

Application: Summit Academy Charter School of NY

Jen aseki - [REDACTED]
Annual Reports

Summary

ID: 0000000170

Status: Annual Report Submission

Entry 1 School Info and Cover Page

In Progress Last edited: Sep 25 2020

Instructions

Required of ALL Charter Schools

Each Annual Report begins with completed School Information and Cover page. The information is collected in survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

SUMMIT ACADEMY CHARTER SCHOOL 331500860953

a1. Popular School Name

Summit Academy

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. DISTRICT / CSD OF LOCATION

CSD #15 - BROOKLYN

d. DATE OF INITIAL CHARTER

1/2008

e. DATE FIRST OPENED FOR INSTRUCTION

9/2009

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Summit Academy Charter School bridges the gap between aspirations and reality by preparing sixth through twelfth grade scholars to gain acceptance to, excel in and graduate from college by using three pillars of success: mastery of core subjects, character building, and community leadership. By engaging scholars in an academically rigorous, college-preparatory curriculum and supporting them in a community focused on high academic achievement and strong character building, Summit Academy prepares our young people to participate meaningfully in the greater economy and expand their choices and opportunities.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	College Focus: Scholars receive college prep course work and college exposure as early as 6th grade. They learn about college expectations from current college students/recent graduates. Teachers incorporate real world connections into lessons that require critical thinking, reading, writing and problem solving skills. Homerooms/Advisories are also named after colleges/universities and scholars are identified in groups by these higher academic institutions. In addition, scholars visit campuses all over the United States to see and experience first-hand college life. Throughout our building, it is evident that college is the goal. We are proud that our focus has lead to 93% of our first two classes of graduates were accepted to college.
KDE 2	Data Driven Instruction: Data helps us reflect on our practice to provide engaging, impactful instruction. We use Do Nows,

Exit Tickets, regular checks for understanding, classwork, discussions, projects, homework, quizzes, tests and interim assessments to group scholars, modify instruction, reteach and differentiate. Teachers meet weekly and we hold at least one data day each quarter to discuss scholar progress. We leverage Mastery Connect to help us understand and manage scholar mastery of standards.

KDE 3

More Time on Task/Engaged Time:
Research has shown that the more engaged scholars are, the higher they achieve. To that end, we implement No Nonsense Nurturing strategies to develop better relationships with scholars, improve classroom management, and increase time on task. To increase learning time, we have an extended school year and offer Saturday Academy. We also have amended our daily school schedule to include more classroom time in core content classes: ELA, Math, Social Studies and science including double blocks of Math and ELA in the middle school. Our goal is to maximize scholar time on task and ensure scholars practice both stamina and pacing while decreasing teacher burn out by running more efficiently with little to no interruptions in learning.

KDE 4

Strong School/Home Partnership:
Before the school year begins, teachers call and visit scholar families. This visit allows for parents to hear about our mission, vision and expectations and for teachers to learn more about the scholar. Parents also attend our Meet & Greet, Parent Teacher Conferences and receive regular calls to learn about classroom expectations and scholar progress.
Parents stay involved through our Family Achievement Council which meets every month to offer workshops. Parents also volunteer their time to support in our school whether it be via teacher invitation for parents to offer their expertise on a particular content subject, chaperoning on a school trip or supporting with some of our school wide celebratory events.

KDE 5	<p>Character Development Program: Summit Academy builds strong character through internalizing the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, citizenship. We do this via several vehicles including: cooperative and service learning, literature, role play/drama, story-telling, the study of heroes and world leaders, direct instruction, sports, and other methods of stimulating ethical consciousness, commitment and competence to make sound choices. We also utilize our advisory program to support in building strong character. Our teaching staff serve as advisors to smaller groups of children (8-15) and during built in periods weekly engage in discourse with their advisees involving structured lessons and personal choices that affect their character development.</p>
KDE 6	<p>Emphasis on Community Leadership: Character cannot be fully developed through classroom learning alone, so we provide opportunities to learn from the world beyond our campus. cholar community service is non-curriculum-based and recognized by and/or arranged through the school or through independent relationships that families have with organizations within the city. Community service is mandatory; it includes explicit learning objectives and reflection or critical analysis activities. It may also include additional activities that take place on or off of school grounds depending on the grade.</p>
KDE 7	<p>Strategies to Close the Achievement Gap: We use research-based, proven strategies to help close the achievement gap for our scholars, which include the following: 1. Evidence-based instruction and interventions to support scholars who are struggling or not making consistent progress. 2. Rigorous curriculum, lesson plans and instruction. 3. Increased instructional time and supplemental instruction, 4. Frequent progress monitoring, 5. Targeted, purposeful professional development, and 6. Increased family involvement.</p>

KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://sacsny.com/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

350

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

00

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served	6, 7, 8, 9, 10, 11, 12
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I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

I2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Center for Educational Innovation
PHYSICAL STREET ADDRESS	28 West 44th St #801
CITY	New York
STATE	NnyY
ZIP CODE	10036
EMAIL ADDRESS	(No response)
CONTACT PERSON NAME	(No response)

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	27 Huntington Street Brooklyn, NY 11231	[REDACTED]	NYC CSD 15	6-12	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Latoya Massey, Principal	[REDACTED]		[REDACTED]
Operational Leader	Samease Handshaw	[REDACTED]		[REDACTED]
Compliance Contact	Natasha Campbell	[REDACTED]		[REDACTED]
Complaint Contact	Natasha Campbell	[REDACTED]		[REDACTED]
DASA Coordinator	Linda Joseph, Guidance Counselor	[REDACTED]		[REDACTED]
Phone Contact for After Hours Emergencies	Natasha Campbell	[REDACTED]		[REDACTED]

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	NA	No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school’s charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Jen Pasek
Position	Consultant
Phone/Extension	[REDACTED]
Email	[REDACTED]

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

(No response)

Thank you.



Entry 2 NYS School Report Card

Incomplete Hidden from applicant

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>). This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

SUMMIT ACADEMY CHARTER SCHOOL 331500860953

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

(No response)

Entry 3 Progress Toward Goals

Incomplete

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

(No response)

2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess

				goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	F nancial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
F nancial Goal 1				
F nancial Goal 2				
F nancial Goal 3				
F nancial Goal 4				
F nancial Goal 5				

7. Do have more financial goals to add?

(No response)

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
	Financial Goal 6			
	Financial Goal 7			
	Financial Goal 8			
	Financial Goal 9			
	Financial Goal 10			

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Aug 3 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: Disclosure of Financial Interest Form**

- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Summit BOT Forms

Filename: Summit BOT Forms.pdf **Size:** 446.6 kB

Entry 8 BOT Membership Table

Completed Sep 25 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table


1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

SUMMIT ACADEMY CHARTER SCHOOL 331500860953

1. 2019-2020 Board Member Information (Enter info for each BOT member)

Trustee Name	Position on the	Committee	Voting Member	Number of Terms	Start Date of	End Date of	Board Meetings
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	and Email Address	Board	Affiliation s	Per By- Laws (Y/N)	Served	Current Term (MM/DD/ YYYY)	Current Term (MM/DD/ YYYY)	Attended Dur ng 2019- 2020
1	Dr. helly Jallow, Chair: [REDACTED]	Chair	-	Yes	1	7/10/2019	06/30/2021	8
2	Virginia Connelly, Vice- Chair: [REDACTED]	V ce Chair	-	Yes	1	7/10/2019	06/30/2021	9
3	Bill Colavito, Treasurer : [REDACTED]	Treasurer	-	Yes	1	7/10/2019	06/30/2021	10
4	Michael Bernard, Secretary : [REDACTED]	Secretary	-	Yes	3	7/10/2019	06/30/2021	9
5	Velma Martin, Member: [REDACTED]	Trustee/M ember	-	Yes	1	7/10/2019	06/30/2021	6

6	Michael Nieves, Member: 	Trustee/Member	-	Yes	1	7/10/2019	06/30/2021	5 or less
7								
8								
9								

1a. Are there more than members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	6
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	6

3. Number of Board meetings held during 2019-2020

10

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 9 Board Meeting Minutes

Completed Aug 3 2020

Instructions

Schools must upload complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

[Summit BOT Minutes 201920](#)

Filename: Summit BOT Minutes 201920.pdf **Size:** 289.9 kB

Entry 10 Enrollment & Retention

Completed Aug 3 2020

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward

meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

SUMMIT ACADEMY CHARTER SCHOOL 331500860953

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	<p>We continue to implement the following strategies to enroll economically disadvantaged students:</p> <ul style="list-style-type: none"> • We disseminate application materials to local elementary facilities, YMCAs, and Good Shepherd Programs. • In order to recruit more reduced price lunch qualifying families, we visit local community centers and distributed applications to the parents with limited financial means. • Staff members visit Tenant Officers and distribute promotional materials and applications at those centers. • Outreach activities to ensure not only that the student body is diverse on many levels, but to ensure that the greater community understands the exciting new opportunity for the children at Summit Academy Charter school. 	<p>In 2019-20, our percentage of ED students was 80% and our district was 64%. We will continue to implement the following strategies that have garnered the desired results</p> <ul style="list-style-type: none"> • Disseminate application materials to local elementary via web-based programs and social media, YMCAs, Red Hook Initiative, Cora Dance, Red Hook Arts Project, Portside NY, and Good Shepherd Programs. • Virtually and physically meet with local community centers and form relationships with those centers so that we can distribute applications to the parents with the limited financial means. • Participate in and host socially distanced recruitment events in partnership with local community based organizations to ensure that the greater community understands the opportunities that Summit has to offer.
	We implement the following	

English Language Learners/Multilingual Learners

strategies to enroll English Language Learners:

- Produce applications and promotional materials in Spanish
- Advertisements in languages other than English in local newspapers or in community newsletters.
- Send representatives from the school who speak Spanish to community organizations and to well-travelled areas within communities with high rates of non-native English speakers to distribute materials in multiple languages. We also canvass neighborhoods in South Brooklyn, and participated in the Charter School Fair.
- Spanish-speaking recruiters go door-to-door to housing developments in South Brooklyn to recruit new families.
- Post advertisements in public transit facilities and vehicles in targeted neighborhoods in South Brooklyn. Also, we partner with community based organizations, including Good Shepherd Services and the Police Athletic League, to deliver recruitment materials and applications to their clientele.
- Ensure that information reaches local Latino communities; all of our materials are available in both Spanish and English and we have Spanish translators at all of our events.

In 2019-20, our percentage of ELL students was 5% and our district was 9%. Going forward, we will:

- produce applications and promotional materials in Spanish, and other prevalent languages.
- create advertisements in languages other than English in local newspapers or in community newsletters.
- send representatives from the school who speak Spanish to community organizations and to well-travelled areas within communities with high rates of non-native English speakers to distribute materials in multiple languages. We will also canvass neighborhoods in South Brooklyn, and participate in the Charter School Fair.
- send Spanish-speaking recruiters door-to-door to housing developments in South Brooklyn to recruit new families.
- facilitate Zoom Town Halls for potential families to learn about our Blended Learning Program and strategies to meet the needs of English Language Learners.

We do the following initiatives to publicize our special education supports during our recruiting process:

- We state in our recruitment

Students with Disabilities	<p>materials that we serve all students, including students on IEPs and 504s.</p> <ul style="list-style-type: none"> • We recruit at elementary schools that serve students with special needs. We discussed our program with school staff and ensured that they are aware of our capacity to serve special education students. • We send our Director of Special Education to student recruitment events to speak directly to families of students with disabilities. • Hold a recruitment ramp up, during which volunteers, including current families, students, and staff, canvass local neighborhoods to spread information about the school and its application process by handing out flyers, yard signs, and door hangers. All recruitment efforts tout special programs for SWD. 	<p>In 2019-20, our percentage of SWD was 24% SWDs and our district was 23%. Going forward, we will:</p> <ul style="list-style-type: none"> • explicitly state in our recruitment materials that we serve all students, including students on IEPs and 504s. • recruit at elementary schools that serve students with special needs. We will discuss our program with school staff and ensure that they are aware of our capacity to serve special education students. • send our Director of Special Education to student recruitment events to speak directly to families of students with disabilities.
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
	<p>To support and retain our economically disadvantaged students, we ensure that we minimize required parent fees (i.e. field trip fees and activity fees) and/or make fees “pay as you can”. We also create more fundraising opportunities for families who cannot afford all of the extracurricular activities offered at ACS. We also</p>	<p>Our retention rate for ED students was 81% between 2018-19 and 2019-20. Going forward, we will ensure that we</p>

<p>Economically Disadvantaged</p>	<p>communicate with parents of struggling students so they are receiving at least monthly progress updates for the second semester in person or on the phone. Some of the students who leave our program are students who have been retained in a grade level, and we believe we could get more parental support for keeping the student at ACS if we increased the frequency of oral communication with the parent.</p>	<p>minimize required parent fees (i.e. field trip fees and activity fees) and/or make fees “pay as you can”. We will also create more fundraising opportunities for families who cannot afford all of the extracurricular activities offered at ACS.</p>
<p>English Language Learners/Multilingual Learners</p>	<p>We ensure that students are learning English to move out of LEP designation within 2-3 years and are subsequently able to succeed academically. We ensure that in addition to LEP requirements, students are receiving adequate academic support from classroom teachers such that they can succeed in the classroom. Teachers receive professional development to learn strategies to support ELL in their classrooms. Training was on-going and facilitated by the ELL teachers and Learning Supports Director. The training also addressed how to engage ELL parents in the process. In addition, ACS invested in computer software that offers foundational instruction to ELL students. Individualized instruction on the computer coupled with targeted instruction improves ELL students' access to a quality education.</p>	<p>Our retention rate for ELLs was 85% between 2018-19 and 2019-20. Going forward, we will ensure that students are learning English fast enough to move out of LEP designation within 2-3 years and are subsequently able to succeed academically. Ensure that in addition to LEP requirements, students are receiving adequate academic support from classroom teachers such that they can succeed in the classroom.</p>
	<p>Summit Academy Charter School</p>	

Students with Disabilities

believes that all scholars deserve a quality education regardless of their needs. Special Education and English Language Learners support at ACS is based upon an inclusion model; all general and special education scholars take the same core academic classes. We use the IEP (Special Education) and the score report on the NYSELAT (ELL) as well as other data points (observations, standardized testing scores) to determine how much of a scholar's day should be in the classroom versus completing independent or small group instruction. Special Education and ELL scholars are supported in four strategic ways to enable them to better meet standards:

- (1) Classroom Support from Learning Strategists/Special Educators who work in our Integrated Co-teaching setting and collaborate with core subject area teachers.
- (2) Special Education and ELL scholars receive additional out-of-class support from Learning Strategists. Scholars may have an amended schedule in which part of their day is spent working on targeted skills that are distinct from their grade level peers.
- (3) Accommodations and modifications that need to be made which include differentiating instruction in an academic or environmental manner.
- (4) Related Services (SETSS, Speech and Language Pathologist, Paraprofessionals, Counselors) are the support staff that work with scholars to help

Our retention rate for WD was 81% between 2018-19 and 2019-20. Going forward, we will ensure that special education students are achieving at a level that is significantly higher than special education students across the state. Ensure that in addition to IEP specifications, special education students are receiving adequate academic support from classroom teachers such that they can succeed in the classroom.

them master not just content material but essential, fundamental skills to aid in their overall learning.

All communications sent to families mention that all students are encouraged to apply for the enrollment lottery, including students currently on or being evaluated for IEPs. During our school tours, flyering, and the charter school fair, Summit Academy staff explains to potential parents the systems we have in place to guarantee their child is going to receive the full services required by their IEPs. This includes (but is not limited to) learning specialists, outside providers for occupational therapy, in house counselors for therapy, and small group instruction.

Entry 12 Percent of Uncertified Teachers

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: SUMMIT ACADEMY CHARTER SCHOOL 331500860953

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	2
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	4
Total Category C: not to exceed 5	4.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	4

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	11

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	24



Thank you.

Entry 13 Organization Chart

Completed Aug 3 2020

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

SACS - Organizational Chart 2020-2021 - Final (1)

Filename: SACS Organizational Chart 2020 2021 Final 1.pdf Size: 875.8 kB

Entry 14 School Calendar

Completed Sep 25 2020

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

SACS-One-Page-Calendar-2020-2021

Filename: SACS One ge Calendar 2020 2021.pdf Size: 260.4 kB

Entry 15 Links to Critical Documents on School Website

Completed Aug 11 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA policy;
6. District-wide safety plan and Authorizer-approved Discipline policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: **Summit Academy Charter School of NY**

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	https://sacsny.com/compliance-reporting/
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	https://sacsny.com/wp-content/uploads/2020/08/2020.2021-Board-Meeting-Schedule.pdf
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://app2.boardontrack.com/public/6wyiud/home
3. Link to NYS School Report Card	https://data.nysed.gov/essa.php?year=2019&instid=800000064232
4. Most Recent Lottery Notice Announcing Lottery	https://sacsny.com/recruitment-landing-page/
5. Authorizer-Approved DASA Policy	https://sacsny.com/wp-content/uploads/2020/08/DASA-Policy.pdf
6. District-wide Safety Plan	https://sacsny.com/compliance-reporting/
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://sacsny.com/wp-content/uploads/2020/08/SACS-Discipline-Policy.pdf
7. Authorizer-Approved FOIL Policy	https://sacsny.com/wp-content/uploads/2020/08/SACS-Foil-Policy-1.pdf
8. Subject matter list of FOIL records	https://sacsny.com/wp-content/uploads/2020/08/Foil-List-of-Records.pdf
9. Link to School Reopening Plan	https://sacsny.com/wp-content/uploads/2020/08/Summit-Academy-Charter-School-Reopening-Plan-2020-2021.pdf

Thank you.



Entry 16 COVID 19 Related Information

In Progress Last edited: Sep 25 2020

		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
Total															0

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Incomplete Hidden from applicant

[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

Please provide the full name of **ANY and ALL instructional and non-instructional employees** and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Virginia A Connelly

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Summit Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation? **Yes** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **Yes** **No**
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **Yes** **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **Yes** **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? **Yes** **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Consultant with The Center for Educational Innovation to provide professional development to administration/teaching staff, Paid at rate of \$825/day. Start date-Sept 2, 2018.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

Please write "None" if applicable. Do not leave this space blank.

