Application: REACH Academy Charter School

Lee Pierce - Ipierce@reachacademycharter.org 2022-2023 Annual Report

Summary

ID: 000000190

Last submitted: Nov 1 2023 02:29 PM (EDT)

Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed - Jul 26 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the <u>Annual Report Portal</u>. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) <u>before</u> all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (as of June 30, 2023) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

REACH ACADEMY CHARTER SCHOOL 800000087935

a1. Popular School Name
(No response)
b. CHARTER AUTHORIZER (As of June 30th, 2023)
Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.
BOARD OF REGENTS
c. School Unionized
Is your charter school unionized?
No
d. DISTRICT / CSD OF LOCATION
BUFFALO CITY SD
e. Date of Approved Initial Charter
Jun 14 2016
f. Date School First Opened for Instruction
Aug 29 2017

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

~Our Mission, Our Promise~

The Mission of the REACH Academy Charter School is to ensure the achievement of high academic standards for City of Buffalo students through a hands-on authentic learning environment. Scholars of REACH Academy Charter School will learn the value of Service, Leadership, Character and Citizenship, along with effective Communication Skills as evident in reading, writing, mathematical and technological competencies. REACH Academy Charter School will provide the tools for scholars to rise above the limitations often posed by poverty, disability and the struggle to achieve English Language Proficiency

h. School Website Address

www.reachacs.org

i. Total Approved Charter Enrollment for 2022-2023 School Year

700

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

548

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k		
1		
2		
3		
4		
5		
6		

I. Charter Management Organization

Do you have a **Charter Management Organization**?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

Yes, 2 sites

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

ddress	Number		Served at Site for previous	Served at Site	Rental
			for previous	for coming	
				for coming	Assistance for
			year (K-5, 6-9,	year (K-5, 6-9,	Which Grades
			etc.)	etc.)	(If yes, enter
					the
					appropriate
					grades. If no,
					enter No).
L5 Ash St. uffalo NY 1204	7162481485	Buffalo	K-4	K-4	No
uf	falo NY	falo NY 7162481485	falo NY 7162481485 Buffalo	5 Ash St. Ifalo NY 7162481485 Buffalo K-4	5 Ash St. Ifalo NY 7162481485 Buffalo K-4 K-4

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Linda Marszalek	Head of School	716-248-1485		
Operational Leader	Amie Olsen	Director of Operations	716-248-1485		
Compliance Contact	Michael Olsen	Director of Facilities and Technology	716-248-1485		
Complaint Contact	Robin Nellis	CIO	716-248-1485		
DASA Coordinator	Lisa Rogers	Dean of Scholars	716-248-1485		
Phone Contact for After Hours Emergencies	Michael Olsen	Director of Facilities and Technology	716-248-1485		

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if

located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of

occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-

locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current

annual fire inspection results, which should be dated on or after July 1, 2023.

Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024,

submit a current fire inspection certificate.

If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report,

please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

23-24 CoO 115 Ash.pdf

Filename: 23-24 CoO 115 Ash.pdf Size: 151.3 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

23-24 FP Inspection 115 Ash.pdf

Filename: 23-24 FP Inspection 115 Ash.pdf Size: 171.9 kB

School Site 2

6 / 42

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical	Phone	District/CSD	Grades to be	Grades to be	Receives
	Address	Number		Served at Site	Served at Site	Rental
				for previous	for coming	Assistance for
				year (K-5, 6-9,	year (K-5, 6-9,	Which Grades
				etc.)	etc.)	(If yes, enter
						the
						appropriate
						grades. If no,
						enter No).
Site 2	115 Ash Street Buffalo NY 14204	716-248-1485	Buffalo	5-6	5-7	No

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Linda Marszalek	Head of School	716-248-1485		
Operational Leader	Amie Olsen	Director of Operations	716-248-1485		
Compliance Contact	Mike Olsen	Director of Facities and Technology	716-248-1485		
Complaint Contact	Robin Nellis	CIO	716-248-1485		
DASA Coordinator	Lisa Rogers	Dean of Scholars	716-248-1485		
Phone Contact for After Hours Emergencies	Mike Olsen	Directod of Facilities and Technology	716-248-1485		

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if

located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of

occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-

locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current

annual fire inspection results, which should be dated on or after July 1, 2023.

Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024,

submit a current fire inspection certificate.

If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report,

please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

23-24 CoO 1424 Jefferson.pdf

Filename: 23-24 CoO 1424 Jefferson.pdf Size: 151.3 kB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

23-24 FP Inspection 1424 Jefferson.pdf

Filename: 23-24 FP Inspection 1424 Jefferson.pdf Size: 159.5 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

All facilities will be used to educate students.

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Lee Pierce
Position	Director of Strategic Planning
Phone/Extension	716-248-1485
Email	<u>lpierce@reachacademycharter.org</u>

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the NYSED CSO Fingerprint Clearance Oct 2019 Memo. Click YES to agree.

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 26 2023

Entry 2 Links to Critical Documents on School Website

Completed - Jul 31 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

- 1. Current Annual Report (i.e., 2021-2022 Annual Report);[1]
- 2. Board meeting notices, agendas and documents;
- 3. New York State School Report Card;
- 4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY);
- 5. District-wide safety plan, not a building level safety plan (as per the September 2021 <u>Emergency Response Plan Memo</u>;
- 6. Authorizer-approved FOIL Policy; and
- 7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: REACH Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the Iink from the school's website for each of the items:

New York State Report Card

Emergency Response Plan Memo

NYSED Subject Matter List

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://www.reachacs.org/apps/pages/index.jsp? uREC_ID=489588&type=d&termREC_ID=&pREC_ID=9 39593&enPageVersion=2#
2. Board meeting notices, agendas and documents	https://www.reachacs.org/apps/pages/index.jsp? dir=2022- 2023&uREC_ID=489588&type=d&termREC_ID=&pREC_ID=939587&pageIdx=1#
3. New York State School Report Card	https://data.nysed.gov/profile.php? instid=800000087935
4. Authorizer-approved DASA Policy and NYSED- Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.reachacs.org/apps/pages/index.jsp? uREC_ID=489597&type=d
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.reachacs.org/pdf/Safety%20Plan%20- %20District%2022-23.pdf
6. Authorizer-approved FOIL Policy	https://www.reachacs.org/apps/pages/index.jsp? uREC_ID=489588&type=d&termREC_ID=&pREC_ID=9 39591
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.reachacs.org/apps/pages/index.jsp? uREC_ID=489588&type=d&termREC_ID=&pREC_ID=9 39591



Entry 3 Progress Toward Goals

Completed - Oct 18 2023

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1**, **2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023.**

Toward Attainment of Goal take to meet goal. If unable to assess goal, type N/A for Not Applicable 11% Significantly below grade level 44% Approaching Benchmark Academic Goal 1 Academic Goal 2 The percentage of scholars who are approaching benchmark and those that are at or above benchmark in Kindergarten will be at least 75% of the scholars at the end of the year. The percentage of scholar who from a scholar in Kindergarten who are approaching (reading at a level C), at, or are above Benchmark is 89% The percentage of scholars who know at least 20 sight words by the end of Kindergarten will be at least 75% of the grade The percentage of scholars who know at least 20 sight words by the end of Kindergarten will be at least 75% of the grade The percentage of scholars who know at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kindergarten who at least 20 or more sight words by the end of the scholars in Kinderg		Academic Student	Measure Used to	Goal - Met, Not Met	If not met, describe
Academic Goal 2 The percentage of scholars who are approaching benchmark and those that are at or above benchmark in Kindergarten will be at least 75% of the scholars who know at least 20 sight words by the end of Kindergarten will be at least 75% of the grade Academic Goal 2 Academic Goal 3 The percentage of scholars who know at least 20 sight words by the end of Kindergarten will be at least 75% of the grade Academic Goal 3 The percentage of scholars who know at least 20 sight words by the end of Kindergarten will be at least 75% of the grade The percentage of scholars who know at least 20 sight words: Academic Goal 3 The percentage of Scholars who know at least 20 or more sight words by the end of the schoolay are when words by the end of the school year. Academic Goal 3 The percentage of 10% Met Met		Performance Goal	Toward Attainment of	or Unable to Assess	unable to assess goal, type N/A for
Academic Goal 2 The percentage of scholars who know at least 20 sight words by the end of Kindergarten will be at least 75% of the grade Academic Goal 3 The percentage of words: 84% of the scholars in Kindergarten knew at least 20 or more sight words by the end of the school year. Met Met Material Procedure of Scholars who know at least 20 or more sight words by the end of the school year. Met	Academic Goal 1	scholars who are approaching benchmark and those that are at or above benchmark in Kindergarten will be at least 75% of the scholars at the end	Significantly below grade level 44% Approaching Benchmark 26% At Benchmark 19% Above Benchmark Total percent of scholar in Kindergarten who are approaching (reading at a level C), at, or are above	Met	
	Academic Goal 2	scholars who know at least 20 sight words by the end of Kindergarten will be at least 75% of the	Words: 84% of the scholars in Kindergarten knew at least 20 or more sight words by the end of the	Met	
approaching grade level benchmark and	Academic Goal 3	scholars who are approaching	Significantly below	Met	

	least 75% of the scholars at the end of the year.	13% At Benchmark 43% Above Benchmark Total percent of scholars in Grade 1 who are approaching (reading at a level G), at, or are above Benchmark is 90%		
Academic Goal 4	The percentage of scholars who know at least 100 sight words by the end of Grade 1 will be at least 75% of the grade	Fry's List of Sight Words: 89% of the scholars in Grade 1 knew at least 100 or more sight words by the end of the school year.	Met	
	The percentage of scholars who are approaching benchmark and those that are at above benchmark in Grade 2 will be at least 75% of the scholars at the end of the year.	Fountas and Pinnell's Leveled Literacy Assessment 17% Significantly below grade level 9% Approaching Benchmark 5% At Benchmark 69% Above Benchmark	Met	

		Total percent of scholars in Grade 2 who are approaching, at, or are above Benchmark is 83%		
Academic Goal 6	The percentage of scholars who know at least 200 sight words by the end of Grade 2 will be at least 75%	Fry's List of Sight Words: 90% of the scholars in Grade 2 knew at least 200 or more sight words by the end of the school year.	Met	
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	REACH Academy Charter School will stay on budget and have at least \$100,000 in reserve at the end of the fiscal year.	The remaining balance at the end of the fiscal year: REACH Academy had at least \$50,000 in reserve at the end of the year.	Met	
Org Goal 2	REACH Academy Charter School will retain 90% of its administrative staff who are effective for the 2022-2023 school year	REACH Academy Charter School retained 100% of its administrative staff from the start of the 2022-2023 school year, and the start of the 2023-2024 school year.	Met	
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14		
Org Goal 15		
Org Goal 16		
Org Goal 17		
Org Goal 18		
Org Goal 19		
Org Goal 20		

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	REACH Academy Charter School will stay on budget and have at least \$100,000 in reserve at the end of the fiscal year.	The remaining balance at the end of the fiscal year: REACH Academy had at least \$50,000 in reserve at the end of the year.	Met	
Financial Goal 2	REACH Academy Charter School will have a clean audit with no significant deficiencies or material weaknesses identified during the audit	Independent Auditor's Report: REACH Academy Charter School had a clean audit with no deficiencies of material weaknesses identified during audit reporting.	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

1/1/	٦

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete - Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at <u>Accountability Plan Progress Report</u>. After completing, SUNY-authorized charter schools must upload the document into the Annual

Report Portal, and into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the Annual Report Portal and into the SUNY Epicenter document management system no later than **November 1, 2023. SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the <u>Annual Report Portal</u> no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

Final Audited Financial Statements - 11-2023

Filename: Final Audited Financial Statements IzwiNTz.pdf Size: 543.4 kB

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete - Hidden from applicant

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Statement Template" at http://www.newyorkcharters.org/fiscal/. After completing, schools must upload the document into the Annual Report Portal and into the SUNY Epicenter document management system no later than **November 1, 2023.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2023

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the <u>2022-2023 Annual Reports</u> webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

<u>Audited-financial-report-template-nysed 2023 - FINAL</u>

Filename: Audited-financial-report-template QdbxzUN.xlsx Size: 447.6 kB

Entry 4c – Additional Financial Documents

Incomplete

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by November 1, 2023. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

- 1. Advisory and/or Management letter
- 2. Federal Single Audit
- 3. Agreed-Upon Procedure Report
- 4. Evidence of Required Escrow Account for each school[1]
- 5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

In Progress - Last edited: Nov 1 2023

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by November 1, 2023.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

1	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With

Entry 5 – Fiscal Year 2023-2024 Budget

<u>SUNY-authorized charter schools</u> should download the <u>2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire</u> from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023**.

<u>Regents, NYCDOE, and Buffalo BOE authorized charter schools</u> should upload a copy of the school's FY22 Budget using the <u>2023-2024 Budget Template</u> into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023**.

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

23-24 School Budget Approved by BOT

Filename: 23-24_School_Budget_Approved_by_BOT.pdf Size: 140.6 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 31 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee <u>Disclosure of Financial Interest Form</u> is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Board Disclosure Forms 2022

Filename: Board_Disclosure_Forms_2022.2023.pdf Size: 1.4 MB

Entry 7 BOT Membership Table

Completed - Jul 26 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are re	quired to	provide information	for VOTING	Trustees only.
---	-----------	---------------------	------------	----------------

2.	. REGENTS, NYCDOE, and BUFFALO BOE-AUTH	HORIZED charter schools are	required to provide	information
	for allVOTING and NON-VOTING trustees.			

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committe e Affiliation s	Voting Member Per By- Laws (Y/N)	Number of Complet ed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2022- 2023
1	Dr. Delores Prezyna		Chair	Finance, Governa nce, Academi c	Yes	2	07/01/20 20	06/30/20 23	12
2	Christine Mann		Vice Chair	Finance, Academi c	Yes	3	07/01/20 22	06/30/20 25	12
3	Heather Speakes		Parent Rep	Parent	Yes	2	07/01/20 21	06/30/20 23	7
4	Dr. Susan Dunkle		Secretar y	Governa nce	Yes	2	07/01/20 22	06/30/20 23	12
5	Christop her Arnold		Trustee/ Member	Governa nce, Academi c	Yes	1	01/21/20	06/30/20 23	12
6	Sarah Pearson Collins		Trustee/ Member			1	01/21/20 21	06/30/20 24	5 or less

7	Karen Haqq	Trustee/ Member		1		9
8						
9						

1a. Are there more than 9 members of the Board of Trustees?

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2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	7
b.Total Number of Members Added During 2022-2023	1
c. Total Number of Members who Departed during 2022- 2023	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5 to 11

3. Number of Board meetings held during 2022-2023

13				

12
Total number of Voting Members on June 30, 2023:
7
Total number of Voting Members added during the 2022-2023 school year:
1
Total number of Voting Members who departed during the 2022-2023 school year:
0
Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:
7
Total number of Non-Voting Members on June 30, 2023:
0
Total number of Non-Voting Members added during the 2022-2023 school year:
0

4. Number of Board meetings scheduled for 2023-2024

0
Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:
0
Board members attending 8 or fewer meetings during 2022-2023
2

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 27 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Total number of Non-Voting Members who departed during the 2022-2023 school year:

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should <u>match</u> the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1**, **2023**.

<u>22</u>

Filename: 22.23_Board_Meeting_Minutes.pdf Size: 3.2 MB

Entry 9 Enrollment & Retention

Completed - Jul 26 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

*SUNY-authorized charter schools

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the enrollment and retention target calculator to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023- 2024
Economically Disadvantaged	REACH Academy Charter School (RACS) will continue to work with an advertising agency to coordinate marketing efforts and to promote Scholar and family outreach. RACS intends to participate in community events, Charter School Fairs, and to distribute enrollment information to surrounding Head Start Programs and other Pre-School Programs. The limitations posed by the Covid-19 pandemic and eased and returning to in-person recruitment events will be reimplemented. RACS plans to continue to run digital advertisements and to promote and solicit referrals made by existing REACH families. REACH Academy CS continues to provide a safe, engaging and high quality program for working families in need of after school care. RACS continues to work with the Advantage After School Program on better ways to serve our families. The hours of operation for RACS will be changing from 8:45am-3:45pm, to 7am-2pm for the 2022-2023 school year, and due to the	REACH Academy Charter School has expanded its relationship during the 2022-2023 school year with a local advertising agency that coordinates our Recruitment strategy. Rather than using the agency during only certain key times of the school calendar, RACS will be continually using a comprehensive marketing approach that allows us to move resources around to target needs during specific times of the recruitment cycle. Monthly meetings are held to assess efforts and results and re-allocate resources. In addition to radio, the campaign also uses digital advertising and social media to promote the school, and maintains a monthly presence with a local community newspaper serving a predominantly African American demographic. The school also used a zip code targeted door-to-door recruitment campaign to supplement other marketing approaches. The school's new website became fully functional as well, including new enrollment displays and features. REACH Academy also joined many of the other Buffalo charter schools in using a common enrollment application administered by
	collaboration and partnership with the Advantage After School Program, RACS will be able to	SchoolMint. This partnership included recruitment events and other outreach as well.
	accommodate parent/guardian work obligations by offering after school care from 2:30-5:30pm	REACH Academy continues to offer quality after school programming that helps working families in need
	starting immediately upon the onset of the 2022-2023 school year.	of supervision that aligns with their schedules. On site programming is

RACS continues to participate in a Community Eligibility Program that provides our Scholars with free, daily Breakfast, Lunch and Snack. RACS continues to offer free school supplies to all Scholars, comps uniforms for Scholars whose families are unable to afford them, and/or will provide complimentary uniforms to parents who are unable to have their child/children in uniform for a day or longer period of time for a variety of personal or financial reasons. **REACH Academy Charter School** serves a considerably higher percentage of Economically Disadvantages Scholars when compared with the District of Location, Buffalo Public School.

grant funded and provides 3 hours of quality clubs and activities. The school also partners with several Community Centers throughout the City of Buffalo and coordinates busing to these off-site programs. Access to these supervised programs is a great asset that accommodates working families. REACH works with Buffalo Public Schools to operate food service through a Community Eligibility Program that provides breakfast, lunch and a snack every day. Snacks are also provided during After School time. REACH also provides information to families who wish to take advantage of summertime meals when school is not in session and coordinates free food boxes from the local food bank for families who need those throughout the school year. Free backpacks will also be provided this year through a partnership with a local bank. REACH continues to provide free school supplies for all Scholars and also maintains an economical uniform program that keeps families from having to provide trendy, costly school clothing. Complimentary uniforms are provided for those in need. REACH continues to enroll a significantly higher percentage of economically disadvantaged Scholars than the District of Location.

English Language Learners

REACH Academy Charter School will continue to emphasize outreach to strategically located Community Centers and Cultural Organizations within the City of Buffalo. REACH will continue to update and promote its newly

Recruitment efforts at REACH
Academy Charter School are multifaceted, but always place an
emphasis on English Language
Learners. In addition to continuing
outreach to community centers and
agencies likely to be working with

implemented and cultural diverse school website as well as to work with the school's advertising agency to create and air numerous radio ads that will display RACS as a school that welcomes all cultures and who celebrates the diversity within its four walls. Specific attention will be placed on the recruitment of English Language Learners. The advertising campaign will encourage families to contact us and have our bilingual staff assist and in the filling out of the application and support registrants through the registration process. REACH Academy's Intake Coordinator and ENL Teacher/s will also visit and regularly communicate with agencies working with families looking for placement where high quality ENL services are offered. RACS also hired an additional, parttime ENL staff member to work with our Scholars and Families. The **REACH Academy Community** Liaison will also continue to spread the word about the availability of English as a New Language services at RACS in the community. Although the percentage of ENL Scholars at RACS continues to trend upward, however, it remains lower than that of the home district, Buffalo Public Schools.

parents of ENL Scholars, REACH has pushed even further to try to connect with immigrant families coming into the Buffalo area and looking for a quality school. REACH is working with three different agencies awaiting arrival of asylum seeking families to the Buffalo area and we are told that number may include more than 400 arrivals. REACH will aggressively seek to inform these families about what the school can offer and do whatever is needed to help them enroll. All school marketing materials continue to portray REACH as a diverse, family-oriented place, welcoming to all types of learners. The school employs two full time ENL teachers who work hard to establish close relationships with not only Scholars, but their families, since statistics prove family engagement is valuable to the Scholar's retention and success. ENL applicants to REACH Academy Charter School receive weighting in the enrollment lottery and any supports they need as far as language translations and other assistance in enrolling their children. REACH ENL enrollment continues to trend upward and show steady growth.

Students with Disabilities

REACH Academy Charter School partners with local agencies serving families of children with disabilities, and will work with its Advertising Agency to promote RACS as a family school who

REACH Academy Charter School partners with local agencies serving families of children with disabilities, and will work with REACH Academy Charter School partners with local agencies

welcomes "all types" of learners. Due to the need for services, RACS employs two full time Speech Pathologists as well as contracts out for Occupational and Physical Therapy services. RACS has a Special Education Coordinator that will work with families of children with disabilities, coordinate CSE meetings, and who will be responsible for overseeing any programs that provide educational assistance to children with psychological/mental, academic/learning, behavioral, or physical disabilities. REACH will also continue to employ staff that is trained in Sign Language. RACS is close to serving the sub group percentage of Students with Disabilities enrolled by the District of Location (DOL) as it remains slightly behind the DOL.

serving families of children with disabilities, and will work with its Advertising Agency to promote RACS as a family school who welcomes "all types" of learners. RACS employs two full time Speech Pathologists and continues to contract with outside agencies who supply Occupational and Physical Therapy services. A Special **Education Coordinator oversees** provision of services to students with disabilities and compliance with all requirements. The Coordinator also oversees communication and provision of services with the local CSE. Seeing the need for more intensive services, REACH will be opening two 12:1:1 units for the 2023-2024 school year - one in the Elementary Building and another at the Middle School. Provision of such services, along with continued focus on Social and Emotional supports position REACH as attractive to parents of SWD. REACH continues to grow its percentage of students with disabilities, but the percentage remains slightly lower than the District of Location.

Good Faith Lifets to weet Emoninent Retention largets						
	Describe Retention Efforts in 2022- 2023	Describe Retention Plans in 2023- 2024				
Economically Disadvantaged	Retention is best achieved when Scholars and their families are aware of, and taking advantage of, the many opportunities offered to them at REACH Academy Charter School (RACS). RACS is welcoming to parents /guardians , clearly communicates expectations for academics. behavior, and goes the extra mile to provide programming that families are looking for. Our After School Programs will continue to be in place to help working families make sure children are engaged in safe and fun activities, Intercession Labs will be offered during school breaks to keep Scholars learning as well as a Summer Camp will be offered to provide both academic and recreational opportunities for families and their children. RACS will maintain a newly designed website and vibrant social media presence. Monthly Family Council Meetings offer an opportunity to keep abreast of what is happening at school and to offer input. Monthly Family events will also be held as well. Parents/Guardians will also be surveyed to solicit their feedback and REACH will utilize its automated message system to keep families informed. "Return to REACH" forms	REACH Academy continues to believe that retention is best achieved when Scholars and their families are aware of, and taking advantage of, the many opportunities offered to them at the school. RACS is welcoming to parents /guardians , clearly communicates expectations for academics. behavior, and goes the extra mile to provide programming that families are looking for. Our After School Programs and the expansion of offerings in that arena will continue to help working families make sure children are engaged in safe and fun activities. Summer learning is available as well and computers can be signed out to facilitate that. Offsite summer camps at area Boys and Girls Clubs are offered to provide both academic and recreational opportunities for families and their children. Monthly Family Council Meetings offer an opportunity to keep abreast of what is happening at school and to offer input. Monthly Family events will also be held as well. Parents/Guardians will also be surveyed to solicit their feedback and REACH will utilize its automated message system to keep families informed.				
	distributed this past year indicated that nearly all Scholars	"Return to REACH" forms distributed each year show nearly all				

will be returning in the Fall, and families satisfied, complimentary and many siblings will also be returning in the Fall. Sibling enrolled. enrollment remains strong, indicating strong faith in the REACH program. REACH Academy Charter School continues its work with REACH Academy Charter School Enrich Marketing to execute its (RACS) will continue its work with recruitment advertising campaign. en.rich Marketing to design and New. execute its recruitment targeted digital advertisements and advertising campaign. The an increased social media presence agency is working on new, continue to promote ENL targeted digital advertisements recruitment. REACH to promote ENL recruitment. This will continue its outreach through its campaign will not only target the community centers, refugee ENL population sub group, but **English Language Learners** agencies, and pre-schools. In will also target families of addition, the REACH ENL Teacher/s Students with Disabilities. REACH will provide continual will continue its outreach through support both in and out of school community centers, refugee for all ENL Scholars and their agencies, and pre-schools. In families. The family component, addition, the REACH ENL Teacher/s monthly family and multi-cultural will provide continual events and the fostering of school support both in and out of school to home relationships are all for all ENL Scholars and their important and will serve to assure families. retention of English Language Learners. Students with Disabilities REACH Academy Charter School REACH Academy Charter School will run ads throughout the year, runs ads each month on several that will focus specifically on the platforms. retention of Scholars and that focus specifically on the Teachers. retention of Scholars and REACH Academy's use of a Teachers. hands-on, authentic, themed and REACH Academy's use of a center based model, along with a hands-on, authentic, themed and smaller class size (teacher to center based model, along with a scholar ratio) will help to smaller class size (teacher to maintain and grow the scholar ratio) helps to percentage of this population. maintain and grow the REACH will continue to seek out percentage of this population. partnerships with the District of REACH will continue to seek out Location, Buffalo Public Schools, partnerships with the District of so to better serve the SWD Location, Buffalo Public Schools, population on the whole, within so to better serve the SWD

the City of Buffalo.

REACH will continue to attend to the social and emotional needs of all Scholars by incorporating a DREAM Team of staff members who will be ready at "a minutes notice" to address any and all social emotional challenges

Scholars and families may be

dealing and challenged with.

population on the whole, within the City of Buffalo. Two 12:1:1 units will open for the 2023-2024 school year. REACH will continue to prioritize the social and emotional needs of all Scholars by adding a new 30 minute Social/Emotional learning opportunity for all Grade 1-6 Scholars. The school uses a BEST (Behavior and Emotional Support Team) group of staff members who will be ready at "a minutes notice" to address any and all social emotional challenges Scholars and families may be dealing with.

Entry 10 – Teacher and Administrator Attrition

Completed - Jul 26 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is <u>not</u> employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates <u>automatically</u> once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and Fingerprint Memo 10-2019.

[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers. See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf or visit the NYSED website at: http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates <u>automatically</u> once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and Fingerprint Memo 10-2019.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jul 28 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	1
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	1
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	3
ii. Science	2
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	2
Total Category C: not to exceed 5	5.0

TOTAL FTE COUNT OF **UNCERTIFIED** TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	15

CATEGORY D: TOTAL FTE COUNT OF <u>UNCATEGORIZED</u>, <u>UNCERTIFIED</u> TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	2

CATEGORY E: TOTAL FTE COUNT OF <u>CERTIFIED</u> TEACHERS

	FTE Count
Total Category E	61

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	78



Thank you.

Entry 12 Organization Chart

Completed - Jul 26 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart.** The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

22-23 REACH Organizational Chart

Filename: 22-23 REACH Organizational Chart.pdf Size: 315.6 kB

Entry 13 School Calendar

Completed - Jul 26 2023

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the <u>minimum instructional requirements</u> as required of other public schools "... unless the school's charter requires more instructional time than is required under the regulations."

Board of Regents-authorized charter schools also are required to submit school calendars that clearly <u>indicate the start and end date of the instructional year AND</u> the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements), See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

REACH SCHOOL 23-24CALENDAR -

Filename: REACH SCHOOL 23-24CALENDAR -.pdf Size: 238.2 kB

Entry 14 Staff Roster

Completed - Jul 28 2023

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel <u>Faculty/Staff Roster Template</u> and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements

Authorizer

NOTE: MUST BE DONE FIRST School Name and Institution ID Faculty/Staff First Name

Faculty/Staff Last Name

Explanations

Select your school's authorizer from the **drop-down list first**, before completing the roster.

Select your school's name from the drop-down list.

Enter the first name of the Faculty/Staff person.

Enter the last name of the Faculty/Staff person.

TEACH ID

Role in School

CPR/AED Certification Status

Hire Date

Start Date

Total Years' Experience in this Role

Total Years at this School

Out-of-Certification Justification Subject Taught

Notes

Staff Roster for Annual Report

Filename: Staff_Roster_for_Annual_Report.xlsx Size: 39.2 kB

Enter the 7 digit TEACH ID for the Faculty/Staff person.

Select the best choice of role of the Faculty/Staff person from the **drop-down list**.

Select the appropriate choice from the drop-down list.

Enter the date that the Faculty/Staff person was hired.

Enter the date that the Faculty/Staff person actually began employment in this school.

Enter Total Years of Experience that the Faculty/Staff person has in their current role.

Enter the Total Years that the Faculty/Staff person has been employed in this school.

Select the appropriate choice from the **drop-down list**. **Select** the appropriate choice from the **drop-down list**. Optional

Optional Additional Documents to Upload (BOR)

Incomplete

REACH ACADEMY CHARTER SCHOOL SINGLE AUDIT REPORTING PACKAGE JUNE 30, 2023



CERTIFIED PUBLIC ACCOUNTANTS

p: 716.856.3300 | f: 716.856.2524 | www.LumsdenCPA.com

INDEPENDENT AUDITORS' REPORT

The Board of Trustees
REACH Academy Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying balance sheets of REACH Academy Charter School (the School) as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2023 and 2022, and changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America (GAAP).

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Adoption of ASU No. 2016-02

As discussed in Note 4 to the financial statements, the School changed its method of accounting for leases of longer than one year, and adopted Accounting Standards Update (ASU) No. 2016-02, *Leases* (Topic 842), effective July 1, 2021. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with GAAP and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for one year after the date that the financial statements are issued.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 31, 2023 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the School's internal control over financial reporting and compliance.

October 31, 2023

Statements of Activities

or the years ended June 30,	2023	2022
Support and revenue:		
Enrollment fees:		
Resident students	\$ 7,270,549 \$	6,109,04
Resident students with disabilities	1,000,386	671,23
Contributions:	,,	
Federal awards	1,111,827	1,940,03
State awards and other	181,554	61,15
Refundable tax credits (Note 3)	1,431,663	,
Other income	23,301	13,06
Total support and revenue	11,019,280	8,794,52
Expenses: Program expenses:		
Regular education	6,252,103	4,643,94
Special education	1,300,097	813,20
Other program	869,987	374,00
Supporting services:		
Management and general	1,278,846	915,33
Total expenses	9,701,033	6,746,48
Change in net assets	1,318,247	2,048,03
Net assets - beginning	2,533,809	485,77
Net assets - ending	\$ 3,852,056 \$	2,533,80

See accompanying notes.

Statement of Functional Expenses

For the year ended June 30, 2022

	Number										
	of		Regular		Special		Othon	B 4 =			
	Positions			nagement		Tatal					
Administrative personnel	7.0	Ś	ducation	\$	uucation	\$	Program		d General	_	Total
Instructional personnel	69.0	•	2 710 050	Ą	-	Þ		\$	559,970	\$	559,970
Non-instructional personnel	6.0		2,719,850		519,971		400.000		-		3,239,821
Total salaries		\$	3 710 050		-	_	199,989		-	_	199,989
Total Salaries	82.0	<u>ې</u>	2,719,850	\$	519,971	\$	199,989	\$	559,970	\$	3,999,780
Salaries		\$	2,719,850	\$	519,971	\$	199,989	\$	559,970	\$	3,999,780
Employee benefits and taxes			518,884		99,199		38,154		106,829	•	763,066
Retirement			242,872		46,431		17,858		50,003		357,164
Classroom supplies and materials			91,695		12,504						104,199
Contracted services			215,422		80,640		13,464		26,927		336,453
Insurance			18,967		1,185		1,185		2,372		23,709
Occupancy			240,976		15,061		15,061		30,122		301,220
Office and other expense			43,181		2,699		2,699		5,398		53,977
Professional fees									49,191		49,191
Recruitment			-						15,800		15,800
Repairs and maintenance			57,109		3,569		3,569		7,139		71,386
Screening assessment and fingerprintin	g		196		94		72		1,426		1,426
Staff development			73,550		4,597		4,597		9,193		91,937
Student activities			4,980		679		100		e e		5,659
Technology			145,849		9,116		9,116		18,230		182,311
Telephone			30,401		1,900		1,900		3,800		38,001
Transportation			7 4 0		2		51,941		2		51,941
Uniforms			8,699		1,186						9,885
Utilities			78,469		4,904		4,904		9,809		98,086
	•		4,490,904		803,641		364,437		896,209		6,555,191
Depreciation			153,039		9,565		9,565		19,129		191,298
			•		•						
Total		\$.	4,643,943	\$	813,206	\$	374,002	\$	915,338	\$	6,746,489

See accompanying notes.

Notes to Financial Statements

1. Summary of Significant Accounting Policies:

Organization and Purpose:

REACH Academy Charter School (the School) operates a charter school in the City of Buffalo, New York (the City) authorized by the Board of Regents of the University of the State of New York. Pursuant to its charter agreement, the School offers classes from kindergarten through sixth grade (kindergarten through fifth grade in 2022), and plans to add one additional grade per year through 2024. In 2023, the School began to operate a universal pre-k program in conjunction with the City School District. The School has been chartered through June 2027, after which time the charter may be renewed, upon application.

Subsequent Events:

Management has evaluated events and transactions for potential recognition or disclosure through October 31, 2023, the date the financial statements were available to be issued.

Cash:

Cash in financial institutions potentially subjects the School to concentrations of credit risk, since it may exceed insured limits at various times throughout the year. The School complies with a requirement to hold no less than \$100,000 (\$75,000 as of June 30, 2022) in an escrow account to pay legal and audit expenses that would be associated with dissolution should it occur. This is included as restricted cash on the balance sheets as of June 30, 2023 and 2022.

The School maintains cash restricted by long-term debt agreements in the amount of \$291,525 as of June 30, 2023.

Property and Equipment:

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated asset useful lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Revenue Recognition:

Enrollment Fees

Enrollment fees are received from the public school district where a student resides. The amount received each year from the resident district is generally the product of the approved operating expense per pupil and the full time equivalent enrollment of the student in the School residing in that district. The respective districts also reimburse the School for special education services based on approved applicable rates for the services provided. Revenues are recognized over the period the services are provided. The School generally invoices the resident district bi-monthly and payment is due in 30 days. Enrollment fees received in advance are deferred and recognized when earned. The School's enrollment fees are received primarily from the City School District.

Contributions

Contributions are reported at fair value at the date the pledge or award is received. Contributions are recorded as restricted support if they are received with donor stipulations that limit their use. When a donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same reporting period are shown as support without donor restrictions.

Conditional contributions, primarily government awards, are recorded as revenue when the School meets requirements in compliance with specific agreements. Amounts received before the required conditions are met are reported as refundable advances on the accompanying balance sheets. These conditional contributions are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts

Receivables

Receivables are stated at the amounts management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a charge to uncollectible receivables expense and a credit to the allowance for doubtful accounts based on its assessment of the current status of individual accounts and historical trends. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the allowance and a credit to receivables.

The present value of the School's lease liability at transition was calculated using an estimated incremental borrowing rate of 4%. In determining the incremental borrowing rate, the Organization considered estimated borrowing data for similar arrangements as of the transition date.

As permitted by guidance, leases with expected durations of less than 12 months from inception (i.e. short-term leases) were excluded from the School's calculation of its lease liabilities and ROU assets.

The following is a summary of the School's total lease costs:

	2023	2022
Operating lease cost	\$ 451,082	\$ 451,082

The following is a summary of cash paid in 2023 and 2022 for amounts included in the measurement of lease liabilities:

	2023	2022
Operating cash flows used for		
operating leases	\$ 575,000	\$ 575,000

The following is a summary of the School's maturity of operating lease liability:

2024		\$	575,000
2025			575,000
2026			575,000
2027			575,000
			2,300,000
Amounts representing interes	est		177,811
Net liability).	2,122,189
Less current portion			499,204
Long-term portion		\$	1,622,985

6. Long-Term Debt:

		2023	2022	
Financial institution construction loan of up to \$13,900,000, interest only payments through March 2024, anticipated monthly installments of \$84,861 including interest at 5.44% beginning in April 2024, estimated balloon payment of \$12,970,282 due April 2028, secured by all assets and certain revenues of the School. Financial institution term note payable, interest only payments through March 2024, monthly installments of \$12,314 including interest at 6.25% beginning in April 2024, balloon payment of \$1,918,000 due April 2028, secured by secondary interest in all assets	\$	3,836,920	\$	(4)
of the School.		2,000,000		5
		5,836,920		*
Less unamortized debt issuance costs		337,142		3
		5,499,778		-
Less current portion	_	586		14.
	\$	5,499,192	\$	(e;

Debt issuance costs are amortized as interest expense over the terms of the loans. Amortization expense was \$17,744 for the year ended June 30, 2023.

Aggregate maturities of long-term debt balances subsequent to June 30, 2023 are:

		υe	ot issuance
	Princip	al	Costs
2024	\$ 71	,563 \$	(70,977)
2025	296	,283	(70,977)
2026	313	,012	(70,977)
2027	330	,687	(70,977)
2028	4,825	,375	(53,234)
	\$ 5,836	,920 \$	(337,142)

The bank debt agreements contain restrictive covenants relative to debt service coverage, liquid and net assets levels, and cash flow.

Additional Information Schedule of Expenditures of Federal Awards

For the year ended June 30, 2023

Federal Grantor/Pass-Through Grantor/Program Title	Assistance Listing Number	Grantor Number	Ex	penditures
U.S. Department of Education				
Passed through New York State Education Department:				
Title I Grants to Local Educational Agencies	84.010	0021-23-5345	\$	300,662
Supporting Effective Instruction State Grants	84.367	0147-23-5345		53,415
Student Support and Academic Enrichment Program	84.424	0204-23-5345		21,850
Education Stabilization Fund:				
American Rescue Plan - Elementary and Secondary School				
Emergency Relief Fund	84.425U	5880-21-5345		735,900 1
Total U.S. Department of Education				1,111,827
Total Expenditures of Federal Awards			\$	1,111,827

 $^{^{1}}$ Total Education Stabilization Fund - \$735,900

See accompanying notes.



CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Trustees
REACH Academy Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of REACH Academy Charter School (the School), which comprise the balance sheet as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We consider the following to be a significant deficiency in internal control:

Internal Control Procedures

In performing our audit procedures, we noted key general ledger accounts were not timely reconciled and lacked review and approval by appropriate School personnel. As a result, many significant audit adjustments and reclass entries were required at year end.

We recommend management adopt sound monthly closing procedures whereby all key general ledger accounts are reviewed and approved by appropriate personnel and reconciled timely.



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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

The Board of Trustees
REACH Academy Charter School

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited REACH Academy Charter School's (the School) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the School's major federal programs for the year ended June 30, 2023. The School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the School's federal programs.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

October 31, 2023



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COMMUNICATION TO THOSE CHARGED WITH GOVERNANCE

October 31, 2023

The Board of Trustees
REACH Academy Charter School

We have audited the financial statements of REACH Academy Charter School (the School) for the year ended June 30, 2023, and have issued our report thereon. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated August 17, 2023, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible to communicate significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding internal controls and other matters noted during our audit in a separate letter to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope we previously communicated to you in the engagement letter; however, we did encounter various delays in the receipt of requested audit documentation throughout the process, which resulted in additional time necessary to complete the audit and additional required audit adjustments.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

	PROJECTE	D BUDGET FO	er School R 2023-2024					Assumptions
Please Note: The student enrollment data i	July 1, is entered below in	the Enrollment Section	on beginning in row	155. This will populat Total Budgeted	e the data in row 10	Expected Goal	TOTAL	DESCRIPTIONS:
	Total Revenue Total Expenses Net Income udent Enrollment	10,697,026 10,697,026 676	2,222,268 57,184 2,165,084 60	- - - 736	- - - 756	- - - 76	12,919,294 12,418,278 501,016	
	udent Enrollment	-	PROGRAM SERVICE			SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
	CY Per Pupil Rate							
trict of Location ool District 2 (Enter Name) ool District 3 (Enter Name)	\$13,967.00	9,441,692 - -	838,020 - -	-	•	- -	10,279,712	
ool District 4 (Enter Name) ool District 5 (Enter Name)		9,441,692	838,020				10,279,712	
cial Education Revenue		-	1,275,000				1,275,000	Based on billing 6/6 from previous SY22-23 (increased from 40 to 60 ICT
is ilus		-	-	-		-		
r State Revenue AL REVENUE FROM STATE SOURCES		9,441,692	2,113,020				11,554,712	
ENUE FROM FEDERAL FUNDING \ Special Needs .		-	109,248	-	-	-	109,248	Based on actual revenue from SY22-23 Based on revenue from NYSED
I Funding - Other		299,069 75,265		-		-	299,069 75,265	State reporting website - Title I Based on revenue from NYSED State reporting website - Title II an
ol Food Service (Free Lunch) ts ter School Program (CSP) Planning & Implementation		575,000					575,000	Title IV
rr Federal Revenue AL REVENUE FROM FEDERAL SOURCES		150,000 - 1,099,334	109,248		:		150,000	Charter School Growth Fund
AL and OTHER REVENUE ibutions and Donations, Fundraising		-	-	-			-	
eimbursement Income, Eamings on Investments, YCD (Department of Youth and Community Developmt.)		-	-	-		-	•	
nvice (Income from meals) ok ocal Revenue		156,000	-	-		-	156,000	Universal Pre-K Program
REVENUE FROM LOCAL and OTHER SOURCES REVENUE		156,000 10,697,026	2,222,268			•	156,000 12,919,294	
		Goal	Actual	Off Target	Actual Percentage of Budget			
15% of Total Budget 15% 70% of Total Budget 70% 10% of Total Budget 10%	Personnel Operations	1,937,894 9,043,506 1,291,929	2,285,978 #REF! 1,123,470	(348,084) #REF! 168,459	17.69% #REF! 8.70%			
5% of Total Budget 5%	Reserve	645,965	501,016	(144,948)	3.88% #REF!			List exact titles and staff FTE":
NSES IISTRATIVE STAFF PERSONNEL COSTS	No. of Positions	12,919,294			*ALCI			Full time eqiuilivalent)
ve Management ional Management	1.00	163,702 85,470	-	-		-	85,470	Marszalek Chiavaroli
, Directors & Coordinators Director of Finance ion / Business Manager	6.75 - 2.00	618,900 - 196,863	57,184	-	-	-	676,084 - 196,863	Rogers, Favata, M.Olsen, Nellis, Pierce, New Principal, A.Olsen / NEW Comptroller
strative Staff ADMINISTRATIVE STAFF	7.00	321,602 1,386,537	57,184				321,602 1,443,721	McDougald,Garbutt, Smith, Haas Harber, New 2 Associates
UCTIONAL PERSONNEL COSTS	11.10	1,000,001	51,164				1,440,121	5.9 Coaches (Walsh, Sharp,
ers - Regular	51.90	2,869,506					2,869,506	Castellano, Hank, Wheaton .5 an B. Rodgers .4 and New Data/Specials Coach) 34 Classroom Teachers, 12
hers - SPED	15.00 6.00	869,279 259,015	-	-				Intervention Specialists 15 Special Education Teachers 6 Substitutes
thing Assistants	8.50	261,537				-	261,537	3 Inclusion TA's, 1 Elementary ISS/Cafeteria/UpK Substitute, 2.0 12:1:1 TA's + 1 UPK TA, 1.0
								Middle School TA - Vestibule Coverage and .5 Hall Monitor. 2.0 LMS, 3.0 P.E. 1.5 Art, 1.5
ialty Teachers	14.00	758,782		-			758,782	Music, 2.5 Science Teacher, 1.0 SEL Teacher, .5 Math MS, .5 English Ms, .5 Social Studies, .5 Science and .5 Home and Caree
s apists & Counselors	6.25	308,174	-	-	-		308,174	1.25 Speech, 2.0 ESL, 3.0
r	2.50	185,000	-	-	-	-	185,000	Counselor Technology Specialist, .5 Grandparent and 1.0 Ast. Dean of
AL INSTRUCTIONAL I-INSTRUCTIONAL PERSONNEL COSTS	104.15	5,511,293					5,511,293	Discipline
e dian	-	-	-	-		-		Provided by BPS this year
ity L non-instructional	-	-		-				
TOTAL PERSONNEL SERVICE COSTS ROLL TAXES AND BENEFITS	121.90	6,897,830	57,184				6,955,014	
roll Taxes ge / Employee Benefits rement / Pension		-	-	-		-	695,501 695,501 662,813	9040.10.410 9050.10.410 9050.10.415
AL PAYROLL TAXES AND BENEFITS AL PERSONNEL SERVICE COSTS		1,916,933 8,814,763	- 57,184	-			2,053,816 9,008,830	
TRACTED SERVICES unting / Audit		30,000 18,000	-	-	-	-	30,000 18,000	1320.10.410 1420.10.410
gement Company Fee Services - Health Office Contracted Services Nurse Practioner/Medical Director Service / School Lunch		1,500	-	-	-		1,500	1310.10.41
Services - Paycom I Ed Services - Optimal OP/PT ent Services (i.e. Title I)		25,000 80,000	-	-	-		25,000 80,000	
Purchased / Professional / Consulting - Fingerprints Purchased / Professional / Consulting - Other Contracted Services/Grant Writing		2,000 45,000		-	-		2,000 45,000	2110.10.170 2255.10.450
Purchased / Professional / Consulting - Contracted Services CT Purchased / Professional / Consulting - Technology Contracted Services Copier Usage - Postage machine - Erate Consultant		20,000 35,000	-	-	-	-	20,000 35,000	2020.10.411 1810.10.410 2020.10.410
CONTRACTED SERVICES OL OPERATIONS		256,500					256,500	2020.10.410
Expenses om / Teaching Supplies & Materials - Schoolwide Supplies/Test Prep om / Teaching Supplies & Materials - Instructional Supplies		1,000 85,000 70,000	-	-	-		1,000 85,000 70,000	9057.10.450 2020.10.450 2020.10.686
oom / Teaching Supplies & Materials - PBIS Supplies (SOTM, etc) oom / Teaching Supplies & Materials - Classroom Design al Ed Supplies & Materials	1,991.28	10,000 2,750 1,500	-	-	-		10,000 2,750 1,500	2114.10.450 2099.10.450
ooks / Workbooks ooks / Workbooks - Library Media Center ies & Materials other	2,774.59	25,000 12,000 3,500	-	-			25,000 12,000 3,500	2100.10.481
ent / Furniture ne ogy - Supplies (Harware)	33,379.18	100,000 65,000 90,000	-	-	-	-	100,000 65,000 90,000	1620.10.455
	18,793.50 7,045.31	25,000 - 10,000	-	-	:	-	25,000 - 10,000	
ogy - Software Testing & Assessment	7,040.01	-	-	-		-	10,000	5510.10.410 5510.10.413
ogy - Software Teating & Assessment 56 ps - School Bus License and Training ps - Field Tip Transportation		-	-	-				
logy - Software Tresting & Assessment ips ps - Shool Bus License and Training ips - Shool Bus License and Training ips - Field Trip Transportation ips - Travel/GastTolls ips - School Bus equipment/repair ips - School Bus supplies				-	-	-	-	5510.10.415 5510.10.420 5510.10.450
ology - Software IT festing & Assessment Irips Irips - School Bus License and Training Irips - Field Trip Transportation Irips - Freed Trip Transportation Irips - School Bus equipment/repair Irips - School Bus Supplies orotation (student) It Services It Services It Services Students - Stud Activities Mity Events		32,000 75,000	-	-	-	- - - -	32,000 75,000	5510.10.415 5510.10.420 5510.10.450 1310.10.413 1440.10.450
logy - Software Tresting & Assessment ips ps - School Bus License and Training psp - Field Trpi Transportation psp - Travel/Gas/Tolls prips - School Bus equipment/repair psp - School Bus Supplies cortation (student) (Services - Stud Activities Mity Events (Services - Stud Activities Mity Events (Services - Suddent Recruitment Supplies - Travel (Services - Suddent Recruitment Supplies - Travel			-		- - - - - - - -	-		5510.10.415 5510.10.420 5510.10.420 1310.10.413 1440.10.450 2330.10.450 1430.10.450 2200.10.450
ology - Software Tresting & Assessment Trips Trips - School Bus License and Training Trips - School Bus License and Training Trips - School Bus License and Training Trips - School Bus License and Trips - School Bus Supplies Trips - School Bus Supplies Trips - School Bus Supplies Totation (Istudin) Til Services Til Services - Stud Activities Mty Events Til Services - Subert Recruitment Supplies - Travel Til Services - Alter school program Til Services - Alter School Program Til Services - Subert Orientation Expense - Expense - Health Office Supplies			-	- - - - - - - - - -	- - - - - - - - - - - - - - - - - - -			5510.10.415 5510.10.420 5510.10.420 5510.10.430 1310.10.413 1440.10.450 2330.10.450 1430.10.450 1430.10.450 1440.10.450 1440.10.455 2110.10.447
Joby - Software Tresting & Assessment rips ps - School Bus License and Training prips - Field Trip Transportation psp - Travel/Gas/Tolls psp - School Bus equipment/repair prips - School Bus equipment/repair prips - School Bus Supplies ortistion (student) 1 Services Services - Subud Activities Mity Events Services - Subud Activities Mity Events Services - Suddent Recruitment Supplies - Travel Services - Suddent Contrained Services - Suddent Orientation Expense - Health Office Supplies Expense - Health Hassesment Expense - Staff Events Expense - Staff Events Expense - Staff Events Expense - Staff Events		75,000 - - - - -					75,000 - - - -	\$510.10.415 \$510.10.420 \$510.10.420 \$510.10.450 1310.10.413 1440.10.450 2330.10.450 1430.10.450 2200.10.450 1440.10.455 2110.10.447
Jolgy - Software Tresting & Assessment rips rips - School Bus License and Training rips - School Bus License and Training rips - School Bus License and Training rips - School Bus Supplies Training - Training		75,000 - - - - -					75,000 - - - -	\$510,10.415 \$510,10.420 \$510,10.450 \$510,10.450 \$130,10.413 \$1440,10.450 \$230,10.450 \$1430,10.450 \$1430,10.450 \$1440,10
zgv - Software Testing & Assessment 28 29 - School Bus License and Training 29 - Fred Transportation 29 - Trawel/Cast Tolls 29 - Trawel/Cast Tolls 29 - School Bus cupiment/repair 29 - School Bus cupiment/repair 29 - School Bus Supplies Testion (student) Services - Student Recruitment Supplies - Travel Services - Student Recruitment Supplies - Suppl		75,000					75,000	5510.10.455 5510.10.420 5510.10.450 5510.10.450 1310.10.451 1310.10.413 1310.10.413 1310.10.413 1310.10.450 1340.10.450 1440.10.450 1440.10.450 1440.10.450 1440.10.450 1440.10.450 1440.10.410
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TOTAL ENROLLMENT
REVENUE PER PUPIL
EXPENSES PER PUPIL

Disclosure of Financial Interest by a Current or Former Trustee

Tr	ustee Name:				
Sa	Sarah Pearson Collins				
	Name of Charter School Education Corporation: REACH Academy Charter School				
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). Board member				
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation? Yes No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school. N/A				
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation? Yes No If Yes, please describe the nature of your relationship and if the student could benefit from your participation. N/A				

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:	_		
			i.
Business Address:			
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E-mail Address:			
Home Telephone:			
			=
Home Address:			
			2
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		7-24-2:	3
Signature		Date	
	/		

Acceptable signature formats include:Digitally certified PDF signature

Print form, manually sign, scan to PDF

Disclosure of Financial Interest by a Current or Former Trustee Trustee Name: Christine Mann Name of Charter School Education Corporation: REACH Academy 1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). Trustee, Interim Treasurer, Vice President 2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation? Yes V No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation? Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? Yes No If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

√ None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
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7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check None.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
1.				

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:	
Business Address:	
E-mail Address:	
Home Telephone:	
Home Address:	
	1

Signature

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

Erie 01CA61

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Tr	rustee Name:			
Н	Heather Speakes			
_				
Na	ame of Charter School Education Corporation:			
R	EACH Academy Charter School			
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). Parent Rep			
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation?			
	Yes No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.			
3.				
	student currently enrolled in a school operated by the education corporation? Yes No If Yes, please describe the nature of your relationship and if the student could benefit from your participation.			

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
_	
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	Yes No

If Yes, please provide a description of the position(s) you hold, your

responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None.

✓ None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to
		¥i	

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:	
Business Address:	
E-mail Address:	
Home Telephone:	
Home Address:	

Signature Date Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name: Christopher C. Arnold		
Name of Charter School Education Corporation: REACH		
 List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). Academic committee chairperson 		
Governance committee		
2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?		
No If Yes , please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.		
3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?		
No If Yes, please describe the nature of your relationship and if the student could benefit from your participation.		

Page 1 of 5

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real

or personal property to the said entities?

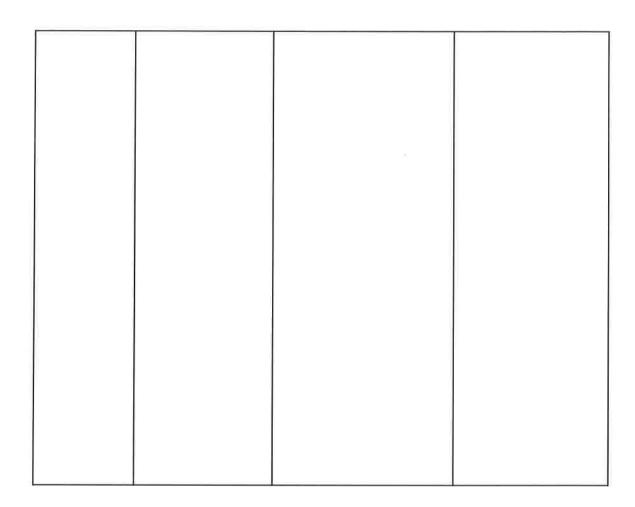
No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Page 2 of 5

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

Non	e None		
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to



Page **3** of **5**

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and-in-which-such-entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organizati on conducting business with the school(s)	Nature of busines s conduct ed	Approxima te value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
			•	

Page **4** of **5**

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Business Telep	ohone:		
Business Addr	ess:		

E-mail Address:	
Home Telephone:	
Home Address:	

Signature Date CCA



7-27-22

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member – Board of Regents-Authorized Charter Schools

Na	KAREN L. HAQQ
if	ame of Charter School Education Corporation (the Charter School Name, the charter school is the only school operated by the education orporation):
K	CEACH ACADEMY
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).
	PARENT REPRESENTATIVE
2.	Are you an employee of any school operated by the education corporation? YesNo
	If Yes , for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.
3.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? Yes No
	If Yes , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transacti on	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write."	None" if applicab	le. Do not leave	this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducte d	Approximat e value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please writ	e "None" ij	applicable.	Do not leave this space	e blank.

Signature	U C	March	30, 20ú	,3
ne made avallable ((s document is considere o members of the public ersonal contact information	: upon request under	the Freedom of	
Business Telephon	e:			
Business Address:		***************************************		
E-mail Address:				
dome Telephone:	€ (2)			
dome Address:				

Disclosure of Financial Interest by a Current or Former Trustee

Tru	ustee Name:
	Dolores Prezyna
Na	me of Charter School Education Corporation:
	Reach Academy Charter School
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). Board of Trustees Chair
	Are you related, by blood or marriage, to any person employed by the school and/or education corporation? Yes No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation? Yes No If Yes, please describe the nature of your relationship and if the
	student could benefit from your participation.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation? Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? Yes No If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

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Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check None.



Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:			
Business Address:			
E-mail Address:			
Home Telephone:	'		
Home Address:			
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	2	7/14/23	
Signature	01	Date	

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name: Dunkle Dunkle
Name of Charter School Education Corporation: REACH Academy Charter School 1. List all positions held on the education corporation Board of Trustees ("Board" (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.). Board Member - Wember & Governance
 2. Are you related, by blood or marriage, to any person employed by the schoo and/or education corporation? Yes No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.
3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation? Yes No If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation? Yes No If Yes, please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
	If Yes , please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
			-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:								
Business Address:	4	/	NI	a gr	01		- 7	T
E-mail Address:								
	,							
Home Telephone:								
								
Home Address:								
	4			1				
				1	/			
			F	130	1200	13		
Signature			Da	te /			-	

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

Disclosure of Financial Interest by a Current or Former Trustee

Tr	rustee Name:				
Na	ame of Charter School Education Corporation:				
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).				
2.	Are you related, by blood or marriage, to any person employed by the school and/or education corporation? Yes No If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.				
3.	Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation? Yes No If Yes, please describe the nature of your relationship and if the student could benefit from your participation.				

4.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?
	☐ Yes ☐ No
	If Yes , please describe the nature of your relationship and if this person could benefit from your participation.
5.	Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? Yes No If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

you, any with have education six month transaction	Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check None . None						
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you				
		-					

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Signature	Date	
:=		•
Home Address:		
		z.
Home Telephone:		21
E-mail Address:		•
Business Address:		
Pusings Address		•1
Business Telephone:		
Rucinose Tolonhono:		

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

Board of Trustees Meeting Dates for 2022-2023

July 28, 2022 (Reorganizational Meeting)

July 28, 2022 (Regular Meeting)

August 11, 2022

August 29, 2022

October 4, 2022

October 27, 2022

November 17, 2022

December 8, 2022

January 26, 2023

February 16, 2023

March 30, 2023

April 20, 2023

May 18, 2023

June 29, 2023 (Postponed until July 6, 2023)

REACH ACADEMY CHARTER SCHOOL ANNUAL REORGANIZATIONAL MEETING BOARD OF TRUSTEES MINUTES

Thursday, July 28, 2022 – 6:15 PM

REACH Academy Charter School – Conference Room 115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER - 6:16PM

ROLL CALL ATTENDANCE AT THIS MEETING

(Board members who arrive after the meeting begins will be noted as "present" at the point in this agenda at which they arrive.)

tills	agenda at v	vilich they a	rrive.)				
	es Prezyna: ner Arnold:	X X	Sarah Pearson-Collins: Christine Mann:	EXC X	Heather Speakes: Dr. Susan Dunkle:	EXC X	
			Attendance – Ot	hers			
Li: Anna (Linda Marszalek:XRobin Nellis:XAmie Caster:EXCLisa Rogers:EXCMichael Olsen:XLee Pierce:XAnna Chiavaroli:EXCTiffani Houston:XWilliam Yelder:XKaren Haqq:EXC						
Tru	stees votes 3 school year	to continue ar:	the recommendation of to designate the followin				
I	Moved by:	CHRISTINE MANN		SUSAN DUNKLE	Vote:	4-0	
3.0 <u>R</u>			of Trustees votes to reap EACH Academy Charter				
ľ	Moved by:	CHRISTINE MANN	Seconded by:	SUSAN DUNKLE	Vote:	4-0	

10.0	RESOLVED, the Board of Trustees votes to designate Linda Marszalek as the Main Bank Signatory and Amie Caster and Lee Pierce as official 2 nd Bank Signatories for REACH Academy Charter School for the 2022-2023 school year.						
	Moved by:	CHRIS ARNOLD	Seconded by:	CHRISTINE MANN	Vote:	4-0	
11.0		the Board of Trusto		•		•	
	Moved by:	CHRISTINE MANN	Seconded by:	SUSAN DUNKLE	Vote:	4-0	
12.0		the Board of Trusto for the 2022-2023 se			Olsen the	School Pesticide	
	Moved by:	CHRISTINE MANN	Seconded by:	CHRIS ARNOLD	Vote:	4-0	
13.0	The state of the s	the Board of Trusto Hearing Officers fo	theodis -	,	tte Corcora	an and Paul	
	Moved by:	SUSAN DUNKLE	Seconded by:	CHRISTINE MANN	Vote:	4-0	
14.0	RESOLVED, the Board of Trustees votes to adjourn the Annual Reorganizational Meeting.						
	Moved by:	CHRIS ARNOLD	Seconded by:	SUSAN DUNKLE	Vote:	4-0	

REACH ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

REGULAR MEETING MINUTES – Thursday, July 28, 2022 – 6:30 PM

REACH Academy Charter School

Public Notice: School Web Site, School Facebook Page

.0	CALL TO ORDER - 6:40PM
	ROLL CALL ATTENDANCE AT THIS MEETING
	Dr. Dolores Prezyna: X Christine Mann: X Heather Speakes: EXC. Christopher Arnold: X Dr. Susan Dunkle: X Sarah Pearson-Collins: EXC.
	Attendance – Others
	Linda Marszalek:XRobin Nellis:XAmie Caster:EXCLisa Rogers:EXCMichael Olsen:XLee Pierce:XAnna Chiavaroli:EXCAnthony Favata:EXCWilliam Yelder:XTiffani Houston:XKaren Haqq:EXC
0	AMENDMENTS or adjustments to the agenda by the Board Members.
0	PRIVILEGE OF THE FLOOR
0	CONSENT AGENDA RESOLVED, that the Board of Trustees votes to approve the designated Consent Agenda its marked *5.1, *6.1.1, *6.1.2, *6.1.3, *6.1.4, *6.1.5, *6.1.6, *6.2.1
	Moved by: CHRISTINE Seconded by: SUSAN Vote: 4-0 MANN DUNKLE

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 **RESOLVED**, that the minutes from the June 28, 2022 Board of Trustees Meeting Minutes are accepted as presented.

*6.1 RESOLVED, based upon the recommendation of the Head of School that the **Board of Trustees** votes to approve the following appointments:

*6.1.1 Name: Christina Boyd

> Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

> Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 8, 2022

*6.1.2 Name: Shane Rifanburg

Position: Classroom Teacher

10 Month Position – 1.0 FTE Appointment:

> Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 8, 2022

*6.1.3 Name: Dana Hank

> Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

> Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 8, 2022

*6.1.4 Name: Trilina Middlebrooks

> Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

> Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 8, 2022

*6.1.5 Name: Morgan Pulliam Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary commensurate with approved salary scale and verification Salary:

of previous employment.

Effective: August 8, 2022

	Position: Custodian Appointment: 12 Month Position – 1.0 FTE Status: Non Exempt - Hourly Salary: \$14.00 Effective: July 11, 2022
	*6.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfers:
	*6.2.1 Name: Emily Hauser From: Long Term First Grade Teacher Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary To: Reading Interventionist Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary Effective Date: August 8, 2022
7.0	7.1 RESOLVED, based upon the recommendation of the Head of School, that the Board of Trustees votes to approve a salary adjustment and schedule change for the REACH Academy Charter School Community Engagement Liaison from 10 hours per week at a rate of \$18.00 to 15 hours per week at a rate of \$20.00.
	CHRISTINE SUSAN Moved by: MANN Seconded by: DUNKLE Vote: 4-0
8.0	ADJOURNMENT – 650PM RESOLVED, the Board of Trustees votes to adjourn the meeting.
	CHRIS CHRISTINE Moved by: ARNOLD Seconded by: MANN Vote: 4-0
	The next meeting of the BOT is scheduled for Thursday, August 11, 2022 at 6:15 P.M.

Name: Brianna Bennett

*6.1.6

REACH ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

REGULAR MEETING MINUTES – Thursday, August 11, 2022 – 6:15 PM REACH Academy Charter School

Public Notice: School Web Site, School Facebook Page

1.0	CALL TO ORDER - 6:37 PM
	ROLL CALL ATTENDANCE AT THIS MEETING
	Dr. Dolores Prezyna: X Christine Mann: X Heather Speakes: EXC Christopher Arnold: X Dr. Susan Dunkle: X Sarah Pearson-Collins: EXC
	Attendance – Others
	Linda Marszalek:XRobin Nellis:EXCAmie Caster:XLisa Rogers:EXCMichael Olsen:XLee Pierce:EXCAnna Chiavaroli:EXCAnthony Favata:XWilliam Yelder:XTiffani Houston:XKaren Haqq:EXC
2.0	AMENDMENTS or adjustments to the agenda by the Board Members.
3.0	PRIVILEGE OF THE FLOOR
4.0	CONSENT AGENDA
	<u>RESOLVED</u> , that the Board of <u>Trustees</u> votes to approve the designated Consent Agenda iter marked *5.1, *6.1.1, *6.1.2, *6.1.3, *6.1.4, *6.1.5, *6.1.6, *6.1.7, *6.1.8, *6.1.9, *6.1.10, *6.1.11, *6.2.1, *6.2.2, *6.3
	Christine Christopher Moved by: Mann Seconded by: Arnold Vote: 4-0

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 RESOLVED, that the minutes from the August 11, 2022 Board of Trustees Meeting Minutes are accepted as presented.

*6.0 PERSONNEL

*6.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments:

*6.1.1 Name: I

Kayla Neumann

Position:

Classroom Teacher

Appointment:

10 Month Position – 1.0 FTE

Status:

Exempt - Salary

Salary:

Salary commensurate with approved salary scale and verification

of previous employment.

Effective:

August 22, 2022

*6.1.2

Name:

Brianna Smith

Position:

Classroom Teacher

Appointment:

10 Month Position – 1.0 FTE

Status:

Exempt - Salary

Salary:

Salary commensurate with approved salary scale and verification

of previous employment.

Effective:

August 22, 2022

*6.1.3

Name:

Hannah Luther

Position:

Classroom Teacher

Appointment:

10 Month Position – 1.0 FTE

Status:

Exempt - Salary

Salary:

Salary commensurate with approved salary scale and verification

of previous employment.

Effective:

August 22, 2022

*6.1.4

Name:

Mara Murphy

Position:

Classroom Teacher

Appointment:

10 Month Position – 1.0 FTE

Status:

Exempt - Salary

Salary:

Salary commensurate with approved salary scale and verification

of previous employment.

Effective:

August 22, 2022

*6.1.5 Name: Natalie Stroupe

Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 F E

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 22, 2022

*6.1.6 Name: Rosanna Thomas

Position: Reading Interventionist

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 22, 2022

*6.1.7 Name: Alyssa Klaffka

Position: Reading Interventionist

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 22, 2022

*6.1.8 Name: Melissa Perez

Position: ENL Teacher

Appointment: 10 Month Position – .5 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 22, 2022

*6.1.9 Name: Jessica Redding Position: Social Worker

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 22, 2022

*6.1.10 Name: Stephanie Schneider

Position: Music Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 22, 2022

*6.1.11

Name:

Elizabeth Haas

Position:

Music Teacher

Appointment:

12 Month Position – 1.0 FTE

Status:

Exempt - Salary

Salary:

Salary commensurate with approved salary scale and verification

of previous employment.

Effective:

August 22, 2022

*6.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfers:

*6.2.1

Name: Grant Howard

From: Day to Day Substitute

Appointment: Per Diem

Salary: \$160.00 per day

To: .5 Physical Education Teacher/.5 Keyboarding Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary:

Salary commensurate with approved salary scale and verification

of previous employment.

Effective Date: August 22, 2022

*6.2.2

Name: Leah Weiss

From: Building Substitute

Appointment: Per Diem

Salary: \$160.00 per day

To: Classroom Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

Effective Date: August 22, 2022

*6.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following resignation:

Name:

Keishla Leon

Position: School Counselor

Appointment: 12 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: August 12, 2022

7.0 NEW BUSINESS

7.1

		amount of \$3,00 re programs at the	00.00. This donation of the school.	on was provide	d by 3M and v	will support one or		
	Moved by:	Susan Dunkle	Seconded by:	Christine Mann	Vote:	4-0		
	RESOLVED, based upon the recommendation of the Head of School, that the Board of Trustees approves the designation of the Coppola Firm as an addition Law Firm for REACH Academy Charter School. The agreed upon hourly rate vibe \$275.00.							
	Moved by:	Susan Dunkle	Seconded by:	Christine Mann	Vote:	4-0		
8.0	ADJOURNM	ENT						
	RESOLVED,	the Board of 1	rustees votes to ac	djourn the mect	ing.			
	Moved by:	Christopher Arnold	Seconded by: _	Christine <u>Ma</u> nn	Vote:	4-0		
	The next meeti	ng of the BOT i	s scheduled for Th	ursday, Septem	nber 29, 2022	at 6:15 P.M.		

RESOLVED, based upon the recommendation of the Head of School, that the Board of Trustees votes to accept a donation from the Charities Aid Foundation in

REACH ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

REGULAR MEETING MINUTES – Monday, August 29, 2022 – 6:15 PM

REACH Academy Charter School Public Notice: School Web Site, School Facebook Page

4 0	~				
1.0	CALL	TO	ORDER	-6:21	PM

ROLL CALL ATTENDANCE AT THIS MEETING

	Dr. Dolores Prezyna: X Christine Mann: X Heather Speakes:	EXC
		6:30
	Christopher Arnold: X Dr. Susan Dunkle: X Sarah Pearson-Collins:	PM
	Attendance – Others	
	Linda Marszalek: X Robin Nellis: X Amie Caster:	EXC
	Lisa Rogers: X Michael Olsen: EXC Lee Pierce:	EXC
	Anna Chiavaroli: EXC Anthony Favata: EXC William Yelder:	EXC
	Tiffani Houston: <u>EXC</u> Karen Haqq: <u>EXC</u>	
2.0 3.0	AMENDMENTS or adjustments to the agenda by the Board Members. PRIVILEGE OF THE FLOOR	
4.0	CONSENT AGENDA	
	<u>RESOLVED</u> , that the Board of Trustees votes to approve the designated Consent marked *5.1, *6.1.1, *6.1.2, *6.1.3, *6.1.4, *6.1.5, *6.1.6, *6.1.7, *6.1.8, *6.1.9, *6.1.1, *6.2.1, *6.2.2, *6.3	
	Chris Christine Moved by: Arnold Seconded by: Mann Vote: 4-0	
4. 7. 6		

*5.0 <u>ACCEPTANCE OF PREVIOUS MINUTES</u>

*5.1 **RESOLVED**, that the minutes from the August 11, 2022 Board of Trustees Meeting Minutes are accepted as presented.

*6.0 PERSONNEL

*6.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments:

*6.1.1 Name: Kayla Neumann

Position: Classroom Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 22, 2022

*6.1.2 Name: Brianna Smith

Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 22, 2022

*6.1.3 Name: Hannah Luther

Position: Classroom Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 22, 2022

*6.1.4 Name: Mara Murphy

Position: Special Education Teacher Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 22, 2022

*6.1.5 Name: Natalie Stroupe

Position: Classroom Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

of previous employment.

Effective: August 22, 2022

*6.1.6

Name:

Rosanna Thomas

Position:

Reading Interventionist

Appointment:

10 Month Position − 1.0 FTE

Status:

Exempt - Salary

Salary:

Salary commensurate with approved salary scale and verification

of previous employment.

Effective:

August 22, 2022

*6.1.7

Name:

Alyssa Klaffka

Position:

Reading Interventionist

Appointment:

10 Month Position – 1.0 FTE

Status:

Exempt - Salary

Salary:

Salary commensurate with approved salary scale and verification

of previous employment.

Effective:

August 22, 2022

*6.1.8

Name:

Melissa Perez

Position:

ENL Teacher

Appointment:

10 Month Position – .5 FTE

Status:

Exempt - Salary

Salary:

Salary commensurate with approved salary scale and verification

of previous employment.

Effective:

August 22, 2022

*6.1.9

Name:

Jessica Redding

Position: Appointment:

Social Worker

Jiiitiiiciit.

10 Month Position – 1.0 FTE

Status:

Exempt - Salary

Salary:

Salary commensurate with approved salary scale and verification

of previous employment.

Effective:

August 22, 2022

*6.1.10

Name:

Stephanie Schneider

Position:

Music Teacher

Appointment:

10 Month Position – 1.0 FTE

Status:

Exempt - Salary

Salary:

Salary commensurate with approved salary scale and verification

of previous employment.

Effective:

August 22, 2022

*6.1.11

Name:

Elizabeth Haas

Position:

Office Clerk

Appointment:

12 Month Position – 1.0 FTE

Status:

Salary

Effective:

August 22, 2022

RESOLVED, based upon the recommendation of the Head of School that the *6.2 **Board of Trustees** votes to approve the following transfers:

*6.2.1

Name: Grant Howard

From: Day to Day Substitute

Appointment: Per Diem

Salary: \$160.00 per day

To: .5 Physical Education Teacher/.5 Keyboarding Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary:

Salary commensurate with approved salary scale and verification

of previous employment.

Effective Date: August 22, 2022

*6.2.2

Name: Leah Weiss

From: Building Substitute

Appointment: Per Diem

Salary: \$160.00 per day

To: Classroom Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and verification

Effective Date: August 22, 2022

*6.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following resignation:

Name:

Keishla Leon

Position:

School Counselor

Appointment:

12 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective:

August 12, 2022

7.0 **NEW BUSINESS**

7.1 RESOLVED, based upon the recommendation of the Head of School, that the Board of Trustees votes to accept a donation from the Charities Aid Foundation in the amount of \$3,000.00. This donation was provided by 3M and will support one or more programs at the school.

	Chris		Christine			
Moved by:	Arnold	Seconded by:	Mann	Vote:	4-0	

	be	\$275.00.	•			,
	Moved by	Susan Z: Dunkle	Seconded by:	Christine Mann	Vote:	4-0
	Be	pard of Trustees cached price quot	approves the renevel of \$34, 579.00 from	wal of I Ready I	Partner Service	
	Sarah Pears	son Collins arriv	es at 6:30 PM			
	Moved by	Chris Arnold	Seconded by:	Doloroes Prezyna	Vote:	4-0
	Be of de an	pard of Trustees REACH Academ layed start at RE	approves the submapproves the submapprov	nission of a Non This revision v ddle School imp	-Material revis will accommod pacting 140 Sci	sion to the Charter ate a one week holars in grades 5
	Moved by	Susan Z: Dunkle	Seconded by:	Christine Mann	Vote:	5-0
8.0	ADJOURN	<u>MENT</u> – 6:38 PI	М			
	RESOLVE	D, the Board of	<u>Frustees</u> votes to a	djourn the meet	ing.	
	Moved by	Chris Arnold	Seconded by: _	Christine Mann	Vote:	5-0
	The next me	eting of the BOT	is scheduled for T	hursday, Septen	nber 29, 2022 a	at 6:15 P.M.

RESOLVED, based upon the recommendation of the Head of School, that the Board of Trustees approves the designation of the Coppola Firm as an additional Law Firm for REACH Academy Charter School. The agreed upon hourly rate would

7.2

REACH ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

REGULAR MEETING MINUTES – Tuesday, October 4, 2022 – 6:15 PM

REACH Academy Charter School

1.0 CALL TO OR

*5.0

***5.1**

ACCEPTANCE OF PREVIOUS MINUTES

ROLL CALL ATTENDANCE AT THIS MEETING

	Dr. Dolores Prezyna: Christopher Arnold:	X X	Christine Mann: _ Dr. Susan Dunkle: _	X	Heather Speakes: Sarah Pearson-Collins:	6:22PM EXC
			Attendance – O	thers		
	Linda Marszalek:	X	Robin Nellis:	X	Amie Caster:	X
	Lisa Rogers: Anna Chiavaroli: Tiffani Houston:	EXC EXC EXC	Michael Olsen: Anthony Favata: Karen Haqq:	X EXC EXC	Lee Pierce: William Yelder:	EXC EXC
2.0	AMENDMENTS or	adjustmen	its to the agenda by the	Board N	Members NONE	
3.0	PRIVILEGE OF TH	IE FLOO	R			
4.0	CONSENT AGENI	<u>DA</u>				
		,*6.1.2,*	6.13, *6.2.1, *6.2.2, *6		the designated Consent 2.4, *6.2.5, *6.2.6, *6.2.7,	
	Chri Moved by:Ma			usan unkle	Vote: 4-0	

RESOLVED, that the minutes from the August 29, 2022 Board of Trustees Meeting

*6.0 PERSONNEL

*6.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following ressignations:

*6.1.1

Name: Brianna Cooper

Position: Classroom Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Effective: 8/26/22

Reason: To accept a position in her home district

*6.1.2

Name: Melissa Perez

Position: ENL Teache

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Effective: 8/25/22

Reason: To accept another position

*6.1.3

Name: Hannah Luther

Position: Classroom Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Effective: 8/17/22

Reason: To accept another position

*6.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments

*6.2.1

Name: Shannon Borowiak

Position: ENL Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and

verification of previous employment.

Effective 9/1/22

*6.2.2 Name: Fox Munyon

Position: Science Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: \$40,000.00, prorated for a 10/10/22 start date

Effective 10/10/22

*6.2.3 Name: Samantha Cerankowski

Position: Building Sub

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary Salary: \$40,000.00 Effective 8/29/22

*6.2.4 Name: Erica Kinsey

Position: Building Sub

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: \$40,000.00, prorated for a start date of 10/1/22

Effective 10/1/22

*6.2.5 Name: Dominique Brown

Position: Building Sub

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary Salary: \$40,000.00 Effective 8/29/22

*6.2.6 Name: Dim'alesha Harber

Position: Office Clerk Jefferson Avenue Appointment: 12 Month Position – Hourly

Salary: \$18.50 per hour

Effective 9/6/22

*6.2.7 Name: Caitlin Smith

Position: Office Clerk Ash Street

Appointment: 10 Month Position – Hourly

Salary: \$18.50 per hour

Effective 9/13/22

*6.2.8 Name: Ashley Kron

Position: Susstitute Teacher Aide/Lunch Monitor

Appointment: 10 Month Position – Hourly

Salary: \$16.50 per hour

Effective 9/20/22

*6.2.9 Name: Shalisa McCarter

Position: Custodian

Appointment: 12 Month Position – Hourly

Salary: \$14.00 per hour

Effective Upon fingerprint clearance

*6.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfers:

*6.3.1 Name: Natalie Stroupe

From: Science Teacher

Appointment: 10 Month Position – 1.0 FTE

To: Classroom Teacher

Appointment: 10 Month Position - 1.0 FTE

Effective: 9/19/22

*6.3.2 Name: Amy Bugman

From: Long Term Substitute

Appointment: 10 Month Position - 1.0 FTE

Salary: \$40,000.00

To: Classroom Designer

Appointment: 12 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: \$45,000.00, prorated to a start date of 8/29/22

Effective; 8/29/22

*6.4 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following salary adjustments:

*6.4.1 Name: Bethany Garbutt

Position: Senior Administrative Assistant Appointment: 12 Month Position – 1.0 FTE

Status: Exempt -Salary

Change: From \$40,000.00 to \$45,000.00

Effective: 8/31/22

Reason: Promotion to Senior Position

7.1 <u>R</u>	Position Appointment State Chang Effective Reason NESS- 6:16PM ESOLVED, base	nt: 12 Month Pos us: Exempt -Sala ge: From \$37,000 ve: 8/31/22	nistrative Assist sition – 1.0 FTF ry 0.00 to \$45,000 Senior Position	E 2.00 n the Head of S	
Moved by	Chris /:Arnold	Seconded by:	Christine Mann	Vote:	4-0
Heather Sp	eakes enters the i	neeting.			
B 6	pard of Trustees occupational Therpose, 875.00 Chris	d upon the recom votes to approve the y push-in groups f	ne attached confor Kindergarter Christine	tract with OT n for a total ex	AS for expense of
Moved by	: Arnold	Seconded by:	Mann	_ Vote:	5-0
Во	oard of Trustees a Susan	d upon the recomn approves the attach	ned Open Meeti Christine	ings Law reso	lution.
7.4 RI Bo Af we of 20	ESOLVED, based of Trustees of terSchool Programmek extension will the school year, polyton. Christine	dupon the recompotes to approve particles to approve particles accommodate familiar to the schedules.	mendation of the syment of \$24,5 and the Northwest tilies needing at the Northwest tiles need start of the Northwest Susan	the Head of S 990.00 to extent t Community fterschool car Northwest pro	chool, that the end the Center. The six e in the beginning
Moved by	:Mann	Seconded by:	Dunkle	Vote:	5-0

7.0

7.5	RESOLVED, based upon the recommendation of the Head of School, that the Board of Trustees approves the attached agreement with the Willie Hutch Jones Educational and Sports Program for Middle School scholars in the amount of \$29,188.00.					
Move	d by: _	Heather Speakes	Seconded by: _	Susan Dunkle	_ Vote:	5-0
7.6			d upon the recom			
Move	d by: _	Susan Dunkle	Seconded by:	Christine Mann	Vote:	5-0
7.7	Board	l of Trustees le III grant fu	d upon the recom votes to approve a nds for the leader o	\$2,500.00 ENI	Coordinator:	
Move	d by: _	Chris Arnold	Seconded by:	Christine Mann	Vote:	5-0
7.8	Board and th	l of Trustees e addendum p	d upon the recom votes to accept and rovided by Civic F ion and renovation	l approve the at Fund Manager 3	tached prelimi BLLC in conju	nary term sheet inction with the
Moveo	l by: _	Christine Mann	Seconded by:	Chris Arnold	Vote:	4-0-1
7.9 RESOLVED, based upon the recommendation of the Head of School, that the Board of Trustees votes to approve the extension of the Architectural and Engineering Services contract with Labella Associates to include the development of construction drawings and continued Architectural and Consulting services throughout the buildout process of 266 Genesee Street						
Moved	l by:	Heather Speakes	Seconded by:	Christine Mann	Vote:	5-0

8.0 <u>ADJOURNMENT</u> – 7:40PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

	Chris		Christine		
Moved by:	Arnold	Seconded by:	Mann	Vote:	5-0

The next meeting of the BOT is scheduled for Thursday, October 27, 2022 at 6:15 P.M.

REACH ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

REGULAR MEETING MINUTES – Thursday, October 27, 2022 – 6:15 PM REACH Academy Charter School

Public Notice: School Web Site, School Facebook Page

1.0	CALL TO ORDER ROLL CALL ATTENDANCE AT THIS MEETING
	Dr. Dolores Prezyna: X Christine Mann: 6:25PM Heather Speakes: 6:27PM Christopher Arnold: X Dr. Susan Dunkle: X Sarah Pearson-Collins: EXC. Karen Haqq: X
	Attendance – Others
	Linda Marszalek:XRobin Nellis:XAmie Caster:XLisa Rogers:EXCMichael Olsen:EXCLee Pierce:XAnna Chiavaroli:XAnthony Favata:EXCWilliam Yelder:EXCTiffani Houston:EXCRichard Stanton:X
2.0	AMENDMENTS or adjustments to the agenda by the Board Members.
3.0	PRIVILEGE OF THE FLOOR Christine Mann enters at 6:25PM Heather Speakes enters at 6:27PM
1.0	CONSENT AGENDA RESOLVED, that the Board of Trustees votes to approve the designated Consent Agenda items marked *5.1, *8.1.1, *8.1.2, *8.2.1, *8.3.1
	CHRIS SUSAN Moved by: ARNOLD Seconded by: DUNKLE Vote: 6-0

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 <u>RESOLVED</u>, that the minutes from the October 4, 2022 Board of Trustees Meeting Minutes are accepted as presented.

6.0 BOARD PRESENTATIONS

6.1 Annual Audit Findings - Lumsden and McCormick - TABLED

7.0 EXECUTIVE SESSION

- 7.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to enter into executive session to discuss:
 - **Property Acquisition**
 - A Personnel Issue

CHRIS

SUSAN

Moved by: ARNOLD Seconded by: DUNKLE

Vote:

6-0

*8.0 PERSONNEL

*8.1 RESOLVED, based upon the recommendation of the Head of School that the **Board of Trustees** votes to approve the following resignations:

*8.1.1

Name: Brooke Buck

Position: Classroom Teacher

Appointment: 10 Month – 1.0 FTE

Status: Exempt - Salary

Effective: 10/22/2022

*8.1.2

Name: Kayla Neumann

Position: Classroom Teacher

Appointment: 10 Month – 1.0 FTE

Status: Exempt - Salary

Effective: 10/26/2022

*8.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointment:

*8.2.1

Name: Kierra Clark

Position: Custodian

Appointment: 12 Month Position - .75 FTE

Status: Non-Exempt - Hourly

Salary: \$14.00 per hour

Effective: 9/26/2022

	*8.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following unpaid leave of absence:				
	*8.3.1				
		-	anie Schneider		
			Teacher	A 5755	
		ointment: 10 Mo Effective: 10/7/2	onth Position – 1 2022 – 11/4/2022		
	1	inective. 10/7/2	2022 — 11/4/2022		
NEW B	<u>USINESS</u> – 7:09PM	Ī	,		
9.1		o approve the atta	ached holiday sc		Committee, that the Board month custodial employees
	CHRIS		CHRISTINE		
Move	ed by: ARNOLD	_ Seconded by:	MANN	Vote:	6-0
9.2	Board of Trustees	votes to approve	application for i	issuance of a	Committee, that the school credit card to Lee ol building located at 1424
Move	SUSAN ed by: DUNKLE	_ Seconded by:	HEATHER SPEAKES	Vote:	6-0
9.3	Board of Trustees	votes to approve	the attached cor	ntract with M	Committee, that the aya Lagana to provide y Charter School of
Move	CHRISTINE d by: <u>MANN</u>	_ Seconded by:	SUSAN DUNKLE	Vote; _	6-0
9.4	Board of Trustees	votes to accept in	ncremental chang	ges to the hor	Committee, that the urly salary of 12 Month State Minimum Wage.
Move	CHRISTINE d by: <u>MANN</u>	_ Seconded by:	KAREN HAQQ	Vote:	6-0
9.5					Committee, that the for the month of September.
	HEATHER		CHRISTINE		
Move		Seconded by:	MANN	Vote:	6-0

9.0

	9.6 RESOLVED, based upon the recommendation of the Finance Committee, that the Board of Trustees votes to approve the attached Building Level Safety Plan for 115 Ash Street for 2022-2023.							
	Move			Seconded by:	CHRISTINE MANN	Vote:	6-0	
	9.7	Board		otes to approve			School, that the Safety Plan for 1424 Jeffer	rson
	Move	ed by:	CHRIS ARNOLD	Seconded by:	KAREN HAQQ	Vote:	6-0	
	9.8	Board		otes to approve			School, that the afety Plan for 1424	
	Move	d by:	HEATHER SPEAKES	Seconded by:	CHRISTINE MANN	Vote: _	6-0	
10.0	ADJOU	RNMEN	<u>T</u>					
	RESOL	VED, the	Board of Tr	ustees votes to	adjourn the mee	ting.		
	Move	d by:	CHRIS ARNOLD	Seconded by:	CHRISTINE MANN	Vote:	6-0	
	The next	meeting	of the BOT is	scheduled for	Thursday, Nover	mber 17, 2022	2 at 6:15 P.M.	
	<u>UPCOM</u>	ING EV	ENTS:					
	Cookie-(Winter R Martin L	D — Dece Recess — I outher Kir		7 PM				

REACH ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

REGULAR MEETING MINUTES – Thursday, November 17, 2022 – 3:30 PM REACH Academy Charter School

Public Notice: School Web Site, School Facebook Page

1.0	CALL TO ORDER - 3:31PM
	ROLL CALL ATTENDANCE AT THIS MEETING
	Dr. Dolores Prezyna: X Christine Mann: X Heather Speakes: X Christopher Arnold: EXC Dr. Susan Dunkle: X Sarah Pearson-Collins: EXC Karen Haqq: X
	Attendance – Others
	Linda Marszalek:XRobin Nellis:XAmie Caster:XLisa Rogers:XMichael Olsen:XLee Pierce:EXCAnna Chiavaroli:EXCAnthony Favata:EXCWilliam Yelder:XTiffani Houston:EXCRichard Stanton:EXC
2.0	AMENDMENTS or adjustments to the agenda by the Board Members.
3.0	PRIVILEGE OF THE FLOOR
4.0	RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to enter into executive session to discuss:
	- A Personnel Issue
	CHRISTINE KAREN Moved by: MANN Seconded by: HAQQ Vote: 5-0
5.0	CONSENT AGENDA
	RESOLVED, that the Board of Trustees votes to approve the designated Consent Agenda items marked *6.1, *8.1.1, *8.1.2, *8.2.1, *8.2.2, *8.2.3, *8.3.1

SUSAN

Vote:

5-0

CHRISTINE

Moved by: ___MANN__ Seconded by: __DUNKLE__

*6.0 ACCEPTANCE OF PREVIOUS MINUTES

*6.1 <u>RESOLVED</u>, that the minutes from the October 27, 2022 Board of Trustees Meeting Minutes are accepted as presented.

7.0 BOARD PRESENTATIONS

- 7.1 Annual Audit Findings Lumsden and McCormick
- 7.2 Enrollment Update Robin Nellis
- 7.3 Building Update Linda Marszalek/Mike Olsen

*8.0 PERSONNEL

*8.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following resignations:

*8.1.1 Name: Christina Boyd

Position: Classroom Teacher

Appointment: 10 Month - 1.0 FTE

Status: Exempt - Salary

Effective: 11/23/2022

*8.1.2 Name: Lauren Jeanette

Position: Classroom Teacher

Appointment: 10 Month - 1.0 FTE

Status: Exempt - Salary

Effective: 11/28/2022

*8.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointment:

*8.2.1 Name: Amy Clark

Position: Special Education Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and

verification of previous employment.

Effective: 11/10/2022

*8.2.2 Name: Anthony Do

Position: Technology Specialist

Appointment: 12 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: \$50,000.00, then increase to \$60,000.00 after 6 months

Effective: 11/7/2022

	*8.2.3		Camille Henry		
			Community Outreach		.1.1
		Status: Salary:	Hourly, 15-20 hours \$23.00 per hour	per week as nee	eded
		Bulary.	ψ23.00 per nour		
*8.3			recommendation of t		
	that the boa	iru of Trustees voi	es to approve the follo	owing termination	OII.
	*8.3.1				
	0.3.1	Name:	Stephanie Schneider		
			Music Teacher		
			10 Month Position –	1.0 FTE	
		Effective:	11/7/2022		
NEW]	BUSINESS				
9.1					Committee, that the Board
					nciw for consulting services
	Connectic		support of the applicat	ion for REACH	Academy Charter School of
	Connectic	ut.			
	CHI	RISTINE	KAREN		
Mov	ved by:N	IANN Second	ed by: HAQQ	Vote:	5-0
9.2	DESOL V	ED based upon the	ne recommendation o	of the Finance	Committee that the
7.4					the attached insurance quote
			for 266 Genesee Stree		4
3.6		RISTINE	SUSAN	7.7. d	5 0
Mov	ved by:N	MANN Second	ed by: <u>DUNKLE</u>	_ Vote:	5-0
9.3	RESOLV	ED, based upon tl	ne recommendation of	of the Finance (Committee, that the
					nstruction Management of
	the project	t at 266 Genesee St	reet based on the attac	hed RFP and re	view of the attached bids.
	V	AREN	CHRISTINE		
Mox	red by:		ed by: MANN	Vote:	5-0
1110	<u> </u>	2000			
			11.3		
9.4			ne recommendation o		
			pprove the attached co		inference Day November 8,
		e amount of \$6,500	_	intendent's Co	interence Day November 6,
			-		
		RISTINE	SUSAN		
Mov	red by: N	IANN Second	ed by: DUNKLE	_ Vote:	5-0

9.0

		Board of	Trustees	votes to accept t	he attached Fina	incial Repor	t for the month of October.
	Moved		SUSAN UNKLE	Seconded by:	CHRISTINE MANN	Vote:	5-0
	9.6	Board of		votes to approve			ce Committee, that the ent for 12 Month Custodial and
	Moved		RISTINE MANN	Seconded by:	KAREN HAQQ	Vote:	5-0
	9.7	Board of who, as of Charter S	Trustees of July 1st,	votes to approve successfully rec	a \$350.00 stipe ruits a non-teach	nd to any en ing employ	ce Committee, that the nployee (except administrators) ee for REACH Academy tes six months of continuous
	Moved		RISTINE MANN		HEATHER SPEAKES	Vote:	5-0
	9.8						of School, that the Safety Plan for 2022-2023.
	Moved		SUSAN UNKLE	Seconded by:	CHRISTINE MANN	Vote:	5-0
	9.9	RESOLV Board of	\$500.00 Tree \$200.00	otes to accept the donation from	ne following dor an anonymous d	nations:	e 2022 REACH Holiday Giving Association of WNY to be
	Moved		RISTINE MANN	Seconded by:	KAREN HAQQ	Vote:	4-0-1
10.0	ADJOUR RESOLV		Board of T	rustees votes to	adjourn the mee	eting.	
	Moved		EATHER EAKES	Seconded by:	CHRISTINE MANN	Vote:	5-0

RESOLVED, based upon the recommendation of the Finance Committee, that the

9.5

The next meeting of the BOT is scheduled for Thursday, December 8, 2022 at 6:15 P.M.

UPCOMING EVENTS:

Holiday Party – December 9 – 6-9 PM Cookie-O – December 22 - 6-7 PM Winter Recess – December 26 – January 2 Martin Luther King, Jr. Day – No School – January 16 Family Council Meeting – January 4 – 5:30 PM

REACH ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

REGULAR MEETING MINUTES – Thursday, December 8, 2022 – 6:15 PM REACH Academy Charter School

Public Notice: School Web Site, School Facebook Page

1.0	CALL TO ORDER - 6:17 PM	
	ROLL CALL ATTENDANCE AT THIS MEETING	
	Dr. Dolores Prezyna: X Christine Mann: X Heather Speakes: Christopher Arnold: X Dr. Susan Dunkle: X Sarah Pearson-Collins: Karen Haqq: 6:23 PM	EXC EXC
	Attendance – Others	
	Lisa Rogers: EXC Michael Olsen: X Lee Pierce: Anna Chiavaroli: X Anthony Favata: EXC William Yelder:	EXC EXC EXC
2.0	AMENDMENTS or adjustments to the agenda by the Board Members None	
3.0 4.0	PRIVILEGE OF THE FLOOR CONSENT AGENDA	
	RESOLVED, that the Board of Trustees votes to approve the designated Consent Agenda items marked *5.1, *7.1.1, *7.2.1, *7.2.2, *7.2.3	
	SUSAN CHRISTINE Moved by: DUNKLE Seconded by: MANN Vote: 4-0	•
	Karen Haqq joins the meeting. – 6:23 PM	

*5.1 **RESOLVED**, that the minutes from the November 17, 2022 Board of Trustees

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

Meeting Minutes are accepted as presented.

6.0 BOARD PRESENTATIONS

- **6.1** Annual Audit Findings Lumsden and McCormick
- **6.2** Enrollment Update /SchoolMint Robin Nellis/Linda Marszalek
- **6.3** Building Update Linda Marszalek/Mike Olsen

***7.0** PERSONNEL

*7.1 RESOLVED, based upon the recommendation of the Head of School that the Board of **Trustees** votes to approve the following resignations:

*7.1.1

Name: Emma Kuczkowski

Position: Classroom Teacher

Appointment: 10 Month - 1.0 FTE

Status: Exempt – Salary

Effective: 12/16/2022

*7.2 RESOLVED, based upon the recommendation of the Head of School that the Board of <u>Trustees</u> votes to approve the following appointment:

*7.2.1

Name: Davenia Cottman

Ramon Smith

Position: ClassroomTeacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt – Salary

Exempt – Salary

Salary: Salary commensurate with approved salary scale and

verification of previous employment.

Of previous employment.

Verification

of previous employment.

Effective: 11/14/2022

*7.2.2

Name: Michael Alessi

Position: Classroom Teacher

Appointment: 10 Month Position - 1.0 FTE

Status:

Exempt – Salary

Salary:

Salary commensurate with approved salary scale and

verification of previous employment.

Effective: 11/21/2022

*7.2.3

Name: Daja Clark

Position: Teaching Assistant

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: \$27, 500.00

Effective: 11/14/2022

8.0	NEW BUS	SINES	8 <u>S</u> – 7:15 PM					
	8.1				nendation of the F ttached amended F			`Octı
	Moved	l by: _	CHRIS ARNOLD	Seconded by:	CHRISTINE MANN	Vote:	5-0	
	8.2			-5.5	approve the attache			
	Moved	l by: _	CHRIS ARNOLD	Seconded by:	CHRISTINE MANN	Vote:	5-0	5-0 tee, that the 2021-2022.
9.0	ADJOUR	NME	NT					
	RESOLVI	ED, th	e Board of Trus	tees votes to adjo	urn the meeting.			
	Moved	l by: _	CHRIS ARNOLD	Seconded by:	CHRISTINE MANN	Vote:	5-0	6

Cookie-O – December 22 - 6-7:30 PM Polar Express Day for PK-4, Red, White, Green Day 5/6 Winter Recess – December 26 – January 2

UPCOMING EVENTS:

The next meeting of the BOT is scheduled for Thursday, January 26, 2023 at 6:15 P.M.

Martin Luther King, Jr. Day – No School – January 16

REACH ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

REGULAR MEETING MINUTES – Thursday, January 26, 2023 – 6:15 PM

REACH Academy Charter School

Public Notice: School Web Site, School Facebook Page

1.0	CALL TO ORDER - 6:19 PM	
	ROLL CALL ATTENDANCE AT THIS MEETING	
	Dr. Dolores Prezyna: X Christine Mann: EXC Heather Speakes: Christopher Arnold: X Dr. Susan Dunkle: X Sarah Pearson-Collins: Karen Haqq: X	X EXC
	Attendance - Others	
	Linda Marszalek: X Robin Nellis: X Amie Caster: Lisa Rogers: EXC Michael Olsen: X Lee Pierce: Anna Chiavaroli: EXC Anthony Favata: X William Yelder: Tiffani Houston: X Richard Stanton:	EXC X EXC EXC
2.0	AMENDMENTS or adjustments to the agenda by the Board Members.	
3.0	PRESENTATIONS	
	 Middle School Update – Linda Marszalek and Michael Olsen Board of Trustees Tour of 266 Genesee Street – at the conclusion of the Asset Disposal – Anthony Do 	ne meeting.
4.0	CONSENT AGENDA – 6:35 PM	
	4.1 RESOLVED, that the Board of Trustees votes to approve the designated Co Agenda items marked *5.1, *7.1.1, *7.1.2, *7.1.3, *7.2.1, *7.2.2, *7.3.1, *7.4.1	nsent
	CHRIS SUSAN Moved by: ARNOLD Seconded by: DUNKLE Vote: 5	-0

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 RESOLVED, that the minutes from the December 8, 2022 Board of Trustees Meeting Minutes are accepted as presented.

6.0 EXECUTIVE SESSION

- 6.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to enter into Executive Session to discuss:
 - -- Annual Professional Performance Review for Head of School

CHRIS

KAREN

Moved by: ARNOLD

Seconded by: HAQQ

Vote:

5-0

***7.0** PERSONNEL

*7.1 RESOLVED, based upon the recommendation of the Head of School that the Board of **Trustees** votes to approve the following resignations:

*7.1.1

Name: Tralina Middlebrooks

Position: Classroom Teacher

Appointment: 10 Month - 1.0 FTE

Status: Exempt - Salary

Effective: 12/16/2022

*7.1.2

Name: Danielle Papia

Position: Classroom Teacher

Appointment: 10 Month – 1.0 FTE

Status: Exempt - Salary

Effective: 2/8/2023

*7.1.3

Name: Danielle Steffan

Position: Math Intervention Teacher

Appointment: 10 Month – 1.0 FTE

Status: Exempt - Salary

Effective: 1/2/2023

*7.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments:

*7.2.1

Name: Alicia Millanti

Position: ClassroomTeacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Salary commensurate with approved salary scale and

verification of previous employment.

Effective: 2/6/2023

***7.2.2** Name: Kristen Rogers Position: Special Education Teacher Appointment: 10 Month Position – 1.0.FTE Status: Exempt - Salary Salary: Salary commensurate with approved salary scale and verification of previous employment. Effective: 1/17/2023 *7.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfer: *7.3.1 Name: Victoria Gulnoc From: Per Diem Substitute Appointment: 10 Month Position - 1.0 FTETo: Building Substitute Appointment: 10 Month Position - 1.0 FTESalary: \$40,000.00 per year, prorated Effective: 12/12/2022 *7.4 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following salary adjustment: *7.4.1 Name: Sharday Brown Position: Teaching Assistant Appointment: 10 Month Position - 1.0 FTEStatus: Exempt - Salary Change: \$25,600.00 per year to \$27, 500 per year Effective: 8/22/2022 Reason: To align salary with other new hires in the same position 8.0 **FINANCE** 8.1 RESOLVED, based upon the recommendation of the Finance Committee, that the Board of Trustees votes to accept the attached Financial Report for the month of November, found in the backup as item 8.1. **CHRIS** KAREN Moved by: ARNOLD Seconded by: HAQQ Vote: 5-0 8.2 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to award the purchase for Public Address System Hardware for 266 Genesee St. to CDWG in the amount of \$79,450.00. Pricing is determined by Sourcewell Contract Pricing (Contract #081419), and can be found in the backup as item 8.2.

KAREN HEATHER

Moved by: HAQQ Seconded by: SPEAKES Vote: 5-0

8.3	RESOLVED, based upon the recommendation of the Finance Committee, that the Board of Trustees votes to approve the attached list of school owned Information Technological Equipment for disposal. Disposal process follows the requirements and procedures stated with the REACH Academy Charter School-Disposal of School Property Policy. Disposal and the recycling of the listed equipment will be through SunnKing Electronics Recycling or another comparable company. This can be found in the backup as item 8.3.							
Move	d by: _	CHRIS ARNOLD	Seconded by:	HEATHER SPEAKES	Vote:			
8.4	Boar Gene	d of Trustee see St. to Sec	s votes to award turity Camera Kin	g in the amount of	ual Security Sy \$18,684.95. P	mmittee, that the verteen Hardware for 266 Pricing is determined by and in the backup as item		
Move	i by: _	SUSAN DUNKLE	Seconded by:	HEATHER SPEAKES	Vote:			
8.5	Board Energ due fr 4.27 y	d of Trustees y Efficiency om RACS ar rears based up	votes to award the Program to Utilite to \$7,324.52 is the	arget in the amoun e incentive due fro	National Grid (t of \$19,966.40 m National Gri	mmittee, that the (NG) Small Business CDO of which \$12,641.88 is id. Return on Investment is on Ave location. This can		
Moved by	/:	SUSAN DUNKLE	Seconded by:	HEATHER SPEAKES	Vote:	5-0		
8.6	Board Efficie RACS years l	l of Trustees ency Program and \$18,872	votes to award the to Utilitarget in 2.00 is the incentivistoric annual utility	the amount of \$79, ve due from Nation	National Grid (,435.19 of which al Grid. Return	mmittee, that the (NG) Prescriptive Energy ch \$60,563.19 is due from n on Investment is 3.01 tion. This can be found in		
Moved	by: _	SUSAN DUNKLE	Seconded by:	KAREN HAQQ	Vote:	5-0		
	Board Efficie from R 9.26 ye school	of Trustees oncy Program ACS and \$1 ears based up s out of pock	votes to award the to Utilitarget in 8,258.00 is the in on <i>projected</i> ann	the amount of \$197 centive due from N ual utility use at th will be added to th	National Grid (7,053.79 of wh National Grid. I e 266 Genesee	mmittee, that the NG) Excellence Energy ich \$178,795.79 is due Return on Investment is Street location. The loan for the property.		
Moved	hv.		Seconded by:		Vote:	5-0		

8.8	Board of Trustees replacement of RT	votes to approve U #14 located at	e the attached quot 115 Ash Street in	e from Allied I the amount of	ommittee, that the Mechanical for the \$14, 677.00. Pricing is und in the backup as item
Move	KAREN ed by: <u>HAQQ</u>	Seconded by:	CHRIS ARNOLD	Vote:	5-0
8.9	RESOLVED, base Board of Trustees School:	ed upon the reco votes to accept t	mmendation of t he following dona	he Finance Co tions to REAC	mmittee, that the H Academy Charter
	2. A \$200.0	0 donation to the	o the Annual Giving Tand a \$50.00 dona	ree Project from	n the Law Firm of Cantor, ard Hall individually.
Move	CHRIS d by: ARNOLD	Seconded by:	HEATHER SPEAKES	Vote:	5-0
8.10	RESOLVED, base Board of Trustees to facilitate the recruitem 8.10.	votes to approve	the attached Cont	ract with Norto	nool, that the on Staffing and Recruiting be found in the backup as
Move	SUSAN d by: <u>DUNKLE</u>	Seconded by:	KAREN HAQQ	Vote:	5-0
8.11	RESOLVED, based Trustees votes to ap Resource services at	prove an agreem	ent to contract wit		ool, that the Board of or for Human
Moved	KAREN HAQQ	Seconded by:	SUSAN DUNKLE	Vote:	5-0
8.12	approve the purchas Construction Manag area of work include closing of the renova	ses as outlined or ement Company of in the build-ou ation loan from C the back-up of e	as part of their constant scope for 266 General Civic Lenders and Each contract awar	struction sched ntract are requi enesee continge Level Field. T ded along with	he Board will receive a the supporting bids and a
Moved	by: ARNOLD	Seconded by:	CDEVKEC	Vote:	5_0

	8.13	prior proo	ove the scope to closing on t f of insurance t	of work in the att the renovation loa	<i>Notice to Proceed</i> nt of \$249,929.00	thool, the Board of Trustees votes to otice to Proceed at 266 Genesee Street of \$249,929.00 to present satisfactory nence work involving select demolition		
	Moved	l by: ˌ	SUSAN DUNKLE	Seconded by:	HEATHER SPEAKES	Vote:	5-0	
	8.14	appr	ove the contra	ct for Air Monitor	ring at 266 Ger	School, the Boar nesee Street from attached back-up	d of Trustees vote UNYSE Environn	s to nental
	Moved	by:	SUSAN DUNKLE	Seconded by:	HEATHER SPEAKES	Vote:	5-0	
		approhamle harmle Genes confired the confired to the confired	ove and confirmess for any messee Street, which may be used to be	m that Reach Aca schanics or materi le any mortgage of rovide us with a c a receive it. The E	demy will inde alman lien whi obligation is ow onfidential cop	emnify and hold I ich is docketed ag ved Tatanka Rena by of your mortga	Tatanka Renaissand gainst the property issance LP. This alge commitment let	e LP at 266 lso ter or
	Moved	by: _	KAREN HAQQ	Seconded by: _	SUSAN DUNKLE	Vote:	5-0	
9.0	ADJOUR	NME	<u>NT</u> – 7:30 PM	ſ				
	RESOLV	ED, tl	ne Board of T	rustees votes to a	djourn the mee	eting.		
	Moved 1	by:	CHRIS ARNOLD	Seconded by: _				
	The next m			s scheduled for T	hursday, Febru	ary 16, 2023 at 6	:15 P.M.	

Family Council Meeting – February 1 at 5:30 PM Black History Month Celebration – February 16 at 6 PM

REACH ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

REGULAR MEETING MINUTES - Thursday, February 16, 2023 - 6:30 PM

REACH Academy Charter School

Public Notice: School Web Site, School Facebook Page

1.0	CALL TO ORDER - 6:36 PM	
	ROLL CALL	
	ATTENDANCE AT THIS MEETING	
	Dr. Dolores Prezyna: X Christine Mann: X Heather Speakes:	EXC
	Christopher Arnold: EXC Dr. Susan Dunkle: X Sarah Pearson-Collins: Karen Haqq: X	X
	Katch Haqq.	
	Attendance – Others	
	Attenuance - Others	
	Linda Marszalek: X Robin Nellis: X Amie Caster:	X
		EXC
	Anna Chiavaroli:EXC Anthony Favata:X William Yelder:	X
	Tiffani Houston: X	
2.0	AMENDMENTS or adjustments to the agenda by the Board Members - None	
2.0	AMENDMENTS of adjustments to the agenda by the Board Members - None	
3.0	3.1 RESOLVED, that the Board of Trustees votes to enter into Executive Session to di	igonica
	a real estate transaction.	iscuss
	SUSAN CHRISTINE Moved by: DUNKLE Seconded by: MANN Vote: 5-0	
	Wild vote by. Both Both Both Both Both Both Both Both	
4.0	CONSENT AGENDA	
	4.1 RESOLVED, that the Board of Trustees votes to approve the designated Consent	
	Agenda item marked *5.1., *8.1.1	
	CHRISTINE SUSAN	
	Moved by: MANN Seconded by: DUNKLE Vote: 5-0	

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

***5.1 RESOLVED**, that the minutes from the January 26, 2023 Board of Trustees Meeting Minutes are accepted as presented.

6.0 PRESENTATIONS

- 1. Financial Report Tiffani Houston
- 2. Middle School Update Linda Marszalek
- 3. Enrollment Update Robin Nellis

7.0 FINANCE

7.1 The Board of Trustees of Reach Academy Charter School, a New York state education corporation ("Reach") does hereby adopt the following resolutions at a duly held and noticed meeting on the date set forth above, at which a quorum was present.

WHEREAS, Reach owns the former Maritime Charter School Campus located across 266-268 Genesee Street, Buffalo NY, 19-25 Cherry Street, Buffalo NY, and 29 Cherry Street, Buffalo NY (hereinafter collectively referred to as the "Premises"); and

WHEREAS, Reach acquired the Premises for the purpose of building a state-of-theart middle school to further its educational mission, and serve the needs of its community (the buildout of the Premises is hereinafter referred to as the "Project"); and

WHEREAS, Reach has also acquired title to 1424 Jefferson Street, Buffalo NY ("1424 Jefferson"); and

WHEREAS, in order to refinance the initial acquisition of the Premises and the Project, Reach is in need of an estimated \$15,927,291 in financing; and

WHEREAS, Unitranche Capital Fund 3 LLC, a Delaware limited liability company ("Unitranche"), has authorized a loan in the approximate principal amount of \$13,927,291 (the "Unitranche Loan") to Reach pursuant to the terms set forth in a certain communication from Unitranche fund manager, Civic Fund Manager 3 LLC, to Reach dated February 9, 2023 (hereinafter referred to as the "Unitranche Term Sheet"); and

WHEREAS, the Unitranche Loan shall be secured by, among other things, a first priority mortgage encumbering the Premises and 1424 Jefferson, and all other assets of Reach; and

WHEREAS, LFF Fund LLC, a Delaware limited liability company ("LFF" and together with UCF, "Lenders"), has authorized a second loan in the approximate principal amount of \$2,000,000 (the "LFF Loan" and together with the UCF Loan, the "Loans") to Reach pursuant to the terms set forth in a certain communication from LFF fund manager, Level Field Facilities Fund, Inc., to Reach, also dated February 9, 2023 (hereinafter referred to as the "LFF Term Sheet"); and

WHEREAS, the Unitranche Loan shall be secured by, among other things, a second priority mortgage encumbering the Premises and 1424 Jefferson, and all other assets of Reach; and

WHEREAS, Reach wishes to accept the combined financing offered by Unitranche and LFF for the combined approximate principal amount of \$15,927,291 pursuant to the Unitranche Term Sheet, and the LFF Term Sheet, for the purposes of refinancing the Premises, and building out the Project.

NOW THEREFORE BE IT

RESOLVED, that Reach shall accept the loan from Unitranche pursuant to the terms of the Unitranche Term Sheet, with such changes as may be required by Unitranche and approved by Reach; and be it further; and be it further

RESOLVED, that Reach shall accept the loan from LFF on terms substantially consistent with the LFF Term Sheet, with such changes as may be required by LFF and approved by Reach; and be it further;

RESOLVED, that Linda Marszalek, as Chief Executive Officer of Reach (the "Authorized Signer"), is authorized to take all appropriate steps on behalf of Reach and execute any and all documents, instruments, agreements and certificates on behalf of Reach, including but not limited to the Unitranche Term Sheet, the LFF Term Sheet, loan agreements, promissory notes, mortgage instruments (on both the Premises and 1424 Jefferson), assignments, environmental indemnification agreements, security agreements, and subordination agreements, as she deems necessary to accept the Unitranche Loan and the LFF Loan as may be required by Unitranche and LFF, on terms substantially consistent with the Unitranche Term Sheet and the LFF Term Sheet, with such changes as may be required by Lenders and approved by Reach; and it be further

RESOLVED, that the taking of such action by Authorized Signer or the execution of such instruments and documents by Authorized Signer shall be deemed conclusive evidence of the determination that such action or execution was appropriate and in the best interests of Reach; and it be further

RESOLVED, that all action taken and all instruments and documents entered into by Reach prior to the adoption of these resolutions with respect to the Premises, 1424 Jefferson, the Project and the Loans, are hereby ratified, confirmed and approved.

Moved	KAREN by: <u>HAQQ</u>	Seconded by:	CHRISTINE MANN	Vote:	5-0
7.2	Board of Trustees v	otes to Authori ef Executive Of Genesee Street	ze Linda Marszalek fficer to spend up to t as long as the lende	to use the \$400,000. rs have ac	Committee, that the discretionary powers 00 to preorder materials knowledged all
Moved by	CHRISTINE : MANN	Seconded by:	SUSAN DUNKLE	Vote: _	5-0
	RESOLVED, based Board of Trustees v Camcor, Inc in the ar determined by NYS	otes to approve nount of \$56,07	the purchase of Ben 78.00 per the attached	q Interacti d Quotatio	ve Whiteboards from
Moved b	oy:	Seconded by:		Vote:	

	Board of Trustees votes to	accept the attached December Financial Report.
	CHRISTINE Moved by: MANN Secon	SUSAN ded by: DUNKLE Vote: 5-0
*8.0	PERSONNEL	
		the recommendation of the Head of School that the Board e the following appointment:
	Position:	Meagan Blankenship Special Education Teacher 10 Month Position – 1.0 FTE
		Exempt - Salary Salary commensurate with approved salary scale and verification of previous employment.
	Effective:	3/13/2023
9.0	ADJOURNMENT RESOLVED, the Board of Trustees	votes to adjourn the meeting.
	CHRISTINE Moved by:MANN Second	SARAH PEARSON- led by: COLLINS Vote: 5-0
	The next meeting of the BOT is schedu	lled for Thursday, March 30, 2023 at 6:15 P.M.

RESOLVED, based upon the recommendation of the Finance Committee that the

UPCOMING EVENTS:

7.4

Family Event - February 16 at 6:00 PM Black History Month Celebration 100th Day of School - February 17 President's Day – February 20 (No School) Mid-Winter Recess – February 21-24 (Scholars off, but School Office Open) Read Across America Spirit Week – February 27- March 3 Family Council - March 1 at 5:30 PM Family Event - March 23 at 6:00 PM STEM Night

REACH ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

REGULAR MEETING MINUTES – Thursday, March 30, 2023 – 6:15 PM

REACH Academy Charter School

Public Notice: School Web Site, School Facebook Page

)	CALL TO ORDER - 6:20 PM	
	ROLL CALL ATTENDANCE AT THIS MEETING	
	Dr. Dolores Prezyna: EXC Christine Mann: X Heather Speakes: Christopher Arnold: X Dr. Susan Dunkle: X Sarah Pearson-Collins: Karen Haqq: X	
	Attendance – Others	
	Linda Marszalek:XRobin Nellis:XAmie Caster:Lisa Rogers:EXCMichael Olsen:EXCLee Pierce:Anna Chiavaroli:EXCAnthony Favata:EXCWilliam Yelder:Tiffani Houston:ZOOM	
	AMENDMENTS or adjustments to the agenda by the Board Members.	
	PRESENTATIONS 1. REACH Academy Advertising and Promotional Campaign	
	CONSENT AGENDA	
	4.1 <u>RESOLVED, that the Board of Trustees</u> votes to approve the designated Consent Agenda items marked *5.1, *6.1.1, *6.1.2, *6.2.1, *6.2.2, *6.2.3, *6.2.4, *6.2.5, *6.2.6, *6.2.8, *6.2.9, *6.2.10, *6.2.11	6
	SARAH SUSAN PEARSON-C Moved by: DUNKLE Seconded by: OLLINS Vote: 6-0	

*5.1 **RESOLVED**, that the minutes from the February 16, 2023 Board of Trustees

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*6.0 PERSONNEL

*6.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following terminations:

*6.1.1

Name: Shane Rifanburg

Ramon Smith

Position: ClassroomTeacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Exempt - Salary

Effective: 3/31/2023

*6.1.2

Name: Richard Stauss

Position: Building Maintainence - Laborer

Appointment: 12 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 2/22/23

*6.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments, contingent upon NYS fingerprint clearances.

*6.2.1

Name: Jenna O'Bara

Ramon Smith

Position: Math Interventionist

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Exempt - Salary

Salary: Commensurate with Years of experience

Effective: 3/6/2023

*6.2.2

Name: Mikayla Neely

Position: Pre-K Teaching Assistant

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of experience

Effective: 2/27/2023

*6.2.3

Name: Michaela Strobel

Position: Special Education Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of experience

Effective: 2/27/2023

*6.2.4 Name: Ian Lewis

Position: Classroom Teacher - Temporary

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of experience

Effective: 2/27/2023 - 6/30/2023

*6.2.5 Name: Jennifer Morgan

Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of experience

Effective: 2/27/2023

*6.2.6 Name: Steven Painter

Position: Building Maintenance

Appointment: 12 Month Position - 1.0 FTE

Status: Exempt - Salary Salary: \$21.00 per hour

Effective: 3/20/2023

*6.2.7 Name: Jah'Shea Sutherland

Position: Classroom Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of experience

Effective: 8/14/2023

*6.2.8 Name: Carlise Hall

Position: Custodial

Appointment: 12 Month Position – .75 FTE

Status: Exempt - Salary Salary: \$15.00 per hour

Effective: 3/27/2023

*6.2.9 Name: Alexis Turan

Position: Classroom Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of experience

Effective: 8/14/2023

			Commensurate 4/24/2023	with Years of ex	xperience	
	*6.2.11	Position: Appointment: Status:	Jennifer Alvare Art Teacher 10 Month Posit Exempt - Salary Commensurate 7/1/2023	ion – 1.0 FTE	xperience	
FINA	<u> NCE</u> – 6:56 PM					
7.1		based upon the retees votes to accept Item 7.1.				
]	CHRI Moved by: <u>ARNO</u>		HEATHE d by: SPEAKE		6-0	
7.2	Trustees votes	to approve the SY fessional developm	2023-2024 quote	from Curriculu	m Associates	for iReady
]	CHRI Moved by: <u>ARNO</u>		HEATHE d by: <u>SPEAKE</u>		6-0	
7.3	Board of Trust Whiteboards to	pased upon the receives votes to award Camcor Inc. in the (PC67430), found	the purchase of le amount of \$56,0	Benq Interactive 778.00. Pricing	•	
I	SUSA Moved by: <u>DUNK</u>		SARAH PEARSO l by: <u>COLLIN</u>	N-	6-0	
7.4	Board of Trust	pased upon the recessor votes to appropriate ormal expected dut	ve the increase TA			
1	CHRI Moved by: <u>ARNOI</u>		SUSAN l by: <u>DUNKL</u>		6-0	

Name: Lara Macdonald

Status: Exempt - Salary

Position: Special EducationTeacher
Appointment: 10 Month Position – 1.0 FTE

*6.2.10

	7.5	7.5 RESOLVED, based upon the recommendation of the Finance Committee, that the Board of Trustees votes to approve the attached Media Proposal for the 2023-2024 school yea not to exceed \$70,000.00, found in backup as Item 7.5.							
			CHRIS		SARAH PEARSON- COLLINS	Vote:	6-0	_	
	7.6				endation of the F attached Personne			ckup as ite	
		Moved by:	CHRIS ARNOLD	Seconded by:	KAREN HAQQ	Vote:	6-0		
	RESOLVED, based upon the recommendation of the Head of School, that the Board of Trustees votes to approve the attached insurance proposal covering additional insurance required by the lenders for the project at 266 Genesee Street. The amount, not to exceed \$32,000.00, covers the time of closing until the date of project completion and is prora for that period. It is found in backup as Item 7.7.								
		Moved by: _	KAREN HAQQ	Seconded by:	SUSAN DUNKLE	Vote:	6-0		
8.0	ADJ	IOURNMEN'	Γ						
	RES	SOLVED, the	Board of Truste	es votes to adjour	n the meeting.				
		Moved by: _	CHRIS ARNOLD	Seconded by: _	SARAH PEARSON- COLLINS	Vote:	6-0		
	The	next meeting o	of the BOT is scho	eduled for Thurso	day, April 20, 202	3 at 6:15 l	P.M.		
	UPC	COMING EVI	ENTS:						

Spring Break - April 3-10, School Office Closed April 7 NYS ELA Testing – Grades 3-6/April 19, 20 Family Council Meeting – April 12, at 5:30 PM

REACH ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

REGULAR MEETING MINUTES – Thursday, April 20, 2023 – 6:15 PM

REACH Academy Charter School

Public Notice: School Web Site, School Facebook Page

1.	.0	CALL	TO	ORDER	-6:17 PM

ROLL CALL ATTENDANCE AT THIS MEETING

Dr. Dolores Prezyna: Christopher Arnold:	X	Christine Mann: X Dr. Susan Dunkle: EXC. Karen Haqq: X	Heather Speakes: Sarah Pearson-Collins:	EXC.
		Attendance – Others		
Linda Marszalek: Lisa Rogers: Anna Chiavaroli:	X EXC. X	Robin Nellis: X Michael Olsen: X Anthony Favata: X Tiffani Houston: X	Amie Caster: Lee Pierce: William Yelder:	EXC. EXC.

2.0 <u>AMENDMENTS</u> or adjustments to the agenda by the Board Members. - **NONE**

3.0 PRESENTATIONS

- 1. AM Buffalo Presentation Linda Marszalek
- 2. Enrollment Update and Lottery Results Robin Nellis
- 3. Update on Middle School Building and planned Town Hall Meetings Linda Marszsalek

4.0 EXECUTIVE SESSION

- 4.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to enter into Executive Session to discuss:
 - 1. A Personnel Matter

	Mov	red by:	CHRISTINE MANN		led by: _	KAREN HAQQ	Vote:	5-0
5.0	1/2	RESO	GENDA – 6:46 PM LVED, that the B a items marked *6	oard of T			e the designat	ed Consent
	Mov	ed by: _	CHRISTINE MANN	Second	led by: _	CHRIS ARNOLD	Vote:	5-0
*6.0		RESO	LVED, that the mined as presented.			rch 30, 2023 Boa	ard of Trustees	Meeting Minutes are
*7.0	PERSO	ONNEL	<u>4</u>					
	*7.1		OLVED, based upo ees votes to approv				ead of School 1	that the Board of
		*7.1	P Appoi	osition: ntment: Status:		Smith mTeacher h Position – 1.0 · Salary · Salary	FTE	
	*7.2		OLVED, based upo				ead of School t	that the Board of
		*7.2	P	osition: ntment: Status:	Hourly	mith l n Position – 1.0	FTE	
			Ef		Exempt - 3/14/202			

*7.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments, contingent upon NYS fingerprint clearances:

			Position:	Classroom Teacher			
		A ₁	ppointment:	10 Month Position –	1.0 FTE		
			Status:	Exempt - Salary			
				Exempt - Salary			
			Salary:	Commensurate with	Years of Experi	ence	
			Effective:	8/14/2023			
8.0	FINANCI	E					
		-					
	8.1	RESOLVED, base	ed upon the	recommendation of t	the Finance Co	mmittee, that th	<u>1e</u>
				ept the attached Finan	icial Report for t	he month of Feb	ruary,
		found in the backup	p as Item 8.1	•			
				SARAH			
		CHRISTINE		PEARSON-			
	Moved			by: COLLINS	Vote:	5-0	
		,		-	F		
	8.2			recommendation of t			
				contract with Paycom of \$35,672.70 beginn			
				on is the result of a su			
		review of three bid			ooossiai koquos	it Tor Troposuis	unu
			•	•			
		KAREN		CHRIS		1200.20	
	Moved	by: HAQQ	Seconded	by: ARNOLD	Vote:	5-0	- 2
	8.3	RESOLVED, base	ed upon the	recommendation of t	he Finance Cou	nmittee, that th	ie.
				rove the addition of S			
		the Home Depot cr					
		KADEN		SARAH			
	Mayad	KAREN	Sacandad	PEARSON-	Vota	5.0	
	Moveu	by: HAQQ	Seconded	by: <u>COLLINS</u>	vote:	5-0	= 5
	8.4			recommendation of t			
		Board of Trustees	votes to app	rove hiring of Attorne	y Kirsten Barcla	y to provide leg	al
		assistance with mat	ters directly	related to our Charter	Expansion and	other related pro	jects at a

rate of \$345.00 per hour. The Engagement Letter can be found in the backup as item 8.4.

CHRISTINE

Vote: 5-0

Seconded by: ___MANN___

CHRIS

Moved by: __ARNOLD__

Name: John De Lude

Ramon Smith

*7.3.1

9.0 **ADJOURNMENT** – 7:14 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

	CHRIS		CHRISTINE		
Moved by: _	ARNOLD	Seconded by:	MANN_	Vote:	5-0

The next meeting of the BOT is scheduled for Thursday, May 18, 2023 at 6:15 P.M.

UPCOMING EVENTS:

NYS ELA Testing – Grades 3-6/April 19, 20
Early Dismissal Day/Parent Teacher Conferences – April 26
Superintendent's Conference Day – April 27
Town Hall Google Meeting – May 2 @ 10:30 AM (Tentative)
Family Council Meeting – May 3
NYS Math Testing – Grades 3-6/May 3,4
Early Dismissal Day/Parent Teacher Conferences – May 10
Superintendent's Conference Day – May 11
Town Hall Google Meeting – May 8 @ 12:30 PM (Tentative)
Town Hall Google Meeting – May 9 @ 7 PM (Tentative)

REACH ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

REGULAR MEETING AGENDA - Thursday, May 18, 2023 - 6:15 PM

Minutes REACH Academy Charter School
Public Notice: School Web Site, School Facebook Page

59		
.0	CALL TO ORDER - 6:21 PM	
	ROLL CALL ATTENDANCE AT THIS MEETING	
	Dr. Dolores Prezyna: Exc Christine Mann: X Heather Speakes: Christopher Arnold: X Dr. Susan Dunkle: X Sarah Pearson-Collins: Karen Haqq: X	X EXC
	Attendance - Others	
	Linda Marszalek: X Robin Nellis: X Amie Caster: Lisa Rogers: EXC Michael Olsen: X Lee Pierce: Anna Chiavaroli: X Anthony Favata: EXC William Yelder: Tiffani Houston: EXC	EXC X EXC
.0	AMENDMENTS or adjustments to the agenda by the Board Members.	
.0	PRESENTATIONS 1. Enrollment Update - Robin Nellis	
0	CONSENT AGENDA 4.1 RESOLVED, that the Board of Trustees votes to approve the designated Consequence Agenda items marked *5.1, *6.1.1, *6.1.2, *6.2.1, *6.2.2, *6.2.3, *6.2.4, *6.2.5, *6.3.1	ent 5.2.6, *6.2.7
	Moved by: SUSAN DUNKLE Seconded by: HEATHER SPEAKES Vote: 5-0	

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 RESOLVED, that the minutes from the April 20, 2023 Board of Trustees Meeting Minutes are accepted as presented.

*6.0 PERSONNEL

*6.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following resignations:

*6.1.1 Name: Morgan Pulliam

Position: Special Education Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 5/5/2023

*6.1.2 Name: Tiffani Houston

Position: Comptroller

Appointment: 12 Month Position - 1.0 FTE

Status: Exempt - Salary Effective: 5/26/2023

*6.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments, contingent upon NYS fingerprint clearances:

*6.2.1 Name: Lindsey Gephart

Position: Special Education Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.2.2 Name: William Chesebro

Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.2.3 Name: Michael Mielcarek

Position: Physical Education Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.2.4

Name: Lauren Lewis

Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.2.5

Name: Dean Wheaton

Position: Math Intervention Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.2.6

Name: Shanisha Payne

Position: Teacher Assistant

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary Salary: \$29,000.00

Effective: 8/14/2023

*6.2.7

Name: Zachary Santoro

Position: Building Substitute

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfer:

*6.3.1

Name: Michael McDonald

From: Teacher Assistant

Appointment: 10 Month Position – 1.0 FTE

To: Building Substitute

Appointment: 10 Month Position - 1.0 FTE

Salary: \$40,000.00 per year

Effective: 4/19/2023

7.1 RESOLVED, based upon the recommendation of the Finance Committee, that the Board of Trustees votes to accept the attached Financial Report for the month of March, found in the backup as Item 7.1.

Moved by: CHRIS ARNOLD

Seconded by: KAREN HAQQ

Vote: 5-0

7.2	of Trustees votes to the lease of 303 Ger	enter into a sh nesee Street, Bu al space for con nences on 4/18/	ort-term lease agree affalo NY 14204. The Instruction of furnitur 2023 and ends on 1	ment with Ta le 2500 sq. ft re for the nev	v Middle School. Th	P for for e
Move	ed by: CHRIS ARNOLD	Seconded by:	KAREN HAQQ	Vote:	5-0	
7.3	RESOLVED, based of Trustees votes to Amherst Alarm in the existing vendor which two sites. Found in	award a contra ne amount of \$2 ch will onboard	act for Access Contract, 500.00. Amherst the new site into the	ol and Interce Alarm, forma	om Installation to ally DFT, is the Scho	ool's
Move	d by: KAREN HAQQ	Seconded by:	SUSAN DUNKLE	Vote:	5-0	
7.4	RESOLVED, based of Trustees votes to amount of \$49,049.0 the backup as Item 7	award a contra 9. Bid was sub	ct to purchase school	ol furniture to	Office Depot in the	
Move	d by: SUSAN DUNKLE	Seconded by:	HEATHER SPEAKES	Vote:	5-0	
7.5	RESOLVED, based of Trustees votes to Found in the backup	raise the hourly	ommendation of the y rate for Summer L	e Finance Co abor from \$1	7.00/hour to \$19.00	loard hour.
Moved	d by: KAREN HAQQ	Seconded by:	SUSAN DUNKLE	Vote:	5-0	
7.6	RESOLVED, based Board of Trustees v Technology Equipme procedures stated wir Policy. Disposal and Electronics Recyclin	otes to approve ent for disposal thin the REACI the recycling o	the attached list of Disposal process for Academy Charter of the listed equipme	school owner ollows the reschool-Disport will be the	d Information quirements and posal of School Prop ough SunnKing	
Moved	by: SUSAN DUNKLE	Seconded by:	CHRIS ARNOLD	Vote:	5-0	
7.7	RESOLVED, based of Trustees votes to amount of \$7,498.00 in the backup as Item	approve the pur Pricing is dete	rchase of Interactive	Smart Pane	ls from Camcor in th	e
Moved	by: SUSAN DUNKLE	Seconded by:	HEATHER SPEAKES	Vote:	5-0	

	7.8	.RESOLVED, based upon the recommendation of the Head of School, that the Board of Trustees votes to accept the donation of a Piano to REACH Academy Charte School.
	Moved	by: SUSAN DUNKLE Seconded by: HEATHER SPEAKES Vote: 5-0
8.0	ADJOUR	RNMENT
	RESOLV	ED, the Board of Trustees votes to adjourn the meeting.
	Moved	by: CHRIS ARNOLD Seconded by: SUSAN DUNKLE Vote: 5-0
	The next	meeting of the BOT is scheduled for Thursday, June 29, 2023 at 6:15 P.M.
	UPCOM	ING EVENTS:
		Memorial Day Observance — May 26-29. School office closed May 29. Field Days — June 8,9 End of Year Music Concerts — June 13, 14 Moving Up Days — June 15,16 Juneteenth Observance - June 19 No School. School office closed
		End of Year Classroom Parties – June 20-23

Last Day of School - June 23

REACH ACADEMY CHARTER SCHOOL **BOARD OF TRUSTEES**

REGULAR MEETING MINUTES – Thursday, July 6, 2023 - 6:15 PM

REACH Academy Charter School
Public Notice: School Web Site, School Facebook Page

1.0	CALL TO ORDER – 6:15PM							
	ROLL CALL ATTENDANCE AT THIS MEETING							
	Dr. Dolores Prezyna: X Christine Mann: X Heather Speakes: EXC Christopher Arnold: X Dr. Susan Dunkle: EXC Sarah Pearson-Collins: X Karen Haqq: EXC							
	Attendance – Others							
	Linda Marszalek:XRobin Nellis:XAmie Caster:6Lisa Rogers:EXCMichael Olsen:EXCLee Pierce:EXCAnna Chiavaroli:EXCAnthony Favata:XWilliam Yelder:EXCTiffani Houston:X							
2.0	AMENDMENTS or adjustments to the agenda by the Board Members.							
3.0	PRESENTATIONS 1. Budget Presentation 2. Enrollment Update – Robin Nellis							
4.0	CONSENT AGENDA- 6:26PM 4.1 RESOLVED, that the Board of Trustees votes to approve the designated Consent Agenda items marked *5.1, *6.1.1, *6.1.2, *6.1.3, *6.1.4, *6.1.5, *6.1.6, *6.1.7, *6.1.8, *6.2.1, *6.2.2, *6.2.3, *6.2.4, *6.2.5, *6.2.6, *6.3.1, *6.3.2, *6.3.3, *6.3.4, *6.3.5, *6.3.6, *6.3.7, *6.3.8, *6.3.9, *6.3.10, *6.4.1, *6.4.2, *6.5.1, *6.5.2, *6.5.3							
	Christine Sarah Pearson Moved by: Mann Seconded by: Collins Vote: 4-0							

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 <u>RESOLVED</u>, that the minutes from the May 18, 2023 Board of Trustees Meeting Minutes are accepted as presented.

*6.0 PERSONNEL

*6.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following resignations:

*6.1.1 Name: Alexis Morris

Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 8/12/2023

*6.1.2 Name: Lauren Moelbert

Position: Library Media Specialist

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 6/28/2023

*6.1.3 Name: Megann Smith

Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 8/20/2023

*6.1.4 Name: Kristen Dallavia

Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 8/20/2023

*6.1.5 Name: Kristen Rogers

Position: Special Education Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 6/21/2023

*6.1.6 Name: Julie Wolford

Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 8/20/2023

*6.1.7 Name: Jeanne Steffan

Position: Math Intervention Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 6/30/2023

*6.1.8 Name: Tahawna Roberson

Position: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 6/22/2023

*6.2 <u>RESOLVED</u>, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following terminations:

*6.2.1 Name: Lucinda Wright

Position: Science Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 6/30/2023

*6.2.2 Name: Fox Munyon

Position: Science Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 6/30/2023

*6.2.3 Name: Christine Standish

Position: Building Sub

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 6/30/2023

*6.2.4 Name: Daja Clark

Position: Teacher Assistant

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 6/30/2023

*6.2.5 Name: Grant Howard

Position: .5 Physical Education/.5 Keyboarding Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 6/30/2023

*6.2.6 Name: Amy Bugman

Position: Classroom Designer

Appointment: 12 Month Position – 1.0 FTE

Status: Exempt - Salary

Effective: 6/30/2023

*6.3 RESOLVED, based upon the recommendation of the Head of School that the Board of

<u>Trustees</u> votes to approve the following appointments, contingent upon NYS fingerprint clearances:

*6.3.1 Name: Amanda Hammock

Position: Elementary Library Media Specialist

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.3.2 Name: Erin Jorgenson

Position: Middle School Math Teacher

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.3.3 Name: Nicolle Buffomanti

Position: Elementary Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.3.4 Name: Yanna Shimanskaya

Position: Elementary Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.3.5 Name: Stephanie Darlak

Position: Elementary Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.3.6 Name: Tracy Denny

Position: Teacher Assistant

Appointment: 10 Month Position - 1.0 FTE

Status: Exempt - Salary

Salary: \$27,500.00

Effective: 8/14/2023

*6.3.7 Name: Sherri Darlene

Position: Social Emotional Learning Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.3.8 Name: Amber Morath

Position: Elementary Vestibule Clerk

Appointment: 12 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.3.9 Name: Kimberly Higgins

Position: Math Intervention Teacher

Appointment: 10 Month Position – 1.0 FTE

Status: Exempt - Salary

Salary: Commensurate with Years of Experience

Effective: 8/14/2023

*6.3.10 Name: Tiffani Houston

Position: Interim Comptroller

Appointment: Temporary/Part Time

Status: Hourly

Salary: \$40.00 per hour

Effective: 5/30/2023

*6.4 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to create the following position:

*6.4.1 Position: Middle School Coach

Appointment: 11 Month Position

Status: Exempt - Salary

Salary: Teacher salary schedule annualized to 11 months

Effective Date: 7/1/2023

*6.4.2 Position: Elementary School Coach

Appointment: 11 Month Position

Status: Exempt - Salary

Salary: Teacher salary schedule annualized to 11 months

Effective Date: 7/1/2023

*6.5 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfers:

*6.5.1 Name: Dana Hank

From: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

To: Middle School Coach

Appointment: 11 Month Position – 1.0 FTE

Salary: Teacher salary schedule annualized to 11 months

Effective: 7/1/2023

*6.5.2 Name: Kara Walsh

From: Classroom Teacher

Appointment: 10 Month Position - 1.0 FTE

To: Elementary School Coach

Appointment: 10 Month Position – 1.0 FTE

Salary: Teacher salary schedule annualized to 11 months

Effective: 7/1/2023

*6.5.3 Name: Dean Wheaton

From: Classroom Teacher

Appointment: 10 Month Position – 1.0 FTE

To: .5 Middle School Math Teacher/.5 Middle School Math

Coach

Appointment: 11 Month Position - 1.0 FTE

Salary: Teacher salary schedule annualized to 11 months

Effective: 7/1/2023

*6.5.4 Name: Dominique Brown

From: Building Sub

Appointment: 10 Month Position - 1.0 FTE

To: Assistant Dean of Scholars - Elementary

Appointment: 10 Month Position - 1.0 FTE

Salary: \$55,000.00 Effective: 8/14/2023

		*6.6.1	Арр	From: ointment: Salary:	Dean of 12 Mo \$,000.		- 1.0 FTE Elementary		
7.0	NEW BU	ISINES	SS						
	7.1	RESO Board	LVED, based	votes to ac	cept the			Committee, that or the month of A	
	Moved	by: ,	Christine Mann	Seconded	l by:	Dolores Prezyna	Vote:	4-0	
	7.2	Trusto		prove the	2023-20	24 School Ca		School that the BACH Academy C	
	Moved	l by:	Chris Arnold	Seconded	l by:	Christine Mann	Vote:	4-0	-
	7.3	Truste		prove the	attachec	l Board of Tru		School that the B Schedule for the	
	Moved	l by:	Chris Arnold	Seconded	l by:	Christine Mann	Vote:	4-0	
	7.4	of Tru		approve th				Committee that to 4 school fiscal ye	
	Moved	by:	Chris Arnold	Seconded	l by: _	Sarah Pearson Collins	Vote:	4-0	_

*6.6 RESOLVED, based upon the recommendation of the Finance Committee, that the Board of Trustees votes to approve the following Salary Adjustment:

	and insist the o	stallation to Ronly responde endor was als	award a contract iver Front Custon nt to this request to the lowest bidd backup as Item 7	n Design in the a that could compler for the millwo	amount of \$11,6 lete the work in	640.00. River Fr the school's tin	ront CD, neline.
Move	d by:	Chris Arnold	Seconded by: _	Christine Mann	Vote:	4-0	_
7.6	of Tru amoun	stees votes to	d upon the recome, award a contract .00. Bid was submas Item 7.6.	to purchase sch	nool furniture to	School Special	
Move	d by:	Chris Arnold	Seconded by:	Christine Mann	Vote:	4-0	
7.7	of Tru alarm s	stees votes to	d upon the recome award a contract Genesee Street in	to furnish mater	rials and install	a fire monitorin	ig and
Move		Christine Mann	Seconded by:	Dolores Prezyna	Vote:	4-0	_
7.8	of Tru	stees votes to in the amou	d upon the recomple award a contract of \$141,580.25 backup as Item 7	to purchase Inst . Bid was submi	ructional Techr	nology Equipme	ent to
Move	d by:	Chris Arnold	Seconded by: _	Sarah Pearson Collins	Vote:	4-0	
7.9	of Tru amoun	stees votes to t of \$9,415.02	d upon the recompany approve the pure. 2. Pricing is determany NYS OGS contra	hase of Technolomined by the Sou	ogy Equipment urcewell Purcha	from CDWG ir asing Contract (n the
Move	1 bv:	Sarah Pearson Collins	Seconded by:	Chris Arnold	Vote:	4-0	

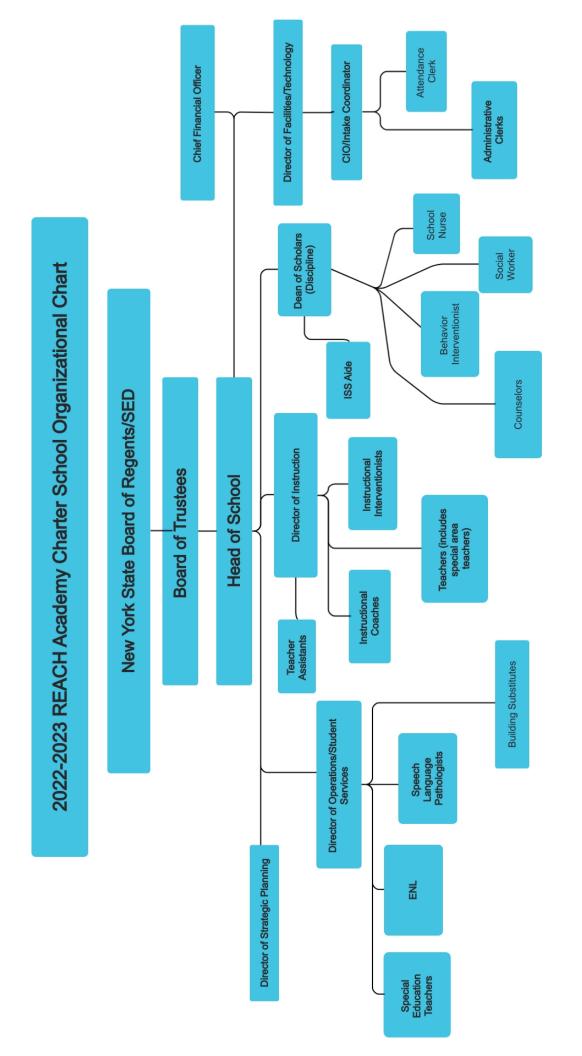
RESOLVED, based upon the recommendation of the Finance Committee that the Board

7.10	of Trustees votes t Curriculum Associ	o approve the purc ates in the amount rovide materials ar	hase of the Ma of \$25,795.45. nd corresponding	gnetic Reading F This program c	mmittee that the Board Program from omes from a sole source Development for grades
Move	Christine d by: Mann		Chris Arnold	Vote:	4-0
7.11	of Trustees votes t Management Syste	o approve the purc m and eDoctrina E access to data man	hase of a subso ducator Suite f	cription to the Ed for the 2023-2024	mmittee that the Board Insight Data I school year. A one- ed. This item can be
Move	Christine d by:Mann	Seconded by: _	Chris Arnold	Vote:	4-0
7.12	of Trustees votes t	o approve legal sun nesee Street. Supp	pport to resolve ort will be bille	e access issues fo	mmittee that the Board r the west side of the hour, not to exceed total
Move	d by: Arnold	Seconded by: _	Mann	Vote:	4-0
7.13		o increase the hour	rly rate of pay f ven Painter, eff	from \$21.00 per l	mmittee that the Board nour to \$22.00 per hour
Move	Christine d by: Mann	Seconded by: _	Sarah Pearson Collins	Vote:	4-0
7.14		votes to accept a \$	51,000.00 dona	tion from Utica N	National Insurance to chool Safety Excellence
Move	Chris d by: <u>Arnold</u>	Seconded by: _	Christine Mann	Vote:	4-0

		year.	Found as Iter	n 7.15 in the backu	р.			
	Move	ed by:	Chris Arnold	Seconded by:	Sarah Pearson Collins	Vote:	3-0-1	
	7.16	Boar I, 202 Secre	d of Trustees 23. Dr. Dunkletary and as a rees thanks her	e has served REAC	resignation o CH Academy (ernance Com	f Trustee Dr. Su Charter School w mittee since 201	san Dunkle, effective vith distinction as Bos, and the Board of	oard
	Move	ed by:	Chris Arnold	Seconded by:	Sarah Pearson Collins	Vote:	4-0	
8.0	ADJOU	RNME	ENT					
	RESOL	VED, t	he Board of	<u>Γrustees</u> votes to a	djourn the me	eting.		
	Move	ed by: _	Chris Arnold	\Seconded by: _	Christine Mann	Vote:	4-0	
	The nex	t meetir	ng of the BOT	is scheduled for Tl	nursday, July 2	20, 2023 at 6:15	P.M.	

RESOLVED, based upon the recommendation of the Head of School, that the

Board of Trustees votes to acknowledge the recognition recently achieved by BOT Vice Chair and Treasurer Christine Mann, who is featured in Buffalo Business First's Excellence in Health Care edition. Ms. Mann is one of 25 honorees throughout Western New York this





2023-2024 REACH ACADEMY CHARTER SCHOOL CALENDAR

	JULY 2023										
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30	31										

	JANUARY 2024									
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	X	2	3	4	5	6				
7	8	9	10	11	12	13				
14	X	16	17	18	19	20				
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28	29	30	31							

	AUGUST 2023									
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27	28	29	30	31						

	FEBRUARY 2024									
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25	26	27	28	29						

	SEPTEMBER 2023										
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MARCH 2024								
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31								

	OCTOBER 2023									
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29	30	31								

	APRIL 2024									
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	NOVEMBER 2023									
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3	М		1	2	3	4				
5	6	7	8	9	×	11				
12	13	14	15	16	17	18				
19	20	21	22	×	×	25				
26	27	28	29	30						

MAY 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	×	28	29	30	31	

DECEMBER 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	×	×	叉	×	×	30
31						

JUNE 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	×	20	21	22
23	24	25	26	27	28	29
30						

	School Closed
Х	School Office Closed
	Early Release (10:40)
	Sup't Conference Day (No School for Students)
	End of the Quarter
	NYS State Exams
	Family Council Meetings

189	Actual Student Days
199/204	Total Staff Days

Updated July 5, 2023

Total Credited Student Days = (Incl. 4 Supt. Conf Days)	193
(Incl. 4 Supt. Conf Days)	

DAYS IN SESSION/DAYS OF ATTENDENCE					
MONTH	TEACHER DAYS	STUDENT DAYS	MONTH	TEACHER DAYS	STUDENT DAYS
AUGUST	9/14	4	FEBRUARY	16	16
SEPTEMBER	20	20	MARCH	20	20
OCTOBER	21	21	APRIL	17	16
NOVEMBER	19	18	MAY	21	20
DECEMBER	16	16	JUNE	18	16
JANUARY	21	21			
IMPORTANT DATES					

	4	Independence Day Observed (School Office Closed)
GUST		

14-18	New Teacher Orientation
24.25	All Tanchar Orientation

21-25	All Teacher Orientation
28	First Day of School for Scholars

SEPTEMBER	
4	Lahor Day (School

4	Labor Day (School Office Closed)
6	Family Council Meeting

	U	,	000	
CTORER				

4	Family Council Meeting	
	diana and Banalani Qubalian Haribana Bana/Cabani Office Classed	,

9 Indigenous Peoples' & Italian Heritage Day (School Office Closed) NOVEMBER

LIVIDEN	
1	Family Council Meeting

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•	End of Quarter 1		

- 7 Sup't. Conf. Day/Prof. Dev. (No School For Students)
- 10 Veteran's Day (School Office Closed)
- 15 10:40 Early Dismissal (Parent Teacher Conferences 12:00-2:30)
- 16 Evening Parent Teacher Conferences 5:00-7:00
- 23-24 Thanksgiving Break (School Office Closed)

DECEMBER

- 6 Family Council Meeting
- 25-29 Winter Recess (School Office Closed)

JANUARY

- 1 New Year's Day (School Office Closed)
- 3 Family Council Meeting
- 15 Martin Luther King Jr. Day (School Office Closed)
- 19 End of Quarter 2

FEBRUARY

- 7 Family Council Meeting
- 19 President's Day (School Office Closed) 19-23 Mid-Winter Recess/ Intercession Labs

MARCH

- 6 Family Council Meeting
- 29 Spring Recess (School Office Closed)

APRIL

- 1-5 Spring Recess/Intersession Labs
- 10 Family Council Meeting
- **10-11** NYS ELA Testing (Grades 3, 4, 6, 7)
 - 12 End of Quarter 3
 - 17 NYS ELA Testing (Grade 5)
 - 23 Evening Parent Teacher Conferences 5:00-7:00
 - 24 10:40 Early Dismissal (Parent Teacher Conferences 12:00-2:30)
 - Sup't. Conf. Day/Prof. Dev For Staff (No School For Students)

MAY

- 1 Family Council Meeting
- 1 NYS Math Testing (Grade 5)
- 7 NYS Science Testing (Grade 5)
- 8-9 NYS Math Testing (Grades 3, 4, 6, 7)
- 15 10:40 Early Dismissal
- 16 Sup't. Conf. Day/Prof. Dev For Staff (No School For Students)
- Memorial Day (School Office Closed on May 27) 24, 27

JUNE

- 5 Family Council Meeting
- 19 Juneteenth Holiday (School Office Closed)
- 21 End of Quarter 4
- 26 Last Day of School for Scholars
- 27-28 Sup't Conf. Day (Last Day for Teachers June 28)

General Information and Fire/Life Safety History

Inspection Date: 2/21/23

1. Primary Use: INSTRUCTIONAL

2. Fire Sprinkler System? Yes2a. Sprinkler alarm? Yes

3. Fire Hydrant System? Yes

3a. Hydrant Ownership: School owned

4. Building Ownership: Owned

5. Leased To Others?: No

6. Square footage: 9400

8a. Fire drill manuals distributed? Yes

8d. Average evacuation time: 1 minutes 50 seconds

8e. Arson/Fire Prevention? Yes

8f. Prevention/Evacuation Training? Yes

9. Fire Dept. notified via alarm? Yes

10. Any Fires? No

10a. Number of fires: Not Applicable10b. Number of injuries: Not Applicable

10c. Cost of Damage: Not Applicable

Inspector Notified of previous fire report? Yes

FIRE & EMERGENCY DRILLS

	Date	Туре
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

Insufficient Fire & Emergency Drills Reason

• New Facility, opened in September 2022. No Instruction took place during the previous school year. During the 2022-2023 SY, the schools has completed the required 6/2 Firedrills-Building Lockdown drills. The average time to evacuate, during these drills, was 1 minute and 50 seconds.

Initial Inspector

Marvin Spates

Phone #: (Phone Number) (716) 851-5707

Certification #: (Certification Number) 1020-0340

Email: mlspates@bfdny.org

Building Administrator

Michael Olsen

Phone #: (Phone Number) (716) 901-5421

Building Overview

ID: 140600880002

District Location: REACH ACADEMY CHARTER SCHOOL

Building Type: INSTRUCTIONAL

Name & Address: #0-002 MIDDLE SCHOOL (RECENTLY PURCHASED)

HEAD START BUILDING @ 1424 JEFFERSON STREET BUFFALO, NY 14208

Inspection History

Date Created: Feb 21, 2023 **Created By:** michael.olsen

Date Modified: Feb 21, 2023 **Modified By:** linda.marszalek4

Date Certified: Feb 21, 2023 **Certified By:** linda.marszalek4

Certificate History

Certificate Type	Date Certified	Certified By
Certificate of Occupancy	Feb 21, 2023	linda.marszalek4

Non-conformances

No non-conformances reported.

NYSED Home | Facilities Planning Home | Terms of Use | Accessibility | Privacy Policy

General Information and Fire/Life Safety History

Inspection Date: 2/21/23

1. Primary Use: INSTRUCTIONAL

2. Fire Sprinkler System? Yes
2a. Sprinkler alarm? Yes
3. Fire Hydrant System? Yes
3a. Hydrant Ownership: Other
4. Building Ownership: Leased

4a. Owner Name: AEN Properties4a. Owner Address: 3155 Broadway

4a. Owner Address2: Cheektowaga, NY 14227

4a. Owner Phone #: (716) 206-2345

4a. Owner E-Mail address: mneil@neildevelopment.com

5. Leased To Others?: No

6. Square footage: 87717

8a. Fire drill manuals distributed? Yes

8d. Average evacuation time: 4 minutes 15 seconds

8e. Arson/Fire Prevention? Yes
8f. Prevention/Evacuation Training? Yes
9. Fire Dept. notified via alarm? Yes

10. Any Fires? No

10a. Number of fires: Not Applicable
 10b. Number of injuries: Not Applicable
 10c. Cost of Damage: Not Applicable

Inspector Notified of previous fire report? Yes

FIRE & EMERGENCY DRILLS

	Date	Туре
1	Sep 28, 2021	Evacuation
2	Oct 6, 2021	Evacuation
3	Oct 7, 2021	Evacuation
4	Oct 14, 2021	Evacuation
5	Oct 19, 2021	Evacuation
6	Jun 22, 2022	Lockdown
7	Dec 20, 2021	Lockdown
8	Dec 21, 2021	Lockdown
9	May 11, 2022	Evacuation
10	May 24, 2022	Evacuation
11	Jun 16, 2022	Lockdown

	Date	Туре
12	Oct 19, 2021	Evacuation

Insufficient Fire & Emergency Drills Reason

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Initial Inspector

Marvin Spates

Phone #: (Phone Number) (716) 851-5707

Certification #: (Certification Number) 1020-0340

Email: mlspates@bfdny.org

Building Administrator

Michael Olsen

Phone #: (Phone Number) (716) 901-5421

Building Overview

ID: 140600888001

District Location: REACH ACADEMY CHARTER SCHOOL

Building Type: INSTRUCTIONAL

Name & Address: REACH ACADEMY CHARTER SCHOOL

115 ASH STREET BUFFALO, NY 14204

Inspection History

Date Created: Feb 21, 2023 **Created By:** michael.olsen

Date Modified: Feb 21, 2023 **Modified By:** linda.marszalek4

Date Certified: Feb 21, 2023Certified By: linda.marszalek4

Certificate History

Certificate Type	Date Certified	Certified By
Certificate of Occupancy	Feb 21, 2023	linda.marszalek4

Non-conformances

No non-conformances reported.

NYSED Home	Facilities Planning Home	Terms of Use	Accessibility	Privacy Policy
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CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

REACH ACADEMY CHARTER SCHOOL 115 ASH STREET BUFFALO, NEW YORK 14204

Building ID: 140600888001

DISTRICT:

REACH ACADEMY CHARTER SCHOOL LINDA MARSZALEK 115 ASH ST BUFFALO, NEW YORK 14204

Issuance Date: February 21, 2023

Effective Date: March 01, 2023

Expiration Date: March 01, 2024



OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED



CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

#0-002 MIDDLE SCHOOL (RECENTLY PURCHASED)
HEAD START BUILDING
BUFFALO, NEW YORK 14208

Building ID: 140600880002

DISTRICT:

REACH ACADEMY CHARTER SCHOOL LINDA MARSZALEK 115 ASH ST BUFFALO, NEW YORK 14204

Issuance Date: February 21, 2023

Effective Date: March 01, 2023

Expiration Date: March 01, 2024



OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED