

Application: Storefront Academy Charter Schools Harlem

Nidia Evangelista - [REDACTED]
Annual Reports

Summary

ID: 0000000158

Status: Annual Report Submission

Entry 1 School Info and Cover Page

Completed Aug 3 2020

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

STOREFRONT ACADEMY CHARTER SCHOOL 320700861080

a1. Popular School Name

SACSH

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. DISTRICT / CSD OF LOCATION

CSD # 5 - MANHATTAN

d. DATE OF INITIAL CHARTER

1/2002

e. DATE FIRST OPENED FOR INSTRUCTION

8/2026

h. SCHOOL WEB ADDRESS (URL)

www.storefrontacademycs.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

52

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

39

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

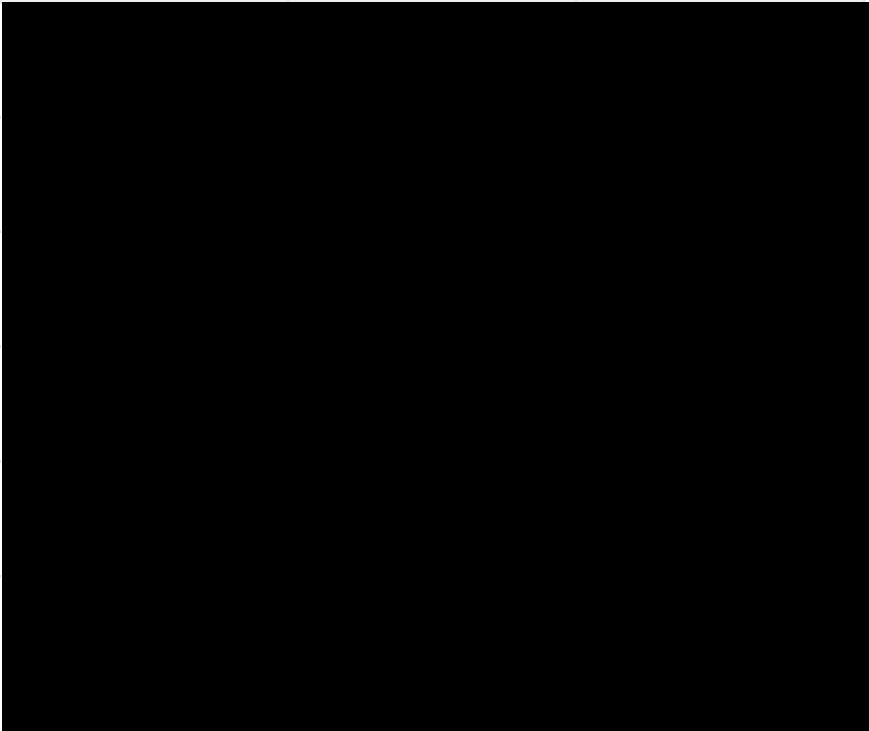
School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	70 East 128th stret NY<NY 10035	[REDACTED]	NYC CSD 5	K-2	Yes. K-2

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Taleema Chesney			
Operational Leader	Nidia Evangelista			
Compliance Contact	Nidia Evangelista			
Complaint Contact	Richard Bayles			
DASA Coordinator	Amia Fisher			
Phone Contact for After Hours Emergencies	Nidia Evangelista			

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

[COofO Harlem.pdf](#)

Filename: COofO Harlem.pdf **Size:** 35.8 kB

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school’s charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
		The purpose of this communication is to request a material change to our school’s charter. Storefront		

1	Change in Maximum Approved Enrollment	<p>Academy Harlem, opened in August 2019. The originally anticipated enrollment for this campus was originally slated for 100 children in Kindergarten and First Grades. Currently there are 52 children enrolled in this particular site, housed at 70 E, 129 th St in East Harlem. There are several factors contributing to this low enrollment, however the most impactful is a Certificate of Occupancy that is under revision, due to a clerical error when it was originally issued, that limits the building to 80 persons total.</p>	10/4/2019	1/30/2020
2				
3				
4				
5				

More revisions to add?

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

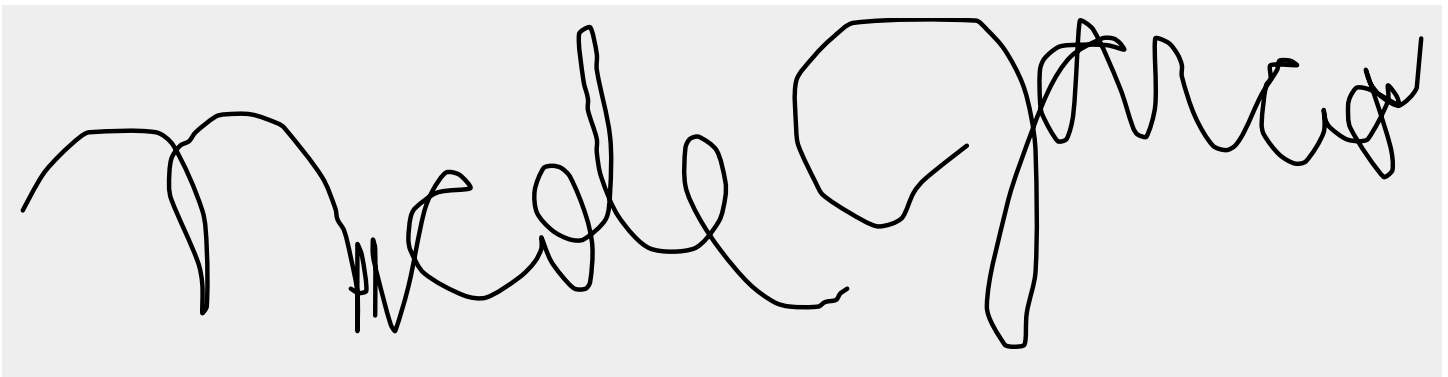
Name	Nidia Evangelista
Position	DOO
Phone/Extension	[REDACTED]
Email	[REDACTED]

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Michael J. [unclear]".

Signature, President of the Board of Trustees

Date

Aug 4 2020

Thank you.



Entry 2 NYS School Report Card

Completed Aug 3 2020

[Instructions](#)

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

STOREFRONT ACADEMY CHARTER SCHOOL 320700861080

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

(No response)

Entry 3 Progress Toward Goals

Completed Aug 3 2020 Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Completed Sep 15 2020

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

HARLEM 2019-20-Accountability-Plan-K-2

Filename: HARLEM 2019 20 Accountability Plan K 2.docx Size: 509.0 kB

Entry 7 Disclosure of Financial Interest Form

Completed Aug 3 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Amanda and Peter Low Financial Disclosure Forms

Filename: Amanda and Peter Low Financial Disclos dZmBIOS.pdf Size: 2.8 MB

Justin Tolliver Financial Disclosure Form 20-21

Filename: Justin Tolliver Financial Disclosure F rYKs22F.pdf Size: 816.6 kB

Noel Acey Financial Disclosure Form

Filename: Noel Acey Financial Disclosure Form.pdf **Size:** 517.5 kB

Richard Bayles Financial Disclosure Form 20 (1)

Filename: Richard Bayles Financial Disclosure Form 20 1.pdf **Size:** 566.6 kB

Jonathan Stearns Financial Disclosure Form 2020

Filename: Jonathan Stearns Financial Disclosure v63bVBk.pdf **Size:** 642.8 kB

Grechen Pusch Financial Disclosure Form 20

Filename: Grechen Pusch Financial Disclosure Form 20.pdf **Size:** 316.1 kB

Tanya Hoffler Moore Financial Disclosure Form 2020

Filename: Tanya Hoffler Moore Financial Disclosu E9qyen6.pdf **Size:** 255.2 kB

Susan Reid Financial Disclosure Form 20

Filename: Susan Reid Financial Disclosure Form 20.pdf **Size:** 370.7 kB

Entry 8 BOT Membership Table

Completed Aug 3 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Richard Bayles [REDACTED]	Chair	Finance, Academic, Real Estate, Executive	Yes	3	06/4/2017	06/18/2022	11
2	Peter Low [REDACTED]	Vice Chair	Real Estate, Executive, Governance	Yes	1	7/1/2019	07/01/2021	12
3	Justin Tolliver [REDACTED]	Treasurer	Real Estate, Executive	Yes	1	11/1/2019	11/1/2021	6
4	Tanya Hoffler Moore [REDACTED]	Secretary	Executive, Development	Yes	1	11/1/2019	11/1/2021	7
5	Gretchen Pusch [REDACTED]	Trustee/Member	Academic	Yes	1	6/4/2017	6/18/2022	11

6	Amanda Low [REDACTED]	Trustee/Member	Academic, Development	Yes	1	7/1/2019	7/1/2021	12
7	Susan Reid [REDACTED]	Trustee/Member	Development, Governance	Yes	1	7/1/2019	7/1/2021	7
8	Noel Acey [REDACTED]	Trustee/Member	Academics, Development	Yes	1	6/4/2020	11/1/2021	5 or less
9	Jonathan Stearns [REDACTED]	Trustee/Member	Finance, Real Estate, Governance	Yes	3	06/4/2017	6/18/2022	12

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	9
b.Total Number of Members Added During 2019-2020	3
c. Total Number of Members who Departed during 2019-2020	4
d.Total Number of members, as set in Bylaws, Resolution or Minutes	13

3. Number of Board meetings held during 2019-2020

13

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 9 Board Meeting Minutes

Completed Aug 3 2020 Hidden from applicant

Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

[July 18th Board Meeting Minutes \(3\) \(1\)](#)

Filename: July 18th Board Meeting Minutes 3 1.pdf **Size:** 119.8 kB

[2019-07-25 Board Meeting Minutes - July 2019-2020\(DRNP\) \(StorefAcademCharteSchool\) \(3\)](#)

Filename: 2019 07 25 Board Meeting Minutes Jul kH5FzKA.pdf **Size:** 110.9 kB

[8_15_19 Board Meeting Minutes \(5\)](#)

Filename: 8 15 19 Board Meeting Minutes 5.pdf **Size:** 119.3 kB

[Board Minutes 9_19_19 \(3\)](#)

Filename: Board Minutes 9 19 19 3.pdf **Size:** 137.0 kB

[10_17_2019 Board Minutes](#)

Filename: 10 17 2019 Board Minutes.pdf **Size:** 139.8 kB

[11_21_19 Board Meeting Minutes \(3\)](#)

Filename: 11 21 19 Board Meeting Minutes 3.pdf **Size:** 139.3 kB

[Minutes 1_16_20 Board Meeting \(3\) \(1\)](#)

Filename: Minutes 1 16 20 Board Meeting 3 1.pdf **Size:** 134.1 kB

[2_27_20 Board Minutes \(3\) \(1\)](#)

Filename: 2 27 20 Board Minutes 3 1.pdf **Size:** 139.9 kB

[3_19_20 Board Minutes \(3\)](#)

Filename: 3 19 20 Board Minutes 3.pdf **Size:** 132.6 kB

[Board Minutes for April 23, 2020](#)

Filename: Board Minutes for April 23 2020.pdf **Size:** 166.7 kB

[Board Meeting minutes 5_21_20 \(2\)](#)

Filename: Board Meeting minutes 5 21 20 2.pdf **Size:** 167.2 kB

[Minutes 6_18_20 Board Elections Meeting \(2\)](#)

Filename: Minutes 6 18 20 Board Elections Meeting 2.pdf **Size:** 192.5 kB

[12_18_19 Board Meeting Minutes \(2\) \(7\)](#)

Filename: 12 18 19 Board Meeting Minutes 2 7.pdf **Size:** 127.0 kB

Entry 10 Enrollment & Retention

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

STOREFRONT ACADEMY CHARTER SCHOOL 320700861080

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	To recruit Economically Disadvantaged students, SACSH focused its recruitment efforts on neighborhoods that have high percentages of low-income families. The school distributed information kits containing brochures, flyers, application forms and vital school throughout the community. These information kits were made available to local homeless shelters, housing developments,	In 2020-21, SACSH will continue to implement similar strategies as employed in 2019- 2020 to recruit Economically Disadvantaged students

	<p>day care centers, social service agencies, and any other institutions serving low income families. In addition, the school held a series of information sessions in the community annually, which include open houses and recruitment fairs.</p>	
<p>English Language Learners/Multilingual Learners</p>	<p>Aligned with the charter law, Storefront Academy Charter School is committed to making good faith efforts to attract English language learners. Our outreach strategies for this subgroup of students include marketing materials that describe the additional supports that our school provides to our English language learners and their families and raising awareness of how the school will provide parental notices in multiple languages, how they will be kept informed of their rights and responsibilities, and how staff members will be available to communicate with them.</p>	<p>In 2020-21 SACSH will continue to implement similar strategies as employed in 2019- 2020 to recruit English Language Learners.</p>
<p>Students with Disabilities</p>	<p>SACSH is equally committed to making good faith efforts to attract Students with Disabilities. Our efforts include recruitment materials and presentations that emphasize the special education and related social emotional support services that Storefront Academy provides. We also make sure to focus on our programs in place to ensure that ALL students have equal access to all programs and services including the following: instructional services (e.g., small skill and guided reading groups) and</p>	<p>In 2020-21 SACSH will continue to implement similar strategies as employed in 2019- 2020to recruit Students with Disabilities.</p>

support services (e.g., guidance and counseling).

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	To retain Economically Disadvantaged students, SACSH provided numerous supports to ensure that students from low-income families are able to participate in all programming, such as free uniforms to those who needed them. Fees for extracurricular programs and field trips were waived, and supplies (including health and hygiene) were provided when needed.	In 2020-21 SACSH will continue to implement similar strategies as employed in 2018-19 to retain Economically Disadvantaged students.
	To retain English Language Learners by providing a high level of service, SACSH supplemented the core reading and writing instructional materials used with additional resources. The ESL specialist was devoted to meeting the needs of struggling students who are also classified as ELLs. However, through sheltered instructional strategies, ELL teachers are able to positively impact all students in the classroom, as all students are able to benefit from these sheltered instructional strategies. In addition, the school environment is one in which there is consistency in daily routines, experiences and interactions with peers. Accountable talk and student	

English Language
Learners/Multilingual Learners

sharing are part of the workshop structure. Lessons are conducted in a “meeting area” with close teacher physical contact. Teachers are cognizant of supporting students’ needs before students are sent off to work independently to practice a skill or strategy that has been modeled for them. ELL students will be encouraged to remain at the meeting area to review, reinforce and to repeat instructions given. Small group instruction during guided reading and guided writing and conferring will occur daily and will further focus on ELL needs. For families, the school will translate all materials necessary for parents into the appropriate language spoken by non-English speaking parents. The Home Language Surveys will provide the school with information about the home languages spoken by our non-English speaking parents. These materials will be translated by members of the school staff who are proficient readers, writers and speakers of the targeted languages, and to the extent In 2020- 21 SACSH will continue to implement similar strategies as employed in 2019-20 to retain English Language Learners. 4 / 5 there is no one on staff available to translate these documents into a targeted language, Storefront Academy Charter School will hire a translation service.

In 2020-21 SACSH will continue to implement similar strategies as employed in 2018-19 to retain English Language Learners.

o retain Students with Disabilities, SACSH employed

Students with Disabilities

appropriately certified special education staff to support its special education program, including a Director of Inclusion (special education coordinator), learning specialist (special education teacher), and a school social worker. Storefront Academy Charter School's special education model is one of inclusion. Special classes, separate schooling, or other removal of students with disabilities from the regular educational environment only occurred if the nature or severity of the disability is such that education in regular classes with the use of supplementary aids and services could not be achieved satisfactorily, in accordance with the student's IEP. In addition, SACSH ensured that the special education programs and services, as indicated on each student's IEP, were provided directly to the student during school hours. Special education students at SACS, when appropriate according to their IEPs, received their adapted curriculum work and other therapies within a regular education classroom, with Special educators and related-service providers (i.e. speech and language, occupational and physical therapists) providing push-in services. The School will provide support services to students to ensure that IEP mandates and measurable goals are met. Storefront Academy Charter School also had a social worker

In 2020-21 SACSH will continue to implement similar strategies as employed in 2018-19 to retain Students with Disabilities.

on staff for those students who, according to their IEPs, required counseling services. SACS special education staff and consultant services also served as special education consultants to the overall school community. Special education staff worked with general education teachers to support the education of students with disabilities in a manner consistent with and supportive of the students' IEPs. To this end, special education staff ensured that these teachers at the school are knowledgeable about the needs of students

Entry 12 Percent of Uncertified Teachers

Incomplete Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: STOREFRONT ACADEMY CHARTER SCHOOL 320700861080

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category C: not to exceed 5	0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

Entry 13 Organization Chart

Incomplete Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

Entry 14 School Calendar

Completed Aug 3 2020

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

[Final Student 2020-2021 School Year Calendar \(September 10th start\)](#)

Filename: Final Student 2020 2021 School Year Ca Hsn2nv6.pdf **Size:** 105.9 kB

Entry 15 Links to Critical Documents on School Website

Incomplete Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: Storefront Academy Charter Schools Harlem

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	
2a. Webcast of Board Meetings (per Governor's Executive Order)	
3. Link to NYS School Report Card	
4. Most Recent Lottery Notice Announcing Lottery	
5. Authorizer-Approved DASA Policy	
6. District-wide Safety Plan	
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	
7. Authorizer-Approved FOIL Policy	
8. Subject matter list of FOIL records	
9. Link to School Reopening Plan	

Thank you.



Entry 16 COVID 19 Related Information

Completed Aug 3 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are

encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: Storefront Academy Charter Schools Harlem

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	39	39	19

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participants

																ting Stud ents
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		
		X	X	X	X	X	X	X	X	X	X	X	X	X		

		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
Tota l															0

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Incomplete Hidden from applicant

[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

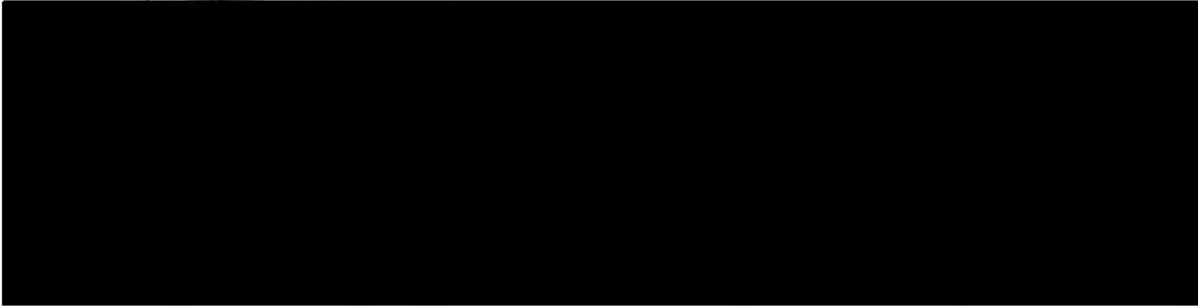
Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).



FOR INSTITUTE USE ONLY
FILING FOR SCHOOL YEAR: _____
DATE RECEIVED: _____

DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE

- 1. Name of education corporation: Storefront Academy
- 2. Trustee's name (print): Amanda Low
- 3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Committee chair



8. Is Trustee an employee of the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	NONE		

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to

such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE				

Amanda Low

7/23/20

Signature

Date



FOR INSTITUTE USE ONLY
FILING FOR SCHOOL YEAR: _____
DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: STORGFRONT ACADEMY'S
2. Trustee's name (print): PETER LOW
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):
VICE CHAIR



8. Is Trustee an employee of the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	<u>NONE</u>		

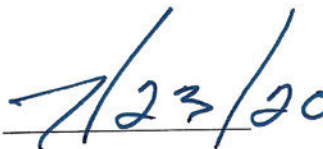
10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to

such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None				



Signature



Date



DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE

- 1. Name of education corporation: Storefront Academy
- 2. Trustee's name (print): Justin Tolliver
- 3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Treasurer



8. Is Trustee an employee of the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	<u>None</u>		

Please write "None" if applicable. Do not leave this space blank.

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p>				



 Signature

7-14-2020

 Date



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: _____
2. Trustee’s name (print): _____
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____



8. Is Trustee an employee of the education corporation? ___Yes. ___No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write “None.”* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<i>Please write “None” if applicable. Do not leave this space blank.</i>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				



Signature

Date



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Storefront Charter Schools
2. Trustee's name (print): Richard L. Bayles
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Chair



...the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	<u>None</u>		

Please write "None" if applicable. Do not leave this space blank.

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p><i>none</i></p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

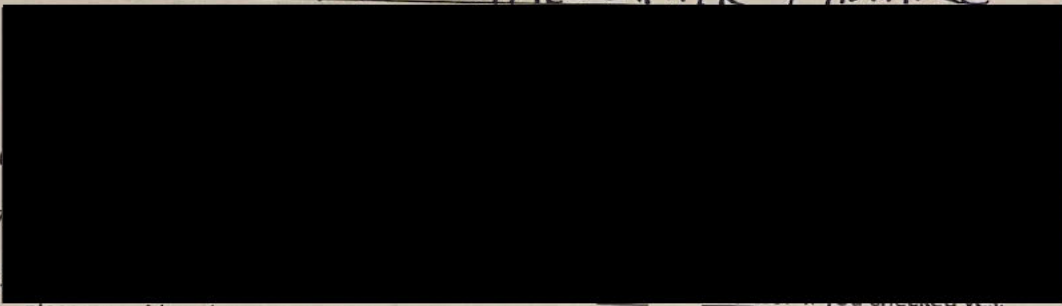
[Handwritten Signature]
Signature

7/25/20
Date



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: STDPREFRONTACADEMY
2. Trustee's name (print): JONATHAN STEARNS
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):
NOMINATIONS COMMITTEE CHAIR FINANCE



8. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE	NONE	NONE	NONE

Please write "None" if applicable. Do not leave this space blank.

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p><i>None</i> Please write "None" if applicable. Do not leave this space blank.</p>				

[Handwritten Signature]

 Signature

7/20/2020

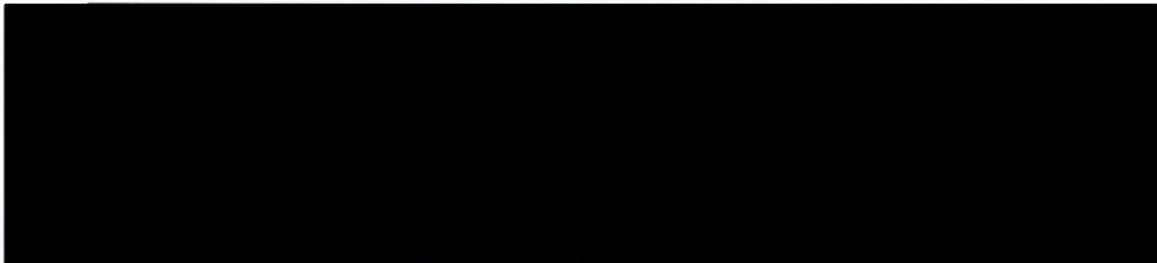
 Date



FOR INSTITUTE USE ON
FILING FOR SCHOOL
YEAR: _____
DATE RECEIVED: _____

DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE

- 1. Name of education corporation: Storckfront Academy Charter Schools
- 2. Trustee's name (print): Gretchen Pusch
- 3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____

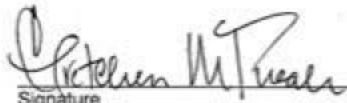


8. Is Trustee an employee of the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

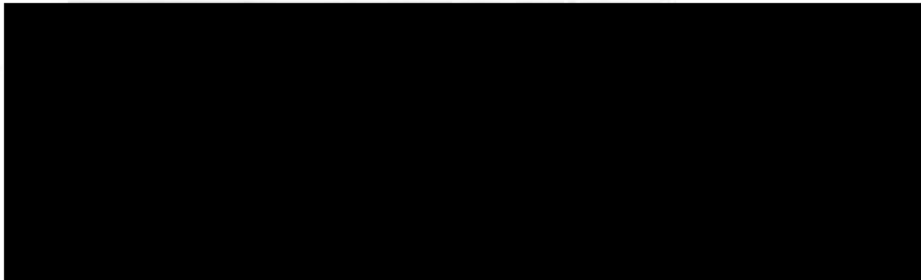
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">None</p>				


10/15/19
 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

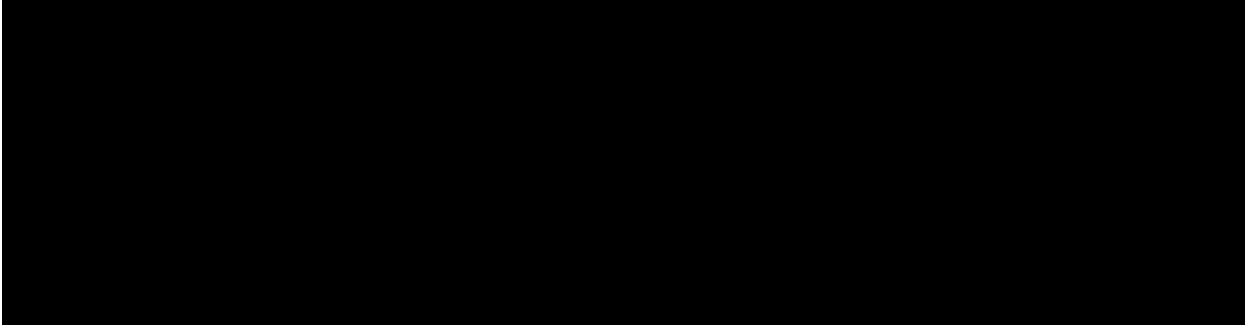
Business Telephone:

Business Address:



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Storefront Academy Charter School
2. Trustee's name (print): Tanya Hoffler-Moore
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Secretary



8. Is Trustee an employee of the education corporation? ___Yes. XNo. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE	NONE	NONE	NONE
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE	NONE	NONE	NONE	NONE

Tanya Hoffer Moore

7/30/2020

Signature

Date



FOR INSTITUTE USE ONLY
FILING FOR SCHOOL YEAR: _____
DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

- Name of education corporation: STREFFORD Charter School
- Trustee's name (print): Susan Reid
- Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):
Board member + committee member




- Is Trustee an employee of the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
—	NONE	—	—

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None				



 Signature

7/30/15

 Date

7/18/2019
609 Jackson Avenue Bronx, NY 10455

Trustees In Attendance : Jonathan Stearns, (Video Conference), Eileen Niedzwiecki, Ray Cameron, Gretchen Pusch, Amanda Low, Peter Low

Staff In Attendance: Dr. Garcia (CEO), Ms. Chesney (Principal Harlem), Ms. Fernandez (Asst. Principal South Bronx), Ms. Johnson (Asst. Principal Harlem), Ms. Perez (Director of Communication), Stuart Wolf (Director of Finance)

Jonathan called the meeting to order at 6:00pm

Finance Session

1. Stuart spoke about contacting the PEO to handle all payroll and health insurance for the employees.
2. The cost would be an average of \$200-\$225 per employee.
3. Ray asked if we should take a vote or if additional time and/or information was needed.
4. Board members asked to see the details of the insurance plan in writing by email and all agreed to hold a meeting on Thursday July 25, 2019 at 6:00 pm and take a vote at that time.

1) Minutes

- a) Jonathan motioned to approve the minutes from the June board meeting.
Mr. Cameron seconded the motion and the board agreed unanimously.

2) School Report

- a) Dr. Garcia updated the board on the progress of the Harlem School location. The Harlem 501c3 is considering selling the building. There is an appraisal being done and there is a timing gap. In the meantime, other long term facilities are being looked at for potential long term solutions to Harlem.
- b) Dr. Garcia also spoke about the renewal of the South Bronx location. We have started the conversation with Yasi about possibly leasing the building. The leadership team walked through the space and there are at least 6 nice sized classrooms we can use.
- c) Dr. Garcia discussed how we are still completing compliance documentation for Harlem. We have school handbooks, the Staff Roster is ready. Our accountability plan is due August 1st.

- d) Stuart is communicating with auditors and we have a mid September visit.
- e) Dr. Garcia informed everyone that the new teachers arrive on August 12th, board members can meet staff for both schools at our Meet the Teacher Event August 23rd.
- f) She also spoke about our new meal provider being Red Rabbit which gives 5 meal options everyday and also provides fresh fruits, vegetables and kids can eat on plates with utensils.
- g) Dr. Garcia spoke about Summers school and how it has been doing well, kids are excited and teachers have been amazing.

Both schools will both be holding an open house on August 23rd. And there will be a Back to School Jam held on August 29th.

h) Dr. Garcia gave an update on all of the resources that the schools will have available in the new school year including:

- 1) Spanish Instructions
- 2) English classes for parents twice a week
- 3) Math title services for students who are below grade level
- 4) Monthly family counseling sessions offered by Cleo
- 5) Access for parents to check kids homework through Classroom DOJO
- 6) All kids will receive wifi with their tablets

i) Dr. Garcia informed the Board that the school would also like to make travel part of the Students Yearly Curriculum. She said that Puerto Rico is a great place where kids can go and learn. Parents would have all year to save up and possibly pay for the trip, unless it could be sponsored.

- 1) She said that funders are looking at what we're doing different from other schools. It would be great if there was a major trip each year. It would create a good climate and tone for the students.
- 2) We are looking at duo language schools and looking into travel companies and different opportunities. We will be looking at drawing up a rough draft of the budget and also the cultural benefits of the trip.

Jonathan called for a motion to adjourn the meeting at 6:52 pm



Expand the Possible. Own the Future.

7/25//2019

Video Conference

Trustees In Attendance via Video Conference: Jonathan Stearns, Eileen Niedzwiecki, Ray Cameron, Gretchen Pusch, Amanda Low, Peter Low

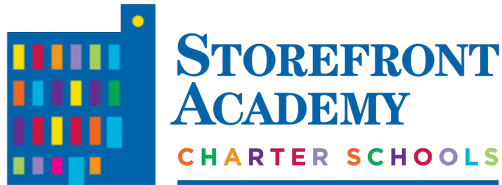
Staff In Attendance via Video Conference:: Dr. Garcia (CEO), Stuart Wolf (Director of Finance)

Jonathan called the meeting to order at 6:00pm

Finance Session

The Board unanimously agreed to move forward with a PEO to handle all payroll and health insurance for the employees.

Jonathan called for a motion to adjourn the meeting at 6:08 pm



Expand the Possible. Own the Future.

8/15/2019

609 Jackson Avenue Bronx, NY 10455

Trustees In Attendance :Amanda Low, Peter Low, Eileen Niedzwiecki
(Video Conference), Jonathan Stearns, Ray Cameron, Richard Bayles
Staff In Attendance: Dr. Garcia (CEO), Ms. Perez (Director of Communications),
Stuart Wolf (Director of Finance)

Mr. Stearns called the meeting to order at 1:00pm

A)Minutes

Mr. Stearns motioned to move to approve the minutes prior to the meeting
All move in favor to approve- the board agreed unanimously

B) School Report

- 1) Dr. Garcia updated the Board about the visit with SUNY to the Harlem campus and how well it went.
 - a. There are just a few things that needed to be purchased in time for school to start including a defibrillator.
 - b. The building capacity was also discussed. Dr. Garcia said that emergency evacuation plans have to be done in time for school to start.
 - c. The enrollment is now over 60 students, but the capacity cannot go over 75 at this point because of the certificate of occupancy.
 - d. Mr. Low asked what was the target? Dr. Garcia said the target was 100, but right now we can't have more than 85 people in the building including adults.
 - e. Dr. Garcia said that if the Certificate of Occupancy is revised by October then we can get to 100.
 - f. Furniture will arrive in Harlem by the 20th; the fire inspection was successful, and every fire extinguisher tag was checked.

2) As for the Bronx location, Dr. Garcia said that today we have a renewal deadline and all of the teachers are back. Every classroom has at least one teacher. We just need to hire two more teachers.

- a. Mr. Wolf said our budget capacity is currently at 300 students for the South Bronx campus.
- b. Mr. Cameron said that we have already revised the budget so that we would be ready when schools start on the 26th
- c. Dr. Garcia said in terms of PD, teachers continue to train.

- d. Friday is our Meet the Parents event and parents are welcome to come into the school
- e. Bussing for students is set up and Lunch is set for the school by Red Rabbit.

3) Mr. Cameron asked What kind of security do we have for Harlem? Dr. Garcia said that we have hired a security guard and he works from 7 am-3pm

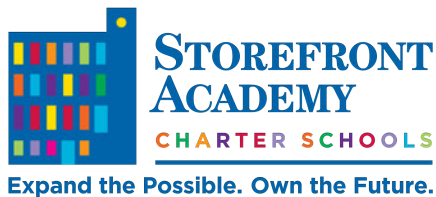
- a. As for Harlem, Dr. Garcia said Elsie was talking to us about the back yard and if we put padding back there, the kids can play in the backyard, the board also discussed having funding available to create a play space.
- b. Mr. Stearns asked does anyone have anymore questions for Dr. Garcia? No one added anything.

Finances

- 1) Mr. Wolf said that SUNY wants one balance sheet for both schools
- 2) Mrs. Nidzwiecki said she thinks we should keep things separately Harlem and South Bronx
- 3) She also added that we should raise enough funds to be able to use fundraising and capital raising program to make sure we are on top of things.
- 4) Mrs. Nidzwiecki also added that everytime we try to enrich the program we have to make the message very clear about the basics we are providing.
- 5) The Board agreed we need to have a larger rainy day fund available.
- 6) Mr. Cameron said he thinks the concept of fundraising is purposed and being more fiscally responsible
- 7) We can have a development committee meeting.

Executive Session

The board agreed to vote on the financials next meeting.
Mr. Stearns motioned to call the meeting to order at 2:27pm



9/19/19

609 Jackson Avenue Bronx, NY 10455

Trustees in Attendance: Ray Cameron, Gretchen Pusch, Richard Bayles, Amanda Low, Peter Low, Eileen Nidzwiecki, Susan Reid (Video Conference) Jonathan Stearns

Staff in Attendance: Dr. Nicole Garcia (CEO), Stuart Wolf (Director of Finance) , Dignorlyn Poweriet (Director of Development), Ms.Taleema Chesney (Principal Harlem),Ms. Jennifer Johnson (Assistant Principal Harlem), Ms.Carol Singletary (Principal South Bronx), Ms. Yoselyn Fernandez (Assistant Principal South Bronx) , Natalia Perez((Director of Communications) Carlo Schiattarella (Project Manager for Schoolhouse Project)

Board Nominee: Noel Acey

The Board Meeting began with the introduction of a Prospective Candidate named Noel Acey She spoke about her background, where she is from, her work history Mrs. Acey explained that her son had completed his senior internship at the Storefront Academy in 2016. She added that he has an extreme love of sports and currently works in Mass Communications now as an adult.

Mr. Cameron called the meeting to order at 6:14pm
Mr. Cameron asked the Board members to approve the minutes
All agreed.

School Report:

Dr. Garcia said we have a renewal process and a public hearing scheduled on October 15th at 5:30 pm.
She said that she wanted to encourage everyone to come and show support
Dr. Garcia then said, regarding the test scores, our test scores have dropped since last year, but that they outscored the district.
She added that the surrounding schools have scored comparable to us and part of the issue is that our school was not able to grow organically because we took in so many new students.
Dr. Garcia said that we have adopted a new reading series called Journeys in which we are able to screen the children at the beginning of the school year and put services in place for them. When we tested in 2018 we only test 30 students, Now we tested 100 students.

Dr. Garcia also told the Board that we have made our accountability goals. She said that the school has not had to exceed 2 suspensions over the school year, and our attendance is great.

She also mentioned that the teachers and staff have come up with a really concrete plan to improve test scores. She said that this school is much bigger with 350 students and so much different.

Ms. Chesney briefly spoke about the Principal's report at the Harlem school and discussed the opening of the new Harlem School.

Overall she said that the staff and students are excited to be back in Harlem and a lot of people within the community are happy that we are back as well.

Ms. Chesney also added that every small step is a success, and that the parents are open to communicating. She said that the hardest part is getting the parents to follow through and be consistent, but that the school is offering a lot of parenting advice and support. She and the staff are working hard to build strong relationships with parents and within the community.

Mrs. Reid asked, "Do you think if we had parenting classes we would have participation?"

Are there any additional resources we can provide to you to help you with?

Mrs. Nidzwiecki said, "You're a gift to children and if you have parenting classes this can help."

Mrs. Acey added that we should bring it back to the parent support groups

She said that It starts with structure, meeting and support for parents.

Ms. Singletary briefly spoke about the Principals report and explained how the South Bronx School has increased in enrollment and overall has had a great start to the new school year.

She said that we have to have an action plan and one thing we have learned is that when so many new children came in, other children had to adjust, some felt displaced because It's much different now. We have to teach new students about our core values like respect.

Mrs. Singletary said, "We want an upturn on the children's trajectory because some children deal with social and emotional issues."

We are working with each grade level, building their skills and strategies, but overall we are doing great!

Mr. Cameron asked Mr. Wolf to discuss the Finances.

Mr. Wolf said that overall cash flow is good.

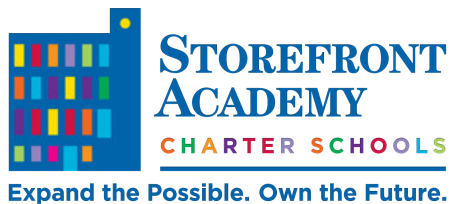
He said the maximum number of students allotted for the South Bronx is 345

Some expenses were used to do renovation work in Harlem.

Additional expenditures included new books, teachers salaries, and creating more office space in the South Bronx Building.

Mr. Cameron requested that the Board move into Executive Session.

Mr. Cameron officially called to end the Board Meeting at 7:26pm



10/17/2019

609 Jackson Avenue Bronx, NY

Trustees in Attendance: Jonathan Stearns, Peter Low, Amanda Low, Richard Bayles, Gretchen Pusch, Eileen Niedzwiecki, Susan Reid, Tanya Hoffler Moore, Carrie Sealy,
Video Conference- (Noel Acey)

Staff in Attendance: Dr. Nicole Garcia (CEO), Ms. Chesney (Harlem Principal), Ms. Singletary (South Bronx Principal), Ms. Johnson (Assistant Principal Harlem),
Stuart Wolf (Director of Finance), Natalia Perez (Director of Communications)

Mr. Stearns called the meeting to order at 6:14pm

A) Vote for New Board Members

Mr. Stearns asked if all are in favor of Noel Acey and all agreed

Mr. Stearns asked if all are in favor of Tanya Hoffler Moore and all agreed

B) Minutes

Mr. Stearns motioned to approve the minutes

All move in favor to approve - all agreed unanimously.

C) Finances

- 1) Mr. Wolf said we are looking to gain more funding for special education students
- 2) Dr. Garcia said that we should also be able to gain funding by hiring a speech provider Who works in the schools instead of contracting outside of the schools.
- 3) Mr. Wolf said that overall we have a surplus in our budget but that our cash flow can be better.
- 4) Dr. Garcia said that we should see a surplus again when we receive grant funds in the coming months.

D) Operational Board Report

- 1) Dr. Garcia said that there are improvements being made at both the Harlem and South Bronx campuses. She said that the boiler in Harlem was supposed to be replaced, but that it should be fixed very soon.
- 2) Ms. Niedzwiecki proposed that someone from the board finance the new boiler for the school until it can be replaced.

E) School Report

1) Dr. Garcia said that next week there would be a hearing at Heketi Charter School for SUNY. She said that anyone can get up and speak for two minutes and that the entire school has been asked to attend and show support.

Dr. Garcia also said that SUNY will be interviewing the Board on the 29th at 5:30pm and the board will be receiving a pre-visit call talking about specific details of the school.

Mr. Bayles said that the Storefront Academy's Core Values and Mission is what he plans to focus on for the SUNY visit. He also added that the school encourages positive behavior, work with families, and never give up on our children.

The Board unanimously agreed to hold a planning meeting on Thursday October 24th at 6:00pm in preparation for the SUNY visit.

2) Dr. Garcia spoke about the fifth grade meeting and said that staff members took students to the middle school fair in the city so that they can see other school options to attend to.

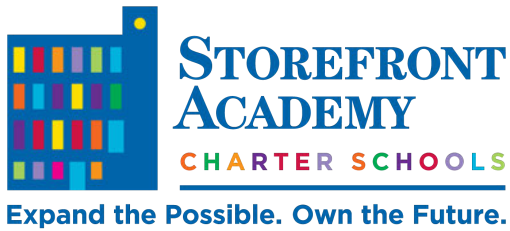
Ms. Chesney said that the Harlem school is doing well and that she appreciates the communication and parent support that the school has.

3) Dr. Garcia said that the "Trunk or Treat" event is coming up with both the Harlem and the South Bronx schools. She said that parents are very involved in Harlem and are willing to participate.

Dr. Garcia also mentioned that a "Sam Can Cook" event is scheduled for late November where the father's of students at both schools will bring in food dishes and have small cooking lessons with students at the schools.

Board members agreed that these events sounded like fun for students and parents at the schools.

Mr. Stearns asked if there is anything else anyone would like to bring up, after this he motioned for an adjournment of the meeting at 7:41 pm. All in favor agreed and the meeting was adjourned.



11/21/19

609 Jackson Avenue Bronx, NY 10455

Trustees in Attendance: Amanda Low, Eileen Niedzwiecki, Richard Bayles, Jonathan Stearns, Gretchen Pusch, Susan Reid.

Video Conference: Peter Low, Noel Acey, Tanya Hoffler Moore, Ray Cameron

Staff in Attendance: Dr. Nicole Garcia (CEO) (Video Conference), Ms. Chesney (Harlem Principal), Stuart Wolf (Director of Finance) , Ms. Singletary (South Bronx Principal), Ms. Fernandez (South Bronx Assistant Principal), Natalia Perez (Director of Communications)

Justin Tolliver-Board Prospect Candidate

Mr. Stearns called the meeting to order at 6:15pm

I. Finance Meeting

Mr. Wolf said that overall the school is ahead of budget on revenue so far. He also told board members that the school is still eligible for a new grant.

Dr. Garcia proposed that we do a quarterly fundraising appeal where donors can choose what they want to donate their funds to. (i.e. funding can go towards tablets for a year)

Mr. Wolf said that payroll is on track and cash flow is still positive

A) Audit Committee

Mr. Bayles said that the audit committee met and the good news is that we have a clean audit. He also said that the books are well cared for and that the Board along with staff will be working on better documentation.

II. Approval of October Minutes

Mr. Bayles motioned to approve the October minutes, Mrs. Pusch seconded the motion.

Mr. Stearns asked if all approve of the minutes with the revisions, all agreed unanimously.

III. Introduction of Prospective Member Justin Tolliver

Mr. Tolliver introduced himself to the Trustees. Mr. Tolliver spoke about his background in Real Estate and his interest to work with children and give back to the community.

IV. School Report

Ms. Singletary said that the South Bronx location is working with teachers on different strategies and methods to improve test taking for students. She also said that they are working on MAP Instructional Framework as well.

Ms. Chesney said that the Harlem location is working with parents to ensure that Students are celebrated. She said our focus is on academics.

Dr. Garcia discussed plans to improve Professional Development within the school. She said that teachers and staff are coming up with strategic plans for improvement. She also spoke about marketing and developing the school.

Dr. Garcia shared the good news with the board about the school being featured on a Bronxnet cable television show talking, discussing the food drive and the school itself. She also spoke about News 12 the Bronx covering a television story about the school for an annual turkey dinner giveaway event held for families before Thanksgiving.

V. Update on Board Committees

Mr. Low (Chair of the Real Estate Committee) spoke about staying in the Harlem location an additional 2 years.

Mr. Low (Chair of the Planning Committee) spoke to the board about the Planning Committee meeting calendar which will hold meetings every 1st Wednesday of the month.

He also discussed the need to move from a 3 year operating plan to a 5 year strategic plan.

Mrs.Low (Chair of the Academics Committee) discussed how the members have looked at the assessment calendar in order to see what is coming up in terms of testing. She also said that a data dashboard is in the works so that we can see results about where we are in terms of the rest of the schools within the community.

Mrs. Pusch proposed that there continue to be more professional development for teachers.

Mr. Stearns (Chair of the Governance Committee) discussed meeting with Mr. Tolliver and also getting to know the prospective candidates over the upcoming weeks.

Mrs. Niedzwiecki (Chair of the Development Committee) discussed going over the content of mailings to prospective donors and setting up meeting dates in the near future with members.

VI. Preparation for November 25th Hearing at Harlem

Dr. Garcia explained that the hearing will be held with SUNY to discuss the formality for the ceiling of students in Harlem. Board members also discussed being prepared to speak on behalf of the school.

VII. Process for review and approval of SACS Strategic Plan

Dr. Garcia and board members discussed the 5 year strategic plan that was provided in the board packet. Dr. Garcia proposed discussing the 5 goals within the plan with teachers, staff and trustees in order to ensure overall success for the school. The board unanimously agreed.

VIII. Executive Session

Mr. Stearns motioned to adjourn the meeting at 7:45pm All agreed.

