

Application: REACH Academy Charter School

Lee Pierce - lpierce@reachacademycharter.org
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Aug 1 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2022**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

REACH ACADEMY CHARTER SCHOOL 800000087935

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

BUFFALO CITY SD

e. DATE OF INITIAL CHARTER

7/2016

f. DATE FIRST OPENED FOR INSTRUCTION

8/2017

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

~Our Mission, Our Promise~

The Mission of the REACH Academy Charter School is to ensure the achievement of high academic standards for City of Buffalo students through a hands-on authentic learning environment. Scholars of REACH Academy Charter School will learn the value of Service, Leadership, Character and Citizenship, along with effective Communication Skills as evident in reading, writing, mathematical and technological competencies. REACH Academy Charter School will provide the tools for scholars to rise above the limitations often posed by poverty, disability and the struggle to achieve English Language Proficiency.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	<p>Instructional Design – The Six Point Plan to Increasing Student Achievement will improve student learning and achievement*. This model encapsulates an effective way to ensure high student achievement as outlined in the school's mission by allowing for continuous evaluation of student progress and immediate modification to the student's learning plan when needed. The six points, explained in more detail later are:</p> <ol style="list-style-type: none">1. Setting Up a Culture of High Expectations2. Articulating the Curriculum3. Ensuring Best Instructional Practices4. Administering Common Benchmark Assessments5. Providing Interventions6. Monitoring Progress
KDE 2	<p>Authentic Classroom Learning Environments – It has been clearly documented that student engagement increases when students are cognitively involved and thinking critically about the content.(Wilmington, 2007.) Authenticity has a major impact on student engagement and includes meaningful tasks that are real or have purpose, include student choice, and are product focused (Schlechty, 2002). The classrooms at RACS will be designed as “mini” real world environments based on developmentally appropriate themes. One theme in kindergarten may be the setting of a Supermarket. Classroom themes aligned with the State Standards and content may include environments such as: Exploring the Farm, The Construction of a House, Fairy Tales, etc. As students get older the themes develop into broader, more sophisticated concepts such as: Types of Weather, Outer Space Exploring Our Emotions, The Wild West, etc. In fifth grade, for example, themes might include: Types of Whales, Understanding Chemistry, and Physics in Action. As stated in the school's mission, the classroom</p>

design is a hands-on, authentic learning environment intended to broaden the background experiences and vocabulary of students who live in poverty and expand learning opportunities for all students at risk of academic failure*. It has been reported that an average student going to kindergarten living in poverty has an estimated 4.2 million fewer language experiences than an average middle class student. This study showed that students from poverty hear as many as 30 million fewer words by the time they turn three compared to children from average income households (Hart and Risley, 2004). In order to bridge the gap for those in poverty, an enormous amount of rich authentic language experiences and exposure to a wide range of books across a variety of genres are essential (Snow. and Shattuck, 2014). Each classroom will have a large inventory of authentic texts which will be included in the budget. This will provide parents and students a variety of high quality rich and unique educational opportunities.

KDE 3

Balanced Literacy Approach - Literacy Focused - A basic belief at RACS is that students in poverty need an enormous amount of rich language experiences to bridge the gap that poverty creates. As stated in the school's mission statement, the students will be provided the tools to rise above the limitations often posed by poverty. Students who are at-risk for academic failure will engage in multiple, focused, literacy experiences throughout their school day. Using Fountas and Pinnell's model for Guided Reading and Lucy Calkin's model for The Reader's and Writer's Workshop as the basic literacy curriculum, students will receive a highly personalized approach in literacy instruction. This approach will use best practices to improve student learning and achievement by providing scholars with an integrated and comprehensive standards-based literacy program using innovative teaching and learning methods. Through the use of mini-lessons, teachers will facilitate literacy standards through the context of on-going, purposeful student work. Students will use "accountable talk" to learn and communicate ideas as they analyze their work based on models that meet the standards. Rituals and routines will be defined, practiced and will be a part of a productive teaching

and learning environment. Scholars will contribute in book discussion groups, participate in author genre studies, maintain reading logs and a writer's notebook, conference with teachers and publish a wide variety of documents. This will provide parents and students a variety of high quality rich and unique educational opportunities. The balanced literacy approach will provide a structure and support that will enable all students to acquire the knowledge, skills, habits and dispositions needed to meet or exceed standards in reading, writing, listening and speaking. Other components of a Balanced Literacy Model will also be incorporated such as independent reading and writing, books on tape, word study, vocabulary and research that students will work at daily. This documented growth will demonstrate the school's accountability for student progress in all curricular areas aligned with the New York State assessments. REACH Academy will invest in high-quality, on-going staff development from experienced authors or widely recognized trainers in the field to ensure ongoing professional learning opportunities for all faculty and staff. Cost of these invaluable learning opportunities for all staff will be reflected in the budget.

KDE 4

Utilizing Technology to Enhance Instruction, Engagement and Learning - Gallup's 2013 State of America's Schools Report showed that only 55% of US K-12 students are "engaged" in the learning process, while 28% are "not engaged," and 17% are "actively disengaged." At REACH Academy CS (RACS), teachers will create situations that encourage students to be engaged. Engaged students are those who are actively learning by dynamically constructing, dissecting, analyzing, comparing, collaborating, contributing, creating and reflecting upon information and ideas. At RACS, technology is a vital tool that will be used to foster student engagement through active learning tasks. Teachers will use technology based instructional methods that encourage students to actively engage with curriculum to increase students' overall academic engagement. The benefits of including technology are many, including; providing students with real-world problem solving opportunities; providing students with experimental methods for reaching a conclusion, and encouraging students to think about and discuss learning activities during and after a lesson. Additionally,

	RACS will increase engagement through instructional methods that utilize technology by making use of visual displays (for comparing, constructing, dissecting and analyzing); creating opportunities where students have choices on how they interact with content; allowing for opportunities to collaborate both within the classroom and across classrooms or the world; and by using up-to-date real world news in teaching.
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://www.reachacademycharter.org>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

480

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

461

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

	Yes, 2 sites
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REACH ACADEMY CHARTER SCHOOL 800000087935

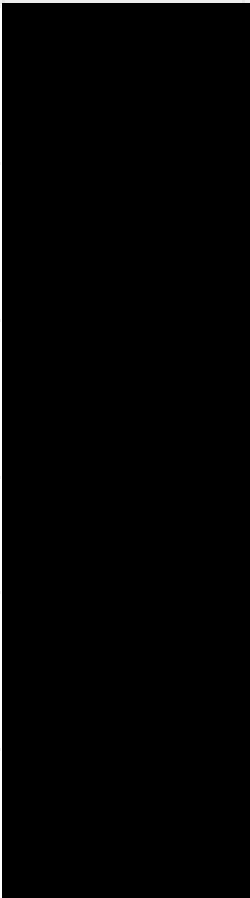
School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	115 Ash Styreet Buffalo, NY 14204	716-248-1485	Buffalo	K-5	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Linda Marszalek	Head of School	716-248-1485		lmarszalek@reachacademycharter.org
Operational Leader	Amie Caster	Director of Operations	716-248-1485		acaster@reachacademycharter.org
Compliance Contact	Michael Olsen	Director of Facilities and Technology	716-248-1485		molsen@reachacademycharter.org
Complaint Contact	Robin Nellis	CIO	716-248-1485		rnellis@reachacademycharter.org
DASA Coordinator	Lisa Rogers	Dean of Scholars	716-248-1485		lrogers@reachacademycharter.org
Phone Contact for After Hours Emergencies	Michael Olsen	Director of Facilities and Technology	716-248-1485		molsen@reachacademycharter.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[REACH Academy Certificate of Occupancy.pdf](#)

Filename: REACH Academy Certificate of Occupancy.pdf **Size:** 68.5 kB

Site 1 Fire Inspection Report

[REACH Academy Fire Inspection Report.pdf](#)

Filename: REACH Academy Fire Inspection Report.pdf **Size:** 345.4 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2					

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader					
Operational Leader					
Compliance Contact					
Complaint Contact					
DASA Coordinator					
Phone Contact for After Hours Emergencies					

m2b. Is site 2 in public (co-located) space or in private space?

(No response)

m2c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2						

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.

- Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2022.
- If the fire inspection certificate expires after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022. Please note in the portal that this is the case

Site 1 Certificate of Occupancy (COO)

Site 2 Fire Inspection Report

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Grade Level Configuration	REACH Academy Charter School received Board of Regents approval for a grade level expansion from its initial K-5 configuration to a K-8 configuration.	Revision granted by the Board of Regents on March 15, 2022	
2	Change in Maximum Approved Enrollment	REACH Academy received Board of Regents approval for an increase to its maximum approved enrollment from 480 students to 900 students	Revision granted by the Board of Regents on March 15, 2022	
3	Other	Temporary or permanent relocation of the school within the same school district, or same borough in New York City, or acquisition of a new facility or building: After this thorough review, NYSED has determined that, pursuant to Rules of the Regents Section 3.16, this is a non-material charter revision. Contingent upon the receipt of the appraisal by October 31, 2022, approval	This non-material revision was granted approval on 7/13/2022. The appraisal needs to be submitted by October 31, 2022	

		is granted for the purchase of a building located at 266 Genesee Street in Buffalo NY 14204. The request meets the requirements for a revision.		
4	Other	<p>Temporary or permanent relocation of the school within the same school district, or same borough in New York City, or acquisition of a new facility or building:</p> <p>After this thorough review, NYSED has determined that, pursuant to Rules of the Regents Section 3.16, this is a non-material charter revision.</p> <ul style="list-style-type: none"> • The school is requesting approval for the acquisition of property at 1424 Jefferson Avenue, Buffalo, NY. The request meets the criteria for approval 	This non-material revision was granted approval on 7/15/2022.	
5				

More revisions to add?

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Linda Marszalek
Position	Head of School
Phone/Extension	716-248-1485
Email	lmarszalek@reachacademycharter.orgarter.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

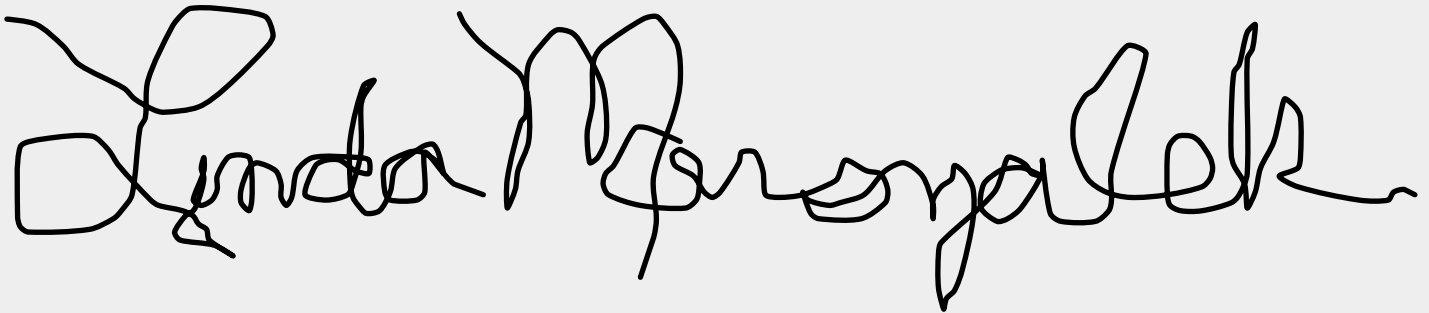
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click [YES](#) to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Linda M. Gonzalez".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Dolores Perezyna".

Date

Jul 30 2022

Thank you.



Entry 3 Progress Toward Goals

Completed - Sep 13 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

REACH ACADEMY CHARTER SCHOOL 800000087935

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	The percentage of students who are approaching benchmark and those that are at or above benchmark in Kindergarten will be at least 75% of the students at the end of the year.	<p>Fountas and Pinnell's Leveled Literacy Assessment:</p> <p>9% Significantly below grade level</p> <p>33% Approaching Benchmark</p> <p>29% At Benchmark</p> <p>29% Above Benchmark</p> <p>Total percent of students in Kindergarten who are approaching (reading at a level C), at, or are above Benchmark is 91%</p>	Met	
Academic Goal 2	The percentage of students who know at least 20 sight words by the end of Kindergarten will be at least 75% of the grade	<p>Fry's List of Sight Words:</p> <p>95% of the students in Kindergarten knew at least 20 or more sight words by the end of the school year.</p>	Met	

Academic Goal 3	The percentage of students who are approaching benchmark and those that are at or above benchmark in Grade 1 will be at least 75% of the students at the end of the year,	<p>Fountas and Pinnell's Leveled Literacy Assessment:</p> <p>13% Significantly below grade level</p> <p>35% Approaching Benchmark</p> <p>11% At Benchmark</p> <p>40% Above Benchmark</p> <p>Total percent of students in Grade 1 who are approaching (reading at a level G), at, or are above Benchmark is 87%</p>	Met	
Academic Goal 4	The percentage of students who know at least 100 sight words by the end of Grade 1 will be at least 75% of the grade	<p>Fry's List of Sight Words:</p> <p>75% of the students in Grade 1 knew at least 100 or more sight words by the end of the school year.</p>	Met	
Academic Goal 5	The percentage of students who are approaching benchmark and those that are at or above benchmark in Grade 2 will be at least 75% of the	<p>Fountas and Pinnell's Leveled Literacy Assessment:</p> <p>32% Significantly below grade level</p>	Not Met	In the upcoming school year, REACH will be adding additional interventionists will be dedicated to each grade level. In addition, we will also provide more

	students at the end of the year,	5% Approaching Benchmark 9% At Benchmark 54% Above Benchmark Total percent of students in Grade 2 who are approaching, at, or are above Benchmark is 68%		professional development in the area of Guided Reading.
Academic Goal 6	The percentage of students who know at least 200 sight words by the end of Grade 2 will be at least 75% of the grade	Fry's List of Sight Words: 88% of the students in Grade 2 knew at least 200 or more sight words by the end of the school year.	Met	
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	REACH Academy Charter School will stay on budget and have at least \$50,000 in reserve at the end of the fiscal year	The remaining balance at the end of the fiscal year: REACH Academy had at least \$50,000 in reserve at the end of the year.	Met	
Org Goal 2	REACH Academy Charter School will retain 90% of its administrative staff who are effective for the 2020-2021 school year	REACH Academy Charter School retained 100% of its administrative staff from the start of the 2020-2021 school year, and the start of the 2022-2023 school year.	Met	
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	REACH Academy Charter School will stay on budget and have at least \$50,000 in reserve at the end of the fiscal year	The remaining budget at the end of the fiscal year: REACH Academy Charter School had at least \$50,000 in reserve at the end of the fiscal school year.	Met	
Financial Goal 2	REACH Academy Charter School will have a clean audit with no significant deficiencies or material weaknesses identified during the audit	Independent Auditor's Report: REACH Academy Charter School had clean audit with no deficiencies of material weaknesses identified during audit reporting	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Oct 31 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-**

authorized charter schools are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

[Entry 4 Audited Financial Statements 6](#)

Filename: Entry_4_Audited_Financial_Statemen_zNbXp8.pdf Size: 651.3 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 31 2022

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Entry 4b Audited Financial Report Template 6](#)

Filename: Entry_4b_Audited_Financial_Report_7uds4Me.xlsx Size: 70.0 kB

Entry 4c – Additional Financial Documents

Completed - Oct 31 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Entry 4c 1](#)

Filename: Entry_4c_1_Management_Letter_6.30.2022.pdf Size: 160.2 kB

[Entry 4c 2](#)

Filename: Entry_4c_2_Federal_Single_Audit_6.30.2022.pdf Size: 595.0 kB

[Entry 4c 3](#)

Filename: Entry_4c_3_CSP_Agreed-Upon_proced_wF1wOmQ.pdf Size: 123.7 kB

[Entry 4c 5](#)

Filename: Entry_4c_5_Corrective_action_plan_mRE2TQ3.pdf Size: 124.1 kB

[Entry 4c 4](#)

Filename: Entry_4c_4_Evidence_of_required_e_o6GBGhG.pdf Size: 123.8 kB

Entry 4d - Financial Services Contact Information

Completed - Oct 31 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Tiffani Houston	thouston@reachacademycarter.org	716-248-1485

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Lumsden & McCormick - Robert Torella			5

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	RI Spivack Consulting	Randy Spivack	PO BOX 67, East Amherst, NY 14051			5

Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Aug 1 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[22-23 Budget](#)

Filename: 22-23_Budget.xlsx Size: 39.5 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Sep 14 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Board of Trustees Disclosure Forms -REVISED](#)

Filename: Board_of_Trustees_Disclosure_Forms_hFpd5dR.pdf Size: 1.1 MB

Entry 7 BOT Membership Table

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

REACH ACADEMY CHARTER SCHOOL 800000087935

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Dr. Delores Prezyna		Chair	Finance, Governance, Academic	Yes	2	07/01/2020	06/30/2023	10
2	Christine Mann		Vice Chair	Finance, Academic	Yes	3	07/01/2022	06/30/2025	9
3	Heather Speakes		Trustee/Member	Parent	Yes	2	07/01/2021	06/30/2023	6
4	Dr. Susan Dunkle		Secretary	Governance	Yes	2	07/01/2022	06/30/2025	10
5	Christopher Arnold		Trustee/Member	Governance, Academic	Yes	1	01/21/2020	06/30/2023	10
6	Sarah Pearson Collins		Trustee/Member		Yes	1	5/27/2021	06/30/2024	7
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	6
b.Total Number of Members Added During 2021-2022	1
c. Total Number of Members who Departed during 2021-2022	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5 to 11

3. Number of Board meetings held during 2021-2022

14

4. Number of Board meetings scheduled for 2022-2023

13

Total number of Voting Members on June 30, 2022:

6

Total number of Voting Members added during the 2021-2022 school year:

1

Total number of Voting Members who departed during the 2021-2022 school year:

1

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

6

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

2

Thank you.

Entry 8 Board Meeting Minutes

Completed - Aug 1 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

[Entry 8 BOT Approved Meeting Minutes 2021-2022](#)

Filename: Entry_8_BOT_Approved_Meeting_Minut_c3d9vhm.pdf Size: 3.4 MB

Entry 9 Enrollment & Retention

Completed - Aug 1 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>Recruitment Efforts 2021-2022 - Economically Disadvantaged:</p> <p>REACH Academy continues to enroll a significantly higher percentage of economically disadvantaged Scholars in comparison to the District of Location. High retention rates for ED Scholars can be attributed to a high level of parent satisfaction manifested on recurring anonymous surveys. The school prides itself on a welcoming, family-centered culture and a belief in creating processes and programs that allow families to focus on their child's education. In addition to participation in a Community Eligibility Program that affords every Scholar a free breakfast, lunch and snack every day, RACS has also assured access to free meals during any closures mandated by the Covid19 Pandemic. Meals are also being served to 170 Scholars attending Summer School during July and August of 2021. New for this year, RACS has teamed with the local foodbank to provide take home meals to roughly 100 families and assure access to nutritious meals beyond the school day. RACS provides free school supplies for all Scholars, eliminating the cost for families. The school also requires all Scholars to be in Uniform every day. Families struggling to</p>	<p>REACH Academy Charter School (RACS) will continue to work with an advertising agency to coordinate marketing efforts and to promote Scholar and family outreach. RACS intends to participate in community events, Charter School Fairs, and to distribute enrollment information to surrounding Head Start Programs and other Pre-School Programs. The limitations posed by the Covid-19 pandemic and eased and returning to in-person recruitment events will be re-implemented. RACS plans to continue to run digital advertisements and to promote and solicit referrals made by existing REACH families. REACH Academy CS continues to provide a safe, engaging and high quality program for working families in need of after school care. RACS continues to work with the Advantage After School Program on better ways to serve our families. The hours of operation for RACS will be changing from 8:45am-3:45pm, to 7am-2pm for the 2022-2023 school year, and due to the collaboration and partnership with the Advantage After School Program, RACS will be able to accommodate parent/guardian work obligations by offering after school care from 2:30-5:30pm starting immediately upon the onset of the 2022-2023 school year. RACS continues to participate in a Community Eligibility Program that provides our Scholars with free, daily</p>

	<p>purchase uniforms are provided with complimentary shirts and, if a Scholar arrives out of uniform on any given day, a clean shirt is provided for use, laundered and then returned to the inventory of the school's Uniform Swap-Out Program. Families also help other families by donating gently worn, but outgrown uniform shirts to the School,</p> <p>Free bus transportation is offered to all Scholars and the school coordinates scheduling and routing of buses with the help of the District of Location. If there is a delay in arranging transportation or a Scholar misses the bus, school staff provides rides to and from school if requested by parents. An Early Riser Program gives working families the chance to drop off Scholars an hour early each day, where they are supervised until Breakfast is served. And a brand new, grant funded After School Program provides an additional two hours of programming and fun activities that keep Scholars engaged while parents finish their work day.</p>	<p>Breakfast, Lunch and Snack. RACS continues to offer free school supplies to all Scholars, comps uniforms for Scholars whose families are unable to afford them, and/or will provide complimentary uniforms to parents who are unable to have their child/children in uniform for a day or longer period of time for a variety of personal or financial reasons. REACH Academy Charter School serves a considerably higher percentage of Economically Disadvantages Scholars when compared with the District of Location, Buffalo Public School.</p>
English Language Learners	<p>Recruitment Efforts 2020-2021 – English Language Learners:</p> <p>REACH Academy Charter School continues to foster and promote a welcoming culture in all promotional and marketing materials. The school is rolling out a new website that will provide applications in multiple languages and assistance with both the application and registration process. This new</p>	<p>REACH Academy Charter School will continue to emphasize outreach to strategically located Community Centers and Cultural Organizations within the City of Buffalo. REACH will continue to update and promote its newly implemented and cultural diverse school website as well as to work with the school's advertising agency to create and air numerous radio ads that will display RACS as a school that welcomes all cultures and who celebrates the diversity</p>

website is being designed to encourage English Language Learners to choose REACH Academy Charter School with the assurance that their culture will always be embraced.

As the school continues to grow its enrollment of English Language Learners, families and staff have been encouraged to refer relatives and other families to choose REACH Academy as well. Free uniforms and other school logo offered as an incentive for these referrals. A Community Liaison is also employed to meet with agencies, community centers and individuals likely to help in the recruitment of English Language Learners. Other school staff, including the ENL Teacher, also visit community stakeholders to promote ELL enrollment.

RACS uses the services of a local advertising agency to coordinate imaging for the school. Radio advertising has proven the most effective, with ads encouraging tours of the school and promoting the school's multicultural curriculum. As schools return to normal in the wake of Covid-19, RACS is planning to bring back its most popular family event –

Multicultural Night. This event allows the REACH family to celebrate each other's cultural heritage with food and entertainment and is usually the most well attended event of the year. The school will also be targeting new English Language Learners with an ENL Open House, an event that had to be

within its four walls. Specific attention will be placed on the recruitment of English Language Learners.

The advertising campaign will encourage families to contact us and have our bilingual staff assist and in the filling out of the application and support registrants through the registration process. REACH Academy's Intake Coordinator and ENL Teacher/s will also visit and regularly communicate with agencies working with families looking for placement where high quality ENL services are offered. RACS also hired an additional, part-time ENL staff member to work with our Scholars and Families. The REACH Academy Community Liaison will also continue to spread the word about the availability of English as a New Language services at RACS in the community. Although the percentage of ENL Scholars at RACS continues to trend upward, however, it remains lower than that of the home district, Buffalo Public Schools.

	<p>cancelled last year due to Covid19 restrictions.</p> <p>The percentage of ENL Scholars has trended upward each year, but is still below that of the District of Location. Half of the elementary schools in Buffalo Public Schools average a 30% ENL enrollment, with most of those schools located on the West Side of the district, an area rich in diversity.</p> <p>REACH Academy Charter School partners with local agencies serving families of children with disabilities and works with an advertising agency to promote the school as "Welcoming to all types of learners".</p> <p>Because of the need for services, RACS will have two full time, Speech Language Pathologists on staff for the 2020-2021 school year, an increase of .5 FTE.</p> <p>Occupational and Physical Therapy services are offered on site through a contracted agency. RACS also has a Special Services half of the elementary schools in Buffalo average an ENL enrollment of only 5% most of which are found on the city's east side where REACH is located. REACH Academy Charter School's ENL percentage was just over 6% for the 2020-2021 school year.</p>	
Students with Disabilities	<p>Recruitment Efforts 2020-2021 – Students With Disabilities:</p> <p>REACH Academy Charter School and its unique design elements appeal to families of Scholars with Disabilities. The hands on, highly engaging classrooms and favorable Teacher: Scholar ratios offer a choice of a quality school where many Scholars with</p>	<p>REACH Academy Charter School partners with local agencies serving families of children with disabilities, and will work with its Advertising Agency to promote RACS as a family school who welcomes "all types" of learners. Due to the need for services, RACS employs two full time Speech Pathologists as well as contracts out for Occupational and</p>

Disabilities can thrive. Small class sizes and 2-3 teachers in each classroom create a less restrictive setting, and great cooperation with the District of Location CSE have led to referrals to the RACS program. This relationship will be even better moving forward, as RACS is seeking a partnership with the DOL to offer a 12:1:1 classroom sometime in the near future. RACS has spoken with a few DOL Board of Education members and is hoping to enter talks with other DOL officials in pursuit of this opportunity. While many schools nationwide were shut down as the Covid-19 health crisis played out, RACS was open for 4 days of in person instruction for each Scholar. Wednesdays were a day for deep cleaning, but the school provided live instruction via Zoom for half of the day. This availability to provide in person services was especially important to Special Population Scholars, such as Student with Disabilities. The school employs two full time Speech Language Pathologists, and contracts with a local agency for Occupational and Physical Therapy. These services were continued throughout the Covid19 pandemic, either in person or via zoom. A Dream Team was created, gathering counselors, Social Workers, and any other staff members who could quickly respond to the Social/Emotional needs of Scholars struggling during a stressful and sometimes isolating time. This team visited homes, worked with Scholars on campus, and maintained close monitoring of potential issues.

Physical Therapy services. RACS has a Special Education Coordinator that will work with families of children with disabilities, coordinate CSE meetings, and who will be responsible for overseeing any programs that provide educational assistance to children with psychological/mental, academic/learning, behavioral, or physical disabilities. REACH will also continue to employ staff that is trained in Sign Language. RACS is close to serving the sub group percentage of Students with Disabilities enrolled by the District of Location (DOL) as it remains slightly behind the DOL.

REACH Academy Charter School continues to target advertising and recruitment efforts toward attracting families looking for a school that is welcoming to all types of learners. Partnerships have been built with preschools and agencies serving students with disabilities. Parents of current SWDs have been asked to refer others. The percentage of SWDs continues to grow each year, while the most recent data for the DOL shows a 1% decline.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>RETENTION EFFORTS TOWARD MEETING TARGETS – Economically Disadvantaged:</p> <p>REACH Academy Charter School continues to enjoy a high level of parent satisfaction as evidenced in the results of annual surveys. Clearly delineated expectations, a highly engaging curriculum and consistent quality communication with families have combined to create a family centered culture at RACS. A newly designed website will soon join Class Dojo, an automated phone messaging system and the school's active Facebook page as another tool for parent communication. Families also appreciate the RACS uniform policy and free school supplies. Quality before and after school programs, Intercession Labs and a combined academic/recreation summer program, praise from working families.</p> <p>Consequently, retention rates for RACS scholars have been solid. Overall, RACS had a retention rate of 86.3% entering year 2, 92.3% entering year 3, 95.6% entering year 3 and as of 5/5/2021, a retention rate of 99.2% headed into year 5 of the Initial Charter. Drilling down to the three Special Populations, retention rates show: Special Populations: Economically Disadvantaged 2017-18: 89.2%</p>	<p>Retention is best achieved when Scholars and their families are aware of, and taking advantage of, the many opportunities offered to them at REACH Academy Charter School (RACS). RACS is welcoming to parents /guardians , clearly communicates expectations for academics. behavior, and goes the extra mile to provide programming that families are looking for. Our After School Programs will continue to be in place to help working families make sure children are engaged in safe and fun activities, Intercession Labs will be offered during school breaks to keep Scholars learning as well as a Summer Camp will be offered to provide both academic and recreational opportunities for families and their children. RACS will maintain a newly designed website and vibrant social media presence. Monthly Family Council Meetings offer an opportunity to keep abreast of what is happening at school and to offer input. Monthly Family events will also be held as well.</p> <p>Parents/Guardians will also be surveyed to solicit their feedback and REACH will utilize its automated message system to keep families informed.</p> <p>"Return to REACH" forms distributed this past year indicated that nearly all Scholars will be returning in the Fall, and many siblings will also be enrolled.</p>

2018-19: 93.6%

2019-20: 95.6%

2020-21: 99.2%

English Language Learners	<p>RETENTION EFFORTS TOWARD MEETING TARGETS – English Language Learners:</p> <p>REACH Academy Charter School continues working with a local ad agency to produce top quality radio commercials and digital ads targeted at families likely to speak languages other than English. A new website will also depict the school as a great choice for English Language Learners, and help to reflect the many cultures celebrated at REACH. The school's popular Multicultural Night will be returning for 2022 and will celebrate the diversity of the Scholars, families and staff. An ENL Open House will also be held to welcome new families to RACS. The retention rate for ENL Scholars is shown below:</p> <p>Special Populations:</p> <p>English as a New Language</p> <p>2017-18: 99.3%</p> <p>2018-19: 100 %</p> <p>2019-20: 98.8%</p> <p>2020-21: 99.7% (as of 5/5/21)</p>	<p>REACH Academy Charter School (RACS) will continue its work with en.rich Marketing to design and execute its recruitment advertising campaign. The agency is working on new, targeted digital advertisements to promote ENL recruitment. This campaign will not only target the ENL population sub group, but will also target families of Students with Disabilities. REACH will continue its outreach through community centers, refugee agencies, and pre-schools. In addition, the REACH ENL Teacher/s will provide continual support both in and out of school for all ENL Scholars and their families.</p>
Students with Disabilities	<p>RETENTION EFFORTS TOWARD MEETING TARGETS – Students with Disabilities:</p> <p>Continuation of the REACH Academy Charter School model will continue to attract families of Scholars with Disabilities (SWD). Vibrant, themed classrooms and small class sizes will help RACS continue to grow its percentage of this student population. The proposed creation of a 12:1:1 classroom will signal REACH's willingness to work with the</p>	<p>REACH Academy Charter School will run ads throughout the year, that will focus specifically on the retention of Scholars and Teachers.</p> <p>REACH Academy's use of a hands-on, authentic, themed and center based model, along with a smaller class size (teacher to scholar ratio) will help to maintain and grow the percentage of this population. REACH will continue to seek out partnerships with the District of Columbia, Buffalo Public Schools, so to better serve the SWD population on the whole, within the City of</p>

	<p>District of Location and better serve SWD.</p> <p>Created during the Covid-19 pandemic, the school's Dream Team will continue to serve the social and emotional needs of all Scholars. The retention rates for SWD appear below:</p> <p>Special Populations:</p> <p>Special Education</p> <p>2017-18: 97.8%</p> <p>2018-19: 99.1%</p> <p>2019-20: 99.1%</p> <p>2020-21: 100%</p>	<p>Buffalo.</p> <p>REACH will continue to attend to the social and emotional needs of all Scholars by incorporating a DREAM Team of staff members who will be ready at "a minutes notice" to address any and all social emotional challenges Scholars and families may be dealing and challenged with.</p>
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Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2022

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee_fingerprinting_10_1_2019.pdf or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Aug 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	4.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	1
ii. Science	1
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	2.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	0.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	6

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	4

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	48.5

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	58.5

Thank you.



Entry 12 Organization Chart

Completed - Aug 1 2022

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

21-22 Organizational Chart

Filename: 21-22_Organizational_Chart.pdf Size: 160.7 kB

Entry 13 School Calendar

Completed - Aug 1 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

REACH SCHOOL 22-23 CALENDAR

Filename: REACH_SCHOOL_22-23_CALENDAR.pdf Size: 265.1 kB

Entry 14 Links to Critical Documents on School Website

Completed - Aug 1 2022

[Instructions](#)

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);^[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY);
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

^[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: REACH Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://nysed-cso.smapply.io/sub/26985522/
2. Board meeting notices, agendas and documents	https://www.reachacademycharter.org/21-22-sy-bot-meeting-minutes
3. New York State School Report Card	https://data.nysed.gov/essa.php?year=2020&instid=800000087935
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.reachacademycharter.org/DASA%20Policy%20.pdf
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.reachacademycharter.org/Safety%20Plan%20-%20District%2021-22-1.pdf
6. Authorizer-approved FOIL Policy	https://www.reachacademycharter.org/FOIL%20Policy.pdf
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.reachacademycharter.org/FOIL%20RECORDS%202022.pdf

Thank you.



REACH ACADEMY CHARTER SCHOOL

SINGLE AUDIT REPORTING PACKAGE

JUNE 30, 2022

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Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Independent Auditors' Report on Compliance for Each Major Federal Program and on Internal Control over
Compliance Required by the Uniform Guidance

Schedule of Findings and Questioned Costs

INDEPENDENT AUDITORS' REPORT

The Board of Trustees
REACH Academy Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying balance sheets of REACH Academy Charter School (the School) as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2022 and 2021, and changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

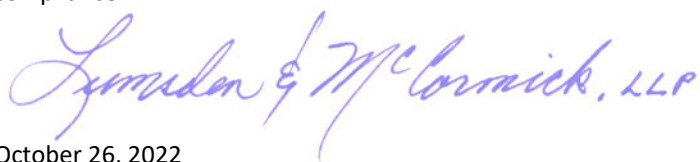
We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Additional Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2022 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "Lyndon & McCormick, LLP". The signature is written in a cursive, flowing style.

October 26, 2022

REACH ACADEMY CHARTER SCHOOL

Balance Sheets

June 30,	2022	2021
Assets		
Current assets:		
Cash	\$ 1,829,923	\$ 924,730
Receivables (Note 2)	1,590,324	769,579
Prepaid expenses and other	96,552	80,075
	<u>3,516,799</u>	<u>1,774,384</u>
Property and equipment, net (Note 3)	382,977	336,642
	<u>\$ 3,899,776</u>	<u>\$ 2,111,026</u>
Liabilities and Net Assets		
Current liabilities:		
Accounts payable	\$ 131,511	\$ 95,184
Accrued expenses	464,856	636,192
Refundable advances	150,000	-
	<u>746,367</u>	<u>731,376</u>
Deferred rent liability - noncurrent (Note 5)	619,600	893,880
Net assets:		
Without donor restrictions	2,533,809	485,770
	<u>\$ 3,899,776</u>	<u>\$ 2,111,026</u>

REACH ACADEMY CHARTER SCHOOL

Statements of Activities

For the years ended June 30,	2022	2021
Changes in net assets without donor restrictions:		
Support and revenue:		
Enrollment fees:		
Resident students	6,109,042	\$ 5,590,185
Resident students with disabilities	671,236	458,919
Contributions:		
Federal awards	1,940,039	487,004
State awards and other	61,150	33,952
Paycheck Protection Program (Note 6)	-	560,772
Other income	13,061	11,588
Total support and revenue	8,794,528	7,142,420
Expenses:		
Program expenses:		
Regular education	4,643,943	4,458,865
Special education	813,206	687,525
Other program	374,002	526,367
Supporting services:		
Management and general	915,338	781,287
Total expenses	6,746,489	6,454,044
Change in net assets	2,048,039	688,376
Net assets (deficiency) - beginning	485,770	(202,606)
Net assets - ending	\$ 2,533,809	\$ 485,770

See accompanying notes.

REACH ACADEMY CHARTER SCHOOL

Statement of Functional Expenses

For the year ended June 30, 2022

	Number of Positions	Regular Education	Special Education	Other Program	Management and General	Total
Administrative personnel	7.0	\$ -	\$ -	\$ -	\$ 559,970	\$ 559,970
Instructional personnel	69.0	2,719,850	519,971	-	-	3,239,821
Non-instructional personnel	6.0	-	-	199,989	-	199,989
Total salaries	82.0	\$ 2,719,850	\$ 519,971	\$ 199,989	\$ 559,970	\$ 3,999,780
Salaries		\$ 2,719,850	\$ 519,971	\$ 199,989	\$ 559,970	\$ 3,999,780
Employee benefits and taxes		761,756	145,630	56,012	156,832	1,120,230
Classroom supplies and materials		91,695	12,504	-	-	104,199
Contracted services		215,422	80,640	13,464	26,927	336,453
Insurance		18,967	1,185	1,185	2,372	23,709
Occupancy		240,976	15,061	15,061	30,122	301,220
Office and other expense		43,181	2,699	2,699	5,398	53,977
Professional fees		-	-	-	49,191	49,191
Recruitment		-	-	-	15,800	15,800
Repairs and maintenance		57,109	3,569	3,569	7,139	71,386
Screening assessment and fingerprinting		-	-	-	1,426	1,426
Staff development		73,550	4,597	4,597	9,193	91,937
Student activities		4,980	679	-	-	5,659
Technology		145,849	9,116	9,116	18,230	182,311
Telephone		30,401	1,900	1,900	3,800	38,001
Transportation		-	-	51,941	-	51,941
Uniforms		8,699	1,186	-	-	9,885
Utilities		78,469	4,904	4,904	9,809	98,086
		4,490,904	803,641	364,437	896,209	6,555,191
Depreciation		153,039	9,565	9,565	19,129	191,298
Total		\$ 4,643,943	\$ 813,206	\$ 374,002	\$ 915,338	\$ 6,746,489

See accompanying notes.

REACH ACADEMY CHARTER SCHOOL

Statement of Functional Expenses

For the year ended June 30, 2021

	Number of Positions	Regular Education	Special Education	Other Program	Management and General	Total
Administrative personnel	6.0	\$ -	\$ -	\$ -	\$ 443,273	\$ 443,273
Instructional personnel	65.0	2,622,696	480,212	-	-	3,102,908
Non-instructional personnel	6.0	-	-	147,758	-	147,758
Total salaries	77.0	\$ 2,622,696	\$ 480,212	\$ 147,758	\$ 443,273	\$ 3,693,939
Salaries		\$ 2,622,696	\$ 480,212	\$ 147,758	\$ 443,273	\$ 3,693,939
Employee benefits and taxes		687,433	125,868	38,729	116,185	968,215
Classroom supplies and materials		107,311	10,613	-	-	117,924
Contracted services		54,848	5,773	228,052	-	288,673
Insurance		28,739	1,796	1,796	3,592	35,923
Occupancy		360,864	22,554	22,554	45,108	451,080
Office and other expense		38,210	2,388	2,388	4,776	47,762
Payroll processing		-	-	-	10,700	10,700
Professional fees		-	-	-	38,010	38,010
Recruitment		-	-	-	11,041	11,041
Repairs and maintenance		43,777	2,736	2,736	5,472	54,721
Screening assessment and fingerprinting		-	-	-	424	424
Staff development		88,754	5,547	5,547	11,094	110,942
Student activities		73,475	7,267	-	-	80,742
Technology		109,093	6,818	6,818	13,637	136,366
Telephone		25,215	1,576	1,576	3,152	31,519
Transportation		-	-	56,003	-	56,003
Uniforms		19,886	1,967	-	-	21,853
Uncollectible accounts		-	-	-	50,000	50,000
Utilities		68,662	4,291	4,291	8,585	85,829
		4,328,963	679,406	518,248	765,049	6,291,666
Depreciation		129,902	8,119	8,119	16,238	162,378
Total		\$ 4,458,865	\$ 687,525	\$ 526,367	\$ 781,287	\$ 6,454,044

See accompanying notes.

REACH ACADEMY CHARTER SCHOOL

Statements of Cash Flows

For the years ended June 30,	2022	2021
Operating activities:		
Cash received from enrollment fees	\$ 6,556,171	\$ 5,649,090
Cash received from contributions - federal and state awards	1,404,551	366,460
Cash received from other sources	163,061	45,540
Payments to employees for services and benefits	(5,291,346)	(4,537,642)
Payments to vendors and suppliers	(1,689,611)	(1,620,924)
Net operating activities	1,142,826	(97,476)
Investing activities:		
Property and equipment expenditures	(237,633)	(126,646)
Net change in cash	905,193	(224,122)
Cash - beginning	924,730	1,148,852
Cash - ending	\$ 1,829,923	\$ 924,730

Notes to Financial Statements

1. Summary of Significant Accounting Policies:

Organization and Purpose:

REACH Academy Charter School (the School) operates a charter school in the City of Buffalo, New York (the City) authorized by the Board of Regents of the University of the State of New York. Pursuant to its charter agreement, the School offers classes from kindergarten through fifth grade (kindergarten through fourth grade in 2021), and plans to add one additional grade per year through 2024. The School has been chartered through June 2027.

Subsequent Events:

Management has evaluated events and transactions for potential recognition or disclosure through October 26, 2022, the date the financial statements were available to be issued.

Cash:

Cash in financial institutions potentially subjects the School to concentrations of credit risk, since it may exceed insured limits at various times throughout the year.

The School complies with a requirement to hold no less than \$75,000 in an escrow account to pay legal and audit expenses that would be associated with dissolution should it occur.

Property and Equipment:

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated asset useful lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Revenue Recognition:

Enrollment Fees

Enrollment fees are received from the public-school district where a student resides. The amount received each year from the resident district is generally the product of the approved operating expense per pupil and the full time equivalent enrollment of the student in the School residing in that district. The respective districts also reimburse the School for special education services based on approved applicable rates for the services provided. Revenues are recognized over the period the services are provided. The School generally invoices the resident district bi-monthly and payment is due in 30 days. Enrollment fees received in advance are deferred and recognized when earned. The School's enrollment fees are received primarily from the City School District.

Contributions

Contributions are reported at fair value at the date the pledge or award is received. Contributions are recorded as restricted support if they are received with donor stipulations that limit their use. When a donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same reporting period are shown as support without donor restrictions.

Conditional contributions, primarily government awards, are recorded as revenue when the School meets requirements in compliance with specific agreements. Amounts received before the required conditions are met are reported as refundable advances on the accompanying balance sheets. These conditional contributions are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

As of June 30, 2022, conditional government awards from the Education Stabilization Fund awarded and not yet received amounted to approximately \$736,000 and will be recognized when qualifying expenses are incurred over the next two years.

Receivables

Receivables are stated at the amounts management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a charge to uncollectible receivables expense and a credit to the allowance for doubtful accounts based on its assessment of the current status of individual accounts and historical trends. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the allowance and a credit to receivables.

Income Taxes:

The School is a 501(c)(3) organization exempt from taxation under Section 501(a) of the Internal Revenue Code.

Transportation and Food Services:

The City School District provides the School with certain transportation and food services at no charge. The value of these services has not been recorded in the accompanying financial statements.

Use of Estimates:

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Functional Expense Allocation:

The School's costs of providing its various programs and activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. These costs include salaries and benefits, which are allocated based on estimates of time and effort, and occupancy, depreciation, and utilities which are allocated based on management's estimate of program benefit.

Reclassification:

The 2021 financial statements have been reclassified to conform to the presentation adopted in 2022.

2. Receivables:

	2022	2021
Enrollment fees	\$ 669,781	\$ 448,674
Contributions	967,543	370,905
	1,637,324	819,579
Less allowance for doubtful accounts	47,000	50,000
	\$ 1,590,324	\$ 769,579

3. Property and Equipment:

	2022	2021
Building improvements	\$ 187,541	\$ 178,979
Instructional and office equipment	848,983	619,912
	1,036,524	798,891
Less accumulated depreciation	653,547	462,249
	\$ 382,977	\$ 125,607

In April 2022, the School entered into an agreement to purchase various properties for \$3,700,000; the purchase will close when the School secures private financing in fiscal 2023. Additionally, the School purchased adjacent property in August 2022 for \$555,000.

4. Retirement Plans:

The School participates in the New York State Teachers' Retirement System (TRS) which is a cost-sharing multiple employer public employee retirement system. TRS offers a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

TRS is administered by the New York State Teachers' Retirement Board and provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. TRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained from TRS at www.nystrs.org.

No employee contribution is required for those whose service began prior to July 1976. TRS requires employee contributions of 3% of salary for the first 10 years of service for those employees who joined from July 1976 through December 2009. Participants whose service began on or after January 1, 2010 through March 31, 2012 are required to contribute 3.5% of compensation throughout their active membership in TRS. Participants whose service began on or after April 1, 2012 are required to contribute a percentage ranging from 3% to 6% each year, based on their level of compensation.

Pursuant to Article 11 of the Education Law, contribution rates are established annually by the New York State Teachers' Retirement Board at an actuarially determined rate. The rate is 9.8% of the annual covered payroll for the year ended June 30, 2022, and 9.53% for the year ended June 30, 2021. The School's required contributions for the years ended June 30, 2022 and 2021 were \$342,220 and \$313,468.

The School also has a 403(b) plan covering selected employee groups. The School contributes a fixed amount to the plan for eligible non-instructional employees, subject to certain limits. The School's contributions to the 403(b) plan for the years ended June 30, 2022 and 2021 were \$14,994 and \$10,778.

5. Operating Lease:

The School leases property under the terms of a ten-year non-cancelable arrangement, which also contains two optional five-year renewals. Lease payments are made pursuant to an escalating payment schedule; however, in the event of default, the School has an obligation for any unpaid amounts calculated as if rental costs had been amortized evenly over the lease term. Consequently, accrued rent totaling \$619,600 and \$893,880 is presented as deferred rent liability - noncurrent on the accompanying balance sheets as of June 30, 2022 and 2021. Rental expense totaled \$301,220 and \$451,080 for the years ended June 30, 2022 and 2021, respectively.

Future minimum annual rental payments due at June 30, 2022 are:

2023	\$ 575,000
2024	575,000
2025	575,000
2026	575,000
2027	575,000
	<u>\$ 2,875,000</u>

6. Paycheck Protection Program Loan:

During 2020, the School received a loan totaling \$560,772 from the Small Business Administration under the Paycheck Protection Program of the Coronavirus Aid, Relief and Economic Security (CARES) Act, in response to the pandemic described in Note 8. The loan was forgiven by the SBA in 2021 and accordingly, recognized as revenue in the accompanying 2021 statement of activities.

7. Financial Assets Available for Operating Purposes:

The School obtains financial assets generally through enrollment fees and contributions. The financial assets are acquired throughout the year to help meet the School's cash needs for general expenditures.

The School's financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consist of the following at June 30:

	2022	2021
Cash available for operations	\$ 1,754,923	\$ 849,730
Receivables	1,590,342	769,579
	<u>\$ 3,345,265</u>	<u>\$ 1,619,309</u>

8. Risks and Uncertainties due to COVID-19:

On January 31, 2020, the United States Secretary of Health and Human Services (HHS) declared a public health emergency related to the global spread of coronavirus COVID-19, and a pandemic was declared by the World Health Organization in February 2020. Efforts to fight the widespread disease included limiting or closing many businesses and all schools and resulted in a severe disruption of operations for many organizations.

The full extent of the impact of COVID-19 on the School's operational and financial performance will depend on further developments, including the duration and spread of the outbreak, and its impact on schools, including its students and families, employees, and vendors, none of which can be predicted.

REACH ACADEMY CHARTER SCHOOL

Additional Information
Schedule of Expenditures of Federal Awards

For the year ended June 30, 2022

Federal Grantor/Pass-Through Grantor/Program Title	Assistance Listing Number	Grantor Number	Expenditures
<u>U.S. Department of Education</u>			
Passed through New York State Education Department:			
Title I Grants to Local Educational Agencies	84.010	0021-22-5345	\$ 299,451
Supporting Effective Instruction State Grants	84.367	0147-22-5345	28,920
Student Support and Academic Enrichment Program	84.424	0204-22-5345	14,860
Education Stabilization Fund:			
Elementary and Secondary School Emergency Relief Fund	84.425D	5891-21-5345	660,747 ¹
American Rescue Plan - Elementary and Secondary School Emergency Relief Fund	84.425U	5880-21-5345	749,117 ¹
American Rescue Plan - Elementary and Secondary School Emergency Relief Fund - Homeless Children and Youth	84.425W	5218-21-5345	9,894 ¹
Total U.S. Department of Education			<u>1,762,989</u>
<u>Federal Communications Commission</u>			
Emergency Connectivity Fund Program	32.009	n/a	<u>177,050</u>
Total Expenditures of Federal Awards			<u>\$ 1,940,039</u>

¹ Total Education Stabilization Fund - \$1,419,758

Notes to Schedule of Expenditures of Federal Awards

1. Summary of Significant Accounting Policies:

Basis of Presentation

The accompanying schedule of expenditures of federal awards presents the activity of all federal award programs administered by REACH Academy Charter School (the School), an entity as defined in Note 1 to the School's financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through from other governmental agencies, are included on the schedule of expenditures of federal awards.

Basis of Accounting

The amounts reported as federal expenditures generally were obtained from the appropriate federal financial reports for the applicable programs and periods. The amounts reported in these federal financial reports are prepared from records maintained for each program, which are periodically reconciled with the School's financial reporting system. The federal expenditures are recorded on the accrual basis.

Indirect Costs

The School typically does not allocate indirect costs to federal programs and as such the 10% de minimis indirect cost rate permitted by the Uniform Guidance is not applicable.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Board of Trustees
REACH Academy Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of REACH Academy Charter School (the School), which comprise the balance sheet as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

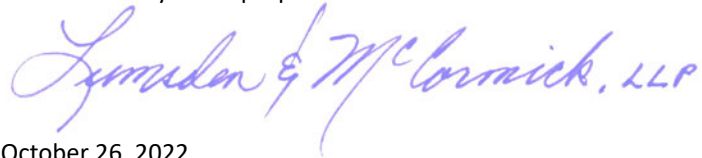
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Lynden & McCormick, LLP". The signature is written in a cursive, flowing style.

October 26, 2022

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON
INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

The Board of Trustees
REACH Academy Charter School

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited REACH Academy Charter School's (the School) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the School's major federal programs for the year ended June 30, 2022. The School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the School's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Lumden & McCormick, LLP

October 26, 2022

Schedule of Findings and Questioned Costs

For the year ended June 30, 2022

Section I. Summary of Auditors' Results

Financial Statements

Type of auditors' report issued: *Unmodified*

Internal control over financial reporting:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Noncompliance material to financial statements noted? No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Type of auditors' report issued on compliance for major programs: *Unmodified*

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)? No

Identification of major programs:

Name of Federal Program or Cluster	Assistance Listing Number	Amount
Education Stabilization Fund	84.425	\$ 1,419,758

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? No

Section II. Financial Statement Findings

No matters were reported.

Section III. Federal Award Findings and Questioned Costs

No matters were reported.

MANAGEMENT LETTER

October 26, 2022

The Board of Trustees
REACH Academy Charter School

In planning and performing our audit of the financial statements of REACH Academy Charter School (the School) as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. In addition, because of the inherent limitations in internal control, including the possibility of management override of controls, misstatements due to errors or fraud may occur and not be detected by such controls. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This information is intended solely for the use of the Board of Trustees and management of the School and is not intended to be and should not be used by anyone other than these specified parties.



COMMUNICATION TO THOSE CHARGED WITH GOVERNANCE

October 26, 2022

The Board of Trustees
REACH Academy Charter School

We have audited the financial statements of REACH Academy Charter School (the School) for the year ended June 30, 2022, and have issued our report thereon dated October 26, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated August 29, 2022, our responsibility, as described by professional standards, is to form and express an opinion about whether the consolidated financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the consolidated financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the consolidated financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible to communicate significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding internal controls and other matters noted during our audit in a separate letter to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you in the engagement letter.

Compliance with All Ethics Requirements Regarding Independence

The engagement team and our firm have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the School's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the School is included in Note 1 to the consolidated financial statements. There have been no initial selection of or changes in significant accounting policies or their application during 2022. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates and Related Audit Risk Items

Accounting estimates are an integral part of the consolidated financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the consolidated financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments. The most sensitive accounting estimates and other related audit risks items affecting the consolidated financial statements include:

- Collection of receivables
- Depreciable lives and methods
- Accrued expenses
- Allocation of expenses by function

Management's estimates and accounting treatment for the above items are based on management's knowledge and experience about past and current events and assumptions about future events. We evaluated the key factors and assumptions used to address the items above and determined that they are reasonable in relation to the consolidated financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. We evaluated all disclosures in relation to the consolidated financial statements as a whole and determined that they are reasonable.

Significant Difficulties Encountered During the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Adjustments and Related

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit. There were no significant uncorrected misstatements identified for the year ended June 30, 2022.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. The following was identified as a result of our audit procedures for the year ended June 30, 2022 and was brought to the attention of, and corrected by, management:

- Decrease accounts payable and health insurance expense - \$36,000.
- Decrease accrued salaries and benefits and related expense - \$247,000.
- Increase contributions revenue and related receivable - \$42,000
- Increase refundable advances and decrease contribution revenue - \$150,000
- Decrease deferred rent liability and related rent expense - \$150,000

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the School's consolidated financial statements or the auditors' report. No such disagreements arose during the course of the audit.

Circumstances that Affect the Form and Content of the Auditors' Report

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditors' report. There were no modifications to the audit opinion.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter dated consistent with the consolidated financial statement audit report date.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

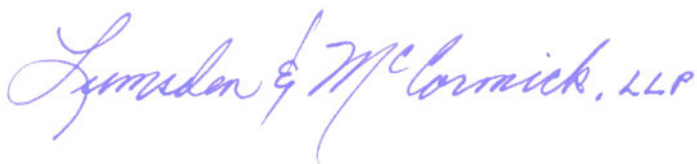
Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, business conditions affecting the School, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the School's auditors.

Additional Information

With respect to the additional information accompanying the consolidated financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the consolidated financial statements. We compared and reconciled the additional information to the underlying accounting records used to prepare the consolidated financial statements or to the consolidated financial statements themselves.

This information is intended solely for the use of the Board of Trustees and management of the school. It is not intended to be and should not be used by anyone other than these specified parties.



MANAGEMENT LETTER

October 26, 2022

The Board of Trustees
REACH Academy Charter School

In planning and performing our audit of the financial statements of REACH Academy Charter School (the School) as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. In addition, because of the inherent limitations in internal control, including the possibility of management override of controls, misstatements due to errors or fraud may occur and not be detected by such controls. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This information is intended solely for the use of the Board of Trustees and management of the School and is not intended to be and should not be used by anyone other than these specified parties.

Lumsden & McCormick, LLP

REACH ACADEMY CHARTER SCHOOL

SINGLE AUDIT REPORTING PACKAGE

JUNE 30, 2022

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INDEPENDENT AUDITORS' REPORT

The Board of Trustees
REACH Academy Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying balance sheets of REACH Academy Charter School (the School) as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2022 and 2021, and changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Additional Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2022 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "Lyndon & McCormick, LLP". The signature is written in a cursive, flowing style.

October 26, 2022

REACH ACADEMY CHARTER SCHOOL

Balance Sheets

June 30,	2022	2021
Assets		
Current assets:		
Cash	\$ 1,829,923	\$ 924,730
Receivables (Note 2)	1,590,324	769,579
Prepaid expenses and other	96,552	80,075
	<u>3,516,799</u>	<u>1,774,384</u>
Property and equipment, net (Note 3)	382,977	336,642
	<u>\$ 3,899,776</u>	<u>\$ 2,111,026</u>
Liabilities and Net Assets		
Current liabilities:		
Accounts payable	\$ 131,511	\$ 95,184
Accrued expenses	464,856	636,192
Refundable advances	150,000	-
	<u>746,367</u>	<u>731,376</u>
Deferred rent liability - noncurrent (Note 5)	619,600	893,880
Net assets:		
Without donor restrictions	2,533,809	485,770
	<u>\$ 3,899,776</u>	<u>\$ 2,111,026</u>

REACH ACADEMY CHARTER SCHOOL

Statements of Activities

For the years ended June 30,	2022	2021
Changes in net assets without donor restrictions:		
Support and revenue:		
Enrollment fees:		
Resident students	6,109,042	\$ 5,590,185
Resident students with disabilities	671,236	458,919
Contributions:		
Federal awards	1,940,039	487,004
State awards and other	61,150	33,952
Paycheck Protection Program (Note 6)	-	560,772
Other income	13,061	11,588
Total support and revenue	8,794,528	7,142,420
Expenses:		
Program expenses:		
Regular education	4,643,943	4,458,865
Special education	813,206	687,525
Other program	374,002	526,367
Supporting services:		
Management and general	915,338	781,287
Total expenses	6,746,489	6,454,044
Change in net assets	2,048,039	688,376
Net assets (deficiency) - beginning	485,770	(202,606)
Net assets - ending	\$ 2,533,809	\$ 485,770

See accompanying notes.

REACH ACADEMY CHARTER SCHOOL

Statement of Functional Expenses

For the year ended June 30, 2022

	Number of Positions	Regular Education	Special Education	Other Program	Management and General	Total
Administrative personnel	7.0	\$ -	\$ -	\$ -	\$ 559,970	\$ 559,970
Instructional personnel	69.0	2,719,850	519,971	-	-	3,239,821
Non-instructional personnel	6.0	-	-	199,989	-	199,989
Total salaries	82.0	\$ 2,719,850	\$ 519,971	\$ 199,989	\$ 559,970	\$ 3,999,780
Salaries		\$ 2,719,850	\$ 519,971	\$ 199,989	\$ 559,970	\$ 3,999,780
Employee benefits and taxes		761,756	145,630	56,012	156,832	1,120,230
Classroom supplies and materials		91,695	12,504	-	-	104,199
Contracted services		215,422	80,640	13,464	26,927	336,453
Insurance		18,967	1,185	1,185	2,372	23,709
Occupancy		240,976	15,061	15,061	30,122	301,220
Office and other expense		43,181	2,699	2,699	5,398	53,977
Professional fees		-	-	-	49,191	49,191
Recruitment		-	-	-	15,800	15,800
Repairs and maintenance		57,109	3,569	3,569	7,139	71,386
Screening assessment and fingerprinting		-	-	-	1,426	1,426
Staff development		73,550	4,597	4,597	9,193	91,937
Student activities		4,980	679	-	-	5,659
Technology		145,849	9,116	9,116	18,230	182,311
Telephone		30,401	1,900	1,900	3,800	38,001
Transportation		-	-	51,941	-	51,941
Uniforms		8,699	1,186	-	-	9,885
Utilities		78,469	4,904	4,904	9,809	98,086
		4,490,904	803,641	364,437	896,209	6,555,191
Depreciation		153,039	9,565	9,565	19,129	191,298
Total		\$ 4,643,943	\$ 813,206	\$ 374,002	\$ 915,338	\$ 6,746,489

See accompanying notes.

REACH ACADEMY CHARTER SCHOOL

Statement of Functional Expenses

For the year ended June 30, 2021

	Number of Positions	Regular Education	Special Education	Other Program	Management and General	Total
Administrative personnel	6.0	\$ -	\$ -	\$ -	\$ 443,273	\$ 443,273
Instructional personnel	65.0	2,622,696	480,212	-	-	3,102,908
Non-instructional personnel	6.0	-	-	147,758	-	147,758
Total salaries	77.0	\$ 2,622,696	\$ 480,212	\$ 147,758	\$ 443,273	\$ 3,693,939
Salaries		\$ 2,622,696	\$ 480,212	\$ 147,758	\$ 443,273	\$ 3,693,939
Employee benefits and taxes		687,433	125,868	38,729	116,185	968,215
Classroom supplies and materials		107,311	10,613	-	-	117,924
Contracted services		54,848	5,773	228,052	-	288,673
Insurance		28,739	1,796	1,796	3,592	35,923
Occupancy		360,864	22,554	22,554	45,108	451,080
Office and other expense		38,210	2,388	2,388	4,776	47,762
Payroll processing		-	-	-	10,700	10,700
Professional fees		-	-	-	38,010	38,010
Recruitment		-	-	-	11,041	11,041
Repairs and maintenance		43,777	2,736	2,736	5,472	54,721
Screening assessment and fingerprinting		-	-	-	424	424
Staff development		88,754	5,547	5,547	11,094	110,942
Student activities		73,475	7,267	-	-	80,742
Technology		109,093	6,818	6,818	13,637	136,366
Telephone		25,215	1,576	1,576	3,152	31,519
Transportation		-	-	56,003	-	56,003
Uniforms		19,886	1,967	-	-	21,853
Uncollectible accounts		-	-	-	50,000	50,000
Utilities		68,662	4,291	4,291	8,585	85,829
		4,328,963	679,406	518,248	765,049	6,291,666
Depreciation		129,902	8,119	8,119	16,238	162,378
Total		\$ 4,458,865	\$ 687,525	\$ 526,367	\$ 781,287	\$ 6,454,044

See accompanying notes.

REACH ACADEMY CHARTER SCHOOL

Statements of Cash Flows

For the years ended June 30,	2022	2021
Operating activities:		
Cash received from enrollment fees	\$ 6,556,171	\$ 5,649,090
Cash received from contributions - federal and state awards	1,404,551	366,460
Cash received from other sources	163,061	45,540
Payments to employees for services and benefits	(5,291,346)	(4,537,642)
Payments to vendors and suppliers	(1,689,611)	(1,620,924)
Net operating activities	1,142,826	(97,476)
Investing activities:		
Property and equipment expenditures	(237,633)	(126,646)
Net change in cash	905,193	(224,122)
Cash - beginning	924,730	1,148,852
Cash - ending	\$ 1,829,923	\$ 924,730

See accompanying notes.

Notes to Financial Statements

1. Summary of Significant Accounting Policies:

Organization and Purpose:

REACH Academy Charter School (the School) operates a charter school in the City of Buffalo, New York (the City) authorized by the Board of Regents of the University of the State of New York. Pursuant to its charter agreement, the School offers classes from kindergarten through fifth grade (kindergarten through fourth grade in 2021), and plans to add one additional grade per year through 2024. The School has been chartered through June 2027.

Subsequent Events:

Management has evaluated events and transactions for potential recognition or disclosure through October 26, 2022, the date the financial statements were available to be issued.

Cash:

Cash in financial institutions potentially subjects the School to concentrations of credit risk, since it may exceed insured limits at various times throughout the year.

The School complies with a requirement to hold no less than \$75,000 in an escrow account to pay legal and audit expenses that would be associated with dissolution should it occur.

Property and Equipment:

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated asset useful lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Revenue Recognition:

Enrollment Fees

Enrollment fees are received from the public-school district where a student resides. The amount received each year from the resident district is generally the product of the approved operating expense per pupil and the full time equivalent enrollment of the student in the School residing in that district. The respective districts also reimburse the School for special education services based on approved applicable rates for the services provided. Revenues are recognized over the period the services are provided. The School generally invoices the resident district bi-monthly and payment is due in 30 days. Enrollment fees received in advance are deferred and recognized when earned. The School's enrollment fees are received primarily from the City School District.

Contributions

Contributions are reported at fair value at the date the pledge or award is received. Contributions are recorded as restricted support if they are received with donor stipulations that limit their use. When a donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same reporting period are shown as support without donor restrictions.

Conditional contributions, primarily government awards, are recorded as revenue when the School meets requirements in compliance with specific agreements. Amounts received before the required conditions are met are reported as refundable advances on the accompanying balance sheets. These conditional contributions are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

As of June 30, 2022, conditional government awards from the Education Stabilization Fund awarded and not yet received amounted to approximately \$736,000 and will be recognized when qualifying expenses are incurred over the next two years.

Receivables

Receivables are stated at the amounts management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a charge to uncollectible receivables expense and a credit to the allowance for doubtful accounts based on its assessment of the current status of individual accounts and historical trends. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the allowance and a credit to receivables.

Income Taxes:

The School is a 501(c)(3) organization exempt from taxation under Section 501(a) of the Internal Revenue Code.

Transportation and Food Services:

The City School District provides the School with certain transportation and food services at no charge. The value of these services has not been recorded in the accompanying financial statements.

Use of Estimates:

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Functional Expense Allocation:

The School's costs of providing its various programs and activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. These costs include salaries and benefits, which are allocated based on estimates of time and effort, and occupancy, depreciation, and utilities which are allocated based on management's estimate of program benefit.

Reclassification:

The 2021 financial statements have been reclassified to conform to the presentation adopted in 2022.

2. Receivables:

	2022	2021
Enrollment fees	\$ 669,781	\$ 448,674
Contributions	967,543	370,905
	1,637,324	819,579
Less allowance for doubtful accounts	47,000	50,000
	\$ 1,590,324	\$ 769,579

3. Property and Equipment:

	2022	2021
Building improvements	\$ 187,541	\$ 178,979
Instructional and office equipment	848,983	619,912
	1,036,524	798,891
Less accumulated depreciation	653,547	462,249
	\$ 382,977	\$ 125,607

In April 2022, the School entered into an agreement to purchase various properties for \$3,700,000; the purchase will close when the School secures private financing in fiscal 2023. Additionally, the School purchased adjacent property in August 2022 for \$555,000.

4. Retirement Plans:

The School participates in the New York State Teachers' Retirement System (TRS) which is a cost-sharing multiple employer public employee retirement system. TRS offers a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

TRS is administered by the New York State Teachers' Retirement Board and provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. TRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained from TRS at www.nystrs.org.

No employee contribution is required for those whose service began prior to July 1976. TRS requires employee contributions of 3% of salary for the first 10 years of service for those employees who joined from July 1976 through December 2009. Participants whose service began on or after January 1, 2010 through March 31, 2012 are required to contribute 3.5% of compensation throughout their active membership in TRS. Participants whose service began on or after April 1, 2012 are required to contribute a percentage ranging from 3% to 6% each year, based on their level of compensation.

Pursuant to Article 11 of the Education Law, contribution rates are established annually by the New York State Teachers' Retirement Board at an actuarially determined rate. The rate is 9.8% of the annual covered payroll for the year ended June 30, 2022, and 9.53% for the year ended June 30, 2021. The School's required contributions for the years ended June 30, 2022 and 2021 were \$342,220 and \$313,468.

The School also has a 403(b) plan covering selected employee groups. The School contributes a fixed amount to the plan for eligible non-instructional employees, subject to certain limits. The School's contributions to the 403(b) plan for the years ended June 30, 2022 and 2021 were \$14,994 and \$10,778.

5. Operating Lease:

The School leases property under the terms of a ten-year non-cancelable arrangement, which also contains two optional five-year renewals. Lease payments are made pursuant to an escalating payment schedule; however, in the event of default, the School has an obligation for any unpaid amounts calculated as if rental costs had been amortized evenly over the lease term. Consequently, accrued rent totaling \$619,600 and \$893,880 is presented as deferred rent liability - noncurrent on the accompanying balance sheets as of June 30, 2022 and 2021. Rental expense totaled \$301,220 and \$451,080 for the years ended June 30, 2022 and 2021, respectively.

Future minimum annual rental payments due at June 30, 2022 are:

2023	\$ 575,000
2024	575,000
2025	575,000
2026	575,000
2027	575,000
	<u>\$ 2,875,000</u>

6. Paycheck Protection Program Loan:

During 2020, the School received a loan totaling \$560,772 from the Small Business Administration under the Paycheck Protection Program of the Coronavirus Aid, Relief and Economic Security (CARES) Act, in response to the pandemic described in Note 8. The loan was forgiven by the SBA in 2021 and accordingly, recognized as revenue in the accompanying 2021 statement of activities.

7. Financial Assets Available for Operating Purposes:

The School obtains financial assets generally through enrollment fees and contributions. The financial assets are acquired throughout the year to help meet the School's cash needs for general expenditures.

The School's financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consist of the following at June 30:

	2022	2021
Cash available for operations	\$ 1,754,923	\$ 849,730
Receivables	1,590,342	769,579
	<u>\$ 3,345,265</u>	<u>\$ 1,619,309</u>

8. Risks and Uncertainties due to COVID-19:

On January 31, 2020, the United States Secretary of Health and Human Services (HHS) declared a public health emergency related to the global spread of coronavirus COVID-19, and a pandemic was declared by the World Health Organization in February 2020. Efforts to fight the widespread disease included limiting or closing many businesses and all schools and resulted in a severe disruption of operations for many organizations.

The full extent of the impact of COVID-19 on the School's operational and financial performance will depend on further developments, including the duration and spread of the outbreak, and its impact on schools, including its students and families, employees, and vendors, none of which can be predicted.

REACH ACADEMY CHARTER SCHOOL

Additional Information
Schedule of Expenditures of Federal Awards

For the year ended June 30, 2022

Federal Grantor/Pass-Through Grantor/Program Title	Assistance Listing Number	Grantor Number	Expenditures
<u>U.S. Department of Education</u>			
Passed through New York State Education Department:			
Title I Grants to Local Educational Agencies	84.010	0021-22-5345	\$ 299,451
Supporting Effective Instruction State Grants	84.367	0147-22-5345	28,920
Student Support and Academic Enrichment Program	84.424	0204-22-5345	14,860
Education Stabilization Fund:			
Elementary and Secondary School Emergency Relief Fund	84.425D	5891-21-5345	660,747 ¹
American Rescue Plan - Elementary and Secondary School Emergency Relief Fund	84.425U	5880-21-5345	749,117 ¹
American Rescue Plan - Elementary and Secondary School Emergency Relief Fund - Homeless Children and Youth	84.425W	5218-21-5345	9,894 ¹
Total U.S. Department of Education			<u>1,762,989</u>
<u>Federal Communications Commission</u>			
Emergency Connectivity Fund Program	32.009	n/a	<u>177,050</u>
Total Expenditures of Federal Awards			<u>\$ 1,940,039</u>

¹ Total Education Stabilization Fund - \$1,419,758

Notes to Schedule of Expenditures of Federal Awards

1. Summary of Significant Accounting Policies:

Basis of Presentation

The accompanying schedule of expenditures of federal awards presents the activity of all federal award programs administered by REACH Academy Charter School (the School), an entity as defined in Note 1 to the School's financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through from other governmental agencies, are included on the schedule of expenditures of federal awards.

Basis of Accounting

The amounts reported as federal expenditures generally were obtained from the appropriate federal financial reports for the applicable programs and periods. The amounts reported in these federal financial reports are prepared from records maintained for each program, which are periodically reconciled with the School's financial reporting system. The federal expenditures are recorded on the accrual basis.

Indirect Costs

The School typically does not allocate indirect costs to federal programs and as such the 10% de minimis indirect cost rate permitted by the Uniform Guidance is not applicable.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Board of Trustees
REACH Academy Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of REACH Academy Charter School (the School), which comprise the balance sheet as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

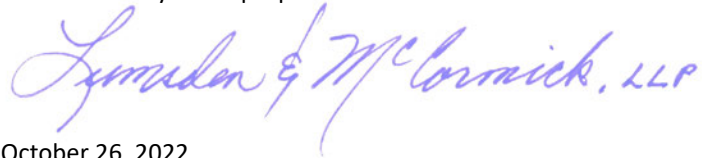
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Lynden & McCormick, LLP". The signature is written in a cursive, flowing style.

October 26, 2022

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON
INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

The Board of Trustees
REACH Academy Charter School

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited REACH Academy Charter School's (the School) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the School's major federal programs for the year ended June 30, 2022. The School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the School's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Lumden & McCormick, LLP

October 26, 2022

Schedule of Findings and Questioned Costs

For the year ended June 30, 2022

Section I. Summary of Auditors' Results

Financial Statements

Type of auditors' report issued: *Unmodified*

Internal control over financial reporting:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Noncompliance material to financial statements noted? No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Type of auditors' report issued on compliance for major programs: *Unmodified*

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)? No

Identification of major programs:

Name of Federal Program or Cluster	Assistance Listing Number	Amount
Education Stabilization Fund	84.425	\$ 1,419,758

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? No

Section II. Financial Statement Findings

No matters were reported.

Section III. Federal Award Findings and Questioned Costs

No matters were reported.



CSP Agreed-Upon Procedure Report

A CSP Agreed-Upon procedure report was not required for REACH Academy Charter School during the 6/30/2022 audit.



Corrective action plan for audit findings and Management letter recommendations

A corrective action plans for audit findings and management letter recommendations was not applicable for REACH Academy Charter School, as there were none note during the 6/30/2022 audit.



Evidence of Required Escrow Account for each school

The Evidence of required escrow account for REACH Academy Charter School is noted in the Audited Financial Statements during the 6/30/2022 audit.

**Disclosure of Financial Interest by a Current
or Former Trustee****Trustee Name:**

Christopher C. Arnold

Name of Charter School Education Corporation:

REACH Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Governance Committee, Academic Committee.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

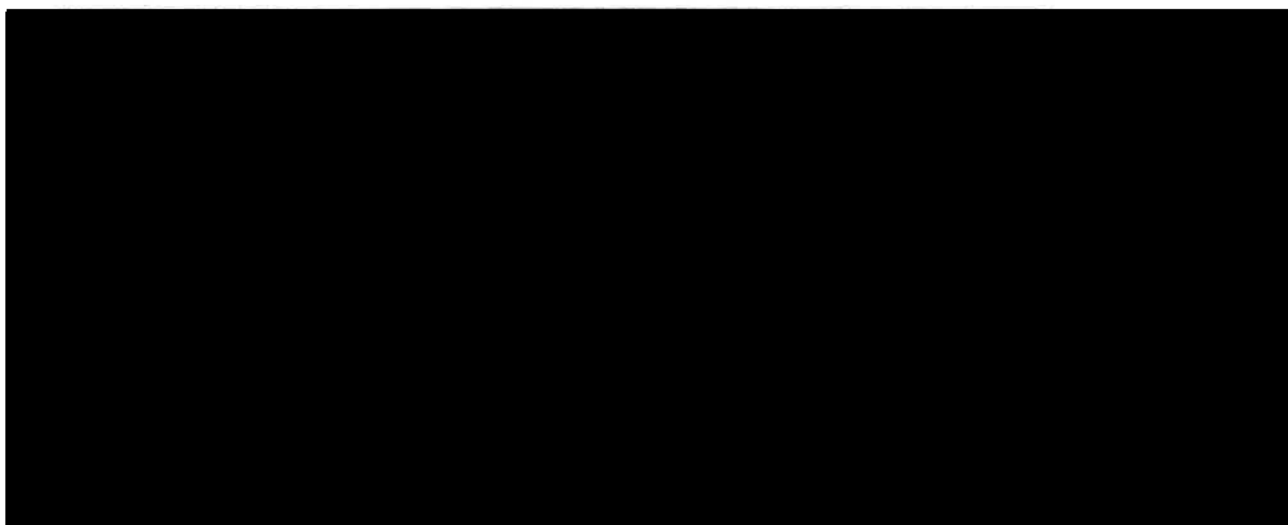
☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



7-26-22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

_____ **Sarah Pearson Collins** _____

Name of Charter School Education Corporation: REACH Charter

1. List all positions held on the education corporation Board of Trustees ("Board")
(e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
BOARD Member

2. Are you related, by blood or marriage, to any person employed by the school
and/or education corporation?

Yes No -NO

If **Yes**, please describe the nature of your relationship and the person's
position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any
student currently enrolled in a school operated by the education corporation?

Yes No -NO

If **Yes**, please describe the nature of your relationship and if the
student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No NO

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No NO

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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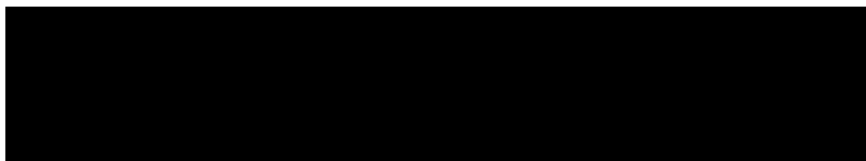
Page 3 of 5

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organizational conducting business with the school(s)	Nature of business conduct ed	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



____ Business Address:



Sarah Pearson Collins

Signature Date 7/29/22- /Sarah Pearson Collins

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Christine Czech-Mann

Name of Charter School Education Corporation:

REACH Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee
Vice President
Treasurer
Finance Committee Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

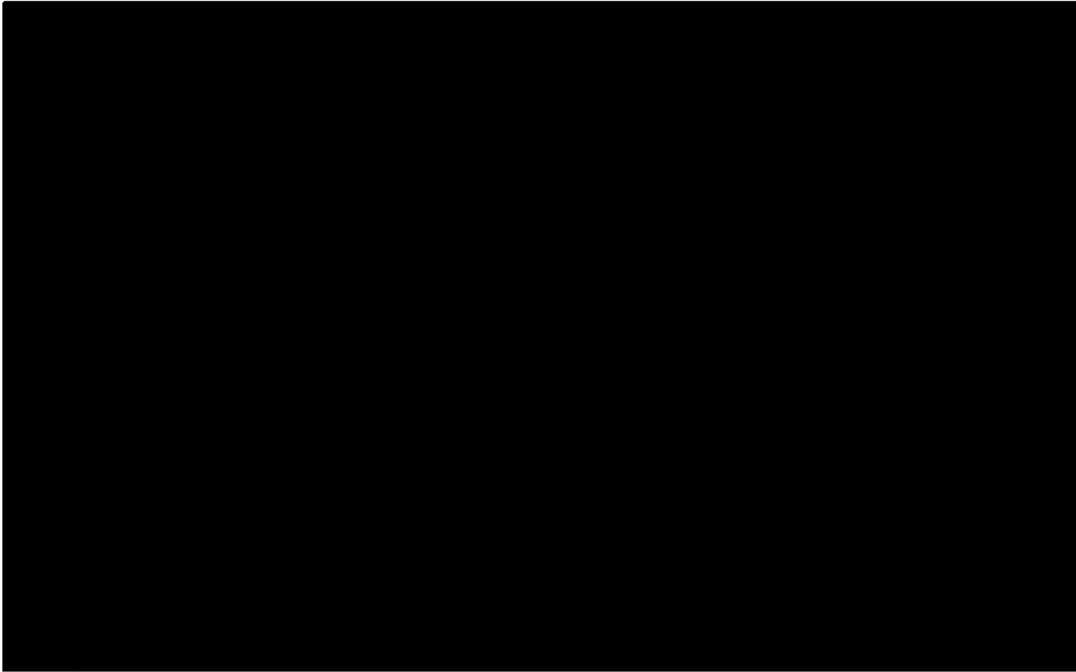
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



 7/28/22
Signature Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Dr. Susan Dunkle

Name of Charter School Education Corporation: REACH Academy Charter

School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board of Trustees, Governance Committee Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes **No** **NO**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes ☐ **No** ☐

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes ☐ **No** ☐

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

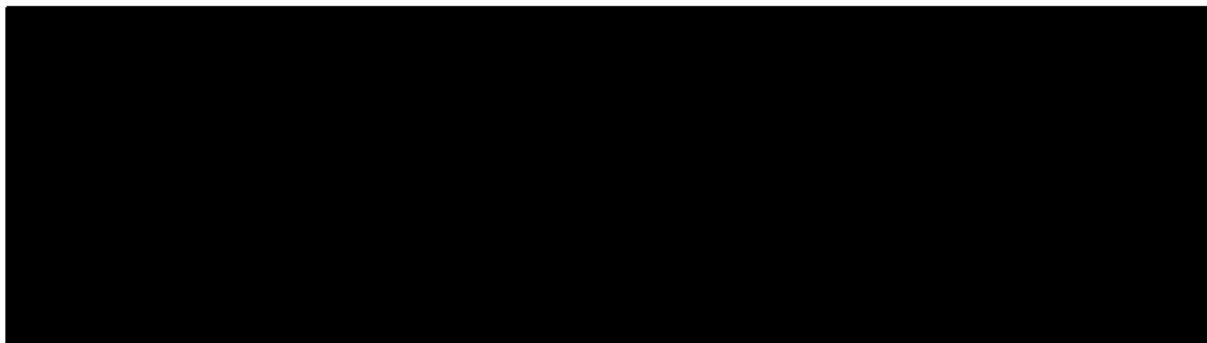
N/A	N/A	N/A	N/A
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7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organizational conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
N/A	N/A	N/A	N/A	N/A

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Susan M. Dunkle

Signature Date July 28, 2022

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Dolores Prezyna

Name of Charter School Education Corporation:

REACH Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board of Trustees Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



	7/24/2022
Signature	Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Heather Speakes

Name of Charter School Education Corporation:

Reach Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent rep

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

2021-2022 BOARD OF TRUSTEES MEETING SCHEDULE
All meetings will be held at REACH Academy Charter School
and will begin at 6:15 PM.
Public Notices will be placed on the School Website and Facebook Page

JULY 22, 2021

AUGUST 5, 2021

AUGUST 26, 2021 Cancelled

SEPTEMBER 2, 2021 (Rescheduled from AUGUST 26, 2021)

SEPTEMBER 30, 2021

OCTOBER 28, 2021

NOVEMBER 18, 2021

DECEMBER 16, 2021

JANUARY 27, 2022

FEBRUARY 17, 2022

MARCH 24, 2022

APRIL 6, 2022

APRIL 28, 2022

MAY 26, 2022

JUNE 23, 2022 (Rescheduled)

JUNE 28, 2022 (Rescheduled from June 22, 2022)

Entry 2

REACH ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES MINUTES
Thursday, June 24, 2021 - 6:15 PM

REACH Academy Charter School - Conference Room
115 Ash Street, Buffalo, NY 14204
Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER - 6:15 PM

ROLL CALL
ATTENDANCE AT THIS MEETING

(Due to limitations posed by Covid-19, this meeting will be conducted via the Zoom Conferencing App.)

Dr. Dolores Prezyna:	X	Ryan Caster:	X	Heather Speakes:	Exc.
Christopher Arnold:	X	Christine Mann:	Exc.	Dr. Susan Dunkle:	X
Sarah					
Pearson-Collins	X				

Attendance - Others

Linda Marszalek:	Exc.	Robin Nellis:	X	Arnie Caster:	X
Lisa Rogers:	X	Michael Olsen:	X	Lee Pierce:	X
Anna Chiavaroli:	X	Pamela Sharp:	X	William Yelder:	X

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. - None

3.0 PRIVILEGE OF THE FLOOR

4.0 CONSENT AGENDA - 6:17 PM

4.1 RESOLVED, that the Board of Trustees votes to approve the above designated Consent Agenda items marked *S.1, *7.1, *7.2, *8.1.1, *8.2.1, *8.3.1

Moved by: Chris
Seconded by: Dr. Susan Dunkle
Vote: 5-0

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 RESOLVED, that the minutes from the May 27, 2021 Board of Trustees Meeting Minutes are accepted as presented.

6.0 BOARD PRESENTATIONS – 6:20 PM

6.1 Enrollment Update - Robin Nellis

6.2 Update on Renewal Outreach – Lee Pierce

7.0 COMMITTEE UPDATES

*7.1 Update from the Finance Committee – April Financials attached

*7.2 Update from the Governance Committee

*8.0 PERSONNEL

*8.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to create the following position:

*8.1.1 Position: Director of Instruction
Appointment: 12 Month Position – 1.0 FTE
Department: Administration
Status: Exempt - Salary
Effective: July 1, 2021

*8.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignation:

*8.2.1 Name: LeighAnn Shaffer
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: July 13, 2021
Reason: To accept a position in a district nearer to her home

*8.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointment:

*8.3.1 Name: Anna Chiavaroli
Position: Director of Instruction
Appointment: 12 Month Position – 1.0 FTE
Status: Exempt - Salary
Salary: \$74,000.00
Effective: July 1, 2021

9.1 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the attached salary steps for teachers, beginning with the 2021-2022 school year.

Moved by: Chris Arnold
Seconded by: Dr. Susan Dunkle
Vote: 5-0

9.2 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the attached proposed Budget for the 2021-2022 school year.

Moved by: Chris Arnold
Seconded by: Dr. Susan Dunkle
Vote: 5-0

9.3 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve purchase of Technology Equipment and Supplies contained in the attached Quote. As per the 20-21 Emergency Connectivity Fund guidelines, eligible WiFi enabled technology will be:
1. Child Internet Protection Act Compliant through the use of SonicWALL Content Filtering and GoGuardian Mobile Web Filtering in accordance with 47 U.S. Code § 254 - Universal service (h)(1)
2. Purchased Devices will be purchased one per qualified user.
3. Purchased Devices will be inventoried and kept in inventory for 36 months after date of purchase.

Moved by: Chris Arnold
Seconded by: Dr. Susan Dunkle
Vote: 5-0

9.4 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the attached Facility Custodial Contract;

Moved by: Dr. Susan Dunkle
Seconded by: Chris Arnold
Vote: 5-0

9.5 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to renew the Lavinia Group Consulting Agreement, to provide Staff Development training for the 2021-2022 school year in Guided Reading, Close Reading and Math. The cost of the Agreement is not to exceed \$100,000.00.

Moved by: Chris Arnold
Seconded by: Dr. Susan Dunkle
Vote: 5-0

9.6 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the attached 2021-2022 School Calendar:

Moved by: Chris Arnold
Seconded by: Ryan Caster
Vote: 5-0

10.0 RESOLVED, the Board of Trustees votes to adjourn the meeting. - 7:08 PM

Moved by: Chris Arnold
Seconded by: Dr. Susan Dunkle
Vote: 5-0

The next meeting of the BOT is scheduled for Thursday, July 22, 2021 at 6:15 P.M.

REACH ACADEMY CHARTER SCHOOL
ANNUAL REORGANIZATIONAL MEETING
BOARD OF TRUSTEES
MINUTES

Thursday, July 22, 2021 – 6:15 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER - 6:12 PM

ROLL CALL
ATTENDANCE AT THIS MEETING

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive.)

Dr. Dolores Prezyna:	<u>EXC</u>	Ryan Caster:	<u>X</u>	Heather Speakes:	<u>EXC</u>
Christopher Arnold:	<u>X</u>	Christine Mann:	<u>X</u>	Dr. Susan Dunkle:	<u>X</u>
		Sarah Pearson-Collins:	<u>EXC</u>		

Attendance – Others

Linda Marszalek:	<u>X</u>	Robin Nellis:	<u>X</u>	Amie Caster:	<u>X</u>
Lisa Rogers:	<u>EXC</u>	Michael Olsen:	<u>X</u>	Lee Pierce:	<u>EXC</u>
Anna Chiavaroli:	<u>EXC</u>	Pamela Sharp:	<u>EXC</u>	William Velder:	<u>EXC</u>

2.0 RESOLVED, based upon the recommendation of the Head of School, the Board of Trustees votes to continue to designate the following official bank depository for the 2021-2022 school year:

Bank: M & T Bank

Moved by: Ryan Caster
Seconded by: Chris Arnold
Vote: 4-0

3.0 RESOLVED, the Board of Trustees votes to reappoint Linda Marszalek to act as the Chief Financial Officer for REACH Academy Charter School for the 2021-2022 school year.

4.0 RESOLVED, based upon the recommendation of the Head of School, the Board of Trustees votes to reappoint the attorney for REACH Academy Charter School for the 2021-2022 school year

Name: Richard Stanton, ESQ.
Rate: \$185.00 per hour
Effective Date: 7/1/2021

Moved by: Chris Arnold
Seconded by: Ryan Caster
Vote: 4-0

5.0 RESOLVED, based upon the recommendation of the Head of School, the Board of Trustees votes to reappoint the Board Clerk for REACH Academy Charter School for the 2021-2022 school year.

Name: Robin Nellis
Annual Stipend: \$5,000.00
Effective Date: 7/1/2021

Moved by: Dr. Susan Dunkle
Seconded by: Ryan Caster
Vote: 4-0

6.0 RESOLVED, the Board of Trustees votes to designate Lumsden and McCormick as the External Auditor of REACH Academy Charter School for the 2021-2022 school year.

Moved by: Ryan Caster
Seconded by: Dr. Susan Dunkle
Vote: 4-0

7.0 RESOLVED, the Board of Trustees votes to designate Lisa Rogers as the Human Rights Officer for REACH Academy Charter School for the 2021-2022 school year.

Moved by: Chris Arnold
Seconded by: Dr. Susan Dunkle
Vote: 4-0

8.0 RESOLVED, the Board of Trustees votes to designate Linda Marszalek as the Purchasing Agent for REACH Academy Charter School for the 2021-2022 school year.

Moved by: Chris Arnold
Seconded by: Ryan Caster
Vote: 4-0

9.0 RESOLVED, the Board of Trustees votes to designate Linda Marzalek as the REACH Academy Charter School Payroll for the 2021-2022 school year.

Moved by: Ryan Caster
Seconded by: Chris Arnold
Vote: 4-0

10.0 RESOLVED, the Board of Trustees votes to designate Amie Caster and Lee Pierce as the official Bank Signatories for REACH Academy Charter School for the 2021-2022 school year.

Moved by: _____
Seconded by: _____
Vote: TABLED

11.0 RESOLVED, the Board of Trustees votes to designate Robin Nellis the Designated Educational Official to receive court notifications regarding Scholars for the 2021-2022 school year.

Moved by: Dr. Susan Dunkle
Seconded by: Ryan Caster
Vote: 4-0

12.0 RESOLVED, the Board of Trustees votes to designate Michael Olsen the School Pesticide Representative for the 2021-2022 school year.

Moved by: Chris Arnold
Seconded by: Dr. Susan Dunkle
Vote: 4-0

13.0 RESOLVED, the Board of Trustees votes to designate Bernadette Corcoran as the Hearing Officer for the 2021-2022 school year.

Moved by: Dr. Susan Dunkle
Seconded by: Ryan Caster
Vote: 4-0

14.0 RESOLVED, the Board of Trustees votes to seek nominations for the position of BOT Treasurer, to be voted upon at the August 5, 2021 meeting.

Moved by: Chris Arnold
Seconded by: Dr. Susan Dunkle
Vote: 4-0

15.0 RESOLVED, the Board of Trustees votes to adjourn the Annual Reorganizational Meeting.

Moved by: Chris Arnold
Seconded by: Dr. Susan Dunkle
Vote: 4-0

REACH ACADEMY CHARTER SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING MINUTES

Thursday, July 22, 2021 – 6:15 PM

REACH Academy Charter School – Conference Room

115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER - 6:20 PM

ROLL CALL ATTENDANCE AT THIS MEETING

Dr. Dolores Prezyrna: <u>EXC.</u>	Ryan Caster: <u>X</u>	Heather Speakes: <u>EXC.</u>
Christopher Arnold: <u>X</u>	Christine Mann: <u>X</u>	Dr. Susan Dunkle: <u>X</u>
Sarah Pearson-Collins: <u>EXC.</u>		

Attendance – Others

Linda Marszalek: <u>X</u>	Robin Nellis: <u>X</u>	Amie Caster: <u>X</u>
Lisa Rogers: <u>EXC.</u>	Michael Olsen: <u>X</u>	Lee Pierce: <u>EXC.</u>
Anna Chiavaroli: <u>EXC.</u>	Pamela Sharp: <u>EXC.</u>	William Yelder: <u>EXC.</u>

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. - None

3.0 PRIVILEGE OF THE FLOOR - None

4.0 CONSENT AGENDA - 6:24 PM

4.1 **RESOLVED, that the Board of Trustees votes to approve the above designated Consent Agenda items marked *5.1, *8.1.1, *8.1.2, *8.1.3, *8.1.4, *8.1.5, *8.1.6, *8.1.7, *8.1.8, *8.1.9, *8.1.10, *8.2.1, *8.2.2, *8.2.3**

Dr. Susan Dunkle	Moved by:	Dunkle	Seconded by:	Caster	Ryan	Vote:	4-0
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*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 **RESOLVED, that the minutes from the June 24, 2021 Board of Trustees Meeting** Minutes are accepted as presented.

6.0 BOARD PRESENTATIONS – 6:25 PM

6.1 Enrollment Update - Robin Nellis

6.2 Legacy Museum Visit – Linda Marszalek

7.0 COMMITTEE UPDATES – 6:35 PM

7.1 Update from the Academic Committee

7.2 Update from the Governance Committee

*8.0 PERSONNEL

*8.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:

*8.1.1 Name: Amy Damaszewicz
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: July 24, 2021
Reason: To accept a position in a district closer to her home

*8.1.2 Name: Kelly Jasnowski
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: July 28, 2021
Reason: To accept a position in a district closer to her home

*8.1.3 Name: Jessica Timm
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: July 25, 2021
Reason: To accept a position in a district closer to her home

*8.1.4 Name: Jessica Kerr
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: July 28, 2021
Reason: To accommodate her children's bus schedule

*8.1.5	Name: Seth Crane Position: Classroom Teacher Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary Effective: June 30, 2021	
*8.1.6	Name: Lexi Conner Position: Classroom Teacher Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary Effective: July 25, 2021 Reason: To accept a position in a district closer to her home	
*8.1.7	Name: Allison Frey Position: Classroom Teacher Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary Effective: July 30, 2021	
*8.1.8	Name: Kelly Hernandez Position: Classroom Teacher Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary Effective: August 12, 2021 Reason: To accept a position in a district closer to her home	
*8.1.9	Name: Rachel Aquino Position: Classroom Teacher Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary Effective: July 13, 2021 Reason: To accept a position in a district closer to her home	
*8.1.10	Name: Robert Linhart Position: Physical Education Teacher Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary Effective: August 10, 2021 Reason: To accept a Middle School position in another district	

*8.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointment:

*8.2.1 Name: Tahawna Roberson
Position: Classroom Teacher
Appointment: 10 Month Position - 1.0 FTE
Status: Exempt - Salary
Salary: \$45,000.00 - Step 1
Effective: August 16, 2021

*8.2.2 Name: Desire Desiderio
Position: Teacher in Development
Appointment: 10 Month Position - 1.0 FTE
Status: Exempt - Salary
Salary: \$40,000.00
Effective: August 16, 2021

*8.2.3 Name: Chavon Campbell
Position: Classroom Teacher
Appointment: 10 Month Position -- 1.0 FTE
Status: Exempt - Salary
Salary: Step to be determined pending approval of prior service
Effective: August 16, 2021

9.0 NEW BUSINESS - 6:41 PM

9.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve payment to sole source provider First Student, Inc. for 2021 Summer School Transportation in the amount of \$25,000.00 per the attached quote.

Moved by: Chris Arnold
Seconded by: Dr. Susan Dunkle
Vote: 4-0

9.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the attached schedule of Health Insurance costs for the 2021-2022 school year.

Moved by: Ryan Caster
Seconded by: Chris Arnold
Vote: 4-0

9.3 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve a 36 Month contract for \$88,390.00* per year with Optimal Therapy Associates Services to provide Occupational and Physical Therapy Services to REACH Scholars. Results of the RFP for these services is attached.
 *Amount is based on the current number of identified Scholars. The amount is subject to change as the number of identified Scholars changes.

Moved by: Dr. Susan Dunkle
 Seconded by: Ryan Caster
 Vote: 4-0

9.4 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to enter Executive Session to discuss renewal options.

Moved by: Ryan Caster
 Seconded by: Chris Arnold
 Vote: 4-0

9.5 RESOLVED, the Board of Trustees votes to accept the attached BOT Meeting Schedule for 2021-2022.

Moved by: Dr. Susan Dunkle
 Seconded by: Ryan Caster
 Vote: 4-0

9.6 RESOLVED, the Board of Trustees votes to accept the resignation of Trustee and Board Treasurer Ryan Caster, effective August 31, 2021.

Moved by: _____
 Seconded by: _____
 Vote: TABLED

9.7 RESOLVED, the Board of Trustees votes to appoint Trustee Heather Speakes to , another two year term on the BOT, to conclude 6/30/2023.

Moved by: Ryan Caster
 Seconded by: Dr. Susan Dunkle
 Vote: 4-0

10.0 ADJOURNMENT

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Chris Arnold
 Seconded by: Ryan Caster
 Vote: 4-0

The next meeting of the BOT is scheduled for Thursday, August 26, 2021 at 6:15 P.M.

1.0 CALL TO ORDER - 6:17 PM

ROLL CALL
ATTENDANCE AT THIS MEETING

Dr. Dolores Prezyrna:	X	Ryan Caster:	X	Heather Speakes:	X
Christopher Arnold:	X	Christine Mann:	EXC.	Dr. Susan Dunkle:	X
Sarah Pearson-Collins:	X				

Attendance - Others

Linda Marszalek:	X	Robin Nellis:	EXC.	Amie Caster:	EXC.
Lisa Rogers:	EXC.	Michael Olsen:	X	Lee Pierce:	X
Anna Chivaroli:	EXC.	Pamela Sharp:	X	William Yelder:	EXC.

2.0 AMENDMENTS or adjustments to the agenda by the Board Members.

3.0 PRIVILEGE OF THE FLOOR

4.0 CONSENT AGENDA

4.1 RESOLVED, that the Board of Trustees votes to approve the above designated Consent Agenda items marked *5.1, *8.1.1

Moved by: Chris
Seconded by: Ryan Caster
Vote: 6-0

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 RESOLVED, that the minutes from the July 22, 2021 Board of Trustees Meeting Minutes are accepted as presented.

6.0 BOARD PRESENTATIONS

6.1 Enrollment Update - Robin Nellis

7.0 COMMITTEE UPDATES

7.1 Update from the Academic Committee

*8.0 PERSONNEL

*8.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:

*8.1.1 Name: Jaime Peters
Position: Classroom Teacher
Appointment: 10 Month Position - 1.0 FTE
Status: Exempt - Salary
Effective: August 23, 2021
Reason: To accept a position in a district closer to her home

9.0 OLD BUSINESS

9.1 RESOLVED, the Board of Trustees votes to designate Arnie Caster and Lee Pierce as additional official Bank Signatories for REACH Academy Charter School for the 2021-2022 school year. This item was tabled at the previous meeting.

Moved by: Chris Arnold
Seconded by: Susan Dunkle
Vote: 5-0-1

9.2 RESOLVED, the Board of Trustees votes to accept the resignation of Trustee and Board Treasurer Ryan Caster, effective August 31, 2021. This item was tabled at the previous meeting.

Moved by: Susan Dunkle
Seconded by: Dolores Prezyna
Vote: 5-0-1

10.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve submission of the attached application for a Five Year Renewal of the Initial Charter for REACH Academy Charter School to the New York State Charter School Office.

Moved by: Chris Arnold
Seconded by: Heather Speakes
Vote: 6-0

10.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve submission of the following Material and Non-Material revisions to the Charter of REACH Academy Charter School.

Material Revisions:

1. The REACH Academy Charter School's Board of Trustees respectfully requests that the Regents approve a material revision to its charter to allow the School, which currently serves 480 scholars in grades Kindergarten through Grade 5, to increase total authorized enrollment for grades K-5 by 120 scholars, bringing the maximum authorized enrollment grades K-5 to 600 scholars. This would allow the school to have approximately 100 Scholars at each grade level, instead of 80 as previously approved for the first charter.
2. The REACH Academy Charter School Board of Trustees respectfully requests that the Regents approve a grade level expansion request taking RACS initial K-5 grade level configuration, and expanding the grade level span to include grades 6-10, with an increase in authorized enrollment of 500 scholars. This would bring the grade level span from kindergarten through grade 5, to kindergarten through grade 10, and the total authorized enrollment from 480 to 1100 scholars, respectively. RACS will fill open seats at the lowest grades first until all openings have been filled. This material revision would not go into effect until the initial charter concludes at the end of 2021-2022 school year.

Non-Material Revisions:

1. The REACH Academy Board of Trustees respectfully requests the following non-material revision. A modification to the Initial Charter By-laws. See Attachment in this Section 4 for a red-lined version of the proposed changes to the By-Laws.
 2. The REACH Academy Charter School Board of Trustees respectfully requests approval for a new and/or renovated brick and mortar facility, that will be located in close proximity to the present Charter School at 115 Ash Street in Buffalo, New York. This additional site will house RACS Middle School Scholars in Grades 5 through 8 beginning September of the 2022-2023 school year, and will include Grade 9 and 10 Scholars, until a third building is acquired.
- Students, teachers, support staff and administrators are currently housed in one 90,000 square foot facility which nears capacity. This present facility will lack a sufficient size cafeteria and auditorium to accommodate for the increase in student enrollment. RACS plans to acquire an existing brick and mortar school facility, and/or build out an existing structure, will meet the aforementioned demands, and initially accommodate scholars in Grade 5 through Grade 10. The new facility will provide opportunities, including but not limited to, theme-based and curriculum specific classroom designs, a state-of-the-art science laboratory and a music auditorium to advance middle school programming. A decision will be made as to the need to acquire a third building toward the end of the 2025-2026 school year in order to house the high school.

Moved by: Chris Arnold
Seconded by: Ryan Caster
Vote: 6-0

10.0 ADJOURNMENT - 6:53 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Chris Arnold

Seconded by:

Sarah Pearson
Collins

Vote:

6-0

The next meeting of the BOT is scheduled for Thursday, August 26, 2021 at 6:15 P.M.

1.0 CALL TO ORDER – 6:18 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

Dr. Dolores Prezyrna: <u>X</u>	Christine Mann: <u>X</u>	Heather Speakes: <u>EXC</u>
Christopher Arnold: <u>X</u>	Dr. Susan Dunkle: <u>X</u>	Sarah Pearson-Collins: <u>EXC</u>

Attendance – Others

Linda Marszalek: <u>X</u>	Robin Nellis: <u>X</u>	Annie Caster: <u>EXC</u>
Lisa Rogers: <u>EXC</u>	Michael Olsen: <u>X</u>	Lee Pierce: <u>X</u>
Anna Chiavaroli: <u>X</u>	Pamela Sharp: <u>EXC</u>	William Yelder: <u>EXC</u>

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. – Items 6.4 and 9.5 were added to the agenda.

3.0 PRIVILEGE OF THE FLOOR

4.0 CONSENT AGENDA - 6:22PM

4.1 RESOLVED, that the Board of Trustees votes to approve the above designated Consent Agenda items marked *5.1, *7.1.1, *7.1.2, *7.2.1, *7.2.2, *7.2.3, *7.2.4, *7.2.5, *7.2.6, *7.2.7, *7.2.8, *7.3.1

Moved by: Susan Dunkle
Seconded by: Christine Mann
Vote: 4-0

***5.0 ACCEPTANCE OF PREVIOUS MINUTES**

***5.1 RESOLVED**, that the minutes from the August 5, 2021 Board of Trustees Meeting Minutes are accepted as presented.

- 6.1 Enrollment Update - Robin Nellis
- 6.2 Re-Opening Considerations – Linda Marszalek
- 6.3 REACH Academy Charter School submissions update – Lee Pierce
- 6.4 Governance Committee Report

***7.0 PERSONNEL**

***7.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:**

***7.1.1** Name: Caitlyn Jaehn
 Position: Classroom Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Status: Exempt - Salary
 Effective: August 22, 2021
 Reason: To accept a position in a district closer to her home

***7.1.2** Name: Caitlyn Demma
 Position: Classroom Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Status: Exempt - Salary
 Effective: August 22, 2021
 Reason: To accept a position in a suburban district

***7.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments:**

***7.2.1** Name: Emma Kuczkowski
 Position: Classroom Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Status: Exempt - Salary
 Salary: Commensurate with approved Salary Scale and verification
 Effective: August 16, 2021

***7.2.2** Name: Taylor Wagner
 Position: Speech Language Pathologist
 Appointment: 10 Month Position – 1.0 FTE
 Status: Exempt - Salary
 Salary: Commensurate with approved Salary Scale and verification
 Effective: August 16, 2021

*7.2.3	Name: Kaylee Willis Position: Classroom Teacher Appointment: 10 Month Position - 1.0 FTE Status: Exempt - Salary Salary: Commensurate with approved Salary Scale and verification Effective: August 16, 2021 of previous employment	
*7.2.4	Name: Nicole Lampke Position: Classroom Teacher Appointment: 10 Month Position - 1.0 FTE Status: Exempt - Salary Salary: Commensurate with approved Salary Scale and verification Effective: August 16, 2021 of previous employment	
*7.2.5	Name: Danielle Steffan Position: Classroom Teacher Appointment: 10 Month Position - 1.0 FTE Status: Exempt - Salary Salary: Commensurate with approved Salary Scale and verification Effective: August 16, 2021 of previous employment	
*7.2.6	Name: Brooke Buck Position: Classroom Teacher Appointment: 10 Month Position - 1.0 FTE Status: Exempt - Salary Salary: Commensurate with approved Salary Scale and verification Effective: August 16, 2021 of previous employment	
*7.2.7	Name: Alisa Vacanti Position: Classroom Teacher Appointment: 10 Month Position - 1.0 FTE Status: Exempt - Salary Salary: Commensurate with approved Salary Scale and verification Effective: August 16, 2021 of previous employment	
*7.2.8	Name: Linda Ashton Position: Classroom Teacher Appointment: 10 Month Position - 1.0 FTE Status: Exempt - Salary Salary: Commensurate with approved Salary Scale and verification Effective: August 17, 2021 of previous employment	

*7.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfer:

*7.3.1

Name: Leslie Stauss
From: Long Term Building Sub
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Salary: \$39,500.00
To: Physical Education Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Salary: Commensurate with approved Salary Scale and verification
Effective Date: 8/16/2021

8.0 OLD BUSINESS – 6:50PM

8.1 Having reluctantly accepted the resignation of Board of Trustees Treasurer and Founding BOT Member Ryan Caster, effective August 31, 2021, the BOT wishes to acknowledge his valuable contribution to the Board and to the success of REACH Academy Charter School and its families. The Board along with the Administrative Team thanks Ryan for his years of service to the school.

9.0 NEW BUSINESS – 6:54 PM

9.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the attached Benefit Package for 12 Month REACH Academy Charter School Administrators.

Moved by: Chris Arnold
Seconded by: Christine Mann
Vote: 4-0

9.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the attached Benefit Package for 12 Month REACH Academy Charter School staff.

Moved by: Chris Arnold
Seconded by: Christine Mann
Vote: 4-0

9.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the appointment of Christine Mann as Interim BOT Treasurer to commence September 1, 2021.

Moved by: Chris Arnold
Seconded by: Susan Dunkle
Vote: 4-0

9.4 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the first reading of the attached Social Networking and Blogging Policy.

Moved by: Christine Mann
Seconded by: Susan Dunkle
Vote: 4-0

9.5 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve submission of the attached Non-Material Revisions to the charter of REACH Academy Charter School.

Moved by: Christine Mann
Seconded by: Susan Dunkle
Vote: 4-0

10.0 ADJOURNMENT – 7:16 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Chris Arnold
Seconded by: Susan Dunkle
Vote: 4-0

The next meeting of the BOT is scheduled for Thursday, September 23, 2021 at 6:15 P.M.

Upcoming Events: Annual Summer BBQ – 8/27/21 12-2 PM
First Day of School – Monday, August 30, 2021

REACH ACADEMY CHARTER SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING MINUTES

Thursday, September 30, 2021 – 6:15 PM

REACH Academy Charter School – Conference Room

115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER - 6:19 PM

ROLL CALL ATTENDANCE AT THIS MEETING

Dr. Dolores Prezyna:	X	Christine Mann:	X	Heather Speakes:	EXC.
Christopher Arnold:	X	Dr. Susan Dunkle:	X	Sarah Pearson-Collins:	X

Attendance – Others

Linda Marszalek:	X	Robin Nellis:	X	Amie Caster:	X
Lisa Rogers:	EXC.	Michael Olsen:	X	Lee Pierce:	EXC.
Anna Chiavaroli:	EXC.	Pamela Sharp:	EXC.	William Yelder:	EXC.

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. - None

3.0 PRIVILEGE OF THE FLOOR - None

4.0 CONSENT AGENDA - 6:27 PM

4.1 **RESOLVED**, that the Board of Trustees votes to approve the above designated Consent Agenda items marked *5.1, *8.1.1, *8.1.2, *8.1.3

Moved by: Chris Arnold
Seconded by: Susan Dunkle
Vote: 5-0

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 **RESOLVED**, that the minutes from the September 2, 2021 Board of Trustees Meeting Minutes are accepted as presented.

6.0 BOARD PRESENTATIONS

- 6.1 Enrollment Update - Robin Nellis
- 6.2 Public Hearing Report - Linda Marszalek
- 6.3 "Pulling the Race Card" event - Sarah Pearson-Collins, Linda Marszalek and Christine Mann

7.0 COMMITTEE REPORTS - 7:05 PM

- 7.1 Governance Committee
- 7.2 Academic Committee
- 7.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to go into Executive Session to review embargoed State Assessment results.

Moved by: Chris Arnold
 Seconded by: Christine Mann
 Vote: 5-0

*8.0 PERSONNEL

*8.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:

- *8.1.1 Name: Casey Large
 Position: Classroom Teacher
 Appointment: 10 Month Position - 1.0 FTE
 Status: Exempt - Salary
 Effective: October 2, 2021
 Reason: To focus on obtaining her degree
- *8.1.2 Name: Leslie Davis
 Position: Classroom Teacher
 Appointment: 10 Month Position - 1.0 FTE
 Status: Exempt - Salary
 Effective: October 15, 2021
 Reason: To accept a position in a suburban district
- *8.1.3 Name: Melissa Keem
 Position: School Social Worker
 Appointment: 10 Month Position - 1.0 FTE
 Status: Exempt - Salary
 Effective: October 12, 2021
 Reason: To accept a position in a suburban district

9.0 OLD BUSINESS – 7:37 PM

9.1 Second Reading of the proposed Social Networking and Blogging Policy

9.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the second and final reading and adopt the attached Social Networking and Blogging Policy.

Moved by: Chris Arnold
Seconded by: Christine Mann
Vote: 5-0

10.0 NEW BUSINESS – 7:43 PM

10.1 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve an additional stipend of \$1,250.00 for the 2020-2021 school year and a stipend of \$1,250.00 for the 2021-2022 school year for Covid related services provided by the School Nurse. The 2020-2021 stipend will be paid upon approval and the 2021-2022 stipend will be paid at the conclusion of this school year.

Moved by: Susan Dunkle
Seconded by: Christine Mann
Vote: 5-0

10.2 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the addition of Juneteenth to the list of paid holidays for 12 month school employees.

Moved by: Susan Dunkle
Seconded by: Christine Mann
Vote: 5-0

11.0 ADJOURNMENT – 7:52 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Chris Arnold
Seconded by: Sarah Pearson-Collins
Vote: 5-0

The next meeting of the BOT is scheduled for Thursday, October 28, 2021 at 6:15 P.M.

UPCOMING EVENTS:

OCTOBER 8 – Picture Day
OCTOBER 13 – Flu Clinic – 11-1
OCTOBER 13 – Virtual Public Hearing on Charter Renewal – 4 PM
OCTOBER 14 – Virtual Open House – 6-7
OCTOBER 29 – School Wide Halloween Celebration

1.0 CALL TO ORDER - 6:19 PM

ROLL CALL
ATTENDANCE AT THIS MEETING

Dr. Dolores Prezyna:	X	Christine Mann:	X	Heather Speakes:	EXC.
Christopher Arnold:	X	Dr. Susan Dunkle:	EXC.	Sarah Pearson-Collins:	X

Attendance - Others

Linda Marszalek:	X	Robin Nellis:	X	Amie Caster:	EXC.
Lisa Rogers:	EXC.	Michael Olsen:	X	Lee Pierce:	X
Anna Chiavaroli:	EXC.	Pamela Sharp:	X	William Yelder:	EXC.

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. - NONE

3.0 PRIVILEGE OF THE FLOOR - NONE

4.0 CONSENT AGENDA - 6:20 PM

4.1 RESOLVED, that the Board of Trustees votes to approve the above designated Consent Agenda items marked *5.1, *8.1.1, *8.1.2, *8.1.3, *8.2.1, *8.2.2, *8.3.1

Moved by: Chris
Seconded by: Christine Mann
Vote: 4-0

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 RESOLVED, that the minutes from the September 30, 2021 Board of Trustees Meeting Minutes are accepted as presented.

6.0 BOARD PRESENTATIONS

6.1 Enrollment Update - Robin Nellis

6.2 Public Hearing/ Site Visit - Linda Marszalek

7.0 COMMITTEE REPORTS - 6:34 PM

7.1 Governance Committee

***8.0 PERSONNEL**

***8.1** RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:

***8.1.1** Name: Alexandra Simkin
Position: Classroom Teacher
Appointment: 10 Month Position - 1.0 FTE
Status: Exempt - Salary
Effective: October 22, 2021
Reason: To accept a position at another Charter School

***8.1.2** Name: Kaitlyn O'Hara
Position: Classroom Teacher
Appointment: 10 Month Position - 1.0 FTE
Status: Exempt - Salary
Effective: October 29, 2021
Reason: To accept a position at another Charter School

***8.1.3** Name: Hilary Donegan
Position: Math Interventionist
Appointment: 10 Month Position - 1.0 FTE
Status: Exempt - Salary
Effective: November 12, 2021
Reason: To accept a position in a suburban district

***8.2** RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments:

***8.2.1** Name: Kristen Smigelski
Position: Classroom Teacher
Appointment: 10 Month Position - 1.0 FTE
Status: Exempt - Salary
Salary: Commensurate with approved Salary Scale and verification of previous employment
Effective: November 1, 2021

*8.2.2 Name: Digna Hawkins
 Position: Classroom Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Status: Exempt - Salary
 Salary: Commensurate with approved Salary Scale and verification
 Effective: October 4, 2021

*8.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfers:

*8.3.1 Name: Desiree Desiderio
 From: Teacher in Development
 Appointment: 10 Month Position – 1.0 FTE
 Status: Exempt - Salary
 Salary: \$40,000.00

To: Classroom Teacher
 Appointment: 10 Month Position – 1.0 FTE
 Status: Exempt - Salary
 Salary: \$40,000.00
 Effective Date: 10/18/2021

9.0 ADJOURNMENT – 6:42 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Chris Arnold
 Seconded by: Christine Mann
 Vote: 4-0

The next meeting of the BOT is scheduled for Thursday, November 18, 2021 at 6:15 P.M.

UPCOMING EVENTS:

OCTOBER 29 – School Wide Halloween Celebration
 NOVEMBER 3, 4 - NYSFD Charter Office Site Visit
 NOVEMBER 17/18 – Parent Teacher Conferences
 NOVEMBER 25/26 – Thanksgiving Break

REACH ACADEMY CHARTER SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING MINUTES - Thursday, November 18, 2021 - 6:15 PM

REACH Academy Charter School - Conference Room - 115 Ash Street, Buffalo, NY 14204
Public Notice: School Web Site, School Facebook Page

Join Zoom Meeting -

<https://www.google.com/url?q=https://us04web.zoom.us/j/726221452863pwd%3DRlBCCjBwRHVRekV2STNhdWwxfEhVyd09&sa=D&source=calendar&ust=1637526071289194&usg=AOvAwaw3UsKxwIP6rmJNnccyKQAV>

1.0 CALL TO ORDER - 6:19 PM

ROLL CALL

ATTENDANCE AT THIS MEETING

Dr. Dolores Prezyna: X	Christine Mann: X	Heather Speakes: X
Christopher Arnold: EXC	Dr. Susan Dunkle: EXC	Sarah Pearson-Collins: X

Attendance - Others

Linda Marszalek: X	Robin Nellis: X	Amie Caster: EXC
Lisa Rogers: EXC	Michael Olsen: X	Lee Pierce: X
Anna Chiavaroli: X	Pamela Sharp: EXC	William Yelder: X

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. - None

3.0 PRIVILEGE OF THE FLOOR - None

4.0 CONSENT AGENDA - 6:20 PM

4.1 **RESOLVED, that the Board of Trustees votes to approve the above designated Consent Agenda items marked *5.1, *8.1.1, *8.1.2, *8.1.3, *8.1.4, *8.2.1, *8.2.2, *8.2.3, *8.3.1**

Moved by: Christine Mann	Seconded by: Dolores Prezyna	Vote: 4-0
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***5.0 ACCEPTANCE OF PREVIOUS MINUTES**

***5.1 RESOLVED**, that the minutes from the October 28, 2021 Board of Trustees Meeting Minutes are accepted as presented.

6.0 BOARD PRESENTATIONS – 6:22 PM

6.1 Presentation of Annual External Audit findings – Lumsden and McCormick (via Zoom)

6.2 Teacher Retention – Linda Marszalek

7.0 COMMITTEE REPORTS – 7:03 PM

7.1 Governance Committee Update

***8.0 PERSONNEL**

***8.1 RESOLVED**, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:

***8.1.1**

Name: Melissa Houghton
Position: Math Interventionist
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: November 19, 2021
Reason: To accept a position at another school

***8.1.2**

Name: Laura Christian
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: December 22, 2021
Reason: To accept another position

***8.1.3**

Name: Nicole Lampke
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: November 21, 2021
Reason: To accept a position in a suburban district

***8.1.4**

Name: Dajinay Gilbert
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: November 22, 2021
Reason: To accept a position in another district

*8.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments;

*8.2.1 Name: Amy Bugman
Position: Classroom Teacher
Appointment: Short Term Sub -- Covering Maternity Leave
Status: Exempt - Salary
Salary: \$160.00 per day for 45 days and then salary commensurate with approved Salary Scale and verification of previous employment.
Effective: November 1, 2021

*8.2.2 Name: Arnie Whitmore
Position: Classroom Teacher
Appointment: Short Term Sub -- Covering Maternity Leave
Status: Exempt - Salary
Salary: \$160.00 per day for 45 days and then salary commensurate with approved Salary Scale and verification of previous employment.
Effective: October 18, 2021

*8.2.3 Name: Michael McDonald
Position: Teaching Assistant
Appointment: 10 Month Position -- 1.0 FTE
Status: Exempt - Salary
Salary: \$25,000.00 prorated
Effective: October 4, 2021

*8.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfers:

*8.3.1 Name: Danielle Steffan
From: Classroom Teacher
Appointment: 10 Month Position -- 1.0 FTE
Status: Exempt - Salary
To: Math Interventionist
Appointment: 10 Month Position -- 1.0 FTE
Status: Exempt - Salary
Effective Date: 11/15/2021

8.4 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to enter Executive Session for the purpose of review of the Annual Evaluation of the Head of School.

Moved by: Christine Mann
Seconded by: Sarah Pearson Collins
Vote: 4-0

9.1 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the attached Building Level Safety Plan for the 2021-2022 school year.

Moved by: Christine Mann
Seconded by: Sarah Pearson Collins
Vote: 4-0

9.2 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve purchase of Technology Equipment and Supplies contained in the attached Quote for \$56,400.00 As per the 20-21 Emergency Connectivity Fund guidelines, eligible WIFI enabled technology will be:

1. Child Internet Protection Act Compliant through the use of SonicWALL Content Filtering and GoGuardian Mobile Web Filtering in accordance with 47 U.S. Code § 254 - Universal service (h)(1)

2. Purchased Devices will be purchased one per qualified user.
3. Purchased Devices will be inventoried and kept in inventory for 36 months after date of purchase.

Moved by: Christine Mann
Seconded by: Heather Speakes
Vote: 4-0

9.3 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the addition of Wednesday, November 24, 2021 as a "School Office Closed" day on the 2021-2022 school calendar. This day would also be designated as a paid holiday for 12 Month school employees.

Moved by: Christine Mann
Seconded by: Sarah Pearson Collins
Vote: 4-0

ADJOURNMENT 10.0

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Heather Speakes
Seconded by: Christine Mann
Vote: 4-0

The next meeting of the BOT is scheduled for Thursday, December 16, 2021 at 6:15 P.M.

UPCOMING EVENTS:

November 25/26 – Thanksgiving Break
December 3, 2021 – Holiday Party
December 24-31, 2021 – Holiday Recess

1.0 CALL TO ORDER - 6:22 PM

ROLL CALL
 ATTENDANCE AT THIS MEETING

Dr. Dolores Preczyzna: <u>X</u>	Christine Mann: <u>X</u>	Heather Speakes: <u>Exc.</u>
Christopher Arnold: <u>X</u>	Dr. Susan Dunkle: <u>X</u>	Sarah Pearson-Collins: <u>X</u>

Attendance - Others

Linda Marszalek: <u>X</u>	Robin Nellis: <u>X</u>	Arnie Caster: <u>Exc.</u>
Lisa Rogers: <u>Exc.</u>	Michael Olsen: <u>X</u>	Lee Pierce: <u>Exc.</u>
Anna Chiavaroli: <u>Exc.</u>	Pamela Sharp: <u>X</u>	William Velder: <u>Exc.</u>

2.0 AMENDMENTS or adjustments to the agenda by the Board Members.

3.0 PRIVILEGE OF THE FLOOR

4.0 CONSENT AGENDA

4.1 RESOLVED, that the Board of Trustees votes to approve the above designated Consent Agenda items marked *5.1, *8.1.1, *8.1.2, *8.1.3, *8.1.4, *8.1.5

Moved by: Chris
 Seconded by: Christine Mann
 Vote: 5-0

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 RESOLVED, that the minutes from the November 18, 2021 Board of Trustees Meeting
 Minutes are accepted as presented.

6.0 BOARD PRESENTATIONS

6.1 Teacher Retention Update – Linda Marszalek

7.0 COMMITTEE REPORTS

7.1 Governance Committee Update

*8.0 PERSONNEL

*8.1 **RESOLVED**, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments:

*8.1.1	Name: Erica Kinsley Position: Teacher in Development Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary Salary: \$40,000.00 Effective: November 15, 2021
*8.1.2	Name: Annie Whitmore Position: Science Teacher Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary Salary: \$40,000.00 Effective: December 9, 2021
*8.1.3	Name: Albert Schaffer Position: Classroom Teacher Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary Salary: commensurate with approved salary scale and verification of previous employment. Effective: January 3, 2022
*8.1.4	Name: Cheyon Cross Position: Teacher in Development Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary Salary: \$40,000.00 Effective: December 17, 2021
*8.1.5	Name: Jeanne Steffan Position: Classroom Teacher Appointment: 10 Month Position – 1.0 FTE Status: Exempt - Salary Salary: commensurate with approved salary scale and verification of previous employment. Effective: December 16, 2021

9.0 NEW BUSINESS – 6:31 PM

9.1 RESOLVED, based upon the recommendation of the Head of School that
the Board of Trustees votes to approve the attached Charter-Wide Safety Plan
for the 2021-2022 school year, contingent upon needed corrections being
made.

Moved by: Susan Dunkle

Seconded by:

Christine Mann

Vote:

5-0

10.0 ADJOURNMENT – 6:46 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Chris Arnold

Seconded by:

Christine Mann

Vote:

5-0

The next meeting of the BOT is scheduled for Thursday, January 27, 2022 at 6:15 P.M.

UPCOMING EVENTS:

December 23 – Cocoa and PJ Day

December 24-31, 2021 – Holiday Recess

January 3, 2022 – School Resumes

January 5, 2022 – Family Council meeting 5:30 PM

January 17, 2022 – No School – Martin Luther King Day

REACH ACADEMY CHARTER SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING MINUTES - Thursday, January 27, 2022 - 6:15 PM

REACH Academy Charter School - Via Zoom

Public Notice: School Web Site, School Facebook Page

Join Zoom Meeting

ID: 72162902218

Passcode: 0fkpD1

1.0 CALL TO ORDER - 6:22 PM

ROLL CALL ATTENDANCE AT THIS MEETING

Dr. Dolores Prezyrna:	X	Christine Mann:	X	Heather Speakes:	EXC.
Christopher Arnold:	X	Dr. Susan Dunkle:	6:40 PM	Sarah Pearson-Collins:	X

Attendance - Others

Linda Marszalek:	X	Robin Nellis:	X	Amie Caster:	X
Lisa Rogers:	EXC.	Michael Olsen:	X	Lee Pierce:	X
Anna Chiavaroli:	X	Pamela Sharp:	EXC.	William Yelder:	X
Annette Pinder:	X	Karen Haqq:	EXC.		

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. - None

3.0 PRIVILEGE OF THE FLOOR - None

4.0 CONSENT AGENDA - 6:23 PM

4.1 **RESOLVED, that the Board of Trustees** votes to approve the designated Consent Agenda items marked *5.1, *9.1.1, *9.1.2, *9.1.3, *9.2.1, *9.3.1, *9.3.2, *9.4.1, *9.4.2, *9.4.3, *9.4.4, *9.4.5, *9.4.6, *9.4.7, *9.4.8

Moved by: Christine Mann
Seconded by: Chris Arnold
Vote: 4-0

***5.0 ACCEPTANCE OF PREVIOUS MINUTES**

***5.1 RESOLVED**, that the minutes from the December 16, 2021 Board of Trustees Meeting Minutes are accepted as presented.

6.0 BOARD PRESENTATIONS – 6:25 PM

- 6.1 Academic Committee – Quarter 1 Benchmark Assessment results
- 6.2 COVID Update – Linda Marszalek
- 6.3 Facilities Update – Michael Olsen

7.0 COMMITTEE REPORTS

- 7.1 Governance Committee Update

Trustee Dunkle arrives at 6:40 PM

8.0 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to enter into Executive Session to discuss:

- 1. A Personnel Matter
- 2. Real Estate Opportunities

Moved by: Chris Arnold
Seconded by: Susan Dunkle
Vote: 5-0

***9.0 PERSONNEL**

***9.1 RESOLVED**, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:

***9.1.1**

Name: Kaylee Willis
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: January 12, 2022
Reason: To accept a position closer to home

***9.1.2**

Name: Kristen Smigelski
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: December 7, 2021
Reason: To accept a position at another school

*9.1.3 Name: Shalymar Perez
Position: Clerk
Appointment: 12 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: December 23, 2021
Reason: To accept a position at her sister's business

*9.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following reappointment:

*9.2.1 Name: Dalmy Gilbert
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Salary: commensurate with approved salary scale and verification of previous employment.
Effective: January 3, 2022

*9.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following Building Substitute appointments:

*9.3.1 Name: Grant Howard
Position: Building Substitute
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Salary: \$40,000.00
Effective: October 18, 2021

*9.3.2 Name: Stacey Goldsby
Position: Building Substitute
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Salary: \$40,000.00
Effective: November 15, 2021

*9.4 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments:

*9.4.1 Name: Abigail Jackson
Position: School Social Worker
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Salary: \$45,000.00 – Step 1
Effective: October 26, 2021

*9.4.2	Name: Jeffrey Duah	Position: School Counselor	Appointment: 10 Month Position - .5 FTE	Status: Exempt - Salary	Salary: \$20,000.00 - Uncertified Rate	Effective: September 13, 2021
*9.4.3	Name: Christina Chibberg	Position: Art Teacher	Appointment: 10 Month Position - 1.0 FTE	Status: Exempt - Salary	Salary: \$40,000.00 - Uncertified Rate	Effective: August 16, 2021
*9.4.4	Name: Lauren Jeanette	Position: Classroom Teacher	Appointment: 10 Month Position - 1.0 FTE	Status: Exempt - Salary	Salary: \$45,000.00 - Step 1	Effective: August 16, 2021
*9.4.5	Name: Kara Walsh	Position: Classroom Teacher	Appointment: 10 Month Position - 1.0 FTE	Status: Exempt - Salary	Salary commensurate with approved salary scale and verification of previous employment	Effective: August 16, 2021
*9.4.6	Name: Georgia Wicker	Position: Classroom Teacher	Appointment: 10 Month Position - 1.0 FTE	Status: Exempt - Salary	Salary: \$45,000.00 - Step 1	Effective: August 16, 2021
*9.4.7	Name: Lauren Moelbert	Position: Library Media Specialist	Appointment: 10 Month Position - 1.0 FTE	Status: Exempt - Salary	Salary: \$45,000.00 - Step 1	Effective: August 16, 2021
*9.4.8	Name: Brianna Zangara	Position: Student Teacher/TID	Appointment: 10 Month Position - 1.0 FTE	Status: Exempt - Salary	Salary: \$40,000.00 - Uncertified Rate	Effective: January 13, 2022

RESOLVED, based upon the recommendation of the Head of School that the 2020 Board of Trustees meeting to amend resolution 7.4 from the Minutes of the August 18, Termination for a former employee as discussed in Executive Session;

Moved by: Chris Arnold
Seconded by: Christine Mann
Vote: 5-0

10.0 NEW BUSINESS – 7:09 PM

10.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept a \$1,200.00 donation from The Foundation for Jewish Philanthropies for the annual Giving Tree Program.

Moved by: Christine Mann
Seconded by: Chris Arnold
Vote: 5-0

10.2 RESOLVED, The REACH Academy Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no state or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Annette Pinder as a member to its Board of Trustees, with a term expiring on June 30, 2023, pending approval by NYSED. The resolution approving Annette Pinder is adopted upon NYSED's approval.

Moved by: **TABLED**
Seconded by:
Vote:

11.0 ADJOURNMENT – 7:12 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Chris Arnold
Seconded by: Christine Mann
Vote: 5-0

The next meeting of the BOT is scheduled for Thursday, February 17, 2022 at 6:15 P.M.

UPCOMING EVENTS:

February 2, 2022 – Family Council/Town Hall Meeting via Zoom
February 21, 2022 – President's Day (School Office Closed)
February 22-25 – Mid-Winter Recess/Intersession Lab

1.0 CALL TO ORDER - 6:18 PM

ROLL CALL
ATTENDANCE AT THIS MEETING

Dr. Dolores Prezyrna:	X	Christine Mann:	EXC	Heather Speakes:	X
Christopher Arnold:	X	Dr. Susan Dunkle:	X	Sarah Pearson-Collins:	EXC

Attendance - Others

Linda Marszalek:	X	Robin Nellis:	X	Amie Caster:	EXC
Lisa Rogers:	X	Michael Olsen:	X	Lee Pierce:	EXC
Anna Chavaroli:	EXC	Pamela Sharp:	X	William Velder:	X
Annette Pinder:	EXC	Karen Haq:	EXC		

2.0 AMENDMENTS or adjustments to the agenda by the Board Members.

3.0 PRIVILEGE OF THE FLOOR

4.0 CONSENT AGENDA

4.1 RESOLVED, that the Board of Trustees votes to approve the designated Consent Agenda items marked *5.1, *8.1, *8.2, *8.3 and *8.4

Moved by: Susan
Seconded by: Heather
Speakes
Vote: 4-0

***5.0 ACCEPTANCE OF PREVIOUS MINUTES**

***5.1 RESOLVED**, that the minutes from the January 27, 2022 Board of Trustees Meeting Minutes are accepted as presented.

6.0 BOARD PRESENTATIONS

- 6.1 Quarter 1 Benchmark Results for Math – Pam Sharp
- 6.2 Enrollment – Robin Nellis
- 6.3 Charter Update – Linda Marszalek

COMMITTEE REPORTS

- 7.1 Governance Committee Update
- 7.2 Finance Committee Update

***8.0 PERSONNEL**

***8.1 RESOLVED**, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:

***8.1.1** Name: Samantha Hunt
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: February 4, 2022
Reason: To accept a position in another district

***8.1.2** Name: Cheyon Cross
Position: Teacher in Development
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: February 17, 2022
Reason: To accept a position in another district

***8.1.3** Name: Simon Abdulla
Position: Laborer
Appointment: Per Diem
Status: Non Exempt - Hourly
Effective: January 28, 2022
Reason: To attend Truck Driver Training Program

***8.2 RESOLVED**, based upon the recommendation of the Head of School that the Board of Trustees votes to create the following position:

Position: Comptroller
Appointment: 12 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: March 7, 2022

*8.3 **RESOLVED**, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments:

*8.3.1 Name: Emilienne Flerimord
 Position: Office Clerk
 Appointment: 12 Month Position - 1.0 FTE
 Status: Exempt - Salary
 Salary: \$31,200.00
 Effective: January 24, 2022

*8.3.2 Name: Haley Atkins
 Position: Day to Day Substitute
 Appointment: Per Diem
 Salary: \$160.00 per day
 Effective: January 28, 2021

*8.3.3 Name: Tiffani Houston
 Position: Comptroller
 Appointment: 12 Month Position - 1.0 FTE
 Salary: \$65,000.00
 Effective: March 7, 2022

*8.3.4 Name: Jenna Eszak
 Position: Day to Day Substitute
 Appointment: Per Diem
 Salary: \$160.00 per day
 Effective: January 28, 2021

*8.4 **RESOLVED**, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfers:

*8.4.1 Name: Jeanne Steffen
 From: Classroom Teacher
 Appointment: 10 Month Position - 1.0 FTE
 Status: Exempt - Salary
 To: Math Interventionist
 Appointment: 10 Month Position - 1.0 FTE
 Status: Exempt - Salary
 Effective Date: February 7, 2022

*8.4.2 Name: Amy Bugman
 From: Day to Day Substitute
 Appointment: Per Diem
 Salary: \$160.00 per day
 To: Long Term Substitute
 Appointment: 10 Month Position - 1.0 FTE
 Status: Exempt - Salary
 Salary: \$40,000.00
 Effective Date: January 24, 2022

9.1

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the purchase of a used skid steer and bucket/snowblower attachments for snow removal and landscape work that is outside the existing "grounds work" contracts. The price of this machine will be comparable to or better than State Contract Pricing for a new machine. This will allow for purchase from an auction house. The cost of the purchase is not to exceed \$20,000.00.

Moved by:

Chris Arnold

Seconded by:

Susan Dunkle

Vote:

4-0

9.2

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve a change in the hourly rate of pay for teachers performing Curriculum, Intersession, Summer School or other professional activities that are above and beyond the scope of expectations of exempt salaried employees. The rate would change from \$25.00 per hour to \$35.00 per hour for Remote Instruction and from \$25.00 per hour to \$40.00 per hour for In-Person Instruction. This work must have Administrative pre-authorization.

Moved by:

Susan Dunkle

Seconded by:

Chris Arnold

Vote:

4-0

9.3

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to establish an hourly rate of pay for Administrators who perform work that is above and beyond the scope of expectations of exempt salaried employees. The rate would be \$50.00 per hour and would require pre-authorization from the Head of School.

Moved by:

Chris Arnold

Seconded by:

Heather Speakes

Vote:

4-0

TRUSTEE ARNOLD LEAVES THE MEETING 6:40 PM

9.4

RESOLVED, The REACH Academy Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSSED, and having provided information regarding such history to NYSSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Annette Pinder as a member to its Board of Trustees, with a term expiring on June 30, 2025, pending approval by NYSSED. The resolution approving Annette Pinder is adopted upon NYSSED's approval. TABLED

10.0 ADJOURNMENT - 6:58 PM

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: _____
Heather
Seconded by: _____
Susan
Vote: _____
3-0

The next meeting of the BOT is scheduled for Thursday, March 24, 2022 at 6:15 P.M.

UPCOMING EVENTS:

February - Ongoing: Black History Month Door Decorating Contest
February 22-25 - Mid-Winter Recess/Intersession Lab via Zoom
March 2, 2022 - Family Council Meeting @ 5:30 PM
March 17th - Scholars wear Green for St. Patrick's Day
March 30-31 - NYS ELA Assessments (Grades 3-5)

1.0 CALL TO ORDER - 6:21 PM

ROLL CALL:
ATTENDANCE AT THIS MEETING

Dr. Dolores Prezyna:	X	Christine Mann:	X	Heather Speakes:	X
Christopher Arnold:	X	Dr. Susan Dunkle:	X	Sarah Pearson-Collins:	X

Attendance - Others

Linda Marszalek:	X	Robin Nellis:	X	Amie Caster:	X
Lisa Rogers:	EXC	Michael Olsen:	X	Lee Pierce:	X
Anna Chiavaroli:	X	Pamela Sharp:	EXC	William Velder:	X
Annette Pinder:	X	Karen Haqq:	EXC		

2.0 AMENDMENTS or adjustments to the agenda by the Board Members.

3.0 PRIVILEGE OF THE FLOOR - NONE

4.0 CONSENT AGENDA

4.1 RESOLVED, that the Board of Trustees votes to approve the designated Consent Agenda items marked *5.1, *8.1, *8.2

Moved by: Chris
Seconded by: Susan
Dunkle
Vote: 6-0

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 RESOLVED, that the minutes from the February 17, 2022 Board of Trustees Meeting Minutes are accepted as presented.

6.0 BOARD PRESENTATIONS

6.1 Basics of Financial Operations - Linda Marszalek

6.2 Enrollment – Robin Nellis
6.3 Charter Update – Linda Marszalek

7.0 COMMITTEE REPORTS

7.1 Governance Committee Update
7.2 Finance Committee Update

*8.0 PERSONNEL

*8.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following resignations:

*8.1.1 Name: Jeffrey Duah
Position: School Counselor
Appointment: 10 Month Position – .5 FTE
Status: Exempt - Salary
Effective: 2/18/2022

*8.1.2 Name: Stacey Goldsby
Position: Building Substitute
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: 3/11/2022

*8.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments:

*8.2.1 Name: Keishla Leon
Position: School Counselor
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Salary: \$40,000.00
Effective: 2/28/2022

*8.2.2 Name: Kathleen Vsiak
Position: Day to Day Substitute
Appointment: Per Diem
Salary: \$160.00 per day
Effective: 3/1/2022

*8.2.3 Name: Thomas Vsacanti
Position: Day to Day Substitute
Appointment: Per Diem
Salary: \$160.00 per day
Effective: 3/1/2022

*8.2.4 Name: Bethany Garbutt
Position: Day to Day Substitute
Appointment: Per Diem
Salary: \$160.00 per day
Effective: 3/1/2022

The next meeting of the BOT is scheduled for Thursday, April 28, 2022 at 6:15 P.M.

Moved by: Heather
Speakes
Seconded by: Christine Mann
Vote: 5-0

RESOLVED, the Board of Trustees votes to adjourn the meeting.

10.0 ADJOURNMENT - 7:42 PM

Moved by: Susan
Dunkle
Seconded by: Sarah Pearson-
Collins
Vote: 5-0

Chris Arnold leaves the meeting at 7:30 PM
9.2
RESOLVED, based upon the recommendation of the Finance Committee
that the Board of Trustees votes to authorize an offer for the purchase of
properly discussed in Executive Session.

Moved by: Heather
Speakes
Seconded by: Susan
Dunkle
Vote: 6-0

9.1
RESOLVED, based upon the recommendation of the Head of School that
the Board of Trustees votes to enter into Executive Session for Contract
Discussions.

9.0 NEW BUSINESS - 6:56 PM

*8.2.5	Name: Nakia Moxley Position: Cafeteria Monitor Appointment: Hourly Salary: \$16.00 per hour Effective: 2/1/2022
*8.2.6	Name: Sharday Brown Position: Cafeteria Monitor Appointment: Hourly Salary: \$16.00 per hour Effective: 2/1/2022
*8.2.7	Name: Macell Skinner Position: Cafeteria Monitor Appointment: Hourly Salary: \$16.00 per hour Effective: 2/1/2022
*8.2.8	Name: Rick Stauss Position: Building Maintenance - Laborer Appointment: Hourly Salary: \$20.43 per hour or \$42,500 annually Effective: 3/14/2022

UPCOMING EVENTS:
March 30-31 - NYS ELA Assessments (Grades 3-5)
April 6, 2022 - Superintendent's Conference Day
April 11, 2022 - April 18, 2022 - Spring Break
April 27 - April 28 - NYS Math Testing Grades 3, 4, 5

1.0 CALL TO ORDER – 4:35 PM

ROLL CALL

ATTENDANCE AT THIS MEETING

Dr. Dolores Prezyna: <u>X</u>	Christine Mann: <u>X</u>	Dr. Susan Dunkle: <u>4:47 PM</u>	Sarah Pearson-Collins: <u>X</u>
Christopher Arnold: <u>X</u>			Heather Speakes: <u>X</u>

Attendance -- Others

Linda Marszalek: <u>X</u>	Robin Nellis: <u>X</u>	Amie Caster: <u>EXC</u>
Lisa Rogers: <u>EXC</u>	Michael Olsen: <u>X</u>	Lee Pierce: <u>X</u>
Anna Chiavaroli: <u>EXC</u>	Pamela Sharp: <u>EXC</u>	William Yelder: <u>X</u>
Annette Pinder: <u>EXC</u>	Karen Haq: <u>EXC</u>	Tiffani Houston: <u>X</u>

2.0 AMENDMENTS or adjustments to the agenda by the Board Members.

3.0 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to enter into Executive Session to discuss:

1. Real Estate Opportunities

Moved by: <u>Christine Mann</u>	Seconded by: <u>Chris Arnold</u>	Vote: <u>5-0</u>
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Dr. Susan Dunkle enters at 4:47 PM

4.0 NEW BUSINESS- 4:57PM

4.1 RESOLVED, based upon the recommendation of the Head of Schools, that the current contract for Custodial Services provided by Maintenance Management and Associates be allowed to expire on June 30, 2022 and not be renewed.

Moved by: <u>Christine Mann</u>	Seconded by: <u>Susan Dunkle</u>	Vote: <u>6-0</u>
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RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the purchase of Custodial Equipment not to exceed \$25,000.00. This equipment will be purchased through a variety of vendors and pricing will be at or below NYS OGS contract pricing.

4.2

Moved by: Chris Arnold

Seconded by: Susan Dunkle

Vote: 6-0

RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the purchase of Technology Equipment and Supplies contained in the attached Quote from CDWG in the amount of \$56,320.00, as part of the Emergency Connectivity Fund, the school will be reimbursed \$48,160.
 As per the 20-22 Emergency Connectivity Fund guidelines, eligible WiFi enabled technology will be:
 1. Child Internet Protection Act Compliant through the use of SonicWALL 47 U.S. Code § 254 - Universal service (h)(1)
 2. Purchased Devices will be purchased one per qualified user.
 3. Purchased Devices will be inventoried and kept in inventory for 36 months after date of purchase.

4.3

RESOLVED, based upon the recommendation of the Finance Committee and after a successful RFP process, the Board of Trustees votes to award the bid for services pertaining to a Facility Feasibility Study, Building Condition Survey and the Development of Conceptual Designs work to LaBella Associates in the amount of \$24,000.

Moved by: Susan Dunkle

Seconded by: Christine Mann

Vote: 6-0

See: RFP Architectural/Engineering Evaluation Form as attached.

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the purchase of Technology Equipment and Supplies from Advanced Technical Solutions in the amount of \$49,055.78. This purchase is through the ERATE Program whereby the school will be reimbursed for 85% of the total cost of the purchase. Pricing is at or below NYS OGS contract pricing.

4.5

Moved by: Chris Arnold

Seconded by: Christine Mann

Vote: 6-0

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Christine

Moved by: Mann

Seconded by:

Chris

Arnold

Vote:

6-0

The next meeting of the BOT is scheduled for Thursday, April 28, 2022 at 6:15 P.M.

1.0 CALL TO ORDER – 6:18 PM

ROLL CALL
 ATTENDANCE AT THIS MEETING

Dr. Dolores Prezyna:	<u>X</u>	Christine Mann:	<u>X</u>	Heather Speakes:	<u>X</u>
Christopher Arnold:	<u>X</u>	Dr. Susan Dunkle:	<u>X</u>	Sarah Pearson-Collins:	<u>EXC</u>

Attendance – Others

Linda Marszalek:	<u>X</u>	Robin Nellis:	<u>X</u>	Amie Caster:	<u>EXC</u>
Lisa Rogers:	<u>EXC</u>	Michael Olsen:	<u>X</u>	Lee Pierce:	<u>X</u>
Anna Chiavaroli:	<u>EXC</u>	Pamela Sharp:	<u>X</u>	William Yelder:	<u>EXC</u>
Annette Pinder:	<u>EXC</u>	Karen Haq:	<u>EXC</u>		

2.0 AMENDMENTS or adjustments to the agenda by the Board Members.- NONE

3.0 PRIVILEGE OF THE FLOOR- NONE

4.0 CONSENT AGENDA- 6:19 PM

4.1 RESOLVED, that the Board of Trustees votes to approve the designated Consent Agenda items marked *5.1

Moved by: CHRIS
 Seconded by: HEATHER
 SPEAKES
 Vote: 5-0

*5.0 ACCEPTANCE OF PREVIOUS MINUTES

*5.1 RESOLVED, that the minutes from the March 24 2022 regularly scheduled meeting and the April 6, 2022 Special Board of Trustees Meeting Minutes are accepted as presented.

6.0 EXECUTIVE SESSION

6.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to go into Executive Session for the following purposes:

6.1.1 To discuss two separate contract proposals to acquire two different real estate properties in the city of Buffalo.

6.1.2 To discuss proposed changes to the Teachers Salary Schedule

Moved by: CHRIS ARNOLD Seconded by: CHRISTINE MANN Vote: 5-0

7.0 NEW BUSINESS

7.1 RESOLVED, based upon the recommendation of the Finance Committee, the Board of Trustees votes to approve the adjustment of the Teacher Salary Scale for the 2022-2023 School Year as submitted.

Moved by: CHRIS ARNOLD Seconded by: SUSAN DUNKLE Vote: 5-0

7.2 RESOLVED, based upon the recommendation of the Head of School, the Board of Trustees votes to authorize the purchase contract for the acquisition of a property to be used as the temporary location of Grades 5, 6, for the 2022-2023 school year as discussed in Executive Session.

Moved by: CHRIS ARNOLD Seconded by: SUSAN DUNKLE Vote: 5-0

7.3 RESOLVED, based upon the recommendation of the Head of School, the Board of Trustees votes to authorize the purchase contract for the acquisition of a property to be used as the permanent location of Grades 5-8 as discussed in Executive Session.

Moved by: CHRISTINE MANN Seconded by: CHRIS ARNOLD Vote: 5-0

7.4 RESOLVED, based upon the recommendation of the Head of School, The Board of Trustees votes to receive a grant in the amount of \$150,000 from the PCLB Foundation in order to write a charter for submission to the Connecticut State Education Department to replicate REACH in the state of Connecticut.

Moved by: CHRIS ARNOLD Seconded by: SUSAN DUNKLE Vote: 5-0

8.0 ADJOURNMENT

RESOLVED, the Board of Trustees votes to adjourn the meeting.

CHRIS

HEATHER

Moved by: ARNOLD Seconded by: SPEAKES Vote: _____

5-0

The next meeting of the BOT is scheduled for Thursday, May 26, 2022 at 6:15 P.M.

UPCOMING EVENTS:

April 28, 2022 – Wrapping up the NYS Math Assessments
May 4, 2022 – Early Release Day/Family Council Meeting 5:30 PM
May 5, 2022 – Superintendent's Conference Day – No School
May 27 – 30 – Memorial Day Holiday – School Office Closed 5/30

1.0 CALL TO ORDER - 6:18 PM

ROLL CALL
ATTENDANCE AT THIS MEETING

Dr. Dolores Prezyna: <u>EXC.</u>	Christine Mann: <u>X</u>	Heather Speakes: <u>EXC.</u>	Christopher Arnold: <u>X</u>	Dr. Susan Dunkle: <u>X</u>	Sarah Pearson-Collins: <u>X</u>
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Attendance - Others

Linda Marszalek: <u>X</u>	Robin Nellis: <u>X</u>	Annie Caster: <u>X</u>	Lisa Rogers: <u>EXC.</u>	Michael Olsen: <u>X</u>	Lee Pierce: <u>EXC.</u>
Anna Chavaroli: <u>EXC.</u>	Pamela Sharp: <u>X</u>	William Yelder: <u>EXC.</u>	Tiffani Houston: <u>X</u>	Karen Haq: <u>EXC.</u>	

2.0 MOMENT OF SILENCE - Honoring the victims of last week's mass shooting in Buffalo and the schoolchildren killed this week in Texas.

3.0 AMENDMENTS or adjustments to the agenda by the Board Members.

4.0 BOARD PRESENTATIONS - 6:21 PM

4.1 Update on Concerns for our School Community.

5.0 CONSENT AGENDA

5.1 RESOLVED, that the Board of Trustees votes to approve the designated Consent Agenda items marked *6.1, *8.1, *8.2.1, *8.2.2

Moved by: SUSAN DUNKLE Seconded by: CHRIS ARNOLD Vote: 4-0

***6.0 ACCEPTANCE OF PREVIOUS MINUTES**

***6.1 RESOLVED**, that the minutes from the April 28, 2022 Board of Trustees Meeting Minutes are accepted as presented.

7.0 EXECUTIVE SESSION

7.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to enter into Executive Session to discuss:

1. Salary Negotiations
2. Personnel Matters

CHRIS
PEARSON
SARAH

Moved by: ARNOLD

Seconded by:

COLLINS

Vote:

4-0

***8.0 PERSONNEL**

***8.1 RESOLVED**, based upon the recommendation of the Head of School that the Board of Trustees votes to create the following position:

Position: Teacher on Special Assignment (TOSA)
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: May 16, 2022
Justification: To provide additional behavioral support to Scholars and Teachers, mainly on the second floor of the building.

*** 8.2 RESOLVED**, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointment:

***8.2.1** Name: Timothy Jackson
Position: Teacher on Special Assignment (TOSA)
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Salary: Salary commensurate with approved salary scale and verification of previous employment
Effective: May 16, 2022

***8.2.2** Name: Sharday Brown
Position: Teaching Assistant
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Salary: \$25,600.00
Effective: May 2, 2022

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the attached School Budget for the 2022-2023 school year.

9.1

Moved by: CHRIS ARNOLD Seconded by: SUSAN DUNKLE Vote: 4-0

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the attached Administrative Salary Adjustments.

9.2

Moved by: SUSAN DUNKLE Seconded by: CHRIS ARNOLD Vote: 4-0

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve additional benefits for teacher compensation per attached documentation.

9.3

Moved by: CHRIS ARNOLD Seconded by: SARAH PEARSON COLLINS Vote: 4-0

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve membership in the New York State Charter School Association at a reduced rate of 25%. The Cullen Foundation will cover 25% of the total bill for the 2022-2023 school year, with REACH paying the remaining balance of \$6,412.50 based on an enrollment of 600 Scholars.

9.4

Moved by: CHRIS ARNOLD Seconded by: SUSAN DUNKLE Vote: 4-0

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve purchase Uniform Shirts and Cardigans for sale to parents to create an inventory for the RACS Middle School Store as detailed on the attached order.

9.5

Moved by: SUSAN DUNKLE Seconded by: ARNOLD COLLINS Vote: 4-0

9.6 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the purchase of Technology Equipment and Supplies contained in the attached Quote from CDWG in the amount of \$110,716.00, as part of the Emergency Connectivity Fund, the school will be reimbursed \$400.00/unit or \$94,716.00. This purchase includes the \$56,000.00 approved by the BOT on April 6, 2022 and is modified to reflect updated guidelines for ECF.

As per the 20-22 Emergency Connectivity Fund guidelines, eligible Wifi enabled technology will be:

1. Child Internet Protection Act Compliant through the use of SonicWALL 47 U.S. Code § 254 - Universal service (h)(1)
2. Purchased Devices will be purchased one per qualified user.
3. Purchased Devices will be inventoried and kept in inventory for 36 months after date of purchase.

Moved by: CHRIS ARNOLD Seconded by: SUSAN DUNKLE Vote: 4-0

9.7 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the purchase of Public Address System Equipment and Supplies from CDWG for an upgrade at the temporary location in the amount of \$18,157.46. Pricing is determined by the Sourcewell Purchasing Contract (081419) which is at or below NYS OGS contract pricing.

Moved by: CHRIS ARNOLD Seconded by: SARAH PEARSON COLLINS Vote: 4-0

9.8 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the purchase of Interactive Smart Panels and Technology Supplies from Camcor in the amount of \$13,788.64. This purchase will accommodate the increase in enrollment for 2022-2023. Pricing is determined by NYS OGS contract pricing (PC67430).

Moved by: CHRIS ARNOLD Seconded by: SARAH PEARSON COLLINS Vote: 4-0

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees approve the purchase of School Furniture from School Specialty in an amount not to exceed \$20,000.00. This purchase will accommodate the increase in enrollment for 2022-2023. Pricing is determined by NYS OGS contract pricing.

9.9

Moved by:

SUSAN
DUNKLE

Seconded by:

CHRIS
ARNOLD

Vote:

4-0

RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve an increase in the hourly rate for School Attorney Rich Stanton from \$175.00 to \$225.00 to be more aligned with industry standards.

9.10

Moved by:

SUSAN
DUNKLE

Seconded by:

SARAH
PEARSON
COLLINS

Vote:

4-0

RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve submission of the Annual 990 Form as attached.

9.11

Moved by:

CHRIS
ARNOLD

Seconded by:

SUSAN
DUNKLE

Vote:

4-0

RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the attached contract for Grant Writing services based on three submitted bids:

9.12

	Name	Bid	# of Grants
1.	Robert J. Miller and Associates	\$8,400.00/ quarter	Minimum of 4 grants/quarter
2.	Battaglia and Associates	\$6,00.00/ quarter	1/quarter
3.	Smith and Nadbrzuch	No bid submitted due to conflict with other charter school clients	XXXXXXXXXX

Based on the capacity of the firm and the ability to secure an unlimited amount of grants, the committee is recommending selection of Robert J. Miller and Associates.

10.0

NEW BUSINESS

10.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the attached Calendar for the 2022-2023 school year.

Moved by: SUSAN DUNKLE
Seconded by: SARAH PEARSON
Vote: COLLINS 4-0

10.2 RESOLVED, based upon the recommendation of the Head of School, the Board of Trustees votes to grant an employee who tragically lost two family members in the Buffalo Mass Shooting on Saturday, May 14th five additional days of paid time off in order to arrange and attend funerals.

Moved by: SARAH PEARSON
Seconded by: CHRIS ARNOLD
Vote: COLLINS 4-0

11.0 ADJOURNMENT

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: CHRIS ARNOLD
Seconded by: SARAH PEARSON
Vote: COLLINS 4-0

The next meeting of the BOT is scheduled for Thursday, June 23, 2022 at 6:15 P.M.

UPCOMING EVENTS:

May 27-May 30 – Memorial Day Holiday. No School for Scholars and Office closed 5/30
June 9-10 – Field Days for all grades
June 16 – Spaghetti Dinner at REACH and on Jefferson Ave. from 5-7PM
June 17 – Kindergarten Moving Up Day
June 20 – Juneteenth Holiday. School closed
June 21-22-23 Kindergarten Screening and Year End Celebrations
June 24 – Last Day for Scholars
June 29 – Staff Boat Ride

1.0 CALL TO ORDER – 6:20PM

**ROLL CALL
 ATTENDANCE AT THIS MEETING**

Dr. Dolores Prezyna: X	Christine Mann: X	Heather Speakes: X
Christopher Arnold: EXC.	Dr. Susan Dunkle: X	Sarah Pearson-Collins: X

Attendance – Others

Linda Marszalek: X	Robin Nellis: X	Amie Caster: EXC.
Lisa Rogers: X	Michael Olsen: X	Lee Pierce: EXC.
Anna Chiavaroli: X	Pamela Sharp: EXC.	William Yelder: X
Tiffani Houston: EXC.	Karen Haq: EXC.	

2.0 AMENDMENTS or adjustments to the agenda by the Board Members.

3.0 PRIVILEGE OF THE FLOOR

4.0 CONSENT AGENDA

4.1 RESOLVED, that the Board of Trustees votes to approve the designated Consent Agenda items marked *5.1, *8.1.1, *8.1.2, *8.1.3, *8.2.1, *8.3.1, *8.3.2, *8.4.1, 8.4.2

Moved by: Susan
 Seconded by: Christine Mann
 Vote: 5-0

***5.0 ACCEPTANCE OF PREVIOUS MINUTES**

ACCEPTANCE OF PREVIOUS MINUTES

***5.1 RESOLVED**, that the minutes from the May 26, 2022 Board of Trustees Meeting Minutes are accepted as presented.

6.0 COMMITTEE REPORTS

6.1 Governance Update – Dr. Prezyna

6.2 Outreach to the Jefferson St. Community after the May 14th Mass Shooting – Linda Marszalek

7.0 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to enter into Executive Session to discuss one personnel matter.

Moved by: Christine Mann
Seconded by: Susan Dunkle
Vote: 5-0

***8.0 PERSONNEL**

***8.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to accept the following resignations:

***8.1.1**

Name: Lucas Kovacs
Position: Music Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: July 15 2022
Reason: To pursue a position as a band director.

***8.1.2**

Name: Sarah Koning
Position: Classroom Teacher
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: July 15, 2022
Reason: To pursue a position in a local school district

***8.1.3**

Name: Brianna Zangara
Position: Teacher In Development
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Effective: June 17, 2022
Reason: Moving out of the country.

***8.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the following transfer:

***8.2.1**

Name: Pamela Sharp
From: Math Coach – Administrator
Appointment: 12 Month Position – 1.0 FTE
Status: Exempt - Salary
Salary: \$73,500

To: Math Coach – Non – Administrative

Appointment: 12 Month Position – 1.0 FTE
Status: Exempt - Salary
Salary: Contingent on Verified Teaching Experience and Annualized to 12 months
Effective Date: July 1, 2022

***8.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to create the following positions:**

***8.3.1** Position: Head Custodian
Appointment: 12 Month Position – 1.0 FTE
Status: Non-Exempt - Hourly
Salary: \$16.00/Hour and \$24.00/Hour for Overtime
Effective Date: July 1, 2022

***8.3.2** Position: Custodian/Porter
Appointment: 12 Month Position – .5 FTE
Status: Non-Exempt - Hourly
Salary: \$14.25/Hour
Effective Date: July 1, 2022

***8.4 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to appoint the following individuals:**

***8.4.1** Name: Dave Mericle
Position: Head Custodian
Appointment: 12 Month Position – 1.0 FTE
Status: Non-Exempt - Hourly
Salary: \$16.00/Hour and \$24.00/Hour for Overtime
Full Time with up to 20 Hours of Overtime Weekly
Effective Date: July 1, 2022

***8.4.2** Name: William Karnath
Position: Custodian/Day Porter
Appointment: 12 Month Position – .5 FTE
Status: Non-Exempt - Hourly
Salary: \$14.25/Hour – 20 Hours Weekly
Effective Date: July 1, 2022

8.5 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the attached proposal for an additional stipend for a displaced involuntary transfer as discussed in Executive Session

Moved by: Christine
Seconded by: Susan Dunkle
Vote: 5-0

9.0 FINANCE - 7:08PM

9.1 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the purchase of uniform inventory for Grades K-4 per the attached purchase request in the amount of \$23,600.

Moved by: Susan Dunkle
Christine Mann
Seconded by: Christine Mann
Vote: 5-0

9.2 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to award a contract for flooring to Allied Flooring in the amount of \$8,320.00. Pricing is determined by NYS OGS contract pricing (PC67778) and quote is attached.

Moved by: Christine Mann
Susan Dunkle
Seconded by: Susan Dunkle
Vote: 5-0

9.3 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the attached Employee Release Agreement between Maintenance and Management Associates (MMA) and REACH Academy which will allow REACH to hire two MMA employees at the conclusion of the contract between the two entities effective July 1, 2022 for the amount of \$9,000.00.

Moved by: Susan Dunkle
Sarah Pearson-Collins
Seconded by: Sarah Pearson-Collins
Vote: 5-0

9.4 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to renew the Lavinia Group Consulting Agreement, to provide Staff Development training for the 2022-2023 school year in Guided Reading, Close Reading and Math.

Moved by: Susan Dunkle
Christine Mann
Seconded by: Christine Mann
Vote: 5-0

9.5 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to accept the following donations to REACH Academy Charter School:

9.5.1 \$10,000.00 from the Cullen Foundation to support emergency needs in the aftermath of the May 14, 2022 mass shooting in Buffalo, NY.

9.5.2 \$49,800.00 from the Cullen Foundation to study teacher retention and recruitment issues hosted by TNTP and to utilize Datawise from Harvard Graduate School of Education.

Moved by: Christine Mann
Sarah Pearson-Collins
Seconded by: Sarah Pearson-Collins
Vote: 5-0

9.6 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to add Rick Stauss as an authorized user of the Home Depot Credit Card.

Moved by: Christine Mann
Dolores Prezyrna
Seconded by: Dolores Prezyrna
Vote: 5-0

10.1 RESOLVED, Based upon the recommendation of the Head of Schools that the Board of Trustees votes to approve the Short Environmental Assessment Form - Part 1 & 2 - Impact Assessments for the property currently being purchase to permanently house our 5-8 Grades as attached.

Moved by: Susan Dunkle Seconded by: Sarah Pearson-Collins Vote: 5-0

10.2 RESOLVED, Based upon the recommendation of the Head of Schools that the Board of Trustees votes to approve the Short Environmental Assessment Form - Part 1 & 2 - Impact Assessments for the property currently being purchase to temporarily house our 5-6 Grades in 2022-2023 as attached.

Moved by: Sarah Pearson-Collins Seconded by: Christine Mann Vote: 5-0

10.3 RESOLVED, The REACH Academy Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no state or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Karen Haq as a member to its Board of Trustees, with a term expiring on June 30, 2025, pending approval by NYSED. The resolution approving Karen Haq is adopted upon NYSED's approval.

Moved by: Susan Dunkle Seconded by: Christine Mann Vote: 5-0

10.4 RESOLVED, the Board of Trustees votes to reappoint Trustee Dr. Susan Dunkle to an additional three-year term on the REACH Academy Charter School Board of Trustees to conclude 6/30/2025.

Moved by: Christine Mann Seconded by: Sarah Pearson-Collins Vote: 4-0-1

10.5 RESOLVED, the Board of Trustees votes to reappoint Trustee Christine Mann to an additional three-year term on the REACH Academy Charter School Board of Trustees to conclude 6/30/2025.

Moved by: Susan Dunkle Seconded by: Sarah Pearson-Collins Vote: 5-0

11.0 ADJOURNMENT

RESOLVED, the Board of Trustees votes to adjourn the meeting.

Moved by: Heather Speakes

Seconded by:

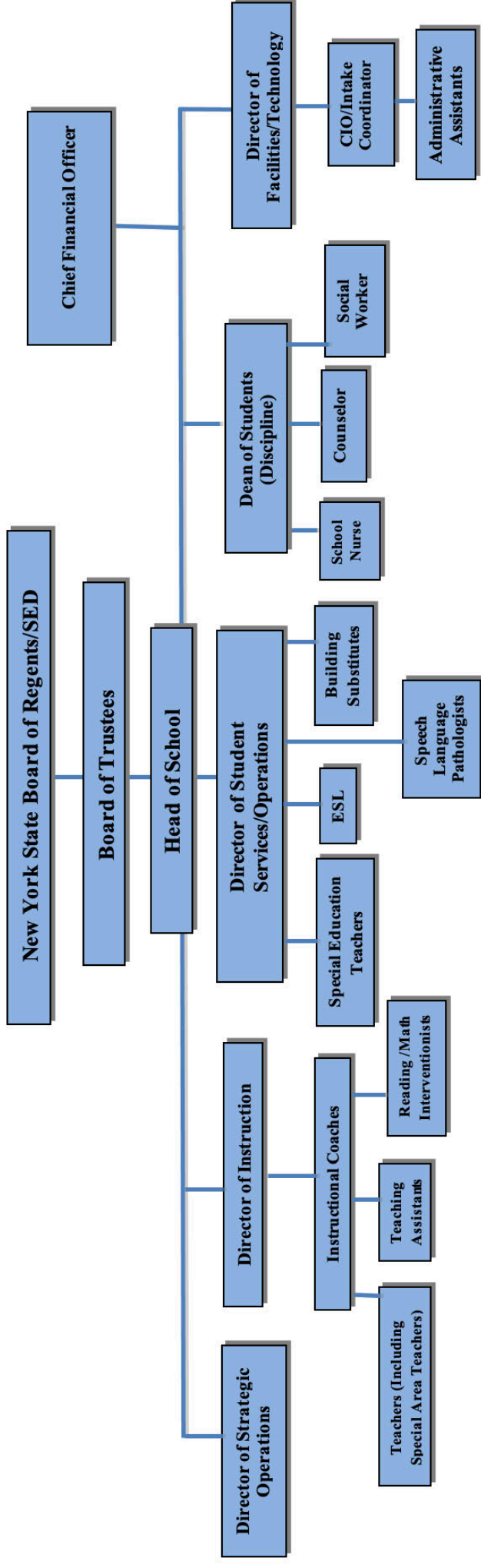
Christine Mann

Vote:

5-0

The next meeting of the BOT is scheduled for Thursday, July 28, 2022 at 6:15 P.M.

2021-2022 REACH Academy Charter School Organizational Chart





2022-2023 REACH ACADEMY CHARTER SCHOOL CALENDAR

JULY 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JANUARY 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

DAYS IN SESSION/DAYS OF ATTENDANCE					
MONTH	TEACHER DAYS	STUDENT DAYS	MONTH	TEACHER DAYS	STUDENT DAYS
AUGUST	8/13	3	FEBRUARY	15	15
SEPTEMBER	21	21	MARCH	23	23
OCTOBER	20	20	APRIL	15	14
NOVEMBER	19	18	MAY	21	20
DECEMBER	17	17	JUNE	21	16
JANUARY	20	20			

AUGUST 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2023						
S	M	T	W	T	F	S
			1	2	3	4
6	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

IMPORTANT DATES	
JULY	
4	Independence Day Observed (School Office Closed)
AUGUST	
15-19	New Teacher Orientation
22-26	All Teacher Orientation
29	First Day of School for Scholars

SEPTEMBER 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MARCH 2023						
S	M	T	W	T	F	S
			1	2	3	4
6	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER	
5	Labor Day (School Office Closed)
7	Family Council Meeting
OCTOBER	
10	Indigenous Peoples' & Italian Heritage Day (School Office Closed)
5	Family Council Meeting
NOVEMBER	
2	Family Council Meeting

OCTOBER 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

4	End of Quarter 1
8	Sup't. Conf. Day/Prof. Dev. (No School For Students)
11	Veteran's Day (School Office Closed)
15	12:30 Early Dismissal (Parent Teacher Conferences 2:00-4:30)
16	Evening Parent Teacher Conferences 5:30-7:00
24-25	Thanksgiving Break (School Office Closed)
DECEMBER	
7	Family Council Meeting
26-30	Winter Recess (School Office Closed)

NOVEMBER 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY	
2	New Year's Day (School Office Closed)
4	Family Council Meeting
16	Martin Luther King Jr. Day (School Office Closed)
20	End of Quarter 2
FEBRUARY	
1	Family Council Meeting
20	President's Day (School Office Closed)

DECEMBER 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

20-24	Mid-Winter Recess/ Intercession Labs
MARCH	
1	Family Council Meeting
APRIL	
3-6	Spring Recess/Intercession Labs
7	Spring Recess (School Office Closed)
12	Family Council Meeting
14	End of Quarter 3

	School Closed
X	School Office Closed
	Early Release (12:30)
	Sup't Conference Day (No School for Students)
	End of the Quarter
	NYS State Exams
	Family Council Meetings

187	Actual Student Days
200/205	Total Staff Days

Total Credited Student Days	
191 (Incl. 4 Supt. Conf Days)	

MAY					
3	Family Council Meeting				
3-4	NYS Math Testing (Grades 3-6)				
10	12:30 Early Dismissal (Parent Teacher Conferences 2:00-4:30)				
11	Sup't. Conf. Day/Prof. Dev For Staff (No School For Students)				
26,29	Memorial Day (School Office Closed on May 29)				

JUNE					
7	Family Council Meeting				
19	Juneteenth Holiday (School Office Closed)				
23	End of Quarter 4				
23	Last Day of School for Scholars				
30	Last Day of School for Teachers				

* Board Approved 5/26/22

Updated DECEMBER 2020

- Read the "Manual for Public School Facility - Fire and Building Safety Inspections" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III: Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History

Inspection Date 3-29-2022

Note : Please insert the date the actual inspection took place.
The Inspection Date cannot be earlier than 45 days before the Due Date.

1. Please indicate the primary use of this facility:

- ☒ INSTRUCTIONAL
☐ ADMINISTRATIVE
☐ BUS MAINTENANCE
☐ BUS STORAGE ONLY
☐ LEASED FACILITY OFF SCHOOL GROUNDS
☐ MAINTENANCE
☐ OTHER

Please Specify

- ☐ PUBLIC LIBRARY
☐ STORAGE
☐ VACANT

2. Is there a fire sprinkler system in this facility? ☒ YES ☐ NO

If 'yes', is the sprinkler alarm connected with the building alarm? ☒ YES ☐ NO

3. Is there a fire hydrant system for facility protection? ☒ YES ☐ NO

If 'yes', indicate ownership of system (select one):

- ☐ Public owned
☐ School owned
☒ Other

Please Specify

Pub/Private

4. Indicate the ownership of this facility

- ☒ Leased
☐ Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *

ACW Properties

Address *

3155 Broadway

Long Island City NY 11427



5. Does the District lease the building or spaces within the building to others? ☐ YES ☒ NO

a. If yes, indicate the tenant(s):

Name *

Address *

Telephone # *

6. What is the current gross square footage of this facility?

nearest whole ten feet



7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff?

☒ YES ☐ NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year:

☒ YES ☐ NO

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31

Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	10/1/20	<input checked="" type="radio"/>	<input type="radio"/>
2	10/1/20	<input checked="" type="radio"/>	<input type="radio"/>
3	10/7/20	<input checked="" type="radio"/>	<input type="radio"/>
4	10/6/20	<input checked="" type="radio"/>	<input type="radio"/>
5	10/13/20	<input checked="" type="radio"/>	<input type="radio"/>
6	10/15/20	<input checked="" type="radio"/>	<input type="radio"/>
7	12/15/20	<input type="radio"/>	<input checked="" type="radio"/>
8	12/14/20	<input type="radio"/>	<input checked="" type="radio"/>
9	5/21/21	<input checked="" type="radio"/>	<input type="radio"/>
10	5/21/21	<input checked="" type="radio"/>	<input type="radio"/>
11	6/10/21	<input type="radio"/>	<input checked="" type="radio"/>
12	6/15/21	<input type="radio"/>	<input checked="" type="radio"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

8d. Average time to evacuate facility was: 5 minutes 11 seconds

8e. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. ☒ YES ☐ NO

8f. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code ☒ YES ☐ NO

9. If the fire alarm system was activated, was the fire department immediately notified? ☒ YES ☐ NO ~~Yes~~

10. Have there been any fires in this facility since the last annual fire inspection report? ☐ YES ☒ NO

a. If 'yes', indicate: Number of fires Number of injuries Total cost of property damage

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Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District BUFFALO PUBLIC
Facility # 140600889001

Building Name ROBIN PROUDMAN CENTER

Part II-A (to be completed for public schools only - except "Big")					Part II-B					Part II-B					Part II-B				
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected	
01A-2					08A-2					13A-2					19E-1				
01B-1					08B-2					13B-2					19F-1				
01C-1					08C-2										19G-1				
01D-1					08D-2					14A-2					19H-2				
01E-1					08E-2					14B-2									
					09A-2					14C-2					20A-1				
02A-2					09B-2					14D-1					20B-1				
02B-1					09C-1					14E-1					20C-1				
02C-3					09D-1					15A-2					21A-3				
02D-1					09F-2					15B-1					22A-3				
02E-2					09G-2					15C-2					22B-3				
02F-3					10A-2					15D-2					22C-3				
02G-2					10B-2					15E-1					23A-1				
					10C-1					16A-2					23B-1				
03A-3					10D-1					16B-2					23C-1				
03B-1										16C-2					23D-2				
					11A-2					16D-2					24A-3				
04A-2					11B-1					17A-3					25A-1				
04B-2					11C-2					17B-2					25B-1				
04C-1					11D-2					17C-2					25C-1				
					11E-1					17D-2									
05A-3					11F-1					17E-1					26A-3				
05B-2					11G-1					17F-3									
05C-2					11H-2					17G-1									
					11I-2					17H-2									
06A-1					11J-2					17I-2									
06B-1					11K-1					17J-1									
06C-1					11L-1					17K-1									
06D-2					11M-1					17L-1									
06E-3					11N-1					18A-2									
06F-1					11O-1					18B-2									
06G-1					11P-1					18C-2									
06H-2					11Q-1					18D-2									
					11R-1					19A-3									
07A-3					11S-1					19B-2									
07B-2					11T-1					19C-1									
07C-2					11U-1					19D-1									

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

Inspector
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes ☒ No ☐

All schools complete Section II-B if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name MARION SPATES
Date 3/30/22

Registry # [REDACTED]

(26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name _____
Date _____

Registry # _____

(26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 120.8

Name: Martin Spates

Telephone #: [REDACTED]

Title: Lieutenant

Certification #: [REDACTED]

Email: mbspates@bfdny.org

(as designated by the NYS Department of State)

Section III-B. Building Administrator or Designee

Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)

The individual identified below certifies that this building inspection was conducted on this date 3-29-2022 and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report

Name: Mildred D. Dizon

Telep: [REDACTED]

Title: Director

Email: [REDACTED]

Signature: [Signature]

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: _____

Telephone #: (____) _____

Title: _____

Email: _____

Signature: _____



CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

REACH ACADEMY CHARTER SCHOOL
115 ASH STREET
BUFFALO, NEW YORK 14204

Building ID: 140600888001

DISTRICT:

REACH ACADEMY CHARTER SCHOOL
LINDA MARSALEK
115 ASH ST
BUFFALO, NEW YORK 14204

Issuance Date: March 29, 2022

Effective Date: April 01, 2022

Expiration Date: April 01, 2023

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE


Commissioner of Education

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED