

# Application: South Bronx Early College Academy Charter School

David Krulwich - dkrulwich@sbecacs.org  
2021-2022 Annual Report

## Entry 1 School Info and Cover Page

Completed - Aug 1 2022

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2022**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL 800000082489

**a1. Popular School Name**

South Bronx Early College Academy

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**d. DISTRICT / CSD OF LOCATION**

CSD # 8 - BRONX

**e. DATE OF INITIAL CHARTER**

12/2013

**f. DATE FIRST OPENED FOR INSTRUCTION**

8/2015

**c. School Unionized**

Is your charter school unionized?

No

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The South Bronx Early College Academy Charter School will provide a rigorous and comprehensive liberal arts education to students in the South Bronx through a challenging, New York State (NYS) Common Core standards aligned curriculum. SBECA will establish a learning environment that emphasizes differentiation and personalization of instruction and a student centered and fully inclusive approach to teaching and learning. Students will graduate from SBECA prepared for success in college and for active and thoughtful citizenship.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	<p>Small school culture and extended day/year—</p> <p>The Early College Academy will have a maximum enrollment of 496 students during the charter term, and average class sizes will be 20 or fewer students. Also, extended school days and years will provide opportunities for increased instruction, alternative approaches to assessment (e.g. portfolio presentations and exhibitions) and the offering of a variety of academic supports.</p>
KDE 2	<p>Differentiated and personalized instruction—</p> <p>The Early College Academy will differentiate instruction to address student needs and learning styles identified through analysis of a variety of data. Through ongoing assessment and review of data in professional learning communities (PLCs), the school will establish a data culture in which all teachers are trained and empowered to use data effectively in designing and implementing standards-aligned instructional units.</p>
KDE 3	<p>Use of research-based, standards-aligned curricula and instructional strategies—</p> <p>The Early College Academy will use a variety of strategies and tools to design curricula, to establish rigorous Student Learning Objectives (SLOs) in all subjects and to ensure alignment with NYS CCLS. Also, the school will use proven, research-based instructional strategies and practices, including practices to support literacy instruction developed by Bard College's Institute for Writing and Thinking and frameworks from the Teachers College- Columbia University Reading and Writing Project and the Strategic Literacy Initiative at WestEd.</p>
KDE 4	<p>Comprehensive advisory and classroom supports—</p>

	<p>The Early College Academy will have daily advisory group meetings, in which the Early College Academy faculty members will support the academic success of small groups of students—i.e. monitoring their progress, providing counsel and advocacy and supporting effective school-home connections. The Early College Academy will also provide increased instructional supports in the classroom with the use of resident MAT program graduate students to tutor students and provide assistance to teachers.</p>
KDE 5	<p>Comprehensive college preparation and opportunities for early college—</p> <p>The Early College Academy will prepare students for entry into and success in college by providing a strong educational foundation and ongoing support and assistance in researching, selecting and applying for college. The school will also provide opportunities for students to take credit-bearing college courses while in high school as dual enrollment courses satisfying high school and college requirements.</p>
KDE 6	<p>Parent and family support—</p> <p>The Early College Academy will work with its partner, WHEDco, to develop and sustain internal capacity to provide a variety of family supports. WHEDco’s social workers and school counselors will train and work with school staff and provide ongoing support to students and parents.</p>
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

[www.sbecacs.org](http://www.sbecacs.org)

**i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)**

330

**j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)**

289

**k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)**

Check all that apply

Grades Served

6, 7, 8

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL 80000082489**

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	766 Westchester Ave, Bronx, New York 10455	(929) 291-7700	NYC CSD 8	6-8	6-8

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	David Krulwich	Principal	929-291-7700	██████████	<a href="mailto:DKrulwich@sbecacs.org">DKrulwich@sbecacs.org</a>
Operational Leader	Sophia Jones	Director of Operations	929-291-7700		<a href="mailto:SJones@sbecacs.org">SJones@sbecacs.org</a>
Compliance Contact	T'keyah Robinson	Vice Principal	929-291-7700		<a href="mailto:TRobinson@sbecacs.org">TRobinson@sbecacs.org</a>
Complaint Contact	David Krulwich	Principal	929-291-7700	██████████	<a href="mailto:DKrulwich@sbecacs.org">DKrulwich@sbecacs.org</a>
DASA Coordinator	Maricruz Badia-Cestero	School Counselor	929-291-7700		<a href="mailto:MBadia@sbecacs.org">MBadia@sbecacs.org</a>
Phone Contact for After Hours Emergencies	David Krulwich	Principal	929-291-7700	██████████	<a href="mailto:DKrulwich@sbecacs.org">DKrulwich@sbecacs.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space



**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

**Site 1 Certificate of Occupancy (COO)**

[SBECA Certificate of Occupancy \(2022\).pdf](#)

**Filename:** SBECA Certificate of Occupancy (2022).pdf **Size:** 38.7 kB

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**Site 1 Fire Inspection Report**

[FDNY Inspection Form-SBECA Aug2022.pdf](#)

**Filename:** FDNY Inspection Form-SBECA Aug2022.pdf **Size:** 189.5 kB

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**CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

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**n2. Summary of Charter Revisions**

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in organizational structure	Revision of the school's organizational chart that shift a few supervisory roles (including the vice principals' supervisory role with respect to teachers).	12/07/2021	3/31/2022
2	Change in schedule/calendar	Charter revision request to change the number of instructional days in the school's calendar from 190 to 187, due to the inclusion of Juneteenth as a new holiday, and to add 2 days as staff professional development days (with no students in session).	12/07/2021	3/31/2022
3				
4				
5				

**More revisions to add?**

No

**o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?**

Yes

**ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).**

Name	David Krulwich
Position	Principal
Phone/Extension	929-291-7700
Email	<a href="mailto:DKrulwich@sbecacs.org">DKrulwich@sbecacs.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

**Responses Selected:**

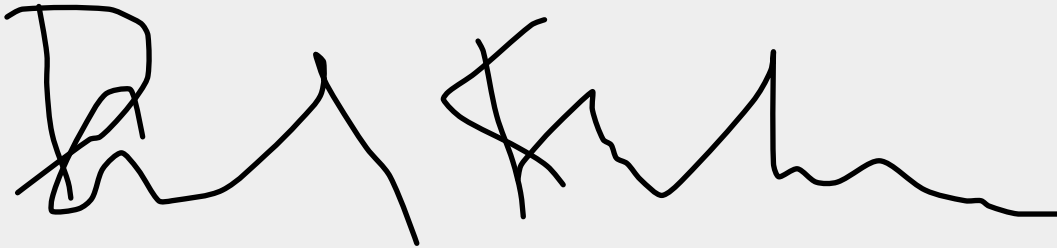
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Jul 29 2022

Thank you.



# Entry 3 Progress Toward Goals

Completed - Nov 1 2022

## Instructions

### Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

### Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

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**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL 800000082489**

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### 1. ACADEMIC STUDENT PERFORMANCE GOALS

### Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

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2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Each year, at least 75% of middle school students who have been continuously enrolled at the Early College Academy for two years will be proficient (i.e. score 3 or 4) on the NYS ELA and Math tests.	NYS ELA and mathematics assessments	Not Met	The progress toward this goal is difficult to assess due to the interruption to the NYS exams for two years due to the COVID pandemic. Nevertheless, the school did not reach 75% proficiency in spring 2022. In order to accomplish this goal, the school is taking several actions: providing additional instructional coaching; reorganizing small group supports and reading interventions; and supporting curriculum revisions across all subject areas.
Academic Goal 2	Each year, at least 75% of all accountability subgroups of middle school students who have been continuously enrolled for two years will be	NYS ELA and mathematics assessments	Not Met	The progress toward this goal is difficult to assess due to the interruption to the NYS exams for two years due to the COVID pandemic. Nevertheless, the school did not reach

	proficient on the NYS ELA and Math tests.			75% proficiency in spring 2022. In order to accomplish this goal, the school is taking several actions: reorganizing the "Individualized Learning Time" period to provide extra supports for various sub-groups, including ELL support and small-group reading interventions; and additional instructional coaching in ILT classes, among others.
Academic Goal 3	Each year, at least 85% of students in the high school Accountability Cohort will score at least 75 on NYS Regents exams in English and Algebra.	Regents exams	Unable to Assess	The school does not serve high school grade levels; nevertheless, approximately 50% of the school's 8th grade cohort in 2021-22 successfully earned passing grades on the Living Environment Regents exam; approximately 50% earned passing scores in Algebra; and all students earned a waiver for the US History Regents exam.
Academic Goal 4	Each year, the percentage of the Early College Academy students who	NYS ELA and Math assessments	Met	Although statewide averages are not available at the time of this report, the school successfully

	are proficient on the NYS ELA and math assessments will exceed the state and district averages.			earned a higher proficiency rate on the ELA and math exams than the local NYC geographic district. However, in some grade levels the proficiency levels were virtually identical -- and the school is taking numerous steps to improve its results further in 2023.
Academic Goal 5	Each year, the percentage of all accountability subgroups of students who are proficient on the NYS ELA and math assessments will exceed the state average.	NYS ELA and math assessments	Met	Although statewide averages are not available at the time of this report, the school successfully earned a higher proficiency rate on the ELA and math exams than the local NYC geographic district. However, in some grade levels the proficiency levels were virtually identical -- and the school is taking numerous steps to improve its results further in 2023.
Academic Goal 6	Each year, the number of students who are proficient on the NYS ELA and math assessments will increase by at least 5%.	NYS ELA and math assessments	Unable to Assess	We are unable to assess improvement in proficiency rates over the past three years due to the interruption of the NYS assessments due to COVID. The school is confident, however, based on internal and iReady



				assessments, that students are improving their proficiency by at least 5% over the course of each year.
Academic Goal 7	Each year, the number of students in all accountability subgroups who are proficient on the NYS ELA and math assessments will increase by at least 5%.	NYS ELA and math assessments	Unable to Assess	We are unable to assess improvement in proficiency rates over the past three years due to the interruption of the NYS assessments due to COVID. The school is confident, however, based on internal and iReady assessments, that students are improving their proficiency by at least 5% over the course of each year.
Academic Goal 8	Each year, at least 75% of middle school students who have been enrolled at the Early College Academy for one or more years will be proficient on the NYS Science test and the NYS Social Studies test (if offered).	NYS science and social studies assessments	Unable to Assess	Exams not offered.
Academic Goal 9	Each year, at least 85% of students in the high school Accountability Cohort will score at least 75 on a NYS Regents Science exam by the end of their fourth year in	NYS Regents examinations	Unable to Assess	School does not currently serve high school grade levels

	the cohort, and at least 75% will score at least 75 on the NYS Regents Global History exam by the end of their fourth year in the cohort.			
Academic Goal 10	At least 75% of 8th grade students will pass a course and a related Regents exam that entitles them to high school credit.	NYS Regents examinations	Met	In 2021-22, 100% of SBECA students earned at least 2 high school credits. 100% earned credit for US History (exam not offered, students earned waiver); approximately 45% earned 2 credits for Algebra (passing Regents and course); and approximately 45% earned 2 credits for Living Environment (passing Regents and course).

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

**For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2021-2022 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year the school will operate on a balanced budget, where the revenues equal or exceed expenditures, and maintain a stable cash flow.	Budget and audit	Met	
Org Goal 2	Ensure all NY State reporting is submitted on-time and accurately.	BOCES, NYSED feedback	Met	
Org Goal 3	Proactively seek to improve student enrollment and keep it within 3 students of full capacity (330 students)	Enrollment Data	Partially Met	Due to the COVID interruption, enrollment declined in 2021-22, significantly below the capacity for the first time in the school's history. The school has taken many steps to increase recruitment, including advertising, outreach to community organizations, and social media. These efforts have increased enrollment in fall 2022, although still below the target.

Org Goal 4	90% Certified Teaching Staff	Internal record keeping	Partially Met	<p>The school has increased the number of certified staff in fall 2022, although still below 90%.</p> <p>The school has had at least 4 teachers complete their licensing processes and is taking active steps to hire more fully-licensed teachers; currently, however, there are two instructional positions that are unfilled (with vacancies) and the school has not reached the 90% goal.</p>
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				

Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

**2021-2022 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	The school will operate with a balanced budget	Budget; annual audit	Met	
Financial Goal 2	The school will complete its annual audit without any findings of significant discrepancies or failure to follow standard operating procedures	Budget; annual audit	Met	
Financial Goal 3	The school will successfully meet all deadlines for submission of financial documents, compliance, and payments	Budget; annual audit	Met	
Financial Goal 4				
Financial Goal 5				

## 7. Do have more financial goals to add?

No

Thank you.

## Entry 4 - Audited Financial Statements

Completed - Oct 31 2022

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.**

### [SBECA FINAL FIN STMTS 6-30-22](#)

Filename: SBECA\_FINAL\_FIN\_STMTS\_6-30-22.pdf Size: 617.1 kB

## Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 31 2022

### [Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [SBECA FY22 AUDIT Report - NYSED](#)

Filename: SBECA\_FY22\_AUDIT\_Report\_-\_NYSED.xlsx Size: 73.6 kB

## Entry 4c – Additional Financial Documents

Completed - Oct 31 2022

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter

2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

**[Upload for Entry 4c-SBECA 2022-23](#)**

Filename: Upload\_for\_Entry\_4c-SBECA\_2022-23.pdf Size: 44.3 kB

## Entry 4d - Financial Services Contact Information

Completed - Oct 31 2022

**Regents, NYCDOE, and Buffalo BOE authorized schools** should enter financial contact information directly into the form within the portal by **November 1, 2022**.

# Form for "Financial Services Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	David Krulwich	<a href="mailto:DKrulwich@sbecacs.org">DKrulwich@sbecacs.org</a>	929-291-7700

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Gary Aaronson			3

**3. If applicable, please provide contact information for the school's outsourced financial services firm.**

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Accounting Solutions New York	Digant Bahl	241 W 37th St, Suite 1207, New York, NY 10028			8

## Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Nov 1 2022

**SUNY-authorized charter schools** should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [SBECA-2022-2023-NYSED Budget](#)

Filename: SBECA-2022-2023-NYSED\_Budget.xlsx Size: 37.5 kB

## Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### [Biberman, Nancy - Financial Disclosure](#)

Filename: Biberman\_Financial\_Disclosure.pdf Size: 498.4 kB



## [Hope King, Sabrina - Financial Disclosure](#)

Filename: Hope\_King\_Financial\_Disclosure.pdf Size: 121.8 kB

## [Capers, Valerie - Financial Disclosure](#)

Filename: Capers\_Financial\_Disclosure.pdf Size: 401.4 kB

## [Franklin, Felicia - Financial Disclosure](#)

Filename: Franklin\_Financial\_Disclosure.pdf Size: 768.6 kB

## [Benjamin Schneider, Jodi - Financial Disclosure](#)

Filename: Schneider\_Financial\_Disclosure.pdf Size: 249.4 kB

## [Russell, Davon - Financial Disclosure](#)

Filename: Russell\_Financial\_Disclosure.pdf Size: 358.7 kB

## [Chemla, Lori - Financial Disclosure](#)

Filename: Chemla\_Lori\_-\_BoT\_form\_22-23.pdf Size: 547.5 kB

## [Cohen, Andrea - Financial Disclosure](#)

Filename: Cohen\_Financial\_Disclosure\_22-23.pdf Size: 3.2 MB

## **Entry 7 BOT Membership Table**

Completed - Aug 1 2022

## **Instructions**

### **Required of ALL charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

### **Entry 7 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL 800000082489**

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**Authorizer:**

Who is the authorizer of your charter school?

Board of Regents

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1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Davon Russell		Chair	Executive, Finance, Personnel, Education	Yes	2	07/01/2021	06/30/2024	12
2	Felicia Franklin		Treasurer	Executive, Finance, Personnel, Education	Yes	2	07/01/2020	06/30/2023	10
3	Nancy Biberman		Secretary	Executive	Yes	2	07/01/2021	06/30/2024	9
4	Valerie Capers		Trustee/Member	N/A	Yes	2	07/01/2020	06/30/2023	5 or less
5	Lori Chemla		Trustee/Member	Personnel, Finance	Yes	2	07/01/2021	06/30/2024	7
6	Andrea Cohen		Trustee/Member	Personnel, Finance, Education	Yes	2	07/01/2020	06/30/2023	7
7	Sabrina Hope King		Trustee/Member	Education,	Yes	1	07/01/2022	06/30/2025	8

				Personnel					
8	Jodi Schneider		Trustee/Member	Finance, Personnel, Education	Yes	2	07/01/2022	06/30/2025	9
9					No				

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	8
b. Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d. Total Number of members, as set in Bylaws, Resolution or Minutes	8

**3. Number of Board meetings held during 2021-2022**

12

**4. Number of Board meetings scheduled for 2022-2023**

12

**Total number of Voting Members on June 30, 2022:**

8

**Total number of Voting Members added during the 2021-2022 school year:**

0

**Total number of Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:**

15

**Total number of Non-Voting Members on June 30, 2022:**

0

**Total number of Non-Voting Members added during the 2021-2022 school year:**

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

4

Thank you.

## Entry 8 Board Meeting Minutes

Completed - Aug 1 2022

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

### **2021-07-08 - SBECA Board Meeting Minutes**

Filename: 2021-07-08\_-\_SBECA\_Board\_Meeting\_Minutes.pdf Size: 523.3 kB

### **2021-08-05 - SBECA Board Meeting Minutes**

Filename: 2021-08-05\_-\_SBECA\_Board\_Meeting\_Minutes.pdf Size: 546.4 kB

### **2021-09-09 - Board Meeting Minutes**

Filename: 2021-09-09\_-\_Board\_Meeting\_Minutes.pdf Size: 718.2 kB

### **2021-10-07 - Board Meeting Minutes**

Filename: 2021-10-07\_-\_Board\_Meeting\_Minutes.pdf Size: 506.0 kB

### **2021-11-04 - Board Meeting Minutes**

Filename: 2021-11-04\_-\_Board\_Meeting\_Minutes.pdf Size: 521.6 kB

### **2021-12-02 Board Meeting Minutes**

Filename: 2021-12-02\_Board\_Meeting\_Minutes\_.pdf Size: 469.4 kB

### [2022-01-06 - Board Meeting Minutes](#)

Filename: 2022-01-06\_-\_Board\_Meeting\_Minutes.pdf Size: 519.9 kB

### [2022-02-10 - Board Meeting Minutes](#)

Filename: 2022-02-10\_-\_Board\_Meeting\_Minutes\_.pdf Size: 475.4 kB

### [2022-03-10 - Board Meeting Minutes](#)

Filename: 2022-03-10\_-\_Board\_Meeting\_Minutes.pdf Size: 471.1 kB

### [2022-04-07 - Board Meeting Minutes](#)

Filename: 2022-04-07\_-\_Board\_Meeting\_Minutes.pdf Size: 475.2 kB

### [2022-05-05 - Board Meeting Minutes](#)

Filename: 2022-05-05\_-\_Board\_Meeting\_Minutes.pdf Size: 399.1 kB

### [2022-06-09 - Board Meeting Minutes](#)

Filename: 2022-06-09\_-\_Board\_Meeting\_Minutes.pdf Size: 408.7 kB

## **Entry 9 Enrollment & Retention**

Completed - Aug 1 2022

### [Instructions for submitting Enrollment and Retention Efforts](#)

#### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

## **Entry 9 Enrollment and Retention of Special Populations**

---

**Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>Following the difficult year of the COVID pandemic, SBECA's operations team worked hard to use additional strategies for recruiting all students -- including those who are economically disadvantaged. Specifically, many families were concerned about COVID and transportation to get to school. Therefore, SBECA held open houses and information sessions remotely and in person; and worked hard to increase enrollment from local elementary schools where students would not have to travel long distances to get to school. The school also ensured that all students have access to one-to-one Chromebooks and other technology equipment.</p>	<p>This year, SBECA continues to emphasize a variety of recruiting strategies to ensure a diverse community of families. The school is providing technology equipment to all students; recruiting in local elementary school and community centers; holding open houses and information sessions at a variety of times (in person and online); and making efforts to support families with transportation needs.</p>
English Language Learners	<p>Following the difficult year of the COVID pandemic, SBECA's operations team worked hard to use additional strategies for recruiting all students -- including those who are learning English. Specifically, the school made direct outreach to local organizations (churches, mosques, and community centers) that serve local immigrant communities; provided translation services at all Open Houses and information sessions; and emphasized the strength of the school's programming for ELL students.</p>	<p>This year, SBECA continues to emphasize a variety of recruiting strategies to ensure a diverse community of families. The school is conducting outreach in local churches, mosques, and community centers that service local immigrant communities; emphasizing the strength of the school's programming to support ELL students; providing translation services at all Open Houses and information sessions; and continuing to emphasize staffing/recruiting practices to foster a supportive and multilingual environment.</p>
Students with Disabilities	<p>Following the difficult year of the COVID pandemic, SBECA's operations team worked hard to use</p>	<p>This year, SBECA continues to emphasize a variety of recruiting strategies to ensure a diverse</p>



additional strategies for recruiting all students -- including those who have disabilities. Specifically, the school provided information in Open Houses and information sessions about its ICT program (two teachers in all classrooms); about the transportation available for SWDs; about the strength of the school's Student Support team; and specifically conducted outreach to local elementary schools that serve a large number of students with disabilities.

community of families. The school is recruiting students in local elementary schools that service a large number of students with disabilities and emphasizing the strength of the school's student support services. The school emphasize for all families and visitors that it provides ICT in all classrooms, provides all Special Education services that students need; and provides school bus transportation to & from school for those who need it.

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>In order to retain its students who are economically disadvantaged, the school provides a variety of supports, including:</p> <p>One-to-one Chromebooks for all students to take home; uniforms and school supplies for students who need them; all school field trips and events (at no financial charge for students); Saturday school and a summer enrichment program open to all students; and a rich extended day program 5 days a week until 5:45 pm.</p>	<p>For the upcoming school year, the school plans to provide many of the same supports to retain its students from economically disadvantaged families, including:</p> <p>One-to-one Chromebooks for all students to take home; uniforms and school supplies for students who need them; all school field trips and events (at no financial charge for students); Saturday school and a summer enrichment program open to all students; and a rich extended day program 5 days a week until 5:45 pm.</p> <p>In addition to these efforts, the school has also added a new summer school/camp program and will aim to enrich its Saturday and after school programming.</p>
English Language Learners	<p>In order to retain its students who are English Language Learners, the school provides a variety of supports, including: a rigorous ELL academic program, including push-in and pull-out supports, targeted reading interventions, and numerous teachers on staff who are fluent in Spanish to support with translation services in classrooms on a regular basis. SBCEA also believes that many of its practices (that support all students) are particularly beneficial to ELL students -- such as having two teachers in the room for core academic classes, a rich advisory program with adults who provide</p>	<p>For the upcoming school year, the school plans to provide many of the same supports to retain its English Language Learners, including:</p> <p>A rigorous ELL academic program, including push-in and pull-out supports, targeted reading interventions, and numerous teachers on staff who are fluent in Spanish to support with translation services in classrooms on a regular basis. SBCEA also believes that many of its practices (that support all students) are particularly beneficial to ELL students -- such as having two teachers in the room for core academic classes, a rich advisory</p>

	<p>outreach to families to answer questions; and translation services for all parent meetings, Open Houses, and Board meetings.</p>	<p>program with adults who provide outreach to families to answer questions; and translation services for all parent meetings, Open Houses, and Board meetings.</p> <p>In addition to those efforts, the school also will provide language support during the summer, with help from a grant-funded summer program.</p>
<p>Students with Disabilities</p>	<p>In order to retain its students who have disabilities, the school provides a variety of supports, including: ICT in all classrooms (with two teachers in all core academic classes); two full-time directors of student support services; a rich advisory program with one adult who works closely with every small group of students; a physically accessible school building; small group reading-interventions for struggling readers who need support; and routine parent outreach to address questions or concerns from families.</p>	<p>For the upcoming school year, the school plans to provide many of the same supports to retain its students with disabilities, including:</p> <p>ICT in all classrooms (with two teachers in all core academic classes); two full-time directors of student support services; a rich advisory program with one adult who works closely with every small group of students; a physically accessible school building; small group reading-interventions for struggling readers who need support; and routine parent outreach to address questions or concerns from families.</p> <p>In addition to those efforts, the school will be adding more supports for struggling readers (with 2 new teachers who will focus on reading intervention programs).</p>

## Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2022

# Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

## A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

---

## B. Emergency Conditional Clearances

### Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

---

### Attestation

#### Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## Entry 11 Percent of Uncertified Teachers

Completed - Aug 1 2022

### Instructions

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## Entry 11 Uncertified Teachers

School Name:

---

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	2
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	1
ii. Science	1
iii. Computer Science	
iv. Technology	0
v. Career and Technical Education	0
<b>Total Category B: not to exceed 5</b>	<b>2.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
<b>Total Category C: not to exceed 5</b>	<b>0</b>

**TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	7

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	27

**CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS**

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	34

Thank you.



**Entry 12 Organization Chart**

Completed - Aug 1 2022

[Instructions](#)



## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

### [SBECA Org Charts \(2021-22, 2022-23\)](#)

Filename: SBECA\_Org\_Charts\_2021-22\_2022-23.pdf Size: 270.7 kB

## Entry 13 School Calendar

Completed - Sep 25 2022

[Instructions for submitting School Calendar](#)

### Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [SBECA Calendar \(2022-23\)](#)

Filename: SBECA\_Calendar\_2022-23.pdf Size: 155.1 kB

### [SBECA Calendar \(2022-23\) \(revised w Instructional Hours\)](#)

Filename: SBECA\_Calendar\_2022-23\_revised\_w\_1\_ffGDcdT.pdf Size: 180.1 kB

## Entry 14 Links to Critical Documents on School Website

Completed - Aug 1 2022

[Instructions](#)

### Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

# Form for Entry 14 Links to Critical Documents on School Website

School Name: South Bronx Early College Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy, and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	<a href="https://sbecacs.org/apps/pages/index.jsp?uREC_ID=476362&amp;type=d">https://sbecacs.org/apps/pages/index.jsp?uREC_ID=476362&amp;type=d</a>
2. Board meeting notices, agendas and documents	<a href="https://sbecacs.org/apps/pages/index.jsp?uREC_ID=476363&amp;type=d&amp;termREC_ID=&amp;pREC_ID=924635">https://sbecacs.org/apps/pages/index.jsp?uREC_ID=476363&amp;type=d&amp;termREC_ID=&amp;pREC_ID=924635</a>
3. New York State School Report Card	<a href="https://sbecacs.org/apps/pages/index.jsp?uREC_ID=476362&amp;type=d">https://sbecacs.org/apps/pages/index.jsp?uREC_ID=476362&amp;type=d</a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://sbecacs.org/apps/pages/index.jsp?uREC_ID=476362&amp;type=d">https://sbecacs.org/apps/pages/index.jsp?uREC_ID=476362&amp;type=d</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<a href="https://sbecacs.org/ourpages/auto/2021/1/18/49503370/SBECA%20Safety%20Plan%202021-22.pdf?rnd=1632773301000">https://sbecacs.org/ourpages/auto/2021/1/18/49503370/SBECA%20Safety%20Plan%202021-22.pdf?rnd=1632773301000</a>
6. Authorizer-approved FOIL Policy	<a href="https://sbecacs.org/apps/pages/index.jsp?uREC_ID=476362&amp;type=d">https://sbecacs.org/apps/pages/index.jsp?uREC_ID=476362&amp;type=d</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://sbecacs.org/apps/pages/index.jsp?uREC_ID=476362&amp;type=d">https://sbecacs.org/apps/pages/index.jsp?uREC_ID=476362&amp;type=d</a>

Thank you.



**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL**

**FINANCIAL STATEMENTS**

**JUNE 30, 2022 AND 2021**

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL  
JUNE 30, 2022 AND 2021**

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**A GARY AARONSON CPA, PLLC**  
CERTIFIED PUBLIC ACCOUNTANT  
42 WEST 38TH STREET  
SUITE 1003  
NEW YORK, NEW YORK 10018  

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**(212) 684-5770**

A GARY AARONSON, CPA

FAX (212) 684-4853

Independent Auditor's Report

Board of Trustees  
South Bronx Early College Academy Charter School

**Report on the Audit of the Financial Statements**

**Opinion**

I have audited the accompanying financial statements of South Bronx Early College Academy Charter School, which comprise the statements of financial position as of June 30, 2022 and 2021 and the related statements of activities, functional expenses and cash flows for the years ended and the related notes to the financial statements.

In my opinion, the financial statements present fairly, in all material respects, the financial position of South Bronx Early College Academy Charter School as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinion***

I conducted my audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of South Bronx Early College Academy Charter School and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about South Bronx Early College Academy Charter School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of South Bronx Early College Academy Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about South Bronx Early College Academy Charter School's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that I identified during the audit.

### **Supplementary Information**

My audits were performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information within the statements of functional expenses is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated October 10, 2022 on my consideration of South Bronx Early College Academy Charter School's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of South Bronx Early College Academy Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering South Bronx Early College Academy Charter School's internal control over financial reporting and compliance.

A handwritten signature in black ink, appearing to read 'Anthony J. [unclear]', is written across the page.

New York, New York  
October 10, 2022

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL  
STATEMENTS OF FINANCIAL POSITION  
JUNE 30, 2022 AND 2021**

ASSETS

	<u>2022</u>	<u>2021</u>
<b>Current Assets:</b>		
Cash	\$ 3,026,787	\$ 2,920,963
Grants and contracts receivable	448,794	83,137
Prepaid expenses and other receivables	<u>4,948</u>	<u>243,325</u>
Total Current Assets	3,480,529	3,247,425
Property and equipment, net	531,412	641,645
<b>Other Assets:</b>		
Cash - Reserve	100,210	100,190
Security deposits	<u>170,750</u>	<u>170,750</u>
Total Other Assets	<u>270,960</u>	<u>270,940</u>
TOTAL ASSETS	<u>\$ 4,282,901</u>	<u>\$ 4,160,010</u>

The accompanying notes are an integral part of these financial statements.



**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL  
STATEMENTS OF FINANCIAL POSITION  
JUNE 30, 2022 AND 2021**

LIABILITIES AND NET ASSETS

	<u>2022</u>	<u>2021</u>
<b>Current Liabilities:</b>		
Accounts payable and accrued expenses	\$ 201,176	\$ 138,478
Accrued salaries and related liabilities	765,461	909,686
Loan payable - PPP	<u>-</u>	<u>1,014,168</u>
Total Current Liabilities	966,637	2,062,332
<b>Long - Term Liabilities:</b>		
Deferred rent	<u>1,488,839</u>	<u>1,301,220</u>
Total Long-Term Liabilities	<u>1,488,839</u>	<u>1,301,220</u>
Total Liabilities	2,455,476	3,363,552
<b>Net Assets:</b>		
Without donor restrictions	1,704,354	760,747
With donor restrictions	<u>123,071</u>	<u>35,711</u>
Total Net Assets	<u>1,827,425</u>	<u>796,458</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$ 4,282,901</u></u>	<u><u>\$ 4,160,010</u></u>

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2022**

	<u>Net Assets Without Donor Restrictions</u>	<u>Net Assets With Donor Restrictions</u>	<u>Total</u>
<b>Operating Revenues and other support</b>			
State and local per pupil			
Operating Revenues			
Resident Student Enrollment	\$ 4,943,293	\$ -	\$ 4,943,293
Students with Disabilities	1,102,631	-	1,102,631
Government Grants	2,351,954	-	2,351,954
PPP loan forgiveness	1,014,168	-	1,014,168
Other Revenues	<u>6,586</u>	<u>87,360</u>	<u>93,946</u>
 Total Revenues and Other Support	 <u>9,418,632</u>	 <u>87,360</u>	 <u>9,505,992</u>
<b>Expenses</b>			
Program services			
Education	4,524,705	-	4,524,705
Special Education	<u>2,161,363</u>	<u>-</u>	<u>2,161,363</u>
 Total Program Services	 <u>6,686,068</u>	 <u>-</u>	 <u>6,686,068</u>
Supporting Services			
Management and Administrative	1,769,996	-	1,769,996
Fund-raising	<u>18,961</u>	<u>-</u>	<u>18,961</u>
 Total Supporting Services	 <u>1,788,957</u>	 <u>-</u>	 <u>1,788,957</u>
 Total Expenses	 <u>8,475,025</u>	 <u>-</u>	 <u>8,475,025</u>
 <b>Changes in Net Assets</b>	 943,607	 87,360	 1,030,967
 <b>NET ASSETS - BEGINNING</b>	 <u>760,747</u>	 <u>35,711</u>	 <u>796,458</u>
 <b>NET ASSETS - ENDING</b>	 <u>\$ 1,704,354</u>	 <u>\$ 123,071</u>	 <u>\$ 1,827,425</u>

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2021**

	Net Assets Without Donor <u>Restrictions</u>	Net Assets With Donor <u>Restrictions</u>	<u>Total</u>
<b>Operating Revenues and other support</b>			
State and local per pupil Operating Revenues			
Resident Student Enrollment	\$ 4,894,943	\$ -	\$ 4,894,943
Students with Disabilities	1,330,094	-	1,330,094
Government Grants	1,881,055	-	1,881,055
Other Revenues	<u>4,689</u>	<u>-</u>	<u>4,689</u>
 Total Revenues and Other Support	 <u>8,110,781</u>	 <u>-</u>	 <u>8,110,781</u>
<b>Expenses</b>			
Program services			
Education	3,576,770	-	3,576,770
Special Education	<u>2,910,060</u>	<u>-</u>	<u>2,910,060</u>
 Total Program Services	 <u>6,486,830</u>	 <u>-</u>	 <u>6,486,830</u>
Supporting Services			
Management and Administrative	1,499,659	-	1,499,659
Fund-raising	<u>17,788</u>	<u>-</u>	<u>17,788</u>
 Total Supporting Services	 <u>1,517,447</u>	 <u>-</u>	 <u>1,517,447</u>
 Total Expenses	 <u>8,004,277</u>	 <u>-</u>	 <u>8,004,277</u>
 <b>Changes in Net Assets</b>	 106,504	 -	 106,504
 <b>NET ASSETS - BEGINNING</b>	 <u>654,243</u>	 <u>35,711</u>	 <u>689,954</u>
 <b>NET ASSETS - ENDING</b>	 <u>\$ 760,747</u>	 <u>\$ 35,711</u>	 <u>\$ 796,458</u>

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL  
STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2022**

	** No. Of Positions	Program Services			Supporting Services		Total Supporting	Total
		General Education	Special Education	Total Education	Management & General	Fund- Raising		
Administrative staff	14	\$ 332,782	\$ 96,932	\$ 429,714	\$ 719,570	\$10,224	\$ 729,794	\$1,159,508
Instructional personnel	42	1,999,534	1,026,120	3,025,654	-	-	-	3,025,654
Non-instructional personnel	3	-	-	-	151,354	-	151,354	151,354
<b>Total Salaries</b>	<b>59</b>	<b>2,332,316</b>	<b>1,123,052</b>	<b>3,455,368</b>	<b>870,924</b>	<b>10,224</b>	<b>881,148</b>	<b>4,336,516</b>
Payroll taxes and benefits		592,521	285,309	877,830	221,256	2,597	223,853	1,101,683
Contracted services		125,759	57,640	183,399	1,098	12	1,110	184,509
Professional fees		840	404	1,244	135,090	4	135,094	136,338
Occupancy		1,076,525	518,366	1,594,891	401,991	4,718	406,709	2,001,600
Repairs and maintenance		27,505	13,244	40,749	10,271	120	10,391	51,140
Instructional supplies and materials		59,295	17,271	76,566	-	-	-	76,566
Office supplies and equipment		118,765	57,187	175,952	44,346	521	44,867	220,819
Insurance		24,440	11,768	36,208	9,127	107	9,234	45,442
Depreciation		84,822	40,843	125,665	31,673	372	32,045	157,710
Board/staff development		-	-	-	19,006	-	19,006	19,006
Student/staff recruitment		65,274	31,431	96,705	24,375	286	24,661	121,366
Field Trip and Other Events		6,227	1,814	8,041	-	-	-	8,041
Food		8,343	2,430	10,773	-	-	-	10,773
Miscellaneous expenses		2,073	604	2,677	839	-	839	3,516
<b>TOTAL EXPENSES</b>		<b>\$4,524,705</b>	<b>\$2,161,363</b>	<b>\$6,686,068</b>	<b>\$1,769,996</b>	<b>\$18,961</b>	<b>\$1,788,957</b>	<b>\$8,475,025</b>

\*\* Supplemental information

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL  
STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED JUNE 30, 2021**

	** No. Of Positions	Program Services			Supporting Services		Total Supporting	Total
		General Education	Special Education	Total Education	Management & General	Fund- Raising		
Administrative staff	11	\$ 250,782	\$ 113,100	\$ 363,882	\$ 558,867	\$ 9,652	\$ 568,519	\$ 932,401
Instructional personnel	40	1,643,984	1,443,583	3,087,567	-	-	-	3,087,567
Non-instructional personnel	<u>4</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>171,154</u>	<u>-</u>	<u>171,154</u>	<u>171,154</u>
Total Salaries	<u>55</u>	1,894,766	1,556,683	3,451,449	730,021	9,652	739,673	4,191,122
Payroll taxes and benefits		533,127	438,003	971,130	205,405	2,716	208,121	1,179,251
Contracted services		77,412	38,617	116,029	942	13	955	116,984
Professional fees		-	-	-	148,074	-	148,074	148,074
Occupancy		871,827	716,267	1,588,094	335,900	4,437	340,337	1,928,431
Repairs and maintenance		12,174	10,002	22,176	4,690	63	4,753	26,929
Instructional supplies and materials		6,069	2,737	8,806	-	-	-	8,806
Office supplies and equipment		66,166	54,360	120,526	25,492	337	25,829	146,355
Insurance		18,141	14,904	33,045	6,990	92	7,082	40,127
Depreciation		81,035	66,576	147,611	31,222	413	31,635	179,246
Board/staff development		2,531	2,079	4,610	5,596	13	5,609	10,219
Student/staff recruitment		10,076	8,278	18,354	3,882	52	3,934	22,288
Food		3,153	1,422	4,575	-	-	-	4,575
Miscellaneous expenses		<u>293</u>	<u>132</u>	<u>425</u>	<u>1,445</u>	<u>-</u>	<u>1,445</u>	<u>1,870</u>
TOTAL EXPENSES		<u>\$3,576,770</u>	<u>\$2,910,060</u>	<u>\$6,486,830</u>	<u>\$1,499,659</u>	<u>\$17,788</u>	<u>\$1,517,447</u>	<u>\$8,004,277</u>

\*\* Supplemental information

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL  
STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED JUNE 30, 2022 AND 2021**

	<u>2022</u>	<u>2021</u>
<b><u>Cash flows from operating activities:</u></b>		
Changes in Net Assets	\$ 1,030,967	\$ 106,504
Adjustments to reconcile net assets to net cash provided by operating activities:		
Depreciation	157,710	179,246
Forgiveness of loan payable - PPP	(1,014,168)	-
(Increase) Decrease in operating assets		
Grants and contracts receivable	(365,657)	99,870
Prepaid expense and other receivable	238,377	(164,987)
Increase (Decrease) in operating liabilities		
Accounts payable and accrued expenses	62,698	28,047
Accrued salaries and related liabilities	(144,225)	(7,128)
Deferred rent	187,619	235,514
Interest payable	<u>-</u>	<u>(1,690)</u>
Net cash provided by operating activities	153,321	475,376
<b><u>Cash flows from investing activities:</u></b>		
Purchase of property and equipment	<u>(47,477)</u>	<u>(116,963)</u>
Net cash used in investing activities	<u>(47,477)</u>	<u>(116,963)</u>
Net Increase in Cash and Restricted Cash	105,844	358,413
Cash and Restricted Cash - Beginning of Year	<u>3,021,153</u>	<u>2,662,740</u>
Cash and Restricted Cash - End of Year	<u>\$ 3,126,997</u>	<u>\$ 3,021,153</u>

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 AND 2021**

**Note 1 - Organization**

Nature of Operations

South Bronx Early College Academy Charter School (the School) is an educational corporation that operates as a charter school in the Borough of Bronx, New York. On December 17, 2013, the Board of Regents and the Board of Trustees of the State University of New York, on behalf of the State Education Department, granted the School a charter valid for a term of five years after the School opens for instruction. The charter was renewed in January 2020 extending the term to June 30, 2023 and renewable upon expiration. The school was granted a charter for grades 6-8.

The School was organized to create a learning environment that emphasizes differentiation and personalization of instruction and a student-centered and fully inclusive approach to teaching and learning. This focus on the learner as an individual allows the School to serve the demographic of students from the South Bronx neighborhood it serves. The School served 293 students in 2022 and 303 students in 2021.

The School is supported primarily by state and local per-pupil operating revenues and government grants and contracts.

**Note 2 - Summary of Significant Accounting Policies**

Basis of Presentation

The financial statements of the School are prepared on the accrual basis of accounting and in accordance with accounting principles generally accepted in the United States of America.

Financial Statement Presentation

Net assets of the School are classified based on the presence or absence of donor-imposed restrictions. Net assets are comprised of two groups as follows:

Net Assets Without Donor Restrictions - Amounts that are not subject to usage restrictions based on donor-imposed requirements. This class also includes assets previously restricted where restrictions have expired or been met.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 AND 2021**

**Note 2 - Summary of Significant Accounting Policies (Continued)**

Financial Statement Presentation (continued)

Net Assets With Donor Restrictions - Assets subject to usage limitations based on donor-imposed or grantor restrictions. These restrictions may be temporary or may be based on a particular use. Restrictions may be met by the passage of time or by actions of the School. Certain restrictions may be needed to be maintained in perpetuity.

Earnings related to restricted net assets will be included in net assets without donor restrictions unless otherwise specifically required to be included in donor-restricted net assets by the donor or by applicable state law.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains, losses and other changes in net assets during the reporting period. Actual results could differ from those estimates.

Cash

At June 30, 2022 and 2021, the School's cash accounts exceeded federally insured limits by approximately \$2,376,000 and \$2,270,000 respectively.

Certificates of Deposit

Certificates of deposit have maturity dates of more than three months.

Cash - Reserve

As part of the School's charter agreement, the School agreed to establish a long-term reserve account to pay for legal and audit expenses that would be associated with a dissolution should it occur.



**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022 AND 2021**

**Note 2 - Summary of Significant Accounting Policies (Continued)**

Allowance for Doubtful Accounts

Bad debt expense is charged if a receivable is determined to be uncollectible based on periodic review by management. Factors used to determine whether an allowance should be recorded include the age of the receivable and a review of payments subsequent to year end. Management deemed no allowance necessary for the years ended June 30, 2022 and 2021.

Property and Equipment

Property and equipment acquisitions over \$1,000 are stated at cost, less accumulated depreciation and amortization. Depreciation and amortization is charged to expense on the straight-line basis over the estimated useful life of each asset. Assets under leasehold improvements are amortized over the shorter of the lease term or respective estimated useful lives.

The estimated useful lives for each major depreciable classification of property and equipment are as follows:

	<u>Estimated Useful Life</u>	<u>Method</u>
Computer equipment	3 years	Straight-line
Furniture and fixtures	5 years	Straight-line
Leasehold improvements	20 years	Straight-line

Long-Lived Asset Impairment

The School evaluates the recoverability of the carrying value of long-lived assets whenever events or circumstances indicate the carrying amount may not be recoverable. If a long-lived asset is tested for recoverability and the undiscounted estimated future cash flows expected to result from the use and eventual disposition of the asset are less than the carrying amount of the asset, the asset cost is adjusted to fair value and an impairment loss is recognized as the amount by which the carrying amount of a long-lived asset exceeds its fair value. No asset impairment was recognized during the years ended June 30, 2022 and 2021.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022 AND 2021**

**Note 2 - Summary of Significant Accounting Policies (Continued)**

Contributions

Contributions are provided to the School either with or without restrictions placed on the gift by the donor. Revenues and net assets are separately reported to reflect the nature of those gifts - with or without donor restrictions. The value recorded for each contribution is recognized as follows:

<u>Nature of the Gift</u>	<u>Value Recognized</u>
<i>Conditional gifts, with or without restriction</i>	
Gifts that depend on a future and uncertain event	Not recognized until the gift becomes unconditional, <i>i.e.</i> , the donor imposed condition is substantially met
<i>Unconditional gifts, with or without restriction</i>	
Received at date of gift - cash and other assets	Fair value
Received at date of gift - property, equipment and long-lived assets	Estimated fair value
Expected to be collected within one year	Net realizable value
Collected in future years	Initially reported at fair value determined using the discounted present value of estimated future cash flows technique

In addition to the amount initially recognized, revenue for unconditional gifts to be collected in future years is also recognized each year as the present-value discount is amortized using the level-yield method.

When a donor stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Absent explicit donor stipulations for the period of time that long-lived assets must be held, expirations of restrictions for gifts of land, buildings, equipment and other long-lived assets are reported when those assets are placed in service.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 AND 2021**

**Note 2 - Summary of Significant Accounting Policies (Continued)**

Contributions (Continued)

Gifts and investment income that are originally restricted by the donor and for which the restriction is met in the same time period are recorded as revenue with donor restrictions and then released from restriction.

State and Local Per-Pupil Operating Revenues

The School recognizes revenue as educational programming is provided to students throughout the year. The School earns public school district revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by New York State Education Department (NYSED) in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received agreed upon between the School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Grants and Contracts Revenue

Some of the School's revenue is derived from federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the School has incurred expenditures in compliance with a specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by their funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 AND 2021**

**Note 2 - Summary of Significant Accounting Policies (Continued)**

Deferred Rent

Operating leases are straight-lined over the term of the lease. Deferred rent has been recorded for the difference between the fixed payment and the rent expense.

Income Taxes

The School is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and a similar provision of state law. However, the School is subject to federal income tax on any unrelated business taxable income. The School files tax returns in the U.S. federal jurisdiction.

Functional Allocation of Expenses

The costs of supporting the various programs and other activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses present the natural classification detail of expenses by function. Certain costs have been allocated among the program, management and general and fundraising categories based on estimates of time and effort and other methods.

Fair Values of Financial Instruments

The School's financial instruments consist primarily of cash, accounts receivable and accounts payable. The carrying values of cash, accounts receivable, and accounts payable are considered to be representative of their respective fair values.

New accounting pronouncement

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022 AND 2021**

**Note 2 - Summary of Significant Accounting Policies (Continued)**

New accounting pronouncement (Continued)

after December 15, 2022. The School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the School's financial position or results of operations.

**Note 3 - Property and Equipment**

Property and equipment at June 30, 2022 and 2021 consists of:

	2022	2021
Computer equipment	\$ 841,510	\$ 794,033
Furniture and fixtures	385,075	385,075
Leasehold improvements	645,511	645,511
	1,872,096	1,824,619
Less accumulated depreciation	(1,340,684)	(1,182,974)
	\$ 531,412	\$ 641,645

**Note 4 - Lease Commitment**

The School entered into a lease agreement for classroom space that is effective through June 30, 2035, with an option to renew for four additional five-year periods. The future minimum payments under this lease are:

2022-2023	\$ 1,693,727
2023-2024	1,744,539
2024-2025	1,796,875
2025-2026	1,850,781
2026-2027	1,980,336
Thereafter	16,238,756
	\$ 25,305,014

Rent expense for the years ended June 30, 2022 and 2021 was \$1,832,015. Rent is being expensed on the straight-line method over the term of the lease. Deferred rent as of June 30, 2022 and 2021 was \$1,488,839 and \$1,301,220, respectively.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 AND 2021**

**Note 5 - Pension**

The School's faculty participates in the Teachers Retirement System of the City of New York (TRS) pension plan. Pension expense in 2022 and 2021 was \$7,626 and \$152,897 respectively. Total accrued TRS pension liability at June 30, 2022 and 2021 was \$502,583 and \$634,622, respectively, and is included in accrued salaries and related liabilities on the statements of financial position.

The School has a 403(b) pension plan for all full-time employees who are not eligible for the TRS plan. The School contributes 10% of each participant's compensation. Pension expense for the 403(b) Plan for the years ended June 30, 2022 and 2021 was \$84,230 and \$86,166, respectively.

**Note 6 - Concentrations**

A significant portion of the School's operating revenue is paid by New York State Education Department based on per-pupil rate. For the years ended June 30, 2022 and 2021, 79% and 95% of total operating revenue and other support came from NYSED. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

Additionally, all grants and contracts receivable due at year end were due from the New York State Education Department.

**Note 7 - Contingency**

Grants and Contracts

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowance, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

General Litigation

The School is subject to claims and lawsuits that arose primarily in the ordinary course of its activities. It is the opinion of management the disposition or ultimate

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022 AND 2021**

**Note 7 - Contingency (Continued)**

General Litigation (Continued)

resolution of such claims and lawsuits will not have a material adverse effect on the financial position, change in net assets and cash flows of the School. Events could occur that would change this estimate materially in the near term.

**Note 8 - Liquidity and Availability**

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of June 30, 2022, comprise the following:

Cash	\$ 3,026,787
Grants and contracts receivable	<u>448,794</u>
 Total financial assets	 3,475,581
Funds with donor imposed restrictions	<u>(123,071)</u>
 Financial assets available to meet cash needs for general expenditures within one year	   <u>\$ 3,352,510</u>

The School manages its liquidity and reserves following three guiding principles: operating within a prudent range of financial soundness and stability, maintaining adequate liquid assets to fund near-term operating needs and maintaining sufficient reserves to provide reasonable assurance that long-term obligations will be discharged. The School monitors liquidity and cash flows on an ongoing basis to ensure an appropriate amount of cash and cash equivalents are available to meet current expenditure needs.

**Note 9 - Net Assets with Donor Restrictions**

Net assets with donor restrictions of \$123,071 and \$35,711 as of June 30, 2022 and 2021, respectively, are restricted for fiscal year 2023 summer program (\$87,360) and the music education program (\$35,711). During the years ended June 30, 2022 and 2021, no net assets were released from restrictions by incurring expenses satisfying the restricted purposes.

**SOUTH BRONX EARLY COLLEGE ACADEMY CHARTER SCHOOL**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2022 AND 2021**

**Note 10 - Cash and Restricted Cash**

In accordance with FASB Statement of Cash Flows (ASU NO. 2016-18), the accompanying cash flow statements reflect the changes in cash, cash equivalents and restricted cash. The following table provides a reconciliation of cash, cash equivalents, and restricted cash reported within the statements of financial position that sum to the total of the same such amounts shown in the statements of cash flows.

	2022	2021
Cash	\$ 3,026,787	\$ 2,920,963
Cash - reserves	100,210	100,190
	\$ 3,126,997	\$ 3,021,153

**Note 11 - Note Payable - Payroll Protection Program (PPP)**

In May 2020, the School borrowed \$1,014,168 under the Payroll Protection Program. Under this program, the loan may be forgiven if certain payroll and non-payroll costs are spent in accordance with the terms of the loan. The School received full forgiveness on the PPP loan in August 2021 and recognized as income in the accompanying 2022 financial statements.

**Note 12 - COVID-19**

In March 2020, the World Health Organization declared the outbreak of a novel coronavirus (COVID-19) as a pandemic, which continues to spread throughout the United States. As a result, the School closed in person class and implemented remote classes. While the disruption is currently expected to be temporary, there is uncertainty around the duration. Future potential impacts may include disruptions or restrictions on our employees' ability to work. Changes to the operating environment may increase operating costs. The future effects of these issues are unknown.

**Note 13 - Subsequent Events**

Management has evaluated subsequent events or transactions occurring through October 10, 2022, the date the financial statements were available to be issued and concluded that no subsequent events have occurred that would require recognition in the financial statements or disclosure in the notes to financial statements.



**Independent Auditor's Report on Internal Control over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements Performed in  
Accordance with *Government Auditing Standards***

Board of Trustees  
South Bronx Early College Academy Charter School  
Bronx, New York

I have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of South Bronx Early College Academy Charter School, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued my report thereon dated October 10, 2022.

**Internal Control over Financial Reporting**

In planning and performing my audit of the financial statements, I considered South Bronx Early College Academy Charter School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of South Bronx Early College Academy Charter School's internal control. Accordingly, I do not express an opinion on the effectiveness of South Bronx Early College Academy Charter School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether South Bronx Early College Academy Charter School's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink, appearing to read "Jeffrey Beona". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

New York, New York  
October 10 2022

**NYSED Annual Report – South Bronx Early College Academy Charter School**  
**Entry 4c – Additional Financial Documents**

1. Advisory and/or Management letter – None issued
2. Federal Single Audit – Not required
3. CSP Agreed-Upon Procedure Report – Not applicable
4. Evidence of Required Escrow Account for each school – The school is in compliance. The balance at 6/30/22 was \$100,210.
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations – Not applicable

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Nancy Biberman

**Name of Charter School Education Corporation:**

South Bronx Early College Academy (SBECA)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

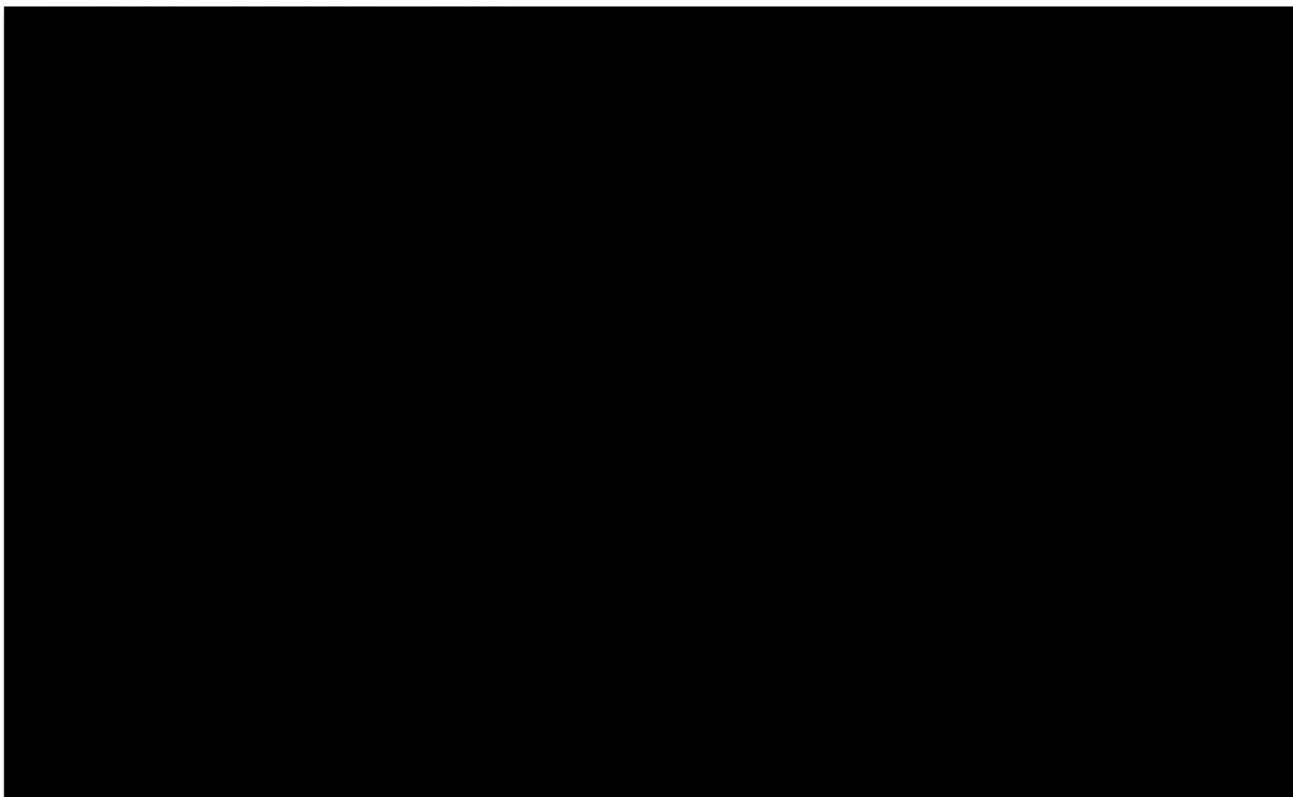
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

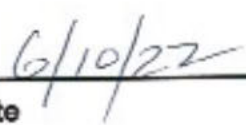
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



**Signature**  **Date** 

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Dr. Sabrina Hope King

**Name of Charter School Education Corporation:**

SBECA

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

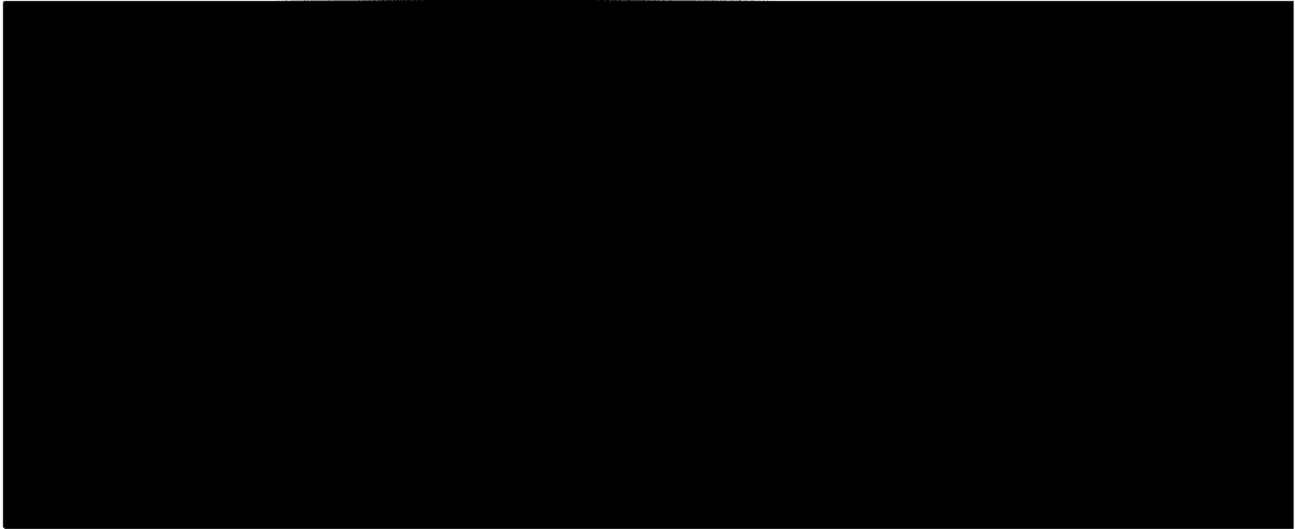
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Business Telephone:**

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**Business Address:**



*Sabin H K* 7/20/2022  
**Signature** **Date**

- Acceptable signature formats include:
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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Valerie Capers

---

**Name of Charter School Education Corporation:**

South Bronx Early College Academy Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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*Valerie Capers*

07/06/2022

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**Signature**

**Date**

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*last revised 04/2022*

Disclosure of Financial Interest by a Current  
or Former Trustee

Trustee Name:

Felicia Franklin

Name of Charter School Education Corporation:

South Bronx Early College Academy (SBECA)

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation, or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None.

None

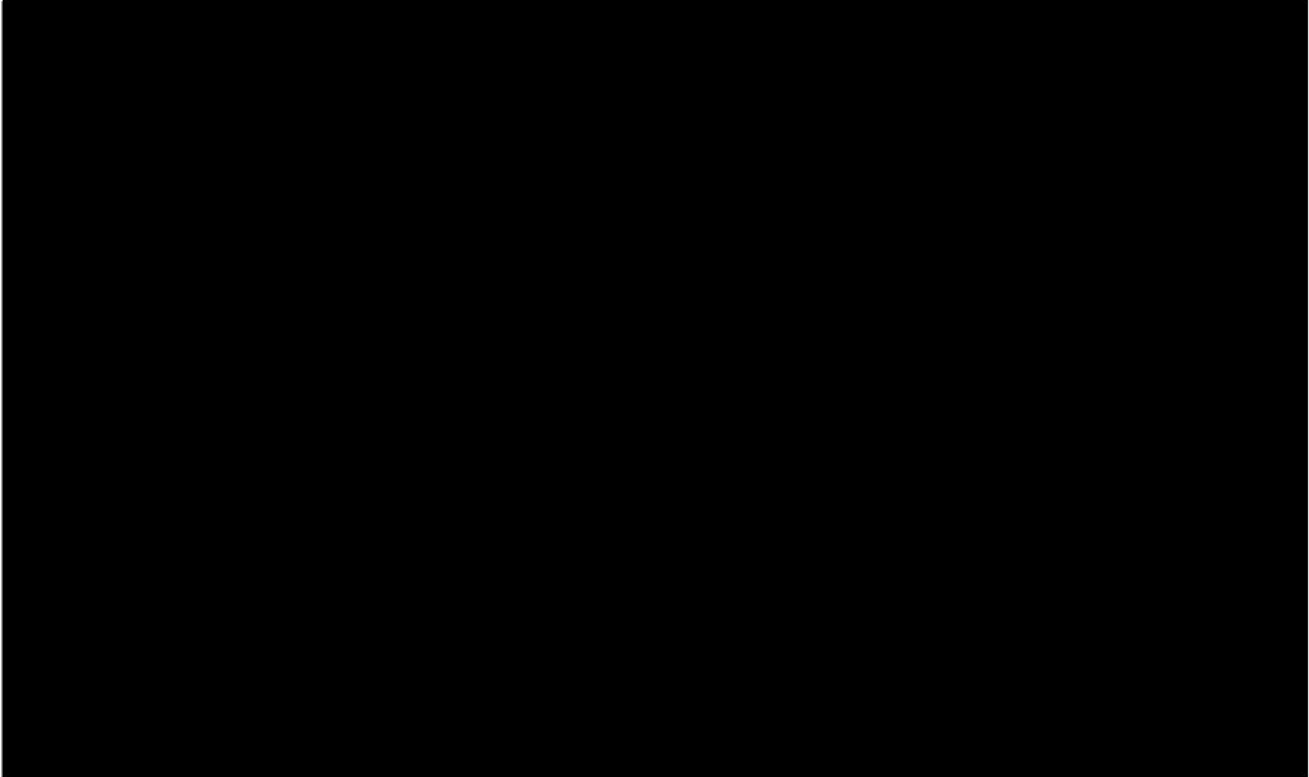
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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*Jelissa Franklin*

*6/16/2022*

**Signature**

**Date**

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- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Jodi Benjamin Schneider

---

**Name of Charter School Education Corporation:**

South Bronx Early College Academy

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Board

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

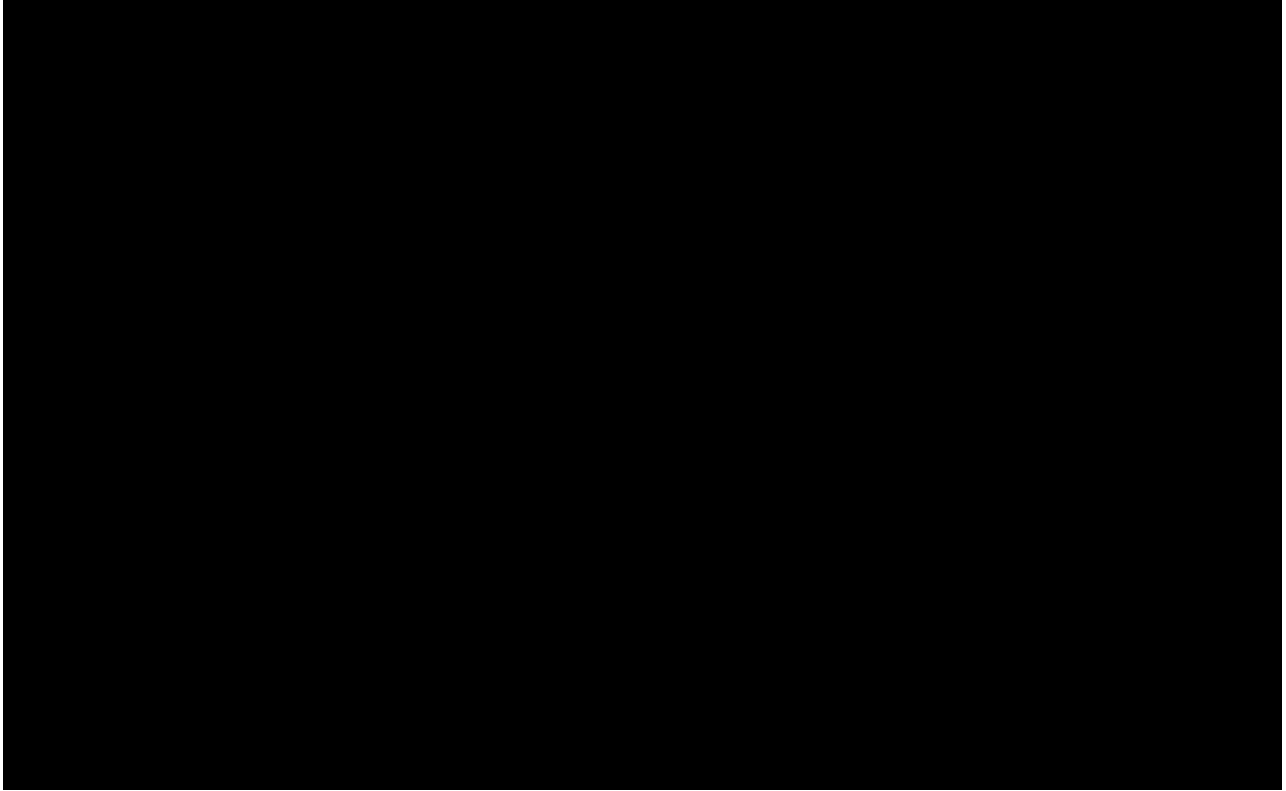
**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>


7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



---

**Signature**  **Date** 7/7/2022 a

Acceptable signature formats include:

- Digitally certified PDF signature
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**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Davon Russell

---

**Name of Charter School Education Corporation:**

South Bronx Early College Academy Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



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A handwritten signature in cursive script, appearing to read "D Russell", is written in black ink above a horizontal line.

