

Application: Storefront Academy Charter Schools Harlem

Nidia Evangelista - nevangelista@cstorefront.org
2021-2022 Annual Report

Summary

ID: 0000000340

Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed Aug 1 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

STOREFRONT ACADEMY HARLEM CHARTER SCHOOL 800000090802

a1. Popular School Name

Storefront Academy Charter Schools Harlem

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

d. DISTRICT / CSD OF LOCATION

CSD # 5 - MANHATTAN

e. DATE OF INITIAL CHARTER

7/2019

f. DATE FIRST OPENED FOR INSTRUCTION

8/2019

c. School Unionized

Is your charter school unionized?

No

h. SCHOOL WEB ADDRESS (URL)

<https://www.storefrontacademy.org>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

100

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

78

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3

I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

	No, just one site.
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STOREFRONT ACADEMY HARLEM CHARTER SCHOOL 800000090802

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	70 E 129th St, New York, NY 10035	(646) 328-9730	NYC CSD 5	K-4	Yes

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Taleema Chesney	Principal	646-328-9730		tchesney@cstorefront.org
Operational Leader	Maria Ruiz	DOO	646-328-9730		maruiz@cstorefront.org
Compliance Contact	Marie Lucas	Director of Compliance	646-328-9730		mlucas@cstorefront.org
Complaint Contact	Dr. Nicole Campbell	CEO	646-328-9730		ncampbell@cstorefront.org
DASA Coordinator	Jennifer Johnson	Director of Student Support	646-328-9730		jjohnson@cstorefront.org
Phone Contact for After Hours Emergencies	Dr. Nicole Campbell	CEO	646-328-9730		

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[C of O exp 4.8.21.pdf](#)

Filename: C of O exp 4.8.21.pdf **Size:** 35.9 kB

Site 1 Fire Inspection Report

[2022-08-01 121552.pdf](#)

Filename: 2022-08-01 121552.pdf **Size:** 16.0 MB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Nidia Evangelista
Position	DOO
Phone/Extension	646-758-7201
Email	nevangelista@cstorefront.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

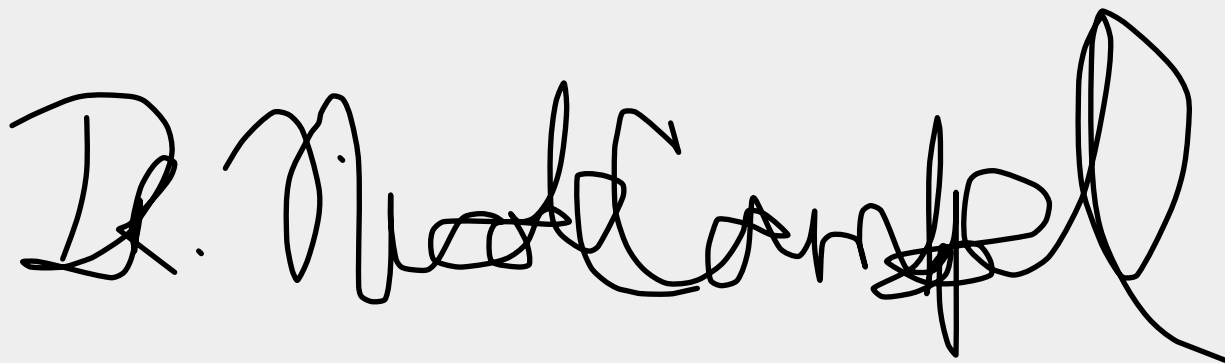
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is "D. Mark Campbell" written in a cursive, flowing style. The first letter "D" is large and loops around. The last name "Campbell" is written with a large, sweeping "C" and a long, trailing flourish at the end.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is "Richard Boyle" written in a cursive, flowing style. The first letter "R" is large and loops around. The last name "Boyle" is written with a large, sweeping "B" and a long, trailing flourish at the end.

Date

Aug 1 2022



Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Report Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c - Additional Financial Documents

Incomplete Hidden from applicant

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Services Contact Information

Incomplete Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2022-2023 Budget

Incomplete

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Tanya Hoffler Moore Financial Disclosure Form 2020

Filename: Tanya Hoffler Moore Financial Disc fxbXimA.pdf **Size:** 255.2 kB

Susan Reid Financial Disclosure Form 20

Filename: Susan Reid Financial Disclosure Fo gMeSm63.pdf **Size:** 370.7 kB

Grechen Pusch Financial Disclosure Form 20

Filename: Grechen Pusch Financial Disclosure v5bid6S.pdf **Size:** 316.1 kB

Richard Bayles Financial Disclosure Form 20 (1)

Filename: Richard Bayles Financial Disclosur by9n1NH.pdf **Size:** 566.6 kB

Noel Acey Financial Disclosure Form

Filename: Noel Acey Financial Disclosure For tv4xXnW.pdf **Size:** 517.5 kB

Justin Tolliver Financial Disclosure Form 20-21

Filename: Justin Tolliver Financial Disclosu twGfiBk.pdf **Size:** 816.6 kB

Jonathan Stearns Financial Disclosure Form 2020

Filename: Jonathan Stearns Financial Disclos s5ZOVUt.pdf **Size:** 642.8 kB

Amanda and Peter Low Financial Disclosure Forms

Filename: Amanda and Peter Low Financial Dis HPH7fyF.pdf **Size:** 2.8 MB

Entry 7 BOT Membership Table

Completed Aug 1 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

STOREFRONT ACADEMY HARLEM CHARTER SCHOOL 800000090802

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Richard Bayles		Chair	Chair-(Executive, Finance, Academic, Real Estate, Audit, Marketing Committees)	Yes	4	06/04/2017	07/02/2023	12

2	Gretchen Pusch		Trustee/ Member	Trustee (Academic Committee)	Yes	4	06/04/2017	07/02/2023	12
3	Peter Low		Vice Chair	Vice Chair- (Executive , Real Estate, Finance, Audit, Marketing , Planning, Governance Committees)	Yes	2	07/02/2021	07/02/2023	12
4	Amanda Low		Trustee/ Member	Trustee (Academic , Governance Committees)	Yes	2	07/02/2021	07/01/2023	12
5	Justin Tolliver		Treasurer	Treasurer- (Executive, Finance, Real Estate,	Yes	1	11/02/2021	07/01/2023	12

				Audit Commit tees)					
6	Noel Acey		Trustee/ Member	Trustee (Develop ment, Planning Commit tees)	Yes	1	11/02/2 021	07/01/2 023	12
7	Susan Reid		Trustee/ Member	Trustee (Govern ance Commit tee)	Yes	2	07/02/2 021	07/01/2 023	12
8	Reby Gulcan		Trustee/ Member	Trustee (Finance , Planning Commit tees)	Yes	2	12/21/2 020	10/22/2 022	12
9	Jonatha n Stearns		Trustee/ Member	Trustee (Finance , Real Estate, Governan ce Commit tees)	Yes	4	06/04/2 017	07/01/2 023	12

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2021- 2022
10	Tanya Hoffler- M oore		Secretar y	Secretar y- (Executiv e, Marketi ng , Commit te es)	Yes	1	11/02/2 021	07/01/2 023	12
11									
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	10
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	14

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

10

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

10

Thank you.

Entry 8 Board Meeting Minutes

Completed Aug 1 2022 Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

17 June 2021 StoreFront Board Meeting Minutes (1)

Filename: 17 June 2021 StoreFront Board Meet 2r3cXr6.pdf **Size:** 229.0 kB

23 September 2021 StoreFront Board Meeting Minutes

Filename: 23 September 2021 StoreFront Board 6r4KpEW.pdf **Size:** 156.0 kB

21 October 2021 StoreFront Board Meeting Minutes

Filename: 21 October 2021 StoreFront Board M U4diglc.pdf **Size:** 194.6 kB

18 November 2021 StoreFront Board Meeting Minutes (1)

Filename: 18 November 2021 StoreFront Board qGRmbx7.pdf **Size:** 207.9 kB

[16 Dec 2021 StoreFront Board Meeting Minutes](#)

Filename: 16 Dec 2021 StoreFront Board Meeti QnZWF5t.pdf **Size:** 164.2 kB

[20 Jan 2022 StoreFront Board Meeting Minutes](#)

Filename: 20 Jan 2022 StoreFront Board Meeti j1YNd9S.pdf **Size:** 158.1 kB

[17 February 2022 StoreFront Board Meeting Minutes \(2\)](#)

Filename: 17 February 2022 StoreFront Board LFtr7vo.pdf **Size:** 328.3 kB

[24 March 2022 StoreFront Board Meeting Minutes](#)

Filename: 24 March 2022 StoreFront Board Mee T9420HB.pdf **Size:** 106.6 kB

[Minutes- April 28, 2022](#)

Filename: Minutes April 28 2022 UOkeTe1.pdf **Size:** 156.2 kB

[26 May 2022 StoreFront Board Meeting Minutes](#)

Filename: 26 May 2022 StoreFront Board Meeti PDwb3cV.pdf **Size:** 297.8 kB

[20 Jan 2022 StoreFront Board Meeting Minutes](#)

Filename: 20 Jan 2022 StoreFront Board Meeti 6T1FGzJ.pdf **Size:** 158.1 kB

[22 July 2021 StoreFront Board Meeting Minutes \(2\) \(1\)](#)

Filename: 22 July 2021 StoreFront Board Meet 5KIYL6l.pdf **Size:** 290.0 kB

[20 August 2021 StoreFront Board -VOTE](#)

Filename: 20 August 2021 StoreFront Board V qFNcWkt.pdf **Size:** 288.4 kB

Entry 9 Enrollment & Retention

Completed Aug 1 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>To recruit Economically Disadvantaged students, SASB focused its recruitment efforts on neighborhoods that have high percentages of low-income families. The school distributed information kits containing brochures, flyers, application forms and vital school throughout the community. These information kits were made available to local homeless shelters, housing developments, day care centers, social service agencies, and any other institutions serving low income families. In addition, the school held a series of information sessions in the community annually, which include open houses and recruitment fairs.</p>	<p>In 2020-21, SACS will continue to implement similar strategies as employed in 2022- 2023 to recruit Economically Disadvantaged students</p>
English Language Learners	<p>Aligned with the charter law, Storefront Academy Charter School is committed to making good faith efforts to attract English language learners. Our outreach strategies for this subgroup of students include marketing materials that describe the additional supports that our school provides to our English language learners and their families and raising awareness of how the school will provide parental notices in multiple languages, how they will be kept informed of their rights and responsibilities, and how staff members will be available</p>	<p>In 2020-21 SASB will continue to implement similar strategies as employed in 2022- 2023 to recruit English Language Learners.</p>

	to communicate with them.	
Students with Disabilities	SASB is equally committed to making good faith efforts to attract Students with Disabilities. Our efforts include recruitment materials and presentations that emphasize the special education and related social emotional support services that Storefront Academy provides. We also make sure to focus on our programs in place to ensure that ALL students have equal access to all programs and services including the following: instructional services (e.g., small skill and guided reading groups) and support services (e.g., guidance and counseling).	In 2020-21 SASB will continue to implement similar strategies as employed in 2022- 2023 to recruit Students with Disabilities.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	To retain Economically Disadvantaged students, SASB provided numerous supports to ensure that students from low-income families are able to participate in all programming, such as free uniforms to those who needed them. Fees for extracurricular programs and field trips were waived, and supplies (including health and hygiene) were provided when needed.	In 2020-21 SASB will continue to implement similar strategies as employed in 2022-23 to retain Economically Disadvantaged students.
	To retain English Language Learners by providing a high level of service, SASB supplemented the core reading	

English Language Learners

and writing instructional materials used with additional resources. The ESL specialist was devoted to meeting the needs of struggling students who are also classified as ELLs. However, through sheltered instructional strategies, ELL teachers are able to positively impact all students in the classroom, as all students are able to benefit from these sheltered instructional strategies. In addition, the school environment is one in which there is consistency in daily routines, experiences and interactions with peers. Accountable talk and student sharing are part of the workshop structure. Lessons are conducted in a “meeting area” with close teacher physical contact. Teachers are cognizant of supporting students’ needs before students are sent off to work independently to practice a skill or strategy that has been modeled for them. ELL students will be encouraged to remain at the meeting area to review, reinforce and to repeat instructions given. Small group instruction during guided reading and guided writing and conferring will occur daily and will further focus on ELL needs. For families, the school will translate all materials necessary for parents into the appropriate language spoken by non-English speaking parents. The Home Language Surveys will provide the school with information about the home languages spoken by our non-English speaking

In 2020-21 SASB will continue to implement similar strategies as employed in 2022-23 to retain English Language Learners.

	<p>parents. These materials will be translated by members of the school staff who are proficient readers, writers and speakers of the targeted languages, and to the extent In 2020- 21 SASB will continue to implement similar strategies as employed in 2021- 22 to retain English Language Learners. 4 / 5 there is no one on staff available to translate these documents into a targeted language, Storefront Academy Charter School will hire a translation service.</p>	
	<p>To retain Students with Disabilities, SASB employed appropriately certified special education staff to support its special education program, including a Director of Inclusion (special education coordinator), learning specialist (special education teacher), and a school social worker. Storefront Academy Charter School's special education model is one of inclusion. Special classes, separate schooling, or other removal of students with disabilities from the regular educational environment only occurred if the nature or severity of the disability is such that education in regular classes with the use of supplementary aids and services could not be achieved satisfactorily, in accordance with the student's IEP. in addition, SASB ensured that the special education programs and services, as indicated on each student's IEP, were provided directly to the</p>	

Students with Disabilities	<p>student during school hours. Special education students at SACS, when appropriate according to their IEPs, received their adapted curriculum work and other therapies within a regular education classroom, with Special educators and related-service providers (i.e. speech and language, occupational and physical therapists) providing push-in services. The School will provide support services to students to ensure that IEP mandates and measurable goals are met. Storefront Academy Charter School also had a social worker on staff for those students who, according to their IEPs, required counseling services. SACS special education staff and consultant services also served as special education consultants to the overall school community. Special education staff worked with general education teachers to support the education of students with disabilities in a manner consistent with and supportive of the students' IEPs. To this end, special education staff ensured that these teachers at the school are knowledgeable about the needs of students.</p>	In 2020-21 SASB will continue to implement similar strategies as employed in 2022-23 to retain Students with Disabilities.
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Entry 10 - Teacher and Administrator Attrition

Completed Aug 1 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee_fingerprintoct19.pdf or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	

Thank you.



Entry 12 Organization Chart

Completed Aug 1 2022 Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

SACS Organizational Chart

Filename: SACS Organizational Chart tv4MCmJ.pdf **Size:** 94.5 kB

Entry 13 School Calendar

Completed Aug 1 2022

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Student 2021-2022 School Year Calendar

Filename: Student 2021 2022 School Year Cale 62JXwc2.pdf **Size:** 88.8 kB

Entry 14 Links to Critical Documents on School Website

Completed Aug 1 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Storefront Academy Charter Schools Harlem

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://www.storefrontacademycs.org/reports
2. Board meeting notices, agendas and documents	https://www.storefrontacademycs.org/board-minutes
3. New York State School Report Card	https://www.storefrontacademycs.org/results
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.storefrontacademycs.org/regulations
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.storefrontacademycs.org/regulations
6. Authorizer-approved FOIL Policy	https://www.storefrontacademycs.org/regulations
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.storefrontacademycs.org/regulations

Thank you.



Entry 15 Staff Roster

Incomplete Hidden from applicant

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options,

when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx

Independent Auditor's Report and Financial Statements

June 30, 2022 and 2021

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
June 30, 2022 and 2021

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Independent Auditor's Report

Board of Trustees
Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Bronx, New York

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Storefront Academy Charter School dba Storefront Academy Charter School South Bronx, which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of Storefront Academy Charter School dba Storefront Academy Charter School South Bronx as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of Storefront Academy Charter School dba Storefront Academy Charter School South Bronx, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control -related matters that we identified during the audit.

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplemental information within the statement of functional expenses and supplementary schedules are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 1, 2022, on our consideration of Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's internal control over financial reporting and compliance.

FORVIS,LLP

New York, New York
November 1, 2022

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Statements of Financial Position
June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
Assets		
Current Assets		
Cash	\$ 977,960	\$ 928,635
Contributions and government grants receivable	617,941	758,406
Prepaid expenses and other assets	<u>60,594</u>	<u>55,247</u>
Total current assets	1,656,495	1,742,288
Noncurrent Assets		
Restricted cash	150,156	125,130
Property and equipment, net	<u>1,298,629</u>	<u>876,767</u>
Total assets	<u><u>\$ 3,105,280</u></u>	<u><u>\$ 2,744,185</u></u>
Liabilities and Net Assets		
Current Liabilities		
Accounts payable and accrued expenses	\$ 61,448	\$ 76,497
Accrued salaries and related liabilities	492,236	471,882
Notes payable	76,525	406,222
Deferred revenue	<u>70,000</u>	<u>106,443</u>
Total current liabilities	700,209	1,061,044
Noncurrent Liabilities		
Deferred rent expense	<u>391,728</u>	<u>397,453</u>
Total liabilities	1,091,937	1,458,497
Net Assets Without Donor Restrictions	<u>2,013,343</u>	<u>1,285,688</u>
Total liabilities and net assets	<u><u>\$ 3,105,280</u></u>	<u><u>\$ 2,744,185</u></u>

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Statements of Activities
Years Ended June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
Revenues and Other Support		
Per-pupil operating revenue - resident student enrollment	\$ 5,923,081	\$ 6,125,482
Per-pupil operating revenue - students with disabilities	1,045,946	683,850
New York City Department of Education (NYCDOE) rental assistance revenue	<u>1,151,194</u>	<u>1,075,001</u>
Total state and local per-pupil operating revenues	8,120,221	7,884,333
Government grants and contracts - federal	2,451,076	1,180,797
Government grants and contracts - state	33,446	-
Contributions	71,969	85,593
Special events	\$ 7,505	\$ 240
Less direct costs of special event	<u>(8,039)</u>	<u>-</u>
Interest	26	21
Forgiveness of loan	-	1,087,214
Other revenues	<u>13,644</u>	<u>-</u>
Total operating revenues and other support	<u>10,689,848</u>	<u>10,238,198</u>
Expenses		
Program services		
General education	5,952,416	5,229,942
Special education	<u>2,007,112</u>	<u>1,757,355</u>
Total program services	7,959,528	6,987,297
Supporting services		
Management and general	<u>2,002,665</u>	<u>1,963,454</u>
Total expenses	<u>9,962,193</u>	<u>8,950,751</u>
Change in Net Assets	727,655	1,287,447
Net Assets (Deficit) Without Donor Restrictions, Beginning of Year	<u>1,285,688</u>	<u>(1,759)</u>
Net Assets (Deficit) Without Donor Restrictions, End of Year	<u>\$ 2,013,343</u>	<u>\$ 1,285,688</u>

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Statement of Functional Expenses
Year Ended June 30, 2022

	** No. of Positions	Program Services			Supporting Services Management and General	Total
		General Education	Special Education	Total		
Personnel service costs						
Administrative personnel	22	\$ 721,883	\$ 202,189	\$ 924,072	\$ 1,010,308	\$ 1,934,380
Instructional personnel	55	2,551,654	957,233	3,508,887	-	3,508,887
Non-instructional personnel	10	-	-	-	455,476	455,476
Total personnel service costs	<u>87</u>	<u>3,273,537</u>	<u>1,159,422</u>	<u>4,432,959</u>	<u>1,465,784</u>	<u>5,898,743</u>
Payroll taxes and employee benefits		604,823	215,105	819,928	271,582	1,091,510
Legal fees		-	-	-	6,904	6,904
Audit fees		-	-	-	29,120	29,120
Professional fees		160,276	70,153	230,429	91,457	321,886
Repairs and maintenance		111,151	32,497	143,648	16,411	160,059
Curriculum and classroom		214,635	64,173	278,808	-	278,808
Student services		28,473	7,896	36,369	-	36,369
Food services		6,904	1,805	8,709	-	8,709
Staff development		18,336	5,075	23,411	2,541	25,952
Equipment and furnishings		14,065	4,177	18,242	2,114	20,356
Office expense		80,009	22,540	102,549	12,113	114,662
Building, land, rent, and lease		930,960	261,735	1,192,695	62,773	1,255,468
Utilities		36,118	10,664	46,782	2,462	49,244
Information technology		77,855	23,066	100,921	7,100	108,021
Marketing and recruiting		149,379	57,880	207,259	1,722	208,981
Insurance		49,674	15,813	65,487	7,852	73,339
Interest		-	-	-	9,503	9,503
Depreciation		<u>196,221</u>	<u>55,111</u>	<u>251,332</u>	<u>13,227</u>	<u>264,559</u>
Total expenses reported by function on the statements of activities		<u>\$ 5,952,416</u>	<u>\$ 2,007,112</u>	<u>\$ 7,959,528</u>	<u>\$ 2,002,665</u>	<u>\$ 9,962,193</u>

** Supplemental information

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Statement of Functional Expenses
Year Ended June 30, 2021

	** No. of Positions	Program Services			Supporting Services Management and General	Total
		General Education	Special Education	Total		
Personnel service costs						
Administrative personnel	25	\$ 820,767	\$ 168,285	\$ 989,052	\$ 901,384	\$ 1,890,436
Instructional personnel	55	2,283,046	1,013,058	3,296,104	-	3,296,104
Non-instructional personnel	10	-	-	-	462,057	462,057
Total personnel service costs	<u>90</u>	3,103,813	1,181,343	4,285,156	1,363,441	5,648,597
Payroll taxes and employee benefits		548,951	208,936	757,887	241,143	999,030
Legal fees		-	-	-	26,565	26,565
Audit fees		-	-	-	23,790	23,790
Professional fees		-	17,941	17,941	136,017	153,958
Repairs and maintenance		126,886	37,938	164,824	16,576	181,400
Curriculum and classroom		61,539	12,618	74,157	-	74,157
Student services		9,366	1,920	11,286	-	11,286
Food services		7,260	1,489	8,749	-	8,749
Staff development		22,558	6,745	29,303	2,947	32,250
Equipment and furnishings		6,874	2,055	8,929	898	9,827
Office expense		40,972	12,250	53,222	31,966	85,188
Building, land, rent, and lease		895,735	183,656	1,079,391	56,810	1,136,201
Utilities		18,666	3,827	22,493	1,184	23,677
Information technology		161,280	34,550	195,830	10,818	206,648
Marketing and recruiting		40,993	10,301	51,294	2,636	53,930
Insurance		42,416	12,541	54,957	5,345	60,302
Interest		-	-	-	30,666	30,666
Other expenses		-	-	-	3,606	3,606
Depreciation		142,633	29,245	171,878	9,046	180,924
Total expenses reported by function on the statements of activities		<u>\$ 5,229,942</u>	<u>\$ 1,757,355</u>	<u>\$ 6,987,297</u>	<u>\$ 1,963,454</u>	<u>\$ 8,950,751</u>

** Supplemental information

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Statements of Cash Flows
Years Ended June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
Operating Activities		
Change in net assets	\$ 727,655	\$ 1,287,447
Items not requiring (providing) operating cash flows		
Depreciation	264,559	180,924
Gain on forgiveness of loan	-	(1,087,214)
Noncash interest expense	-	11,392
Changes in		
Contributions and government grants receivable	140,465	(300,680)
Prepaid expenses and other assets	(5,347)	41,467
Accounts payable and accrued expenses	(15,049)	(83,468)
Accrued salaries and related liabilities	20,354	15,821
Due to Department of Education	(36,443)	89,321
Deferred rent expense	(5,725)	55,524
	<u>1,090,469</u>	<u>210,534</u>
Investing Activities		
Purchase of property and equipment	(686,421)	(472,010)
	<u>(686,421)</u>	<u>(472,010)</u>
Financing Activities		
Payments made on long-term legal settlement	-	(183,030)
Payments on note payable	(329,697)	(120,000)
	<u>(329,697)</u>	<u>(303,030)</u>
Change in Cash and Restricted Cash	74,351	(564,506)
Cash and Restricted Cash, Beginning of Year	<u>1,053,765</u>	<u>1,618,271</u>
Cash and Restricted Cash, End of Year	<u><u>\$ 1,128,116</u></u>	<u><u>\$ 1,053,765</u></u>
Cash and Restricted Cash Consist of:		
Cash	\$ 977,960	\$ 928,635
Restricted Cash	<u>150,156</u>	<u>125,130</u>
	<u><u>\$ 1,128,116</u></u>	<u><u>\$ 1,053,765</u></u>
Supplemental Cash Flows Information		
Cash paid for interest	\$ 9,503	\$ 19,274

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Notes to Financial Statements
June 30, 2022 and 2021

Note 1: Nature of Operations and Summary of Significant Accounting Policies

Nature of Operations

Storefront Academy Charter School (the School) is an educational corporation that operates as a charter school in the Borough of Bronx, New York. On December 2, 2014, the Board of Regents and the Board of Trustees of the State University of New York, on behalf of the State Education Department (NYSED), granted the School a charter valid for a term of five years (expiring June 30, 2020) and renewable upon expiration. The School was granted a charter for grades K through 5. On July 31, 2020, the School's charter was renewed by the New York State Board of Regents through July 31, 2023.

The School has obtained a dba effective September 22, 2015 under the name Storefront Academy Charter School South Bronx.

The School was organized to provide children of varied academic strengths quality educational opportunities, preparing them academically, socially, and emotionally to become critical thinkers, high-achieving students, and well-rounded individuals. Working in partnership with families and community members, the School instills a powerful sense of self, and gives its students the tools to own the future and create meaningful adult lives. During fiscal years 2022 and 2021, the School operated classes for approximately 350 and 380 full-time equivalent general instruction students, respectively, of which 60 and 50 were special education students, respectively.

On February 11, 2020, the Board of Regents of the University of the State of New York amended the charter agreement permitting an additional school to be opened by the School. Storefront Academy Charter School Harlem (SACSH) operates under the same management and board of trustees as the School. During fiscal years 2022 and 2021, SACSH operated classes for approximately 71 and 62 full-time equivalent general instruction students, respectively, of which 18 and 14 were special education students, respectively. SACSH was issued a charter which expires on July 31, 2024.

The School is supported primarily by state and local per-pupil operating revenues.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, and other changes in net assets during the reporting period. Actual results could differ from those estimates.

Cash and Restricted Cash

The School considers all liquid investments with original maturities of three months or less to be cash equivalents. As of June 30, 2022 and 2021, cash equivalents consisted primarily of money market accounts. Deposit accounts restricted externally by regulators are considered to be restricted cash.

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Notes to Financial Statements
June 30, 2022 and 2021

As of June 30, 2022, the School's cash accounts exceeded federally insured limits by approximately \$965,000.

Cash Reserves

The School maintains cash in an account, pursuant to its Charter Agreements, to pay off expenses in the event of dissolution of the School.

Grants and Contracts Receivable

Revenues from government grants and contracts to which the School is entitled are recognized mostly on student enrollment. Some grants are provided for specific educational endeavors, which are not based on student enrollment, and are recorded when related expenditures are incurred by the School. Receivables are recorded when the revenue is earned. Bad debt is charged if the receivable is determined to be uncollectible based on periodic review by management. Factors used to determine whether an allowance should be recorded include the age of the receivable and a review of payments subsequent to year-end. Receivables are written off against the allowance for doubtful accounts when all reasonable collection efforts have been exhausted. As of June 30, 2022 and 2021, the School had no allowance for doubtful accounts.

Property and Equipment

Property and equipment acquisitions over \$1,000 are stated at cost less accumulated depreciation. Depreciation is charged to expense using the straight-line method over the estimated useful life of each asset. Assets under capital lease obligations and leasehold improvements are depreciated over the shorter of the lease term or their respective estimated useful lives.

The estimated useful lives for each major depreciable classification of property and equipment are as follows:

Leasehold improvements	10 years
Furniture and fixtures	5–7 years
Equipment	5 years
Computers	3 years
Library books	15 years

Long-Lived Asset Impairment

The School evaluates the recoverability of the carrying value of long-lived assets whenever events or circumstances indicate the carrying amount may not be recoverable. If a long-lived asset is tested for recoverability and the undiscounted estimated future cash flows expected to result from the use and eventual disposition of the asset is less than the carrying amount of the asset, the asset cost is adjusted to fair value and an impairment loss is recognized as the amount by which the carrying amount of a long-lived asset exceeds its fair value.

No asset impairment was recognized during the years ended June 30, 2022 and 2021.

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Notes to Financial Statements
June 30, 2022 and 2021

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor restrictions.

Net assets without donor restrictions are available for use in general operations and not subject to donor or grantor restrictions.

As of June 30, 2022 and 2021, all net assets are without donor restrictions and are available to be used for operations.

State and Local Per-Pupil Revenue

Revenues from the state and local governments resulting from the School's charter status and based on the number of students enrolled are recorded when services are performed in accordance with the charter agreement.

Contributions

Contributions are provided to the School either with or without restrictions placed on the gift by the donor. Revenues and net assets are separately reported to reflect the nature of those gifts – with or without donor restrictions. The value recorded for each contribution is recognized as follows:

Nature of the Gift	Value Recognized
<i>Conditional gifts, with or without restriction</i>	
Gifts that depend on the School overcoming a donor-imposed barrier to be entitled to the funds	Not recognized until the gift becomes unconditional, <i>i.e.</i> , the donor-imposed barrier is met
<i>Unconditional gifts, with or without restriction</i>	
Received at date of gift – cash and other assets	Fair value
Received at date of gift – property, equipment, and long-lived assets	Estimated fair value
Expected to be collected within one year	Net realizable value
Collected in future years	Initially reported at fair value determined using the discounted present value of estimated future cash flows technique

In addition to the amount initially recognized, revenue for unconditional gifts to be collected in future years is also recognized each year as the present-value discount is amortized using the level-yield method.

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Notes to Financial Statements
June 30, 2022 and 2021

When a donor stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Gifts and investment income that are originally restricted by the donor and for which the restriction is met in the same time period the gift is received are recorded as revenue with donor restrictions and then released from restriction.

Conditional contributions and investment income having donor stipulations which are satisfied in the period the gift is received are recorded as revenue without donor restrictions.

All contributions receivable as of June 30, 2022 and 2021 were without donor restrictions.

As of June 30, 2022 and 2021, \$70,000 and \$106,443 of proceeds received from conditional contributions were recorded as a liability as the conditions had not been met, respectively.

Government Grants

Support funded by grants is recognized as the School meets the conditions prescribed by the grant agreement, performs the contracted services, or incurs outlays eligible for reimbursement under the grant agreements. Grant activities and outlays are subject to audit and acceptance by the granting agency and, as a result of such audit, adjustments could be required.

Leases

Leases are classified as operating or capital leases in accordance with the terms of the underlying agreements. Operating lease payments are charged to equipment and auto leases expense. Operating lease expense is recorded on the straight-line basis over the life of the lease, unless another systematic and rational basis is more representative of the time pattern in which use benefit is derived from the leased property, in which case that basis shall be used. Deferred rent, when material, is recorded for the difference between the fixed payment and the rent expense. In 2022 and 2021, all leases were classified as operating leases.

Income Taxes

The School is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and a similar provision of state law. However, the School is subject to federal income tax on any unrelated business taxable income. The School files tax returns in the U.S. federal jurisdiction.

Functional Allocation of Expenses

The costs of supporting the various programs and other activities have been summarized on a functional basis in the statements of functional expenses. The statements of functional expenses present the natural classification detail of expenses by function. Certain costs have been allocated among the program services, management and general, and fundraising categories based on time spent, and staffing allocations to the main functional areas of the School: general education, special education, and management/general.

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Notes to Financial Statements
June 30, 2022 and 2021

Note 2: Conditional Grants and Contributions

A portion of the School's revenue is derived from cost-reimbursable grants, which are conditional upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the School has incurred expenditures in compliance with specific grant provisions. The School has the following conditional grants as of June 30, 2022:

Grant	Term	Grant Amount	Amount Recognized or Forfeited	Amount Outstanding
Government grants	Through 2025	<u>\$ 785,796</u>	<u>\$ 711,171</u>	<u>\$ 74,625</u>

Note 3: Property and Equipment

Property and equipment as of June 30 consist of:

	2022	2021
Leasehold improvement	\$ 561,608	\$ 282,926
Furniture and fixtures	384,225	362,370
Equipment	442,401	390,698
Computers	297,666	265,484
Library books	445,999	-
Construction in progress	<u>-</u>	<u>144,000</u>
	2,131,899	1,445,478
Accumulated depreciation	<u>(833,270)</u>	<u>(568,711)</u>
	<u>\$ 1,298,629</u>	<u>\$ 876,767</u>

Storefront Academy Charter School dba Storefront Academy Charter School South Bronx

Notes to Financial Statements

June 30, 2022 and 2021

Note 4: Operating Leases

In March 2018, the School began leasing space located at Jackson Avenue. In May 2019, the lease was amended to include additional space. The lease is set to expire June 30, 2028 and contains a renewal option for five years. Minimum amounts to be paid under the terms of the lease are as follows:

2023	\$ 821,220
2024	841,749
2025	862,797
2026	884,373
2027	906,480
Thereafter	<u>923,364</u>
Total	<u><u>\$ 5,239,983</u></u>

Additionally, in May 2019, the School agreed to lease additional space, commencing July 2019. The lease was amended in December 2019 to adjust the lease payments. The lease was set to expire June 30, 2022 but was renewed through 2025. Minimum amounts to be paid under the terms of the lease are as follows:

2023	\$ 435,000
2024	485,000
2025	<u>535,000</u>
	<u><u>\$ 1,455,000</u></u>

During the fiscal year 2021, the School signed two leases for a commercial unit and community facility unit located at Pontiac Place, Bronx, NY. The leases commenced on August 1, 2021 and expire June 30, 2026. The leases contain a renewal option for five years. Minimum amounts to be paid under the terms of the lease are as follows:

2023	\$ 126,000
2024	132,300
2025	138,912
2026	<u>145,860</u>
	<u><u>\$ 543,072</u></u>

Rent expense for the years ended June 30, 2022 and 2021 was \$1,255,468 and \$813,523, respectively.

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Notes to Financial Statements
June 30, 2022 and 2021

Note 5: Notes Payable

In February 2018, Storefront Academy Harlem extended a \$275,000 unsecured, interest-free loan to the School with repayment due on June 30, 2019. In April 2018, the loan was amended to increase the note by an additional \$650,000 and to include interest at 3% on amounts outstanding. In addition, the loan repayment terms were amended for repayments to begin on January 1, 2019.

In May 2019, the loan was amended for a second time to combine the amounts advanced of \$650,000 and the accrued interest outstanding as of that date of \$18,380, into one new loan payable of \$668,380. Interest was charged at 3% on amounts outstanding. The School made monthly repayments of principal and interest amount of approximately \$11,600. The note was set to mature with a balloon payment in February 2021, but the School renegotiated to pay the balance in 2023. The amount outstanding as of June 30, 2022 and 2021 was \$76,525 and \$406,222, respectively.

On March 27, 2020, President Trump signed into law the *Coronavirus Aid, Relief, and Economic Security Act*. On April 7, 2020, the School received a loan in the amount of \$1,075,822 pursuant to the Paycheck Protection Program. The School has elected to account for the funding as a loan in accordance with Accounting Standards Codification (ASC) Topic 470, *Debt*. The loan had a fixed interest rate of 1% per year. PPP loans are subject to audit and acceptance by the U.S. Department of Treasury, Small Business Administration, or lender; as a result of such audit, adjustments could be required to any gain recognized. On May 28, 2021, the Small Business Administration forgave the balance of the loan.

Note 6: Pension and Other Postretirement Benefit Plans

Employees of the School are eligible to participate in the Storefront Academy Harlem 403(b) Thrift Plan administered by Storefront Academy Harlem. The Board of Trustees annually determines the amount, if any, of the School's contributions to the plan. The School did not make a discretionary contribution to the plan for the years ended June 30, 2022 and 2021.

Note 7: Significant Estimates and Concentrations

Accounting principles generally accepted in the United States of America require disclosure of certain significant estimates and current vulnerabilities due to certain concentrations. Those matters include the following:

Grants and Contracts Subject to Audits

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Notes to Financial Statements
June 30, 2022 and 2021

Operating Revenue

The School obtained approximately 99% and 89% of its operating revenues through its charters from New York State for the years ended June 30, 2022 and 2021, respectively.

Note 8: Liquidity and Availability

Financial assets available for general expenditure, that is without donor or other restrictions limiting their use, within one year of June 30, 2022 and 2021, comprise the following:

	<u>2022</u>	<u>2021</u>
Current financial assets at year-end		
Cash	\$ 977,960	\$ 928,635
Contributions and government grants receivable	<u>617,941</u>	<u>758,406</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 1,595,901</u>	<u>\$ 1,687,041</u>

The financial assets of the School without donor restrictions or restricted by state laws are available for general expenditures. As part of liquidity management, the School invests cash in excess of daily requirements in cash equivalents. During the years ended June 30, 2022 and 2021, the level of liquidity and reserves was managed within the policy requirements.

Note 9: Subsequent Events

Subsequent events have been evaluated through November 1, 2022, which is the date the financial statements were available to be issued.

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Notes to Financial Statements
June 30, 2022 and 2021

Note 10: Future Changes in Accounting Principles

Accounting for Leases

The Financial Accounting Standards Board amended its standard related to the accounting for leases. Under the new standard, lessees will now be required to recognize substantially all leases on the balance sheet as both a right-of-use asset and a liability. The standard has two types of leases for income statement recognition purposes: operating leases and finance leases. Operating leases will result in the recognition of a single lease expense on a straight-line basis over the lease term similar to the treatment for operating leases under existing standards. Finance leases will result in an accelerated expense similar to the accounting for capital leases under existing standards. The determination of lease classification as operating or finance will be done in a manner similar to existing standards. The new standard also contains amended guidance regarding the identification of embedded leases in service contracts and the identification of lease and nonlease components in an arrangement. The new standard is effective for annual periods beginning after December 15, 2021. The School is evaluating the impact the standard will have on the financial statements; however, the standard is expected to have an impact on the financial statements due to the recognition of additional assets and liabilities for operating leases.

Supplementary Schedules

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Schedule of Activities by Location
Year Ended June 30, 2022

	Harlem	South Bronx	Total
Revenues and Other Support			
Per-pupil operating revenue - resident student enrollment	\$ 1,202,106	\$ 4,720,975	\$ 5,923,081
Per-pupil operating revenue - students with disabilities	346,597	699,349	1,045,946
New York City Department of Education (NYCDOE) rental assistance revenue	<u>350,000</u>	<u>801,194</u>	<u>1,151,194</u>
Total state and local per-pupil operating revenues	1,898,703	6,221,518	8,120,221
Government grants and contracts - federal	802,913	1,648,163	2,451,076
Government grants and contracts - state	33,446	-	33,446
Contributions	6,871	65,098	71,969
Special events	\$ 2,341	\$ 5,164	\$ 7,505
Less direct costs of special event	<u>(2,109)</u>	<u>(5,930)</u>	<u>(8,039)</u>
Interest	-	26	26
Other revenues	<u>2</u>	<u>13,642</u>	<u>13,644</u>
Total operating revenues and other support	<u>2,742,167</u>	<u>7,947,681</u>	<u>10,689,848</u>
Expenses			
Program services			
General education	1,418,518	4,533,898	5,952,416
Special education	<u>702,237</u>	<u>1,304,875</u>	<u>2,007,112</u>
Total program services	2,120,755	5,838,773	7,959,528
Supporting services			
Management and general	<u>582,498</u>	<u>1,420,167</u>	<u>2,002,665</u>
Total expenses	<u>2,703,253</u>	<u>7,258,940</u>	<u>9,962,193</u>
Change in Net Assets	38,914	688,741	727,655
Net Assets (Deficit) Without Donor Restrictions, Beginning of Year	<u>(482,131)</u>	<u>1,767,819</u>	<u>1,285,688</u>
Net Assets (Deficit) Without Donor Restrictions, End of Year	<u><u>\$ (443,217)</u></u>	<u><u>\$ 2,456,560</u></u>	<u><u>\$ 2,013,343</u></u>

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Schedule of Functional Expenses – Harlem
Year Ended June 30, 2022

	No. of Positions	Program Services			Supporting Services	Total
		General Education	Special Education	Total	Management and General	
Personnel service costs						
Administrative personnel	6	\$ 162,132	\$ 69,959	\$ 232,091	\$ 275,105	\$ 507,196
Instructional personnel	13	516,767	297,606	814,373	-	814,373
Non-instructional personnel	3	-	-	-	137,871	137,871
Total personnel service costs	<u>22</u>	678,899	367,565	1,046,464	412,976	1,459,440
Payroll taxes and employee benefits		129,195	69,948	199,143	78,589	277,732
Legal fees		-	-	-	1,105	1,105
Audit fees		-	-	-	14,560	14,560
Professional fees		41,681	21,406	63,087	33,318	96,405
Repairs and maintenance		33,045	13,528	46,573	7,142	53,715
Curriculum and classroom		68,987	29,766	98,753	-	98,753
Student services		5,991	2,585	8,576	-	8,576
Food services		893	385	1,278	-	1,278
Staff development		3,737	1,530	5,267	809	6,076
Equipment and furnishings		4,564	1,869	6,433	987	7,420
Office expense		18,666	7,642	26,308	4,035	30,343
Building, land, rent, and lease		214,144	92,401	306,545	16,134	322,679
Utilities		10,918	4,711	15,629	822	16,451
Information technology		24,639	10,432	35,071	3,129	38,200
Marketing and recruiting		115,855	49,909	165,764	801	166,565
Insurance		22,456	9,208	31,664	4,713	36,377
Depreciation		44,848	19,352	64,200	3,378	67,578
Total expenses reported by function on the statements of activities		<u>\$ 1,418,518</u>	<u>\$ 702,237</u>	<u>\$ 2,120,755</u>	<u>\$ 582,498</u>	<u>\$ 2,703,253</u>

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Schedule of Functional Expenses – South Bronx
Year Ended June 30, 2022

	No. of Positions	Program Services			Supporting Services	Total
		General Education	Special Education	Total	Management and General	
Personnel service costs						
Administrative personnel	16	\$ 559,751	\$ 132,230	\$ 691,981	\$ 735,203	\$ 1,427,184
Instructional personnel	42	2,034,887	659,627	2,694,514	-	2,694,514
Non-instructional personnel	7	-	-	-	317,605	317,605
Total personnel service costs	<u>65</u>	2,594,638	791,857	3,386,495	1,052,808	4,439,303
Payroll taxes and employee benefits		475,628	145,157	620,785	192,993	813,778
Legal fees		-	-	-	5,799	5,799
Audit fees		-	-	-	14,560	14,560
Professional fees		118,595	48,747	167,342	58,139	225,481
Repairs and maintenance		78,106	18,969	97,075	9,269	106,344
Curriculum and classroom		145,648	34,407	180,055	-	180,055
Student services		22,482	5,311	27,793	-	27,793
Food services		6,011	1,420	7,431	-	7,431
Staff development		14,599	3,545	18,144	1,732	19,876
Equipment and furnishings		9,501	2,308	11,809	1,127	12,936
Office expense		61,343	14,898	76,241	8,078	84,319
Building, land, rent, and lease		716,816	169,334	886,150	46,639	932,789
Utilities		25,200	5,953	31,153	1,640	32,793
Information technology		53,216	12,634	65,850	3,971	69,821
Marketing and recruiting		33,524	7,971	41,495	921	42,416
Insurance		27,218	6,605	33,823	3,139	36,962
Interest		-	-	-	9,503	9,503
Depreciation		151,373	35,759	187,132	9,849	196,981
Total expenses reported by function on the statements of activities		<u>\$ 4,533,898</u>	<u>\$ 1,304,875</u>	<u>\$ 5,838,773</u>	<u>\$ 1,420,167</u>	<u>\$ 7,258,940</u>

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Independent Auditor's Report

Board of Trustees
Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Bronx, New York

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Storefront Academy Charter School dba Storefront Academy Charter School South Bronx, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 1, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's internal control. Accordingly, we do not express an opinion on the effectiveness of Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and responses as item 2022-001, that we consider to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's Response to Finding

Government Auditing Standards requires the auditor to perform limited procedures on Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's response to the findings identified in our audit and described in the accompanying schedule of findings and responses. Storefront Academy Charter School dba Storefront Academy Charter School South Bronx's response was not subjected to the other auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

FORVIS,LLP

New York, New York
November 1, 2022

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Schedule of Findings and Responses
Year Ended June 30, 2022

Findings Required to be Reported by *Government Auditing Standards*

Reference Number	Finding
2022-001	<p><i>Segregation of Duties</i></p> <p>Criteria or Specific Requirement</p> <p>The accounting functions should be properly segregated to maintain proper internal controls over financial reporting.</p> <p>Condition</p> <p>The current staff size of the School does not always allow for the proper segregation of duties related to cash disbursements and payroll.</p> <p>Effect</p> <p>Administrative staff has the ability to misappropriate assets with limited supervision.</p> <p>Cause</p> <p>The School has two accountants performing multiple tasks.</p> <p>Recommendation</p> <p>We recommended that the School establish compensating controls in each area described above.</p> <p>Views of Responsible Officials and Planned Corrective Actions</p> <p>Due to the size of the School, procedures have been put in place to include members of the board in a review capacity to detect any misappropriation of assets in a timely manner.</p>

Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Summary Schedule of Prior Audit Findings
Year Ended June 30, 2022

Reference Number	Summary of Finding	Status
2021-001	<i>Segregation of Duties</i> The accounting functions should be properly segregated to maintain proper internal controls over financial reporting.	Unresolved (2022-001)



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Board of Trustees and Management
Storefront Academy Charter School
dba Storefront Academy Charter School South Bronx
Bronx, New York

In planning and performing our audit of the financial statements of Storefront Academy Charter School dba Storefront Academy Charter School South Bronx (the School) as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a certain deficiencies in internal control that we consider to be a significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis.

A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

We observed the following matters that we consider to be significant deficiencies.

Significant Deficiencies

Segregation of Duties

Management is responsible for establishing and maintaining effective internal control over financial reporting. Certain individuals within the School have incompatible duties in certain financial reporting transaction cycles. Duties in these transaction cycles are not adequately segregated to safeguard the School's assets and ensure correct financial reporting. Management believes they have implemented compensating controls to help mitigate the risks of material misstatement.

The following is a summary of incompatible duties we identified. The Board and management should evaluate the costs versus benefits of further segregating these duties or adding monitoring or other compensating controls to reduce the associated risk.

Cash Disbursements and Payroll Cycle

The Director of Finance and Finance Associate have access, recording and/or monitoring duties within the cash disbursements and payroll cycles for which oversight controls occur after the actual disbursements occur or the issuance of payroll. The reviews which occur at month-end are designed to be detective in nature but not preventative with respect to errors and/or fraud occurring. We recommend these oversight controls continue to be performed with precision and on a timely basis to minimize the associated risks.

Journal Entries

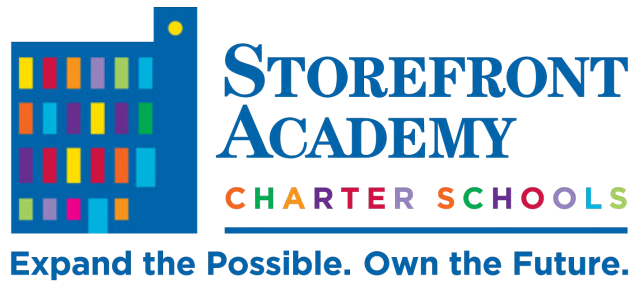
The Director of Finance is currently the only employee recording journal entries. There is no detailed review or approval over journal entries posted. We recommend that a member from the Board of Trustees review a printout of journal entries posted on a monthly basis with the supporting documentation and sign off on them as appropriate, indicating review.

We observed matters that we consider to be deficiencies that we communicated to management orally.

This communication is intended solely for the information and use of management, the Board of Trustees, and others within the School, and is not intended to be and should not be used by anyone other than these specified parties.

FORVIS,LLP

New York, New York
November 1, 2022



Thursday, December 16, 2021 @6:02 p.m.
Board Meeting via Zoom

Meeting ID: 843 0366 9838
Passcode: ab0E#q

AGENDA

1. Call to Order
2. Adoption of November minutes
3. CEO Report
 - a) Lavinia Group Questions
 - b) Harlem School of the Arts contract approval
 - c) Lincoln Barretta contract approval
4. Key Metrics
5. School Report
6. Board Committee Reports
7. Public Comment
8. Adjournment

Trustees Present

Richard Bayles
Gretchen Pusch
Justin Tolliver
Noel Acey
Peter Low
Amanda Low
Tanya Hoffler-Moore
Reby Gulcan
Susan Reid
Jonathan Stearns

Storefront Academy Staff:

Dr. Nicole Campbell, CEO
Mr. Stuart Wolf, Director of Finance
Ms. Natalia Perez, Director of Communications
Ms. Carol Singletary, South Bronx Principal
Ms. Taleema Chesney, Harlem Principal
Ms. Amia Fisher, Dean of Harlem
Ms. Maria Ruiz, CEO Executive Assistant
Ms. Yoselyn Fernandez, South Bronx Assistant Principal

1. Call to Order

- Mr. Bayles called the meeting to order at 6:02 p.m.

2. Adoption of November Minutes

- Mr. Bayles called for a motion to adopt the minutes from the November board meeting. The board discussed the minutes and whether the discussions of the previous meeting caused a confusion of what the start date for the terms for the board members (voted upon at that meeting). The understanding is that the terms for the board members all begin at the date of the annual meeting.

- A motion to adopt the minutes was made. Mr. Bayles proposed to adopt the minutes as they were, but if there was any information regarding the issue with the board terms after consultation with SUNY, they could be further amended.

- A minor correction to the minutes was proposed and accepted, wherein Mr. Bayles spoke on behalf of Ms. Susan Reid, not Tanya Hoffler-Moore, when discussing board members' willingness to remain on the board.

- With no further discussion or objections, the minutes were accepted.

3. CEO Report

- There were 8 new students since the last meeting.
- There are currently 285 students enrolled in the South Bronx Campus.
- There are currently 76 students enrolled in the Harlem Campus.
- There had been 8 more new students enrolled.
- The general student attendance was of 87-88%. An attendance committee was formed and will meet weekly to address school COVID closures. One Second Grade and one Fifth Grade were closed by the Health Department due to positive COVID cases therein. Previously, all COVID positive cases had been adults; now, some students have also contracted COVID.
- When a student has been sent home mandatorily, some parents choose to also keep their other children home who are attending the Academy. Although they may engage in virtual learning for their grades, these additional students may be marked absent because the parents did not specifically notify the specific campus that their child (other than those sent home mandatorily) would

attend virtual instruction.

- Some schools in the area are already engaging virtual classes due to COVID, and some already plan to not have students return in person the first week of January. The Academy leaders were in discussions whether to mandate all-student mandatory testing before students return in person, after at least one week of virtual school when reopening in January.

- Mr. Bayles called for a motion to renew the contract with Talbott Consulting, which was made and seconded. The board discussed whether the renewal had been allocated in the current budget; there were consulting fees in the budget, but not specifically to this contract or company. The current consulting budget was \$150K over budget due to the engagement with Lavinia Group, but the investment was deemed beneficial to the Academy, and there was a working relationship from previous contracts with the company. Some of the costs in this contract stemmed from the renewal of such contract, which would not be an annual expenditure. Further, the budget would be balanced when federal grants and aids are received, which would offset some of the cost of the Lavinia Group contract. The board discussed whether it was possible to find the funds for this contract elsewhere in the budget instead of going over budget in this area.

- The motion was amended to include approval of the Talbott Consulting contract, providing that the administration would look for savings to pay for it. There being no further discussion, nor any opposition or abstentions, the contract was approved.

- Mr. Bayles called for a motion to establish a contract with The Harlem School of the Arts, its cost to be covered by Mr. Stearns in its first iteration, which was made and seconded. The terms of the contract were clarified and remain as previously discussed as stated.

- Without further discussion, nor any opposition or abstentions, the contract was approved.

- Mr. Bayles called for a motion to approve the contract with Lincoln Baretta for the first quarter of 2021-2022, which was made and seconded.

- The board discussed that this contract can be covered under the CSP Grant.

- The board discussed whether the contract underwent bids. This contract did not undergo bids because their specific qualifications and ability to

accomplish the Academy's goal made it a single-source entity.

- Without further discussion, nor any opposition or abstentions, the contract was approved.

- Mr. Bayles called for a motion to approve a contract expansion with Lavinia Group, which was made and seconded.

- The board discussed whether to add a math curriculum contract with Lavinia Group, given that improving math education is paramount and that was a subject in which students needed improvement and the Academy needed assistance with.

- The total upfront cost of the math curriculum would not reflect in further years; the cost could be reduced after the initial investment given that seats for cadre's professional development and training were a one-time expense.

- Another idea to reduce costs was discussed and involved sending one teacher per grade to the professional development instead of sending every teacher, making those who attend trainers for the rest of the staff. This would greatly reduce the one-time, initial cost of the contract expansion that would include a math curriculum.

- The board discussed whether to place other bids with other companies that offer similar services. Despite a potential cost reduction, it might not be beneficial to utilize different companies and programs because the instructional programming would be uneven, and Lavinia Group includes hands-on consultants who actively participate in the classroom and provide invaluable advice and monitoring. Further, some of the skills already implemented for the ELA curriculum, with which the teachers were already familiar, would transfer to any new curriculum added to their portfolio.

4. Key Metrics

- Already covered in CEO report.

5. School Report

- Already contained in the CEO report.

6. Committee Reports

Academic Committee

- Already contained in the CEO report.

Development Committee

- The Committee needs more people in order to work in/with the two campuses.
- The board discussed events in person versus virtual, given the current state of COVID contagion.
- Bowling, luncheon, and other fundraising ideas have been discussed, but they are all constrained and pending due to COVID concerns.
- There will be more communication between the board and the campus leadership teams to coordinate events and support.

Governance Committee

- Three seats remained open, and this would be a focus next year.

Finance Committee

- There would be approximately \$772K cash-on-hand estimated by the end of the year, which would include some funds derived from CSP.
- The Academy credit card is currently under and linked with the Children's Storefront entity, who has asked the Academy that this be rectified.
- Mr. Bayles asked for a motion to allow the Finance Committee to contact Chase Bank and made this change or update to its credit card and account. The motion was made, seconded, there was no further discussion, and the motion was granted with no opposition or abstentions.
- There had been a misunderstanding because of a previous debt from

2004, totaling \$250K, with another organization. Said organization is holding the Academy accountable due to the Academy sharing its EIN with Children's Storefront. This might result in some monies being withheld until the issue is cleared. The issue was being addressed with the Children's Storefront's executive director and should be resolved.

- Mr. Bayles called for a motion to approve hiring a firm for the Audit Committee, at their request, in order to analyze the Academy's internal controls and financial policies. This was based on an email proposal sent by Mr. Bayles to the board on 2 December 2021. There was a motion, which was seconded, there was no further discussion nor abstentions or objections, and the motion was approved.

Real Estate Committee

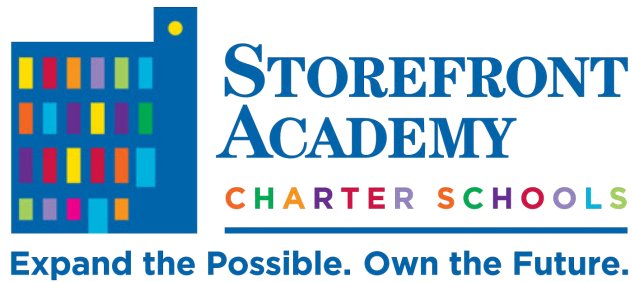
- Lease renewal conversations with the Children's Storefront were still ongoing, and a more complete report should be available by the next meeting.
- The audit committee was still ongoing.

7. Public Comments

- There were no public comments.

8. Adjournment

The meeting was adjourned at 7:05 p.m.



Thursday, February 17, 2022 @6:00 p.m.
Board Meeting via Zoom

Meeting ID: 845 6510 7886
Passcode: #U8UVr

AGENDA

1. Call to Order
2. Adoption of January minutes
3. CEO Report
4. Lou Jimenez - Lincoln Baretta Digital Marketing
5. Sydney Solomon and William Loskoch, Lavinia Group,
School Report, Key Metrics
6. Board Committee Reports
7. Public Comment
8. Adjournment

Trustees Present

Richard Bayles
Gretchen Pusch
Justin Tolliver
Noel Acey
Peter Low
Amanda Low
Tanya Hoffler-Moore
Reby Gulcan
Susan Reid
Jonathan Stearns

Storefront Academy Staff:

Dr. Nicole Campbell, CEO
Mr. Stuart Wolf, Director of Finance
Ms. Natalia Perez, Director of Communications
Ms. Carol Singletary, South Bronx Principal
Ms. Taleema Chesney, Harlem Principal
Ms. Amia Fisher, Dean of Harlem
Ms. Maria Ruiz, CEO Executive Assistant
Ms. Yoselyn Fernandez, South Bronx Assistant Principal
Ms. Jennifer Johnson, Director of Student Support
Mr. Lou Jimenez, Lincoln Barretta Representative
Ms. Sydney Solomon and Mr. William Loskoch, Lavinia Group
Representatives

1. Call to Order

- Mr. Bayles called the meeting to order at 6:03 p.m.

2. Adoption of Minutes

• Mr. Bayles called for a motion to adopt the minutes from the previous board meeting. A motion to adopt the minutes was made. With no further discussion or any objections or abstentions, the minutes were accepted.

3. CEO Report

- There are 277 students currently enrolled in the South Bronx Campus and 74 students enrolled in the Harlem Campus, with a combined attendance average of 88-90%.
 - The current focus was teacher and student recruitment.
 - Student recruitment lottery would occur in the beginning of April, and the staff was currently collecting student applications.
 - iHeart Radio marketing was ongoing, in addition to further advertising in coordination with Lincoln Barretta.

4. Lou Jimenez, Lincoln Barretta, Presentation on Digital Marketing and Discussion

- Harlem Campus and Bronx Campus advertisement campaigns should be looked at, analyzed, and discussed as separate entities due to the specific complexities of each area.
 - Advertisement investment has a direct correlation to results; the advertisement in each area had a direct correlation with student applications received and online searches conducted.
 - A \$250 advertisement spending produced 4 student applications; a student application received does not yet provide an enrolled student, since the student enrollment activities will begin in April. There is not yet, therefore, a definite way to predict whether so many student applications would turn into approved students. This data would be available as time and enrollment

progress.

- The CEO and the guests clarified that data is currently limited, since only 30 days have elapsed since the beginning of media campaign. However, the number of applications that the Academy might receive may be projected according to how much advertisement spending was employed.

- It was discussed how, on average, there is an expected ratio of 7-8% percent of approved applications to received applications; for example, on average, 130 new applications might yield 10 new and approved students.

- The density of schools in the Harlem area posed a bigger challenge than South Bronx. Further, the CEO discussed how the data showed that families in the South Bronx seem more ready to commit given how many applications were received per campus area. The CEO raised the advertisement expenditure on each campus to maximize reach and received applications.

- The board and the guests discussed the potential and actual impact of digital advertisement, and if or how much advertisement expenditure would affect student recruitment. As an example, the guests described how one campus spent \$247 in advertisement, which produced four student applications; therefore, it is expected that a \$1000 expenditure could produce four times the applications received.

- Currently, another consideration is that all other schools are also spending a lot on advertisement via Facebook and Google, and although they may turn down their spending volume through the seasons, they never stop these expenditures. Therefore, the Academy is currently grossly underspending in digital advertisement.

- This expenditure process should be reassessed periodically in order to adjust promptly to environmental changes. The recruitment season overall begins in January, peaks from February to April, and will continue through August. In September, schools with seats available will continue their advertisement expenditures, dropping significantly from October to December.

- Discussions about other entities revealed that they are investing over \$8000 in digital advertisement per month, and that the Academy should not ease off on advertisement expenditure until September, if at all.

- Late September is the time when parents of students who wish to commit to the Academy affirm such commitment; before that, the April lottery timeframe is another time when data could show proper and educated trends.

- Increasing the advertisement expenditure can be done quickly. After

a decision by the Board and a notification to the CEO, she can directly communicate with Mr. Jimenez and make changes to the digital advertisement rather quickly.

- Mr. Bayles stated that a discussion by the Board about the expenditures could be held at the end of the meeting.*

5. Sydney Solomon and William Loskoch, Lavinia Group, Presentation on Educational Progress and Discussion

- Some of the purposes of the curriculum are to facilitate teachers' facilitation of great conversations, processing high-level literature, and unlock love of learning while meeting reading expectations, both from SUNY and NY City.

- 75% percent of students were proficient or advanced in the NY State exam.

- At least 55% of students met MAP assessment expectations.
- These goals accomplish both individual testing and SUNY goals.

- FMP assessments are normally, and will be, conducted in September, right before / after winter break, in March, and again in June before summer break, in order to obtain formal student benchmarks throughout the year.

- From Kindergarten through 3rd Grade have shown growth in just a few months of partnership.

- As an example, 45% of 2nd Grade students are on grade level, compared to 30% at the beginning of the school year.

- At least 69% of all students at all grades moved at least one reading level from September to December, showing marked reading growth.

- A high number of students have moved at least two reading levels in that timeframe as well. At the beginning of the year and the collaboration between the Academy and Lavinia Group, students entered at a reading grade level D, and at the end of the year, they are expected to reach I or J, which is a huge improvement range.

- The older the student, the number of levels that each student moves in a year generally decrease. For example, 3rd Grade students are expected to move up to 4 reading levels in a year; however, 3rd Grade students have already

moved 2 reading levels within one cycle since curriculum implementation, which shows great investment, engagement, and participation by the teachers, because this is an uncommon finding.

- The next priorities should include engaging with kindergarten and 1st Grade, and to close other smaller learning gaps in those or other levels.

- Lavinia Group is working with teachers to help them develop strategies of student engagement, which is a new aspect for teachers.

- Teacher debriefing sessions with Group representatives has been very effective in developing the teachers' skills and building their capacities as leaders. Group team member feedback, along with Dr. Campbell's input and assessment, has been critical to accomplish this transition and execution.

- There are methods to monitor the streamlined progress and make changes or provide input in near-realtime, which allows the parties to enhance the learning environment quickly instead of awaiting months to analyze an issue, provide guidance that might take longer to further assess, and repeat the process.

- Baseline data is still being generated and assessed, given the short time of the partnership between Lavinia Group and the Academy.

- For example, teachers are now trained on how to identify whether a student's difficulties stem from reading accuracy or critical thinking, ensuring that the specific gap can be addressed.

- A board member expressed how the idea of differentiated learning was most effective way to improve student educational growth; and how the interim assessments are critical to allow everyone to have a measure of student progress and goals.

- It is hard to compare the Academy's progress in the current partnership with others that the Lavinia Group has or is engaged in, given that every institution comes with different educational needs and challenges. However, the curriculum, approach, and training are tailored according to the individual institution and, therefore, cannot be compared directly.

- One of the principals addressed how the teachers and staff have accommodated themselves and students, and modified their approaches due to current challenges, such as attendance, whether in-person or remote accommodations, COVID, staff training, and adapting to the new curriculum,

challenges, and available tools.

5. School Report

- Already contained within the Lavinia Group presentation

6. Committee Reports

Governance Committee

- The matrix of board and advisory board positions had been previously sent to the board members for examination and discussion at a later point.
- If any board member knows of potential board members, they should forward their information to the Committee for consideration. There is a prescribed list of expected qualifications, but each board member can exercise their own judgment on whether to approach someone as a potential member and what considerations should be made. Whoever knows the prospective member is best suited to assess motivations and capabilities, therefore personal recommendations are welcome when considering a prospective member.

Development Committee

- There had not been a Committee meeting since the last board.
- The board discussed the latest status of Give-or-Get activities. The CEO's executive assistant will send an email to every board member with relevant information.
- Events are held back and being reconsidered, in part, due to concerns of not causing super-COVID-spreader events, such as the annual golf tournament, which would be otherwise upcoming.

Real Estate Committee

- Meeting with Children's Storefront; there was a preliminary agreement on the renewal cost, which was forthcoming. There would be further update after the next internal Committee meeting in 2 weeks.

Finance Committee

- U.S. grant monies already obtained would likely be utilized in 2 years instead of the expected 3 years.
- There were additional \$200k in the Harlem Campus budget, which must be utilized in the current year.
- After various discussions, the Committee informed the board that the overall Academy budget is healthy.
- The expectation is that all CSP grants, and other federal monies, are processed and received, being careful that no rules are broken and there is no double-dipping.
- The marketing budget, or student recruitment budget, between both campuses, was of a total of \$50k; the Academy has already spent \$65k.
- The Academy as a whole is under-budget in many other line items.
- Student recruitment was a priority, especially in the Harlem Campus. The CEO and the Committee will meet after the current break to discuss these issues with the budget, to find and allocate funds to the digital recruitment campaign.
- \$250k were still projected and allocated for fundraising activities.
- Funds for the library had already been obtained and must be, and are being, utilized.
- Audit Committee was close to hiring an organization to assess current financial practices as previously discussed; they are close to selecting an agency.

Academic Committee

- The CEO and a member of the Committee met with personnel from Julliard's K-12 Programs and Initiatives. The overall cost for other schools, in order to have access to the curriculum, PDs, and school visit, was of \$100k per

school per year for all three disciplines offered by Julliard: Dance, Music, and Drama. However, there are ways to be creative with costs, such as beginning only with one program and one campus. Further, there were currently a drama and music teachers within the Academy, therefore those teachers would not need to be hired from Julliard.

- Julliard is willing to accommodate the budget as much as they can and reduce the cost. There will be more meetings after the current break and further updates thereafter.

7. Public Comments

- There were no public comments.

8. Additional Discussion*

- Mr. Bayles asked for a motion to temporarily allocate up to additional \$5K for digital recruitment between the instant meeting time and the next board meeting. The motion was made and seconded.

- The board discussed if that was enough investment, and whether the Academy should be spending more in order to improve recruitment. Further, whether the entire investment should be made toward advertisement for the Harlem Campus recruitment.

- The motion was amended to raise the allocation up to \$15k, to be spent at the CEO's discretion. Further, that the CEO would present a proposal to the board at the next meeting regarding further expenditures.

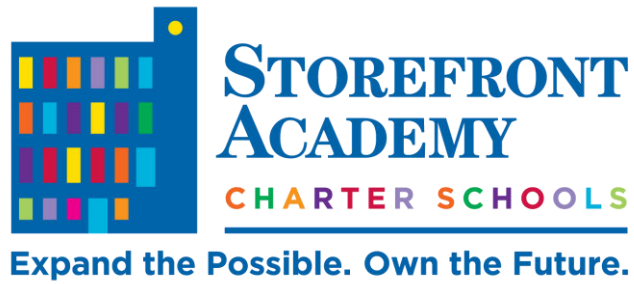
- The board discussed whether the focus should be on the Harlem Campus, and that any additional expenditures for said Campus would be covered under CSP grants. However, notwithstanding CSP approval, the Academy should invest in further digital advertisement toward the Harlem Campus, given the current enrollments.

- There being no further discussion, and with no objections or abstentions, the motion to spend an additional \$15k in marketing, with a focus on the Harlem Campus, that the CEO would allocate the funds at her discretion, and that the CEO would present a proposal at the next board meeting for further such expenditures, was approved.

- The long-range plan, to include the renewal program for the Harlem Campus, needed to be prepared by recreating the Board Strategic Planning Committee. Ms. Gulcan and Mr. Low have volunteered to co-chair this Committee, and any volunteers are welcome and should contact them directly.

9. Adjournment

The meeting was adjourned at 7:30 p.m.



Thursday, June 17, 2021 @6:03 p.m.
Board Meeting via Zoom

Meeting ID: 999 9015 6326

Password: E9N@jT

AGENDA

1. Call to Order
2. Adoption of May Minutes
3. Key Metrics
4. Board Committee Reports
5. Public Comment
6. Adjournment

Trustees Present

Richard Bayles
Gretchen Pusch
Justin Tolliver
Noel Acey
Peter Low
Amanda Low
Tanya Hoffler-Moore
Jonathan Stearns
Reby Gulcan

Storefront Academy Staff:

Dr. Nicole Richardson-Garcia, CEO
Ms. Carol Singletary, South Bronx Principal
Ms. Amia Fisher, Dean of Harlem
Mr. Stuart Wolf, Director of Finance
Ms. Maria Ruiz, CEO Executive Assistant
Ms. Natalia Perez, Director of Communications
Ms. Taleema Chesney, Harlem Principal
Ms. Nidia Evangelista, Director of Operations
Ms. Yoselyn Fernandez, South Bronx Assistant Principal
Mr. Matthew Tiwary, Director of Technology
Ms. Dignorlyn Poweriet, Director of Development
Ms. Jennifer Johnson, Director of Student Support
Mr. Stalyn Tejada, Technology Teacher

1. Call to Order

Mr. Bayles called the meeting to order at 6:03 p.m.

2. Adoption of May Minutes

Mr. Bayles called for a motion to adopt the previous meeting's minutes. Such motion was made, seconded, there was discussion regarding how to properly record motions in future minutes, and the motion passed with no objection. The minutes were adopted.

3. Key Metrics, CEO, and Principals Reports

- Attendance improved throughout the last 2 weeks.
- Neither campus had lost any students since the last board meeting.
- There had not been any staff departures since the last board meeting.
- There were no current vacancies, other than next school year's expected staff requirements or upcoming vacancies.
- There was a hole in the backyard fence at the Harlem Campus, which may indicate some homeless people may have camped out there overnight; the landlord had been notified in order to have it fixed.
- There was a request for placing a ground-floor bathroom in the Harlem Campus. There had not yet been a response from the landlord.
- There had been a vehicular accident when a truck hit some stairs and damaged a rail in the front of the building; the building owners and the police were handling the issue. There had been no student or staff injuries.
- The South Bronx campus had some mold on the seventh floor and other spaces. The landlords had been notified but did not respond; the Academy's attorneys have addressed the issue with the landlords, which evoked a response.
- Lavinia Group, a national curriculum specialist group, had been contracted to assess the humanities curriculum.
- Both campuses were being prepared for summer school, which will proceed from July 6th through August 10th. The enrollment was kept below 15.
- MAP data would be ready the following month.

- The 2021-2022 budget was pending approval for submission to SUNY.
- Advertisements in *The New York Post* ran during Memorial Day weekend.
- The second grocery giveaway, and a book giveaway, were held in early June at the Abraham House.
- The MTA digital campaign and radio advertisement will begin at the end of the month.
- A new library was under consideration to be built with COVID relief funds, which would be in the Pontiac Building. It would feature a full-time media specialist and librarian, which would allow students to check out books, in order to reduce the literacy gap.
- The South Bronx campus leadership team focused on reviewing the goals and actions plan, and the end-of-year assessments and activities. In keeping with the reading initiative, students were pushed to engage with the local libraries and their summer reading challenge, in addition to the Springboard summer program activities.
- The Harlem campus leadership team focused on goal setting for summer activities that will improve students' abilities.
- The Savoy Apartment Complex would allow the Harlem campus staff to advertise services and participate in local activities. If students were to enroll from this area, the addresses would be provided to the busing company, and they would generate a bus stop.

4. Committee Reports

Real Estate Committee

- Certain phone calls and meetings have not been able to be had due to scheduling conflicts.

Governance Committee

- There were plans to improve the board processes, to include nominations and governance.

Development Committee

- Two top-tier events were forthcoming.
- A sponsorship development deck was being developed.

Academic Committee

- In communications with the Director of Education and Strategies at The Julliard School, and a program where post-graduate students would be sent to public school setting.
- Storefront schools would benefit in becoming lab schools for this Julliard program.
- If the board approved, a meeting could be set up with Julliard representatives to move the project forward.

Finance Committee

- The PPP loans were fully forgiven.
- Some application deadlines approached.
- All finances were on track as expected, with a small year's-end surplus.
- The State increased the per-pupil funding from \$16,123 to \$16,844 per student; enrollment goals were 335 and 100 students in South Bronx and Harlem, respectively. Between the increase in enrollment and per-pupil allowance, the budget increased 18% to \$7M, based solely in per-pupil fund allocation.
- Harlem campus should see a higher increase than the South Bronx campus because the title funding for Harlem was extremely low, because the Academy was overpaid the previous year.
- The federal government released the SL2 and ASR grants, running through September 2023 and 2024, respectively. The former covers preventing, preparing for, and responding to COVID-19, and it was of about \$785K. The ASR grant consisted of \$1.76M, which would cover similar areas than the SL2 grant, but also would address learning loss, requiring at least 20% of those funds would need to be utilized for that purpose. Some examples of how the funds could be utilized are summer school, extended days, library, cleaning supplies, mental

health services, et cetera.

- Payroll increased by \$800K, or 15%, to include cost-of-living increases and new, necessary staff positions.
- The curriculum assessment would cost about \$260K for a 2-year period.
- Technology and telephone expenses should reduce, given that the online connectivity for student devices is no longer required. Further, the technology vendor contract had been renegotiated, which substantially decreased the monthly service costs.
- The cost for facilities has increased due to rent increase and the new administrative location, adding new janitorial services and maintenance, as well as COVID-related maintenance.
- Insurance costs increased 20%, which apparently was the case due to COVID.
- \$405k had been added as capital expenditures, such as new books, assuming 80 books per student by 460 students; library furniture; and \$60K for librarian services.
- Total operating income was approximately \$1.2M, which reduced to \$820K after capital expenditures.
- Some of the initial expenses in the current year will not be recurring, given that they include set-up and first-time costs.
- All current technology wish-list items were included in the current budget proposal. A board member recommended audio/visual equipment for graduations to be included in the wish list.

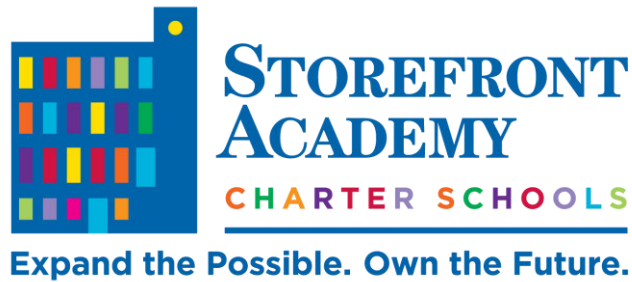
Mr. Bayles called for a motion to accept the budget as presented. Such motion was made, seconded, discussion regarding marketing allocations was had (marketing budget included \$75K in the budget proposal), and the motion passed with no objections. The budget was approved.

5. Public Comments

There were no public comments.

6. Adjournment

The meeting was adjourned at 7:08 p.m.



Thursday, November 18, 2021 @6:03 p.m.
Board Meeting via Zoom

Meeting ID: 843 3724 6136
Passcode: CGu!3L

AGENDA

1. Call to Order
2. Adoption of October minutes
3. Vote to elect Board Members to serve another term:
Justin Tolliver, Noel Acey, Tanya Hoffler Moore: 11/1/21-11/1/23
Susan Reid, Peter Low, Amanda Low: 7/1/21-7/1/23
4. Key Metrics
5. School Report
6. Board Committee Reports
7. Public Comment
8. Adjournment

Trustees Present

Richard Bayles
Gretchen Pusch
Justin Tolliver
Noel Acey
Peter Low
Amanda Low
Tanya Hoffler-Moore
Reby Gulcan
Jonathan Stearns

Storefront Academy Staff:

Dr. Nicole Campbell, CEO
Mr. Stuart Wolf, Director of Finance
Ms. Natalia Perez, Director of Communications
Ms. Carol Singletary, South Bronx Principal
Ms. Taleema Chesney, Harlem Principal
Ms. Amia Fisher, Dean of Harlem
Ms. Maria Ruiz,

1. Call to Order

- Mr. Bayles called the meeting to order at 5:05 p.m.

2. Adoption of September Minutes

• Mr. Bayles called for a motion to adopt the minutes from the October board meeting. After discussion regarding proper annotation of active discussions that occurred during the sessions, the motion for adoption of the minutes was made, seconded, and the motion passed without objection. The minutes were adopted.

3. Vote on Board Members' Terms

• A motion to extend the terms for the following board members, for additional 2-year terms each member, was made: Justin Tolliver, Noel Acey, Tanya Hoffler-Moore, Susan Reid, Peter Low, and Amanda Low, for the respective terms as stated in the agenda.

- There were no further nominations or objections to the nominations.
- Ms. Hoffler-Moore and Ms. Reid were not present at the time of the vote, but the board discussed and agreed that, in accordance with the by-laws, the members could be elected in absentia, and they could resign if they did not desire to stay in the board. Mr. Bayles affirmed Ms. Hoffler-Moore's desire to remain on the board, given previous conversations with the member.

- After being provided an opportunity to do so, Mr. Tolliver, Mr. Low, and Ms. Low affirmed their desire to stay on the board.

- There was a motion to extend the terms as board members for Ms. Reid, Mr. Low, and Ms. Low; there was no further discussion; the motion was seconded; and the members' terms were extended without objections.

- Discussion regarding the effective date of the reappointed terms ensued, with a question whether the terms would begin at the date of the annual meeting or at the time of the vote, and further research and guidance from SUNY was required. If upon further research and consultation it was necessary to address the term timeframes, the votes/election, and/or any other issue, the subject would be brought forth at the next board meeting.

- A discussion regarding adding another member to the Executive

Committee given that the by-laws required five members. Ms. Gulcan volunteered for this committee.

- A motion to appoint Ms. Gulcan to the Executive Committee was made, seconded, there was no further discussion, and the motion was approved without objection.

- Ms. Hoffler-Moore joined the meeting after the initial vote was taken, and Mr. Bayles ascertained that she wished to be a part of the board.

- There was a motion to extend the terms as board members for Mr. Tolliver, Ms. Acey, and Ms. Hoffler-Moore; there was no further discussion; the motion was seconded; and the members' terms were extended without objections.

4. Key Metrics

- The South Bronx campus had 280 students enrolled.
- Some students had been withdrawn because their families moved out of the state.

- The Harlem campus had 75 students enrolled.
- Both campuses showed an 87% attendance. The goal was 92%, which was challenging especially given positive COVID cases. In-person Second Grade attendance had to be shut down due to COVID, turning this grade to virtual-only. This has affected attendance.

- An attendance committee had been formed, which met weekly, to discuss attendance issues and incentives for students.

- Virtual instruction would not be an option after the new year, unless students had a medical excuse/reason that would enable them to qualify for virtual instruction.

- Some students' families indicated they would not return after the holidays.

- There had been discussions with a company specialized in digital marketing campaigns to increase recruitment. The CEO recommended this campaign to begin in January 2022.

- There was a discussion about the changes in enrollment through the year, which began with 302 enrolled students in the South Bronx campus and 73

students in the Harlem campus.

- A math curriculum overhaul by the Lavinia Group would cost the Academy an additional \$260k annually, and the Group would like to make a multi-year commitment, if the Academy wished to engage in this curriculum. The English curriculum currently costs \$120k by itself. A lot of the additional costs were around the professional development seats allocated for both English and math curriculums.

- Purchases related to the new, upcoming library were underway, to include books and the corresponding cataloguing computer system. Finding and hiring a librarian specialist was pending.

- A donor and volunteer agreed to provide \$10 per student so they can purchase books at the holiday book fair, in lieu of the usual holiday party.

- Harlem School for the Arts, which provides art, music, and dance education, approached Mr. Stearns about providing art classes for the Academy. This would be in combination with the upcoming partnership with Julliard, and would include a 16-week, after-school program to teach dance to students of both campuses. The HSA would provide the teacher, but the Academy would need to provide a monitor/assistant. The cost per 16-week program and instructor is \$12,936.

- This could be further utilized as marketing opportunities.

- This would be for a group of 20 K-2nd Grade students, 20 3rd-5th Grade students, and 20 Harlem campus students, a total of 60 students, which could further be utilized as an attendance incentive for students.

- If the program was approved by the board to be implemented, Mr. Stearns volunteered to fund the first 16-week term. The first term would begin in February.

- A motion to accept the contract to work with the HAS was made, seconded, there was a discussion to make the instant vote effective at the next board meeting, and the amended motion was approved without objection.

4. School Report

- Data was already contained in the CEO report.

5. Committee Reports

Academic Committee

- For the South Bronx campus:
- The fall math MAP benchmark was 38%, compared to last fall's 30%.
- The fall ELA MAP benchmark was 51%, compared to last fall's 51%.

The internal accountability goal for fall-winter is 55%, but a goal of 60% by January.

- For the Harlem campus:
- The fall math MAP benchmark was 57%, compared to last fall's 53%.
- The fall ELA MAP benchmark was 55%, compared to last fall's 59%.
- A discussion regarding a comparison between MAP scores and the Lavinia Group curriculum showed that the Group provided a system to begin looking at math improvements, notwithstanding not having contracted that curriculum with the Group.
 - Goals were set per each grade level.
 - Lavinia Group collaboration allows the Academy to strategically plan upcoming learning standard focus, based on student groupings specific to their needs.
 - Test scores from the fall reflect goals and effectiveness of a time before the Lavinia Group was involved, since the collaboration had just begun. These would be a baseline to compare pre- and post-Lavinia Group data. Further MAP data would reflect growth directly related to implementation of the Group's methods and techniques.
 - Student level of engagement has increased, making this a more student-led and student-involved learning environment.
 - Lavinia Group goals and current progress will be added to monthly reports hereinafter.

Development Committee

- There was no report.

Governance Committee

- Issues had been discussed when the board slate terms were discussed.

Finance Committee

- A total of \$200k toward the loan with the Children's Storefront had been paid in October.
- Applications for the ARP ESSER grant had been submitted. If approved as submitted, some of the grant could be utilized towards the current school year.

Real Estate Committee

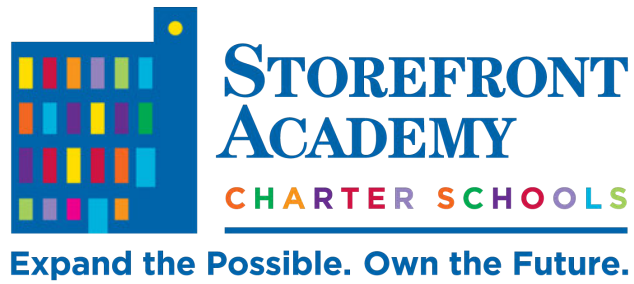
- The analysis regarding the Children's Storefront had been received, and the recommendation was to negotiate a 2.5% annual increase for that property. Further discussion and analysis was required.

7. Public Comments

- There were no public comments.

8. Adjournment

The meeting was adjourned at 7:04 p.m.



Friday, August 20, 2021 @9:00 a.m.
Board Meeting via Zoom

Meeting ID: 876 3385 9487
Password: %nMj98

AGENDA

1. Call to Order
2. APPR Brief and Discussion
3. APPR Adoption Vote
4. Adjournment

Trustees Present

Richard Bayles (*Possessed Mr. and Mrs. Low's proxy for the meeting)
Gretchen Pusch
Justin Tolliver
Noel Acey
Peter Low*
Amanda Low*
Tanya Hoffler-Moore
Jonathan Stearns
Reby Gulcan

Storefront Academy Staff:

Dr. Nicole Garcia, CEO

Ms. Carol Singletary, South Bronx Principal

Ms. Natalia Perez, Director of Communications

Ms. Taleema Chesney, Harlem Principal

1. Call to Order

Mr. Bayles called the meeting to order at 9:00 a.m.

2. Accountability Plan Progress Report Discussion

Dr. Garcia led the presentation and discussion regarding the report, while the APPR draft document was being displayed to all members.

The APPR for each campus is a public document, located in the school's website. This report is a comparison-and-contrast report, detailing what happened, relevant data for analysis, and a narrative to provide context to the data and explain courses of action taken or to be taken.

Comparison against other schools will be possible once all schools publish their APPRs.

For the Harlem Campus:

- Analysis of the data presented should include the COVID situation and that students did not attend in-person classes.
- Learning path targets were not met, despite additional time having been allocated previously. The school will provide more individual instruction and allocate more Exact Path homework time.
- Math targets were met.
- The science targets were exceeded. The previous year saw a revamping of the program, in consultation with John Hopkins, to which the success of this metrics can be attributed.

For the South Bronx Campus:

- The MAP ELA assessment's measures were not met. Some of the sample sizes (personnel tested) were not enough to reach the goals. This was, partly, because of the COVID-related difficulties in coming to the campus and testing. The Academy decided against allowing at-home testing.

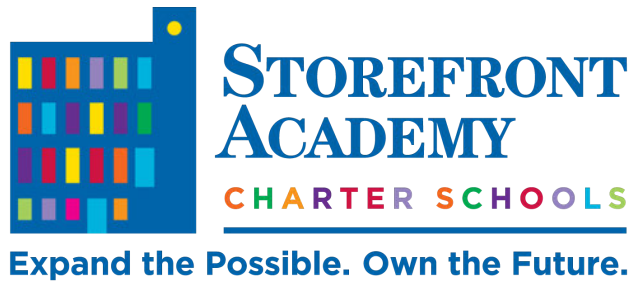
- Some students may have taken some tests and not others, skewing the data and its interpretation. This is not covered anywhere in the report, and will be added to the final report to provide context to the analysis.
- The area which the campus serves was severely affected by COVID, affecting attendance, stress levels, and home responsibilities for students and parents.
- The Exact Path math skills assessments results were mixed, in part due to teachers' experience level, whether students were new to the institution, and teaching styles.
- If students had been present full-time, the scores would have likely been higher.

3. APPR Vote

Mr. Bayles called for a motion to approve both schools' reports. Such motion was made, seconded, and the motion passed without objection. The reports were approved.

4. Adjournment

The meeting was adjourned at 9:55 a.m.



Thursday, January 20, 2022 @6:02 p.m.
Board Meeting via Zoom

Meeting ID: 844 2993 1359
Passcode: fyh5=\$

AGENDA

1. Call to Order
2. Adoption of December minutes
3. Give-or-Get
4. CEO Report and Key Metrics
5. School Report
6. Board Committee Reports
7. Public Comment
8. Adjournment

Trustees Present

Richard Bayles
Gretchen Pusch
Justin Tolliver
Noel Acey
Peter Low
Amanda Low
Tanya Hoffler-Moore
Reby Gulcan
Susan Reid
Jonathan Stearns

Storefront Academy Staff:

Dr. Nicole Campbell, CEO
Mr. Stuart Wolf, Director of Finance
Ms. Natalia Perez, Director of Communications
Ms. Carol Singletary, South Bronx Principal
Ms. Taleema Chesney, Harlem Principal
Ms. Amia Fisher, Dean of Harlem
Ms. Maria Ruiz, CEO Executive Assistant
Ms. Yoselyn Fernandez, South Bronx Assistant Principal
Ms. Jennifer Johnson, Director of Student Support

1. Call to Order

- Mr. Bayles called the meeting to order at 6:02 p.m.

2. Adoption of Minutes

- Mr. Bayles called for a motion to adopt the minutes from the December board meeting. A motion to adopt the minutes was made. One of the board members abstained from voting on the minutes because he had not had an opportunity to review them. With no further discussion or objections, and just one abstention, the minutes were accepted.

3. Give-or-Get

- The discussion was moved to the regular Committee Reports section of the meeting.

4. CEO Report and Key Metrics

- Both campuses were engaged in a majority virtual education because of COVID resurgence.

- On 19 Jan 2022, in-person school began, testing lab was on site, and the results were better than the previous week.

- Survey about school attendance was sent to parents, which showed that about 40% of parents were nervous about returning to in-person education; they overall prefer virtual education. Virtual education would be available until the winter break, in 3 weeks, and then students would have to return in person.

- There is an option to remain on virtual education, with specific criteria that must be met: excellent previous attendance, cameras on all the time, come in person to take their MAP testing, and participate live during class (not recorded or asynchronous material, but live class along with in-school students). Of those who applied, less than 30 students among both campuses were approved for continued virtual instruction.

- A visit for the renewal activities for the South Bronx Campus would be scheduled for the fall. The renewal application would be ready and available to the board by the first week of August, and the board should vote on it at the August meeting.

- Improvement Committees for the campuses were being selected, in

order to assess what the Academy's development could look like in 5 years. This work will be done in conjunction with the Academic Committee board members.

- The Harlem School of the Arts program will begin on 1 February 2022. All staff will be fully vaccinated. There would be a culminating recital.
- Intent-to-return forms for staff and students' families to be sent soon. The Academy has worked with Lincoln Baretta, ensuring new applications are received by the CEO and her team immediately and seamlessly.
- There were conversations with another school that is utilizing the Lavinia Group math curriculum, in order to further assess whether the Academy would invest in such a program.
- Lavinia Group representatives will appear regularly to board meetings from February onwards.
- Library books will begin arriving in February; its opening could potentially be in March.

4. Key Metrics

- Already covered within the CEO report.

5. School Report

- Already contained within the CEO report.

6. Committee Reports

Academic Committee

- MAP testing to begin in a week.
- The training for instructors by the Lavinia Group had not been completed due to COVID, closures, and other such interruptions. The board discussed and decided to ask Lavinia Group if they would consider extending their training timeline.
- One teacher did not wish to engage in the Lavinia-led coaching and left her position.
- The Lavinia Group curriculum and training have shown to be challenging, thought-provoking, and rigorous for both staff and students. The mastery season, ongoing at the instant time, allows students to own the content

as well as the strategic mindset. The student impact has already shown in changes of how the students analyze literature, both in comprehension and explaining what their thoughts are about it. The program focuses on setting challenges and learning goals. Weekly data analysis will begin promptly, where class-based goal-setting would be assessed and immediate changes can be implemented in order to improve class performance.

- Discussions with Julliard are to proceed regarding an art program within the Academy, to know whether they wish to proceed in an endeavor with the Academy and discuss budget.

Governance Committee

- Three board seats remain open. Will likely be discussed as an agenda item on the following meeting.
- Advisory board committee requires members.

Finance Committee

- Consultant to be hired had not been chosen yet, but an update should be available for the next meeting.
- 50% deposit for the library books had been paid. Grant funds for the entire library costs have already been received.

Development Committee

- Give-or-Get will be a calendar event; everyone is invited to join, and ideas are welcome.
- Ideas being discussed with a long-standing supporter, Steve Pincus, of Willis Tower Watson, about bowling and other events.
- Various potential events discussed, such as golf, campus backyard, virtual fundraisers, popcorn/donut/other products fundraising.
- The committee needs more members.
- SUNY requires more progress from the Development Committee areas of responsibility, and COVID is not a viable excuse any longer.

- Radio advertising for the Academy was playing on air.

Real Estate Committee

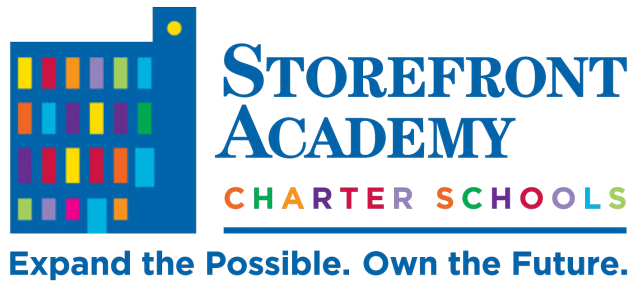
- No report.

7. Public Comments

- There were no public comments.

8. Adjournment

The meeting was adjourned at 6:51 p.m.



Thursday, January 20, 2022 @6:02 p.m.
Board Meeting via Zoom

Meeting ID: 844 2993 1359
Passcode: fyh5=\$

AGENDA

1. Call to Order
2. Adoption of December minutes
3. Give-or-Get
4. CEO Report and Key Metrics
5. School Report
6. Board Committee Reports
7. Public Comment
8. Adjournment

Trustees Present

Richard Bayles
Gretchen Pusch
Justin Tolliver
Noel Acey
Peter Low
Amanda Low
Tanya Hoffler-Moore
Reby Gulcan
Susan Reid
Jonathan Stearns

Storefront Academy Staff:

Dr. Nicole Campbell, CEO
Mr. Stuart Wolf, Director of Finance
Ms. Natalia Perez, Director of Communications
Ms. Carol Singletary, South Bronx Principal
Ms. Taleema Chesney, Harlem Principal
Ms. Amia Fisher, Dean of Harlem
Ms. Maria Ruiz, CEO Executive Assistant
Ms. Yoselyn Fernandez, South Bronx Assistant Principal
Ms. Jennifer Johnson, Director of Student Support

1. Call to Order

- Mr. Bayles called the meeting to order at 6:02 p.m.

2. Adoption of Minutes

- Mr. Bayles called for a motion to adopt the minutes from the December board meeting. A motion to adopt the minutes was made. One of the board members abstained from voting on the minutes because he had not had an opportunity to review them. With no further discussion or objections, and just one abstention, the minutes were accepted.

3. Give-or-Get

- The discussion was moved to the regular Committee Reports section of the meeting.

4. CEO Report and Key Metrics

- Both campuses were engaged in a majority virtual education because of COVID resurgence.

- On 19 Jan 2022, in-person school began, testing lab was on site, and the results were better than the previous week.

- Survey about school attendance was sent to parents, which showed that about 40% of parents were nervous about returning to in-person education; they overall prefer virtual education. Virtual education would be available until the winter break, in 3 weeks, and then students would have to return in person.

- There is an option to remain on virtual education, with specific criteria that must be met: excellent previous attendance, cameras on all the time, come in person to take their MAP testing, and participate live during class (not recorded or asynchronous material, but live class along with in-school students). Of those who applied, less than 30 students among both campuses were approved for continued virtual instruction.

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- Improvement Committees for the campuses were being selected, in

order to assess what the Academy's development could look like in 5 years. This work will be done in conjunction with the Academic Committee board members.

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- Intent-to-return forms for staff and students' families to be sent soon. The Academy has worked with Lincoln Baretta, ensuring new applications are received by the CEO and her team immediately and seamlessly.
- There were conversations with another school that is utilizing the Lavinia Group math curriculum, in order to further assess whether the Academy would invest in such a program.
- Lavinia Group representatives will appear regularly to board meetings from February onwards.
- Library books will begin arriving in February; its opening could potentially be in March.

4. Key Metrics

- Already covered within the CEO report.

5. School Report

- Already contained within the CEO report.

6. Committee Reports

Academic Committee

- MAP testing to begin in a week.
- The training for instructors by the Lavinia Group had not been completed due to COVID, closures, and other such interruptions. The board discussed and decided to ask Lavinia Group if they would consider extending their training timeline.
- One teacher did not wish to engage in the Lavinia-led coaching and left her position.
- The Lavinia Group curriculum and training have shown to be challenging, thought-provoking, and rigorous for both staff and students. The mastery season, ongoing at the instant time, allows students to own the content

as well as the strategic mindset. The student impact has already shown in changes of how the students analyze literature, both in comprehension and explaining what their thoughts are about it. The program focuses on setting challenges and learning goals. Weekly data analysis will begin promptly, where class-based goal-setting would be assessed and immediate changes can be implemented in order to improve class performance.

- Discussions with Julliard are to proceed regarding an art program within the Academy, to know whether they wish to proceed in an endeavor with the Academy and discuss budget.

Governance Committee

- Three board seats remain open. Will likely be discussed as an agenda item on the following meeting.
- Advisory board committee requires members.

Finance Committee

- Consultant to be hired had not been chosen yet, but an update should be available for the next meeting.
- 50% deposit for the library books had been paid. Grant funds for the entire library costs have already been received.

Development Committee

- Give-or-Get will be a calendar event; everyone is invited to join, and ideas are welcome.
- Ideas being discussed with a long-standing supporter, Steve Pincus, of Willis Tower Watson, about bowling and other events.
- Various potential events discussed, such as golf, campus backyard, virtual fundraisers, popcorn/donut/other products fundraising.
- The committee needs more members.
- SUNY requires more progress from the Development Committee areas of responsibility, and COVID is not a viable excuse any longer.

- Radio advertising for the Academy was playing on air.

Real Estate Committee

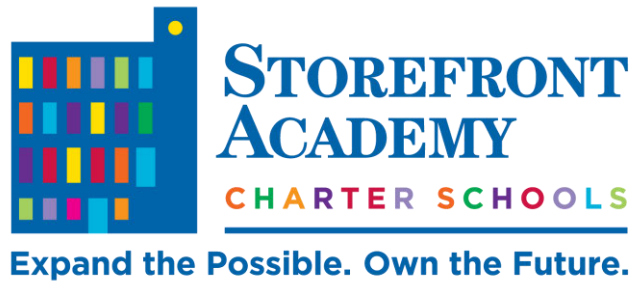
- No report.

7. Public Comments

- There were no public comments.

8. Adjournment

The meeting was adjourned at 6:51 p.m.



Thursday, October 21, 2021 @5:05 p.m.
Board Meeting via Zoom

Meeting ID: 860 9171 9651
Passcode: A+9&5p

AGENDA

1. Call to Order
2. Adoption of September Minutes
3. Key Metrics
4. School Report
5. Board Committee Reports
6. Public Comment
7. Adjournment

Trustees Present

Richard Bayles
Gretchen Pusch
Justin Tolliver
Noel Acey
Peter Low
Amanda Low
Tanya Hoffler-Moore
Reby Gulcan

Storefront Academy Staff:

Dr. Nicole Campbell, CEO
Ms. Nidia Evangelista, Director of Operations
Mr. Stuart Wolf, Director of Finance
Ms. Natalia Perez, Director of Communications
Ms. Carol Singletary, South Bronx Principal
Ms. Yoselyn Fernandez, South Bronx Assistant Principal
Ms. Taleema Chesney, Harlem Principal
Ms. Amia Fisher, Dean of Harlem

1. Call to Order

- Mr. Bayles called the meeting to order at 5:05 p.m.

2. Adoption of September Minutes

• Mr. Bayles called for a motion to adopt the minutes from the September board meeting. A correction to the minutes, to wit: a note under the Real Estate Committee report referencing a down payment to the lease to the Children's Storefront, which should read "loan". With the included change, the motion for adoption of the minutes was made, seconded, and the motion passed without objection. The minutes were adopted.

3. Key Metrics

- The South Bronx campus enrollment was 302 students at the time.
- The Harlem campus enrollment was 75 students at the time.
- Enrollment decline was a City-wide issue, not limited to the Academy.
 - One teacher quit, and no new teacher will be hired for the position.
 - Meetings with the Lavinia Group continued.
 - Teacher morale was low, which was a nation-wide issue, not limited to the Academy. Some of the reasons were the increased workload, not enough time to accomplish all necessary, and students required additional attention.
- Students were exhibiting significant trauma from the past 20 months and required more mental and emotional support. A partnership with a mental health provider agency, at no additional cost, was being sought in order to better support the students' needs. Despite this, students seemed motivated and appreciative of the return to school.
 - No additional initiatives or programs, other than the Lavinia Group program already implemented, would be sought or deployed during the school year to limit teacher stress.
 - Discussions about adding a math curriculum to the Lavinia Group contract were ongoing.
 - Teachers have been out more frequently, which places stress on the other teachers and the Academy, generally.

4. School Report

- Students are excited about and showing great progress with the newly implemented curriculum changes.
- Students' reading performance has improved and their critical thinking skills have increased, and they are more involved in discussion and analysis.

5. Committee Reports

Academic Committee

- Meetings with Mr. Mannoia at the Julliard School continued in order to assess a potential educational partnership. The initial cost for the program would be of \$50-75k, and would likely include having dance and drama teachers.

Development Committee

- There was no report.

Governance Committee

- There was no report.

Finance Committee

- Report would be discussed in an executive session.

Real Estate Committee

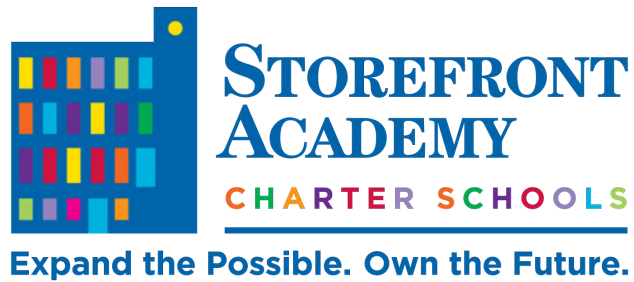
- There was no report.

7. Public Comments

- There were no public comments.

8. Adjournment

The meeting was adjourned at 5:32 p.m.



Thursday, July 22, 2021 @6:00 p.m.
Board Meeting via Zoom

Meeting ID: 967 6089 2314

AGENDA

1. Call to Order
2. Adoption of June Minutes
3. Adoption of Revised April minutes
4. Vote on New Long-Term Budget
5. Dr. Garcia's Summary for Board Review
6. Key Metrics
7. School Report
8. Board Committee Reports
9. Public Comment
10. Adjournment

Trustees Present

Richard Bayles
Gretchen Pusch
Justin Tolliver
Noel Acey
Peter Low
Amanda Low
Tanya Hoffler-Moore
Jonathan Stearns
Susan Reid

Storefront Academy Staff:

Dr. Nicole Richardson-Garcia, CEO
Mr. Stuart Wolf, Director of Finance
Ms. Maria Ruiz, CEO Executive Assistant
Ms. Natalia Perez, Director of Communications
Ms. Yoselyn Fernandez, South Bronx Assistant Principal
Ms. Dignorlyn Poweriet, Director of Development
Ms. Jennifer Johnson, Director of Student Support

1. Call to Order

- Mr. Bayles called the meeting to order at 6:00 p.m.

2. Adoption of June Minutes

- Mr. Bayles called for a motion to adopt the previous meeting's minutes. Such motion was made, seconded, and the motion passed without objection. The minutes were adopted.

3. Adoption of Revised April Minutes

- Mr. Bayles called for a motion to adopt the revised minutes from the April board meeting. Such motion was made, seconded, and the motion passed without objection. The minutes were adopted.

4. Long-Term Budget Vote

- Mr. Bayles called for a motion to adopt the previously distributed Academy's Harlem Campus long-term budget. Such motion was made, seconded, the issue was discussed, and the motion passed without objection. The Academy's long-term budget was approved.

5. Dr. Garcia's Summary for Board Review

- SUNY requested a revised staffing and enrollment plan which reflect the Academy's desires regarding remaining as a smaller institution, with one class per grade level, against the original charter.
- The original charter, proposing over 300-student capacity, was developed due to the original plans to construct a new building.

6. Key Metrics, CEO, and Principals Reports

- Kindergarten ceremonies were accomplished, along with the Bronx School's fifth grade graduation.

- The next educational target involved identifying, monitoring, and mitigating learning gaps.
- Initial work sessions with the Lavinia Group had begun. The relationship with that institution to develop curriculum will assist the Academy.

4. Committee Reports

Real Estate Committee

- Repairs for the Pontiac Building had been completed.
- The South Bronx Campus work orders, such as paint jobs, were being processed and planned.
- The South Bronx Campus landlord had not completed work to remedy mold issues.
- The Harlem Campus accident had been claimed through insurance and was ongoing.
- The Harlem Campus trespassing issues continue; security cameras and measures have been installed, signs have been posted, fence quotes will be sought, and police has been involved.

Governance Committee

- Development of the Advisory Board to the Governance Committee continued.

Development Committee

- No report.

Academic Committee

- Enrollment remained steady since the last report.
- A virtual, 3-day Lavinia Group Professional Development with staff was scheduled in order to prepare for the partnership with this institution.
- Open-house, ice cream and movie day, and other community events were planned and ongoing to promote enrollment and community involvement.

- The main upcoming academic target was to close the gap in reading abilities.

Finance Committee

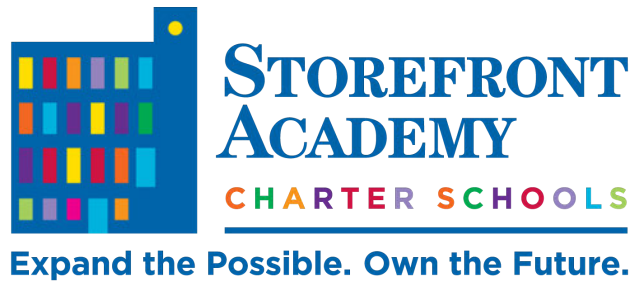
- PPP loans and other federal aid were still being granted by the government and sought by the Academy.

5. Public Comments

There were no public comments.

6. Adjournment

The meeting was adjourned at 6:45 p.m.



Thursday, September 23, 2021 @6:00 p.m.
Board Meeting via Zoom

Meeting ID: 864 5704 4857
Passcode: %0Ga0t

AGENDA

1. Call to Order
2. Adoption of July Minutes
3. Adoption of August Minutes
4. Adoption of August 20, 2021, Vote Meeting Minutes
5. Lavinia Group Presentation
6. Key Metrics
7. School Report
8. Board Committee Reports
9. Public Comment
- 10. Adjournment**

Trustees Present

Richard Bayles
Gretchen Pusch
Justin Tolliver
Noel Acey
Peter Low
Amanda Low
Tanya Hoffler-Moore
Susan Reid
Reby Gulcan

Storefront Academy Staff:

Dr. Nicole Campbell, CEO
Mr. Stuart Wolf, Director of Finance
Ms. Maria Ruiz, CEO Executive Assistant
Ms. Natalia Perez, Director of Communications
Ms. Yoselyn Fernandez, South Bronx Assistant Principal
Ms. Amia Fisher, Dean of Students Harlem
Ms. Taleema Chesney, Principal Harlem
Ms. Carol Singletary, Principal South Bronx
Ms. Syndney Solomon, Lavinia Group Managing Director of Schools
Ms. Beth Zhang, Lavinia Group Chief Schools Officer

1. Call to Order

- Mr. Bayles called the meeting to order at 6:03 p.m.

2. Lavinia Group Presentation

- Ms. Solomon briefed the board regarding the Lavinia Group's mission statement, current operations, methodologies, and staff and other resources available to the Academy and the partnership between the agencies.
- Compared to other school systems, Lavinia Group's other ELA partners in New York City had better student development than the public school system.
- Part of the program involves improving teacher's capabilities and techniques, in order to provide the best education to students, to include improving critical thinking skills. Teachers will be better able to cultivate an exciting learning environment in the classroom. Any teachers having difficulty with the new system will be assessed and coached individually.
- Lavinia Group will establish assessment benchmarks throughout the year in order to formally and informally collect data and understand how to best assist students and improve their performance.
- The campus principals' goals were about discourse and stimulating students to engage in more discussions, and the partnership has engaged with the principals and staff to improve education. Students have already responded well to the improvements.

3. Adoption of July Minutes

- Mr. Bayles called for a motion to adopt the previous meeting's minutes. Such motion was made, seconded, and the motion passed without objection. The minutes were adopted.

4. Adoption of August Minutes

- Mr. Bayles called for a motion to adopt the minutes from the August board meeting. A potential correction to the minutes, to wit: whether quorum was achieved towards the end of the meeting, was discussed. The recorder will verify the recording of such a meeting and advise the board accordingly, whether

such correction should be made. Pending the potential revision, the motion for adoption of the minutes was made, seconded, and the motion passed without objection. The minutes were adopted.

5. Key Metrics

- South Bronx enrollment was 307 students at the time, 28 students below the goal, partially due to families moving and transitioning because of COVID consequences.
- Both campuses had positive COVID cases. Students affected will attend virtual instruction. K through 2nd Grade will be virtual, temporarily. All other grades are currently unaffected. Parents had been advised to test their students.
- Fall MAP testing will begin in October.
- DoE provides on-site PCR testing for some students per campus/district, covering 10 percent of the student population. Some parents had declined testing for their students.
- Approximately 20 staff members had not been vaccinated. Some staff members changed their opinions on whether to vaccinate, given policy changes, where the government changed from demanding vaccination for school staff to being able to be tested weekly and not be tested.
- The attorneys will be consulted regarding dealing instances where the NY City Mayor and the NY Governor offices issued conflicting COVID guidance relevant to the Academy.

6. Committee Reports

Finance Committee

- The Academy had \$2.6M cash-on-hand balance at the time. By the end of the fiscal year, the cash-on-hand amount should reduce to approximately \$1M.
- SL2 grant of \$800K has been fully processed and approved, and 20% of the grant had been received. These monies will be and has been spent in libraries and summer/after-school programs, respectively.
- There will be a \$115K deduction from the previous school year, due to lower student attendance than anticipated in the South Bronx campus.
- ARS grant application would be submitted soon.

- PPP loans, totaling approximately \$1M, had been fully forgiven.
- The audit was ongoing, and it should be completed soon.

Academic Committee

- No additional report; the Lavinia Group presentation covered all relevant portions.

Governance Committee

- No report.

Development Committee

- There was a \$15K grant from Morgan Stanley.
- PayPal and check donations need to be reported to the committee for tracking.
- Bowling event will be scheduled for February 2022.

Real Estate Committee

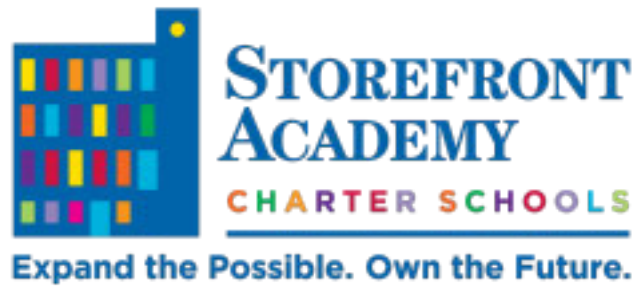
- In a meeting with the Children's Storefront, they will require a down payment for the lease.

7. Public Comments

There were no public comments.

8. Adjournment

The meeting was adjourned at 7:05 p.m.



Thursday, March 24, 2022 @6:02 p.m.
Board Meeting via Zoom

Meeting ID: 845 6510 7886
Passcode: Gp*%5W

AGENDA

1. Call to Order
2. Adoption of February minutes
3. Lavinia Group- School Report, Key Metrics
4. Greg Yurchuk-Juilliard School
5. Ms. Jennifer Johnson, Director of Student Support
6. Board Committee Reports
7. Public Comment
8. Adjournment

Trustees Present

Richard Bayles
Gretchen Pusch
Justin Tolliver
Noel Acey
Peter Low
Amanda Low
Reby Gulcan

Storefront Academy Staff:

Dr. Nicole Campbell, CEO
Mr. Stuart Wolf, Director of Finance
Ms. Natalia Perez, Director of Communications
Ms. Carol Singletary, South Bronx Principal
Ms. Nidia Evangelista,
Ms. Taleema Chesney, Harlem Principal
Ms. Amia Fisher, Dean of Harlem
Ms. Maria Ruiz, CEO Executive Assistant
Ms. Yoselyn Fernandez, South Bronx Assistant Principal
Ms. Jennifer Johnson, Director of Student Support
Ms. Sydney Solomon and Mr. William Loskoch, Lavinia Group
Representatives
Mr. Greg Yurchuk, The Julliard School Business Development Specialist
Ms. Marie Lucas

1. Call to Order

- Mr. Bayles called the meeting to order at 6:02 p.m.
- Mr. Bayles stated for the following items for the record:
 - o Ms. Martinez and Ms. Guerrero had been awarded as outstanding in their respective professions.
 - o Board attendance had been greatly improved over the last year, with most of the year having full board member attendance.

2. Adoption of Minutes

- Mr. Bayles called for a motion to adopt the minutes from the previous board meeting. A motion to adopt the minutes was made. With no further discussion, or any objections or abstentions, the minutes were accepted.

3. Lavinia Group, School Report, Key Metrics (Dr. Campbell, Ms. Solomon, and Mr. Loskoch)

- There are 279 students currently enrolled in the South Bronx Campus and 74 students enrolled in the Harlem Campus, with a combined attendance average of 88-90%.
- The Lincoln-Baretta report included in the members' packets does not include the additional monies allocated to digital advertisement during the past meeting.
- The student lottery will occur in April. There are approximately 113 applications for the Harlem Campus and 160 applications for South Bronx Campus.
- Special education teachers and other positions will have their salaries reassessed given local competition for and teacher shortages in such positions, in order to obtain the best personnel and provide the best services to the Academy's students and families.

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- Taking students and staff through quantitative and qualitative goals in order to engage in the upcoming state exams. These tests will provide quantitative data that will be utilized to refine processes and systems.
- Practice tests given in February did not meet the 55% pass goals. In part, this could be because this is the first time that students completed this specific type of work independently.
- The Academy and Lavinia Group amended their pedagogical approach in order to meet these goals, and upcoming tests will reveal how effective the new approaches are/will be.
- School principals meet with teachers daily instead of a few times weekly, to better keep up with classroom situational environments and make quick and effective changes.
- One of the main focuses of these approaches involves minimizing, or eliminating, students' fears during the tests, so they are both prepared and relaxed to perform optimally.
- Student feedback has been very important to accomplish program implementation, growth, and sustainment.
- Students have been identified as those who have passed the practice exams, and those who, although have not passed, are within small margins from

the passing grade (15% below passing, 25% below passing, for example). Processes and techniques have been developed and implemented in order to identify and assist such students based on specific needs to meet the goals.

- These processes, techniques, and dynamic approach also affect teachers, and the Academy and Lavinia Group pay close attention to teachers to ensure they have all the tools necessary to help the students.

- Historical State testing content is considered when developing the practice tests; however, although specific questions in the state tests may vary, the overall content and core subjects do not change, therefore practice tests are an accurate reflection of what the State tests would look like, even if they do not contain the same questions.

- If the State makes large overarching changes to their tests, such changes are published. Lavinia Group takes the current State standards in order to prepare relevant and accurate material for the students.

- The Academy's projections seem to indicate major growth and improvement for the upcoming State testing, to match or exceed the results obtained before the COVID pandemic instability affected the Department of

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Education, the Academy, and its students and families.

- Students are offered breakfast daily at the school, and they will be offered snacks throughout testing. Parents have been encouraged to bring students to the school at breakfast time in order to benefit from a balanced meal before long days of testing.

- Lavinia Group could be contracted to offer similar improvements and provide similar guidance to the Academy for the math curriculum, as they have done with ELA.

- Improvement can be measured as overall scores, but also as the overall growth in student performance. Both teachers and students seem to be elated by the overall student growth in capabilities and performance.

- There is a difference between curriculum and a way of learning called cognitively guided instruction. The former involves imparting knowledge; the latter focuses on giving meaning to what students are learning, enhancing problem-solving abilities and critical thinking.

- The board discussed whether it was a good idea to not engage in mathematics curriculum implementation with Lavinia Group at the same time as ELA. Generally, the opinion was that it was a good idea to not engage in too many changes simultaneously because it was a huge burden on teachers as well as students.

However, now that teachers and students are acquainted with the new systems and theories, adding a new curriculum would be easier, convenient, and effective.

- Some of the techniques provided by the Lavinia Group for the ELA curriculum have already bled through to other courses, given that teachers can apply techniques learned from one aspect and apply them to another curricula, and the students are used to the expectations and problem-solving included in the cognitive-guided instruction.

- The board noted and discussed that classes with lower teacher turnover showed better grades and results, than those classes with higher teacher turnover, given that Lavinia Group focuses on improving and training the teachers. Teachers grow as much or more than the students with these newly implemented teaching and learning theories. Teachers and campus principals are working together in order to support both teachers and students.

- All but two teachers have acknowledged their intent-to-return 5

notices for the fall school term.

4. At-Risk Students Report - Ms. Jennifer Johnson, Director of Student Support

- There is a dedicated staff to identify, handle, and help students who need special assistance on both campuses. This includes counseling and tutoring, among other programs that may be available.

- There are 59 students on RTI, 24 of them have been referred to special education support, and 30 students have been referred to and are currently receiving professional counseling.

- Evaluations for these students take approximately 90 days. ● There is a waitlist for student counseling, although various students have been referred to community professionals for counseling. The waitlist is usually of 3 weeks long or less, and there are currently five students on the wait list.

- If a student requires some assistance through ACS but they already have a manager, their existing case manager would be contacted, and they would provide necessary support.

- This year has had the most cases of severe mental health issues, to include students who have received psychiatric treatment; and the year with the most calls to child services.

- Some scenarios require, and have required, the school to call ACS, such

as students with apparent bruises or signs of abuse, children who claim to have been prevented from attending school, among other situations as required by law.

- 66 IEP meetings have been held in the school year, to include for annual reviews, reevaluations, and the 7 IEPs.
- Six families have been referred to ACS for investigation, and all cases were accepted.
- Five students had already been suspended from attending, and 116 students have 10 or more unexcused absences.
- Some reasons for absences could simply be that students and families are no longer in a rhythm and pattern that facilitates school attendance, due to

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the COVID pandemic and need to stay at home.

- The Academy has an Attendance Committee and dedicated personnel who call families and try to ascertain why students are not present and if there are any issues that can be addressed.

5. Greg Yurchuk - The Julliard School Business Development Specialist

- The School offers in-person professional development and a partnership throughout the school year, generally in multi-year iterations, to value performing arts and support the Academy as advocates and allies in the educational journey.
- The program includes an online platform that allows students to meaningfully interact with the music, drama, and dance programs. ● If the three programs were to be integrated, it would be a staggered approach, integrating one program each year to allow changes to be successfully applied and any necessary fundraising.
- The platforms allow teaching and learning flexibility, with the School and the Academy as partners when planning the students' successful journey. It is not a simple software suite with no support; it is a program that thoroughly integrates the staff and the students.
- The Academy would be one of the first institutions to utilize the integrated educational platforms.
- The board members will be given access to the platforms so they can preview all content and better assess the Academy's options.

- Given that the funds for the programs could be obtained via fundraising, the board discussed ideas of how this could be accomplished.

6. Committee Reports

Finance Committee

- The audit company, Boost Education, has been selected and will assess the Academy's processes by the end of the school year.
- The Harlem Campus upcoming 2-year lease should be finalized soon. 7

Development Committee

- The Academy will work with The Seventh District Foundation and complete all necessary documents and processes to apply for a grant.
- The Committee needs all board members to respond to Ms. Ruiz's email about their individual plans for the Give-or-Get event. This needs to be reported to SUNY.
- Prospective donors have held watch parties at their individual homes, watching the video appeal material, and people can donate after watching the video at their houses, without direct intervention from any board members. Distributing the video is paramount.

Long-Term Planning Committee Academic Committee

- The Committee needs more directions and guidance, and it requires more members.
- A draft plan, with draft long-range goals that had been previously discussed in board meetings, had been sent to the existing members of the Committee as a starting point for short- and long-term planning strategies.

Academic Committee

- The system PowerSchool, a student information system to manage the administrative tasks of a school, such as billing, letters, notifications, among other features, was discussed. It is being considered as a tool to be obtained. Its cost is \$30k, therefore it must be approved by the board, and it will be discussed more thoroughly at a later time.
- If the Academy leaders believe this would be a good tool to improve

productivity, the board is willing to consider the expense.

- Another software system, ZipGrade, where teachers can manage quizzes, their answer keys, and scores, was discussed. It allows for real time grading based on an answer key. Further, the software allows for analysis regarding right/wrong answers in order to enhance student performance.

- There had been discussions with the leaders at Saint Anne's church in 8

order to attempt a gardening program for the campus near the church.

7. Public Comments

- There were no public comments.

8. Adjournment

The meeting was adjourned at 7:46 p.m.



Expand the Possible. Own the Future.

Thursday, April 28, 2022 @6:03 p.m.
Board Meeting via Zoom

Meeting ID: 817 8903 0838
Passcode: @1uB1c

AGENDA

1. Call to Order
2. Digital Marketing Presentation, Lincoln Baretta
3. Adoption of Previous Meeting Minutes
4. Harlem Campus Report
5. Board Committee Reports
6. Public Comment
7. Adjournment

Trustees Present

Richard Bayles
Gretchen Pusch
Noel Acey
Peter Low
Amanda Low
Reby Gulcan
Tanya Hoffler Moore

Storefront Academy Staff:

Dr. Nicole Campbell, CEO
Mr. Stuart Wolf, Director of Finance
Ms. Natalia Perez, Director of Communications
Ms. Carol Singletary, South Bronx Principal
Ms. Nidia Evangelista, Director of Operations
Ms. Taleema Chesney, Harlem Principal
Ms. Amia Fisher, Dean of Harlem
Ms. Maria Ruiz, CEO Executive Assistant
Ms. Yoselyn Fernandez, South Bronx Assistant Principal
Mr. Lou Jimenez, Lincoln Baretta Representative

1. Call to Order

- Mr. Bayles called the meeting to order at 6:03 p.m.

2. Digital Marketing Report - Lincoln Baretta (Lou Jimenez)

- Currently monitored data will become more relevant next school year, after trends have been identified.
- The month of March is generally the most competitive month when bidding on digital advertisement, because schools are trying to fill their lottery spots. The original bidding from the company for digital advertising for the Harlem Campus was \$5,000, but Facebook and Google could only take and apply \$3,000 worth of advertising because of the advertisement space competition.
- As to the moment of the briefing, digital advertising had produced 53 applications in 4 months among the entire student population, having spent a total of \$10,650, averaging \$200 expenditure per applicant.
- Given the potential conversion of applications into attending students, the total expenditure per student may be approximately \$2,000, at the time of the briefing. An average of \$2,500 is generally to be expected for this campus and the specific area for the type of services offered. This expenditure could be lowered if the conversion rate increases.
- For the South Bronx Campus, there had been 100 applications received in 4 months, with an advertisement expenditure of \$6,200, which averages approximately \$62 per application.
- The numbers vary between campuses based on their specific geography and local competition.
- The Academy has focused on various aspects of its services in marketing, including the smaller class sizes, multiple teachers in lower grades, social/emotional learning classes, free tuition, family support, and other counseling services provided to students and parents. Next year, the art program will be a major marketing factor.
- Some families had been disgruntled when the school shut down abruptly in the past and then reopened, and some families were excited that it reopened. It is a mixed reaction from the community, but the staff goes out into the community to promote the Academy.
- It is possible to determine which advertising venue is more effective by providing independent and individual QR codes or websites, which would track the origin of the code; or even individual phone numbers in billboards or via radio advertising, where inquiries or applications could be traced. This would prevent having to ask families where they heard of the

Academy. This would be a more effective way to track advertisement effectiveness.

- Advertisement is one of the most important methods the Academy leadership can invest in to recruit new students.
- The board leadership discussed whether analyzing recruitment over the last 3 years would help assess new methods or finetuning techniques for the Academy's marketing strategies; however, given COVID and related issues, data from 2020 and 2021 would not reveal any useful trends, but 2019 data could be useful in assessing admission-enrollment ratios.
- The board leadership further discussed whether to increase the marketing budget immediately or upon finding and analyzing the student conversion ratio data.
- Mr. Low made a motion to add \$2,000 to the current marketing digital advertisement budget for the Harlem Campus, beginning in May. With no further discussion, or any objections or abstentions, the motion was approved.

3. Adoption of Minutes

- Mr. Bayles called for a motion to adopt the minutes from the previous board meeting. A motion to adopt the minutes was made. With no further discussion, or any objections or abstentions, the minutes were accepted.

4. Harlem Campus Report (Ms. Chesney)

- The school goal for the Winter MAP testing was 55% pass ratio per subject.
- Kindergarten surpassed 55% in ELA, with the assistance of the new Lavinia Group curriculum; and reached 85.7% in math.
- Third Grade surpassed the goals for math and ELA.
- First Grade fell behind in some goals. The curriculum has been analyzed and fine tuned in order to quickly improve student performance, such as assessing and changing how much time is generally allotted for whole- and small-group focus. Other specialists come into the class as well to provide focused support. These efforts should reflect positively in the next MAP testing.
- The data from the prep test examples provided to the students by Lavinia Group cannot be compared to actual state testing yet because the latter haven't been graded yet.
- Exact Path has been a very useful tool in assessing how students work on their individual learning paths, which are generated with the MAP testing data.
- Using Exact Path has been very successful, overall; however, due to changes in teachers, Third Grade has not fully benefited from this tool. The new teacher is better utilizing the tools, and quick improvement is expected.

- F&P data shows that most grades have a high ratio of students have met or exceeded the standards. Of those students who did not meet the standards in ELA, no one was more than two reading levels below the standard.

- Students are also celebrated when they reach and exceed certain standards, from early attendance to reaching their educational goals. Further, parents are invited to come and watch award ceremonies. These incentives keep the students and community engaged and positively competitive.

5. Committee Reports

Finance Committee

- The board discussed that they were not ready to take a vote on Lavinia Group's budget increase. The Group received a contract to conduct summer school for the City, and the Academy could apply for grants that would cover all expenses for summer school math and reading curriculum, except the teacher salary, which would benefit the Academy greatly.

- The teacher salary was already budgeted, since a summer program would be developed, notwithstanding a grant to and participation with Lavinia Group's summer program.

- Succinctly, the board discussed whether they could approve the first year of the Lavinia Group contract, which would include the summer program, without addressing the second- and third- year contract issues.

- Mr. Bayles called for a motion to cover the Lavinia Group's contract for fiscal year '22-'23, while remaining with the same support team, adding a math curriculum for such year, to be covered by grant money. A motion to that effect was made. With no further discussion, or any objections or abstentions, the motion was approved.

- The \$250,000 fundraising budget was removed from ongoing expenses, given that there would likely not be any events through the end of the school year.

- The board discussed whether SUNY would agree to, or approve of, the removal of the fundraising budget, with the rationale that COVID prevented the organization of fundraising events. Despite removing the allocated budget, there was ongoing fundraising activity still progressing, such as the Give-or-Get activity, therefore it is not a full retreat from fundraising activities.

- The Academy and the board had until the end of the fiscal year to sort through the ongoing fundraising activities.

Real Estate Committee

- The lease with the Children Storefront is near completion. Some language on the final agreement needs to be reworded, but no other issues.

- Cleanup, old trash removal, and various repairs were being conducted in the Harlem Campus building.

Audit Committee

- Boost Ed continues their investigation on schedule.

Development Committee

- A submission for a grant of \$15,000 had been submitted to Seventh District Foundation.
- Events with Harlem School of the Arts were being planned.
- An appeal and marketing video was being worked on to engage participants in viewing and networking events, where groups of people would be hosted by board members, for example, marketing videos for the Academy would be shown, questions would be answered, and participants/viewers could make donations on the spot if desired.
- An event where students' art could be displayed and sold was in the works.

Academic Committee

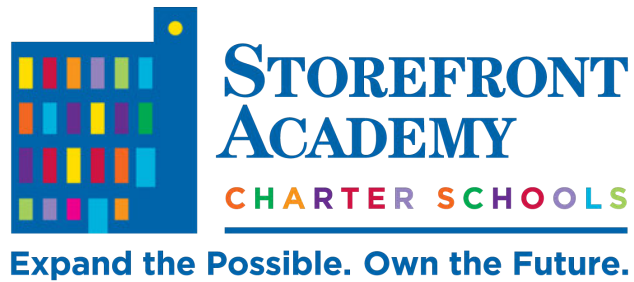
- Juilliard personnel will visit both campuses on May 5.

6. Public Comments

- There were no public comments.

7. Adjournment

The meeting was adjourned at 7:38 p.m.



Thursday, May 26, 2022 @6:03 p.m.
Board Meeting via Zoom

Meeting ID: 892 9349 8465
Passcode: weD\$5i

AGENDA

1. Call to Order
2. Adoption of April Minutes
3. School Report
4. Board Committee Reports
5. Public Comment
6. Adjournment

Trustees Present

Richard Bayles
Gretchen Pusch
Noel Acey
Peter Low
Amanda Low
Susan Reid
Jonathan Stearns

Storefront Academy Staff:

Dr. Nicole Campbell, CEO
Mr. Stuart Wolf, Director of Finance
Ms. Natalia Perez, Director of Communications
Ms. Carol Singletary, South Bronx Principal
Ms. Nidia Evangelista, Director of Operations
Ms. Taleema Chesney, Harlem Principal
Ms. Amia Fisher, Dean of Harlem
Ms. Maria Ruiz, CEO Executive Assistant
Ms. Yoselyn Fernandez, South Bronx Assistant Principal
Ms. Jennifer Johnson, Director of Student Support

1. Call to Order

- Mr. Bayles called the meeting to order at 6:03 p.m.

2. Adoption of Minutes

• Mr. Bayles called for a motion to adopt the minutes from the previous board meeting. A motion to adopt the minutes was made. With no further discussion, or any objections or abstentions, the minutes were accepted.

3. School Report

- For the South Bronx Campus, there were 33 new student applications which originated from Meta (Facebook), Google, and other platforms.

- For the Harlem Campus, there were 25 new student applications from Meta (Facebook), Google, and other platforms.

- There are 75 completed applications as of the time of the meeting.

- Families are encouraged to complete their documentation promptly; no seats will be held beyond 5 days. If a family does not complete the necessary documentation, the next person on the wait list will be contacted.

- The board discussed that all calculations and assumptions are that all new applications come from the marketing expenditure. At a minimum, any received application that can be traced directly to Meta (Facebook) or Google could be directly tracked and attributed to that specific advertisement.

- Teacher recruitment was ongoing, to include staff for summer school. A week-long training for any new summer school staff under Lavinia Group guidance will begin on June 27th.

- Some other positions, such as counselor, teachers, and one registrar are open due to in-house promotions and other personnel changes. This does not reflect personnel losses.

- Salaries for incoming personnel or raises for current personnel cannot be discussed with them because the budget has not been finalized.

- Repairs for the building owned by the Children's Storefront organization were completed, and the final inspection was due in order to obtain

the Certificate of Occupancy.

- State testing have been completed.
- MAP testing will soon begin.

- Some scholarships may be available to allow some students to participate with the Harlem School of the Arts summer visual arts program. More information will follow, after meeting with relevant personnel.

- Some teachers have approached the principals about writing letters of support for the victims and survivors of the Texas school shooting. The Academy has to consider potential second-tier effects or issues arising from this situation, before addressing these requests.
 - Academy staff has inquired about the school procedures for such emergencies or situations.
 - Students do not seem to bring up the issue yet; however, after Memorial Day weekend, they may come back with such issues in their minds. At the time of the meeting, there have been many more issues with mental health with the students, but this current school shooting has not yet affected the students, as reported by the mental health providers and counselors.
 - The discussions seem to be between adults at the moment, to include discussions about how to breach these topics and engage with students if they are affected by these outside stressors.
 - Social-emotional learning is of big importance for the Academy, and students share how they feel and help each other. This social support is the first step in prevention, which has led to referral and treatment of mental health or emotional issues for students. There have been too many suicidal ideations and self-harm by students recently, and the Academy is doing everything possible to support staff, students, and families.
 - There is a general theme around violence in the country; the board discussed whether to preemptively engage staff and students about these subjects, or engage with them after they bring up such subjects. A grave consideration is that students share their emotions differently than adults. It was agreed that offering support to adults, both staff and families, should be the first step, which would help students along the process and assist counselors and teachers.

- There is a new security company contracted for the campuses; the board discussed whether a townhall with counselors, staff, and the new security company representatives would benefit and boost the families' confidence. New security protocols, up to and including campus lockdowns, will be prepared and introduced.

4. Committee Reports

Academic Committee

- The Academy is working on improving the arts programs.
- A librarian for the Harlem Campus is still needed.
- Some supply issues have affected the library, such as shelves.
- Some Committee members were able to observe student performance in the classroom, which showed great progress since the execution of the Lavinia Group collaboration.
- It is unclear whether the relationship with Julliard can be utilized in advertisement, which will be clarified as the agreement is formalized.
- In communications with other charter schools, there has been an overall drop in student applications; this is not an issue limited to the Academy.

Governance Committee

- The basis for the strategic, long-term plan were being worked on, to include further expanding the development plans and to place specific action items per strategic objective.

Finance Committee

- \$700,000 net income projected for the remainder of the year, allowing \$1.4M cash-on-hand by the end of the year.
- The board discussed that the original, overall budget was of about \$1.2M. However, there was a drop on per-pupil revenue, which was compensated by using the grant money already obtained in 2 years rather than 3 years, or 1 year instead of 2 years.

- Marketing expenditure was higher than originally budget.
- Lavinia Group expense had not been originally budgeted.

- The Committee needs Board approval to engage in a contract with bill.com. Engaging with this company would help streamline the payment of bills and dues instead of issuing checks. Further, this would facilitate audits by keeping all necessary auditing documentation and approved actions in one easily accessible platform. This would include expense limits for certain personnel, up to board-required approval amounts.

- Checks lost in the mail and forgeries have been a problem in recent years. This service would help mitigate these issues.

- This service would require a \$50 monthly expense, plus a small amount per check issued.

- Mr. Low made a motion to approve the expenditure and contract with bill.com. There was further discussion regarding whether the Finance Committee had examined all the features and services offered, and that utilizing this service had also been a recommendation from Boost Ed. There being no further discussion, nor any objections or abstentions, the motion was approved.

Development Committee

- The previously established goals for the Committee had not been accomplished. There should be a stay on adding specific goals to the long-term development plan.

Governance Committee

- Potential board members were being approached.
- There had been attempts to engage with those potential members, as well as have them come observe operations at the campuses, but COVID prevents some in-person contact.

6. Public Comments

- There were no public comments.

7. Adjournment

The meeting was adjourned at 7:03 p.m.

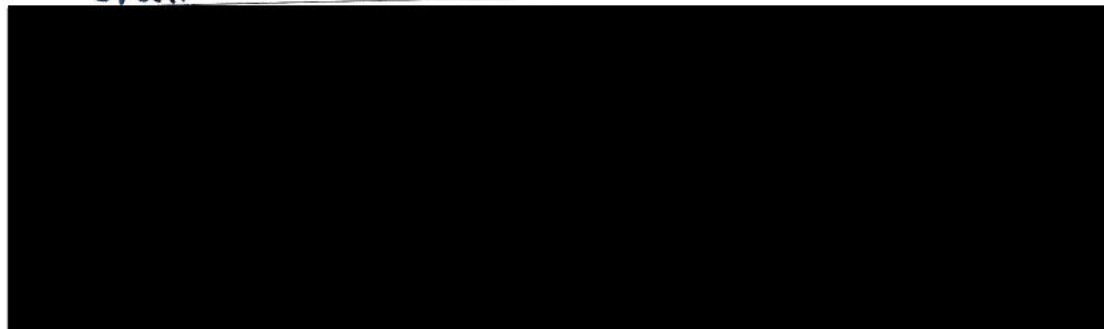


Charter Schools Institute
The State University of New York

FOR INSTITUTE USE ONLY
FILING FOR SCHOOL YEAR: _____
DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Storefront Academy
2. Trustee's name (print): Amanda Low
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Committee
chair



8. Is Trustee an employee of the education corporation? ☐ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	NONE		

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to

such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE				

Amanda Low
Signature

7/23/20
Date



Charter Schools Institute
The State University of New York

FOR INSTITUTE USE ONLY

FILING FOR SCHOOL YEAR: _____

DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: STORGEFRONT ACADEMY'S
2. Trustee's name (print): PETER LOW
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____

VICE CHAIR

8. Is Trustee an employee of the education corporation? ____ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	<u>NONE</u>		

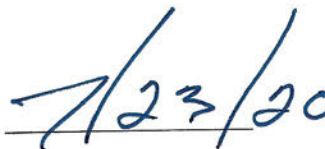
10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to

such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None				



Signature



Date



Charter Schools Institute
The State University of New York

FOR INSTITUTE USE ONLY

FILING FOR SCHOOL
YEAR: _____

DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

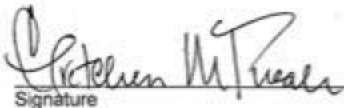
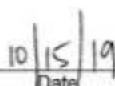
1. Name of education corporation: Storefront Academy Charter Schools
2. Trustee's name (print): Gretchen Pusch
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____

8. Is Trustee an employee of the education corporation? ____ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable, do not leave this space blank.</p> <p style="text-align: center;">None</p>				

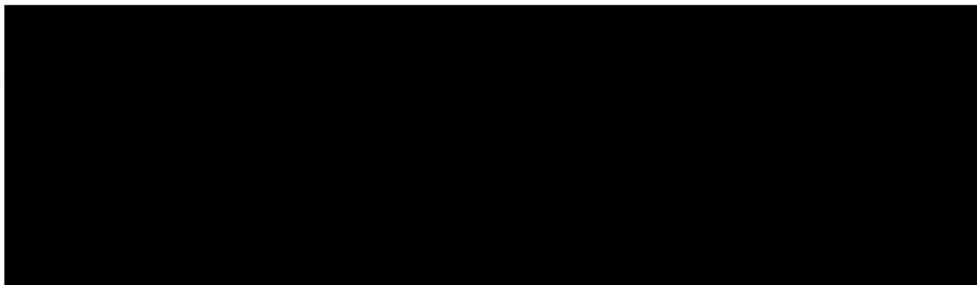



Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:





Charter Schools Institute
The State University of New York

FOR INSTITUTE USE ONLY

FILING FOR SCHOOL

YEAR: _____

DATE RECEIVED: _____

DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE

1. Name of education corporation: STDPREFRONTACADEMY
2. Trustee's name (print): JONATHAN STEARNS
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____

NOMINATIONS COMMITTEE CHAIR FINANCE

8. Is trustee an employee of the education corporation? Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

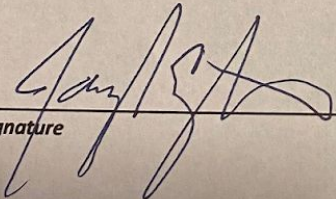
Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE	NONE	NONE	NONE

Please write "None" if applicable. Do not leave this space blank.

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None				

Please write "None" if applicable. Do not leave this space blank.


Signature

7/20/2020
Date



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Storefront Academy
2. Trustee's name (print): Justin Tolliver
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Treasurer

8. Is Trustee an employee of the education corporation? ____ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.
- _____

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	<u>None</u>		
Please write "None" if applicable. Do not leave this space blank.			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

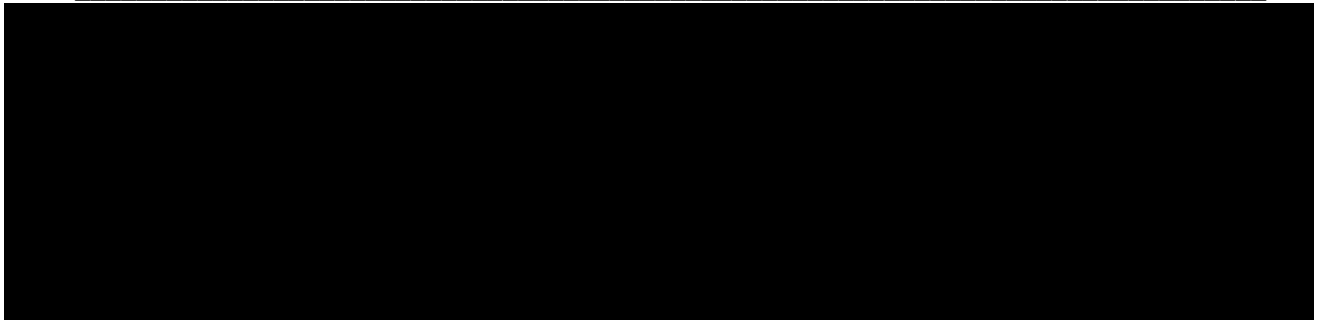
Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				


 Signature

7-14-2020
 Date

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: _____
2. Trustee's name (print): _____
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____



8. Is Trustee an employee of the education corporation? ____Yes. ____No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write “None.”

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<i>Please write “None” if applicable. Do not leave this space blank.</i>				



Signature

Date



Charter Schools Institute
The State University of New York

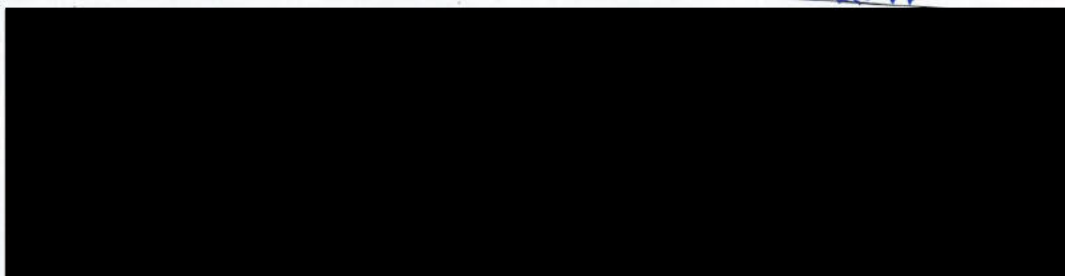
FOR INSTITUTE USE ONLY

FILING FOR SCHOOL
YEAR: _____

DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Storefront Charter Schools
2. Trustee's name (print): Richard L. Bayles
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Chair



8. Is Trustee an employee of the education corporation? ____ Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	<u>None</u>		
Please write "None" if applicable. Do not leave this space blank.			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p><i>none</i></p> <p>Please write "None" if applicable. Do not leave this space blank.</p>				

[Signature]
Signature

7/25/20
Date



Charter Schools Institute
The State University of New York

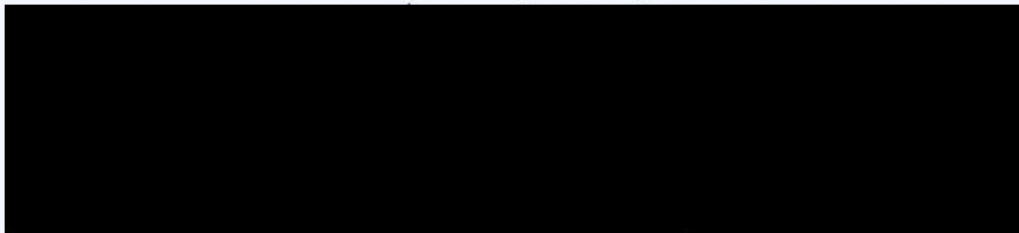
FOR INSTITUTE USE ONLY

FILING FOR SCHOOL
YEAR: _____

DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: STEFAN Charter School
2. Trustee's name (print): Susan Reid
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):
Board member + committee member



8. Is Trustee an employee of the education corporation? Yes ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<u>—</u>	<u>NONE</u>	<u>—</u>	<u>—</u>

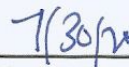
10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE				

Signature

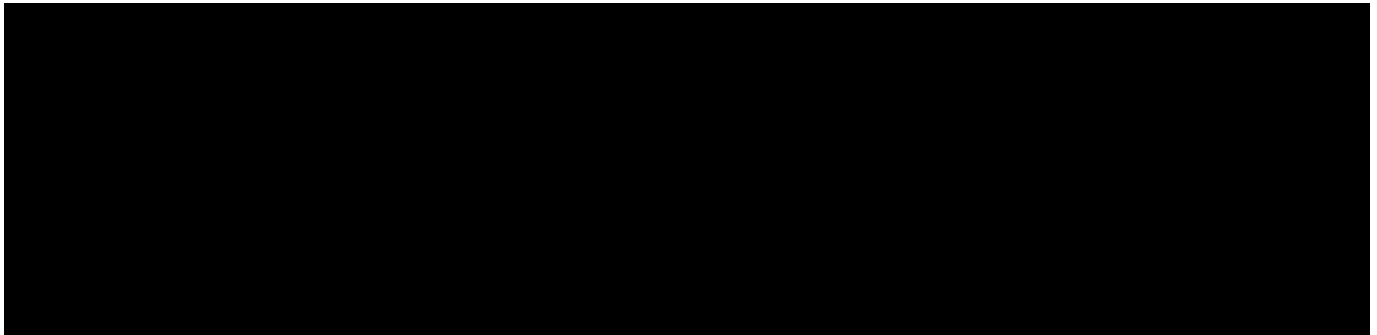


Date



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Storefront Academy Charter School
2. Trustee's name (print): Tanya Hoffler-Moore
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Secretary



8. Is Trustee an employee of the education corporation? ____Yes. XNo. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE	NONE	NONE	NONE
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write “None.”

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE	NONE	NONE	NONE	NONE

Tanya Hoffer Moore

Signature

7/30/2020

Date

FIRE DEPARTMENT, CITY OF NEW YORK - BUREAU OF FIRE PREVENTION



PERMIT IS NOT TRANSFERABLE
TO ANY OTHER PERSON, FIRM
OR CORPORATION AND MAY
BE REVOKED AT ANY
TIME BY THE FIRE COMMISSIONER

PERMIT SHALL BE
PROMINENTLY DISPLAYED
ALL TIMES ON PREMISES

FIRE DEPARTMENT, CITY OF NEW YORK

PERMIT

BUREAU OF FIRE PREVENTION

ACCOUNT NUMBER	TYPE	A.P.	D.O.	ADM. CO.	ISSUANCE DATE	PERMIT EXPIRES
01893841	25	C	06	L030	03/28/18	04/20
PREMISES ADDRESS				ACCOUNT NAME		

61 E 129 ST
NEW YORK, NY 10035

THE CHILDRENS STOREFRONT

ITEM CODE	SUB CODE	QTY	DESCRIPTION	FLOOR NO.	FEE
202	00	1	FO NO C OF F = TO OR < 550 GAL	-1	

PERMIT TYPE

1

- 1=REGULAR
- 2=SUPPLEMENTAL
- 3=DUPLICATE

THE CHILDRENS STOREFRONT
70 E 129TH ST
NEW YORK NY 10035-1133

** NO FEE ** 0.00



0189384158004

ONE 275 GAL TANK

BY ORDER OF THE COMMISSIONER

Fire Alarm Inspection & Testing Report



8818UE00

Inspection Tour Information

Date: 4-30-21 Start Time: _____ End Time: _____
 Inspection Job #: 87579604 Tour Status: ☐ Full ☐ Partial _____ % Tour #: _____ of Tours: _____
 Inspection Type: Marksmen
 Inspection Frequency: ☐ Annual ☒ Semiannual ☐ Quarterly ☐ Bimonthly ☐ Monthly
 UL Type: ☐ N/A ☒ UUFX-Central Station Fire Alarm (FA) ☐ UUJS - Local Auxiliary Station, Remote Station or Proprietary Station (FR)

Service Organization

Name: Johnson Controls Security Solutions LLC
 Address: 47-40 21
 City, ST ZIP: LIC NY 11101
 License No: _____
 Telephone: 1800 289 2647

Customer Information

Name: CH. DREW STONE FRONT
 Address: 70 E 129 ST
 City, ST ZIP: NY NY 10035
 Facility Manager: _____
 Telephone: _____

Monitoring Entity

Contact: TRCO TWIMBACH
 Telephone: 1800 289 2647
 CS # or Account #: 04366274 84

Authority Having Jurisdiction

Name: F D WY
 Telephone: _____

Transmission Type

Enter the Transmission ID code for the fire alarm control panel. For more information on the types of transmissions see the flip page of this booklet.

Type: Fireline
 Other (Specify): _____

Inspection Notifications

	Start		End	
Placed On Test	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Building Management	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Building Staff	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Communication Tested: Primary (PCOM) ☒ Pass ☐ Fail

Secondary (SCOM) ☒ Pass ☐ Fail Not Monitored ☐

Fire Alarm Control Panel Information

Manufacturer: Honeywell
 Model: fireline
 EPROM Rev: MM
 Circuit Style: _____
 Number of Circuits: #2

Location: Lobby
 Floor: 1st floor
 Room: Exit
 Date of Last Service or Inspection Job Visit: 11/2020
 See page 5 to document control panel battery information.

Fire Alarm Control Panel Inspection Tasks

Test Performed	Test			Value	Result		Notes
	Visual	Functional	Not Tested		Pass	Fail	
AC Input Voltage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Signals received (good)
Voltage with Charger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Voltage without Charger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Voltage Under Max Load	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ground Faults	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Lamps/LED Test	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Drill Switch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Zone Trouble	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Signal Trouble	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Were all required signals received?					<input type="checkbox"/> Yes <input type="checkbox"/> No		
Were all required signals restored?					<input type="checkbox"/> Yes <input type="checkbox"/> No		
Are all circuits supervised?					<input type="checkbox"/> Yes <input type="checkbox"/> No		



Fire Alarm Inspection & Testing Report

Back-up Battery Inventory (Enter the Item/Make number, Manufacturer, Mfg. Date, Install Date, Volts and Amp Hours for each back-up battery. Document whether the battery passed or failed and if the battery was replaced. Place a label on the replaced batteries with the date they are installed.)

Item/Model #	Manufacturer	Mfg. Date	Install Date	Volts	Ah	Pass	Fail	Replaced	Type
477967	CNSIC		2019	12V	30AH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ALD
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

How many hours of back-up power are supplied by the batteries?

☐ 4-Hours ☐ 18-Hours ☒ 24-Hours ☐ 80-Hours

Was a visual inspection of the batteries completed?

☒ Yes ☐ No

System Power Supplies

Device Type	Total Passed	Total Failed	Total Not Tested	Grand Total
Primary	11/11			
Backup				
Remote "Notification Appliance Circuits" (NAC)				

Use the comments section to document any issues, discrepancies or equipment details not already documented on this form; include a list of devices not tested and the reasons why.

Comments:

Signals Receivers
Good

Customer Name:

Print First and Last Name

Nidia Evangelista

Signature:

Nidia

Date:

4-30-21

Johnson Controls Representative Name:

Print First and Last Name

Johnson

Signature:

Johnson

Date:

4-30-21

Johnson Controls Representative ID #:

280009

Fax all completed pages to the Inspection Management Team at (888) 497-2619

Fire Alarm Inspection & Testing Report



Inspection Tour Information

Date: 09/27/2018 Start Time: _____ End Time: _____
 Inspection Job #: 85527091 Tour Status: ☒ Full ☐ Partial _____ % Tour #: _____ of Tours: _____
 Inspection Type: Fire Alarm Transmitter
 Inspection Frequency: ☐ Annual ☐ Semiannual ☐ Quarterly ☒ Bimonthly ☐ Monthly
 UL Type: ☐ N/A ☒ UUFX-Central Station Fire Alarm (FA) ☐ UUJS - Local Auxiliary Station, Remote Station or Proprietary Station (FR)

Service Organization

Name: Tyco Integrated Security
 Address: 47-40 21st Street
 City, ST ZIP: NYC NY 100
 License No: 1202327401
 Telephone: _____

Customer Information

Name: Childrens Streetlight Shop
 Address: 72 East 129th St
 City, ST ZIP: New York NY 10035
 Facility Manager: _____
 Telephone: 212 427-7900

Monitoring Entity

Contact: Tyco IS/Johnathan
 Telephone: _____
 CS # or Account #: TK330190933

Authority Having Jurisdiction

Name: - FDNY
 Telephone: _____

Transmission Type

Enter the Transmission ID code for the fire alarm control panel. For more information on the types of transmissions see the flip page of this booklet.

Type: DACT
 Other (Specify): _____

Communication Tested: Primary (PCOM) ☐ Pass ☒ Fail

Inspection Notifications

	Start		End	
Placed On Test	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Building Management	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Building Staff	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Secondary (SCOM) ☐ Pass ☒ Fail Not Monitored ☐

Fire Alarm Control Panel Information

Manufacturer: Fire Lite
 Model: FS-202X
 EPROM Rev: _____
 Circuit Style: SIC
 Number of Circuits: _____

Location: _____
 Floor: _____
 Room: _____
 Date of Last Service or Inspection Job Visit: _____
 See page 5 to document control panel battery information.

Fire Alarm Control Panel Inspection Tasks

Test Performed	Test			Value	Result		Notes
	Visual	Functional	Not Tested		Pass	Fail	
AC Input Voltage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<u>FA</u>
Voltage with Charger	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	
Voltage without Charger	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<u>No Ground Fault</u>
Voltage Under Max Load	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	
Ground Faults	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<u>No Ground Fault</u>
Lamps/LED Test	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	
Drill Switch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<u>No Ground Fault</u>
Zone Trouble	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	
Signal Trouble	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	<u>No Ground Fault</u>
Were all required signals received?					<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Were all required signals restored?					<input type="checkbox"/> Yes	<input type="checkbox"/> No	<u>No Ground Fault</u>
Are all circuits supervised?					<input type="checkbox"/> Yes	<input type="checkbox"/> No	



FIRE DEPARTMENT

BUREAU OF FIRE PREVENTION
9 METROTECH CENTER 3RD FLOOR - BROOKLYN, N.Y. 11201-3857



CHILDRENS STORE FRONT

70 E 129 ST
NEW YORK, NY 10035

BLDGS DEPT APPL. NO: 123403352
ACCOUNT NUMBER: 39172507
DATE OF APPROVAL: 09/12/19
DATE OF INSPECTION: 05/14/19
INSPECTOR NAME: M. URETSKY
PLAN NUMBER:
FLOOR(S) INSPECTED: FLS: C,B,1-3,RF

PREMISES

70 E 129 ST

BOROUGH

NEW YORK

LETTER OF APPROVAL

THIS LETTER OF APPROVAL COVERS THE SYSTEM INDICATED BELOW. IT IS SUBJECT TO ADMINISTRATIVE REVIEW AND AUDIT.

APPROVAL OF THE SYSTEMS(S) IS GRANTED IN ACCORDANCE WITH:

☐ SELF CERTIFICATION ☒ INSPECTION ☐ PROFESSIONAL CERTIFICATION
GROUP E(EDU.,LO-RI,SPK)FAS*****
MAN / SSC / SPK / COC***** 29 NYC Admin. Code § FC 104.2
CO DETECTION SYSTEM*****
JCSS, KANSAS CITY, MISSOURI*****

Sincerely,

Chief of Fire Prevention
City of New York

39172507 7

09/12/19

57684.4

Certificate of Occupancy

CO Number: 123672150T002

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A. Borough: Manhattan Address: 70 EAST 129 STREET Building Identification Number (BIN): 1054214	Block Number: 01753 Lot Number(s): 139 Building Type: Altered	Certificate Type: Temporary Effective Date: 01/08/2021 Expiration Date: 04/08/2021
This building is subject to this Building Code: 1968 Code		
<i>For zoning lot metes & bounds, please see BISWeb.</i>		
B. Construction classification: 3-A (2014/2008 Code) Building Occupancy Group classification: E (2014/2008 Code) Multiple Dwelling Law Classification: None		
No. of stories: 4 Height in feet: 55 No. of dwelling units: 0		
C. Fire Protection Equipment: None associated with this filing.		
D. Type and number of open spaces: None associated with this filing.		
E. This Certificate is issued with the following legal limitations: None		
Outstanding requirements for obtaining Final Certificate of Occupancy:		
There are 12 outstanding requirements. Please refer to BISWeb for further detail.		
Borough Comments: None		



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: 123672150T002

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		OG	B F-2		3B	
BAS	186	100	A-3 E		3A	
001	49	40	B E		3A	
002	61	40	E		3A	
003	63	40	E		3A	
ROF						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

123672150/002 1/8/2021 7:42:07 AM

STOREFRONT ACADEMY
CHARTER SCHOOLS

SACS Board of Trustees

SACS CEO

SASB
Academic
Dean
SAH
Academic
Dean

SASB
Principal

SASB
Assistant
Principal
SASB Teachers
& Specials
Instructional
Coaches

ELL
Coordinator

SAH ELL Teacher
SASB ELL
Teachers

SAH
Principal

SAH Teachers &
Specials
Instructional
Coach

SACS Director of
Operations

SAH OPS
Manager
SAH Ops Team
SASB Ops
Team

Director of
Advancement
& External
Partnerships

SACS Director
of Student
Support

Sped
Coordinator
Counselors
RTI

SACS Director
of
HR/Compliance

Finance &
HR
Associate
Registrars

SACS
Director of
Finance

Finance
& HR
Associate

Director of
Technology



2021-2022 School Year Calendar Student/Family

August 2021

Aug 23th - First Day of School (Virtually)

September 2021

Sept 3rd/6th-Labor Day (No School)
Sept 7th- Rosh Hashanah(No School)
Sept 8th- first day of in Person School
Sept 16th- Yom Kippur (No School)
Sept 17th- PD(No School)

October 2021

Oct 8th - 1st Progress Report/
Parent -Teacher Conference
Oct 11th - Indigenous Day (No School)
Oct 12th - PD(No School)

November 2021

Nov 2nd - Election Day (No School)
Nov 11th - Veterans Day (No School)
Nov 12th- PD(No School)
Nov 13th - 1st Report Card
Nov 22 -26 - Thanksgiving Recess

December 2021

Dec 3rd - 2nd Progress reports/Parent
Teacher Conference
Dec 22th - Jan 3rd - Winter Recess

January 2022

2nd Quarter Report Cards
Jan 17th - Dr. ML King Jr. Day (No School)

Jan 18th- PD(No School)

February 2022

Feb 11th - 2nd Report Card
Feb 11th - PD(No School)
Feb 21st- 25th - Mid-winter break

March 2022

Mar 25th - 3rd Progress Report/
Parent Teacher Conference
Mar 18th- PD(No School)
Mar 29-31 ELA State 3-5

April 2022

Apr 14th - 22th - Spring Recess
Apr 30th - 3rd Report Card
Apr 25th-PD(No School)
Apr 26-28 MATH State 3-5

May 2022

May 2nd - Eid (No School)
May 3rd- PD(No School)
May 13th - 4th Progress Report/Parent
Teacher Conference
May 27th - 30th - Memorial Day

June 2022

June 20th - Juneteenth (Observance)
June 24th - Final Report Card
and Last day of school

Storefront Academy Charter Schools

South Bronx
609 JACKSON AVENUE
BRONX, NY 10455
(646) 758-7201

Harlem
70 E 129th STREET
NY, NY 10035
(646) 328-9730

www.storefrontacademy.org