

Application: Summit Academy Charter School

Natasha Campbell - ncampbell@sacsny.org
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Aug 1 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2022**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

SUMMIT ACADEMY CHARTER SCHOOL 800000064232

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

d. DISTRICT / CSD OF LOCATION

CSD #15 - BROOKLYN

e. DATE OF INITIAL CHARTER

12/2008

f. DATE FIRST OPENED FOR INSTRUCTION

9/2009

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Summit Academy Charter School bridges the gap between aspirations and reality by preparing sixth through twelfth-grade students to gain acceptance to, excel in, and graduate from college by using three pillars of success: mastery of core subjects, character building, and community leadership.

By engaging students in an academically rigorous, college-preparatory curriculum, competitive athletics program, and comprehensive fine arts academy, Summit Academy will prepare our young people to participate meaningfully in the greater economy and expand their choices and opportunities.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	<p>College Focus: Summit Academy's three-pronged approach to college access and success is rooted in the belief that all scholars can succeed after high school. Our mission is as follows: that scholars gain acceptance to, excel in, and graduate from college. Scholars receive college prep course work and college exposure as early as 6th grade. Beginning in 9th grade they learn about college choice, college research, and the college application process. By senior year they are immersed in building portfolios and gathering materials to send to their respective colleges. Teachers incorporate real-world connections into lessons that require critical thinking, reading, writing, and problem-solving skills. Homerooms/Advisories are also named after colleges/universities and scholars are identified in groups by these higher academic institutions. In addition, scholars visit campuses all over the United States to see and experience first-hand college life. We are proud that all of our graduating classes have had above 90% college acceptance rates.</p>
KDE 2	<p>Data-Driven Instruction: Data helps us reflect on our practice to provide engaging, impactful instruction. We use Do Nows, Exit Tickets, regular checks for understanding, classwork, discussions, projects, homework, quizzes, tests, and interim assessments to group scholars, modify instruction, reteach and differentiate. Teachers meet weekly and we hold at least one data day each quarter to discuss scholar progress.</p>
KDE 3	<p>More Time on Task/Engaged Time: It has been proven that effective use of instructional time can increase learning. Our teachers work diligently to ensure all scholars are successful by establishing relationships with the students and their families. All content area classes are 45 minutes long with the exception of English Language Arts and Math classes which are</p>

double blocks. Every week the teachers hold office hours so students can stay after school if they need extra assistance with assignments. During our Saturday Academy sessions, students can come in for half a day to practice skills that they have learned during the week. The scholars are awarded merit points during classes and for engaging in various activities and voluntary initiatives. These merit points can be used to bid on incentives during the school auctions. The items for the school auctions are donated by faculty and staff members. Another method we use to increase engagement would be the use of Yonder pouches. These pouches were purchased for the scholars to eliminate the distractions of having a cell phone during school hours. Their cell phones and smart devices are locked securely in their Yonder pouches when they enter the school building and again when they are dismissed at the end of the school day.

KDE 4

Strong School/Home Partnership: At the start of this unique school year, Principal Spencer-Edwards held a virtual “Meet & Greet” for the scholars and their families. This provided the parents and guardians the opportunity to meet the leadership team and ask questions and voice any concerns.

Parents and guardians are kept up to date with the “Tuesday Tribune” which is a weekly newsletter that is sent to families via email and outlines any upcoming activities and events related to Summit Academy. The middle school hosts “Coffee & Conversations” with the parents/guardians where they can visit and meet with the assistant principal, dean, and parent coordinators to chat over coffee, tea, and pastries. The high school hosts “Junior Parent Chats” with the guidance counselors to help prepare the scholars for their senior year. We have several ELL scholars whose parents/guardians only speak Spanish and we are lucky to have a parent coordinator who is bilingual and can assist our families when necessary. She also assists our other parent coordinator who provides the “Red Hook Arts” program after school, which helps to keep our scholars engaged, safe, and out of trouble while exploring their creative side. The Summit Academy website has been updated and provides information

	regarding staff, faculty, programming, admissions, and alumni.
KDE 5	<p>Character Development Program: Character cannot be fully developed through classroom learning alone, so we provide opportunities to learn from the world beyond our campus. Scholar community service is non-curriculum-based and recognized by and/or arranged through the school or through independent relationships that families have with organizations within the city. Scholars in Middle School are required to attain 30 hours of community service while in High School should attain 100 hours by graduation. Scholars who do so receive a special designation noted on their diplomas. Through our National Honor Society chapter, High School scholars plan, host, and facilitate several events and projects throughout the year that cater to the needs of the school and the neighboring community. Community service is mandatory; it includes explicit learning objectives and reflection or critical analysis activities.</p>
KDE 6	<p>Emphasis on Community Leadership: Scholar community service is non-curriculum-based and is arranged through the school or independent relationships with organizations within the city. Scholars in MS must attain 30 hours of community service, while HS should attain 100 hours by graduation. Scholars who do so receive a special designation on their diplomas. Through our National Honor Society chapter, HS scholars plan, host, and facilitate events and projects throughout the year that cater to the needs of the school and the community.</p>
KDE 7	<p>Strategies to Close the Achievement Gap: We use research-based, proven strategies to help close the achievement gap for our scholars, which include the following: 1. Evidence-based instruction and interventions to support struggling or not making consistent progress. 2. Rigorous curriculum, lesson plans, and instruction. 3. Increased instructional time and supplemental instruction, 4. Frequent progress monitoring, 5. Targeted, purposeful professional development, and 6. We increased family involvement.</p>
KDE 8	(No response)

KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<http://sacsny.org>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

350

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

220

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served	6, 7, 8, 9, 10, 11, 12
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11. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

12. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	Center for Educational Innovation
PHYSICAL STREET ADDRESS	369 Lexington Ave Suite 303
CITY	New York
STATE	NNYfgdgY
ZIP CODE	10017
EMAIL ADDRESS	vconnelly@the-cei.org
CONTACT PERSON NAME	Virginia Connelly

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

SUMMIT ACADEMY CHARTER SCHOOL 800000064232

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	27 Huntington Street	718-875-1403	NYC CSD 15	6-12	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Machael Spencer-Edwards	Principal	718-875-1403		mspencer-edwards@sacsny.org
Operational Leader	Samease Handshaw	Director of Finance & Operations	718-875-1403		shandshaw@sacsny.org
Compliance Contact	Dr. Natasha Campbell	Founder	718-875-1403		ncampbell@sacsny.org
Complaint Contact	Machael Spencer-Edwards	Principal	718-875-1403		mspencer-edwards@sacsny.org
DASA Coordinator	Tremaine Price	Assistant Principal	718-875-1403		tprice@sacsny.org
Phone Contact for After Hours Emergencies	Dr. Natasha Campbell	Founder	718-875-1403		ncampbell@sacsny.org

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1		No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Dr. Natasha Campbell
Position	Founder
Phone/Extension	718-875-1403
Email	ncampbell@sacsny.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

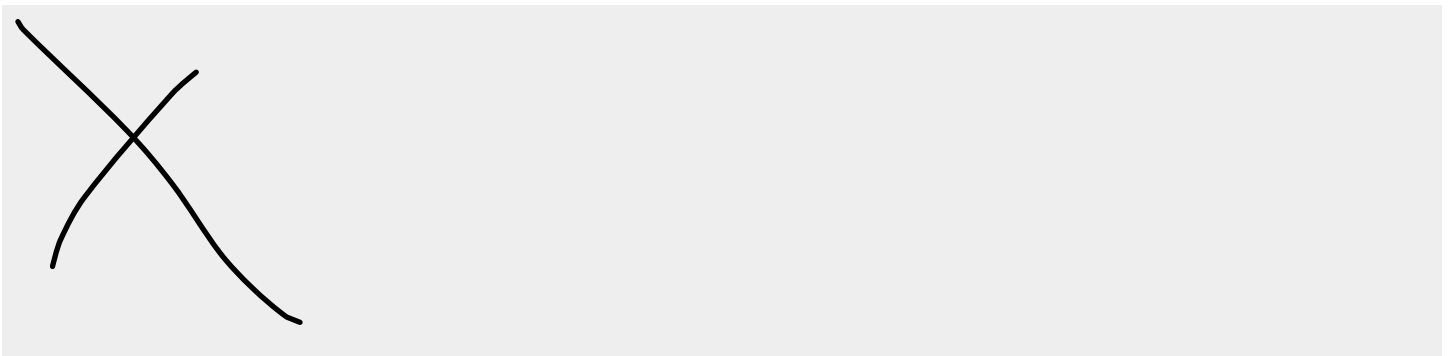
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature reads "Spencer Edwards" in a cursive, flowing script. The first letter 'S' is large and stylized.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is a large, stylized 'X' shape, possibly representing a signature or initials.

Date

Jul 30 2022

Thank you.



Entry 3 Progress Toward Goals

Completed - Nov 1 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

SUMMIT ACADEMY CHARTER SCHOOL 800000064232

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For the 2021-2022 school year, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located		Unable to Assess	Summit Academy Charter school will utilize curriculum that is specifically designed to address the Next Generation Common Core standards. We will use EngageNY curriculum as our primary source that directly correlates to the skills that scholars need for academic success. I-Ready will be used as a balanced approach to meet and exceed standards. It will also be used as an adaptive literacy intervention program to support reading proficiency through the development of fluency and comprehension. Previous test released questions for will be used enhance student achievement, engagement and

				performance during lessons.
Academic Goal 2	For the 2021-2022 school year, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City			At Summit Academy Charter School will focus on specific facets of our curriculum that aligned to standards that are needed to demonstrate proficiency in the content area of ELA. This approach will involve learning activities such as blending learning, small group instruction, and interactive lessons that are differentiated that foster working towards a self-guided pace at reaching content specific mastery.
Academic Goal 3	For the 2021-2022 school year, the percentage of the school's students who score at or above Level 3 on the New York State Math examination must exceed such percentage for the Community School District (CSD) in which the school is located			SACS will utilize curriculum that is specifically designed to address the Next Generation Common Core Standards. We will use Engage NY mathematics curriculum as the primary source that directly correlate to the skills that scholars need for academic success. IXL will be for mathematics online for individualized data driven practice

				<p>to allow fluency and build student confidence for academic improvement through the use of the analytical tools to track scholar and classroom performance and identify areas for academic improvement with each scholar. Previous test released questions for state exams will be used enhance student achievement, engagement and performance during lessons.</p>
<p>Academic Goal 4</p>	<p>For the 2021-2022 school year, the percentage of the school's students who score at or above Level 3 on the New York State Math examination must exceed such percentage for New York City</p>			<p>SACS will focus on specific facets of our curriculum that aligned to standards that are needed to demonstrate proficiency in the content area of Mathematics. This approach will involve learning activities such as blending learning, small group instruction, and interactive lessons that are differentiated that foster working towards a self-guided pace at reaching content</p>

				specific mastery in mathematics.
Academic Goal 5	For the 2021-2022 school year, the percentage of students who participate in the NYS ELA exam will be 94%	Participation rates for the NYS ELA exam will be measured school wide for students in Grades 6-8 Participation rate 94%	Not Met	Summit administration and teachers will embed testing strategies, materials, and assessments into daily instruction. In each core class, scholars will take practice exams at least twice to build confidence, while teachers use performance data to inform classroom practices. Students will learn to build stamina and competence in these subject areas to ensure that students are confident in their abilities and determined to show themselves and their teachers what they are capable of. Data will also determine to group for office hours small group instruction
Academic Goal 6	For the 2021-2022 school year, the percentage of students who participate in the NYS Math exam will be 92%	Participation rates for the NYS Math exam will be measured school wide for students in Grades 6-8 Participation rate 92%	Not Met	Summit administration and teachers will embed testing strategies, materials, and assessments into daily instruction. In each core class, scholars will take practice exams at least twice to build

				confidence, while teachers use performance data to inform classroom practices. Students will learn to build stamina and competence in these subject areas to ensure that students are confident in their abilities and determined to show themselves and their teachers what they are capable of. Data will also determine to group for office hours small group instruction
Academic Goal 7	For the 2021-2022 school year, at least 75% of students in the relevant NYSED four year graduation cohort will earn at least a mark of 75 on an English Regents Exam by the end of June of their fourth year cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents exams taken during the time they were actively enrolled at			SACS will analyze summative and formative data and use this data to integrate ELA strategies across all core subjects in order to increase student performance and achievement for all groups and specifically the lowest 25%. Using specific strategies and targeting specific standards we will continue to increase the proficiency across the grade levels in an attempt to raise the lowest 25%. Teachers will implement highly effective strategies

	<p>the school will be counted.</p>			<p>that include engagement activities, modeling, guided practice, and differentiation. There will be a continuous monitoring of student proficiency and growth through the analysis of student assessments and then disaggregating data to provide sound instructional strategies and practices that are specific to students and student groups.</p>
<p>Academic Goal 8</p>	<p>For the 2021-2022 school year, at least 75% of students in the relevant NYSED four year graduation accountability cohort will earn at least a mark of 75 on Math Regents Exam (Algebra I, Geometry, Algebra II) by the end of June of their fourth year in the cohort.</p>			<p>SACS will implement highly effective strategies to deliver instruction based on Next Generation Common Core Standards in order to increase proficiency. In order to increase proficiency across grade levels and the lowest 25%, teachers will utilize modeling, small groups activities, differentiation and work as a department to collaborate on lesson and unit plans. In addition, teachers will review assessments and focus on student achievement during</p>

				<p>weekly grade meetings and professional development activities. Teachers will analyze data individually and collaboratively to create goals and develop high-quality proficiency rates.</p>
<p>Academic Goal 9</p>	<p>For the 2021-2022 school year, at least 75% of students with disabilities in the relevant NYSED four year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam by the end of June of their fourth year in the cohort.</p>			<p>SACS will provide resources to support and meet the needs for each and every student in a special population, in order to facilitate effective transitions, from entry to the district through graduation or completion of a certificate, with a focus on services, goals, and post-school objectives. In order to ensure access to the New York State Standards, the school must explore opportunities to appropriately follow the aligned curriculum, implementing a standardized curriculum to be used schoolwide for the continuum for educational services. To ensure access to the adopted standards, the curriculum for</p>

				<p>students with IEP's, ELL's. and economically disadvantaged, Summit ensured appropriate supplemental materials for all core content area classes.</p>
<p>Academic Goal 10</p>	<p>For the 2021-2022 school year, at least 75% of students with disabilities in the relevant NYSED four year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Algebra I, Algebra II, Geometry, Trigonometry) the end of June of their fourth year in the cohort.</p>			<p>SACS teachers will ensure that all students receive the academic support in order to achieve the required mark for all math regents. Teachers will create and implement consistent and standardized skills continuum for Academic Support class with supports and resources. In order to provide prompt access to behavioral health services from well-qualified professionals with training and /or experience with students with special needs, the district established protocol and timelines for proactive and preventative behavioral mental supports and interventions.</p>

2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	For the 2021-2022 school year, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam by the end of June of their fourth year in the cohort.			See Above
Academic Goal 12	For the 2021-2022 school year, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a Math Regents Exam (Algebra I, Algebra II, Geometry, Trigonometry) by the end of June of their fourth year in the cohort.			See Above
Academic Goal 13	For the 2021-2022 school year, at least 75% of students qualified for the free or reduced lunch			See Above

	<p>program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam by the end of June of their fourth year in the cohort.</p>			
Academic Goal 14	<p>For the 2021-2022 school year, at least 75% of students qualified for the free and reduced lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a Math Regents Exam (Algebra I, Algebra II, Geometry, Trigonometry) by the end of June of their fourth year in the cohort.</p>			See Above
Academic Goal 15	<p>Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term.</p>			<p>SACS will use assessment data to understand the strengths and deficiencies of each student. Once that data is compiled, teachers will create lessons and unit plans to address student needs. Teachers will also use classroom based formative assessments to measure student</p>

				<p>progress and identify learning needs and outcomes. In addition, there will be progress monitoring on long range goals that are aligned to NYS Common Core Standards. With the implementation of quarterly summative assessments from I-Ready we will be able to use the data to support what students have mastered and work on deficiencies. Lastly, students will be given Mock State assessments in order to expose them to testing questions and to track the data and understand where the students needed more support.</p>
<p>Academic Goal 16</p>	<p>Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term.</p>			<p>SACS will use assessment data to understand the strengths and deficiencies of each student. Once that data is compiled, teachers will create lessons and unit plans to address student needs. Teachers will use classroom based formative assessments to measure student</p>

				<p>progress and identify learning needs and outcomes. In addition, there will be progress monitoring on long range goals that are aligned to NYS Common Core Standards. With the implementation of quarterly summative assessments from IXL we will be able to use the data to support what students have mastered and work on deficiencies. Lastly, students will be given Mock State assessments in order to expose them to testing questions and to track the data and understand where the students needed more support.</p>
<p>Academic Goal 17</p>	<p>SACS will demonstrate increased pass rates on the English Regents Exam. The goal will be applicable if six or more students take the exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>			<p>SACS will use periodic assessments both summative and formative in order to ensure that students learning was centered around the standards for taking and passing English Regents. Some of the assessments we will utilize are NWEA, Mock English Regents and End of unit exams created</p>

				<p>by teachers. In addition, teachers will have given opportunities to plan their lessons with content coaches and embed regents type questions into their daily lesson plans. This will lead to the creation of PLC's (Professional Learning Communities) where teachers will receive additional support and professional development on various facets of teacher planning, instruction, assessments, and working with SWD's to name a few.</p>
<p>Academic Goal 18</p>	<p>SACS will demonstrate increased pass rates on the Algebra I Regents Exam. The goal will be applicable if six or more students take the exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>			<p>SACS will use periodic assessments both summative and formative in order to ensure that students learning was centered around the standards for taking and passing Mathematics Regents. Some of the assessments we will utilize are NWEA, Mock Math Regents and End of unit exams created by teachers. In addition, teachers will have given opportunities to plan</p>

				<p>their lessons with content coaches and embed regents type questions into their daily lesson plans. This will lead to the creation of PLC's (Professional Learning Communities) where teachers will receive additional support and professional development on various facets of teacher planning, instruction, assessments, and working with SWD's to name a few.</p>
Academic Goal 19	<p>SACS will demonstrate increased pass rates on the Algebra II Regents Exam. The goal will be applicable if six or more students take the exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>			Same as Above
Academic Goal 20	<p>SACS will demonstrate increased pass rates on the Geometry Regents Exam. The goal will be applicable if six or more students take the exam, and the</p>			Same As Above

same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)			
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3. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22	<p>SACS will demonstrate increased pass rates on either the Global History or US History and Government Regents Exam. The goal will be applicable if six or more students take the exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>			
Academic Goal 23	<p>SACS will demonstrate increased pass rates on at least one Science Regents Exam. The goal will be applicable if six or more students take the exam, and the same exam meets that threshold for at least two consecutive years. (Relevant for schools serving grades 9-12)</p>			

<p>Academic Goal 24</p>	<p>In 2021-2022 where the school has an eligible subgroup population (deemed as six or more students) of English Language Learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population. (Relevant for schools serving Grades 3-8)</p>			
<p>Academic Goal 25</p>	<p>In 2021-2022 where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population. (Relevant for schools serving Grades 3-8)</p>			
<p>Academic Goal 26</p>	<p>In 2021-2022 where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced lunch program, the</p>			

	<p>school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population. (Relevant for schools serving Grades 3-8)</p>			
Academic Goal 27	<p>In 2021-2022 where the school has an eligible subgroup population (deemed as six or more students) of English Language Learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population. (Relevant for schools serving Grades 3-8)</p>			
Academic Goal 28	<p>In 2021-2022 where the school has an eligible subgroup population (deemed as six or more students) students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population. (Relevant for schools serving Grades 3-8)</p>			

Academic Goal 29	<p>In 2021-2022 where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population. (Relevant for schools serving Grades 3-8)</p>			
Academic Goal 30	<p>For the 2021-2022 school year, the school's 4-year graduation rate as of August each year as reported by NYSED will be at or above the citywide averages.</p>			
Academic Goal 31	<p>For the 2021-2022 school year, the school's 4-year graduation rate as of August each year for English Language Learners as reported by NYSED will be at or above the citywide averages.</p>			
Academic Goal 32	<p>For the 2021-2022 school year, the school's 4-year graduation rate as of August each year for students with</p>			

	disabilities as reported by NYSED will be at or above the citywide averages.			
Academic Goal 33	For the 2021-2022 school year, the school's 4-year graduation rate as of August each year for students eligible for free or reduced price lunch as reported by NYSED will be at or above the citywide averages.			
Academic Goal 34	For 2021-2022 school year, the school will show progress towards having 75% of students enrolled in their 1st year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE Quality Report.			
Academic Goal 35	For 2021-2022 school year, the school will show progress towards having 75% of students enrolled in their 2nd year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE Quality Report.			
Academic Goal 36	For 2021-2022			

	school year, the school will show progress towards having 75% of students enrolled in their 3rd year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE Quality Report.			
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				
Academic Goal 42				
Academic Goal 43				
Academic Goal 44				
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Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	For the 2021-2022, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.			
Org Goal 2	For 2021-2022, the percentage of students enrolled in ATS on 10/31 of a given school year that are enrolled in ATS on 10/31 the following school year will exceed the rate of the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.			
Org Goal 3	For 2021-2022, the school meet or exceed any			

	<p>applicable student enrollment targets, as prescribed by the Board of Regents, for English Language Learners.</p>			
Org Goal 4	<p>For 2021-2022, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for student with disabilities.</p>			
Org Goal 5	<p>For 2021-2022, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for free and reduced price lunch.</p>			
Org Goal 6	<p>For the 2021-2022 school year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English Language Learners.</p>			
Org Goal 7	<p>For the 2021-2022 school year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents,</p>			

	for students with disabilities			
Org Goal 8	For the 2021-2022 school year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.			
Org Goal 9	For 2021-2022, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or excess citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely) the school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.			
Org Goal 10	For 2021-2022, staff will express satisfaction with the school's program, based on the NYC DOE School Survey.			

	<p>The school will have a percentage of parents that meets or excess citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely) the school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>			
<p>Org Goal 11</p>	<p>For 2021-2002, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or excess citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely) the school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>			

Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Oct 28 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

SUMMIT ACADEMY CHARTER SCHOOL - 06

Filename: SUMMIT_ACADEMY_CHARTER_SCHOOL_-_06_kVABWCK.pdf Size: 559.9 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 28 2022

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Audited Annual Financial Report Template - FINAL

Filename: Audited_Annual_Financial_Report_T_7uTdEeE.xlsx Size: 59.5 kB

Entry 4c – Additional Financial Documents

Incomplete

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Services Contact Information

Completed - Aug 1 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Samease Handshaw	shandshaw@sacsny.org	718-913-9624

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle Cain			8

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Accounting Solutions of NY	Digant Bahl	241 West 37th Street, Suite 1207 New York, NY 10018			4

Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Oct 28 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022**.

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[SA - FY 2022-23 Budget Draft - Updated 7](#)

Filename: SA_-_FY_2022-23_Budget_Draft_-_Up_eSlz8mu.xlsx Size: 150.4 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Michael Nieves](#)

Filename: Michael_Nieves.pdf Size: 126.8 kB

[Alicia Murray](#)

Filename: Alicia_Murray.pdf Size: 94.1 kB

[Bill Colavito](#)

Filename: Bill_Colavito.pdf Size: 1.7 MB

[Michael Bernard](#)

Filename: Michael_Bernard.pdf Size: 60.1 kB

[Virginia Connelly](#)

Filename: Virginia_Connelly.pdf Size: 496.1 kB

Entry 7 BOT Membership Table

Completed - Aug 1 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

SUMMIT ACADEMY CHARTER SCHOOL 800000064232

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Virginia Connelly		Vice Chair	Academic Achievement, Finance	Yes	2	7/1/2021	6/30/2023	12
2	Michael Bernard		Secretary	Governance, Finance	Yes	4	7/1/2022	06/30/2024	11
3	Willian Colavito		Chair	Finance, Academic Achievement	Yes	2	07/01/2021	06/30/2023	11
4	Michael Nieves		Trustee/Member	Governance	Yes	2	07/01/2021	06/30/2023	10
5	Alicia Murray		Trustee/Member	Governance	Yes	1	11/30/2021	06/30/2023	6
6									
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	5
b. Total Number of Members Added During 2021-2022	1
c. Total Number of Members who Departed during 2021-2022	1
d. Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2021-2022

13

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

5

Total number of Voting Members added during the 2021-2022 school year:

1

Total number of Voting Members who departed during the 2021-2022 school year:

1

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

13

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

0

Thank you.

Entry 8 Board Meeting Minutes

Completed - Aug 1 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

April 2022 Special Meeting

Filename: April_2022_Special_Meeting.pdf Size: 238.9 kB

August 2021

Filename: August_2021.pdf Size: 234.5 kB

April 2022

Filename: April_2022.pdf Size: 362.1 kB

February 2022

Filename: February_2022.pdf Size: 321.4 kB

January 2022

Filename: January_2022.pdf Size: 320.0 kB

December 2021

Filename: December_2021.pdf Size: 322.1 kB

July 2021

Filename: July_2021.pdf Size: 371.7 kB

June 2022

Filename: June_2022.pdf Size: 321.0 kB

November 2021

Filename: November_2021.1.pdf Size: 234.5 kB

May 2022

Filename: May_2022.pdf Size: 236.9 kB

March 2022

Filename: March_2022.pdf Size: 320.2 kB

November 2021

Filename: November_2021.pdf Size: 372.8 kB

September 2021

Filename: September_2021.pdf Size: 382.5 kB

Entry 9 Enrollment & Retention

Completed - Aug 1 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>We disseminated the application materials to local elementary facilities, YMCAs, and Good Shepherd Programs.</p> <ul style="list-style-type: none"> • In order to recruit more reduced-price lunch qualifying families, we visited local community centers and form relationships with those centers so that we can distribute applications to the parents with limited financial means. • Staff members visited Tenant Officers so that we hopefully post promotional materials and leave applications at those centers. 	<p>We will continue to maximize these strategies in the coming school year.</p>
English Language Learners	<ul style="list-style-type: none"> * We produced applications and promotional materials in Spanish, and other prevalent languages. * We placed advertisements in languages other than English in local newspapers or in the community newsletters. • We sent representatives from the school who speak Spanish to community organizations and to well-traveled areas within communities with high rates of non-native English speakers to distribute materials in multiple languages. * We will also canvass neighborhoods in South Brooklyn, and participate in the Charter School Fair. • We sent Spanish-speaking recruiters door-to-door to housing developments in South Brooklyn to recruit new families. • We posted advertisements in public transit facilities and vehicles in 	<p>In 2022-23, we will continue the efforts of the previous year and distribute translated application materials at adult ESL programs in South Brooklyn.</p>

	<p>targeted neighborhoods in South Brooklyn.</p> <p>* Also in 2021-22, we partnered with community based organizations, including Good Shepherd Services, to deliver recruitment materials and applications to their clientele.</p>	
<p>Students with Disabilities</p>	<ul style="list-style-type: none"> • We explicitly stated in our recruitment materials that we serve all students, including students on IEPs and 504s. • We recruited at elementary schools that serve students with special needs. We discussed our program with school staff and ensure that they are aware of our capacity to serve special education students. 	<p>In 2022-23, we are collaborating with Parents Coordinators in local schools to support children of families with special needs access our school program.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	We ensured that we minimized required parent fees (i.e. field trip fees and activity fees) and/or make fees "pay as you can". We also created more fundraising opportunities for families who cannot afford all of the extracurricular activities offered at SACS.	Will continue in 2022 - 23.
English Language Learners	* We ensured that students were learning English fast enough to move out of LEP designation within 2-3 years and are subsequently able to succeed academically. * We ensured that in addition to LEP requirements, students received adequate academic support from classroom teachers such that they can succeed in the classroom.	Will continue in 2022 - 23.
Students with Disabilities	* SACS ensured that special education students were achieving at a level that is significantly higher than special education students across the state. The school ensured that in addition to IEP specifications, special education students were receiving adequate academic support from classroom teachers such that they can succeed in the classroom.	Will continue in 2022 - 23.

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2022

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Aug 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	1
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	2
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	1
ii. Science	1
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	2.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	1
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	2
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	5.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	12

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	4

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	17

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	21

Thank you.



Entry 12 Organization Chart

Completed - Aug 1 2022

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

[Summit Org Chart 2021-2022 \(1\)](#)

Filename: Summit_Org_Chart_2021-2022_1.pdf Size: 137.5 kB

Entry 13 School Calendar

Completed - Aug 1 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[SACS One Page Calendar 2021-2022](#)

Filename: SACS_One_Page_Calendar_2021-2022_.pdf Size: 122.1 kB

Entry 14 Links to Critical Documents on School Website

Completed - Aug 1 2022

[Instructions](#)

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);^[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

^[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Summit Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	http://sacsny.com/compliance-and-reporting/
2. Board meeting notices, agendas and documents	https://app2.boardontrack.com/public/6wyjud/home
3. New York State School Report Card	https://data.nysed.gov/profile.php?instid=800000064232
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	http://sacsny.com/wp-content/uploads/2021/12/DASA-Policy.pdf
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	http://sacsny.com/wp-content/uploads/2021/12/SACS-Safety-Plan-2021.pdf
6. Authorizer-approved FOIL Policy	http://sacsny.com/wp-content/uploads/2021/12/Foil-List-of-Records.pdf
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	http://sacsny.com/wp-content/uploads/2021/12/Foil-List-of-Records.pdf

Thank you.



SUMMIT ACADEMY CHARTER SCHOOL

BROOKLYN, NEW YORK

AUDITED FINANCIAL STATEMENTS

REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2022
(With Comparative Totals for 2021)

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Summit Academy Charter School

Report on the Financial Statements

Opinion

We have audited the accompanying financial statements of Summit Academy Charter School, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Summit Academy Charter School as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Summit Academy Charter School, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Summit Academy Charter School's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Summit Academy Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Summit Academy Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited Summit Academy Charter School's June 30, 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 22, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2021 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 24, 2022 on our consideration of Summit Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Summit Academy Charter School's internal control over financial reporting and compliance.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 24, 2022

SUMMIT ACADEMY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2022

(With Comparative Totals for 2021)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 2,510,596	\$ 2,992,384
Grants and other receivables	548,891	189,549
Prepaid expenses	<u>36,114</u>	<u>6,000</u>
TOTAL CURRENT ASSETS	3,095,601	3,187,933
<u>PROPERTY AND EQUIPMENT, net</u>	335,975	198,849
<u>CASH IN ESCROW</u>	<u>75,171</u>	<u>75,163</u>
TOTAL ASSETS	<u>\$ 3,506,747</u>	<u>\$ 3,461,945</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and other current liabilities	\$ 79,268	\$ 221,740
Accrued payroll	<u>205,573</u>	<u>180,727</u>
TOTAL CURRENT LIABILITIES	284,841	402,467
<u>NET ASSETS</u> - without donor restrictions	<u>3,221,906</u>	<u>3,059,478</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 3,506,747</u>	<u>\$ 3,461,945</u>

The accompanying notes are an integral part of the financial statements.

SUMMIT ACADEMY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2022
(With Comparative Totals for 2021)

	<u>Year ended June 30,</u>	
	<u>2022</u>	<u>2021</u>
Operating revenue and support:		
State and local per pupil operating revenue	\$ 4,162,475	\$ 4,882,338
Government grants	840,675	319,586
Contributions	253	34,210
Contributed rent	1,081,526	1,249,468
Paycheck Protection Program note payable forgiveness	-	745,675
Other income	<u>1,778</u>	<u>7</u>
TOTAL REVENUE, GAINS AND OTHER SUPPORT	6,086,707	7,231,284
Expenses:		
Program services:		
Regular education	3,686,865	3,437,839
Special education	1,680,261	1,764,625
Management and general	544,861	577,765
Fundraising and special events	<u>12,292</u>	<u>11,245</u>
TOTAL OPERATING EXPENSES	<u>5,924,279</u>	<u>5,791,474</u>
CHANGE IN NET ASSETS	162,428	1,439,810
Net assets at beginning of year	<u>3,059,478</u>	<u>1,619,668</u>
NET ASSETS AT END OF YEAR	<u>\$ 3,221,906</u>	<u>\$ 3,059,478</u>

The accompanying notes are an integral part of the financial statements.

SUMMIT ACADEMY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2022

(With Comparative Totals for 2021)

	Year Ended June 30,						2021	
	2022			2021				
	Program Services			Supporting Services				
Regular Education	Special Education	Sub-total	Management and general	Fundraising and special events	Sub-total	Total	Total	
Salaries	\$ 1,831,098	\$ 923,031	\$ 2,754,129	\$ 271,932	\$ 9,464	\$ 281,396	\$ 3,035,525	\$ 2,679,226
Payroll taxes and employee benefits	400,032	201,651	601,683	59,408	2,068	61,476	663,159	689,466
Professional fees	152,037	57,242	209,279	107,683	18	107,701	316,980	686,716
Audit fees	-	-	-	22,000	-	22,000	22,000	22,600
Instructional supplies and materials	298,612	88,689	387,301	-	-	-	387,301	128,985
Office expense	33,652	13,868	47,520	2,322	-	2,322	49,842	41,188
Technology and communication	80,960	33,834	114,794	6,042	-	6,042	120,836	84,633
Insurance	39,671	16,579	56,250	2,961	-	2,961	59,211	44,660
Staff development	27,331	11,389	38,720	13,003	-	13,003	51,723	12,750
Marketing and staff/student recruiting	36,823	5,397	42,220	964	-	964	43,184	44,493
Postage, printing and copying	475	198	673	35	-	35	708	646
Student meals	181	61	242	-	-	-	242	2,066
Depreciation	59,426	24,834	84,260	4,435	-	4,435	88,695	57,318
Dues, fees and subscriptions	1,059	360	1,419	-	-	-	1,419	873
Repairs and maintenance	-	-	-	-	-	-	-	45,300
In-kind rent	724,623	302,827	1,027,450	54,076	-	54,076	1,081,526	1,249,468
Events	885	301	1,186	-	742	742	1,928	1,086
	<u>\$ 3,686,865</u>	<u>\$ 1,680,261</u>	<u>\$ 5,367,126</u>	<u>\$ 544,861</u>	<u>\$ 12,292</u>	<u>\$ 557,153</u>	<u>\$ 5,924,279</u>	<u>\$ 5,791,474</u>

The accompanying notes are an integral part of the financial statements.

SUMMIT ACADEMY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2022
(With Comparative Totals for 2021)

	<u>Year ended June 30,</u>	
	<u>2022</u>	<u>2021</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 162,428	\$ 1,439,810
Adjustments to reconcile change in net assets to net cash (used for) provided from operating activities:		
Depreciation	88,695	57,318
Forgiveness of Paycheck Protection Program note payable	-	(745,675)
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(359,342)	(58,257)
Prepaid expenses	(30,114)	62,455
Accounts payable and other current liabilities	(142,472)	87,240
Accrued payroll	24,846	(48,117)
	<u> </u>	<u> </u>
NET CASH (USED FOR) PROVIDED FROM OPERATING ACTIVITIES	(255,959)	794,774
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(225,821)	(146,605)
	<u> </u>	<u> </u>
NET CASH USED FOR INVESTING ACTIVITIES	(225,821)	(146,605)
	<u> </u>	<u> </u>
NET (DECREASE) INCREASE IN CASH AND RESTRICTED CASH	(481,780)	648,169
Cash and restricted cash at beginning of year	3,067,547	2,419,378
CASH AND RESTRICTED CASH AT END OF YEAR	<u>\$ 2,585,767</u>	<u>\$ 3,067,547</u>
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash	\$ 2,510,596	\$ 2,992,384
Cash in escrow	75,171	75,163
	<u> </u>	<u> </u>
Total cash and restricted cash shown in the statement of cash flows	<u>\$ 2,585,767</u>	<u>\$ 3,067,547</u>
<u>NON-CASH OPERATING ACTIVITIES</u>		
Contributed rent	<u>\$ 1,081,526</u>	<u>\$ 1,249,468</u>

The accompanying notes are an integral part of the financial statements.

SUMMIT ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Summit Academy Charter School (the “Charter School”) is an educational corporation operating as a charter school in the borough of Brooklyn, New York City. On December 16, 2008, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years. On December 17, 2013, the Board of Regents of the University of the State of New York granted the Charter School a first renewal for a term up through and including June 30, 2017. On April 4, 2017, the Board of Regents of the University of the State of New York granted the Charter School a second renewal for a term up through and including June 30, 2019. On May 2, 2019, the Board of Regents of the University of the State of New York granted the Charter School a third renewal for a term up through and including June 30, 2024.

The Charter School’s mission is to bridge the gap between aspirations and realities by preparing 6th through 12th grade students to gain acceptance to, excel in and graduate from college by using three pillars of success: mastery of core subjects, character building, and community leadership. By engaging students with an academically rigorous, college-preparatory curriculum and supporting them in a community focused on high academic achievement and strong character building, the Charter School will prepare our young people to participate meaningfully in the greater economy and expand their choices and opportunities.

Basis of accounting

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP).

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2022 or 2021.

SUMMIT ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Charter School records substantially all revenues over time as follows:

Public school district revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns public school district revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

	<u>June 30,</u>		
	<u>2022</u>	<u>2021</u>	<u>2020</u>
Grants and other receivables	\$ 12,491	\$ 370	\$ 58,612

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

SUMMIT ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grant Revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. There were no amounts received prior to incurring qualifying expenditures, which would be reported as deferred revenue in the accompanying statement of financial position at June 30, 2022 and 2021. The Charter School received cost-reimbursement grants of approximately \$766,000 that have not been recognized at June 30, 2022, because qualifying expenditures have not yet been incurred. There were no cost-reimbursement grants that had not been recognized at June 30, 2021 because qualifying expenditures had not yet been incurred.

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the FDIC up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2022 or 2021.

Property and equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to seven years.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The escrow is restricted to fund legal and other costs in the event of dissolution of the Charter School.

SUMMIT ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income. The Charter School has filed for and received income tax exemptions in the jurisdictions where it is required to do so.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2019 through June 30, 2022 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Contributed services

The Charter School receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. In addition, the Charter School received transportation services, food services, building/custodians/school safety services, metro cards, software, special education services and speech and occupational therapy classes for the students from the local district. The Charter School was unable to determine a value for these services.

In-kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution.

Marketing and recruiting costs

The Charter School expenses marketing and recruiting costs as they are incurred. Total marketing and recruiting costs approximated \$43,000 and \$44,000 for the years ended June 30, 2022 and 2021, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain prior year amounts have been reclassified to conform with the current year presentation.

Comparatives for year ended June 30, 2021

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2021, from which the summarized information was derived.

SUMMIT ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Adoption of new accounting standard – gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kinds recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and is being applied on a retrospective basis. The Charter School adopted this standard during the year ended June 30, 2022. See Note E.

New accounting pronouncement - leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use (“ROU”) assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School’s financial position or results of operations.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 24, 2022, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

SUMMIT ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2022 and 2021:

	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
Cash	\$ 2,510,596	\$ 2,992,384
Grants and other receivables	<u>548,891</u>	<u>189,549</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 3,059,487</u>	<u>\$ 3,181,933</u>

NOTE C: NOTE PAYABLE

In response to the COVID-19 outbreak, in June 2020 the Charter School applied for and was approved by a bank for a loan of \$745,675 through the Paycheck Protection Program established by the Small Business Administration. The loan had a maturity of 2 years and an interest rate of 1%. The loan had the potential for forgiveness provided certain requirements are met by the Charter School. The loan was funded on June 25, 2020 and was recorded as note payable on the accompanying statement of financial position at June 30, 2020. On May 5, 2021, the Small Business Administration approved the forgiveness of the loan and all accrued interest, which is reported on the accompanying statement of activities and changes in net assets as Paycheck Protection Program note payable forgiveness for the year ended June 30, 2021.

SUMMIT ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE D: NET ASSETS

Net assets without donor restrictions are as follows:

	<u>June 30,</u>	
	<u>2022</u>	<u>2021</u>
Undesignated	\$ 2,885,931	\$ 2,860,629
Invested in property and equipment	<u>335,975</u>	<u>198,849</u>
	<u>\$ 3,221,906</u>	<u>\$ 3,059,478</u>

NOTE E: SCHOOL FACILITY – GIFT-IN-KIND

As part of the New York City Chancellor's Charter School Initiative, the New York City Department of Education has verbally committed space to the Charter School at no charge. The facilities and services provided by the New York City Department of Education to the Charter School are outlined in a Shared Facility Use Agreement. In valuing the contributed space in the school building, the Charter School estimated the fair value of \$1,081,526 and \$1,249,468 for the years ended June 30, 2022 and 2021, respectively, on the basis of financial information provided to the Charter School under the New York City Rental Assistance Program. There were no associated donor restrictions with the contributed facility.

See the table below for program utilization:

	<u>June 30,</u>	
<u>Program or Supporting Service</u>	<u>2022</u>	<u>2021</u>
Regular education	\$ 724,623	\$ 837,144
Special education	302,827	349,851
Management and general	<u>54,076</u>	<u>62,473</u>
	<u>\$ 1,081,526</u>	<u>\$ 1,249,468</u>

SUMMIT ACADEMY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022
(With Comparative Totals for 2021)

NOTE F: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	June 30,	
	2022	2021
Furniture and fixtures	\$ 303,465	\$ 303,465
Computers and equipment	1,298,857	1,073,036
	1,602,322	1,376,501
Less accumulated depreciation	1,266,347	1,177,652
	\$ 335,975	\$ 198,849

NOTE G: OPERATING LEASES

The Charter School leases office equipment under non-cancelable lease agreements expiring at various dates through April 2027. Total monthly payments at June 30, 2022 approximate \$2,300. The future minimum payments on these agreements are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2023	\$ 22,968
2024	12,534
2025	5,100
2026	5,100
2027	3,825
	\$ 49,527

NOTE H: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

SUMMIT ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE I: RETIREMENT PLAN

The Charter School sponsors a 401(k) retirement plan (the “Plan”) for its employees. All employees of the Charter School are eligible to participate. Contributions made to the Plan are credited to each individual participant’s account maintained under a group annuity contract issued by American Funds. The Charter School matches employee contributions up to 5% of gross pay. The Charter School’s contribution does not become vested until its second year, when it becomes 50% vested and then is 100% vested after three years. The Charter School contributed approximately \$40,000 and \$56,000 to the Plan for the years ended June 30, 2022 and 2021, respectively.

NOTE J: RELATED PARTY TRANSACTIONS

Friends of Summit, Inc., a not-for-profit organization under Section 501(c)(3) of the Code, was established to provide support to social, cultural and educational alternative programs for inner city youth, in Brooklyn, New York, and to sponsor new and the growth of existing programs for youth in Red Hook and South Brooklyn. An officer of Friends of Summit, Inc. is also an officer of the Charter School. Friends of Summit, Inc. assisted with the establishment of the Charter School and in obtaining its charter. No material transactions occurred between Friends of Summit, Inc. and Summit Academy Charter School for the years ended June 30, 2022 and 2021.

NOTE K: CONCENTRATIONS

Approximately 98% of grants and other receivables were due from New York State at June 30, 2022. 100% of grants and other receivables were due from New York State at June 30, 2021.

Approximately 68% and 82% of total revenue, gains and support came from per-pupil funding provided by New York State during the years ended June 30, 2022 and 2021, respectively. The per-pupil rate is set annually by the State based on the school district in which the Charter School is located. For the year ended June 30, 2022, approximately 14% of total operating revenue and support came from federal grants.

NOTE L: COMMITMENTS

Effective July 1, 2019, the Charter School entered into a contract with an organization to provide educational consulting and support to the Charter School in conjunction with its charter renewal process until either expiration of the Charter School’s charter agreement on June 30, 2024 or termination of the contract. The agreement calls for a monthly fee of 7.5% of total state and local public revenues based on actual student enrollment counts billed to the local school district. Management fees expense was approximately \$139,000 and \$490,000 for the years ended June 30, 2022 and 2021, respectively. A credit was offered to the Charter School during the year ended June 30, 2022 for amounts that were overbilled in prior years. Approximately \$4,200 and \$101,000 of management fee expense is included in accounts payable and other current liabilities on the statement of financial position at June 30, 2022 and 2021, respectively. Effective July 1, 2019, one board member is also an employee of the consulting organization.

SUMMIT ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2022

(With Comparative Totals for 2021)

NOTE M: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE N: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2023.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$475,028 and \$104,296 of revenue relative to ESSER grants during the years ended June 30, 2022 and 2021, respectively. As of June 30, 2022, the Charter School has approximately \$766,000 of ESSER grants available for expenditure through September 30, 2024.

SUMMIT ACADEMY CHARTER SCHOOL

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Summit Academy Charter School

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Summit Academy Charter School, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated October 24, 2022.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Summit Academy Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Summit Academy Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Summit Academy Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Summit Academy Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying Schedule of Findings and Responses as item 2022-001.

Summit Academy Charter School's Response to Finding

Summit Academy Charter School's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Responses. Summit Academy Charter School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 24, 2022

SUMMIT ACADEMY CHARTER SCHOOL
SCHEDULE OF FINDINGS AND RESPONSES
YEAR ENDED JUNE 30, 2022

Finding 2022-001

Statement of condition

During our audit, we noted the Charter School did not adhere to the terms of their charter agreement as the School's enrollment fell below 85% of the projected enrollment for 2021-2022 academic year and written approval from NYCDOE was not obtained.

Criteria and effect of conditions

During our audit, we noted the Charter School's charter agreement requires the Charter School to enroll no less than 85% of the projected enrollment for a given academic year. We noted the Charter School's enrollment was 61% of the projected enrollment for the 2021-2022 academic year.

Recommendation

We recommend the Charter School obtain written approval from NYCDOE if enrollment falls below 85% of projected enrollment for a given academic year.

Management response

Summit Academy Charter School acknowledges the findings of MMB in the 2022 Independent Audit. The School recognizes that enrollment for the 2021 - 2022 school year did not meet the standard of 85% of the target enrollment as specified in the charter agreement. The facts are indisputable. However, the School wishes to ensure that the audit acknowledges the challenges that led to a decreased enrollment for the school year in question.

As is well known, COVID-19 upended classrooms and campuses across the country at the same time as the pandemic's devastating effects were being felt in our nation's economy and loss of life. In response, educators, staff, and school leaders at all educational levels and in all parts of the country have made extraordinary commitments and dedicated their talents, energy, and resources to address the needs of students and families in their communities. Parents, family members, and caregivers have done the same, supporting their students while responding to profound challenges in their own lives.

In light of the pandemic and the fears that families had about sending their scholars to school for the 2021 – 2022 school year, Summit Academy Charter School made every effort to adjust programming and make safety provisions for those who would attend the school for hybrid learning. Despite our efforts, several families chose to utilize the homeschool option while a greater number chose to leave the state and relocate to less populated cities across the country. We were able to attract new families to the institution based on the innovative virtual programs we were offering. However, because Summit is a family school, the loss of 2 families typically meant a decrease in 4-6 scholars.

Although we have returned to in-school instruction, we are still navigating the challenges that come from a worldwide pandemic. Summit Academy Charter School will continue to employ innovative ways to recruit scholars from all backgrounds including those with special needs and English language learners. We anticipate that enrollment will be impacted for the coming school year but we will continue to aggressively recruit scholars.