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

DocuSigned by:

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7/3/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

212-302-8800
Business Telephone: _____

28 W 44th St suite 801 NYC NY 10036
Business Address: _____

vconnelly@the-cei.org
E-mail Address: _____

9145121102
Home Telephone: _____

960 Grant Ave, Pelham Manor, NY 10803
Home Address: _____

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Michael D. Nieves

Name: _____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Summit academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member of the Board

2. Are you an employee of any school operated by the education corporation? ____ **Yes** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? ____ **Yes** **No**
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? ____ **Yes** **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? ____ **Yes** **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? **Yes** **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


I am the CEO, since 2015 of Hispanic Information and Telecommunications Network, Inc., (HITN) in charge of the organizations operations w/ salary of \$350,000

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
none	none	none	none

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write</i> HITN</p>	<p><i>"None" if applicable. Do not leave this space</i> sold ipad devices</p>	<p><i>blank.</i> \$12,250</p>	<p>I serve as CEO of HITN</p>	<p>Offer was evaluated on price and HITN presented the lowest price</p>

DocuSigned by:

 E67FDA24EBF34F9...

7/10/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 6467313520

Business Address: 63 flushing ave bklyn ny 11205

E-mail Address: m.nieves@hitn.org

Home Telephone: 9177163331

Home Address: 8449 furmanville ave., middle village ny 11379

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Michael C Bernard _____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Summit Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President , Secretary, Treasurer

2. Are you an employee of any school operated by the education corporation? ___Yes ^x___No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? ___Yes ^x___No
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? ___Yes ^x___No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? ___Yes ^x___No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? **Yes** **No**

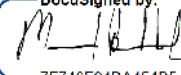
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write “None” if applicable. Do not leave this space blank.</i></p> <p>NONE</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				

DocuSigned by:

 7F748F94BA454B5...

7/7/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Shelley Jallow _____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Summit _____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President

2. Are you an employee of any school operated by the education corporation? ___Yes ^x___ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? ___Yes ^x___ No
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? ___Yes ^x___ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? ___Yes ^x___ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? **Yes** **No**


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

DocuSigned by:

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7/7/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: william Colavito

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Summit Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation? **Yes** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **Yes** **No**
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **Yes** **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **Yes** **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? **Yes** **No**


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write</i> None</p>	<p><i>"None" if applicable. Do not leave this space</i></p>	<p><i>blank.</i></p>		

DocuSigned by:

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7/21/2020

Signature

Date

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last revised 06/8/2020

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Wednesday July 24, 2019 at 4:00 PM

Location

27 Huntington Street Brooklyn, NY 11231

Trustees Present

D. Baker, M. Bernard, M. Nieves (remote), S. Jallow, V. Connelly, V. Martin, W. Colavito

Trustees Absent

None

Guests Present

A. Bartley, Cliff Schneider, Iveliz Colon, John Russo, Laurie Hazely, M. Kohlhagen, N. Campbell, S. Handshaw, S. Jackson, Stephanie Douglas, Stephen Jackson, Tremaine Price

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Kohlhagen called a meeting of the board of trustees of Summit Academy Charter School to order on Wednesday Jul 24, 2019 @ 4:00 PM at 27 Huntington Street Brooklyn, NY 11231.

C. Approve Minutes

M. Bernard made a motion to approve minutes from the Board Meeting on 06-20-19 Board Meeting on 06-20-19.

W. Colavito seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Governance

A. Board Governance & Election of Board Officers

Election of President

V. Connelly made a motion to elect Dr. Shelly Jallow as the Chair of the Board of Trustees.

W. Colavito seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Election of Vice Chair

D. Baker made a motion to elect Virginia Connelly as the Vice-Chair of the Board of Trustees.

W. Colavito seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Election of Secretary

S. Jallow made a motion to elect Michael Bernard as Secretary for the Board of Trustees.

V. Connelly seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Election of Treasurer

S. Jallow made a motion to William Colavito.

V. Connelly seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Board Adoptions

A. Adoption of Documentation

1. Cliff Schneider conducted a review of the governance structure of the Board and the upcoming Board training.
2. Updated by laws have been prepared and would be distributed by email, to be reviewed by each board member for discussion at the next board meeting for approval; these bylaws would replace current by laws.
3. Conflict of interest and code of ethics documents would also be distributed by email for review and adoption at the next meeting.

IV. Summit Academy Program

A. Overview & Status Report

1. Summit Academy Program Overview and Status Report were presented to the Board by Dr. Alice Bartley, Chief Academic Officer, CEI and by Stephen Jackson, Principal, Summit Academy.
2. The evaluation process for leadership and teachers was discussed and would be presented in a subsequent meeting.
3. Staffing and budget were discussed with a focus on teacher compensation, any existing bonus structures, and contract start and end dates with respect to budget impact. Timeline for completion of staffing, school schedule, and budget was discussed at length. This discussion included expectations for monthly board reports to include school and student data and a presentation dashboard to include class enrollment, subgroup breakdowns, attendance and chronic absenteeism of students, as well as student waiting lists and recruitment efforts. Regents pass rates, other assessment data, graduation data by subgroup as well as progress towards all performance measures and accountability expectations will be reviewed on a monthly basis. School

identity, branding and, communications strategies would be enhanced and developed for discussion at the upcoming board meeting.

B. Preliminary Budget Process

An updated school budget was discussed; to be discussed at the August Board meeting after school leader finalizes the staffing and other needs with the school team, CEI, and Accounting Solutions.

V. Contracts

A. Management Agreement

The contract for CEI was discussed. Role of The Center for Educational Innovation was discussed briefly in the context of the school charter renewal, and the organization's management role. As explained to the Board and public in attendance, the Charter was given to the school, and the school, in turn, enters into a contract with CEI, as stated in the Charter renewal, to implement the approved scope of work as outlined.

B. Head of School/Principal

The contract for school leadership was discussed; it was stated contract would be presented by the attorney to Summit Academy, Cliff Sneider, at the next Board of Trustees meeting.

VI. New Business

A. Executive Session

Dr. S. Jallow moved to enter into exec session at approximately 445 pm, V. Connelly seconded.

V. Connelly moved to come out of executive session. Michael Bernard seconded the motion at 5:15 pm.

VII. New section

A. Laurie Hazely

L. Hazeley, NYC Office of Charter Schools, provided a brief Introduction of expectations and the Summit Academy accountability plan, to be shared with Board members.

VIII. Closing Items

A. Adjourn Meeting

M. Bernard made a motion to adjourn the meeting.

V. Connelly seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
M. Bernard

DRAFT



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday August 13, 2019 at 7:00 PM

Trustees Present

D. Baker, M. Bernard, S. Jallow, V. Connelly (remote), V. Martin, W. Colavito

Trustees Absent

M. Nieves

Guests Present

M. Kohlhagen, N. Campbell, S. Handshaw, S. Jackson

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Jallow called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Aug 13, 2019 @ 7:12 PM.

C. Approve Minutes

W. Colavito made a motion to approve minutes from the Board Meeting on 07-24-19 Board Meeting on 07-24-19.

V. Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance

A. Finance Report Review

Dighant to finalize budget reporting

- More than \$1.9 million in bank
- SAC paid about \$500,000 in summer salaries
- \$75,000 restricted cash. Suggestion to increase this line to about \$100,000
-

B. Budget Review & Vote

III. New section

A. Principal's Report

SACS Professional Development Institute Kick-off

- Review of first day's agenda
- The PD Institute has been planned for the remainder of the week to include lesson planning, and engaging scholars in sophisticated material.

Scheduling

- Master schedules reflect block scheduling in middle and high schools
 - Schedules include teacher prep, and co-planning time

Job Descriptions for each administrator shared

Rebranding

- Dr. Campbell working to get bus and train ads
- Dr. Jackson working with an external company to brand outside of the building

New Programs

- ESports
- E-Dynamics

Enrollment

- 299 scholars enrolled
 - 103 Middle School
 - 196 High School

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
M. Bernard

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday September 24, 2019 at 7:00 PM

Location

27 Huntington St Brooklyn NY

Trustees Present

D. Baker, M. Bernard, M. Nieves (remote), S. Jallow, V. Connelly, V. Martin, W. Colavito

Trustees Absent

None

Guests Present

Amber Del-Moral, Bascombe, K Grier, Kevin Greer, Kyric Hills, L Joseph, M. Kohlhagen, Mr Lobart, N. Campbell, S Douglas, S. Handshaw, Tremaine Price, cliff Schneider

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

S. Jallow called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Sep 24, 2019 @ 7:05 PM at 27 Huntington St Brooklyn NY.

C. Approve Minutes**II. Academic Excellence****A. Principal Report**

Dr Bartley thanked Velma Martin for setup of room and time spent at school volunteering
Dr. Alice Bartley introduced action plan in addition went of organizational chart as well as recruitment efforts in progress.

Enrollment 293
Staff Vacancies 1 Math , 1 SE, 1 MS
Seniors OnTrack to graduate 50
Teaching blocks Middle school 3 blocks, High school 5 blocks Double for core
Audit Certification Lose 8 of 9 Certified teachers
Plan of action to get teachers certified Michael K , Virginia Connelly, Alice Bartley on
September 28
Information as follows
High school teachers certified
3 Rexoproxydy , 4 Cert, 1 Waiting, 2 In school, 3 not enrolled
Middle school 6 certified, 2 TFA , 3 in school, 2 not enrolled
Went over walk thru sheets hand outs
Teachers assessments
Summit Times – Upcoming Events
Community Health and Wellness Sept 28, 2019 2-5pm

Principal selection is in process and will be voted on by board at next meeting Oct 22

III. Finance

A. Approval of revised 2019- 2020 budget

Audit Report by second week Oct
Report distributed to all board members
V. Martin made a motion to Accept Finance report handed out with any corrections is need
be.
W. Colavito seconded the motion.
The board **VOTED** unanimously to approve the motion.
Vote made by William Colavito and Second by Virginia Connelly to accept May and July
invoices from CEI \$130k
motion was passed Unanimous
Subject to DOE

IV. Development

A. Status of Performance Plan and Prep for visit by authorizer

Dr Bartley explained the process and overview
also extended invitation to come visit school at anytime

B. Approval of Contracts

V. Connelly made a motion to CEI contract with Summit Academy presented to Board.
W. Colavito seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Facility

A. Campus Relations

Dr Bartley will follow up on campus issues along with Dr Campbell

VI. Other Business

A. Schedule of School walk thru opportunities

Open invitation to visit school also provide time frame to ensure activities planned

VII. Closing Items

A. Adjourn Meeting

V. Martin made a motion to adjourn the meeting. 8:55 pm.

V. Connelly seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:55 PM.

Respectfully Submitted,
M. Bernard

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday October 29, 2019 at 7:00 PM

Location

27 Huntington St Brooklyn NY

Trustees Present

D. Baker, M. Bernard, S. Jallow (remote), V. Connelly, W. Colavito

Trustees Absent

M. Nieves, V. Martin

Guests Present

A. Bartley, Chad Bascomb, Digant Baml, Latoya Massey, Laurie Hazeley, Michael Kohlhagen, Samease Handshaw, Stephanie Douglas

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Bernard called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Oct 29, 2019 @ 7:29 PM at 27 Huntington St Brooklyn NY.

C. Approve Minutes

V. Connelly made a motion to approve minutes from the Board Meeting on 09-24-19 Board Meeting on 09-24-19.

W. Colavito seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Committees

Dashboard with breakdown by grade
HS Cohort chart

Teacher Certifications discussed (S Handshaw)
off by 1

Vacancies
2 MS
2 SPED

Teacher reviews (L Massey)
Same day convo
collaborating team Counseling

III. Principal Support And Eval

A. Principal Updates / Candidates

Introduction of new Principal LaToya Massey

IV. Finance

A. Updates

Finance report distributed and reviewed
Audit report June 2019 Clean audit
Bgont elaborated on report
motion made to accept report William 2nd by A Baker

Budget changes 11 students
150 additional cost

V. Closing Items

A. Adjourn Meeting

V. Connelly made a motion to adjourn the meeting.
W. Colavito seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded
and approved, the meeting was adjourned at 8:22 PM.

Respectfully Submitted,
V. Connelly

DRAFT



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday November 26, 2019 at 7:00 PM

Location

27 Huntington St Brooklyn NY

Trustees Present

D. Baker, M. Bernard, S. Jallow, V. Connelly, V. Martin (remote), W. Colavito

Trustees Absent

M. Nieves

Guests Present

Chad Bascomb, Latoya Massey, Laurie Hazeley, Linda Joesph, M. Kohlhagen, N. Campbell, S. Handshaw

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Bernard called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Nov 26, 2019 @ 7:07 PM at 27 Huntington St Brooklyn NY.

C. Approve Minutes

Motion for min to presented at Dec Meeting

V. Connelly made a motion to postpone minutes from the Board Meeting on 10-29-19 to Dec meeting Board Meeting on 10-29-19.

D. Baker seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Principal Support And Eval

A. Principal Updates / Candidates

Ms Massey

updated board on dashboard distributed to board members and status of school
also explained Jan 2020 regents we on track but still have few adjustments to make
also went over process of evaluating teachers

Staffing update presented
Attendance to be addressed

III. Finance

A. Updates

Finance report reviewed and discussed
no issues
presented by board treasurer
Board signed FPP

IV. Other Business

A. New Principal

V. Connelly made a motion to accept LaToya Massey as new principal.
S. Jallow seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

send out meeting agenda to board members on regular email
set up structured agenda
There being no further business to be transacted, and upon motion duly made, seconded
and approved, the meeting was adjourned at 8:08 PM.

Respectfully Submitted,
V. Connelly

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday January 28, 2020 at 7:00 PM

Trustees Present

D. Baker, M. Nieves (remote), V. Connelly (remote), W. Colavito

Trustees Absent

M. Bernard, S. Jallow, V. Martin

Guests Present

Chad Bascombe, Latoya Massey, Louis Cuglietto, N. Campbell, Samease Handshaw

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Jan 28, 2020 @ 7:12 PM.

C. Approve Minutes

II. Academic Excellence

A. Academic School Update

Enrollment
MS 105. HS 175

Total 280

- Getting rid of long term absences. 39 students who needed to be removed

Attendance

MS 90%. HS Low 80%

Regents

- Conclusive data available by the end of the week

Transcript Comb

- Every HS reviewed their transcript and used that data to determine what classes they need for the coming semester

Personnel

- Vacancies for 2 math teachers

Semester Pass Rates

- Report card grades are due this week

Good News

- Regents week was a success
- Basketball teams are in the playoffs
- Quality review snapshot is available. This data will be used to revise the vision to achieve the school's mission

Saturday Academy

- HS will begin the big push for regents prep on Saturdays
- MS school scholars will continue to attend Saturday Academy to firm up basic skills
-

B. DOE Reporting: Succession Plan

The Succession Plan will be reviewed by the board and voted upon prior to the deadline. Board members will send feedback to Dr. Jallow and final feedback will go to Dr. Campbell for uploading into the DOE ChiP system by close of business on Jan. 31, 2020.

Motion: Connelley

2nd: Baker

III. Principal Support And Eval

A. Evaluation Rubric

Motion to table the discussion about use of the Principal evaluation rubric until the Feb meeting.

Motion: Calovito

2nd: Baker

Vote: Unanimous

IV. Governance

A. Charter Amendment

CEI will become a charter management organization. The resolution reflects the increased role that CEI plays in the school programming.

Motion: Connelley

2nd: Calovito

Unanimous

V. Executive Session

A. Principal's Offer Letter

The board voted to approve the Principal's Offer

Motion: Baker

2nd: Connelley

Vote. Three have voted to approve. Mr. Nieves and Dr. Jallow will call in to give their vote once they have an opportunity to review the letter.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:17 PM.

Respectfully Submitted,
N. Campbell

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday March 31, 2020 at 7:00 PM

Location

27 Huntington St Brooklyn NY

Trustees Present

M. Bernard (remote), M. Nieves (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent

D. Baker, S. Jallow, V. Martin

Ex-Officio Members Present

L. Cuglietto (remote)

Non Voting Members Present

L. Cuglietto (remote)

Guests Present

Brian Stolz, D Williams, Digant Bahl, Edgar Mera, Gustavo Leppe, Kyrie Hills, L. Massey (remote), Lloyd Rosow, M. Kohlhagen (remote), Mr Bascomb, N. Campbell (remote), S Douglas, S. Handshaw (remote), Tramanine Price, Yvette Houlder

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Mar 31, 2020 @ 7:00 PM at 27 Huntington St Brooklyn NY

C. Approve Minutes

V. Connelly made a motion to approve the minutes from Board Meeting on 02-25-20.
W. Colavito seconded the motion.
The board **VOTED** to approve the motion.

II. Academic Excellence

A. Principal's Report

Current Enrollment 280

Distance learning Plan powerpoint presentation (distributed)
Attendance Dashboard
Learning methods
Anett assessment review overview ELA and Math (distributed)

Lottery April 6 2020 6pm
Parent teacher Conf April 8, 2020

Teachers Grading PPT presentation

Faculty meetings on Fridays

B. Community Partnership Team

Community / Recruitment presented Ms Campbell
Crisis management
Mental Health

III. Finance

A. February Financial Reporting

Overview of finances presented by Bigant

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,
M. Bernard

Documents used during the meeting

None

DRAFT



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday April 28, 2020 at 7:00 PM

Location

27 Huntington St Brooklyn NY

Trustees Present

M. Bernard (remote), M. Nieves (remote), S. Jallow (remote), V. Connelly (remote), V. Martin (remote), W. Colavito (remote)

Trustees Absent

None

Ex-Officio Members Present

L. Cuglietto (remote)

Non Voting Members Present

L. Cuglietto (remote)

Guests Present

L. Massey (remote), M. Kohlhagen (remote), N. Campbell (remote), S. Handshaw (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Bernard called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Apr 28, 2020 @ 7:00 PM at 27 Huntington St Brooklyn NY

C. Approve Minutes

V. Connelly made a motion to suspend the minutes from Board Meeting on 03-31-20.

M. Bernard seconded the motion.

The board **VOTED** to approve the motion.

II. Academic Excellence

A. Principal's Report

Principal Massey

- Distance learning
- Food distribution 700 meals lunch 300 Breakfast
- Device Handout to students update
- cell phones,tablets,hot spots, laptops,Macbook pros
- MS/HS Attendance
- Update HS graduation 70%
- additional measures are being taken to get the majority to pass and meet graduation requirements
- Graduation requirements

Updates

- Middle school
- summer school
- promotion in doubt
- IEP's summer school recommendations

CEI Retreat Update

see attached handouts

III. Finance

A. March Financial Reporting

Review by Digant and William

see attached budget

IV. Other Business

A. Events

Spirit week May 11

Memorial day May 25

Parent Surveys deadline May 15 Due to DOE June 26

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:28 PM.

Respectfully Submitted,

M. Bernard

Documents used during the meeting

- SA - March 2020 Interim Financial Statements.pdf

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday May 26, 2020 at 7:00 PM

Location

27 Huntington St Brooklyn NY

Trustees Present

M. Bernard (remote), S. Jallow (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent

D. Baker, M. Nieves, V. Martin

Ex-Officio Members Present

L. Cuglietto (remote)

Non Voting Members Present

L. Cuglietto (remote)

Guests Present

Brigid Williams, Chad Bascombe, Darnell Williams, Edgar Mera, Gbriela Morales-Orzco, Gustavo Leppe, L. Massey (remote), Linda Joseph, Michael Kolhagen, N. Campbell (remote), Nicole Harris, S. Handshaw (remote), Stephanie Douglas, Tracey Pinkard, Tremaine Price, Yeila Wiesner

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Jallow called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday May 26, 2020 @ 7:16 PM at 27 Huntington St Brooklyn NY

C. Approve Minutes

II. Academic Excellence

A. Principal's Report

Community Support

- Serving up to 680 meals weekly
- Loaned over 100 devices (phones, hot spots, laptops) Collection in June
- 3 Families directly impacted by COVID. Scholars are given 2 weeks to recover

Distance Learning

- 41 days
- MS Attendance 95%, HS Attendance 82%
- Ending June 12, 2020
- Social-Emotional Support
- Tutoring begins May 27, 2020, provided by CEI
- 8th grade begins Regents Exam week
- HS and 7th-grade cuspers are allowed to do make up work the week of June 15.
- Grades due June 22, 2020

Graduation

- In August for both groups
- 40 of 45 in 8th grade ready to graduate
- 36 out of 52 ready to graduate. Others may be able to graduate with summer school
- Several cohorts represented in these numbers for HS
- No senior trips but collecting monies for cap and gowns and prom
- Selecting valedictorian and salutatorian
- 36 scholars have been accepted to a college, additional numbers expected next week

Summer Programming for students who have not passed core classes

- 6 weeks for MS ELA and Mathematics
- 9 weeks for HS (up to 3 credits) any Core Class
- \$30,000 set aside for Summer School, School will only use about \$10,000
 - Plan for the leftover money

CEI Support

- Designing PD for 2 weeks
- Teachers helping to design curriculum
- Teachers supporting with teacher recruitment
- M. Kohlhagen to discuss federal grant
 - Teacher Incentive Fund Program (Federal)
 - Application submitted in a few days and response by early fall
- Survey Results by Louis Cuglietto
 - Domains are: Turnaround Leadership, Culture Shift, Talent Development, Instructional Transformation
 - Several strengths and areas of growth
 - Baseline data to be used to design programming and develop personnel

Up-Coming Events

•

Recruitment

- 400+ Applications collected and entered into the lottery.
- Post-COVID Recruitment Efforts including Lottery Families
 - All 400 families that entered into the lottery received a call about the lottery and to answer questions about the school
 - Four (4) Constant Contact emails went out to every family about completing enrollment packets
 - Phone blast messages went out once per week to families about accepting their seat
 - Post lottery, 162 families have spoken to a member of the Community Partnership Team about accepting a seat at Summit
 - Enrollment to date:
 - 64 seats accepted (14 by paper app)
 - 24 declines
 - The remainder were undecided or did not answer. Calls will continue until the end of the year.
 - Planning for re-entry to discuss mandates and preparation for the campus

W. Colavito made a motion to enter into an agreement with CEI for Federal Funding.

V. Connelly seconded the motion.

The board **VOTED** to approve the motion.

III. Finance

A. April Financial Reporting

April Report

- Adjusted per pupil reflects 20% cuts that the Governor discussed.
- School to end in the black
- Budget based on 300, 310 or 350.
 - Currently, 64 applicants have accepted seats
 - Parent concerns about re-entry
 - Finance Team looking at private bussing options

B. PPP Grant

IV. Other Business

A. Public Comments

Chad Bascombe- 8th-grade algebra testing has historically successful.

Linda Joseph- NHS Induction on June 8th and College Signing Day on June 10th

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:26 PM.

Respectfully Submitted,

M. Bernard

S. Jallow made a motion to Adjourn meeting.

W. Colavito seconded the motion.
The board **VOTED** to approve the motion.

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Monday June 29, 2020 at 7:00 PM

Location

Topic: SACS Board Meeting

Time: Jun 29, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82562655366?pwd=L0RzcVp3bEpxcEVKS1BVSIRmTjBzUT09>

Meeting ID: 825 6265 5366

Password: 8u6FTG

One tap mobile

+19292056099,,82562655366#,,,0#,,574532# US (New York)

+13017158592,,82562655366#,,,0#,,574532# US (Germantown)

Zoom Meeting

Trustees Present

M. Bernard (remote), S. Jallow (remote), V. Martin (remote), W. Colavito (remote)

Trustees Absent

None

Guests Present

Bascomb, Chanel, Digant Bahl, L. Massey (remote), Lou Congietto, M. Kohlhagen (remote), N. Campbell (remote), S. Handshaw (remote), Tramaine Price

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Jallow called a meeting of the board of trustees of Summit Academy Charter School to order on Monday Jun 29, 2020 @ 7:10 PM at
Topic: SACS Board Meeting
Time: Jun 29, 2020 07:00 PM Eastern Time (US and Canada)
Join Zoom Meeting
<https://us02web.zoom.us/j/82562655366?pwd=L0RzcVp3bEpxcEVKS1BVSIRmTjBzUT09>
Meeting ID: 825 6265 5366
Password: 8u6FTG
One tap mobile
+19292056099,,82562655366#,,,0#,,574532# US (New York)
+13017158592,,82562655366#,,,0#,,574532# US (Germantown)

C. Approve Minutes

S. Jallow made a motion to approve minutes Board Meeting on 05-26-20.
W. Colavito seconded the motion.
The board **VOTED** to approve the motion.

II. Academic Excellence

A. Principal's Report

Principal Massey

- Enrollment
- Graduations rates
- Summer school 1st week June 23-July 31
- August 3 Teachers start back to work
- August 24 MS
- Sept 9 HS
- August 3 2020 graduation 10am

see attached principals handouts

III. Finance

A. May Financial Reporting

Report was given by Digant

See attachment

W. Colavito made a motion to approve financial budget.

M. Bernard seconded the motion.

The board **VOTED** to approve the motion.

B. PPP Grant

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:23 PM.

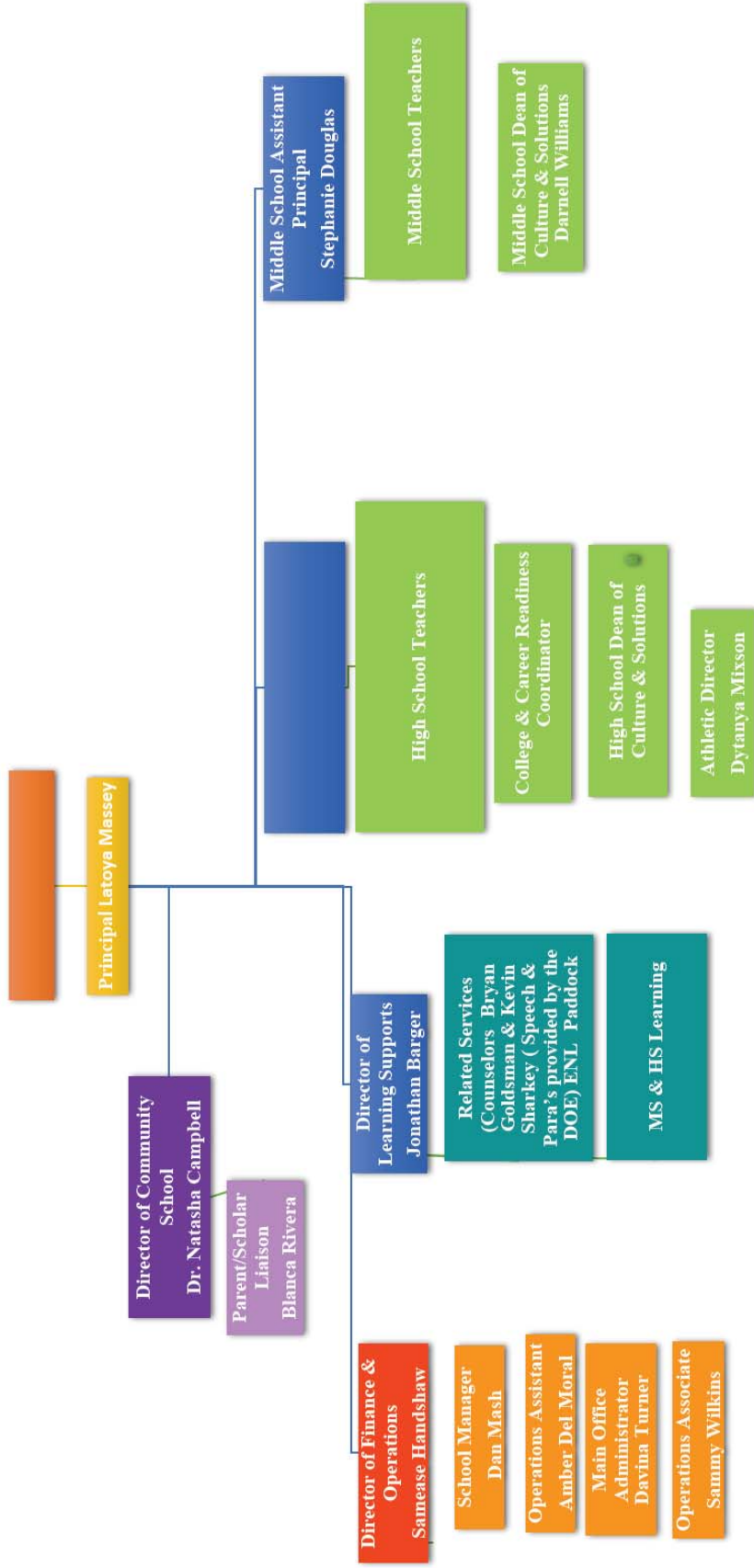
Respectfully Submitted,
M. Bernard

Documents used during the meeting

- SA - FY 2020-21 Budget Draft Final.pdf



SUMMIT ACADEMY CHARTER SCHOOL 2020-2021 Organizational Chart





Summit Academy Charter School

2020-2021

August 20

Su	M	Tu	W	Th	F	Sa
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 20

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 20

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



School Closed

Parent-Teacher Conference (12:00 PM Dismissal)

Middle School Saturday Academy (Family Achievement Council meets the first Saturday of each month @ 9AM & the following Thursday at 7P

High School Saturday Academy (Family Achievement Council meets the first Saturday of each month @ 9AM & the following Thursday at 7PM

Middle School & High School Saturday Academy

Early Dismissal - 12:00 PM (Middle School and High School have early dismissal on Fridays at 1:30PM)

End of Quarter

Dates in red indicate assessment dates.

November 20

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 20

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 21

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

IMPORTANT DATES
 MS - Orientation for all grades
 HS - Orientation for all grades
 All school parent meet and greet
 Labor Day (School Closed)
 1st day of class (Middle & High School)
 Rosh Hashanah
 Yom Kippur (School Closed)
 Indigenous People's Day (School Closed)
 PSAT (10th Grade)
 Election Day (School Closed)
 End of 1st Quarter
 Veteran's Day (School Closed)
 Q1 Parent-Teacher Conference
 Thanksgiving Break (School Closed)
 Winter Recess (School Closed)
 First Day Back from Winter Recess
 Dr. Martin Luther King Jr. Day (School Closed)
 Regents Week
 End of 2nd Quarter
 Q2 Parent-Teacher Conference

February 21

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5		
7	8	9	10	11	12	
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 21

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
7	8	9	10	11	12	
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 21

Su	M	Tu	W	Th	F	Sa
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

IMPORTANT DATES (cont'd)
 Spring Term Begins
 Mid-Winter Recess (School Closed)
 Family College Night
 State ELA Assessment (MS)
 End of Quarter 3
 Spring Recess (School Closed)
 Q3 Parent-Teacher Conference
 NYSES/SLAT Speaking
 State Math Assessment (MS)
 NYSES/SLAT - Listening, Reading, Writing
 AP Exams
 Senior Week
 College Signing Day
 8th Grade State Science Exam
 Memorial Day (School Closed)
 HS Senior Trip
 HS Prom
 School Closed (Clerical Day)
 MS Field Day
 MS Senior Trip
 End of Quarter 4 (HS Last Day)
 HS Regents
 MS/HS Awards Ceremony
 MS Prom
 Observance of Juneteenth (School Closed)
 MS Stepping Up Ceremony
 HS Graduation (Last Day Of School)

May 21

Su	M	Tu	W	Th	F	Sa
2	3	4	5	6	7	
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 21

Su	M	Tu	W	Th	F	Sa
	1	2	3	4		
6	7	8	9	10	11	
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 21

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						