

Application: Rosalyn Yalow Charter School

Jen Pasek - jen@pasekconsulting.com
2020-2021 Annual Report

Summary

ID: 0000000313

Labels: Board of Regents

Entry 1 School Info and Cover Page

In Progress Last edited: Jan 28 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

ROSALYN YALOW CHARTER SCHOOL 320900861073

a1. Popular School Name

Rosalyn Yalow

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD # 9 - BRONX

d. DATE OF INITIAL CHARTER

6/2014

e. DATE FIRST OPENED FOR INSTRUCTION

9/2015

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners— by using engaging and demanding curriculum to graduate our students at or above grade level in literacy and math.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Qualified Staff Focused on At Risk Students. There are a significant number of District 9 K-8 students who are economically disadvantaged, in need of English language support, and have disabilities and/or require special Education. To support students with these risk factors, Yalow Charter School will provide licensed master social workers in each of the ten Kindergarten through second grade classes and a 12:1:1 special education class.
KDE 2	Robust Response to Intervention. Yalow Charter School will rigorously address the needs of special education and ELL students by hiring a dedicated team of 5-11 special education and ELL teachers , who will be responsible for managing student caseloads—meeting with individual students and teachers to improve academic outcomes. In this way the school will be able to identify at-risk children and provide appropriate intervention for each of Yalow’s educational programs. Yalow employs a director of assessment as the point person coordinating the prompt implementation of IEPs and scaffolds some

	general education students with a Reading Specialist and teaching fellows.
KDE 3	Quality Curriculum and Pedagogy. Yalow Charter School is committed to taking full advantage of the New York Common Core State Standards by utilizing recently developed cutting edge curriculum. Yalow will adopt the Core Knowledge Foundation's Core Knowledge Language Arts (CKLA) program, recommended by the State Education Department for K-5, and the Singapore math program for K-5. CKLA teaches students decoding skills (phonics) and builds their language comprehension with vocabulary and concepts using frequent read-alouds. The school pursues inquiry based science where students learn to investigate a question on their own, with teacher guidance. Finally, Yalow implements regular arts and music instruction as well as chess and fencing.
KDE 4	High-Quality Collaborators. To add instructional expertise, Yalow Charter School has entered into relationships with high-quality local institutions, including the Bronx Arts Ensemble, which provides arts, music, and dance programs to over 50 schools in the Bronx; the Montefiore Medical Center School Health Program, offering mental health counseling to students, and expand to offer free medical, dental, and vision care at no cost to families if they have no insurance; the Kasparov Chess Foundation, an international promoter of chess in schools; and a U.S. Olympic fencing team coach to provide fencing instruction.
KDE 5	Meticulous Data-Driven School. Continuous student assessment is critical to inform differentiated student instruction and evaluate teaching methods, teachers, and ultimately the performance of the school. Yalow will utilize the state-of-the-art STEP Literacy assessment system for literacy and the NWEA MAP system for math assessments of its students.
KDE 6	Comprehensive Professional Development. To bring out the best in teachers, Yalow Charter School

	plans for 20- 25 days of professional development (including a Summer Teacher Workshop); bi-weekly planning meetings for teaching staff; individual teacher support to implement core lesson plans; and frequent curriculum development to fully utilize the American Museum of Natural History as an extension of our classrooms.
KDE 7	Team Teaching. Yalow Charter School will utilize a team teaching model that links an experienced teacher with a teacher with a social worker background in K-2 or a certified teaching fellow in the later grades. This two-person team, in conjunction with the school's dedicated special education and ELL teachers supporting classroom teachers, will provide greater capacity for differentiated individual instruction and help for modifying small classroom-behavior problems before they become bigger.
KDE 8	Family Involvement. At Yalow Charter School, family involvement is critical to the educational experience. To initiate the family-school relationship, Yalow teachers will visit every new student's home at the start of the school year. To achieve our extremely high expectations, it is crucial that families motivate their students to do reading homework, come to school alert and prepared, and follow the values we promote at Yalow. Finally, we expect to engage families in the many special arts, music, chess, fencing, and science events during the school year.
KDE 9	Strong School Culture. Yalow Charter School believes that building student character (high ideals, high standards, and high expectations) is a key component of school culture as well as having good teachers. To this end, Yalow will have a school uniform policy for its students and insist on courteous behavior, hard work, and no excuses from both faculty and students. In our efforts to develop the whole child—and building student character—we will promote the disciplined activities of arts and chess/fencing from the start,

	<p>letting our students know that equality of the mind is the only tenet we follow—everyone can compete, everyone can be successful at something.</p>
KDE 10	<p>Low Student/Teacher Ratio. The Yalow Charter School model maintains student/teacher ratios below 11:1 for its first five years of operation by limiting administrative staff and hiring 11 special education, ELL and reading instructors to increase student achievement in earlier grades. Extended School Day.</p> <p>Yalow Charter School will operate a 9-hour school day, 8 a.m. to 5 p.m., using staggered teaching schedules. Arts, music, chess, and fencing will take place in the school day. Most of our students will be financially disadvantaged, special education students, or English language learners who may also be entering kindergarten 1.5 years behind their peers in reading and math. The extended day will give our students the extra time to catch up academically. Homework is solely reading in grades K-2.</p>

Need additional space for variables

Yes

g1. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KDE 11	Yalow Charter School will operate a 9-hour school day, 8 a.m. to 5 p.m. Arts, music, chess, and fencing will take place in the school day. Most of the students will be financially disadvantaged, special education students, or English language learners and may be entering Kindergarten as much as 1.5 years behind their peers in reading and math. The extended day will give students the extra time to catch up academically.
KDE 12	(No response)
KDE 13	(No response)
KDE 14	(No response)
KDE 15	(No response)
KDE 16	(No response)
KDE 17	(No response)
KDE 18	(No response)
KDE 19	(No response)
KDE 20	(No response)

h. SCHOOL WEB ADDRESS (URL)

<https://www.yalowcharter.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

536

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

523

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5

l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	650 Grand concourse, Bronx, NY 10451	347-735-5480	NYC CSD 9	K-5	K-5

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Alec Diacou, Executive Director Kim Smaw, Academic Leader	347-735-5480		alec.diacou@yalowcharter.org
Operational Leader	Monique Evans	347-735-5480		monique.evans@yalowcharter.org
Compliance Contact	Alec Diacou	347-735-5480		alec.diacou@yalowcharter.org
Complaint Contact	Alec Diacou	347-735-5480		alec.diacou@yalowcharter.org
DASA Coordinator	Donald Mabrey	347-735-5480		don.mabrey@yalowwcharter.org
Phone Contact for After Hours Emergencies	Monique Evans	929-344-1552		monique.evans@yalowcharter.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

[61CARH-B756-TCO Renewal-X00488201-Exp. 3.27.2022.pdf](#)

Filename: 61CARH-B756-TCO Renewal-X00488201-Exp. 3.27.2022.pdf **Size:** 55.8 kB

Site 1 Fire Inspection Report

[FDNY Inspection 650 Grand Concourse 20212022.pdf](#)

Filename: FDNY Inspection 650 Grand Concourse 20212022.pdf **Size:** 52.8 kB

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Jen Pasek
Position	Consultant
Phone/Extension	518-542-9810
Email	jen@pasekconsulting.com

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Nov 1 2021

Thank you.



Entry 3 Progress Toward Goals

Completed Jan 7 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	75% of students who have attended the school for at	The 2020-21 NYS Exams were administered, but are not to be used		

Academic Goal 1	least one year will score at Levels 3 or 4 on the New York State ELA exam.	for accountability purposes due to low participation rates statewide and at RYCS.	Unable to Assess	
Academic Goal 2	Students will outperform CSD 9 students by 10%, as measured by the percentage at Levels 3 and 4 in the same grades on the state ELA exam.	NYS Exam	Unable to Assess	
Academic Goal 3	Each year, each grade-level cohort of students will reduce by one half the gap between the percentage at Level 3 and 4 on the previous year's ELA exam and 75 percent at Level 3 and 4 on the current year's state ELA exam.	NYS Exam	Unable to Assess	
Academic Goal 4	75% of students who have attended the school for at least one year will score at Levels 3 or 4 on the New York State mathematics exam.	NYS Exam	Unable to Assess	
Academic Goal 5	Students will outperform CSD 9 students by 10%, as measured by the percentage at	NYS Exam	Unable to Assess	

	Levels 3 and 4 in the same grades on the state mathematics exam.			
Academic Goal 6	Each year, each grade-level cohort of students will reduce by one half the gap between the percentage at Level 3 and 4 on the previous year's Math exam and 75 percent at Level 3 and 4 on the current year's state Math exam.	NYS Exam	Unable to Assess	
Academic Goal 7	75% of students who have attended the school for at least one year will score at Levels 3 or 4 on the New York State 4th grade science exam.	NYS Exam	Unable to Assess	
Academic Goal 8	Yalow students will outperform the local school district by 10%, as measured by the percentage at Levels 3 and 4 on the state 4th grade science exam.	NYS Exam	Unable to Assess	
Academic Goal 9	At the end of each year, the average percentile ranking will be at least 50% in reading	Students were remote and typical assessments were not administered.	Unable to Assess	

	and math.			
Academic Goal 10	At the end of each year, 100% of students will have achieved their growth target in reading and math based on mean growth in the latest norming study for students starting in the same 10 point Rasch unit (RIT) block.	Students were remote and typical assessments were not administered.	Unable to Assess	

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable

Org Goal 1	Each year, the school will attain a status of “In Good Standing” under the state’s Accountability system.	NYSED Accountability Designations	Met	
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	RYCS has had an internal goal to consolidate our two separate campuses into one that is financially feasible.	In February 2017 the board formed a facility search committee to work with the Executive Director and evaluate the financial viability of potential school facilities to meet Yalow's chartered student growth. Over the years, more than 15 sites were considered, and financial estimates for 9 projects of these reviewed and 3- and 5-year budget forecasts were prepared to assess whether or not they fell within Yalow's financial ability to meet lease obligations. The school moved into the 3rd and 4th floors of Cardinal Hayes	Met	

		High School in July 2021. Consolidation will remove many inefficiencies amid the challenges of building one school culture.		
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed Oct 27 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[ROSALYN YALOW CHARTER SCHOOL - 06](#)

Filename: ROSALYN YALOW CHARTER SCHOOL 06.3 Ot3TBKO.pdf **Size:** 529.8 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Dec 20 2021

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Rosalyn Yalow CS BEDS-320900861073_2020-21

Filename: Rosalyn Yalow CS BEDS 32090086107 XekgHuZ.xlsx **Size:** 75.5 kB

Entry 4c - Additional Financial Documents

Completed Nov 15 2021

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

RYCS Escrow 2020-21_Redacted

Filename: RYCS Escrow 2020 21 Redacted.pdf **Size:** 146.8 kB

Entry 4d - Financial Services Contact Information

Completed Nov 15 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Gabriela Gonzalez	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Shelby Stenson, Mengel, Metzger, Barr & Co	[REDACTED]	[REDACTED]	7

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Maier Markey & Justic	Peter B. Markey	2 Lyon Place White Plains, NY 10601	[REDACTED]	[REDACTED]	1

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Nov 15 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Budget_FY22_RYCS v10

Filename: Budget FY22 RYCS v10.xlsx **Size:** 57.3 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Jan 7 2022

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

BOT for Upload

Filename: BOT for Upload.pdf **Size:** 2.3 MB

MBalb Nov 1 to upload

Filename: MBalb Nov 1 to upload.pdf **Size:** 150.8 kB

FinancialDisclosure2021 on behalf L Howard

Filename: FinancialDisclosure2021 on behalf L Howard.pdf **Size:** 188.8 kB

Entry 7 BOT Membership Table

Completed Nov 15 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Miguel Balbuen a		Chair	Executive	Yes	3	09/01/2020	8/31/2023	11
2	Gregori a Felician o		Vice Chair	Founding Member	Yes	3	09/01/2019	8/31/2022	11
3	Sandra Hayes		Trustee/ Member	Founding Member	Yes	3	09/01/2020	8/31/2023	11
4	Lakiesh a Howard		Secretary	--	Yes	1	09/01/2018	08/31/2021	9

5	Ivan Lee		Trustee/ Member	--	Yes	3	09/01/2 018	08/31/2 021	7
6	Dr. Ross T. Lyon		Trustee/ Member	--	Yes	2	09/01/2 020	08/31/2 023	10
7	Michael Rosen		Treasure r	Foundin g Member	Yes	3	09/01/2 019	08/31/2 022	10
8	Ben Yalow		Trustee/ Member	Foundin g Member	Yes	3	09/01/2 018	08/31/2 021	11
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	8
b.Total Number of Members Added During 2020-2021	0
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7-15

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Jan 3 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

[2020-21 RYCS Board Minutes final](#)

Filename: 2020 21 RYCS Board Minutes final.pdf Size: 808.7 kB

Entry 9 Enrollment & Retention

Completed Nov 15 2021

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	To recruit Economically Disadvantaged students, Rosalyn Yalow Charter School focuses its recruitment strategies on high needs neighborhoods in the Bronx. The specific strategy includes a combination of in-	

Economically Disadvantaged	<p>person outreach, community advertising and media, individual organizational appeals and information sessions and events. On BEDS Day, 2019 95% of students were identified as ED. This year, RYCS further targeted advertising and outreach to specific communities in the Bronx. The school offers at least 25 information sessions throughout the school community. In addition, the school continues to provide targeted support for families in completing and returning the lunch forms.</p>	<p>In 2020-21, RYCS enrolled 95% ED students, meeting the district. We will continue all outreach efforts to the left in the coming school year.</p>
English Language Learners	<p>To specifically recruit English Language Learners, Yalow makes posters, brochures and applications available in Spanish. In addition, Yalow publishes advertisements in Spanish newspapers such as El Diario. The Executive Director and staff also canvass neighborhoods with large non-English speaking populations to inform families about the school and support their efforts to enroll. Moreover, during information sessions, Yalow provides translation services in Spanish. In many cases, families opt to translate for each other to ensure their community members have an optimal understanding of the school's program. In 2019-20, 32% of the school 's students were English Language Learners or Former ELLs.</p> <p>Each year, we continue to encourage our current non-English families to share</p>	<p>In 2020-21, RYCS enrolled 31% ELLs and former ELLs, over seven percentage points above the district. We will continue to market in multiple languages in order to attract and enroll ELLs.</p>

	information about the school and the myriad of services we provide for ELL students and their families.	
Students with Disabilities	<p>To specifically recruit students with disabilities, Yalow staff conducts Parent Workshops at Head Start programs in CSD 9 and CSD 7, including several with high concentrations of Special Education students. During all outreach efforts, Yalow staff shares details of the school's program for serving students with disabilities and integrating them fully into the school. We have also redoubled efforts with the CSE to review student referrals for IEPs in the time period required under federal law. Of our total student population in 2019-2020, 18% are Students with Disabilities. We have demonstrated success in working with Students with Disabilities, and have added this information to our printed materials, website, and presentations.</p>	<p>We are within six percentage points of our district for SWD enrollment. Going forward, we will continue to implement the strategies noted to the left to support the recruitment of SWD and work towards meeting the district.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
	<p>RYCS strives to retain Economically Disadvantaged students by maintaining an inclusive environment in which all students are fully able to participate in school programs and extracurriculars regardless of</p>	<p>We are continuing to implement the strategies described on the left in the 2021-22 school year to promote retention for our ED students. We are especially</p>

Economically Disadvantaged	<p>their family's ability to pay. Uniforms and supplies are provided for all families who cannot afford the expense, and no students are charged for activities, field trips and special programs.</p>	<p>focused on supporting this group as they return to school with social-emotional and academic needs after over a year of remote and hybrid learning.</p>
English Language Learners	<p>To retain ELL students, Yalow runs a full inclusion program with ELLs receiving language acquisition services within the general education classroom. To retain ELL students, Yalow runs a full inclusion program with ELLs receiving language acquisition services within the general education classroom. The school uses the Core Knowledge Language Arts program for grades K-5, which integrates phonics with story time and small group tutoring to create a balanced literacy program. We also use the STEP Literacy program to adapt our phonics and literacy instruction to meet the needs of individual ELL students through small group tutoring. The school employs two ELL instructors who push into classrooms during small group sessions to work with ELLs on an individual or group basis depending on each student's needs. In addition, we provide numerous opportunities for our ELL students to participate and succeed in special programs such as chess and fencing. This past year, 25% of the students on our champion chess team were English Language Learners. Yalow follows all applicable laws</p>	<p>Our program for ELLs is well-developed and uses various strategies to promote engagement and retention for this population. As mentioned above, we are focused on supporting students as they return to in-person instruction in 2021-22. This will contribute to strong retention for ELLs.</p>

	<p>in serving its ELL students, including student identification, annual notification to parents, reclassification to fluent English proficiency status following the annual NYSESLAT to determine ongoing eligibility, and evaluation of ELL programs.</p>	
Students with Disabilities	<p>To retain students eligible for special education services, Yalow employs four special education teachers who push in to general education classrooms and provide small group support. In addition, based on the recommended program services on the Individualized Education Plans (IEPs}, special education teachers may also pull students from non core classes to provide additional interventions. This highly inclusionary model is overseen by the Director of Assessment and Principal who regularly evaluate the efficacy of the program and engage in ongoing communication with families about student performance. The Director of The school uses the Core Knowledge Language Arts program for grades K-5, which integrates phonics with story time and small group tutoring to create a balanced literacy program. We also use the STEP Literacy program to adapt our phonics and literacy instruction to meet the needs of individual ELL students through small group Assessment is responsible for developing an effective working relationship with CSE staff and educating them about our</p>	<p>Similar to ED and ELLs, we have a robust program for supporting SWD at RYCS. We will continue implementing this strategies with fidelity in 2021-22. We anticipate that these strategies will continuously ensure SWD retention.</p>

program for at risk students; maintaining all student records, including IEPs, in locked filing cabinets in the administrative office; and keeping an access log prior to releasing them to staff. We have also redoubled efforts with the CSE to review student referrals for IEPs in the time period required under federal law. In addition, we provide numerous opportunities for our students with disabilities to participate and succeed in special programs such as chess and fencing.

Entry 10 - Teacher and Administrator Attrition

Completed Nov 15 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Nov 15 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	3
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	1
Total Category C: not to exceed 5	1.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	38

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	44



Thank you.

Entry 12 Organization Chart

Completed Jan 3 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

REVISED Dual Campus Organization Chart 2020-21 No Names

Filename: REVISED Dual Campus Organization C Cz2YegG.pdf **Size:** 75.0 kB

Entry 13 School Calendar

Completed Jan 3 2022

Instructions for submitting School Calendar

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2021-2022 Yalow Calendar REVISED 1

Filename: 2021 2022 Yalow Calendar REVISED 1 FTFveIo.pdf **Size:** 693.8 kB

Entry 14 Links to Critical Documents on School Website

Completed Jan 3 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: Rosalyn Yalow Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://data.nysed.gov/essa.php?instid=800000083429&year=2020&createreport=1&OverallStatus=1&section_1003=1&EMStatus=1
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.yalowcharter.org/board-meetings-2020-21/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.yalowcharter.org/board-meetings-2020-21/
3. Link to NYS School Report Card	https://www.yalowcharter.org/
4. Lottery Notice announcing date of lottery	https://www.yalowcharter.org/application/
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.yalowcharter.org/student-family-handbook/
6. District-wide Safety Plan	https://www.yalowcharter.org/district-wide-safety-plan/
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.yalowcharter.org/student-family-handbook/
7. Authorizer-Approved FOIL Policy	https://www.yalowcharter.org/about/board-of-trustees/foil-policy/
8. Subject matter list of FOIL records	https://www.yalowcharter.org/about/board-of-trustees/foil-policy/

Thank you.



ROSALYN YALOW CHARTER SCHOOL

BRONX, NEW YORK

AUDITED FINANCIAL STATEMENTS

REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2021
(With Comparative Totals for 2020)

CONTENTS

<u>AUDITED FINANCIAL STATEMENTS</u>	<u>PAGE</u>
Independent Auditor's Report	3
Statement of Financial Position	5
Statement of Activities and Changes in Net Assets	6
Statement of Functional Expenses	7
Statement of Cash Flows	8
Notes to Financial Statements	9
 <u>REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS</u>	
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	19

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Rosalyn Yalow Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Rosalyn Yalow Charter School, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Rosalyn Yalow Charter School as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Rosalyn Yalow Charter School's June 30, 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 21, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 13, 2021 on our consideration of Rosalyn Yalow Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Rosalyn Yalow Charter School's internal control over financial reporting and compliance.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 13, 2021

ROSALYN YALOW CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

(With Comparative Totals for 2020)

	June 30,	
	2021	2020
<u>ASSETS</u>		
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 5,037,772	\$ 5,205,098
Grants and other receivables	98,401	429,281
Prepaid expenses	244,676	99,144
TOTAL CURRENT ASSETS	5,380,849	5,733,523
<u>PROPERTY AND EQUIPMENT</u> , net	1,391,437	415,647
<u>OTHER ASSETS</u>		
Deposits	827,924	411,257
Cash in escrow	100,048	100,048
TOTAL ASSETS	\$ 7,700,258	\$ 6,660,475
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Loan payable	\$ -	\$ 1,145,016
Accounts payable and accrued expenses	220,563	646,185
Accrued payroll and benefits	518,049	518,430
Deferred revenue	12,439	17,848
TOTAL CURRENT LIABILITIES	751,051	2,327,479
<u>DEFERRED LEASE LIABILITY</u>	-	20,869
TOTAL LIABILITIES	751,051	2,348,348
<u>NET ASSETS</u>		
Without donor restrictions	6,949,207	4,312,127
TOTAL LIABILITIES AND NET ASSETS	\$ 7,700,258	\$ 6,660,475

The accompanying notes are an integral part of the financial statements.

