

# Application: True North Troy Preparatory Charter School

Sara Wilcox - [REDACTED]  
Annual Reports

## Summary

**ID:** 0000000155

**Status:** Annual Report Submission

## Entry 1 School Info and Cover Page

**Completed** Jul 21 2020

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## **BASIC INFORMATION**

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**a. SCHOOL NAME**

(Select name from the drop down menu)

TRUE NORTH TROY PREPARATORY CHARTER SCHOOL 491700860931

**a1. Popular School Name**

Troy Prep

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

**c. DISTRICT / CSD OF LOCATION**

TROY SD

**d. DATE OF INITIAL CHARTER**

8/2008

**e. DATE FIRST OPENED FOR INSTRUCTION**

8/2008

**h. SCHOOL WEB ADDRESS (URL)**

<https://troyprep.uncommonschoools.org/>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

820

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

684

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes

## 12. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Uncommon Schools
PHYSICAL STREET ADDRESS	RHF 826 Broadway, 9th Floor
CITY	New York
STATE	NY
ZIP CODE	10003
EMAIL ADDRESS	[REDACTED]
CONTACT PERSON NAME	Brett Peiser

## FACILITIES INFORMATION

### m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	Yes, 2 sites
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### School Site 1 (Primary)

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2 Polk Street	[REDACTED]	Troy	5-12	No

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Maisie Wright	[REDACTED]		[REDACTED]
Operational Leader	Johanna Martin	[REDACTED]		[REDACTED]
Compliance Contact	Johanna Martin	[REDACTED]		[REDACTED]
Complaint Contact	Johanna Martin	[REDACTED]		[REDACTED]
DASA Coordinator	Courtney Mariita	[REDACTED]		[REDACTED]
Phone Contact for After Hours Emergencies	Johanna Martin	[REDACTED]		[REDACTED]

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

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**Site 1 Fire Inspection Report**

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**School Site 2**

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**m2. SCHOOL SITES**

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	3055 6th Ave, Troy, NY 12180	[REDACTED]	Troy	K-4	No

**m2a. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jamila Hammett	[REDACTED]		[REDACTED]
Operational Leader	Julia MacMillan	[REDACTED]		[REDACTED]
Compliance Contact	Johanna Martin	[REDACTED]		[REDACTED]
Complaint Contact	Johanna Martin	[REDACTED]		[REDACTED]
DASA Coordinator	Courtney Mariita	[REDACTED]		[REDACTED]
Phone Contact for After Hours Emergencies	Johanna Martin	[REDACTED]		[REDACTED]

**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 2 Certificate of Occupancy (COO)**

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**Site 2 Fire Inspection Report**

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

No

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**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

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**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATION**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Sara Wilcox
Position	Regional Director of Special Projects
Phone/Extension	[REDACTED]
Email	[REDACTED]

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

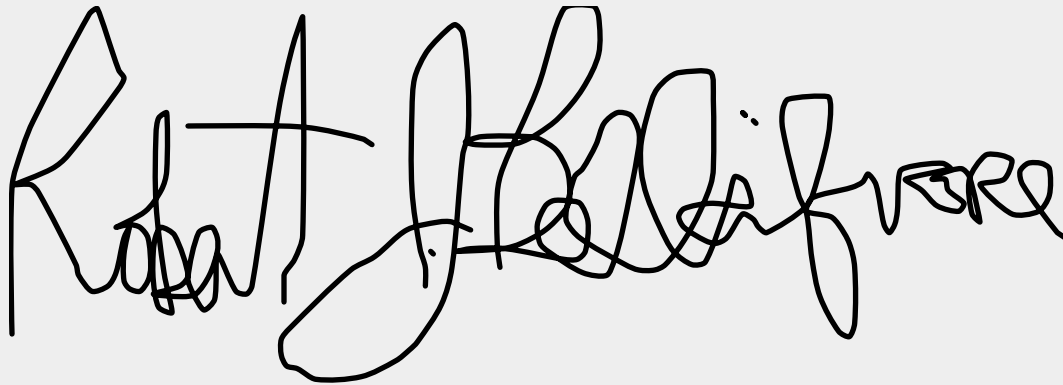
**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Jul 21 2020

**Thank you.**



## **Entry 2 NYS School Report Card**

**Completed** Jul 21 2020

**[Instructions](#)**

**SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

## Entry 2 NYS School Report Card Link

TRUE NORTH TROY PREPARATORY CHARTER SCHOOL 491700860931

### NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000061096>

## Entry 3 Progress Toward Goals

Completed Jul 21 2020 Hidden from applicant

### Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## Entry 3 Progress Toward Goals

## PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

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### 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".**

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**2019-20 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

**2. Do have more academic goals to add?**

(No response)

### 2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

### 3. Do have more academic goals to add?

(No response)

### 2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess

				goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				

#### 4. ORGANIZATION GOALS

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### 2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				



Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

(No response)

**6. FINANCIAL GOALS**

**2019-2020 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?**

(No response)

## 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
	Financial Goal 6			
	Financial Goal 7			
	Financial Goal 8			
	Financial Goal 9			
	Financial Goal 10			

Thank you.

## Entry 3 Accountability Plan Progress Reports

Completed Sep 28 2020

### Instructions

### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

### **[2019-20-Accountability-Plan-Progress-Report-K-12-True North Troy Prep](#)**

Filename: 2019 20 Accountability Plan Progress dTIUQGi.docx Size: 185.8 kB

## Entry 7 Disclosure of Financial Interest Form

Completed Jul 21 2020

### Instructions - Multiple Uploads Permitted

### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must

complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### [Financial Disclosure SK](#)

**Filename:** Financial Disclosure SK.pdf **Size:** 616.6 kB

### [Board Financial Disclosures](#)

**Filename:** Board Financial Disclosures.pdf **Size:** 920.9 kB

## **Entry 8 BOT Membership Table**

**Completed** Jul 21 2020

## **Instructions**

### Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 8 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**TRUE NORTH TROY PREPARATORY CHARTER SCHOOL 491700860931**

**1. 2019-2020 Board Member Information (Enter info for each BOT member)**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Jeff Buell	Trustee/Member	Finance	Yes	4	6/30/2018	6/30/2021	5 or less
2	Barb McCandles	Treasurer	Finance Chair	Yes	3	6/30/2017	6/30/2020	8
3	Doug Lemov	Secretary	N/A	Yes	4	6/30/2018	6/30/2021	5 or less
4	Robert Bellafiore	Chair	Finance	Yes	3	6/30/2018	6/30/2021	8
5	Drey Martone	Trustee/Member	Academic Affairs	Yes	2	6/30/2018	6/30/2021	8
6	Heather LaVine	Trustee/Member	Governance	Yes	2	6/30/2018	6/30/2021	8
7	Joe Bonilla	Trustee/Member	Communications	Yes	2	6/30/2019	6/30/2022	6
8	Sharif Kabir	Trustee/Member		Yes	1	9/20/2019	6/30/2022	5 or less
9								

**1a. Are there more than 9 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	8
b.Total Number of Members Added During 2019-2020	1
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	8

### 3. Number of Board meetings held during 2019-2020

8

### 4. Number of Board meetings scheduled for 2020-2021

6

Thank you.

## Entry 9 Board Meeting Minutes

**Completed** Jul 21 2020 Hidden from applicant

### Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

## [200115\\_BoardOfTrustees\\_Mtg](#)

**Filename:** 200115 BoardOfTrustees Mtg.Mins Troy.pdf **Size:** 103.5 kB

## [200228\\_BoardOfTrustees\\_Mtg](#)

**Filename:** 200228 BoardOfTrustees Mtg.Mins Troy.pdf **Size:** 75.4 kB

## [200311\\_BoardOfTrustees\\_Mtg](#)

**Filename:** 200311 BoardOfTrustees Mtg.Mins Troy.pdf **Size:** 104.8 kB

## [200506\\_BoardOfTrustees\\_Mtg](#)

**Filename:** 200506 BoardOfTrustees Mtg.Mins Troy.pdf **Size:** 74.7 kB

## [200617\\_BoardOfTrustees\\_Mtg](#)

**Filename:** 200617 BoardOfTrustees Mtg.Mins Troy.pdf **Size:** 74.8 kB

## [190830\\_BoardOfTrustees\\_Mtg](#)

**Filename:** 190830 BoardOfTrustees Mtg.Mins Troy.pdf **Size:** 87.0 kB

## [190920\\_BoardOfTrustees\\_Mtg](#)

**Filename:** 190920 BoardOfTrustees Mtg.Mins Troy.pdf **Size:** 84.5 kB

## [191113\\_BoardOfTrustees\\_Mtg](#)

**Filename:** 191113 BoardOfTrustees Mtg.Mins Troy.pdf **Size:** 104.3 kB

## **Entry 10 Enrollment & Retention**

**Completed** Jul 21 2020

### [Instructions for submitting Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

## **Entry 10 Enrollment and Retention of Special Populations**

### [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities,

English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**TRUE NORTH TROY PREPARATORY CHARTER SCHOOL 491700860931**

**Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	Troy Prep continues to recruit in low income housing facilities to engage economically disadvantaged students. For our Kindergarten lottery, Free and Reduced Price Lunch is a preference over other students.	Troy Prep will continue to recruit and canvass in the low income housing facilities.
English Language Learners/Multilingual Learners	Troy Prep offers a preference to those who are English Language Learners and Multilingual Learners during our Kindergarten lottery.	Troy Prep will continue to offer a preference to those who are English Language Learners and Multilingual Learners during our Kindergarten Lottery.
Students with Disabilities	Troy Prep offers students with disabilities services and provides the opportunity to speak with our Special Education Coordinator when we have families who inquire about Troy Prep.	Troy Prep will continue to offer these services to students with disabilities. We will continue to work with the school districts to ensure students with disabilities are receiving all necessary services. We will continue to have meetings with potential families and our special education coordinator.

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021

<p>Economically Disadvantaged</p>	<p>All of our students receive free meals which includes breakfast, lunch and snack every day. We provide financial assistance to families who do not have the means necessary to purchase uniform items. We provide all school supplies for all students. We provide support for families and students. Our social worker works closely with students and families to ensure they are receiving the support that they need.</p>	<p>We will continue to provide free meals for all of students which includes breakfast, lunch and snack every day. If we continue to be remote throughout the school year, we plan on offering meals to students every day as well. We will continue to provide financial assistance to families who do not have the means to purchase uniform items. We offer support to families. We will continue to provide school supplies for all students. We provide support for families and students through school leaders and staff as well as our social worker.</p>
<p>English Language Learners/Multilingual Learners</p>	<p>Our students who are ELL and Multilingual Learners receive services through our school. We continue to provide our students with supports through our SPED department.</p>	<p>We will continue to have our students who are ELL and Multilingual Learners receive services through our school. We continue to provide our students with supports through our SPED department.</p>
<p>Students with Disabilities</p>	<p>Our students with disabilities receive services through our special education department. We have SpEd teachers who both push in to classrooms as well as pull out in small group settings. We accommodate our students in accordance with their IEP and offer modifications on homework and classwork as necessary. Our SpEd Director works closely with teachers and families to ensure they are receiving support and services that match their disability. Students also receive services from their home school</p>	<p>We plan on continuing our retention efforts in 2020-2021 which consists of the following: Our students with disabilities receive services through our special education department. We have SpEd teachers who both push in to classrooms as well as pull out in small group settings. We accommodate our students in accordance with their IEP and offer modifications on homework and classwork as necessary. Our SpEd Director works closely with teachers and families to ensure they are receiving support and services that match their disability. Students also receive</p>



district where they will come directly to the school to provide these services. Our SpEd Director works closely with the home school district liaison to ensure that our students are getting support.

services from their home school district where they will come directly to the school to provide these services. Our SpEd Director works closely with the home school district liaison to ensure that our students are getting support.

## Entry 12 Percent of Uncertified Teachers

Completed Jul 21 2020 Hidden from applicant

### Instructions

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

School Name: TRUE NORTH TROY PREPARATORY CHARTER SCHOOL 491700860931

## Instructions for Reporting Percent of Uncertified Teachers

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

**CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
<b>Total Category A: 5 or 30% whichever is less</b>	<b>5.0</b>

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
<b>Total Category B: not to exceed 5</b>	<b>5.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	5.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	13

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	28

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	56



Thank you.

## Entry 13 Organization Chart

**Incomplete** Hidden from applicant

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

## Entry 14 School Calendar

**Completed** Sep 28 2020

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### **2020-21**

**Filename:** 2020 21.Calendar.TNTPRegion Final 9.21.pdf **Size:** 164.8 kB

## Entry 15 Links to Critical Documents on School Website

**In Progress** Last edited: Jul 21 2020 Hidden from applicant

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## **Form for Entry 15 Links to Critical Documents on School Website**

**School Name: True North Troy Preparatory Charter School**

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**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	<a href="https://troyprep.uncommonschools.org/wp-content/uploads/sites/9/2020/06/200617_BoardOfTrustees_Mtg.Mins_Troy.pdf">https://troyprep.uncommonschools.org/wp-content/uploads/sites/9/2020/06/200617_BoardOfTrustees_Mtg.Mins_Troy.pdf</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	
3. Link to NYS School Report Card	
4. Most Recent Lottery Notice Announcing Lottery	<a href="https://troyprep.uncommonschools.org/enroll/">https://troyprep.uncommonschools.org/enroll/</a>
5. Authorizer-Approved DASA Policy	
6. District-wide Safety Plan	<a href="https://troyprep.uncommonschools.org/family-resources/">https://troyprep.uncommonschools.org/family-resources/</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://troyprep.uncommonschools.org/family-resources/">https://troyprep.uncommonschools.org/family-resources/</a>
7. Authorizer-Approved FOIL Policy	<a href="https://troyprep.uncommonschools.org/family-resources/">https://troyprep.uncommonschools.org/family-resources/</a>
8. Subject matter list of FOIL records	<a href="https://troyprep.uncommonschools.org/family-resources/">https://troyprep.uncommonschools.org/family-resources/</a>
9. Link to School Reopening Plan	<a href="https://uncommonschoools.org/coronavirus/?_ga=2.148468663.1499517493.1594989643-1334091531.1582665513">https://uncommonschoools.org/coronavirus/?_ga=2.148468663.1499517493.1594989643-1334091531.1582665513</a>

Thank you.



## **Entry 16 COVID 19 Related Information**

**Completed** Jul 21 2020

**[Instructions](#)**

**Required of ALL charter schools**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

**Entry 16 COVID 19 Related Information**

**School Name: True North Troy Preparatory Charter School**

**TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	685	545	432

**Table 2: 2019-2020 Assessments and Grade Participation**

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

	Ass	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Nu
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		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
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I															

### Entry 17 Staff Roster - NEW TASK For Regents Schools Only

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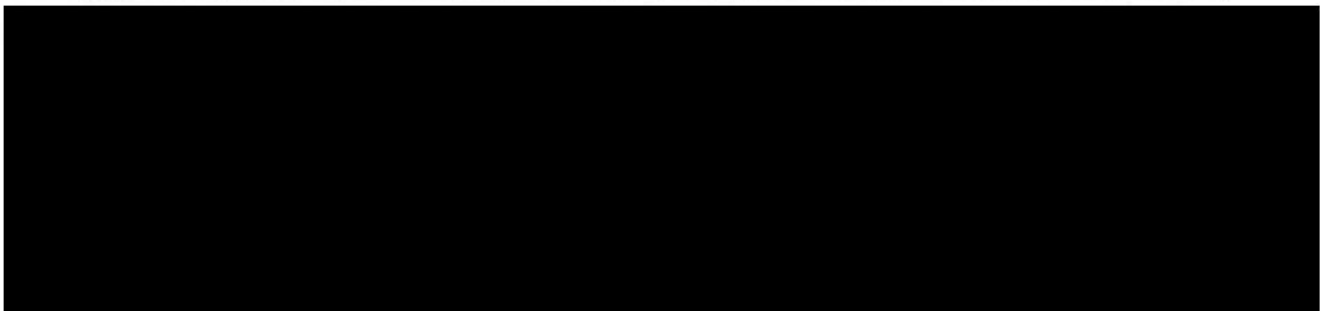
**[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)**

Please provide the full name of **ANY and ALL instructional and non-instructional employees** and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).



**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: TRUE NORTH TROY PREP CHARTER SCHOOL
2. Trustee's name (print): SHARIF KABIR
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): N/A



8. Is Trustee an employee of the education corporation? \_\_\_ Yes.  No. If you checked yes, please provide a description of the position you hold, your salary and your start date.


9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

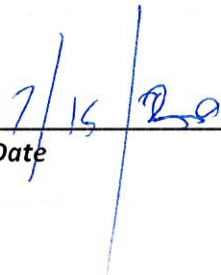
Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
N/A			

*Please write "None" if applicable. Do not leave this space blank.*

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

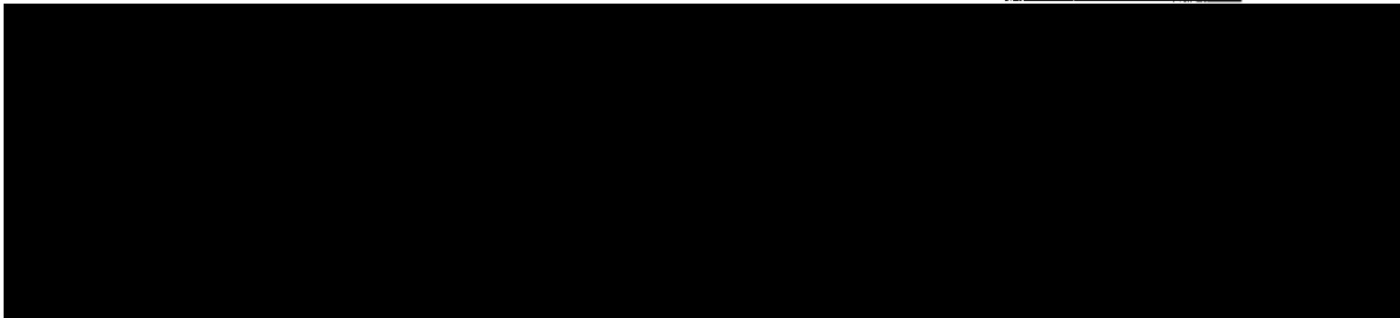
  
 \_\_\_\_\_  
 Signature

  
 \_\_\_\_\_  
 Date



**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: TRUE NORTH TROY PREP CHARTER SCHOOL
2. Trustee's name (print): Robert J. Bellafiore
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): \_\_\_\_\_  
Finance Chair



8. Is Trustee an employee of the education corporation? \_\_\_ Yes.  No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
_____	<b>NONE</b>		
<i>Please write "None" if applicable. Do not leave this space blank.</i>			



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name: *Jeff Buell*

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

*Chairman*

2. Are you an employee of any school operated by the education corporation?  
     Yes       No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes       No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

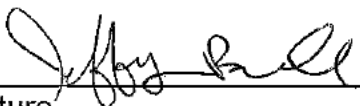
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>N/A</i></p>			

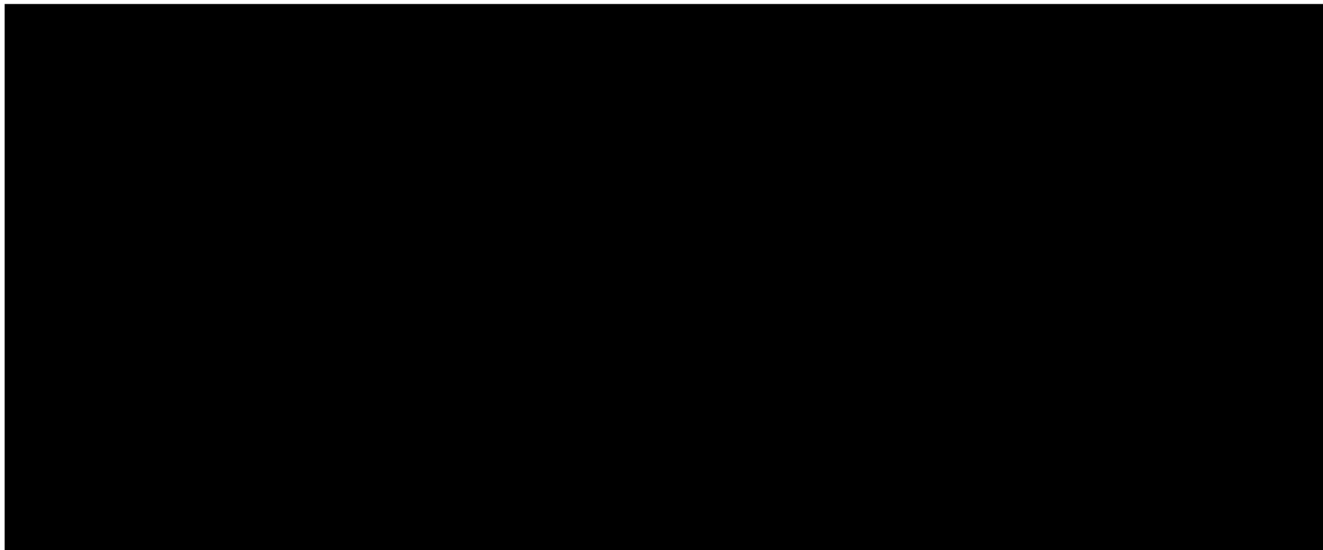
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."



Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>N/A</p>				


6/27/19  
 \_\_\_\_\_  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Heather LaVine

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Uncommon Schools - Troy Prep

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?  
     Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes      No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Past - Member of the recruitment team for Uncommon Schools. Managed recruitment of teachers for Uncommon Schools in Troy, Rochester, Boston, & some schools in Brooklyn.


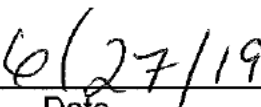
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; text-align: center;">None</p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

None

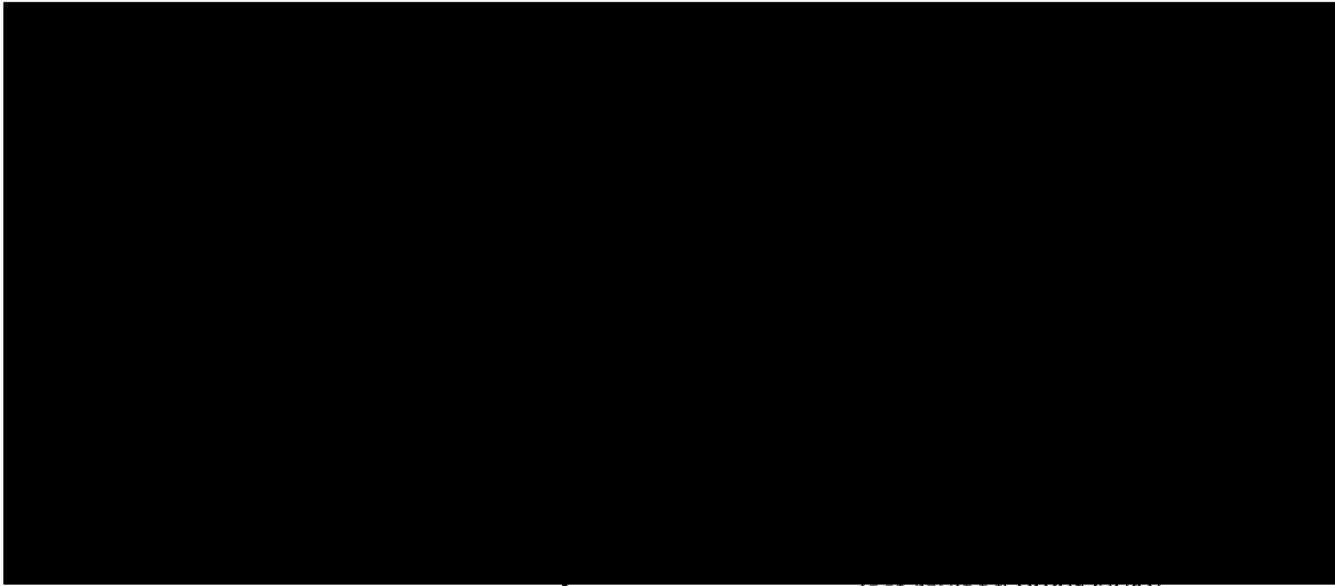
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>None</i></p>				

---

Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Barbara McCandless

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Tray Prep

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

board member

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No


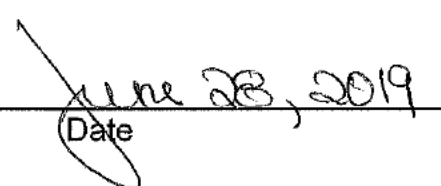
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

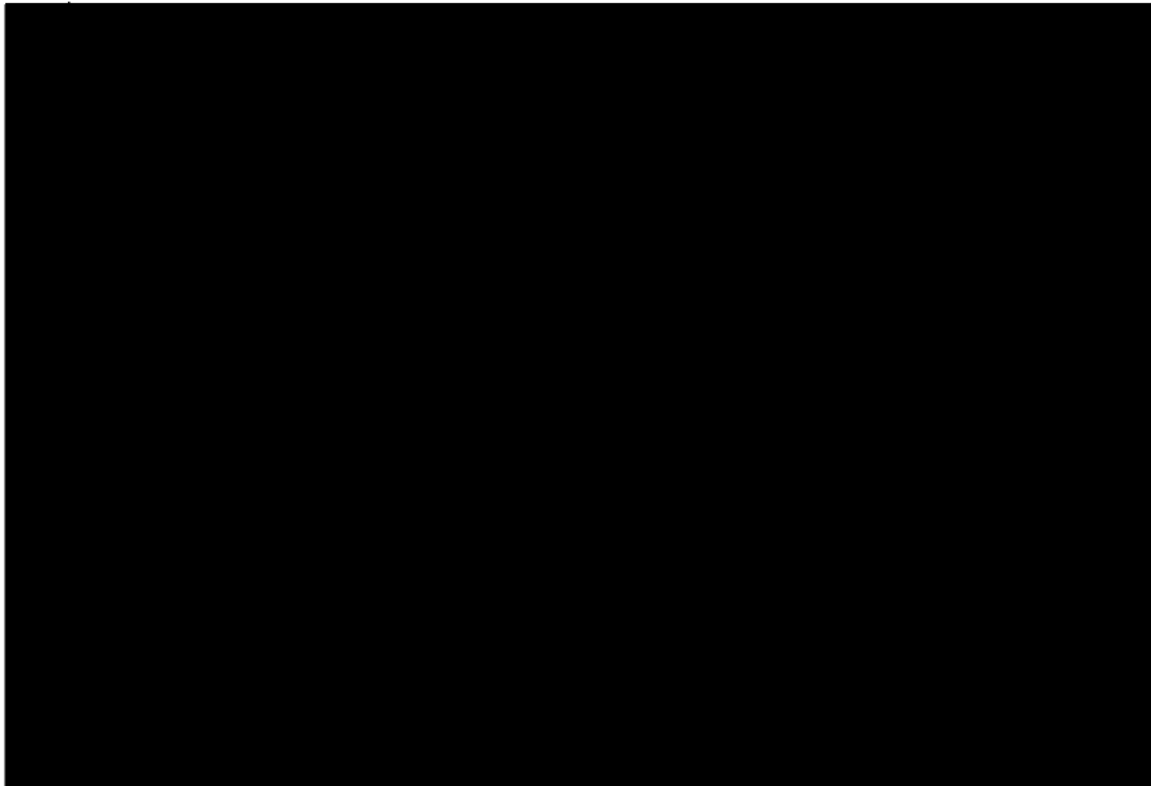
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;"><i>None</i></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;"><i>None</i></p>				

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Andrea (Drey) Martone

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Tray Prep

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes   X   No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>None</b></p>			

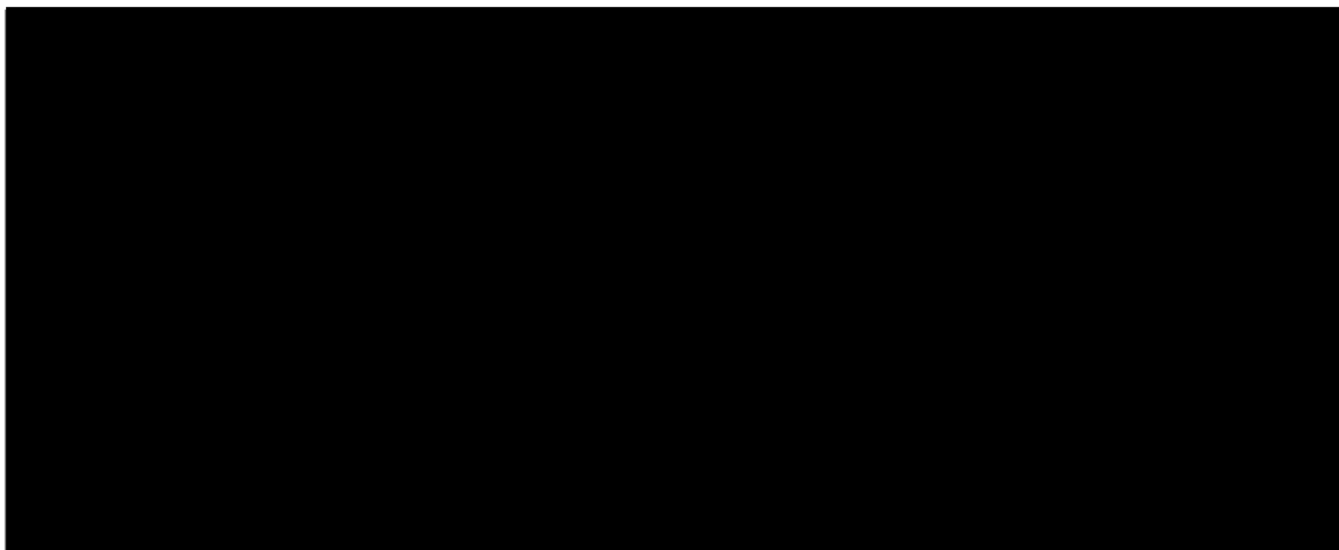
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>None</i></p>				

*Ans*  
 \_\_\_\_\_  
 Signature

*6/27/19*  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Doug Lemov

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Troy Prep Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).
2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?  
 Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am Managing Director of the Teach Like a Champion team, an autonomous unit within Uncommon Schools that provides ~~professional~~ professional development for teachers (external to Uncommon).


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

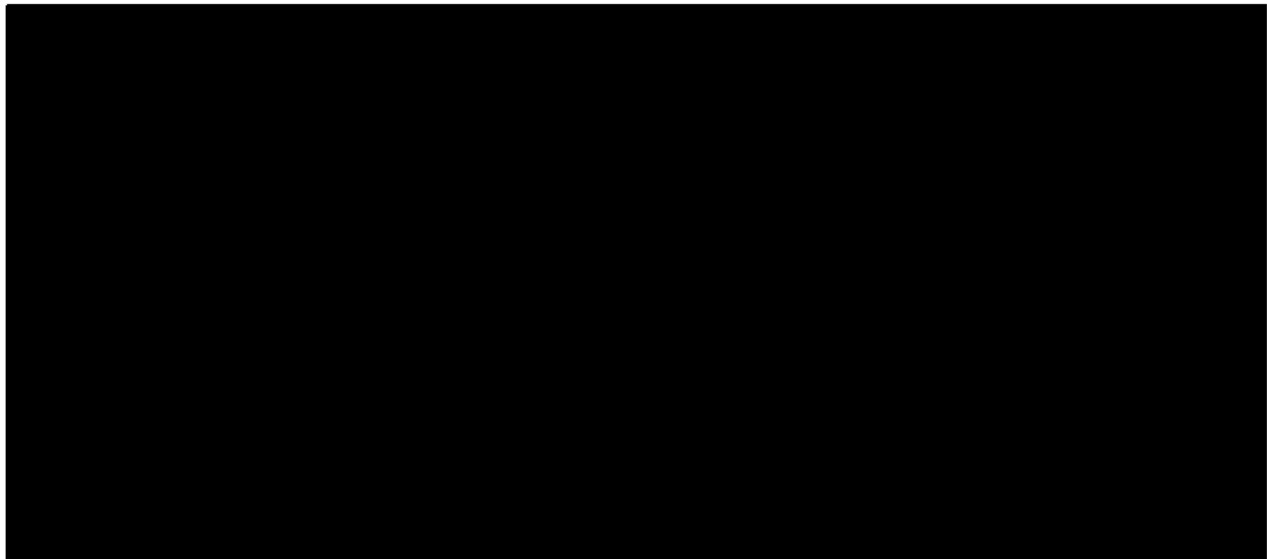
5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

*My salary is paid by unknown schools*

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				


*6.26.19*  
 \_\_\_\_\_  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



True North Troy Prep Charter School  
Board of Trustees Meeting - Minutes  
January 15, 2020

The meeting was called to order by Mr. Bellafiore at 8:33 AM

**ROLL CALL**

The roll call was taken and a quorum was found present.

Trustees Present:

Robert Bellafiore  
Barbara McCandless  
Heather LaVine  
Drey Martone  
Joe Bonilla  
Sharif Kabir

Trustees Absent:

Jeff Buell  
Doug Lemov

Also Present:

Katie Yezzi	Assistant Superintendent, Uncommon Schools Troy
Johanna Martin	Associate Chief Operating Officer, Uncommon Schools Troy
Sara Wilcox	Regional Director of Special Projects, Uncommon Schools Troy
Alina Daley	Director of Operations, Troy Prep Middle School

**APPROVAL OF MINUTES**

The following motion was made to approve the minutes from the November 13, 2019 Board Meeting.

Motion: Mr. Bonilla  
Second: Ms. McCandless  
Vote: Approved Unanimously

**PUBLIC COMMENT**

No public comment was made.

## **AGENDA ITEM**

- Dashboard Review
- Middle School Update
  - Presented by Ms. Daley
- Committee Updates

## **AGENDA ITEMS REQUIRING A VOTE**

## **MEETING ADJOURNED**

The meeting was called to adjourn by Mr. Bellafiore at 9:24 AM.

Motion: Ms. McCandless  
Second: Mr. Kabir  
Vote: Approved Unanimously

True North Troy Prep Charter School  
Board of Trustees Meeting - Minutes  
February 28th, 2020

The meeting was called to order by Mr. Bellafiore at 2:00 PM

**ROLL CALL**

The roll call was taken and a quorum was found present.

Trustees Present:

Robert Bellafiore  
Barbara McCandless  
Heather LaVine  
Drey Martone  
Sharif Kabir via phone  
Jeff Buell

Trustees Absent:

Joe Bonilla  
Doug Lemov

Also Present:

Katie Yezzi                      Assistant Superintendent, Uncommon Schools Troy  
Johanna Martin                Associate Chief Operating Officer, Uncommon Schools Troy

**APPROVAL OF MINUTES**

The following motion was made to approve the minutes from the January 15, 2020 Board Meeting.

Motion: Mr. Buell  
Second: Ms. McCandless  
Vote: Approved Unanimously

**PUBLIC COMMENT**

No public comment was made.



## **EXECUTIVE SESSION**

Executive session was called to discuss the one year renewal MOU with Uncommon Schools. No action taken during Executive Session.

Motion: Mr. Bellafiore  
Second: Ms. McCandless  
Vote: Approved unanimously  
Start time: 2:05 PM  
End time: 3:06 PM

## **AGENDA ITEMS REQUIRING A VOTE**

## **MEETING ADJOURNED**

The meeting was called to adjourn by Mr. Bellafiore at 3:21 PM.

Motion: Ms. McCandless  
Second: Mr. Buell  
Vote: Approved Unanimously

True North Troy Prep Charter School  
Board of Trustees Meeting - Minutes  
March 11th, 2020

The meeting was called to order by Mr. Bellafiore at 8:34 AM.

**ROLL CALL**

The roll call was taken and a quorum was found present.

Trustees Present:

Robert Bellafiore  
Barbara McCandless  
Heather LaVine  
Drey Martone  
Sharif Kabir  
Jeff Buell  
Joe Bonilla

Trustees Absent:

Doug Lemov

Also Present:

Katie Yezzi	Assistant Superintendent, Uncommon Schools Troy
Johanna Martin	Associate Chief Operating Officer, Uncommon Schools Troy
Sara Wilcox	Regional Director of Special Projects, Uncommon Schools Troy
Maisie Wright	Principal, Troy Prep High School
Samantha DeLuke	Principal, Troy Prep Middle School
Tara Marlovitz via Zoom	Chief Advisor, Uncommon Schools

**APPROVAL OF MINUTES**

The following motion was made to approve the minutes from the February 28, 2020 Board Meeting.

Motion: Mr. Buell  
Second: Mr. Bonilla  
Vote: Approved Unanimously

**PUBLIC COMMENT**

No public comment was made.

## **EXECUTIVE SESSION**

Executive session was called to discuss the one year renewal MOU with Uncommon Schools. No action taken during Executive Session.

Motion: Ms. McCandless  
Second: Mr. Buell  
Vote: Approved unanimously  
Start time: 8:35 AM  
End time: 8:57 AM

## **AGENDA ITEMS**

- School Principal Presentations
  - Elementary School presented by Katie Yezi
  - Middle School presented by Samantha DeLuke
  - High School presented by Maisie Wright
- State of Uncommon
  - Presented by Tara Marlovitz

## **AGENDA ITEMS REQUIRING A VOTE**

## **MEETING ADJOURNED**

The meeting was called to adjourn by Mr. Bellafiore at 10:37 AM.

Motion: Ms. McCandless  
Second: Ms. Martone  
Vote: Approved Unanimously

True North Troy Prep Charter School  
Board of Trustees Meeting - Minutes  
May 6th, 2020

The meeting was called to order by Mr. Bellafiore at 10:01 AM.

**ROLL CALL**

The roll call was taken and a quorum was found present.

Trustees Present:

Robert Bellafiore  
Barbara McCandless  
Heather LaVine  
Drey Martone  
Jeff Buell  
Joe Bonilla  
Sharif Kabir  
Doug Lemov

Trustees Absent:

None

Also Present:

Katie Yezzi	Assistant Superintendent, Uncommon Schools Troy
Johanna Martin	Associate Chief Operating Officer, Uncommon Schools Troy
Kirsten Barclay	Senior Counsel, Bond, Schoeneck & King

**PUBLIC COMMENT**

No public comment was made.

**EXECUTIVE SESSION**

Executive session was called to discuss the one year renewal MOU with Uncommon Schools. No action taken during Executive Session.

Motion: Bob Bellafiore  
Second: Jeff Buell  
Vote: Approved unanimously  
Start time: 10:11 AM  
End time: 10:51

**AGENDA ITEMS**

**AGENDA ITEMS REQUIRING A VOTE**

None

**MEETING ADJOURNED**

The meeting was called to adjourn by Mr. Bellafiore at 10:52 AM

Motion: Joe Bellafiore

Second: Barb McCandless

Vote: Approved Unanimously

True North Troy Prep Charter School  
Board of Trustees Meeting - Minutes  
June 17th, 2020

The meeting was called to order by Bob Bellafiore at 8:33 AM.

**ROLL CALL**

The roll call was taken and a quorum was found present.

Trustees Present:

Robert Bellafiore  
Barbara McCandless  
Heather LaVine  
Drey Martone  
Jeff Buell

Trustees Absent:

Joe Bonilla  
Sharif Kabir  
Doug Lemov

Also Present:

Katie Yezzi	Assistant Superintendent, Uncommon Schools Troy
Johanna Martin	Associate Chief Operating Officer, Uncommon Schools Troy
Cameron Johnson	Associate Director of Finance

**PUBLIC COMMENT**

No public comment was made.

**AGENDA ITEMS**

FY21 Budget Review  
Comeback update

**AGENDA ITEMS REQUIRING A VOTE**

Vote to approve minutes from May 6, 2020 Meeting

Motion: Jeff Buell  
Second: Barbara McCandless  
Vote: Approved unanimously

Vote to accept and approve 2020-2021 Budget.

Motion: Jeff Buell

Second: Barbara McCandless

Vote: Approved unanimously

**MEETING ADJOURNED**

The meeting was called to adjourn by Bob Bellafiore at 9:32AM

Motion: Jeff Buell

Second: Barbara McCandless

Vote: Approved Unanimously

True North Troy Prep Charter School  
Board of Trustees Meeting - Minutes  
August 30, 2019

The meeting was called to order by Ms. McCandless at 12:13 PM

**ROLL CALL**

The roll call was taken and a quorum was found present.

Trustees Present:

Barbara McCandless  
Robert Bellafiore  
Heather LaVine  
Drey Martone  
Doug Lemov (on zoom)  
Joe Bonilla

Trustees Absent:

Jeff Buell

Also Present:

Johanna Martin Associate Chief Operating Officer, Uncommon Schools Troy  
Sara Wilcox Regional Director of Special Projects, Uncommon Schools Troy  
Brett Peiser (on zoom) Chief Executive Officer, Uncommon Schools

**PUBLIC COMMENT**

No public comment was made.

**APPROVAL OF MINUTES**

The following motion was made to approve the minutes from the June 27, 2019 board meeting.

Motion: Mr. Bellafiore  
Second: Ms. LaVine  
Vote: Approved Unanimously



## **EXECUTIVE SESSION**

Executive session was called to discuss the ongoing MOU negotiation with Uncommon Schools.  
No action taken during Executive Session.

Motion: Mr. Bellafiore  
Second: Ms. Martone  
Vote: Approved unanimously  
Start time: 12:14 PM  
End time: 12:29 PM

## **AGENDA ITEM REQUIRING A VOTE**

Vote to accept and approve MOU with Uncommon Schools. \*Please note Mr. Bellafiore requested the following comment be noted for the record: that while he recognizes that Uncommon Schools is the “best in their field”, he finds the drastic fee increase, without phasing it in over time, “disconcerting”.

Motion: Mr. Bellafiore  
Second: Mr. Bonilla  
Vote: 5 Approved, 1 abstained from vote

## **AGENDA ITEM**

Discussion on potential new chair and possible new member, Sharif Kabir for 19-20.

- Approval process for new board member

## **MEETING ADJOURNED**

Motion: Mr. Bellafiore  
Second: Mr. Bonilla  
Vote: Approved Unanimously  
Time: 12:45 PM

True North Troy Prep Charter School  
Board of Trustees Meeting - Minutes  
September 20, 2019

The meeting was called to order by Ms. McCandless at 9:05 AM

**ROLL CALL**

The roll call was taken and a quorum was found present.

Trustees Present:

Barbara McCandless  
Robert Bellafiore  
Heather LaVine  
Drey Martone  
Joe Bonilla  
Doug Lemov (on Zoom)

Trustees Absent:

Jeff Buell

Also Present:

Katie Yezzi	Assistant Superintendent, Uncommon Schools Troy
Johanna Martin	Associate Chief Operating Officer, Uncommon Schools Troy
Sara Wilcox	Regional Director of Special Projects, Uncommon Schools Troy
Sharif Kabir	Potential Board of Trustees Member

**PUBLIC COMMENT**

No public comment was made.

**APPROVAL OF MINUTES**

The following motion was made to approve the minutes from the August 30, 2019 board meeting.

Motion: Ms. LaVine  
Second: Ms. Martone  
Vote: Approved Unanimously

**AGENDA ITEM**

2018 State Test Results

- End of year academics update

- Glows
- Grows

#### **AGENDA ITEM REQUIRING A VOTE**

Discuss and vote to approve board membership of Sharif Kabir.

Motion: Mr. Bonilla

Second: Mr. Bellafiore

Vote: Approved unanimously

Vote to elect Mr. Bellafiore as Board Chair for a 2-year term.

Motion: Ms. Martone

Second: Ms. Bonilla

Vote: 6 approved, 1 abstained

#### **MEETING ADJOURNED**

The meeting was called to adjourn by Ms. McCandless at 9:58 AM

True North Troy Prep Charter School  
Board of Trustees Meeting - Minutes  
November 13, 2019

The meeting was called to order by Mr. Bellafiore at 8:38 AM

**ROLL CALL**

The roll call was taken and a quorum was found present.

Trustees Present:

Robert Bellafiore  
Barbara McCandless  
Heather LaVine  
Drey Martone  
Joe Bonilla  
Sharif Kabir

Trustees Absent:

Jeff Buell  
Doug Lemov

Also Present:

Katie Yezzi                      Assistant Superintendent, Uncommon Schools Troy  
Sara Wilcox                      Regional Director of Special Projects, Uncommon Schools Troy

**APPROVAL OF MINUTES**

The following motion was made to approve the minutes from the September 20, 2019 board meeting.

Motion: Ms. McCandless  
Second: Mr. Bonilla  
Vote: Approved Unanimously

**PUBLIC COMMENT**

No public comment was made.

## **AGENDA ITEM**

- Staff Survey Results
  - Presented by Ms. Yezzi
  
- Discussion regarding committees and committee chairs

## **AGENDA ITEMS REQUIRING A VOTE**

Discuss and vote to create the following committees: Finance, Communications, Governance and Academic Affairs.

Motion: Ms. McCandless  
Second: Mr. Bonilla  
Vote: Approved unanimously

Vote to approve Ms. Martone as the chair of the Academic Affairs committee.

Motion: Ms. Martone  
Second: Ms. McCandless  
Vote: Approved unanimously

Vote to approve Ms. McCandless as the chair of the Finance committee.

Motion: Ms. Martone  
Second: Ms. McCandless  
Vote: Approved unanimously

Vote to approve Ms. LaVine as the chair of the Governance committee.

Motion: Ms. Martone  
Second: Ms. McCandless  
Vote: Approved unanimously

Vote to approve Mr. Bonilla as the chair of the Communications committee.

Motion: Ms. Martone  
Second: Ms. McCandless  
Vote: Approved unanimously

## **MEETING ADJOURNED**

The meeting was called to adjourn by Mr. Bellafiore at 9:06 AM.

Uncommon Schools  
**TROY PREP**

July 20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

31 First Day of School, All Students - Remote  
29 HS SAT  
1 School Day

SEPTEMBER 20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 20						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

5 First Day of School - In Person Hybrid Begins (tentative Launch)  
12 Columbus Day - No School  
14 HS PSAT & SAT  
26-29 MS/HS Picture Day  
27-30 HS Quarter 1 IA  
30 End of Quarter 1  
21 School Days

NOVEMBER 20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 20						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

2-3 HS Senior Picture Day  
5 HS SAT  
7 MS/HS Picture Day Make-up  
9 ES Picture Day Make-up  
21-> Winter Break  
14 School Days

JANUARY 21						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

5 HS Practice SAT  
12 ES/MS- Early Dismissal  
15-19 HS - No School  
February Break  
15 School Days

MARCH 21						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 21						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2 End of Quarter 3  
2 No School  
5-9 Spring Break  
12 2021-2022 Kindergarten Application Deadline  
13 2021-2022 Kindergarten Lottery  
21-22 Grades 3-8 NYS ELA Test  
26-30 Parent Appreciation Week  
28-29 Q3 Report Card Conferences  
29 Early Dismissal  
17 School Days

MAY 21						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE '21						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

2-4 MS ELA & Math IA#5/Science & History IA #3  
4 ES/MS Last Day of Q4  
7-11 HS Quarter 4 IA  
5 HS SAT  
7 Grade 4 NYS Science Written Test  
9 Field Day (ES)  
10 Early Dismissal  
11 4<sup>th</sup> & 8<sup>th</sup> Grade Graduation  
End of Quarter 4 (HS)  
Last Day of School (ES/MS)  
12 Kindergarten Graduation  
14-16 High School Graduation  
16-24 Snow Day Make-up Days  
17 NYS Regents  
Last Day of School (HS)  
9 School Days

4 ES/MS- Early Dismissal  
HS - No School  
7 Labor Day  
11 HS Practice SAT  
23 HS SAT  
21 School Days

3 All Students Remote - Election Day  
7 HS SAT  
11 Veteran's Day  
16-17 ES Picture Day  
18-19 Q1 Report Card Conferences  
19 Early Dismissal  
23 Troy Prep Thanksgiving Dinner  
25-27 Thanksgiving Break  
17 School Days

->1 Winter Break  
11-12 ES 3-4 ELA IA #2  
13-14 ES K-2 ELA IA #1  
18 MLK Day  
19-22 HS Quarter 2 IA  
22 End of Quarter 2  
25-28 MS 5-8 Math/ELA IA #3 & History/Science IA #2  
26-27 ES K-4 Math IA #2  
26-29 NYS January Regents Dates  
19 School Days

3 HS SAT  
9-10 ES 3-4 ELA IA #3  
18-19 MS Math IA #4  
23-26 HS Quarter 3 IA  
23-24 ES 3-4 Math IA #3  
23 School Days

3-7 Staff Appreciation Week  
3-7 HS AP Exams  
5-6 Grades 3-7 NYS Math Test/Grade 8 Mock Alg & Science Regents  
8 HS SAT Subject Tests  
11-12 ES K-2 ELA IA #2  
18-19 ES K-2 Math IA #3  
26-27 Grade 4 NYS Science Performance Test  
27 Senior Signing Day  
28 ES/MS- Early Dismissal  
HS - No School  
31 Memorial Day  
20 School Days

LEGEND

Start/End Dates	IA/Testing Dates	1 School Event	Early Dismissal (12:30pm)	Last Day of Quarter
No School	State Testing	1 Application Deadline	1 Report Card Conferences	