07/07/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:** Lori Chemla

**Name of Charter School Education Corporation:** South Bronx Early  
College Academy Charter School (SBECA)

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or in a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

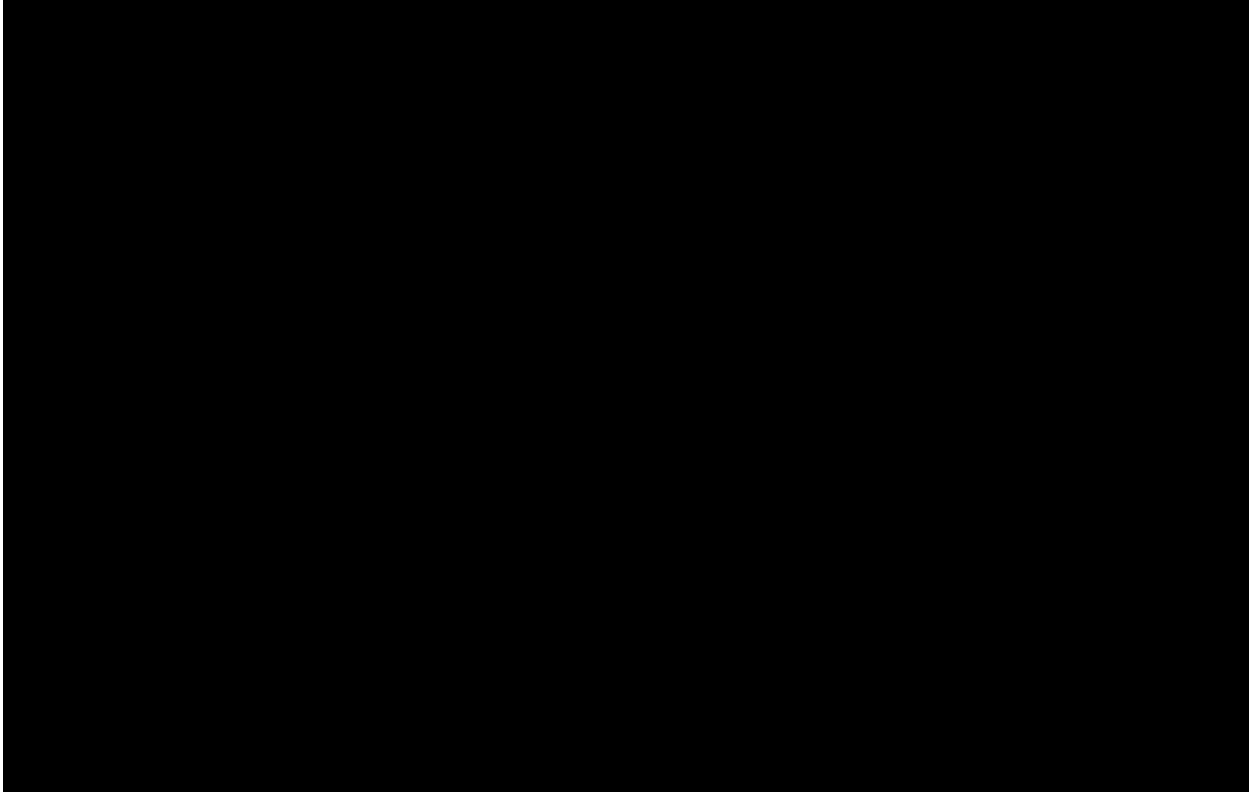
<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



A handwritten signature in cursive script, appearing to read 'J. [unclear]', is positioned above the signature line.

6/12/2022

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**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

Disclosure of Financial Interest by a Current  
or Former Trustee

Trustee Name: Andrea S. Cohen

Name of Charter School Education Corporation:

SBECA-

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board of Trustees member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Andrew Stet*

7/28/22

**Signature**

**Date**

- Acceptable signature formats include:
- Digitally certified PDF signature
  - Print form, manually sign, scan to PDF

**Board of Trustees Meeting  
Thursday, July 8<sup>th</sup>, 2021 | 5:00 pm  
Video Conference via Zoom**

**Meeting Minutes**

**Attendance**

Board Members Present: Davon Russell, Nancy Biberman, Felicia Franklin, Lori Chemla

Board Members Absent: Valerie Capers, Andrea Cohen, Sabrina King, Jodi Schneider

SBECA Staff Present: Anthony Alejandro, Jennifer Cannella, Rudy Diaz, Bryan Garcia, Josef Haas, Derek Hernandez, Stephanie Javois, Sophia Jones, Merrill Kazanjian, Elaine Martinez, Grizelle Medina-Diaz, Yeatie Morgan, Ameera Nagle, Lucy Peralta, Mario Rodriguez, Natalia Ruiz-Corrales, Bruce Stansbury, Beatrice Tinio

WHEDco Staff Present: Meredith Leverich, Olivia Pulphus

Members of the public present: 31

**Call to Order**

Davon Russell called the meeting to order at 5:01 pm.

**Public Comment**

No members of the public requested to make comments.

**Resolution to Approve Minutes from June 3<sup>rd</sup>, 2021**

Mr. Russell reported that there was not a quorum present, so the Board was unable to approve the minutes from the June 3, 2021 Board meeting. He said that they would be approved at the next meeting.

**Leadership Transition Update**

Mr. Russell acknowledged all members of the faculty and thanked the leadership team for supporting the school and fostering stability during this time of transition. He said that the school will move forward as planned with summer school and summer enrichment programs. He said that the Board seeks to identify an interim school leader by mid-July, and that the Board hopes and expects that all faculty will return to school in August for professional development, with students returning for in-person instruction in September.

**Update on Annual Review of Policies and Procedures and Handbooks**

Mr. Russell indicated that the Board is committed to reviewing all handbooks annually, including the Community Handbook, the Employee Handbook and the Fiscal Policies and Procedures. Faculty and staff from Accounting Solutions of New York are currently in the process of reviewing these documents and will submit proposed changes to the Board for their review and consideration in advance of the August Board meeting. Because the Board did a thorough revision of these documents during the charter renewal process, no major changes are anticipated; however, there may be updates to reflect COVID-19 protocols.

**Leadership Team's Report**

Dr. Josef Haas presented on behalf of the Leadership Team.

### Highlights from June 2021

Dr. Haas reported that June end-of-year events included grade-level field days, eighth grade prom, eighth grade in-person graduations organized by cohort, and a virtual graduation for the entire graduating class. He added that virtual Juneteenth celebrations were held by grade level on June 22nd.

### Academic Programming

Dr. Haas reported on year-end academic data, including i-Ready reading and math exams, which were administered on June 7<sup>th</sup> and 8<sup>th</sup>, and interim assessments for science and history, administered on June 14<sup>th</sup> and 15<sup>th</sup>. The last day of live remote sessions was June 23rd.

Dr. Haas reported that June i-Ready reading data indicates that 30.5% of students across grade levels have demonstrated proficiency, which represents a 3.98 percentage point increase over the September 2020 exams, at which point 26.52% of students were at or above grade level in reading. Students with Disabilities (SWDs) grew from 10.94% proficiency in September to 17.81% proficiency in June, and English Language Learners (ELLs) grew from 0% to 6.25% proficiency. The June i-Ready math data shows that 26.6% of students across all grades demonstrated proficiency, representing an overall improvement of 10.35 percentage points over the September results of 16.25%. SWDs grew from 2.78% proficiency to 7.14% proficiency and ELLs grew from 6.9% proficiency to 9.68% in math by the end of the school year.

Science interim exams showed that 38% of sixth grade students were proficient (level 3 or higher), 30% of seventh grade students were proficient and 57% of eighth grade students were proficient, based on the June 14<sup>th</sup> exam.

Mr. Garcia reported that the Social Studies interim exam indicated that 62% of sixth grade students, 77% of seventh grade students and 64% of eighth grade students demonstrated proficiency.

Dr. Haas outlined SBECA's policy for promotion, which requires a 65% or higher to pass each class. Typically, one class may be made up over the summer during Summer Academy, but this year, SBECA is allowing students to recover two classes during that time. Summer Academy will take place Monday through Thursday from 8:30 am – 1:30 pm from July 6<sup>th</sup> through July 29<sup>th</sup>, with virtual and in-person options. The two-week orientation for incoming students will begin July 7<sup>th</sup> and the optional Summer Enrichment Academy will include Taekwondo, Theater and Digital Video Blogging through Glassfiles (all Bronx organizations).

Dr. Haas indicated that planning for the 2021 - 2022 school year is ongoing and will address academics, social justice, social-emotional, and family and culture goals. Professional development is set to begin on August 23rd.

Dr. Haas added that the school expects to be fully in-person for the upcoming school year, per the Department of Education's announcement. The schedule will include an additional 40 minutes of Social-Emotional Learning/Advisory time each week. New electives are being explored, as well, including financial literacy, theater and urban gardening. The school will resume 190 days of instruction, per its charter, during the 2021 – 2022 school year. Orientation will begin on September 2<sup>nd</sup> and the first full day of school is September 7<sup>th</sup>.

### Student Support Services

Co-Director of Student Support Services, Beatrice Tinio, shared that SBECA is in full compliance with the Committee on Special Education (CSE), having completed 100% of Individualized Education Plan (IEP) meetings for the caseload of 80 students. Two of four open cases resulted in Special Education Services placement. Ms.

Tinio also offered a case study for a seventh grade student who was re-evaluated, which resulted in a change in placement to a District 75 school 12:1 setting, which will better support the student's needs.

Ms. Tinio shared iReady data highlights for students receiving Individualized Learning Time (ILT) throughout the school year. In sixth grade, 39% of ILT students moved up two or more grade levels in reading. In seventh grade, 41% moved up one grade level in reading. In 8th grade, 25% moved up one grade level in reading and 23% moved up 2 or more grade levels in math.

Ms. Tinio highlighted some challenge areas which will be the focus for the upcoming school year, including vocabulary, comprehension of literature and informational texts, measurement and data, and geometry.

### Operations & Enrollment

Dr. Haas reported that 21% of students across grade levels (64 students in total) are enrolled in Summer Academy to make up one or two failed courses from the 2021 – 2022 school year, allowing them to move to the next grade. He added that 10% of students (30 students) would be retained across seventh and eighth grades, as a result of failing three or more courses throughout the school year. These totals are higher than in past years, as a result of the attendance and engagement challenges experienced during remote learning.

For the optional Summer Enrichment Activities, 12 students are enrolled in theater, 20 students in Technology and 30 students in Taekwondo.

### Attendance

Dr. Haas stated that the cumulative remote attendance for the 2020 – 2021 school year as of 6/23/21 was 82.9%.

### Family Engagement & School Culture

Dr. Haas shared that regular engagement events continued through the last day of school, including the weekly online family/community huddles, community viewings of Spartan News, and family support workshops facilitated by the social work team. SBECA also continued to issue monthly bilingual family newsletters and weekly updates via ParentsSquare.

Upcoming activities include an audit of all contact information audit and Family Advisory Committee on Engagement (FACE) workshops.

### Enrollment

Dr. Haas reported that enrollment at the end of the 2020 – 2021 school year was 306 students, including 80 sixth grade students, 109 seventh grade students, and 117 eighth grade students.

For the 2021 – 2022 school year, SBECA currently projects 104 sixth grade students, 88 seventh grade students, and 105 eighth grade students, for a total of 297 firm confirmations. There are an additional six students with soft confirmations, which would bring enrollment to 303. SBECA is budgeted to enroll 315 students for the upcoming school year and authorized to enroll 330 students. Students being retained are not included in these projections at this time, as it is likely that many will transfer to DOE schools rather than repeating a grade at SBECA. Of the seventh grade students being retained, six of the 19 have communicated that they are staying at SBECA despite retention. The Operations team continues to work with Schola for targeted recruitment efforts to ensure that the school enrolls more students before September.

**New Business**

There was no new business.

**Next Meeting – August 5<sup>th</sup>, 2021**

**Executive Session**

The Board voted to go into Executive Session to discuss personnel matters.

**Adjournment**

The Board came out of Executive Session and voted to adjourn the meeting.

**Board of Trustees Meeting**  
**Thursday, August 5<sup>th</sup>, 2021 | 5:00 pm**  
**Video Conference via Zoom**

**Meeting Minutes**

**Attendance**

Board Members Present: Davon Russell, Jodi Schneider

Board Members Absent: Nancy Biberman, Valerie Capers, Lori Chemla, Andrea Cohen, Felicia Franklin, Sabrina Hope King

SBECA Staff Present: Anthony Alvarado, Maricruz Badia, Jennifer Cannella, Edwin Castro, Rudy Diaz, Joe Haas, Derek Hernandez, Stephanie Javois, Sophia Jones, Nina Krauss, David Krulwich, Daniel Lucas, Elaine Martinez, Ameera Nagel, Lucy Peralta, Natalia Ruiz-Corrales, Bruce Stansbury, Raymeri Taveras, Beatrice Tinio, Dan Tomback, Alicia Willis, Debbie Wong

WHEDco Staff Present: Katie Aylwin, Meredith Leverich, Katie McCaskie, Olivia Pulphus

Members of the public present: 51

**Call to Order**

Davon Russell called the meeting to order at 5:03 pm.

He noted that in late June, the authorizer notified the school that Board meetings should be held in person moving forward; however, the July meeting fell on a day of a major thunderstorm that brought about flash flood warnings, so the Board determined that it was more appropriate and safer to meet via Zoom. He said that the meeting today was held via Zoom, as well, since it was difficult to get a quorum while people were away on vacation, and the Board felt it was not a good idea to rush back to in-person meetings over the summer, which might not drive the same level of participation from families. He said that he would make the case to the authorizer that a virtual meeting was the best option at this time.

**Public Comment**

Jennifer Cannella welcomed David Krulwich and said she looked forward to working with him.

**Resolution to Approve Minutes from June 3<sup>rd</sup>, 2021 and July 8<sup>th</sup>, 2021**

Mr. Russell reported that, because there was not a quorum present due to vacation schedules, the Board would be unable to approve the minutes from the June 3<sup>rd</sup>, 2021 and July 8<sup>th</sup>, 2021 Board meetings. He said that they would be reviewed and approved at the September meeting.

**Introduction of David Krulwich, Principal**

Mr. Russell said that all faculty members, students and families should have received an email from the Board introducing them to David Krulwich, the principal for the 2021 – 2022 school year.

Mr. Russell outlined the process for identifying Mr. Krulwich for this role. He stated that the Board announced that there would be a leadership transition at the end of the 2020 – 2021 school year. At that time, the Board began a process to identify an interim and/or full-time principal, which included interviewing external and internal candidates. The Board also met with the returning leadership team to get their feedback on the



process and to support continuity at the school while the principal role was vacant. One outcome of those meetings was the idea that faculty members should be included in the candidate review process on behalf of the broader staff. Alysha Willis, Beatrice Tinio and Katie McCaskie played this role and participated in second-round interviews for candidates who made it to that stage of the process. They asked questions in the interviews and provided written and/or verbal feedback to the Board following each interview.

Ten candidates were initially considered, including internal candidates. Of those, three people were identified as final candidates for third round interviews and additional vetting by the Personnel Committee, including research and extensive reference checks. Mr. Russell stated that the Board met several very strong candidates during the process. Given his strengths, the Board ultimately offered David Krulwich the full-time leadership role, rather than on an interim basis, and he accepted the position in late July. The Board is very excited to have him leading the school into the future to build on the wonderful work that is already happening at the school, in partnership with the faculty and families.

Mr. Krulwich said that he was honored to join the SBECA family. He said that he has worked in education since 2001, exclusively in the Bronx. He said that SBECA's vision aligns with his own and that students are the most important people in the school. He acknowledged that this has been an incredibly difficult year for staff and families, so if there are ways for the school to help, people should feel free to reach out to the school. He looks forward to meeting people in person and working with them to continue strengthening the school. Mr. Krulwich said that an Open House for families is scheduled for Tuesday, August 24<sup>th</sup> from 2 – 4 pm at the school or via zoom at 6 pm.

#### **Update on Annual Review of Policies and Procedures and Handbooks**

Mr. Russell indicated that, given that Mr. Krulwich has recently joined the team, it makes sense for him to participate in the handbook review and revision process before the Board moves to adopt any of the documents for the 2021 – 2022 school year. He said this could be done in September. In the meantime, faculty and families can refer to the 2020 – 2021 handbooks for reference if needed.

#### **Leadership Team's Report**

Dr. Josef Haas presented on behalf of the Leadership Team.

##### Highlights from July 2021

Dr. Haas reported that SBECA hosted a virtual orientation for 35 incoming sixth grade students from July 7<sup>th</sup> through July 22<sup>nd</sup>, Mondays through Thursdays from 10 am – 12 pm. Two thirds of the students attended on-site and the remainder participated remotely, including students who tuned in from Puerto Rico and the Dominican Republic. This initiative helps students become acclimated before the school year begins by connecting with other students, learning expectations and gaining exposure to school culture and foundational ELA and math skills.

Dr. Haas said that Summer Academy was delivered to 64 students who failed one or two core classes during the 2020 – 2021 school year. The program took place virtually, with the option of in-person attendance and support from July 6<sup>th</sup> through July 29<sup>th</sup>, Mondays through Thursdays from 8:30 am – 1:30 pm. Following Summer Academy, one student in each grade was retained, and the remainder (13 sixth grade students; 25 seventh grade students; and 24 eighth grade students) were promoted to the next grade for the 2021 – 2022 school year.

Students who were not mandated to attend Summer Academy had an opportunity to participate in Summer Enrichment activities, including theater, technology, boxing/self-defense, and virtual book groups.

### Student Support Services

Co-Director of Student Support Services, Beatrice Tinio, reported that 25 students in the incoming sixth grade class are identified as Students with Disabilities (SWDs). Of those, nine students have misaligned Individualized Education Plans (IEPs) and require a 12:1:1 or 12:1 setting, which SBECA is not prepared to deliver through its Integrated Co-Teaching (ICT) model. SBECA has notified all families of the discrepancy and is working with the Committee on Special Education (CSE) to align IEPs and resolve compliance issues.

The seventh grade class includes 31 SWDs, including one incoming student with a misaligned IEP. The eighth grade class includes 21 SWDs. In total, 77 students across grade levels have IEPs, which represents around 25% of the school population and is comparable to the district.

SBECA currently has 41 English Language Learners (ELL) enrolled, which represents 13.4% of the student body.

The Student Support Services team will lead some of the professional development sessions for the faculty in August in advance of the new school year.

### Family Engagement & School Culture

Dr. Haas said that Parent Square has been used throughout the summer to facilitate family engagement and communication.

### Operations & Enrollment

Dr. Haas reported that 97 sixth grade students, 93 seventh grade students and 102 eighth grade students are confirmed for the 2021 – 2022 school year, for a total of 292 enrolled students. There are 13 additional students who have soft confirmations, but who have not yet confirmed their enrollment. Should they all enroll, enrollment would increase to 305. Of the students who were retained, seven seventh grade students have expressed plans to remain at SBECA, which would increase the projected enrollment to 312. None of the eighth grade students have indicated that they would return to repeat the grade.

SBECA continues to engage Schola for an enrollment campaign targeting all grades. The 2021 – 2022 budget assumes 315 students, and SBECA is chartered to serve 330 students.

### **Q&A**

Mr. Russell opened the floor for questions.

Naia Jackson, a parent of an incoming eighth grade student, inquired about pandemic EBT benefits. Mr. Russell said that SBECA submitted attendance records, which should trigger the payments, which represent reimbursement for meals that were served at home while students were unable to attend school in person.

An attendee asked in the chat about mask and vaccine mandates. Mr. Krulwich said that the plan is to open fully on time and that masks will be required. Vaccines are encouraged at this time. As things develop, SBECA will communicate any new regulations to the school community. Meredith Leverich added that students ages 12 and over are eligible for the Pfizer vaccine. If they would like to be fully vaccinated before the start of the school year, they should obtain their first dose in the coming days.

A parent asked about the first day of school in the chat. Mr. Krulwich said that there would be two half-days for orientation on September 2<sup>nd</sup> and 3<sup>rd</sup>. The first full day of school would be held on Tuesday, September 7<sup>th</sup>.

A parent inquired about the enrollment deadline. Mr. Krulwich said that there is not a firm deadline and that the school will continue to enroll students until it is at capacity. The school encourages families to enroll as soon as possible.

An attendee asked in the chat if the vaccine would be mandatory. Mr. Krulwich said that, as of now, we do not expect that vaccines will be mandated for students. We believe, based on what doctors have indicated, that the school will be much safer if everyone ages 12 and over gets vaccinated. As of now, vaccines are not mandated for staff, but things are subject to change as government guidelines continue to shift.

Jennifer, a parent, asked if a remote learning option would be available for children who are immunocompromised. Mr. Krulwich said that would have to be considered and discussed on a case by case basis and invited her to call the school to discuss further.

Narelin Sabio, a mother of an incoming sixth grade student, asked about the school hours. Dr. Haas said that the typical hours on Monday, Tuesday, Thursday and Friday are 7:45 am – 4:15 pm. On Wednesdays, school dismisses at 2:15. The Extended Day Program is offered until 5:45 on all days.

Ms. Sabio asked how many students would be in each classroom. Mr. Krulwich said that the current plan is to operate at full capacity, which means that most core classes would have 25 – 28 students and two teachers in the room.

Carlos, a student, asked if there would be a remote learning option. Mr. Krulwich said that the current plan is to have fully in-person instruction.

Marta Ortiz asked about elective activities. Mr. Krulwich and Dr. Haas said that art, music, technology and taekwondo are offered during the school day, while additional enrichment activities are offered during the Extended Day Program.

A student asked if there would be recess and if students would have to pay for food in the cafeteria. Mr. Krulwich said that recess is not built into the school day, but that there are opportunities for physical fitness, recreation and enrichment activities. The faculty confirmed that students do not have to pay for lunch in the cafeteria. Students can bring a healthy bagged lunch, but cannot leave campus or order food to the building.

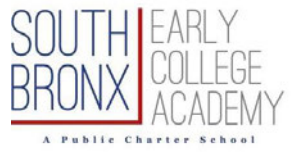
Mr. Russell said that parents can reach out to the school with their very specific questions, but that additional information will come in the coming days and weeks.

