Application: Persistence Preparatory Academy Charter School

Joelle Formato - jformato@persistenceprep.org
2022-2023 Annual Report

Summary

ID: 0000000258
Last submitted: Oct 31 2023 11:52 AM (EDT)
Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed - Jul 28 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2023)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL 800000089577

Persistence Preparatory Academy 2023-2024 Academic Calendar

Key:

- Vacation/Holiday
- New Staff Orientation
- All Staff Summer Institute
- Assessments
- Data Day - No School
- First Full Day for Students
- Early Release Day
- End of Trimester

July 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Instructional Days: 0

August 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Instructional Days: 0

September 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Instructional Days: 19

October 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Instructional Days: 21

November 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Instructional Days: 18

December 2023

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Instructional Days: 16

January 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Instructional Days: 20

February 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Instructional Days: 16

March 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Instructional Days: 20

April 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Instructional Days: 16

May 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Instructional Days: 21

June 2024

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Instructional Days: 16

Important Dates:

Sept 5: First Day of School

October 10: No School (Indigenous Peoples' Day)
November 7: Election Day- No School (1/2 Day PD for Staff)
November 10: Veteran's Day- No School
November 22: Early Release Day (12:30pm) ; End of Trimester 1
November 23-24: No School (Thanksgiving)
December 8: Early Release Day- Family Conferences
December 25-January 2: Winter Recess
January 3: Scholars Return
January 15: No School- MLK Day
February 19-23: Mid-Winter Recess
March 8: End of Trimester 2
March 22: Half Day; Family Conferences
March 29-April 5: Spring Recess
April 11-19: NYS ELA Testing (Grades 3-5)
April 25: Staff PD Day; No School
May 1-9: NYS Math Testing (Grades 3-5)
May 16: Staff PD Day; No School
May 27: No School- Memorial Day
June 19: No School- Juneteenth
June 25: Last Day for Students/ End of Trimester 3
June 26: Last Day for Staff

STAFF DAYS: 201
SCHOLAR DAYS: 183

a1. Popular School Name

Persistence Prep

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

BUFFALO CITY SD

e. Date of Approved Initial Charter

Oct 17 2017

f. Date School First Opened for Instruction

Aug 20 2018

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

Through rigorous academics, high-quality instruction and leadership development, Persistence Preparatory Academy Charter School ensures that all K through 8 scholars are firmly on the path to succeed within a four-year college and create positive change within their communities.

h. School Website Address

www.persistenceprep.org

i. Total Approved Charter Enrollment for 2022-2023 School Year

324

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

324

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k
1
2
3
4
5
6

l. Charter Management Organization

Do you have a Charter Management Organization?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

	No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	378 Urban Street, Buffalo, NY 14211	716-235-1520	Buffalo	K-5	K-6	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Joelle Formato	Head of School	716-235-1520		
Operational Leader	Adria Sortino	Director of Operations	716-235-1520		
Compliance Contact	Adria Sortino	Director of Operations	716-235-1520		
Complaint Contact	Joelle Formato	Head of School	716-235-1520		
DASA Coordinator	Jasmine Mungo	Middle School Principal	716-235-1520		
Phone Contact for After Hours Emergencies	Joelle Formato	Head of School	716-235-1520	[redacted]	

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.**

Site 1 Certificate of Occupancy (COO)

Certificate (1).pdf

Filename: Certificate (1).pdf **Size:** 151.3 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

PPA Fire Inspection 2023.pdf

Filename: PPA Fire Inspection 2023.pdf **Size:** 311.2 kB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

n/a

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Joelle Formato
Position	Head of School
Phone/Extension	716-235-1520-117
Email	jformato@persistenceprep.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the NYSED CSO Fingerprint Clearance Oct 2019 Memo. Click YES to agree.

Responses Selected:

Yes

Signature, Head of Charter School

[redacted]

Signature, President of the Board of Trustees

[redacted]

Date

Jul 28 2023

Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Jul 28 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo;
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Persistence Preparatory Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

New York State Report Card

Emergency Response Plan Memo

NYSED Subject Matter List

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://www.persistenceprep.org/important-info
2. Board meeting notices, agendas and documents	https://www.persistenceprep.org/board-meetings
3. New York State School Report Card	https://www.persistenceprep.org/important-info
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.persistenceprep.org/important-info
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.persistenceprep.org/important-info
6. Authorizer-approved FOIL Policy	https://www.persistenceprep.org/important-info
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.persistenceprep.org/important-info

Thank you.

Entry 3 Progress Toward Goals

Incomplete - Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023.**

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				

Academic Goal 42				
Academic Goal 43				
Academic Goal 44				
Academic Goal 45				
Academic Goal 46				
Academic Goal 47				
Academic Goal 48				
Academic Goal 49				
Academic Goal 50				
Academic Goal 51				
Academic Goal 52				
Academic Goal 53				
Academic Goal 54				
Academic Goal 55				
Academic Goal 56				
Academic Goal 57				
Academic Goal 58				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at Accountability Plan Progress Report. After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, **and** into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Completed - Oct 31 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the Annual Report Portal and into the SUNY Epicenter document management system no later than **November 1, 2023. SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the Annual Report Portal no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

2023 Financial Statements - FINAL

Filename: 2023_Financial_Statements_-_FINAL_xT0uXGg.pdf **Size:** 530.0 kB

Entry 4a – Audited Financial Report Template (SUNY)

Completed - Oct 31 2023

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Statement Template" at http://www.newyorkcharters.org/fiscal/. After completing, schools must upload the document into the Annual Report Portal and into the SUNY Epicenter document management system no later than **November 1, 2023.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

PPACS 2022-23-Audited-Financial-Statement-Template SUNY

Filename: PPACS_2022-23-Audited-Financial-S_nTjVpCR.xlsx **Size:** 174.6 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete - Hidden from applicant

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the 2022-2023 Annual Reports webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete - Hidden from applicant

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the $750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is $100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Incomplete - Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Jul 28 2023

SUNY-authorized charter schools should download the 2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023**.

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the 2023-2024 Budget Template into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023**.

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[[School Year]] Budget Narrative Questionnaire

Filename: School_Year_Budget_Narrative_Questionnaire.pdf **Size:** 40.0 kB

2023-2024 Annual Budget (1)

Filename: 2023-2024_Annual_Budget_1.xlsx **Size:** 532.3 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 28 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee Disclosure of Financial Interest Form is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Celniker, Kevin

Filename: Celniker_Kevin_RA810G8.pdf **Size:** 167.4 kB

Haywood, Darnell

Filename: Haywood_Darnell_jfb4y9l.pdf **Size:** 160.6 kB

Greene, Daniel

Filename: Greene_Daniel_M2bPznJ.pdf **Size:** 455.2 kB

FORM

Filename: FORM.RFI.Trustee._Zach_Melas.pdf **Size:** 281.2 kB

Bennett, Aaron

Filename: Bennett_Aaron_nPyFeNG.pdf **Size:** 1.6 MB

Mekus, Tyler

Filename: Mekus_Tyler_nCrrYSL.pdf **Size:** 446.8 kB

Melas, Zach_RFI

Filename: Melas_Zach_RFI.pdf **Size:** 281.2 kB

Izzo, Rebecca

Filename: Izzo_Rebecca_AOM4ONP.pdf **Size:** 936.7 kB

Roberts, Catherine

Filename: Roberts_Catherine_HTSoynq.pdf **Size:** 412.0 kB

Parson, Derrick

Filename: Parson_Derrick_TnzHGK6.pdf **Size:** 436.4 kB

Newsom, Kenneth

Filename: Newsom_Kenneth_PtQrEGG.pdf **Size:** 1.6 MB

Tomasello, Elisha

Filename: Tomasello_Elisha_XmlAZu9.pdf **Size:** 1.6 MB

Russo, Misha

Filename: Russo_Misha_yWHxhAW.pdf **Size:** 75.8 kB

Zorn, Jen_RFI

Filename: Zorn_Jen_RFI.pdf **Size:** 220.6 kB

Winkelsas, Amanda

Filename: Winkelsas_Amanda_vvT7J54.pdf **Size:** 1.6 MB

Adriana Viverette FORM

Filename: Adriana_Viverette_FORM.RFI.Trustee_hx2zxBY.pdf **Size:** 165.0 kB

FORM

Filename: FORM.RFI.Trustee.Ciechoski.pdf **Size:** 226.0 kB

FORM

Filename: FORM.RFI.Trustee.Wodka-Cook.pdf **Size:** 229.7 kB

Brandi Haynes-RFI Form PPA 042623

Filename: Brandi_Haynes-RFI_Form_PPA_042623.pdf **Size:** 315.1 kB

Finocchio, Bobbie_RFI

Filename: Finocchio_Bobbie_RFI.pdf **Size:** 1.1 MB

Entry 7 BOT Membership Table

Completed - Jul 31 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Elisha Tomasello	[redacted]	Chair	Governance, Finance, Development, Academics	Yes	1	12/1/2020	12/31/2023	11
2	Catherine Roberts	[redacted]	Vice Chair	Governance	Yes	2	6/30/2020	6/30/2023	7
3	Kevin Celniker	[redacted]	Treasurer	Finance, Facilities	Yes	1	1/1/2022	1/1/2025	9
4	Darnell Haywood	[redacted]	Secretary	Development	Yes	1	1/1/2022	1/1/2025	7
5	Brandi Haynes	[redacted]	Trustee/Member	Development	Yes	1	6/1/2023	6/30/2026	5 or less
6	Jen Zorn	[redacted]	Trustee/Member	Development	Yes	1	12/1/2020	12/31/2025	6
7	Rebecca Izzo	[redacted]	Trustee/Member	Governance	Yes	1	6/1/2022	6/30/2025	11
8	Bobbie Finocchio	[redacted]	Trustee/Member	Academics	Yes	1	7/1/2023	6/30/2026	7

9	Aaron Bennett	[redacted]	Trustee/ Member	Facilities	Yes	1	7/1/2022	6/30/2025	9

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
10	Derrick Parson	[redacted]	Trustee/ Member	Governance	Yes	2	7/1/2020	6/30/2023	6
11	Zach Melas	[redacted]	Trustee/ Member	Facilities	Yes	1	12/1/2022	12/31/2025	5 or less
12	Adrianna Viverette	[redacted]	Trustee/ Member	Development	Yes	1	1/1/2023	1/31/2026	5 or less
13	Nicole Wodka-Cook	[redacted]	Trustee/ Member	Governance	Yes	1	1/1/2023	1/31/2026	5 or less
14	Christopher Ciechoski	[redacted]	Trustee/ Member	Academics	Yes	1	1/1/2023	1/31/2026	5 or less
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	14
b.Total Number of Members Added During 2022-2023	6
c. Total Number of Members who Departed during 2022-2023	4
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

3. Number of Board meetings held during 2022-2023

12

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

14

Total number of Voting Members added during the 2022-2023 school year:

6

Total number of Voting Members who departed during the 2022-2023 school year:

4

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

15

Thank you.

Entry 8 Board Meeting Minutes

Incomplete - Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

Entry 9 Enrollment & Retention

Completed - Jul 28 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the enrollment and retention target calculator to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	We are located in a zip code with high levels of students from economically disadvantaged students and have historically always educated a student population that well exceeds our target for economically disadvantaged students (94% in SY 22-23). Our recruitment efforts continue to center around word of mouth/referrals, door to door canvassing, direct mailers to targeted zip codes, outreach at grocery stores, churches, events, etc. We also participate in the Enroll Buffalo common application platform that continues to spread the word about our school. We also offer transportation for all students, as well as free before school care. These efforts allow us to enroll a class that meets and exceeds our target for economically disadvantaged students.	Having met and exceeded this target for all years of the school's operation, we will continue our same recruitment efforts in SY 23-24.
English Language Learners	Persistence Prep prioritizes representing the community in terms of students identified as English Language Learners. Each year as we set our recruitment plan, we focus on ways to further diversify our applicant pool. We joined Enroll Buffalo, a common application and outreach for Buffalo charter schools, in 2020 to help us in our efforts and have seen a growth in applicants of ELL students. These applicants, however, have not yet translated to enrollments, largely due to a strong bi-lingual education program within Buffalo Public Schools.	We will continue the same efforts as indicated in 22-23. We are also continuing to explore the option of adding an ELL preference in our lottery for the Spring 2024 lottery.

Every year, we launch an advertising campaign that spans neighborhoods, media outlets and social media platforms. We have worked with Journey's End to have our applications and materials translated into Spanish, Arabic, Bengali and Burmese and have distributed information to neighborhoods that have a higher language learner population. Outreach to identified neighborhoods includes local businesses, churches, community organizations and canvassing door-to-door. We design and create billboards in different languages that are located in the identified areas and are actively present at major community events throughout the year in neighborhoods that are representative of diverse cultures. We have engaged translators from the International Institute of Buffalo and Journey's End Refugee Services as needed and will continue to use their services to attract and retain future students. In an effort to increase our ELL population in the upcoming years, we are including an optional component on our application where families can self-disclose the status of their child as an English Language Learner. Initially we will utilize this data to analyze if our outreach efforts are effective in targeting diverse populations and attracting them to our school. As we continue to analyze our enrollment targets, we may use this information in future years to adjust our lottery preferences and give priority to families who self-disclose as English Language Learners in the application phase. We will continue

	hosting regular open houses and school program tours throughout the year, which may be beneficial to any students relocating midway through the year. We also highlight free transportation across the city on all recruitment materials to minimize the barriers to accessing our school. Lastly, we aim to use our social justice capstone, unique to our scaling middle school, to develop lasting relationships with local community organizations that address refugee support, disability assistance, homelessness, and food insecurity throughout our fieldwork, projects, and service learning to organically connect with at risk populations and develop trusting networks for referral. We are also in the process of developing a strong ELL program. We understand that with increased efforts to diversify our school population we must be prepared and equipped to provide them with an equitable learning environment that meets their needs. We have hired and plan to continue to recruit dual certified teachers who have ENL certifications in addition to birth/ childhood certifications, who, as we grow, would be able to service ELL students. Additionally, we partner with RELAY Graduate School of Education that offers an accelerated certifying program for ENL teachers that would be prioritized by our school's Continued Education Program.	

Students with Disabilities	In addition to our general outreach and placement in inclusive settings like grocery stores, medical offices, libraries, and community centers we have made intentional outreach directly with Person-Centered Services, a local organization that coordinates support for people with disabilities. We have participated in events and shared school information with this community partner to expand our outreach efforts to be as inclusive as possible. We also work closely with school psychologists and committee on special education ("CSE") chairs from Buffalo City School District to make sure that they are fully aware of the programs and services we provide so that they may speak highly of us when a parent asks of all school options for their students to be serviced. We have also been very intentional in using inclusive language including special education services offered by the school in all advertisements and recruitment material, as well as having our Director of Special Education and special education teachers available at open houses to explain the special education services to prospective families. In an effort to increase our Special Education population in the upcoming years, we are including an optional component on our application where families can self-disclose whether their child currently receives Special Education services. Initially we will utilize this data to analyze if our outreach efforts are effective in targeting diverse populations and attracting them to	We will continue the same efforts as indicated in 23-24. We are beginning to investigate the possibility of a building expansion which would allow for more classroom space. If this expansion is feasible, we would look to expand our Special Education offerings and add additional learning environments within our school (12:1:1, 8:1:1, etc.)

our school. As we continue to analyze our enrollment targets, we may use this information in future years to adjust our lottery preferences and give priority to families who self-disclose as receiving Special Education services in the application phase.
Ensuring students with disabilities are successful at Persistence Prep begins as soon as they are added to our caseload. Once students have accepted their offer, the Director of Special Education completes a child find to identify any student with a disability. When the final caseload is received, the DSS makes a touchpoint with each family describing what program and services we offer at the school to ensure we are able to fully enact the individualized education plan and discuss if there are any amendments needed for compliance. This initial communication starts the ongoing partnership of the family and school that supports the student's academic success. The student support team maintains consistent communication with families to make sure they are aware of their rights as parents and guardians and are in touch with the academic success of their student. We have reported high satisfaction from families that feel supported and involved in the special education process and implementation of their student's program. Our goal is to continue to provide strong instructional programming in an inclusion setting to ensure student success and development in their K-8 experience with us. Furthermore, we have adopted a responsive classroom

	model and have trained all teachers on trauma-informed care, co-teaching structures, and inclusive classroom practices. This ensures teachers are equipped to handle the spectrum of various implications of specific disabilities as best as possible.	

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	Our school continues to be set up in a way that best meets the needs of all families. These efforts include free meal programs, free transportation, free before school care, free uniforms, and additional support campaigns throughout the year (Thanksgiving meals, holiday gifts, winter coat drives, etc.) We ensure that our school is able to meet the comprehensive needs of all students and families so that they can be academically successful. These efforts also include training for our teachers on culturally relevant practices and strong communication with families. We also have a robust counseling team who is able to support students and families.	Having met and exceeded this target for all years of the school's operation, we will continue our same retention efforts in SY 23-24.
English Language Learners	We do not currently have any ELL students enrolled so no formal retention efforts were developed.	We are still determining our ELL enrollment for 23-24 and will develop a comprehensive retention plan once confirmed.
Students with Disabilities	Ensuring students with disabilities are successful at Persistence Prep begins as soon as they are added to our caseload. Once students have accepted their offer, the Director of Special Education completes a child find to identify any student with a disability. When the final caseload is received, the DSS makes a touchpoint with each family describing what program and services we offer at the school to ensure we are able to fully enact the individualized education plan and discuss if there are any	We will continue the same efforts as indicated in 22-23. We are also looking to more frequently survey parents of Special Education students to gather information on how to improve our programming. Lastly, we have promoted an additional Case Manager which will cutdown on caseload size and allow for more frequent communication and progress updates.

	amendments needed for compliance. This initial communication starts the ongoing partnership of the family and school that supports the student's academic success. The student support team maintains consistent communication with families to make sure they are aware of their rights as parents and guardians and are in touch with the academic success of their student. We have reported high satisfaction from families that feel supported and involved in the special education process and implementation of their student's program. Our goal is to continue to provide strong instructional programming in an inclusion setting to ensure student success and development in their K-8 experience with us. Furthermore, we have adopted a responsive classroom model and have trained all teachers on trauma-informed care, co-teaching structures, and inclusive classroom practices. This ensures teachers are equipped to handle the spectrum of various implications of specific disabilities as best as possible. Retention efforts are also centered around strong communication with families and ensuring they are adequately informed and involved in the Special Education process. This ranges from referral requests to annual meetings to regular progress updates and conferences.	

Entry 10 – Teacher and Administrator Attrition

Completed - Jul 28 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers**. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and Fingerprint Memo 10-2019.

[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers**. See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf or visit the NYSED website at: http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and Fingerprint Memo 10-2019.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	

Thank you.

Entry 12 Organization Chart

Incomplete - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart.** The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed - Jul 28 2023

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the minimum instructional requirements as required of other public schools "… *unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year **AND** the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements), See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

23-24 Persistence Prep Annual Calendar

Filename: 23-24_Persistence_Prep_Annual_Calendar_.pdf **Size:** 60.8 kB

Entry 14 Staff Roster

Incomplete - Hidden from applicant

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel Faculty/Staff Roster Template and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. **Reminders:** Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer **NOTE: MUST BE DONE FIRST**	**Select** your school's authorizer from the **drop-down list first**, before completing the roster.
School Name and Institution ID	**Select** your school's name from the **drop-down list**.
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the **7 digit TEACH ID** for the Faculty/Staff person.
Role in School	**Select** the best choice of role of the Faculty/Staff person from the **drop-down list**.

CPR/AED Certification Status	**Select** the appropriate choice from the **drop-down list**.
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	**Select** the appropriate choice from the **drop-down list**.
Subject Taught	**Select** the appropriate choice from the **drop-down list**.
Notes	Optional

Optional Additional Documents to Upload (BOR)

Incomplete

PERSISTENCE PREPARATORY ACADEMY
CHARTER SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2023

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL

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June 30, 2023

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INDEPENDENT AUDITORS' REPORT

The Board of Trustees
Persistence Preparatory Academy Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying balance sheets of Persistence Preparatory Academy Charter School (the School) as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2023 and 2022, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America (GAAP).

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with GAAP, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for one year after the date the financial statements are issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2023 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

October 26, 2023

Balance Sheets

June 30,	2023	2022
Assets		
Current assets:		
Cash	$ 1,302,531	$ 1,054,365
Receivables (Note 2)	824,841	193,996
Prepaid expenses	211,279	11,448
	2,338,651	1,259,809
Property and equipment, net (Note 3)	8,441,550	8,661,228
Restricted cash	474,733	470,745
Other	11,065	11,065
	$ 11,265,999	$ 10,402,847
Liabilities and Net Assets		
Current liabilities:		
Current portion of long-term debt (Note 5)	$ 129,146	$ 121,070
Accounts payable	121,820	130,417
Accrued expenses	360,216	103,795
	611,182	355,282
Long-term debt (Note 5)	7,211,183	7,340,329
Net assets:		
Without donor restrictions	3,421,629	2,707,236
With donor restrictions	22,005	-
	3,443,634	2,707,236
	$ 11,265,999	$ 10,402,847

See accompanying notes.

Statements of Activities

For the years ended June 30,	2023	2022
Change in net assets without donor restrictions:		
Support and revenue:		
Enrollment fees:		
Resident students	$ 4,310,703	$ 3,565,311
Students with disabilities	326,419	192,595
Contributions:		
Federal awards	687,186	454,383
State awards and other public support	419,976	113,142
Other income	82,107	38,971
Net assets released from restrictions	-	10,100
Total support and revenue	5,826,391	4,374,502
Expenses:		
Program expenses:		
Regular education	3,421,286	2,590,023
Special education	361,769	286,059
Other program	363,834	366,315
Supporting services:		
Management and general	965,109	819,634
Total expenses	5,111,998	4,062,031
Change in net assets without donor restrictions	714,393	312,471
Net assets with donor restrictions:		
Contributions	22,005	-
Net assets released from restrictions	-	(10,100)
Change in net assets with donor restrictions	22,005	(10,100)
Change in net assets	736,398	302,371
Net assets - beginning	2,707,236	2,404,865
Net assets - ending	$ 3,443,634	$ 2,707,236

See accompanying notes.

Statement of Functional Expenses

For the year ended June 30, 2023

	Number of Positions	Regular Education	Special Education	Other Program	Management and General	Total
Administrative personnel	5.0	$ -	$ -	$ -	$ 377,861	$ 377,861
Instructional personnel	35.0	1,542,567	190,645	-	-	1,733,212
Non-instructional personnel	2.0	-	-	109,984	-	109,984
Total salaries	42.0	$ 1,542,567	$ 190,645	$ 109,984	$ 377,861	$ 2,221,057
Salaries		$ 1,542,567	$ 190,645	$ 109,984	$ 377,861	$ 2,221,057
Employee benefits and payroll taxes		324,746	40,135	23,154	79,548	467,583
Retirement		141,134	17,443	10,063	34,572	203,212
Afterschool program		-	-	82,995	-	82,995
Classroom supplies and materials		36,941	-	-	-	36,941
Consultants and professional fees		-	50,346	-	153,743	204,089
Insurance		-	-	-	32,904	32,904
Interest		321,938	20,121	20,121	40,242	402,422
Occupancy		76,282	4,768	4,768	9,535	95,353
Office expense		-	-	-	44,060	44,060
Other expenses		-	-	-	32,301	32,301
Recruitment		-	-	-	11,518	11,518
Repairs and maintenance		265,229	16,577	16,577	33,154	331,537
Staff development		266,750	-	-	-	266,750
Student services		-	-	74,438	-	74,438
Technology		97,959	-	-	-	97,959
Telephone		27,482	1,718	1,718	3,435	34,353
Bad debts		-	-	-	72,204	72,204
		3,101,028	341,753	343,818	925,077	4,711,676
Depreciation		320,258	20,016	20,016	40,032	400,322
Total		$ 3,421,286	$ 361,769	$ 363,834	$ 965,109	$ 5,111,998

See accompanying notes.

Statement of Functional Expenses

For the year ended June 30, 2022

	Number of Positions	Regular Education	Special Education	Other Program	Management and General	Total
Administrative personnel	4.4	$ -	$ -	$ -	$ 318,752	$ 318,752
Instructional personnel	26.0	1,314,999	134,998	-	-	1,449,997
Non-instructional personnel	3.0	-	-	154,429	-	154,429
Total salaries	33.4	$ 1,314,999	$ 134,998	$ 154,429	$ 318,752	$ 1,923,178
Salaries		$ 1,314,999	$ 134,998	$ 154,429	$ 318,752	$ 1,923,178
Employee benefits and payroll taxes		255,613	26,241	30,018	61,960	373,832
Retirement		53,065	5,448	6,232	12,863	77,608
Afterschool program		-	-	50,000	-	50,000
Classroom supplies and materials		113,684	-	-	-	113,684
Consultants and professional fees		27,350	75,836	-	149,175	252,361
Insurance		-	-	-	79,002	79,002
Interest		145,442	9,091	9,091	18,180	181,804
Occupancy		132,424	8,277	8,277	16,553	165,531
Office expense		-	-	-	38,218	38,218
Other expenses		-	-	-	37,341	37,341
Recruitment		-	-	-	9,253	9,253
Repairs and maintenance		151,016	9,438	9,438	18,876	188,768
Staff development		49,215	-	-	-	49,215
Student services		-	-	82,100	-	82,100
Technology		79,523	-	-	-	79,523
Telephone		27,795	1,737	1,737	3,474	34,743
Bad debts		-	-	-	26,000	26,000
		2,350,126	271,066	351,322	789,647	3,762,161
Depreciation		239,897	14,993	14,993	29,987	299,870
Total		$ 2,590,023	$ 286,059	$ 366,315	$ 819,634	$ 4,062,031

See accompanying notes.

Statements of Cash Flows

For the years ended June 30,	2023	2022
Operating activities:		
Cash received from enrollment fees	$ 4,601,163	$ 3,803,156
Cash received from contributions	534,281	568,881
Cash received from other sources	82,107	38,971
Payments to employees for services and benefits	(2,635,431)	(2,346,763)
Payments to vendors and suppliers	(1,625,830)	(1,097,111)
Interest paid	(402,422)	(181,804)
Net operating activities	553,868	785,330
Investing activities:		
Property and equipment expenditures	(180,644)	(3,100,589)
Financing activities:		
Net payments on short-term borrowings	-	(400,000)
Proceeds from long-term debt	-	2,964,234
Principal payments on long-term debt	(121,070)	(26,843)
Net financing activities	(121,070)	2,537,391
Net change in cash and restricted cash	252,154	222,132
Cash and restricted cash - beginning	1,525,110	1,302,978
Cash and restricted cash - ending	$ 1,777,264	$ 1,525,110

See accompanying notes.

Notes to Financial Statements

1. Summary of Significant Accounting Policies:

Organization and Purpose:

Persistence Preparatory Academy Charter School (the School) operates a charter school in the City of Buffalo, New York (the City) pursuant to its charter agreement with the Board of Regents of the University of the State of New York. The School offered classes from kindergarten through fifth grade in 2023 and plans to add one grade per year until eighth grade. The School is chartered through July 2028 and continued operations are contingent upon approval of its charter renewal.

Subsequent Events:

Management has evaluated events and transactions for potential recognition or disclosure through October 26, 2023, the date the financial statements were available to be issued.

Cash:

Cash in financial institutions potentially subjects the School to concentrations of credit risk since it may exceed insured limits at various times throughout the year. The School complies with a requirement to hold no less than $75,000 in an escrow account to pay legal and audit expenses that would be associated with dissolution should it occur. This is included as restricted cash on the balance sheets as of June 30, 2023 and 2022.

At June 30, 2023, the School maintains $399,733 ($395,745 at June 30, 2022) in cash restricted by various debt agreements.

Property and Equipment:

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated useful lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Net Assets:

The School's financial position and activities are reported according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. Net assets with donor restrictions are those whose use has been limited by donors for a specific time period or purpose. Net assets with donor restrictions at June 30, 2023 are restricted for specific program and student support.

Revenue Recognition:

Enrollment Fees

Enrollment fees are received from the public school district where a student resides. The amount received each year from the resident district is generally the product of the approved operating expense per pupil and the full time equivalent enrollment of the students in the School residing in that district. The respective districts also reimburse the School for special education service based on approved applicable rates for the services provided. Revenues are recognized over the period the services are provided. The School generally invoices the resident district bimonthly and payment is due in 30 days. Enrollment fees received in advance are deferred and recognized when earned. The School's enrollment fees are received primarily from the City School District.

Contributions

Contributions are reported at fair value at the date the pledge or award is received. Contributions are recorded as restricted support if they are received with donor stipulations that limit their use. When a donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same reporting period are shown as support without donor restrictions.

Conditional contributions, primarily government awards, are recorded as revenue when the School meets requirements in compliance with specific agreements. Amounts received before the required conditions are met are reported as refundable advances on the accompanying balance sheets. These conditional contributions are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

As of June 30, 2023, conditional awards from the federal Educational Stabilization Fund of $786,000 and a local foundation of $400,000 will be recognized when qualifying expenses are incurred over the next two years.

Receivables

Receivables are stated at the amounts management expects to collect from outstanding balances. Balances that are outstanding after management has used reasonable collection efforts are written off through a charge to uncollectible receivables and a credit to accounts receivable. An allowance for doubtful accounts is considered unnecessary by management because all significant amounts deemed uncollectible are written off each year.

Income Taxes:

The School is a 501(c)(3) corporation exempt from taxation under §501(a) of the Internal Revenue Code.

Transportation and Food Services:

The City School District provides the School with certain transportation and food services at no charge. The value of these services has not been recorded in the accompanying financial statements.

Use of Estimates:

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Functional Expense Allocation:

The School's costs of providing its various programs and activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. These costs include salaries, benefits, and payroll taxes, which are allocated based on estimates of time and effort, and occupancy, repairs and maintenance, depreciation, and interest which are allocated based on management's estimate of program benefit.

Reclassifications:

The 2022 financial statements have been reclassified to conform with the presentation adopted in 2023.

2. Receivables:

	2023	2022
Contributions	$ 771,434	$ 176,548
Enrollment fees and other	53,407	17,448
	$ 824,841	$ 193,996

3. Property and Equipment:

	2023	2022
Land	$ 31,500	$ 31,500
Building improvements	129,397	11,470
Building	8,619,684	8,619,684
Instructional and office equipment	465,830	403,113
	9,246,411	9,065,767
Less accumulated depreciation	804,861	404,539
	$ 8,441,550	$ 8,661,228

4. Short-Term Borrowings:

The School has available a $400,000 bank demand line of credit for working capital secured by essentially all assets of the School with interest payable at prime plus 0.5%. The line is subject to the usual terms and conditions applied by the bank for working capital financing and is annually reviewed and renewed. There were no borrowings on the line of credit at June 30, 2023 and 2022.

5. Long-Term Debt:

	2023	2022
Bank promissory note, monthly installments of $43,479 including interest at 4.7%, estimated balloon payment of $6,988,000 due December 2025 (expected to be refinanced), secured by School property and equipment.	$ 7,457,498	$ 7,624,467
Equipment loans, varying monthly installments and interest rates, secured by related equipment, due through June 2024.	1,710	3,362
	7,459,208	7,627,829
Less unamortized debt issuance costs	118,879	166,430
	7,340,329	7,461,399
Less current portion	129,146	121,070
	$ 7,211,183	$ 7,340,329

Debt issuance costs are amortized as interest expense over the term of the bank promissory loan. Amortization expense was $47,551 and $15,851 for the years ended June 30, 2023 and 2022.

Aggregate maturities of net long-term debt balances subsequent to June 30, 2023 are:

2024	$ 129,146
2025	135,840
2026	7,075,343
	$ 7,340,329

The bank debt agreements contain restrictive covenants relative to debt service coverage, liquid assets levels, and net assets levels.

6. Retirement Plans:

In 2023, the School began to participate in the New York State Teachers' Retirement System (TRS) which is a cost-sharing multiple employer public employee retirement system. TRS offers a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

TRS is administered by the New York State Teachers' Retirement Board and provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. TRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained from TRS at www.nystrs.org.

No employee contribution is required for those whose service began prior to July 1976. TRS requires employee contributions of 3% of salary for the first 10 years of service for those employees who joined from July 1976 through December 2009. Participants whose service began on or after January 1, 2010 through March 31, 2012 are required to contribute 3.5% of compensation throughout their active membership in TRS. Participants whose service began on or after April 1, 2012 are required to contribute a percentage ranging from 3% to 6% each year, based on their level of compensation.

Pursuant to Article 11 of Education Law, rates are established annually for TRS by the New York State Teachers' Retirement Board at an actuarially determined rate. The rate is 10.29% of the annual covered payroll for the year ended June 30, 2023. The required contribution for TRS was $186,262 for the year ended June 30, 2023.

The School also participates in a multiple employer 401(k) pension plan covering essentially all employees. The School contributes 6% of employees' salaries who participate in the plan and are not otherwise eligible to participate in TRS, subject to certain limitations. The School's pension expense was $16,950 and $77,608 for the years ended June 30, 2023 and 2022.

7. Financial Assets Available for Operating Purposes:

The School obtains financial assets generally through enrollment fees and contributions. The financial assets are acquired throughout the year to help meet the School's cash needs for general expenditures. If necessary, the School also has access to a $400,000 bank demand line of credit (Note 4).

The School's financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consist of the following at June 30, 2023 and 2022:

	2023	2022
Cash available for operations	$ 1,302,531	$ 1,054,365
Receivables	824,841	193,996
	2,127,372	1,248,361
Less: net assets restricted by donors	22,005	-
	$ 2,105,367	$ 1,248,361

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Board of Trustees
Persistence Preparatory Academy Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Persistence Preparatory Academy Charter School (the School), which comprise the balance sheet as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

[redacted]

October 26, 2023

Charter Schools Institute
The State University of New York

GENERAL INSTRUCTIONS FOR ANNUAL BUDGET/QUARTERLY REPORT

TEMPLATE TABS

1- GRAY tab contains the Instructions

Instructions	Provides description of tabs and input requirements.
Funding by District	Charter School Tuition Rates

2- BLUE tabs require input of information

1.) Name of School	>Select school name from list. >Enter contact information.
2.) Enrollment	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >"**Prior Year**" column may *initially* be completed based upon preliminary data, and *subsequently* adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
4.) Yearly Budget	Enter Yearly Budget information. Includes: >"**Prior Year**" column may *initially* be completed based upon preliminary data, and *subsequently* adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and *approved* by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
5.) Balance Sheet	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"**Prior Year**" column may be *initially* completed based upon preliminary data, and *subsequently* adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
6.) Quarterly Report	Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

= Enter information into the light BLUE shaded cells.

= Cells labeled in ORANGE containe guidance regarding the input of information.

= Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

Charter Funding Alphabetical By NYS School District
*** (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**

SUNY Charter Schools Institute
The State University of New York

ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

Persistence Preparatory Academy Charter School

SCHOOL

Name:	Persistence Preparatory Academy Charter School

CONTACT INFORMATION

Contact Name:	Joelle Formato
Contact Title:	Founder & Head of School
Contact Email:	jformato@persistenceprep.org
Contact Phone:	716-235-1520

REPORT PERIOD

Current Academic Year:	2023-24
Prior Academic Year:	2022-23

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
2023-24

ENROLLMENT BY GRADES

GRADES	K	1	2	3	4	5	6	7	8	9	10	11
INITIAL BUDGETED ENROLLMENT	56	56	56	56	56	56	56					
TOTAL ENROLLMENT = 392												

ENROLLMENT BY DISTRICT

	PRIOR YEAR ACTUAL	ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER								ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMEN		
		QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3
		Original	***Revised***	Original	***Revised***	Original	***Revised***	Original	***Revised***	Actual	Actual	Actual
NUMBER OF SCHOOL DISTRICTS ENROLLED:	0	7	0	7	0	7	0	7	0	0	0	0
NUMBER OF STUDENTS ENROLLED:	0	378	0	378	0	378	0	378	0	0	0	0

***NOTE:** *If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.*

			PRIOR YEAR 2022-23	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUAR		
				QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3
	PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment
1	PRIMARY District	Buffalo City School District		364		364		364		364				
2	SECONDARY District	Cheektowaga Central School District		5		5		5		5				
3	Other District 3	Cheektowaga-Sloan Union Free School District		2		2		2		2				
4	Other District 4	Cleveland Hill Union Free School District		1		1		1		1				
5	Other District 5	Kenmore-Town of Tonawanda Union Free School District		4		4		4		4				
6	Other District 6	Lackawanna City School District		1		1		1		1				
7	Other District 7	West Seneca Central School District		1		1		1		1				
8	Other District 8	(Select from drop-down list) →												

		PRIOR YEAR	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUAR		
		2022-23	QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Original Budgeted Enrollment	***Revised*** Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

12

NT
QUARTER 4
Actual
0
0

TER
QUARTER 4
Actual Enrollment

TER
QUARTER 4
Actual Enrollment

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
2023-24

STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")

***NOTE:** Enter the number of FTE positions in the "blue" cells.*

***NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.*

***NOTE:** Each quarter, the actual FTE should be input.*

***NOTE:** State the assumptions that are being made for personnel FTE levels.*

ADMINISTRATIVE PERSONNEL FTE	PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
	2022-23	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Executive Management		1.0		1.0		1.0		1.0						Head of school
Instructional Management		1.0		1.0		1.0		1.0						Upper Academy Director
Deans, Directors & Coordinators		2.0		2.0		2.0		2.0						Director of Curr & Instr, Dean of Culture
CFO / Director of Finance														
Operation / Business Manager		1.0		1.0		1.0		1.0						Director of Operations
Administrative Staff		2.0		2.0		2.0		2.0						Operations Fellow & Office Manager
TOTAL ADMINISTRATIVE STAFF	0.0	7.0	0.0	7.0	0.0	7.0	0.0	7.0	0.0	0.0	0.0	0.0	0.0	

INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
	2022-23	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Teachers - Regular		21.5		21.5		21.5		21.5						
Teachers - SPED		4.0		4.0		4.0		4.0						
Substitute Teachers		1.0		1.0		1.0		1.0						
Teaching Assistants		6.0		6.0		6.0		6.0						
Specialty Teachers		9.5		9.5		9.5		9.5						3.5 RTI, ELL, Music, Art, Dance, PE & Instructional
Aides														
Therapists & Counselors		3.0		3.0		3.0		3.0						2 Counselors, Behavior Specialist
Other														
TOTAL INSTRUCTIONAL	0.0	45.0	0.0	45.0	0.0	45.0	0.0	45.0	0.0	0.0	0.0	0.0	0.0	

NON-INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
	2022-23	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
	ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Nurse														
Librarian														
Custodian		1.0		1.0		1.0		1.0						
Security														
Other														
TOTAL NON-INSTRUCTIONAL	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	

TOTAL PERSONNEL SERVICE FTE	0.0	53.0	0.0	53.0	0.0	53.0	0.0	53.0	0.0	0.0	0.0	0.0	0.0	

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2023-24

Total Revenue		-	**924,311**	-	-	**1,941,630**	-	-	**1,941,630**	-	-	**1,940,930**	-	-
Total Expenses		-	**1,384,736**	-	-	**1,710,748**	-	-	**1,710,248**	-	-	**1,705,986**	-	-
Net Income		-	**(460,425)**	-	-	**230,882**	-	-	**231,382**	-	-	**234,944**	-	-
Actual Student Enrollment		-	**378**	-	-	**378**	-	-	**378**	-	-	**378**	-	-
		Prior Year Actual	**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Quarter - 1/1 - 3/31**			**4th Quarter - 4/1 - 6/30**		
		2022-23 Revenue Per Pupil	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
REVENUE		Allocate Per Pupil Revenue by Quarter	***NOTE:** *If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.*											
REVENUES FROM STATE SOURCES	2023-24													
Per Pupil Revenue	Per Pupil Rate	PPR %/Qtr->	10.0%	10.0%		30.0%	30.0%		30.0%	30.0%		30.0%	30.0%	
Buffalo City School District	13,966		508,362	-	-	1,525,087	-	-	1,525,087	-	-	1,525,087	-	-
Cheektowaga Central School District	11,807		5,904	-	-	17,711	-	-	17,711	-	-	17,711	-	-
Cheektowaga-Sloan Union Free School District	13,109		2,622	-	-	7,865	-	-	7,865	-	-	7,865	-	-
Cleveland Hill Union Free School District	13,021		1,302	-	-	3,906	-	-	3,906	-	-	3,906	-	-
Kenmore-Town of Tonawanda Union Free School District	11,143		4,457	-	-	13,372	-	-	13,372	-	-	13,372	-	-
Lackawanna City School District	13,355		1,336	-	-	4,007	-	-	4,007	-	-	4,007	-	-
West Seneca Central School District	12,157		1,216	-	-	3,647	-	-	3,647	-	-	3,647	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
-	-		-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-		-	-	-	-	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	13,894	-	525,198	-	-	1,575,595	-	-	1,575,595	-	-	1,575,595	-	-
Special Education Revenue			22,700		-	68,100		-	68,100		-	68,200		-
Grants														
Stimulus					-			-			-			-
DYCD (Department of Youth and Community Development)					-			-			-			-
Other					-			-			-			-
NYC DoE Rental Assistance														
Other			3		-	5		-	5		-	5		-
TOTAL REVENUE FROM STATE SOURCES		-	547,901	-	-	1,643,700	-	-	1,643,700	-	-	1,643,800	-	-
REVENUE FROM FEDERAL FUNDING														
IDEA Special Needs			4,500		-	13,500		-	13,500		-	13,500		-
Title I			25,900		-	77,700		-	77,700		-	77,700		-
Title Funding - Other			3,000		-	9,000		-	9,000		-	9,000		-
School Food Service (Free Lunch)					-			-			-			-
Grants														
Charter School Program (CSP) Planning & Implementation					-			-			-			-
Other			112,800		-	112,500		-	112,500		-	112,500		-
Other					-			-			-			-
TOTAL REVENUE FROM FEDERAL SOURCES		-	146,200	-	-	212,700	-	-	212,700	-	-	212,700	-	-
LOCAL and OTHER REVENUE														
Contributions and Donations			72,600		-	72,600		-	72,600		-	72,200		-
Fundraising			2,500		-	7,500		-	7,500		-	7,500		-
Erate Reimbursement			5,100		-	5,100		-	5,100		-	4,700		-
Earnings on Investments					-			-			-			-
Interest Income			10		-	30		-	30		-	30		-
Food Service (Income from meals)					-			-			-			-
Text Book					-			-			-			-
OTHER			150,000		-			-			-			-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	230,210	-	-	85,230	-	-	85,230	-	-	84,430	-	-
TOTAL REVENUE		-	**924,311**	-	-	**1,941,630**	-	-	**1,941,630**	-	-	**1,940,930**	-	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2023-24

Total Revenue		-	**924,311**	-	-	**1,941,630**	-	-	**1,941,630**	-	-	**1,940,930**	-	-
Total Expenses		-	**1,384,736**	-	-	**1,710,748**	-	-	**1,710,248**	-	-	**1,705,986**	-	-
Net Income		-	**(460,425)**	-	-	**230,882**	-	-	**231,382**	-	-	**234,944**	-	-
Actual Student Enrollment		-	**378**	-	-	**378**	-	-	**378**	-	-	**378**	-	-
		Prior Year Actual	**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Quarter - 1/1 - 3/31**			**4th Quarter - 4/1 - 6/30**		
		2022-23 Revenue Per Pupil	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
EXPENSES														
ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions													
Executive Management	1.00		37,097		-	37,101		-	37,101		-	37,101		-
Instructional Management	1.00		24,647		-	24,651		-	24,651		-	24,651		-
Deans, Directors & Coordinators	2.00		41,250		-	41,250		-	41,250		-	41,250		-
CFO / Director of Finance	-				-			-			-			-
Operation / Business Manager	1.00		23,850		-	23,850		-	23,850		-	23,850		-
Administrative Staff	2.00		23,128		-	23,124		-	23,124		-	23,124		-
TOTAL ADMINISTRATIVE STAFF	7.00	-	149,972	-	-	149,976	-	-	149,976	-	-	149,976	-	-
INSTRUCTIONAL PERSONNEL COSTS														
Teachers - Regular	21.50		212,997		-	319,491		-	319,491		-	319,491		-
Teachers - SPED	4.00		38,780		-	58,170		-	58,170		-	58,170		-
Substitute Teachers	1.00		2,500		-	7,500		-	7,500		-	7,500		-
Teaching Assistants	6.00		34,434		-	51,642		-	51,642		-	51,642		-
Specialty Teachers	9.50		92,943		-	139,419		-	139,419		-	139,419		-
Aides	-				-			-			-			-
Therapists & Counselors	3.00		27,415		-	41,115		-	41,115		-	41,115		-
Other	-		5,448		-	8,184		-	8,184		-	8,184		-
TOTAL INSTRUCTIONAL	45.00	-	414,517	-	-	625,521	-	-	625,521	-	-	625,521	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS														
Nurse	-				-			-			-			-
Librarian	-				-			-			-			-
Custodian	1.00		17,747		-	17,751		-	17,751		-	17,751		-
Security	-				-			-			-			-
Other	-				-			-			-			-
TOTAL NON-INSTRUCTIONAL	1.00	-	17,747	-	-	17,751	-	-	17,751	-	-	17,751	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	53.00	-	582,236	-	-	793,248	-	-	793,248	-	-	793,248	-	-
PAYROLL TAXES AND BENEFITS														
Payroll Taxes			74,100		-	74,100		-	74,100		-	73,900		-
Fringe / Employee Benefits			82,800		-	82,800		-	82,800		-	82,292		-
Retirement / Pension			71,400		-	71,400		-	71,400		-	71,500		-
TOTAL PAYROLL TAXES AND BENEFITS		-	228,300	-	-	228,300	-	-	228,300	-	-	227,692	-	-
TOTAL PERSONNEL SERVICE COSTS	53.00	-	810,536	-	-	1,021,548	-	-	1,021,548	-	-	1,020,940	-	-
CONTRACTED SERVICES														
Accounting / Audit			24,700		-	24,700		-	24,700		-	24,700		-
Legal			4,400		-	4,400		-	4,400		-	4,200		-
Management Company Fee					-			-			-			-
Nurse Services			1,100		-	3,300		-	3,300		-	2,800		-
Food Service / School Lunch					-			-			-			-
Payroll Services			14,700		-	14,700		-	14,700		-	14,200		-
Special Ed Services			14,000		-	42,000		-	42,000		-	42,000		-
Titlement Services (i.e. Title I)					-			-			-			-
Other Purchased / Professional / Consulting			2,100		-	3,300		-	3,300		-	3,700		-
TOTAL CONTRACTED SERVICES		-	61,000	-	-	92,400	-	-	92,400	-	-	91,600	-	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2023-24

Total Revenue	-	**924,311**	-	-	**1,941,630**	-	-	**1,941,630**	-	-	**1,940,930**	-	-
Total Expenses	-	**1,384,736**	-	-	**1,710,748**	-	-	**1,710,248**	-	-	**1,705,986**	-	-
Net Income	-	**(460,425)**	-	-	**230,882**	-	-	**231,382**	-	-	**234,944**	-	-
Actual Student Enrollment	-	**378**	-	-	**378**	-	-	**378**	-	-	**378**	-	-

	Prior Year Actual	**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Quarter - 1/1 - 3/31**			**4th Quarter - 4/1 - 6/30**		
	2022-23 Revenue Per Pupil	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
SCHOOL OPERATIONS													
Board Expenses		600		-	600		-	600		-	100		-
Classroom / Teaching Supplies & Materials		12,900		-	12,900		-	12,900		-	13,300		-
Special Ed Supplies & Materials				-			-			-			-
Textbooks / Workbooks				-			-			-			-
Supplies & Materials other				-			-			-			-
Equipment / Furniture				-			-			-			-
Telephone		9,600		-	9,600		-	9,600		-	9,300		-
Technology		30,000		-	30,000		-	30,000		-	29,400		-
Student Testing & Assessment		2,000		-	6,000		-	6,000		-	5,646		-
Field Trips		4,200		-	12,600		-	12,600		-	12,100		-
Transportation (student)		3,200		-	4,800		-	4,800		-	4,700		-
Student Services - other		18,500		-	55,500		-	55,500		-	55,800		-
Office Expense		11,100		-	11,100		-	11,100		-	10,600		-
Staff Development		63,000		-	94,500		-	94,500		-	94,700		-
Staff Recruitment		1,500		-	1,500		-	1,500		-	1,300		-
Student Recruitment / Marketing		4,500		-	4,500		-	4,500		-	5,000		-
School Meals / Lunch				-			-			-			-
Travel (Staff)				-			-			-			-
Fundraising		800		-	2,400		-	2,400		-	2,400		-
Other		6,300		-	6,300		-	6,300		-	6,300		-
TOTAL SCHOOL OPERATIONS	-	168,200	-	-	252,300	-	-	252,300	-	-	250,646	-	-
FACILITY OPERATION & MAINTENANCE													
Insurance		25,500		-	25,500		-	25,500		-	25,100		-
Janitorial		10,200		-	10,200		-	10,200		-	10,600		-
Building and Land Rent / Lease / Facility Finance Interest		87,300.00		-	86,800		-	86,300		-	85,700		-
Repairs & Maintenance		77,100		-	77,100		-	77,100		-	77,100		-
Equipment / Furniture				-			-			-			-
Security				-			-			-			-
Utilities		19,500		-	19,500		-	19,500		-	19,100		-
TOTAL FACILITY OPERATION & MAINTENANCE	-	219,600	-	-	219,100	-	-	218,600	-	-	217,600	-	-
DEPRECIATION & AMORTIZATION		125,400		-	125,400		-	125,400		-	125,200		-
COVID-19 / CONTINGENCY				-			-			-			-
DEFERRED RENT				-			-			-			-
TOTAL EXPENSES	-	**1,384,736**	-	-	**1,710,748**	-	-	**1,710,248**	-	-	**1,705,986**	-	-
NET INCOME	-	**(460,425)**	-	-	**230,882**	-	-	**231,382**	-	-	**234,944**	-	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2023-24

Total Revenue	-	**924,311**	-	-	**1,941,630**	-	-	**1,941,630**	-	-	**1,940,930**	-	-
Total Expenses	-	**1,384,736**	-	-	**1,710,748**	-	-	**1,710,248**	-	-	**1,705,986**	-	-
Net Income	-	**(460,425)**	-	-	**230,882**	-	-	**231,382**	-	-	**234,944**	-	-
Actual Student Enrollment	-	**378**	-	-	**378**	-	-	**378**	-	-	**378**	-	-

	Prior Year Actual	**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Quarter - 1/1 - 3/31**			**4th Quarter - 4/1 - 6/30**		
	2022-23 Revenue Per Pupil	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
ENROLLMENT - *School Districts Are Linked To Above Entries*													
Number of Districts:	-	7	-	-	7	-	-	7	-	-	7	-	-
Buffalo City School District	-	364	-	-	364	-	-	364	-	-	364	-	-
Cheektowaga Central School District	-	5	-	-	5	-	-	5	-	-	5	-	-
Cheektowaga-Sloan Union Free School District	-	2	-	-	2	-	-	2	-	-	2	-	-
Cleveland Hill Union Free School District	-	1	-	-	1	-	-	1	-	-	1	-	-
Kenmore-Town of Tonawanda Union Free School Dist	-	4	-	-	4	-	-	4	-	-	4	-	-
Lackawanna City School District	-	1	-	-	1	-	-	1	-	-	1	-	-
West Seneca Central School District	-	1	-	-	1	-	-	1	-	-	1	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	**378**	-	-	**378**	-	-	**378**	-	-	**378**	-	-
REVENUE PER PUPIL	-	**2,445**	-	-	**5,137**	-	-	**5,137**	-	-	**5,135**	-	-
EXPENSES PER PUPIL	-	**3,663**	-	-	**4,526**	-	-	**4,524**	-	-	**4,513**	-	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2023-24

Total Revenue		**6,748,500**	**6,748,500**	**-**	**6,748,500**	**6,748,500**
Total Expenses		**6,511,718**	**6,511,718**	**-**	**(6,511,718)**	**(6,511,718)**
Net Income		**236,782**	**236,782**	**-**	**236,782**	**236,782**
Actual Student Enrollment						
		Total Year			**VARIANCE**	
		Original Budget	**Revised Budget**	**Variance**	**Original Budget vs. PY Budget**	**Revised Budget vs. PY Budget**
REVENUE						
REVENUES FROM STATE SOURCES	2023-24					
Per Pupil Revenue	Per Pupil Rate					
Buffalo City School District	13,966	5,083,624	5,083,624	-	5,083,624	5,083,624
Cheektowaga Central School District	11,807	59,035	59,035	-	59,035	59,035
Cheektowaga-Sloan Union Free School District	13,109	26,218	26,218	-	26,218	26,218
Cleveland Hill Union Free School District	13,021	13,021	13,021	-	13,021	13,021
Kenmore-Town of Tonawanda Union Free School District	11,143	44,572	44,572	-	44,572	44,572
Lackawanna City School District	13,355	13,355	13,355	-	13,355	13,355
West Seneca Central School District	12,157	12,157	12,157	-	12,157	12,157
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	13,894	5,251,982	5,251,982	-	5,251,982	5,251,982
Special Education Revenue		227,100	227,100	-	227,100	227,100
Grants						
Stimulus		-	-	-	-	-
DYCD (Department of Youth and Community Development)		-	-	-	-	-
Other		-	-	-	-	-
NYC DoE Rental Assistance		-	-	-	-	-
Other		18	18	-	18	18
TOTAL REVENUE FROM STATE SOURCES		5,479,100	5,479,100	-	5,479,100	5,479,100
REVENUE FROM FEDERAL FUNDING						
IDEA Special Needs		45,000	45,000	-	45,000	45,000
Title I		259,000	259,000	-	259,000	259,000
Title Funding - Other		30,000	30,000	-	30,000	30,000
School Food Service (Free Lunch)		-	-	-	-	-
Grants						
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-
Other		450,300	450,300	-	450,300	450,300
Other		-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		784,300	784,300	-	784,300	784,300
LOCAL and OTHER REVENUE						
Contributions and Donations		290,000	290,000	-	290,000	290,000
Fundraising		25,000	25,000	-	25,000	25,000
Erate Reimbursement		20,000	20,000	-	20,000	20,000
Earnings on Investments		-	-	-	-	-
Interest Income		100	100	-	100	100
Food Service (Income from meals)		-	-	-	-	-
Text Book		-	-	-	-	-
OTHER		150,000	150,000	-	150,000	150,000
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		485,100	485,100	-	485,100	485,100
TOTAL REVENUE		**6,748,500**	**6,748,500**	**-**	**6,748,500**	**6,748,500**

DESCRIPTION OF ASSUMPTIONS
5 FTE @ 0.9, 10FTE @1.65 & 10 FTE @0.5
adjust to estiim tuition rate by district
Title II & IV
ESSER 3
SSF Grant

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2023-24

Total Revenue		**6,748,500**	**6,748,500**	**-**	**6,748,500**	**6,748,500**	
Total Expenses		**6,511,718**	**6,511,718**	**-**	**(6,511,718)**	**(6,511,718)**	
Net Income		**236,782**	**236,782**	**-**	**236,782**	**236,782**	
Actual Student Enrollment							
		Total Year			**VARIANCE**		
		Original Budget	**Revised Budget**	**Variance**	**Original Budget vs. PY Budget**	**Revised Budget vs. PY Budget**	**DESCRIPTION OF ASSUMPTIONS**
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	Avg. No. of Positions						
Executive Management	1.00	148,400	148,400	-	(148,400)	(148,400)	Head of school
Instructional Management	1.00	98,600	98,600	-	(98,600)	(98,600)	Upper Academy Director
Deans, Directors & Coordinators	2.00	165,000	165,000	-	(165,000)	(165,000)	Director of Curr & Instr, Dean of Culture
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	1.00	95,400	95,400	-	(95,400)	(95,400)	Director of Operations
Administrative Staff	2.00	92,500	92,500	-	(92,500)	(92,500)	Operations Fellow & Office Manager
TOTAL ADMINISTRATIVE STAFF	7.00	599,900	599,900	-	(599,900)	(599,900)	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	21.50	1,171,470	1,171,470	-	(1,171,470)	(1,171,470)	
Teachers - SPED	4.00	213,290	213,290	-	(213,290)	(213,290)	
Substitute Teachers	1.00	25,000	25,000	-	(25,000)	(25,000)	
Teaching Assistants	6.00	189,360	189,360	-	(189,360)	(189,360)	
Specialty Teachers	9.50	511,200	511,200	-	(511,200)	(511,200)	3.5 RTI, ELL, Music, Art, Dance, PE & Instructional Coach
Aides	-	-	-	-	-	-	
Therapists & Counselors	3.00	150,760	150,760	-	(150,760)	(150,760)	2 Counselors, Behavior Specialist
Other	-	30,000	30,000	-	(30,000)	(30,000)	
TOTAL INSTRUCTIONAL	45.00	2,291,080	2,291,080	-	(2,291,080)	(2,291,080)	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	
Custodian	1.00	71,000	71,000	-	(71,000)	(71,000)	
Security	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	1.00	71,000	71,000	-	(71,000)	(71,000)	
SUBTOTAL PERSONNEL SERVICE COSTS	53.00	2,961,980	2,961,980	-	(2,961,980)	(2,961,980)	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		296,200	296,200	-	(296,200)	(296,200)	
Fringe / Employee Benefits		330,692	330,692	-	(330,692)	(330,692)	
Retirement / Pension		285,700	285,700	-	(285,700)	(285,700)	
TOTAL PAYROLL TAXES AND BENEFITS		912,592	912,592	-	(912,592)	(912,592)	
TOTAL PERSONNEL SERVICE COSTS	53.00	3,874,572	3,874,572	-	(3,874,572)	(3,874,572)	
CONTRACTED SERVICES							
Accounting / Audit		98,800	98,800	-	(98,800)	(98,800)	
Legal		17,400	17,400	-	(17,400)	(17,400)	
Management Company Fee		-	-	-	-	-	
Nurse Services		10,500	10,500	-	(10,500)	(10,500)	
Food Service / School Lunch		-	-	-	-	-	
Payroll Services		58,300	58,300	-	(58,300)	(58,300)	
Special Ed Services		140,000	140,000	-	(140,000)	(140,000)	
Titlement Services (i.e. Title I)		-	-	-	-	-	
Other Purchased / Professional / Consulting		12,400	12,400	-	(12,400)	(12,400)	Translation services, e-rate consultant
TOTAL CONTRACTED SERVICES		337,400	337,400	-	(337,400)	(337,400)	

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2023-24

Total Revenue	**6,748,500**	**6,748,500**	**-**	**6,748,500**	**6,748,500**
Total Expenses	**6,511,718**	**6,511,718**	**-**	**(6,511,718)**	**(6,511,718)**
Net Income	**236,782**	**236,782**	**-**	**236,782**	**236,782**
Actual Student Enrollment					

	Total Year			VARIANCE		
	Original Budget	**Revised Budget**	**Variance**	**Original Budget vs. PY Budget**	**Revised Budget vs. PY Budget**	**DESCRIPTION OF ASSUMPTIONS**
SCHOOL OPERATIONS						
Board Expenses	1,900	1,900	-	(1,900)	(1,900)	
Classroom / Teaching Supplies & Materials	52,000	52,000	-	(52,000)	(52,000)	
Special Ed Supplies & Materials	-	-	-	-	-	
Textbooks / Workbooks	-	-	-	-	-	
Supplies & Materials other	-	-	-	-	-	
Equipment / Furniture	-	-	-	-	-	
Telephone	38,100	38,100	-	(38,100)	(38,100)	
Technology	119,400	119,400	-	(119,400)	(119,400)	
Student Testing & Assessment	19,646	19,646	-	(19,646)	(19,646)	
Field Trips	41,500	41,500	-	(41,500)	(41,500)	
Transportation (student)	17,500	17,500	-	(17,500)	(17,500)	
Student Services - other	185,300	185,300	-	(185,300)	(185,300)	After school, activities, uniforms
Office Expense	43,900	43,900	-	(43,900)	(43,900)	
Staff Development	346,700	346,700	-	(346,700)	(346,700)	
Staff Recruitment	5,800	5,800	-	(5,800)	(5,800)	
Student Recruitment / Marketing	18,500	18,500	-	(18,500)	(18,500)	
School Meals / Lunch	-	-	-	-	-	
Travel (Staff)	-	-	-	-	-	
Fundraising	8,000	8,000	-	(8,000)	(8,000)	
Other	25,200	25,200	-	(25,200)	(25,200)	Dues & Miscellaneous
TOTAL SCHOOL OPERATIONS	923,446	923,446	-	(923,446)	(923,446)	
FACILITY OPERATION & MAINTENANCE						
Insurance	101,600	101,600	-	(101,600)	(101,600)	
Janitorial	41,200	41,200	-	(41,200)	(41,200)	
Building and Land Rent / Lease / Facility Finance Interest	346,100	346,100	-	(346,100)	(346,100)	Interest expense
Repairs & Maintenance	308,400	308,400	-	(308,400)	(308,400)	
Equipment / Furniture	-	-	-	-	-	
Security	-	-	-	-	-	
Utilities	77,600	77,600	-	(77,600)	(77,600)	
TOTAL FACILITY OPERATION & MAINTENANCE	874,900	874,900	-	(874,900)	(874,900)	
DEPRECIATION & AMORTIZATION	501,400	501,400	-	(501,400)	(501,400)	
COVID-19 / CONTINGENCY	-	-	-	-	-	
DEFERRED RENT	-	-	-	-	-	
TOTAL EXPENSES	**6,511,718**	**6,511,718**	**-**	**(6,511,718)**	**(6,511,718)**	
NET INCOME	**236,782**	**236,782**	**-**	**236,782**	**236,782**	

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2023-24

	Total Year			VARIANCE		
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	DESCRIPTION OF ASSUMPTIONS
Total Revenue	6,748,500	6,748,500	-	6,748,500	6,748,500	
Total Expenses	6,511,718	6,511,718	-	(6,511,718)	(6,511,718)	
Net Income	236,782	236,782	-	236,782	236,782	
Actual Student Enrollment						
ENROLLMENT - *School Districts Are Linked To Above Entries*						
Number of Districts:						
Buffalo City School District						
Cheektowaga Central School District						
Cheektowaga-Sloan Union Free School District						
Cleveland Hill Union Free School District						
Kenmore-Town of Tonawanda Union Free School Dist						
Lackawanna City School District						
West Seneca Central School District						
-						
-						
-						
-						
-						
-						
-						
-						
ALL OTHER School Districts: (Weighted Avg)						
TOTAL ENROLLMENT						
REVENUE PER PUPIL						
EXPENSES PER PUPIL						

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2023-24

Total Revenue	-	**924,311**	-	-	**1,941,630**	-	-	**1,941,630**	-	-	**1,940,930**	-	-
Total Expenses	-	**1,384,736**	-	-	**1,710,748**	-	-	**1,710,248**	-	-	**1,705,986**	-	-
Net Income	-	**(460,425)**	-	-	**230,882**	-	-	**231,382**	-	-	**234,944**	-	-
Actual Student Enrollment	-	**378**	-	-	**378**	-	-	**378**	-	-	**378**	-	-

	Prior Year Actual	**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Quarter - 1/1 - 3/31**			**4th Quarter - 4/1 - 6/30**		
	2022-23 Revenue Per Pupil	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**	**Original Budget**	**Revised Budget**	**Variance**
CASH FLOW ADJUSTMENTS													
OPERATING ACTIVITIES {*enter descriptions below*}													
Depreciation & Amortization	-	125,400	-	-	125,400	-	-	125,400	-	-	125,400	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Activities	-	125,400	-	-	125,400	-	-	125,400	-	-	125,400	-	-
INVESTMENT ACTIVITIES {*enter descriptions below*}													
Capital Purchases	-	(102,800)	-	-	(102,800)	-	-	(102,800)	-	-	(102,600)	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Investment Activities	-	(102,800)	-	-	(102,800)	-	-	(102,800)	-	-	(102,600)	-	-
FINANCING ACTIVITIES {*enter descriptions below*}													
Principal Payments on Debt	-	(43,100)	-	-	(43,700)	-	-	(44,200)	-	-	(44,700)	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Financing Activities	-	(43,100)	-	-	(43,700)	-	-	(44,200)	-	-	(44,700)	-	-
Total Cash Flow Adjustments	-	**(20,500)**	-	-	**(21,100)**	-	-	**(21,600)**	-	-	**(21,900)**	-	-
NET INCOME	-	**(480,925)**	-	-	**209,782**	-	-	**209,782**	-	-	**213,044**	-	-
Beginning Cash Balance	1,054,365	**1,054,365**	-	-	**573,440**	-	-	**783,222**	-	-	**993,003**	-	-
ENDING CASH BALANCE	**1,054,365**	**573,440**	-	-	**783,222**	-	-	**993,003**	-	-	**1,206,047**	-	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2023-24

Total Revenue	**6,748,500**	**6,748,500**	**-**	**6,748,500**	**6,748,500**
Total Expenses	**6,511,718**	**6,511,718**	**-**	**(6,511,718)**	**(6,511,718)**
Net Income	**236,782**	**236,782**	**-**	**236,782**	**236,782**
Actual Student Enrollment					

	Total Year			VARIANCE		
	Original Budget	**Revised Budget**	**Variance**	**Original Budget vs. PY Budget**	**Revised Budget vs. PY Budget**	**DESCRIPTION OF ASSUMPTIONS**
CASH FLOW ADJUSTMENTS						
OPERATING ACTIVITIES {*enter descriptions below*}						
Depreciation & Amortization	501,600	501,600	-	501,600	501,600	
Other	-	-	-	-	-	
Total Operating Activities	501,600	501,600	-	501,600	501,600	
INVESTMENT ACTIVITIES {*enter descriptions below*}						
Capital Purchases	(411,000)	(411,000)	-	(411,000)	(411,000)	
Other	-	-	-	-	-	
Total Investment Activities	(411,000)	(411,000)	-	(411,000)	(411,000)	
FINANCING ACTIVITIES {*enter descriptions below*}						
Principal Payments on Debt	(175,700)	(175,700)	-	(175,700)	(175,700)	
Other	-	-	-	-	-	
Total Financing Activities	(175,700)	(175,700)	-	(175,700)	(175,700)	
Total Cash Flow Adjustments	**(85,100)**	**(85,100)**	**-**	**(85,100)**	**(85,100)**	
NET INCOME	**151,682**	**151,682**	**-**	**151,682**	**151,682**	
Beginning Cash Balance	**1,054,365**	1,054,365	-	-	-	
ENDING CASH BALANCE	**1,206,047**	1,206,047	**-**	**151,682**	**151,682**	

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
BALANCE SHEET
2023-24

	Prior Year	Q1	Q2	Q3	Q4
	2022-23	As of 9/30	As of 12/31	As of 3/31	As of 6/30
ASSETS					
CURRENT ASSETS					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-	-
PROPERTY, BUILDING AND EQUIPMENT, net	-	-	-	-	-
OTHER ASSETS					
Right of Use Asset	-	-	-	-	-
Other	-	-	-	-	-
TOTAL ASSETS	-	-	-	-	-
LIABILITIES AND NET ASSETS					
CURRENT LIABILITIES					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Lease Liability	-	-	-	-	-
Other	-	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-	-
LONG-TERM DEBT and NOTES PAYABLE, net current maturities	-	-	-	-	-
LEASE LIABILITY, less current portion	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-
NET ASSETS					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	-	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-	-	-	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2023-24

Total Revenue		-	**924,311**	-	-	**1,941,630**	-	-	**1,941,630**	-	-	**1,940,930**	-
Total Expenses		-	**1,384,736**	-	-	**1,710,748**	-	-	**1,710,248**	-	-	**1,705,986**	-
Net Income		-	**(460,425)**	-	-	**230,882**	-	-	**231,382**	-	-	**234,944**	-
Actual Student Enrollment		-	**378**	-	-	**378**	-	-	**378**	-	-	**378**	-
		1st Quarter - 7/1 - 9/30			**2nd Quarter - 10/1 - 12/31**			**3rd Quarter - 1/1 - 3/31**			**4th Quarter - 4/1 - 6/30**		
***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**		**Actual**	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**
REVENUE													
REVENUES FROM STATE SOURCES	2023-24												
Per Pupil Revenue	Per Pupil Rate												
Buffalo City School District	13,966		508,362	-		1,525,087	-		1,525,087	-		1,525,087	-
Cheektowaga Central School District	11,807		5,904	-		17,711	-		17,711	-		17,711	-
Cheektowaga-Sloan Union Free School District	13,109		2,622	-		7,865	-		7,865	-		7,865	-
Cleveland Hill Union Free School District	13,021		1,302	-		3,906	-		3,906	-		3,906	-
Kenmore-Town of Tonawanda Union Free School District	11,143		4,457	-		13,372	-		13,372	-		13,372	-
Lackawanna City School District	13,355		1,336	-		4,007	-		4,007	-		4,007	-
West Seneca Central School District	12,157		1,216	-		3,647	-		3,647	-		3,647	-
-	-		-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-		-	-
-	-		-	-		-	-		-	-		-	-
ALL OTHER School Districts: (Count = 0)	-		-	-		-	-		-	-		-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	13,894	-	525,198	-	-	1,575,595	-	-	1,575,595	-	-	1,575,595	-
Special Education Revenue			22,700	-		68,100	-		68,100	-		68,200	-
Grants													
Stimulus			-	-		-	-		-	-		-	-
DYCD (Department of Youth and Community Development)			-	-		-	-		-	-		-	-
Other			-	-		-	-		-	-		-	-
NYC DoE Rental Assistance			-	-		-	-		-	-		-	-
Other			3	-		5	-		5	-		5	-
TOTAL REVENUE FROM STATE SOURCES		-	547,901	-	-	1,643,700	-	-	1,643,700	-	-	1,643,800	-
REVENUE FROM FEDERAL FUNDING													
IDEA Special Needs			4,500	-		13,500	-		13,500	-		13,500	-
Title I			25,900	-		77,700	-		77,700	-		77,700	-
Title Funding - Other			3,000	-		9,000	-		9,000	-		9,000	-
School Food Service (Free Lunch)			-	-		-	-		-	-		-	-
Grants													
Charter School Program (CSP) Planning & Implementation			-	-		-	-		-	-		-	-
Other			112,800	-		112,500	-		112,500	-		112,500	-
Other			-	-		-	-		-	-		-	-
TOTAL REVENUE FROM FEDERAL SOURCES		-	146,200	-	-	212,700	-	-	212,700	-	-	212,700	-
LOCAL and OTHER REVENUE													
Contributions and Donations			72,600	-		72,600	-		72,600	-		72,200	-
Fundraising			2,500	-		7,500	-		7,500	-		7,500	-
Erate Reimbursement			5,100	-		5,100	-		5,100	-		4,700	-
Earnings on Investments			-	-		-	-		-	-		-	-
Interest Income			10	-		30	-		30	-		30	-
Food Service (Income from meals)			-	-		-	-		-	-		-	-
Text Book			-	-		-	-		-	-		-	-
OTHER			150,000	-		-	-		-	-		-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	230,210	-	-	85,230	-	-	85,230	-	-	84,430	-
TOTAL REVENUE		-	**924,311**	-	-	**1,941,630**	-	-	**1,941,630**	-	-	**1,940,930**	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2023-24

Total Revenue		-	**924,311**	-	-	**1,941,630**	-	-	**1,941,630**	-	-	**1,940,930**	-
Total Expenses		-	**1,384,736**	-	-	**1,710,748**	-	-	**1,710,248**	-	-	**1,705,986**	-
Net Income		-	**(460,425)**	-	-	**230,882**	-	-	**231,382**	-	-	**234,944**	-
Actual Student Enrollment		-	**378**	-	-	**378**	-	-	**378**	-	-	**378**	-

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**		**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Quarter - 1/1 - 3/31**			**4th Quarter - 4/1 - 6/30**		
		Actual	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**
EXPENSES	Quarter 0												
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions												
Executive Management	-		37,097	-		37,101	-		37,101	-		37,101	-
Instructional Management	-		24,647	-		24,651	-		24,651	-		24,651	-
Deans, Directors & Coordinators	-		41,250	-		41,250	-		41,250	-		41,250	-
CFO / Director of Finance	-		-	-		-	-		-	-		-	-
Operation / Business Manager	-		23,850	-		23,850	-		23,850	-		23,850	-
Administrative Staff	-		23,128	-		23,124	-		23,124	-		23,124	-
TOTAL ADMINISTRATIVE STAFF	-	-	149,972	-	-	149,976	-	-	149,976	-	-	149,976	-
INSTRUCTIONAL PERSONNEL COSTS													
Teachers - Regular	-		212,997	-		319,491	-		319,491	-		319,491	-
Teachers - SPED	-		38,780	-		58,170	-		58,170	-		58,170	-
Substitute Teachers	-		2,500	-		7,500	-		7,500	-		7,500	-
Teaching Assistants	-		34,434	-		51,642	-		51,642	-		51,642	-
Specialty Teachers	-		92,943	-		139,419	-		139,419	-		139,419	-
Aides	-		-	-		-	-		-	-		-	-
Therapists & Counselors	-		27,415	-		41,115	-		41,115	-		41,115	-
Other	-		5,448	-		8,184	-		8,184	-		8,184	-
TOTAL INSTRUCTIONAL	-	-	414,517	-	-	625,521	-	-	625,521	-	-	625,521	-
NON-INSTRUCTIONAL PERSONNEL COSTS													
Nurse	-		-	-		-	-		-	-		-	-
Librarian	-		-	-		-	-		-	-		-	-
Custodian	-		17,747	-		17,751	-		17,751	-		17,751	-
Security	-		-	-		-	-		-	-		-	-
Other	-		-	-		-	-		-	-		-	-
TOTAL NON-INSTRUCTIONAL	-	-	17,747	-	-	17,751	-	-	17,751	-	-	17,751	-
SUBTOTAL PERSONNEL SERVICE COSTS	-	-	582,236	-	-	793,248	-	-	793,248	-	-	793,248	-
PAYROLL TAXES AND BENEFITS													
Payroll Taxes			74,100	-		74,100	-		74,100	-		73,900	-
Fringe / Employee Benefits			82,800	-		82,800	-		82,800	-		82,292	-
Retirement / Pension			71,400	-		71,400	-		71,400	-		71,500	-
TOTAL PAYROLL TAXES AND BENEFITS		-	228,300	-	-	228,300	-	-	228,300	-	-	227,692	-
TOTAL PERSONNEL SERVICE COSTS	-	-	810,536	-	-	1,021,548	-	-	1,021,548	-	-	1,020,940	-
CONTRACTED SERVICES													
Accounting / Audit			24,700	-		24,700	-		24,700	-		24,700	-
Legal			4,400	-		4,400	-		4,400	-		4,200	-
Management Company Fee			-	-		-	-		-	-		-	-
Nurse Services			1,100	-		3,300	-		3,300	-		2,800	-
Food Service / School Lunch			-	-		-	-		-	-		-	-
Payroll Services			14,700	-		14,700	-		14,700	-		14,200	-
Special Ed Services			14,000	-		42,000	-		42,000	-		42,000	-
Titlement Services (i.e. Title I)			-	-		-	-		-	-		-	-
Other Purchased / Professional / Consulting			2,100	-		3,300	-		3,300	-		3,700	-
TOTAL CONTRACTED SERVICES		-	61,000	-	-	92,400	-	-	92,400	-	-	91,600	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2023-24

Total Revenue	-	**924,311**	-	-	**1,941,630**	-	-	**1,941,630**	-	-	**1,940,930**	-
Total Expenses	-	**1,384,736**	-	-	**1,710,748**	-	-	**1,710,248**	-	-	**1,705,986**	-
Net Income	-	**(460,425)**	-	-	**230,882**	-	-	**231,382**	-	-	**234,944**	-
Actual Student Enrollment	-	**378**	-	-	**378**	-	-	**378**	-	-	**378**	-

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Quarter - 1/1 - 3/31**			**4th Quarter - 4/1 - 6/30**		
	Actual	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**
SCHOOL OPERATIONS												
Board Expenses		600	-		600	-		600	-		100	-
Classroom / Teaching Supplies & Materials		12,900	-		12,900	-		12,900	-		13,300	-
Special Ed Supplies & Materials		-	-		-	-		-	-		-	-
Textbooks / Workbooks		-	-		-	-		-	-		-	-
Supplies & Materials other		-	-		-	-		-	-		-	-
Equipment / Furniture		-	-		-	-		-	-		-	-
Telephone		9,600	-		9,600	-		9,600	-		9,300	-
Technology		30,000	-		30,000	-		30,000	-		29,400	-
Student Testing & Assessment		2,000	-		6,000	-		6,000	-		5,646	-
Field Trips		4,200	-		12,600	-		12,600	-		12,100	-
Transportation (student)		3,200	-		4,800	-		4,800	-		4,700	-
Student Services - other		18,500	-		55,500	-		55,500	-		55,800	-
Office Expense		11,100	-		11,100	-		11,100	-		10,600	-
Staff Development		63,000	-		94,500	-		94,500	-		94,700	-
Staff Recruitment		1,500	-		1,500	-		1,500	-		1,300	-
Student Recruitment / Marketing		4,500	-		4,500	-		4,500	-		5,000	-
School Meals / Lunch		-	-		-	-		-	-		-	-
Travel (Staff)		-	-		-	-		-	-		-	-
Fundraising		800	-		2,400	-		2,400	-		2,400	-
Other		6,300	-		6,300	-		6,300	-		6,300	-
TOTAL SCHOOL OPERATIONS	-	168,200	-	-	252,300	-	-	252,300	-	-	250,646	-
FACILITY OPERATION & MAINTENANCE												
Insurance		25,500	-		25,500	-		25,500	-		25,100	-
Janitorial		10,200	-		10,200	-		10,200	-		10,600	-
Building and Land Rent / Lease / Facility Finance Interest		87,300	-		86,800	-		86,300	-		85,700	-
Repairs & Maintenance		77,100	-		77,100	-		77,100	-		77,100	-
Equipment / Furniture		-	-		-	-		-	-		-	-
Security		-	-		-	-		-	-		-	-
Utilities		19,500	-		19,500	-		19,500	-		19,100	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	219,600	-	-	219,100	-	-	218,600	-	-	217,600	-
DEPRECIATION & AMORTIZATION		125,400	-		125,400	-		125,400	-		125,200	-
COVID-19 / CONTINGENCY		-	-		-	-		-	-		-	-
DEFERRED RENT		-	-		-	-		-	-		-	-
TOTAL EXPENSES	-	**1,384,736**	-	-	**1,710,748**	-	-	**1,710,248**	-	-	**1,705,986**	-
NET INCOME	-	**(460,425)**	-	-	**230,882**	-	-	**231,382**	-	-	**234,944**	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2023-24

Total Revenue	-	**924,311**	-	-	**1,941,630**	-	-	**1,941,630**	-	-	**1,940,930**	-
Total Expenses	-	**1,384,736**	-	-	**1,710,748**	-	-	**1,710,248**	-	-	**1,705,986**	-
Net Income	-	**(460,425)**	-	-	**230,882**	-	-	**231,382**	-	-	**234,944**	-
Actual Student Enrollment	-	**378**	-	-	**378**	-	-	**378**	-	-	**378**	-

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**1st Quarter - 7/1 - 9/30**			**2nd Quarter - 10/1 - 12/31**			**3rd Quarter - 1/1 - 3/31**			**4th Quarter - 4/1 - 6/30**		
	Actual	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**	**Actual**	**Current Budget**	**Variance**
ENROLLMENT - *School Districts Are Linked To Above Entries*												
Buffalo City School District	-	364	-	-	364	-	-	364	-	-	364	-
Cheektowaga Central School District	-	5	-	-	5	-	-	5	-	-	5	-
Cheektowaga-Sloan Union Free School District	-	2	-	-	2	-	-	2	-	-	2	-
Cleveland Hill Union Free School District	-	1	-	-	1	-	-	1	-	-	1	-
Kenmore-Town of Tonawanda Union Free School District	-	4	-	-	4	-	-	4	-	-	4	-
Lackawanna City School District	-	1	-	-	1	-	-	1	-	-	1	-
West Seneca Central School District	-	1	-	-	1	-	-	1	-	-	1	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	**378**	-	-	**378**	-	-	**378**	-	-	**378**	-
REVENUE PER PUPIL	-	**2,445**	-	-	**5,137**	-	-	**5,137**	-	-	**5,135**	-
EXPENSES PER PUPIL	-	**3,663**	-	-	**4,526**	-	-	**4,524**	-	-	**4,513**	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2023-24

Total Revenue		-	-	-	**6,748,500**	**(6,748,500)**	-	-	**6,748,500**	**(6,748,500)**	-	-
Total Expenses		-	-	-	**6,511,718**	**6,511,718**	-	-	**6,511,718**	**6,511,718**	-	-
Net Income		-	-	-	**236,782**	**(236,782)**	-	-	**236,782**	**(236,782)**	-	-
Actual Student Enrollment		-	-	-			-	-			-	

TOTALS AND VARIANCE ANALYSIS

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**		**Actual**	**Current Budget (Current Quarter)**	**Actual vs. Current Budget**	**Current Budget - TY**	**Actual vs. Current Budget TY**	**Original Budget (Current Quarter)**	**Actual vs. Original Budget**	**Original Budget - TY**	**Actual vs. Original Budget TY**	**PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)**	**Actual CY vs. Actual PY**
REVENUE												
REVENUES FROM STATE SOURCES	2023-24											
Per Pupil Revenue	Per Pupil Rate											
Buffalo City School District	13,966	-	-	-	5,083,624	(5,083,624)	-	-	5,083,624	(5,083,624)	-	-
Cheektowaga Central School District	11,807	-	-	-	59,035	(59,035)	-	-	59,035	(59,035)	-	-
Cheektowaga-Sloan Union Free School District	13,109	-	-	-	26,218	(26,218)	-	-	26,218	(26,218)	-	-
Cleveland Hill Union Free School District	13,021	-	-	-	13,021	(13,021)	-	-	13,021	(13,021)	-	-
Kenmore-Town of Tonawanda Union Free School District	11,143	-	-	-	44,572	(44,572)	-	-	44,572	(44,572)	-	-
Lackawanna City School District	13,355	-	-	-	13,355	(13,355)	-	-	13,355	(13,355)	-	-
West Seneca Central School District	12,157	-	-	-	12,157	(12,157)	-	-	12,157	(12,157)	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	13,894	-	-	-	5,251,982	(5,251,982)	-	-	5,251,982	(5,251,982)	-	-
Special Education Revenue		-	-	-	227,100	(227,100)	-	-	227,100	(227,100)	-	-
Grants												
Stimulus		-	-	-	-	-	-	-	-	-	-	-
DYCD (Department of Youth and Community Development)		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
NYC DoE Rental Assistance		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	18	(18)	-	-	18	(18)	-	-
TOTAL REVENUE FROM STATE SOURCES		-	-	-	5,479,100	(5,479,100)	-	-	5,479,100	(5,479,100)	-	-
REVENUE FROM FEDERAL FUNDING												
IDEA Special Needs		-	-	-	45,000	(45,000)	-	-	45,000	(45,000)	-	-
Title I		-	-	-	259,000	(259,000)	-	-	259,000	(259,000)	-	-
Title Funding - Other		-	-	-	30,000	(30,000)	-	-	30,000	(30,000)	-	-
School Food Service (Free Lunch)		-	-	-	-	-	-	-	-	-	-	-
Grants												
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	450,300	(450,300)	-	-	450,300	(450,300)	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		-	-	-	784,300	(784,300)	-	-	784,300	(784,300)	-	-
LOCAL and OTHER REVENUE												
Contributions and Donations		-	-	-	290,000	(290,000)	-	-	290,000	(290,000)	-	-
Fundraising		-	-	-	25,000	(25,000)	-	-	25,000	(25,000)	-	-
Erate Reimbursement		-	-	-	20,000	(20,000)	-	-	20,000	(20,000)	-	-
Earnings on Investments		-	-	-	-	-	-	-	-	-	-	-
Interest Income		-	-	-	100	(100)	-	-	100	(100)	-	-
Food Service (Income from meals)		-	-	-	-	-	-	-	-	-	-	-
Text Book		-	-	-	-	-	-	-	-	-	-	-
OTHER		-	-	-	150,000	(150,000)	-	-	150,000	(150,000)	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	-	-	485,100	(485,100)	-	-	485,100	(485,100)	-	-
TOTAL REVENUE		**-**	**-**	**-**	**6,748,500**	**(6,748,500)**	**-**	**-**	**6,748,500**	**(6,748,500)**	**-**	**-**

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2023-24

Total Revenue	-	-	-	**6,748,500**	**(6,748,500)**	-	-	**6,748,500**	**(6,748,500)**	-	-
Total Expenses	-	-	-	**6,511,718**	**6,511,718**	-	-	**6,511,718**	**6,511,718**	-	-
Net Income	-	-	-	**236,782**	**(236,782)**	-	-	**236,782**	**(236,782)**	-	-
Actual Student Enrollment	-	-	-			-	-			-	

TOTALS AND VARIANCE ANALYSIS

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**		**Actual**	**Current Budget (Current Quarter)**	**Actual vs. Current Budget**	**Current Budget - TY**	**Actual vs. Current Budget TY**	**Original Budget (Current Quarter)**	**Actual vs. Original Budget**	**Original Budget - TY**	**Actual vs. Original Budget TY**	**PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)**	**Actual CY vs. Actual PY**
EXPENSES	Quarter 0											
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions											
Executive Management	-	-	-	-	148,400	148,400	-	-	148,400	148,400	-	-
Instructional Management	-	-	-	-	98,600	98,600	-	-	98,600	98,600	-	-
Deans, Directors & Coordinators	-	-	-	-	165,000	165,000	-	-	165,000	165,000	-	-
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-	-
Operation / Business Manager	-	-	-	-	95,400	95,400	-	-	95,400	95,400	-	-
Administrative Staff	-	-	-	-	92,500	92,500	-	-	92,500	92,500	-	-
TOTAL ADMINISTRATIVE STAFF	-	-	-	-	599,900	599,900	-	-	599,900	599,900	-	-
INSTRUCTIONAL PERSONNEL COSTS												
Teachers - Regular	-	-	-	-	1,171,470	1,171,470	-	-	1,171,470	1,171,470	-	-
Teachers - SPED	-	-	-	-	213,290	213,290	-	-	213,290	213,290	-	-
Substitute Teachers	-	-	-	-	25,000	25,000	-	-	25,000	25,000	-	-
Teaching Assistants	-	-	-	-	189,360	189,360	-	-	189,360	189,360	-	-
Specialty Teachers	-	-	-	-	511,200	511,200	-	-	511,200	511,200	-	-
Aides	-	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	-	-	-	150,760	150,760	-	-	150,760	150,760	-	-
Other	-	-	-	-	30,000	30,000	-	-	30,000	30,000	-	-
TOTAL INSTRUCTIONAL	-	-	-	-	2,291,080	2,291,080	-	-	2,291,080	2,291,080	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS												
Nurse	-	-	-	-	-	-	-	-	-	-	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	71,000	71,000	-	-	71,000	71,000	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	-	71,000	71,000	-	-	71,000	71,000	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	-	-	-	-	2,961,980	2,961,980	-	-	2,961,980	2,961,980	-	-
PAYROLL TAXES AND BENEFITS												
Payroll Taxes		-	-	-	296,200	296,200	-	-	296,200	296,200	-	-
Fringe / Employee Benefits		-	-	-	330,692	330,692	-	-	330,692	330,692	-	-
Retirement / Pension		-	-	-	285,700	285,700	-	-	285,700	285,700	-	-
TOTAL PAYROLL TAXES AND BENEFITS		-	-	-	912,592	912,592	-	-	912,592	912,592	-	-
TOTAL PERSONNEL SERVICE COSTS	-	-	-	-	3,874,572	3,874,572	-	-	3,874,572	3,874,572	-	-
CONTRACTED SERVICES												
Accounting / Audit		-	-	-	98,800	98,800	-	-	98,800	98,800	-	-
Legal		-	-	-	17,400	17,400	-	-	17,400	17,400	-	-
Management Company Fee		-	-	-	-	-	-	-	-	-	-	-
Nurse Services		-	-	-	10,500	10,500	-	-	10,500	10,500	-	-
Food Service / School Lunch		-	-	-	-	-	-	-	-	-	-	-
Payroll Services		-	-	-	58,300	58,300	-	-	58,300	58,300	-	-
Special Ed Services		-	-	-	140,000	140,000	-	-	140,000	140,000	-	-
Titlement Services (i.e. Title I)		-	-	-	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting		-	-	-	12,400	12,400	-	-	12,400	12,400	-	-
TOTAL CONTRACTED SERVICES		-	-	-	337,400	337,400	-	-	337,400	337,400	-	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Budget / Operating Plan
2023-24

Total Revenue	-	-	-	**6,748,500**	**(6,748,500)**	-	-	**6,748,500**	**(6,748,500)**	-	-
Total Expenses	-	-	-	**6,511,718**	**6,511,718**	-	-	**6,511,718**	**6,511,718**	-	-
Net Income	-	-	-	**236,782**	**(236,782)**	-	-	**236,782**	**(236,782)**	-	-
Actual Student Enrollment	-	-	-			-	-			-	

TOTALS AND VARIANCE ANALYSIS

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**Actual**	**Current Budget (Current Quarter)**	**Actual vs. Current Budget**	**Current Budget - TY**	**Actual vs. Current Budget TY**	**Original Budget (Current Quarter)**	**Actual vs. Original Budget**	**Original Budget - TY**	**Actual vs. Original Budget TY**	**PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)**	**Actual CY vs. Actual PY**
SCHOOL OPERATIONS											
Board Expenses	-	-	-	1,900	1,900	-	-	1,900	1,900	-	-
Classroom / Teaching Supplies & Materials	-	-	-	52,000	52,000	-	-	52,000	52,000	-	-
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	-	-	-	-	-	-	-	-
Supplies & Materials other	-	-	-	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-	-
Telephone	-	-	-	38,100	38,100	-	-	38,100	38,100	-	-
Technology	-	-	-	119,400	119,400	-	-	119,400	119,400	-	-
Student Testing & Assessment	-	-	-	19,646	19,646	-	-	19,646	19,646	-	-
Field Trips	-	-	-	41,500	41,500	-	-	41,500	41,500	-	-
Transportation (student)	-	-	-	17,500	17,500	-	-	17,500	17,500	-	-
Student Services - other	-	-	-	185,300	185,300	-	-	185,300	185,300	-	-
Office Expense	-	-	-	43,900	43,900	-	-	43,900	43,900	-	-
Staff Development	-	-	-	346,700	346,700	-	-	346,700	346,700	-	-
Staff Recruitment	-	-	-	5,800	5,800	-	-	5,800	5,800	-	-
Student Recruitment / Marketing	-	-	-	18,500	18,500	-	-	18,500	18,500	-	-
School Meals / Lunch	-	-	-	-	-	-	-	-	-	-	-
Travel (Staff)	-	-	-	-	-	-	-	-	-	-	-
Fundraising	-	-	-	8,000	8,000	-	-	8,000	8,000	-	-
Other	-	-	-	25,200	25,200	-	-	25,200	25,200	-	-
TOTAL SCHOOL OPERATIONS	-	-	-	923,446	923,446	-	-	923,446	923,446	-	-
FACILITY OPERATION & MAINTENANCE											
Insurance	-	-	-	101,600	101,600	-	-	101,600	101,600	-	-
Janitorial	-	-	-	41,200	41,200	-	-	41,200	41,200	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	346,100	346,100	-	-	346,100	346,100	-	-
Repairs & Maintenance	-	-	-	308,400	308,400	-	-	308,400	308,400	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	77,600	77,600	-	-	77,600	77,600	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	874,900	874,900	-	-	874,900	874,900	-	-
DEPRECIATION & AMORTIZATION	-	-	-	501,400	501,400	-	-	501,400	501,400	-	-
COVID-19 / CONTINGENCY	-	-	-	-	-	-	-	-	-	-	-
DEFERRED RENT	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	**6,511,718**	**6,511,718**	-	-	**6,511,718**	**6,511,718**	-	-
NET INCOME	-	-	-	**236,782**	**(236,782)**	-	-	**236,782**	**(236,782)**	-	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Budget / Operating Plan

	2023-24										
Total Revenue	-	-	-	6,748,500	(6,748,500)	-	-	6,748,500	(6,748,500)	-	-
Total Expenses	-	-	-	6,511,718	6,511,718	-	-	6,511,718	6,511,718	-	-
Net Income	-	-	-	236,782	(236,782)	-	-	236,782	(236,782)	-	-
Actual Student Enrollment	-	-	-			-	-			-	

TOTALS AND VARIANCE ANALYSIS

***NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed**	**Actual**	**Current Budget (Current Quarter)**	**Actual vs. Current Budget**	**Current Budget - TY**	**Actual vs. Current Budget TY**	**Original Budget (Current Quarter)**	**Actual vs. Original Budget**	**Original Budget - TY**	**Actual vs. Original Budget TY**	**PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)**	**Actual CY vs. Actual PY**
ENROLLMENT - *School Districts Are Linked To Above Entries*	*** Enrollment Data Based on Last Actual Quarter Completed**										
Buffalo City School District	-	-	-			-	-			-	-
Cheektowaga Central School District	-	-	-			-	-			-	-
Cheektowaga-Sloan Union Free School District	-	-	-			-	-			-	-
Cleveland Hill Union Free School District	-	-	-			-	-			-	-
Kenmore-Town of Tonawanda Union Free School District	-	-	-			-	-			-	-
Lackawanna City School District	-	-	-			-	-			-	-
West Seneca Central School District	-	-	-			-	-			-	-
-	-	-	-			-	-			-	-
-	-	-	-			-	-			-	-
-	-	-	-			-	-			-	-
-	-	-	-			-	-			-	-
-	-	-	-			-	-			-	-
-	-	-	-			-	-			-	-
-	-	-	-			-	-			-	-
-	-	-	-			-	-			-	-
ALL OTHER School Districts: (Count = 0)	-	-	-			-	-			-	-
TOTAL ENROLLMENT	-	-	-			-	-			-	-
REVENUE PER PUPIL	-	-	-			-	-			-	-
EXPENSES PER PUPIL	-	-	-			-	-			-	-

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Aaron J. Bennett

Name of Charter School Education Corporation:

Persistence Preparatory Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None.**

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

_____

Business Address:

_____

E-mail Address:

[redacted]

Home Telephone:

[redacted]

Home Address:

[redacted]

[redacted] 7-25-22

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Kevin P. Celniker

Name of Charter School Education Corporation:

Persistence Preparatory Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   None other than Persistence Preparatory Academy

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☑ **Yes** ☐ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

   I am the current Board Treasurer at Persistence Preparatory Academy

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ☐ **Yes** ☑ **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Evans Bank, N.A.	Deposit and Loan Relationship	Loans: $400,000 Deposit: Approx. $1,500,000	I am a VP of Commercial Banking, Director of Commercial Real Estate at Evans Bank.	As a current board member I am not the current relationship manager in charge of the account.

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Business Telephone:

[redacted]

Business Address:

[redacted]

E-mail Address:

[redacted]

Home Telephone:

[redacted]

Home Address:

[redacted]

[redacted] 7/25/2022

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

University of the State of New York
Education Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:
URBAN LEAGUE BUILDING
PREVIOUSLY BUFFALO CITY PUBLIC SCHOOL
BUFFALO, NEW YORK 14211

DISTRICT:
PERSISTENCE PREP ACADEMY CS
JOELLE FORMATO
378 URBAN ST
BUFFALO, NEW YORK 14211

Building ID: 140600920001

Issuance Date: March 27, 2023
Effective Date: March 01, 2023
Expiration Date: March 01, 2024

[redacted]
Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

Request for Information
Prospective Charter School Education Corporation Trustee
Form

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.

   Persistence Preparatory Academy

2. Full name: Zachary Melas

   Home Address: [redacted]

   Business Name and Address: [redacted]

   Home telephone No.: [redacted]

   Work telephone No:. [redacted]

   E-mail address: [redacted]

3. A brief educational and employment history (or you may attach a resume):
   ☑ Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. ☑ I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation. ☑ Does not apply to me. ☐ Yes.

   Name(s) of School/Not-for-Profit Corporation(s):

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc.

   ☑ Does not apply to me. ☐ Yes.

   Details:

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.

   ☑ Does not apply to me. ☐ Yes.

   Details:

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship.

   ☑ I / we do not know any such trustees. ☐ Yes.

   Details:

9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.

   ☑ I / we do not know any such employees. ☐ Yes.

   Details:

10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation.

    ☑ I / we do not know any such persons. ☐ Yes.

    Details:

11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted.

    ☑ I / we do not anticipate conducting any such business. ☐ Yes.

    Details:

12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.

☐ Not applicable because the education corporation does not contact with a management company or charter management organization.

☑ I / we do not know any such persons.

☐ Yes.

Details:

13. If the education corporation contracts with an educational service provider including a charter management organization, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, financial, contractual or management interest in the provider. For any interest indicated, please provide a detailed description.

☐ N/A.

☑ I / we have no such interest.

☐ Yes.

Details:

14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider including a charter management organization, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted.

☐ N/A.

☑ I / we or my family do not anticipate conducting any such business.

☐ Yes.

Details:

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate.

    ☐ Does not apply to me, my spouse or family.

    ☐ Yes.

    Details:

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee.

    ☑ None.

    ☐ Yes.

    Details:

17. Please indicate any individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, trust, non-profit organization, or other organization or group of people doing business with the education corporation, and in which such entity you and/or your immediate family members have a financial interest or other relationship.

    ☑ None.

☐ Yes.

Details:

18. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.

    I would provide the fellow member the opportuntity to disclose the violation to the rest of the Board themselves. If the member would not comply, I would notify the executive members of the Board, and disclose the information myself. This level of accountabiilty and direct conflict resolution is something I'm very comfortable with, particularly when it relates to maintaining the credibility of the organization.

Other

19. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). ☑ I affirm.

20. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Zachary Melas, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of Persistence Preparatory Academy is true and correct in every respect.

[redacted]

12/28/22
Date

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Bobbie Finocchio

Name of Charter School Education Corporation:

Persistence Preparatory Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Board member
   Chair of Academic committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

_____

Business Address:

_____

E-mail Address:

[redacted]

Home Telephone:

[redacted]

Home Address:

[redacted]

[redacted] 7/24/23

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Daniel Greene

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   Yes **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   Yes **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

716 574 7674

Business Address:

122 Park Street Buffalo NY 14201

E-mail Address:

danielpgreene@gmail.com

Home Telephone:

716 574 7674

Home Address:

122 Park Street Buffalo NY 14201

[redacted] 07.29.22

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Darnell J. Haywood, Jr.

Name of Charter School Education Corporation:

Persistence Preparatory Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Persistence Preparatory Academy- Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ☐ **Yes** ☑ **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[redacted]

Business Address:

[redacted]

E-mail Address:

[redacted]

Home Telephone:

[redacted]

Home Address:

[redacted]

07/25/2022

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Rebecca Izzo

Name of Charter School Education Corporation:

Persistence Preparatory Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Member.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[redacted]

Business Address:

[redacted]

E-mail Address:

[redacted]

Home Telephone:

[redacted]

Home Address:

[redacted]

[redacted] 8/1/2022

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

_____

Name of Charter School Education Corporation:

Persistence Prep Academy

_____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Facilities Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[redacted] _____

Business Address:

_____

E-mail Address:

[redacted] _____

Home Telephone:

_____

Home Address:

[redacted] _____

[redacted] 12/28/22

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Request for Information
Prospective Charter School Education Corporation Trustee
Form

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.

   Persistence Preparatory Academy

2. Full name:

   Home Address [redacted]

   Business Name and A

   Home telephone No

   Work telephone No:

   E-mail address:

3. A brief educational and employment history (or you may attach a resume):
   ☑ Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. ☑ I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation. ☑ Does not apply to me. ☐ Yes.

   Name(s) of School/Not-for-Profit Corporation(s):

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc.

   ☑ Does not apply to me. ☐ Yes.

   Details:

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.

   ☑ Does not apply to me. ☐ Yes.

   Details:

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship.

   ☑ I / we do not know any such trustees. ☐ Yes.

   Details:

9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.

   ☑ I / we do not know any such employees. ☐ Yes.

   Details:

10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation.

    ☑ I / we do not know any such persons. ☐ Yes.

    Details:

11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted.

    ☑ I / we do not anticipate conducting any such business. ☐ Yes.

    Details:

12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.

☐ Not applicable because the education corporation does not contact with a management company or charter management organization.

☑ I / we do not know any such persons.

☐ Yes.

Details:

13. If the education corporation contracts with an educational service provider including a charter management organization, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, financial, contractual or management interest in the provider. For any interest indicated, please provide a detailed description.

☐ N/A.

☑ I / we have no such interest.

☐ Yes.

Details:

14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider including a charter management organization, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted.

☐ N/A.

☑ I / we or my family do not anticipate conducting any such business.

☐ Yes.

Details:

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate.

    ☐ Does not apply to me, my spouse or family.

    ☐ Yes.

    Details:

16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee.

    ☑ None.

    ☐ Yes.

    Details:

17. Please indicate any individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, trust, non-profit organization, or other organization or group of people doing business with the education corporation, and in which such entity you and/or your immediate family members have a financial interest or other relationship.

    ☑ None.

☐ Yes.

Details:

18. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.

    I would provide the fellow member the opportuntity to disclose the violation to the rest of the Board themselves. If the member would not comply, I would notify the executive members of the Board, and disclose the information myself. This level of accountabiilty and direct conflict resolution is something I'm very comfortable with, particularly when it relates to maintaining the credibility of the organization.

Other

19. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). ☑ I affirm.

20. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Zachary Melas, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of Persistence Preparatory Academy is true and correct in every respect.

[redacted]

Signature

12/28/22

Date

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Kenneth E. Newson

Name of Charter School Education Corporation:
Persistence prep

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Former Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[redacted]

Business Address: [redacted]

E-mail Address:

Home Telephone:

Home Address:

[redacted] 7/26/2022

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

CITY OF BUFFALO
BUREAU OF FIRE PREVENTION
65 Niagara Square, Room 321 City Hall
Buffalo, New York 14202
716-851-5707 EXT- 752 • FAX: 716-851-4680

Department of Fire

Mark Morganti, Chief
Bureau of Fire Prevention

January 31, 2023

RE: ***Certificate of Fire Inspection for:***

PERSISTENCE PREP CHARTER SCHOOL
378 URBAN ST.
BUFFALO, NY 14211

To Whom It May Concern;

An inspection was conducted at **378 URBAN ST.** by a member of the City of Buffalo Bureau of Fire Prevention.

PERSISTENCE PREP CHARTER SCHOOL was found to be in compliance with the Fire Code of New York State and Fire Ordinance of the City of Buffalo.

All mechanical systems, wiring and equipment at the structure should be inspected by a qualified, certified/licensed individual to insure proper installation, venting and operation.

Sincerely,

BUFFALO FIRE DEPARTMENT

[redacted]

LT. MARVIN SPATES
BUREAU OF FIRE PREVENTION

/bs/2023

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

_____

Name of Charter School Education Corporation:

Persistence Prep Academy

_____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Facilities Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☐ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☐ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☐ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[redacted] _____

Business Address:

_____

E-mail Address:

[redacted] _____

Home Telephone:

_____

Home Address:

[redacted] _____

[redacted] 12/28/22

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Charter Schools Institute
The State University of New York

Transmittal Form
Annual Financial Statement Audit Report
for SUNY Authorized Charter Schools

Charter School Name:	Persistence Preparatory Academy Charter School
Audit Period:	2022-23
Prior Period:	2021-22
Report Due Date:	Wednesday, November 1, 2023
School Fiscal Contact Name:	Karen Burhans, CPA
School Fiscal Contact Email:	karenb@kirisitscpa.com
School Fiscal Contact Phone:	716-881-0089
School Audit Firm Name:	Lumsden McCormick, LLP
School Audit Contact Name:	Donna Gonser, CPA
School Audit Contact Email:	dgonser@lumsdencpa.com
School Audit Contact Phone:	716-856-3300

SUNY CHARTER SCHOOLS INSTITUTE - Reporting Requirements:

Online Portal: https://my.epicenternow.org/

Required 8 Items:

1) The independent auditor's report on financial statements and notes;
2) Excel template file with appropriate sheets completed: Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets; and
3) Reports on internal controls over financial reporting and on compliance.

And, if applicable:

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of $750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc. If not applicable enter "N/A."

		If not included , state the reason(s) below. Or, *if not applicable fill in* **"N/A"**):
4)	Management Letter	N/A
5)	Management Letter Response	N/A
6)	Form 990; or Extension Form 8868	to be extended
7)	Federal Single Audit/ Uniform Guidance in 2 CFR Part 200, Subpart F	N/A - not required
8)	Corrective Action Plan	N/A

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Statement of Financial Position
as of June 30, 2023

ASSETS		2022-23	2021-22
CURRENT ASSETS			
Cash and cash equivalents		$ 1,302,531	$ 1,054,365
Grants and contracts receivable		824,841	193,996
Accounts receivables		-	-
Prepaid expenses		211,279	11,448
Contributions and other receivables		-	-
	TOTAL CURRENT ASSETS	2,338,651	1,259,809
PROPERTY, BUILDING AND EQUIPMENT, net		8,441,550	8,661,228
OTHER ASSETS		485,798	481,810
	TOTAL ASSETS	**11,265,999**	**10,402,847**
LIABILITIES AND NET ASSETS			
CURRENT LIABILITIES			
Accounts payable and accrued expenses		$ 121,820	$ 130,417
Accrued payroll and benefits		360,216	103,795
Deferred Revenue		-	-
Current maturities of long-term debt		129,146	121,070
Short Term Debt - Bonds, Notes Payable		-	-
Other		-	-
	TOTAL CURRENT LIABILITIES	611,182	355,282
LONG-TERM LIABILITIES			
Deferred Rent		-	-
All other long-term debt and notes payable, net current maturities		7,211,183	7,340,329
	TOTAL LONG-TERM LIABILITIES	7,211,183	7,340,329
	TOTAL LIABILITIES	7,822,365	7,695,611
NET ASSETS			
Without Donor Restrictions		3,421,629	2,707,236
With Donor Ristrictions		22,005	-
	TOTAL NET ASSETS	3,443,634	2,707,236
	TOTAL LIABILITIES AND NET ASSETS	**11,265,999**	**10,402,847**
	CK - Should be zero	-	-

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Statement of Activities
as of June 30, 2023

	2022-23			2021-22
	Without Donor Restrictions	With Donor Restrictions	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
Public School District				
Resident Student Enrollment	$ 4,310,703		$ 4,310,703	$ 3,565,311
Students with disabilities	326,419	-	326,419	192,595
Grants and Contracts				
State and local	419,976	-	419,976	113,143
Federal - Title and IDEA	226,511	-	226,511	147,008
Federal - Other	460,675	-	460,675	307,374
Other	-	-	-	-
NYC DoE Rental Assistance	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
TOTAL REVENUE, GAINS AND OTHER SUPPORT	5,744,284	-	5,744,284	4,325,431
EXPENSES				
Program Services				
Regular Education	$ 3,421,286	$ -	$ 3,421,286	$ 2,590,023
Special Education	361,769	-	361,769	286,059
Other Programs	363,834	-	363,834	366,315
Total Program Services	4,146,889	-	4,146,889	3,242,397
Management and general	965,109	-	965,109	819,634
Fundraising	-	-	-	-
TOTAL OPERATING EXPENSES	5,111,998	-	5,111,998	4,062,031
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	632,286	-	632,286	263,400
SUPPORT AND OTHER REVENUE				
Contributions				
Foundations	$ -	$ -	$ -	$ -
Individuals	-	22,005	22,005	-
Corporations	-	-	-	-
Fundraising	9,554	-	9,554	3,057
Interest income	-	-	-	-
Miscellaneous income	72,553	-	72,553	35,914
Net assets released from restriction	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	82,107	22,005	104,112	38,971
CHANGE IN NET ASSETS	714,393	22,005	736,398	302,371
NET ASSETS BEGINNING OF YEAR	2,707,236	-	2,707,236	2,404,865
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS END OF YEAR	$ 3,421,629	$ 22,005	$ 3,443,634	$ 2,707,236

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Statement of Cash Flows
as of June 30, 2023

	2022-23	2021-22
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	$ -	$ -
Revenues from School Districts	4,601,163	3,803,156
Accounts Receivable	-	-
Due from School Districts		-
Depreciation	-	-
Grants Receivable	-	-
Due from NYS		-
Grant revenues	-	-
Prepaid Expenses	-	-
Accounts Payable	(1,625,830)	(1,097,111)
Accrued Expenses	(2,635,431)	(2,346,763)
Accrued Liabilities	-	-
Contributions and fund-raising activities	534,281	568,881
Miscellaneous sources	82,107	38,971
Deferred Revenue	-	-
Interest payments	(402,422)	(181,804)
Other	-	-
Other	-	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	$ 553,868	$ 785,330
CASH FLOWS - INVESTING ACTIVITIES		
Purchase of equipment	(180,644)	(3,100,589)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	$ (180,644)	$ (3,100,589)
CASH FLOWS - FINANCING ACTIVITIES		
Principal payments on long-term debt	(121,070)	(426,843)
Other	-	2,964,234
NET CASH PROVIDED FROM FINANCING ACTIVITIES	$ (121,070)	$ 2,537,391
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	$ 252,154	$ 222,132
Cash at beginning of year	1,525,110	1,302,978
CASH AND CASH EQUIVALENTS AT END OF YEAR	$ 1,777,264	$ 1,525,110

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL
Statement of Functional Expenses
as of June 30, 2023

		2022-23								2021-22
		Program Services				Supporting Services				
	No. of Positions	Regular Education	Special Education	Other Education	Total	Fund-raising	Management and General	Total	Total	
Personnel Services Costs		$	$	$	$	$	$	$	$	$
Administrative Staff Personnel	5.00	-	-	-	-	-	377,861	377,861	377,861	318,752
Instructional Personnel	35.00	1,542,567	190,645	-	1,733,212	-	-	-	1,733,212	1,449,997
Non-Instructional Personnel	2.00	-	-	109,984	109,984	-	-	-	109,984	154,429
Total Salaries and Staff	42.00	1,542,567	190,645	109,984	1,843,196	-	377,861	377,861	2,221,057	1,923,178
Fringe Benefits & Payroll Taxes		324,746	40,135	23,154	388,035	-	79,548	79,548	467,583	373,831
Retirement		141,134	17,443	10,063	168,640	-	34,572	34,572	203,212	77,609
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	4,950	4,950	4,950	3,092
Accounting / Audit Services		-	-	-	-	-	99,145	99,145	99,145	76,048
Other Purchased / Professional / Consulting Services		-	50,346	82,995	133,341	-	49,648	49,648	182,989	223,221
Building and Land Rent / Lease / Facility Finance Interest		398,220	24,889	24,889	447,998	-	49,777	49,777	497,775	347,335
Repairs & Maintenance		265,229	16,577	16,577	298,383	-	33,154	33,154	331,537	188,768
Insurance		-	-	-	-	-	32,904	32,904	32,904	80,739
Utilities		27,482	1,718	1,718	30,918	-	3,435	3,435	34,353	33,006
Supplies / Materials		36,941	-	-	36,941	-	-	-	36,941	113,684
Equipment / Furnishings			-	-	-	-	-	-	-	-
Staff Development		266,750		-	266,750	-	-	-	266,750	49,215
Marketing / Recruitment			-		-	-	11,518	11,518	11,518	9,253
Technology		97,959	-	-	97,959	-	-	-	97,959	79,523
Food Service		-	-	-	-	-	-	-	-	-
Student Services		-	-	74,438	74,438	-	-	-	74,438	82,100
Office Expense		-	-	-	-	-	44,060	44,060	44,060	38,218
Depreciation		320,258	20,016	20,016	360,290	-	40,032	40,032	400,322	299,870
OTHER		-	-	-	-	-	104,505	104,505	104,505	63,341
Total Expenses		$ 3,421,286	$ 361,769	$ 363,834	$ 4,146,889	$ -	$ 965,109	$ 965,109	$ 5,111,998	$ 4,062,031

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Catherine M. Roberts

Name of Charter School Education Corporation:
Persistence Prep Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Vice-President

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[redacted]

Business Address:

[redacted]

E-mail Address:

[redacted]

Home Telephone:

[redacted]

Home Address:

[redacted]

[redacted] 8-1-22

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

_____Misha Russo_____

Name of Charter School Education Corporation:

Persistence Preparatory Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Development Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

No

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

No

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

No 5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real

or personal property to the said entities?

No

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

-

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Business Telephone:

_____

Business Address:

_____

E-mail Address:

[redacted]_____

Home Telephone:

[redacted]_____

Home Address:

[redacted]_____

[redacted] [redacted]) 8/1/22

Signature Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF *last revised 04/2022*

SUNY Charter Schools Institute
Budget Narrative

Education Corporation Name: Persistence Preparatory Ac

Date: 12/28/22

2023-2024 School Year

Fiscal Contact:

Name: Joelle Formato

Email: [redacted]

1. What steps has the education corporation taken to ensure it has enacted a conservative budget?

Enrollment was budgeted conservatively at 378 students (includes attrition of 14 students) in grades K through 6. Salaries were budgeted assuming all positions are filled. Facilities costs such as utilities, insurance and maintenance and upkeep costs were budgeted conservatively. Other costs including technology and health insurance, which were sensitive assumptions, were also budgeted conservatively. Grant funding is only included when the expectation is that it will likely be received and the corresponding expenses are included to offset the grant revenue. The school monitors its budget very closely which in past years has attributed to a healthy "bottom line." Management and the Board also monitor debt covenants related to facilities financing to ensure the debt covenants are met. The Board of Trustees reviews all significant assumptions used in formulating the budget prior to the budget being adopted.

2. How much of the education corporation's tier two of the ESSER funds would be spent by September 30, 2023? How much of the tier three ESSER funds does the education corporation plan to spend by September 30, 2024?

All of the schools tier two of the ESSER funds will be spent by September 30, 2023. All remaining tier three ESSER funds will be spent by September 30, 2024.

3. How does the education corporation ensure the sustainability of programs enacted through the use of ESSER funding once ESSER funding period ends?

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Elisha Tomasello

Name of Charter School Education Corporation:

Persistence Preparatory Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

   N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

   N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

(716) 336-0656

Business Address:

168 W. Humboldt Parkway, Buffalo NY

E-mail Address:

etomasello@HRBuffalo.com

Home Telephone:

N/A

Home Address:

406 Huntington Avenue, Buffalo NY 14214

Elisha Tomasello 7/26/22

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Amanda Winkelsae

Name of Charter School Education Corporation:

Persistence Prep Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Previous vice-chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

716-645-1066

Business Address:

512 Baldy Hall, Buffalo, NY 14216

E-mail Address:

AWinkels@buffalo.edu

Home Telephone:

(646) 284-6923

Home Address:

368 Lamarck Drive, Amherst, NY 14226

Signature **Date** 7/26/22

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

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