 and 2022 are as follows:

	2023	2022
Title I Grant	\$ 23,732	84,248
Title II Grant	2,413	15,413
Title IV Grant	7,634	2,175
CARES Act / ARP - ESSER	49,147	-
CSP - COVID	-	49,950
NYS - FRLP	1,692	-
NJROTC	35,248	-
Due from New York State	301,423	642,000
Due From Other School District	179,227	118,373
Miscellaneous	975	-
	\$ 601,491	912,159

Note 7. Line of Credit

The School has a \$500,000 line of credit with a local bank with interest payable at 1.5% above the bank's prime rate. This is a demand note and substantially all of the School's assets secure the loan. The interest rate was 2.80% at June 30, 2023 and 2.80% at June 30, 2022. The balance outstanding was \$0 and \$499,558 at June 30, 2023 and 2022.

Note 8. Capital Lease Obligation

The School was obligated under two non-cancellable capital leases for various equipment at June 30, 2022. The assets carried capitalizable costs totaling \$62,942 less accumulated depreciation in the amount of \$62,942 for net book values of \$0 at June 30, 2023 and 2022. These leases were paid in full during the year ended June 30, 2023.

Note 9. Term Notes

	<u>June 30, 2023</u>	<u>June 30, 2022</u>
20-year promissory note at 2.8% interest for the property located at 102 Buffum Street, Buffalo, NY 14210. The School paid \$36,833 and \$57,803 in interest during the years ended June 30, 2023 and 2022 respectively. The School pledged all buildings, equipment, furnishings and improvements as security on the note. There were \$21,064 of closing costs on the loan. The mortgage matured on November 1, 2022 and was refinanced in February, 2023. (See next line).	\$ -	1,503,125
15-year promissory note for the property located at 102 Buffum Street, Buffalo, New York 14210. The School pledged all buildings, equipment, furnishings and improvements as security on the noted. Interest is at 5.89%. The monthly payment of principal and interest is \$12,130. The previous mortgage matured on November 1, 2022 and was refinanced in February, 2023. The refinanced mortgage matures on September 1, 2025 with a balloon payment of the outstanding principal due on this date.	1,413,117	
20-year promissory note at 2.8% interest for the property located at 2219 South Park Avenue, Buffalo NY 14220. The School obtained short-term financing via a construction note for construction improvements made during the year ended June 30, 2021. During the year ended June 30, 2022, the School converted this note to a mortgage and made 9 payments on it of \$11,753 each, which included \$18,533 of interest. Effective April 12, 2022, the School rolled the remaining balance on the existing mortgage of \$823,864 into a new mortgage which had a total original principal balance due of \$2,052,986. This new mortgage carries an interest rate of 2.8%, has a term of 41 months, and requires payments of \$11,539 with a balloon payment of the outstanding principal to be made on September 1, 2025. There were \$29,319 of closing costs on the mortgage. The School paid interest on this mortgage of \$56,346 during the year ended June 30, 2023.	<u>1,956,788</u>	<u>2,038,570</u>
	3,369,905	3,541,695
Less: unamortized debt issuance costs	<u>25,356</u>	<u>32,134</u>
Subtotal	3,344,549	3,509,561
Less: current portion	<u>180,317</u>	<u>179,775</u>
Long-term portion	<u>\$ 3,164,232</u>	<u>3,329,786</u>

Future maturities on both mortgages are as follows:

6/30/2024	\$	147,630
6/30/2025		153,893
6/30/2026		<u>3,068,382</u>
	\$	<u>3,369,905</u>

Note 10. Net Assets with Donor Restrictions

At June 30, 2023 and 2022 the School's Net Assets with Donor Restriction were restricted for the following purposes:

	<u>2023</u>	<u>2022</u>
Scholarships	\$ 2,007	2,007
	<u>\$ 2,007</u>	<u>2,007</u>

Note 11. Pension Plan

Western New York Maritime Charter School participates in the New York State Teachers' Retirement System (NYSTRS). This system is a cost sharing multiple employer, public employee retirement system. The system offers a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

The New York State Teachers' Retirement Board administers NYSTRS. The System provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. NYSTRS issues a publicly available financial report that contains financial statements and required supplementary information for the System. The report may be obtained by writing to the New York State Teachers' Retirement System, 10 Corporate Woods Drive, Albany, NY 12211-2395.

The System is noncontributory, except for employees who joined the System after July 27, 1976, who contribute 3% of their salary, except that employees in the System more than ten years are no longer required to contribute. Those joining the system on or after January 1, 2010 are required to contribute 3.5% of their salary. Pursuant to Article 11 of the Education Law, the New York State Teachers' Retirement Board establishes rates annually for NYSTRS.

The charter school is required to contribute at an actuarially determined rate. The rates for the years ended June 30, 2023 and June 30, 2022 are 10.29% and 9.80%, respectively of the annual covered payroll. The required contributions for the current year and two preceding years were:

2023	\$	358,043
2022	\$	330,677
2021	\$	312,676

Note 12. Methods Used for the Allocation of Costs Among Program and Supporting Activities

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. These expenses, therefore, require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries, payroll taxes and benefits, and pension expense which are allocated by function based on estimates of time and effort.

Note 13. Subsequent Events

Management has evaluated subsequent events through October 27, 2023, the date on which the financial statements were available to be issued.

Note 14. Contingency

In 2019, an audit by the Office of the New York State Comptroller found the District had provided incorrect special education rates for over a decade. As a result, there is a dispute with the rate used for aid that passes through the District to the School for special education services. In February 2020, the District informed the School of its intent to recoup approximately \$642,000 all of which was recouped through June 30, 2021. Subsequent to this, the School has received approximately \$340,000 of this recoupment as of June 30, 2023 and has recorded a receivable of \$301,423 for the remaining amount.

In April 2020, a court ruling determined that charter schools must first exhaust administrative remedies by submitting a State intercept form to the New York State Education Department Commissioner to recover monies withheld from the School. Consequently, the School has submitted a State intercept to the Commissioner and is following the administrative procedures to resolve the matter. No liability is recorded in these financial statements as management believes the School will be successful in challenging the District's recoupment of funds through the State administrative procedure.

THIS PAGE LEFT INTENTIONALLY BLANK

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

THIS PAGE LEFT INTENTIONALLY BLANK

**WESTERN NEW YORK MARITIME CHARTER SCHOOL
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2023**

Federal Grantor / Pass-Through Grantor / Program Title	Assistance Listing Number	Grantor Number	Expenditures	Pass-Through to Subrecipients
U.S. Department of Education				
Passed through New York Education Department:				
Title I - Grants to Local Educational Agencies	84.010	0021-22-0863	\$ 23,427	-
Title I - Grants to Local Educational Agencies	84.010	0021-23-0863	214,678	-
CRRSA - ESSER 2	84.425D	5891-21-0863 * #	224,387	-
ARP - ESSER 3	84.425D	5880-21-0863 * #	157,921	-
Title IIA - Teacher Training and Recruitment	84.367	0147-23-0863	22,357	-
Title V - SSAE Allocation	84.424	0204-23-0863	<u>27,585</u>	-
Total U.S. Department of Education			670,355	-
U.S. Department of Agriculture				
Passed through New York State Education Department:				
Child Nutrition Cluster				
School Breakfast Program	10.553	N/A	88,709	-
National School Lunch Program	10.553	N/A	<u>214,670</u>	-
Total Child Nutrition Cluster			303,379	-
Pandemic EBT Administrative Costs	10.649	N/A	<u>1,256</u>	-
Total U.S. Department of Agriculture			<u>304,635</u>	-
Total Expenditures of Federal Awards			<u>\$ 974,990</u>	-

* : Major program.

: CARES Act funding.

**WESTERN NEW YORK MARITIME CHARTER SCHOOL
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2023**

Note 1. Summary of Significant Accounting Policies

Basis of Presentation

The accompanying schedule of expenditures of federal awards presents the activity of all federal award programs administered by Western New York Maritime Charter School (the "School"), an entity as defined in Note 1 to the School's financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through from other governmental agencies, are included on the schedule of expenditures of federal awards.

Basis of Accounting

The amounts reported as federal expenditures generally were obtained from the appropriate federal financial reports for the applicable programs and periods. The amounts reported in these federal financial reports are prepared from records maintained for each program, which are periodically reconciled with the School's financial reporting system. The federal expenditures are recorded on the accrual basis.

Indirect Costs

The School typically does not allocate indirect costs to federal programs and as such, the 10% de minimis indirect cost rate permitted by the Uniform Guidance is not applicable.

Non-Monetary Federal Program

The School is the recipient of a federal award that does not result in cash receipts or disbursements (termed a "non-monetary program"). During the year ended June 30, 2023, the School used \$36,566 worth of commodities under the National School Lunch Program (Assistance Listing Number 10.553).

COMPLIANCE AND INTERNAL CONTROL

THIS PAGE LEFT INTENTIONALLY BLANK



Kenneth S. Frank, CPA
Roger J. Lis, Jr. CPA
Christopher M. Zera, CPA

R. A. MERCER & CO., P.C.
Certified Public Accountants
290 Center Road
West Seneca, New York 14224
Phone 716-675-4270 Fax 716-675-4272
www.ramercercpa.com

Raymond A. Mercer, CPA 1931-1983
Kathryn A. Larracuenta, CPA

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Trustees of
Western New York Maritime Charter School
Buffalo, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Western New York Maritime Charter School (a nonprofit organization), as of and for the year ended June 30, 2023 and the related notes to the financial statements, which collectively comprise Western New York Maritime Charter School's basic financial statements, and have issued our report thereon dated October 27, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Western New York Maritime Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Western New York Maritime Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Western New York Maritime Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Western New York Maritime Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

R.A. MERCER & CO., P.C.



West Seneca, New York
October 27, 2023



Kenneth S. Frank, CPA
Roger J. Lis, Jr. CPA
Christopher M. Zera, CPA

R. A. MERCER & CO., P.C.
Certified Public Accountants
290 Center Road
West Seneca, New York 14224
Phone 716-675-4270 Fax 716-675-4272
www.ramercer CPA.com

Raymond A. Mercer, CPA 1931-1983
Kathryn A. Larracuente, CPA

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL
CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Trustees of
Western New York Maritime Charter School
Buffalo, New York

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Western New York Maritime Charter School's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Western New York Maritime Charter School's major federal programs for the year ended June 30, 2023. Western New York Maritime Charter School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Western New York Maritime Charter School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Western New York Maritime Charter School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Western New York Maritime Charter School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Western New York Maritime Charter School's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Western New York Maritime Charter School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Western New York Maritime Charter School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Western New York Maritime Charter School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Western New York Maritime Charter School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Western New York Maritime Charter School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

Government Auditing Standards requires the auditor to perform limited procedures on Western New York Maritime Charter School's response to the noncompliance findings identified in our audit described in the accompanying schedule of findings and questioned costs. Western New York Maritime Charter School's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

R.A. Mercer & Co., P.C.

