

# Application: Syracuse Academy of Science Charter School

Kadir Yavuz - [REDACTED]  
Annual Reports

## Summary

**ID:** 0000000139

**Status:** Liaison Review

**Last submitted:** Dec 3 2020 08:41 AM (EST)

**Labels:** Board of Regents

## Entry 1 School Info and Cover Page

**Completed** Nov 2 2020

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## **BASIC INFORMATION**

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**a. SCHOOL NAME**

(Select name from the drop down menu)

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL 421800860854

**a1. Popular School Name**

Syracuse Academy of Science Charter School

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. DISTRICT / CSD OF LOCATION**

SYRACUSE CITY SD

**d. DATE OF INITIAL CHARTER**

7/2003

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2003

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

Syracuse Academy of Science Charter School will provide support, challenges and opportunities for its students, and it will instill the necessary skills and knowledge in math, science, and technology to empower students, through high intellectual standards, preparing them for college, career, and citizenship.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	<p>College Preparation</p> <p>Aligned in every way with the school’s mission to graduate college-ready and civic-minded students, the importance of college readiness is understood very well at SASCS. In addition to high quality instruction and curriculum, programs during school, after school, and during the summer that have been already developed and practiced to make sure that every student has an opportunity to attend college. In elementary school, college begins in kindergarten. Every classroom has a college theme, students visit local colleges and universities, and the year ends with an annual college week celebrated in May. Students, in grades 8-12, are supported with a college guidance counselor who guides students and their families through the college enrollment process. In high school, students are exposed to many colleges and universities through annual college fairs, regular guest speakers from colleges, and field trips to local colleges and universities. Academically, our students are prepared for colleges with</p>
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opportunities to earn college credits beginning in their junior year. SAS high school offers SUPA and Onondaga Community Colleges coursework, along with Advanced Placement Classes. Students, in their senior year, may take necessary high school courses in the morning, then transition to the local college for their afternoon college level classes.

KDE 2

Focused on STEM and Environment

In all K-12 levels, SASCS promotes real-world problem solving & exploration in science and mathematics, interactive engagement and collaborative problem-solving opportunities, field trips to environmentally friendly locations and science museums, and regular use of technology: computer laboratories, smartboard, IPAD one-on-one chromebooks, internet, apps. Students engage in coursework from K-8 and the STEAM field. Coursework includes the arts, mathematics and science courses, for all levels and abilities, along with coding beginning in kindergarten. Enrichment programs include robotics and engineering. Students participate in local, state, and national competitions: CNY Bridgebuilding, Steamboat challenge, Central New York Science Fair and Robotics.

KDE 3

Glocal Education

SASCS has a celebratory atmosphere, and promotes positive attitudes through quarterly recognition and rewards for academic efforts and citizenship evidence through certificates, gift certificates, and invitations to an annual Dean's List Dinner for students and their families. Students at Syracuse Academy of Science engage in community service across all grade levels. Our schools host annual donations and canned food drives, near holidays, to give to families in need. Students have collected Toys for Tots and warm winter attire during colder months. Students also give back to the community through service work. With our congressional awards program, students volunteer their time and talents to help local



organizations serve the community.

KDE 4

#### Student Centered School Structure

SASCS schools offer a small, safe, nurturing environment to its students. Each school has an academic leader called dean of the school and a dean of students who deals with daily student issues. By creating a small school environment at its each location, SASCS creates a family atmosphere in which all staff members know each other and students, and can provide a safer and more controlled environment to our students and staff members. In Elementary school, each classroom has two teachers and in middle school, Math and ELA classes have an intervention period with a small group setting of no more than 13 students, which brings the student teacher ratio to about 1:13. The middle school recognizes students in grades 5-8 have a variety of learning needs. They offer a Project Based Learning (Math and ELA) classroom which consists of a maximum of 13 students. In this classroom, students spend the majority of their day with two teachers. This classroom engages those hard to reach students, who have not been as successful in a traditional classroom setting. Several courses offered in high school have small classroom environments too. Both parent and staff surveys showed that they find the school's small environment in each school building and individual attention extremely valuable and safe.

KDE 5

#### Parental Involvement and home visits

Students' success and performance are affected not only by teachers, but also by their parents and environment. Therefore, parental involvement is a significant part of our school's strategic goals. The school's teachers perform home visits to create a better triad of parent-student-teacher relationships. During home visits, teachers encourage parents to take an active role in student's learning at home. In addition, parents are encouraged to join the Dean for "coffee and

conversations” monthly to discuss suggestions and ideas for improvement within the school.

KDE 6

Performance based accountability

The school must achieve academic and organizational excellence through outstanding instructional quality coupled with the school’s key design elements to remain a viable educational alternative in the community. Student performance and teaching and learning are measured monthly and/or quarterly through data collected and tracked by multiple assessment instruments, including STAR Math and Reader Testing, Benchmark Exams utilizing eDoctrina Software, and full-length practice tests for state assessments. Student performance is documented and reviewed by teachers, and school administrators. From these performance results, teachers will create intervention plans to improve individual student achievement. There is an extensive teacher observation and enrichment program, in which each and every teacher is visited biweekly and given feedback, with resources tailored for their individual needs using NYSED approved models, such as Danielson Framework for teacher evaluation and the Frontline Professional Growth program. SASCS hired several instructional coaches who perform class observations as well as feedback to improve the instruction. There is research based evidence that performance-based accountability policies and the performance information they provide encourage teachers to work harder, be more instructionally focused, and develop their instructional capacities. Therefore, core subjects teachers are incentivized based on student performance, and extracurricular activities.

KDE 7

(No response)

KDE 8

(No response)

KDE 9

(No response)

KDE 10

(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<https://www.sasc.org>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

975

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

957

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**FACILITIES INFORMATION**

**m. FACILITIES**


Will the school maintain or operate multiple sites in 2020-2021?

Yes, 3 sites

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1001 Park Ave. Syracuse, NY 13204		Syracuse	8-12	No

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Pamela Smith			
Operational Leader	Andrea Hahn			
Compliance Contact	Pamela Smith			
Complaint Contact	Alonzo Graham			
DASA Coordinator	Cathy Bartelli			
Phone Contact for After Hours Emergencies				

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

[SAS-HS-COO.pdf](#)

**Filename:** SAS-HS-COO.pdf **Size:** 45.7 kB

## Site 1 Fire Inspection Report

[SAS HS - Fire Inspection.pdf](#)

**Filename:** SAS HS - Fire Inspection.pdf **Size:** 368.1 kB


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### School Site 2

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#### m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	200 West High Ter. Syracuse, NY 13219		Syracuse	5-7	No

**m2a. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Abdurrahman Cetin			
Operational Leader	Emily Tinsley			
Compliance Contact	Abdurrahman Cetin			
Complaint Contact	Alonzo Graham			
DASA Coordinator	Richard Pollino			
Phone Contact for After Hours Emergencies				

**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 2 Certificate of Occupancy (COO)**

[SAS-MS-COO.pdf](#)

**Filename:** SAS-MS-COO.pdf **Size:** 314.5 kB

## Site 2 Fire Inspection Report

[Fire Inspection 2020.pdf](#)

**Filename:** Fire Inspection 2020.pdf **Size:** 584.9 kB


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### School Site 3

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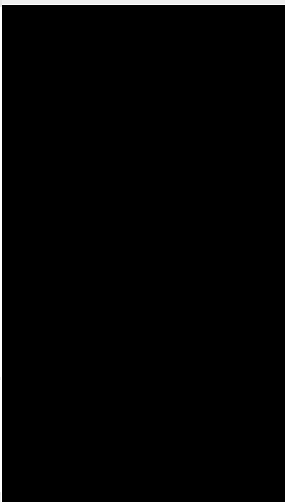
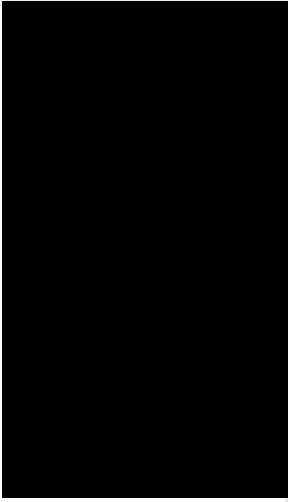
#### m3. SCHOOL SITES

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	4837 S. Salina St. Syracuse, NY 13205		Syracuse	K-4	No



**m3a. Please provide the contact information for Site 3.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Meghan Miller			
Operational Leader	Victoria Toper			
Compliance Contact	Meghan Miller			
Complaint Contact	Alonzo Graham			
DASA Coordinator	Laura Wittchen			
Phone Contact for After Hours Emergencies				

**m3b. Is site 3 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m3d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 3 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 3 Certificate of Occupancy (COO)**

[SAS-ES-COO.pdf](#)

**Filename:** SAS-ES-COO.pdf **Size:** 29.5 kB

## Site 3 Fire Inspection Report

[SAS ES - Fire Inspection.pdf](#)

**Filename:** SAS ES - Fire Inspection.pdf **Size:** 190.7 kB

### CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

### n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
		The revision allows SANY to institute a weighted lottery system with preference to be given to ELL students. ELL students will be determined based on their home language during applications. Board provides 1-4 weights for ELL students and the board will make a decision on an annual basis what weight will be used in that year's enrollment based on the school's ELL		

1	Change in admissions/enrollment policy	<p>numbers. For example, 1 means no weight and 4 means the ENL names will be in the lottery total of 4 times. The goal is to increase the ELL population in SANY Schools to just surpass the home district's ELL numbers. Providing a weighted lottery system with preference given to ELL students, for all SANY Schools, between 1 and 4 and the board has the authority to decide on an annual basis based on NYSED Charter School Office ENL subgroup enrollment target is approved by SANY Board of Trustees on 10/8/2019.</p>	10/8/2019	
2				
3				
4				
5				

**More revisions to add?**

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATION**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Bekir Duz
Position	Assistant Superintendent of Accountability
Phone/Extension	██████████
Email	██████████

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature reads "T. Hopoli" in a cursive, slightly stylized font. The "T" is large and has a horizontal top bar. The "H" is tall and narrow. The "o" is a simple circle. The "p" is tall and narrow. The "l" is tall and narrow. The "i" is a simple dot and vertical line.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink on a light gray background. The signature reads "Femi Lantieri" in a cursive, slightly stylized font. The "F" is large and has a horizontal top bar. The "e" is a simple circle. The "m" is tall and narrow. The "i" is a simple dot and vertical line. The "L" is tall and narrow. The "a" is a simple circle. The "n" is tall and narrow. The "t" is tall and narrow. The "e" is a simple circle. The "r" is tall and narrow. The "i" is a simple dot and vertical line.

## Date

Jul 28 2020



Thank you.

## Entry 2 NYS School Report Card

**Completed** Nov 2 2020 Hidden from applicant

### Instructions

#### **SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

## Entry 2 NYS School Report Card Link

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL 421800860854**

### NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/essa.php?year=2019&instid=800000056174>

## Entry 3 Progress Toward Goals

**Completed** Nov 2 2020

### Instructions

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools**

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

#### 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### 2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable

Academic Goal 1	Percentage of students in the school maintaining a proficient testing level or trending toward proficiency from one year's test administration to the next will be 75% or higher.	School Data	Unable to Assess	
Academic Goal 2	Percentage of students who score proficiently on 3 8 state assessments for all students at the school level will be at district average or higher.	School, District, and State Data	Unable to Assess	
Academic Goal 3	4 year and 5 year graduation rate for all students will be 80% or higher.	School Data	Met	
Academic Goal 4	Percentage of all students in a cohort that have passed 3 out of 5 Regents exams required for graduation by their 3rd year of high school will be 75% or higher.	School Data	Met	
Academic Goal 5				
Academic Goal 6				



Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

**2. Do have more academic goals to add?**

No

**3. Do have more academic goals to add?**

No

**4. ORGANIZATION GOALS**

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2019-2020 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	ESEA accountability designation will be	School Data	Met	

	at least "Good Standing"			
Org Goal 2	School will retain 85% of students or higher each year	School Records & BEDS reports	Met	
Org Goal 3	Parent satisfaction will be 85% or higher.	Parent Survey	Met	
Org Goal 4	Board of Trustees will have minimum 10 meetings per year	Meeting Minutes	Met	
Org Goal 5	School will have 10% of the juniors and seniors working at college level (i.e. taking college credits, involved in research)	Number of students enrolled in college credit courses.	Met	
Org Goal 6	School will employ minimum of 5 staff members at SANY Schools	HR records	Met	
Org Goal 7	80% of seniors will receive 4 yr college acceptance letters	College Acceptance Letters	Met	
Org Goal 8	10% of of the middle and high school students will participate in STEAM related fairs, Olympiads and competitions	Number of Science Olympiads and Science fairs participated and organized	Met	
	Elementary grades	Number of field		

Org Goal 9	will have field trips every month	trips	Unable to Assess	
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

## 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	School will operate within its approved budget with no deficit	School budget	Met	
Financial Goal 2	School will have no major findings in annual audit	Audit report	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

### 7. Do have more financial goals to add?

No

Thank you.

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

### Instructions

#### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

# Entry 7 Disclosure of Financial Interest Form

Completed Nov 2 2020

## Instructions - Multiple Uploads Permitted

### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**
- **SUNY- Authorized Charter Schools: [Trustee Financial Disclosure Form](#)**

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### **1-Fehmi-Damkaci**

**Filename:** 1 Fehmi Damkaci hxy5YzE.pdf **Size:** 163.4 kB

### **2-Murat-Baysal**

**Filename:** 2 Murat Baysal uBggtxq.pdf **Size:** 161.5 kB

### **3-Coskun-Cetinkaya**

**Filename:** 3 Coskun Cetinkaya UHjLYea.pdf **Size:** 274.2 kB

### **4-Jawwaad-Rasheed**

**Filename:** 4 Jawwaad Rasheed K1DVOFV.pdf **Size:** 273.9 kB

### **5-Chanel-Turnquest**

**Filename:** 5 Chanel Turnquest wF9j9Sa.pdf **Size:** 211.7 kB

### **6-Linda-Spencer**

**Filename:** 6 Linda Spencer 2uvb4Dj.pdf **Size:** 159.7 kB

# Entry 8 BOT Membership Table

Completed Nov 2 2020

## Instructions

## Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

### **Entry 8 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

#### **SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL 421800860854**

##### **1. 2019-2020 Board Member Information (Enter info for each BOT member)**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Fehmi Damkaci - [REDACTED]	Chair	Academic Committee Lead, Financial	Yes	5	8/1/2017	8/1/2020	12
2	Murat Baysal - [REDACTED]	Vice Chair	Academic	Yes	2	8/1/2018	8/1/2021	11

3	Coskun Cetinkaya - [REDACTED]	Treasurer	Academic	Yes	1	8/1/2018	8/1/2021	6
4	Jawwad Rasheed - [REDACTED]	Trustee/M ember	Academic	Yes	2	8/1/2017	8/1/2020	11
5	Channel Turnquest - [REDACTED]	Trustee/M ember	Outreach	Yes	3	8/1/2019	8/1/2022	11
6	Linda Spencer [REDACTED]	Trustee/M ember	Academic	Yes	1	2/1/2019	8/1/2021	10
7								
8								
9								

**1a. Are there more than 9 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	6
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

## 3. Number of Board meetings held during 2019-2020

12

## 4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

## Entry 9 Board Meeting Minutes

Completed Nov 2 2020

### Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.



## [SANY-BoT-Meeting-Minutes-2019-2020](#)

Filename: SANY BoT Meeting Minutes 2019 2020.pdf Size: 5.1 MB

### Entry 10 Enrollment & Retention

Completed Nov 2 2020

#### [Instructions for submitting Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

### Entry 10 Enrollment and Retention of Special Populations

#### [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL 421800860854**

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	<p>§ Elementary school holds 3 open houses every year, at events have Chromebooks open for families to complete application in real time</p> <p>§ Middle school holds 3 virtual parent orientations within the</p>	

<p>Economically Disadvantaged</p>	<p>first month of the school</p> <p>§ Middle school holds open houses for each grade level one per quarter</p> <p>§ Middle school works with Big Brother Big Sister and PEACE inc. for weekly mentoring program.</p> <p>§ Middle school collaborates with Department of Health to communicate resources to our families via website and social media.</p> <p>§ Holding open houses for students and parents to present school and programming</p> <p>§ Continue to develop relationships with local nonprofits and community agencies to provide opportunities for our students</p> <p>§ Develop partnerships with local health care facilities to post information about the school or hand out brochures to families within the community</p> <p>§ Hold a parent institute to educate parents on various community opportunities and resources, including financial literacy through Empower</p>	<p>§ Continue to develop relationships with local nonprofits and community agencies to provide opportunities for our students</p> <p>§ Develop partnerships with local health care facilities to post information about the school or hand out brochures to families within the community</p> <p>§ Hold a parent institute to educate parents on various community opportunities and resources, including financial literacy through Empower</p> <p>§ Attend community daycare and pre-k agencies to promote the school and programming</p>
	<p>§ In 2020-21 school year, Syracuse Academy of Science enrolled 146 new students, 14 of which are ELL students, representing 10% of the all new enrolled population. In grades K-3, SAS enrolled 94 new students,</p>	

<p>English Language Learners/Multilingual Learners</p>	<p>10 of which are ELL students, representing 11%. In grades 4-8, SAS enrolled 34 new students, 4 of which are ELL students, representing to 12%.</p> <p>§ In Elementary School, 3 out of 8 new ELL Students are siblings.</p> <p>§ ELLs were given preference in lottery selection.</p> <p>§ Home/Language survey completed at open houses.</p> <p>§ Holding open houses for students and their parents to present school design/services</p> <p>§ Advertise programming and services across various media outlets to engage students and parents to increase applicants from ELL backgrounds</p> <p>§ Attend community agencies and events to advertise the school and programming</p> <p>§ Making current website and brochure highlights better chance for ELL students to enroll</p> <p>§ Using Google translator for its website and online application form to make them available in multiple languages</p>	<p>§ Holding open houses for students and their parents to present school design/services</p> <p>§ Advertise programming and services across various media outlets to engage students and parents to increase applicants from ELL backgrounds</p> <p>§ Attend community agencies and events to advertise the school and programming</p> <p>§ Making current website and brochure highlights better chance for ELL students to enroll</p> <p>§ Using Google translator for its website and online application form to make them available in multiple languages</p>
	<p>§ Elementary school focuses on the Response to Intervention process, meeting weekly to give interventions to students in need. Families are made aware of this process and given information regarding data as the</p>	

<p>Students with Disabilities</p>	<p>process moves forward</p> <p>§ Middle school weekly individual tutoring services (besides resource and Math/ELA intervention classes) for each SPED student during distance learning</p> <p>§ Middle school provides 4 days in-person instruction for SPED students</p> <p>§ Emphasize the special education services we offer in the informational meetings/open houses</p> <p>§ Developing relationships with local agencies, such as Arise, and Contact Community Services, to distribute brochures to their students</p>	<p>§ Emphasize the special education services we offer in the informational meetings/open houses</p> <p>§ Developing relationships with local agencies, such as Arise, and Contact Community Services, to distribute brochures to their students</p>
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**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
	<p>§ School assigns advisory teacher for each student and advisor teachers are expected to make at least one weekly call to each parent. For example, middle school had over 4000 recorded parent communications between school closure (March 16th 2020) and the end of the 19/20 academic year.</p> <p>§ Holding 3 virtual parent orientations within the first month of the school</p>	<p>§ Universal free breakfast and lunch</p> <p>§ Universal free snack program</p>

<p>Economically Disadvantaged</p>	<ul style="list-style-type: none"> <li>§ Holding open houses for each grade level one per quarter</li> <li>§ 12 home visits per teacher required</li> <li>§ Universal free breakfast and lunch</li> <li>§ Universal free snack program</li> <li>§ Participation in the national free snack program</li> <li>§ Continued connections with students' parents</li> <li>§ Home visits to students' houses</li> <li>§ Extended time in math and ELA courses built into school-schedule</li> <li>§ Free after school tutoring and enrichment opportunities</li> </ul>	<ul style="list-style-type: none"> <li>§ Participation in the national free snack program</li> <li>§ Continued connections with students' parents</li> <li>§ Home visits to students' houses</li> <li>§ Extended time in math and ELA courses built into school-schedule</li> <li>§ Free after school tutoring and enrichment opportunities</li> </ul>
	<ul style="list-style-type: none"> <li>§ Elementary School retained 100% of its ELL student population from the 2019-20 to 2020-21 school year. In addition, elementary school added 8 new ELL students to its roster via annual lottery.</li> <li>§ Elementary School supporting ELL families with completing the 2020-2021 intent to return packets, helping to retain 100% of ELL students</li> <li>§ Middle School retained 100% of its ELL student population from the 2019-20 to 2020-21 school year. In addition, SASMS added two new ELL students to its</li> </ul>	<ul style="list-style-type: none"> <li>§ Providing extensive ELL services in school to expedite student proficiency levels</li> </ul>

<p>English Language Learners/Multilingual Learners</p>	<p>roster</p> <p>§ High School retained 100% of its ELL student population from the 2019-20 to 2020-21 school year. In addition, SASHS added two new ELL students to its roster via annual lottery</p> <p>§ Providing extensive ELL services in school to expedite student proficiency levels</p> <p>§ Culturally Responsive Lesson Planning with families from diverse backgrounds</p> <p>§ Culturally Responsive Teaching across all content areas</p> <p>§ Continued professional development for staff on culturally responsive teaching</p> <p>§ Extended time in math and ELA courses built into school-schedule</p> <p>§ Free after school tutoring and enrichment opportunities</p>	<p>§ Culturally Responsive Lesson Planning with families from diverse backgrounds</p> <p>§ Culturally Responsive Teaching across all content areas</p> <p>§ Continued professional development for staff on culturally responsive teaching</p> <p>§ Extended time in math and ELA courses built into school-schedule</p> <p>§ Free after school tutoring and enrichment opportunities</p>
	<p>§ Elementary school focuses on the Response to Intervention process, meeting weekly to give interventions to students in need. Families are made aware of this process and given information regarding data as the process moves forward</p> <p>§ Middle school weekly individual tutoring services (besides resource and Math/ELA intervention classes) for each</p>	<p>§ Continued professional development opportunities for teachers to increase knowledge and skillset for working with students with disabilities</p>

Students with Disabilities	<p>SPED student during distance learning</p> <p>§ Continued professional development opportunities for teachers to increase knowledge and skillset for working with students with disabilities</p> <p>§ Emphasizing special education services in flyers and informational meetings to attract students</p> <p>§ Extended time in math and ELA courses built into school-schedule</p> <p>§ Free after school tutoring and enrichment opportunities</p>	<p>§ Emphasizing special education services in flyers and informational meetings to attract students</p> <p>§ Extended time in math and ELA courses built into school-schedule</p> <p>§ Free after school tutoring and enrichment opportunities</p>
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## Entry 12 Percent of Uncertified Teachers

**Completed** Nov 2 2020

### Instructions

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

**School Name:** SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL 421800860854

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0.2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	0.2



**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
<b>Total Category B: not to exceed 5</b>	<b>5.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	5.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	48.8

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	59



Thank you.

## Entry 13 Organization Chart

Completed Nov 2 2020

### [Instructions](#)

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

### **[1920-SANY-SAS-OrgChart](#)**

Filename: 1920 SANY SAS OrgChart.pdf Size: 532.3 kB

## Entry 14 School Calendar

Completed Nov 2 2020

### [Instructions for submitting School Calendar](#)

### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### **[2020-21-SASCS-Academic-Calendar](#)**

Filename: 2020 21 SASCS Academic Calendar.pdf Size: 483.6 kB

# Entry 15 Links to Critical Documents on School Website

Completed Nov 2 2020

## Instructions

### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

# Form for Entry 15 Links to Critical Documents on School Website

School Name: **Syracuse Academy of Science Charter School**

### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	<a href="https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=1072&amp;Itemid=524">https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=1072&amp;Itemid=524</a>
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	<a href="https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=5&amp;Itemid=176">https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=5&amp;Itemid=176</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=5&amp;Itemid=176">https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=5&amp;Itemid=176</a>
3. Link to NYS School Report Card	<a href="https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=1073&amp;Itemid=">https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=1073&amp;Itemid=</a>

	<a href="#">d=525</a>
4. Most Recent Lottery Notice Announcing Lottery	<a href="https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=520&amp;Itemid=452">https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=520&amp;Itemid=452</a>
5. Authorizer-Approved DASA Policy	<a href="https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=268&amp;Itemid=307">https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=268&amp;Itemid=307</a>
6. District-wide Safety Plan	<a href="https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=373&amp;Itemid=390">https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=373&amp;Itemid=390</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=523&amp;Itemid=473">https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=523&amp;Itemid=473</a>
7. Authorizer-Approved FOIL Policy	<a href="https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=1074&amp;Itemid=527">https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=1074&amp;Itemid=527</a>
8. Subject matter list of FOIL records	<a href="https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=1074&amp;Itemid=527">https://www.sascs.org/index.php?option=com_content&amp;view=article&amp;id=1074&amp;Itemid=527</a>
9. Link to School Reopening Plan	<a href="http://reopening.sany.org/">http://reopening.sany.org/</a>

Thank you.



## Entry 16 COVID 19 Related Information

Completed Nov 2 2020

### Instructions

#### Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

## Entry 16 COVID 19 Related Information

## TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	957	957	957

### Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participating Students

CKL A Do mai n Ass ess me nts (Tea che r Pre par ed)	✓	✓	✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	265
Mat h End of Mod ule Ass ess me nts (Tea che r Pre par ed)	✓	✓	✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	278
FRY Sigh t Wor d Ass ess me nts (Tea che r	✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	173

Pre par ed)														
Sci nce End of Unit Ass ess me nts (Tea che r Pre par ed)	✘	✘	✓	✓	✓	✘	✘	✘	✘	✘	✘	✘	✘	156
Soci al Stu dies Unit ed Stat es Test (Tea che r Pre par ed)	✘	✘	✘	✘	✘	✓	✘	✓	✘	✘	✘	✘	✘	108
Mat h Star Ass ess me nt (Re nais	✘	✘	✘	✘	✘	✓	✓	✓	✘	✘	✘	✘	✘	203



san ce Lear ning )														
ELA Star Ass ess me nt (Re nais san ce Lear ning )	✘	✘	✘	✘	✘	✓	✓	✓	✘	✘	✘	✘	✘	203
Engl ish 9 (Dis trict Cre ate d)	✘	✘	✘	✘	✘	✘	✘	✘	✓	✘	✘	✘	✘	25
AP Se min ar/ Engl ish 10 Hon ors (Dis trict Cre ate d)	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✓	✘	✘	24
AP Se														

min ar/ Engl ish 10 Hon ors (Col lege Boa rd Cre ate d)	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>✓</b>	<b>x</b>	<b>x</b>	22
OCC ENG 104 (Tea che r Cre ate d)	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>✓</b>	<b>x</b>	15
Engl ish 9 (Tea che r Cre ate d)	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>✓</b>	<b>x</b>	<b>x</b>	<b>x</b>	20
Geo met ry (Dis trict Cre ate d)	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>✓</b>	<b>x</b>	<b>x</b>	<b>x</b>	55

Algebra 2 (Teacher Created)	X	X	X	X	X	X	X	X	X	✓	X	X	X	42
US History & Gov. (Teacher Created / Regents Questions)	X	X	X	X	X	X	X	X	X	X	X	✓	X	18
US History & Gov. (Teacher Created)	X	X	X	X	X	X	X	X	X	X	X	✓	X	55
Social Studies 8														

(Teacher Created)	X	X	X	X	X	X	X	X	✓	X	X	X	X	75
Algebra 1 (IXL)	X	X	X	X	X	X	X	X	X	✓	X	X	X	67
Earth Science (Quarter Benchmark)	X	X	X	X	X	X	X	X	X	X	✓	X	X	61
Living Environment (District Created)	X	X	X	X	X	X	X	X	X	✓	X	X	X	71
Trig 12 (Teacher Created)	X	X	X	X	X	X	X	X	X	X	X	X	✓	14
OCC														

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✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘
✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘
✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘

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## Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Completed Nov 2 2020

### INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

### [SASCS-Staff\\_Roster\\_as\\_of\\_8-3-2020](#)

**Filename:** SASCS Staff Roster as of 8 3 2020.xlsx **Size:** 14.8 kB

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Fehmi Damkaci

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

SANY Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President,

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None
<i>Please write “None” if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Terra Science and Education, 501.c.3 non profit organization  <i>Please write "None" if applicable. Do not leave this space blank.</i>	Real estate lease and provides scholarships to its students, grants to the schools.	\$1,500,000	Fehmi Damkaci; President and Executive of the Terra Science and Education and he is not paid	Annually declared its position at public board meeting and stayed abstained for related business

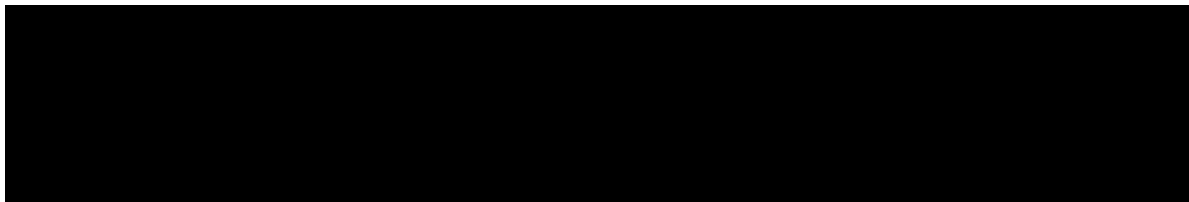
*Fehmi Damkaci*

07 / 15 / 2020

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of*







*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

M. Murat Baysal

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

SANY Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice President and Secretary

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No.

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

STEM Coordinator, \$55,000, from September 2013 to August 2014.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NA	NA	NA	NA
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NA	NA	NA	NA	NA
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

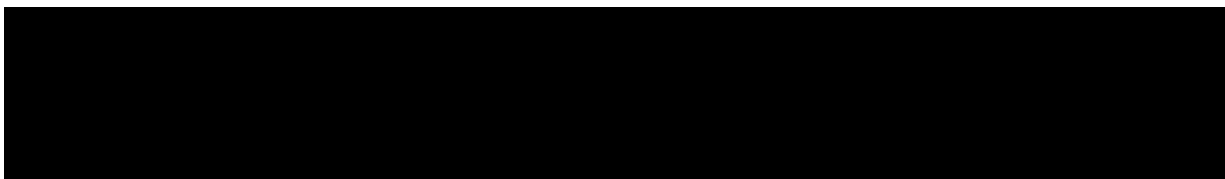
*Murat Baysal*

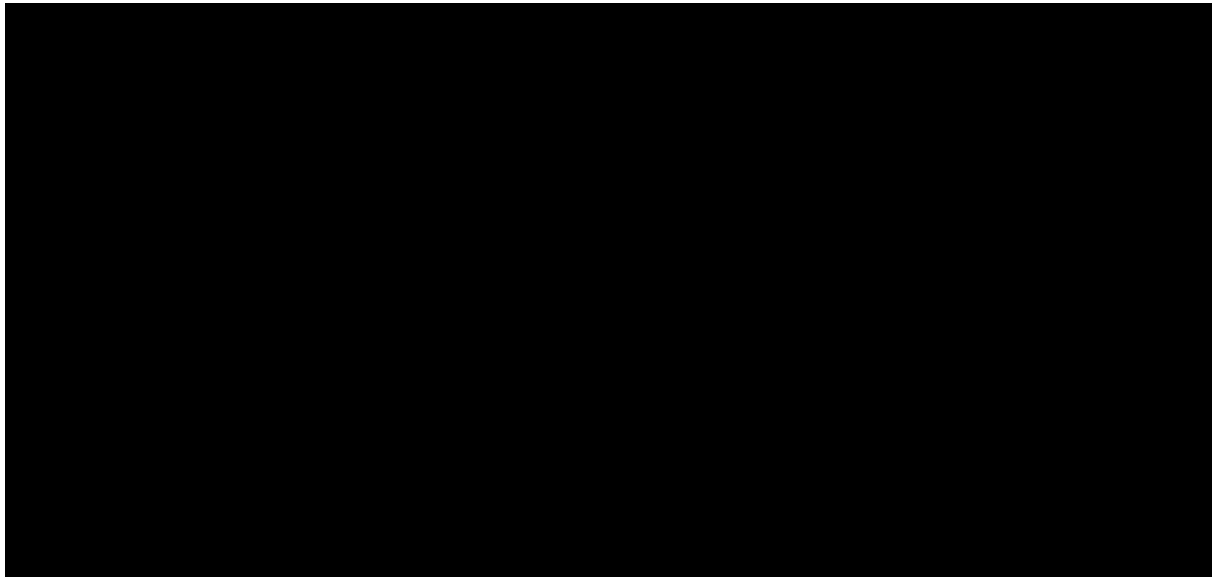
07 / 15 / 2020

Signature

Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Coskun Cetinkaya

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):** SANY Charter Schools

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1. List all positions held on the education corporation Board of Trustees (“Board”) (e.g. president, treasurer, parent representative).