ROSALYN YALOW CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
Operating revenue and support:		
State and local per pupil operating revenue	\$ 9,542,849	\$ 9,324,944
NYC DOE Rental Assistance	1,983,534	1,962,460
Federal grants	770,031	475,697
State grants	31,410	141,333
Fundraising	4,286	1,024
Contributed goods and services	<u>3,049</u>	<u>5,755</u>
TOTAL OPERATING REVENUE AND SUPPORT	12,335,159	11,911,213
Expenses:		
Program:		
Regular education	7,387,516	7,113,817
Special education	1,863,617	2,186,711
Management and general	1,577,685	1,666,816
Fundraising	<u>16,571</u>	<u>13,736</u>
TOTAL EXPENSES	<u>10,845,389</u>	<u>10,981,080</u>
SURPLUS FROM SCHOOL OPERATIONS	1,489,770	930,133
Support and other revenue:		
Paycheck Protection Program loan forgiveness	1,145,016	-
Interest income	<u>2,294</u>	<u>29,387</u>
TOTAL SUPPORT AND OTHER REVENUE	<u>1,147,310</u>	<u>29,387</u>
CHANGE IN NET ASSETS	2,637,080	959,520
Net assets at beginning of year	<u>4,312,127</u>	<u>3,352,607</u>
NET ASSETS AT END OF YEAR	<u>\$ 6,949,207</u>	<u>\$ 4,312,127</u>

The accompanying notes are an integral part of the financial statements.

ROSALYN YALOW CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	Year Ended June 30,								
	2021							2020	
	Program Services				Supporting Services			Total	Total
	No. of Positions	Regular Education	Special Education	Sub-total	Fundraising	Management and General	Sub-total		
Personnel services costs:									
Administrative staff personnel	15	\$ 525,736	\$ 128,494	\$ 654,230	\$ -	\$ 710,923	\$ 710,923	\$ 1,365,153	\$ 1,389,474
Instructional personnel	69	3,245,656	831,450	4,077,106	-	-	-	4,077,106	3,978,221
Non-instructional personnel	<u>1</u>	<u>144,097</u>	<u>30,137</u>	<u>174,234</u>	<u>-</u>	<u>175</u>	<u>175</u>	<u>174,409</u>	<u>221,915</u>
Total salaries and wages	85	3,915,489	990,081	4,905,570	-	711,098	711,098	5,616,668	5,589,610
Fringe benefits and payroll taxes		742,580	187,771	930,351	-	134,861	134,861	1,065,212	1,010,709
Retirement		28,270	7,149	35,419	-	5,134	5,134	40,553	42,000
Legal services		-	-	-	-	23,574	23,574	23,574	45,937
Accounting/Audit services		-	-	-	-	220,934	220,934	220,934	209,300
Other Purchased/Professional/Consulting Services		167,282	59,199	226,481	16,571	30,380	46,951	273,432	199,567
Building and Land Rent/Lease		1,368,212	345,970	1,714,182		248,483	248,483	1,962,665	1,962,665
Repairs and maintenance		142,202	35,957	178,159	-	25,825	25,825	203,984	186,444
Insurance		50,884	12,867	63,751	-	9,241	9,241	72,992	65,319
Utilities		58,259	14,731	72,990		10,580	10,580	83,570	97,323
Supplies/Materials		79,278	18,490	97,768	-	-	-	97,768	320,943
Equipment/Furnishings		993	251	1,244	-	180	180	1,424	6,813
Staff development		159,055	33,500	192,555	-	1,391	1,391	193,946	322,058
Marketing/Recruitment		216,762	50,841	267,603	-	23,120	23,120	290,723	346,206
Technology		102,118	25,822	127,940	-	18,546	18,546	146,486	142,164
Food service		1,593	332	1,925	-	-	-	1,925	1,930
Student services		12,358	2,576	14,934	-	-	-	14,934	96,884
Office expense		37,121	9,387	46,508	-	62,058	62,058	108,566	127,626
Depreciation and amortization		123,508	31,231	154,739	-	22,431	22,431	177,170	119,409
Other		<u>181,552</u>	<u>37,462</u>	<u>219,014</u>	<u>-</u>	<u>29,849</u>	<u>29,849</u>	<u>248,863</u>	<u>88,173</u>
		<u>\$ 7,387,516</u>	<u>\$ 1,863,617</u>	<u>\$ 9,251,133</u>	<u>\$ 16,571</u>	<u>\$ 1,577,685</u>	<u>\$ 1,594,256</u>	<u>\$ 10,845,389</u>	<u>\$ 10,981,080</u>

The accompanying notes are an integral part of the financial statements.

ROSALYN YALOW CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	Year ended June 30,	
	2021	2020
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 2,637,080	\$ 959,520
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	177,170	119,409
Paycheck Protection Program loan forgiveness	(1,145,016)	-
Donation of property and equipment	-	(1,183)
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	330,880	(302,114)
Prepaid expenses	(145,532)	248,870
Deposits	(416,667)	(19,687)
Accounts payable and accrued expenses	(425,622)	468,268
Accrued payroll and benefits	(381)	160,263
Deferred revenue	(5,409)	(3,491)
Deferred lease liability	(20,869)	204
NET CASH PROVIDED FROM OPERATING ACTIVITIES	985,634	1,630,059
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(1,152,960)	(223,624)
NET CASH USED FOR INVESTING ACTIVITIES	(1,152,960)	(223,624)
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Borrowings on loan payable	-	1,145,016
NET CASH PROVIDED FROM FINANCING ACTIVITIES	-	1,145,016
NET (DECREASE) INCREASE IN CASH, CASH EQUIVALENTS AND RESTRICTED CASH	(167,326)	2,551,451
Cash, cash equivalents and restricted cash at beginning of year	5,305,146	2,753,695
CASH, CASH EQUIVALENTS AND RESTRICTED CASH AT END OF YEAR	<u>\$ 5,137,820</u>	<u>\$ 5,305,146</u>

The accompanying notes are an integral part of the financial statements.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Rosalyn Yalow Charter School (the “Charter School”) is an educational corporation that operates as a charter school in Bronx, New York. The Charter School engages its students in a process of inquiry. The students are equipped with the necessary skills to lead fulfilling personal and professional lives, including a developed sense of self, the ability to think in innovative and flexible ways, and the inspiration to make a positive impact on their community. On June 24, 2014 the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration on June 30, 2020. On February 24, 2020, the Charter School was granted an extension of the provisional charter for an additional term of four years, renewable upon expiration on June 30, 2024.

Basis of accounting

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America.

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities and net assets of the Charter School are reported in the following self-balancing net asset groups:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition. The Charter School’s State and local per pupil operating revenue qualifies as exchange transactions and the revenues are recognized over time.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Rental assistance

Facilities rental assistance funding is provided by the New York City Dept of Education (NYCDOE) to qualifying charter schools located in the five boroughs of NYC. In order to receive rental assistance funding, a charter school must have commenced instruction or added grade levels in the 2014-15 school year or thereafter, and go through a space request process with the NYCDOE. If NYCDOE is not able to provide adequate space, the charter school can become eligible for rental assistance. Rental assistance is calculated as the lesser of 30% of the per-pupil tuition rate for NYC times the number of students enrolled, or actual total rental costs. As rental assistance is based on the number of students enrolled, revenue is recognized throughout the year as educational programming is provided to students.

The following table summarizes contract balances at their respective statement of financial position dates:

	June 30,		
	2021	2020	2019
Contracts receivable	\$ 29,428	\$ 98,892	\$ -
Deferred revenue	12,439	17,848	-

Contributions (Fundraising)

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position and amounted to \$68,973 and \$414,857 at June 30, 2021 and 2020, respectively. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. The Charter School received cost-reimbursement grants of approximately \$46,600 and \$10,000 that have not been recognized at June 30, 2021 and 2020, respectively, because qualifying expenditures have not yet been incurred.

Cash, cash equivalents and cash in escrow

Cash and cash equivalents balances include demand deposit accounts and certain money market accounts, and are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The agreement requires \$25,000 be placed in escrow each of the first three years of operations and a balance of \$75,000 be maintained to fund any audit and legal expenses incurred should the Charter School cease operations and dissolve. Upon the renewal of the provisional charter on February 24, 2020, the required balance of the escrow increased to \$100,000 to be funded by December 31, 2021. The Charter School fully funded this additional amount during the year ended June 30, 2020.

Cash and cash equivalents and cash in escrow at June 30, 2021 and 2020 consisted of the following:

	June 30,	
	2021	2020
Cash and cash equivalents	\$ 5,037,772	\$ 5,205,098
Cash in escrow	100,048	100,048
	<u>\$ 5,137,820</u>	<u>\$ 5,305,146</u>

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2021 or 2020.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from two to seven years. Leasehold improvements are being amortized over the term of the lease.

Deposits

Deposits are made up of payments made to third parties in connection with facility lease agreements.

Contributed goods and services

The Charter School received transportation services, a nurse, speech therapist, occupational therapist, physical therapist, food supplies and services and lease assistance from the local district. The Charter School was unable to determine a value for these services.

The Charter School received donated property and equipment during the years ended June 30, 2021 and 2020. Donated goods are valued at the fair value of the items at the date of donation. The Charter School valued the goods received during the years ended June 30, 2021 and 2020 at \$3,049 and \$1,183, respectively. These amounts are included in contributed goods and services in the accompanying statement of activities and changes in net assets and in property and equipment on the statement of financial position.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2018 through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$290,700 and \$346,200 for the years ended June 30, 2021 and 2020, respectively.

Deferred lease liability

The Charter School leases its facility. The lease contains pre-determined fixed escalation of the base rent. In accordance with GAAP, the Charter School recognizes the related rent expense on a straight-line basis over three years which is the lease term and records the difference between the recognized rental expense and the amounts payable under the lease as a deferred lease liability.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

New accounting pronouncements:

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School's financial statements.

Comparatives for the year ended June 30, 2020

The financial statements include certain prior year summarized comparative information in total but not by net asset class or functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2020, from which the summarized information was derived.

Reclassifications

Certain prior year amounts have been reclassified to conform with the current year presentation.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 13, 2021, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal years 2021 and 2020.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2021 and 2020:

	June 30,	
	2021	2020
Cash and cash equivalents	\$ 5,037,772	\$ 5,205,098
Grants and other receivables	98,401	429,281
Total financial assets available to management for general expenditures within one year	<u>\$ 5,136,173</u>	<u>\$ 5,634,379</u>

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consisted of the following:

	June 30,	
	2021	2020
Furniture and fixtures	\$ 375,266	\$ 332,633
Leasehold improvements	61,447	61,447
Office equipment	38,118	38,118
Construction in progress	1,108,662	-
Computers and equipment	466,658	464,993
	2,050,151	897,191
Less accumulated depreciation and amortization	658,714	481,544
	<u>\$ 1,391,437</u>	<u>\$ 415,647</u>

At June 30, 2021, \$1,108,662 of construction in progress relates to improvements for a future school facility. No provision for depreciation is made on construction in progress until such time as the relevant asset are completed and put into use. There is approximately \$5,000,000 in future construction commitments related to this new facility.

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE D: RENT EXPENSE

The Charter School signed a lease extension for its facility with a third party renewing an existing lease to a term of July 1, 2018 through June 30, 2021, at fixed amount of \$105,000 per month. On June 5, 2018, the Charter School signed a lease agreement with a third party for an additional facility. This lease commenced on July 1, 2018 with an expiration date of June 30, 2021, at \$56,800 per month for the first year, and a three percentage increase the next two years. Total rental expense was approximately \$1,963,000 for both of the years ended June 30, 2021 and 2020.

On December 18, 2020, the Charter School signed a lease with a third party for a new facility. The lease will have a fifteen-year term with rent payments commencing on July 1, 2021 through June 30, 2036. The base rent is the greater of \$2,500,000 annually for the initial five years with 5% increases every five years or the rental assistance amount.

The future minimum payments on these agreements are approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 2,500,000
2023	2,500,000
2024	2,500,000
2025	2,500,000
2026	2,500,000
Thereafter	<u>26,906,250</u>
	<u>\$ 39,406,250</u>

The total amount of rental payments due over the lease terms will be charged to rent expense on the straight-line method over the term of the leases. The difference between rent expense recorded and the amount paid will be credited or charged to "deferred lease liability" in the accompanying statement of financial position.

NOTE E: OPERATING LEASES

The Charter School leases office equipment under non-cancelable lease agreements expiring at various dates through August 2021. The approximate future minimum payment on these lease agreements are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 600

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: CONCENTRATIONS

Approximately 30% and 26% of grants and other receivable are due from New York State agencies at June 30, 2021 and 2020, respectively. Approximately 70% and 74% of grants and other receivables are due from the federal government relating to certain grants at June 30, 2021 and 2020, respectively.

For the years ended June 30, 2021 and 2020, approximately 86% and 95%, respectively, of total operating revenue and support came from per-pupil funding provided by the New York City School District. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE H: RETIREMENT PLAN

The Charter School sponsors a 401(k) retirement plan (the "Plan") for its employees. The Plan allows for the Charter School to make discretionary contributions to the Plan. The Charter School contributed approximately \$41,000 and \$42,000 to the Plan for the years ended June 30, 2021 and 2020, respectively.

NOTE I: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE J: NET ASSETS

Net assets without donor restrictions are as follows:

	June 30,	
	2021	2020
Undesignated	\$ 5,557,770	\$ 3,896,480
Invested in property and equipment	1,391,437	415,647
	<u>\$ 6,949,207</u>	<u>\$ 4,312,127</u>

ROSALYN YALOW CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE K: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, in May 2020 the Organization applied for and was approved by a bank for a loan of \$1,145,016 through the Paycheck Protection Program established by the Small Business Administration. The loan had a maturity of 2 years and an interest rate of 1%. The loan had the potential for forgiveness provided certain requirements are met by the Organization. The loan was funded on May 21, 2020. In June 2021, the Small Business Administration approved the forgiveness of the loan and all accrued interest, which is reported as Paycheck Protection Program loan forgiveness on the accompanying statement of activities and changes in net assets for the year ended June 30, 2021.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$287,771 of revenue relative to ESSER grants during the year ended June 30, 2021.

ROSALYN YALOW CHARTER SCHOOL

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Rosalyn Yalow Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Rosalyn Yalow Charter School, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 13, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Rosalyn Yalow Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Rosalyn Yalow Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Rosalyn Yalow Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Rosalyn Yalow Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 13, 2021

Citibank CBO Services 046
P.O. Box 6201
Sioux Falls, SD 57117-6201

001/R1/04F000

000
CITIBANK, N. A.
Account
Statement Period
Oct 1 - Oct 31, 2021
Relationship Manager
Citibusiness Service Center
(877) 528-0990

ROSALYN YALOW CHARTER SCHOOL
650 GRAND CONCOURSE
BRONX NY 10451

Page 1 of 3

CitiBusiness® ACCOUNT AS OF OCTOBER 31, 2021

Relationship Summary:

Checking

Savings

Checking Plus

Checking

Balance

CitiBusiness Streamlined Checking

\$100,048.03

CitiBusiness Streamlined Checking

Total Checking at Citibank

SERVICE CHARGE SUMMARY FROM SEPTEMBER 1, 2021 THRU SEPTEMBER 30, 2021

Type of Charge	No./Units	Price/Unit	Amount
STREAMLINED CHECKING # .			
Average Daily Collected Balance			\$100,048.03
Total Charges for Services			\$0.00
Net Service Charge			\$0.00
STREAMLINED CHECKING #			
Average Daily Collected Balance			
DEPOSIT SERVICES			
CHECKS, DEP ITEMS/TICKETS, ACH	37	.4500	
**WAIVE			
Total Charges for Services			\$0.00
Net Service Charge			\$0.00

CHECKING ACTIVITY

CitiBusiness Streamlined Checking

Beginning Balance: \$100,048.03
Ending Balance: \$100,048.03

CitiBusiness Streamlined Checking

Beginning Balance:
Ending Balance:

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Gregoria Feliciano

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Roslyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Vice Chair and Committee Chair of Education Committee

2. Are you an employee of any school operated by the education corporation?

Yes ☐ No ☒

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☐ No ☒

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: 
Gregoria Feliciano (Jun 29, 2021 12:37 EDT)
Email: gregofelize@gmail.com

NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-06-29




Created: 2021-06-29

By: Jen Pasek [REDACTED]

Status: Signed

Transaction ID: [REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History

-  Web Form created by Jen Pasek [REDACTED]
2021-06-15 - 7:04:17 PM GMT
-  Web Form filled in by Gregoria Feliciano [REDACTED]
2021-06-29 - 4:37:55 PM GMT- IP address: [REDACTED]
-  Document emailed to Gregoria Feliciano [REDACTED] for signature
2021-06-29 - 4:37:58 PM GMT
-  Email viewed by Gregoria Feliciano [REDACTED]
2021-06-29 - 4:38:22 PM GMT- IP address: [REDACTED]
-  E-signature verified by Gregoria Feliciano [REDACTED]
2021-06-29 - 4:38:38 PM GMT- IP address: [REDACTED]
-  Agreement completed.
2021-06-29 - 4:38:38 PM GMT

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:
Benjamin Yalow

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Rosalyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member, Finance Committee, Education Committee

2. Are you an employee of any school operated by the education corporation?
____ **Yes** _x_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes __X__ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None.				


Signature

June 9, 2021
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Dr. Sandra Hayes

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Roselyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Formerly Vice-Chair until 2021

2. Are you an employee of any school operated by the education corporation?

Yes ☐ No ☒

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☐ No ☒

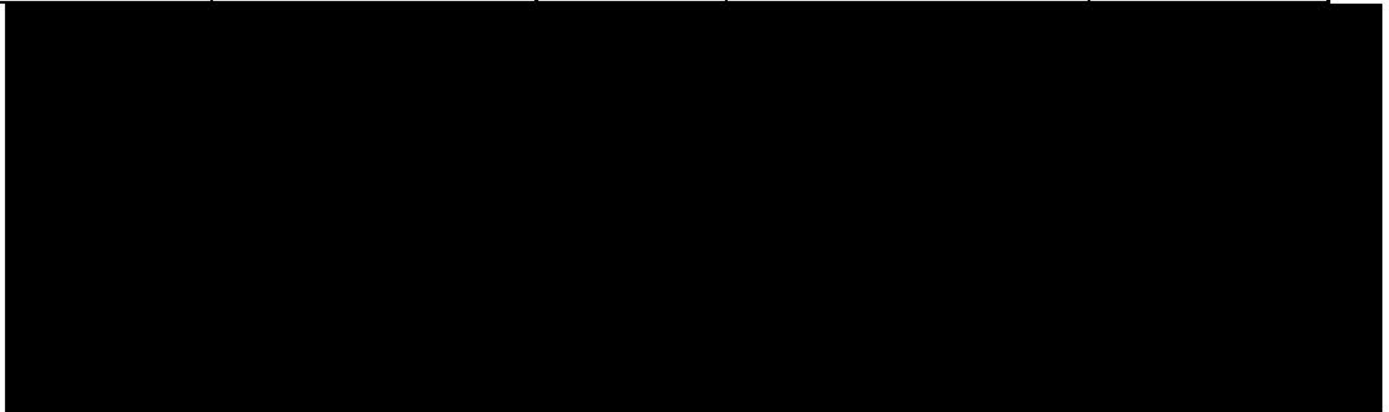
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: dr. sandra HAYES
dr. sandra HAYES (Jun 17, 2021 12:53 EDT)

Email: hayess42@gmail.com

NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-06-17







Created: 2021-06-17

By: Jen Pasek [REDACTED]

Status: Signed

Transaction ID: [REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History

-  Web Form created by Jen Pasek [REDACTED]
2021-06-15 - 7:04:17 PM GMT
-  Web Form filled in by dr. sandra HAYES [REDACTED]
2021-06-17 - 4:53:55 PM GMT- IP address [REDACTED]
-  Document emailed to dr. sandra HAYES [REDACTED] for signature
2021-06-17 - 4:53:58 PM GMT
-  Email viewed by dr. sandra HAYES [REDACTED]
2021-06-17 - 4:54:17 PM GMT- IP address: [REDACTED]
-  E-signature verified by dr. sandra HAYES [REDACTED]
2021-06-17 - 4:54:27 PM GMT- IP address: [REDACTED]
-  Agreement completed.
2021-06-17 - 4:54:27 PM GMT

<p style="text-align: center;">Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</p>
--

Name:

Ivan Lee

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Rosalyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board of Trustees

2. Are you an employee of any school operated by the education corporation?

Yes ☐ No ☒

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☐ No ☒

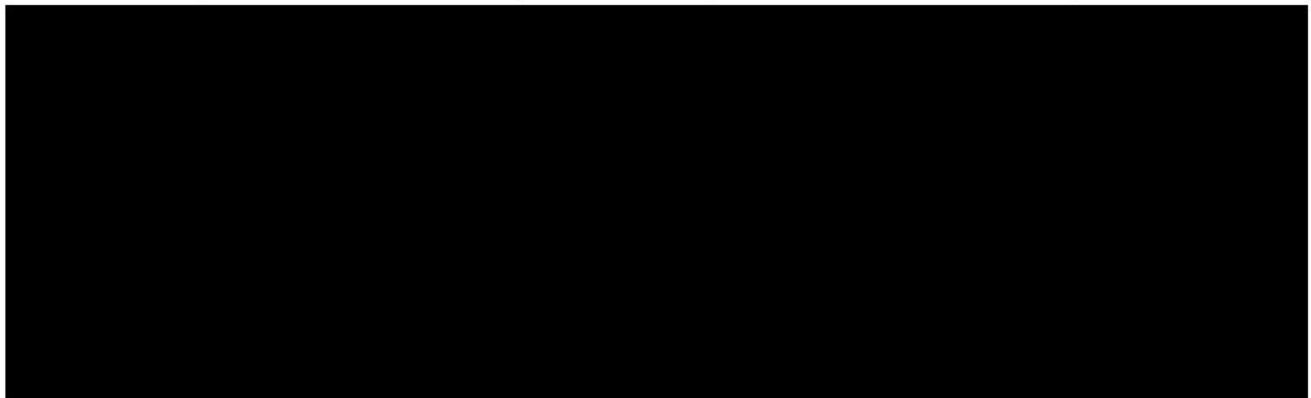
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: 
 Ivan Lee (Jul 31, 2021 14:11 EDT)
Email: leeivanj@gmail.com

NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-07-31







Created: 2021-07-31

By: Jen Pasek [REDACTED]

Status: Signed

Transaction ID: [REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History

-  Web Form created by Jen Pasek [REDACTED]
2021-06-15 - 7:04:17 PM GMT
-  Web Form filled in by Ivan Lee [REDACTED]
2021-07-31 - 6:11:54 PM GMT- IP address: [REDACTED]
-  Document emailed to Ivan Lee [REDACTED] for signature
2021-07-31 - 6:11:56 PM GMT
-  Email viewed by Ivan Lee [REDACTED]
2021-07-31 - 6:12:14 PM GMT- IP address: [REDACTED]
-  E-signature verified by Ivan Lee [REDACTED]
2021-07-31 - 6:12:21 PM GMT- IP address: [REDACTED]
-  Agreement completed.
2021-07-31 - 6:12:21 PM GMT

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Ross T Lyon, MD

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Roslyn Yalow Charter school

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

2. Are you an employee of any school operated by the education corporation?

Yes ☐ No ☒

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☐ No ☒

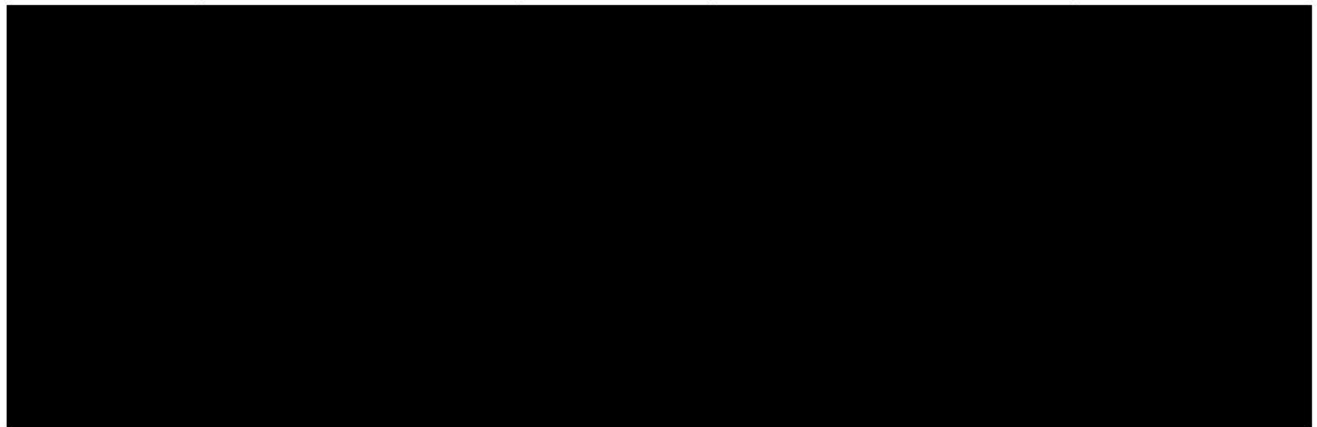
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: 
Ross T Lyon, MD (Aug 1, 2021 00:02 CDT)
Email: rol9007@msn.com

NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-08-01







Created: 2021-08-01

By: Jen Pasek [REDACTED]

Status: Signed

Transaction ID: [REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History

-  Web Form created by Jen Pasek [REDACTED]
2021-06-15 - 7:04:17 PM GMT
-  Web Form filled in by Ross T Lyon, MD [REDACTED]
2021-08-01 - 5:02:52 AM GMT- IP address: [REDACTED]
-  Document emailed to Ross T Lyon, MD [REDACTED] for signature
2021-08-01 - 5:02:54 AM GMT
-  Email viewed by Ross T Lyon, MD [REDACTED]
2021-08-01 - 5:03:21 AM GMT- IP address: [REDACTED]
-  E-signature verified by Ross T Lyon, MD [REDACTED]
2021-08-01 - 5:03:30 AM GMT- IP address: [REDACTED]
-  Agreement completed.
2021-08-01 - 5:03:30 AM GMT

<p style="text-align: center;">Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</p>
--

Name:

Michael Rosen

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Rosalyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member and Treasurer

2. Are you an employee of any school operated by the education corporation?

Yes ☐ No ☒

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☐ No ☒

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: 
Michael Rosen (Jul 31, 2021 09:20 PDT)

Email: michaelrosen00@gmail.com

NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-07-31



Created: 2021-07-31

By: Jen Pasek [REDACTED]

Status: Signed

Transaction ID: [REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History

-  Web Form created by Jen Pasek [REDACTED]
2021-06-15 - 7:04:17 PM GMT
-  Web Form filled in by Michael Rosen [REDACTED]
2021-07-31 - 4:20:44 PM GMT- IP address: [REDACTED]
-  Document emailed to Michael Rosen [REDACTED] for signature
2021-07-31 - 4:20:46 PM GMT
-  Email viewed by Michael Rosen [REDACTED]
2021-07-31 - 4:20:58 PM GMT- IP address: [REDACTED]
-  E-signature verified by Michael Rosen [REDACTED]
2021-07-31 - 4:21:01 PM GMT- IP address: [REDACTED]
-  Agreement completed.
2021-07-31 - 4:21:01 PM GMT

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Miguel Balbuena

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Roslyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chairman

2. Are you an employee of any school operated by the education corporation?

Yes ☐ No ☒

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes ☐ No ☒

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☐ No ☒

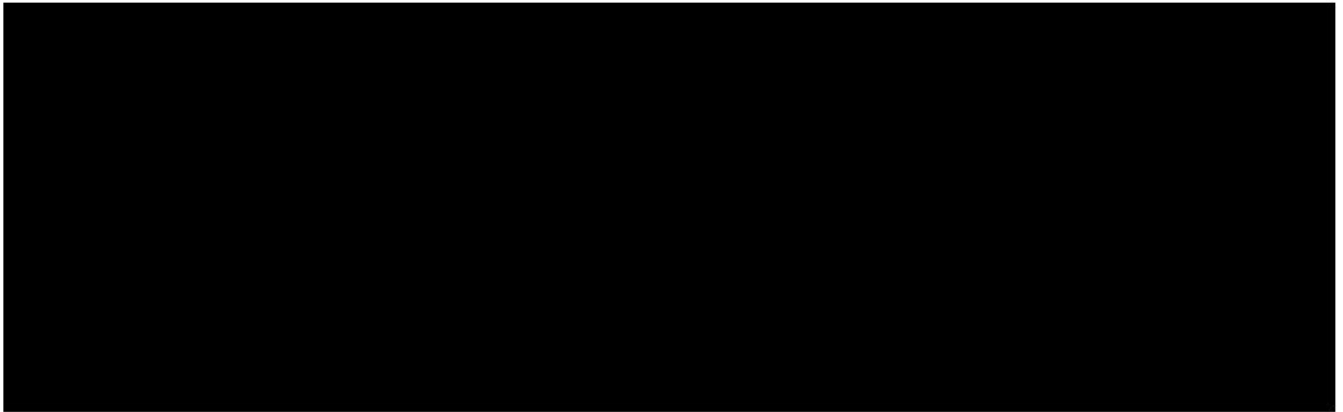
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: Miguel Angel Balbuena
Miguel Angel Balbuena (Oct 28, 2021 10:10 EDT)

Email: Miguelabalbuena@gmail.com

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Lakiesha Howard

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Rosalyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

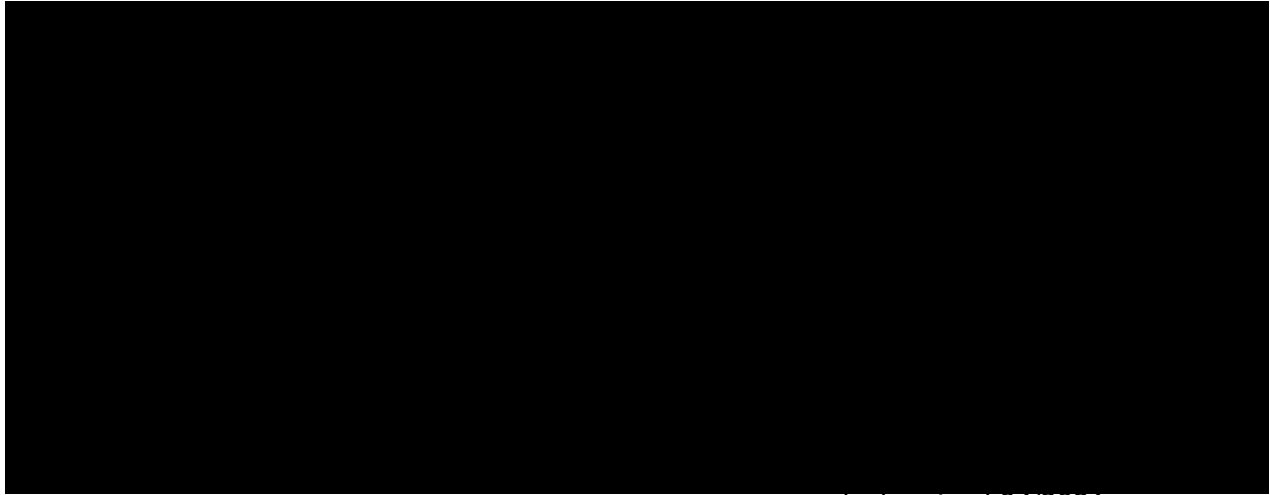
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

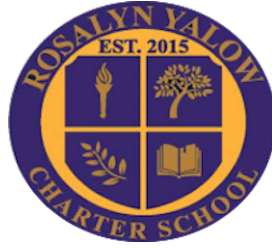
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				

<u>Completed on Behalf of the Trustee</u>	<u>Jan 7, 2022</u>
Signature	Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 04/2021



The Rosalyn Yalow Charter School

Minutes

July Board Meeting

Date and Time

Tuesday July 21, 2020 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), M. Balbuena (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

L. Howard, M. Rosen

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

II. Items for board approval

A. Approve June 21 board meeting

B. Yalow made a motion to approve the minutes from Board Meeting on 06-16-20.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 2020-2021 academic calendar

After reviewing the calendar submitted to the board, M. Balbuena suggested pushing the opening date back to September 8, 2020 from August 31 in order to give the school additional time for deep cleaning and retrofitting classrooms with polycarbonate partitions.

B. Yalow made a motion to Approve the academic calendar as amended to 186 instructional days.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. 2020-2024 strategic plan

To parents and students our message is that Yalow is a public school with all the amenities of a private school, promoting individual character and academic excellence, with the goal of educating the whole child.

In order to fully implement the 2020-2025 Strategic plan:

- M. Balbuena will begin the process of reviewing the operations side of Yalow to understand the complementary roles between the operational mechanics of running the school and academic implementation in order to improve overall accountability for student outcomes. All school-wide procedures and protocols will be reviewed.
- *Mindset*, by Carol Dweck, will be sent to all teachers. The principal and M. Balbuena will conduct a professional development session for all new teachers on the message of *Mindset*. The goal is to ensure that all teachers understand Yalow will be following the charter without reservation.
- Yalow will implement the Academic Parent-Teacher Teams (APTT) model of best practices for families and teachers working together to build the capacity for students to succeed on foundational grade-level skills.
- M. Balbuena will oversee implantation of a better dashboard to keep the board focused on the goals of the 2020-2025 Strategic Plan.

R. Lyon made a motion to approve the 2020-2025 Strategic Plan prepared by the Executive Director and Principal, with the assistance of Pasek Consulting, following guidance provided by the Board of Trustees at the January 25, 2020 Board retreat.

B. Yalow seconded the motion.

The Strategic Plan will be shared with all Yalow stakeholders, especially parents and teachers, and posted on Yalow's website. The board **VOTED** unanimously to approve the motion.

D. Governor Cuomo order to submit plan for reopening school by July 31

The board reviewed Governor Cuomo's 23-page guidance and order for schools submit a plan to reopen schools for in-person instruction. Discussion ensued.

R. Lyon made a motion to direct the Executive Director and Principal to prepare a plan to reopen Yalow for in-person instruction and distribute to Board members by July 28 for review and comment, and authorizes M. Balbuena to approve prior to submission.

S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance

A. Unaudited 12-month finance statement

B. Yalow presented Yalow's financial overview. Auditors are in the process of preparing Yalow's year-end financial statements. Current year-end forecast are as follows.

- Fiscal year net income is currently forecast at c. \$975,000, which is c. \$900,000 more than the board budgeted in June 2019 (a surplus of nearly \$79,000).
- We have almost \$5.3 million in the bank as of June 30, 2020, including \$1,143,150 from the Paycheck Protection Program loan. Cash on hand exceeds original June 2019 forecast of \$2,842,802 by c. \$2,450,000.

IV. Principal Report

A. Teacher Hire Update

- 19 new teachers for 2020-2021 (10 for unfilled positions; 9 replacements)
- Yalow will have fewer than 15 uncertified teachers in Yalow's general education classrooms
- interviewing for 2 Teach for America candidates
- dean of students hired from Uncommon Schools—Northstar network—for Third Ave. campus.

B. Closing the student achievement gap: and pre- and post-Covid-19 mock exams for grades k-5

K. Smaw was directed to send the report to Board members.

C. End of year k-5 student assessment data

K. Smaw was directed to send the report to Board members.

V. Executive Director Report

A. School buses seem unlikely for 2020–2021 academic year

NYC DOE may not be providing buses for general education students for the upcoming school year; bus contracts were canceled and drivers were furloughed. Some busing may be available for homeless students and a few special education students.

- 60% of Yalow's students (i.e., 300 students) now take buses to Yalow's two campuses
- Metro cards will be provided for students, although not for parent escorts (no formal announcements, yet)
- some students travel 5–9 miles to reach Yalow and might choose to transfer to schools closer to home
- we should be prepared for a large loss of bused students and the financial consequences

B. Preparing Yalow for return of students and teachers

- Deep cleaning is underway at both campuses.
- 40 UV-C lamps will be placed in each classroom and all common areas. Lamps have timers (i.e., 15-, 30-, and 60-minutes) and will be turned on each evening following cleaning.
- At the 169th St. campus Hughes Environmental Engineering will be replacing air handler filters with MERV-13 filters to remove microbial particulates when building air is recirculated in winter months. Otherwise the HVAC system only pumps in fresh air.

- At the Third Ave. campus landlord is working on a practical filtering solution for winter months.
- M. Balbuena requested that teachers not return to buildings until deep cleaning is completed.
- Summer Teacher Workshop set to begin on August 3 will be virtual until cleaning is completed.

VI. Public session ended

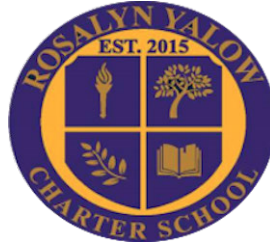
A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:48 PM.

Respectfully Submitted,
A. Diacou

Documents used during the meeting

- 20200714165626228.pdf
- Yalow School Calendar 2020-21-converted.pdf
- Yalow School Calendar 2020-21.pdf
- RYCS Final Draft Plan.pdf
- Pre-K_to_Grade_12_Schools_MasterGuidence.pdf
- nys-p12-school-reopening-guidance.pdf
- reopening-plan-submission-memo-7-17-20.pdf
- school-reopening-faq-7-17-20.pdf
- RYCS Monthly Report - June 2020.pdf
- 2019-2020 Yalow Map.pdf



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday August 18, 2020 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

None

Guests Present

A. Diacou (remote), Andrew Peters, prospective new board member (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Aug 18, 2020 @ 6:30 PM.

B. Record Attendance and Guests

II. Chairman updates

A. Professional development calendar-Summer Teacher Workshop

B. School's reopening plan

1. Deep cleaning of 169th Street campus completed Monday, August 17, 2020
2. Deep cleaning of Third Ave. campus completed Wednesday, August 18, 2020
3. 60 families electing remote instruction (1st—5th-grade students)
4. Teachers return to Yalow on Wednesday or Thursday, August 19-20
5. Students return Tuesday, September 8
6. Chairman Balbuena inspected the building on August 17 to confirm the building meets COVID-19 standards of cleanliness

III. Items for board approval

A. Approve July 21 board minutes

S. Hayes made a motion to approve the minutes from July Board Meeting on 07-21-20.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Board Elect

S. Hayes made a motion to reappoint Miguel Balbuena for a new term.

G. Feliciano seconded the motion.

The board **VOTED** to approve the motion.

M. Rosen made a motion to reappoint Sandra Hayes for a new term.

G. Feliciano seconded the motion.

The board **VOTED** to approve the motion.

S. Hayes made a motion to reappoint Ross Lyon for a new term.

L. Howard seconded the motion.

The board **VOTED** to approve the motion.

C. Board Officer Elect

G. Feliciano made a motion to reappoint Miguel Balbuena for a new term as Chair of the Board.

I. Lee seconded the motion.

The board **VOTED** to approve the motion.

G. Feliciano made a motion to nominate herself for Vice Chair of the Board. By majority vote 4-2, Gregoria Feliciano has been elected as Vice Chair of the Board.

G. Feliciano made a motion to reappoint Lakiesha Howard as Secretary of the Board. There being no obstinance, Lakiesha Howard has been elected for a new term.

L. Howard made a motion to reappoint Michael Rosen for a new term as Treasurer of the Board.

G. Feliciano seconded the motion.

The board **VOTED** to approve the motion.

IV. Finance report

A. Financial statements will not be presented this month, pending completion of annual audit. cash on hand, \$5.7 million, August 15, 2020 (Citibank)

M. Rosen cautioned the board that amidst all the economic uncertainty surrounding the COVID-19 pandemic, Yalow must hit its financial goals for 2020 and beyond.

B. Yalow noted that the school's budget for 2020-2021 is running at breakeven, and we are at great financial risk should families decide to leave the school after their students begin the school year.

V. Principal report

A. Closing the student achievement gap: and pre- and post-Covid-19 mock exams for grades k-5

There has been a decline in student scores. For the most part, student scores were much higher pre-COVID when students were physically present at school. It has been challenging for both students and teachers with the remote learning platform with teachers having to teach differently and students having to learn differently. The academic team reviewed and reconfigured some of the curriculum to help stabilize students with starting a review of in person instruction from April-June to support their learning misunderstandings. The hope is that by October students will be better equipped to start first unit for instruction on the new platform.

B. Teacher Hire Update

FY20 – 21

12 Uncertified Teachers (excludes Chess & Fencing)

5 Uncertified TSW

7 Uncertified Teachers

VI. Executive Director report

A. Audit schedule

A. Audit schedule

- audit expected to be completed by end of August
- finance committee to schedule meeting to review findings
- audit to be submitted to board one week prior to September 15 board meeting

B. Cardinal Hayes High School update

- drawings of 3rd and 4th (partial) floors attached
- CHHS architects (Dormani) are preparing *test-fit* drawings for review based on Yalow's room requirement input (attached)
- Yalow will review prior to finalizing for Department of Building submission
- drawings drive the construction budget
- construction cost estimates will be finalized for allocation of expenses between CHHS and Yalow
- Civic Builders construction team completed a walk-through on Thursday, August 13
- no formal agreement with Civic Builders has been consummated; it will take them a few days to digest the scope of the CHHS project and their time constraints visa-vis other projects (e.g., South Bronx Classical Charter #4)
- draft lease expected for review by end of August

C. Updated student enrollment

Enrollment stands at 556, exceeding max enrollment of 536. Numbers are changing daily as other schools "grab" kindergarten students previously accepted into Yalow.

D. Fundraising donor request attached

D. Fundraising donor request attached

- attached document has been prepared for a donation Gregoria Feliciano is soliciting from a major food corporation in the tri-state region to support Yalow's chess programming.
- We've designed this short, simple, document as a template that may be used for potential conversations with any prospective donors board members think might have interest for targeted Yalow programs (e.g., arts, fencing, literacy, etc.)

E. \$287,771 ESSER grant submitted August 15, 2020

E. \$287,771 ESSER grant submitted August 15, 2020FYIAlec Diacou1 m

- Elementary and Secondary School Emergency Relief Fund (ESSER) funds cover costs of retrofitting Yalow's 2 campuses for COVID-related expenses over the 2020-2022 period.
- Yalow will receive more funding than most other charters because 95% of the students we've recruited are eligible for free- or reduced-price lunches.
- ESSER (CARES Act) application attached.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:33 PM.

Respectfully Submitted,
L. Howard

VIII. Executive Session

A. Learning Platform

The Board agreed for Yalow to develop a Hybrid model that allows students to continue with quality learning and a provides parents with choice to choose between remote- or hybrid-instruction.

B. Bonuses

Tabled for future meeting.

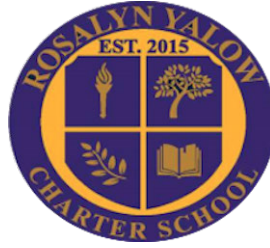
C. Other Business

Mr. Balbuena stated a small committee will be formed to work with Alec on envisioning the lay out at Cardinal Hayes High School. An invitation will be sent for those interested.

D. Executive Session adjourned at 8.28 p.m.

Documents used during the meeting

- Attachment G Board of Trustees Membership Table v.4 .pdf
- 2020-2021 Data.pdf
- Yalow Teachers Hire Template 08.17.2020 v2 (FY 2020-2021).pdf
- CHHS 3rd-Floor A-104, A-105 R0.1.pdf
- CHHS 4th floor-A-000 D R0.0-A-105.00 A.pdf
- CHHS Room Requirements.pdf
- Final Rosalyn Yalow Sponsorship Opportunities .pdf
- Assurances Esser 2020-2022.pdf
- 2019-2020 Bonus Payments.pdf



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday September 15, 2020 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow, G. Feliciano, I. Lee, M. Balbuena, M. Rosen, R. Lyon, S. Hayes

Trustees Absent

L. Howard

Guests Present

A. Diacou, Carlos Luna, parent, Kathya Dunn-Moodie, parent

I. Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

II. Chairman updates

A. Reorganization of board committees

- Three board committees—parent engagement, social emotional, and education—will be consolidated into one larger education committee to reduce the need to schedule multiple meetings with the same board members.
- The goal is to have more discussion at committee meetings, thereby streamlining monthly board meetings.

III. Items for board approval

A. Synchronous learning platform for 4 (or 5) special education ICT classrooms

K. Smaw visited Cardinal Hayes High School to observe a history class using SEEstations with both remote and in-person student participation on September 15, and recommended purchasing the SEEstations for Yalow's 5 (possibly 6) ICT classrooms.

Teachers will no longer waste time repositioning their computer with its built-in camera in the middle of a lesson, so the camera faces the Smart board for remote learners to view a PowerPoint lesson queued up on the teacher's computer, and back, again, to her/his own face when speaking directly to remote students.

Without a SEEstation, only one of the two co-teachers can be available to instruct in-person students because the second now must teach the remote students.

B. Yalow raised questions about the efficacy of the educational software but into SEEstations, and M. Balbuena requested one of SEEstation's engineering team be available to address board questions at the October 20 board meeting.

B. Non-Material Charter Revision to Substitute MSWs for LMSWs

This revision was referred to the October 1 education committee meeting for further deliberation and a recommendation.

C. Civic Builders Engagement as Owner Representative for CHHS Renovations

S. Hayes asked A. Diacou what Civic Builders' role and responsibilities will be in the construction planning process. A. Diacou replied that Civic Builders will take on the role of owner representative and oversee the construction project from the initial planning and due diligence phase through architect fillings with the building department, design and construction, bids, construction, and delivery of the certificate of occupancy for the new campus.

M. Rosen made a motion to approve the engagement of Civic Builders.

B. Yalow seconded the motion.

Resolved: The Rosalyn Yalow Charter School Board of Trustees authorizes the executive director to engage Civic Builders for up to 12-months to assist in planning for the timely preparation of CHHS for Rosalyn Yalow Charter School relocation on July 1, 2021 on a monthly retainer of \$7,500. The board **VOTED** unanimously to approve the motion.

IV. Finance report

A. July 1-August 31 financial statement

M. Rosen pointed out that the 2-month financial statement forecasts a modest year-end surplus, we need to be alert to two potential revenue shortfalls.

1. Revenues of \$12.2 million will remain as projected unless Governor Cuomo proposes that the New York State legislature cut per pupil aid mid-year to cover the large projected NYS budget deficits. Cuts in per pupil aid is a real possibility.

2. The budget assumes Yalow is reimbursed for 536 continuously enrolled students to meet revenue forecasts, which may be questionable.
- 2020-2021 surplus projected at \$50,000.
 - \$7.1 million in the bank as of August 31, 2020, and we anticipate ending the fiscal year with \$6 million in cash.

Surplus cash will be used to cover construction costs and relocation of Yalow's two current campuses to CHHS and potential revenue shortfalls that may occur.

B. Yalow noted that student attrition is a continued risk as 4th-/5th-grade parents seek to enroll into k-8 elementary schools which currently have middle schools prior to year-end graduation, and the transient nature of Yalow's families.

The finance committee will prepare contingencies to meet potential student attrition.

V. Principal report

A. Teacher Hire Update

K. Smaw reported:

- 54 teachers, teacher-social workers, and response to intervention specialists hired for 2020-2021, including 3 Teach for America teachers.
- recruiting to hire two additional teachers, as per budget.
- 2 teachers are out on short- and long-term disability

COVID-19 protocols for in-person instruction include:

1. 38 UV-C lamps installed in all classrooms, reception areas, and cafeterias at Yalow's two campuses, to be operated for 30 minutes each evening following cleaning
2. daily deep cleaning and periodic touch cleaning of commonly used surfaces
3. Merv-13 filters have been installed in all rooftop HVAC units
4. all student desks and cafeteria tables have been retrofitted with 24" high polycarbonate partitions on three sides of student seating areas
5. thermometers and child masks have been distributed to all families
6. Yalow staff and student families complete a daily health survey, either online or in-person
7. the temperatures of all students, and staff are checked outside before entering the school

M. Balbuena stressed the need for Yalow to address the social-emotional care of students in this era of COVID-19.

B. Student assessment calendar

Initial student academic assessments scheduled to commence in early October.

VI. Executive Director report

A. Audit schedule

The draft audit is expected to be completed by end of September and submitted to the full board for review. The finance committee will meet prior to October 20 board meeting to review the auditor's findings with the auditor and prepare to make a recommendation to the full board about whether to accept the findings as written.

B. Cardinal Hayes High School update

The board review rough drawings of 3rd and 4th (partial) floors to be occupied by Yalow.

Dormani Consultants are the architects hired by Cardinal Hayes High School to prepare a test-fit using the room requirements submitted by Yalow. These test-fit drawings will drive the final construction budget, which Civic Builders and Yalow's board will review prior to finalizing for Department of Building submission.

The allocation of expenses (construction costs) between CHHS and Yalow will be negotiated prior to signing the sub-lease.

VII. Public Session

A. K. Dunn Moodie, parent of 2 hybrid students, expressed concerns about the COVID-19 pandemic, social distancing at school, and asked the board to consider a better hybrid model in the event that 90% of students choose to attend in-person.

B. C. Luna tanked the board and offered to help the school with anything the school may need.

M. Balbuena noted that Yalow's board has worked hard to ensure the safety of the two campus buildings. He assured the two parents that he personally inspected each room in our campuses and wouldn't permit the school leaders to open building that was unsafe.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,
L. Howard

IX. Executive Session

A. CEO and principal evaluations

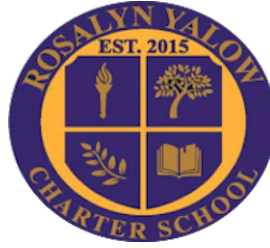
Discussion ensued.

B. Bonuses

Bonuses were approved as recommended.

Documents used during the meeting

- SEEstation Introduction sm.pdf
- Yalow Enrollment Ammendment Adopted 5.17.16.pdf
- Budget Narrative 9.12.20.pdf
- RYCS Monthly Report - Aug 2020.pdf
- Yalow Teachers Hire Template 08.31.2020 v1 (FY 2020-2021).pdf



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday October 20, 2020 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

None

Guests Present

A. Diacou (remote), K. Smaw (remote), Rosy Chhabra Psy.D., Montefiore School Health Programs, Eugene Mazo, SEEcompany, Zachary K., SEEcompany (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Oct 20, 2020 @ 6:30 PM.

B. Record Attendance and Guests

II. Items for board approval

A. Approve August 18, 2020 board minutes

B. Yalow made a motion to approve the minutes from Board Meeting on 08-18-20.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve September 17, 2020 board minutes

B. Yalow made a motion to approve the minutes from Board Meeting on 09-15-20.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Partnership—Montefiore School Health Program Memorandum of Understanding

Rosy Chhabra, Psy.D., the director of Montefiore's School Based Health Program stated they provide services in the Bronx 31 to Health Centers. They cover over 95 schools and provide care to over 42,000 students. Montefiore School Based Health Programs has agreed to partner with Yalow and provide mental health services to Yalow's families. Montefiore does not currently have a license to provide satellite services at Yalow, mental health services will begin with tele-therapy. To legally provide services, Montefiore must first complete intake medical evaluations for Yalow students to be treated by Montefiore. The finance committee discussed Memorandum of Understanding provided by Montefiore and requested clarification on Montefiore's expectations from Yalow.

D. Synchronous learning platform for 4 (or 5) special education ICT classrooms

Eugene Mazo, a member of the SEE company stated their goal is to improve academic outcomes for those students receiving remote instruction. The proposed integrated hardware solution enables teachers to unify the instructional experience for both remote and in-person students. Yalow's curriculum will be displayed on Smart boards in classrooms. Virtual students will be able to view the same classroom materials as in-person students. Teachers can ask questions of both groups of students simultaneously, and all students can hear responses. The intent is to remove remote learning obstacles observed during the April–June period of remote instruction.

The Education committee reviewed the proposal on September 3, and recommended a pilot program for Yalow's 4 special education ICT classrooms with a budget of \$35,000, with a precondition that Principal Smaw see how the SEE platform is being used for instruction at Cardinal Hayes High School. Finance committee reviewed the financial implications of the proposal on September 3, opining that Yalow can afford the investment. Mr. Balbuena stated he would like to see the product and services in person before moving forward.

B. Yalow stressed the need to increase available internet bandwidth when the school moves into CHHS to accommodate those students who will be connecting remotely to minimize buffering or dropped connections for remote learners.

E. Non-Material Charter Revision to Substitute MSWs for LMSWs

On May 17, 2016 the Board approved a resolution authorizing school leaders to hire MSWs as teacher-social workers in lieu of LMSWs when LMSWs could not be hired. NYSED did not approve of the modification to the Yalow's charter. Recently, A. Diacou was informed that the Charter School Office would consider an application for charter revision.

The proposed charter revision was discussed at the October 6 education committee meeting and recommended for consideration by the full Board.

Resolved that the Executive Director is authorized to submit an application to the New York State Education Department for a non-material charter revision permitting the Rosalyn Yalow Charter School to hire qualified candidates with a masters of social work (MSW) degree to serve as classroom teacher-social workers, in addition to licensed MSW (LMSW) candidates and those holding an LMFT credential.

B. Yalow made a motion to To allow Yalow to hire unlicensed social workers who have a Masters Degree in Social Work from an Accredited University.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Review and Approve Annual Audited Financial Statements

M. Rosen noted that the auditors issue and "unqualified" opinion of the schools financial statements.

B. Yalow noted that the Paycheck Protection Loan of \$1,145, 016 received on may 23, 2020 is expected to be forgiven after the Small Business Administration issues final guidelines for loan forgiveness.

B. Yalow made a motion to Approve Annual Audited Financial Statements.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance report

A. July 1-August 31 financial statement

We are running a slight deficit from budget—currently forecast at (\$12,000)—due to having 18 fewer students. The loss in revenue has been largely offset by delayed hires of teachers and administrators.

- Several individuals were not hired until September. The budget assumes all administrators begin on July 1 and that all teachers begin on August 1. This wasn't the case for everyone. Several individuals didn't begin until September.
- We budgeted for 12 teachers to be hired in Yalow's Tier-I salary category, although we were only able to find two teachers meeting the highly-qualified criteria established for Tier-I teachers. The remainder of Yalow's newly hired teachers were hired in Yalow's lower salary tiers.
- the hiring process is not complete. 7 budgeted positions remain unfilled.

Cuts in per pupil revenue is a real possibility (currently set at \$16,123). Governor Cuomo and the legislature could propose cuts to per pupil aid mid-year to cover the large projected NYS budget deficits.

Cash Flow:

- \$6.8 million in the bank as of September 30, 2020
- year-end cash forecast at \$6.3 million, which will be available for construction related expenses for Yalow's move to Cardinal Hayes High School.

IV. Principal report

A. Update: remote v. hybrid instruction progress

The number of hours spent on the computer has been challenging for both students and teachers. Currently there are:

- 517 students, October 12
- 252 students (49%) enrolled in remote instruction through November 21
- 265 students (51%) enrolled in hybrid instruction, (Tuesday, Thursday, and Friday)
- tutoring began on Wednesday, October 14

- 29 students enrolled in tutoring on Mondays and Wednesdays; 9 k–1 students and 20 2–5 students.

B. Chronic absentee report

Chronic Absentees by Grade:

Kindergarten: 46 students out of 100 (46.00%)

1st-grade: 37 students out of 90 (40.66%)

2nd-grade: 30 students out of 95 (31.58%)

3rd-grade: 13 students out of 96 (13.54%)

4th-grade: 5 students out of 76 (6.58%)

5th-grade: 6 students out of 73 (8.22%)

K. Smaw noted that she conducted 7 town hall meetings with parents to inform them of their choices to attend school either hybrid—3 days in person, 2 days remote—or fully-remote.

The lack of availability of yellow bus service for families created a wedge for many families traveling from the north Bronx to Yalow, who couldn't attend in person without bus services.

M. Balbuena stressed that the deans of students and parent coordinator need to be proactive with families. These absentee results are not acceptable.

L. Howard and S. Hayes stressed the importance of resuming home visits to families, particularly those students who have chronic absences.

V. Executive Director report

A. Students withdrawn (attrition) between 2019-2020 & 2020-2021

Students withdrawn (attrition) between 2019-2020 & 2020-2021 FYI

- 82 Yalow students withdrew from Yalow over the summer, from July 1–October 15
- represents 9.8% of Yalow's 461 student enrollment lost during the summer school break (excludes graduates)
- 45 newly selected kindergarten students for 2020-2021 never reported for school in September

2019–2020 Student Attrition by Grade

kindergarten 22%

1st grade 13%

2nd grade 4%

3rd grade 4%

4th grade 13%

- 51% left for charter schools
- 26% left for public schools (a few because the DOE hadn't begun yellow bus service)
- 18% moved out of NYC

A few more second grade students are expected to enroll on Monday, October 19. After these students come in, Yalow's waiting lists are depleted and we are dependent on walk-in applications for kindergarten seats to increase enrollment to 536 students

B. Yalow stated that the school needs to shore up student attrition. The financial risk of falling short of enrolling 536 students is too great.

Mr. Balbuena sent the leadership of the school a work plan on enrollment and recruitment. He stated the school must be diligent on how recruit is done for the next incoming class. He asked that the plan Ms. Smaw presented a year ago be revisited where she urged for a Hybrid Summer inviting pre-school children into the school while in operation.

B. Cardinal Hayes High School update

The board reviewed the architect's preliminary test fit for the 3rd and 4th floors spaces at Cardinal Hayes High School.

In order to move into Cardinal Hayes by August of 2021 we will need a certificate of occupancy that will need to be filed with the NYC Department of Buildings (DOB). The timeline from DOB filing to commencement of construction to issuance of a certificate of occupancy by the DOB is very tight. In order to file with the Buildings Department the lease must be completed in the next two weeks. The Board will need to consider if we will make this major investment not knowing for sure if we can deliver the project by August 2021.

VI. Executive Session

A. Other Business

- Mission and Vision Statement to be discussed at January Board Retreat
- Visit to Cardinale Hayes for SEEcompany for face to face Presentation

VII. Closing Items

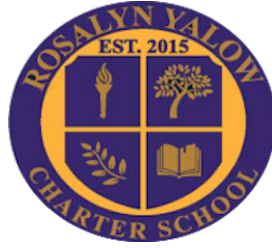
A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,
L. Howard

Documents used during the meeting

- MMG-291195_MSHPMentalHealthBrochure_Rebrand_English_v16_EngSpan11.pdf
- Charter Revision Request 10.15.20.pdf
- ROSALYN YALOW CHARTER SCHOOL - 06.30.2020 - FS - DRAFT #3.pdf
- ROSALYN YALOW CHARTER SCHOOL - 06.30.2020 - RCL - DRAFT #1.pdf
- RYCS Monthly Report - Sep 2020.pdf
- Hybrid Enrollment by Grade 10-12.20.pdf
- Board Meeting Attendance 10.12.20.pdf
- Withdrawn students 10.15.20.pdf
- A-000 TEST FIT R0.1.pdf
- A-000 TEST FIT R0.1.pdf
- Preliminary Budget Rosalyn Yalow Charter School .pdf
- Yalow Draft Development Calendar .pdf



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday November 17, 2020 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

I. Lee

Guests Present

A. Diacou (remote), Christine Colleta, Hirschen Singer & Epstein LLP (remote), K. Smaw (remote), Lenny Dymond, Civic Builders (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Nov 17, 2020 @ 6:32 PM.

B. Record Attendance and Guests

II. Chairman updates

A. Academic leadership retreat

M. Balbuena informed the board that K. Smaw and he would be hosting an academic leadership retreat on Wednesday, November 25.

III. Items for board approval

A. Approve October 20, 2020 board minutes

B. Yalow made a motion to approve the minutes from Board Meeting on 10-20-20.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Review and Vote of Lease with Cardinal Hayes High School (CHHS)

Updates on leased facility at Cardinal Hayes:

- In addition to the 3rd floor of CHHS (36,250 s.f.), Yalow is being granted the entire east wing of the 4th floor (12,370 s.f.)
- Yalow is signing a 15-year lease with a 15-year renewal option.
- Yalow will be responsible for the major costs of buildout on the 3rd and 4th floors. Civic Builders estimates the overall project cost to be \$4.3 million, of which Yalow's share is \$3.2 million, which includes a 15% contingency of \$400,000.
- air conditioning will be critical in attracting and retaining teachers (CHHS has none), and the budget includes \$1.3 million for installation of AC.

L. Dymond from Civic Builders, Yalow's owner representative, reviewed the proposed construction budget and schedule for project completion. The construction schedule is tight, but doable. Obtaining construction permits from the NYC Department of Buildings (DOB) is the most time-critical aspect for completion and issuance of a certificate of occupancy by August 2021. Prior to submission to the DOB, Yalow and Civic Builders will finalize the 4th floor construction drawings.

Next steps following Yalow Board approval of the Sublease:

1. The CHHS Board will meet to approve the lease within the next 2 weeks
2. Approved lease will be sent to NYSED for its approval (can take 60 days)
3. Archdiocesan Real Estate Division has 45 days to review and consent to the lease
4. Architecture by Domani, D.P.C will finalize room layout and prepare final drawings for NYC DOB
5. Contractor will be selected by Yalow and CHHS

C. Colleta, Yalow's lease attorney, reviewed the terms of the proposed Sublease with CHHS and inherent risks, including subordination, construction schedule, curriculum issues, and termination provision in year 8. Discussion ensued, and the following resolutions were submitted for Board consideration and approval.

C. Form of CHHS lease resolution

**ROSALYN YALOW CHARTER SCHOOL
RESOLUTIONS ADOPTED BY THE
BOARD OF DIRECTORS**

NOVEMBER 17, 2020

At a meeting of the Board of Directors of Rosalyn Yalow Charter School (the "Charter School") on November 17, 2020, at which a quorum was present and acted throughout, the Board of Directors adopted the following resolutions:

WHEREAS, the Charter School desires to enter into that certain Sublease with Cardinal Hayes High School, as sublandlord, and the Charter School, as subtenant with respect to the entire third (3rd) floor and a portion of the fourth (4th) floor of the Building located at 650 Grand Concourse, Bronx, New York 10451 (the "Sublease").

