



CHARTER SCHOOL OFFICE  
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**To:** School District in which School in the Square Public Charter School is Located  
Public and Nonpublic Schools in the Same Geographic Area as School in the Square Public Charter School

**From:** David Frank, Executive Director

**Subject:** Notice of Receipt of and Pending Action on Charter School Revision

**Date:** December 24, 2018

<b>Name of Charter School:</b>	School in the Square Public Charter School
<b>BEDS Code:</b>	310600861101
<b>District/CSD of Location:</b>	NYC CSD 6
<b>Type of Request:</b>	Revision
<b>Charter Term:</b>	09/06/2016-06/30/2021
<b>Management Company:</b>	NA
<b>Partner(s):</b>	East Side Housing Settlement, City Pathways, and Facing History and Ourselves
<b>Current Grades Served:</b>	6-8
<b>Current Maximum Approved Enrollment:</b>	324
<b>Proposed Revision(s):</b>	School in the Square Charter School is requesting to:

- Expand the grade levels served in their existing school from grades 6-8 to K-1, 5-8 by adding kindergarten and fifth grade in the 2019-2020 school year and one elementary school grade level each year thereafter during the school's current charter term;
- Increase the enrollment of the school from 324 students to 599 students at the conclusion of the school's current charter term; and
- Implement a two-way Spanish English Dual Language Immersion program. The dual language program will begin with the first kindergarten class.

The revision request of this school is being reviewed for possible action at an upcoming Board of Regents meeting.

Please note that pursuant to Education Law §2857(1) and 8 NYCRR §119.4 (available at <http://www.p12.nysed.gov/psc/law.html>), the school district of location is required to hold a public hearing to solicit comments from the community in connection with the foregoing application. The hearing, which is required to be held within the community that is potentially impacted by the charter school, **must be held within 30 days of receipt of this letter.**

Please provide the following required documentation to the Charter School Office:

1. A copy of the public hearing notice, at the time of dissemination.
2. Written confirmation that this hearing was held, no later than the next business day following the hearing.
3. Copies of any and all written records or comments generated from this hearing, within 15 business days after the hearing, along with a summary outlining the date and time of the hearing, the number of people who attended, the number of speakers, and the focus of positive and negative hearing comments.

All documentation listed above must be submitted to [charterschools@nysed.gov](mailto:charterschools@nysed.gov). The subject line of the e-mail should read “[Name of Charter School] Public Hearing.”

In addition, the Board of Regents welcomes your comments on the proposed revision, including those related to the programmatic and fiscal impact of the proposed revision on other public and nonpublic schools in the area. Comments should be submitted to [charterschools@nysed.gov](mailto:charterschools@nysed.gov) with a subject line of “School District Response to [Name of Charter School] Application.”

Thank you for your assistance with this matter. If you have any questions, please contact the Charter School Office at [charterschools@nysed.gov](mailto:charterschools@nysed.gov) or (518) 474-1762.