West Seneca, New York
October 27, 2023

**WESTERN NEW YORK MARITIME CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2023**

Section I - SUMMARY OF AUDITORS' RESULTS

Financial Statements:

Type of Auditors' Report Issued:

Unmodified

Internal control over financial reporting:

- | | | | | |
|--|---------------|-----|----------------------|----------------|
| 1. Material weakness(es) identified? | <u> </u> | Yes | <u> X </u> | No |
| 2. Significant deficiency(ies) identified? | <u> </u> | Yes | <u> X </u> | None |
| 3. Noncompliance material to financial statements noted? | <u> </u> | Yes | <u> X </u> | reported
No |

Federal Awards:

Internal Control over Major Programs:

- | | | | | |
|--|---------------|-----|----------------------|------------------|
| 4. Material Weakness(es) identified? | <u> </u> | Yes | <u> X </u> | No |
| 5. Significant deficiency(ies) identified? | <u> </u> | Yes | <u> X </u> | None
reported |

Type of auditors' report issued on compliance for major programs:

Unmodified

- | | | | | |
|---|---------------|-----|----------------------|----|
| 6. Any audit findings disclosed that are required to be reported in accordance with § 2 CRF 200 (section .516(a)) (Uniform Guidance)? | <u> </u> | Yes | <u> X </u> | No |
| 7. The Authority's major program audited were: | | | | |

Education Stabilization Fund (assistance listing no. 84.425)
CRRSA ESSER 2
ARP ESSER 3

- | | | | | |
|---|----------------------|-----|---------------|----|
| 8. Dollar threshold used to distinguish between Type A and Type B Programs? | | | \$750,000 | |
| 9. Auditee qualified as low-risk auditee? | <u> X </u> | Yes | <u> </u> | No |

Section II - FINANCIAL STATEMENT FINDINGS

No matters were reported.

Section III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

**WESTERN NEW YORK MARITIME CHARTER SCHOOL
SUMMARY OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2023**

There were no findings or questioned costs with regard to the prior year financial statements dated June 30, 2022.



Northwest

CHECKING ACCOUNT STATEMENT



WESTERN NEW YORK MARITIME CHARTER SCHOOL
2219 S PARK AVE STE 1
BUFFALO NY 14220-2202

0003262

0

ACCOUNT NUMBER	STATEMENT PERIOD
	6/1/2023 Through 6/30/2023

PREVIOUS BALANCE	TOTAL CHECKS AND OTHER DEBITS	TOTAL DEPOSITS AND OTHER CREDITS	SERVICE CHARGE	INTEREST EARNED	BALANCE THIS STATEMENT
100,000.00	0.00	0.00	0.00	0.00	100,000.00

DATE	DESCRIPTION	CHECKS AND OTHER DEBITS	DEPOSITS AND OTHER CREDITS	BALANCE
------	-------------	-------------------------	----------------------------	---------

CHECKS THIS PERIOD IN CHECK NUMBER SEQUENCE * Out of Order A Converted to ACH	
CHECK NO	AMOUNT

03010F00

23427511003262

GET CONNECTED WITH ONLINE AND MOBILE BANKING,
FEATURING ACCOUNT ALERTS, BILL PAY AND E-STATEMENTS.
VISIT WWW.NORTHWEST.COM OR CALL 1-877-672-5678,
WEEKDAYS FROM 8AM - 8PM AND SATURDAYS FROM 9AM - 1PM.

BEFORE YOU START PLEASE ADD ANY INTEREST CREDITED TO YOUR ACCOUNT TO YOUR RECORDS. BE SURE YOU HAVE ENTERED IN YOUR CHECKBOOK ANY OTHER AUTOMATIC TRANSACTIONS SHOWN ON THE FRONT OF YOUR STATEMENT.

[illegible]

SHOULD AGREE WITH YOUR RECORDS



EQUAL HOUSING
LENDER



FACTS

WHAT DOES NORTHWEST DO WITH YOUR PERSONAL INFORMATION?

2023 Annual Privacy Notice
Rev. 5/2023

Why?

Financial companies choose why they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.

What?

The types of personal information we collect and share depend on the product or service you have with us. This information can include:

- Social Security number and income
- Account balances and transaction history
- Credit history and investment experience

How?

All financial companies need to share customers' personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customers' personal information; the reasons Northwest chooses to share; and whether you can limit this sharing.

Reasons we can share your personal information	Does Northwest share?	Can you limit the sharing?
For our everyday business purposes — such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus	Yes	No
For our marketing purposes — to offer our products and services to you	Yes	No
For joint marketing with other financial companies	Yes	No
For our affiliates' everyday business purposes - information about your transactions and experiences	Yes	No
For our affiliates' everyday business purposes information about your creditworthiness	Yes	Yes
For our affiliates to market to you	Yes	Yes
For nonaffiliates to market to you	Yes	Yes

To limit our sharing

- Call 1-877-672-5678 (Option 4)

Please note:

If you are a new customer, we can begin sharing your information 30 days from the date we sent this notice. When you are no longer our customer, we continue to share your information as described in this notice.

However, you can contact us at any time to limit our sharing.

Financial institutions, like Northwest, are required by law to deliver an annual privacy notice to you. If you have elected to opt out of information sharing in the past, your request is still being honored. You do not need to notify us again.

Questions?

Call 1-877-672-5678 (Option 4) or go to www.northwest.com

00021000



Who we are

Who is providing this notice?

This notice is provided by the financial institutions listed below the “Other Important Information” section. These financial institutions offer banking, investment, private wealth, insurance, and related services.

What we do

How does Northwest protect my personal information?

To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings. Also, we only allow employees, authorized service providers and other parties as required or permitted by law to access your information.

How does Northwest collect my personal information?

We collect your personal information, for example, when you

- open an account or apply for a loan
- pay your bills or make deposits or withdrawals from your account
- apply for insurance or seek advice about your investments

We also collect your personal information from others, such as credit bureaus, affiliates, or other companies.

Why can't I limit all sharing?

Federal law gives you the right to limit only

- sharing for affiliates' everyday business purposes – information about your creditworthiness
- affiliates from using your information to market to you
- sharing for nonaffiliates to market to you

State laws and individual companies may give you additional rights to limit sharing. See below for more on your rights under state law.

What happens when I limit sharing for an account I hold jointly with someone else?

Your choices will apply to everyone on your account unless you tell us otherwise.

Definitions

Affiliates

Companies related by common ownership or control. They can be financial and nonfinancial companies.

- *Our affiliates include companies with the Northwest Bank owned trade, logo and/or service marks such as Northwest Investment Services.*

Nonaffiliates

Companies not related by common ownership or control. They can be financial and nonfinancial companies.

- *Nonaffiliates we share with can include companies such as mortgage companies, insurance companies, credit card and debit card processing companies.*

Joint marketing

A formal agreement between nonaffiliated financial companies that together market financial products or services to you.

- *Our joint marketing partners include insurance companies and other companies that provide financial products or services.*

Other important information

State privacy laws	Our policy is to comply with state privacy laws to the extent they apply including opt-in or opt-out and customer sharing information provisions.
Telephone calls and text messages	If, at any time, you provide Northwest Bank or its affiliates (Northwest) contact numbers that are wireless telephone number(s) including, but not limited to, cell or VoIP numbers, you are consenting to Northwest to call or text you, or to send prerecorded messages to you, in order to service, and collect on, any Northwest personal account(s) and business account(s) for which you are an authorized signer, guarantor or designated person(s), but not to market to you. For any type of phone calls with Northwest, you consent that the call may be monitored or recorded for quality control and training purposes in accordance with applicable laws.
Emails	By providing your email address, you consent to receive electronic mail from Northwest.

Who is providing this notice? Northwest Bank; Northwest Investment Services

November 1, 2023

New York State Education Department
Charter School Office

Re: Western New York Maritime Charter School

Dear New York State Education Department representative:

Below pertains to Entry 4c – Additional Financial Documents:

- Advisory and/or Management letter – *not applicable, no management letter issued*
- Federal Single Audit – *attached*
- CSP Agreed-Upon Procedure Report - *not applicable*
- Evidence of Required Escrow Account for each school - *attached*
- Corrective Action Plan for Audit Findings and Management Letter Recommendations - *not applicable, no management letter issued*

Very truly yours,



Karen Burhans, CPA
Partner

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

Samuel F. Iraci, Jr.

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

WNY Maritime

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice President / Board of Trustees

2. Are you an employee of any school operated by the education corporation?
____ Yes __x No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation. No.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. No.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes _x No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE.			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None.				


Signature

20 July 2023
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: (716) 849.5812 x 309

Business Address: 255 Pearl Street, Buffalo, NY 14202

E-mail Address: siraci@bcarparking.com

Home Telephone: (716) 390.7775 (Mobile)

Home Address: 166 Nicholson Street, Buffalo, NY 14216

last revised 06/8/2020

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

Glenda Crawley

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

WNY Maritime Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Glenda Crawley (Board) Samuel Traci (V.P.)
D. Tompkins (President) D. Comerford
J. Eicheldinger (Treasurer) Bernard Perry

2. Are you an employee of any school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

^{NO}
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? ^{NO}

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? ^{NO}

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ___ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
None	NONE	NONE	NONE

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	NONE

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

716 - 838 9276

Business Address:

E-mail Address:

Home Telephone:

Home Address:

last revised 06/8/2020

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

Barbara J. Tompkins

**Name of Charter School Education Corporation (the Charter School Name, if
the charter school is the only school operated by the education corporation):**

1. List all positions held on the education corporation Board of Trustees ("Board")
(e.g. president, treasurer, parent representative). President, VICE

President, Secretary

2. Are you an employee of any school operated by the education corporation?
Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any
student currently enrolled in the school? no

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise
benefit from your participation as a board member of this school? NO

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				



Signature

06/14/2023

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

716-897-1201

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

BERNARD M. BUNNY

**Name of Charter School Education Corporation (the Charter School Name, if
the charter school is the only school operated by the education corporation):**

WNY MARITIME CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board")
(e.g. president, treasurer, parent representative).

EXECUTIVE SECRETARY

2. Are you an employee of any school operated by the education corporation?
____ Yes _X_ No

If **Yes**, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation. -NO-

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any
student currently enrolled in the school? -NO-

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise
benefit from your participation as a board member of this school? -NO-

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____ Yes -X- No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

8.

Date(s) <i>Please write "None" if applicable. Do not leave this space blank.</i>	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	-NONE-		

9. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people

doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
	-NONE-			


Signature

Date 7/26/2023

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: (716)876-0711

Business Address: *Please write "None" if applicable. Do not leave this space blank.*
SHANOR ELECTRIC SUPPLY COMPANY
1276 MILITARY RD
KENMORE, NY 14217

E-mail Address: BERNIEBUNNY@SHANORELECTRIC.COM

Home Telephone: (716)818-3348

Home Address:
153 S. Grove St.
East Aurora, NY 14052

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Joseph G. Eicheldinger

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Maritime Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?

X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes **X** No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

Signature

Date 6/12/2023

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

_____ N/A _____

Business Address:

_____ N/A _____

E-mail Address:

Cell Telephone:

Home Address:

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

DAVE COMERFORD

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

WESTERN NEW YORK MARITIME CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD MEMBER

2. Are you an employee of any school operated by the education corporation?

 Yes x No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

~~Yes~~ ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i> None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> NONE				


Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

716-359-5549

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

SAME

Home Address:

SAME

last revised 06/8/2020

WNYMCS 2021-2022 MEETING MINUTES
JULY 2021

	WNYMCS BOARD MEETING		X	DR. AMI ALDERMAN		Barbara Tompkins	X	Sam Iraci	X	
			EXC	CATHERINE OLDENBERG	EXC	Glenda Crawley	EXC	Dave Comerford	EXC	
	DATE:	21-Jul-22	X	WILL VASQUEZ	X	Nancy Diaz	EXC	Bernie Bunny	X	
	START TIME:	5:15	X	DR.RICK JETTER		Joe Eicheldinger	X	VACANT		
	END TIME:									
						BOARD MOTIONS				
						MOTION		SECOND		VOTE
1	MINUTES: REVIEWED PRIOR TO MEETING/ ACCEPTANCE: MOVE TO ACCEPT w/CHANGE MISPELLED DR.AMI ALDERMAN					SAM IRACI		JOE EICHELDINGER		UNANIMOUS
2	PUBLIC COMMENT: NONE									
3	FINANCIALS-KIRSITZ COMMENTS: ANGEL BEITER-EXCELLENT PERFORMANCE \$340K+ VERSUS BUDGET(UNDER SEPARATE COVER)									
4	COMMANDANT'S REVIEW/COMMENTS: DR. AMI ALDERMAN									
	Benchmark 1: Student Performance					MIDDLE SCHOOL		HIGH SCHOOL		
	• Regents CC ELA - 76% Proficient					Grade	22/23 (a)	NA	Grade	22/23 (a)
	• Regents NF Global History - 69% Proficient					5	13	NA	9	65
	• Regents Physical Setting/Chemistry - 37% Proficient					6	21	NA	10	74
	• Regents Physical Setting/Earth Science - 43% Proficient					7	38	NA	11	67
	• Regents Living Environment - 59% Proficient					8	51	NA	12	55
	• Regents CC Algebra I - 65% Proficient					STOT	123	NA	STOT	261
	• Regents CC Algebra II - 54% Proficient					TOTAL 22/23 ANTICIPATED CADET POPULATION				384
	• Regents CC Geometry - 39% Proficient									
	• Summer School:									
	o 20 day program: Algebra 1 (20 cadets), Foundations of Math (8 cadets), Global Studies (12 cadets), Living Environment (26 cadets)									
	o 8 day Exam Prep Program: Earth Science (23 cadets), ELA 11 (14 cadets)									
	Benchmark 2: Teaching & Learning									
	Benchmark 3: Culture, Climate, and Family Engagement-PLANNING OPEN HOUSE -OCT 2022									
	Benchmark 4: Financial Condition- HEALTHY; SEE KIRSITZ REVIEW(UNDER SEPERATE COVER)									
	Benchmark 5: Financial Management- STRATEGIC USE OF ESSER AND ARP GRANTS									
	Benchmark 6: Board Oversight & Governance-SFC VASQUEZ REPORTS ON USE OF SOFTWARE									
	Benchmark 7: Organizational Capacity- DR.JETTER ON ESSA GRANTS (1,2,3,4, AND 5)									
	DR.ALDERMAN ON RE-ENROLLMENT IN NY CHARTER SCHOOLS ASSN									
	Benchmark 8: Mission & Key Design Elements- REPORT ON CSAT MEETING/CHARTER CHAMPIONS OF ROCHESTER									
	Benchmark 9: Enrollment, Recruitment, and Retention- REVIEW OF CURRENT STATUS,TRENDS,EFFORTS AT RECRUITMENT									
	Benchmark 10: Legal Compliance-WEBSITE POSTING OF BOARD OF TRUSTEES MEETING INFO									
6	PARENT'S REPORT: NANCY DIAZ-NO REPORT									
7	FACULTY REPORT: NO REPORT									
8	ACADEMIC REPORT: SAM IRACI-SEE BENCHMARK #1									
9	FINANCIAL REPORT: JOE EICHELDINGER (KIRSITZ REVIEW UNDER SEPARATE COVER)									
10	OLD BUSINESS: AUGUST BOARD SKILLS TRAINING-18 AUG 2022-BRUCE MORRISON HOME-EDEN,NY 4:00PM									
11	NEW BUSINESS: NONE									
12	ADJOURNMENT: 6:37PM					MOTION TO ADJOURN		JOE EICHELDINGER	SAM IRACI	
	NEXT MEETING: THURSDAY, AUG 18, 2021- 4:00PM									
	RESPECTFULLY SUBMITTED:									
	BERNARD M. BUNNY, EXECUTIVE SECRETARY, WNYMCS									

WNYMCS 2022-2023 MEETING MINUTES

WNYMCS BOARD MEETING			X	DR. AMI ALDERMAN			Barbara Tompkins	X	Sam Iraci	X	
					EXC	KAREN BURHANS-KIRSITS	Glenda Crawley	X	Dave Comerford	X	
DATE:	AUGUST	18-Aug-22	X	WILL VASQUEZ	EXC	ANGEL BEITER-KIRSITS	Nancy Diaz	EXC	Bernie Bunny	X	
START TIME:	5:15		X	DR. RICK JETTER	X	LISA KIRSITZ	Joe Eicheldinger	X	VACANT		
END TIME:											
BOARD MOTIONS											
1	MINUTES: REVIEWED PRIOR TO MEETING/ ACCEPTANCE: MOVE TO ACCEPT w/CHANGE MISSPELLED DR.AMI ALDERMAN						MOTION	JOE EICHELDER	SECOND	SAM IRACI	VOTE
2	PUBLIC COMMENT: NONE										
3	FINANCIALS-KIRSITZ COMMENTS: ANGEL BEITER-EXCELLENT PERFORMANCE \$340K+ VERSUS BUDGET(UNDER SEPARATE COVER)										
4	COMMANDANT'S REVIEW/COMMENTS: DR. AMI ALDERMAN										
	Benchmark 1: Student Performance (UNDER SEPARATE COVER)						MIDDLE SCHOOL		HIGH SCHOOL		
	• Summer School and Regents Exams Results Update						Grade	22/23 (antic)	ARB %	Grade	22/23 (antic)
	• At the September BOT Meeting, we will have annual comparative achievement results as requested by the B						5	12	N/A	9	81
	• August 23rd-25th: New Teacher Orientation						6	20	N/A	10	73
							7	42	N/A	11	61
							8	46	N/A	12	52
	Benchmark 2: Teaching & Learning						STOT	120	N/A	STOT	272
	• August 23rd-25th: New Teacher Orientation										
	• August 30th-31st: All Staff Orientation						TOTAL 22/23 ANTICIPATED CADET POPULATION				387
	Benchmark 3: Culture, Climate, and Family Engagement-PLANNING OPEN HOUSE -OCT 2022										
	• Approval sought for revised Staff Handbook, Cadet Handbook, and Discipline Policy										
	• Appleby Website and Maritime Apple/Google Application Opportunity										
	Benchmark 4: Financial Condition- HEALTHY; SEE KIRSITZ REVIEW(UNDER SEPERATE COVER)										
	Benchmark 5: Financial Management- STRATEGIC USE OF ESSER AND ARP GRANTS										
	• LISA KIRSITZ: Charter School Remote Learning Subgrant (\$50,000) Update										
	Benchmark 6: Board Oversight & Governance										
	*Charter School Visitation Report from June 2022- Susan Gibbons Inspection										
	Benchmark 7: Organizational Capacity- DR.JETTER ON ESSA GRANTS (1,2,3,4, AND 5)										
	* Approval sought for revised Chain of Command										
	*Free/Reduced Lunch Application and Long-Term Approval Updates										
	*Building/Plant Updates										
	*Cybersecurity Policy Update										
	Benchmark 8: Mission & Key Design Elements- REPORT ON CSAT MEETING/CHARTER CHAMPIONS OF ROCHESTER										
	*70 CadetParticipants/68 to Graduate-Monday 22Aug2022, 11:30am										
	Benchmark 9: Enrollment, Recruitment, and Retention- REVIEW OF CURRENT STATUS,TRENDS,EFFORTS AT RECRUITMENT										
	*Structure = Success Updated WNYMCS Marquee										
	*Plans/ Continued Recruitment										
	*Hiring/Staffing Updates										
	*Teacher Recruitment Software Cost Analysis										
	Applicant Tracker (Through Erie 1 BOCES)= \$4675(for 2022/2023 with unlimited postings)										
	INDEED=\$5390(Total Spent last year)										
	WGRZ commercial / Bus Stop Advertising										
	Benchmark 10: Legal Compliance-WEBSITE POSTING OF BOARD OF TRUSTEES MEETING INFO										
	*WNYMCS Safety Plan as revised to be presented for public hearing compliance-Contact Will at 716-842-NAVY for ZOOM Link										
5	PARENT'S REPORT: NANCY DIAZ-NO REPORT										
6	FACULTY REPORT: NO REPORT										
7	ACADEMIC REPORT: GLENDA CRAWLEY-SEE BENCHMARK #1										
8	FINANCIAL REPORT: JOE EICHELDER (KIRSITZ REVIEW UNDER SEPARATE COVER)-LISA KIRSITZ										
9	OLD BUSINESS: AUGUST BOARD SKILLS TRAINING-18 AUG 2022 / POSTPONED-LOCATION & TIME T.B.D.										
10	NEW BUSINESS:										
	REVISION TO EMPLOYEE HANDBOOK						DAVE COMERFORD		GLENDA CRAWLEY		UNANIMOUS
	REVISION TO CADET HANDBOOK						JOE EICHELDER		BERNIE BUNNY		UNANIMOUS
	REVISION TO DISCIPLINE POLICY						DAVE COMERFORD		JOE EICHELDER		UNANIMOUS
	REVISION TO CREDIT CARD AUTHORIZATION (DR.ALDERMAN;TONYA)						JOE EICHELDER		SAM IRACI		UNANIMOUS
	REVISION TO SIGNATURE BLOCK ON OFFICIAL DOCUMENTS						SAM IRACI		GLENDA CRAWLEY		UNANIMOUS
11	ADJOURNMENT: 7:16PM										
	MOTION TO ADJOURN						BERNIE BUNNY		JOE EICHELDER		UNANIMOUS
	NEXT MEETING: THURSDAY, SEP 15, 2022- 5:15PM										
	RESPECTFULLY SUBMITTED:										
	BERNARD M. BUNNY, EXECUTIVE SECRETARY, WNYMCS										

WNYMCS BOARD MEETING		X	DR. AMI ALDERMAN			Barbara Tompkins	X	Sam Iraci	X	
				X	KAREN BURHANS-KIRSITS	Glenda Crawley	X	Dave Comerford	X	
DATE:	OCTOBER	20-Oct-22	X	WILL VASQUEZ		ANGEL BEITER-KIRSITS	Nancy Diaz	REM	Bernie Bunny	X
START TIME:	5:15PM		X	DR. RICK JETTER	X	CHRIS ZARAH-MERCER(AUDITOR)	Joe Eicheldinger	REM	VACANT	
END TIME:	6:41PM									
BOARD MOTIONS										
1	MINUTES: REVIEWED PRIOR TO MEETING/ ACCEPTANCE: MOVE TO ACCEPT					MOTION	JOE EICHELINDER	SECOND	DAVE COMERFORD	VOTE
										UNANIMOUS
2	PUBLIC COMMENT: NONE									
3	FINANCIALS: K.BURHANS-KIRSITS(UNDER SEPARATE COVER)									
	NYS Charter School Representative(David Frank) Replaced-Lisa Long New Rep									
	Chris Zarah(Mercer Auditors)-Public Audit Review-No Issues/ Motion to Approve Audit Presentation					DAVE COMERFORD		BERNIE BUNNY		UNANIMOUS
4	COMMANDANT'S REVIEW/COMMENTS: DR. AMI ALDERMAN									
	Benchmark 1: Student Performance					MIDDLE SCHOOL		HIGH SCHOOL		
	• MAP Testing Results (for upcoming November Meeting)					Grade	22/23	ARL%	Grade	22/23
	• Former ARB List (Academic Review Board) versus					5	16	NA	9	71
	New ARL List (Academic Recovery List)					6	17	NA	10	73
						7	41	NA	11	54
						8	42	NA	12	58
	Benchmark 2: Teaching & Learning					STOT	116	NA	STOT	256
	• Capacity building					TOTAL 22/23 CADET POPULATION			372	
	o Teach Like A Champion Plan for Roll-out					MOTION		SECONDED		VOTE
	o S.L.O's and use of eDoctrina for data collection and data analysis									
	• College Observers/Junior Participants Update									
	Benchmark 3: Culture, Climate, and Family Engagement									
	• Addition of Girl's Basketball & Cheerleading									
	• Addition of Masterminds and Chess Club									
	• New SOP for incoming students									
	• New SOP for onboarding new staff									
	• Open House Updates									
	• Alison Esposito, Lt. Governor Candidate Visitation									
	Benchmark 4: Financial Condition									
	• Karen Burhans financial presentation & audit report									
	Benchmark 5: Financial Management									
	• Charter School Subgrant Approval (\$49,500) Update									
	• Clawback Status Update									
	• ESSER & ARP Grants Building Construction/Renovations Discussion									
	Benchmark 6: Board Oversight & Governance									
	• Board Training Options for 2022-2023 school year									
	NYSBBA has virtual training options. The Board can discuss needs.									
	https://www.nysbba.org/education-training/state-mandated-training/									
	Erie 1 BOCES seems like it will be more expensive because it will be presented by one of their lawyers, but they have a nice list of topics too.									
	https://www.e1b.org/en/administrative-services/seminars-and-in-service-training.aspx									
	Benchmark 7: Organizational Capacity									
	• Attendance Campaign Update									
	• Safety Update for South Park Ave									
	• Building/Plant Updates									
	• Call for a Vote: Cameras									
	Benchmark 8: Mission & Key Design Elements									
	Benchmark 9: Enrollment, Recruitment, and Retention									
	• Student Enrollment Update									
	• Hiring/Staffing Update									
	• Media Campaign Engagement Update									
	Benchmark 10: Legal Compliance									
	• N/A-Items for Executive Session below									
	Board President: Call for Executive Session									
5	PARENT'S REPORT: NANCY DIAZ-NO REPORT									
6	FACULTY REPORT: NO REPORT									
7	ACADEMIC REPORT: GLENDA CRAWLEY-SEE BENCHMARK #1									
8	FINANCIAL REPORT: JOE EICHELINDER (KIRSITS REVIEW UNDER SEPARATE COVER)-LISA KIRSITS									
9	OLD BUSINESS: AUGUST BOARD SKILLS TRAINING-18 AUG 2022 / POSTPONED-LOCATION & TIME T.B.D.									
10	NEW BUSINESS:									
	*REQUEST FOR SECURITY CAMERA PROJECT IN BUFFAM AND SO.PARK LOCATIONS: MOTION N.T.E. \$10.0K					DAVE COMERFORD		GLENDA CRAWLEY		UNANIMOUS
	*WORKING ON PROPERTY EXPANSION AT SO.PARK-WILL SEEK SUPPORT FROM CARL PALADINO									
	*USE COURTYARD AS GYM ANNEX/EXTRA CLASSROOM									
	*ROOF LEAKS-SEEKING SECONDARY QUOTE									
	*SEEKING QUOTE ON NEW BUS									
11	ADJOURNMENT: 6:41PM					MOTION TO ADJOURN				
	NEXT MEETING: THURSDAY, NOV 17, 2022- 5:15PM					GLENDA CRAWLEY		JOE EICHELINDER		UNANIMOUS
	RESPECTFULLY SUBMITTED:									
	BERNARD M. BUNNY, EXECUTIVE SECRETARY, WNYMCS									

WNYMCS 2022-2023 MEETING MINUTES

WNYMCS BOARD MEETING					REM	DR. AMI ALDERMAN		Barbara Tompkins	REM	Sam Iraci	REM		
					REM	KAREN BURHANS-KIRSITS	Glenda Crawley	REM	Dave Comerford	REM			
DATE:	NOVEMBER	17-Nov-22		REM	WILL VASQUEZ		ANGEL BEITER-KIRSITS	Nancy Diaz	REM	Bernie Bunny	REM		
START TIME:	5:17PM			REM	DR.RICK JETTER		CHRIS ZARAH-MERCER(AUDITOR)	Joe Eicheldinger	REM	VACANT			
END TIME:	7:04PM						BOARD MOTIONS						
NOVEMBER MEETING CONDUCTED REMOTELY-SNOW STORM THREATENED							MOTION		SECOND		VOTE		
1	MINUTES: REVIEWED PRIOR TO MEETING/ ACCEPTANCE: MOVE TO ACCEPT						JOE EICHELDINGER		DAVE COMERFORD		UNANIMOUS		
2	PUBLIC COMMENT: NONE												
3	FINANCIALS: K.BURHANS-KIRSITZ(UNDER SEPARATE COVER)												
	2022/2023 BUDGET UTILIZES 466 CADET POPULATION. REVENUE UNFAVORABLE VARIENCE TO BUDGET HISTORICALLY "REAR END LOADED"(INCOME REMAINS UNDERWATER UNTIL SECOND SEMESTER).ACTUAL CURRENT POPULATION IS 378												
	NINE STUDENTS HAVE BEEN ADDED AND IT APPEARS THE TREND IS MILDLY POSITIVE												
	MOTION TO APPROVE AMENDED BUDGET UTILIZING 415 CADETS POPULATION (POPULATION DECLINE DRIVES FUNDING DECLINE)						DAVE COMERFORD		SAM IRACI		UNANIMOUS		
4	COMMANDANT'S REVIEW/COMMENTS: DR. AMI ALDERMAN						ACADEMIC RECOVERY LIST						
							MIDDLE SCHOOL			HIGH SCHOOL			
	Benchmark 1: Student Performance						Grade	22/23	ARL%	Grade	22/23	ARL%	
	• MAP Testing Results and 10 Week Benchmark Assessments						5	16	N/A	9	73	N/A	
	• ARL List Update (IMPROVEMENT FROM COVID SHORTFALL-PERSONALNNTENTION;SATURDAY CLASSES)						6	19	N/A	10	75	N/A	
							7	40	N/A	11	54	N/A	
	Benchmark 2: Teaching & Learning						8	42	N/A	12	59	N/A	
	• Process for Unannounced Observations (TEACHER DEVELOPMENT PROGRESS REVIEW/COACHING)						STOT	117	N/A	STOT	261	N/A	
							TOTAL 22/23 REGISTERED CADET POPULATION			378			
	Benchmark 3: Culture, Climate, and Family Engagement						MOTION			SECONDED		VOTE	
	• Open House results (128+ in attendance at the HS and 62+ attendance at the MS)-POSITIVE RECRUITME												
	• Falcons Football Program Changes/Proposal												
	A-WNYMCS ALONE;B-WNYMCS+TAPESTRY;C-WNYMCS IN GROUP OF SCHOOLS HEALTH SCIENCE LEADS: B IS OVERWHELMING CHOICE												
	Benchmark 4: Financial Condition												
	• Karen Burhans financial presenta (UNDER SEPARATE COVER)												
	• Vote on revised budget (based on 415 total student enrollment) (SEE ITEM#3 ABOVE)												
	Benchmark 5: Financial Management												
	• ESSER & ARP Grants Building Construction/Renovations Discussion												
	Benchmark 6: Board Oversight & Governance												
	• Board of Trustees Training and Discussion of Board Needs												
	https://www.nyssba.org/education-training/state-mandated-training/												
	http://www.nysed.gov/charter-schools/policies-procedures-resources-all-charter-schools												
	Benchmark 7: Organizational Capacity												
	• Building/Plant Updates CLASSROOM EXPANSION TO BE PLANNED W/PALADINO ARCHITECT												
	CAMERA SYSTEM UPGRADES COMPLETE IN BOTH SCHOOLS;BOILER INSPECTION COMPLETE;SECURITY LIGHTING UPGRADE												
	Benchmark 8: Mission & Key Design Elements												
	• January NJROTC Personnel Inspection; November Preparation												
	• WNYMCS Drill Meet Results at Mexico Academy, NY												
	• Orienteering and Air Rifle Update												
	Benchmark 9: Enrollment, Recruitment, and Retention												
	• Student Enrollment Update (PLUS NINE SINCE VETERAN'S DAY);PLAN FOR "TWILIGHT CLASSES"												
	• Hiring/Staffing Update												
	• Media Campaign Engagement Update (PLUS 1 SINCE AD CAMPAIGN / COVERED COST FOR A												
	Benchmark 10: Legal Compliance												
	• N/A												
	Board President: Call for Executive Session at end of Regular Order Session												
5	PARENT'S REPORT: NANCY DIAZ-NO REPORT												
6	FACULTY REPORT: NO REPORT												
7	ACADEMIC REPORT: GLENDA CRAWLEY-SEE BENCHMARK #1												
8	FINANCIAL REPORT: JOE EICHELDINGER (KIRSITZ REVIEW UNDER SEPARATE COVER)-KAREN BURHANS												
9	OLD BUSINESS: AUGUST BOARD SKILLS TRAINING-18 AUG 2022 (SEE BENCHMARK #6)												
10	NEW BUSINESS: NONE												
11	ADJOURNMENT: 6:41PM						MOTION TO ADJOURN			JOE EICHELDINGER		SAM IRACI	UNANIMOUS
12	NEXT MEETING: THURSDAY, NOV 17, 2022- 5:15PM												
	RESPECTFULLY SUBMITTED:												
	BERNARD M. BUNNY, EXECUTIVE SECRETARY, WNYMCS												

WNYMCS BOARD MEETING				DR. AMI ALDERMAN				Barbara Tompkins				Sam Iraci							
								KAREN BURHANS-KIRSITS				Glenda Crawley							
DATE:		DECEMBER		15-Dec-22		WILL VASQUEZ				ANGEL BEITER-KIRSITS									
START TIME:		5:15		DR.RICK JETTER				LISA KIRSITZ				Joe Eicheldinger							
END TIME:												VACANT							
								BOARD MOTIONS											
								MOTION				SECOND							
								SAM IRACI				GLENDA CRAWLEY							
												VOTE							
1 MINUTES: REVIEWED PRIOR TO MEETING/ ACCEPTANCE: MOVE TO ACCEPT w/CHANGE MISSPELLED DR.AMI ALDERMAN												UNANIMOUS							
2 PUBLIC COMMENT: NONE																			
3 FINANCIALS-KIRSITZ COMMENTS: ANGEL BEITER-EXCELLENT PERFORMANCE \$340K+ VERSUS BUDGET(UNDER SEPARATE COVER)																			
4 COMMANDANT'S REVIEW/COMMENTS: DR. AMI ALDERMAN																			
Benchmark 1: Student Performance								MIDDLE SCHOOL				HIGH SCHOOL							
January 2023 Regents/Midterm Plan								Grade		22/23 (antic)		ARB %		Grade		22/23 (antic)		ARB %	
January test for all students								5		16		N/A		9		74		N/A	
Benchmark 2: Teaching & Learning								6		18		N/A		10		75		N/A	
Teach Like a Champion Strategies								7		41		N/A		11		55		N/A	
New Evaluation Process (Danielson Rubric for all Staff)								8		43		N/A		12		59		N/A	
								STOT		118		N/A		STOT		263		N/A	
Benchmark 3: Culture, Climate, and Family Engagement								TOTAL 22/23 CADET POPULATION				381							
Senior Parent Night College and Resources-Postponed to Spring 2023								MOTION				SECONDED				VOTE			
Senior Meetings-Graduation plan/ Early Graduations-3																			
Benchmark 4: Financial Condition																			
Karen Burhans Financial Presentation																			
Benchmark 5: Financial Management																			
ESSER & ARP Grants Building Construction/Renovations Discussion																			
Benchmark 6: Board Oversight & Governance																			
Board of Trustees Training and Discussion of Board Needs																			
https://www.nyssba.org/education-training/state-mandated-training/																			
http://www.nysed.gov/charter-schools/policies-procedures-resources-all-charter-schools (PREFERRED)																			
Benchmark 7: Organizational Capacity																			
Building/Plant Updates- Roof Concerns																			
Bus Shortage- No order in place-Supply chain issues																			
Benchmark 8: Mission & Key Design Elements																			
2022-2023 Distinguished Unit with Honors																			
Superintendent's Advisory Council- ALL GRADE LEVELS REPRESENTED																			
Benchmark 9: Enrollment, Recruitment, and Retention																			
Student Enrollment Update																			
Hiring/Staffing Update																			
Certified Teacher Replacement Plan- 3 TEACHERS TO BE REPLACED																			
Athletics: Tapestry Charter/WNYMCS-Memo of Understanding- FALL SECTION VI																			
Benchmark 10: Legal Compliance																			
Update on letter for 20 Consecutive Absences and Protocol																			
6 PARENT'S REPORT: NANCY DIAZ-NO REPORT																			
7 FACULTY REPORT: NO REPORT																			
8 ACADEMIC REPORT: GLENDA CRAWLEY-SEE BENCHMARK #1																			
9 FINANCIAL REPORT: JOE EICHELDER (KIRSITZ REVIEW UNDER SEPARATE COVER)-LISA KIRSITZ																			
10 OLD BUSINESS: AUGUST BOARD SKILLS TRAINING-18 AUG 2022 / POSTPONED-LOCATION & TIME T.B.D.																			
11 NEW BUSINESS: NONE																			
12 ADJOURNMENT: 6:56PM								MOTION TO ADJOURN				DAVE COMERFORD				GLENDA CRAWLEY			
NEXT MEETING: THURSDAY, JAN 19, 2022- 5:15PM																			
RESPECTFULLY SUBMITTED:																			
BERNARD M. BUNNY, EXECUTIVE SECRETARY, WNYMCS																			

WNYMCS 2022-2023 MEETING MINUTES

WNYMCS BOARD MEETING						X		DR. AMI ALDERMAN				Barbara Tompkins		X		Sam Iraci		X						
DATE:		JANUARY		19-Jan-23		X		WILL VASQUEZ				KAREN BURHANS-KIRSITS		Glenda Crawley		REM		Dave Comerford		REM				
START TIME:				5:18		EXC		DR.RICK JETTER				LISA KIRSITZ		Nancy Diaz		REM		Bernie Bunny		X				
END TIME:														Joe Elcheldinger		REM		VACANT						
														BOARD MOTIONS										
														MOTION			SECOND			VOTE				
1 MINUTES: REVIEWED PRIOR TO MEETING/ ACCEPTANCE: MOVE TO ACCEPT														DAVE COMERFORD			SAM IRACI			UNANIMOUS				
2 PUBLIC COMMENT: NONE																								
3 FINANCIALS-KIRSITZ COMMENTS: ANGEL BEITER-EXCELLENT PERFORMANCE \$340K+ VERSUS BUDGET(UNDER SEPARATE COVER)																								
PRESENTATION OF REVISED BUFFUM MORTGAGE-NORTHWEST BANK: MOTION TO ACCEPT														BERNIE BUNNY			SAM IRACI			UNANIMOUS				
4 NDANT'S														MIDDLE SCHOOL			HIGH SCHOOL							
														Grade	POP	New	Grade	POP	New					
Benchmark 1: Student Performance														5	16	4	9	73	29					
• Saturday School Update 2 times/month 29 participants														6	17	6	10	75	3					
• Regents WK OF JAN 23rd Approx 50 Cadets taking some exam														7	41	5	11	55	1					
Proctor training w/role play														8	42	4	12	59	N/A					
ACADIAN COLLEGE COURSES-FALL 12 Attempted/3 Completed w/college credit														STOT	116	N/A	STOT	262	N/A					
Spring 18 w/6 college credits-CADET INTEREST PROMISING														TOTAL 22/23 CADET POPULATION			378							
Benchmark 2: Teaching & Learning														MOTION			SECONDED			VOTE				
• Regents Exam Training																								
Benchmark 3: Culture, Climate, and Family Engagement																								
• Interview Rubric with Student Feedback demonstration training for new hires																								
* Formal Awards Ceremony in addition to Military Ball																								
Benchmark 4: Financial Condition																								
• Karen Burhans Financial Presentation-under separate cover																								
Benchmark 5: Financial Management-under separate cover																								
• ESSER & ARP Grants Building Construction/Renovations Discussion																								
Benchmark 6: Board Oversight & Governance																								
• Board of Trustees Training and Discussion of Board Needs																								
Benchmark 7: Organizational Capacity																								
• Building/Plant Updates														GYM LIGHTING PROJECT-\$9K MOTION TO APPROVE			SAM IRACI			JOE EICHELDER			UNANIMOUS	
• Software																								
• Bus Updates																								
Benchmark 8: Mission & Key Design Elements																								
• NJROTC Off Site Inspection																								
Benchmark 9: Enrollment, Recruitment, and Retention																								
• Student Enrollment Update																								
• Hiring/Staffing Update & Staffing Transfers																								
Benchmark 10: Legal Compliance																								
• None to report																								
5 PARENT'S REPORT: NANCY DIAZ-NO REPORT																								
6 FACULTY REPORT: NO REPORT																								
7 ACADEMIC REPORT: GLENDA CRAWLEY-SEE BENCHMARK #1																								
8 FINANCIAL REPORT: JOE EICHELDER (KIRSITZ REVIEW UNDER SEPARATE COVER)-LISA KIRSITZ																								
9 OLD BUSINESS: AUGUST BOARD SKILLS TRAINING-18 AUG 2022 / POSTPONED-LOCATION & TIME T.B.D.																								
10 NEW BUSINESS: JAN GRADUATION (3 CADETS)2-REGENTS DIPLOMAS, 1-ADVANCED REGENTS DIPLOMA-																								
11 ADJOURNMENT: 6:38PM														MOTION TO ADJOURN			SAM IRACI			JOE EICHELDER			UNANIMOUS	
NEXT MEETING: THURSDAY, JAN 19, 2022- 5:15PM																								
RESPECTFULLY SUBMITTED:																								
BERNARD M. BUNNY, EXECUTIVE SECRETARY, WNYMCS																								

0	WNYMCS BOARD MEETING				X	DR. AMI ALDERMAN			Barbara Tompkins	EXC	Sam Iraci	X		
						X	KAREN BURHANS-KIRSITS	Glenda Crawley	X	Dave Comerford	REM			
	DATE:	16-Feb-23			EXC	WILL VASQUEZ		ANGEL BEITER-KIRSITS	Nancy Diaz	EXC	Bernle Bunny	EXC		
	START TIME:	17:24			X	DR.RICK JETTER		LISA KIRSITZ	Joe Eicheldinger	REM	VACANT			
	END TIME:	19:16												
BOARD MOTIONS														
								MOTION		SECOND		VOTE		
1	MINUTES: REVIEWED PRIOR TO MEETING/ ACCEPTANCE: MOVE TO ACCEPT							DAVE COMERFORD		GLENDA CROWLEY		UNANIMOUS		
2	PUBLIC COMMENT: NONE													
3	FINANCIALS-KIRSITS COMMENTS: (UNDER SEPARATE COVER)													
4	COMMANDANT'S REVIEW/COMMENTS: DR. AMI ALDERMAN													
Benchmark 1: Student Performance								MIDDLE SCHOOL		HIGH SCHOOL				
January Regents Exam Results								Grade	22/23	23/24	Grade	22/23	23/24	
Graduation Rates & School Report Card for 2020-2021								5	16	7	9	78	35	
								6	16	9	10	75	7	
								7	40	10	11	55	0	
Benchmark 2: Teaching & Learning								8	42	14	12	54	0	
Teacher Observations								STOT	114	40	STOT	262	42	
								TOTAL 22/23 CADET POPULATION				376		
								MOTION		SECONDED		VOTE		
Benchmark 3: Culture, Climate, and Family Engagement-														
January Graduation														
Donation to the Buffalo City Mission & Rural Outreach Center														
Benchmark 4: Financial Condition-														
Karen Burhans Financial Presentation														
Benchmark 5: Financial Management-														
ESSER & ARP Grants Discussion														
Benchmark 6: Board Oversight & Governance														
DASA Training Schedule														
Board Member Search & Parent Representative														
Benchmark 7: Organizational Capacity-														
Building/Plant Updates														
MS Gym Floor								DAVE COMERFORD		GLENDA CROWLEY		UNANIMOUS		
HS Gym Lighting														
Anti-Virus Software & Chromebook Purchase Update								GLENDA CROWLEY		JOE EICHELDINGER		UNANIMOUS		
Chromebook Purchase Update								SAM IRACI		GLENDA CROWLEY		UNANIMOUS		
Benchmark 8: Mission & Key Design Elements-														
Drum Corps-NEW Student Led Activity														
East HS in Akron, Ohio-ROTC Drill Meet-3rd place														
Benchmark 9: Enrollment, Recruitment, and Retention-														
Student Enrollment Update														
Hiring/Staffing Update & Staffing Transfers														
Benchmark 10: Legal Compliance- NO REPORT														
5	PARENT'S REPORT: NANCY DIAZ-NO REPORT													
6	FACULTY REPORT: NO REPORT													
7	ACADEMIC REPORT: GLENDA CRAWLEY-SEE BENCHMARK #1													
8	FINANCIAL REPORT: JOE EICHELDINGER (KIRSITZ REVIEW UNDER SEPARATE COVER)-KAREN BURNHANS													
9	OLD BUSINESS: NO REPORT													
10	NEW BUSINESS:													
Fundraising Efforts and Plans														
11	ADJOURNMENT: MOTION TO ADJOURN							SAM IRACI		GLENDA CROWLEY		UNANIMOUS		
NEXT MEETING: THURSDAY, MARCH 16, 2023														
RESPECTFULLY SUBMITTED:														
BERNARD M. BUNNY, EXECUTIVE SECRETARY, WNYMCS														

	WNYMCS BOARD MEETING				X	DR. AMI ALDERMAN			Barbara Tompkins	X	Sam Iraci	X	
						X	KAREN BURHANS-KIRSITS	Glenda Crawley	X	Dave Comerford	REM		
	DATE:	16-Mar-23		X	WILL VASQUEZ		ANGEL BEITER-KIRSITS	Nancy Diaz	X	Bernie Bunny	X		
	START TIME:	5:15		X	DR.RICK JETTER		LISA KIRSITZ	Joe Eicheldinger	REM	VACANT			
	END TIME:	7:15						BOARD MOTIONS					
								MOTION		SECOND		VOTE	
1	MINUTES: REVIEWED PRIOR TO MEETING/ ACCEPTANCE: MOVE TO ACCEPT							B. BUNNY		G.CRAWLEY		UNANIMOUS	
2	PUBLIC COMMENT: NONE												
	MOTION TO CHANGE MAY BOARD OF TRUSTEES MEETING TO MAY 25,2023							B. BUNNY		G.CRAWLEY			
3	FINANCIALS-KIRSITZ COMMENTS: (UNDER SEPARATE COVER)												
4	COMMANDANT'S REVIEW/COMMENTS: DR. AMI ALDERMAN												
	Benchmark 1: Student Performance												
	• National Honor Society–50 cadets eligible							MIDDLE SCHOOL			HIGH SCHOOL		
	• Top 3 Senior Maritime Academic Honorees on May 18, 2023 at the 43rd Annual WNY SARD Dinner at Salvatore's Restaurant: (Luis Gonzalez III, Adriana Gonzalez Zambrana, Keniel Rivera Reyes)—Rescheduling of May BOT Meeting Requested.							Grade	22/23	23/24	Grade	22/23	23/24
								5	16	8	9	76	41
	Benchmark 2: Teaching & Learning							6	16	13	10	74	11
	• NHS Eligibility Update							7	40	13	11	55	4
	-Observations of teacher performance;professional responsibility;cluster preparation: Quick Turnaround							8	41	20	12	56	0
	Benchmark 3: Culture, Climate, and Family Engagement							STOT	113	54	STOT	261	56
	• NEW Website Construction Update							TOTAL 22/23 CADET POPULATION				374	
	• Duncan Kirkwood, Guest Speaker, 3/23/23: Army Veteran [9th/10th Gr-First; 11th/12th Gr-Second]							MOTION			SECONDED		VOTE
	Benchmark 4: Financial Condition												
	• Karen Burhans Financial Presentation (Under separate cover)												
	Benchmark 5: Financial Management												
	• ESSER & ARP Grants Discussion												
	Benchmark 6: Board Oversight & Governance												
	• DASA Training Schedule: Saturday 4/15/2023, BOCES W.Seneca, 9am-3pm,(also May 20)												
	• Board Member Search & Parent Representative												
	• Board Member Headshots and Biographies for New Website												
	Benchmark 7: Organizational Capacity												
	• Building/Plant Updates												
	o Roofing Update												
	o Boiler Maintenance Update												
	o Sewer Drainage Okell Update												
	• Superintendent's Conference Day, 3/29/23												
	Benchmark 8: Mission & Key Design Elements												
	• ELLET CLC Drill Meet Results												
	–Josiah Williams: 10th Place out of about 120 Cadets in armed knockout												
	–Cadet Winfrey: 5th Place out of about 150 Cadets in unarmed knockout												
	–Cadet Merced: 2nd Place out of 8 individuals representing each team												
	–2nd Place: Unarmed Squad Trophy (out of eight teams)												
	Benchmark 9: Enrollment, Recruitment, and Retention												
	• Student Enrollment Update												
	• Hiring/Staffing Update & Staffing Transfers												
	• Marketing Update MOTION TO ACCEPT MARKETING AND ADVERTISING PLAN							S.IRACI			G.CRAWLEY		UNANIMOUS
	–8TH GRADE Shadow Day												
	Benchmark 10: Legal Compliance												
	• NYCSA Discussion												
5	PARENT'S REPORT: NANCY DIAZ-NO REPORT												
6	FACULTY REPORT: NO REPORT												

WNYMCS 2022-2023 MEETING MINUTES

7	ACADEMIC REPORT: GLENDA CRAWLEY-SEE BENCHMARK #1			
8	FINANCIAL REPORT: JOE EICHELDINGER (KIRSITZ REVIEW UNDER SEPARATE COVER)-LISA KIRSITZ			
9	OLD BUSINESS: AUGUST BOARD SKILLS TRAINING-18 AUG 2022 / POSTPONED-LOCATION & TIME T.B.D.			
10	NEW BUSINESS:			
	VETERAN'S DAY CEREMONY- FRIDAY, NOVEMBER 10,2023 (USMC BIRTHDAY)			
11	ADJOURNMENT:	MOTION TO ADJOURN AT 7:15PM	S.IRACI	J.EICHELDINGER
	NEXT MEETING: THURSDAY, 20 APRIL 2023, 5:15PM			UNANIMOUS
	RESPECTFULLY SUBMITTED:			
	BERNARD M. BUNNY, EXECUTIVE SECRETARY, WNYMCS			

WNYMCS 2022-2023 MEETING MINUTES

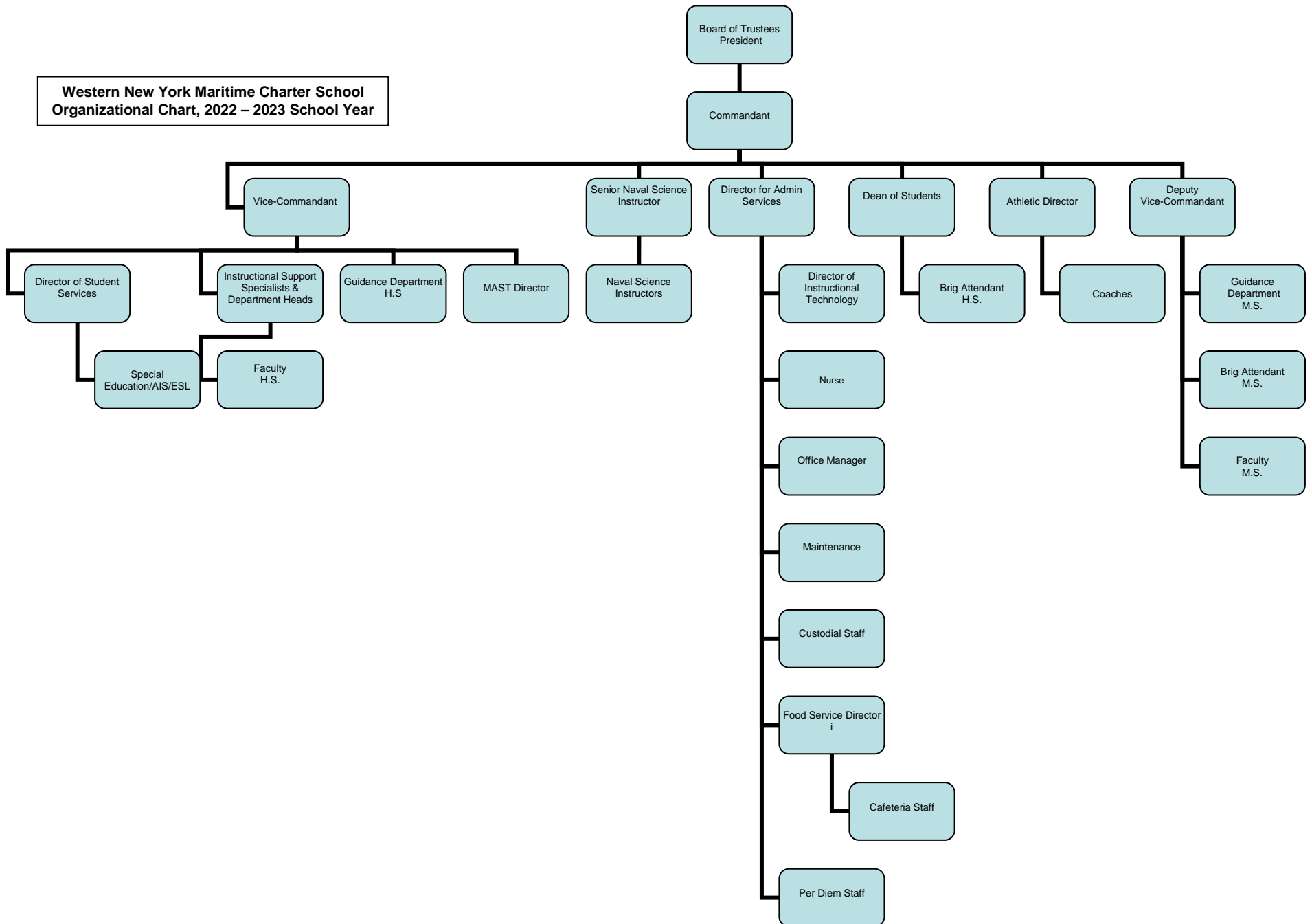
11	ADJOURNMENT:	MOTION TO ADJOURN AT 7:15PM	S.IRACI	J.EICHELDINGER
	NEXT MEETING: THURSDAY, 25.0 MAY 2023, 5:15PM			UNANIMOUS
	RESPECTFULLY SUBMITTED:			
		BERNARD M. BUNNY, EXECUTIVE SECRETARY, WNYMCS		

WNYMCS 2022-2023 MEETING MINUTES

WNYMCS BOARD MEETING				X	DR. AMI ALDERMAN		X	KAREN BURHANS-KIRSITS	Barbara Tompkins	X	Sam Iraci	X				
DATE:	25-May-23			X	WILL VASQUEZ	EXC	ANGEL BEITER-KIRSITS	Nancy Diaz	EXC	Dave Comerford	X					
START TIME:	5:15			X	DR.RICK JETTER	EXC	LISA KIRSITZ	Joe Elcheldinger	X	Bernie Bunny	X					
END TIME:	7:15									VACANT						
BOARD MOTIONS																
								MOTION	SECOND			VOTE				
1	MINUTES: REVIEWED PRIOR TO MEETING/ ACCEPTANCE: MOVE TO ACCEPT								G.CRAWLEY			S.IRACI			UNANIMOUS	
2	PUBLIC COMMENT: NONE															
3	FINANCIALS-KIRSITZ COMMENTS: (UNDER SEPARATE COVER)															
4	COMMANDANT'S REVIEW/COMMENTS: DR. AMI ALDERMAN															
Benchmark 1: Student Performance																
• NY State Mathematics Assessment, NYSESLAT Assessment, Grade 8 Science, and Field Tests (ELA, Earth Science, Chemistry, NYSESLAT, and Grade 6 ELA)								Grade	22/23	23/24	Grade	22/23	23/24			
• Changes for Next Year (Grade 5 and Grade 8 Science, ELA, and Math will be Computer Based Testing)								5	17	15	9	74	63			
• Measures of Academic Progress (MAP) Testing Update								6	15	27	10	73	28			
• SARD Dinner Honoring our TOP 3 Senior Scholars								7	42	27	11	57	14			
								8	40	38	12	54	0			
Benchmark 2: Teaching & Learning								STOT	114	107	STOT	258	105			
• Duncan Kirkwook, Educational Consultant and Motivational Speaker Contracted for 9/6/23 Professional Development								TOTAL 22/23 CADET POPULATION			372					
														VOTE		
Benchmark 3: Culture, Climate, and Family Engagement																
• NEW Website Platform and Apple/Android Application Update																
• 2023-2024 School Calendar--Approval to Adopt																
Benchmark 4: Financial Condition																
• Karen Burhans Financial Presentation																
• Notice of State Aid Intercept on 5/17/23																
Benchmark 5: Financial Management																
• ESSER & ARP Grants Discussion (ARP decision-making)																
Benchmark 6: Board Oversight & Governance																
• NY State Charter School Office Visitation Update from 5/22/23																
• Board Member Headshots and Biographies for New Website																
Benchmark 7: Organizational Capacity																
• Building/Plant Updates																
o Paving Update																
o Roofing Update																
Benchmark 8: Mission & Key Design Elements																
• Military Ball Update																
• NJROTC Distinguished Unit for 22-23 School Year																
• Process and Strategy Plan for Seeking Donors--Discussion																
Benchmark 10: Legal Compliance																
• Nothing to Report																
5	PARENT'S REPORT: NANCY DIAZ-NO REPORT															
6	FACULTY REPORT: NO REPORT															
7	ACADEMIC REPORT: GLENDA CRAWLEY-SEE BENCHMARK #1															
8	FINANCIAL REPORT: JOE EICHELDER (KIRSITZ REVIEW UNDER SEPARATE COVER)-KAREN BURSITZ															
9	OLD BUSINESS:															
10	NEW BUSINESS:															
VETERAN'S DAY CEREMONY- FRIDAY, NOVEMBER 10,2023 (USMC BIRTHDAY)																
11	ADJOURNMENT:								MOTION TO ADJOURN AT 7:15PM			S.IRACI			J.EICHELDER	UNANIMOUS
NEXT MEETING: THURSDAY, 15 JUNE 2023, 5:15PM																
RESPECTFULLY SUBMITTED:																

	WNYMCS BOARD MEETING					X	DR. AMI ALDERMAN			REM	BARBARA TOMPKINS	X	SAM IRACI	X		
	DATE:	22-Jun-23				X	WILL VASQUEZ		EXC	KAREN BURHANS-KIRSITS	Glenda Crawley	EXC	Dave Comerford	REM		
	START TIME:	5:15				EXC	DR.RICK JETTER		EXC	ANGEL BEITER-KIRSITS	Joe Eicheldinger	X	Bernie Bunny	X		
	END TIME:	18:15								LISA KIRSITZ	VACANT		VACANT			
											BOARD MOTIONS					
											MOTION		SECOND		VOTE	
1	MINUTES: REVIEWED PRIOR TO MEETING/ ACCEPTANCE: MOVE TO ACCEPT										SAM IRACI		JOE EICHELDINGER		UNANIMOUS	
2	PUBLIC COMMENT: NONE															
3	FINANCIALS-KIRSITZ COMMENTS: (UNDER SEPARATE COVER)															
4	COMMANDANT'S REVIEW/COMMENTS: DR. AMI ALDERMAN															
												ACTUAL	APPLICANTS		ACTUAL	APPLICANTS
	Benchmark 1: Student Performance										Grade	22/23	23/24	Grade	22/23	23/24
	• Measures of Academic Progress(MAP)Testing update										5	15	19	9	75	74
	Comparative Report Update										6	18	28	10	74	30
	• State Examination Update: Science 8										7	41	37	11	55	12
	• SJune 2023 Regents Exam Data to be shared in July BOT meeting										8	40	39	12	54	0
											STOT	114	123	STOT	258	116
	Benchmark 2: Teaching & Learning										TOTAL 22/23 CADET POPULATION			372		
	• Professional Learning Communities for 23-24 School Year															
	*Teach Like a Champion Techniques										MOTION		SECOND		VOTE	
	Benchmark 3: Culture, Climate, and Family Engagement															
	NJROTC Awards Ceremony-Purple Heart Medal															
	Introduction to Family Academy															
	Hands on Portal and Google Classroom Assistance															
	Senior Activities and All School Field Day(Held indoors as1/2 Day)															
	August 2023 Graduation- Request for NEW graduation and meeting date 24 Aug 2023															
	Plan for our Spanish Speaking Students for Transition of Curriculum															
	Benchmark 4: Financial Condition															
	• Karen Burhans Financial Presentation-Under Separate Cover															
	Benchmark 5: Financial Management															
	• ESSER & ARP Grants Discussion (ARP decision-making)															
	• ESSA Grant Allotments 2023-2024															
	• Approval sought for 2023-2024 school budget / motion to accept										DAVE COMERFORD		JOE EICHELDINGER		UNANIMOUS	
	• Education Stabilization Fund (ESF) Targeted Monitoring Review-(September 26, 2023)															
	Benchmark 6: Board Oversight & Governance															
	• Reorganization meeting (Vote for Officers and Committee Reps 2023-2024)															
	• Board of Trustee Self Evaluation															
	Benchmark 7: Organizational Capacity															
	• Building/Plant Updates															
	o Paving Update															
	o Roofing Update															
	o Okell Park Possible Turf field Updateoofing Update															
	o Additional Security Camera Update															
	• School Safety Plan Update															
	Benchmark 8: Mission & Key Design Elements															
	• Foundation 214 and the Alfiero Family- (https://www.foundation214.org)															
	• The Purple Heart Medal															
	• Process and Strategy Plan for Seeking Donors-Discussion															
	o Jeffrey Gundlach Outreach															
	Benchmark 10: Legal Compliance															
	• N Updates in the Matter of a specific confidential complaint-Executive Session															
	BOARD PRESIDENT:CALL FOR EXECUTIVE SESSION															
	• Updates on Corrective Action Plan for Notice of Deficiency (Due 8/16/2023)															
	• Commandant's Evaluation and Contract Renewal Negotiation															
5	PARENT'S REPORT: NO REPORT															
6	FACULTY REPORT: NO REPORT															
7	ACADEMIC REPORT: GLENDA CRAWLEY-SEE BENCHMARK #1															
8	FINANCIAL REPORT: JOE EICHELDINGER (KIRSITZ REVIEW UNDER SEPARATE COVER)-KAREN BURSITZ															
9	OLD BUSINESS:															
10	NEW BUSINESS:															
	VETERAN'S DAY CEREMONY- FRIDAY, NOVEMBER 10,2023 (USMC BIRTHDAY)															
11	ADJOURNMENT:										MOTION TO ADJOURN AT 6:15PM		S.IRACI		J.EICHELDINGER	UNANIMOUS
	NEXT MEETING: THURSDAY , 20 JULY, 2023- 5:15PM															
	RESPECTFULLY SUBMITTED:															

WNYMCS Organizational Chart & Chain of Command



2023-2024 Western New York Maritime Charter School Calendar (HS/MS)



7/24-8/17 - Summer School
16-17 - August Regents
21-25 - BLT All new cadets
21-9/1 - Leadership Training Reboot

	M	T	W	Th	F	
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		

	M	T	W	Th	F	
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29		

2 - End of MP2
19 - President's Day - **No School**
20-23 - Mid-Winter Recess - **No School**

16 Days

4 - Labor Day - **No School**
5-6 - Professional Dev'p Days
7 - Teacher Set Up Day
8 - First Day of Classes
19 - Picture Day (HS/MS)

	M	T	W	Th	F	
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	

	M	T	W	Th	F	
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	

29 Good Friday - **No School**

20 Days

9 - Indigenous Peoples Day/Italian-Heritage Day - **No School**
10-11 - Senior Photos
25 - Picture Retake Day (HS/MS)

	M	T	W	Th	F	
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				

	M	T	W	Th	F	
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				

1-5 - Spring Recess - **No School**
8 - Remote Instruction Day
19 - End of MP3
24 - Early Release Day @ 12:30

17 Days

10 - Veteran's Day - **No School**
17 - End of MP1
21 - Senior Photos Make-Ups
23-24 Thanksgiving Recess - **No School**

	M	T	W	Th	F	
			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		

MAY 2024						
	M	T	W	Th	F	S
			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
19	20	21	22	23	24	
26	27	28	29	30	31	

15 - Early Release Day @ 12:30
16 - Superintendent Conf Day
16-17 - Senior Trip
27 - Memorial Day - **No School**

21 Days

25-29 - Winter Recess - **No School**

	M	T	W	Th	F	
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	

JUNE 2024						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

1 - Military Ball
4 - NYS Regents Exam - Alg I (HS)
14-25 - NYS Regents Exams (HS)
19 - Juneteenth - **No School**
26 - Rating Day (HS **No School**)/End of MP4
28 - Last day for Teachers/Graduation Day @ 6pm
8 Days (HS)/16 Days (MS)

16 Days

1 - New Year's Day - **No School**
15 - M.L. King Jr. Day - **No School**
17 - Senior Photos LAST CALL
23-26 - NYS Regents Exams (HS)

JANUARY 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Teacher Days/Days Students are in Attendance							
	Tchr	S-8	HS		Tchr	S-8	HS
July	0	0	0	Jan	21	21	17
Aug	0	0	0	Feb	16	16	16
Sep	19	16	16	Mar	20	20	20
Oct	21	21	21	Apr	17	17	17
Nov	19	19	19	May	22	21	21
Dec	16	16	16	June	18	16	8
Totals	75	72	72	Totals	114	111	99

Total Teacher Days: 189
 Total Actual Students: HS=171/MS=183
 Credited Students Days: 186

17 Days (HS)/21 Days (MS)



Department of Fire

CITY OF BUFFALO
BUREAU OF FIRE PREVENTION
65 Niagara Square, Room 321 City Hall
Buffalo, New York 14202
716-851-5707 EXT- 752 • FAX: 716-851-4680



Mark Morganti, Chief
Bureau of Fire Prevention

November 18, 2022

RE: *Certificate of Fire Inspection for:*

MARITIME CHARTER SCHOOL
102 BUFFUM
BUFFALO, NY 14220

To Whom It May Concern;

An inspection was conducted at 102 BUFFUM by a member of the City of Buffalo Bureau of Fire Prevention.

MARITIME CHARTER SCHOOL was found to be in compliance with the Fire Code of New York State and Fire Ordinance of the City of Buffalo.

All mechanical systems, wiring and equipment at the structure should be inspected by a qualified, certified/licensed individual to insure proper installation, venting and operation.

Sincerely,

BUFFALO FIRE DEPARTMENT


LT. MARVIN SPATES
BUREAU OF FIRE PREVENTION



Department of Fire
195 Court Street
Buffalo, NY 14202

CITY OF BUFFALO
BUREAU OF FIRE PREVENTION
65 Niagara Square, Room 321 City Hall
Buffalo, New York 14202
(716) 851-5707 EXT 752 FAX (716) 851-4680



Mark A. Morganti, Chief
Bureau of Fire Prevention

November 01, 2022

RE: Certificate of Fire Inspection for:

MARITIME CHARTER SCHOOL
102 BUFFUM
BUFFALO, NY 14220

To Whom It May Concern:

An inspection was conducted at **102 BUFFUM 14210**, by a member of the City of Buffalo Bureau of Fire Prevention.

MARITIME CHARTER SCHOOL was found to be in compliance with the Fire Code of New York State and Fire Ordinance of the City of Buffalo.

All mechanical systems, wiring and equipment at the structure should be inspected by a qualified, certified/licensed individual to insure proper installation, venting and operation.

Sincerely,

BUFFALO FIRE DEPARTMENT

[Redacted signature]

CHARLES GRAVER
BUREAU OF FIRE PREVENTION



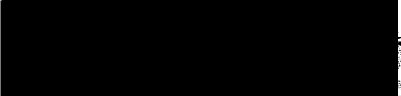
CITY OF BUFFALO

Certificate of Occupancy

Certificate No.: 202044

In accordance with the appropriate laws of the State of New York and/or the Ordinances of the City of Buffalo the structure(s) located at **102 BUFFUM** Buffalo, New York, having been inspected and found to conform substantially to applicable laws, ordinances, rules or regulations, said structure(s) is hereby certified for occupancy. This certificate is issued subject to the limitation herein specified and is valid until revoked unless automatically voided by the conditions set forth on the reverse side of this certificate.

Date Issued: 07/10/2018


Commissioner of Permit and Inspection Services

No. Units: N/A **No. Stories:** 2 **Building Type:** 1A NON-COMBUSTIBLE PROTECTED

Construction: FIRE RESISTIVE **Class:** E **Zoning District:** N-3R

Smoke Detectors: YES **Carbon Monoxide Detectors:** YES

Permit No: GC17-9433972 **Permit Date:** 09/08/2017 **Receipt No:** AS PER PERMIT

Inspector: ERIK HOEPFINGER **Date Inspected:** 07/10/2018

BUILDAGE USAGE: CHARTER SCHOOL

Story

Use

Basement:	CAFETERIA AND KITCHEN
1st Floor:	OFFICES AND CLASS ROOMS
2nd Floor:	OFFICES AND CLASS ROOMS
3RD Floor:	N/A

SEE REVERSE SIDE



CITY OF BUFFALO

Certificate of Occupancy

Certificate No.: 202355

In accordance with the appropriate laws of the State of New York and/or the Ordinances of the City of Buffalo the structure(s) located at **2193 SOUTH PARK** Buffalo, New York, having been inspected and found to conform substantially to applicable laws, ordinances, rules or regulations, said structure(s) is hereby certified for occupancy. This certificate is issued subject to the limitation herein specified and is valid until revoked unless automatically voided by the conditions set forth on the reverse side of this certificate.

Date Issued: 09/02/2020


Commissioner of Permit and Inspection Services

No. of Units: 1

No. of Stories: 3

Building Type: 2B

Construction: NON-COMBUSTIBLE

Class: E

Zoning District: N-3R

Sprinkler: YES (REQUIRED EXISTING SYSTEM TESTED TO NFPA 25)

Smoke Detectors: YES

Carbon Monoxide Detectors: YES

Permit No: REP20-9506310 – TITLE 19
GC20-9508745 – TITLE 19

Permit Date: 02/13/2020
06/02/2020

Inspector: DAVE ZAFUTO

Date Inspected: 09/01/2020

DESCRIPTION: THREE (3) STORY NON-COMBUSTIBLE CONSTRUCTION BUILDING USED AS A SCHOOL

COMMERCIAL SPACE: NA

Story

Use

Basement:

LEVEL 1: BOILER ROOM

LEVEL 2: WEIGHT ROOM, SUPPLY ROOM, SIX (6) CLASSROOMS, TWO (2) RESTROOMS

1st Floor:

LEVEL 1: TEN (10) CLASSROOMS, LIBRARY, LOCKER ROOM, GYM, GYM STORAGE, ASSEMBLY HALL

LEVEL 2: ELEVEN (11) CLASSROOMS, THREE (3) RESTROOMS, TWO (2) OFFICES, CAFETERIA, STORAGE

2nd Floor:

LEVEL 1: NINE (9) CLASSROOMS, RESTROOMS, ASSEMBLY HALL BALCONY

LEVEL 2: NINE (9) CLASSROOMS, THREE (3) RESTROOMS

SEE REVERSE SIDE