**Treasurer**

2. Are you an employee of any school operated by the education corporation?

**Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
<i>None.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>None</i>				

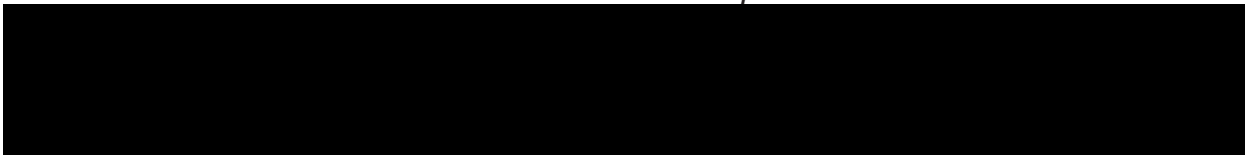
*C. Cetinkaya*

Signature

07/13/2020

Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Jawwaad A. Rasheed

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

SANY

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

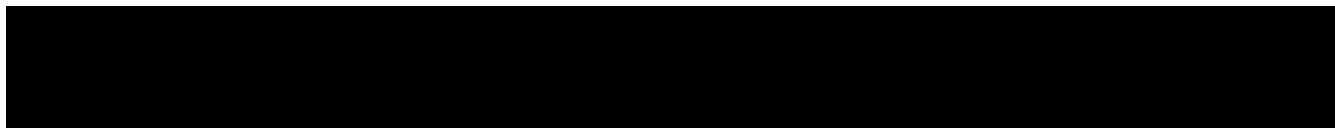
*Jawwad Rasheed*

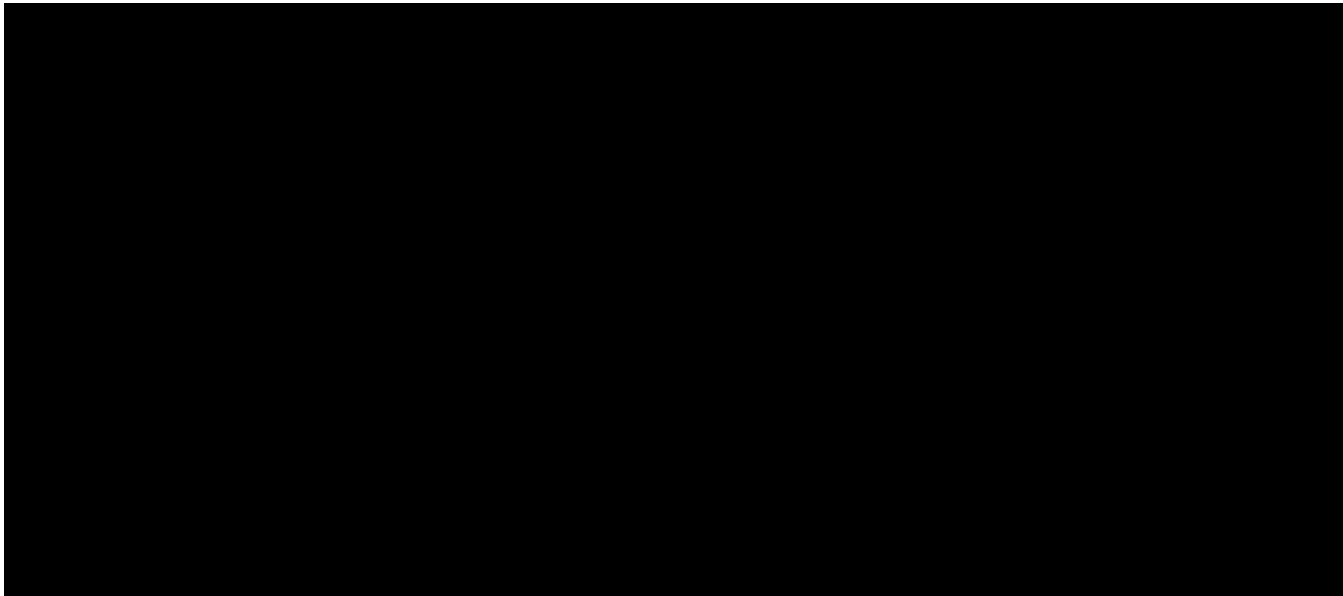
07 / 13 / 2020

Signature

Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Chanel Turnquest

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

SANY

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

board member

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

no

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write “None” if applicable. Do not leave this space blank.</i></p> <p>none</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>none</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

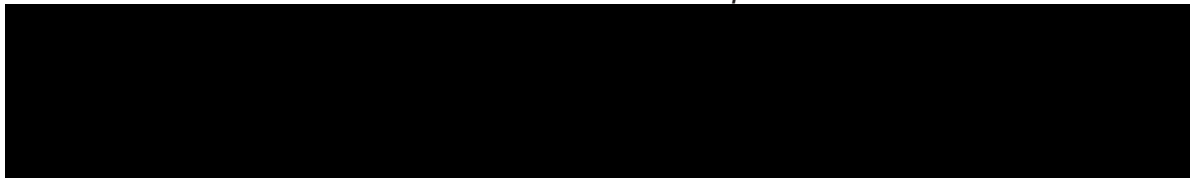
*Chael Turquest*

07 / 13 / 2020

Signature

Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Linda Spencer

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Science academies of NY

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE	NONE	NONE	NONE
<i>Please write “None” if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	None	NONE	NONE	NONE
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

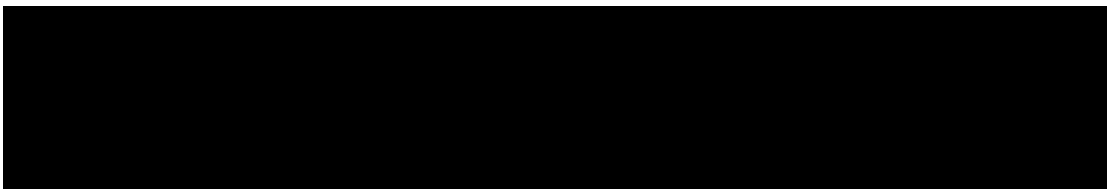
*Linda Spencer*

07 / 16 / 2020

Signature

Date

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**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 7/9/2019  
**Place :** SAS High School

- I. The regular meeting was called to order at 7.22 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Absent
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 6/11/2019

Motion by Linda Spencer, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of contract renewals for SAS, SASC, and UAS*
3. *Approval of Parking Lot Expansion Project for 160 School Ln*
4. *Approval of New Copiers Lease Agreement*
5. *Approval of Xerox Copier's Service Agreement*

6. *Approval of Roof Upgrade Prepayment for Citizenship*
7. *Approval of Updating SAS ES Classroom and Office Computers*
8. *Approval of Smartboard Technology for Citizenship and UAS*
9. *Approval of renewal of board member term for Channel Turnquest.*
10. *Approval of assignment of Mrs. Miller as SAS ES school dean*

### **Discussion**

1. *Financial status and budget*
2. *Internal audit report*
3. *SANY BoT capacity for expansions*
4. *Strategic goals for 2018-19 and their report:*
5. *Strategic goals for 2019-2020:*
6. *Terra is installing AC System to UAS HS&ES building (\$100 K investment)*
7. *Terra will update gym windows in Citizenship Academy (\$15 K)*
8. *Terra will provide \$25,000 HR grant for recruitment efforts by SANY. Terra provided College scholarships to SANY Graduates up to \$4,000 per student at graduation*

Motion by Jawwaad Rasheed, seconded by Linda Spencer, to adopt the agenda as presented.

**Roll Call: adopted unanimously**

### **V. Executive Session**

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: adopted unanimously**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **VI. Reconvene Public Session**

Motion by Chanel Turnquest, seconded by Linda Spencer, to exit the executive session.

**Roll Call: adopted unanimously**

### **VII. ► Motion #190709.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Jawwaad Rasheed, seconded by Linda Spencer

Resolution # 190709.1 was **adopted unanimously**

### **► Motion #190709.2**

RESOLVED, that the contract renewals of employees for 2019-20 school year listed in the attached document is hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed

Resolution # 190709.2 was **adopted unanimously**

► **Motion #190709.3**

WHEREAS, Utica Academy of Science ES will have capacity increase for 2019-20 and the upcoming years. School is in need of a bigger parking space in order to accommodate the increase staff capacity.

RESOLVED, that expansion of parking lot project in the existing parking space is approved and starting the proposed parking lot project for the lowest quotes is hereby approved. It is

Motion by Choose an item, seconded by Choose an item  
 Resolution # 190709.3 was **tabled due to the lack of three quotes**

► **Motion #190709.4**

WHEREAS, Syracuse Academy’s MS (One copier to replace an existing copier) and Utica Academy’s HS&ES (one copier to replace the existing one)–buyout- current copier lease agreement will end as of July 2020 and Citizenship will be getting a one new color print copier. IT department would like to have the same copier in a building which makes it easier for teachers and staff to use. In addition, school currently works with BME with its existing copiers, therefore buying service from them makes the school to work with only one company. The school has been happy with the service they have received from BME over the years, therefore would like to continue their relationship and keep all copiers under same company to reduce the staff hours.

DESCRIPTION	Monthly Lease Cost Total
<b>(Usherwood)</b> Xerox D95, Xerox B405, 2 Canon ImagePress C650 & 2 Xerox B405	\$840
<b>(BME)</b> 3 New Xerox Altalink C8070	\$1,088
<b>(Canon)</b> ImageRunner Advance Color C5560i (III) ImageRunner Advance Color C5550i (III) ImageRunner Advance High Volume 8585i (II)	\$950.30
<p><b>COMMENTS: Usherwood-</b> Service costs B&amp;W Impressions: <b>\$0.0056</b> Color Impressions: <b>\$0.0372</b>. Service locked for 3 years, 5% Escalation years 4 &amp; 5.</p> <p><b>(BME)/XFS</b> will provide buyout check for \$5346.74 for remaining (14) payments on Ricoh at Utica HS. BME will move Xerox Workcentre 7970 to Syracuse Elementary (Valley Drive). BME will provide \$ 1,600 service and supply Credit for unused Color Copies from 2018/2019 school year. BME will return (2) Ricoh copiers to leasing company at no extra charge. B&amp;W Impressions: <b>\$0.004</b> Color Impressions: <b>\$0.037</b></p> <p><b>(Canon)-</b> The click charge for the Canon ImageRunner Advance C5550i is <b>\$0.0044</b> B&amp;W each and <b>\$0.0370</b> Full Color. The click charge for the Canon ImageRunner Advance C5560i is <b>\$0.0044</b> B&amp;W each and <b>\$0.0370</b> Full Color. The Click charge for the Canon ImageRunner Advance 8585i (II) is <b>\$0.0036</b> each. Lease payoff check to \$4,450.</p>	



RESOLVED, that copier lease agreement for Syracuse Academy’s ES from BME/XFS for 5 years, even though it is a slightly higher monthly fees, but it might be similar when cost of copy and staff hrs are included, is hereby approved.

Motion by Chanel Turnquest, seconded by Linda Spencer  
Resolution # 190709.4 was **adopted unanimously**

► **Motion #190709.5**

WHEREAS, SANY school will in need of a service agreement for XEROX copiers for 2019-20.

VENDOR	DESCRIPTION	COST
BME	Color: 0.037 and B&W: 0.004 (aproximately 3.6 million B&W and 300K Color copy annually)	\$ 24,950.00
Usherwood	Color: 0.0372 and B&W: 0.0056 (aproximately 3.6 million B&W and 300K Color copy annually)	\$ 29,820.00

RESOLVED, that XEROX service copier lease agreement for SANY’s Xerox for 2019-20 years from BME for \$24,950 is hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed  
Resolution # 190709.5 was **adopted unanimously**

► **Motion #190709.6**

WHEREAS, SANY’s Citizenship school ask for upgrading its existing roof with an agreement of no rental rate increase with better energy efficient roof system as well as for potential leaks and damages in the long-run for as preventative measure. The landlord agreed to manage and pay the cost of the replacement to SANY over three years. SANY will pay the cost of the repair upfront to start the to receive energy reduction costs sooner and will reduce from the total from monthly rental payment over the 3 year term. SANY will benefit from this agreement by increasing its energy efficiency over 20 year term. The landlord will put a roof with insulation system for providing energy efficiency for summers and winters.

RESOLVED, that roof upgrade project and making payment upfront to be paid back over three years is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest  
Resolution # 190709.6 was **all in favor but abstained by Fehmi Damkaci**

► **Motion #190709.7**

WHEREAS, SANY's Syracuse ES will upgrade all the classroom and office PC's which are in the age of 7 or more years.

VENDOR	DESCRIPTION	Quantity	COST	DESCRIPTION	Quantity	COST	Total
B&H Photo	ThinkCentre M720q TC M720q_Intel_CFL_ES_Tiny_R Windows 10 PRO 64 Intel Core i5-8400T Processor 8GB Memory 256GB Memory	40	\$27,582.00	The ThinkCentre Tiny-In-One 24Gen3 Monitor	40	\$8,126.00	\$35,708
CDW-G	ThinkCentre M720q TC M720q_Intel_CFL_ES_Tiny_R Windows 10 PRO 64 Intel Core i5-8400T Processor 8GB Memory 256GB Memory	40	\$27,920.00	The ThinkCentre Tiny-In-One 24Gen3 Monitor	40	\$7,920.00	\$35,840.00
Lenovo	ThinkCentre M720q TC M720q_Intel_CFL_ES_Tiny_R Windows 10 PRO 64 Intel Core i5-8400T Processor 8GB Memory 256GB Memory	40	\$25,000.00	The ThinkCentre Tiny-In-One 24Gen3 Monitor	40	\$8,244.00	\$33,244.00

RESOLVED, that upgrade the school PC project from Lenovo, which is the lowest for the same product, is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest  
Resolution # 190709.7 was **adopted unanimously**

► **Motion #190709.8**

WHEREAS, SANY's Citizenship and Utica Academy will have capacity increase and will end up getting 17 new classroom technology for the additional classrooms. The school has two quotes for the project, one of them is a NYS contractor. However, their product pricing is higher than actual seller of the brand.

RESOLVED, that new smartboard project from lowest quote company for products and materials (Tequipment Inc., \$86,334) and lowest labor (Tony Baird Inc, \$11,400) is hereby approved.

Motion by Linda Spencer, seconded by Jawwaad Rasheed  
Resolution # 190709.8 was **adopted unanimously**

► **Motion #190709.9**

WHEREAS, Chanel Turnquest's board membership term is ending as of August 2019. Chanel Turnquest's board membership will be renewed third time for three years.

RESOLVED, that renewing board membership term for Chanel Turnquest until August 2022 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Linda Spencer

Resolution # 190709.9 was **adopted unanimously**

► **Motion #190709.10**

WHEREAS, SAS ES school dean is assigned to SAS HS. After interview of four internal candidates, Mrs. Miller, former 4<sup>th</sup> grade teacher, is assigned as SAS ES school dean.

RESOLVED, that assignment of Mrs. Miller as SAS ES dean of school with an annual contract according to admin payscale, is hereby approved.

Motion by Jawwaad Rasheed, seconded by Linda Spencer  
Resolution # 190709.10 was **adopted unanimously**

### VIII. Discussion Items

1. *Financial status and budget was reviewed.*
2. *Internal audit report was provided by internal auditor. There were no concerns.*
3. *SANY BoT capacity for expansions: Board has discussed to increase its capacity for governing additional schools as it applied for more schools. The board discussed to increase its meeting efficiency by utilizing online meeting management system. Some of the questions asked during a meeting can be brought up before the meeting using online tool on agenda items and school admins may answer them before the meeting, which may cut discussions on purchase/financial issues, which gives enough time for academic discussions. In addition, schools data management software which is in development by Terra will be provide constant access to Bot members for academic data.*
4. *Strategic goals for 2018-19 and their report: a) increasing ELL numbers for schools. SASC did very well, but not SAS, therefore asking for ELL preference, b) dual leadership model is established much better in its third year, c) ES deans get together to create a system wide SANY ES model, which should be expanded to middle school and high school eventually,*
5. *Strategic goals for 2019-2020: a) SANY Booklet to create a one band one sound system wide procedures and forms, b) reducing suspension rates (a grant will be submitted to DoE), c) 90% of students reading at the end of 2<sup>nd</sup> grade, c) Making SAS an ELL preference school by updating its enrollment policies*
6. *Terra Science and Education installed AC System to Utica Academy HS&ES building. The new system will bring AC to whole school building, which is almost \$100,000 investment.*
7. *Terra will update gym windows in Syracuse Citizenship Academy for around \$15,000.*
8. *Terra will provide \$25,000 as a grant for HR and recruitment, etc. Terra provided to all its high school graduates who are eligible (SANY Graduate, accepted into 4 year college, and College Ready) for his college scholarships (upto \$4,000) during its graduations.*
9. *Comptroller's reports: Dr. Damkaci reads comptroller reports for other schools and sends a summary for school to develop its own policies accordingly. This is what he sent last week: "Homer Central School District was included in the latest round of municipal audits from the state comptroller's office. The report looked at criminal history background checks and found that district officials did not consistently comply with education law regarding the finger printing of employees. The report found that district officials did not perform fingerprint-supported criminal history background checks on nine out of 157 employees tested. It's recommendations moving forward include discontinuing the allowance of employees to work with students until they get a fingerprint clearance, as well as periodic checks of employee files to ensure they've gone through a proper screening." Dr. Damkaci noted that school already adopted all these recommendations.*

## I. Superintendent's Report

### SANY Enrollment, Demographics, and Suspensions

	0 Target	%	Total				Black or African						
			Enrollment	Male	Female	American	White	Asian					
Syracuse Academy of Science	975	95.69%	933	434	47%	499	53%	628	67%	227	24%	44	5%
Syracuse Academy of Science and Citizenship	246	97.56%	240	122	51%	118	49%	163	68%	38	16%	33	14%
Utica Academy of Science	594	89.56%	532	259	49%	273	51%	186	35%	257	48%	45	8%
<b>SANY District</b>	<b>1815</b>	<b>93.94%</b>	<b>1705</b>	<b>815</b>	<b>48%</b>	<b>890</b>	<b>52%</b>	<b>977</b>	<b>57%</b>	<b>522</b>	<b>31%</b>	<b>122</b>	<b>7%</b>

School by School	Total Enrollment	ELL	Sped	Poverty	FRL Rate		
Syracuse Academy of Science	933	35	4%	70	8%	714	77%
Syracuse Academy of Science and Citizenship	240	40	17%	22	9%	197	82%
Utica Academy of Science	532	29	5%	30	6%	436	82%
<b>SANY District</b>	<b>1705</b>	<b>104</b>	<b>6%</b>	<b>122</b>	<b>7%</b>	<b>1347</b>	<b>79%</b>

School by School	Total Enrollment	Number of Suspensions since day #1	
Syracuse Academy of Science	933	130	13.93%
Syracuse Academy of Science and Citizenship	240	3	1.25%
Utica Academy of Science	532	29	5.45%
<b>SANY District</b>	<b>1705</b>	<b>162</b>	<b>9.50%</b>

### Activity Report

#### SAS

1. Friday, May 17, 2019 – Girls Empowerment Night is a time honored middle school tradition which focuses on developing strong, independent, confident young ladies at Syracuse Academy of Science Charter School. The theme for 2019 was strong, independent women in fields that have been thought of as 'male dominated' professions.
2. Friday, May 17, 2019 – As part of project based learning, these industry titans (or should we say Atoms) team up to create a detailed business plan on how they would run the school store.

3. Friday, May 17, 2019 – Students from ten counties in Central New York competed in Destiny USA's Wonderworks WonderKid program. Nominated by their teachers, this program highlights the student achievement in categories such as: Academic Excellence, Service to Community and Future Scientist. 7th grade Atom, Maria, was named the 2019 WonderKid recipient in the category of Academic Excellence.
4. Wednesday, May 29, 2019 – Taking classroom curriculum and blending it with a hands on experience is just one way we continue to build success, one Atom at a time. The 5th grade Atoms visit Skä•noñh - Great Law of Peace Center for a social studies field trip
5. Thursday, May 30, 2019 – In efforts to raise funds for Project Based Learning Classes, Atoms host their middle school dance.
6. Thursday, May 30, 2019 – Visiting colleges and universities is a key element in our college-bound environment. Each spring, Atoms embark on a college tour circuit visiting colleges and universities in the area. Wrapping up this year's college tour, Atoms visited Hobart and William Smith Colleges.
7. Thursday, May 30, 2019 – It's not everyday that you get to spend the afternoon in the "Central Park of Central New York," otherwise known as Onondaga Lake Park.
8. Thursday, May 30, 2019 – Atoms dress to impress for an evening on the 'Red Carpet.' Reading Night, a tradition at our elementary school is an event for the whole family.
9. Saturday, June 1, 2019 – Three, two, one ... blast off! Middle school Atoms compete in a challenge that was out of this world, the 17th Annual Central New York Rocket Challenge.
10. Monday, June 3, 2019 – SASCS middle school choir have a 'homerun' of an experience on a beautiful sunny day at NBT Bank Stadium.
11. Tuesday, June 4, 2019 – Atoms take a walk on the 'wild' side for their latest field trip. Embarking on an adventure filled with a variety of domestic and exotic animals, The Wild Animal Park is certainly a class favorite.
12. Wednesday, June 5, 2019 – What a gorgeous day not only for a field trip, but for baseball and 'Education Day,' as well. The 4th grade Atoms visit Onondaga County Park's NBT Bank Stadium, the home of the Syracuse Mets, for an afternoon filled with popcorn, hot dogs and of course baseball.
13. Thursday, June 6, 2019 – The gym was filled with the sound of music ranging from vocal to instrumental, as Atoms celebrated a night of the fine arts. A favorite event amongst families, the spring concert and art show highlight art related events the Atoms have been working on throughout the year.

14. Thursday, June 6, 2019 – Throughout the year, Atoms spent quality time through volunteer work with the residents of Van Duyn Center for Rehabilitation and Nursing.
15. Friday, June 7, 2019 – Atoms rolled up their sleeves, put on gloves, grabbed some tongs and started picking up litter in our community, while en route to their field trip at Webster Duck Pond.
16. Friday, June 7, 2019 – Atoms are on a roll, the Honor Roll that is. It's time to give a round of applause and kudos to all our Atoms for their hard work this school year. A time-honored tradition, the middle school Dean's List Dinner, recognizes students for their academic success.
17. Monday, June 10, 2019 – Founder and chair of the Wisdom Thinkers, Ralph Singh, spoke with our first grade Atoms about creating a climate that nurtures character.
18. Tuesday, June 11, 2019 – Having fun isn't hard when you have a library card! Atoms enjoyed an afternoon field trip to Betts Branch Library, one of eight branch libraries of the Onondaga County Public Library system.
19. Wednesday, June 12, 2019 – Major award announcement for two of our high school Atoms! Recognized for their hard work in the STEM field, both Benjamin and Joseph were nominated for the Partners for Education and Business (an affiliate of MACNY)'s Student of the Year award.
20. Wednesday, June 12, 2019 – Animals in action are so much fun ... especially when you have hands-on experience with a beautiful Painted Lady Butterfly. Atoms witnessed the stages of their soon to be butterfly.
21. Thursday, June 13, 2019 – Atoms are poets and they didn't even know it! Stepping outside their comfort zone, these young poets stepped up to the microphone and presented their creative writing to not only their teachers but their parents, and peers, as well.
22. June 13, 2019 – Inspired through cultivation and conservation, the middle school STEM club took in beautiful new sights, and floral smells at the Cornell Botanic Gardens. A favorite amongst Atoms was the Mundy Wildflower Garden.
23. Thursday, June 13, 2019 – Fourth grade music students enjoy a night out at the ballpark with their families. Atoms cheer on the home team, Syracuse Mets, with a 6-5 victory over the Charlotte Knights.
24. Friday, June 14, 2019 – Raised glazed, jelly filled, powdered sugar, sprinkles on top. Each so sweet, and uniquely different all on its own, just like dad! In honor of Father's

Day, Atoms celebrate dad and the father figures in their lives at our annual event, Donuts for Dad.

- 25.** Friday, June 14, 2019 – The weather outside may have been wet and dreary, but our elementary school Atoms said 'game on' to their Field Day! From bounce houses, to races, to games and challenges, our gymnasium was filled with laughter, excitement and ultimately fun.
- 26.** Tuesday, June 18, 2019 – On 14 acres of land, with both domestic and exotic animals, Atoms embarked on a 'wild' adventure. The Wild Animal Park, is a favorite field trip location for many of our students. For the first graders, a highlight was the Tiger Experience Show, where they witnessed a live feeding of Bengal Tigers Kiara and Oden.
- 27.** Wednesday, June 19, 2019 – Syracuse, New York is home to one of the largest Juneteenth celebrations in the nation. A yearly festival held in downtown Syracuse, communities from the surrounding area partake in the celebration. This year during the Juneteenth festival, our very own 6th grade Atom won the essay writing contest. What's more, Preston, read his essay to the city officials in front of City Hall. In attendance was Syracuse Mayor, Ben Walsh. Congratulations, Preston!
- 28.** Wednesday, June 19, 2019 – When creativity and technology mix in a competition it is a recipe for success for Atoms. 6th and 7th grade Atoms compete in the New York State Education Department and NYSCATE's Create-A-Thon: Creative Solutions for Equity and Access competition.
- 29.** Thursday, June 20, 2019 – Man to Man, 3-2 Zone, whatever it took to beat the Atom's fiercest opponent yet, the staff! The annual Student vs. Staff basketball game is a favorite.
- 30.** On Thursday, June 20, 2019, the Syracuse Academy of Science Charter School celebrated it's thirteenth annual commencement at the SRC Arena at Onondaga Community College. The keynote speaker was Judge Jawwaad Rasheed, Board Member of the Science Academies of New York. Congratulations to the #SASCS Class of 2019.
- 31.** Friday, June 21, 2019 – Students, teachers, families and friends gather together to join in on this once in a lifetime celebration for the Class of 2031, Kindergarten Graduation.
- 32.** Monday, June 24, 2019 – For the last field trip of the school year, Kindergarten and 3rd grade Atoms opted for an animal adventure at the Rosamond Gifford Zoo and The Wild Animal Park.
- 33.** Monday, June 24, 2019 – Atoms invite you to come and 'feel the magic in the air' with their end of year music video. A time-honored tradition, our elementary school students, teachers and staff from not only Syracuse Academy of Science, but Utica Academy of

Science and Syracuse Academy of Science and Citizenship schools partook in the event, as well.

34. Monday, June 24, 2019 – The month of June is one filled with excitement, hard work, and bittersweet moments. For our 4th grade Atoms, we embraced and celebrated all that June offered especially at the Moving Up ceremony.
35. Tuesday, June 25, 2019 – As the school year came to a close, Atoms had one thing on their mind, summer vacation. As an end of year treat, one teacher got creative as a way to say thank you for a great year and to wish the students a safe and happy summer.

### **SAS Citizenship**

1. Thursday, May 15, 2019 – The best day ever was had at the Rosamond Gifford Zoo. Atoms put their exploring and adventure hats on while learning about over 600 animals representing over 200 species.
2. Wednesday, May 29, 2019 – Positivity Night and a Book Fair, what more could an Atom ask for? As part of the Positivity Project, every Friday at Syracuse Academy of Science and Citizenship students gather together as a community to celebrate the 'Other People Matter' mindset.
3. Tuesday, June 11, 2019 – Our staff and faculty go above and beyond in many ways both inside and outside the classroom. From being involved in mentoring programs, active in their communities, they are true role models. We are excited to share with you our very own Dean of Students, Mr. Frisina was recognized for his contributions to both the students at Syracuse Academy of Science Citizenship, as well as, the families in the greater Syracuse community. Mr. Frisina was honored with Anointed Vision Ministry COGIC's Community Service Award.
4. Tuesday, June 11, 2019 – Lions, Tigers, bears and Atoms (oh my). What better place to go and visit after completing an end of year research project on animals than Onondaga County Park's Rosamond Gifford Zoo.
5. Thursday, June 13, 2019 – Lights, camera, Atoms! From singing to dancing and everything in between these young Atoms certainly do have talent. With a full house, students dazzle their family and friends with their performance.
6. Friday, June 14, 2019 – What do donuts and dads have in common? Each type of donut (like dad) is uniquely different, they can be sweet, and are filled with love. Atoms share delicious donuts with dads, grandfathers, uncles and other male role models in their lives at our annual Donuts for Dad event.



7. Monday, June 17, 2019— Atoms receive financial education and learn the value of a dollar with the help of Empower Federal Credit Union's Dollar Dog program. This program is made available to all students and helps them understand the benefits of responsible money management.
8. Wednesday, June 19, 2019— It is a great day to be an Atom, especially when you receive a surprise visit from Onondaga County Executive, Ryan McMahon.
9. Friday, June 21, 2019— Atoms get an up close look, hands-on experience with exotic and domestic animals from all around the world during a field trip to Fort Rickey Discovery Zoo.
10. Monday, June 24, 2019-The Citizenship Academy Family celebrated a year of success with our Kindergarten movin' on up ceremony. Congratulations to all of our bright young Atoms.
11. Monday, June 24, 2019— Atoms invite you to come and 'feel the magic in the air' with their end of year music video. A time-honored tradition, our elementary school students, teachers and staff not only from Syracuse Academy of Science and Citizenship, but Utica Academy of Science, and Syracuse Academy of Science Charter Schools partook in the event, as well.
12. Wednesday, June 26, 2019— Dean of Elementary, Dominic Frisina shares the success of Syracuse Academy of Science and Citizenship Charter School has experienced through The Positivity Project program. Through this program, the school has built a culture that emphasizes mutual respect and understanding. Every Friday, the school comes together and recognizes students acts of character and strength.

## UAS

1. Wednesday, May 22, 2019— High school students explore various career paths at the second annual Career Day. This day allows our students the opportunity to gain knowledge of various career paths and professions. Atoms were able to connect with those in the medical field, sports medicine, public service, education, business and more!
2. Friday, May 24, 2019— It's not everyday that Atoms get to dress in 17th century clothing, practice on a cannon drill team and experience fort life. But it's business as usual when you visit Fort Stanwix National Monument and Oriskany Battlefield Historic Site.
3. Tuesday, May 28, 2019— Atoms share their green thumb expertise while giving back to their community at the Sitrin Health Care Center. As part of the Military-Civilian Coalition, students and veterans join forces to empower and educate through social endeavors.

4. Friday, June 7, 2019 – A beautiful sunny day filled with laughter, excitement, cheers, games and activities for the elementary school Atom's first ever Field Day event. Students partook in an epic game of Tug o' War, competed in various relay races, tested their tossing ability with corn hole, and much more! Students won medals and trophies if they exemplified team behavior, and good sportsmanship behavior.
5. Friday, June 10, 2019 – High School National Honor Society Atoms had their shades on and dipped their toes in the nice cold water at New York State Park's Delta Lake State Park.
6. Thursday, June 20, 2019 – Giving back to the community is one of the many ways we continue to build success, one Atom as a time. Middle school students in the Student Government program take the initiative to give back to an organization that provides resources to those who have served our country, the Veterans Outreach Center of Utica.
7. Monday, June 24, 2019 – Atoms invite you to come and 'feel the magic in the air' with their end of year music video. A time-honored tradition, our elementary school students, teachers and staff from not only the Utica Academy of Science, but Syracuse Academy of Science and Syracuse Academy of Science and Citizenship schools partook in the event, as well.
8. Friday, June 28 2019-the Utica Academy of Science Charter School celebrated it's third annual commencement at MVCC. The keynote speaker was Congressman, Anthony Brindisi. Congratulations to the #UASCS Class of 2019.

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

- III. Motion by Linda Spencer, seconded by Jawwaad Rasheed, to adjourn the meeting at 9.07 pm.  
**Roll Call: adopted unanimously**

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 8/8/2019  
**Place :** SAS High School

- I. The regular meeting was called to order at 6.15 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Absent

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 7/9/2019

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of Parking Lot Expansion Project for 160 School Ln*
3. *Approval of Chromebook Purchase for Utica Academy of Science*
4. *Approval of 2019-20 Employee Handbook*
5. *Approval of ERP Plans for SANY Schools*

6. *Approval of SANY policy book*
7. *Approval of SANY student handbooks*

### Discussion

1. *Financial status and budget*
2. *Internal audit report*

Cash disbursements reviewed to verify if there is adequate support for payment	168 cash disbursements	72 cash disbursements	35 cash disbursements
Invoice amounts agree to the payments, Purchase process is followed and proper approvals are present.	No exception noted	No exception noted	No exception noted
Employee salaries, benefit deductions tested	14 employees tested; no exceptions noted	10 employees tested; no exceptions noted	10 employees tested; no exceptions noted

3. *SANY PR department presentation on communication*
4. *Submission of School Climate Transformation Grant for 5 years*
5. *Submission of SANY 2018-19 annual reports*
6. *New charter application update*
7. *Board self-evaluation, superintendent evaluation, and ethic forms*

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### V. Executive Session

Motion by Jawwaad Rasheed, seconded by Murat Baysal to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### VI. Reconvene Public Session

Motion by Murat Baysal, seconded by Coskun Cetinkaya, to exit the executive session.

**Roll Call:** Adopted unanimously

### VII. ► Motion #190808.1

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

Resolution # 190808.1 was **adopted unanimously**

### ► Motion #190808.2

WHEREAS, that expansion of parking lot project in the existing parking space of Utica

Academy at Frankfort location due to expansion of Elementary school and increase of staff, was approved last month and school received proposal for parking lot project for additional 25 parking space and on 7,200 sqft area.

DESCRIPTION	UOM	QTY	Smajic Construction		Jay Landscaping		Golden Hummer Construction	
			UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
Paving and Excavation Project, Paving Per attached MAP 7200sqf Excavation, Remove all trees in paving area Box out areas highlighted 10 inches deep Soil Fabric 6 inches compacted crusher run prep for proper slope and drainage reset catch basin 2.5 inches of rolled type 3 hot asphalt 1.5 inches of type 7 hot asphalt power role hot tar all joints	EA	1	\$ 32,500.00	\$ 32,500.00	\$ 45,105.00	\$ 45,105.00	\$ 35,000.00	\$ 35,000.00
<b>TOTAL:</b>					\$32,500.00		\$ 45,105.00	\$ 35,000.00

RESOLVED, that Utica Academy ES parking lot project by Smajic Construction is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

Resolution # 190808.2 was **adopted unanimously**

► **Motion #190808.3**

WHEREAS, SANY’s Utica Academy will have capacity increase and will end up getting new classroom technology for classrooms and school will get additional 185 chromebooks.

ITEM/MFG #	DESCRIPTION	UOM	QTY	CDW-G		Best Buy		CS Business	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
XE500C13	Samsung Chromebook 3 11.6" XE500C13. (4GB RAM) 16 GB SSD Mfg. Part#: XE500C13-K04US UNSPSC: 43211503	EA	185	\$ 183.00	\$ 33,855.00	\$ 229.00	\$ 42,365.00	\$ 215.13	\$ 39,799.05
Google Chrome Management Console License - Education	Google Chrome Management Console License - Education Mfg. Part#: CROSSWDISEDU UNSPSC: 43232804	EA	185	\$ 24.95	\$ 4,615.75	\$ 23.50	\$ 4,347.50	\$ 26.35	\$ 4,874.75
<b>TOTAL</b>					\$38,470.75	Plus Delivery \$ 549.52	\$ 47,262.02		\$ 44,673.80

RESOLVED, that 185 Chromebook purchase by CDW-G, which is the lowest quote, is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

Resolution # 190808.3 was **adopted unanimously**

► **Motion #190808.4**

Whereas SANY Employee Handbook is updated for 2019-2020 school year as presented by Human Resource Coordinator. The following sections are:

2.3.1 Probationary Term, 5.1 Work Hours and Approval of Hours Worked, Section 5.2.1 Excused Absence, 5.4 Severe Weather and Other Emergency Conditions Policy, 21.4 Pay scale, 22.1.1 Sick Time Intent, 22.7 Time off to Vote, 22.7 Personal Leave, 22.14 Breaks, 23. Authorized Unpaid Leave of Absence, 26.2 Tuition Reimbursement, 48. School Tool

RESOLVED, that updated 2019-20 employee handbook, with change requested by Jawwaad Rasheed for 5.4 (no additional pay for covering up for made up day due to snow days) (26.2 needs to be worked on), is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

Resolution # 190808.4 was **adopted unanimously**

► **Motion #190808.5**

WHEREAS, Districtwide ERP plans are updated for 2019-2020 school year.

RESOLVED, that updated SANY Emergency Response Plans are hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

Resolution # 190808.5 was **adopted unanimously**

► **Motion #190808.6**

WHEREAS, SANY policy book is adapted for 2019-2020 school year.

<https://sites.google.com/a/sascs.org/policya/>

RESOLVED, that SANY policy book is hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed

Resolution # 190808.6 was **adopted unanimously**

► **Motion #190808.7**

WHEREAS, SANY student handbooks are updated for 2019-2020 school year. All schools' student handbooks are aligned with each other providing the same handbook for each school group.

RESOLVED, that SANY high school, middle school, SAS/Citizenship Academy elementary schools and UAS elementary school student handbooks are hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal

Resolution # 190808.7 was **adopted unanimously**

## VIII. Discussion Items

1. *Financial status and budget:* Financial summaries were reviewed. No concerns were reported.
2. *Internal audit report:* Internal audit report was reviewed and no concerns were reported.
3. *SANY PR department presentation on communication:* SANY PR plan was shared with the board members. Board members asked to create a bi-annual or quarterly external s-newsletter for community members and alumni office.
4. *Submission of School Climate Transformation Grant for 5 years:* School submitted a federal grant proposal to DOE and provided details regarding the proposal details and possible upcoming changes regarding School Climate improvements.
5. *Submission of SANY 2018-19 annual reports:* School submitted its annual reports to NSYED.
6. *New charter application update:* There is no news at the moment to share.
7. *Board self-evaluation, superintendent evaluation, and ethic forms:* Board members were reminded to fill out the online forms so these can be discussed in the next meeting.

### I. Superintendent's Report

2019-20 school year updated enrollment and waiting list numbers.

SAS	Rollover	New	Total
<b>K</b>	0	81	81
<b>1</b>	76	5	81
<b>2</b>	75	6	81
<b>3</b>	74	7	81
<b>4</b>	76	3	79
<b>5</b>	74	1	75
<b>6</b>	76	2	78
<b>7</b>	77	2	79
<b>8</b>	69	6	75
<b>9</b>	75	1	76
<b>10</b>	78	0	78
<b>11</b>	62	0	62
<b>12</b>	74	0	74
<b>Total:</b>	886	114	1000

UAS	Rollover	New	Total
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<b>K</b>	0	100	100
<b>1</b>	62	12	74
<b>2</b>	45	18	63
<b>6</b>	3	67	70
<b>7</b>	57	9	66
<b>8</b>	69	4	73
<b>9</b>	67	2	69
<b>10</b>	74	1	75
<b>11</b>	58	0	58
<b>12</b>	42	0	42
<b>Total:</b>	477	213	690

<b>CITIZENSHIP</b>	<b>Rollover</b>	<b>New</b>	<b>Total</b>
<b>K</b>	0	77	77
<b>1</b>	67	11	78
<b>2</b>	63	11	74
<b>3</b>	63	24	87
<b>4</b>	47	26	73
<b>Total:</b>	240	149	389

## **II. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item.  
Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- III. Motion by Chanel Turnquest, seconded by Jawwaad Rasheed, to adjourn the meeting at 8.21 pm.  
**Roll Call:** Adopted unanimously



**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 9/10/2019  
**Place :** SAS High School

- I. The regular meeting was called to order at 7.00 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 8/8/2019

Motion by Chanel Turnquest, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*

**IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of SAS and SASC teachers and deans academic dashboard*
3. *Approval of UAS teachers and deans academic dashboard*
4. *Approval of SANY congressional award program*

**Discussion**

1. *Financial status and budget*
2. *State test results and academic data*
3. *Student enrollment update*
4. *Update on new charter applications*

Motion by Chanel Turnquest, seconded by Murat Baysal, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

#### V. Executive Session

Motion by Chanel Turnquest, seconded by Linda Spencer to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### VI. Reconvene Public Session

Motion by Linda Spencer, seconded by Jawwaad Rasheed, to exit the executive session.

**Roll Call:** Adopted unanimously

#### VII. ► Motion #190910.1

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Jawwaad Rasheed, seconded by Linda Spencer

Resolution # 190910.1 was **adopted unanimously**

#### ► Motion #190910.2

WHEREAS, teacher academic dashboard for SAS and SASC will be increased 50% and minimum 15 annual home visit will be added to school dean dashboard. The budget changes to support this motion is:

SAS: \$70,000 increase on budget line item, surplus will be \$191,662 after the change  
 CCS: \$50,000 increase on budget line item, surplus will be \$372,771 after the change

RESOLVED, that updated 2019-2020 SAS and SASC teacher and school dean dashboards and their budget changes are hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal

Resolution # 190910.2 was **adopted unanimously**

#### ► Motion #190910.3

WHEREAS, Terra Science and Education has been supporting SANY by providing teacher dashboard previous years. SANY will provide teacher and school dean dashboard at UAS starting 2019-20 school year. The budget changes to support this motion is:

UAS: \$100,000 increase on budget line item, surplus will be \$68,069. (Student #s are increased by adding 10 more students)

RESOLVED, that 2019-2020 UAS teacher and school dean dashboards with requested changes to make it same as SAS Deans dashboard as expectations, and related budget changes as presented are hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest

Resolution # 190910.3 was **adopted unanimously**

► **Motion #190910.4**

WHEREAS, SANY will pay incentives for congressional award recipients' advisors to increase student participations in activities to develop leadership skills and to build better resume for college applications.

RESOLVED, that SANY Congressional Award Program is hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest

Resolution # 190910.4 was **adopted unanimously**

### VIII. Discussion Items

1. *Financial status and budget:* Board will look at budgets quarterly and financial summaries will be presented as a table for each board as part of agenda ahead of time and discussion will be held quarterly.
2. *State test results and academic data:* ESSA data, annual report data (including per child expenditure), teacher retentions, annual states test results in comparison to NYS and district for 3-8 grades were shared and discussed.
3. *Enrollment update:* 1700 students are in waiting list at all SANY schools. All schools are up to capacity, and all schools have a waiting list. Subgroup enrollments have been discussed. SAS and UAS ELL preference has been discussed. Weighted enrollment for ELL students has been discussed and approved in principal. School will bring such policy for approval subject for approval by the state.
4. *Update on new charter applications:* Both applications were turned down, mostly due to low outreach activities. School will focus on applying for these schools again, and may be focus on one of them, such as Rochester rather than two of them at the same time. School will follow the application deadlines and will put an application with the state, and meanwhile continue on outreach activities.

I. **Superintendent's Report**

2019-2020 school year updated enrollment and waiting list numbers.

II. **Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

Few parents wanted to involve in school activities in SAS HS. They were referred to meet with HS high school dean and operations managers. They were also asked to organize other parents so they can contribute to school activities.

III. Motion by Linda Spencer, seconded by Jawwaad Rasheed, to adjourn the meeting at 8.47 pm.

**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 10/8/2019  
**Place :** UAS High School

- I. The regular meeting was called to order at 7.10 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 9/10/2019

Motion by Chanel Turnquest seconded by Linda Spencer.

**Roll Call: adopted unanimously**

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of 2018-19 SAS and SASC teachers and deans academic dashboard payments*
3. *Approval of increase in summer hourly pay*
4. *Approval of SASES and Citizenship chromebook orders*

5. *Approval of new year gift to SANY staff*
6. *Approval of change of order for Citizenship Academy parking lot paving project*
7. *Approval of ELL enrollment preferences application for SAS, SASC and UAS*
8. *Approval of district office basement water proof treatment*
9. *Approval of UAS high school guidance office construction*

### **Discussion**

1. *Financial status and budget*
2. *2018-19 SANY audit report presentation*
3. *Academic data*
4. *UAS new bus purchasing*
5. *Comptroller report*

Motion by Linda Spencer seconded by Chanel Spencer, to adopt the agenda as presented.

**Roll Call: adopted unanimously.**

### **V. Executive Session**

Motion by Murat Baysal, seconded by Chanel Turnquest. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: adopted unanimously**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **VI. Reconvene Public Session**

Motion by Murat Baysal, seconded by Linda Spencer, to exit the executive session.

**Roll Call: adopted unanimously**

### **VII. ► Motion #191008.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Chanel Turnquest seconded by Linda Spencer

Resolution # 191008.1 was **adopted unanimously**

### **► Motion #191008.2**

WHEREAS, 2018-19 teacher and dean dashboards are calculated based on state released academic data for SAS and Citizenship Academy. The dashboard calculations are as follows: SAS teachers \$61,107; SAS deans \$10,915, Citizenship Academy teachers \$17,600, and Citizenship Dean \$5,572. Dashboard payment for Assistant Superintendent of Finance and Operations is \$10,000. The dashboard total is \$105,194.

RESOLVED, that 2018-19 SAS and Citizenship Academy teacher and dean payments in total \$105,194 is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal.  
Resolution # 191008.2 was **adopted unanimously**

► **Motion #191008.3**

WHEREAS, summer pay rates were \$20 per hour for teachers and \$25 for coordinators. SANY would like to increase the summer pay rates to \$25 per hour for teachers and \$30 for coordinators

RESOLVED, that the summer hourly pay rates for \$25 for teachers and for \$30 for coordinators in all SANY Schools are hereby approved.

Motion by Linda Spencer, seconded by Murat Baysal.  
Resolution # 191008.3 was **adopted unanimously**

► **Motion #191008.4**

WHEREAS, SAS Elementary school and Citizenship academy will update its chromebooks with new touchscreen chromebooks. After this update with new additional chromebooks, every classroom in SAS elementary and Citizenship Academy will have their own chromebook set, and will make it 1:1 chromebook per student.. Classroom and intervention teachers will be able to assign a chromebook to students in their classroom. This will prevent moving chromebooks between classrooms. The old chromebooks will be donated to SAS middle school, SAS high school, and UAS, which will also help to assign a chromebook set to each classroom and will make these schools also have 1:1 ratio. SANY received 3 quotes. CDW-G provided the lowest quote and faster production time. SANY also has previous positive working experience with CDW-G. SANY would like to purchase 800 Acer touchscreen chromebooks with google chrome management console license, 25 chromebook carts, and 19 charging stations from CDW-G.

Vendor	Production Timeline	Description	Quantity	Price Per Unit	Total	Order Total
CS Business Systems	2 Weeks	Acer Chromebook Spin 11 Flip	800	\$264.27	\$214,232.00	\$257,483
		Google Chrome Management Console License	800	\$25.58	\$20,464.00	
		Spectrum Connect 36 Cart with Power Switch	25	\$896.89	\$23,422.25	
		Tablet Store and Charging Station	19	\$167.39	\$3,180.41	
Staples	2 Weeks	Acer Chromebook Spin 11 Flip	800	\$257.18	\$205,744.00	\$247,590
		Google Chrome Management Console License	800	\$22.77	\$18,216.00	
		Spectrum Connect 36 Cart with Power Switch	25	\$808.91	\$20,222.75	
		Tablet Store and Charging Station	19	\$179.31	\$3,406.89	
CDW-G	Charing station and chromebooks 3-5 days. Carts up to 1 week.	Acer Chromebook Spin 11 Flip	800	\$249.00	\$199,200.00	\$241,801
		Google Chrome Management Console License	800	\$24.95	\$19,960.00	
		Spectrum Connect 36 Cart with Power Switch	25	\$748.00	\$18,700.00	
		Tablet Store and Charging Station	19	\$207.42	\$3,940.98	

RESOLVED, that purchasing 800 Acer touchscreen chromebooks (437 for SAS, 363 for SASC) with Google chrome management console license, 25 chromebook carts (15 for SAS, 10 for SASC), and 19 charging stations (10 for SAS, 3 for SASC, 6 for UAS) from CDW-G for \$241,801 is hereby approved.

Motion by Linda Spencer, seconded by Murat Baysal.  
Resolution # 191008.4 was **adopted unanimously**

► **Motion #191008.5**

WHEREAS, SANY would like to give jacket with SANY logo as New Year gift to its staff. SANY received 3 quotes from local vendors. After examining the samples received from vendors, SANY would like to order from Just the Right Stuff.

<b>Vendor</b>	<b>Product</b>	<b>Estimated Total</b>
Just the Right Stuff	Storm Creek Velvet Lined Softshell Jacket	\$ 17,610
Holy Shirt	Basic Soft Shell Jacket	\$ 13,377
Seaboard Graphics	Ogio Endurance Jacket	\$ 19,420
Spinnaker Custom Products	Eddie Bauer Weather-Resist Soft Shell Jacket	\$ 17,697
Just the Right Stuff	Gift Bag + Custom Tissue Paper	\$ 1,358

RESOLVED, that purchasing Storm Creek Velvet Lined Softshell Jackes with SANY logo as New Year gift to its staff for \$17,610 with custom gift bag for \$1,358 from Just the Right Stuff is hereby approved. Holy Shirt product was not as good as Just the right staff product and will provide gift wrapping service included in the pricing.

Motion by *Murat Baysal*, seconded by *Chanel Turnquest*.  
Resolution # 191008.5 was **adopted unanimously**

► **Motion #191008.6**

WHEREAS, CC Paving started the parking lot installation process back in May 2019 per the contract agreement, during that process Syracuse City Code enforcement required SASC to file for a permit, which requires additional work to complete the project per Syracuse City Codes guidelines. 1. Landline Surveying needed to mark off depths and elevation areas for Syracuse City required drainage areas in lot. 2. Removal of Stumps & Roots so the parking lot will be transitioned to abide by Syracuse City 30ft set back code. 3. Curb Cut & Asphalt roadway patching requires granite curb cut, which requires to match 18ft parking lot entrance per city requirement on Newell St. 4. Installation of Bio Infiltration Swales (2) per City's engineering requirements/specs. CC Paving agrees to install natural swales according to the specs.

CC Paving & Excavating Original Price: \$61,750

CC Paving & Excavating Change Order: \$14,198.25

Total Contract Price: \$75,948.25

RESOLVED, that change of order for Citizenship Academy parking lot project contract with CC Paving & Excavating from \$61,750.00 to \$75,948.25 is hereby approved.

Motion by *Linda Spencer*, seconded by *Chanel Turnquest*  
Resolution # 191008.6 was **adopted unanimously**

► **Motion #191008.7**



WHEREAS, Citizenship Academy would like to increase its ELL population within the applicant pool. Therefore, would like to institute weighted lottery system with preference to given to ELL students. ELL students will be determined based on their home language during applications. Board would like to provide 1-4 weight for ELL students and board will make decision on an annual basis what weight will be used in that years enrollment based on school’s ELL numbers. 1 means no weight and 4 means the ENL names will be in the lottery total of 4 times. The goal will increase ELL population in SANY School to just surpass the home district’s ELL numbers.

RESOLVED, that providing weighted lottery system with preference given to ELL students, for all SANY Schools, between 1 and 4 and board has the authority to decide on an annual basis based on NYSED Charter School Office ENL subgroup enrollment target, subject to NYSED approval, is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest  
Resolution # 191008.7 was **adopted unanimously**

► **Motion #191008.8**

WHEREAS, district office basement takes water from the walls and develops mold. We received 3 quotes from local construction companies to treat the basement. Smajic Construction provided the lowest quote for \$12,650.00.

SCOPE OF WORK					
VENDOR	DESCRIPTION	COST	DESCRIPTION	COST	TOTAL COST
Wet Basement Solutions	Interior Trench out interior concrete floor of basement excluding the bathroom and finished room of basement with totals. Install drain tile, fabric & stone connect crock and sump pump. Install weep holes in block to drain hollow cores of foundation. Repair concrete. Includes plumbing and electric.	\$ 15,000.00	Saw cut asphalt in the length alongside the left side of exterior foundation wall. Excavate down to a proper depth to allow access for new drain grid system. Install a new grid drain system and connect to the existing solid discharge storm drain line.	\$ 10,500.00	\$ 25,500.00
Woodford Brothers	Interior/exterior (not broken out)	\$ 29,985.15	Install footer drain system, once excavated and bury sump pump discharge line. Install two sump pumps. Provide trench from outside to inside trench. Prep/clean masonry surface and coat with surface bonding cement.		\$ 29,985.15
Smajic Construction	Interior/exterior (not broken out)		Install footer drain system, once excavated and bury sump pump discharge line. Install two sump pumps. Provide trench from outside to inside trench. Prep/clean masonry surface and coat with surface bonding cement.	\$ -	\$ 12,650.00

RESOLVED, that awarding the district office basement waterproof treatment project to Smajic Construction for \$12,650 is hereby approved.

Motion by Murat Baysal, seconded by Linda Spencer  
Resolution # 191008.8 was **adopted unanimously**

► **Motion #191008.9**

WHEREAS, UAS high school guidance office is large with high ceiling. UAS needs

additional office space. Therefore, we received 3 quotes to divide the guidance office to make additional office spaces.

VENDOR	COST
Golden Hammel Construction	\$ 23,800.00
Astra Construction	\$ 20,450.00
Smajic Construction	\$ 19,650.00

RESOLVED, that awarding UAS high school guidance office construction project to Smajic Construction for \$19,650 is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal  
Resolution # 191008.9 was **adopted unanimously**

## VIII. Discussion Items

1. 2018-19 SANY audit report presentation: 2018-19 audited financials were reviewed with the external auditor. There is no material weakness and nor any significant recommendations. School implemented all recommendations from previous report. Overall, school is doing well financially and its procedures are working well.
2. Academic data: Star test results were shared and discussed in comparison to NYS results. School is putting more efforts in identifying and supporting level 1-2 student to move them to level three.
3. UAS new bus purchasing: The need for UAS bus has been discussed
4. Comptroller report: Comptroller report on other local charter school was discussed in the light of how we are doing in terms of good house keeping of student data, especially student's sending home district. School will make additional effort to comply with regulations full based on what is learned from the report.

### I. Superintendent's Report

#### Demographics:

	Target	%	Total		Black or African American		White		Asian	
			Enrollment	Male	Female	American	White	Asian		
Syracuse Academy of Science	975	99.28%	968	449 46%	519 54%	662 68%	236 24%	40 4%		
Syracuse Academy of Science and Citizenship	375	98.93%	371	185 50%	186 50%	261 70%	60 16%	42 11%		
Utica Academy of Science	660	103.94%	686	340 50%	346 50%	276 40%	307 45%	58 8%		
SANY District	2010	100.75%	2025	974 48%	1051 52%	1199 59%	603 30%	140 7%		

**Enrollment:**

School by School	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	968	28	3%	82	8%	731	76%
Syracuse Academy of Science and Citizenship	371	40	11%	37	10%	283	76%
Utica Academy of Science	686	24	3%	31	5%	541	79%
SANY District	2025	92	5%	150	7%	1555	77%

**Discipline:**

School by School	Total Enrollment	Number of Suspensions since day #1	
Syracuse Academy of Science	968	7	0.72%
Syracuse Academy of Science and Citizenship	371	0	0.00%
Utica Academy of Science	686	3	0.44%
SANY District	2025	10	0.49%

**SANY Activity Report:****SAS**

- Monday, July 8, 2019 - Congratulations to Sophomore, Justine Bell for making the 2019 Section III All-Central New York outdoor girls track and field team! Justine's state qualifying event was the 100 meter hurdles.
- Wednesday, July 31, 2019—Ellen DeGeneres' game Heads Up is the game of the game of the summer and a favorite amongst Atoms. On the last day of school, 6th grade Project Based Learning students partook in the challenge and submitted their video to Ellen ... and they won! Atoms make an appearance on EllenTube and are thrilled to be selected.
- Thursday, August 15, 2019—One of our talented Atoms with an incredible vocal range was chosen to sing the National Anthem at the New York State Fair Reception, an event that was organized by the New York State Comptroller, Thomas P. DiNapoli.
- Tuesday, September 10, 2019—Looking to take a "bite out of the big apple," and to make New York City your campus? Junior and Senior Atoms find out how they could do just that if applied to New York University. Assistant Director of Admissions, Aurora Kearney, shared NYU's rich history, campus life, degree and course study, and much more!
- Thursday, September 12, 2019—A live band cranked up the jams at this year's Welcome Back BBQ. Atoms and their families enjoyed an evening filled with festivities, games, raffles and more. Needless to say this event was a huge hit and wouldn't have been possible without the help of many faculty and staff members.
- Friday, September 20, 2019—Ripe for the picking, third grade Atoms visit one of the top apple orchards in the country, Beak and Skiff.
- Friday, September 20, 2019—What type of change do you get when you combine water with a coffee filter? You probably don't notice too much of a change. But, let's say your coffee filter now has some colorful design created by a second grade Atom?
- Friday, September 20, 2019—Mrs. Cusano's first grade class kicked-off the start of the book fair by having a special visit from the Dean of School, Mrs. Miller. Mrs. Miller led the



students in story time, and read to them *How Rocket Learned to Read*, by Tad Hills. This book highlights the importance of reading, and its many benefits.

9. Tuesday, September 24, 2019—Many of our elementary school Atoms enjoy visiting the Betts Branch Library for a field trip.

10. Wednesday, September 25, 2019—Each month we celebrate our Atom's character traits, accomplishments and achievements during our Student of the Month ceremony. The character trait for the month of September is responsibility.

11. Thursday, September 26, 2019—Owl in a days work, 7th grade PBL Atoms gear up for a project that is egg-sighting. Students will be tasked with researching and designing their own bird nesting box.

12. Thursday, September 26, 2019—"□" marks the spot for any sort of treasure or scavenger hunt! Elementary Atoms enjoy an evening with their family at our Back to School Welcome, and work together to complete a scavenger hunt with a prize of a lifetime ... a dress down pass. Following the scavenger hunt families were able to peruse the book fair.

### SAS Citizenship

1. Thursday, September 12, 2019—Syracuse Academy of Science and Citizenship school invited families to attend their Back to School Night. As the doors opened, families met with their student's teacher, learned about the school's mission, its curriculum, charter education and ways we can work together to ensure our Atoms are on track for success.

2. Monday, September 16, 2019—In preparation for the first "official" week of fall, kindergarten and first grade Atoms visited apple country, on a field trip to Navarino Orchard. Atoms had the luxury of not only picking apples, but they learned fun facts about this third generation orchard and farm.

3. Friday, September 20, 2019—It's not every day that you have a royal visit from Miss Spirit of New York, Kimberly Geniece, who shared with the Atoms her talents of singing (including Opera) and acting during story time. Kimberly brings the story, *The Book with No Pictures* by B.J. Novak, to life through her creativity, vocal range and expressions.

4. Thursday, September 26, 2019—Stop. Drop. And Roll! Kindergarten Atoms welcome Dan Connors from the Syracuse Fire Department for story time and fire safety. Mr. Connors not only read the story, *No Dragons for Tea*, which discusses the importance of fire safety, but taught both the teachers and students how to properly "stop, drop and roll" in case of a fire. What visit is complete without a firefighters hat to wear?! Thank you Mr. Connors and Syracuse Fire Department for sharing your time with us and for all that you do!

5. Friday, September 27, 2019—The first month of school is already in the books and it's hard to believe we are celebrating our first Student of the Month Ceremony.

### UAS

1. Tuesday, August 20, 2019—With the school year starting in just a little over a week, we welcomed our new Atoms to the Utica Academy of Science Middle School Family at the New Parent Orientation.

2. Wednesday, September 4, 2019—Can you believe that school started a couple weeks ago? It seems like yesterday that our Elementary school families were attending our orientation!

3. Wednesday, September 11, 2019—Reading is a novel idea and our Elementary Atoms shared their love for books, literature and even Legos with their family at our annual Literacy Night. Literacy-based activities were held in the classroom for families to enjoy. In addition, Utica Academy of Science Elementary School hosted a Scholastic Book Fair.

4. Tuesday, September 17, 2019—Pump, pump, pump it up! Pump that Atom spirit up. Elementary Atoms show off their school spirit as they celebrate Utica Academy of Science High School's first-ever Homecoming.

5. Saturday, September 21, 2019—Homecoming Weekend was in full swing as the middle school teachers, faculty and staff geared up for their Welcome Back BBQ. An afternoon filled with families meeting their students' teachers, and students having an opportunity to sign up for school clubs and activities.
6. Saturday, September 21, 2019—The elementary and high school team up together to host a Welcome Back BBQ, to not only conclude the Homecoming festivities, but to celebrate new beginnings such as the start of a successful school year. From bounce houses, to face painting, to silent auctions, to of course delicious food, it was fun for the whole family.
7. Wednesday, September 25, 2019—Kindergarten Atoms kick-off the first field trip of the school year by visiting Fort Rickey Discovery Zoo. A day filled with exotic and domestic animals, students were able to feed, pet and hold baby goats (a class favorite).
8. Thursday, September 26, 2019—When it's an early dismissal, there is only one thing you can do. You got to "take your horse to the old town road" .... of course! Elementary Atoms sing their favorite song, Old Town Road by Lil Nas X, featuring Billy Ray Cyrus.
9. Friday, September 27, 2019—Goats, snakes, horses, deer ... oh yah, and more goats! Atoms enjoy a hands-on experience at Fort Rickey Discovery Zoo as they interact with both domestic, native, and exotic animals. The student's favorite animal was the African Pygmy Goats in the petting zoo area, followed closely by the snakes. Some were even brave enough to wear the snake on their shoulders. Atoms hopped on a fall inspired tractor ride that took them around the zoo to view a wide variety of animals. Thank you, Fort Rickey Discovery Zoo for an amazing fun filled day!
10. Monday, October 7, 2019—October is National Bullying Prevention Awareness month. Middle School Atoms have teamed up to help Stomp Out Bullying and cyberbullying by participating in the national campaign #BlueUp. On Monday, October 7th, Atoms will be permitted to wear a blue shirt to kick-off the campaign. In exchange for dressing down, students must commit to a weekly bullying awareness challenge, please see below.

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item.  
 Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
 Board President or designee closes the public comment session on any topic.

- III. Motion by Chanel Turnquest, seconded by Linda Spencer, to adjourn the meeting at 8.51 pm.  
**Roll Call: adopted unanimously**

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 11/12/2019  
**Place :** SAS High School

- I. The regular meeting was called to order at 7.00 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Absent
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 10/8/2019

Motion by Linda Spencer, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of purchasing a school activity bus for UAS*
3. *Approval of purchasing electrical car for SAS and UAS*
4. *Approval of updating gym floor and installing bleacher and board for Citizenship Academy*
5. *Approval of SANY annual tax return (990 form)*

6. *Approval of SANY district emergency response plan*
7. *Approval of changing gas service provider from National Grid to Marathon*

### **Discussion**

1. *Financial status and budget*
2. *Datapooler Software presentation*
3. *Academic data*
4. *Salary Increase Discussion*
5. *Incident report*

Motion by Linda Spencer, seconded by Murat Baysal, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### **V. Executive Session**

Motion by Chanel Turnquest, seconded by Linda Spencer to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call: adopted unanimously**

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **VI. Reconvene Public Session**

Motion by Murat Baysal, seconded by Coskun Cetinkaya, to exit the executive session.

**Roll Call: adopted unanimously.**

### **VII. ► Motion #191112.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

Resolution # 191112.1 was **adopted unanimously**

### **► Motion #191112.2**

WHEREAS, the school needs an activity bus for field trips and athletic programs and due to the increases in these programs, having school activity bus is cost-efficient and effective solution for the demand of Utica Academy School's needs. It will also give us flexibility of timing of the use of bus according to our school's need, instead of the bus company's availability.

RESOLVED, that purchase of a 64-passenger activity bus from Matthews Buses Inc. with state contract price of \$128,902.21 for UAS is hereby approved.

Motion by Coskun Cetinkaya, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

Resolution # 191112.2 was **adopted unanimously**

► **Motion #191112.3**

WHEREAS, the school would like to promote electric vehicle usage and give incentive to the staff members by providing electric charging station. However, one of the district vehicle lease also expire end of December and it will be replaced with a Plug-in Hybrid vehicle with the rebate for electric charging station is proposed for SAS High School building. UAS High School building will also be equipped with a Plug-in Hybrid vehicle and a charging station in order to provide electric charging station and school vehicle for staff. Rebate for electric charging station will be utilized for the UAS High School, also.

Brand	Model	Year	Vendor	Price	
Honda	Clarity	2019	Honda of Fayetteville	\$ 29,990.00	fees are not included
Chrysler	Pacifica Touring	2020	Carbone Utica	\$ 41,590.00	fees are not included
Chrysler	Pacifica Limited	2020	Carbone Utica	\$ 47,280.00	fees are not included
Chrysler	Pacifica Touring Plus	2019	Maguire Chrysler of Syracuse	\$ 40,100.00	fees are not included
Ford	Fusion	2020	Koerner Ford	\$ 37,636.40	fees included
Toyota	Prius Prime XLE	2020	Romano Toyota	\$ 25,500.00	fees are not included

BRAND	MODEL		RANGE EL (miles)	MPGe
Honda	Clarity	Sedan	47	110
Chrysler	Pacifica PHEV HYBRID	Mini Van 7 Seat	32	82
Ford	Fusion Hybrid Plugin	Sedan	26	103
Toyota	Prime Prius	Sedan	25	133

RESOLVED, that approval of purchasing 1 Chrysler Pacifica Touring Plus for \$40,100 from Maguire Chrysler of Syracuse for SAS and 1 Toyota Prius Prime XLE for \$25,500 from Romano Toyota for UAS is hereby approved.

Motion by Chanel Turnquest, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

Resolution # 191112.3 was **adopted unanimously**

► **Motion #191112.4**

WHEREAS, Citizenship Academy building is reaching to its maximum capacity in terms of student numbers and current gym needs upgrade in order to provide additional spaces for school activities and athletic programs. Citizenship would like to get new 6 boards, bleacher for event and activities and wood floor to serve the needs of the school.



SCOPE OF WORK					
VENDOR	DESCRIPTION	COST	DESCRIPTION	COST	TOTAL COST
Facilities Equipment and Service, Inc (Jim Blanding)	Telescoping Bleachers (2) Banks of Bleachers 57' long, 6 rows high, Plastic Seats 10", Friction Power, Floor Mounted due to wall heater/vents	\$ 62,429.00	6 Ceiling Suspended Basketball Backstops, Included Glass Board, Break Away Goals, Electric w inches, 4 side court hoop to have electric height adjusters	\$ 38,930.00	\$ 101,359.00
J.F. Valder & Son	Telescoping Bleachers (2) Banks of Bleachers 57' long, 6 rows high, Plastic Seats 10", Friction Power, Floor Mounted due to wall heater/vents	\$ 65,550.00	6 Ceiling Suspended Basketball Backstops, Included Glass Board, Break Away Goals, Electric w inches, 4 side court hoop to have electric height adjusters	\$ 40,800.00	\$ 106,350.00
JW Management	Telescoping Bleachers (2) Banks of Bleachers 57' long, 6 rows high, Plastic Seats 10", Friction Power, Floor Mounted due to wall heater/vents	\$ 65,730.00	6 Ceiling Suspended Basketball Backstops, Included Glass Board, Break Away Goals, Electric w inches, 4 side court hoop to have electric height adjusters	\$ 43,500.00	\$ 109,230.00

**COMMENTS:**

**Recommendation:** Facilities Equipment and Service, Inc. Due to lower price and positive history working with the company (Middle school gymnasium)

SCOPE OF WORK					
VENDOR	DESCRIPTION	COST	DESCRIPTION	COST	TOTAL COST
Yale Hardwood Flooring	Installation of new gym floor, oil base sealer, logo and lettering	\$ 73,070.75	Delivery and Installation	included	\$ 73,070.75
JJ Gym Floors	Installation of new gym floor, oil base sealer, logo and lettering	\$ 99,000.00	Delivery and Installation	included	\$ 99,000.00
Wayfare Facility Management	Installation of new gym floor, oil base sealer, logo and lettering	\$ 100,500.00	Delivery and Installation	included	\$ 100,500.00

**COMMENTS:**

**Recommendation:** Wayfare Facility Management: Comes highly recommended. Also accounting for the weight of bleachers with occupants on them as well as high traffic areas such as the doorways.

(Not recommending the lowest bid because of the lack of communication and vendor saying the bid needs to be readjusted)

RESOLVED, that updating Citizenship Academy's gym floor from Wayfare Facility Management for \$100,500 (this is higher than all, however it includes additional under

flooring support for the area which will stay under the bleachers accounting for the weight of bleachers and weight on bleachers, additional support under flooring at the entrance to make the flooring flat surface, and their services used by several schools and colleges, and the company provided extremely detailed proposal which does not leave anything for guessing (operation manager thinks that there will be some change or orders with the lowest proposal due to less detailed proposal)); installing bleacher and new boards (with the cost of all materials) from Facilities Equipment and Services for \$101,359 is hereby approved.

Motion by Linda Spencer, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

Resolution # 191112.4 was **adopted unanimously**

► **Motion #191112.5**

WHEREAS, SANY's annual tax return is prepared by the independent auditors after their annual audits on financial statement.

RESOLVED, that SANY annual tax return (990 form) is hereby approved.

Motion by Coskun Cetinkaya, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

Resolution # 191112.5 was **adopted unanimously**

► **Motion #191112.6**

WHEREAS, SANY's district wide emergency response plan was opened for public comment period for a month after the public meeting. School safety committees are established and district incident command team discussed the plan as it is presented.

RESOLVED, that SANY district emergency response plan is hereby approved.

Motion by Chanel Turnquest, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

Resolution # 191112.6 was **adopted unanimously**

► **Motion #191112.7**

WHEREAS, SANY schools analyzed the alternative energy provider to compare the prices for gas and electricity. Per the most current data from the yearly gas consumption in the district, locking the rate with alternative energy provider is cost efficient for SANY. If the gas price drops, Marathon will adjust the rate according to National Grid price. However, if the gas price goes up, our rate will not change. This is not the same case for the electric service.

Annual National Grid Gas Supplier Cost per Historic Yearly Data: \$ 64,659 vs.  
Marathon: \$ 49,345

Annual National Grid Electric Supplier Cost per Historic Yearly Data: \$ 57,888 vs.  
Marathon: \$ 62,480

RESOLVED, that changing gas service provider from National Grid to Marathon for 2 year period is hereby approved.

Motion by Chanel Turnquest, seconded by Linda Spencer

**Roll Call:** All in favor but abstained by Murat baysal

Resolution # 191112.7 was **adopted with Majority**

► **Motion #191112.8**

WHEREAS, SANY Schools promoting the use of electric cars for its staff and planning to lease/buy its own e-cars, the school will install electric charging units at its Utica Frankford and Syracuse High school locations serving four cars at a time in each locations. The whole cost of the installation of these units should be paid by rebates, however school would like to get approval in case there is a cost associated with these units. Several cities, colleges in CNY has been working with ChargePoint company and the company also handles all rebates. \$32,000 is expected from NYSERDA and around \$15,000 from Nationalgrid as rebates, which should cover all expenses of installation and purchase of 8 car units.

RESOLVED, that e-charging units purchased and installed by their vendors of ChargePoint upto \$50,000, with the expectation portion of this will be paid by rebates, is hereby approved.

Motion by Linda Spencer, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

Resolution # 191112.8 was **adopted unanimously**

## VIII. Discussion Items

1. *Financial status and budget:* no presentation was made. Financial presentation will be made at least quarterly since they do not change month to month.
2. *Academic data:* Academic data has been shared using Datapooler dashboard system. The schools are doing much better with suspensions this year compared to last year.
3. *Datapooler software presentation:* School data management software, which is developed by Terra Science is presented to school. School started using the program for looking at all data at student and school level.
4. *Salary Increase Discussion:* School is looking at starting base salaries in comparison to school districts and looks like there is gap between our base salary and theirs and the school will make a presentation to make proposal to increase salaries accordingly to make them competitive and let teachers know the increases as early as February to retain them.
5. *Incident report:* The school shared information about an incident happen at the school today regarding a teacher and a student. The school shared the steps taken regarding the incident and reporting to state. Student's parent are informed and had a meeting with the school admins.

## I. Superintendent's Report

### Demographics:

	Target	%	Total Enrollment				Black or African American				White		Asian	
			Male	Female	Male	Female	Male	Female	Male	Female	Male	Female		
Syracuse Academy of Science	975	98.56%	961	445	516	46%	54%	658	68%	235	24%	38	4%	
Syracuse Academy of Science and Citizenship	375	97.60%	366	184	182	50%	50%	258	70%	60	16%	40	11%	
Utica Academy of Science	660	102.73%	678	336	342	50%	50%	272	40%	306	45%	57	8%	
SANY District	2010	99.75%	2005	965	1040	48%	52%	1188	59%	601	30%	135	7%	

### Enrollment:

School by School	Total Enrollment	ELL	Sped	Poverty	FRL Rate
Syracuse Academy of Science	961	27 3%	79 8%	752	78%
Syracuse Academy of Science and Citizenship	366	39 11%	36 10%	308	84%
Utica Academy of Science	678	24 4%	30 4%	560	83%
SANY District	2005	90 4%	145 7%	1620	81%

### Discipline:

School by School	Total Enrollment	Number of Suspensions since day #1
Syracuse Academy of Science	961	15 1.56%
Syracuse Academy of Science and Citizenship	366	5 1.37%
Utica Academy of Science	678	16 2.36%
SANY District	2005	36 1.80%

### SANY Activity Report:

#### SAS

1. Tuesday, September 24, 2019—A crisp yet beautiful fall day, is perfect for a field trip to one of our beloved apple orchards in Central New York, Beak and Skiff. Second grade Atoms were eager to learn all about apples and get that 'insider scoop' from the apple experts themselves.

2. Saturday, September 28, 2019—We are excited to share one of Syracuse Academy of Science High School's newest student club and activity, Adventure Cooperative for Environmental Stewardship, or ACES. Atoms participated in various outdoor activities like hiking, GeoCaching, and exploring state parks, trails and more in the greater Syracuse and Central New York area.
3. Tuesday, October 1, 2019—Middle school Atoms welcome guest speaker, Ms. Aza Gradinic who came and shared her life story that was incredibly moving, and gripping. Ms. Gradinic shared with the students stories about her life growing up in Bosnia during the war, and connected them to the Universal Declaration of Human Rights (UDHR) - a document the Atoms have been learning about.
4. Thursday, October 3, 2019—Syracuse Academy of Science High School welcomed Admissions Counselor, Shaquan McDowell, from Brandeis University.
5. Friday, October 4, 2019—Students from the junior and senior class attended Hillrom's (formerly known as Welch Allyn) Manufacturer's Career Day.
6. Friday, October 4, 2019—Every Atom is an artist! During our merit point celebration, Atoms were able to unleash their creativity and paint not only outside the lines but also off the canvas.
7. Saturday, October 5, 2019—It's quite an honor to have five of our Syracuse Academy of Science High School Students become participants in The Congressional Award for Community Service.
8. Monday, October 7, 2019—No spectators or benchwarmers here! Elementary Atoms welcome guest speaker, John Wildhack, Director of Athletics at Syracuse University. Mr. Wildhack shared with the students a day in the life for Syracuse Athletics, various sports programs on campus, his life experiences, and even his previous job position at ESPN.
9. Monday, October 7, 2019—Sometimes a hospital can seem like a very scary place. First grade Atoms take a 'sick day' and visit Crouse Hospital's Hospital Land to learn all about being admitted to the hospital, as well as, what it's like to be a patient.
10. Monday, October 7, 2019—As we prepare our students on their next steps after Syracuse Academy of Science, we strive to have our students college-ready and civic minded. Throughout the year we provide opportunities for our Atoms to learn about colleges, universities and various trades.
11. Tuesday, October 8, 2019—The Middle School STEAM club met for the first time and lets just say things got a bit sticky and slimy! Atoms put their creative and scientific brains to work as they combine glue, Borax, shaving cream and food coloring to create everyone's favorite, slime.
12. Thursday, October 10, 2019—High school Atoms enjoy a field trip of a lifetime at SUNY ESF's Heiberg Memorial Forest - one of the field stations of SUNY ESF where students can participate in different activities in forest ecology.
13. Friday, October 11, 2019—A beautiful sunny fall day perfect for an outdoor scavenger hunt. Kindergarten English Language learners have been working on projects related to the five senses - sight, hearing, taste, touch and smell.
14. Wednesday, October 16, 2019—When science meets inquisitive Atoms, there is a reaction filled with learning, knowledge and excitement. Fifth grade Atoms visited the Milton J. Rubenstein Museum of Science & Technology (MOST), where they took their turn at being scientists for the day.
15. Friday, October 18, 2019—Art has the ability to transform, uplift and inspire - a belief held by Yoko Ono. Mrs. Merrithew's AP Art Class attended a tour of the Yoko Ono: Remembering the Future exhibit at the Everson Museum.
16. Saturday, October 19, 2019—Atoms competed in the MOST's CNY Steamboat Challenge, and did what our Atoms do best ... they came to compete and WON! With over 60 teams participating from across Central New York, we are proud of our students for taking home not only 1st place, but the 2nd, 3rd and 4th place, as well for the high



school competition. Middle School and the Elementary school were not far behind with taking home 3rd and 4th place.

17. Monday, October 21, 2019—Syracuse Academy of Science High School Robotics team hosted an outreach event on Monday, October 21st at The Palace Theater. During this event, Atoms shared their new initiative with the greater Syracuse community - FIRST Lego League (FLL) and FIRST Tech Challenge (FTC).
18. Tuesday, October 22, 2019—Elementary Atoms received a brief lesson in Civics as they learned about the important responsibilities of congressmen, specifically New York State's 24th Congressional District Congressman John Katko.
19. Wednesday, October 23, 2019 — Our Atoms took the Pledge to create a world without bullying.
20. Thursday, October 24, 2019—It's not every day that you receive VIP guests from the New York State Charter School Community and the Office of New York State Assemblyman, Marcos Crespo. Guests received a tour of both the Syracuse Academy of Science Elementary and Middle School, and were amazed at all the hard work not only our students accomplished this year but our teachers, faculty and staff.
21. Friday, October 25, 2019—Middle school Project Based Learning (PBL) students gear up for one of their biggest projects to date - their first Spaghetti Dinner. In efforts to raise funds for an upcoming field trip, students work together as a team to create an evening of fine Italian cuisine.
22. Tuesday, October 29, 2019—It's not every day that you get to witness a pumpkin flying. On a recent field trip to the Golub, "Our Farm," Atoms had a front row seat to this physics experiment.
23. Thursday, October 31, 2019—Scary good times were had at the annual Syracuse Academy of Science Elementary School Fall Festival. Atoms dressed in their favorite costumes and participated in Halloween games and activities.

### **SAS Citizenship**

1. Thursday, September 26, 2019—Atoms didn't start the fire, but they certainly learned all about fire safety with a special visit from fireman Dan Connors of the Syracuse City Fire Department. Fireman Dan joined the Kindergarten Atoms for story time and read to them, No Dragons for Tea, which discusses the importance of fire safety.
2. Wednesday, October 9, 2019—A beautiful fall day calls for a field trip dedicated to team bonding and enhancing character strengths learned inside the classrooms. Our 4th grade Atoms visited Shove Park for an outdoor field trip.
3. Wednesday, October 23, 2019—It's the perfect time of year for pumpkin picking with this beautiful fall weather and the leaves changing. Kindergarten and first grade Atoms visit, The Pumpkin Hollow, for a fall field trip.
4. Friday, October 25, 2019—Kindergarten Atoms discover the culinary possibilities at their first ever Discovery Kitchen. Thanks to Mrs. Pittsley and the Chartwells team, students gained helpful kitchen tips, tricks and nutritious recipes.

### **UAS**

1. Friday, October 11, 2019—Middle school Atoms take a step back in time at one of Cooperstown's most popular destinations, The Farmers' Museum.
2. Friday, October 11, 2019—There are many natural wonders in the world. One of them just so happens to be in our backyard. Atoms head out on an adventure that would take them over 150 feet below ground to a place that was discovered in the early 1770s, Howe Cavern.
3. Wednesday, October 16, 2019—A little rain never kept the elementary school Atoms and their families from participating in the first Family Night event, Math Night.

4. Friday, October 18, 2019—With a few clouds looming overhead and the weather looking grim, this never stopped our first grade Atoms from enjoying a fun filled day on a field trip to North Star Orchards.
5. Friday, October 18, 2019—What does the field of manufacturing, transformers and former Syracuse University basketball legend have in common? Funny you should ask, because they were all present at this year's Mohawk Valley Community College's Manufacturing Day.
6. Saturday, October 19, 2019—Elementary, middle and high school Atoms competed in the MOST's CNY Steamboat Challenge. Participants work in groups of three to engineer a steamboat made out of recycled materials and powered by steam created by the heat of a tea candle.
7. Saturday, October 19, 2019—Atoms roll up their sleeves along with over 500 youth from the greater Utica area to volunteer and give back to the senior citizen community by providing general yard clean-up services.
8. Saturday, October 19, 2019—It is no surprise that our Atoms have talent, both in academics and athletics. This young Atom in particular had a trip of a lifetime as she showcased her basketball talent and athletic ability on the court against the daughter of NBA legend (and future hall of famer), Kobe Bryant.
9. Thursday, October 24, 2019—Utica Academy of Science Girls Varsity Soccer team take on one of their most competitive opponents yet, Notre Dame. Location, a brand new soccer pitch with Utica VIP community members in leaders sitting and cheering in the stands. The crowd would go wild with each and every goal, but the Atoms rallied together which led to a victory and history being made. In attendance were community members such as Utica Mayor Robert M. Palmieri, representatives from Congressman Anthony Brindisi and Senator Griffo office, Assemblywoman Marianne, Oneida County Executive Mr. Picente and many others.
10. Thursday, October 24, 2019 — Ms. Brown took her 2nd Graders to Cullen Pumpkin Farm for their monthly field-trip to celebrate fall & to witness the turning of the season first-hand. UAS ES Atoms explored a winding corn maze and experienced a hayride through cornfields and pumpkin patches.
11. Thursday, October 31, 2019—A spooktacular day filled with fab-boo-lous activities, creative costumes and of course sweet treats to kick-off the start of Halloween. Elementary Atoms enjoyed their annual Fall Festival, where students could dress up in their favorite literary costumes.

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

- III. Motion by Murat Baysal, seconded by Linda Spencer, to adjourn the meeting at 9.12 pm.  
**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 12/10/2019  
**Place :** SAS High School

- I. The regular meeting was called to order at 7.05 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Absent
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 11/12/2019

Motion by Linda Spencer, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of extending SANY Lease Vehicle*
3. *Approval of Health Insurance Renewal*
4. *Approval of Dental Insurance Renewal*
5. *Approval of Vision Insurance Renewal*



6. *Approval of updated Datapooler Development Software and Confidentiality and Non-disclosure Agreements with Terra Science and Education*
7. *Approval of Architectural Service for New Building at 160 School Ln*

**Discussion**

1. *Utica Building Addition project*
2. *Internal Auditor Hiring*
3. *Computer Lab Furniture for SAS MS with State Contract Price*

Motion by Linda Spencer, seconded by Murat Baysal, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

**V. Executive Session**

Motion by Linda Spencer, seconded by Murat Baysal to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**VI. Reconvene Public Session**

Motion by Murat Baysal, seconded by Linda Spencer, to exit the executive session.

**Roll Call:** Adopted unanimously

**VII. ► Motion #191210.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Linda Spencer, seconded by Murat Baysal  
Resolution # 191210.1 was **adopted unanimously**

**► Motion #191210.2**

WHEREAS, current lease car will be expiring as of January, 2020 and SANY will get a new lease for a new car for 2 years.

Koerner Ford: \$462.20 Ford Explorer

Romano Ford: \$430.27 Ford Explorer

Romano Toyota: \$459 Toyota Highlander

RESOLVED, that leasing a Ford Explorer for 2 year from Romano Ford with \$430.27 monthly payment is hereby approved.

Motion by Coskun Cetinkaya, seconded by Linda Spencer  
Resolution # 191210.2 was **adopted unanimously**

► **Motion #191210.3**

WHEREAS, the health insurance policy is up for renewal. The new policy will be effective as of January 1, 2020. The proposed increase will be 8% on health insurance. SANY is currently working with M&T insurance agency as a broker. We looked for multiple options and plan comparison including self-insured program. SANY would like to maintain the current program.

Health Insurance Plans		Current	Prospective
Signature Copay 1	Single	557.89	602.53
	Family	1,415.34	1528.61
Signature Deductible 3	Single	441.46	476.79
	Family	1,120.00	1209.64

RESOLVED, that contract renewal of health insurance with Blue Shield/Blue Cross (Excellus) is hereby approved.

Motion by Murat Baysal, seconded by Linda Spencer  
Resolution # 191210.3 was **adopted unanimously**

► **Motion #191210.4**

WHEREAS, the dental insurance policy is up for renewal. The new policy will be effective as of January 1, 2020. SANY is currently working with M&T insurance agency as a broker. No increase on the premiums for the renewal for dental plan.

		Current and Proposed Low Cost Option	Current and Proposed High Cost Option
Dental Insurance	Single	27.14	35.43
	Family	73.26	95.64

RESOLVED, that contract renewal of dental insurance with Delta Dental is hereby approved.

Motion by Murat Baysal, seconded by Linda Spencer  
Resolution # 191210.4 was **adopted unanimously**

► **Motion #191210.5**

WHEREAS, the vision insurance is up for renewal. Lincoln Insurance proposed the same cost as last year.

		Current	Prospective
Vision	Single	6.01	6.01
	Family	14.99	14.99

RESOLVED, that contract renewal of vision with Lincoln Insurance is hereby approved.

Motion by Linda Spencer, seconded by Murat Baysal  
Resolution # 191210.5 was **adopted unanimously**

► **Motion #191210.6**

WHEREAS, SANY and Terra Science and Education has an agreement to develop an educational software (currently called as TEDS-Datapooler) to support teachers and administration by providing easy access to all academic data to analyze data and plan timely and targeted intervention to all students. SANY attorney updated the current Confidentiality and Non-disclosure Agreement to make sure the required terms by FERPA and Education Law § 2-d are included. Also the software development agreement is updated by changing SAS, SASC, and UAS schools 5-year free use to unlimited free use as long as the software is owned by Terra Science.

RESOLVED, that updated TEDS-Datapooler Software Development and Confidentiality and Non-disclosure Agreements with Terra Science and Education is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal  
Resolution # 191112.6 was **adopted unanimously**

► **Motion #191210.7**

WHEREAS, SANY schools will built new additions to the existing Frankfort locations including extension of elementary school and a high school gym. Property owner of the location is Terra Science and agreed to make the same agreement as we did with the previous addition a year ago. The project will bring all UAS schools into one location which should be a benefit for parents who have multiple students at different grades. School requested initial quotes for a possible draft project planned for \$3 million for total of 24-27K sqf. Lake Architectural managed a project for the school previously. Their price for this project is the least expensive. The architects are proposing to serve the below services for the amount they are asking:

Three architect companies

1. Lake Architectural 2% of the constructions cost, \$60,000
2. Holmes \* King \* Kallquist Associates Architects \$ 305,820
3. Zangrili Engineering \$ 118,000

**The scope of the work**

1. Visit the site to verify existing conditions and to obtain field measurements.
2. Attend design meeting with School personnel.
3. Design and detail the new gymnasium and classroom buildings. The design will include architectural design, structural design, and site design. This includes storm water management.
4. Provide specifications and contract documents in a Project Manual.
5. Assist with bidding.
6. Prepare contracts for the construction work.
7. Provide construction administration services including project meetings, inspections, review of contractor payment applications, and assisting with the independent special inspection company with their work.

RESOLVED, that Lake Architectural will be service provider for this project at 2% of the total project cost, projected at \$60,000 for a projected \$3million project (excluding flooring of gym, bleachers, and hoops), paid from SANY reserve funds and the same use of land and property ownership and maintenance agreement with Terra Science (40 years of no rent, SANY will be in charge of maintenance and improvements (including structural-roof, HVAC and etc), and insurance) is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed

Resolution # 191112.6 was **all in favor but abstained by Fehmi Damkaci due to his role at Terra Science and Education**

## VIII. Discussion Items

1. *Utica Building Addition project is discussed in detail. Two phase plan is presented. The school will bid the construction once the drawings are approved by the school and the city.*
2. *Internal Auditor Former CFO at Syracuse School District and Springfield, MA school district. He is currently consultant for Cato and Baldwinsville, NY school districts for financial matters. He will start working 12/13/19 and will report to Board on a monthly basis.*
3. *Computer Lab Furniture for SAS MS with State Contract Price to inform the board since it is less than \$20K threshold for board approval.*
4. *Dr Hayali commented on increasing suspension rates at Utica Academy.*

### I. Superintendent's Report

#### Demographics

	Target	%	Total Enrollment	Male	Female	Black or African American	White	Asian
Syracuse Academy of Science	975	98.36%	959	444	515	656	235	38
Syracuse Academy of Science and Citizenship	375	99.73%	374	188	186	264	63	39
Utica Academy of Science	660	101.97%	673	333	340	268	306	57
SANY District	2010	99.80%	2006	965	1041	1188	604	134

#### Enrollment

School by School	Total Enrollment	ELL	Sped	Poverty	FRL Rate		
Syracuse Academy of Science	959	28	3%	79	8%	713	74%
Syracuse Academy of Science and Citizenship	374	42	11%	37	10%	295	79%
Utica Academy of Science	673	27	4%	36	5%	512	76%
SANY District	2006	97	5%	152	8%	1520	76%

### Suspension

School by School	Total Enrollment	Number of Students since day #1	
Syracuse Academy of Science	959	19	1.98%
Syracuse Academy of Science and Citizenship	374	4	1.07%
Utica Academy of Science	673	29	4.31%
SANY District	2006	52	2.59%

### SANY Activity Report:

#### SAS

1. Tuesday, October 15, 2019 - SUNY Oswego, founded in 1861, located on the lakeshore of Lake Ontario, has 60 undergraduate majors and over 70 minors was the college visit of choice for our sophomore Atoms.
2. Friday, October 18, 2019 - Syracuse Academy of Science High School had the privilege of welcoming Sgt Gabriel of the United States Marine Corp. Sgt Gabriel spoke with the juniors and seniors about the NROTC Marine Option Scholarship.
3. Tuesday, October 22, 2019 - High School Atoms welcome Brown University's Admission Counselor, James Walsh.
4. Tuesday, October 22, 2019 - Elementary Atoms didn't start the fire, but they certainly learned all about the importance of fire safety. Ms. Peryea's second grade class welcomed volunteer fireman with over 50 years of experience, Mr. Hudson.
5. Friday, October 25, 2019 - With the anticipation of guest speaker, Ms. Heidi from the Food Bank of Central New York, 5th and 6th grade Atoms in Mrs. Swidowski's social studies class, give back to the community through the efforts of collecting food donations for the organization.
6. Friday, October 25, 2019 - With their future after graduation on their minds, high school students had the opportunity to ask a handful of questions, gather information and introduce themselves to over 23 colleges, universities and post-high school learning opportunities.
7. Monday, October 28, 2019 - A 'gorgeous' college visit was in store for the junior class as they traveled to Ithaca, New York to learn more and experience first hand Ithaca College.
8. Wednesday, October 30, 2019 - Before the snow started to fly, the elementary Atoms adventured out to a beautiful park right in their backyard, Onondaga County Parks' Beaver Lake Nature Center.
9. Thursday, October 30, 2019 - Where Orange is more than just a color, high school students learn just what it takes to become a student at Syracuse University. Admission



counselors shared with the students about campus and academic life up on the hill, and how Syracuse University customizes its education so students are able to gain real world experience from industry leaders.

10. Friday, November 1, 2019 - Middle school Atoms learned about the importance of the Amazon rainforest and the dangers it can face. Students expressed what they recently learned with a mixed media, impasto painting. They could show either a healthy rainforest or one that is in danger.
11. Wednesday, November 6, 2019 - It's a beautiful day in the neighborhood to take a quick stroll to gather insight on an upcoming project. Middle school PBL students will be creating their very own Little Free Libraries - the world's largest book sharing movement.
12. Friday, November 8, 2019 - In honor of Veterans Day, elementary Atoms learned the importance of showing appreciation to those who served in the U.S. Military and what it means to be a Veteran.
13. Friday, November 8, 2019 - "There will be no foolish wand-waving or silly incantations," in this post, just middle school Atoms who received their 'official' letter to Hogwarts School of Witchcraft and Wizardry.
14. Friday, November 8, 2019 - It's not every day you receive a visit from your local assemblyman. Middle school PBL Atoms welcome guest speaker, Assemblyman Al Stirpe - Assembly District 127.
15. Saturday, November 9, 2019 - Imagine if you were given a bundle of wood and some glue, how strong can you make a bridge with these materials? Elementary, middle and high school Atoms competed against over 139 participants in the MOST's STEM Build 'Em & Bust 'Em competition. And of course, in true Atoms fashion, they won!
  1. Category 1 Winners
    1. 1st Place: Christina S and Sophia K - Led by Mrs. Smith
    2. 3rd Place: Wajih H., Yousif R., and Elijah N. - Led by Mr. Saritga
  2. Category 2 Winners (8th Grade)
    1. 1st Place: Malayshia Green & Maya Plaza
    2. 2nd Place: Yakina Sika, Grace O'Neil, and Jaylin Regner
    3. 3rd Place: Saige Collins
  3. Category 3 (High School)
    1. 1st Place: Anthony Losurdo
    2. 3rd Place: Joseph Capra & Caprianna Cornier
    3. 4th Place: Teng Kiir & Thiep Lual

Congratulations to all of our Atoms who participated, we are so proud of you!

16. Tuesday, November 12, 2019 - No treble makers on this field trip, only band members who want to sharpen their musical talent. High School band members visit Ithaca College for a clinic with band director, Dr. Ben Rochford. Under Dr. Rochford's guidance he shared with students various techniques that would help them enhance their music ability, listen to the various instrument sections, and shared ways on how they can reach their optimal performance capabilities as an ensemble.
17. Thursday, November 14, 2019 - With a little help from the U.S Army, high school Atoms not only experience a day in their boots through virtual reality and simulation, but they also discover what is their 'warrior.' Atoms were able to experience six different adventures in the self contained simulation system.
18. Thursday, November 14, 2019 - Calling all space rangers! Elementary Atoms and their families embark on an adventure in a galaxy far, far away for the 2019 - 2020 Literacy

Night. Atoms and their families participated in activities to practice their letter recognition, sight words, scrambled sentences, Scrabble and much more.

19. Thursday, November 14, 2019 - A little snow and cold didn't stop these Atoms from learning and having the 'best day ever' at one of their favorite field trip locations, The Rosamond Gifford Zoo.
20. Friday, November 15, 2019 - High school Atoms take the afternoon to celebrate all they have accomplished so far this school year at the Marking Period 1 award ceremony.
21. Friday, November 15, 2019 - PBL students packed their bags and visited the Nation's Capital. While in Washington D.C., students toured Capitol Hill where they visited the Library of Congress. Atoms walked around the National Mall where they saw the Capital Building, the Washington Monument, the White House and finally the Lincoln Memorial - where many stood in the same place as Dr. Martin Luther King, Jr.
22. Tuesday, November 19, 2019 - Each Student of the Month ceremony, there is a character trait that we encourage students to embrace both inside and outside the classroom.
23. Tuesday, November 19, 2019 - Elementary Atoms are ready to get moving and learn from the master himself at Five Star Martial Arts. Students were taught self defense, discussed bullying, and learned patience while perfecting each move.
24. Thursday, November 21, 2019 - With Thanksgiving Recess just a few short days away there were just a few things on these middle school Atom's mind. Keeping the true essence of the holiday in mind, students find a way to give back to their community and support a dear SAS teacher who is currently battling cancer, while enjoying their first Teen Center Night of the school year.
25. Tuesday, November 26, 2019 - As the school day was winding down the day before Thanksgiving Recess, high school Atoms took the time to celebrate in style with a pep rally.

### SAS Citizenship

1. Thursday, October 24, 2019 – With Halloween right around the corner, second and third grade Atoms had just one thing on their mind - "where can we find the most 'perfect' or 'gourduous' pumpkin?" Lucky for them, a field trip to The Pumpkin Hollow was coming up and that would be where these pumpkins would be found. Students enjoyed a day at the pumpkin patch where they took a tractor ride to the many pumpkin fields to find the pumpkin their heart desired.
2. Monday, October 28, 2019 – Honorable Judge Brenda Sannes joins the first grade Atoms as a guest speaker for story time. Judge Sannes read the book, *We're All Wonders* by R.J. Palacio.
3. Thursday, October 31, 2019 – A costume parade, positive dance party and a Fall Festival?! Atoms showcased their fab-boo-lous creativity decorating their classrooms for this spooktacular day. Families and staff were invited to partake in the wickedly exciting event.
4. Monday, November 4, 2019 – What better way to wake up and greet the day than a brisk nature walk at Onondaga County Parks' Onondaga Lake Park. Atoms take in all the sights, sounds and smells when walking along the beautiful lake shore.
5. Tuesday, November 5, 2019 – If you were to walk past this classroom, singing, dancing, high-fiving are just some of the items you may witness. But for this teacher and the students, this high engagement level is one of the many ways used to motivate the students which produce incredible classroom results, and leave the parents singing his praises - "my kids love to learn to read because of Mr. Thayer." It was an honor to name

Ryan Thayer, a kindergarten teacher, as the 2019 Teacher of the Year at the recent Terra Conference.

6. Wednesday, November 6, 2019 – scientifically speaking, second grade Atoms had a hands-on, minds-on day when visiting the Sciencenter on a class field trip. Students were able to look, touch, listen and discover as they bounced their way through many exhibit galleries filled with full-body science fun.
7. Wednesday, November 13, 2019 – The goal of any field trip is for students to have a fun experience, learn something new and or build upon what they are already learning. Kindergarten students enjoy a day at The Ultimate Goal where they were able to continue to build on their Positivity Project Strengths such as teamwork, bravery, and integrity.

## UAS

1. Friday, October 25, 2019 – I scream, you scream, middle school Atoms scream for ice cream! Students who received 25 merits were awarded with an ice cream social party, and the staff helped serve the ice cream.
2. Thursday, October 31, 2019 – Middle school Atoms would like to say thanks a ‘Latte’ for all the parents who were able to join us for our October Coffee & Conversation. Each month, the middle school will host its Coffee & Conversation which will allow parents to not only get to know the administration team, but will also have the opportunity to ask questions and learn about the school, discuss academic and other education related matters, and so much more!
3. Monday, November 4, 2019 – The middle school hosted a merit based activity that not only had rhythm but it certainly made us feel like dancing. Atoms who had two or less unexcused absences during the quarter were eligible to attend the quarterly AttenDANCE.
4. Tuesday, November 5, 2019 – After reading the historic play, The Crucible written by Arthur Miller in 1953, high school Atoms visited the town of Salem, Massachusetts to get a glimpse of history. Surrounded by all things ‘witchy’ students visited the Salem Witch Museum where they saw the documents of the Salem Witch Trial in 1692.
5. Friday, November 8, 2019 – In honor of Veterans Day, high school Atoms hosted its second annual Veterans Appreciation Program where Veterans were honored and thanked by the Utica Academy of Science Community.
6. Friday, November 8, 2019 – The middle school invited the community and stakeholders to join them for a session to discuss ways they can continue to enhance the educational experience for its students.
7. Monday, November 25, 2019 – Thanksgiving is a holiday in which many share what they express their gratitude, appreciation and give thanks. This year, the middle school team hosted a traditional Thanksgiving meal to show their appreciation for their teachers, faculty and staff.

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

- III. Motion by Jawwaad Rasheed, seconded by Linda Spencer, to adjourn the meeting at 8.05 pm.



**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 1/14/2020  
**Place :** SAS Elementary School

- I. The regular meeting was called to order at 7.00 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 12/10/2019

Motion by Linda Spencer, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of updated 2019-20 SAS budget*
3. *Approval of updated 2019-20 SASC budget*
4. *Approval of updated 2019-20 UAS budget*
5. *Approval of updated payscale for SANY cleaning department*

6. *Approval of lease amended for UAS location*

**Discussion**

1. *Financial status and budget*
2. *Internal audit report: Internal audit report was reviewed and discussed*
3. *New charter school application*

Motion by Choose an item, seconded by Choose an item, to adopt the agenda as presented.

**Roll Call:** Choose an item.

**V. Executive Session**

Motion by Choose an item, seconded by Choose an item. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Choose an item.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**VI. Reconvene Public Session**

Motion by Choose an item, seconded by Choose an item, to exit the executive session.

**Roll Call:** Choose an item.

**VII. ► Motion #200114.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed  
Resolution # 200114.1 was **adopted unanimously**

**► Motion #200114.2**

WHEREAS, SAS' budget is revised based on their actual and projected enrollment numbers for the rest of the year. In addition, other adjustments were made in the budget in order to align the expenses to the revenues.

RESOLVED, that updated 2019-20 budget for SAS is hereby approved.

Motion by Linda Spencer, seconded by Jawwaad Rasheed  
Resolution # 200114.2 was **adopted unanimously**

**► Motion #200114.3**

WHEREAS, SASCS' budget is revised based on their actual and projected enrollment numbers for the rest of the year. In addition, other adjustments were made in the budget in order to align the expenses to the revenues.

RESOLVED, that updated 2019-20 budget for SASCS is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest  
 Resolution # 200114.3 was **adopted unanimously**

► **Motion #200114.4**

WHEREAS, UAS' budget is revised based on their actual and projected enrollment numbers for the rest of the year. In addition, other adjustments were made in the budget in order to align the expenses to the revenues.

RESOLVED, that updated 2019-20 budget for UAS is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed  
 Resolution # 200114.4 was **adopted unanimously**

► **Motion #200114.5**

WHEREAS, in order to align with the minimum wage which is increased in NYS as of 2020, SANY will update the payscale for cleaners. New Rates for the current cleaning department employees will be adjusted by adding \$0.70/per hour, \$0.40/ per hour, \$0.30 per hour per their roles.

Starting Rates	2019	2020
Minimum Wages	\$ 11.10	\$ 12.50
Experienced (3 years or more)	\$ 12.10	\$ 13.25
Lead	\$ 12.60	\$ 14.00

RESOLVED, that new rates for the current cleaning department employees will be adjusted by adding \$1.40/per hour, \$1.15/ per hour, \$1.40 per hour per their roles and updated payscale for SANY cleaning department are hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed  
 Resolution # 200114.5 was **adopted unanimously**

► **Motion #200114.6**

WHEREAS, in SANY would like to built additional classroom and gym space to provide enough educational space for its extending elementary school, athletic facilities for its high schools, and future classrooms to move its middle school so that all its school at Utica will be at one location. It will benefit parents who will have multiple students with UAS since pick up and drop will be at one location. Terra will provide the land for free, and the lease will be amended to include these additions to be built by SANY but will not count for rent calculations, therefore SANY will not pay rent for 40 years. Terra provided an approval letter with the following statement regarding amendments.

- 40-year lease term to protect SANY's investment starting with the execution of the lease amendment
- Landlord's written permission for construction of two new wings with classrooms (26 classrooms and bathrooms) and a new gym, approximately 37,000 square ft. in total (27,000 sqf in the first phase, and 10,000sqf in the second phase)
- Tenant has no obligation to pay rent for additional space but has all rights and entitlements provided under

- Tenant has the first right to buy the property. Purchase price will be the average of two appraisals collected by SANY and Terra Science, less 20 percent
- Landlord should obtain tenant's consent to get additional mortgage, lien or other encumbrance
- In case of damage, tenant is entitled to get the insurance proceeds related to damage on the property built by SANY but also responsible for all repairs and reconstruction of the properties built by the school.
- Tenant will be responsible for maintenance, repair and replacement of plumbing, heating, electrical and air conditioning systems, and structural repairs (including roof and septic system) for the new constructed property, including property insurance for all newly constructed areas by SANY in 2019 and beyond under this and previous agreement.

RESOLVED, that amendment to lease between Terra and SANY, related to all additions built by school is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed

Resolution # 200114.6 was **adopted by all, except Dr. Fehmi Damkaci who abstained**

## VIII. Discussion Items

1. *Financial status and budget:* Board reviewed the financial dashboard summaries. We discussed how to reduce the functional cost so staff payments can be increased. Board also talked about increasing the number of students at Utica Academy in order to make its budget more workable.
2. *Internal audit report:* Internal audit report was reviewed and discussed.
3. *New charter school application:* New school application process is opened and available. The deadline is February 23<sup>rd</sup> for Letter of Intent. We would like to apply for Rochester one more time with updates based on NYSED feedback.

## I. Superintendent's Report

### Demographics

	Target	%	Total				Black or African American				White		Asian	
			Enrollment	Male	Female									
Syracuse Academy of Science	975	98.36%	959	445	46%	514	54%	656	68%	235	25%	38	4%	
Syracuse Academy of Science and Citizenship	375	98.13%	368	185	50%	183	50%	258	70%	63	17%	39	11%	
Utica Academy of Science	660	101.21%	668	329	49%	339	51%	262	39%	307	46%	57	9%	
SANY District	2010	99.25%	1995	959	48%	1036	52%	1176	59%	605	30%	134	7%	

### Enrollment

School by School	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	959	28	3%	79	8%	714	74%
Syracuse Academy of Science and Citizenship	368	42	11%	36	10%	289	79%
Utica Academy of Science	668	27	4%	37	6%	508	76%
<b>SANY District</b>	1995	97	5%	152	8%	1511	76%

### Suspension

School by School	Total Enrollment	Number of Suspensions since day #1	
Syracuse Academy of Science	959	22	2.29%
Syracuse Academy of Science and Citizenship	368	6	1.63%
Utica Academy of Science	668	33	4.94%
<b>SANY District</b>	1995	61	3.06%

### SANY Activity Report:

#### SAS

1. Thursday, November 7, 2019—Rain or shine, sophomore Atoms visited Colgate University for a college visit.
2. Friday, November 8, 2019—It's time to celebrate the middle school Atoms for all their accomplishments in the month of November.
3. Tuesday, November 19, 2019—Each Student of the Month ceremony, there is a character trait that we encourage students to embrace both inside and outside the classroom.
4. Thursday, November 21, 2019—The Erie Canal plays an important role in the history of Syracuse. Fourth grade Atoms learned about the rich history of the canal along with its importance not only in Syracuse but for the trade and travel.
5. Thursday, November 21, 2019—High school robotics team had the privilege of welcoming guest speaker Robert Ringham, Enterprise AI Architect & Data Scientist at Avanade.
6. Thursday, November 21, 2019—The Adventure Cooperative for Environmental Stewardship Club, ACES, visited Central Rock Gym to practice cooperative climbing skills and move one step closer to larger outdoor adventures.
7. Monday, November 25, 2019—This was not your average Monday for Director of Dining Services - Chartwells K12, Tammy Pittsley. With balancing a full-time job, a family and planning on attending college in the fall, there was a lot on her mind. Little did she know, she was about to receive a surprise of a lifetime that would make things just a bit easier. The Chartwells team flew out to Syracuse, New York to surprise their National Scholarship recipient, Tammy, and present to her a full scholarship to attend DeVry University.



8. Tuesday, November 26, 2019—Former running back for the NFL's Jacksonville Jaguars, Leroy Collins spoke with the middle and high school on how he was able to overcome adversity and set his eye on the prize ... playing football in the NFL.
9. Sunday, December 8, 2019—High school Robotics team competed in the FTC Rochester Qualifier, and in true Atoms fashion won! With this recent victory, the Robotics team has qualified them for the next round of competition. Awards and Recognition:
  - a. Best Design Award
  - b. Second Alliance Team Award
  - c. Third Nominee for the Inspire AwardCongratulations, Atoms we are proud of all your hardwork and look forward to seeing you in the next round of competition.
10. Tuesday, December 10, 2019—First grade Atoms had the privilege of welcoming retired CNY Central news anchor, Laura Hand, who joined them as a guest reader. Ms. Hand read two short stories to the students, and also shared with them the inside scoop of being a news anchor.
11. Wednesday, December 11, 2019—It's not every day that story time turns into a theatrical experience. But with the help of the Executive Director of Redhouse Art Center, Samara Hannah, she made the characters come to life.
12. Thursday, December 12, 2019—Elementary Atoms or should we say 'karate kids' visited Five Star Martial Arts on a class field trip.
13. Thursday, December 12, 2019—Fourth grade Atoms take to the stage and show off their impressive vocabulary knowledge and spelling skills at the annual Spelling Bee competition, in hopes of advancing to the next round - the local Spelling Bee.
14. Thursday, December 12, 2019—SASCS Elementary Atoms in 2A counted and packaged markers that no longer work to be recycled by Crayola ColorCycle program. ColorCycle is a great opportunity for teachers and their students to explore and discuss eco-friendly practices.
15. Friday, December 13, 2019—A tradition at Syracuse Academy of Science Elementary School to participate in the making of a music video each year. Thanks to our friends at 325 Productions, this year our Atoms showed off their dance skills to the song, "Better When I'm Dancin'" by Meghan Trainor.
16. Friday, December 13, 2019—Elementary Atoms let their imagination run wild when on a field trip to Destiny USA's WonderWorks Museum.
17. Monday, December 16, 2019—A festive evening of sight and sound at the annual Winter Concert courtesy of the high school visual and performing arts team. Students in the 8th grade, as well as, the Atoms in the art electives displayed their masterpieces for everyone to see. Following the performance, a catered reception from Wegmans was held.
18. Tuesday, December 17, 2019—Known for its prestige, the high school robotics team share with the middle school Atoms how this program in particular has opened many doors for a handful of its team members. The robotics team has participated in tournaments near and far and inspired the middle school students to continue to participate and study the field of robotics.

19. Wednesday, December 18, 2019—Ms. Dickinson and Mr. Scheemaker's classes serve up kindness, gratitude and appreciation just before the winter recess. Classes team up and work together to create a beautiful thank you card, sign and special treats for a team that ensures there are healthy options for them to eat, create specialty meals for those with food allergies and for always having a smile on their face - the lunch team.
20. Wednesday, December 18, 2019—Elementary Atoms rallied together to help those in need in the greater Syracuse community. A week before winter recess, students collected toys for all age groups, and donated them to the Syracuse Rescue Mission.
21. Friday, December 20, 2019—What do you get when you mix high school Atoms, with shaving cream, volleyball and a half-day of school? You get a day filled with school spirit, of course! To kick-off the day before winter recess, high school Atoms had an opportunity to participate in an intense game of student vs. staff volleyball.
22. Saturday, January 4, 2019—Atoms collided when the Syracuse Academy of Science took on the Utica Academy of Science for the second annual Superintendent's Match last Saturday during the Mohawk Valley Basketball Classic. While Utica started with a strong lead, the Syracuse team turned the game around and walked away with the trophy. Until next year, Atoms.

## **SAS Citizenship**

1. Monday, November 18, 2019—When an object is in motion, it will stay in motion unless ... an elementary Atom acts upon it! The 4th grade class recently learned about energy, more specifically kinetic energy, during a recent lesson in science class. Eager to put that knowledge to the test for a little hands-on experiment, students visited The Ultimate Goal for a class field trip.
2. Wednesday, December 4, 2019—Atoms 'seas the day' on a class field trip to the Sciencenter. Having learned in the classroom about the ocean, students dive right in for this hands-on, minds-on experience. Atoms were able to interact and touch ocean animals such as starfish and hermit crabs in the large touch-tank, while learning about how animals survive in certain environments and how outside factors can affect those living conditions.
3. Wednesday, December 11, 2019—Swapping out boots for ice skates, Atoms get ready for the Winter Olympics. Okay, well maybe not ... but they did get ready for an 'ice day' out at Meachem Ice Rink.
4. Friday, December 13, 2019—Get up everybody and ... dance, because "We are Family" at Syracuse Academy of Science and Citizenship Elementary School. Each year, elementary Atoms participate in the making of a music dance video, thanks to our friends at 325 Productions. This year, their song of choice was "We are Family" by Sister Sledge.

## **UAS**

1. Tuesday, November 19, 2019—High school Atoms visited the Marquee Cinema in New Hartford to see the new movie, Harriet - starring Cynthia Erivo as Harriet Tubman.



2. Thursday, November 21, 2019—Middle school Atoms head out on a college visit field trip, courtesy of Terra Science and Education, and visited both Hartwick College and SUNY Oneonta.
3. Friday, November 22, 2019—Each month, Utica Academy of Science middle school hosted their Coffee & Conversation event which allows parents/guardians to meet and speak with the school's dean, counselor, teachers and behavior specialist. This is an incredible opportunity to get involved in your Atom's education.
4. Monday, November 25, 2019—Everyone's favorite hedgehog, Sonic, or well in this case Gus Gus, woke up from his nocturnal nap to meet the 7th grade Atoms during their Health class.
5. Tuesday, November 26, 2019—Ninth grade Atoms had an opportunity to participate in a hands-on, minds-on STEM immersion program courtesy of Mohawk Valley Community College (MVCC) and the National Science Foundation (NSF).
6. Tuesday, November 26, 2019—Celebrating student success and achievement is always a highlight of the school year. The middle school hosted its Award Ceremony that rewarded the success of both the Atoms and teachers.
7. Tuesday, November 26, 2019—National Honor Society, a student based high school club at Utica Academy of Science, hosted its first-ever on campus student lock-in. This event allowed for Atoms to bond, strengthen friendships and build a community through a variety of activities.
8. Tuesday, November 26, 2019—Students in Mrs. Brown's class learned how a simple letter could brighten up someone's day, especially someone who is stationed overseas. In honor of Veteran's Day, Atoms learned why we commemorate Veterans on Veteran's Day.
9. Tuesday, December 10, 2019—High school staff, Mrs. Paul, Mr. Kovar and Mrs. Grabovica give back to the greater Utica area and community through Fidelis Care's Stuff the Bus Camp Out. Teachers donated toys to help those less fortunate this holiday season.
10. Tuesday, December 10, 2019—We are excited to announce a new initiative brought to you by the high school Guidance Department. Throughout the remainder of the school year, they will be inviting a variety of colleges and career professionals to come in and speak to the students during the lunch hour at the Colleges and Career Spotlight Table.
11. Tuesday, December 10, 2019—With winter recess right around the corner, the 10th grade Atoms enjoyed a team bonding field trip to the Clinton Arena for ice skating.
12. Thursday, December 12, 2019—The 2019-2020 National Honor Society (NHS) inductees represent the first-ever class for Utica Academy of Science high school. It was quite the privilege to have 25 high school Atoms inducted.
13. Friday, December 13, 2019— Each year, Utica Academy of Science Elementary school participates in the making of a music dance video. Thanks to our friends at 325 Productions, students danced to the song "Better When I'm Dancin'" by Meghan Trainor.
14. Friday, December 13, 2019—Elementary Atoms, or should we say little chefs visit UNO Pizzeria on a class field trip. Each student had an opportunity to make their very own personal pan pizza.
15. Tuesday, December 17, 2019—With snow falling outside and looking like a winter wonderland, elementary Atoms cozied up for the day while creating some delicious masterpieces. Using graham crackers, frosting, candy canes, Twizzlers, and other sweet

treats, Atoms went to work to create their very own gingerbread houses. Some of the construction material may have been eaten during the building process.

16. Wednesday, December 18, 2019—The week before Winter Recess, middle school Atoms (and their teachers) get competitive during a can-drive and see who can collect the most non-perishable food items to donate to the Veterans Outreach Center.
17. Wednesday, November 20, 2019—National Honor Society (NHS) is founded on the principle of service, character, leadership and scholarship. Giving back to the community is just one of the many ways our Atoms provide acts of service. One of the first outings for the NHS members was visiting the Masonic Care Community of New York.
18. Friday, December 20, 2019—Middle school Atoms enjoyed a fun-filled day leading up to winter recess. From music and dancing, to a variety of station activities to even a friendly class competition of soccer it was certainly a day to remember. Oh, did we mention that it was also a pajama day, and teachers and staff sang their parody ‘Ten Days Before Break My Students Said to Me?!’
19. Friday, December 20, 2019—The weather outside was ‘frightful’ but the sound of classic holiday tunes filling the halls right before winter recess was, oh so delightful. Elementary Atoms take the stage singing and performing music pieces during their Winter Concert. This event wouldn’t be possible without the tremendous help from parents, faculty and staff. Thank you for your generosity, and making this concert unforgettable.
20. Saturday, January 4, 2019—Atoms collided when the Utica Academy of Science took on the Syracuse Academy of Science for the second annual Superintendent's Match last Saturday during the Mohawk Valley Basketball Classic. While Utica started with a strong lead, the Syracuse team turned the game around and walked away with the trophy. Until next year, Atoms.

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- III. Motion by Jawwaad Rasheed, seconded by Murat Baysal, to adjourn the meeting at 8.30 pm.  
**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 2/11/2020  
**Place :** SAS Elementary School

- I. The regular meeting was called to order at 7.20 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 1/14/2020

Motion by Linda Spencer, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of new charter school application in Rochester through Board of Regents*
3. *Approval of teacher prep loan program*
4. *Approval of updated SANY refreshment policy*
5. *Approval of updated SANY check sign policy*

6. *Approval of minivan purchase*
7. *Approval of bathroom renovations at SASHS*
8. *Approval of additional paving project at Citizenship Academy*
9. *Approval of paying gratitude up to 10% of the total food costs*
10. *Approval of architectural drawings for Utica Frankford building additions*
11. *Approval of sick day bank policy*

### **Discussion**

1. *Financial status and budget*
2. *Internal audit report: Internal audit report was reviewed and discussed*
3. *Academics Report:*
4. *Utica School addition:*

Motion by Murat Baysal, seconded by Linda Spencer, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### **V. Executive Session**

Motion by Choose an item, seconded by Choose an item. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Choose an item.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **VI. Reconvene Public Session**

Motion by Choose an item, seconded by Choose an item, to exit the executive session.

**Roll Call:** Choose an item.

### **VII. ► Motion #200212.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed

Resolution # 200212.1 was **adopted unanimously**

### **► Motion #200212.2**

WHEREAS, NYSED CSO office opened the 2020 charter school application cycle. Approved schools will commence instruction in the 2021-22 school year. SANY would like to replicate its model into Rochester area. The application will be for K-6 for the initial charter term and eventually will be expanded to a K-12 school.

RESOLVED, that applying for new charter school in Rochester area through board of regents to commence instruction during 2021-22 school year is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed

Resolution # 200212.2 was **adopted unanimously**

► **Motion #200212.3**

WHEREAS, we are experiencing teacher shortage in almost every subject area. Finding highly qualified and certified teachers is becoming very difficult. According to NYSUT data, in New York, state officials estimate that we will need approximately 180,000 new teachers over the next decade or up to 18,000 new teachers annually. Currently we are also experiencing shortage of certified elementary school teachers. Therefore, as SANY, we would like to start a teacher prep program, which will provide loan for our current co-teachers in return of five-year service in our schools. SANY asked for program offerings from LeMoyne, Touro College, Mercy College, SUNY Oswego.

RESOLVED, that Mercy College's tri-certification for K-2, 1-6 and special education is hereby tabled for further discussion.

Motion by Choose an item, seconded by Choose an item.

Resolution # 200212.3 was **adopted unanimously**

► **Motion #200212.4**

WHEREAS, SANY's refreshment policy is revised in order use refreshments for staff, visitors, students, parents, and board members for school related and outreach activities to increase staff morale during the day as well as for special occasions at or outside of the school and afterschool/weekend school activities.

RESOLVED, that updated refreshment policy for SANY is hereby approved.

Motion by Murat Baysal, seconded by Linda Spencer

Resolution # 200212.4 was **adopted unanimously**

► **Motion #200212.5**

WHEREAS, SANY's current check sign policy will be revised based on the electronic check signing process. Checks are going to be electronically signed in financial software after SANY's authorized signers approve the payments of the checks. Invoice copies will be provided with the report of the payments. This will also allow the authorizer to approve the checks when they are away.

RESOLVED, that that updated check sign policy for SANY is hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed

Resolution # 200212.5 was **adopted unanimously**

► **Motion #200212.6**

WHEREAS, the Board of Trustees approved minivan purchase on December board meeting. However, the dealer was not able to provide the vehicle that they quoted after the board meeting. The school officials able to find it from another dealer with a new price for the brand new 2019 Pacifica Hybrid Touring Plus model vehicle.

RESOLVED, that that purchasing 2019 Pacifica Hybrid Touring Plus from Burritt Motors for \$42,680 is hereby approved.

Motion by Linda Spencer, seconded by Jawwaad Rasheed  
Resolution # 200212.6 was **adopted unanimously**

► **Motion #200212.7**

WHEREAS, bathroom renovation for 1001 Park Ave during the summer break is scheduled as part of the school renovation. The school officials requested estimates per the work order that they initiated.

RESOLVED, that proposed renovation is hereby tabled for lack of quotes.

Motion by Choose an item, seconded by Choose an item.  
Resolution # 200212.7 was tabled unanimously

► **Motion #200212.8**

WHEREAS, 301 Valley Drive new staff parking lot project is scheduled to complete in Spring. The school is requested to make additional paving on entranceway of the additional parking lot.

RESOLVED, that additional paving project is hereby approved in the amount of \$8,400 with CC Paving and Excavating.

Motion by Jawwaad Rasheed, seconded by Murat Baysal  
Resolution # 200212.8 was **adopted unanimously**

► **Motion #200212.9**

WHEREAS, SANY is ordering food for school activities, PDs, outreach activates, board meetings, working lunch etc. SANY would like to add gratitude up to 10 percent of the total food ordered. Federal guidelines allows tip payments as part of per diem payments.

RESOLVED, that paying gratitude up to 10% of the total food costs is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal  
Resolution # 200212.9 was **adopted unanimously**

► **Motion #200212.10**

WHEREAS, architectural design for new elementary school construction for 160 School Ln is presented for board of trustees review and approval. The school officials will go out for official bidding process after the approval. The proposals will be provided at the upcoming board meeting.

RESOLVED, that presented architectural designs for bidding is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed  
Resolution # 200212.10 was **adopted unanimously**

► **Motion #200212.11**

WHEREAS, district wide sick day bank is needed to support staff members who need additional paid days off when they face a catastrophic event in their life and used all their sick days. A committee as described to be formed to make the decisions on approval of use. Staff will be asked voluntarily donate their sick days to district wide bank which can be used by any staff members.

RESOLVED, that sick day bank policy is hereby approved.

Motion by Linda Spencer, seconded by Jawwaad Rasheed  
Resolution # 200212.11 was **adopted unanimously**

### VIII. Discussion Items

1. *Internal audit report:* Internal audit report was reviewed and discussed. No exceptions were reported. He has been reviewing board policies and procedures. He made two recommendations: a- include board minutes for purchases required for board, b- have cross-training for staff for payroll process and do it on a regular basis as the process may change over time and staff is comfortable with taking over the responsibility when needed. Based on his recommendations, the school brought an update for its refreshments policy.
2. *Academics Report:* Assistant superintendent provided two reports. One provided information regarding the correlation of STAR tests of 2019 vs actual state results. In addition, February 2020 STAR results were discussed. All schools performing better compared to last year.
3. *Utica Academy Additions:* Architect posted the projects on Mohawk valley Builders Exchange and Syracuse Builders Exchange for bids. He also notified Rich& Gardner, Granger and Burke about the bidding project. Bids will open before the next board meeting.

## I. Superintendent's Report

### Demographics

	Target	%	Total Enrollment		Male		Female		Black or African American		White		Asian	
Syracuse Academy of Science	975	98.56%	961	445	46%	516	54%	657	68%	235	24%	39	4%	
Syracuse Academy of Science and Citizenship	375	98.40%	369	182	49%	187	51%	262	71%	60	16%	39	11%	
Utica Academy of Science	660	98.79%	652	324	50%	328	50%	255	39%	299	46%	57	9%	
SANY District	2010	98.61%	1982	951	48%	1031	52%	1174	59%	594	30%	135	7%	

### Enrollment

School by School	Total Enrollment	ELL	Sped	Poverty	FRL Rate
Syracuse Academy of Science	961	28 3%	79 8%	716	75%
Syracuse Academy of Science and Citizenship	369	39 11%	36 10%	287	78%
Utica Academy of Science	652	25 4%	34 5%	494	76%
SANY District	1982	92 5%	149 8%	1497	76%

### Suspension

School by School	Total Enrollment	Number of Suspensions since day #1
Syracuse Academy of Science	961	23 2.39%
Syracuse Academy of Science and Citizenship	369	6 1.63%
Utica Academy of Science	652	29 4.45%
SANY District	1982	58 2.93%

### SANY Activity Report:

#### SAS

1. Thursday, December 12, 2019—#SASCS Elementary Atoms in 2A counted and packaged markers that no longer work to be recycled by Crayola ColorCycle program.



2. Tuesday, December 17, 2019—Caring & Compassionate. December Student of the Month Atoms were celebrated for their kind, caring, and compassionate nature for their peers and teachers.
3. Thursday, December 19, 2020—First-grade SASAtoms celebrated the holiday season with a field trip to Painting with a Twist.
4. Tuesday, January 14, 2020—Eighth Grader Collin Dean will be performing with the Allegro Honor Band program with students from across CNY this spring. Now in its twenty-third year, Allegro Honor Ensembles is a Central New York based instrumental music program that provides performance opportunities for outstanding young musicians.
5. Wednesday, January 15, 2020—Fourth Grade Atoms visited Meachem Ice Rink for a morning of exercise and fun.
6. Wednesday, January 15, 2020—Atoms in grades K-4 that earned 75 plus dojo points in the month of December earned a special “Frozen Themed craft afternoon.” Complete with a Frozen sing alongside, Olaf puppets, Elsa crowns, and 2-D snowflakes!
7. Thursday, January 16, 2020—Middle school teachers and staff gathered for their first Collaborative Learning Partnership meeting also known as "Breakfast Club" as a first step in strengthening their bond as colleagues and growing as educators.
8. Friday, January 17, 2020—Students from the SAS High School Choir sang as part of a fundraiser for the Rescue Mission hosted at Raymour and Flanigan. Students entertained attendees with a variety of popular songs from the past 40 years.
9. Saturday, January 18, 2020—Is your phone charged? Did you bring an extra jacket? What is the address of the hotel again? You brought what kind of shoes?! During a recent trip to Boston, it was Juniors Daniel Pontello and Ron'Nal Glover's responsibility to ask the planning questions. In pursuit of The Congressional Award, Atoms must successfully plan an Exploration trip to an unfamiliar culture. Juniors Pontello and Glover chose to explore a new historical area or culture by coordinating a trip to the city of Boston. Atoms walked the cobblestone streets of the North End, turned through the courtyard at Harvard and explored the sights and smells of Faneuil Hall Marketplace.
10. Saturday, January 18, 2020—MK Ultra was first on the list during the 2020 Jewish Community Center of Syracuse Battle of the Bands.
11. Tuesday, January 21, 2020—In a Stop the Bleed course students learned quick techniques to help save a life before someone bleeds out: (1) How to use your hands to apply pressure to a wound; (2) How to pack a wound to control bleeding; (3) How to correctly apply a tourniquet.
12. Tuesday, January 21, 2020—Congratulations are in order for Syracuse Academy of Science Junior Huda Ali. Ali earned an Honorable Mention in the 2020 Central New York Scholastic Art Awards program.
13. Tuesday, January 22, 2020—We are SO excited to share that we have an Artist of the Week finalist on Artsonia, the WORLD'S Largest collection of online student art portfolios. The Finalist is here at #SASCS in KB - Jullian Mansaw!
14. Thursday, January 23, 2020—The #STEAM club at #SASCS MS burned the midnight oil to finish up their projects for the Global Canvas Art Competition. Atoms have been creating representations of endangered species and their environments of recycled materials.

15. Thursday, January 23, 2020—The Middle School #PBL class visited the Boys and Girls club and the Sovereign Grace Baptist Church. Both 6th and 7th grade #PBL classes are working on projects this year to help benefit their community.
16. Friday, January 24, 2020—#SASCS Kindergarten classes took a trip to the Museum of Science & Technology - MOST where they were able to see just how big dinosaurs were before they went extinct.
17. Saturday, January 25, 2020—#SASAtoms from the Middle School competed in the CNY Regional VEX IQ Robotics Challenge organized by Museum of Science & Technology - MOST
  - a. In the qualification round, our 7th-grade team ranked 4th out of more than 30 teams and received the highest score among all teams from Central New York schools.
  - b. At the end of the final rounds, the 7th-grade team won 3rd place.
  - c. The 5th-grade team won the most prestigious "Excellence Award"
  - d. The 7th-grade team was also awarded the "Sportsmanship Award."
18. Wednesday, January 26, 2020—Strike! Sixth Grade Atoms rolled over to Strike-N-Spare for a field trip to learn a little about bowling, a little about sportsmanship, and a lot about fun.
19. Monday, January 27, 2020—Our students kicked off National School Choice Week with a writing project about why they love Syracuse Academy of Science Elementary School. Students recognized their teachers, opportunities, and the caring environment our school provides.
20. Monday, January 27, 2020—The Syracuse Academy of Science Varsity Cheerleading team competed at the OHSL League competition on Monday, January 27, 2020. The Atoms put on a great performance! Beloved Nicholson was voted by other OHSL coaches as an OHSL First Team All-League All-Star and our Seniors were recognized.
21. Tuesday, January 28, 2020—Our Elementary & Middle School #SASAtoms visited WonderWorks Destiny last week to break out of the classroom and explore the concepts they have been talking about in class, IRL.
22. Wednesday, January 29, 2020—The 2019-2020 Indoor Track and Field Team at Syracuse Academy of Science coached by Irene Thompson competed in the OHSL 2 League Championships at Onondaga Community College and took home some great individual wins and fourth place overall.
  - a. Justine Bell
    - i. First Place, Long Jump
    - ii. First Place, High Jump
    - iii. Second Place, 55 M Dash
    - iv. Second Place, Triple Jump
  - b. Ermine Reddock
    - i. Second Place, Shot Put
    - ii. Third Place, Weight Throw
  - c. Dionne Delafe
    - i. Fourth Place, Pole Vault
  - d. Joesepher Felder
    - i. Second Place, Triple Jump

- ii. Fifth Place, Long Jump
  - e. Chank'Ayum Guitierrez
    - i. Third Place, Pole Vault
23. Wednesday, January 29, 2020—The Syracuse Academy of Science Middle School students put on a wonderful art exhibition full of lively colors and artistic talent. The students showcased their knowledge of The 7 Elements of Art, The 7 Principles of Design, Optical Art, and Grid Art.
  24. Wednesday, January 29, 2020—This January, students were celebrated for demonstrating the attribute of fairness. Students were chosen on their ability to show fairness to their peers and teachers. Most improved, citizenship and highest academics were also awarded to students. Teacher of the month recognition was given to Ms. Sasso and Mrs. Cusano who show fairness to everyone on a daily basis. In honor of National School Choice Week, one student per grade level was selected to read their writing piece about what they love about #SASCS.
  25. Wednesday, January 29, 2020—One fish, two fish, who drew that fish?! Our second grade Van Goghs visited Painting with a Twist in Dewitt. #SASAtoms created masterpieces of rainbow fish in their natural habitats.
  26. Thursday, January 30, 2020—Do you ever wonder what our Atoms are up to? Here is a sneak peek into the sixth and seventh-grade #PBL classroom. Seventh Graders discussed the nesting habits of native birds, and are designing an appropriate nesting box for their chosen bird. The groups will choose a winning "design" and then they will work as a class to build the box and place it in a park. Sixth Graders have been investigating ancient architecture and shared their findings with their peers. Scholars discussed how these ancient buildings were constructed, and how ancient styles can still be seen today.
  27. Monday, February 3, 2020—Atoms traveled to Marcellus to practice teamwork skills and get some much-needed exercise after being cooped up in the classroom all winter. Students participated in capture the flag, dodgeball, kickball, and other cooperative games that got Atoms up and moving with their classmates.
- 

## SAS Citizenship

1. Tuesday, November 26, 2020—The first graders of 1C visited Hospital Land at Crouse Hospital! With the help of Nurse Jackie, we learned all about going to the hospital, X-Rays, and the fun food choices you have if you stay overnight.
2. Friday, December 20, 2020—We are so thankful for our WONDERFUL students at #SASCCS. The character strengths focused on during the first quarter were: Curiosity, Teamwork, Open-Mindedness, Being present and giving others attention, Integrity, Perspective, and Creativity. These Students did an amazing job of displaying these character traits in and out of the classroom while simultaneously being exceptional scholars.
3. Friday, December 20, 2020—Congratulations to our star students of the second quarter. For the 2nd Quarter, our students focused on the character strengths of Bravery,

Knowing my words & actions affect others, Gratitude, Kindness, Humility, Self-Control, Optimism, Prudence, and Perseverance.

4. Wednesday, January 8, 2020—Are you getting the MOST out of your day? Fourth-grade Atoms from the Citizenship Academy certainly are #SASCAatoms went to the Museum of Science & Technology - MOST and learned how to make clouds, walked with dinosaurs and scaled a rock wall. Talk about a busy afternoon.
5. Monday, January 13, 2020—You may remember that one of our #SASCAatoms took it upon himself to raise funds for the homeless during the holidays. Well, guess what, he did in a big sort of way. Giancarlo was able to raise \$770. He created bags full of items that would be useful to individuals without stable housing. He created 72 bags filled with the following items
  - a. Hat
  - b. Pair of Gloves
  - c. Pair of Socks
  - d. Emergency Blanket
  - e. Pair of Handwarmers
  - f. Washcloth
  - g. 3 Bars of Travel Soap
  - h. 2 Travel tubes of toothpaste
  - i. Bar of deodorant
  - j. Chapstick
  - k. Roll of toilet paper
  - l. 3 Travel bottles of shampoo/conditioner
  - m. Nutrigrain bar

All of his bags were packed into drawstring backpacks that also have a reflector for added safety at night. The bags will be donated to Road to Emmaus Ministry of Syracuse. Let us never forget, one voice, one child, can change the world.

6. Thursday, January 16, 2020 & Friday, January 17, 2020—First and Second-grade Atoms kicked their kinesthetic brain into gear by visiting a school favorite, The Museum of Science and Technology, in downtown Syracuse. Atoms explored exhibits focused on the human body, our magnificent brains, dinosaurs, earth science, different kinds of energy, and toothpick world!
7. Thursday, December 5, 2020 & Tuesday, January 21, 2020—That's a wrap! Over two separate trips this winter, Third-Grade Atoms ventured to the Cazenovia Public Library & Museum to bring their studies to life. Students met a real mummy, named Hen.
8. Monday, February 3, 2020—Atoms jumped right into #BlackHistoryMonth with a visit from members of the Syracuse Police Department for the #28Speakersin28Days speaking tour. Officer Brandon Hanks, Officer Marlena Jackson, Officer Shaquille Muhammed, CSO Officer Nilioka Brown, and Information Aide Lenwand Terry-Brantley engaged with students in Kindergarten through fourth-grade. Officers participated in a group yoga class, read to students, shared insight from what their job is like and the importance of community involvement.

1. Tuesday, November 26, 2020—Do you want to build a snowman? #UASCS First graders definitely did after their field trip to Marquee Cinema to watch Frozen 2. Sometimes it's important to kick back and celebrate hard work with a field trip.
2. Tuesday, January 7, 2020—Watch out folks, the kids are making dinner! #UASAtoms enjoyed a cooking demonstration from our very own Director of Dining Services, Tammy Pittsley, of Chartwells K12. Scholars observed the process of cooking and discussed all the pieces that need to come together in order to make a delicious meal.
3. Wednesday, January 15, 2020—Our Atoms give us all the courage we need to create, learn, grow and discover. The Elementary school recently held an art show for parents and students to actively engage and collaborate on various art pieces. It was such an amazing event, and a true joy to see all of our scholar's artwork come to life.
4. Tuesday, January 21, 2020—There's nothing to WAFFLE about on this one. These #UASAtoms are awesome! December Dojo and student of the month winners at the Elementary School celebrated their hard work with a Waffle Bar Breakfast.
5. Thursday, January 23, 2020—Councilman Delvin J. Moody spoke with Middle School #UASAtoms about his lifelong role within the community and the importance of quality education and embracing leadership opportunities. Thank you, Councilman Moody, for sharing your wisdom and insight with our #UASCS Community!
6. Friday, January 24, 2020—First-grade #UASAtoms spent the afternoon running, dodging, and ducking at Accelerate Sports. These kinesthetic field trips integrate character lessons about sportsmanship and teamwork with the value of play.
7. Friday, January 24, 2020— A rounded education emphasizes the importance of civic engagement. At #UASCS it is a part of our core charter to graduate college-ready and civic-minded students. Two #UASAtoms attended the 15th Annual Legislative Breakfast Forum in Utica, New York. Local elected officials laid out their plans for the upcoming year and answered questions from the audience. Officials who took part in the event included Congressman Rep. Anthony Brindisi Senator Joseph A. Griffo Oneida County Executive Anthony J. Picente Jr. and Utica Mayor Robert M. Palmieri Herkimer County Legislature Chairman Vincent Bono and Assembly members Assemblywoman Marianne Buttenschon Assemblyman Brian Miller and Assemblyman Robert Smullen.
8. Monday, January 27, 2020—#UASCS Elementary honored select Atoms during the January Student of the Month ceremony. It was a wonderful opportunity to celebrate our #UASAtoms for their growth with parents and staff.
9. Wednesday, January 29, 2020—Second Grade Atoms rolled over to AMF Pin-O-Rama Lanes for a field trip to learn a little about bowling, a little about sportsmanship, and a lot about fun.
10. Friday, January 31, 2020—Middle School #UASAtoms Celebrate Success during the winter award ceremony. While the staff celebrated student success, our Atoms took a moment to acknowledge a Staff Member of the Month. After careful consideration, our Atoms chose Mr. Velic. Atoms wanted Mr. Velic, the first UAS-MS Employee, to know how much they appreciate his hard work and dedication.
11. Friday, January 31, 2020—Collaboration matters. At Utica Academy of Science, we want to hear from our parents, which is why we host Coffee & Conversations sessions. Our

last meeting, held on January 31, served as an opportunity for parents and school administrators to connect. Discussions ranged from utilizing school tool, potential school problems, and community building.

12. Friday, January 31, 2020—The Power of Play. At #UASCS we know that play is absolutely critical to developing confident and thoughtful citizens. In order to provide some hands-on play, Kindergartners took a field trip to Utica Children's Museum.

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- III. Motion by Murat Baysal, seconded by Jawwaad Rasheed, to adjourn the meeting at 9.20pm.  
**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 3/10/2020  
**Place :** SAS Elementary School

- I. The regular meeting was called to order at 7.10 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 2/11/2020

Motion by Linda Spencer, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of updating SASHS bathrooms*
3. *Approval of teacher prep loan program*
4. *Approval of new SIS program*
5. *Approval of construction company for Utica Frankford building additions*

6. *Approval of updated paycales*
7. *Approval of E-rate Service Provider*

### **Discussion**

1. *Financial status and budget*
2. *Internal audit report: Internal audit report was reviewed and discussed*
3. *Citizenship HVAC, ceiling, and lighting update project*
4. *School bus for Utica Schools will be delivered on March 11, 2020*
5. *Charter application background information for New charter school application*
6. *COVID-19 planning*

Motion by Jawwaad Rasheed, seconded by Murat Baysal, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### **V. Executive Session**

Motion by Murat Baysal, seconded by Linda Spencer, to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **VI. Reconvene Public Session**

Motion by Jawwaad Rasheed, seconded by Linda Spencer, to exit the executive session.

**Roll Call:** Adopted unanimously

### **VII. ► Motion #200310.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Linda Spencer, seconded by Murat Baysal  
Resolution # 200310.1 was **adopted unanimously**

### **► Motion #200310.2**

WHEREAS, bathroom renovation for 1001 Park Ave during the summer break is scheduled as part of the school updates. Bathrooms need more sinks and partitions, and also the school would like to update the appearance of the bathrooms. The need is identified based on student surveys. The school requested estimates from 3 different providers.



SCOPE OF WORK		
VENDOR	DESCRIPTION	TOTAL COST
JK General Contracting	1st & 2nd floor boys and girls bathroom remodeling Demolition of existing wall tile & base , to studs, removal of existing partitions and disposal. Install new cement backboard for new tile, tile walls, install new toilet partitions, paint walls, replace all fixtures and plumbing in the bathrooms. Replace the 2nd floor boys bathroom with wall hung sinks.	\$ 78,065.00
C&S Companies		\$ 89,457.00
A&J Renovations		\$ 59,051.14

RESOLVED, that awarding SASHS bathroom update project to A&J Renovations for \$59,051.14 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal  
Resolution # 200310.2 was **adopted unanimously**

► **Motion #200310.3**

WHEREAS, we are experiencing teacher shortage in almost every subject area. Finding highly qualified and certified teachers is becoming very difficult. According to NYSUT data, in New York, state officials estimate that we will need approximately 180,000 new teachers over the next decade or up to 18,000 new teachers annually. Currently we are also experiencing shortage of certified elementary school teachers. Therefore, as SANY, we would like to start a Teacher Certification Program (Master's Degree Program at institutions with an agreement with SANY), which will provide loan forgiveness for our current non-certified teachers and co-teachers in return of five-year service in SANY schools after being certified. The school will make an agreement with a teacher and a financial institution to set up this program. Teacher will sign a line of credit or loan agreement with the financial agreement. School will pay for the loan and its interest; the interest for three years as the teacher works towards the certification and pay off the principal and interest within five years after the teacher finishes the program gets certified. In the case, the teacher could not finish the program or get certified or leave SANY school before five years, the teacher is liable and responsible to pay the remaining portion of the loan/credit line and interest payments. This is also subject to teacher's ability to get approved by the financial institution for the program.

RESOLVED, that Teacher Certification Program as described at Mercy College, including double and triple certification program with 20% discount, in return of five-year service in SANY schools after completion of the program, and pay for interest only during the master's program and pay the principal and loan after finishing the master's program within five years, is hereby approved.

Motion by Linda Spencer, seconded by Murat Baysal  
Resolution # 200310.3 was **adopted unanimously**

► **Motion #200310.4**

WHEREAS, we have been experiencing difficulties with SchoolTool being not user friendly as the school's student database system. SchoolTool hasn't been fulfilling our needs and became insufficient; therefore we were searching the market for compatible and better Student Information System (SIS) to replace SchoolTool. Three alternative companies are compared for their features and services: Infinite Campus, eSchoolData, and Rediker. After attending their online webinars and presentations and reviewing their demo sites, SANY would like to purchase Rediker, which is cheaper compared to SchoolTool, provides free hosting, and additional features.

RESOLVED, that purchasing Rediker to replace SchoolTool for \$12.00 per student for 2020-2021, 2021-2022, and 2022-2023 school years is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal  
Resolution # 200310.4 was **adopted unanimously**

► **Motion #200310.5**

WHEREAS, based on the approved architectural design for new elementary school and gym construction at the Frankford location, the SANY started an open bidding process by posting its bidding (February 6 and bidding open until March 9 by noon) on Mohawk valley Builders Exchange and Syracuse Blueprint Planroom, and architect of the project also invited Rich&Gardner, Burke Construction, MCK, Granger Construction, which are well known local companies to bid. In addition, five companies downloaded the bids from the online platform. The school received the bids in closed envelope and opened the bids by the architect on Monday March 9<sup>th</sup>. One of the companies, which was interested in, decided not to submit a bid since the project does not include prevailing wages. Gaetano Construction called the school for more information, however they never returned the schools attempts to answer their questions. The school received one full proposal and two partial proposals for the part of the projects (HVAC or masonry). Since the project needs to be done by September 2020, SANY would like to continue with the best offer.

RESOLVED, that Frankford construction of elementary school building and gym by Majic Construction at \$3,240,000 as the only full proposal and below market value is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal  
Resolution # 200310.5 was **all in favor but abstained by Fehmi Damkaci**

► **Motion #200310.6**

WHEREAS, there is a payscale difference between SAS and UAS. SANY would like to make Syracuse and Utica payscales comparable so that staff transitions between two schools will be more viable. SANY would like to offer Certification Stipend for all SAS and SASC teachers \$3,000 and increase UAS starting salary \$1,500 to make it same as SAS starting salary. UAS annual increase steps are increased in total up to \$1,500 to catch up the SAS salary with in three years. SAS and SASC co-teachers will get \$2500 increase and UAS co-teachers will get \$3,000 increase. Non-instructional payscale is

updated to increase base for IT staff and hourly staff to retain the experienced staff members (\$1 per hour base increase). Admin payscale is updated for UAS to make it same as SAS by including additional stipend for school deans and operational managers based on student enrollment.

RESOLVED, that the updated UAS, SAS, and SASC teacher and co-teacher, non-instructional staff, UAS Admin pay scales are hereby approved.

Motion by Jawwaad Rasheed, seconded by Linda Spencer  
Resolution # 200310.6 was **adopted unanimously**

► **Motion #200310.7**

WHEREAS, SANY continue to provide additional salary for teachers who have certifications in Math, Science, ELA, or ESL which are hard to find areas. SANY will increase the payments for UAS teachers from \$3,000 to \$5,000 in order to close the gap between all SANY Teachers in this policy. However, SANY will stop paying additional salary for uncertified teachers who have 3 years' experience.

RESOLVED, that the policy of eligibility requirement for additional \$5,000 stipend for 1-SANY teachers who have internship, initial or full certification in subject areas of Math, Science, ELA, or ESL, 2- Current SANY uncertified Teachers, in subject areas of Math, Science, ELA, or ESL, who start SANY Certification program by September 2020, is hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest  
Resolution # 200310.7 was **adopted unanimously**

► **Motion #200310.8**

WHEREAS, SANY will provide \$2,000 for co-teachers if they have internship, initial, or full certification to retain the certified co-teachers or to encourage them to get certification.

RESOLVED, that the policy of eligibility requirement for additional \$2,000 stipend for co-teachers if they have internship, initial, or full certification is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal  
Resolution # 200310.8 was **adopted unanimously**

► **Motion #200310.9**

WHEREAS, the E-rate application and evaluation process is finalized and SANY would like to improve the Category 1 eligible services in all locations starting from 2020-2021 and SANY would like to improve the Category 2 eligible services in order to upgrade

the infrastructure of the schools.

<b>Syracuse Academy of Science Charter School E-Rate 2020 Funding Year Category One Bid Evaluation Matrix (Form 470 Application Number: 200007644)</b>				
<b>FACTOR</b>	<b>POINTS AVAILABLE</b>	<b>Northland</b>	<b>Spectrum</b>	<b>Verizon</b>
Price of the eligible products and services	45	30	25	45
Prior experience	25	25	0	5
Personnel qualifications	5	5	5	5
Ineligible cost factors	15	15	0	0
Local vendor	10	10	10	10
<b>TOTAL</b>	<b>100</b>	<b>85</b>	<b>40</b>	<b>65</b>

<b>Syracuse Academy of Science and Citizenship Charter School E-Rate 2020 Funding Year Category One Bid Evaluation Matrix (Form 470 Application Number: 200007642)</b>			
<b>FACTOR</b>	<b>POINTS AVAILABLE</b>	<b>Northland</b>	<b>Verizon</b>
Price of the eligible products and services	45	35	45
Prior experience	25	25	5
Personnel qualifications	5	5	5
Ineligible cost factors	15	15	0
Local vendor	10	10	10
<b>TOTAL</b>	<b>100</b>	<b>90</b>	<b>65</b>

<b>Syracuse Academy of Science Charter School E-Rate 2020 Funding Year Category Two Bid Evaluation Matrix (Form 470 Application Number: 200007644)</b>			
<b>FACTOR</b>	<b>POINTS AVAILABLE</b>	<b>SHI</b>	<b>Meridian</b>
Price of the eligible products and services	45	45	25
Prior experience	20	0	0
Personnel qualifications	5	0	5
Ineligible cost factors	20	0	20
Local vendor	10	0	10
<b>TOTAL</b>	<b>100</b>	<b>45</b>	<b>60</b>

Since Utica Academy has received bid for Category 1 only from Northland, they automatically qualified.

eRate 2019-2020 Cat2, Cabling Installation Service Quotes Utica Academy of Science			
Vendor	Vendor Address	Quote #	Price
Upstate Communication and Security, Inc	Henrietta, NY	SPIN# 1430511859 Estimate # 3006	\$14,420.00
Tele Data Com Inc	Rochester, NY	PROPOSAL # 603336	\$18,246.00
eRate 2019-2020 Cat2, Hardware Purchasing Quotes Utica Academy of Science			
Vendor	Vendor Address	Quote #	Price
Upstate Communication and Security, Inc	Henrietta, NY	SPIN # 1430511859 Estimate # 3007	\$56,220.00
FirstLight	Albany, NY	SPIN # 143026172	\$68,601.73

RESOLVED, that Northland Communication will be utilized as Internet and voice service provider company (Category 1 related services subject to E-rate approval) for 3 years, per the agreement, for UAS, SAS, and SASC schools and Meridian will be utilized for Category 2 related services (subject to E-rate approval), per the agreement, for SAS, and Upstate Communication and Security, Inc. for Utica is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed  
Resolution # 200310.9 was **adopted unanimously**

## VIII. Discussion Items

1. *Financial status and budget*
2. *Internal audit report:* Internal audit report was reviewed and discussed. No exceptions were reported for purchases and disbursements. Policy handbook and employee handbooks were reviewed and provided suggestions. He will review student enrollments and tuition billings. He also suggested VPN for laptops for payroll admins for emergency cases.
3. *Citizenship HVAC, ceiling, and lighting update project:* School is requesting new HVAC system from landlord. School will apply for a grant to support HVAC project up to \$200,000 to make it happen this summer. The school would like to updates its ceiling and lighting with energy efficient LED and will get quotes.
4. *School bus for Utica Schools will be delivered on March 11, 2020*
5. *Charter application background information for the new charter school application were collected*
6. *COVID-19 planning was discussed.*

## I. Superintendent's Report

### Demographics

	Target	%	Total		Male		Female		Black or African American		White		Asian	
			Enrollment											
Syracuse Academy of Science	975	98.26%	958	443	46%	515	54%	656	68%	234	24%	39	4%	
Syracuse Academy of Science and Citizenship	375	98.40%	369	182	49%	187	51%	262	71%	60	16%	39	11%	
Utica Academy of Science	660	97.88%	646	323	50%	323	50%	251	39%	298	46%	57	9%	
SANY District	2010	98.16%	1973	948	48%	1025	52%	1169	59%	592	30%	135	7%	

### Enrollment

School by School	Total Enrollment	ELL	Sped	Poverty	FRL Rate
Syracuse Academy of Science	958	29 3%	77 8%	713	74%
Syracuse Academy of Science and Citizenship	369	39 11%	37 10%	295	80%
Utica Academy of Science	646	25 4%	34 5%	490	76%
SANY District	1973	93 5%	148 8%	1498	76%

### Suspension

School by School	Total Enrollment	Number of Suspensions since day #1
Syracuse Academy of Science	958	25 2.61%
Syracuse Academy of Science and Citizenship	369	9 2.44%
Utica Academy of Science	646	32 4.95%
SANY District	1973	66 3.35%

### SANY Activity Report:

#### SAS

1. Saturday, February 1, 2020—The SASCS Middle School carnival was a snow joke. Atoms and their families beat the winter blues by hosting a daytime carnival filled with



games, a football throw, face painting, an "Escape the Room" challenge, lollipop pull, photo booth, bounce house, and sumo wrestling.

2. Tuesday, February 4, 2020—How do we support our Atoms in becoming caring and involved citizens? To start, we teach them how the system works. Freshman and sophomore Atoms took a field trip to the Onondaga County Courthouse and Justice Center where they toured the new and old courthouse, witnessed court proceedings, learned about various career opportunities within the court system, and attended a question and answer session with deputies at the justice center.
3. Tuesday, February 4, 2020—The SASCS middle school STEAM club competed in a global art competition revolving around the theme, 'Endangered.' Students created both drawings and sculptures of animal species seriously at risk of extinction.
4. Thursday, February 6, 2020—Several of our fourth graders participated in our annual SASCS Geography Bee. These Atoms were a picture of perseverance, courage and hard work portrayed by their immense knowledge of questions that ranged from facts about the United States to multiple continents throughout the world.
5. Thursday, February 6, 2020—The Trophy goes to the kindergarten SASAtoms for having a blast at The Ultimate Goal. Sharks & Minnows, soccer, and musical chairs were just a few of the team games students played. The highlight of the trip for Atoms was definitely jumping from one rug to another while swinging on a rope.
6. Friday, February 7, 2020—At the Syracuse Academy of Science, we believe in celebrating our SASAtoms victories. Throughout the first week of February, we rewarded scholars who earned the highest number of DOJO points in January.
7. Saturday, February 8, 2020—Three SASCS MS teams attended the SUNY Oswego Nor'Easter Robotics Competition. The teams competed in nine qualifying rounds in team-building challenges. After the qualifying rounds, all teams were paired up and competed one more time in the final round. Team Roboquad took 1st place with an impressive 105 points, Team Gear took 5th place and Team Let's Code came in 10th overall.
8. Monday, February 11, 2020—We believe in preparing our students for their futures with practical support. According to 2018-2028 Employment Projections from the U.S. Bureau of Labor Statistics, of the 30 fastest growing occupations, 18 are in healthcare and related occupations. To better help our students understand what opportunities exist for them in the healthcare industry, we took a group of 21 SASCS Juniors to Upstate Medical University to attend a medical careers panel which included twelve professional staff members. The panel shared heartwarming personal stories and great information about potential career paths.
9. Wednesday, February 12, 2020—The SASCS Elementary Health Office is celebrating HealthyHeart Month by teaching our students on ways to keep our hearts healthy.
10. Thursday, February 13, 2020—Kuukua Yomekpe, The Owner and Head Chef of Asempe Kitchen, LLC stopped by Ms. Dickinson and Mr. Scheemaker's first-grade class. Ms. Yomekpe makes and serves Ghanaian cuisine in downtown Syracuse.
11. Thursday, February 13, 2020—Our fourth-grade SASAtoms have been testing and experimenting tirelessly for two months in preparation for their Science Fair. Judges from SUNY-ESF, SRC, Inc., The Tech Garden, The VA Hospital, and other great Syracuse

organizations joined us on Thursday, 2/13 to help judge our Atoms Science Fair projects.

12. Thursday, February 13, 2020—We are supporting the next generation of scientific innovators. With parents and teachers by their side, our SASAtoms enjoyed the first-ever STEM night at the SASCS Elementary School.
13. Thursday, February 13, 2020—Stand tall and proud of who you are in this body. You have strength, energy, confidence and beauty to offer the world, and it flows from your head to your toes. Holly Lowery, a representative from Ophelia's Place, presented to SASCS middle school scholars about the importance of body positivity and healthy eating practices.
14. Friday, February 14, 2020—Ms. Figueroa's kindergarten class believes the best way to celebrate American Heart Month is a happy, healthy heart for the ones you love! On Friday, February 14th students celebrated this mentality and transformed into Doctors for the morning to perform "surgery" during their centers time. They worked in groups to treat their "patients" hearts by using skills that they have learned thus far this year.
15. Friday, February 14, 2020—The best gifts are from the heart. 3rd Grade took a field trip to Painting with a Twist where they showcased their artistic abilities and worked on some great pieces for the ones they loved.
16. Friday, February 14, 2020—Some days you gotta dance. Particularly when celebrating the second-quarter success of our SASCS High School Atoms! Atoms received certificates of achievement for Dean's List, High Honor Roll, Honor Roll, and Merit Achievement.
17. Wednesday, February 26, 2020—In celebration of BlackHistoryMonth the owner of Crave Dessert Studio and role model, Tykemia Carman, shared her journey with our first-grade SASAtoms. Tykemia, a graduate of the Syracuse Academy of Science, encouraged our young scholars to dream big and take risks.
18. Wednesday, February 26, 2020—This month's Student of the Month Award Assembly featured a special performance from our very own Step Team in honor of BlackHistoryMonth. The performance included a step, a brief introduction about the importance of Black History Month, and highlighted influential leaders such as Rosa Parks.
19. Wednesday, February 26, 2020—A group of SAS Seniors traveled to OCM B.O.C.E.S. for an information session and a tour of the facility led by Adult & Continuing Education Coordinator Matt Tarolli. Students were informed of the various trade programs available on campus, and they were able to get a grasp of a handful of the programs by visiting classrooms and workshops.
20. Thursday, February 27, 2020—Syracuse Academy of Science Elementary School Atoms donated six bags of gently used coats to the Syracuse Rescue Mission to help other children in need. Thank you to all of our community members who helped make this coat drive such a success.
21. Thursday, February 27, 2020—Second-grade Atoms raced, competed, laughed and learned during their field trip to Ultimate Goal. Students participated in many team-oriented games and activities, with a focus on working together, physical activity and FUN!



22. Friday, February 28, 2020—In celebration of Black History Month, first graders spent time with News Channel 9 anchor Jennifer Sanders! She spent some time with us explaining that she doesn't only share news on TV, but she also plays many roles behind the scenes.
23. Friday, February 28, 2020—Scholars from 8th and 9th grade attended a presentation by Jerome Walker from 100 Black Men Of America, Inc.. His presentation uncovered truths regarding Black History Month and why it's celebrated in the month of February.
24. Friday, February 28, 2020—It's ReadAcrossAmerica week! The middle school kicked off the celebrations last Friday by celebrating Dr. Seuss' (belated) birthday!
25. Saturday, February 29, 2020—The SASCS High School Robotics Team won big this weekend at the FIRST Tech Challenge Clarkson University Qualifying Tournament. Our Atoms won their first F I V E matches of the day. Although they fell short in the final match, our SASAtoms robotics team achieved the Second Alliance Captain Award and the Best Design Award at the competition. Junior Umesh Dahal was honored for his Dean's List status as well.

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### SAS Citizenship

1. Friday, January 31, 2020—Citizenship Academy Third-graders lived out the grand tale of Chicken Little on their recent field trip to the Onondaga Free Library.
2. Thursday, February 6, 2020—Next stop on the 28Speakersin28Days, ahem 29 days, Tour this year -- United States U.S. Army Sergeant (and SANY parent) Aaron Lamontagne met with SASCCS Kindergartners.
3. Monday, February 10, 2020—4th Grade Atoms spent an afternoon at the museum, the Everson Museum of Art.
4. Tuesday, February 11, 2020—Every trip is a chance to explore a new character trait. On their recent trip to the Rosamond Gifford Zoo, second graders from the Citizenship Academy focused on Curiosity.
5. Monday, February 11, 2020—NBC Channel 3 News Journalist Melanie Johnson spoke with our 4th graders about her journey to becoming a news anchor in celebration of BlackHistoryMonth.
6. Tuesday, February 11, 2020—Local film director Tyrone Jackson spoke with third-grade students about dedication and what it takes to be a film director. Jackson highlighted the importance of looking at things from many different perspectives in order to have the best shot (and not just in movies) but in School, College, and life.
7. Wednesday, February 12, 2020—Syracuse University Law professor. Lavonda Reed, spoke with second-grade SASCAatoms as part of our 28Speakersin28(29)Days BlackHistoryMonth Speaking Tour.
8. Wednesday, February 12, 2020—Syracuse Academy of Science Charter School Alumna Natalie Williams, Class of 2015, joined in the 28Speakersin28(29)Days BlackHistoryMonth Speaking Tour.
9. Friday, February 14, 2020—Syracuse University Mentor, Sev Ira'Brown, empowered students to think about the value of love and respect during his lesson with our Atoms. As part of BlackHistoryMonth we are hosting a 28Speakersin28Days speaking tour to help community leaders invest time in our young scholars.
10. Friday, February 14, 2020—Former Syracuse University Basketball Player, Mookie Jones, jumped into our BlackHistoryMonth 28Speakersin28Days Speaking tour to

provoke our Atoms to reflect on their own choices and empower our young scholars to believe in themselves.

11. Friday, February 14, 2020—February isn't over yet, and we still have so many wonderful speaker events to tell you about. Walmart Store Manager and SANY Alumnus '11, Tyler Wilson, stopped by SASCCS for BlackHistoryMonth. Wilson emphasized the importance and power of positive thinking and dedication.
12. Friday, February 14, 2020—Syracuse Academy of Science Alumna '16 & Cazenovia College Senior, Prenajuah Jefferson, imparted wisdom upon our Atoms about the importance of making the right choices through school, life, and college. Our students were enthralled by her story.
13. Monday, February 24, 2020—Gabrielle Lloyd, owner of local hair salon Gypsy Glam, came by SASCCS to speak with our students about the journey of owning and running her own business. Gabrielle spoke to the importance of self-confidence and finding work you love. Our students were able to get a live demonstration of her craft.
14. Monday, February 24, 2020—Hofstra University Alumnus and Syracuse Academy of Science Charter School Boys Basketball Coach, Cornelius Vines, spoke with Citizenship Academy Atoms about the value of passion and excitement.
15. Monday, February 24, 2020—Clifford Ryan, who spearheads OG's Against Gun Violence, came by Citizenship Academy to talk with students about the philosophy of nonviolence.
16. Tuesday, February 25, 2020—The Citizenship Academy Winter Concert was hands-down one of our best events yet! So many parents, friends, and family members came out to support our young scholars. It was an incredible thing to behold.
17. Tuesday, February 25, 2020—In celebration of BlackHistoryMonth, Tykemia Carman, the owner of Crave Dessert Studio in Syracuse and a role model, shared her successful journey with our SASCAatoms.
18. Wednesday, February 26, 2020—Citizenship Academy scholars welcomed powerful guest speaker Dr. Mark Muhammed, who enthusiastically spoke to them about the importance of having many college options to help them achieve their future goals, as well as developing the stamina and aptitude needed for taking tests.
19. Wednesday, February 26, 2020—Former NFL Player Will Hunter came to Citizenship Academy as an amazing guest speaker for our Atoms. He spoke with our students about his experiences in school and college, and what it takes to be a professional athlete. Mr. Hunter explained what dedication is, and he stressed the importance of being dedicated to what you are doing--no matter what you are doing.
20. Thursday, February 27, 2020—Deputy Mayor of Syracuse Sharon Owens visited Citizenship Academy as a special guest speaker during our series of 28 Speakers in 28 Days. Deputy Mayor Owens spoke with our 1st graders about her important job leading the City of Syracuse as well as what she has learned through her experiences in life and college.
21. Friday, February 28, 2020—Shadayvia Wallace, valedictorian of SANY Class of 2011 and a LeMoyne College Student Affairs professional, was a welcome guest speaker recently at Citizenship Academy. Ms. Wallace shared valuable information about the importance of doing extracurricular activities while attending college, as well as what college life is like.

22. Friday, February 28, 2020—Citizenship Academy students were invited to envision their futures when Rasheeda Caldwell of Peace Incorporated and the Let Me Be Great movement spoke as a guest speaker.
23. Friday, February 28, 2020—Wanda Hines McGriff of the New York Department of Mental Health was invited by the Citizenship Academy to be a guest speaker. Mrs. McGriff talked with students about her own experiences as a student in school as well as her daily job routine working for New York State.
24. Friday, February 28, 2020—Fire safety was the primary topic of Syracuse Fire Department Chief Monds when he served as a guest speaker at Citizenship Academy. He also shared memorable life experiences, including the process he went through to become a fireman and a fire chief.
25. Friday, February 28, 2020—SASCAatoms focused on the following character strengths this February: Forgiveness, Love, and Zest/Enthusiasm.

## UAS

1. Monday, February 3, 2020—It's a race to the Golden Sneaker Award! In all UASCS Elementary Physical Education classes, students are working as a team to achieve the Golden Sneaker Award. The Golden Sneaker Award goes to the grade level classes that earn the most points as a team. Each class can earn up to five points a class. This award started this January and will be given out monthly to those that show great cooperation, effort, participation, attitude, and preparation.
2. Wednesday, February 12, 2020—Our Atoms may be booked solid with winter vacation plans this week, but we can't stop ourselves from sharing pics from their most recent field trip to the Utica Public Library. First-grade UASAtoms explored the library, set up their library cards, and enjoyed a Pete The Cat storytime.
3. Saturday, February 15, 2020—Utica Academy of Science Charter School is now accepting applications for the 2020-2021 school year. As a part of our school promotional events, school staff and alumni organized a table and digital display event at the Sangertown Square Mall.
4. Monday, February 25, 2020—We love celebrating student success. This week UASCS Elementary Atoms were celebrated for their "Student of the Month" status. Scholars were recognized for their hard work and persistent effort.
5. Wednesday, February 26, 2020—UAS Elementary School atoms, staff and parents came together at a very meaningful assembly that celebrated Black History Month.
6. Thursday, February 27, 2020—UAS high school scholars had an amazing experience at this year's annual Black History Month ceremony.
7. Friday, February 28, 2020—UASCS middle school hosted an American Heart Association's Pie-in-the-Face Event at a school assembly.
8. Friday, February 28, 2020—UAS middle school hosted a Monthly Coffee Hour with Parents.
9. Friday, February 28, 2020—UAS middle school held its 7th Annual Science Fair. Students spent a lot of time preparing their projects. First, they had to develop a hypothesis, then conduct an experiment and collect data to present their findings to judges invited from local colleges such as MVCC and SUNY POLY Institute.

10. Sunday, March 1, 2020—Our students joined local Bosnians in the community as they raised the Bosnian flag at Utica City Hall in celebration of Bosnian Independence Day.

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- III. Motion by Murat Baysal, seconded by Jawwaad Rasheed, to adjourn the meeting at 8.53 pm.  
**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 4/14/2020

**Place :** Online – COVID19

Here is the zoom meeting link <https://zoom.us/j/3156715470>

- I. The regular meeting was called to order at 7.11 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present.
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Absent

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 3/10/2020

Motion by Chanel Turnquest, seconded by Murat Baysal

**Roll Call:** approved anonymously.

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of SBA PPP Application*
3. *Approval of E-rate Service Provider*
4. *Approval of Gym Flooring and Equipment for new Gym for Frankfort School*

5. *Approval of health insurance contribution increase*
6. *Approval of SASHS roof replacement payment agreement*
7. *Approval of SASCitizenship HVAC project payment agreement*
8. *Approval of SANY funding UAS construction project*
9. *Approval of competitive bid for purchasing UAS-ES and SASC-ES school furnishings*

### **Discussion**

1. *Financial status and budget*
2. *Internal audit report: Internal audit report was reviewed and discussed*
3. *Citizenship Academy LED lights update*
4. *UAS construction update*
5. *Online Education at SANY schools due to COVID-19 school closings*
6. *Online lottery for 2020-21 school year*
7. *Letter of Intent for CSA Rochester charter school submitted to charter school office.*
8. *Appeal of a suspension case – attorney’s response*

Motion by Murat Baysal, seconded by Chanel Turnquest, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### **V. Executive Session**

Motion by Chanel Turnquest, seconded by Murat Baysal to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **VI. Reconvene Public Session**

Motion by Jawwaad Rasheed, seconded by Murat Baysal, to exit the executive session.

**Roll Call:** Adopted unanimously

### **VII. ► Motion #200414.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest  
Resolution # 200414.1 was Adopted unanimously

### **► Motion #200414.2**

WHEREAS, during recent developments the Paycheck Protection Program (“PPP”) is allowable for non-profit organizations and it is introduced as forgivable loans to non-profit to pay their employees during the COVID-19 crisis. The loan amounts will be forgiven as long as the loan proceeds are used to cover payroll costs, and the most mortgage interest, rent, and utility costs (up to 25% of the total request) over the 8 weeks period after the loan is made; and employee and compensation levels are maintained. The school will request the maximum amount for its payroll only as allowed within the program (2.5 x Monthly payroll average in 2019 (obtained from ADP)). The loan can be

forgiven as the best option or will be paid back with 0.5% interest over 2 years term, which can be extended.

RESOLVED, that applying to the PPP loan in the amount of \$3,000,933 is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest  
Resolution # 200414.2 was Adopted unanimously

► **Motion #200414.3**

WHEREAS, the E-rate application and evaluation process is finalized and SANY would like to improve the Category 1 eligible services in all locations starting from 2020-2021 and SANY would like to improve the Category 2 eligible services in order to upgrade the infrastructure of the schools.

Syracuse Academy of Science Charter School E-Rate 2020 Funding Year			
Category Two Bid Evaluation Matrix			
FACTOR	POINTS AVAILABLE	Star	CDWG
Price of the eligible products and services	45	25	45
Prior experience	20	10	20
Personnel qualifications	5	0	0
Ineligible cost factors	20	0	0
Local vendor	10	10	0
<b>TOTAL</b>	100	45	65

RESOLVED, that purchase of Category 2 related services (wifi access points and network equipment) (subject to E-rate approval), per the agreement, for Citizenship Academy from CDWG for \$59,359 is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed.  
Resolution # 200414.3 was Adopted unanimously

► **Motion #200414.4**

WHEREAS, based on the approved new elementary school and gym construction at the Frankford location, school will also furnish the gym floor and gym equipment. The school will work with a flooring company for the gym floor and the supplier to equip bleachers and backboard for the new gym. The school requested estimates from 3 different providers.

RESOLVED, that awarding the new gym flooring and equipment project to \_\_\_\_\_ is hereby approved. Tabled for next meeting due to lack of three required quotes.

Motion by Choose an item, seconded by Choose an item.  
Resolution # 200414.4 was Choose an item.

► **Motion #200414.5**

WHEREAS, SANY staff has been paying 20% of the cost and the school would like to keep their benefits as it is and the school is expecting increases in the health insurance



premiums for next years and an increase in the staff contribution may help the school to keep its benefits as it is and reduce its impact next year as the school gets budget cut.

RESOLVED, that the staff contribution for health insurance is raised up to 25% starting in September 2020 is hereby approved.

Motion by Jawwaad Rasheed , seconded by Murat Baysal  
Resolution # 200414.5 was Adopted unanimously

► **Motion #200414.6**

WHEREAS, SAS High School storage roof needs repair, however instead of repair, the school would like to get it replaced and talked to Landlord. The landlord does not have the funding to replace the roof but willing to replace the roof if the schools pays for it and the landlord will pay it back over two years period. It is expected be around \$30-40,000.

RESOLVED, that the agreement between landlord and SANY describing that the landlord will replace the roof of the big storage at SAS HS, the school will pay for it (around \$30-40,000), and landlord will pay back the full amount over two years starting at the annual rent increase after the job is completed, is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed  
Resolution # 200414.6 was All in favor but abstained by Fehmi Damkaci

► **Motion #200414.7**

WHEREAS, SASCitizenship would like to get a new and high energy efficient HVAC system, including 11 energy efficient roof top units, new duck work, asbestos work, new 3-phase electric line. The landlord added AC units in classrooms its first year, however the school would like to have HVAC system in the whole school and save in the long term with the new energy efficient system. Since the landlord just changed the roof in this school with an energy efficient roof system, it does not have the funding for this project and stated that current system should be sufficient for the school at the moment. The school may obtain stimulus funding for it up to \$200,000, and even if not, the school will save the amount in the long run by lowered utility payments.

RESOLVED, that agreement between landlord and SANY describing that the lanloadr will replace the existing HVAC system at SASCitizenship, the school will pay \$200,000 of the total cost of estimated \$450,000 or more (estimate is based on architect and the school will receive a quote for the projects), and the school will pay also the remaining portion of the cost, which will be paid back by the landlord over five years as rental payment decreases, starting as the July 1st after the job is completed, is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest  
Resolution # 200414.7 was All in favor but abstained by Fehmi Damkaci

► **Motion #200414.8**

WHEREAS, UAS's building construction project will cost more than UAS surplus and there it needs funds to continue for the project. SANY has the surplus and fund the project once the UAS surplus is spent for the project, and UAS will pay it back it over ten years.



RESOLVED, that SANY fund the approved UAS building projects once the UAS reserve funds is spent for the projects and the UAS should pay the funds back to SANY over ten years starting July 2021, is hereby approved.

Motion by Chanel Turnquest, seconded by Coskun Cetinkaya  
Resolution # 200414.8 was Adopted unanimously

► **Motion #200414.9**

WHEREAS, due to grade expansion in the Utica ES and SAS Citizenship ES, additional classroom furniture RFP is finalized. Based on the competitive analysis, SANY would like to work with lowest bidder for all items in total per the below chart.

RESOLVED, that purchasing classroom furniture for both ESs from the School Specialty for \$57,266.31 as the lowest bid for all items total is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal  
Resolution # 200414.9 was Adopted unanimously

ITEM/MFG #	DESCRIPTION	UAS QTY	CC S	Staples - Free Delivery		WB Mason - Free Delivery		School Specialty - Free Del.		Hummels - No Free Del.	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
Student Chair	14 inch - 12-1/4W x12-3/4D x 24-1/4H+B7 B19 in Smooth Back Chair, Chrome Frame Navy Blue	18	0	\$ 36.81	\$ 662 58	\$37 18	\$ 669 24	\$41.00	\$ 738 00	\$ 45.40	\$ 817 20
Student Chair	18 inch - 16 W x 16-1/2 D x 31-1/4 H in,Smooth Back Chair, Imperial Shell, Chrome Frame,Steel	0	90	\$ 48.20	\$ 4 338 00	\$46 23	\$ 4 160 70	\$47.48	\$ 4 273 20	\$ 50.27	\$ 4 524 30
Teacher Desk	48 W x 30 D x 29-1/2 H in,Steel, Single Pedestal, 2 Drawer, Lockable,Medium Oak /Black	2	8	\$ 483.50	\$ 4 835 00	\$374 45	\$ 3 744 50	\$363.05	\$ 3 630 50	\$455.86	\$ 4 558 60
Student Mailboxes	48 in x 15 in x 29-1/2 in, Laminate, 25 Cubby Tray Mobile Storage without Trays,Trim Color Blue	0	3	\$ 475.70	\$ 1 427 10	\$390 58	\$ 1 171 74	\$320.21	\$ 960 63	\$575.00	\$ 1 725 00
Tall Shelves	Adjustable shelves, laminate finish,Grey with colored PVC edge trim 12"D x 36"W x 72"H, 4	24	0	\$ 372.93	\$ 8 950 32	\$315 22	\$ 7 565 28	\$219.87	\$ 5 276 88	\$498.50	\$ 11 964 00
Short Shelves	Adjustable shelves, laminate finish,Grey with colored PVC edge trim 12"D x 36"W x 48"H, 2	37	3	\$ 312.93	\$12 517 20	\$264 15	\$ 10 566 00	\$179.47	\$ 7 178 80	\$395.00	\$ 15 800 00
Hanging Lockers	48 W x 15 D x 50-1/2 H in, MDF/Laminate, 5-Section Coat Locker,Grey with colored PVC edge trim	0	12	\$ 486.16	\$ 5 833 92	\$586 27	\$ 7 035 24	\$374.96	\$ 4 499 52	\$465.00	\$ 5 580 00
Rugs	13ft x 11ft, Nylon, soil-resistant,Assorted primary colors with gradient circles	3	3	\$ 504.33	\$ 3 025 98	\$325 64	\$ 1 953 84	\$487.46	\$ 2 924 76	\$561.00	\$ 3 366 00
Book Bins	14-1/3 L x 5-1/3 W x 7 H, Polypropylene ,Storex Book Bin With Front Pockets, Set of 30,Grey with colored PVC	0	3	\$ 21.88	\$ 65 64	\$75 89	\$ 227 67	\$46.95	\$ 140 85	\$ 18.75	\$ 56 25
Bins	10-1/2 x 13 x 5 in, Plastic Storage Tray,Grey with colored PVC edge trim. Trim colors to be an even	0	75	\$ 6.23	\$ 467 25	\$23 93	\$ 1 794 75	\$37.63	\$ 2 822 25	\$ 9.59	\$ 719 25
Teacher Filling Cabinet	14-1/4"x18"x24", 18" 2-drawer File Cabinet,Black	2	6	\$ 56.17	\$ 449 36	\$165 60	\$ 1 324 80	\$89.01	\$ 712 08	\$191.80	\$ 1 534 40
Student Activity Table, Kidney	48 x 96 in / Height 22-30 in, Steel frame, Top Type HPL, T-Mold Activity Table, Adjustable Height, Gray	0	6	\$ 347.26	\$ 2 083 56	\$258 58	\$ 1 551 48	\$297.32	\$ 1 783 92	\$315.00	\$ 1 890 00
Teacher Chair	36" - 40" overall height, High back, arm rests, black mesh, Black	0	8	\$ 69.15	\$ 553 20	\$151 20	\$ 1 209 60	\$209.21	\$ 1 673 68	\$157.50	\$ 1 260 00
Co Teacher Chair	16"-12" overall height, Padded seat and back, no arms, Black/Navy	0	3	\$ 47.93	\$ 143 79	\$116 80	\$ 350 40	\$93.56	\$ 280 68	\$100.05	\$ 300 15
Adjustable Table	30x60, Steel frame, Top Type HPL, T-Mold Adjustable Height, Gray Nebula top color, various	0	23	\$ 184.58	\$ 4 245 34	\$137 48	\$ 3 162 04	\$159.08	\$ 3 658 84	\$208.50	\$ 4 795 50
Whiteboard	10'x4' Magnetic Dry Erase Board, Alumunum fram, Magnetic, White	7	6	\$ 355.65	\$ 4 623 45	\$339 43	\$ 4 412 59	\$429.71	\$ 5 586 23	\$385.00	\$ 5 005 00
Storage Cabinet	30"Wx16"Dx77"H, 4 adjustable shelves, grey, various color edges	0	7	\$ 811.54	\$ 5 680 78	\$636 40	\$ 4 454 80	\$365.07	\$ 2 555 49	\$809.50	\$ 5 666 50
<b>DELIVERY/SHIPPING COST:</b>					\$ -		\$ -	\$ -	\$ -		\$ 1 500 00
					\$14 725 00		\$ 7 244 00		\$ 8 570 00		\$ 3 350 00
<b>TOTAL:</b>					\$74 627 47		\$ 62 598 67		\$57 266 31		\$ 74 412 15

## VIII. Discussion Items

1. *Financial status and budget:* Dr. Hayali provided financial plan for next year with the possibilities of cuts. Currently, 5.5% cut is projected with the possibility of more cuts based on state budget.
2. *Internal audit report:* cancelled for this month
3. *Citizenship Academy LED lights and Ceiling:* The school would like to update the lights in the school with LED in order to save in the long term and get more lighting in the classrooms and building. Since we have 12 years lease in the building, the school would like to update them to save money over the time by having LED lights as part of the utilities.
4. *UAS construction update:* The school paid \$1million and the steel has been ordered, excavation work started. The construction received exemption as an essential work to continue.

5. *Online Education at SANY schools due to COVID-19 school closings:* The school shared the communication plan since NY Pause, distribution of Chromebooks to students and also providing tech help twice a week in each city, also provided Elmos, laptops to teachers to use at their homes. In addition, they created several online PD for teachers in order to utilize several tools that school made available to teachers. School also provided one-on-one PD how to use the software and do live sessions, screenshots, etc. All teachers holding office hours in addition to their live session, and post homework to Google classroom. They content they create also record their lectures and share them with students which can be watched by students. A teacher has been made available throughout the day as an academic support teacher if any of the student is stuck with any homework. Mrs Miller from SAS-ES provided what they have been doing since March 13. They have been following each students' attendance or response to homework on a daily basis and principals can follow the list and make contact to parents. Principals are checking on teacher on a daily basis through an online survey, including asking how do you feel today and what is accomplished today, what to day need as a support services. In addition, they are also checking on families and how they are doing in terms emotionally and their student's inclusion in their courses. ES also asked for community leaders to record themselves for Read Aloud sessions to be shared with students.
6. *Online lottery for 2020-21 school year:* UAS will be held on April 23, and SAS and SASC will be held on April 25. The school received around 15-18% ELL students in the applications.
7. Letter of Intent for CSARochester charter school was submitted to charter school office. There are 13 applications and only three were for Rochester. We will update about the final application at the next meeting.
8. *Appeal of a suspension case – attorney's response:* discussed in executive session and decided to ask the parents to come for the next meeting and not to share any evidence with the parent other than the first text message the student send which start the incident. However, the school should hide the student's name that the text was sent to.

## I. Superintendent's Report

### Demographics

	Target	%	Total				Black or African						
			Enrollment	Male	Female	American	White	Asian					
Syracuse Academy of Science	975	98.15%	957	443	46%	514	54%	655	68%	234	24%	39	4%
Syracuse Academy of Science and Citizenship	375	97.60%	366	181	49%	185	51%	263	72%	57	16%	39	11%
Utica Academy of Science	660	97.58%	644	323	50%	321	50%	249	39%	298	46%	57	9%
SANY District	2010	97.86%	1967	947	48%	1020	52%	1167	59%	589	30%	135	7%

### Enrollment

School by School	Total Enrollment	ELL	Sped	Poverty	FRL Rate		
Syracuse Academy of Science	957	29	3%	76	8%	713	75%
Syracuse Academy of Science and Citizenship	366	38	10%	37	10%	292	80%



Utica Academy of Science	644	25	4%	34	5%	488	76%
SANY District	1967	92	5%	147	7%	1493	76%

### Suspension

School by School	Total Enrollment	Number of Suspensions since day #1	
Syracuse Academy of Science	957	26	2.72%
Syracuse Academy of Science and Citizenship	366	9	2.46%
Utica Academy of Science	644	32	4.97%
SANY District	1967	67	3.41%

### SANY Activity Report:

#### SAS

1. Friday, February 28, 2020—A cornerstone of the #SASCS foundation is our commitment to promoting scientific literacy. Scholars at the Middle School recently presented their annual science fair projects to judges from around the community, including SANY Alumni.
2. Friday, February 28, 2020—February 28th marked the annual science fair at the Syracuse Academy of Science High School. Students from grades 8-12 shared student-driven research projects in a public forum and received feedback from valued community members.
3. Monday, March 2, 2020—The SASCS choir visited Syracuse University. We went to an admissions session, took a campus tour, ate lunch in a dining hall, and attended a rehearsal of the Syracuse University Singers Choir in the School of Music. Students spent the day experiencing college-life and music in college!
4. Tuesday, March 3, 2020—Middle School Atoms were awarded certificates for their hard work in their core classes as well as special presentations for robotics and PBIS. This is a great time for students and faculty alike as we get the opportunity to recognize the amazing efforts of our Atoms.
5. Thursday, March 5, 2020—Here at the elementary school, art is created, celebrated and shared. We began sharing out student artwork with families through Artsonia at the beginning of the school year and are proud to continue to use this tool. Each month a newsletter is sent through email, sharing the artful news of the month and upcoming events related to art. Along with the newsletter, each project students create is uploaded to their personalized portfolio.
6. Thursday, March 5, 2020—Seventh-grade students in the Middle School PBL class presented their projects on their Little Free Library; and the importance of literacy. The students designed a Little Free Library box to be built and placed at the Boys & Girls Clubs of America on East Fayette St.

7. Thursday, March 5, 2020—A mini-celebration was held for fifth grade Pro and All-Star students. These students were rewarded with board games for following the school norms of respect, safety, and responsibility with due diligence.
8. Thursday, March 5, 2020—Students and families enjoyed an evening of math games last Thursday. Some of the favorites were Bowling, Shape Twister, and Cup Stacking. Through these fun games, math concepts were practiced as such basic math facts, geometry, vocabulary, and estimating.
9. Friday, March 6, 2020—Friday marked the end of an exciting Read Across America Week. Students celebrating reading and Dr. Seuss with crazy sock, hair, hat, and mustache day. They learned about the authors and the importance of reading not just during this week, but all the time!
10. Friday, March 6, 2020—Have you ever been turned upside down in order to enter a building? The kinder atoms have! Going through the purple tunnel as they call it was definitely one of the highlights of their trip to WonderWorks. They also enjoyed watching a 4D movie, laying down on a bed of nails and writing words on a gigantic light brite. Playing connect four and pretending to be eaten by a dinosaur were also fun things to do.
11. Tuesday, March 10, 2020—Ms. Dickinson and Mr. Scheemaker's first-grade students explored the Betts Branch Library this week. They listened to a read aloud from the librarian Ms. Quinn, got to make their very own buttons, and bring some books home!
12. Tuesday, March 10, 2020—At Painting With a Twist Dewitt, Atoms were able to connect their space knowledge from their science unit to make a masterpiece of their own. Instructors guided students through the steps to create a twinkling outer space background with a unique planet. We played pass the paintbrush and took some time to view each other's art and give them compliments. This was a great opportunity to remember that we are all unique with different strengths and abilities.
13. Wednesday, April 1, 2020—Who said you need to be in the same location to celebrate success? Not #SASCS! Please join us in celebrating our March Student of the Month Award Recipients at Syracuse Academy of Science Elementary School.
14. Thursday, April 2, 2020—Congratulations to Freey Pleasants for her Honorable Mention in the All CNY Girls Basketball Team for the 2019-20 Season.
15. Thursday, April 2, 2020—Congratulations, ZACCHAEUS SMITH ☐☐☐ The Senior Forward was named to the 2019-20 All-CNY boys basketball team.
16. Tuesday, April 7, 2020—Curator of Education at the Everson Museum, Kimberly Griffiths took the time to read one of her favorite childhood stories to Syracuse Academy of Science Elementary Students. Even though we could not have an in-person visit from Ms. Griffiths, the students enjoyed it just as much. Thank you, Ms. Griffiths, for your ongoing support for our children!
17. Thursday, April 9, 2020—The educators from SAS Elementary wanted to let their students know just how much they miss them! We hope this video brings a smile to your face.

### **SAS Citizenship**

1. Thursday, March 26, 2020—Central New York teachers are getting creative in their efforts to keep kids learning while schools are closed during the COVID-19 pandemic. In

the video above, Lucas Cognetti, a first-grade teacher at Syracuse Academy of Science and Citizenship Charter School on Valley Drive, shows how he is being creative. He and his fellow teachers are using social media as a platform to connect with the kids. Cognetti's special classroom reading chair is still in the classroom, so he made his own out of snow! He then shared the story "How to Make a Shark Smile!"

## UAS

1. Friday, February 14, 2020—Last February, our #UASCS Scholars kicked back and enjoyed an Atoms Day. A chance to spend quality time with friends and celebrating their hard work throughout the quarter. The next ATOMS Day will be held at the end of the third marking period.
2. Thursday, February 27, 2020—Everyone loves a great book, especially our kindergartners at #UASCS! Ms. Sharon at Dunham Public Library gave our kindergartners a little tour of their library, read us a story, and even prepared a craft. Some of the kindergartners even received their first library cards.
3. Saturday, February 29, 2020—Did you know March 1 is Bosnian Independence day? To celebrate, UASCS held it's second annual Bosnian Culture Night. Over three hundred community members attended the event. The evening was filled with successful Bosnian speakers, community leaders, Bosnian music, Bosnian traditional folk dance " Behar" from Utica, poems, historical facts and Bosnian cuisine.
4. Tuesday, March 10, 2020—First-grade scholars enjoyed a cooking demonstration from Tammy Pittsley, who is the Director of Dining Services at Chartwells where our school food is provided from. This cooking demonstration activity helped students to observe the process of preparing a meal to help them better understand where their food comes from.
5. Thursday, March 12, 2020—The second-grade team played hard during their last field trip to Accelerate Sports. The students played a game of kickball, dodgeball, and even had a nerf war! Students practiced teamwork and good sportsmanship.
6. Thursday, March 19, 2020—We asked our entire teaching staff to change the way they handle student engagement and curriculum in the course of 24 hours—and it's remarkable to see how they have risen to the challenge. Our PE Teacher has already created a microsite for her classroom. The site is filled with activities and resources for her students. Not only that, but Ms. Digristina found a way to seamlessly continue the American Heart Association's challenge that students began a few weeks ago.
7. Wednesday, April 1, 2020—Congratulations to all of our February Class Dojo and Student of the Month Winners! We wish we could celebrate your success and hard work in person, but we want you to know that we miss you and can't wait to see all the amazing learning you'll be doing online until we can see one another again!
8. Friday, April 3, 2020—Zoom Meetings, Lego Masterpieces, Science Experiments... we miss our scholars in the classroom, but we are so proud of their hard work in keeping up with their education while at home. So really, that's a big shout-out to all the parents out there making sure your students are staying engaged. Y'all are the real MVP's right now.
9. Thursday, April 2, 2020—Pajama Party! UASCS Elementary Scholars participated in a Zoom PJ Party. Our young scholars were accompanied by their favorite stuffed animal,

and some even brought their pet along! Atoms enjoyed story time, and engaging with their community.

## **II. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

III. Motion by Jawwaad Rasheed, seconded by Chanel Turnquest, to adjourn the meeting at 10.09 pm.

**Roll Call:** approved anonymously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

Date : 5/12/2020

Place : **ONLINE due to Covid19**

Join Zoom Meeting

<https://us02web.zoom.us/j/88582377931?pwd=YU1iWVA0WW1YcUY5OGIUEtNHdFdnUT09>

**Meeting ID: 885 8237 7931**

**Password: SANY2020**

<https://zoom.us/j/3156715470>

- I. The regular meeting was called to order at 7.10 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 4/14/2020

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*



2. *Review of payments*
3. *Internal audit review*

#### **IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of gym floor, installing padding, bleacher and backboard project for Utica Academy*
3. *Approval of new ceiling and lighting at Citizenship Academy*
4. *Approval Environmental Review for Utica Construction*
5. *Approval of MoU with Center for Educational Innovation to submit US DoE grant*

#### **Discussion**

1. *Online lottery for 2020-21 school year*
2. *Utica Academy and Citizenship Academy Stimulus Grant Applications*
3. *Rochester application*
4. *Paycheck Protection Program (PPP)*
5. *Terra Science and Education Financial Status and Support for SANY Schools:*

Motion by Jawwaad Rasheed, seconded by Linda Spencer, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

#### **V. Executive Session**

Motion by Linda Spencer, seconded by Jawwaad Rasheed to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### **VI. Reconvene Public Session**

Motion by Chanel Turnquest, seconded by Coskun Cetinkaya, to exit the executive session.

**Roll Call:** Adopted unanimously

#### **VII. ► Motion #200512.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Linda Spencer, seconded by Jawwaad Rasheed

Resolution # 200512.1 was Adopted unanimously

► **Motion #200512.2**

WHEREAS, Utica Academy is building a new gym with a new construction and new gym needs new maple flooring and gym equipment to furnish it. Utica Academy would like to get new padding, 6 backboards and bleacher per the architectural design.

Vendor	Flooring Description	Price	Note
J&J Gym Floors	Gym Floor installation and finishing. Maple hardwood flooring service, all have very similar products	\$151,800.00	They are very responsive and quick, have great references I checked from two different schools. They sent us very clear and specific drawings specialized for our school and gave a reference of how it is going to look like.
Wayfare Facility Management		\$185,800.00	Includes Wall padding and installation
Acme Stage and Sports Specialties		\$176,713.00	
Abacus Sports		\$149,000.00	

Vendor	Wall Padding Description	Price	Note
J&J Gym Floors	Supply and install permanent mounted gym wall padding. Padding will be delivered and installed with adhesive screws.	\$13,250.00	Lead-time 3-4 months. They provided very good customized drawing and descriptions. Good customer service.
Facilities Equipment and Service		\$10,997.00	Lead time 18-26 weeks
Acme Stage and Sports Specialties		\$11,000.00	Lead time 4-5 months

Vendor	Bleachers Description	Price	Note
J&J Gym Floors	Telescopic bleachers. Supply and install bleachers by Sheridan Seating, These are wall attached with wood/plastic seats and motorized operation.	\$105,000.00	Lead time 3-4 months
Facilities Equipment and Service		\$82,820.00	Lead-time 18-26 weeks. Better price and has already done a great job for SAS and CS in the past.
Acme Stage and Sports Specialties		\$103,322.00	Lead time 4-5 months

Vendor	Basketball Backstops Description	Price	Note
Facilities Equipment and Service	6 basketball backstops, hoops and their installation	\$38,386.00	Better price and has already done a great job for SAS and CS in the past.
J.F.Walder & Son		\$40,100.00	
Acme Stage and Sports Specialties		\$44,314.00	
JW Management		\$41,712.00	

RESOLVED, that approval of Utica Academy's gym floor from J&J Gym Floor for \$151,800 (this is the 2nd lowest price for flooring); wall padding from J&J Gym Floor for \$13,250 (this is the highest price for padding, but sooner compared to others and will be on time for school), however their references are extremely satisfactory and they were used by several schools, and the company provided extremely detailed proposal,

graphics and pictures which does not leave anything for guessing; installing bleacher and backboards (with the cost of all materials) from Facilities Equipment and Services (lowest price for bleacher and backboards) for \$121,206 is hereby approved.  
 Motion by Jawwaad Rasheed, seconded by Linda Spencer  
 Resolution # 200512.2 was Adopted unanimously

► **Motion #200512.3**

WHEREAS,

The school would like to update the lights in the school with LED in order to save in the long term and get more lighting in the classrooms and building. Since we have 12 years lease in the building, the school would like to update them to save money over the time by having LED lights as part of the utilities. The ceiling needs to be updated where new LED lighting will be installed.

VENDOR	SCOPE OF WORK				TOTAL COST
	DESCRIPTION	COST	Work	COST	
<b>JK General Contracting</b>	Demolition, disposal, and installation of ceiling and grid per architect drawings	\$187,550.00	Lighting	\$92,245.00	\$279,795.00
<b>C &amp; S Companies</b>	General Construction (ceiling)	\$385,500.00	Electrical (Lighting)	\$328,825.00	\$714,325.00
<b>Majic</b>	Demolition, disposal, and installation of ceiling and grid per architect drawings	\$94,600.00	N/A	\$0.00	\$94,600.00
<b>Stagnitta Electric</b>	N/A	\$0.00	Lighting	\$118,630.00	\$118,630.00

RESOLVED, that renewing ceilings by Smajic Construction for \$94,600 is hereby approved. Lighting portion is tabled to ask for clarification about the proposed LED lights by one of the contractors.

Motion by Murat Baysal, seconded by Jawwaad Rasheed  
 Resolution # 200512.3 was Adopted unanimously

► **Motion #200512.4**

WHEREAS, the SANY Board of Trustees intends to undertake a District Facilities Improvements Project (hereinafter called “the project”) in order to make improvements to the facilities at the 160 School Ln, Frankfort; and

WHEREAS, the SANY School District intends to comply with the New York State Environmental Quality Review Act (“SEQRA”) with regard to the proposed projects

Now, therefore be it resolved by the SANY School District as follows:

1. The School Board intends to proceed with the District Facilities Improvements Project to make improvements to the facilities at the 160 School Ln, Frankfort.
2. The School Board, pursuant to 6 NYCRR Part 617, has designated itself as Lead Agency, and will conduct an environmental review to assess the impacts of the proposed projects; and
3. The School Board has determined that the project is an Unlisted Action pursuant to the State Environmental Quality Review Act (SEQRA), Article 8 of the New York Environmental Conservation law and its implementing regulations, 6 NYCRR Part 617; and
4. The School Board hereby instructs the District Superintendent, with the assistance of the consulting engineer to complete a Short Environmental Assessment Form to help assess the potential environmental impacts of the proposed project.
5. The School Board hereby instructs the District Superintendent, with the assistance of the consulting engineer to notify involved and interested agencies of the School Board's intent to serve a SEQRA Lead Agency and to initiate a coordinated review of the project under the SEQRA regulations; and
6. The School Board authorizes the District Superintendent to sign all environmental review documents.

Motion by Jawwaad Rasheed, seconded by Murat Baysal  
Resolution # 200512.4 was Adopted unanimously

► **Motion #200512.5**

WHEREAS,

The Center for Educational Innovation (CEI), a not-for-profit organization chartered by the State of New York, and SANY Charter School a charter school local educational agency (LEA) in the State of New York. CEI is applying to the US Department of Education

(ED) as lead applicant and [SCHOOL NAME] is applying as a member of the consortium of LEAs that CEI is leading, for a grant award under the fiscal year (FY) 2020 Teacher and School Leader Incentive Fund (TSL) competition. The purpose of this MOU is to establish the framework through which, if ED approves the application, CEI and the LEA will collaborate between and amongst themselves and to articulate the specific roles and responsibilities of each entity in implementing the approved TSL project, i.e. the Partnership for Innovation and Collaboration among Charter Schools (PICCS).

1. Implement a Human Capital Management System (HCMS) that is aligned with the purpose and goals of the TSL application.
2. Establish a sustainable Performance-based Compensation System (PBCS).
3. Participate in the Aspiring Teachers Program.
4. Participate in the New Teacher Mentoring Program.
5. Participate in the School Leader Development Program.
6. Participate in the Social Emotional Learning Growth Program.
7. Participate in the Diversity, Equity and Inclusion Program.
8. Implement customized professional development for teachers and school leaders in collaboration with CEI.
9. Use sub-grant funds to advance the purpose, goals and programs included in this application.
10. Provide additional support as may be required.

11. Participate, as requested, in any evaluations of this grant conducted by ED or by evaluators working at the request of the group.

RESOLVED, that MoU with CEI to submit a grant proposal to DoE is hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest

Resolution # 200512.5 was Adopted unanimously

### VIII. Discussion Items

1. *Online lottery for 2020-21 school year: All grades have a waiting list*
2. *Utica Academy and Citizenship Academy Stimulus Grant Applications: Each for \$200,000 for building purposes. Utica funding will be used for the new construction and SASC will be used for the approved HVAC project.*
3. *Paycheck Protection Program (PPP): Approved for little over \$3million and will be used for payroll purposes.*
4. *Rochester Full application will be sent this Friday.*
5. *Terra Science Education Financial Status and Support for SANY Schools: Terra's 2019 Audit resulted following:*

1- Management and general expenses (non-programmatic) is around 7.5% (this was 9.6% last year) -the national median for nonprofits for MGE is around 13.5 - 18%. Lower the number better for nonprofits. This means we spend most of the funds on programs and Terra is very efficient with its structure.

2- Audit found no material weaknesses or issues or recommendations, means following all regulations and accounting practices.

3- Terra Science and Education received Platinum Seal (highest level) from GuideStar, a leading national non-profit transparency monitoring agency. This seal puts Terra on top of 0.1% of non-profits in terms of transparency.

*Here is our actual support for SANY Schools last three years:*

*2019 Terra Scholarships and Grant given to SANY Schools: \$84,983.69*

*2018 Terra Scholarships and Grant given to SANY Schools: \$84,365.88*

*2017 Terra Scholarships and Grant given to SANY Schools: \$53,597.76*

*2020 Building improvements by Terra at SANY Schools (planned) worth to \$800K including SASC HVAC, SASC gym windows, SASHS storage roof, SAS gym roof, etc.*

*2019 Building improvements by Terra at SANY Schools worth up to \$400K including SASC roof, etc.*

*2018 Building improvements by Terra at SANY Schools worth up to \$700K including SASC Flooring, SAS MS HVAC, SASHS new pipe, etc.*

*2017 Building improvements by Terra at SANY Schools worth up to \$750K including SASC renovations.*



## I. Superintendent's Report

### Demographics

	Target	%	Total				Black or African American				White		Asian	
			Enrollment	Male	Female									
<b>Syracuse Academy of Science</b>	975	98.15%	957	443	46%	514	54%	655	68%	234	24%	39	4%	
<b>Syracuse Academy of Science and Citizenship</b>	375	97.60%	366	181	49%	185	51%	263	72%	57	16%	39	11%	
<b>Utica Academy of Science</b>	660	97.42%	643	323	50%	320	50%	248	39%	298	46%	57	9%	
<b>SANY District</b>	2010	97.81%	1966	947	48%	1019	52%	1166	59%	589	30%	135	7%	

### Enrollment

School by School	Total Enrollment	ELL		Sped		Poverty	FRL Rate
<b>Syracuse Academy of Science</b>	957	29	3%	76	8%	732	76%
<b>Syracuse Academy of Science and Citizenship</b>	366	38	10%	37	10%	295	81%
<b>Utica Academy of Science</b>	643	25	4%	34	5%	507	79%
<b>SANY District</b>	1966	92	5%	147	7%	1534	78%

### Suspension

School by School	Total Enrollment	Number of Suspensions since day #1	
<b>Syracuse Academy of Science</b>	957	26	2.72%
<b>Syracuse Academy of Science and Citizenship</b>	366	9	2.46%
<b>Utica Academy of Science</b>	643	32	4.98%
<b>SANY District</b>	1966	67	3.41%

### SANY Activity Report:

#### SAS

1. Wednesday, April 8, 2020— Syracuse City Fire Fighter, Kelly Wilcox paid a virtual visit to our elementary atoms. She read one of her daughter's favorite books called Dinosaurs Love Underpants to our students.
2. Monday, April 13, 2020— Joanna Masingila read eight stories to our students! Ms. Masingila is the Dean of the School of Education at Syracuse University. We thank you for your support during this difficult time, and for being there for our students.

3. Wednesday, April 15, 2020 – When the coronavirus pandemic put a stop to in-person band practice, music teacher Lexi Carlson and her band students knew they had to keep the music going. After trial, error, and six weeks of hard work, the Syracuse Academy of Science High School Band is releasing their first-ever recording – “Ode to Joy,” the theme from Beethoven’s Ninth Symphony that for centuries has been a symbol of hope and the resilience of the human spirit. The recording is available at <https://youtu.be/IHE1SCxpesU>
4. Friday, April 17, 2020 – Congratulations are in order for the following Atoms! Owyn Blue, Umesh Dahal, Savanna McMullen, Zyreeanah Shepard, Kaina Vidal. These scholars were all awarded the George H. Ball Community Achievement Award. The scholarship is named after the Keuka College founder, Rev. Dr. George Harvey Ball, whose vision is continued at Keuka College by educating young students and adult learners who “bring strength to our nation and to help humanity” through combined classroom and experiential learning. This award includes a \$10,000 annual scholarship for a total of \$40,000. Congrats, Atoms!
5. Monday, April 20, 2020 – Syracuse Academy of Science Elementary Staff collaborated on uplifting messages of encouragement for their students. While nothing can replace being in a classroom, it is our hope that these little messages can help lift our Atoms spirits!
6. Monday, April 20, 2020 – Syracuse City Fire Department Lieutenant Dan Conners gave a virtual visit to our students. With everyone home during this time, we were lucky enough to have our friends at the fire department give a cooking lesson to us! Students learned safety tips and how to properly cook in your home. We were shown the importance of fire safety in the kitchen.
7. Wednesday, April 22, 2020 – “Just keep your grades up and good luck,” Nicholson said. Motivating words from current senior, Beloved Nicholson. Read the full article about how students are staying positive throughout the pandemic. Full Article is at <https://cnycentral.com/news/local/graduating-classes-of-2020-stay-positive-despite-covid-19-setbacks>
8. Saturday, April 25, 2020 – Syracuse Academy of Science held its lottery for 2020-21 school year. Full video is at <https://www.youtube.com/watch?v=OnzgO4YVwJM>
9. Monday, April 27, 2020 – This #MotivationMonday, the #SASCS Middle School staff wanted to let all their students know how much they are missed! Oh, and that now would be a great time to pick up a book! Full video is at <https://www.facebook.com/syracuseacademy/posts/3045396398851851>
10. Thursday, April 30, 2020 – Congratulations to all our SASCS Elementary Student of the Month Atoms! Last month’s character trait was Perseverance! □ With everything happening in the world we can honestly say our students, parents, teachers, administrators and community are all persevering and putting in □ percent!
11. Friday, May 1, 2020 – Way to go, SASCS Elementary School, and the rest of the SANY Staff! We are so proud of you and all you do for our community of scholars! Full video is at <https://www.localsyr.com/community/tell-me-something-good/tell-me-something-good-teachers-going-the-distance/>
12. Monday, May 4, 2020 – Across the country, teachers are recognized on a special day each year: Teacher Appreciation Day. At SANY schools, we believe our teachers deserve recognition year-round. During these unprecedented times, we are especially grateful for their dedication to their students. Take a moment to hear from our students as they thank their teachers, today and every day. Full video is at <https://www.youtube.com/watch?v=daOmMD2iqfg>
13. Wednesday, May 6, 2020 – Congratulations to Alexius Pierce, SAS, 2022 & Freely Pleasants, SAS, 2020 for being awarded Section III All-State Team Co-Player of the Year Class B Honorable Mention by the New York State Sportswriters Association! Full article

is at <https://www.syracuse.com/highschoolsports/2020/05/jackie-piddock-named-class-b-co-player-of-year-in-girls-basketball-all-state-team.html>

14. Friday, May 8, 2020-Story of "High School Band Won't Let Pandemic Stop the Music" was published on NYSED website at <http://www.nysed.gov/edtech/staying-connected-your-stories-may-2020-edition-1>

### **SAS Citizenship**

1. Saturday, April 25, 2020 – Syracuse Academy of Science and Citizenship held its lottery for 2020-21 school year. Full video is at <https://youtu.be/OnzgO4YVwJM?t=4279>
2. Monday, May 4, 2020 – Across the country, teachers are recognized on a special day each year: Teacher Appreciation Day. At SANY schools, we believe our teachers deserve recognition year-round. During these unprecedented times, we are especially grateful for their dedication to their students. Take a moment to hear from our students as they thank their teachers, today and every day. Full video is at <https://www.youtube.com/watch?v=N1Dr-aWR-NY>

### **UAS**

1. Tuesday, April 14, 2020 – How do you talk to little ones about germs, COVID-19, and the importance of washing our hands? First-grade #UASCS teacher, Ms. DeAngelis, assigned an at-home science experiment aimed at demonstrating how soap can help repel germs. Thanks, George, for helping share this lesson with the rest of your class! Full video is at <https://www.facebook.com/uascs/videos/1152968145050866/>
2. Wednesday, April 15, 2020 – The Varsity Volleyball team qualified for the NYSPHSAA Scholar-Athlete Team award.
3. Thursday, April 16, 2020 – Thank you, Ms. Cardwell, for sharing these mindfulness practices with our UASCS scholars and staff! Full video is at <https://youtu.be/AGu4EN12pe8>
4. Thursday, April 23, 2020 – Utica Academy of Science held its lottery for 2020-21 school year. Full video is at <https://www.youtube.com/watch?v=0wkr9K9ZP2E>
5. Monday, May 4, 2020 – Across the country, teachers are recognized on a special day each year: Teacher Appreciation Day. At SANY schools, we believe our teachers deserve recognition year-round. During these unprecedented times, we are especially grateful for their dedication to their students. Take a moment to hear from our students as they thank their teachers, today and every day. Full video is at <https://www.youtube.com/watch?v=KgHmBbxxd2s>
6. Thursday, May 7, 2020 – "Our building is missing the most important piece, that's the heartbeat of our school, and that's our scholars." Ms. Grider, we couldn't agree more. To celebrate the Class of 2020 the UASCS team drove to the homes of each of our graduating seniors to wish them well, plant a congratulatory lawn sign, and check-in. It's times like these that remind us more than ever, we are many Atoms, ONE Family. This heartfelt gesture received wonderful coverage from both the Observer-Dispatch at <https://www.uticaod.com/photogallery/NY/20200507/PHOTOGALLERY/507009998/PH/1> & WKTU Newschannel 2 at <https://www.wktv.com/content/news/Utica-Academy-of-Science-faculty-celebrate-graduating-seniors-with-congratulatory-caravan-570281651.html>

## **II. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.



- III. Motion by Jawwaad Rasheed, seconded by Murat Baysal, to adjourn the meeting at 8.30 pm.  
**Roll Call:** Choose an item.

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 6/9/2020  
**Place :** Online Meeting due to Covid-19

Topic: SANY June BoT Meeting  
 Time: Jun 9, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88232759534?pwd=T0hIMlJITzVteUFQWjBFUS9wNTNxdz09>

Meeting ID: 882 3275 9534

Password: 808873

One tap mobile

+19292056099,,88232759534# US (New York)

- I. The regular meeting was called to order at 7.08 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 5/12/2020

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

### III. **Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

### IV. **Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of payment of SANY Teacher Certification Masters Program (TCMP) tuition and fees*
3. *Approval of Change Order for construction project at Utica Academy*
4. *Approval of new classroom and offices at Citizenship Academy*
5. *Approval of new LED lighting for Citizenship Academy*
6. *Approval of new serving line for Utica Academy HS&ES Cafeteria*
7. *Approval of phase 2 construction project for architecture approval*
8. *Approval of 2019-20 budgets for SAS, SASC and UAS*
9. *Approval of 2020-21 SANY BoT Meeting Schedule*

### **Discussion**

1. *Financial status and budget*
2. *Mid-term site visit schedule*
3. *Online instruction*
4. *Addition of cafeteria to construction project to Utica Academy*
5. *CSARochester charter application is submitted*
6. *Terra replaces the roof of SAS high school gym and connector*

Motion by Murat Baysal, seconded by Jawwaad Rasheed, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### V. **Executive Session**

Motion by Murat Baysal, seconded by Jawwaad Rasheed to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### VI. **Reconvene Public Session**

Motion by Murat Baysal, seconded by Chanel Turnquest, to exit the executive session.

**Roll Call:** Adopted unanimously

### VII. **► Motion #200609.1**

RESOLVED, that hiring of teachers and staff listed in the attached document and contract renewals are hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

Resolution # 200609.1 was **adopted unanimously**

► **Motion #200609.2**

WHEREAS, SANY board approved that teachers apply for loans from SoFi to finance SANY masters program and SANY makes full payment over the time for teachers in return of five years service after graduation. Due to high finance cost and hardship of loan applications, SANY decided to make tuition and fee payments to the colleges from its budget. If teachers leave SANY before required service time, they will pay the unforgiven balance with 8% interest back to SANY.

RESOLVED, that approval of payment of SANY Teacher Certification Masters Program (TCMP) tuition and fees to colleges from school budgets; with 8% interest for the unforgiven amount (forgiven amount after finishing the program is Y1:15%, Y2:15%, Y3:20%, Y4:20%, Y5:30%), starting from the time of default and should be paid off in five years of graduation from the program, when and if a teacher leaves SANY, and TCMP agreement and promissory note between SANY and teachers are hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal  
Resolution # 200609.2 was **adopted unanimously**

► **Motion #200609.3**

WHEREAS, the Utica school's first phase continuing, the need for an additional parking lot for almost 70 additional cars to the front of the building for visitors who may come for events, expansion of the connector between existing building and gym for event management, (additional 800 sqf) and excavation of the site for the second phase over the summer when the school is closed to be ready and less noisy next year when the constructions starts is planned as a change of order with the existing contractor to complete the job while working on contracted phase 1 work.

RESOLVED, that change of order to the UAS Frankfort Location construction project to add excavation, new parking lot and enlarging spaces in the hallways for the new building \$ 198,400 to Smajic Construction is hereby approved.

Motion by Jawwaad Rasheed, seconded by Linda Spencer  
Resolution # 200609.3 was **adopted unanimously**

► **Motion #200609.4**

WHEREAS, due to the enrollment capacity increase for 2020-21 school year, Citizenship Academy will add 2 new classrooms and 3 additional offices into the basement.

SCOPE OF WORK					
VENDOR	DESCRIPTION	COST	DESCRIPTION	COST	TOTAL COST
<b>Majic</b>	Inter or Wa s, pa nt, doors, and foor ng per the pr nts	\$ 42,500.00		\$	\$ 42,500.00
<b>A&amp;J Innovation</b>	Inter or Wa s, pa nt, doors, and foor ng per the pr nts	\$ 47,795.33		\$	\$ 47,795.33
<b>J&amp;R General Contracting</b>	Inter or Wa s, pa nt, doors, and foor ng per the pr nts	\$		\$	\$
<b>C&amp;S General Contracting</b>	Inter or Wa s, pa nt, doors, and foor ng per the pr nts	\$		\$	\$
<b>Recommendation:</b> Majic					
<b>Notes:</b> J& R Genera Contract ng and C&S Compan es removed themse ves from the b dd ng proce					

RESOLVED, that approving of new classroom and offices at Citizenship Academy for \$42,500 by Smajic Construction is hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest  
 Resolution # 200609.4 was **adopted unanimously**

► **Motion #200609.5**

WHEREAS, due to the new HVAC and ceiling upgrades, the existing lighting system in the building needs to be changed. The school will install new LED lights which will be also eligible for NGRID rebate program and school will utilize the rebate to offset the cost and save energy cost in the long-run. The school has previous experience with Stagnitta with other jobs at SANY Schools over ten years. Stagnitta also received the HVAC electricity contract and it will be better that same company gets both jobs to make it easier for communication.

SCOPE OF WORK			
VENDOR	DESCRIPTION	COST	TOTAL COST
<b>BuilderStock</b>	Installation of LED Fixtures and Lighting	\$ 74,446.00	\$ 74,446.00
<b>JK General Contracting</b>	Installation of LED Fixtures and Lighting	\$ 92,245.00	\$ 92,245.00
<b>Stagnitta</b>	Installation of LED Fixtures and Lighting	\$ 105,220.00	\$ 105,220.00
<b>C&amp;S Companies</b>	Installation of LED Fixtures and Lighting		
<b>Recommendation:</b> Stagnitta			
<b>Notes:</b> BuilderStock is not recommended because they are an out o state company and we are not aware o their experience in obtaining permits in New York State or Onondaga County Even though JK General Contracting is lower we are recommending Stagnitta as they will be per orming the electrical or the HVAC project s it in our best interest that the electric company be consistent to maintain the integrity o all o the projects Stagnitta is also very reliable and knows the Citizenship building well enough i any challenges arise they will have the experience to troubleshoot and resolve the issue			

RESOLVED, that renewing light fixtures at Citizenship Academy for \$105,220 by Stagnitta Electric is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal  
Resolution # 200609.5 was **adopted unanimously**

► **Motion #200609.6**

WHEREAS, due to increase in student numbers for 2020-21 school year, there will be a need to increase the serving line capacity by adding new line to meet the need of the breakfast and lunch services at Utica Academy of Science ES&HS building. The school is already applying for a new equipment grant for Child Nutrition Department and waiting for the approval of the grant. The school has previous experience working with NJ Flihan and satisfied with their products.

VENDOR	SCOPE OF WORK	
	DESCRIPTION	COST
NJ Flihan and Co	2 Hot food serving counter 1 year warranty infident dial control Black Laminate Double side classic cafeteria breath guard No light or heating Trat slide	\$11 719 10
GERHARZ Equipment nc		\$11 627 36
BHS FOOD SERV CES SOLUT ONS		N/A
NJ Flihan and Co	2 Cold food serving counter 1 year warranty black laminate double side classic cafeteria breahrt guard No heat or light Tray slide for customer	\$11,567.80
GERHARZ Equipment nc		\$15,685.88
BHS FOOD SERV CES SOLUT ONS		N/A
NJ Flihan and Co	2 CASH REG STER STAND Stainless steel countertop 34" High cashier station 28" W and 28" D 1 Year Warranty Black Laminate	\$2 409 48
GERHARZ Equipment nc		\$3 559 26
BHS FOOD SERV CES SOLUT ONS		N/A
NJ Flihan and Co	1 School Milk Cooler 12 73 cu fit single access 3 Years Parts&Labor Warranty Additional 2 Year Compresser	N/A
GERHARZ Equipment nc	Waranty Self Contained regrigerator heavy duty caster brakes	\$1 829 12
BHS FOOD SERV CES SOLUT ONS		N/A
<b>Recommendation:</b>		
<p><b>Notes: BHS FOOD SERVICES AND SOLUTIONS compny was interested in this bidding and several communication were made. However, at some point they ended up with not responding our email and did not provide a quote for what we asked. Therefore, we were able to get quotes from two different companies.</b></p>		

RESOLVED, that adding a new serving line at Utica Academy of Science ES&HS by ordering equipment from NJ Flihan and Co. in the amount of \$25,696.38 and \$1,829.12 from Gerharz Equipment is hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed  
Resolution # 200609.6 was **adopted unanimously**

► **Motion #200609.7**

WHEREAS, the school is looking for architecture selection for the new phase construction project for Utica Frankfort location. The school would like to utilize existing architect as they already have the existing phase 1 drawing and construction evaluation, therefore it will be faster and cheaper to work with the existing architect on phase 2 drawings as long as they offered 2% as they did in phase 1 and won the proposal.

RESOLVED, that approval of Lake Architectural service for the new phase construction at Utica Academy of Science ES&HS at 2% rate for phase 2, with a ceiling up to \$55,000 for a proposed almost 20,000 sqf addition in phase 2, is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal  
Resolution # 200609.7 was **adopted unanimously**

► **Motion #200609.8**

WHEREAS, 2020-2021 school year budgets for SAS, SASC, and UAS is provided to reflect the most up to date projections.

RESOLVED, that 2020-21 budgets for SAS, SASC and UAS are hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest  
Resolution # 200609.8 was **adopted unanimously**

► **Motion #200609.9**

RESOLVED, that 2020-21 academic year SANY BoT meeting schedule and place, unless it is online by Governor's order, is hereby approved.

July 14, 2020 at SAS ES at 7 pm Executive session, 8 pm public session  
August 11, 2020 at SAS ES at 7 pm Executive session, 8 pm public session  
September 8, 2020 at SAS ES at 7 pm Executive session, 8 pm public session  
October 13, 2020 at UAS ES at 7 pm Executive session, 8 pm public session  
November 10, 2020 at SAS ES at 7 pm Executive session, 8 pm public session  
December 8, 2020 at SAS ES at 7 pm Executive session, 8 pm public session  
January 12, 2021 at SAS ES at 7 pm Executive session, 8 pm public session  
February 9, 2021 at SAS ES at 7 pm Executive session, 8 pm public session  
March 9, 2021 at SAS ES at 7 pm Executive session, 8 pm public session  
April 13, 2021 at UAS ES at 7 pm Executive session, 8 pm public session  
May 11, 2021 at SAS ES at 7 pm Executive session, 8 pm public session  
June 15, 2021 at SAS ES at 7 pm Executive session, 8 pm public session

Motion by Chanel Turnquest, seconded by Murat Baysal  
Resolution # 200609.9 was **adopted unanimously**

## VIII. Discussion Items

1. *Financial status and budget:* Budgets were discussed, and school budget cuts were discussed, and schools plans to absorb the cuts made by the state. There is a possibility of 20% cut but hoping that it will stay around 10% rate. The school has reserve funds which may be used to absorb part of the cuts. Some of the non-essential staff may be cut or positions may not be filled based on needs. Dashboard will not be given to any of the schools for the year to save positions.
2. *Mid-term site visit schedule;* Friday June 12 at 3 pm.
3. *Online instruction:* Videos developed by school principals describing the schools' efforts are shared with board members. The school is planning a summer school to close the gap. The teachers continue to do home visits to keep the personal touch with parents. Graduation will be during the first week of August.
4. *Addition of cafeteria to construction project to Utica Academy:* In order to separate cafeterias, the schools would like to build an additional cafeteria as part of phase 2 for elementary school connected to newly built ES building, so that ES student does not go through HS for lunch.

5. CSARochester charter application is submitted: We should know the outcome in August for interview if invited.
6. Terra will replace the SAS high school roof and connector and adds additional insulation to make the school save with utilities bill. It received quotes for half of the gym roof only around \$95K-130K, but terra will replace the whole roof plus the connector between gym and main building, which is an around \$300K worth job.

## I. Superintendent's Report

### Demographics

	Target	%	Total		Black or African		American		White		Asian		
			Enrollment	Male	Female	American	White	Asian	Asian				
Syracuse Academy of Science	975	98.15%	957	443	46%	514	54%	655	68%	234	24%	39	4%
Syracuse Academy of Science and Citizenship	375	97.60%	366	181	49%	185	51%	263	72%	57	16%	39	11%
Utica Academy of Science	660	97.42%	643	323	50%	320	50%	248	39%	298	46%	57	9%
SANY District	2010	97.81%	1966	947	48%	1019	52%	1166	59%	589	30%	135	7%

### Enrollment

School by School	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	957	30	3%	76	8%	732	76%
Syracuse Academy of Science and Citizenship	366	38	10%	37	10%	295	81%
Utica Academy of Science	643	25	4%	34	5%	507	79%
SANY District	1966	93	5%	147	7%	1534	78%

### Suspension

School by School	Total Enrollment	Number of Suspensions since day #1	
Syracuse Academy of Science	957	26	2.72%
Syracuse Academy of Science and Citizenship	366	9	2.46%
Utica Academy of Science	643	32	4.98%
SANY District	1966	67	3.41%

SANY Activity Report:

**SAS**



1. Monday, May 11, 2020—It's #CharterSchoolsWeek & #CollegeWeek!! #SASCS Elementary kicked off our annual college week with an inspirational video message from our staff.
2. Friday, May 8, 2020—Earlier this month, Christine Kitano, an assistant professor at Ithaca College gave our #SASAtoms a special virtual visit. Ms. Kitano teaches courses in poetry and Asian American Literature. She is also an author and has written two poetry books of her own. Our students had the privilege of being read two of her wonderful poems.
3. Monday, May 18, 2020—When the pandemic halted everything in the American Sign Language (ASL) interactive classroom, #SASAtoms found a way to share the love of ASL remotely.
4. Monday, May 18, 2020—Do you know what makes #SASCS special? Well, there's a lot of things, but at the TOP of our list is the fact that our teachers come to you. Even though our Home Visits have had to shift gears dramatically to ensure the safety of our families--the Kindergarten team found a way. Ms. Figueroa and Ms. Martinez developed a plan to safely deliver a bag of goodies to each of their students.
5. Tuesday, May 19, 2020 through Thursday, May 28th, 2020, SANY College Guidance Counselors had six workshops for students from 7th grade to 12th grade in various topics like College & Career Readiness, Transition to College, Academics, Enrollment Process, Financial Aid Package, and Extracurricular Activities.
6. Thursday, May 21, 2020—With horns blaring, pom poms waving, and lawn signs in-hand the #SASCS staff drove through Syracuse to surprise and congratulate our graduating Seniors. To all of our Seniors, we miss you, we miss you, we miss you. Thank you for being so patient and kind during this time. Wishing the Class of 2020 success and joy in the future.
7. Monday, June 1, 2020—The Syracuse Academy of Science Middle School has been busy traveling the world...virtually! The students took a virtual field trip to the Musée d'Orsay museum in Paris, France. It houses the largest collection of impressionist and post-impressionist masterpieces in the world! They were asked to replicate an artwork and the results were amazing.
8. Wednesday, June 3, 2020—Teamwork makes the DREAM work □□□□□□ May Student of the Month Ceremony Link □  
<https://www.loom.com/share/59eaa40c58b34b6c84845c7ab4e0d667>
9. 2020 Cultural Fair: Singing "Siyahamba," a traditional Zulu song, the #SASCS Choir set the stage for images of our diverse student body for the 2020 #SASAtoms Cultural Fair, created by the #SASCS Foreign Language Department.  
<https://www.youtube.com/watch?v=e4rCaU43sE4>

## SAS Citizenship

1. Thursday, May 21, 2020—We have said it before, and we will say it again. Other People Matter. The Citizenship Team is doing everything they can to ensure our Atoms don't miss a moment of their #CharacterStrength lessons. #OtherPeopleMatter  
<https://www.youtube.com/watch?v=EXwFqhFxjaQ>

## UAS

1. Tuesday, May 5, 2020—Assemblywoman Marianne Buttenschon (D-Utica/Rome) announced the winners of her 2020 Teaching Recognition Awards in the 119th Assembly District.
2. “Teachers and principals aren’t given enough credit for their important work,” said Buttenschon. “It’s no small feat to help guide the next generation, and their work has only grown more difficult during the COVID-19 pandemic. These awards are a way to celebrate the achievements of our educators and remind them that we appreciate all that they do for our kids. I’m proud to recognize Mohawk Valley’s finest educators for making a difference in students’ lives.”
3. The 2020 Teaching Recognition Awards highlight the contributions of teachers and principals in the 119th Assembly District who have had a positive impact on their students.

The winners of Assemblywoman Buttenschon’s 2020 Teaching Recognition Awards are:

- a. Aysenur Ersoy – Utica Academy of Science
  - b. Megan Fallone – Utica Academy of Science
  - c. Michael Farnach – Utica Academy of Science
  - d. Rachel German – Utica Academy of Science
  - e. Yagmur Kasimogullari – Utica Academy of Science
  - f. Anthony Kulesa – Utica Academy of Science
  - g. Bobbi Latray – Utica Academy of Science
  - h. Aaron McElroy – Utica Academy of Science
  - i. Marco Rodegher – Utica Academy of Science
  - j. Allison Taft Keysor – Utica Academy of Science
  - k. William Wares – Utica Academy of Science
4. Friday, May 15, 2020—The UASES 1st Grade Team has been hard at work looking for ways to show our students we’re still thinking about them despite the distance. Here’s a special message from your teachers, we love and miss you all! Keep up the hard work atoms! Until we see you again.
  5. Tuesday, May 19, 2020 through Thursday, May 28th, 2020, SANY College Guidance Counselors had six workshops for students from 7th grade to 12th grade in various topics like College & Career Readiness, Transition to College, Academics, Enrollment Process, Financial Aid Package, and Extracurricular Activities.
  6. Friday, May 29, 2020—73 Days. We have been at this distance learning for 73 days. And you know what is the biggest lesson we have learned? We miss you. It’s that simple. Our scholars are why we come to work every day. With so much uncertainty in the world, there is one thing we know for sure, we really are here for you. If you are struggling in class, or just want to chat, reach out to any #UASCS staff member. We would love to hear from you. <https://www.youtube.com/watch?v=thlfu7ia7YA>
  7. Monday, June 1, 2020—Can you find flour, salt, and water in your pantry? We thought so. Ms. Ferguson’s scholars dug into the cabinet to craft DIY Play Dough for their Zoom meeting. Who said distance learning wasn’t hands-on?

## II. Public Comment on Any Agenda Item

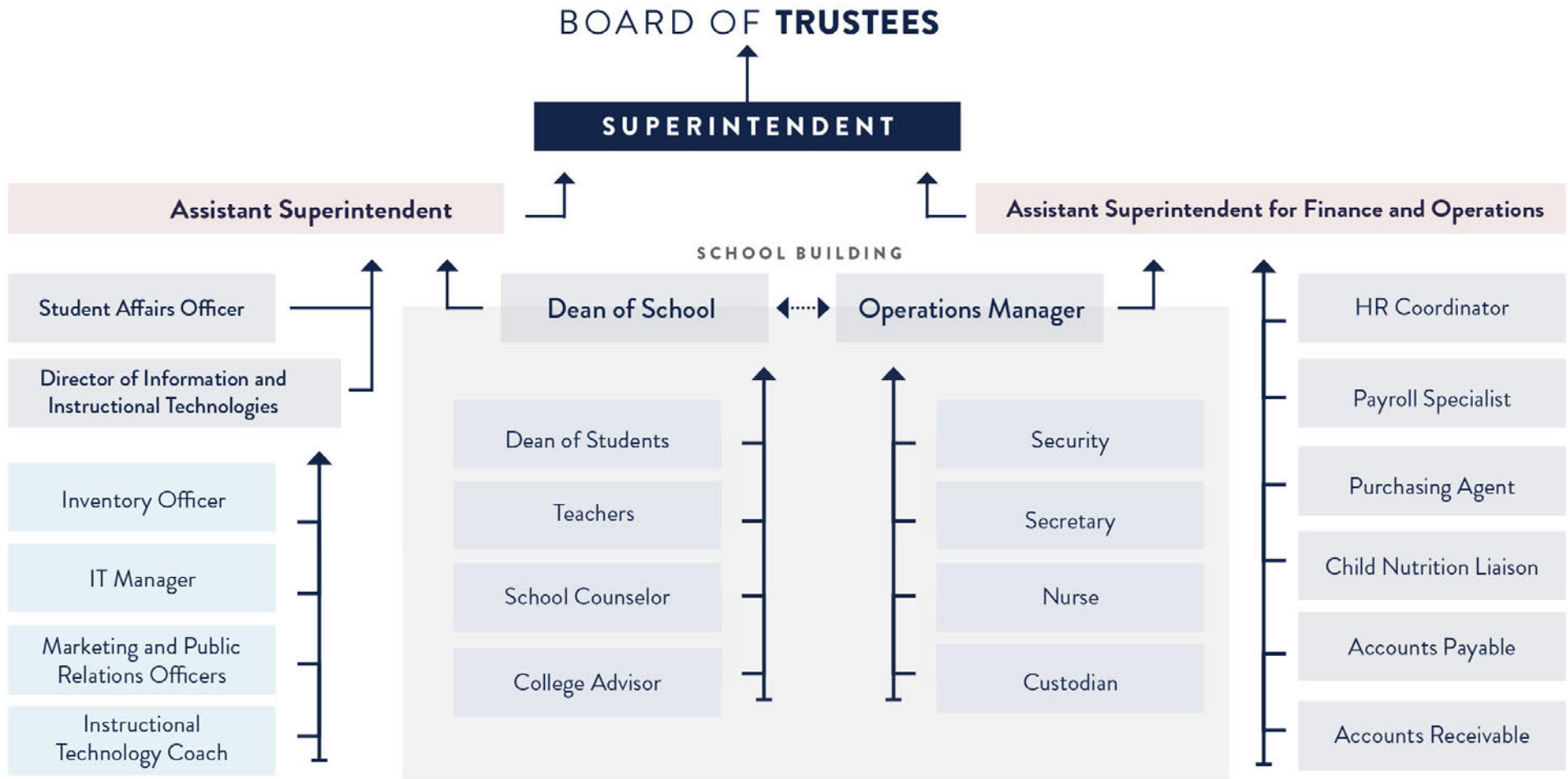
Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

- III. Motion by Jawwaad Rasheed, seconded by Murat Baysal, to adjourn the meeting at 8.25 pm.  
**Roll Call:** Adopted unanimously

# SANY ORGANIZATIONAL CHART

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL



A solid line arrow indicates the reporting relationship. The arrow points to each staff's supervisor. Supervisors will be held accountable by the person they report to for the performance of all of their direct reports. Arrows with dashed lines indicate constant communication with no supervisory responsibility.





The University of the State of New York  
 THE STATE EDUCATION DEPARTMENT  
 Office of Facilities Planning - Room 1060 Education Building Annex  
 Albany, New York 12234

**NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT**

(PLEASE PRINT)

All buildings which are owned, operated, or leased by nonpublic schools must be inspected annually for compliance with applicable sections of BNYCRR155 Regulations of the Commissioner of Education and for compliance with the New York State Uniform Fire Prevention and Building Code (NYSUFPBC).

**School Name**

S	Y	R	A	C	U	S	E		A	C	A	D	E	M	Y		O	F		S	C	I	E	N	C	E	
C	H	A	R	T	E	R			S	C	H	O	O	L													

**Facility/Building Name**

M	I	D	D	L	E				S	C	H	O	O	L													
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**Street Address (NO PO Box Numbers)**

2	0	0		W	E	S	T		H	I	G	H		T	E	R	R	A	C	E							
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**City/Town/Village**

**Zip Code**

G	E	D	D	E	S																						

**Name of Municipality Responsible for Local Code Enforcement**

G	E	D	D	E	S																						
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**Nonpublic School BEDS Code**

4	2	1	8	0	0	8	6	0	8	5	6
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**INSTRUCTIONS**

- Read the "Manual for New York State Nonpublic School Facility Fire Safety Inspections" prior to inspecting the facility.
- A separate report must be completed for each building and location.
- **Part I: General Information.** School officials must complete this section annually.
- **Part II-B Regulations of the Commissioner 155.25:** This section must be completed for schools with electrically operated partitions (Question 8, Non-Conformance Report Sheet) pursuant to the Fire Code and Property Maintenance Code of New York State.  
 Questions 9-26 on the Non-Conformance Report Sheet must be completed for all schools.
- **Part III Certifications.** To be completed by individuals as indicated.
- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to the address above.

**Part I: General Information and Fire/Life Safety History  
(to be completed annually)**

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
------------------------	-------------------------------------	--	--

2. Is there a fire sprinkler system in this facility? Yes \_\_\_\_\_ No

If yes, is the sprinkler alarm connected with the building alarm? Yes \_\_\_\_\_ No \_\_\_\_\_

3. Is there a fire hydrant system for facility protection? Yes  No \_\_\_\_\_

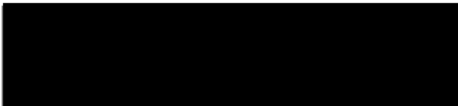
If yes, indicate ownership of the system.

Public Owned \_\_\_\_\_ School Owned \_\_\_\_\_ Other \_\_\_\_\_ (specify)

4. Indicate the ownership of this facility.

Leased  Owned \_\_\_\_\_ Other \_\_\_\_\_ (specify)

5. What is the current gross square footage of this facility?  
(to the nearest whole ten feet)



6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes  No \_\_\_\_\_

b) Average time to evacuate this facility:

	3		0		0
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Minutes                      Seconds

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law, which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes  No \_\_\_\_\_

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code.

Yes  No \_\_\_\_\_

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes \_\_\_\_\_ No \_\_\_\_\_

Have there been any fires in this facility since the last annual fire inspection?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If yes, indicate:

a) Number of fires

0	0
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b) Total number of injuries

0	0
---	---

c) Total cost of property damage \$

0	0	0	0	0	0	0	0	0
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**Section III-B. Building Administrator or Designee**

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: Emily Tinsley Telephone #: 315-4875986

Title: Operations Manager

**Section III-C. School Administrator, Director, or Headmaster**

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

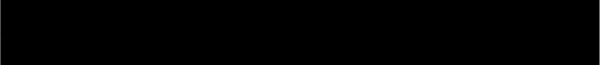
- 1.e Public notice of report availability has been published, and that
- 2.e Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
- 3.e For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: \_\_\_\_\_ Telephone #: (\_\_\_\_) \_\_\_\_\_

Title: \_\_\_\_\_ Signature \_\_\_\_\_

**Section III-D. Local Municipal Code Enforcement Official**

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: DAVID BALCH Telephone #: 

City/Town/Village: TOWN OF GRADES

**Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet**

School Name SYRACUSE ACADEMY OF SCIENCE Building Name 200 WEST HIGH TRAIL

Part II-B				Part II-B				Part II-B			
Item #	Non Conformance	Date Corrected		Item #	Non Conformance	Date Corrected		Item #	Non Conformance	Date Corrected	
08A-2				120-2				19E-1			
08B-2				13A-2				19F-1			
08C-2				13B-2				19G-1			
08D-2				14A-2				19H-2			
08E-2				14B-2				20A-1			
09A-2				14C-2				20B-1			
09B-2				14D-1				20C-1			
09C-1				14E-1				21A-3			
09D-1				15A-2				22A-3			
09F-2				15B-1				22B-3			
09G-2				15C-2				22C-3			
10A-2				15D-2				23A-1			
10B-2				16A-2				23B-1			
10C-1				16B-2				23C-1			
10D-1				16 C-2				23D-2			
11A-2				17A-3	✓	1/25/20		24A-3			
11B-1				17B-2				25A-3			
11C-2				17C-2				<p><b>If any additional non-conformances are observed, check item 25A-3 and list the Code section below.</b></p> <hr/> <hr/> <hr/> <hr/>			
11D-2				17D-2							
11E-1				17E-1							
12A-1	✓	1/25/20		17F-3							
12B-3				17G-1							
				17H-2							

12C-2			17I-2		
12D-2			17J-1		
12E-1			17K-1		
12F-1			17L-1	✓	9/25/20
12G-1			18A-2		
12H-1			18B-2		
12I-1			18C-2		
12J-1			18D-2		
12K-1			19A-3		
12L-1			19B-2		
12M-1			19C-1		
12N-1			19D-1		

**Inspector**  
The inspector has been provided with a copy of the previous year's school fire safety report:

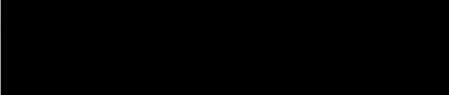
Yes \_\_\_\_\_ No \_\_\_\_\_

All schools comply with Section 8 only of the building has electrically-operated folding partitions.

**Inspection:**

Fire Safety Inspector: Name DAVID BALCER

Date 11/2/20


Regi 

**Part III: Nonpublic School Certifications**


**Section III-A. Fire Inspector**

The individual noted below inspected this building on 9/14/20 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: DAVID BALCER

Telephone 

Title: CODE ENFORCEMENT OFFICER / FIRE MARSHAL

Registry #  (as designated by the NYS Fire Administrator)

Signature: 



Paul S. Driscoll  
Commissioner

Ben Walsh  
Deputy Commissioner

Sharon Owens  
Deputy Commissioner



Michael J. Bova  
Director

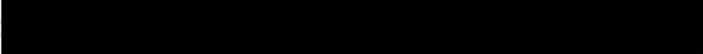
**DEPARTMENT OF NEIGHBORHOOD AND BUSINESS DEVELOPMENT**  
**DIVISION OF CODE ENFORCEMENT**

**Stephanie A. Miner, Mayor**

October 31, 2011

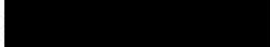
Syracuse Academy Science and Charter School  
Attn: Tolga Hayali



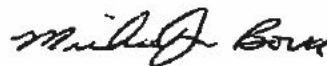
Re: 

To Whom It May Concern:

Please be advised that as of November 25, 2011, this office's records show no outstanding code violations on the property known as 4837-65 S Salina St., Syracuse, N. Y. 13207, and no Certificate of Occupancy is required due to the fact that there is no change in occupancy. Once the permits have been finalized, it will be acceptable for the building to be occupied.

If you have any questions please call my office at 

Sincerely,



Michael J. Bova,  
Director of Code Enforcement

The University of the State of New York  
THE STATE EDUCATION DEPARTMENT  
State Office of Religious and Independent Schools - Room 1078 Education Building Annex  
Albany, New York 12234

**ANNUAL NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT**

**(PLEASE PRINT)**

All school buildings containing classroom, dormitory, laboratory, physical education, dining, or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for fire hazard which might endanger the lives of students, teachers, and employees therein. (In compliance with N.Y. Education Law 807-A(1) and New York State Uniform Fire Prevention and Building Code (NYSUFPBC)).

**School Name**

S	y	r	a	c	u	s	e		A	c	a	d	e	m	y		o	f	S	c	i	e	n	c	e
---	---	---	---	---	---	---	---	--	---	---	---	---	---	---	---	--	---	---	---	---	---	---	---	---	---

**Facility/Building Name**

E	l	e	m	e	n	t	a	r	y																
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**Street Address (NO PO Box Numbers)**

4	8	3	7		s.		S	a	i	i	n	a		S	t.										
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**City/Town/Village**

**Zip Code**

S	y	r	a	c	u	s	e		N	y															
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**Name of Municipality Responsible for Local Code Enforcement**

S	y	r	a	c	u	s	e																		
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**Nonpublic School BEDS Code**

4	2	1	8	0	0	8	6	0	8	5	4
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**INSTRUCTIONS**

- Read the "Manual for New York State Nonpublic School Facility Fire Safety Inspections" prior to inspecting the facility.
- A separate report must be completed for each building and location.
- **Part I: General Information.** School officials must complete this section annually.
- **Part II:**
  - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet – Must be completed for schools with electrically operated partitions (Regulations of the Commissioner 155.25).
  - Items 09A-2 through 25A-3 on the Non-Conformance Report Sheet – Must be completed for all schools (New York State Uniform Fire Prevention and Building Code).
- **Part III (A, B, C and D) Certifications.** To be completed by individuals as indicated.
- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications on pages 4 and 5, staple the pages together, and mail to the address above.



8. Have there been any fires in this facility since the last annual fire inspection? Yes \_\_\_\_\_ No

If yes, indicate:

a) Number of fires

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b) Total number of injuries

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c) Total cost of property damage

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**Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet**

School Name SASES Building Name \_\_\_\_\_

Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			13A-2			19E-1		
08B-2			13B-2			19F-1		
08C-2			14A-2			19G-1		
08D-2			14B-2			19H-2		
08E-2			14C-2			20A-1		
09A-2			14D-1			20B-1		
09B-2			14E-1			20C-1		
09C-1			15A-2			21A-3		
09D-1			15B-1			22A-3		
09F-2			15C-2			22B-3		
09G-2			15D-2			22C-3		
10A-2			15E-1			23A-1		
10B-2			16A-2			23B-1		
10C-1			16B-2			23C-1		
10D-1			16C-2			23D-2		
11A-2			17A-3			24A-3		
11B-1			17B-2			25A-3		
11C-2			17C-2					
11D-2			17D-2					
11E-1			17E-1					
12A-1			17F-3					
12B-3			17G-1					
12C-2			17H-2					
12D-2			17I-2					
12E-1			17J-1					
12F-1			17K-1					
12G-1			17L-1					
12H-1			18A-2					
12I-1			18B-2					
12J-1			18C-2					
12K-1			18D-2					
12L-1			19A-3					
12M-1			19B-2					
12N-1			19C-1					
12O-2			19D-1					

**If any additional non-conformances are observed, check item 25A-3 and list the Code section below.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Inspector**

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes  No

**INSP. KELLY WILLCOX  
NEW YORK STATE CERTIFIED  
CODE ENFORCEMENT OFFICER  
N.Y.S. REG # 0417-0058**



**Part III: Nonpublic School Certifications**

**Please complete sections III-A, Section III-B and/or Section III-C, and Section III-D as directed below**

**Section III-A Fire Inspection Method**

What method(s) did the school authorities use to complete the annual fire inspection for this building? **Check appropriate box(es)**

- Inspection by the **fire department** of the city, town, village or **fire district** in which the building is located (complete section III-B)
- Inspection by a **fire corporation** whose territory includes the school building (complete section III-B)
- Inspection by the **county fire coordinator**, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located (complete section III-B)
- Employing or contracting persons** who, in the judgment of the school authorities, are qualified to make such an inspection (complete section III-C)

For additional information regarding these methods, please refer to: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

**Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, or County Fire Coordinator**

The individual noted below inspected this building on 10/22/20 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: Kelly Willcox Title: Fire Marshal

Signature: Kelly Willcox Date: 10/22/20

Inspector's Organization: Syracuse Fire Department

Inspector's Telephone #: [REDACTED] Inspector's Email: [REDACTED]

Inspector's Registry # (assigned by the NYS Department of State) [REDACTED]





**Part I: General Information and Fire/Life Safety History**  
(to be completed annually)

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	<input type="checkbox"/>
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2. I

Is there a fire sprinkler system in this facility? Yes \_\_\_\_\_ No

If yes, is the sprinkler alarm connected with the building alarm? Yes \_\_\_\_\_ No \_\_\_\_\_

3. Is there a fire hydrant system for facility protection? Yes  No \_\_\_\_\_

If yes, indicate ownership of the system.

Public Owned  School Owned \_\_\_\_\_ Other \_\_\_\_\_ (specify)

4. Indicate the ownership of this facility.

Leased  Owned \_\_\_\_\_ Other \_\_\_\_\_ (specify)

Terra Science & Education

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)



6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 of the 2015 International Fire Code and F403.5.4 of the NYS Uniform Code Supplement.

Yes  No \_\_\_\_\_

b) Average time to evacuate this facility:

2	30
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Minutes                  Seconds

c) Student instruction in arson and fire prevention was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes  No \_\_\_\_\_

d) Employee training in fire prevention, evacuation, and fire safety was provided during the past year, and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes  No \_\_\_\_\_

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the 2015 International Fire Code?

Yes \_\_\_\_\_ No

8. Have there been any fires in this facility since the last annual fire inspection?

Yes \_\_\_\_\_

No

If yes, indicate:

a) Number of fires

--	--

b) Total number of injuries

--	--

c) Total cost of property damage

\$

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**Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet**

School Name Syracuse Academy of Science Building Name High School

Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			13A-2			19E-1		
08B-2			13B-2			19F-1		
08C-2			14A-2			19G-1		
08D-2			14B-2			19H-2		
08E-2			14C-2			20A-1		
09A-2			14D-1			20B-1		
09B-2			14E-1			20C-1		
09C-1			15A-2			21A-3		
09D-1	✓		15B-1			22A-3		
09F-2			15C-2			22B-3		
09G-2			15D-2			22C-3		
10A-2			15E-1			23A-1		
10B-2			16A-2			23B-1		
10C-1			16B-2			23C-1		
10D-1			16C-2			23D-2		
11A-2			17A-3			24A-3		
11B-1			17B-2			25A-3		
11C-2			17C-2					
11D-2			17D-2					
11E-1			17E-1					
12A-1			17F-3					
12B-3			17G-1					
12C-2			17H-2					
12D-2			17I-2					
12E-1			17J-1					
12F-1			17K-1					
12G-1			17L-1					
12H-1			18A-2					
12I-1			18B-2					
12J-1			18C-2					
12K-1			18D-2					
12L-1			19A-3					
12M-1			19B-2					
12N-1			19C-1					
12O-2			19D-1					

**If any additional non-conformances are observed, check item 25A-3 and list the Code section below.**

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**Inspector**  
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes  No

**INSP. MICHAEL RAYMIE  
NEW YORK STATE CERTIFIED  
CODE ENFORCEMENT OFFICER  
N.Y.S. REG # 0417-0051**

**Part III: Nonpublic School Certifications**

**Please complete sections III-A, Section III-B and/or Section III-C, and Section III-D as directed below**

**Section III-A Fire Inspection Method**

What method(s) did the school authorities use to complete the annual fire inspection for this building? **Check appropriate box(es)**

- Inspection by the **fire department** of the city, town, village or **fire district** in which the building is located (complete section III-B)
- Inspection by a **fire corporation** whose territory includes the school building (complete section III-B)
- Inspection by the **county fire coordinator**, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located (complete section III-B)
- Employing or contracting persons** who, in the judgment of the school authorities, are qualified to make such an inspection (complete section III-C)

For additional information regarding these methods, please refer to: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

**Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, or County Fire Coordinator**

The individual noted below inspected this building on 10/6/2020 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: Michael Raymie Title: Fire Marshal

Signature: Michael Raymie Date: 10/6/2020

Inspector's Organization: Syracuse Fire Department

Inspector's Telephone # [REDACTED] Inspector's Email: [REDACTED]

Inspector's Registry # (assigned by the NYS Department of State) [REDACTED]

**INSP. MICHAEL RAYMIE  
NEW YORK STATE CERTIFIED  
CODE ENFORCEMENT OFFICER  
N.Y.S. REG # 0417-0051**

**Section III-C Fire Inspection by Another Individual**

School authorities must give reasonable notice of the date and time the annual fire inspection is to be made to the local fire official who has the regular duty of fighting fire in the building to be inspected. Such official, or any subordinate designated by him, may be present during the inspection and may also file a report of inspection.

The individual noted below inspected this building on \_\_\_\_\_ (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed.

Inspector's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Inspector's Organization: \_\_\_\_\_

Inspector's Telephone #: \_\_\_\_\_ Inspector's Email: \_\_\_\_\_

Inspector's Registry # (assigned by the NYS Department of State) \_\_\_\_\_

Name of Local Fire Authority: \_\_\_\_\_

Address of Local Fire Authority: \_\_\_\_\_

Notification Date: \_\_\_\_\_ Fire Authority Contact Name: \_\_\_\_\_

Was a Local Fire Official Representative present at inspection?

- Yes
- No

**Section III-D. School or Building Administrator, Director, or Headmaster**

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, has at the meeting held pursuant to Section 807-a of New York State Education Law, conferred with the fire chief concerning the alleged deficiencies appearing on the inspection report and the measures proposed to be taken to correct such deficiencies.

Name: Andrea Hahn

Title: Operations Mgr.

Signature: [Handwritten Signature]

Telephone # [Redacted]

Email [Redacted]

# SYRACUSE FIRE DEPARTMENT FIRE MARSHALL'S OFFICE

FIRE PREVENTION BUREAU

201 E WASHINGTON STREET, SUITE 200, SYRACUSE, NEW YORK 13202

(315) 448-4777 FAX (315) 448-4779

ADDRESS: <i>1001 Park Ave, Syracuse NY 13204</i>	DATE: <i>10 / 6 / 2020</i>	
BUSINESS NAME: <i>Syracuse Academy of Science H.S.</i>	PHONE: [REDACTED]	
CONTACT NAME: <i>Andrea Hahn</i>	PHONE:	
INSPECTION TYPE: <i>NY State School Inspection</i>	2 <sup>ND</sup> PHONE:	
CONST. TYPE:	OCC. CLASS:	STORIES: <i>3</i>

INSP. MICHAEL RAYMIE  
NEW YORK STATE CERTIFIED  
CODE ENFORCEMENT OFFICER  
N.Y.S. REG # [REDACTED]

INSPECTOR:	<i>Michael Raymie</i> SIGNATURE	<i>Michael Raymie</i> PRINT
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*Town of Geddes Department Of Code Enforcement*

*Certificate of Occupancy*

No. 674

Date 8/14/2014

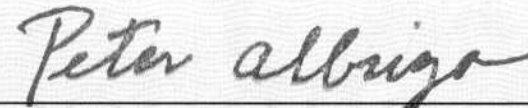
*This certifies that the building located at 200 W. High Terrace In the Town of Geddes, Onondaga County, State of New York, conforms substantially to the approved plans and specifications heretofore filed in this office with application for building permit, that was reviewed by this office and building permit no. 9647 was issued and conforms to all the requirements of the applicable provisions of law. 6/16/14*

*The occupancy for which this certificate is issued is: School*

*This certificate is issued to : Syracuse Academy of Science*

*Plumbing: 31209*

*Electric: XXXX*



*Code Enforcement Officer*

*This Certificate of Occupancy will be issued only after the Code Enforcement Officer is convinced of the completion of the construction is in compliance with the Building Code of New York State and with other laws and ordinances or regulations affecting the premises, and in conformity with the approved plans and specifications. A final electrical, plumbing, heating or sanitation certificate or other evidence of compliance may be required before the issuance of the Certificate of Occupancy.*

**CONDITIONS:**

City of Syracuse  
Department of Community Development- Division of Code Enforcement



CERTIFICATE OF INSPECTION

SYRACUSE ACADEMY OF SCIENCE CHARTER SCHOOL  
Name of Establishment Being Inspected This Certificate

SYRACUSE ACADEMY OF SCIENCE

Owner of Business

1001 PARK AVENUE

Business Address

SYRACUSE NEW YORK 13204

City, State, Zip Code

SACRED HEART CHURCH

Assessed Owner of Structure/Building

1001 PARK AVENUE

Assessed Address

SYRACUSE NEW YORK 13204

City, State, Zip Code

7

Case #

Description of establishment and/or other comments:

SCHOOL.

The issuance of this document verifies that an inspection was conducted at the above-referenced location pursuant to article 1.1.1 (F) of the Syracuse Building Code as amended by general ordinance #18-1991. Further that such building structure or establishment was found to be in substantial conformance with applicable code, ordinances, laws, regulations, generally-accepted standards, plans, specifications and/or other requirements on file with this division in connection with this inspection.

*[Signature]*  
Building Inspector

Date

4-8-11

*[Signature]*  
Electrical Inspection

Date

4-8-11

Fire Inspector

Date

*[Signature]*  
Assistant Director

4-8-12

HVAC Inspector

Date

Date Certificate Issued