A parent of an incoming sixth grade student asked about plans for reading. Mr. Russell recommended that she reach out to the faculty to discuss individually what the plans might be for her child.

### **New Business**

There was no new business.

**Next Meeting – September 9<sup>th</sup>, 2021 at 5:00 pm**



**Adjournment**

The Board came out of Executive Session and voted to adjourn the meeting.

**Board of Trustees Meeting  
Thursday, September 9<sup>th</sup>, 2021 | 5:00 pm  
Video Conference via Zoom**

**Meeting Minutes**

**Attendance**

Board of Trustees Present: Andrea Cohen, Lori Chemla, Felicia Franklin, Sabrina Hope King, Davon Russell, Jodi Schneider

Board of Trustees Absent: Nancy Biberman, Valerie Capers

SBECA Staff Present: Anthony Alejandro, Maricruz Badia, Jennifer Cannella, Vanessa Cruz, Bryan Garcia, Josef Haas, Sophia Jones, David Krulwich, Elaine Martinez, Ameera Nagle, Nataliz Ruiz-Corrales, Beatrice Tinio, Alysha Willis

WHEDco Staff Present: Katie Aylwin, Terron Jones, Meredith Leverich

Members of the Public Present: 15

**Call to Order**

Davon Russell called the meeting to order at 5:08 pm.

**Public Comment**

No members of the public requested to make a comment.

**Resolution to Approve Minutes from June 3<sup>rd</sup>, 2021; July 8<sup>th</sup>, 2021; and August 5<sup>th</sup>, 2021**

Mr. Russell said that the Board did not have quorum at the July and August meetings and was therefore unable to approve the June and July meeting minutes previously.

Andrea Cohen made a motion to approve the June 3<sup>rd</sup>, 2021 Board meeting minutes as presented on September 9<sup>th</sup>, 2021. Felicia Franklin seconded and the Board unanimously voted to adopt the minutes.

Felicia Franklin made a motion to approve the July 8<sup>th</sup>, 2021 Board meeting minutes as presented on September 9<sup>th</sup>, 2021. Davon Russell seconded and the Board unanimously voted to adopt the minutes.

Jodi Schneider made a motion to approve the August 5<sup>th</sup>, 2021 Board meeting minutes as presented on September 9<sup>th</sup>, 2021. Davon Russell seconded and the Board unanimously voted to adopt the minutes.

**Resolution to Authorize Davon Russell as Signatory on All SBECA Accounts at Spring Bank**

Mr. Russell said that SBECA had set up accounts at Spring Bank to apply for and accept the school's Paycheck Protection Program (PPP) loan in 2020. At the time, he had not been added as a signatory on those particular accounts. He asked that the Board resolve to give him authority as Board Chair to be added as a signatory.

Andrea Cohen made a motion to authorize Davon Russell as a signatory on all SBECA accounts held at Spring Bank. Jodi Schneider seconded and the Board unanimously voted to approve the resolution.

**Resolution to Authorize Felicia Franklin as Signatory on All SBECA Bank Accounts at Chase, Spring Bank and New York Community Bank**

Mr. Russell said that the Board Treasurer should also be listed as a signatory on all bank accounts as a back-up.

Andrea Cohen made a motion to authorize Felicia Franklin as a signatory on all SBECA bank accounts at Chase, Spring Bank and New York Community Bank. Jodi Schneider seconded and the board unanimously voted to approve the resolution.

### **Resolution to Authorize David Krulwich as Signatory on All SBECA Bank Accounts at Chase, Spring Bank and New York Community Bank**

Mr. Russell suggested that David Krulwich should also be authorized on these accounts in his role as Principal. The school's fiscal policies and procedures outline expense thresholds that require double approval, including from a Board member.

Felicia Franklin made a motion to authorize David Krulwich as a signatory on all SBECA bank accounts at Chase, Spring Bank and New York Community Bank. Andrea Cohen seconded and the board unanimously voted to approve the resolution.

### **Resolution to Authorize Alysha Willis as Signatory on Chase Credit Card**

Mr. Russell said that, in addition to the accounts held at Chase, there is also a stand-alone credit card that is used to facilitate purchases for the school. He recommended that Alysha Willis be authorized as a signatory on the credit card, given her role overseeing school operations.

Felicia Franklin made a motion to authorize Alysha Willis as a signatory on SBECA's Chase Credit Card. Sabrina Hope King seconded and the Board unanimously voted to pass the resolution.

### **Annual Review and Approval of Handbooks**

Meredith Leverich stated that the Board is committed to reviewing all handbooks and policies annually, including the Community Handbook, the Employee Handbook, and the Fiscal Policies and Procedures. The Board had hoped to complete reviewing these documents over the summer, but decided to wait until the new principal came on board and could participate in the process. She said that the handbooks with proposed changes had been shared with the Board for their review earlier in the week, although changes are minimal, given the overhaul that took place as part of the charter renewal process in 2019.

Mr. Krulwich added that one of the few changes to the Employee Handbook relates to the frequency in which faculty members are expected to submit lesson plans to the leadership team, which has been adjusted from weekly to daily to allow for more real-time shifts. He added that some specific COVID-19 policies had been removed, since those protocols change frequently according to City and State guidelines.

Ms. Leverich added that Digant Bahl had spearheaded the review of the Fiscal Policies & Procedures and did not recommend any changes.

Sabrina Hope King made a motion to adopt the updated versions of the Community Handbook, the Employee Handbook, and the Fiscal Policies and Procedures. Andrea Cohen seconded and the Board unanimously voted to adopt all three documents.

### **Public Comment Part 2**

Mr. Russell re-opened the Public Comment portion of the meeting, in response to a request in the chat.

Natalia Ruiz-Corrales read a comment from a parent that had been messaged to her directly regarding safety at dismissal, particularly regarding car traffic, due to an experience that the parent had when her car had been hit by another parent who left quickly during dismissal. Mr. Russell suggested that the school leadership team discuss the issue internally and follow up with the parent directly to address her concerns. Ms. Ruiz-Corrales thanked the parent for bringing this incident to the school's attention.

### **Principal's Report**

Mr. Krulwich said that he is honored to be at SBECA and has had an opportunity to meet the hard-working staff and the amazing kids and families who make up the school community in his first month working at the school.

#### Part I. Important Updates from August

### *COVID Procedures*

Mr. Krulwich reported that SBECA will generally follow the NYC Department of Education (DOE) policies for most COVID procedures, with limited exceptions. These protocols include:

- A mandate for all staff to be vaccinated, having received at least one dose by September 27<sup>th</sup> and the second dose within one month afterwards. Students are not currently required to be vaccinated.
- Students will be meeting in homeroom groups and staying with that group of students throughout the day, rather than being in different groupings in each period.
- Classrooms allow for three feet of space between students.
- Masks will be worn at all times by everyone in the building.
- SBECA will conduct random COVID-19 testing for approximately 20% of the student body every two weeks.
  - If a student tests positive, his/her entire class will have to quarantine for 10 days.
  - If a student in an affected class is vaccinated against COVID-19, they do not need to quarantine unless they show symptoms.
  - After five days, students can get tested and return to school if they test negative, rather than completing the 10-day quarantine.
  - Remote instruction will be offered for students quarantined at home.

Mr. Krulwich said that there is not a fully remote learning option this year, but that the school is working closely with a handful of families with medical concerns who might need additional support to keep students safe.

Mr. Krulwich added that there is a small number of staff who may not become vaccinated. SBECA will be disappointed to lose any teachers who do not comply with the vaccine mandate.

### *Parent Outreach*

Mr. Krulwich said that Ms. Ruiz-Corrales and a team of staff members have been conducting extensive outreach to families. SBECA hosted an in-person Open House in August, which drew 47 families, as well as a virtual option, which engaged 97 families. Direct phone calls and ParentSquare have supported ongoing outreach. Ms. Ruiz-Corrales added that families have been engaged and have offered great suggestions.

### *Enrollment*

Mr. Krulwich reported that SBECA is still not fully enrolled and that COVID has made the process more complicated. The DOE computer systems make it difficult to confirm numbers. There are currently 297 students enrolled. Of those, 256 were present on the first full day of school. Approximately 10 – 20 other families confirmed enrollment, but were not available the first week of school. He added that he is optimistic that things will become more clear and that more students will enroll once the DOE school year begins.

### *Staffing/Hiring*

Mr. Krulwich said that six teachers and three other staff have left the school since the 2020 – 2021 school year, including a few who left due to a long commute to the Bronx. In addition to replacing those staff members, four new positions have been added to the staffing plan, which will reduce the teacher-to-student ratio. He said that he is disappointed to lose some great teachers, but excited about the new hires. He thanked Alysha Willis, the school's Director of Human Resources and Budget, for her leadership in the hiring process.

### *Storm Ida/Flooding*

Mr. Krulwich said that flooding from Hurricane Ida made it necessary to postpone the first day of school. He thanked the staff who worked to quickly resolve the issue and ensure that the school could open on day two.

### *Day 1/Re-Opening*

Mr. Krulwich said that it was energizing to have students back in the building. He thanked the staff for their work to plan and execute a safe and supportive first day.

In response to questions in the chat, Mr. Krulwich said that the schedule has been arranged so that only one grade moves through the hallways at any given time to ensure that there are no crowds. In addition, only one grade will be in the cafeteria at a time and students will not face each other when eating. SBECA has decided that students will move from class to class, rather than teachers, since the CDC has indicated that there is no evidence that COVID can spread on surfaces. It is important to have students in the appropriate room for each subject area.

### Part 2: Key Initiatives for 2021 – 2022

#### *Advisory*

Mr. Krulwich said that Advisory has already existed at SBECA and is a powerful tool for social-emotional learning for adolescents. This year's model includes a daily 20-minute meeting for small groups of eight students assigned to one advisor, and a weekly 40-minute meeting with a more structured, deeper lesson. Each advisor will be able to connect with his/her group of students in a meaningful way, getting a clearer understanding of how each child is doing outside of typical classrooms, and can be a helpful contact person for families. Beatrice Tinio added that Advisory is particularly important after a year and a half of remote learning, where students have not been as connected to each other or to faculty.

#### *SBECA Reads (More)!*

Mr. Krulwich said that teachers focused on ways to engage students in reading, both school-wide and within individual classes, during August professional development. The number of minutes per day that students spend reading directly relates to other outcomes. He said that iReady will be used to track growth and will be compared to growth that other students achieve across the country using the same diagnostic.

#### *Individualized Learning Time (ILT) – Refresh*

Mr. Krulwich said that ILT will offer individualized support for each student. Additional staff will facilitate very small group instruction for three or four students at a time for ELA. English ILT will also focus on writing, in addition to reading, which will tie into the reading initiative. The maximum size in math ILT will be about 12 students.

#### *Individualized Teacher Goals*

Mr. Krulwich said that August professional development focused on creating individualized goals for each teacher, within their teams. He said that he wants to push for the leadership team to provide support to help teachers succeed in their very difficult jobs. This initiative will be teacher-led, collaborating at grade level and with co-teaching teams. He shared two examples of high-level instructional goals generated by teachers during the August professional development sessions.

Mr. Russell said that the Education Committee should meet separately to get more details on the planning.

#### **New Business**

There was no new business.

#### **Next Meeting – October 7<sup>th</sup>, 2021**

#### **Executive Session**

The Board voted to go into Executive Session to discuss personnel matters.

#### **Adjournment**

The Board came out of Executive Session and voted to adjourn the meeting.



**Board of Trustees Meeting  
Thursday, October 7<sup>th</sup>, 2021 | 5:00 pm  
Video Conference via Zoom**

**MEETING MINUTES**

**Attendance:**

Board Members Present: Nancy Biberman, Valerie Capers, Andrea Cohen, Felicia Franklin, Sabrina Hope King, Davon Russell, Jodi Schneider

Board Members Absent: Lori Chemla

SBECA Faculty Members Present: Maricruz Badia, Jennifer Cannella, Bryan Garcia, Josef Haas, Derek Hernandez, Stephanie Javois, Sophia Jones, Merrill Kazanjian, David Krulwich, Elaine Martinez, Ameera Nagle, Natalia Ruiz-Corrales, Bruce Stansbury, Beatrice Tinio, Debbie Wong

WHEDco Staff Present: Katie Aylwin, Meredith Leverich

Members of the Public Present: 11

**Call to Order**

Davon Russell called the meeting to order at 5:08 pm.

**Public Comment**

No members of the public requested to make a comment.

**Resolution to Approve Minutes from September 9th, 2021**

Jodi Schneider made a motion to approve the minutes from September 9, 2021. Felicia Franklin seconded and the Board unanimously voted to adopt the minutes.

**Review & Adoption of 2021 - 2022 SAVE Plan, Pending Completion of 30-Day Public Comment Period**

David Krulwich shared that the Schools Against Violence in Education (S.A.V.E) Plan is updated every year. This year, very minor changes were made, and it details procedures that are followed in a variety of circumstances involving safety issues . The school's Emergency Response Team was trained in August based on this plan.

The S.A.V.E documents are posted on the school's website under Charter Documents, and members of the public have 30 days to review and comment on the document. The document will be formally approved by the Board at the next meeting, once the 30 day period has been completed.

Mr. Russell added that he reviewed the document with Mr. Krulwich, and that there are accompanying documents that go into greater detail on some of the scenarios included in the S.A.V.E. Plan.

Mr. Krulwich also reported that SBECA passed its fire safety inspection with the FDNY in August before school opened.

**Finance Report**

Gagan Sembhi of Accounting Solutions of New York, the school's accounting firm, presented a five-year performance history. Currently, SBECA has an unencumbered/unrestrictive cash balance of \$887,814.00. The total cash available is the equivalent of 131.1 days, which is significantly more than the 60 days required by NYSED. Liquidity measures are all favorable, except for the Debt to Asset Ratio, which is common for charter schools.

The FY'22 budget is based on an enrollment of 315 students, although initial billing for July through September was based on the school's authorized enrollment of 330 students. As of the November invoice, enrollment is 291 students.

As of August 31<sup>st</sup>, 2021, the school's total revenue is 26% of the budgeted revenues for the year. This is higher than it would typically be at this point in the year as a result of the PPP loan, which was forgiven in August and booked as revenue at that time. Expenses appear low because salaries paid in July were accrued in the previous fiscal year. Overall, there is a net surplus projected of about \$1.3 million. Without the PPP loan, the surplus would be \$227k. Cash flow projections are in good standing through the rest of the year.

Meredith Leverich stated that the Finance Committee would gather in the coming weeks to review the audit for fiscal year 2021, which ended on June 30<sup>th</sup>. This will present another opportunity for Board members to ask questions. Mr. Russell stated that the Finance Committee will also discuss the contingencies surrounding the enrollment numbers at that time.

## **Principal's Report**

### Important Updates from September

Mr. Krulwich reported that school has been open for a month, and that there has been one positive COVID case to date. The entire class was sent home to quarantine until they returned with negative COVID tests. There was no indication of a spread within the school, and everyone was notified within two hours of the school finding out.

All staff are now vaccinated. SBECA has had to replace one or two staff members. Random testing is conducted every two weeks. So far, it has been done twice on 96 students, with zero positive tests each time. Mr. Krulwich said that he is cautiously optimistic as Bronx positivity rates continue to decline.

The school has adopted a new attendance data tracking system, called Grade Link. It digitally tracks late or absent students and provides data immediately so that teachers can do outreach to families. SBECA's attendance continues to improve and has most recently been around 94%. Enrollment is slowly increasing as well and is now at 297 students. Mr. Krulwich stated that there is a direct correlation between attendance and how well students are learning, which is a positive indication that students want to be in school.

Mr. Krulwich shared there have been some behavior incidents, which is not out of the ordinary for September, but may be an added impact of the pandemic. The faculty are seeing signs of stress in students and an uptick in referrals for social workers and counseling. Mr. Krulwich hopes to continue work on the Advisory program, so that students continue to have opportunities to talk to people in small groups.

SBECA will incorporate additional fun, positive activities in the coming weeks to help kids feel a sense of normalcy, such as movie nights, sports teams, and school trips. In addition, the sixth grade science teacher Ms. Corbin has received a grant to create an urban garden inside of the building.

iReady Assessments have begun. Students will be tested three times per year, in September, January, and June. The first round has been completed to provide a baseline for growth throughout the year. Ms. Leverich mentioned that the Education Committee will convene soon to further review and discuss the data collected.

Mr. Krulwich presented a year-to-year iReady comparison, which shows that students are behind where they typically are at the beginning of the year, which will be addressed throughout the year.

#### Key Initiatives for 2021 – 2022

Mr. Krulwich highlighted two school-wide initiatives, Advisory Refresh and SBECA Reads More.

Advisory groups meet in small supportive groups of eight students to discuss issues impacting their lives. There are currently two groups facilitated in Spanish to help students who recently moved here. Beatrice Tinio stated that Wednesday Advisory groups are longer, and take time for teachers to respond to issues they hear and see in the halls.

Mr. Krulwich said that the school-wide reading initiative has had a strong start. Kids are given opportunities three times per week to independently read books that interest them, and teachers are also recommending books based on students' interests. The school has ordered hundreds of new books for the school's library. The next steps will be to use iReady data to tailor small group instruction based on students' reading levels. A teacher will be trained in the next month or two on a Reading Intervention Program for struggling readers, and small groups of four students will be formed to support these students.

Natalia Ruiz-Corrales added that SBECA is sponsoring community events for families, alongside the movie nights to provide informational sessions for families. Families are asked to RSVP to facilitate social distancing.

Maricruz Badia stated that there will be a deeper discussion of prep for high school admissions at the November Board meeting. SBECA is working on developing an education access program to support students who meet certain criteria to apply to private and specialized high schools.

#### **New Business**

There was no new business.

#### **Next Meeting - November 4th, 2021 at 5:00 pm via Zoom**

#### **Executive Session**

Nancy Biberman made a motion to go into Executive Session to discuss a personnel matter. Felicia Franklin seconded and the Board unanimously voted to enter Executive Session.

#### **Adjournment**

Mr. Russell thanked the staff for their hard work and for an informative meeting, and adjourned the meeting.

**Board of Trustees Meeting  
Thursday, November 4th, 2021 | 5:00 pm  
Video Conference via Zoom**

**MEETING MINUTES**

**Attendance:**

Board Members Present: Nancy Biberman, Lori Chemla, Andrea Cohen, Felicia Franklin, Sabrina Hope King, Davon Russell

Board Members Absent: Valerie Capers, Jodi Schneider

SBECA Faculty Members Present: Maricruz Badia, Jennifer Cannella, Bryan Garcia, Josef Haas, Derek Hernandez, Stephanie Javois, Sophia Jones, David Krulwich, Grizelle Medina Diaz, Ameera Nagle, Natalia Ruiz-Corrales, Beatrice Tinio, Alysha Willis

WHEDco Staff Present: Katie Aylwin, Meredith Leverich, Katie McCaskie, Nicole Mendes

Members of the Public Present: 9

**Call to Order**

Davon Russell called the meeting to order at 5:05 pm.

**Public Comment**

No members of the public requested to make a comment.

**Resolution to Approve Minutes from October 7, 2021**

Andrea Cohen made a motion to approve the minutes from October 7, 2021. Felicia Franklin seconded and the Board unanimously voted to adopt the minutes.

**Adoption of 2021 - 2022 SAVE Plan**

Mr. Russell noted that the 30-day public comment period for the SAVE Plan, which was mentioned at the previous Board meeting and posted on the website, had ended and that the Board had not received any comments.

Andrea Cohen made a motion to adopt the 2021- 2022 SAVE Plan. Felicia Franklin seconded and the Board unanimously voted to adopt the SAVE plan.

**Adoption of the FY'21 Audit**

Mr. Russell reported that the Finance Committee had met with the school's independent auditor to review the draft audit for the fiscal year that ended on June 30<sup>th</sup>, 2021. He said that the Finance Committee recommends that the Board adopt the audit as presented.

Felicia Franklin made a motion to adopt the FY'21 Audit. Andrea Cohen seconded and the Board unanimously voted to adopt the FY'21 Audit.

**Principal's Report**

### Enrollment, HR, Operations

Principal David Krulwich thanked the Operations team for their hard work. Enrollment has continued to increase, and is currently at 299, which is promising considering COVID implications. We also experienced some staffing complications due to COVID and people moving at the last minute. Alysha Willis' team worked hard to acquire long term substitutes and teacher assistants to close any gaps.

Title one lunch forms have been completed before the deadline. The safety plan is in place and teachers have been completely trained. SBECA staff continues with parent outreach, and they have hosted three open houses (one per grade) thus far.

### COVID Pandemic Update

Mr. Krulwich said that there was one more positive COVID case at the beginning of the month that led to a few classes having to quarantine for one week. Beyond that, the leadership team is cautiously optimistic. Three people have tested positive since the beginning of the year, but there have not been any transmissions within a class, as far as the school can determine. Mr. Krulwich stated that random testing is going smoothly and has shown zero positive cases.

The CDC has just approved vaccines for children ages five to eleven. Mr. Krulwich said that he hopes as many of SBECA's sixth and seventh grade students as possible will get vaccinated shortly.

### Academic Update

Mr. Krulwich said there is a school-year long focus on open-ended project-based learning to engage students in interesting and relevant work. This push will help students build critical thinking skills, and write more rigorous essays and science labs.

Mr. Krulwich and Vice Principal Josef Haas highlighted examples of project-based learning across the curriculum in all grade levels, including an Algebra Stock Market Project in eighth grade, Robber Barons political cartoon analysis in seventh grade, and microscopes in sixth grade science classes.

### Eighth Grade Test Prep & High School Applications

Mr. Krulwich stated that the eighth grade students have started the process of applying to high school. The goal is to support students through this complicated process, and help them to find the perfect fit to continue their education at places that align with their future plans. SBECA has partnered with an organization that will help students prepare for the different entrance exams required by high schools.

Mr. Krulwich also shared that Maricruz Badia, the SBECA Guidance Counselor, created a detailed spreadsheet that can be filtered to reflect students' interests and identify high schools that will fit those preferences.

Ms. Badia said that the goal for past few years is to get 100% of students to high schools with an 80% graduation rate or above. In order to achieve this, SBECA is implementing two new initiatives.

