

Application: Renaissance Academy Charter School of the Arts

Caitlin Loury - loury@renacad.org
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Sep 6 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2022**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS 800000082488

a1. Popular School Name

Renacad

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

GREECE CSD

e. DATE OF INITIAL CHARTER

12/2013

f. DATE FIRST OPENED FOR INSTRUCTION

8/2014

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of Renaissance Academy Charter School of the Arts is to provide an enriched and rigorous instruction through the humanities and arts integration leading to success in college, careers and live.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Key Design Element: More time on Task: "We provide extended time-on-task opportunities for our students with uninterrupted sessions for ELA and math. Our longer day and extended calendar all contribute to more time on task for our students. Additionally, we will partner with our parents to support opportunities for learning at home in the evenings, on weekends and vacations."
KDE 2	Key Design Element: A Disposition for Learning – Habits of the mind / Character Strengths "A Habit of Mind means having a disposition toward behaving intelligently when confronted with problems, the answers to which are not immediately known: dichotomies, dilemmas, enigmas, and uncertainties. Character strengths and virtues are an important part of the work of positive psychology. Positive Psychology is the scientific study of the strengths that enable individuals and communities to thrive. The field is founded on the belief that people want to lead meaningful and fulfilling lives, to cultivate what is best within themselves, and to enhance their experiences of love, work, and play. Employing Habits of Mind and Positive Psychology character strengths and virtues together requires drawing forth certain patterns of intellectual behavior that produce powerful results. At RA this important work is infused through all parts of the day using the Positivity Project."
KDE 3	Key Design Element: A Focus on Literacy and Language – Speech and Language Support for All Learners: "A Speech-Language Pathologist (SLP) is a critical member of our Primary Team who assesses, diagnoses and remediates children with speech, language, and cognitive maturational delays outside of the special education process. RA recognizes that young children develop at different maturational rates. RA provides alternative modalities of expression and

communication to support important language and comprehension milestones without undo classification. Our SLP models articulation, fluency, and other aspects of speech with which teachers will support language and communication development. An SLP will work collaboratively with classroom teachers through the planning, implementation, and reflection on lesson delivery. This provides scaffolded and focused support to address areas of delay. RA's focus on language acquisition and development will help students learn to communicate effectively with others and learn to solve problems and independently make decisions. Proper skills are necessary to communicate effectively. Improved communication through infused speech and language instruction will result in a better educational, social, and emotional experience for a child."

KDE 4

Key Design Elements: A Focus on Numeracy and the Eight Mathematical Practices: "RA focuses on numeracy and the eight mathematical practices with its students. The shift to working with students on how to "do math" is a focus of the CCSS and has been linked to increased student achievement. A spiraled, vertically articulated curriculum is provided which will include the following topics: number sense, mathematical practices, operations and algebraic thinking, numbers and operations in base ten, number and operations with fractions, measurement and data and geometry. Formative anchor assessments are used to determine student achievement level with regard to the mathematical benchmarks throughout the year."

KDE 5

Key Design Elements: Character Education: "Creating a productive citizenry has always been a goal of public education. Most recently the need for more comprehensive character education programs in schools has become a priority. Thus, RA has selected Character Education as one of the Key Design Elements of RA educational program. Such programs allow students to learn about and develop positive personal attitudes, skills, and attributes." RA uses the positivity project as our character education program. The entire school studies a different character strength and virtue each week. These are incorporated into various parts of our day."

Key Design Elements: Arts Integration: In addition to

KDE 6	complying with the New York State Learning Standards in the Arts (Music, Visual Arts, Dance, Theatre), the arts are interwoven into the academic curriculum. Studies cited demonstrate conclusive evidence that RA's program is likely to lead to increased student learning and achievement with the school's anticipated student population. Teaching about and through the fine arts fosters positive emotional development by encouraging children.
KDE 7	Key Design Element: Extensive Support for Students and Families: RA believes partnering with parents and families will increase student achievement. RA has built extensive support for our students and their families into our program design. RA has a school psychologist, social worker, Director of Safety and Wellness, a full-time school nurse, a coordinator special services, and a family services coordinator on staff. These staff members work in concert to address the needs that our students and our families may have. RA has created Partnerships with Community agencies and other organizations that can provide support outside of the school day as well.
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<http://www.renacad.org>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

506

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

494

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6

11. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS 800000082488

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	299 Kirk Road, Rochester, NY 14612	585-225-4200	Greece	K-6	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Caitlin Loury	Interim CEO	585-225-4200		loury@renacad.org
Operational Leader	Craig Eichmann	Facilities Manager	585-225-4200		eichmann@renacad.org
Compliance Contact	Dr. Caitlin Loury	Interim CEO	585-225-4200		loury@renacad.org
Complaint Contact	Dr. Caitlin Loury	Interim CEO	585-225-4200		loury@renacad.org
DASA Coordinator	C.J. Rolle	Dean of Students	585-225-4200		rolle@renacad.org
Phone Contact for After Hours Emergencies	Caitlin Loury	Interim CEO	585-225-4200		loury@renacad.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.

Site 1 Certificate of Occupancy (COO)

[CertificateofOccupancy2022-2023 \(1\).pdf](#)

Filename: CertificateofOccupancy2022-2023 (1).pdf **Size:** 160.3 kB

Site 1 Fire Inspection Report

[RA Fire Inspection Reports 2021-2022.pdf](#)

Filename: RA Fire Inspection Reports 2021-2022.pdf **Size:** 1.2 MB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in fixed size/number of Trustees	Change in the number of Board of Trustee members from 11 to 13	04/21/21	03/11/22
2	Change in design or educational program	Addition of Summer Learning program for summer 2022	06/15/22	07/01/22
3	Change in personnel policy	Changes in the hiring policy	03/17/21	
4	Change in discipline or code of conduct policy	Changes in the school discipline policy	07/21/21	
5	Change in Bylaws	Change in the school bylaws	02/17/21	

More revisions to add?

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Caitlin Loury
Position	Interim Chief Educational Officer
Phone/Extension	585-225-4200
Email	Loury@renacad.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

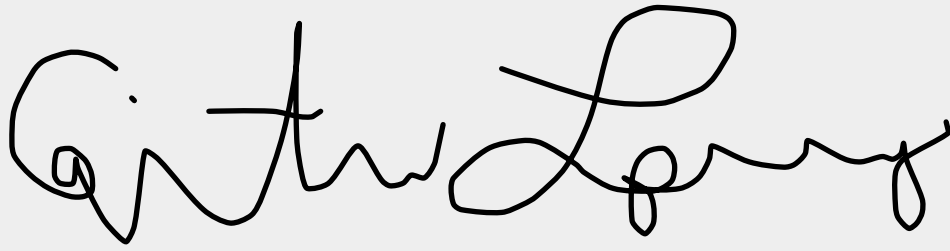
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

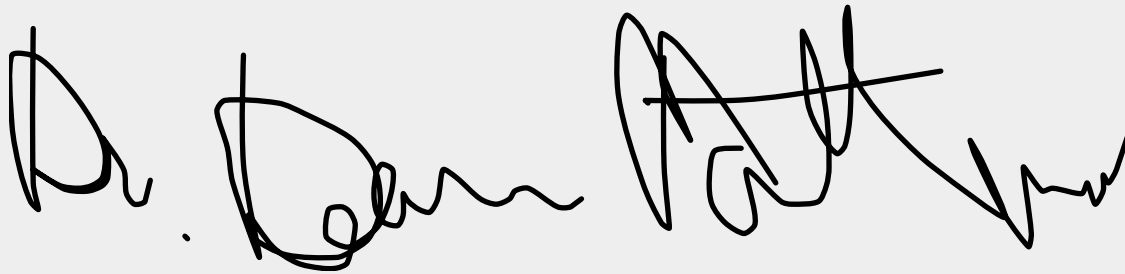
Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 28 2022



Thank you.

Entry 3 Progress Toward Goals

Completed - Sep 6 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS 800000082488

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	RA will increase aggregate ELA performance data by 5-7% for the 2021-2022 school year as compared to the 2020-2021 school year state assessment data.	NYS Assessment in ELA	Unable to Assess	Waiting on state testing data N/A
Academic Goal 2	RA will increase aggregate Math performance data by 5-7% for the 2021-2022 school year as compared to the 2020-2021 school year state assessment data.	NYS Assessment in Math	Unable to Assess	Waiting on state testing data N/A
Academic Goal 3	100% of RA classroom teachers will be coached on a weekly basis by instructional coaching team, with support from the Navigator coaching program, to strategically address lost learning time associated from the pandemic and time in hybrid or virtual instruction.	Whetstone platform - data of number of observation/feedback cycles; coaches' details of meeting agendas	Met	

Academic Goal 4	Use Weekly Data Meetings to implement data driven informed practices and increase internal performance scores	Weekly Data Meetings Schedules; Interim Assessment data; DRA assessment; ERA assessment; Exit tickets	Met	
Academic Goal 5	To provide a high level of support for teachers in all grades (K-6) by increasing amount of outside support to our instructional coaching staff.	Navigator coaching; Coaching training; Weekly Data Meetings; Coaching Cycles; Glow and Grow Observations; Planning meetings	Met	
Academic Goal 6	Provide ongoing, job embedded professional learning to ensure staff were implementing programs and initiatives with fidelity, including turnkey trainings from Navigator coaching program.	PD Calendar; PD Session overview; results of Glow and Grow observations; Observation/Feedback cycles; End of Year Evaluations	Met	
Academic Goal 7	To monitor diagnostic and interim assessments to further identify impact of COVID hybrid and virtual instruction for the last 2 years.	Weekly Data Meetings; ERA Data; DRA Data; Exit Tickets; iReady Data; Interim Assessments	Met	
Academic Goal 8	The Academic Committee which is comprised of instructional leadership staff, board members and outside community members will have predetermined topics	Academic Committee Agenda; Academic Committee presentations	Met	

	that are looped to on multiple occasions throughout the year to determine effectiveness of efforts			
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Implement Board Education and Learning Plan	Participation in Board Retreat and completed learning plan	Met	
Org Goal 2	Increase number of Board members sitting on the Board from 11 to 13	Number of Board members sitting on the Board	Not Met	In the last month, the non-material revision was approved to increase from 11 to 13. The Board is now able to continue to work toward this goal.
Org Goal 3	Implement a Strategic Planning Process	Minutes of meetings and completion of steps in creating a strategic plan	Met	
Org Goal 4	Increase diversity representation on the Board of Trustees	Representation present on the Board	Met	
Org Goal 5	A salary audit and assessment would be completed and adjustments would be made in efforts to retain and attract talent to RA.	The completion of a audit completed by an outside consultant and changes made to the salary structure as suggested and reasonable with the school budget.	Met	
Org Goal 6	The transition of the new CEO would be	Attendance of weekly meetings and	Met	

	supported by the HR Committee and Board chair.	agenda items completed.		
Org Goal 7	Audit and assessment of HR practices in the organization would be completed and changes made according to recommendations made.	Completed audit and report by outside consultant/agency. Changes made to HR policies/practices.	Met	
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	To find at least \$1 million dollars of additional revenue through grants	Grant revenue produced	Met	
Financial Goal 2	Develop a capital improvement budget and reserve a minimum of \$150,000 for future capital needs	Documentation of budget and account with a minimum of \$150,000	Met	
Financial Goal 3	Hire a financial director of the organization	Fill a position	Partially Met	The organization hired a consultant to fill the position due to the amount of transition in the organization
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor’s report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

[RACSotA Financial Statement 2022](#)

Filename: RACSotA_Financial_Statement_2022.pdf Size: 525.1 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2022

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[auditedfinancialreporttemplate_RA_FYE22](#)

Filename: auditedfinancialreporttemplate_RA_FYE22.xlsx Size: 71.4 kB

Entry 4c – Additional Financial Documents

Completed - Nov 1 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Dissolution Statement RA](#)

Filename: Dissolution_Statement_RA.pdf Size: 63.0 kB

[RACSotA Auditors Communications 2022](#)

Filename: RACSotA_Auditors_Communications_2022.pdf Size: 268.0 kB

[RACSotA Financial Statement 2022](#)

Filename: RACSotA_Financial_Statement_2022_ft726DT.pdf Size: 525.1 kB

Entry 4d - Financial Services Contact Information

Completed - Sep 6 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Dr. Caitlin Loury	loury@renacad.org	585-225-4200

2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
Heveron & Company			9

3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
Marino Advisory Group	Harry Marino	7600 E. River Road, Rush, NY 14543			3

Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Oct 31 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2022-23 Renaissance Academy Charter School Arts Budget \(SED Template\)](#)

Filename: 2022-23_Renaissance_Academy_Chart_Kev0dnD.xlsx Size: 42.2 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Sep 6 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Financial Disc](#)

Filename: Financial_Disc.2.pdf Size: 126.3 kB

[Financial Disc](#)

Filename: Financial_Disc.1.pdf Size: 2.3 MB

Entry 7 BOT Membership Table

Completed - Sep 6 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS 800000082488

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Steven Gordon		Chair	CPA & Real Estate Investor	Yes	2	01/13/2021	06/13/2021	5 or less
2	Bert Brinkerhoff		Treasurer	Banker	Yes	2	04/14/2021	06/30/2022	12
3	Thomas Merkel		Vice Chair	Academic	Yes	1	09/20/2019	09/20/2022	8
4	Natalie Washington		Secretary	Human Resources	Yes	1	09/11/2019	09/11/2022	5 or less
5	Amy Reingold		Trustee/Member	Development	Yes	1	09/11/2019	09/11/2022	12
6	Linda Dickey		Trustee/Member	Academic	Yes	1	12/04/2019	12/04/2022	8
7	Cheryl Hayward		Trustee/Member	Governance	Yes	1	02/20/2020	02/20/2023	6
8	Kristian Walker		Trustee/Member	Governance	Yes	1	12/15/2020	12/15/2023	11
9	Mark McDermott		Trustee/Member	Academic	Yes	1	10/20/2021	10/20/2024	10

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
10	Deasure Matthew		Chair	Academic	Yes		11/17/2021	11/17/2024	9
11	Ann Seigler		Trustee/Member	Human Resources; Succession Planning	Yes	1	03/16/2022	03/16/2025	5 or less
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	9
b.Total Number of Members Added During 2021-2022	3
c. Total Number of Members who Departed during 2021-2022	2
d.Total Number of members, as set in Bylaws, Resolution or Minutes	13

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

9

Total number of Voting Members added during the 2021-2022 school year:

3

Total number of Voting Members who departed during the 2021-2022 school year:

2

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

13

Total number of Non-Voting Members on June 30, 2022:

9

Total number of Non-Voting Members added during the 2021-2022 school year:

3

Total number of Non-Voting Members who departed during the 2021-2022 school year:

2

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

13

Board members attending 8 or fewer meetings during 2021-2022

6

Thank you.

Entry 8 Board Meeting Minutes

Completed - Sep 6 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

2021-22

Filename: 2021-22.Minutes_Continued.pdf Size: 680.8 kB

BOT

Filename: BOT.Minutes.2021-22.pdf Size: 2.3 MB

Entry 9 Enrollment & Retention

Completed - Sep 6 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>RA has made the retention targets for economically disadvantaged students. RA has been able to meet these targets by recruiting at Head Start facilities, advertising in the Rochester area, canvassing neighborhoods, handing out flyers, and participating in Charter School Fairs. Head Start facilities provide pre-school services to economically disadvantaged students. RA will continue to survey parents around a variety of program components and use that data to increase retention. If a student shall leave our school we will follow-up on the reason and identify any need for improvement.</p>	<p>RA will continue to target organizations that serve low income students.</p>
English Language Learners	<p>The Board of Trustees added a weighted lottery for ELL students and the same was implemented for the 2022-2023 school lottery. The weighted lottery has increased ELL students' chances of being selected to attend RA. In an effort to communicate with ELL families in their native language, RA continues to provide recruitment material in 9 languages to inform potential ELL families about RA. We contracted Propio interpreting services to translate our flier, application and instruction sheet into the following languages: Arabic, Spanish, Burmese, Nepali, French, Chinese, Somali, Karen, and Swahili. RA also utilized Propio's interpreting services during phone and face to face conversations as well. RA also utilizes Talking Points to communicate with ELL families via</p>	<p>RA will continue to take the many steps it has outlined for the recruitment of ELL/MLL students by continuing the same efforts that have been made since our numbers continue to increase. RA will maintain their efforts and develop relationships with organizations that aid refugees. Additionally, RA will work towards recruiting an individual who works closely with the refugee community to serve on RA's Board of Trustees.</p>

text messages. RA relied on traditional advertising such as: radio, billboards, canvassing neighborhoods, and social media. As COVID continues to remain among us, RA sought out non-traditional recruitment ideas such as: GoodSchool Rocs' Virtual Open House.

Many of the pre-k programs resumed their in-person recruitment event this year, and the FSC continued to maintain communication with the recruitment coordinators and requested that they identify any ELL families that she could speak with. The FSC was invited to attend seven pre-k recruitment events that were held indoor while maintaining social distance and wearing a mask. She also displayed the ELL posters and/or fliers in each location as well. Child Care agencies: The Rochester Childfirst Network, YMCA Lewis Street, Community Child Care Center, The downtown YMCA Child Care services families who come from the Congo, Somali, and Puerto Rico, ABC Head Start, IBERO, and Volunteers of America. The FSC also asked the coordinators to forward electronic flyers about RA's enrollment opportunities on their class apps and emails. The FSC also asked RA's current ELL families to distribute fliers and encourage their friends and families to apply to RA.

The Family Services Coordinator (FSC) continues to take extensive steps to reach out to a multitude of organizations. She has contacted numerous organizations, which

include Head Start, Preschool contacts, Library ELL Classes, Canvassing neighborhoods, and sharing informational brochures and fliers in both English and nine various languages about our school programs and services. In addition she increased the range and number of contacts to include No One Left Behind, Mary's Place, a refugee outreach center, Rochester Refugee Resettlement Services, Saint's Place, Rochester Chin Christian Church, Refugees helping Refugees, Retired and active ESOL teachers, BOCES, IBERO, a Spanish community center, including their Early Childhood Services division, Lake Avenue Baptist Church and the Lighthouse Christian Fellowship Church, whose congregants include Burmese Refugees, the Maplewood library that sponsors ELL classes for various groups who come from Yemen, South East Asia, Nepal, Somalia, Burma, and Thailand. The FSC is building a relationship with a Somali interpreter who has provided valuable insight and has assisted with recruiting Somali families.

The FSC and a handful of staff, including the CEO canvased neighborhoods that were identified as residents of ELL families where the primary languages spoken are Nepali, Karen, Swahili, and Somali. They passed out fliers and spoke with several families. After 4 years of relationship building the Family Services Coordinator partnered with a refugee organization that referred her to 29 families and connected the FSC with two interpreters who spoke Arabic and Karenni. This

relationship yielded 5 families applying who spoke Arabic, Swahili, Karenni, and Somali. The Karenni interpreter, who is a college student accompanied the FSC to a home that resulted in the family applying to RA. The Administrative Assistant who speaks Spanish accompanied the FSC to recruit and talk with the identified families. The Administrative Assistant also translated over the phone with many of the families. This partnership resulted in 13 families enrolling in RA for the 2022-2023 school year.

Last year, the FSC was able to introduce herself and connect with several organizations for the first time. The FSC has maintained this relationship and reached out to the following organizations: Genesee Health Services Center for Refugees Health, Diane Vandom- Practice Manager, NYS Division of Child Care Services and Community Services, Dereck Fumano, The Community Place, Hope Christian Fellowship - Pastor Albert Kalonji (spoken language is French), and Refugee Rochester - Ken Pitcher. The FSC continues to work towards building these relationships and sharing information about RA with these ongoing partners.

Other organizations that the FSC continues to reach out to was No One Left Behind, Mary's Place - A refugee outreach center, Rochester Refugee Resettlement Services, Saint's Place, Refugees Helping Refugees, Lighthouse Christian Fellowship, reached out to a number of apartment complexes that houses refugees/ELL families, Monroe

	<p>Community College (MCC) - Cross-Cultural Counseling staff member - Donald Beech. The FSC will continue to foster this relationship and looks forward to seeing the fruits of her labor blossoming into families applying and registering for RA.</p> <p>The above efforts culminated in 144 self identified ELL applications, 51 were approved and 21 have been accepted to our school for the 2022-2023 school year. As of this report, 19 students are being evaluated to determine if they will qualify for services. RA continues to discover that displaced refugees are unaware of school choice for their children and that they register their children at the public school where they are housed.</p>	
<p>Students with Disabilities</p>	<p>BEDS day data often shows the % of SWD lower than Rochester and Greece because the largest population of entering students are in kindergarten who may have had CPSE services have often lost those services as they moved to kindergarten. It takes 6-9 months for RA to get services for those students who qualify. By the end of each calendar year RA aligns more closely with RCSD and Greece with regard to the percentage of students who are classified as students with disabilities. RA has been able to accomplish this by recruiting for our kindergarten classes from a number of preschool programs and UPK centers that serve children with disabilities. As stated in the previous item, students who come to us from RCSD are declassified by RCSD prior to</p>	<p>RA will follow the same recruitment steps for the following year. The school will also create resources specifically for parents of potential special education students so that they are informed of the various programs. RA added a multi-age classroom for grades 1-3 to support those students in the primary program with more serious needs. We already have students accepted in that program from the lottery. Additionally, RA has aligned the responsibilities of the Coordinator of External Special Education to ensure there are responsibilities for working with the Family Services Coordinator in recruiting students with disabilities.</p>

attending our school, negatively affecting our percentage of SWD, BEDS data indicate that pre-K students who attend RCSD remain a SWD. RA closely monitors students who were classified in Pre-school who are registered to start school with us. In fact, RA school representatives attend IEP meetings at their resident school prior to them starting school with us, in order to learn as much as we can about our students' needs. Each of these students begins their kindergarten year with an RTI plan. If after continuous progress monitoring shows no growth RA will request a meeting of the CSE to review data and determine eligibility for services. RA data on SWD indicates that the number of students who are classified as SWDs increased by the close of the school year. Program services for students with disabilities are reviewed by our Coordinator of Special Services and the Directors of Education. They are guided by the following questions: Are students meeting their IEP goals? If they are not why? Do we need to make changes to our program to strengthen our approach to teaching students with disabilities? During our charter term, when faced with evidence that we were not meeting the needs of a group of students, RA worked with the NYSED Office of Special Services, RCSD, and our internal staff to create a 15:1 class. Since beginning that class, 2 students of the 11 in the class have moved out to a less restrictive environment and one has moved into the class because of his level of need. When a student with disabilities leaves our school, it is

often because they need to be in a program that we do not have or they have moved to a different resident district. RA's instructional program has proven to be impactful for our students with disabilities. Over the course of our charter term, 10 students with disabilities have been DECLASSIFIED. The declassification of SWD is always the goal of education. The declassification of these students is definitive evidence that RA's program is meeting the needs of SWDs. This recruitment season RA's advertisements focused on ELL students and students with learning challenges. The goal was to inform the Rochester community of RA's diverse student population and encourage families to apply. The Board of Trustees added a weighted lottery for students with disabilities which increased the number of students enrolled. We had 130 students with disabilities in the lottery, 35 were approved, and as of this report 5 have been enrolled.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>RA will continue to target Head Start preschool programs and other programs located in the needier areas of Rochester. RA will continue to survey parents around a variety of program components and use that data to increase retention. If a student shall leave our school, RA will follow-up on the reason and identify any need for improvement. RA continues to offer additional support to support families who are economically disadvantaged. All students receive three free uniform shirts each year to offset the cost of providing their own uniforms for students. 100% of students receive free breakfast, lunch and snack each day. Families who are in need of additional food support are also part of our FoodLink backpack program that sends home a bag of food in the child's backpack each week of shelf stable food for the family over the weekend when they are unable to get meals at school. Additionally, we provide support with families through grant funds to attend school events and provide taxi service for families in need. We have also written into grant funding to support families in need of rent and living expenses on a one time basis to assist during difficult times. All of these efforts are appreciated by families and we continue to have the reputations of a school that supports its families, which results in retention.</p>	<p>RA will continue to survey parents around a variety of program components and use that data to increase retention. If a student shall leave our school we will follow-up on the reason and identify any need for improvement. The family services coordinator will review reasons given for leaving and determine what changes, if any, should be made to enhance the experience of the students and their families. RA will continue to participate in the Ready 4K program, a technology enabled program to reach out to all of our families. Built into this platform are resources to help those families who are economically disadvantaged. In a most recent survey 91% of RA families agreed that Ready4K helped parents understand how their children are growing and learning. Ready4K has also helped parents understand their children's feelings and behaviors. RA will continue to provide additional services such as FoodLink, uniforms, food service program and transportation to families in need.</p>

We continue to help ELL families feel welcomed and comfortable at RA which results in retention. We do this by communicating in their home language through the use of S'mores (written language) and Propio (on-the-spot interpreting service). We produce students' report cards in their home language through the SchoolRunner platform. Additionally, our ESOL teachers are regularly in touch with our ELL families through an app that translates in their home language. They communicate on a weekly basis. Classroom teachers also celebrate the home language and culture of our ELL students. We also make an effort to ensure our current families are happy with their child's experience at RA by surveying our ELL families mid year and hosting events that bring ELL families together. RA continues to develop relationships with Refugee and Immigration Centers, religious outreach centers, centers that have been established for individuals from other countries such as Ibero and other Spanish speaking organizations. RA's Family Services Coordinator leads our outreach efforts. RA has been diligent and wide-ranged in our outreach. A list of RA's outreach data to date is listed in item 4 of this section. RA will continue to develop and strengthen relationships with each of the school's contacts and seek additional outreach opportunities. RA will provide flyers about the school in English, Arabic, Spanish, Burmese, Nepali, French, Chinese, Somali, Karen, and Swahili. The school will continue to invite center leaders and parents to tour the

RA will continue to use all modes of communication to ensure families feel communication can be open with them in their home language. We have found success with retention based on our communication efforts and feel it is imperative to continue. Additionally, we will increase the opportunities for ELL/MLL families to come together. The FSC will continue to reach out to families to determine levels of satisfaction and need for programmatic adjustments. Ready 4K, a technology enabled program to reach out to all of our families. RA invested additional funds in the program to ensure the content is interpreted into all of the languages of our families, not just Spanish and Arabic.

	<p>school, offering translation services when needed. As a result, we have found that very few ELL families leave RA unless they are moving out of state.</p>	
<p>Students with Disabilities</p>	<p>RA's efforts to foster relationships with families of students with disabilities is a key driving force between student retention. Our School Psychologist/Coordinator of Special Services has frequent communication with our families and it has been vocalized repeatedly about the comfort level the families have with this staff member. This ensures all questions are answered and that keeps families staying at RA. RA created 2 multi-aged 15:1 self-contained classrooms as another method of retention of students with disabilities. In the past, when students need a more restrictive environment, there were times they had to return to their district of residence since we didn't offer a smaller placement. Now with multi-aged classrooms that services students in grades 1 through 6, students are retained at our school and placed in one of our classrooms instead, if it is the appropriate fit. This past year that has been a staffing shortage in all areas. The city school district was unable to provide 2 of their students who attend RA with a 1:1 aide, per the IEP. RA goes above and beyond to meet the needs of the students. RA provided the 1:1 aides for the students to ensure they could be successful and stay at RA. RA has continued its current practice of attending the IEP meetings of incoming students as they transition to our school. We begin building the</p>	<p>RA will work with the RCSD department of special services to get students the services they need. The school will also contact parents regularly to determine their levels of satisfaction. Results of those conversations will inform changes that may need to be made at RA. Ready 4K, a technology enabled program to reach out to all of our families. Built into this platform are resources to help those families who have students with disabilities. In a most recent survey 91% of RA families agreed that Ready4K helped parents understand how their children are growing and learning. Ready4K has also helped parents understand their children's feelings and behaviors. The Coordinator of Special Services will be responsible for culling information from families that can be used to increase retention.</p>

relationships from the very start of their time considering our school. This has resulted in high levels of retention. RA reviews our program guided by the following: Are students meeting their IEP goals? If they are not, why? Do we need to make changes to our program to strengthen our approach to teaching students with disabilities? RA will continue to liaise with sending districts to advocate for services for students who are eligible for them.

Entry 10 – Teacher and Administrator Attrition

Completed - Sep 6 2022

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Sep 6 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	1
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	1.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	1
Total Category C: not to exceed 5	2.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	8

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	40.5

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	48.5

Thank you.



Entry 12 Organization Chart

Completed - Sep 6 2022

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

[Revised RA FINAL 2021 Org Chart - July 2021](#)

Filename: Revised_RA_FINAL_2021_Org_Chart_-_kQW7qAC.pdf Size: 269.4 kB

Entry 13 School Calendar

Completed - Sep 6 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2022-23 RA One Page Calendar - YearlyCalendar \(3\)](#)

Filename: 2022-23_RA_One_Page_Calendar_-_Yea_mzDB9oT.pdf Size: 152.7 kB

Entry 14 Links to Critical Documents on School Website

Completed - Sep 6 2022

[Instructions](#)

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);^[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

^[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Renaissance Academy Charter School of the Arts

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://www.renacad.org/documents/board/important-documents/188718
2. Board meeting notices, agendas and documents	https://www.renacad.org/page/board
3. New York State School Report Card	https://data.nysed.gov/profile.php?instid=800000082488
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/817909/DASA_Policy_and_Procedures.docx.pdf
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1622903/FINAL_RA_SAVE_Plan_21-22.pdf
6. Authorizer-approved FOIL Policy	https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/815939/Renaissance_Academy_FOIL.pdf
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/908/Renaissance_Academy_Charter_School_Of_The_Arts/2284265/FOIL_Subject_Matter_List_1_.pdf

Thank you.



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

FINANCIAL STATEMENTS

June 30, 2022



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INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Renaissance Academy Charter School of the Arts
Rochester, New York

Opinion

We have audited the accompanying financial statements of Renaissance Academy Charter School of the Arts (a New York State nonprofit organization), which comprise the balance sheet as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Renaissance Academy Charter School of the Arts as of June 30, 2022, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Renaissance Academy Charter School of the Arts and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is required to evaluate whether there are conditions or events considered in the aggregate, that raise substantial doubt about Renaissance Academy Charter School of the Arts' ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events considered in the aggregate, that raise substantial doubt about Renaissance Academy Charter School of the Arts' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

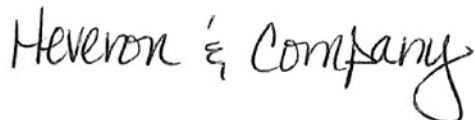
We have previously audited Renaissance Academy Charter School of the Arts' 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 20, 2021. In our opinion, the summarized comparative information presented herein, as of and for the year ended June 30, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2022 on our consideration of Renaissance Academy Charter School of the Arts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Renaissance Academy Charter School of the Arts' internal control over financial reporting and compliance.



Heveron & Company
Certified Public Accountants

Rochester, New York
October 31, 2022

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
BALANCE SHEETS
June 30, 2022 and 2021

ASSETS

	<u>2022</u>	<u>2021</u>
<u>Current Assets</u>		
Cash and Cash Equivalents	\$ 2,130,120	\$ 1,427,781
Accounts Receivable	267,312	179,391
Grants Receivable	452,571	69,102
Prepaid Expenses	<u>36,174</u>	<u>11,401</u>
Total Current Assets	<u>2,886,177</u>	<u>1,687,675</u>
<u>Fixed Assets</u>		
Building and Improvements	7,254,633	7,254,633
Land	89,964	89,964
Equipment	92,782	80,324
Software	6,000	6,000
Less: Accumulated Depreciation and Amortization	<u>(955,093)</u>	<u>(753,211)</u>
Total Fixed Assets	<u>6,488,286</u>	<u>6,677,710</u>
<u>Other Assets</u>		
Restricted Cash - Escrow Account	100,021	100,005
Investments	<u>3,258</u>	<u>3,258</u>
Total Other Assets	<u>103,279</u>	<u>103,263</u>
TOTAL ASSETS	<u><u>\$ 9,477,742</u></u>	<u><u>\$ 8,468,648</u></u>

LIABILITIES AND NET ASSETS

	<u>2022</u>	<u>2021</u>
<u>Current Liabilities</u>		
Accounts Payable	\$ 282,455	\$ 116,508
Accrued Payroll	344,971	443
Current Portion of Long-Term Debt	<u>212,719</u>	<u>201,529</u>
Total Current Liabilities	<u>840,145</u>	<u>318,480</u>
<u>Long-Term Liabilities</u>		
Long-Term Debt	2,517,728	2,735,269
Less: Loan Acquisition Costs, Net	<u>(69,079)</u>	<u>(76,208)</u>
Net Long-Term Debt	<u>2,448,649</u>	<u>2,659,061</u>
Total Liabilities	<u>3,288,794</u>	<u>2,977,541</u>
<u>Net Assets</u>		
Without Donor Restrictions:		
Undesignated	<u>6,188,948</u>	<u>5,491,107</u>
Total Net Assets	<u>6,188,948</u>	<u>5,491,107</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 9,477,742</u>	<u>\$ 8,468,648</u>

See Accompanying Notes to Financial Statements.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENT OF ACTIVITIES
For The Year Ended June 30, 2022
(With Comparative Totals For The Year Ended June 30, 2021)

	Totals	
	2022	2021
<u>Revenues and Other Support:</u>		
Public School District:		
Revenue - Resident Student Enrollment	\$ 6,724,571	\$ 6,892,646
Revenue - Students with Disabilities	458,573	286,021
Federal Grants	1,408,681	607,895
In Kind State Grants	30,483	34,341
Food Service Fees	615,856	214,684
Contributions	62,344	35,055
Interest Income	4,123	772
Forgiveness of Long-Term Debt	-	774,100
Other Income	37,053	6,076
Total Revenues and Other Support	9,341,684	8,851,590
<u>Expenses:</u>		
<u>Program Services:</u>		
Regular Education	6,344,216	5,024,281
Special Education	803,052	1,020,899
Food Services	604,028	329,230
Total Program Services Expense	7,751,296	6,374,410
<u>Supporting Services:</u>		
Management and General	892,547	741,581
Total Expenses	8,643,843	7,115,991
Change in Net Assets	697,841	1,735,599
Net Assets - Beginning of Year	5,491,107	3,755,508
Net Assets - End of Year	\$ 6,188,948	\$ 5,491,107

See Accompanying Notes to Financial Statements.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENT OF FUNCTIONAL EXPENSES
For The Year Ended June 30, 2022
(With Comparative Totals For The Year Ended June 30, 2021)

	<u>2022</u> No. of Positions	<u>Program Services</u>			<u>Supporting</u> <u>Services</u>	<u>Totals</u>	
		<u>Regular</u> <u>Education</u>	<u>Special</u> <u>Education</u>	<u>Food</u> <u>Services</u>	<u>Management</u> <u>and General</u>	<u>2022</u>	<u>2021</u>
Personnel Services Costs							
Instructional Personnel	74	\$3,083,521	\$ 464,565	\$ -	\$ -	\$3,548,086	\$3,142,155
Administrative Staff Personnel	11	288,527	28,536	2,514	473,729	793,306	688,480
Non-Instructional Personnel	<u>8</u>	<u>87,324</u>	<u>9,354</u>	<u>108,243</u>	<u>15,977</u>	<u>220,898</u>	<u>245,178</u>
Total Salaries	93	3,459,372	502,455	110,757	489,706	4,562,290	4,075,813
Pension Expense		74,619	6,858	2,614	6,558	90,649	96,010
Fringe Benefits and Payroll Taxes		<u>736,789</u>	<u>96,931</u>	<u>23,480</u>	<u>88,811</u>	<u>946,011</u>	<u>874,343</u>
Total Personnel Services		<u>4,270,780</u>	<u>606,244</u>	<u>136,851</u>	<u>585,075</u>	<u>5,598,950</u>	<u>5,046,166</u>
Repairs and Maintenance		454,624	41,208	-	23,571	519,403	275,367
Food Services		-	-	432,431	-	432,431	202,957
Other Purchased Services		310,773	31,033	-	69,866	411,672	290,556
Supplies and Materials		215,499	21,882	-	-	237,381	112,464
Technology		210,245	20,450	-	-	230,695	236,893
Depreciation and Amortization		145,514	14,392	19,988	19,988	199,882	194,883

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENT OF FUNCTIONAL EXPENSES

For The Year Ended June 30, 2022

(With Comparative Totals For The Year Ended June 30, 2021)

(Continued)

	<u>Program Services</u>			<u>Supporting Services</u>	<u>Totals</u>	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Food Services</u>	<u>Management and General</u>	<u>2022</u>	<u>2021</u>
Utilities	147,368	14,575	-	14,400	176,343	144,357
Student Services	160,447	15,868	-	-	176,315	33,252
Interest	107,437	10,626	14,758	14,758	147,579	177,894
Other Expenses	73,566	3,599	-	29,316	106,481	75,660
Office Expense	66,412	6,568	-	29,000	101,980	93,013
Insurance	75,748	7,491	-	4,500	87,739	88,192
Staff Development	72,078	7,129	-	-	79,207	36,076
Accounting and Auditing Fees	-	-	-	78,454	78,454	37,560
Legal Services	-	-	-	22,182	22,182	14,328
Marketing and Recruitment	21,239	889	-	-	22,128	29,981
Equipment and Furnishings	<u>12,486</u>	<u>1,098</u>	<u>-</u>	<u>1,437</u>	<u>15,021</u>	<u>26,392</u>
Total Expenses	<u>\$6,344,216</u>	<u>\$ 803,052</u>	<u>\$ 604,028</u>	<u>\$ 892,547</u>	<u>\$8,643,843</u>	<u>\$7,115,991</u>

See Accompanying Notes to Financial Statements.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
<u>Cash Flows From Operating Activities</u>		
Revenue from School Districts	\$ 7,168,672	\$ 7,154,880
Grant Revenues	1,025,213	557,181
Contributions	62,344	35,055
Food Services	559,028	169,116
Other Sources	41,176	4,137
Payments to Vendors for Goods and Services Rendered	(2,542,396)	(1,701,879)
Payments to Charter School Personnel for Services Rendered	(5,254,422)	(5,043,723)
Payment on Interest	<u>(138,451)</u>	<u>(170,676)</u>
Net Cash Flows Provided/(Used) By Operating Activities	<u>921,164</u>	<u>1,004,091</u>
<u>Cash Flows From Investing Activities</u>		
Purchase of Fixed Assets	<u>(12,458)</u>	<u>(10,109)</u>
Net Cash Flows Provided/(Used) By Investing Activities	<u>(12,458)</u>	<u>(10,109)</u>
<u>Cash Flows From Financing Activities</u>		
Payments on Long-Term Debt	(206,351)	(194,715)
Proceeds from Line of Credit	-	37,925
Payments on Line of Credit	<u>-</u>	<u>(37,925)</u>
Net Cash Flows Provided/(Used) By Financing Activities	<u>(206,351)</u>	<u>(194,715)</u>
Net Increase/(Decrease) in Cash, Cash Equivalents, and Restricted Cash	702,355	799,267
Cash, Cash Equivalents, and Restricted Cash - Beginning of Year	<u>1,527,786</u>	<u>728,519</u>
Cash, Cash Equivalents, and Restricted Cash - End of Year	<u><u>\$ 2,230,141</u></u>	<u><u>\$ 1,527,786</u></u>

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2022 and 2021
(Continued)

	2022	2021
<u>Reconciliation of Change in Net Assets to Net Cash</u>		
<u>Provided by Operating Activities</u>		
Change in Net Assets	\$ 697,841	\$ 1,735,599
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation and Amortization	199,882	194,883
Loan Acquisition Interest Expense	9,128	7,128
Forgiveness of Long-Term Debt	-	(774,100)
(Increase)/Decrease In:		
Accounts Receivable	(87,920)	(79,850)
Grants Receivable	(383,469)	(50,714)
Prepaid expenses	(24,773)	(11,401)
Increase/(Decrease) In:		
Accounts Payable	165,947	(14,784)
Accrued Payroll	344,528	-
Deferred Revenue	-	(2,670)
 Net Cash Flows Provided/(Used) By Operating Activities	 \$ 921,164	 \$ 1,004,091

See Accompanying Notes to Financial Statements.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Renaissance Academy Charter School of the Arts (the School) is a New York nonprofit organization that was formed to provide children an enriched and rigorous educational experience, through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers in the Greece and Rochester, New York community. The School currently serves grades Kindergarten through 6th grade. The school receives the majority of its funding from state and local governments through local school districts. The school also receives federal and state grants, contributions, and other income.

The main programs of the School are as follows:

REGULAR EDUCATION: The School's instructional pedagogy is one based on active learning and inquiry-based lessons. Engaging students in the “why” of the lessons is as important to the teaching staff as is the final outcomes. The arts staff works diligently with the academic staff to integrate arts into the curriculum and to integrate academics into the arts, while keeping in alignment with the New York State Learning Standards.

SPECIAL EDUCATION: The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education in the least restrictive environment to students with disabilities. The primary service delivery for students with special needs is inclusion. For students requiring supplemental services, the School ensures the required services are provided as outlined in the student's Individual Education Plan or 504 Plan.

FOOD SERVICES: The School believes that healthy meals are an important part of a child's day. Breakfast and lunch are served every day. All meals are intended to meet the required New York State Child Nutrition Standards, and the School subscribes to the New York State free and reduced priced meal program.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

(Continued)

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING
POLICIES (Continued)**

Net Assets

In accordance with accounting principles generally accepted in the United States of America, the School reports information regarding its financial position and activities according to the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, based on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

There were no net assets with donor restrictions at June 30, 2022 and 2021.

Revenue and Revenue Recognition

A portion of the School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the school has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the balance sheet.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO FINANCIAL STATEMENTS

June 30, 2022
(Continued)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue and Revenue Recognition (Continued)

The School was awarded cost-reimbursable grants of \$2,276,805 and \$35,460 that have not been recognized at June 30, 2022 and 2021, respectively, because qualifying expenditures have not yet been incurred.

The School recognizes revenue derived from tuition and food service. Tuition income is recognized during the school year based on enrollment. Food service revenue is recognized when earned at the time of service.

Contributions

The School recognizes contributions when cash, securities or other assets, an unconditional promise to give or a notification of a beneficial interest is received. Contributions that are expected to be received in future years are recorded at their present value. Conditional promises to give, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met.

Use of Estimates in the Preparation of Financial Statements

Accounting principles generally accepted in the United States of America, require management to make estimates and assumptions that affect the amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the amounts of revenue and expenses. Actual results could vary from those estimates.

Receivables

Receivables are stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed are written off. In addition, if necessary, management provides an allowance to reduce receivables to amounts management expects will be collected. Management determined that no allowances were necessary at June 30, 2022 and 2021.

Income Taxes

The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code. As a result, no provision for federal or state income taxes has been made.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

(Continued)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Marketing

Marketing costs are expensed as incurred.

Cash, Cash Equivalents, and Restricted Cash

For the purposes of the statements of cash flows, cash, cash equivalents and restricted cash include all cash on hand and in banks, which, at times, may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash, cash equivalents and restricted cash.

Cash, cash equivalents, and restricted cash consisted of the following at June 30:

	<u>2022</u>	<u>2021</u>
Checking	\$ 740,213	\$ 431,746
Savings	<u>1,389,907</u>	<u>996,035</u>
Total Cash and Cash Equivalents	2,130,120	1,427,781
Restricted Cash - Escrow Account	<u>100,021</u>	<u>100,005</u>
Total Cash, Cash Equivalents, and Restricted Cash	<u>\$2,230,141</u>	<u>\$1,527,786</u>

Cash in Escrow

The School maintains cash in an escrow account in accordance with the terms of their charter agreement. The amount in escrow as of June 30, 2022 and 2021 was \$100,021 and \$100,005, respectively. The escrow is restricted to fund legal and other costs related to the dissolution of the School.

Fixed Assets

Property, equipment and software are stated at cost, less accumulated depreciation and amortization. The School capitalizes property, equipment and software with a cost of over \$5,000 and an estimated life of one or more years. The cost and accumulated depreciation of property items sold or retired are eliminated from the accounts. Minor expenditures for maintenance, repairs, and renewals are expensed. Donated assets are recorded at their estimated fair market value at the time of donation.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

(Continued)

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING
POLICIES (Continued)**

Fixed Assets (Continued)

Depreciation and amortization is computed on a straight-line basis over the estimated useful lives of assets. The estimated useful lives used in computing depreciation are as follows:

	<u>Years</u>
Building and Improvements	40
Equipment	5
Software	3

Depreciation and amortization expense amounted to \$199,882 and \$194,883 for the years ended June 30, 2022 and 2021, respectively.

Loan Acquisition Costs

Loan acquisition costs are reported on the balance sheet as a direct reduction from the face amount of debt in accordance with accounting principles generally accepted in the United States of America. The School reflects amortization of loan acquisition costs as interest expense on the straight-line method over the term of the obligation.

Functional Expenses

The costs of providing the various program services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the program, and management and general categories. An immaterial amount of fund raising costs for the years ended June 30, 2022 and 2021 are included in management and general expenses.

The financial statements report certain categories of expenses that are attributed to both program and supporting functions. Therefore, allocation on a reasonable basis that is consistently applied is required. The expenses that are allocated include repairs and maintenance, insurance, interest, and depreciation and amortization, which are allocated on a square footage basis, as well as personnel services, other purchased services, student services, supplies and materials, technology, office expenses, staff development, marketing and recruitment, utilities, and other expenses, which are allocated on the basis of estimates of time and effort for each category.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

(Continued)

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING
POLICIES (Continued)**

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2021 from which the summarized information was derived.

Reclassifications

Certain account balances as of June 30, 2021 have been reclassified to conform with the presentation as of June 30, 2022. The reclassifications had no impact on previously reported net assets.

Recent Accounting Pronouncements

In September 2020, FASB issued ASU 2020-07, Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets. ASU 2020-07 requires the presentation of contributed nonfinancial assets as a separate line item in the statement of activities, apart from contributions of cash and other financial assets. The main difference between the guidance in ASU 2020-07 and previous GAAP is the disclosure of a disaggregation of the amount of contributed nonfinancial assets, qualitative information about whether the contributed nonfinancial assets were either monetized or utilized during the period, the Organization's policy about monetizing rather than utilizing the assets, a description of any donor-imposed restrictions associated with the assets, a description of the valuation techniques used, and the principal market used to arrive at a fair value measurement. During the year ended June 30, 2022, the Organization adopted ASU 2020-07 for its contributed nonfinancial assets. This adoption was applied on a retrospective basis.

NOTE 2 - LIQUIDITY AND AVAILABILITY

The School regularly monitors the availability of resources required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the School considers all expenditures related to its ongoing activities, as well as the conduct of services undertaken to support those activities to be general expenditures.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

(Continued)

NOTE 2 - LIQUIDITY AND AVAILABILITY (Continued)

At June 30, the following financial assets could readily be made available within one year of the balance sheet date to meet general expenditures:

	<u>2022</u>	<u>2021</u>
Cash and cash equivalents	\$ 2,130,120	\$ 1,427,781
Accounts receivable	267,312	179,391
Grants receivable	452,571	69,102
	<u>\$ 2,850,003</u>	<u>\$ 1,676,274</u>

NOTE 3 - LINE OF CREDIT

The School has a line of credit with a maximum authorization of \$250,000. Advances against this line bears interest at 1.75% above the current bank prime rate. This line is secured by any cash, securities, instruments or other property of the School in possession of M&T Bank. There was no amount outstanding at June 30, 2022 and 2021.

NOTE 4 - SPECIAL EDUCATION AND OTHER SERVICES

Rochester City School District provides some of the special education services required by students of the School. Transportation is provided by the Rochester City and Greece School Districts. The School was unable to determine a value for these services, thus, these financial statements do not reflect revenue or expenses associated with those services.

The School does need to offer special education services that are not provided through the Rochester City School District. The School has teachers on staff to provide these services; the revenue and expense for these services have been included in the financial statements.

The School also receives State Aid in the form of textbooks and computer software through the Rochester City School District. The total aid received for the years ended June 30, 2022 and June 30, 2021 was \$30,483 and \$34,341, respectively. The value of this donation is based on original cost provided by the Rochester City School District.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO FINANCIAL STATEMENTS

June 30, 2022
(Continued)

NOTE 5 - LONG TERM DEBT

Long-term debt consists of the following at June 30:	2022	2021
<p>Note payable to Canandaigua National Bank, originally in the amount of \$955,500. There are loan acquisition costs of \$18,062 and \$20,321 at June 30, 2022 and 2021, respectively. As of December 2020 this loan was refinanced and has an interest rate of 4.19%. Prior to a modification, this note bore interest at a rate of 4.79%. Principal and interest are payable in monthly installments of \$7,488 prior to January, 2021, and \$7,289 January, 2021 through July 2030. The interest rate will adjust in July 2025. As part of the agreement, the School must maintain a debt service coverage ratio of not less than 1.2:1. This note is secured by a second lien on the building mortgage.</p>	\$ 590,330	\$ 658,403
<p>Note payable to Canandaigua National Bank, originally in the amount of \$172,250. There are loan acquisition costs of \$2,426 and \$2,729 at June 30, 2022 and 2021, respectively. As of December 2020 this loan was refinanced and has an interest rate of 4.19%. Prior to modification this note bore interest at a rate of 4.79%. Principal and interest are payable in monthly installments of \$6,130 prior to January, 2021, and \$1,344 January, 2021 through July 2030. The interest rate will adjust in July 2025. As part of the agreement, the School must maintain a debt service coverage ratio of not less than 1.2:1. This note is secured by a second lien on the building mortgage.</p>	110,240	121,439
<p>Note payable to Canandaigua National Bank, originally in the amount of \$772,000. There are loan acquisition costs of \$16,488 and \$18,137 at June 30, 2022 and 2021, respectively. As of December 2020 this loan was refinanced and has an interest rate of 4.39%. Prior to a modification this note bore interest at a rate of 4.99%. Principal and interest are payable in monthly installments of \$6,130 prior to January, 2021, and \$5,909 January, 2021 through November 2032. The interest rate will adjust in December 2022 and 2027. As part of the agreement, the School must maintain a debt service coverage ratio of not less than 1.2:1. This note is secured by a second lien on the building mortgage.</p>	597,683	633,708

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

(Continued)

NOTE 5 - LONG TERM DEBT (Continued)

	<u>2022</u>	<u>2021</u>
Note payable to Canandaigua National Bank, originally in the amount of \$1,760,000. There are loan acquisition costs of \$32,103 and \$35,021 at June 30, 2022 and 2021, respectively. As of December 2020 this loan was refinanced and has an interest rate of 4.99%. Prior to a modification this note bore interest at a rate of 5.94%. Principal and interest are payable in monthly installments of \$6,507 prior to January, 2021, and \$14,007 January, 2021 through August, 2028. The interest rate will adjust in August 2023. As part of the agreement, the School must maintain a debt service coverage ratio of not less than 1.2:1. This note is secured by a fourth lien on the building mortgage.	<u>1,432,194</u>	<u>1,523,248</u>
Total Debt	2,730,447	2,936,798
Less: Current Maturities	<u>(212,719)</u>	<u>(201,529)</u>
Long-Term Portion	2,517,728	2,735,269
Less: Loan Acquisition Costs	<u>(69,079)</u>	<u>(76,208)</u>
Net Long-Term Debt	<u>\$ 2,448,649</u>	<u>\$ 2,659,061</u>

Maturities of long-term debt for the years after June 30, 2023 are as follows:

<u>Year</u>	<u>Amount</u>
2024	\$ 224,170
2025	236,994
2026	250,173
2027	263,995
Thereafter	<u>1,542,396</u>
Total	<u>\$ 2,517,728</u>

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO FINANCIAL STATEMENTS

June 30, 2022
(Continued)

NOTE 6 - DONATED SERVICES

The School receives donated services that do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America. During the years ended June 30, 2022 and June 30, 2021, there were 11 and 10 board members who donated 550 and 460 hours, respectively.

NOTE 7 - PENSION EXPENSE

The School has a 403(b) annuity retirement plan for its employees. There is no minimum service requirement to participate in the plan. Eligible employees may also receive discretionary amounts the School contributes. The Board of Trustees voted to make a contribution to the plan for the years ended June 30, 2022 and 2021. Pension expense for the years ended June 30, 2022 and 2021 was \$90,649 and \$96,010, respectively.

NOTE 8 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through October 31, 2022, which is the date the statements were available for issuance.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

SUPPLEMENTARY INFORMATION

For the Year Ended June 30, 2022



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditors' Report

To the Board of Trustees
Renaissance Academy Charter School of the Arts
Rochester, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Renaissance Academy Charter School of the Arts (a nonprofit organization), which comprise the balance sheet as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2022.

Report On Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Renaissance Academy Charter School of the Arts' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control. Accordingly, we do not express an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



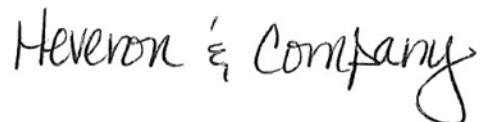
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Renaissance Academy Charter School of the Arts' financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Heveron & Company CPAs
Certified Public Accountants

Rochester, New York
October 31, 2022



**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM
AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

Independent Auditors' Report

To the Board of Trustees
Renaissance Academy Charter School of the Arts
Rochester, NY

**Report on Compliance for Each Major Federal Program
*Opinion on Each Major Federal Program***

We have audited Renaissance Academy Charter School of the Arts' compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Renaissance Academy Charter School of the Arts' major federal programs for the year ended June 30, 2022. Renaissance Academy Charter School of the Arts' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Renaissance Academy Charter School of the Arts complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Renaissance Academy Charter School of the Arts and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Renaissance Academy Charter School of the Arts' compliance with the compliance requirements referred to above.



Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Renaissance Academy Charter School of the Arts' federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Renaissance Academy Charter School of the Arts' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance, and therefore, is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Renaissance Academy Charter School of the Arts's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Renaissance Academy Charter School of the Arts' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Renaissance Academy Charter School of the Arts' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

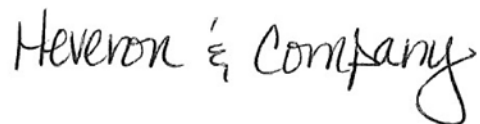
Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency or a combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency or a combination of deficiencies in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Heveron & Company
Certified Public Accountants

Rochester, New York
October 31, 2022

**RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For The Year Ended June 30, 2022**

Section I - Summary of Auditors' Results

Financial Statements

The auditors' report expresses an unmodified opinion on the general-purpose financial statements of Renaissance Academy Charter School of the Arts.

No material weaknesses were identified in the internal controls over financial reporting.

No significant deficiencies were identified in the internal controls over financial reporting.

No instances of noncompliance material to the financial statements of Renaissance Academy Charter School of the Arts were disclosed during the audit.

Federal Awards

The auditors' report on compliance for major programs expresses an unmodified opinion.

No material weaknesses were identified in the internal control over major programs.

No significant deficiencies were identified in the internal controls over major programs.

There are no audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a).

Identification of Major Programs:

<u>AL Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.425D	Elementary and Secondary School Emergency Relief Fund
84.425U	American Rescue Plan - Elementary and Secondary School Emergency Relief
84.425W	American Rescue Plan - Homeless Children and Youth Part II

Dollar Threshold used to distinguish
between type A and type B programs: \$ 750,000

The auditee did not qualify as a low risk auditee.

**RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For The Year Ended June 30, 2022**

Section II - Financial Statement Findings

None

Section III - Federal Award Findings and Questioned Costs

None

**RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For The Year Ended June 30, 2022**

Federal Grantor/Program Title Pass-Through Grantor	Federal CFDA Number	Agency or Pass Through Number	Passed Through to Subrecipients	Federal Expenditures
<u>United States Department of Agriculture</u>				
<u>Child Nutrition Cluster:</u>				
School Breakfast Program Passed Through New York State Education Department	10.553	421800860854	\$ -	\$ 189,207
National School Snack Program Passed Through New York State Education Department	10.555	421800860854	-	77,956
COVID-19 National School Lunch Program Passed Through New York State Education Department	10.555	26050186167	-	69,970
National School Lunch Program Passed Through New York State Education Department	10.555	26050186167	-	<u>266,311</u>
Total Child Nutrition Cluster			<u>-</u>	<u>603,444</u>
Total United States Department of Agriculture			<u>-</u>	<u>603,444</u>

United States Department of Education

American Rescue Plan - Homeless Children and Youth Part II Passed Through New York State Education Department	84.425W	260501861067	-	1,954
COVID-19 American Rescue Plan - Elementary and Secondary School Emergency Relief Passed Through New York State Education Department	84.425U	260501861067	-	454,204

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For The Year Ended June 30, 2022
(Continued)

Federal Grantor/Program Title Pass-Through Grantor	Federal CFDA Number	Agency or Pass Through Number	Passed Through to Subrecipients	Federal Expenditures
<u>United States Department of Education (Continued)</u>				
COVID-19 Elementary and Secondary School Emergency Relief Fund Passed Through New York State Education Department	84.425D	260501861067	-	486,724
Total Education Stabilization Fund	84.425			942,882
Title I Grants to Local Educational Agencies Passed Through New York State Education Department	84.010	260501861067	-	293,203
Supporting Effective Instruction State Grant Passed Through New York State Education Department	84.367	260501861067	-	19,963
Charter Schools Passed Through New York State Education Department	84.282	260501861067	-	49,950
Strengthening Institutions Program Passed Through New York State Education Department	84.031A	260501861067	-	9,434
Student Support and Academic Enrichment Program Passed Through New York State Education Department	84.424	260501861067	-	27,383
Total United States Department of Education			-	1,342,815

**RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For The Year Ended June 30, 2022
(Continued)**

Federal Grantor/Program Title Pass-Through Grantor	Federal CFDA Number	Agency or Pass Through Number	Passed Through to Subrecipients	Federal Expenditures
<u>Department of Homeland Security</u>				
Disaster Grants - Public Assistance (Presidentially Declared Disasters) Passed Through New York State	97.036	260501861067	-	45,265
Total Department of Homeland Security			-	45,265
<u>United States Federal Communications Commission</u>				
Emergency Connectivity Fund Program	32.009	N/A	-	20,000
Total United States Federal Communications Commission			-	20,000
Total Federal Expenditures			\$ -	\$ 2,011,524

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For The Year Ended June 30, 2022

Note 1 - Basis of Presentation:

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of Renaissance Academy Charter School of the Arts under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Renaissance Academy Charter School of the Arts, it is not intended to and does not present the financial position, change in net assets or cash flows of Renaissance Academy Charter School of the Arts.

Note 2 - Summary of Significant Accounting Policies:

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Renaissance Academy Charter School of the Arts has not yet elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance. All costs are directly allocated.

FOR INQUIRIES CALL: HENRIETTA
(585) 427-2906

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RENAISSANCE ACADEMY CHARTER SCHOOL
OF THE ARTS
299 KIRK RD
ROCHESTER NY 14612-3377



ACCOUNT TYPE	
COMMERCIAL SAVINGS	
ACCOUNT NUMBER	STATEMENT PERIOD
[REDACTED]	JUN.01-JUN.30,2022
BEGINNING BALANCE	\$100,022.93
DEPOSITS & CREDITS	0.00
LESS CHECKS & DEBITS	0.00
INTEREST	1.64
LESS SERVICE CHARGES	0.00
ENDING BALANCE	\$100,024.57

INTEREST PAID YEAR TO DATE

\$9.92

ACCOUNT ACTIVITY

POSTING DATE	TRANSACTION DESCRIPTION	DEPOSITS & OTHER CREDITS (+)	WITHDRAWALS & OTHER DEBITS (-)	DAILY BALANCE
06/01/2022	BEGINNING BALANCE			\$100,022.93
06/30/2022	INTEREST PAYMENT	\$1.64		100,024.57
	ENDING BALANCE			\$100,024.57

INTEREST RATE HISTORY

INTEREST RATE	BEGINNING DATE	ENDING DATE
0.02%	05/31/2022	06/30/2022

RECEIVED
JUL 19 2022
BY: [Signature]

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Auditors' Communications

October 26, 2022

To The Board of Trustees
Renaissance Academy Charter School of the Arts
299 Kirk Road
Rochester, NY 14612

Dear Committee Member:

We have audited the financial statements of Renaissance Academy Charter School of the Arts for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the *Uniform Guidance*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our Audit Plan provided to you prior to the engagement. Professional standards also require that we communicate to you the following information related to our audit.

General Observations and Significant Audit Matters

- Management is responsible for the selection and use of appropriate *accounting policies*. The significant accounting policies used by Renaissance Academy Charter School of the Arts are described in Note 1 to the financial statements. As described in Note 1, the School changed accounting policies related to contributed nonfinancial assets by adopting FASB Accounting Standards Update 2020-07, *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets* during the year. Accordingly, the accounting change has been retrospectively applied to prior periods presented as if the policy had always been used. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.
- *Accounting estimates* are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements include areas such as useful life and collectibility.

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- The *financial statement disclosures* are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements include the disclosure of long-term debt in Note 5 and pension expense in Note 7 to the financial statements.
- *Management may disagree with auditors* about areas needed to be accessed for audits or about conclusions that are reached with respect to amounts or disclosures. Management may explain their position and may also reach out to other CPAs or experts. We did not have any such disagreements or difficulties with management.
- Whenever we become aware of *adjustments or corrections* that are not clearly trivial, we will discuss them with management. Management approved all accounting adjustments that were proposed and recorded to make your financial statements materially correct.
- We have requested certain *representations from management* that are included in the management representation letter.
- In some cases, *management may decide to consult with other accountants about auditing and accounting matters*, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the School’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.
- Your financial statements also include supplementary information. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. That information has been prepared consistently with the prior year, and is appropriate and complete.

In planning and performing our audit of the financial statements of Renaissance Academy Charter School of the Arts as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered Renaissance Academy Charter School of the Arts’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School’s internal control. Accordingly, we do not express an opinion on the effectiveness of the School’s internal control.

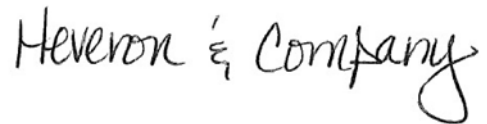
A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Organization’s financial statements will not be prevented or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A *significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

Sincerely,

A handwritten signature in black ink that reads "Heveron & Company". The signature is written in a cursive, flowing style.

Heveron & Company CPAs

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

FINANCIAL STATEMENTS

June 30, 2022



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INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Renaissance Academy Charter School of the Arts
Rochester, New York

Opinion

We have audited the accompanying financial statements of Renaissance Academy Charter School of the Arts (a New York State nonprofit organization), which comprise the balance sheet as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Renaissance Academy Charter School of the Arts as of June 30, 2022, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Renaissance Academy Charter School of the Arts and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is required to evaluate whether there are conditions or events considered in the aggregate, that raise substantial doubt about Renaissance Academy Charter School of the Arts' ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events considered in the aggregate, that raise substantial doubt about Renaissance Academy Charter School of the Arts' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

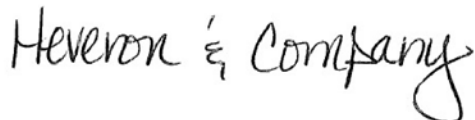
We have previously audited Renaissance Academy Charter School of the Arts' 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 20, 2021. In our opinion, the summarized comparative information presented herein, as of and for the year ended June 30, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2022 on our consideration of Renaissance Academy Charter School of the Arts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Renaissance Academy Charter School of the Arts' internal control over financial reporting and compliance.



Heveron & Company
Certified Public Accountants

Rochester, New York
October 31, 2022

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
BALANCE SHEETS
June 30, 2022 and 2021

ASSETS

	<u>2022</u>	<u>2021</u>
<u>Current Assets</u>		
Cash and Cash Equivalents	\$ 2,130,120	\$ 1,427,781
Accounts Receivable	267,312	179,391
Grants Receivable	452,571	69,102
Prepaid Expenses	<u>36,174</u>	<u>11,401</u>
Total Current Assets	<u>2,886,177</u>	<u>1,687,675</u>
<u>Fixed Assets</u>		
Building and Improvements	7,254,633	7,254,633
Land	89,964	89,964
Equipment	92,782	80,324
Software	6,000	6,000
Less: Accumulated Depreciation and Amortization	<u>(955,093)</u>	<u>(753,211)</u>
Total Fixed Assets	<u>6,488,286</u>	<u>6,677,710</u>
<u>Other Assets</u>		
Restricted Cash - Escrow Account	100,021	100,005
Investments	<u>3,258</u>	<u>3,258</u>
Total Other Assets	<u>103,279</u>	<u>103,263</u>
TOTAL ASSETS	<u><u>\$ 9,477,742</u></u>	<u><u>\$ 8,468,648</u></u>

LIABILITIES AND NET ASSETS

	<u>2022</u>	<u>2021</u>
<u>Current Liabilities</u>		
Accounts Payable	\$ 282,455	\$ 116,508
Accrued Payroll	344,971	443
Current Portion of Long-Term Debt	<u>212,719</u>	<u>201,529</u>
Total Current Liabilities	<u>840,145</u>	<u>318,480</u>
<u>Long-Term Liabilities</u>		
Long-Term Debt	2,517,728	2,735,269
Less: Loan Acquisition Costs, Net	<u>(69,079)</u>	<u>(76,208)</u>
Net Long-Term Debt	<u>2,448,649</u>	<u>2,659,061</u>
Total Liabilities	<u>3,288,794</u>	<u>2,977,541</u>
<u>Net Assets</u>		
Without Donor Restrictions:		
Undesignated	<u>6,188,948</u>	<u>5,491,107</u>
Total Net Assets	<u>6,188,948</u>	<u>5,491,107</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 9,477,742</u>	<u>\$ 8,468,648</u>

See Accompanying Notes to Financial Statements.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENT OF ACTIVITIES
For The Year Ended June 30, 2022
(With Comparative Totals For The Year Ended June 30, 2021)

	Totals	
	2022	2021
<u>Revenues and Other Support:</u>		
Public School District:		
Revenue - Resident Student Enrollment	\$ 6,724,571	\$ 6,892,646
Revenue - Students with Disabilities	458,573	286,021
Federal Grants	1,408,681	607,895
In Kind State Grants	30,483	34,341
Food Service Fees	615,856	214,684
Contributions	62,344	35,055
Interest Income	4,123	772
Forgiveness of Long-Term Debt	-	774,100
Other Income	37,053	6,076
Total Revenues and Other Support	9,341,684	8,851,590
<u>Expenses:</u>		
<u>Program Services:</u>		
Regular Education	6,344,216	5,024,281
Special Education	803,052	1,020,899
Food Services	604,028	329,230
Total Program Services Expense	7,751,296	6,374,410
<u>Supporting Services:</u>		
Management and General	892,547	741,581
Total Expenses	8,643,843	7,115,991
Change in Net Assets	697,841	1,735,599
Net Assets - Beginning of Year	5,491,107	3,755,508
Net Assets - End of Year	\$ 6,188,948	\$ 5,491,107

See Accompanying Notes to Financial Statements.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENT OF FUNCTIONAL EXPENSES
For The Year Ended June 30, 2022
(With Comparative Totals For The Year Ended June 30, 2021)

	<u>2022</u> No. of Positions	<u>Program Services</u>			<u>Supporting</u> <u>Services</u>	<u>Totals</u>	
		<u>Regular</u> <u>Education</u>	<u>Special</u> <u>Education</u>	<u>Food</u> <u>Services</u>	<u>Management</u> <u>and General</u>	<u>2022</u>	<u>2021</u>
Personnel Services Costs							
Instructional Personnel	74	\$3,083,521	\$ 464,565	\$ -	\$ -	\$3,548,086	\$3,142,155
Administrative Staff Personnel	11	288,527	28,536	2,514	473,729	793,306	688,480
Non-Instructional Personnel	<u>8</u>	<u>87,324</u>	<u>9,354</u>	<u>108,243</u>	<u>15,977</u>	<u>220,898</u>	<u>245,178</u>
Total Salaries	93	3,459,372	502,455	110,757	489,706	4,562,290	4,075,813
Pension Expense		74,619	6,858	2,614	6,558	90,649	96,010
Fringe Benefits and Payroll Taxes		<u>736,789</u>	<u>96,931</u>	<u>23,480</u>	<u>88,811</u>	<u>946,011</u>	<u>874,343</u>
Total Personnel Services		<u>4,270,780</u>	<u>606,244</u>	<u>136,851</u>	<u>585,075</u>	<u>5,598,950</u>	<u>5,046,166</u>
Repairs and Maintenance		454,624	41,208	-	23,571	519,403	275,367
Food Services		-	-	432,431	-	432,431	202,957
Other Purchased Services		310,773	31,033	-	69,866	411,672	290,556
Supplies and Materials		215,499	21,882	-	-	237,381	112,464
Technology		210,245	20,450	-	-	230,695	236,893
Depreciation and Amortization		145,514	14,392	19,988	19,988	199,882	194,883

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENT OF FUNCTIONAL EXPENSES
For The Year Ended June 30, 2022
(With Comparative Totals For The Year Ended June 30, 2021)
(Continued)

	<u>Program Services</u>			<u>Supporting Services</u>	<u>Totals</u>	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Food Services</u>	<u>Management and General</u>	<u>2022</u>	<u>2021</u>
Utilities	147,368	14,575	-	14,400	176,343	144,357
Student Services	160,447	15,868	-	-	176,315	33,252
Interest	107,437	10,626	14,758	14,758	147,579	177,894
Other Expenses	73,566	3,599	-	29,316	106,481	75,660
Office Expense	66,412	6,568	-	29,000	101,980	93,013
Insurance	75,748	7,491	-	4,500	87,739	88,192
Staff Development	72,078	7,129	-	-	79,207	36,076
Accounting and Auditing Fees	-	-	-	78,454	78,454	37,560
Legal Services	-	-	-	22,182	22,182	14,328
Marketing and Recruitment	21,239	889	-	-	22,128	29,981
Equipment and Furnishings	<u>12,486</u>	<u>1,098</u>	<u>-</u>	<u>1,437</u>	<u>15,021</u>	<u>26,392</u>
Total Expenses	<u>\$6,344,216</u>	<u>\$ 803,052</u>	<u>\$ 604,028</u>	<u>\$ 892,547</u>	<u>\$8,643,843</u>	<u>\$7,115,991</u>

See Accompanying Notes to Financial Statements.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
<u>Cash Flows From Operating Activities</u>		
Revenue from School Districts	\$ 7,168,672	\$ 7,154,880
Grant Revenues	1,025,213	557,181
Contributions	62,344	35,055
Food Services	559,028	169,116
Other Sources	41,176	4,137
Payments to Vendors for Goods and Services Rendered	(2,542,396)	(1,701,879)
Payments to Charter School Personnel for Services Rendered	(5,254,422)	(5,043,723)
Payment on Interest	<u>(138,451)</u>	<u>(170,676)</u>
Net Cash Flows Provided/(Used) By Operating Activities	<u>921,164</u>	<u>1,004,091</u>
<u>Cash Flows From Investing Activities</u>		
Purchase of Fixed Assets	<u>(12,458)</u>	<u>(10,109)</u>
Net Cash Flows Provided/(Used) By Investing Activities	<u>(12,458)</u>	<u>(10,109)</u>
<u>Cash Flows From Financing Activities</u>		
Payments on Long-Term Debt	(206,351)	(194,715)
Proceeds from Line of Credit	-	37,925
Payments on Line of Credit	<u>-</u>	<u>(37,925)</u>
Net Cash Flows Provided/(Used) By Financing Activities	<u>(206,351)</u>	<u>(194,715)</u>
Net Increase/(Decrease) in Cash, Cash Equivalents, and Restricted Cash	702,355	799,267
Cash, Cash Equivalents, and Restricted Cash - Beginning of Year	<u>1,527,786</u>	<u>728,519</u>
Cash, Cash Equivalents, and Restricted Cash - End of Year	<u><u>\$ 2,230,141</u></u>	<u><u>\$ 1,527,786</u></u>

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2022 and 2021
(Continued)

	2022	2021
<u>Reconciliation of Change in Net Assets to Net Cash</u>		
<u>Provided by Operating Activities</u>		
Change in Net Assets	\$ 697,841	\$ 1,735,599
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation and Amortization	199,882	194,883
Loan Acquisition Interest Expense	9,128	7,128
Forgiveness of Long-Term Debt	-	(774,100)
(Increase)/Decrease In:		
Accounts Receivable	(87,920)	(79,850)
Grants Receivable	(383,469)	(50,714)
Prepaid expenses	(24,773)	(11,401)
Increase/(Decrease) In:		
Accounts Payable	165,947	(14,784)
Accrued Payroll	344,528	-
Deferred Revenue	-	(2,670)
 Net Cash Flows Provided/(Used) By Operating Activities	 \$ 921,164	 \$ 1,004,091

See Accompanying Notes to Financial Statements.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Renaissance Academy Charter School of the Arts (the School) is a New York nonprofit organization that was formed to provide children an enriched and rigorous educational experience, through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers in the Greece and Rochester, New York community. The School currently serves grades Kindergarten through 6th grade. The school receives the majority of its funding from state and local governments through local school districts. The school also receives federal and state grants, contributions, and other income.

The main programs of the School are as follows:

REGULAR EDUCATION: The School's instructional pedagogy is one based on active learning and inquiry-based lessons. Engaging students in the “why” of the lessons is as important to the teaching staff as is the final outcomes. The arts staff works diligently with the academic staff to integrate arts into the curriculum and to integrate academics into the arts, while keeping in alignment with the New York State Learning Standards.

SPECIAL EDUCATION: The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education in the least restrictive environment to students with disabilities. The primary service delivery for students with special needs is inclusion. For students requiring supplemental services, the School ensures the required services are provided as outlined in the student's Individual Education Plan or 504 Plan.

FOOD SERVICES: The School believes that healthy meals are an important part of a child's day. Breakfast and lunch are served every day. All meals are intended to meet the required New York State Child Nutrition Standards, and the School subscribes to the New York State free and reduced priced meal program.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

(Continued)

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING
POLICIES (Continued)**

Net Assets

In accordance with accounting principles generally accepted in the United States of America, the School reports information regarding its financial position and activities according to the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, based on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

There were no net assets with donor restrictions at June 30, 2022 and 2021.

Revenue and Revenue Recognition

A portion of the School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the school has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the balance sheet.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO FINANCIAL STATEMENTS

June 30, 2022
(Continued)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue and Revenue Recognition (Continued)

The School was awarded cost-reimbursable grants of \$2,276,805 and \$35,460 that have not been recognized at June 30, 2022 and 2021, respectively, because qualifying expenditures have not yet been incurred.

The School recognizes revenue derived from tuition and food service. Tuition income is recognized during the school year based on enrollment. Food service revenue is recognized when earned at the time of service.

Contributions

The School recognizes contributions when cash, securities or other assets, an unconditional promise to give or a notification of a beneficial interest is received. Contributions that are expected to be received in future years are recorded at their present value. Conditional promises to give, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met.

Use of Estimates in the Preparation of Financial Statements

Accounting principles generally accepted in the United States of America, require management to make estimates and assumptions that affect the amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the amounts of revenue and expenses. Actual results could vary from those estimates.

Receivables

Receivables are stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed are written off. In addition, if necessary, management provides an allowance to reduce receivables to amounts management expects will be collected. Management determined that no allowances were necessary at June 30, 2022 and 2021.

Income Taxes

The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code. As a result, no provision for federal or state income taxes has been made.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

(Continued)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Marketing

Marketing costs are expensed as incurred.

Cash, Cash Equivalents, and Restricted Cash

For the purposes of the statements of cash flows, cash, cash equivalents and restricted cash include all cash on hand and in banks, which, at times, may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash, cash equivalents and restricted cash.

Cash, cash equivalents, and restricted cash consisted of the following at June 30:

	<u>2022</u>	<u>2021</u>
Checking	\$ 740,213	\$ 431,746
Savings	<u>1,389,907</u>	<u>996,035</u>
Total Cash and Cash Equivalents	2,130,120	1,427,781
Restricted Cash - Escrow Account	<u>100,021</u>	<u>100,005</u>
Total Cash, Cash Equivalents, and Restricted Cash	<u>\$2,230,141</u>	<u>\$1,527,786</u>

Cash in Escrow

The School maintains cash in an escrow account in accordance with the terms of their charter agreement. The amount in escrow as of June 30, 2022 and 2021 was \$100,021 and \$100,005, respectively. The escrow is restricted to fund legal and other costs related to the dissolution of the School.

Fixed Assets

Property, equipment and software are stated at cost, less accumulated depreciation and amortization. The School capitalizes property, equipment and software with a cost of over \$5,000 and an estimated life of one or more years. The cost and accumulated depreciation of property items sold or retired are eliminated from the accounts. Minor expenditures for maintenance, repairs, and renewals are expensed. Donated assets are recorded at their estimated fair market value at the time of donation.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

(Continued)

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING
POLICIES (Continued)**

Fixed Assets (Continued)

Depreciation and amortization is computed on a straight-line basis over the estimated useful lives of assets. The estimated useful lives used in computing depreciation are as follows:

	<u>Years</u>
Building and Improvements	40
Equipment	5
Software	3

Depreciation and amortization expense amounted to \$199,882 and \$194,883 for the years ended June 30, 2022 and 2021, respectively.

Loan Acquisition Costs

Loan acquisition costs are reported on the balance sheet as a direct reduction from the face amount of debt in accordance with accounting principles generally accepted in the United States of America. The School reflects amortization of loan acquisition costs as interest expense on the straight-line method over the term of the obligation.

Functional Expenses

The costs of providing the various program services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the program, and management and general categories. An immaterial amount of fund raising costs for the years ended June 30, 2022 and 2021 are included in management and general expenses.

The financial statements report certain categories of expenses that are attributed to both program and supporting functions. Therefore, allocation on a reasonable basis that is consistently applied is required. The expenses that are allocated include repairs and maintenance, insurance, interest, and depreciation and amortization, which are allocated on a square footage basis, as well as personnel services, other purchased services, student services, supplies and materials, technology, office expenses, staff development, marketing and recruitment, utilities, and other expenses, which are allocated on the basis of estimates of time and effort for each category.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

(Continued)

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2021 from which the summarized information was derived.

Reclassifications

Certain account balances as of June 30, 2021 have been reclassified to conform with the presentation as of June 30, 2022. The reclassifications had no impact on previously reported net assets.

Recent Accounting Pronouncements

In September 2020, FASB issued ASU 2020-07, Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets. ASU 2020-07 requires the presentation of contributed nonfinancial assets as a separate line item in the statement of activities, apart from contributions of cash and other financial assets. The main difference between the guidance in ASU 2020-07 and previous GAAP is the disclosure of a disaggregation of the amount of contributed nonfinancial assets, qualitative information about whether the contributed nonfinancial assets were either monetized or utilized during the period, the Organization's policy about monetizing rather than utilizing the assets, a description of any donor-imposed restrictions associated with the assets, a description of the valuation techniques used, and the principal market used to arrive at a fair value measurement. During the year ended June 30, 2022, the Organization adopted ASU 2020-07 for its contributed nonfinancial assets. This adoption was applied on a retrospective basis.

NOTE 2 - LIQUIDITY AND AVAILABILITY

The School regularly monitors the availability of resources required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the School considers all expenditures related to its ongoing activities, as well as the conduct of services undertaken to support those activities to be general expenditures.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

(Continued)

NOTE 2 - LIQUIDITY AND AVAILABILITY (Continued)

At June 30, the following financial assets could readily be made available within one year of the balance sheet date to meet general expenditures:

	<u>2022</u>	<u>2021</u>
Cash and cash equivalents	\$ 2,130,120	\$ 1,427,781
Accounts receivable	267,312	179,391
Grants receivable	452,571	69,102
	<u>\$ 2,850,003</u>	<u>\$ 1,676,274</u>

NOTE 3 - LINE OF CREDIT

The School has a line of credit with a maximum authorization of \$250,000. Advances against this line bears interest at 1.75% above the current bank prime rate. This line is secured by any cash, securities, instruments or other property of the School in possession of M&T Bank. There was no amount outstanding at June 30, 2022 and 2021.

NOTE 4 - SPECIAL EDUCATION AND OTHER SERVICES

Rochester City School District provides some of the special education services required by students of the School. Transportation is provided by the Rochester City and Greece School Districts. The School was unable to determine a value for these services, thus, these financial statements do not reflect revenue or expenses associated with those services.

The School does need to offer special education services that are not provided through the Rochester City School District. The School has teachers on staff to provide these services; the revenue and expense for these services have been included in the financial statements.

The School also receives State Aid in the form of textbooks and computer software through the Rochester City School District. The total aid received for the years ended June 30, 2022 and June 30, 2021 was \$30,483 and \$34,341, respectively. The value of this donation is based on original cost provided by the Rochester City School District.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO FINANCIAL STATEMENTS

June 30, 2022
(Continued)

NOTE 5 - LONG TERM DEBT

	2022	2021
Long-term debt consists of the following at June 30:		
 Note payable to Canandaigua National Bank, originally in the amount of \$955,500. There are loan acquisition costs of \$18,062 and \$20,321 at June 30, 2022 and 2021, respectively. As of December 2020 this loan was refinanced and has an interest rate of 4.19%. Prior to a modification, this note bore interest at a rate of 4.79%. Principal and interest are payable in monthly installments of \$7,488 prior to January, 2021, and \$7,289 January, 2021 through July 2030. The interest rate will adjust in July 2025. As part of the agreement, the School must maintain a debt service coverage ratio of not less than 1.2:1. This note is secured by a second lien on the building mortgage.	\$ 590,330	\$ 658,403
 Note payable to Canandaigua National Bank, originally in the amount of \$172,250. There are loan acquisition costs of \$2,426 and \$2,729 at June 30, 2022 and 2021, respectively. As of December 2020 this loan was refinanced and has an interest rate of 4.19%. Prior to modification this note bore interest at a rate of 4.79%. Principal and interest are payable in monthly installments of \$6,130 prior to January, 2021, and \$1,344 January, 2021 through July 2030. The interest rate will adjust in July 2025. As part of the agreement, the School must maintain a debt service coverage ratio of not less than 1.2:1. This note is secured by a second lien on the building mortgage.	110,240	121,439
 Note payable to Canandaigua National Bank, originally in the amount of \$772,000. There are loan acquisition costs of \$16,488 and \$18,137 at June 30, 2022 and 2021, respectively. As of December 2020 this loan was refinanced and has an interest rate of 4.39%. Prior to a modification this note bore interest at a rate of 4.99%. Principal and interest are payable in monthly installments of \$6,130 prior to January, 2021, and \$5,909 January, 2021 through November 2032. The interest rate will adjust in December 2022 and 2027. As part of the agreement, the School must maintain a debt service coverage ratio of not less than 1.2:1. This note is secured by a second lien on the building mortgage.	597,683	633,708

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2022

(Continued)

NOTE 5 - LONG TERM DEBT (Continued)

	<u>2022</u>	<u>2021</u>
Note payable to Canandaigua National Bank, originally in the amount of \$1,760,000. There are loan acquisition costs of \$32,103 and \$35,021 at June 30, 2022 and 2021, respectively. As of December 2020 this loan was refinanced and has an interest rate of 4.99%. Prior to a modification this note bore interest at a rate of 5.94%. Principal and interest are payable in monthly installments of \$6,507 prior to January, 2021, and \$14,007 January, 2021 through August, 2028. The interest rate will adjust in August 2023. As part of the agreement, the School must maintain a debt service coverage ratio of not less than 1.2:1. This note is secured by a fourth lien on the building mortgage.	<u>1,432,194</u>	<u>1,523,248</u>
Total Debt	2,730,447	2,936,798
Less: Current Maturities	<u>(212,719)</u>	<u>(201,529)</u>
Long-Term Portion	2,517,728	2,735,269
Less: Loan Acquisition Costs	<u>(69,079)</u>	<u>(76,208)</u>
Net Long-Term Debt	<u>\$ 2,448,649</u>	<u>\$ 2,659,061</u>

Maturities of long-term debt for the years after June 30, 2023 are as follows:

<u>Year</u>	<u>Amount</u>
2024	\$ 224,170
2025	236,994
2026	250,173
2027	263,995
Thereafter	<u>1,542,396</u>
Total	<u>\$ 2,517,728</u>

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO FINANCIAL STATEMENTS

June 30, 2022
(Continued)

NOTE 6 - DONATED SERVICES

The School receives donated services that do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America. During the years ended June 30, 2022 and June 30, 2021, there were 11 and 10 board members who donated 550 and 460 hours, respectively.

NOTE 7 - PENSION EXPENSE

The School has a 403(b) annuity retirement plan for its employees. There is no minimum service requirement to participate in the plan. Eligible employees may also receive discretionary amounts the School contributes. The Board of Trustees voted to make a contribution to the plan for the years ended June 30, 2022 and 2021. Pension expense for the years ended June 30, 2022 and 2021 was \$90,649 and \$96,010, respectively.

NOTE 8 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through October 31, 2022, which is the date the statements were available for issuance.

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

SUPPLEMENTARY INFORMATION

For the Year Ended June 30, 2022



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditors' Report

To the Board of Trustees
Renaissance Academy Charter School of the Arts
Rochester, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Renaissance Academy Charter School of the Arts (a nonprofit organization), which comprise the balance sheet as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2022.

Report On Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Renaissance Academy Charter School of the Arts' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control. Accordingly, we do not express an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



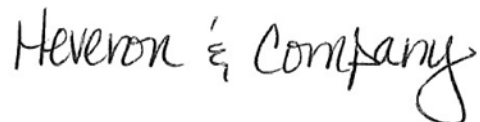
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Renaissance Academy Charter School of the Arts' financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Heveron & Company CPAs
Certified Public Accountants

Rochester, New York
October 31, 2022



**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM
AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

Independent Auditors' Report

To the Board of Trustees
Renaissance Academy Charter School of the Arts
Rochester, NY

**Report on Compliance for Each Major Federal Program
*Opinion on Each Major Federal Program***

We have audited Renaissance Academy Charter School of the Arts' compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Renaissance Academy Charter School of the Arts' major federal programs for the year ended June 30, 2022. Renaissance Academy Charter School of the Arts' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Renaissance Academy Charter School of the Arts complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Renaissance Academy Charter School of the Arts and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Renaissance Academy Charter School of the Arts' compliance with the compliance requirements referred to above.



Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Renaissance Academy Charter School of the Arts' federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Renaissance Academy Charter School of the Arts' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance, and therefore, is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Renaissance Academy Charter School of the Arts's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Renaissance Academy Charter School of the Arts' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Renaissance Academy Charter School of the Arts' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Renaissance Academy Charter School of the Arts' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

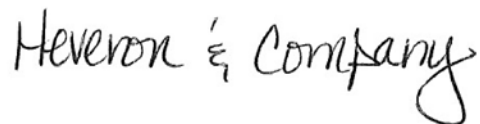
Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency or a combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency or a combination of deficiencies in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Heveron & Company
Certified Public Accountants

Rochester, New York
October 31, 2022

**RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For The Year Ended June 30, 2022**

Section II - Financial Statement Findings

None

Section III - Federal Award Findings and Questioned Costs

None

**RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For The Year Ended June 30, 2022**

Federal Grantor/Program Title Pass-Through Grantor	Federal CFDA Number	Agency or Pass Through Number	Passed Through to Subrecipients	Federal Expenditures
<u>United States Department of Agriculture</u>				
<u>Child Nutrition Cluster:</u>				
School Breakfast Program Passed Through New York State Education Department	10.553	421800860854	\$ -	\$ 189,207
National School Snack Program Passed Through New York State Education Department	10.555	421800860854	-	77,956
COVID-19 National School Lunch Program Passed Through New York State Education Department	10.555	26050186167	-	69,970
National School Lunch Program Passed Through New York State Education Department	10.555	26050186167	-	<u>266,311</u>
Total Child Nutrition Cluster			<u>-</u>	<u>603,444</u>
Total United States Department of Agriculture			<u>-</u>	<u>603,444</u>

United States Department of Education

American Rescue Plan - Homeless Children and Youth Part II Passed Through New York State Education Department	84.425W	260501861067	-	1,954
COVID-19 American Rescue Plan - Elementary and Secondary School Emergency Relief Passed Through New York State Education Department	84.425U	260501861067	-	454,204

**RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For The Year Ended June 30, 2022
(Continued)**

Federal Grantor/Program Title Pass-Through Grantor	Federal CFDA Number	Agency or Pass Through Number	Passed Through to Subrecipients	Federal Expenditures
<u>United States Department of Education (Continued)</u>				
COVID-19 Elementary and Secondary School Emergency Relief Fund Passed Through New York State Education Department	84.425D	260501861067	-	486,724
Total Education Stabilization Fund	84.425			942,882
Title I Grants to Local Educational Agencies Passed Through New York State Education Department	84.010	260501861067	-	293,203
Supporting Effective Instruction State Grant Passed Through New York State Education Department	84.367	260501861067	-	19,963
Charter Schools Passed Through New York State Education Department	84.282	260501861067	-	49,950
Strengthening Institutions Program Passed Through New York State Education Department	84.031A	260501861067	-	9,434
Student Support and Academic Enrichment Program Passed Through New York State Education Department	84.424	260501861067	-	27,383
Total United States Department of Education			-	1,342,815

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For The Year Ended June 30, 2022
(Continued)

Federal Grantor/Program Title Pass-Through Grantor	Federal CFDA Number	Agency or Pass Through Number	Passed Through to Subrecipients	Federal Expenditures
<u>Department of Homeland Security</u>				
Disaster Grants - Public Assistance (Presidentially Declared Disasters) Passed Through New York State	97.036	260501861067	-	45,265
Total Department of Homeland Security			-	45,265
<u>United States Federal Communications Commission</u>				
Emergency Connectivity Fund Program	32.009	N/A	-	20,000
Total United States Federal Communications Commission			-	20,000
Total Federal Expenditures			\$ -	\$ 2,011,524

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For The Year Ended June 30, 2022

Note 1 - Basis of Presentation:

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of Renaissance Academy Charter School of the Arts under programs of the federal government for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Renaissance Academy Charter School of the Arts, it is not intended to and does not present the financial position, change in net assets or cash flows of Renaissance Academy Charter School of the Arts.

Note 2 - Summary of Significant Accounting Policies:

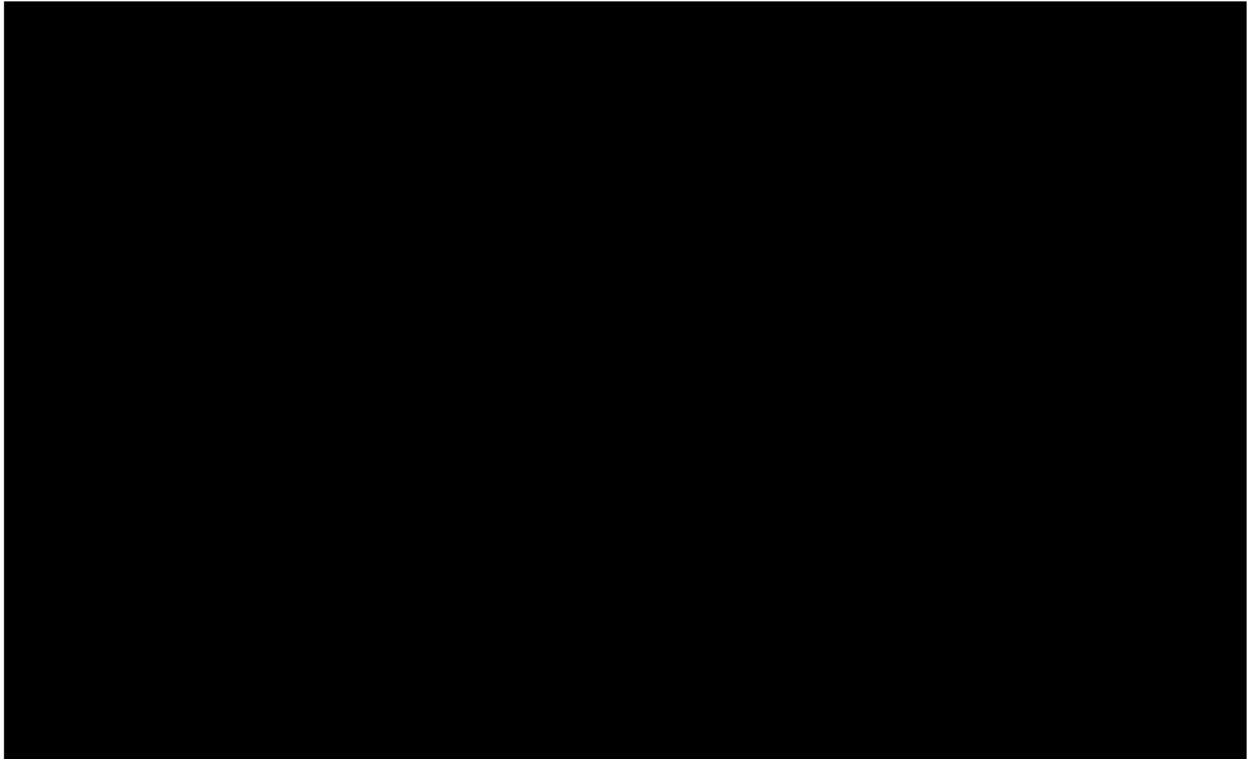
Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Renaissance Academy Charter School of the Arts has not yet elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance. All costs are directly allocated.

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Ann Seigler 7-15-22
Signature Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Steve Gordon

Name of Charter School Education Corporation:

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member at Large

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

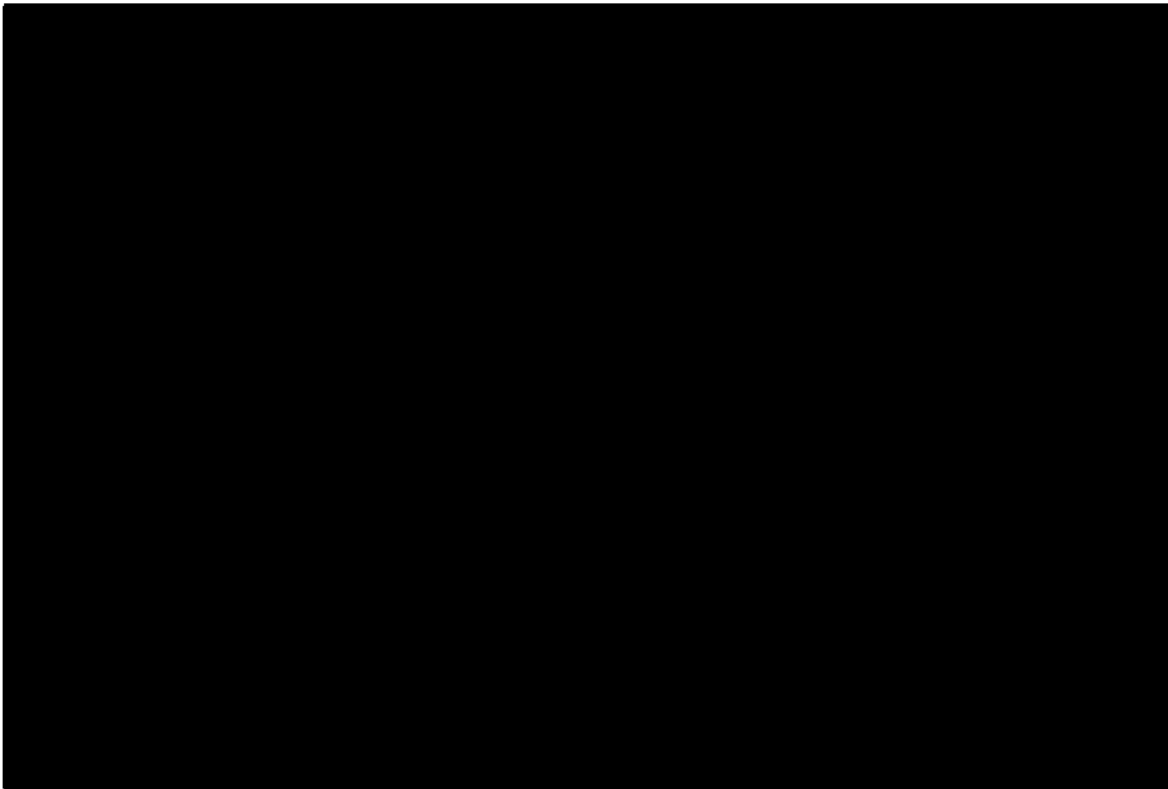
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.





7/21/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Trustee Name:

Natale Washington

Name of Charter School Education Corporation:

Renaissance Academy School of the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair
 ✓ Vice-Chair
 Secretary
 HR Comm. Officer Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- b. Identify each interest transaction (and provide the date) you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

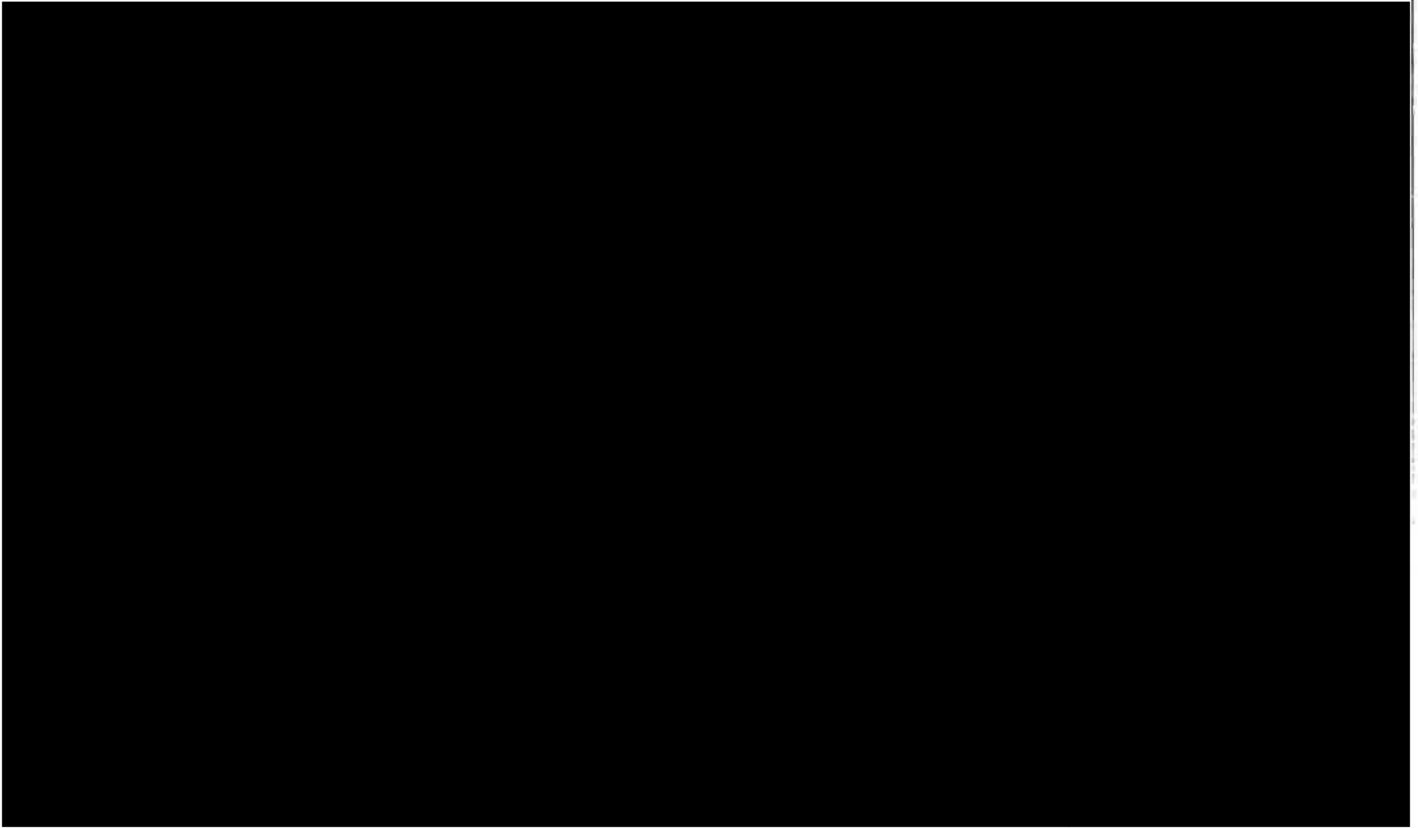
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you


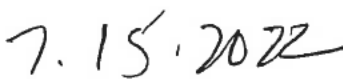
7. Identify each individual, business, corporation, union, association, trust, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



 _____ 
Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Dr. Deasure A. Matthew

Name of Charter School Education Corporation:

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

General Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

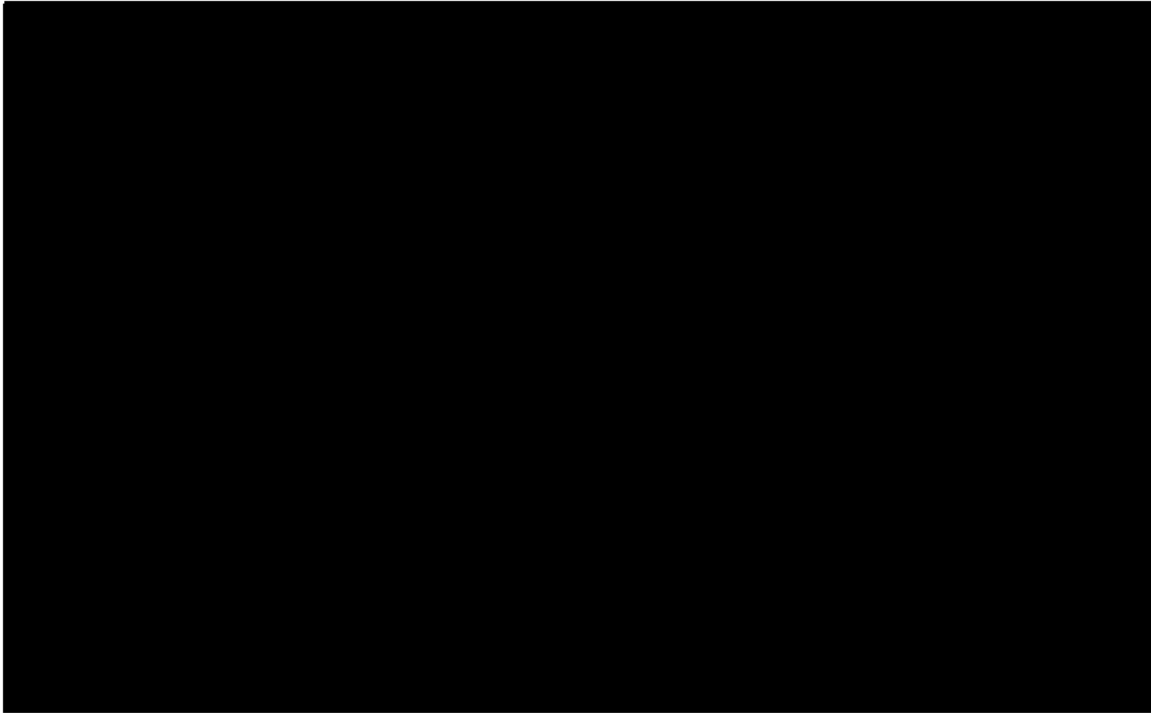
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Handwritten signature of Dr. Deasure A. Matthew.

July 11, 2022

Signature

Date

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- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Tom Merkel

Name of Charter School Education Corporation:

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

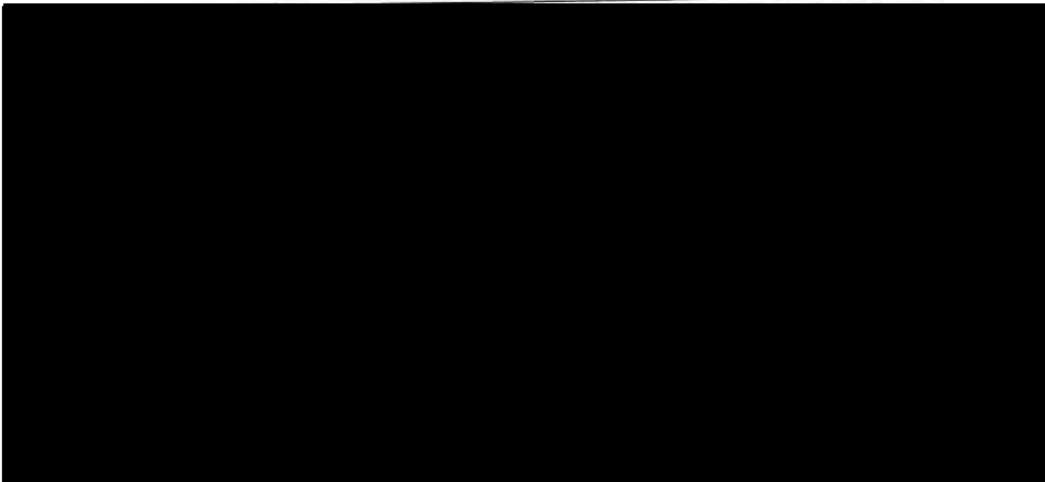
None

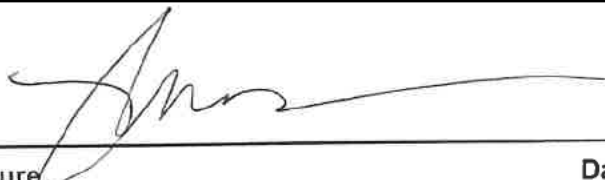
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



Signature  Date 7/21/22

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:
Amy Reingold

Name of Charter School Education Corporation:
Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
CHAIR RESOURCE AND DEVELOPMENT

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to a student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Amy Reingold

7/12/2022

Signature

Date

Acceptable signature formats include:

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Bert Brinkerhoff

Name of Charter School Education Corporation:

Renaissance Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

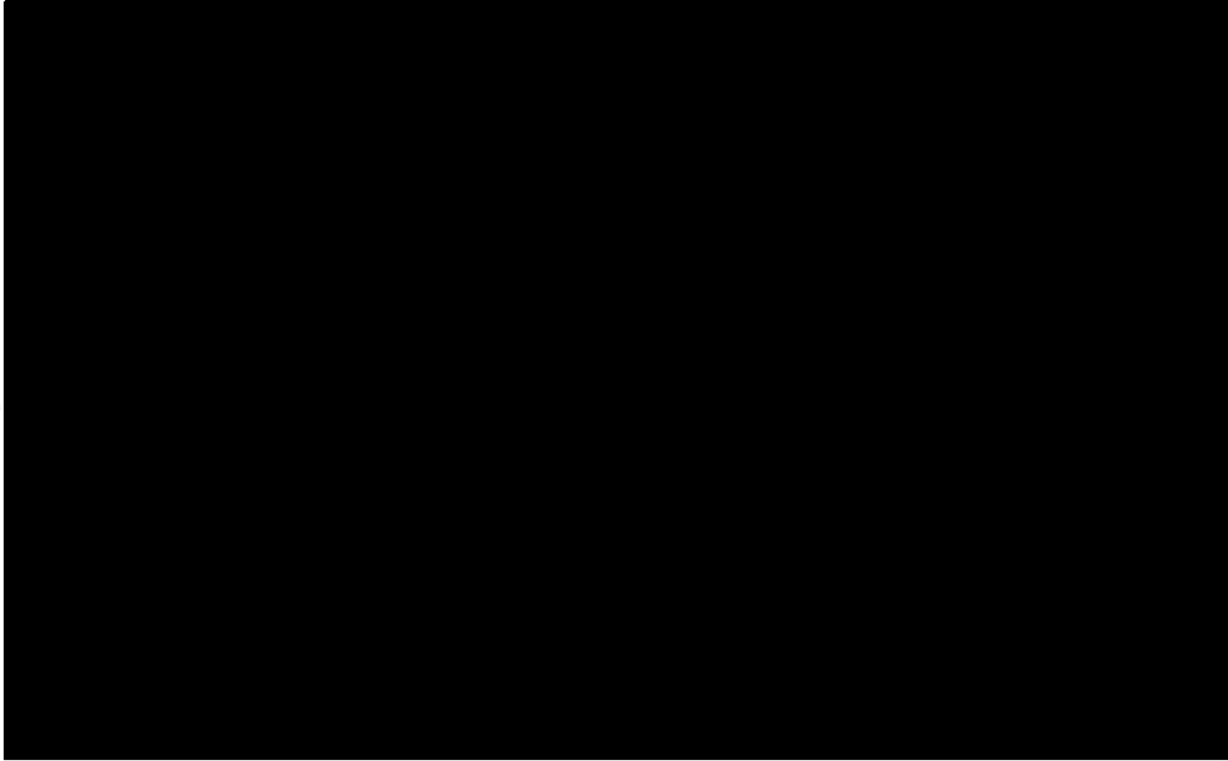
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Bert Brinkerhoff 7/18/2022
Signature Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Cheryl Hayward

Name of Charter School Education Corporation:

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

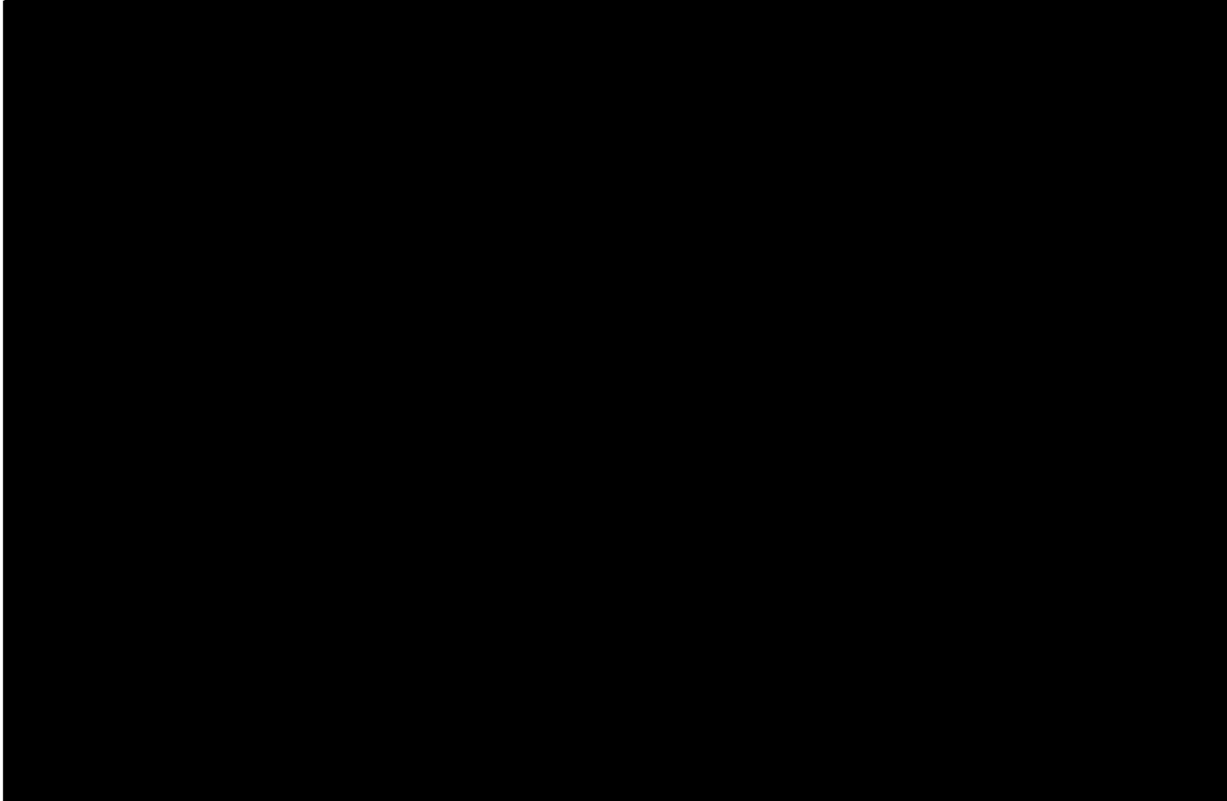
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Cheryl Hayward

Signature

07/12/2022

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Linda Dickey

Name of Charter School Education Corporation:

Renaissance Academy Charter School of the arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

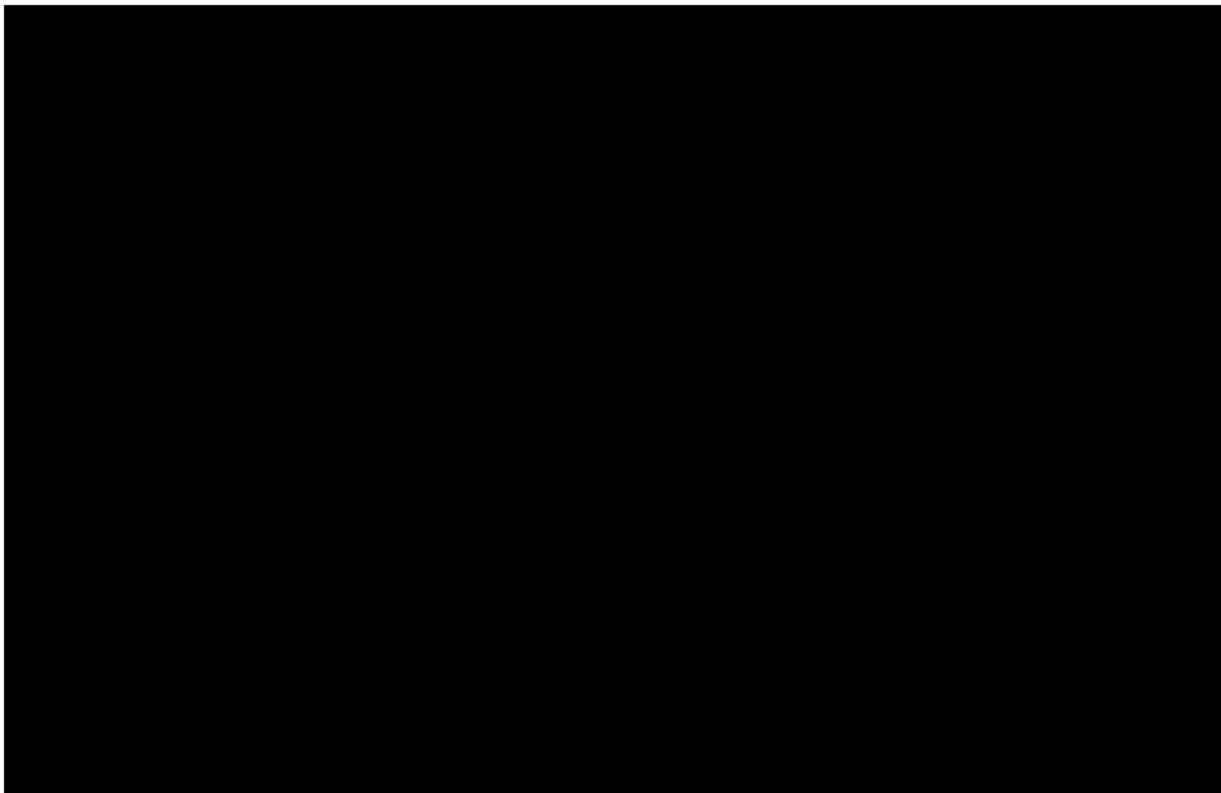
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

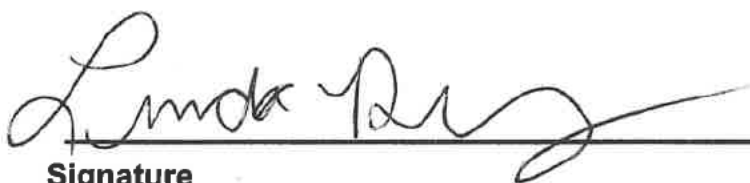
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.





