

Application: REACH Academy Charter School

Linda Marszalek - [REDACTED]
Annual Reports

Summary

ID: 0000000200
Status: Liaison Review
Last submitted: Nov 30 2020 11:03 AM (EST)
Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed Jul 31 2020

Instructions

Required of ALL Charter Schools

Each Annual Report begins with completed School Information and Cover Page. The information is collected in survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

REACH ACADEMY CHARTER SCHOOL 140600861109

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

BUFFALO CITY SD

d. DATE OF INITIAL CHARTER

7/2016

e. DATE FIRST OPENED FOR INSTRUCTION

8/2017

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Our Mission, Our Promise

The mission of the REACH Academy Charter School is to ensure the achievement of high academic standards for City of Buffalo students through a hands-on authentic learning environment. REACH Academy Charter School students will learn the value of Service, Leadership, Character, and Citizenship, along with effective Communication Skills as evidenced in reading, writing, and mathematical and technological competencies. REACH Academy Charter School will provide the tools for scholars to rise above the limitations often posed by poverty, disability and the struggle to achieve English Language Proficiency.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Instructional Design – The Six Point Plan to Increasing Student Achievement will improve student learning and achievement*. This model encapsulates an effective way to ensure high student achievement as outlined in the school’s mission by allowing for continuous evaluation of student progress and immediate modification to the student’s learning plan when needed. The six points, explained in more detail later are: 1. Setting Up a Culture of High Expectations 2. Articulating the Curriculum 3. Ensuring Best Instructional Practices 4. Administering Common Benchmark Assessments 5. Providing Interventions 6. Monitoring Progress
KDE 2	Authentic Classroom Learning Environments – It has been clearly documented that student

engagement increases when students are cognitively involved and thinking critically about the content. (Wilmington, 2007.) Authenticity has a major impact on student engagement and includes meaningful tasks that are real or have purpose, include student choice, and are product focused (Schlechty, 2002). The classrooms at RACS will be designed as “mini” real world environments based on developmentally appropriate themes. One theme in kindergarten may be the setting of a Supermarket. Classroom themes aligned with the State Standards and content may include environments such as: Exploring the Farm, The Construction of a House, Fairy Tales, etc. As students get older the themes develop into broader, more sophisticated concepts such as: Types of Weather, Outer Space, The Wild West, etc. In fifth grade, for example, themes might include: Types of Whales, Understanding Chemistry, and Physics in Action. As stated in the school’s mission, the classroom design is a hands-on, authentic learning environment intended to broaden the background experiences and vocabulary of students who live in poverty and expand learning opportunities for all students at risk of academic failure*. It has been reported that an average student going to kindergarten living in poverty has an estimated 4.2 million fewer language experiences than an average middle class student. This study showed that students from poverty hear as many as 30 million fewer words by the time they turn three compared to children from average income households (Hart and Risley, 2004). In order to bridge the gap for those in poverty, an enormous amount of rich authentic language experiences and exposure to a wide range of books across a variety of genres are essential (Snow. and Shattuck, 2014). Each classroom will have a large inventory of authentic texts which will be included in the budget. This will provide parents and students a variety of high quality rich and unique educational opportunities*.

KDE 3

Balanced Literacy Approach - Literacy Focused - A basic belief at REACH Academy Charter School is

that students in poverty need an enormous amount of rich language experiences to bridge the gap that poverty creates. As stated in the school's mission statement, the students will be provided the tools to rise above the limitations often posed by poverty. Students who are at-risk for academic failure will engage in multiple, focused, literacy experiences throughout their school day. Using Fountas and Pinnell's model for Guided Reading and Lucy Calkin's model for The Reader's and Writer's Workshop as the basic literacy curriculum, students will receive a highly personalized approach in literacy instruction. This approach will use best practices to improve student learning and achievement by providing scholars with an integrated and comprehensive standards-based literacy program using innovative teaching and learning methods*. Through the use of mini-lessons, teachers will facilitate literacy standards through the context of on-going, purposeful student work. Students will use "accountable talk" to learn and communicate ideas as they analyze their work based on models that meet the standards. Rituals and routines will be defined, practiced and will be a part of a productive teaching and learning environment. Scholars will contribute in book discussion groups, participate in author genre studies, maintain reading logs and a writer's notebook, conference with teachers and publish a wide variety of documents. This will provide parents and students a variety of high quality rich and unique educational opportunities*. The balanced literacy approach will provide a structure and support that will enable all students to acquire the knowledge, skills, habits and dispositions needed to meet or exceed standards in reading, writing, listening and speaking. Other components of a Balanced Literacy Model will also be incorporated such as independent reading and writing, books on tape, word study, vocabulary and research that students will work at daily. This documented growth will demonstrate the school's accountability for student progress in all curricular areas aligned with the New York State assessments*. REACH Academy Charter School will

	<p>invest in high-quality, on-going staff development from experienced authors or widely recognized trainers in the field to ensure ongoing professional learning opportunities for all faculty and staff*. Cost of these invaluable learning opportunities for all staff will be reflected in the budget.</p>
KDE 4	<p>Utilizing Technology to Enhance Instruction, Engagement and Learning - Gallup's 2013 State of America's Schools Report showed that only 55% of US K-12 students are "engaged" in the learning process, while 28% are "not engaged," and 17% are "actively disengaged." At REACH Academy Charter school, teachers will create situations that encourage students to be engaged. Engaged students are those who are actively learning by dynamically constructing, dissecting, analyzing, comparing, collaborating, contributing, creating and reflecting upon information and ideas. At REACH Academy Charter school, technology is a vital tool that will be used to foster student engagement through active learning tasks. Teachers will use technology based instructional methods that encourage students to actively engage with curriculum to increase students' overall academic engagement. The benefits of including technology are many, including; providing students with real-world problem solving opportunities; providing students with experimental methods for reaching a conclusion, and encouraging students to think about and discuss learning activities during and after a lesson. Additionally, REACH Academy Charter School will increase engagement through instructional methods that utilize technology by making use of visual displays (for comparing, constructing, dissecting and analyzing); creating opportunities where students have choices on how they interact with content; allowing for opportunities to collaborate both within the classroom and across classrooms or the world; and by using up-to-date real world news in teaching.</p>
KDE 5	(No response)

KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://www.reachacademycharter.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

320

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

339

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3
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l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	115 Ash St. Buffalo ny 14075		Buffalo	K-4	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Linda Marszalek			
Operational Leader	Amie Caster			
Compliance Contact	Michael Olsen			
Complaint Contact	Robin Nellis			
DASA Coordinator	Lisa Rogers			
Phone Contact for After Hours Emergencies	Michael Olsen			

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

[Certificate of Occupancy.pdf](#)

Filename: Certificate of Occupancy.pdf **Size:** 132.6 kB

Site 1 Fire Inspection Report

[Facilities Planning - Fire Inspection.pdf](#)

Filename: Facilities Planning - Fire Inspection.pdf **Size:** 133.2 kB

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in personnel policy	Changed the manner in which the Board of Trustees annually evaluates the Head of School	N/A	5/22/2020
2	Change in organizational structure	In Year 4 of the Organizational Charter, we will maintain one position of "Director of Operations and Director of Student Services instead of splitting the position into two positions and adding a position entitled Director of Strategic Planning.	June 16, 2020	July 28, 2020
3				
4				
5				

More revisions to add?

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Linda Marszalek
Position	Head of School
Phone/Extension	
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

Linda Marszalek

Signature, President of the Board of Trustees

Dolores Reznor

Date

Jul 28 2020

Thank you.



Entry 2 NYS School Report Card

Completed Jul 31 2020 Hidden from pplicant

[Instructions](#)

SUNY-authorized charter schools only

Provide direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New

York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

REACH ACADEMY CHARTER SCHOOL 140600861109

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000087935>

Entry 3 Progress Toward Goals

Completed Nov 5 020

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	The percentage of students who are approaching benchmark, and those that are at or above benchmark in grade 1 will be at least 75% of the students at the end of the year	Fountas and Pinnell's Leveled Literacy Assessments: 51% Approaching Benchmark 11% At Benchmark 36% Are Above Benchmark Total percent of Scholars in Grade 1 who are approaching benchmark, at benchmark or above benchmark	Met	

		was 98%		
Academic Goal 2	The percentage of students who are approaching benchmark, and those that are at or above benchmark in grade 2 will be at least 75% of the students at the end of the year	Fountas and Pinnell's Leveled Literacy Assessments: 15% Approaching Benchmark, 14% At Benchmark 61% Are Above Benchmark Total percent of Scholars in Grade 2 who are approaching benchmark, at benchmark or above benchmark was 90%	Met	
Academic Goal 3	The percentage of students who are approaching benchmark, and those that are at or above benchmark in grade 3 will be at least 75% of the students at the end of the year	Fountas and Pinnell's Leveled Literacy Assessments: 15% Approaching Benchmark 22% At Benchmark 52% Are Above Benchmark Total percent of Scholars in Grade 3 who are approaching benchmark, at benchmark or above benchmark was 89%	Met	
	The percentage of			

Academic Goal 4	students who know at least ten sight words from the Fry's List of sight words by the mid point of kindergarten will be at least 75% of the grade	77% of the students in Kindergarten knew at least ten or more sight words by the mid point of the school year.	Met	
Academic Goal 5	The percentage of students who know at least fifty sight words from the Fry's List of sight words by the mid point of grade 1 will be at least 75% of the grade	82% of the students in Grade 1 knew at least fifty or more sight words by mid point of the school year.	Met	
Academic Goal 6	The percentage of students who know at least one hundred twenty five sight words from the Fry's List of Sight words by the mid point of grade 2 will be at least 75% of the grade	95% of the students in Grade 2 knew at least one hundred twenty five or more sight words by the mid point of the school year.	Met	
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	REACH Academy Charter school will stay on budget and have at least \$50,000.00 in reserve capital remaining at the end of the fiscal year	REACH Academy had at least \$50,000.00 in reserves at the end of the fiscal year.	Met	
Org Goal 2	REACH Academy Charter school will retain 90% of its teaching staff, who are effective, for the 2020-2021	4 Effective teachers out of our total of 42 teachers did not return for the 2020-2021 school year. Therefore our	Met	

	school year	teacher retention rate was 91%, meeting our goal		
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	REACH Academy Charter School will have a clean audit with no significant deficiencies or material weaknesses identified during the audit process	Independent Auditor's Report: REACH Academy Charter School had a clean audit with no significant deficiencies or material weaknesses identified during the audit process.	Met	
Financial Goal 2	REACH Academy Charter School will stay on budget and have at least \$50,000.00 in reserve at the end of the fiscal school year.	Remaining Budget at the end of the fiscal year: REACH Academy Charter School had at least \$50,000.00 in reserve at the end of the fiscal school year	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Aug 3 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

2019

Filename: 2019.2020 Board of Trustees Disclosure W1KLJlp.pdf **Size:** 1.3 MB

Entry 8 BOT Membership Table

Completed Jul 31 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

REACH ACADEMY CHARTER SCHOOL 140600861109

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committ ee Affiliation s	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2019- 2020
1	Dr.Dolores Prezyna [REDACTED]	Chair	Finance	Yes	2	07/01/2020	06/30/2023	11
2	Ms. Christine Mann [REDACTED]	V ce Chair	Finance	Yes	2	07/01/2019	06/30/2022	10

3	Mr. Ryan Caster [REDACTED]	Treasurer	Finance and Governance	Yes	2	07/01/2019	06/30/2022	10
4	Ms. Heather Speakes [REDACTED]	Secretary	Parent	Yes	1	03/01/2019	06/30/2021	10
5	Dr, Susan Dunkle	Trustee/Member	Governance	Yes	1	09/01/2019	06/30/2022	6
6	Mr. Christopher Arnold	Trustee/Member	Governance	Yes	1	01/01/2020	06/30/2023	5 or less
7	Mr. William Yelder	Trustee/Member	Community Representative	Yes	1	06/01/2017	02/28/2020	7
8								
9								

1a. Are there more than members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	6
b.Total Number of Members Added During 2019-2020	2
c. Total Number of Members who Departed during 2019-2020	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2019-2020

13

4. Number of Board meetings scheduled for 2020-2021

13

Thank you.

Entry 9 Board Meeting Minutes

Completed Jul 31 2020

Instructions

Schools must upload complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

2019-20 Board of Trustees Meeting Schedule and Minutes

Filename: 2019 20 Board of Trustees Meeting Sche V0cemKq.pdf **Size:** 2.0 MB

Entry 10 Enrollment & Retention

Completed Jul 31 2020

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

REACH ACADEMY CHARTER SCHOOL 140600861109

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
		REACH Academy Charter School continues to work with an advertising agency to coordinate marketing efforts. RACS participates in many Charter School Fairs and works with local Head Start locations to distribute Enrollment information. Also this

Economically Disadvantaged

REACH Academy Charter School will continue building upon the relationships forged during the 2019-20 school year. Marketing efforts continue to focus on WBLK Radio, and Outreach to the community through neighborhood centers and Head Start programs.

The Afterschool programs, provided through the Willie Hutch Jones Education and Sports organization, has been renewed for the 2019-2020 school year. Reach Academy Charter School also provides an early drop off program called Early Risers to accommodate working families who needed to be to work early. Reach Academy Charter School will also provide free meals to all scholars through a Community Eligibility Programs and free lunches through a Summer Meal Program as well.

Our school demographics exceed that of Buffalo Public Schools for economically disadvantaged students.

year, RAC sent a mailing to several daycare providers in the hopes of reaching families not necessarily working through other Pre K programs. Limitations posed by closure due to Covid-19 have forced cancellation of many recruitment events, but RAC responded by ramping up efforts to have currently enrolled families make referrals and by adding targeted digitals ads to our recruitment effort.

RACS continues to try to provide a safe and engaging program for working families in need of before and after school care. In addition to the return of our current afterschool program run by the Willie Hutch Jones Education and Sports organization, RAC has secured a five year grant that will provide an additional 3 hours a day, five days a week after school program to serve our families. An Afterschool Coordinator has been hired and RACS is working to configure its afterschool program to meet the guidelines for a safe reopening this fall. RACS also provides an early drop-off program called Early Risers to accommodate our families who need to be at work earlier. Again, this program will have to be tailored to meet all Covid-19 guidelines for reopening. RACS continues to participate in a Community Eligibility Program that provides free Breakfast, Lunch and Snack meals daily to scholars. Free Breakfast and Lunch meals were also offered during our 2020 Summer Camp

		<p>attended by 70 Scholars. School supplies are free to RACS scholars. The only thing parents are asked to provide is a backpack and school uniforms. RACS has a uniform policy which is popular with parents who feel it saves them money on school wardrobes. REACH Academy also provides complimentary uniforms to parents who are unable to have their child in uniform either for a day or for longer periods. RACS serves a considerably higher percentage of Economically Disadvantaged scholars when compared with the Home District of Buffalo.</p>
English Language Learners/Multilingual Learners	<p>REACH Academy Charter School will continue to promote itself as a welcoming and culturally diverse school in all school literature, print and radio advertising and during outreach visits to community centers and cultural organizations. The school has engaged an advertising agency and will be working on ads promoting the school to parents of English Language Learners. The School Intake Coordinator and ENL Teacher will continue to visit cultural agencies, preschools and other organizations working with families of ELL's. REACH Community Representatives is continuing discussions with a representative of the Hispanic Women's League and will target other organizations likely to be working with families of ELL's. The location of the school on the east side of Buffalo makes it a bit</p>	<p>REACH Academy Charter School continues to emphasize outreach to strategically located Community Centers and Cultural Organizations. The school's advertising agency has created a complete package of radio ads that tout RACS as "Welcoming to all cultures" and, in addition, digital ads specifically targeted to English Language Learners. The ads encourage families to contact us and have our Bilingual staff assist in the application and registration process. The School Intake Coordinator and ENL Teacher also visit and regularly communicate with agencies working with families looking for placement where ENL services are offered. The school also hired a Community Liaison to spread the word about ENL services</p>

	<p>more challenging to attract ELL's as most of this demographic is concentrated on the west side of the city. Our school demographic remains lower than that of Buffalo Public Schools although there has been slight growth from the previous year.</p>	<p>available at RAC . Although the percentage of ENL scholars continues to trend upward at RACS, it remains lower than that of the Home District of Buffalo.</p>
Students with Disabilities	<p>REACH Academy Charter School will continue to work with area agencies serving students with disabilities and their families. Enrollment application continue to be distributed through Baker Victory Services, and Parent Network of Western New York, agencies working closely with parents of students With Disabilities (SWD). REACH Academy is hired an additional part time Speech Language Pathologist for the 2019-2020 school year. as the need for services continues to rise. REACH Academy also has an employee trained in American Sign Language available. This Fall, parents of currently enrolled SWD Scholars will be asked to participate in the creation of a radio ad promoting the inclusiveness of REACH Academy and the quality and effectiveness of services offered. REACH Academy is also continuing to explore the possibility of adding a 12:1:1 classroom in an effort to serve even greater numbers of students with disabilities. Currently, the number of students with disabilities is below that of the Buffalo Public Schools.</p>	<p>REACH Academy Charter School partners with local agencies serving families of children with disabilities and works with an advertising agency to promote the school as "Welcoming to all types of learners". Because of the need for services, RACS will have two full time, Speech Language Pathologists on staff for the 2020-2021 school year, an increase of .5 FTE. Occupational and Physical Therapy services are offered on site through a contracted agency. RACS also has a Special Services Coordinator to work with families of SWD. She coordinates CSE meetings and is responsible for overseeing any programs that provide educational assistance to children with mental, psychological, learning, behavioral, or physical disabilities. The school also employs staff trained in American Sign Language. While RACS is close to serving the percentage of SWD enrolled by the Home District of Buffalo, we still lag slightly behind.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	<p>REACH Academy Charter Schools (RACS) percentage of economically disadvantaged students continues to outpace that of the Buffalo Public Schools. The school continues to strive for high parent satisfaction through continued use of social media, nighttime community events and a philosophy that welcomes parents into the school at any time. The school restructured its Family Council this year, which led to a slight increase in participation. RACS will continue to seek out parent input on classroom themes, school events and field trip. The school also instituted a call-out service to nascent parent communication. The school will continue participation in the Community Eligibility Program so that nutritious meals are offered free of charge to RACS Scholars. The Summer Meal Program will be continued as well.</p> <p>The Willie Hutch Jones After school program has been very popular with families and has continued this year. RACS has also applied for a grant that would help expand before and after school programs even more.</p>	<p>Retention is best achieved when scholars and their families are aware of and taking advantage of the many opportunities offered at REACH Academy Charter School. The school is welcoming to parents, clearly communicates expectations for academics and behavior and goes above and beyond to provide programs families want. Before and After School programs help working families make sure children are engaged in safe and fun activities, Intersession Labs offered during school breaks keep scholars learning and a new Summer Camp in 2020 provided both academic and recreational opportunities for families and their children.</p> <p>RACS maintains a vibrant website and social media presence. Monthly Family Council meetings offer an opportunity to keep abreast of what's happening at school and to offer input. Monthly family events are also held. Parents are surveyed frequently to solicit their input and the school uses an automated message system to keep families informed. Intent to Return forms distributed this year indicated nearly all scholars will be returning in the fall and 35 siblings of current students will also be enrolled.</p>
		REACH Academy Charter School

<p>English Language Learners/Multilingual Learners</p>	<p>In addition to the efforts described in the section above, REACH Academy Charter School (RACS) will explore ways to better use our Community Representative so that the school is reaching out effectively to families of ELL's. RACS will continue to build on the growth in its percentage of ELL's between the 2018-2019 and the 2019-2020 school year. RACS will provide regular updates to our Charter School Liaison on these efforts. RACS will get an earlier start on outreach targeted at families of ELL's. The Intake Coordinator and ENL Teacher will regularly visit places like Hispanic United, The Belle Center, and the Hope Refugee Drop-In Center so that families are aware of all the services offered at RACS. This helped increase the numbers of enrollment applications from this specific population.</p>	<p>is continuing its work with en•rich Marketing and HomeRun Creative to design and execute its recruitment advertising campaign. The agency is working on a new video production that will be added to the school website and will also be distributed via digital advertising. The video will be produced in several versions so that it can be used to target families of Students with Disabilities and English Language Learners. Plans for an ENL Open House at RACS had to be postponed because of the closure caused by compliance with Covid-19 protocols. Instead, the school continued outreach through community centers, refugee agencies and preschools. The school's ENL teacher provided continual Remote Learning to ENL scholars throughout the Covid-19 closure. RACS continues to push for increased ENL enrollment.</p>
<p>Students with Disabilities</p>	<p>In addition to all the effort listed in the aforementioned section, REACH Academy Charter School (RACS) will continue to follow the Six Point Plan, including the Setting Up a Culture of High Expectations, Articulating the Curriculum and Ensuring Best Instructional Practices, Administering Common Benchmarks, Assessments, Providing Interventions and Monitoring Progress as well as the RtI Plan already in place to assure student success and retention.</p>	<p>In addition to all of the efforts described above, RACS is pursuing an addition to our advertising campaign that would use parents of currently enrolled SWD to endorse the school and the quality and effectiveness of the programs offered. This project has been on hold during the Covid-19 closure, but will soon move forward. When the school was forced to close in mid-March due to the</p>

	<p>RACS will continue to build on the growth in its percentage of Students With Disabilities between the 2018-2019 school year and the 2019-2020 school year.</p> <p>RACS will provide regular updates to its Charter School Liaison on the success of recruitment and retention efforts aimed at students with Disabilities.</p>	<p>coronavirus, the Special Ed Coordinator assured continued services to SWD, making sure the services were documented and these scholars were not left out of the school's Remote Learning Plan. Clearly, the positive, welcoming culture of REACH Academy Charter School has led to overall parent satisfaction and retention.</p>
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Entry 12 Percent of Uncertified Teachers

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: REACH ACADEMY CHARTER SCHOOL 140600861109

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	1.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category B: not to exceed 5	0.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	0.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	1.85

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	40.8

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	43.7



Thank you.

Entry 13 Organization Chart

Completed Jul 31 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

Organizational Chart 19-20

Filename: Organizational Chart 19 20.pdf **Size:** 169.1 kB

Entry 14 School Calendar

Completed Jul 31 2020

Instructions for submitting School Calendar

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

REACH SCHOOL 20-21 CALENDAR

Filename: REACH SCHOOL 20 21 CALENDAR.pdf **Size:** 196.8 kB

Entry 15 Links to Critical Documents on School Website

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
 - . Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: REACH Academy Charter School

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	https://www.reachacademycharter.org/RACS%20Annual%20Report%202019-1.pdf
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	https://www.reachacademycharter.org/BOT%20Meeting%20Schedule%202019-2020.pdf
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://drive.google.com/file/d/1DK7KPtKHrOPvyp2K-uAMrkyGu7lurICm/view
3. Link to NYS School Report Card	https://data.nysed.gov/profile.php?instid=800000087935
4. Most Recent Lottery Notice Announcing Lottery	https://www.reachacademycharter.org/ENROLLMENT%20TIMELINE-1.pdf
5. Authorizer-Approved DASA Policy	https://www.reachacademycharter.org/DASA%20Policy%20.pdf
6. District-wide Safety Plan	https://www.reachacademycharter.org/Safety%20Plan%20-%20District%2019-20-2.pdf
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.reachacademycharter.org/PDI2-%20REACH%20Academy%20Charter%20School%200-Code%20of%20Conduct.pdf
7. Authorizer-Approved FOIL Policy	https://www.reachacademycharter.org/FOIL%20Policy.pdf
8. Subject matter list of FOIL records	https://www.reachacademycharter.org/FOIL%20RECORDS.pdf
9. Link to School Reopening Plan	https://www.reachacademycharter.org/REACH%20Academy%20Charter%20School%20Reopening%20Plan%202020-1.pdf

Thank you.



Entry 16 COVID 19 Related Information

Completed Jul 31 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: REACH Academy Charter School

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	339	286	306

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are

encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

	Ass ess me nt Title	Gra de K	Gra de 1	Gra de 2	Gra de 3	Gra de 4	Gra de 5	Gra de 6	Gra de 7	Gra de 8	Gra de 9	Gra de 10	Gra de 11	Gra de 12	Nu mbe r of Part cipa ting Stud ents
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	

		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
		X	X	X	X	X	X	X	X	X	X	X	X	X	
Tota															0
I															

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Completed Jul 31 2020

[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

Please provide the full name of **ANY and ALL instructional and non-instructional employees** and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

[Annual Report, Staff Information](#)

Filename: Annual Report Staff Information.xlsx **Size:** 12.6 kB

Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member – Board of Regents-Authorized Charter Schools

Name:

CHRISTOPHER C. ARNOLD

Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):

REACH ACADEMY CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees
("Board") (e.g. president, treasurer, parent representative).

ADMINISTRATIVE REPRESENTATIVE (RETIRED ELEM. PRINCIPAL)

2. Are you an employee of any school operated by the education corporation?

___ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school,
education corporation, and/or an entity that provides comprehensive
management services ("CMO"), whether for-profit or not-for-profit, which
contracts, or may contract, with the charter school or education corporation;
or do you serve as an employee, officer, or director of, or own a controlling
interest in, a business or entity that contracts, or does business with, or plans
to contract or do business with, the charter school, education corporation,
and/or a CMO, whether for-profit or not-for-profit, including, but not limited to,
the lease of real or personal property to the said entities?

___ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your
responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc. **NONE**

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	NONE	NONE	NONE

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None." **NONE**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	

CSM
Signature

 7-30-2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: N/A

Business Address: N/A



last revised 08/21/2018

**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Christine Mann

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

REACH Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice President

Trustee

2. Are you an employee of any school operated by the education corporation?

 Yes ✓ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes ✓ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank. NONE			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> <div style="font-size: 2em; font-family: cursive;">None</div>				

CA Mann
Signature

7/28/2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

Dolores Prezyna

Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):

Reach Academy Charter School

1. List all positions held on the education corporation Board of Trustees
("Board") (e.g. president, treasurer, parent representative).

President

2. Are you an employee of any school operated by the education corporation?

Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school,
education corporation, and/or an entity that provides comprehensive
management services ("CMO"), whether for-profit or not-for-profit, which
contracts, or may contract, with the charter school or education corporation;
or do you serve as an employee, officer, or director of, or own a controlling
interest in, a business or entity that contracts, or does business with, or plans
to contract or do business with, the charter school, education corporation,
and/or a CMO, whether for-profit or not-for-profit, including, but not limited to,
the lease of real or personal property to the said entities?

Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your
responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

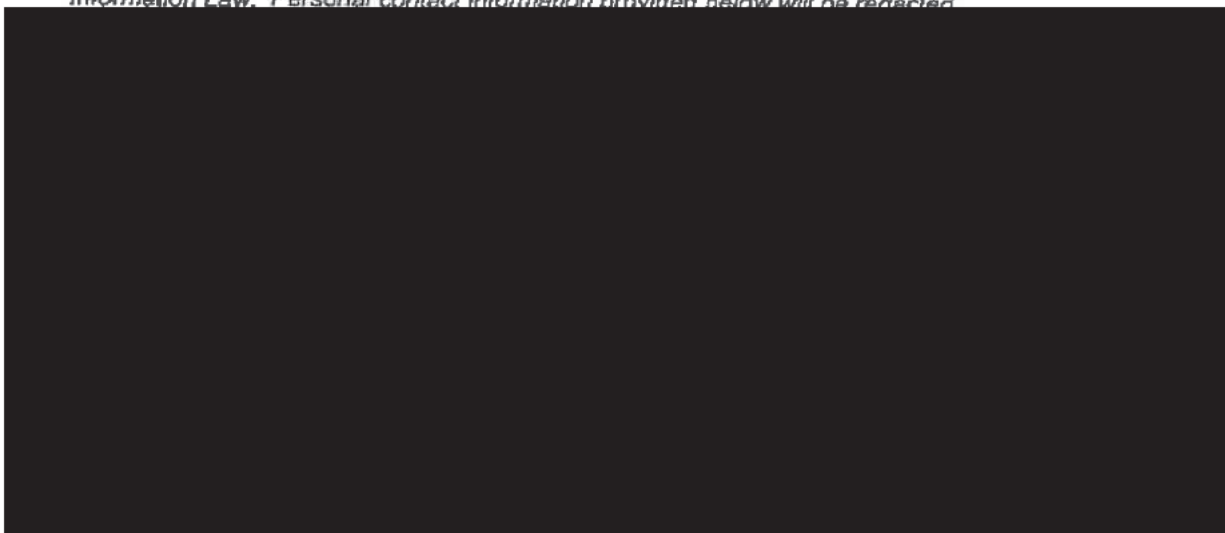
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable.	None	Please write "None" if applicable.	Please write "None" if applicable.

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

Roberta Peregine 7/23/20
 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member – Board of Regents-Authorized Charter Schools**

Name:

William Yelder

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

REACH Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice President

2. Are you an employee of any school operated by the education corporation?

☒ Yes ☐ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I left the Bd in February of 2020, and later became employed by REACH.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Community Liaison

Started 2/2020

10 hours per week @ 18.00/hr.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			
	NONE		

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank..</p> <p style="font-size: 2em; text-align: center;">NONE</p>				

William Johnson

Signature

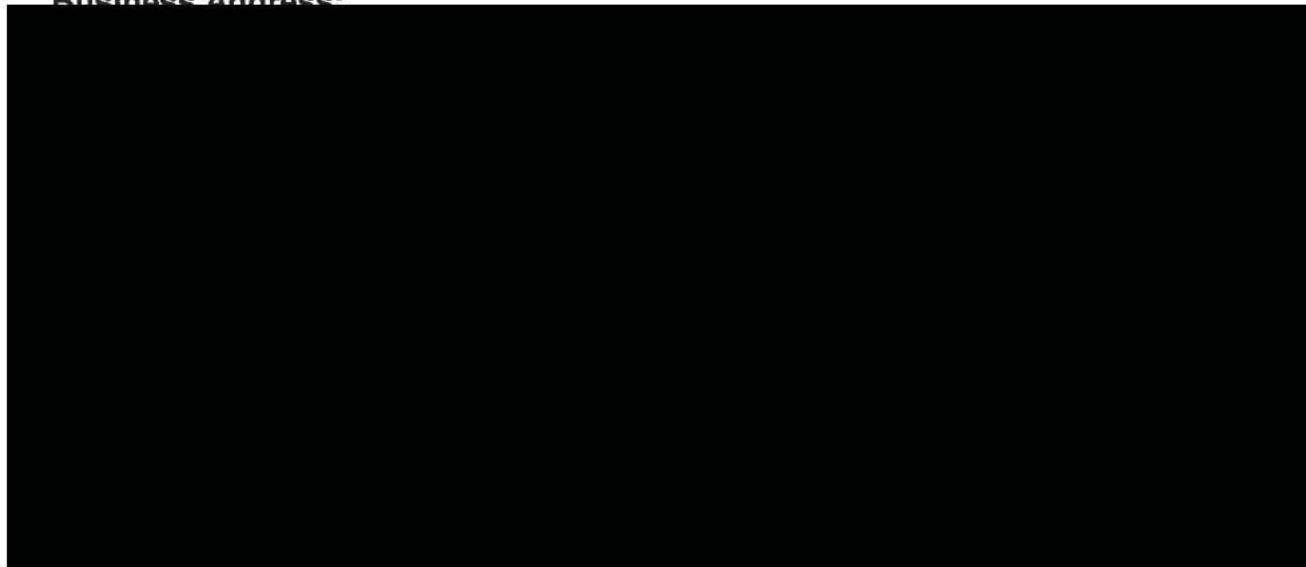
7-27-2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member – Board of Regents-Authorized Charter Schools**

Name:

Heather Speakes

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Kennel Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Parent representative

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank. <i>None applicable</i>			

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				
None applicable				


7-28-20
 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member – Board of Regents-Authorized Charter Schools

Name:

Ryan E. Caster

Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):

REACH Academy Charter School

1. List all positions held on the education corporation Board of Trustees
("Board") (e.g. president, treasurer, parent representative).

Board Treasurer

2. Are you an employee of any school operated by the education corporation?
☐ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

N/A

3. Are you a past, current, or prospective employee of the charter school,
education corporation, and/or an entity that provides comprehensive
management services ("CMO"), whether for-profit or not-for-profit, which
contracts, or may contract, with the charter school or education corporation;
or do you serve as an employee, officer, or director of, or own a controlling
interest in, a business or entity that contracts, or does business with, or plans
to contract or do business with, the charter school, education corporation,
and/or a CMO, whether for-profit or not-for-profit, including, but not limited to,
the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your
responsibilities, your salary and your start date.

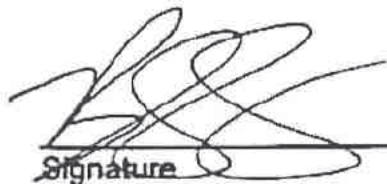
N/A

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Pls write "None" if applicable</p> <p>Att</p>	<p>Spouse - Employee of REACH Academy</p>	<p>Abstain from voting on all salary & benefits decisions.</p>	<p>Annice Casler - this space blank. Director of Operations</p>

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **"None."**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank..</i></p> <p>NONE.</p>				


Signature

8/2/2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member – Board of Regents-Authorized Charter Schools**

Name:

•Dr. Susan Dunkle

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

REACH Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board of Trustee member

Governance Board member

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3.

Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

 Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

A

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

NONE.

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business	Steps taken to avoid conflict of interest

			with the school(s) and the nature of the interest	
None				

NONE.

Dr, Susan M. Dunkle

August 1, 2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 08/21/2018

2019-2020 Board of Trustees Meeting Schedule

All meetings will begin at 6:15 pm

Tuesday, July 16

Tuesday, August 13

Tuesday, August 27

Tuesday, September 17

Tuesday, October 15

Tuesday, November 19

Tuesday, December 10

Tuesday, January 21

Tuesday, February 25

Tuesday, March 17

Tuesday, April 21

Tuesday, May 19

Tuesday, June 16

REACH ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES MINUTES
Tuesday, July 16, 2019 – 6:30 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER – 6:19 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive.)

Dr .Dolores Prezyna: X Ryan Caster: X Heather Speakes: 6:37 PM
Christine Mann: Exc. William Yelder: X

Attendance – Others

Linda Marszalek: X Robin Nellis: X Amie Caster: X
Lisa Rogers: X Michael Olsen: X Dr. Susan Dunkle: X
Chris Arnold: Exc.

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. - None

3.0 PRIVILEGE OF THE FLOOR - None

4.0 ACCEPTANCE OF PREVIOUS MINUTES

4.1 RESOLVED, that the minutes from the June 19, 2019 Board of Trustees Meeting
Minutes are accepted as presented.

Moved by: Ryan Caster Seconded by: William Yelder Vote: 3-0

5.0 BOARD PRESENTATIONS – 6:20 PM

5.1 Enrollment Update - Robin Nellis

5.2 Facilities Update – Michael Olsen

6.0 FINANCE – 6:25 PM

- 6.1 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to approve awarding a contract in the amount of \$15,126.72 to First Student Incorporated to provide bus transportation for REACH Academy Charter School scholars for six days of school that fall outside the Buffalo Public Schools calendar for the 2019-2020 school year. Results of the RFP for the service are provided.

Moved by: William Yelder Seconded by: Ryan Caster Vote: 3-0

- 6.2 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to award a contract to McKay's Clothing for school uniform services for the 2019-2020 school year. Results of the RFP for the project are attached.

Moved by: Ryan Caster Seconded by: William Yelder Vote: 3-0

7.0 PERSONNEL – 6:33 PM

- 7.1 **RESOLVED, based upon the recommendation of the Head of School the Board of Trustees** votes to approve the following termination:

7.1.1 Name: Crystal Hammer
 Position: Teaching Assistant
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Effective Date: 6/27/2019

Moved by: Ryan Caster Seconded by: William Yelder Vote: 3-0

- 7.2 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to accept the following resignations:

7.2.1 Name: Kathleen Barleben
 Position: Classroom Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary

Effective Date: 6/27/2019

7.2.2 Name: Megan Grandits
 Position: Classroom Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
Effective Date: 6/27/2019
 Reason: Moving out of state

Moved by: William Seconded by: Ryan Vote:
 Yelder Caster 3-0

7.3 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to create the following positions:

7.3.1 Position: School Counselor Teacher Assistant
 Appointment: 10 Month Position – 1.0 FTE
 Status: Exempt - Salary
 Department: Elementary Education
 Reason: Increased caseload for the 2019-2020 school year.

7.3.2 Position: Office Clerk
 Appointment: 12 Month Position – 1.0 FTE
 Status: Exempt - Salary
 Reason: Increased enrollment for the 2019-2020 school year.

Moved by: Ryan Seconded by: William Vote:
 Caster Yelder 3-0

Heather Speakes Arrives at 6:37 PM.

7.4 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following Appointments:

7.4.1 Name: Lindsey Cox
 Position: Associate Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt -Salary
 Salary: \$41,000.00
Effective Date: 8/12/2019

7.4.2 Name: Megann Smith
 Position: Teacher in Development
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education

Status: Exempt -Salary
Salary: \$30,000.00
Effective Date: 8/12/2019

7.4.3 Name: Madeleine Burns
Position: Teacher in Development
Appointment: 10 Month Position – 1.0 FTE
Department: Elementary Education
Status: Exempt -Salary
Salary: \$30,000.00
Effective Date: 8/12/2019

7.4.4 Name: Devon Enzian
Position: Teacher in Development
Appointment: 10 Month Position – 1.0 FTE
Department: Elementary Education
Status: Exempt -Salary
Salary: \$30,000.00
Effective Date: 8/12/2019

7.4.5 Name: Alexandria Simkin
Position: Special Education Teacher
Appointment: 10 Month Position – 1.0 FTE
Department: Elementary Education
Status: Exempt -Salary
Salary: \$41,000.00
Effective Date: 8/12/2019

7.4.6 Name: Courtney Schmitt
Position: Special Education Teacher
Appointment: 10 Month Position – 1.0 FTE
Department: Elementary Education
Status: Exempt -Salary
Salary: \$39,000.00
Effective Date: 8/12/2019

7.4.7 Name: Shalymar Perez
Position: Office Clerk
Appointment: 12 Month Position – 1.0 FTE
Status: Exempt -Salary
Salary: \$25,000.00
Effective Date: 7/1/2019

Moved by: William
Yelder

Seconded by: Ryan
Caster

Vote:

4-0

7.5 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfers:

7.5.1 Name: Camry Dean
 From: Teaching Assistant
 Appointment: Part Time .5 FTE
 To: School Counselor Teaching Assistant
 Appointment: Full Time 1.0 FTE
 Salary: \$24,380.00
 Effective Date: 8/12/2019

7.5.2 Name: Andrew Castellano
 From: Music Teacher
 Appointment: Part Time .6 FTE
 To: Classroom Teacher
 Appointment: Full Time 1.0 FTE
 Salary: \$42,167.00
 Effective Date: 8/12/2019

Moved by: Ryan Caster Seconded by: William Yelder Vote: 4-0

7.6 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following FTE adjustments:

7.6.1 Name: Mary Ellen Bossert
 From: Art Teacher
 Appointment: Part Time .6 FTE
 To: Art Teacher
 Appointment: Part Time .8 FTE
 Salary: \$43,248.00
 Effective Date: 8/12/2019

7.6.2 Name: Lisa Cowperthwait
 From: School Nurse
 Appointment: Part Time .7 FTE
 To: School Nurse
 Appointment: Part Time .875 FTE
 Salary: \$45,400.00
 Effective Date: 8/12/2019

7.6.3 Name: Wendy Kimpel
 From: School Counselor
 Appointment: Part Time .5 FTE
 To: School Counselor

Appointment: Part Time .625 FTE
Salary: \$31,800.00
Effective Date: 8/12/2019

Moved by: William Yelder Seconded by: Ryan Caster Vote: 4-0

8.0 NEW BUSINESS – 6:48 PM

- 8.1 RESOLVED, the Board of Trustees** votes to approve the attached School Calendar for the 2019-2020 school year:

Moved by: William Yelder Seconded by: Ryan Caster Vote: 4-0

- 8.2 RESOLVED, the Board of Trustees** votes to approve the attached BOT Meeting Calendar for the 2019-2020 school year:

Moved by: Ryan Caster Seconded by: William Yelder Vote: 4-0

9.0 RESOLVED, the Board of Trustees votes to adjourn the meeting. – 6:58 PM

Moved by: Ryan Caster Seconded by: William Yelder Vote: 4-0

The next meeting of the BOT is scheduled for **Tuesday, August 13th at 6:15 P.M.** at 115 Ash Street.

Upcoming Events: Annual Family BBQ – July 20: 11am-3 pm
New Student Orientation – August 22: 10:30 am-12 pm
New Teacher Orientation – August 12-16
All Teacher Orientation – August 19-23
First Day of School – August 26

REACH ACADEMY CHARTER SCHOOL
ANNUAL REORGANIZATIONAL MEETING
BOARD OF TRUSTEES
MINUTES

Tuesday, July 16, 2019 – 6:15 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER – 7:04 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive.)

Dr. Dolores Prezyna:	<u> X </u>	Ryan Caster:	<u> X </u>	Christine Mann:	<u>Exc.</u>
Heather Speakes:	<u> X </u>	William Yelder:	<u> X </u>		

Attendance – Others

Linda Marszalek:	<u> X </u>	Robin Nellis:	<u> X </u>	Amie Caster:	<u> X </u>
Lisa Rogers:	<u> X </u>	Michael Olsen:	<u> X </u>	Chris Arnold:	<u>Exc.</u>
Dr. Susan Dunkle:	<u> X </u>				

2.0 BOARD REAPPOINTMENTS – 7:04 PM

2.1 RESOLVED, the Board of Trustees votes to appoint Trustee Christine Mann to a new three year term on the Board of Trustees commencing 7/1/2019 and ending 6/30/2022.

2.2 RESOLVED, the Board of Trustees votes to appoint Trustee Ryan Caster to a new three year term on the Board of Trustees commencing 7/1/2019 and ending 6/30/2022.

Moved by:	<u>William Yelder</u>	Seconded by:	<u>Heather Speakes</u>	Vote:	<u>3-0-1</u>
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- 3.0 **RESOLVED, based upon the recommendation of the Head of School, the Board of Trustees** votes to continue to use the following financial institution for the 2019-2020 school year:

Bank: M & T Bank

Moved by: Ryan Caster Seconded by: William Yelder Vote: 4-0

- 4.0 **RESOLVED, the Board of Trustees** votes to reappoint Linda Marszalek to act as the Chief Financial Officer for REACH Academy Charter School for the 2019-2020 school year.

Moved by: Heather Speakes Seconded by: Ryan Caster Vote: 4-0

- 5.0 **RESOLVED, base upon the recommendation of the Head of School, the Board of Trustees** votes to reappoint the attorney for REACH Academy Charter School for the 2019-2020 school year

Name: Richard Stanton, ESQ.
Rate: \$185.00 per hour
Effective Date: 7/1/2019

Moved by: Ryan Caster Seconded by: William Yelder Vote: 4-0

- 6.0 **RESOLVED, based upon the recommendation of the Head of School, the Board of Trustees** votes to reappoint the Board Clerk for REACH Academy Charter School for the 2019-2020 school year.

Name: Robin Nellis
Annual Stipend: \$5,000.00
Effective Date: 7/1/2019

Moved by: Ryan Caster Seconded by: William Yelder Vote: 4-0

- 7.0 **RESOLVED, the Board of Trustees** votes to adjourn the Annual Reorganizational Meeting. – 7:08 PM

Moved by: Heather Speakes Seconded by: William Yelder Vote: 4-0

REACH ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES MINUTES
Tuesday, August 13, 2019 – 6:15 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER – 6:15 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive.)

Dr .Dolores Prezyna:	<u> X </u>	Ryan Caster:	<u> X </u>	Heather Speakes:	<u> X </u>
Christine Mann:	<u> X </u>	William Yelder:	<u> X </u>		

Attendance – Others

Linda Marszalek:	<u> X </u>	Robin Nellis:	<u> X </u>	Amie Caster:	<u>Exc.</u>
Lisa Rogers:	<u> X </u>	Michael Olsen:	<u> X </u>	Dr. Susan Dunkle:	<u> X </u>
Chris Arnold:	<u> X </u>	Anna Chiavaroli	<u>Exc.</u>		

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. – Item 6.4 has been deferred until the next meeting.

3.0 PRIVILEGE OF THE FLOOR - None

4.0 ACCEPTANCE OF PREVIOUS MINUTES – 6:16 PM

4.1 RESOLVED, that the minutes from the July 16, 2019 Board of Trustees Meeting Minutes are accepted as presented.

Moved by:	<u>William Yelder</u>	Seconded by:	<u>Heather Speakes</u>	Vote:	<u>5-0</u>
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5.0 BOARD PRESENTATIONS

5.1 Enrollment Update - Robin Nellis

5.2 Facilities Update - Michael Olsen

5.3 Update on the New York State Comptroller’s Audit - Linda Marszalek and Ryan Caster

6.0 FINANCE - 6:29 PM

- 6.1 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to approve the appointment of Randy Spivack as the Claims Auditor for REACH Academy Charter School.

Moved by: Ryan Caster Seconded by: William Yelder Vote: 5-0

- 6.2 **RESOLVED**, based upon the recommendation of the Finance Committee that the Board of Trustees votes to designate Linda Marszalek, Amie Caster and Michael Olsen as authorized users of the school credit card.

Moved by: Christine Mann Seconded by: William Yelder Vote: 4-0-1

- 6.3 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to designate Amie Caster as an authorized signer of checks for REACH Academy Charter School checking account.

Moved by: William Yelder Seconded by: Christine Mann Vote: 4-0-1

- 6.4 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the attached Treasurer's Report: (Item Deferred)**

Moved by: _____ Seconded by: _____ Vote: _____

7.0 PERSONNEL

- 7.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:**

7.1.1 Name: Matthew Dolegowski
 Position: Classroom Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Effective Date: 7/30/2019
 Reason: Accepted another position

Moved by: William Yelder Seconded by: Ryan Caster Vote: 5-0

7.2.2 Position: Instructional Coach for Math
 Appointment: 12 Month Position – 1.0 FTE
 Status: Exempt - Salary
 Department: Administration

Moved by: Christine Mann Seconded by: William Yelder Vote: 5-0

7.3.2 Name: Julie Wolford
 Position: Classroom Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt -Salary
 Salary: \$48,000.00
 Effective Date: 8/12/2019

Moved by: Ryan Caster Seconded by: William Yelder Vote: 5-0

7.4 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfers:

7.4.1 Name: Anna Chiavaroli
 From: Classroom Teacher
 Appointment: Full Time 1.0 FTE
 To: Instructional Coach for ELA
 Appointment: Full Time 1.0 FTE
 Salary: \$60,000.00
 Effective Date: 8/01/2019

Moved by: Christine Mann Seconded by: William Yelder Vote: 5-0

8.0 ADJOURNMENT

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Christine Mann Seconded by: Heather Speakes Vote: 5-0

The next meeting of the BOT is scheduled for **Tuesday, August 27th at 6:15 P.M.** at 115 Ash Street.

Upcoming Events:

New Teacher Orientation: August 12-16
All Teacher Orientation: August 19 - 23
Kindergarten Orientation: August 22: 10:30 am-12 pm
First Day of School: August 26

REACH ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES MINUTES
Tuesday, August 27, 2019 – 6:15 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive.)

Dr. Dolores Prezyna:	<u>X</u>	Ryan Caster:	<u>Exc.</u>	Heather Speakes:	<u>X</u>
Christine Mann:	<u>X</u>	William Yelder:	<u>X</u>	Dr. Susan Dunkle:	

Attendance – Others

Linda Marszalek:	<u>X</u>	Robin Nellis:	<u>X</u>	Amie Caster:	<u>X</u>
Lisa Rogers:	<u>X</u>	Michael Olsen:	<u>X</u>	Dr. Susan Dunkle:	<u>X</u>
Chris Arnold:	<u>Exc.</u>	Anna Chiavaroli:	<u>X</u>		

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. - None

3.0 PRIVILEGE OF THE FLOOR - None

4.0 ACCEPTANCE OF PREVIOUS MINUTES

4.1 RESOLVED, that the minutes from the August 13, 2019 Board of Trustees Meeting Minutes are accepted as presented.

Moved by:	<u>William Yelder</u>	Seconded by:	<u>Heather Speakes</u>	Vote:	<u>4-0</u>
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5.0 BOARD PRESENTATIONS – 6:27 PM

5.1 Enrollment Update - Robin Nellis

5.2 Facilities Update - Michael Olsen

5.3 Grant Announcement – Lisa Rogers

6.0 FINANCE – 6:36 PM

6.1 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the following salary adjustment:

6.1.1 Name: Simon Abdulla
 Position: Maintenance Worker
 Status: Hourly
 From: \$13.50 per hour
 To: \$15.00 per hour
 Effective Date: 3/3/2019

Moved by: Christine Mann Seconded by: Heather Speakes Vote: 4-0

7.0 PERSONNEL – 6:40 PM

7.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:

7.1.1 Name: Kelli Vachon
Position: RtI Coordinator
Appointment: 10 Month Position – 1.0 FTE
Department: Elementary Education
Status: Exempt - Salary
Effective Date: August 19, 2019
Reason: Accepted another position in her Home District.

7.1.2 Name: Madeline Burns
 Position: Classroom Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Effective Date: August 14, 2019
 Reason: Did not report for New Teacher Orientation

7.1.3 Name: Sean Murphy
 Position: Teacher in Development
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Effective Date: August 19, 2019
 Reason: Did not report for New Teacher Orientation

Moved by: Christine Mann Seconded by: William Yelder Vote: 4-0

7.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments:

7.2.1 Name: April Anderson
 Position: Special Education Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Salary: \$41,000.00
 Effective Date: August 20, 2019

7.2.2 Name: Beth Waite
 Position: Teaching Assistant
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Salary: \$22,000.00
 Effective Date: August 26, 2019

7.2.3 Name: Madeleine Bergman
 Position: Building Sub
 Department: Elementary Education
 Status: Per Diem
 Salary: \$120.00 per day
 Effective Date: August 27, 2019

Moved by:	Christine Mann	Seconded by:	William Yelder	Vote:	4-0
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7.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfers:

7.3.1 Name: James Higgins
 From: .5 PE and .5 Building Sub and Administrative Support
 Appointment: 10 Month Position
 To: 1.0 FTE PE Teacher
 Department: Elementary Education
 Salary: \$47,700.00
 Effective: August 19, 2019

7.3.2 Name: Maria Sciandra
 From: .85 FTE ENL Teacher
 Appointment: 10 Month Position
 To: 1.0 FTE ENL Teacher
 Department: Elementary Education
 Salary: \$43,460.00
 Effective: August 19, 2019

Moved by: William Yelder Seconded by: Christine Mann Vote: 4-0

8.0 ADJOURNMENT – 6:45 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: William Yelder Seconded by: Christine Mann Vote: 4-0

The next meeting of the BOT is scheduled for **Tuesday, October 15th at 6:15 P.M.** at 115 Ash Street.

Upcoming Events:

September 4, 2019	Reader's and Writer's Workshop Staff Development
September 16, 2019	Math Stories Grades 2 + 3 --Lavinia
September 18, 2019	Family Council Meeting at 5:30 PM
September 23, 2019	Lavinia Math Stories Grades 2 + 3
September 26, 2019	BAKE-O from 6 – 7:30 PM

REACH ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES MINUTES
Tuesday, September 17, 2019 – 6:15 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER – 6:22 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive.)

Dr. Dolores Prezyna:	<u>Exc.</u>	Ryan Caster:	<u>Exc.</u>	Heather Speakes:	<u>X</u>
Christine Mann:	<u>X</u>	William Yelder:	<u>X</u>	Dr. Susan Dunkle:	<u>X</u>

Attendance – Others

Linda Marszalek:	<u>X</u>	Robin Nellis:	<u>X</u>	Amie Caster:	<u>X</u>
Lisa Rogers:	<u>X</u>	Michael Olsen:	<u>X</u>		
Chris Arnold:	<u>X</u>	Anna Chiavaroli:	<u>X</u>		

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. - None

3.0 PRIVILEGE OF THE FLOOR - None

4.0 ACCEPTANCE OF PREVIOUS MINUTES – 6:23 PM

- 4.1 RESOLVED**, that the minutes from the August 27, 2019 Board of Trustees Meeting Minutes are accepted as presented.

Moved by:	<u>Christine Mann</u>	Seconded by:	<u>Heather Speakes</u>	Vote:	<u>4-0</u>
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5.0 BOARD PRESENTATIONS – 6:24 PM

5.1 Board Presentation: PBIS Program – Lisa Rogers

5.2 Enrollment Update - Robin Nellis

5.3 Facilities Update - Michael Olsen

6.0 **FINANCE** - 6:41 PM

- 6.1 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to accept the attached Treasurer's Report:

Moved by: Christine Mann Seconded by: Susan Dunkle Vote: 4-0

7.0 **PERSONNEL**

- 7.1 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to accept the following resignations:

7.1.1 Name: Justine Karaszewski
 Position: Special Education Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Effective Date: September 28, 2019
 Reason: Accepted another position closer to home.

Moved by: Christine Mann Seconded by: Susan Dunkle Vote: 4-0

- 7.2 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to approve the following appointment:

7.2.1 Name: Ken Kruly
 Position: Charter School Finance Consultant
 Status: Hourly/ \$50.00 per hour
 Effective Date: August 16, 2019

Moved by: Christine Mann Seconded by: Heather Speakes Vote: 4-0

8.0 ADJOURNMENT – 6:57 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Susan Seconded by: Heather Vote:
 Dunkle Speakes 4-0

The next meeting of the BOT is scheduled for **Tuesday, October 15th at 6:15 P.M.** at 115 Ash Street.

Upcoming Events:

September 18, 2019	Family Council Meeting at 5:30 PM
September 19, 2019	Close Reading Grades 2 + 3 --Lavinia
September 26, 2019	BAKE-O from 6-7:30 PM
September 27, 2019	Lavinia Math Stories Grades 2 + 3
October 9, 2019	Close Reading Grades 2 + 3 --Lavinia
October 10, 2019	Fall Open House from 6-7:30 PM

REACH ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES MINUTES
Tuesday, October 15, 2019 – 6:15 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER – 6:19 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive.)

Dr. Dolores Prezyna:	<u>Exc.</u>	Ryan Caster:	<u>X</u>	Heather Speakes:	<u>X</u>
Christine Mann:	<u>X</u>	William Yelder:	<u>X</u>	Dr. Susan Dunkle:	<u>Exc.</u>

Attendance – Others

Linda Marszalek:	<u>X</u>	Robin Nellis:	<u>X</u>	Amie Caster:	<u>Exc.</u>
Lisa Rogers:	<u>X</u>	Michael Olsen:	<u>Exc.</u>		
Chris Arnold:	<u>X</u>	Anna Chiavaroli:	<u>X</u>		

2.0 AMENDMENTS or adjustments to the agenda by the Board Members -None

3.0 PRIVILEGE OF THE FLOOR - None

4.0 ACCEPTANCE OF PREVIOUS MINUTES

4.1 RESOLVED, that the minutes from the September 17, 2019 Board of Trustees Meeting Minutes are accepted as presented.

Moved by:	<u>Heather Speakes</u>	Seconded by:	<u>Christine Mann</u>	Vote:	<u>4-0</u>
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5.0 BOARD PRESENTATIONS

5.1 Auditors Report: Lumsden and McCormick - Tabled

5.2 Board Presentation: Channel 4 Video

5.3 Enrollment Update - Robin Nellis

6.0 FINANCE - Tabled

- 6.1 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to accept the attached Audited Financials for 2018-2019:

Moved by: _____ Seconded by: _____ Vote: _____

7.0 PERSONNEL – 6:28 PM

- 7.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to create the following position:

7.1.1 Position: Speech Language Pathologist
 Appointment: 10 Month Position – .5 FTE
 Status: Exempt - Salary
 Reason: Increase in scholar caseload

Moved by: Ryan Caster Seconded by: Christine Mann Vote: 4-0

- 7.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following appointments:

7.2.1 Name: Jennifer Stone
 Position: Speech Language Pathologist
 Appointment: 10 Month Position – .5 FTE
 Status: Exempt - Salary
 Salary: \$20,000.00 prorated
 Effective Date: 9/19/2019

7.2.2 Name: Jamie Peters
 Position: Associate Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Salary: \$41,000.00 prorated
 Effective Date: 9/26/2019

7.2.3 Name: Claire Borczuch
 Position: Teacher in Development
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Salary: \$30,000.00 prorated
 Effective Date: 10/10/2019

- 7.2.4 Name: Karly Growly
 Position: Building Sub
 Department: Elementary Education
 Status: Per Diem
 Salary: \$120.00 per day
 Effective Date: 9/26/2019
- 7.2.5 Name: Lauren Malloy
 Position: Building Sub
 Department: Elementary Education
 Status: Per Diem
 Salary: \$120.00 per day
 Effective Date: 9/26/2019
- 7.2.6 Name: Kimberly Grazen
 Position: Building Sub
 Department: Elementary Education
 Status: Per Diem
 Salary: \$120.00 per day
 Effective Date: 10/11/19
- 7.2.7 Name: Bianca Rudolph
 Position: Building Sub
 Department: Elementary Education
 Status: Per Diem
 Salary: \$120.00 per day
 Effective Date: 8/26/2019
- 7.2.8 Name: Jillian Wojtan
 Position: Building Sub
 Department: Elementary Education
 Status: Per Diem
 Salary: \$120.00 per day
 Effective Date: 10/11/2019
- 7.2.9 Name: Melissa Keem
 Position: School Counselor
 Appointment: 10 Month Position - .4 FTE
 Status: Exempt - Salary
 Salary: \$32,000.00 prorated
 Effective Date: 10/22/2019

Moved by: Christine
 Mann

Seconded by: Ryan
 Caster

Vote:

4-0

7.3 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following transfer: **Tabled**

Name: Meghan Hall
From: Special Education Teacher
Appointment: 10 Month Position
Department: Elementary Education
Salary: \$53,000.00
To: Associate Teacher
Department: Elementary Education
Salary: \$50,000.00 prorated
Effective: 9/30/2019

Moved by: _____ Seconded by: _____ Vote: _____

8.0 **POLICIES** – 6:35 PM

8.1 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the attached Safety Plans:

8.1.1 The Building Level School Emergency Response Plan

Moved by: Christine Mann Seconded by: Heather Speakes Vote: 4-0

8.1.2 The Charter-Wide Safety Plan

Moved by: Heather Speakes Seconded by: Christine Mann Vote: 4-0

9.0 **CONTRACTS** – 6:44 PM

9.1 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to award the attached Request for Proposals to Aaron's Landscaping.

Moved by: Ryan Caster Seconded by: Christine Mann Vote: 4-0

10.0 **NEW BUSINESS – 6:49 PM**

- 10.1 **RESOLVED**, The REACH Academy Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no state or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Christopher Arnold as a member of its Board of Trustees, with a term expiring on June 30, 2021, pending approval by NYSED. The resolution approving Christopher Arnold is adopted upon NYSED's approval.

Moved by: Christine Mann Seconded by: Ryan Caster Vote: 4-0

- 10.2 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to accept a donation from Bank of America. The attached Donation Agreement refers to the donation of furniture, shelving, filing cabinets and other items.

Moved by: Ryan Caster Seconded by: Heather Speakes Vote: 4-0

11.0 **ADJOURNMENT – 6:53 PM**

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Heather Speakes Seconded by: Christine Mann Vote: 4-0

The next meeting of the BOT is scheduled for Tuesday, November 19th at 6:15 P.M. at 115 Ash Street.

Upcoming Events:

October 16th	Family Council meeting at 5:30 in the Library
October 30th	Halloween Bash from 6 – 7:30 PM
October 31st	Halloween Parade kicks off at 2 PM
November 6th	Lavinia Math Training – Grades 1,2,3
November 19 th	Parent Teacher Conferences
November 20th	Parent Teacher Conferences

REACH ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES MINUTES
Tuesday, November 19, 2019 – 6:15 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER – 6:12PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive.)

Dr. Dolores Prezyna:	<u>X</u>	Ryan Caster:	<u>X</u>	Heather Speakes:	<u>X</u>
Christine Mann:	<u>Exc.</u>	William Yelder:	<u>X</u>	Dr. Susan Dunkle:	<u>X</u>

Attendance – Others

Linda Marszalek:	<u>X</u>	Robin Nellis:	<u>X</u>	Amie Caster:	<u>X</u>
Lisa Rogers:	<u>Exc.</u>	Michael Olsen:	<u>X</u>	Dr. Ami Alderman:	<u>X</u>
Chris Arnold:	<u>X</u>	Anna Chiavaroli:	<u>X</u>		

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. **None**

3.0 PRIVILEGE OF THE FLOOR- **None**

4.0 ACCEPTANCE OF PREVIOUS MINUTES – 6:12PM

4.1 RESOLVED, that the minutes from the October 15, 2019 Board of Trustees Meeting Minutes are accepted as presented.

Moved by:	<u>Ryan Caster</u>	Seconded by:	<u>William Yelder</u>	Vote:	<u>5-0</u>
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5.0 BOARD PRESENTATIONS- 6:13PM

5.1 Annual Auditor Report - Lumsden and McCormick

5.2 Board Presentation: Overview of RACS School Safety Plans – Amie Caster and Michael Olsen

5.3 Enrollment Update - Robin Nellis

6.0 FINANCE – 7:00PM

- 6.1 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to accept the attached Audited Financials for the 2018-2019 school year.

Moved by: Ryan Caster Seconded by: William Yelder Vote: 5-0

- 6.2 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to accept the attached Corrective Action Plan addressing the 2019 New York State Comptroller's Audit of REACH Academy Charter School.

Moved by: William Yelder Seconded by: Ryan Caster Vote: 5-0

- 6.3 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to accept the attached 2019-2020 REACH Academy Charter School Calendar, reflecting a change from a full day of student attendance to a half day of student attendance on November 19, 2019. This schedule modification will allow both classroom teachers to attend Parent Teacher Conferences.

Moved by: Dr. Susan Dunkle Seconded by: Ryan Caster Vote: 5-0

7.0 PERSONNEL- 7:11PM

- 7.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following resignation:

Name: Keaira Hudson
Position: Teaching Assistant
Appointment: 10 Month Position – 1.0 FTE
Department: Elementary Education
Status: Exempt - Salary
Effective: 11/20/2019
Reason: Personal issues.

Moved by: William Yelder Seconded by: Dr. Susan Dunkle Vote: 5-0

7.2 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following termination:

Name: William Davis
Position: Teaching Assistant
Appointment: 10 Month Position – .5 FTE
Department: Elementary Education
Status: Exempt - Salary
Effective: 11/12/2019
Reason: Eligible to return to work 10/15/2019. Failure to report.

Moved by: Ryan Caster Seconded by: William Yelder Vote: 5-0

7.3 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following appointment:

Name: Dr. Ami Alderman
Appointment: Long Term Substitute – Family Services Coordinator
Department: Administration
Status: Salary - Exempt
Salary: \$70,000.00 prorated to \$48,730.77
Effective: 10/18/2019

Moved by: Dr. Susan Dunkle Seconded by: William Yelder Vote: 5-0

7.4 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following transfer:

Name: Meghan Hall
From: Special Education Teacher
Appointment: 10 Month Position
Department: Special Education
Salary: \$54,060.00
To: Teacher in Development
Department: Elementary Education
Salary: \$30,000.00 prorated
Effective: 8/19/2019 – 9/29/2019

Name: Meghan Hall
From: Teacher in Development
Appointment: 10 Month Position
Department: Elementary Education
Salary: \$30,000.00 prorated
To: Associate Teacher
Department: Elementary Education
Salary: \$54,060.00 prorated
Effective: 9/30/2019

Moved by: Dr. Susan Dunkle Seconded by: William Yelder Vote: 5-0

8.0 POLICIES- 7:17PM

8.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the attached updated Policies:

8.1.1 Purchasing Policy 5410

Moved by: William Yelder Seconded by: Ryan Caster Vote: 5-0

8.1.2 Expenditure of School Funds Policy 5320

Moved by: William Yelder Seconded by: Ryan Caster Vote: 5-0

9.0 NEW BUSINESS- 7:22PM

9.1 Discussion of the merits of establishing a Governance Committee – Dr. Dolores Prezyna

10.0 ADJOURNMENT- 7:27PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Heather Speakes Seconded by: Ryan Caster Vote: 5-0

The next meeting of the BOT is scheduled for Tuesday, December 10th at 6:15 P.M. at 115 Ash Street.

Upcoming Events:

November 20 th & 21 st	Lavinia Training
November 20 th	Parent Teacher Conferences 5-7:30
November 20 th	Family Council meeting at 5:30 in the Library
November 22 nd	Friendsgiving Feast 5 PM
November 25 th & 26 th	Reader's and Writer's Workshop Training
November 27-29	School closed for Thanksgiving Holiday
December 4 th	Lavinia Training – Grades 1,2,3

REACH ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES MINUTES
Tuesday, December 10, 2019 – 6:15 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER – 6:27 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive.)

Dr. Dolores Prezyna:	<u>X</u>	Ryan Caster:	<u>X</u>	Heather Speakes:	<u>X</u>
Christine Mann:	<u>X</u>	William Yelder:	<u>Exc.</u>	Dr. Susan Dunkle:	<u>X</u>

Attendance – Others

Linda Marszalek:	<u>X</u>	Robin Nellis:	<u>X</u>	Amie Caster:	<u>X</u>
Lisa Rogers:	<u>Exc.</u>	Michael Olsen:	<u>X</u>	Dr. Ami Alderman:	<u>Exc.</u>
Chris Arnold:	<u>X</u>	Anna Chiavaroli:	<u>X</u>		

2.0 AMENDMENTS or adjustments to the agenda by the Board Members.- None

3.0 PRIVILEGE OF THE FLOOR- None

4.0 ACCEPTANCE OF PREVIOUS MINUTES – 6:27 PM

- 4.1 RESOLVED**, that the minutes from the November 19, 2019 Board of Trustees Meeting Minutes are accepted as presented.

Moved by:	Dr. Susan Dunkle	Seconded by:	Ryan Caster	Vote:	5-0
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5.0 BOARD PRESENTATIONS- 6:28 PM

- 5.1** Board Evaluation Discussion and Governance Committee – Dr. Dolores Prezyna
- 5.2** Facilities Update – Michael Olsen and Linda Marszalek
- 5.3** Enrollment Update - Robin Nellis

6.0 PERSONNEL- 7:06 PM

- 6.1 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to accept the following resignation:

Name: Kaili Morris
Position: Teaching Assistant
Appointment: 10 Month Position – 1.0 FTE
Department: Elementary Education
Status: Exempt - Salary
Effective: 2/21/2020
Reason: Moving to Germany

Moved by: Ryan Caster Seconded by: Christine Mann Vote: 5-0

- 6.2 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following appointment:

6.2.1 Name: Diana Seifert
Appointment: Day to Day Substitute
Department: Elementary Education
Salary: Salary - \$120.00 per day
Effective: 11/4/2019

6.2.2 Name: Amy Damasiewicz
Position: Instructional Coach
Appointment: 12 Month Position – 1.0 FTE
Department: Administration
Status: Exempt - Salary
Salary: \$57,000 prorated
Effective: 1/2/2020

Moved by: Christine Mann Seconded by: Dr. Susan Dunkle Vote: 4-0

Christine Mann steps out – 7:08 PM

- 6.3 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following transfer:

Name: Kelsey Neumann
From: Teacher in Development
Appointment: 10 Month Position
Department: Elementary Education
Salary: \$30,000.00
To: Special Education Teacher Short Term Substitute
Reason: To cover for a medical leave
Department: Special Education
Salary: \$39,500.00
Effective: 12/2/2019 until medical leave is over

Moved by: Ryan Caster Seconded by: Dr. Susan Dunkle Vote: 4-0

REACH ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES MINUTES
Tuesday, January 21, 2020 – 6:15 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER – 6:17 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive.)

Dr. Dolores Prezyna:	<u>X</u>	Ryan Caster:	<u>X</u>	Heather Speakes:	<u>X</u>
Christine Mann:	<u>EXC.</u>	William Yelder:	<u>X</u>	Dr. Susan Dunkle:	<u>X</u>
Christopher Arnold:	<u>X</u>				

Attendance – Others

Linda Marszalek:	<u>PHONE</u>	Robin Nellis:	<u>X</u>	Amie Caster:	<u>X</u>
Lisa Rogers:	<u>EXC.</u>	Michael Olsen:	<u>X</u>	Lee Pierce:	<u>X</u>
		Anna Chiavaroli:	<u>X</u>		

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. - **None**

3.0 PRIVILEGE OF THE FLOOR- **None**

4.0 ACCEPTANCE OF PREVIOUS MINUTES – 6:17 PM

4.1 RESOLVED, that the minutes from the December 10, 2019 Board of Trustees Meeting Minutes are accepted as presented.

Moved by:	Dr. Susan Dunkle	Seconded by:	Christopher Arnold	Vote:	<u>6-0</u>
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5.0 BOARD PRESENTATIONS

5.1 Update on Governance Committee – Dr. Dolores Prezyna

5.2 Enrollment Update - Robin Nellis

5.3 Board Outing – Linda Marszalek and William Yelder

6.0 NEW BUSINESS- 6:30 PM

RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the resignation of Trustee William Yelder, effective 2/23/2020. Nominations for the purpose of serving as Vice President of the Board of Trustees will be accepted until February 10, 2020, prior to the February BOT Meeting, at which time the appointment of a Vice President will be voted upon.

Moved by: Christopher Arnold Seconded by: Ryan Caster Vote: 5-0-1

7.0 PERSONNEL- 6:32 PM

7.1 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to accept the following resignation:

Name: Dr. Ami Alderman
Position: Long Term Substitute-Dean of Students
Department: Administration
Status: Exempt - Salary
Effective: 12/13/2019
Reason: Career Change

Moved by: Dr. Susan Dunkle Seconded by: Ryan Caster Vote: 6-0

7.2 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to create the following position:

Position: Community Engagement Liaison
Appointment: 12 Month Position – 10 hours per week
Status: Non Exempt
Effective Date: 2/24/2020
Reason: To enhance and assure strong, far reaching engagement between REACH Academy Charter School and all community stakeholders.

Moved by: Christopher Arnold Seconded by: Dr. Susan Dunkle Vote: 5-0-1

7.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following modification:

Position: Teaching Assistant
Appointment: Full Time – 1.0 FTE
Salary: Exempt - Salary
To: Associate Teacher
Appointment: Full Time – 1.0 FTE
Salary: Exempt - Salary
Effective Date: 1/21/2020
Reason: To fill the vacancy created by the resignation of Kaili Morris and to provide additional support for 3rd Grade test prep.

Moved by: Ryan Caster Seconded by: Christopher Arnold Vote: 6-0

7.4 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointment:

7.4.1 Name: Lee Pierce
Appointment: Long Term Substitute-Dean of Students
Department: Administration
Status: Exempt -Salary
Salary: \$70,000.00 prorated to \$34,192.00
Effective: 1/2/2020
Reason: To fill the vacancy created by the resignation of Dr. Alderman.

7.4.2 Name: Sara Timm
Position: Teacher in Development
Appointment: 10 Month Position – 1.0 FTE
Department: Elementary Education
Status: Exempt - Salary
Salary: \$30,000.00 prorated to \$18,652.00
Effective: 12/11/2019
Reason: To fill vacancy created by the resignation of Keiara Hudson.

7.4.3 Name: Lauren Mescall
Position: Reading Specialist
Appointment: 10 Month Position – 1.0 FTE
Department: Elementary Education
Status: Exempt - Salary
Salary: \$54,000.00 prorated to \$21,130.00
Effective: 2/24/2020
Reason: To fill the vacancy created by the resignation of Kelli Vachon.

Moved by: Dr. Susan Dunkle Seconded by: Ryan Caster Vote: 5-0-1

Moved by: Dr. Susan Dunkle Seconded by: William Yelder Vote: 6-0

Moved by: Christopher Arnold Seconded by: Ryan Caster Vote: 6-0

8.0 FINANCE- 6:38 PM

RESOLVED, based upon the recommendation of the Finance Committee that the **Board of Trustees** votes to accept the attached Treasurer's Report:

Moved by: Dr. Susan Dunkle Seconded by: Heather Speakes Vote: 6-0

9.0 ADJOURNMENT – 6:50 PM

RESOLVED, the **Board of Trustees** votes to adjourn the meeting.

Moved by: Christopher Arnold Seconded by: Heather Speakes Vote: 6-0

The next meeting of the BOT is scheduled for Tuesday, February 25th at **6:15 P.M.** at 115 Ash Street.

Upcoming Events:

January 27th	Black History Month Committee Planning Meeting at 4:30 PM
January 29th	Third Grade Parent Meeting to discuss Test Prep
January 29th	ELA Night from 6-7:30
February 4th	Professional Development with Jeanne Tribuzzi
February 13th	Lavania Math Training grades 1,2,3
February 14th	Milk For Health Assembly at 2 pm
February 17-21	Winter Recess, however Intersession Labs will be offered Feb. 18-21 from 9 am till 12 noon.

REACH ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES MINUTES
Tuesday, February 25, 2020 – 6:15 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER – 6:16 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive.)

Dr. Dolores Prezyna:	<u>X</u>	Ryan Caster:	<u>EXC.</u>	Heather Speakes:	<u>X</u>
Christopher Arnold:	<u>X</u>	Christine Mann:	<u>X</u>	Dr. Susan Dunkle:	<u>EXC.</u>

Attendance – Others

Linda Marszalek:	<u>X</u>	Robin Nellis:	<u>X</u>	Amie Caster:	<u>X</u>
Lisa Rogers:	<u>Exc.</u>	Michael Olsen:	<u>X</u>	Lee Pierce:	<u>X</u>
William Yelder:	<u>X</u>	Anna Chiavaroli:	<u>X</u>		

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. - None

3.0 PRIVILEGE OF THE FLOOR - None

4.0 ACCEPTANCE OF PREVIOUS MINUTES – 6:23 PM

4.1 RESOLVED, that the minutes from the January 21, 2020 Board of Trustees Meeting Minutes are accepted as presented.

Moved by:	<u>Heather Speakes</u>	Seconded by:	<u>Christopher Arnold</u>	Vote:	<u>4-0</u>
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5.0 BOARD PRESENTATIONS – 6:24 PM

5.1 Update on Governance Committee – Dr. Dolores Prezyna

5.2 Enrollment Update - Robin Nellis

5.3 Facilities Update – Michael Olsen

5.4 Board Outing – Linda Marszalek

6.0 PERSONNEL – 6:33 PM

6.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:

6.1.1 Name: Sara Timm
 Position: Teacher in Development
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Effective: 2/14/2020
 Reason: Took position as Pre-School Teacher

6.1.2 Name: Kelsey Neumann
 Position: Teacher in Development
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Effective: 3/13/2020
 Reason: Took position at Parochial School

Moved by: Christine Mann Seconded by: Heather Speakes Vote: 4-0

6.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to create the following position:

Position: Math Coach
Appointment: 12 Month Position – .5 FTE
Status: Exempt - Salary
Effective: 3/1/2020

Moved by: Christopher Arnold Seconded by: Christine Mann Vote: 4-0

6.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments:

6.3.1 Name: Pamela Sharpe
 Position: Building Sub
 Department: Elementary Education
 Status: Per Diem
 Salary: \$160.00 per day
 Effective: 3/1/2020

6.3.2 Name: Pamela Sharpe
 Position: Math Coach - .5 FTE
Department: Elementary Education
 Status: Exempt -Salary
 Salary: \$70,000.00 prorated to \$35,000.00 and then to \$10,500.00
 for 3/11/2020 start
 Effective: 3/11/2020

6.3.3 Name: Stephanie Moslow
 Position: Building Sub
Department: Elementary Education
 Status: Per Diem
 Salary: \$160.00 per day
 Effective: 2/1/2020

6.3.4 Name: Carolyn Kirsch
 Position: Building Sub
Department: Elementary Education
 Status: Per Diem
 Salary: \$160.00 per day
 Effective: 2/1/2020

6.3.5 Name: Lindsay Davis
 Position: Building Sub
Department: Elementary Education
 Status: Per Diem
 Salary: \$160.00 per day
 Effective: 2/1/2020

6.3.6 Name: Lucinda Wright
 Position: Building Sub
Department: Elementary Education
 Status: Per Diem
 Salary: \$160.00 per day
 Effective: 2/1/2020

6.3.7 Name: Abigail Booth
 Position: Teacher in Development – Long Term Substitute
Department: Elementary Education
 Status: 10 Month – 1.0 FTE
 Salary: \$30,000.00, prorated
 Effective: 2/1/2020

6.3.8 Name: Page Chapman
 Position: Teacher in Development – Long Term Substitute
Department: Elementary Education
 Status: 10 Month – 1.0 FTE
 Salary: \$30,000.00, prorated
 Effective: 2/24/2020

Moved by: Heather Seconded by: Christopher Vote:
 Speakes Arnold

7.0 **FINANCE** - Tabled

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to accept the attached Treasurer's Report:

Moved by: _____ Seconded by: _____ Vote: _____

8.0 **ADJOURNMENT** – 6:44 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Christopher Seconded by: Christine Vote:
Arnold Mann 4-0

The next meeting of the BOT is scheduled for Tuesday, March 17th at 6:15 P.M. at 115 Ash Street.

Upcoming Events:

February 26th	Family Council Meeting 5:30 PM
February 27th	Power Vista Field Trip – 1 st Grade
February 28th	Womba Africa Assembly 1:15 – 3PM
March 4th	Lavania Math Training
March 16-20th	Spirit Week
March 23rd	Pep Rally
March 25th-27th	State ELA Assessments for Grade 3
March 31st	Family Math Night

REACH ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES MINUTES
Tuesday, March 17, 2020 – 6:15 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 **CALL TO ORDER** – 6:27 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive. Zoom means a connection via the Zoom Conferencing App)

Dr. Dolores Prezyna:	<u>Zoom</u>	Ryan Caster:	<u>Zoom</u>	Heather Speakes:	<u>Exc.</u>
Christopher Arnold:	<u>Exc.</u>	Christine Mann:	<u>Zoom</u>	Dr. Susan Dunkle:	<u>Zoom</u>

Attendance – Others

Linda Marszalek:	<u>X</u>	Robin Nellis:	<u>X</u>	Amie Caster:	<u>X</u>
Lisa Rogers:	<u>Exc.</u>	Michael Olsen:	<u>X</u>	Lee Pierce:	<u>X</u>
William Yelder:	<u>Exc.</u>	Anna Chiavaroli:	<u>X</u>	Amy Damasiewicz:	<u>X</u>

2.0 **AMENDMENTS** or adjustments to the agenda by the Board Members.- **None**

3.0 **PRIVILEGE OF THE FLOOR** - **None**

4.0 **ACCEPTANCE OF PREVIOUS MINUTES** - **Tabled**

4.1 **RESOLVED**, that the minutes from the February 25, 2020 Board of Trustees Meeting Minutes are accepted as presented.

Moved by: _____ Seconded by: _____ Vote: _____

5.0 **BOARD PRESENTATIONS** – 6:29 PM

5.1 Update on Governance Committee – Dr. Dolores Prezyna

5.2 Enrollment Update - Robin Nellis

5.3 Coronavirus Update – Linda Marszalek

5.4 Community Liaison Report – William Yelder

6.0 PERSONNEL – 6:59 PM

6.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:

6.1.1 Name: Jordan Keenen
 Position: Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Effective: 4/3/2020
 Reason: Took position as a Math Teacher in another district

Moved by: Dr.Susan Christine
 Dunkle Mann Vote: 4-0

7.0 FINANCE – 7:02 PM

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to accept the attached Treasurer's Report:

Moved by: Christine Dr.Susan Vote:
 Mann Dunkle 4-0

8.0 ADJOURNMENT – 7:10 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Dr.Susan Christine Vote:
 Dunkle Mann 4-0

The next meeting of the BOT is scheduled for Tuesday, April 21st at **6:15 P.M.** at 115 Ash Street.

Upcoming Events:

March 18th	Family Council Meeting 5:30 PM
March 16-20th	Spirit Week
March 23rd	Pep Rally
March 25th-27th	State ELA Assessments for Grade 3
March 31st	Family Math Night
April 10-April 17th	Spring Break

REACH ACADEMY CHARTER SCHOOL

BOARD OF TRUSTEES MINUTES

Tuesday, April 21, 2020 – 6:15 PM

REACH Academy Charter School – Conference Room

115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 **CALL TO ORDER** – 6:20 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Due to limitations posed by the Covid 19 school building closure, this meeting was conducted via the Zoom Conferencing App.)

Dr. Dolores Prezyna:	<u> X </u>	Ryan Caster:	<u> X </u>	Heather Speakes:	<u> X </u>
Christopher Arnold:	<u> Exc. </u>	Christine Mann:	<u> X </u>	Dr. Susan Dunkle:	<u> Exc. </u>

Attendance – Others

Linda Marszalek:	<u> X </u>	Robin Nellis:	<u> X </u>	Amie Caster:	<u> X </u>
Pam Sharp:	<u> X </u>	Michael Olsen:	<u> X </u>	Lee Pierce:	<u> X </u>
William Yelder:	<u> X </u>	Anna Chiavaroli:	<u> X </u>	Amy Damasiewicz:	<u> X </u>

2.0 **AMENDMENTS** or adjustments to the agenda by the Board Members.- **None**

3.0 **PRIVILEGE OF THE FLOOR**- **None**

4.0 **ACCEPTANCE OF PREVIOUS MINUTES**

4.1 **RESOLVED**, that the minutes from the February 25, 2020 Board of Trustees Meeting Minutes are accepted as presented.

4.2 **RESOLVED**, that the minutes from the March 17, 2020 Board of Trustees Meeting Minutes are accepted as presented.

Moved by:	<u> Ryan Caster </u>	Seconded by:	<u> Christine Mann </u>	Vote:	<u> 4-0 </u>
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5.0 **BOARD PRESENTATIONS**- 6:21 PM

5.1 REACH Academy Charter School Continuity of Learning Plan – Linda Marszalek

5.2 Enrollment Update - Robin Nellis

5.3 Facilities Update – Michael Olsen

6.0 **FINANCE- 6:55 PM**

6.1 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to accept the attached Treasurer's Report

Moved by: Heather Speakes Seconded by: Christine Mann Vote: 4-0

6.2 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to approve submission of the REACH Academy Charter School 990 Form.

Moved by: Christine Mann Seconded by: Heather Speakes Vote: 4-0

7.0 **ADJOURNMENT- 7:15 PM**

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Ryan Caster Seconded by: Christine Mann Vote: 4-0

The next meeting of the BOT is scheduled for May 19th at 6:15 P.M. at 115 Ash Street.

REACH ACADEMY CHARTER SCHOOL

BOARD OF TRUSTEES MINUTES

Tuesday, May 19, 2020 – 6:15 PM

REACH Academy Charter School – Conference Room

115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER - 6:30 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Due to limitations posed by the Covid 19 school building closure, this meeting will be conducted via the Zoom Conferencing App.)

Dr. Dolores Prezyna:	<u> X </u>	Ryan Caster:	<u> X </u>	Heather Speakes:	<u> X </u>
Christopher Arnold:	<u> X </u>	Christine Mann:	<u> X </u>	Dr. Susan Dunkle:	<u> X </u>

Attendance – Others

Linda Marszalek:	<u> X </u>	Robin Nellis:	<u> X </u>	Amie Caster:	<u> X </u>
Pam Sharp:	<u> X </u>	Michael Olsen:	<u> X </u>	Lee Pierce:	<u> X </u>
William Yelder:	<u> X </u>	Anna Chiavaroli	<u> X </u>	Amy Damasiewicz	<u> X </u>

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. – Item 7.1 has been pulled from the Agenda.

3.0 PRIVILEGE OF THE FLOOR- None

4.0 ACCEPTANCE OF PREVIOUS MINUTES – 6:30 PM

4.1 RESOLVED, that the minutes from the April 21, 2020 Board of Trustees Meeting Minutes are accepted as presented.

Moved by:	<u>Chris Arnold</u>	Seconded by:	<u>Ryan Caster</u>	Vote:	<u>5-0-1</u>
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5.0 BOARD PRESENTATIONS- 6:32 PM

5.1 Community Liaison Report – William Yelder

5.2 Enrollment Update - Robin Nellis

5.3 Facilities Update – Michael Olsen will provide an update on Capital Projects.

5.4 Board of Regents Update – Linda Marszalek

5.5 Budget Presentation – Linda Marszalek

6.0 **FINANCE** – 7:41 PM

6.1 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to approve the attached proposed Budget for the 2020-2021 school year, which includes a 5% line item as required to allow for unexpected cuts which may occur as a result of the COVID 19 pandemic.

Moved by: Heather Speakes Seconded by: Chris Arnold Vote: 6-0

6.2 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to accept the attached Contingency Budget for the 2020-2021 school year, which would be necessary if a 20% funding cut is approved in the wake of the COVID 19 pandemic.

Moved by: Chris Arnold Seconded by: Christine Mann Vote: 6-0

7.0 **CONTRACTS**

7.1 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to renew the Lavinia Group Consulting Agreement, to provide Staff Development training for the 2020-2021 school year in Guided Reading, Close Reading and Math. The cost of the Agreement is not to exceed \$100,000.00.

Moved by: _____ Seconded by: _____ Vote: _____

8.0 **NEW BUSINESS-** 7:43 PM

8.1 **RESOLVED, the Board of Trustees** votes to appoint Christine Mann as the Vice President of the REACH Academy Charter School Board of Trustees. (Position is available due to the resignation of Trustee William Yelder

Moved by: Chris Arnold Seconded by: Dr. Dolores Prezyna Vote: 5-0-1

9.0 ADJOURNMENT- 7:45 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Chris Arnold Seconded by: Christine Mann Vote: 6-0

The next meeting of the BOT is scheduled for June 16th at **6:15 P.M.** at 115 Ash Street.

REACH ACADEMY CHARTER SCHOOL

BOARD OF TRUSTEES MINUTES

Tuesday, June 16, 2020 – 6:15 PM

REACH Academy Charter School – Conference Room

115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 **CALL TO ORDER – 6:30 PM**

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Due to limitations posed by the Covid 19 school building closure, this meeting will be conducted via the Zoom Conferencing App.)

Dr. Dolores Prezyna:	<u> X </u>	Ryan Caster:	<u> X </u>	Heather Speakes:	<u> X </u>
Christopher Arnold:	<u> X </u>	Christine Mann:	<u> X </u>	Dr. Susan Dunkle:	<u>Exc.</u>

Attendance – Others

Linda Marszalek:	<u> X </u>	Robin Nellis:	<u> X </u>	Amie Caster:	<u>Exc.</u>
Pam Sharp:	<u> X </u>	Michael Olsen:	<u> X </u>	Lee Pierce:	<u> X </u>
William Yelder:	<u> X </u>	Anna Chiavaroli:	<u> X </u>	Amy Damasiewicz:	<u> X </u>

2.0 **AMENDMENTS** or adjustments to the agenda by the Board Members. - None

3.0 **PRIVILEGE OF THE FLOOR-** None

4.0 **ACCEPTANCE OF PREVIOUS MINUTES**

4.1 **RESOLVED**, that the minutes from the May 19, 2020 Board of Trustees Meeting are accepted as presented.

Moved by:	<u>Chris</u>	Seconded	<u>Ryan</u>	Vote:	<u>5-0</u>
	<u>Arnold</u>	by:	<u>Caster</u>		

5.0 **BOARD PRESENTATIONS**

5.1 Governance Committee – Dr. Dolores Prezyna

5.2 Community Liaison Report – William Yelder

5.3 Enrollment Update - Robin Nellis

5.4 Facilities Update – Michael Olsen

6.0 **FINANCE**- 7:01 PM

- 6.1 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to approve the attached Treasurer's Report, which includes the monthly financial reports for February and March:

Moved by: Chris Arnold Seconded by: Christine Mann Vote: 5-0

- 6.2 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following emergency expenditure directly resulting from the Covid-19 Pandemic:

VENDOR	ITEM DESCRIPTION	COST
CDW	Chromebooks	250 @ \$300 each = \$75,000

Based upon the governor's Executive Order 202.1, purchases made during a State of Emergency are exempt from procurement requirements to secure three bids. The price of the Chromebooks however, is actually lower than the previous bid dated 5/29/19, when the price was \$325.00 for a similar model. The reason for the purchase is that during the Covid-19 Pandemic, more than 250 Chromebooks have been deployed to students, leaving the school with fewer than 25 for in-school instruction.

Moved by: Chris Arnold Seconded by: Christine Mann Vote: 5-0

- 6.3 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to award a contract to Stang Construction in the amount of \$17,600.00 for buildout of the Gym Corridor to accommodate additional office space. The results of the Request for Quotation for the project are attached:

Moved by: Ryan Caster Seconded by: Christine Mann Vote: 5-0

7.0 CONTRACTS:

- 7.1 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to renew the attached Lavinia Group Consulting Agreement, to provide Staff Development training for the 2020-2021 school year in Guided Reading, Close Reading and Math. The cost of the Agreement is not to exceed \$100,000.00.

Moved by: Chris Arnold Seconded by: Ryan Caster Vote: 5-0

- 7.2 **RESOLVED. based upon the recommendation of the Head of School that the Board of Trustees** votes to renew the attached Garber Consulting Group Consulting Agreement, to provide e-rate services for the 2020-2021 school year. The cost of the Agreement will be \$6,000.00.

Moved by: Ryan Caster Seconded by: Chris Arnold Vote: 5-0

8.0 **NEW BUSINESS**

- 8.1 **RESOLVED. based upon the recommendation of the Head of School that the Board of Trustees** votes to modify the school's Organizational Chart for Year Four of the Charter.. Rather than splitting the position of "Director of Operations and Director of Student Services" into two separate positions, the position will continue as one and the Position of Director of Strategic Planning will be added. This modification will constitute a non-material change to the original charter.

Moved by: Heather Speakes Seconded by: Christine Mann Vote: 5-0

9.0 **PERSONNEL**

- 9.1 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to create the following positions:

9.1.1 Position: School Social Worker
 Appointment: 10 Month Position – 1.0 FTE
 Status: Exempt - Salary
 Department: Elementary Education

9.1.2 Director of Strategic Planning – Pending New York
 State Charter School Office Charter Revision
 Position: Approval
 Appointment: 12 Month Position – 1.0 FTE
 Status: Exempt - Salary
 Department: Administration

Moved by: Heather Speakes Seconded by: Ryan Caster Vote: 5-0

9.2 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following transfers:

9.2.1

Name: Melissa Keem
From: School Counselor
Appointment: Part Time .5 FTE
Status: Exempt - Salary
Salary: \$11,965.00

To: School Social Worker
Appointment: Full Time 1.0 FTE
Status: Exempt - Salary
Salary: \$43,000.00
Effective Date: 8/14/2020

9.2.2

Name: Megann Smith
From: Teacher in Development
Appointment: Full time 1.0 FTE
Salary: \$30,000.00

To: Associate Teacher
Appointment: Full Time 1.0 FTE
Status: Exempt - Salary
Salary: \$41,000.00
Effective Date: 8/14/2020

9.2.3

Name: Laura Christian
From: Teacher in Development
Appointment: Full time 1.0 FTE
Salary: \$30,000.00

To: Associate Teacher
Appointment: Full Time 1.0 FTE
Status: Exempt - Salary
Salary: \$41,000.00
Effective Date: 8/14/2020

9.2.4

Name: Brianna Cooper
From: Teacher in Development
Appointment: Full time 1.0 FTE
Salary: \$30,000.00

To: Associate Teacher
Appointment: Full Time 1.0 FTE
Status: Exempt - Salary
Salary: \$41,000.00
Effective Date: 8/14/2020

9.2.5

Name: Eva Boughton
From: Teacher in Development
Appointment: Full time 1.0 FTE
Salary: \$30,000.00

To: Special Education Teacher
Appointment: Full Time 1.0 FTE
Status: Exempt - Salary
Salary: \$41,000.00
Effective Date: 8/14/2020

9.2.6

Name: Jennifer Lake
From: Classroom Teacher
Appointment: Full time 1.0 FTE

To: Speech Language Pathologist
Appointment: Full Time 1.0 FTE
Effective Date: 8/14/2020

Moved by: Christine Mann Seconded by: Heather Speakes Vote: 5-0

9.3 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following appointments:

9.3.1

Name: Lee Pierce
Director of Strategic Planning – Pending New York
State Charter School Office Charter Revision
Position: Approval
Appointment: 12 Month Position - 1.0 FTE
Department: Administration
Status: Exempt - Salary
Salary: \$75,000.00
Effective Date: 8/14/2020

9.3.2

Name: Mary Franz
Position: Associate Teacher
Appointment: 10 Month Position - 1.0 FTE
Department: Elementary Education
Status: Exempt - Salary
Salary: \$39,000.00
Effective Date: 8/14/2020

9.3.3

Name: Abigail Booth
Position: Teacher in Development
Appointment: 10 Month Position - 1.0 FTE
Department: Elementary Education
Status: Exempt - Salary
Salary: \$30,000.00
Effective Date: 8/14/2020

9.3.4

Name: Kaitlyn O'Hara
Position: Teacher in Development
Appointment: 10 Month Position - 1.0 FTE
Department: Elementary Education
Status: Exempt - Salary
Salary: \$30,000.00
Effective Date: 8/14/2020

Moved by: Heather Speakes Seconded by: Christine Mann Vote: 5-0

10.0 ADJOURNMENT- 7:19 PM

Resolved, the Board of Trustees votes to adjourn the meeting.

Moved by: Chris Arnold Seconded by: Heather Speakes Vote: 5-0

The next meeting of the BOT is scheduled for July 21st at **6:15 P.M.** at 115 Ash Street.

2019-2020 REACH Academy Charter School Organizational Chart

New York State Board of Regents/SED

Chief Financial Officer

Board of Trustees

Head of School

Director of Student Services

Director of Instruction

Director of Operations

Administrative Assistants

Building Substitutes

Instructional Specialists

Teachers

Teaching Assistants

Special

Speech

ESL Teacher

OI/PT

Dean of Students

School Nurse

School Counselors

Director of Facilities/Technology

CIO/Intake Coordinator

Facility Services



2020-2021 REACH ACADEMY CHARTER SCHOOL CALENDAR

JULY 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

DAYS IN SESSION/DAYS OF ATTENDANCE					
MONTH	TEACHER DAYS	STUDENT DAYS	MONTH	TEACHER DAYS	STUDENT DAYS
AUGUST	6/11	1	FEBRUARY	15	15
SEPTEMBER	21	21	MARCH	23	23
OCTOBER	21	21	APRIL	16	15
NOVEMBER	18	17	MAY	19	18
DECEMBER	17	17	JUNE	22	19
JANUARY	19	19			

AUGUST 2020						
S	M	T	W	T	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

IMPORTANT DATES

JULY	4 Independence Day (School Office Closed)
AUGUST	17-21 New Teacher Orientation 24-28 All Teacher Orientation 31 First Day of Classes
SEPTEMBER	7 Labor Day (School Office Closed) 16 Family Council Meeting
OCTOBER	12 Indigenous Peoples' Day (School Office Closed) 21 Family Council Meeting
NOVEMBER	3 Sup't. Conf. Day/Prof. Dev. (No School For Students) 6 End of Quarter 1 11 Veteran's Day (School Office Closed) 17 12:30 Early Dismissal (Parent Teacher Conferences 2:00-4:30) 18 Evening Parent Teacher Conferences 5:30-7:00 18 Family Council Meeting 26-27 Thanksgiving Break (School Office Closed on the 28th-29th)
DECEMBER	16 Family Council Meeting 24-31 Winter Recess (School Office Closed on the 24th-25th)
JANUARY	1 Winter Recess (School Office Closed) 18 Martin Luther King Jr. Day (School Office Closed) 20 Family Council Meeting 29 End of Quarter 2
FEBRUARY	15 President's Day (School Office Closed) 16-19 Mid-Winter Recess/ Intercession Labs 24 Family Council Meeting
MARCH	17 Family Council Meeting
APRIL	2-5 Spring Recess (School Office Closed) 6-9 Spring Recess/Intercession Labs 20-22 NYS ELA Testing - Grade 3 21 Family Council Meeting 23 End of Quarter 3 28 12:30 Early Dismissal (Parent Teacher Conferences 2:00-4:30) 29 Sup't. Conf. Day/Prof. Dev For Staff (No School For Students)
MAY	4-6 NYS Math Testing - Grade 3 12 Early Release Day/Prof. Dev for Staff 13 Sup't. Conf. Day/Prof. Dev for Staff (No School For Students) 19 Family Council Meeting 28-31 Memorial Day (School Office Closed on the 31st)
JUNE	16 Family Council Meeting 25 End of Quarter 4/Last Day of School for Students 30 Last Day of School for Teachers

SEPTEMBER 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER 2020						
S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

NOVEMBER 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JUNE 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

	School Closed
	School Office Closed
	Early Release (12:30)
	Sup't Conference Day (No School for Students)
	End of the Quarter
	NYS State Exams
	Family Council Meetings

186	Total Student Days
197/202	Total Staff Days

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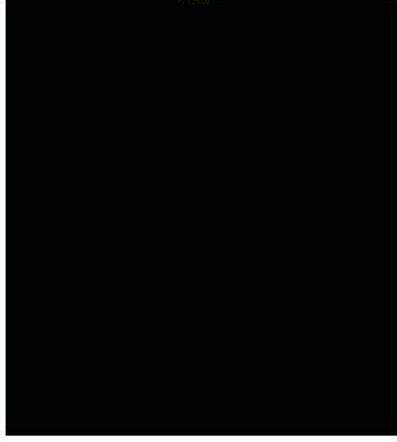
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4a. Owner Address:

4a. Owner Address2:

4a. Owner Phone #:



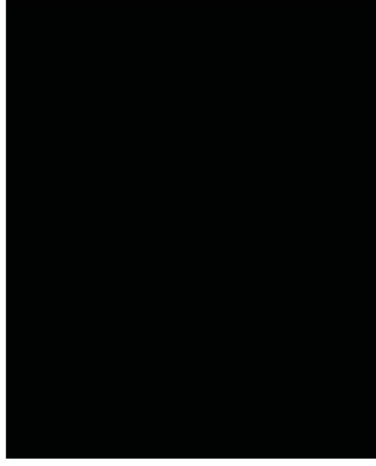
5. Leased To Others?:

Yes

5a. Tenant Name:

Lil Workers Early Childhood Center

5a. Tenant Address:

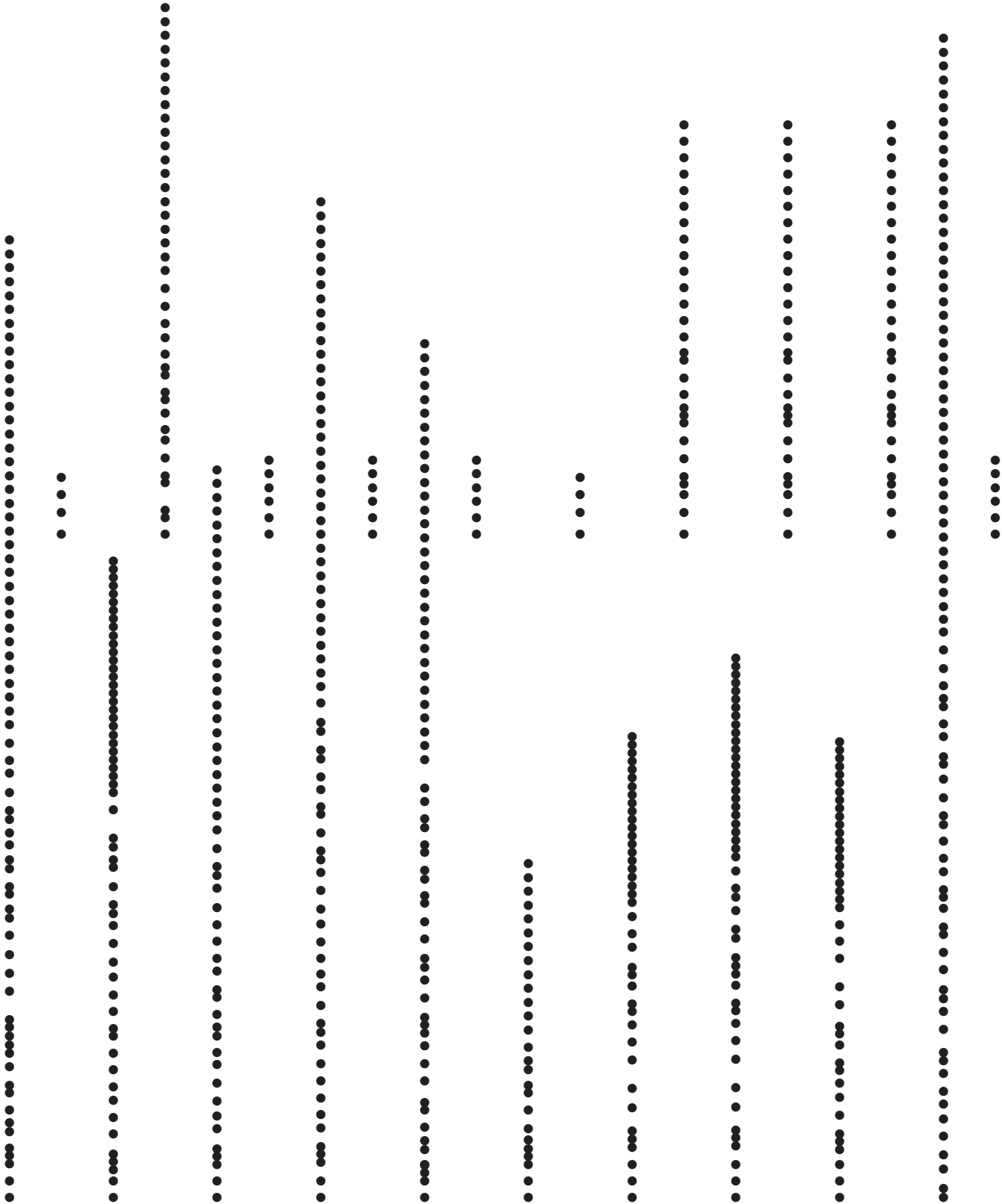


5a. Tenant Address2:

5a. Tenant Phone #:

6. Square footage:

87818



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Certificate Type

[Certificate of Occupancy](#)

Date Certified

May 28, 2020

Certified By



Non-conformances

No non-conformances reported.

[NYSED Home](#)[Facilities Planning Home](#)[Terms of Use](#)[Accessibility](#)[Privacy Policy](#)



**University of the
State of New York
Department
of Education**

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

REACH ACADEMY CHARTER SCHOOL
115 ASH STREET
BUFFALO, NEW YORK 14204

DISTRICT:

REACH ACADEMY CHARTER SCHOOL
LINDA MARSZALEK
115 ASH ST
BUFFALO, NEW YORK 14204

Building ID: [REDACTED]

Issuance Date: May 28, 2020
Effective Date: June 01, 2020
Expiration Date: June 01, 2021

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED