

Application: South Bronx Community Charter High School

Clemente John - [REDACTED]
Annual Reports

Summary

ID: 0000000260

Status: Annual Report Submission

Entry 1 School Info and Cover Page

Completed Sep 29 2020

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL 320700861100

a1. Popular School Name

South Bronx Community

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD # 7 - BRONX

d. DATE OF INITIAL CHARTER

11/2015

e. DATE FIRST OPENED FOR INSTRUCTION

8/2016

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of South Bronx Community Charter High School is to promote student excellence through an emphasis on academic, interpersonal and professional skills in a supportive and responsive learning environment. SBCCHS students graduate with a positive sense of self, ready to design and realize their futures in college, community, and career.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	South Bronx Community Charter High School is competency based. Our instructional model is wholly organized around helping students to learn, practice, and demonstrate mastery of 19 competencies that are aligned to the New York State Learning Standards, inclusive of the Common Core State Standards, and derived to help students master the skills and knowledge necessary to pass requisite exams, graduate from high school, and complete at least two years of college and/or a career internship of their choice. Each competency is an aggregate of smaller skills called attainments. It is important to note that our competencies and attainments consist of both academic and social emotional learning targets.
KDE 2	South Bronx Community Charter High School practices cultural responsiveness. Cultural Responsiveness. We believe that it is important to honor student identity. We believe that strong relationships between staff and students are at the core of an effective learning model. We believe student empowerment and investment are

	essential to building authentic community. We believe learning experiences must provide a window and mirror for students. Two examples of cultural responsiveness at work include our Rite of Passage program for male and female students and our adherence to restorative practices as it pertains to community building, repairing harm and reintegrating students.
KDE 3	South Bronx Community Charter High School promotes supportive staffing through the creation and fulfillment of a Learning Coach role that works alongside teachers providing students with individualized support and attending to the social-emotional development of students while cross-training and collaborating with academic colleagues
KDE 4	South Bronx Community Charter High School advances adaptive operations and management. We believe that user centeredness and co-creation are imperative in an authentic learning organization. We believe that failing forward, leveraging lessons and manage mistakes, are vital for success in the 21st century. Therefore, a key aspect of work involves reflection on practice and performance, sharing of goals, and timely adjustments that enhance the experience and effectiveness of our school model.
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<http://www.southbronxcommunity.org>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

335

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

315

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

9, 10, 11, 12

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	No, just one site.
--	--------------------

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	730 Concourse Village West, Tower B, Bronx, NY 10451		NYC CSD 7	10-12	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	John Clemente			
Operational Leader	Jahdiya Semper			
Compliance Contact	Jahdiya Semper			
Complaint Contact	John Clemente			
DASA Coordinator	Jocelyn Bibi			
Phone Contact for After Hours Emergencies	John Clemente			

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	07/01/2021	No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

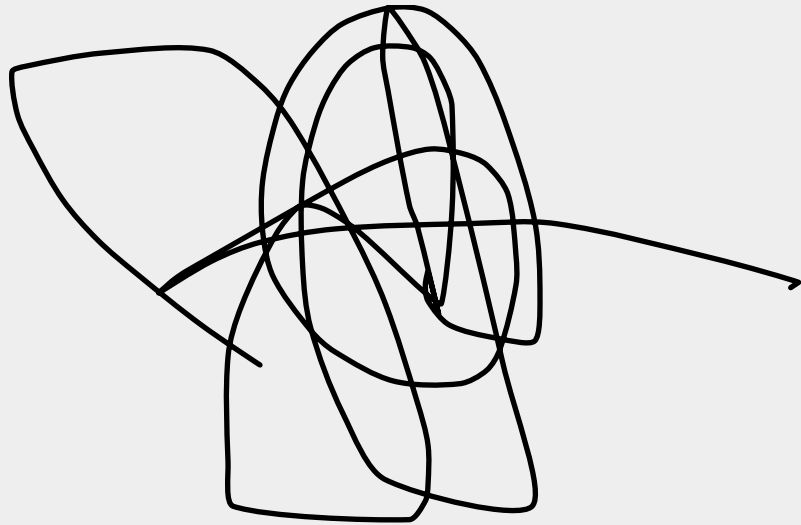
Name	John Clemente
Position	Co-Founder and Executive Director
Phone/Extension	
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

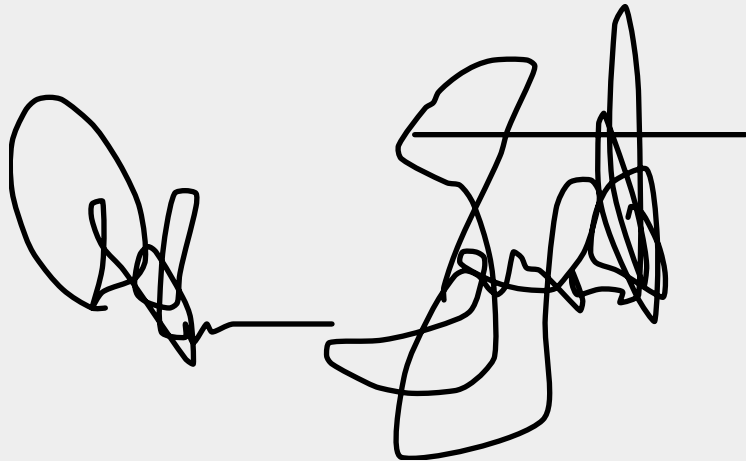
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is highly stylized, featuring large, overlapping loops and a long horizontal line extending to the right.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is highly stylized, featuring large, overlapping loops and a long horizontal line extending to the right.

Date

Aug 3 2020

Thank you.



Entry 2 NYS School Report Card

Incomplete Hidden from applicant

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL 320700861100

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

(No response)

Entry 3 Progress Toward Goals

Completed Sep 29 2020

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Four years after enrollment 85% of students will demonstrate at least a proficient level of mastery in all 19	Each of SBC's 19 competencies consists of attainments. For grade promotion, students are required to master		SBC will continue to provide students with opportunities to encounter and master competencies and attainments

Academic Goal 1	competency areas as measured by SBCCHS competencies, attainments and performance rubrics.	80% of all course attainments. Mastery across all 19 competencies is expected to occur over a span of four years.	Met	within and across their high school courses. Staff are developing tracking systems for determining the mastery levels students have achieved annually.
Academic Goal 2	By the end of a cohort's third year, 75% of students will have passed three Regents exams.	Passage rates for a total of at least three Regents exams are initially be calculated in June 2020. During the 2019-20 academic year, 11th grade students have the opportunity to sit for up to 4 Regents.	Met	Applying Regents Waivers for all students that passed Regents level courses, SBC has met this goal.
Academic Goal 3	By the end of a cohort's fourth year, 75% of students will have demonstrated college and career readiness by passing five Regents required for graduation with a score of at least 75.	Passage rates of five Regents exams, at a minimum score of 75, will be calculated in June 2021.	Met	SBC applied Regents waivers for students that passed Regents level courses this year. Because of this circumstance, SBC has met this goal.
	85% of students who enter in the	SBC will calculate the graduation rate of students retained and		SBC anticipates that after all grade

Academic Goal 4	9th grade will graduate within 4 years	enrolled from the 9th grade. This initial count will be conducted in June 2021.	Met	reconciliations and review that it will have met this goal.
Academic Goal 5	95% of students who enter in the 9th grade will graduate within five years.	SBC will calculate the graduation rate of students retained and enrolled from the 9th grade. This initial 5-year graduation count will be conducted in June 2021.	Unable to Assess	SBC will annually monitor student retention and promotion rates and implement interventions as required to ensure student progress towards graduation. SBC employs course recovery and credit recovery options for students to earn additional credit through evening and Saturday school programming.
Academic Goal 6	All students with disabilities will achieve their IEP goals as determined by	SBC uses the IEP goals from each students' IEP to measure success on	Met	SBC continues to improve schedules for students with IEPs to allow for meaningful small group instruction and will provide more frequent advisory check-ins. In addition, SBC will perform outreach to the families of those students who did not meet their IEP goals. This year, SBC will

	Annual Review	this goal.		be focused on linking student IEP goals directly to course attainments, providing more SETTS support for students struggling to develop critical skills, and promote executive functioning skills among special education students
Academic Goal 7	Each year 90% of English language learners will improve by at least one level on the New York State English as a Second Language Achievement Test (NYSESLAT).	There were no NYSESLAT exams this year	Unable to Assess	SBC has hired a new ELL Coordinator with deep experience that should improve our ability to support students in improving their English Language proficiency.
Academic Goal 8	All students will participate in at least one college level course or experience, eg.: College Now, Advanced Placement prior to graduation as tracked by student records and transcripts.	Student files and transcripts will reflect that every student has participated in at least one college course or experience prior to Advanced Placement graduation. Staff are initiating records and planning to develop a well articulated set of	Met	SBC implements AP offerings for Literature and piloted the AP Capstone course in the first year of the program. In addition, SBC has a partnership with Bard College to provide a sequence of courses for SBC students that are dual enrollment. In addition, SBC students take courses at John Jay

		college exposure/experience offerings transcripts.		College, Hostos Community College, and Touro College.
Academic Goal 9	Each year, the group of students who have taken the CWRA+ or ACT Aspire will reduce the gap between their score in the previous year, and the College Readiness Benchmark score by 50%. Students who achieve the College Readiness Benchmark Scores for their grade will continue to achieve the College Readiness Benchmark on subsequent tests and in subsequent grades.	SBC was unable to administer the CWRA exam this year due to COVID-19	Unable to Assess	SBC plans to work with CLA to determine if it will be possible to administer the exam this fall and spring for students.
Academic Goal 10	The average PSAT and SAT/ACT scores will exceed the state average.	SAT exams were not given this year due to COVID-19.	Unable to Assess	SAT exams were not given this year due to COVID-19.

2. Do have more academic goals to add?

No

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				

Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Sep 30 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

John Duval

Filename: John Duval.pdf **Size:** 84.7 kB

Conflict of Interest Statement - SBC - Alvarez Symonette

Filename: Conflict of Interest Statement SBC KBueZOE.pdf **Size:** 181.5 kB

FinancialDisclosure2020 (PF)

Filename: FinancialDisclosure2020 PF.pdf **Size:** 350.5 kB

Rema Davis

Filename: Rema Davis.pdf **Size:** 70.6 kB

Busch_SBC Disclosure of Financial Interest

Filename: Busch SBC Disclosure of Financial Interest.pdf **Size:** 152.4 kB

Pauls signed disclosure 9

Filename: Pauls signed disclosure 9.29.2020.pdf **Size:** 1.8 MB

FinancialDisclosure2020_Mayling_Blanco

Filename: FinancialDisclosure2020 Mayling Blanco.pdf **Size:** 1.6 MB

Entry 8 BOT Membership Table

Completed Sep 29 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

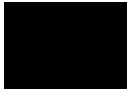





Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL 320700861100

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Alvarez Symonette, [REDACTED]	Chair	Finance, Audit and Management Committee; Executive Committee,	Yes	2	04/01/2019	04/01/2022	12
2	Michael Busch, [REDACTED]	Vice	Finance, Audit and Management Committee	Yes	3	04/01/20	04/01/20	12

		Chair	ee; Executive Committ ee			20	23	
3	Katelyn (Del Priore) Karageor giou, 	Treasurer	Executive Committ ee, Academic Accounta bility Committ ee	Yes	3	04/01/20 20	04/01/20 21	10
4	Rema Davis, 	Secretary	Finance, Audit and Manage ment Committ ee; Executive Committ ee	Yes	2	11/01/20 19	11/01/20 22	12
5	Paul Ortiz, 	Trustee/M ember	Academic Accounta bility	Yes	2	04/01/20 20	04/01/20 21	5 or less
6	Patrice Fenton, 	Trustee/M ember	Academic Accounta bility	Yes	1	05/02/20 19	05/02/20 22	6
7	Mayling Blanco, 	Trustee/M ember	Finance & Manage ment	Yes	1	04/27/20 20	04/27/20 22	10
	John Duval		Academic			05/02/20	05/02/20	

8		Other	Accounta bility	No	1	19	22	12
9								

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	8
b.Total Number of Members Added During 2019-2020	2
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	8

3. Number of Board meetings held during 2019-2020

12

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 9 Board Meeting Minutes

Completed Sep 29 2020

Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

[2019_09_25_Minutes_Draft](#)

Filename: 2019_09_25_Minutes_Draft_m5XDm8U.pdf **Size:** 73.5 kB

[2019_10_30_Minutes_Draft](#)

Filename: 2019_10_30_Minutes_Draft_6HeD3S6.pdf **Size:** 74.0 kB

[2019_6_19_Minutes_Draft](#)

Filename: 2019_6_19_Minutes_Draft_ySl6dAG.pdf **Size:** 74.5 kB

[2019_07_Minutes_Draft](#)

Filename: 2019_07_Minutes_Draft_9c1CWKh.pdf **Size:** 70.2 kB

[2020_06_17_Minutes_Draft_1](#)

Filename: 2020_06_17_Minutes_Draft_1_kslMK0M.pdf **Size:** 81.4 kB

[2019_12_18_Minutes_Draft1](#)

Filename: 2019_12_18_Minutes_Draft1_qnYQWCq.pdf **Size:** 77.6 kB

[2020_05_27_Minutes_Draft](#)

Filename: 2020_05_27_Minutes_Draft_z5edCKK.pdf **Size:** 75.2 kB

[2020_01_22_Minutes_Draft](#)

Filename: 2020_01_22_Minutes_Draft_2SQUjLL.pdf **Size:** 81.5 kB

[2020_03_25_Minutes_Draft](#)

Filename: 2020_03_25_Minutes_Draft_MluyvFC.pdf **Size:** 68.6 kB

[2019_11_15_Minutes_Draft](#)

Filename: 2019_11_15_Minutes_Draft_uLESfCn.pdf **Size:** 68.9 kB

[2020_02_26_Minutes_Draft](#)

[2020 04 29 Minutes](#)

[2019 08 21 Minutes Draft](#)

Entry 10 Enrollment & Retention

Completed Sep 29 2020

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL 320700861100

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	Because over 90% of students in CSD 7 qualify for free and reduced price lunch, the majority	SBC invested considerably in our recruitment strategy for the 2020-21 school year because we

Economically Disadvantaged	<p>of SBC's community engagement within District 7 attracts adequate representation of this population of students. Specifically, we have conducted outreach to area middle schools and engaged in canvassing in the neighborhood. We host in district open house events throughout the winter to provide local families an opportunity to learn more about South Bronx Community. Our students serve as ambassadors to their local former middle schools and support recruitment efforts through information sessions at these schools. We also participate in local high school fairs sponsored by area middle schools.</p>	<p>are able to increase our enrollment due to additional space. Because over 90% of students in our district qualify for free and reduced price lunch, we have focused most of our efforts on reaching families residing in district. Our recruitment team added new application features for SY 2020/21 on the school website. Open House dates were added on the school website, charter center events calendar, and SBC calendar. We coordinated more involvement in local HS fairs and middle school visits. We ordered recruitment SWAG to distribute to prospective students. Our team scheduled accepted student events online to provide a robust picture of life an an SBC student.</p>
English Language Learners/Multilingual Learners	<p>SBC team members and staff conduct multilingual outreach in feeder middle schools. The outreach includes the dissemination of materials in multiple languages as well as bilingual information sessions on different days/times. We work with community organizations like Safe Passage, the Unaccompanied Minors Program at Catholic Charities, which serve undocumented youth in the South Bronx, as well as South Bronx United (a soccer youth development organization), BronxWorks and East Side Settlement House. We staff to oversee this recruitment process and enlist support from parents who may have access to communities of speakers of</p>	<p>Our recruitment team conducted a review of all marketing materials by a native Spanish speaker. They also created paper versions of the application (English/Spanish) to provide to CBOs and current students and staff for sharing within their networks. We engaged in canvassing with new CBO contacts including Dreamyard, among others. We have also continued to foster a relationship with South Bronx United, which has provided opportunities to share the success of our first class of graduating students that also benefited from South Bronx United programming. SBC also</p>

	languages other than English for assistance with outreach. We have also attended community board meetings, distributed bilingual materials and conducted all information sessions with translation available.	engaged with Vanguard this year to do a mass mailing targeting families in district 7 to ensure all families in the district are aware of our school and are encouraged to apply.
Students with Disabilities	SBC team members and staff engage with middle school counselors and special education teachers in CSD 7 to explain our support model for Students with Disabilities. We have contacts from many area middle schools, both district and charter, and have a strong record of serving students with disabilities which has led to strong word of mouth recruitment. We also engage current SBC families that are willing to assist us with outreach efforts and share their experiences attending South Bronx Community Charter High School. Ultimately, this strategy has been effective in exceeding the district target.	To recruit special education students, SBC has continued to build strong connections with our current special education students and their families. Specifically, we have worked with them to attend PTA meetings from local middle schools, conducted virtual visits, celebrated the successes of our special education students on social media (Instagram, Facebook, School website). One of our graduating special education students spoke at the National Charter Schools conference last year, participating in a keynote on restorative justice. He was also accepted to NYU for this coming year and has been active in supporting our recruitment efforts for new students.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
	SBC provides early college and workplace learning opportunities that dramatically increase first generation college-going students' exposure to college	

Economically Disadvantaged

and career rigor. This supports both retention and transition issues by fueling students' aspirations. SBC focuses on working with all of its students to practice growth mindset and minimize the feelings of frustration and hopelessness that often culminate in students dropping out.