Signature

July 14, 2022

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kristian Walker

Name of Charter School Education Corporation:

Renaissance Academy Charter School of the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

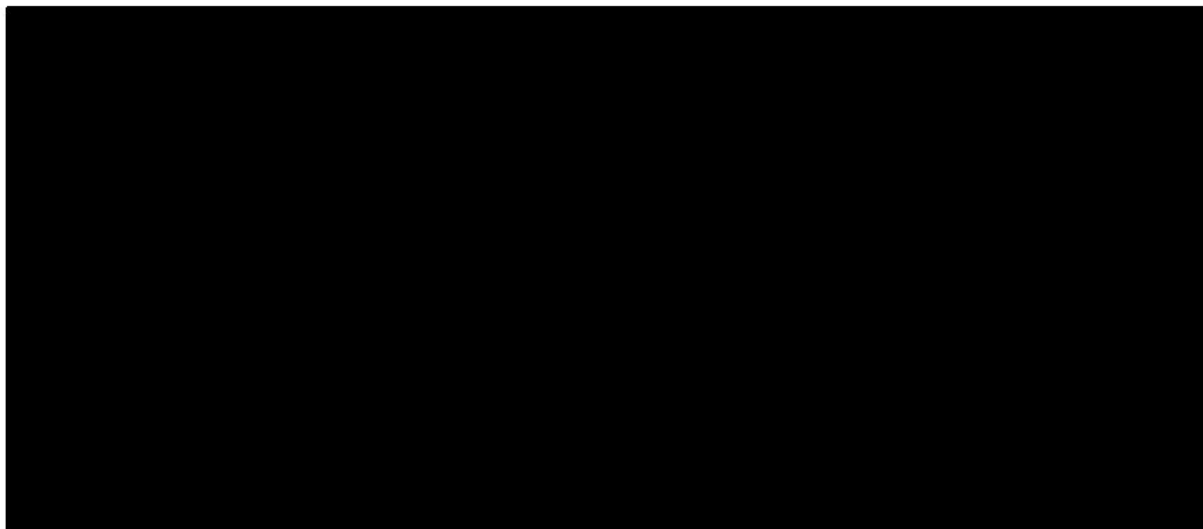
None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



Kristian D. Walker

Digitally signed by: Kristian D. Walker
DN: CN = Kristian D. Walker email =
kwalk08@syr.edu C = US
Date: 2022.07.12 15:15:25 -04'00'

7/12/2022

Signature

Date

Acceptable signature formats include:

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

MARK McDERMOTT

Name of Charter School Education Corporation:

RENAISSANCE Academy Charter School for the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

- Trustee
- Member of Academic Committee (anticipating becoming Chair of Academic Committee in August 2022)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

I am related by MARRIAGE to two individuals who have COMPANIES that provide services to the organization, AS shown below. They might benefit through their service contracts.

- Westpro IT - DAN Westervelt (my father in law)
- Westervelt Consulting LLC - NAN Westervelt (my mother in law)

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

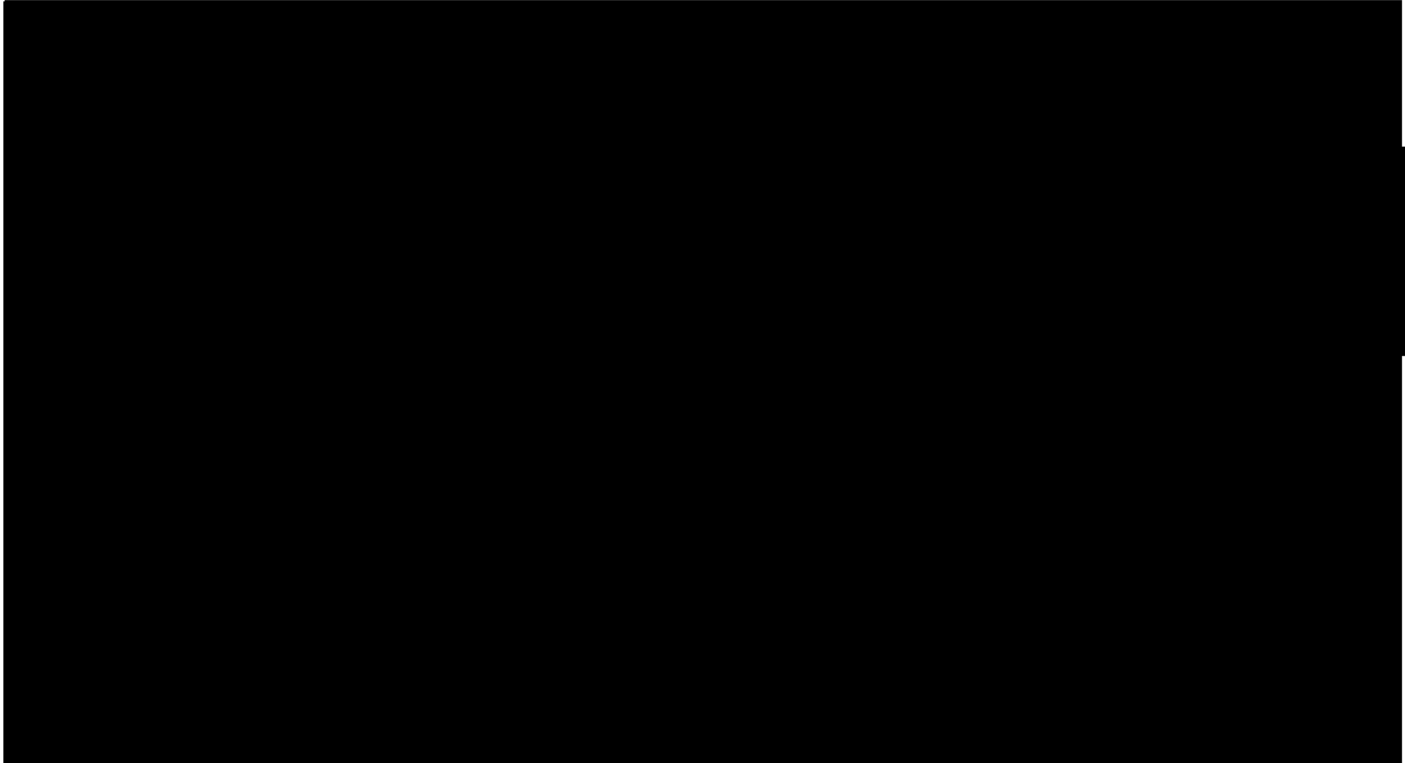
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you


7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.




Signature _____ Date 7-15-22

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Ann Seigler

Name of Charter School Education Corporation:

Renaissance Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member
HR Committee Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting –
Annual Organizational Meeting & Monthly Board Meeting
Wednesday, April 13, 2022 at 12:30 PM – 2:00 PM - ZOOM
Location: 299 Kirk Road, Rochester, NY 14612

Meeting Minutes

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Welcome/Call to Order and Introductions|TIME - 12:30

Board Members Present: Deasure Matthew; Tom Merkel; Bert Brinkerhoff; Linda Dickey; Mark McDermott; Amy Reingold

Members Absent: Cheryl Hayward; Kristian Walker

Others Present: Dr. Kymberly Cruz; Ann Seigler; Harry Marino; Nan Westervelt

Kudos & Celebrations Amy Reingold, Nan Westervelt, and the Reach for the Stars Committee were thanked for their efforts to make the fundraiser a success. A highlight was the RA students singing—they received a standing ovation.

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

Motion to approve consent items #95.4 April 13, 2022 Agenda) & #95.5 (March 16, 2022 Meeting Minutes; March 16, 2022 Special Meeting - Executive Session) Minutes

Motion: Tom Merkel Seconded: Mark McDermott

Discussion: None

Ayes: 6 Nays: 0

Chief Educational Officer Report [Dr. Kymberly Cruz] Dr. Cruz elaborated on portions of her written report submitted to the Board. Highlights included: 1) Board and staff efforts to respond to the RCSD Transportation Department assigning RA a bus schedule from 9:00 AM to 4:30 PM; 2) Additional information about the State Education Department Charter School Office visit May 19 and 20; and 3) Teacher Appreciation; Enrollment (497) and Admissions (563 for 76 seats). The Board discussed ways to recognize teachers during the full Teacher Appreciation Week (May 2 - May 6). Dr. Cruz provided an overview of the Character Education Key Design Element.

Finance Committee Report [Mr. Bert Brinkerhoff] Mr. Brinkerhoff and Mr. Marino reviewed the financial statements provided to the Board. Highlights of the report are as follows: 1) RA is in the unique situation to leverage the influx of grants to supplement the budget in the next two years; 2) 2022-23 budget development is continuing and a draft budget will be submitted to the Board in May; 3) A discussion was held in regard to retaining and attracting staff. A Special Meeting of the Board will be held on April 27 to discuss the financial impact of increasing salaries and benefits.



Academic Committee Report [Mr. Tom Merkel] Mr. Merkel elaborated on the report submitted to the board and congratulated the RA staff for the great job in outlining assessments and efforts to prepare the students for State assessments.

Resource Development Committee Report [Ms. Amy Reingold] The Reach for the Stars fundraiser grossed \$42,000. The projected net is \$28,000. The event is considered more than just a fundraiser to provide arts and educational resources for students, but also a way to promote RA to the greater Rochester community.

Governance Committee Report [Ms. Linda Dickey] The committee is working with the Strategic Planning (SP) consultant to continue drafting the SP planning process and to plan for the annual Board retreat.

Human Resources Committee Report [Dr. Deasure Matthew] The HR Committee is focusing on retaining and attracting staff. A comprehensive analysis of current salaries, benefits, and job descriptions is nearly completed. Jill Shahan will provide a report with recommendations for the Board to review, discuss and create a plan.

New Business

Dr. Cruz requested a Board vote on the 2022-23 School Calendar. She indicated that RCSD has designated every Friday as an early release day at 2:15 (with exceptions for testing dates and the first two weeks of school). The Board discussed the challenges associated with the RCSD bus schedule.

Motion #95.6 to approve the 2022-23 School Calendar.

Motion: Mark McDermott Seconded: Bert Brinkerhoff

Discussion: None

Ayes: 6 Nays: 0

Note: At 1:25 Tom Merkel left the meeting.

Old Business

Motion #95.7 to enter into Executive Session to discuss the performance review of Dr. Kymberly Cruz.

Motion: Linda Dickey Seconded: Mark McDermott

Discussion: None

Ayes: 5 Nays: 0

Motion # 95.9 to approve regular meeting adjournment

Motion: Amy Reingold Seconded: Mark McDermott

Discussion:

Ayes: Nays:

Public Comment- None

Adjournment TIME:2:25 PM

EXECUTIVE SESSION - SPECIAL MEETING
RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting
Wednesday, April 27, 2022
7:20 TO 9:35 pm
Location: Zoom

MINUTES

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Board Members Present: Bert Brinkerhoff; Amy Reingold; Kristian Walker (Left Zoom at 9:00 PM); Deasure Matthew; Mark McDermott; Cheryl Hayward (Arrived on Zoom 8:30 PM);

Members Absent: Linda Dickey; Tom Merkel

Others Present: Dr. Kymberly Cruz; Dr. Cait Loury; Jill Shahan; Harry Marino; Nan Westervelt

MEETING START TIME: 7:20 PM

1. Quorum Established
2. **Motion #96 to enter into Executive Session to review and discuss RA staff member salaries.**
 - a. Motion: Amy Reingold Seconded: Mark McDermott
 - b. Discussion: None
 - c. Ayes: 5 Nays: 0
3. A pay scale analysis was presented and a board discussion ensued resulting in two board votes.
4. **Motion #96.1 to approve a salary increase plus employee taxes for instructional staff equal to \$400,000 for the 2022-23 school year.**
 - a. Motion: Amy Reingold Seconded: Mark McDermott
 - b. Discussion: None

Roll Call Vote

Mark McDermott	Yes	No	Abstain
Amy Reingold	Yes	No	Abstain
Cheryl Hayward	Yes	No	Abstain
Dee Matthew	Yes	No	Abstain
Bert Brinkerhoff	Yes	No	Abstain

5. **Motion #96.2 to Allocate available ESSER grant funds of a 5.2% one time retention bonus of current salaries for the instructional staff in 2021-22.**
 - a. Motion: Mark McDermott Seconded: Bert Brinkerhoff
 - b. Discussion: None



**RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting –
Annual Organizational Meeting & Monthly Board Meeting
Wednesday, May 18, 2022 at 12:30 PM – 2:00 PM - ZOOM
Location: 299 Kirk Road, Rochester, NY 14612
Meeting MINUTES**

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Welcome/Call to Order and Introductions|TIME -12:32

Board Members Present: Dr. Deasure Matthew; Linda Dickey; Mark McDermott; Amy Reingold; Kristian Walker; Bert Brinkerhoff

Members Absent: Tom Merkel; Cheryl Hayward

Others Present: Dr. Kymberly Cruz; Ann Seigler; Harry Marino; Jill Shahan

Kudos & Celebrations: Dr. Cruz reported that the RA staff felt extremely appreciated by all the special treats the Board provided during Staff Appreciation week.

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

Motion to approve consent items #96.9 May 18, 2022 Agenda & #96.4 April13, 2022 Meeting Minutes

Motion: Amy Reingold **Seconded:** Mark McDermott

Discussion: It was brought to the attention of the Board that the wording of Motion #96.2 in the April 27, 2022 Special Meeting minutes must be changed. Because no action was taken on the original motion, a motion to change the wording was made.

Motion #97 to amend the wording of Motion #96.2 in the April 27, 2022 Special Meeting minutes to read: "To allow a one time 5.2% bonus to current employees who sign a 2022-23 contract and who have been employed by RA at the start of the first day of school, August 23, 2021."

Motion: Amy Reingold **Seconded:** Mark McDermott

Roll Call Vote:

Amy Reingold	Yes	No
Linda Dickey	Yes	No
Mark McDermott	Yes	No
Amy Reingold	Yes	No
Kristian Walker	Yes	No
Bert Brinkerhoff	Yes	No



Dr. Deasure Matthew	Yes	No	
Cheryl Hayward	Yes	No	N/A
Tom Merkel	Yes	No	N/A

Chief Educational Officer Report [Dr. Kymberly Cruz] [5 Minutes] - Dr. Cruz provided highlights of her written report previously submitted to the Board.

The Charter School Office Mid-Term Site Visit will focus on Benchmarks 1, 9, and 10 (areas not met during the previous renewal). She briefly described the status of Benchmark #9.

Dr. Cruz will continue with her Key Design Elements presentation(Child & Family) at the next meeting.

Finance Committee Report [Mr. Bert Brinkerhoff] [5 Minutes] - Mr. Brinkerhoff and Mr. Marino reviewed the monthly and year to date budget status.

The financial status of the school continues to be positive. Questions regarding the budget were discussed.

The Finance Committee will continue to participate in 2022-23 school year budget sessions and present a budget to the Board in May. The Board will vote on the budget in June.

Academic Committee Report [Mr. Tom Merkel] [5 Minutes] - Dr. Matthew and Mr. McDermott reported in the absence of Mr. Merkel.

The committee discussed Arts Integration and how the RA model is unique to Rochester and other public schools.

There was excellent student attendance for the State ELA and Math testing.

A discussion regarding the Mid-Term visit from the State was held.

Resource Development Committee Report [Ms. Amy Reingold] [5 Minutes] Ms.

Reingold reported that the Resource Development Committee reached its \$50,000 2022-23 fundraising goal.

Ms. Reingold reported that to show Board appreciation for the staff, she sends birthday cards every month to staff, writes “Kudo’s” notes, and will be providing end of the year thank you candies for the staff.

She urged Board members to continue sending names of potential donors.

Governance Committee Report [Ms. Linda Dickey] [5 Minutes] - Ms. Dickey reported that the committee continues its efforts to add Board members and will begin the Strategic Planning Process and Retreat planning with Jill Shahan.

Human Resources Committee Report [Dr. Deasure Matthew] [5 Minutes] - Dr. Matthew reported on the committee actions.

The committee is working on reviewing job descriptions in order to establish an organizational chart for review and approval by the Board.

It continues to review the status of HR compliance issues.

New Business

Jill Shahan from Empire Charter Consultants - NYSED Charter School Office Site Visit Preparation [1 Hour]

- Ms. Shahan provided a valuable session for Board members regarding the NYSED Charter School Office site visit. The goal was to ensure that Board members that haven’t experienced a site visit, would feel prepared. Her presentation was to accompany preparation materials provided to the Board.

Public Comment - None



Motion #97.1 to Adjourn.

Motion: Amy Reingold **Seconded:** Bert Brinkerhoff

Discussion: None

Ayes: 6 **Nays:** 0

Adjournment - TIME: 2:08



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting – Monthly Board Meeting
Wednesday, June 15, 2022 at 12:30 PM
Location: Zoom Conference Call
MINUTES

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Welcome/Call to Order and Introductions

Members Present: Dr. Deasure Matthew; Amy Reingold; Bert Brinkerhoff; Mark McDermott (Left the meeting at 2:00 PM); Cheryl Hayward (Left the meeting @ 1:45 PM); Ann Seigler; Kristian Walker; Tom Merkel (Arrived @ 12:53 PM; Left the meeting @ 2:04); Linda Dickey (Arrived @ 1:00 PM; Left the meeting @ 2:00 PM)

Members Absent: 0

Others Present: Dr. Cait Loury; Nan Westervelt

Kudos & Celebrations: Dr. Matthew thanked Bert Brinkerhoff for his seven years of dedicated Board service to RA. She thanked him for his leadership as Treasurer and Finance Committee Chair.

❖ **Approval of Consent Agenda Items**

[**Note:** *Single items can be removed from the list and considered separately at the request of a Board of Trustees member*]

❖ **Motion to approve consent items 97.5 Agenda and 97.6 May 13, 2022 Special Mtg. & Executive Session Minutes; May 18, 2022 Minutes; May 31 Special Mtg. & Executive Session Minutes**

Motion: Amy Reingold **Seconded:** Mark McDermott

Discussion: None

Ayes: 7 **Nays:** 0

❖ **Interim Chief Educational Officer Report [Dr. Cait Loury [5 Minutes] Highlights included:**

- Dr. Loury provided an update on the current state of the school including end of the year celebrations and the status of teacher resignations and new hires. A discussion ensued about the challenges of attracting teachers and keeping teachers.
- The first billing cycle cycle billed for 505 students of the 506 maximum.
- Dr. Loury provided updates on Summer School and building projects—both funded by ESSER grant funds.

➤ **Motion # 97.7 to move into Executive Session to discuss financial matters relating to an employees.**

- **Motion:** Cheryl Hayward **Seconded:** Mark McDermott
- **Discussion:** None
- **Ayes: 8 Nays: 0**

❖ **Finance Committee Report [Mr. Bert Brinkerhoff] [5 Minutes]**

- The Monthly and Year To Date Financial Report along with the Budget presentation will be presented at a special meeting at the end of June.

Due to time constraints, the Board elected to review the written committee reports individually and reach out to committee members with any questions.

❖ **Academic Committee Report [Mr. Tom Merkel] [5 Minutes]**

❖ **Resource Development Committee Report [Ms. Amy Reingold] [5 Minutes]**

❖ **Governance Committee Report [Ms. Linda Dickey] [5 Minutes]**

❖ **Human Resources Committee Report [Ann Seigler] [5 Minutes]**

❖ **New Business**

➤ **Motion 98.2 to approve a summer learning program for 100 students from July 11-July 28. The summer learning program will be supported by the ESSER ARP grant.**

- **Motion:** Amy Reingold **Seconded:** Deasure Matthew
 - **Discussion:** None
- ROLL CALL VOTE**

Tom Merkel	Yes	No (Left the meeting prior to the vote)
Kristian Walker	Yes	
Amy Reingold	Yes	
Cheryl Hayward	Yes	No (Left the meeting prior to the vote)
Linda Dickey	Yes	No (Left the meeting prior to the vote)
Bert Brinkerhoff	Yes	
Ann Seigler	Yes	
Mark McDermott	Yes	No (Left the meeting prior to the vote)
Deasure Matthew	Yes	

➤ **Motion #98.3 to approve the following resolution: Renaissance Academy Charter**

School of the Arts approves the minor mechanical equipment renovations identified as

SED project #26-16-00-88-0-067-005 for construction as indicated in documents

prepared by Bergmann Architects, Engineers, and Planners.

Motion: Deasure Matthew **Seconded:** Amy Reingold

Discussion: None

ROLL CALL VOTE:

Mark McDermott	Yes	No (Left the meeting prior to the vote)
Tom Merkel	Yes	No (Left the meeting prior to the vote)
Kristian Walker	Yes	
Amy Reingold	Yes	
Cheryl Hayward	Yes	No (Left the meeting prior to the vote)
Linda Dickey	Yes	No (Left the meeting prior to the vote)
Bert Brinkerhoff	Yes	
Ann Seigler	Yes	
Deasure Matthew	Yes	

Motion # 98.4 to approve the following resolution: Regarding mechanical equipment

renovations identified as SED Project #26-16-00-88-0-067-005, Renaissance Academy Charter School of the Arts Board of Trustees declares itself to be Lead Agency under SEQRA. Chapter 6 Part 6175.5 of the SEQRA states: (a) Actions or classes of actions identified in subdivision (c) of this section are not subject to review under this Part. These actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law, article 8. The actions identified in subdivision (c) of this section apply to all agencies.

Resolved: Renaissance Academy Charter School of the Arts finds that the minor mechanical equipment renovations identified as SED# 26-16-00-88-0-067-005 that a Type II Determination is appropriate based on findings by Bergmann, Architects, Engineers, Planners;

- **Motion:** Deasure Matthew **Seconded:** Amy Reingold
- **Discussion:** None

ROLL CALL VOTE

Deasure Matthew	Yes	
Mark McDermott	Yes	No (Left the meeting prior to the vote)
Tom Merkel	Yes	No (Left the meeting prior to the vote)
Kristian Walker	Yes	
Amy Reingold	Yes	
Cheryl Hayward	Yes	No (Left the meeting prior to the vote)
Linda Dickey	Yes	No (Left the meeting prior to the vote)
Bert Brinkerhoff	Yes	
Ann Seigler	Yes	

❖ **Dr. Matthew requested that all committees need to submit their 2022-23 Goals and 2021-2022 Outcomes by July 15th to include in the final report which is due to SED**

August 1st; please consider aligning goals to the Benchmarks most closely related to your committee.

❖ **Additionally, Board Members need to complete the attached Financial Disclosure Form which must be included in the final report due to SED August 1st; document also due July 15th.**

❖ **Public Comment**

❖ **Motion #98.5 to Adjourn.**

- **Motion:** Dee Matthew **Seconded:** Ann Seigler
- **Discussion:** None
- **Ayes:** 5 **Nays:** 0

Adjournment - TIME: 2:15 PM



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees
Executive Session Agenda
Wednesday, June 15, 2022
Location: 299 Kirk Road, Rochester, NY 14612
MINUTES

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

QUORUM ESTABLISHED @ TIME - 12:40 PM

Board Members Present: Dr. Deasure Matthew; Amy Reingold; Bert Brinkerhoff; Mark McDermott (Left the meeting at 2:00 PM); Cheryl Hayward (Left the meeting @ 1:45 PM); Ann Seigler; Kristian Walker; Tom Merkel (Arrived @ 12:53 PM; Left the meeting @ 2:04); Linda Dickey (Arrived @ 1:00 PM; Left the meeting @ 2:00 PM)

Members Absent: None

Others Present: Nan Westervelt

Motion #97.8 to approve a stipend to Dr. Cait Loury for additional duties as Interim Chief Educational Officer from May 30, 2022 to June 30, 2022.

Motion: Amy Reingold **Seconded:** Mark McDermott

Discussion: A discussion ensued regarding the stipend approval.
A unanimous roll call vote was taken.

Motion #97.9 to approve Dr. Caitlin Loury as Interim Chief Educational Officer beginning July 1, 2022 to September 1 with a monthly salary.

Motion: Mark McDermott **Seconded:** Bert Brinkerhoff

Discussion: The Board discussed the salary payment.
A unanimous roll call vote was taken.

Motion #98 to approve an increase in the Non-Instructional staff salary line for the 2022-23.

Motion: Amy Reingold **Seconded:** Deasure Matthew

Discussion: A discussion ensued regarding the details of the salary increase for the Non-Instructional staff.
A unanimous roll call vote was taken.

Motion #98.1 to adjourn and return to regular meeting.

Motion: Amy Reingold **Seconded:** Deasure Matthew

Discussion: None
Ayes 6 Nays 0



Time: 2:05



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting – Monthly Board Meeting
Wednesday, July 21, 2021 at 12:30 PM
Location: 299 Kirk Road, Rochester, N.Y. 14612
Meeting Minutes

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Welcome/Call to Order and Introductions

- **Members Present:** Tom Merkel, Kristian Walker, Natalie Washington, Bert Brinkerhoff, Amy Reingold
- **Members Absent:** Cheryl Hayward, Linda Dickey, Steven Gordon
- **Others Present:** Dr. Cozine, Dr. Cruz, Mark McDermott, Alan Lockwod, Nan Westervelt, Kito Johnson

Approval of Consent Agenda Items – (88. & 88.1)

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- a. **Motion to approve consent items 88 (July 21, 2021 Agenda) & 88.1**
(June 16, 2021 meeting minutes)

Motion: Tom Merkel **Seconded:** Amy Reingold

Discussion None

Ayes: 5 Nays: 0

Introduce & Welcome Dr. Kymberly Cruz, Chief Educational Officer

In the absence of Steven Gordon, Natalie Washington, Vice Chair led the meeting and introduced guests Mark McDermott, prospective Board Member and Alan Lockwood, Esq., representing Boylan Code law firm who described the services Boylan Code provides as Counsel to RA. The engagement letter with Boylan code will be voted on in August. Dr. Cruz was welcomed as the new CEO and received a welcoming round of applause.

Former CEO Report [Dr. Donna Marie Cozine]

Dr. Cozine highlighted various items from the written CEO Report and provided additional details including that Natalie Washington will send a form letter to David Frank, Executive Director of the NYSED Charter School Office. She discussed the status of three grants pending-ESSER, CSP, and FEMA. In addition a corporate grant for new computers has been submitted. Staff turnover is higher this year and the HR Committee will be reviewing exit interview information to determine if any trends can be addressed and the committee will report its findings to the Board.

Academic Committee Report [Mr. Tom Merkel]

Tom Merkel reported that the Board's financial investment in providing Instructional Coaches appears to be having an impact on student progress as evidenced by daily and weekly assessments. A discussion ensued regarding the types of support available for students testing below and above level. The Vice Chair recommended that all Committees are recommended to increase their membership by at least 2 members.

Development Committee Report [Ms. Amy Reingold]

The Development Committee will submit a 2021-22 draft Development Plan and committee goals at the August Board meeting. RA was selected to participate in Marilyn Grant's retirement celebration--a fundraising event for Dr. Grant's favorite organizations dedicated to the success of Rochester's youth. A suggestion was made to survey RA leadership and staff for ideas about what needs the school might have that can be used as targets for fundraising.

Finance Committee Report [Mr. Bert Brinkerhoff]

Bert Brinkerhoff reviewed the monthly financial report and indicated that RA had a very successful year. The annual audit by Heveron & Co. will take place in August and the results will be available in September.

Human Resources Committee Report [Ms. Natalie Washington]

The HR Committee Chair provided information about the 2021-22 Organization chart. The HR Committee will be benchmarking charter school salaries and undertaking a salary analysis which will be presented to the Board.

Governance Committee Report [Ms. Linda Dickey]

Kristian Walker advised that at the upcoming Board retreat, they will discuss plans for the renewal process and conduct a poll for a Saturday in September. Recruitment for the Board is an ongoing process and focused on diversity and areas of expertise that are needed.

Old Business

New Business

- The Vice Chair requested Committee Chairpersons submit their 2021-22 meeting dates to include on the Board Calendar prior to the August Annual Meeting.
- The Vice Chair

Motion #88.2 to approve the following resolution: Renaissance Academy Charter School of the Arts approves the minor renovations identified as SED project 26-16-00-88-0-067-004 for construction as indicated in documents prepared by Bergmann Associates.

Motion to approve: Tom Merkel **Seconded:** Amy Reingold

Discussion: Dave Brower provided information regarding the design and build of the renovations proposed.

Roll Call Vote:

Tom Merkel	Yes
Kristian Walker	Yes
Steven Gordon	N/A
Amy Reingold	Yes
Cheryl Hayward	N/A
Linda Dickey	N/A
Bert Brinkerhoff	Yes
Natalie Washington	Yes

Motion # 88.3 to approve the following resolution: Regarding renovations identified as SED project 26-16-00-88-0-067-004, Renaissance Academy Charter School of the Arts Board declares itself to be Lead Agency under SEQRA. Chapter 6, Part 617.5 of SEQRA states: (a) Actions or classes of actions identified in subdivision (b) of this section are not subject to review under this Part. These actions have been determined not to have significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law, article 8. The actions identified in subdivision (c) of this section apply to all agencies. Resolved: Renaissance Academy Charter School of the Arts finds that the minor interior renovations identified as SED 26-16-00-88-0-067-004 that a type II determination is appropriate based on findings by Bergmann Architects, Engineers, and Planners. Accordingly the Board concludes its review under SEQRA.

Motion to approve: Amy Reingold **Seconded:** Bert Brinkerhoff

Discussion: None

Ayes 5 Nays 0

Motion 88.4 to review the SAVE Plan prior to presenting to the public for response before approval at the August Board meeting.

Motion to approve: Amy Reingold **Seconded:** Tom Merkel

Discussion: None

Ayes 5 Nays 0

Motion 88.5 to vote on non-material changes to the Organization Chart

Motion to approve: Amy Reingold **Seconded:** Bert Brinkerhoff

Discussion: The board discussed the title change for Dave Brower indicated on the Organization Chart.

Ayes 5 Nays 0

Motion 88.6 to approve the DASA Policy (Dignity for All Students Act)

Motion to approve: Amy Reingold **Seconded:** Tom Merkel

Discussion: The Board discussed details relative to the DASA policy.

Ayes 5 Nays 0

Motion 88.7 to approve the Student Discipline Policy.

Motion to approve: Amy Reingold **Seconded:** Bert Brinkerhoff

Discussion

Ayes 5 Nays 0

Public Comments: None

.....

Adjournment

Motion [88.8] to approve adjournment:

Motion to approve: Amy Reingold **Seconded:** Tom Merkel

Discussion: None

Ayes: 5 Nays: 0



**RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting –
Annual Organizational Meeting & Monthly Board Meeting
Wednesday, August 18, 2021 at 12:30 PM – 2:00 PM
Location: 299 Kirk Road, Rochester, N.Y. 14612**

MINUTES

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Welcome/Call to Order and Introductions: TIME - 12:31 PM

- **Board Members Present:** Amy Reingold; Linda Dickey; Bert Brinkerhoff; Kristian Walker; Cheryl Hayward [A quorum was present]
- **Members Absent:** Tom Merkel; Steven Gordon
- **Others Present:** Dr. Kymberly Cruz; Nan Westervelt; Harry Marino

Approval of Consent Agenda Items – (88.9 & 89.0)

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

Motion to approve consent items 88.9 (August 18, 2021 Agenda) & 89.0 (July 21, 2021 meeting minutes)

Motion: Amy Reingold Seconded: Linda Dickey

Discussion: None

Ayes: 6 Nays: 0

Chief Educational Officer Report [Dr. Kymberly Cruz]

- Dr. Cruz provided the Board with a written and verbal report using the SED Benchmarks to organize the information. Dr. Cruz commended the staff, specifically Kristin Loftus, Assistant Principal and Dave Brower for their efforts to ensure the school is prepared to open. She reported on summer school results and a collaborative week-long STEAM Workshop for students in partnership with Nazareth College. There will be a discussion about extending it next year. She reported on new and returning staff orientation as well as new student/families

orientation. She has conducted an Environmental Climate Survey with the staff and will be reaching out to parents as well. She presented information on the HR Generalist position, an expansive Organizational chart, plans to update various job descriptions, engagement of the Leadership Team, and other plans relative to ensuring the success of RA students.

Academic Committee Report [Mr. Tom Merkel]

- Mr. Merkel was absent and will provide an Academic Committee report in September

Resource Development Committee Report [Ms. Amy Reingold]

- The committee will meet in early September to confirm its 2021-22 Goals, finalize the Development Plan, plan the Annual Campaign, and discuss the next steps for 2021-22 Reach for the Stars event.

Finance Committee Report [Mr. Bert Brinkerhoff]

- Mr. Harry Marino, Marino Advisory Group, was introduced and explained his new role and responsibilities as the short term controller/CFO at RA. Mr. Brinkerhoff provided financial details relative to the first month of the school year and updated the Board on the status of ESSER grant funds to be received by the end of August.. The Finance Committee recommended a change in the 403b provider for RA employees.

Motion #89.1 to approve the proposed new vendor **HNP Capital** to manage the school's 403B retirement plan for the 2021-2022 academic year.

Motion: Amy Reingold **Seconded:** Linda Dickey

Discussion: Mr. Brinkerhoff reviewed information regarding the proposed change in the school's 403b provider. The Finance Committee put out an RFP in order to ensure that the school is offering a plan with competitive fees and services. Three organizations submitted proposals and HNP Capital was selected. A discussion ensued regarding the benefits of the proposed change (outlined in a document provided to the Board). Next steps were discussed and the Board proceeded to vote on the proposed new vendor.

Ayes: 6 Nays: 0

Human Resources Committee Report [Ms. Natalie Washington]

- Ms. Washington requested the Board vote on the revised version of the 2021-22 Employee Handbook which was reviewed and vetted by the HR Committee and the RA lawyer.

Motion to approve #89.2 the 2021-2022 Staff Handbook

Motion: Amy Reingold **Seconded:** Linda Dickey

Discussion: None

Ayes: 6 Nays: 0

Governance Committee Report [Ms. Linda Dickey]

- Ms. Dickey confirmed that the Board Retreat will be held from 9 AM to 3 PM on Saturday, August 11. The Governance Committee will be finalizing the schedule with Jill Shahen, retreat facilitator. Ms. Dickey is looking for volunteers to serve on the Governance Committee and has been reaching out to prospective Board and Committee candidates. The Committee is also following up on prospective Board members suggested by Ms. Washington.

Motion #89.3 to approve the election of Bert Brinkerhoff to the BOT for a one year term – August 18, 2021 – August 18, 2022

Motion: Amy Reingold **Seconded:** Linda Dickey

Discussion: None

Ayes: 6 Nays: 0

Motion #89.4 to approve slate of Officers for academic year 2021-2022:

- Elect Board Officers
 - Chair - Natalie Washington
 - Vice-Chair - Tom Merkel
 - Secretary - Kristian Walker
 - Treasurer - Bert Brinkerhoff

Motion: Amy Reingold Seconded: Cheryl Hayward

Discussion: Ms. Hayward congratulated the new slate of officers.

Ayes: 6 Nays: 0

Motion #89.5 to approve New Board member approval for Mark McDermott

- Motion [#]: the Renaissance Academy Charter School of the Arts Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having

discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Mark McDermott as a member to its Board of Trustees, with a term expiring on August 17, 2024, pending approval by NYSED. The resolution approving Mark McDermott is adopted upon NYSED's approval.

Motion: Amy Reingold Seconded: Bert Brinkerhoff

Discussion: None

Ayes: 6 Nays: 0

Old Business

The Board Chair requested that the Board add the approval of the contract with the Center For Youth to the agenda. The contract was submitted after the agenda was sent to the Board. The Center For Youth has been providing services for the previous two years.

Motion to approve #89.6 to approve Center for Youth Contract for Prevention and Intervention Services for the 2021-22 academic year.

Motion: Amy Reingold Seconded: Cheryl Hayward

Discussion: None

Roll Call Vote:

Bert Brinkerhoff	Yes
Natalie Washington	Yes
Tom Merkel	Absent
Kristian Walker	Yes
Steven Gordon	Absent
Amy Reingold	Yes
Cheryl Hayward	Yes

Linda Dickey

Yes

Motion #89.7 to approve SAVE Plan (Schools Against Violence in Education) -
(Submitted to the public for one month to receive feedback, due to SED in August)

Motion: Amy Reingold Seconded: Kristian Walker

Discussion

Ayes: 6 Nays: 0

New Business

- The Board was asked to review the previously submitted list of Vendors/Contractors to be approved and requested a motion of approval.

Motion #89.8 to approve list of Vendors/Contractors for the 2021-2022 academic year.

Motion: Amy Reingold Seconded: Bert Brinkerhoff

Discussion: An updated copy with contact information was requested to be sent to Mr. Harry Marino. A discussion then ensued regarding whether RA was looking at equitable relationships. A commitment was made to talk further about reaching out to more diversified vendors.

Roll Call Vote:

Amy Reingold	Yes
Cheryl Hayward	Yes
Linda Dickey	Yes
Bert Brinkerhoff	Yes
Natalie Washington	Yes
Tom Merkel	Absent
Kristian Walker	Yes
Steven Gordon	Absent

- The Board Chair asked the Board committee chairs to speak with their committee members to determine goals to be shared at the Board retreat. She reviewed draft Board Goals to be considered and finalized at the Board Retreat.
 - To facilitate the new CEO transition to ensure success so that RA goals are met
 - Proactively track and adjust, as needed the academic fall out from virtual learning
 - Implement the updated Board of Trustees Education/Training Plan
 - Draft 2021-2024 Strategic Plan - Establish Committee/Begin Planning at Retreat? Jill Shahan will be assisting in the facilitation of the retreat and our strategic plan.
- The Draft 2021-22 Board Calendar Draft will be reviewed and finalized at the retreat.

Motion #89.9 to approve Renaissance Academy Charter School of the Arts Reopening Plan for 2021-2022.

Motion: Amy Reingold Seconded: Kristian Walker

Discussion: None

Ayes: 6 Nays: 0

- Open Discussion: The Board was reminded that if any member has a topic to discuss at the Retreat to submit it to the Governance Chair. The Board was reminded of the importance of attending school events and suggestions were made to elevate its presence in the school. A new Board member requested information about the process of how students are selected from the waitlist to fill places of students who leave or don't come to school on the first day. The Board discussed the issue and suggested reaching out to SED to confirm the current process.

Public Comments: None

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Adjournment | Time:

Motion [90] to approve adjournment:

Motion to approve:
Discussion: None
Ayes: 6

Amy Reingold
Nays: 0

Seconded: Cheryl Haywood



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting –
Annual Organizational Meeting & Monthly Board Meeting
Wednesday, September 15, 2021 at 12:30 PM – 2:00 PM
Location: Via Zoom

MINUTES

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Welcome/Call to Order and Introductions: TIME - 12:33 PM

- **Board Members Present:** Natalie Washington; Linda Dickey; Bert Brinkerhoff; Tom Merkel; Kristian Walker; Amy Reingold
- **Members Absent:** Cheryl Hayward; Steven Gordon
- **Others Present:**

Approval of Consent Agenda Items – (90.1 & 90.2)

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

Motion to approve consent items 90.1 (September 15, 2021 Agenda) & 90.2 (August 18, 2021 meeting minutes)

Motion: Amy Reingold **Seconded:** Tom Merkel

Discussion: None

Ayes: Nays: 6

Chief Educational Officer Report [Dr. Kymberly Cruz]: A few highlights of Dr. Cruz's comprehensive written report is below.

- Dr. Cruz updated the board on the impact of the national/statewide shortage of bus drivers on RA families. A discussion was held regarding how the transportation issue affects RA's Chronic Absenteeism Rate. The Board and Dr. Cruz will reach out to its SED Liaison for feedback on the issue.
- RA is complying with all State covid 19 requirements for schools.
- Dr. Cruz reported on the results of three fireside chat sessions with staff and the parent survey. Students will be surveyed next.
- A full report on the surveys and fireside chats will be shared with the Board for follow up action as needed. Dr. Cruz will also be submitting a report to the Board on the status of RA's Culturally Responsive Teaching actions. Additionally, as a



result of the parent survey, Dr. Cruz suggested a review of the grading and homework policies and requested the Board be involved. The Academic Committee will address the issue and report to the Board in October or November.

- Dr. Cruz reported on the status of the ESSER grant and the staff incentive plan.
- Dr. Cruz announced a school wide effort to raise funds through the Double Good Popcorn program. It will be held between October 15-18 and since it will be completed prior to the next Board meeting, Dr. Cruz will share the purchase information and codes soon.
- The challenge of fully staffing RA continues with 4 positions currently open. Dr. Cruz requested the Board consider a new paraprofessional position to support a student that has yet to be identified as one who is in need of special education support. The Board elected to discuss the request under New Business.

Academic Committee Report [Mr. Tom Merkel]

- Mr. Merkel elaborated on the written committee report by reviewing the Academic Committee Goals for 2022. He also added that additional elements “red-flagged” at the retreat will be addressed and progress toward them will be presented to the Board. He reported that the committee reviewed the spring iReady results and projected growth over 2-3 years by cohort data. He indicated the methods that will be used to assess goal performance.

Resource Development Committee Report [Ms. Amy Reingold]

- The Annual Campaign letter is being drafted and will be ready for distribution in October. Board members were requested to submit names of potential contributors and asked to personalize donor letters.

Finance Committee Report [Mr. Bert Brinkerhoff]

- Mr. Marino, CFO Consultant, reviewed the spreadsheets submitted to the Board prior to the meeting. He showed that Year-to-Date figures are looking good so far with school tuition payments on track. No Federal receipts have been received yet, however they are expected to come in a month or two.

Human Resources Committee Report [Ms. Natalie Washington]

- Ms. Washington presented the 2021-22 HR Committee Goals and reported on how Dr. Cruz will be evaluated after 90 days and moving forward. A Board member wondered if the Board would be able to provide feedback. Ms. Washington said the committee would arrange to gather feedback from a variety of people engaged with Dr. Cruz.

Governance Committee Report [Ms. Linda Dickey]

- Ms. Dickey reported that the Retreat was a success with every Board member present and that the Governance Committee will be working on action items from the retreat. She reminded Board members that Board committee participation is open to people not on the Board.



Old Business - None

New Business

- **Motion 90.3 to approve 2021-22 Board Calendar (Attached & Hard copy received at Retreat)**

Motion: Tom Merkel

Seconded: Amy Reingold

Discussion:

Ayes: 6 Nays: 0

- **Motion 90.4 to approve the addition of a paraprofessional position to provide support for a student not yet formally identified as a student requiring special education support. The salary for this position will be no more than \$30,000.**

Motion: Amy Reingold

Seconded: Bert Brinkerhoff

Discussion: Previously discussed under Dr. Cruz's report.

Ayes: 6 Nays: 0

- **Discuss the establishment of the following Ad Hoc Committees: 1) Facilities/Operations; 2) ELL & SPeD Recruitment; 3) Social Media & Marketing; 4) Parent, Student, Community, Teacher/Staff Relationships**
 - The Board agreed to establish several Ad Hoc Committees to address short term needs of the school.
 - The Facilities/Operations Ad Hoc Committee will be a component of the Finance Committee meetings and RA staff will be involved when needed.
 - The Ad Hoc ELL & SPeD Recruitment Committee and the Parent, Student, Community, Teacher/Staff Relationships Committees will be facilitated by Amy Reingold and Cheryl Hayward with direction and support from Dr. Cruz. Linda Dickey and Natalie Washington offered to bring community members to support the effort.
- **Discuss attendance at RAFFA Meetings**
 - Dr. Cruz will provide the Board with a calendar of RAFFA meetings and Academic Events.



- **Discuss Volunteers for Cafeteria Monitoring**

- Dr. Cruz requested that the Board consider volunteering as a cafeteria monitor one day a week from 10:20 AM to 12:45 PM.
- Dr. Cruz will check to see if school volunteers must be fingerprinted.
- The Board asked Dr. Cruz for the three things they could help with immediately. Her response: 1) Support for day to day operations; 2) Getting the word out that RA is hiring; and, 3) Send note to the staff that the Board is thinking about them and that they are not alone.

Open Discussion

- Debrief of the retreat.

Public Comments:

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Adjournment |Time: 2:05 PM

Motion [90.5] to approve adjournment:

Motion to approve: Amy Reingold

Seconded: Bert Brinkerhoff

Discussion: None

Ayes: 6

Nays: 0



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting –
Annual Organizational Meeting & Monthly Board Meeting
Wednesday, October 20, 2021 at 12:30 PM – 2:00 PM
Location: Via Zoom

MINUTES

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Welcome/Call to Order and Introductions: TIME - 12:35 PM

- **Board Members Present:** Natalie Washington; Bert Brinkerhoff; Kristian Walker; Amy Reingold; Linda Dickey; Cheryl Hayward (arrived at 12:40); Mark McDermott
- **Members Absent:** Tom Merkel; Steven Gordon
- **Others Present:** Dr. Kymberly Cruz; Dr. Caitlin Loury; Deasure Matthew; Harry Marino; Nan Westervelt

Approval of Consent Agenda Items – (90.6 & 90.7)

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

Motion to approve consent items 90.6(October 20, 2021 Agenda) & 90.7 (September 15, 2021 meeting minutes)

Motion: Amy Reingold **Seconded:** Mark McDermott

Discussion: None

Ayes: 6 Nays: 0

Finance Committee Report [Mr. Bert Brinkerhoff]

- The June 30, 2021 Financial Audit, necessary for New York State Department of Education compliance, was presented by Jeanne Beutner, Heveron & Company CPAs. The Heveron & Company CPAs audit opinion is that the RA financial statements are “clean” and fairly stated. No material weaknesses or significant deficiencies were identified. Minor recommendations were suggested for internal controls that are not considered material or significant.

- **Motion # 90.8** to approve the 2020-21 Renaissance Academy Charter School of the Arts Audit.
 - **Motion:** Amy Reingold **Seconded:** Mark McDermott
 - **Discussion:** None
 - **Ayes:** 7 **Nays:** 0
- Mr. Brinkerhoff reviewed the September 30 Financials Summary and provided an overview of YTD revenue and expenses. He noted the reasoning for variances and indicated that the financials YTD are positive. Mr. Marino announced that the new Board approved 403b Plan will be implemented in January.

Chief Educational Officer Report [Dr. Kymberly Cruz] - Verbal Highlights of the Written Report

- Dr. Cruz reported on her analysis of the culture/climate surveys she received from parents, students and staff. Overall there is high satisfaction with RA and any responses that indicated areas for improvement will be addressed by Dr. Cruz and Dr. Loury.
- Bids are out for nighttime janitorial services. The Board questions whether an effort was made to reach out to minority businesses and Dr. Cruz responded affirmatively. The Board also discussed the State policy of background checks for contractors and volunteers. Dr. Cruz will reach out to RA's SED liaison for clarification.
- Dr. Cruz reviewed the status of RA's current enrollment.
- The school wide Double Good Popcorn sale generated a profit of \$4300 to benefit arts field trips, website/marketing reboot, etc.
- Dr. Cruz plans to provide short "mission-moment" presentations on RA's 7 Key Design Elements (KDEs) during each Board meeting. She provided a PowerPoint and verbally explained the "More Time on Task" KDE.

Academic Committee Report [Mr. Tom Merkel]

- Deasure Matthew and Mark McDermott joined the committee at which time the members reviewed and discussed student data.

Resource Development Committee Report [Ms. Amy Reingold]

- Board members were asked to submit contact information for potential donors to the Annual Campaign which will be launched in November.
- The Reach for the Stars Benefit will be held on Friday, April 8, 2022 at Harro East BALLroom. Board members were asked to suggest potential sponsors and submit names of businesses and ideas for silent auction items.
- RA received \$900 in contributions from Dr. Marilyn Patterson Grant's retirement event sponsored by Konor foundation.
- RA is registered for the United Way ROC the Day event to be held November 30, 2021. Board members will receive details on how they can promote the event.

Human Resources Committee Report [Ms. Natalie Washington]

- Ms. Washington reported that the committee is working on several fronts including: 1) Fingerprinting for Volunteers--Discussing whether RA should provide reimbursement for volunteers--(e.g. volunteer lunch monitors); 2) Reviewing Employee positions to be filled (Finance Department and Human Resources); 3) Creating shared drive of Policies and Procedures for employees. (The Policies and Procedures are located for the Board on its private drive); 4) IRS Notification regarding filing health benefits reports; 5) Outsourcing an analysis of salary compensation; 6) Addressing the staff proposed Anti-Racism Policy draft and Board of Regents DEI Framework.

Governance Committee Report [Ms. Linda Dickey]

- Ms Dickey requested the Board share names for potential Board members. The committee is looking for candidates with experience in finance (Finance Chair); HR (HR Chair); development (Chair); social media/marketing and the "Culture Club" Ad Hoc Committees.
- Ms. Dickey is reaching out to Jill Shahan, Strategic Planning consultant to finalize next steps.
- The committee is researching sources to conduct Board DEI training.
- Ms. Dickey will poll the Board to determine whether Board members may be flexible in terms of Board Meeting times.
- Mr. Mark McDermott received approval on October 20, 2021 from NYSED to become a Board member.
- Ms. Dickey reported to the Board that per the RA Code of Ethics/Conflict of Interest form in which "All Trustees, officers, and employees of the Corporation must: A. Disclose any and all affiliations with organizations doing business with the Corporation, Mr. McDermott provided the Board with a " Disclosure of a Potential Conflict of Interest Statement of Assurance (see attached).
 - In response to a question regarding how the Board and Mr. McDermott would handle a situation in which a potential conflict might occur, Ms. Washington provided Susan Gibbons, RA's SED Liaison, with the following steps: 1) Mr. Mcdemott's Disclosure will be presented for the record at the October Board meeting; 2) At the annual meeting when the Board reviews and votes on the list of vendors that provide services to RA, Mr. McDermott will be asked to not be present or participate in the Board or committee deliberation at the meeting; and, 3) In August of 2022, when the vendors will be voted on by the Board, any vendor that is a relative of Mr. McDermott that is submitting a contract will be asked to include an agreement on a contract ensuring there will be no direct financial benefit to Mr. MCDermott from them.
- **Motion # 90.9:** The Renaissance Academy Charter School of the Arts Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no

State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Deasure Matthew as a member to its Board of Trustees, with a term expiring on October 20, 2024, pending approval by NYSED. The resolution approving Deasure Matthew is adopted upon NYSED's approval.

- **Motion:** Amy Reingold **Seconded:** Bert Brinkerhoff
- **Discussion:** None
- **Ayes:** 7 **Nays:** 0

Old Business

- **Motion #91** to ratify Motion # 90.4 to approve the addition of a paraprofessional position to provide support for a student not yet formally identified as a student requiring special education support to be voted on **by roll call vote**. The salary for this position will be no more than \$30,000. (The original vote was taken with ayes and nays.)

Motion: Amy Reingold **Seconded:** Mark McDermott

Discussion: Dr. Cruz clarified that the employee will be a 1-1 classroom aide and a paraprofessional.

Roll Call Vote:

Tom Merkel	Yes	No	X N/A
Kristian Walker	Yes X	No	
Steven Gordon	Yes	No	X N/A
Amy Reingold	Yes X	No	
Cheryl Hayward	Yes X	No	
Linda Dickey	Yes X	No	
Bert Brinkerhoff	Yes X	No	
Natalie Washington	Yes X	No	

- **Ad Hoc Committee Report:**

- Cheryl Hayward reported on their efforts to provide opportunities for the Board to engage with staff and build relationships. The goal is to touchpoint quarterly with the staff in various ways. On November 2, Board members are invited to come to show recognition of RA's valued staff members at a "Lunch and Learn" luncheon. If available to attend, Board members were asked to contact Cheryl and Amy. Natalie suggested that the committee adopt the name "The Culture Club" based on Cheryl Hayward's suggestion.

New Business

- Review the Code of Ethics | Conflict of Interest document
 - The document has been submitted to Boylan Code for review as to whether the Board should sign a Code of Ethics and a Conflict of Interest document. As soon as their response is received, all Board members will be asked to sign the document(s) which is required annually.

Board Chair Report

- Ms. Washington provided with the Board information about a Zoom meeting on October 29 at 8:00 a.m. with Anna Hall, CEO of the Northeast Charter network and other charter school trustees to discuss the RCSD Transportation Proposal to eliminate transportation for children who attend schools outside the boundaries of the RCSD and possible actions. Board members willing to attend were asked to let Ms. Washington if they are able to attend. She suggested that the Board may need a special session to address the issue.

Public Comments: None

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Adjournment | Time: 2:01

Motion [91.1] to approve adjournment:

Motion to approve: Amy Reingold

Seconded: Linda Dickey

Discussion: None

Ayes: 7

Nays: 0



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting –
Annual Organizational Meeting & Monthly Board Meeting
Wednesday, November 17, 2021 at 12:30 PM – 2:00 PM
Location: Via Zoom

MINUTES

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Welcome/Call to Order and Introductions: TIME - 12:33

Board Members Present: Linda Dickey; Natalie Washington; Mark McDermott; Deasure Matthew; Amy Reingold; Tom Merkel; Bert Brinkerhoff; Kristian Walker (*arrived after the meeting began*)

Members Absent: Cheryl Hayward; Steven Gordon

Others Present: Dr. Kymberly Cruz; Harry Marino; Dr. Cait Loury; Nan Westervelt

Approval of Consent Agenda Items –

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

→ **Natalie Washington announced that SED approved Deasure Matthew as a member of the Board of Trustees and welcomed her to the Board.**

Motion to approve consent items #91.2 (November 17, 2021 Agenda) & 91.3 (October 20, 2021 meeting minutes)

Motion: Amy Reingold Seconded: Mark McDermott

Discussion: None

Ayes: 7 Nays: 0

Chief Educational Officer Report [Dr. Kymberly Cruz]

- Dr. Cruz provided a brief powerpoint presentation on the Key Design element “Dispositions of Learning.
- At the request of the Board, Dr. Loury provided an overview of the impact on students’ SEL as a result of Covid. Dr. Loury reported on students’ status and on the various efforts to provide them with support.
- Dr. Cruz provided background information on the proposed contract with C & C Miraculous Cleaning Service for evening janitorial services and the amended



COVID-19 Leave Plan. The State is going to ask for tracking and documentation of the number of students quarantined and what happens to their instruction. Further information will be requested and the Covid Reopening Plan will be updated to include "semi-post Covid" information.

- Currently the school has 485 students but paperwork is being completed to increase the number to 501. A Board discussion ensued.
- The Board also discussed the RCSD proposal to eliminate busing for students attending schools outside the city and RA's response. RA is working with NE Charters to determine ways the board and parents can address this issue. _____

Finance Committee Report [Mr. Bert Brinkerhoff]

- Tuition is below budget for the month and for the year. A discussion ensued regarding the impact that will have on the overall 2021-22 budget. The Board discussed plans to improve the enrollment numbers.
- The Board was reminded that an updated budget will need to be presented and voted on as a result of final figures from the State and Federal grants related to COVID.
- The Board requested a Balance Sheet be provided monthly.

Academic Committee Report [Mr. Tom Merkel]

- In response to teacher vacancies, coaches are filling teaching positions and many teachers are doing "double duty." Filling teacher positions is a county/state/nation wide problem.
- The committee discussed children's social emotional challenges and ways to use metrics to track the number/type of incidents relating to those challenges.
- The Board reviewed and discussed the 2020-21 State Testing Data and how COVID may have impacted the scores.
- The committee reviewed the current "no homework" policy. Dr. Cruze requested that the Board as a whole create a policy on homework. The Board will discuss the issue at the December meeting and will request input from Dr. Loury prior to the discussion.

Resource Development Committee Report [Ms. Amy Reingold]

- Annual campaign letters are ready for delivery to Board members for personalization.
- Board members are asked to submit 4 names to add to the donor solicitation list.
- The Reach for the Stars committee will solicit sponsors and silent auction items. The Board is asked to contribute contacts.
- RA will participate in ROC the Day on November 30.

Human Resources Committee Report [Ms. Natalie Washington]

- The committee is managing the request from the IRS for follow up information regarding 1095 & 1094 submissions for 2018.
- The Board requested that information be provided that tracks instructor turnover to discuss at the December meeting.

Governance Committee Report [Ms. Linda Dickey]

- The Board survey regarding potential times for meetings was distributed.
- The Chair will be meeting with Jill Shahan regarding Strategic Planning.



Old Business

New Business

- **Motion 91.4 to accept the Amended Covid 19 Sick Leave Policy 2021-22 and the Covid-19 Closure 2021.**
 - **Motion: Tom Merkel Seconded: Amy Reingold**
 - **Discussion: None**

Roll Call Vote

Tom Merkel	Yes X
Kristian Walker	Yes X
Steven Gordon	N/A
Amy Reingold	Yes X
Cheryl Hayward	N/A
Linda Dickey	Yes X
Bert Brinkerhoff	Yes X
Natalie Washington	Yes X
Mark McDermott	Yes X
Deasure Matthew	Yes X

- **Motion 91.5 to approve the C & C Miraculous Cleaning Service contract for up to \$150,000 nighttime janitorial services.**

Roll Call Vote

Kristian Walker	Yes X
Tom Merkel	Yes X
Steven Gordon	N/A
Amy Reingold	Yes X
Deasure Matthew	Yes X



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting –
Annual Organizational Meeting & Monthly Board Meeting
Wednesday, December 15, 2021 at 12:30 PM – 2:00 PM
Location: 299 Kirk Road, Rochester, NY 14612
MINUTES

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Welcome/Call to Order and Introductions [1 Minute]: TIME - 12:34

Board Members Present: Mark McDermott; Natalie Washington; Amy Reingold; Linda Dickey; Cheryl Hayward; Dr. Deasure Matthew; Bert Brinkerhoff

Members Absent: Kristian Walker; Steven Gordon; Tom Merkel (Jury Duty)

Others Present: Dr. Kymberly Cruz; Rhiannon Tobeck (Administrator Internship); Harry Marino; Nan Westervelt

Kudos & Celebration

- The Board acknowledged Natalie Washington's resignation and recognized her for her 2 ½ years of service as a Board member. The Board thanked her for the many and valued contributions she made to the school throughout her tenure. She served as Secretary, Human Resources Chair and most recently as Board Chair.

Approval of Consent Agenda Items [1 Minute]

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

Motion to approve consent items #91.9 (December 15, 2021 Agenda) & **92** (November 17, 2021 meeting minutes and Special Meeting Executive Session Minutes)

Motion: Amy Reingold **Seconded:** Mark McDermott

Discussion: None

Ayes: 7 **Nays:** 0

Chief Educational Officer Report [Dr. Kymberly Cruz] [5 Minutes]

- **Dr. Kymberly Cruz referred the Board to her written report and verbally provided pertinent highlights.**
 - RA is responding to the RCSD Transportation Proposal to eliminate busing to charter schools located outside Rochester by working with NYCharters and providing families and staff with action steps to undertake in December and January.
 - Dr. Cruz reported on the status of the Monroe County COVID-19 "Test-to-Stay Program, its impact on RA students, and how RA is providing parents with information, materials, and support. The Board discussed the ramifications of the



Program to reduce the spread and how the quarantining requirements will be established and communicated to parents. Parents will be receiving an email and video messaging over the holiday outlining the COVID testing process.

- The Board acknowledged the upgrade website and thanked Dr. Cruz and Rhiannon Tobeck for their efforts.
- Next month the Board will be provided staff retention/resignation information and discuss the reasons for resignations.

Finance Committee Report [Mr. Bert Brinkerhoff] [3Minutes]

- **Motion # 92.1 to approve the position of Director of Finance at a salary range of \$65,000to \$75,000 with an annual financial commitment of no more than \$85,000.**
(Job Description Attached)

Motion: Mark McDermott **Seconded:** Amy Reingold

Discussion: After acting as CFO and assessing the needs of the organization in terms of financial management, Harry Marino recommended to the Finance Committee that RA hires a Director of Finance.

Roll Call Vote

Tom Merkel	N/A
Kristian Walker	N/A
Steven Gordon	N/A
Amy Reingold	Yes
Cheryl Hayward	Yes
Linda Dickey	Yes
Bert Brinkerhoff	Yes
Natalie Washington	Yes
Mark McDermott	Yes
Deasure Matthew	Yes

- Bert Brinkerhoff presented the variance footnotes included in the Finance Committee Summary for the Month ended November 30, 2021. As requested by the Board, he also reviewed the Balance Sheet..

Academic Committee Report [Mr. Tom Merkel] [3 Minutes]

- Highlights of the Academic Committee meeting were presented in support of the written report. The first internal data based on 2021 results was reviewed and a discussion regarding the results ensued. The committee reported on the homework expectations for students and a policy is being drafted by the Instructional Leadership.



Resource Development Committee Report [Ms. Amy Reingold] [3 Minutes]

- The annual campaign letters have been mailed and contributions are being received.
- The Reach for the Stars Committee voted to honor two organizations with the Community Partner Award: Bergmann: Architects Engineers & Planners and Center For Youth. Steven Gordon will be honored with the *Edward & Barbara Cozine Individual Award*.

Governance Committee Report [Ms. Linda Dickey] [3 Minutes]

- The Governance Committee toured and met with a Board member prospect who is very interested in joining the Board.
- The Committee met with Jill Shahan regarding preparation for the State Visit.

Human Resources Committee Report [Ms. Natalie Washington] [3 Minutes]

- The HR Committee recommended outsourcing a salary analysis in order to review employee salaries. After the RFP is drafted, the board will need to vote on hiring a consultant. (Additionally, all RA salaries will be reviewed, salary ranges will be suggested and job descriptions will be revised as needed.)
- The HR Committee drafted documents that support the RA Performance Improvement Plan for Board Review
- The HR Committee and Dr. Cruz reviewed the Retention Bonus plan that was included in the Federal ESSER grant. The RA counsel, Alan Lockwood, is reviewing the plan and making suggestions.

Motion # 92.2 Elect Deasure Matthew as Board Chair

Motion: Amy Reingold Seconded: Bert Brinkerhoff

- **Discussion: None**
- **Ayes: 7 Nays: 0**

Motion 92.3 to enter into Executive Session to discuss the employment review of Dr. Kymberly Cruz. Time: 1:20

- **Motion: Amy Reingold Seconded: Cheryl Hayward**
- **Discussion: None**
- **Ayes 7 Nays 0**

The Board returned to the regular meeting. Time: 2:05

Public Comments: None

Motion #92.5 to approve adjournment:

Motion to approve: Mark McDermott Seconded: Amy Reingold
Discussion: None
Ayes: 7 Nays: 0

Adjournment Time: 2:08



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting –
Annual Organizational Meeting & Monthly Board Meeting
Wednesday, January 19, 2022 at 12:30 PM – 2:00 PM
ZOOM
Location: 299 Kirk Road, Rochester, NY 14612

DRAFT MINUTES

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Welcome/Call to Order and Introductions [1 Minute]: TIME - 12:30

Board Members Present: Dr. Deasure Matthew; Mark McDermott; Bert Brinkerhoff; Tom Merkel; Kristian Walker

Members Absent: Cheryl Hayward; Linda Dickey; Amy Reingold

Others Present: Dr. Kymberly Cruz; Dr. Cait Loury; Ann Seigler; Nan Westervelt

Kudos & Celebrations Deasure Matthew acknowledged Nan Westervelt for her help in the Board Chair transition and for other Board of Trustees support. Dr. Matthew celebrated her daughter's new freedom from crutches.

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

Motion to approve consent items #92.6 January 19, 2022 Agenda) & 92.7 (December 15, 2021 Meeting Minutes; December 15, 2021 Special Meeting - Executive Session) Minutes

Motion: Tom Merkel Seconded: Bert Brinkerhoff

Discussion: None

Ayes: 5 Nays: 0

Chief Educational Officer Report [Dr. Kymberly Cruz] - Highlights

- School Choice Week January 1/24-1/28
- Transportation Issue - Affected charter schools submitted a joint letter registering their concerns which was signed by school leaders and BOT members.
- Details of the COVID 19 Test to Stay Program were presented and RA's readiness to pivot to virtual learning if needed.
- Math and ELA assessments and diagnostics continue to be administered with data used to improve student achievement.
- The annual RA Sweetheart Dance will be held on Saturday, February 12 from 12 to 2 PM. Board members are invited.



- 137 applications for the 2022-23 school year have been received (34% for Kindergarten).
- Each month Dr. Cruz presents a brief “tutorial” on RA’s Key Design Elements. This month was focused on literacy and language.

Finance Committee Report [Mr. Bert Brinkerhoff]

- Mr. Brinkerhoff presented the 6 months financials noting January was a positive month in revenue. He presented the status of school enrollment and the impact on the budget. Staff members are beginning to sign up for the new 403B plan. Budgeting for the 2022-23 school year is beginning and the Board will review an initial draft in March.

Academic Committee Report [Mr. Tom Merkel]

- Mr. Merkel reiterated the areas the committee uses to guide its actions: 1) Student Achievement; 2) Assessment; 3) Quantitative Data; 4) Progress of students on the cusp; 5) Attendance/Behavior; and, 6) Social/Emotional Data.
- In January the committee learned about the methodology of Arts Integration and presented the results. In addition, the committee reviewed the attendance policy and how it is impacted by the COVID and transportation issues. Anecdotal data indicates families want to send children to RA because of AI. The Board discussed ways to gather data to support the anecdotal information.

Resource Development Committee Report [Ms. Amy Reingold]

- Current results of the Annual campaign YTD of \$13,000 were reported. Reach for the Stars benefit sponsorships and silent auction items are being solicited. Board member suggestions for potential sponsors are welcomed.

Governance Committee Report [Ms. Linda Dickey]

- Ann Seigler, proposed Board member, was introduced and provided members with her background and the reasons for her interest in joining the Board. She is interested in joining the HR Committee.

Human Resources Committee Report [TBA]

- Dr. Matthew presented an overview of the results of the CEO 90 day evaluation process and the next steps for the mid term evaluation in March. An update on the Retention Bonus. The Board will establish an Ad Hoc Committee to explore the tax implications for employees. Other staff retention issues were discussed by the Board. One suggestion is to explore offering employees a referral bonus. A Salary Analysis update and a report on exit interview information will be presented in February.

Old Business

- The Board requested an update on the employment matter of a particular person.
- **Motion # 92.8** was made to complete the standard agenda and then move into Executive Session.
 - **Motion: Tom Merkel Seconded: Mark McDermott**
 - **Discussion: None**
 - **Ayes: 5 Nays: 0**



New Business

- Dr. Matthew expressed her appreciation to the Board for their support in her new role as Board Chair. She re-emphasized the importance of Board members visiting the school.

Public Comments: None

Motion # 92.9 to enter into Executive Session to discuss a request to discuss the matter of the employment of a particular person.

- **Motion: Tom Merkel Seconded: Mark McDermott**
- **Discussion: None**
- **Ayes: 5 Nays: 0**

Motion # 93.2 to approve adjournment

Motion to approve: Mark McDermott Seconded: Tom Merkel

Discussion: None

Ayes: 5 Nays: 0

Adjournment Time: 1:58 PM



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting –
Annual Organizational Meeting & Monthly Board Meeting
Wednesday, February 16, 2022 at 12:30 PM – 2:00 PM
ZOOM
Location: 299 Kirk Road, Rochester, NY 14612

DRAFT MINUTES

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Welcome/Call to Order and Introductions [1 Minute]: TIME - 12:33pm

Board Members Present: Kristian Walker; Amy Reingold; Mark McDermott; Deasure Matthew; Tom Merkel; Cheryl Hayward

Members Absent: Linda Dickey; Bert Brinkerhoff

Others Present: Dr. Kymberly Cruz; Dr. Cait Loury; Harry Marino; Nan Westervelt

Kudos & Celebrations Cheryl Hayward attended the Holiday performance and expressed appreciation for the invitation and the opportunity to support the students. Deasure Matthew wished luck to Harry Marino in light of his upcoming surgery. She also expressed condolences to Linda Dickey on the loss of her mother.

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

Motion to approve consent items #93.3 February 16, 2022 Agenda) & #93.4 (January 19, 2022 Meeting Minutes; January 19, 2022 Special Meeting - Executive Session) Minutes

Motion: Mark McDermott Seconded: Amy Reingold

Discussion: None

Ayes: 6 Nays: 0

Chief Educational Officer Report [Dr. Kymberly Cruz] - Dr. Cruz verbally highlighted items from the written report provided to the Board.

- Dr. Cruz thanked the Board for supporting the effort to respond to the RCSD Transportation Proposal to eliminate busing to charter schools located outside Rochester. She stated that even though the proposal was rescinded for 2022-23, the challenge may not be over and she will keep the Board informed of any future developments.
- Dr. Cruz reported on the status of COVID 19 cases in the school which are declining. The Board asked about how RA will respond to any change in the mask mandate. Dr. Cruz responded that the leadership is discussing options Dr. Loury is drafting a parent survey in regard to masking.
- Dr. Cruz reiterated her email invitation for Board members to attend the Black History Month Celebration on Thursday, February 17.



- Dr. Cruz reported on the status of enrollment figures. The Board questioned whether RA shares names from their waiting list with other charters. Dr. Cruz responded affirmatively.
- Dr. Cruz provided an overview of the Math and Numeracy Key Design Element. Dr. Cruz and Dr. Loury fielded questions from the Board.
- A status report on resignations, hiring and terminations was presented. The Board asked questions about trends being identified in teacher resignations. The main trends are focused on salary, benefits and the teacher retirement system.
- Dr. Cruz gave a presentation focused on her progress relating to her goals. She and Dr. Loury fielded questions from the Board.

Finance Committee Report [Mr. Bert Brinkerhoff]

- Harry Marino presented the Finance Committee Report In Bert Brinkerhoff's absence. He reported on the Title I and II grants as well as the CARES and ESSER2 grants. The budget season is in full swing and the Board will be able to review a rough draft in March and vote on a final budget in April.

Academic Committee Report [Mr. Tom Merkel]

- Mr. Merkel reviewed a powerpoint highlighting the ERA benchmark data and growth, DRA benchmark data and growth, and iReady benchmark data.

Resource Development Committee Report [Ms. Amy Reingold]

- Highlights of the written fundraising report were presented and Amy Reingold asked Board members to consider providing items for the Reach for the Stars silent auction.

Governance Committee Report [Ms. Linda Dickey]

Motion #93.5 The Renaissance Academy Charter School of the Arts Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Ann Seigler as a member to its Board of Trustees, with a term expiring on February 16, 2025, pending approval by NYSED. The resolution approving Ann Seigler is adopted upon NYSED's approval.

Motion: Mark McDermott Seconded: Amy Reingold

Discussion: After checking the TEACH portal just before the Board meeting began and finding that the fingerprint results for Ann Seigler were not available (even though results were promised after 30 days from her fingerprint appointment on January 10, 2022), the Board agreed to hold off on voting to select Ann Seigler as a member until the results are available.

Ayes: 6 Nays: 0

Motion #93.6 to table selecting Ann Seigler as a Board member until after her fingerprint report is available for review.

Motion: Mark McDermott Seconded: Amy Reingold

Discussion: None

Ayes: 6 Nays: 0

Human Resources Committee Report [Deasure Matthew]



- Deasure Matthew provided the Board with the status of the salary analysis and staff retention effort. All staff are due for financial increases to be included in the 2022-23 budget.

Motion #93.7 to approve Empire Charter Consultants \$40,000 proposal to conduct an analysis of the school's current compensation system and current job descriptions to provide feedback on the scope of duties, qualifications and requirements. A document will be presented to the Board as guidance on creating an organizational structure that best serves students, families, and staff. *(See attached)*

Motion :Deasure Matthew Seconded: Tom Merkel

Discussion: The board discussed the purpose of the proposal and requested the motion be amended to include a timeframe for completion of the salary information before March 18 in order to provide information for the 2022-23 school budget preparation.

Ayes: 6 Nays: 0

Motion # 93.8 to amend the motion to approve Empire Charter Consultants \$40,000 proposal as follows: *Conduct an analysis of the school's current compensation system and current job descriptions to provide feedback on the scope of duties, qualifications and requirements. A document will be presented to the Board as guidance on creating an organizational structure that best serves students, families, and staff. Salary information will be provided before March 18 in order to provide information for the 2022-23 school budget preparation.*

Motion: Tom Merkel Seconded: Deasure Matthew

Discussion: None

Roll Call Vote:

- | | |
|--------------------|-----|
| • Tom Merkel | Yes |
| • Kristian Walker | Yes |
| • Amy Reingold | Yes |
| • Cheryl Hayward | Yes |
| • Linda Dickey | N/A |
| • Bert Brinkerhoff | N/A |
| • Mark McDermott | Yes |
| • Deasure Matthew | Yes |

Old Business: None

New Business

Motion # 93.9 to approve the following resolution: Regarding renovations identified as SED Project #26-16-00-88-0-067-005, Renaissance Academy Charter School of the Arts Board of Trustees declares itself to be Lead Agency under SEQRA. Chapter 6 Part 6175.5 of the SEQRA states: (a) Actions or classes of actions identified in subdivision (c) of this section are not subject to review under this Part. These actions have been determined not to have a



significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law, article 8. The actions identified in subdivision (c) of this section apply to all agencies.

Resolved: Renaissance Academy Charter School of the Arts finds that the minor renovations identified as SED# 26-16-00-88-0-067-005 that a Type II Determination is appropriate based on findings by Bergmann, Architects, Engineers, Planners;

- Accordingly, the Board concludes its review under SEQRA.
- **Motion: Tom Merkel Seconded: Amy Reingold**
- **Discussion: None**
- **Ayes: 6 Nays: 0**

Motion #94 to to enter into Executive Session to discuss the employment review of Dr. Kymberly Cruz.

Motion: Tom Merkel Seconded: Amy Reingold

Discussion: The Board agreed that because of time constraints that would impact a thorough discussion of the mid term employment review of Dr. Cruz, a motion to enter into the Executive Session should be tabled. Cheryl Hayward offered to conduct a Doodle Poll to establish a date to meet the week of February 21, 2022.

Ayes: 6 Nays: 0

Motion #94.1 to table entering into Executive Session meeting to discuss the employment review of Dr. Kymberly Cruz until a date can be determined the week of February 21, 2022.

Motion: Tom Merkel Seconded: Amy Reingold

Discussion: None

Ayes: 6 Nays: 0

Public Comments: None

Motion # 94.2 to approve adjournment

Motion: Amy Reingold Seconded: Mark McDermott

Discussion:

Ayes: Nays:

Adjournment Time: 2:00 PM



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting –
Annual Organizational Meeting & Monthly Board Meeting
Wednesday, March 16, 2022 at 12:30 PM – 2:00 PM
Location: 299 Kirk Road, Rochester, NY 14612

Meeting Minutes

Mission: *The mission of the Renaissance Academy Charter School of the Arts is to provide children an enriched and rigorous education through the humanities and arts integration leading to success in college, careers and life.*

Welcome/Call to Order and Introductions|TIME - 12:33pm

Board Members Present: *Dr. Deasure Matthew, Tom Merkel, Kristian Walker, Amy Reingold, Mark McDermott, Bert Brinkerhoff*

Members Absent: *Linda Dickey, Cheryl Hayward*

Others Present: *Dr. Kymberly Cruz, Dr. Cait Loury, Harry Marino, Kito Johnson; Ann Seigler*

Kudos & Celebrations

Dr. Loury advised that two students won a shopping spree at Barnes & Noble for the most books read in our Kindergarten grade level.

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

Motion to approve consent items #94.5 February 16, 2022 Agenda) & #94.6. (February 16, , 2022 Meeting Minutes; February 23, 2022 Special Meeting - Executive Session) Minutes

Motion: Amy Reingold **Seconded:** Mark McDermott

Discussion:

Ayes: 6 Nays: 0

Chief Educational Officer Report [Dr. Kymberly Cruz]

Dr. Cruz highlighted items from her written report including the lifting of the mask mandate being lifted and RA's optional policy of wearing a mask. Dr. Cruz spoke about student performance and making plans for summer camp and the learning experience. The name of the camp is Camp Ready 2022. The targeted audience being our 2nd grade students and some of our 3rd graders. Dr. Cruz reported on Key design elements and explained how we use the arts and curriculum together to aid in delivering a more deliberate understanding to our students.

Motion #94.7 to establish the weights for ELL and SWD applicants for the virtual lottery scheduled for April 5 at 9AM. *Based on the formula (comparing RCSD's percentage of ELL and SWD to RA's) used for calculating the weight of the ELL and SWD students, all ELL applicants will receive 5 chances in the lottery. SWD students will receive 4.*

Motion: Tom Merkel **Seconded:** Amy Reingold

Discussion:

Ayes: 6 Nays: 0



Finance Committee Report [Mr. Bert Brinkerhoff]

Bert Brinkerhoff reported that the last couple of months we were behind on billing and currently our financial position is strong. The 2022-23 budget is being drafted for Board review and approval.

Academic Committee Report [Mr. Tom Merkel]

Tom Merkel reported on the charts and summaries provided to Board members prior to the meeting. He presented an analysis of the data that indicates the younger children are more impacted by the effects of COVID than the upper grade students. The 5th and 6th grades are out performing other students in the Navigator Program. RA was asked by the Navigator Program personnel permission to use videos of RA teachers instructing. Dr. Loury reported that students are ready for the State tests.

Resource Development Committee Report [Ms. Amy Reingold]

Amy Reingold reported that the fifth annual Reach for the Stars is shaping up to be a successful fundraising event. Board members are encouraged to provide silent auction items.

Governance Committee Report

The Board has reviewed all information necessary to vote on selecting Ann Seigler as a new member of the Board. Her documentation materials will be submitted to SED for approval.

Motion #94.8 The Renaissance Academy Charter School of the Arts Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Ann Seigler as a member to its Board of Trustees, with a term expiring on February 16, 2025, pending approval by NYSED. The resolution approving Ann Seigler is adopted upon NYSED's approval.

Motion: Amy Reingold

Seconded: Tom Merkel

Discussion:

Ayes: 6 Nays: 0

Human Resources Committee Report

Dr. Matthew updated the Board on the status of the Salary Analysis/Job Description Review..

New Business

Dr. Cruz requested that the Board vote on an amended contract for the bookkeeping consultant, Robin Blew. Ms. Blew will be adding additional accounting duties to her current contract which adds an additional \$10 to her hourly rate.

Motion #94.9 to approve the amended contract for Robin Blew, bookkeeping consultant.

Motion: Amy Reingold

Seconded: Tom Merkel

Discussion: The Board discussed the reasons for the additional duties and increased hourly rate to be added to Ms. Blew's contract.

Roll Call Vote:

- Tom Merkel

Yes



- Kristian Walker Yes
- Amy Reingold Yes
- Cheryl Hayward N/A
- Linda Dickey N/A
- Bert Brinkerhoff Yes
- Mark McDermott Yes
- Deasure Matthew Yes

Old Business

Motion #95.1 to enter into Executive Session to discuss the performance review of Dr. Kymberly Cruz.

Motion: Bert Brinkerhoff

Seconded: Mark McDermott

Discussion:

Ayes: 6 Nays: 0

Motion # 95.3 to approve regular meeting adjournment

Motion: Amy Reingold

Seconded: Tom Merkel

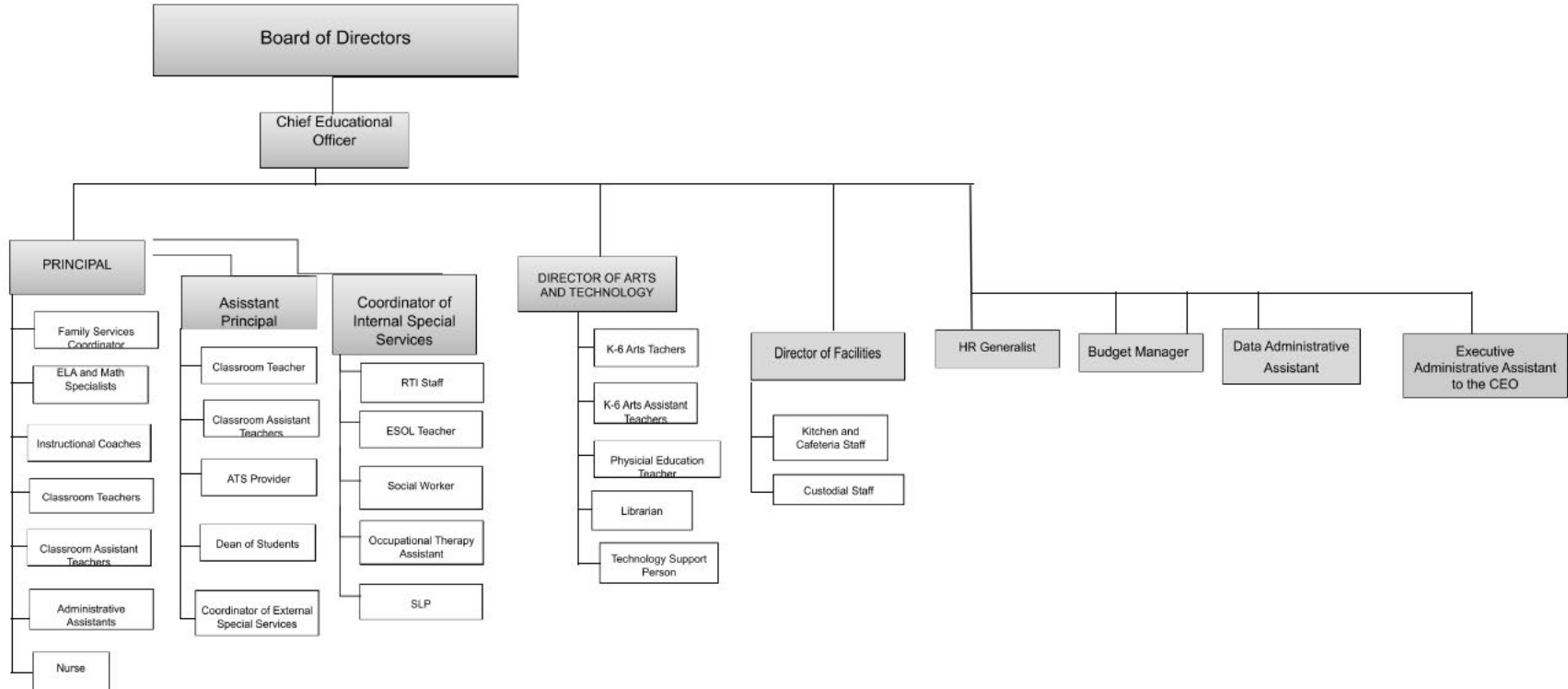
Discussion:

Ayes: Nays:

Public Comment- None

Adjournment TIME: 2:00pm

REVISED RA 2021-2022 Organizational Chart



2022-2023 School Calendar

Commencing August 22, 2022, and concluding June 23, 2023



Board Approved, April 13, 2022

Total Student Days 191 | Total Teacher Days 201

* In the event of an extensive number of emergency closures, February and April recess may need to be utilized to make up learning time.

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

0 inst. days

August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

8 inst. days

September 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

20 inst. days

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20 inst. days

November 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

17 inst. days

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

16 inst. days

Important Dates	
July 4	Independence Day Holiday
August 1	11-Month Staff Reports
August 8 - 10	New Staff Orientation & Onboarding
August 15	10-Month Staff Reports
August 15 - 19	Staff Development
August 22	First Day of School
September 5	Labor Day - No School
September 6	Staff Development Day - No School
October 10	Indigenous People's Day - No School
November 8	Staff Development - No School
November 11	Veterans Day Holiday
November 23	Parent - Teacher Conferences
November 24 - 25	Thanksgiving Recess - No School
December 23 - 30	Winter Ho idays & Recess
January 2	New Year's Day Holiday
January 16	Martin Luther King, Jr. Day Holiday
February 3	Staff Development - No School
February 20	Presidents Day Holiday
February 21-24	February Recess - No School
April 3-6	Spring Recess - No School
April 7	Good Friday - No School
April 19 - 21	NYS ELA Testing, Grades 3-6
May 2 - 4	NYS Math Testing, Grades 3-6
May 29	Memorial Day Holiday
June 19	Juneteenth Holiday
June 23	Last Day of School for Students
June 26	Staff Development

Calendar Key

- First/Last Days of School
- Staff Development Days for Staff - No Students
- School Only Vacation Days - 12 month Reports
- Holidays - Building Closed for All
- Parent - Teacher Conferences - No Students
- NYS ELA & Math Testing - All Students Report
- 2:15pm Early Dismissal

Important Contact Information

299 Kirk Road Rochester, NY 4612
www.renacad.org 585-225-4200 585-225-4201(f)
Facebook @renacadarts
Instagram @renacad_arts

Bell Schedule: 9:00am - 4:30pm

January 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 inst. days

February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

14 inst. days

March 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

23 inst. days

April 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

15 inst. days

May 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

22 inst. days

June 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

16 inst. days

Part I: General Information and Fire/Life Safety History

Inspection Date 05/17/2022

Note : Please insert the date the actual inspection took place.
The Inspection Date cannot be earlier than 45 days before the Due Date.

1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility? YES NO

If 'yes', is the sprinkler alarm connected with the building alarm? YES NO

3. Is there a fire hydrant system for facility protection? YES NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

4. Indicate the ownership of this facility

- Leased
- Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *

Address *

Telephone # *

5. Does the District lease the building or spaces within the building to others?

YES

NO

a. If yes, indicate the tenant(s):

Name *

Address *

Telephone # *

6. What is the current gross square footage of this facility?

nearest whole ten thousand



7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff?

YES NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year:

YES NO

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31

Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	9/1/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	9/4/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	9/8/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	10/1/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	10/6/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	6/3/21	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	10/16/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	11/13/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	5/24/21	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	5/24/21	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	6/1/21	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	10/14/20	<input checked="" type="checkbox"/>	<input type="checkbox"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

8d. Average time to evacuate facility was: 1 minutes 42 seconds

8e. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. YES NO

8f. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code YES NO

9. If the fire alarm system was activated, was the fire department immediately notified? YES NO N/A

10. Have there been any fires in this facility since the last annual fire inspection report? YES NO

a. If 'yes', indicate: Number of fires Number of injuries Total cost of property damage

Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District Renaissance Academy Charter-Arts
 Facility # _____

Building Name Renaissance Academy

Part II-A (to be completed for public schools only – except “Big 4”)				Part II-B				Part II-B				Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2	<input type="checkbox"/>			08A-2	<input type="checkbox"/>			13A-2	<input type="checkbox"/>			19E-1	<input type="checkbox"/>		
01B-1	<input type="checkbox"/>			08B-2	<input type="checkbox"/>			13B-2	<input type="checkbox"/>			19F-1	<input type="checkbox"/>		
01C-1	<input type="checkbox"/>			08C-2	<input type="checkbox"/>							19G-1	<input type="checkbox"/>		
01D-1	<input type="checkbox"/>			08D-2	<input type="checkbox"/>			14A-2	<input checked="" type="checkbox"/>			19H-2	<input type="checkbox"/>		
01E-1	<input type="checkbox"/>			08E-2	<input type="checkbox"/>			14B-2	<input type="checkbox"/>						
				09A-2	<input type="checkbox"/>			14C-2	<input checked="" type="checkbox"/>			20A-1	<input type="checkbox"/>		
02A-2	<input type="checkbox"/>			09B-2	<input type="checkbox"/>			14D-1	<input type="checkbox"/>			20B-1	<input type="checkbox"/>		
02B-1	<input type="checkbox"/>			09C-1	<input type="checkbox"/>			14E-1	<input type="checkbox"/>			20C-1	<input type="checkbox"/>		
02C-3	<input type="checkbox"/>			09D-1	<input type="checkbox"/>			15A-2	<input type="checkbox"/>			21A-3	<input type="checkbox"/>		
02D-1	<input type="checkbox"/>			09F-2	<input type="checkbox"/>			15B-1	<input type="checkbox"/>			22A-3	<input type="checkbox"/>		
02E-2	<input type="checkbox"/>			09G-2	<input type="checkbox"/>			15C-2	<input type="checkbox"/>			22B-3	<input type="checkbox"/>		
02F-3	<input type="checkbox"/>			10A-2	<input type="checkbox"/>			15D-2	<input checked="" type="checkbox"/>			22C-3	<input type="checkbox"/>		
02G-2	<input type="checkbox"/>			10B-2	<input type="checkbox"/>			15E-1	<input type="checkbox"/>			23A-1	<input type="checkbox"/>		
				10C-1	<input type="checkbox"/>			16A-2	<input type="checkbox"/>			23B-1	<input type="checkbox"/>		
03A-3	<input type="checkbox"/>			10D-1	<input type="checkbox"/>			16B-2	<input type="checkbox"/>			23C-1	<input type="checkbox"/>		
03B-1	<input type="checkbox"/>							16C-2	<input type="checkbox"/>			23D-2	<input type="checkbox"/>		
				11A-2	<input type="checkbox"/>			16D-2	<input type="checkbox"/>			24A-3	<input type="checkbox"/>		
04A-2	<input type="checkbox"/>			11B-1	<input type="checkbox"/>			17A-3	<input type="checkbox"/>			25A-1	<input type="checkbox"/>		
04B-2	<input type="checkbox"/>			11C-2	<input type="checkbox"/>			17B-2	<input type="checkbox"/>			25B-1	<input type="checkbox"/>		
04C-1	<input type="checkbox"/>			11D-2	<input type="checkbox"/>			17C-2	<input type="checkbox"/>			25C-1	<input type="checkbox"/>		
				11E-1	<input type="checkbox"/>			17D-2	<input type="checkbox"/>						
05A-3	<input type="checkbox"/>							17E-1	<input type="checkbox"/>						
05B-2	<input type="checkbox"/>			12A-1	<input type="checkbox"/>			17F-3	<input type="checkbox"/>						
05C-2	<input type="checkbox"/>			12B-3	<input type="checkbox"/>			17G-1	<input type="checkbox"/>						
				12C-2	<input type="checkbox"/>			17H-2	<input type="checkbox"/>						
06A-1	<input type="checkbox"/>			12D-2	<input type="checkbox"/>			17I-2	<input type="checkbox"/>						
06B-1	<input type="checkbox"/>			12E-1	<input checked="" type="checkbox"/>			17J-1	<input type="checkbox"/>						
06C-1	<input type="checkbox"/>			12F-1	<input type="checkbox"/>			17K-1	<input type="checkbox"/>						
06D-2	<input type="checkbox"/>			12G-1	<input type="checkbox"/>			17L-1	<input type="checkbox"/>						
06E-3	<input type="checkbox"/>			12H-1	<input type="checkbox"/>			18A-2	<input type="checkbox"/>						
06F-1	<input type="checkbox"/>			12I-1	<input type="checkbox"/>			18B-2	<input type="checkbox"/>						
06G-1	<input type="checkbox"/>			12J-1	<input type="checkbox"/>			18C-2	<input type="checkbox"/>						
06H-2	<input type="checkbox"/>			12K-1	<input type="checkbox"/>			18D-2	<input type="checkbox"/>						
				12L-1	<input type="checkbox"/>			19A-3	<input type="checkbox"/>						
07A-3	<input type="checkbox"/>			12M-1	<input type="checkbox"/>			19B-2	<input type="checkbox"/>						
07B-2	<input type="checkbox"/>			12N-1	<input type="checkbox"/>			19C-1	<input type="checkbox"/>						
07C-2	<input type="checkbox"/>			12O-2	<input type="checkbox"/>			19D-1	<input type="checkbox"/>						

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

Inspector
 The inspector has been provided with a copy of the previous year's school fire safety report:

Yes No

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name Kelly Wasson
 Date 5/17/2022

Registry # 0309-7117B (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name _____
 Date _____

Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Kelly Wasson

Telephone #: [REDACTED]

Title: Safety Specialist/ Fire Inspector

Certification #: [REDACTED]

(as designated by the NYS Department of State)

Email: kwasson@gvbooces.org

Section III-B. Building Administrator or Designee

Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)

The individual identified below certifies that this building inspection was conducted on this date 05/17/2022 and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: Craven Rolle

Telephone #: [REDACTED]

Title: Dean

Email: [REDACTED]

Signature Craven Rolle

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: Dr. Caitlin Louvy

Telephone #: [REDACTED]

Title: Chief Education Officer

Email: louvy@renacad.org

Signature Caitlin Louvy

Part I: General Information and Fire/Life Safety History

Inspection Date 05/17/2022

Note : Please insert the date the actual inspection took place.

The Inspection Date cannot be earlier than 45 days before the Due Date.

1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility? YES NO

If 'yes', is the sprinkler alarm connected with the building alarm? YES NO

3. Is there a fire hydrant system for facility protection? YES NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

4. Indicate the ownership of this facility

Leased

Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *

Address *

Telephone # *

5. Does the District lease the building or spaces within the building to others?

YES

NO

a. If yes, indicate the tenant(s):

Name *

Address *

Telephone # *

6. What is the current gross square footage of this facility?

nearest whole ten feet:



7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

- a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff? YES NO
- b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year: YES NO

FIRE & EMERGENCY DRILLS

**NOTE Eight (8) are required between September 1, and December 31
Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills**

	Date	Evacuation	Lockdown
1		<input type="checkbox"/>	<input type="checkbox"/>
2		<input type="checkbox"/>	<input type="checkbox"/>
3		<input type="checkbox"/>	<input type="checkbox"/>
4		<input type="checkbox"/>	<input type="checkbox"/>
5		<input type="checkbox"/>	<input type="checkbox"/>
6		<input type="checkbox"/>	<input type="checkbox"/>
7		<input type="checkbox"/>	<input type="checkbox"/>
8		<input type="checkbox"/>	<input type="checkbox"/>
9		<input type="checkbox"/>	<input type="checkbox"/>
10		<input type="checkbox"/>	<input type="checkbox"/>
11		<input type="checkbox"/>	<input type="checkbox"/>
12		<input type="checkbox"/>	<input type="checkbox"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

8d. Average time to evacuate facility was: minutes seconds

8e. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. YES NO

8f. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code YES NO

9. If the fire alarm system was activated, was the fire department immediately notified? YES NO

10. Have there been any fires in this facility since the last annual fire inspection report? YES NO

a. If 'yes', indicate: Number of fires Number of injuries Total cost of property damage

Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District Renaissance Academy Charter-Arts
 Facility # _____

Building Name Storage Bldg. #1

Part II-A (to be completed for public schools only – except "Big 4")					Part II-B					Part II-B					Part II-B				
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected	
01A-2	<input type="checkbox"/>				08A-2	<input type="checkbox"/>				13A-2	<input type="checkbox"/>				19E-1	<input type="checkbox"/>			
01B-1	<input type="checkbox"/>				08B-2	<input type="checkbox"/>				13B-2	<input type="checkbox"/>				19F-1	<input type="checkbox"/>			
01C-1	<input type="checkbox"/>				08C-2	<input type="checkbox"/>									19G-1	<input type="checkbox"/>			
01D-1	<input type="checkbox"/>				08D-2	<input type="checkbox"/>				14A-2	<input type="checkbox"/>				19H-2	<input type="checkbox"/>			
01E-1	<input type="checkbox"/>				08E-2	<input type="checkbox"/>				14B-2	<input type="checkbox"/>								
					09A-2	<input type="checkbox"/>				14C-2	<input type="checkbox"/>				20A-1	<input type="checkbox"/>			
02A-2	<input type="checkbox"/>				09B-2	<input type="checkbox"/>				14D-1	<input type="checkbox"/>				20B-1	<input type="checkbox"/>			
02B-1	<input type="checkbox"/>				09C-1	<input type="checkbox"/>				14E-1	<input type="checkbox"/>				20C-1	<input type="checkbox"/>			
02C-3	<input type="checkbox"/>				09D-1	<input type="checkbox"/>				15A-2	<input type="checkbox"/>				21A-3	<input type="checkbox"/>			
02D-1	<input type="checkbox"/>				09F-2	<input type="checkbox"/>				15B-1	<input type="checkbox"/>				22A-3	<input type="checkbox"/>			
02E-2	<input type="checkbox"/>				09G-2	<input type="checkbox"/>				15C-2	<input type="checkbox"/>				22B-3	<input type="checkbox"/>			
02F-3	<input type="checkbox"/>				10A-2	<input type="checkbox"/>				15D-2	<input type="checkbox"/>				22C-3	<input type="checkbox"/>			
02G-2	<input type="checkbox"/>				10B-2	<input type="checkbox"/>				15E-1	<input type="checkbox"/>				23A-1	<input type="checkbox"/>			
					10C-1	<input type="checkbox"/>				16A-2	<input type="checkbox"/>				23B-1	<input type="checkbox"/>			
03A-3	<input type="checkbox"/>				10D-1	<input type="checkbox"/>				16B-2	<input type="checkbox"/>				23C-1	<input type="checkbox"/>			
03B-1	<input type="checkbox"/>									16C-2	<input type="checkbox"/>				23D-2	<input type="checkbox"/>			
					11A-2	<input type="checkbox"/>				16D-2	<input type="checkbox"/>				24A-3	<input type="checkbox"/>			
04A-2	<input type="checkbox"/>				11B-1	<input type="checkbox"/>				17A-3	<input type="checkbox"/>				25A-1	<input type="checkbox"/>			
04B-2	<input type="checkbox"/>				11C-2	<input type="checkbox"/>				17B-2	<input type="checkbox"/>				25B-1	<input type="checkbox"/>			
04C-1	<input type="checkbox"/>				11D-2	<input type="checkbox"/>				17C-2	<input type="checkbox"/>				25C-1	<input type="checkbox"/>			
					11E-1	<input type="checkbox"/>				17D-2	<input type="checkbox"/>								
05A-3	<input type="checkbox"/>									17E-1	<input type="checkbox"/>								
05B-2	<input type="checkbox"/>				12A-1	<input type="checkbox"/>				17F-3	<input type="checkbox"/>								
05C-2	<input type="checkbox"/>				12B-3	<input type="checkbox"/>				17G-1	<input type="checkbox"/>								
					12C-2	<input type="checkbox"/>				17H-2	<input type="checkbox"/>								
06A-1	<input type="checkbox"/>				12D-2	<input type="checkbox"/>				17I-2	<input type="checkbox"/>								
06B-1	<input type="checkbox"/>				12E-1	<input type="checkbox"/>				17J-1	<input type="checkbox"/>								
06C-1	<input type="checkbox"/>				12F-1	<input type="checkbox"/>				17K-1	<input type="checkbox"/>								
06D-2	<input type="checkbox"/>				12G-1	<input type="checkbox"/>				17L-1	<input type="checkbox"/>								
06E-3	<input type="checkbox"/>				12H-1	<input type="checkbox"/>				18A-2	<input type="checkbox"/>								
06F-1	<input type="checkbox"/>				12I-1	<input type="checkbox"/>				18B-2	<input type="checkbox"/>								
06G-1	<input type="checkbox"/>				12J-1	<input type="checkbox"/>				18C-2	<input type="checkbox"/>								
06H-2	<input type="checkbox"/>				12K-1	<input type="checkbox"/>				18D-2	<input type="checkbox"/>								
					12L-1	<input type="checkbox"/>				19A-3	<input type="checkbox"/>								
07A-3	<input type="checkbox"/>				12M-1	<input type="checkbox"/>				19B-2	<input type="checkbox"/>								
07B-2	<input type="checkbox"/>				12N-1	<input type="checkbox"/>				19C-1	<input type="checkbox"/>								
07C-2	<input type="checkbox"/>				12O-2	<input type="checkbox"/>				19D-1	<input type="checkbox"/>								

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

Inspector
 The inspector has been provided with a copy of the previous year's school fire safety report:

Yes No

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
 Fire Safety Inspector: Name Kelly Wasson
 Date 5/17/2022

Registry # 0309-7117B (26E-4)

Final Inspection (if required):
 Fire Safety Inspector: Name _____
 Date _____


Registry # _____ (26F-4)

Part III: Public School Certifications

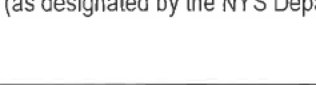
Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Kelly Wasson

Telephone #: 

Title: Safety Specialist/ Fire Inspector

Certification # 

(as designated by the NYS Department of State)


Email: kwasson@gvboces.org

Section III-B. Building Administrator or Designee


Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)

The individual identified below certifies that this building inspection was conducted on this date 05/17/2022 and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: Craven Rolle

Telephone #: 

Title: Dean

Email: 


Signature Craven Rolle

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: Dr. Caitlin Louvy

Telephone #: 

Title: Chief Education Officer

Email: louvy@renacad.org

Signature Caitlin Louvy

Part I: General Information and Fire/Life Safety History

Inspection Date 05/17/2022

Note : Please insert the date the actual inspection took place.

The Inspection Date cannot be earlier than 45 days before the Due Date.

1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility? YES NO

If 'yes', is the sprinkler alarm connected with the building alarm? YES NO

3. Is there a fire hydrant system for facility protection? YES NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

4. Indicate the ownership of this facility

Leased

Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *

Address *

Telephone # *

5. Does the District lease the building or spaces within the building to others?

YES

NO

a. If yes, indicate the tenant(s):

Name *

Address *

Telephone # *

6. What is the current gross square footage of this facility?

nearest whole ten feet.



7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff? YES NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year: YES NO

FIRE & EMERGENCY DRILLS

**NOTE Eight (8) are required between September 1, and December 31
Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills**

	Date	Evacuation	Lockdown
1	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

8d. Average time to evacuate facility was: _____ minutes _____ seconds

8e. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. YES NO

8f. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code YES NO

9. If the fire alarm system was activated, was the fire department immediately notified? YES NO

10. Have there been any fires in this facility since the last annual fire inspection report? YES NO

a. If 'yes', indicate: Number of fires _____ Number of injuries _____ Total cost of property damage _____

Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District Renaissance Academy Charter-Arts
 Facility # _____

Building Name Athletic Storage Bldg.

Part II-A (to be completed for public schools only – except "Big 4")				Part II-B				Part II-B				Part II-B					
Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected		
01A-2	<input type="checkbox"/>			08A-2	<input type="checkbox"/>			13A-2	<input type="checkbox"/>			19E-1	<input type="checkbox"/>				
01B-1	<input type="checkbox"/>			08B-2	<input type="checkbox"/>			13B-2	<input type="checkbox"/>			19F-1	<input type="checkbox"/>				
01C-1	<input type="checkbox"/>			08C-2	<input type="checkbox"/>							19G-1	<input type="checkbox"/>				
01D-1	<input type="checkbox"/>			08D-2	<input type="checkbox"/>			14A-2	<input type="checkbox"/>			19H-2	<input type="checkbox"/>				
01E-1	<input type="checkbox"/>			08E-2	<input type="checkbox"/>			14B-2	<input type="checkbox"/>								
				09A-2	<input type="checkbox"/>			14C-2	<input type="checkbox"/>			20A-1	<input type="checkbox"/>				
02A-2	<input type="checkbox"/>			09B-2	<input type="checkbox"/>			14D-1	<input type="checkbox"/>			20B-1	<input type="checkbox"/>				
02B-1	<input type="checkbox"/>			09C-1	<input type="checkbox"/>			14E-1	<input type="checkbox"/>			20C-1	<input type="checkbox"/>				
02C-3	<input type="checkbox"/>			09D-1	<input type="checkbox"/>			15A-2	<input type="checkbox"/>			21A-3	<input type="checkbox"/>				
02D-1	<input type="checkbox"/>			09F-2	<input type="checkbox"/>			15B-1	<input type="checkbox"/>			22A-3	<input type="checkbox"/>				
02E-2	<input type="checkbox"/>			09G-2	<input type="checkbox"/>			15C-2	<input type="checkbox"/>			22B-3	<input type="checkbox"/>				
02F-3	<input type="checkbox"/>			10A-2	<input type="checkbox"/>			15D-2	<input type="checkbox"/>			22C-3	<input type="checkbox"/>				
02G-2	<input type="checkbox"/>			10B-2	<input type="checkbox"/>			15E-1	<input type="checkbox"/>			23A-1	<input type="checkbox"/>				
				10C-1	<input type="checkbox"/>			16A-2	<input type="checkbox"/>			23B-1	<input type="checkbox"/>				
03A-3	<input type="checkbox"/>			10D-1	<input type="checkbox"/>			16B-2	<input type="checkbox"/>			23C-1	<input type="checkbox"/>				
03B-1	<input type="checkbox"/>							16C-2	<input type="checkbox"/>			23D-2	<input type="checkbox"/>				
				11A-2	<input type="checkbox"/>			16D-2	<input type="checkbox"/>			24A-3	<input type="checkbox"/>				
04A-2	<input type="checkbox"/>			11B-1	<input type="checkbox"/>			17A-3	<input type="checkbox"/>			25A-1	<input type="checkbox"/>				
04B-2	<input type="checkbox"/>			11C-2	<input type="checkbox"/>			17B-2	<input type="checkbox"/>			25B-1	<input type="checkbox"/>				
04C-1	<input type="checkbox"/>			11D-2	<input type="checkbox"/>			17C-2	<input type="checkbox"/>			25C-1	<input type="checkbox"/>				
				11E-1	<input type="checkbox"/>			17D-2	<input type="checkbox"/>								
05A-3	<input type="checkbox"/>							17E-1	<input type="checkbox"/>			26A-3	<input type="checkbox"/>				
05B-2	<input type="checkbox"/>			12A-1	<input type="checkbox"/>			17F-3	<input type="checkbox"/>			If any additional non-conformances are observed, check item 26A-3 and list the Code section below. _____ _____ Inspector The inspector has been provided with a copy of the previous year's school fire safety report: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>					
05C-2	<input type="checkbox"/>			12B-3	<input type="checkbox"/>			17G-1	<input type="checkbox"/>								
				12C-2	<input type="checkbox"/>			17H-2	<input type="checkbox"/>								
06A-1	<input type="checkbox"/>			12D-2	<input type="checkbox"/>			17I-2	<input type="checkbox"/>								
06B-1	<input type="checkbox"/>			12E-1	<input type="checkbox"/>			17J-1	<input type="checkbox"/>								
06C-1	<input type="checkbox"/>			12F-1	<input type="checkbox"/>			17K-1	<input type="checkbox"/>								
06D-2	<input type="checkbox"/>			12G-1	<input type="checkbox"/>			17L-1	<input type="checkbox"/>								
06E-3	<input type="checkbox"/>			12H-1	<input type="checkbox"/>			18A-2	<input type="checkbox"/>								
06F-1	<input type="checkbox"/>			12I-1	<input type="checkbox"/>			18B-2	<input type="checkbox"/>								
06G-1	<input type="checkbox"/>			12J-1	<input type="checkbox"/>			18C-2	<input type="checkbox"/>								
06H-2	<input type="checkbox"/>			12K-1	<input type="checkbox"/>			18D-2	<input type="checkbox"/>								
				12L-1	<input type="checkbox"/>			19A-3	<input type="checkbox"/>								
07A-3	<input type="checkbox"/>			12M-1	<input type="checkbox"/>			19B-2	<input type="checkbox"/>								
07B-2	<input type="checkbox"/>			12N-1	<input type="checkbox"/>			19C-1	<input type="checkbox"/>								
07C-2	<input type="checkbox"/>			12O-2	<input type="checkbox"/>			19D-1	<input type="checkbox"/>								

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name Kelly Wasson
 Date 5/17/2022

Registry # 0309-7117B (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name _____
 Date _____

Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Kelly Wasson

Telephone #: [REDACTED]

Title: Safety Specialist/ Fire Inspector

Certification #: [REDACTED]

(as designated by the NYS Department of State)

Email: kwasson@gvboces.org

Section III-B. Building Administrator or Designee

Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)

The individual identified below certifies that this building inspection was conducted on this date 05/17/2022 and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: Craven Rolle

Telephone #: [REDACTED]

Title: Dean

Email: [REDACTED]

Signature Craven Rolle

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: Dr. Caitlin Lorry

Telephone #: [REDACTED]

Title: Chief Education Officer

Email: lorry@renacad.org

Signature Caitlin Lorry

University of the
Education



State of New York
Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
299 KIRK ROAD
ROCHESTER, NEW YORK 14612

Building ID: 261600880067

DISTRICT:

RENAISSANCE ACADEMY CS-ARTS
CAITLIN LOURY
299 KIRK RD
ROCHESTER, NEW YORK 14612

Issuance Date: June 21, 2022

Effective Date: June 01, 2022

Expiration Date: June 01, 2023


Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED