

Application: Urban Dove Team Charter School

Jai Nanda - jnanda@urbandove.org
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Jul 28 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2022**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

URBAN DOVE TEAM CHARTER SCHOOL 800000070188

a1. Popular School Name

UD Team

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

CSD #22 - BROOKLYN

e. DATE OF INITIAL CHARTER

12/2010

f. DATE FIRST OPENED FOR INSTRUCTION

8/2012

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Urban Dove energizes, educates, and empowers young people through our network of UD Team Charter Schools serving over-age/under-credited high school students. UD Team's innovative model uses sports, teams, restorative practices and mentoring to create a culture of high expectations and shared responsibility. By instilling our core values of Teamwork, Leadership and Communication, we develop our students into confident young adults ready to reach their full potential.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Sports-Based Youth Development - UD Team features a completely unique sports, health and fitness curriculum that supports the academic framework of the school. Rather than just being a student at a school, students will be first a part of a team. Teams will practice together, play together, go to class together, receive support services together, and move through the school environment together. Each team will have coaches that teach, mentor, guide, counsel and develop them as students, athletes and citizens. Supported by Urban Dove's youth development model which supports, empowers and builds up students, the sports element will deliver a structured, disciplined, environment that will affect all aspects of the school. Coaches will emphasize communication, teamwork and leadership, build confidence and self-esteem, and use sports to help students learn how to focus, manage emotions, be unselfish and become positive members of a community.
KDE 2	Support Services - UD Team will offer both group and one-on-one support services to all students. Group sessions will focus on how individuals become part of a community and what it means to be a member of a "team" both on the field and off. Being a member of a sports team can have a transformative effect on young people, and the school will use this as a basis for establishing a positive, respectful school community over which all students feel ownership. The player-coach relationship is also a uniquely powerful one in which there exists a higher level of trust. Coaches and players will use this bond as a way to stay informed, connected and supportive of each other. Referrals will be made for all issues requiring professional care.
KDE 3	More Time on Task – UD Team has an extended day/extended year schedule, with a school day beginning at 8:00 AM for breakfast and ending at 4:15

	<p>PM, and sometimes even later, at 7:30 or 8:00 PM after dinner and an evening program. The school does not follow the traditional model of school- day/after-school timeframes, and over the course of a Monday – Saturday week, students will receive intensive academic classroom instruction, career development training, one-on-one and group counseling, personalized academic support, internships, and instructional and competitive sports play. The school will requires students to participate in a mandatory summer program, which consists of academic instruction, summer job experiences and sports. Saturdays feature a mandatory academic advisement session where students receive one-one-support from volunteers and staff in subjects in which they need extra attention.</p>
KDE 4	<p>Same sex groupings - Students move through their time at UD Team in same sex teams both for sports and academic classes. Research has shown that in both sports and academics, students, especially females, benefit from same sex environments. In the sports arena, this is especially true as so much of the success young athletes have comes from their self-esteem and confidence in themselves. Young women develop both of these traits far more strongly in single-sex environments. Leadership skills are also diminished among young women when in co-ed environments. Gender bias and social norms reduce opportunities for young women to take leadership roles in co-ed environments, reinforcing negative stereotypes from others and from within themselves. Single sex environments have also been shown to break down stereotypes that might hinder students from choosing to pursue coursework and activities (such as sports for girls, and the arts for boys).</p>
KDE 5	<p>Multiple Intelligences - Urban Dove Team Charter School believes in a strength-based approach to instruction grounded in the work of Howard Garner's theory of multiple intelligences. Recognizing that all students are intelligent but that this intelligence can be expressed in many different ways, UD Team strives to engage students who are often the least understood and successful in traditional schools. We recognize the need for our students to express themselves kinesthetically and therefore incorporate instructional</p>

	<p>approaches that use experiential learning as much as possible. Additionally, our SBYD program allows students to incorporate healthy doses of physical activity into each day. The SBYD program not only activates students' bodies and minds, it allows for critical breaks from the long academic blocks found in traditional schools, which are detrimental to our students' ability to focus and learn.</p>
KDE 6	<p>Differentiated Instruction - Remembering that the student is at the center of the work, teachers design each course starting with the students own knowledge and experience and connect every lesson to something that students already have as part of their schemata. Teachers get to know the students and plan lessons that connect an academically rigorous content to relevant issues and topics in the student's life. Rather than assuming that students need remedial course work, critical thinking and problem solving will be central and a team spirit essential for academic achievement. Unlike other transfer schools where students are placed in classes by their individual credit needs and course content is static, at UD Team, students will move through classes with their teams and teachers will differentiate instruction to address the varying academic needs and learning styles of each student.</p>
KDE 7	<p>Targeted Interventions - For students who are dramatically behind their peers, targeted research-based and practice proven interventions will be employed to accelerate student progress. For example, students struggling with literacy skills and all incoming Year 1 students are given the READ 180 and Achieve 3000 programs as part of their ELA curriculum. READ 180 is a flexible, rigorous and engaging program that brings students up to a functional reading level in a short period of time, helping to build a foundation of literacy that students will need to succeed in more advance coursework and on Regents exams. UD Team also utilizes the MATH 180 program to support math skills development.</p>
KDE 8	(No response)
KDE 9	(No response)
	(No response)

KDE 10

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<http://urbandove.org/schools/brooklyn/>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

305

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

267

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

Ungraded

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

I2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Urban Dove
PHYSICAL STREET ADDRESS	21-21 41st Ave, Ste 2D
CITY	Long Island City
STATE	NY
ZIP CODE	11101
EMAIL ADDRESS	jnanda@urbandove.org
CONTACT PERSON NAME	Jai Nanda

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

	No, just one site.
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URBAN DOVE TEAM CHARTER SCHOOL 800000070188


School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1256 E. 21st Street, Brooklyn, NY 11210	718-783-8232	NYC CSD 22	Ungraded	Year 3 (Seniors)

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Amit Bahl	School Leader	718-783-8232		abahl@urbando.org ,
Operational Leader	Camellia Carvey	Dir. Operations	718-783-8232		ccarvey@urbando.org ,
Compliance Contact	Jai Nanda	CMO Exec. Dir	212-244-2131		jnanda@urbando.org ,
Complaint Contact	Amit Bahl	School Leader	718-783-8232		abahl@urbando.org ,
DASA Coordinator	Kelly Schaffer	DASA Coord	718-783-8232		kschaffer@urbando.org ,
Phone Contact for After Hours Emergencies	Amit Bahl	School Leader	718-783-8232		

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.

Site 1 Certificate of Occupancy (COO)

[Exhibit I - CO.pdf](#)

Filename: Exhibit I - CO.pdf **Size:** 213.4 kB

Site 1 Fire Inspection Report

[FDNY A106 Certificate.pdf](#)

Filename: FDNY A106 Certificate.pdf **Size:** 187.8 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jai Nanda
Position	Executive Director, CMO
Phone/Extension	212-244-2131
Email	jnanda@urbandove.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click [YES](#) to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

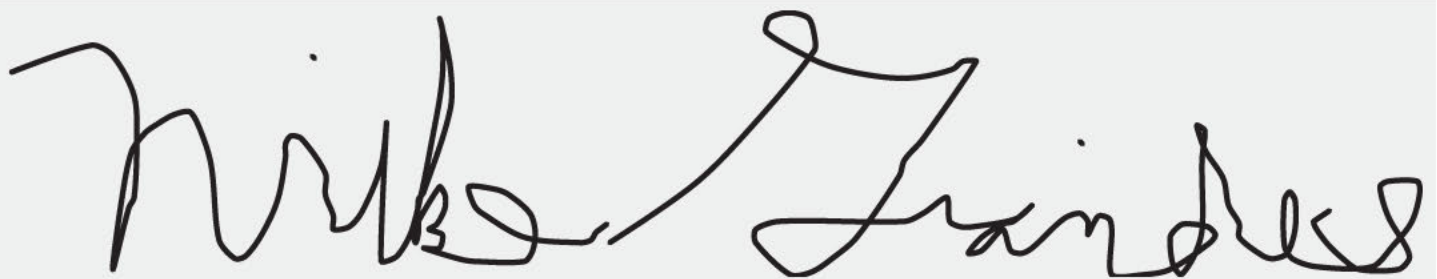
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature appears to be "Amit B. Bhe" written in a cursive, stylized font.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature appears to be "Mike Zander" written in a cursive, stylized font.

Date

Aug 1 2022



Thank you.

Entry 3 Progress Toward Goals

Completed - Oct 28 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

URBAN DOVE TEAM CHARTER SCHOOL 800000070188

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Help the remaining class of 2020 and 2021 who are still enrolled continue on to graduation to reach an overall graduation of 55%for their cohorts	Grad Rate for Class of 2020 is now 55% and 2021 is now 66%	Met	
Academic Goal 2	Attain a graduation rate for class of 2022 of our 15 year old students of at least 50%	Grad rate is 67%	Met	
Academic Goal 3	Attain a graduation rate of our 16 year old students with less than 11 credits and 0 Regents of at least 45%.	Grad rate is 47%	Met	
Academic Goal 4	Attain a graduation rate of our 16 year old students with less than 11 credits and 1 or more Regents of at least 50%	Grad rate is 73%	Met	
Academic Goal 5	Achieve an overall graduation rate for the Class of 2022 of at least 50%	Grad rate is 57%	Met	
Academic Goal 6	Achieve an overall graduation rate for	Grad rate is 47%	Met	

	the Class of 2022 for Students with Disabilities of at least 45%			
Academic Goal 7	Achieve a college enrollment rate for graduates in the Class of 2021 of at least 30%	College enrollment rate is 30%	Met	
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Meet target enrollment of 265 students	Enrollment was 248	Partially Met	Due to COVID, enrollment was slightly off the target. We anticipate getting back up to full enrollment now that COVID impact has been minimized
Org Goal 2	Meet target enrollment for Students with Disabilities of 35%	SpEd enrollment was 45.5%	Met	
Org Goal 3	Meet target for enrollment of English Language Learners of 3.5%	ELL enrollment was 3%	Partially Met	ELL Enrollment was just off the target. Efforts are being made to raise the ELL rate.
Org Goal 4	Meet target enrollment for Low Income students of 90%	Low Income enrollment rate was 92%	Met	
Org Goal 5	Board of Trustees had at least 7 members as per By Law requirement	Board Roster	Met	
Org Goal 6	Board met monthly for the entire year	Board Minutes	Met	
Org Goal 7	Teaching staff was in compliance with teacher certification requirements	State license check	Met	

Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Maintain positive monthly cash flow to cover all monthly expenses	Monthly Financials	Met	
Financial Goal 2	Complete the year with at least \$500,000 in assets	Balance Sheet	Met	
Financial Goal 3	Receive a clean, unqualified audit from Independent Auditor	Audited Financials	Met	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

[UDTCS - Audited Financials Statements FYE 06](#)

Filename: UDTCS_-_Audited_Financials_Stateme_0Td7CoC.pdf Size: 6.8 MB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 31 2022

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[UDTCS auditedfinancialreporttemplate-nysed FYE 06](#)

Filename: UDTCS_auditedfinancialreporttempl_FJqTHxi.xlsx Size: 75.1 kB

Entry 4c – Additional Financial Documents

Completed - Nov 1 2022

[Instructions - Regents, NYCDOE and Buffalo BOE authorized schools](#) must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Proof of Escrow](#)

Filename: Proof_of_Escrow.pdf Size: 210.3 kB

[Federal Single Audit](#)

Filename: Federal_Single_Audit_x1ki2Nz.pdf Size: 425.9 kB

[UDTCS - Management Letter FYE 06](#)

Filename: UDTCS_-_Management_Letter_FYE_06.3_IUd2OCi.pdf Size: 537.8 kB

[CSP Report and Corrective Action Plan](#)

Filename: CSP_Report_and_Corrective_Action_Plan.docx Size: 11.6 kB

Entry 4d - Financial Services Contact Information

Completed - Oct 28 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Rose Temba	rtemba@urbandove.org	212-244-2131

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Gus Saliba			2

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	n/a					

Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Oct 31 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[UD Team - final-2022-2023-ar-budget-template](#)

Filename: UD_Team_-_final-2022-2023-ar-budg_TbGPLoc.xlsx Size: 36.5 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 28 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[P](#)

Filename: P_Fagan.pdf Size: 287.7 kB

[K](#)

Filename: K_Turton.pdf Size: 378.5 kB

[H](#)

Filename: H_Bushong.pdf Size: 170.0 kB

[P](#)

Filename: P_Charlemagne.pdf Size: 688.2 kB

[M](#)

Filename: M_Grandis.pdf Size: 403.4 kB

[W](#)

Filename: W_Morales.pdf Size: 200.5 kB

[S](#)

Filename: S_Rothschild.pdf Size: 485.0 kB

[Andrew Ehigiator](#)

Filename: Andrew_Ehigiator.pdf Size: 312.6 kB

Entry 7 BOT Membership Table

Completed - Jul 28 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

URBAN DOVE TEAM CHARTER SCHOOL 800000070188

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Michael Grandis		Chair	Governance	Yes	5	7/1/2022	6/30/2025	12
2	Patrick Fagan		Treasurer	Finance	Yes	4	7/1/2020	6/30/2023	9
3	Patricia Charlemagne		Trustee/Member	Finance	Yes	4	7/1/2020	6/30/2023	9
4	Spencer Rothschild		Trustee/Member	Governance	Yes	4	7/1/2021	6/30/2024	12
5	Wanda Morales		Trustee/Member	Academic	Yes	3	7/1/2019	6/30/2022	5 or less
6	Kevin Turton		Parent Rep	Finance	Yes	3	7/1/2020	1/1/2022	5 or less
7	Andrew Ehigiator		Trustee/Member	Academic	Yes	2	7/1/2020	6/30/2023	12
8	Heather Bushong		Secretary	Academic	Yes	2	7/1/2022	6/30/2025	12

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	7
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	2
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2021-2022

14

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

7

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

1

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

13

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 28 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

UD Team and UD Team II Charter School Minutes 21-22 combined

Filename: UD_Team_and_UD_Team_II_Charter_Sch_Ynqn9Sh.pdf Size: 269.8 kB

Entry 9 Enrollment & Retention

Completed - Jul 28 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>The process of student outreach begins with the principals, guidance counselors, parent coordinators, social workers and academic deans of the public and charter high schools in CSD 22 and throughout Brooklyn, in order to identify struggling 9th and 10th grade students 16 years or younger who are at-risk of not accumulating sufficient credits to be promoted to the next grade. We have used both mail and telephone outreach campaigns to long-term absentees to introduce them to UDTCS and to encourage them to return to school. School administrators will also meet with neighborhood-based high school representatives and Guidance Counselors to introduce them to the school. In addition, UDTCS will run several open houses in community-based facilities to allow students and families to meet the school faculty and staff. Due to the nature of our Enrollment Policy, Urban Dove Team Charter School has met or exceeded the District averages in enrolling students who are eligible for free or reduced lunch.</p>	<p>Urban Dove has always exceeded its target enrollment for Economically Disadvantaged students so we will continue our recruitment plans as we have in year's past.</p>
English Language Learners	<p>To specifically target ELL/MLL students, all presentations and materials will be presented in English and Spanish. Materials in other languages will be made available upon request. Urban Dove recruitment teams can speak to counselors and parents about the</p>	<p>Urban Dove has traditionally met or exceeded the target enrollment for ELLs, which in our previous CSD 13 was about 3-4%. The high school ELL population in our new CSD 22 is closer to 7% so we will continue our recruitment efforts with an eye to meeting or exceeding that number.</p>

	model and curriculum that is used to serve ELL students.	
Students with Disabilities	<p>To specifically target special education populations, we emphasized the personalized nature of our educational program and explained the lengths that we go to in order to ensure that every student is achieving academically. In all community outreach, marketing documents, and presentations, we will emphasize that the school is a free, public, open-enrollment school that is open to both regular as well as special education students. We have also hired a Special Education Coordinator to help serve the needs of our SpEd population and to make sure all students are receiving the services required in the I.E.Ps.</p> <p>Urban Dove Team Charter School greatly exceeded District averages in Special Education students, with over 35% of our student population receiving Special Education services.</p>	<p>Urban Dove has always exceeded its target enrollment for Students with Disabilities, so we will continue our recruitment plans as we have in year's past.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	All of UD Team's Key Design elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including those who are Economically Disadvantaged. These elements in include a large adult-student ratio, increased time spent on youth development and targeted academic interventions.	UD Team has exceeded targets for retaining Economically Disadvantaged students each year of operation and thus will continue its existing strategies.
English Language Learners	All of UD Team's Key Design elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including English Language Learners. These elements in include a large adult-student ratio, increased time spent on youth development and targeted academic interventions.	UD Team has met targets for retaining English Language Learners each year of operation and thus will continue its existing strategies.
Students with Disabilities	All of UD Team's Key Design elements, and in fact, our entire school model is designed to retain students with multiple risk factors, including Students with Disabilities. These elements in include a large adult-student ratio, increased time spent on youth development and targeted academic interventions.	UD Team has exceeded targets for retaining Students with Disabilities each year of operation and thus will continue its existing strategies.

Entry 10 – Teacher and Administrator Attrition

Completed - Jul 28 2022

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee-fingerprint-oct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jul 29 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	1
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	2
ii. Science	1
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	3.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	3.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	11

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	11

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	23

Thank you.



Entry 12 Organization Chart

Completed - Jul 29 2022

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

Copy of Org Chart - UD Team BK - January 2022

Filename: Copy_of__Org_Chart_-_UD_Team_BK_-_MsYglcK.pdf Size: 360.6 kB

Entry 13 School Calendar

Completed - Jul 29 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

School Calendar 2022-2023

Filename: School_Calendar_2022-2023_q1EI4FN.pdf Size: 269.9 kB

Entry 14 Links to Critical Documents on School Website

Completed - Jul 28 2022

[Instructions](#)

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);^[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

^[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Urban Dove Team Charter School

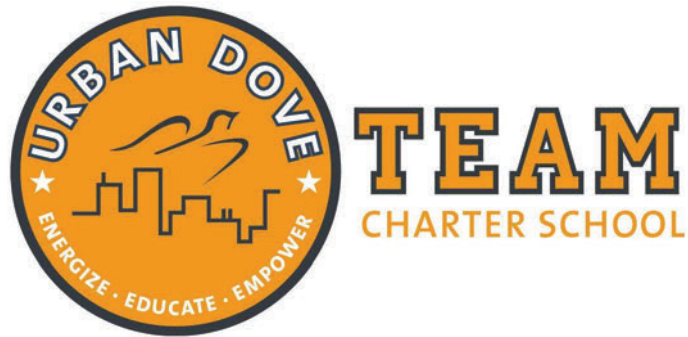
Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	http://urbandove.org/schools/brooklyn/
2. Board meeting notices, agendas and documents	http://urbandove.org/about-us/our-board/
3. New York State School Report Card	http://urbandove.org/schools/brooklyn/
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	http://urbandove.org/schools/brooklyn/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	http://urbandove.org/schools/brooklyn/
6. Authorizer-approved FOIL Policy	http://urbandove.org/schools/brooklyn/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	http://urbandove.org/schools/brooklyn/

Thank you.





Urban Dove Team Charter Schools

Financial Statements and
Uniform Guidance Schedules
Together With Independent Auditors' Reports

June 30, 2022 and 2021

Urban Dove Team Charter Schools
Financial Statements and
Uniform Guidance Schedules
Together With Independent Auditors' Reports
June 30, 2022 and 2021

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Independent Auditors' Report

Board of Trustees Urban Dove Team Charter Schools

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Urban Dove Team Charter Schools (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Urban Dove Team Charter Schools as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Urban Dove Team Charter Schools and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Urban Dove Team Charter Schools' ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Urban Dove Team Charter Schools' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Urban Dove Team Charter Schools' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of financial position, activities and functional expenses by school, as of and for the year ended June 30, 2022 on pages 17 through 19 are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards on page 20 as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 27, 2022, on our consideration of Urban Dove Team Charter Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Urban Dove Team Charter Schools' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Urban Dove Team Charter Schools' internal control over financial reporting and compliance.

PKF O'Connor Davies, LLP

Harrison, New York
October 27, 2022

Urban Dove Team Charter Schools

Statements of Financial Position

	June 30,	
	2022	2021
ASSETS		
Current Assets		
Cash	\$ 3,894,225	\$ 4,873,153
Grants and contracts receivable	352,194	517,565
Prepaid expenses and other current assets	2,907	17,092
Due from related party, net	1,887,805	1,056,214
Total Current Assets	6,137,131	6,464,024
Property and equipment, net	499,429	381,600
Restricted cash	150,775	150,633
Security deposits	208,374	76,589
	<u>\$ 6,995,709</u>	<u>\$ 7,072,846</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable and accrued expenses	\$ 258,917	\$ 550,875
Accrued payroll and payroll taxes	1,258,771	1,158,172
Deferred rent, current portion	55,781	55,781
Refundable advances	2,880	-
Total Current Liabilities	1,576,349	1,764,828
Paycheck Protection Program loan payable	-	1,600,525
Deferred rent	111,563	167,344
Total Liabilities	1,687,912	3,532,697
Net assets, without donor restrictions	5,307,797	3,540,149
	<u>\$ 6,995,709</u>	<u>\$ 7,072,846</u>

See notes to financial statements

Urban Dove Team Charter Schools

Statements of Activities

	Year Ended June 30,	
	2022	2021
REVENUE AND SUPPORT		
State and local per pupil operating revenue	\$ 12,811,585	\$ 12,388,359
State and local per pupil facilities funding	1,919,117	1,613,469
Federal grants	1,973,562	531,565
Federal E-Rate and IDEA	412,965	243,374
Contributions and grants	17,798	44,019
Other income	151	524
Total Revenue and Support	<u>17,135,178</u>	<u>14,821,310</u>
EXPENSES		
Program Services		
Regular education	10,399,532	8,907,003
Special education	<u>3,473,229</u>	<u>3,298,654</u>
Total Program Services	13,872,761	12,205,657
Supporting Services		
Management and general	2,984,122	2,321,202
Fundraising	<u>111,172</u>	<u>110,074</u>
Total Expenses	<u>16,968,055</u>	<u>14,636,933</u>
Gain on forgiveness of Paycheck Protection Program loan	<u>1,600,525</u>	<u>1,500,000</u>
Change in Net Assets	1,767,648	1,684,377
NET ASSETS WITHOUT DONOR RESTRICTIONS		
Beginning of year	<u>3,540,149</u>	<u>1,855,772</u>
End of year	<u>\$ 5,307,797</u>	<u>\$ 3,540,149</u>

Urban Dove Team Charter Schools

Statement of Functional Expenses Year Ended June 30, 2022

	Program Services		Management and General	Fundraising	Total
	Regular Education	Special Education			
Personnel Services Costs					
Salaries and wages	\$ 5,939,824	\$ 1,836,403	\$ 7,776,227	\$ -	\$ 8,936,587
Payroll taxes and benefits	1,193,234	368,943	1,562,177	-	1,878,733
Total Personnel Services Costs	7,133,058	2,205,346	9,338,404	-	10,815,320
Professional development	-	-	-	-	59,541
Legal fees	-	-	-	-	23,026
Management company fees	727,477	488,156	1,215,633	111,172	1,519,542
Professional fees	66,102	25,928	92,030	-	378,870
Staff recruitment	-	-	-	-	167,223
Supplies and materials	137,674	-	137,674	-	137,674
Office expenses	97,555	39,364	136,919	-	243,832
Food services	22,285	8,001	30,286	-	50,925
Student services	458,972	-	458,972	-	458,972
Insurance	44,773	18,066	62,839	-	78,549
Technology	18,021	7,272	25,293	-	31,617
Equipment and furniture	42,013	16,952	58,965	-	73,706
Repairs and maintenance	185,531	74,863	260,394	-	325,492
Occupancy and facility costs	1,291,720	519,131	1,810,851	-	2,262,270
Utilities	61,615	24,863	86,478	-	108,097
Depreciation and amortization	110,526	44,599	155,125	-	193,907
Other	2,210	688	2,898	-	39,492
Total Expenses	\$ 10,399,532	\$ 3,473,229	\$ 13,872,761	\$ 111,172	\$ 16,968,055

See notes to financial statements

Urban Dove Team Charter Schools

Statement of Functional Expenses Year Ended June 30, 2021

	Program Services		Management and		
	Regular Education	Special Education	Total	General	Fundraising
Personnel Services Costs					
Salaries and wages	\$ 5,269,708	\$ 1,798,778	\$ 7,068,486	\$ 923,870	\$ -
Payroll taxes and benefits	1,052,939	359,650	1,412,589	228,473	-
Total Personnel Services Costs	6,322,647	2,158,428	8,481,075	1,152,343	-
Professional development	-	-	-	74,070	-
Legal fees	-	-	-	16,325	-
Management company fees	713,925	467,556	1,181,481	185,297	110,074
Professional fees	61,427	24,342	85,769	164,904	-
Staff recruitment	-	-	-	95,390	-
Supplies and materials	73,804	-	73,804	-	-
Office expenses	72,750	29,356	102,106	75,360	-
Food services	6,144	2,379	8,523	3,513	-
Student services	128,226	-	128,226	-	-
Insurance	33,018	13,324	46,342	11,585	-
Technology	12,021	4,850	16,871	4,218	-
Equipment and furniture	15,527	6,266	21,793	5,448	-
Repairs and maintenance	72,964	29,441	102,405	25,602	-
Occupancy and facility costs	1,293,455	521,920	1,815,375	453,844	-
Utilities	43,948	17,733	61,681	15,421	-
Depreciation and amortization	57,147	23,059	80,206	20,052	-
Other	-	-	-	17,830	-
Total Expenses	\$ 8,907,003	\$ 3,298,654	\$ 12,205,657	\$ 2,321,202	\$ 110,074
					\$ 14,636,933

See notes to financial statements

Urban Dove Team Charter Schools

Statements of Cash Flows

	Year Ended June 30,	
	2022	2021
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 1,767,648	\$ 1,684,377
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation and amortization	193,907	100,258
Deferred rent	(55,781)	(55,781)
Gain on forgiveness of Paycheck Protection Program loan	(1,600,525)	(1,500,000)
Changes in operating assets and liabilities		
Grants and contracts receivable	165,371	(150,153)
Prepaid expenses and other current assets	14,185	88,500
Due from related party	(831,591)	(1,056,214)
Security deposits	(131,785)	-
Accounts payable and accrued expenses	(291,958)	343,280
Accrued payroll and payroll taxes	100,599	219,360
Due to related party	-	(113,599)
Refundable advances	2,880	(225,212)
Net Cash from Operating Activities	(667,050)	(665,184)
CASH FLOW FROM INVESTING ACTIVITIES		
Purchases of property and equipment	(311,736)	(306,175)
CASH FLOW FROM FINANCING ACTIVITIES		
Paycheck Protection Program loan proceeds	-	1,600,525
Net Change in Cash and Restricted Cash	(978,786)	629,166
CASH AND RESTRICTED CASH		
Beginning of year	5,023,786	4,394,620
End of year	\$ 4,045,000	\$ 5,023,786

See notes to financial statements

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2022 and 2021

1. Organization and Tax Status

Urban Dove Team Charter Schools is a New York State, not-for-profit educational corporation that was incorporated on December 14, 2010 to operate a Charter School pursuant to Article 56 of the Education Law of the State of New York. The accompanying financial statements include the following charter schools, collectively referred to as the "School":

Urban Dove Team Charter School ("UDTCS") was granted a provisional charter on December 14, 2012 valid for a term of five years and renewable upon expiration by the Board of Regents of the University of the State of New York (the "Board of Regents"). The Board of Regents approved and issued several renewals to the School's charter expiring on June 30, 2027.

Urban Dove Team Charter School II ("UDTCS II") was granted a provisional charter on November 3, 2017 valid for a term of five years and renewable upon expiration by the Board of Regents. On June 14, 2022 the Board of Regents, for and on behalf of the State Education Department, extended the provisional charter of the School up through and including June 30, 2027

The financial statements reflect the activity of both UDTCS and UDTCS II that operate as one legal entity.

The School's mission is to help the vulnerable, growing population of transfer students and is the first ever alternative high-school for over-aged, under-credited youth in New York City. Through a sports, health, and fitness curriculum, layered with a career and technical program, the School is expanding its reach to energize, educate and empower youth. The School provided education to approximately 522 students in grades nine through twelve during the 2021-2022 academic year.

The New York City Department of Education provides free lunches and transportation directly to some of the School's students. Such costs are not included in these financial statements. The School covers a portion of the cost of lunches for children not entitled to the free lunches.

Except for taxes that may be due for unrelated business income, the School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state and local income taxes under comparable laws.

2. Summary of Significant Accounting Policies

Basis of Presentation and Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP"), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2022 and 2021

2. Summary of Significant Accounting Policies *(continued)*

Net Asset Presentation

Resources for various purposes are classified for accounting and reporting purposes into net asset categories established according to nature and purpose as follows:

Net assets without donor restrictions - consist of resources available for the general support of the School's operations. Net assets without donor restrictions may be used at the discretion of the School's management and/or the Board of Trustees.

Net assets with donor restrictions – represents amounts restricted by donors for specific activities of the School or to be used at a future date. The School records contributions as net assets with donor restrictions if they are received with donor stipulations that limit their use either through purpose or time restrictions. When a donor restriction expires, that is, when a time restriction ends or a purpose restriction is fulfilled, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. The School had no net assets with donor restrictions as of June 30, 2022 and 2021.

Restricted Cash

Under the provisions of its charter, the School established an escrow account to pay for legal and audit expenses that would be associated with a dissolution, should it occur.

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position to the amounts presented in the statements of cash flows at June 30:

	2022	2021
Cash	\$ 3,894,225	\$ 4,873,153
Restricted cash	150,775	150,633
	<u>\$ 4,045,000</u>	<u>\$ 5,023,786</u>

Property and Equipment

The School follows the practice of capitalizing all expenditures for property and equipment with costs in excess of \$1,000 and a useful life in excess of one year. Leasehold improvements are amortized over the shorter of the term of the lease, inclusive of all renewal periods, which are reasonably assured, or the estimated useful life of the asset. Purchased property and equipment are recorded at cost at the date of acquisition. Maintenance and repairs are expensed as incurred. All property and equipment purchased with government funding is capitalized, unless the government agency retains legal title to such assets, in which case it is expensed as incurred.

Urban Dove Team Charter Schools

Notes to Financial Statements
June 30, 2022 and 2021

2. Summary of Significant Accounting Policies *(continued)*

Property and Equipment (continued)

Depreciation and amortization is recognized on the straight-line method over the estimated useful lives of such assets as follows:

Equipment	5 years
Furniture and fixtures	7 years
Software	3 years
Website development	5 years

Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is identified. If the carrying amount for the asset is not recoverable, the asset is written down to its fair value. There were no asset impairments as of June 30, 2022 and 2021.

Refundable Advances

The School records certain government operating revenue as refundable advances until related services are performed, at which time they are recognized as revenue.

Deferred Rent

The School records its rent in accordance with U.S. GAAP whereby all rental payments, including fixed rent increases, are recognized on a straight-line basis as an offset to rent expense. The difference between the straight-line rent expense and the required lease payments is reflected in deferred rent in the accompanying statements of financial position.

Revenue and Support

Revenue from the state and local governments resulting from the School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement. Federal and other state and local funds are recorded when expenditures are incurred and billable to the government agency.

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Grants and other contributions of cash are reported as net assets with donor restrictions if they are received with donor stipulations. Restricted contributions and grants that are made to support the School's current year activities are recorded as net assets without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation.

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2022 and 2021

2. Summary of Significant Accounting Policies *(continued)*

Functional Expense Allocation

The majority of expenses can generally be directly identified with the program or supporting service to which they relate and are charged accordingly. Other expenses by function have been allocated among program and supporting services classifications on the basis of periodic time and expense studies and other bases as determined by management of the School to be appropriate.

Accounting for Uncertainty in Income Taxes

The School recognizes the effect of income tax positions only if those positions are more likely than not to be sustained. Management has determined that the School had no uncertain tax positions that would require financial statement recognition or disclosure. The School is no longer subject to examinations by the applicable taxing jurisdictions for years prior to June 30, 2019.

Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is October 27, 2022.

3. Grants and Contracts Receivable

Grants and contracts receivable consist of federal, state, city entitlements and grants. The School expects to collect these receivables within one year. Management has assessed the need for an allowance and has determined that such allowance is not necessary.

4. Property and Equipment

Property and equipment, net consists of the following at June 30:

	2022	2021
Equipment	897,577	621,361
Furniture and fixtures	337,888	310,868
Software and website development	21,457	21,457
Leasehold improvements	231,967	223,467
	1,488,889	1,177,153
Accumulated depreciation and amortization	(989,460)	(795,553)
	<u>\$ 499,429</u>	<u>\$ 381,600</u>

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2022 and 2021

5. Liquidity and Availability of Financial Assets

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of the statement of financial position date, are comprised of the following at June 30:

	2022	2021
Cash	\$ 3,894,225	\$ 4,873,153
Grants and contracts receivable	352,194	517,565
Due from related party	1,887,805	1,056,214
	<u>\$ 6,134,224</u>	<u>\$ 6,446,932</u>

As part of the School's liquidity management plan, the status of grants and contracts receivable is monitored regularly and any excess cash is held in liquid instruments until it is required for operational use. The School will continue to rely on funding received from the New York City Department of Education to cover its future operating costs (see Note 8).

6. Employee Benefit Plan

The School maintains a pension plan qualified under Internal Revenue Code 401(k), for the benefit of its eligible employees. Under the plan, the School may make a discretionary matching contribution equal to a uniform percentage of eligible salary deferrals. There were no discretionary matching contributions for the years ended June 30, 2022 and 2021.

7. Concentration of Credit Risk

Financial instruments that potentially subject the School to concentrations of credit and market risk consist principally of cash and restricted cash on deposit with financial institutions, which from time to time may exceed the Federal Deposit Insurance Corporation ("FDIC") limit. The School does not believe that a significant risk of loss due to the failure of a financial institution presently exists. As of June 30, 2022 and 2021, approximately \$3,544,000 and \$4,520,000 of cash and restricted cash was maintained with an institution in excess of FDIC limits.

8. Concentration of Revenue and Support

The School receives a substantial portion of its revenue and support from the New York City Department of Education. For the years ended June 30, 2022 and 2021, the School received approximately 79% and 86% of its total revenue and support from the New York City Department of Education. If the charter school laws were modified, reducing or eliminating these revenues, the School's finances could be materially adversely affected.

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2022 and 2021

9. Related Party Transactions (not disclosed elsewhere)

The School is an affiliate of The Urban Dove, Inc. ("UD"), a New York State not-for-profit charter management organization, through common management and a board member. UD provides management services to the School. As compensation to UD for these services rendered, the School pays UD an annual fee, equal to 10% of non-competitive public revenue. The one-year agreement dated July 1, 2021 was extended for an additional year. During the years ended June 30, 2022 and 2021, fees charged by UD to the School amounted to \$1,519,542 and \$1,476,852. Of that amount, \$19,588 and \$5,352 was owed by the School at June 30, 2022 and 2021. For operational efficiency, UD pays certain expenses on behalf of the School. The balance due to UD for these expenses was \$334,093 and \$0 at June 30, 2022 and 2021.

In addition to the management fee, the School has license agreements for rent with UD for both UDTCS and UDTCS II.

In May 2018, the School entered into a license agreement with UD that includes a lease for UDTCS II classroom space and administrative offices. That agreement expired June 30, 2019 and has since been extended for one year periods on an annual basis. The amounts charged to the School under this license agreement amounted to \$1,462,875 and \$1,475,000 for the years ended June 30, 2022 and 2021.

On October 25, 2019, the School entered into a license agreement with UD that includes a six-year lease for UDTCS classroom space and administrative offices which expires June 30, 2025. Rent charged by UD amounted to \$849,996 for the years ended June 30, 2022 and 2021.

There were no outstanding amounts due to UD for rent as of June 30, 2022 or 2021.

During the years ended June 30, 2022 and 2021, the School paid \$1,179,890 and \$1,061,566 in leasehold improvements on behalf of UD, totaling \$2,241,456, which was due to the School at June 30, 2022 and 2021.

The balance due from related party at June 30, 2022 and 2021 was \$1,887,805 and 1,056,214.

10. Commitments

On October 25, 2019, the School entered into a license agreement with UD that includes a six-year lease for UDTCS classroom space and administrative offices which expires June 30, 2025.

The future minimum lease payments under this agreement are as follows for the years ended June 30:

2023	\$ 850,000
2024	850,000
2025	850,000
	<u>\$ 2,550,000</u>

Urban Dove Team Charter Schools

Notes to Financial Statements June 30, 2022 and 2021

11. Paycheck Protection Program Loan Payable

On April 29, 2020, the School received loan proceeds in the amount of \$1,500,000 under the Paycheck Protection Program (the "PPP"). The PPP, established as part of the Coronavirus Aid, Relief and Economic Security Act (the "CARES Act"), provides for loans to qualifying entities for amounts up to 2.5 times the 2019 average monthly payroll expenses of the qualifying entity. The PPP loan bears an interest rate of 1% per annum. All or a portion of the PPP loan principal and accrued interest were forgivable as long as the borrower used the loan proceeds for eligible purposes, as described in the CARES Act, over a period of between eight and twenty-four weeks (the "Covered Period"). Loan payments of principal or interest are deferred until the amount of loan forgiveness is determined by the United States Small Business Administration ("SBA"). On June 15, 2021, the PPP loan was fully forgiven by the SBA. The loan forgiveness of \$1,500,000 is included on the accompanying statements of activities under gain on forgiveness of the Paycheck Protection Program loan.

On March 15, 2021, the School received loan proceeds in the amount of \$1,600,525 under Second Draw provisions of the PPP as authorized by the Economic Aid to Hard-Hit Small Businesses, Nonprofits, and Venues Act (the "Economic Aid Act"). The Second Draw provisions of the Economic Aid Act provides for loans to qualifying entities for amounts up to 2.5 times their 2019 or 2020 average monthly payroll expenses. The Second Draw PPP loan bears an interest rate of 1% per annum. All or a portion of the Second Draw PPP loan principal and accrued interest are forgivable as long as the borrower uses the loan proceeds for eligible purposes, as described in the CARES Act as amended by the Economic Aid Act, over a period between eight to twenty-four weeks from the date the Second Draw PPP loan proceeds are received (the "Second Draw Covered Period"). On December 28, 2021, the PPP loan was fully forgiven by the SBA. The loan forgiveness of \$1,600,525 is included on the accompanying statements of activities under gain on forgiveness of the Paycheck Protection Program loan.

12. Contingency

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

Urban Dove Team Charter Schools

Notes to Financial Statements
June 30, 2022 and 2021

13. Risks and Uncertainties

The School's operations and financial performance may be affected by the recent COVID-19 outbreak which has spread globally and is expected to adversely affect economic conditions throughout the world. If the outbreak continues and conditions worsen, the School may experience a disruption in operations as well as a decline in revenue activities. Economic uncertainty is related to the potential reduction and/or delays in state and local per pupil operating revenue, shortfalls and variations in enrollment, and operational and other changes that could increase expenses. The outbreak may adversely affect the School's activities, financial condition, results of operations, and cash flows. Management is closely monitoring the impact of COVID-19 and believes the School is taking appropriate actions to mitigate the negative impact. However, management is unable to estimate the financial impact, if any, related to this matter.

Urban Dove Team Charter Schools

Supplementary Information

June 30, 2022

Urban Dove Team Charter Schools

Schedule of Financial Position by School
Year Ended June 30, 2022

	Urban Dove Team Charter School	Urban Dove Team Charter School II	Eliminating Entry	Total
ASSETS				
Current Assets				
Cash	\$ 502,285	\$ 3,391,940	\$ -	\$ 3,894,225
Grants and contracts receivable	177,729	174,465	-	352,194
Prepaid expenses and other current assets	2,907	-	-	2,907
Due from related party	<u>2,328,543</u>	<u>216,261</u>	<u>(656,999)</u>	<u>1,887,805</u>
Total Current Assets	3,011,464	3,782,666	(656,999)	6,137,131
Property and equipment, net	157,878	341,551	-	499,429
Restricted cash	75,326	75,449	-	150,775
Security deposits	<u>76,589</u>	<u>131,785</u>	<u>-</u>	<u>208,374</u>
Total assets	<u>\$ 3,321,257</u>	<u>\$ 4,331,451</u>	<u>\$ (656,999)</u>	<u>\$ 6,995,709</u>
LIABILITIES AND NET ASSETS				
Current Liabilities				
Accounts payable and accrued expenses	166,874	92,043	-	258,917
Accrued payroll and payroll taxes	604,392	654,379	-	1,258,771
Due to related party	-	656,999	(656,999)	-
Deferred rent, current portion	55,781	-	-	55,781
Refundable advances	<u>2,880</u>	<u>-</u>	<u>-</u>	<u>2,880</u>
Total Current Liabilities	829,927	1,403,421	(656,999)	1,576,349
Deferred rent	<u>111,563</u>	<u>-</u>	<u>-</u>	<u>111,563</u>
Total Liabilities	941,490	1,403,421	(656,999)	1,687,912
				-
Net assets, without donor restrictions	<u>2,379,767</u>	<u>2,928,030</u>	<u>-</u>	<u>5,307,797</u>
	<u>\$ 3,321,257</u>	<u>\$ 4,331,451</u>	<u>\$ (656,999)</u>	<u>\$ 6,995,709</u>

Urban Dove Team Charter Schools

Schedule of Activities by School Year Ended June 30, 2022

	Urban Dove Team Charter School	Urban Dove Team Charter School II	Total
REVENUE AND SUPPORT			
State and local per pupil operating revenue	\$ 5,932,420	\$ 6,879,165	\$ 12,811,585
State and local per pupil facilities funding	454,788	1,464,329	1,919,117
Federal grants	889,439	1,084,123	1,973,562
Federal E-Rate and IDEA	229,215	183,750	412,965
Contributions and grants	17,798	-	17,798
Other income	24	127	151
Total Revenue and Support	<u>7,523,684</u>	<u>9,611,494</u>	<u>17,135,178</u>
EXPENSES			
Program Services			
Regular education	4,883,207	5,516,325	10,399,532
Special education	<u>1,576,105</u>	<u>1,897,124</u>	<u>3,473,229</u>
Total Program Services	6,459,312	7,413,449	13,872,761
Supporting Services			
Management and general	1,237,180	1,746,942	2,984,122
Fundraising	<u>70,389</u>	<u>40,783</u>	<u>111,172</u>
Total Expenses	<u>7,766,881</u>	<u>9,201,174</u>	<u>16,968,055</u>
Gain on forgiveness of Paycheck Protection Program loan	<u>925,992</u>	<u>674,533</u>	<u>1,600,525</u>
Change in Net Assets	682,795	1,084,853	1,767,648
NET ASSETS WITHOUT DONOR RESTRICTIONS			
Beginning of year	<u>1,696,972</u>	<u>1,843,177</u>	<u>3,540,149</u>
End of year	<u>\$ 2,379,767</u>	<u>\$ 2,928,030</u>	<u>\$ 5,307,797</u>

Schedule of Functional Expenses by School
Year Ended June 30, 2022

[illegible]

Urban Dove Team Charter Schools

Uniform Guidance
Schedules and Reports

June 30, 2022

Urban Dove Team Charter Schools

Schedule of Expenditures of Federal Awards Year Ended June 30, 2022

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Provided to Subrecipients	Total Federal Expenditures
U.S. Department of Education				
Pass-Through New York State Education Department:				
Title I Grants to Local Educational Agencies	84.010	0021-22-4007	\$ -	\$ 128,144
Title I Grants to Local Educational Agencies	84.010	0021-22-5450	-	173,599
			-	301,743
Charter Schools/Covid-19 Relief	84.282	0089-22-1045	-	49,950
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147-22-4357	-	17,283
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147-22-5450	-	21,572
			-	38,855
Student Support and Academic Enrichment Program	84.424	0204-22-4007	-	10,000
Student Support and Academic Enrichment Program	84.424	0204-22-5475	-	13,164
			-	23,164
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II	84.425D	5891-21-4007	-	230,640
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II	84.425D	5891-21-5475	-	262,303
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP	84.425U	5880-21-4007	-	491,252
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP	84.425U	5880-21-5475	-	575,655
			-	1,559,850
Total U.S. Department of Education			-	1,973,562
Total Expenditures of Federal Awards			\$ -	\$ 1,973,562

See independent auditors' report and notes to schedule of expenditures of federal awards

Urban Dove Team Charter Schools

Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2022

1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of Urban Dove Team Charter Schools (the "School"), under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets or cash flows of the School.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. Indirect Cost Rate

The School has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**Report on Internal Control Over Financial Reporting and on Compliance and Other
Matters Based on an Audit of Financial Statements Performed in Accordance With
Government Auditing Standards**

Independent Auditors' Report

**Board of Trustees
Urban Dove Team Charter Schools**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Urban Dove Team Charter Schools (the "School") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 27, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Board of Trustees
Urban Dove Team Charter Schools
Page 2

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

PKF O'Connor Davies, LLP

Harrison, New York
October 27, 2022

**Report on Compliance for Each Major Federal Program and Report on Internal Control
Over Compliance Required by the Uniform Guidance**

Independent Auditors' Report

**Board of Trustees
Urban Dove Team Charter Schools**

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Urban Dove Team Charter Schools' (the "School") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2022. The School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

PKF O'Connor Davies, LLP

Harrison, New York
October 27, 2022

Urban Dove Team Charter Schools

Schedule of Findings and Questioned Costs Year Ended June 30, 2022

Section I - Summary of Auditors' Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with U.S. GAAP:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

_____ yes X no

Significant deficiency(ies) identified?

_____ yes X none reported

Noncompliance material to the financial statements noted?

_____ yes X no

Federal Awards

Internal control over major federal programs:

Material weakness(es) identified?

_____ yes X no

Significant deficiency(ies) identified?

_____ yes X none reported

Type of auditors' report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

_____ yes X no

Identification of major federal programs:

Federal Assistance Listing Number(s)

Name of Federal Program or Cluster

84.425D

Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II

84.425U

Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

_____ yes X no

Section II – Financial Statement Findings

During our audit, we noted no material findings for the year ended June 30, 2022.

Section III – Federal Award Findings and Questioned Costs

During our audit, we noted no material instance of noncompliance and none of the costs tested which were reported in the federal financially assisted programs are questioned or recommended to be disallowed.

Section IV – Prior Year Findings

There were no findings in the prior year.

Urban Dove Team Charter Schools

Independent Auditors' Report on Communication of Internal Control Matters

June 30, 2022

**Independent Auditors' Communication on
Internal Control Matters**

**The Board of Trustees
Urban Dove Team Charter Schools**

In planning and performing our audit of the financial statements of Urban Dove Team Charter Schools (the "School") as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

We have an observation and recommendation for strengthening internal control and/or operating efficiency, presented in Addendum A to this letter.

This communication is intended solely for the information and use of management, audit committee, the Board of Trustees, The State University of New York Charter School Institute, The State Education Department of the State University of New York, and others within the School, and is not intended to be used by anyone other than these specified parties.

We would like to take this opportunity to acknowledge the courtesy and assistance extended to us by School personnel during the course of our audit.

PKF O'Connor Davies, LLP

Harrison, New York
October 27, 2022

Urban Dove Team Charter Schools

Addendum A

Other Observation and Recommendation for Strengthening Internal Control and/or Operating Efficiency

1. General Ledger Maintenance and Account Analysis

During our audit, we noted that account analysis schedules and reconciliations were not prepared and updated throughout the fiscal year. This delayed management's preparation of the year-end financial statements and the completion of the audit. We noted that improvements are needed in the financial statement closing processes to address the timeliness of the School's year-end financial reporting.

We recommend that the School should assess the adequacy of resources in the finance department in relation to its periodic reporting responsibility. The School may consider an increased level of financial analysis of significant accounts on a regular basis, as well as providing additional support to the finance department in the area of financial reporting.

* * * * *

Transaction History

Customer: URBAN DOVE CHARTER SCHOOL

Account:

*required field

Current Balance \$75,329.80

Present Balance \$100,329.80

Available Less Overdraft \$100,329.80

Calendar

* denotes end of day balance

Date Posted	Tran Type	Description	\$	Debits(-)	\$	Credits(+)	\$	Balance
Pending	Funds Transfer	TRANSFER FROM CHK XXXXX2550				25,000.00		
09/30/2022	Interest	INTEREST PAYMENT				1.22		75,329.80 *
08/31/2022	Interest	INTEREST PAYMENT				1.34		75,328.58 *
07/29/2022	Interest	INTEREST PAYMENT				1.18		75,327.24 *
06/30/2022	Interest	INTEREST PAYMENT				1.22		75,326.06 *
05/31/2022	Interest	INTEREST PAYMENT				1.30		75,324.84 *
04/29/2022	Interest	INTEREST PAYMENT				1.18		75,323.54 *
03/31/2022	Interest	INTEREST PAYMENT				1.26		75,322.36 *
02/28/2022	Interest	INTEREST PAYMENT				1.14		75,321.10 *
01/31/2022	Interest	INTEREST PAYMENT				1.26		75,319.96 *
12/31/2021	Interest	INTEREST PAYMENT				1.26		75,318.70 *
11/30/2021	Interest	INTEREST PAYMENT				1.30		75,317.44 *
10/29/2021	Interest	INTEREST PAYMENT				1.18		75,316.14 *
09/30/2021	Interest	INTEREST PAYMENT				1.22		75,314.96 *
08/31/2021	Interest	INTEREST PAYMENT				1.30		75,313.74 *
07/30/2021	Interest	INTEREST PAYMENT				1.22		75,312.44 *

Older

Urban Dove Team Charter Schools

Schedule of Expenditures of Federal Awards Year Ended June 30, 2022

Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Provided to Subrecipients	Total Federal Expenditures
U.S. Department of Education				
Pass-Through New York State Education Department:				
Title I Grants to Local Educational Agencies	84.010	0021-22-4007	-	\$ 128,144
Title I Grants to Local Educational Agencies	84.010	0021-22-5450	-	173,599
			-	<u>301,743</u>
Charter Schools/Covid-19 Relief	84.282	0089-22-1045	-	<u>49,950</u>
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147-22-4357	-	17,283
Supporting Effective Instruction State Grants (Formerly Improving Teacher Quality State Grants)	84.367	0147-22-5450	-	21,572
			-	<u>38,855</u>
Student Support and Academic Enrichment Program	84.424	0204-22-4007	-	10,000
Student Support and Academic Enrichment Program	84.424	0204-22-5475	-	13,164
			-	<u>23,164</u>
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II	84.425D	5891-21-4007	-	230,640
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund II	84.425D	5891-21-5475	-	262,303
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP	84.425U	5880-21-4007	-	491,252
Education Stabilization Fund/Elementary and Secondary School Emergency Relief Fund ARP	84.425U	5880-21-5475	-	575,655
			-	<u>1,559,850</u>
Total U.S. Department of Education			-	<u>1,973,562</u>
Total Expenditures of Federal Awards			-	<u>\$ 1,973,562</u>

See independent auditors' report and notes to schedule of expenditures of federal awards

Urban Dove Team Charter Schools

Notes to Schedule of Expenditures of Federal Awards Year Ended June 30, 2022

1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of Urban Dove Team Charter Schools (the "School"), under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net assets or cash flows of the School.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. Indirect Cost Rate

The School has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.



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October 27, 2022

PKF O'Connor Davies, LLP
500 Mamaroneck Avenue, Suite 301
Harrison, NY 10528

This representation letter is provided in connection with your audits of the financial statements of Urban Dove Team Charter Schools (the "Organization"), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the periods then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (US GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of the date of this letter, the following representations made to you during your audits:

Our Responsibilities

- We acknowledge that we have fulfilled our responsibilities for:
 - The preparation and fair presentation of the financial statements in accordance with US GAAP;
 - The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
 - The design, implementation, and maintenance of internal control to prevent and detect fraud.



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- We understand that the term “fraud” refers to intentional acts by one or more individuals among management, those charged with governance, employees, or third parties, involving the use of deception that results in a misstatement in financial statements. Two types of intentional misstatements are relevant to your audits – misstatements resulting from fraudulent financial reporting and misstatements resulting from misappropriation of assets. Fraudulent financial reporting involves intentional misstatements, including omissions of amounts or disclosures in financial statements to deceive financial statement users. Misappropriation of assets involves the theft of an entity’s assets.

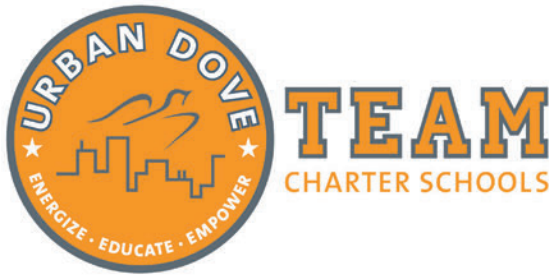
- In regard to the assistance with preparation of financial statements, preparation of Data Collection Form, and tax preparation non-attest services performed by you, we have:
 - Assumed all management responsibilities;
 - Designated members of management who have suitable skill, knowledge, or experience to oversee the services;
 - Evaluated the adequacy and results of the services performed; and
 - Accepted responsibility for the results of the services.

- We are further responsible for reviewing, accepting and processing the standard, adjusting, or correcting journal entries that you proposed during the course of your engagement. We confirm that we designated a suitably qualified individual who understands the nature and impact of the proposed entry to the financial statements, and we accept responsibility for the proposed entries that we authorized and processed.

- We acknowledge our responsibility for presenting the schedules of activities by school, schedules of functional expenses by school, and the schedule of expenditures of federal awards (“supplementary information”) in accordance with US GAAP, and we believe the supplementary information, including its form and content, is fairly presented in accordance with US GAAP. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.

Financial Statements

- The financial statements referred to above are fairly presented in conformity with US GAAP and include all disclosures necessary for such fair presentation. With respect to the financial statements, we specifically confirm that:
 - The Organization’s accounting policies, and the practices and methods followed in applying them, are appropriate and are as disclosed in the financial statements.



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- There have been no changes during the period audited in the Organization's accounting policies and practices.
- All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
 - The appropriateness and consistency of the measurement processes used by management in determining accounting estimates.
 - That the assumptions appropriately reflect management's intent and ability to carry out specific courses of action.
 - That the disclosures related to accounting estimates are complete and appropriate.
 - That no subsequent event has occurred that would require adjustment to the accounting estimates or disclosures included in the financial statements.
- The following, where they exist, have been appropriately disclosed to you and accounted for and/or disclosed in the financial statements in accordance with the requirements of US GAAP:
 - The identity of all related parties and related party relationships and transactions.
 - Material concentrations. We understand that concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which it is reasonably possible that events could occur which would significantly disrupt normal finances within the next year.
 - Guarantees, whether written or oral, under which the Organization is contingently liable, including guarantee contracts and indemnification agreements.
 - The effects of all known actual, possible, pending or threatened litigation, claims, and assessments.
- The Organization does not have any uncertain tax positions that require disclosure or recognition in the financial statements.
- We have evaluated events subsequent to the date of the financial statements through the date of this letter, and no such events have occurred which would require adjustment or disclosure in the financial statements.
- We are in agreement with the adjusting journal entries you have proposed, and they have been posted to the Organization's accounts.
- We have assessed the Organization's ability to continue as a going concern and have concluded that the Organization will be able to continue as a going concern for at least one year from the date of this letter.



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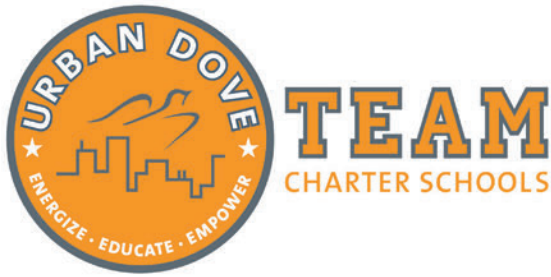
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Information Provided

- We have provided you with:
 - Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - All documents and records provided electronically are accurate and complete reproductions of the original documents and records.
 - Access to all minutes of the meetings of trustees, or summaries of actions of recent meetings for which minutes were not yet prepared.
 - Communications from regulatory agencies concerning noncompliance with or deficiencies in, financial reporting practices.
 - Additional information that you have requested from us for the purpose of the audit.
 - Unrestricted access to persons within the Organization from whom you determined it necessary to obtain audit evidence.
- We have disclosed to you our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- There are no deficiencies in the design or operation of internal control over financial reporting that are reasonably likely to adversely affect the Organization's ability to initiate, authorize, record, process, and report financial data reliably in accordance with US GAAP.
- We have no knowledge of any fraud or suspected fraud that affects the Organization and involves:
 - Management,
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud or suspected fraud affecting the Organization's financial statements communicated by employees, former employees, regulators, or others.
- We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.



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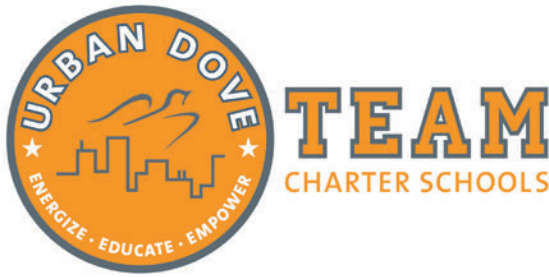
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- We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
- The Organization has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- The Organization is an exempt organization under Section 501(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the Organization's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.
- We have a reasonable basis for the allocation of functional expenses.
- With respect to contributions:
 - Adequate controls are in place over the receipt and recording of contributions.
 - There were no unrecorded contributions or pledges at June 30, 2022 and 2021 that could materially affect the financial statements. In addition, we are unaware of any assets for which the Organization may be beneficiary as prescribed by probated wills or held in trusts by independent trustees at June 30, 2022 and 2021 which should be recorded in the financial statements.
- We have complied with all restrictions on resources (including donor restrictions) and all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance. This includes complying with donor restrictions to maintain an appropriate composition of assets needed to satisfy their restrictions.

Hosting Services

We acknowledge that electronic portals used during the audit are only a method of transferring data and the data may be deleted by you at any time.

We are responsible for maintaining our financial and non-financial information, licensing and hosting of any applications, and downloading and retaining anything you uploaded to such portal in a timely manner.



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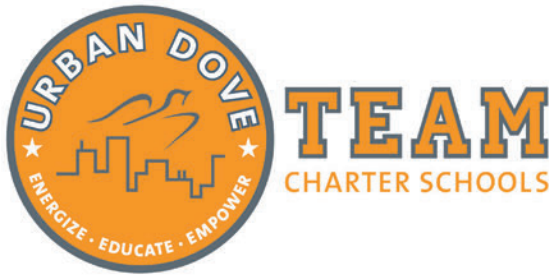
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Uniform Guidance Compliance Report

The following representations are provided in connection with your audit of the Organization's compliance with the types of compliance requirements described in *Title 2 U.S. Code of Federal Regulations ("CFR") Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards ("Uniform Guidance")*, *Audits of States, Local Governments and Non-Profit Organizations* and *Government Auditing Standards* that could have a direct and material effect on each of its major federal programs (hereinafter referred to as "compliance requirements") for the year ended June 30, 2022 for the purpose of expressing an opinion as to whether the Organization complied with such requirements.

- With respect to federal award programs:
 - We are responsible for understanding and complying with, and have complied with the requirements of Uniform Guidance, including requirements relating to preparation of the schedule of expenditures of federal awards.
 - The schedule of expenditures of federal awards is in accordance with Uniform Guidance and identifies and discloses expenditures made during the audit period for all awards provided by federal agencies in the form of grants, federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other direct assistance.
 - We acknowledge our responsibility for presenting the schedule of expenditures of federal awards ("SEFA") in accordance with the requirements of Uniform Guidance §200.502, and we believe the SEFA, including its form and content, is fairly presented in accordance with Uniform Guidance §200.502. The methods of measurement and presentation of the SEFA have not changed from those used in the prior period, and we have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the SEFA.
 - If the SEFA is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the SEFA no later than the date we issue the supplementary information and the auditors' report thereon.



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- We have identified and disclosed to you all of our government programs and related activities subject to Uniform Guidance.
- We are responsible for understanding and complying with the requirements of laws, regulations, and the provisions of contracts and grant agreements related to each of our federal programs and have identified and disclosed to you the requirements of laws, regulations and the provisions of contracts and grant agreements that are considered to have a direct and material effect on each major program.
- We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance requirements applicable to federal programs that provides reasonable assurance that we are managing our federal awards in compliance with laws, regulations, and the provisions of contracts and grant agreements that could have a material effect on our federal programs. We believe the internal control system is adequate and is functioning as intended.
- We have made available to you all contracts and grant agreements (including amendments, if any) and any other correspondence with federal agencies or pass-through entities relevant to federal programs and related activities.
- We have received no requests from a federal agency to audit one or more specific programs as a major program.
- We have complied with the direct and material compliance requirements (except for noncompliance disclosed to you), including when applicable, those set forth in the OMB Compliance Supplement, relating to federal awards and have identified and disclosed to you all amounts questioned and all known noncompliance with the direct and material compliance requirements of federal awards.
- We have disclosed any communications from grantors and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
- We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.



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- Amounts claimed or used for matching were determined in accordance with relevant guidelines in Uniform Guidance.
- We have disclosed to you our interpretation of compliance requirements that may have varying interpretations.
- We have made available to you all documentation related to compliance with the direct and material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.
- There are no such known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditors' report.
- No changes have been made in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies or material weaknesses in internal control over compliance subsequent to the period covered by the auditors' report.
- Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the basic financial statements have been prepared.
- The copies of federal program financial reports provided you are true copies of the reports submitted, or electronically transmitted, to the respective federal agency or pass-through entity, as applicable.
- We have charged costs to federal awards in accordance with applicable cost principles.
- We are responsible for and have accurately prepared the summary schedule of prior audit findings to include all findings required to be included by Uniform Guidance, and we have provided you with all information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.
- We are responsible for and have insured the reporting package does not contain protected personally identifiable information.
- We are responsible for and have accurately prepared the auditee section of the Data Collection Form as required by Uniform Guidance.



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- We are responsible for preparing and implementing a corrective action plan for each audit finding.
- We have disclosed to you all contracts or other agreements with service organizations, and we have disclosed to you all communications from the service organizations relating to noncompliance at the service organizations.
- We have a process to track the status of audit findings and recommendations.
- We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- We have evaluated events subsequent to the date of the financial statements through the date of this letter, and no such events, including instances of noncompliance, have occurred which would require adjustment or disclosure in the financial statements or in the schedule of findings and questioned costs.
- As part of your audit, you prepared the draft financial statements and related notes and schedule of expenditures of federal awards. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved, and accepted responsibility for those financial statements and related notes and schedule of expenditures of federal awards.
- In regards to the preparation of Data Collection Form and tax preparation non-attest services performed by you, we have—
 - Assumed all management responsibilities.
 - Designated an individual with suitable skill, knowledge, or experience to oversee the services.
 - Evaluated the adequacy and results of the services performed.
 - Accepted responsibility for the results of the services.

Michael Grandis, Board Chair

Rose Temba, Director of Finance and Administration

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Patrick D. Fagan

Name of Charter School Education Corporation:

Urban Dove Team Charter

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

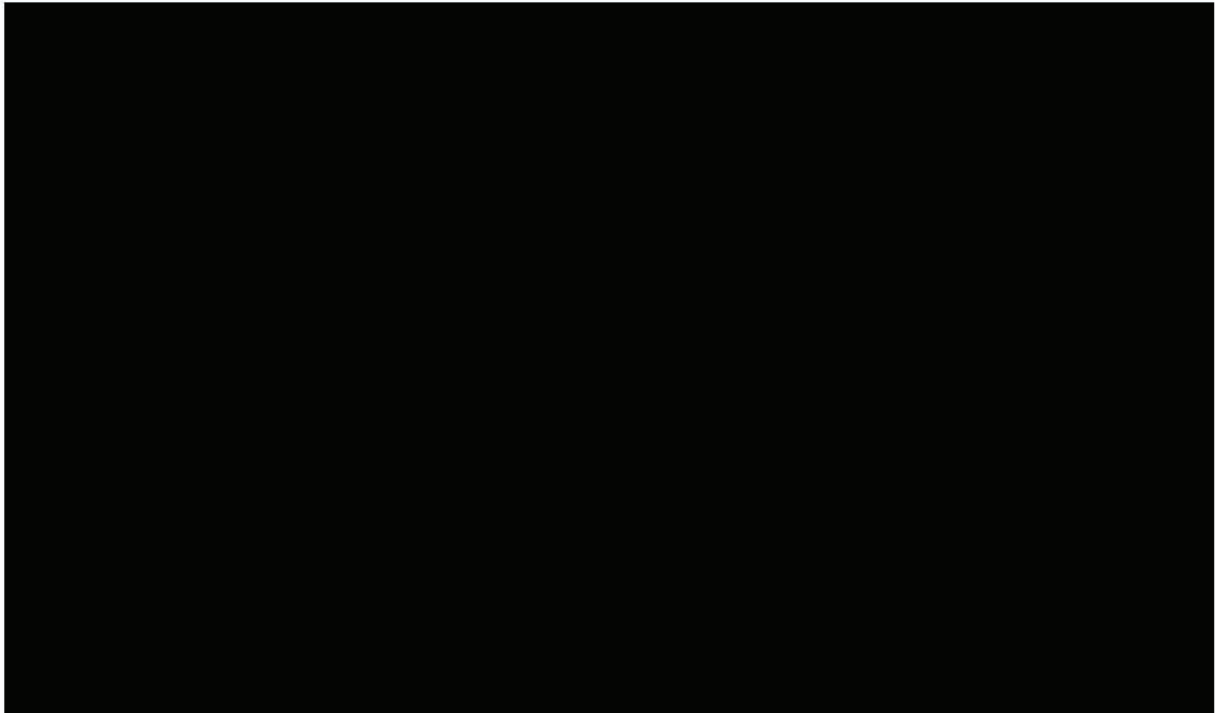
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you


7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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 7/12/2022

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current
or Former Trustee

Trustee Name:

Kevin Turton

Name of Charter School Education Corporation:

Urban Dove Team Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes

No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes

No

I'm the parent of a former student

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union, association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:



A handwritten signature in blue ink, consisting of a stylized 'S' followed by a horizontal line.

Signature

7/12/2022

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Heather Bushong

Name of Charter School Education Corporation:

Urban Dove Team Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

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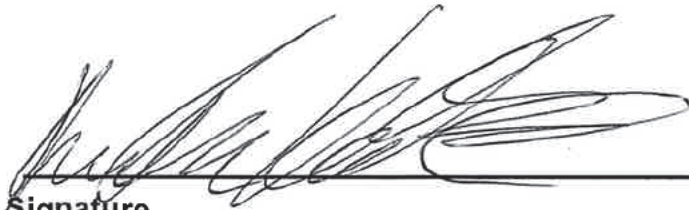
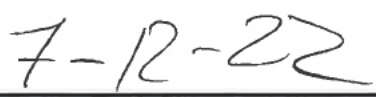
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☒ **None**

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Signature Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Dr. Patricia L. Charlemagne

Name of Charter School Education Corporation:

Urban Dove Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Secretary (former)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

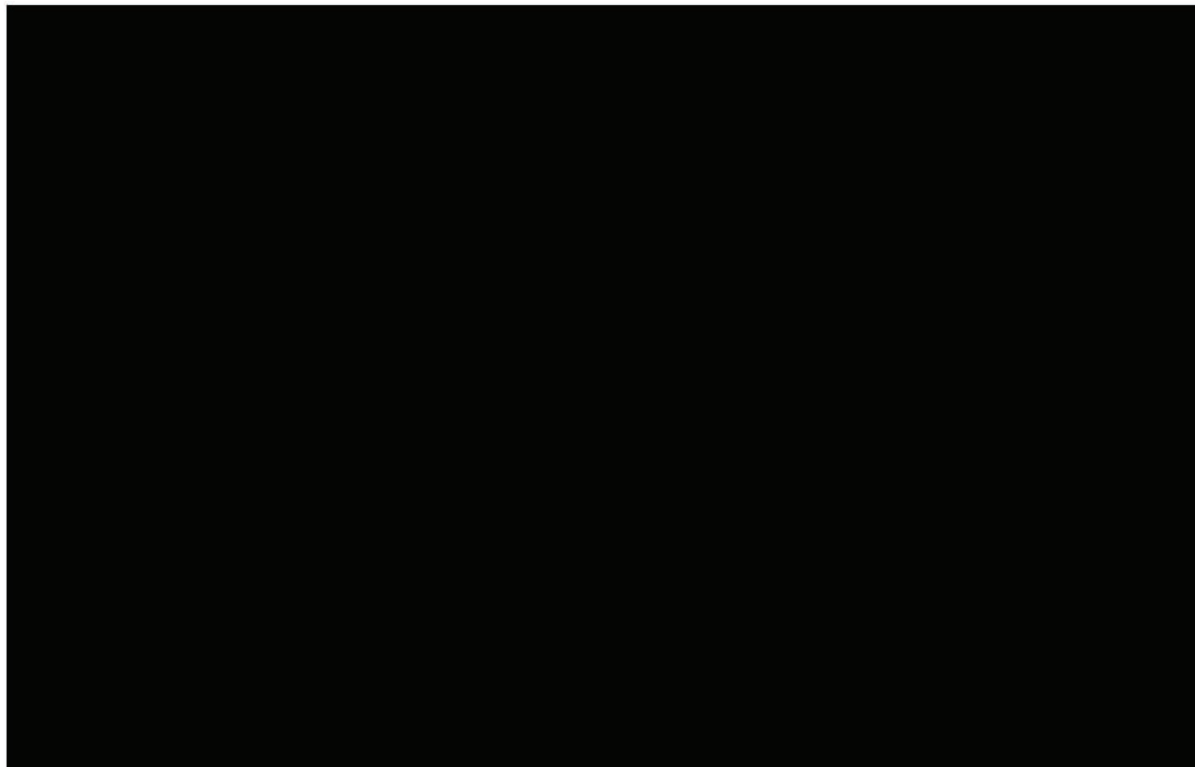
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



DocuSigned by:
Dr. Patricia L. Charlemagne
12B94D403F7B41D...

7/12/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Michael Grandis

Name of Charter School Education Corporation:

Urban Dove Team Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Handwritten signature of Michael Grandis in blue ink.

July 6, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Wanda Morales

Name of Charter School Education Corporation:

Urban Dove Team Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:



Home Address:

Wanda Morales

July 28, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Spencer Rothschild

Name of Charter School Education Corporation:

Urban Dove Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am on the Board of Urban Dove, Inc. I do not receive any salary for that position

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Spencer Rothschild 7/12/22
Signature Date

Acceptable signature formats include:

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

ANDREW EHIGIATOR

Name of Charter School Education Corporation:

URBAN DOVE TEAM CHARTER SCHOOLS

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

MEMBER

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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A handwritten signature in black ink, appearing to be 'RSD', is written over a horizontal line.

7/11/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
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last revised 04/2022

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Wednesday July 27, 2021

Present: Patricia Charlemagne; Andrew Ehigiator; Patrick Fagan; Mike Grandis; Spencer Rothschild; Heather Bushong; Jai Nanda; Sharon Aiuvalasit; Amit Bahl.

Absent: Wanda Morales; Kevin Turton

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:08 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from June 23, 2021 meeting were unanimously adopted and approved.

AUDITOR REVIEW WITH PFK O'Connor Davis: Gus Saliba and James Mercaldo.

Provided guide to best board practices, including designated reserves, adequate insurance, cybersecurity assessment

School Leader Report Highlights:

- Brooklyn and Bronx graduations a success
- Summer school is underway. Academics, internships, Sports
- Most attendance in any summer program and most consistently attended.
- Looking to fall – safety is the number one priority. Will be addressed continuously.
- COVID UPDATES. Discussion of mandatory vaccines and testing. For now, will follow DOE policy.

II. Public Comment None.

III. Finance

- This month's financials are the unaudited yearly financials
- June and end-of-year look good, surplus for both schools

IV. Governance

- Annual report on track for on time submission.
- The Board approves submission of a Renewal Application to NYSED CSO for UD Team Brooklyn, to be led by Jai Nanda and Amit Bahl – due Aug. 16 with Academic data due Oct. 1.
- Board Financial Disclosures for annual report are due

V. Real Estate updates

- None

VI. Adjournment

Next meeting will be held on August 24th. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Heather Bushong', is written over a horizontal line.

Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, August 24, 2021

Present: Patricia Charlemagne; Mike Grandis; Spencer Rothschild; Heather Bushong;
Jai Nanda; Sharon Aiuvalasit; Amit Bahl.

Absent: Andrew Ehigiator; Patrick Fagan; Wanda Morales; Kevin Turton

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:07 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from July 27, 2021 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Successful staff retreat.
- Final data on summer school expected by September meeting. Estimated that over 70 credits earned over summer. Attendance was excellent.
- Summer camp – both sites completed 6 week program
- Move in to 671 Prospect near complete

II. Public Comment None

III. Finance

- Final 20-21 reconciliation not complete, should have by Sept. meeting
- Audit call with Finance Committee this week, audit due Nov. 1

IV. Governance

- Mandatory vaccination for staff policy into effect 8/23/21
- Students back on 9th and 10th for orientation, instruction begins on the 13th.
- Renewal application submitted, academic data due 10/1.

V. Real Estate updates

- Potential ribbon cutting events: Bronx September, 30; Brooklyn October 7.

VI. Adjournment

Next meeting September 21st. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,



Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, September 21, 2021

Present: Patricia Charlemagne; Mike Grandis;; Heather Bushong; Andrew Ehigiator;
Patrick Fagan Jai Nanda; Sharon Aiuvalasit; Amit Bahl.

Absent: Wanda Morales; Spencer Rothschild; Kevin Turton

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:10 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from August 24, 2021 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Brooklyn: 95 credits earned in summer school. 11 August graduates.
- Bronx – 229 credits earned in summer school. 9 August graduates.
- First week of school focused on re-engagement and outreach. Curriculum starts week 2.
- Vaccines required by Charter School League and PSAL for indoor sports.
- Teachers need first vaccine by September 27.

II. Public Comment None

III. Finance

- Final 20-21 reconciliation still not approved.
- Audit is underway and on schedule. Draft ahead of October Board meeting for Nov. 1 submission.

IV. Governance

- District /Building Safety Plans. (Two Plans: Public district wide plan, and confidential building-level safety plan for local NYPD)

After a motion duly made and seconded, the Board unanimously voted to adopt the Safety Plans for UD Team Brooklyn and UD Team II Bronx

- Brooklyn charter renewal. DOE Hearing scheduled for October 14 at 5:30 PM, virtual. Board members welcome to join the zoom. Email comments are welcome.
- Renewal visit still has not been scheduled by NYSED – will require board focus group.

V. Real Estate updates

N/A

VI. Adjournment

Next meeting October 19. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:06 PM.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Heather Bushong', is written over a horizontal line.

Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, October 19, 2021

Present: Mike Grandis; Heather Bushong; Andrew Ehigiator; Patrick Fagan; Spencer Rothschild; Jai Nanda; Amit Bahl.

Absent: Sharon Aiuvalasit; Patricia Charlemagne; Wanda Morales; Kevin Turton

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:12 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from September 21, 2021 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Preparing for renewal visit. Paperwork will be finalized and sent in tomorrow.
- Alumni open house will begin weekly. Launching tomorrow with 60 RSVP's
- Covid testing program in place at both schools via DOE testing program.

II. Public Comment None

III. Finance

- Will see shift in November financials (based on actual enrollment, not projected)
- Audit draft is not yet available. Will have to have an additional board meeting before November 1.

IV. Governance

- DOE requires public hearing for renewal. Moved to November 1.

V. Real Estate updates

Ribbon cutting for UD Team Brooklyn on Friday, October 22nd.

VI. Adjournment

Next meeting November 23. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:02 PM.

Respectfully Submitted,



Heather Bushong, Secretary

**Urban Dove Team & Urban Dove Team Charter School II
Board Meeting Minutes, Wednesday, Oct. 27th, 2021**

Present: Mike Grandis; Andrew Ehigiator; Patrick Fagan; Spencer Rothschild; Jai Nanda;

Absent: Patricia Charlemagne; Wanda Morales; Kevin Turton; Heather Bushong

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:02 PM.

II. Public Comment None

III. Finance

- Draft audited financials were reviewed.

With a motion made and duly seconded, the board unanimously voted to approve the draft audited financials.

IV. Adjournment

Next meeting November 23. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,



Michael Grandis, In Lieu of Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, November 23, 2021

Present: Sharon Aiuvalasit; Mike Grandis; Heather Bushong; Andrew Ehigiator;
Patrick Fagan; Spencer Rothschild; Jai Nanda; Amit Bahl.

Absent: Patricia Charlemagne; Wanda Morales; Kevin Turton

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:12 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from October 19, 2021 and October 28, 2021 meetings were unanimously adopted and approved.

School Leader Report Highlights:

- Mid Trimester in October with Parent teacher conferences. 53 families attended virtually
- Attendance rates and passing rates are comparable, better than last year.
- Some covid cases causing postponement of thanksgiving celebration and other events.
- Hosting first game in Charter League

II. Public Comment None

III. Finance

- Revenue is strong for now.
- Enrollment not what projected, so there will be drop. Teams of staff working on getting numbers up.
- Federal money is starting to flow.

IV. Governance

- NYSED Site Visit Reports were positive. Brooklyn's report 10 out of 10 benchmarks.
- Waiting for Bronx final to come in, but likely 9 out of 10 (ELL enrollment is a fraction low)
- Hearing for Brooklyn renewal. Mike, Amit and Jai gave presentation. No negative comments, positive speakers. SED writes up its report for the regents. We have until January to get additional reports in. Goes to Regents in March or April. Vote in May.

V. SCHOOL LEADER EVALUATIONS

After a motion made and duly seconded, the board unanimously approved entering Executive Session to discuss personnel matters.

After a motion made and duly seconded, the board unanimously approved exiting the Executive Session.

VI. Adjournment

Next meeting. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at PM.

Respectfully Submitted,

Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, December 21, 2021

Present: Sharon Aiuvalasit; Mike Grandis; Heather Bushong; Patricia Charlemagne;
Andrew Ehigiator; Spencer Rothschild; Jai Nanda; Amit Bahl.

Absent: Patrick Fagan; Wanda Morales; Kevin Turton

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:06 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from November 23, 2021 meeting was unanimously adopted and approved.

School Leader Report Highlights:

- Trimester 1 ended in December.
- January regents are cancelled.
- Successful food distribution to families.
- COVID issues: 6 staff members tested positive and 5 students.
- If cases continue to increase, will go remote the first week of January, require testing for returning on the 10th

II. Public Comment None

III. Finance

- Bronx enrollment near full, Brooklyn still behind
- Actual per pupil will be reflected starting in November

IV. Governance

- Kevin Turton is resigning from the board effective Jan. 1, 2022, will send notice to NYSED.

V. Real Estate:

Ribbon cutting for Bronx still set for January, but may need to be postponed.

VI. Adjournment

Next meeting set for January 18, 2022. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,

Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, January 18, 2022

Present: Sharon Aiuvalasit; Mike Grandis; Heather Bushong; Andrew Ehigiator; Patrick Fagan; Spencer Rothschild; Jai Nanda; Amit Bahl.

Absent: Patricia Charlemagne; Wanda Morales

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:10 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from December 21, 2021 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Brooklyn -slight uptick in enrollment, anticipating more after report cards come out
- Bronx enrollment nearly complete

II. Public Comment None

III. Finance

- Starting to see adjustment in revenues based on actual enrollment
- Federal funds are finally available
- Monthly financials are good, both projections to year-end are strong

IV. Governance

- Covid update: rules change week to week. Will not offer remote option – our kids need to come to school each day in order to succeed.

V. Real Estate:

Ribbon cutting for Bronx hopeful for spring

VI. Adjournment

Next meeting set for Thursday, February 17, 2022. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,

Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, February 17, 2022

Present: Sharon Aiuvalasit; Mike Grandis; Heather Bushong; Patricia Charlemagne
Andrew Ehigiator; Patrick Fagan; Spencer Rothschild; Jai Nanda; Amit Bahl.

Absent: Wanda Morales

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:06 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from January 18, 2022 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- One Dove PD Day held on January 31 and Directors PD Retreat held on February 1
- Regents cancelled in January, but to date remain scheduled to take place in June.
- Meetings at Murrow and Madison High School yielding uptick in enrollment
- School leader candidates interviews anticipated the second week of March.

II. Public Comment None

III. Finance

- Monthly financials in line with projections, Brooklyn enrollment still below expectations, but year-end projections are still positive.

IV. Governance

- Covid interruptions have greatly reduced in the past two weeks
- Awaiting guidance from NYS on mask mandates
- Boosters recommended but not mandated for staff

V. Adjournment

Next meeting set for Tuesday March 22, 2022. With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50 PM.

Respectfully Submitted,

Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, March 22, 2022

Present: Sharon Aiuvalasit; Mike Grandis; Heather Bushong; Patricia Charlemagne
Andrew Ehigiator; Spencer Rothschild; Jai Nanda

Absent: Amit Bahl; Patrick Fagan; Wanda Morales

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:32 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from February 18, 2022 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Senior day in the Bronx on March 17. Very successful.
- Bronx enrollment targets achieved.
- Enrollment has picked up in Brooklyn.
- Uptick in attendance at both schools.

II. Public Comment None

III. Finance

- Finances better each month with increased enrollment.

IV. Governance

After a motion made and duly seconded, the Board voted to enter Executive Session to discuss an HR matter.

After a motion made and duly seconded, the Board voted to exit the Executive Session.

V. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM. Next meeting set for Tuesday April 26, 2022.

Respectfully Submitted,

Heather Bushong, Secretary

**Urban Dove Team & Urban Dove Team Charter School II
Board Meeting Minutes, Thursday, April 7, 2022**

Present: Mike Grandis; Heather Bushong; Patricia Charlemagne; Patrick Fagan; Jai Nanda

Absent: Wanda Morales, Andrew Ehigiator, Spencer Rothschild

Public observer: James Han, Michelle Allen

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:13 PM and attendance was taken. Agenda was unanimously adopted and approved.

II. Public Comment Michelle Allen addressed the Board

III. Governance

After a motion made and duly seconded, the Board voted to enter Executive Session to discuss an student discipline issue.

After a motion made and duly seconded, the Board voted to exit the Executive Session.

After a motion made and duly seconded, the Board voted to uphold the school's decision to expel G.A.

IV. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM. Next meeting set for Tuesday April 26, 2022.

Respectfully Submitted,

Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, April 26, 2022

Present: Sharon Aiuvalasit; Amit Bahl; Chris Barfield; Patricia Charlemagne; Mike Grandis; Heather Bushong;; Andrew Ehigiator; Spencer Rothschild; Jai Nanda

Absent: Patrick Fagan; Wanda Morales

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:10 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from March 22, 2022 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Trimester 2 pass rates improved from last year
- 5-10% increase in positive results for T2 Staff Surveys
- Hiring season has begun at both schools.
- Recruitment has begun for next year. Enrollment begins next week.
- Attendance increased from last year
- First UD baseball game played today!

II. Public Comment None

III. Finance

- Monthly financials look good, Brooklyn revenue and expenses still down
- Surplus anticipated for both schools due to PPP

IV. Governance

- Brooklyn renewal: Board of Regents meets May 16 and 17 (still virtual)
- David Frank coming to visit Brooklyn on Wednesday 5/4
- Exploring possible expansion into Connecticut. RFP has been issued, Jai meeting with stakeholders to determine viability
- Also exploring Westchester (Mount Vernon and Yonkers)
- Board members: Wanda Morales will step down effective July 1.
- Bronx ribbon cutting: Friday May 20th. 10:00-12:00.
- Evening with the Dove, Tuesday June 7.
- Bronx Graduation June 23, 11:00
- Brooklyn Graduation Monday June 27, 5:00

V. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM. Next meeting set for Tuesday May 24, 2022.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Heather Bushong', is written over a horizontal line.

Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, May 24, 2022

Present: Sharon Aiuvalasit; Amit Bahl; Chris Barfield; Patricia Charlemagne; Andrew Ehigiator; Patrick Fagan; Mike Grandis; Heather Bushong; Spencer Rothschild; Jai Nanda

Absent: Wanda Morales

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:09 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from April 26, 2022 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Robust summer program planned at both schools
- Mock regents held to prepare kids for the real thing
- Parent teacher conferences held
- College trip to Lincoln University in Pennsylvania

II. Public Comment None

III. Finance

- Monthly financials continue to stay on projections
- Current budget allows school to provide full program
- Draft of 22-23 budgets were reviewed

IV. Governance

- Brooklyn renewal now on June docket.
- Final renewal report received from Kim at SED.
- Bronx: May 20th Ribbon cutting hugely successful. 35 visitors participated.]
- New Open Meeting Laws: starting in June, in person quorum is required. If there is an in-person quorum, other members can vote remotely. Meetings can be held at other locations, provided those locations are noticed in advance.

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY ADOPTED A RESOLUTION TO ALLOW BOARD MEMBERS WHO ARE NOT ABLE TO ATTEND IN PERSON TO VOTE REMOTELY PROVIDED THERE IS AN IN-PERSON QUORUM AT NOTICED LOCATIONS.

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY ADOPTED A RESOLUTION AUTHORIZING THE SUBMISSION OF A LETTER OF INTENT TO NYSED FOR UD TEAM III.

V. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM. Next meeting set for Monday June 27, 2022.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'H. Bushong', is written over a horizontal line.

Heather Bushong, Secretary

Urban Dove Team & Urban Dove Team Charter School II Board Meeting Minutes, Tuesday, June 28, 2022

Present: Andrew Ehigiator; Mike Grandis; Heather Bushong; Spencer Rothschild; Jai Nanda

Absent: Patricia Charlemagne; Patrick Fagan; Wanda Morales

Public observer: None

Meeting Minutes

I. Opening Items

The meeting was called to order at 6:34 PM and attendance was taken. Agenda was unanimously adopted and approved. Minutes from May 24, 2022 meeting were unanimously adopted and approved.

School Leader Report Highlights:

- Tabled until next meeting

II. Public Comment None

III. Finance

- Draft Budgets for 22/23 school year for Brooklyn and Bronx reviewed

WITH A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY APPROVED THE DRAFT BUDGETS FOR BOTH SCHOOLS FOR THE 2022-2023 SCHOOL YEAR

IV. Governance

- Committee Assignments and 2022/2023 Calendar reviewed

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY ADOPTED 2022/2023 COMMITTEE ASSIGNMENTS AND 2022/2023 BOARD MEETING CALENDAR.

- Bronx Renewal application process is set to begin.

AFTER A MOTION DULY MADE AND SECONDED, THE BOARD UNANIMOUSLY VOTED TO APPROVE THE SUBMISSION OF A RENEWAL APPLICATION AND AUTHORIZED UD INC. TO PREPARE THE RENEWAL APPLICATION.

- School Safety plans and District Safety Plans for both schools were reviewed

AFTER A MOTION DULY MADE AND SECONDED, THE BOARD UNANIMOUSLY VOTED TO ADOPT THE DISTRICT AND BUILDING SAFETY PLANS FOR UD TEAM BROOKLYN AND UD TEAM II BRONX

- Board Resignation.

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY ACCEPTED WANDA MORALES' RESIGNATION FROM THE BOARD.

- Mike Grandis and Heather Bushong's nomination for continued service was reviewed

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY RE-ELECTED MIKE GRANDIS TO ANOTHER THREE YEAR TERM.

AFTER A MOTION MADE AND DULY SECONDED, THE BOARD UNANIMOUSLY RE-ELECTED HEATHER BUSHONG TO ANOTHER THREE YEAR TERM.

V. Adjournment

With no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM. Next meeting set for Monday July 26th, 2022.

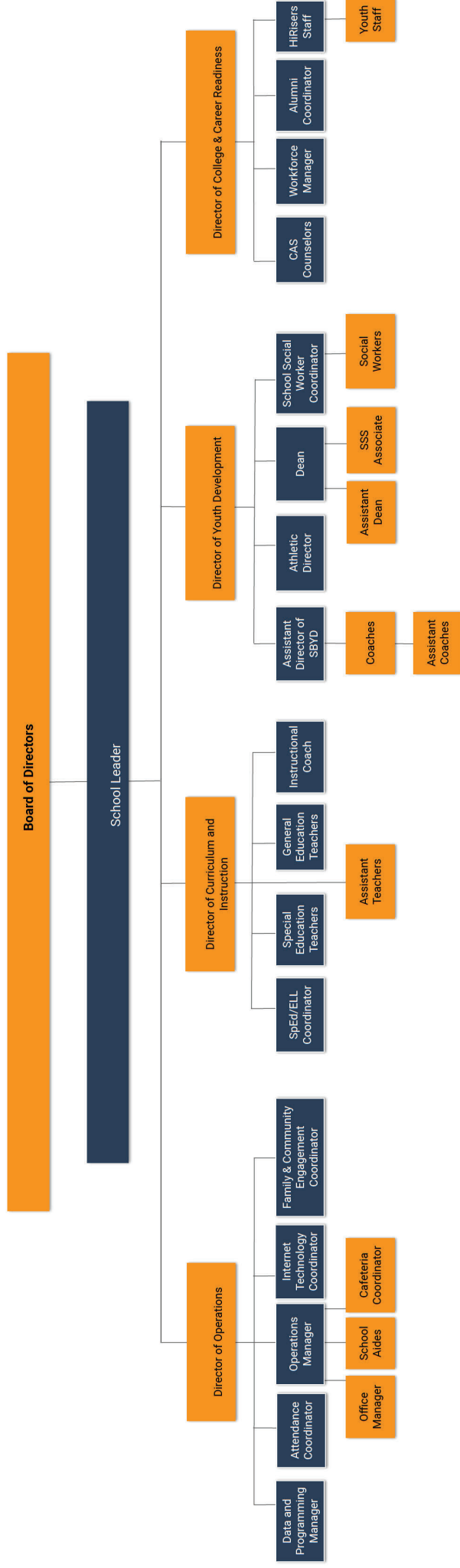
Respectfully Submitted,



Heather Bushong, Secretary



UD Team Brooklyn - Organization Chart





TEAM
CHARTER SCHOOL

SCHOOL YEAR CALENDAR 2022-2023

DATE	WEEKDAY	EVENT
September 8	Thursday	First day of school, Trimester One begins
September 26 - 27	Monday and Tuesday	Rosh Hashanah, schools closed
October 5	Wednesday	Yom Kippur, schools closed
October 10	Monday	Indigenous Peoples' Day, schools closed
November 8	Tuesday	Election Day, students do not attend school
November 11	Friday	Veterans Day, schools closed
November 24 - 25	Thursday and Friday	Thanksgiving Recess, schools closed
December 2	Friday	Trimester One ends
December 5	Monday	Trimester Two begins
December 23 - 30	Friday - Friday	Winter Recess, schools closed
January 2	Monday	New Years Day (observed), schools closed
January 16	Monday	MLK Day, schools closed
January 24 - 27	Tuesday - Friday	Regents Administration
January 30	Monday	Professional Development Day, students do not attend
February 20 - 24	Monday - Friday	Midwinter Recess, schools closed
March 10	Friday	Trimester Two ends
March 13	Monday	Trimester Three begins
April 6 - 14	Thursday - Friday	Spring Recess, schools closed
April 21	Friday	Eid al-Fitr, schools closed
May 29	Monday	Memorial Day, schools closed
June 8	Thursday	Professional Development Day, students not in attendance
June 13	Tuesday	Trimester Three ends
June 14 - 23	Wednesday - Friday	Regents Administration

NOTE: "Snow Days" or days when school buildings are closed due to an emergency, all students and families should plan on participating in remote learning.



TEAM
CHARTER SCHOOL

June 19	<i>Monday</i>	Juneteenth, schools closed
June 27	<i>Tuesday</i>	Last day of school for students

NOTE: "Snow Days" or days when school buildings are closed due to an emergency, all students and families should plan on participating in remote learning.



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 09.21.2020.

PREMISES

Urban Dove Team Charter School
1256 East 21st Street
Brooklyn NY 11210

Urban Dove Team Charter School
1256 East 21st Street
Brooklyn NY 11210

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **09.10.2020**.

_____ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

~~XXX~~ As of **09.21.2020** documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

**HOUSING AND DEVELOPMENT ADMINISTRATION
DEPARTMENT OF BUILDINGS
CERTIFICATE OF OCCUPANCY**

BOROUGH

BROOKLYN

DATE: JUN 15 1976 NO. 214293

This certificate supersedes C.O. No.

ZONING DISTRICT E-2

THIS CERTIFIES that the ~~old~~ altered ~~1111~~ building premises located at

Block 7620 Lot 57

1256 East 21st Street

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING DWELLING OR ROOMING UNITS	BUILDING CODE HABITABLE ROOMS	ZONING USE GROUP	BUILDING CODE OCCUPANCY GROUP	DESCRIPTION OF USE
Basement	On Grade	233			3	6	
First	40	271					
Second	100	650					
	100	10					
	40	30					
	100						
	100						
Third	40	10					
	100						
Fourth	100						

TOTALS As Stated Above

Fire Department Approval dated June 9th, 1976
(Interior Fire Alarm)

Pursuant to E.S. & A. Cal. #491-72 BS (10-11-72 Bul. 45 Vol. LIII and 7-15-75 Bul. 30 Vol. LV) herewith filing application for permanent Certificate of Occupancy for existing building and completed enlargement of the South End. The North End shall be completed by November 16, 1976, as noted in the latter Bulletin and thereafter a superseding Certificate of Occupancy shall be obtained. This Alteration Application shall not be considered completed until the North End is constructed.

OPEN SPACE USES Parking: 1000, Loading Berths: 1000, Other Open Spaces: 10,000 SF Yards
(SPECIFY PARKING SPACES, LOADING BERTHS, OTHER USES, MONIES)

NO CHANGES OF USE OR OCCUPANCY SHALL BE MADE UNLESS
A NEW AMENDED CERTIFICATE OF OCCUPANCY IS OBTAINED

THIS CERTIFICATE OF OCCUPANCY IS ISSUED SUBJECT TO FURTHER REGULATIONS, CONDITIONS AND SPECIFICATIONS NOTED ON THE REVERSE SIDE.

BOROUGH SUPERINTENDENT

COMMISSIONER

OFFICE COPY—DEPARTMENT OF BUILDINGS

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDED AS FOLLOWS:

BEGINNING at a point on the West side of Kenners Place (East 21st Street)
 distant 225' feet 8 from the corner formed by the intersection of
(East 21st St., Kenners Pl. and Avenue "E"
 running thence South 200' feet; thence West 100' feet;
 thence North 200' feet; thence East 100' feet;
 thence _____ feet; thence _____ feet;
 thence _____ feet; thence _____ feet;
 to the point of place of beginning.

Alt. No. 1006/72 DATE OF COMPLETION 6/18/76 CONSTRUCTION CLASSIFICATION 1-A
 BUILDING OCCUPANCY GROUP CLASSIFICATION 0 HEIGHT Base & 2 STORIES, FEET
Base & 3 30' & 47'

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

	YES	NO		YES	NO
STANDPIPE SYSTEM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	AUTOMATIC SPRINKLER SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>
YARD HYDRANT SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>			
STANDPIPE FIRE TELEPHONE AND SIGNALING SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>			
SMOKE DETECTOR	<input type="checkbox"/>	<input type="checkbox"/>			
FIRE ALARM AND SIGNAL SYSTEM	<input type="checkbox"/>	<input type="checkbox"/>			

STORM DRAINAGE DISCHARGES INTO:

- A) STORM SEWER ☐ B) COMBINED SEWER ☐ C) PRIVATE SEWAGE DISPOSAL SYSTEM ☐

SANITARY DRAINAGE DISCHARGES INTO:

- A) SANITARY SEWER ☐ B) COMBINED SEWER ☐ C) PRIVATE SEWAGE DISPOSAL SYSTEM ☐

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. _____
 CITY PLANNING COMMISSION CAL. NO. _____
 OTHERS: _____

Board of Standards and Appeals Cal. No. 491-72-224

Bulletin #30 Vol. (II)

Adopted July 13, 1975

- 10-31-78 Bull. 45, Vol. XVII
- 7-15-75 Bull. 30, Vol. IX.