SUMMIT ACADEMY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND RESPONSES, Cont'd

YEAR ENDED JUNE 30, 2022

SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES

Finding 2021-001

Statement of condition

During our audit, we noted the Charter School did not adhere to the terms of their charter agreement as the School's enrollment fell below 85% of the projected enrollment for 2020-2021 academic year and written approval from NYCDOE was not obtained.

Criteria and effect of conditions

During our audit, we noted the Charter School's charter agreement requires the Charter School to enroll no less than 85% of the projected enrollment for a given academic year. We noted the Charter School's enrollment was 74% of the projected enrollment for the 2020-2021 academic year.

Recommendation

We recommend the Charter School obtain written approval from NYCDOE if enrollment falls below 85% of projected enrollment for a given academic year.

Management response

Summit Academy Charter School acknowledges the findings of MMB in the 2021 Independent Audit. The School recognizes that enrollment for the 2020-2021 school year did not meet the standard of 85% of the target enrollment as specified in the charter agreement. The facts are indisputable. However, the School wishes to ensure the audit acknowledges the challenges that led to a decreased enrollment for the School year in question.

As is well known, COVID-19 upended classrooms and campuses across the country at the same time as the pandemic's devastating effects were being felt in our nation's economy and loss of life. In response, educators, staff, and school leaders at all educational levels and in all parts of the country have made extraordinary commitments and dedicated their talents, energy, and resources to address the needs of students and families in their communities. Parents, family members, and caregivers have done the same, supporting their students while responding to profound challenges in their own lives.

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Although we have returned to in-school instruction, we are still navigating the challenges that come from a worldwide pandemic. Summit Academy Charter School will continue to employ innovative ways to recruit scholars from all backgrounds including those with special needs and English language learners. We anticipate that enrollment will be impacted for the coming school year but we will continue to aggressively recruit scholars.

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

MICHAEL D. NIEVES

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

SUMMIT ACADEMY

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative). MEMBER.

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

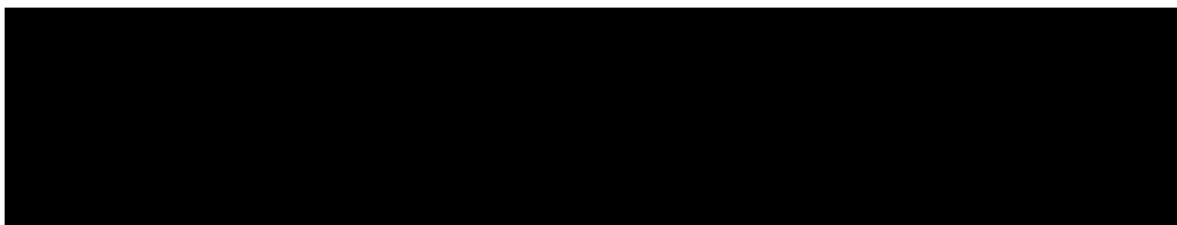
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
NONE	NONE	NONE	NONE

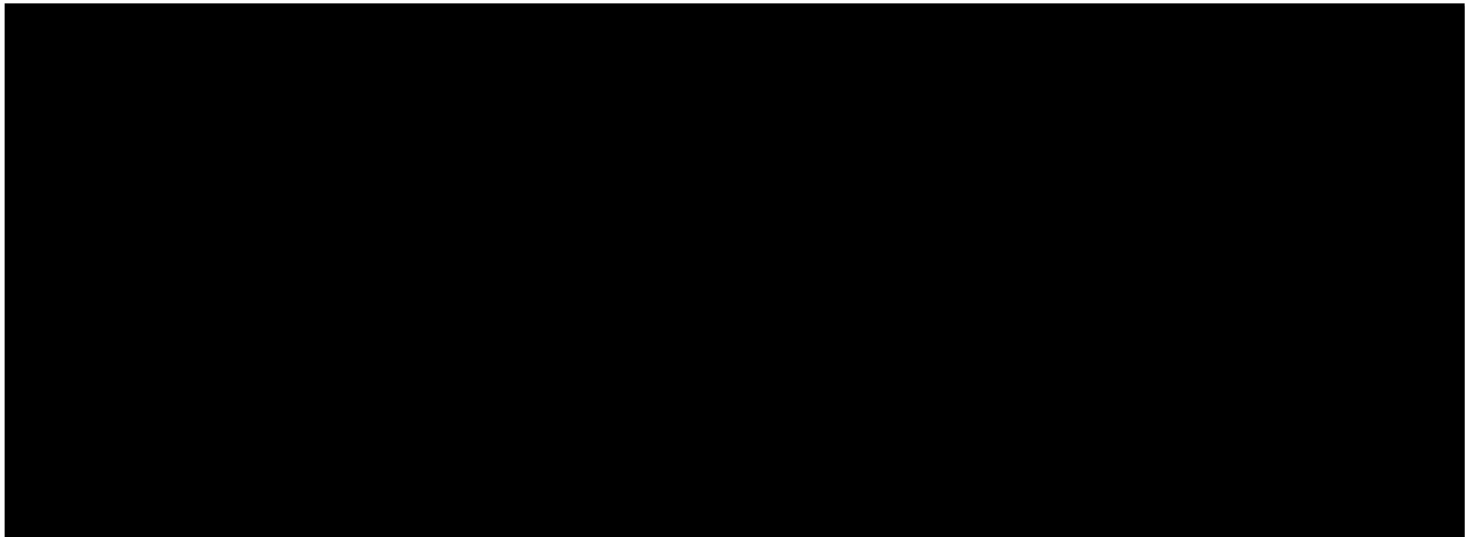
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	NONE


 Signature _____ Date 7/30/22

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 00/0/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Alicia J. Murray

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
Yes x **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? no

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes x **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write</i>	None <i>None if applicable.</i>	<i>Do not leave this space blank.</i>	<i>Do not leave this space blank.</i>

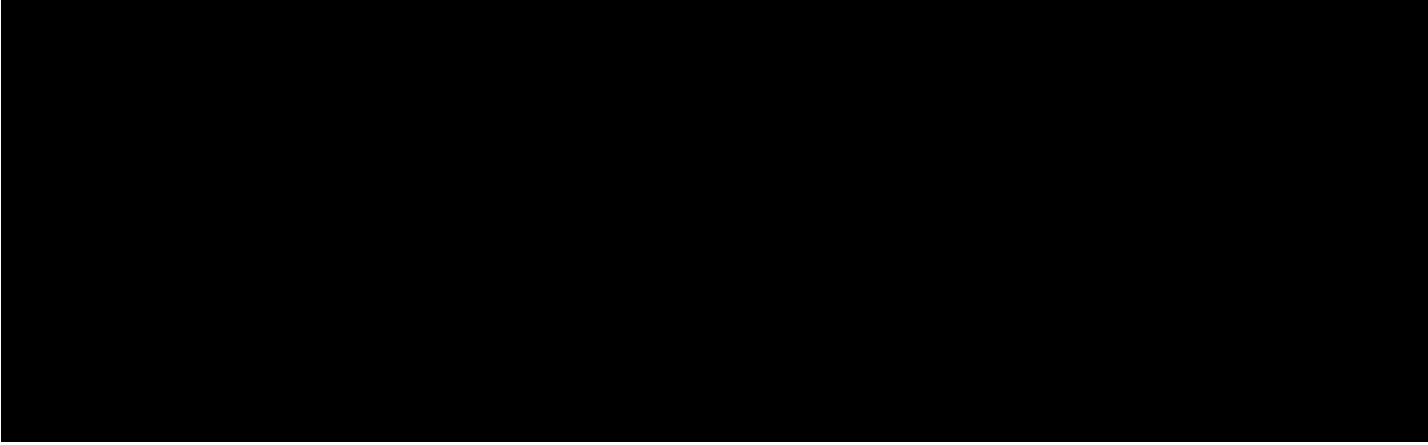
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write “None” if applicable. Do not leave this space blank.</i></p>				

Alicia J. Murray
Signature

12-14-21
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 04/2021

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: William Colavito

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

SUMMIT ACADEMY

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Senior Fellow CEI (CPFA) 2004-2014

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	None		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in	Steps taken

	None		the organization conducting business with the school(s) and the nature of the interest	to avoid conflict of interest

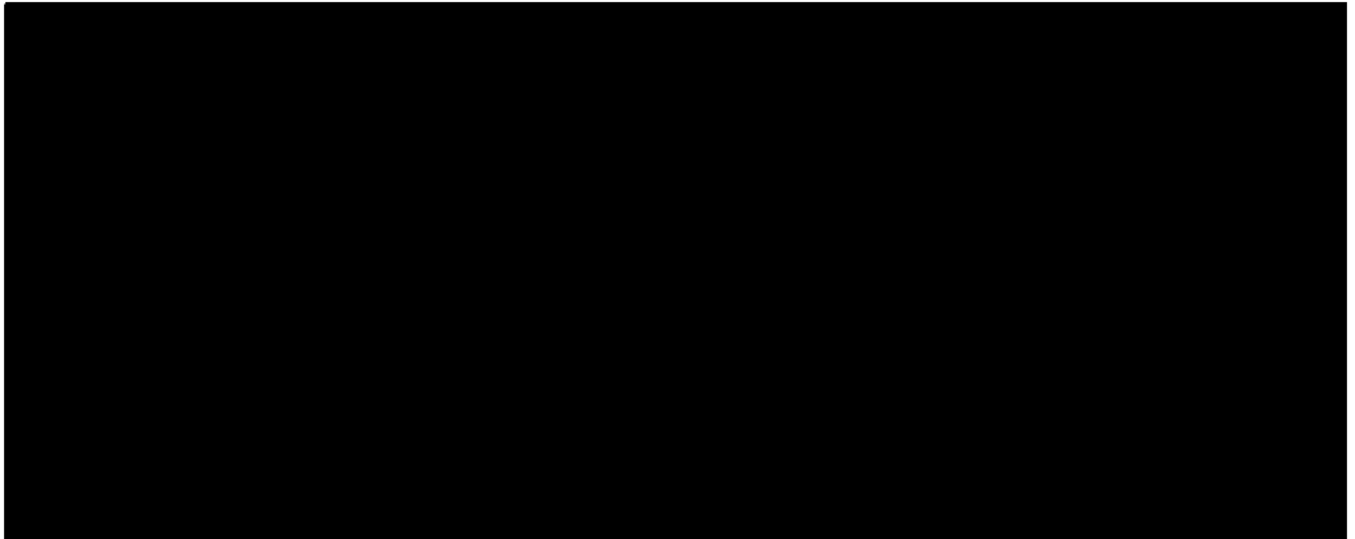
Wm J. Coles

Signature

7/29/22

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

MICHAEL C BERNARD

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

SUMMIT ACADEMY CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President, Secretary, Treasurer

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE</i>			

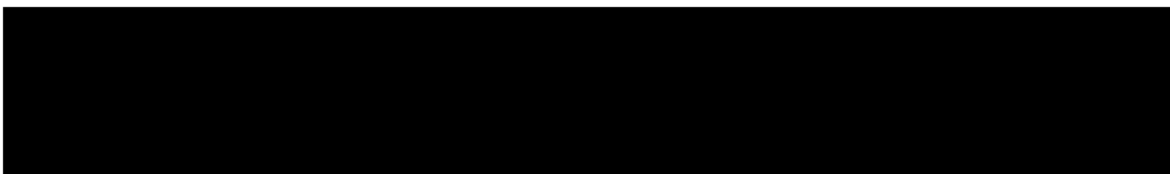
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Michael C Bernard
 Signature

8-1-2022
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Virginia A. Connelly

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Summit Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No.

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

*Executive Director of School Transformation for C&T
Responsible for oversight*

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE</i> <small>write "None" if applicable. Do not leave this space blank.</small>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."


Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
CEI	CAO			
<p>Please write "None" if applicable. Do not leave this space blank.</p>				
<p>Executive Director for School Renovation</p>				

Signature 

Date 8/1/22

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020



Summit Academy Charter School

Minutes

Special Board Meeting

Date and Time

Tuesday April 26, 2022 at 6:00 PM

Location

Topic: Sacs Board meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

[https://us02web.zoom.us/j/81738799754?](https://us02web.zoom.us/j/81738799754?pwd=RisvdnQ1Q0JiUzNUSnVWVGtuSmFyUT09)

[pwd=RisvdnQ1Q0JiUzNUSnVWVGtuSmFyUT09](https://us02web.zoom.us/j/81738799754?pwd=RisvdnQ1Q0JiUzNUSnVWVGtuSmFyUT09)

Meeting ID: 817 3879 9754

Passcode: 9DtC7u

One tap mobile

+19292056099,,81738799754#,,,,*947344# US (New York)

+13017158592,,81738799754#,,,,*947344# US (Washington DC)

Trustees Present

M. Bernard (remote), M. Nieves (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent

A. Murray

Guests Present

M. Kohlhagen (remote), M. Spencer-Edwards (remote), N. Campbell (remote), Nicole Harris (remote), S. Handshaw (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Apr 26, 2022 at 6:16 PM.

II. Finance

A. Approval of 990s

W. Colavito made a motion to approve the 990s for submission.

V. Connelly seconded the motion.

The board **VOTED** to approve the motion.

III. Governance

A. Voting on Lottie Almonte

V. Connelly made a motion to invite Lottie Almonte onto the board of Summit Academy Charter School.

M. Nieves seconded the motion.

The board **VOTED** to approve the motion.

IV. Closing Items

A. Adjourn Meeting

W. Colavito made a motion to adjourn.

V. Connelly seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted,

W. Colavito

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Monday August 30, 2021 at 6:00 PM

Location

27 Huntington Street

Trustees Present

M. Bernard, M. Nieves, V. Connelly, W. Colavito

Trustees Absent

S. Jallow

Guests Present

M. Kohlhagen (remote), M. Spencer-Edwards, N. Campbell, S. Handshaw (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Monday Aug 30, 2021 at 6:00 PM.

C. Approve Minutes

V. Connelly made a motion to approve the minutes from July Board Meeting on 07-29-21.

W. Colavito seconded the motion.

The board **VOTED** to approve the motion.

II. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
M. Bernard



Summit Academy Charter School

Minutes

April Board Meeting

Date and Time

Tuesday April 19, 2022 at 6:00 PM

Location

27 Huntington Street Brooklyn, NY 11231

Trustees Present

M. Bernard (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent

A. Murray, M. Nieves, S. Jallow

Guests Present

Brigitte Williams (remote), Lottie Almonte (remote), M. Kohlhagen (remote), M. Spencer-Edwards, N. Campbell (remote), S. Handshaw (remote), Tremaine Price (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Apr 19, 2022 at 6:09 PM.

C. Approve Minutes

V. Connelly made a motion to approve the minutes from March Board Meeting on 03-15-22.

W. Colavito seconded the motion.

The motion did not carry.

II. Academic Excellence

A. Principal's Report

First Day Back

- Several staff members were out with COVID
- The team managed coverages despite the shortage of staff

Personnel for Next Year

- There are several interviews set up for the coming two weeks
- Likely need a full MS team
- Looking to fill all SPED and ENL positions for the coming school year
- A committee of leadership, teachers, CEI rep will engage in the hiring process
- If we have substitute teachers who are interested in becoming certified, they can do it through the Emergency Covid-19 certification program

Enrollment

- The numbers have dropped by 2. Scholars have moved to YABC programs because they are overaged and under-credited.

Testing

- HS Math teacher will support with MS prep for the state assessment

Recruitment

- A three-pronged approach to recruitment: Building brand awareness, Fleshing out programs, and engaging applicants.
- Arts Academy
 - Adding music to the program
 - Adding visual arts to the program
 - Additional staffing necessary to widen the program
 - A partnership with Red Hook Art Project allows us to offer some courses
 - Course tracks have been created for the Arts
 - Preparing Scholars for Art auditions
- Athletics Program
 - A number of accomplishments to attract new families
 - Plan to flesh out additional sports. We are looking to identify coaches now so that we can secure more sports
 - Using open gym to recruit middle school scholars
 - Charter league championships have helped to attract new scholars
- STEM
 - Project Boost has created an amazing art project with a focus on social justice
 - ESPORTS lounge is underway and plans set us on a path for a full room
 - Brooklyn Nets Crew came to the school and donated gaming chairs to the school
 - Robotics has been an exciting program for MS. We plan to expand it for next year

- Participation in the Parks & Rec Ribbon Cutting with the Mayor.

III. Finance

A. March Financials

- Closing out this year's budget and decreasing the budget from \$400,000

IV. Executive Session

A. Voting for New Member

Lottie Almonte was voted on in the executive session but it needs to be done during a public meeting. A special meeting will be scheduled for next week to conduct an open vote and vote on the 990.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
M. Bernard

DRAFT



Summit Academy Charter School

Minutes

February Board Meeting

Make-up for February 15, 2022

Date and Time

Monday February 28, 2022 at 6:00 PM

Location

[https://us02web.zoom.us/j/81738799754?
pwd=RisvdnQ1Q0JiUzNUSnVWVGtuSmFyUT09](https://us02web.zoom.us/j/81738799754?pwd=RisvdnQ1Q0JiUzNUSnVWVGtuSmFyUT09)

Meeting ID: 817 3879 9754

Passcode: 9DtC7u

Trustees Present

M. Bernard (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent

A. Murray, M. Nieves

Guests Present

Brigitte Williams (remote), Carmen Morales (remote), Jana Mohammed (remote), Julia Clemente (remote), Julia Dunn (remote), Juned Haque (remote), Lottie Almonte (remote), M. Kohlhagen (remote), M. Spencer-Edwards (remote), N. Campbell (remote), S. Handshaw (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Monday Feb 28, 2022 at 6:18 PM.

C. Approve Minutes

There were not enough voting members present to accept the minutes from the January meeting.

II. Academic Excellence

A. Principal's Report

Personnel

- HS SS teacher hired, Shelly Christian
 - She has taken over the class that Principal, Assistant Principal, and Founder taught
- Still in need of SPED teachers
 - Participating in NYC Charter Center Career Fair

Enrollment

- Numbers have decreased slightly as some of the LTAs have finally been removed.
- Several scholars have moved to YABC programs
- The commercial has ended as of Feb. 27th. We will consider renewing with the cable company.
- The Parent Coordinators have been out and in local schools to recruit.
- We have begun receiving applications for next year.
 - 24 from our website
 - 75 through Facebook Lead Ad
 - 60 from School Mint
- Consider using Vanguard to ensure that we have maximum opportunities to recruit
- We will participate in the scholar recruitment fair on March 6, 2022.
- Participation in the charter school league used as a tool to recruit as the girls will likely win the championship again.

February Up-dates

I Ready Data

- More than 60% of MS is at risk based on data
- The number of scholars 2 or more years behind increased in ELA. In mathematics, more scholars moved out of 2 years below grade level
- Need to identify standards that need to be addressed immediately
 - Group scholars based on performance
- Revamp of Saturday for March 12
 - Entire MS mandated to attend
 - All teachers and Admin to support with targetted instruction
- Assessments
 - State ELA exam March 29 - March 31
 - State Math exam April 26 - April 28
 - Science June 3, June 8
- HS Assessments approaching

- SAT on March 2
- NWEA early March
- Mock AP exams in early April
- Mock Regents exams at the end of April

For March Meeting, discussion on reinvigorating the Arts Academy and Athletics Program.

- Moving STEM to the earlier part of the day has made the first day great.
- Seeking an additional room for the Innovation Lab

III. Finance

A. January Financials

The balance sheet has been solid.

- Over 200 days of cash on hand
- Expecting a deficit of \$352,000 based on enrollment
 - It will likely improve once grants are incorporated as revenue
- The school was awarded two grants and can recognize much of the expenditures under the grant
- The audit has changed because the school received more than \$700,000 in federal grants.
 - It is longer and more expensive than the traditional audit

IV. Closing Items

A. Adjourn Meeting

V. Connelly made a motion to adjourn the public portion of the meeting.

M. Bernard seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted,
M. Bernard



Summit Academy Charter School

Minutes

January Board Meeting

Date and Time

Tuesday January 18, 2022 at 6:00 PM

Location

27 Huntington Street Brooklyn, NY 11231

Trustees Present

M. Bernard (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent

M. Nieves, S. Jallow

Guests Present

Alicia Murray (remote), Brigitte Williams (remote), Charlena Morgan, Jana Mohammed (remote), Juana Llaverias, Juned Haque (remote), M. Spencer-Edwards (remote), N. Campbell (remote), Nancy Gonzalez (remote), S. Handshaw (remote), Tremaine Price

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

V. Connelly called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Jan 18, 2022 at 6:13 PM.

C. Approve Minutes

W. Colavito made a motion to approve the minutes from December Board Meeting on 12-21-21.

M. Bernard seconded the motion.

The board **VOTED** to approve the motion.

II. Academic Excellence

A. Principal's Report

Personnel

- HS Social Studies Teacher hired
 - SPED certified with SS history
- Still in need of SPED Teachers
- MS Math teacher

Enrollment & Recruitment

- Numbers are exactly the same as they were last month
- Still have 2 LTAs that Ms. Turner and Dean Williams are working on removing from our roster
- The commercial is still running
- New Website has launch
- 10,000 postcards sent, applications coming in

COVID Exposure

- SACS was forced to close at the beginning of the new year.
- Cabinet met to make decisions and rollout plan
- Families notified of closure via phone, text, and email
- Leadership was in the building to distribute supplies and tests
- Situation Room notified of closure and contact tracing enacted
- MS was open the first two days of school for the first week back. Approximately 25% of the scholar population came to the building.
- MS closed for the final two days of the week and the entire school came back on Monday, Jan. 10, 2022

SACS COVID Plan

- Cabinet met regularly to ensure we were on the same page and to devise a comprehensive plan
- In the event of an outbreak, we would have a two-week synchronous session. That gives time to support COVID positive scholars and staff
- Close to the end of the two-week remote period, leadership will meet to determine if we go back to in-person learning or if we adopt a hybrid model.
- Principal Chat & Chew about COVID Protocol on Jan. 13, 2022

Testing & Contact Tracing

- At-home tests are offered to families to test
 - SACS is documenting who gets test

Health Guidelines

- Scholars must sanitize before entering classrooms
- Teachers get wipes and Lysol
- Masks are available to scholars and staff
- DOE will now provide PPE for SACS.

Contact Tracing

- Situation Room engaged with each positive case
- Letters sent home depending on the level of exposure

Ending the First Semester

- The semester begins on Feb. 2, 2022. PTC is on Feb. 3 and is virtual
- The mid-term week is Jan. 24th - Jan. 28. Exams mirror state assessments
- Feb. administration of iReady and NWEA exams

III. Finance

A. December Financials

- School is fiscally sound. Enrollment is the only flag
- Ms. Handshaw and Juned will create a forecast based on enrollment
- ARP grant application was submitted
- Handshaw and Campbell are working on several other grants to supplement needs during the pandemic
- 225 days of cash on hand

IV. Governance

A. Potential Board Members

- Alicia Murray is cleared to participate on the board. Documentation will be submitted to the DOE on 1/19/22
- Mrs. Morgan has to contact DOE ethics office to determine eligibility

V. Connelly made a motion to add Alicia Murray to the Board of Trustees.

W. Colavito seconded the motion.

The board **VOTED** to approve the motion.

V. Closing Items

A. Adjourn Meeting

V. Connelly made a motion to Adjourn the public meeting and begin the executive session.

W. Colavito seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
M. Bernard

APPROVED



Summit Academy Charter School

Minutes

December Board Meeting

Date and Time

Tuesday December 21, 2021 at 6:00 PM

Location

27 Huntington Street Brooklyn, NY 11231

Trustees Present

V. Connelly (remote), W. Colavito (remote)

Trustees Absent

M. Bernard, M. Nieves, S. Jallow

Guests Present

Charlena Morgan (remote), Juned Haque (remote), M. Kohlhagen (remote), N. Campbell, Nina Harris, S. Handshaw

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Dec 21, 2021 at 6:10 PM.

C. Approve Minutes

V. Connelly made a motion to approve the minutes from November Board Meeting on 11-16-21.

W. Colavito seconded the motion.

The board **VOTED** to approve the motion.

II. Academic Excellence

A. Principal's Report

Personnel

- We still need HS Social Studies, MS Math, SPED
- We are getting new resumes from CEI. Interviews set up for our return

Student Recruitment

- The numbers are the same as we have lost a scholar but gained one as well.
- We are working on removing the final 2 LTAs
- We have been setting up meetings in the local schools to become a pipeline for MS
- The new website will be up by Wednesday

Academic Data

- Principal Spencer-Edwards has set mid-year goals for each grade level based on IReady assessments
- Goals have been shared with teachers and leadership so that there is a concerted effort to move scholars
- SACS will create and administer mock regents exams to determine mastery in the event of test cancellation
- Twice per week, every middle school class is in remedial courses using IReady and I-Exel.
- There is a focus on cuspers in MS and HS
- There is a shift in how co-planning time is used. Teachers are reviewing data to inform classroom practice
- Using older regents assessments to create strong predictor exams
- Introduction to Reading Plus to address reading deficiencies

Attendance

- Data was shared with teachers so that they can communicate with families in their advisories
- Several grades have attendance below 90%.
- Parents have indicated that social-emotional challenges are impacting attendance
- Recognition for scholars who have perfect attendance. Incentives to encourage scholars to be present daily.
- Developing attendance plans with the social worker and guidance counselors

Remote Learning

- SACS will be remote Wednesday and Thursday of this week

III. Finance

A. November Financials

- Enrollment is down and we are at 66% of our target enrollment. SACS must contact the DOE to get approval for the lowered enrollment.

- Over 200 days of cash in the back. This surpasses the requirement from the DOE.

IV. Governance

A. Potential Board Members

Charlena Morgan

- Works for the DOE (Former teacher and AP)
- Education Admin for Brooklyn North supporting schools in math grades K-8
- Niece, Courtney Knight, was a teaching assistant at SACS, saw the Ellen story and was impressed by the school's ability to secure funding for scholars

Virginia: As a DOE employee, there may be a need to get DOE approval for board participation.

B. Adjusting Previous Minutes

V. Executive Session

A. Department of Education Response

W. Colavito made a motion to go into executive session.

V. Connelly seconded the motion.

The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
M. Bernard

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Thursday July 29, 2021 at 7:00 PM

Location

27 Huntington Street
Brooklyn, NY 11231

Trustees Present

M. Bernard, V. Connelly, W. Colavito

Trustees Absent

None

Guests Present

Laurie Hazely (remote), M. Kohlhagen, Macheal, Mr Price, N. Campbell

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Thursday Jul 29, 2021 at 3:59 PM.

C. Approve Minutes

V. Connelly made a motion to approve the minutes from Board Meeting on 06-29-21.

M. Bernard seconded the motion.

The board **VOTED** to approve the motion.

II. Academic Excellence

A. Principal's Report

see attached

III. Finance

A. May Financials

V. Connelly made a motion to APPROVE BUDGET.
M. Bernard seconded the motion.
The board **VOTED** to approve the motion.

B. 2021 - 2022 Budget Review and Approval

W. Colavito made a motion to APPROVE.
V. Connelly seconded the motion.
The board **VOTED** to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:31 PM.

Respectfully Submitted,
V. Connelly

Documents used during the meeting

- SA - May 2021 Interim Financial Statements.pdf
- SA - FY 2021-22 Draft 6.14.21 (2).xlsx



Summit Academy Charter School

Minutes

June Board Meeting

Date and Time

Tuesday June 21, 2022 at 6:00 PM

Location

27 Huntington Street Brooklyn, NY 11231

Trustees Present

A. Murray (remote), M. Bernard (remote), M. Nieves (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent

S. Jallow

Guests Present

Connie Hamilton (remote), Craig Robinson (remote), Jonathan Barger (remote), L. Almonte (remote), M. Spencer-Edwards (remote), N. Campbell (remote), Rondell Jordan (remote), Tremaine Price (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Jun 21, 2022 at 6:24 PM.

C. Approve Minutes

V. Connelly made a motion to approve the minutes from May Board Meeting on 05-17-22.

W. Colavito seconded the motion.

The board **VOTED** to approve the motion.

II. Academic Excellence

A. Principal's Report

Personnel

- Participating in the CEI teacher recruitment fair on June 30, 2022
- We are still in need of MS and HS History, MS ELA, HS Math teachers, 5 Sped teachers, ENL teachers, Theater, dance teachers, Social Worker
- Need for partnerships to cover coding and video production

Enrollment

- Participation in Summer Kick-off Events in the community
- Facebook Lead Ads
- Summer Tabling, weekly. Includes Nancy G, Natasha C, Machael E
- Direct and indirect communication with every family who participated in the lottery
- Email and mailing enrollment packets to lottery participants
- Schola lead ads to run for the month of July
- Planned engagement activities for potential families
- Potential news story to run in August
- Dr. Opium from CEI is seeking support from the District Family Center to identify families who are dissatisfied with their current MS options.

June Up-Dates

Project Boost

- Innovation is 80% complete. Programming for about 20 scholars at a time. The electrical update is complete, tables have arrived, and custodians will paint over the weekend. All equipment will have been ordered and will be delivered.

STEM

- \$150,000 Reso A equipment has arrived and affords us the opportunity to offer more STEM Programming

Summer Rising

- July 5th - Aug. 4 Monday to Thursday 9 am to 3 pm
- Lavinia training for teachers will begin the week of June 27, 2022

ENL Program

- Defining program structure based on the number of scholars.
- 30 scholars
 - 2 ENL teachers
 - push in and pull out
- 30 scholars
 - 2 or 3 ENL teachers
 - push in and pull out
 - curriculum
- 90 scholars

- Requires 4 ENL teachers
- push in and pull out services
- curriculum
- Transitional bilingual program

III. Governance

A. Presentation of New Members

Craig Robinson

- A friend of Alicia Murray.
- One of the founders of Eagle Academy in Brownsville
- Spoke about the impact of his mentor and how it pushed him to graduate from college
- Met with the Founder in 2013 as a potential marketing vendor.

Rondell Jordan

- An attorney that works as an advocate for children
- From Brooklyn and raised in Van Dyke Housing Development
- Interested in pouring back into the Brooklyn community

Kenneth Montgomery is also interested but could not make it to this meeting. His resume has been circulated.

Cynthia McCants was recommended as well. Her resume was sent this evening and will be sent to the entire board in the morning.

IV. Closing Items

A. Adjourn Meeting

V. Connelly made a motion to end the meeting at 7:35pm.

M. Bernard seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,
M. Bernard

APPROVED



Summit Academy Charter School

Minutes

November Board Meeting

Date and Time

Tuesday November 16, 2021 at 6:00 PM

Location

27 Huntington Street Brooklyn, NY 11231

Trustees Present

V. Connelly (remote)

Trustees Absent

M. Bernard, M. Nieves, S. Jallow, W. Colavito

Guests Present

M. Kohlhagen (remote), M. Spencer-Edwards, N. Campbell (remote), S. Handshaw

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

V. Connelly called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Nov 16, 2021 at 6:05 PM.

The board did not have enough members to conduct business. A new meeting is scheduled for November 23, 2021 at 6pm.

C. Approve Minutes

II. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,
V. Connelly

APPROVED



Summit Academy Charter School

Minutes

May Board Meeting

Date and Time

Tuesday May 17, 2022 at 6:00 PM

Location

27 Huntington Street Brooklyn, NY 11231

Trustees Present

A. Murray (remote), M. Bernard (remote), V. Connelly (remote)

Trustees Absent

M. Nieves, S. Jallow, W. Colavito

Guests Present

Alia Alam, Lottie Almonte (remote), M. Kohlhagen, M. Spencer-Edwards, N. Campbell (remote), S. Handshaw (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

V. Connelly called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday May 17, 2022 at 6:09 PM.

We do not have a quorum and will adjourn. We will schedule another meeting over the next week.

C. Approve Minutes

D. Approve minutes from Special Meeting

II. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:14 PM.

Respectfully Submitted,
M. Bernard



Summit Academy Charter School

Minutes

March Board Meeting

Date and Time

Tuesday March 15, 2022 at 6:00 PM

Location

27 Huntington Street Brooklyn, NY 11231

Trustees Present

A. Murray (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent

M. Bernard, M. Nieves, S. Jallow

Guests Present

Juned Haque (remote), Lottie Almonte (remote), M. Kohlhagen (remote), M. Spencer-Edwards (remote), N. Campbell (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Mar 15, 2022 at 6:17 PM.

C. Approve Minutes

II. Academic Excellence

A. Principal's Report

Personnel

- No new hires
- For next year, we will need an entire middle school team and sped teachers for high school and middle school
- Most persons who are departing are doing so for reasons outside of satisfaction with the school

Enrollment

- Our numbers have remained the same despite enrolling 4 new scholars this month
- We are recruiting heavily in local schools.
- Our applications are coming in slowly but we anticipate the numbers jumping as families are dissatisfied with their options.

March Updates

- Project Boost
 - Benchmarks happen twice per week
 - Robotics us once per week. Plan to expand to include more scholars
 - ESports- twice per week. Plan to build out an ESports lounge. Waiting for budget approval based on ESSR and Council Person Grants
 - Coding will be offered as a high school elective
- Exploring Driver's Education
- Masking Policy
 - March 10, 2022, Parent Town Hall about masking. The consensus was to maintain masks until after the April break.
 - Discussed the COVID uptick that occurred after the holiday break. We will monitor confirmed cases.
- Testing Schedule
 - NWEA testing last Thursday and this Thursday
 - Pre-Spring Break Mock AP exams
 - Post-Spring Break Mock Regents exams
- Mandatory Saturday Academy for all MS this weekend to prepare for the State exams. HS Saturday Academy is being adjusted to address promotion in doubt scholars
- 3rd Quarter ends on April 7th.
 - Data meetings have been happening with teachers, the Principal, and APs. Teachers are creating remediation plans including Saturday School and Promotion in Doubt
 - Informal observations happen daily
- Staff Joy Factor
 - Community Partnership Team hosted a school-wide rejuvenation day.
- Full Special Program Presentations for next meeting
 - Arts Academy
 - Athletics
 - ESports Program

III. Finance

A.

February Financials

- 209 days of cash on hand
- B&L revenue of \$3.1 million, expenditures the same
- Expect a deficit at the end of the year
- Budgeting for next year will begin within the next week or so. The board will receive the first draft before the next board meeting
- Expecting 990 drafts in the next few days. Will require board approval.

IV. Governance

A. Presentation of New Members

Welcome to Alicia Murray to the Board of Summit Academy Charter School.

The board has presented Lottie Almonte as a board candidate. We need 2/3 of the membership to vote for the new candidate.

V. Closing Items

A. Adjourn Meeting

V. Connelly made a motion to adjourn the meeting.

W. Colavito seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:04 PM.

Respectfully Submitted,
N. Campbell



Summit Academy Charter School

Minutes

SACS November Board Meeting

Date and Time

Tuesday November 30, 2021 at 6:00 PM

Trustees Present

M. Bernard (remote), M. Nieves (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent

S. Jallow

Guests Present

Alicia Murray (remote), M. Kohlhagen (remote), M. Spencer-Edwards, N. Campbell, Nicole Harris (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

V. Connelly called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Nov 30, 2021 at 6:00 PM.

C. Approve Minutes

The October Minutes were not visible so they will be approved at the December meeting.

II. Academic Excellence

A. Principal's Report

Personnel

- o New Hires: Travis Hamilton
- o Vacancies: MS Math, HS History, SPED in MS and HS
- o Recruitment ads are still out
- o Lou C. is working with schools to get teachers

Recruitment

- o SACS enrolled 2 new scholars in November but numbers remained steady because LTAs were removed. We are down to 2 LTAs
- o The commercial is running and will continue until February
- o Principal Edwards will join the recruitment team to begin meeting with local elementary schools
- o SACS new website is underway

End of Quarter 1 Update

- o Ended Nov. 12th with PTC on November 18, 2021
- o Aggregated data will be shared at the next board meeting
- o Saturday Academy began on with 16 participants; HS had 58 scholars attend
- o SACS has purchased additional interventions with I-Ready
- o Diagnostic results presented. APs will work with Spencer-Edwards to create a strategic plan for each cohort of scholars tested
- o Leadership team has begun to roll out an action plan with the goal of achieving the goals set by Mr. Spencer-Edwards

III. Finance

A. October Financials

- SACS has over 220 days of cash on hand, despite under enrollment
- The finance committee will meet in January to comb through the budget and make adjustments based on actuals and trends
- SACS will working to land in the black, despite enrollment challenges

IV. Governance

A. Potential Board Members

Alicia Murray

- Former SACS parent, still heavily involved with current scholars.
- Works for SCA, formerly at Hunter College
- Interested in joining the board to enhance the school's programming and recruit scholars

W. Colavito made a motion to bring Alicia J. Murray onto the board of trustees.

V. Connelly seconded the motion.

The board **VOTED** to approve the motion.

B. Old Business

Michael Kohlhagen was not approved as a board member and must be removed from previous minutes where he was listed as a board member. The board must vote to accept the adjustments to all minutes.

V. Connelly made a motion to to remove Michael Kolhagen from all previous board minutes where he is listed as a board member.

M. Nieves seconded the motion.

The board **VOTED** to approve the motion.

V. Executive Session

A. Department of Education Response

V. Connelly made a motion to adjourn the regular board meeting and go into executive session.

W. Colavito seconded the motion.

The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

M. Bernard

Documents used during the meeting

None



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday September 28, 2021 at 5:00 PM

Location

27 Huntington St
Brooklyn NY

Trustees Present

M. Bernard (remote), M. Nieves (remote), S. Jallow (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent

None

Guests Present

Juned Haque (remote), Laurie Hazley, M. Kohlhagen (remote), M. Spencer-Edwards, N. Campbell, S. Handshaw

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Jallow called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Sep 28, 2021 at 5:15 PM.

C. Approve Minutes

M. Bernard made a motion to approve the minutes from August Board Meeting on 08-30-21.

W. Colavito seconded the motion.

The board **VOTED** to approve the motion.

II. Academic Excellence

A. Principal's Report

Personnel

- SACS has hired a HS math teacher, MS & HS supports teacher, MS PE teacher
- 3 persons have left for personal areas
- Recruitment efforts have been maintained

Scholar Enrollment & Recruitment

- MS has 65
- HS has 160
- 1 LTA and 16 No shows
 - Mrs. Turner has been in communication with those persons
- Efforts include tabling, meeting parent coordinators, integrating programs into the building
- Consider how to collapse classes based on small numbers in MS

Vaccinations

- 35 SACS staff members have received at least one shot. The other 2. are scheduled to get the shot this week.
- Of 231 responses, 131 have received at least one shot of the vaccine
- 10% of unvaccinated students will be test weekly through DOE vendor

MS Updates

- IReady began today
- Enrichment will begin on Oct. 4, 2021
 - LEAP- Theater, Photography
 - CEI- STEM
 - SACS- Dance, Creative Writing
 - Considering adding CEI Stem as an after school program
- MS Community Circle
 - Brooklyn Public library will be the first guest on Oct. 1
- Contingency Plan
 - Google classrooms or zoom set up and shared in the event that if the school closes, we are prepared to continue instruction
 - 95% of Scholars have received Chrome books and/or hotspots.

HS Update

- College Family Night
 - Application process
 - Essay writing
 - Financial Aide
 - Scholarships
 - 22 families attended
 - Computers have been put into rooms
- Contingency Planning
 - Textbooks and workbooks scanned for remote access
 - Scholars have been receiving devices
 - Zoom links and google classrooms have been shared with families

- College Expos for HS scholars
 - Oct. 1
 - Oct. 15
- PSAT and SAT exams in school

School Facilities

- The auditorium upgrade will begin in October lasting the entire school year

B. Evaluation Action Plan Report

Evaluation Action Plan Reporting

- SACS team is gathering data to populate the report to share with the DOE and to inform the work of the instructional leadership team

III. Finance

A. August Financials

- \$3.29 million in the bank as cash on hand
 - 50 days of cash on hand required; SACS has 245 days of cash on hand
 - included over \$700,000 of PPP loans
- \$3.9 in current assets
- SBA Loan
- Purchase of computers that are paid for by grant
- Budget based on 261 scholars, actual closer to 230
 - Budget to readjusted as the year goes on
 - SACS is spending conservatively in preparation for the decreased number of scholars

B. Revised 2021 - 2022 Budget Review and Approval

IV. Governance

A. Potential Board Member Resumes

- Three potential member resumes have been submitted to the board for discussion

B. New Member Information

C. Document Adoption

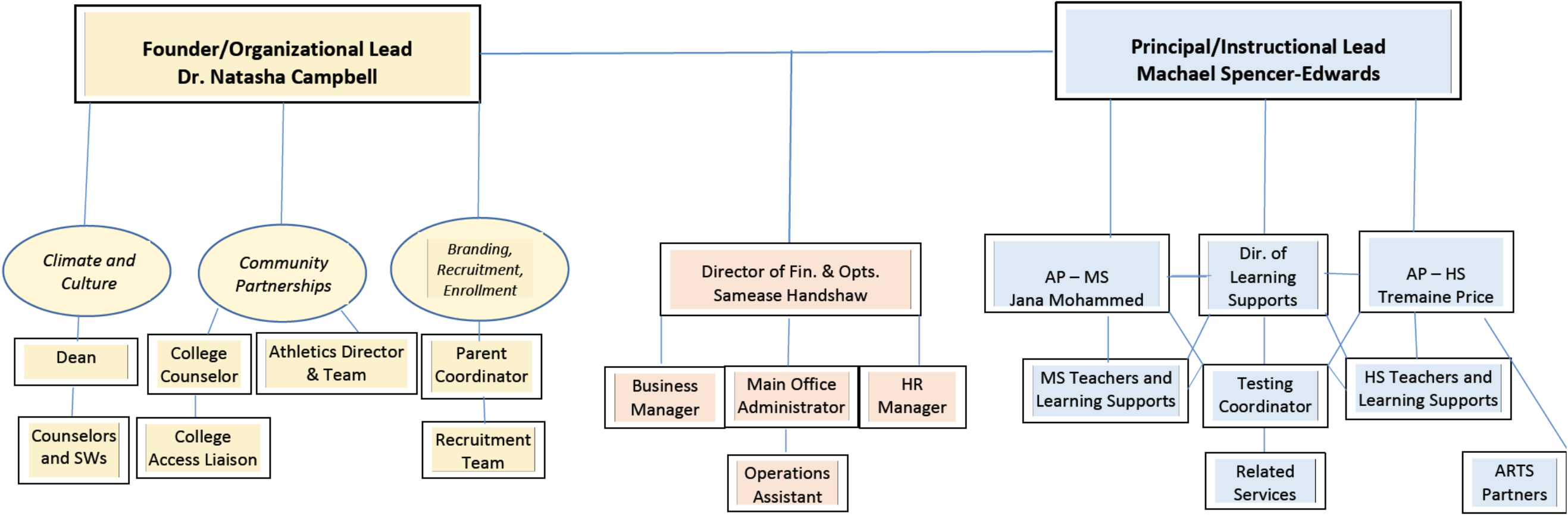
D. Final Board Meeting Schedule for 2021 - 2022

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
M. Bernard



**Summit Academy Charter School
Organizational Chart
2021-2022**



Summit Academy Charter School

2021-2022

August 21							September 21							October 21						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7				1	2	3	4					1	2	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
														31						

November 21							December 21							January 22						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6				1	2	3	4							1
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29
														30	31					

February 22							March 22							April 22						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5			1	2	3	4	5						1	2
6	7	8	9	10	11	12	6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28						27	28	29	30	31			24	25	26	27	28	29	30

May 22							June 22							July 22						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
														31						

- School Closed
 - Parent-Teacher Conference (12:00 PM Dismissal)
 - Middle School Saturday Academy (Family Achievement Council meets the first Saturday of each month @ 9AM & the following Thursday at 7PM)
 - High School Saturday Academy (Family Achievement Council meets the first Saturday of each month @ 9AM & the following Thursday at 7PM)
 - Middle School & High School Saturday Academy
 - Early Dismissal - 12:00 PM (Middle School and High School have early dismissal on Fridays at 1:30PM)
 - End of Quarter
- Dates in red indicate assessment dates.**

- IMPORTANT DATES**
- Aug 18-Aug 27
Aug 30
 - Aug 30 - Sept 3
 - Aug 27
 - Sept 6
 - Sept 7 & 8
 - Sept 8
 - Sept 16
 - Oct 11
 - Oct ?
 - Nov 2
 - Nov 11
 - Nov 12
 - Nov 17
 - Nov 25-26
 - Dec 24 - Jan 2
 - Jan 3
 - Jan 13
 - Jan 17
 - Jan 20
 - Jan 25 - 28
- MS - Orientation or all grades
1st day of class (Middle School)
 - HS - Orientation or all grades
 - All school parent meet and greet
 - Labor Day (School Closed)**
 - Rosh Hashanah
 - 1st day of class (High School)**
 - Yom Kippur (School Closed)
 - Indigenous People's Day (School Closed)
 - PSA (10th Grade)
 - Election Day (Fully Remote)
 - Veteran's Day (School Closed)
 - End of 1st Quarter**
 - Q1 Parent-Teacher Conference
 - Thanksgiving Break (School Closed)
 - Winter Recess (School Closed)
 - First Day Back from Winter Recess
 - End of 2nd Quarter**
 - Dr. Martin Luther King Jr. Day (School Closed)
 - Q2 Parent-Teacher Conference
 - Regents Week**

- IMPORTANT DATES (cont'd)**
- Feb 1
 - Feb 2
 - Feb 21-25
 - Mar 17 - 18
 - Mar 24
 - Mar 29 - 31
 - April 7
 - Apr 11 - 18
 - Apr ?
 - Apr 26 - 28
 - Apr 29
 - May 2
 - May ?
 - May ?
 - May 16-20
 - May 25
 - May ?
 - May 31
 - May 24 - 27
 - June 6
 - June 7
 - June 10
 - June 14
 - June 15-24
 - June 16
 - June 17
 - June 20
 - June 24
- Lunar New Year
 - Spring terms Begin
 - Mid-Winter Recess (School Closed)
 - School Closed
 - Family College Night
 - State ELA Assessment (MS)
 - End of Quarter 3
 - Spring Recess (school Closed)
 - NYSESLA Speaking
 - State Math Assessment (MS)
 - Q3 Parent-Teacher Conference
 - Eid-al-Fitr (Schools Closed)
 - NYSESLAT - Listening, Reading, Writing
 - AP Exams
 - Senior Week
 - College Signing Day
 - 8th Grade State Science Exam
 - Memorial Day (School Closed)
 - HS Senior rip
 - HS Prom
 - School Closed (Clerical Day)
 - End of Quarter 4 (HS Last Day)
 - MS Senior rip & Field Day
 - MS & HS Regents
 - MS/HS Awards Ceremony
 - MS Prom
 - Obeservance of Juneteenth (School Closed)
 - MS & HS Graduation (Last Day O School)

Updated 7 20 18 9

- * August 18 19 23 - MS Scholar Diagnostic testing (-Ready NWEA) & Orientation by the Dean & Books & Supplies Given Out
- *Change Spring Recess based on State testing & test Prep We will have to cover the cost o bussing
- * Did not include Saturday Academy We can discuss Learning Center during lunch hours and o ice hours a ter school We can add Learning Center hours as Saturday Academy
- *August 16 we can have nsurance PD Sta Handbook PD
- * sta return on August 5th the 5th & 6th can be getting to know Summit and Sta Days
- *August 20th a ter scholar dismiss sta can have a Joy-Factor Day