

Application: True North Rochester Preparatory Charter School

Elizabeth Alfayad - ealfayad@rochesterprep.org
2022-2023 Annual Report

Summary

ID: 0000000038

Last submitted: Nov 2 2023 11:40 PM (EDT)

Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

TRUE NORTH ROCHESTER PREPARATORY CHARTER SCHOOL 800000059516

a1. Popular School Name

Rochester Prep

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

ROCHESTER CITY SD

e. Date of Approved Initial Charter

Jun 1 2006

f. Date School First Opened for Instruction

Aug 22 2006

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

SUNY-authorized school

h. School Website Address

www.rochesterprep.org

i. Total Approved Charter Enrollment for 2022-2023 School Year

1310

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

1268

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k
1
2
3
4
5
6
7
8
9
10
11
12

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

Yes

I1. Charter Management Organization Name

Uncommon Schools, Inc.

I2. Charter Management Organization Email Address

info@uncommonschoools.org

I3. Charter Management Organization Email Phone Number

585-235-0008

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

	Yes, 3 sites
--	--------------

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	630 Brooks Ave, Rochester, NY 14619	585-436-8629	Rochester	5-8	5-8	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Patrick Pastore	Principal	585-436-8629		ppastore@rochesterprep.org
Operational Leader	Brenda Clark	Director of Operations	585-436-8629		bclark@rochesterprep.org
Compliance Contact	Noelle Van der Tuin	Manager, Finance	646-532-1435		noelle.vandertuin@uncommonschools.org
Complaint Contact	Patrick Pastore	Principal	585-436-8629		ppastore@rochesterprep.org
DASA Coordinator	James Dill	Director, Special Education	585-436-8629		jdill@rochesterprep.org
Phone Contact for After Hours Emergencies					

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.**

Site 1 Certificate of Occupancy (COO)

[COO_630Brooks.pdf](#)

Filename: COO_630Brooks.pdf **Size:** 712.2 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[FireInsp_630Brooks.pdf](#)

Filename: FireInsp_630Brooks.pdf **Size:** 1.5 MB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	899 Jay Street, Rohester, NY 14611	585-235-0008	Rochester	K-4	K-4	No

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Danielle Hinman	Principal	585-235-0008		dhinman@rochesterprep.org
Operational Leader	Brian Marciano	Director of Operations	585-235-0008		bmarciano@rochesterprep.org
Compliance Contact	Noelle Van der Tuin	Manager, Finance	646-866-4394		noelle.vandertuin@uncommonschools.org
Complaint Contact	Danielle Hinman	Principal	585-235-0008		dhinman@rochesterprep.org
DASA Coordinator	James Dill	Director, Special Education	585-235-0008		jdill@rochesterprep.org
Phone Contact for After Hours Emergencies					

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.**

Site 1 Certificate of Occupancy (COO)

[COO_899Jay.jpg](#)

Filename: COO_899Jay.jpg **Size:** 291.7 kB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

[FireInsp_899Jay.pdf](#)

Filename: FireInsp_899Jay.pdf **Size:** 85.5 kB

School Site 3

m3. SCHOOL SITES

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	14 Mark Street, Rochester, NY 14605	585-368-5111	Rochester	9-12	9-12	No

m3a. Please provide the contact information for Site 3.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Edward Eckert	Principal	585-368-5111		eeckert@rochesterprep.org .
Operational Leader	Jeffrey Allen	Director of Operations	585-368-5111		jallen@rochesterprep.org .
Compliance Contact	Noelle Van der Tuin	Manager, Finance	646-866-4394		noelle.vandertuin@uncommonschools.org .
Complaint Contact	Edward Eckert	Principal	585-368-5111		eeckert@rochesterprep.org .
DASA Coordinator	James Dill	Director, Special Education	585-368-5111		jdill@rochesterprep.org .
Phone Contact for After Hours Emergencies					

m3b. Is site 3 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 3 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[COO_14Mark.pdf](#)

Filename: COO_14Mark.pdf **Size:** 1.7 MB

Site 3 Fire Inspection Report

This is required, marked optional for administrative purposes.

[FireInsp_14Mark.pdf](#)

Filename: FireInsp_14Mark.pdf **Size:** 472.0 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

N/A

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Elizabeth AlFayad
Position	Manager, Regional Data Reporting & Analysis
Phone/Extension	585-235-0008
Email	ealfayad@rochesterprep.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

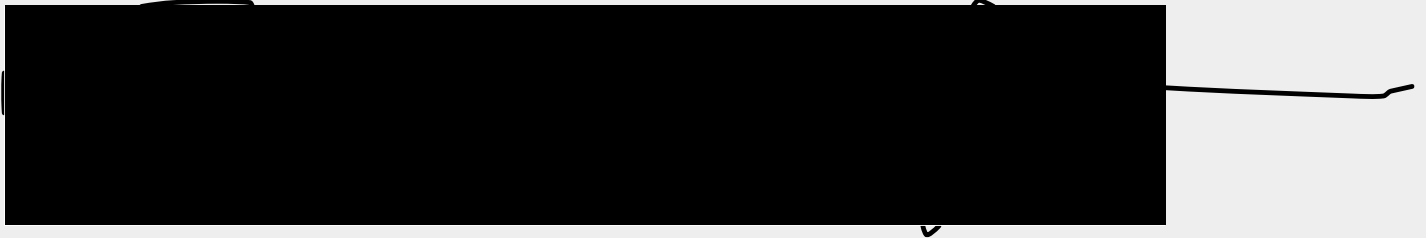
As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

A large black rectangular redaction box covers the signature of the Head of Charter School. A small black checkmark is visible below the redaction box.

Signature, President of the Board of Trustees



Date

Jul 31 2023

Thank you.



Entry 2 Links to Critical Documents on School Website

Completed - Aug 1 2023

[Instructions](#)

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: True North Rochester Preparatory Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://uncommonschoools.ams3.digitaloceanspaces.com/wp-content/uploads/sites/8/2022/07/22133021/20-21-APPR-TNRP.pdf
2. Board meeting notices, agendas and documents	https://rochesterprep.uncommonschoools.org/board-of-trustees/
3. New York State School Report Card	https://data.nysed.gov/profile.php?instid=800000059516
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://uncommonschoools.ams3.digitaloceanspaces.com/wp-content/uploads/sites/8/2023/05/01151912/RP- - District-Safety-Plan_23-24.pdf
6. Authorizer-approved FOIL Policy	https://uncommonschoools.ams3.digitaloceanspaces.com/wp-content/uploads/sites/8/2020/10/07213509/FOIL-Policy.pdf
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://uncommonschoools.ams3.digitaloceanspaces.com/wp-content/uploads/sites/8/2021/08/30163800/FOIL-Subject-Matter-List-9.1.21.pdf

Thank you.



Entry 3 Progress Toward Goals

Incomplete - Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
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Academic Goal 42				
Academic Goal 43				
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Academic Goal 46				
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Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Completed - Nov 2 2023

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, **and** into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

22-23 APPR TNRP

Filename: 22-23_APPR_TNRP.pdf Size: 557.3 kB

Entry 4 - Audited Financial Statements

Completed - Nov 2 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

SY22-23 Financial Audit - 06

Filename: SY22-23_Financial_Audit_-_06.30.20_eScluYB.pdf Size: 365.7 kB

Entry 4a – Audited Financial Report Template (SUNY)

Completed - Nov 2 2023

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2022-23-Audited-Financial-Statements-TNRP

Filename: 2022-23-Audited-Financial-Statements-TNRP.xlsx Size: 181.6 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete - Hidden from applicant

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete - Hidden from applicant

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Incomplete - Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
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3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Nov 2 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2023-24-Budget-and-Quarterly-Report-Template_TNRP](#)

Filename: 2023-24-Budget-and-Quarterly-Repo_7tUL420.xlsx Size: 535.2 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[ALLDisclosures_2023](#)

Filename: ALLDisclosures_2023.pdf Size: 17.2 MB

Entry 7 BOT Membership Table

Completed - Aug 1 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Geoffrey Rosenberger	[REDACTED]	Chair	Finance, Facilities, Audit, Academic	Yes	4	06/30/2022	06/30/2025	5 or less
2	Jim Ryan	[REDACTED]	Trustee/Member	Finance, Facilities, Audit, Academic	Yes	4	06/30/2021	06/30/2024	5 or less
3	Rebecca Sumner	[REDACTED]	Vice Chair	Academic, Finance	Yes	4	06/30/2022	06/30/2025	5 or less
4	Ron Zarrella	[REDACTED]	Treasurer	Finance, Facilities, Audit	Yes	3	06/30/2021	06/30/2024	5 or less
5	Josh Phillips	[REDACTED]	Trustee/Member	n/a	Yes	3	06/30/2021	06/30/2024	5 or less
6	Ebony Miller-Wesley	[REDACTED]	Trustee/Member	Finance, Academic, Audit,	Yes	1	06/30/2021	06/30/2024	5 or less
7	Jim Costanza	[REDACTED]	Trustee/Member	Facilities, Academic	Yes	1	06/30/2021	06/30/2024	5 or less
8	Carlos Carballeda	[REDACTED]	Trustee/Member	n/a	Yes		3/24/2021	06/30/2024	5 or less

9	Langston McFadden		Trustee/ Member	Finance, Facilities	Yes		3/24/2021	06/30/2024	5 or less

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022- 2023
10	Betsy Riedman		Trustee/ Member	Academic	Yes		9/27/2022	06/30/2025	5 or less
11									
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	10
b.Total Number of Members Added During 2022-2023	1
c. Total Number of Members who Departed during 2022-2023	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7-11

3. Number of Board meetings held during 2022-2023

5

4. Number of Board meetings scheduled for 2023-2024

5

Total number of Voting Members on June 30, 2023:

10

Total number of Voting Members added during the 2022-2023 school year:

1

Total number of Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

11

Thank you.

Entry 8 Board Meeting Minutes

Incomplete - Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

Entry 9 Enrollment & Retention

Completed - Aug 1 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>The city of Rochester has the third highest poverty rate of all metropolitan areas in the US (US Census Bureau, 2020). In the 22-23 school year, 92.1% of our students resided within the Rochester City School District and 87.1% of our students lived in poverty. All of Rochester Prep's campuses are located in zip codes with significant portions of the population experiencing poverty or extreme poverty. We consistently work to recruit students from the neighborhoods closest to our schools through targeted recruitment mailings to families in surrounding zip codes. Overall, Rochester Prep has found that the best way to recruit new students is through word of mouth, particularly through the networks and connections of families with students already attending the school. The Rochester Prep application asks applicants "How did you hear about us?" and "Word of Mouth" is consistently the top response. This is true for recruitment of all students, including the target populations mentioned here. Therefore, Rochester Prep recognizes the importance of building relationships with the families of both current students and future students and places those efforts at the heart of all its recruitment and retention practices. Our Parent Ambassador and Family Champions program saw great success both through Zoom</p>	<p>In 2023-2024, we plan to continue to build upon the success we've had in recruiting students from the city of Rochester, which experiences a high level of poverty, particularly for children. We will continue to recruit students from the neighborhoods closest to our schools through targeted recruitment mailings to families in surrounding zip codes. We are looking forward to resuming in-person recruitment events as local and state mandates allow. This includes general Kindergarten recruitment events hosted within the City of Rochester, events curated by E3 (an organization in Rochester promoting all charter schools and school choice), and our own standalone events. Overall, Rochester Prep has found that the best way to recruit new students is through word of mouth, particularly through the networks and connections of families with students already attending the school. The Rochester Prep application asks applicants "How did you hear about us?" and "Word of Mouth" is consistently the top response. This is true for recruitment of all students, including the target populations mentioned here. Therefore, Rochester Prep recognizes the importance of building relationships with the families of both current students and future students and places those efforts at the heart of all its recruitment and retention practices. We will continue our</p>

	<p>events and in-person once restrictions were lifted, creating positive connections between current families and prospective families.</p>	<p>Parent Ambassador program and continue to use Zoom to hold Q&A sessions for prospective families where they can speak with Parent Ambassadors and school administrators to learn more about our school and the opportunities we provide.</p>
English Language Learners	<ul style="list-style-type: none"> - Recruitment materials are offered in multiple languages - In-person recruitment opportunities held throughout the school year, with RP staff fluent in Spanish to support communication with families - Fostering supportive and collaborative relationships with families of English Language Learners – with the understanding that families are more inclined to refer other family members or friends when their experience with Rochester Prep is positive 	<ul style="list-style-type: none"> - Director of Special Education will continue to lead efforts to recruit ELLs, leveraging current families to reach new students - Application and recruitment materials will be available in multiple languages - Spanish-speaking staff available at in-person recruitment events to assist any prospective Spanish-speaking families
Students with Disabilities	<ul style="list-style-type: none"> - All recruiting materials include the fact that we support IEPs and 504 plans, indicating that students with disabilities are welcome and supported in our schools - School-based special education teams meet directly with prospective families with IEPs/504s and provide individualized tours to address enrollment questions or concerns - Special Education programming and Students with Disabilities are highlighted on our social media channels, website, and recruitment materials. - External Affairs Team created and published media pieces on students with Disability/English Language Learner with emphasis on the fact 	<ul style="list-style-type: none"> - We will continue to create and build collaborative relationships with current families and hope to reach new students and families because of these relationships. - Social Media channels and Uncommon website will continue to highlight and feature students with disabilities and provide families with information on how to learn more about the special education programming at Rochester Prep (i.e. contact information for Regional Special Education Director available) - Continued collaborative partnership with home district Committee on Special Education teams at surrounding districts – providing them with updates to

that Rochester Prep welcomes and supports ALL students, providing them with the individualized support they need to be successful in

- Expanded special education programming model at RPHS, introducing an integrated co-taught classroom model. We've shared this expansion with local Committee on Special Education, specifically RCSD, with the intention that our programming can serve a larger number of students with diverse and unique needs
- Fostering supportive and collaborative relationships with families of Students with Disabilities
 - with the understanding that families are more inclined to refer other family members or friends when their experience with Rochester Prep is positive

programming, details on recruitment or community events (i.e. RPHS blood drive), and student and school celebrations. We've found that word of mouth is the most impactful recruitment tool, so we are extremely intentional around our messaging and collaboration with RCSD and other surrounding district CSE teams.

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>Building strong, communicative relationships is of key importance in retaining students from all backgrounds. If a student wishes to leave our school, we ask that the parent or guardian come into the school to meet with our Principal and/or Director of Operations. This is to understand the root cause of the family's desire to leave our community and attempt to address the cause, as well as to explain the difficulty of re-admittance later on should the student wish to return to Rochester Prep. In this way, we attempt to understand the concerns of our families and help make the best decision for the child. Our office teams helped to facilitate several dozen McKinney-Vento applications to ensure that students would not face any interruption in their education.</p>	<p>Building strong, communicative relationships is of key importance in retaining students from all backgrounds. If a student wishes to leave our school, we ask that the parent or guardian come into the school to meet with our Principal and/or Director of Operations. This is to understand the root cause of the family's desire to leave our community and attempt to address the cause, as well as to explain the difficulty of re-admittance later on should the student wish to return to Rochester Prep. In this way, we attempt to understand the concerns of our families and help make the best decision for the child. Most of these policies and practices are not new, and since we already have a strong enrollment and retention process for low income populations, we have focused most of our recent initiatives on students with disabilities and English Language Learners.</p>
English Language Learners	<ul style="list-style-type: none"> - We partner with BOCES and other local agencies to provide interpreters to families for school meetings and gatherings - Individual, school-based, plans built for each student identified as an English language learner. Plans outline small group or individual instructional services in addition to classroom and test modifications when appropriate - Partnership with Elevated Ed – Professional Learning Community (PLC), met three times throughout 	<ul style="list-style-type: none"> - Ongoing professional development for teachers and special education teams throughout the school year. Content includes: Creating and maintaining family partnerships, and differentiated instructional best practices for English-Language Learners (PLC with Elevated-Ed). - The Student Support Services Hub will launch and will serve as a centralized location where special education staff, social workers, and ELL teachers can access tools, documentation systems, and best

	<p>the school year to provide Rochester Prep teachers and staff with instructional best practices for working with English Language Learners.</p>	<p>practices for supporting these special populations. Uncommon's vision and values for supporting ALL students will also be highlighted and accessible for all to see.</p> <ul style="list-style-type: none"> - Continuation of individualized, school-based, plans for each English Language Learner. Updated annually based on results of NYSESLAT and NYS ELA assessments - Continuation of partnership with BOCES to provide families with access to interpreters when required
Students with Disabilities	<ul style="list-style-type: none"> - Reestablished partnership with ACCESS-VR, to support thoughtful and individualized transition planning for students with disabilities - We expanded the special education programming options at our HS to include an Integrated Co-Teaching Model – with a 2023-24 SY launch in 9th grade. The expansion of our programming will serve a larger number of students with diverse and unique needs. - Provided professional development to special education staff, general education teachers, and building leaders on working with neurodiverse learners. - We partnered with the University of Rochester Medical Center to provide our social work and special education teams with trainings and best practices for working with diverse learners and to support emotional regulation within the school setting. - Director of Special Education and members from Social Work and Special Education teams engaged in Connect 4 Kids Sessions with UPMC and local primary care providers – with the goal of fostering 	<ul style="list-style-type: none"> - Ongoing professional development for teachers and special education teams. Topics include: supporting inclusivity, collaborative problem-solving, adolescent brain development, and instructional best practices – Goal: to better equip our teams to support and retain the neurodiverse learners and families within our schools - The Student Support Services Hub will launch and will serve as a centralized location where special education staff, social workers, and ELL teachers can access tools, documentation systems, and best practices for supporting these special populations. Uncommon's vision and values for supporting ALL students will also be highlighted and accessible for all to see. - Integrated Co-Teaching model will be implemented in RPHS in 23-24 SY with the ultimate goal of better-supporting students within larger general education classrooms and thus promoting acceptance and inclusivity of students with disabilities - Re-investment in a more robust at-risk reading intervention programming at the MS level. This

	<p>a greater partnership between the two and being able to better articulate each stakeholder's role in holistically supporting each family</p>	<p>includes the creation of a Literacy Specialist role to close gaps in foundational reading skills for students with disabilities and 504 plans that impact success within the larger classroom setting.</p> <p>- Partnership with URMH will expand in 2023-24 SY to include greater collaboration between school and mental health providers. We are hoping to better equip our teachers and staff with the tools they need to support the mental health and social-emotional needs of our students, specifically those with disabilities and 504 plans</p>
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Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2023

**Form for "Entry 10 – Teacher and Administrator Attrition"
Revised to Employee Fingerprint Requirements Attestation**

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee-fingerprint-oct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

Entry 12 Organization Chart

Incomplete - Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed - Aug 1 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Rochester Prep Staff Calendar 2023-2024](#)

Filename: Rochester_Prep_Staff_Calendar_2023-2024.pdf Size: 1.9 MB

Entry 14 Staff Roster

Incomplete - Hidden from applicant

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer	Select your school's authorizer from the drop-down list first , before completing the roster.
NOTE: MUST BE DONE FIRST	
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .

CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

Optional Additional Documents to Upload (BOR)

Incomplete



ROCHESTER PREP

**True North Rochester Preparatory
Charter School**

**2022-23 ACCOUNTABILITY PLAN
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

October 11, 2023

By Brian Marciano, Director of Operations (ES),
Brenda Clark, Director of Operations (MS), and
Jeffrey Allen, Director of Operations (HS)

899 Jay St, Rochester, NY 14611 (ES)
630 Brooks Ave, Rochester, NY 14619 (MS)
14 Mark St, Rochester, NY 14605 (H)

585-236-0008 (ES)

585-436-8629 (MS)

585-368-5111 (HS)

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

The Directors of Operations prepared this 2022-23 Accountability Progress Report on behalf of the charter school's board of trustees:

Trustee's Name	Board Position	
	Office	Committees
Langston McFadden	Chair	Finance, Facilities
Rebecca Sumner	Vice Chair	Academic, Finance, Development
Ronald Zarella	Treasurer	Finance, Development, Facilities
James Ryan	Trustee	Development, Finance, Facilities
Joshua Phillips	Trustee	n/a
Ebony Miller-Wesley	Trustee	Academic, Finance
Carlos Caballada	Trustee	n/a
Geoffrey Rosenberger	Trustee	Finance, Facilities, Audit, Academic
Betsy Riedman	Trustee	Academic

Danielle (Bleecker) Hinman has served as the Principal of the Elementary School since 2019.

Patrick Pastore has served as the Principal of the Middle School since 2013.

Edward Eckert has served as the Principal of the High School since 2018.

SCHOOL OVERVIEW

True North Rochester Preparatory Charter School (“Rochester Prep”) first opened as a middle school in 2006. In 2010, the elementary school opened with grade K and 1. Rochester Prep now serves over 800 students in grades kindergarten through 8. Rochester Prep’s students matriculate to Rochester Prep High School after 8th grade. The high school opened in 2014 now serves grades 9-12 and gives all RP students a continuous path from kindergarten to college. Rochester Prep operates under the Uncommon Schools Charter Management Organization, which operates two other charters in Rochester, Rochester Preparatory Charter School 3 and True North Rochester Prep Charter School – West Campus.

The mission of Rochester Prep is to prepare all students to enter and succeed in college through effort, achievement, and the content of their character. All Rochester Prep students will demonstrate excellence in reading, writing, math, science, and history, while consistently exemplifying the virtues of diligence, integrity, responsibility, compassion, perseverance, and respect.

Rochester Prep ensures that students develop the skills, knowledge, and character necessary to grant them full access to opportunity and prosperity, including enrollment and success in college. The school features a rigorous academic program that guides students to meet the highest standards and at the same time develops young men and women of character and integrity.

Rochester Prep’s school design includes seven core components:

1. Focus on Literacy. Many of our students begin their school career reading substantially below grade level. We address this central issue immediately to ensure students will have all the advantages of an excellent education. The ultimate academic success of Rochester Prep students, therefore, is tied to mastering this fundamental skill. In 2022-2023, Rochester Prep provided explicit instruction in literacy skills and differentiated support to promote mastery of skills and content according to the grade span.

Grades K-4

- Scholars have nearly three hours of daily reading instruction, which includes a systematic decoding program in K-2 (Reading Mastery), an Uncommon Schools designed reading comprehension curriculum which balances narrative and informational texts, daily read-alouds, and the use of the STEP Assessment to evaluate progress and adjust instruction.
- All classrooms are staffed with two teachers to ensure that the student-to-teacher ratio never exceeds 15:1.
- Students are expected to read for at least 15-20 minutes at home each night in Kindergarten and 1st grade, and for at least 30 minutes each night starting in 2nd grade.
- Students write in every class and use the Uncommon Schools writing curriculum to cultivate creativity and voice.

Grades 5-8

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

- Scholars have two hours of daily reading instruction which balances reading rigorous texts and writing in response to evidence-based prompts.
- Scholars are required to read grade level-appropriate books during the summer.
- There is required, graded, written work in every class and daily homework in all subjects.
- Scholars are required to carry an independent reading book, checked out from our library, to make better use of transition time in the hallways and other periods of downtime throughout the school day.
- In 5th and 6th grades, student are assessed using mClass three times during the year to monitor progress and ensure that students are growing at the right pace according to their level.

2. Target Curriculum Focused on Basic Skills. Rochester Prep does not use an off-the-shelf curriculum. Rather, we use curricula developed by our Uncommon Schools Curriculum Assessment Team (CAT) and Lead Lesson Planners (LLP). Our CAT and LLP develop curriculum directly from the New York State Learning Standards that ensures students master a core set of academic skills and concepts before they go on to master higher-level, abstract material.

Our Curriculum Assessment Team (CAT) and Lead Lesson Planners (LLP) pay particularly close attention to the topics, sequence, and performance standards outlined in the New York State standards. This ensures that students are mastering the same material as their peers throughout New York State. At the same time, both teams adapt the subject topics and performance standards according to their professional expertise and from achievement data garnered from STEP, mClass and our internal benchmark assessments. CAT and our LLP create a comprehensive curriculum for their subject, saved on our network's shared drive, with a year-long scope and sequence, individual unit plans, daily lesson plans, and daily assessment materials. Rochester Prep teachers use these curriculum resources as a tool to lead their students to high level mastery. Teachers and leaders engage in lesson preparation by determining what exemplary of a standard looks like and how to teach and lead practice around the most productive tasks, prompts, and problems. These high-level processes built around high rigor resources ensure that every student receives aligned rigorous instruction and develops mastery and allows us to share best practices quickly across schools and grades.

3. Check for Understanding and Mastery Early and Often to Drive Master and Learning Growth. The most effective schools use assessment to diagnose student needs, measure instructional impact, and build a culture of continuous reflection and improvement. Each year, prior to the administration of New York State exams, Rochester Prep administers two internally aligned Interim Assessments (3 in ELA, 4 in Math). In grades 5 through 8, students take four interim assessments in all core subjects. These tests assess ongoing student mastery of Math, ELA, Science and History skills and standards throughout the year and provided immediate data on individual student and class growth. Rochester Prep teachers, with the support of the Principal, use this data to identify standards mastered and standards in need of re-teaching so that lesson plans could be continuously adjusted. Rochester Prep also utilized the information to target content- and skills-driven tutoring and small-group instruction. To continue to support greater data responsiveness and learning growth, the schools began the use of weekly data collection through weekly quizzes in both ELA and math. The data from these assessments is used by

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teachers, leaders, CAT and LLPs to address gaps in mastery and share best practices from positive outliers.

4. Every Minute Matters. To provide students with a comprehensive, college preparatory education, Rochester Prep has an extended school day and school year. The regular school day begins at 7:30 AM (ES)/8:45 AM (MS). and ends at 3 PM (ES)/4:30 PM (MS). Additionally, the Rochester Prep school year starts approximately 2 weeks earlier than other school districts in the area. In the 2022-2023 school year, we began instruction on 8/22/22 and ended on 6/16/2023.

Rochester Prep students extend their learning beyond the school day completing homework every night. Each student, beginning in kindergarten, takes home at least 20 minutes of homework, every evening – including weekends and holidays. Parents/guardians review and sign each evening's assignment upon completion. Families and scholars are expected to read together for 20 minutes each night as well.

5. Emphasis on College. For too many students residing in low income communities, college only exists in the abstract. For Rochester Prep students, freshman year of college is a natural extension of their educational experience at Rochester Prep. Rochester Prep students begin talking about college on the first day of kindergarten as their homerooms are named after the alma maters of their teachers and Historically Black Colleges and Universities (HBCUs). Through informal conversations and field trips starting in elementary school, college becomes a normal and tangible reality as demonstrated by the majority of our graduates who are enrolled or matriculating at four year institutions.

6. Structure and Order. Students need a safe and orderly environment to be productive. In 2022-23, Rochester Prep creates a calm, composed, and disciplined environment to maximize the amount of time on-task. Strategies included:

- Implement school dress code that helps all students to be ready for school and to feel safe, no matter their circumstances.
- Social emotional approach to teaching students the behaviors and cognitive skills to be successful and demonstrate resilience in the face of challenges.
- Behavior management system that provides quick and immediate reinforcement of positive and prosocial behaviors.
- Rubric system that builds the culture of collective success providing immediate feedback to classes at the end of each class.

7. Family Partnership and Engagement. Rochester Prep's educational program is structured to partner with families and work together at a high level to support their child's academic success. In 2022-2023, our families:

- Picked up their child's report card in person;
- Met with teachers and staff on multiple occasions to formally and informally discuss their child's academic and behavioral performance;
- Maintained an open line of communication with their child's teachers through in-person meetings, weekly dashboards, semi-monthly progress reports, advisory calls and emails;
- Were notified at home or at work each day of daily successes or struggles;

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- Were asked to offer input on the school on a year-end surveys, grading the school;
- Were offered the opportunity to participate in a potluck and watch their children perform during school performances and ceremonies during the course of the year;
- Were invited to multiple social events with scholars, teachers and families focused on strengthening the involvement of parents in the school community.

Rochester Prep High School opened its doors for the start of the 2014-2015 school year. We enrolled students from one K-8 pathway, RP ES Jay St and RP MS Brooks Campus, in our inaugural cohort. We graduated this cohort in June 2018, and, as with any founding class, their legacy lives on beyond their time. Among the Class of 2018 graduates was the first Questbridge Scholar in all of Rochester's history (not just Rochester Prep, all of the City of Rochester), in addition to numerous fully funded college enrollments. Our 2019 graduating class was just over double the size of our founding cohort and included students from a second Rochester Prep ES and MS K – 8 pathway.

Our early years showed a determination for student success and a genuine commitment to the promise of our mission, that all Rochester Prep students deserved the opportunity to enroll in and graduate from college. Our graduation rates average 99%, and many RP Alums enrolled in both 2 and 4 year colleges. This was not, however, without obstacle. Between 2014 and 2021, Rochester Prep High School moved between three physical locations (4 if you include remote school during COVID as an additional location). In spite of these challenges, RPHS expanded our AP offerings, launched an athletics program, and hosted annual arts and cultural events, open to the entire Rochester Community. During this time we clarified and strengthened our relationship with RIT, a partnership between high school and university unlike any other in Monroe County. Rochester Prep students have the opportunity to engage directly with RIT professors, visit campus – and while many RPHS alums enroll successfully at RIT, many others use the experience to advance to other 4-year colleges, both locally in Monroe County, and beyond.

In March 2020, like the rest of the world, Rochester Prep High School closed our doors to physical school in response to the constraints of the COVID-19 Pandemic. Unlike most other schools, however, RPHS was online and offering zoom-based instruction within 48 hours. The impact of the pandemic, of a virtual existence, will be felt by this generation for decades. The very same sense of resilience, determination, and community that guided us through 3 campus moves marked the same spirit we carried into virtual schooling. Though apart, we were truly never alone.

For the 2021-2022, we not only returned to in-person schooling, we did so in our now forever home campus, located at 14 Mark St. This was a transformative moment for RPHS – that after so much uncertainty and physical change, we now had a home. In the two and a half years since returning from the pandemic, we've expanded all of our offerings: athletic, arts, beyond academic, and we've built partnerships with Deloitte Accounting, University of Rochester Bio-Chemistry, RIT, the City of Rochester RISE programming, in addition to strengthening our K-12 pathway.

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Our professional development continues to be a pillar of our academic program. RPHS staff are trained throughout the entire school year, starting in August, on the fundamentals of classroom management, lesson planning, and responding to student data. Our staff also engage in Diversity, Equity, and Inclusivity work, at least once per semester. Our PD is relentless in its mindset – that we must continually grow in order to serve our students – but more importantly, we see our instructional and student support staff develop proficiency quickly and work towards mastery of their craft over time.

In the five years since our first graduating class in 2018, Rochester Prep HS has grown from roughly 200 students to now serving over 500. We offer more than 16 AP courses, routinely open pathways for graduates to fully funded 4-year college opportunities, and now offers 14 Varsity and JV athletic programs. Our programming beyond the classroom has sent students to MIT to compete in Model UN, trips to Ghana, Japan, and Korea.

In the 9 years since RPHS opened, we have always maintained a commitment to fulfill the promise of our mission: that all students deserve the opportunity to enroll and persist at a 4-year college. As we look to the next 9 years, we eagerly anticipate the opportunity to serve more students, open more pathways, and further showcase to the City of Rochester what's possible for all students.

ENROLLMENT SUMMARY

School Enrollment by Grade Level and School Year

School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2020-21	98	92	95	94	97	102	93	31	102	149	121	107	78	1319
2021-22	97	97	93	91	91	81	88	85	74	153	124	106	100	1280
2022-23	100	88	90	97	90	88	94	87	86	155	132	101	92	1300

HIGH SCHOOL COHORTS

ACCOUNTABILITY COHORT

The state's Accountability Cohort consists specifically of students who are in their fourth year of high school after entering the 9th grade. For example, the 2019 state Accountability Cohort consists of students who entered the 9th grade anywhere sometime during the 2019-20 school year, were enrolled in the school on the state's annual enrollment-determination day (BEDS day) in the 2022-23 school year, and either remained in the school for the rest of the year or left for an acceptable reason. (See New York State Education Department's SIRS Manual for more details about cohort eligibility and acceptable exit reasons: <http://www.p12.nysed.gov/irs/sirs/ht>)

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Fourth Year High School Accountability Cohorts

Fourth Year Cohort	Year Entered 9 th Grade Anywhere	Cohort Designation	Number of Students Enrolled on BEDS Day in October of the Cohort's Fourth Year	Number Leaving During the School Year	Number in Accountability Cohort as of June 30th
2020-21	2017-18	2017	90	2	88
2021-22	2018-19	2018	108	1	107
2022-23	2019-20	2019	94	1	93

TOTAL COHORT FOR GRADUATION

Students are also included in the Total Cohort for Graduation (referred to as the Graduation Cohort, Total Graduation Cohort, or Total Cohort interchangeably throughout this report) based on the school year they first enter the 9th grade anywhere. The 2019 Total Cohort consists of all students, based on last enrollment record as of June 30, 2023, with a First Date of Entry into Grade 9 during the 2019-20 school year, regardless of their current grade level. The school may remove students from the Graduation Cohort if the school has discharged those students for an acceptable reason listed in the [SIRS manual](#), including but not limited to the following: if they transfer to another public or private diploma-granting program with documentation, transfer to home schooling by a parent or guardian, transfer to another district or school, transfer by court order, leave the U.S., or are deceased.

Fourth Year Total Cohort for Graduation

Fourth Year Cohort	Year Entered 9 th Grade Anywhere	Cohort Designation	Number of Students Graduated or Still Enrolled on June 30 th of the Cohort's Fourth Year (a)	Number of Students Who Left the School but Were Not Discharged for an Acceptable Reason (b)	Total Graduation Cohort (a) + (b)
2020-21	2017-18	2017	88	0	88
2021-22	2018-19	2018	107	1	108
2022-23	2019-20	2019	93	0	93

Fifth Year Total Cohort for Graduation

Fifth Year Cohort	Year Entered 9 th Grade Anywhere	Cohort Designation	Number of Students Graduated or Still Enrolled on June 30 th of the Cohort's Fifth Year (a)	Number of Students Who Left the School but Were Not Discharged for an Acceptable Reason (b)	Total Graduation Cohort (a) + (b)
2020-21	2016-17	2016	72	0	72
2021-22	2017-18	2017	88	0	88
2022-23	2018-19	2018	4	0	4

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PROMOTION POLICY

When students fail a course, they do not earn academic credit for that course. When a student fails one or two core academic classes, they have the opportunity to earn back that missing credit during Summer Credit Recovery (summer school). Students who fail 3 or more core academic classes are not promoted to their next grade level, and instead repeat their current grade level. Core Academic classes are defined as those required for graduation, and typically mean: Math, Science, ELA, History, and Spanish. In NYS, students are required to earn 3 credits in math and science to graduate and need 4 credits in ELA and History. There are individual instances where a student failed math or science as a 10th or 11th grader, did not make up the credit, but enrolled successfully as a senior, with the caveat that the student must pass science/math (as appropriate) in order to meet graduation requirements.

GOAL 1: HIGH SCHOOL GRADUATION

All Rochester Prep students will graduate from high school.

Graduation Goal Measure 1 - Leading Indicator

Each year, 75 percent of students in first and second year high school Total Graduation Cohorts will earn at least ten credits (if 44 needed for graduation) or five credits (if 22 needed for graduation) each year.

Percent of Students in First and Second Year Cohorts Earning the Required Number of Credits in 2022-23

Cohort Designation	Number in Cohort during 2022-23	Percent promoted
2021	124	95%
2022	139	90%

Graduation Goal Measure 2 - Leading Indicator

Each year, 75 percent of students in the second year high school Total Graduation Cohort will score at or above proficient on at least three different New York State Regents exams required for graduation.

As a result of the Board of Regents' guidance regarding the cancellation of multiple administrations of the Regents exams in 2019-20, 2020-21, and 2021-22 for the most recent second year cohort schools should report the percentage of students who either passed or were exempted from at least three exams. In August of 2023, the 2021 Cohort will have completed its second year.

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Percent of Students in their Second Year Passing Three Regents Exams by Cohort

Cohort Designation	School Year	Number in Cohort	Percent Passing at Least Three Regents (including exemptions)
2019	2020-21	123	93.4%
2020	2021-22	124	93.5%
2021	2022-23	124	36.3%

Graduation Goal Measures 3 & 4 - Absolute

Each year, 75 percent of students in the fourth year high school Total Graduation Cohort and 95 percent of students in the fifth year high school Total Graduation Cohort will graduate.

The school's graduation requirements appear in this document above the graduation goal.

Percent of Students in the Total Graduation Cohort who have Graduated After Four Years¹

Cohort Designation	School Year	Number in Cohort	Number who Graduated	Percent Graduating
2017	2020-21	89	77	86.5%
2018	2021-22	108	93	86.1%
2019	2022-23	93	90	96.7%

Percent of Students in Total Graduation Cohort Who Have Graduated After Five Years

Cohort Designation	School Year	Number in Cohort	Number who Graduated	Percent Graduating
2016	2020-21	66	66	100%
2017	2021-22	89	83	93.2%
2018	2022-23	98	97	98.9%

Graduation Goal Measure 5 - Comparative Measure

Each year, the percent of students in the high school Total Graduation Cohort graduating after the completion of their fourth year will exceed that of the Total Graduation Cohort from the school district of comparison.

¹ These data reflect August graduation rates. At a minimum, these students have passed or been exempted from five Regents exams required for high school graduation in ELA, mathematics, science, U.S. History, and Global History or met the requirements for the 4+1 pathway to graduation.

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Percent of Students in the Total Graduation Cohort who Graduate in Four Years Compared to the District²

Cohort Designation	School Year	Charter School			School District	
		Number in Cohort	Number who Graduated	Percent Graduating	Number in Cohort	Percent Graduating
2017	2020-21	89	77	86.5%	1804	71%
2018	2021-22	108	93	86.1%	1777	71%
2019	2022-23	93	90	96.7%	Data Unavailable	Data Unavailable

Graduation Goal Measure 6 - Absolute Measure

Each year, 75 percent of students in the high school Total Cohort pursuing an alternative graduation pathway (commonly referred to as the 4+1 pathway) will achieve a Regents equivalency score and pass an approved pathway assessment required for graduation by the end of their fourth year in the cohort.

Rochester Prep High School does not offer alternative pathways to graduation.

SUMMARY OF THE HIGH SCHOOL GRADUATION GOAL

Our ultimate goal is for all of our students to enroll and persist in a 4-year college. That said, a necessary stepping stone on that path is to successfully graduate high school. Consistent with all public schools in NYS, RPHS pursues and awards NYS Regents diplomas for students. Our goal is to have 100% of RPHS students earn a NYS Regents diploma.

Given our ambition for college, we prioritize completion of the NYS Regents exams requirements through 9th and 10th grade, such that in 11th and 12th grade, the priority can be AP and college-ready coursework. We are typically successful with more than 50% of students meeting or exceeding their NYS exam requirements, and be on track with academic credits, by the end of 10th grade. For those students, including those with IEPs and 504s, who have not yet met those goals by the end of 10th grade, we pursue and support preparation and testing in January and June testing windows.

Type	Measure	Outcome
Leading Indicator	Each year, 75 percent of students in first and second year high school Total Graduation Cohorts will earn at least ten credits (if 44 needed for graduation) or five credits (if 22 needed for graduation) each year.	Met
Leading Indicator	Each year, 75 percent of students in the high school Total Graduation Cohort will score at least 65 on at least three different New York State Regents exams required for graduation by the completion of their second year in the cohort.	Not Met

² Given that district results for the current year are generally not available at this time, for purposes of this report schools should include the district's 2021-22 results as a temporary placeholder for the district's 2022-23 results.

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Absolute	Each year, 75 percent of students in the fourth year high school Total Graduation Cohort will graduate.	Met
Absolute	Each year, 95 percent of students in the fifth year high school Total Graduation Cohort will graduate.	Met
Comparative	Each year, the percent of students in the high school Total Graduation Cohort graduating after the completion of their fourth year will exceed that of the Total Graduation Cohort from the school district of comparison.	N/A (comparative district data not available)
Absolute	Each year, 75 percent of students in the high school Total Cohort pursuing an alternative graduation pathway will achieve a Regents equivalency score and pass an approved pathway assessment required for graduation by the end of their fourth year.	N/A (no alternative pathways offered)

EVALUATION OF THE GRADUATION GOAL

Rochester Prep High School has routinely met the absolute goals for student graduation. In the instances where we've not yet met the goal of students meeting NYS Regents exam requirements by the end of 10th grade, we provide tutoring and support into 11th grade such that students are on a pathway to a NYS Regents Diploma.

ADDITIONAL CONTEXT AND EVIDENCE

The noteworthy context and evidence is the COVID-19 pandemic. Like all other public schools in New York State, students at Rochester Prep High School received exemptions on NYS Regents exams for which they earned a passing grade for the course. As noted above – our virtual instruction from March 2020 – June of 2021 (though parts of 2020 – 2021 were “hybrid optional”), did preserve a baseline sense of community and connectedness. As a result, even students who struggled often managed to maintain passing grades, and as such, earned both their academic credits and Regents exam exemptions.

ACTION PLAN

As a school whose mission is to open pathways to college, we must first prioritize a pathway to graduation for all students. Rochester Prep HS is committed to supporting all students in their steps towards graduation, including:

- Formal Quarterly Academic Monitoring – our quarterly report card cycles are opportunities for students to benchmark their progress. RP actively partners with families at these moments, formally at Report Card Conferences, and specific communication to families and students whose promotion and/or graduation may be in doubt.
- Regular Less Formal Grade “Reflections”- on a roughly two-week cycle, students review their current grades, reflect on their status, and make an action plan to support progress towards their goals. These grade reflections happen in student advisory and are facilitated by the assigned advisor.

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- Additional Tutoring and Homework Support Options – RPHS provides robust individual and small group tutoring for all students, both in school and after the school day.
- Student Intervention Services, Where Appropriate – Where appropriate, students may be referred to our Special Services team to facilitate an evaluation to determine if related services (IEP, 504, Speech, Hearing, etc) are needed for the student.

Our commitment to our students is total and when these supports work in tandem together we see our students able to fulfill their total potential.

GOAL 2: COLLEGE PREPARATION

Rochester Prep's mission is for all students to enter, succeed in and graduate from a four year college or university.

Rochester Prep High School has a complete commitment to college preparation for all students. This commitment begins with our academic offerings: students have access to 16 AP courses and robust SAT instruction and preparation. Beyond our academic program, RPHS provides a best-in-class College Access and Success Team, a group of seven employees who work solely to support the work of enrolling in and persisting through college. Our College Counselors typically serve a portfolio of 40ish students, a ratio that is comparable to any competitive private school. In addition, we maintain an active partnership with the Rochester Institute of Technology (RIT), where RPHS students have opportunities to be on RIT's campus, attend summer programming, interact directly with RIT students and professors, and broadly engage with collegiate experiences while still in high school. The combination of our school based supports and beyond school opportunities prepare RPHS students to enroll and succeed in college.

College Preparation Goal Measure 1 - Absolute

Each year, 75 percent of graduating students will demonstrate their preparation for college by at least one or some combination of the following indicators:

- Passing an Advanced Placement ("AP") exam with a score of 3 or higher;
- Earning a score of 4 or higher on an International Baccalaureate ("IB") exam;
- Passing a College Level Examination Program ("CLEP") exam;
- Passing a college level course offered at a college or university or through a school partnership with a college or university;
- Achieving the college and career readiness benchmark on the SAT;

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- Earning a Regents diploma with advanced designation; or,
- A different school-created indicator approved by the Institute.

Percentage of the 2019 Total Cohort Graduates Demonstrating College Preparation by Indicator³

Indicator	Number of Graduates who Attempted the Indicator	Number who Achieved Indicator	Percentage of Graduates who Achieved Indicator
Passing an Advanced Placement Exam with a score of 3 or higher	82	28	34.1%
SAT CCR Benchmark achieved in Evidence Based Reading & Writing	88	33	37.5%
SAT CCR Benchmark achieved in Math	88	22	25%
Overall	88	42	47.7%

College Preparation Goal Measure 2 - Absolute

Each year, the College, Career, and Civic Readiness Index (“CCCRI”) for the school’s Total Cohort will exceed the Measure of Interim Progress (“MIP”) set forth in the state’s ESSA accountability system.

Schools are not required to report attainment of this measure for 2022-23. Subsequent to the completion of this document, the Institute may calculate and report out results to schools pending further information from the NYSED.

College Preparation Goal Measure 3 - Comparative

Each year, the school’s CCCRI for the Total Cohort will exceed that of the district of comparison’s Total Cohort.

Schools are not required to report attainment of this measure for 2022-23. Subsequent to the completion of this document, the Institute may calculate and report out results to schools pending further information from the NYSED.

College Preparation Goal Measure 4 - Absolute

³ Schools use any method listed above, or any combination thereof, to demonstrate that at least 75 percent of graduates are prepared to engage in rigorous college level coursework. The school should select only those methods listed here that it uses to demonstrate the college readiness of its students and eliminate those that it will not. For instance, high schools that do not deliver an IB Program as part of their high school design do not report on the IB option.

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Each year, 75 percent of graduating students will matriculate into a college or university in the year after graduation.

Matriculation Rate of Graduates by Year⁴

Cohort	Graduation Year	Number of Graduates (a)	Number Enrolled in 2 or 4-year Program in Following Year (b)	Matriculation Rate =[(b)/(a)]*100
2017	2020-21	83	59	71.1%
2018	2021-22	93	72	77.4%
2019	2022-23	88	72	81.8%

SUMMARY OF THE COLLEGE PREPARATION GOAL

As previously shared, Rochester Prep High School is a college preparatory school. Our mission is for our students to enroll and persist in a 4-year college program. This preparation is both cultural – our school visually showcase colleges and college options, and instructional, from 9th – 12th grade, all students attend “College Readiness,” a course where students specifically prepare for a college trajectory. In 9th Grade College Readiness prioritize skills to be successful in high school: understanding GPA, time management, self-advocacy. In 10th grade, students strengthen hard skills like email composition and google suite. 11th and 12th grade truly prioritize the college process, starting with building colleges lists and planning application to college. We maintain a robust relationship with RPHS alumni and welcome them back to campus annually on our “Alumni Day,” typically in December.

Type	Measure	Outcome
Absolute	Each year, 75 percent of graduating students will demonstrate their preparation for college by one or more possible indicators of college readiness.	Not Met
Absolute	Each year, the CCCRI for the school’s Total Cohort will exceed that year’s state MIP set forth in the state’s ESSA accountability system.	N/A
Comparative	Each year, the school’s CCCRI for the Total Cohort will exceed that of the district’s Total Cohort.	N/A
Absolute	Each year, 75 percent of graduating students will matriculate into a college or university in the year after graduation.	Met

⁴ Schools should update and confirm data for Cohorts prior to 2022-23 and provide preliminary matriculation data for 2019 Cohort. It may be necessary for schools to provide updated data to the Institute when National Student Clearinghouse or other data sources become available later in the school year

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EVALUATION OF THE COLLEGE PREPARATION GOAL

We continue to pursue a goal of 4-year college enrollment for all RPHS graduates. Our “College Access and Success” Team includes 5 school based members, who work primarily with 11th and 12th grade students, and two beyond school based members, who work with our alumni. Our approach is intentional and focused: our school-based counselors typically work with a portfolio of 40-50 students, a caseload comparable to many private and/or parochial schools. Our alumni team works both to support students actively enrolled in college, as well as students not currently on a college pathway. Our promise to students and families is comprehensive and extends beyond HS graduation.

ADDITIONAL CONTEXT AND EVIDENCE

The impact of the COVID-19 Pandemic on our 4-year college enrollment and persistence is undeniable. Nationally, all demographics of student enrolled and persisted at lower rates – and this was specifically true for low-income, first generation college students, which comprise more than 90% of Rochester Prep’s student body. In our return to school post-COVID, we’ve made progress (and continue to make progress) reinvesting in a 4-year college pathway for all students.

A significant obstacle for our students (or any student) attending college is cost. It is a significant part of our College Team to directly confront this obstacle. For the RP Class of 2023, just under 50% of college going students enrolled into a fully-funded 4-year pathway.

ACTION PLAN

Our action plan is to continue to expand and improve our current program. We have the resources allocated to prepare and support 4-year college pathways for all RP students. For the first time in our young history, we have the benefit of RP Alums who are college graduates, and their ability to connect, share, and mentor current RP students. We have one RPHS alum (Class of 2018) on our instructional staff full time, and a second (Class of 2018) who is a part-time employee, leading our student yearbook work. The impact of alumni – their very presence – cannot be overstated. We’re eager to continue to leverage the voice and experience of our Alums with our currently enrolled students.

GOAL 3: ENGLISH LANGUAGE ARTS

All students will become proficient in reading and writing of the English language.

75% of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State English Language Arts examination for grades 3-8.

BACKGROUND

The 22-23 school year allowed Rochester Prep ELA teachers to once again implement the high leverage instruction practices that have brought scholars success for the past 16 years. As part of Uncommon Schools, all ELA teachers engage in pre-service and ongoing content-specific professional development where they plan and practice delivery of instruction. Teachers develop and hone skills for data-driven instruction, analyze the ways in which students will demonstrate mastery and align their instruction to

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promote flexible high-level mastery across a broad range of texts. Teachers analyze student work daily, weekly and after each interim assessment, create response to data plans that outline the key strengths, areas of growth, and reteach lessons or mini-lessons to ensure growth. In response to the larger number of lower readers, we launched Guided Reading and utilized STEP and mClass literacy assessment which provide a helpful augmentation for our lower readers. Instructional leaders and principals observed teachers and supported by giving feedback on instruction and response to data implementation.

ELEMENTARY AND MIDDLE ELA

ELA Measure 1 - Absolute

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State English language arts examination for grades 3-8.

The tables below summarize the participation information for this year's test administration as well as the performance of all students and students enrolled for at least two years.

2022 23 State English Language Arts Exam
Number of Students Tested and Not Tested

Grade	Total Tested	Not Tested						Total Enrolled
		Absent	Refusal	ELL/IEP	Admin error	Medically excused	Other reason	
3	84	1	5	0	0	0	2	92
4	78	1	9	0	0	0	0	88
5	80	2	0	0	0	0	2	84
6	90	2	0	0	0	0	0	92
7	91	2	0	0	0	0	0	93
8	81	2	0	0	0	1	2	86
All	504	10	14	0	0	1	6	535

Performance on 2022 23 State English Language Arts Exam
By All Students and Students Enrolled in At Least Their Second Year⁵

Grade	All Students			Enrolled in at least their Second Year		
	Number Tested	Number Proficient	Percent Proficient	Number Tested	Number Proficient	Percent Proficient
3	84	33	39%	84	33	39%
4	78	23	29%	63	18	29%
5	80	16	20%	80	16	20%

⁵ Students are considered "enrolled in at least their second year" if they were enrolled on BEDS day of the school year prior to the most recent exam administration.

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6	90	41	46%	90	41	46%
7	91	43	47%	89	43	48%
8	81	42	52%	64	33	52%
All	504	198	39%	470	184	39%

Schools are not required to report attainment of this measure for 2022-23. Subsequent to the completion of this document, the Institute may calculate and report out results to schools pending further information from the NYSED.

A school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.⁶

2022-23 State English Language Arts Exam Charter School and District Performance by Grade Level

Grade	Percent of Students at or Above Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3	39%	84	11%	1585
4	29%	63	8%	1501
5	20%	80	8%	1624
6	46%	90	23%	1587
7	48%	89	13%	1473
8	52%	64	16%	1522
All	39%	470	13%	9292

ELA Measure 4 - Comparative

⁶ Schools can access these data when the NYSED releases its database containing grade level ELA and mathematics results for all schools and districts statewide. The NYSED announces the releases of these data [here](#).

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Each year, the school will exceed its predicted level of performance on the state English language arts exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

The Institute conducts a Comparative Performance Analysis, which compares the school's performance to that of demographically similar public schools statewide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The difference between the school's actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3, or performing higher than expected to a meaningful degree, is the target for this measure. Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2022-23 analysis is not yet available. This report contains 2021-22 results.⁷

2021-22 English Language Arts Comparative Performance by Grade Level

Grade	Percent Economically Disadvantaged	Percent of Students at Levels 3&4 ⁸		Effect Size
		Actual	Predicted	
3	98%	30.9%	29.3%	0.09
4	92%	28%	26.4%	0.10
5	95%	30.8%	22.1%	0.59
6	98%	41.9%	41.8%	0.00
7	93%	58.2%	35.5%	1.36
8	96%	48.1%	38.1%	0.60
All	95%	39.6%	32.3%	0.45

ELA Measure 5 - Growth

Each year, under the state's Growth Model, the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the target of 50.

Given the timing of the state's release of Growth Model data, the 2022-23 analysis is not yet available. As such, schools are not required to report on this measure for 2022-23. The Institute will calculate and report out results to schools pending availability of the data.

⁷ These data can be found in the school's Accountability Summary provided by the Institute in spring 2023.

⁸ Typically, the Institute uses schools' mean scale scores (when available) to calculate the comparative performance analysis. Due to the late availability of the 2021-22 mean scale scores, the Institute formally reported out the analysis using proficiency rates. The Institute will retroactively send schools the 2021-22 comparative performance analysis using mean scale scores in fall 2023.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

ELA INTERNAL EXAM RESULTS

During 2022-23, in addition to the New York State 3rd – 8th grade exams, the school primarily used the following assessment to measure student growth and achievement in ELA: Internally developed

2022 23 Uncommon Schools Interval Assessments:
ELA Performance by Grade Level

	3	4	5	6	7	8
ELA IA #1 Average Score	38%	38%	51%	55%	50%	65%
ELA IA #2 Average Score	46%	42%	56%	57%	60%	66%
Δ from IA #1 to #2	+8%	+4%	+5%	+3%	+10%	+1%

SUMMARY OF THE ELA GOAL

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State English language arts exam for grades 3-8.	Not Met
Absolute	Each year, the school's aggregate PI on the state's English language arts exam will meet that year's state MIP as set forth in the state's ESSA accountability system.	N/A
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state English language arts exam will be greater than that of students in the same tested grades in the school district of comparison.	Met
Comparative	Each year, the school will exceed its predicted level of performance on the state English language arts exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.	Met
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in English language arts for all tested students in grades 4-8 will be above the target of 50.	N/A

EVALUATION OF ELA GOAL

While we continue to see progress in ELA in some of the measures and goals we have set, we have not met all of our goals, specifically that 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State Exam. COVID related challenges have continued to impact the 22-23 school year, which has led to challenges implementing our data-driven approach with 100% of our students, 100% of the time.

ADDITIONAL CONTEXT AND EVIDENCE

We continue to see attendance (both student and teacher) increase and are optimistic that we will be able to fully support the growth necessary to meet our ELA goals. To ensure growth and mastery, we continue to increase the differentiation of texts during ELA instruction. The goal is students are reading at their zone of proximal development. We continue to lead frontline meetings sharing expert analysis of daily and weekly assessment data with teachers and leaders so they can continue to focus on teaching and supporting scholar growth with rigorous materials.

ELA ACTION PLAN

We continue to hone our approach to data responsive literacy instruction. Using the data from our best-in-class assessments (STEP, mClass, Uncommon benchmark assessments) combined with strong curriculum and highly effective teaching practices, students will continue to grow to realize mastery. This year, we have introduced increase content specific teacher professional development and also trained our instructional leaders regarding phonics and fluency and guided reading. Our teachers engage in weekly meetings to plan for data driven instruction and are receiving feedback from administrators around outputs and daily lessons. Our students continue to have access to differentiated texts in small group literacy instruction and are exposed to different genres to gain further knowledge and access to material.

HIGH SCHOOL ELA

High School ELA Measure 1 - Absolute

Each year, 65 percent of students in the high school Accountability Cohort will exceed Common Core expectations (currently scoring at or above Performance Level 4 on the Regents Exam in English Language Arts (Common Core)) by the completion of their fourth year in the cohort.

The State Education Department currently defines the college and career readiness standard as scoring at or above Performance Level 4 (meeting Common Core expectations) on the Regents Exam in English Language Arts (Common Core). This measure examines the percent of the Accountability Cohort that achieved at least Performance Level 4 by the completion of their fourth year in the cohort.⁹

Percent Scoring at Least Level 4 on Regents English Common Core Exam
by Fourth Year Accountability Cohort¹⁰

⁹ Cohort Regents attainment in all subjects is based on students' highest score regardless of the number of times a student sat for the exam.

¹⁰ Due to the state's cancellation of multiple administrations of the Regents exams in 2019-20, 2020-21, and 2021-22 some students in the 2017, 2018, and 2019 Cohorts who had not previously sat for the exam but were scheduled to sit for this exam during a cancellation would be exempted from the graduation requirement. As such, the school should report both the number

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Cohort	Fourth Year	Number in Cohort (a)	Number exempted with No Valid Score (b)	Number Scoring at Least Level 4 (c)	Percent Scoring at Least Level 4 Among Students with Valid Score (c)/(a-b)
2017	2020-21	90	1	19	21.3%
2018	2021-22	108	1	20	20.4%
2019	2022-23	93	93	N/A	N/A

High School ELA Measure 2 - Absolute

Each year, 80 percent of students in the high school Accountability Cohort will at least partially meet Common Core expectations (currently scoring at or above Performance Level 3 on the Regents Exam in English Language Arts (Common Core)) by the completion of their fourth year in the cohort.

The State Education Department currently defines the cut off for passing and meeting the requirement for graduation as scoring at or above Performance Level 3 (partially meeting Common Core expectations) on the Regents Exam in English Language Arts (Common Core). This measure examines the percent of the Accountability Cohort that achieved at least Performance Level 3 by the completion of their fourth year in the cohort.

Percent Scoring at Least Level 3 on Regents English Common Core Exam by Fourth Year Accountability Cohort

Cohort Designation	Fourth Year	Number in Cohort (a)	Number Exempted with No Valid Score (b)	Number Scoring at Least Level 3 (c)	Percent Scoring at Least Level 3 Among Students with Valid Score (c)/(a-b)
2017	2020-21	90	1	19	21.3%
2018	2021-22	108	1	20	20.4%
2019	2022-23	93	93	N/A	N/A

High School ELA Measure 3 - Absolute

Each year, the Performance Index ("PI") on the Regents English exam of students completing their fourth year in the Accountability Cohort will meet the state's Measure of Interim Progress ("MIP") set forth in the state's ESSA accountability system.

of students who were exempted from the exam as well as the percentage of students achieving at least Level 4 among the students who sat for the exam.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

The Institute does not require charters to report on this measure for 2022-23

High School ELA Measure 4 - Comparative

Each year, the percent of students in the high school Total Cohort meeting or exceeding Common Core expectations on the Regents Exam in English Language Arts (Common Core) will exceed the percentage of comparable students in the district meeting or exceeding Common Core expectations.

The Institute does not require charters to report on this measure for 2022-23

High School ELA Measure 5 - Comparative

Each year, the percent of students in the high school Total Cohort at least partially meeting Common Core expectations on the Regents Exam in English Language Arts (Common Core) will exceed the percentage of comparable students in the district at least partially meeting Common Core expectations.

The Institute does not require charters to report on this measure for 2022-23

High School ELA Measure 6 - Comparative

Each year, the Performance Index ("PI") in Regents English of students in the fourth year of their high school Accountability Cohort will exceed that of comparable students from the school district of comparison.

The Institute does not require charters to report on this measure for 2022-23

High School ELA Measure 7 - Growth

Each year, 50 percent of students in the high school Accountability Cohort who did not score proficient on their New York State 8th grade English language arts exam will meet the college and career readiness standard (currently scoring at Performance Level 4 and fully meeting Common Core expectations on the Regents Exam in English Language Arts (Common Core)) by the completion of their fourth year in the cohort.

The school demonstrates the effectiveness of its English language arts program by enabling students who were not meeting proficiency standards in the eighth grade to meet the English requirement for the college and career readiness standard.

Percent Achieving at Least Performance Level 4 on Common Core exam among Students
Who Were Not Proficient in the 8th Grade by Fourth Year Accountability Cohort

Cohort Designation	Fourth Year	Number in Cohort not Proficient in 8 th Grade (a)	Number Exempted with No Valid Score (b)	Number Scoring at Least Level 4 (c)	Percent Scoring at Least Level 4 Among Students with Valid Score (c)/(a-b)
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2017	2020-21	30	1	15	51.7%
2018	2021-22	49	1	12	25.0%
2019	2022-23	39	93	N/A	N/A

High School ELA Measure 8 - Growth

Each year, 75 percent of students in the high school Accountability Cohort who did not score proficient on their New York State 8th grade English language arts exam will at least partially meet Common Core expectations (currently scoring at Performance Level 3 on the Regents Exam in English Language Arts (Common Core)) by the completion of their fourth year in the cohort.

The school demonstrates the effectiveness of its English language arts program by enabling students who were not meeting proficiency standards in the eighth grade to meet the English requirement for graduation.

Percent Achieving at Least Performance Level 3 on Common Core exam among Students Who Were Not Proficient in the 8th Grade by Fourth Year Accountability Cohort

Cohort Designation	Fourth Year	Number in Cohort not Proficient in 8 th Grade (a)	Number Exempted with No Valid Score (b)	Number Scoring at Least Level 3 (c)	Percent Scoring at Least Level 3 Among Students with Valid Score (c)/(a-b)
2017	2020-21	30	1	15	51.7%
2018	2021-22	49	1	12	25.0%
2019	2022-23	39	93	N/A	N/A

SUMMARY OF THE HIGH SCHOOL ENGLISH LANGUAGE ARTS GOAL

Rochester Prep HS students sit for their ELA Regents exam at the end of their 9th grade year. For those who do not pass they exam, they will again sit at the end of their 10th grade year. As previously shared in this document, it is the goal of our program that students have completed their Regents exam requirements at the conclusion of their second year of high school. Our ELA instructional program is academically rigorous and backwards mapped from both the SAT and AP standards. Both English I (9th grade) and English II (10th grade) are anchored by novels, as students fully read and analyze one each quarter, with supplemental fiction and non-fiction materials through the unit that serve to both build specific ELA skills and to develop context and schema for students.

Type	Measure	Outcome
Absolute	Each year, 65 percent of students in the high school Accountability Cohort will meet or exceed Common Core expectations (currently scoring at or above Performance Level 4 on the Regents Exam in English Language Arts (Common Core)) by the completion of their fourth year in the cohort.	N/A (all students received exemptions)
Absolute	Each year, 80 percent of students in the high school Accountability Cohort will at least partially meet Common Core expectations (currently scoring at	N/A (all students

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	or above Performance Level 3 on the Regents Exam in English Language Arts (Common Core)) by the completion of their fourth year in the cohort.	received exemptions)
Absolute	Each year, the Performance Index (PI) on the Regents English exam of students completing their fourth year in the Accountability Cohort will meet the state Measure of Interim Progress (MIP) set forth in the state's ESSA accountability system.	N/A
Comparative	Each year, the percentage of students in the Total Cohort meeting or exceeding Common Core expectations on the Regents Exam in English Language Arts (Common Core) will exceed the percentage of comparable students from the district meeting or exceeding Common Core expectations.	N/A
Comparative	Each year, the percentage of students in the Total Cohort partially meeting Common Core expectations on the Regents Exam in English Language Arts (Common Core) will exceed the percentage of comparable students in the district at least partially meeting Common Core expectations.	N/A
Comparative	Each year, the Performance Index (PI) in Regents English of students in the fourth year of their high school Accountability Cohort will exceed that of comparable students from the school district of comparison.	N/A
Growth	Each year, 50 percent of students in the high school Accountability Cohort who did not score proficient on their New York State 8 th grade English language arts exam will meet or exceed Common Core expectations (currently scoring at or above Performance Level 4 on the Regents Exam in English Language Arts (Common Core)) by the completion of their fourth year in the cohort.	N/A (all students received exemptions)
Growth	Each year, 75 percent of students in the high school Accountability Cohort who did not score proficient on their New York State 8 th grade English language arts exam will at least partially meet Common Core expectations (currently scoring at least Performance Level 3 on the Regents Exam in English Language Arts (Common Core)) by the completion of their fourth year in the cohort.	N/A (all students received exemptions)

EVALUATION OF HIGH SCHOOL ELA GOAL

Students who passed their ELA course during the time that the COVID exam exemption was awarded received a NYS Regents exam exemption.

ADDITIONAL CONTEXT AND EVIDENCE

Students who passed their ELA course during the time that the COVID exam exemption was awarded received a NYS Regents exam exemption.

ACTION PLAN

RPHS is fully committed to preparing students to take and pass the NYS ELA Regents exam now that exemptions are no longer awarded.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

GOAL 4: MATHEMATICS

Students will demonstrate competency in the understanding and application of mathematical computation and problem solving.

Each year, 75% of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State mathematics exam for grades 3-8.

BACKGROUND

Rochester Prep leverages best practices to create rigorous standards aligned math curriculum and instructional practices. Each lesson is a combination of fluency development, building of conceptual mastery, and applying these skills and understandings to real world problems. Students practice both showing their work and writing about math using content specific vocabulary. Students also engage in discourse regarding math concepts. All these activities promote growth and flexible mastery at a high level so our students are able to succeed in calculus before heading to college.

To ensure all math teachers are proficient in facilitating learning, math teachers engage in pre-service and ongoing content-specific professional development where they plan and practice delivery of instruction. Teachers develop and hone skills for data-driven instruction, analyze the ways in which students will demonstrate mastery and align their instruction to promote flexible high-level mastery across content strands. Teachers analyze student work daily, weekly and after each interim assessment, create response to data plans that outline the key strengths, areas of growth, and reteach lessons or mini-lessons to ensure growth. In response to the larger number of gaps in foundational concepts and fact fluency, Uncommon simplified and narrowed the focus of the math curriculum. Instructional leaders and principals observe teachers and support by giving feedback on instruction and response to data implementation.

ELEMENTARY AND MIDDLE MATHEMATICS

Math Measure 1 - Absolute

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State Mathematics examination for grades 3-8.

The tables below summarize the participation information for this year's test administration as well as the performance of all students and students enrolled for at least two years.

2022-23 State Mathematics Exam
Number of Students Tested and Not Tested

Grade	Total Tested	Not Tested							Total Enrolled
		Absent	Refusal	ELL/IEP	Admin error	Medically excused	Other reason	Took Regents	
3	83	0	7	0	0	0	3	0	93

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4	77	0	9	0	0	0	2	0	88
5	79	3	1	0	0	0	1	0	84
6	89	3	0	0	0	0	0	0	92
7	89	2	0	0	0	0	0	0	91
8	N/A: Regents Algebra I							61	93
All	417	8	17	0	0	0	6	N/A	541

Performance on 2022-23 State Mathematics Exam By All Students and Students Enrolled in At Least Their Second Year

Grade	All Students			Enrolled in at least their Second Year		
	Number Tested	Number Proficient	Percent Proficient	Number Tested	Number Proficient	Percent Proficient
3	83	77	93%	83	77	93%
4	77	70	91%	63	60	95%
5	79	31	39%	79	31	39%
6	89	52	58%	89	52	58%
7	89	47	53%	87	47	54%
8	N/A – Regents Algebra I					
All	417	277	66%	401	267	67%

Math Measure 2 - Absolute

Each year, the school's aggregate Performance Index ("PI") on the state mathematics exam will meet that year's state Measure of Interim Progress ("MIP") set forth in the state's ESSA accountability system.

Schools are not required to report attainment of this measure for 2022-23. Subsequent to the completion of this document, the Institute may calculate and report out results to schools pending further information from the NYSED.

Math Measure 3 - Comparative

Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of all students in the same tested grades in the school district of comparison.

A school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year at the school and the total result for all students at the corresponding grades in the school district.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Charter School and District Performance by Grade Level

Grade	Percent of Students at or Above Proficiency			
	Charter School Students In At Least 2 nd Year		All District Students	
	Percent Proficient	Number Tested	Percent Proficient	Number Tested
3	93%	83	14%	1594
4	95%	63	6%	1531
5	39%	79	6%	1617
6	58%	89	8%	1580
7	54%	87	4%	1422
8	N/A: Regents Algebra I		N/A	N/A
All	67%	401	7%	7744

Math Measure 4 - Comparative

Each year, the school will exceed its predicted level of performance on the state mathematics exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression analysis controlling for economically disadvantaged students among all public schools in New York State.

The Institute conducts a Comparative Performance Analysis, which compares the school's performance to that of demographically similar public schools statewide. The Institute uses a regression analysis to control for the percentage of economically disadvantaged students among all public schools in New York State. The difference between the school's actual and predicted performance, relative to other schools with similar economically disadvantaged statistics, produces an Effect Size. An Effect Size of 0.3, or performing higher than expected to a meaningful degree, is the target for this measure. Given the timing of the state's release of economically disadvantaged data and the demands of the data analysis, the 2022-23 analysis is not yet available. This report contains 2021-22 results.

2021-22 Mathematics Comparative Performance by Grade Level

Grade	Percent Economically Disadvantaged	Percent of Students at Levels 3&4		Effect Size
		Actual	Predicted	
3	98%	45.6%	29.0%	0.85
4	92%	51.8%	23.9%	1.49
5	95%	25.6%	18.2%	0.46
6	98%	29.4%	18.0%	0.84
7	93%	43.6%	17.2%	1.7
8	96%	N/A	N/A	N/A
All	95%	39.2%	21.3%	1.07

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Math Measure 5 - Growth

Each year, under the state's Growth Model, the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the target of 50.

