

Application: Urban Dove Team Charter School II

Jai Nanda - jnanda@urbandove.org
2022-2023 Annual Report

Summary

ID: 0000000161

Last submitted: Nov 1 2023 01:46 PM (EDT)

Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed - Aug 16 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

URBAN DOVE TEAM CHARTER SCHOOL II 800000089930

a1. Popular School Name

UD Team II

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

CSD # 8 - BRONX

e. Date of Approved Initial Charter

Nov 14 2017

f. Date School First Opened for Instruction

Aug 1 2018

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

Mission

Urban Dove energizes, educates, and empowers young people through our network of UD Team Charter Schools serving over-age/under-credited high school students. UD Team's innovative model uses sports, teams, restorative practices and mentoring to create a culture of high expectations and shared responsibility. By instilling our core values of Teamwork, Leadership and Communication, we develop our students into confident young adults ready to reach their full potential.

Key Design Elements

1) Sport-Based Youth Development (SBYD) – Students who enter UD Team have academic deficits that the school needs to address. But given their lack of success at their previous high school, many likely suffer from a lack of confidence in their own ability to be successful in a formal academic environment. The school tackles this challenge directly by using its SBYD model to build students' belief in themselves. Their experiences on the sports field and as a team provides fuel for the work that happens in the classroom.

The school uses the pillars of an SBYD methodology to engage, energize and educate its students. SBYD programs teach sports skills along with life and leadership skills in a safe, fun, and challenging environment, delivering to students caring relationships, facilitated and experiential learning, and vigorous physical activity. The curriculum is a combination of traditional varsity sports activities - practices and games, combined with youth development programming that includes workshops, Team Time (group counseling) and other health and wellness activities. Practice sessions resemble a varsity-level practice, including warm up and stretch, conditioning, individual skill building and team concepts. Weekly competition includes both an intra-mural league amongst teams within the school as well an external schedule against other schools.

One of the key elements of the SBYD program is the coach. Each student at UD Team is placed on a single gender team and each team is assigned a full time coach. The coach acts not only as the primary instructor for all activities during the SBYD block of time, but is also present throughout the school day to assist the student with any other issues they may have, playing the role at times of parent, guidance counselor, social worker and mentor.

2) Support Services – UD Team offers both group and one-on-one support services to all students. Group sessions focus on how individuals become part of a community and what it means to be a member of a “team” both on the field and off. Being a member of a sports team can have a transformative effect on young people, and the school uses this as a basis for establishing a positive, respectful school community over which all students feel ownership.

The player-coach relationship is also a uniquely powerful one in which there exists a higher level of trust. Coaches and players use this bond as a way to stay informed, connected and supportive of each other. Referrals are made for all issues requiring professional care. UD Team has a department of Student Support Service (SSS), comprised of three full time Social Workers, Social Work interns, a Dean and a Director which focuses on the psychological and emotional needs of all students. SSS collaborates with all school staff members and family members to ensure that student needs are addressed at school and at home. SSS, along with other staff, conduct home visits as needed to address barriers of academic success, including excessive absence, family conflict, environmental stressors, mental health needs, concrete needs, and negative peer influences. SSS and family members will work together to identify strategies and interventions to address the problem, focusing strongly on parent/caregiver involvement.

3) More Time on Task – UD Team has an extended day/extended year schedule, with a school day beginning at 8:45 AM for EarlyDove and ending at 4:15 PM, and sometimes even later, at 7:30 or 8:00 PM after dinner and an evening program. The school does not follow the traditional model of school-day/after-school timeframes, and over the course of a Monday – Saturday week, students will receive intensive academic classroom instruction, career development training, one-on-one and group counseling, personalized academic support, internships, and instructional and competitive sports play. The school will requires students to participate in a mandatory summer program, which consists of academic instruction, summer job experiences and sports. Saturdays feature a mandatory academic advisement session where students receive one-one-support from volunteers and staff in subjects in which they need extra attention.

4) Same sex groupings - Students move through their time at UD Team in same sex teams both for sports and academic classes. Research has shown that in both sports and academics, students, especially females, benefit from same sex environments. In the sports arena, this is especially true as so much of the success young athletes have comes from their self-esteem and confidence in themselves. Young women develop both of these traits far more strongly in single-sex environments. Leadership skills are also diminished among young women when in co-ed environments. Gender bias and social norms reduce opportunities for young women to take leadership roles in co-ed environments, reinforcing negative stereotypes from others and from within themselves. Single sex environments have also been shown to break down stereotypes that might hinder students from choosing to pursue coursework and activities (such as sports for girls, and the arts for boys).

5) Multiple Intelligences - Urban Dove Team Charter School believes in a strength-based approach to instruction grounded in the work of Howard Garner's theory of multiple intelligences. Recognizing that all students are intelligent but that this intelligence can be expressed in many different ways, UD Team strives to engage students who are often the least understood and successful in traditional schools. We recognize the need for our students to express themselves kinesthetically and therefore incorporate instructional approaches that use experiential

learning as much as possible. Additionally, our SBYD program allows students to incorporate healthy doses of physical activity into each day. The SBYD program not only activates students' bodies and minds, it allows for critical breaks from the long academic blocks found in traditional schools, which are detrimental to our students' ability to focus and learn.

6) Differentiated Instruction - Remembering that the student is at the center of the work, teachers design each course starting with the students own knowledge and experience and connect every lesson to something that students already have as part of their schemata. Teachers get to know the students and plan lessons that connect an academically rigorous content to relevant issues and topics in the student's life. Rather than assuming that students need remedial course work, critical thinking and problem solving will be central and a team spirit essential for academic achievement. Unlike other transfer schools where students are placed in classes by their individual credit needs and course content is static, at UD Team, students will move through classes with their teams and teachers will differentiate instruction to address the varying academic needs and learning styles of each student.

7) Targeted Interventions - For students who are dramatically behind their peers, targeted research-based and practice proven interventions will be employed to accelerate student progress. For example, students struggling with literacy skills and all incoming Year 1 students are given a program called READ 180 as part of their ELA curriculum. READ 180 is a flexible, rigorous and engaging program that brings students up to a functional reading level in a short period of time, helping to build a foundation of literacy that students will need to succeed in more advance coursework and on Regents exams. UD Team uses a similar program for math called MATH 180.

h. School Website Address

www.urbandove.org/bronx/

i. Total Approved Charter Enrollment for 2022-2023 School Year

305

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

305

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

ungraded

l. Charter Management Organization

Do you have a [Charter Management Organization](#)?

Yes

l1. Charter Management Organization Name

Urban Dove

l2. Charter Management Organization Email Address

jnanda@urbandove.org

I3. Charter Management Organization Email Phone Number

212-244-2131

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	671 Prospect Avenue, Bronx, NY, 10455	718-682-3975	NYC CSD 8	Ungraded	All students	All students

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Amit Bahl	School Leader	718-682-3975		abahl@urbando.org
Operational Leader	Dahiana Sanchez	Dir. Operations	718-682-3975		dsanchez@urbando.org
Compliance Contact	Jai Nanda	CMO Exec. Dir	718-682-3975		jnanda@urbando.org
Complaint Contact	Amit Bahl	School Leader	718-682-3975		abahl@urbando.org
DASA Coordinator	Richard Dobbins	DASA Coord	718-682-3975		rdobbins@urbando.org
Phone Contact for After Hours Emergencies	Amit Bahl	School Leader	718-682-3975		abahl@urbando.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[Urban Dove TCO - 671 Prospect Ave - 8.1.23-10.16.23.pdf](#)

Filename: Urban Dove TCO - 671 Prospect Ave - 8.1.23-10.16.23.pdf **Size:** 65.5 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[106 A updated 23-24 Bronx.pdf](#)

Filename: 106 A updated 23-24 Bronx.pdf **Size:** 251.5 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

None

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jai Nanda
Position	Executive Director, CMO
Phone/Extension	212-244-2131
Email	jnanda@urbandove.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

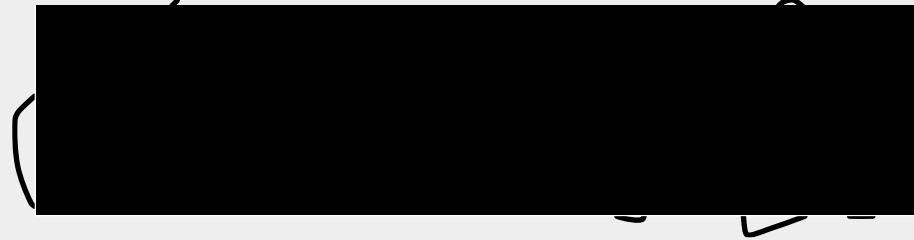
As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

A black rectangular redaction box covers the signature of the Head of Charter School. A small portion of a handwritten signature is visible to the left of the box.

Signature, President of the Board of Trustees

A large black rectangular redaction box covers the signature of the President of the Board of Trustees. A small portion of a handwritten signature is visible above the box.

Date

Jul 18 2023

Thank you.



Entry 2 Links to Critical Documents on School Website

Completed - Aug 16 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Urban Dove Team Charter School II

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	<u>http://urbandove.org/schools/bronx/</u>
2. Board meeting notices, agendas and documents	<u>http://urbandove.org/about-us/our-board/</u>
3. New York State School Report Card	<u>http://urbandove.org/schools/bronx/</u>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u>http://urbandove.org/schools/bronx/</u>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<u>http://urbandove.org/schools/bronx/</u>
6. Authorizer-approved FOIL Policy	<u>http://urbandove.org/schools/bronx/</u>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<u>http://urbandove.org/schools/bronx/</u>

Thank you.



Entry 3 Progress Toward Goals

Completed - Oct 27 2023

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Help the remaining Academic class of 2021 and 2022 who are still enrolled continue on to graduation to reach an overall graduation of 55% for their cohorts	Graduation tracker. 2021 class now has 57% grad rate and 2022 class has a 44% grad rate	Unable to Assess	While the Class of 2021 has reached the goal, the Class of 2022 still has many students enrolled, so the current grad rate is below 55%, we expect to reach that goal once those students complete their credits, many of which were delayed due to COVID.
Academic Goal 2	Attain a graduation rate for class of 2023 of our 15 year old students of at least 55%	Graduation tracker. 15 year old students in the 2023 class now has 75% grad rate	Met	
Academic Goal 3	Attain a graduation rate of our 16 year old students with less than 11 credits and 0 Regents of at least 45%	Graduation tracker. 16 year old students Most At Risk in the 2023 class now has 60% grad rate	Met	
Academic Goal 4	Attain a graduation rate of our 16 year old students with less than 11 credits and 1 or more Regents of at least 50%	Graduation tracker. 16 year old students in the 2023 class now has 85% grad rate	Met	

Academic Goal 5	Achieve an overall grad rate for the Class of 2023 of at least 55%	Graduation tracker. Class of 2023 overall now has 80% grad rate	Met	
Academic Goal 6	Achieve an overall graduation rate for the Class of 2023 for Students with Disabilities of at least 45%	Graduation tracker. Students with Disabilities in Class of 2023 now have a 80% grad rate	Met	
Academic Goal 7	Achieve a college enrollment rate for graduates in the Class of 2023 of at least 45%	Alumni Tracker. Class of 2022 graduates now has a 57% college enrollment rate.	Met	
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Meet target enrollment of 285 students		Met	
Org Goal 2	Meet target enrollment for SpEd of 35%		Met	
Org Goal 3	Meet target enrollment of 18% for ELLs		Met	
Org Goal 4	Meet target enrollment of Low Income students of 85%		Met	
Org Goal 5	Board of Trustees has at least 7 members per By Laws	Board Roster	Not Met	UD Team had a board member resignation to reduce the total number to 6. Interviews are under way to add a 7th member.
Org Goal 6	Board met monthly	Board minutes	Met	
Org Goal 7	Teaching staff was in compliance with teacher certification requirements	State License check	Met	
Org Goal 8				
Org Goal 9				
Org Goal 10				

Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Maintain positive monthly cash flow to cover all monthly expenses	Monthly Financials	Met	
Financial Goal 2	Complete the year with at least \$1,000,000 in assets	Balance Sheet	Met	
Financial Goal 3	Receive a clean, unqualified audit from Independent Auditor	Audited Financial Statements	Met	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete - Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, **and** into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. SUNY-authorized charter schools are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

UDTCS - Audited Financial Statements FYE 06

Filename: UDTCS_-_Audited_Financial_Statemen_ACbi927.pdf Size: 589.6 kB

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete - Hidden from applicant

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 31 2023

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

UDTCS audited-financial-report-template-nysed FY 06

Filename: UDTCS_audited-financial-report-te_fQcVYk1.xlsx Size: 71.5 kB

Entry 4c – Additional Financial Documents

Completed - Nov 1 2023

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[UD Team II - Audited Financials with Management Letter and Proof of Escrow - FYE 06](#)

Filename: UD_Team_II_-_Audited_Financials_wi_anFexjc.pdf Size: 945.3 kB

Entry 4d - Financial Contact Information

Completed - Oct 31 2023

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Rose Temba	RTemba@urbandove.org	212-244-2131

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	James Mercaldo	jmercaldo@pkfod.com	212-564-4012	7

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Oct 31 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[UD Team II updated-2023-2024-ar-budget-template](#)

Filename: UD_Team_II_updated-2023-2024-ar-b_kIDHtC0.xlsx Size: 36.4 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 16 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Board COIPs](#)

Filename: Board_COIPs_6opBYpM.pdf Size: 4.0 MB

Entry 7 BOT Membership Table

Completed - Aug 16 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Spencer Rothschild	spencer.rothschild@gmail.com	Trustee/Member	Governance	Yes	5	07/01/2021	06/30/2024	10
2	Michael Grandis	mgrandis.urbando@ gmail.com	Chair	Governance	Yes	5	07/01/2022	06/30/2025	12
3	Patrick Fagan	pfagan@schools.nyc.gov	Treasurer	Finance	Yes	4	07/01/2023	06/30/2026	10
4	Patricia Charlemagne	patricia@stoked.org	Trustee/Member	Finance	Yes	5	07/01/2023	06/30/2026	8
5	Andrew Ehigiator	andrewehigiator@gmail.com	Trustee/Member	Academic	Yes	2	07/01/2023	06/30/2026	11
6	Heather Bushong	heatherbushong@caa.com	Secretary	Academic	Yes	1	07/01/2025	06/30/2025	9
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	6
b.Total Number of Members Added During 2022-2023	0
c. Total Number of Members who Departed during 2022-2023	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2022-2023

12

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

6

Total number of Voting Members added during the 2022-2023 school year:

0

Total number of Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

13

Total number of Non-Voting Members on June 30, 2023:

0

Total number of Non-Voting Members added during the 2022-2023 school year:

0

Total number of Non-Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:

0

Thank you.

Entry 8 Board Meeting Minutes

Completed - Aug 16 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

22-23 Minutes

Filename: 22-23_Minutes_9puAAyJ.pdf Size: 1.0 MB

Entry 9 Enrollment & Retention

Completed - Aug 16 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>The process of student outreach begins with the principals, guidance counselors, parent coordinators, social workers and academic deans of the public and charter high schools in CSD 8 and throughout Bronx, in order to identify struggling 9th and 10th grade students 16 years or younger who are at-risk of not accumulating sufficient credits to be promoted to the next grade. We have used both mail and telephone outreach campaigns to long-term absentees to introduce them to UDTCS and to encourage them to return to school. School administrators will also meet with neighborhood-based high school representatives and Guidance Counselors to introduce them to the school. In addition, UDTCS will run several open houses in community-based facilities to allow students and families to meet the school faculty and staff. Due to the nature of our Enrollment Policy, Urban Dove Team Charter School has met or exceeded the District averages in enrolling students who are eligible for free or reduced lunch.</p>	<p>Urban Dove has always exceeded its target enrollment for Economically Disadvantaged students so we will continue our recruitment plans as we have in year's past.</p>
English Language Learners	<p>To specifically target ELL/MLL students, all presentations and materials will be presented in English and Spanish. Materials in other languages will be made available upon request. Urban Dove recruitment teams can speak to counselors and parents about the</p>	<p>Urban Dove has always met or exceeded its target enrollment for ELL/MLL students so we will continue our recruitment plans as we have in year's past.</p>

	model and curriculum that is used to serve ELL students	
Students with Disabilities	<p>To specifically target special education populations, we emphasized the personalized nature of our educational program and explained the lengths that we go to in order to ensure that every student is achieving academically. In all community outreach, marketing documents, and presentations, we will emphasize that the school is a free, public, open-enrollment school that is open to both regular as well as special education students. We have also hired a Special Education Coordinator to help serve the needs of our SpEd population and to make sure all students are receiving the services required in the I.E.Ps.</p> <p>Urban Dove Team Charter School greatly exceeded District averages in Special Education students, with over 35% of our student population receiving Special Education services.</p>	<p>Urban Dove has always exceeded its target enrollment for Students with Disabilities, so we will continue our recruitment plans as we have in year's past.</p>

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	All of UD Team's Key Design elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including those who are Economically Disadvantaged. These elements in include a large adult-student ratio, increased time spent on youth development and targeted academic interventions.	UD Team has exceeded targets for retaining Economically Disadvantaged students each year of operation and thus will continue its existing strategies.
English Language Learners	All of UD Team's Key Design elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including English Language Learners. These elements in include a large adult-student ratio, increased time spent on youth development and targeted academic interventions.	UD Team has met targets for retaining English Language Learners each year of operation and thus will continue its existing strategies.
Students with Disabilities	All of UD Team's Key Design elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including Students with Disabilities. These elements in include a large adult-student ratio, increased time spent on youth development and targeted academic interventions.	UD Team has exceeded targets for retaining Students with Disabilities each year of operation and thus will continue its existing strategies.

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 16 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Aug 16 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	1
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	4
ii. Science	1
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
Total Category C: not to exceed 5	0.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	13

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	3

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	8

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	21

Thank you.



Entry 12 Organization Chart

Completed - Aug 16 2023

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

[Org Chart - UD Team II \(BX\) - January 2022](#)

Filename: Org_Chart_-_UD_Team_II_BX_-_January_2022.pdf Size: 366.3 kB

Entry 13 School Calendar

Completed - Aug 16 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[School Calendar 2023-2024](#)

Filename: School_Calendar_2023-2024_FF4dLzu.pdf Size: 234.5 kB

Entry 14 Staff Roster

Completed - Aug 16 2023

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.

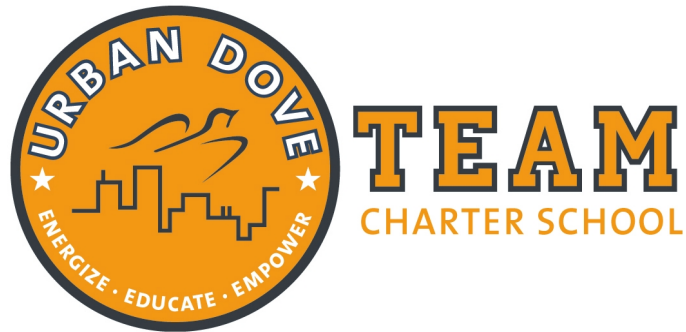
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[faculty-staff-roster-BX-2023](#)

Filename: faculty-staff-roster-BX-2023.xlsx Size: 24.3 kB

Optional Additional Documents to Upload (BOR)

Incomplete



Urban Dove Team Charter Schools

Financial Statements and
Uniform Guidance Schedules
Together With Independent Auditors' Reports

June 30, 2023 and 2022

Urban Dove Team Charter Schools
Financial Statements and
Uniform Guidance Schedules
Together With Independent Auditors' Reports
June 30, 2023 and 2022

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Independent Auditors' Report

**Board of Trustees
Urban Dove Team Charter Schools**

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Urban Dove Team Charter Schools (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Urban Dove Team Charter Schools as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Urban Dove Team Charter Schools and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Change in Accounting Policy

As discussed in Note 2 to the financial statements, Urban Dove Team Charter Schools adopted Financial Accounting Standards Board ("FASB") Topic 842, *Leases*, which resulted in the recognition of right of use assets and related lease liabilities effective July 1, 2022. Our opinion is not modified with respect to that matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Urban Dove Team Charter Schools' ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Urban Dove Team Charter Schools' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Urban Dove Team Charter Schools' ability to continue as a going concern for a reasonable period of time.


We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of financial position, activities and functional expenses by school, as of and for the year ended June 30, 2023 on pages 17 through 19 are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards on page 20 as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2023, on our consideration of Urban Dove Team Charter Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Urban Dove Team Charter Schools' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Urban Dove Team Charter Schools' internal control over financial reporting and compliance.



Harrison, New York
October 31, 2023

Urban Dove Team Charter Schools

Statements of Financial Position

	June 30,	
	2023	2022
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 4,244,335	\$ 3,894,225
Grants and contracts receivable	752,505	352,194
Employee Retention Credit receivable	887,765	-
Prepaid expenses and other current assets	35,092	2,907
Due from related party, net	1,736,766	1,887,805
Total Current Assets	7,656,463	6,137,131
Property and equipment, net	469,368	499,429
Restricted cash	203,015	150,775
Right of use assets, operating leases, net	44,821,848	-
Security deposits	208,374	208,374
	<u>\$ 53,359,068</u>	<u>\$ 6,995,709</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued expenses	\$ 240,107	\$ 258,917
Accrued payroll and payroll taxes	1,153,865	1,258,771
Deferred rent, current portion	-	55,781
Operating lease liabilities	1,080,901	-
Refundable advances	-	2,880
Total Current Liabilities	2,474,873	1,576,349
Operating lease liabilities, less current portion	44,798,286	-
Deferred rent	-	111,563
Total Liabilities	47,273,159	1,687,912
Net assets, without donor restrictions	<u>6,085,909</u>	<u>5,307,797</u>
	<u>\$ 53,359,068</u>	<u>\$ 6,995,709</u>

See notes to financial statements

Urban Dove Team Charter Schools

Statements of Activities

	Year Ended June 30,	
	2023	2022
REVENUE AND SUPPORT		
State and local per pupil operating revenue	\$ 13,667,063	\$ 12,811,585
State and local per pupil facilities funding	2,064,352	1,919,117
Federal grants	1,618,350	1,973,562
Federal E-Rate and IDEA	348,893	412,965
Contributions and grants	18,197	17,798
Other income	15,167	151
Total Revenue and Support	<u>17,732,022</u>	<u>17,135,178</u>
EXPENSES		
Program Services		
Regular education	10,900,402	10,399,532
Special education	<u>3,563,798</u>	<u>3,473,229</u>
Total Program Services	14,464,200	13,872,761
Supporting Services		
Management and general	3,255,172	2,984,122
Fundraising	<u>122,303</u>	<u>111,172</u>
Total Expenses	<u>17,841,675</u>	<u>16,968,055</u>
OTHER REVENUE		
Gain on forgiveness of Paycheck		
Protection Program loan	-	1,600,525
Employee Retention Credit	<u>887,765</u>	<u>-</u>
Total Other Revenue	<u>887,765</u>	<u>1,600,525</u>
Change in Net Assets	778,112	1,767,648
NET ASSETS WITHOUT DONOR RESTRICTIONS		
Beginning of year	<u>5,307,797</u>	<u>3,540,149</u>
End of year	<u>\$ 6,085,909</u>	<u>\$ 5,307,797</u>

See notes to financial statements

Urban Dove Team Charter Schools

Statement of Functional Expenses
Year Ended June 30, 2023

	Program Services			Management and General	Fundraising	Total
	Regular Education	Special Education	Total			
Personnel Services Costs						
Salaries and wages	\$ 5,760,598	\$ 1,652,702	\$ 7,413,300	\$ 1,280,656	\$ -	\$ 8,693,956
Payroll taxes and benefits	<u>1,224,787</u>	<u>350,708</u>	<u>1,575,495</u>	<u>389,892</u>	<u>-</u>	<u>1,965,387</u>
Total Personnel Services Costs	6,985,385	2,003,410	8,988,795	1,670,548	-	10,659,343
Professional development	-	-	-	125,930	-	125,930
Legal fees	-	-	-	6,813	-	6,813
Management company fees	809,999	561,020	1,371,019	220,452	122,303	1,713,774
Professional fees	48,462	18,268	66,730	244,175	-	310,905
Staff recruitment	-	-	-	104,010	-	104,010
Supplies and materials	141,924	-	141,924	-	-	141,924
Office expenses	72,147	29,112	101,259	16,548	-	117,807
Food services	38,666	15,602	54,268	17,013	-	71,281
Student services	482,681	-	482,681	-	-	482,681
Insurance	49,219	19,860	69,079	17,270	-	86,349
Technology	17,614	7,108	24,722	6,181	-	30,903
Equipment and furniture	33,400	13,477	46,877	11,719	-	58,596
Repairs and maintenance	145,921	58,880	204,801	51,200	-	256,001
Occupancy and facility costs	1,898,867	766,209	2,665,076	666,269	-	3,331,345
Utilities	41,491	16,742	58,233	14,558	-	72,791
Depreciation and amortization	132,313	53,390	185,703	46,428	-	232,131
Other	<u>2,313</u>	<u>720</u>	<u>3,033</u>	<u>36,058</u>	<u>-</u>	<u>39,091</u>
Total Expenses	<u>\$ 10,900,402</u>	<u>\$ 3,563,798</u>	<u>\$ 14,464,200</u>	<u>\$ 3,255,172</u>	<u>\$ 122,303</u>	<u>\$ 17,841,675</u>

See notes to financial statements

Urban Dove Team Charter Schools

Statement of Functional Expenses Year Ended June 30, 2022

	Program Services			Management and General	Fundraising	Total
	Regular Education	Special Education	Total			
Personnel Services Costs						
Salaries and wages	\$ 5,939,824	\$ 1,836,403	\$ 7,776,227	\$ 1,160,360	\$ -	\$ 8,936,587
Payroll taxes and benefits	1,193,234	368,943	1,562,177	316,556	-	1,878,733
Total Personnel Services Costs	7,133,058	2,205,346	9,338,404	1,476,916	-	10,815,320
Professional development	-	-	-	59,541	-	59,541
Legal fees	-	-	-	23,026	-	23,026
Management company fees	727,477	488,156	1,215,633	192,737	111,172	1,519,542
Professional fees	66,102	25,928	92,030	286,840	-	378,870
Staff recruitment	-	-	-	167,223	-	167,223
Supplies and materials	137,674	-	137,674	-	-	137,674
Office expenses	97,555	39,364	136,919	106,913	-	243,832
Food services	22,285	8,001	30,286	20,639	-	50,925
Student services	458,972	-	458,972	-	-	458,972
Insurance	44,773	18,066	62,839	15,710	-	78,549
Technology	18,021	7,272	25,293	6,324	-	31,617
Equipment and furniture	42,013	16,952	58,965	14,741	-	73,706
Repairs and maintenance	185,531	74,863	260,394	65,098	-	325,492
Occupancy and facility costs	1,291,720	519,131	1,810,851	451,419	-	2,262,270
Utilities	61,615	24,863	86,478	21,619	-	108,097
Depreciation and amortization	110,526	44,599	155,125	38,782	-	193,907
Other	2,210	688	2,898	36,594	-	39,492
Total Expenses	<u>\$ 10,399,532</u>	<u>\$ 3,473,229</u>	<u>\$ 13,872,761</u>	<u>\$ 2,984,122</u>	<u>\$ 111,172</u>	<u>\$ 16,968,055</u>

See notes to financial statements

Urban Dove Team Charter Schools

Statements of Cash Flows

	Year Ended June 30,	
	2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 778,112	\$ 1,767,648
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation and amortization	232,131	193,907
Deferred rent	-	(55,781)
Gain on forgiveness of Paycheck Protection Program loan	-	(1,600,525)
Amortization of right of use assets - operating leases	1,892,941	-
Changes in operating assets and liabilities		
Grants and contracts receivable	(400,311)	165,371
Employee Retention Credit receivable	(887,765)	-
Prepaid expenses and other current assets	(32,185)	14,185
Due from related party, net	151,039	(831,591)
Security deposits	-	(131,785)
Accounts payable and accrued expenses	(18,810)	(291,958)
Accrued payroll and payroll taxes	(104,906)	100,599
Operating lease liabilities	(1,002,946)	-
Refundable advances	(2,880)	2,880
Net Cash from Operating Activities	604,420	(667,050)
CASH FLOW FROM INVESTING ACTIVITY		
Purchases of property and equipment	(202,070)	(311,736)
Net Change in Cash, Cash Equivalents and Restricted Cash	402,350	(978,786)
CASH, CASH EQUIVALENTS AND RESTRICTED CASH		
Beginning of year	4,045,000	5,023,786
End of year	\$ 4,447,350	\$ 4,045,000
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Cash paid for amounts included in the measurement of lease liabilities	\$ 2,441,350	\$ -

See notes to financial statements

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2023 and 2022

1. Organization and Tax Status

Urban Dove Team Charter Schools is a New York State, not-for-profit educational corporation that was incorporated on December 14, 2010 to operate a Charter School pursuant to Article 56 of the Education Law of the State of New York. The accompanying financial statements include the following charter schools, collectively referred to as the "School":

Urban Dove Team Charter School ("UDTCS") was granted a provisional charter on December 14, 2012 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York (the "Board of Regents"). The Board of Regents approved and issued several renewals to the School's charter expiring on June 30, 2027.

Urban Dove Team Charter School II ("UDTCS II") was granted a provisional charter on November 3, 2017 valid for a term of five years and renewable upon expiration by the Board of Regents. On June 14, 2022 the Board of Regents, for and on behalf of the State Education Department, extended the provisional charter of the School up through and including June 30, 2027

The financial statements reflect the activity of both UDTCS and UDTCS II that operate as one legal entity.

The School's mission is to help the vulnerable, growing population of transfer students and is the first ever alternative high-school for over-aged, under-credited youth in New York City. Through a sports, health, and fitness curriculum, layered with a career and technical program, the School is expanding its reach to energize, educate and empower youth. The School provided education to approximately 538 students in grades nine through twelve during the 2022-2023 academic year.

The New York City Department of Education provides free lunches and transportation directly to some of the School's students. Such costs are not included in these financial statements. The School covers a portion of the cost of lunches for children not entitled to the free lunches.

Except for taxes that may be due for unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

2. Summary of Significant Accounting Policies

Basis of Presentation and Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Urban Dove Team Charter Schools

Notes to Financial Statements
June 30, 2023 and 2022

2. Summary of Significant Accounting Policies (*continued*)

Adoption of New Accounting Pronouncement

Leases (Topic 842)

The School adopted Financial Accounting Standards Board Topic 842, *Leases* ("Topic 842"), using the effective date method with July 1, 2022, as the date of initial adoption, with certain practical expedients available.

The School elected the available practical expedients to account for its existing operating leases as operating leases, under the new guidance, without reassessing whether the contracts contain leases under the new standard, whether classification of capital (now finance) leases or operating leases would be different in accordance with the new guidance, or whether the unamortized initial direct costs before transition adjustments would have met the definition of initial direct costs in the new guidance at lease commencement.

As a result of the adoption of the new lease accounting guidance, on July 1, 2022, the School recognized a lease liability of \$46,882,133, that represents the present value of the remaining operating lease payments of \$74,509,020, discounted with risk free interest rates using the treasury bond rate ranging from 2.85% to 3.11% depending on the lease term, and a right of use ("ROU") assets of \$46,714,789, that represents the operating lease liability of \$46,882,133, adjusted for deferred rent of \$167,344.

The adoption of Topic 842 had a material impact on the School's statement of financial position but did not have a material impact on its statements of activities, functional expenses and cash flows. The most significant impact was the recognition of ROU assets and lease liabilities for operating leases.

Net Asset Presentation

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

Net assets without donor restrictions - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and/or the Board of Trustees.

Net assets with donor restrictions – represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. The School had no net assets with donor restrictions as of June 30, 2023 and 2022.

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2023 and 2022

2. Summary of Significant Accounting Policies *(continued)*

Cash, Cash Equivalents and Restricted Cash

Cash and cash equivalents include cash balances held in bank accounts and highly liquid debt instruments with maturities of three months or less at the time of purchase. Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution, should it occur.

The following table provides a reconciliation of cash, cash equivalents and restricted cash reported within the statements of financial position to the amounts presented in the statements of cash flows at June 30:

	2023	2022
Cash and cash equivalents	\$ 4,244,335	\$ 3,894,225
Restricted cash	203,015	150,775
	<u>\$ 4,447,350</u>	<u>\$ 4,045,000</u>

Property and Equipment

The School follows the practice of capitalizing all expenditures for property and equipment with costs in excess of \$1,000 and a useful life in excess of one year. Leasehold improvements are amortized over the shorter of the term of the lease, inclusive of all renewal periods, which are reasonably assured, or the estimated useful life of the asset. Purchased property and equipment are recorded at cost at the date of acquisition. Maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding is capitalized, unless the government agency retains legal title to such assets, in which case it is expensed as incurred.

Depreciation and amortization is recognized on the straight-line method over the estimated useful lives of such assets as follows:

Equipment	5 years
Furniture and fixtures	7 years
Software	3 years
Website development	5 years

Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is identified. If the carrying amount for the asset is not recoverable, the asset is written down to its fair value. There were no asset impairments as of June 30, 2023 and 2022.

Refundable Advances

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

Urban Dove Team Charter Schools

Notes to Financial Statements
June 30, 2023 and 2022

2. Summary of Significant Accounting Policies (continued)

Leases

The School accounts for leases under Topic 842. The School determines if an arrangement is a lease at inception. Operating leases are included in operating lease ROU assets, other current liabilities and operating lease liabilities on the accompanying statement of financial position. The School made the short-term lease election for leases with an initial term of less than 12 months.

ROU assets represent the right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating leases ROU assets and liabilities are recognized at the lease commencement date based on the present value of lease payments over the lease term. The leases do not provide an implicit borrowing rate. The School uses a risk-free rate based on the information available at the commencement date in determining the present value of lease payments. The operating leases ROU asset includes any lease payments made and excludes lease incentives. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the School will exercise that option. Lease expense for lease payments is recognized on a straight-line basis over the lease term. The School's lease agreements do not contain any material residual value guarantees or material restrictive covenants. The School has lease agreements with lease and non-lease components, which are generally accounted for separately. The School's lease agreements do not contain any variable lease components. The School applies the short-term lease exemption to all of its classes of underlying assets.

Revenue and Support

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as net assets with donor restrictions if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as net assets without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

Functional Expense Allocation

The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Other expenses such as personnel services costs, professional fees and occupancy and facility costs have been allocated among program and supporting services classifications on the basis of periodic time and expense studies and other basis as determined by management of the School to be appropriate.

Urban Dove Team Charter Schools

Notes to Financial Statements

June 30, 2023 and 2022

2. Summary of Significant Accounting Policies (*continued*)

Accounting for Uncertainty in Income Taxes

The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examinations by the applicable taxing jurisdictions for years prior to June 30, 2020.

Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is October 31, 2023.

3. Grants and Contracts Receivable

Grants and contracts receivable consist of federal, state, city entitlements and grants. The School expects to collect these receivables within one year. Management has assessed the need for an allowance and has determined that such allowance is not necessary.

4. Employee Retention Credit Receivable

During 2021, the School qualified for the Employee Retention Credit ("ERC"), which is a refundable payroll tax credit for employers who had operations fully or partially suspended due to orders from a governmental authority or whose revenues decreased by a specific threshold. When eligible, an entity can claim a refund in excess of the payroll taxes paid based upon the amount of qualified wages and health insurance paid. Because the amount of the credit is in excess of the payroll taxes paid, the ERC is considered a conditional government grant. The School has recognized the ERC revenue and corresponding receivable in the amount of \$887,765 for the year ended June 30, 2023. The ERC revenue is included in the accompanying statement of activities, and the corresponding receivable is included in the accompanying statements of financial position.

5. Property and Equipment

Property and equipment, net consists of the following at June 30:

	2023	2022
Equipment	\$ 959,352	\$ 897,577
Furniture and fixtures	478,183	337,888
Software and website development	21,457	21,457
Leasehold improvements	231,967	231,967
	1,690,959	1,488,889
Accumulated depreciation and amortization	(1,221,591)	(989,460)
	<u>\$ 469,368</u>	<u>\$ 499,429</u>

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2023 and 2022

6. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statement of financial position date, are comprised of the following at June 30:

	2023	2022
Cash and cash equivalents	\$ 4,244,335	\$ 3,894,225
Grants and contracts receivable	752,505	352,194
Employee Retention Credit receivable	887,765	-
Due from related party	1,736,766	1,887,805
	<u>\$ 7,621,371</u>	<u>\$ 6,134,224</u>

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is held in liquid instruments until it is required for operational use. The School will continue to rely on funding received from the New York City Department of Education to cover its future operating costs (see Note 8).

7. Employee Benefit Plan

The School maintains a pension plan qualified under Internal Revenue Code 401(k), for the benefit of its eligible employees. Under the plan, the School may make a discretionary matching contribution equal to a uniform percentage of eligible salary deferrals. There were no discretionary matching contributions for the years ended June 30, 2023 and 2022.

8. Concentration of Credit Risk

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash, cash equivalents and restricted cash on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. As of June 30, 2023 and 2022, approximately \$1,779,000 and \$3,544,000 of cash, cash equivalents and restricted cash was maintained with an institution in excess of FDIC limits.

9. Concentration of Revenue and Support

The School receives a substantial portion of its revenue and support from the New York City Department of Education. For the years ended June 30, 2023 and 2022, the School received approximately 84% and 79% of its total revenue and support from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

Urban Dove Team Charter Schools

Notes to Financial Statements

June 30, 2023 and 2022

10. Related Party Transactions (not disclosed elsewhere)

The School is related to The Urban Dove, Inc. ("UD"), a New York State not-for-profit charter management organization, through common management and a board member. UD provides management services to the School. As compensation to UD for these services rendered, the School pays UD an annual fee, equal to 11% and 10% of non-competitive public revenue for the years ended June 30, 2023 and 2022. The one-year agreement dated July 1, 2022 was extended for an additional year. During the years ended June 30, 2023 and 2022, fees charged by UD to the School amounted to \$1,946,854 and \$1,519,542. For operational efficiency, UD pays certain expenses on behalf of the School.

In addition to the management fee, the School has two license agreements for rent with UD for UDTCS and UDTCS II. In May 2018, the School entered into a license agreement with UD that includes a lease for UDTCS II classroom space and administrative offices. That agreement expired June 30, 2019, and was extended for one year periods on an annual basis, terminated on June 30, 2022. On July 1, 2022, the School entered into a new license agreement with UD, which includes a 30-year lease for classroom space and administrative offices. On October 25, 2019, the School entered into a license agreement with UD that includes a six-year lease for UDTCS classroom space and administrative offices which expires June 30, 2025. The amounts charged to the School under these license agreements amounted to \$2,441,346 and \$2,312,871 for the years ended June 30, 2023 and 2022.

During the years ended June 30, 2023 and 2022, the School paid \$0 and \$1,179,890 in leasehold improvements on behalf of UD.

During the years ended June 30, 2023 and 2022, the School paid \$226,881 and \$0 in maintenance, janitorial costs and miscellaneous expenses on behalf of UD.

The net balance due from UD at June 30, 2023 and 2022 was \$1,736,766 and \$1,887,805.

11. Commitments

On October 25, 2019, the School entered into a license agreement with UD that includes a six-year lease for UDTCS classroom space and administrative offices which expires June 30, 2025.

In July 2019, the School entered into a license agreement with UD that includes a thirty-year lease for UDTCS II classroom space and administrative offices. The lease commenced July 1, 2023.

ROU assets consist of the following at June 30, 2023:

ROU assets - operating leases	\$ 46,714,789
Less: accumulated amortization	<u>(1,892,941)</u>
	<u>\$ 44,821,848</u>
Weighted average remaining lease term	27.06 years
Weighted average discount rate	3.11%

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2023 and 2022

11. Commitments (*continued*)

The future minimum lease payments under this agreement are as follows for the years ended June 30:

2024	\$ 2,489,091
2025	2,538,263
2026	1,738,911
2027	1,791,078
2028	1,844,811
Thereafter	<u>61,556,866</u>
Total minimum lease payments	71,959,020
Present value discount	<u>(26,079,833)</u>
Present value of lease liabilities	45,879,187
Current portion	<u>(1,080,901)</u>
Lease liabilities, less current portion	<u>\$ 44,798,286</u>

Occupancy and facility costs for the years ended June 30, 2023 and 2022 was \$3,331,345 and \$2,262,270.

12. Paycheck Protection Program Loan Payable

On March 15, 2021, the School received loan proceeds in the amount of \$1,600,525 under Second Draw provisions of the Paycheck Protection Program (the "PPP") as authorized by the Economic Aid to Hard-Hit Small Businesses, Nonprofits, and Venues Act (the "Economic Aid Act"). The Second Draw provisions of the Economic Aid Act provides for loans to qualifying entities for amounts up to 2.5 times their 2019 or 2020 average monthly payroll expenses. The Second Draw PPP loan bears an interest rate of 1% per annum. All or a portion of the Second Draw PPP loan principal and accrued interest are forgivable as long as the borrower uses the loan proceeds for eligible purposes, as described in the Coronavirus Aid, Relief and Economic Security Act (the "CARES Act") as amended by the Economic Aid Act, over a period between eight to twenty-four weeks from the date the Second Draw PPP loan proceeds are received (the "Second Draw Covered Period"). On December 28, 2021, the PPP loan was fully forgiven by the United States Small Business Administration ("SBA"). The loan forgiveness of \$1,600,525 is included on the accompanying statements of activities under gain on forgiveness of the Paycheck Protection Program loan.

13. Contingency

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

Urban Dove Team Charter Schools

Supplementary Information

June 30, 2023

Urban Dove Team Charter Schools

Schedule of Financial Position by School June 30, 2023

	Urban Dove Team Charter School	Urban Dove Team Charter School II	Eliminating Entry	Total
ASSETS				
Current Assets				
Cash and Cash Equivalents	\$ 1,060,079	\$ 3,184,256	\$ -	\$ 4,244,335
Grants and contracts receivable	184,328	568,177	-	752,505
Employee Retention Credit receivable	436,608	451,157	-	887,765
Prepaid expenses and other current assets	18,010	17,082	-	35,092
Due from related party	<u>1,548,489</u>	<u>725,304</u>	<u>(537,027)</u>	<u>1,736,766</u>
Total Current Assets	3,247,514	4,945,976	(537,027)	7,656,463
Property and equipment, net	226,706	242,662	-	469,368
Restricted cash	100,344	102,671	-	203,015
Right of use asset, operating leases, net	1,483,211	43,338,637	-	44,821,848
Security deposits	<u>76,589</u>	<u>131,785</u>	<u>-</u>	<u>208,374</u>
Total assets	<u>\$ 5,134,364</u>	<u>\$ 48,761,731</u>	<u>\$ (537,027)</u>	<u>\$ 53,359,068</u>
LIABILITIES AND NET ASSETS				
Current Liabilities				
Accounts payable and accrued expenses	\$ 69,935	\$ 170,172	\$ -	\$ 240,107
Accrued payroll and payroll taxes	561,434	592,431	-	1,153,865
Due to related party	537,027	-	(537,027)	-
Operating lease liability	<u>813,531</u>	<u>267,370</u>	<u>-</u>	<u>1,080,901</u>
Total Current Liabilities	1,981,927	1,029,973	(537,027)	2,474,873
Operating lease liability, less current portion	<u>837,023</u>	<u>43,961,263</u>	<u>-</u>	<u>44,798,286</u>
Total Liabilities	2,818,950	44,991,236	(537,027)	47,273,159
Net assets, without donor restrictions	<u>2,315,414</u>	<u>3,770,495</u>	<u>-</u>	<u>6,085,909</u>
	<u>\$ 5,134,364</u>	<u>\$ 48,761,731</u>	<u>\$ (537,027)</u>	<u>\$ 53,359,068</u>

Urban Dove Team Charter Schools

Schedule of Activities by School Year Ended June 30, 2023

	Urban Dove Team Charter School	Urban Dove Team Charter School II	Total
REVENUE AND SUPPORT			
State and local per pupil operating revenue	\$ 5,979,260	\$ 7,687,803	\$ 13,667,063
State and local per pupil facilities funding	475,902	1,588,450	2,064,352
Federal grants	561,486	1,056,864	1,618,350
Federal E-Rate and IDEA	170,968	177,925	348,893
Contributions and grants	9,797	8,400	18,197
Other income	18	15,149	15,167
Total Revenue and Support	<u>7,197,431</u>	<u>10,534,591</u>	<u>17,732,022</u>
EXPENSES			
Program Services			
Regular education	4,781,565	6,118,837	10,900,402
Special education	1,530,984	2,032,814	3,563,798
Total Program Services	6,312,549	8,151,651	14,464,200
Supporting Services			
Management and general	1,312,614	1,942,558	3,255,172
Fundraising	73,229	49,074	122,303
Total Expenses	<u>7,698,392</u>	<u>10,143,283</u>	<u>17,841,675</u>
Employee Retention Credit	<u>436,608</u>	<u>451,157</u>	<u>887,765</u>
Change in Net Assets	(64,353)	842,465	778,112
NET ASSETS WITHOUT DONOR RESTRICTIONS			
Beginning of year	<u>2,379,767</u>	<u>2,928,030</u>	<u>5,307,797</u>
End of year	<u>\$ 2,315,414</u>	<u>\$ 3,770,495</u>	<u>\$ 6,085,909</u>

Urban Dove Team Charter Schools

Schedule of Functional Expenses by School
Year Ended June 30, 2023

	Urban Dove Team Charter School						Urban Dove Team Charter School II						
	Program Services			Management and General			Program Services			Management and General			
	Regular Education	Special Education	Total	General	Fundraising	Total Expenses	Regular Education	Special Education	Total	General	Fundraising	Total Expenses	Total
Personnel Services Costs													
Salaries and wages	\$ 2,756,424	\$ 864,960	\$ 3,621,384	\$ 579,857	\$ -	\$ 4,201,241	\$ 3,004,174	\$ 787,742	\$ 3,791,916	\$ 700,799	\$ -	\$ 4,492,715	\$ 8,693,956
Payroll taxes and benefits	<u>572,866</u>	<u>179,764</u>	<u>752,630</u>	<u>184,347</u>	<u>-</u>	<u>936,977</u>	<u>651,921</u>	<u>170,944</u>	<u>822,865</u>	<u>205,545</u>	<u>-</u>	<u>1,028,410</u>	<u>1,965,387</u>
Total Personnel Services Costs	3,329,290	1,044,724	4,374,014	764,204	-	5,138,218	3,656,095	958,686	4,614,781	906,344	-	5,521,125	10,659,343
Professional development	-	-	-	38,020	-	38,020	-	-	-	87,910	-	87,910	125,930
Legal fees	-	-	-	1,573	-	1,573	-	-	-	5,240	-	5,240	6,813
Management company fees	417,405	168,426	585,831	73,229	73,229	732,289	392,594	392,594	785,188	147,223	49,074	981,485	1,713,774
Professional fees	19,666	6,790	26,456	90,097	-	116,553	28,796	11,478	40,274	154,078	-	194,352	310,905
Staff recruitment	-	-	-	61,800	-	61,800	-	-	-	42,210	-	42,210	104,010
Supplies and materials	49,635	-	49,635	-	-	49,635	92,289	-	92,289	-	-	92,289	141,924
Office expenses	32,436	13,088	45,524	2,221	-	47,745	39,711	16,024	55,735	14,327	-	70,062	117,807
Food services	18,956	7,649	26,605	9,450	-	36,055	19,710	7,953	27,663	7,563	-	35,226	71,281
Student services	194,233	-	194,233	-	-	194,233	288,448	-	288,448	-	-	288,448	482,681
Insurance	22,243	8,975	31,218	7,805	-	39,023	26,976	10,885	37,861	9,465	-	47,326	86,349
Technology	13,682	5,521	19,203	4,801	-	24,004	3,932	1,587	5,519	1,380	-	6,899	30,903
Equipment and furniture	14,096	5,688	19,784	4,946	-	24,730	19,304	7,789	27,093	6,773	-	33,866	58,596
Repairs and maintenance	99,351	40,089	139,440	34,860	-	174,300	46,570	18,791	65,361	16,340	-	81,701	256,001
Occupancy and facility costs	484,500	195,500	680,000	170,000	-	850,000	1,414,367	570,709	1,985,076	496,269	-	2,481,345	3,331,345
Utilities	25,078	10,119	35,197	8,799	-	43,996	16,413	6,623	23,036	5,759	-	28,795	72,791
Depreciation and amortization	58,804	23,728	82,532	20,633	-	103,165	73,509	29,662	103,171	25,795	-	128,966	232,131
Other	<u>2,190</u>	<u>687</u>	<u>2,877</u>	<u>20,176</u>	<u>-</u>	<u>23,053</u>	<u>123</u>	<u>33</u>	<u>156</u>	<u>15,882</u>	<u>-</u>	<u>16,038</u>	<u>39,091</u>
Total Expenses	<u>\$ 4,781,565</u>	<u>\$ 1,530,984</u>	<u>\$ 6,312,549</u>	<u>\$ 1,312,614</u>	<u>\$ 73,229</u>	<u>\$ 7,698,392</u>	<u>\$ 6,118,837</u>	<u>\$ 2,032,814</u>	<u>\$ 8,151,651</u>	<u>\$ 1,942,558</u>	<u>\$ 49,074</u>	<u>\$ 10,143,283</u>	<u>\$ 17,841,675</u>

Urban Dove Team Charter Schools

Uniform Guidance
Schedules and Reports

June 30, 2023

Urban Dove Team Charter Schools

Schedule of Expenditures of Federal Awards Year Ended June 30, 2023

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Provided to Subrecipients	Total Federal Expenditures
U.S. Department of Education				
Pass-Through New York State Education Department:				
Title I Grants to Local Educational Agencies	84.010	0021-23-4007	\$ -	\$ 104,971
Title I Grants to Local Educational Agencies	84.010	0021-23-5450	-	222,876
			-	327,847
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147-23-4007	-	11,719
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147-23-5450	-	39,443
			-	51,162
Student Support and Academic Enrichment Program	84.424	0204-23-4007	-	10,000
Student Support and Academic Enrichment Program	84.424	0204-23-5450	-	13,252
			-	23,252
COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II	84.425D	5891-21-4007	-	180,020
COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II	84.425D	5891-21-5450	-	235,188
COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP	84.425U	5880-21-4007	-	247,500
COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP	84.425U	5880-21-5450	-	538,978
COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP HCY II	84.425W	5218-21-4007	-	7,276
COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP HCY II	84.425W	5218-21-5450	-	7,127
			-	1,216,089
Total U.S. Department of Education			-	1,618,350
Total Expenditures of Federal Awards			\$ -	\$ 1,618,350

See independent auditors' report and notes to schedule of expenditures of federal awards

Urban Dove Team Charter Schools

Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2023

1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of Urban Dove Team Charter Schools (the "School"), under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets or cash flows of the School.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. Indirect Cost Rate

The School has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**Report on Internal Control Over Financial Reporting and on Compliance and Other
Matters Based on an Audit of Financial Statements Performed in Accordance With
Government Auditing Standards**

Independent Auditors' Report

**Board of Trustees
Urban Dove Team Charter Schools**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Urban Dove Team Charter Schools (the "School") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Harrison, New York
October 31, 2023

Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance

Independent Auditors' Report

**Board of Trustees
Urban Dove Team Charter Schools**

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Urban Dove Team Charter Schools' (the "School") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2023. The School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Harrison, New York
October 31, 2023

Urban Dove Team Charter Schools

Schedule of Findings and Questioned Costs Year Ended June 30, 2023

Section I - Summary of Auditors' Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with U.S. GAAP:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

_____ yes X no

Significant deficiency(ies) identified?

_____ yes X none reported

Noncompliance material to the financial statements noted?

_____ yes X no

Federal Awards

Internal control over major federal programs:

Material weakness(es) identified?

_____ yes X no

Significant deficiency(ies) identified?

_____ yes X none reported

Type of auditors' report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

_____ yes X no

Identification of major federal programs:

Federal Assistance Listing Number(s)

Name of Federal Program or Cluster

84.425W

COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP HCY II

84.425D

COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II

84.425U

COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

_____ yes X no

Section II – Financial Statement Findings

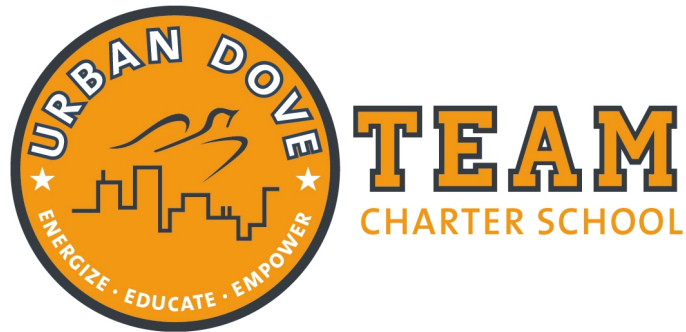
During our audit, we noted no material findings for the year ended June 30, 2023.

Section III – Federal Award Findings and Questioned Costs

During our audit, we noted no material instance of noncompliance and none of the costs tested which were reported in the federal financially assisted programs are questioned or recommended to be disallowed.

Section IV – Prior Year Findings

There were no findings in the prior year.



Urban Dove Team Charter Schools

Financial Statements and
Uniform Guidance Schedules
Together With Independent Auditors' Reports

June 30, 2023 and 2022

Urban Dove Team Charter Schools
Financial Statements and
Uniform Guidance Schedules
Together With Independent Auditors' Reports
June 30, 2023 and 2022

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Independent Auditors' Report

Board of Trustees
Urban Dove Team Charter Schools

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Urban Dove Team Charter Schools (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Urban Dove Team Charter Schools as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Urban Dove Team Charter Schools and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Change in Accounting Policy

As discussed in Note 2 to the financial statements, Urban Dove Team Charter Schools adopted Financial Accounting Standards Board ("FASB") Topic 842, *Leases*, which resulted in the recognition of right of use assets and related lease liabilities effective July 1, 2022. Our opinion is not modified with respect to that matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Urban Dove Team Charter Schools' ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Urban Dove Team Charter Schools' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Urban Dove Team Charter Schools' ability to continue as a going concern for a reasonable period of time.

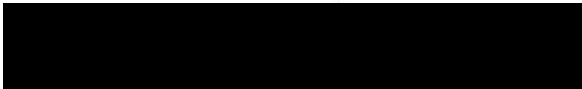
We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of financial position, activities and functional expenses by school, as of and for the year ended June 30, 2023 on pages 17 through 19 are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards on page 20 as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2023, on our consideration of Urban Dove Team Charter Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Urban Dove Team Charter Schools' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Urban Dove Team Charter Schools' internal control over financial reporting and compliance.



Harrison, New York
October 31, 2023

Urban Dove Team Charter Schools

Statements of Financial Position

	June 30,	
	2023	2022
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 4,244,335	\$ 3,894,225
Grants and contracts receivable	752,505	352,194
Employee Retention Credit receivable	887,765	-
Prepaid expenses and other current assets	35,092	2,907
Due from related party, net	1,736,766	1,887,805
Total Current Assets	7,656,463	6,137,131
Property and equipment, net	469,368	499,429
Restricted cash	203,015	150,775
Right of use assets, operating leases, net	44,821,848	-
Security deposits	208,374	208,374
	<u>\$ 53,359,068</u>	<u>\$ 6,995,709</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued expenses	\$ 240,107	\$ 258,917
Accrued payroll and payroll taxes	1,153,865	1,258,771
Deferred rent, current portion	-	55,781
Operating lease liabilities	1,080,901	-
Refundable advances	-	2,880
Total Current Liabilities	2,474,873	1,576,349
Operating lease liabilities, less current portion	44,798,286	-
Deferred rent	-	111,563
Total Liabilities	47,273,159	1,687,912
Net assets, without donor restrictions	<u>6,085,909</u>	<u>5,307,797</u>
	<u>\$ 53,359,068</u>	<u>\$ 6,995,709</u>

See notes to financial statements

Urban Dove Team Charter Schools

Statements of Activities

	Year Ended June 30,	
	2023	2022
REVENUE AND SUPPORT		
State and local per pupil operating revenue	\$ 13,667,063	\$ 12,811,585
State and local per pupil facilities funding	2,064,352	1,919,117
Federal grants	1,618,350	1,973,562
Federal E-Rate and IDEA	348,893	412,965
Contributions and grants	18,197	17,798
Other income	15,167	151
Total Revenue and Support	<u>17,732,022</u>	<u>17,135,178</u>
EXPENSES		
Program Services		
Regular education	10,900,402	10,399,532
Special education	<u>3,563,798</u>	<u>3,473,229</u>
Total Program Services	14,464,200	13,872,761
Supporting Services		
Management and general	3,255,172	2,984,122
Fundraising	<u>122,303</u>	<u>111,172</u>
Total Expenses	<u>17,841,675</u>	<u>16,968,055</u>
OTHER REVENUE		
Gain on forgiveness of Paycheck		
Protection Program loan	-	1,600,525
Employee Retention Credit	<u>887,765</u>	-
Total Other Revenue	<u>887,765</u>	<u>1,600,525</u>
Change in Net Assets	778,112	1,767,648
NET ASSETS WITHOUT DONOR RESTRICTIONS		
Beginning of year	<u>5,307,797</u>	<u>3,540,149</u>
End of year	<u>\$ 6,085,909</u>	<u>\$ 5,307,797</u>

See notes to financial statements

Urban Dove Team Charter Schools

Statement of Functional Expenses Year Ended June 30, 2023

	Program Services			Management and General	Fundraising	Total
	Regular Education	Special Education	Total			
Personnel Services Costs						
Salaries and wages	\$ 5,760,598	\$ 1,652,702	\$ 7,413,300	\$ 1,280,656	\$ -	\$ 8,693,956
Payroll taxes and benefits	<u>1,224,787</u>	<u>350,708</u>	<u>1,575,495</u>	<u>389,892</u>	-	<u>1,965,387</u>
Total Personnel Services Costs	6,985,385	2,003,410	8,988,795	1,670,548	-	10,659,343
Professional development	-	-	-	125,930	-	125,930
Legal fees	-	-	-	6,813	-	6,813
Management company fees	809,999	561,020	1,371,019	220,452	122,303	1,713,774
Professional fees	48,462	18,268	66,730	244,175	-	310,905
Staff recruitment	-	-	-	104,010	-	104,010
Supplies and materials	141,924	-	141,924	-	-	141,924
Office expenses	72,147	29,112	101,259	16,548	-	117,807
Food services	38,666	15,602	54,268	17,013	-	71,281
Student services	482,681	-	482,681	-	-	482,681
Insurance	49,219	19,860	69,079	17,270	-	86,349
Technology	17,614	7,108	24,722	6,181	-	30,903
Equipment and furniture	33,400	13,477	46,877	11,719	-	58,596
Repairs and maintenance	145,921	58,880	204,801	51,200	-	256,001
Occupancy and facility costs	1,898,867	766,209	2,665,076	666,269	-	3,331,345
Utilities	41,491	16,742	58,233	14,558	-	72,791
Depreciation and amortization	132,313	53,390	185,703	46,428	-	232,131
Other	<u>2,313</u>	<u>720</u>	<u>3,033</u>	<u>36,058</u>	-	<u>39,091</u>
Total Expenses	<u>\$ 10,900,402</u>	<u>\$ 3,563,798</u>	<u>\$ 14,464,200</u>	<u>\$ 3,255,172</u>	<u>\$ 122,303</u>	<u>\$ 17,841,675</u>

See notes to financial statements

Urban Dove Team Charter Schools

Statement of Functional Expenses Year Ended June 30, 2022

	Program Services			Management and General	Fundraising	Total
	Regular Education	Special Education	Total			
Personnel Services Costs						
Salaries and wages	\$ 5,939,824	\$ 1,836,403	\$ 7,776,227	\$ 1,160,360	\$ -	\$ 8,936,587
Payroll taxes and benefits	1,193,234	368,943	1,562,177	316,556	-	1,878,733
Total Personnel Services Costs	7,133,058	2,205,346	9,338,404	1,476,916	-	10,815,320
Professional development	-	-	-	59,541	-	59,541
Legal fees	-	-	-	23,026	-	23,026
Management company fees	727,477	488,156	1,215,633	192,737	111,172	1,519,542
Professional fees	66,102	25,928	92,030	286,840	-	378,870
Staff recruitment	-	-	-	167,223	-	167,223
Supplies and materials	137,674	-	137,674	-	-	137,674
Office expenses	97,555	39,364	136,919	106,913	-	243,832
Food services	22,285	8,001	30,286	20,639	-	50,925
Student services	458,972	-	458,972	-	-	458,972
Insurance	44,773	18,066	62,839	15,710	-	78,549
Technology	18,021	7,272	25,293	6,324	-	31,617
Equipment and furniture	42,013	16,952	58,965	14,741	-	73,706
Repairs and maintenance	185,531	74,863	260,394	65,098	-	325,492
Occupancy and facility costs	1,291,720	519,131	1,810,851	451,419	-	2,262,270
Utilities	61,615	24,863	86,478	21,619	-	108,097
Depreciation and amortization	110,526	44,599	155,125	38,782	-	193,907
Other	2,210	688	2,898	36,594	-	39,492
Total Expenses	<u>\$ 10,399,532</u>	<u>\$ 3,473,229</u>	<u>\$ 13,872,761</u>	<u>\$ 2,984,122</u>	<u>\$ 111,172</u>	<u>\$ 16,968,055</u>

See notes to financial statements

Urban Dove Team Charter Schools

Statements of Cash Flows

	Year Ended June 30,	
	2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 778,112	\$ 1,767,648
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation and amortization	232,131	193,907
Deferred rent	-	(55,781)
Gain on forgiveness of Paycheck Protection Program loan	-	(1,600,525)
Amortization of right of use assets - operating leases	1,892,941	-
Changes in operating assets and liabilities		
Grants and contracts receivable	(400,311)	165,371
Employee Retention Credit receivable	(887,765)	-
Prepaid expenses and other current assets	(32,185)	14,185
Due from related party, net	151,039	(831,591)
Security deposits	-	(131,785)
Accounts payable and accrued expenses	(18,810)	(291,958)
Accrued payroll and payroll taxes	(104,906)	100,599
Operating lease liabilities	(1,002,946)	-
Refundable advances	(2,880)	2,880
Net Cash from Operating Activities	604,420	(667,050)
CASH FLOW FROM INVESTING ACTIVITY		
Purchases of property and equipment	(202,070)	(311,736)
Net Change in Cash, Cash Equivalents and Restricted Cash	402,350	(978,786)
CASH, CASH EQUIVALENTS AND RESTRICTED CASH		
Beginning of year	4,045,000	5,023,786
End of year	\$ 4,447,350	\$ 4,045,000
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Cash paid for amounts included in the measurement of lease liabilities	\$ 2,441,350	\$ -

See notes to financial statements

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2023 and 2022

1. Organization and Tax Status

Urban Dove Team Charter Schools is a New York State, not-for-profit educational corporation that was incorporated on December 14, 2010 to operate a Charter School pursuant to Article 56 of the Education Law of the State of New York. The accompanying financial statements include the following charter schools, collectively referred to as the "School":

Urban Dove Team Charter School ("UDTCS") was granted a provisional charter on December 14, 2012 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York (the "Board of Regents"). The Board of Regents approved and issued several renewals to the School's charter expiring on June 30, 2027.

Urban Dove Team Charter School II ("UDTCS II") was granted a provisional charter on November 3, 2017 valid for a term of five years and renewable upon expiration by the Board of Regents. On June 14, 2022 the Board of Regents, for and on behalf of the State Education Department, extended the provisional charter of the School up through and including June 30, 2027

The financial statements reflect the activity of both UDTCS and UDTCS II that operate as one legal entity.

The School's mission is to help the vulnerable, growing population of transfer students and is the first ever alternative high-school for over-aged, under-credited youth in New York City. Through a sports, health, and fitness curriculum, layered with a career and technical program, the School is expanding its reach to energize, educate and empower youth. The School provided education to approximately 538 students in grades nine through twelve during the 2022-2023 academic year.

The New York City Department of Education provides free lunches and transportation directly to some of the School's students. Such costs are not included in these financial statements. The School covers a portion of the cost of lunches for children not entitled to the free lunches.

Except for taxes that may be due for unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

2. Summary of Significant Accounting Policies

Basis of Presentation and Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Urban Dove Team Charter Schools

Notes to Financial Statements
June 30, 2023 and 2022

2. Summary of Significant Accounting Policies (*continued*)

Adoption of New Accounting Pronouncement

Leases (Topic 842)

The School adopted Financial Accounting Standards Board Topic 842, *Leases* ("Topic 842"), using the effective date method with July 1, 2022, as the date of initial adoption, with certain practical expedients available.

The School elected the available practical expedients to account for its existing operating leases as operating leases, under the new guidance, without reassessing whether the contracts contain leases under the new standard, whether classification of capital (now finance) leases or operating leases would be different in accordance with the new guidance, or whether the unamortized initial direct costs before transition adjustments would have met the definition of initial direct costs in the new guidance at lease commencement.

As a result of the adoption of the new lease accounting guidance, on July 1, 2022, the School recognized a lease liability of \$46,882,133, that represents the present value of the remaining operating lease payments of \$74,509,020, discounted with risk free interest rates using the treasury bond rate ranging from 2.85% to 3.11% depending on the lease term, and a right of use ("ROU") assets of \$46,714,789, that represents the operating lease liability of \$46,882,133, adjusted for deferred rent of \$167,344.

The adoption of Topic 842 had a material impact on the School's statement of financial position but did not have a material impact on its statements of activities, functional expenses and cash flows. The most significant impact was the recognition of ROU assets and lease liabilities for operating leases.

Net Asset Presentation

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

Net assets without donor restrictions - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and/or the Board of Trustees.

Net assets with donor restrictions – represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. The School had no net assets with donor restrictions as of June 30, 2023 and 2022.

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2023 and 2022

2. Summary of Significant Accounting Policies *(continued)*

Cash, Cash Equivalents and Restricted Cash

Cash and cash equivalents include cash balances held in bank accounts and highly liquid debt instruments with maturities of three months or less at the time of purchase. Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution, should it occur.

The following table provides a reconciliation of cash, cash equivalents and restricted cash reported within the statements of financial position to the amounts presented in the statements of cash flows at June 30:

	2023	2022
Cash and cash equivalents	\$ 4,244,335	\$ 3,894,225
Restricted cash	203,015	150,775
	<u>\$ 4,447,350</u>	<u>\$ 4,045,000</u>

Property and Equipment

The School follows the practice of capitalizing all expenditures for property and equipment with costs in excess of \$1,000 and a useful life in excess of one year. Leasehold improvements are amortized over the shorter of the term of the lease, inclusive of all renewal periods, which are reasonably assured, or the estimated useful life of the asset. Purchased property and equipment are recorded at cost at the date of acquisition. Maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding is capitalized, unless the government agency retains legal title to such assets, in which case it is expensed as incurred.

Depreciation and amortization is recognized on the straight-line method over the estimated useful lives of such assets as follows:

Equipment	5 years
Furniture and fixtures	7 years
Software	3 years
Website development	5 years

Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is identified. If the carrying amount for the asset is not recoverable, the asset is written down to its fair value. There were no asset impairments as of June 30, 2023 and 2022.

Refundable Advances

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

Urban Dove Team Charter Schools

Notes to Financial Statements
June 30, 2023 and 2022

2. Summary of Significant Accounting Policies (continued)

Leases

The School accounts for leases under Topic 842. The School determines if an arrangement is a lease at inception. Operating leases are included in operating lease ROU assets, other current liabilities and operating lease liabilities on the accompanying statement of financial position. The School made the short-term lease election for leases with an initial term of less than 12 months.

ROU assets represent the right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating leases ROU assets and liabilities are recognized at the lease commencement date based on the present value of lease payments over the lease term. The leases do not provide an implicit borrowing rate. The School uses a risk-free rate based on the information available at the commencement date in determining the present value of lease payments. The operating leases ROU asset includes any lease payments made and excludes lease incentives. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the School will exercise that option. Lease expense for lease payments is recognized on a straight-line basis over the lease term. The School's lease agreements do not contain any material residual value guarantees or material restrictive covenants. The School has lease agreements with lease and non-lease components, which are generally accounted for separately. The School's lease agreements do not contain any variable lease components. The School applies the short-term lease exemption to all of its classes of underlying assets.

Revenue and Support

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as net assets with donor restrictions if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as net assets without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

Functional Expense Allocation

The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Other expenses such as personnel services costs, professional fees and occupancy and facility costs have been allocated among program and supporting services classifications on the basis of periodic time and expense studies and other basis as determined by management of the School to be appropriate.

Urban Dove Team Charter Schools

Notes to Financial Statements
June 30, 2023 and 2022

2. Summary of Significant Accounting Policies (*continued*)

Accounting for Uncertainty in Income Taxes

The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examinations by the applicable taxing jurisdictions for years prior to June 30, 2020.

Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is October 31, 2023.

3. Grants and Contracts Receivable

Grants and contracts receivable consist of federal, state, city entitlements and grants. The School expects to collect these receivables within one year. Management has assessed the need for an allowance and has determined that such allowance is not necessary.

4. Employee Retention Credit Receivable

During 2021, the School qualified for the Employee Retention Credit ("ERC"), which is a refundable payroll tax credit for employers who had operations fully or partially suspended due to orders from a governmental authority or whose revenues decreased by a specific threshold. When eligible, an entity can claim a refund in excess of the payroll taxes paid based upon the amount of qualified wages and health insurance paid. Because the amount of the credit is in excess of the payroll taxes paid, the ERC is considered a conditional government grant. The School has recognized the ERC revenue and corresponding receivable in the amount of \$887,765 for the year ended June 30, 2023. The ERC revenue is included in the accompanying statement of activities, and the corresponding receivable is included in the accompanying statements of financial position.

5. Property and Equipment

Property and equipment, net consists of the following at June 30:

	2023	2022
Equipment	\$ 959,352	\$ 897,577
Furniture and fixtures	478,183	337,888
Software and website development	21,457	21,457
Leasehold improvements	231,967	231,967
	1,690,959	1,488,889
Accumulated depreciation and amortization	(1,221,591)	(989,460)
	<u>\$ 469,368</u>	<u>\$ 499,429</u>

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2023 and 2022

6. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statement of financial position date, are comprised of the following at June 30:

	2023	2022
Cash and cash equivalents	\$ 4,244,335	\$ 3,894,225
Grants and contracts receivable	752,505	352,194
Employee Retention Credit receivable	887,765	-
Due from related party	1,736,766	1,887,805
	<u>\$ 7,621,371</u>	<u>\$ 6,134,224</u>

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is held in liquid instruments until it is required for operational use. The School will continue to rely on funding received from the New York City Department of Education to cover its future operating costs (see Note 8).

7. Employee Benefit Plan

The School maintains a pension plan qualified under Internal Revenue Code 401(k), for the benefit of its eligible employees. Under the plan, the School may make a discretionary matching contribution equal to a uniform percentage of eligible salary deferrals. There were no discretionary matching contributions for the years ended June 30, 2023 and 2022.

8. Concentration of Credit Risk

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash, cash equivalents and restricted cash on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. As of June 30, 2023 and 2022, approximately \$1,779,000 and \$3,544,000 of cash, cash equivalents and restricted cash was maintained with an institution in excess of FDIC limits.

9. Concentration of Revenue and Support

The School receives a substantial portion of its revenue and support from the New York City Department of Education. For the years ended June 30, 2023 and 2022, the School received approximately 84% and 79% of its total revenue and support from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

Urban Dove Team Charter Schools

Notes to Financial Statements

June 30, 2023 and 2022

10. Related Party Transactions (not disclosed elsewhere)

The School is related to The Urban Dove, Inc. ("UD"), a New York State not-for-profit charter management organization, through common management and a board member. UD provides management services to the School. As compensation to UD for these services rendered, the School pays UD an annual fee, equal to 11% and 10% of non-competitive public revenue for the years ended June 30, 2023 and 2022. The one-year agreement dated July 1, 2022 was extended for an additional year. During the years ended June 30, 2023 and 2022, fees charged by UD to the School amounted to \$1,946,854 and \$1,519,542. For operational efficiency, UD pays certain expenses on behalf of the School.

In addition to the management fee, the School has two license agreements for rent with UD for UDTCS and UDTCS II. In May 2018, the School entered into a license agreement with UD that includes a lease for UDTCS II classroom space and administrative offices. That agreement expired June 30, 2019, and was extended for one year periods on an annual basis, terminated on June 30, 2022. On July 1, 2022, the School entered into a new license agreement with UD, which includes a 30-year lease for classroom space and administrative offices. On October 25, 2019, the School entered into a license agreement with UD that includes a six-year lease for UDTCS classroom space and administrative offices which expires June 30, 2025. The amounts charged to the School under these license agreements amounted to \$2,441,346 and \$2,312,871 for the years ended June 30, 2023 and 2022.

During the years ended June 30, 2023 and 2022, the School paid \$0 and \$1,179,890 in leasehold improvements on behalf of UD.

During the years ended June 30, 2023 and 2022, the School paid \$226,881 and \$0 in maintenance, janitorial costs and miscellaneous expenses on behalf of UD.

The net balance due from UD at June 30, 2023 and 2022 was \$1,736,766 and \$1,887,805.

11. Commitments

On October 25, 2019, the School entered into a license agreement with UD that includes a six-year lease for UDTCS classroom space and administrative offices which expires June 30, 2025.

In July 2019, the School entered into a license agreement with UD that includes a thirty-year lease for UDTCS II classroom space and administrative offices. The lease commenced July 1, 2023.

ROU assets consist of the following at June 30, 2023:

ROU assets - operating leases	\$ 46,714,789
Less: accumulated amortization	<u>(1,892,941)</u>
	<u>\$ 44,821,848</u>
Weighted average remaining lease term	27.06 years
Weighted average discount rate	3.11%

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2023 and 2022

11. Commitments (*continued*)

The future minimum lease payments under this agreement are as follows for the years ended June 30:

2024	\$ 2,489,091
2025	2,538,263
2026	1,738,911
2027	1,791,078
2028	1,844,811
Thereafter	<u>61,556,866</u>
Total minimum lease payments	71,959,020
Present value discount	<u>(26,079,833)</u>
Present value of lease liabilities	45,879,187
Current portion	<u>(1,080,901)</u>
Lease liabilities, less current portion	<u>\$ 44,798,286</u>

Occupancy and facility costs for the years ended June 30, 2023 and 2022 was \$3,331,345 and \$2,262,270.

12. Paycheck Protection Program Loan Payable

On March 15, 2021, the School received loan proceeds in the amount of \$1,600,525 under Second Draw provisions of the Paycheck Protection Program (the "PPP") as authorized by the Economic Aid to Hard-Hit Small Businesses, Nonprofits, and Venues Act (the "Economic Aid Act"). The Second Draw provisions of the Economic Aid Act provides for loans to qualifying entities for amounts up to 2.5 times their 2019 or 2020 average monthly payroll expenses. The Second Draw PPP loan bears an interest rate of 1% per annum. All or a portion of the Second Draw PPP loan principal and accrued interest are forgivable as long as the borrower uses the loan proceeds for eligible purposes, as described in the Coronavirus Aid, Relief and Economic Security Act (the "CARES Act") as amended by the Economic Aid Act, over a period between eight to twenty-four weeks from the date the Second Draw PPP loan proceeds are received (the "Second Draw Covered Period"). On December 28, 2021, the PPP loan was fully forgiven by the United States Small Business Administration ("SBA"). The loan forgiveness of \$1,600,525 is included on the accompanying statements of activities under gain on forgiveness of the Paycheck Protection Program loan.

13. Contingency

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

Urban Dove Team Charter Schools

Supplementary Information

June 30, 2023

Urban Dove Team Charter Schools

Schedule of Financial Position by School
June 30, 2023

	Urban Dove Team Charter School	Urban Dove Team Charter School II	Eliminating Entry	Total
ASSETS				
Current Assets				
Cash and Cash Equivalents	\$ 1,060,079	\$ 3,184,256	\$ -	\$ 4,244,335
Grants and contracts receivable	184,328	568,177	-	752,505
Employee Retention Credit receivable	436,608	451,157	-	887,765
Prepaid expenses and other current assets	18,010	17,082	-	35,092
Due from related party	<u>1,548,489</u>	<u>725,304</u>	<u>(537,027)</u>	<u>1,736,766</u>
Total Current Assets	3,247,514	4,945,976	(537,027)	7,656,463
Property and equipment, net	226,706	242,662	-	469,368
Restricted cash	100,344	102,671	-	203,015
Right of use asset, operating leases, net	1,483,211	43,338,637	-	44,821,848
Security deposits	<u>76,589</u>	<u>131,785</u>	<u>-</u>	<u>208,374</u>
Total assets	<u>\$ 5,134,364</u>	<u>\$ 48,761,731</u>	<u>\$ (537,027)</u>	<u>\$ 53,359,068</u>
LIABILITIES AND NET ASSETS				
Current Liabilities				
Accounts payable and accrued expenses	\$ 69,935	\$ 170,172	\$ -	\$ 240,107
Accrued payroll and payroll taxes	561,434	592,431	-	1,153,865
Due to related party	537,027	-	(537,027)	-
Operating lease liability	<u>813,531</u>	<u>267,370</u>	<u>-</u>	<u>1,080,901</u>
Total Current Liabilities	1,981,927	1,029,973	(537,027)	2,474,873
Operating lease liability, less current portion	<u>837,023</u>	<u>43,961,263</u>	<u>-</u>	<u>44,798,286</u>
Total Liabilities	2,818,950	44,991,236	(537,027)	47,273,159
Net assets, without donor restrictions	<u>2,315,414</u>	<u>3,770,495</u>	<u>-</u>	<u>6,085,909</u>
	<u>\$ 5,134,364</u>	<u>\$ 48,761,731</u>	<u>\$ (537,027)</u>	<u>\$ 53,359,068</u>

Urban Dove Team Charter Schools

Schedule of Activities by School Year Ended June 30, 2023

	Urban Dove Team Charter School	Urban Dove Team Charter School II	Total
REVENUE AND SUPPORT			
State and local per pupil operating revenue	\$ 5,979,260	\$ 7,687,803	\$ 13,667,063
State and local per pupil facilities funding	475,902	1,588,450	2,064,352
Federal grants	561,486	1,056,864	1,618,350
Federal E-Rate and IDEA	170,968	177,925	348,893
Contributions and grants	9,797	8,400	18,197
Other income	18	15,149	15,167
Total Revenue and Support	<u>7,197,431</u>	<u>10,534,591</u>	<u>17,732,022</u>
EXPENSES			
Program Services			
Regular education	4,781,565	6,118,837	10,900,402
Special education	1,530,984	2,032,814	3,563,798
Total Program Services	6,312,549	8,151,651	14,464,200
Supporting Services			
Management and general	1,312,614	1,942,558	3,255,172
Fundraising	73,229	49,074	122,303
Total Expenses	<u>7,698,392</u>	<u>10,143,283</u>	<u>17,841,675</u>
Employee Retention Credit	<u>436,608</u>	<u>451,157</u>	<u>887,765</u>
Change in Net Assets	(64,353)	842,465	778,112
NET ASSETS WITHOUT DONOR RESTRICTIONS			
Beginning of year	<u>2,379,767</u>	<u>2,928,030</u>	<u>5,307,797</u>
End of year	<u>\$ 2,315,414</u>	<u>\$ 3,770,495</u>	<u>\$ 6,085,909</u>

Urban Dove Team Charter Schools

Schedule of Functional Expenses by School
Year Ended June 30, 2023

	Urban Dove Team Charter School						Urban Dove Team Charter School II							
	Program Services			Management and General			Program Services			Management and General			Total	
	Regular Education	Special Education	Total	General	Fundraising	Total Expenses	Regular Education	Special Education	Total	General	Fundraising	Total Expenses	Total	
Personnel Services Costs														
Salaries and wages	\$ 2,756,424	\$ 864,960	\$ 3,621,384	\$ 579,857	\$ -	\$ 4,201,241	\$ 3,004,174	\$ 787,742	\$ 3,791,916	\$ 700,799	\$ -	\$ 4,492,715	\$ 8,693,956	
Payroll taxes and benefits	572,866	179,764	752,630	184,347	-	936,977	651,921	170,944	822,865	205,545	-	1,028,410	1,965,387	
Total Personnel Services Costs	3,329,290	1,044,724	4,374,014	764,204	-	5,138,218	3,656,095	958,686	4,614,781	906,344	-	5,521,125	10,659,343	
Professional development	-	-	-	38,020	-	38,020	-	-	-	87,910	-	87,910	125,930	
Legal fees	-	-	-	1,573	-	1,573	-	-	-	5,240	-	5,240	6,813	
Management company fees	417,405	168,426	585,831	73,229	73,229	732,289	392,594	392,594	785,188	147,223	49,074	981,485	1,713,774	
Professional fees	19,666	6,790	26,456	90,097	-	116,553	28,796	11,478	40,274	154,078	-	194,352	310,905	
Staff recruitment	-	-	-	61,800	-	61,800	-	-	-	42,210	-	42,210	104,010	
Supplies and materials	49,635	-	49,635	-	-	49,635	92,289	-	92,289	-	-	92,289	141,924	
Office expenses	32,436	13,088	45,524	2,221	-	47,745	39,711	16,024	55,735	14,327	-	70,062	117,807	
Food services	18,956	7,649	26,605	9,450	-	36,055	19,710	7,953	27,663	7,563	-	35,226	71,281	
Student services	194,233	-	194,233	-	-	194,233	288,448	-	288,448	-	-	288,448	482,681	
Insurance	22,243	8,975	31,218	7,805	-	39,023	26,976	10,885	37,861	9,465	-	47,326	86,349	
Technology	13,682	5,521	19,203	4,801	-	24,004	3,932	1,587	5,519	1,380	-	6,899	30,903	
Equipment and furniture	14,096	5,688	19,784	4,946	-	24,730	19,304	7,789	27,093	6,773	-	33,866	58,596	
Repairs and maintenance	99,351	40,089	139,440	34,860	-	174,300	46,570	18,791	65,361	16,340	-	81,701	256,001	
Occupancy and facility costs	484,500	195,500	680,000	170,000	-	850,000	1,414,367	570,709	1,985,076	496,269	-	2,481,345	3,331,345	
Utilities	25,078	10,119	35,197	8,799	-	43,996	16,413	6,623	23,036	5,759	-	28,795	72,791	
Depreciation and amortization	58,804	23,728	82,532	20,633	-	103,165	73,509	29,662	103,171	25,795	-	128,966	232,131	
Other	2,190	687	2,877	20,176	-	23,053	123	33	156	15,882	-	16,038	39,091	
Total Expenses	\$ 4,781,565	\$ 1,530,984	\$ 6,312,549	\$ 1,312,614	\$ 73,229	\$ 7,698,392	\$ 6,118,837	\$ 2,032,814	\$ 8,151,651	\$ 1,942,558	\$ 49,074	\$ 10,143,283	\$ 17,841,675	

Urban Dove Team Charter Schools

Uniform Guidance
Schedules and Reports

June 30, 2023

Urban Dove Team Charter Schools

Schedule of Expenditures of Federal Awards Year Ended June 30, 2023

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Provided to Subrecipients	Total Federal Expenditures
U.S. Department of Education				
Pass-Through New York State Education Department:				
Title I Grants to Local Educational Agencies	84.010	0021-23-4007	\$ -	\$ 104,971
Title I Grants to Local Educational Agencies	84.010	0021-23-5450	-	222,876
			-	327,847
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147-23-4007	-	11,719
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147-23-5450	-	39,443
			-	51,162
Student Support and Academic Enrichment Program	84.424	0204-23-4007	-	10,000
Student Support and Academic Enrichment Program	84.424	0204-23-5450	-	13,252
			-	23,252
COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II	84.425D	5891-21-4007	-	180,020
COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II	84.425D	5891-21-5450	-	235,188
COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP	84.425U	5880-21-4007	-	247,500
COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP	84.425U	5880-21-5450	-	538,978
COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP HCY II	84.425W	5218-21-4007	-	7,276
COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP HCY II	84.425W	5218-21-5450	-	7,127
			-	1,216,089
Total U.S. Department of Education			-	1,618,350
Total Expenditures of Federal Awards			\$ -	\$ 1,618,350

See independent auditors' report and notes to schedule of expenditures of federal awards

Urban Dove Team Charter Schools

Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2023

1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of Urban Dove Team Charter Schools (the "School"), under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets or cash flows of the School.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. Indirect Cost Rate

The School has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**Report on Internal Control Over Financial Reporting and on Compliance and Other
Matters Based on an Audit of Financial Statements Performed in Accordance With
Government Auditing Standards**

Independent Auditors' Report

**Board of Trustees
Urban Dove Team Charter Schools**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Urban Dove Team Charter Schools (the "School") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Harrison, New York
October 31, 2023

**Report on Compliance for Each Major Federal Program and Report on Internal Control
Over Compliance Required by the Uniform Guidance**

Independent Auditors' Report

**Board of Trustees
Urban Dove Team Charter Schools**

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Urban Dove Team Charter Schools' (the "School") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2023. The School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Harrison, New York
October 31, 2023

Urban Dove Team Charter Schools

Schedule of Findings and Questioned Costs Year Ended June 30, 2023

Section I - Summary of Auditors' Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with U.S. GAAP:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

_____ yes X no

Significant deficiency(ies) identified?

_____ yes X none reported

Noncompliance material to the financial statements noted?

_____ yes X no

Federal Awards

Internal control over major federal programs:

Material weakness(es) identified?

_____ yes X no

Significant deficiency(ies) identified?

_____ yes X none reported

Type of auditors' report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

_____ yes X no

Identification of major federal programs:

Federal Assistance Listing Number(s)

Name of Federal Program or Cluster

84.425W

COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP HCY II

84.425D

COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II

84.425U

COVID-19 Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

_____ yes X no

Section II – Financial Statement Findings

During our audit, we noted no material findings for the year ended June 30, 2023.

Section III – Federal Award Findings and Questioned Costs

During our audit, we noted no material instance of noncompliance and none of the costs tested which were reported in the federal financially assisted programs are questioned or recommended to be disallowed.

Section IV – Prior Year Findings

There were no findings in the prior year.

Board of Trustees
Urban Dove Team Charter Schools

Auditors' Communication on Internal Control


In planning and performing our audit of the financial statements of Urban Dove Team Charter Schools (the "School") as of and for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management, the audit committee, the Board of Trustees, the State Education Department of the State University of New York, and others within the School, and is not intended to be and should not be used by anyone other than these specified parties.



New York, NY
October 31, 2023

001
CITIBANK, N. A.
Account

Statement Period
Aug 25 - Sep 30, 2023
Relationship Manager
Citibusiness Service Center
(877) 528-0990

Page 1 of 4

URBAN DOVE TEAM CHARTER SCHOOLS
2121 41ST AVE
LONG ISLAND CITY NY 11101

CitiBusiness® ACCOUNT AS OF SEPTEMBER 30, 2023

Relationship Summary:

Checking	\$2,333,287.37
Savings	\$102,670.59
Checking Plus	-----

Effective Immediately, the Payment Processing Hierarchy and Uncollected Funds and Overdrawn Balances sections of the CitiBusiness Client Manual, U.S. Market have been updated to provide clarity around fees charged to your account in the case of your account being overdrawn. For full details of the changes, please visit www.citi.com/accountagreementsandnotices and click on Small Business Account Agreements and Notices and review the "Amendments to the CitiBusiness Client Manual".

Checking	Balance
CitiBusiness Flexible Checking	\$2,333,287.37
Savings	Balance
CitiBusiness IMMA	\$102,670.59
Total Checking and Savings at Citibank	\$2,435,957.96

Proof of Escrow

SERVICE CHARGE SUMMARY FROM AUGUST 1, 2023 THRU AUGUST 31, 2023

Type of Charge	No./Units	Price/Unit	Amount
CITIBUSINESS FLEXIBLE CHECKING # 6880009990			
Average Daily Collected Balance			\$2,045,358.99
DEPOSIT SERVICES			
CURRENCY DEPOSIT (PER \$100)	3	.3500	1.05
**WAIVE			
CHECKS, DEP ITEMS/TICKETS, ACH	44	.4500	19.80
**WAIVE			
CITIBUSINESS ONLINE			
ACH - CBUSOL WEB ACH MODULE	1	.0000	0.00
**WAIVE			
AUTOMATED CLEARING HOUSE (ACH)			
ACH - MONTHLY MAINTENANCE FEEWCM	1	.0000	0.00
**WAIVE			
DEPOSIT SERVICES			
REMOTE CHECK MAINTENANCE	1	.0000	0.00
**WAIVE			
Total Charges for Services			\$0.00
Net Service Charge			\$0.00
CITIBUSINESS IMMA # 6880010000			
Average Daily Collected Balance			\$102,654.34

Type of Charge	No./Units	Price/Unit	Amount
Total Charges for Services			\$0.00
Net Service Charge			\$0.00

CitiBusiness Flexible Checking

		Beginning Balance:		\$1,634,299.74
		Ending Balance:		\$2,333,287.37
Date	Description	Debits	Credits	Balance
08/28	CHECK NO: 1005	2,995.00		1,631,304.74
08/30	DEPOSIT		266.50	1,631,571.24
08/30	ELECTRONIC CREDIT THE CITY OF NEW Payments 202308285780186 Aug 30		1,630,387.36	3,261,958.60
08/30	ACH DEBIT EMPOWER EMPOWER 707252672411 Aug 30	443.28		3,261,515.32
08/30	ACH DEBIT 127927 URBAN DOV TRUST 127927 Aug 30	1,319.66		3,260,195.66
08/30	ACH DEBIT PAYLOCITY CORPOR TAX COL Aug 30	96,681.37		3,163,514.29
08/30	ACH DEBIT 127927 URBAN DOV DIR DEP 127927 Aug 30	199,978.39		2,963,535.90
08/31	ACH DEBIT New York Life EBPP PMT 191198_070123 Aug 31	1,578.96		2,961,956.94
08/31	ACH DEBIT New York Life EBPP PMT 191553_070123 Aug 31	2,244.70		2,959,712.24
08/31	ACH DEBIT Bill.com Payables 016LHJJBK2RIZSR Aug 31 Multiple Payments Bill.com Payables 016LHJJB	3,067.81		2,956,644.43
09/01	ACH DEBIT Bill.com Payables 016FNKROQ2RL17C Sep 01 Urban Dove Inc Bill.com 016FNKROQ2RL17C In	136,590.92		2,820,053.51
09/05	ELECTRONIC CREDIT MERRILL LYNCH FUNDS TRFR 83006902 000000 Sep 05		0.00	2,820,053.51
09/05	ACH DEBIT MERRILL LYNCH FUNDS TRFR 83006902 000000 Sep 05	0.00		2,820,053.51
09/05	ACH DEBIT EMPOWER EMPOWER 708187803113 Sep 05	399.51		2,819,654.00
09/05	ACH DEBIT LEASE DIRECT WEB PAY 80585592 Sep 05	1,489.00		2,818,165.00
09/05	ACH DEBIT PAYLOCITY CORPOR TAX COL Sep 05	2,011.62		2,816,153.38
09/05	ACH DEBIT EMPOWER EMPOWER 708187803112 Sep 05	6,582.45		2,809,570.93
09/05	ACH DEBIT 127927 URBAN DOV TRUST 127927 Sep 05	7,115.51		2,802,455.42
09/06	ACH DEBIT Bill.com Payables 016VFJQBS2RPQSH Sep 06 Chrystal Starling Bill.com 016VFJQBS2RPQSH I	600.00		2,801,855.42
09/07	ACH DEBIT 127926 URBAN DOV TRUST 127926 Sep 07	53.11		2,801,802.31
09/07	ACH DEBIT CIGNA REVENUE 0000000000000000 Sep 07	2,568.69		2,799,233.62
09/07	ACH DEBIT CHASE CREDIT CRD AUTOPAYBUS 000000000339945 Sep 07	8,634.10		2,790,599.52
09/07	ACH DEBIT PAYLOCITY CORPOR TAX COL Sep 07	9,829.51		2,780,770.01
09/07	ACH DEBIT Bill.com Payables 016LVLERV2RRXO2 Sep 07 Multiple Payments Bill.com Payables 016LVLER	11,698.93		2,769,071.08
09/07	ACH DEBIT 127926 URBAN DOV DIR DEP 127926 Sep 07	26,824.56		2,742,246.52
09/08	ACH DEBIT PITNEY BOWES PAYMENT 800090901030524 Sep 08	500.00		2,741,746.52
09/08	ACH DEBIT CIGNA EDGE TRANS COLLECTION 602400554598 Sep 08	34,896.47		2,706,850.05
09/12	CBUSOL TRANSFER DEBIT WIRE TO 26 Motors	145,940.00		2,560,910.05
09/12	ACH DEBIT OPTIMUM 7837 CABLE PMNT 67660601 Sep 12	237.55		2,560,672.50

CHECKING ACTIVITY**Continued**

Date	Description	Debits	Credits	Balance
09/12	ACH DEBIT EMPOWER EMPOWER 701423090916 Sep 12	406.70		2,560,265.80
09/14	ACH DEBIT 127927 URBAN DOV TRUST 127927 Sep 14	1,319.66		2,558,946.14
09/14	ACH DEBIT 127927 URBAN DOV TRUST 127927 Sep 14	6,203.04		2,552,743.10
09/14	ACH DEBIT Bill.com Payables 016BWMIRL2S27ZA Sep 14 Multiple Payments Bill.com Payables 016BWMIR	40,621.54		2,512,121.56
09/14	ACH DEBIT PAYLOCITY CORPOR TAX COL Sep 14	111,105.26		2,401,016.30
09/14	ACH DEBIT 127927 URBAN DOV DIR DEP 127927 Sep 14	212,743.28		2,188,273.02
09/19	ACH DEBIT VERIZON WIRELESS PAYMENTS 078723047700002 Sep 19	2,081.99		2,186,191.03
09/19	ACH DEBIT EMPOWER EMPOWER 707721784915 Sep 19	6,392.62		2,179,798.41
09/20	ACH DEBIT 127926 URBAN DOV BILLING 127926 Sep 20 INV1598656	1,173.28		2,178,625.13
09/20	ACH DEBIT 127927 URBAN DOV BILLING 127927 Sep 20 INV1597912	4,466.20		2,174,158.93
09/21	FUNDS TRANSFER WIRE FROM URBAN DOVE TEAM CHARTER SCHOOL Sep 21		550,114.36	2,724,273.29
09/21	ACH DEBIT 127926 URBAN DOV TRUST 127926 Sep 21	53.11		2,724,220.18
09/21	ACH DEBIT PAYLOCITY CORPOR TAX COL Sep 21	9,795.03		2,714,425.15
09/21	ACH DEBIT 127926 URBAN DOV DIR DEP 127926 Sep 21	26,737.15		2,687,688.00
09/22	ACH DEBIT Bill.com Payables 016CQWGV2UM1WJ Sep 22 Jeffrey Ashamole Bill.com 016CQWGV2UM1WJ In	1,000.00		2,686,688.00
09/26	ACH DEBIT EMPOWER EMPOWER 350026245271 Sep 26	406.70		2,686,281.30
09/28	ACH DEBIT New York Life EBPP PMT 191198_080123 Sep 28	1,534.98		2,684,746.32
09/28	ACH DEBIT New York Life EBPP PMT 191553_080123 Sep 28	2,173.18		2,682,573.14
09/28	ACH DEBIT Bill.com Payables 016RGAFVT2XK524 Sep 28 Multiple Payments Bill.com Payables 016RGAFV	5,145.26		2,677,427.88
09/29	ACH DEBIT 127927 URBAN DOV TRUST 127927 Sep 29	1,319.66		2,676,108.22
09/29	ACH DEBIT 127927 URBAN DOV TRUST 127927 Sep 29	9,044.82		2,667,063.40
09/29	ACH DEBIT PAYLOCITY CORPOR TAX COL Sep 29	114,255.68		2,552,807.72
09/29	ACH DEBIT 127927 URBAN DOV DIR DEP 127927 Sep 29	219,520.35		2,333,287.37
	Total Debits/Credits	1,481,780.59	2,180,768.22	

SAVINGS ACTIVITY**Proof of Escrow****CitiBusiness IMMA**

		Beginning Balance:		\$102,660.18
		Ending Balance:		\$102,670.59
Date	Description	Debits	Credits	Balance
09/29	INTEREST EARNED		10.41	102,670.59
Interest earned year to date \$691.01				

SAVINGS ACTIVITY**Continued**

Your CitiBusiness IMMA Account Rates							
For Balances of	\$0	\$25,000	\$50,000	\$100,000	\$500,000	\$1,000,000	\$10,000,000
	to	to	to	to	to	to	
	\$24,999	\$49,999	\$99,999	\$499,999	\$999,999	\$9,999,999	and over
8/25 - 9/30	0.100%	0.100%	0.100%	0.100%	1.200%	1.200%	1.200%

CUSTOMER SERVICE INFORMATION**IF YOU HAVE QUESTIONS ON:**Checking
Insured Money Market**YOU CAN CALL:**877-528-0990
For TTY: We accept 711 or
other Relay Service.**YOU CAN WRITE:**CitiBusiness
100 Citibank Drive
San Antonio, TX 78245-9966

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Disclosure of Financial Interest by a Current or Former Trustee
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Trustee Name:

ANDREW EHIGIATOR

Name of Charter School Education Corporation:

URBAN DOVE TEAM CHARTER SCHOOLS

1. List all positions held on the education corporation Board of trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

MEMBER

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property of the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

te(s)	ture of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	me of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, usiness, orporation, union association, firm, partnership, franchise holding company, joint-stock ompany, business or real estate trust, non-profit organization, or other organization or group of people doing usiness with the school(s) oper ted y the education corporation **and** in which such entity, during the time of your tenure s trustee, you nd/or your immediate family member(s) or person(s) you reside with had financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s) . If there as no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Act. The personal contact information provided below will be redacted.

Business Telephone:**Business Address:****E-mail Address:****Home Telephone:****Home Address:**

7/13/2023

Signature**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Michael Grandis

Name of Charter School Education Corporation:

Urban Dove Team Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

888 888 8145

Business Address:

140 Danvers Ave. Newell, CT 06050

E-mail Address:

mgrandis@urbandove@gmail.com

Home Telephone:

475 888 8770

Home Address:

85 E. Main St. Danvers, CT 06030

[Redacted Signature]

July 13, 2023

Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Heather Bushong

Name of Charter School Education Corporation:

Urban Dove Team Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED]

Signature

July 13, 2023

Date

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- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Patrick D. Fagan

Name of Charter School Education Corporation:

Urban Dove Team Charter

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED] [REDACTED] [REDACTED] 7/13/2023

Signature **Date**

Acceptable signature formats include:

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Spencer Rothschild

Name of Charter School Education Corporation:

Urban Dove Team Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
- Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am on the Board of Urban Dove, Inc, the CMO. I do not receive any salary for that position.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

[REDACTED] _____

Business Address:

[REDACTED] _____

E-mail Address:

[REDACTED] _____

Home Telephone:

[REDACTED] _____

Home Address:

[REDACTED] _____

[REDACTED]

Signature

Date

Acceptable signature formats include:

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Patricia Charlemagne

Name of Charter School Education Corporation:

Urban Dove Team Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
- Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

Signature

[REDACTED]

July 13, 2023

Date

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last revised 04/2022

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, July 26, 2022

Present: Patricia Charlemagne; Andrew Ehigiator; Patrick Fagan; Mike Grandis;
Heather Bushong; Spencer Rothschild; Jai Nanda

Absent:

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:05 PM and attendance was taken. Agenda and previous Minutes from June 28, 2022 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Celebratory June. Graduation, athletic banquets, Regents (results in August)
- Enrollment – triple where it was last year. Anticipating a rush of kids in August. Mailings, social media ads planned for 2nd week of August
- Summer program – 60 participants enrolled in Brooklyn; Bronx 83 enrolled in session 1, 86 for session 2

II. Public Comment None

III. Academic

Full report in August

IV. Finance

Board reviewed capital expenses to date and projections to total completion for both schools. Projected to be just under \$6.5MM which is \$1MM over budget.

WITH A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY APPROVED THE TERMS OF THE CAPITAL EXPENSE RECONCILIATION BETWEEN URBAN DOVE, INC AND UD TEAM ED CORP. THE BOARD AUTHORIZED UD TEAM EXECUTING A WRITTEN MOU WITH THE URBAN DOVE, INC. TO MEMORIALIZE THE TERMS OF THE AGREEMENT.

V. Governance

- No items

VI. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting adjourned at 6:31 PM. Next meeting is Tuesday, August 23, 2022.

Respectfully Submitted,


Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, August 23, 2022

Present: Andrew Ehigiator; Patrick Fagan; Mike Grandis; Heather Bushong; Spencer
Rothschild; Jai Nanda
Absent: Patricia Charlemagne
Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:08 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from July 26, 2022 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Successful Network retreat at Camp Mac-Kee-Nac.
- Enrollment up. 25 in Brooklyn, 31 in Bronx.
- Recruiting continuous. Nationwide shortage of teachers.
- BRONX DOVE DAY OCTOBER 15 – Community day. 12:00-4:00.

II. Public Comment None

III. Academic

Review of T3 Credit pass rates – nearly double from last year.

IV. Finance

Monthly review of financials in good order

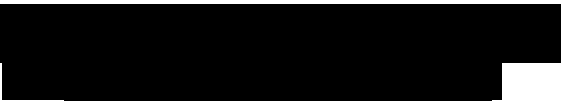
V. Governance

- Bronx renewal submitted August 16. Next step is setting up site visit.
- Westchester application will wait until next RFP, will continue outreach and meetings
- SL evaluation scheduled for Tuesday September 13 5:00-6:30.
- Reminder: October 18 meeting in Bronx.

VI. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting adjourned at 6:45: PM. Next meeting is Tuesday, September 20, 2022.

Respectfully Submitted,



Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, September 20, 2022

Present: Andrew Ehigiator; Patrick Fagan; Mike Grandis; Heather Bushong; Spencer Rothschild; Patricia Charlemagne; Amit Bahl; Chris Barfield; Jai Nanda

Absent:

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:14 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from August 23, 2022 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Start of school first week of September with “training camp” for all students
- Over 100 credits earned and 5 Aug. graduates this summer
- Enrollment at both schools well ahead of last year

II. Public Comment None

III. Academic

Board reviewed draft School Leader Annual Plans. Comments and edits ahead of adoption at October board meeting.

IV. Finance

Monthly review of financials in good order

V. Governance

- Bronx renewal on track – awaiting date of site visit
- Board reviewed the 2022-2023 CMO evaluation and updated CMO contract

After a motion made and duly seconded, the Board unanimously approved the 2022-2023 CMO contract with Spencer Rothschild abstaining

VI. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting adjourned at 7:00 PM. Next meeting is Tuesday, 18th, 2022.

Respectfully Submitted,


Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, October 18, 2022

Present: Andrew Ehigiator; Patrick Fagan; Mike Grandis; Heather Bushong; Spencer Rothschild; Amit Bahl; Chris Barfield; Jai Nanda
Absent: Patricia Charlemagne
Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 4:16 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from September 20, 2022 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Attendance up in both schools
- Teachers have been observed by DCI
- College fair at Javits Center, college tours starting
- Internships starting soon. Workforce manager looking for outside internships
- Parent teacher conferences in person next week
- Saturday school started (gym and weight room open)

II. Public Comment None

III. Academic

After a motion made and duly seconded, the Board unanimously approved the 2022-2023 School Leaders Plan

IV. Finance

Monthly financials are strong.

V. Governance

- Bronx renewal visit November 16 and 17th. Includes Board focus group (zoom).
- Hearing is Thursday October 20 at 5:30 on zoom.
- Regent Ferrer visiting on November 10 (10:00 – 12:00).

VI. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting adjourned at 4:59 PM. Next meeting is Tuesday, Nov. 22, 2022.

Respectfully Submitted,


Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, November 22, 2022

Present: Patricia Charlemagne; Andrew Ehigiator; Patrick Fagan; Mike Grandis;
Heather Bushong; Spencer Rothschild; Amit Bahl; Chris Barfield; Jai Nanda

Absent:

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:06 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from October 18, 2022 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- One Dove PD held on election day; Parent teacher conferences were held

II. Public Comment None

III. Academic

Review of Mid-Trimester pass rates, ahead of last year.

IV. Finance

- Monthly financials continue to be strong.
- All financial compliance documents were submitted on time.

After a motion made and duly seconded, the Board unanimously adopted the Audited Financial Statements

V. Governance

- Regent Ferrer, David Frank and Lisa Long visited UD Team II Bronx
- NYSED renewal visit completed last week. Consultant was able to visit all areas of the school and meet with all focus groups. A report will be issued for review

After a motion made and duly seconded, the Board unanimously approved submission of enrollment adjustment request to SED.

VI. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting adjourned at 6:37 PM. Next meeting is Tuesday, December 20, 2022.

Respectfully Submitted,

[REDACTED]

Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, December 20, 2022

Present: Patricia Charlemagne; Andrew Ehigiator; Patrick Fagan; Mike Grandis;
Heather Bushong; Spencer Rothschild; Amit Bahl; Chris Barfield; Jai Nanda

Absent:

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:07 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from November 22, 2022 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- T 1 attendance data shows significant gains from last year
- Enrollment near full in BX, increasing in BK
- College credits possible at pilot program at Kingsborough

II. Public Comment None

III. Academic

Trimester 1 pass rates show significant increase from last year

Year 1 in Brooklyn has one team with a gap between Pass Rate and Attendance that needs to be examined

IV. Finance

- Monthly financials continue to be strong.
- Discussion of potentially investing escrow money

With a motion made and duly seconded the Board voted to enter Executive Session to discuss a Personnel matter.

With a motion made and duly seconded the Board voted to exit Executive Session.

V. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting adjourned at 7:05 PM. Next meeting is Tuesday, January 17, 2023.

Respectfully Submitted,


Heather Bushong, Secretary

**Urban Dove Team & Urban Dove Team Charter School II
Board Meeting Minutes, Thursday, January 26, 2023**

Present: Andrew Ehigiator; Mike Grandis; Spencer Rothschild; Amit Bahl; Chris Barfield; Jai Nanda

Absent: Patricia Charlemagne, Patrick Fagan, Heather Bushong

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 5:07 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from December 20, 2022 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Leadership Surveys results highlighted
- Enrollment increasing in BK
- Network PDs upcoming

II. Public Comment None

III. Academic

Regents Week well attended, results available at February meeting

IV. Finance

- Monthly financials continue to be strong.

V. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting adjourned at 5:37 PM. Next meeting is Thursday, February 16, 2023.

Respectfully Submitted,



Jai Nanda, in lieu of Secretary

**Urban Dove Team & Urban Dove Team Charter School II
Board Meeting Minutes, Thursday, February 16, 2023**

Present: Patricia Charlemagne, Patrick Fagan, Heather Bushong, Andrew Ehigiator;
Mike Grandis; Amit Bahl; Chris Barfield; Melissa Morales, Jai Nanda

Absent: Spencer Rothschild

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:07 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from January 26, 2023 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- January Regent results
- Melissa Morales addressed board

II. Public Comment None

III. Academic

Mid-trimester 2 attendance and pass rates reviewed

IV. Finance

- Financials are strong
- UD Team Brooklyn enrollment approaching capacity for Year 1

V. Governance

- Code of Conduct amendment from Advocates for Children proposed re: Special Ed student expulsion.
- Some proposed suggestions to our Code of Conduct by Legal Aid
- New UD Team II Bronx School leader: Melissa Morales

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY VOTED TO HIRE MELISSA MORALES AS UD TEAM II BRONX SCHOOL LEADER

VI. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting adjourned at 6:42 PM. Next meeting is Tuesday, March 21, 2023.

Respectfully Submitted,



Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, March 21st, 2023

Present: Patrick Fagan, Andrew Ehigiator; Mike Grandis; Spencer Rothschild, Amit Bahl; Chris Barfield; Melissa Morales, Jai Nanda
Absent: Patricia Charlemagne, Heather Bushong
Public observer: Christian Rivera

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:07 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from February 16, 2023 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Enrollment has begun for next year
- Spring sports are starting
- Job fairs and hiring for next year underway

II. Public Comment None

III. Academic

T2 data will be available at April meeting

IV. Finance

- Financials are strong

With a motion made and duly seconded, the Board unanimously approved the moving of the UD Team II accounts from Signature to Citibank. Additionally, the Board approved the moving of surplus cash funds into an interest-bearing account(s) as recommended by a Financial Advisor.

V. Governance

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY VOTED TO ENTER EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER

VI. Adjournment

The Board voted to exit Executive Session at 7:14 PM and with no further business to be transacted, and upon motion duly made, seconded and approved, the meeting adjourned. Next meeting is Tuesday, April 25, 2023.

Respectfully Submitted,



Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, April 25, 2023

Present: Heather Bushong, Patricia Charlemagne, Andrew Ehigiator; Mike Grandis;
Spencer Rothschild, Amit Bahl; Chris Barfield; Melissa Morales, Jai Nanda
Absent: Patrick Fagan
Public observer:

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:08 PM and attendance was taken. Agenda was unanimously adopted and approved (with addition of 990 Review). Minutes from March 21, 2023 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- T2 pass rates increased from last year
- Attendance is up at both schools
- Spring sports – volleyball, basketball and flag football. Bronx has baseball and softball.
- Decision day for seniors will be shared with entire school May 5
- Recruitment for next year underway. Board updates will begin next month

II. Public Comment None

III. Finance

- Monthly financials are strong.
- Submitted last per pupil payment. Met enrollment budget targets for both schools, SpEd in Brooklyn off by a few students.
- Bank transfers from Signature to Citibank underway. Escrow account to be set up at Citi.

With a motion made and duly seconded, the Board unanimously approved the draft Form 990, pending material changes. (Any material changes will come back to the board for review/vote.)

IV. Governance

- NYS Budget has not passed yet, awaiting decision on Zombies
- Evening with the Dove May 16.

V. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting adjourned at 7:05 PM. Next meeting is Tuesday, May 23, 2023.

Respectfully Submitted,



Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, May 23, 2023

Present: Heather Bushong, Patricia Charlemagne, Patrick Fagan; Mike Grandis; Spencer Rothschild, Amit Bahl; Chris Barfield; Melissa Morales, Jai Nanda

Absent: Andrew Ehigiator

Public observer:

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:06 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from April 25, 2023 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Prepping for Regents, graduation and summer school
- Summer school open to new students
- Sports winding down.
- Enrollment underway for 23-24
- Monday June 26 graduations for both schools

II. Public Comment None

III. Finance

- Closing revenue gap in Brooklyn with increased enrollment
- Draft budgets for 23-24 reviewed
- 401K matching – new expense beginning July 1, 2023

IV. Governance

- 14 zombies to be approved in NYC, but no language on who would be authorizing them. SUNY looks to be controlling.
- June 21 Annual board meeting 6 PM

V. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting adjourned at 6:58 PM. Next meeting is June 21, 2023.

Respectfully Submitted,


Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Draft Board Meeting Minutes, Wednesday, June 21, 2023

Present: Patricia Charlemagne, Patrick Fagan; Andrew Ehigiator; Mike Grandis; Amit Bahl; Chris Barfield; Melissa Morales, Jai Nanda
Absent: Heather Bushong, Spencer Rothschild
Public observer:

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:06 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from May 23, 2023 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Summer school ready to launch July 5
- Enrollment ahead of last year, on target to meet goals
- June Regents complete, results available at July meeting

II. Public Comment None

III. Finance

- Brooklyn per pupil reached budgeted goal
- Bronx will have a surplus at year end

After a Motion made and duly seconded, the Board unanimously approved the adoption of the draft budgets for the 23-24 school year for Brooklyn and Bronx.

After a Motion made and duly seconded, the Board unanimously approved the Resolution adopting the updated CMO Agreement.

After a Motion made and duly seconded, the Board unanimously approved the Resolution adopting the updated Family Handbook.

IV. Governance

- Board reviewed re-election of three Board members.

After a Motion made and duly seconded, the Board unanimously approved the re-election of Andrew Ehigiator, Patrick Fagan and Patricia Charlemagne to another 3 year term.

- Board reviewed governance documents for 23-24

After a Motion made and duly seconded, the Board unanimously approved for the 2023-2024 school year the – Board meeting calendar, the school calendar, the Board committee assignments, and the School Safety Plans.

V. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting adjourned at 7:06 PM. Next meeting is July 25, 2023.

Respectfully Submitted,

A black rectangular redaction box covering the signature of the Secretary.

Jai Nanda, In lieu of Secretary





TEAM
CHARTER SCHOOL

SCHOOL YEAR CALENDAR 2023-2024

September 6	<i>Wednesday</i>	New Student Orientation			
September 25	<i>Monday</i>	Yom Kippur, schools closed	March 8	<i>Friday</i>	Trimester Two ends
			March 29	<i>Friday</i>	Good Friday, schools closed
November 7	<i>Tuesday</i>	Staff Development Day, students not in attendance			
			April 10	<i>Wednesday</i>	Eid al-Fitr, schools closed
November 23-24	<i>Thursday and Friday</i>	Thanksgiving Recess, schools closed			
			May 27	<i>Monday</i>	Memorial Day, schools closed
December 4	<i>Monday</i>	Trimester Two begins			
			June 13	<i>Thursday</i>	Trimester Three ends
January 1	<i>Monday</i>	New Years Day, schools closed			

NOTE: "Snow Days" or days when school buildings are closed due to an emergency, all students and families should plan on participating in remote learning.



TEAM
CHARTER SCHOOL

		Staff Development students not in attendance	June 17	<i>Monday</i>	Eid al-adha, schools closed
January 15	<i>Monday</i>	MLK Day, schools closed	June 19	<i>Wednesday</i>	Juneteenth, schools closed
January 23-26	<i>Tuesday - Friday</i>	Regents Administration	June 26	<i>Wednesday</i>	Last day of school for students
January 29	<i>Monday</i>	Staff Development Day, students not in attendance			

NOTE: "Snow Days" or days when school buildings are closed due to an emergency, all students and families should plan on participating in remote learning.



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 08.10.2023.

PREMISES

URBAN DOVE TEAM CHARTER SCHOOL
671 PROSPECT AVE,
BRONX , NY 10455

URBAN DOVE TEAM CHARTER SCHOOL
671 PROSPECT AVE,
BRONX , NY 10455
FDNY ACCT# 42010769

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **06.06. 2023**

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in the issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in the issuance of violations of the Fire Code or other laws, rules or regulations. that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____

Pawel Kulpa *Supervising Inspector, PBU*



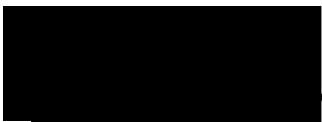
Certificate of Occupancy

CO Number: 2004940-0000008

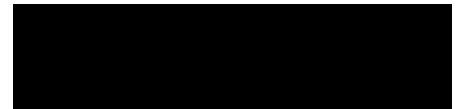
This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: BRONX Address: 671 PROSPECT AVENUE Building Identification Number(BIN): 2004940	Block Number: 2675 Lot Number(s): 7501 Additional Lot Number(s): Application Type: A1 - ALTERATION TYPE 1	Full Building Certificate Type: Temporary Date Issued: 07/18/2023
This building is subject to this Building Code: 1968			
This Certificate of Occupancy is associated with job# 220684285-01			
B.	Construction Classification: II-A: 1 HOUR PROTECTED - NON-COMBUST Building Occupancy Group classification: E - EDUCATIONAL Multiple Dwelling Law Classification: Not Available		
	No. of stories: 4	Height in feet: 48	No. of dwelling units: Not Available
C.	Parking Spaces and Loading Berths: Open Parking Spaces: 0 Enclosed Parking Spaces: 0 Total Loading Berths: Not available		
D.	This Certificate is issued with the following legal limitations: Restrictive Declaration: None Zoning Exhibit: None BSA Calendar Number(s): None CPC Calendar Number(s): None		
Borough Comments:			

Borough Commissioner



Commissioner





Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Cellar	U	N/A	OG	3B		220684285	Temporary	10/16/2023
Description of Use: Tanks / Towers BOILER ROOM, MECHANICAL SPACES						Exceptions:		
Cellar	S-2	0	OG	3B		220684285	Temporary	10/16/2023
Description of Use: Storage of non combustible Materials WEIGHT ROOM, STORAGE						Exceptions:		
Cellar	A-2	135	OG	3A		220684285	Temporary	10/16/2023
Description of Use: Cafeteria CAFETERIA						Exceptions:		
Cellar	E	75	OG	3A		220684285	Temporary	10/16/2023
Description of Use: Academies and schools OFFICE						Exceptions:		
Floor 1	E	151	80	3A		220684285	Temporary	10/16/2023
Description of Use: Academies and schools CLASSROOMS						Exceptions:		
Floor 1	M	75	80	6A		220684285	Temporary	10/16/2023
Description of Use: Retail Sales RETAIL						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 1	E	12	80	3A		220684285	Temporary	10/16/2023
Description of Use: Academies and schools OFFICE						Exceptions:		
Floor 2	S-2	1	100	3B		220684285	Temporary	10/16/2023
Description of Use: Storage of non combustible Materials STORAGE						Exceptions:		
Floor 2	E	112	100	3A		220684285	Temporary	10/16/2023
Description of Use: Academies and schools CLASSROOMS AND LOCKER ROOMS						Exceptions:		
Floor 2	E	1	100	3A		220684285	Temporary	10/16/2023
Description of Use: Academies and schools OFFICES						Exceptions:		
Floor 3	E	82	40	3A		220684285	Temporary	10/16/2023
Description of Use: Academies and schools CLASSROOMS						Exceptions:		
Floor 3	E	1	40	3A		220684285	Temporary	10/16/2023
Description of Use: Academies and schools OFFICES						Exceptions:		

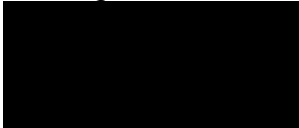


Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 4	E	148	40	3A		220684285	Temporary	10/16/2023
Description of Use: Academies and schools CLASSROOMS						Exceptions:		
Floor 4	E	14	40	3A		220684285	Temporary	10/16/2023
Description of Use: Academies and schools OFFICES						Exceptions:		
Roof	U	NA	20	3B		220684285	Temporary	10/16/2023
Description of Use: Tanks / Towers ELEVATOR BULKHEAD						Exceptions:		

CofO Comments: Respectfully requesting to include the zoning lot certification exhibits I CRFN Number #2019000108449 and exhibits III CFRN Number#2019000108450 Note: There shall be no more than two children that are under the age of 2 as permitted per BC 305.1

Borough Commissioner



Commissioner