The first initiative involves all eighth grade students working with small groups in Advisory to develop public high school lists. The second initiative is a pilot education access program, developed in partnership with Jodi Schneider from the Board. Currently 20 eighth grade students are partnered with 20 mentors to help with the entrance process and test prep for the variety of schools located throughout the city.

They have also secured partnerships with companies that offer test prep, and the Calhoun School, an independent school that has provided mentorship as they shape the program.

Ms. Badia also stated that SBECA is looking to become an ERB member. ERB is the organization that provides independent tests and would allow SBECA to become a testing site, so that students can take future exams in the building.

Mr. Krulwich said he hopes this work creates opportunities to start this process in the spring with seventh grade students. SBECA will be tracking where each student goes to high school.

Ms. Badia also mentioned the long term goal is to continue linking alumni, so they are not entering these predominantly white spaces without any support. She added that we don't just want our students to get into these high performing schools, we want them to succeed and graduate.

#### Fun/Community Movie Night, Sports, Activity Days

Mr. Krulwich said that SBECA wants to foster a sense of normalcy for students as much as possible. SBECA has done this by hosting a movie night for each grade, restarting sports such as volleyball, and hosting a wonderful show to celebrate Latin Heritage month.

SBECA is currently working on details for a Staff vs. Students Football Game around Thanksgiving, and hopes to reinstate field trips in the near future.

#### Social Work at SBECA

Mr. Krulwich shared that the school knows that this is not an easy time to be a kid, and asked Katie McCaskie, SBECA's Director of Social Work, to share what the social work team has been experiencing so far this year. Ms. McCaskie stated that they are not alone in experiencing these increased stressors across the board. The social work team has been experiencing end-of-December level exhaustion since the end of September.

The social work team already provides 40 mandated counseling services, and in addition has received 35 at-risk crisis referrals since the beginning of the year. The bulk of these occurred within the first six weeks regarding issues such as bereavement, suicidal ideation, adjusting to being back at school, navigating LGBTQIA+ issues, and students living in shelters. Ms. McCaskie stated that none of these issues are new, but they have been exacerbated by the pandemic. Overall, the impact on everyone in the community has taken a toll, but we are moving in a good direction.

To date, all referrals have been met, and as they reach capacity they are helping families connect with outside resources as necessary. Ms. McCaskie mentioned that a new social worker was brought on staff this year, and she jumped right in.

Mr. Krulwich stated that he is proud to be at a place that has such a commitment to mental health, and thanked the culture team and deans for all the work they continue to do to support students, as well.

#### **New Business**

##### Vaccine Education

Mr. Russell said that WHEDco would be partnering with SBECA to offer additional virtual Vaccine Education Workshops for families, focused on Childhood Vaccinations now that children ages five and

older are eligible for COVID-19 vaccines, facilitated by physicians at New York Presbyterian Hospital / Weill Cornell Medicine. He said that the WHEDco team would work with Natalia Ruiz-Corrales to identify times that would work well for SBECA families to ensure families have the information they need to make a decision that is right for them.

**Next Meeting – December 2, 2021**

**Executive Session**

Mr. Russell asked for a motion to go into Executive Session for a personnel matter that needed to be discussed.

Andrea Cohen made a motion to go into Executive Session. Lori Chemla seconded and the Board unanimously approved.

**Adjournment**

The Board voted to adjourn the meeting.



**Board of Trustees Meeting**  
**Thursday, December 2nd, 2021 | 5:00 pm**  
**Video Conference via Zoom**

**MEETING MINUTES**

**Attendance:**

Board Members Present: Nancy Biberman, Valerie Capers, Lori Chemla, Andrea Cohen, Felicia Franklin, Sabrina Hope King, Davon Russell, Jodi Schneider

SBECA Faculty Members Present: Maricruz Badia, Jennifer Cannella, Danielle Corbin, Josef Haas, Stephanie Javois, David Krulwich, Elaine Martinez, Amira Nagle, Kimberly Young

WHEDco Staff Present: Katie Aylwin, Nicole Mendes

Members of the Public Present: 8

**Call to Order**

Davon Russell called the meeting to order at 5:06 pm.

**Public Comment**

No members of the public requested to make a comment.

**Resolution to Approve Minutes from Nov 4, 2021**

Andrea Cohen made a motion to approve the November 4<sup>th</sup>, 2021 minutes, as presented on December 2<sup>nd</sup>, 2021. Sabrina Hope King seconded and the Board unanimously voted to approve the minutes.

**Resolution to Change Organizational Chart**

Jodi Schneider made a motion to adopt the changes to the organizational chart. Andrea Cohen seconded and the Board unanimously voted to adopt the new organizational chart.

**Resolution to Shorten Calendar Year**

David Krulwich stated the shorten calendar year reduces number of days for students from 190 to 187, and for staff 190 to 189. The changes in the calendar will allow for additional professional development.

Felicia Franklin made a motion to adopt the shortened calendar year. Jodi Schneider seconded and the Board unanimously voted to adopt the shortened calendar year.



## **Principal's Report**

Mr. Krulwich begins sharing new information with updates for the month of November, and unfortunately started with some bad news. It has been a difficult few weeks at SBECA. About two weeks ago Mr. Daniel Plummer, sixth grade social studies teacher, passed away. It was a sad and sudden event. In order to support the sixth grade students, teachers and social work team hosted a day to reflect, write about him, and draw.

### Student Activity Day

Mr. Krulwich stated that the day before Thanksgiving they started, what they hope will be an annual tradition of fun and engaging activities. The schedule was changed for the day to incorporate hands on activities in the morning, separate from the curriculum, and an afternoon in the park.

Gave student a break, and got everyone out a little early for Thanksgiving weekend.

### Family- Teacher Conferences

Family- Teacher conferences occurred a few weeks ago, Mr. Krulwich stated that it was a great success, and occurred smoothly. In order to accommodate all guardians, sessions were provided in person and on zoom. Overall, attendance was lower than expected. (School-wide 75 in person, 76 on Zoom – 51% total). They suspect turnout wasn't that good due to COVID, but they have already started doing work as a staff to work to fix the issue.

Going to reach out to guardian over the next few weeks to make sure they have every opportunity to come in and get information.

### Staffing Changes/ Human Resources

Mr. Krulwich mentioned they recently loss three staff members, and need to work quickly to fill these gaps. This is definitely a hard thing and a lot of transitions are occurring due to COVID. During Thanksgiving week WHEDco and SBECA staff worked together to distribute 53 meals to families in our community, and it was a great event.

### COVID Update

Mr. Krulwich stated that two positive cases have occurred since the last meeting, one the morning before board meeting. In-school testing Wednesday showed one eighth grade student tested positive but had no symptoms, and only half the class will have to quarantine because they're unvaccinated. The good news is more and more students are becoming vaccinated. Thanks to WHEDco COVID Vaccine Family workshops are being held online in English and Spanish, to continue educating our families on the vaccine.

### Charter School Flag Football

Flag football team won the Charter school Bronx Division Championships. Congratulations to the entire team, Coach Anthony, and Coach Roman.

Mr. Russell asked Mr. Krulwich to discuss the schedule for upcoming assessments. Mr. Krulwich stated that the first marking period data is complete, new iready assessments will be held in January. The tests are online, so they will receive results quickly. In addition, a lot of classes will have midterms Jan 27th and 28th, 2022. These exams will align with the regents and give an idea to how students are progressing towards the end of the year.

### **New Business**

No new business

### **Next Meeting – January 6<sup>th</sup>, 2022**

Stay tuned if it will be in person.

### **Executive Session- None needed**

### **Adjournment**

The Board voted to adjourn the meeting.

**Board of Trustees Meeting  
Thursday, January 6<sup>th</sup>, 2022 | 5:00 pm  
Video Conference via Zoom**

**AGENDA**

**Attendance:**

Board Members Present: Nancy Biberman, Andrea Cohen, Felicia Franklin, Sabrina Hope King, Davon Russell, Jodi Schneider

SBECA Faculty Members Present: Maricruz Badia, Jennifer Cannella, Danielle Corbin, Josef Haas, Stephanie Javois, David Krulwich, Elaine Martinez, Amira Nagle, Kimberly Young

WHEDco Staff Present: Katie Aylwin, Nicole Mendes

Members of the Public Present: 8

**I. Call to Order**

Davon Russell called the meeting to order at 5:05 pm.

**II. Public Comment**

No members of the public requested to make a comment.

**III. Resolution to Approve Minutes from December 2, 2021**

Felicia Franklin made a motion to approve the December 2<sup>nd</sup>, 2021 minutes, as presented on January 6<sup>th</sup>, 2022. Nancy Biberman seconded and the Board unanimously voted to approve the minutes.

**IV. Principal's Report**

Updates for December /COVID Updates

David Krulwich said first off everyone is rightfully stressed and working incredibly hard, we are in difficult times. No one knows what's going to happen next. Mr. Krulwich stated that he knows some people are nervous about coming back to school on Monday, speaking from both families and administration. Generally speaking, SBECA is following the recommendations and guidance of New York State, so we are reopening next Monday. SBECA does have some discretion as a charter school which is why this week was remote. This extra week they have had a large number of staff with positive cases, as well as students testing positive. This one extra week was the intelligent thing to do so they could

have testing at school. Mr. Krulwich stated that this past Tuesday, they invited everyone to come to school for testing and around 200 students showed up. Their results have not come back yet, but the plan is to reopen the building on Monday. Hopefully the extra week gave people time to recover and most of the community time to get tested. It also gave them time to get a lot of the new city precautions in place due to Omicron.

Mr. Krulwich stated that starting next week if a student tests positive everyone in the classroom will get a rapid test kit, and they can return if they do not have symptoms or test positive. In addition, they have n95 masks for all staff, and today the air filters in HVAC were replaced. SBCEA is also going to have a family and staff Q&A to answer concerns regarding ongoing COVID concerns. Overall we're all trying to balance the dual interests of having students at school and keeping students healthy.

### Remote Learning

This past week was a week of remote learning, and teachers knew what to do from past experience. Schedules shifted right into Zoom, and we had staff available for students with tech issues. Students knew to bring their workbooks home before break which was extremely helpful in this transition.

### Attendance Data

Mr. Krulwich shared that there were remote two days before winter break, and attendance was right around 70%. Coming back this week they were at 69% on 1/3/2022, and yesterday was 78%. He stated that obviously we always want attendance to be higher but these are also common travel days for students leaving and coming back from break.

Mr. Krulwich wanted to shout-out to the extended day program and asked them to speak for a bit, but first he had to share some information.

### Extended Day Program

The extended day program is a huge part of SBCEA. Daily, a significant number of students utilize the program as a place to stay safe and do engaging activities until their guardians are home from work. It was highlighted to Mr. Krulwich how efficient the extended day team was as they immediately shifted to remote and kids have continued showing up directly after their Zoom classes. He stated that he is extremely proud of the collaboration, and the upcoming planned activities. In February they are planning to integrate the last period more with extended day learning.

Katie Aylwin said that they just wanted to make sure they are providing engaging activities, and are excited about getting in the classrooms. Keeping everyone on track and moving forward this year.

### Staffing and HR

Mr. Krulwich stated that COVID employment issues are a reality across the board. Staff are leaving mid-year, which is rare for SBECA. People are mostly leaving due to commute, returning from COVID, and related pandemic stresses. Shout-out to Alicia on the HR team for interviewing people and stepping up and finding people to fill the positions. Mr. Krulwich just wanted to welcome and thank the staff that have been both patience with staffing gaps and working hard to bring new people to community

### Individualized Learning and Student Portfolios

January brought the launch of individualize portfolio for every student. Mr. Krulwich believes it's a great practice in education to push students to not just do work every day, but to reflect on how their work is impacting their learning. Each student is given a Google sheet that is shared with their teachers, advisors, and administration. Students will be able to look back over the years. The hopes is that it will lead to things like more project based learning, and to enrich it as they move forward. It will link with advisory, and parent teacher conferences

### Coming Soon

Upcoming in January there will be teacher observations. This will give leadership a chance to visit and provide ideas and suggestions to teachers, as they work together on their goals for the rest of the year. iReady reading and math assessments are coming up, and Mr. Krulwich hopes this will give an accurate snapshot on how kids have been doing so far this school year. In addition midterm exams in social studies and science will take place this month, and they will be working with teacher a lot on what learning has taken place so far, and what shifts need to be made for the second half of the year.

## **V. Finance Report**

Mr. Russell stated that the finance committee recently met with the accountant team to review where they stood at the midyear point. SBECA is currently in good standing even with the dip in enrollment that was not anticipated at the beginning of the school year. Projections through the end of June show that we are in good shape.

**VI. New Business**

No new business to discuss.

**VII. Next Meeting – February 3<sup>rd</sup>, 2022- possibly February 10<sup>th</sup>?**

The board wants to schedule an education committee meeting regarding the iready test data. The goal is to hold a meeting as soon as results are compiled, and this would move the SBECA board meeting.

**VIII. Adjournment**

Mr. Russell called the meeting to an end at 5:48.

**Board of Trustees Meeting  
Thursday, February 10<sup>th</sup>, 2022 | 5:00 pm  
Video Conference via Zoom**

**AGENDA**

**Attendance:**

Board Members Present: Nancy Biberman, Lori Chemla, Felicia Franklin, Sabrina Hope King, Davon Russell, Jodi Schneider

SBECA Faculty Members Present: Anthony Alvarado, Natalia Ruiz Corrales, Brian Garcia, Josef Haas, David Krulwich, Amira Nagle, Beatrice Tinio, Arellys Santiago

WHEDco Staff Present: Katie Aylwin, Nicole Mendes

Members of the Public Present: 15

**I. Call to Order**

Davon Russell called the meeting to order at 5:10 pm.

**II. Public Comment**

No public comment

**III. Resolution to Approve Minutes from January 6<sup>th</sup>, 2022**

Nancy Biberman made a motion to approve the January 6<sup>th</sup>, 2022 minutes, as presented on February 10<sup>th</sup>, 2022. Felicia Franklin seconded and the Board unanimously voted to approve the minutes.

**IV. Principal's Report**

David shared that it is family teacher conference day and hoped it's a convenient time for parents to stop by and join the board meeting. To his knowledge, everything is going smoothly. Due to the Omicron Covid-19 variant, all conferences are being held via zoom during this marking period.

COVID Update

Mr. Krulwich is hoping this news is a little positive, case numbers are continuing to decrease. During weekly testing last week, there were zero positive results. New York State is in discussion to possibly change the mask mandates, and SBECA could be getting

information on NYS changing mask mandates future soon. At this moment, there is no change to mask requirements in school. SBECA administration is interested in hearing from the community. The country is moving towards allowing more options.

Mr. Krulwich stated that school is beginning to feel more normal. Things are moving along like a regular year, and he hopes in the next few months SBECA can get back to some of the things that were missing due to COVID. Real instructional support for teachers and more fun things. At the end of next week, the 8<sup>th</sup> grade is having a homecoming party, and SBECA will also celebrate Black History Month with a show and celebration. The hope is that field trips can be brought back future soon as well.

Mr. Krulwich stated that as discussed previously, there continues to be a handful of staffing changes due to COVID. We are losing staff to moves, people wanting to change jobs, and issues with a long commute. Amira Nagel just left for a leadership position at another school. However, in the past week, we have hired two people. One was previously here at SBECA as an ESL teacher and we are glad to have her back, as well as a new staff member as a part of the teaching and leadership team.

#### Parent Workshops

Mr. Krulwich stated that Ms. Natalia Ruiz Corrales is leading a series of parent workshops. The plan is to run them monthly, and the first one occurred on February 1<sup>st</sup> and was focused on cyber security and online safety for students. Ms. Corrales stated that it was attended by 30 guardians, and many have been in contact regarding additional resources. The feedback and impact have been extremely positive. The workshop covered social media and its impact on students from three different perspectives. The technology aspect, connections to bullying self-esteem, and discipline and the impact on a school.

#### Enrollment

Mr. Krulwich said that enrollment season for next year is in full swing, and SBECA is working on recruiting new students, and it's going well. Due to COVID, enrollment is currently lower than we want it to be, specifically in the sixth grade, and we are looking to fill the available incoming seventh-grade seats. So far, there are up to 110 seats in each grade available, and we currently have 182 applicants for the sixth grade. This number is good, but it doesn't mean all will enroll so we want to continue to see this number go up. SBECA also had 26 seventh graders apply and 34 eighth-graders, the next step will be a lottery to fill the seats. We are advertising in media, outreach to current families, and hopes everyone will spread the word. Looking for more amazing students.

#### Instructional Data

Mr. Krulwich stated that the school year is flying, and he has been learning a lot in his first year as principal. There is a lot of good news and a lot of good things they want to continue to do. For the past few years understanding how schools are doing has been difficult due to lack of state tests, COVID, and remote learning. There is a lot of interest and concern around the country about how much students learned last year, how much they are



learning this year, and are they behind due to COVID. We are now at the mid-year point, and all students took iReady exams, an online assessment for English reading and math, and midterms on the other subjects in January. The iReady exam is given in September, January, and June. The administration is now getting an understanding of how students are doing, and there are a few big-picture thoughts.

Mr. Krulwich stated that generally not sure if COVID did anything to affect September's scores. Students' scores were a bit lower than normal, but not a huge difference and they cannot conclude that it is due to COVID. Another clear thing is that students are learning, and the increase in their iReady scores from September to January was significant. We are always looking for our students' scores to be higher as we aim to make SBECA the greatest school for learning in the world.

Mr. Krulwich shared that sixth-graders increased their reading by 13 points, seventh graders by 17 points, and eighth-graders by 17 points. Mr. Krulwich believes that thanks to our great teachers and longer school days the students were able to do better. In math, it is similar. There was no huge difference between English and math, and a solid trend of increased scores above the national average for each grade.

#### Instructional Data & Next Steps

Mr. Krulwich shared that there were classroom observations done in January. The leadership team is reviewing what students are learning, how they're doing, and looking at data from midterms to plan for the second half of the school year. Leadership is reviewing how can they support teachers, encourage new learning techniques, and increase the level of rigor in their lessons.

Over the next few weeks, they will be working with the teachers on rolling out a very specific plan for coaching and collaboration on specific ideas and coaching strategies. In April the coaching cycle will shift focus to the depth and engagement level of classroom activity. Mr. Krulwich stated that the plan for April is to work with the teachers on designing project-based learning, task-based learning, science labs, essays, and debates. In May, they will focus on observing each other's classrooms to see how learning is going. All of this is to continue to increase continuity across the school. In June we will work on next year's curriculum, and infusing the new ideas into the curriculum. Lastly, Mr. Krulwich stated there is a continued push and focus on how to improve independent reading.

#### **V. Finance Report**

Mr. Russell stated that we added a program called BillPay to our operations. Simply means our payments will be made through this platform and will make things more seamless than the things we were doing years prior. We are predicting a deficit, which we began to anticipate after enrollment never got to the 315 on which our budget is predicated. We have done a good job managing what could be managed. We are predicting to end the

year negative \$150,000.00 in operations. Mr. Russell stated from a cash perspective we have enough cash. Things can change between now and the end of the year currently. There are conversations about if schools can be paid on projected enrollment numbers vs actual enrollment around the state. If that's the case we will let you know in the next report in March.

VI. **New Business**

Mr. Russell stated that with the state slowly pulling back on mandates we will listen for when we will go back to in-person meetings.

VII. **Next Meeting – March 3<sup>rd</sup>, 2022**

It could be the case it's moving a week beyond, for now, it will stay on the calendar for March 3<sup>rd</sup>.

VIII. **Adjournment**

Mr. Russell called the meeting to an end at 5:53 pm.

**Board of Trustees Meeting  
Thursday, March 10<sup>th</sup>, 2022 | 5:00 pm  
Video Conference via Zoom**

**AGENDA**

**Attendance:**

Board Members Present: Andrea Cohen, Lori Chemla, Felicia Franklin, Sabrina Hope King, Davon Russell, Jodi Schneider

SBECA Faculty Members Present: Anthony Alvarado, Natalia Ruiz Corrales, Danielle Corbin, Brian Garcia, Josef Haas, Sophia Jones, David Krulwich, Tania Lopez, Amira Nagle, Beatrice Tinio, Arellys Santiago, Gagan Sambhi, Silvia Vivar, Alysha Willis, Kimberly Young

WHEDco Staff Present: Katie Aylwin, Nicole Mendes

Members of the Public Present: 15

**I. Call to Order**

Davon Russell called the meeting to order at 5:06 pm.

**II. Public Comment**

No public comment

**III. Resolution to Approve Minutes from February 10<sup>th</sup>, 2022**

Andrea Cohen made a motion to approve the February 10<sup>th</sup>, 2022 minutes, as presented on February 10<sup>th</sup>, 2022. Jodi Schneider seconded and the Board unanimously voted to approve the minutes.

**IV. Principal's Report**

COVID Update

David Krulwich shared that case numbers are continuing to decrease, and SBECA is continuing to follow all protocols provided by New York State. Masks are now optional due to the recent NYS change. Mr. Krulwich shared that based on feedback and thoughts from families via zoom on Tuesday, most students will continue to wear masks.

Urban Garden

Sixth-grade science teacher, Ms. Corbin, received a grant to grow an urban garden in her classroom, along with her co-teacher, Mr. Mejia. Ms. Corbin shared that they have done a soft harvest so far and that students were able to take home herbs and vegetables and were even able to taste flowers for the first time. Mr. Krulwich invited everyone to the ribbon-cutting ceremony for

the garden that will take place on Friday, April 29<sup>th</sup> at the end of the school day. The ceremony will be hosted by SBECA and the organization providing the funding. Additional details to come.

### Enrollment

There is a lot of work going on with enrollment: advertisements in newspapers, and open houses, and the numbers continue to increase. Mr. Krulwich shared that we are not quite at the target goal, but the numbers are creeping up. We are meeting families and they are applying. So far, 223 families have applied to the 6<sup>th</sup> grade, we are hoping to get as close to 300 families as possible. Ms. Natalia Ruiz- Corrales asked that everyone continue to share that we are enrolling, word of the mouth is the most powerful marketing tool.

### Black History Month

Mr. Krulwich shared that during Black History Month SBECA did some celebrating as well as added some work to focus on black history all across the curriculum. Mr. Krulwich stated that the school is always pushing everyone as a community to include the diversity of our community into the curriculum- black history is not only taught in February. Student performances were also held at the end of the month.

### Level Up Reading Hoodies

Mr. Krulwich stated that SBECA, as a school, has been focused on reading throughout this school year and incorporating as much reading throughout the school day as possible. They are devoting a significant chunk of the independent learning time to independent reading, and students also do independent reading in English class on Wednesdays. Mr. Wollmuth spearheaded an idea to have prizes and celebrations for the strongest readers. Hoodies were distributed to two readers in every class based on January iReady exams, and two students in each class with the highest improvement. Going to continue this as a tradition, and will do another round in June.

### 8<sup>th</sup> Grade Homecoming

With COVID numbers continuing to decline, we can get back to more fun things, SBECA was able to host an 8th-grade homecoming event a couple of weeks ago. Mr. Krulwich shared they are hoping to plan one for sixth and seventh-grade students in the near future.

### Instructional Vision at SBECA

Mr. Krulwich stated that the most fun part of his job is developing the instructional vision of SBECA, and they have spent the first few months of the school year observing and assessing where they are as a school. Students spend the majority of their days in classrooms learning, and it does not only determine their test scores and achievement rates but also they are being prepared for success in high school and beyond.

Mr. Krulwich shared that another important objective this school year is to evaluate teaching on a deeper level and what next action steps SBECA wants to move towards. He stated that there is a lot of strong teaching and learning happening at SBECA, and great learning needs to be shared.

The leadership team at SBECA is proud of where they are and the work they are doing. There is an ongoing assessment of which practices should be constant across the school, as they work on building a consistent vision of teaching at SBECA.

During January and February, leadership did classroom observations and evaluated teachers based on rubrics. The main goal across the school is to enrich student conceptual understanding and to push for students to learn one level higher. Mr. Krulwich shared that they want to make sure the idea of learning is articulated every day, as we push students to explain exactly what they learned and what those concepts mean.

The next step that will occur in April and May, will be a focus on project-based learning, enriched and fun projects that take learning one step deeper. Leadership is currently developing what this will look like, do we want kids to have an opportunity to present after every unit? The goal is that these projects will hold a real relevance to students, and they will teach kids how to monitor time over the week as they think of multiple skills at once.

By the end of May, SBECA wants a more consistent understanding of how project-based learning can benefit the kids. This will lead to June, and Mr. Krulwich hopes this will lead to continuing work to start planning next year's curriculum with this new vision in mind. This will come from discussions and observations, then developed by teachers leading those discussions.

V. **Finance Report**

Mr. Russell stated that not a whole lot has changed since the last report, Mr. Krulwich and the leadership team at SBECA are looking for efficient ways to trim spending. If we continue to trend in the current direction we will end the year with a \$120-150k deficit due to the shortfall in enrollment.

One key financial indicator is working capital. The school's Working capital is 1.65, which is great, any number above 1 is considered good. SBECA has close to 100 days of unrestricted cash on hand, which is great. Our debt to asset ratio is currently .63. All of these indicators show that we are financially sound although it has been a bumpy year with a decline in enrollment.

VI. **New Business**

High school applications are due tomorrow. SBECA increased significantly the number of students who wrote essays for some of the best high schools in New York City.

Mr. Krulwich shared that Bespoke, high-quality tutoring, and test prep company, is providing us with tutoring on Saturdays to help a small group of about fifteen students prepare for the high school application test for NYC Specialized High Schools, Catholic, and Private schools. The school is discussing ways to roll out the program more widely next fall. Scores went up significantly, and we will be piloting in the spring for a group of 6<sup>th</sup> and 7<sup>th</sup> graders. Students are selected by interest, and high achievers based on tests.

VII. **Next Meeting – April 7th, 2022**

May need to push back a week or two because of break, and other meetings being pushed back. Depending on spring break to be discussed

VIII. **Adjournment**

Motion to adjourn, Andrea and Lori, unanimously Mr. Russell called the meeting to an end at 5:48 pm.



**Board of Trustees Meeting  
Thursday, April 7<sup>th</sup>, 2022 | 5:00 pm  
Video Conference via Zoom**

**AGENDA**

**Attendance:**

Board Members Present: Nancy Biberman, Felicia Franklin, Davon Russell, Jodi Schneider

SBECA Faculty Members Present: Natalia Ruiz Corrales, Danielle Corbin, Brian Garcia, Sophia Jones, David Krulwich, Alysha Willis,

WHEDco Staff Present: Katie Aylwin, Nicole Mendes

Members of the Public Present: 2

**I. Call to Order**

Davon Russell called the meeting to order at 5:06 pm. Mr. Russell stated that the state is moving to the expectation that we will be meeting in person after April. We will stay on top of any updates.

**II. Public Comment**

No public comment

**III. Resolution to Approve Minutes from March 10<sup>th</sup>, 2022**

The minutes will need to be approved at the next meeting because we do not have a quorum.

**IV. Principal's Report**

Urban Garden

David Krulwich shared that it's been busy at SBECA with a lot of things to get to next. It was mentioned last time, but now there are more details on the Ribbon Cutting Ceremony for the Urban Garden. Mr. Krulwich shared that Ms. Corbin won a grant that provided SBECA with a huge amount of equipment for the Urban Garden in the 6<sup>th</sup> grade science room. She is working on expanding it, and providing it to 7<sup>th</sup> and 8<sup>th</sup> graders as well.

Mr. Krulwich shared that he hopes they will get a small garden on the roof at some point. There will be a ribbon cutting ceremony, with the representatives of the organization helping to fund it, on Friday, April 29, 2022 at 3:00 pm. SBECA would love to have representatives from the board present for the celebration of the space.

### Sports Update

As previously mentioned, there are a lot of other things happening around SBECA. Sports have started a new season. It is a collaboration between SBECA and WHEDco to support the afterschool sport programs. Basketball season has ended, and spring football season has just begun. The football team is off to a strong start, and soccer also just started. SBECA has a small group of very invested soccer players who are very excited to get started.

### Staff Updates

There are continuing staff updates, as discussed at previous meetings. Mr. Krulwich said that it's been a very complicated year for staffing, including some people leaving the city due to COVID or other reasons. The following changes have occurred over the last few months: SBECA has lost "Mr. K" (Merrill Kazanjian), who will be working at a school on Long Island closer to home. Ms. Llewellyn has left, and Mr. Mejia moved out of the city and is leaving SBECA in May. Next week we will lose Ms. Alisha Willis. She has contributed to the school a great deal over the last few years as the Director of HR and Finance. She has played a tremendous role in so many aspects of the school and will be missed. We wish her the best of luck.

### Advisory

Last month for Women's History Month SBECA held advisory meetings with discussions of the roles women have played – both in history and our students' personal lives. There were a lot of great discussions that took place. Mr. Krulwich shared that there was a beautiful mural of influential women in people's lives created and on display in SBECA.

### Assessments

SBECA is currently in the middle of the spring testing season. The New York State English Language Arts (ELA) exam has been completed. Testing will happen soon for the English Language Learner students, and that will happen in stages over the next month or so. There will also be the New York State Math exam taking place at the end of April. Mr. Krulwich would like to remind families and guardians that scholars should get extra sleep and be at school early on testing days. Please reach out if there are any questions or concerns.

### Family Workshop Series

Mr. Krulwich shared that there is a lot going on with family engagement, and it is being led by Ms. Natalia Ruiz Corrales and Ms. Sophia Jones. They are working on a monthly series of family workshops, and they've been very successful.

Last month many families joined us for a discussion on the implications of COVID over the last two years. The other day one was hosted to share an overview of the English Language Learner (ELL) program and the services provided. NYC Survey deadline has been extended to April 15 for families. SBECA staff is currently doing a lot of work on re-enrollment, and sending out recommitment forms.

### Enrollment

This is a very busy season for enrollment. SBECA staff is working very hard on finding the next 110 students for next year's sixth grade. The annual lottery to admit families that have applied has taken place. The current total applicants for the 2022- 2023 school year is 247 applicants for the sixth grade, 52 for the seventh grade, and 46 for the eighth grade. These numbers are very promising, specifically for filling the vacant seats in our current sixth grade going to seventh. Mr.



Krulwich shared that the numbers are not just important for the budget, but also to serve as many families in our community as possible. There is still a lot of work left to do -- these numbers reflect the people that applied, but it doesn't mean they will necessarily choose to enroll.

#### Instructional Vision at SBECA

Teachers at SBECA are working extremely hard, and are currently working to leverage some meeting time and collaboration time over the next few months to build on instructional goals and plans. Mr. Krulwich introduced the new instructional coach T'Keyah Robinson to share information on what was coming up.

Ms. Robinson shared that one of the big things they want to do for the remainder of the school year into next year is Project-Based Learning (PBL). The leadership team is working closely with individual teams to develop a one-week-long project for each grade. Leadership is helping with the planning and working through each step of the way. Formal observations were done in February. In March they began the coaching cycle and discussed the beginning, middle, and end of lessons. Leadership is being direct and specific with teachers about feedback, and now they are at the point where they are ready to design coherent projects with debates, labs, and research projects.

By mid-May those projects will go live in the classrooms, and leadership will be in the classroom supporting teachers. By June SBECA staff will be able to do the mapping out of next year's curriculum units based on the roll out of PBL over the last few months.

When we think of this idea of PBL how can students use skills in real life? Project Based Learning is authentic tasks that are engaging and serve a purpose. How can students transfer these skills to real life? These are multi day/ multi skill projects that require conceptual understanding and extended task time management. Students are asked to think about where they are now and where do I need to be at the end of the project.

Looping skills from the beginning of the year. Can students bridge the gap from where they started in September to May? This kind of learning requires open ended questions. Moving from, "Should students take a test?" to, "To what extent is testing helpful or harmful to student learning?" This gives students the opportunity to see that not everything is black or white. This encourages creativity, and allows them to talk to each other, and do their own research.

For example, a question can start as big as "To what extent would using fictional novels, movies, and/or graphic novels in the history classroom be helpful to students?" This then asks them to evaluate the credibility of various texts and films. Explain the before, action, and after of a historical event.

#### V. **Finance Report**

Mr. Russell stated that not much is different from last month, we continue to trend in the same direction. We will end year with operation deficit, but there is over \$1.2m in cash sitting in the bank to offset the deficit. A lot of things changing between now and June.

From a fiscal perspective we will be developing the budget for the 22-23' year in the near future. Once that happens we will have finance committee meeting to track the priorities and significant faculty changes

VI. **New Business**

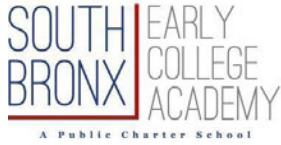
David shared that SBCEA had a visit from Laura Hill, the liaison for NYS Education Department. She came by for a short visit, and met with various members of the leadership team. She walked around and was also able to see five classrooms. The feedback was very positive. Next steps for the charter renewal application were discussed.

Ms. Corrales reminded everyone that the week of May 2<sup>nd</sup> is Teacher Appreciation week and everyone in the building should be appreciated. It has been all hands on deck and everyone helps out. Everyone has been giving 150%.

VII. **Next Meeting – May 5th, 2022**

VIII. **Adjournment**

Mr. Russell called the meeting to an end at 5:38 pm. Jodi Schneider made a motion to adjourn the April 7<sup>th</sup> meeting, and Nancy Biberman seconded and the Board unanimously voted to end the meeting.



**Board of Trustees Meeting**  
**Thursday, May 5<sup>th</sup>, 2022 | 5:00 pm**  
**Video Conference via Zoom**

**AGENDA**

**Attendance:**

Board Members Present: Nancy Biberman, Sabrina King, Davon Russell, Jodi Schneider

SBECA Faculty Members Present: Natalia Ruiz Corrales, Danielle Corbin, Bryan Garcia, Sophia Jones, David Krulwich, Alysha Willis

WHEDco Staff Present: Nicole Mendes

Members of the Public Present: 2

**I. Call to Order**

Davon Russell called the meeting to order at 5:07 pm.

**II. Public Comment**

No members of the public requested to make a comment.

**III. Resolution to Approve Minutes from March 10<sup>th</sup>, 2022 and April 7<sup>th</sup>, 2022**

Jodi Schneider made a motion to approve the March 10<sup>th</sup>, 2022 minutes, as presented on May 5<sup>th</sup>, 2022. Andrea Cohen seconded and the Board unanimously voted to approve the minutes.

Nancy Biberman made a motion to approve the April 7<sup>th</sup>, 2022 minutes, as presented on May 5<sup>th</sup>, 2022. Jodi Schneider seconded and the Board unanimously voted to approve the minutes.

**IV. Principal's Report**

Teacher Appreciation Week

Mr. David Krulwich shared that there is a lot of energy at school, and it's a very busy time of year. First of all, and most importantly, Mr. Krulwich wanted to express thanks to the entire staff at SBECA. People are working extremely hard, wearing multiple hats, and every day we see "all hands on deck" teamwork throughout the school. To show gratitude, breakfast was served on Monday, lunch for the entire staff on Wednesday, and an ice cream truck will be outside on Friday for staff at dismissal time. Staff will also be given t-shirts, and they will hopefully come in use during teacher versus student games they are planning for Field Day during June. They are currently planning several important events for June, such as field day, prom, field trips, and graduation.

### Staff Updates

Mr. Mejia, a sixth grade science teacher, is leaving to go to a new career outside of education. SBECA wishes him the best. Mr. Krulwich shared that SBECA is excited to welcome the new art teacher, Ms. Marci Lamb. There will be a large focus on “specials” (elective classes) over the next year. Lastly, they are hiring a new dean, Mr. Imanol Ramos, who will begin Monday to provide extra help for safety and student support.

### Urban Garden

Not only are we harvesting vegetables at a growing rate, SBECA had the ribbon cutting ceremony for the amazing 6th grade Urban Garden. It was attended by the funders and the organization providing the grant, Green Mountain Energy. They send one of their staff every week to help keep things in order. We had a wonderful event. Approximately 20 sixth grade parents attended, and they were happy to see what their students were learning.

### Family Engagement

Ms. Natalia Ruiz-Corrales has been working with a number of people on setting up monthly parent workshop sessions. Each month, there is a session with a different topic or focus. Last time we mentioned one about ESL, and for May we have a workshop coming up for Mental Health Awareness Month.

Ms. Corrales shared that she is working with Ms. Katie McCaskie, who directs the social work team. The workshop coming up will be the first one in person, focusing on mental health and resources for families. It will be more interactive, and they plan to have a special surprise for the families. In addition, Mother’s Day is May 10<sup>th</sup>, so we will have something for the moms in attendance.

Mr. Krulwich shared that hopefully at the next meeting Katie can share further.

### Sports

As the weather gets nicer, SBECA’s sports teams are continuing. Spring football is going on, the soccer team just won last week. Thanks to Mr. Hanne, Dr. Haas, and Mr. Strebel for helping coach.

### Exams

Mr. Krulwich shared that SBECA is getting ready for the end of the year in lots of ways. SBECA has had the middle school assessments in English and math. Regents exams are coming up, and SBECA has a core feature to offer three Regents to all eighth graders. It is a very valuable opportunity. Based on NYS Education Department policies, if students pass the course and exam in 8th grade, they will be awarded high school credit for the courses. Many of our eighth grade students will enter high school with six credits, which will allow them access to AP classes in high school.

Dr. Haas shared information about the mock exams, which are created using exams from previous years. Dr. Haas shared that they were able to give the same mock exam as last year. Based on the results, SBECA predicts that 73% of people will pass.

This year, the mock exams took place on April 27<sup>th</sup>, and 78% of the students scored above 50% on the Algebra exam. We can conclude that at least 78% of students will end up proficient (expected to pass the real exam in June). We are on par to be significantly better than the district.

Dr. Haas shared that this is the first year giving the living environment mock regents. Therefore, we can't make as reliable a prediction – but 78% ended up passing based on our mock. The district data is pretty similar to algebra.

### Enrollment

Mr. Krulwich shared that enrollment is very active, and everyone is working very hard on it. As mentioned in previous meetings, enrollment numbers across the city have been low this year. We have more accurate data now; we made offers to everyone who submitted and 90 have come to school to complete paperwork and formally enroll for next year. This is a good sign, we are hoping and expecting to fill 110 seats in each grade. We are continuing to work on it. Seventh grade is a concern – due to COVID-19, our current sixth grade enrollment is low. We have filled 10 seats so far (for next year's seventh grade), and we want to keep working on that number. Eighth grade is currently full. We will continue to be optimistic, because the neighborhood deserves a great middle school.

### NYSED Visit

Our last Board meeting was the day after our meeting with NYSED representative Laura Hill, and SBECA recently received some feedback from that visit. It appears that NYSED liked what they saw – students were respectful and engaged. Mr. Krulwich stated that they recommended an increase in the student-to-student communication in the classroom during lessons. Our school's charter is up for renewal this fall, and we are actively working on the application, which is due in August.

### Instructional Vision at SBECA

Mr. Krulwich said that he plans to continue providing updates on our instructional initiatives at each Board meeting. SBECA's Instructional Coach, Ms. Robinson stated that we have teachers still working with leadership to develop their Project-Based Learning activities and tweak them before rolling them out to students. All classes will complete week-long tasks that will show mastery in specific sets of skills or standards.

Ms. Jennifer Cannella, who teaches math, shared that her students will work in teams of two, to create and manufacture their own cereal boxes. Students will use cardboard or cardstock to create their box, from there they will have a whole page of open ended questions. They will investigate the volume and surface area of their boxes, and figure out how much cereal they will

need. This will reinforce the geometry unit they did. At the end of it they will write a television commercial as to why someone should buy their cereal.

Mr. Joseph Haas' algebra students will have to compare the cost of electric versus gas cars. They are going to investigate the lifetime expenses associated with the different cars that they choose to research. Students will pick their own car, and examine what is the lifelong price tag, and figure out the impact of using gas versus electricity.

Ms. Robinson shared two more projects from the teams she is working with. The eighth grade social studies team is still tweaking their project, but they plan to have students analyze different civil rights leaders. The students are going to analyze speeches, and will then have the chance to write their own speeches based on civil rights issues in the present day.

Ms. Robinson then shared that she is working with Ms. Corbin's sixth grade science class to examine the difference between conventional farming and vertical farming, during which students will consider whether New York should adopt one to fix the food insecurities we face in our own neighborhoods.

Mr. Bryan Garcia said he's working with the sixth and seventh grade ELA teams to put together a multi-genre research project. By the end of the project, each student will have a compilation of literary works written in multiple genres. The thread that will connect the compilation for the sixth grade students is "Rules to Live by," which is connected to a novel they are currently reading. Students will create their own rules, and express them through poems, speeches, letters, short stories, etc.

The seventh grade ELA students' thread will be, "What makes me unique?" Students will write poems, short stories, relating to the concept of what makes them unique. We will get works published and use it as a time capsule for incoming sixth grade students, and put them in the lockers so when students assign lockers they'll have some words from previous students.

Mr. Krulwich shared that SBECA has submitted their application to Summer Boost, a program supported by the Bloomberg Foundation. It is an effort to provide a similar funding stream to the DOE's Summer Rising program for charter schools, making optional summer enrichment available to more students. It will run from July 12<sup>th</sup> to August 12<sup>th</sup> and as soon as it is approved, it will be open to students interested in fun and enriching activities over the summer (in addition to those students who need remediation or extra help).

We will get information very shortly on the seventh grade trip to Central Park, and an eighth grade moving up ceremony. Lastly, there is a poetry event tomorrow, and parents can attend. There will be different times slots for each grade.

## V. **Finance Report**

Mr. Russell shared that a combined meeting of the Personnel and Finance Committees will be taking place at the end of May. Mr. Krulwich will come to the board with the plan for next year's budget. Stay tuned for an invite for the week of June 23<sup>rd</sup>.

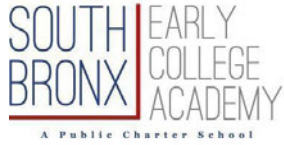
VI. **New Business**

Mr. Russell thanked all the teachers for all their hard work. You guys hit your stride and are making an amazing difference in the lives of our kids. We support you – reach out to us if we can be helpful beyond what we do.

VII. **Next Meeting – June 2<sup>nd</sup>, 2022**

VIII. **Adjournment**

Mr. Russell called the meeting to an end at 5:55 pm. Jodi Schneider made a motion to adjourn the May 5<sup>th</sup> meeting, Nancy Biberman seconded and the board unanimously voted to adjourn the meeting.



**Board of Trustees Meeting**  
**Thursday, June 9<sup>th</sup>, 2022 | 5:00 pm**  
**Video Conference via Zoom**

**Attendance:**

Board Members Present: Nancy Biberman, Valerie Capers, Lori Chemla, Andrea Cohen, Felicia Franklin, Davon Russell

SBECA Faculty Members Present: Anthony Alejandro, Maricruz Badia, Jennifer Cannella, Sophia Jones, David Krulwich, Natalia Ruiz-Corrales, Beatrice Tinio

WHEDco Staff Present: Meredith Leverich, Nicole Mendes

Members of the Public Present: 6

**Call to Order**

Davon Russell called the meeting to order at 5:08 pm.

**Public Comment**

No public comment

**Resolution to Approve Minutes from May 5<sup>th</sup>, 2022**

Nancy Biberman made a motion to approve the May 5<sup>th</sup>, 2022 minutes, as presented on June 9<sup>th</sup>, 2022. Andrea Cohen seconded and the Board unanimously voted to approve the minutes.

**Re-Election of Board Members with Terms Ending on June 30<sup>th</sup>, 2022**

Mr. Russell reported that Trustees serve staggered three-year terms, so that not everyone is up for re-election at the same time. This year Sabrina Hope King and Jodi Benjamin Schneider are up for re-election after completing a three-year term. Both could not be present due to the date change, but have expressed interest in continuing on the Board.

Felicia Franklin made a motion to nominate Sabrina Hope King for a new three-year term, beginning on July 1, 2022 and ending on June 30, 2025. Lori Chemla seconded and the Board unanimously voted to re-elect Sabrina Hope King to the Board.

Felicia Franklin made a motion to nominate Jodi Benjamin Schneider for a new three-year term, beginning on July 1, 2022 and ending on June 30, 2025. Lori Chemla seconded and the Board unanimously voted to re-elect Jodi Benjamin-Schneider to the Board.

**Finance Committee Report**

Mr. Russell shared that June is considered an annual meeting, at which time the Board takes action on several annual items. One of the most important items is the approval of the annual budget for the upcoming fiscal year, which runs from July 1, 2022 through June 30, 2023.



### Review of Financial Statements as of April 30, 2022

Digant Bahl from Accounting Solutions of New York, SBECA's Financial Services Provider presented the financial statements and the proposed budget, which had been presented to the Finance Committee in more detail previously.

Mr. Bahl reported that the school is in a healthy financial position, which is a testament to our fiscal discipline. Mr. Bahl reported that, as of April 30, 2022, the school's total assets are \$5.3 million, of which \$820k are not liquid and in state-mandated bank accounts, security deposits, and fixed deposits. The remaining \$4.4 million is in operating bank accounts, certificate of deposit accounts, and prepayments on costs, such as rent.

Mr. Bahl reported that SBECA currently has \$2.4 million in liabilities, of which \$1.4 million is cash we received from the state for services we delivered in May and June. Mr. Bahl added that the state disperses per-pupil funds six times per year, and that the payment for May 1<sup>st</sup> was dispersed on April 23<sup>rd</sup>, which is why the balance sheet shows \$1.4 million in deferred or unearned revenue. Overall, SBECA's net assets are \$1.375 million, which is a healthy position for a nonprofit of SBECA's size.

Mr. Bahl reviewed SBECA's revenue sources and expenses. The bulk of the school's revenue comes from per-pupil funding (tuition) and the bulk of expenses are spent on salaries and facilities.

While reviewing the financial statement for FY'22, Mr. Bahl reported that the approved budget is \$9.3 million dollars with \$9.1 million in expenses. This was based on an enrollment of 315 students, but enrollment has been slightly below that number, fluctuating between 290 to 300 students throughout the year. Mr. Bahl added that overall enrollment across New York State has decreased by 6% to 8%. Despite a reduction in enrollment, SBECA projects meeting the \$9.3 million in revenues through the end of the year, as a result of federal funding, including \$1 million from the Paycheck Protection Program (PPP). The school has reduced its expenses, which results in a projected operating surplus of \$700k after GAAP adjustments.

### Review and Adoption of the FY'23 Budget

For the FY'23 proposed budget, the Finance Committee has reviewed three scenarios, assuming three different levels of enrollment: 290 students, 310 students, and 330 students. New York State has voted to approve an increase in per pupil revenue of 4.7% for FY'23, increasing to about \$17k per child. Mr. Russell said that the Finance Committee is currently most comfortable adopting a budget based on 290 students, and that shifts can be made later in the school year if enrollment is higher. Mr. Krulwich and Ms. Franklin, the Board Treasurer, agreed that a conservative approach makes sense and that there are staff positions that could be added to the staffing plan if the school can afford it. Mr. Krulwich said that he hopes that the enrollment will be closer to 300 or 310 students.

Nancy Biberman made a motion to adopt the FY'23 budget based on an enrollment of 290 students, as presented on June 9th, 2022. Felicia Franklin seconded and the Board unanimously voted the motion to approve and adopt the budget.

### Insurance Coverage

Mr. Bahl stated that he will work with Mr. Krulwich to review and finalize SBECA's insurance coverage and will report back to the Finance Committee and full Board in the coming weeks.

### Treasurer's Report: Annual Review of Accounts & Signatories

Felicia Franklin shared that SBECA has three accounts at CHASE Bank, a checking, savings, and escrow account. Currently Davon Russell, David Krulwich, and Felicia Franklin are signatories on the accounts. As of May 31<sup>st</sup>, 2022 there is \$1, 417,769.02 in the checking account; \$800,799.37 in the savings account; and \$100,208.60 in the escrow account, fulfilling NYSED's requirement for dissolution funds.

SBECA also has a checking account at Spring Bank with \$1,014,167.50, which Davon Russell, David Krulwich, and Felicia Franklin are signatories on as well.

SBECA also has CDs at New York Community Bank, both of which have matured. One is valued at \$221,357.29 and the other \$100,850.21. Davon Russell is currently the signatory on this account. Ms. Franklin stated that the Finance Committee should consider renewing the CDs with improved rates and adding Mr. Krulwich and herself as signatories, or closing these accounts and moving the funds to another institution.

#### Resolution to Authorize Sophia Jones as a Chase Credit Card User

Mr. Russell shared that Sophia Jones has been promoted to Director of Operations, and should be authorized as a user on the school's credit card.

Nancy Biberman made a motion to approve adding Sophia Jones as a user to the Chase credit card. Felicia Franklin seconded and the Board unanimously voted the motion to approve.

#### **Annual Conflict of Interest Disclosure Forms**

All Board members and senior staff of SBECA should complete annual Conflict of Interest Disclosure Forms, which are then submitted to NYSED as part of the Annual Report due in August. These forms have been shared with Board members via email and should be sent back to Mr. Russell.

#### **Principal's Report**

##### Recent Events

Mr. Krulwich said that SBECA celebrated Spirit Week recently, during which students were allowed to dress up and get a break from wearing their uniforms, as well as Staff Appreciation Week in May. During Staff Appreciation Week, Ms. Natalia Ruiz-Corrales arranged an opportunity for families to share positive messages about the teachers. SBECA also hosted a staff lunch. Mr. Krulwich acknowledged that this has been one of the most tiring years and we are so lucky to have such a dedicated staff.

##### Staffing Updates

Mr. Krulwich reported that he is working to finalize staffing for the 2022- 2023 school year. Sophia Jones has been promoted to Director of Operations and Anthony Alejandro has been promoted to Operations and Security Manager. There has also been an effort to hire a few additional staff members, specifically to strengthen the leadership team and bring additional experience in teaching reading and reading interventions. These new hires align with SBECA's continued priority to add structure and depth to the reading program.

##### Testing

Mr. Krulwich shared that these have been very busy months for assessments as we reach the end of the school year. There will be much more information at the next meeting regarding the results of the assessments. The third round of English and Math i-Ready assessments for all three grades, took place this week and makeup exams are still occurring. The New York State exam given to English language learners (NYSESLAT) has been completed.

Mr. Krulwich stated that one of the key features of SBECA is that eighth grade students have opportunities to sit for high school level Regents exams, including Living Environment (Biology) and Algebra. The U.S. History Regents has been cancelled throughout New York State, due to concerns over questions on the exam possibly causing mental anguish for students in light of the recent mass shooting in Buffalo. All eighth grade students who complete and pass their U.S. History course will get credit for the Regents exam. Final exams for sixth and seventh grade social studies and science classes will occur next week.

Data is being compiled as quickly as possible, and we are still waiting on state results from the exams students took in the spring.

#### Family Engagement

Mr. Krulwich shared that SBECA continues to have monthly workshops for guardians and to use ParentSquare to communicate with parents and guardians. Parentsquare automatically translates messages into Spanish and provides opportunities to get information via text and email. The data shows that SBECA staff have been very active on the app, which has improved communication with families. One of the goals for next year is to have all teachers and advisors use the app.

Ms. Ruiz-Corrales added that SBECA hosted a workshop for families in May called, "Middle Schoolers and Mental Health: Understanding Milestones, Challenges and How to Support," which was well attended via Zoom. SBECA plans to continue these types of workshops next year.

#### Sports Update

Mr. Krulwich shared that the soccer team won the championship, 9-3. Congratulation to Coach Hani and Coach Strobel and support staff Dr. Haas.

#### March Against Gun Violence

Mr. Krulwich stated that, on a more serious note, SBECA eighth grade students had the opportunity to join University Prep Charter School, where our former student Angellyh Yambo attended, for a rally against gun violence.

#### Enrollment

Mr. Krulwich shared that, as discussed earlier in the meeting, enrollment remains a moving target, and staff continues to work very hard to do outreach in multiple ways. To date, 62 students have enrolled for the incoming sixth grade class (of 115 seats available); five students have enrolled as incoming seventh grade students (of 40 open seats); and five students have enrolled as incoming eighth grade students (of 15 open seats). Mr. Krulwich added that SBECA is planning an Open House event on an upcoming weekend.

#### Summer at SBECA

Mr. Krulwich stated that SBECA has received a grant from the Bloomberg Foundation as part of an effort to provide more summer enrichment for students in charter schools. The name of the program is called "Summer Boost," and the vision is to merge traditional summer school with a more fun summer camp-like component.

Ms. Beatrice Tinio shared that SBECA has named the program Camp Spartan, a five-week summer program from July 11<sup>th</sup>, 2022 to August 12<sup>th</sup>, 2022, including a weekly field trip. The goal is to make it very fun and enriching, and it is open to up to 120 current and incoming students.

### Memorial for Mario Rodriguez

Mr. Krulwich shared that SBECA has installed a memorial at the school for Mario Rodriguez, a long-time seventh grade social studies teacher, who passed away this year.

### Charter Renewal

Mr. Krulwich reported that SBECA's New York State charter is up for renewal at the end of the 2022 - 2023 school year. The work has begun to prepare our renewal application, which is due in August. SBECA has engaged a consulting firm to support this process. NYSED will conduct a site visit in the fall. There will also be a public hearing, giving us an opportunity to submit more information in the fall about student achievement. Finally, over the course of the next school year, there are a few final steps to the application, and the NYSED decision will be announced in the spring of 2023.

### High School Admissions

Ms. Maricruz Badia shared that DOE admission letters were shared with parents yesterday. This year's results are stronger than any other year in SBECA's history. SBECA's goal is to have 100% of students gain admission into a high school with a graduation rate of 80% or higher. This year, we hit over 90% of all students and 100% of students with disabilities gaining admission into schools with an 80% graduation rate or above. More highlights will come, since the data was just released yesterday.

### Instructional Planning Update

Mr. Krulwich stated that SBECA leadership and faculty are reflecting on project-based learning initiatives that have been reported on at recent meetings and planning the sequence and scope of material across all three grades in each subject area. There will also be a push to give students more time to reflect on and write about their learning.

### **New Business**

There was no new business.

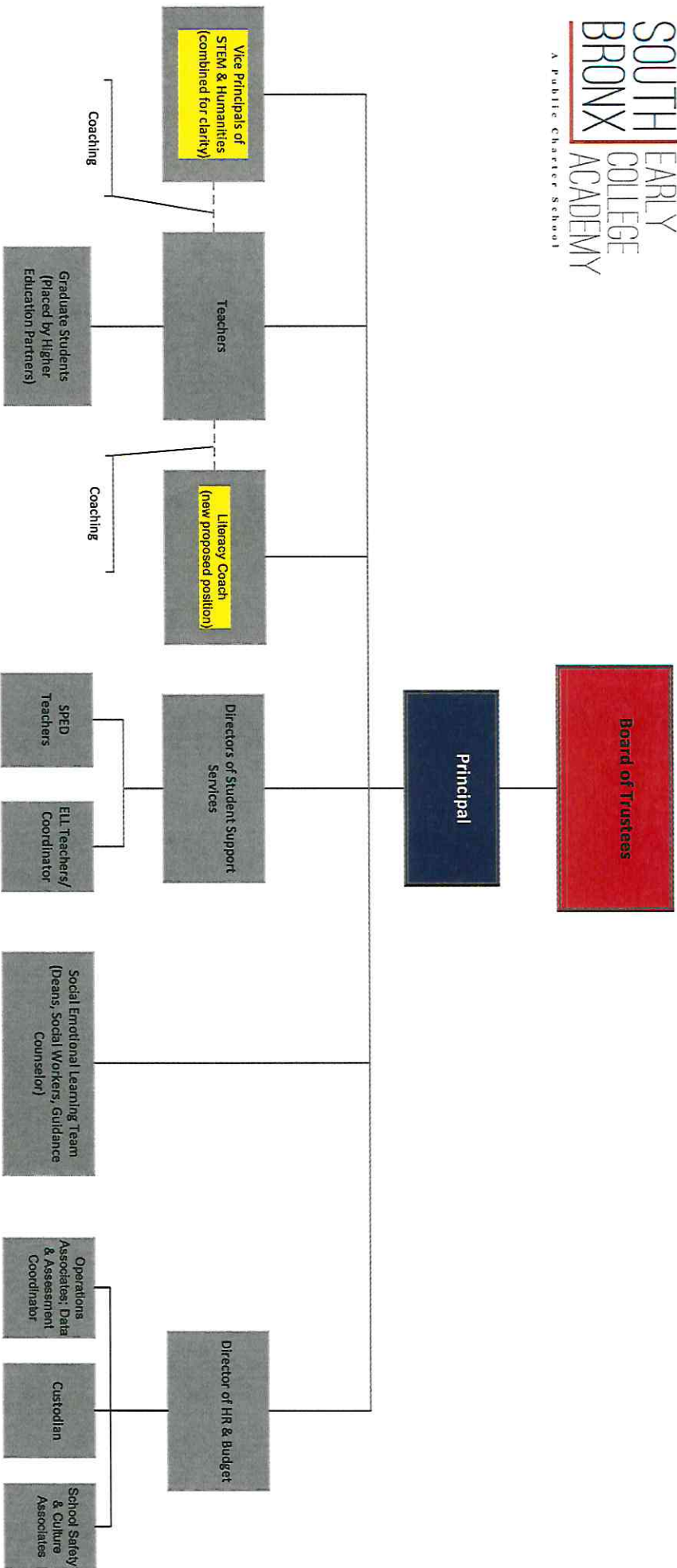
### **Next Meeting**

Mr. Russell said that he would follow up to confirm scheduling for the July meeting, which may need to be postponed. He added that we will likely be returning to in-person meetings on campus beginning in September, as long as there are no new COVID-19 variants that derail that plan.

### **Adjournment**

Felicia Franklin made a motion to adjourn. Nancy Biberman seconded and the Board unanimously voted to adjourn the meeting.

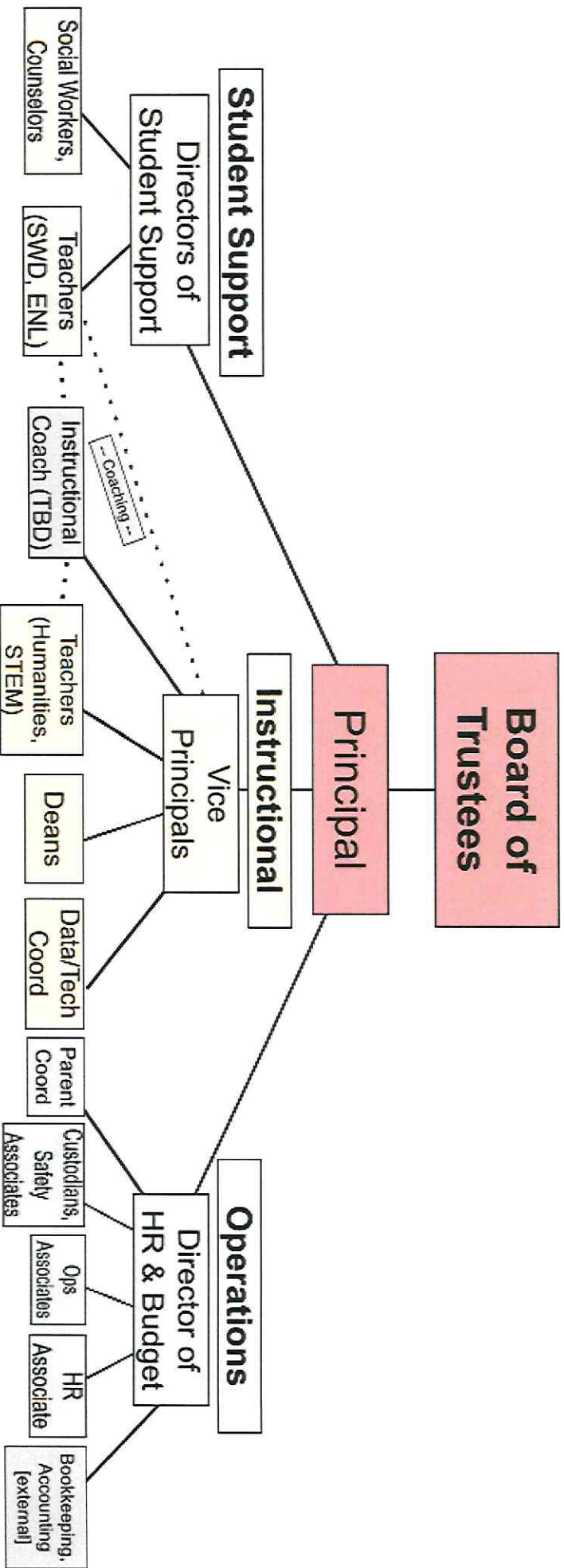
Davon Russell called the meeting to an end at 6:11pm.



2021-22

**Organizational Chart -- 2022-23**  
**(Proposed Charter Revision)**

*Approved for  
 2022-23*



Key:

School Day	No School	PD/Staff Only
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**SEPTEMBER 2022**

S	M	T	W	T	F	S
				1 First Day	2	3
4	5 Labor Day	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26 Rosh Hashana	27	28	29	30	

20 days

**OCTOBER 2022**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10 Indigenous P. Day	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20 days

**NOVEMBER 2022**

S	M	T	W	T	F	S
		1	2	3	4	5
6 Daylight Savings	7	8 Election Day	9	10	11 Veterans Day	12
13	14	15	16	17	18	19
20	21	22	23	24 Thanksgiving Day	25	26
27	28	29	30			

18 days

**DECEMBER 2022**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

17 days

**JANUARY 2023**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16 MLK Day	17	18	19	20	21
22	23	24	25	26	27	28
29	30 Staff PD	31				

19 days

**FEBRUARY 2023**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	Mid Winter Break	Mid Winter Break	Mid Winter Break	Mid Winter Break	Mid Winter Break	25
26	27	28				

15 days

**MARCH 2023**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

23 days

**APRIL 2023**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
				Spring Break	Spring Break	
9	Spring Break	Spring Break	Spring Break	Spring Break	Spring Break	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

13 days

**MAY 2023**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	Memorial Day	30	31			

22 days

**JUNE 2023**

S	M	T	W	T	F	S
				1 US Hist Reg	2	3
4	5	6	7	8	9	10
11	12	13	14 LivEnv Reg	15 Algebra Reg	16	17
18	19 JUNETEENTH	20	21	22	23	24
25	26	27	28	29 Last Day	30	

20

Days of Instruction	
Instructional w/ Students	187
Professional Development (Staff Only)	2
<b>Total Days for Staff</b>	<b>189</b>



Key:

School Day	No School	PD/Staff Only
------------	-----------	---------------

**OCTOBER 2022**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10 Indigenous P. Day	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20 days  
157.00 hrs

**DECEMBER 2022**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

17 days  
134.25 hrs

**SEPTEMBER 2022**

S	M	T	W	T	F	S
				1 First Day	2	3
4	5 Labor Day	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26 Rosh Hashana	27	28	29	30	

20 days  
157.00 hours

**NOVEMBER 2022**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7 Daylight Savings	8 Election Day	9	10	11 Veterans Day	12
13	14	15	16	17	18	19
20	21	22	23	24 Thanksgiving Day	25	26
27	28	29	30			

18 days  
138.50 hrs

**JANUARY 2023**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16 MLK Day	17	18	19	20	21
22	23	24	25	26	27	28
29	30 Staff PD	31				

19 days  
148.75 hrs

**FEBRUARY 2023**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	Mid Winter Break	Mid Winter Break	Mid Winter Break	Mid Winter Break	Mid Winter Break	25
26	27	28				

15 days  
117.75 hrs

**MARCH 2023**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

23 days  
179.75 hrs

**APRIL 2023**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
				Spring Break	Spring Break	
9	10	11	12	13	14	15
	Spring Break	Spring Break	Spring Break	Spring Break	Spring Break	
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

13 days  
101.25 hrs

**MAY 2023**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29 Memorial Day	30	31			

22 days  
171.50 hrs

**JUNE 2023**

S	M	T	W	T	F	S
				1 US Hist Reg	2	3
4	5	6	7	8	9	10
11	12	13	14 LivEnv Reg	15 Algebra Reg	16	17
18	19 JUNETEENTH	20	21	22	23	24
25	26	27	28	29 Last Day	30	

20 days  
157.00 hrs

Days of Instruction	
Instructional w/ Students	187
Instructional Hours w/ Students*	1462.75
Professional Development (Staff Only)	2
Total Days for Staff	189

\*Instructional hours for students are from 8:00am to 4:15pm on Mondays, Tuesdays, Thursdays, and Fridays (8.25 hours per day), and from 8 00am to 2:15pm on Wednesdays (6.25 hours per day). Monthly totals have been calculated accordingly.



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 08.01.2022.

### PREMISES

South Bronx Early College Academy Charter  
School  
766 Westchester Avenue  
Bronx NY 10455

South Bronx Early College Academy Charter  
School  
766 Westchester Avenue  
Bronx NY 10455

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **07.18.2022**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU

# Certificate of Occupancy

**CO Number: 220284895F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Bronx	<b>Block Number:</b> 02676	<b>Certificate Type:</b> Final
	<b>Address:</b> 766 WESTCHESTER AVENUE	<b>Lot Number(s):</b> 3	<b>Effective Date:</b> 03/15/2019
	<b>Building Identification Number (BIN):</b> 2122823	<b>Building Type:</b> New	
<b>This building is subject to this Building Code: 2008 Code</b>			
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1-B	(2014/2008 Code)	
	<b>Building Occupancy Group classification:</b> E	(2014/2008 Code)	
	<b>Multiple Dwelling Law Classification:</b> None		
	<b>No. of stories:</b> 2	<b>Height in feet:</b> 23	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> Standpipe system, Fire alarm system, Sprinkler system		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			



Borough Commissioner



Acting

Commissioner

*Certificate of Occupancy*

CO Number: **220284895F**

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		OG	U		3A	
BAS	525	100	E B A-3		3A	
001	610	100	E		3A	
ROF	389	100	A-5		3B	
ZONING LOT EXHIBITS 1 AND 3 FILED UNDER CRFN 2013000395570 AND 201300039557 1						
<b>END OF SECTION</b>						



Borough Commissioner



Acting

Commissioner

**END OF DOCUMENT**