Given the timing of the state's release of Growth Model data, the 2022-23 analysis is not yet available. As such, schools are not required to report on this measure for 2022-23. The Institute will calculate and report out results to schools pending availability of the data.

MATHEMATICS INTERNAL EXAM RESULTS

During 2022-23, in addition to the New York State 3rd – 8th grade exams, the school primarily used the following assessment to measure student growth and achievement in mathematics: **Internally developed**

2022 23 Uncommon Schools Interval Assessments:
Math Performance by Grade Level

	K	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th
Math IA #1 Average Score	74%	70%	83%	60%	51%	59%	52%	43%
Math IA #3 Average Score	86%	79%	86%	82%	66%	60%	61%	60%
Δ from IA #1 to #3	+12%	+9%	+3%	+22%	+15%	+1%	+9%	+17%

SUMMARY OF THE MATHEMATICS GOAL

Rochester Prep did not meet the absolute performance goal in 3-8, Rochester Prep did meet the Comparative Goal.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students who are enrolled in at least their second year will perform at proficiency on the New York State Mathematics exam for grades 3-8.	Not Met
Absolute	Each year, the school's aggregate PI on the state's mathematics exam will meet that year's state MIP as set forth in the state's ESSA accountability system.	N/A
Comparative	Each year, the percent of all tested students who are enrolled in at least their second year and performing at proficiency on the state mathematics exam will be greater than that of students in the same tested grades in the school district of comparison.	Met
Comparative	Each year, the school will exceed its predicted level of performance on the state mathematics exam by an effect size of 0.3 or above (performing higher than expected to a meaningful degree) according to a regression	Met

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

	analysis controlling for economically disadvantaged students among all public schools in New York State.	
Growth	Each year, under the state's Growth Model the school's mean unadjusted growth percentile in mathematics for all tested students in grades 4-8 will be above the target of 50.	N/A

EVALUATION OF THE MATHEMATICS GOAL

While we did not meet the absolute goal across all 3-8 grade levels, we did see proficiency above the 75 percent goal in grades 3-4. While we have not yet the 75% threshold with student proficiency, we are seeing significant growth from the post-pandemic starting point. We need to continue to rebuild fluency and automaticity with scholars' math skills.

As outlined above, Rochester Prep implements daily exit tickets, weekly quizzes, and interim assessments every 6-8 weeks to ensure mastery is achieved. With each of these assessments, there is an aligned response-to-data process to ensure gaps in achievement are remedied swiftly.

ADDITIONAL CONTEXT AND EVIDENCE

For the past few years, Rochester Prep invested in acceleration around a significant number of pre-requisite standards not mastered during the pandemic. This slowed down grade level instruction, however, it is the right long-term investment to ensure future mastery. We expect to see mastery increase in our 5-8 grade spans.

As shown in the table above, most grades demonstrated growth in absolute performance. In the case of 5th and 6th grade, the rigor and breadth of the assessment increases significantly by IA3. We are working to adjust our instruction during the third assessment cycle to improve performance to average of 75-80%.

MATHEMATICS ACTION PLAN

The school continues to implement the high-leverage best-in-class approaches outlined above. In addition, schools are engaging in "Frontline" meetings ensure that leaders and teachers are working with Uncommon Schools curriculum experts to identify gaps and prepare to close them. Additional analyses support this work by projecting students' proficiency and planning intervention (small group or individual) depending on the need and learning style. Combined with frequent (re)assessment, teachers and leaders are constantly making adjustments to support better learning.

HIGH SCHOOL MATHEMATICS

High School Math Measure 1 - Absolute

Each year, 65 percent of students in the high school Accountability Cohort will exceed Common Core expectations (currently scoring at or above Performance Level 4 on a Regents mathematics exam) by the completion of their fourth year in the cohort.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

The State Education Department currently defines the college and career readiness standard as scoring at or above Performance Level 4 (meeting Common Core expectations) on a Regents exam in mathematics. This measure examines the percent of the Accountability Cohort that achieved at least Performance Level 4 by the completion of their fourth year in the cohort.

Percent Scoring at Least Level 4 on a Regents Mathematics Common Core Exam by Fourth Year Accountability Cohort

Cohort	Fourth Year	Number in Cohort (a)	Number exempted with No Valid Score (b)	Number Scoring at Least Level 4 (c)	Percent Scoring at Least Level 4 Among Students with Valid Score (c)/(a-b)
2017	2020-21	94	0	50	53.2%
2018	2021-22	108	0	69	63.8%
2019	2022-23	93	2	50	54.9%

High School Math Measure 2 - Absolute

Each year, 80 percent of students in the high school Accountability Cohort will at least partially meet Common Core expectations (currently scoring at or above Performance Level 3 on a Regents mathematics exam) by the completion of their fourth year in the cohort.

The State Education Department currently defines the cut off for passing and meeting the requirement for graduation as scoring at or above Performance Level 3 (partially meeting Common Core expectations) on a Regents Exam in mathematics. This measure examines the percent of the Accountability Cohort that achieved at least Performance Level 3 by the completion of their fourth year in the cohort.

Percent Scoring at Least Level 3 on a Regents Mathematics Common Core Exam by Fourth Year Accountability Cohort

Cohort Designation	Fourth Year	Number in Cohort (a)	Number Exempted with No Valid Score (b)	Number Scoring at Least Level 3 (c)	Percent Scoring at Least Level 3 Among Students with Valid Score (c)/(a-b)
2017	2020-21	91	1	74	82.2%
2018	2021-22	108	0	98	90.7%
2019	2022-23	93	2	83	91.2%

High School Math Measure 3 - Absolute

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Each year, the Performance Index (“PI”) on the Regents mathematics exam of students completing their fourth year in the Accountability Cohort will meet the state’s Measure of Interim Progress (“MIP”) set forth in the state’s ESSA accountability system.

The Institute does not require charters to report on this measure for 2022-23

High School Math Measure 4 - Comparative

Each year, the percent of students in the high school Total Cohort meeting or exceeding Common Core expectations on a Regents mathematics exam will exceed the percentage of comparable students in the district meeting or exceeding Common Core expectations.

The Institute does not require charters to report on this measure for 2022-23

High School Math Measure 5 - Comparative

Each year, the percent of students in the high school Total Cohort at least partially meeting Common Core expectations on a Regents mathematics exam will exceed the percentage of comparable students in the district at least partially meeting Common Core expectations.

The Institute does not require charters to report on this measure for 2022-23

High School Math Measure 6 - Comparative

Each year, the Performance Index (“PI”) in Regents mathematics of students in the fourth year of their high school Accountability Cohort will exceed that of comparable students from the school district of comparison.

The Institute does not require charters to report on this measure for 2022-23

High School Math Measure 7 - Growth

Each year, 50 percent of students in the high school Accountability Cohort who did not score proficient on their New York State 8th grade mathematics exam will meet the college and career readiness standard (currently scoring at Performance Level 4 and fully meeting Common Core expectations on a Regents mathematics exam) by the completion of their fourth year in the cohort.

The school demonstrates the effectiveness of its mathematics program by enabling students who were not meeting proficiency standards in the eighth grade to meet the mathematics requirement for the college and career readiness standard.

Percent Achieving at Least Performance Level 4 on a Mathematics Regents Exam among Students Who Were Not Proficient in the 8th Grade by Fourth Year Accountability Cohort

Cohort Designation	Fourth	Number in Cohort not	Number Exempted	Number Scoring at	Percent Scoring at Least Level 4 Among Students
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2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

	Year	Proficient in 8 th Grade (a)	with No Valid Score (b)	Least Level 4 (c)	with Valid Score (c)/(a-b)
2017	2020-21	2	0	N/A	N/A
2018	2021-22	5	0	N/A	N/A
2019	2022-23	8	2	N/A	N/A
**We did not have students re-take the Algebra I Regents if they did not score proficient in 8th grade					

High School Math Measure 8 - Growth

Each year, 75 percent of students in the high school Accountability Cohort who did not score proficient on their New York State 8th grade mathematics exam will at least partially meet Common Core expectations (currently scoring at Performance Level 3 on a Regents mathematics exam) by the completion of their fourth year in the cohort.

The school demonstrates the effectiveness of its mathematics program by enabling students who were not meeting proficiency standards in the eighth grade to move to meeting the mathematics requirement for graduation.

Percent Achieving at Least Performance Level 3 on a Mathematics Regents Exam among Students Who Were Not Proficient in the 8th Grade by Fourth Year Accountability Cohort

Cohort Designation	Fourth Year	Number in Cohort not Proficient in 8 th Grade (a)	Number Exempted with No Valid Score (b)	Number Scoring at Least Level 3 (c)	Percent Scoring at Least Level 3 Among Students with Valid Score (c)/(a-b)
2017	2020-21	2	0	N/A	N/A
2018	2021-22	5	0	N/A	N/A
2019	2022-23	8	2	N/A	N/A

**We did not have students re-take the Algebra I Regents if they did not score proficient in 8th grade

SUMMARY OF THE HIGH SCHOOL MATHEMATICS GOAL

As noted previously in this document, the goal of our academic program is for students to meet their NYS Regents exam requirements by the end of their 10th grade year. 9th grade students enroll in either Algebra I or Geometry, based on their middle school academic history, and take the appropriate exam as the end of the school year. With limited exception, all RPHS students enroll in math for 4 years of high school, despite NYS only requiring 3 academic credits in math. For seniors, this is typically an AP math course or Calculus.

Type	Measure	Outcome
Absolute	Each year, 65 percent of students in the high school Accountability Cohort will meet or exceed Common Core expectations (currently scoring at or above Performance Level 4 on a Regents mathematics exam) by the completion of their fourth year in the cohort.	Not Met

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Absolute	Each year, 80 percent of students in the high school Accountability Cohort will at least partially meet Common Core expectations (currently scoring at or above Performance Level 3 on a Regents mathematics exam) by the completion of their fourth year in the cohort.	Met
Absolute	Each year, the Performance Index (PI) in mathematics of students completing their fourth year in the Accountability Cohort will meet the state Measure of Interim Progress (MIP) set forth in the state's ESSA accountability system.	N/A
Comparative	Each year, the percentage of students in the Total Cohort meeting or exceeding Common Core expectations on a Regents mathematics exam will exceed the percentage of comparable students from the district meeting or exceeding Common Core expectations.	N/A
Comparative	Each year, the percentage of students in the Total Cohort partially meeting Common Core expectations on a Regents mathematics exam will exceed the percentage of comparable students in the district at least partially meeting Common Core expectations.	N/A
Comparative	Each year, the Performance Index (PI) in Regents mathematics of students in the fourth year of their high school Accountability Cohort will exceed that of comparable students from the school district of comparison.	N/A
Growth	Each year, 50 percent of students in the high school Accountability Cohort who did not score proficient on their New York State 8 th grade mathematics exam will meet or exceed Common Core expectations (currently scoring at or above Performance Level 4 on a Regents mathematics exam) by the completion of their fourth year in the cohort.	N/A
Growth	Each year, 75 percent of students in the high school Accountability Cohort who did not score proficient on their New York State 8 th grade mathematics exam will at least partially meet Common Core expectations (currently scoring at least Performance Level 3 on a Regents mathematics exam) by the completion of their fourth year in the cohort.	N/A

EVALUATION OF THE HIGH SCHOOL MATHEMATICS GOAL

Students who passed their Math course during the time that the COVID exam exemption was awarded received a NYS Regents exam exemption. In most cases, this was for Algebra I and/or Geometry.

ADDITIONAL CONTEXT AND EVIDENCE

Students who passed their Math course during the time that the COVID exam exemption was awarded received a NYS Regents exam exemption.

ACTION PLAN

RPHS is fully committed to preparing students to take and pass their NYS Regents mathematics exams.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

GOAL 5: SCIENCE

All students demonstrate proficiency on the NYS science assessment.

BACKGROUND

All Rochester Prep students receive science instruction starting in kindergarten and continuing through to middle school and high school. The frequency increases from 2-4 days per week in ES (K-4) to daily in MS (5-8) and HS (9-12). The Uncommon science curriculum has been overhauled based on the new NYS science standards and to increase the amount of hands-on inquiry style lessons. Science teachers participate in pre-service and ongoing content specific PD which supports high ratio science teaching and discourse and scientific thinking skills. Each subject within science engages in vertical alignment exercises looking at AP, SAT, and Regents examinations in their subject and aligning their grade level curriculum.

Rochester Prep High School's Science Academic Program follows a progression that opens pathways and access for all students to AP level course programming as an 11th or 12th grader. In 9th grade, all RPHS students take Biology, and in 10th grade all RPHS students take Chemistry. Based on the student's 9th and 10th grade academic performance, in 11th grade they either take General Physics, or have the option to move to AP Physics, AP Biology, or AP Chemistry. Students also have the option to enroll in AP Computer Science Principles as an 11th grader, which culminates with AP Computer Science A as a 12th grader. Our science program is based in both the lab and in the classroom – students in all science course engage with lab and lab write-ups periodically throughout their course. For seniors, both Environmental Science and AP Environmental Science is offered, the former specifically as a non-AP option for students building a more balanced course-load their senior year.

ELEMENTARY AND MIDDLE SCIENCE

Science Measure 1 - Absolute

Each year, 75 percent of all tested students enrolled in at least their second year will perform at or above proficiency on the New York State science examination.

The New York State Testing Program did not conduct science assessments for 4th grade students in school year 2022-23. Our 8th graders take Living Environment Regents exams rather than the NYSTP science assessments.

Charter School Performance on 2022 23 State Science Exam
By Students Enrolled in At Least Their Second Year

Grade	Students in At Least Their 2 nd Year		
	Number Tested	Number Proficient	Percent Proficient
4	Not administered by NYSTP		

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

8 *Regents Living Environment*	49	29	59%
All	49	29	59%

Science Measure 2 - Comparative

Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state science exam will be greater than that of all students in the same tested grades in the school district of comparison.

The school compares tested students enrolled in at least their second year to all tested students in the public school district of comparison. Comparisons are between the results for each grade in which the school had tested students in at least their second year and the results for the respective grades in the school district of comparison.

2022-23 State Science Exam Charter School and District Performance by Grade Level

	Charter School Students in at Least 2 nd Year			All District Students		
Grade	Number Tested	Number Proficient	Percent Proficient	Number Tested	Number Proficient	Percent Proficient
4	Not Administered by NYSTP					
8	49	29	59%	1271	383	30.1%
All	49	29	59%	1271	383	30.1%

SUMMARY OF THE ELEMENTARY/MIDDLE SCIENCE GOAL

NYSTP did not administer 4th grade science tests and our 8th graders take the Living Environment Regents exam. 71% of our 8th grade students in their 2nd year earned proficiency and thus Regents credit for that course.

Type	Measure	Outcome
Absolute	Each year, 75 percent of all tested students enrolled in at least their second year will perform at proficiency on the New York State examination.	N/A (NYSTP did not administer 4 th grade science tests and our 8 th graders take Regents exams)
Comparative	Each year, the percent of all tested students enrolled in at least their second year and performing at proficiency on the state exam will be greater than that of all students in the same tested grades in the school district of comparison.	Met

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

EVALUATION OF THE SCIENCE GOAL

Rochester Prep has met its comparative measure by earning higher proficiency on the Living Environment Regents exam compared to the same tested grades (course) in the local district of comparison.

ADDITIONAL CONTEXT AND EVIDENCE

We will continue to support this cohort with rigorous science instruction in 5th grade to resolve the gaps in understanding. We have augmented the curriculum to close gaps in their scientific thinking skills and mastery. Our 8th grade students

Performance on a Regents Science Exam
Of 8th Grade All Students by Year

Grade	Year	Regents Exam	Number Tested	Number Passing	Percent Passing
8	2018-19	Living Environment	98	63	65%
8	2021-22	Living Environment	58	20	35%
8	2022-23	Living Environment	49	29	59%

ACTION PLAN

In response to the revised NYS science standards, we have increased the lab-based activities in our classes and additional at-bats connecting these at-bats with charts, data tables, and prose descriptions of context, so students are prepared to analyze similar situations. We look forward to our 5th grade students taking the new Science NYS Exam in SY23-24. Our 8th graders have performed at 59% proficiency on the Living Environment Regents exam in SY22-23.

HIGH SCHOOL SCIENCE

High School Science Measure 1 - Absolute

Each year, 75 percent of students in the high school Accountability Cohort will score at least 65 on a New York State Regents science exam by the completion of their fourth year in the cohort.

New York State schools administer multiple high school science assessments; current Regent exams are Living Environment, Earth Science, Chemistry, and Physics. The school administered Living Environment. This measure requires students in each Accountability Cohort to pass any one of the Regents science exams by their fourth year in the cohort.

Science Regents Passing Rate with a Score of 65
by Fourth Year Accountability Cohort

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Cohort Designation	Fourth Year	Number in Cohort (a)	Number Exempted with No Valid Score (b)	Number Passing with at Least a 65 (c)	Percent Passing Among Students with Valid Score (c)/(a-b)
2017	2020-21	94	2	81	88.0%
2018	2021-22	108	2	86	81.1%
2019	2022-23	93	2	67	73.6%

High School Science Measure 2 - Comparative

Each year, the percent of students in the high school Total Cohort passing a Regents science exam with a score of 65 or above will exceed that of the high school Total Cohort from the school district of comparison.

The Institute does not require charters to report on this measure for 2022-23

SUMMARY OF THE HIGH SCHOOL SCIENCE GOAL

Rochester Prep High School students typically take and pass the Living Environment Regents exam. This course both aligns to their 8th grade MS program, and their 9th grade Biology course. We have historically been effective preparing students for this exam and prioritize students completing this requirement by the end of their 9th grade year.

Type	Measure	Outcome
Absolute	Each year, 75 percent of students in the high school Accountability Cohort will score at least 65 on a New York State Regents science exam by the completion of their fourth year in the cohort.	Not Met
Comparative	Each year, the percent of students in the high school Total Cohort passing a Regents science exam with a score of 65 or above will exceed that of the high school Total Cohort from the school district of comparison.	N/A

EVALUATION OF THE HIGH SCHOOL SCIENCE GOAL

Rochester Prep High School is a college preparatory school. An essential stepping stone on that pathway is graduation, as such, we prioritize students meeting their NYS Regents requirements. We continue to provide resources (tutoring, etc.) for students such that they can successfully meet that benchmark.

ADDITIONAL CONTEXT AND EVIDENCE

As with all parts of our school, the impact of COVID on our students is significant. The remote/hybrid year will take multiple years to recover from – and we see this in the academic data and results of students who were in 7th, 8th, or 9th grade during that window. Plainly, their academic foundation is

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

weaker than cohorts we've previously seen, and so we are intentional about attending to those gaps such that students can still achieve the same outcome as cohorts prior to COVID.

ACTION PLAN

Intentional planning, small group tutoring, and proactive family communication are the bedrock of our action plan to ensure that all RPHS students meet the NYS Regents exam requirements. We specially look to support 9th and 10th graders who have not yet earned their NYS Regents Science exam credit with these interventions and have strong belief that with the appropriate attention, we can see better academic outcomes in the next two cohorts.

GOAL 6: SOCIAL STUDIES

All students demonstrate proficiency in Social Studies.

BACKGROUND

Rochester Prep High School Social Studies Instruction backward maps from AP exams. We are proud that 100% of RP Seniors graduate having taken at least 1 AP course, as all 12th grades take AP Government their senior year. This course not only fulfills a NYS graduation requirement, it's an important gesture of equity and access. In 9th grade, students take Ancient World History and in 10th grade either AP World History or Modern World History. 11th Graders take either AP US History or US History. We typically see high pass rates on both the 10th grade Global History exam and the AP World History exam; most 11th graders will either sit for the US History regents exam, or pass the AP US History exam and use that passing score as a replacement for the Regents exam credit.

Our Social Studies program is fearless, as students interrogate primary sources and explore questions of power dynamics within the told story of history. Written response and analysis is a cornerstone of our History program and we see the strength of those skills as students transition into a college setting.

Social Studies Measure 1 - Absolute

Each year, 75 percent of students in the high school Accountability Cohort will score at least 65 on the New York State Regents U.S. History exam by the completion of their fourth year in the cohort.

New York State administers two high school social studies assessments: U.S. History and Global History. In order to graduate, students must pass both of these Regents exams with a score of 65 or higher. These measures require students in each Accountability Cohort to pass the two exams by the completion of their fourth year in the cohort.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

U.S. History Regents Passing Rate with a Score of 65 by Fourth Year Accountability Cohort

Cohort Designation	Fourth Year	Number in Cohort (a)	Number Exempted with No Valid Score (b)	Number Passing with at Least a 65 (c)	Percent Passing Among Students with Valid Score (c)/(a-b)
2017	2020-21	94	1	50	53.2%
2018	2021-22	108	108	0	N/A
2019	2022-23	93	93	N/A	N/A

Social Studies Measure 2 - Comparative

Each year, the percent to students in the high school Total Cohort passing the Regents U.S. History exam with a score of 65 or above will exceed that of the high school Total Cohort from the school district of comparison.

The Institute does not require charters to report on this measure for 2022-23

Social Studies Measure 3 - Absolute

Each year, 75 percent of students in the high school Accountability Cohort will score at least 65 on the New York State Regents Global History exam by the completion of their fourth year in the cohort.

New York State administers two high school social studies assessments: U.S. History and Global History. In order to graduate, students must pass both of these Regents exams with a score of 65 or higher. These measures require students in each Accountability Cohort to pass the two exams by the completion of their fourth year in the cohort.

Global History Regents Passing Rate with a Score of 65 by Fourth Year Accountability Cohort

Cohort Designation	Fourth Year	Number in Cohort (a)	Number Exempted with No Valid Score (b)	Number Passing with at Least a 65 (c)	Percent Passing Among Students with Valid Score (c)/(a-b)
2017	2020-21	94	8	31	36.0%
2018	2021-22	108	108	N/A	N/A
2019	2022-23	93	93	N/A	N/A

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

Social Studies Measure 4 - Comparative

Each year, the percent of students in the high school Total Cohort passing the Regents Global History exam with a score of 65 or above will exceed that of the high school Total Cohort from the school district of comparison.

The Institute does not require charters to report on this measure for 2022-23.

SUMMARY OF THE SOCIAL STUDIES GOAL

Students have historically scored well on NYS History exams and RPHS remains committed to preparing students to meet this threshold as part of their NYS Regents diploma pathway.

Type	Measure	Outcome
Absolute	Each year, 75 percent of students in the high school Accountability Cohort will score at least 65 on the New York State U.S. History Regents exam by the completion of their fourth year in the cohort.	N/A
Comparative	Each year, the percent of students in the high school Total Cohort passing the U.S. History Regents exam with a score of 65 or above will exceed that of the high school Total Cohort from the school district of comparison.	N/A
Absolute	Each year, 75 percent of students in the high school Accountability Cohort will score at least 65 on the New York State Global History Regents exam by the completion of their fourth year in the cohort.	N/A
Comparative	Each year, the percent of students in the high school Total Cohort passing the Global History Regents exam with a score of 65 or above will exceed that of the high school Total Cohort from the school district of comparison.	N/A

EVALUATION OF THE SOCIAL STUDIES GOAL

Rochester Prep HS is committed to preparing all students to resume their full complement of Regents exams following the exemption window.

