



CHARTER SCHOOL OFFICE
ROOM 5N EB Mezzanine, 89 WASHINGTON AVENUE, ALBANY NY, 12234
Tel. 518/474-1762; Fax 518/474-7558; charterschools@nysed.gov

To: School District in which Utica Academy of Science Charter School is Located (Frankfort-Schuyler Central School District)
Public and Nonpublic Schools in the Same Geographic Area as Utica Academy of Science Charter School

From: David M. Frank, Executive Director

Subject: Notice of Receipt of and Pending Action on Charter School Revision

Date: March 19, 2021

Name of Charter School:	Utica Academy of Science Charter School
BEDS Code:	412300861058
District/CSD of Location:	Frankfort-Schuyler Central School District; and Utica City School District
Type of Request:	Revision
Current Charter Term:	07/01/2018-06/30/2023
Proposed New Charter Term:	NA
Management Company:	NA
Grades Served in the Current Academic Year:	K-3, 6-12
Current Approved Maximum Enrollment:	858
Proposed Revision(s):	Requesting a revision to move the middle school from the Utica City School District to the facility in Frankfort-Schuyler Central School District (where the elementary school and high school are located) so that all grades are in the Frankfort-Schuyler Central School beginning in the 2021-2022 school year.

The application of this school is being reviewed for possible action at an upcoming Board of Regents meeting. You are receiving this notice since your school is located in the same geographic region as the charter school seeking this proposed revision. If you are not the school's district of location, as indicated above, no further action is required. However, if you seek to provide public comment regarding this proposed revision, additional information on how to do so is provided below.

Please note that pursuant to Education Law §2857(1) and 8 NYCRR §119.4 (available at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/law.html>), the school district of location is required to hold a public hearing to solicit comments from the community in connection with the foregoing application. The hearing, which is required to be held within the community that is potentially impacted by the charter school, **must be held within 30 calendar days of receipt of this letter.**

The charter school's district of location is required to provide the following required documentation to the Charter School Office:

1. A copy of the public hearing notice, at the **time of dissemination.**

2. Written confirmation that this hearing was held, no later than the **next business day** following the hearing.
3. Copies of any and all written records or comments generated from this hearing within **15 business days** after the hearing.
4. A summary (shown below) outlining the date and time of the hearing, the number of people who attended, the number of speakers, the number of people in favor, and the number of people opposed, and any comments received in the following format:
 - “The required public hearing was held by the ___[full name of School District/New York City Department of Education] on ___[Date]___, 20[YY]. ___[Number]___ people attended, and ___[Number]___ spoke. ___[Number]___ were in favor of the [renewal/revision/merger] and ___[Number]___ were opposed.”

All documentation listed above must be submitted to charterschools@nysed.gov. The subject line of the e-mail should read “[Name of Charter School] Public Hearing.”

In addition, as stated above, the Board of Regents welcomes your comments on the proposed application, including those related to the programmatic and fiscal impact of the proposed application on other public and nonpublic schools in the area. Comments can be submitted during the public hearing or can be submitted to charterschools@nysed.gov with a subject line of “School District Response to [Name of Charter School] Application.”

Thank you for your assistance with this matter. If you have any questions, please contact the Charter School Office at charterschools@nysed.gov or (518) 474-1762.