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Directors hereby authorizes and directs the Charter School to enter into the Sublease on substantially the same material terms as were reviewed by the Board of Directors at this meeting, and subject to any modifications which the Executive Director of the Charter School may deem are appropriate and/or necessary, and any other documents related thereto required to effectuate the Sublease and hereby accepts, approves and ratifies all acts taken by the directors of the Charter School and their appointed and retained representatives, agents, consultants, advisors, and counsels in, inter alia, conceiving, planning, analyzing, modeling, drafting, documenting, directing and implementing the Sublease; and be it further

RESOLVED, that any and all actions by any of the officers of the Charter School, including, but not limited to, the Executive Director of the Charter School, and any person or persons designated, appointed, or retained and duly authorized to so act by any such officer of the Charter School, to do and perform, or cause to be done and performed, or to execute and deliver, or cause to be executed and delivered, in the name and on behalf of the Charter School, any and all such other ancillary, collateral, additional or supplemental documentation, including but not limited to notices, requests, demands, or directions; consents, approvals, acceptances, appointments, applications, or waivers; certificates, affidavits, or other further assurances; other agreements, instruments, amendments, or modifications, under organizational seal of the Charter School if required, and the payment of any fees, expenses and taxes, in the name and on behalf of the Charter School, as may be deemed to be necessary or advisable in order to carry into effect the intent of these resolutions or to comply with the requirements of the instruments and documents approved or authorized by these resolutions is hereby authorized, approved, ratified and confirmed; and it is further

RESOLVED, that any actions to date of the officers of the Charter School, in respect to the fulfillment of the intent of these resolutions, including without limitation the execution and delivery of any agreements, instruments and documents and the payment of any fees, expenses and taxes, in the name and on behalf of the Charter School in its individual capacity or otherwise, are hereby approved, ratified and confirmed in all respects; and be it further

RESOLVED, that the Board of Directors of the Charter School hereby accepts, approves, and ratifies all acts, in all respects, taken by the officers of the Charter School and each of their appointed and retained representatives, agents, consultants, advisors, and counsels in, inter alia, conceiving, planning, analyzing, modeling, drafting, documenting, directing and implementing the transactions contemplated by these resolutions, including without limitation the execution and delivery of any agreements, instruments and documents and the payment of any fees, expenses and taxes, in the name and on behalf of the Charter School.

[Signature Page Follows]

I, Lakiesha Howard, the Secretary of Rosalyn Yalow Charter School, hereby certify that the foregoing resolutions were adopted at a meeting of the Board of Directors of Rosalyn Yalow Charter School, held on the date and year first set forth above.

Name:

Title: Secretary

R. Lyon made a motion to approve the draft Sublease as amended and resolution authorizing the executive director to sign on behalf of the board.

B. Yalow seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Synchronous learning platform for 4 (or 5) special education ICT classrooms

Following review of the SEEstation technology for installation in 5 ICT special education classrooms at the October 20, 2020 Board meeting, a decision to purchase was tabled pending a "live" classroom demonstration for remote students by G. Feliciano.

G. Feliciano submitted her written review of the remote SEEstation demonstration she observed of a Civics class at CHHS, writing that, *"The visual aspect was clear, with sharp resolution. I saw the teacher, the white board and students in the classroom clearly without any movement. When the teacher spoke directly into the camera to students at home, it seemed as if he was next to them as he insisted they show their faces and checked for understanding. The students were engaged in "real time," learning along with in-class students. I felt like a student in the classroom. I truly think that we need to invest in high quality equipment and systems that will enable better Learning opportunities from home for our students, as this Covid situation may not be completely eradicated until 2022, as specialists predict. However, I wonder if adequate internet service at home enabled this high level of internet experience.*

I recommend moving forward with the investment of the SEECompany set up, unless we can find comparable alternatives. Similarly, ensuring students have the proper equipment at home."

B. Yalow opined that the SEEstation is expensive technology, but deferred any decision to purchase SEEstations to Principal Smaw's recommendation.

K. Smaw reiterated her prior comments expressed at the September 15 Board meeting and endorsed G. Feliciano's recommendation to purchase and beta-test SEEstations in Yalow's 5 ICT classrooms.

R. Lyon made a motion to purchase 5 SEEstations for Yalow's ICT classrooms.

G. Feliciano seconded the motion.

B. Yalow abstained. The board **VOTED** to approve the motion.

Roll Call

M. Rosen	Aye
I. Lee	Absent
R. Lyon	Aye
S. Hayes	Aye
B. Yalow	Abstain
M. Balbuena	Aye
G. Feliciano	Aye
L. Howard	Aye

E. Resolution to extend Thanksgiving recess through December 6

A. Diacou noted that although teachers have been advised not to travel to any states that are not contiguous to NYS, school administration is concerned that some teachers or families may not adhere to Governor Cuomo's travel restriction and potentially bring the COVID-19 virus into Yalow following the Thanksgiving recess. Rather than running the risk of opening the school on Monday November 30, and subsequently finding out that an employee has tested positive for the virus, we want to extend Thanksgiving recess 5 additional days, through Friday December 4.

Discussion ensued. M. Balbuena suggested the recess be extended by only two days.

G. Feliciano made a motion to extend Thanksgiving recess by two days, subject to NYSED approval.

S. Hayes seconded the motion.

Resolved, due to the changing executive orders about mandated travel advisories quarantine requirements, and subject to the New York State Education Department confirming that there will be no resultant reduction in state aid to the school, the Board

believes it is in the long-term interest of the school community to extend the Thanksgiving recess through December 1, 2020. The board **VOTED** unanimously to approve the motion.

IV. Finance report

A. July 1-August 31 financial statement

B. Yalow and M. Rosen reviewed the changes made in budget assumptions used for forecasting Yalow's financial position following the restrictions being imposed on student activities due to the COVID-19 pandemic, compared with Yalow's financial forecast presented at the October 20 Board meeting. The net result is new forecast projecting a year-end surplus of \$513,000.

Revenues:

1. The projected full time equivalent number of students is being lowered to 518 students, down from the 536, resulting in lower forecast revenue (\$319,823).
2. The new ESSER grant Yalow increases revenue by \$287,771 to cover the school's actual COVID-19 related expenses.

Expenses:

1. Forecasts for 20 individual expense line items have been reduced, and moving expenses for relocation to CHHS added (\$115,000), reducing projected expenses by \$244,256.
2. Delayed hires of teachers and administrators account for remaining expense savings:

Cash Flow:

As of October 31, 2020, the school has \$7.6 million cash on hand, and anticipates ending the fiscal year with \$6.1 million, which will be available to complete the renovations to our new CHHS facility..

V. Principal report

A. Update: remote v. hybrid instruction progress

- 524 enrolled students, November 16
- 252 students (48%) enrolled in remote instruction through November 21
- 271 students (52%) enrolled in hybrid instruction, (Tuesday, Thursday, and Friday)
- tutoring began on Wednesday, October 14
- 28 grades 2-5 students enrolled in tutoring on Mondays and Wednesdays, and 30 k-1 students.

B. Benchmark student performance

Unit 1 assessments for language arts (CKLA) and Singapore math have been completed for most classes,. Percentage of correct answers are listed on the following table:

Grade	Math	CKLA
kinder	87%	85%
1st	95%	82%
2nd	41%	60%
3rd	30%	N/A
4th	54%	46%
5th	56%	79%

S. Hayes inquired why the 2nd-grade scores were so low, and K. Smaw replied that the performance reflects the numbers of students attending remotely, and that the school needs to resume 5-day in-person instruction to improve academic performance.

Board members suggested providing students receiving remote instruction with intensive homework packets and, consider assigning students Kahn Academy video tutorials to augment class instruction.

Another suggestion was made to implement an incentive program to provide those classes completing the most homework assignments with a prize.

C. Chronic absentee report

Chronic Absentees by Grade:

Kindergarten: 30 students out of 102 (19.6%)

1st-grade: 24 students out of 99 (24.2%)

2nd-grade: 20 students out of 96 (20.8%)

3rd-grade: 6 students out of 80 (7.5%)

4th-grade: 14 students out of 47 (16.1%)

5th-grade: 10 students out of 48 (20.8%)

K. Smaw noted that the new attendance policy recommended by the attendance team:

1. student attendance will be recorded twice daily
2. remote students will no longer be marked absent if their technology fails.

VI. Executive Director report

A. Goya Thanksgiving Food Giveaway

G. Feliciano arranged for Goya Foods, Inc. to donate 1000 pounds of food for Yalow's families in lieu of holding Yalow's 5th annual Thanksgiving dinner for families Thanksgiving morning. Food distribution takes place Saturday, November 20, in the school's parking lot. Board members recommended formally acknowledging Goya's contribution in support of the school's *Giving Thanks to Families* initiative.

G. Feliciano asked that the school to prepare a video of the food giveaway event to present to Goya.

B. Montefiore School Health Program partnership

The partnership with MSHP has been finalized, and Montefiore will begin enrollment of Yalow families for mental health support and doctor's visits on Saturday, November 20.

Tele-therapy will initially be provided for students and families, followed by in-person counseling in the new year when Montefiore is able to staff a satellite clinic at Yalow. Services will be provided at no cost to parents.

C. Wifi hotspots for students

Yalow has ordered 31 Wifi hotspots for students lacking good internet connectivity from T-Mobile. Hotspots will arrive by Friday, November 20 for distribution to student families by the school's parent coordinator. The hotspots are restricted to one student user per device, based on the student's verified NYCDOE OSIS number.

B. Yalow recommended that the school pay for an unlimited data plan for student hotspots.

VII. Closing Items

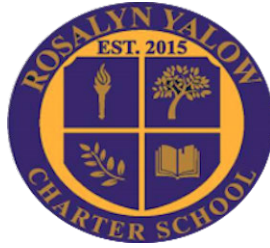
A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,
L. Howard

Documents used during the meeting

- 3rd Floor from A-000 TEST FIT R0.1.pdf
- 4th floor A-000 TEST FIT R0.3.1.pdf
- CHHS to Yalow - Lease Abstract v2.pdf
- RYCS Preliminary Budget 11.13.20.pdf
- Rosalyn Yalow - Resolutions v1.pdf
- Sublease Rosalyn Yalow at 650 Grand Concourse, Bronx, NY v3 - HSE(2).pdf
- Feliciano Review of SEEstation 11.2.20.pdf
- SEEcom[pany Response to Video Request 11.16.20.pdf
- Yalow Thanksgiving Resolution Adopted 11.17.20.pdf
- Rosalyn Yalow - Resolutions v1.pdf
- Budget Narrative 11.15.20.pdf
- RYCS Monthly Report - Oct 2020.pdf
- Roster Breakdown Remote-Hybrid 11.16.20.pdf
- 3 Year Comparison Attendance Graphs.pdf
- Attendance Summary 11.10.20 WITHOUT_DISCHARGE-merged.pdf



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday December 15, 2020 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

I. Lee

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Dec 15, 2020 @ 6:45 PM.

B. Record Attendance and Guests

II. Approve Board Minutes

A. Approve

B. Yalow made a motion to approve the minutes from Board Meeting on 11-17-20.

I. Lee seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance report

A. July 1-November 30 financial statement

Forecast budget surplus is \$515,093.

Revenues:

1. The forecast number of full time equivalent number of students in the budgeted revenue forecast is 518 students (vs. 536 approved by charter). The lower student enrollment results in forecast revenue losses of (\$276,963).
2. The new ESSER grant Yalow increases revenue by \$287,771. ESSER revenues will be matched dollar for dollar with COVID-19 related expenses, Contingency (code #7930).

Expenses:

1. Forecasts for 20 individual expense line items have been adjusted downward. Moving expense to CHHS are forecast at \$115,000. Together, these 21 expense line adjustments reduce projected expenses by \$244,256.
2. Delayed hires of teachers and administrators account for the majority of Yalow's budget surplus (\$484,444).
 - 3 budgeted positions remain unfilled.
 - The budget assumes 12 teachers would be hired in Yalow's Tier-I salary category, although most were hired in lower salary tiers.

Cash Flow:

- We had \$6.6 million in the bank as of November 30, 2020, and anticipate ending the fiscal year with \$5.7 million in cash.
- A significant portion of cash balances—over \$3 million—will be used to complete the renovations to our new Cardinal Hayes facility, plus a \$417,000 security deposit will be made upon acceptance of the CHHS lease by the Archdiocese and NYSED.

IV. Principal report

A. Update: remote v. hybrid instruction progress

Update: remote v. hybrid instruction progress FYI

- 526 students, December 10
- 227 students (43%) enrolled in remote instruction
- 299 students (57%) enrolled in hybrid instruction

B. Student performance

Ms. Smaw will have data at a later date.

C. Chronic absentee report

Chronic Absentees by Grade:

Kindergarten: 30 students out of 102 (30%)

1st-grade: 22 students out of 99 (25.6%)

2nd-grade: 9 students out of 96 (9.3%)

3rd-grade: 3 students out of 80 (3.2%)

4th-grade: 1 students out of 47 (1.3%)

5th-grade: 4 students out of 48 (5.6%)

D. COVID-19 quarantines

K. Smaw has been shifting response to intervention team teachers between Yalow's two campuses to fill quarantine teacher vacancies when a several teachers were asked to quarantine due to potential close contact with two teachers who tested positive for COVID-19.

All teachers and staff will be asked to be extra careful and protect themselves from potential COVID-19 exposure over the holiday break in order to avoid a school closure.

V. Executive Director report

A. Cardinal Hayes lease approval and construction timeline

Cardinal Hayes lease approval and construction timeline

- Monday, December 14, 2020, terms of the lease to be finalized.
- To be Thursday, December 17, 2020, CHHS board is scheduled to convene to approve the final lease.
- Friday, December 18, CHHS and A. Diacou sign finalized lease.
- Yalow submits lease to NYSED for review and approval.
- CHHS submits lease to Archdiocese for review and approval.
- January 15, 2021, drawings to be finalized and submitted to NYC Dept. of Buildings (DOB) for Alt.2 demolition permit (this application should be approved approx. 3 days, after which demo can start).
- January 22, submit application for Alt. 1 construction permit enabling Yalow to proceed with buildout of 3rd floor. Alt 1 drawings take approx. 3 months for approval. (This is the change of use from residential to educational for the 4th floor.)
- February 1, construction manager selected to start bidding out the individual trades Carpentry, plumbing, electrical, etc.).
- February 1, demolition contractor begins their work on 3rd and 4th floors.
- Mid-February, Yalow submits Alt. 2 drawings to DOB for buildout of 3rd and 4th floors (should only take around 1 week).
- March 1 (plus or minus), CHHS delivers approved Alt. 1 and Alt. 2 permits to Yalow to proceed with 4th floor buildout.
- March 2, 3rd floor construction commences. The 4th floor of CHHS is currently has a certificate of occupancy as residential apartments. Yalow's 4th floor construction won't commence until the DOB approves the change of use from "residential" to "school." To the extent there is a delay in obtaining a construction permit for the 4th floor change of use, Yalow will proceed to open with occupancy of the 3rd floor. The primary impact for Yalow is that use of the cafeteria would be delayed, and students would need to eat in their classrooms.

VI. Other business

A. Vacation

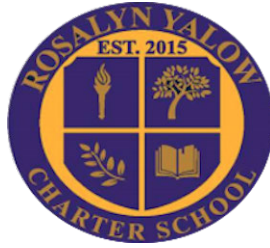
Mr. Balbuena stated as we move into the winter break, we must be clear that we cannot extend vacation. Everyone is expected to return by January 4th, and if traveling be mindful and of the precautionary measures.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:12 PM.

Respectfully Submitted,
L. Howard



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday January 19, 2021 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

I. Lee

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Jan 19, 2021 @ 6:30 PM.

B. Record Attendance and Guests

II. Finance report

A. July 1-December 31 financial statement

Forecast budget surplus is \$712,614.

Revenues:

1. The forecast number of full time equivalent number of students in the budgeted revenue forecast is 518 students (vs. 536). The lower student enrollment results in forecast revenue losses of (\$276,963).
2. The new ESSER grant Yalow increases revenue by \$287,771. ESSER revenues will be matched dollar for dollar with COVID-19 related expenses, Contingency (code #7930).

Expenses:

1. Delayed hires of teachers and administrators account for the majority of Yalow's budget surplus (\$742,908).
2. Expense savings are being realized in many line item categories due to the pandemic slowdown.
 - 3 budgeted positions remain unfilled.
 - The budget assumed 12 teachers would be hired in Yalow's Tier-I salary category, although most were hired in lower salary tiers.

Cash Flow:

- we had \$7.1 million in the bank as of December 31, 2020, and anticipate ending the fiscal year with \$5.1 million in cash, excluding all outlays for Cardinal Hayes construction.
- over \$3 million of cash balances will be spent completing the renovations to our new Cardinal Hayes facility.

M. Balbuena asked that A. Diacou begin preparing the school budget for 2021–2022.

III. Principal report

A. Update: remote v. hybrid instruction progress

Families are still allowed to bring children to school. Currently there are 301 children learning remotely and 223 in person.

B. Student performance

MATH DATA

Grade	Unit 2	Unit 3	Unit 4	Unit 5
K	90%	94%	92%	
1	92%	99%	98%	100%
2	46%			
3	25%			
4	62%			
5	79%	67%		

CKLA DATA

Grade	Unit 2	Unit 3	Unit 4	Unit 5
-------	--------	--------	--------	--------

K	88%	90%	80%
1	90%	88%	46%
2	41%		
3	56%		
4	100%		
5	71%		

Ms. Smaw stated though the numbers above are not consistent with all grades they are not moving in the direction she would like. Ms. Smaw stated the next go round of data reporting will be done differently where as units will be cut in half. She stated this is relieve the stress of students having to retain so much information in a 30-day span. The use of study guides are also being providing to students so families can focus on what is needed. First mock exams for Math are scheduled for January 21 and 22, January 28th and 29th for CKLA, and February 4th for science.

M. Balbuena asked K. Smaw too prepare a report correlating individual student academic performance with attendance, and whether or not students are classified as ELLs or have IEPs.

C. Chronic absentee report **Chronic Absentees by Grade:**

Kindergarten: 28 students out of 101 **(27.7%)**
 1st-grade: **25** students out of 86 **(29.1%)**
 2nd-grade: **17** students out of 96 **(17.7%)**
 3rd-grade: **5** students out of 94 **(5.3%)**
 4th-grade: **1** students out of 76 **(1.3%)**
 5th-grade: **4** students out of 71 **(5.6%)**

IV. Executive Director report

A. Cardinal Hayes lease approval and construction timeline

- CHHS lease signed Friday, December 18.
- Archdiocese approved on December 18.
- waiting for NYSED approval of terms of lease.
- waiting for completed asbestos report to submit with permit applications to NYC Dept. of Buildings (DOB).
- drawings to be submitted to DOB for Alt.2 demolition permit following receipt of asbestos report.
- February 15 target date for commencement of demolition.
- February 1, submit application for Alt. 1 construction permit enabling Yalow to proceed with buildout of 3rd floor. Alt 1 drawings take approx. 3 months for approval. (This is the change of use from residential to educational usage on the 4th floor.)
- February 1, construction manager selected to start bidding out the individual trades Carpentry, plumbing, electrical, etc.).
- February 15, demolition contractor begins their work on 3rd and 4th floors.
- mid-february, Yalow submits Alt. 2 drawings to DOB for buildout of 3rd and 4th floors (should only take around 1 week).
- March 1 (plus or minus), CHHS delivers approved Alt. 1 and Alt. 2 permits to Yalow to proceed with 4th floor buildout.
- March 2, 3rd floor construction commences.

The 4th floor of CHHS is currently has a certificate of occupancy as residential apartments. Yalow's 4th floor construction won't commence until the DOB approves the change of use from "residential" to "school."

To the extent there is a delay in obtaining a construction permit for the 4th floor change of use, Yalow will proceed to open with occupancy of the 3rd floor. The primary impact for Yalow is that use of the cafeteria would be delayed, and students would need to eat in their classrooms.

B. SEEstation installation for 5 ICT classrooms

- 4 SEEstations being installed at 169th St. campus on Monday, January 18
- 1 SEEstation being installed at 169th St. campus on Wednesday, January 20
- teacher training to take place the week of January 25

C. New Yalow brochure for student recruitment

- Brochure will be available for the board's review on Monday, January 18.
- Goal is selling Yalow's new home to prospective student families and encourage existing families to remain with Yalow following our move to CHHS.
- designed to be a pictorial highlighting the many amenities of Yalow's new campus and the several reason's families should choose Yalow over competing charter and traditional public schools (arts, chess, fencing, family support group, and strong academics).

Brochure will be available in two formats:

- electronic *flipbook*: <https://www.ryschool.event-dpt.com>
- professionally printed hardcopy

M. Balbuena asked A. Diacou to prepare a dashboard for board members to be able to review historic school performance.

M. Balbuena asked A. Diacou to resend board members a copy of Yalow's 2020–2025 Strategic Plan for review.

V. Other business

A. Ponce Bank

Mr. Balbuena thanked Ms. Feliciano for cultivating a relationship between the school and Ponce Bank. Ponce Bank was provided a tour of the school and were extremely impressed. The goal is to engage in a relationship with Ponce bank in parent engagement workshops on financial literacy and providing financial support for community events and capital improvements for to the school.

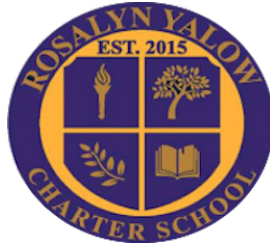
VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:06 PM.

Respectfully Submitted,

L. Howard



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday February 16, 2021 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), S. Hayes (remote)

Trustees Absent

R. Lyon

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Feb 16, 2021 at 6:32 PM.

B. Record Attendance and Guests

II. Approve minutes

A. December 15, 2020 Board minutes

B. Yalow made a motion to approve the minutes from Board Meeting on 12-15-20.
S. Hayes seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. January 19, 2021 Board minutes

B. Yalow made a motion to approve the minutes from Board Meeting on 01-19-21.
S. Hayes seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Finance report

A. July 1-December 31 financial statement

Forecast budget surplus is \$764,410.

Revenues:

1. The forecast number of full time equivalent number of students used in the budgeted revenue forecast is 518 students (vs. 525 on 2/11/21). The lower student enrollment results in forecast revenue losses of (\$276,963).
2. The new ESSER grant Yalow increases revenue by \$287,771. ESSER revenues will be matched dollar for dollar with COVID-19 related expenses, Contingency (code #7930).