ADDITIONAL CONTEXT AND EVIDENCE

Rochester Prep HS is committed to preparing all students to resume their full complement of Regents exams following the exemption window.

2022-23 ACCOUNTABILITY PLAN PROGRESS REPORT

ACTION PLAN

Rochester Prep High School is fully committed to preparing all students for success on their NYS Regents exams through rigorous, data driven classroom instruction in addition to small group, focused instruction.

GOAL 7: ESSA

ESSA Measure 1

Under the state's ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school's status under the state accountability system. More information on assigned accountability designations and context can be found [here](#).

Accountability Status by Year

Year	Status
2020-21	Good Standing
2021-22	Good Standing
2022-23	Good Standing

ADDITIONAL CONTEXT AND EVIDENCE

True North Rochester Preparatory Charter School has been deemed in Good Standing every year of operation, including 2022-23.

**TRUE NORTH ROCHESTER PREPARATORY
CHARTER SCHOOL**

ROCHESTER, NEW YORK

**SCHEDULES REQUIRED BY
GOVERNMENT AUDITING STANDARDS
AND THE UNIFORM GUIDANCE**

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2023



BUSINESS
ADVISORS
AND CPAS

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BUSINESS
ADVISORS
AND CPAS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
True North Rochester Preparatory Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of True North Rochester Preparatory Charter School, which comprise the statement of financial position as of June 30, 2023 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended and the related notes to the financial statements and have issued our report thereon dated October 16, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered True North Rochester Preparatory Charter School's internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of True North Rochester Preparatory Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of True North Rochester Preparatory Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether True North Rochester Preparatory Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

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Rochester, New York
October 16, 2023



BUSINESS
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AND CPAS

INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF
EXPENDITURES OF FEDERAL AWARDS IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees
True North Rochester Preparatory Charter School

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited True North Rochester Preparatory Charter School’s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of True North Rochester Preparatory Charter School’s major federal programs for the year ended June 30, 2023. True North Rochester Preparatory Charter School’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

In our opinion, True North Rochester Preparatory Charter School complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor’s Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of True North Rochester Preparatory Charter School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of True North Rochester Preparatory Charter School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to True North Rochester Preparatory Charter School's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on True North Rochester Preparatory Charter School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about True North Rochester Preparatory Charter School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding True North Rochester Preparatory Charter School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of True North Rochester Preparatory Charter School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of True North Rochester Preparatory Charter School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as 2023-001 and 2023-002. Our opinion on each major federal program is not modified with respect to these matters. *Government Auditing Standards* requires the auditor to perform limited procedures on True North Rochester Preparatory Charter School's response to the noncompliance findings identified in our audit described in the accompanying schedule of findings and questioned costs. True North Rochester Preparatory Charter School's response was not subject to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be a material weakness. However, as discussed below, we identified a certain deficiency in internal control over compliance that we consider to be a significant deficiency.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2023-002 to be a significant deficiency.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on True North Rochester Preparatory Charter School's response to the internal control over compliance finding identified in our audit described in the accompanying schedule of findings and questioned costs. True North Rochester Preparatory Charter School's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of True North Rochester Preparatory Charter School as of and for the year ended June 30, 2023, and have issued our report thereon dated October 16, 2023, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

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Rochester, New York
October 16, 2023

TRUE NORTH ROCHESTER PREPARATORY CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2023

	<u>Federal AL Number</u>	<u>Pass-through Grantor's Number</u>	<u>Total Federal Expenditures</u>
U.S. Department of Agriculture:			
<u>Passed through NYS Department of Education</u>			
<i>Child Nutrition Cluster</i>			
School Breakfast Program	10.553	261600860906	\$ 974,781
National School Lunch Program	10.555	261600860906	<u>1,978,854</u>
<i>Total Child Nutrition Cluster</i>			<u>2,953,635</u>
TOTAL DEPARTMENT OF AGRICULTURE			2,953,635
U.S. Department of Education:			
<u>Passed through NYS Department of Education</u>			
Title I - Grants to Local Educational Agencies	84.010	0021	2,028,400
Title IIA - Supporting Effective Instruction			
State Grant	84.367	0147	227,870
Title IV - Student Support and Academic			
Enrichment Program	84.424	0204	117,951
Education Innovation and Research	84.411A	N/A	2,100
<u>Passed through Uncommon Schools, Inc.</u>			
<u>Education Stabilization Funds -</u>			
American Rescue Plan - Elementary and			
ESSER III - Elementary and Secondary School	84.425U	5891	<u>3,913,878</u>
<i>Total Education Stabilization Funds</i>			3,913,878
<u>Passed through Uncommon Schools, Inc.:</u>			
CSP - Uncommon	84.282M	U282M160015	<u>189,901</u>
TOTAL DEPARTMENT OF EDUCATION			<u>6,480,100</u>
TOTAL ALL PROGRAMS			<u>\$ 9,433,735</u>

TRUE NORTH ROCHESTER PREPARATORY CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Cont'd

YEAR ENDED JUNE 30, 2023

NOTE A: BASIS OF PRESENTATION

The above schedule of expenditures of federal awards includes the federal grant activity of True North Rochester Preparatory Charter School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

True North Rochester Preparatory Charter School has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

TRUE NORTH ROCHESTER PREPARATORY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2023

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued:

Unmodified

Internal control over financial reporting:

- | | | | | |
|---|-------------------|-----|------------------|---------------|
| • Material weakness (es) identified? | <u> </u> | yes | <u> x </u> | no |
| • Significant deficiency(ies) identified that are not considered to be material weaknesses? | <u> </u> | yes | <u> x </u> | none reported |

Noncompliance material to financial statements noted?

<u> </u>	yes	<u> x </u>	no
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Federal Awards

Internal control over major programs:

- | | | | | |
|---|-------------------|-----|-------------------|---------------|
| • Material weakness (es) identified? | <u> </u> | yes | <u> x </u> | no |
| • Significant deficiency(ies) identified that are not considered to be material weaknesses? | <u> x </u> | yes | <u> </u> | none reported |

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

<u> x </u>	yes	<u> </u>	no
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Identification of major program:

AL Number:

84.010
84.425U

Name of Federal Program or Cluster:

Title 1- Grants to Local Educational Agencies
ESSER III American Rescue Plan - Elementary and
Secondary Emergency Relief Fund

Dollar threshold used to distinguish between type A and type B programs:

 \$750,000

Auditee qualified as low-risk auditee?

<u> x </u>	yes	<u> </u>	no
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TRUE NORTH ROCHESTER PREPARATORY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS-

YEAR ENDED JUNE 30, 2023

FINDINGS – FINANCIAL STATEMENT AUDIT

No Findings.

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

Finding 2023-001:

Identification of the Federal Program:

AL 84.425D – American Rescue Plan – Elementary and Secondary School Emergency Relief, Award Number 5891

Criteria: Requirements per part 4 section 20.001 of the Uniform Guidance state that all laborers and mechanics employed by contractors or subcontractors to work on construction contracts in excess of \$2,000 financed by federal assistance funds must be paid wages not less than those established for the locality of the project (prevailing wage rates) by the Department of Labor (DOL).

Condition: Management had not established an adequate system of internal control over compliance with the Special Tests and Provisions related to Wage Rate Requirements under the Elementary and Secondary School Emergency Relief Fund.

Cause: Management did not have adequate internal controls in place to identify and comply with Wage Rate Requirements established under part 4 section 84.425 of the Uniform Guidance.

Effect or Potential Effect: Without appropriate internal controls over compliance, non-compliance could occur which the entity may not identify. Laborers and mechanics employed by contractors and subcontractors may not have been paid in accordance with local prevailing wage rates. We were not able to determine if the entity was in compliance with this compliance requirement as appropriate documentation was not requested from the applicable contractor.

Questioned Costs: N/A

Repeat Finding?: No

Recommendation: Management should implement internal controls over Wage Rate Requirements to ensure compliance with applicable Federal statutes, regulations, and terms and conditions of the awards received.

TRUE NORTH ROCHESTER PREPARATORY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS-

YEAR ENDED JUNE 30, 2023

Responsible Official's Response:

In this particular finding, the decision was made to undertake a project using organizational reserves. Subsequent to the project taking place additional review indicated it would qualify as permissible under the American Rescue Plan and Federal Funding could potentially cover the project costs. The contract for the work, however, was not further reviewed at the time. After subsequent review, it appears that the contract may not meet the standards for Federal Funding, Management, therefore, has removed the Federal funding revenue from it's financial statements and has not requested funding for this project under the American Rescue Plan.

As a regular course of business, the organization does require any contracts subject to Federal funding requirements meet Federal Funding requirements, including those requirements associated with prevailing wages. Going forward, a comprehensive contract review will be performed for any project retroactively deemed a potentially permissible use of Federal funds

Auditor's Evaluation of the Responsible Official's Response:

Management's response is appropriate to address the finding. If properly implemented, management's response would include procedures to prevent reoccurrence in the future.

TRUE NORTH ROCHESTER PREPARATORY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2023

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT, Cont'd

Finding 2023-002:

Identification of the Federal Program:

AL 10.553, 10.555 – Child Nutrition Cluster

Criteria: In accordance with 7 CFR 210.8, the Charter School is required to establish internal controls which ensures the accuracy of meal counts prior to the submission of the monthly reimbursement claims.

Condition and Context: Internal controls over compliance are not designed and implemented in a manner which ensures accurate reporting of meals served. The month of February 2023 was selected for testing the underlying support for meals served compared to the meals submitted for reimbursement. In this month there were discrepancies in the Lunch category, compared to what the Charter School submitted for reimbursement. The error rate was fifteen percent for the West Campus Elementary School location and two percent overall. Further, for the month of February 2023 the Charter School submitted for reimbursement less meals than their records supported, the net difference was less than \$3,000. In addition the Charter School did not file their corrective action plan on a timely basis related to finding 2022-001 as required by SUNY.

Cause: Management did not have adequate controls in place to ensure that meal counts at the homeroom level reconciled to the School level and claims made at the federal and state level.

Effect or Potential Effect: Errors were made in claiming process and went undetected by the Charter School.

Questioned Costs: N/A

Repeat Finding?: Yes, See finding 2022-001

Recommendation: The Charter School needs to examine their current processes and make the necessary adjustments to become in compliance with 7 CFR 210.8. They should also ensure that this supporting documentation is maintained for a period of three years following the final submission for reimbursement for each fiscal year as required by 7 CFR 210.23(c). Properly designed and implemented procedures will ensure that the Charter School remains in compliance with program requirements and is appropriately reimbursed. In addition we recommend the Charter School submit the corrective action plan on a timely basis once a timeline is established by SUNY.

Responsible Official's Response:

The Rochester Schools will implement a plan which will eliminate discrepancies between meal counting at the homeroom level, reporting at the school level, and claims made at the state and federal levels.

This implementation plan includes a heightened responsibility with data collection, multiple quality checks and data transfer.

TRUE NORTH ROCHESTER PREPARATORY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2023

Procedures to prevent reoccurrence in the future are listed below:

Responsible Party	Action	Timeline	Category
Homeroom teachers	Use homeroom tracker to indicate which students took meals	Immediately at point of service, as students are taking their meals	Data collection
Child Nutrition Lead (Operations Team Member at School)	Checks homeroom trackers to ensure that no dates are missing & follows up with teachers for missing data	Friday afternoon, reviewing the immediate past week	Quality check
Child Nutrition Lead (Operations Team Member at School)	Compares homeroom meal counts to attendance reports for the week to ensure that students marked absent were not erroneously listed as receiving meal/s	Friday afternoon, reviewing the immediate past week	Quality check
Child Nutrition Lead (Operations Team Member at School)	Transfers aggregate meal count data for each homeroom into school-level tracker	Friday afternoon, reporting the immediate past week	Data transfer
Child Nutrition Lead (Operations Team Member at School)	Reviews school-level tracker, ensures that counts match homeroom-level trackers and completes attestation (see appendix A)	1st business day of the month, reviewing the immediately previous month	Quality check
Food Service Manager (Director of Operations at school) See Appendix D	Reviews monthly school-level meal tracker for accuracy and completes attestation (see appendix B) including reviewing the reasonableness check (see appendix C)	7th business day of the month, reviewing the immediately previous month	Quality check

Auditor's Evaluation of the Responsible Official's Response:

Management's response is appropriate to address the finding. If properly implemented, management's response would include procedures to prevent reoccurrence in the future.

TRUE NORTH ROCHESTER PREPARATORY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2023

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

Finding 2022-001:

Identification of the Federal Program:

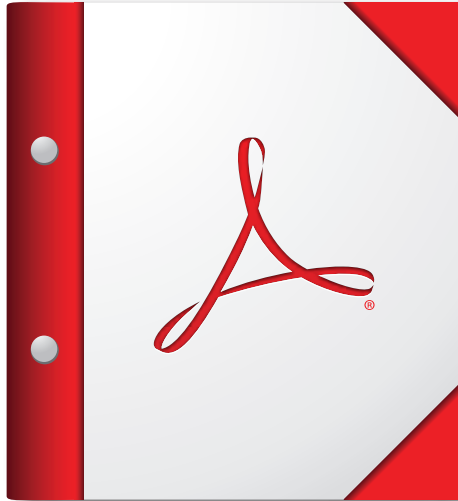
AL 10.553, 10.555 – Child Nutrition Cluster

Criteria: In accordance with 7 CFR 210.8, the Charter School is required to establish internal controls which ensures the accuracy of meal counts prior to the submission of the monthly reimbursement claims.

Condition and Context: Internal controls over compliance are not designed and implemented in a manner which ensures accurate reporting of meals served. The months of November 2021 and February 2022 were selected for testing the underlying support for meals served compared to the meals submitted for reimbursement. In both of these months there were discrepancies in the various categories, Breakfast, Lunch and Snack, compared to what the Charter School submitted for reimbursement. The error rates approached five percent for some of these categories. Further, for the months of November 2021 and February 2022 the Charter School submitted for reimbursement less meals than their records supported, the net difference was less than \$6,000.

Current Status:

See Finding 2023-002 for status.



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2023-2024 Rochester Prep Staff Calendar

last updated 05.09.23

6/26- Summer Shutdown - All Campuses
7/14 Closed except for Summer Schools
7/19 End of Summer Success Academy

July '23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August '23						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

9 School Days

1 New + Returning teachers who started on or after 1/3/23
7 Returning teachers who started prior to 1/3/23
11 State of Rochester
21 K, 5th, 9th Orientation Day One - Half Day
22 K, 5th, 9th Day Two - Half Day
23 First Day ALL Students, K-12 - Full Day

1 Sustainability half day
4 Labor Day - Closed

September '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

20 School Days

October '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21 School Days

6 Sustainability half day
9 Indigenous People's Day - Closed
12-13 Rochester Leader Retreat
10-13 MS IA #1
11-12 3-4 ELA IA #1
23-27 HS Q1 IA (Half-Day, HS Only)
23-27 K-4 Math IA #1
27 End of Quarter One

9 Q1 Report Card Conference 1/2 Day
10 Veteran's Day Obs - Closed
22-24 Thanksgiving Break - Closed

November '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

18 School Days

December '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16 School Days

4-8 MS IA2 - ELA/Math
22 Sustainability half day
12/23-1/7 Winter Break - Closed

1-7 Winter Break - Closed
12 Sustainability half day
15 MLK Jr. Day - Closed
16-19 HS Q2 IA (Half-Day, HS Only)
19 End of Quarter Two
22-23 NY 3-4 ELA IA #2
29-30 K-4 Math IA#2

January '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

17 School Days

February '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

16 School Days

1 Q2 Report Card Conference 1/2 Day
16 Sustainability half day
19-23 February Break - Closed
26-29 MS IA3 - All Subjects (Differentiated)

1 MS IA3 - All Subjects)
7-8/14-15 HOLD: LDR
8 [HOLD] Sustainability half days
15 [HOLD] Sustainability half days
25-28 HS Q3 IA (Half-Day, HS Only)
26-27 3-4 Math IA (Differentiated)
28 End of Quarter Three
29 Good Friday - Closed

March '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

20 School Days

April '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

16 School Days

3/29-4/8 Spring Break - Closed
NYS ELA Exam - 3rd,4th,6th,7th Grade
Quarter 3 RCC Conference 1/2 Day: HS ONLY
4/16-4/17 NYS 5th Grade Science Exam
Q3 RCC Conference 1/2 Day: ES & MS ONLY
NYS ELA Exam - 5th & 8th Grade

5/1 NYS ELA Exam - 5th & 8th Grade
6-10 AP Exams - HS Only
7-8 K-2 Math IA3
8-9 NYS Math Exam - 3rd,4th,6th,7th Grade
13-17 AP Exams - HS Only
14-15 NYS Math State Exam - 5th Grade
24 Sustainability half day
27 Memorial Day - Closed

May '24						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

22 School Days

June '24						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

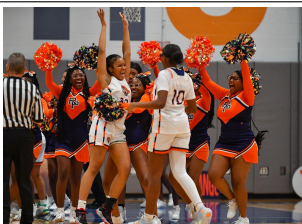
10 School Days

3-7 HS Q4 IA (Half-Day, HS Only)
4-18 NYS June Regents
14 Last Day of School
19 Juneteenth - Closed

Note Concerning Differences with RCSD

The following are days which Rochester Prep Charter Schools will differ with Rochester Central School District (RCSD). As always, Rochester Prep will offer transportation to Rochester City students on the days when RCSD is off, but Rochester Prep is in session.

Rochester Prep Schools are in session, but Rochester City Schools are off on: August 21st - September 5th, November 7th, April 22nd, May 17th, May 24th



CUSTOMER NAME: Rochester Prep
BUILDING NAME: 10791559 - Rochester Prep
BUILDING ADDRESS: 899 Jay St, ROCHESTER, NY, 14611 1295, US
CONTACT NAME: Brian Marciano
CONTACT E-MAIL: bmarciano@rochesterprep.org
CONTACT ROLE: Maintenance
CONTACT PHONE: 5852350008
INSPECTION TYPE: Fire Alarm v2
FREQUENCY: Annual
WORK ORDER: 54638806
INSPECTION START DATE: 07/07/2023
INSPECTION END DATE: 07/07/2023

INSPECTOR: Nicholas Andolina
INSPECTOR LICENSE:
ACCOUNT NAME: Johnson Controls North America
OFFICE ADDRESS: 90 goodway dr, Rochester NY 14623
OFFICE PHONE:
OFFICE LICENSE: 12000327945
TIMEZONE: GMT-04:00

FIRE ALARM INSPECTION REPORT

DEVICE DEFICIENCIES

No device deficiencies in this inspection.

INSPECTION RESULTS SUMMARY

DEVICE TYPE	INVENTORY COUNT	PASSED	FAILED	CANNOT INSPECT
Annunciator	1	1	0	0
Battery	1	1	0	0
Heat Detector Fixed Temp	2	2	0	0
Heat Detector	18	18	0	0
Panel	1	1	0	0
Pull Station	13	13	0	0
Smoke Detector	10	10	0	0
TOTAL	46	46	0	0

Panels/Initiating Devices

INSPECTION RESULTS SUMMARY

DEVICE TYPE	INVENTORY COUNT	PASSED	FAILED	CANNOT INSPECT
Annunciator	1	1	0	0
Battery	1	1	0	0
Heat Detector Fixed Temp	2	2	0	0
Heat Detector	18	18	0	0
Panel	1	1	0	0
Pull Station	13	13	0	0
Smoke Detector	10	10	0	0

FACP PANELS

#	LOCATION	DESCRIPTION	MANUFACTURER	MODEL	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	1st	Fire Panel Closet in Room by Stage	Simplex	4007ES	Panel	—	Nicholas Andolina	07/07/2023	Passed
Is the panel in a normal condition at the start of the inspection?									Yes
Alarm, Supervisory, and Trouble Signals (Inputs)									Yes
Circuit Supervisory (Including Opens, Shorts & Ground Faults)									Yes
Alarm verification sequence verified									Yes
POWER SUPPLY SUPV - LOSS OF AC POWER/BATTS									Yes
Fuses/Lamps/LED Tested & Verified									Yes
INTERFACE EQUIP VERIFICATION OF REQUIRED SIGNALS									Yes
MAIN POWER SUPPLY TESTED UNDER FULL LOAD									Yes
CALL-IN SIGNAL SILENCE - VISUAL & AUDIBLE									Yes
REMOTE ANNUNCIATOR(S) - OPERATION/VERIFICATION									Yes
INITIATING DEVICES TEST									Yes
MASTERBOX / CENTRAL STATION CONNECTION TESTED									Yes
MASTERBOX / CENTRAL STATION ACCOUNT #									212-6879
ALARM NOTIFICATION APPLIANCES TESTED									Yes

BATTERIES

#	LOCATION	DESCRIPTION	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	1st	Fire Panel Batteries	Battery	—	Nicholas Andolina	07/07/2023	Passed
Quantity (Enter 2 if answering for a set)							2
Amp hour rating							18
Visual inspection							Pass
Batteries less than 5 years?							Pass
Manufacturer Date Code							2/2020
Voltage with charger							27.4
Voltage without charger							27.1
Load Voltage Test							Pass
Load Voltage Test Results (%)							100%

Panels/Initiating Devices

SMOKE DETECTORS

#	LOCATION	DESCRIPTION	ADDRESS	MAKE	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	1st	Fire Panel Room	M1-1	Simplex	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
2	1st	Fire Panel Room	Zone 5	Simplex	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
3	1st	Gym North	Zone 4	Simplex	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Visual inspection due to height									
4	1st	Gym South	Zone 4	Simplex	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Visual inspection due to height									
5	1st	Kindergarten Work Room (Wall)	Zone 6	Simplex	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
6	1st	North Main Office	Zone 6	Simplex	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
7	1st	Stage	Zone 4	Simplex	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Visual inspection due to height									
8	2nd	Top Of East Stairs	Zone 7	Simplex	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
9	2nd	Top Of North Stairs	Zone 8	Simplex	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
10	2nd	Top Of South Stairs	Zone 7	Simplex	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed

HEAT DETECTORS

#	LOCATION	DESCRIPTION	ADDRESS	MAKE	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	Ground	Art room storage	—	—	Heat Detector Fixed Temp	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Electrical test only fixed temp									
2	Ground	Boiler Room	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Visual inspection due to height									
3	Ground	Boiler Room	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Visual inspection due to height									
4	Ground	Boiler Room-Gas Room	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Visual inspection due to height									
5	Ground	Boiler Room-Gas Room	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Visual inspection due to height									
6	Ground	By Art Room	Zone 3	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
7	Ground	By Shelves	Zone 3	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
8	1st	Front North Entrance	Zone 4	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed

Panels/Initiating Devices

HEAT DETECTORS

#	LOCATION	DESCRIPTION	ADDRESS	MAKE	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
9	1st	Gym Dining Room	Zone 4	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
10	1st	Gym Kitchen	—	—	Heat Detector Fixed Temp	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Electrical test only fixed temp									
11	1st	Gym Storage North	Zone 4	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
12	Ground	Hall Storage Detector #1	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
13	Ground	Hall Storage Detector #2	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
14	Ground	Hall Storage Detector #3	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
15	Ground	Hall Storage Detector #4	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed After Repair
Reason for failure: (Functional Failure) Device failed to alarm when tested									
Resolution: Device was replaced and passed after repair									
16	Ground	Hall Storage Detector #5	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
17	Ground	Hall Storage Detector #6	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
18	Ground	Storage To Boiler Room	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
19	Ground	Storage To Boiler Room	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
20	Ground	Sump Room	Zone 1	Chemtron	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Visual inspection due to height									

PULL STATIONS

#	LOCATION	DESCRIPTION	ADDRESS	MAKE	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	Ground	Boiler Room Mez Exit	Zone 1	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
2	2nd	East Stairs Exit	Zone 7	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
3	1st	East Stairs Exit	Zone 5	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
4	Ground	East Stairs Exit	Zone 2	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
5	1st	Front North Exit	Zone 4	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
6	1st	Kitchen-Stage Exit	Zone 4	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
7	2nd	North Stairs Exit	Zone 8	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
8	1st	North Stairs Exit	Zone 6	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
9	Ground	North Stairs Exit	Zone 3	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
10	2nd	South Stairs Exit	Zone 7	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
11	Ground	South Stairs Exit	Zone 2	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
12	1st	South Stairs Exit	Zone 5	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed

Panels/Initiating Devices

PULL STATIONS

#	LOCATION	DESCRIPTION	ADDRESS	MAKE	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
13	Ground	Storage To Boiler Room Exit	Zone 1	Simplex	Pull Station	—	Nicholas Andolina	07/07/2023	Passed

ANCILLARY FIRE ALARM DEVICES

#	LOCATION	DESCRIPTION	MAKE	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	1st	East Entrance to Parking Lot	Simplex	Annunciator	—	Nicholas Andolina	07/07/2023	Passed

Notification Devices

Bulk operator

All Devices in this section that are NOT listed below have been marked as: **Passed**

No devices were found for this section.

Inspector
Signature



Inspector
Name

Nicholas Andolina

Date

07/07/2023

Terms And Conditions

- 1. Limitation of Liability; Limitations Of Remedy.** It is understood and agreed by the Customer that Company is not an insurer and that insurance coverage, if any, shall be obtained by the Customer and that amounts payable to Company hereunder are based upon the value of the services and the scope of liability set forth in this agreement and are unrelated to the value of the Customer's property and the property of others located on the premises. Customer agrees to look exclusively to the Customer's insurer to recover for injuries or damage in the event of any loss or injury and that Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no guaranty or Warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or services supplied by Company will detect or avert occurrences or the consequences there from that the equipment or service was designed to detect or avert. It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations under this agreement. Accordingly, Customer agrees that, Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in any respect, Company's liability shall be limited to an amount equal to the agreement price (as increased by the price for any additional work) or where the time and material payment term is selected, Customer's time and material payments to Company. Where this agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. Such sum shall be complete and exclusive. If Customer desires Company to assume greater liability, the parties shall amend this agreement by attaching a rider setting forth the amount of additional liability and the additional amount payable by the Customer for the assumption by Company of such greater liability, provided however that such rider shall in no way be interpreted to hold Company as an insurer. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S) OR ANY OF ITS COMPONENT PARTS BY THE CUSTOMER OR ANY THIRD PARTY. COMPANY SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM. The limitations of liability set forth in this agreement shall inure to the benefit of all parents, subsidiaries and affiliates of Company, whether direct or indirect, Company's employees, agents, officers and directors.
- 2. Limited Warranty.** COMPANY WARRANTS THAT ITS WORKMANSHIP AND MATERIAL FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM THE DATE OF FURNISHING. Where Company provides product or equipment of others, Company will warrant the product or equipment only to the extent warranted by such third party. EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER. COMPANY MAKES NO WARRANTY OR REPRESENTATION, AND UNDERTAKES NO OBLIGATION TO ENSURE BY THE SERVICES PERFORMED UNDER THIS AGREEMENT, THAT COMPANY'S PRODUCTS OR THE SYSTEMS OR EQUIPMENT OF THE CUSTOMER WILL CORRECTLY HANDLE THE PROCESSING OF CALENDAR DATES BEFORE OR AFTER DECEMBER 31, 1999.
- 3. Indemnity.** Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, including specifically any damages resulting from the exposure of workers to Hazardous Conditions whether or not Customer pre-notifies Company of the existence of said hazardous conditions, arising in any way from any act or omission of Customer or Company relating in any way to this agreement, including but not limited to the Services under this agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Company reserves the right to select counsel to represent it in any such action.
- 4. Hazardous Materials.** Customer represents that, except to the extent that Company has been given written notice of the following hazards prior to the execution of this agreement, to the best of Customer's knowledge there is no:
 - a. "permit confined space," as defined by OSHA, or space in which work must be performed that, because of its construction, location, contents or work activity therein, accumulation of a hazardous gas, vapour, dust or fume or the creation of a risk of infectious disease
 - b. need for air monitoring, respiratory protection, or other medical risk
 - c. asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building
 - d. All of the above are hereinafter referred to as "Hazardous Conditions". Company shall have the right to rely on the representations listed above. If hazardous conditions are encountered by Company during the course of Company's work, the discovery of such conditions shall constitute an event beyond Company's control and Company shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by Customer as certified in writing by an independent testing agency, and Customer shall pay disruption expenses and re-mobilization expenses as determined by Company. This agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of Customer. Company shall not be responsible for the testing, removal or disposal of such hazardous materials.
- 5. Equipment Disconnections.** This represents Company's notice to you that the system(s)/device(s) listed on the face of this agreement as temporarily or permanently disconnected are no longer in service and, thus, cannot detect, perform and/or report
- 6. General.** Unless otherwise specified, work shall be performed during company's regular business hours,, exclusive of Saturdays, Sundays and Company holidays. All work is subject to review and rebilling in accordance with the terms and conditions of Customer's agreement/contract with Company, if one is in effect. Company shall not be responsible for failure to render services due to causes beyond its control, including but not limited to material shortages, work stoppages, fires, civil disobedience or unrest, severe weather, fire or any other cause beyond the control of Company. Customer is aware that the Limitation of Liability and other provisions set forth in any existing agreement/contract, if one is in effect, or set forth above, apply to services performed and materials supplied. The terms of this agreement shall govern notwithstanding any inconsistent or additional terms and conditions in any purchase order or other document submitted by Customer.

DEVICE NOTE IMAGE APPENDICES



CITY OF ROCHESTER

CERTIFICATE NO.: 77093
DATE ISSUED: JULY 13, 2021
EXPIRATION: NOT APPLICABLE
LEGAL USE: CHARTER SCHOOL

CASE NO.: 720551
PERMIT: 1213017
SBL NO: 10641000020040010000

CERTIFICATE OF OCCUPANCY
{PARTIAL}

PROPERTY LOCATION: 0008-14 MARK ST

This is to certify that the above property may be legally occupied in the following manner:

MASONRY 3 STORIES

CERTIFICATE FOR BUILDING A AND BUILDING B ONLY FOR CHARTER SCHOOL
{GRADES 9-12}

This Certificate is issued and based on the application made by:

LEFROIS BUILDERS, {OWNER'S AGENT}, ON JUNE 23, 2021

The Certificate of Occupancy remains in effect from the date of issuance until the expiration date noted above, unless terminated by the occurrence of any of the events enumerated in Section 90-16A(2) of the City Code, or the Non-Conforming Use limitations in Section 120-199 of the Zoning Code. This Certificate must be renewed, if applicable, no later than the expiration date.

This is to certify that the above property conforms to issued building permits and substantially conforms with the requirements of the following codes of the City of Rochester: Zoning Ordinance, Building Code, Property Code, and, where applicable, the N.Y.S Multiple Residency Law.

THIS BUILDING CONTAINS A REQUIRED SPRINKLER SYSTEM.

SENIOR CODE ENFORCEMENT OFFICER



NOTICE AND DISCLAIMER

PROPERTY INSPECTIONS ARE VISUAL AND NON-DESTRUCTIVE ONLY AND ARE NOT INTENDED TO PROVIDE INFORMATION CONCERNING POSSIBLE HIDDEN DEFECTS WITHIN OR BEHIND WALLS, CEILINGS, PARTITIONS OR FLOORS. IN ADDITION, THE CITY MAKES NO REPRESENTATION, CERTIFICATION OR GUARANTEE TO ANY PERSON OR ENTITY, AND ASSUMES NO LIABILITY FOR REAL OR CLAIMED FAILURE TO OBSERVE OR CITE ANY DEFECTS. WHETHER HIDDEN OR OBVIOUS, IN CONJUNCTION WITH ANY INSPECTION REQUISITE FOR ISSUANCE OF A CERTIFICATE OF OCCUPANCY. PROPERTY INSPECTIONS MAY RESULT IN CERTAIN DEFICIENCIES BEING NOTED BUT NOT CITED AS VIOLATIONS BASED ON THEIR CATEGORIZATION AS MINOR IN NATURE. CITY INSPECTIONS ARE DONE TO PROMOTE THE HEALTH, SAFETY AND WELFARE OF THE PUBLIC AS A WHOLE. BY ENHANCING THE CITY'S HOUSING STOCK AND RESIDENTIAL NEIGHBORHOODS.

LENDERS AND PURCHASERS ARE STRONGLY ENCOURAGED TO CONSULT INDEPENDENT INSPECTORS.

EEO Employer/Handicapped

CUSTOMER NAME: Rochester Prep High School
BUILDING NAME: Rochester Prep High School
BUILDING ADDRESS: 14 Mark St, Rochester, NY 14605-0000, US. 153
INSPECTION TYPE: Fire Alarm v2
FREQUENCY: Annual
WORK ORDER: 54827634
INSPECTION START DATE: 07/07/2023
INSPECTION END DATE: 07/07/2023

INSPECTOR: Nicholas Andolina
INSPECTOR LICENSE:
ACCOUNT NAME: Johnson Controls North America
OFFICE ADDRESS: 90 goodway dr, Rochester NY 14623
OFFICE PHONE:
OFFICE LICENSE: 12000327945
TIMEZONE: GMT-04:00

FIRE ALARM INSPECTION REPORT

General Inspection Notes

1. During testing there was a Thunderstorm occurring and it is believed to have caused issues with the phone lines. It caused three troubles to appear for phone line 1, phone 2, and SDACT. Made customer aware of issue and that alarms would not dial out, and may need to place a service call if issue does not resolve after storm.

There are numerous devices that require a label change, these devices are marked on this report with proper labels.

DEVICE DEFICIENCIES

LOCATION	DESCRIPTION	ADDRESS	DEVICE	MAKE	MODEL	BARCODE	DATE OF TEST	TYPE	IMAGES
1st Flr	Boiler rm 122 (old device)	—	Heat Detector	—	—	—	07/07/2023	FAILED_FUNCTIONAL	—
FAILURE REASON: Device not connected appears to be apart of old system. approx 15ft ladder									
2nd Flr	In Janitor 218 (old device)	—	Smoke Detector	—	—	—	07/07/2023	FUNCTIONAL FAILURE	DEFICIENCY IMAGES APPENDIX 1.1
FAILURE REASON: Device not connected appears to be apart of old system									
1st Flr	North west exit near boiler rm 122 (old device)	—	Smoke Detector	—	—	—	07/07/2023	FAILED_FUNCTIONAL	DEFICIENCY IMAGES APPENDIX 1.2
FAILURE REASON: Device not connected appears to be a part of old system									
1st Flr	Storage under stairs near boiler rm 122 (old device)	—	Smoke Detector	—	—	—	07/07/2023	FAILED_FUNCTIONAL	—
FAILURE REASON: Device not connected appears to be a part of old system									
3rd Flr	Top of stairs by 304 (old device)	—	Smoke Detector	—	—	—	07/07/2023	FUNCTIONAL FAILURE	DEFICIENCY IMAGES APPENDIX 1.3
FAILURE REASON: Device not connected. Appears to be apart of old system									

CANNOT INSPECT REPORT									
LOCATION	DESCRIPTION	ADDRESS	DEVICE	MAKE	MODEL	BARCODE	DATE OF TEST	TYPE	IMAGES
1st Flr	BOILER RM 108	M2-83	CO Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: No access									
2nd Flr	CHEM LAB 233	M1-26	CO Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Not found									
3rd Flr	DEAN OF STUD316	M1-97	CO Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: No access									
1st Flr	ELEC 102C in cafe	M2-105	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: No access									
Elev shaft	ELEVATOR SHAFT	M1-129	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: No access									
1st Flr	Main entrance vestibule atrium (high)	M1-126	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
1st Flr	Main entrance vestibule atrium (high)	M1-127	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
1st Flr	STORAGE S100 in cafe	M2-104	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: No access									
2nd Flr	STORAGE S201	M1-24	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Door is blocked									
3rd Flr	STORAGE S300 in 304	M1-111	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: No access									
1st Flr	TEST STORAGE S106	M2-30	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: No access									
2nd Flr	UPPER GYMNASIUM	M1-58	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-59	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-60	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-61	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-62	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-63	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									

CANNOT INSPECT REPORT									
LOCATION	DESCRIPTION	ADDRESS	DEVICE	MAKE	MODEL	BARCODE	DATE OF TEST	TYPE	IMAGES
2nd Flr	UPPER GYMNASIUM	M1-64	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-65	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-66	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-67	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-68	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-69	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-70	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-71	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									
2nd Flr	UPPER GYMNASIUM	M1-72	Smoke Detector	—	—	—	07/07/2023	Cannot Inspect	—
Reason cannot inspect: Visual inspection due to height									

INSPECTION RESULTS SUMMARY				
DEVICE TYPE	INVENTORY COUNT	PASSED	FAILED	CANNOT INSPECT
Annunciator	2	2	0	0
Battery	1	1	0	0
CO Detector	24	21	0	3
Duct Detector	6	6	0	0
Heat Detector	7	6	1	0
Panel	1	1	0	0
Pull Station	29	29	0	0
Remote Key Switch	6	6	0	0
Smoke Detector	145	118	4	23
Speaker	36	36	0	0
Speaker/Strobe	120	120	0	0
Strobe	22	22	0	0
TOTAL	399	368	5	26

Panels/Initiating Devices

INSPECTION RESULTS SUMMARY

DEVICE TYPE	INVENTORY COUNT	PASSED	FAILED	CANNOT INSPECT
Annunciator	2	2	0	0
Battery	1	1	0	0
CO Detector	24	21	0	3
Duct Detector	6	6	0	0
Heat Detector	7	6	1	0
Panel	1	1	0	0
Pull Station	29	29	0	0
Remote Key Switch	6	6	0	0
Smoke Detector	145	118	4	23

FACP PANELS

#	LOCATION	DESCRIPTION	MANUFACTURER	MODEL	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	2nd Flr	Data Rm 235	Simplex	4100ES	Panel	—	Nicholas Andolina	07/17/2023	Passed
Is the panel in a normal condition at the start of the inspection?									No
* During testing there was a Thunderstorm occurring and it is believed to have caused issues with the phone lines. It caused three troubles to appear for phone line 1, phone 2, and SDACT. Made customer aware of issue and that alarms would not dial out, and may need to place a service call if issue does not resolve after storm.									
Alarm, Supervisory, and Trouble Signals (Inputs)									Yes
Circuit Supervisory (Including Opens, Shorts & Ground Faults)									Yes
Alarm verification sequence verified									Yes
POWER SUPPLY SUPV - LOSS OF AC POWER/BATTS									Yes
Fuses/Lamps/LED Tested & Verified									Yes
INTERFACE EQUIP VERIFICATION OF REQUIRED SIGNALS									Yes
MAIN POWER SUPPLY TESTED UNDER FULL LOAD									Yes
CALL-IN SIGNAL SILENCE - VISUAL & AUDIBLE									Yes
REMOTE ANNUNCIATOR(S) - OPERATION/VERIFICATION									Yes
INITIATING DEVICES TEST									Yes
MASTERBOX / CENTRAL STATION CONNECTION TESTED									No
* During testing there was a Thunderstorm occurring and it is believed to have caused issues with the phone lines. It caused three troubles to appear for phone line 1, phone 2, and SDACT. Made customer aware of issue and that alarms would not dial out, and may need to place a service call if issue does not resolve after storm.									
ALARM NOTIFICATION APPLIANCES TESTED									Yes

Panels/Initiating Devices

BATTERIES

#	LOCATION	DESCRIPTION	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	2nd Flr	FACP batteries	Battery	—	Nicholas Andolina	07/07/2023	Passed
Quantity (Enter 2 if answering for a set)							2
Amp hour rating							110
Visual inspection							Pass
Batteries less than 5 years?							Pass
Manufacturer Date Code							2/2021
Voltage with charger							27.2
Voltage without charger							26.1
Load Voltage Test							Pass
Load Voltage Test Results (%)							100

SMOKE DETECTORS

#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	1st Flr	011A elev mech rm in boiler rm 122	M2-35	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Label change required								
2	3rd Flr	Area A	M1-88	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
3	1st Flr	BACKSTAGE 102A	M2-103	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
4	2nd Flr	BIO LAB PREP 201A	M1-55	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Label change required								
5	2nd Flr	BIOLOGY LAB 201	M1-57	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
6	1st Flr	BY BOILER ROOM 108	M2-82	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
7	2nd Flr	BY CONF 213	M1-8	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
8	3rd Flr	BY CONFERENCE RM 304	M1-112	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
9	1st Flr	BY CONF ROOM 121	M2-40	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
10	2nd Flr	BY DATA 221	M1-19	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
11	2nd Flr	BY DATA 235	M1-4	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
12	3rd Flr	BY DATA 325	M1-110	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
13	3rd Flr	BY DAYA 325	M1-80	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
14	3rd Flr	BY DAYA 325	M1-81	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
15	2nd Flr	BY ELEV 260	M1-42	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
16	1st Flr	BY ELEV 260	M2-74	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
17	3rd Flr	BY ELEVATOR	M1-128	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
18	1st Flr	By GIRLS RR 106	M2-86	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
19	1st Flr	BY GIRLS RR 124	M2-57	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
20	2nd Flr	BY GIRLS RR 224	M1-28	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed

Panels/Initiating Devices

SMOKE DETECTORS								
#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
21	1st Flr	BY HS 2 131	M2-53	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
22	1st Flr	BY HS 3 130	M2-58	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
23	1st Flr	BY HS 5 128	M2-62	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
24	2nd Flr	BY HS 9 232	M1-23	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
25	2nd Flr	BY HS 10 230	M1-29	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
26	2nd Flr	BY HS 11 229	M1-30	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
27	2nd Flr	BY HS 13 227	M1-32	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
28	2nd Flr	BY HS 16 216	M1-9	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
29	2nd Flr	BY HS 19 211	M1-5	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
30	2nd Flr	BY HS 24 203	M1-48	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
31	2nd Flr	BY HS 25 204	M1-46	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
32	3rd Flr	BY HS 27 323	M1-89	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
33	3rd Flr	BY HS 28 322	M1-90	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
34	3rd Flr	BY HS 31 319	M1-101	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
35	3rd Flr	BY HS 33 317	M1-99	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
36	3rd Flr	BY HS 35 310	M1-114	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
37	3rd Flr	BY HS 37 308	M1-115	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
38	3rd Flr	BY HS 38 305	M1-113	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
39	1st Flr	BY JAN 116	M2-23	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
40	3rd Flr	By Jan CI 302	M1-120	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Label change required								
41	1st Flr	BY MAIN OFFICE 113	M2-27	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
42	1st Flr	BY MECH RM M102	M2-45	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
43	1st Flr	BY MECH RM M102	M2-46	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
44	1st Flr	BY MECH RM M102	M2-47	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
45	1st Flr	BY NURSE 114	M2-26	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
46	3rd Flr	BY PRINCIPAL 305	M1-84	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
47	2nd Flr	By Room 212	M1-6	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Label change required								
48	2nd Flr	BY RR 209	M1-43	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
49	1st Flr	BY SERVERY 109A	M2-80	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
50	1st Flr	BY STAFF RR 117	M2-25	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
51	3rd Flr	BY STAFF RR 324	M1-96	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
52	2nd Flr	BY STAIR 1 ST5	M1-22	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed

Panels/Initiating Devices

SMOKE DETECTORS								
#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
53	2nd Flr	BY STAIR 2 ST6	M1-36	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
54	3rd Flr	BY STAIR 2 ST6	M1-103	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
55	3rd Flr	BY STAIR 3	M1-117	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes:								
• Label change required								
56	2nd Flr	BY STAIR ST2	M1-49	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
57	2nd Flr	BY STAIR ST4	M1-2	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
58	2nd Flr	BY STAIR ST11	M1-41	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
59	3rd Flr	BY STAIR ST11	M1-125	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
60	3rd Flr	BY STORAGE S303	M1-92	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
61	1st Flr	BY TESTSTORAGE S106	M2-31	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
62	1st Flr	BY VEST V102	M2-63	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
63	2nd Flr	CHEMISTRY LAB 233	M1-27	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
64	2nd Flr	CHEMISTRY PREP 233A	M1-25	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
65	1st Flr	COMMONS 100	M2-110	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
66	1st Flr	COMMONS 100	M2-111	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
67	1st Flr	COMMONS 100	M2-112	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
68	1st Flr	COMMONS 100	M2-113	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
69	1st Flr	COMMONS 100	M2-114	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
70	1st Flr	COMMONS 100	M2-115	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
71	1st Flr	COMMONS 100	M2-116	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
72	1st Flr	COMMONS 100	M2-117	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
73	1st Flr	COMMONS 100	M2-118	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
74	2nd Flr	CONF. 213	M1-7	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
75	1st Flr	CONFERENCE ROOM 121	M2-38	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
76	2nd Flr	CORR BY DATA 221	M1-17	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
77	2nd Flr	CORR BY DATA 221	M1-18	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
78	2nd Flr	CORR IN BIO LAB 201	M1-53	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
79	2nd Flr	DATA 221	M1-16	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
80	2nd Flr	DATA 235	M1-1	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
81	3rd Flr	DATA 327 in 311	M1-82	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes:								
• Label change required								
82	1st Flr	ELEC 102C in cafe	M2-105	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: No access								

Panels/Initiating Devices

SMOKE DETECTORS								
#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
83	Elev shaft	ELEVATOR SHAFT	M1-129	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: No access								
84	1st Flr	ELEV MACHINE RM In receiving 110	M2-127	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
85	1st Flr	FIRE PUMP 111	M2-12	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
86	1st Flr	GYM STORAGE 104A	M1-130	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
87	1st Flr	GYM STORAGE 104A	M1-131	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
88	1st Flr	GYM STORAGE 104A	M1-132	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
89	1st Flr	HS 6 127	M2-61	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
90	1st Flr	HS 7 126	M2-59	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
91	2nd Flr	HS 11 229	M1-33	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
92	2nd Flr	HS 12 228	M1-35	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
93	2nd Flr	HS 13 227	M1-34	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
94	2nd Flr	HS 14 226	M1-31	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Label change required								
95	3rd Flr	HS34/TEACH WRKRM311	M1-83	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
96	2nd Flr	In Janitor 218 (old device)	—	Smoke Detector	—	Nicholas Andolina	07/07/2023	Failed
Reason for failure: (Functional Failure) Device not connected appears to be apart of old system								
97	1st Flr	JAN. 116	M2-21	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
98	3rd Flr	JAN. 302	M1-121	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
99	1st Flr	Main entrance vestibule atrium (high)	M1-126	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
100	1st Flr	Main entrance vestibule atrium (high)	M1-127	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
101	3rd Flr	Near 305 on wall	M1-119	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
102	1st Flr	North west exit near boiler rm 122 (old device)	—	Smoke Detector	—	Nicholas Andolina	07/07/2023	Failed
Reason for failure: (FAILED_FUNCTIONAL) Device not connected appears to be a part of old system								
103	1st Flr	NURSE 114 STOR	M2-22	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
104	1st Flr	RECEIVING 110	M2-75	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
105	1st Flr	SERVERY 109A	M2-79	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
106	1.5	South exit	M2-7	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
107	3rd Flr	STAIR 1 ST5	M1-87	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
108	3rd Flr	STAIR 2 ST6	M1-106	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed

Panels/Initiating Devices

SMOKE DETECTORS								
#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
109	2nd Flr	STAIR ST2	M1-51	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
110	2nd Flr	STAIR ST3	M1-10	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
111	3rd Flr	STAIR ST11	M1-123	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
112	3rd Flr	STAIR ST11	M1-124	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
113	1st Flr	STAIR ST11	M2-71	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
114	1st Flr	STORAGE S100 in cafe	M2-104	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: No access								
115	1st Flr	STORAGE S102 in 121	M2-39	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
116	1st Flr	STORAGE S103	M2-29	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
117	1st Flr	STORAGE S105 near 111	M2-3	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
118	1st Flr	STORAGE S110	M2-54	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
119	1st Flr	STORAGE S110	M2-55	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
120	1st Flr	STORAGE S112	M2-60	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
121	2nd Flr	STORAGE S200 in 222	M1-15	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Label change required								
122	2nd Flr	STORAGE S201	M1-24	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Door is blocked								
123	3rd Flr	STORAGE S300 in 304	M1-111	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: No access								
124	3rd Flr	STORAGE S301 in 311	M1-85	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
125	3rd Flr	STORAGE S303	M1-93	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
126	1st Flr	Storage under stairs near boiler rm 122 (old device)	—	Smoke Detector	—	Nicholas Andolina	07/07/2023	Failed
Reason for failure: (FAILED_FUNCTIONAL) Device not connected appears to be a part of old system								
127	1st Flr	TEST STORAGE S106	M2-30	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: No access								
128	3rd Flr	Top of stairs by 304 (old device)	—	Smoke Detector	—	Nicholas Andolina	07/07/2023	Failed
Reason for failure: (Functional Failure) Device not connected. Appears to be apart of old system								
129	2nd Flr	UPPER GYMNASIUM	M1-58	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
130	2nd Flr	UPPER GYMNASIUM	M1-59	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
131	2nd Flr	UPPER GYMNASIUM	M1-60	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								

Panels/Initiating Devices

SMOKE DETECTORS

#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
132	2nd Flr	UPPER GYMNASIUM	M1-61	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
133	2nd Flr	UPPER GYMNASIUM	M1-62	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
134	2nd Flr	UPPER GYMNASIUM	M1-63	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
135	2nd Flr	UPPER GYMNASIUM	M1-64	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
136	2nd Flr	UPPER GYMNASIUM	M1-65	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
137	2nd Flr	UPPER GYMNASIUM	M1-66	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
138	2nd Flr	UPPER GYMNASIUM	M1-67	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
139	2nd Flr	UPPER GYMNASIUM	M1-68	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
140	2nd Flr	UPPER GYMNASIUM	M1-69	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
141	2nd Flr	UPPER GYMNASIUM	M1-70	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
142	2nd Flr	UPPER GYMNASIUM	M1-71	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
143	2nd Flr	UPPER GYMNASIUM	M1-72	Smoke Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Visual inspection due to height								
144	1st Flr	VEST V101	M2-107	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
145	1.5	West exit	M2-1	Smoke Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes:								
• Label change required								

HEAT DETECTORS

#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	1st Flr	BOILER RM 122	M2-36	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
2	1st Flr	BOILER RM 122	M2-37	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
3	1st Flr	Boiler rm 122 (old device)	—	Heat Detector	—	Nicholas Andolina	07/07/2023	Failed
Reason for failure: (FAILED_FUNCTIONAL) Device not connected appears to be apart of old system. approx 15ft ladder								

Panels/Initiating Devices

HEAT DETECTORS

#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
4	1st Flr	Elevator mech rm 011A in boiler rm 122	M2-34	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Label change required								
5	1st Flr	MECHANICAL RM M102	M2-48	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
6	1st Flr	STAGE 102	M2-100	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed
7	1st Flr	STAGE 102	M2-102	Heat Detector	—	Nicholas Andolina	07/07/2023	Passed

DUCT DETECTORS

#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	3rd Flr	RTU-5 RETURN	M1-137	Duct Detector	—	Nicholas Andolina	07/07/2023	Passed
2	3rd Flr	RTU-5 SUPPLY	M1-136	Duct Detector	—	Nicholas Andolina	07/07/2023	Passed
3	3rd Flr	RTU-6 RETURN HS 32 318	M1-109	Duct Detector	—	Nicholas Andolina	07/07/2023	Passed
4	3rd Flr	RTU-6 SUPPLY HS 32 318	M1-108	Duct Detector	—	Nicholas Andolina	07/07/2023	Passed
5	3rd Flr	RTU-7 RETURN	M1-139	Duct Detector	—	Nicholas Andolina	07/07/2023	Passed
6	3rd Flr	RTU-7 SUPPLY	M1-138	Duct Detector	—	Nicholas Andolina	07/07/2023	Passed

PULL STATIONS

#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	2nd Flr	BY STAIR 1 ST5	M1-20	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
2	2nd Flr	BY STAIR 2 ST6	M1-37	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
3	3rd Flr	BY STAIR 2 ST6	M1-104	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
4	2nd Flr	BY STAIR ST2	M1-50	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
5	2nd Flr	BY STAIR ST4	M1-3	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
6	3rd Flr	BY STAIR ST5	M1-86	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
7	1st Flr	BY STAIR ST7	M2-24	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
8	3rd Flr	BY STAIR ST10	M1-116	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
9	2nd Flr	BY STAIR ST11	M1-40	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
10	3rd Flr	BY STAIR ST11	M1-122	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
11	1st Flr	BY VEST V102	M2-64	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
12	1st Flr	COMMONS 100	M2-109	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
13	1st Flr	COMMONS 100	M2-119	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
14	1st Flr	COMMONS 100	M2-121	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
15	1st Flr	GYMNASIUM 104	M2-89	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
16	1st Flr	GYMNASIUM 104	M2-91	Pull Station	—	Nicholas Andolina	07/07/2023	Passed

Panels/Initiating Devices

PULL STATIONS

#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
17	1st Flr	GYMNASIUM 104	M2-95	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
18	1st Flr	GYMNASIUM 104	M2-99	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
19	1st Flr	MAIN OFFICE 113	M2-28	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
20	1st Flr	RECEIVING 110	M2-76	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
21	1st Flr	ST8	M2-4	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
22	1st Flr	STAGE 102	M2-101	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
23	1st Flr	STAIR 2	M2-66	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Label change required								
24	2nd Flr	STAIR ST3	M2-130	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
25	1st Flr	STAIR ST11	M2-72	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
26	1st Flr	STORAGE S110	M2-56	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
27	1st Flr	VEST V100	M2-73	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
28	1st Flr	VEST V101	M2-106	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
29	1.5	West exit	M2-2	Pull Station	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Label change required								

CO DETECTORS

#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	2nd Flr	BIO LAB 201	M1-56	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
2	2nd Flr	BIO LAB PREP 201A	M1-54	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Label change required								
3	1st Flr	BOILER RM 108	M2-83	CO Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: No access								
4	1st Flr	Boiler room 122	M2-32	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Label change required								
5	1st Flr	BOYS RR 107	M2-84	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
6	1st Flr	BY BOILER RM 108	M2-81	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
7	1st Flr	BY MECH RM M102	M2-50	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
8	1st Flr	By S103	M2-33	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
Notes: • Label change required								
9	2nd Flr	CHEM LAB 233	M1-26	CO Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: Not found								
10	2nd Flr	DEAN OF STUD 205	M1-44	CO Detector	—	Nicholas Andolina	07/07/2023	Passed

Panels/Initiating Devices

CO DETECTORS

#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
11	3rd Flr	DEAN OF STUD316	M1-97	CO Detector	—	Nicholas Andolina	07/07/2023	Cannot Inspect
Reason cannot inspect: No access								
12	1st Flr	GYM 104	M2-88	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
13	1st Flr	GYM 104	M2-90	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
14	1st Flr	GYM 104	M2-96	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
15	1st Flr	GYM 104	M2-98	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
16	2nd Flr	HS 20 208	M1-45	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
17	2nd Flr	HS 25 204	M1-47	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
18	3rd Flr	HS 28 322	M1-91	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
19	3rd Flr	HS 29 321	M1-94	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
20	3rd Flr	HS 30 320	M1-98	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
21	3rd Flr	HS 31 319	M1-102	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
22	3rd Flr	HS 33 317	M1-100	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
23	1st Flr	MECH RM M102	M2-49	CO Detector	—	Nicholas Andolina	07/07/2023	Passed
24	1st Flr	SERV 109A	M2-78	CO Detector	—	Nicholas Andolina	07/07/2023	Passed

MISCELLANEOUS ALARM & SUPERVISORY DEVICES

#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	2nd Flr	By room 205	M1-138	Remote Key Switch	—	Nicholas Andolina	07/07/2023	Passed
2	2nd Flr	By room 205	M1-137	Remote Key Switch	—	Nicholas Andolina	07/07/2023	Passed
3	2nd Flr	By room 205	M1-136	Remote Key Switch	—	Nicholas Andolina	07/07/2023	Passed
4	2nd Flr	By room 205	M1-139	Remote Key Switch	—	Nicholas Andolina	07/07/2023	Passed
5	1st Flr	Gym office 105	M1-108	Remote Key Switch	—	Nicholas Andolina	07/07/2023	Passed
6	1st Flr	Gym office 105	M1-109	Remote Key Switch	—	Nicholas Andolina	07/07/2023	Passed

ANCILLARY FIRE ALARM DEVICES

#	LOCATION	DESCRIPTION	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	1st Flr	Main Entrance	Annunciator	—	Nicholas Andolina	07/07/2023	Passed
2	1.5	South entrance	Annunciator	—	Nicholas Andolina	07/07/2023	Passed

Notification Devices

INSPECTION RESULTS SUMMARY

DEVICE TYPE	INVENTORY COUNT	PASSED	FAILED	CANNOT INSPECT
Speaker	36	36	0	0
Speaker/Strobe	120	120	0	0
Strobe	22	22	0	0

DEVICES

#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
1	1st Flr	AREA A BOYS RR 125 A5-4	SIG9-4	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
2	3rd Flr	AREA A BOYS RR 315 A3-16	SIG6-16	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
3	1st Flr	AREA A BY BOYS RR 125 A5-12	SIG9-12	Speaker	—	Nicholas Andolina	07/17/2023	Passed
4	2nd Flr	AREA A BY BOYS RR 225 A2-13	SIG5-13	Speaker	—	Nicholas Andolina	07/17/2023	Passed
5	2nd Flr	AREA A BY DATA 221 A2-10	SIG5-10	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
6	3rd Flr	AREA A BY DEAN OF STUDTS316 A3-8	SIG6-8	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
7	3rd Flr	AREA A BY GIRLS RR 314 A3-7	SIG6-7	Speaker	—	Nicholas Andolina	07/17/2023	Passed
8	1st Flr	AREA A BY HS 2 131 A5-2	SIG9-2	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
9	2nd Flr	AREA A BY HS 10 230 A2-14	SIG5-14	Strobe	—	Nicholas Andolina	07/17/2023	Passed
10	2nd Flr	AREA A BY HS 11 229 A2-15	SIG5-15	Speaker	—	Nicholas Andolina	07/17/2023	Passed
11	2nd Flr	AREA A BY HS 12 228 A2-16	SIG5-16	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
12	3rd Flr	AREA A BY HS 27 323 A3-6	SIG6-6	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
13	3rd Flr	AREA A BY HS 28 322 A3-5	SIG6-5	Speaker	—	Nicholas Andolina	07/17/2023	Passed
14	3rd Flr	AREA A BY HS 30 320 A3-22	SIG6-22	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
15	3rd Flr	AREA A BY HS 31 319 A3-10	SIG6-10	Speaker	—	Nicholas Andolina	07/17/2023	Passed
16	3rd Flr	AREA A BY HS 33 317 A3-9	SIG6-9	Speaker	—	Nicholas Andolina	07/17/2023	Passed
17	1st Flr	AREA A BY HS 130 A5-10	SIG9-10	Strobe	—	Nicholas Andolina	07/17/2023	Passed
18	1st Flr	AREA A BY MECH ROOM M102 A4-28	SIG8-28	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
19	3rd Flr	AREA A BY PRINCIPAL 303 A3-1	SIG6-1	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
20	2nd Flr	AREA A BYS RR 225 A2-27	SIG5-27	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
21	2nd Flr	AREA A BY STAIR 1 ST5 A2-11	SIG5-11	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
22	3rd Flr	AREA A BY STAIR 1 ST5 A3-4	SIG6-4	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed

Notification Devices

DEVICES								
#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
23	2nd Flr	AREA A BY STAIR 2 ST6 A2-17	SIG5-17	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
24	3rd Flr	AREA A BY STAIR 2 ST6 A3-11	SIG6-11	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
25	1st Flr	AREA A BY STAIR ST5 A5-1	SIG9-1	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
26	2nd Flr	AREA A BY STORAGE S201 A2-12	SIG5-12	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
27	1st Flr	AREA A BY VEST V102 A5-7	SIG9-7	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
28	2nd Flr	AREA A CHEMISTRY LAB 223 A2-19	SIG5-19	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
29	2nd Flr	AREA A CHEMISTRY PREP 233A A2-18	SIG5-18	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
30	2nd Flr	AREA A DCI 231 A2-21	SIG5-21	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
31	3rd Flr	AREA A DEAN OF STUDENTS316 A3-17	SIG6-17	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
32	1st Flr	AREA AGIRLS RR 124 A5-3	SIG9-3	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
33	2nd Flr	AREA A GIRLS RR 224 A2-28	SIG5-28	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
34	3rd Flr	AREA A GIRLS RR 314 A3-15	SIG6-15	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
35	3rd Flr	AREA A HALL BY DATA 325 A3-2	SIG6-2	Speaker	—	Nicholas Andolina	07/17/2023	Passed
36	1st Flr	AREA A HS 1 132 A4-30	SIG8-30	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
37	1st Flr	AREA A HS 2 131 A4-31	SIG8-31	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
38	1st Flr	AREA A HS 3 130 A5-11	SIG9-11	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
39	1st Flr	AREA A HS 4 129 A5-9	SIG9-9	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
40	1st Flr	AREA A HS 5 128 A5-8	SIG9-8	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
41	1st Flr	AREA A HS 6 127 A5-6	SIG9-6	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
42	1st Flr	AREA A HS 7 126 A5-5	SIG9-5	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
43	2nd Flr	AREA A HS 9 232 A2-20	SIG5-20	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
44	2nd Flr	AREA A HS 10 230 A2-22	SIG5-22	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
45	2nd Flr	AREA A HS 11 229 A2-23	SIG5-23	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
46	2nd Flr	AREA A HS 12 228 A2-24	SIG5-24	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
47	2nd Flr	AREA A HS 13 227 A2-25	SIG5-25	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
48	2nd Flr	AREA A HS 14 226 A2-26	SIG5-26	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed

Notification Devices

DEVICES								
#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
49	3rd Flr	AREA A HS 27 313 A3-25	SIG6-25	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
50	3rd Flr	AREA A HS 28 322 A3-24	SIG6-24	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
51	3rd Flr	AREA A HS 29 321 A3-23	SIG6-23	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
52	3rd Flr	AREA A HS 31 319 A3-21	SIG6-21	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
53	3rd Flr	AREA A HS 32 318 A3-20	SIG6-20	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
54	3rd Flr	AREA A HS 33 317 A3-18	SIG6-18	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
55	3rd Flr	AREA A HS34/ TEACHWRKRM311 A3-12	SIG6-12	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
56	2nd Flr	AREA A OFFICE 222 A2-30	SIG5-30	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
57	3rd Flr	AREA A PRINCIPAL 303 A3-3	SIG6-3	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
58	1st Flr	AREA A STAFF RR 133 A4-33	SIG8-33	Strobe	—	Nicholas Andolina	07/17/2023	Passed
59	1st Flr	AREA A STAFF RR 134 A4-32	SIG8-32	Strobe	—	Nicholas Andolina	07/17/2023	Passed
60	3rd Flr	AREA A STAFF RR 312 A3-13	SIG6-13	Strobe	—	Nicholas Andolina	07/17/2023	Passed
61	3rd Flr	AREA A STAFF RR 313 A3-14	SIG6-14	Strobe	—	Nicholas Andolina	07/17/2023	Passed
62	3rd Flr	AREA A STAFF RR 324 A3-19	SIG6-19	Strobe	—	Nicholas Andolina	07/17/2023	Passed
63	—	AREA A STAIR SPEAKERS A3-35	SIG6-35	Speaker	—	Nicholas Andolina	07/17/2023	Passed
64	—	AREA A STAIR SPEAKERS A3-36	SIG6-36	Speaker	—	Nicholas Andolina	07/17/2023	Passed
65	—	AREA A STAIR SPEAKERS A3-37	SIG6-37	Speaker	—	Nicholas Andolina	07/17/2023	Passed
66	—	AREA A STAIR SPEAKERS A3-38	SIG6-38	Speaker	—	Nicholas Andolina	07/17/2023	Passed
67	—	AREA A STAIR SPEAKERS A3-39	SIG6-39	Speaker	—	Nicholas Andolina	07/17/2023	Passed
68	—	AREA A STAIR SPEAKERS A3-40	SIG6-40	Speaker	—	Nicholas Andolina	07/17/2023	Passed
69	1st Flr	AREA A STORAGE S110 A4-29	SIG8-29	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
70	2nd Flr	AREA A UNISEX RR 223 A2-29	SIG5-29	Strobe	—	Nicholas Andolina	07/17/2023	Passed
71	2nd Flr	AREA B BOYS RR 219 A1-9	SIG4-9	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
72	3rd Flr	AREA B BOYS RR 300 A4-1	SIG8-1	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
73	3rd Flr	AREA B BY AREA A DATA 325 A3-31	SIG6-31	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
74	1st Flr	AREA B BY CONF ROOM 121 A4-22	SIG8-22	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed

Notification Devices

DEVICES								
#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
75	2nd Flr	AREA B BY DATA 234 A1-1	SIG4-1	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
76	1st Flr	AREA B BY DIRECT OF OP 120 A4-24	SIG8-24	Speaker	—	Nicholas Andolina	07/17/2023	Passed
77	3rd Flr	AREA B BY ELEVATOR A3-26	SIG6-26	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
78	1st Flr	AREA B BY FIRE PUMP 111 A4-13	SIG8-13	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
79	2nd Flr	AREA B BY HS 16 216 A1-5	SIG4-5	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
80	2nd Flr	AREA B BY HS 18 214 A1-4	SIG4-4	Speaker	—	Nicholas Andolina	07/17/2023	Passed
81	2nd Flr	AREA B BY HS 19 211 A1-3	SIG4-3	Speaker	—	Nicholas Andolina	07/17/2023	Passed
82	3rd Flr	AREA B BY HS 35 310 A3-34	SIG6-34	Speaker	—	Nicholas Andolina	07/17/2023	Passed
83	3rd Flr	AREA B BY HS 39 306 A3-33	SIG6-33	Speaker	—	Nicholas Andolina	07/17/2023	Passed
84	1st Flr	AREA B BY JAN 116 A4-15	SIG8-15	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
85	1st Flr	AREA B BY MAIN OFFICE 113 A4-18	SIG8-18	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
86	1st Flr	AREA B BY MAIN OFFICE 113 A4-20	SIG8-20	Speaker	—	Nicholas Andolina	07/17/2023	Passed
87	2nd Flr	AREA B BY STAIR ST4 A1-2	SIG4-2	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
88	1st Flr	AREA B BY STAIR ST8 A4-12	SIG8-12	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
89	3rd Flr	AREA B BY STAIR ST10 A3-32	SIG6-32	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
90	3rd Flr	AREA B BY STAIR ST11 A3-27	SIG6-27	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
91	1st Flr	AREA B BY STORAGE S103 A4-23	SIG8-23	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
92	1st Flr	AREA B COLLEGE GUID OFF119 A4-26	SIG8-26	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
93	2nd Flr	AREA B CONF. 213 A1-12	SIG4-12	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
94	1st Flr	AREA B CONFERENCE ROOM 121 A4-21	SIG8-21	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
95	3rd Flr	AREA B CONFERENCE ROOM 304 A4-3	SIG8-3	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
96	3rd Flr	AREA B CORR BY HS 39 305 A3-28	SIG6-28	Speaker	—	Nicholas Andolina	07/17/2023	Passed
97	3rd Flr	AREA B CORR BY HS 39 305 A3-30	SIG6-30	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
98	1st Flr	AREA B DIRECTOR OF OP 120 A4-25	SIG8-25	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
99	2nd Flr	AREA B GIRLS RR 220 A1-8	SIG4-8	Speaker	—	Nicholas Andolina	07/17/2023	Passed
100	3rd Flr	AREA B GIRLS RR 301 A4-2	SIG8-2	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed

Notification Devices

DEVICES								
#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
101	2nd Flr	AREA B HS 15 217 A1-17	SIG4-17	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
102	2nd Flr	AREA B HS 16 216 A1-16	SIG4-16	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
103	2nd Flr	AREA B HS 17 215 A1-15	SIG4-15	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
104	2nd Flr	AREA B HS 18 214 A1-14	SIG4-14	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
105	2nd Flr	AREA B HS 19 211 A1-10	SIG4-10	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
106	3rd Flr	AREA B HS 35 310 A4-4	SIG8-4	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
107	3rd Flr	AREA B HS 36 309 A4-5	SIG8-5	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
108	3rd Flr	AREA B HS 37 308 A4-6	SIG8-6	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
109	3rd Flr	AREA B HS 38 305 A4-9	SIG8-9	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
110	3rd Flr	AREA B HS 39 306 A4-8	SIG8-8	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
111	3rd Flr	AREA B HS 40 307 A4-7	SIG8-7	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
112	1st Flr	AREA B MAIN ENTRANCE A4-10	SIG8-10	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
113	1st Flr	AREA B MAIN OFFICE 113 A4-19	SIG8-19	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
114	1st Flr	AREA B NURSE 114 A4-16	SIG8-16	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
115	1st Flr	AREA B NURSE 114 RR A4-17	SIG8-17	Strobe	—	Nicholas Andolina	07/17/2023	Passed
116	2nd Flr	AREA B ROOM 173 A1-11	SIG4-11	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
117	2nd Flr	AREA B SOCIAL WORK OFF 212 A1-13	SIG4-13	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
118	1st Flr	AREA B STAFF RR 115 A4-14	SIG8-14	Strobe	—	Nicholas Andolina	07/17/2023	Passed
119	1st Flr	AREA B STAFF RR 117 A4-11	SIG8-11	Strobe	—	Nicholas Andolina	07/17/2023	Passed
120	2nd Flr	AREA B STAIR ST3 A1-6	SIG4-6	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
121	1st Flr	AREA B TEACHER WORKRM 118 A4-27	SIG8-27	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
122	3rd Flr	AREA B TR VEST X-171 A3-29	SIG6-29	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
123	1st Flr	AREA C B BOYS RR 107 A5-20	SIG9-20	Strobe	—	Nicholas Andolina	07/17/2023	Passed
124	2nd Flr	AREA C BIO LAB 201 A1-27	SIG4-27	Strobe	—	Nicholas Andolina	07/17/2023	Passed
125	2nd Flr	AREA C BIO PREP A1-26	SIG4-26	Strobe	—	Nicholas Andolina	07/17/2023	Passed
126	1st Flr	AREA C BOILER ROOM 108 A5-18	SIG9-18	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed

Notification Devices

DEVICES								
#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
127	1st Flr	AREA C BOYS LOCKER 101 A6-9	SIG10-9	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
128	1st Flr	AREA C BY BOILER ROOM 108 A5-19	SIG9-19	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
129	1st Flr	AREA C BY BOYS RR 107 A5-21	SIG9-21	Strobe	—	Nicholas Andolina	07/17/2023	Passed
130	1st Flr	AREA C BY ELEV 260 A5-14	SIG9-14	Speaker	—	Nicholas Andolina	07/17/2023	Passed
131	1st Flr	AREA C BY GYMNASIUM 104 A5-24	SIG9-24	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
132	2nd Flr	AREA C BY HS 23 202 A2-5	SIG5-5	Speaker	—	Nicholas Andolina	07/17/2023	Passed
133	2nd Flr	AREA C BY HS 24 203 A2-6	SIG5-6	Speaker	—	Nicholas Andolina	07/17/2023	Passed
134	2nd Flr	AREA C BY HS 25 204 A1-21	SIG4-21	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
135	2nd Flr	AREA C BY RR 209 A1-20	SIG4-20	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
136	2nd Flr	AREA C BY RR 210 A1-19	SIG4-19	Speaker	—	Nicholas Andolina	07/17/2023	Passed
137	1st Flr	AREA C BY SERVERY 109A A5-16	SIG9-16	Speaker	—	Nicholas Andolina	07/17/2023	Passed
138	2nd Flr	AREA C BY STAIR ST2 A1-22	SIG4-22	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
139	2nd Flr	AREA C BY STAIR ST11 A1-18	SIG4-18	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
140	1st Flr	AREA C BY VEST V100 A5-13	SIG9-13	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
141	1st Flr	AREA C COMMONS 100 A6-1	SIG10-1	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
142	1st Flr	AREA C COMMONS 100 A6-2	SIG10-2	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
143	1st Flr	AREA C COMMONS 100 A6-3	SIG10-3	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
144	1st Flr	AREA C COMMONS 100 A6-4	SIG10-4	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
145	1st Flr	AREA C COMMONS 100 A6-5	SIG10-5	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
146	1st Flr	AREA C COMMONS 100 A6-6	SIG10-6	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
147	1st Flr	AREA C COMMONS 100 A6-7	SIG10-7	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
148	1st Flr	AREA C COMMONS 100 A6-8	SIG10-8	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
149	2nd Flr	AREA C DEAN OF STUDENTS205 A1-25	SIG4-25	Strobe	—	Nicholas Andolina	07/17/2023	Passed
150	1st Flr	AREA C GIRLS LOCKER 103 A6-11	SIG10-11	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
151	1st Flr	AREA C GIRLS RR 106 A5-22	SIG9-22	Strobe	—	Nicholas Andolina	07/17/2023	Passed
152	1st Flr	AREA C GYMNASIUM 104 A6-14	SIG10-14	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed

Notification Devices

DEVICES								
#	LOCATION	DESCRIPTION	ADDRESS	DEVICE TYPE	BARCODE	INSPECTOR	DATE OF TEST	RESULT
153	1st Flr	AREA C GYMNASIUM 104 A6-15	SIG10-15	Speaker	—	Nicholas Andolina	07/17/2023	Passed
154	1st Flr	AREA C GYMNASIUM 104 A6-16	SIG10-16	Speaker	—	Nicholas Andolina	07/17/2023	Passed
155	1st Flr	AREA C GYMNASIUM 104 A6-17	SIG10-17	Speaker	—	Nicholas Andolina	07/17/2023	Passed
156	1st Flr	AREA C GYMNASIUM 104 A6-18	SIG10-18	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
157	1st Flr	AREA C GYMNASIUM 104 A6-19	SIG10-19	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
158	1st Flr	AREA C GYMNASIUM 104 A6-20	SIG10-20	Speaker	—	Nicholas Andolina	07/17/2023	Passed
159	1st Flr	AREA C GYMNASIUM 104 A6-21	SIG10-21	Speaker	—	Nicholas Andolina	07/17/2023	Passed
160	1st Flr	AREA C GYMNASIUM 104 A6-22	SIG10-22	Speaker	—	Nicholas Andolina	07/17/2023	Passed
161	1st Flr	AREA C GYMNASIUM 104 A6-23	SIG10-23	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
162	2nd Flr	AREA C HS 20 208 A2-1	SIG5-1	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
163	2nd Flr	AREA C HS 21 207 A2-2	SIG5-2	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
164	2nd Flr	AREA C HS 22 206 A2-3	SIG5-3	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
165	2nd Flr	AREA C HS 23 202 A1-30	SIG4-30	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
166	2nd Flr	AREA C HS 24 203 A1-29	SIG4-29	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
167	2nd Flr	AREA C HS 25 204 A1-28	SIG4-28	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
168	1st Flr	AREA C PE OFFICE 105 A5-23	SIG9-23	Strobe	—	Nicholas Andolina	07/17/2023	Passed
169	1st Flr	AREA C RECEIVING 110 A5-15	SIG9-15	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
170	2nd Flr	AREA C RR 209 A1-24	SIG4-24	Strobe	—	Nicholas Andolina	07/17/2023	Passed
171	2nd Flr	AREA C RR 210 A1-23	SIG4-23	Strobe	—	Nicholas Andolina	07/17/2023	Passed
172	1st Flr	AREA C SERVERY 109A A5-17	SIG9-17	Strobe	—	Nicholas Andolina	07/17/2023	Passed
173	1st Flr	AREA C STAGE 102 A6-10	SIG10-10	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
174	2nd Flr	AREA C STAIR ST2 A2-4	SIG5-4	Speaker	—	Nicholas Andolina	07/17/2023	Passed
175	1st Flr	AREA C VEST V101 A6-12	SIG10-12	Speaker	—	Nicholas Andolina	07/17/2023	Passed
176	1st Flr	AREA C VEST V101 A6-13	SIG10-13	Speaker/Strobe	—	Nicholas Andolina	07/17/2023	Passed
177	1st Flr	AREA C VEST V101 A6-24	SIG10-24	Strobe	—	Nicholas Andolina	07/17/2023	Passed
178	2nd Flr	SE OF RM 221 A2-31	SIG5-31	Speaker	—	Nicholas Andolina	07/17/2023	Passed

Inspector
Signature



Inspector
Name

Nicholas Andolina

Date

07/07/2023

Terms And Conditions

1. **Limitation of Liability; Limitations Of Remedy.** It is understood and agreed by the Customer that Company is not an insurer and that insurance coverage, if any, shall be obtained by the Customer and that amounts payable to Company hereunder are based upon the value of the services and the scope of liability set forth in this agreement and are unrelated to the value of the Customer's property and the property of others located on the premises. Customer agrees to look exclusively to the Customer's insurer to recover for injuries or damage in the event of any loss or injury and that Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no guaranty or Warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or services supplied by Company will detect or avert occurrences or the consequences there from that the equipment or service was designed to detect or avert. It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations under this agreement. Accordingly, Customer agrees that, Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in any respect, Company's liability shall be limited to an amount equal to the agreement price (as increased by the price for any additional work) or where the time and material payment term is selected, Customer's time and material payments to Company. Where this agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. Such sum shall be complete and exclusive. If Customer desires Company to assume greater liability, the parties shall amend this agreement by attaching a rider setting forth the amount of additional liability and the additional amount payable by the Customer for the assumption by Company of such greater liability, provided however that such rider shall in no way be interpreted to hold Company as an insurer. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S) OR ANY OF ITS COMPONENT PARTS BY THE CUSTOMER OR ANY THIRD PARTY. COMPANY SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM. The limitations of liability set forth in this agreement shall inure to the benefit of all parents, subsidiaries and affiliates of Company, whether direct or indirect, Company's employees, agents, officers and directors.
2. **Limited Warranty.** COMPANY WARRANTS THAT ITS WORKMANSHIP AND MATERIAL FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM THE DATE OF FURNISHING. Where Company provides product or equipment of others, Company will warrant the product or equipment only to the extent warranted by such third party. EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER. COMPANY MAKES NO WARRANTY OR REPRESENTATION, AND UNDERTAKES NO OBLIGATION TO ENSURE BY THE SERVICES PERFORMED UNDER THIS AGREEMENT, THAT COMPANY'S PRODUCTS OR THE SYSTEMS OR EQUIPMENT OF THE CUSTOMER WILL CORRECTLY HANDLE THE PROCESSING OF CALENDAR DATES BEFORE OR AFTER DECEMBER 31, 1999.
3. **Indemnity.** Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, including specifically any damages resulting from the exposure of workers to Hazardous Conditions whether or not Customer pre-notifies Company of the existence of said hazardous conditions, arising in any way from any act or omission of Customer or Company relating in any way to this agreement, including but not limited to the Services under this agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Company reserves the right to select counsel to represent it in any such action.
4. **Hazardous Materials.** Customer represents that, except to the extent that Company has been given written notice of the following hazards prior to the execution of this agreement, to the best of Customer's knowledge there is no:
 - a. "permit confined space," as defined by OSHA, or space in which work must be performed that, because of its construction, location, contents or work activity therein, accumulation of a hazardous gas, vapour, dust or fume or the creation of a risk of infectious disease
 - b. need for air monitoring, respiratory protection, or other medical risk
 - c. asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building
 - d. All of the above are hereinafter referred to as "Hazardous Conditions". Company shall have the right to rely on the representations listed above. If hazardous conditions are encountered by Company during the course of Company's work, the discovery of such conditions shall constitute an event beyond Company's control and Company shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by Customer as certified in writing by an independent testing agency, and Customer shall pay disruption expenses and re-mobilization expenses as determined by Company. This agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of Customer. Company shall not be responsible for the testing, removal or disposal of such hazardous materials.
5. **Equipment Disconnections.** This represents Company's notice to you that the system(s)/device(s) listed on the face of this agreement as temporarily or permanently disconnected are no longer in service and, thus, cannot detect, perform and/or report
6. **General.** Unless otherwise specified, work shall be performed during company's regular business hours,, exclusive of Saturdays, Sundays and Company holidays. All work is subject to review and rebilling in accordance with the terms and conditions of Customer's agreement/contract with Company, if one is in effect. Company shall not be responsible for failure to render services due to causes beyond its control, including but not limited to material shortages, work stoppages, fires, civil disobedience or unrest, severe weather, fire or any other cause beyond the control of Company. Customer is aware that the Limitation of Liability and other provisions set forth in any existing agreement/contract, if one is in effect, or set forth above, apply to services performed and materials supplied. The terms of this agreement shall govern notwithstanding any inconsistent or additional terms and conditions in any purchase order or other document submitted by Customer.

DEFICIENCY IMAGE APPENDICES

LOCATION	DESCRIPTION	DEVICE	BARCODE	TYPE	IMAGES
2nd Flr	In Janitor 218 (old device)	Smoke Detector	—	FUNCTIONAL FAILURE	DEFICIENCY IMAGES APPENDIX 1.1
FAILURE REASON: Device not connected appears to be apart of old system					
					
1st Flr	North west exit near boiler rm 122 (old device)	Smoke Detector	—	FAILED_FUNCTIONAL	DEFICIENCY IMAGES APPENDIX 1.2
FAILURE REASON: Device not connected appears to be a part of old system					
					
3rd Flr	Top of stairs by 304 (old device)	Smoke Detector	—	FUNCTIONAL FAILURE	DEFICIENCY IMAGES APPENDIX 1.3
FAILURE REASON: Device not connected. Appears to be apart of old system					
					

DEVICE NOTE IMAGE APPENDICES



Fire Alarm Inspection and Testing Report

Date: 6/29/20

Time: 6/2014

Inspection Job #: 88965748

SERVICE ORGANIZATION

Name: Johnson Controls Security Solutions LLC
Address: 90 Goddaway Dr. Rochester
Representative: Dave K.
License No: 12000 327 404
Telephone: 800 289 2647

PROPERTY NAME (USER)

Name: True North Rochester Prep
Address: 630 Brooks Ave.
Owner Contact: Joel
Telephone: 730-3466

MONITORING ENTITY

Contact: Johnson Controls
Telephone: 800 289 2647
Monitoring Account Ref No (CS#): H1624909820

APPROVING AGENCY

Contact: City of Rochester
Telephone:

TYPE TRANSMISSION

- ☐ McCulloh ☐ AlarmNet
☐ Multiplex ☐ Telular
☒ Digital ☐ AAGard
☐ Reserve Priority
☐ RF
☐ Other (Specify):

Control Unit Manufacturer: Ademco/FireLite
Circuit Styles: B/4
Number of Circuits: 2/3
Software Rev.: 2.5
Last Date System Had Any Service Performed: 11/2/22
Last Date that Any Software or Configuration Was Revised:

SERVICE

- ☐ Weekly
☐ Monthly
☐ Bimonthly
☐ Quarterly
☐ Semiannually
☒ Annually
☐ Other (Specify):

Model No: Vista 128 / MS 9050

ALARM-INITIATING DEVICES AND CIRCUIT INFORMATION

Quantity of Devices Installed	Circuit Style	Quantity of Devices Tested
9	Y	9
4	Y	4
1	B	1

Manual Fire Alarm Boxes

Ion Detectors

Photo Detectors - beam smoke

Duct Detectors

Heat Detectors

Waterflow Switches

Supervisory Switches

Other (Specify): Sump pump

Alarm verification feature is: ☒ Disabled ☐ Enabled



8833UE00

Fire Alarm Inspection and Testing Report

ALARM NOTIFICATION APPLIANCES and CIRCUIT INFORMATION

Quantity of Appliances Installed	Circuit Style	Quantity of Appliances Tested	
3	234	3	Bells
			Horns / Strokes
			Chimes
			Strobes
			Speakers
			Other (Specify):

No. of alarm notification appliance circuits: 2

Are circuits monitored for integrity? ☐ Yes ☐ No

SUPERVISORY SIGNAL-INITIATING DEVICES and CIRCUIT INFORMATION

Qty of Devices Installed	Circuit Style	Qty of Devices Tested		Qty of Devices Installed	Circuit Style	Qty of Devices Tested	
/		/	Building Temp.	/		/	Fire Pump/Pump Controller Trbl
			Site Water Temp.				Fire Pump Low Fuel
			Site Water Level				Generator In Auto Position
			Fire Pump Power				Generator or Controller Trouble
			Fire Pump Running				Switch Transfer
			Fire Pump Auto Position				Generator Engine Running
			Other (Specify):				

SIGNALING LINE CIRCUITS

See NFPA 72 section for Protected Premises Fire Alarm Systems, Performance of Signaling Line Circuits (SLC), table for Performance of Signaling Line Circuits for Class and Style

Quantity and style of signaling line circuits connected to system: Quantity: 3 Style(s): 4

SYSTEM POWER SUPPLIES

(a) Primary (Main): Nominal Voltage: 120 VAC Amps: 20
 Overcurrent Protection: Type: C.B. Amps: 20
 Location (of Primary Supply Panelboard): Server Room
 Disconnecting Means Locations: Panel AC #33

(b) Secondary (Standby): 24/10 VDC Storage Battery: Amp-Hr. Rating: 7ah + 12V
 Calculated capacity in Amp-Hrs to operate system for hours
 Engine-driven generator dedicated to fire alarm system:
 Location of fuel storage:

BATTERY TYPE

☐ Dry Cell ☐ Nickel-Cadmium ☒ Sealed Lead-Acid ☐ Lead-Acid ☐ Other (Specify):

(c) Emergency or standby system used as a backup to primary power supply, instead of using a secondary power supply:

☐ Emergency system described in NFPA 70, Article 700: ☐ Legally required standby described in NFPA 70, Article 701:
☐ Optional standby system described in NFPA 70, Article 702, which also meets the performance requirements of Article 700 or 701:



8833UE00

Fire Alarm Inspection and Testing Report

PRIOR TO ANY TESTING

NOTIFICATIONS ARE MADE

	Yes	No	Who	Time
Monitoring Entity	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Building Occupants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Building Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>		
AHJ Notified of Any Impairments	<input type="checkbox"/>	<input type="checkbox"/>		

SYSTEM TESTS and INSPECTIONS

Type	Visual	Functional	Comments
Control Unit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Interface Equipment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Lamps/LEDs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Fuses	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Primary Power Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Trouble Signals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Disconnect Switches	<input type="checkbox"/>	<input type="checkbox"/>	
Ground-Fault Monitoring	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

SECONDARY POWER

Type	Visual	Functional	Comments
Battery Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Lead Voltage		<input checked="" type="checkbox"/>	
Discharge Test		<input checked="" type="checkbox"/>	
Charger Test		<input checked="" type="checkbox"/>	
Specific Gravity		<input type="checkbox"/>	

TRANSIENT SUPPRESSORS

REMOTE ANNUNCIATORS

TRANSIENT SUPPRESSORS	<input type="checkbox"/>		
REMOTE ANNUNCIATORS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

NOTIFICATION APPLIANCES

Type	Visual	Functional	Comments
Audible	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Visible	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Speakers	<input type="checkbox"/>	<input type="checkbox"/>	
Voice Clarity		<input type="checkbox"/>	

INITIATING and SUPERVISORY DEVICE TESTS and INSPECTIONS

Loc. & S/N	Device Type	Visual	Functional	Factory Setting	Measured Setting	Pass	Fail
	<i>Pulls</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Beams</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Sump pump</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Trouble</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>

Comments:



8833UE00

Fire Alarm Inspection and Testing Report

EMERGENCY COMMUNICATIONS EQUIPMENT

Phone Set
Phone Jacks
Off-Hook Indicator
Amplifier(s)
Tone Generator(s)
Call-In Signal
System Performance

Visual	Functional
<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Comments

phones aren't working today

COMBINATION SYSTEMS

Fire Extinguisher Monitoring Device/System
Carbon Monoxide Detector/System
(Specify) _____

Visual	Device Operation	Simulated Operation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

INTERFACE EQUIPMENT

(Specify)	Visual	Device Operation	Simulated Operation
<i>Door Holders</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(Specify) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Specify) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Special Procedure: _____

SPECIAL HAZARD SYSTEMS

(Specify)	Visual	Device Operation	Simulated Operation
(Specify) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Specify) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(Specify) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: _____

SUPERVISING STATION MONITORING

Alarm Signal
Alarm Restoration
Trouble Signal
Supervisory Signal
Supervisory Restoration

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Time

Comments

NOTIFICATIONS THAT TESTING IS COMPLETE

Building Management
Monitoring Agency
Building Occupants
Other (Specify) _____

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Time

Who

The following did not operate correctly (See Service Job): _____

Service Job#: _____

System restored to normal operation: Date: _____

Time: _____

On monitored alarm systems, I tested, and if necessary, connected the telephone line seizure feature to ensure it is working correctly. ☐ Yes ☐ No
THIS TESTING WAS PERFORMED IN ACCORDANCE WITH APPLICABLE NFPA STANDARDS.

Name of Inspector: _____

Date: _____

Time: _____

Signature: _____

Name of Owner or Representative: _____

Date: _____

Time: _____

Signature: _____



CITY OF ROCHESTER

CERTIFICATE NO.: 70716
DATE ISSUED: JUNE 8, 2006
EXPIRATION: NOT APPLICABLE
LEGAL USE: SCHOOL

CASE NO.: 376321

CERTIFICATE OF OCCUPANCY

PROPERTY LOCATION: 0630 BROOKS AV

This is to certify that the above property may be legally occupied in the following manner:

**BRICK 3 STORIES
CERTIFICATE FOR SCHOOL**

This Certificate is issued and based on the application made by:
ERIC PATCHKE, (OWNER'S AGENT), ON JANUARY 10, 2006

The Certificate of Occupancy remains in effect for a period of five years from the date of issuance unless otherwise noted and must be renewed not later than the expiration date of this Certificate.

This is to certify that the above property conforms to issued building permits and substantially conforms with the requirements of the following codes of the City of Rochester: Zoning Ordinance, Building Code, Property Code, and, where applicable, the N.Y.S Multiple Residency Law.

NET CODE COORDINATOR

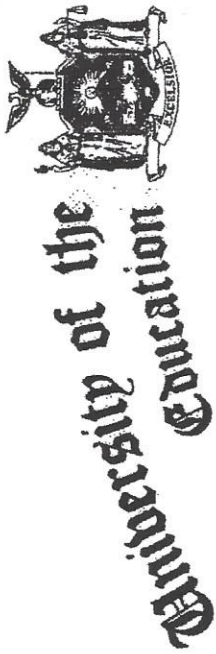
NOTICE AND DISCLAIMER

PROPERTY INSPECTIONS ARE VISUAL AND NON-DESTRUCTIVE ONLY AND ARE NOT INTENDED TO PROVIDE INFORMATION CONCERNING POSSIBLE HIDDEN DEFECTS WITHIN OR BEHIND WALLS, CEILINGS, PARTITIONS OR FLOORS. IN ADDITION, THE CITY MAKES NO REPRESENTATION, CERTIFICATION OR GUARANTEE TO ANY PERSON OR ENTITY, AND ASSUMES NO LIABILITY FOR REAL OR CLAIMED FAILURE TO OBSERVE OR CITE ANY DEFECTS, WHETHER HIDDEN OR OBVIOUS, IN CONJUNCTION WITH ANY INSPECTION REQUISITE FOR ISSUANCE OF A CERTIFICATE OF OCCUPANCY. PROPERTY INSPECTIONS MAY RESULT IN CERTAIN DEFICIENCIES BEING NOTED BUT NOT CITED AS VIOLATIONS BASED ON THEIR CATEGORIZATION AS MINOR IN NATURE. CITY INSPECTIONS ARE DONE TO PROMOTE THE HEALTH, SAFETY AND WELFARE OF THE PUBLIC AS A WHOLE, BY ENHANCING THE CITY'S HOUSING STOCK AND RESIDENTIAL NEIGHBORHOODS.

LENDERS AND PURCHASERS ARE STRONGLY ENCOURAGED TO CONSULT INDEPENDENT INSPECTORS.

EEO Employer/Handicapped

Gary Kirkmin 428-6520 - NO Δ Q USE



State of New York
Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY

261600010000-8071
#54 FLOWER CITY SCHOOL 3-4
630 BROOKS AVE
ROCHESTER

N Y 14619

DISTRICT

ROCHESTER CITY SD
SUPERINTENDENT
MANUEL J. RIVERA
131 W BROAD ST
ROCHESTER

N Y 146141187

DATE EXPIRES: 110106

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED