

Application: Pharos Academy Charter School

Courtney Russell - courtney.russell@pharosacademies.org
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Aug 2 2021

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

BRONX LIGHTHOUSE CHARTER SCHOOL 321200860870

a1. Popular School Name

Pharos Academy Charter School

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. DISTRICT / CSD OF LOCATION

CSD #12 - BRONX

d. DATE OF INITIAL CHARTER

8/2004

e. DATE FIRST OPENED FOR INSTRUCTION

8/2004

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Our mission is to develop scholars who communicate well, are intellectually curious, and solve problems using different approaches. Our school uses inquiry-based learning to deepen scholars’ connections to the world around them. We provide a community that helps scholars feel safe, valued, and comfortable as they grow.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	CREW CULTURE Culture underwrites everything we do at Pharos Academy Charter School on the student and staff level. The goal is to create an environment for adults and students that is inclusive, team-oriented, curious, kind, and results driven.
KDE 2	AUTHENTIC WORK & LEARNING ENVIRONMENTS We prepare students for college and beyond by providing students with meaningful and authentic work and learning experiences that mirror the tasks, thinking, and skills they will be required to do post K-12. Meaningful authentic learning experiences strike a perfect balance between wonder and rigor.
	INQUIRY & CURIOSITY

KDE 3	<p>Our classrooms and curricula enlist students to solve and contribute to challenging and interesting problems. Students are tasked with making things better and finding viable breakthroughs. Learning should be messy, clumsy, improvisational, and confusing at times. Students should be pushed to construct new meaning in classrooms and must understand that things might not work.</p>
KDE 4	<p>DISCOURSE</p> <p>In our classrooms students are engaged in rich conversations in which they share, defend, challenge, and elaborate on ideas that matter. Through discourse, students are taught that there are many different perspectives, methods, and solutions that they can learn from.</p>
KDE 5	<p>DELIBERATELY DEVELOPMENTAL ORGANIZATION</p> <p>We are deliberate about the development of our people. Our approach blends coaching, professional learning communities, and self-directed/ personalized learning to create individualized support for all community members.</p>
KDE 6	<p>K-12 INSTRUCTIONAL ALIGNMENT</p> <p>When instruction is aligned from Kindergarten to 12th grade, students will learn more effectively. It allows us to develop a clear roadmap of activities and skills that our students will experience and develop on their way of realizing the school's mission. It also allows for shared practices across the school that teachers become expert in.</p>

KDE 7	INDUSTRY INFORMED & STEM PATHWAYS As an organization that educates students of color we have to do our part to ensure we are helping to dismantle the STEM gap that exists in college and career. In addition to bridging this gap we must ensure that we are equipping our students with necessary post K-12 skills that are in demand and are transferable across industries.
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

pharosacademies.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (**exclude Pre-K program enrollment**)

696

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

655

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

Yes, 2 sites

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1001 Intervale Avenue	6469150025	NYC CSD 12	K - 8	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Travis Brown	646-915-0025		travis.brown@pharosacademies.org
Operational Leader	Courtney Russell	646-241-7005		courtney.russell@pharosacademies.org
Compliance Contact	Courtney Russell	646-241-7005		courtney.russell@pharosacademies.org
Complaint Contact	Courtney Russell	646-241-7005		courtney.russell@pharosacademies.org
DASA Coordinator	Courtney Russell	646-241-7005		courtney.russell@pharosacademies.org
Phone Contact for After Hours Emergencies	Courtney Russell	646-241-7005		courtney.russell@pharosacademies.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

[CoO 1001 Intervale.pdf](#)

Filename: CoO 1001 Intervale.pdf **Size:** 33.9 kB

Site 1 Fire Inspection Report

[Report of Test and Inspect 496466.pdf](#)

Filename: Report of Test and Inspect 496466.pdf **Size:** 239.2 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	1005 Intervale Avenue	646-915-0025	NYC CSD 12	9 - 12	No

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Travis Brown	646-915-0025		travis.brown@pharosacademies.org
Operational Leader	Courtney Russell	646-241-7005		courtney.russell@pharosacademies.org
Compliance Contact	Courtney Russell	646-241-7005		courtney.russell@pharosacademies.org
Complaint Contact	Courtney Russell	646-241-7005		courtney.russell@pharosacademies.org
DASA Coordinator	Courtney Russell	646-241-7005		courtney.russell@pharosacademies.org
Phone Contact for After Hours Emergencies	Courtney Russell	646-241-7005		courtney.russell@pharosacademies.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 2 Certificate of Occupancy (COO)

[Cert of Occupancy 2014.PDF](#)

Filename: Cert of Occupancy 2014.PDF **Size:** 41,6 kB

Site 2 Fire Inspection Report

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

(No response)

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Courtney Russell
Position	Chief Operations Officer
Phone/Extension	646-241-7005
Email	courtney.russell@pharosacademies.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 9 2021

Thank you.



Entry 3 Progress Toward Goals

Completed Aug 2 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing,

surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable

Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located.	3 - 8 State Test Results	Unable to Assess	
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City.	3 - 8 State Test Results	Unable to Assess	
Academic Goal 3	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School	3 - 8 State Test Results	Unable to Assess	

	District(s) (CSD).			
Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for New York City.	3 - 8 State Test Results	Unable to Assess	
Academic Goal 5	For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time	2021 Regents Administration	Not Met	Scholar remediation, in-person instruction

	they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted.			
Academic Goal 6	For each year of the school's renewal charter term, at least 75% of students in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and	2021 Regents Administration	Not Met	Scholar remediation, in-person instruction

	only math Regents Exams taken during the time they were actively enrolled at the school will be counted.			
Academic Goal 7	For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be	Regents English Results	Not Met	Scholar remediation, in-person instruction

	<p>counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years.</p>			
Academic Goal 8	<p>For each year of the school's renewal charter term, at least 75% of students with disabilities in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the</p>	Regents Math Results	Not Met	Scholar remediation, in-person instruction

	<p>time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered students with disabilities for the purposes of this goal if they were classified as a student with a disability in ATS on 10/31 of any of the four cohort high school years.</p>			
	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward</p>			

Academic Goal 9	<p>this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years.</p>	Regents English Results	Not Met	Scholar remediation, in-person instruction
	<p>For each year of the school's renewal charter term, at least 75% of English language learners in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry,</p>			

Academic Goal 10	Common Core Algebra II, Integrated Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered English language learners for the purposes of this goal if they were classified as an English language learner in ATS on 10/31 of any of the four cohort high school years.	Regents Math Results	Not Met	Scholar remediation, in-person instruction
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2. Do have more academic goals to add?

Yes

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on an English Regents Exam (Comprehensive English or Common Core English Language Arts) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one English Regents Exam during the time they were actively enrolled at the	Regents English Results	Not Met	Scholar remediation, in-person instruction

	<p>school, and only English Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years.</p>			
	<p>For each year of the school's renewal charter term, at least 75% of students qualified for the Free or Reduced Price Lunch program in the relevant NYSED four-year graduation accountability cohort will earn at least a mark of 75 on a math Regents Exam (Common Core Algebra I, Common Core Geometry, Common Core Algebra II, Integrated</p>			

Academic Goal 12	Algebra, Geometry, Algebra 2/Trigonometry) by the end of June of their fourth year in the cohort. A student will be counted toward this goal if they have taken at least one math Regents Exam during the time they were actively enrolled at the school, and only math Regents Exams taken during the time they were actively enrolled at the school will be counted. Students will be considered qualified for the Free or Reduced Price Lunch program for the purposes of this goal if they were classified as such in ATS on 10/31 of any of the four cohort high school years.	Regents Math Results	Not Met	Scholar remediation, in-person instruction
Academic Goal 13	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination.	3 - 8 State Test Results	Unable to Assess	

Academic Goal 14	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination.	3 - 8 State Test Results	Unable to Assess	
Academic Goal 15	In each year of the charter term, the school will demonstrate increased pass rates on either the Comprehensive or Common Core English Regents Exam. This goal will be applicable if, for at least two consecutive years, six or more students take either exam.	Regents English Results	Unable to Assess	
Academic Goal 16	In each year of the charter term, the school will demonstrate increased pass rates on either the Integrated Algebra or Common Core Algebra I Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years.	Regents Math Results	Unable to Assess	

Academic Goal 17	In each year of the charter term, the school will demonstrate increased pass rates on either the Geometry or Common Core Geometry Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years.	Regents Math Results	Unable to Assess	
Academic Goal 18	In each year of the charter term, the school will demonstrate increased pass rates on either the Algebra II/Trigonometry or Common Core Algebra II Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years.	Regents Math Results	Unable to Assess	
	In each year of the charter term, the school will demonstrate increased pass			

Academic Goal 19	rates on at least one history Regents Exam. Goal will be applicable if six or more students take either exam, and the same exam meets that threshold for at least two consecutive years.	Regents History Results	Unable to Assess	
Academic Goal 20	In each year of the charter term, the school will demonstrate increased pass rates on at least one science Regents Exam. Goal will be applicable if six or more students take the same science Regents Exam in each year of the charter term, and the same exam meets that threshold for at least two consecutive years.	Regents Science Results	Unable to Assess	

3. Do have more academic goals to add?

Yes

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student	Measure Used to	Goal - Met, Not	If not met,
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	Performance Goal	Evaluate Progress Toward Attainment of Goal	Met or Unable to Meet	describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	3 - 8 State Test Results	Unable to Assess	
Academic Goal 22	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each	3 - 8 State Test Results	Unable to Assess	

	year of the charter term.			
Academic Goal 23	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	3 - 8 State Test Results	Unable to Assess	
Academic Goal 24	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	3 - 8 State Test Results	Unable to Assess	

Academic Goal 25	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	3 - 8 State Test Results	Unable to Assess	
Academic Goal 26	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	3 - 8 State Test Results	Unable to Assess	
	Where the school has an eligible subgroup population (deemed as six or			

Academic Goal 27	more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	3 - 8 State Test Results	Unable to Assess	
Academic Goal 28	For each year of the school's renewal charter term, the school's 4-year graduation rate in June of each year as reported by NYSED will be at or above the citywide averages.	Four-Year Graduation Rate (DOE Data, Class Tracker)	Unable to Assess	
Academic Goal 29	For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for English language learners as reported by NYSED will be at or above the citywide averages.	Four-Year Graduation Rate (DOE Data, Class Tracker)	Unable to Assess	
	For each year of the school's			

Academic Goal 30	renewal charter term, the school's 4-year graduation rate as of June each year for students with disabilities as reported by NYSED will be at or above the citywide averages.	Four-Year Graduation Rate (DOE Data, Class Tracker)	Unable to Assess	
Academic Goal 31	For each year of the school's renewal charter term, the school's 4-year graduation rate as of June each year for students eligible for Free or Reduced Price Lunch as reported by NYSED will be at or above the citywide averages.	Four-Year Graduation Rate	Unable to Assess	
Academic Goal 32	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their first year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report.	PowerSchool (Student Information System)	Unable to Assess	
	For each year of			

Academic Goal 33	the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their second year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report.	PowerSchool (Student Information System)	Unable to Assess	
Academic Goal 34	For each year of the school's renewal charter term, the school will show progress towards having 75% of students enrolled in their third year at the school accumulate 10 or more credits towards graduation as reported in the NYC DOE School Quality Report.	PowerSchool (Student Information System)	Unable to Assess	
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
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Academic Goal 62				

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive	NYC DOE School Survey	Unable to Assess	

	<p>responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.</p>			
Org Goal 2	<p>In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey.</p>	NYC DOE School Survey	Unable to Assess	
	<p>In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of</p>			

Org Goal 3	students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey.	NYC DOE School Survey	Unable to Assess	
Org Goal 4	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Powerschool (Student Information System), ATS	Met	
Org Goal 5	Each year, the retention rate will exceed the rate of the Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are	Powerschool (Student Information System), ATS	Met	

	still enrolled in at the school in ATS on 10/31 the following school year, excluding terminating grades.			
Org Goal 6	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.	Powerschool (Student Information System), ATS	Not Met	Added in lottery preference for English Language Learners and Students with Disabilities
Org Goal 7	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	Powerschool (Student Information System), ATS	Not Met	Added in lottery preference for English Language Learners and Students with Disabilities
Org Goal 8	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.	Powerschool (Student Information System), ATS	Not Met	Added in lottery preference for English Language Learners and Students with Disabilities
	Each year, the school will meet or exceed any			

Org Goal 9	applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	Powerschool (Student Information System), ATS	Met	
Org Goal 10	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	Powerschool (Student Information System), ATS	Met	
Org Goal 11	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.	Powerschool (Student Information System), ATS	Met	
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				

Org Goal 20				
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5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Audit Report	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	Current Budget	Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	ATS	Met	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

In Progress Last edited: Nov 1 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES - 06

Filename: PHAROS ACADEMY CHARTER SCHOOL AND A 7YKmmNv.pdf **Size:** 559.7 kB

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES - 06

Filename: PHAROS ACADEMY CHARTER SCHOOL AND A UPPROYC.pdf **Size:** 482.1 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Nov 1 2021

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

AuditedFinancialReport -NYSED FY21

Entry 4c - Additional Financial Documents

In Progress Last edited: Nov 1 2021

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES - 06

Filename: PHAROS ACADEMY CHARTER SCHOOL AND A 20VrCTA.pdf Size: 559.6 kB

June BOA Bank Stmt FY21 PACS 1251

Filename: June BOA Bank Stmt FY21 PACS 1251.pdf Size: 92.6 kB

PHACS Audit Representation Letter Signed 10

Filename: PHACS Audit Representation Letter S puGno2u.pdf Size: 2.9 MB

Entry 4d - Financial Services Contact Information

Completed Aug 2 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Courtney Russell	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle Cain	[REDACTED]	[REDACTED]	5

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Charter School Business Management	Karen Daniels	237 West 35th St., Suite 301, New York, NY 10001	[REDACTED]	[REDACTED]	13

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Aug 2 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes

only.

Pharos FY22 Budget 07

Filename: Pharos FY22 Budget 07.26.21 KOB.xlsx **Size:** 38.0 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Aug 2 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

Javier Lopez Molina Financial Disclosure 06

Filename: Javier Lopez Molina Financial Discl xo1SPQY.doc **Size:** 54.8 kB

AbreuFinancialDisclosure07

Filename: AbreuFinancialDisclosure07.07.21AA.docx **Size:** 20.8 kB

FinancialDisclosure2021 Sutherland

Filename: FinancialDisclosure2021 Sutherland.pdf **Size:** 337.9 kB

Alissa Nann Financial Disclosure 07

Filename: Alissa Nann Financial Disclosure 07 eFZSi2i.pdf **Size:** 312.9 kB

Keyur Shah Financial Disclosure

Filename: Keyur Shah Financial Disclosure.pdf **Size:** 642.0 kB

Briar Thomson Financial Disclosure 06

Filename: Briar Thomson Financial Disclosure kUfjFo6.pdf **Size:** 434.5 kB

Nikali Jones Financial Disclosure

Filename: Nikali Jones Financial Disclosure.docx **Size:** 41.0 kB

Robert Granado Financial Disclosure 06

Filename: Robert Granado Financial Disclosure hnKCzmr.pdf **Size:** 332.0 kB

Tahina Perez Financial Disclosure

Filename: Tahina Perez Financial Disclosure.pdf **Size:** 1.7 MB

Sara Jean Jacques Financial Disclosure

Filename: Sara Jean Jacques Financial Disclosure.pdf **Size:** 2.0 MB

BLCS Financial Disclosure TW 07

Filename: BLCS Financial Disclosure TW 07.26.2020.pdf **Size:** 104.9 kB

Entry 7 BOT Membership Table

Completed Aug 2 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD	End Date of Current Term (MM/DD	Board Meeting s Attende d
--	-----------------	-----------------------------	-----------------------------	-----------------------------------	--	------------------------------	---	---	---------------------------------------

							/YYYY)	/YYYY)	During 2020- 2021
1	Javier Lopez-Molina		Chair	Executive	Yes	3	07/15/2021	07/14/2023	11
2	Briar Thompson		Trustee/Member	Education	Yes	2	07/15/2021	07/14/2023	12
3	Keyur Shah		Trustee/Member	Finance, Executive	Yes	1	07/15/2021	07/14/2023	10
4	Stacy Sutherland		Trustee/Member	Education	Yes	2	07/15/2021	07/14/2023	11
5	Tom Wethington		Trustee/Member	Finance	Yes	2	07/15/2021	07/14/2023	8
6	Nikali Jones		Vice Chair	Education, Executive	Yes	3	06/30/2020	06/30/2022	7

7	Robert Granado		Treasurer	Finance, Executive	Yes	3	06/30/2020	06/30/2022	12
8	Sara Madavo		Secretary	Executive	Yes	2	06/30/2020	06/30/2022	10
9	Alexandra Abreu		Parent Rep	Education		1	06/30/2020	06/30/2022	11

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2020- 2021
10	Tahina Perez		Trustee/ Member	Educati on	Yes	1	04/19/2 021	06/30/2 022	5 or less
11									
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	10
b.Total Number of Members Added During 2020-2021	1
c. Total Number of Members who Departed during 2020-2021	3
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

3. Number of Board meetings held during 2020-2021

12

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Aug 2 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

[2020_08_20_board_meeting_minutes](#)

Filename: 2020_08_20_board_meeting_minutes.pdf **Size:** 145.7 kB

[2020_12_17_board_meeting_minutes](#)

Filename: 2020_12_17_board_meeting_minutes.pdf **Size:** 144.3 kB

[2020_09_17_board_meeting_minutes](#)

Filename: 2020_09_17_board_meeting_minutes.pdf **Size:** 146.3 kB

[2020_10_15_board_meeting_minutes](#)

Filename: 2020_10_15_board_meeting_minutes.pdf **Size:** 148.3 kB

[2020_11_19_board_meeting_minutes](#)

Filename: 2020_11_19_board_meeting_minutes.pdf **Size:** 140.0 kB

[2021_02_18_board_meeting_minutes](#)

Filename: 2021_02_18_board_meeting_minutes.pdf **Size:** 140.8 kB

[2021_05_20_board_meeting_minutes](#)

Filename: 2021_05_20_board_meeting_minutes.pdf **Size:** 144.9 kB

[2021_01_21_board_meeting_minutes](#)

Filename: 2021_01_21_board_meeting_minutes.pdf **Size:** 152.9 kB

[2021_04_15_board_meeting_minutes](#)

Filename: 2021_04_15_board_meeting_minutes.pdf **Size:** 142.2 kB

[2021_03_18_board_meeting_minutes](#)

Filename: 2021_03_18_board_meeting_minutes.pdf **Size:** 155.4 kB

[2021_06_17_board_meeting_minutes](#)

Filename: 2021_06_17_board_meeting_minutes.pdf **Size:** 140.2 kB

[2020_07_16_board_meeting_minutes](#)

Filename: 2020_07_16_board_meeting_minutes.pdf **Size:** 124.8 kB

Entry 9 Enrollment & Retention

Completed Aug 2 2021

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the good

faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
Economically Disadvantaged	Word of mouth marketing with current parents, providing information to local Head Start programs, after school programs, etc.	Word of mouth marketing with current parents, providing information to local Head Start programs, after school programs, etc.
English Language Learners	Enacted amendment to authorizer (NYC DOE) in order to include preference in the school's lottery for 2021 - 2022 and beyond for scholars who may be English Language Learners Word of mouth marketing with current parents, providing information to local Head Start programs, after school programs, etc.	Enacted amendment to authorizer (NYC DOE) in order to include preference in the school's lottery for 2021 - 2022 and beyond for scholars who may be English Language Learners Word of mouth marketing with current parents, providing information to local Head Start programs, after school programs, etc.
Students with Disabilities	<p>Enacted amendment to authorizer (NYC DOE) in order to include preference in the school's lottery for 2021 - 2022 and beyond for scholars who possess an IEP.</p> <p>Word of mouth marketing with current parents, providing information to local Head Start programs, after school programs, etc.</p>	<p>Enacted amendment to authorizer (NYC DOE) in order to include preference in the school's lottery for 2021 - 2022 and beyond for scholars who possess an IEP.</p> <p>Word of mouth marketing with current parents, providing information to local Head Start programs, after school programs, etc.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	Parent workshops and events Scholar incentives and programming (crews) Parent Teacher Conferences Author Series External field trips and in-school experiences	Parent workshops and events Scholar incentives and programming (crews) Parent Teacher Conferences Author Series External field trips and in-school experiences
English Language Learners	Parent workshops and events Scholar incentives and programming (crews) Parent Teacher Conferences Author Series External field trips and in-school experiences	Parent workshops and events Scholar incentives and programming (crews) Parent Teacher Conferences Author Series External field trips and in-school experiences
Students with Disabilities	Parent workshops and events Scholar incentives and programming (crews) Parent Teacher Conferences Author Series External field trips and in-school experiences	Parent workshops and events Scholar incentives and programming (crews) Parent Teacher Conferences Author Series External field trips and in-school experiences

Entry 10 - Teacher and Administrator Attrition

Completed Aug 2 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Aug 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category C: not to exceed 5	1.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	19

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	29

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	59



Thank you.

Entry 12 Organization Chart

Completed Aug 2 2021

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

[Pharos Org FY22](#)

Filename: Pharos Org FY22 .pdf Size: 52.9 kB

Entry 13 School Calendar

Completed Aug 2 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2021-2022 Elementary School Calender - One Pager

Filename: 2021 2022 Elementary School Calende Ixtnb9f.pdf **Size:** 97.4 kB

2021-2022 High School Calender - One Pager

Filename: 2021 2022 High School Calender One Pager.pdf **Size:** 87.2 kB

Entry 14 Links to Critical Documents on School Website

Completed Aug 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: Pharos Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://pharosacademies.org/public-documents#annual-reports
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://app2.boardontrack.com/public/qOOXq0/meetingsList
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://app2.boardontrack.com/public/qOOXq0/meetingsList
3. Link to NYS School Report Card	https://data.nysed.gov/essa.php?year=2020&instid=800000057638
4. Lottery Notice announcing date of lottery	https://pharosacademies.org/public-documents#school-info
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://pharosacademies.org/public-documents
6. District-wide Safety Plan	https://pharosacademies.org/public-documents#school-info
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://pharosacademies.org/public-documents#policies
7. Authorizer-Approved FOIL Policy	https://pharosacademies.org/public-documents#policies
8. Subject matter list of FOIL records	https://pharosacademies.org/public-documents#policies

Thank you.



PHAROS ACADEMY CHARTER SCHOOL AND
AFFILIATES

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2021

October 20, 2021

Finance Committee
Pharos Academy Charter School and Affiliates

We have audited the consolidated financial statements of Pharos Academy Charter School and Affiliates as of and for the year then ended June 30, 2021, and have issued our report thereon dated October 20, 2021. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Consolidated Financial Statement Audit

As communicated in our engagement letter dated May 1, 2021, our responsibility, as described by professional standards, is to form and express an opinion about whether the consolidated financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the consolidated financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the consolidated financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Pharos Academy Charter School and Affiliates solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable and experienced Senior Director of Operations and Compliance and outsourced finance team who review the draft consolidated financial statements prior to issuance and accept responsibility for them.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Pharos Academy Charter School and Affiliates is included in Note A to the consolidated financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the 2021 fiscal year. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the consolidated financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the consolidated financial statements are the allocations of costs for the statement of functional expenses and the collectability of grants receivable. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic consolidated financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Pharos Academy Charter School and Affiliates financial statements relate to revenue and support recognition and bonds payable, which are referred to in the notes of the consolidated financial statements.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the consolidated financial statements as a whole. The attached schedule summarizes the uncorrected misstatement whose effects in the current and prior periods, as determined by management, is immaterial to the consolidated financial statements taken as a whole.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the consolidated financial statements as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Pharos Academy Charter School and Affiliates' consolidated financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Pharos Academy Charter School and Affiliates, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Pharos Academy Charter School and Affiliates' auditors.

Other Matters

With respect to the supplementary information accompanying the consolidated financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the consolidated financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the consolidated statements or to the consolidated financial statements themselves.

Internal Control Matters

We did not identify any deficiencies in internal control that we considered to be material weaknesses.

* * * * *

Should you desire further information concerning these matters, Michelle Cain or Kate VanBramer will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Pharos Academy Charter School and Affiliates and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

UNCORRECTED MISTATEMENTS

FOR THE YEAR ENDED JUNE 30, 2021

<u>Description</u>	<u>Assets (Over) Under</u>	<u>Liabilities Over (Under)</u>	<u>Net Assets Over (Under)</u>	<u>Change in net assets Over (Under)</u>
Turnaround effect of prior year's uncorrected misstatement - 2020 special NYC charter supplemental aid recorded in 2021	<u>-</u>	<u>-</u>	<u>-</u>	<u>126,645</u>
Net effect of uncorrected misstatements	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 126,645</u>

PHAROS ACADEMY CHARTER SCHOOL AND
AFFILIATES

BRONX, NEW YORK

AUDITED CONSOLIDATED FINANCIAL STATEMENTS

OTHER CONSOLIDATING FINANCIAL INFORMATION

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2021

(With Comparative Totals for 2020)

CONTENTS

<u>AUDITED CONSOLIDATED FINANCIAL STATEMENTS</u>	<u>PAGE</u>
Independent Auditor's Report	3
Consolidated Statement of Financial Position	5
Consolidated Statement of Activities and Changes in Net Assets	7
Consolidated Statement of Functional Expenses	8
Consolidated Statement of Cash Flows	9
Notes to Consolidated Financial Statements	11
 <u>OTHER CONSOLIDATING FINANCIAL INFORMATION</u>	
Independent Auditor's Report on Consolidating Financial Information	28
Consolidating Statement of Financial Position	29
Consolidating Statement of Activities and Changes in Net Assets	30

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Pharos Academy Charter School and Affiliates

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of Pharos Academy Charter School and Affiliates, which comprise the consolidated statement of financial position as of June 30, 2021, and the related consolidated statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Pharos Academy Charter School and Affiliates as of June 30, 2021, and the changes in its net assets, functional expenses, and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Pharos Academy Charter School and Affiliates' June 30, 2020 consolidated financial statements and we expressed an unmodified audit opinion on those consolidated audited financial statements in our report dated October 28, 2020. In our opinion, the summarized comparative information presented herein as of June 30, 2020 is consistent, in all material respects, with the audited consolidated financial statements from which it is derived.

Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 20, 2021 on our consideration of Pharos Academy Charter School and Affiliates' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Pharos Academy Charter School and Affiliates' internal control over financial reporting and compliance.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 20, 2021

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

(With Comparative Totals for 2020)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents (including restricted cash of \$879,701 and 811,901 respectively)	\$ 3,666,119	\$ 4,225,850
Investments	2,543,008	2,507,056
Grants and contracts receivable	825,605	407,511
Anticipated loan forgiveness	-	380,000
Prepaid expenses	109,650	69,295
TOTAL CURRENT ASSETS	7,144,382	7,589,712
<u>PROPERTY AND EQUIPMENT, net</u>	10,721,170	10,445,295
<u>OTHER ASSETS</u>		
Deposits	47,885	25,925
Cash in escrow	71,057	70,932
	118,942	96,857
TOTAL ASSETS	<u>\$ 17,984,494</u>	<u>\$ 18,131,864</u>

The accompanying notes are an integral part of the consolidated financial statements.

<u>LIABILITIES AND NET ASSETS</u>	June 30,	
	<u>2021</u>	<u>2020</u>
<u>CURRENT LIABILITIES</u>		
Current portion of Paycheck Protection Program note payable	\$ -	\$ 685,491
Current portion of bonds payable	165,000	160,000
Accounts payable and accrued expenses	835,432	297,991
Accrued payroll and benefits	1,044,014	818,239
Accrued compensated absences	157,118	140,629
Deferred revenue	-	2,503
TOTAL CURRENT LIABILITIES	<u>2,201,564</u>	<u>2,104,853</u>
<u>OTHER LIABILITIES</u>		
Paycheck Protection Program note payable, net of current portion	-	872,815
Bonds payable, net of unamortized bond issuance costs of \$687,621 and \$713,088 and net of current portion	<u>7,713,962</u>	<u>7,858,924</u>
	<u>7,713,962</u>	<u>8,731,739</u>
TOTAL LIABILITIES	<u>9,915,526</u>	<u>10,836,592</u>
<u>NET ASSETS</u>		
Without donor restrictions - board designated reserve	227,927	227,492
Without donor restrictions - undesignated	7,836,435	7,063,174
With donor restrictions	4,606	4,606
TOTAL NET ASSETS	<u>8,068,968</u>	<u>7,295,272</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 17,984,494</u>	<u>\$ 18,131,864</u>

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

CONSOLIDATED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	Year ended June 30,			
	2021		2020	
	Without donor restrictions	With donor restrictions	Total	Total
Revenue and support:				
Student enrollment fees	\$ 11,588,766	-	\$ 11,588,766	\$ 11,333,220
Federal grants	1,180,017	-	1,180,017	782,737
Public support	19,921	-	19,921	31,442
Investment income	7,146	-	7,146	131,831
Paycheck Protection Program grant income	1,178,306	-	1,178,306	380,000
Other income	13,296	-	13,296	38,281
In-kind contributions	635,072	-	635,072	638,706
TOTAL OPERATING REVENUE AND SUPPORT	14,622,524	-	14,622,524	13,336,217
Expenses:				
Program services:				
Educational services	12,283,660	-	12,283,660	11,411,292
Bronx Support Corporation	338,427	-	338,427	-
BLCS Property Holding Company	-	-	-	288
Management and general	1,226,741	-	1,226,741	1,905,701
TOTAL EXPENSES	13,848,828	-	13,848,828	13,317,281
CHANGE IN NET ASSETS	773,696	-	773,696	18,936
Net assets at beginning of year	7,290,666	4,606	7,295,272	7,276,336
NET ASSETS AT END OF YEAR	\$ 8,064,362	\$ 4,606	\$ 8,068,968	\$ 7,295,272

The accompanying notes are an integral part of the consolidated financial statements.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	Year ended June 30,					
	2021					2020
	Program Services					
	Educational Services	Bronx Support Corporation	BLCIS Property Holding Company, Inc.	Sub-total	Management and General	Total
Personnel services costs:						
Salaries	\$ 6,670,682	\$ -	\$ -	\$ 6,670,682	\$ 598,298	\$ 7,268,980
Payroll taxes and fringe benefits	1,290,954	-	-	1,290,954	136,102	1,427,056
Total salaries and wages	7,961,636	-	-	7,961,636	734,400	8,696,036
Professional fees and consultants						
Management fees	572,224	7,179	-	579,402	61,884	641,286
Contracted services - other	36,389	-	-	36,389	18,194	54,583
Supplies and equipment purchases	648,084	-	-	648,084	72,009	720,093
Insurance	561,353	-	-	561,353	-	561,353
Library	-	-	-	-	153,410	153,410
Repairs and maintenance	31,777	-	-	31,777	-	31,777
Printing	427,359	-	-	427,359	45,707	473,066
Staff development and recruitment	36,599	-	-	36,599	4,067	40,666
Telecommunications	382,721	-	-	382,721	42,525	425,246
Field trips and other activities	44,673	-	-	44,673	4,964	49,637
Utilities	138,265	-	-	138,265	-	138,265
In-kind contribution - facility	155,281	-	-	155,281	16,874	172,155
In-kind contribution - textbooks	526,500	-	-	526,500	58,500	585,000
Interest	50,072	-	-	50,072	-	50,072
Depreciation and amortization	217,269	217,269	-	434,538	-	434,538
Other	367,155	113,980	-	481,134	-	481,134
	126,304	-	-	126,304	14,207	140,511
	\$ 12,283,660	\$ 338,427	\$ -	\$ 12,622,087	\$ 1,226,741	\$ 13,848,828
						\$ 13,317,281

The accompanying notes are an integral part of the consolidated financial statements.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

CONSOLIDATED STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	Year ended June 30,	
	2021	2020
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 773,696	\$ 18,936
Adjustments to reconcile change in net assets to net cash provided from (used for) operating activities:		
Depreciation and amortization	481,134	439,283
Amortization of bond issuance costs included in interest expense	25,467	25,466
Bond premium amortization	(5,429)	(5,429)
Forgiveness of Paycheck Protection Program note payable	(1,558,306)	-
Realized and unrealized gain on investments	(35,952)	(68,000)
Bad debt expense	-	18,548
Changes in certain assets and liabilities affecting operations:		
Grants and contracts receivable	(418,094)	(115,313)
Prepaid expenses	(40,355)	80,463
Anticipated loan forgiveness	380,000	(380,000)
Deposits	(21,960)	-
Accounts payable and accrued expenses	286,141	(38,481)
Accrued payroll and benefits	225,775	40,528
Accrued compensated absences	16,489	31,663
Deferred revenue	(2,503)	(180,914)
NET CASH PROVIDED FROM (USED FOR) OPERATING ACTIVITIES	106,103	(133,250)
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(505,709)	-
Proceeds from sale of investments	-	4,148,035
Purchase of investments	-	(4,970,460)
NET CASH USED FOR INVESTING ACTIVITIES	(505,709)	(822,425)
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Repayment of bonds payable	(160,000)	(150,000)
Borrowings on Paycheck Protection Program note payable	-	1,558,306
NET CASH (USED FOR) PROVIDED FROM FINANCING ACTIVITIES	(160,000)	1,408,306
NET (DECREASE) INCREASE IN CASH, CASH EQUIVALENTS AND RESTRICTED CASH	(559,606)	452,631
Cash, cash equivalents and restricted cash at beginning of year	4,296,782	3,844,151
CASH, CASH EQUIVALENTS AND RESTRICTED CASH AT END OF YEAR	\$ 3,737,176	\$ 4,296,782

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

CONSOLIDATED STATEMENT OF CASH FLOWS, Cont'd

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash and cash equivalents	\$ 3,666,119	\$ 4,225,850
Cash in escrow	<u>71,057</u>	<u>70,932</u>
Total cash, cash equivalents and restricted cash shown in the statement of cash flows	<u>\$ 3,737,176</u>	<u>\$ 4,296,782</u>
Cash paid during the year for interest	<u>\$ 414,500</u>	<u>\$ 420,499</u>
<u>NON-CASH OPERATING AND INVESTING ACTIVITIES</u>		
Purchases of property and equipment included in accounts payable	<u>\$ 251,300</u>	<u>\$ -</u>

The accompanying notes are an integral part of the consolidated financial statements.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Organization

Pharos Academy Charter School ("Charter School"), a New York not-for-profit education corporation, together with its wholly owned subsidiaries, BLCS Property Holding Company, Inc. ("BPHC"), 1005 Intervale Avenue LLC (the "Company"), Bronx Support Corporation (the "Corporation"), (collectively, the "Organization"), offers education services in classes from kindergarten through grade twelve in the Bronx, New York. The Charter School is a public charter school incorporated on May 18, 2004, pursuant to the New York Charter School Act of 1998. In March 2014, the Charter School was granted a second charter renewal through June 30, 2019 by the Chancellor of the City of New York on behalf of the New York State Education Department. The Charter was subsequently extended to June 30, 2022.

The Charter School is the sole owner of BPHC, a Delaware not-for-profit corporation, which was incorporated on March 16, 2011, for the purpose of holding real estate to be used by the Charter School's college preparatory academy. The Charter School is in the process of dissolving BPHC and has contributed substantially all of its assets totaling \$481,119 to the Charter School during the year ended June 30, 2021.

The Charter School was also the sole member of 1005 Intervale Avenue LLC, a limited liability company organized and existing under the law of the State of New York which was formed on April 12, 2018. The purpose of the Company is to further the educational and charitable purposes of the School and to engage in any lawful act, business or activities pursuant to the New York Law. On October 12, 2018, the Company obtained financing to refinance the loans of BPHC. See Note K.

Bronx Support Corporation is a not for profit organization incorporated in New York on May 15, 2018, for charitable purposes, specifically to engage in programs and activities to assist Pharos Academy Charter School. In September 2020, the Board of Trustees approved a resolution approving the transfer of the sole membership interest in 1005 Intervale Avenue LLC from Pharos Academy Charter School to Bronx Support Corporation. The transfer was executed in January 2021 in connection with the Build NYC Resource Corporation Revenue Bonds described in Note K.

Effective July 1, 2020, the Charter School amended its charter and changed its name to Pharos Academy Charter School. The Charter School was previously named Bronx Lighthouse Charter School.

Basis of accounting

The accompanying consolidated financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Principles of consolidation

The consolidated financial statements reflect the accounts and operations of the Charter School and its wholly owned subsidiaries. All intercompany balances and transactions have been eliminated in the consolidated financial statements.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Organization, the accounts of the Organization are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Organization.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Organization had net assets with donor restrictions of \$4,606 at both June 30, 2021 and 2020.

Revenue recognition

Revenue from Exchange Transactions: The Organization recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Organization records substantially all revenues over time as follows:

State and local per pupil revenue

The Organization recognizes revenue as educational programming is provided to students throughout the year. The Organization earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Organization and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Organization to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contract assets consisted of grants and contracts receivable of \$17,334 at June 30, 2021. There were no contract balances at June 30, 2020, or 2019.

Contributions

The Organization recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidated statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Organization's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying consolidated statement of financial position. There were no amounts received prior to incurring qualifying expenditures, which is reported as deferred revenue in the accompanying consolidated statement of financial position at June 30, 2021. There was \$2,503 received prior to incurring qualifying expenditures, which is reported as deferred revenue in the accompanying consolidated statement of financial position at June 30, 2020. The Organization received cost-reimbursement grants of approximately \$54,620 and \$113,586 that have not been recognized at June 30, 2021 and 2020, respectively because qualifying expenditures had not yet been incurred.

Cash and cash equivalents

Cash balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. Cash equivalents include all highly liquid investments with maturities of three months or less when acquired. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Organization has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The amount in escrow was \$71,057 and \$70,932 at June 30, 2021 and 2020, respectively. The agreement requires a balance of \$70,000 be maintained to fund any audit and legal expenses incurred should the Charter School cease operations and dissolve.

Investments

Investments are carried at fair value. Net appreciation (depreciation) in the fair value of investments, which includes realized and unrealized gains and losses on those investments, is reported in the consolidated statements of activities as increases or decreases in net assets without donor restrictions, unless their use is restricted by explicit donor stipulations or by the law. Cost basis is determined on the date of purchase. Due to the level of risk associated with certain investment securities and the level of uncertainty related to the changes in the value of investment securities, it is at least possible that changes in risk in the near term could materially affect investment balances.

Grants and contracts receivable

Grants and contracts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies, and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2021 and 2020.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to ten years. Building and building improvements are being depreciated over 39 years. Leasehold improvements are being amortized over the term of the lease. It is the Organization's policy to capitalize property, plant, equipment and leasehold improvements in excess of \$5,000 on a per unit basis.

Anticipated loan forgiveness

As further discussed in Note L, the Organization has applied for and received a loan through the Paycheck Protection Program. For the years ended June 30, 2021 and 2020, the Organization has recognized revenue of approximately \$1,178,306 and \$380,000, respectively, which is supported by qualified expenses incurred to date and is recognized as Paycheck Protection Program grant income on the accompanying consolidated statement of activities and changes in net assets. \$380,000 was recognized as anticipated loan forgiveness on the accompanying consolidated statement of financial position at June 30, 2020. The Organization met the requirements for forgiveness and in April 2021 the full amount of the loan was forgiven.

Bond issuance costs

Bond issuance costs, which consist of deferred financing charges, are stated at cost and are amortized over the term of the bonds through various dates up to June 2048. The Organization shows bond issuance costs as a deduction from the carrying amount of bonds payable, net on the accompanying consolidated statement of financial position.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021
(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Deferred revenue

The Organization records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue. There was no deferred revenue at June 30, 2021. There was \$2,503 of deferred revenue at June 30, 2020.

Deferred lease asset (liability)

1005 Intervale Avenue LLC owns a facility that it leases to the Charter School. The lease contains pre-determined fluctuations of the base rent. In accordance with GAAP, the Charter School recognizes the related rent expense on a straight-line basis and records the excess of the amounts paid under the lease over the recognized rental expense as a deferred lease asset. The Company recognizes the related rental income on a straight-line basis and records the excess of the amounts received under the lease over the recognized rental income as a deferred lease liability. The related deferred lease asset and deferred lease liability are eliminated on the consolidated statement of financial position. See Note I for further explanation.

Contributed services

The Organization receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. These services are not valued in the consolidated financial statements.

Tax exempt status

The Charter School, BPHC, and Bronx Support Corporation are tax-exempt organizations under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, are exempt from federal and state taxes on income.

The Charter School, BPHC, and Bronx Support Corporation file Form 990 tax returns in the U.S. federal jurisdiction. In addition, BPHC and Bronx Support Corporation file a Form CHAR 500 in New York State. The LLC is a single member LLC and is disregarded for tax purposes. The tax returns for the years ended June 30, 2018 through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School, BPHC, and Bronx Support Corporation believe they have no material uncertain tax positions and, accordingly will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Organization expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$425,000 and \$309,000 for the years ended June 30, 2021 and 2020, respectively.

In-kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution. The value of in-kind contributions received for the years ended June 30, 2021 and 2020 were \$50,072 and \$53,706, respectively.

In addition, NYC DOE donates space for the Charter School for the purpose set forth in the Charter. The agreement commenced on July 1, 2005 and terminates in one year or upon the expiration/termination of the Charter School's charter, or expiration / termination of the lease in the event that the Charter School is located in a leased premise, whichever is earlier. The agreement may be extended by a written agreement signed by the parties. The annual fee for the use of dedicated space is \$1. The fair market value for the use of the space was \$585,000 in each of the years ended June 30, 2021 and 2020.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Use of estimates in the preparation of consolidated financial statements

The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for year ended June 30, 2020

The consolidated financial statements include certain prior year summarized comparative information in total but not by net asset class or functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's consolidated financial statements for the year ended June 30, 2020, from which the summarized information was derived.

New accounting pronouncements

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the consolidated statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the guidance in this new standard is effective for fiscal years beginning after December 15, 2019, and interim periods within fiscal years beginning after December 15, 2020. For non-public entities, the FASB voted on May 20, 2020 to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and for interim periods within fiscal years beginning after December 15, 2022. The Organization is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Organization's financial position or results of operations.

Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Organization is currently evaluating the provisions of this update to determine the impact it will have on the Organization's consolidated financial statements.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Reclassifications

Certain prior year amounts have been reclassified to conform with the present year presentation.

Subsequent events

The Organization has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 20, 2021, which is the date the consolidated financial statements are available to be issued. No subsequent events requiring disclosure were noted.

NOTE B: LIQUIDITY AND AVAILABILITY

The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Organization's main sources of liquidity are its cash and cash equivalents accounts, investments and accounts receivable.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Organization considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Organization operates with a surplus budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the consolidated statement of financial position date, comprise the following at June 30, 2021 and 2020:

	June 30,	
	2021	2020
Cash and cash equivalents	\$ 3,666,119	\$ 4,225,850
Investments	2,543,008	2,507,056
Grants and contracts receivable	<u>825,605</u>	<u>407,511</u>
Total financial assets available to management	7,034,732	7,140,417
Less:		
Amounts unavailable for general expenditures within one year, due to:		
Restricted cash	(879,701)	(811,901)
Restricted by donors with purpose restrictions	<u>(4,606)</u>	<u>(4,606)</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 6,150,425</u>	<u>\$ 6,323,910</u>

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021
(With Comparative Totals for 2020)

NOTE C: NET ASSETS

Net assets without donor restrictions are as follows:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Undesignated	\$ 4,994,227	\$ 4,636,803
Designated by the Board for reserve	227,927	227,492
Invested in property and equipment, net of related liabilities	<u>2,842,208</u>	<u>2,426,371</u>
	<u>\$ 8,064,362</u>	<u>\$ 7,290,666</u>

Net assets with donor restrictions are as follows:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Julio Lopez Scholarship Fund	\$ 1,061	\$ 1,061
Roberto Granado Scholarship Fund	<u>3,545</u>	<u>3,545</u>
	<u>\$ 4,606</u>	<u>\$ 4,606</u>

NOTE D: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Furniture and equipment	\$ 3,063,135	\$ 2,332,311
Land	1,560,000	1,560,000
Building and building improvements	8,890,419	8,890,419
Construction in progress	<u>26,185</u>	<u>-</u>
	13,539,739	12,782,730
Less: accumulated depreciation and amortization	<u>2,818,569</u>	<u>2,337,435</u>
	<u>\$ 10,721,170</u>	<u>\$ 10,445,295</u>

Depreciation and amortization expense for the years ended June 30, 2021 and 2020 was \$481,134 and \$439,283, respectively.

At June 30, 2021, a portion of the Organization's property and equipment was in progress. Construction in progress is stated at cost. No provision for depreciation is made on construction in progress until such time as the relevant assets are complete and put into use.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Organization. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying consolidated financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE F: CONCENTRATIONS

At June 30, 2021 and 2020, approximately 95% and 90% of receivables are due from federal agencies related to certain grant programs.

For the years ended June 30, 2021 and 2020, approximately 79% and 85% of total operating revenue and support came from per-pupil funding provided by New York State through the New York City School District, respectively. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE G: RETIREMENT PLAN

The Charter School has a 401(k) Plan for employees who are at least 21 years old and have completed one month of service. Effective July 1, 2010, the Charter School amended its plan to require safe harbor employer matching 100% of employee contributions not to exceed 4% of compensation. Safe harbor contributions are immediately vested with the participants. For the years ended June 30, 2021 and 2020, the School made a safe harbor matching employer contribution of \$111,663 and \$114,203, respectively. For the years ended June 30, 2021 and 2020, the Charter School did not make a discretionary contribution. Employer profit sharing contributions made to the plan are fully vested in three years.

NOTE H: MANAGEMENT FEES

On August 8, 2019, the Charter School renewed its agreement with Lighthouse Academies Inc. ("LHA"), for LHA to provide management services to the Charter School for an annual fee of \$595,000 through June 30, 2020. This agreement was not renewed. The management fee for the years ended June 30, 2021 and 2020 were \$54,583 and \$586,392, respectively.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE I: RELATED PARTY TRANSACTIONS

During 2018, the Charter School entered into a sublease agreement with 1005 Intervale Avenue LLC for property located at 1005 Intervale Avenue, Bronx NY, commencing on the date of January 5, 2019. The thirty-year lease calls for rent based on a fixed rent schedule provided in the sublease agreement. The Charter School has the option to renew the lease for 2 five-year terms at the end of the initial lease term. Rent paid to 1005 Intervale Avenue LLC under the terms of this agreement was approximately \$643,000 and \$639,000 for the years ended June 30, 2021 and 2020, respectively. At June 30, 2021 and 2020 a deferred lease asset of \$58,961 and \$58,587, respectively is included in the accompanying consolidating statement of financial position of the Charter School. At June 30, 2021 and 2020 a deferred lease liability of \$58,961 and \$58,587, respectively is included in the accompanying consolidating statement of financial position of the Corporation. Rent expense and rental income for both years ended June 30, 2021 and 2020 was \$642,876. The deferred lease asset and liability as well as rental income and expense are eliminated in consolidation.

The future minimum rental payments due to 1005 Intervale Avenue LLC required under this sublease agreement (which will be eliminated in future years) are approximately as follows, which equate to the Charter School's future minimum payments on this agreement through June 2048:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 641,850
2023	640,250
2024	638,450
2025	641,450
2026	639,050
Thereafter	<u>14,097,650</u>
	<u>\$ 17,298,700</u>

NOTE J: FUNCTIONAL EXPENSES

The consolidated financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort. Expenses that can be identified with a specific program are charged directly to the particular program.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE K: BONDS PAYABLE

On October 12, 2018, 1005 Interval Ave LLC obtained financing of \$8,825,000 from Build NYC Resource Corporation ("Build NYC"), a local development corporation of the City of New York, to refinance loans outstanding with LIIF SUB-CDE VI, LLC (a lender under the Federal New Markets Tax Credit program). In order to facilitate the refinancing, the Build NYC issued Revenue Bonds, Series 2018; \$8,825,000 to repay the loans and pay issuance costs.

The bonds which require periodic payments bear interest ranging from 4% to 5% and are secured by the building. Bonds payable consist of the following at June 30, 2021 and 2020:

	June 30,	
	2021	2020
Revenue Bonds Series 2018, interest ranging from 4%-5%, due June 1, 2019 through 2028, June 1, 2033, 2038 and 2048	\$ 8,420,000	\$ 8,580,000
Add: unamortized bond premium	146,583	152,012
Less: debt issuance cost, net of accumulated amortization	(687,621)	(713,088)
	7,878,962	8,018,924
Less: current portion of bonds payable	(165,000)	(160,000)
	<u>\$ 7,713,962</u>	<u>\$ 7,858,924</u>

The bonds principals maturing on or after June 1, 2025 are subject to optional redemptions by the Corporation prior to maturity. Bonds maturing in 2033, 2038 and 2048 require mandatory redemptions.

Unamortized premium costs relating to the issuance of the Series 2018 bond are \$146,583 and \$152,012 at June 30, 2021 and 2020, respectively. The unamortized premium costs are amortized over the term of the indebtedness of the total amount issued and included in bonds payable in the consolidated statements of financial position. Debt issuance costs, net of accumulated amortization total \$687,621 and \$713,088 as of June 30, 2021 and 2020, respectively, are recorded as reduction in bonds payable on the accompanying consolidated statement of financial position.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021
(With Comparative Totals for 2020)

NOTE K: BONDS PAYABLE, Cont'd

Debt issuance costs consist of the following:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Debt issuance costs	\$ 809,299	\$ 809,299
Less: accumulated amortization	<u>121,678</u>	<u>96,211</u>
	<u>\$ 687,621</u>	<u>\$ 713,088</u>

The aggregate amount of principal payments subsequent to June 30, 2021 are as follows:

<u>Years Ending June 30,</u>	<u>Amount</u>
2022	\$ 165,000
2023	170,000
2024	175,000
2025	185,000
2026	190,000
Thereafter	<u>7,535,000</u>
	<u>\$ 8,420,000</u>

Interest expense on the Series 2018 for the years ended June 30, 2021 and 2020 was \$414,500 and \$420,499, respectively.

In connection with the bonds payable, the Charter School is required to maintain certain financial covenants. At June 30, 2021, the Charter School was in compliance with these covenants.

NOTE L: PAYCHECK PROTECTION PROGRAM NOTE PAYABLE

In response to the COVID-19 outbreak, in April 2020 the Organization applied for and was approved by a bank for a loan of \$1,558,306 through the Paycheck Protection Program established by the Small Business Administration. The loan has a maturity of 2 years and an interest rate of 1%. The loan has the potential for forgiveness provided certain requirements are met by the Organization. The loan was funded in May 2020. The Organization met the requirements for forgiveness and in April 2021 the full amount of the loan was forgiven.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE M: RESTRICTED CASH

Restricted cash includes amounts the Organization is required to segregate in connection with the issuance of the Revenue Bonds, Series 2018, described in Note K and other purposes. As of June 30, 2021 and 2020, restricted cash consists of the following:

	June 30,	
	2021	2020
(A) Facility reserve	\$ 31	\$ 31
(B) Lease reserve	156,870	156,560
(C) Revenue account	39,208	77,208
(D) Expense fund	9,092	3,602
(E) Repair fund	100,000	-
(F) Debt services reserve fund	574,500	574,500
	\$ 879,701	\$ 811,901

- (A) The Organization has created a facility reserve for future major repairs and replacement to the building.
- (B) The Organization is required to deposit \$1,089 per month into a contingency fund to serve as a reserve for its lease payments.
- (C) The revenue account fund was created for the purpose of receiving money from the Organization to pay bond obligations.
- (D) The expense fund was created for the purpose of paying annual fees to the bond issuer and rating agency.
- (E) The repair fund was created for the purpose of paying the cost of extraordinary maintenance and replacements which may be required to keep the facility in sound condition.
- (F) The Organization is required to set aside a debt service fund to secure payments of the bond offering.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE N: FAIR VALUE MEASUREMENTS

Accounting principles generally accepted in the United States of America establishes a framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy under FASB ASC 820-10 are described below:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets.

Level 2 - Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 - Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2021 and 2020.

Fixed Income – US treasuries: Investments are valued at the closing price reported in the active market in which they are traded.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE N: FAIR VALUE MEASUREMENTS, Cont'd

The following table sets forth by level, within the fair value hierarchy, the Organization's assets measured at fair value as of June 30, 2021 and 2020:

Assets at Fair Value as of June 30, 2021				
	Level 1	Level 2	Level 3	Total
Fixed Income				
US Treasuries	\$ -	\$ 2,543,008	\$ -	\$ 2,543,008
Total assets at fair value	\$ -	\$ 2,543,008	\$ -	\$ 2,543,008
Assets at Fair Value as of June 30, 2020				
	Level 1	Level 2	Level 3	Total
Fixed Income				
US Treasuries	\$ -	\$ 2,507,056	\$ -	\$ 2,507,056
Total assets at fair value	\$ -	\$ 2,507,056	\$ -	\$ 2,507,056

NOTE O: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Organization's financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Organization is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Organization has recognized \$345,397 of revenue relative to ESSER grants during the year ended June 30, 2021.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE P: RENEWAL PROCESS

The Charter School is currently in the process of renewing its charter as granted by the New York State Board of Regents. The Charter currently expires June 30, 2022. The renewal process includes review by Chancellor of the City of New York on behalf of the New York State Education Department of various operational and governance aspects, including fiscal health and internal controls, board governance, and academic performance. The Charter School has been invited to submit its application for renewal. Upon review of the application and results, Chancellor of the City of New York on behalf of the New York State Education Department will determine if the charter should be renewed and if so, for how long. Successful charter renewals can range from one to five years. At this time, management of the Charter School expects the charter to be renewed.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

OTHER CONSOLIDATING FINANCIAL INFORMATION

INDEPENDENT AUDITOR'S REPORT ON CONSOLIDATING FINANCIAL INFORMATION

Board of Trustees
Pharos Academy Charter School and Affiliates

We have audited the consolidated financial statements of Pharos Academy Charter School and Affiliates as of and for the year ended June 30, 2021, and we have issued our report thereon dated October 20, 2021, which contained an unmodified opinion on those consolidated financial statements. Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The 2021 consolidating financial information hereinafter is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements for the year ended June 30, 2021, as a whole.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 20, 2021

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

CONSOLIDATING STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

<u>ASSETS</u>		Pharos Academy Charter School	Bronx Support Corporation	BLCs Property Holding Company, Inc.	Pre- Consolidated Total	Consolidating Eliminations	Consolidated Total
<u>CURRENT ASSETS</u>							
Cash and cash equivalents		\$ 3,943,285	\$ 722,800	\$ 34	\$ 3,666,119	\$ -	\$ 3,666,119
Investments		2,543,008	-	-	2,543,008	-	2,543,008
Grant and contracts receivables		825,605	-	-	825,605	-	825,605
Prepaid expenses		109,650	-	-	109,650	-	109,650
		6,421,548	722,800	34	7,144,382	-	7,144,382
<u>TOTAL CURRENT ASSETS</u>							
		897,639	9,823,531	-	10,721,170	-	10,721,170
<u>PROPERTY AND EQUIPMENT, NET</u>							
<u>OTHER ASSETS</u>							
Due from affiliates		2,804,308	-	57,138	2,861,446	(2,861,446)	-
Deposits		47,885	-	-	47,885	-	47,885
Deferred lease asset		58,961	-	-	58,961	(58,961)	-
Cash in escrow		71,057	-	-	71,057	-	71,057
		10,301,398	10,546,331	57,172	20,904,901	(2,920,407)	17,984,494
<u>TOTAL ASSETS</u>							
		\$ 10,301,398	\$ 10,546,331	\$ 57,172	\$ 20,904,901	\$ (2,920,407)	\$ 17,984,494
<u>LIABILITIES AND NET ASSETS</u>							
<u>CURRENT LIABILITIES</u>							
Current portion of bonds payable		\$ -	\$ 165,000	\$ -	\$ 165,000	\$ -	\$ 165,000
Accounts payable and accrued expenses		800,396	33,036	-	835,432	-	835,432
Accrued payroll and benefits		1,044,014	-	-	1,044,014	-	1,044,014
Accrued compensated absences		157,118	-	-	157,118	-	157,118
Due to affiliates		57,138	2,804,308	-	2,861,446	(2,861,446)	-
		2,058,666	3,004,344	-	5,063,010	(2,861,446)	2,201,564
<u>TOTAL CURRENT LIABILITIES</u>							
		-	7,713,962	-	7,713,962	-	7,713,962
<u>OTHER LIABILITIES</u>							
Bonds payable		-	58,961	-	58,961	(58,961)	-
Deferred lease liability		-	7,772,923	-	7,772,923	(58,961)	7,713,962
		2,058,666	10,777,267	-	12,835,933	(2,920,407)	9,915,526
<u>TOTAL LIABILITIES</u>							
		227,927	-	-	227,927	-	227,927
		8,010,199	(230,936)	57,172	7,836,435	-	7,836,435
		4,606	-	-	4,606	-	4,606
<u>TOTAL NET ASSETS</u>							
		8,242,732	(230,936)	57,172	8,068,968	-	8,068,968
<u>TOTAL LIABILITIES AND NET ASSETS</u>							
		\$ 10,301,398	\$ 10,546,331	\$ 57,172	\$ 20,904,901	\$ (2,920,407)	\$ 17,984,494

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

CONSOLIDATING STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2021

	Pharos Academy Charter School	Bronx Support Corporation	BLCS Property Holding Company, Inc	Pre- Consolidated Total	Consolidating Eliminations	Consolidated Total
Revenue and support:						
Student enrollment fees	\$ 11,588,766	\$ -	\$ -	\$ 11,588,766	\$ -	\$ 11,588,766
Federal grants	1,180,017	-	-	1,180,017	-	1,180,017
Public support	19,921	-	-	19,921	-	19,921
Investment income	6,335	-	811	7,146	-	7,146
Paycheck Protection Program grant income	1,178,306	-	-	1,178,306	-	1,178,306
Rental income	321,438	321,438	-	642,876	(642,876)	-
Contribution income	498,108	-	-	498,108	(498,108)	-
Other income	13,296	-	-	13,296	-	13,296
In-kind contributions	635,072	-	-	635,072	-	635,072
TOTAL OPERATING REVENUE AND SUPPORT	15,441,259	321,438	811	15,763,508	(1,140,984)	14,622,524
Expenses:						
Program services:						
Educational services	12,926,536	-	-	12,926,536	(642,876)	12,283,660
Bronx Support Corporation	-	355,416	-	355,416	(16,989)	338,427
BLCS Property Holding Company	-	-	481,119	481,119	(481,119)	-
Management and general	1,226,741	-	-	1,226,741	-	1,226,741
TOTAL EXPENSES	14,153,277	355,416	481,119	14,989,812	(1,140,984)	13,848,828
CHANGE IN NET ASSETS	\$ 1,287,982	\$ (33,978)	(480,308)	773,696	-	773,696
Net assets (deficit) at beginning of year	6,954,750	(196,958)	537,480	7,295,272	-	7,295,272
NET ASSETS (DEFICIT) AT END OF YEAR	\$ 8,242,732	\$ (230,936)	\$ 57,172	\$ 8,068,968	\$ -	\$ 8,068,968

PHAROS ACADEMY CHARTER SCHOOL AND
AFFILIATES

BRONX, NEW YORK

SCHEDULES REQUIRED BY GOVERNMENT
AUDITING STANDARDS AND THE UNIFORM
GUIDANCE

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2021

CONTENTS

<u>SCHEDULES REQUIRED BY GOVERNMENT AUDITING STANDARDS AND THE UNIFORM GUIDANCE</u>	<u>PAGE</u>
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	3
Independent Auditor's Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of Federal Awards in Accordance with the Uniform Guidance	5
Schedule of Expenditures of Federal Awards	8
Schedule of Findings and Questioned Costs	9

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Pharos Academy Charter School and Affiliates

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Pharos Academy Charter School and Affiliates which comprise the consolidated statement of financial position as of June 30, 2021 and the related consolidated statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated October 20, 2021.

Internal Control over Financial Reporting

Management of Pharos Academy Charter School and Affiliates is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit of the consolidated financial statements, we considered Pharos Academy Charter School and Affiliates' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of Pharos Academy Charter School and Affiliates' internal control. Accordingly, we do not express an opinion on the effectiveness of Pharos Academy Charter School and Affiliates' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weakness may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Pharos Academy Charter School and Affiliates' consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Bar & Co. LLP

Rochester, New York
October 20, 2021

INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE;
AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees
Pharos Academy Charter School and Affiliates

Report on Compliance for Each Major Federal Program

We have audited Pharos Academy Charter School and Affiliates’ compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on Pharos Academy Charter School and Affiliates’ major federal programs for the year ended June 30, 2021. Pharos Academy Charter School and Affiliates’ major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

Management’s Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor’s Responsibility

Our responsibility is to express an opinion on compliance for Pharos Academy Charter School and Affiliates’ major federal programs based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Pharos Academy Charter School and Affiliates’ compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination on Pharos Academy Charter School and Affiliates' compliance.

Opinion on Each Major Program

In our opinion, Pharos Academy Charter School and Affiliates complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of Pharos Academy Charter School and Affiliates is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Pharos Academy Charter School and Affiliates' internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Pharos Academy Charter School and Affiliates' internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing on internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards in Accordance with the Uniform Guidance

We have audited the consolidated financial statements of Pharos Academy Charter School and Affiliates as of and for the year ended June 30, 2021, and have issued our report thereon dated October 20, 2021, which contained an unmodified opinion on those consolidated financial statements. Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 20, 2021

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2021

	Federal AL Number	Pass-through Grantor's Number	Total Federal Expenditures
U.S. Department of Education:			
<u>Passed through NYS Department of Education</u>			
Title I - Grants to Local Educational Agencies	84.010	0021	\$ 405,296
Title IIA - Improving Teacher Quality	84.367	0147	53,882
Title III - English Language Acquisition Grants	84.365	0293	30,394
Title IV - Student Support and Academic Enrichment Elementary and Secondary School Emergency Relief (ESSER) Fund	84.424	0204	30,456
	84.425D	5890	345,397
COVID-19 Charter Schools Program	84.282		<u>49,500</u>
 TOTAL DEPARTMENT OF EDUCATION			 914,925
U.S. Department of Agriculture:			
<u>Passed through NYS Department of Education</u>			
<i>Child Nutrition Cluster</i>			
School Breakfast Program	10.553	1000001406	66,856
National School Lunch Program	10.555	1000001406	<u>111,828</u>
TOTAL DEPARTMENT OF AGRICULTURE			<u>178,684</u>
 TOTAL ALL PROGRAMS			 <u>\$ 1,093,609</u>

NOTE A: BASIS OF PRESENTATION

The accompanying schedule of federal awards (the "schedule") includes the federal grant activity of Pharos Academy Charter School and Affiliates and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic consolidated financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Pharos Academy Charter School and Affiliates has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2021

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness (es) identified? yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? yes x none reported

Noncompliance material to financial statements noted? yes x no

Federal Awards

Internal control over major programs:

- Material weakness (es) identified? yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? yes x none reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)? yes x no

Identification of major programs:

AL Number:

84.010

10.553

10.555

Name of Federal Program or Cluster:

Title I - Grants to Local Educational Agencies

Child Nutrition Cluster

School Breakfast Program

National School Lunch Program

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? yes x no

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd
YEAR ENDED JUNE 30, 2021

FINDINGS – FINANCIAL STATEMENT AUDIT

None.

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARDS PROGRAM

None.

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

None.



P.O. Box 15284
Wilmington, DE 19850


PHAROS ACADEMY CHARTER SCHOOL
ESCROW ACCOUNT
1001 INTERVALE AVE
BRONX, NY 10459-3151

Business Advantage

Customer service information

 Customer service: 1.888.852.5000

 bankofamerica.com

 Bank of America, N.A.
P.O. Box 25118
Tampa, FL 33622-5118

Your Public Funds Interest Checking

for June 1, 2021 to June 30, 2021

PHAROS ACADEMY CHARTER SCHOOL ESCROW ACCOUNT

Account number XXXXXXXXXX

Account summary

Beginning balance on June 1, 2021	\$71,046.90
Deposits and other credits	10.22
Withdrawals and other debits	-0.00
Checks	-0.00
Service fees	-0.00
Ending balance on June 30, 2021	\$71,057.12

of deposits/credits: 1

of withdrawals/debits: 0

of days in cycle: 30

Average ledger balance: \$71,047.24

Annual Percentage Yield Earned this statement period: 0.18%.

Interest Paid Year To Date: \$61.64.

IMPORTANT INFORMATION: BANK DEPOSIT ACCOUNTS

How to Contact Us - You may call us at the telephone number listed on the front of this statement.

Updating your contact information - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking.

Deposit agreement - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

Electronic transfers: In case of errors or questions about your electronic transfers - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
- Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will provisionally credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

Reporting other problems - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you and you agree to not make a claim against us, for the problems or unauthorized transactions.

Direct deposits - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

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Deposits and other credits

Date	Transaction description	Customer reference	Bank reference	Amount
06/30/21	Interest Earned			10.22

Total deposits and other credits

\$10.22

Daily ledger balances

Date	Balance (\$)	Date	Balance(\$)
06/01	71,046.90	06/30	71,057.12

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PHAROS ACADEMY

Mengel, Metzger, Barr & Co. LLP
Certified Public Accountants
100 Chestnut Street, Suite 1200
Rochester, New York 14604

This representation letter is provided in connection with your audits of the consolidated financial statements of Pharos Academy Charter School and Affiliates which comprise the consolidated statement of financial position as of June 30, 2021 and 2020 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the consolidated financial statements, for the purpose of expressing an opinion on whether the consolidated financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm that to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of the date of this representation letter.

Consolidated Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated May 1, 2021, for the preparation and fair presentation of the consolidated financial statements in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.



PHAROS ACADEMY

- The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the consolidated financial statements as a whole. A list of the uncorrected misstatements is attached to the representation letter.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- We have complied with all contractual agreements, grants, and donor restrictions.
- We have maintained an appropriate composition of assets in amounts needed to comply with all donor restrictions.
- We have accurately presented the entity's position regarding taxation and tax-exempt status.
- The bases used for allocation of functional expenses are reasonable and appropriate.
- We have included in the consolidated financial statements all assets and liabilities under the entity's control.
- We have designed, implemented, and maintained adequate internal controls over the receipt and recording of contributions.
- If applicable, reclassifications between net asset classes are proper.
- The governing board's interpretations concerning whether laws place restrictions on net appreciation of donor-restricted endowments are reasonable and have been disclosed to you.
- Methods and significant assumptions used by management to determine fair values, their consistency in application, and the completeness and adequacy of fair value information for financial statement measurement and disclosure purposes are appropriate.
- With respect to financial statement preparation, we have performed the following:
 - Made all management decisions and performed all management functions;
 - Assigned a competent individual to oversee the services;
 - Evaluated the adequacy of the services performed;
 - Evaluated and accepted the responsibility for the result of the services performed, and
 - Established and maintained internal controls, including monitoring ongoing activities.
- To the extent our normal procedures and controls related to our financial close or other reporting processes at the Organization were adversely impacted by the COVID-19 outbreak, we took appropriate actions and safeguards to reasonably ensure the fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America.



PHAROS ACADEMY

- Other than as disclosed in Notes L and O to the consolidated financial statements, no other impacts from the COVID-19 outbreak are necessary to be reflected in those consolidated financial statements.
- Disclosures included in the financial statements regarding the relevant significant business, financial, and reporting impacts of the COVID-19 outbreak accurately reflect management's full consideration of such impacts.
- We have reviewed the Organization's draft consolidated financial statements prepared by you based upon financial information we provided to you. We have reviewed all supporting schedules and accept full responsibility for the Organization's consolidated financial statements prepared in accordance with accounting principles generally accepted in the United States of America.
- We have considered the accounting and reporting requirements of FASB ASC 740-10. We believe there are no material liabilities (or reduction in amounts refundable) required for unrecognized tax benefits related to our tax positions, as defined and described in FASB ASC 740-10-20.

Information Provided

- We have provided you with:
 - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the consolidated financial statements, such as records, documentation, and other matters;
 - Minutes of the meetings of the Board of Trustees and other committees, or summaries of actions of recent meetings for which minutes may have not yet been prepared;
 - Additional information that you have requested from us for the purpose of the audit; and
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the consolidated financial statements.
- We have disclosed to you the results of our assessment of the risk that the consolidated financial statements may be materially misstated as a result of fraud.
- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others when the fraud could have a material effect on the consolidated financial statements.
- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others.



PHAROS ACADEMY

- We have disclosed to you all known instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing consolidated financial statements.
- We are not aware of any pending or threatened litigation and claims whose effects should be considered when preparing the consolidated financial statements.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Single Audit

- With respect to federal awards, we represent the following to you:
 - We are responsible for understanding and complying with and have complied with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).
 - We are responsible for the preparation and presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance.
 - We believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance.
 - As part of your audits, you prepared the draft financial statements and related notes and schedule of expenditures of federal awards. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved, and accepted responsibility for those financial statements and related notes and schedule of expenditures of federal awards.
 - The methods of measurement or presentation have not changed from those used in the prior year.
 - We believe the following significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards, and the basis for our assumptions and interpretations, are reasonable and appropriate in the circumstances.
 - We are responsible for including the auditor's report on the schedule of expenditures of federal awards in any document that contains the schedule and that indicates that the auditor has reported on such information.
 - We have identified and disclosed all of our government programs and related activities subject to the Uniform Guidance compliance audit.
 - When the schedule of expenditures of federal awards is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by the Organization of the schedule of expenditures of federal awards and the auditor's report thereon.
 - We have, in accordance with the Uniform Guidance, identified in the schedule of expenditures of federal awards, expenditures made during the audit period for all awards provided by federal agencies in the form of grants, federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, food commodities, direct appropriations, and other assistance.



PHAROS ACADEMY

- We have provided to you our interpretations of any compliance requirements that are subject to varying interpretations.
 - We have made available to you all federal awards (including amendments, if any) and any other correspondence relevant to federal programs and related activities that have taken place with federal agencies or pass-through entities.
 - We have received no requests from a federal agency to audit one or more specific programs as a major program.
 - We have identified and disclosed to you all amounts questioned and any known noncompliance with the direct and material compliance requirements of federal awards, including the results of other audits or program reviews or stated that there was no such noncompliance. We also know of no instances of noncompliance with direct and material compliance requirements occurring subsequent to the period covered by the auditor's report.
 - We have disclosed to you any communications from federal awarding agencies and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
 - We have made available to you all documentation related to compliance with the direct and material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.
 - Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the basic financial statements have been prepared (and are prepared on a basis consistent with the schedule of expenditures of federal awards).
 - The copies of federal program financial reports provided to you are true copies of the reports submitted, or electronically transmitted, to the respective federal agency or pass-through Organization, as applicable.
 - We have properly classified amounts claimed or used for matching in accordance with related guidelines in the Uniform Guidance, as applicable.
 - We have charged costs to federal awards in accordance with applicable cost principles.
 - We are responsible for and have accurately prepared the summary schedule of prior audit findings to include all findings required to be included by the Uniform Guidance, and we have provided you with all information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.
 - We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.
 - The reporting package does not contain personally identifiable information.
 - We have disclosed all contracts or other agreements with service organizations and disclosed to you all communications from these service organizations relating to noncompliance at the organizations.
 - We have reviewed, approved, and taken responsibility for the financial statements and related notes and an acknowledgment of the auditor's role in the preparation of this information.
 - We have disclosed to you the nature of any subsequent events that provide additional evidence with respect to conditions that existed at the end of the reporting period that affect noncompliance during the reporting period.
- In addition:



PHAROS ACADEMY

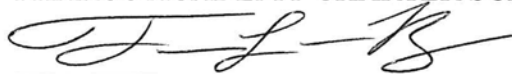
- We are responsible for understanding and complying with the requirements of federal statutes, regulations, and the terms and conditions of federal awards related to each of our federal programs and have identified and disclosed to you federal statutes, regulations, and the terms and conditions of federal awards that are considered to have a direct and material effect on each major federal program; and we have complied with these direct and material compliance requirements.
- We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance for federal programs that provide reasonable assurance that we are managing our federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal award that could have a material effect on our federal programs. Also, no changes have been made in the internal over compliance or other factors that might significantly affect internal control, including any corrective action taken by management with regard to significant deficiencies and material weaknesses in internal control over compliance have occurred subsequent to the period covered by the auditor's report.
- We are responsible for and have accurately completed the appropriate sections of the Data Collection Form.

Supplementary Information in Relation to the Financial Statements as a Whole

- We acknowledge our responsibility for presenting the supplementary information in accordance with U.S. GAAP.
- We believe supplementary information, including their form and content, are fairly presented in accordance with U.S. GAAP.
- The methods of measurement or presentation have not changed from those used in the prior period.
- We have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.

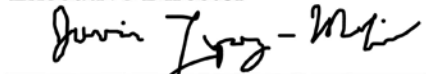
Very truly yours,

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

 10/7/2021

Travis Brown

Executive Director

 10/7/2021

Javier Lopez-Molina

Board Chair



PHAROS ACADEMY

PHAROS ACADEMY CHARTER SCHOOL AND AFFILIATES

UNCORRECTED MISTATEMENTS

FOR THE YEAR ENDED JUNE 30, 2021

Description	Assets (Over) Under	Liabilities Over (Under)	Net Assets Over (Under)	Change in net assets Over (Under)
Turnaround effect of prior year's uncorrected misstatement - 2020 special NYC charter supplemental aid recorded in 2021	-	-	-	126,645
Net effect of uncorrected misstatements	\$ -	\$ -	\$ -	\$ 126,645



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ____ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____ Yes ____ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

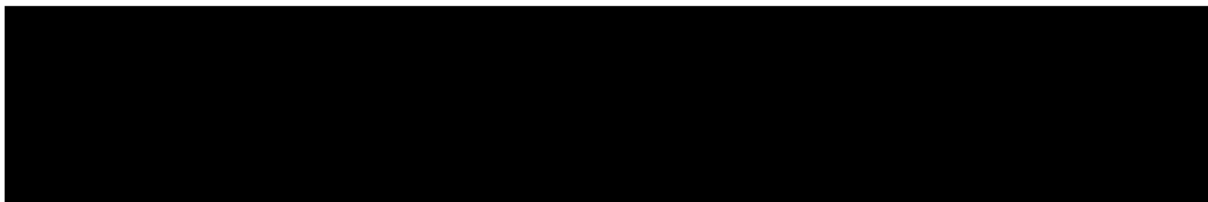
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable</i>				

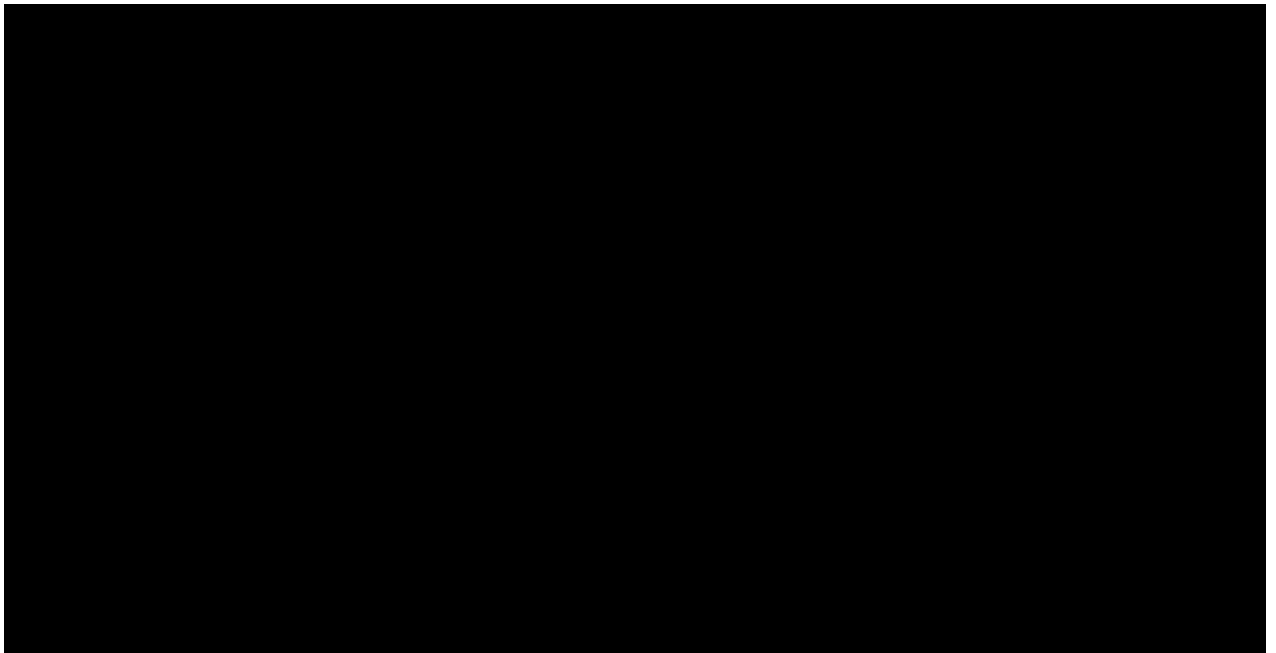


Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

Alissa Nann

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Pharos Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

board member (application pending)

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____ Yes ☒ No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc. *None*

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable	<i>None</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None." **None.**

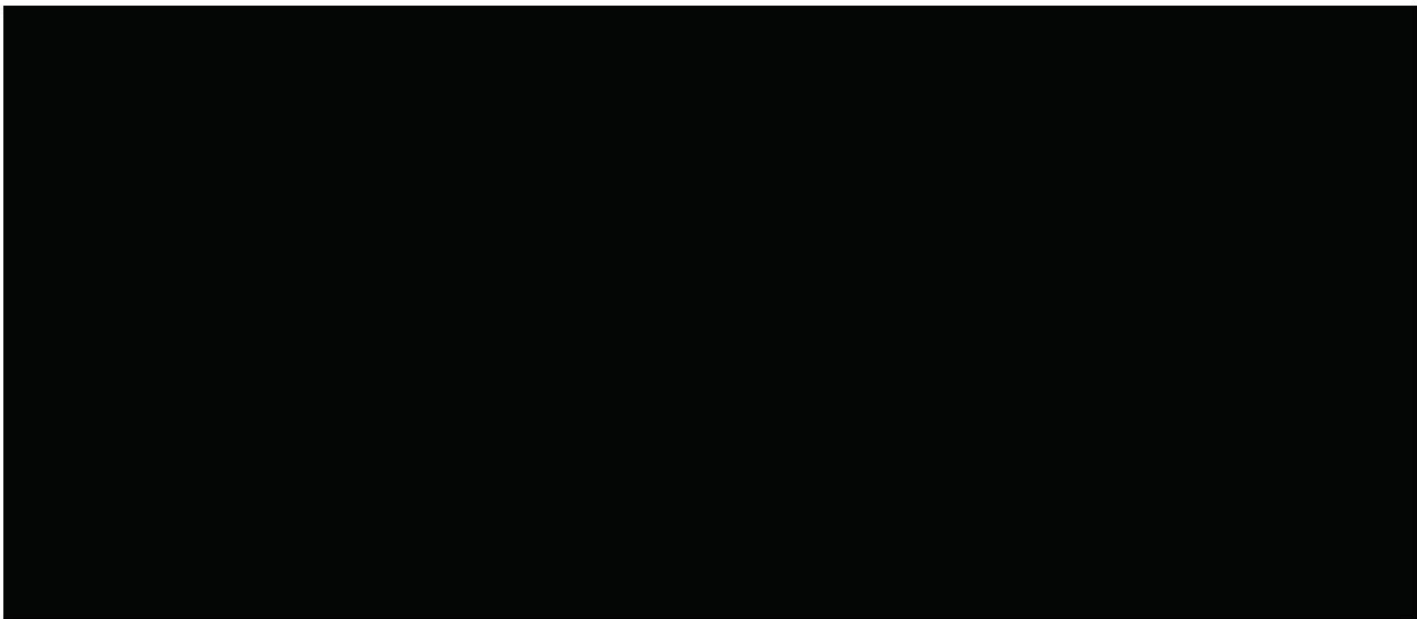
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable				


Signature

July 14, 2021
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Keyur P. Shah

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Pharos Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member; Treasurer (2021 -2022 School Year)

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No - n/a

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No - n/a

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No - n/a

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable</i> None	None	None	None	None

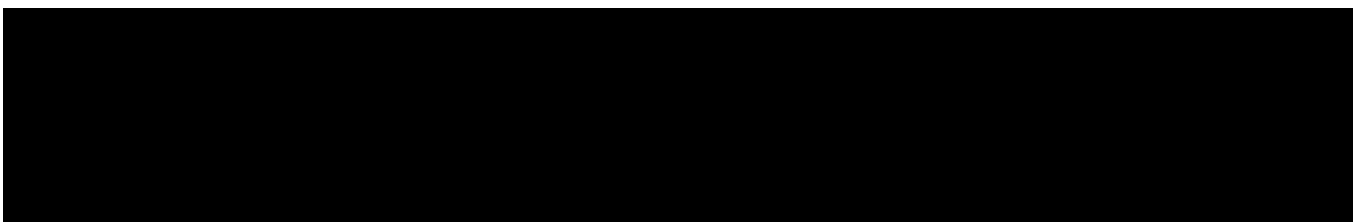
Keyur Shah

Signature

7/26/2021

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Briar Thompson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Pharos Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member of the Board, Member of the Academic Committee

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable	NONE		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable</i>				
	NONE			

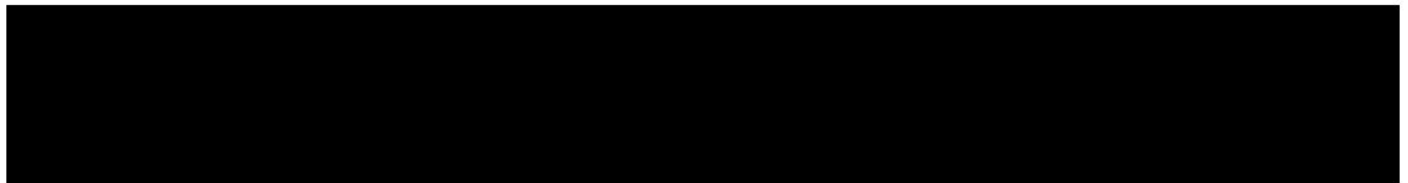
Briar Thompson

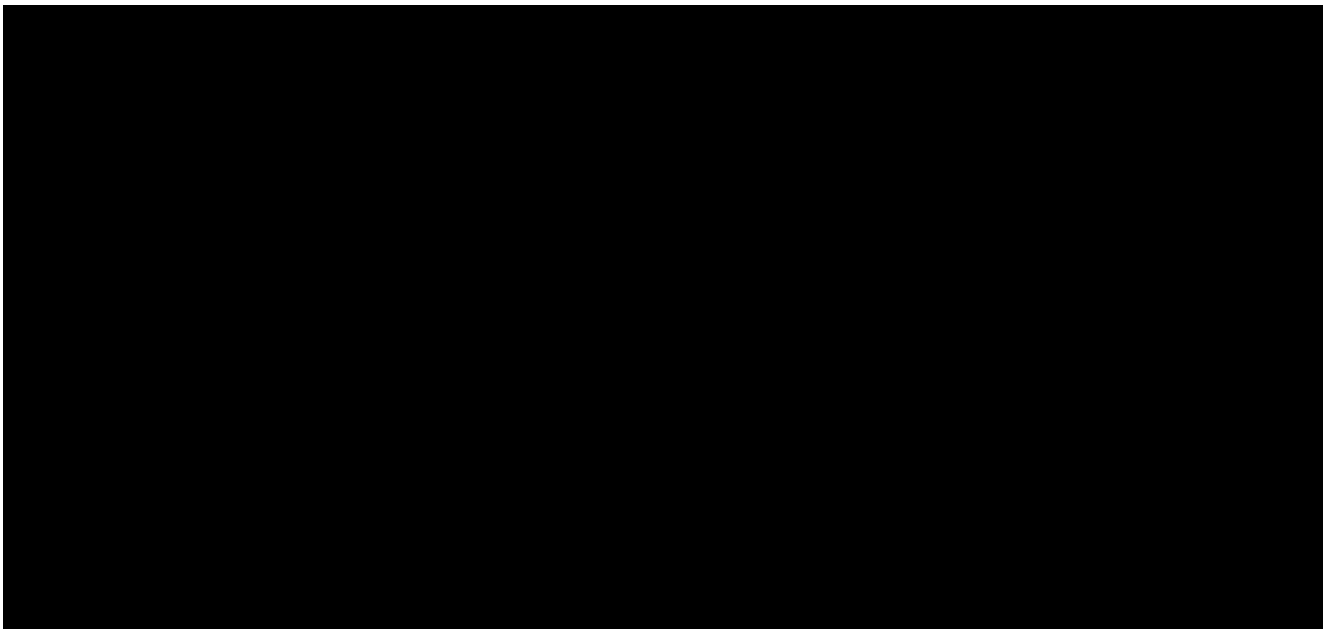
Signature

6/22/2021

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Robb Granado

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Pharos Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?
____ **Yes X No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE <i>Please write "None" if applicable</i>	NONE	NONE	NONE

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE <i>Please write "None" if applicable</i>	NONE	NONE	NONE	NONE

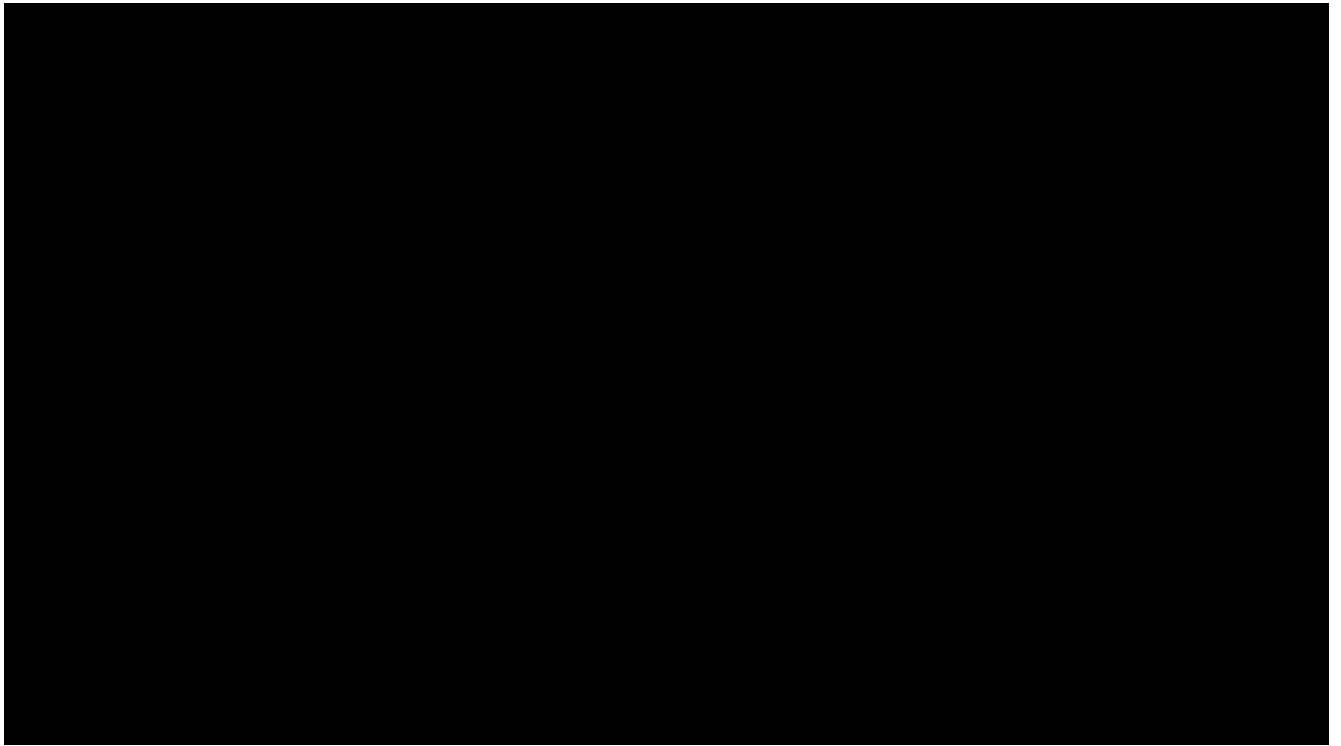
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6/23/2021

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: _____

Name: Tahira Perez

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Pharos Academies Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I taught at the school from September 2008 - June 2010.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable			

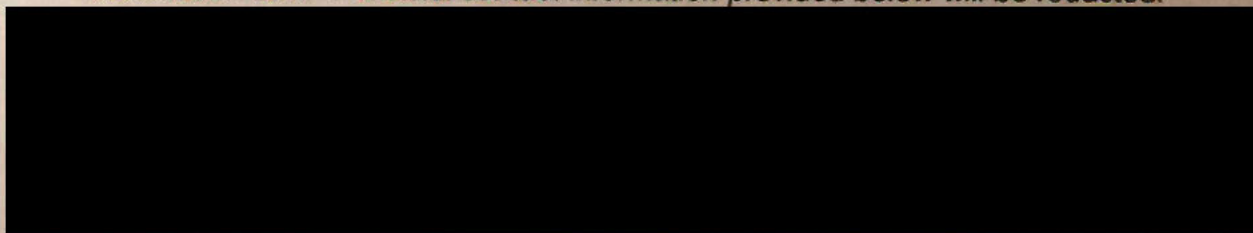
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

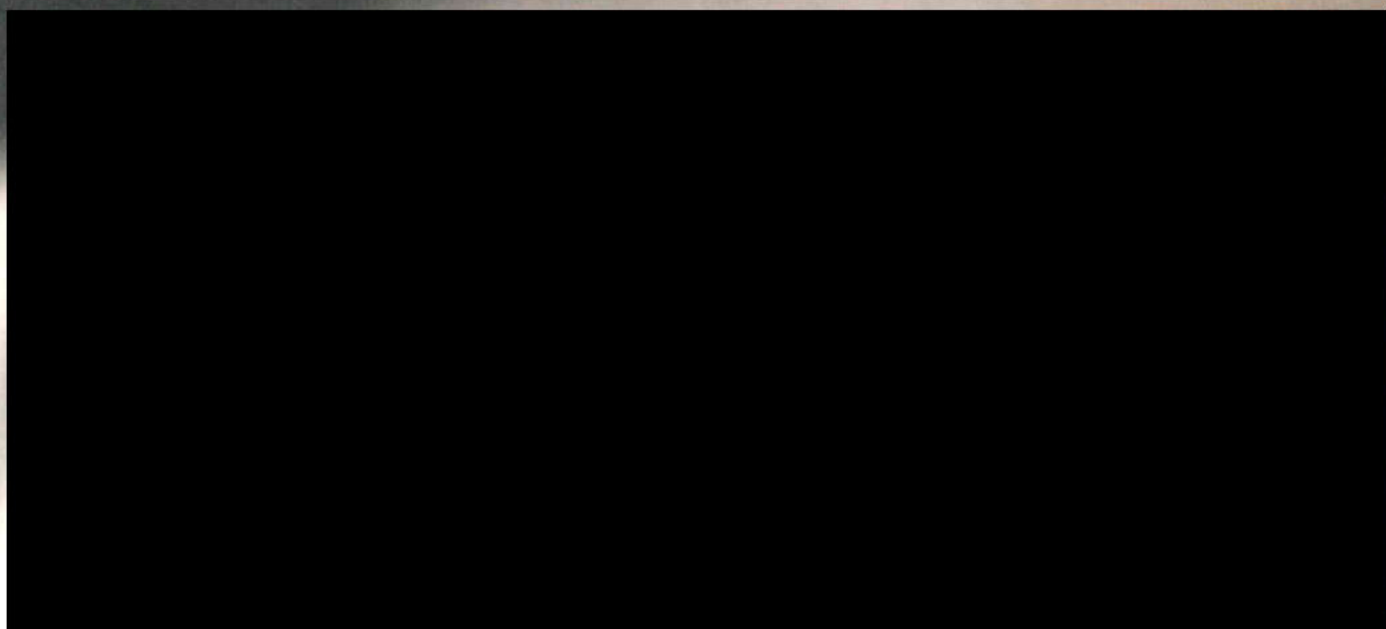
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Pharos Academies partners with Teach For America - New York. Please write "None" if applicable. I work for Teach For America - New Jersey. They are independent entities.				

Tal RL
Signature

7-23-21
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Disclosure of Financial Interest by a Current or Proposed Board of
Trustees Member**

Name:

SARA Jean-JACQUES

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Pharos Academies

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

secretary
trustee

2. Are you an employee of any school operated by the education corporation?
Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if none applicable	None		

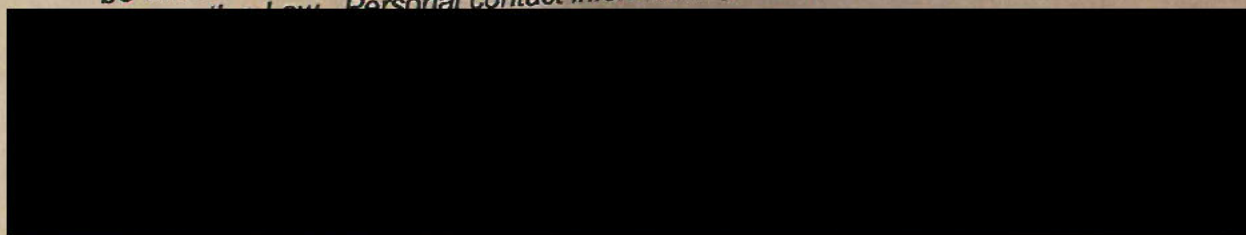
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

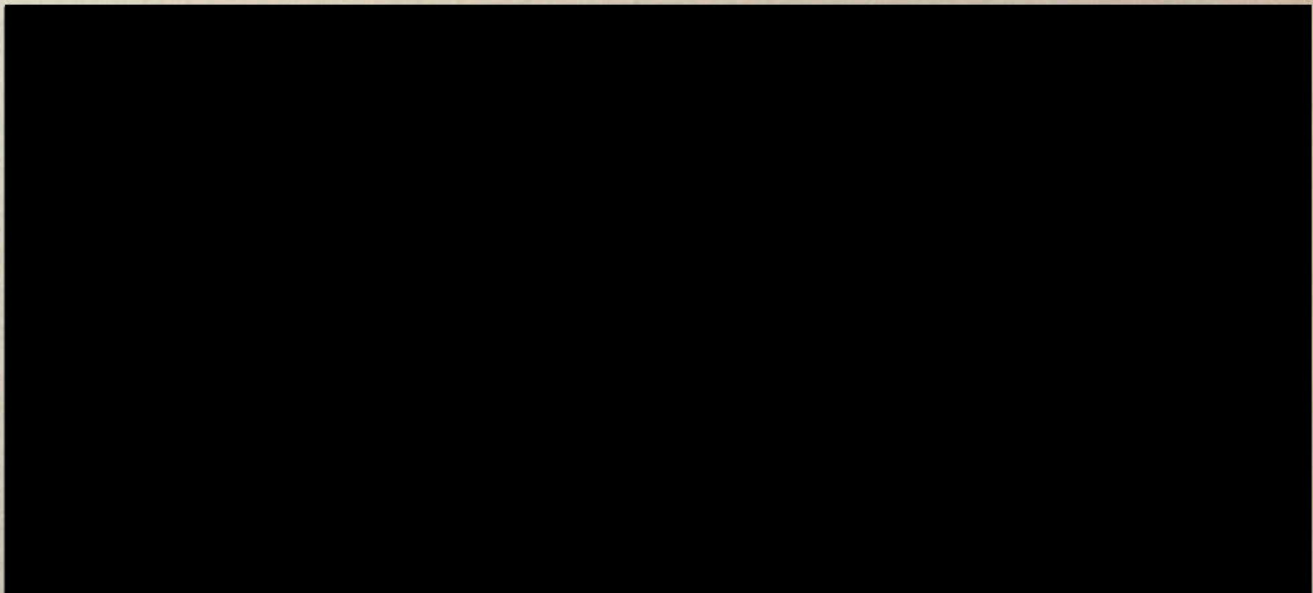
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable <i>None</i>				

Shirley J. Jones
Signature

7/22/21
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Act. Personal contact information provided below will be redacted.





Group to be avoided conflict of interest	Individuals in the organization conducting business with the school(s) and the nature of the relationship	Business conducted with the school(s)	Business conducted with the school(s)

First, I want to thank you for the information you have provided. I will be sure to review it and get back to you as soon as possible. I will also be sure to keep you updated on the progress of the investigation. I will be sure to keep you updated on the progress of the investigation. I will be sure to keep you updated on the progress of the investigation.

Business Telephone: 219 333 3333

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: **Thomas Wethington**

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): **Bronx Lighthouse Charter School**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Finance Committee, Voting Board Member

2. Are you an employee of any school operated by the education corporation?
____ **Yes** ☒ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ Yes __ ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or

employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

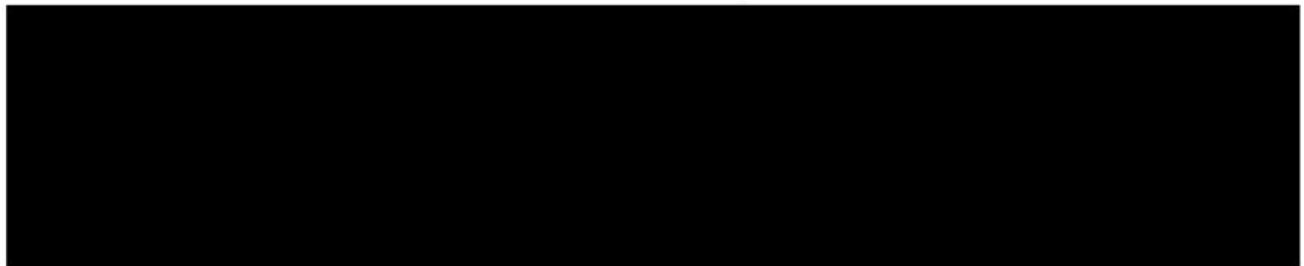
Thomas Wethington

7/26/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



APPROVED

Pharos Academy Charter School

Minutes

Pharos Academy Charter School Board Meeting

Date and Time

Thursday August 20, 2020 at 6:30 PM

PHAROS ACADEMY CHARTER SCHOOL
BOARD of TRUSTEES MEETING

All meetings of the Board of Trustees of the Pharos Academy Charter School are held in compliance with New York State Open Meeting Law.

Date: August 20, 2020

Time: 6:30 p.m.

Location: Zoom:

<https://bronxlighthouse.zoom.us/j/5239033349>

Meeting ID: 523 903 3349

One tap mobile

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Dial by your location

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+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 523 903 3349

Find your local number: <https://bronxlighthouse.zoom.us/u/acMqEqFDW3>

ALL ARE INVITED TO ATTEND!

PHAROS ACADEMY CHARTER SCHOOL
DE LA JUNTA ADMINISTRATIVA

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

Día: 20 de agosto 2020

Hora: 6:30 p.m.

Lugar: Zoom:

<https://bronxlighthouse.zoom.us/j/5239033349>

Meeting ID: 523 903 3349

One tap mobile

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¡TODO ESTÁN INVITADOS!

Trustees Present

A. Abreu (remote), A. Adderley (remote), B. Thompson (remote), J. Lopez-Molina (remote), K. Shah (remote), N. Jones (remote), R. Granado (remote), S. Jean-Jacques (remote), S. Sutherland (remote), T. Wethington (remote)

Trustees Absent

J. Reyes, V. Caba

Guests Present

19149073760 (remote), Brent Elliot (remote), C. Russell (remote), Grecia Cepeda (remote), M. Dorsey (remote), Mildred Caban (remote), T. Brown (remote), Tahina (Ty-ee-nuh) Perez (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Adderley called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Aug 20, 2020 at 6:33 PM.

II. Public Comments

A. Public Comments

No public comments at this time

III. COVID-19 Updates

A. COVID-19 Updates

Principal Brown presented high-level items:

All teachers return on Monday, doing professional development.

Broken up into 4 groups to limit contact and exposure.

2 AM Groups & 2 PM Groups (9-12)- (1-4), cleaning of the building done between 12 PM - 1PM.

6 ft. distance desks and chairs set up in classrooms.

Signs and maintenance logs are posted.

All staff entering the building are completing surveys, wearing masks, and temperatures are taken.

School community checklist to be done before and during staff attendance.

Rob Granado inquired about testing and requiring people to be tested.
Testing and reporting results is still a topic of discussion.

Courtney Russell has spoken with Little Bird. Little Bird commented around the fact that it is not a mandated requirement to be tested.

Stacy Sutherland provided excerpts from a recent meeting with Chancellor, testing is not mandated but strongly recommended.

Can we ask a person to disclose the results of the test results?

Courtney Russell explained the process of communication with staff and COVID testing that has taken place at the school.

Principal Brown provided positive energy at the school this week.
Every Friday there will be feedback requested from the staff feels regarding safety.

Nikali Jones inquired:
What is the plan, if kids are in the building and someone tests positive?

Sara Jean-Jacques inquired:

Is there any information related to traveling to hot spots? Courtney Russell provided the details regarding the information presented to the staff and families regarding the 14 Day Quarantine.

Cases have been handled and with the publications and Little Bird assisting we have been moving forward acknowledging all the requirements.

Principal Brown provided direction if there is one confirmed case:

1 Case in the Same Classroom- Classroom will transition to remote learning for 14 Days.
2 Cases in the Same Classroom- Classroom will transition to remote learning for 14 Days.
NYC DOE Test & Trace Corps and DOHMH Investigation Conclusion presented as the guidelines that will be followed by the school.

Confirmed cases and symptoms:

If it is only symptoms being reported, what is the planned course of action for the school?

Sara: Favors treating the symptoms reporting as a confirmed case.

Nikali: When a teacher reported symptoms, the school closed down until testing was done and confirmed negative. In this case and most, symptoms are treated as confirmed.

Test tells if you had the virus but what about if you are a carrier.

It's better to have an overabundance of caution to handle all reports related to COVID.

The table presented is related to confirmed cases but if symptoms are reported, the same action should be taken as if they are confirmed cases until the tests are taken and results are confirmed.

Thoughts about the Board coming into the school for the Board Meetings:

Principal Brown confirmed that there is adequate spacing to accommodate 6 ft. distancing for a Board Meeting at the school.

Tom Wethington posed a question and would like the Board to lead by example. If the staff is being asked to return to school, the Board should consider doing the same for the Board meeting.

Hybrid meetings could work for those who will come and those who prefer to continue to participate remotely.

In Person Meetings would benefit if there are visitors who would like to attend the Board Meeting.

Sarah Jean-Jacques presented a point - Some parents may not want outside visitors in the school.
Plan that visitors are limited during a school day.

Other than COVID related sicknesses how will coverage work? Principal Brown has confirmed that the plan would be to cover from within. Everyone knows that we row together to support the school.

All bases will be covered in-house, to prevent any added risk of exposure with outside visitors attending the school.

IV. Pharos Academy Charter School Staff Presentation

A. Pharos Academy Charter School Staff Presentation

No presenters at this point - Will start back in September 2020.

V. Board Governance

A. Approve Minutes

A. Adderley made a motion to approve the minutes from Pharos Academy Charter School Board Meeting on 07-16-20.

J. Lopez-Molina seconded the motion.

Comment being struck on Page 3 regarding loan. The board **VOTED** unanimously to approve the motion.

A. Adderley made a motion to approve the minutes from Pharos Academy Charter School/Board Strategy Meeting - Part 1 of 2 on 07-21-20.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Adderley made a motion to approve the minutes from Pharos Academy Charter School/Board Strategy Meeting - Part 2 of 2 on 07-28-20.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Pharos Academy Charter School - Board Member Referral Survey

FYI Referral from Sara - Ms Perez is present today.

Member Referral Survey information shared with Board.

C. BLCS Innovation Award

Culture Committee has not discussed the innovation award.

Doodle pending to reschedule meeting time with the Culture Committee.

D. 1005 Intervale Avenue Update from Orrick

Last month waiting to hear back from Nicks and Peabody to support with next steps with 1005 Building.

Courtney reached out to Orrick and there has been no update as of today.

E. Pharos Academy Charter School/Board Strategy Meeting Reflections

Javier provided highlights from the Strategy Meetings:

1. New mission and vision discussed and presented.

2. Sense of community
3. Intellectual curiosity and problem solving
4. Inquiry-based learning

Next steps:

Piece by piece through the Charter offline and we will bring pieces to the board in chunks to discuss.

F. Mentoring Opportunity

Sara provided update:

Productive call with Principal Brown and Foll and Lardner Company
Ideas discussed around the activities that can be done during the COVID season
Travis would put together a list of things that he feels are priority of what was discussed
Sara will then take the lead on those items to move forward
Travis will provide the list tomorrow

G. MWC Recommendations - Project Plan/Next Steps

VI. Follow Up Items

A. Follow Up Items

No items to discuss

VII. Culture Committee Report

A. Culture Committee Report

No updates at this time.

VIII. Finance Committee Review

A. Finance Committee Report

Robb Granado presented the Financials
Financial position strong and in compliance.
Recommendation for enrollment to be watched and reviewed.
There is an uptake on withdrawals, not related to school performance but due to families moving out of the city and other circumstances related to the season of COVID events,
Operations team scheduled to have an enrollment meeting is scheduled tomorrow, Friday, August 21, 2020.

Robb provided a general overview of Financials, Budget vs. Actual report, and Investment Reports.
Audit activities discussed both Primary Audit and Supplemental Audit.

Financial Policies document presented for review. Mechanics and guidelines around the financial activities of the school.

R. Granado made a motion to approve the July 2020 Financials.

A. Adderley seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Investment Account Update

C. Financial Policies

Financial Policy document reviewed and approved

R. Granado made a motion to approve the Pharos Financial Policy.

A. Adderley seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. BLCS Scholarship Program/Fundraising Monies

Nothing to discuss/postpone to discuss at the next Board Meeting

E. Expenses Over 50K

Nothing to report

IX. Academic Committee Report

A. Academic Committee Report

Nikali handed over to Principal Brown:

No Academic Committee meetings and no test results available due to COVID - no testing

Finalizing graduation numbers, to be available for the September 2020 Board Meeting.

Numbers may be available as early as next week.

Academic report just gearing up for the new year, no data at this time.

Data piece shift to electronic submission so the Board can review online and come to the Board Meeting with questions and discussing the data presented.

This will provide two methods of discussions after data has been reviewed:

Charter Goals

Key Challenges

X. Principal's Report

A. Principal's Report

Discussed within the COVID session

On line methods of learning discussed:

1. Schoology
2. Nearpad
3. Edgeunity

XI. School Operations

A. BLCS Fundraising

B. BLCS Transition Items

Financial System transitions discussed:

1. SBAS weekly meeting
2. Financial Policies
3. Little Bird training progressive and moving forward as planned

4. Little Bird was acquired by TriNet discussed briefly.
5. Little Bird contract dates inquiry presented.
6. Little Bird acquisition activities to be reviewed
7. Standard Operating Procedure Manual presented to Board

C. Pharos Academy Charter School FOIL Policy and Posting

Documents - Pharos has a new and temporary WebSite.
FOIL policy presented to the Board to review and approve.

Adjustments to FOIL

A. Adderley made a motion to approve the FOIL Policy and Posting.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Pharos Academy Charter School DASA Policy

DASA Policy presented to the Board for review and approve.

A. Adderley made a motion to approve the DASA Policy.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

XII. Facilities

A. Facilities Update

Updates provided around school cleaning services, COVID postings and signs.

Pro-Clean contract updated to reflect the options and concerns discussed in services.

Update of School name signs to be posted within the next months.

XIII. Board Member Interview

A. Board Member Interview

8:36PM - Tahina Perez interviewee

Introduction of the Board Members and Board attendees.

Introduction of the Interviewee

Questions/Observations presented to and from the Interviewee and Board

XIV. Executive Session

A. Executive Session

9:07 PM - Board entered into Executive Session

9:13 PM - Board exited Executive Session

XV. Board Member Interview Vote

A. Board Member Interview Vote

J. Lopez-Molina made a motion to Vote to approve Tahina Perez to join the Board.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

XVI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:15 PM.

Respectfully Submitted,

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APPROVED



Pharos Academy Charter School

i

I Board Meeting

Date and

PHAROS ACADEMY CHARTER SCHOOL
BOARD of TRUSTEES MEETING

All meetings of the Board of Trustees of the Pharos Academy Charter School are held in compliance with New York State Open Meeting Law.

://bronxlighthouse . /5239033349

Meeting Link

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+1 253 215 8782 US (Tacoma)

Meeting Link

ind your local number ://bronxlighthouse . /u/acMqEqFDW3

ALL ARE INVITED TO ATTEND.

PHAROS ACADEMY CHARTER SCHOOL
DE LA JUNTA ADMINISTRATIVA

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

Día: 17 de diciembre 2020

Hora: 6:30 p.m.

Lugar: Zoom:

<https://bronxlighthouse.zoom.us/j/5239033349>

Meeting ID: 523 903 3349

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Meeting ID: 523 903 3349

Find your local number: <https://bronxlighthouse.zoom.us/u/acMqEqFDW3>

¡TODOS ESTAN INVITADOS!

Trustees Present

A. Abreu (remote), B. Thompson (remote), J. Lopez-Molina (remote), K. Shah (remote), R. Granado (remote), S. Jean-Jacques (remote), S. Sutherland (remote)

Trustees Absent

J. Reyes, N. Jones, T. Wethington, V. Caba

Guests Present

B. Elliott (remote), C. Russell (remote), Chrissandra Mosby (remote), M. Dorsey (remote), M. Rousseau (remote), T. Brown (remote), T. Perez (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Dec 17, 2020 at 6:48 PM.

II. Public Comments

A. Public Comments

No public comments.

III. COVID-19 Updates

A. COVID-19 Updates

DOE went back to school on Dec.7, 2020. Pharos decided not return and sent all staff and scholars home for remote learning.

Our plan was to use the in-person learning as of January 11, 2021. Courtney Russell submitted a survey out to the parents to determine what type of hybrid- in person model is preferred.

Semester 2 launches at the end of January 2021, first week of February 2021, when the new type of learning will begin.

We changed the food process, instead of parents picking up the food. The food company will deliver the food. There are a few challenges related to leaving the food in the lobby of the buildings and the food not getting to the proper parent and scholars. We are addressing all concerns as they arise.

All teachers are remote and administrative staff are coming into the school. The administrative staff is tested every Monday, which has been successful and the company provides a prompt turn around for results.

There have been no requirements for scholars to be tested. Board Member inquired about the readiness of the school if testing is required.

IV. Pharos Academy Charter School Staff Presentation

A. Pharos Academy Charter School Staff Presentation

Principal Brown introduced Chrissandra Mosby, Director of School Culture.

Chrissandra Mosby spoke about the following items:

COVID testing updates and cases.

Services provided by the school regarding school materials, technology supplies and support.

Wellness communications to scholars and families are done with the Operation and Support Team.

Google Numbers are set up to maintain communication.

Ms Gomez has been working with Hunts Point Community Board to assist families with medical services for the families who have lost their jobs.

Communication via Parent Square.

Parents going to work early in the morning. Teachers log in as early as 7:30 Am to assist parents or scholars with teacher questions.

During these uncertain times, the scholars have taught us how powerful we can be with communication and maintaining relationships.

Encouraged Board Members to attend school events, follow us on Instagram, or the Pharos Website.

V. Board Governance

A. Approve Minutes

J. Lopez-Molina made a motion to approve the minutes from Pharos Academy Charter School Board Meeting on 11-19-20.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Pharos Academy Charter School - Board Member Referral Survey

No updates at this time. We are still waiting for Tahina Perez application approval.

C. 1005 Intervale Avenue Update from Orrick

Orrick still waiting to receive document.

D. Mentoring Opportunity

E. MWC Recommendations - Project Plan/Next Steps

Everything is coming along and work is in progress on Phase II of the Charter Revision Project Plan.

Phase III, writing will begin over the Winter break.

Javier requested Tahina Perez to be a part of the reviewing process.

Other recommendations to review:

Staff Turnover data is current and being maintained.

Principal Brown provided update related to the activities currently in place:

30/60/90 Check in with Staff Members and data can be shared with the Board.

Starting in January '21, School will partner with Culture Amp to see where people are and how they are feeling and placing this information in a data cycle.

2 years ago there were 63% staff members reported that they trust the Principal. School is working with a company, Bleeker, Inc., working on trust and the key factors and methods we can build a stronger community.

F. Pharos Academy Charter School Succession Plan

J. Lopez-Molina made a motion to Approve the Pharos Academy Charter School Succession Plan.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Finance Committee Review

A. Finance Committee Report

Robb Granado provided an update regarding the financials. School is operating with strong financial standing and meeting all financial governance.

No updates on the invest account or scholarship account.

Proposal on the deck for Board approval for an expense over \$50K.

Budget Amendment to be discussed, reviewed and approved by the Board.

Capital expense discussion to be discussed and reviewed.

CAPITAL EXPENDITURES:

Capital expenditures discussed with the Board related to the following Capital assets:

1. New Outdoor Sign
2. Play Deck Padding
3. Retractable Awning
4. Rooftop Signage
5. Window Graphics
6. Gymnasium Wall Padding
7. Other Additions to be determined

8. Gymnasium Floor

R. Granado made a motion to approve the Capital Plan with adjustments.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Granado made a motion to approve the November 2020 Financials.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Investment Account Update

C. Pharos Academy Charter School Scholarship Program/Fundraising Monies

D. Expenses Over 50K

J&J Gym Floors Proposal - Floor Installation presented and discussed with the Board.

Reasons for the replacement:

1. Branding
2. Current upgrade needed on the gym floor.
3. Bid process was completed for the gym proposal.

The best proposal presented was J& J Gym Floor

Board recommended that for future RFP activities, all proposals were available for viewing.

R. Granado made a motion to approve the proposal for the J& J Gym Floors.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Budget Amendment

Robb Granado provided a review of the budget amendment numbers.

R. Granado made a motion to approve the Budget Amendment 1.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Principal's Report

A. Principal's Report

B. Staffing Update

Updates will be provided to the Board monthly.

VIII. School Operations

A. Pharos Academy Charter School Fundraising

Possible thoughts regarding the fundraising for 2021:

We do have fundraising dollars. Inquiry presented to the Board regarding interests in setting up a Board Scholarship Fund.

Funds are earmarked for this cause and must be used for this purpose.

Funds can be used for scholarships and can be discussed after researching the limitations of fund usage.

Funds should be spent and we should move on this project.

Principal Brown provided an example of how the funds can be used.

Mr. Molina requested a time to set up a brainstorm session in the month of January 2021 to discuss next steps (Mr. Lopez, Mrs. Molina, Travis Brown & Brian Thompson).

I. Motion

1. Motion

Minutes provided to the Board of the School Family Addition.

- Mr. Lopez
- Window Graphics

II. Motion

1. Motion

- Mrs. Molina made a motion to award the cleaning contract to Executive Cleaning.
Motion was seconded and unanimously approved.

I. Motion Items

After no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned.

Respectfully Submitted,

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APPROVED



Pharos Academy Charter School

i

I Board Meeting

Date and

PHAROS ACADEMY CHARTER SCHOOL
BOARD of TRUSTEES MEETING

All meetings of the Board of Trustees of the Pharos Academy Charter School are held in compliance with New York State Open Meeting Law.

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Meeting Link

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Meeting Link

ind your local number ://bronxlighthouse . /u/acMqEqFDW3

ALL ARE INVITED TO ATTEND.

PHAROS ACADEMY CHARTER SCHOOL
DE LA JUNTA ADMINISTRATIVA

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

Día: 17 de septiembre 2020

Hora: 6:30 p.m.

Lugar: Zoom:

<https://bronxlighthouse.zoom.us/j/5239033349>

Meeting ID: 523 903 3349

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Meeting ID: 523 903 3349

Find your local number: <https://bronxlighthouse.zoom.us/j/5239033349>

¡TODOS ESTAN INVITADOS!

Trustees Present

A. Abreu (remote), B. Thompson (remote), J. Lopez-Molina (remote), K. Shah (remote), R. Granado (remote), S. Jean-Jacques (remote), S. Sutherland (remote), T. Wethington (remote), V. Caba (remote)

Trustees Absent

A. Adderley, J. Reyes, N. Jones

Guests Present

646-258-5235, Brent Elliott (remote), C. Russell (remote), Kyle Bennett (remote), M. Dorsey (remote), Mary Beth Rousseau (remote), T. Brown (remote), Tahina Perez (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Sep 17, 2020 at 6:43 PM.

II. COVID-19 Updates

A. COVID-19 Updates

Principal Brown:

School opened September 14, 2020

40% in person for each Grade - Mon-Thursday, Remote on Friday

COVID-19 restrictions have been maintained.
Challenge- Engaging Scholars in person and remotely.

Feedback from DOE regarding reopening plan:
More breaks around specifics
Mask Breaks
The plan was thorough and comprehensive.

III. Pharos Academy Charter School Staff Presentation

A. Pharos Academy Charter School Staff Presentation

New Staff Member: Kyle Bennett
10th Grade Global History
Spoke regarding the hiring process, core values and mission statement of the school.
Hybrid teaching presents challenges but the support received through teamwork helps.

IV. Board Governance

A. Approve Minutes

J. Lopez-Molina made a motion to approve the minutes from Pharos Academy Charter School Board Meeting on 08-20-20.
T. Wethington seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Pharos Academy Charter School - Board Member Referral Survey

Sara commended for bringing on Tahina Perez
Link is still available to be completed or reach out to Ms Russell for any potential Board Members.

C. Pharos Academy Charter School Innovation Award

No updates at this time
Request to remove this from the future meetings until further conversation.

D. 1005 Intervale Avenue Update from Orrick

Ms Russell provided updates that are included in the packet:

Memo: Transfer of Membership Interest
Board to approve 3 resolutions at this Board meeting or in October 2020

Ms Russell will meet with Allison tomorrow to discuss tonight's approvals

J. Lopez-Molina made a motion to Approve the resolution of the Board of Trustees approving the transfer of the sole membership interest in the LLC to the Support Corporation and any documents necessary for the transfer, and authorizing the Chair, Vice Chair and the Treasurer of the School (the "Authorized Officers") to enter into such documents.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Lopez-Molina made a motion to Approve LLC - Written consent of the sole member (the School) approving the transfer of the sole membership interest in the LLC to the Support Corporation and authorizing any documents necessary for the transfer, including any required documents related to the Bonds and preserving the tax-exempt status interest on the Bonds, and authorizing the Chair, Vice Chair and Treasurer of the School to enter into such documents.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Lopez-Molina made a motion to Approve a resolution of the Board of Directors appointing Robert Granado as Chair of the Support Corporation, Keyur Shah as Treasurer of the Support Corporation and Courtney Russell as the Secretary of the Support Corporation (the "Corporation Officers") and authorizing the Corporation Officers to enter into contracts.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Lopez-Molina made a motion to approve a resolution of the Board of Directors: i. approving the acquisition of the sole membership interest in the LLC and entering into any documents necessary for the transfer; ii. approving Amended and Restated Articles of Organization of the LLC, which are being amended and restated to reflect the transfer of membership interest; iii. approving the Amended and Restated Operating Agreement of the LLC, which is being amended and restated to reflect the transfer of membership interest; and iv. authorizing the Director of Operations of the LLC and the Secretary of the Corporation and the Chair and Treasurer of the Corporation to enter into contracts on behalf of the LLC after the membership interest transfer is effective.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Mentoring Opportunity

Sara Jean-Jacques provided an update with the Foley mentorship program, which is scheduled to be up and running in the next month or so.

Sara Jean- Jacques will present documents to the Board around the mentorship program.

F. MWC Recommendations - Project Plan/Next Steps

Charter Revision Project Plan - Pharos Academy Charter School

Charter Rewrite Project Plan discussed and next steps to move forward with the MWC Recommendations.

V. Follow Up Items

A. Follow Up Items

There were no follow up items to discuss at this meeting.

VI. Culture Committee Report

A. Culture Committee Report

No culture committee report for this meeting.

VII. Finance Committee Review

A. Finance Committee Report

Robb Granado presented financial report.

Financial position and key metrics present a healthy financial position for the school.

Financial Committee recommended to keep an eye out for enrollment numbers.

Pharos Enrollment Data shared and discussed in detail. Enrollment numbers to be reviewed weekly.

Robb Granado provided updates related to the PPP financials and future activities related to the budget.

Chase not accepting applications related to PPP forgiveness at this time. SBAS working on preparing application documents in preparation for acceptance date.

R. Granado made a motion to August 2020 Financials.
B. Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Investment Account Update

C. Pharos Academy Charter School Scholarship Program/Fundraising Monies

D. Expenses Over 50K

3 Proposals over 50K to be approved:
1. Philadelphia Insurance - Property & Casualty PACS F21
2. CDW-G Promethean Boards Quote for Elementary/Middle School
3. Bleeker Inc. - Pharos Academy Partnership Accelerator

Principal Brown to present alternate purchase options for the Promethean Boards at the October 2020 Board Meeting.

Philadelphia Insurance & Bleeker Inc. purchases have both been approved by the Board.
Feedback requested for the Bleeker Inc. services that will be provided.

J. Lopez-Molina made a motion to approve funding of the Bleeker Inc program for the Professional Development of the Pharos staff.
B. Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.
J. Lopez-Molina made a motion to approve the school to enter into contract with Philadelphia Insurance.
B. Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Academic Committee Report

A. Academic Committee Report

Principal Brown & Briar Thompson provided insight on the Academic Committee meeting updates:

Curriculum Change Board Review Form presented and discussed.
Form created to present curriculum changes to the Board.
Meeting updates and reminders have been updated

NWEA testing next week for K-9 (Fall Testing of Math & ELA)

IX. Principal's Report

A. Principal's Report

Principal Brown reviewed the following items:

Enrollment data discussed and reinforced from previous discussion during tonight's meeting.
Student Learning data presented, noting that more scholars are opting to work remotely.

NWEA testing is available via Zoom through the Scholar Chromebooks. Chromebooks can be locked down to only the NWEA testing activity during the exam.

COVID-19 reentry video mentioned and the Board has been asked to look at the video to review what was presented to the family prior to school reopening.

Talent and Recruiting & Sourcing Channel Effectiveness discussed with the Board.
KPI & Feedback is being used to gain knowledge for a smarter hiring process.
(2) Positions currently vacant 4th Grade ELA Teacher & Director of Curriculum & Instruction HS ELA.

Branding Style Guide presented to the Board
Website is currently in the rebuilding stage and will be presented at the next Board Meeting.

B. Staffing Update

To be discussed at the next Board Meeting

X. School Operations

A. Pharos Academy Charter School Fundraising

B. Pharos Academy Charter School 2020 - 2021 Revised Calendar

Principal Brown discussed the revised FY21 School Calendar
Calendar is in compliance with the 180 Days requirement.

J. Lopez-Molina made a motion to Approve the 2020-2021 revised School Calendar.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

XI. Facilities

A. Facilities Update

Pharos Academy signage presented to the Board.

New cleaning company concerns discussed.

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 PM.

Respectfully Submitted,
J. Lopez-Molina

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Date and

All meetings of the Board of Trustees of the Pharos Academy Charter School are held in compliance with New York State Open Meeting Law.

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ALL ARE INVITED TO ATTEND.

PHAROS ACADEMY CHARTER SCHOOL
DE LA JUNTA ADMINISTRATIVA

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

Día: 15 de octubre 2020

Hora: 6:30 p.m.

Lugar: Zoom:

<https://bronxlighthouse.zoom.us/j/5239033349>

Meeting ID: 523 903 3349

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Meeting ID: 523 903 3349

Find your local number: <https://bronxlighthouse.zoom.us/j/5239033349>

¡TODOS ESTAN INVITADOS!

Trustees Present

A. Abreu (remote), A. Adderley (remote), B. Thompson (remote), J. Lopez-Molina (remote), K. Shah (remote), N. Jones (remote), R. Granado (remote), S. Jean-Jacques (remote), S. Sutherland (remote)

Trustees Absent

J. Reyes, T. Wethington, V. Caba

Guests Present

C. Russell (remote), Imani Person (remote), M. Dorsey (remote), M. Rousseau (remote), T. Brown (remote), T. Perez (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Oct 15, 2020 at 6:49 PM.

II. Public Comments

A. Public Comments

No public comments.

III. COVID-19 Updates

A. COVID-19 Updates

Principal Brown:

No reported positive cases. Teachers have been present since 8/21/2020. School has maintained a healthy environment and staying in COVID compliance. Staff members that have any symptoms are asked to stay home and encouraged to get tested. Everything has been running smoothly. Department of Education schools have reported positive cases but no other major news related to other school COVID events. Many of the other Charter Schools have opted to 100% virtual learning.

IV. Pharos Academy Charter School Staff Presentation

A. Pharos Academy Charter School Staff Presentation

Imani Person: High School Social Studies / 2nd Year Staff Member

Provided insight into the challenges related to teaching during the Pandemic.

Shared concerns related to the Scholars transition to virtual learning.

Ms Person presented questions to the Board related to the return of in-person meetings and the Boards anticipation of scholar activity during the Pandemic.

V. Board Governance

A. Approve Minutes

J. Lopez-Molina made a motion to approve the minutes from Pharos Academy Charter School September 17, 2020 Board Meeting Minutes.

K. Shah seconded the motion.

The board **VOTED** to approve the motion.

B. Pharos Academy Charter School - Board Member Referral Survey

Link remains open if anyone would like to recommend someone to the Board.

Question Presented: Is this position open to a non-local Board Member?

Response : Board Members should be a part of the community and local.

C. 1005 Intervale Avenue Update from Orrick

All the resolutions were successful and the signatures were submitted to Orrick. There is one Attorney outside of Orrick that they are waiting for. We are in good shape, should have an update within the next month.

D. Mentoring Opportunity

Sarah Jean Jacques provided an update related to 2 major planned events:

1. Panel related to the work that Attorney's do. Panel activity scheduled to commence in the month of November 2020.

2. Seminar for Juniors and Seniors - Mock job interview, resume, and job search workshop. Resume, Job Searching, and Interview Workshops will be conducted for Junior & Senior scholars.

Working together with Principal Brown to confirm dates and times to place on the calendar for the mentoring events.

E. MWC Recommendations - Project Plan/Next Steps

Courtney Russell: No updates on the MWC Recommendations.

Charter Revision Project Plan resented and discussed.

Courtney Russell & Travis Brown have been working on Phase 1 sections.

Board will be notified in October to provide the support needed based on the assigned sections presented in the project plan.

Board will be kept up to date monthly on the progress of the Charter Revision Plan.

VI. Follow Up Items

A. Follow Up Items

No Follow Up Items.

VII. Culture Committee Report

A. Culture Committee Report

Principal Brown spoke with Vilma and provided an update related to the Culture update.

SAT SCORES:

Principal Brown provided an update related to one of the scholars who received the highest SAT score in the School 1410. Mrs. Olmedo's son scored 1330 in the SAT.

Principal Brown would like to share the names and scores to the Board and has asked the Board to give a shout out to those scholars.

IN-PERSON LEARNING/ATTENDANCE:

108 in-person scholars now down to 56 in-person for the High School.

The Elementary School is holding steady at the current in-person enrollment.

Attendance is handled the same way as in-person and is consistent with about 90% of scholars logging on in the day.

DIVERSITY/STUDENT ORGANIZATIONS/PARTNERSHIPS:

Diversity Equity and Inclusion groups started within the staff and students.

The books the scholars read and the events that are celebrated within the school are being reconsidered with diversity in mind.

A DEI group will be started, meet with Principal Brown once a month.

The desired goal is to bring back student organizations.

Faculty advisors will also be inspired to start in November 2020.

Genesis Works partnership to begin this year for the rising 12th Grade students (C & B).

The partnership will work to place the students in the workforce. Students become Interns and will be assisted through College.

VIII. Finance Committee Review

A. Finance Committee Report

Robb Granado provided updates:

Financial status in compliance.

No concerns about expenditures of actual versus budget expenses.

Enrollment numbers are slightly lower by 11 scholars as per estimated enrollment numbers.

Quarterly investments are performing as anticipated.

Annual Audit Report of 2020 Financials to be reviewed. The session is scheduled for Monday, October 19, 2020 evening to talk with the auditors. Robb Granado will provide an update to the Board at the next meeting of the events of the Audit meeting.

Pricing information related to the Promethean Boards (27) reviewed and discussed. Board requested alternate pricing to discuss different models and/or count art the September 2020 Board meeting. The Finance Committee has done the due diligence to research the Promethean Board expenditure. The best plan presented to the Board as per the findings of the Finance Committee is to move forward with the 27 Board to be purchased by CDW-G.

Principal Brown expressed that the Promethean Boards can be purchased as a phase-in approach or presented for the next school year. There is no rush on the project. Board agreed that a phase-in approach is the best approach to keep the idea and plan in motion and moving forward.

Board is in agreement to move forward with a phase-in approach for the Promethean Board purchase.

R. Granado made a motion to Approve the September 2020 Financials.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Granado made a motion to delegate the authority to the Finance Committee to accept and submit the 2020 audit on behalf of the Board.

S. Jean-Jacques seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Investment Account Update

C. Pharos Academy Charter School Scholarship Program/Fundraising Monies

D. Expenses Over 50K

IX. Academic Committee Report

A. Academic Committee Report

Principal Brown shared the NWEA Data. NWEA is the baseline test to review where the scholars are. Data shared with Board is considered the "Fall" data. This "Fall" data is gathered prior to any large level of academic teaching. Some grades are considerably lower than anticipated.

NWEA Data Next Steps:

Review the data and compare it with other schools NWEA Data.

Review numbers that are historically low.

Review last years numbers in comparison to this current data.

Numbers can be reviewed and ready to present to the Board at the next Board Meeting.

The goal is to share the numbers, run a comparison and review the data carefully to establish the next steps.

The Board recommended that testing and progress results be closely monitored on scholars in person and scholars who have elected to remote learning.

X. Principal's Report

A. Principal's Report

NWEA Scores previously discussed, no other Principal Reporting items discussed. Principal Brown noted and shared with the Board the current challenge of Staff Attendance. The biggest challenge at the school is around the large number of daily call-outs due to staff members experiencing COVID-19 and /or Cold & Flu Symptoms. Coverage is provided in-house and can be strenuous on the in-person staff members. Overall staff members are working together to maintain safe and healthy environment at the school.

B. Staffing Update

No Staffing turnover or updates.

XI. School Operations

A. Pharos Academy Charter School Fundraising

No report at this time. Fundraising is still an option to consider and pursue due to the limitations of how the school funds can be spent. Fundraising will provide the opportunity of available funds for other expenditures that are not limited to DOE regulations.

XII. Facilities

A. Facilities Update

No major updates related to the Facility.

Cleaning services are progressing gradually with the assistance and close monitoring of school leadership staff members. Facility Manager elected to stay and monitor the cleaning services one night per month.

Tree guards, outside lighting, and elementary school play deck restoration projects are all moving as anticipated. Pictures of the outside school lighting to be shared with the Board at a later date.

XIII. Closing Items

A. Adjourn Meeting

Board to call into Executive Sessions at 8:18 PM

Board to exit Executive Sessions at 8:25 PM

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,
M. Dorsey

APPROVED



Pharos Academy Charter School

i

I Board Meeting

Date and

PHAROS ACADEMY CHARTER SCHOOL **BOARD of TRUSTEES MEETING**

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Meeting Link

ind your local number ://bronxlighthouse . /u/acMqEqFDW3

ALL ARE INVITED TO ATTEND.

PHAROS ACADEMY CHARTER SCHOOL **DE LA JUNTA ADMINISTRATIVA**

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

Día: 19 de noviembre 2020

Hora: 6:30 p.m.

Lugar: Zoom:

<https://bronxlighthouse.zoom.us/j/5239033349>

Meeting ID: 523 903 3349

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Meeting ID: 523 903 3349

Find your local number: <https://bronxlighthouse.zoom.us/u/acMqEqFDW3>

¡TODOS ESTAN INVITADOS!

Trustees Present

A. Abreu (remote), B. Thompson (remote), J. Lopez-Molina (remote), N. Jones (remote), R. Granado (remote), S. Jean-Jacques (remote), S. Sutherland (remote), T. Wethington (remote)

Trustees Absent

J. Reyes, K. Shah, V. Caba

Guests Present

B. Elliott (remote), C. Russell (remote), Katherine Frangione (remote), M. Dorsey (remote), M. Rousseau (remote), T. Brown (remote), T. Perez (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Nov 19, 2020 at 6:34 PM.

II. COVID-19 Updates

A. COVID-19 Updates

Principal Brown provided updates regarding COVID 19:

Pharos Academy Charter School (K-12) is 100% Remote learning as of today to remain in compliance with DOE mandates and will remain remote until January 2021.

Teachers have been transitioned to remote learning as well.

Operations and Support staff will be at the school with altered schedules.
Technology access, Chromebook and other school supplies are all in good standing. All WIFI issues were addressed with T-Mobile hotspot distribution. Full meals program, are available for pick up if parents and students request meals.

III. Pharos Academy Charter School Staff Presentation

A. Pharos Academy Charter School Staff Presentation

Katherine Frangione - 1st Year Teacher at Pharos Academy/ Perfect Attendance
Graduate of LaSalle University - 4 Years in Philadelphia, PA
Provided reflections of her interest in education: Special Education was not her original pursuit until after become a teacher in the South Philadelphia and studying the College curriculum requirements.
After relocating back to Ct. she came across Pharos Academy Charter School.
Spoke highly of the support and transparency at Pharos staff members.
Board Members can support by continuing to ask the questions and conduct the meetings to discuss and support school leadership.
Upcoming Activities/Participation Mentioned: DEI Committee- Diversity Equity and Inclusion/
Meeting with a school in Brooklyn that has a DEI Committee tomorrow afternoon.

IV. Board Governance

A. Approve Minutes

R. Granado made a motion to approve the minutes from Pharos Academy Charter School Board Meeting on 10-15-20.
T. Wethington seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Pharos Academy Charter School - Board Member Referral Survey

Board advised to continue to be in recruitment mode for Board members.
Adrian resigned, our count now is 11. Once Tahina Perez is approved Board count will be at 12.

C. 1005 Intervale Avenue Update from Orrick

All necessary approvals have been completed. Transfer should be complete by the end of the Year 2020.

D. Mentoring Opportunity

Sara provided an update related to the upcoming mentorship events: 1st panel will take place this coming Monday via Zoom.
Panel Topic will be focused on the process of becoming a lawyer and since it is about human rights, pro bono work will be discussed as well.

E. MWC Recommendations - Project Plan/Next Steps

Charter Revision work is moving along as scheduled. Principal Brown and Courtney Russell have completed Phase I of the project plan.
Phase II has started and expected to be finished by next Friday
By end of year Phase III should be completed.

F. Pharos Academy Charter School Succession Plan

Approved and submitted last year.

This is a revisit to preview the document to prepare for submission, which is due February 2021.

V. Finance Committee Review

A. Finance Committee Report

Robb Granado provided a financial update regarding the two meetings conducted.

Review of the audit report for Fiscal Year 2020

Review of the October 2020 Financials

Audit - Unqualified Report- Strong review and positive report results

October 2020 Financials - In compliance with financial goals and governance.

December 2020 Budget Amendment to be presented to Board to reflect lower enrollment numbers and to review specific expense categories.

Budget variances month to month are strong and in line as expected.

R. Granado made a motion to approve the October Financials.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Investment Account Update

C. Pharos Academy Charter School Scholarship Program/Fundraising Monies

D. Expenses Over 50K

E. FY20 Audit Review

VI. Principal's Report

A. Principal's Report

Principal Brown has requested a picture of each active Board Member to place on the Website.

Website preview presented to the Board.

Budget Enrollment was 672, current enrollment is 663. The wait list numbers are not moving to Pharos Academy because the parents prefer a school operating with in-school learning. Due to COVID, Pharos is 100% remote now and will update the Board on COVID updates and possible return to in person learning.

FFCRA & Call Out numbers presented and discussed with Board. Some Charter schools have chosen to remain open.

Recommendation presented : Rather than to remain closed could the school provide the option if a teacher and scholar wants to return to in person learning.

ADDITIONAL EDUCATIONAL SUPPORT FOR SCHOLARS: Intervention time is earmarked for Friday's, Afterschool Online Programs and Saturday School will be offered and provided.

After School learning will be remote/online and lead by in-house Teachers.

Social- Emotional wellness advisory program is active and occurs twice a week at the High School and every day at Elementary School.

ASSESSMENT UPDATES: Assessment scores presented in discussed in comparison of 2019-2020 and 2020-2021 School Year. 6th grade is the biggest concern for the Elementary School. Some of the numbers are in the same range of where they were last year.

ELA and Math State Assessment Grades 3-8.
June Regents have not been cancelled.
January Regents has been cancelled.

ACADEMIC COMMITTEE: Academic Committee exploring the possibilities of creating a task force review the numbers monthly to get in front of the challenges of remote learning and the challenges of losing the in-person teaching piece. Just like there is a COVID 19 plan we need a COVID 19 Academic plan, to make sure our scholars do not get left behind.

Task force will focus on learning about and bringing back best practices to apply to our school community. Remote bags have been sent out to the scholars at the beginning of the school year. Chromebook versus IPAD for scholars is also a technology piece that the school is reviewing to determine the best remote learning tools for the scholars based on grade level.

FOLLOW UP ITEMS:

1. Investment ask for different set of learning tools - IPADS /Chromebook
2. Long term planning ask to close the learning gap - Offline brainstorming

TASK FORCE MEMBERS:

1. Sara Jean-Jacques
2. Briar Thompson
3. Tahina Perez
4. Javier Lopez- Molina
5. Travis Brown
6. Rob Granado

B. Staffing Update

VII. School Operations

A. Pharos Academy Charter School Fundraising

Adrian Adderley has resigned due to family emergency events.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,
M. Dorsey

APPROVED



Pharos Academy Charter School

i

I Board Meeting

Date and

PHAROS ACADEMY CHARTER SCHOOL
BOARD of TRUSTEES MEETING

All meetings of the Board of Trustees of the Pharos Academy Charter School are held in compliance with New York State Open Meeting Law.

://bronxlighthouse . /5239033349

Meeting Link

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ALL ARE INVITED TO ATTEND.

PHAROS ACADEMY CHARTER SCHOOL
DE LA JUNTA ADMINISTRATIVA

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

Día: 18 de febrero 2021

Hora: 6:30 p.m.

Lugar: Zoom:

<https://bronxlighthouse.zoom.us/j/5239033349>

Meeting ID: 523 903 3349

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¡TODOS ESTAN INVITADOS!

Trustees Present

A. Abreu (remote), B. Thompson (remote), J. Lopez-Molina (remote), K. Shah (remote), N. Jones (remote), R. Granado (remote), S. Jean-Jacques (remote), S. Sutherland (remote), T. Wethington (remote)

Trustees Absent

J. Reyes, V. Caba

Guests Present

C. Russell (remote), Lyann Arias, M. Dorsey (remote), M. Rousseau (remote), T. Brown (remote), T. Perez (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Feb 18, 2021 at 6:34 PM.

II. COVID-19 Updates

A. COVID-19 Updates

Principal Brown:

3rd Quarter everyone was remote, excluding a little less than 50 kids reporting to school for POD services. There was a small issue with largest POD due to

Monday testing with parents, students and staff members is going well.

III. Pharos Academy Charter School Staff Presentation

A. Pharos Academy Charter School Staff Presentation

Lyann Arias - College and Career Team Member

Employed at Pharos Academy Charter School a little over 2 years.

Provided the Class of 2021 of College Application Overview

34 have applied and 50% have received acceptance notifications.

Several scholars are in the process of financial loan applications.

Alumni data is currently in progress and in the works

School currently using 2 models to assist with alumni - Employment & Crew

Database creation for Alumni Scholars

Shared Data Presented:

82% Projected Cohort Graduation Rate

68% Scholars Applied to 6+ Institutions

50% Completed FAFSA/Alternative Form of Financial Aid

141 Reported College Acceptances

IV. Board Governance

A. Approve Minutes

J. Lopez-Molina made a motion to approve the minutes from January 2021 Pharos Academy Charter School Board Meeting on 01-21-21.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Mentoring Opportunity

Next step is the resume workshop.

Travis and Sara will catch up on this within the next weeks.

Recommendation for mentoring alumni with resume support.

C. MWC Recommendations - Project Plan/Next Steps

Final phase working with consultant. Will have final document ready for review within the next weeks.

D. Principal MOY Evaluation

Renewal and Evaluation planning and resources discussed.

Board to review different methods of evaluations to complete the Mid Year and Renewal documents.

Mid Year- February- March 2021

End of Year - June 2021

School Performance could be one of the matrix to use .

Evaluation Dates make sense: 3-8 Test Scores comes out in August and High School end of June.

Javier ,Briar, Sara to work with Courtney to assemble and prepare evaluation documents.

V. Follow Up Items

A. Follow Up Items

Principal Brown to present follow up items at the next Board Meeting

VI. Culture Committee Report

A. Culture Committee Report

No items to discuss- Meetings not held.

Members previously on this committee - Adrian and Vilma. Committee membership needs to be re-established. Committee is not required monthly but can meet quarterly to keep the Board current on parent and culture activities.

Stacy provided update related to the last activities of the Culture Committee

Culture Committee Volunteers:

1. Sara
2. Alexandra

VII. Finance Committee Review

A. Finance Committee Report

Robb Granado provided an update with

Core financials remain very strong. On budget and on track with all financial lines.

Everything tends to be on strong footing. PPP forgiveness activities are still in progress and prepared for submission.

Annual investment meeting went well and no concerns or issues were presented.

Updating financial policy and will be presented at the next Board Meeting

No expense over 50K to discuss.

R. Granado made a motion to Approve the Pharos Academy January 2021 Financials.

K. Shah seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Investment Account Update

C. Pharos Academy Charter School Scholarship Program/Fundraising Monies

No updates as of the last Board Meeting

Funds and application process discussed as first steps.

Funds are available immediately, which will allow awards to be presented to 2021 Scholars.

Scholarship awards to be granted to more than one scholar and for the full 4 years as long as scholar maintains enrollment and average grade requirements.

Recommended requirement: In order to apply for scholarship, scholars must complete FASA.

Briar, Javier, Robb will work on the scholarship procedures to be presented to the Board.

D. Expenses Over 50K

VIII. Academic Committee Report

A. Academic Committee Report

Due to COVID - the DOE policy of "no scholar failing" was shared and discussed with the Board.

DOE document presented to the Board related to the passing policy.

Principal Brown requested feedback from the Board and their suggestions and support on where the school stands with this policy.

Should Pharos Academy stick with the existing grading policy or convert to the DOE policy. Dual GPA reporting discussed and the possible ways to report the passing/failing grade policy.

Pre-COVID passing policy discussed and compared to the options presented.

HS passing required 10 credits a year and passing grades in ELA & Social Studies.

DOE is saying - Course in Progress should be used as an indication that the credits were not earned and this will not have a negative impact on the scholars GPA.

3-8 - Promotion policy reviewed and discussed with the Board. Policy should and will be clearly presented to the parents.

BOARD in agreement with the following policy:

If a scholar passes a course the parent can choose numeric value or a "P" for Pass. If a scholar gets a 68 the parent can choose if the 68 will be factored into the GPA or if they prefer a "P" to indicate a passing score for the scholar.

If a scholar does not pass, we will not give scholar a 55 but CP (Course In Progress). The 55 will not be factored into the GPA.

Board would also like to gather additional information before finalizing the best policy decision.

What policies are other schools utilizing

DOE Contacts, Metropolitan presented as other resources to gather information regarding the policies they are following.

IX. Principal's Report

A. Principal's Report

Follow up items and a full Principal report will be discussed at next Board Meeting.

X. Benefits Update

A. Benefits Update

Updates related to PEO and Broker provided and Board to expect a report regarding the major updates during the months of June and July 2021.

XI. Facilities

A. Facilities Update

No major facility update. All operations are current and moving as expected.

XII. Closing Items

ing no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was a

lly Submitted,
- lina

APPROVED



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PHAROS ACADEMY CHARTER SCHOOL
DE LA JUNTA ADMINISTRATIVA

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

Día: 20 de mayo 2021
Hora: 6:30 p.m.
Lugar: Zoom:
<https://bronxlighthouse.zoom.us/j/5239033349>

Meeting ID: 523 903 3349
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Trustees Present

A. Abreu (remote), B. Thompson (remote), J. Lopez-Molina (remote), R. Granado (remote), T. Perez (remote), T. Wethington (remote)

Trustees Absent

J. Reyes, K. Shah, N. Jones, S. Jean-Jacques, S. Sutherland

Guests Present

A. Nann (remote), Andrew Swaby (remote), C. Russell (remote), M. Dorsey (remote), Sharon Beier (remote), T. Brown (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

II. Pharos Academy Charter School Staff Presentation

A. Pharos Academy Charter School Staff Presentation

Andrew Swaby- Middle School Technology Teacher

Provided history and current activities that he engages the scholars with.

III. PHACS Scholarship

A. PHACS Scholarship

5 School Applicants Brief Interviews:

1. Damian Zuniga

College Plans: Mechanical Engineering

2. Mariam Haidara

College Plans: The medical field is her first interest, helping others and knowing that she can help others.

3. Jems Hernandez

College Plans: Computer Science with Minor in Mathematics

4. Yen Hoang

College Plans: Computer Science - Cyber Security

5. Matthew DeJesus

College Plans: Electrical Engineering /Power Generation (MIT- Fusion Technology)

IV. Board Governance

A. Approve Minutes

J. Lopez-Molina made a motion to approve the minutes from April 2021 Pharos Academy Charter School Board Meeting on 04-15-21.

T. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Mentoring Opportunity

C. Genesys Works

D. MWC Recommendations - Project Plan/Next Steps

E. Board Member Resumes

V. Culture Committee Report

A. Culture Committee Report

Stacey, Tahina and Travis met to discuss:

End of Year Gift ideas - New innovative ideas - (Personalized engraved cutting board)

Bridge the gap between Board & Staff

Ask teachers to join the culture committee. One teacher from each school (Upper & Lower)

Space to have Zoom Coffee Meeting with Staff
Spend time with teachers, to discover what is happening with different teachers - Listening Tour.

Finished Listening Tours- Findings will be presented at the next Culture Committee meeting.

VI. Finance Committee Review

A. Finance Committee Report

Finance Call :

First meeting with the new Financial Advisors

Reviewed April 2021 Financial Reports - In compliance with all financial governance and ratios.

The budget year runs from July 1- June 30. School is on track with a significant surplus.

May 2021 take away, we are good on financial governance and ratios.

The budget is usually approved at the May 2021 meeting, but the budget will be reviewed and approved at the June 2021 Board Meeting.

Public education funding anticipated in the future:

Funding can be used towards:

1. Sanitizing/minimizing the spread of infectious diseases
2. Addressing student needs

LIIF - Low Income Investment Fund

Funds set aside for loan reserve. 2019 Contribution was made to Bronx Holding Property Corporation. Funds are unrestricted and can be used outside of any restrictions.

Today, a vote was made at the BHPC meeting to present these funds to Pharos Academy Charter School operating funds.

FUNDING BUCKETS:

1. 2021 Budget 1.7Mil - Ahead of Budget - June 30
2. On top of normal Title Funding - COVID funding - 4 Mil
3. 412 K - LIIF contribution
4. Significant surplus from the previous years of surplus.

412K unrestricted funds - Are there any investment restrictions on funds

6 Items in addition to Promethean Boards and The Van, are already included in the budget.

Travis Brown presented future expenditures:

1. Purchase Chromebooks with Casing Protection (Grades 3-12)
2. IPAD's (K-2)
3. Urban Farming Project (Front Location -Lab/Farm & Rear Location - Green House)
Urban Agriculture Cooperative
4. Podcast Studio (Equipment Cost)
5. Shelving & Classroom Furniture
6. Modernizing Classroom

Network Hotspots are recommended to be added to the items to be replenished.

Podcast Recording Studio - Can it be rented out to support community relationships? Yes

Partnering with NJ School - Lights On Program (9:00 PM- 12:00 AM)

Funds used for Operating Budget

Time Horizon - continues to 2023

R. Granado made a motion to Approve the April 2021 Financials.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Granado made a motion to Approve the purchase of the 6 items expenditures in excess of \$50K.

T. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Granado made a motion to Approve the Financial Policy & Procedures document as presented in the Board Packet.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Investment Account Update

C. Pharos Navigating Forward

D. Pharos Academy Charter School Fundraising

E. FY22 Budget Update

F. Financial Policies and Procedures

VII. Academic Committee Report

A. Academic Committee Report

Summer School approach

Options: Fully in person, remote, or a combination of both.

How can we engage our community to the needs of the scholars and concerns of the parents?

Plan: Survey Parents about how they feel about in-person and remote learning options.

Teacher (Summer School Burnout)

How can we support the Teachers that elect to support Summer School and Prepare the return to the FY22 School Year.

VIII. Principal's Report

A. Principal's Report

April 2021 Board Report

Attendance 95% Average of (K-12) In-person and Remote

The plan is to continue this attendance trend to May & June

655 Enrollment

660 Budgeted

-5 Variance

Assessment & Student Achievement numbers were discussed.

Peoples Policy Academy asked if they could use our space - Precinct 46.
Used our space over the past 3 Days.

Partnership with Food Bank of Harlem.
Once a week food to be given out to Family and Community.
Once a month - Hot food to be provided to the Community.
Beautification to the community has been taking place.

Teacher turnover has been stable. There have been no movement since the last report.

Graduation - 8th Grade will be virtual 12th Grade in person (Parents Preference)
June 25, 2021

IX. Benefits Update

A. Benefits Update

Month of July - Presentation of Benefits options to come

X. Facilities

A. Facilities Update

All facility activities are coming along nicely.
Signage picture presented to the Board.

XI. Board Member Interview

A. Board Member Interview

Dr. Sharon Beier provided professional and academic history.
Interests: Gardening, Academics, Scholar/Youth Activities
Culture Committee

XII. Executive Session

A. Board Member Interview

Executive Session - Board Entered into executive session at 9: 51 PM
Board Member interview discussion and voting for Sharon Beier.
Principal Evaluation discussion and voting
Scholarship Awards for ALL 5 Scholars
4 Year Scholarship Funding to be awarded to all 5 Scholars - \$1,500/Year
Executive Session - Board exited out of executive session at 10:30 PM
Matthew DeJesus - Awarded the Cortevo Scholarship

B. Principal Evaluation

PRINCIPAL EVALUATION

Principal evaluation reviewed and voting recorded.

XIII. Board Member Interview Vote

Interim

- Lina made a motion to Accept Sharon Brier application as a Board Member
unanimously to approve the motion.

Item 1: Evaluation

Item 1: Evaluation

- Lina made a motion to Approve the Principal Evaluation for Travis Brown
unanimously to approve the motion.

Additional Items

After having no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned.

Respectfully Submitted,

APPROVED



Pharos Academy Charter School

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I Board Meeting

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PHAROS ACADEMY CHARTER SCHOOL **DE LA JUNTA ADMINISTRATIVA**

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

Día: 21 de enero 2021

Hora: 6:30 p.m.

Lugar: Zoom:

<https://bronxlighthouse.zoom.us/j/5239033349>

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Trustees Absent

J. Reyes, V. Caba

Guests Present

14134380730 (remote), B. Elliott (remote), Brianna Flores (remote), C. Russell (remote), Kara Santa Teresa (remote), Lindsay Owens (remote), M. Dorsey (remote), M. Rousseau (remote), Paige Epstein (remote), Stephanie Delshad (remote), T. Brown (remote), T. Perez (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Jan 21, 2021 at 6:35 PM.

II. Public Comments

A. Public Comments

No public comments

III. COVID-19 Updates

A. COVID-19 Updates

COVID-19

Started January 11, 2021 – tested 60 people. With 2 Positive results, the school moved to a remote learning for the remainder of the 3rd Quarter. 3rd Quarter (January 25, 2021-April 09, 2021)

Pharos Academy Charter School - Quarter 3 Instructional Plan (DRAFT) was presented to the Board to discuss the Quarter 3 steps to moving forward.

POD learning option discussed in detail to provide a learning environment for scholars who prefer or require in house learning.

IV. Pharos Academy Charter School Staff Presentation

A. Pharos Academy Charter School Staff Presentation

Brianna Flores - 2nd Year Kindergarten Teacher

Provided her experience with Bronx Lighthouse Charter School/Pharos Academy Charter School.

Discussed her history with the staff and the school and her upcoming changes to her position.

Tahina Perez presented a question related to the teachers that have a timely commute. Has the school considered a way to support and retain local residents for school employment.

V. Board Governance

A. Approve Minutes

J. Lopez-Molina made a motion to approve the minutes from Pharos Academy Charter School Board Meeting on 12-17-20.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 1005 Intervale Avenue Update from Orrick

Everything taken care and all items have been handled.

C. Mentoring Opportunity

Sara provided an update. Last month not much during the Holiday Season.

Next on the agenda is to do a resume workshop. Sara has reached out to Principal Brown to schedule the resume workshop.

Next workshop subjects will be related to career preparation:

Resume, Interview Workshop and Tips to finding the desired job/career.

D. MWC Recommendations - Project Plan/Next Steps

Extensions revisions to the Charter that are being made. The school design, vision, and mission change. Currently on Phase 2 at this point.

Board Chairman shared screen to discuss section called "OverSight".

How we the Board is held accountable.

1. Financial Oversight - Already actively doing
2. Curriculum Oversight - Already actively doing
3. Discipline and Culture Oversight - Already actively doing
4. Hiring/Firing Oversight - Employee attrition not to exceed 50%. Board reviews attrition regularly.
5. Charter Revisions- Any changes to the Charter require Board approval.
6. Policies and Practices Oversight - Already doing informally. Just codifying the process
7. External Vendor Oversight - Review existing contracts and performance
8. External Brand Oversight- New branding and external communication overview that could positively or negatively impact the school brand.

#8 to be reassigned to Russell for further review and presentation to the Board.

E. Board Cadence Calendar

After reviewing the Charter, Javier Lopez-Molina made a couple of additions to the Board Governance.

PHACS Board Cadence Calendar:

Spreadsheet presented to Board that outlines the time schedules for various projects and assignments.

Goal is to establish a calendar of events and items to review and discuss on a monthly basis.

F. Board Membership

Board Membership Recruitment:

Recruitment defined as -The Board reflecting on the need to recruit more Board Members

Russell shared the Board Governance document that provides membership and committee status.

Board Review of Committee Membership:

Johan Reyes resigned from the finance committee temporarily until his schedule allows the time for an increased level of participation.

Robb Granado presented a pitch for a new finance committee member to join. Keyur Shah expressed an interest to join, was concerned with timing.

Keyur Shah has volunteered to join the Finance Committee.

Anyone who would like to switch committees to gain a different perspective has been asked to do so.

No update for Tahina Perez to join the Board. Javier has placed a request with the DOE regarding the status for Tahina Perez.

VI. Culture Committee Report

A. Culture Committee Report

No updates at this time.

VII. Finance Committee Review

A. Finance Committee Report

Robb Granada

On track overall and in compliance with all financial conveniences.

End of the Quarter review, Brent provided an update on investment account status.

PPP Loan forgiveness status discussed and a vote to allow Courtney Russell to execute

PPP Loan forgiveness application process.

R. Granado made a motion to Approved December 2020 Financials.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Investment Account Update

C. Finance Committee Membership

D. Pharos Academy Charter School Scholarship Program/Fundraising Monies

Briar Thompson provided an update related to the Scholarship.

SCHOLARSHIP PROGRAMS DISCUSSED:

1. Funds to assist with Scholar College Application Fees.

2. Pharos School Award - Run 4 Years, with Merit criteria.

Scholars would present to the Board. Every scholar would be recognized and one selected. Scholarship should be publicized and presented to the scholars to confirm they are aware that this exists.

Prizes yet to be finalized. There would be one winner and finalists chosen to be awarded.

(1st, 2nd 3rd place) Finalist would be better.

Principal Brown provided updated scholarship information.

Next Steps with Robb Ganado :

Next steps would be to determine funding and someone to manage the process.

Board inquired of funds already raised and to use those funds to start the process and begin the process for new fundraising projects,

Javier, Briar and Courtney to work together to discuss the next steps and project plans.

Mary Beth will circulate exact fundraising numbers with Robb, Briar, Courtney and Javier.

E. Expenses Over 50K

F. Chase Authorized Representative

Robb Granado has requested the Board vote to authorize Courtney Russell to complete the PPP loan application process. The Board was in agreement to move forward.

R. Granado made a motion to Authorize Courtney Russell to execute the financial application for the PPP Loan.
B. Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Academic Committee Report

A. Academic Committee Report

No meeting held, no updates at this time.

IX. Principal's Report

A. Principal's Report

Monroe College's partnership plan is moving along successfully.

1. Presidential Scholarship Program discussed and presented to the Board.
2. Kicking off with a dual enrollment course to begin during the Spring Semester 2021.
3. Genesys Works Partnership targets "middle of the road" students (15 kids who have applies to the program)
4. Teach For America - School will continue the partnership with TFA this summer to offset the academic slide due to COVID-19. Services will be offered at a discounted rate.
5. SORA Partnership - Contracting with a digital book company that works with New York Public Library. Scholars will be able to take books out digitally. Teachers and students will have access to thousands of digital titles.
6. Strategic College Engagement - College and career team working along with colleges that have proven interest and track record of supporting and graduating students of color.
7. Three College mentioned involved in the College Engagement
 1. Monroe College
 2. University of Maryland Baltimore County (STEM Program)
 3. Franklin and Marshall

ACADEMIC DATA

ACADEMIC REPORT (3-8 Interim Assessment Data)

K-8 Comparison Data (Interim Assessment 2)

K-8 Math Data

K-8 Math Comparison Data (Interim Assessment 2)

Dates of IA 1 was the end of October 2020

Dates of IA 2 gets harder as they progress

Students this year, we see growth but the scholars are not performing that well. There are new events that are occurring with remote learning. Learning is happening but at a different rate than in the past.
Inquire related to the availability of average grade data. Principal Brown has confirmed that data is available and will be shared with the Board.

Leadership main concerns and action items:

Distribution and item solutions and how we can target students and provide different instructions to identify the students who are struggling to bring them across the 65% threshold. Working with the coaches to see how to target and start the action plan.

The 3rd-grade teacher is the same the 4th-grade teacher is new.

IA-3 shooting for 65% or higher.
Board request the % goals of IA3 and IA4.

TALENT/HUMAN RESOURCES

Updates presented regarding the FY21 departures/resignations.
The school has partnered with Culture Amp and Great Place To Work to assist the school to assess company culture.
85 Survey Questions/Full Staff to be presented to staff in the month of February 2021.

How are we communicating with the parents? Parents are notified right away and communicate through Parent Square.

X. PEO Update

A. PEO Update

Little Bird/TriNet Merger discussed in detail.
The transition process and challenges that have occurred were discussed with the Board of the latest activities.

XI. Facilities

A. Facilities Update

No updates, at this time. All items are moving along successfully.

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:55 PM.

Respectfully Submitted,
M. Dorsey

XIII. Executive Session

A. Executive Session

Board extended invitation to Principal Brown to join Executive Session.
Board Members entered in to Executive Session at 8:36 PM
Board Members exited out of Executive Session at 8:54 PM

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All meetings of the Board of Trustees of the Pharos Academy Charter School are held in compliance with New York State Open Meeting Law.

il 15, 2021

[://bronxlightshouse.org/j/5239033349](http://bronxlightshouse.org/j/5239033349)

Meeting Information

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+16465588656,5239033349# US (New York)

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Meeting ID: 523 903 3349
Find your local number: <https://bronxlighthouse.zoom.us/j/5239033349>

ALL ARE INVITED TO ATTEND!

PHAROS ACADEMY CHARTER SCHOOL
DE LA JUNTA ADMINISTRATIVA

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

Día: 15 de abril 2021
Hora: 6:30 p.m.
Lugar: Zoom:
<https://bronxlighthouse.zoom.us/j/5239033349>

Meeting ID: 523 903 3349
One tap mobile
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Trustees Present

A. Abreu (remote), B. Thompson (remote), J. Lopez-Molina (remote), K. Shah (remote), R. Granado (remote), S. Jean-Jacques (remote), S. Sutherland (remote)

Trustees Absent

J. Reyes, N. Jones, T. Wethington

Guests Present

Alissa Nann (remote), Amber Harrison (remote), B. Elliott (remote), C. Russell (remote), M. Dorsey (remote), M. Rousseau, T. Brown (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Apr 15, 2021 at 6:35 PM.

II. Public Comments

A. Public Comments

Public comments requested - No public comments

III. COVID-19 Updates

A. COVID-19 Updates

State Testing coming up for Grades 3-8, starting April 20 - the middle of May.

Students who opt-out of in-person learning to remote learning are not required to participate in State 70% Scholars are taking the test

IV. Pharos Academy Charter School Staff Presentation

A. Pharos Academy Charter School Staff Presentation

Amber Harrison - 14 Years of teaching experience.

Amber Harrison shared her history and experience as an Educator and Business Owner.

V. Board Governance

A. Approve Minutes

B. Thompson made a motion to approve the minutes from Pharos Academy Charter School Board Meeting on 03-18-21.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Mentoring Opportunity

C. MWC Recommendations - Project Plan/Next Steps

Write For Me - Charter Renewal will be ready for the May 2021 Meeting

Other items discussed and reviewed on the MWC Spreadsheet

D. Board Member Resumes

Board Members are encouraged to submit their resumes. 11 Board members and Courtney Russell have received half of the revised resumes.

VI. Follow Up Items

A. PHACS 2021 Scholarship

There have been no scholarship applications presented as of today.

Each advisory teacher to reach out to 3 scholars regarding the Scholarship Program.

Application date extension recommended to possibly encourage application submission.

Push the application and encourage the teachers to nominate scholars.

Open up the nomination to scholars and self-nominations.

The deadline is April 16, 2021- If no applications are presented then Plan B.

VII. Culture Committee Report

A. Culture Committee Report

Vilma Caba has resigned as of 04/12/2021.

Culture Committee was able to meet and provided the update.
A slide presentation was provided to present the Growth Potential based on data received.
Working on the format, teachers working on slot and Board Members can select a time to take a session.

VIII. Finance Committee Review

A. Finance Committee Report

Head of target and balance the budget to make it to the end of the year.
PPP Loan was approved.
Nothing additional to be added to the March 2021 Board Meeting
R. Granado made a motion to Approve the March 2021 Financials.
J. Lopez-Molina seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Investment Account Update

Robb provided an update regarding the investment activities.

C. Pharos Navigating Forward

R. Granado made a motion to approve Navigating Forward Expenses.
J. Lopez-Molina seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Pharos Academy Charter School Fundraising

E. Expenses Over 50K

F. Financial Services Request for Proposal (RFP)

RFP Process - Submitted to 10 and 6 Responded.
Mary Beth will be transitioning to a new position in Tampa, Florida, and will be leaving SBAS in the next 2 weeks.
CSBM was the chosen financial vendor for the next school year and they are willing to start early to support the process in light of the recent changes with SBAS, Inc.
R. Granado made a motion to Approve the contracting with CSBM for Financial Services.
J. Lopez-Molina seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. FY22 Budget Update

Mary Beth has provided a preliminary budget for FY22, using the expenditures of FY21.
There are 2 months remaining for the FY21 School Year. The Board will have the opportunity to approve the proposed budget in the upcoming Board Meeting.

H. 990s

Have been prepared and will be reviewed.

Board has been requested to vote to review and approve the 990's as advised by financial consultation.

R. Granado made a motion to Approve the 990 Tax Documents included in the Board Packet.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Academic Committee Report

A. Academic Committee Report

The academic committee met and discussed the academic structure of the school. Noted that the school is moving forward and many schools are not performing in the same fashion as Pharos Academy. Great bright spots of growth mentioned within the 7th & 8th Grades.

X. Principal's Report

A. Principal's Report

Principal Brown provided data related to student attendance and ELA Proficiency percentages.

Interim Assessments timing is usually 2 to 2 1/2 Months Spread.

The percentage reported represents those students that scored 65% and above

XI. School Operations

A. Lottery Update

Lottery Update:

High number of siblings 30- 40 incoming siblings

ELL & SPED preferences and tight processes are in place to confirm enrollment is maximized and documents are collected and encourage scholars and parents to stay committed.

XII. Benefits Update

A. Benefits Update

Staff medical insurance and business insurance are currently being reviewed and will be presented to the Board in the upcoming meetings.

XIII. Facilities

A. Facilities Update

All facility projects are progressing and moving forward successfully and the cleaning company are performing and meeting all expectations.

XIV. Board Member Interview

A. Board Member Interview

Alissa Nann introduced to the Board. Alissa Nann was invited by her co worker, Sara Jean-Jacques.

Alissa Nann provided brief history of her professional and personal contributions that can support the Pharos Academy Charter School Board.

J. Lopez-Molina made a motion to Approve Alissa Nann as a Pharos Academy Charter School Board Member.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

XV. Executive Session

A. Board Member Interview

Board voted and approved Alissa Nann to join the Board.

B. Principal Evaluation

XVI. Board Member Interview Vote

A. Board Member Interview Vote

Board voted to add Alissa Nann to the Board.

J. Lopez-Molina made a motion to approve to accept Alissa Nann to the Board.

S. Jean-Jacques seconded the motion.

The board **VOTED** unanimously to approve the motion.

XVII. Principal Evaluation Vote

A. Principal Evaluation Vote

J. Lopez-Molina made a motion to Approve the Principal Evaluation.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

XVIII. Closing Items

A. Adjourn Meeting

Exit Executive Session - 10:01 PM

J. Lopez-Molina made a motion to Exit Executive Session.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:07 PM.

Respectfully Submitted,

M. Dorsey

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1 of 8

ALL ARE INVITED TO ATTEND!

PHAROS ACADEMY CHARTER SCHOOL
DE LA JUNTA ADMINISTRATIVA

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

Día: 18 de marzo 2021

Hora: 6:30 p.m.

Lugar: Zoom:

<https://bronxlighthouse.zoom.us/j/5239033349>

Meeting ID: 523 903 3349

One tap mobile

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Meeting ID: 523 903 3349

Find your local number: <https://bronxlighthouse.zoom.us/j/5239033349>

Trustees Present

A. Abreu (remote), B. Thompson (remote), J. Lopez-Molina (remote), K. Shah (remote), R. Granado (remote), S. Jean-Jacques (remote), S. Sutherland (remote), T. Wethington (remote)

Trustees Absent

J. Reyes, N. Jones, V. Caba

Guests Present

B. Elliott (remote), C. Russell (remote), Kelsey Fowler (remote), M. Dorsey (remote), T. Brown (remote), T. Perez (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Mar 18, 2021 at 6:40 PM.

II. Public Comments

A. Public Comments

Public comments requested - No public comments.

III. COVID-19 Updates

A. COVID-19 Updates

The Covid -19 Updates will be covered under Academic Report. Since last month Pharos had to shut down a number of pods due to positive Covid-19 Case. One of the largest Pharos Pods (3-12) Pod was closed down.

90% Scholars are remote during the 3rd Quarter. Academic plans for the 4th Quarter to be discussed during the Academic Report.

IV. Pharos Academy Charter School Staff Presentation

A. Pharos Academy Charter School Staff Presentation

Kelsey Fowler presenter. 1st Year- Teach for America

Special Education Teacher- Provided education and professional background.

Kelsey provided presentation using the NearPod application.

V. Board Governance

A. Approve Minutes

J. Lopez-Molina made a motion to approve the minutes from Pharos Academy Charter School Board Meeting on 02-18-21.

T. Wethington seconded the motion.

The board **VOTED** unanimously to approve the motion.

Updates provided regarding the key points and goals of the CEO Support and Evaluation project.

Evaluation will likely be conducted through the Board on Track tool.

Board participation is not required, but the Board will be asked to provide input into the 360 review report.

360 review, Matrix and areas of improvement noted during the last charter renewal to be reviewed and evaluated for presentation.

B. Mentoring Opportunity

Planning to do resume workshops with students and designing an interview competition event.

Goal is to make this an annual event to train students on interview techniques.

The winner of the competition may be asked to present their mock interview for the whole school.

Activities can be conducted in small group panels and then the results can be presented to the larger school community.

C. MWC Recommendations - Project Plan/Next Steps

Charter rewrite updates are currently being updated. School consultant, Steve, will be wrapping up a few final pieces for an April presentation.

D. Principal Evaluation

E. Board Bylaws

In the revision the consultant, Steve, noticed several areas referencing the old school name. Recommendation would be to update documents to reference the new school name, Pharos Academy Charter School, to ensure that all versions moving forward will accurately reflect the schools current name. Board members are in agreement to move forward and approve the changes recommended to the bylaws.

J. Lopez-Molina made a motion to Approve the changes to the Board By Laws.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Board Member Resumes

Board members requested to send in current resumes to maintain records for upcoming reports.

VI. Follow Up Items

A. Follow Up Items

PHACS Board Member - Scholar Support Services spreadsheet shared with Board Members. Board Members encouraged to add their information to the spreadsheet .

B. PHACS 2021 Scholarship

Scholarship Award document presented to the Board for review, discussion and feedback. Board discussed specifics related to the scholarship details, award process and requirements.

2 Awards, each for \$1,500.00 - 4 Year Commitment for both

2 Scholarships Discussed:

1. Pharos Academy Scholarship
2. Roberto Granado Scholarship

Fundraising options discussed and the method to support and maintain scholarship commitments.

Scholarship notification and updates can be presented in newsletters, during advisory, parent square and the college counselors.

VII. Culture Committee Report

A. Culture Committee Report

Culture Committee met and talked about the mission of the Culture Committee.

Goal for the committee will be to meet monthly before Board Meetings to discuss goals and projects.

March Meeting Highlights:

1. Review data, surveys and feedback from stakeholders to bring concerns, ideas and thoughts to the committee.
2. Participate in College Day.
3. Next meeting is scheduled for April 2021, to work with the data.

VIII. Finance Committee Review

A. Finance Committee Report

Finance Committee met March 8, 2021. School in good financial standing, meeting all ratios, and ahead of budget on a projection basis.
Financial strength maintained and no significant changes to report.

Budget versus Projection discussed and presented to the Board.
Projecting budget surplus funds and the option to create a task force to provide support and ideals around the best financial options for future expenditures using the excess funds.

Robb will work with Mary Beth to ensure surplus funding are used accordingly. It is our obligation to spend the revenues that the state has allocated to us for the betterment of the scholars to achieve the Charter goals aligned with the school vision.

PPP Forgiveness approval still to be determined. Actions discussed around the options available upon approval or non approval of the PPP forgiveness.

Insurance costs for net year are under review and will be presented to the Board at a later date.

There were no expenses exceeding \$50K to be approved.

R. Granado made a motion to Approve the February 2021 Financials.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Investment Account Update

C. Pharos Special Projects

D. Pharos Academy Charter School Scholarship Program/Fundraising Monies

E. Expenses Over 50K

F. Financial Services Request for Proposal (RFP)

RFP has been prepared and presented for the Financial Service provider for the FY22 School Year.

SBAS Inc. is aware and has been a great source of information and financial services during the FY21 School Year.

IX. Academic Committee Report

A. Academic Committee Report

State Tests are actual happening. Large windows of time are given for scholars to test. These windows for Math and ELA go from April 19 - May 14, 2021.

Challenge: Bringing students back into the school while scholars are testing.

Recommendation from Principal is to stay remote until State Testing is complete.

Due to the current conditions schools will not to be held accountable for data. Schools will not be rated on testing data. The goal is to get as many scholars in for testing, so that data is gathered for future educational planning.

Questions Presented To The Board for Support:

Is the Board comfortable to delay opening until state testing is complete?

Does the Board want the school to open Quarter 4 and the school to establish a plan of action around test activities?

Board is in agreement to delay opening until state testing is complete.

PODS will remain open for families that need to bring children in.

X. Principal's Report

A. Principal's Report

Navigating Forward Campaign

Where we were- The Challenge of 2015

100 Suspension per year in K-8 (450 Students)

150 Suspension per year in 9-12

60% Graduation Rate

3-8 ELA and Math Proficiency numbers in teens

NYC DOE Authorizer Facing Non-Renewal (2 Year Renewal)

Where we are - Results: College and Career

90% Graduation Rate (over last 3 years)

US News: Ranked #78 Best Public High School in NYC , #13 in Bronx

Proficiency in Mathematics: From 2014-2019 school moved from 19% to 51%

More Level 4's in Math than Level 1's

Proficiency in ELA: From 2014-2019 school moved from 11% in to 44%

50% students were Level 1's in 2014. Now only 20% of students are Level 1 .

Website review : Digital presence matches the actual school

The Opportunity

Realizing the opportunity

Rebranding

The Projects

1. K-8 Furniture and Instructional Technology
2. Rebrand Entire School
3. Build Digital Book (Sora) Library
4. Build Digital video and picture library
5. Create Digital learning environment for teacher training
6. Upgrade Science and Technology
7. Purchase 15- Passenger van for College trips and sporting events
8. Enhance Data Systems: Build Data Dashboards

Ask: Financial Board Committee to meet frequently to review project plans and support the forward movement of listed projects. Board voted to endow financial jurisdiction over project funding.

Black History Month / Women's Month activities and events discussed with the Board.

Video presented to Board.

Attendance & Enrollment numbers provided:

Enrollment

660 Budgeted Enrollment
655 Current Enrollment

Attendance

K-8 - 93%
9-12 - 91%

Partnership Updates:

1. Genesys Works Partnership
2. Casita Maria Center for Arts and Education -
3. Rocking The Boat - Build boats and learn how to row
4. Monroe College - 10 Seniors taking remote classes at Monroe College

Interim Assessment #3 - Data will be provided next month

Staffing Updates: 5 Total Departures

J. Lopez-Molina made a motion to Endow Finance Committee to approve expenses in excess of \$50K.
T. Wethington seconded the motion.
The board voted to give the Finance Committee the authority to approve expenses over \$50,000 for the Navigating Forward Project. Expenses are not to exceed a total of \$ 1 million. If there is a need to exceed, we can then go to \$200K for additional approval.
The board **VOTED** unanimously to approve the motion.

XI. School Operations

A. Pharos Academy Charter School Fundraising

B. Lottery Update

Just under 500 applications and nice spread of special needs.
In the process of presenting Lottery preferences .

XII. Benefits Update

A. Benefits Update

Working with current provider and handling challenges as they arise.
Benefit presentation to be provided in the upcoming meetings.

XIII. Facilities

A. Facilities Update

To be discussed at the April 2021 Board Meeting

XIV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:18 PM.

Respectfully Submitted,

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APPROVED



Pharos Academy Charter School

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I Board Meeting

Date and

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<http://bronxlightshouse.org/j/5239033349>

PHAROS ACADEMY CHARTER SCHOOL BOARD of TRUSTEES MEETING

All meetings of the Board of Trustees of the Pharos Academy Charter School are held in compliance with New York State Open Meeting Law.

<http://bronxlightshouse.org/j/5239033349>

Meeting Information

File

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Meeting Information

Join by your local number: <http://bronxlightshouse.org/j/5239033349> . <http://u/acMqEqFDW3>

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Find your local number: <https://bronxlighthouse.zoom.us/j/acMqEqFDW3>

ALL ARE INVITED TO ATTEND!

**PHAROS ACADEMY CHARTER SCHOOL
DE LA JUNTA ADMINISTRATIVA**

Realizamos todas las reuniones de la Junta Administrativa de la escuela Pharos Academy Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

Día: 17 de junio 2021
Hora: 6:30 p.m.
Lugar: Zoom:
<https://bronxlighthouse.zoom.us/j/5239033349>

Meeting ID: 523 903 3349
One tap mobile
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Meeting ID: 523 903 3349
Find your local number: <https://bronxlighthouse.zoom.us/j/acMqEqFDW3>

Trustees Present

A. Abreu (remote), B. Thompson (remote), K. Shah (remote), N. Jones (remote), R. Granado (remote), S. Sutherland (remote), T. Perez (remote)

Trustees Absent

J. Lopez-Molina, S. Jean-Jacques, T. Wethington

Guests Present

A. Nann (remote), C. Russell (remote), M. Dorsey (remote), S. Beier (remote), T. Brown (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

K. Shah called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Jun 17, 2021 at 6:30 PM.

II. Board Governance

A. Approve Minutes

K. Shah made a motion to approve the minutes from May 2021 Meeting Pharos Academy Charter School Board Meeting on 05-20-21.

N. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. PHACS Parents Bill of Rights

Rights of Parents document reviewed and approved.

T. Perez made a motion to Approve the PHACS Parent Bill of Rights.

K. Shah seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Bronx Property Holding Company Donation and Dissolution

Three resolutions on the table for the Board to review and vote on:

PHACS Board make a motion to transfer all funds from BLCS Property Holding Company(bank of America) to Pharos Academy Charter School (Chase)

PHACS Board make a motion to dissolve BLCS Property Holding Company

PHACS Board make a motion to appoint Robb Granado as signer for the BLCS Property Holding Company

B. Thompson made a motion to approve the three resolutions: 1) Transfer all funds from BLCS Property Holding Company (Bank of America) to Pharos Academy Charter School (Chase) 2) Dissolve BLCS Property Holding Company 3) Appoint Robb Granado as a signer for the BLCS Property Holding Company.

R. Granado seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance Committee Review

A. Finance Committee Report

May 2021 Financial reports presented and reviewed.

Financial status is in full compliance on all levels.

Main points during the finance call was to continue to monitor the funds

K. Shah made a motion to approve the May 2021 Financials.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Investment Account Update

C. Pharos Navigating Forward

D. Pharos Academy Charter School Fundraising

E. FY22 Budget

R. Granado made a motion to approve the FY22 Budget, both versions, as presented in the Board Packet.

B. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

PHACS Fiscal year is from July to June.

Two versions of the Budget were presented for review, discussion and voting activity.

1) Budget based on 696 enrollment numbers

- 2) Budget based on a lower enrollment number as an additional budget plan

The budget is a living document, established as an outline for financial guidelines, and not a document that we are locked in.

The narrative presented was helpful, along with the analysis of variance between the 2021-2022 Budget.

IV. School Operations

A. SY 21 - 22 Calendar

21-22 School Calendar reviewed and discussed.

Asynchronous Days introduced to the Board as an added option to the School Calendar. Spring Break for PHACS differs from the NYC Department of Education. This misalignment is due to the State Test schedule.

School calendar schedule was discussed in comparison to the DOE calendar dates.

N. Jones made a motion to approve the 21-22 Elementary School Calendar and the 21-22 High School Calendar.

S. Sutherland seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. SY 21 - 22 Personnel Handbook

Personnel Handbook presented to the Board for review and approval.

N. Jones made a motion to approve to 21-22 Personnel Handbook.

T. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. PHACS Board - Annual Meeting

A. Elections

Due to the date of the term date of June 30, 2021, the Board has discussed and voted to extend all election activities to the July 2021 Board Meeting.

B. Thompson made a motion to approve Board Terms and Positions to be extended to July 15, 2021.

N. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. PHACS Board 21 - 22 Board Meeting Calendar

B. Thompson made a motion to Approve the PHACS Board 21-22 Meeting Calendar.

K. Shah seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. PHACS Scholarship

A. PHACS Scholarship

Thank you to the Board Members for reaching out to the 5 Scholars that received the awards.

The funds will be awarded and sent to the colleges.

Scholars and parents were very happy and excited to hear of the awards.

VII. COVID-19 Updates

A. COVID-19 Updates

Principal Brown - Monthly COVID Updates:

As everything is opening back up and discussed at the Academic Committee meeting. The questions to present to the Board, where should we fall. Should we follow the NYC Board of Education and open up fully or should we provide a remote learning option.

In Person Model and Hybrid Model reviews discussed with the Board.

There are no other COVID updates, other than we are offering the vaccination to our community starting June 25, 2021.

Board agreed to present the plan for the school to return in person and allow feedback from the family and community.

Documentation of the results of the responses requested to provide the Board with the needs that have been presented.

One of the Major Points and Highlights of the FY22 School Year to support the anxiety and concerns of returning to FY22 - In Person

Mental & Behavior Health Services will be available to PHACS- 2 Days for Scholars and 1/2 Day for Staff Members

Board Meetings - FY22 meetings to be in-person or remote discussed. As we ask the teachers and scholars to return there is symbolism in holding an in-person board meeting.

Various options discussed:

1. All In-Person
2. In-Person & Remote
3. Streaming options for Board meeting visitors and parents

VIII. Culture Committee Report

A. Culture Committee Report

No updates for May 2021.

IX. Principal's Report

A. Principal's Report

July meeting we will have the full run down of the year with the academics. We will be able to exam from this year to last year. To accurately measure learning loss. Interim assessment #4 is in progress and will be ready to be reviewed at the July 2021 Board Meeting.

Data will be available for the Board at the July 2021 Board Meeting. Attendance, Academic & Testing Data will be available and shared with the Board next month.

Live Graduation services will be held this month.

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In progress and final data will be presented at the July 2021 Meeting.

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ii.
ings of the High School Update :
loo io for Radio Broadcasting
4th Floor io Recording & Media Room
Urban Gardens / Outdoor Garden and Classroom Spaces
Repurpose spaces it in both schools is the mission for both schools.

II. Board Items

ing no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned.

Respectfully Submitted,

APPROVED

Pharos Academy Charter School

Minutes

Pharos Academy Charter School Board Meeting

Date and Time

Thursday July 16, 2020 at 6:30 PM

BRONX LIGHTHOUSE CHARTER SCHOOL **BOARD of TRUSTEES MEETING**

All meetings of the Board of Trustees of the Bronx Lighthouse Charter School are held in compliance with New York State Open Meeting Law.

Date: July 16, 2020

Time: 6:30 p.m.

Location: Zoom:

<https://metlcs.zoom.us/j/93087220636?pwd=dzF4dkYybzBFZWlqZVpXSG1nVm4vUT09>

Meeting ID: 930-8722-0636

Password: 8030

Dial by your location

(646) 558 8656 (New York)

(301) 715 8592 (Germantown)

(312) 626 6799 (Chicago)

(669) 900 9128 (San Jose)

(253) 215 8782 (Tacoma)

(346) 248 7799 (Houston)

ALL ARE INVITED TO ATTEND!

BRONX LIGHTHOUSE CHARTER SCHOOL **DE LA JUNTA ADMINISTRATIVA**

Realizamos todas las reuniones de la Junta Administrativa de la escuela Bronx Lighthouse Charter School conforme a la Ley de Reuniones Abiertas del Estado de Nueva York.

Día: 16 de julio 2020

Hora: 6:30 p.m.

Lugar: Zoom:

<https://metlcs.zoom.us/j/93087220636?pwd=dzF4dkYybzBFZWlqZVpXSG1nVm4vUT09>

ID de reunión: 930-8722-0636

Contraseña: 8030

Marque por su ubicación:

(646) 558 8656 (New York)

(301) 715 8592 (Germantown)

(312) 626 6799 (Chicago)

(669) 900 9128 (San Jose)
(253) 215 8782 (Tacoma)
(346) 248 7799 (Houston)

¡TODOS ESTAN INVITADOS!

Trustees Present

A. Adderley (remote), B. Thompson (remote), J. Lopez-Molina (remote), K. Shah (remote), N. Jones (remote), R. Granado (remote), S. Jean-Jacques (remote), S. Sutherland (remote), T. Wethington (remote)

Trustees Absent

A. Abreu, J. Reyes, V. Caba

Guests Present

B. Elliott (remote), C. Russell (remote), Jennifer Clayton, M. Dorsey (remote), M. Rousseau (remote), T. Brown (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Lopez-Molina called a meeting of the board of trustees of Pharos Academy Charter School to order on Thursday Jul 16, 2020 at 6:50 PM.

II. Public Comments

A. Public Comments

No public comments

III. Board Governance

A. Approve Minutes

J. Lopez-Molina made a motion to approve the minutes from Bronx Lighthouse Charter School Board Meeting on 06-18-20.

T. Wethington seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Board Succession Plan

Board Meeting changes :

Give the Board Members an opportunity to lead the Board Meetings

Board of Trustees Succession Plan presented for Board Members to review and provide feedback.

C. Pharos Academy Charter School - Board Member Referral Survey

Effective July 1, 2020 official name is Pharos Academy Charter School

Terrence had to resign due to personal matters.

Board Members asked to participate in the referral process for new Board Members

D. BLCS Innovation Award

E. 1005 Intervale Avenue Update from Orrick

No new updates, at this time.

Updates to be presented at the August 2020 Board Meeting.

F. Pharos Academy Charter School/Board Strategy Meeting

Strategy Meeting is very important to ensure charter alignment.

All members are asked to participate and plan to be present for the July 2020 Strategy Meetings.

G. Mentoring Opportunity

Sara Jean-Jacques presented an opportunity from her firm to mentor and partner with the school to provide support to the scholars. Book Bag Day, Resume support and other areas that the Principal would be interested in.

IV. Follow Up Items

A. Follow Up Items

No follow up items to be discussed

Prior to end of Board meeting, Briar Thompson suggested the Board discuss plans to address the areas presented by My World Consulting. Courtney Russell to take the lead on suggested areas listed among the "low hanging fruit" items. Board will revisit and discuss at the next Board Meeting.

V. Finance Committee Review

A. Finance Committee Report

Robb Granado presented financial stats:

All financial requirements have been met successfully. The assessment of the financials presented in detail to provide information around the variances, provided insight on specific budget lines.

Title funds were reassessed and amended, which provided a favorable outcome for the budget.

R. Granado made a motion to approve the June 2020 Financials.

J. Lopez-Molina seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Investment Account Update

Investments earning to 2%.

PPP enrollment activity discussed in detail and the Board was informed of the public listing of loan participants.

C. Financial Policies

D. BLCS Scholarship Program/Fundraising Monies

VI. Academic Committee Report

A. Academic Committee Report

Travis Brown presented:

Repurposing of the agenda. In the past the academic committee agenda has been centered around numbers and stats. The recommended agenda revision will be centered around the board members to engage in key concerns that the school is experiencing around academics.

VII. Principal's Report

A. Principal's Report

Principal Brown provided update with highlights around the biggest topic -Fall activities approach for the school.

School followed DOE's lead when they released a survey to the parents and staff and reservations. Courtney Russell organized and presented survey to our families and staff members. July 19, 2020 survey due date.

Options considered to be presented in the survey for feedback related to the learning models for the returning scholars:

1. Blended Week
2. Week On/ Week Off

Cafeteria, Gym, and Large Hallways can be re-purposed into classrooms. Board presented other options, such as other locations for renting or space donation to be considered.

The school has flexible outdoor spaces available at both the lower and upper academy. Models of returning to school were discussed in detail and the contingency plan to prepare the school for the expected return.

The school is actively preparing to be ready with cleaning supplies, masks and other required items. School completed the survey from the DOE related to the supplies needed for school reopening. Chromebook supplies and tech concerns will be address and established with a tech survey to the staff and parents.

Timeline for the chosen model is expected to be - August 1, 2020. Feedback from the parents and staff will assist in the decision process. Survey is key to understand and find out what and how our parents and staff members are thinking and feeling.

Nikali Jones provided guidance based on her current workplace experience. Risk tolerances are different for all individuals. This will need to be handled on a case by case basis.

Sara Jean Jacques offered her support for the HR concerns related to staff members. HR and legal areas should be shampooed and polished in case there are staff members who are not comfortable with the model to return to the classroom/school building.

Board asked to be a part of the decision process by voting and repurpose the culture team to support in the model decision process.

Suggested walk through with the culture committee and the school. Board in agreement with the suggestion to support the Principal with the model decision.

VIII. School Operations

A. BLCS Fundraising

No current updates.

B. BLCS Transition Items

Regents vote - successful

LHA- Wind Down, Little Bird, SBAS, and other standard procedures are moving along as expected.

C. NYSED Annual Report - Disclosure of Financial Interest Form

Members are asked to complete the financial interest form and a thank you to all those who have already completed and submitted the form.

IX. Facilities

A. Facilities Report

ProClean contract has been modified to accommodate the requested cleaning services. Proclean Cleaning services are on schedule to commence in August 2020.

X. Closing Items

A. Adjourn Meeting

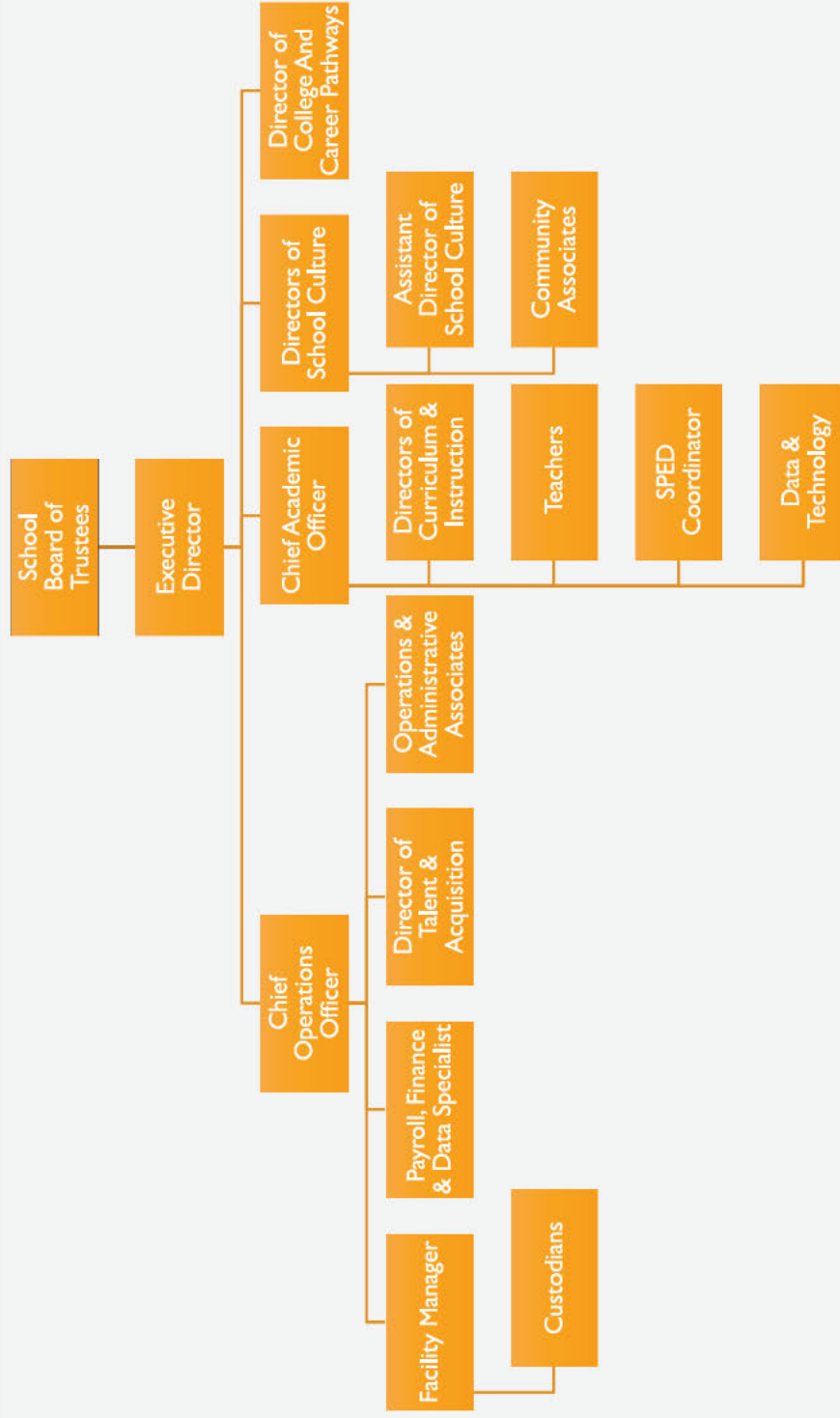
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:14 PM.

Respectfully Submitted,
M. Dorsey



PHAROS ACADEMY CHARTER SCHOOL

2021-2022





AUGUST 2021	
Monday, August 16 – Tuesday, August 31	No School – Staff Training
SEPTEMBER 2021	
Wednesday, September 1 – Friday, September 3	No School – Staff Training
Monday, September 6	No School – Labor Day
Tuesday, September 7 – Wednesday, September 8	No School – Rosh Hashanah/Staff Training
Thursday, September 9 – Friday, September 10	First Day of School/Student Orientation
Monday, September 13	Full Class Schedule Begins
Thursday, September 16	Asynchronous - Yom Kippur In Person - Pensando Crew (Grades 5-8)
Tuesday, September 21	Asynchronous – Autumn Festival In Person - Sadarwa Crew (Grades 5-8)
OCTOBER 2021	
Monday, October 11	No School – Indigenous Peoples Day
Tuesday, October 12	Asynchronous (students only) – Staff Development Day In Person - Dominion Crew (Grades 5-8)
NOVEMBER 2021	
Tuesday, November 2	Asynchronous (students only) – Staff Development Day/ In Person - Communaute Crew (Grades 5-8)
Thursday, November 11	No School – Veteran's Day
Friday, November 19	Asynchronous In Person - Pensando Crew (Grades 5-8)
Monday, November 22 – Tuesday, November 23	Asynchronous – Student Led Conferences
Wednesday, November 24 – Friday, November 26	No School – Thanksgiving Break
DECEMBER 2021	
Tuesday, December 14	Asynchronous (students only) – Staff Development Day In Person - Sadarwa Crew (Grades 5-8)
Friday, December 24 – Friday, December 31	No School – Winter Break
JANUARY 2022	
Monday, January 3	Asynchronous (students only) – Staff Development Day In Person - Dominion Crew (Grades 5-8)
Monday, January 17	No School – Martin Luther King Jr. Day
FEBRUARY 2022	
Tuesday, February 1	Asynchronous – Lunar New Year In Person - Communaute Crew (Grades 5-8)
Friday, February 18	Asynchronous In Person - Pensando Crew (Grades 5-8)
Monday, February 21 – Tuesday, February 22	No School – Presidents Day Break
Wednesday, February 23	Asynchronous (students only) – Staff Development Day In Person - Sadarwa Crew (Grades 5-8)

MARCH 2022	
Friday, March 11	Asynchronous – Faculty Clerical In Person - Dominion Crew (Grades 5-8)
Thursday, March 17 – Friday, March 18	Asynchronous – Student Led Conferences
APRIL 2022	
Monday, April 11 – Friday, April 15	No School – Spring Break
Monday, April 18	Asynchronous (students only) – Staff Development Day In Person - Communaute Crew (Grades 5-8)
MAY 2022	
Monday, May 2	No School – Eid Al Fitr
Tuesday, May 3	Asynchronous (students only) – Staff Development Day In Person - Pensando Crew (Grades 5-8)
Monday, May 30	No School – Memorial Day
JUNE 2022	
Friday, June 3	No school (students only) In Person - Sadarwa Crew (Grades 5-8)
Monday, June 20	No School – Juneteenth Observance
Monday, June 27	In Person - Dominion Crew (Grades 5-8)
Tuesday, June 28	In Person - Communaute Crew (Grades 5-8)
Wednesday, June 29	Graduation
Thursday, June 30	Last Day of School/Street Fair Celebration

TESTING DATES	
Monday, November 15 – Thursday, November 18	Interim Assessments
Monday, February 14 - Thursday, February 17	Interim Assessments
Thursday, February 24 - Friday, February 25	Iready
Tuesday, March 29 - Wednesday, March 30	ELA State Test
Tuesday, April 26 - Thursday, April 28	Math State Test
Tuesday, May 31 - Thursday, June 2	Interim Assessments
Monday, June 6	Science State Test
Wednesday, June 15 - Thursday, June 16	Iready

TRIMESTER CLOSINGS	
Friday, November 19	Trimester 1
Thursday, March 10	Trimester 2
Friday, June 24	Trimester 3





AUGUST 2021

Monday, August 16 – Tuesday, August 31

No School - Pharos Instructional Resources, Skills, and Training (PHIRST)

SEPTEMBER 2021

Wednesday, September 1 – Friday, September 3

No School – Pharos Operations, Classrooms, & IT (PHOCI)

Monday, September 6

No School – Labor Day

Tuesday, September 7 – Wednesday, September 8

No School – PHOCI Continues/Roshannah Observance

Thursday, September 9 – Friday, September 10

Student Orientation

Monday, September 13

Full Class Schedule Begins

Thursday, September 16

Asynchronous – Yom Kippur

Tuesday, September 21

Asynchronous – Autumn Festival

OCTOBER 2021

Monday, October 11

No School – Indigenous Peoples Day

Tuesday, October 12

Asynchronous (students only) – Staff Development Day

Wednesday, October 13

Asynchronous (non-testing students) – SAT Day

NOVEMBER 2021

Tuesday, November 2

Asynchronous (students only) – Staff Development Day

Monday, November 8 – Wednesday, November 10

Interim Assessments

Thursday, November 11

No School – Veteran's Day

Friday, November 12

Asynchronous – Quarter 1 Close/Conference Preparation

Monday, November 22 – Tuesday, November 23

Asynchronous – Student Led Conferences

Wednesday, November 24 – Friday, November 26

No School – Thanksgiving Break

DECEMBER 2021

Tuesday, December 14

Asynchronous (students only) – Staff Development Day

Friday, December 24 – Friday December 31

No School – Winter Break

JANUARY 2022

Monday, January 3

Asynchronous (students only) – Staff Development Day

Monday, January 17

No School – Martin Luther King Jr. Day

Monday, January 24 – Thursday, January 27

Interim Assessment 2/Regents

Friday, January 28

Asynchronous – Quarter 2 Close (Semester 1 Close)/Conference Preparation

Monday, January 31

Asynchronous – Interim Analysis

FEBRUARY 2022

Tuesday, February 1

Asynchronous – Lunar New Year

Wednesday, February 2 – Thursday, February 3

Asynchronous – Student Led Conferences

Friday, February 4

Quarter 3 (Semester 2) Begins

Monday, February 21 – Tuesday, February 22

No School – President's Day Break

Wednesday, February 23

Asynchronous (students only) – Staff Development Day

MARCH 2022

Wednesday, March 23

Asynchronous (non-testing students) – SAT Day

Monday, March 28 – Wednesday, March 31

Interim Assessment 3

APRIL 2022

Friday, April 1

Asynchronous – Interim Scoring

Friday, April 8

Asynchronous – Quarter 3 Ends

Monday, April 11 – Friday, April 15

No School – Spring Break

Monday, April 18

Asynchronous (students only) – Staff Development Day/Quarter 4 Begins

MAY 2022

Monday, May 2

No School – Eid Al Fitr

Tuesday, May 3

Asynchronous (students only) – Staff Development Day

Monday, May 30

No School – Memorial Day

JUNE 2022

Monday, June 6 – Friday, June 10

Final Exams

Wednesday, June 15 – Friday, June 24

Regents Exams

Friday, June 17

Quarter 4 Close (Semester 2 Close)

Monday, June 20

No School – Juneteenth Observance

Monday, June 27 – Tuesday, June 28

Portfolio Defenses

Wednesday, June 29

Graduation

Thursday, June 30

Last Day of School/Street Fair Celebration

HIGH RISE FIRE AND SECURITY

SCUTUM GROUP

144 21st Street
Brooklyn, New York 11232
Tel: 718-369-3434
Fax: 718-369-0375
sales@highrise.com

NYS DOS Lic. #12000045850
NJS DCA Lic. #34FA00146800

REPORT OF TEST AND INSPECTION #496466

CLIENT - SUBSCRIBER		SERVICED						
Bronx Lighthouse Charter School 1001 Intervale Avenue Bronx, NY 10459		1005 Intervale Avenue Bronx, NY 10459						
SERVICE REQUEST								
CALL AUTHORIZED BY Miguel De Jesus; Maria Dorsey	CONTRACT # SC1942 BRO014	FEE SERVICE #	PO #					
PHONE [REDACTED]	FAX [REDACTED]	DATE Friday 7/24/2020	TIME SCHEDULED 8:00:00					
		TECHNICIAN(S) ASSIGNED CO,EF						
MATERIAL RECORD								
QUANTITY	DESCRIPTION							
SERVICE RECORD								
TYPE OF SERVICE	TECHNICIAN(S)	S98/S78 CERT. #	DEPART	TIME IN	TIME OUT	RETURNED	TOTAL	SIGNED
Test & Inspect	Charles Oliver	87218459	7:15 AM	7:45 AM	1:20 PM	1:50 PM	6.75	<i>[Signature]</i>
	Edinson Fernandez	88651294	7:15 AM	7:45 AM	1:20 PM	1:50 PM	6.75	<i>[Signature]</i>
Edwards I/O-500								
AUTHORIZATION FOR FIRE ALARM INTERRUPTION AND OTHER LEGAL NOTICES								
<p>The client has been advised by High Rise Fire Protection Corp. representatives that it may be necessary to interrupt the fire protection services by disconnecting the system and/or a component in the performance of their assigned work.</p> <p>The client hereby assumes the responsibility for the notification of the authorities at the times the interruption is initiated and will take all of the precautions deemed necessary during this period of interruption and hold harmless High Rise Fire Protection Corp. and its employees regarding interruption of the protection service during their service of the equipment.</p> <p>In the event the client requests a silent test to be conducted, this will require disabling the audio/visual notification appliance devices as well as any output functions. Therefore High Rise Fire Protection cannot be held responsible or liable for the proper operation of these functions.</p> <p>LIMITATION OF LIABILITY: The client agrees that should there arise any liability relating directly or indirectly to services performed by HIGH RISE as a result of HIGH RISE's negligent performance to any degree, failure to perform any of HIGH RISE's obligations, equipment failure or strict products liability, that HIGH RISE's liability shall be limited to the sum of \$250.00 or 5% of the total of all charges to be paid under this contract, whichever is greater. If the client wishes to increase HIGH RISE's maximum amount of HIGH RISE's limitation of liability, the client may, as a matter of right, at any time, by entering into a supplemental contract, obtain a higher limit by paying an annual payment consonant with HIGH RISE's increased liability. This shall not be construed as insurance coverage.</p>								
CLIENT SIGNATURE				CLIENT NAME (PRINT) Isaias montanez				
DESCRIPTION OF SERVICE REQUESTED Complete Test & Inspect Includes: Test all fire alarm devices (smokes, heats, ducts, water flow, tamper, speakers, strobes, etc.) Inspect batteries, dust & clean DGP, BPS, and FACP/FCS Test central station signals Live test of A/V devices, fan shutdown, damper controls, door releases, and purge functions Test of all switches & LEDs on fire alarm panels (page, purge, evac., etc.) Check sensitivity testing results								
SERVICE PERFORMED Electronic ticket only (1) Upon arrival panel IO-500 was normal AP000 DP000 (2) System was taken off line by tech operator # 276 (3) Tech put panel on test to begin inspection (4) All smoke and duct detectors were cleaned tested inspected and reported to panel properly (5) All tampers and waterflows were tested electronically by shorting out the module and reported to panel properly (6) All pull stations were tested inspected and reported to panel properly (7) Duct detectors with LEDs were operational (8) Panel was cleaned and batteries were checked and tagged FACP (1) 13.56 VDC 3.86 amps (2) 13.86 VDC 5.14 amps (9) A 2020 smoke detector log book was issued filled out and left by panel (10) A live test was conducted for horns, strobe elevator recall and fan shut down (11) Signals to central station were confirmed by operator # 230								



SCUTUM GROUP

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REPORT OF TEST AND INSPECTION #496466

(12) Panel was reset

(13) Panel was left in normal condition AP000 DP000

NOTE: when live test was done elevators did not recall.due work that was done on elevators.High Rise modules were active.Key access to elevators were added recently.

HRF WORK REMAINING/COMMENTS

Need to return

(1) Batteries were check in FACP Voltages were good currents were low recommend Batteries be replaced 2-12 volts 18 amps

CLIENT ACTION REQUIRED

Client need to call elevator technician to correct problem.Key access to elevators were added recently.Elevators did not recall when alarm was activated.

THANK YOU FOR YOUR BUSINESS

DETAIL OF DEVICE TEST AND INSPECTION RESULTS TEST AND INSPECTION #496466

Inspection Summary

Total Devices Tested: 105

Pass: 105

Fail: 0

Other: 0

Test Result: Passed

<u>Date</u>	<u>Location</u>	<u>Model</u>	<u>Address</u>	<u>Test Result</u>	<u>Note</u>
7/24/20		SIGA_SD		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CR		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CC1		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_HFS		Passed	
7/24/20		SIGA_HFS		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_SD		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CR		Passed	
7/24/20		SIGA_CC1		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_SD		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT1		Passed	

DETAIL OF DEVICE TEST AND INSPECTION RESULTS
TEST AND INSPECTION #496466

<u>Date</u>	<u>Location</u>	<u>Model</u>	<u>Address</u>	<u>Test Result</u>	<u>Note</u>
7/24/20		SIGA_CR		Passed	
7/24/20		SIGA_SD		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CR		Passed	
7/24/20		SIGA_CC1		Passed	
7/24/20		SIGA_CR		Passed	
7/24/20		SIGA_CR		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_SD		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_HFS		Passed	
7/24/20		SIGA_SD		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CR		Passed	
7/24/20		SIGA_CR		Passed	
7/24/20		SIGA_SD		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_SD		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_PS		Passed	

DETAIL OF DEVICE TEST AND INSPECTION RESULTS
TEST AND INSPECTION #496466

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7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CR		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CR		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_PS		Passed	
7/24/20		SIGA_CR		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_CT2		Passed	
7/24/20		SIGA_CT1		Passed	
7/24/20		SIGA_SD		Passed	
7/24/20		SIGA_SD		Passed	
7/24/20		SIGA_PS		Passed	

Certificate of Occupancy

CO Number: 220085128F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A. Borough: Bronx Address: 1005 INTERVALE AVENUE Building Identification Number (BIN): 2120143	Block Number: 02699 Lot Number(s): 43 Building Type: New	Certificate Type: Final Effective Date: 02/25/2014
This building is subject to this Building Code: 2008 Code		
<i>For zoning lot metes & bounds, please see BISWeb.</i>		
B. Construction classification: 1-B (2008 Code) Building Occupancy Group classification: E (2008 Code) Multiple Dwelling Law Classification: None		
No. of stories: ■ Height in feet: ■ No. of dwelling units: 0		
C. Fire Protection Equipment: Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
D. Type and number of open spaces: None associated with this filing.		
E. This Certificate is issued with the following legal limitations: None		
Borough Comments: None		



Borough Commissioner



Acting

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number: 220085128F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
END OF SECTION						



Borough Commissioner



Acting

Commissioner

END OF DOCUMENT



Certificate of Occupancy

CO Number: 200934301F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: 02699	Certificate Type: Final
	Address: 1001 INTERVALE AVENUE	Lot Number(s): 45	Effective Date: 02/08/2007
	Building Identification Number (BIN): 2005384	Building Type: Altered	
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1-C	Number of stories: 4	
	Building Occupancy Group classification: G	Height in feet: 59	
	Multiple Dwelling Law Classification: None	Number of dwelling units: 0	
C.	Fire Protection Equipment: Fire alarm system, Sprinkler system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			

Borough Commissioner

Commissioner



Certificate of Occupancy

CO Number: 200934301F

Permissible Use and Occupancy

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code habitable rooms	Building Code occupancy group	Zoning dwelling or rooming units	Zoning use group	Description of use



Borough Commissioner



Commissioner



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END OF SECTION							

Borough Commissioner

Commissioner