

# Application: Urban Dove Team Charter School

Jai Nanda - [REDACTED]  
Annual Reports

## Summary

**ID:** 0000000161  
**Status:** Liaison Review  
**Labels:** Board of Regents

## Entry 1 School Info and Cover Page

**Completed** Jul 14 2020

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

URBAN DOVE TEAM CHARTER SCHOOL 331300861006

**a1. Popular School Name**

UD Team

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. DISTRICT / CSD OF LOCATION**

CSD #13 - BROOKLYN

**d. DATE OF INITIAL CHARTER**

12/2010

**e. DATE FIRST OPENED FOR INSTRUCTION**

8/2012

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

Urban Dove Team Charter School (UD Team) is a completely unique and innovative alternative High School for over-aged, under-credited youth whose mission is to combine a rigorous academic curriculum with a hands-on, real-world vocational program, and an award-winning college readiness program that strives to give each graduate a high school diploma, a foundation for higher education, and the job skills needed to enter the world of work. Graduates of UD Team will be healthy, active, focused young adults ready to fulfill their potential. They will have a commitment to their futures, a positive connection to their community and a desire to take advantage of the opportunities before them.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Sports-Based Youth Development - UD Team features a completely unique sports, health and fitness curriculum that supports the academic framework of the school. Rather than just being a student at a school, students will be first a part of a team. Teams will practice together, play together, go to class together, receive support services together, and move through the school environment together. Each team will have coaches that teach, mentor, guide, counsel and develop them as students, athletes and citizens. Supported by Urban Dove’s youth development model which
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	<p>supports,</p> <p>empowers and builds up students, the sports element will</p> <p>deliver a structured, disciplined, environment that will affect</p> <p>all aspects of the school. Coaches will emphasize communication, teamwork and leadership, build confidence</p> <p>and self-esteem, and use sports to help students learn how</p> <p>to focus, manage emotions, be unselfish and become</p> <p>positive members of a community.</p>
KDE 2	<p>Support Services - UD Team will offer both group and one-on-one</p> <p>support services to all students. Group sessions will focus on how individuals become part of a community and</p> <p>what it means to be a member of a “team” both on the field</p> <p>and off. Being a member of a sports team can have a</p> <p>transformative effect on young people, and the school will</p> <p>use this as a basis for establishing a positive, respectful</p> <p>school community over which all students feel ownership.</p> <p>The player-coach relationship is also a uniquely powerful one</p> <p>in which there exists a higher level of trust. Coaches and</p> <p>players will use this bond as a way to stay informed,</p> <p>connected and supportive of each other. Referrals will be</p> <p>made for all issues requiring professional care.</p>
KDE 3	<p>More Time on Task – UD Team has an extended day/extended</p> <p>year schedule, with a school day beginning at 8:00 AM for</p> <p>breakfast and ending at 5:15 PM, and sometimes</p>

even later,  
at 7:30 or 8:00 PM after dinner and an evening program. The school does not follow the traditional model of schoolday/ after-school timeframes, and over the course of a Monday – Saturday week, students will receive intensive academic classroom instruction, career development training, one-on-one and group counseling, personalized academic support, internships, and instructional and competitive sports play. The school will requires students to participate in a mandatory summer program, which consists of academic instruction, summer job experiences and sports. Saturdays feature a mandatory academic advisement session where students receive one-one-support from volunteers and staff in subjects in which they need extra attention.

KDE 4

Same sex groupings - Students move through their time at UD Team in same sex teams both for sports and academic classes. Research has shown that in both sports and academics, students, especially females, benefit from same sex environments. In the sports arena, this is especially true as so much of the success young athletes have comes from their self-esteem and confidence in themselves. Young women develop both of these traits far more strongly in single-sex environments. Leadership skills are also

diminished among young women when in co-ed environments. Gender bias and social norms reduce opportunities for young women to take leadership roles in co-ed environments, reinforcing negative stereotypes from others and from within themselves. Single sex environments have also been shown to break down stereotypes that might hinder students from choosing to pursue coursework and activities (such as sports for girls, and the arts for boys).

KDE 5

Multiple Intelligences - Urban Dove Team Charter School believes in a strength-based approach to instruction grounded in the work of Howard Garner's theory of multiple intelligences. Recognizing that all students are intelligent but that this intelligence can be expressed in many different ways, UD Team strives to engage students who are often the least understood and successful in traditional schools. We recognize the need for our students to express themselves kinesthetically and therefore incorporate instructional approaches that use experiential learning as much as possible. Additionally, our SBYD program allows students to incorporate healthy doses of physical activity into each day. The SBYD program not only activates students' bodies and minds, it allows for critical breaks from the long academic

	<p>blocks found in traditional schools, which are detrimental to our students' ability to focus and learn.</p>
KDE 6	<p>Differentiated Instruction - Remembering that the student is at the center of the work, teachers design each course starting with the students own knowledge and experience and connect every lesson to something that students already have as part of their schemata. Teachers get to know the students and plan lessons that connect an academically rigorous content to relevant issues and topics in the student's life. Rather than assuming that students need remedial course work, critical thinking and problem solving will be central and a team spirit essential for academic achievement. Unlike other transfer schools where students are placed in classes by their individual credit needs and course content is static, at UD Team, students will move through classes with their teams and teachers will differentiate instruction to address the varying academic needs and learning styles of each student.</p>
KDE 7	<p>Targeted Interventions - For students who are dramatically behind their peers, targeted research-based and practice proven interventions will be employed to accelerate student progress. For example, students struggling with literacy skills and all incoming Year 1 students are given a program called</p>

	<p>READ 180 as part of their ELA curriculum. READ 180 is a flexible, rigorous and engaging program that brings students up to a functional reading level in a short period of time, helping to build a foundation of literacy that students will need to succeed in more advance coursework and on Regents exams. UD Team will use a similar program in 2016 – 2017 for math called MATH 180.</p>
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

#### Need additional space for variables

No

#### h. SCHOOL WEB ADDRESS (URL)

<http://urbandove.org/schools/brooklyn/>

#### i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

305



**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

300

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

Ungraded

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes

**l2. NAME OF CMO/EMO AND ADDRESS**

NAME OF CMO/EMO	Urban Dove
PHYSICAL STREET ADDRESS	21-21 41st Avenue, Suite 2D
CITY	Long Island City
STATE	NY
ZIP CODE	11101
EMAIL ADDRESS	
CONTACT PERSON NAME	Jai Nanda

**FACILITIES INFORMATION**

## m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	No, just one site.
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### School Site 1 (Primary)

## m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1256 E. 21st Street Brooklyn, NY 11230		NYC CSD 22	Ungraded	Yes, for Year 3 students

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Amit Bahl			
Operational Leader	Camellia Carvey			
Compliance Contact	Jai Nanda			
Complaint Contact	Amit Bahl			
DASA Coordinator	Kelly Schaffer			
Phone Contact for After Hours Emergencies	Amit Bahl			

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

### Site 1 Certificate of Occupancy (COO)

[Exhibit I - CO.pdf](#)

**Filename:** Exhibit I - CO.pdf **Size:** 213.4 kB

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### Site 1 Fire Inspection Report

## CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

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**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

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## n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change District or CSD of Location	Change of location from CSD 13 to CSD 22	12/17/2019	1/27/20
2	Change in admissions/enrollment policy	Students who are graduating from middle school at the end of June or August, have been left back at least once in middle school and are 16 years of age or younger and; Students who have attended high school for two years, and have accumulated 0 to 18 credits and are 16 years of age or younger."	5/19/20	6/3/20
3				
4				
5				

**More revisions to add?**

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

## **ATTESTATION**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

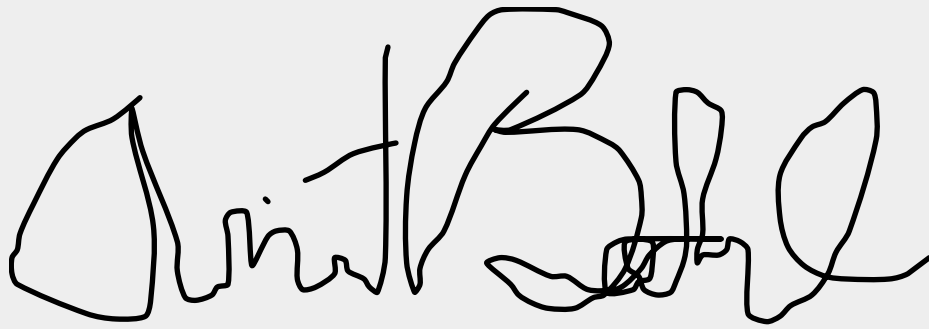
Name	Jai Nanda
Position	Executive Director, CMO
Phone/Extension	
Email	

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

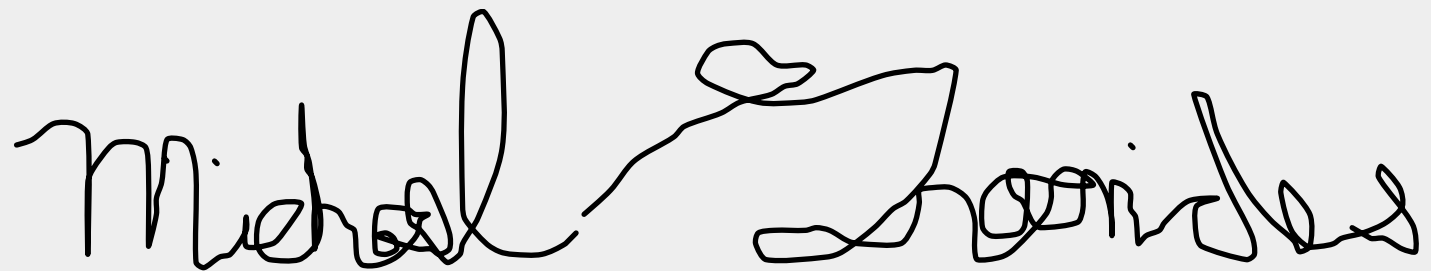
## **Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Jul 14 2020

**Thank you.**



## Entry 2 NYS School Report Card

**Incomplete** Hidden from applicant

### **Instructions**

#### **SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

# Entry 2 NYS School Report Card Link

URBAN DOVE TEAM CHARTER SCHOOL 331300861006

## NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

(No response)

## Entry 3 Progress Toward Goals

Completed Oct 29 2020

### Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.



## 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

### 2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Help the remaining class of 2019 who are still enrolled continue on to graduation to reach an overall graduation of 55% for the cohort	Graduation data on ATS	Met	
Academic Goal 2	Attain a graduation rate for class of 2020 of our 15 year old students of at least 50%	Graduation data on ATS	Met	
Academic Goal 3	Attain a graduation rate of our 16 year old students with less than 11 credits and 0 Regents of at least	Graduation data on ATS	Met	

	40%.			
Academic Goal 4	Attain a graduation rate of our 16 year old students with less than 11 credits and 1 or more Regents of at least 50%	Graduation data on ATS	Not Met	At present only 31% of students in this category have graduated to date, although some students are still enrolled, so this data point may change in the next year. There is no specific issue we have identified that has led to this shortfall but we will continue to monitor this group.
Academic Goal 5	Achieve an overall graduation rate for the Class of 2020 of at least 50%	Graduation data on ATS	Not Met	Currently, we are close to this goal, with an overall graduation rate of 46%. However, we expect to reach this goal by June of next year, as over 30 students are still enrolled from the Class of 2020.
Academic Goal 6	Achieve an overall graduation rate for the Class of 2020 for Students with Disabilities of at least 45%	Graduation data on ATS	Met	
Academic Goal 7	Achieve a college enrollment rate for graduates in the	Urban Dove College Tracker	Not Met	College enrollment for the Class of 2020 is currently 23% with more students planning to enroll in January 2021. While graduates still

	Class of 2020 of at least 35%			received acceptance letters, due to COVID-19, far fewer students decided to enroll in college this year.
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

## 2. Do have more academic goals to add?

No

## 3. Do have more academic goals to add?

No

## 4. ORGANIZATION GOALS

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

### 2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for
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				Not Applicable
Org Goal 1	Meet target enrollment of 295 students	ATS enrollment data	Met	
Org Goal 2	Meet target enrollment for SpEd students of 35%	ATS enrollment data	Met	
Org Goal 3	Meet target enrollment for ELL students of 3.5%	ATS enrollment data	Met	
Org Goal 4	Meet target enrollment for Low Income students of 90%	ATS enrollment data and FRLP forms	Met	
Org Goal 5	Board of Trustees had at least 7 members as per By Laws	Board Roster	Met	
Org Goal 6	Board met once per month per NYSED guidelines	Board minutes	Met	
Org Goal 7	Teaching staff was in compliance with teacher certification requirements	State license check	Met	
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				

Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

## 5. Do have more organizational goals to add?

No

## 6. FINANCIAL GOALS

### 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Maintain positive cash balance to cover all monthly expenses	Monthly financial statements	Met	
Financial Goal 2	Complete the year with at least \$750,000 in assets	Financial statements	Met	
Financial Goal 3	Receive a clean, unqualified end of year audit	Audited Financial Statements	Met	
Financial Goal 4				
Financial Goal 5				

## 7. Do have more financial goals to add?

No

Thank you.

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

### Instructions

### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

## Entry 7 Disclosure of Financial Interest Form

**Completed** Aug 3 2020

### Instructions - Multiple Uploads Permitted

#### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**
- **SUNY- Authorized Charter Schools: [Trustee Financial Disclosure Form](#)**

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### **UD Team Board of Trustees COIP forms combined**

**Filename:** UD Team Board of Trustees COIP forms combined.pdf **Size:** 369.4 kB

# Entry 8 BOT Membership Table

Completed Jul 30 2020

## Instructions

### Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**URBAN DOVE TEAM CHARTER SCHOOL 331300861006**

### 1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committ ee Affiliation s	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2019- 2020
1	Michael Grandis, 	Chair	governan ce	Yes	3	7/1/2016	6/30/201 9	12

2	Patrick Fagan, [REDACTED]	Treasurer	finance	Yes	3	7/1/2017	6/30/2020	8
3	Patricia Charlemagne, [REDACTED]	Secretary	finance	Yes	3	7/1/2017	6/30/2020	6
4	Spencer Rothschild, [REDACTED]	Trustee/Member	governance	Yes	3	7/1/2018	6/30/2021	10
5	Wanda Morales, [REDACTED]	Trustee/Member	academic	Yes	2	7/1/2016	6/30/2019	8
6	Kevin Turton, [REDACTED]	Parent Rep	academic	Yes	2	7/1/2017	6/30/2020	5 or less
7	Andrew Ehigiator, [REDACTED]	Trustee/Member	academic	Yes	1	3/1/2016	6/30/2020	12
8	Heather Bushong, [REDACTED]	Trustee/Member	governance	Yes	1	1/1/2019	6/30/2022	12



9								

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	8
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	8

**3. Number of Board meetings held during 2019-2020**

12

**4. Number of Board meetings scheduled for 2020-2021**

12

Thank you.

## Entry 9 Board Meeting Minutes

Completed Jul 29 2020

### Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

### UD Team and UD Team II Charter School Minutes for 2019-20 Combined

Filename: UD Team and UD Team II Charter School oG34ZDQ.pdf Size: 3.2 MB

## Entry 10 Enrollment & Retention

Completed Jul 31 2020

### Instructions for submitting Enrollment and Retention Efforts

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

## Entry 10 Enrollment and Retention of Special Populations

### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

URBAN DOVE TEAM CHARTER SCHOOL 331300861006

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### Recruitment/Attraction Efforts Toward Meeting Targets

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	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	<p>The process of student outreach begins with the principals and academic deans of the public and charter high schools in CSD 13 and CSD 15 and then in public high schools in all remaining districts in Brooklyn, in order to identify struggling 9th and 10th grade students 16 years or younger who are at-risk of not accumulating sufficient credits to be promoted to the next grade. We have used both mail and telephone outreach campaigns to long-term absentees to introduce them to UDTCS and to encourage them to return to school. School administrators will also meet with neighborhood-based high school representatives and Guidance Counselors to introduce them to the school. In addition, UDTCS will run several open houses in community-based facilities to allow students and families to meet the school faculty and staff. Due to the nature of our Enrollment Policy, Urban Dove Team Charter</p>	<p>Urban Dove has exceeded targets in every year for recruiting students who are economically disadvantaged and so we will continued to utilize our current strategies. As we are moving to CSD 22, we will spend additional time targeting schools and CBOs in and around CSD 22.</p>

	School has met or exceeded the District averages in enrolling students who are eligible for free or reduced lunch.	
English Language Learners/Multilingual Learners	To specifically target ELL/MLL students, all presentations and materials will be presented in English and Spanish. Urban Dove has met or exceeded targets in every year for recruiting students who are ELL/MLL.	Urban Dove has exceeded targets in every year for recruiting students who are ELL/MLL and so we will continued to utilize our current strategies. As we are moving to CSD 22, we will spend additional time targeting schools and CBOs in and around CSD 22.
Students with Disabilities	To specifically target special education populations, we emphasized the personalized nature of our educational program and explained the lengths that we go to in order to ensure that every student is achieving academically. In all community outreach, marketing documents, and presentations, we will emphasize that the school is a free, public, open-enrollment school that is open to both regular as well as special education students. We have also hired a Special Education Coordinator to help serve the needs of our SpEd population and to make sure all students are receiving the	Urban Dove has exceeded targets in every year for recruiting students with disabilities and so we will continued to utilize our current strategies. As we are moving to CSD 22, we will spend additional time targeting schools and CBOs in and around CSD 22.

	<p>services required in the I.E.Ps.</p> <p>Urban Dove</p> <p>Team Charter School greatly exceeded</p> <p>District averages in Special Education</p> <p>students, with over 35% of our student population receiving Special Education services.</p>	
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## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	<p>All of UD Team's Key Design elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including those who are Economically Disadvantaged. These elements include a large adult-student ratio, increased time spent on youth development and targeted academic interventions. UD Team has exceeded targets for retaining Economically Disadvantaged students each year of operation and thus will continue its existing strategies.</p>	<p>UD Team has exceeded targets for retaining economically disadvantaged students each year of operation and thus will continue its existing strategies.</p>
	<p>All of UD Team's Key Design elements, and in fact, our entire school model is designed to</p>	

<p>English Language Learners/Multilingual Learners</p>	<p>retain students with multiple risk factors, including those who are English Language Learners/Multi language Learners. These elements in include a large adult-student ratio, increased time spent on youth development and targeted academic interventions. UD Team has met or exceeded targets for retaining English Language Learners/Multilingual Learners each year of operation and thus will continue its existing strategies.</p>	<p>UD Team has exceeded targets for retaining ELL/MLLs each year of operation and thus will continue its existing strategies.</p>
<p>Students with Disabilities</p>	<p>All of UD Team's Key Design elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including those who are Students with Disabilities. These elements in include a large adult-student ratio, increased time spent on youth development and targeted academic interventions. UD Team has exceeded targets for retaining Students with Disabilities each year of operation and thus will continue its existing strategies.</p>	<p>UD Team has exceeded targets for retaining Students with Disabilities each year of operation and thus will continue its existing strategies.</p>

# Entry 12 Percent of Uncertified Teachers

Completed Jul 30 2020

## Instructions

**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

# Entry 12 Uncertified Teachers

School Name: URBAN DOVE TEAM CHARTER SCHOOL 331300861006

## Instructions for Reporting Percent of Uncertified Teachers

**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

**CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	4.0



**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category B: not to exceed 5	4.0

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category C: not to exceed 5	0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	6

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	10

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	24



Thank you.

## Entry 13 Organization Chart

Completed Jul 30 2020

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

### [Organizational Chart](#)

**Filename:** Organizational Chart OHrT916.pdf **Size:** 395.8 kB

## Entry 14 School Calendar

In Progress Last edited: Sep 28 2020

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### [School Calendar 2020-2021](#)

**Filename:** School Calendar 2020 2021 NcZ71Pc.pdf **Size:** 51.4 kB

# Entry 15 Links to Critical Documents on School Website

Completed Sep 16 2020

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## Form for Entry 15 Links to Critical Documents on School Website

**School Name:** Urban Dove Team Charter School

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**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	<a href="http://urbandove.org/schools/brooklyn/">http://urbandove.org/schools/brooklyn/</a>
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	<a href="http://urbandove.org/about-us/our-board/">http://urbandove.org/about-us/our-board/</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="http://urbandove.org/about-us/our-board/">http://urbandove.org/about-us/our-board/</a>
3. Link to NYS School Report Card	<a href="http://urbandove.org/schools/brooklyn/">http://urbandove.org/schools/brooklyn/</a>
4. Most Recent Lottery Notice Announcing Lottery	<a href="http://urbandove.org/schools/brooklyn/">http://urbandove.org/schools/brooklyn/</a>
5. Authorizer-Approved DASA Policy	<a href="http://urbandove.org/schools/brooklyn/">http://urbandove.org/schools/brooklyn/</a>
6. District-wide Safety Plan	<a href="http://urbandove.org/schools/brooklyn/">http://urbandove.org/schools/brooklyn/</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="http://urbandove.org/schools/brooklyn/">http://urbandove.org/schools/brooklyn/</a>
7. Authorizer-Approved FOIL Policy	<a href="http://urbandove.org/schools/brooklyn/">http://urbandove.org/schools/brooklyn/</a>
8. Subject matter list of FOIL records	<a href="http://urbandove.org/schools/brooklyn/">http://urbandove.org/schools/brooklyn/</a>
9. Link to School Reopening Plan	<a href="http://urbandove.org/reopening/">http://urbandove.org/reopening/</a>

**Thank you.**



## **Entry 16 COVID 19 Related Information**

**Completed** Aug 3 2020

### **Instructions**

#### **Required of ALL charter schools**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are

encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

## Entry 16 COVID 19 Related Information

**School Name:** Urban Dove Team Charter School

### TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	308	142	156

### Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participants

															ting Stud ents
	Achi eve 300 0 Rea ding Inve ntor y	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✓	✓	185
	Mat h 180 Inve ntor y	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✓	✓	✓	275
	Rea d 180 Rea ding Inve ntor y	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✓	✖	✖	90
		✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	
		✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	
		✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	
		✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	
		✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	
		✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	
		✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	
		✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	
		✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	
		✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	

[illegible]

### Entry 17 Staff Roster - NEW TASK For Regents Schools Only

**Completed** Jul 30 2020

**INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS**

Please provide the full name of **ANY and ALL instructional and non-instructional employees** and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

### Staff Roster as of 8-3-2020 UD Team

**Filename:** Staff Roster as of 8 3 2020 UD Team.xlsx **Size:** 13.6 kB



<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name: Andrew Ehigiator**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Urban Dove Team Charter Schools**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Member**

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ Yes \_X\_ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

July 31, 2020



Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name: Heather Bushong**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Urban Dove Team Charter Schools**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Secretary**

2. Are you an employee of any school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ Yes \_X\_ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

July 31, 2020

  
Signature

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name: Kevin Turton**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Urban Dove Team Charter Schools**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Member**

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ Yes \_X\_ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

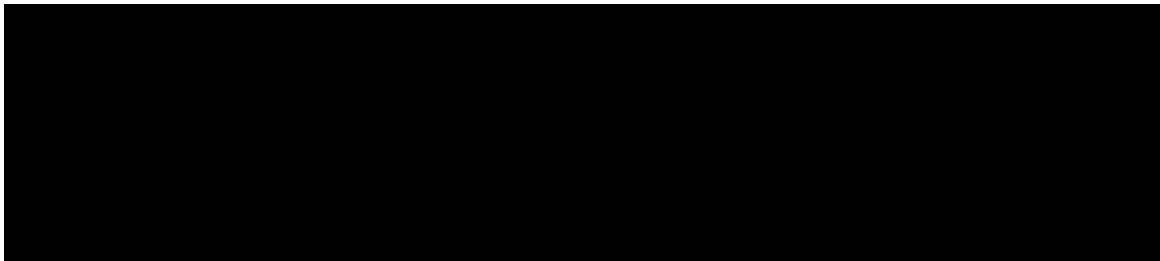
*Kevin Turton*

July 31, 2020

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name: Michael Grandis**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Urban Dove Team Charter Schools**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Chair**

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				



July 31, 2020

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

*last revised 06/8/2020*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name: Patricia Charlemagne**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Urban Dove Team Charter Schools**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Trustee**

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ Yes \_X\_ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

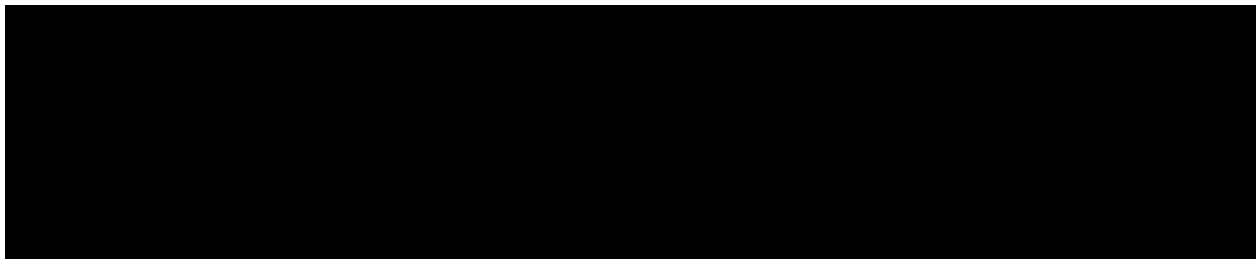
*Patricia L. Charlemagne*

July 31, 2020

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
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**Name: Patrick Fagan**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Urban Dove Team Charter Schools**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Treasurer**

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**



If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ Yes \_X\_ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

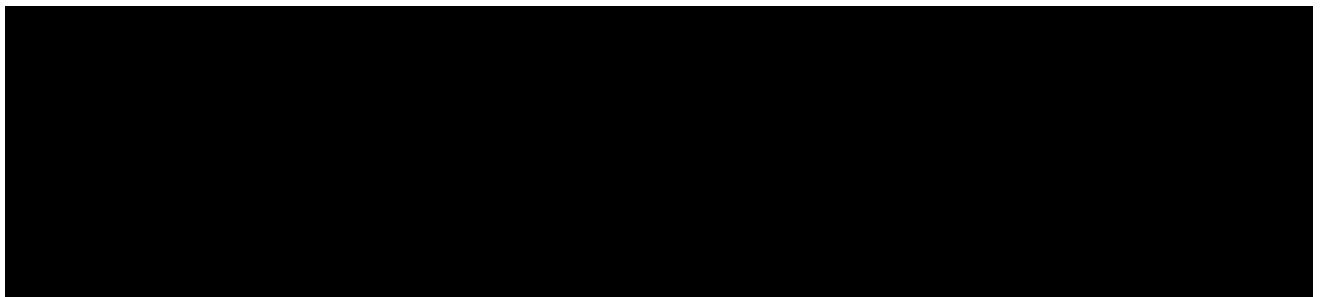
July 31, 2020



Signature

Date

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<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
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**Name:** Spencer Rothschild

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Urban Dove Team Charter Schools**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Trustee**

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ **Yes** ☐ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am on the Board of Urban Dove, Inc. I do not receive any salary for that position.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

*Spencer Rothschild*

July 31, 2020

Signature

Date

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*last revised 06/8/2020*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
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**Name: Wanda Morales**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Urban Dove Team Charter Schools**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Trustee**

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ Yes \_\_X\_\_ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

**Wanda Morales**

July 31, 2020

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

*last revised 06/8/2020*



## **Urban Dove Team Charter School & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, July 30<sup>th</sup>, 2019**

Present: Patricia Charlemagne, Andrew Ehigiator, Mike Grandis, Jai Nanda, Wanda Morales, Patrick Fagan, Spencer Rothschild, Heather Bushong, Sharon Aiuvalasit and Amit Bahl.

Absent: Kevin Turton

Public observer: None

### **Meeting Minutes**

#### **I. Opening Items**

The meeting was called to order at 6:15 PM and attendance was taken. The Agenda was unanimously adopted and approved. Minutes from the June meeting was unanimously adopted and approved.

The highlight of the School Leaders' Reports and Dashboards included:

1. Regents data from UD Team from June saw large increases over last year, August results still have to be included. Regent data from UD Team II was only for Global and was large increase over Year 1 of UD Team.
2. One summer session is under way, Regents prep will take place in August
3. Enrollment for UD Team BK is 53, for BX is 61, both increases over last year.

#### **II. Public Comment**

No public comment.

#### **III. Academics**

- a. Included in SL Report

#### **IV. Finance**

- a. Financial Review: Unaudited End of Year financials show strong performance for both schools, with surpluses at year end. Audit scheduled to being in September and on target for Nov. 1 completion.

#### **V. Governance**

- a. The first section of the NYSED Annual Report is ready and will be submitted on time

#### **VI. Other Business, As Needed**

N/A

#### **VII. Adjournment**

Next meeting will be held on Tuesday, August 6<sup>th</sup>. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,

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Heather Bushong, Secretary

**Urban Dove Team Charter School & Urban Dove Team Charter School II  
Board Meeting Minutes, Tuesday, August 6<sup>th</sup>, 2019**

Present: Andrew Ehigiator, Mike Grandis, Jai Nanda, Wanda Morales, Patrick Fagan, Spencer Rothschild, Heather Bushong, Sharon Aiuvalasit and Amit Bahl.

Absent: Kevin Turton, Patricia Charlemagne

Public observer: None

**Meeting Minutes**

**I. Opening Items**

The meeting was called to order at 6:15 PM and attendance was taken. The Agenda was unanimously adopted and approved.

**II. Public Comment**

No public comment.

**III. Academics**

a. None

**IV. Finance**

a. None

**V. Governance**

a. None

**VI. Other Business, As Needed**

Jai Nanda gave an update on the real estate negotiations with East Midwood Jewish Center

**VII. Adjournment**

Next meeting will be held on Tuesday, September 17<sup>th</sup>. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:40 PM.

Respectfully Submitted,

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Heather Bushong, Secretary

## **Urban Dove Team Charter School & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, September 17<sup>h</sup>, 2019**

Present: Andrew Ehigiator, Mike Grandis, Jai Nanda, Wanda Morales, Patrick Fagan, Spencer Rothschild, Heather Bushong, Sharon Aiuvalasit and Amit Bahl, Kevin Turton, Patricia Charlemagne

Absent:

Public observer: None

### **Meeting Minutes**

#### **I. Opening Items**

The meeting was called to order at 6:15 PM and attendance was taken. The Agenda was unanimously adopted and approved. Minutes from July and August meetings were unanimously adopted and approved.

School Leader Report Highlights:

Brooklyn

Enrollment is ahead of last year with 89 students enrolled  
August Regent data collected – an additional 11 students graduated  
Parent orientation was held for all students  
Dove Day is Saturday, Sept. 21<sup>st</sup>

Bronx

Enrollment is ahead of last year with 96 enrolled  
An additional two students passed the US History Regent in August  
Orientation was held for all students and families

#### **II. Public Comment**

No public comment.

#### **III. Academics**

- a. August Regent data included in School Leader Report

#### **IV. Finance**

- a. Financials are in good condition
- b. Audit for 2018-2019 is under way and on track to be completed by Nov. 1 deadline
- c. Both schools show positive balances at June 30, 2019

#### **V. Governance**

- a. Evaluation of Urban Dove's 2018-2019 CMO services was presented, all 3s and 4s on evaluation Rubric (1-4 scale).
- b. No changes to fees or services were made for the 2019-2020 school year

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY VOTED TO APPROVE THE CMO 2019-2020 CONTRACT WITH SPENCER ROTHSCHILD ABSTAINING AS A MEMBER OF THE URBAN DOVE BOARD.

- c. UD Team attorney Susan Briggs worked with staff to update the Student & Family Handbook.

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY VOTED TO APPROVE REVISED STUDENT & FAMILY HANDBOOK AND WILL FORWARD TO NYSED CSO.

- d. UD Team Board reviewed the License Agreement for new space at 671 Prospect Avenue, which will house UD Team II starting in fall 2020.

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY VOTED TO APPROVE THE LICENSE AGREEMENT FOR 671 PROSPECT AVENUE BETWEEN URBAN DOVE AND UD TEAM II WITH SPENCER ROTHSCHILD ABSTAINING AS A MEMBER OF THE URBAN DOVE BOARD AND WILL FORWARD TO NYSED CSO.

#### **VI. Other Business, As Needed**

Jai Nanda gave an update on the real estate negotiations with East Midwood Jewish Center

#### **VII. Adjournment**

Next meeting will be held on Tuesday, October 22<sup>nd</sup>. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,

---

Heather Bushong, Secretary

## **Urban Dove Team Charter School & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, October 22<sup>nd</sup>, 2019**

Present: Andrew Ehigiator, Mike Grandis, Jai Nanda, Wanda Morales, Patrick Fagan, Spencer Rothschild, Heather Bushong, Sharon Aiuvalasit and Amit Bahl

Absent: Kevin Turton, Patricia Charlemagne

Public observer: None

### **Meeting Minutes**

#### **I. Opening Items**

The meeting was called to order at 6:10 PM and attendance was taken. The Agenda was unanimously adopted and approved. Minutes from September meeting was unanimously adopted and approved.

School Leader Report Highlights:

Brooklyn

Parent-Teacher Conferences this week, mid trimester progress reports out  
Attendance Coordinator focused on bringing students who are below 60% up above 60%  
Need to hire on School Aide position

Bronx

Enrollment is nearly complete  
One Coach position needs to be filled due to a resignation  
Neighborhood gang issues are affecting attendance, need interventions to address safety

#### **II. Public Comment**

No public comment.

#### **III. Academics**

- a. N/A

#### **IV. Finance**

- a. David Ashenfarb from Schall & Ashenfarb went through the draft audited financials with the board – clean report, surplus of cash, no significant deficiencies to report, 81% of expenses on program and instruction. Good and smooth Audit process with Rose Temba and CMO.
- b. **After a motion made and duly seconded, the Board unanimously approved to adopt the Draft Audited Financials and authorized auditors to issue final documents.**
- c. Monthly financials are in good shape for both schools

**V. Governance**

- a. School Leader evaluations were completed in October. Four Board members met in person with Sharon and Amit. All data was reviewed, including staff surveys, 360 surveys, Leadership Team surveys, self-evaluations and Jai's evaluations. Both school leaders were given positive reviews and are performing strongly in their roles.

**VI. Other Business, As Needed**

Jai Nanda gave an update on the real estate process of both the Bronx and Brooklyn buildings for 2019-2020. Both are progressing on track for a fall 2020 opening.

**VII. Adjournment**

Next meeting will be held on Tuesday, November 19<sup>th</sup>. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,

---

Heather Bushong, Secretary

**Urban Dove Team Charter School & Urban Dove Team Charter School II  
Board Meeting Minutes, Tuesday, November 19<sup>th</sup>, 2019**

Present: Andrew Ehigiator, Mike Grandis, Jai Nanda, Spencer Rothschild,  
Heather Bushong, Sharon Aiuvalasit and Amit Bahl

Absent: Kevin Turton, Patricia Charlemagne, Wanda Morales, Patrick Fagan

Public observer: None

**Meeting Minutes**

**I. Opening Items**

The meeting was called to order at 6:07 PM and attendance was taken. The Agenda was unanimously adopted and approved. Minutes from October meeting was unanimously adopted and approved.

School Leader Report Highlights:

Brooklyn

Enrollment at 94, slightly ahead of last year

Year 3 attendance is lowest, affecting credit accumulation

Student parent has reached out to the Board for an appeal of expulsion, Jai will respond

Bronx

Enrollment is complete

56 families attended Parent-Teacher night

Space is an issue affecting all aspects of school, including attendance and engagement

**II. Public Comment**

No public comment.

**III. Academics**

- a. Mid-Trimester data was shared

**IV. Finance**

- a. Monthly financials are in good shape for both schools
- b. Billing for UD Team II is off due to human error, will be corrected in next billing in November

**V. Governance**

- a. N/A

**VI. Other Business, As Needed**



Jai Nanda gave an update on the real estate process of both the Bronx and Brooklyn buildings for 2019-2020. Both are progressing on track for a fall 2020 opening.

**VII. Adjournment**

Next meeting will be held on Tuesday, December 17. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

---

Heather Bushong, Secretary

## **Urban Dove Team Charter School & Urban Dove Team Charter School II DRAFT Board Meeting Minutes, Tuesday, December 17, 2019**

Present: Andrew Ehigiator, Mike Grandis, Jai Nanda, Heather Bushong, Kevin Turton, Wanda Morales, Sharon Aiuvalasit and Amit Bahl

Absent: Patricia Charlemagne, Spencer Rothschild, Patrick Fagan

Public observer: Dana Derchin

### **Meeting Minutes**

#### **I. Opening Items**

The meeting was called to order at 6:11 PM and attendance was taken. The Agenda was unanimously adopted and approved. Minutes from the November meeting were unanimously adopted and approved.

##### **School Leader Report Highlights:**

###### **Brooklyn**

- Student performance trimester one data available in January.
- Had to dismiss early due to lack of heat two days in the past few weeks, heat working now.
- Amit had a great day as a “student”. In 2020 each board member is encouraged to do this immersion.
- Attendance stayed steady in October and November.
- Spirit week this week.
- Boys team trip to Philadelphia - very successful. Toured Drexel, stayed overnight, played another charter school in basketball. Girls volleyball teams going in February
- Announced new location with phone blast, email and snail mail. So far kids are excited. Dana said there was concern about transportation, kids not as concerned about difficulties with the community
- Still enrolling for year one - through January. 96 total. 100% fully staffed.
- Camillia Carvey will be the new Director of Operations, effective Jan. 1, 2020 and will replace Mark Stevens. She will have check signing authorization.

###### **Bronx**

- Finals - taken seriously. Second try to fly week - not well attended.
- Trimester 1 awards just completed - first time with two leagues.
- Attendance needs to improve – Interventions planned to get them to school one day a week more.
- Also spirit week.
- Team 103 won title at Innercity Rise JV Basketball League.
- Fully enrolled (over enrolled).

#### **II. Public Comment**

Dana Derchin, SS teacher at UD Team was in attendance. No comments other than she is “happy to be here.”

### **III. Academics**

Trimester one data to be reviewed in January

### **IV. Finance**

- a. Monthly financials are in good shape for both schools
- b. Billing for UD Team II is still off due to human error, will be corrected in next billing
- c. Billing issues with IEP students, need to discuss with DOE to understand policy moving forward, Jai will reach out.

### **V. Governance**

- a. Employee Handbook was updated to reflect new language in the Paid Parental Leave policy.

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY APPROVED THE UPDATES TO THE EMPLOYEE HANDBOOK

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY APPROVED THE LICENSE AGREEMENT WITH URBAN DOVE, INC. FOR 1256 E. 21<sup>st</sup> STREET.

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY ADOPTED A RESOLUTION REQUESTING A REVISION REQUEST TO NYSED CSO FOR A CHANGE IN CSD FOR UD TEAM

### **VI. Other Business, As Needed**

Jai Nanda gave an update on the real estate process of both the Bronx and Brooklyn buildings for 2019-2020.

### **VII. Adjournment**

Next meeting will be held on Tuesday, January 14 . With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,

---

Heather Bushong, Secretary

## **Urban Dove Team Charter School & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, January 14, 2020**

Present: Andrew Ehigiator, Mike Grandis, Jai Nanda, Patricia Charlemagne  
Heather Bushong, Wanda Morales, Sharon Aiuvalasit and Amit Bahl

Absent: Patrick Fagan, Spencer Rothschild, Kevin Turton

Public observer: Dana Derchin

### **Meeting Minutes**

#### **I. Opening Items**

The meeting was called to order at 6:10 PM and attendance was taken. The Agenda was unanimously adopted and approved. Minutes from the December meeting were unanimously adopted and approved.

School Leader Report Highlights:

Bronx

- Trimester 1 passing rates and survey results:
- 56% passing rate (correlation to declining attendance) The kids that come are passing. Issue with 3:45-4:40 class. Kids leaving early.
- League 2 finding Living Environment more challenging than Drama.
- Attendance incentives are helping, but not enough. Will get back to us with more incentives

Brooklyn

- Trimester 1 – happy with results. Up to 10 point increase in leagues.
- In Regents Mode next week. Exams in 4 subjects.
- Two new staff members – art teacher and data programmer.
- Enrollment 102.
- Guidance counselor at Midwood High School said there is a real need for our school.
- Amit attributes good attendance to (a) push to graduation and (b) allowing those who are passing 4 out of 5 classes to go out for lunch.
- Parent meetings tonight and Saturday

#### **II. Public Comment**

None

#### **III. Academics**

See SL Reports

#### **IV. Finance**

- a. Monthly financials are in good shape for both schools

- b. Billing for UD Team II is still off - will see reconciliation in future months
- c. Billing issues with IEP students
- d. SPED – will catch up by June
- e. Options – perhaps put science in Year 1.

**V. Other Business, As Needed**

REAL ESTATE:

Brooklyn – Asbestos removal is wrapping up this week. 6 GC bids were received, interviewing 3 lowest bids

A community group has organized and is agitating. 2-3 letters to editor in last weeks. Painting us as unsafe school. 2 FOIL requests for data on infractions and 911 calls. 40 complaints about work without permit.

**VI. Adjournment**

Next meeting will be held on Tuesday, February 11 . With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:06 PM.

Respectfully Submitted,

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Heather Bushong, Secretary

## **Urban Dove Team Charter School & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, February 11, 2020**

Present: Andrew Ehigiator, Patick Fagan: Mike Grandis, Jai Nanda, Heather Bushong, Spencer Rothschild; Sharon Aiuvalasit and Amit Bahl

Absent: Patricia Charlemagne; Kevin Turton; Wanda Morales;

Public observer: Loretta Grief

### **Meeting Minutes**

#### **I. Opening Items**

The meeting was called to order at 6:10 PM and attendance was taken. The Agenda was unanimously adopted and approved. Minutes from the January meeting were unanimously adopted and approved.

School Leader Report Highlights:

Bronx

- 38% of ELA regents passed with 9% at college ready score
- Trimester 2 passing rates are 47%
- P/SAT in March.
- Full partner with Writing Revolution (accepted)
- 17 Families came to Family Game Night (and more kids)
- Launching Stop It Anti-bullying app (kids can report anonymously)
- Recruitment for next year has begun
- Attendance increase since returning from break
- Attendance coordinator is doing home visits and contracts - kids who sign contract are coming.

Brooklyn

- Happy with January Regents.
- Pass rate
- Fully enrolled, enrollment for next year beginning
- Midwood building Open House successful. Took teachers on Saturday tour. Feels like a school. Size is perfect. Abatement work continues
- Parent and staff surveys for mid-year NYSED visit has been distributed

#### **II. Public Comment**

None

#### **III. Academics**

See SL Reports

#### **IV. Finance**

- a. Monthly financials are in good shape for both schools

- b. Billing issues with IEP students in Bronx. SPED funding disallowed for year 1 students taking drama. In Brooklyn, we've been getting funding for drama for years. Unclear why different.
- c. Draft 990 reviewed, two non-material changes - add Heather Bushong to Board list and correct Urban Dove address.

**With a motion made and duly seconded, the Board unanimously approved the draft 990 for submittal with the two non-material changes. Patrick Fagan, Treasurer, has submitted approval for electronic filing.**

**V. Governance.**

We have received two Foil requests from Midwood, UD Team counsel is reviewing and drafting a response. Former employees are also receiving calls asking them to speak about Urban Dove.

**VI. Other Business, As Needed**

Brooklyn – Hired GC. Anticipate contract will be signed this week.

**VII. Adjournment**

Next meeting will be held on Tuesday, March 17. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:06 PM.

Respectfully Submitted,

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Heather Bushong, Secretary

## **Urban Dove Team Charter School & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, March 17, 2020**

Present: Andrew Ehigiator: Mike Grandis, Jai Nanda, Heather Bushong, Patricia Charlemagne, Spencer Rothschild; Sharon Aiuvalasit and Amit Bahl

Absent: Kevin Turton; Wanda Morales; Patrick Fagan

Public observer: None

### **Meeting Minutes**

#### **I. Opening Items New Reality**

The meeting was called to order at 6:10 PM and attendance was taken. After discussing the school closures, the Agenda was unanimously adopted and approved. Minutes from the February meeting were unanimously adopted and approved.

School Leader Report Highlights:

Combined Bronx and Brooklyn report on closures and plans going forward:

- School leaders in constant contact with parents
- 90% of students had phone with access to google. X-box.
- Comcast doing free internet.
- Kids who don't have phones are getting chrome books.
- Staff are calling families with new information. Coaches are calling the families. Teachers have google voice numbers to keep personal numbers private.
- Remote services provided to kids with IEP's
- Coaches providing health curriculum (exercise classes)
- SED asking for documentation. Take attendance. Show that you're doing your best, you've tried to do the things in your charter.
- Google classroom is the hub for online learning. Teachers have been trained
- Khan Academy, Achieve and 180 programs will all be used to supplement google classroom. Leadership will monitor progress. Kids started with assignments today.
- Recruitment for next year will have to be closely monitored.

#### **II. Public Comment** None

#### **III. Academics** See SL Reports



#### **IV. Finance**

- a. Monthly financials are in good shape for both schools
- b. Update on billing issues with IEP students in Bronx. SPED funding disallowed for year 1 students taking drama – but a week ago received confirmation that we should have been allowed to do add it to the IEP. We have asked for an amendment that back dates billing. Will ruling carry forward? Believe so.

#### **V. Governance.**

- a. All FOIL requests have been responded to and there is no response owed at this time.

#### **VI. Other Business, As Needed.**

Real estate: work continues on both Brooklyn and Bronx buildings at the moment, will continue to provide updates if impacted by COVID-19

#### **VII. Adjournment**

Next meeting will be held on Tuesday, April 21<sup>st</sup>. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:03 PM.

Respectfully Submitted,

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Heather Bushong, Secretary

## **Urban Dove Team Charter School & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, April 21, 2020**

Present: Andrew Ehigiator: Mike Grandis, Jai Nanda, Heather Bushong, Spencer Rothschild; Wanda Morales; Patrick Fagan Sharon Aiuvalasit and Amit Bahl

Absent: Kevin Turton, Patricia Charlemagne

Public observer: Dana Derchin, Loretta Grief

### **Meeting Minutes**

#### **I. Opening Items**

The meeting was called to order at 6:08 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from the March meeting were unanimously adopted and approved.

School Leader Report Highlights:

Combined Bronx and Brooklyn report on distance learning:

- Best practices for communicating with students. Students impressed with the outreach, but was perhaps a bit overbearing.
- Now doing a more reasonable approach. Evaluating success by attendance, (did you connect with staff member) and completion of assignments
- Pass rates lower than trimester 2.
- Nearly all students have signed up for their classes, about 50% of students engaged consistently
- DOE giving computers to kids with IEP/in foster care or in Shelter.
- Social workers, staff and mentors have compiled list of families who need food, cleaning supplies and UD is sending care packages as needed to families
- Issue – internet – if families owe any money, can't get wifi.
- School leaders in constant contact with parents
- IEP's. Mandated counselors are continuing to work with students. Social workers doing weekly sessions. Filling out releases and using google meets (not zoom). SPED teachers ensuring that specially designed instructions are being implemented. Getting same interventions as in classroom.
- Loretta figured out how to get "read-alouds" done. Spanish students – Spanish instruction piece.
- IEP meetings still take place, including parent participation.
- Parent-Teacher conferences will be virtual, as will PTA meetings

## **II. Public Comment**

None

## **III. Academics**

See SL Reports

## **IV. Finance**

- a. Funding for next year – charter schools looking flat for next year.
- b. Apply for payment protection program. Hopeful that comes through. 75% to be used for payroll, 25% for rent and other expenditures. If we use for these purposes, loan forgiven. Otherwise, repay in two years with 1% interest. Board reviewed UD Team's eligibility for the program and financial situation of UD Team now and going forward.

**After a motion made and duly seconded, the Board unanimously approved the attached resolution (Appendix A attached to these Minutes) to apply for a Paycheck Protection Plan loan through Signature Bank.**

- c. Update on billing issues with IEP students in Bronx: awaiting decision from DOE CSE on providing backdated amendments.

## **V. Governance.**

- a. FOIL request responses obviously delayed

## **VI. Other Business, As Needed.**

Work stoppage limited to 3 weeks, but both sites back up and running now that Executive Orders have deemed school construction "essential."

Big question on summer school. Is it online or not. Once we know these things, can plan.

## **VII. Adjournment**

Next meeting will be held on Tuesday, May 19th. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,

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Heather Bushong, Secretary

## **Urban Dove Team Charter School & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, May 19, 2020**

Present: Andrew Ehigiator: Mike Grandis, Jai Nanda, Heather Bushong, Patricia Charlemagne, Spencer Rothschild; Wanda Morales; Patrick Fagan  
Kevin Turton, Sharon Aiuvalasit and Amit Bahl

Absent: Wanda Morales

Public observer: Dana Derchin, Loretta Grief, Megan Miller, Richard Dobbins, Isabelle King

### **Meeting Minutes**

#### **I. Opening Items**

The meeting was called to order at 6:08 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from the April meeting were unanimously adopted and approved.

School Leader Report Highlights:

Combined Bronx and Brooklyn report on distance learning:

- Virtual parent teacher conference took place last week
- Laptops and hotspots have been distributed to all students who needed them.
- School aides contacting parents to keep them in the loop.
- Only a handful of students have not been in communication at all.
- Social workers are continuing to offer mandated counseling. If we know there is an abusive situation going on, we still call ACS.
- Virtual Summer school was announced by DOE today – not clear how charters will participate
- SED virtual visit for Bronx is tomorrow, May 20th from 10:00 – 1:00. Recorded an English class. Brooklyn is June 8.
- Virtual graduation and end of year awards ceremonies being planned

#### **II. Public Comment**

No public comment

#### **III. Academics**

See SL Reports

#### **IV. Finance**

- a. Monthly financials look good. Expenses for May and June will go down because there are many things we are not paying for now. Challenge will be next school year.

## **V. Governance**

- a. PPL funds have arrived. A separate bank account has been set up to track the funds.
- b. UD has been invited to participate in the CEI grant application to the USDOE.

**After a motion made, and duly seconded, the board unanimously approved UD's participation in the grant application – Mike Grandis will execute the MOU when available.**

- c. UD is proposing a one-time enrollment modification for the upcoming school year. Issue has been discussed with NYSED. UD proposes taking Overaged graduating 8<sup>th</sup> graders and OA/UC sophomores in addition to current eligible students. Once approved by NYSED, out reach will begin.

**After a motion made, and duly seconded, the board unanimously approved the one-time enrollment modification.**

### **EXECUTIVE SESSION:**

**After a motion made and duly seconded, the board unanimously approved going into Executive Session to discuss a staffing issue.**

**After a motion made and duly seconded, the board unanimously approved exiting the Executive Session.**

## **VI. Real Estate updates**

Work continues on both school sites.

## **VII. Adjournment**

Next meeting will be held on Wednesday, June 24. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:28 PM.

Respectfully Submitted,

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Heather Bushong, Secretary

## **Urban Dove Team Charter School & Urban Dove Team Charter School II Board Meeting Minutes, Wednesday June 24, 2020**

Present: Andrew Ehigiator: Mike Grandis, Jai Nanda, Heather Bushong, Patricia Charlemagne, Spencer Rothschild; Patrick Fagan Kevin Turton, Sharon Aiuvalasit and Amit Bahl

Absent: Wanda Morales

Public observer: Joseph Boem

### **Meeting Minutes**

#### **I. Opening Items**

The meeting was called to order at 6:09 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from the May meeting were unanimously adopted and approved.

School Leader Report Highlights:

Combined Bronx and Brooklyn report on distance learning:

Sharon

- Increase in engagement in May in all categories. Enrollment in Distance learning. Students have completed final projects in lieu of regents exams.
- Summer school getting ready. Two sessions: one in July, one in August.
- Brooklyn graduation – since no traditional ceremony, have been dropping off cap and gowns and diplomas with a parade of cars. Tomorrow is virtual ceremony. Board has link to ceremony. Students will get video. People driving down the street were honking horns.

#### **II. Public Comment**

No Public Comment

#### **III. Academics**

Trimester Three and end of year data will be available at July meeting.

#### **IV. Finance**

- a. Monthly financials strong for both schools, projecting healthy end of year
- b. UD Team II Bronx not fully reconciled with DOE on SpEd billing for students who had their IEP incorrectly entered by DOE, conversations are continuing, hopefully will have a positive resolution soon.
- c. We have engaged the Auditors to start work in August. Schall & Ashenfarb. Will review records – process underway.
- d. 2020 – 2021 Draft budgets - Per pupil rate is holding steady (maybe going down \$100 per kid). Looking at a possible 20% cut to education. Federal

- aid to schools is being discussed but no details are confirmed. As information becomes available, adjustments may be needed.
- e. Multiple budget scenarios presented, best case to worst case scenarios, will keep all options open as the year progresses.
  - f. Budgets assume a return to school buildings in some capacity.

WITH A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY APPROVED THE BUDGETS FOR BOTH SCHOOLS FOR THE 2020-2021 SCHOOL YEAR, WITH THE UNDERSTANDING THAT FUTURE CHANGES BY NEW YORK STATE MAY REQUIRE UPDATES.

## **V. Governance**

The Board discussed each members re-election.

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY APPROVED TO RE-ELECT TO ANOTHER THREE YEAR TERM – PATRICK FAGAN, PATRICIA CHARLEMAGNE, ANDREW EHIGIATOR and KEVIN TURTON

Calendar of Board Meetings for 2020-2021 will be approved once the DOE School Calendar is released. Next Board meeting will be July 28<sup>th</sup>, 2020.

## **VI. Real Estate updates**

Work continues on both school sites.

## **VII. Adjournment**

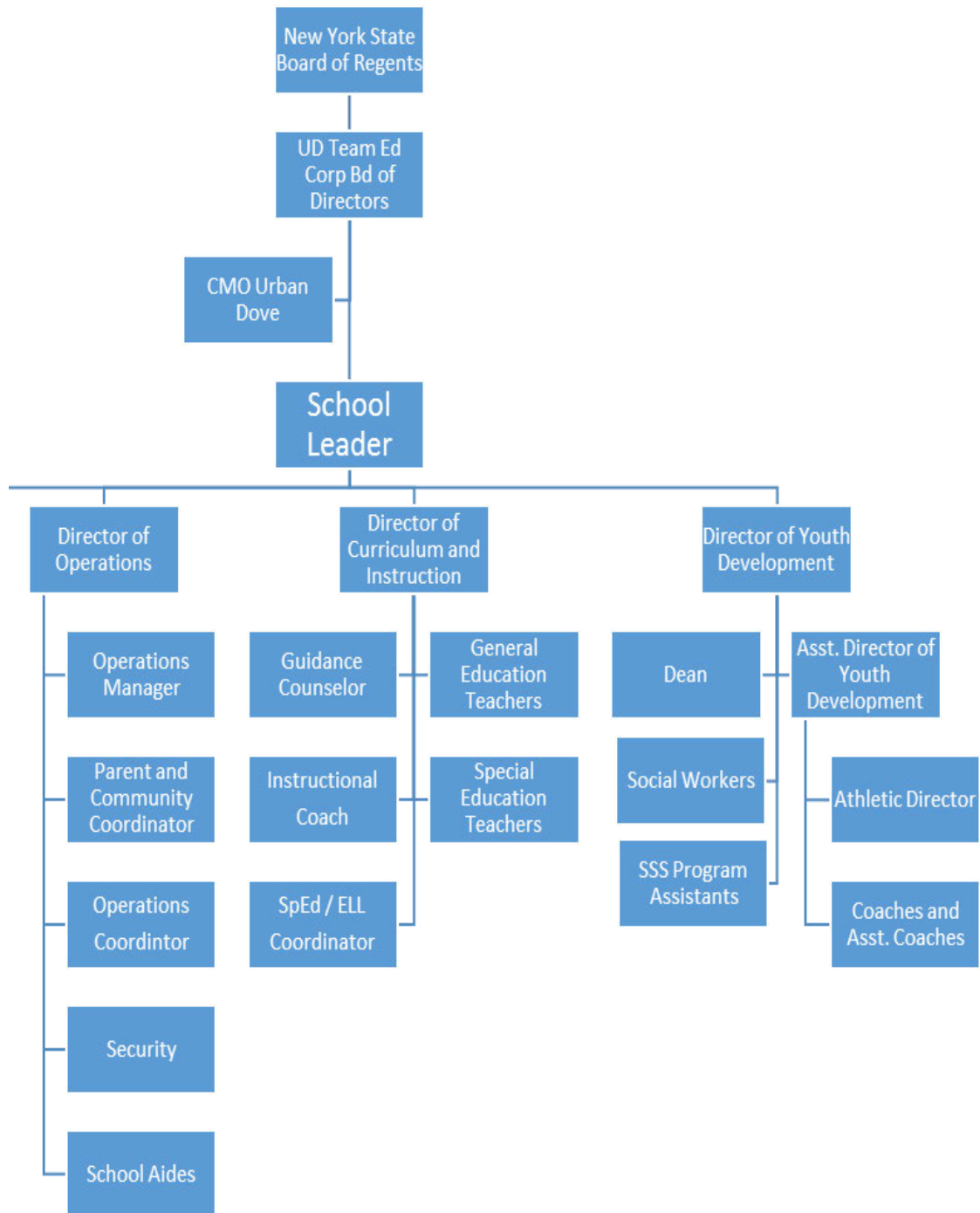
Next meeting will be held on July 28. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,

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Heather Bushong, Secretary

## Urban Dove Team Charter School Organizational Chart






# URBAN DOVE TEAM CHARTER SCHOOL

## ACADEMIC CALENDAR

2020-2021

<b>Monday August 17</b>	All Staff Report	<b>Monday through Friday February 15 - 19</b>	School Closed (Mid Winter Recess)
<b>Monday September 7</b>	School Closed (Labor Day)	<b>Friday March 12</b>	Trimester Two Ends
<b>Thursday September 10</b>	Trimester One Begins	<b>Monday March 15</b>	Trimester Three Begins
<b>Monday September 28</b>	School Closed (Yom Kippur)	<b>Monday through Friday March 29 - April 2</b>	School Closed (Spring Recess)
<b>Monday October 12</b>	School Closed (Indigenous People's Day)	<b>Thursday May 13</b>	School Closed (Eid)
<b>Tuesday November 3</b>	No Classes (Staff PD)	<b>Monday May 31</b>	School Closed (Memorial Day)
<b>Wednesday November 11</b>	School Closed (Veteran's Day)	<b>Wednesday June 2</b>	June Regents
<b>Thursday and Friday November 26 - 27</b>	School Closed (Thanksgiving Recess)	<b>Thursday June 3</b>	No Classes (Staff PD)
<b>Friday December 4</b>	Trimester One Ends	<b>Monday June 14</b>	Trimester Three Ends
<b>Monday December 7</b>	Trimester Two Begins.	<b>Tuesday through Friday June 15 - 25</b>	June Regents
<b>Wednesday through Friday December 23 - January 1</b>	School Closed (Winter Recess)	<b>Friday June 18</b>	School Closed (Juneteenth)
<b>Monday January 18</b>	School Closed (MLK Holiday)	<b>Wednesday June 30</b>	Last Day for all Students and Staff
<b>Tuesday through Friday January 26 - 29</b>	January Regents	 <p><b>URBAN DOVE TEAM</b> CHARTER SCHOOL</p> <p><i>BROOKLYN</i></p>	
<b>Monday February 1</b>	No Classes (Staff PD)		
<b>Friday February 12</b>	School Closed (Lunar New Year)		



HOUSING AND DEVELOPMENT ADMINISTRATION  
DEPARTMENT OF BUILDINGS  
CERTIFICATE OF OCCUPANCY

BOROUGH BROOKLYN DATE JUN 1 1978 NO. 214293  
This certificate supersedes C.O. No. \_\_\_\_\_ ZONING DISTRICT E-2  
THIS CERTIFIES that the ~~old~~ altered ~~four~~ building premises located at  
1256 East 21st Street Block 7620 Lot 57

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING DWELLING OR ROOMING UNITS	BUILDING CODE HABITABLE ROOMS	ZONING USE GROUP	BUILDING CODE OCCUPANCY GROUP	DESCRIPTION OF USE
-------	----------------------------------	---	---	--	---------------------	--	--------------------

OPEN \_\_\_\_\_ USES Parking & Storm, Loading Berths & Other Open Spaces: 30,000 SF Yards  
(SPECIFY—PARKING SPACES, LOADING BERTHS, OTHER USES, NONE)

NO CHANGES OF USE OR OCCUPANCY SHALL BE MADE UNLESS  
A NEW AMENDED CERTIFICATE OF OCCUPANCY IS OBTAINED

THIS CERTIFICATE OF OCCUPANCY IS ISSUED SUBJECT TO FURTHER LIMITATIONS, CONDITIONS AND SPECIFICATIONS NOTED ON THE REVERSE SIDE.

Philip E. Olin  
BOROUGH SUPERINTENDENT

JEREMIAH T. WALSH  
COMMISSIONER

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDED AS FOLLOWS:

BEGINNING at a point on the West side of Kenners Place (East 21st Street)  
 distant 225' feet from the corner formed by the intersection of  
(East 21st St.,) Kenners Pl. and Avenue "E"  
 running thence South 200' feet; thence West 100' feet;  
 thence North 200' feet; thence East 100' feet;  
 thence \_\_\_\_\_ feet; thence \_\_\_\_\_ feet;  
 thence \_\_\_\_\_ feet; thence \_\_\_\_\_ feet;  
 to the point of place of beginning.

Alt. 1006/72 ALT. No. DATE OF COMPLETION 6/18/76 CONSTRUCTION CLASSIFICATION 1-A  
 BUILDING OCCUPANCY GROUP CLASSIFICATION 0 HEIGHT Base & 2 STORIES, FEET  
Base & 3 30' & 47'

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

	YES	NO		YES	NO
STANDPIPE SYSTEM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	AUTOMATIC SPRINKLER SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>
YARD HYDRANT SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>			
STANDPIPE FIRE TELEPHONE AND SIGNALLING SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>			
SMOKE DETECTOR	<input type="checkbox"/>	<input type="checkbox"/>			
FIRE ALARM AND SIGNAL SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>			

#### STORM DRAINAGE DISCHARGES INTO:

- A) STORM SEWER ☐ B) COMBINED SEWER ☐ C) PRIVATE SEWAGE DISPOSAL SYSTEM ☐

#### SANITARY DRAINAGE DISCHARGES INTO:

- A) SANITARY SEWER ☐ B) COMBINED SEWER ☐ C) PRIVATE SEWAGE DISPOSAL SYSTEM ☐

#### LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. \_\_\_\_\_  
 CITY PLANNING COMMISSION CAL. NO. \_\_\_\_\_  
 OTHERS: \_\_\_\_\_

Board of Standards and Appeals Cal. No. 101-72-121

Bulletin #30 Vol (II)

Adopted July 13, 1975

- 10-75 Bull. 45, Vol. I/II
- 7-15-75 Bull. 30, Vol. II.