

# Application: Renaissance Charter High School for Innovation

Stephen Falla Riff - [REDACTED]  
Annual Reports

## Summary

**ID:** 0000000191

**Status:** Annual Report Submission

## Entry 1 School Info and Cover Page

**Completed** Aug 3 2020

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## **BASIC INFORMATION**

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**a. SCHOOL NAME**

(Select name from the drop down menu)

RENAISSANCE CHARTER HIGH SCHOOL FOR INNOVATION 310400860968

**a1. Popular School Name**

Innovation High School

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**c. DISTRICT / CSD OF LOCATION**

CSD # 4 - MANHATTAN

**d. DATE OF INITIAL CHARTER**

12/2009

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2010

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

Innovation nurtures and develops students to be academically successful, socially mature, emotionally healthy, and equipped to lead self-directed and fulfilling lives. We welcome all students and we empower them to adapt, excel, innovate and lead. By instilling the core values of collaboration, tolerance, respect, activism, safety and innovation, students will graduate prepared for success in college and careers.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	College and Career Readiness Program (CCR): For students at all grade levels, CCR utilizes the college and career readiness curriculum to teach and reinforce literacy, collaborative problem solving and critical thinking skills designed to provide opportunities to students who have been underrepresented historically in higher education. The embedded internship program provides executive skills training and assists students in linking career interests with continued learning post high school.
KDE 2	An Integrated CoTeaching Program: Placing two teachers, a subject specific teacher and a special education teacher, in each core classroom. The teachers utilize special co-teaching strategies to provide tiered instruction for diverse students needs within the classroom, including ELL, SPED, literacy, and numeracy supports.
KDE 3	A Collaborative School Management Team (SMT): The SMT includes the Executive Director, the Principal, the Assistant Principal, and the Director

	<p>of Student Life and Family and Community Engagement. The SM meets weekly to discuss issues of central importance to the pedagogy, culture, business, finance and governance of the school, to make decisions, and to provide guidance to the Executive Director and the Principal</p>
KDE 4	<p>A systematic Approach to Writing Development: All grades and subjects use the "Hochman Method, also known as the "The Writing Revolution", a writing development program to provide students with the tools to clearly articulate their ideas and to develop the literacy and critical thinking skills they need to succeed in college and in their chose careers.</p>
KDE 5	<p>Enrichment Week: An experiential learning program that takes place once a year; academic classes are suspended for approximately eight days and students engage in learning experiences throughout the City, State and beyond. Past activities have included a trip to New Orleans to study history and to engage in community service with Habitat for Humanity, a trip to Brazil to explore the country's history, politics, and culture, and a local NYC project to study puppetry and to create public service announcements regarding local issues like health care and gentrification.</p>
KDE 6	<p>Individualized Professional Growth Plans (IPGPs): Every staff member is evaluated at least once a year using an IPGP, which identifies strengths and areas for growth and is linked to a robust professional development program that provides all staff members with wide-ranging learning opportunities.</p>
KDE 7	<p>Student Culture and Discipline: Innovation's approach to student culture and discipline is rooted in principles of mutual respect, restorative justice, collaborative problem solving, PBIS (Positive Behavioral Interventions and Supports) and the conviction that suspensions and expulsions must be reserved for extreme instances and otherwise</p>

applied only after systematic efforts to address the underlying issues have failed.

KDE 8

Legal Compliance and Governance: Charter School Compliance Checklist: With the support of the Columbia Law School Lawyering in the Digital Age Clinic, Innovation developed a Charter School Compliance Checklist, which is a wide-ranging list of charter school legal and operational requirements under local and state law, covering topics ranging from governance to teacher certification. Regular review of the checklist promotes legal and regulatory compliance. In addition, Innovation has a pro bono relationship with Nixon Peabody, a leading law firm, which provides regular reviews of Innovation's handbooks, policies and procedures to ensure compliance with the law and with best practices.

KDE 9

Ongoing Enrollment: Innovation believes as many students as possible should benefit from the unique programming opportunities available with our school to prepare them for college, career and life post high school. Therefore, we do not close our admissions process in September, but continuously enroll students throughout the year. These students have varying degrees of academic success and challenges prior to arrival at Innovation.

KDE 10

Collaborative Student Monitoring: A school team composed of counselors, teachers and administrators collaborates at every grade level to identify student performance and the need for intervention: identifying students who are performing satisfactorily or falling short of satisfactory performance standards. These teams identify systems of support within the school and externally to motivate and support each student to achieve their fullest potential. The team relies upon the analysis of a cross section of student data and related information including grades, test scores, credit accumulation, attendance, behavior, anecdotes from teachers, students, and their parents, to identify how students are progressing toward achieving their goals and additional

supports that they need.

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<http://www.innovationhighschool.org/>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

450

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

412

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

9, 10, 11, 12

**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	410 East 100 St NY NY 10029	[REDACTED]	NYC CSD 4	9-12	No

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Stephen Falla Falla Riff			
Operational Leader	Starlight Serra			
Compliance Contact	Stephen Falla Riff			
Complaint Contact	Stephen Falla Riff			
DASA Coordinator	Danielle Martin			
Phone Contact for After Hours Emergencies	Stephen Falla Falla Riff			

**m1b. Is site 1 in public (co-located) space or in private space?**

Co-located Space



**m1c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	None	No		No		Yes

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

**Site 1 Fire Inspection Report**

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATION**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Stephen Falla Riff
Position	Executive Director
Phone/Extension	[REDACTED]
Email	[REDACTED]

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**

-

**Signature, President of the Board of Trustees**



**Date**

Aug 3 2020

**Thank you.**



## **Entry 2 NYS School Report Card**

**Completed** Aug 3 2020 Hidden from applicant

[Instructions](#)

### **SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

## **Entry 2 NYS School Report Card Link**

**RENAISSANCE CHARTER HIGH SCHOOL FOR INNOVATION 310400860968**

### **NEW YORK STATE REPORT CARD**

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

[https://data.nysed.gov/essa.php?instid=800000067032&year=2019&createreport=1&allchecked=1&OverallStatus=1&section\\_1003=1&HSStatus=1&HSindicators=1&HScomposite=1&HSgradrate=1&HScompgrowth=1&HSelp=1&HSprogress=1&HSchronic=1&HScccr=1&HSpart=1&regents=1&cohort=1&nyseslat=1&naep=1&staffqual=1&gradrate=1&feddata=1](https://data.nysed.gov/essa.php?instid=800000067032&year=2019&createreport=1&allchecked=1&OverallStatus=1&section_1003=1&HSStatus=1&HSindicators=1&HScomposite=1&HSgradrate=1&HScompgrowth=1&HSelp=1&HSprogress=1&HSchronic=1&HScccr=1&HSpart=1&regents=1&cohort=1&nyseslat=1&naep=1&staffqual=1&gradrate=1&feddata=1)

## **Entry 3 Progress Toward Goals**

**In Progress** Last edited: Nov 3 2020

### **Instructions**

#### **Regents, NYCDOE, and Buffalo BOE-authorized charter schools**

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## **Entry 3 Progress Toward Goals**

## PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

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### 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".**

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**2019-20 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

**2. Do have more academic goals to add?**

(No response)

### 2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

### 3. Do have more academic goals to add?

(No response)

### 2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess

				goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				



#### 4. ORGANIZATION GOALS

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### 2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	Enrollment in ATS	Met	
	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages			

Org Goal 2	<p>in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>	NYC DOE School Survey	Unable to Assess	
Org Goal 3	<p>In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at</p>	NYC DOE School Survey	Unable to Assess	

	<p>least 50% of students participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher. (Relevant for schools serving grades 6-12 only)</p>			
Org Goal 4	<p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>	NYC DOE School Survey	Unable to Assess	

Org Goal 5	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Data not yet available	Unable to Assess	
Org Goal 6	Each year, the percentage of students enrolled in ATS on 10/31 of a given school year that are enrolled in ATS on 10/31 the following school year will exceed the rate of the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Data not yet available	Unable to Assess	
Org Goal 7	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents,	Data not yet available	Unable to Assess	

	for English language learners.			
Org Goal 8	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	Data not yet available	Unable to Assess	
Org Goal 9	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	Data not yet available	Unable to Assess	
Org Goal 10	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	Data not yet available	Unable to Assess	
Org Goal 11	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of	Data not yet available	Unable to Assess	

	Regents, for students with disabilities.			
Org Goal 12	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	Data not yet available	Unable to Assess	
Org Goal 13	Innovation will continue to work towards adopting the "community schools model" by engaging in partnerships that focus on integrating academics, social services and community-based supports and opportunities into the school.	Number and value of academic, social, health and human services partnerships, and services provided to students and families. Innovation is a member of the East Harlem Human Services Consortium (a group of health and human services providers) and makes regular referrals through our Dean of Family and Community Partnerships, who acts as a resource coordinator for our students and their families.	Met	
	Each year, the Collaborative	Number of		

Org Goal 14	School Governance Committee will meet at least five times and provide meaningful input in the development and implementation of the school's Title I Parent Involvement Policy.	meetings and involvement and input into matters including Innovation's Title I expenditures, Parent Involvement Policy, and charter goals.	Met	
Org Goal 15	Each year, teachers will express satisfaction with their jobs by signing and returning offer letters at a rate of 90% or more not later than the end of the then current school year.	Percentage of offer letters returned by teaching staff	Met	
Org Goal 16	Each year teachers will express satisfaction and experience professional development by engaging in their own individualized professional development pathways culminating in a minimum of 40 hours of internal and external professional development, and by actively	Number of hours engaged in professional development for each teacher; participation in teacher leadership roles; participation in professional development activities. Many teachers participated in the School Leadership Team. All teachers received training in	Met	

	participating in teacher leadership initiatives at the school.	The Writing Revolution.		
Org Goal 17	Each year, Innovation will demonstrate good faith efforts to attract, retain, and meet or exceed NYS Board of Regents-prescribed student recruitment and retention targets for SWDs, ELLs and students who are eligible for the free and reduced-price lunch program.	Innovation recruits and enrolls SWDs, ELLS and FRPL eligible students by: attending high school fairs, attend community youth fairs; outreach to CBOs; presentations at middle schools, CBOs, subsidized housing developments, and tenant association meeting. Innovation also makes presentations to middle school classes that are primarily ELL and SpEd in composition. We work closely with middle school guidance counselors to ensure that students with IEPs are made aware of our SpEd model and school mission.	Met	
	Each year, 95 percent of all students enrolled on the last day of the school year will			We will enhance our outreach efforts to existing families to identify students who may



Org Goal 18	return the following school year, excluding students that have transferred to a private school or a school outside of NYC.	ATS Enrollment Figures	Not Met	consider transferring and ensure that parents are fully aware of the many opportunities and services available at Innovation.
Org Goal 19	Each year, the number of disciplinary referrals and/or restrictive interventions will be reduced by at least 5 percent.	Data Compiled by School Discipline Team	Met	
Org Goal 20	Each year, at least 75% of Innovation students will engage in structured activities aimed at helping them develop leadership qualities through civic involvement, social activism and community-service.	The multiple leadership opportunities provided to Innovation students including: Enrichment Week Enrollment, Annual Service Day and Earthwatch.	Met	

**5. Do have more organizational goals to add?**

(No response)

**6. FINANCIAL GOALS**

## 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Independent fiscal audit	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	Independent fiscal audit	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

### 7. Do have more financial goals to add?

No

**Thank you.**

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

### Instructions

#### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

## Entry 7 Disclosure of Financial Interest Form

**Completed** Aug 3 2020

### Instructions - Multiple Uploads Permitted

#### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

#### **Financial Disclosures 2019-20**

**Filename:** Financial Disclosures 2019 20.pdf **Size:** 10.0 MB

## Entry 8 BOT Membership Table

**Completed** Aug 3 2020

### Instructions

#### **Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

### RENAISSANCE CHARTER HIGH SCHOOL FOR INNOVATION 310400860968

#### 1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	George Sarkissian	Chair	Executive Committee Personnel Review Committee Finance & Audit Committee	Yes	2	3/13/2017	3/13/2022	10

2	Sona Karia	Treasurer	Executive Committee Finance & Audit	Yes	3	2/22/2020	2/22/2025	10
3	Latoya Massey	Secretary	Executive Committee Personnel Review Academic Excellence Committee	Yes	1	1/26/2018	1/26/2023	11
4	Jared McShall	Trustee/Member	Finance & Audit	Yes	1	1/26/2018	1/26/2023	9
5	Gicel Adon	Trustee/Member	Academic Excellence Committee	Yes	1	6/11/2020	6/11/2025	5 or less
6	Ramon Perdomo	Trustee/Member	Academic Excellence Committee	Yes	1	6/11/2020	6/11/2025	5 or less
7	Alex Galin	Trustee/Member	n/a	Yes	1	6/11/2020	6/11/2025	5 or less
8	Jaynemie Angbah	Trustee/Member	n/a	Yes	1	7/24/2019	7/24/2024	9
9	Eboni Kirkland	Parent Rep	Personnel Review Committee	Yes	2	6/30/2017	6/30/2020	5 or less

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**1a. Are there more than 9 members of the Board of Trustees?**

No

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**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	9
b.Total Number of Members Added During 2019-2020	4
c. Total Number of Members who Departed during 2019-2020	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

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**3. Number of Board meetings held during 2019-2020**

12

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**4. Number of Board meetings scheduled for 2020-2021**

12

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**Thank you.**

**Entry 9 Board Meeting Minutes**

**Completed** Aug 3 2020

## Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

## [FY '20 Board Meeting Minutes](#)

**Filename:** FY 20 Board Meeting Minutes.pdf **Size:** 278.6 kB

## Entry 10 Enrollment & Retention

**Completed** Aug 3 2020

### [Instructions for submitting Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

## Entry 10 Enrollment and Retention of Special Populations

### [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**RENAISSANCE CHARTER HIGH SCHOOL FOR INNOVATION 310400860968**

### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	Attend DOE and Charter High school Fairs -Attend Community	Attend DOE and Charter High school Fairs -Attend Community

Economically Disadvantaged	<p>Youth Fair</p> <ul style="list-style-type: none"> <li>-Outreach to Community base organization -Arrange Presentations at local Middle Schools, CBO's, Housing Developments, Community Board meetings and tenant associations - Presentations to 8th classes in CDS4 and outside districts</li> <li>-work closely with middle school parent coordinators and arrange visits for middle school parents</li> <li>-Work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission.</li> </ul>	<p>Youth Fair</p> <ul style="list-style-type: none"> <li>-Outreach to Community base organization -Arrange Presentations at local Middle Schools, CBO's, Housing Developments, Community Board meetings and tenant associations - Presentations to 8th classes in CDS4 and outside districts</li> <li>-work closely with middle school parent coordinators and arrange visits for middle school parents</li> <li>-Work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission.</li> </ul>
English Language Learners/Multilingual Learners	<ul style="list-style-type: none"> <li>-Attend DOE and Charter High school Fairs -Attend Community Youth Fair</li> <li>-School Fair at The Rafael Hernandez Dual Language Magnet School</li> <li>-Outreach to Community base organization -Arrange Presentations at local Middle Schools, CBO's, Housing Developments, Community Board meetings and tenant associations - Presentations to 8th classes in CDS4 and outside districts</li> <li>-work closely with middle school parent coordinators and arrange visits for middle school parents</li> <li>-Work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission.</li> </ul>	<ul style="list-style-type: none"> <li>-Attend DOE and Charter High school Fairs -Attend Community Youth Fair</li> <li>-School Fair at The Rafael Hernandez Dual Language Magnet School</li> <li>-Outreach to Community base organization -Arrange Presentations at local Middle Schools, CBO's, Housing Developments, Community Board meetings and tenant associations - Presentations to 8th classes in CDS4 and outside districts</li> <li>-work closely with middle school parent coordinators and arrange visits for middle school parents</li> <li>-Work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission.</li> </ul>
	<ul style="list-style-type: none"> <li>-Attend DOE and Charter High school Fairs</li> </ul>	<ul style="list-style-type: none"> <li>-Attend DOE and Charter High school Fairs</li> </ul>



Students with Disabilities	<ul style="list-style-type: none"> <li>-Attend Community Youth Fair</li> <li>-Outreach to Community base organization</li> <li>-Arrange Presentations at local Middle Schools, CBO's, Housing Developments, Community Board meetings and tenant associations</li> <li>-Presentations to 8th classes in CDS4 and outside districts</li> <li>-Work closely with middle school parent coordinators and arrange visits for middle school parents</li> <li>-Work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission.</li> <li>- Present to parents of prospective students so they understand our SPED model and how we work to meet students' needs</li> <li>- Collaborate with parents of prospective students so they understand their rights and how we can work together to support their children's needs</li> </ul>	<ul style="list-style-type: none"> <li>-Attend Community Youth Fair</li> <li>-Outreach to Community base organization</li> <li>-Arrange Presentations at local Middle Schools, CBO's, Housing Developments, Community Board meetings and tenant associations</li> <li>-Presentations to 8th classes in CDS4 and outside districts</li> <li>-Work closely with middle school parent coordinators and arrange visits for middle school parents</li> <li>-Work closely with guidance counselors to ensure that all their students with IEP's are made aware of our SPED model and school mission.</li> <li>- Present to parents of prospective students so they understand our SPED model and how we work to meet students' needs</li> <li>- Collaborate with parents of prospective students so they understand their rights and how we can work together to support their children's needs</li> </ul>
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**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
	<p>At The Renaissance Charter High School for Innovation we provide several services to retain economically disadvantage students. Services that we provide include:</p> <ul style="list-style-type: none"> <li>-At Risk Counseling</li> <li>-Mandated Counseling</li> <li>-Connections with outside</li> </ul>	<p>At The Renaissance Charter High School for Innovation we provide several services to retain economically disadvantage students. Services that we provide include:</p> <ul style="list-style-type: none"> <li>-At Risk Counseling</li> <li>-Mandated Counseling</li> <li>-Connections with outside</li> </ul>

Economically Disadvantaged	<p>resources to provide help and assistance to students and parents.</p> <ul style="list-style-type: none"> <li>-Speech Services</li> <li>-Parent engagement through our Parent Coordinator</li> <li>-Home Visits</li> <li>-Student Mastery Program</li> <li>-Advisory Program</li> <li>-After school activities and programming -LEAP Program</li> <li>-APEX</li> <li>-CCR( College Career Readiness)</li> </ul>	<p>resources to provide help and assistance to students and parents.</p> <ul style="list-style-type: none"> <li>-Speech Services</li> <li>-Parent engagement through our Parent Coordinator</li> <li>-Home Visits</li> <li>-Student Mastery Program</li> <li>-Advisory Program</li> <li>-After school activities and programming -LEAP Program</li> <li>-APEX</li> <li>-CCR( College Career Readiness)</li> </ul>
English Language Learners/Multilingual Learners	<p>At The Renaissance Charter High School for Innovation we provide several services to retain economically disadvantage students</p> <p>Services that we provide include:</p> <ul style="list-style-type: none"> <li>-At Risk Counseling</li> <li>-Mandated Counseling</li> <li>-Connections with outside resources to provide help and assistance to students and parents.</li> <li>-Speech Services</li> <li>-Parent engagement through our Parent Coordinator</li> <li>-Home Visits</li> <li>-Student Mastery Program</li> <li>-Advisory Program</li> <li>-After school activities and programming -LEAP Program</li> <li>-APEX</li> <li>-CCR( College Career Readiness)</li> <li>- Work closely with the ELL department</li> </ul>	<p>At The Renaissance Charter High School for Innovation we provide several services to retain economically disadvantage students</p> <p>Services that we provide include:</p> <ul style="list-style-type: none"> <li>-At Risk Counseling</li> <li>-Mandated Counseling</li> <li>-Connections with outside resources to provide help and assistance to students and parents.</li> <li>-Speech Services</li> <li>-Parent engagement through our Parent Coordinator</li> <li>-Home Visits</li> <li>-Student Mastery Program</li> <li>-Advisory Program</li> <li>-After school activities and programming -LEAP Program</li> <li>-APEX</li> <li>-CCR( College Career Readiness)</li> <li>- Work closely with the ELL department</li> </ul>
	<p>At The Renaissance Charter High School for Innovation we provide several services to retain students with disabilities.</p> <p>Services that we provide include:</p> <ul style="list-style-type: none"> <li>-At Risk Counseling</li> </ul>	<p>At The Renaissance Charter High School for Innovation we provide several services to retain students with disabilities.</p> <p>Services that we plan to provide will include:</p>

Students with Disabilities	<ul style="list-style-type: none"> <li>-Mandated Counseling</li> <li>-Connections with outside resources to provide help and assistance to students and families</li> <li>-Speech Services</li> <li>- SETSS services</li> <li>- Hearing Services</li> <li>-Parent engagement through our Parent Coordinator</li> <li>-Home Visits</li> <li>-Student Mastery Program</li> <li>-After school activities and programming</li> <li>-LEAP Program</li> <li>-APEX</li> <li>-CCR( College Career Readiness)</li> <li>- Highly engaged classroom strategies and ICT models</li> <li>- TWR strategies</li> </ul>	<ul style="list-style-type: none"> <li>-At Risk Counseling</li> <li>-Mandated Counseling</li> <li>-Connections with outside resources to provide support and assistance to students and families</li> <li>-Speech Services</li> <li>- SETSS services</li> <li>- Hearing Services</li> <li>-Parent engagement through our Parent Coordinator</li> <li>-Home Visits</li> <li>-Student Mastery Program</li> <li>-After school activities and programming</li> <li>-LEAP Program</li> <li>-APEX</li> <li>-CCR( College Career Readiness)</li> <li>- Highly engaged classroom strategies and ICT models + TWR strategies = The Warrior Way</li> </ul>
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## Entry 12 Percent of Uncertified Teachers

Completed Aug 3 2020

### Instructions

**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

**School Name: RENAISSANCE CHARTER HIGH SCHOOL FOR INNOVATION 310400860968**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1
<b>Total Category B: not to exceed 5</b>	<b>3.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1
Total Category C: not to exceed 5	2.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	35

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	42



Thank you.

## Entry 13 Organization Chart

Completed Aug 3 2020

### [Instructions](#)

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

### **[2019-20 Organizational Chart](#)**

**Filename:** 2019 20 Organizational Chart .pdf **Size:** 52.7 kB

## Entry 14 School Calendar

Completed Oct 8 2020

### [Instructions for submitting School Calendar](#)

### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### **[Innovation School Calendar 2021 Charter 2021](#)**

**Filename:** Innovation School Calendar 2021 Charter 2021 .pdf **Size:** 196.5 kB

# Entry 15 Links to Critical Documents on School Website

Completed Aug 3 2020

## Instructions

### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

# Form for Entry 15 Links to Critical Documents on School Website

School Name: Renaissance Charter High School for Innovation

### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	<a href="https://www.innovationhighschool.org/wp-content/uploads/2019/11/renaissance-charter-high-school-for-innovation.pdf">https://www.innovationhighschool.org/wp-content/uploads/2019/11/renaissance-charter-high-school-for-innovation.pdf</a>
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	<a href="https://www.innovationhighschool.org/2019-20-board-notices-and-related-documents/">https://www.innovationhighschool.org/2019-20-board-notices-and-related-documents/</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://www.innovationhighschool.org/2019-20-board-notices-and-related-documents/">https://www.innovationhighschool.org/2019-20-board-notices-and-related-documents/</a>
	<a href="https://data.nysed.gov/essa.php?instid=800000067032&amp;year=2019&amp;createreport=1&amp;allchecked=1&amp;OverallStatus=1&amp;section_1003=1&amp;HSStatus=1&amp;HSIndicators=1&amp;HScomposite=1&amp;">https://data.nysed.gov/essa.php?instid=800000067032&amp;year=2019&amp;createreport=1&amp;allchecked=1&amp;OverallStatus=1&amp;section_1003=1&amp;HSStatus=1&amp;HSIndicators=1&amp;HScomposite=1&amp;</a>



3. Link to NYS School Report Card	<a href="https://www.innovationhighschool.org/HSgradrate=1&amp;HScompgrowth=1&amp;HSelp=1&amp;HSprogress=1&amp;HSchronic=1&amp;HScccr=1&amp;HSpart=1&amp;regents=1&amp;cohort=1&amp;nyseslat=1&amp;naep=1&amp;staffqual=1&amp;gradrate=1&amp;feddata=1">HSgradrate=1&amp;HScompgrowth=1&amp;HSelp=1&amp;HSprogress=1&amp;HSchronic=1&amp;HScccr=1&amp;HSpart=1&amp;regents=1&amp;cohort=1&amp;nyseslat=1&amp;naep=1&amp;staffqual=1&amp;gradrate=1&amp;feddata=1</a>
4. Most Recent Lottery Notice Announcing Lottery	<a href="https://www.innovationhighschool.org/2020-2021-admissions-lottery/">https://www.innovationhighschool.org/2020-2021-admissions-lottery/</a>
5. Authorizer-Approved DASA Policy	<a href="https://www.innovationhighschool.org/wp-content/uploads/2015/02/DignityforAllStudentsActPolicy2015.pdf">https://www.innovationhighschool.org/wp-content/uploads/2015/02/DignityforAllStudentsActPolicy2015.pdf</a>
6. District-wide Safety Plan	<a href="https://www.innovationhighschool.org/District-Safety-Plan">https://www.innovationhighschool.org/District-Safety-Plan</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://www.innovationhighschool.org/wp-content/uploads/2015/02/STUDENT-CODE-OF-CONDUCT-FROM-REVISED-CHARTER.pdf">https://www.innovationhighschool.org/wp-content/uploads/2015/02/STUDENT-CODE-OF-CONDUCT-FROM-REVISED-CHARTER.pdf</a>
7. Authorizer-Approved FOIL Policy	<a href="https://www.innovationhighschool.org/FOIL-Policy">https://www.innovationhighschool.org/FOIL-Policy</a>
8. Subject matter list of FOIL records	<a href="https://www.innovationhighschool.org/FOIL-Records">https://www.innovationhighschool.org/FOIL-Records</a>
9. Link to School Reopening Plan	<a href="https://www.innovationhighschool.org/wp-content/uploads/2020/07/Innovation-School-Reopening-Plan-Final-7-31-20.pdf">https://www.innovationhighschool.org/wp-content/uploads/2020/07/Innovation-School-Reopening-Plan-Final-7-31-20.pdf</a>

Thank you.



## Entry 16 COVID 19 Related Information

**Completed** Aug 3 2020

### Instructions

#### **Required of ALL charter schools**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

## Entry 16 COVID 19 Related Information

## TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	450	412	412

## Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participating Students



		x	x	x	x	x	x	x	x	x	x	x	x	x		
Total																0

## Entry 17 Staff Roster - NEW TASK For Regents Schools Only

**Incomplete** Hidden from applicant

### [INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

Please provide the full name of **ANY and ALL instructional and non-instructional employees** and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name:

Jaynemie Enyonam Angbah, Ed.D

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Renaissance Charter High School for Innovation

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

2. Are you an employee of any school operated by the education corporation?  
     Yes X No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

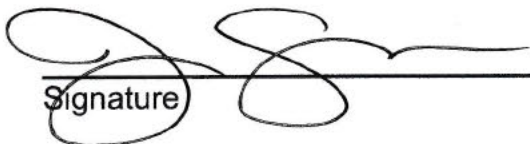
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">None</p>			

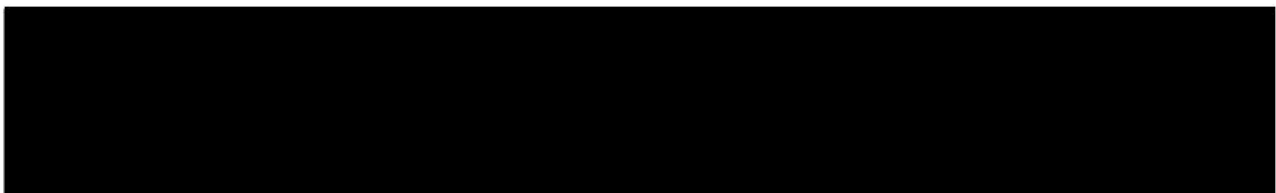
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center; font-size: 2em;">None</p>				

  
Signature

07/30/2020  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





*last revised 06/8/2020*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees  
Member**

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Name: Jared R. McShall

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**Name of Charter School Education Corporation (the Charter School Name,  
if the charter school is the only school operated by the education  
corporation):**

The Renaissance Charter High School for Innovation

1. List all positions held on the education corporation Board of Trustees ("Board")  
(e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you  
hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person  
could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any  
student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person  
could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise  
benefit from your participation as a board member of this school? No

If **Yes**, please describe the nature of your relationship and how this person  
could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	None		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in	Steps taken

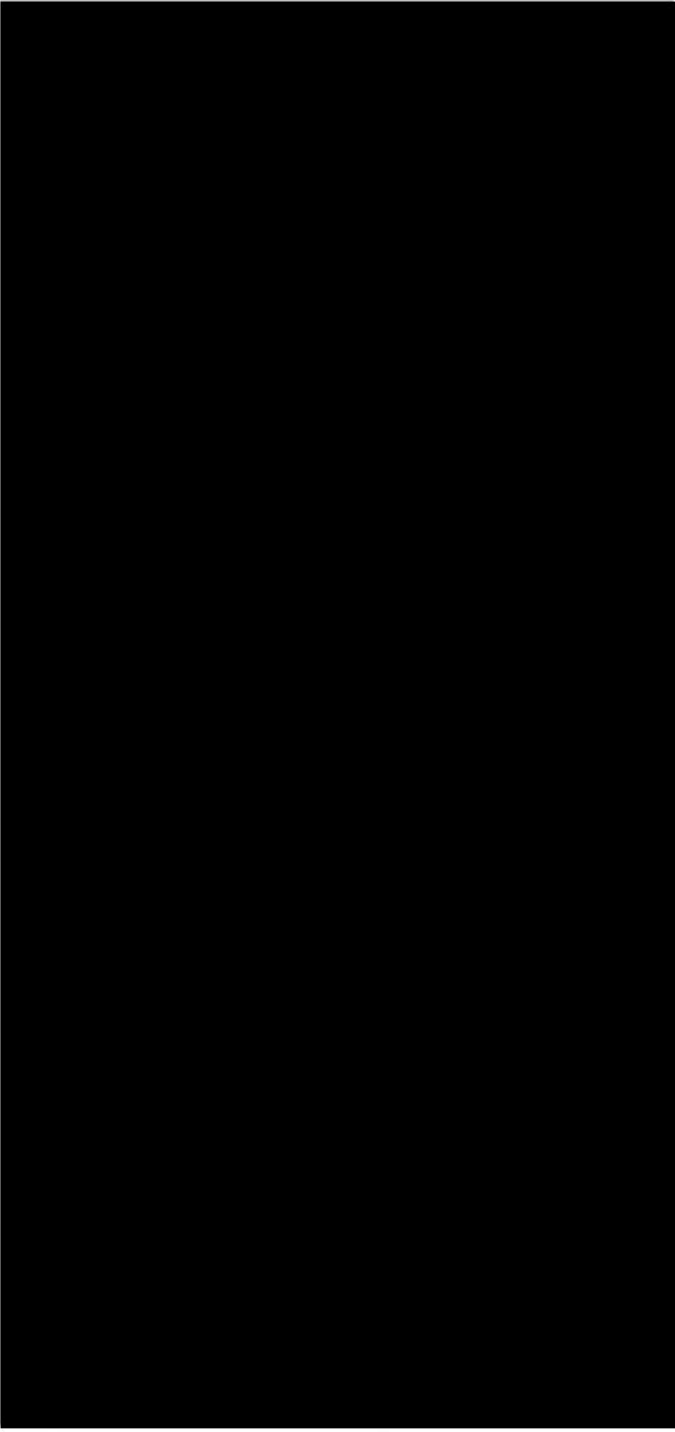
			the organization conducting business with the school(s) and the nature of the interest	to avoid conflict of interest
None				

Janeal R. Mitchell  
Signature

7/25/20

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name:

SONA KARIA

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Renaissance Charter High School for Innovation

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice Chairperson

2. Are you an employee of any school operated by the education corporation?  
     Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

3. Are you related, by blood or marriage, to any person employed by the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **NO**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>NONE</p>			

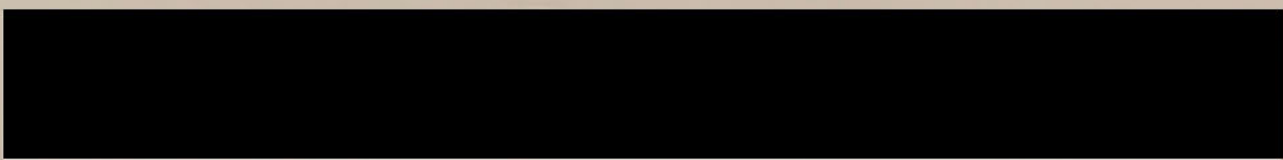
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

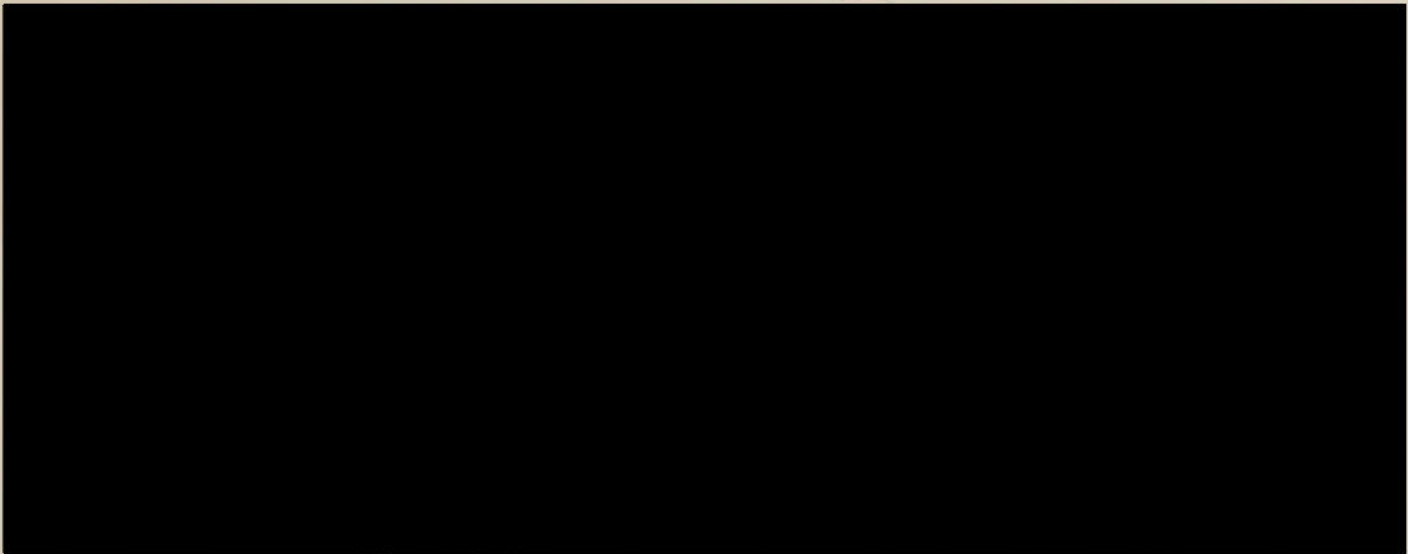
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-weight: bold; color: blue;">NONE</p>				

Smalcar  
Signature

July 27, 2020  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees  
Member**

**Name: George Sarkissian**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): Renaissance Charter High School for Innovation**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.



5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
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None			
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8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

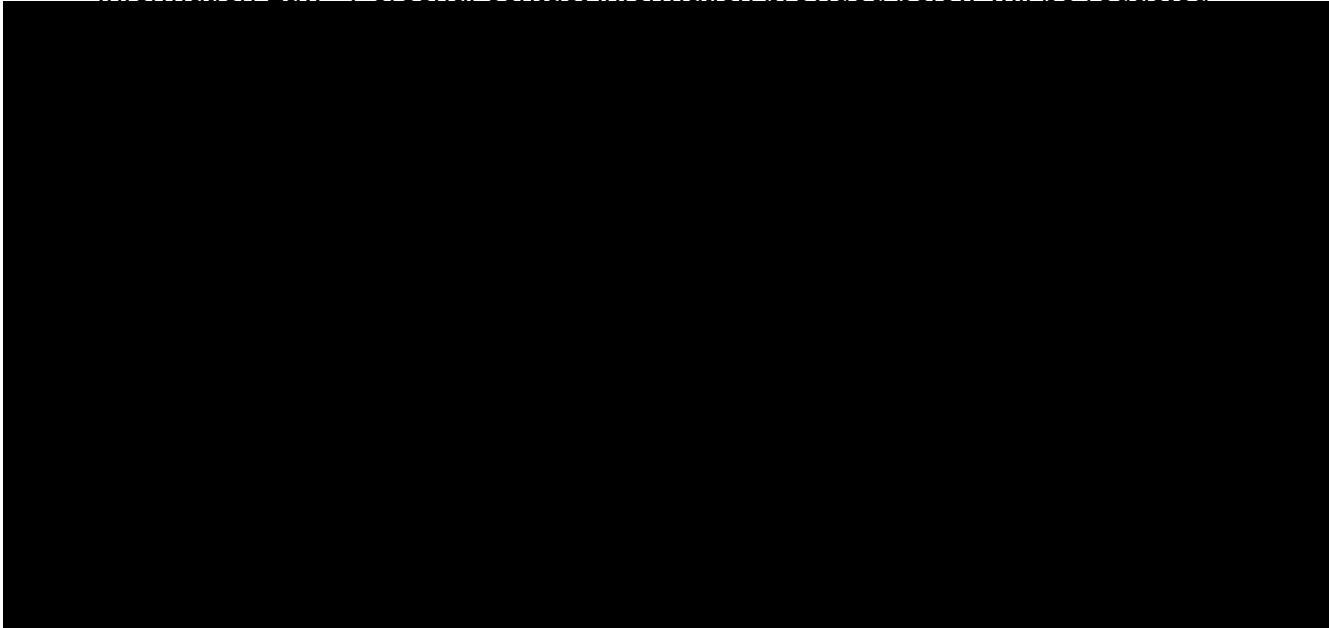
<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>
None				



Signature

July 30, 2020  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Gicel Adon

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

The Renaissance Charter High School for Innovation

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).
2. Are you an employee of any school operated by the education corporation?  
**Yes** \_\_\_ **X** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

None	None	None	None
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8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

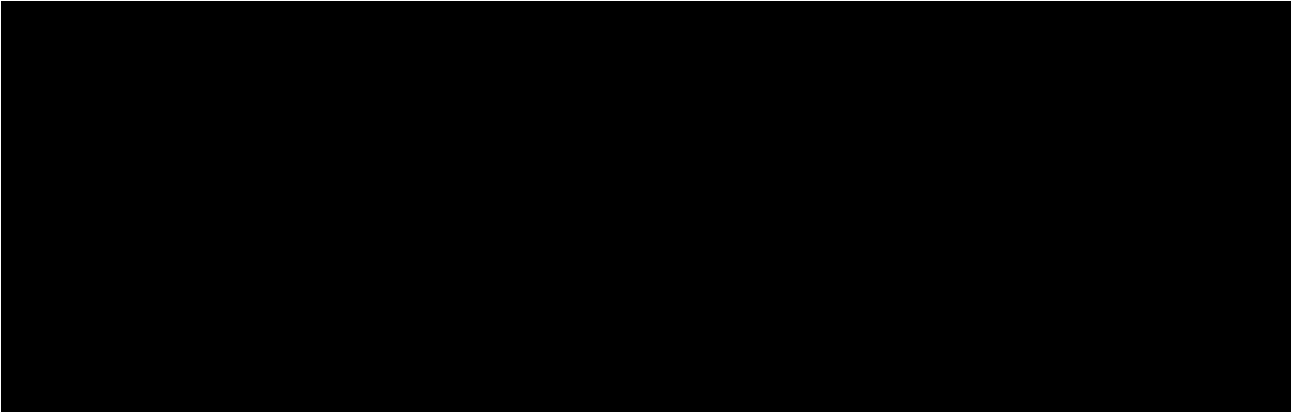
\_\_\_\_\_  
Signature

7/30/20  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**

**Business Address:**



*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name:

Alexander E. Gallin

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Renaissance Charter High School for Innovation

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No



If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

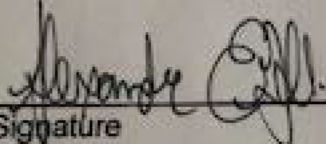
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	None		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
	None			

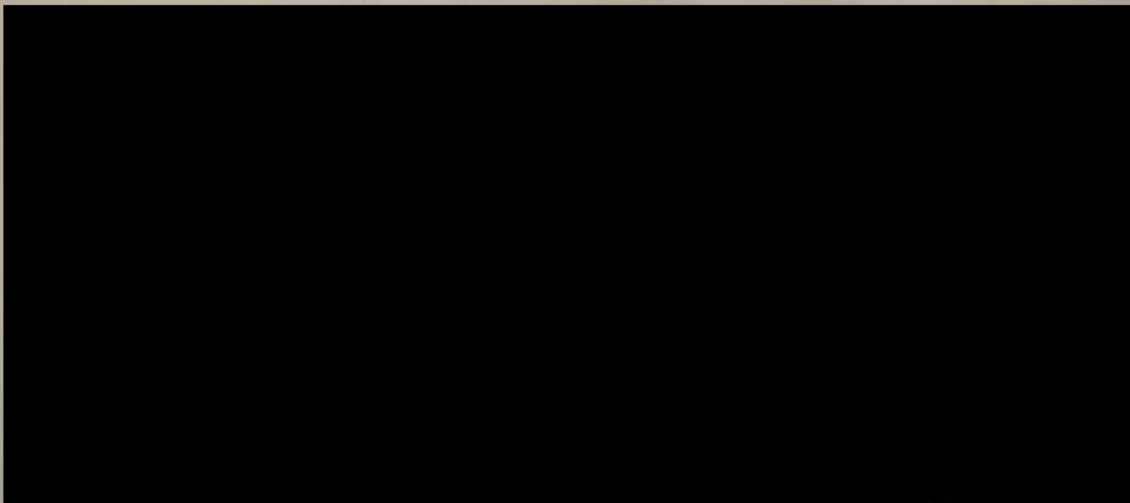
  
Signature

7/28/20  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



is they to



last revised 06/02/2020

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name: Ramon Perdomo

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

The Renaissance Charter High School for Innovation

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

community associate

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

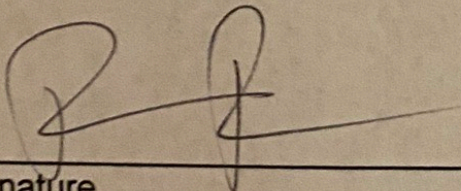
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Stake available for conflict of interest
None				

  
 \_\_\_\_\_  
 Signature

7/27/2020  
 \_\_\_\_\_  
 Date

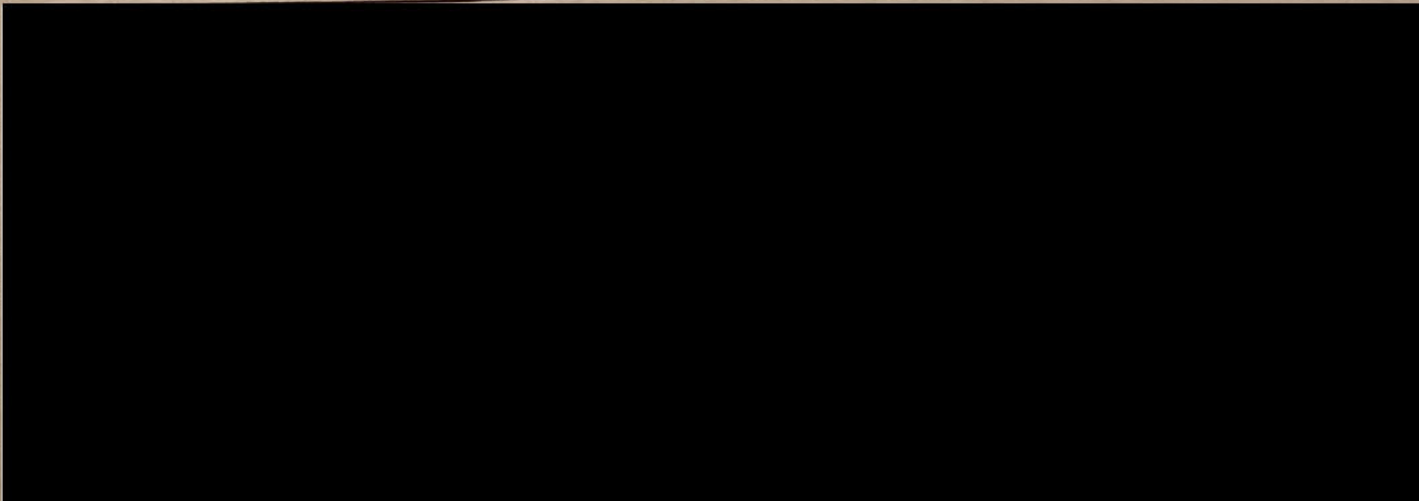
*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:**      N/A

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Business Address:           W/A          

---





**Renaissance Charter High School for Innovation**  
**Meeting of the Board of Trustees**  
**July 23, 2019 6:00 pm**  
**410 East 100th Street, New York, NY 10029**  
**Agenda**

**1. Roll call/sign in**

Co - Chair Sona Karia and Board Secretary Latoya Massey were present in person, Trustees Jaynemie Angbah and Jared McShall attended the meeting via Zoom video conference, constituting a quorum of the members of the board. Also present were Terence Joseph (Principal), Jason Forde (Associate Director of Strategic Planning and Communications), Jamilah Abdul-Majid (ELL Teacher), and Board Candidate Gicel Adon.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building, where The Renaissance Charter High School for Innovation ("Innovation") is located, at 410 East 100th Street New York, New York, 10029.

**3. Review and Approval of Prior Board Meeting Minutes (5 minutes, Chair)**

Minutes from the previous Board meeting were reviewed by the Board. A motion was made to accept the minutes as drafted and the motion was seconded and unanimously passed.

**4. FY ' 20 Board Meetings Calendar (5 minutes, Chair)**

Mr. Forde reviewed the Board Meeting calendar with the attending Board members to discuss and confirm the activities and their respective timelines for the Board, the Finance & Audit Committee and the Personnel Review Committee. Upon review of the Board tasks the following revisions were suggested:

1. Charter Renewal updates should be given monthly instead of quarterly.
2. Finance & Audit Committee should review the quarterly financial reports prior to the Board Review

It was also suggested that the Board Tasks Calendar be reviewed at every meeting to ensure that the Board and committees are aware of upcoming tasks in preparation for future meetings.

Next Steps: Mr. Forde will update the Board Task Calendar based on recommendations provided to him and make it available to the Board for future meetings.

**5. Trustee Financial Disclosure Form (5 minutes, A.D., Strategic Planning)**

Mr. Forde gave the Financial Disclosure Forms to attending Board members to sign and complete. Absent members and members attending via video conference were instructed to complete, sign and return Financial Disclosure forms before July 30th to ensure that they can be included in State reporting due on August 1st.



Next Steps: Mr. Forde to compile all signed Financial Disclosure Forms to include in State Reporting.

## **6. Board Retreat: Purpose and Scheduling (20 minutes, Chair)**

Mr. Forde led a discussion with the Board regarding the focus of the Innovation Board retreat and scheduling the retreat. Ms. Abdul-Majid expressed her concern as a staff member that the Board Retreat happen as soon as possible in order to ensure that Board and School Leadership are aligned in the priorities of the school. The Board asked for Mr. Forde to coordinate with Board Members on available dates for the retreat and to look to identify a facilitator for the Board retreat.

The Board recommended that the retreat be at least an 8 hour meeting to discuss school progress, mission and goals.

Next Steps: Mr. Forde to create a poll to identify available dates for Board Retreat. Mr. Forde will work with Mr. Falla Riff to identify Retreat facilitator.

## **7. Status of Board Candidates (10 minutes, A.D. Strategic Planning)**

Mr. Forde informed the Board that the status of the Board Member applications for Gicel Adon and Ramon Perdomo is still pending. Mr. Falla Riff will follow up with school authorizers on the progress of their applications.

Next Steps: Mr. Falla Riff to follow up with School authorizers.

## **8. Review of Academic Accountability Dashboard (20 minutes, A.D. Strategic Planning)**

Mr. Forde reviewed the Academic Accountability Dashboard with the Board and discussed the following:

- Based on preliminary analysis of the graduation rate, Regents scores, and school performance, the school has met 27 of the 58 charter goals in year 1 of the current charter term. Innovation did not meet any of the Regents based goals (75% of the graduating cohort get a 75 or above on any given Regents exam). However, many of the goals related to academic progress, and credits received were met. The Board recommended that reviewing the charter goals and prioritizing unmet goals be an activity for the upcoming Board Retreat.
- Regents data revealed that Innovation's pass rate for the ELA Regents was the highest in school history (84%).
- To current enrollment for the incoming freshman class is at 40. The projected size for the incoming class is 80. Enrollment efforts will continue throughout the rest of the summer and an update will be provided at the next Board meeting.

Upon review of the Academic Accountability Dashboard and in light of the presence of new Board members with substantial academic expertise, Mr. Forde suggested creating an Academic Review Committee. The Academic Review Committee will review school data (attendance, academic performance, etc.) and work with staff to identify best practices, mitigate risks, and support staff in addressing academic concerns.

Next Steps: Schedule Board Retreat and prepare charter goals analysis for review. Provide an enrollment update. Work on creating charter for Academic Review Committee.

## **9. Adjournment**

Ms Karia made a motion to adjourn the meeting. The motion was seconded and unanimously approved, and the meeting was adjourned.



**Renaissance Charter High School for Innovation**  
**Meeting of the Board of Trustees**  
**August 20, 2019, 6:00 pm**  
**410 East 100th Street, New York, NY 10029**

**Minutes**

**1. Roll call/sign in**

Board Chairperson and Trustee George Sarkissian, Board Secretary and Trustee Latoya Massey, and Trustee Jaynemie Angbah were present in person, and Trustee Jared McShall attended the meeting via Zoom video conference, constituting a quorum of the members of the board for purposes of the meeting. Also present were Stephen Falla Riff (Executive Director), Terence Joseph (Principal), Jason Forde (Associate Director of Strategic Planning and Communications), Jamilah Abdul-Majid (Math Teacher), Rachell Goldstein (Math Teacher), Leslie Liang (Science Teacher), Brian Varnell (Science Teacher). Madalyn Marcano (ELA Department Chair), Gerardo Vega (Culinary Arts Program Manager), and Cassandra Leila (History Teacher) attended the meeting via Zoom Video Conference.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building, 410 East 100th Street New York, New York, 10029, where the Renaissance Charter High School for Innovation ("Innovation") is located.

**3. Review and Approval of Prior Board Meeting Minutes (5 minutes, Chair)**

Minutes from the previous Board meeting were reviewed by the Board. A motion was made to accept the minutes as drafted and the motion was seconded and unanimously passed.

**4. School Year Opening (20 minutes, Principal & ED)**

Principal Joseph spoke with the Board regarding the progress of school planning for the upcoming school year. All staff returned to school for training and planning on August 12th and began working with their respective departments.

Staff received two all-day trainings designed to increase student engagement and enhance staff solidarity and morale.

The first all-day training was presented by Susan Hentz, regarding increased student engagement in the classroom. This training was an in-depth review of a training presented by Ms. Hentz during the prior school year. Ms. Hentz will be engaged periodically during this school year to assess the effective implementation of student engagement practices.

The second all-day training was presented by Ken Williams, regarding improving school effectiveness and team building. In this training, Mr Williams reviewed the importance of all staff having a common goal and keeping those goals in mind as the school year goes on.

Next Steps: Principal Joseph will give a report on the opening of the school year at the September Board meeting.

## **5. Board Retreat: Purpose and Scheduling (15 minutes, Chair & ED)**

The Board recommended that the retreat be a full-day meeting to discuss school progress, mission and goals.

Next Steps: Mr. Forde to create a poll to identify available dates for Board Retreat. Mr. Forde will work with Mr. Falla Riff to identify Retreat facilitator.

## **6. Review of Academic Accountability Dashboard (15 minutes, A.D. Strategic Planning)**

Mr. Forde reviewed the Academic Accountability Dashboard with the Board and discussed projected enrollment numbers for the upcoming school year. Mr. Falla Riff reported that Innovation expects to have 420 students on the roster for the first day of school. Mr. Sarkissian and Ms. Massey expressed concerns that this number is too low because it includes projected long-term absences (LTAs) and could lead to a fiscal year 2020 budget shortfall.

Ms. Massey asked that Innovation's Director of Student Affairs, Family and Community Engagement (DSAFCE) provide a report concerning all recruitment and enrollment activities conducted during the summer regarding efforts to ensure that Innovation's enrollment numbers would meet projected enrollment numbers. Mr. Sarkissian instructed that any additional support needed to help support this process be engaged right away.

Next Steps: DSAFCE to provide an update on the recruitment and enrollment activities that have taken place during the summer and upcoming activities to stabilize the school's enrollment.

After this discussion, attending staff members voiced their concerns regarding a variety of issues including enrollment, communication of information to the staff, and the responsibilities of Innovation's leadership team and management.

Ms. Angbah and Ms. Massey encouraged teachers to draft a list of their concerns and be prepared to present them to the Board at a subsequent meeting to have a better understanding of actionable steps that may be taken to address their concerns.

Next Steps: Staff members at the meeting will work with the rest of the staff to draft their list of concerns to present to the Board at the next Board Meeting.

## **7. Adjournment**

Mr Sarkissian made a motion to adjourn the meeting. The motion was seconded and unanimously approved, and the meeting was adjourned.



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
September 24, 2019, 6:00 pm  
410 East 100th Street, New York, NY 10029**

**Minutes (REDACTED)**

**1. Roll call/sign in**

Board Chairperson George Sarkissian, Board Secretary Latoya Massey, and Trustee Jared McShall were present in person while Vice Chairperson Sona Karia attended via Zoom video conferencing, constituting a quorum of the members of the board for purposes of the meeting. Board Candidates Gicel Adon and Ramon Perdomo were also present. Also present were Stephen Falla Riff (Executive Director), Terence Joseph (Principal), Ira Yasbin (Assistant Principal), Pablo Torres (Director of Student Affairs and Community Engagement), Atiba Fraser (Associate Director of Finance), Jason Forde (Associate Director of Strategic Planning and Communications), Emily Beirwirth (Dean of Students), Jamilah Abdul-Majid (Math Teacher), Leslie Liang (Science Teacher), Brian Varnell (Science Teacher), Cassandra Leila (History Teacher), Ysef Abdul Sabur (History Teacher), Patrick Donovan (History Teacher), Melissa Johnson (CCR Teacher), Tina Jones (CCR Teacher) and Columbia Law Professor, Mary Zulack.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building, 410 East 100th Street New York, New York, 10029, where the Renaissance Charter High School for Innovation ("Innovation") is located.

**3. Review and Approval of Prior Board Meeting Minutes (5 minutes, Chair)**

Minutes from the previous Board meeting were reviewed by the Board. Ms. Massey made a motion to accept the minutes as drafted and the motion was seconded by Mr. McShall and unanimously passed.

**4. Columbia Law School Clinic Project (5 minutes, Prof. Mary Zulack)**

Columbia Law Professor, Mary Zulack explained this semester's governance project with the Board. Current Columbia Law students will continue to develop Innovation corporate documents to assist the Board in On-Boarding process for new Board Members. Also, they will assist in the drafting in the charter for a new committee, the Academic Quality Review Committee.

Current versions of Innovation corporate documents were made available in paper and digital form. The Columbia Law Student group ultimate goal is to create a customized binder, including board member agreement. Ms. Zulack provided her contact information to the Board if any further information is needed.

## **5. Introduction of new Assoc. Dir. of Finance (5 minutes, Atiba Fraser)**

Mr. Falla Riff introduced Innovation's new Associate Director of Finance, Atiba Fraser to the Board. Mr. Fraser discussed his Finance background and previous engagement work with Innovation as a consultant and stated that he looks forward to working closely with the Board & department heads on budget and finance matters.

## **6. Staff Concerns (10 minutes, Teachers)**

Math Teacher Jamilah Abdul-Majhid presented a document, "Copy of Complaint Responses" to the Board. This document was created in response to a request from Board Secretary Massey and Board Member Angbah to learn more about Teacher concerns regarding Innovation processes. Staff concerns focused on the need for clearer communication from management and setting clear expectations regarding staff needs and how to better hold members of the School Management Team and School Leadership Team accountable.

Ms. Abdul-Majid also stated that there doesn't appear to be a forum to address staffs concerns outside of speaking directly to their direct supervisors.

Board Candidate Adon responded that the main issues surrounding staff trust in management need to be addressed in order to make the school run more effectively. She stated that responding to staff concerns and treating staff equitably are necessary to ensure that all thoughts and perspectives are included in the decision making process.

Ms. Adon recommended engaging a consultant to help identify and mitigate these staff issues so that the primary focus of staff is on student progress.

Mr. Sarkissian also suggested that a more effective method to solicit staff feedback is needed to ensure all necessary input is obtained for the decision making process.

Next Step: School Management Team will continue to work with staff regarding these issues and seek to better communication and execution amongst staff.

## **7. Attendance (5 minutes, Dean of Students)**

Dean of Students Emily Bierwirth introduced herself to the Board and her role on attendance/grade records. Ms. Bierwirth provided an attendance report on the first three weeks of school. Ms. Bierwirth noted that due to Innovation's different schedule from the DOE has caused attendance issues this month. Emily also mentioned that our Muslim population of students have not been present as they celebrated the Islamic holidays. Another attendance concern notes has been during our half days. Mr. Mcshall recommended that Innovation seek to understand attendance patterns to better predict which days would have lower attendance and find ways to counteract those behaviors. Ms. Massey asked how does Innovation plan to encourage students to attend school and incentivize their behavior.

Ms. Bierwirth mentioned her primary concerns are the following:

1. LTA and Chronic Absence population.
2. Attending Students who are habitually cutting
3. 1st and 5th pd tardy; repeat tardies.

Next Steps: Ms. Bierwirth will continue to monitor and track attendance and track attendance and in class performance in order to address those issues.

## **8. Review of Academic Accountability Dashboard (10 minutes, A.D. Strategic Planning)**

Mr Forde reviewed enrollment and attendance numbers to date with the Board. Also reviewed the new additions to the Dashboard which includes monitoring the students that transfer in and out of Innovation on a month to month basis.

Also, Mr. Forde commented on the work being done with Ms. Bierwirth to track student progress on a progress report and marking period basis. A sample of the data will be available for the next Board meeting.

**9. Enrollment and Recruitment (10 minutes, Dir. of Student Affairs, Family & Community Engagement)**

Mr. Torres reviewed the enrollment and recruitment progress that was made to date. Our original goal at the start of the school year was to have 420 billable students. As of June that number 404 students, however we started the school year 411 students. Mr. Torres explained that in the summer recruitment efforts are halted because schools are closed. Currently, his team are attending school fairs to attract students as well as contacting LTA students to encourage them to come in to school.

Going forward, Mr. Torres seeks to to cultivate more relationships with District 4 and neighboring schools to build meaning pipelines of students interested in attending Innovation. Ms. Karia and Ms. Adon recommended enlisting our students to help foster meaningful relationships with feeder schools. Mr. McShall also recommended making sure we use current Innovation Programming (ie. Enrichment Week) as something to draw attention of students. Principal Joseph expressed the need of working with a marketing expert to find best ways to manage this situation for future school years.

**10. Board Transition Matters (5 minutes, Chair)**

Mr. Sarkissian informed attending Board members and attending participants that he will be looking to transition off the Board due to personal reasons. He will be looking to transition to new leadership as soon as possible so that the Board will be functional, ready and available to govern school activities.

**11. Board Retreat: Purpose and Scheduling (5 minutes, Chair & ED)**

Mr. Falla Riff will coordinate with Board Consultant Group to identify possible dates to have the Board retreat.

**12. Public Speaking (10 minutes)**

None

**13. Executive Session: HR Matter (5 minutes, Chair)**

Mr. Sarkissian made a motion for the meeting to move into Executive Session. Motion was seconded and unanimously passed.

REDACTED

**14. Adjournment**

Mr Sarkissian made a motion to adjourn the meeting. The motion was seconded and unanimously approved, and the meeting was adjourned.



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
October 29, 2019, 6:00 pm  
410 East 100th Street, New York, NY 10029**

**Minutes (Redacted)**

**1. Roll call/sign in**

Board Chairperson George Sarkissian, Vice Chair Sona Karia and Board Secretary Latoya Massey were present constituting a quorum of the members of the board for purposes of the meeting. Board Candidates Ramon Perdomo were also present. Also present were Stephen Falla Riff (Executive Director), Terence Joseph (Principal), Ira Yasbin (Assistant Principal), Pablo Torres (Director of Student Affairs and Community Engagement), Atiba Fraser (Associate Director of Finance), Jason Forde (Associate Director of Strategic Planning and Communications), Emily Beirwirth (Dean of Students), Lola Barbarash (CSBM Representative), Eric Goldfarb (BDK Auditor) and Tavonnie Sanchez (Parent).

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building, 410 East 100th Street New York, New York, 10029, where the Renaissance Charter High School for Innovation ("Innovation") is located.

**3. Personnel Review (Executive Session) (15 minutes, Chair)**

Mr. Sarkissian made a motion to go into executive session to discuss Personnel Matters.

REDACTED

**4. Review of Q1 Budget to Actual (15 minutes, CSBM Consultant)**

CSBM representative, Lola Barbarash, reviewed Innovation's Q1 Budget to Actuals with the Board. Based on current revenues and expenses, Innovation is in good financial standing and is projected to finish the year with a net operating surplus. Innovation's Working Capital Ratio, Acid Test Ratio, and Debt Ratio were all excellent.

**5. Review and Approval of Certified Financial Statement, 2018-19 (15 minutes, BDK Auditor)**

BDK representative, Eric Goldfarb reviewed Innovations Financial Statement with the Board. Mr. Goldfarb revealed that Innovation is in good financial standing, that there were no material findings in the Certified Financial Statement, and there were no changes to internal controls or financial policies and procedures needed based on Innovation's financial management.

**6. Columbia Law School Presentation (10 minutes, students)**

Columbia law school student group presented to the Board regarding their project. The law school group asked questions about the Board's use of the binder that contains Innovation's governance documents. They also asked for suggestions regarding the effective use of the website by the Board.

The students explained that they will create a draft charter for a new academic excellence committee. It was agreed that this new committee should be comprised of the Board and pedagogical staff, including teachers, who will work together to review school data and address performance issues. Board candidate, Ramon Perdomo volunteered to help and trustees Jaynemie Angbah and Latoya Massey and candidates Jaynemie Angbah and Gicel Adon were considered as possible sources to help.

**7. Review of Academic Results, 2018-2019 (15 minutes, Principal)**

Principal Joseph reviewed Innovation's academic results from the 2018-19 school year. Principal Joseph reviewed the progress the school has made in instruction and teaching techniques that contributed to Innovation's highest graduation rate and being able to meet some of the school's progress related goals in the charter. Principal Joseph also reviewed progress made toward Innovation's Regents scores in each subject and the work being done at the department level to achieve better results.

**8. Review of Academic Accountability Dashboard (10 minutes, A.D. Strategic Planning, Dean of Students)**

Dean of students, Emily Bierwirth discussed latest reviews of student attendance data and reviewed currently strategies to identify students with attendance issues and addressing them with various interventions. Data mining efforts are continuing to tie attendance rates to academic performance.

Mr. Forde reviewed the process for tracking Innovation's progress towards charter goals and stated that updated charter goal update will be provided by Principal Joseph once the data is available, reviewed and confirmed by the state.

**9. Charter Renewal Plan (5 minutes, ED)**

Mr Falla Riff informed the board that our Charter Renewal consultants have been engaged and they will start their consultations with Innovation's Management team and staff in November.

**10. Review and Approval of Prior Board Meeting Minutes (5 minutes, Chair)**

The September minutes were reviewed by the board. The Minutes have been deferred to be accepted until minutes from executive sessions have been reviewed.

**11. Public Speaking (5 minutes)**

None

**12. Adjournment**



Mr. Sarkissian made a motion to adjourn the meeting which was seconded and passed.



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
November 25, 6:00 pm  
410 East 100th Street, New York, NY 10029**

**Board Meeting Minutes**

**1. Roll call/sign in**

Board Chairperson George Sarkissian, Vice Chair Sona Karia and Board Secretary Latoya Massey were present constituting a quorum of the members of the board for purposes of the meeting. Board Candidate Gicel Adon was present. Also present were Stephen Falla Riff (Executive Director), Terence Joseph (Principal), Ira Yasbin (Assistant Principal), and Pablo Torres (Director of Student Affairs and Community Engagement).

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building, 410 East 100th Street New York, New York, 10029, where the Renaissance Charter High School for Innovation

**3. Review and Approval of Board Meeting Minutes**

A motion was made by Ms. Karia, seconded by Ms. Massey, and unanimously passed, to approve the redacted and unredacted minutes from the October board meeting. In addition, a motion was made Ms. Karia, seconded by Ms. Massey, and unanimously passed, to approve the redacted minutes from the September board meeting. A request was made to modify the unredacted minutes from the September board meeting and to approve that portion of the minutes at the December board meeting.

**4. Columbia Law School Presentation: Draft On-Boarding Documents & Academic Excellence Committee Charter**

Mr. Falla Riff made a request for board member bios, to be placed on Innovation's website.

Mr. Sarkissian made several comments regarding the Board Member Agreement:

- Add language related to accomplishing Innovation's charter goals
- Suggested that #2, regarding attendance at board meetings, involves both active participation and being present. Ms. Massey added that it is important to be present in person at board meetings, unless the board member is excused for good cause shown
- Suggested moving up the sentence regarding being an advocate for Innovation from #8 to #2.
- Add a new #3 regarding coming to board meetings prepared to participate, and playing an active role in meetings
- Add to #7 active engagement with the school community between meetings

Regarding the Board Member Checklist:

- Ms. Karia suggested adding distribution of the board member handbook and an acknowledgment that new board members will review the handbook
- Ms. Massey suggested adding a column with a date for the completion of each task listed in the checklist. That date could simply be the date that the activity occurred.

**5. Review of Academic Accountability Dashboard** (20 minutes, A.D. Strategic Planning, E.D. & Principal)

Mr. Joseph made a presentation regarding our progress toward meeting charter goals. mentioned that we met or exceeded city graduation goals. For the ELA Regents, we exceeded the ELL goals & SpEd goals. 56% of ELLs scored 75 or higher on the ELA Regents. 70% of students with disabilities scored 75 or higher on the ELA Regents.

Mr. Sarkissian stated that where we failed to meet the goals, would like to know how far off we are. This information will be updated in a column on the charter goals tab of the dashboard.

Mr. Joseph replied to a question from Ms. Karia by stating that the greatest threat to charter renewal lies in Innovation-created goals that we did not make. He stated that we are not likely to achieve the DOE absolute goal that 75% of students will score a 75 or higher on the Regents. He noted that a significant number of low-performing transfer students have an impact on our scores.

In response to a question from Ms. Karia, Mr. Joseph replied that our biggest concern is the first five charter goals related to passing the Regents. We will have to show progress toward achieving these goals.

However, the biggest piece that will be scrutinized is our graduation rate, which is significantly higher now than it was when our charter was last renewed.

Mr. Joseph replied to a question from Ms. Karia by stating the percentage of our graduates accepted to college is high, but the percentage who enroll is lower. We are also trying to figure out the percentage of our graduates in full-time jobs or the military.

Ms. Adon pointed out that the Algebra Regents is more literacy-based now. The value of literacy and numeracy labs in 9th grade was mentioned.

Mr. Sarkissian asked how we can move the needle when we are at a 4% level of achievement compared to the City? How do we engage our JPS consultants to help?

**6. Enrollment Update**

Mr. Torres noted that we had 408 students previously, and 396 now. We have reached out to high schools to let them know we have seats available. He noted that our senior class is full.

Ms. Massey stated that we need to have a sense of urgency regarding enrollment numbers, and the impact of low enrollment on our budget.

Mr. Joseph mentioned that we have a significant number of LTAs, and Mr. Torres mentioned that daily attendance is significantly less than the number of students enrolled.

Ms. Massey asked what our actual goal is.

Mr. Falla Riff Steve distinguished back-filling in the middle of the school year and enrollment at the beginning of the year. He suggested that we use our improved graduation rates and Regents scores in support of our enrollment efforts.

Mr. Torres suggested creating a bridge program. To recruit Innovation students by having them sit in on some of our classes and learn about our programs, like CARTS and SEP.

Mr. Adon talked about what her schools does: attends many student fairs; connects Innovation's counselors to counselor in other schools; collects as many phone numbers as possible and uses an app called "text magic" to reach out to students.

Mr. Torres pointed out that as a charter school we are isolated at DOE school fairs. We are put in out of the way spots that many students and parents do not find. He has to walk around to meet students and parents.

**7. Charter Renewal Update**

Mr. Falla Riff, with representatives from other charter schools, including Renaissance, met with Shelley Mayer, the Chair of the Senate Education Committee, to talk about the work done by community-based charter schools.

**8. Board Retreat**

Mr. Sarkissian spoke to a consultant named Alejandro Crawford about organizing a board retreat for the spring.

**9. Public Speaking**

There was no public speaking.

**10. Adjournment**

At approximately 8 P.M., a motion was made, seconded and unanimously approved.



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
December 10, 6:00 pm  
410 East 100th Street, New York, NY 10029**

**Minutes**

**1. Roll call/sign in**

Board Chairperson George Sarkissian, Vice Chair Sona Karia, and Board Secretary Latoya Massey were physically present, and trustee Jaynemie Angbah was present via Zoom Conference, at a physical location open to the public and designated on the Notice of Meeting, constituting a quorum of the members of the board for purposes of the meeting. Also present were Board Candidates Gicel Adon, Ramon Perdomo, and Alex Gallin. In addition, Stephen Falla Riff (Executive Director), Terence Joseph (Principal), Ira Yasbin (Assistant Principal), Pablo Torres (Director of Student Affairs and Community Engagement), Jason Forde (Associate Director of Strategic Planning and Communications), Lawrence Bahr (Morgan Stanley), and students from the Columbia Law School Lawyering in the Digital Age clinic, were also present at the meeting.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M99 School Building, 410 East 100th Street New York, New York, 10029, where the Renaissance Charter High School for Innovation

**3. Review and Approval of Board Meeting Minutes (5 minutes, Chair)**

The November minutes were reviewed by the Board and a motion was made, seconded and unanimously passed to approve the minutes..

**4. Proposal to Amend 401k Plan (30 minutes, Lawrence Bahr, Morgan Stanley, & ED)**

Morgan Stanley representative Larry Bahr spoke to the Board regarding amending Innovation's 401k plan to lower operational costs. The proposed plan involves Morgan Stanley taking on additional fiduciary obligations, serving in a more active role as investment manager, and providing more investment options to Innovation employees. Mr. Sarkissian suggested that Innovation consider other financial managers prior to making a decision to revise the current 401k plan.

**5. Columbia Law School Presentation: Second Draft of On-Boarding Documents & Academic Excellence Committee Charter (10 minutes, CLS students & ED)**

The Columbia Law School clinic students reviewed the draft board member agreement and checklist with the Board. The students also reviewed a draft of an academic excellence committee charter with the Board. Mr. Sarkissian mentioned that the Board currently reviews academic information and Mr. Torres also spoke about how the Innovation's Community School Governance (CSG) group would be a viable forum to do review and monitor this work. Mr. Falla Riff stated that the role of the academic excellence committee will be different from the role of the CSG. Mr. Falla Riff will consult with Innovation's charter renewal consultants to determine the best recommendations to move forward on this decision.

**6. Review of Academic Accountability Dashboard (10 minutes, A.D. Strategic Planning & Principal)**

Principal Joseph spoke about a pilot program for increasing ELA/Math Regents scores to a "college ready" level of 75 or above. He is designing an afterschool program that will provide additional instruction to raise scores. The plan is to pilot this program in January and to see how many students participate. Mr. Torres noted that students will have to take a remedial course in the city colleges if they do not get a 75 or higher on the Regents. Ms Adon commented that the majority of students who take remedial courses do not graduate. Ms. Adon suggested that focus efforts, at first, on one test - either ELA or Math - to gain momentum for this initiative.

**7. Enrollment Update (10 minutes, SMT)**

Innovation's School Management Team and Associate Director of Strategic Planning reviewed students with significant attendance issues, transfer students, and January graduates to determine how they will impact current enrollment numbers. Innovation's Enrollment Team has reached out to other schools to inform them of Innovations open roster slots and the type of students we are seeking. A recommendation was made to develop special events in efforts to recruit students and families and leveraging Vanguard mailings to connect with middle schools in district and neighboring districts. Also discussed was the possibility of accessing a listserv of NYC school social workers for recruitment purposes.

**8. Introduction of Board of Trustees Candidate, Alex Gallin (10 minutes, Chair & ED)**

Mr. Falla Riff introduced Board Candidate, Alex Gallin and briefly summarized the many pro bono legal projects Mr. Gallin worked on for Innovation. Mr. Gallin then discussed his history of pro bono legal services to Innovation, from 2013 through 2017, during a period of time when Mr. Gallin was an associate with the law firm of Nixon Peabody. This work was in the area of employment law, including employee discipline, and drafting and reviewing employment policies and handbooks for Innovation. Mr. Gallin stated that he was interested in serving on Innovation's board of trustees because he has seen how the school makes a difference in the lives of needy and at-risk students and he is committed to the school's mission.

**9. Executive Session : Discussion of Alex Gallin Candidacy (10 minutes, Trustees)**

Mr. Sarkissian made a motion to go into Executive Session to review the candidacy of Mr. Gallin.

REDACTED

**10. Public Speaking (5 minutes)**

None



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
January 28, 2020, 6:00 pm  
410 East 100th Street, New York, NY 10029**

**Minutes**

**1. Roll call/sign in**

Board Chairperson George Sarkissian and Vice Chair Sona Karia were physically present, and Board Secretary Latoya Massey and Board Member Jared McShall were present via Zoom Conference, at physical location open to the public and designated on the Notice of Meeting, constituting a quorum of the members of the board for purposes of the meeting. Also present were Board Candidates Gicel Adon, Ramon Perdomo, and Alex Gallin, JPS Consultants Frank San Felice and Wayne Jones, Stephen Falla Riff (E.D.), Terence Joseph (Principal), Jason Forde (Assoc. Director of Strategic Planning and Communications), staff members Jamillah Abdul-Majid, Leslie Liang, and Emily Bierwirth, and Atiba Fraser (Assoc. Director of Finance).

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the MO99 School Building, 410 East 100th Street New York, New York, 10029, where the Renaissance Charter High School for Innovation is located.

**3. Review and Approval of Board Meeting Minutes (5 minutes, Chair)**

The December minutes were reviewed by the Board and a motion was made, seconded and unanimously passed to approve the minutes, including edits made by the Board.

**4. Review of Academic Accountability Dashboard (15 minutes, A.D. Strategic Planning)**

Mr. Forde reviewed the Accountability Dashboard with the Board and reviewed Innovation's current enrollment and grade/cohort mixes. Mr. Forde reviewed each cohort and identified the subgroup of students that will require interventions in order to matriculate. The matriculation of these students is important to ensure that Innovation is able to meet our charter goals regarding credit accumulation and four year graduation rate. Also, students that do not matriculate impede our ability to meet our enrollment goals.

Next step: Upon completion of the marking period, the data team will analyze credit accumulation and create a plan to assist students who are lagging behind.

**5. Presentation on Charter Renewal by JPS Solutions (60 minutes, JPS Solution)**



JPS consultants Frank San Felice and Wayne Jones spoke to the Board about Innovation's charter renewal process. They reviewed the history of Innovation's prior charter renewals, the timeline of the charter renewal process, and the Board's role and responsibilities related to renewal.

Mr. Jones and Mr. San Felice provided a step-by-step review of the renewal process, starting with the development and drafting of the charter renewal application, which involves a strategic analysis of Innovation's successes and challenges, the DOE charter renewal two day site visit to Innovation, the submission of the renewal application to the DOE on or about October 1, 2020, the DOE's charter renewal report, which will be released in the fall of 2020, and the SED Regents vote to accept or reject the renewal recommendations, which is expected to take place at a meeting of the Regents in March or April, 2021.

Mr. Jones explained that the "Essential Questions" that Innovation must answer are: 1. Is the school an academic success 2. Is the school effective and well run? 3. Is the school financially viable? He noted that graduation rates have soared by 20 percentage points since the last year of the prior charter term and that our graduation rate of 75% for students with disabilities significantly exceeds the NYC rate of 53%. He also noted significant growth in Regents scores, including outstanding results in ELA, and higher scores in Geometry, in Global History, and in U.S. History. Mr. Jones noted that enrollment has been a challenge for Innovation, and that we must carefully review all of the promises we made in our last charter, and account thoughtfully for areas where the school may have fallen short.

Mr. San Felice noted that the board will be asked to review the fundamental sections of the renewal application, to provide feedback on the application, and to approve and sign off on the final version. He advised the board to expect regular reports from the SMT regarding charter renewal. He also stated that the board must know the renewal application well enough to be able to make the case for charter renewal and that board members should take every opportunity to make this case in public. Mr. San Felice noted that this is a dynamic process involving the interaction of the board and the school leadership. He also mentioned the role that an educational accountability committee could play in supporting the drafting of the renewal document and providing overall support to the school's pedagogical leadership.

Ms. Karia suggested that the board could participate in a mock charter renewal visit, where the board members take on the roles of the DOE renewal team, and Mr. Sarkissian and Ms. Adon agreed that this was a good idea.

Next steps:

- Every board meeting agenda will contain a charter renewal update
- The board will be engaged in a "mock renewal visit"
- Discussion will continue regarding the creation of an educational accountability committee

## **6. Public Speaking (5 minutes)**

None

## **7. Adjournment**

By motion made, seconded and unanimously approved, the meeting was adjourned at 8:05 p.m.



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
February 11, 2020, 6:00 pm  
410 East 100th Street, New York, NY 10029**

**Minutes**

**1. Roll call/sign in**

Board Vice Chairperson Sona Karia and Board Secretary Latoya Massey were present in person, and trustee Jaynemie Angbah was present via Zoom video-conference, constituting a quorum of the members of the board for purposes of the meeting.

Also present were Board Candidate Ramon Perdomo, Stephen Falla Riff (E.D.), Terence Joseph (Principal), Pablo Torres (Dir. of Students Affairs, Family & Community Engagement), Jason Forde (Assoc. Dir. of Strategic Planning and Communications), Jesse Matthews (Assoc. Dir. of Pathways Programs), Atiba Fraser (Assoc. Dir. of Finance) and staff members Jamillah Abdul-Majid and Leslie Liang. Lola Barbarash, Innovation financial consultant from CSBM, participated via Zoom video-conference.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly at the M099 School Building, 410 East 100th Street New York, New York, 10029, where the Renaissance Charter High School for Innovation is located.

**3. Review and Approval of Board Meeting Minutes (5 minutes, Chair)**

Ms. Karia made a motion to approve the January minutes, Ms. Massey seconded the motion, and it was unanimously approved.

**4. Graduation & Pathways Presentation (20 minutes, Jesse Matthews, Assoc. Dir. of Pathways Programs)**

Mr. Matthews provided reports on the expected graduation rates of the 2016 and 2017 Innovation cohorts. He also provided an update on the graduate rate for the 2015 cohort.

The 2015 cohort had a June, 2019 graduation rate of 76.4% and an August rate of 79.6%, a substantial increase over prior years' totals.

The 2016 cohort is forecast to have a June, 2020 graduation rate of 73.3% and an August graduation rate of 76.6%.

The Regents diploma rate this year is expected to be higher than ever before. Mr. Matthews also discussed the local diploma option for students with disabilities (not a Regents diploma, but students must pass ELA and Algebra) and gave a Regents diploma breakdown rate for students with disabilities, with 62.8% on track for graduation (31.4% with Regents diplomas).

For the cohort of 2021, Mr. Matthews is predicting a 79.3% graduation rate. Overall, Mr. Matthews stated that the data for the past two year have been excellent.

Ms. Karia asked if a local diploma affects a students prospect after graduation. Mr. Matthews stated that it makes a difference in New York, but less so in other states. It depends in part on the student's GPA. Pablo notes that some of these students have been through the LEAP program and we are pushing them to get a Regents diploma, but that parents sometimes push back because of this stress involved in trying to pass all of the Regents and get the diploma.

## **5. Review of Academic Accountability Dashboard**

Mr. Torres provided an update on enrollment. Numbers have significantly improved based upon the efforts of the recruitment and enrollment team, from a low of 396 to a recent number of 412.

## **6. Charter Renewal Update (5 minutes, E.D.)**

Mr. Falla Riff described the work that is being undertaken with JPS Solutions, Innovation's charter renewal consultants. JPS recommends that the board adopt an academic excellence committee. With the accountability dashboard, this will be further evidence of the stewardship regarding academic matters that the board has assumed since the last charter renewal.

## **7. Adoption of Academic Excellence Committee Charter & Activation of Committees (15 minutes, E.D.)**

Mr. Falla Riff presented the Academic Excellence Committee Charter, which was drafted with the assistance of the Columbia Law School Lawyering in the Digital Age Clinic. This committee had been discussed over a number of board meetings and the latest version of the charter reflects changes requested by the board. Upon motion made, seconded and unanimously approved, the committee charter was approved by the Board and Ms. Massey was named the committee chairperson.

## **8. Presentation of Second Quarter Financial Report (20 minutes, Atiba Fraser, Assoc. Dir. of Finance)**

Mr. Fraser provided an update on enrollment numbers, revenue and significant budget variances. A discussion followed concerning items over budget: non-instructional costs, classroom supplies and substitute teaching services. Mr. Fraser will conduct a series of FY '21 planning meetings with Ms. Karia and the Finance Committee.

Ms. Massey asked about streamlining financial operations, and about whether an assistant for Mr. Fraser is a necessity.

Ms. Angbah noted that staff should be recognized on the basis of performance. The Personal Review Committee and the Finance Committee will review compensation and bonuses.

Because Innovation was short-staffed this year, \$25,000 has been spent, to date, on substitute services.

**9. Public Speaking (5 minutes)**

There was no public speaking at this time.

**10. Adjournment**



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
March 17, 2020, 6:00 pm  
410 East 100th Street, New York, NY 10029  
By Zoom Videoconference**

**Minutes**

**1. Roll call/sign in**

A quorum of the board was present via Zoom Conference, pursuant to the Governor's emergency regulation, at a virtual location open to the public and designated on the Notice of Meeting. Also present were Board Candidates Gicel Adon and Ramon Perdomo, and several members of Innovation's school staff.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website. Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

**3. Review and Approval of Board Meeting Minutes**

Review and approval of the February Board minutes is pending.

**4. Innovation's response to the Coronavirus Pandemic (SMT)**

Innovation's Executive Director, Stephen Falla Riff, spoke about the decision to close the school because of the danger posed by the Coronavirus epidemic. The Mayor's decision to leave the schools open was questioned by his own Department of Health. A meeting of Innovation's Executive Committee was convened over the week and the Committee passed a legal resolution to close the school. Mr. Falla Riff then undertook formal legal action with the New York State Education Department (NYSED) to close Innovation. All activities are now being shifted off campus. NYSED is expected to act to provide a framework for distance learning activities. Mr. Falla Riff also spoke about the new role that the board must assume to monitor the transition to a virtual campus, to ensure that the school has the resources it needs to function, and to engage in robust governance in a virtual environment.

Innovation's Principal, Terence Joseph, spoke about the shift to remote learning, and the emphasis on using virtual learning tools. During the past two weeks, the staff focused on using a variety of virtual tools, including Google Classroom and Zoom. An all-staff training had been scheduled for Monday, but was canceled due to school closure. Instead, an all-staff Zoom Town

Hall was held and Zoom meetings and trainings are being scheduled to facilitate the transition to a virtual campus.

Pablo Torres, Innovation's Director of Student Life and Family and Community Engagement, spoke about the outreach that has occurred to students and parents. Messages have been sent by email, School Messenger, and Instagram, and information has been posted on Innovation's school website. Ensuring that students will have access to laptops and WiFi is one of our current priorities.

**5. Public Speaking (5 minutes)**

**6. Adjournment**



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
April 21, 2020, 6:00 pm  
410 East 100th Street, New York, NY 10029  
By Zoom Videoconference**

**Minutes**

**1. Roll call/sign in**

Board Chair George Sarkissian, Vice Chair Sona Karia, Board Secretary Latoya Massey and Board Member Jaynemie Angbah we present via Zoom Conference and constitutes a quorum, pursuant to the Governor's emergency regulation, at a virtual location open to the public and designated on the Notice of Meeting. Also present were Board Candidates Gicel Adon, Ramon Perdomo and Alex Galin and several members of Innovation's school staff.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website ([www.innovationhighschool.org](http://www.innovationhighschool.org)). Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

**3. Review and Approval of Board Meeting Minutes (5 minutes)**

Review and approval of the February and March Board minutes was deferred to the May Board meeting.

**4. Innovation's response to the COVID-19 Pandemic**

**a. Legal & Regulatory Issues (Executive Director) (10 minutes)**

**b. Implementation of Innovation E- Learning Plan (Principal) (10 minutes)**

Principal Joseph reviewed the "Progress of Innovation Online" Presentation with the Board and discussed the following topics:

- Schedule & instructional guidance to staff & families: Innovation adjusted the previous Spring Break schedule to account for giving staff and students some form of rest time while giving students an opportunity to catch up with their work they may have missed from the beginning of remote learning. Innovation's Spring Break was adjusted from 11 days to 5 days with the remaining days used to have a review week with our students. Over 200 students were able to work with staff to work on and review their work during this time which resulted in over 100 students markedly improving their grades heading into the remaining of the 5th Marking Period.

- Digital Resources: Innovation was able to initially supply 170 students with Internet access with either laptops and/or WiFi Connection. Digital resources needs of the students are being monitored by the Operations and Student Affairs departments. Ms. Massey volunteered to reach out to her connections with the Center of Educational Innovation for additional WiFi hotspots for students in need.
- Credit Accumulation: Student Data team has been created to determine students who are eligible for the Regents exemption credit. For the students who are currently failing, mitigation strategies to help students pass their classes now to earn the credit and regents exemption are currently underway. For students who do not pass focus will be on the summer.

**c. Use of the Accountability Dashboard to Track Progress (Assoc. Dir. of Strategic Planning) (10 minutes)**

Mr. Forde reviewed the current student performance and credit accumulation projection data based on academic data collected as of the end of the 5th Progress Report. Data revealed a steep drop in student and class pass rates and credit accumulation projections from projected results. These results are mainly attributed to the disruption in learning due to COVID-19. With adjustments to Spring Break schedule and other classroom adjustments, School Management Team is anticipating that student performance and credit accumulation will improve as preparations are made for the end of the school year and summer school planning.

Mr. Sarkissian asked questions regarding the projected matriculation rates and it appears that Innovation Freshmen projected matriculation rates higher than other grades. Mr. Forde explained that 2nd and 3rd year students have more variation of students at multiple grade levels which skews matriculation rates.

Ms. Massey commented that there are other schools that are looking and pre-COVID-19 student performance to determine whether they would be using a Pass/Fail grading system moving forward.

**d. Attendance update (Dean of Students) (5 minutes)**

Dean of Students, Ms. Bierwirth, reviewed the Innovation attendance data since Innovation Online commenced. Daily student attendance initially has been tracked with the following categories:

- Present: Students have logged in and participated during scheduled class times
- Absent: Students have not logged in and participated during scheduled class times
- Other: Staff had interactions with student but outside of scheduled class time.

During Innovation Online, daily student attendance has been defined as the percent of unique students marked present out of total number of unique students scheduled for classes. Since the inception of Innovation Online, the average daily attendance has dropped significantly. Senior attendance is especially low.

Innovation Leadership is currently looking to broaden the term for present to include students that submit work or check in outside of class time. Attendance metrics will be adjusted to focus more on students engagement with class work instead of being in engaged with teachers during a specific timeframe. Focus on the student/family outreach will shift from student attendance and focus on student performance during this time.



Ms. Massey advised to document changes to evolved definitions of attendance and how Innovation will be leveraging synchronous and asynchronous learning models to increase student engagement and attendance. Ms. Massey also encouraged Innovation to encourage students for continued participation.

Board Candidate Ms. Adon inquired about the relaxed nature of the devised Innovation Online schedule and having an impact on attendance. Ms. Adon also commented that another purpose of attendance is to ensure student safety.

Principal Joseph responded to scheduling concerns while reviewing a student survey where students reported there is too much work at a given time. Devised schedule was made with those student concerns in mind.

Upon additional review of the schedule blocks, Ms. Adon commented that it is best that teaching time should be only 1 hour at most. Current schedule shows 2 hour class times.

Principal Joseph informed the Board that although class times blocks are 3 hours, actual class time only 45 minutes and the additional time is used for teacher to follow up with individual students and parents is needed.

Mr. Sarkissian asked about a correlation between drop in attendance and drop in grades and what will be Innovation response to dealing with the load management our of staff and students. Principal Joseph did confirm that there has been a drop in student performance and School Leadership Team will be standardizing Google Classroom usage and practices in order to alleviate student workload while continuing to improve technical literacy of students during this time.

Also, prior to COVID-19, Innovation started work to identify students in academic need through the PIDAR process. During COVID-19, Innovation will be leveraging our Assistant Teaching staff to track those students in need.

**e. Family engagement (Dir. of Student Affairs, Family & Community Engagement) (10 minutes)**

Mr. Torres reviewed recent events and plans for Innovation's community outreach efforts to inform and address student and family concerns. Innovation has scheduled bi-weekly Community School Governance (CSG) Meetings and staff and faculty continue to make one on one calls to students and families to address their concerns.

Mr. Torres also informed the Board that our Digital resources team has worked to ensure that all students who have been identified with digital resources needs have been identified and a total of 5 students that the Digital Resources Team are currently working with to resolve their issues. Mr. Torres also mentioned his team's continued work to remind teachers to update their parent logs to make sure all student concerns are documented so that their issues can be resolved.

**f. Finance (Assoc. Dir. of Finance) (5 minutes)**

Mr. Fraser reviewed the Payroll Protection Program (PPP) with the Board in preparation of the for applying for supplemental funds to help support the school. PPP funds are intended to be used by small businesses to maintain employment for their employees. PPP Loans would be forgiven if used for at least 75% for payroll expenses and must be used within 8 weeks of receipt of the loan. Innovation is eligible for approximately \$1.3 Million in PPP funding and funds would be used to help cover payroll expenses. All necessary documentation has been prepared and awaiting board approval.

Mr. Torres raised questions about whether or not Innovation should apply for the loan on the basis that PPP loans are meant for small businesses not schools and whether or not Innovation fits the intended purpose of the loans. Mr. Sarkissian and Ms. Angbah also expressed similar concerns regarding the equitable nature of applying for the PPP funds. Ms. Massey informed the Board that her school intended not to apply for the PPP funds under the same reasoning. The Board then made a preliminary vote and with a vote of 3-0 (1 abstention) decided not to proceed with PPP application. Board Candidates, Alex Galin, Gicel Adon and Ramon Perdomo, who were in attendance, were unable to vote due to their pending candidacy status. Mr. Falla Riff will be reach out to DOE Authorizers to confirm the status of our pending candidates.

**5. Budget Planning (Assoc. Dir. of Finance & Treasurer) (10 minutes)**

Ms. Karia and Mr. Fraser will meet to discuss preparation for the FY'21 Budget. Multiple revenue and expense scenarios will be reviewed to provide recommendations for the initial draft for the FY'21 Budget that will be reviewed during the May Board Meeting.

**6. Lottery results and enrollment and recruitment update (Dir. of Student Affairs) (5 minutes)**

Mr. Torres reviewed the results of Innovations student lottery for the Cohort of 2020 with the Board. The Lottery was conducted via Zoom on April 15th and out of over 630 applicants, 150 students were accepted. To date, 37 students have said yes and enrollment activities have begun. Our Deans of Registrar and Main Office staff are actively engaging accepted students to confirm their enrollment and manage their enrollment process. Innovation's target for the Cohort 2020 is between 100 and 120. In comparison to the Cohort of 2019 which was 78-79.

Mr. Torres ensures that the Registrar and team will proactively communicate with accepted students in order to reach targeted cohort size and will contact waitlisted student group once all accepted student list have been exhausted.

**7. Engagement of the Academic Excellence Committee (Trustees) (5 minutes)**

Ms. Massey will schedule a meeting of the Academic Excellence Committee to review all academic and instructional issues and data. Ms. Massey also made the request for any instructional staff who would like to be a member of a committee to send their contact information to her to begin the selection process.

**8. Public Speaking (5 minutes)**

N/A

**9. Adjournment**

Mr. Sarkissian made a motion to adjourn the meeting, which was seconded by Ms. Karia and unanimously approved.



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
May 19, 2020, 6:00 pm  
410 East 100th Street, New York, NY 10029  
By Zoom Videoconference**

**Minutes 5-19-20**

**1. Roll call/sign in**

Board Chair George Sarkissian, Vice Chair Sona Karia, Board Secretary Latoya Massey and Board Member Jaynemie Angbah and Jared McShall were present via Zoom Conference and constitutes a quorum, pursuant to the Governor's emergency regulation, at a virtual location open to the public and designated on the Notice of Meeting. Also present were Board Candidates Ramon Perdomo and Alex Galin and several members of Innovation's school staff.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website ([www.innovationhighschool.org](http://www.innovationhighschool.org)). Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

**3. Review and Approval of Board Meeting Minutes (5 minutes)**

Review and approval of the April Board Meeting minutes is pending.

**4. Educational Continuity Plan Update (Principal) (30 minutes)**

Mr. Joseph gave an update on Innovation's Educational Continuity Plan in the areas of instruction, culture, and operations. He spoke about the distance learning models we are using, and the work of Innovation's Counseling Department and Family and Community Engagement Team. The Counseling Team has been reaching out to students and is also using a counseling request form to make it easy for all students to access services. The Family and Community Engagement team has been active in making attendance calls and also in responding to student and parent concerns. The team has also been responding to requests for laptops and WiFi.

**5. Accountability Dashboard update (Assoc. Dir. of Strategic Planning) (10 minutes)**

This conversation was tabled until the June, 2020 meeting.

**6. Enrollment & Recruitment Update (Dir. of Student Affairs, Family & Community Engagement) (10 minutes)**

Director of Student Affairs and Family Engagement, Pablo Torres, gave a review of Innovation's current enrollment status for the cohort of 2021. Through our lottery held in April, Innovation accepted 150 students with the goal of enrolling about 115 students. Principal Terence Joseph explained that targets have varied from year to year, however, the ideal is 100-115 new Freshman leaving available grade roster space for 20-25 freshmen retained from this school year.. The total number of Freshman for the 2020-2021 school year should not exceed 135. Ms. Angbah Jaynemie pointed out the possibility of families not wanting to have their children traveling far, therefore, there may be a possibility to increase local recruiting efforts during the summer to attract more students to Innovation. Conversely, we may lose children who have to travel longer distances to attend Innovation.

**7. Public Speaking (5 minutes)**

No public speaking

**8. Third Quarter Financial Report (Assoc. Dir. of Finance) (15 minute)**

The Associate Director of Finance, Atiba Fraser, focused on variances in the financial and reported that Innovation may expect a year-end surplus of approximately \$500,000, because the school has been short-staffed this year, which led to significant savings on the salary and benefits side. Income related to the Per Pupil Invoice was lower than projected on the General Education Side but higher than projected on the Special Education side.

**9. Budget Planning (Assoc. Dir. of Finance, ED & Assoc. Dir. of Strategic Planning) (20 minutes) (Executive Session)**

Mr. Fraser and Stephen Falla Riff, the Executive Director, gave a report on budget planning. On the income side, they presented three possible enrollment projections. In all three projections, they have continued to employ very conservative assumptions regarding the enrollment of students with disabilities. On the expense side, they gave three projections, including possible staff reductions and a possible salary freeze. The Finance Committee will meet again prior to the June board meeting to consider the FY'21 budget and to prepare a recommendation regarding the budget for the entire board.

**10. Adjournment**

Mr. Sarkissian made a motion to adjourn the meeting, which was seconded and unanimously approved.



**Renaissance Charter High School for Innovation  
Meeting of the Board of Trustees  
June 18, 2020, 7:00 pm  
410 East 100th Street, New York, NY 10029  
By Zoom Videoconference**

**Minutes 6-18-20 - 6-22 - 20 (REDACTED)**

**1. Roll call/sign in**

Board Chair George Sarkissian, Vice Chair Sona Karia, Board Secretary Latoya Massey and Board Member Jaynemie Angbah, Alex Gallin, Ramon Perdomo and Jared McShall were present via Zoom Conference and constitutes a quorum, pursuant to the Governor's emergency regulation, at a virtual location open to the public and designated on the Notice of Meeting.

**2. Filing of Notice of Meeting**

In accordance with the law, a notice of the meeting was published on the school's website, sent via email to the New York Times and posted publicly on the Innovation High School Website ([www.innovationhighschool.org](http://www.innovationhighschool.org)). Physical posting at the school was not possible because the school building had been closed by orders of the Governor and the Mayor.

**3. Review of Board Calendar School Year 2020-2021 (AD, Strategic Planning, 5 minutes)**

Mr. Forde reviewed with the upcoming FY'21 Board Meeting Calendar for approval. The prospective dates are the following:

- Tuesday, July 21st, 2020 at 6 PM
- Tuesday, August 18th, 2020 at 6 PM
- Tuesday, September 15th 2020 at 6:00 PM
- Tuesday, October 20th 2020 at 6:00 PM
- Tuesday, November 17th 2020 at 6:00 PM
- Tuesday, December 15th 2020 at 6:00 PM
- Tuesday, January 19th 2021 at 6:00 PM
- Tuesday, February 16th 2021 at 6:00 PM
- Tuesday, March 16th 2021 at 6:00 PM
- Tuesday, April 20th 2021 at 6:00 PM
- Tuesday, May 18th 2021 at 6:00 PM
- Tuesday, June 15th 2021 at 6:00 PM

Board members will review these dates and provide feedback based on their individual calendars. Board meetings will be tentatively scheduled based on the above dates in the meantime.

Next Steps - Board will need to identify dates for committee meetings as well as the Board Retreat.

**4. Review and Approval of Board Meeting Minutes (Chair, 5 minutes)**

Prior months meeting minutes will be compiled and reviewed by the Board in the interest of time to discuss and approve the FY'21 Budget.

**5. Educational Continuity Plan (Principal) (10 minutes)**

Principal Joseph reviewed the progress of Innovation's Educational Continuity plan with the Board. For the end of the year, students completed their end of year projects by mid-June and have received grades. Identification of students requiring Summer School will be determined based on End of Semester Grades to date. Student will have the remaining of the month to complete their work to receive grades in order to be exempted from future Regents examinations and/or Summer School. Students requiring Summer School will be prioritized based on students needing to remain on track for the credit requirements in their core classes. Summer School will last for the month of July. Although the duration of time will be shorter, the length of the day will be longer to account for maintaining appropriate seat time, staying within budgeting parameters and allowing for staff to have appropriate down time.

**6. Reentry to the Building (ED) (5 minutes)**

Mr. Falla Riff reviewed updates/guidance received from the Charter and SYED authorities on building re-entry for the upcoming school year. To date, no one will be able to re-enter the school building until after Labor Day weekend. Any staff looking to enter the building must fill out a form and it be approved by the building facilities manager. Innovation will continue to listen out or further guidance from the State which is anticipated to be announced in late July/early August.

**7. Public Speaking (5 minutes)**

**8. Executive Session: Presentation of FY '21 Budget (ED, Principal, AD Finance) (90 minutes)**

A motion was made and seconded to discuss and approve the FY'21 Budget.

**REDACTED**

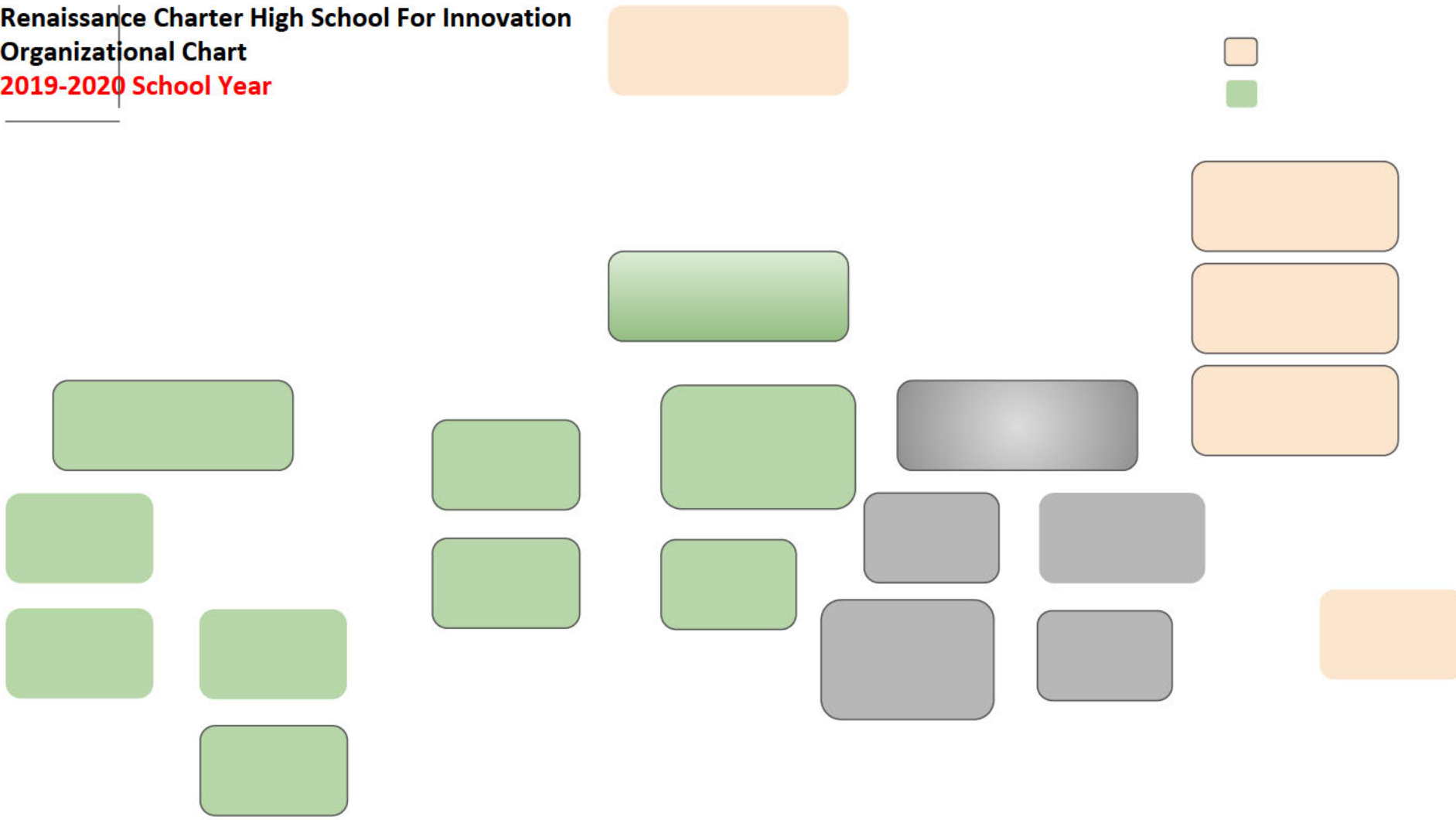
**9. Adjournment**

Mr. Sarkissian made a motion to adjourn the meeting, which was seconded and unanimously approved.



# Renaissance Charter High School For Innovation Organizational Chart

2019-2020 School Year







# The Renaissance Charter High School for INNOVATION

## 2020-2021 Annual Calendar

## Daily Schedule

Total Number of Instructional Days - 180

September 8	School begins for all students
September 18	School <b>OPEN</b> (Rosh Hashanah)
September 28	School <b>Closed</b> (Yom Kippur/Staff PD)
October 12	School <b>Closed</b> (Indigenous People's Day)
November 3	School <b>Closed</b> (Election Day/Staff PD)
November 10	Parent Teacher Conference #1
November 11	School <b>Closed</b> (Veterans Day)
November 25-27	School <b>Closed</b> ( <b>Thanksgiving Break</b> )
Dec. 21 - Jan. 1	School <b>Closed</b> ( <b>Winter Break</b> )
January 18	School <b>Closed</b> (MLK, Jr.)
January 26-29	Regents Week
February 1	School <b>Closed</b> (Staff PD)
February 9	Parent Teacher Conference (Semester 1 PID)
February 12	School <b>OPEN</b> (Lunar New Year)
Feb. 15 - Feb. 19	School <b>Closed</b> ( <b>Midwinter Break</b> )
April 2-9	School <b>Closed</b> ( <b>Spring Break</b> )
April 20	Parent Teacher Conference #2
May 12	School <b>Closed</b> (Eid al-Fitr/Staff PD)
May 18	Parent Teacher Conference (Summer School)
May 31	School <b>Closed</b> (Memorial Day)
June 1	Regents Exams
June 14	Last Day of Classes for all students
June 15	School <b>Closed</b> (Juneteenth)
June 16- June 25	Regents Week
June 29	Graduation

Staff Prep	8:00 to
1st Period	8:30 to
2nd Period	10:05 to
LUNCH	11:35 to
3rd Period	12:10 to
4th Period	1:45 to
Staff PD	3:20 to

## Wednesday Schedule

Staff Prep	8:00 to
1st Period	8:30 to
2nd Period	10:05 to
LUNCH	11:35 to
3rd Period	12:10 to
4th Period	1:45 to
Advisory	3:20 to