As a culturally responsive school, we acknowledge the lived realities of our students and work to cultivate a strong community through restorative practices. We provide referrals to services as needed including housing, etc. Learning Coaches, supervised by a social worker, develop close connections to students and their families to be able to connect them with local services as needed. Facilitating connections to after-school programs is another way of providing support to low-income students and families.

Finally, by ensuring that teachers are well supported to work with a range of students through meaningful professional development and dedicated collaboration time, we increase the likelihood that all of our students will stay connected through relationships with skilled, committed, and enthusiastic faculty and staff. Through professional development for staff from our in-house Student Advising Youth Development Specialist, South Bronx Community Charter High School

South Bronx Community is structured with retention of all students in mind. A key emphasis of the model is student support and advocacy. Whether it is through interactions with a Learning Coach or participation in our Rites of Passage program students are constantly being developed and encouraged to advocate for themselves. At SBC, we see this as an important ability to cultivate in our students. That is, the ability to get their needs met. Anticipating that many of our students will enter the 9th grade academically below grade level, we realize that remediation will be extensive. However, by supporting students to own their learning, we are helping them to build effective advocacy skills that can be employed in future settings.

	<p>deepens its focus on quality advising relationships and supports for students, especially those experiencing the negative and compound stresses of poverty.</p>	
<p>English Language Learners/Multilingual Learners</p>	<p>SBC teachers integrate literacy across the curriculum drawing from the best practices and successful strategies of the Internationals Network for Public Schools, which has effectively supported English language learner across content areas. Instruction follows a tiered model with SBC curriculum being delivered to all students, targeted supplemental interventions being provided to students experiencing difficulty, and intensive interventions being extended to students with marked learning difficulties.</p> <p>Instructional teams monitor each student's progress using data collected from assessments to develop and/or revise individualized learning goals, adjust instructional groups, and recommend additional interventions for students who are not experiencing progress. Leadership provides support for staff to emphasize literacy skill development across the curriculum and dedicate instructional team meeting time to ensure check-ins with designated advisors.</p> <p>SBC's project-based approach provides both cooperative learning and individualized</p>	<p>SBC has invested in bolstering our programming for ENL students. We hired a new ENL specialist for the coming school year and have invested in parallel planning with our special education department to develop strong practices for supporting our ENL students. Specific, personalized support, catered to the specific needs of each ENL student is the most effective strategy for retention. For both our ENL and special education students, SBC has placed a significant emphasis on encouraging and supporting their participation in work-based learning experiences through our partnership with Here to Here. We have found that often students are selected for this kind of programming based on academic performance. We have taken the stance that this kind of programming often supports the skills students need to achieve academic success, build</p>

	<p>support to boost academic achievement for ELLs. In instances when there are students who speak the same language and one is more proficient, they may be paired or grouped so that we can leverage peer support. Consistently however, SBC bilingual staff including Learning Coaches and ELL Specialists provide support to general education teachers to employ successful ELL strategies including home language support and sheltered content instruction (SIOP).</p>	<p>confidence and foster their self advocacy. We have demonstrated strong retention among these students that are participating in work-based learning programming.</p>
Students with Disabilities	<p>SBC's personalized, competency-based model provides all students with personalized learning plans. SBC uses a rigorous Response To Intervention (RTI) model and all students have access to differentiated supports including assistive technology, Learning Coaches, and tutoring. In addition to these supports, students with disabilities will receive services from certified special education teachers as well as Related Service Providers. SBC prioritizes trust building with families of SWDs and holds quarterly meetings to provide support and a forum for open dialogue about student needs. We recruit certified special education teachers and other professionals who believe that all students can achieve and provide specialized instruction and accommodations to identified students within a full inclusion setting.</p>	<p>SBC has invested in growing our special education staffing as well, to ensure we are meeting the needs of all learners. For both our ENL and special education students, SBC has placed a significant emphasis on encouraging and supporting their participation in work-based learning experiences through our partnership with Here to Here. We have found that often students are selected for this kind of programming based on academic performance. We have</p>

	<p>According to 2013 CSD 7 performance data, just 33% of students with disabilities in the Bronx graduate high school. Support from Learning Coaches and a Lead Teacher certified in Special Education ensure that SWD receive timely and thoughtfully developed Individual Education Plans, personalized support, and necessary specialized services. We proactively consult with the Committee on Special Education for advisement as well. Through strong relationship building with the CSE, SBC has been able to access crisis paraprofessionals and speech therapists for students with those designated need on their IEPs.</p>	<p>taken the stance that this kind of programming often supports the skills students need to achieve academic success, build confidence and foster their self advocacy. We have demonstrated strong retention among these students that are participating in work-based learning programming.</p>
--	--	---

Entry 12 Percent of Uncertified Teachers

Completed Sep 29 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL 320700861100

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	1
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	2
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	7.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	1
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category B: not to exceed 5	3.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	0.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	6

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	6

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	22



Thank you.

Entry 13 Organization Chart

Completed Sep 29 2020

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

SBC Org Chart 2019-20

Filename: SBC Org Chart 2019 20.pdf **Size:** 150.9 kB

Entry 14 School Calendar

Completed Sep 29 2020

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

SBC 2020-2021 School Calendar (1)

Filename: SBC 2020 2021 School Calendar 1.pdf **Size:** 56.5 kB

Entry 15 Links to Critical Documents on School Website

Completed Sep 29 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: South Bronx Community Charter High School

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	http://www.p12.nysed.gov/psc/csdirectory/SouthBronxCommunityCharterHighSchool/documents/SBCCHSAR1819redacted.pdf
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	http://www.southbronxcommunity.org/meeting-minutes-and-calendar/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://drive.google.com/file/d/1qvizDzSF19yzkiRwHrtK7eWxeuc1fQjL/view?usp=sharing
3. Link to NYS School Report Card	https://data.nysed.gov/profile.php?instid=800000086907
4. Most Recent Lottery Notice Announcing Lottery	http://www.southbronxcommunity.org/2020-2021-sbc-admissions-lottery/
5. Authorizer-Approved DASA Policy	http://www.southbronxcommunity.org/wp-content/uploads/2020/07/SBC-Student-Family-Handbook-19-20.pdf
6. District-wide Safety Plan	https://documentcloud.adobe.com/link/track?uri=urn%3Aaaid%3Ausc%3AUS%3A1e7bb76a-53f7-4c4d-ac77-2215bea9f692
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	http://www.southbronxcommunity.org/wp-content/uploads/2020/07/SBC-Student-Family-Handbook-19-20.pdf
7. Authorizer-Approved FOIL Policy	http://www.southbronxcommunity.org/wp-content/uploads/2020/07/SBC-Student-Family-Handbook-19-20.pdf
8. Subject matter list of FOIL records	http://www.southbronxcommunity.org/wp-content/uploads/2020/07/SBC-Student-Family-Handbook-19-20.pdf
9. Link to School Reopening Plan	http://www.southbronxcommunity.org/2020-school-reopening-plan/

Thank you.



Entry 16 COVID 19 Related Information

Completed Sep 29 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: South Bronx Community Charter High School

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	315	183	247

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participating Students
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	
	X	X	X	X	X	X	X	X	X	X	X	X	X	

[illegible]

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Completed Sep 29 2020

INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS

Please provide the full name of **ANY and ALL instructional and non-instructional employees** and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

SBC Staff Roster as of 8-3-2020

Filename: SBC Staff Roster as of 8 3 2020 qDJTWiX.xlsx **Size:** 12.8 kB

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

John Duval_____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

South Bronx Community Charter High Shool_____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member – Academic Committee

2. Are you an employee of any school operated by the education corporation?
____**Yes** ____**X**____**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ **Yes** __ **X** ___ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

NONE

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8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
		<i>NONE</i>		

John R. Duval _____ 7/31/20 _____
Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name: ALVAREZ SYMONETTE

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

CHAIRMAN, BOARD OF TRUSTEES

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

____ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

____ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

 Yes X No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

X Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am a new Board Member at the New York City Mission Society, a non-profit organization that has been in existence since 1812. I began my term as a Board Member in April 2020 and do not/will not receive any compensation for the work. For academic year 2020-2021, South Bronx Community Charter High School ("SBC") will be a tenant of the Mission Society's Minisink School Building, which will house the school's 9th grade class due to limited space at the current Mott Haven Campus housing SBC. State and DOE officials are fully aware of the proposed real estate agreement and have given their support to the project since finding space of this size for a limited period of time (less than one year) has remained a challenge for schools in the Bronx. Lastly, I will not personally benefit or receive any compensation or commission from the transaction so there is no inherent conflict of interest or financial gain. The lease is not yet signed, but we expect it to be signed in August 2020. I plan to abstain on voting for this project when the matter comes up.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE.			
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

See Question 6 above.

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

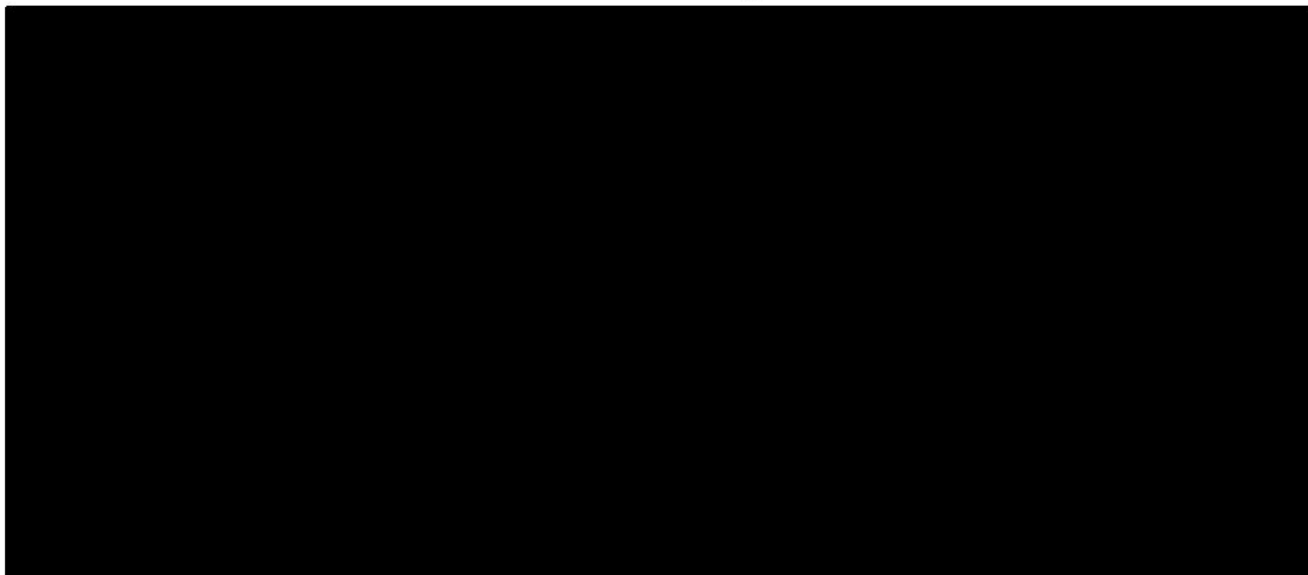
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

Please write "None" if applicable. Do not leave this space blank.




Signature _____ Date _____

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Patrice E. Fenton, PhD

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

South Bronx Community Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member at Large

Academic Accountability Committee

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

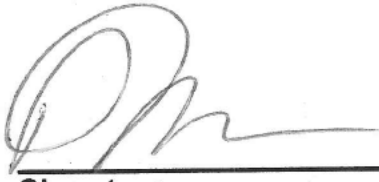
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

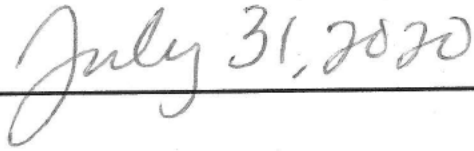
None			
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8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				



Signature



Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

____**Rema Davis**_____

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

____**South Bronx Community Charter High School**_____

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). **Secretary**

2. Is the trustee an employee of any school operated by the Education Corporation?
____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

NONE			
------	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Signature

Date

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Home Address: _____

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Michael Busch

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

South Bronx Community Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice-Chair, Secretary (formerly)

2. Are you an employee of any school operated by the education corporation?
Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No .

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
n/a			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
n/a				

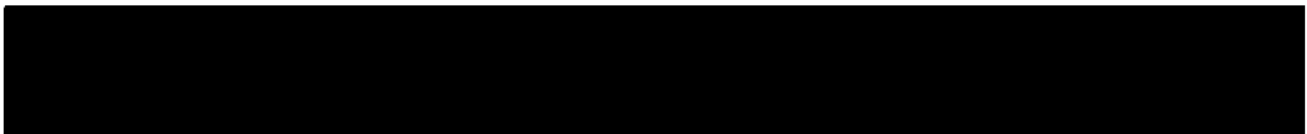
Michael Burch

Signature

July 29, 2020

Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Paul I. Ortiz

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

South Bronx Community Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
___ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ☒ No

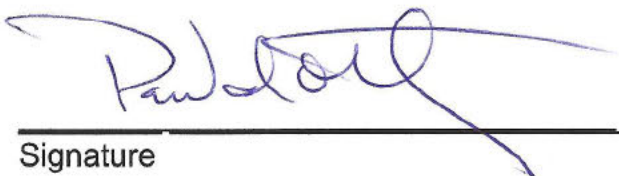
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
—	None —		

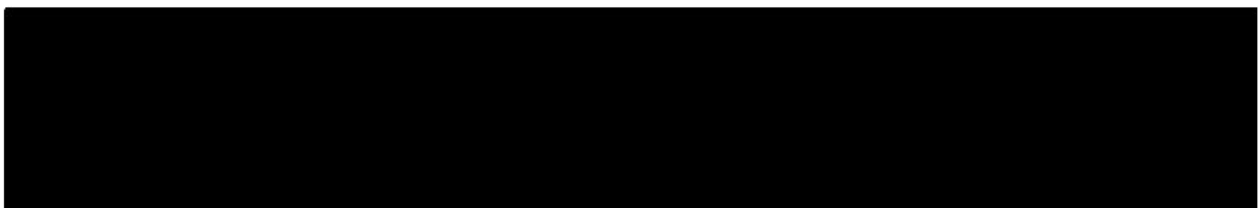
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

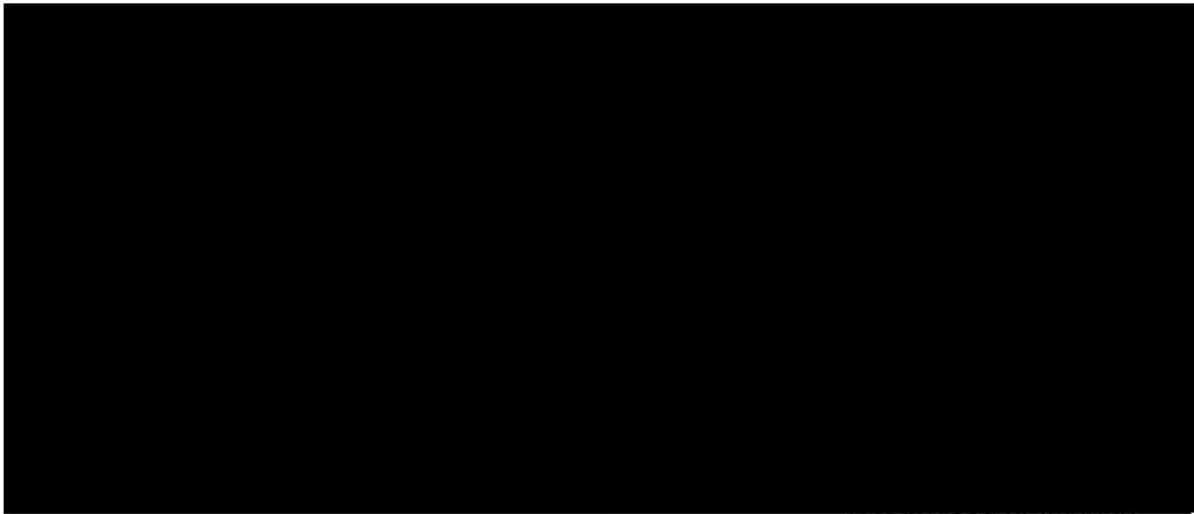
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
—	None	—		


Signature

9/29/2020
Date

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last revised 06/8/2020

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name: Mayling C. Blanco

**Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):**

1. List all positions held on the education corporation Board of Trustees ("Board")
(e.g. president, treasurer, parent representative).

Board member.

2. Are you an employee of any school operated by the education corporation?
____ **Yes** __X__ **No**

If **Yes**, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
NO

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any
student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise
benefit from your participation as a board member of this school? **NO**

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? **NO**

____ **Yes** ____ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

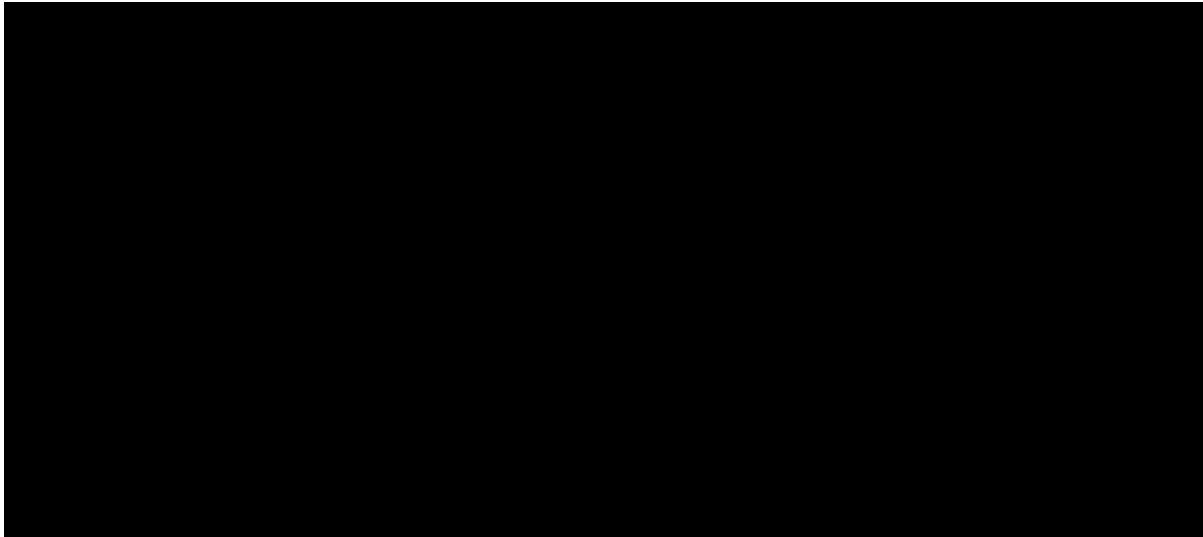
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Signature

Date

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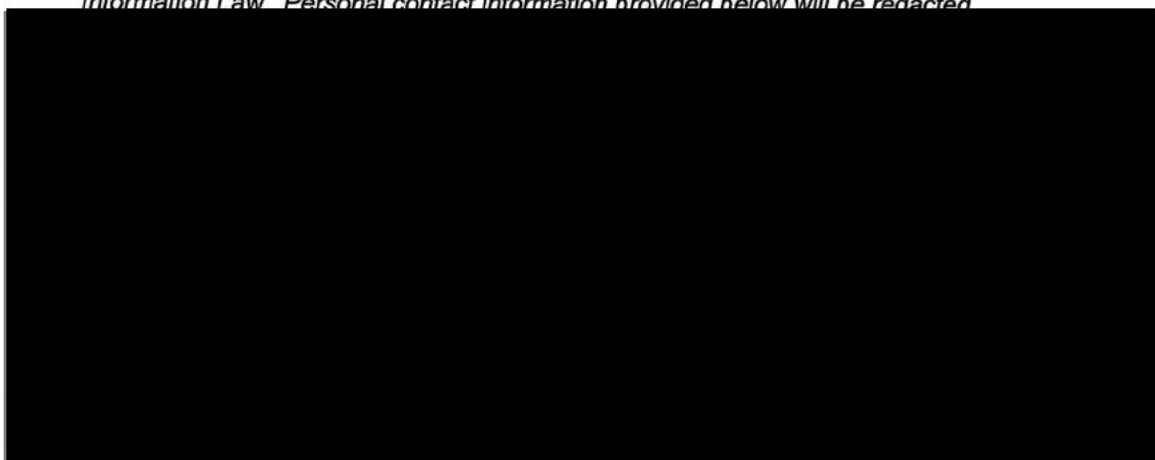
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Mayling Lince
Signature

7-31-2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 06/8/2020

DRAFT MINUTES

Date

Wednesday, September 25, 2019
6:00-8:15pm

Board Members In Attendance

Alvarez Symonette, Chair
Katelyn Del Priore, Treasurer (by phone)
Rema Davis, Secretary
John Duval (by phone)
Mayling Blanco (by phone)
Kunjan Mehta (by phone)

School Staff in Attendance

John Clemente
Brandon Corley

Guests in Attendance

Ken Cerini
Kiu Geula
Neysha Mejia
Karen Patwa
Padraig Shea
Demetria McDonald

Board Members Not In Attendance

Michael Busch, Vice Chair
Patrice Fenton
Frank Taylor
Natalie Ferrell (Leadership)

To do items:

- JC to provide sped and els students on grade by grade
- JD and BC to discuss further 12th grade preparation for life post HS
- JC to share letter from 9/10 student issue; add these as dashboard items also
-

Agenda

1. Call to Order and Welcome
 - John acting as Board Chair called meeting to order
 - August 2019 Board Meeting minutes to the Board
 - Kate motioned to approve the minutes; Rema seconded the motion
 - Minutes unanimously approved by Board
2. Facilities Update (by Kiu)
 - Completed excavation for north property line and have excavated that section
 - Started with concrete pouring from north to south. Starting w/ foundation and walls on north side
 - Received first drawings from steel mfg for anchor boards; 2nd set of drawings being reviewed.

- Delivery of steel scheduled for december
- Completed negotiation for plank mfg. once approved, will start his shop drawing
- Negotiations for mason started
- Shop drawings for mechanical system sent in next to weeks
- Ordered elevator, plumbing, etc.
- Working with con-ed on service layout.
- Financing: working with permanent lender (2 lenders - community development trust, reinvestment fund) reviewing 15 year data by school
- BOA has completed due dili and waiting on commitment from permanent lender.
- Kiu will meet with John tomorrow to review 15 year budget

3. Financials (by Ken)

- School revenue being picked up over 10 months now instead of 12
- Working with benefits broker to see if there's improvement opportunities to ensure there's at least equal or better benefits
- Summer months tend to be more expense driven with little operations.

4. Academic Accountability

- Student demographics, Incoming 9th grade
 - 22% SpEd; increased from first year of school
 - 13% ELS, close to district numbers
 - 332 students overall
 - Meet with families and review student housing and life
- Student credit accumulation data; Mastery based learning
 - Student must pass 80% of mastery of the course attainments
 - Mastery is proficiency for underclassmen 2x, 3x for upper classmen. This is the equivalent of at least a B in district schools to "pass"
 - On average, 80% of our students are on track to graduate within 4 years. District 7... 57% of students graduated in 4 years
 - 87% of founding students on pace after 1st year of high school, 79% after 2nd and 3rd year. As classes have been added, staff is divided among more students but graduation rate is still at expectations.
 - Strong when compared to district 7, we believe due to Mastery of skills and extending learning pathways in different spaces.
 - CORE and ROP will be used to create a unit to ensure the students have support all 4 years.
- Restorative Justice
 - Focus on "Level 3-5" offenses, less on lower level like cutting classes (simple deterrent seems sufficient for that).
 -

5. Executive Session

6. Next Meeting: October 30, 2019

Minutes respectfully submitted by Rema Davis, Secretary, on October 27, 2019.

DRAFT MINUTES

Date

Wednesday, October 30, 2019
6:00-8:15pm

Board Members In Attendance

X Alvarez Symonette, Chair
X Katelyn Del Priore, Treasurer
X Rema Davis, Secretary
X John Duval
X Kunjan Mehta
X Frank Taylor
X Patrice Fenton (by phone)
X Mayling Blanco

School Staff in Attendance

John Clemente
Brandon Corley
Natalie Ferrell

Guests in Attendance

X Al Borghese
X Ken Cerini
X Kiu Geula
X Neysha Mejia
X Pdraig Shea
X Jackie Lee
X Karen Patwa
Demetria McDonald

Board Members Not In Attendance

Michael Busch, Vice Chair

To do items:

- JC to ensure that Gantt chart is included by Kiu going forward
- Kunjan... will review depreciation and revenue/enrollment (slide 13) with Ken Cerini
- JC to coordinate with Kunjan on internships

Agenda

1. Call to Order and Welcome
 - Alvarez, Board Chair, called the meeting to order
 - September 2019 Board Meeting minutes to the Board
 - Rema motioned to approve the minutes; Kate seconded the motion
 - Minutes unanimously approved by Board
2. Facilities Update (by Kiu)
 - 10/29 task list provided
 - 60% of footing and foundation walls have been poured; plan to finish by the end of 15th and slab by end of month

- Steel and planks by end of Feb
- Interior buildout by March
- 3rd party engineer has done inspection and sent reports
- Bank engineer coming to site next week
- Construction loan closing scheduled for beginning of November
- Received approval from permanent lenders.
- Rain creates a challenge but otherwise, no interruption.
- Should be able to work through the winter (with the installed concrete (CMU) blocks)
- Kiu will add gantt chart next time.

3. Financials

- Jackie and Kunjan scheduled a 4:30 review/finalization of Audit (due 11/1)
- Ken Cerini presentation highlights reviewed
- (By John) Discussion of student
 - 335 student count has been approved for next year.
- Title funding:
 - We receive Title 1,2,4 funding. Previous filings were missed due to HR changes within SBC and auditors. Everything back on track.
- Financial statements show profitability. Findings in the report were due to transition and will be resolved and better systems in place.
- Reviewing new benefits company that should be able to ensure benefits remain stable but at lower cost.

4. Academic Accountability

- Inaugural National Honors Society
- Reviewed timelines for exams, internal academics, restorative justice and college/career milestones
- CWRA testing and learning through projects to prepare for comprehension
- Career day invitation from Asia Cruz
- Discussion on how qualitative competency based structure can be better qualified.

5. Board Retreat

- Confirm location

6. Executive Update

- Contracted with Jean re: Staff Evaluations. Leadership will reach out to her further discuss staff.

7. Fundraising

- Will connect with Rosario to coordinate efforts on EOY campaign.
- Consider a group of parents fundraising
- Need to fundraise for building as well.

8. Next Meeting: November 15, 2019

Minutes respectfully submitted by Rema Davis, Secretary, on October 30, 2019.

DRAFT MINUTES

Date

Wednesday, June 19, 2019
6:00-8:15pm

Board Members In Attendance

Alvarez Symonette, Chair
Michael Busch, Vice Chair
Katelyn Del Priore, Treasurer
Rema Davis, Secretary
Patrice Fenton

School Staff in Attendance

John Clemente
Natalie Ferrell
Brandon Corley

Guests in Attendance

Frank Taylor (potential board member)
Marie Gail (potential board member)
Kunjan Mehta (potential board member)

Board Members Not In Attendance

John Duval
Mayling Blanco

To do items:

- John and ken will begin working on capital expenditures and mapping out all the expenses this summer and revenue discussion

Agenda

1. Call to Order and Welcome
 - Board Chair called meeting to order; introduced the May 2019 Board Meeting minutes to the Board
 - Mike motioned to approve the minutes; Kate seconded the motion
 - Minutes unanimously approved by Board
 - Introduce guests: Frank Taylor and Marie Gail
2. Facilities Update by Kiu
 - Will begin to receive task list on a monthly basis including a gantt chart that will include what's done and where decisions still need to be made
 - Currently working through challenges with energy code of compliance
 - Have already signed with the elevator company,
 - Have engaged contractor on mechanical system
 - Finalized the power plan
 - Current pending item is a consultant
 - Need to schedule a meeting to see the finishes that Kiu is using elsewhere to get sign off
 - Same report is getting issued to us/bank/Z
 - Mid July we should be able to give Kiu a report that can be used to help with the

bank loans (BoA, have already started underwriting but are waiting for grades/scores; also working with a permanent lender who is also waiting on scores)

- Kiu needs an update on personnel change in the board or leadership.

3. Financials (by Ken)

- Review/budget analysis for upcoming school year
- '19-'20 still not moved into new building; space is forcing the scaleback of size of grade
- Won't have economies of scale for the 4th grade
- This location still holds 335 students (discounting to 97% max)
- Kept SpEd consistent from last few years
- This year, there won't be a rental assistance number
- Submitted detailed presentation; note that net revenue only \$100k compared to \$300k last year

4. Budget (by John)

- Increased enrollment 335 students
- Slight increase in fundraising; projecting \$50k
- Salaries/Benefits 80% of total budget (our model is staff heavy because of youth development staff) but Industry standard around 70%.
 - Primary Direct Educational Expense was field trips
 - Primary need in youth development is college-access focused person and intermediate leaderships for the teams
 - Need more SpEd and ELL support; dual certified candidates and how can they develop in-house talent also
 - Transition with finance and admin manager to Cerini. Sr. Operations manager will take on HR and eventually new finance person.
- Plan for July meeting will be to discuss fundraising
- Chair motion to approve budget (Paul to give proxy to Alvarez)
- Unanimous approval

5. Student Update (by Natalie)

- 66 student interns placed; some took college classes but all will eventually do internships
- We are one of 15 pilot schools that are doing apprenticeships. 3 year commitment made to our school/students and received 11 apprenticeships (will receive college credit)
- College prep and leadership programs (Summer Search 5 students; Posse 6 nominees for potential full scholarships)
- Regents equivalent scores:
 - 73% who took Career Development and Occupational Studies (CDOS) exam passed (Note: District numbers are around 50-55%)
 - Goal is 75% of students passing 3 by end of Jr. year

6. Next Meeting: August 1, 2019

Minutes respectfully submitted by Rema Davis, Secretary, on August 1, 2019.

DRAFT MINUTES

Date

Thursday, August 1, 2019
6:00-8:15pm

Board Members In Attendance

Alvarez Symonette, Chair
Michael Busch, Vice Chair
Katelyn Del Priore, Treasurer
Rema Davis, Secretary
John Duval
Mayling Blanco
Patrice Fenton (by phone)
Kunjan Mehta (by phone) potential board member

School Staff in Attendance

John Clemente
Natalie Ferrell
Brandon Corley

Guests in Attendance

Frank Taylor (potential board member)
Ken Cerini
Kiu Geula
Neysha Mejia
Karen Patwa

Board Members Not In Attendance

To do items:

- Kiu will send Monday a schedule for groundbreaking
- Kiu will send Friday a list of docs needed for loan interview
- Ken will assist in selecting financial presentation pages for Loan interview
- Put together select presentation pages from State midterm for Loan interview

Agenda

1. Call to Order and Welcome
 - Board Chair called meeting to order; introduced the June 2019 Board Meeting minutes to the Board
 - Mike motioned to approve the minutes; Kate seconded the motion
 - Minutes unanimously approved by Board
 - New Board Members: Kunjan Mehta and Frank Taylor in process on state board application; can participate in meetings and subcommittee meetings. Limited only on votes until NYS confirms process.
 - Patrice and Mayling have fingerprinting clearance
2. Facilities Update (by Kiu)
 - Sent monthly file
 - DOB approval on plans

- Need sign off by architects
 - Scheduling mtg w/Permanent lender
 - Alvarez to join John for interview
 - Ken's monthly presentation can be sufficient for the interview
 - Will have available
 - Construction financing Bank of America
 - Break ground in August
 - Set date to do it later than earlier (after excavation completed)
 - Maybe beginning of September
 - Academic Performance:
 - Goal 75% of first cohort to pass 3 regents exams. 76% have passed.
3. Financials (by Ken)
- Auditors coming in 2 weeks
 - Strong liquidity: 3x
 - Will be a review of fringe expenses
4. Academic Accountability
- Staff evaluation results (by Natalie/Brandon)
 - New process discussed in detail with staff for clear introduction on how 2019-2020 year will be judged
 - Org chart (by Karen)
 - Move staff and leadership structure to be role based vs. title based
 - Leadership evaluation (by Kate)
 - Review proposal for Scope of Work for Jeanne Rotunda / Leadership and Staff Evaluation
 - Unanimous support of approval to move forward
5. Semi-executive session
6. Next Meeting: August 21, 2019

Minutes respectfully submitted by Rema Davis, Secretary, on August 1, 2019.

DRAFT MINUTES

Date

Wednesday, June 17, 2020
6:15-8:50pm

Board Members In Attendance (by video)

X Alvarez Symonette, Chair
X Michael Busch, Vice Chair
X Katelyn Del Priore, Treasurer
X Rema Davis, Secretary
X John Duval
X Patrice Fenton
X Frank Taylor
X Kunjan Mehta
X Mayling Blanco

School Staff in Attendance (by video)

X John Clemente
X Brandon Corley
X Natalie Ferrell

Guests in Attendance

X Neysha Mejia
X Kiu Guela

Board Members Not In Attendance

To do items:

- JC: share Juneteenth safety plan with board
- JC: package from Kiu for asap return, as some materials have long lead times.
- JC: share info on insurance (Health, Workers Comp, D&O, etc)
- JC: Poll re: schedule discussion of fundraising; what are the specific needs, how to craft the message, overall direction discussion
- From last month
 - JC - Walton
 - JC: comparison of original timeline against current for building facility
 - JC: f/u regarding incorrect information re: enrollment in Mid-Term Site review

Agenda

1. Call to Order and Welcome
 - Alvarez, Chair, called the meeting to order.
 - Mayb2020 Board Meeting minutes to the Board
 - Mike motioned to approve the minutes; Kate seconded the motion
 - Minutes unanimously approved by Board
2. Facilities (Neysha):
 - Working to finish the structure; up to 7th floor; 1 more to top off building
 - Expecting to finish all enclosure before the end of the month; then will start on exterior brick
 - Received the finished schedule/data plan from Zis
 - Hoping to have superstructure complete in next 2 weeks
 - Important that they can buy all the finishes they need asap, so there's no risk of material shortage.
 - Friends of Organization
 - JC/SBC board committee to review/approval of new board members in a week
 - August 1, initial board meeting
 - 501c3 application; 5 month leadtime currently
 - Land lease created betw landlease, friends of, and charter school
 - Friends of will apply for 420A exemption
 - John D and Kunjan will assist with the review/approval of board members
 - JC: Still waiting on dept of buildings to approve 9th grade facility with a letter of no objection/ certificate of occupancy
3. Kate Del Priore will be leaving the board
4. Finance (John C)
 - Days in cash still strong and in line with budget projections
 - 2020-2021 Budget
 - Given current uncertainty in NY, we are projecting using 3 different scenarios
 - Have already hit student enrollment target
 - Budget model takes into account avg attrition over the school year
 - In a "coldest winter" scenario, have already begun considering
 - Health Insurance
 - Have moved forward; anticipate at least 15% savings over last year
 - Additional Capitalized expenses for this year (~\$700k);
 - Low voltage technology
 - Equipment and upgrades
5. VOTES:
 - Motion 1: Pass the healthcare proposal to formally switch to PEO and JustWorks platform
 - Mike motion to confirm; Patrice second; Motion passed
 - Motion 2: Pass Budget for 2020-2021 school year
 - Unanimous vote to pass the likely case scenario
 - Motion 3: Pass formation of forming the Friends of SBC, an independent board related to the new school building.
 - Mike motion to confirm; Mayling second; motion passed.
6. Academic Accountability (Natalie / Brandon)
 - Renewal process and timeline
 - Submission of renewal application in mid-August; similar to initial application
 - Multiple stages between application and vote by Regents between Feb/Apr.
 - Draft of application to board around August 7th with 1 week for review

- Kate and Patrice to assist
7. Leadership Updates
 - Juneteenth commemoration
 - Partner with Bronx Native to use their outside space
 8. Next Meeting: July 29, 2020

Minutes respectfully submitted by Rema Davis, Secretary, on June 17, 2020.

DRAFT MINUTES

Date

Wednesday, December 18, 2019
6:00-7:30pm

Board Members In Attendance

X Alvarez Symonette, Chair
X Michael Busch, Vice Chair
X Rema Davis, Secretary
X Frank Taylor
X Mayling Blanco
X Patrice Fenton

School Staff in Attendance

X John Clemente
X Natalie Ferrell
X Brandon Corley

Guests in Attendance

X Al B (in place of Ken Cerini)
X Neysha Mejia
X Kiu Geula

Board Members Not In Attendance

Katelyn Del Priore, Treasurer
John Duval
Kunjan Mehta

To do items:

- Frank and John D to finish Director paperwork (MB)
- Thoughts on ribbon cutting (spring or later?) (AS)
- Status of 2018-2019 grants (JC)
- Work with Cerini for better Minute notes re: Financials (RD/KM)
- Define capacity for different stakeholders
- Escrow cash what are the requirements (AB/Cerini)
- Changing Jan Board meeting to January 22, 2020
- Send around notes from donors (RD)
-

Agenda

1. Call to Order and Welcome
 - Alvarez, Chair, called the meeting to order
 - November 2019 Board Meeting minutes to the Board
 - Mike motioned to approve the minutes; Rema seconded the motion
 - Minutes unanimously approved by Board
2. Facilities Update (by Neysha)
 - Concrete foundation done - waterproofed foundation walls and backfilled sides.
 - All steel drawings approved and steel fabricated from 1st to 3rd floor; erected on

26th.

- Crane drawings approved
- Steel delivery scheduled for tomorrow but postponed until 26th because it's too cold to work.
- Sidewalk drawings approved
- Underground plumbing approved and passed first inspection; have not finished back area/basement due to weather.
- Fire pump equipment approved and delivery schedule for 1st week Jan (had 12 week leadtime). Prefer to store products onsite instead of risking delays later.
- Pricing out plumbing and lighting and exterior windows and doors
- March 2020 structure of building complete up to top floor.
- Able to buy out mechanical/electrical in January
- If moving forward with ribbon cutting could be the spring.

3. Financials

- Cash up due to student population and tighter timing of cash management; title grants are starting to come in. Drop in A/P as bills are getting paid faster.
- There's also a monthly report from Cerini to monitor missing receipts. Also looking at tools like "Certify"
- P&L compared to last year is now more streamlined/GAAP - 10 month revenue
- Improved timing for requests for grant funds and drawing them down toward cash flows. By mid-year should be drawing down Title 1 and 2.
- Will breakdown personnel into sub groups
- Cerini will look further into improved fringes
- Pushing in a positive direction on budget and actual
- Strong work between Cerini and John C to close up any audit comment.

4. Facilities Planning

- Lease extension timeline
 - Good Campus Community meeting on 12/12/19; anyone related to campus was invited to discuss concerns
 - 1/13/20 Joint Public Meeting
 - 1/29/20 PEP Meeting; Changing Board Meeting Date to 22nd
- Temporary space, planning for larger incoming class.
 - Kiu has temporary space, although it's not ideal/sufficient for size
 - Looking at 4-5 other possibilities for now, but will continue to update living document throughout January

5. Academic Accountability

- Seeing the growth in proficiency as expected, especially in 11th grade. Many 12th graders aren't taking full loads as they are ahead on attainments or have received internships, jobs, etc.
- Have seen gains in testing for PSAT's through 2nd SATs; started below state but closed gap by 2nd SAT. Robust SAT prep program in place.
- 88% of 4-Year senior students have completed college applications
- 64% of 4-Year seniors have taken a college course
- One of our students has received a scholarship from the Posse Foundation

6. Next Meeting: January 22, 2020

Minutes respectfully submitted by Rema Davis, Secretary, on December 18, 2019.

DRAFT MINUTES

Date

Wednesday, May 27, 2020
6:15-8:00pm

Board Members In Attendance (by video)

X Alvarez Symonette, Chair
X Michael Busch, Vice Chair
X Rema Davis, Secretary
X Kunjan Mehta
X John Duval
X Mayling Blanco

School Staff in Attendance (by video)

X John Clemente
X Natalie Ferrell
X Brandon Corley

Guests in Attendance

X Neysha Mejia

Board Members Not In Attendance

Katelyn Del Priore, Treasurer
Frank Taylor
Patrice Fenton

To do items:

- From last month: JC - Walton
- JC: comparison of original timeline against current for building facility
- JC: f/u re JustWorks and annual increases
- JC: f/u regarding incorrect information re: enrollment in Mid-Term Site review
- JC to f/u w/board to set next update re: mid-term/renewal after conversation w/Paolo
- JC: Determine if June 17th is a better date for next meeting, with committee meetings on June 10th
- RD: Send over board recruitment docs

Agenda

1. Call to Order and Welcome
 - Alvarez, Chair, called the meeting to order.
 - April 2020 Board Meeting minutes to the Board
 - Rema motioned to approve the minutes; John D seconded the motion
 - Minutes unanimously approved by Board
2. Facilities (Neysha):
 - Have been able to continue working; pushing to finish super structure; up to 7th floor
 - Up to the 3rd floor on framing

- Will be able to start working on flooring sooner so need to get sign off
- John C. noted that he recently saw the space in person
- Currently classified as an “essential” construction site
- Secondary Space:
 - Minisink; hoping to hear back from Dept of Buildings by tomorrow
 - 2 other options as back up
 - No formal revision needed to Charter if it goes to Manhattan as this is a temporary space
-

3. Finance (John C)

- Just received the new cash for rolling 3 months
- No notable changes to financials from previous meeting
- Expecting about \$320k in deficit from budget, given lower student count (315 vs. 335); using last few years attrition to create a more conservative budget for coming year.
- Will look at changing student enrollment/recruitment year-round / in January
- Personnel has come in under budget primarily due to leveraging rising teachers
- Title funding should be recouped this fiscal year
- Plan to increase enrollment to 365-375, from 315 students.
- \$16,123 state guidance for per pupil rate
- Considering added on new Juniors as our online structure is stronger than many other schools. This is probably the best time to ever enter juniors.
- JustWorks: Approx \$150k annual savings; July 1 start
 -

4. Academic Accountability (John C / Brandon)

- Midterm site review for review/consideration in preparation for Charter renewal
 - Benchmark 9: student enrollment (approaching goal, not meeting goal)
 - Benchmark 1: current judgement/requirements may not be inline with our charter/teaching style, which allows students multiple opportunities to take regents
 - JC sent comments on May 8th to mid-term site report
 - May 19th received new report but some items appear still unaddressed.
- Charter renewal due this August

5. Leadership Updates

- Graduation projections:
 - 87% projected for 4 year graduation
 - 12% projected for 5 year graduation
 - Tentative July 30th graduation date (11am)
- Some of our students and staff have been affected by covid19 related sicknesses/deaths in family.

6. Next Meeting: June 24, 2020 (Potentially June 17th)

Minutes respectfully submitted by Rema Davis, Secretary, on May 27, 2020.

DRAFT MINUTES

Date

Wednesday, January 22, 2020
6:00-7:30pm

Board Members In Attendance

X Alvarez Symonette, Chair
X Michael Busch, Vice Chair
X Rema Davis, Secretary
X John Duval
X Frank Taylor (by phone)

School Staff in Attendance

X John Clemente
X Natalie Ferrell
X Brandon Corley

Guests in Attendance

X Neysha Mejia
X Kiu Geula
X Jason Pagan
X Pdraig Shea
X Robert Gulya

Board Members Not In Attendance

Katelyn Del Priore, Treasurer
Kunjan Mehta
Mayling Blanco
Patrice Fenton

Al B (in place of Ken Cerini)

To do items:

- Still need to make a decision on groundbreaking ceremony or just ribbon cutting (Tentatively beginning of May) (JC)
- Kiu will send list of typical furniture/equipment and with potential upgrades
- Finance committee should manage a FFE (furniture, fixtures, equipment) budget
- Introduce Kiu with Teens for Food (JC)
- MARCH 13th Mock Interview Day (NF sending out details to board)
- Staff would like to make a presentation at the Board Meeting

Agenda

1. Call to Order and Welcome
 - Alvarez, Chair, called the meeting to order.
 - Meeting called a week earlier as Leadership will be at meeting next week: Panel for Education Policy, which will review our new space.
 - December 2019 Board Meeting minutes to the Board
 - Mike motioned to approve the minutes; Rema seconded the motion
 - Minutes unanimously approved by Board

2. Student items:

- Mid-year intensive for students at risk of not graduating
- Staff going to Educon (learning in real life and designing challenges; has historically attracted media attention)
- Have a Posse Scholarship
- Another student received \$22k/year for Pace university for business
- 100% of seniors have applied to college

3. Facilities Update (by Neysha/Kiu)

- Steel up to 3rd floor; installing planks. With good weather should see a floor per 1-1.5 weeks for the super structure completion around March. Sidewalk bridge will be installed soon (DOB approved already). Elevator delivery in April. Should have permit in 2-3 weeks for water connection; awaiting temporary power permit. This week we will start selecting equipment and fixtures for kitchen and gym.
- Still need to make a decision on groundbreaking ceremony or just ribbon cutting. Tentatively beginning of May.
- Kiu will send list of typical furniture/equipment and with potential upgrades
- JC will review audio/visual budget with Kiu/Alvarez's contact
- Alvarez introduced Teens for Food

4. Facilities Planning

- Lease extension timeline
 - Confirmed until July 2021 for 10th-12th grade
- Temporary space, planning for larger incoming class.
 - In discussion with Boriqua
 - Reviewed update of a few potential options for 9th grade only

5. Academic Accountability

- Academic Warning:
 - 9th grading having issue with 4-5 courses; 12th graders 2 courses. Plans for improving knowledge or work, but if students get to probation stage then a much more serious plan is put into place.
 - Currently about $\frac{1}{3}$ of 9th graders have received warning, but Leadership believes this is the norm as our model is different and it will take students some time to adjust.
- Career readiness/Internship Data
 - Focus for internships is Jr. year.
 - Stacks + Joules has been extremely successful, including a monthly paid intern. (Mike Busch introduction)
 - What are quality control on these internships?
 - Have met fall goal to secure 25% internships for jr. Class
 - Have created new internships with reading programs
 - One of our Jr students just passed the IRS exam and is now a certified tax preparer with Ariva
 - 21 Sophomore students committed to applying to apprenticeship programs in CareerWise; 4 Students in finals for Summer Search; 2 students accepted with full scholarships to Seeds of Peace.
- March 13th Mock Interview Date
 - Can this be used to our

6. Financials

- How to plan to close EOY fundraiser

- John/Maria/Rema to discuss
 - Consider monthly evening/drinks/intro to school
 - What other fundraisers can/should be opened
- 7. Board Development
 - Kunjan and Frank in final stages
 - Advisory Board, time to revisit and push forward with 7-10 people that can be able to help as needed (any question in Charter?)
- 8. Insurance Costs
 - Considering moving to a PEO; Under review with JC and Cerini
- 9. Next Meeting: February 26, 2020

Minutes respectfully submitted by Rema Davis, Secretary, on January 22, 2020.

DRAFT MINUTES

Date

Wednesday, March 25, 2020
6:15-8:00pm

Board Members In Attendance (by video)

X Alvarez Symonette, Chair
X Michael Busch, Vice Chair
X Katelyn Del Priore, Treasurer
X Rema Davis, Secretary
X John Duval
X Kunjan Mehta (by phone)
X Mayling Blanco

School Staff in Attendance (by video)

X John Clemente
X Brandon Corley

Guests in Attendance

X Al Borghese
X Kiu Geula (by phone)
X Ken Cerini (by phone)
X Neysha Mejia (by phone)

Board Members Not In Attendance

Natalie Ferrell (Leadership)
Frank Taylor
Patrice Fenton

To do items:

- Facilities: Awaiting approval from SBC for kitchen equipment, floor finish layout, doors; they have rented storage spaces to be able to store so that they are not the bottleneck, but also so that materials are available before other construction starts weighing on manufacturers. Basement/1st floor walk-through is ready for us. Gym equipment, lead time will be even longer due to Covid, so better to order what we can early. (JC)

Agenda

1. Call to Order and Welcome
 - Alvarez, Chair, called the meeting to order.
 - February 2020 Board Meeting minutes to the Board
 - Mike motioned to approve the minutes; Rema seconded the motion
 - Minutes unanimously approved by Board
2. Facilities (Neysha/Kiu):
 - Completed and scheduled tasks circulated
 - Have been able to continue working on the site; all March items are on schedule.
 - Superstructure will hopefully be completed by mid-April; steel fabricator is closing for 2 weeks so there may be some delays.
 - Currently buying materials/supplies to be able to work on other areas (concrete for example) if some area is halted.
 - Awaiting approval from SBC for kitchen equipment, floor finish layout, doors; they

have rented storage spaces to be able to store so that they are not the bottleneck, but also so that materials are available before other construction starts weighing on manufacturers.

- SBC confirms not rubber
- Basement/1st floor walk-through is ready for us.
- Gym equipment, lead time will be even longer due to Covid, so better to order what we can early.

3. Finance (Ken/AI)

- How will funding streams be impacted (i.e. fee-based grants and fundraising). Non-profit sector will likely be strained. Expect to see changes in how organizations are giving.
- Ken will send a copy of January trends report; seeing more personal and social vs. big Gala Events. For businesses, will be better to design relationship packages
- Will be delaying ROPs until aug/sept at this stage vs. cancelling. (JC)
- Delaying JustWorks until May 1 until stability with Covid.

4. Facilities:

- Potential space for 9th graders, currently working on Lease with plan to hold student lottery on 4/15/20.
- Student lottery: 500 applications, right now have 144.

5. Current student remote learning

- We already began preparations March 9th as we believe our students are in a higher risk category. Already began surveying our student's tech need and preparing for distance learning.
- We were better positioned on the online training than many of our peers due to our learning environment.
- Delivering plan to state on Friday; awaiting further guidance in multiple areas.

6. Academic Accountability

- Will get updates on mastery reporting next month
- 83 Seniors have submitted applications; 76 have received acceptance letters

7. Next Meeting: April 29, 2020

Minutes respectfully submitted by Rema Davis, Secretary, on March 25, 2020.

DRAFT MINUTES

Date

Friday, November 15, 2019
6:00-7:30pm

Board Members In Attendance

X Alvarez Symonette, Chair
X Michael Busch, Vice Chair
X Katelyn Del Priore, Treasurer
X Rema Davis, Secretary
X John Duval
X Kunjan Mehta
X Frank Taylor
X Mayling Blanco (by phone)

School Staff in Attendance

X John Clemente
X Brandon Corley

Guests in Attendance

X Ken Cerini
X Neysha Mejia
X Pdraig Shea

Board Members Not In Attendance

Patrice Fenton (by phone)
Natalie Ferrell (leadership)

To do items:

-

Agenda

1. Call to Order and Welcome
 - Mike, Vice-Chair, called the meeting to order
 - October 2019 Board Meeting minutes to the Board
 - Rema motioned to approve the minutes; Kate seconded the motion
 - Minutes unanimously approved by Board
2. Facilities Update (by Neysha)
 - Excavation and soil completed; finishing foundation by end of november
 - Working on drainage and elevator pit; expect to complete by end of november
 - Masonry coming into site next week
 - End of november will meet with ConEd
 - Steel first week of december
 - Water connection by end of december
 - Reviewing shop drawings; almost done reviewing mechanical/hvac submissions
 - Submitted crane drawings to DOB for approval
 - Iron works for staircases awarded; elevator released for fabrication
 - Next week will reach out to us to start finalizing equipment

3. Financials

- Now recording revenue in period that it's earned (evenly over 10 months)
- Receivables and Payables are relatively small
- Appears to be a loss instead of profit because of change in recording methodology, but next year will be better for comparison
- Current ratio of 9:1
- Putting in a census for the insurance brokers; this should help bring down insurance costs.
- Expenses in line year over year
- Cost per FTE is down compared to last year due to larger student population
- Fringe benefits up 35% vs. 31% last year due to health insurance
- Budget to actual are close to inline, but actual is about 200k loss less than budgeted
-

4. Charter Renewal

- Initial charter term for 5 years; 1st renewal typically shorter
- Application due to NYSED: August 15, 2020
- This is a good opportunity to review charter and make adjustments to original goals (pre-students) based on how we've implemented the model (due by Mid-December)
- December 5th Dream Exhibit; John C to extend invitations to interested parties

5. Board Retreat

- Agenda: Community building; Charter revision and reauthorization; College and Career Readiness; Development and EOY Giving Campaign

6. Next Meeting: December 18, 2019

Minutes respectfully submitted by Rema Davis, Secretary, on November 15, 2019.

DRAFT MINUTES

Date

Wednesday, February 26, 2020
6:00-7:30pm

Board Members In Attendance

X Alvarez Symonette, Chair
X Rema Davis, Secretary
X John Duval (by phone)
X Patrice Fenton (by phone)
X Frank Taylor (by phone)

School Staff in Attendance

X John Clemente
X Natalie Ferrell
X Brandon Corley

Guests in Attendance

X Neysha Mejia (by phone)
X Kiu Geula (by phone)
X: Z Sanchez
X Sarah Bowen
X Nataly Monsalve
X Christopher Fleming

Board Members Not In Attendance

Katelyn Del Priore, Treasurer
Kunjan Mehta
Mayling Blanco
Michael Busch, Vice Chair

To do items:

- Need to review package for facilities with Z (JC/board?)
- Alvarez: 2x4 LED lights for possible donation
- March 24th regents /graduation discussion by Chancellor.
- Events:
 - May 1 am college signing day; will do an auditorium event
 - JUNE 8th gala last year.... JC/Maria have started a little ground work around there.
 - Community day
 - Maybe ground breaking end of june
- John to invite Kiu and Z to Teens for Food mtg (mid March)

Agenda

1. Call to Order and Welcome
 - Alvarez, Chair, called the meeting to order.
 - January 2020 Board Meeting minutes to the Board
 - Rema motioned to approve the minutes; Alvarez seconded the motion
 - Minutes unanimously approved by Board

2. Facilities (Neysha/Kiu):

- Structure up to 3rd floor and in some areas to 4th/5th
- Planks up to 3rd floor; takes about 2 weeks per floor. Should be on schedule to complete super structure by end of March
- Next step will be to enclose building with concrete blocks
- First floor perimeter enclosed.
- April should begin installation of the waterproofing, insulation and brick
- In the next few weeks should begin working on cellar/1st floor interior walls
- Temporary power and lighting has been installed; temporary construction elevator will be installed soon.
- Need to review data plan package with Z.
- Zis
 - Review of Physical enhancements and budget
 - Savings from \$401k Kiu's budget to: \$269k if we cut
 - Shades, furniture, lighting and other items could add further savings if reusing some existing items.
 - Plus signed IT contract, \$200k for basic infrastructure

3. Academic Accountability

- Cumulative regents test data for 10-12graders
 - 67% of 12th graders have passed Regents (requirement for graduation) Additional 15% of 12th graders are at 3+, putting them in good range of meeting the mark to graduate in 4 years.
 - 45% of current 11th graders are at 3+ Regents; we are in striking distance of meeting our charter goal of 75% of students have passed 3+ Regents entering 12th grade.
 - We are noticing trends of students performing better on exams earlier, lowering the number of times they have to take an exam. We have and will continue to reflect on what is helping students produce results on these gateway exams.
 - We spent a considerable amount of time discussing our AP courses and how we want to build opportunities for more students to be engaged in AP courses earlier in their HS careers.
 - Higher % of tenth graders have passed the living environment exam
 - Improvements have come from having a dedicated sequence of regents exam timing
 - A few 10th graders currently taking AP history; have already passed the regents also.
- Just finished mid-year proficiency report
 - Goal: Competency based review
 - Highest leverage improvements: Mastery focus/philosophy

4. Board Development

- Need to continue to step up and bring in new members
- Advisory board discussion

5. Discussed Leadership feedback survey

6. Temporary facilities

- 6 months out from needed to be in the new space
- 10 river avenue;

7. Insurance

- Approved PEO company: JustWorks
- JC had the reference call; went very well
- Moving forward.

8. Next Meeting: March 25, 2020

Minutes respectfully submitted by Rema Davis, Secretary, on March 25, 2020.

DRAFT MINUTES

Date

Wednesday, April 29, 2020
6:15-8:00pm

Board Members In Attendance (by video)

X Alvarez Symonette, Chair
X Michael Busch, Vice Chair
X Katelyn Del Priore, Treasurer
X Rema Davis, Secretary
X John Duval
X Mayling Blanco

School Staff in Attendance (by video)

X John Clemente
X Brandon Corley
X Natalie Ferrell (Leadership)

Guests in Attendance

X Kiu Geula

Board Members Not In Attendance

Frank Taylor
Patrice Fenton
Kunjan Mehta

To do items:

- JC - need to decide/release flooring to Kiu
- JC - Walton, Gates and other grants
- JC - Guide Board through Leasehold Condominium proposal: a) terms, b) setup costs and annual costs (if any), c) proposed Board Members (including background checks), d) financial implications, e) potential risks.
- JC - Prepare FY 2020-21 budget draft, FY 2020-21 budget narrative, updated long-term budget (3-5 years) draft, and potential capital expenditure (CAPEX) budget (related to short-term location and long-term location)

Agenda

1. Call to Order and Welcome
 - Alvarez, Chair, called the meeting to order.
 - March 2020 Board Meeting minutes to the Board
 - Mike motioned to approve the minutes; Rema seconded the motion
 - Minutes unanimously approved by Board
2. Facilities (Kiu):
 - Received notice that school construction was not essential; lost 2.5 weeks due to charter school program assistance/lobbying.
 - Daily visit from building inspectors
 - Hoist will be installed tuesday; have reached 5th floor

- 1st or 2nd week of May hoping to get steel from plant in Canada; then continue with plank
- Advanced with safety work; staircase up to 4th floor on one side, 2nd floor on other side; hope to be at 5th floor in both soon.
- Have enclosed building exterior to 3rd floor.
- Air conditioning equipment for 1st of June. Should be able to get all equipment before its needed
- Plumbing contractor is last to start coming back.
- Have a Saturday permit and can work 6 days per week.
- End of May, beginning of June, hope to have a new schedule for delivery time of building; summer of 2021. Kiu still hoping to get to Jan 2021.
- Kitchen equipment has been approved; flooring has not been completed;
- Friends of SBC organization will benefit the charter school
-

3. Academic Accountability (John C / Brandon)

- Attendance: some dips over the week, but relatively strong (82%) to the city-wide average (77%).
- Spending mornings doing 1:1 checkins with students; which allows them to stay engaged but also tune program to each students needs
- Nearly 90% of staff feels that they are still well connected to their students
- NYC: Students will get the opportunity to revise grades or pass/fail through July.
 - Regents have been cancelled
- Our approach: our model already non-traditional
 - Majority of staff feels “more productive” or “neutral”
 - Shifted schedule to based on needs; have opened up “Mastery Wednesdays” for students that need more support or more opportunities for excelling
 - Credit accumulation is not time bound; course can be passed at any time
- Teacher retention thoughts
 - Staff’s primary concern is that staff feels their jobs are protected

4. Finance (John C)

- State funding for lower income school areas hit more than higher income; we should expect this to happen
- NYS anticipated flat budget for next year, but we believe it’s likely to get cut further.
 - Currently reviewing contracts for any cuts/holds we can make
 - Should get more detail in last 2 weeks of May of per pupil for next year
- Current cash on hand is 74 days; next pay date is May 1
- Discuss/build budget to include some cash reserves
- Staff compensation: will be included in budget as a non-negotiable item
- Reaching out for additional grants
- Healthcare
 - Will get a requote for a July 1 start
- Facilities
 - 3 options; working toward finalizing asap

5. Leadership Updates

- Received a grant for more technology as well as more Chromebooks and wireless
- “Giving Tuesday” May 5th - likely again a technology ask
 - Regarding college acceptance - still working on confirmation of need, but may not be as great as we initially thought

- College signing - May 15th
- Graduation - tentatively scheduling for July 26th

6. Next Meeting: May 27, 2020

Minutes respectfully submitted by Rema Davis, Secretary, on April 29, 2020.

DRAFT MINUTES

Date

Thursday, August 21, 2019
6:00-8:15pm

Board Members In Attendance

Alvarez Symonette, Chair
Michael Busch, Vice Chair
Katelyn Del Priore, Treasurer
Rema Davis, Secretary
John Duval
Patrice Fenton (by phone)
Frank Taylor (potential board member)
Kunjan Mehta (potential board member)

School Staff in Attendance

John Clemente
Brandon Corley
? Natalie Ferrell (by phone)

Guests in Attendance

Ken Cerini
Karen Patwa

Board Members Not In Attendance

Mayling Blanco

To do items:

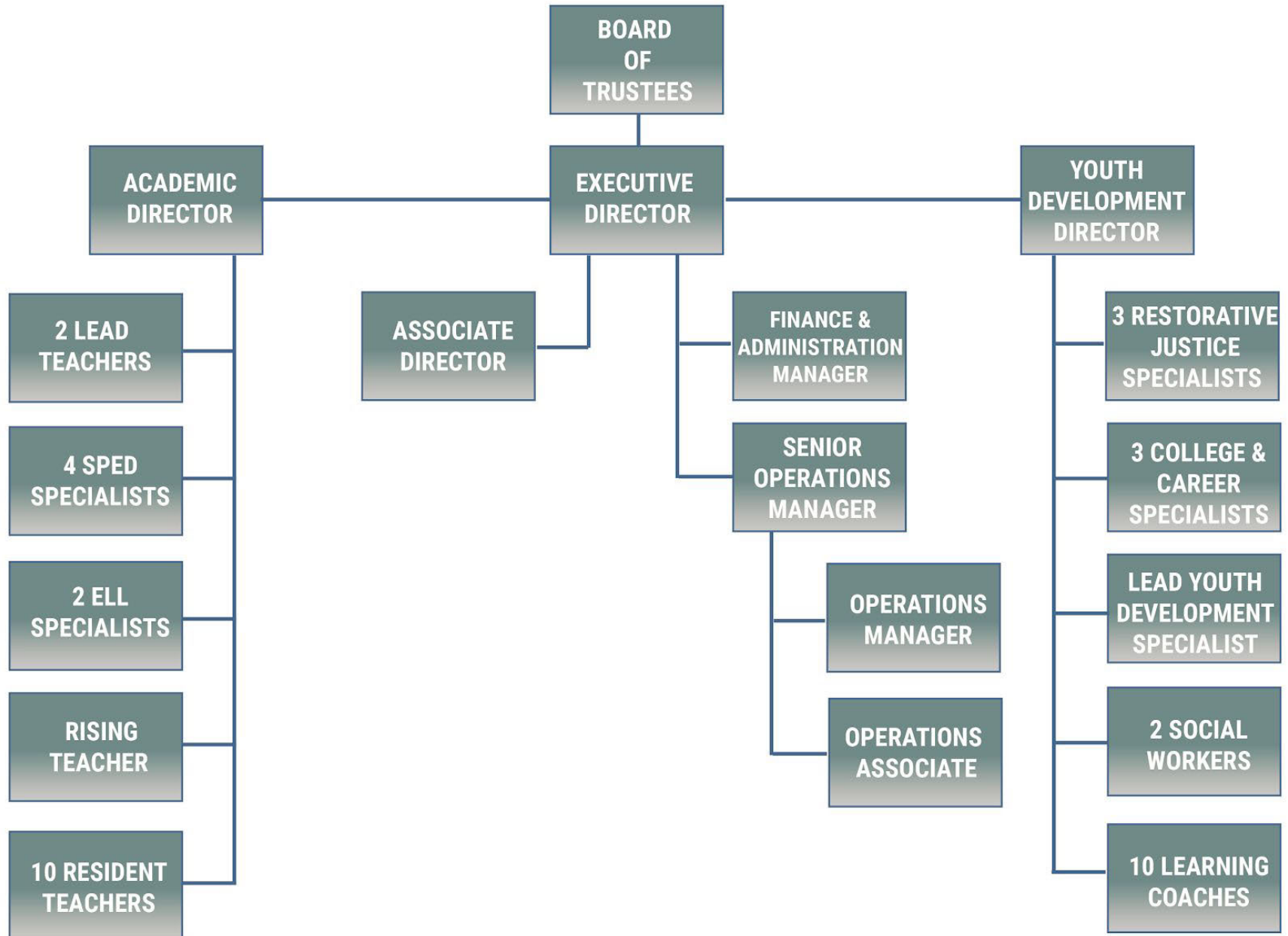
- Ken: need to figure out why we don't see any legends on-screen version of pres
- Brandon to put together a short presentation that can be added monthly with a focus on academic accountability; include a time component (which results can we see when)

Agenda

1. Call to Order and Welcome
 - Board Chair called meeting to order; introduced the July 2019 Board Meeting minutes to the Board
 - Mike motioned to approve the minutes; Kate seconded the motion
 - Minutes unanimously approved by Board
2. Financials (by Ken)
 - Updating reports now that they are handling more administrative; realized final 2017-18 10F was not filed and a claim will be submitted for \$22k in grant revenue has not yet been collected
 - Liquidity 6.43:1
 - Have been in regular communication with auditors; all moving forward on target.
3. Academic Accountability (by John/Brandon)
 - CWRA has been used as the primary initial testing
 - Using external validation

- Students are improving (avg is 60 pts over 4 years; SBC 100 pts in 2 years)
- 83% of rising seniors have passed 3 regents
- 4. Facilities Update (by John)
 - Walked through Kiu's monthly summary
 - Discussion of contingency locations during construction
- 5. Annual Reports (by John)
 - Conversation with David Frank and Paolo Giovine regarding delayed annual report submission (8/12/19 submitted vs. 8/1/19 due)
 - Going forward, Sr. Operations manager and Operations associate will assist John to clearly cover all deadlines.
- 6. Other:
 - John Duval sending around possible grant opportunities.
- 7. Next Meeting: September 25, 2019

Minutes respectfully submitted by Rema Davis, Secretary, on August 21, 2019.





September 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 STAFF ORIENTATION	2 STAFF ORIENTATION	3 STAFF ORIENTATION	4 STAFF ORIENTATION	5
6	7 LABOR DAY - SCHOOL CLOSED	8 STAFF ORIENTATION	9 STAFF ORIENTATION	10 STAFF ORIENTATION	11 STAFF ORIENTATION	12
13	14 FIRST DAY OF VIRTUAL CLASSES FOR ALL STUDENTS Grades 10-12 Technology Distribution Gr. 9 10:00-3:00	15 Summer Bridge (Grade 9) 9:00-12:00	16 Summer Bridge (Grade 9) 9:00-12:00	17 Summer Bridge (Grade 9) 9:00-12:00	18 Summer Bridge (Grade 9) 9:00-12:00	19
20	21 FIRST DAY OF ACADEMIC CLASSES (Grade 9)	22	23 SAT (12th grade only)	24	25	26
27	28 PHASE 1 OF IN PERSON LEARNING BEGINS [IF CONDITIONS ALLOW]	29	30			
		Instructional Days 13 instructional days this month				

October 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 BACK TO SCHOOL NIGHT 5pm	2	3
4	5 PHASE 2 OF IN PERSON LEARNING BEGINS [IF CONDITIONS ALLOW]	6	7	8	9	10
11	12 INDIGENOUS PEOPLE'S DAY - SCHOOL CLOSED	13	14 SAT (12th grade only)	15	16	17
18	19 PHASE 3 OF IN PERSON LEARNING BEGINS [IF CONDITIONS ALLOW]	20	21	22	23	24
25	26	27 SAT MAKEUP DATE	28	29	30	31
		Instructional Days	21 instructional days this month	YTD Total instructional days: 34		

November 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 FULL DAY STAFF PD - NO CLASSES	3 ELECTION DAY - NO CLASSES	4	5	6	7
8	9	10	11 VETERANS DAY - SCHOOL CLOSED	12	13	14
15	16	17	18 FALL Student Led Conferences	19 FALL Student Led Conferences	20 FALL Student Led Conferences	21
22	23	24	25 FALL BREAK - NO CLASSES	26 FALL BREAK - SCHOOL CLOSED	27 FALL BREAK - SCHOOL CLOSED	28
29	30					
		Instructional Days	15 instructional days this month	YTD Total instructional days: 49		

December 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23 WINTER BREAK - SCHOOL CLOSED	24 WINTER BREAK - SCHOOL CLOSED	25 WINTER BREAK - SCHOOL CLOSED	26
27	28 WINTER BREAK - SCHOOL CLOSED	29 WINTER BREAK - SCHOOL CLOSED	30 WINTER BREAK - SCHOOL CLOSED	31 WINTER BREAK - SCHOOL CLOSED		
		Instructional Days	16 instructional days this month	YTD Total instructional days: 65		

January 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 WINTER BREAK - SCHOOL CLOSED	2
3	4 FULL DAY STAFF PD - NO CLASSES	5 CLASSES RESUME	6	7	8	9
10	11	12	13	14	15	16
17	18 DR MARTIN LUTHER KING JR DAY - SCHOOL CLOSED	19 MID-YEAR MASTERY INTENSIVES	20 MID-YEAR MASTERY INTENSIVES	21 MID-YEAR MASTERY INTENSIVES	22 MID-YEAR MASTERY INTENSIVES	23
24	25	26 JANUARY REGENTS	27 JANUARY REGENTS	28 JANUARY REGENTS	29 JANUARY REGENTS FALL SEMESTER GRADES DUE	30
31		Instructional Days	18 instructional days this month	YTD Total instructional days: 83		

February 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 SPRING SCHEDULE BEGINS	2	3	4	5	6
7	8	9	10	11	12 MID-WINTER BREAK - NO CLASSES	13
14	15 PRESIDENT'S DAY - SCHOOL CLOSED	16 MID-WINTER BREAK - NO CLASSES	17 MID-WINTER BREAK - NO CLASSES	18 MID-WINTER BREAK - NO CLASSES	19 MID-WINTER BREAK - NO CLASSES	20
21	22 FULL DAY STAFF PD - NO CLASSES	23 CLASSES RESUME	24	25	26	27
28						
		Instructional Days	13 instructional days this month	YTD Total instructional days: 96		

March 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 FAMILY NIGHT 5pm	5	6
7	8	9	10	11	12	13
14	15	16	17 SPRING Student Led Conferencess	18 SPRING Student Led Conferencess	19 SPRING Student Led Conferencess	20
21	22	23	24	25	26	27
28	29 SPRING BREAK - NO CLASSES	30 SPRING BREAK - NO CLASSES	31 SPRING BREAK - NO CLASSES			
		Instructional Days	20 instructional days this month	YTD Total instructional days: 116		

April 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 SPRING BREAK - NO CLASSES	2 SPRING BREAK - NO CLASSES	3
4	5 FULL DAY STAFF PD - NO CLASSES	6 CLASSES RESUME	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
		Instructional Days	19 instructional days this month	YTD Total instructional days: 135		

May 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13 FULL DAY STAFF PD - NO CLASSES	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31 MEMORIAL DAY - SCHOOL CLOSED	Instructional Days	19 instructional days this month	YTD Total instructional days: 154		

June 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 SPRING MASTERY INTENSIVES/ GATEWAY PRESENTATIONS	8 SPRING MASTERY INTENSIVES/ GATEWAY PRESENTATIONS	9 SPRING MASTERY INTENSIVES/ GATEWAY PRESENTATIONS	10 SPRING MASTERY INTENSIVES/ GATEWAY PRESENTATIONS	11 SPRING MASTERY INTENSIVES/ GATEWAY PRESENTATIONS	12
13	14 SPRING MASTERY INTENSIVES/ GATEWAY PRESENTATIONS	15 SPRING MASTERY INTENSIVES/ GATEWAY PRESENTATIONS	16 JUNE REGENTS	17 JUNE REGENTS	18 JUNE REGENTS SPRING SEMESTER GRADES DUE	19
20	21 JUNE REGENTS	22 JUNE REGENTS	23 JUNE REGENTS	24 JUNE REGENTS	25 JUNE REGENTS	26
27	28 SPRING MASTERY INTENSIVES/ GATEWAY PRESENTATIONS	29 SPRING MASTERY INTENSIVES/ GATEWAY PRESENTATIONS	30 SPRING COMMENCEMENT			
		Instructional Days	22 instructional days this month	YTD Total instructional days: 176		

July 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 SPRING CLASS SCHEDULE END	3
4	5 SUMMER BREAK - SCHOOL CLOSED	6 SUMMER BREAK - SCHOOL CLOSED	7 SUMMER BREAK - SCHOOL CLOSED	8 SUMMER BREAK - SCHOOL CLOSED	9 SUMMER BREAK - SCHOOL CLOSED	10
11	12 SUMMER MASTERY INTENSIVE	13 SUMMER MASTERY INTENSIVE	14 SUMMER MASTERY INTENSIVE	15 SUMMER MASTERY INTENSIVE	16 SUMMER MASTERY INTENSIVE	17
18	19 SUMMER MASTERY INTENSIVE	20 SUMMER MASTERY INTENSIVE	21 SUMMER MASTERY INTENSIVE	22 SUMMER MASTERY INTENSIVE	23 SUMMER MASTERY INTENSIVE	24
25	26 SUMMER MASTERY INTENSIVE	27 SUMMER MASTERY INTENSIVE	28 SUMMER MASTERY INTENSIVE	29 SUMMER MASTERY INTENSIVE	30 SUMMER MASTERY INTENSIVE	31
		Instructional Days	17 instructional days this month	YTD Total instructional days: 192		

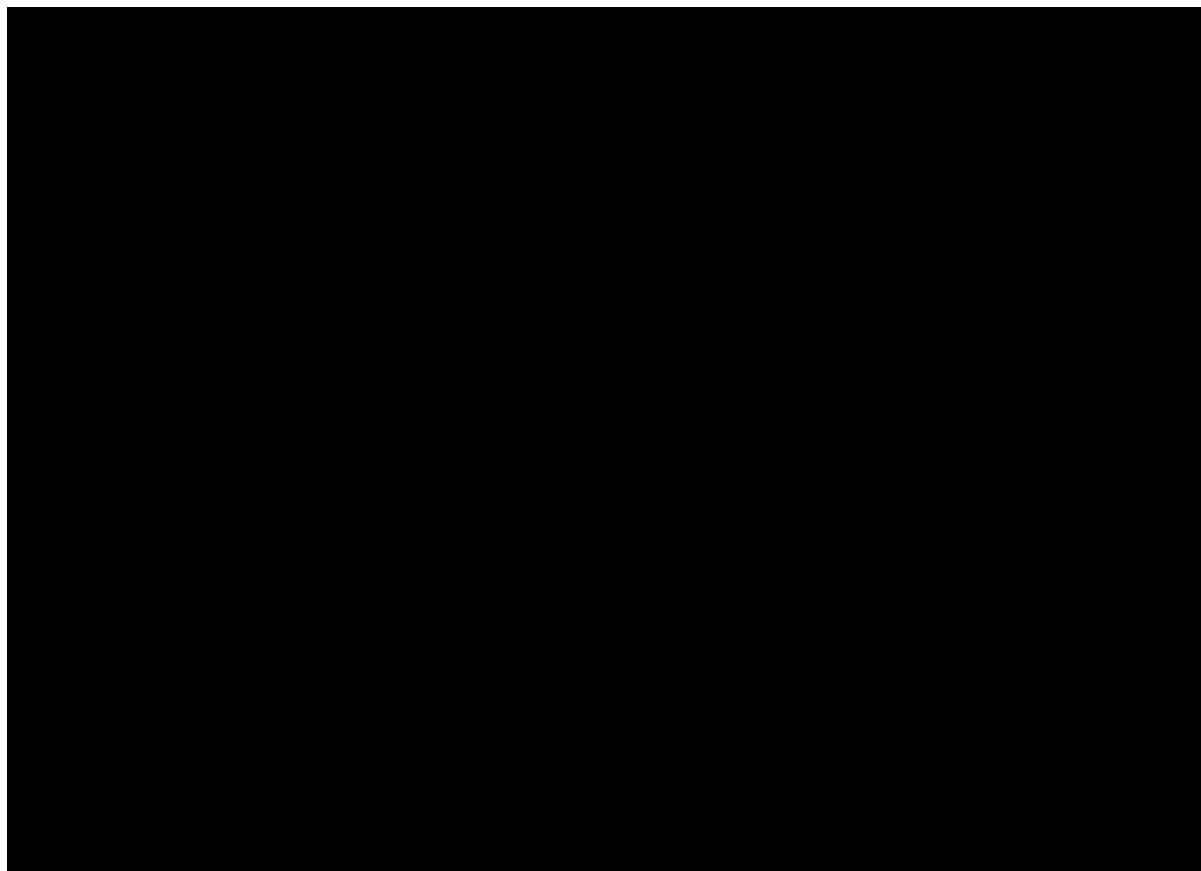
Minisink Building

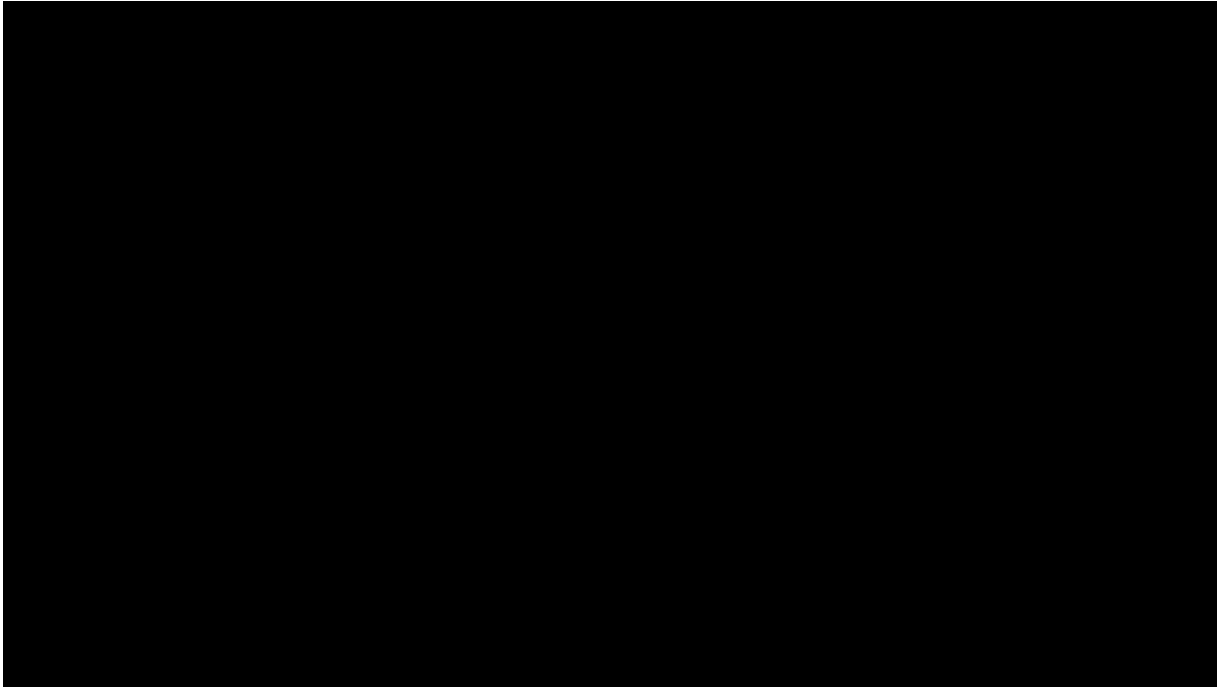
Existing Fire Alarm and Sprinkler Alarm System

At present, there is an existing Fire Alarm System and Sprinkler Alarm System. See inspection certification at the bottom of the document)

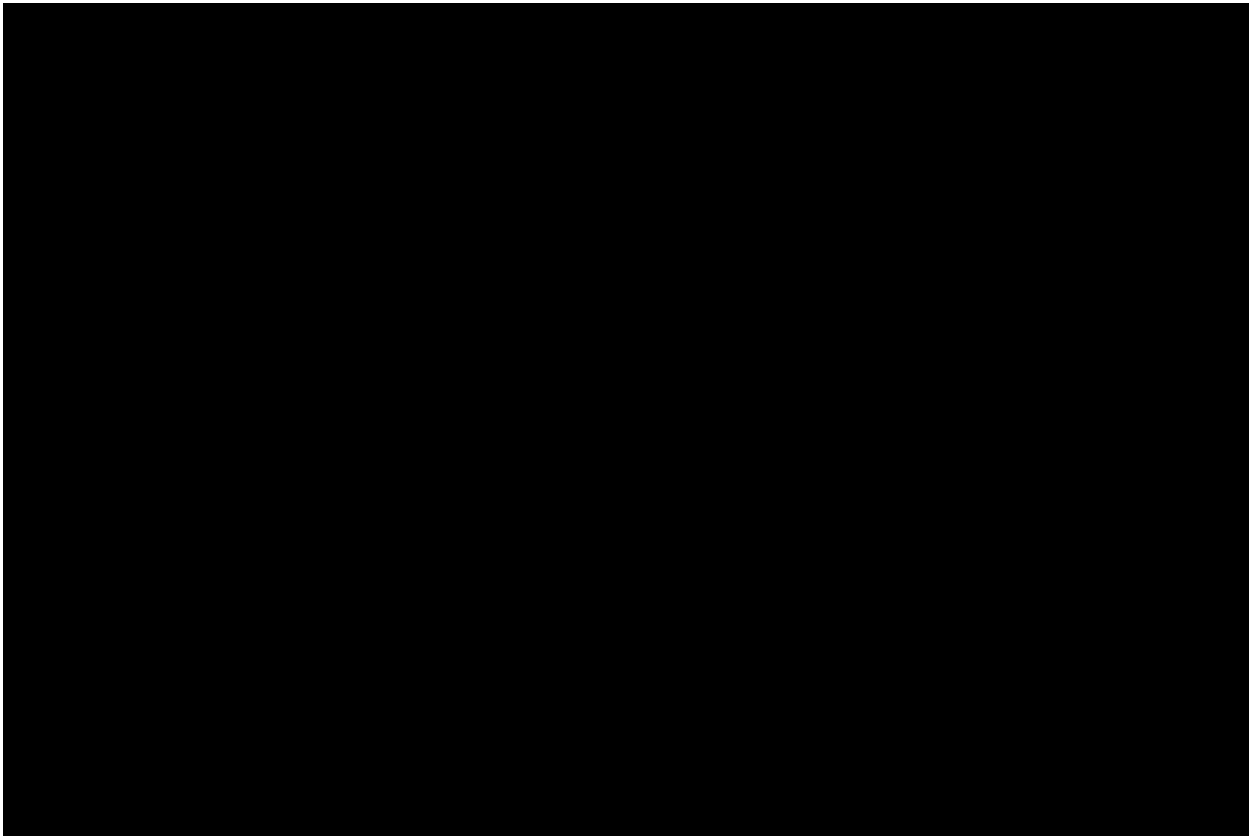
FIRE ALARM

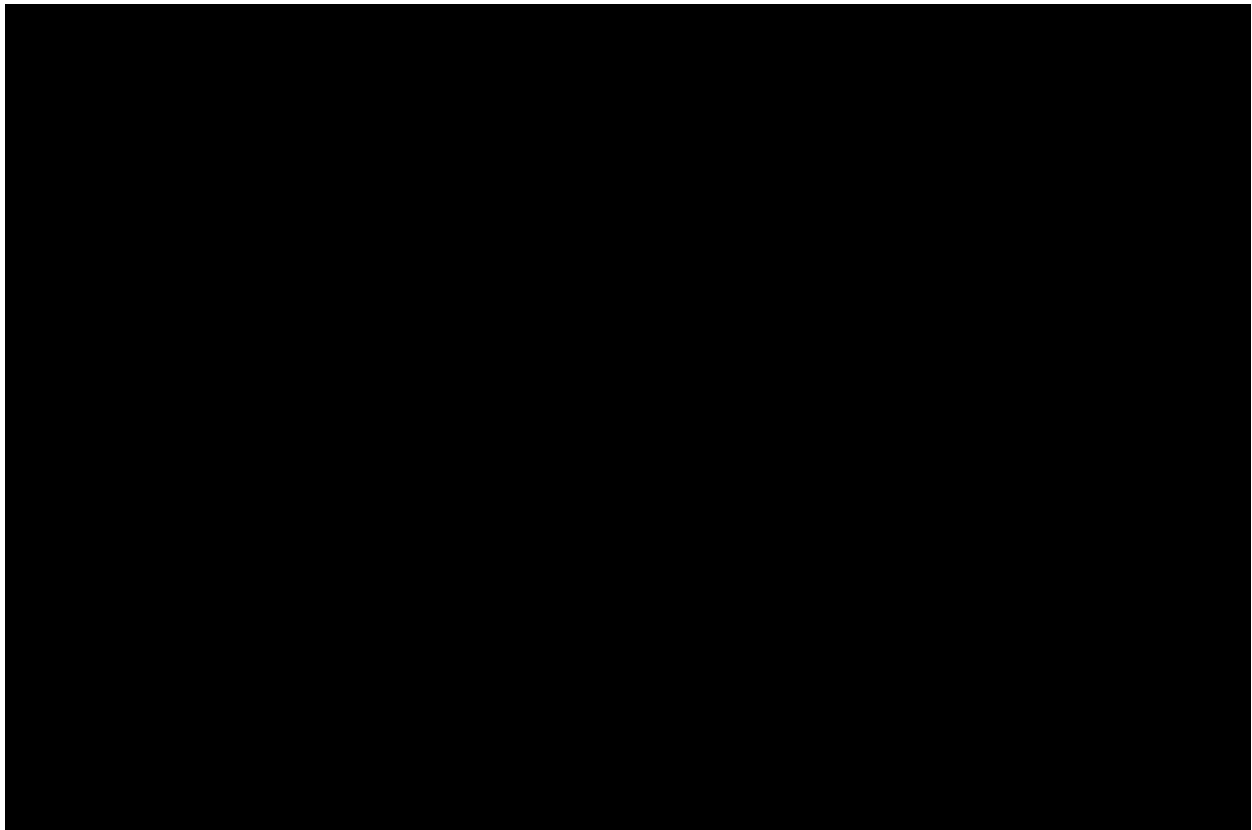
The Fire Alarm system consists of Control Panel, Alarm and Trouble Bells, Manual Pull Stations and Fuse Cut-Out. Existing Fire Alarm Control Panel is ACME Fire Alarm Co. Inc. first generation, high-voltage, conventional type control panel. Though installed in the 1950's the design and technology dates back to the 1930's. The Control Panel is located in the basement Electric Meter Room. The panel's function is to notify and evacuate occupants from the premises during emergency condition.





Existing Fire Alarm Control Panel with Trouble bell





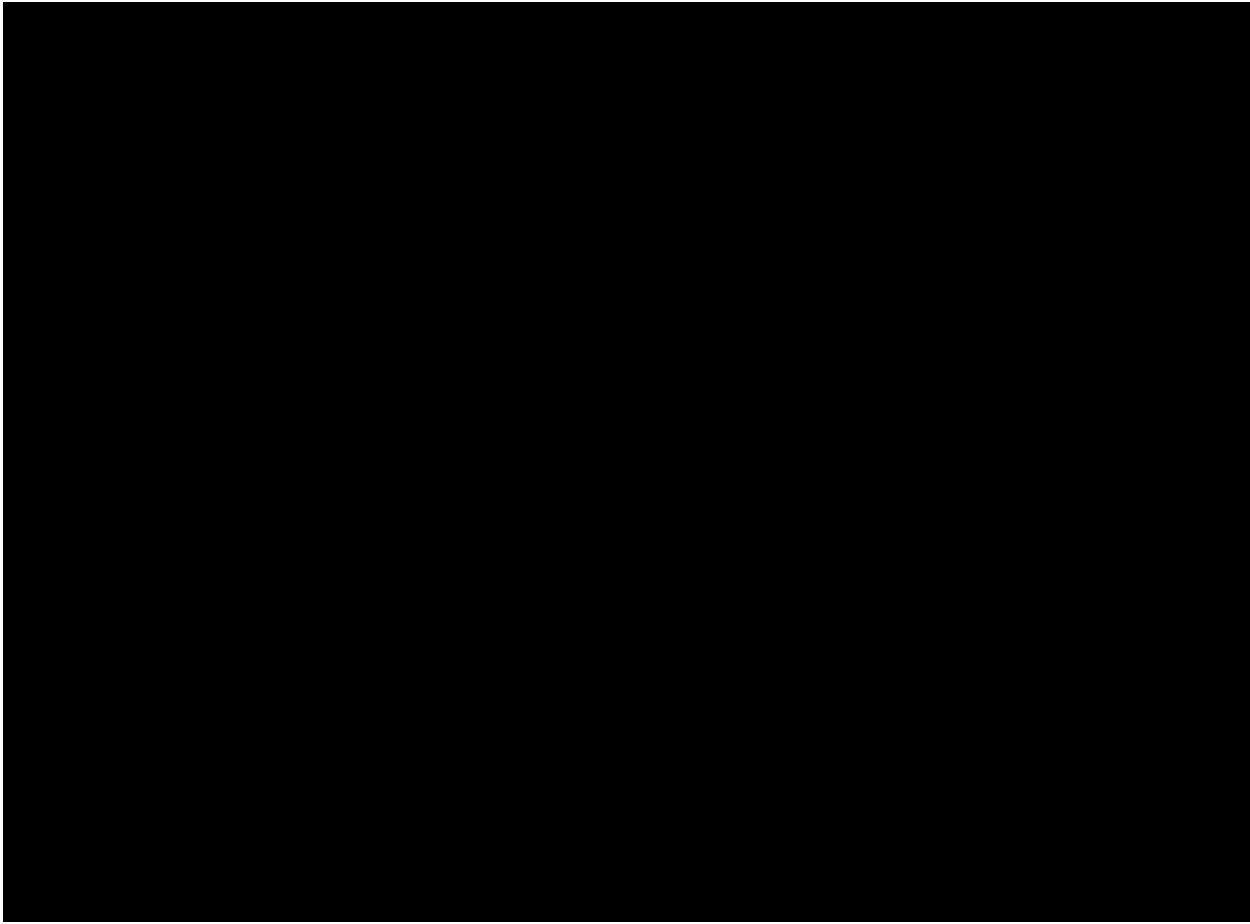
Existing Fire Alarm Control Panel

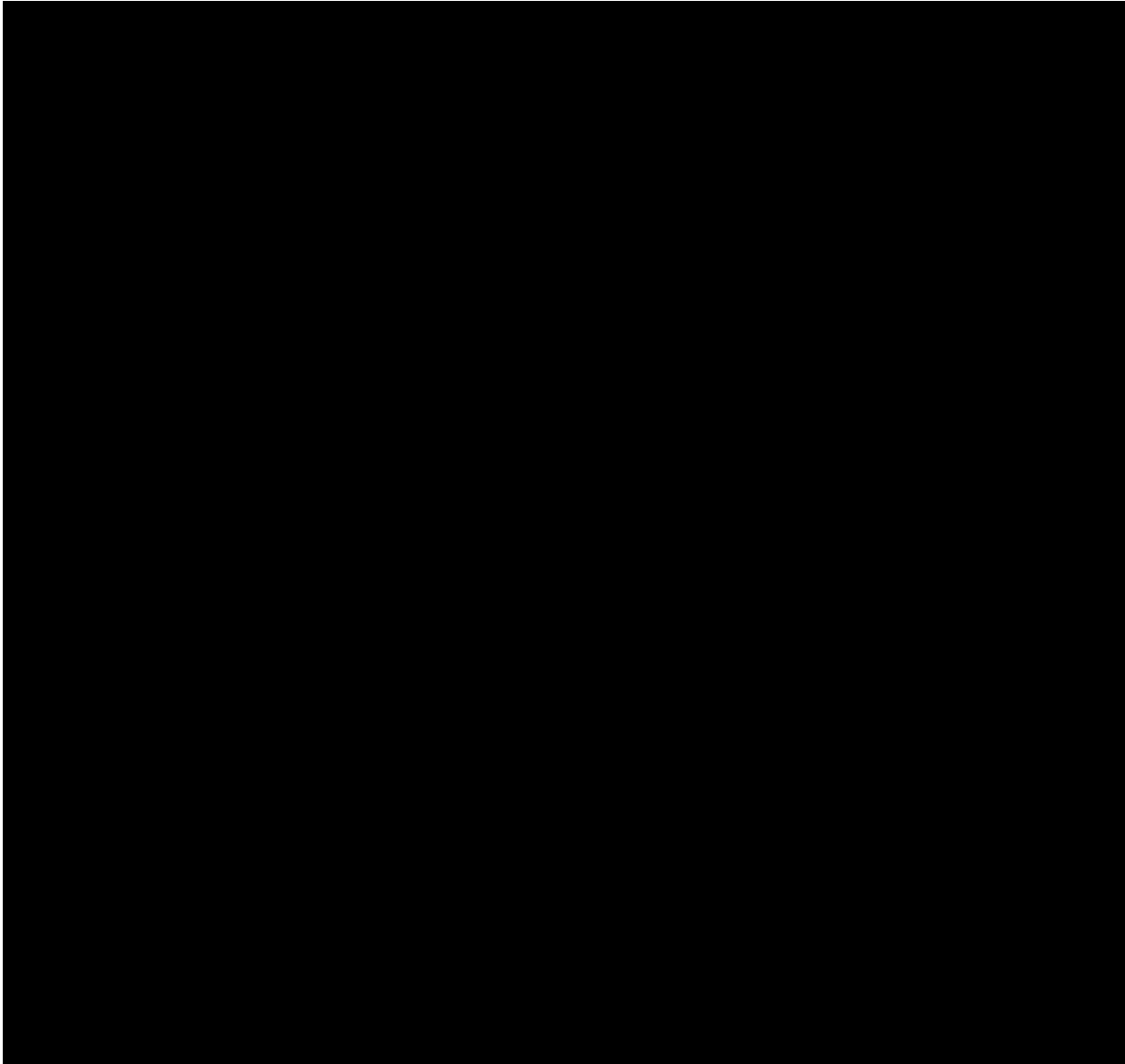
SPRINKLER SYSTEM

The Sprinkler Alarm system consists of Control Panel providing zones to monitor water flow switch, tamper switch and trouble condition for the basement sprinkler system. There is a Trouble Bell adjacent to Sprinkler alarm panel.

Existing Sprinkler Alarm Control Panel is an ACME Fire Alarm Co. Inc. first generation, high-voltage, conventional type control panel. As stated above for Fire Alarm control panel, this panel was installed in 1950's but design and technology dates back to 1930's. This panel's function is to monitor basement sprinkler system for trouble, supervisory and alarm condition. The Control Panel is located in the [REDACTED].

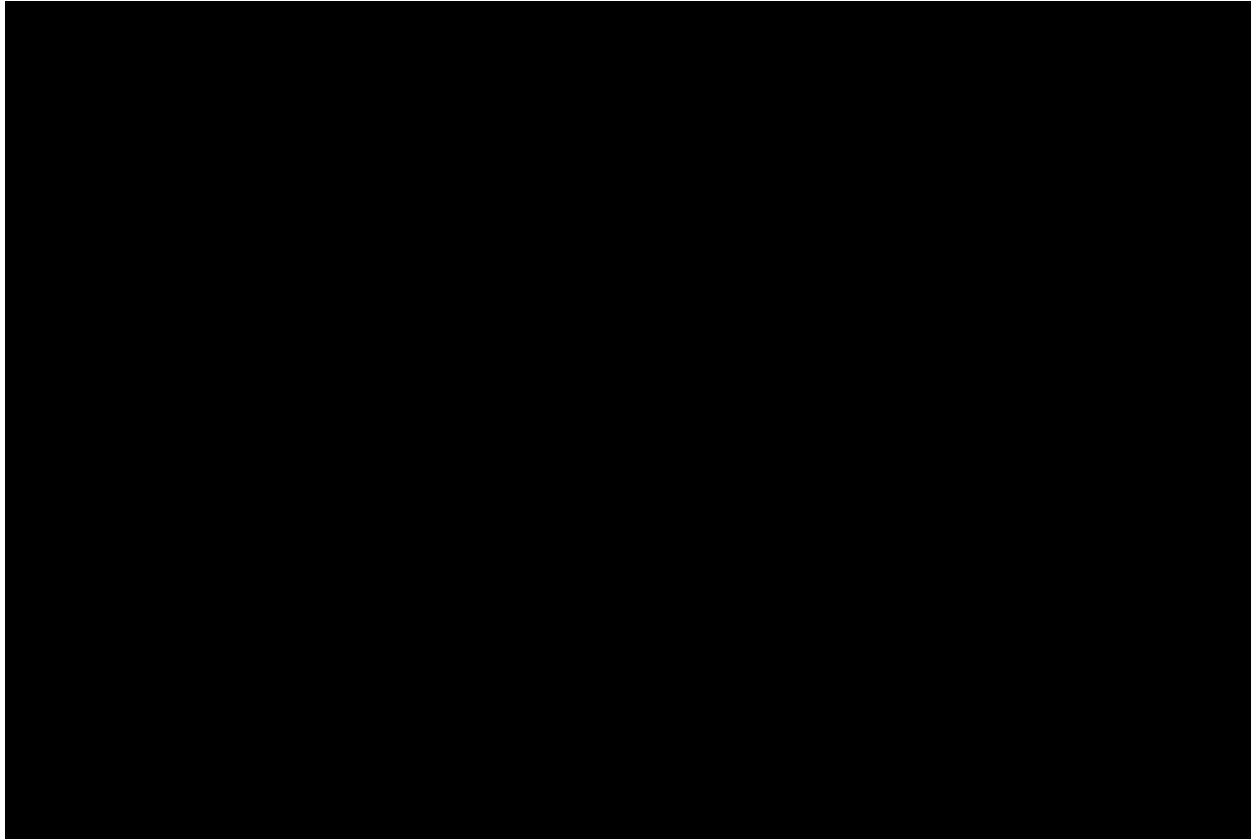
- A. [REDACTED]
[REDACTED]
- B. There is a [REDACTED] which enters the building from
[REDACTED]
- C. The service has a detector check valve backflow preventer



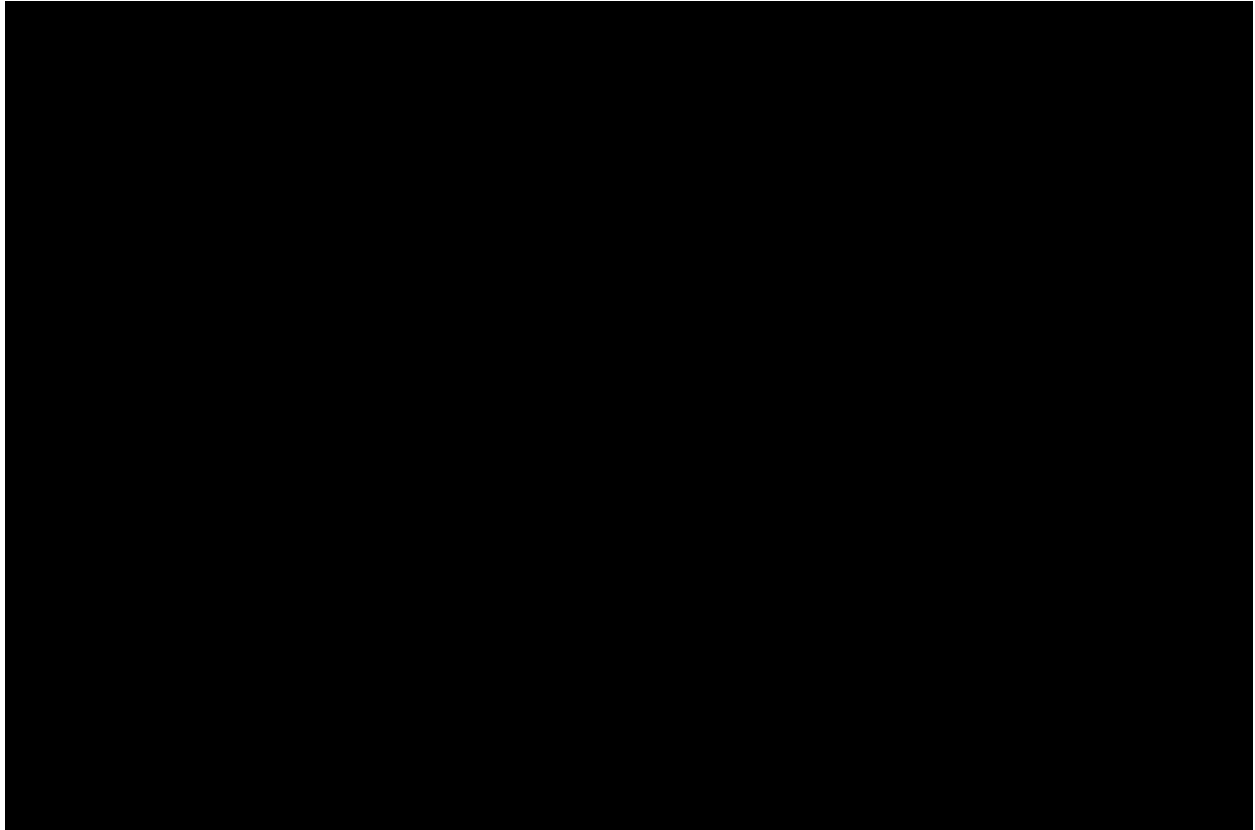


- Existing detector check valve on 4" sprinkler service in basement
- The system is monitored via an alarm panel which is located in the basement electric meter room.
- Some shut-off valves at the incoming service as well as valves on the back flow preventer device are presently chained in the open position.
- There is a fire department Siamese connection on West 142nd Street.

All corridors and gym are provided with ACME Fire Alarm CO. Inc. Alarm Bells to notify occupants of Alarm condition.

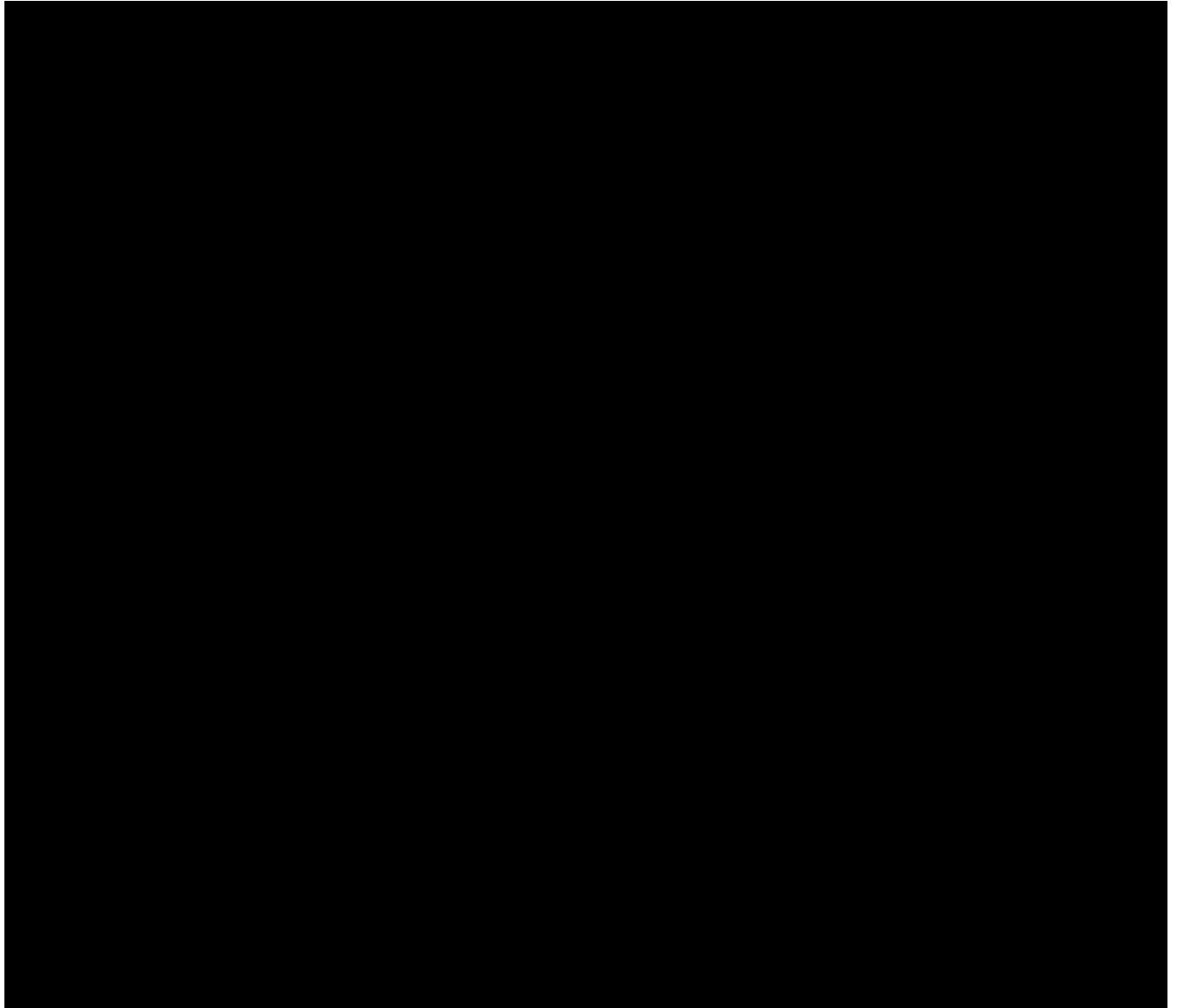


Typical Existing Alarm Bell in Corridors



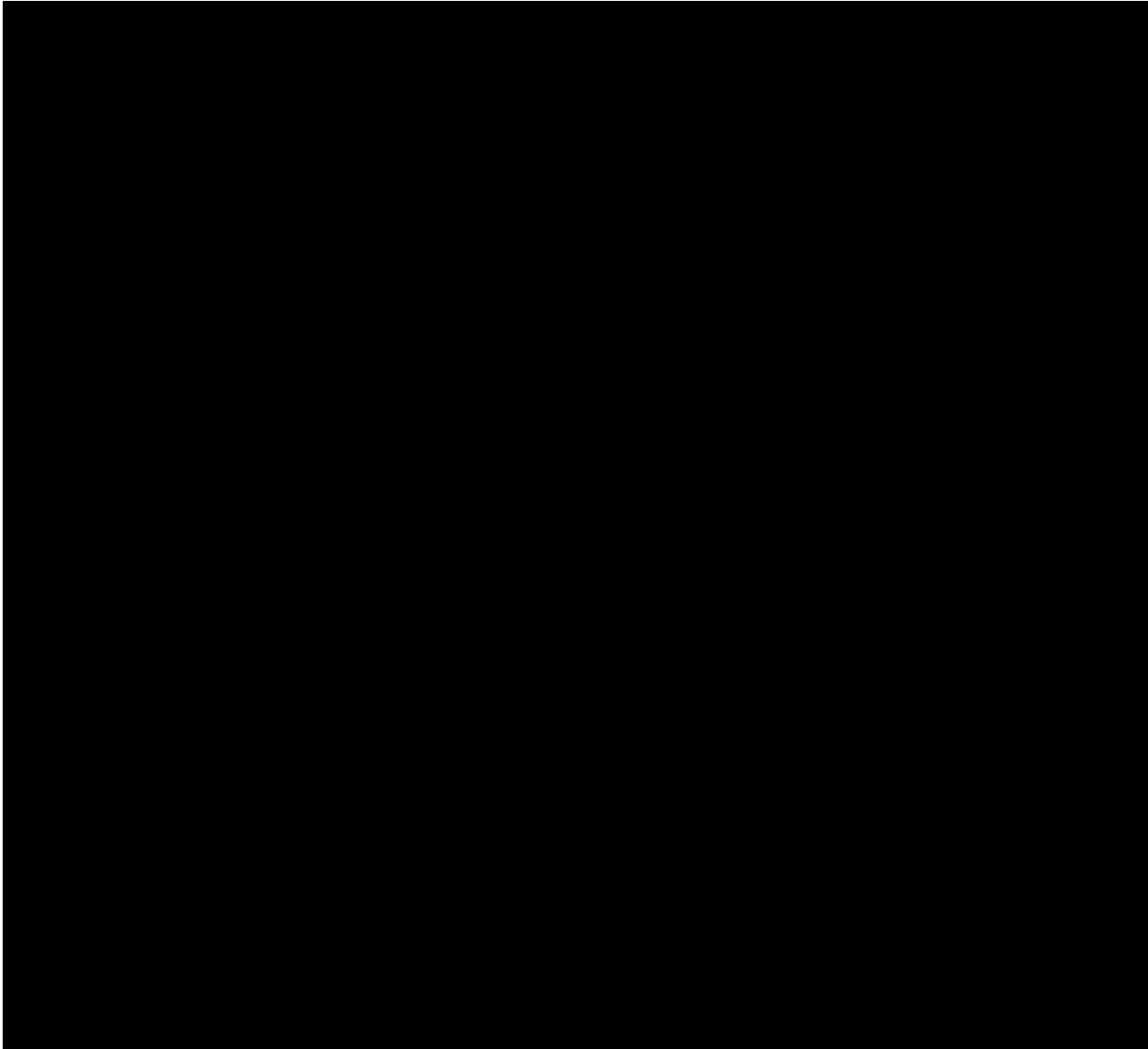
Typical Existing Alarm Bell in Gym area

Means of egress are provided with ACME Fire Alarm CO. Inc. Manual Pull Stations for occupants to activate the fire alarm system.



Typical Existing Manual Pull Station

Fuse Cut-Outs serving existing fire alarm and sprinkler alarm systems are located in basement electric meter rm.



Existing Fuse Cut-Outs

FIRE DEPARTMENT • CITY OF NEW YORK
BUREAU OF FIRE PREVENTION
9 METROTECH CENTER, BROOKLYN, N.Y. 11201

FPIMS Acct. # [REDACTED] Date 11-26-2019

Premises Address 646 LENOX AVENUE NEW YORK N.Y. 10037

Test conducted by CAPITOL FIRE SPRINKLER

of the ONE (1) SPRINKLER FIRE DEPT. CONNECTION System(s)
was witnessed by a representative of this Department and found to be SATISFACTORY
~~UNSATISFACTORY~~ in accordance with regulations of this Department.

Insp. Name ROBERT ROSA Badge # 74

ORIGINAL TEST DATE, IF RETESTED:
—

BY ORDER OF CHIEF OF FIRE PREVENTION

JOSEPH JARDIN

M25-5 (REV. 9/14)

VOID IF ALTERED OR CORRECTED



Melanie E. La Rocca
Commissioner

Lisa Amoia, RA.
Dep. Borough Commissioner
lamoia@buildings.nyc.gov

280 Broadway, 3rd Fl.
New York, NY 10007
www.nyc.gov/buildings
212-323-8065 Tel
646-500-6170 Fax

DATE: July 30, 2020
BLOCK: 1740
LOT: 1
PREMISES: 646 Malcolm X Boulevard, Cellar & Basement
BOROUGH: MANHATTAN
SUBJECT: Temporary Use Permit
South Bronx Community Charter High School

This is in response to your request received July 30, 2020 for **South Bronx Community Charter High School** pursuant to Section AC 28-111.1.2.

The Department has **no objection** to said use, provided it complies with the criteria as stated in your request letter. Therefore, this letter serves as permit for the use as specified above for the following time period: **August 1, 2020 through October 31, 2020, Monday 8:30am to 2:30pm, Tuesday through Thursday 8:30am to 5:30pm and Friday 8:30am to 4:30pm. Please see attached letter and drawings for additional details.**

No more than one hundred and twenty (120) students and eighteen (18) staff members will be in attendance. In addition, a fire watch will be provided by two (2) Fireguards.

If this building is hereafter altered or its use changes, an application for such alteration work or change of use must be filed, and a Certificate of Occupancy shall be issued pursuant to Article 118, Chapter 1 of Title 28 of the Administrative Code of the City of New York.

Please contact me if you have any additional questions or concerns regarding this matter. For more specific property information, please visit the "Building Information System" on our web site: www.nyc.gov/buildings.

Sincerely,

Lisa Amoia, RA
Deputy Borough Commissioner
Manhattan

LA/dmw

Attachment(s)

Cc: Temp Use File



July 31, 2020

John Clemente
Executive Director
South Bronx Community Charter School
730 Concourse Village West
Bronx, NY 10451

Dear John:

As is reflected in our lease agreement, the South Bronx Community Charter High School has our permission to use our building's cellar and basement as a charter school.

I look forward to welcoming your students next month.

Warmest regards,

Elsie McCabe Thompson
President

SHARADA SINGH
Notary Public, State of New York
No. 01SI5067754
Qualified in New York County
Commission Expires October 21, 2022

REX A. HEUERMANN ARCHITECT, P.C.

8 East 36th Street, 5th Floor
New York, NY 10016

P: (212) 947-1925
F: (212) 947-2003

July 27, 2020

Borough Commissioner of Manhattan

Commissioner Raine

New York Department of Buildings

280 Broadway

New York, NY 10007

Re: Temporary Use Permit Application

South Bronx Community Charter High School

646 Malcolm X Boulevard, New York, NY,

Dear Commissioner Raine

This letter is to request that a Temporary Use Permit be issued for the above referenced location for the South Bronx Community Charter High School to use the cellar and basement as a school, 'E' Occupancy. The Temporary Use Permit is for 646 Malcolm X Boulevard to be used as a school for a term of Ninety (90) Days starting August 1st, 2020 for 120 students and 18 staff. A Renewal of the Temporary Use Permit will be submitted prior to the 90 day term expiration for maximum of eighteen (18) months at 90 day intervals. The Cellar and Basement of the subject building is to be used as a High School Monday 8:30am to 2:30pm, Tuesday 8:30am to 5:30pm, Wednesday 8:30am to 5:30pm, Thursday 8:30am to 5:30pm, and Friday 8:30am to 4:30pm. As per the drawings for the Temporary Use Permit application, only the cellar and basement are the subject in the Temporary Use permit filing, the first and second floors of the building will be occupied and used as administrative offices only by the New York City Mission Society for 15 staff members. At all times the cellar and basement is occupied as a school, there are to be two Fire Guards with certificate of fitness from the FDNY on duty. Submitted Plans for the Life Safety to demonstrate that the site is safe and show the location of the Fire Guards as

required in order for the Temporary Use Permit to be issued. The Fire Alarm System which that exist, has not been updated and, therefore we are placing two Fire Guards in the space as indicated on the Life-Safety Plans that have been filed. Fire guards will remain on duty at all times the space is occupied and my office will conduct random checks to verify compliance with this requirement. Only the Cellar is provided with a Sprinkler System.

At the time of my last inspections, all corridors are as per the drawings submitted. All exits are free and clear of obstacles, and all exit doors are found to be fully operational. The area to be used under the Temporary Use Permit as a School provides proper safe guards to protect the Life Safety and Welfare of the occupants as outlined on the drawings submitted.

Based on the above information, I respectfully request that a Temporary Use Permit be issued for the South Bronx Community Charter High School at 646 Malcolm X Boulevard.

Thank you for your attention on this matter and if you have any questions, please feel free to contact my office.

Sincerely,



Rex Heuermann