1/16/20

609 Jackson Avenue Bronx, NY 10455

Trustees in Attendance: Richard Bayles, Peter Low, Amanda Low, Justin Tolliver, Tanya Hoffler-Moore, Susan Reid

Staff in Attendance: Dr. Nicole Garcia (CEO), Stuart Wolf (Director of Finance), Ms. Fernandez (South Bronx Assistant Principal), Ms. Johnson (Assistant Principal Harlem), Mr. Tiwary (Data Manager), Mr. Smith (South Bronx Dean), Ms. Singletary (South Bronx Principal), Ms. Chesney (Harlem Principal), Natalia Perez (Director of Communications), Ms. Fisher (Harlem Counselor)

Minutes

Mr. Bayles asked for a motion to approve the minutes from the December Board meeting. Mr. Low motioned to go over the minutes. Mrs. Low seconded his motion, and all agreed in favor to approve the minutes.

Mr. Bayles discussed the results of the 3 year SUNY temporary renewal that was granted to the Storefront Academy Charter School.

Dr. Garcia we are stated that the Board would be able to make changes to the report SUNY drafted. Board members agreed that SUNY captured the culture and the story of the Storefront Academy in their report.

Board Committees Report

Finance Committee

Mr. Bayles said that our projected cash position is up and we are in good shape.

Academics Committee

Dr. Garcia explained to the board how staff have been recruiting, looking for new instructors and have been holding tablings for the school in order to ensure successful enrollment for the 2020-2021 school year. She also explained to the board that the new instructional model for the upcoming year would have 1 teacher in every classroom, along with a counselor on each floor and a Director of student support.

Dr. Garcia also spoke to the board about ways in which the school is working to help increase future enrollment. Storefront Academy will be holding Open Houses and Black History Month movie nights, as well as other events, in order to keep prospective parents and students engaged with our school. Mr. Bayles agreed and added that these events will be important for future enrollment in September and October.

Dr. Garcia discussed the enrollment goals for both schools next year. Ms. Chesney also spoke about the recruitment process and how the school has been working within the Harlem community, daycare centers, and businesses in order to recruit more students.

Ms. Singletary spoke to the board about how teachers are working on priority standards and map testing. She also discussed how they are visiting other successful Charter Schools to learn new ways of implementing curriculum. A teaching boot camp was also created and designed to identify new teaching practices and strategies.

Real Estate Committee

Mr. Low discussed two possible opportunities we have to rent property next to the 609 building.. Dr. Garcia discussed with board members her recent walkthrough of the space saying it could provide room to open up 5 more classrooms in the current 609 building.

Mr. Low and board members also discussed that the renovations would be minimal and mostly cosmetic, and also include costs for technology. Mr. Low also discussed starting with a 3 year term with options to increase to a 5 year term in the future. Dr. Garcia added that this opportunity would be great and allow more space and possibilities to expand the school. Mr. Low said that by the February board meeting, the real estate committee can move forward with a more formal proposal to secure this opportunity.

Board members discussed the future of the 70 building in Harlem. Mr. Low went over the possibility of asking for a rental extension or buying the building. Trustees also discussed the cost of purchasing 3 buildings for the future of the school. The real estate committee spoke about the advantages of staying in the 70 building with one class per grade within the school.

Mr. Bayles asked for a motion to empower the real estate committee to open up the right to buy the building. Mr. Low make the motion. Mrs. Hoffer-Moore seconded the motion and all approved.

Mrs. Reid asked to amend the motion to empower the real estate committee to also maintain the right to rent and pursue the right to buy once the board of trustees are ready. Mrs. Hoffer-Moore seconded the motion to amend the motion.
All in favor agreed.

The Development Committee discussed an upcoming bowling fundraiser event planned for February 13th.

Mr. Bayles motioned to adjourn the meeting at 7:40pm
Mr. Low seconded the motion and all agreed to adjourn.

2/27/20

70 E. 129th Street

Trustees in Attendance: Amanda Low, Peter Low, Richard Bayles, Gretchen Pusch, Justin

Tolliver Video Conference: Noel Acey, Jonathan Stearns

Staff in Attendance: Dr. Nicole Garcia (CEO), Stuart Wolf (Director of Finance), Ms. Chesney (Principal-Harlem), Ms. Johnson (Assistant Principal- Harlem) , Ms. Fisher (Counselor-Harlem), Ms. Singletary (Principal- South Bronx), Mr. Smith (Dean- South Bronx) , Natalia Perez (Director of Communications)

Executive Session

Mr. Bayles asked for a motion to start the meeting in an executive session. Mr. Low motioned to go into executive session, Mrs. Low seconded the motion, and all agreed in favor to go into executive session. Executive Session was called at 6:10pm

Minutes

Mr. Bayles asked for a motion to approve the minutes from the January Board meeting. Mr. Low motioned to go over the minutes. Mrs. Low seconded the motion, and all agreed in favor to approve the minutes.

Vote to Review and Adopt Internet Safety Policy for SACS- Harlem

Mrs. Low motioned to approve the internet safety policy for SACS-Harlem. Mr. Low seconded the motion, and all agreed to approve the internet safety policy for SACS-Harlem.

Board Committees Report

Finance committee

Mr. Bayles said our finances are in very decent shape.

Real Estate Committee

Mr. Bayles said that the Harlem building will be a suitable facility for grades K-5, if we are able to recruit up to 145 children. Dr. Garcia said that we are bringing back most of the students for the upcoming school year.

Mr. Low spoke about expanding the use of the buildings on Jackson Avenue, including talks about construction costs and renovations.

Mr. Low added that the committee is currently working on negotiating the best financial rental cost and also the cost of renovations for the school.

Dr. Garcia said that time is of essence in these matters. Mr. Low said that the committee would be meeting again and bring another update to the board once a proposal was finalized.

Academics Committee-

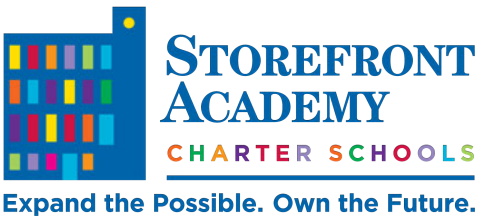
Mrs. Low discussed concerns of student attendance and winter map testing scores with the board. Ms. Singletary spoke about a new program that was introduced to teachers and how a learning curve could have possibly affected scores, she also mentioned that new teachers were added and additional coaching is being provided. Dr. Garcia said she spoke to students about their scores and the need to do well on the next ELA and Math exams scheduled for the end of March and April.

Dr. Garcia spoke about the Harlem school preparing for their SUNY visit. The importance of having great attendance, high scores, and continuing to provide great resources for students including the care closet and counseling.

She also told trustees about incentives for the classes and students that have the highest scores on their exams. There will be a focus on phonics, core knowledge, and systemic awareness for the third grade.

Dr. Garcia told the board about a young men's mentoring group that will be starting on March 6th at 9:00am.

Mr. Bayles called for a motion to adjourn the meeting. Mrs. Pusch seconded the motion and all agreed to adjourn the meeting at 7:43pm.



3/19/20

Virtual Meeting via Google Hangouts Meet

Trustees in Attendance: Richard Bayles, Gretchen Pusch, Eileen Niedzwiecki, Jonathan Stearns, Justin Tolliver

Staff in Attendance: Dr. Nicole Garcia (CEO), Ms. Singletary (South Bronx Principal), Ms. Chesney (Harlem Principal), Ms. Johnson (Assistant Principal-Harlem), Ms. Fernandez (Assistant Principal- South Bronx), Stuart Wolf (Director of Finance), Natalia Perez (Director of Communications)

Minutes

Quorum was not present. Board minutes were not approved until the following meeting on April 23, 2020.

Finance Report

Mr. Bayles reported that the school finances are looking very good for the year.

Mr. Wolf informed board members that there will be discussions about Trinet and the benefits package. He said they will need to know the budget and what our funding will be for the next year going forward for the employees.

School Report

Dr. Garcia said that auditors have been at the school over the past few weeks. The auditors had to stop because of the coronavirus concerns.

Dr. Garcia informed the board that upon leaving the school, teachers and administrators were able to pass out books and tablets to students. Teachers have also been having training on google classroom and virtual meetings to prepare for distance learning.

As for sending out offer letters, Dr. Garcia said that they are usually sent out by Memorial Day. She said that we cannot get the letters out until a vote is approved on the budget.

Committees Report

Academics Committee

Mrs. Low spoke to the board about a food bank that was created by mentors and staff at the school for students who are in shelters and transient housing. She said that there were food donations including bags of rice, canned foods, and hygiene items as well.

Real Estate Committee

Dr. Garcia spoke about her visit to the the 611 property with Mr. Tolliver and Mr. Bayles. She said they all met with the landlord and visited the property which includes an upper floor available in the future. Some of the details are being negotiated and include discounted rental fees in exchange for cosmetic renovations needed to move in.

There are 4 bids from contractors to do the work on the property which would cost between 200-210K in order to bring the building up to code.

The landlord's attorney is drawing up paperwork and it should be reviewed soon. Renovations are set to begin in early May with a move in date by July 1st. This move would free up space for more classrooms in the 609 building.

Dr. Garcia said that the landlord has agreed to the rental of the property, and as soon as we hear from our lawyer, we will call a meeting and present it to the board.

Ms. Niedzwiecki motioned to adjourn the meeting. Ms. Pusch seconded and all approved. The meeting was adjourned at 6:50pm

April 23, 2020
Virtual Meeting via Zoom

Trustees via Video Conference: Richard Bayles, Gretchen Pusch, Jonathan Stearns, Peter Low, Amanda Low, Susan Reid, Eileen Niedzwiecki, Justin Tolliver, Noel Acey, Tanya Hoffler-Moore

Staff via Video Conference: Dr. Nicole Garcia (CEO), Stuart Wolf (Director of Finance), Ms. Chesney (Harlem Principal), Ms. Singletary (South Bronx Principal), Matthew Tiwary (Data Manager), Natalia Perez (Director of Communications)

Mr. Bayles called the meeting to order at 6:07pm

I. Finance Meeting

Mr. Bayles reported there were no significant changes in finances for the month of March although new coronavirus virus expenses have accumulated and more are anticipated in the coming months.

Dr. Garcia noted that the 2020-21 budget must be approved and submitted to SUNY by June 30, therefore the May meeting should include discussion of predicted cuts in funding.

Mr. Bayles requested that Mr. Wolf take the current circumstances into consideration and provide a preliminary budget to be circulated to all Board Members in preparation for discussion at the May 21 meeting.

Dr. Garcia led a discussion of the advantages of having a counselor for every grade level and said she is adjusting class sizes and re-evaluating the number of teachers needed for next year. She noted that grades K and 1 need the most oversight to adjust to the school culture, but grades 3,4 and 5 can function well with a slightly higher student to teacher ratio. She may be scaling down the number of teachers in favor of more counselors. Mental health needs have become a high priority. SACS currently benefits from the service of two pro bono counselors.

Mr. Wolf raised the issue of the renewal of the employee benefits package. In light of a 12% increase in rates, board members will have to decide on how much the school will contribute or pass along to employees. He added that currently, the school covers the full cost of medical benefit packages.

Mr. Bayles proposed that the Board pass a resolution (attached) to renew the benefits package provided through Trinet and continue to cover the full cost of the package. The resolution was approved unanimously.

Mr. Wolf also reported that he submitted an application for \$1.07 million to the SBA for the Payroll Protection Plan funds and was informed that SACS falls into a favored class and should be among the first priority awards.

II. Approval of February and March Minutes

- A. Mr. Bayles called for a motion to approve the February minutes. The motion by Mrs. Pusch was seconded by Mr. Stearns and passed unanimously.
- B. Mr. Bayles called for a motion to approve the March minutes. The motion by Mrs. Niedzwiecki was seconded by Mr. Stearns and passed unanimously..

III. Board Committee Reports

Real Estate Committee

The Certificate of Occupancy for Harlem has been received. A leak in the Harlem building is being fixed. Dr. Garcia reported that attorneys have prepared a draft lease for the 611 building. Mr. Low, Mr. Bayles, and Mr. Tolliver have met to discuss the terms of the lease.

Development Committee

In April, SASC applied for a \$22,000 coronavirus stimulus grant from the state. Dr. Garcia reported that we are waiting to hear if our application is approved. We have made it to stage 3 of the process and are strong candidates. The funds will be used for student and non-academic needs. The grant can be used for new technology and the iReady platform. In anticipation of returning to school, any connections to sources or active fundraising for upgraded professional cleaning, masks, disinfectants, and similar materials would be greatly appreciated.

Academics Committee

Dr. Garcia spoke about the expected need for social distancing within the classrooms. The additional space in the 611 building will allow for the necessary spacing of students. She emphasized her concern about future government cuts to education budgets and the urgent need for our school to be prepared for this pandemic.

Since the stay at home order, the school has held a weekly Spirit Day that has helped to boost spirits and morale of students, teachers and parents. Dr. Garcia noted that teachers and volunteers have been taking the time to read online to students through Facebook. School rallies on Zoom have been fun, and one student even gave a short violin concert for everyone to enjoy! Student attendance was an issue in the beginning, but has been steadily improving.

Mrs. Low reported that she has been on the SUNY calls and Suzie Miller has been extra supportive during this time. She said that there will be a lot of forgiveness for students dealing with this crisis. SUNY is looking at other ways to gage student performance throughout the school year.

IV. School Report

Dr. Garcia, teachers and staff created learning packets which were sent home to students as soon as the crisis began. Teacher Reports have been fantastic and very clear. She has been careful to emphasize teacher accountability in light of these new and unusual conditions.

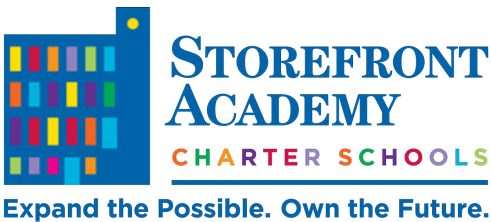
All staff are working harder than ever to convert to online teaching and be present to the students. Dr. Garcia said if she had to choose one word to describe her team, it would be “resilient”. They are an amazing team that consistently rises to the occasion in adversity. Everyone has been so supportive despite their personal losses of family members, continuing to work every day.

Dr. Garcia expressed her concern that there will be a great need for supplementary learning next year and noted the need for funds to hire after school tutors.

The first online parent orientation meeting took place on April 17. Dr. Garcia spoke about the great relationship the school is building with the new parents. Enrollment is strong at both schools.

Mr. Bayles suggested that members of the board establish a fund for staff members who have lost close loved ones. So far two staff members have close relatives who have died recently. This Bereavement Fund would provide money to assist with any related expenses during this difficult time of loss. Ms. Singletary offered her opinion that it is greatly needed and would be a thoughtful gesture. All Board members were in favor of the idea. Mr. Wolf agreed to make arrangements for an active donate button on the SACS website.

Mr. Bayles asked for a motion to adjourn the meeting. The motion was made by Mr. Low, seconded by Mr. Stearns and passed unanimously. The meeting was adjourned at 7:12pm.



Board Meeting 5/21/20

Virtual Meeting via Zoom

ATTENDEES (via Video Conference)

Trustees: Richard Bayles, Gretchen Pusch, Jonathan Stearns, Peter Low, Amanda Low, Susan Reid, Eileen Niedzwiecki, Justin Tolliver, Noel Acey, Tanya Hoffler-Moore
Staff: Dr. Nicole Garcia (CEO), Stuart Wolf (Director of Finance), Ms. Chesney (Harlem Principal), Ms. Singletary (South Bronx Principal), Matthew Tiwary (Data Manager), Natalia Perez (Director of Communications)

AGENDA

1. Governance Committee Report

Mr. Stearns suggested increasing the number of board members. The following candidates were recommended: Amanda Jordan Libner and Lauren Maris.

2. Minutes

Mr. Bayles motioned to approve the April minutes, Mrs. Low seconded the motion; all agreed unanimously.

3. Committee Reports: Real Estate, Education, Development, Finance (April Report), Executive Committee discuss merging with Planning Committee.

Real Estate Committee Report- The rental fees for the building in Harlem were lowered, and will save the school over \$200,000. Due to poor maintenance of the 70 building, going forward SFACS will now control maintenance functions.

A revised lease for the 615 building was negotiated with Real Estate Committee members and should be available soon.

Dr. Garcia reported that a laptop was stolen from the South Bronx School, therefore a police report is currently being filed. Dr. Garcia has been working on finalizing the certificate of occupancy for the 70 building.

Academic Committee Report- Mrs. Low, Mrs. Pusch, and Mr. Bayles held a meeting with the Leadership team to discuss preparedness for the upcoming school year. Dr. Garcia reported that a survey was being implemented to determine parents' willingness to return in the fall.

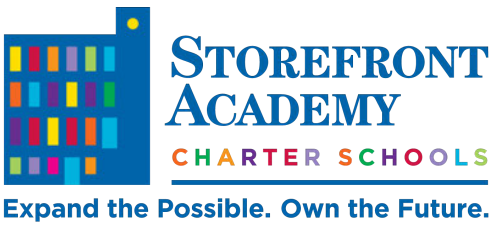
4. Election of Officers- Mr. Bayles proposed the following slate of officers:

Mr. Bayles as Chair, Mr. Stearns as Co Chair, Mrs. Niedzwiecki as Secretary, and Mr. Low as Treasurer. Mr. Bayles asked all those in favor of the slate as nominated to please show hands. All agreed unanimously to elect the slate of officers.

Mr. Bayles motioned a resolution to merge the planning and executive committees together. The executive committee will take over the planning committee functions. Mrs. Pusch seconded the motion. All agreed unanimously.

5. School Report- Dr. Garcia emphasized the importance of planning for the upcoming school year amidst Coronavirus concerns. Any students who have a promotion in doubt are encouraged to attend summer school. Principals have put together a career day to incentivize students and 5th grade students who are preparing for graduation.

6. Budget Discussion- Mr. Low motioned to support management paying out vacation for all 12 leadership employees instead of letting their days roll over. Mrs. Reid amended the motion by proposing employees have the option to either choose vacation time off days or the paid up option. Mrs. Pusch seconded the motion. All approved unanimously.
Mr. Bayles suggested holding a separate meeting discussing the budget in more detail.
7. Executive session began at 7:27pm



Board Elections Meeting 6/18/20
Virtual Meeting via Zoom

ATTENDEES (via Video Conference)

Trustees: Richard Bayles, Gretchen Pusch, Jonathan Stearns, Peter Low, Amanda Low, Susan Reid, Justin Tolliver, Noel Acey, Tanya Hoffler-Moore
Staff: Dr. Nicole Garcia (CEO), Natalia Perez (Director of Communications)

AGENDA

1. **Minutes** The minutes from the 5/21/20 board meeting will be reviewed on July 16th, 2020.
2. **Election of Officers** The results of the voting were as follows: (Mrs. Reid facilitated the election for the board and provided the following chart that details the voting process.)

Richard Bayles- elected Board Chair / Votes 8/9
Peter Low- elected Vice-Chair / Votes 6/9
Justin Tolliver elected Treasurer Votes/ 9/9
Tanya Hoffler Moore elected Secretary/ Votes 9/9

Officer Role	Candidates	Votes
Board Chair	Richard Bayles Note: No other candidates self-nominated, or were nominated for the role	Richard Bayles Gretchen Pusch Peter Low Amanda Low Jonathan Stearns Justin Tolliver Tanya Hoffler-Moore Susan Reid 8/9
Vice Chair	Peter Low	Richard Bayles Gretchen Pusch Peter Low Amanda Low Tanya Hoffler-Moore Susan Reid 6/9
	Justin Tolliver	Jonathan Stearns Justin Tolliver Noel Acey 3/9

Treasurer	Justin Tolliver Note: No other candidates self-nominated, or were nominated for the role	Richard Bayles Gretchen Pusch Peter Low Amanda Low Jonathan Stearns Tanya Hoffler-Moore Justin Tolliver Noel Acey Susan Reid 9/9
Secretary	Tanya Hoffler-Moore Note: No other candidates self-nominated, or were nominated for the role	Richard Bayles Gretchen Pusch Peter Low Amanda Low Jonathan Stearns Tanya Hoffler-Moore Justin Tolliver Noel Acey Susan Reid 9/9

3. Diversity & Inclusion Coach

The election process prompted a lengthy discussion about diversity. The board ultimately agreed to working with a diversity consultant. Mr. Low suggested a consultant named Roslyn he'd worked with for several years at Viacom.

Dr. Garcia expressed the importance of diversity and inclusion within the board (particularly in it's executive leadership) and within the school. It was suggested that the board members take a deep dive into their (existing) internal issues as a group and have those individuals who act as executives voice their collective concerns and work together to address any challenges they face with the board. It was also suggested that the board members allocate 2-3 hours a month to discuss issues that tend to arise. Everyone agreed that it is important to understand people (especially your peers) from an emotional standpoint during these unprecedented times of racial and political unrest in our country. Dr. Garcia also suggested the board members engage in some team building to generate a deeper and stronger rapport between the members.

Another option suggested was to self-educate by utilizing books and also to simply work together and talk to one another more often in an effort to gain a better understanding of the population we are serving. One option can be a literacy book circle.



Expand the Possible. Own the Future.

Mrs. Reid suggested a discussion on race with articles and then chose a few takeaways. Ms. Acey and Mr. Low volunteered to follow up with their findings and get back to the board members about diversity coaches or (virtual) retreats.

4. Graduation and Step up

Virtual graduation ceremonies were both great successes online (via zoom).

5. Summer School

We are currently working on plans for summer school. There is a donor who is paying for springboard. Parents will be interviewed and we will provide incentives for scholars. 200 scholars have already signed up for summer school for 5 weeks. Summer school is scheduled to start next Monday, (June 22nd, 2020).

Meeting was adjourned at 6:48pm



Expand the Possible. Own the Future.

12/18/19
70 E. 129th St.

Trustees in Attendance: Richard Bayles, Susan Reid, Gretchen Pusch, Peter Low, Amanda Low Video Conference: Jonathan Stearns, Eileen Niedzwiecki, Tanya Hoffer Moore

Staff in Attendance: Dr. Nicole Garcia (CEO), Ms. Chesney (Harlem Principal), Ms. Singletary (South Bronx Principal), Ms. Johnson (Harlem Vice Principal), Mr. Smith (Dean South Bronx), Ms. Fisher (Counselor Harlem) Natalia Perez (Director of Communications) Stuart Wolf (Director of Finance) Nidia Evangelista (Director of Operations)

Mr. Bayles called the meeting to order at 6:13 pm As the first order of business, Mr. Bayles invited a motion to vote on the nomination of Justin Tolliver as a new Board member. The motion was made by Mr. Bayles, seconded by Mr. Low and passed unanimously. Mr. Bayles then asked if there were any changes or additions to the November Board minutes. There being none, a motion was made by Mr. Bayles to accept the minutes as presented, seconded by Mr. Low, and passed unanimously.

Committee Reports

a) Academic Committee- Mrs. Low, chair of the Academic Committee discussed the need to bring more professional development opportunities to the school. Teach for America and its associated costs is one program that is being considered by the committee. Several faculty members are teaming up with other successful charter schools to see what ideas can be adapted for use at Storefront Academy.

In line with the strategic plan, Dr. Garcia spoke about identifying target goals for teachers and utilizing an assessment committee to measure progress and hold them accountable. She also suggested consideration of the cost effectiveness of assigning one head teacher fully oriented to the "Storefront" methods in each classroom instead of the current model of two teachers per classroom.

b) Real Estate Committee- M. Low reported that the 501c3 decided to renegotiate the rent for the Harlem Campus and drop the rate lower for the rest of the fiscal year, creating a savings of

\$95,000. He also noted that Chris Moore stated there is still time for the charter school to express an interest in purchasing the buildings and the 501c3 would take an offer under advisement.

Finance Report

Mr. Bayles offered a thorough review of the financial report with the board, making points about the budget, projections, and money that is expected to be received through fundraising efforts. He also spoke about projections after June 30th, including salaries accrued, classroom expenditures and other costs.

Dr. Garcia reported that the school is working on finding its own service providers, such as speech therapists. Directly hiring these specialists vs. having them paid through city grants would result in reduced expenses. Mr. Bayles commented that administrative and support staff costs are being evaluated along with deficits in Harlem operations. Increasing enrollment in Harlem is a priority in order to reduce or eliminate the deficit.

School Report

Board members talked about the cost of the South Bronx building and the possibilities associated with expansion. Dr. Garcia has met with the landlord to discuss the buildings next door which include a parking garage, church and laundromat. She discussed the potential of converting the buildings next door into more classroom and office space to accommodate more students or add a middle school.

Mr. Bayles called for a motion to adjourn the meeting. So moved by Mrs. Pusch, seconded by Mr. Low, and approved by all. The meeting was adjourned at 7:49pm.

2020-2021 School Year Calendar Student/Family

September 2020

Sept 10th - First Day of School
Sept 28th- Yom Kippur (No School)

October 2020

Oct 8th - 1st Progress Report/
Parent -Teacher Conference
Oct 12th - Columbus Day (No School)
Oct 30th - Half-day

November 2020

Nov 3rd - Election Day (No School)
Nov 11th - Veterans Day (No School)
Nov 13th - 1st Report Card
Nov 25 -27 - Thanksgiving Recess

December 2020

Dec 3rd - 2nd Progress reports/Parent
Teacher Conference
Dec 21th - Jan 1st - Winter Recess

January 2021

2nd Quarter Report Cards
Jan 18th - Dr. ML King Jr. Day (No School)
Jan 29 - Half Day

February 2021

Feb 11th - 2nd Report Card
Feb 12th - Half Day
Feb 15th - 19th - Mid-winter break

March 2021

Mar 25th - 3rd Progress Report/
Parent Teacher Conference

April 2021

Apr 1st - 9th - Spring Recess
Apr 30th - 3rd Report Card

May 2021

May 12th- EID (No School)
May 13th - 4th Progress Report/Parent
Teacher Conference
May 28th - 31 - Memorial Day

June 2021

June 18th - Juneteenth (Observance)
June 25th - Final Report Card
and Last day of school

Storefront Academy Charter Schools

South Bronx
609 JACKSON AVENUE
BRONX, NY 10455
(646) 758-7201

Harlem
70 E 129th STREET
NY, NY 10035
(646) 328-9730

Certificate of Occupancy

CO Number: [REDACTED]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Manhattan	Block Number: [REDACTED]	Certificate Type: Temporary
	Address: 70 EAST 129 STREET	Lot Number(s): [REDACTED]	Effective Date: 05/11/2020
	Building Identification Number (BIN): [REDACTED]	Building Type: Altered	Expiration Date: 08/09/2020
This building is subject to this Building Code: 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: [REDACTED]	(2014/2008 Code)	
	Building Occupancy Group classification: [REDACTED]	(2014/2008 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: [REDACTED]	Height in feet: [REDACTED]	No. of dwelling units: 0
C.	Fire Protection Equipment: None associated with this filing.		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Outstanding requirements for obtaining Final Certificate of Occupancy:			
There are 12 outstanding requirements. Please refer to BISWeb for further detail.			
Borough Comments: None			



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: [REDACTED]

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
[REDACTED]						
END OF SECTION						



Borough Commissioner



Commissioner