Expenses:

1. Delayed hires of teachers and administrators account for the majority of Yalow's budget surplus (\$812,047).
2. Expense savings are being realized in many line item categories due to the pandemic slowdown.
- 3 budgeted positions remain unfilled. • The budget assumed 12 teachers would be hired in Yalow's Tier-I salary category, although most were hired in lower salary tiers.

Cash Flow:

We had \$6.4 million in the bank as of January 31, 2021, and anticipate ending the fiscal year with \$5.3 million in cash, excluding construction outlays for Cardinal Hayes.

Over \$3 million of cash balances will be spent completing the renovations to our new Cardinal Hayes facility.

IV. Principal report

A. Update: remote v. hybrid instruction progress

- 525 students, February 11
- 218 students (41%) enrolled in remote instruction
- 307 students (59%) enrolled in hybrid instruction

Fewest students of in class learning are from the 5th grade.

There has been improvement in learning across the board, however the upper grades continue to struggle in math.

B. Student data dive

1st grade declined in CKLA in comparison to how they were previously doing. This is attributed to many teachers being out for the month of December due to being quarantined. RTI members were used to fill in. Currently the school does not have the substitute teacher model.

C. Chronic absentee report

Chronic Absentees by Grade:

Kindergarten: 24 students out of 101 (23.8%)

1st-grade: 24 students out of 86 (27.9%)

2nd-grade: 16 students out of 99 (16.2%)

3rd-grade: 4 students out of 94 (4.3%)

4th-grade: 1 students out of 76 (1.3%)

5th-grade: 4 students out of 70 (5.7%)

D. Current Unit Teaching Chart

CKLA Current Teaching Unit

- Kindergarten-on track
- 1st grade-on track
- 2nd grade-1 unit behind
- 3rd grade-2 units behind
- 4th and fifth grade 1 unit behind

CKLA Current Teaching Unit

- Kindergarten-1 unit behind
- 1st 2-units behind
- 2nd grade-3 units behind
- 3rd grade-4 units behind
- 4th grade-4 units behind
- 5th grade-1 unit behind

Ms. Smaw noted that the school year did not start on-time. In addition, for grades 3 and 4 curriculum is rewritten to help with the challenges.

V. Executive Director report

A. Cardinal Hayes lease approval and construction timeline

Cardinal Hayes lease approval and construction timeline

- CHHS lease signed Friday, December 18.
- Archdiocese approved on December 18.
- waiting for NYSED approval of terms of lease.
- asbestos remediation completed, and 3rd floor lockers removed.
- February 16, drawings to be submitted to DOB for Alt.1 permit to change use of 4th floor from residential to educational purposes, and proceed with buildout of 3rd floor. Alt 1 drawings take approx. 3 months for approval.
- demolition permit following receipt of asbestos report.
- February 22, submit application for Alt. 2 permit enabling Yalow to commence demolition of the 4th floor apartments.
- February 24, construction manager selected to start bidding out the individual trades Carpentry, plumbing, electrical, etc.).
- February 25 target date for commencement of 4th floor demolition.

- March 1, demolition contractor begins their work on 3rd and 4th floors.
- March 15 (plus or minus), CHHS delivers approved Alt. 2 permits to Yalow to proceed with 4th floor buildout.
- March 15, 3rd floor construction commences.

The 4th floor of CHHS is currently has a certificate of occupancy as residential apartments. Yalow's 4th floor construction won't commence until the DOB approves the change of use from "residential" to "school."

To the extent there is a delay in obtaining a construction permit for the 4th floor change of use, Yalow will proceed to open with occupancy of the 3rd floor. The primary impact for Yalow is that use of the cafeteria would be delayed, and students would need to eat in their classrooms.

B. Distribution of new Yalow brochure

- Brochure mailed to homes of 525 Yalow students.
- Hand-delivered to 50+ Head Start and early learning centers for recruitment of kindergarten students

C. DRAFT of Yalow data dashboard

Mr. Balbuena stated he would like to hold an Executive Session to discuss the Dashboard. He's interested in doing a one pager that outlines demographics, attendance percentile of enrollment, academics and finances. It is intended for internal use of the school to do month to month comparison of where the school currently is in addition to a year-to-year comparisons.

VI. Closing Items

A. Adjourn Meeting

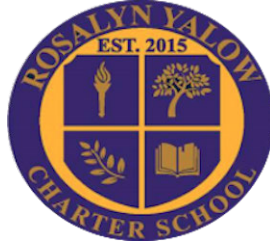
M. Rosen made a motion to Adjourn.

B. Yalow seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,
L. Howard



The Rosalyn Yalow Charter School

Minutes

Rescheduled March Board Meeting

Date and Time

Tuesday March 23, 2021 at 6:30 PM

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

None

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena made a motion to commence the meeting at 6:31 p.m.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Record Attendance and Guests

II. Items for board approval

A. February 16, 2021 Board minutes

B. Yalow made a motion to approve the minutes from Board Meeting on 02-16-21.

S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

Mr. Balbuena requested a meeting with the finance committee to discuss contract negotiations with CSBM.

B. Authorization for executive director and treasurer to approve and pay CHHS construction expenses

Authorization for executive director and treasurer to approve and pay CHHS construction expenses
Vote Alec Diacou 5 m

Pursuant to the previously discussed November 2020 preliminary construction project cost estimates, Yalow will be spending \$3.2 million for the demolition and construction project at Cardinal Hayes High School. The board needs to authorize the prompt payment of all contracted expenses.

R. Lyon made a motion to authorize the executive director to construction payments up to \$15,000 the executive director and one member of the finance committee to countersign construction invoices exceeding \$15,000.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Contract(s) with construction manager

Contract(s) with construction manager, Del Mar Designs, to serve as construction manager for a fee of 3.5% of total construction and contingency costs (\$100,000–\$120,000)

Del Mar contracts with individual subcontractors for plumbing and mechanical, HVAC, electrical, carpentry, etc. at guaranteed prices

- Civic Builders recommends Kel Mar Designs as construction manager based on their recent experience with Kel Mar completing a new building for South Bronx Classical Charter School.
- subcontractors will be selected after Yalow and CHHS review multiple bids.

(2) attached contracts for review:

1. Construction manager contract between Yalow and Kel Mar Designs, which guides Yalow's relationship with Del Mar.
2. American Institute of Architects (AIA) form A201
 - Form A201 governs performance of the construction manager and all subcontractors on the project.
 - the construction manager signs the A201 with each of the subcontractors selected for the project.

B. Yalow made a motion to hire Kel Mar Designs as construction manager for the Cardinal Hayes construction project, subject to the the school's right to approve any change in project supervisory personnel.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. 2021–2022 Salary Scale

B. Yalow reviewed the proposed salary scale recommended by the finance committee at its March 10, 2021 meeting. The recommendations follow the 5-year budget presented to NYSED in conjunction with the school's 2019 Charter Renewal Application.

B. Yalow made a motion to approve proposed salaries.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance report

A. July 1-February 28 financial statement

Forecast budget surplus is \$808,385.

Revenues:

1. Student revenue is estimated for 518 students, down from the 536 projected in June 2020. March 12 enrollment is 523 students. Reduced enrollment decreases revenue by (\$234,449).
2. Reduced student revenue is being offset by increased federal grant revenue of \$414,748, including \$287,771 (ESSER grant) to cover COVID-19 related expenses.
3. Yalow expects to receive an additional \$725,000+ under the Federal Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA Act) passed December 27, 2020. (not reflected in the budget forecast).

Expenses:

1. pandemic-related expenditures for student and teacher have increased.
 2. Expense savings are being realized in many line items due to the pandemic slowdown.
 3. Delayed hires of teachers and administrators account for Yalow's budget surplus of \$808,385.
- The budget assumed 12 teachers would be hired in Yalow's Tier-I salary category, although most were hired in lower salary tiers.
 - 3 budgeted positions remain unfilled.

Cash Flow:

- \$3.2 million of cash balances will be spent completing the renovations to our new Cardinal Hayes facility.
- we had \$7.4 million in the bank as of February 28, 2021, and anticipate ending the fiscal year with \$3 million in cash, after spending \$2.2 million for construction at Cardinal Hayes. Another \$1 million is expected to complete the project by August 31, which will reduce cash to \$2 million.
- Yalow's \$1,143,150 Paycheck Protection Grant is expected to be forgiven. If not forgiven, year-end cash would be further reduced when Yalow repays the unforgiven portion of the PPP loan.

B. Yalow reviewed the positive cash flow impact of new federal (CRRSA) and state (ARP) grants available to the school to pay a portion of the costs of construction at CHHS and to remediation learning loss resulting from the COVID-

19 pandemic. The finance committee will review and recommend a plan to the board.

M. Balbuena suggested that we assume the school will repay the PPP loan in full.

IV. Principal report

A. Update: remote v. hybrid instruction

- 523 students, March 11
- 208 students (40%) enrolled in remote instruction
- 315 students (60%) enrolled in hybrid instruction

B. Student data review

See attached.

K. Smaw noted that the school has had 20 PDs on reading in the classroom. In grades k–2 the focus is on skills; in grades 3–5, the focus is on critical thinking. TNTP and STEP Literacy are supporting literacy instruction to turnkey student data into PDs for teachers.

M. Rosen noted that we have the data to arm the teachers to target student instruction.

B. Yalow noted that as we move forward, the hard part will be understanding what academic supports remote students will need.

C. Chronic absentee report

Chronic Absentees by Grade:

Kindergarten: 20 students out of 100 (**20%**)

1st-grade: **25** students out of 85 (**29.4%**)

2nd-grade: **15** students out of 99 (**15.3%**)

3rd-grade: **4** students out of 94 (**4.3%**)

4th-grade: **1** students out of 76 (**1.3%**)

5th-grade: **4** students out of 70 (**5.7%**)

D. 2021–2022 teacher hire update

55 teachers as shown on the attached table:

8 teacher-social workers

28 general education teachers

16 response-to-intervention (RTI) teachers

3 Teach for America (TFA) teachers

E. Parent engagement & cultural events 2020–2021

Ms. Smaw distributed a listing of all 2020–2021 events scheduled to keep Yalow families engaged with the school community that include parent engagement and cultural events.

V. Executive Director report

A. Cardinal Hayes lease approval and construction timeline

The 4th floor of CHHS is currently has a certificate of occupancy as residential apartments. Yalow's 4th floor construction won't commence until the DOB approves the change of use from "residential" to "school."

To the extent there is a delay in obtaining a construction permit for the 4th floor change of use, Yalow will proceed to open with occupancy of the 3rd floor. The primary impact for Yalow is that use of the cafeteria would be delayed, and students would need to eat in their classrooms.

- CHHS lease signed Friday, December 18.
- Archdiocese approved on December 18.
- NYSED approved on February 25.
- asbestos remediation completed, and 3rd floor lockers removed.
- following demolition of 4th floor apartments, we now realize that the 4th floor ceilings are compromised and will need to be removed and the debris discarded (additional expense).
- February 16, drawings to be submitted to DOB for Alt.1 permit to change use of 4th floor from residential to educational purposes, and proceed with buildout of 3rd floor. Alt 1 drawings take approx. 3 months for approval.
- demolition permit following receipt of asbestos report.
- February 22, application for Alt. 2 filed to commence demolition of the 4th floor apartments.
- February 23, demolition contractor began demolition work on 3rd and 4th floors.
- March 11, non-mechanical construction drawings completed
- March 12, 2nd Alt 2 drawings filed to permit construction of 4th floor cafeteria, offices, and classrooms.
- March 15, 2 interviews with HVAC engineers to determine course of action for installation of HVAC
- March 16, DOB approval of Alt 2 construction plans received.
- March 19, board vote to select construction manager and commence bidding out the individual trades (carpentry, plumbing, electrical, HVAC, etc.).
- Solicitation of bids from building trade sub-contractors continues (carpentry, plumbing, electrical, HVAC, etc.)
- March 28, 3rd floor construction commences.

B. Translated Spanish brochure

The translated Spanish Brochure has been distributed to 48 early childhood programs for distribution to prospective 2021–2022 kindergarten applicants.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:51 PM.

Respectfully Submitted,
L. Howard

VII. Executive Session

A. 2021-2022 salary discussion

B. Yalow made a motion to increase the salary of Ms. Arache due to receiving her recertification.

I. Lee seconded the motion.

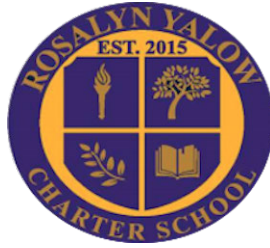
The board **VOTED** unanimously to approve the motion.

B. Teacher Certification

Mr. Lee stated the Board will need to develop a policy for teachers who will receive certification mid year or whose certification will expire mid year.

Documents used during the meeting

- Proposed Teacher Salaries 2021-2022.pdf
- BSK Revised AIA A201-2017 650 Grand Concourse(12181088.1).FINAL.pdf
- BSK Revised CM-GMP.Revised (Rosalyn Yalow)(12179057.1). FINAL.pdf
- Contract resolution(12239341.1).pdf
- Budget Narrative 3.13.21.pdf
- RYCS Monthly Report - Feb 2021.pdf
- Enrollment Summary 3.09.21.pdf
- CKLA Data - March 2021.pdf
- Data - March 2021.xlsx
- Math Data - March 2021.pdf
- Attendance Summary 3.09.21.pdf
- Chronic Absentee Charts 3.9.21.pdf
- Yalow Teachers Hire Template 03.11.2021 v3 (FY 2020-2021).xlsx.pdf
- PDF 2020-2021 Cultural Events.pdf
- Parent Engagement Events 2020-2021.pdf
- RY12pgbook_SPANISH.pdf



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday April 20, 2021 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

I. Lee

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Apr 20, 2021 at 6:33 PM.

B. Record Attendance and Guests

II. Items for board approval

A. Approve 2019 IRS form 990 exempt organization return

B. Yalow made a motion to approve 2019 IRS form 990 exempt organization return.

S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. FY2021–2022 Budget

M. Rosen made a motion to approve FY2021–2022 Budget.

B. Yalow seconded the motion.

FY2021–2022 Budget Vote Michael Rosen 10 m

The FY2021–2022 Budget incorporates 2 new *federal* grants, totalling \$3,142,000, estimated to be received from the recently passed CRRSSA and ARP grant monies:

The committee unanimously recommended spending all \$1,017,016 CRRSAA monies for Cardinal Hayes construction, as well as the portion of the ARP monies not required to be used for remediating student learning loss.

Budget assumes that c. \$1,062,400 ARP will be used in 2021–2022, leaving the remaining \$1,062,400 to be spent in either 2021–2022 or 2022–2023 as needed for construction AND remediating student learning loss.

The FY2021–2022 draft budget incorporates the following assumptions:

- Per pupil state aid: \$16,845/student (4.48% increase from 2020–2021)
- ARP funds: \$1,062,400 over 2 consecutive years (\$1,062,400 remains for use in FY23 and FY24)
- CRRSSA funds: \$1,017,000 received immediately
- \$1,143,150 PPP loan is not forgiven, and is immediately repaid in FY22
- \$3,200,000 CHHS construction costs are paid from cash—\$2.2 million in FY21, \$1 million in FY22
- 3% increases for teachers; none for administrators (as approved by board in the 5-year 2020–2025 budget)

Forecast FY2021–2022 budget surplus: \$1,834,975

Ending cash balance on June 30, 2022: \$2,633,243 The board **VOTED** unanimously to approve the motion.

M. Rosen emphasized that the surplus will be allocated to pay a portion of the renovation costs of the school's new building at Cardinal Hayes High School (CHHS).

C. Approve one-time bonus to administrators in lieu of salary

M. Rosen made a motion to allocate \$75,000 as a one time bonus pool for the administrators to be determined by Mr. Diacou and Ms. Smaw with consultation by Mr. Lee or Ms. Feliciano.

R. Lyon seconded the motion.

The bonuses will be paid in lieu of salary increases for the 2021–2022 year, beginning July 1, 2021. The board **VOTED** unanimously to approve the motion.

D. Dedicate c. \$450,000 of new ARP grant to hiring 3 reading teachers

B. Yalow made a motion to allocate \$450,000 of new ARP grant to hiring 3 reading teachers to remediation learning losses resulting from the COVID-19 pandemic.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance report

A. July 1-March 31 financial statement

Forecast budget surplus is \$791,015.

Revenues:

1. Student revenue is estimated for 518 students, down from the 536 projected in June 2020. April 15 enrollment is 525 students. Full-time equivalent enrollment is 522. Reduced enrollment decreases revenue by (\$234,449).
2. Fundraising revenues haven't materialized, and forecasts have been reduced by \$45,000.
3. Reduced student revenue is being offset by:
 1. increased federal grant revenue of \$416,206, including \$287,771 (ESSER grant) to cover COVID-19 related expenses.
 2. increased state CSP grant revenue, \$47,590

Expenses:

1. Pandemic-related expenditures for student and teacher recruitment have increased.
 2. Pandemic-related savings are being realized in many expense line items due to the pandemic shutdowns.
 3. Delayed hires of teachers and administrators are the prime reason for Yalow's anticipated \$791,015 budget surplus.
- The budget assumed 12 teachers would be hired in Yalow's Tier-I salary category, although most were hired in lower salary tiers.
 - 6 budgeted teaching positions and 2 administrative position are currently vacant.

Cash Flow:

- \$3.2 million of cash balances will be spent completing the renovations to our new Cardinal Hayes facility.
- we had \$6.4 million in the bank as of March 31, 2021, and anticipate ending the fiscal year with \$2.9 million in cash, after spending \$2.2 million for construction at Cardinal Hayes. Another \$1 million is expected to complete the project by August 31, which will reduce cash to \$2 million.

B. Yalow pointed out the school's need to hire more experienced teachers, which will reduce budget surpluses in future years.

IV. Principal report

A. Update: remote v. hybrid instruction progress

- 525 students, April 15
- 203 students (39%) enrolled in remote instruction

- 322 students (61%) enrolled in hybrid instruction

B. Student data review

Ms. Smaw distributed the CKLA and Singapore math data. See attached.

C. Chronic absentee report

Chronic Absentees by Grade:

Kindergarten: **19** students out of 100 (**19%**)
1st-grade: **21** students out of 86 (**24.4%**)
2nd-grade: **15** students out of 99 (**15.2%**)
3rd-grade: **4** students out of 94 (**4.3%**)
4th-grade: **1** students out of 76 (**1.3%**)
5th-grade: **4** students out of 70 (**5.7%**)

D. 2021–2022 teacher hire update

51 teachers as shown on the attached table:
7 teacher-social workers
28 general education teachers
13 response-to-intervention (RTI) teachers
3 Teach for America (TFA) teachers

V. Executive Director report

A. Cardinal Hayes lease approval and construction timeline

The 4th floor of CHHS is currently has a certificate of occupancy as residential apartments. Once the Alt.1 for the 4th floor is approved by DOB, we file a "public assembly" permit allowing us to use the 4th floor as a cafeteria for students.

To the extent there is a delay in obtaining a public assembly permit for the 4th floor, Yalow can still operate 3rd floor classrooms. Without a public assembly permit for the 4th floor, students would need to eat in their 3rd-floor classrooms.

- CHHS lease signed Friday, December 18.
- Archdiocese approved on December 18.
- NYSED approved on February 25.
- asbestos remediation completed, and 3rd floor lockers removed.
- following demolition of 4th floor apartments, we now realize that the 4th floor ceilings are compromised and will need to be removed and the debris discarded (additional expense).
- February 16, drawings to be submitted to DOB for Alt.1 permit to change use of 4th floor from residential to educational purposes, and proceed with buildout of 3rd floor. Alt 1 drawings take approx. 3 months for approval.
- demolition permit following receipt of asbestos report.
- February 22, application for Alt. 2 filed to commence demolition of the 4th floor apartments.
- February 23, demolition contractor began demolition work on 3rd and 4th floors.
- March 11, non-mechanical construction drawings completed
- March 12, 2nd Alt 2 drawings filed to permit construction of 4th floor cafeteria, offices, and classrooms.
- March 15, 2 interviews with HVAC engineers to determine course of action for installation of HVAC
- March 16, DOB approval of Alt 2 construction plans received.

- March 23, board vote to select construction manager and commence bidding out the individual trades (carpentry, plumbing, electrical, HVAC, etc.).
- April 7, sub-contractors selected for door refinishing
- April 9, sub-contractors selected for carpentry
- April 9, sub-contractors selected for plumbing
- April 12, 3rd-floor construction commences.
- April 12-15, additional 4th-floor ceiling asbestos abatement (DOB sign-off expected on 4/16)
- solicitation of bids from building trade sub-contractors continues (electrical, HVAC)
- April 21, leveling of 4th-floor scheduled (one-day)
- April 26, 4th floor construction commences

B. 2021–2022 student enrollment

82 new students needed for to reach 536 students in 2021–2022 with no student attrition. Historically, however, student attrition has been as high as 15% over the summer, as families move out-f-state or select competing NYC schools. To offset anticipated losses we are actively planning on enrolling an additional 40 students prior to September 2021, for a total of 120+ new students.

Lottery completed on April 2. Applications down 75% from 2020-2021 due to COVID-19 restrictions conducting in-person parent workshops at early learning centers and Head Start programs:

- Kindergarten (108)
- 1st-grade (12)
- 2nd-grade (6)

Completed enrollments as of April 16:

- Kindergarten (79)
- 1st-grade (3)
- 2nd-grade (3)

VI. NYSED 2021 Mid-term Site Visit, Thursday April 29

A. NYSED questions

Alec distributed a list of questions the board should be prepared to answer for the mid term sit visit.

B. NYSED Benchmarks 1-10 self-evaluation (optional)

The school will have an opportunity to complete an optional 1-10 Performance Framework benchmarks that summarizes the school's strengths, challenges, and strategies for improvement or maintenance of success.

**C. Board members meet with Paula Orlando, NYSED liaison at 11:00 a.m.
E.S.T. (virtual meeting)**

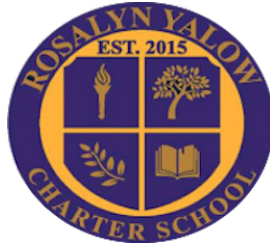
M. Balbuena will send out a meeting request to discuss the upcoming State visit.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:06 PM.

Respectfully Submitted,
L. Howard



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday May 18, 2021 at 6:30 PM

Location

Via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

None

Guests Present

A. Diacou (remote), A. Sokal (remote), D. Mabrey (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena made a motion to call the meeting to order at 6:34 p.m.
The board **VOTED** unanimously to approve the motion.

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday May 18, 2021 at 6:34 PM.

B. Record Attendance and Guests

II. Items for board approval

A. March 23, 2021 Board minutes

B. Yalow made a motion to approve the minutes from Rescheduled March Board Meeting on 03-23-21.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. April 20, 2021 Board Minutes

B. Yalow made a motion to approve the minutes from Board Meeting on 04-20-21.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Yalow made a motion to delegate to the Education Committee the authority to approve the spring board.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approve 2012–2022 External Summer Enrichment Vendor Expense

This item will be discussed at a future meeting.

M. Balbuena made a motion to delegate the decision whether or not to use Springboard for a 2021 summer enrichment program to the Education Committee.

B. Yalow seconded the motion.

The Education Committee is scheduled to meet on June 3. The board **VOTED** unanimously to approve the motion.

D. 2021–2022 School Calendar

Ms. Smaw asked that she and Alec be given time to revisit the logistics of the school calendar and then present it to the Education Committee and then to the Board.

M. Balbuena made a motion to delegate the final start date for the 2021–2022 academic year to the Education Committee.

B. Yalow seconded the motion.

The Education Committee is scheduled to meet on June 3. The board **VOTED** unanimously to approve the motion.

III. Fundraising Review

A. Amy Sokal review of strategies, progress, objectives

The COVID-19 pandemic has shifted priorities in the fundraising world. These are the new *"big picture"* questions Yalow's Board should address:

1. What is Yalow doing that is transformational?
2. What projects is Yalow fundraising for?
3. Is this the moment is to develop a fundraising committee of the board?

Amy's post-COVID-19 recommendations:

1. Focus should be on individual & major donors (as opposed to grants)

2. Peer-to-peer fundraising will be the most successful, but the individual donor network needs cultivation
3. Need to build committee of *new* board members who have financial capacity and want to contribute to Yalow

After A. Sokal's presentation of fundraising activities to date, M. Balbuena suggested that the board establish a fundraising committee.

IV. Finance report

A. July 1-April 30 financial statement

Forecast budget surplus is \$829,581. Revenues: 1. Student revenue is estimated for 518 students, down from the 536 projected in June 2020. May 12 enrollment is 522 students. Full-time equivalent enrollment is 522. Reduced enrollment decreases revenue by (\$290,214). 2. Fundraising revenues haven't materialized, and forecasts have been reduced by \$45,000. 3. Reduced student revenue is being offset by: 1. increased federal grant revenue of \$416,206, including \$287,771 (ESSER grant) to cover COVID-19 related expenses. 2. increased state CSP grant revenue, \$47,590 Expenses: 1. Pandemic-related expenditures for student and teacher recruitment have increased. 2. Pandemic-related savings are being realized in many expense line items due to the pandemic shutdowns. 3. Delayed hires of teachers and administrators are the prime reason for Yalow's anticipated \$829,581 budget surplus. • The budget assumed 12 teachers would be hired in Yalow's Tier-I salary category, although most were hired in lower salary tiers. • 9 budgeted teaching positions and 2 administrative position are currently vacant. Cash Flow: • \$3.3 million of cash balances will be spent completing the renovations at our new Cardinal Hayes facility. • we had \$7.2 million in the bank as of April 30, 2021, and anticipate ending the fiscal year with \$1.9 million in cash after spending \$3.3 million for construction at Cardinal Hayes. Another \$1.5 million is expected to complete the project by August 31.

B. Updated CHHS Construction Costs Estimates

May 5, 2021 cost estimates for Cardinal Hayes High School (CHHS) from our construction manager, Kel-Mar Interiors, are expected to total \$4.8 million, which exceeds our November 2020 pre-construction guesstimate of \$3.2 million. This estimate includes a contingency of \$200,000, but excludes soft costs (architects, engineering, Civic Builders, legal, and asbestos abatement, c. \$550,000). Civic Builders believes the \$4.8 million forecast is realistic, and that future construction cost estimates should begin trending lower. Major unknowns include: • architectural drawings for electrical, kitchen design, mechanical (plumbing), and HVAC remain moving targets • current construction estimates reflect accumulated knowledge of the CHHS building—structural features and limitations discovered following demolition, as well as building code requirements for new construction (e.g., 2-hour fire-resistant glass in corridors, wheelchair accessibility in bathrooms, et al)

M. Rosen and R. Lyon recommended that the Finance Committee come up with a contingency plan for additional cost overruns or construction delays the might adversely impact Yalow's cash position, and undertake a risk analysis.

V. Principal report

A. Update: remote v. hybrid instruction progress

- 522 students, May 14
- 186 students (36%) enrolled in remote instruction
- 336 students (64%) enrolled in hybrid instruction

B. Student data review

K. Smaw noted that special education and English language learners continue to excel. All grades are on track to complete the curriculum in CKLA and Singapore math.

C. Chronic absentee report

Chronic Absentees by Grade: Kindergarten: 19 students out of 98 (19.4%) 1st-grade: 21 students out of 86 (24.4%) 2nd-grade: 16 students out of 99 (16.2%) 3rd-grade: 3 students out of 93 (3.2%) 4th-grade: 1 student out of 76 (1.3%) 5th-grade: 4 students out of 70 (5.7%)

D. 2021–2022 teacher hire update

48 teachers as shown on the attached table: 6 teacher-social workers 28 general education teachers 11 response-to-intervention (RTI) teachers 3 Teach for America (TFA) teachers

E. Returning all students to in-person instruction

As discussed at the education committee meeting on May 6, the plan for fall 2021–2022 is to encourage all students to attend classes in-person, 5 days a week.

F. SEEstations for 14 additional classrooms

Yalow currently owns 5 SEEstations for 5 of school's 6 ICT classrooms • SEEstations haven't been installed in 14 classrooms • current lead time to order is 10 weeks if we want to install in preparation for remote learning when we move to Cardinal Hayes. • current cost: \$8,750 per SEEstation.

R. Lyon asked K. Smaw whether SEEstations are the right technology to meet the instructional needs of the school in the future.

B. Yalow made a motion to have the executive director and the principal make a recommendation to the Education Committee.

R. Lyon seconded the motion.

Education Committee meets on June 3. The board **VOTED** unanimously to approve the motion.

G. New NYSED Local Assessment Plan Reporting Requirements

On May 13, 2021, David M. Frank, Executive Director of Educational Innovation and Strategic Initiatives at NYSED, sent all SED chartered schools a memo reminding schools of SED's new reporting requirement that all internal student ELA and math assessment data outlined in our 2014 charter to the NYSED by June 30, 2021. The assessments outlined in Yalow's charter include, CKLA, STEP Literacy, and NWEA MAP.

VI. Executive Director report

A. Cardinal Hayes lease approval and construction timeline

• CHHS lease signed Friday, December 18. • Archdiocese approved on December 18. • NYSED approved on February 25. • asbestos remediation completed, and 3rd floor lockers removed. • following demolition of 4th floor apartments, we now realize that the 4th floor ceilings are compromised and will need to be removed and the debris discarded (additional expense). • February 16, drawings to be submitted to DOB for Alt.1 permit to change use of 4th floor from residential to educational purposes, and proceed with buildout of 3rd floor. Alt 1 drawings take

approx. 3 months for approval. • demolition permit following receipt of asbestos report. • February 22, application for Alt. 2 filed to commence demolition of the 4th floor apartments. • February 23, demolition contractor began demolition work on 3rd and 4th floors. • March 11, non-mechanical construction drawings completed • March 12, 2nd Alt 2 drawings filed to permit construction of 4th floor cafeteria, offices, and classrooms. • March 15, 2 interviews with HVAC engineers to determine course of action for installation of HVAC • March 16, DOB approval of Alt 2 construction plans received. • March 23, board vote to select construction manager and commence bidding out the individual trades (carpentry, plumbing, electrical, HVAC, etc.). • April 7, sub-contractors selected for door refinishing • April 9, sub-contractors selected for carpentry • April 9, sub-contractors selected for plumbing • April 12, 3rd-floor construction commences. April 12-15, additional 4th-floor ceiling asbestos abatement (DOB sign-off expected on 4/16) • solicitation of bids from building trade sub-contractors continues (electrical, HVAC) • April 21, leveling of 4th-floor completed • April 26, 4th floor construction commences • May 7, new cooking kitchen design finalized with NYCDOE Food Services • May 17, 4th floor kitchen framing commences and kitchen appliances will be sourced and ordered • May 10, sub-contractors selected to fabricate new 2-hour fire-rated steel hallway corridor and office door frames and wooden doors • May 10, sub-contractor selected for electrical • May 12, major electrical work commences

B. Construction critical paths

Kel Mar is working from the schedule developed that they prepared a few weeks ago is still what they are working on. The following bullet points that are critical to maintain project momentum. • AC Contractor has been released and has begun coordinating the installation of their work. Equipment needs to be confirmed and released ASAP and the contractor will be confirming the layout for the AC piping which will be critical in closing walls. • On the 3rd floor, new walls have been built and the electrician and LV contractor are roughing power and data. • New 3rd floor kindergarten classrooms have been framed and plumbing roughing is underway • Toilet Fixtures for both 3rd and 4th floors have been released. • Light fixture cuts and counts getting reviewed in order to be released. • New Doors and Frames are getting ordered including the fire rated frames in the conference rooms which carry a longer lead time. • 4th floor ceiling work coordination underway between the electrician and carpenter. • Kitchen design complete and kitchen equipment contractor selected. Kitchen equipment to be released shortly • Light fixture package pricing getting finalized and set to be released. The construction schedule will be updated once the balance of the equipment and materials are ordered and expected delivery lead times are clearer.

C. 2021–2022 student enrollment

82 new students needed for to reach 536 students in 2021–2022 with no student attrition. Historically, however, student attrition has been as high as 15% over the summer, as families move out-of-state or select competing NYC schools. To offset anticipated losses we are actively planning on enrolling an additional 40 students prior to September 2021, for a total of 120+ new students. 103 completed new k–2 enrollments, as of May 17: • Kindergarten (92) • 1st-grade (4) • 2nd-grade (7) Returning student survey results as of May 17, 2021: • Returning 395 • Not Returning 10 • Unsure 15 • No Response 32 • (Excludes 70 5th Graders) G. Feliciano asked that the administrative team to actively engage all 120 new families between June and August so that the school not lose them over the summer.

D. 2021 National Online Scholastic Chess Championship Qualification results

• 8th place team, K-5 Qualifier (487 players, 46 teams; only 2 NYC teams placed higher, Dalton and PS59 Beekman Hill) Notable individual placement: Kwame

Owasu-Boakye, 5th grade, 93rd place (5 wins out of 8) • 15th place team, K-3 Qualifier (499 players, 51 teams; 7 NYC teams placed higher) Notable individual placement: Keyla Acevedo, 3rd grade, 77th place, (5.5 wins out of 8) National championships take place June 12-13

E. Final NYS Scholastic Championship results

Final results for the 53rd Annual NY State Scholastic Championships were published Saturday, May 15. The tournament was held April 17-18, 2021 and played on the Internet Chess Club (ICC). Individual results: • Keyla Acevedo-Hernandez placed 6th in the Primary Championship section (k-3 any rating; 1661 highest rating of player) • Kwame Owasu-Boakye placed 12th in the Elementary Reserve section (k-6 Under 1000) Team results: • 5th place team, Elementary Reserve section (k-6 Under 1000) • 8th place team, Elementary Novice section (k-6 Under 600) • 10th place team, Primary Reserve section (k-3 Under 800)

G. Feliciano commended the student's achievements and noted that the school is nurturing children's success through chess.

Classroom colors: blue with gold Kindergarten with framing for lavatory Classroom divided by framing for 2 ESL room

S. Hayes recommend the school provide chess books to the chess team members in recognition for their accomplishments in the NYS and National Scholastic Chess Championships.

VII. NYSED Notice of Concern

A. Notice of Concern Letter, dated May 3, 2021

Following the NYSED's mid-term site visit, we received the attached Notice of Concern for falling short of NYS proscribed enrollment targets of special education students (those students with IEPs) compared with CSD9 in the prior 2019–2020 academic year. CSD9 enrolled 25% special ed students compared with Yalow's 18%. This data is from a backward looking snapshot on Wednesday, October 2, 2019—BEDS Day reporting. (Refer to p.16 of attached 2021 NYSED Charter School Information Dashboard.) • Most kindergarten students enter Yalow without having been evaluated for an IEP in pre-kindergarten. It's Yalow's responsibility to identify potential students in need of special education services, and refer the children to the NYCDOE Committee on Special Education (CSP) for formal evaluation. We very proficient at moving students— with parental consent— through the evaluation process with the CSP and our percentage of students with disabilities has steadily increased from 14%—our first year • Due to the abrupt transition to remote learning in March 2020, 11 students were unable to undergo the requisite in-person psychological evaluation by a DOE psychologist in a timely manner, and their cases were closed by the CSP. Subsequently, the school has worked to reopen these cases. • In addition, it's very difficult for the school to build a credible case for an "initial" referral of a new kindergarten or 1st-grade student for evaluation to receive special education services when a student is fully remote. To this day 42% (78) of Yalow's 184 kindergarten and 1st-grade students continue to attend school remotely. • The school aggressively engages early childhood centers that service pre-k children with severe special needs.

B. Acknowledgement letter

VIII. Closing Items

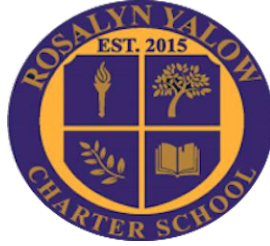
A. Adjourn Meeting

M. Balbuena made a motion to Adjourn Meeting.

B. Yalow seconded the motion.

The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made,
seconded and approved, the meeting was adjourned at 8:06 PM.

Respectfully Submitted,
L. Howard



The Rosalyn Yalow Charter School

Minutes

Rescheduled June Board Meeting

Date and Time

Tuesday June 22, 2021 at 6:30 PM

Location

via GoToMeeting

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

None

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Jun 22, 2021 at 6:33 PM.

B. Record Attendance and Guests

II. Executive Session

A. M. Balbuena moved to Executive Session at 6:35 p.m.

Executive session ended at 7:05 p.m.

III. Items for board approval

A. May 18, 2021 Board Minutes

B. Yalow made a motion to approve the minutes from Board Meeting on 05-18-21.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve Employee Health Insurance Renewals

A. Diacou reviewed employee health insurance quotes for 2021-2022 quotes from 4 carriers, Oxford (a division of United Healthcare), Aetna, Empire, and Emblem. Yalow's current carrier—Oxford—is providing the lowest cost insurance. Using Yalow's current employee census, annual premiums will be \$487,700—an increase of 7.2%—which is within the budget approved by the Board in April.

Yalow will continue paying 92% of the premium on behalf of individuals—equal \$794.41. This same dollar subsidy will be provided for each of the expanded physician network plans, regardless of the plan an employee chooses to enroll in. B. Yalow made a motion to continue offering the 3 Oxford health insurance plans to Yalow employees and for the School to pay \$794.41 of each employee's health insurance premium.

S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Finance report

A. July 1-May 31 financial statement

M. Rosen and B. Yalow reported that the School's forecast budget June 30 surplus is \$1,743,637.

Revenues:

1. Student revenue is estimated for 518 students, down from the 536 projected in June 2020. June 11 enrollment is 522 students. Full-time equivalent enrollment is 521.9. Reduced enrollment decreases revenue by (\$290,214).
2. Fundraising revenues haven't materialized, and forecasts have been reduced by \$45,000.
3. Reduced student revenue is being offset by:
 1. increased federal grant revenue of \$419,122, including \$287,771 (ESSER grant) to cover COVID-19 related expenses.
 2. increased state CSP grant revenue, \$47,590

Expenses:

1. Pandemic-related expenditures for student and teacher recruitment have increased.
2. Pandemic-related savings are being realized in many expense line items due to the pandemic shutdowns.

3. Delayed hires of teachers and administrators account for \$1,296,802, or 75% of Yalow's year-to-date budget surplus:

- The budget assumed 12 teachers would be hired in Yalow's Tier-I salary category, although most were hired in lower salary tiers.
- 9 budgeted teaching positions and 2 administrative position are currently vacant.

Cash Flow:

- \$5.8 million of cash balances will be spent completing the renovations at our new Cardinal Hayes facility.
- we had \$6.4 million in the bank as of May 31, 2021, and anticipate ending the fiscal year with \$5.3 million in cash after spending \$1 million for construction at Cardinal Hayes. Another \$1.5 million is expected to complete the project by August 31. The balance of the construction costs will take place in fiscal year 2021-22.

The PPP loan of \$1,152,458 was forgiven on June 7, 2021, and no further action or payment is required. Forgiveness will be treated as a below-the-line Other income item on the Statement of Activities.

B. Updated CHHS Construction Costs Estimates June 11, 2021

Cost estimates for Cardinal Hayes High School (CHHS) currently stand at total \$5.1 million, including soft costs (architects, engineering, Civic Builders, legal, and asbestos abatement).

Major unknowns include:

- architectural drawings for electrical, kitchen design, mechanical (plumbing), and HVAC remain moving targets
- upgrading the building's 1930s-era electrical switches to add power from ConEd to support modern AC systems

A revised cash flow projection from our financial service provider, MMJ, and reviewed at 3 meetings of the finance committee (attached). **Under favorable construction circumstances**, after expending \$5.1 million for the CHHS project:

- we expect to have \$3.1 on hand June 30, 2022.
- an additional \$1.5 million will be available to the school from the \$2,265,000 ARP grant.

The attached scenario risk analysis builds in the following additional assumptions that adversely impact cash on hand:

1. Yalow pays \$726,500 to upgrade the electrical switches at CHHS
2. student enrollment drops 20% if Yalow doesn't open for students on September 1, as planned

V. Principal report

A. Update: remote v. hybrid instruction progress

- 522 students, June 11
- 170 students (32.5%) enrolled in remote instruction

- 352 students (67.5%) enrolled in hybrid instruction

B. Student data review

M. Balbuena asked K. Smaw for a separate 20-30 minute meeting to summarize student growth for the Board.

C. Chronic absentee report

Chronic Absentees by Grade:

Kindergarten: **22** students out of 98 (22.45%)
1st-grade: **19** students out of 86 (22.09%)
2nd-grade: **18** students out of 99 (18.18%)
3rd-grade: **4** students out of 93 (4.30%)
4th-grade: **1** student out of 76 (1.32%)
5th-grade: **4** students out of 70 (5.71%)

D. 2021–2022 teacher hire update

48 teachers as shown on the attached table:

6 teacher-social workers
28 general education teachers
11 response-to-intervention (RTI) teachers
3 Teach for America (TFA) teachers

M. Balbuena would like to reconsider the positions for CKLA literacy coordinator and supervisor for teacher-social workers.

S. Hayes inquired about the classroom teaching performance of the School's 3 Teach for America teachers. K. Smaw reported that she meets with the TFA teachers bi-weekly, and that they're "outstanding."

E. 5th-Grade graduation ceremonies

- Venue: Walker Memorial Church stage (55-person capacity, students and all staff).
- Wednesday, June 23.
- Time: 1:00 p.m.–5:00 p.m.
- 3 separate graduations to accommodate 70 graduates (e.g., 24, 23, and 23 students); 30 minutes per graduation.
- students to walk with caps and gowns.
- only one guest per graduate to satisfy seating restrictions; parent to sit with child at the end of each pew and remain socially-distant from the families.
- names of students who cannot attend will be held to the end and their photo will be displayed.
- 2 speakers: M. Balbuena and guest speaker
- students will receive their graduation certificates from Chairman Balbuena and Principal Smaw.
- photographer to take photo of each student receiving certificate.
- Seats to be wiped down between graduations.
- awards to be presented to students selected by: executive director, principal, math department, dean of students.
- graduation tee-shirts presented.

M. Balbuena is establishing a new tradition to recognize one student from each graduating class—not the top student.

VI. Executive Director report

A. Updated Cardinal Hayes construction timeline June 17, 2021 and contingencies

Construction and department of buildings (DOB) permitting is behind originally scheduled completion date of August 18.

Present goal:

1. completion of plastering and painting 3rd-floor classrooms prior to Wednesday, September 1 start of school.
 2. obtaining DOB sign-off for changing usage of 4th floor from residential to "public assembly."
 3. completion of 4th floor kitchen (dependent on timely delivery of kitchen equipment)
 4. complete installation of AC condensing units to provide adequate ventilation to interior offices on 3rd floor
 5. upgrading electrical switches for 650 Grand Concourse building to permit addition power to run AC units (refer to 5.B, below)
- The June 17 construction schedule update includes updates project start and finish dates for all phases of the construction.
 - completion dates for the items highlighted in yellow (with red text) reflect current equipment delivery lead times provided by manufacturers (e.g., lights, toilets, kitchen stoves, etc.). These include the following line items: 65, 66, 69, 70, 83, and 93.
 - completion dates for items highlighted in yellow (with blue text) are dependent on receiving plans or sign-offs from either the architect, electrical engineer, or the expeditor/special inspector. These include line items: 57, 71, 74, 78, 82, and 90.

The 4th floor of CHHS is currently has a certificate of occupancy as residential apartments. Once the Alt.1 for the 4th floor is approved by DOB, we file to obtain a "public assembly" permit from the DOB allowing us to use the 4th floor as a cafeteria for students.

To the extent there is a delay in obtaining a public assembly permit for the 4th floor, Yalow can still operate 3rd floor classrooms. Without a public assembly permit for the 4th floor, students would need to eat in their 3rd-floor classrooms. Student food will be ordered from Giordano's and McDonalds, both located across the street from Cardinal Hayes.

HVAC will be completed in the fall pending resolution of the electrical capacity issue

B. Replacement of CHHS electrical switches

On June 1 we were notified that we would not be able to utilize the "unused" electrical switch capacity at Cardinal Hayes without replacing the 80-year old electrical switches where power enters CHHS from the street before it is distributed to the upper floors.

- Electrical sub-contractor, Allcom Electric asked for \$36,500 for engineering and \$690,000 for replacing all switches in the CHHS building and bringing the power lines up to Yalow's space—\$726,500.

- proposal submitted to CHHS board to pay for replacing electrical switches at CHHS on June 4 (attached)
- CHHS board met on June 10 to review Yalow's middle-school expansion plan and cost sharing proposal, and has asked CHHS employees analyze Yalow's proposal
- a subset of the CHHS board met on June 21 to formalize a counter-proposal to Yalow
- regardless of who pays to replace switches, engineering drawings will need to be created and a work schedule coordinated with all parties (CHHS, Yalow, ConEd, Allcom Electric)
- Until the engineering student is completed there is no estimate on how long the switch project will take to complete

C. 2021–2022 student enrollment

In the absence of student attraction over the summer, only 82 new students needed for to reach 536 students in 2021–2022. Historically, however, student attrition has been as high as 15% over the summer, as families move out-f-state or select competing NYC schools. To offset anticipated losses we are actively planning on enrolling an additional 40 students prior to September 2021, for a total of 120+ new students.

Returning student survey results as of June 21, 2021:

- Not Returning 19
- Unsure 10

Excluding those 29 students, **2021-2022 enrollment currently projected to be 542**, as shown on the attached table.

VII. Closing Items

A. Adjourn Meeting

R. Lyon made a motion to adjourn the meeting at 7:48 p.m.

B. Yalow seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:48 PM.

Respectfully Submitted,
R. Lyon

Documents used during the meeting

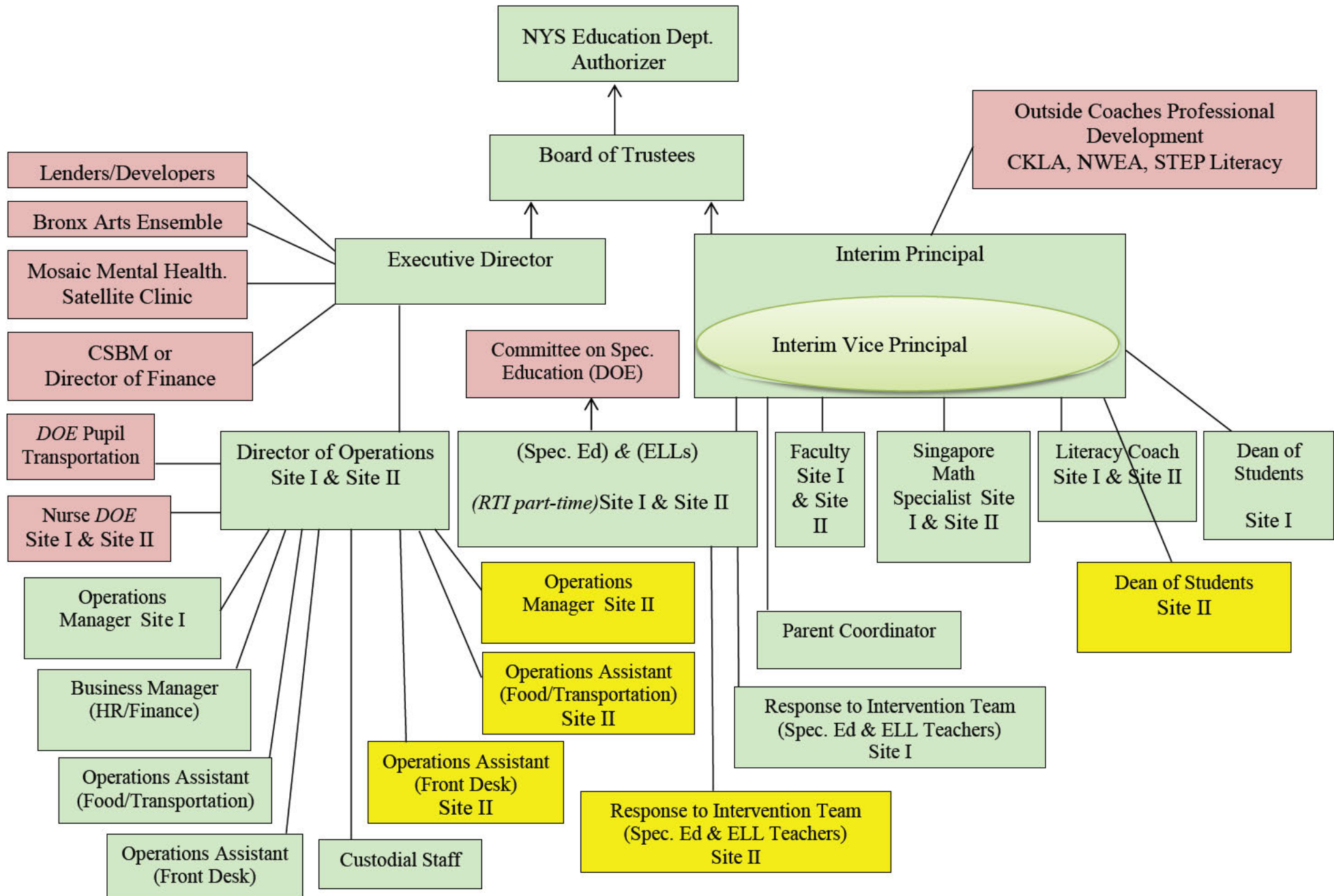
- Health Insurance Summary 6.12.21.pdf
- NY_Oxford_Acute_Care_Hosp_List (004).pdf
- Rosalyn Yalow Charter School - Renewal Presentation-6.12.21.pdf
- Budget Narrative 6.11.21.pdf
- RYCS Monthly Report - May 2021.pdf
- Construction Cash Flow forecast_061121 Version.pdf
- Roster Breakdown_EF.xlsx - Roster Tally 2020-2021.pdf
- CKLA DATA 6.1.21.pdf

- MATH DATA 6.1.21.pdf
- Board Meeting Graphs.pdf
- Board Meeting Summary 6.10.21.pdf
- Yalow Teachers Hire Template 05.03.2021 v1 (FY 2020-2021).pdf
- Graduation Invitation.pdf
- 650 Grand Concourse - Schedule Update 6.10.21 (with finish dates).pdf
- Fontana Switchgear Proposal 6.4.21.pdf
- Class Enrollment 2021-2022.pdf



ROSALYN YALOW ORGANIZATION CHART

2020-2021



Rosalyn Yalow School Calendar 2021-2022

September 2021						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 Labor Day School Closed	7 Day 1 No Bus Available	8 Half Day Day 2 No Bus Available	9 Day 3 No Bus Available	10 Day 4 No Bus Available	11
12	13 Day 5	14 Day 6	15 Half Day Open House Meet the Teacher Day 7	16 Holiday Day 8 Bus Available	17 Day 9	18
19	20 Day 10	21 Day 11	22 Half Day Day 12	23 Day 13	24 Teacher Development NO STUDENTS Day 14	25
26	27 Day 15	28 Day 16	29 Half Day Day 17	30 Day 18		18 Days

October 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Day 19	2
3	4 Day 20	5 Day 21	6 Half Day Day 22	7 Day 23	8 Teacher Development NO STUDENTS Day 24	9
10	11 Holiday Columbus Day School Closed	12 Day 25	13 Half Day Day 26	14 Day 27	15 Day 28	16
17	18 Day 29	19 Day 30	20 Half Day Day 31	21 Day 32	22 Day 33	23
24	25 Day 34	26 Day 35	27 Half Day Day 36	28 Day 37	29 Day 38	30
31 Halloween						20 Days

November 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Day 39	2 Election Day Day 40 Teacher Development NO STUDENTS	3 Half Day Day 41	4 Day 42	5 Day 43	6
7	8 Day 44	9 Day 45	10 Half Day Day 46	11 Holiday Veterans Day School Closed	12 Day 47	13
14	15 Day 48	16 Day 49	17 Half Day Parent/Teacher Conferences Day 50	18 Day 51	19 Day 52	20
21	22 Day 53	23 Day 54	24 Half Day Day 55	25 Thanksgiving Recess School Closed	26 Thanksgiving Recess School Closed	27
28	29 Day 56	30 Day 57				
						19 Days

December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Half Day Day 58	2 Day 59	3 Day 60	4
5	6 Day 61	7 Day 62	8 Half Day Day 63	9 Day 64	10 Day 65	11
12	13 Day 66	14 Day 67	15 Half Day Day 68	16 Day 69	17 Day 70	18
19	20 Day 71	21 Day 72	22 Half Day Day 73	23 Teacher Development NO STUDENTS Day 74	24 Winter Recess School Closed	25
26	27 Winter Recess School Closed	28 Winter Recess School Closed	29 Winter Recess School Closed	30 Winter Recess School Closed	31 Winter Recess School Closed	
						17 Days

JANUARY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						New Year's Day
2	3 Day 75	4 Day 76	5 Half Day Day 77	6 Day 78	7 Day 79	8
9	10 Day 80	11 Day 81	12 Half Day Day 82	13 Day 83	14 Teacher Development NO STUDENTS Day 84	15
16	17 Holiday MLK Jr School Closed	18 Day 85	19 Half Day Parent/Teacher Conferences Day 86	20 Day 87	21 Day 88	22
23	24 Day 89	25 Day 90	26 Half Day Day 91	27 Day 92	28 Day 93	29
30	31 Day 94					5 19 Days

FEBRUARY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1 Day 95 Teacher Development NO STUDENTS	2 Half Day Day 96	3 Day 97	4 Day 98	5
6	7 Day 99	8 Day 100	9 Half Day Day 101	10 Day 102	11 Day 103	12
13	14 Day 104	15 Day 105	16 Half Day Day 106	17 Day 107	18 Day 108	19
20	21 Midwinter Recess School Closed	22 Midwinter Recess School Closed	23 Midwinter Recess School Closed	24 Midwinter Recess School Closed	25 Day 109	26
27	28 Day 110					5 16 Days

MARCH 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	1 Day 111	2 Half Day Day 112	3 Day 113	4 Day 114	5
6	7 Day 115	8 Day 116	9 Half Day Day 117	10 Day 118	11 Day 119	12
13	14 Day 120	15 Day 121	16 Half Day Day 122	17 Day 123	18 Teacher Development NO STUDENTS Day 124	19
20	21 Day 125	22 Day 126	23 Half Day Parent/Teacher Conferences Day 127	24 Day 128	25 Day 129	26
27	28 Day 130	29 Day 131	30 Half Day Day 132	31 Day 133	1	2 23 Days

APRIL 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
					Day 134	
3	4	5	6	7	8	9
	Day 135	Day 136	Half Day Day 137	Day 138	Day 139	
10	11	12	13	14	15	16
	Day 140	Day 141	Half Day Day 142	Teacher Development NO STUDENTS Day 143	Day 144	
17	18	19	20	21	22	23
Easter Sunday	Spring Recess School Closed	Spring Recess School Closed	Spring Recess School Closed	Spring Recess School Closed	Spring Recess School Closed	
24	25	26	27	28	29	30
	Day 145	Day 146	Half Day Day 147	Day 148	Day 149	16 days

MAY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Day 150 Teacher Development NO STUDENTS	3 Day 151	4 Half Day Day 152	5 Day 153	6 Day 154	7
8 Mother's Day	9 Day 155	10 Day 156	11 Half Day Day 157	12 Day 158	13 Day 159	14
15	16 Day 160	17 Day 161	18 Half Day Day 162	19 Day 163	20 Day 164	21
22	23 Day 165	24 Day 166	25 Half Day Parent/Teacher Conferences Day 167	26 Day 168	27 Day 169	28
29	30 Holiday Memorial Day School Closed	31 Day 170	1	2	3	4 21 Days

JUNE 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 Half Day Day 171	2 Teacher Development NO STUDENTS Day 172	3 Day 173	4
5	6 Day 174	7 Day 175	8 Half Day Day 176	9 Day 177	10 Day 178	11
12	13 Day 179	14 Day 180	15 Half Day Parent/Teacher Conferences Day 181	16 Day 182	17 Day 183	18
19 Father's Day	20 Holiday Juneteenth School Closed	21 Day 184	22 Half Day Kindergarten Moving Up Ceremony Day 185	23 Day 186 No Bus Available	24 Day 187 No Bus Available	25
26	27 Day 188 No Bus Available	28 Day 189 No Bus Available	29 Half Day 5th Grade Graduation Day 190 No Bus Available	30 Day 191 No Bus Available	1 Total 191 Days	2 21 Days



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 01.12.2022.

PREMISES

Cardinal Hayes High School
650 Grand Concourse
Bronx NY 10451

Cardinal Hayes High School
650 Grand Concourse
Bronx NY 10451

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **09.14.2021**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Tomasz Korb

Examined by: _____
Tomasz Korb, Supervising Inspector, PBU

Certificate of Occupancy

CO Number: 220283556F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: 02609	Certificate Type: Final
	Address: 3480 3RD AVE	Lot Number(s): 7501	Effective Date: 06/06/2013
	Building Identification Number (BIN): 2118328	Building Type: Altered	
This building is subject to this Building Code: 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification:		(1968 Code designation)
	Building Occupancy Group classification:		(2008 Code)
	Multiple Dwelling Law Classification:	HAEA	
	No. of stories:	Height in feet:	No. of dwelling units:
C.	Fire Protection Equipment: None associated with this filing.		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner



Certificate of Occupancy

CO Number: 220283556F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use

Borough Commissioner

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE



Certificate of Occupancy

CO Number: 220283556F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use

Borough Commissioner

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number: 220283556F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use

THIS CERTIFICATE OF OCCUPANCY SHALL ALSO BE CONSIDERED A CERTIFICATE OF COMPLIANCE UNDER SECTION #301 OF THE MULTIPLE DWELLING LAW. THIS DEVELOPMENT IS PURSUANT TO THE QUALITY HOUSING PROGRAM ZR 28-01. THIS PROPERTY CONSISTS OF ONE (1) ZONING LOT (LOT 4) WITH TWO TAX LOTS (TAX LOTS 115 & 120). PARKING EASEMENT ARE FILED WITH CITY REGISTER CRFN#S 2010000297966 2010000297967 NOTE: VACANT SPACE AT FIRST FLOOR SHALL NOT BE OCCUPIED UNLESS AN AMENDED CO IS OBTAINED. EXHIBIT I & III HAVE BEEN FILED AND RECORDED WITH THE DEPARTMENT OF FINANCE UNDER CRFN #2010000297955 AND CRFN #2010000297954 RESPECTIVELY. THERE SHALL BE TWO (2) PERMANENT ACCESSORY LOADING DOCKS AT 535 EAST 167TH STREET FILED UNDER APPLICATION #220036538 WITH A LOADING BERTH GROSS AREA OF 3,265 S.F. AND ONE (1) LOADING DOCK AT 3480 3RD AVE WITH A LOADING BERTH GROSS AREA OF 1,280 S.F. NOTE: ENTRANCE TO COMBINED PARKING GARAGE FOR 3462 & 3480 THIRD AVENUE IS LOCATED AT 3480 WHEREAS 3462 THIRD AVENUE HAS A TOTAL OF 76 SPACES & 3480 THIRD AVENUE HAS A TOTAL OF 50 SPACES; COMBINED TOTAL OF 126 SPACES.

END OF SECTION



Borough Commissioner



Commissioner

END OF DOCUMENT

220283556/000 6/6/2013 11:50:16 AM



Certificate of Occupancy

CO Number: 2002452-0000002

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A. Borough: BRONX Address: 650 GRAND CONCOURSE Building Identification Number(BIN): 2002452	Block Number: 2443 Lot Number(s): 53 Additional Lot Number(s): Application Type: Alteration CO	Full Building Certificate Type: Temporary Date Issued: 12/27/2021
This building is subject to this Building Code: 1968		
This Certificate of Occupancy is associated with job# X00488201-I1		
B. Construction Classification: I-B 2-Hour Protected (Non-Combustible) Building Occupancy Group classification: E-Educational Multiple Dwelling Law Classification: Not Applicable		
No. of stories: 5	Height in feet: 67	No. of dwelling units: 0
C Parking Spaces and Loading Berths: Open Parking Spaces: 0. Enclosed Parking Spaces: 0. Total Loading Berths: Not available		
D This Certificate is issued with the following legal limitations: Restrictive Declaration: None Zoning Exhibit: None BSA Calendar Number(s): None CPC Calendar Number(s): None		
Borough Comments:		

Borough Commissioner

Commissioner



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Sub-Cellar - 2	PUB	690	100		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. GYMNASIUM INCLUDING BLEACHERS AND LOCKERS					Exceptions:		
Sub-Cellar - 1	PUB	360	75		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. SPECTATORS GALLERY					Exceptions:		
Sub-Cellar - 1	PUB	60	100		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. LOCKERS					Exceptions:		
Sub-Cellar - 1	PUB	4	OG		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. MECHANICAL ROOMS					Exceptions:		
Cellar	PUB	2	100		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. STORAGE ROOMS, KITCHEN					Exceptions:		
Cellar	PUB	12	40		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. LIVING QUARTERS FOR INSTRUCTORS					Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Cellar	PUB	615	100		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. CAFETERIA					Exceptions:		
Cellar	PUB	30	100		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. LOCKER ROOMS					Exceptions:		
Cellar	PUB	172	60		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. CLASSROOMS					Exceptions:		
Floor 1	PUB	902	60		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. CLASSROOMS					Exceptions:		
Floor 1	PUB	31	75		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. ADMINISTRATION OFFICES					Exceptions:		
Floor 1	PUB	45	100		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. FAN ROOMS, STORAGE, LOCKER ROOMS					Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 1	PUB	642	100		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. AUDITORIUM					Exceptions:		
Floor 2	PUB	179	75		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. AUDITORIUM BALCONY					Exceptions:		
Floor 2	PUB	69	75		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. LIBRARY					Exceptions:		
Floor 2	PUB	37	100		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. LOCKER ROOMS					Exceptions:		
Floor 2	PUB	902	60		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. CLASSROOMS					Exceptions:		
Floor 3	PUB	1133	60		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. CLASSROOMS					Exceptions:		



Permissible Use and Occupancy

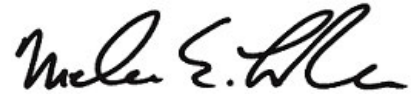
FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 3	PUB	45	100		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. LOCKER ROOMS					Exceptions:		
Floor 4	PUB	200	60		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. CHAPEL					Exceptions:		
Floor 4	E	299	40	3A	0	X00488201	Temporary	03/27/2022
Description of Use:	Academies and schools CAFETERIA, BATHROOMS, OFFICES					Exceptions:		
Floor 4	PUB	48	40		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. LIVING QUARTERS FOR INSTRUCTORS					Exceptions:		
Floor 5	PUB	0	40		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. LIVING QUARTERS FOR INSTRUCTORS					Exceptions:		
Floor 5	PUB	10	100		0	X00488201	Final	
Description of Use:	Only applicable to buildings built before 1968. Structures in which persons congregate for civic, political, educational, religious or recreational purposes, or in which are harbored to receive medical treatment, or are detained by reason of public duty. FAN ROOMS					Exceptions:		

CofO Comments: NOTE: FIRE DEPARTMENT APPROVAL OF STANDPIPE SYSTEM, INTERIOR FIRE ALARM AND SPRINKLERS OVER STAGE PORTABLE FIRE APPLIANCES RECEIVED MAY 19, 1948. NOTE: FIRE DEPARTMENT APPROVAL OF 2-15,000 GALLON FUEL OIL TANKS RECEIVED AUGUST 4, 1948

Borough Commissioner

Handwritten signature of J. F. Sittens in black ink.

Commissioner

Handwritten signature of Michael E. L. H. in black ink.