

Application: Unity 2020-21 Annual Report

Chris Doscher - cdoscher@unityprep.org
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Jul 29 2021

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN 331300861056

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD #13 - BROOKLYN

d. DATE OF INITIAL CHARTER

11/2012

e. DATE FIRST OPENED FOR INSTRUCTION

8/2013

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of unity preparatory charter school of brooklyn is to empower students as scholars and citizens so they may lead fulfilling academic, personal, and professional lives.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	A Grades 6-12 College Preparatory Curriculum: A college preparatory liberal arts and sciences program of study in mathematics, English language arts (ELA), science, and history that fosters in students the desire and capacity to learn independently, think critically, and communicate proficiently so that they are fully prepared to succeed in their post-secondary studies.
KDE 2	A Focus on Expert Teaching and Advancement: An inventive Teacher Career Advancement System and multi-faceted professional development offerings that equip talented teachers with ample means to continually develop their pedagogical and management skills while generously recognizing them for their contributions, resulting in an enthusiastic faculty of expert educators who are demonstrably successful in promoting student learning.
KDE 3	More Time for Learning/Attention to How Time is Utilized: An Extended day, week, and year that provide approximately 20% more time on academic and co-curricular activities than the local district average in order to deepen engagement, and accelerate academic growth.
KDE 4	Intensive and Differentiated Academic Support: A system in which teachers offer customized support for remediation and acceleration by using multiple forms of assessment to inform instruction and providing individualized support with our small group guided reading interventions as well as afterschool and weekend tutoring.
KDE 5	Enrichment Courses and Elective Clubs:

	<p>Enrichment courses in Art & Design and Technology, which promote applied and interdisciplinary learning and develop essential 21st century professional skills in technology, communication, self-expression, critical and creative thinking, and problem solving; and elective clubs in such areas as sports and the visual and performing arts, which develop team oriented skills and are co-facilitated by instructors from local educational and cultural institutions through formal partnerships.</p>
KDE 6	<p>A Positive and Supportive School Culture: a culture built on a framework of Positive Behavioral Interventions & Supports, which teaches students how to maintain a learning environment that is safe, responsible, and respectful and offers students abundant encouragement. A priority on teaching students the social and emotional skills they need to be successful, including how to manage emotions, reduce stress, and make healthy decisions. A staff that is compassionate and always willing to guide students when they make mistakes so they can learn from them and avoid repeating them.</p>
KDE 7	<p>Active Community Involvement: A Family & Community Partnership Association comprised of family members, local stakeholders, and Unity staff, that promotes open communication, meaningful collaboration, and active involvement and service within Unity's community, including community service opportunities.</p>
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://www.unityprep.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

655

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

531

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

6, 7, 8, 9, 10, 11, 12

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

	Yes, 2 sites
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	432 Monroe Street	7184555046	NYC CSD 13	6-8	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joshua Beauregard	718-455-5046		jbeauregard@unityprep.org
Operational Leader	Casey Burns	718-455-5046		cburns@unityprep.org
Compliance Contact	Chris Doscher	718-455-5046		cdoscher@unityprep.org
Complaint Contact	Chris Doscher	718-455-5046		cdoscher@unityprep.org
DASA Coordinator	Chris Doscher	718-455-5046		cdoscher@unityprep.org
Phone Contact for After Hours Emergencies	Joshua Beuregard	718-455-5046		jbeauregard@unityprep.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	584 Driggs Avenue	718-682-3725	NYC CSD 14	9-12	9-12

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joshua Beauregard	718-682-3725		jbeauregard@unityprep.org
Operational Leader	Grace Yun	718-682-3725		gyun@unityprep.org
Compliance Contact	Chris Doscher	718-682-3725		cdoscher@unityprep.org
Complaint Contact	Chris Doscher	718-682-3725		cdoscher@unityprep.org
DASA Coordinator	Joshua Beauregard	718-682-3725		jbeauregard@unityprep.org
Phone Contact for After Hours Emergencies	Joshua Beauregard	718-682-3725		jbeauregard@unityprep.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 2 Certificate of Occupancy (COO)

[certificate of occupancy 584 Driggs Ave..pdf](#)

Filename: certificate of occupancy 584 Driggs Ave..pdf **Size:** 402.7 kB

Site 2 Fire Inspection Report

[Fire Inspection Results.pdf](#)

Filename: Fire Inspection Results.pdf **Size:** 354.1 kB

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Chris Doscher
Position	Director of Administration
Phone/Extension	347-746-1575
Email	cdoscher@unityprep.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

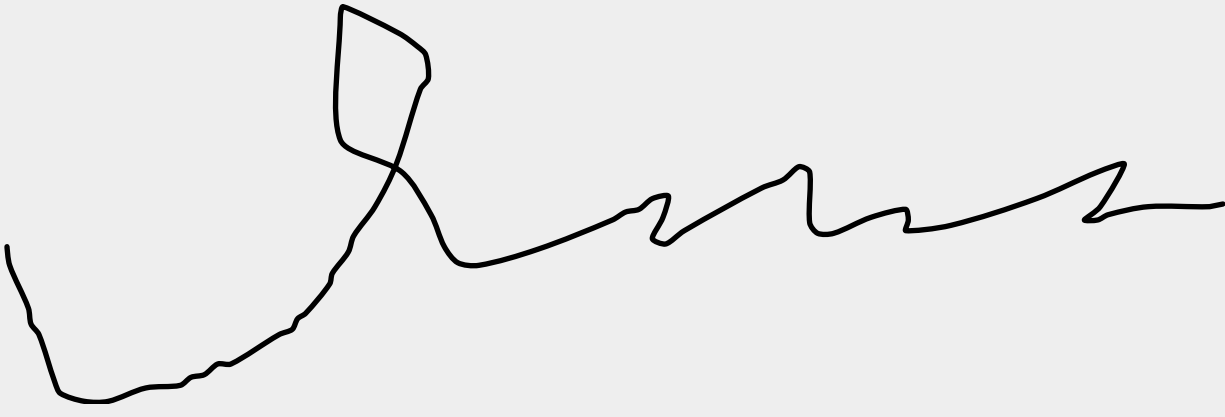
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

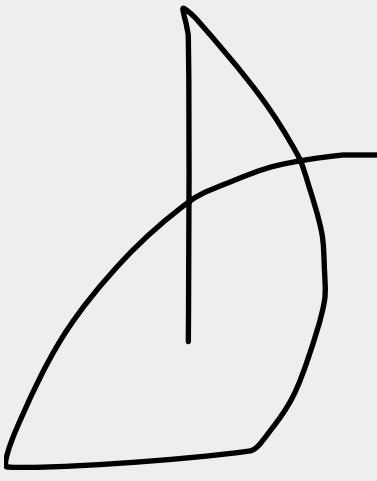
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to be a name with a long, horizontal tail.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is stylized and appears to be a name with a large, looped initial.

Date

Jul 28 2021

Thank you.



Entry 3 Progress Toward Goals

Completed Jul 29 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met or Unable to	If not met, describe efforts
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		Toward Attainment of Goal	Assess	the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	The school will maintain an ESEA Accountability Status of Good Standing or higher.	ESEA Accountability Designation	Met	
Academic Goal 2	Each year, the percentage of students who score proficiently on grades 3-8 state assessments for all students at the school level will be greater than or equal to the district average.	NYS State Assessments	Unable to Assess	
Academic Goal 3	Each year, the percent of students who score proficiently on 3-8 state assessments by subgroup at the school level will be greater than or equal to the district average. Subgroups of interest include students who are economically disadvantaged, students with disabilities and English language	NYS State Assessments	Unable to Assess	

	learners.			
Academic Goal 4	Each year, the percent of students who score proficiently on grade 8 state assessments for all students will be greater than or equal to the district average.	NYS ELA, Math and Science exams	Unable to Assess	
Academic Goal 5	Each year, the 4-year and 5-year graduation rate for all students (6-year graduation rate for transfer schools only) will be greater than or equal to 80%. This includes August graduation rates (except for the 6-year rate as this is not collected data).	Graduation Rates	Met	
Academic Goal 6	Each year, the 4-year and 5-year graduation rate for students identified as economically disadvantaged, students with disabilities, and English language learners (6-year graduation rate for	Graduation Rates	Met	

	<p>transfer schools only) will be greater than or equal to 80%. This includes August graduation rates (except for the 6-year rate as this is not collected data).</p>			
Academic Goal 7	<p>Each year, the percent of all students in a cohort that have passed 3 out of 5 Regents exams required for graduation by their 3rd year of high school will be greater than or equal to 75% (transfer school cohorts will be measured by their 4th year of high school in passing 3 out of 5 Regents exams).</p>	Regents passing rates	Unable to Assess	
	<p>Each year, the percent of cohort by subgroup that has passed 3 out of 5 Regents exams required for graduation by their 3rd year of high school will be</p>			

Academic Goal 8	greater than or equal to 75% (transfer school cohort subgroups will be measured by their 4th year of high school in passing 3 out of 5 Regents exams)	Regents passing rates	Unable to Assess	
Academic Goal 9	Each year, the percent of students in a 4-year and 5-year cohort that remain enrolled in the school until they graduate from the high school program will be greater than or equal to 85% (6-year rate for transfer schools only). This includes the August rate (except for the 6-year rate as this is not collected data).	Retention Rates	Met	
	Each year, the percent of students identified as economically disadvantaged,			

Academic Goal 10	students with disabilities, and English language learners in a 4-year and 5-year cohort that remain enrolled in the school until they graduate from the high school program will be greater than or equal to 85% (6-year rate for transfer schools only). This includes the August rate (except for the 6-year rate as this is not collected data).	Retention Rates	Met	
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2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational	Measure Used to	Goal - Met, Not	If not met,
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	Goal	Evaluate Progress	Met, or Unable to Assess	describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Unity Prep has not set annual organizational goals outside of the Performance Framework.			
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				

Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Unity Prep has not set annual financial goals outside of the Performance Framework.			
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed Oct 29 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN - 06

Filename: UNITY PREPARATORY CHARTER SCHOOL OF gqyFIYx.pdf **Size:** 922.8 kB

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete Hidden from applicant

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system by **November 1**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Dec 20 2021

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Unity Preparatory CS of Brooklyn_BEDS-331300861056_2020-21

Filename: Unity Preparatory CS of Brooklyn iQLnB8I.xlsx **Size:** 75.3 kB

Entry 4c - Additional Financial Documents

Completed Oct 29 2021

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Escrow Balance

Filename: Escrow Balance.pdf Size: 95.0 kB

Entry 4d - Financial Services Contact Information

Completed Oct 29 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Alexandra Poole	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle Cain	[REDACTED]	[REDACTED]	8

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	CSBM	Leslie Roper-Thomas	Charter School Business Management Inc. 237 West 35th St., Suite 301, New York, NY 10001	[REDACTED]	[REDACTED]	8

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Oct 29 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Unity Prep 2021-2022 NYSED Budget](#)

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Jul 29 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

[Signed Statements](#)

Filename: Signed Statements.pdf Size: 1.1 MB

Entry 7 BOT Membership Table

Completed Jul 29 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	"Jake Elghanyan,		Vice Chair	Executive, Development & Finance	Yes	3	06/01/2021	06/01/2024	9
2	Jeannette Bander		Trustee/Member	Executive, Student Learning, Audit & Finance	Yes	2	12/01/2021	06/01/2024	7
3	Jim Ellsworth		Chair	Executive, Audit & Finance, Development & Finance	Yes	2	06/01/2020	06/01/2023	10
4	Marion Leydier		Treasurer	Executive, Audit & Finance	Yes	3	06/01/2019	06/01/2022	11

5	Sal Siddiqui		Trustee/Member	Development & Finance, Enrichment and Community Partnerships	Yes	1	06/01/2018	12/01/2021	8
6	Trudy Sandy		Treasurer	Executive, Enrichment & Community Partnership	Yes	2	04/01/2021	04/01/2024	7
7	Madonna Afriyie-Adams		Trustee/Member	Executive, Student Learning	Yes	1	06/01/2021	06/01/2024	
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	7
b.Total Number of Members Added During 2020-2021	1
c. Total Number of Members who Departed during 2020-2021	2
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5-11

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Jul 29 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

[6](#)

Filename: 6.15.21 B Meeting Minutes 4810 5978 oQ1eLqX.pdf **Size:** 96.1 kB

[1](#)

Filename: 1.12.21 B Meeting Mminutes Draft.pdf **Size:** 407.7 kB

[4](#)

Filename: 4.13.21 B Meeting Minutes Draft.pdf **Size:** 405.7 kB

[9](#)

Filename: 9.15.20 B Meeting Minutes 1.pdf **Size:** 82.5 kB

[5](#)

Filename: 5.11.21 B Meeting Minutes Draft.pdf **Size:** 407.0 kB

[2](#)

Filename: 2.9.21 B Meeting Mminutes Draft.pdf **Size:** 407.2 kB

[3](#)

Filename: 3.9.21 B Meeting Minutes Draft.pdf **Size:** 405.0 kB

[10](#)

Filename: 10.2020.pdf **Size:** 85.0 kB

[July-2020-B-Meeting-Minutes](#)

Filename: July 2020 B Meeting Minutes.pdf **Size:** 82.6 kB

[August-2020-Board-Meeting-Minutes](#)

Filename: August 2020 Board Meeting Minutes.pdf **Size:** 86.4 kB

[12](#)

Filename: 12.15.20 Meeting Minutes Draft.pdf **Size:** 406.2 kB

[11](#)

Filename: 11.10.20 B Meeting Minutes Draft.pdf **Size:** 407.0 kB

Entry 9 Enrollment & Retention

Completed Jul 29 2021

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the good

faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	<p>To recruit Economically Disadvantaged students (72% in 2020-21), Unity targeted its outreach to the families in high needs communities within Community School District (CSD) 13. Specifically, the school undertook the following efforts:</p> <ul style="list-style-type: none"> a. Virtual Open House Events - Unity Prep held monthly virtual Open House events. Each event provided attendees an opportunity to meet and speak with Unity rep’s co-founders and 	

Economically Disadvantaged

staff, meet current students, tour the school, and take part in a presentation regarding Unity Prep's school model and inclusive environment.

b. Attending virtual fairs hosted by the NYC Charter School Center and other organizations.

c. Outreach to All Elementary Schools in CSDs 13 and 16 - To ensure that every student who attended fifth grade in a CSD 13 or CSD 16 school received information about Unity Prep, Unity Prep called, emailed, and sent information packets to every elementary school in CSD 13 and CSD 16.

These information packets were addressed to the Guidance Counselors and Parent Coordinators in each school. The information packets contained brochures that explained Unity Prep's school model, flyers that provided information regarding Unity Prep's Open House events, and applications for the upcoming school year. In addition to elementary school outreach, Unity Prep also conducted outreach to community organizations and after school/summer programs serving high numbers of Economically Disadvantaged Students.

d. Media Advertisements - Unity Prep placed advertisements in social media platforms popular with our families, including Facebook and Instagram. In addition, the school placed a banner outside of the school facility and distributed 5x7 flyers

Unity plans on continuing all efforts made during the 2020-21 school year and will adjust as necessary given local health and safety precautions, with the addition of virtual open houses that families can view from home.

	throughout the surrounding neighborhoods.	
English Language Learners	<p>In 2020-21, 4% of students were English Language Learners. To recruit these students, Unity Prep used the following strategies:</p> <ul style="list-style-type: none"> a. Virtual open house presentations were made in both English and Spanish with translations provided in Fulani, Arabic and French. b. The school brought translators to all school fairs attended. c. All informational materials were provided in Spanish and English. d. Unity staff performed targeted outreach with the families of our current ELL scholars to target new scholars from their community. 	<p>Unity plans on continuing all efforts made during the 2020-21 school year and will adjust as necessary given local health and safety precautions, with the addition of virtual open houses that families can view from home.</p>
Students with Disabilities	<p>To recruit Students with Disabilities (22% in 2020-21), the school implemented the following efforts:</p> <ul style="list-style-type: none"> a. Outreach to Special Education Coordinators at CSD 13 and 16 b. Ongoing partnerships with the Committee on Special Education c. Information on Special Education and Intervention services highlighted in all written materials and advertisements d. Information on Special Education and Intervention Services distributed at all visits, open houses and school fairs 	<p>Unity plans on continuing all efforts made during the 2020-21 school year and will adjust as necessary given local health and safety precautions, with the addition of virtual open houses that families can view from home.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in	Describe Retention Plans in
--	-------------------------------	-----------------------------

	2020-2021	2021-2022
Economically Disadvantaged	To retain Economically Disadvantaged students, the school will cover program fees, uniform costs, and supplies for any student in need. As a small school community, the school staff maintains close relationships with families and will alert leadership of any student or family who requires additional support.	Unity plans on continuing all efforts made during the 2020-21 school year and will adjust as necessary given local health and safety precautions, including ensuring all students have access to a Chromebook and internet at home.
English Language Learners	To meet the needs of ELLs, Unity Prep has adopted the Sheltered Instruction Observation Protocol (SIOP) to support ELLs with mastering core content and developing English language proficiency. Using SIOP, teachers implement high quality instructional techniques including the use of visuals and demonstrations, scaffolded instruction, student to student interaction and targeted vocabulary development. All Unity Prep teachers receive training in this method and structure their curriculum planning and instruction around its implementation. In addition, the ELL Coordinator pushes into classrooms to provide targeted and differentiated supplemental instruction based on each student's English proficiency, ranging from beginner ELLs to those designated as former ELLs. Students that need it will also receive more intensive interventions and pull-out services during elective courses to minimize the loss of core	Unity plans on continuing all efforts made during the 2020-21 school year and will adjust as necessary given local health and safety precautions, including ensuring all students have access to a Chromebook and internet at home.

	<p>content instructional time. Students will be continually assessed to ensure these services are providing the appropriate level of support and supplemental instruction needed for ongoing student growth.</p>	
<p>Students with Disabilities</p>	<p>Unity Prep employs a Director of Support Services who coordinates services and supervises instruction for all special student populations; a Social Worker who provides mental health and counseling services, a Learning Support Coordinator who oversees academic remediation and enrichment; and two special education teachers who provide a broad range of intensive supports. For those students in need of special education services, Unity Prep employs an Integrated Co-Teaching model to meet the goals of each student's Individualized Education Plan (IEP). In these classrooms, general education teachers work closely with special education teachers to plan lessons, differentiate instruction and evaluate student learning. To ensure student learning and skill mastery, teachers utilize a variety of instructional formats including team teaching, station teaching, parallel teaching, and alternate teaching. Both teachers meet regularly with the Director of Support Services and the Director of Curriculum, Instruction and Assessment to review student progress and</p>	<p>Unity plans on continuing all efforts made during the 2020-21 school year and will adjust as necessary given local health and safety precautions, including ensuring all students have access to a Chromebook and internet at home.</p>

evaluate the effectiveness of teaching strategies and the special education program overall.

Entry 10 - Teacher and Administrator Attrition

Completed Jul 29 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Jul 29 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category C: not to exceed 5	5.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	27

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	31

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	73



Thank you.

Entry 12 Organization Chart

Completed Jul 29 2021

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

Organizational Chart Visuals - Unity

Filename: Organizational Chart Visuals Unity.pdf Size: 834.1 kB

Entry 13 School Calendar

Completed Jul 29 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Unity 2021-22 Calendar \[DRAFT\] - MS_HS Calendar '21-'22](#)

Filename: Unity 2021 22 Calendar DRAFT MS H ASnTIux.pdf Size: 119.5 kB

Entry 14 Links to Critical Documents on School Website

Completed Jul 29 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: **Unity 2020-21 Annual Report**

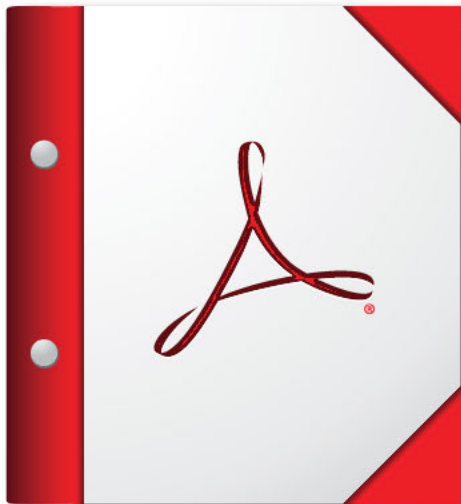
Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	http://www.unityprep.org/wp-content/uploads/2021/02/Unity-2019-20-Annual-Report.pdf
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.unityprep.org/notice-of-meeting-of-the-board-of-trustees-7-20-21/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.youtube.com/channel/UCRhkGzAEcDA0SHn3W1tthSq
3. Link to NYS School Report Card	https://www.unityprep.org/governance/nys-school-report-card/
4. Lottery Notice announcing date of lottery	https://www.unityprep.org/lottery-for-admissions-to-unity-for-fall-2020/
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.unityprep.org/families/student-family-handbook/
6. District-wide Safety Plan	https://www.unityprep.org/families/student-family-handbook/
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.unityprep.org/families/student-family-handbook/
7. Authorizer-Approved FOIL Policy	https://www.unityprep.org/families/student-family-handbook/
8. Subject matter list of FOIL records	https://www.unityprep.org/governance/by-laws/

Thank you.





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[Overview](#) / Account: Escrow (...5515)

Escrow (...5515) | [See full account number >](#)

UNITY PREPARATORY CHARTER SCHOOL

\$100,024.19

Available balance

\$100,024.19

Present balance

Statements

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▾ Account activity

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Date	Description	Type	Amount	Balance
Oct 27, 2021	Online Transfer from CHK ...1030 transaction# [REDACTED]	Account transfer	\$25,000.00	\$100,024.19
Sep 30, 2021	INTEREST PAYMENT	Other	\$1.85	\$75,024.19
Aug 31, 2021	INTEREST PAYMENT	Other	\$1.97	\$75,022.34
Jul 30, 2021	INTEREST PAYMENT	Other	\$1.85	\$75,020.37

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Jacob Elghanayan

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board, Vice Chair

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE.</i>			

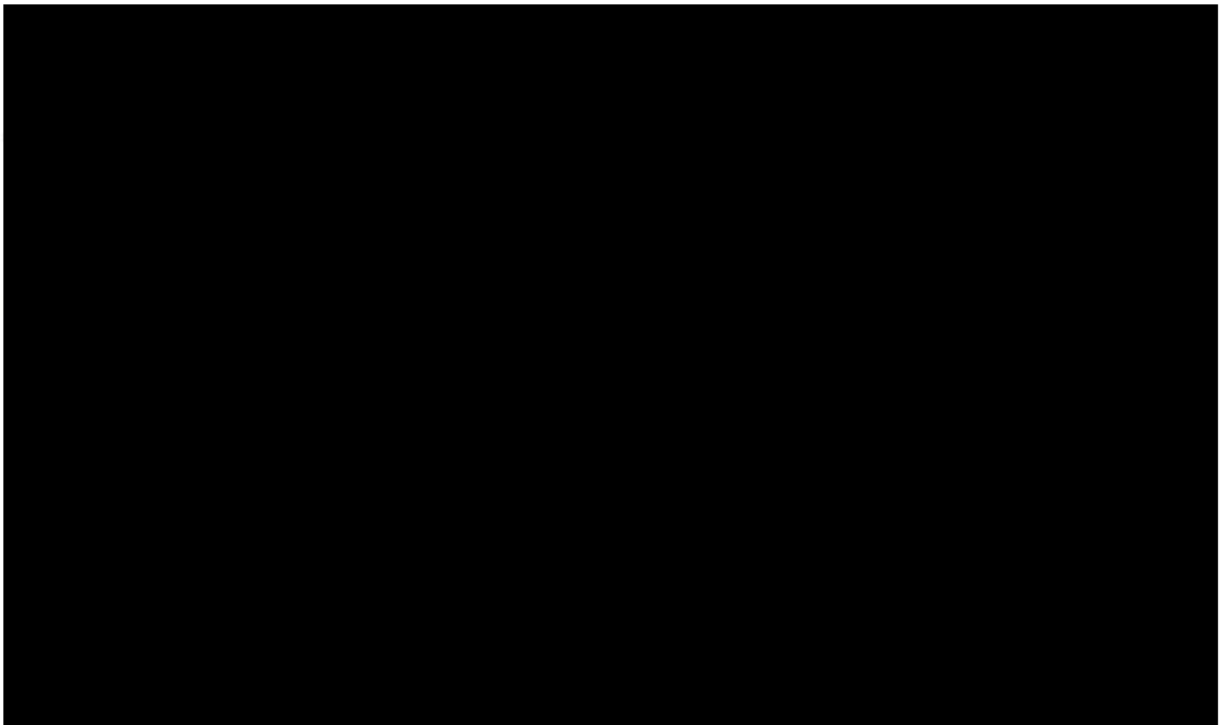
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				


7/28/21

 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Salman Siddiqui

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Unity Prep Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No.

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write “None” if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">NONE</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
		NONE		

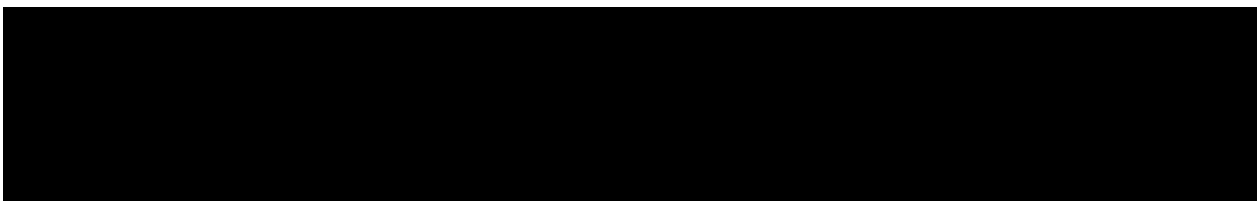


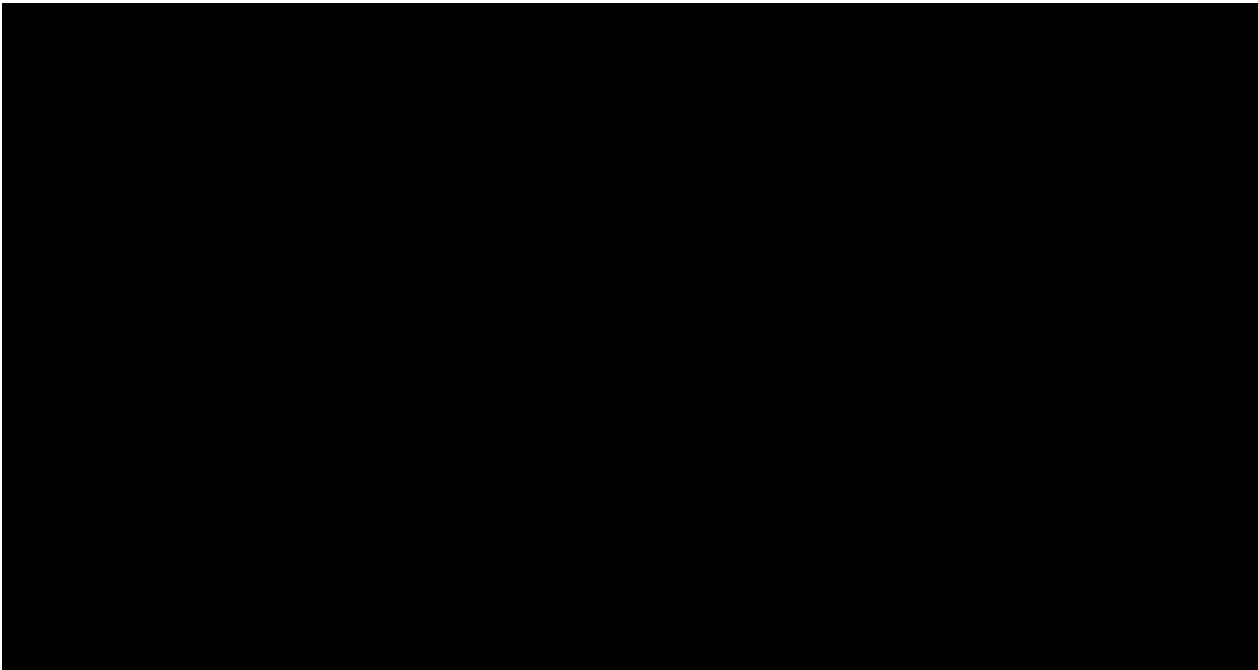
 Signature

7/22/2021

 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Dr. Madonna Afriyie-Adams

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

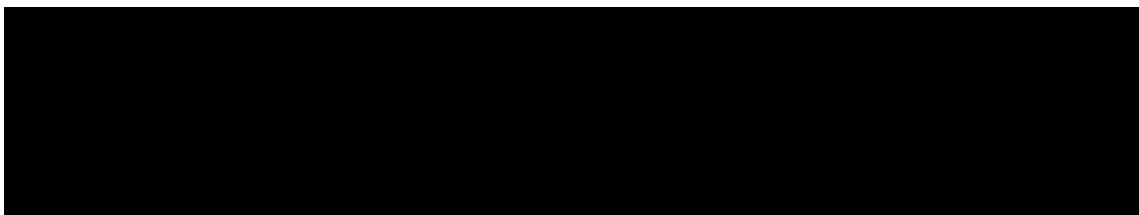
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
		<i>None</i>	

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
			<i>None</i>	

Signature Madonna Afriyie-Adams Date 7/28/21

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Marion Leydier

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee, Treasurer

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

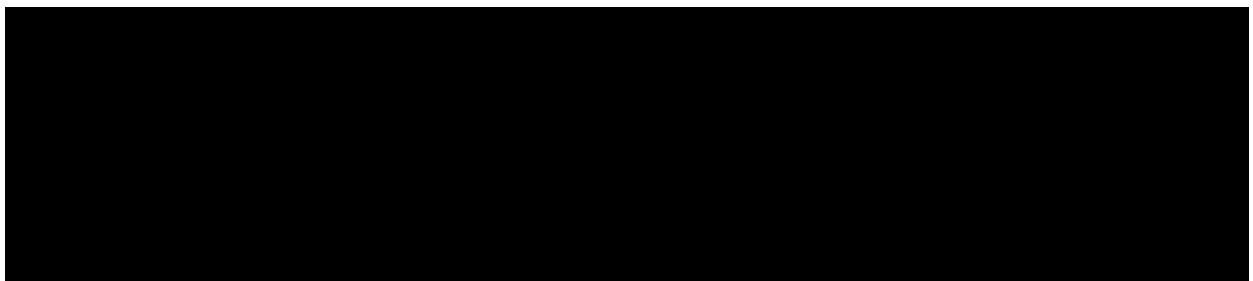
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Since founding <i>Please write "None" if applicable. Do not leave this space blank.</i>	Providing pro-bono legal services	-no fee did not participate in discussion	Self

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Sullivan & Comwell LLP <i>Please write "None" if applicable. Do not leave this space blank.</i>	Pro bono legal work	0	Marion Leydier	Did not participate in discussion

Marion Leydier _____ 7/28/21 _____
Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name:

_____Trudy
Sandy_____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

_____Unity Prep
Charter_____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Parent Representative

2. Are you an employee of any school operated by the education corporation?
___Yes___x___No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	none		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
none				

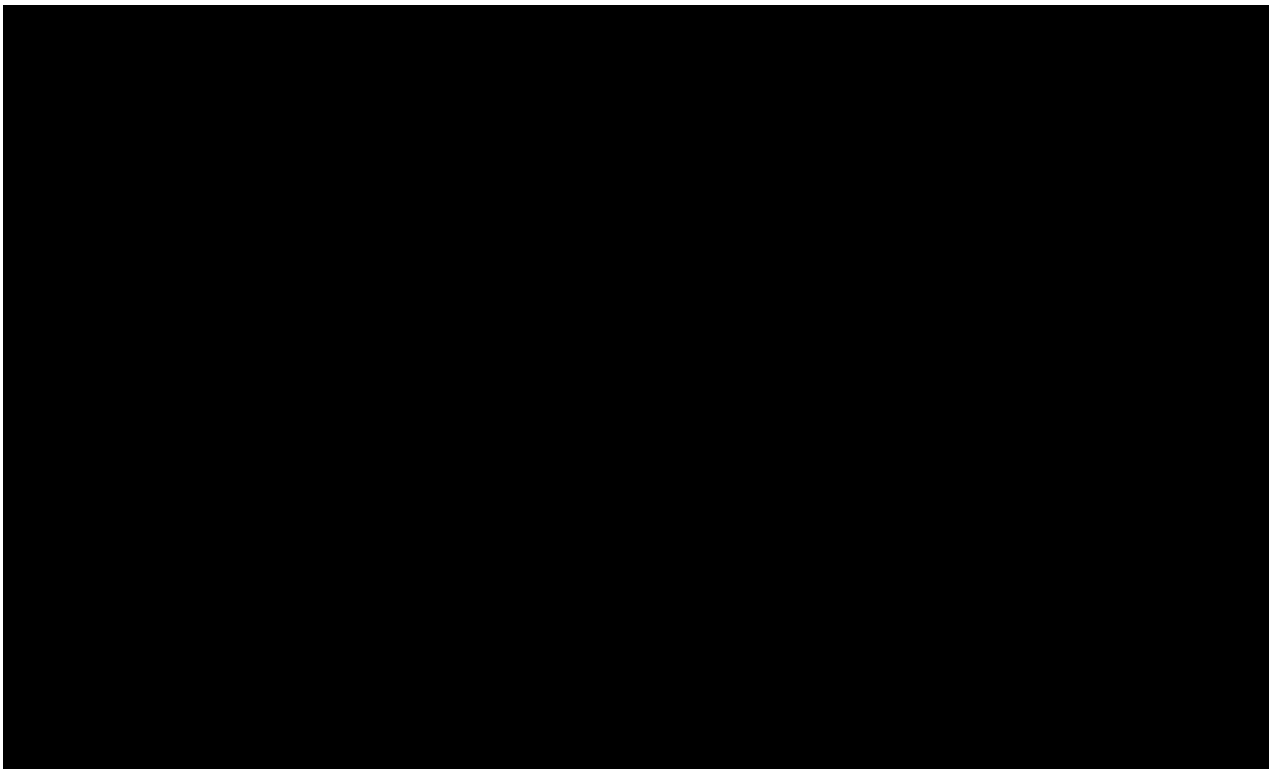
Trudy Sandy July 28, 2021

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Jeannette Bander

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

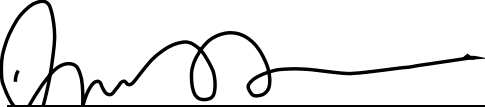
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>None</i> write “None” if applicable. Do not leave this space blank.</p>			

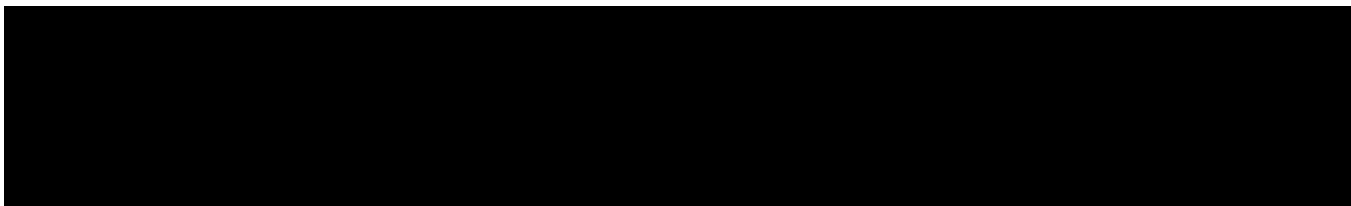
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

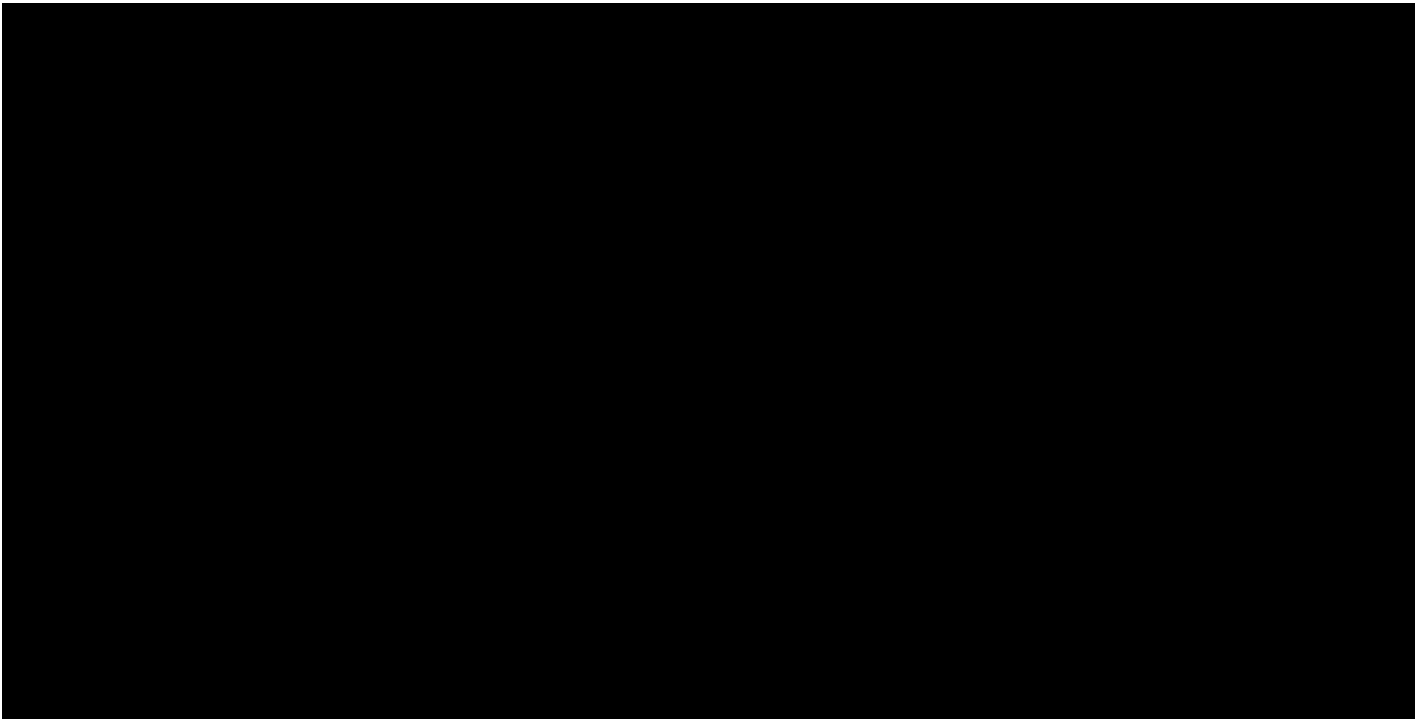
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Sullivan & Cromwell LLP	Pro Bono legal services	N/A	Jeannette Bander	N/A


Signature

7/23/2021
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Jim Ellsworth

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Chair

2. Are you an employee of any school operated by the education corporation?
Yes x No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes x **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.


8.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

9. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or

your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

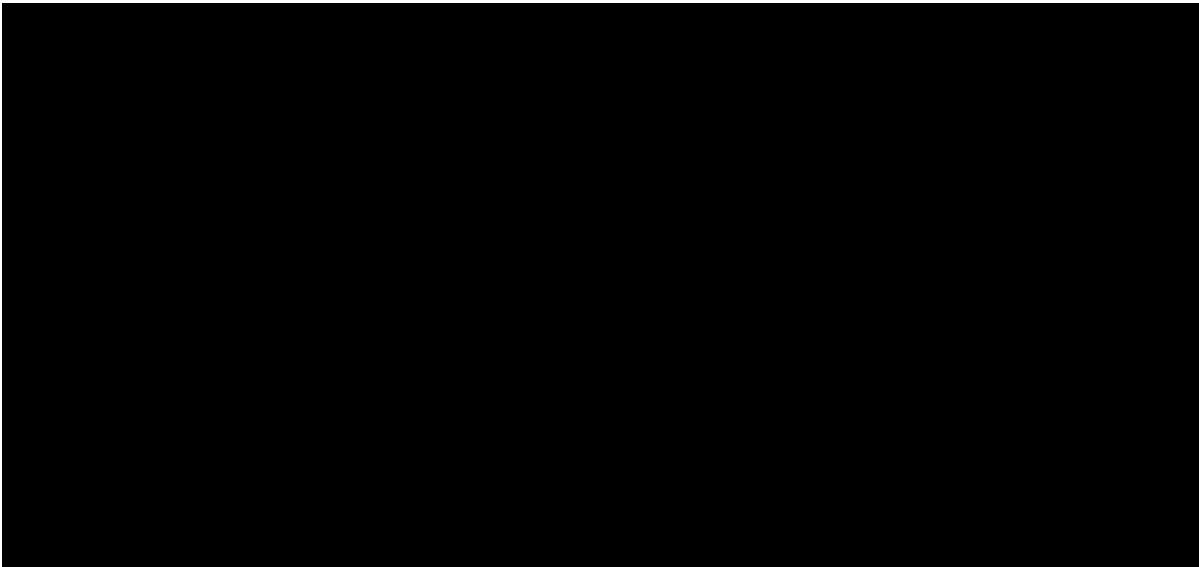
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None



 Signature

July 28, 2021
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: June 15, 2021

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on June 15, 2021 commencing at 7:04 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jeannette Bander

Jim Ellsworth

Marion Leydier

Sal Siddiqui

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Leslie Roper-Thomas, and Earl Silas. Jr.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Minutes of Prior Meeting – June 15, 2021

The Trustees discussed and considered approval of the minutes of the June 15, 2021 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the June 15, 2021 Board meeting minutes be, and hereby are, approved.

Application for Forgiveness of Small Business Association (SBA) Payback Protection Program (PPP) Loan

The Trustees discussed and considered approval of submitting the application for Forgiveness of Small Business Association (SBA) Payback Protection Program (PPP) Loan. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to submit the application for Forgiveness of Small Business Association (SBA) Payback Protection Program (PPP) Loan.

Matter with Respect to Jeannette Bander

The Trustees discussed and considered approval of excusing Trustee Jeannette Bander's absences from three consecutive board meetings during the Spring of 2021. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Jeannette Bander's absences be, and hereby are, excused.

Third-party Soft Costs in Preparation for Plans to Construct the Additional Space at 584 Driggs Avenue

The Trustees discussed and considered approval of third-party soft costs, not to exceed \$40,000, that the School may incur in preparation for plans to construct additional space at 584 Driggs Avenue. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to cause the School to incur up to \$40,000 for third-party soft costs in connection with the School's preparation for plans to construct additional space at 584 Driggs Avenue and to negotiate and enter into such agreements as are necessary with respect thereto.

Renewal of Property-Casualty Insurance Policy

The Trustees discussed and considered approval of the renewal of property-casualty insurance policy, that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and they hereby are, authorized to cause the School to renew the property-casualty insurance policy on the terms presented to the Trustees and to negotiate and enter into such agreements as are necessary with respect thereto.

Calendar for 2021-22 School Year

The Trustees discussed and considered approval of the calendar for the 2021-22 school year that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2021-22 school year calendar be, and hereby is, approved.

Re-election of Jeannette Bander to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the re-election of Jeannette Bander to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Jeannette Bander be, and he hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's July 2024 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Re-election of Jake Elghanayan to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the re-election of Jake Elghanayan to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Jake Elghanayan be, and he hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's July 2024 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Re-election of Sal Siddiqui to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the re-election of Sal Siddiqui to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Sal Siddiqui be, and he hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's July 2024 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Board of Trustees Meeting Schedule for 2021-22 School Year

The Trustees discussed and considered approval of the Board of Trustees Meeting Schedule for the 2021-22 school year that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Board of Trustees Meeting Schedule for the 2021-22 school year be, and hereby is, approved.

Appointment of Officers to the Board of Trustees

The Trustees discussed and considered the appointment of officers to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, each of the individuals set forth below be, and hereby is, elected as an officer of the Board of Trustees in the position set forth opposite such person's name for a term that shall expire upon (i) the later of the School's July 2022 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Name	Position
James Ellsworth	Chairperson
Jake Elghanayan	Vice Chairperson
Marion Leydier	Secretary
Trudy Sandy	Treasurer

Consideration of Board of Trustees Committee Changes

The Trustees discussed and considered possible changes to the membership of the committees of the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Madonna Afriyie-Adams be, and hereby is, added as a member of the Executive Committee and Student Learning Committee until her successor has been duly chosen and qualified, or until her earlier incapacity, death, resignation or removal.

Governance Action Items Calendar for 2021-22 School Year

The Trustees discussed and considered the Governance Action Items Calendar for the 2021-22 School Year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Governance Action Items Calendar for 2021-22 School Year be, and hereby is, approved.

Trustee Jake Elghanayan joined at 8:28pm.

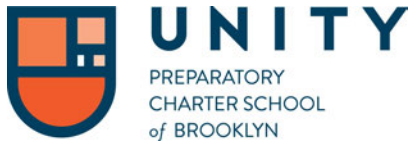
Budget for 2021-22 School Year

The Trustees discussed and considered approval of the Budget for the 2021-22 school year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Budget for the 2021-22 school year as submitted to the Trustees be, and hereby is, approved.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:39 p.m., at which time the Board moved to executive session to consider certain compensation-related matters.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: January 12, 2020

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on January 12, 2020 commencing at 7:06 p.m., New York time. Five Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jeannette Bander

Jake Elghanayan

James Ellsworth

Trudy Sandy

Sal Siddiqui

Also in attendance at the invitation of the Board were Dr. Madonna Afriyie-Adams, Joshua Beauregard, and Chris Doscher.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Trustee Marion Leydier joined at 7:11 p.m.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Mr. Beauregard led a discussion regarding updates from the Audit & Finance Committee.

Mr. Elghanayan led a discussion regarding updates from the Development and Facilities Committee.

Mr. Siddiqui led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Minutes of Prior Meeting – December 15, 2020

The Trustees discussed and considered approval of the minutes of the December 15, 2020 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the December 15, 2020 Board meeting minutes be, and hereby are, approved.

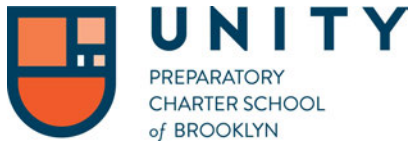
Engagement of Bond Counsel Services

The Trustees discussed and considered approval of the research and engagement of bond counsel services for the purchase of real estate and incidental expenses, up to \$20,000. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Unity Development and Finance committee is approved to conduct research and engage bond counsel services, up to \$20,000, for the purchase of real estate and incidental expenses.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:33 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for remote learning and related issues stemming from COVID-19.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: April 13, 2021

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on April 13, 2021 commencing at 7:05 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jake Elghanayan

Marion Leydier

Trudy Sandy

Sal Siddiqui

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, and Leslie Roper-Thomas.

Ms. Leydier called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Elghanayan led a discussion regarding updates from the Development and Facilities Committee.

Mr. Siddiqui led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Minutes of Prior Meeting –March 9, 2021

The Trustees discussed and considered approval of the minutes of the March 9, 2021 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the March 9, 2021 Board meeting minutes be, and hereby are, approved.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:32 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for remote learning and related issues stemming from COVID-19.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: September 15, 2020

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on August 18, 2020 commencing at 7:15 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jeannette Bander

Marion Leydier

Sarah Olle

Trudy Sandy

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, and Leslie Roper-Thomas.

Mr. Leydier called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Finance Committee.

Ms. Sandy led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Minutes of Prior Meeting – August 18, 2020

The Trustees discussed and considered approval of the minutes of the August 18, 2020 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

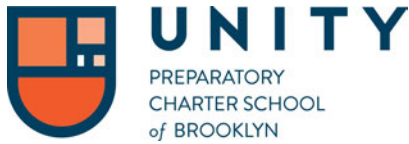
RESOLVED, that the August 18, 2020 Board meeting minutes be, and hereby are, approved.

Resignation from the Board – Sarah Olle

Sarah Olle announced her resignation from the Board of Trustees, effective following the meeting.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:18 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for remote learning and related issues stemming from COVID-19.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: May 11, 2021

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on May 11, 2021 commencing at 7:04 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jake Elghanayan

Jim Ellsworth

Marion Leydier

Trudy Sandy

Trustee Dr. Madonna Afriyie-Adams joined via audio but did not count towards quorum or voting.

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Leslie Roper-Thomas, and Earl Silas. Jr.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Elghanayan led a discussion regarding updates from the Development and Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Minutes of Prior Meeting – April 13, 2021

The Trustees discussed and considered approval of the minutes of the April 13, 2021 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the April 13, 2021 Board meeting minutes be, and hereby are, approved.

Trustee Sal Siddiqui joined the meeting.

2019 Form 990

The Trustees discussed and considered approval of the 2019 Form 990 that was previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2019 Form 990 be, and hereby is, approved.

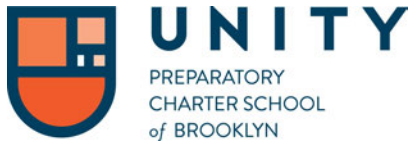
Renewal of Employee Benefits

The Trustees discussed and considered approval of the renewal of the School's employee benefit plans. The benefit plan options were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Employee Benefit plans, including employee medical, dental, vision, life, short-term disability and long-term disability plans be, and hereby are, approved.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:13 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for remote learning and related issues stemming from COVID-19.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: February 9, 2021

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on February 9, 2021 commencing at 7:04 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jake Elghanayan

James Ellsworth

Marion Leydier

Sal Siddiqui

Trustee Trudy Sandy joined by audio but did not count for voting or quorum purposes.

Also in attendance at the invitation of the Board were Josh Beauregard, Dr. Madonna Afriyie-Adams, Earl Silas Jr., Chris Doscher, and Leslie Roper-Thomas.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Elghanayan led a discussion regarding updates from the Development and Facilities Committee.

Mr. Siddiqui led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Minutes of Prior Meeting – January 12, 2021

The Trustees discussed and considered approval of the minutes of the January 12, 2021 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the January 12, 2021 Board meeting minutes be, and hereby are, approved.

Engagement of Sullivan & Cromwell

The Trustees discussed and considered approval of the engagement of Sullivan and Cromwell on a pro-bono basis for bond issuance for the purchase of real estate and incidental expenses. Trustee Marion Leydier excused herself from the vote; the remaining trustees present unanimously adopted the following resolution:

RESOLVED, that Unity is approved to engage with Sullivan and Cromwell, on a pro-bono basis, for bond issuance for the purchase of real estate and incidental expenses.

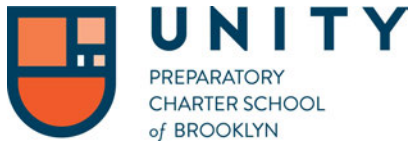
Engagement of Orrick for Bond Counsel

The Trustees discussed and considered approval of the engagement of Orrick for bond issuance for the purchase of real estate and incidental expenses. The trustees present unanimously adopted the following resolution:

RESOLVED, that Unity is approved to engage with counsel at Orrick for bond issuance for the purchase of real estate and incidental expenses.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:14 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for remote learning and related issues stemming from COVID-19.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: March 9, 2021

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on March 9, 2021 commencing at 7:07 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jake Elghanayan

James Ellsworth

Marion Leydier

Sal Siddiqui

Also in attendance at the invitation of the Board were Dr. Madonna Afriyie, Josh Beauregard, Chris Doscher, and Leslie Roper-Thomas.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Elghanayan led a discussion regarding updates from the Development and Facilities Committee.

Mr. Siddiqui led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Minutes of Prior Meeting – February 9, 2021

The Trustees discussed and considered approval of the minutes of the February 9, 2021 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the February 9, 2021 Board meeting minutes be, and hereby are, approved.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:20 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for remote learning and related issues stemming from COVID-19.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: October 13, 2020

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on October 13, 2020 commencing at 7:02 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jeannette Bander

James Ellsworth

Marion Leydier

Sal Siddiqui

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, and Leslie Roper-Thomas.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming, including results from the NYSED Remote Learning survey. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Ms. Bander led a discussion regarding updates from the Development and Finance Committee.

Mr. Siddiqui led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Minutes of Prior Meeting – September 15, 2020

The Trustees discussed and considered approval of the minutes of the September 15, 2020 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the September 15, 2020 Board meeting minutes be, and hereby are, approved.

Professional Services Agreement with Charter School Business Management (CSBM) for the 2020-21 Fiscal Year

The Trustees discussed and considered approval of the Professional Services Agreement with Charter School Business Management (CSBM) for the 2020-21 Fiscal Year. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to enter into a Professional Services Agreement with CSBM for the 2020-21 Fiscal Year, with aggregate fees of up to \$140,000, subject to revisions to such Professional Services Agreement to be determined in consultation with the Audit & Finance Committee.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:13 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for remote learning and related issues stemming from COVID-19.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: July 21, 2020

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on July 21, 2020 commencing at 7:05 p.m., New York time. Five Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jeannette Bander

Jake Elghanayan

Marion Leydier

Sarah Olle

Sal Siddiqui

James Ellsworth joined the meeting by telephone and was not counted for quorum or voting purposes. Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, and Leslie Roper-Thomas.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Finance Committee.

Mr. Siddiqui led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Minutes of Prior Meeting – June 18, 2020

The Trustees discussed and considered approval of the minutes of the June 18, 2020 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the June 18, 2020 Board meeting minutes be, and hereby are, approved.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:45 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for remote learning and related issues stemming from COVID-19.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: August 18, 2020

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on August 18, 2020 commencing at 7:04 p.m., New York time. Seven Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jeannette Bander

Kenneth Baum

Jake Elghanayan

Marion Leydier

Sarah Olle

Trudy Sandy

Sal Siddiqui

Jim Ellsworth was linked by audio but did not count for voting or quorum. Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, and Leslie Roper-Thomas.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Elghanayan led a discussion regarding updates from the Development and Finance Committee.

Mr. Siddiqui led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Minutes of Prior Meeting – July 21, 2020

The Trustees discussed and considered approval of the minutes of the July 21, 2020 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the July 21, 2020 Board meeting minutes be, and hereby are, approved.

Amendments of the 2020-21 Board of Trustees Meeting Schedule

The Trustees discussed and considered the amended 2020-21 Board of Trustees Meeting Schedule, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the amended 2020-21 Board of Trustees Meeting Schedule be, and hereby is, approved.

Consideration of Proposing Earl Silas Jr. for Election to the Board

The Trustees discussed and considered the election of Earl Silas Jr. to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby selects Earl Silas Jr. as a candidate to its Board of Trustees, subject to (1) a thorough background check via a fingerprint scan as required by the State of New York, (2) a final vote by the Trustees after the School's consideration of the results of the background check and (3) Mr. Silas Jr.'s approval by the New York State Education Department. The resolution approving Mr. Silas Jr. will take effect upon SED's approval of Mr. Silas Jr.

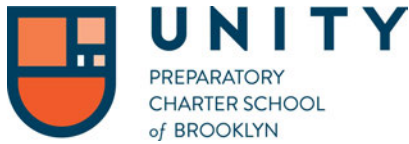
Agreement with Loci Architecture to File a Permanent Place of Assembly Certificate of Operation

The Trustees discussed and considered with the engagement of Loci Architecture for services to School in connection with the School's filing of a permanent Place of Assembly Certificate of Operation, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the agreement with Loci Architecture to file a Permanent Place of Assembly Certificate of Operation be, and hereby is, approved.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 7:51 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for remote learning and related issues stemming from COVID-19.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: December 15, 2020

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on December 15, 2020 commencing at 7:07 p.m., New York time. Five Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jeannette Bander

Kenneth Baum

James Ellsworth

Marion Leydier

Sal Siddiqui

Earl Silas Jr. joined via audio but did not count towards voting or quorum purposes.

Also in attendance at the invitation of the Board were Joshua Beaugard, Chris Doscher, and Leslie Roper-Thomas.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beaugard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beaugard provided updates regarding Unity’s academic and operations programming. Mr. Beaugard and the Trustees present discussed the School’s updates to its data dashboard.

Mr. Doscher led a conversation around student recruitment strategies.

Trustee Jake Elghanayan joined the meeting at 8:07 p.m.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Elghanayan led a discussion regarding updates from the Development and Facilities Committee.

Mr. Siddiqui led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

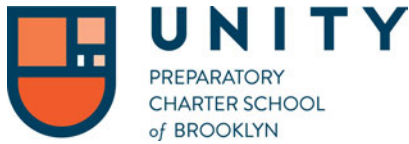
Minutes of Prior Meeting – November 10, 2020

The Trustees discussed and considered approval of the minutes of the November 10, 2020 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the November 10, 2020 Board meeting minutes be, and hereby are, approved.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:39 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for remote learning and related issues stemming from COVID-19.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: November 10, 2020

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on November 10, 2020 commencing at 7:06 p.m., New York time. Five Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jake Elghanayan

James Ellsworth

Marion Leydier

Trudy Sandy

Sal Siddiqui

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, Leslie Roper-Thomas, and Earl Silas Jr.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development and Facilities Committee.

Mr. Siddiqui led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Minutes of Prior Meeting – October 13, 2020

The Trustees discussed and considered approval of the minutes of the October 13, 2020 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the October 13, 2020 Board meeting minutes be, and hereby are, approved.

Consideration of Proposing Madonna Afriyie for Election to the Board

The Trustees discussed and considered the election of Madonna Afriyie to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

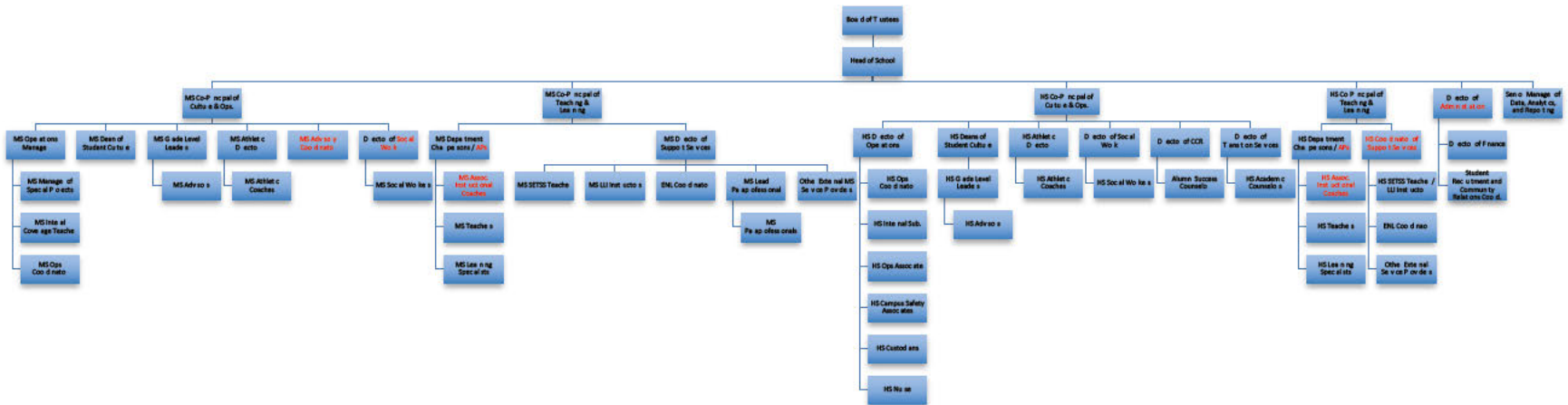
RESOLVED, that the Unity Preparatory Charter School of Brooklyn Board of Trustees hereby selects Madonna Afriyie as a candidate to its Board of Trustees, subject to (1) a thorough background check via a fingerprint scan as required by the State of New York, (2) a final vote by the Trustees after the School's consideration of the results of the background check and (3) Ms. Afriyie's approval by the New York State Education Department. The resolution approving Ms. Afriyie will take effect upon SED's approval of Ms. Afriyie.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:01 p.m., at which time the Board moved to executive session to consider certain matters relating to the School's planning for remote learning and related issues stemming from COVID-19.

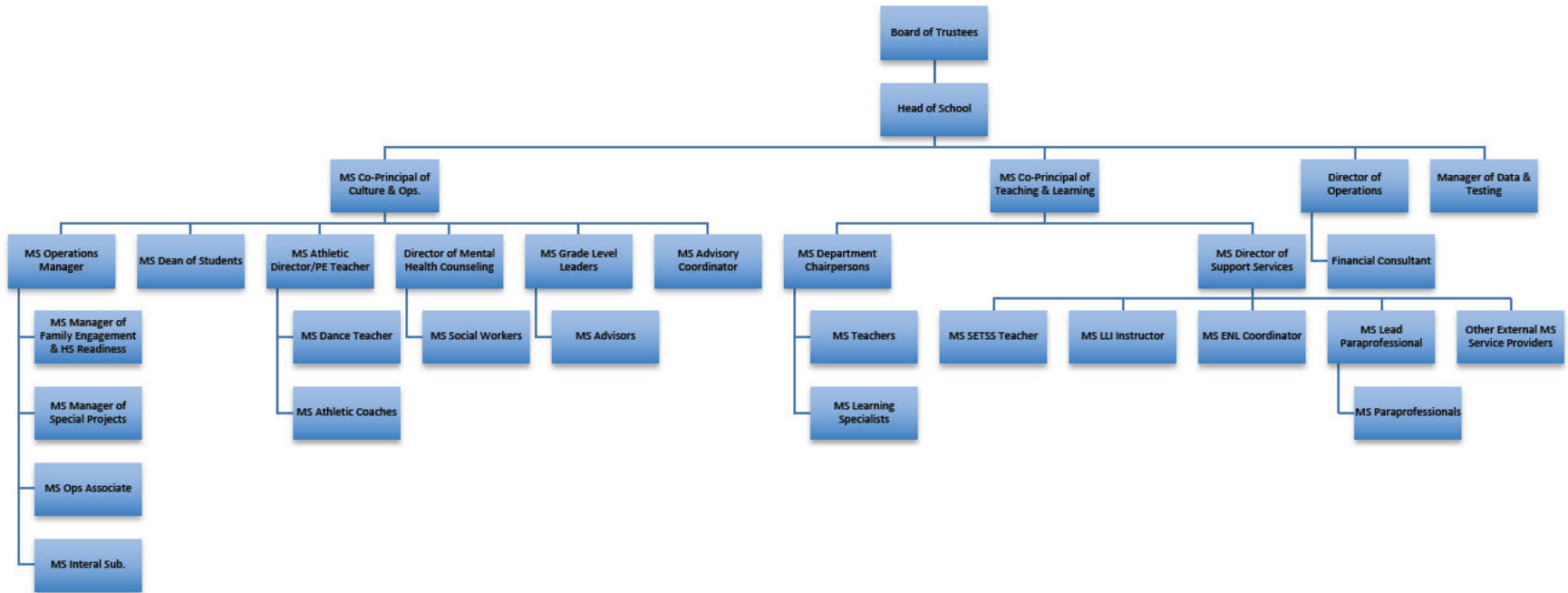
James Ellsworth
Chairman

Unity Preparatory Charter School of Brooklyn Visuals for Organizational Chart

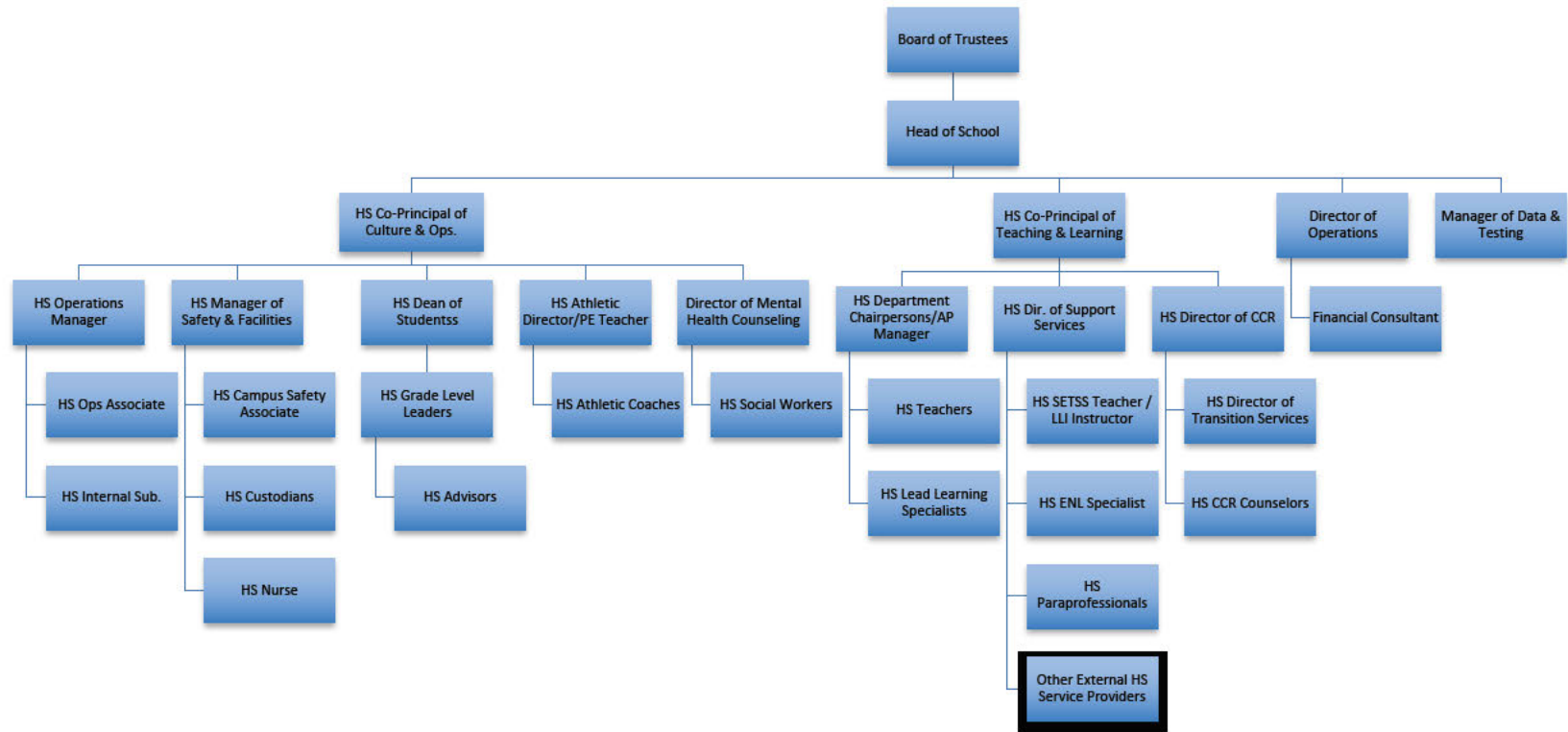
Full School Organizational Chart



Middle School Organizational Chart



High School Organizational Chart





UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

2021-22 Calendar [DRAFT]

Updated 6/24/2021 (JB)

MS

June				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

1 TBD - 8th Grade Science Written Exam
 6/17 End of Trill; last day of classes
 6/18 Juneteenth observance
 6/21-6/24 End of year presentations
 6/23 Algebra Regents Exam
 6/24 Earth Science Regents Exam
 6/25 End of Year Block Party/8th Grade Senior BBQ
 6/28 8th grade graduation
 6/29 Staff only day (returning staff only)
 6/30 All non-12-month employees off (12-month employees work this date)

HS

June				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25*
28	29	30		

6/1 Senior Regents Prep begins
 6/11 Last day of classes - IS THIS ACCURATE GIVEN OUR EMPHASIS ON REGENTS? MY GENSE IS THAT WE GO UNTIL 6/25.
 6/26: End of 82
 6/16 - 6/25 Regents Exams
 6/26 Commencement Ceremony
 ? Last day for non-returning staff
 ? New and returning staff

Notes:

- Is the onboarding of new staff full school or site-based? Tentative dates for this are between 7/21 and 7/28
- SSSLT meetings will take place on Mondays 1-3pm and Thursdays, 10-12pm on 7/19, 7/22, 7/26, 7/28, 8/17, and 8/19 (these are hold days for SSSLT). We will also meet on 6/30 - TBD. We also may want SLT PD time during these days.
- Data Analysis & Action Planning Days (and any other staff-only days) will offer asynchronous learning (ex. 11/2 and 1/3).
- Snow days will offer asynchronous learning.
- The draft calendar below includes school days, vacation days, two staff-only days, and major external assessments. I've also listed the additional DOE holidays (Yom Kippur, Lunar New Year, Eid al-Fitr)

Next Steps:

- Get vacation days out to families and staff this week.
- Build out other key calendars: assessment, PD, staff culture, student culture, human capital in June and this summer

MS and HS

July				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

7/1-7/2 MS staff off; HS staff on
 7/5-7/7 All staff off (MS and HS)
 7/8-7/9 MS staff on; HS staff off
 7/12-7/16 MS staff on; HS staff off
 7/12-7/30 MS Summer Academy
 7/12-7/29 HS Summer Academy Session 1
 *HS 12-month staff will take 5 additional days off this summer as approved by HOS/OPs.

MS and HS

August				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

8/2-8/13 All MS staff off
 8/9-8/13 HS SLT are on
 8/23 All 12.5-month staff return (MS and HS)
 8/23-8/31 Staff orientation
 HS Summer Academy Session 2?

IN-CLASS days **17** Total 17

September				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

9/1-9/2 (New) Student Orientation
 9/3-9/6 No school - Labor Day
 9/8 First day of school for students
 9/16 Yom Kippur (DOE school closed)

IN-CLASS days **20** Total 37

October				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

10/11 Indigenous People's Day

IN-CLASS days **18** Total 55

November				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

11/2 Staff only; no students (asynchronous?)
 11/11 Veterans Day
 11/24-11/26 Thanksgiving Recess

IN-CLASS days **17** Total 72

December				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

12/24-12/31 Winter Recess

IN-CLASS days **19** Total 91

January				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	30
31				

1/3 Staff only; no students (asynchronous?)
 1/17 MLK Jr Day
 1/25-1/28 Regents administration

IN-CLASS days **15** Total 106

February				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

2/1 Lunar New Year (DOE schools closed)
 2/21-2/25 Midwinter Recess

Days this month **23** Total 129

March				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

3/29-3/31 MS ELA Assessment

Days this month **15** Total 144

April				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

4/15 Good Friday (DOE holiday)
 4/19-4/22 Spring Recess
 4/26-4/28 MS Math Assessment

Days this month **21** Total 165

May				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

5/2 Eid al-Fitr (DOE schools closed)
 5/2-5/13 Advanced Placement Exams
 5/30 Memorial Day

Days this month **17** Total 182

June				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

6/15-6/24 Regents Administration
 6/23 Juneteenth
 6/24 Last day for students

KEY

- Vacation/Holiday/Teacher Work Day (No School for Students)
- Modified Student Schedule
- First Day & Last Day of School
- Family Engagement Days (Conferences; Tea with Principal; Awards)
- Assessment Days
- End of Grading Period

January Regents ()

AM	PM
AM	PM
AM	PM
AM	PM

AP Exams ()

Government	World History
Calculus AB	Seminar
English Literature & Composition	English Composition
US History	Computer Science; Statistics
Chemistry	Biology; Environmental Science

June Regents ()

AM	PM
AM	PM
AM	PM
AM	PM
AM	PM
AM	PM

Critical Dates (Staff May Not Request Off)

9/8	9/17	11/24	12/10	12/11	12/23	1/4	2/12	2/22	3/11	3/12
4/20	4/21	3/26	4/5	5/5	5/6	5/28				

PLEASE NOTE Due to the ongoing public health crisis, the calendar is subject to change.
 Unity Preparatory Charter School of Brooklyn / High School
 584 Driggs Avenue, Brooklyn, NY 11211 - 718-882-3725 (P)



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 09.06.2018.

PREMISES

Unity Preparatory Charter School of Brooklyn
584 Driggs Avenue
Brooklyn NY 11211

Unity Preparatory Charter School of Brooklyn
584 Driggs Avenue
Brooklyn NY 11211

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **08.30.2018**.

_____ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

XXX As of **09.05.2018** documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Tomasz Korbas

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

DEPARTMENT OF BUILDINGS

BOROUGH OF Brooklyn, THE CITY OF NEW YORK

No. 198865
Date FEB 2 1968

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C26-181.0 to C26-187.0 inclusive Administrative Code 2.13.1 to 2.13.7 Building Code.)

This certificate supersedes C. O. No. _____

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~ altered ~~existing~~ building premises located at
Off & Disp. 581-90 Driggs Avenue, north side of South west of north 6th Street Block **2336** Lot **18, 26 & 31**

conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

~~Permit~~ No. Alt. 3018-1951 Construction classification— class 1-~~five~~
Occupancy classification— School Height 3 stories, 40.0' feet
Date of completion— const. 1-26-68 Located in unrestricted - Use District
B Area Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	

Samuel Pinster

Borough Superintendent

DEPARTMENT OF BUILDINGS

THE CITY OF NEW YORK

DEPARTMENT OF BUILDINGS

CERTIFICATE OF OCCUPANCY

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof; or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary power of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.

(initials and date) - 5001, 30, 1916

DEPARTMENT OF BUILDINGS