

Application: Peninsula Preparatory Academy Charter School

Jen Pasek - jen@pasekconsulting.com
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Aug 1 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2022**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL 800000057613

a1. Popular School Name

PPA

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

d. DISTRICT / CSD OF LOCATION

CSD #27 - QUEENS

e. DATE OF INITIAL CHARTER

4/2004

f. DATE FIRST OPENED FOR INSTRUCTION

9/2004

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

By creating a rigorous academic environment, with high expectations and a focused and challenging curriculum, Peninsula Prep Academy engages its scholars, parents, and the community as crucial partners to create a nurturing school culture where every child achieves personal, academic excellence and a demonstrated intrinsic motivation for learning, while demonstrating strength of character.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Academic Rigor: PPA provides a rigorous, scientifically proven, standards-based educational programs with an emphasis on core skills in literacy (ELA), math, science, and social studies.
KDE 2	Engaging Instructional Techniques: Teachers will use a variety of instructional approaches, such as project-based learning and STEAM projects to engage students in the adventure of learning.
KDE 3	A Range of Assessments: PPA uses a range of assessments to measure on-going student progress in skills and content learning.
KDE 4	Robust Professional Development : PPA equips instructional staff members with ongoing professional development in the pedagogy of these standard aligned programs
KDE 5	Extended Day: PPA offers an extended school day (8 a.m. to 4 p.m.).
KDE 6	PPA engages in developing healthy eating habits and instruction to support that effort. We are enrolled in the CookShop Program which allows our students to know about healthy foods/eating and HOW our food consumption completely impacts our physical health, mental health, and our mood.
KDE 7	Project-Base Learning is a new initiative taken on by PPA, allowing our students to develop 21st century skills and maintain agency over their learning. We successfully piloted this initiative in order to implement across grade 3-5 in the fall of 2018. We found that students truly enjoyed collaboration within their teams, using technology for research and the creation of presentations through PowerPoint to exhibit what they have learned, and developing agency for their learning.

	We also saw greatly improved communication skills through presentations of students' findings.
KDE 8	The Morning Meeting has earned a place in our classrooms, providing students a safe opportunity to discuss both academic and social issues of the classroom. This teaches our students about the responsibility that they have to one another as members of a group.
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://www.peninsulaprep.org>,

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

320

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

262

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
---------------	------------------

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL 800000057613

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	611 Beach 19th Street Far Rockaway NY 11691	347-403-9231	NYC CSD 27	PK-5	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Rachele Pierre	Principal	347-403-9231		rpierre@peninsulaprep.org
Operational Leader	Jason Pierre	Chief Operating Officer	347-403-9231		jpierre@peninsulaprep.org
Compliance Contact	Jason Pierre	Chief Operating Officer	347-403-9231		jpierre@peninsulaprep.org
Complaint Contact	Jason Pierre	Chief Operating Officer	347-403-9231		jpierre@peninsulaprep.org
DASA Coordinator	Larnice Johnson	Parent Engagement Coordinator	347-403-9231		ljohnson@peninsulaprep.org
Phone Contact for After Hours Emergencies	Jason Pierre	Chief Operating Officer	646-235-1958		jpierre@peninsulaprep.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.

Site 1 Certificate of Occupancy (COO)

[Copy of PPACS Cert of Occupancy.pdf](#)

Filename: Copy of PPACS Cert of Occupancy.pdf **Size:** 320.3 kB

Site 1 Fire Inspection Report

[PPA Fire inspection Nov 2021.pdf](#)

Filename: PPA Fire_inspection Nov 2021.pdf **Size:** 688.9 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jen Pasek
Position	Consultant
Phone/Extension	518-542-9810
Email	jen@pasekconsulting.com

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

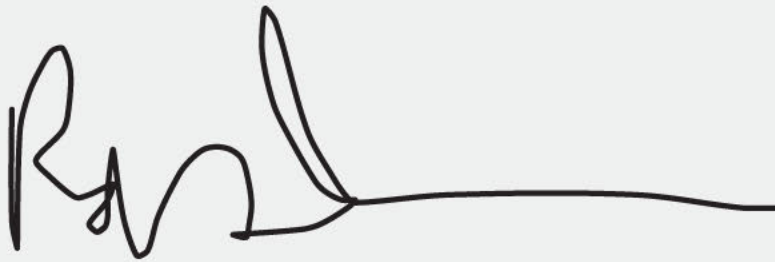
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click [YES](#) to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to be 'R. N. L.', with a long horizontal line extending to the right.

Signature, President of the Board of Trustees

A handwritten signature in black ink, appearing to be 'Beth N. L.', with a large loop at the end.

Date

Aug 1 2022



Thank you.

Entry 3 Progress Toward Goals

Completed - Oct 31 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL 800000057613

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located. (Relevant for schools serving grades 3- 8)	NYS ELA Exam and CSD 27 Gr PPA CSD 27 3 60% 45% 4 47% 39% 5 32% 34% 3-5 46% 39%	Met	
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)	NYS ELA Exam and NYC Gr PPA NYC 3 60% 49% 4 47% 44% 5 32% 39% 3-5 46% 44%	Met	
Academic Goal 3	For each year of the school's renewal charter term, the	NYS Math Exam and CSD 27	Met	

	percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD). (Relevant for schools serving grades 3-8)	Gr PPA CSD 27 3 63% 47% 4 53% 38% 5 20% 32% 3-5 43% 39%		
Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for New York City. (Relevant for schools serving grades 3-8)	NYS Math Exam and NYC Gr PPA NYC 3 63% 48% 4 53% 42% 5 20% 38% 3-5 42.61% 42.59%	Met	
Academic Goal 5	In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination. (Relevant for schools serving grades 3-8)	NYS ELA Exam Growth 2022 is the new baseline	Unable to Assess	N/A
Academic Goal 6	In each year of the charter term, the school will demonstrate increased proficiency rates on the New	NYS Math Exam Growth 2022 is the new baseline	Unable to Assess	N/A

	York State Math examination. (Relevant for schools serving grades 3-8)			
Academic Goal 7	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	NYS ELA Exam Growth -ELL 2022 is the new baseline ELA (3-8) ELL 25% Proficient	Unable to Assess	N/A
Academic Goal 8	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	NYS ELA Exam Growth - SWD 2022 is the new baseline ELA (3-8) SWD 21% Proficient	Unable to Assess	N/A
Academic Goal 9	Where the school has an eligible	NYS ELA Exam Growth - ED	Unable to Assess	N/A

	subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	2022 is the new baseline ELA (3-8) ED 44% Proficient		
Academic Goal 10	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3-8)	NYS Math Exam Growth - ELL 2022 is the new baseline Math (3-8) ELL 33% Proficient	Unable to Assess	N/A

2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. (Relevant for schools serving grades 3	NYS Math Exam Growth - SWD 2022 is the new baseline Math (3-8) SWD 13% Proficient	Unable to Assess	N/A
Academic Goal 12	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable	NYS Math Exam Growth - ED 2022 is the new baseline Math (3-8) ED 37% Proficient	Unable to Assess	N/A

	population in each year of the charter term. (Relevant for schools serving grades 3-8)			
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	School Records/ATS 95% for 2021-22	Met	
Org Goal 2	Each year, the retention rate will exceed the rate of the Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in at the school in ATS on 10/31 the following school year, excluding terminating grade.	BEDS Day Enrollment Records PPA's Retention Rate in 2021-22 was 82%.	Unable to Assess	Please refer to Entry 9 for our student retention strategies.
Org Goal 3	Each year, the school will meet or	PPA SIRS Data and NYSED Preliminary	Not Met	Please refer to Entry 9 for our student

	exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.	Enrollment Data In 2021-22, PPA's enrollment of ELL students was 17% compared to CSD 27 at 16%. Our number contains former ELLs and the district's does not.		enrollment strategies.
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	PPA SIRS Data and NYSED Preliminary Enrollment Data In 2021-22, PPA's enrollment of SWD students was 13% compared to CSD 27 at 21%.	Not Met	Please refer to Entry 9 for our student enrollment strategies.
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.	PPA SIRS Data and NYSED Preliminary Enrollment Data In 2021-22, PPA's enrollment of ED students was 70% compared to CSD 27 at 77%.	Not Met	Please refer to Entry 9 for our student enrollment strategies.
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	ELL BEDS Day Enrollment Records PPA's Retention Rate of all English Language Learners in 2021-22 was 86%.	Unable to Assess	N/A
Org Goal 7	Each year, the school will meet or exceed any applicable student	SWD BEDS Day Enrollment Records PPA's SWD	Unable to Assess	N/A

	retention targets, as prescribed by the Board of Regents, for students with disabilities.	Retention Rate in 2021-22 was 73%.		
Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced Price Lunch program.	ED BEDS Day Enrollment Records PPA's Retention Rate of Economically Disadvantaged students in 2021-22 was 83%.	Unable to Assess	N/A
Org Goal 9	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.	NYCDOE School Survey 77.3% of families participated on the survey in 2021-22. PPA met or exceeded the DOE in every domain for families.	Met	
Org Goal 10	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The	NYCDOE School Survey	Not Met	72.2% of teachers participated on the survey in 2021-22. While the school did not meet the measure, PPA exceeded the DOE

	<p>school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey.</p>			<p>in 9 of 20 domains for teachers. We will continue to focus on supporting teacher satisfaction through strategies including offering high-quality professional development.</p>
Org Goal 11	<p>In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey. (Relevant for schools serving grades 6-12 only)</p>	<p>NYCDOE School Survey</p> <p>N/A</p>	Unable to Assess	N/A
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				

Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	School Financial Records	Not Met	Enrollment has increased between the 2021-22 and 2022-23 school years. We have adjusted our budget process to accurately reflect enrollment this year to ensure 60 days of cash on hand.
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	School Financial Records	Not Met	See above. In the 2021-22 school year, expenses exceeded revenues due to an unexpected enrollment shortfall.
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	SIRS Data	Not Met	Enrollment in 2021-22 was 269. Authorized enrollment was 320. As of October 2022, PPA's enrollment is at 282, which is 88% of our authorized enrollment.
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

[Peninsula Preparatory Academy Charter School - 6-30-22 FS final](#)

Filename: Peninsula_Preparatory_Academy_Char_8EVfW3.pdf Size: 322.8 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2022

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[PPACS Audited Annual Financial Report Template FY22](#)

Filename: PPACS_Audited_Annual_Financial_Re_eOaZ2vt.xlsx Size: 63.6 kB

Entry 4c – Additional Financial Documents

Completed - Nov 1 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter

2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

ppa_pg_1_escrow_Redacted

Filename: ppa_pg_1_escrow_Redacted.pdf Size: 194.2 kB

Entry 4d - Financial Services Contact Information

Completed - Oct 25 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"


1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Jason Pierre	jpierre@peninsulaprep.org	646-235-1958

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Miaoling Lin, CPA			4

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	CSBM	Karen Daniels	237 West 35th Street, New York, NY			13

Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Oct 23 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[DOE final-2022-2023-ar-budget-template - PPACS](#)

Filename: DOE_final-2022-2023-ar-budget-tem_m18oBY3.xlsx Size: 44.7 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Brandon Jeffries PPA](#)

Filename: Brandon_Jeffries_PPA.pdf Size: 526.7 kB

[Kevin Alexander PPA](#)

Filename: Kevin_Alexander_PPA.pdf Size: 525.6 kB

[Jenny Young PPA](#)

Filename: Jenny_Young_PPA.pdf Size: 522.8 kB

[Constance Blackman PPA](#)

Filename: Constance_Blackman_PPA.pdf Size: 525.6 kB

[Doretha McFadden PPA](#)

Filename: Doretha_McFadden_PPA.pdf Size: 524.9 kB

[Betty Leon PPA](#)

Filename: Betty_Leon_PPA.pdf Size: 523.6 kB

[Malik Sanders PPA](#)

Filename: Malik_Sanders_PPA.pdf Size: 526.0 kB

[Randy Hall PPA](#)

Filename: Randy_Hall_PPA.pdf Size: 525.0 kB

[JBWaal PPA Behalf](#)

Filename: JBWaal_PPA_Behalf.pdf Size: 584.9 kB

Entry 7 BOT Membership Table

Completed - Aug 1 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL 800000057613

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Betty Leon		Chair	Executive Board	Yes	16	08/01/2020	9/30/2022	11
2	Doretha McFadden		Vice Chair	Executive Board	Yes	8	08/01/2020	9/30/2022	11
3	Kevin Alexander		Trustee/Member	--	Yes	8	08/01/2020	9/30/2022	9
4	Jacqueline Burton Waal		Secretary	Executive Board	Yes	16	08/01/2020	9/30/2022	12
5	Brandon Jefferies		Treasurer	Executive Board	Yes	8	08/01/2021	9/30/2023	12
6	Malik Sanders		Trustee/Member		Yes	4	08/01/2021	9/30/2023	5 or less
7	Constance Blackman		Trustee/Member		Yes	2	08/01/2021	9/30/2023	8
8	Jenny Young		Parent Rep		Yes	1	01/01/2021	6/30/2022	11
9	Randy Hall		Trustee/Member		Yes	1	08/01/2021	9/30/2023	5 or less

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	9
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

9

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

11

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

n/a

Board members attending 8 or fewer meetings during 2021-2022

3

Thank you.

Entry 8 Board Meeting Minutes

Completed - Aug 1 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

[PPA 2021-22 meeting minutes](#)

Filename: PPA_2021-22_meeting_minutes.pdf Size: 27.8 MB

Entry 9 Enrollment & Retention

Completed - Aug 1 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>Seventy percent of PPA's marketing is done in low-income neighborhoods with annual open houses dedicated to residents of low-income housing. PPA also works closely with community organizations that do outreach into low-income communities. PPA runs a universal pre-K program. This is an additional method for attracting economically disadvantaged students. Peninsula Preparatory is also a school-wide Title 1 school and our title 1 team host numerous workshops throughout the school year that are open to the public. Peninsula continues to use local agencies to assist in recruiting economically disadvantaged students. We also use social media to target families.</p>	<p>We will continue to implement the strategies described to the left to recruit ED students.</p>
English Language Learners	<p>All PPA marketing materials are sent home to parents in both English and Spanish, as well as other languages if requested.</p> <p>PPA is located in a densely-populated Hispanic, African, and Haitian community. Our Parent Coordinator works closely with these communities to encourage parents to enroll their child(ren) at PPA.</p> <p>We have a lottery weight for ELLs to ensure that our enrollment of ELLs continues to reflect our district.</p>	<p>Going forward, we will continue to recruit ELLs using the strategies described to the left.</p>
Students with Disabilities	<p>Peninsula Preparatory Academy has a working relationship with one of Far Rockaway's best pre-K centers for children with disabilities. Our Special Education staff host a</p>	<p>Going forward, we are continuing to work with a local pre-K for children with disabilities to attract this group. We will also continue hosting</p>

number of workshops onsite and offsite with hope to educate and recruit parents that have children with disabilities.

workshops going forward to continue recruiting parents of SWD.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>We promote a culture of achievement, maintain an orderly and safe learning environment, and engage parents and the community as partners. PPA is committed to the success of every child through the provision of high quality student-centered attention. This individualized attention is essential to ensure the academic achievement of the many at-risk children we serve. In addition, PPA partners with a local agency to support parents with employment, housing, and education. PPA provides vouchers to uniforms and school supplies to economically disadvantaged students. Further, economically disadvantaged students are not charged for any school activities.</p>	<p>We are committed to retaining ED students using the strategies listed on the left.</p>
English Language Learners	<p>We support the academic achievement of ELLs through an inclusive approach, with an emphasis on Tier I support that minimizes pull-out intervention. PPA employs a full-time ELL teacher to conduct individual and small-group support for ELLs as well as provide professional development for teachers on strategies to support ELLs in the classroom. Classroom teachers receive PD on how they can support ELL students through increased use of language and opportunities for oral presentations.</p>	<p>We are continuing to implement the strategies listed to the left to support the retention of ELLs at PPA.</p>
Students with Disabilities	<p>Extra assistance may be provided to special education students as required by their IEP, but they have</p>	<p>We have a robust program to support SWDs, and we will continue</p>

	<p>the same resources available to them to improve their skills as their fellow students and have access to the same curricular content. Furthermore, PPA provides professional development to teachers and has small class sizes that create an environment that supports learning for all students, including those with disabilities. For those students with IEPs that require Special Education teacher services and/or a resource room setting, the school directly provides these special education services. PPA employs a Special Education (SPED) Coordinator, plus at least four SPED teachers on staff. For those students with IEPs that require related services, such as counseling, speech, occupational, and physical therapies, the school contracts with the Queens' CSE or outside service providers.</p>	<p>to implement these approaches in the 2022-23 school year.</p>
--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2022

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee-fingerprint-oct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospa/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Aug 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category A: 5 or 30% whichever is less	1.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	0
Total Category B: not to exceed 5	0.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	1

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	26

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	27

Thank you.



Entry 12 Organization Chart

Completed - Aug 1 2022

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

PPA Organizational Chart-2021-22

Filename: PPA_Organizational_Chart-2021-22.pdf Size: 342.2 kB

Entry 13 School Calendar

Completed - Aug 1 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Calendar Placeholder

Filename: Calendar_Placeholder_1LUUHiE.pdf Size: 34.4 kB

Entry 14 Links to Critical Documents on School Website

Completed - Aug 1 2022

[Instructions](#)

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);^[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY);
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

^[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Peninsula Preparatory Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://peninsulaprep.org/compliance/
2. Board meeting notices, agendas and documents	https://peninsulaprep.org/compliance/
3. New York State School Report Card	https://peninsulaprep.org/compliance/
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://peninsulaprep.org/compliance/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://peninsulaprep.org/compliance/
6. Authorizer-approved FOIL Policy	https://peninsulaprep.org/compliance/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://peninsulaprep.org/compliance/

Thank you.



**PENINSULA PREPARATORY ACADEMY
CHARTER SCHOOL**

Financial Statements with Supplementary Information

For the years ended June 30, 2022 and 2021

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL
Financial Statements
June 30, 2022 and 2021

Contents	Page
Independent Auditor's Report.....	1-3
Statements of Financial Position.....	4
Statements of Activities	5
Statements of Functional Expenses	6-7
Statements of Cash Flows.....	8
Notes to the Financial Statements.....	9-14
 Supplementary Information	
Schedule of Expenditures of Federal Awards for the Year Ended June 30, 2022.....	15
Notes to Schedule of Expenditures of Federal Awards for the Year Ended June 30, 2022	16
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	17-18
Independent Auditor's Report on Compliance for each Major Program and on Internal Control over Compliance Required by the Uniform Guidance.....	19-21
Schedule of Findings and Questioned Costs for the Year Ended June 30, 2022	22-23
Corrective Action Plan.....	24
Summary Schedule of Prior Audit Findings.....	25

Independent Auditor's Report

To the Board of Trustees of
Peninsula Preparatory Academy Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Peninsula Preparatory Academy Charter School (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Peninsula Preparatory Academy Charter School as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Peninsula Preparatory Academy Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibility of management for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Peninsula Preparatory Academy Charter School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Peninsula Preparatory Academy Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Peninsula Preparatory Academy Charter School's ability to continue as a going concern for a reasonable period of time.

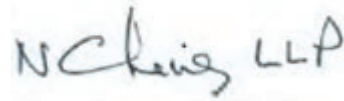
We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2022, on our consideration of Peninsula Preparatory Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Peninsula Preparatory Academy Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Peninsula Preparatory Academy Charter School's internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "NChing LLP". The signature is written in a cursive, slightly slanted style.

New York, New York
October 31, 2022

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL**Statements of Financial Position**

As of June 30,

	2022	2021
<u>Assets</u>		
Current assets		
Cash	\$ 31,805	\$ 943,968
Grants and other receivables	440,422	459,317
Prepaid expenses	3,905	4,888
Total current assets	476,132	1,408,173
Property and equipment, net - Note 4	313,064	196,117
Other assets		
Reserve contingency	487	75,482
Total assets	<u>\$ 789,683</u>	<u>\$ 1,679,772</u>
<u>Liabilities and Net Assets</u>		
Current liabilities		
Accounts payable and accrued expenses	\$ 419,009	\$ 218,337
Accrued salaries and other payroll-related expenses - Note 5	565,372	433,546
Accrued interest payable	-	2,268
Deferred revenue	29,617	22,169
Total current liabilities	1,013,998	676,320
Long-term liabilities		
SBA loan - paycheck protection program - Note 7	-	900,000
Total liabilities	1,013,998	1,576,320
Net assets without donor restrictions		
Undesignated	(224,802)	27,970
Reserve contingency	487	75,482
Total net assets without donor restrictions	(224,315)	103,452
Total liabilities and net assets	<u>\$ 789,683</u>	<u>\$ 1,679,772</u>

The accompanying notes are an integral part of these financial statements.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL**Statements of Activities**

For the years ended June 30,

	<u>2022</u>	<u>2021</u>
<u>Operating revenue and other support</u>		
State and local per pupil operating revenue		
General education	\$ 4,391,079	\$ 4,805,460
Special education	<u>446,556</u>	<u>597,747</u>
Total state and local per pupil operating revenue	<u>4,837,635</u>	<u>5,403,207</u>
Grants, contracts and other support		
State and local	576,162	263,427
Federal	858,526	300,609
Cancellation of debt	900,000	-
Contributions and other	<u>7,869</u>	<u>23,017</u>
Total grants, contracts and other support	<u>2,342,557</u>	<u>587,053</u>
Total operating revenue and other support	<u>7,180,192</u>	<u>5,990,260</u>
<u>Expenses</u>		
Program expenses		
Regular education	5,051,634	4,269,352
Special education	<u>1,139,864</u>	<u>1,048,201</u>
Total program expenses	<u>6,191,498</u>	<u>5,317,553</u>
Supporting services		
Management and general	<u>1,316,461</u>	<u>1,026,249</u>
Total supporting services	<u>1,316,461</u>	<u>1,026,249</u>
Total program and supporting services expenses	<u>7,507,959</u>	<u>6,343,802</u>
Change in net assets	(327,767)	(353,542)
Net assets without restrictions - beginning of year	<u>103,452</u>	<u>456,994</u>
(Net deficit)/Net assets without restrictions - end of year	<u><u>\$ (224,315)</u></u>	<u><u>\$ 103,452</u></u>

The accompanying notes are an integral part of these financial statements.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL
Statement of Functional Expenses
For the year ended June 30, 2022

	No. of Positions	Regular education	Special education	Program services Total programs	Supporting services Management and general	Total Program and Supporting services
Salaries						
Instructional personnel	44.00	\$ 2,537,197	\$ 596,546	\$ 3,133,743	\$ -	\$ 3,133,743
Non - instructional personnel	6.50	63,576	8,564	72,140	34,999	107,139
Administrative staff personnel	8.00	198,748	31,881	230,629	481,618	712,247
Total salaries	58.50	2,799,521	636,991	3,436,512	516,617	3,953,129
Operating expenses						
Payroll taxes and fringe benefits		631,009	152,570	783,579	134,323	917,902
Retirement benefits		137,606	33,271	170,877	29,292	200,169
Professional fees		-	-	-	404,822	404,822
Office expense		14,346	3,469	17,815	1,036	18,851
Insurance		40,535	9,801	50,336	8,629	58,965
Maintenance and repairs		289,375	69,967	359,342	61,599	420,941
Equipment and furnishings		51,479	12,334	63,813	10,733	74,546
Rent		422,737	102,212	524,949	89,988	614,937
Utilities		58,223	14,078	72,301	12,394	84,695
Staff development		50,182	8,575	58,757	3,609	62,366
Advertising and recruitment		67,358	14,863	82,221	11,509	93,730
Student services		13,176	1,775	14,951	-	14,951
Instruction supplies and materials		119,642	16,117	135,759	-	135,759
Technology and communication		67,751	16,381	84,132	14,422	98,554
Food service		208,651	28,107	236,758	-	236,758
Depreciation		80,043	19,353	99,396	17,039	116,435
Other expenses		-	-	-	449	449
Total operating expenses		2,252,113	502,873	2,754,986	799,844	3,554,830
Total expenses		\$ 5,051,634	\$ 1,139,864	\$ 6,191,498	\$ 1,316,461	\$ 7,507,959

The accompanying notes are an integral part of these financial statements.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL

Statement of Functional Expenses

For the year ended June 30, 2021

	No. of Positions	Regular education	Special education	Program services Total programs	Supporting services Management and general	Total Program and Supporting services
Salaries						
Instructional personnel	58.00	\$ 2,387,544	\$ 605,597	\$ 2,993,141	\$ -	\$ 2,993,141
Non - instructional personnel	2.50	60,915	9,286	70,201	34,000	104,201
Administrative staff personnel	6.00	180,090	29,599	209,689	407,254	616,943
Total salaries	66.50	2,628,549	644,482	3,273,031	441,254	3,714,285
Operating expenses						
Payroll taxes and fringe benefits		618,855	158,899	777,754	116,856	894,610
Retirement benefits		18,064	4,638	22,702	3,411	26,113
Professional fees		2,379	611	2,990	303,450	306,440
Office expense		58,408	14,997	73,405	11,029	84,434
Insurance		37,362	9,593	46,955	7,055	54,010
Maintenance and repairs		146,221	37,544	183,765	27,610	211,375
Equipment and furnishings		588	151	739	111	850
Rent		412,998	106,043	519,041	77,985	597,026
Utilities		30,175	7,748	37,923	5,698	43,621
Staff development		22,372	3,549	25,921	251	26,172
Advertising and recruitment		10,699	1,729	12,428	178	12,606
Student services		833	127	960	-	960
Instruction supplies and materials		78,514	11,969	90,483	-	90,483
Technology and communication		61,957	15,908	77,865	11,699	89,564
Food service		58,354	8,896	67,250	-	67,250
Depreciation		83,024	21,317	104,341	15,677	120,018
Other expenses		-	-	-	3,985	3,985
Total operating expenses		1,640,803	403,719	2,044,522	584,995	2,629,517
Total expenses		\$ 4,269,352	\$ 1,048,201	\$ 5,317,553	\$ 1,026,249	\$ 6,343,802

The accompanying notes are an integral part of these financial statements.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL**Statements of Cash Flows**

For the years ended June 30,

	<u>2022</u>	<u>2021</u>
Cash flows from operating activities		
Change in net assets	\$ (327,767)	\$ (353,542)
Adjustment to reconcile change in net assets to net cash use in operating activities		
Depreciation	116,435	120,018
Forgiveness of debt	(900,000)	-
Changes in operating assets and liabilities		
Grants and other receivables	18,895	(171,515)
Prepaid expenses	983	8,549
Security deposits	-	47,778
Accounts payable and accrued expenses	200,672	15,529
Accrued salaries and other payroll-related benefits	131,826	4,284
Accrued interest payable	(2,268)	2,268
Deferred revenue	7,448	22,169
Net cash used in operating activities	<u>(753,776)</u>	<u>(304,462)</u>
Cash flows from investing activities		
Acquisition of fixed assets	<u>(233,382)</u>	<u>(154,454)</u>
Net cash used in investing activities	<u>(233,382)</u>	<u>(154,454)</u>
Cash flows from financing activities		
SBA loan - paycheck protection program	<u>-</u>	<u>900,000</u>
Net cash provided by financing activities	<u>-</u>	<u>900,000</u>
Net (decrease)/increase in cash and restricted cash	(987,158)	441,084
Cash and restricted cash - beginning of year	<u>1,019,450</u>	<u>578,366</u>
Cash and restricted cash - end of year	<u><u>\$ 32,292</u></u>	<u><u>\$ 1,019,450</u></u>
Cash and restricted cash as reported within the statement of financial position		
Cash	31,805	943,968
Reserve contingency	487	75,482
	<u><u>\$ 32,292</u></u>	<u><u>\$ 1,019,450</u></u>

The accompanying notes are an integral part of these financial statements.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL

Notes to the Financial Statements

June 30, 2022 and 2021

Note 1 Organization

Peninsula Preparatory Academy Charter School (the “School”), a 501(c)(3) tax-exempt organization, is a public charter school located in Far Rockaway, New York. The School’s charter was renewed in 2019 for an additional five years. The School operated classes from kindergarten to fifth grades until August 2017, when pre-kindergarten classes were added. The mission of the School is to create a challenging, technology-rich learning environment in which the cornerstone of high expectations and focused instruction guarantee that every child, including those at-risk, succeeds academically. Enrollment in available class slots is open to all potential student candidates, with those residing in the immediate area given first preference. A lottery is held to award these available slots.

Note 2 Summary of significant accounting policies

Basis of presentation and use of estimates. The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (“U.S. GAAP”), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash. The School maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The School has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash.

Grants and other receivables. Grants receivable are recorded at net realizable value. The allowance for doubtful accounts are the School's best estimate of the amount of probable credit losses in existing receivables. Management determines the allowance based on historical write-off experience and reviews its allowance for doubtful accounts periodically. Past due balances are reviewed individually for collectability. Grant receivables are \$440,422 and \$459,317 at June 30, 2022 and 2021, respectively. No allowance was recorded at June 30, 2022 and 2021 as management believes all amounts are collectible.

Donated goods and services. The New York City Department of Education provides free lunches directly to some of the School’s students. Such costs are amounts are not determinable or are de minimis and not included in these financial statements. The School covers the unreimbursed cost of lunches for children not entitled to free lunches. The office of Pupil Transportation provides free transportation to the majority of the students during the district’s school days.

Reserve contingency. Reserve contingency relates to required reserve and escrow accounts that are required to be maintained by the School in accordance with charter requirements. \$75,000 was withdrawn in June 2022 to cover payroll expenses and was replenished in October 2022.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL

Notes to the Financial Statements

June 30, 2022 and 2021

Note 2 Summary of significant accounting policies - (continued)

Financial statements presentation. The financial statements of the School follows the accounting standard for not-for-profit organization, which require the School to report information regarding its statements of financial position and statements of activities according to the following net asset classifications:

Net assets without donor restrictions. Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the School.

Net assets with donor restrictions. Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the School or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Revenue recognition. The School recognizes revenue from the state and local governments based on the School's charter status and the number of students enrolled. Such revenue is recorded when services are performed in accordance with the charter agreement. The New York State Department of Education mandates the rate per pupil. Such revenue is recognized ratably over the related school year in which it is earned.

Grants and contracts revenue is recognized when qualifying expenditures are incurred and/or services are provided to the students during the applicable school year. Funds received in advance or any unspent funds for which qualifying expenditures have not been incurred are recorded as refundable advances. Any unspent amounts might be returned to the granting agency or the granting agency can approve that those amounts be applied to a future grant period.

Refundable advances. Funds received in advance for which qualifying expenditures have not been incurred are reflected as refundable advances from state and local government grants in the accompanying statements of financial position.

Operating risk. The coronavirus outbreak may have an adverse effect on the results of operations. Given the uncertainty around the extent and timing of the potential future spread or mitigation of the coronavirus and around the imposition or relaxation of protective measure, the School cannot reasonably estimate the impact to future results of operations.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL

Notes to the Financial Statements

June 30, 2022 and 2021

Note 2 Summary of significant accounting policies - (continued)

Property, plant and equipment. Property, plant and equipment are recorded at cost. Donated assets are capitalized at the estimated fair value at date of receipt. Maintenance and repairs are charged to expense as incurred; significant improvements are capitalized. The School capitalizes additions and significant improvements in excess of \$1,000. Items with an acquisition cost of less than \$1,000 or a useful life of less than one year are expensed in the year purchased. Depreciation is computed using the straight-line method over estimated useful lives of the respective assets.

The estimated depreciable lives of the different classes of property are as follows:

Asset	Useful life
Furniture and fixtures	7 years
Leasehold improvements	2-7 years
Machinery equipment	3-7 years
Computer Office equipment	3 years

Income taxes. The School has received its tax-exempt status from the Internal Revenue Service (IRS), under Section 501(c)(3) of the Internal Revenue Code (IRC), and is classified as a publicly supported organization, under IRC sections 509(A)(1) and 170(B)(1)(A)(II).

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken and recognize a tax liability (or asset) if the School has taken an uncertain position that more likely than not would not be sustained upon examination by taxing authorities. Management has analyzed the tax positions taken and has concluded that as of June 30, 2022, there are no uncertain positions taken or expected to be taken that would require recognition or disclosure in the financial statements.

The School is no longer subject to income tax examination by tax authorities for years before June 30, 2019.

Functional expenses. The costs of providing program and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among program services, administrative and fund raising. Such allocations are determined by management on an equitable basis.

The expenses that are allocated include the following:

Salaries	Time and effort
Payroll taxes and fringe benefits	Time and effort
Professional fees	Time and effort
Insurance	Square footage
Maintenance and repairs	Time and effort
Rent	Square footage

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL**Notes to the Financial Statements**

June 30, 2022 and 2021

Note 3 Liquidity and availability

Financial assets available for general expenditures, that is, without donor or other restrictions limiting their use, within one year of June 30, are:

Financial assets:	2022	2021
Cash	\$ 31,805	\$ 943,968
Grants and other receivables	440,422	459,317
Amount available for general expenditures within one year	<u>\$ 472,227</u>	<u>\$ 1,403,285</u>

These financial assets are not subject to donor or other contractual restrictions which would make them unavailable for general expenditures within one year of the balance sheet date. The School structures its financial assets to be available as its general expenditures, liabilities and other obligations come due. To help manage unanticipated liquidity needs, The School may borrow from the available credit line described in Note 12.

Note 4 Property and equipment

Property and equipment consisted of the following at June 30:

	2022	2021
Leasehold improvements	\$ 2,020,939	\$ 1,895,489
Furniture and fixtures	104,472	104,472
Computer equipment	17,161	17,161
Office equipment	248,349	223,337
Machinery and equipment	119,713	36,793
	<u>2,510,634</u>	<u>2,277,252</u>
Less: accumulated depreciation	<u>(2,197,570)</u>	<u>(2,081,135)</u>
Total	<u>\$ 313,064</u>	<u>\$ 196,117</u>

Note 5 Accrued salaries and other payroll-related expenses

Accrued payroll and benefits consist of amounts earned by the staff during the school year that is paid out over the summer months. As of June 30, 2022 and 2021, total accrued salaries and other payroll-related expenses amounted to \$565,372 and \$433,546, respectively.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL

Notes to the Financial Statements

June 30, 2022 and 2021

Note 6 Retirement plan

The School offers a 401(k) plan for all employees. Employees are eligible for the plan immediately upon employment and participation in the plan is voluntary. Employees can make pretax contributions, up to IRS limits for each calendar year. The School matches the employee contribution up to 4% of the employee's annual compensation. For the years ended June 30, 2022 and 2021, the School's matching contribution was \$200,169 and \$26,113, respectively. Such plan assets are held in a separate trust and are not included in the accompanying financial statements. All plan assets are held for the exclusive benefit of the Plan's participants and beneficiaries.

Note 7 SBA loan - paycheck protection program

On Mar 8, 2021, the School obtained a loan of \$900,000 (the "PPP loan") from a commercial bank pursuant to the Paycheck Protection Program ("PPP") administered by the Small Business Administration (the "SBA") pursuant to the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"). During fiscal year 2022, the School received notification that the PPP loan had been forgiven. The School recorded as cancellation of debt in the amount of \$900,000.

Note 8 Concentration of credit and revenue risks

Credit risk. The School maintains its cash in bank deposit accounts, which, at times, may exceed federally insured limits. The School has not experienced any losses in such accounts. The School believes it is not exposed to significant credit risk on cash and cash equivalents.

Revenue risk. The School received approximately 67% and 90% of its operating revenue, which is subject to specific requirements, from per pupil funding from the New York City Department of Education during the years ended June 30, 2022 and 2021, respectively. Additionally, as of June 30, 2022 and 2021, the School's grants receivable consists of approximately 83% and 88%, respectively, from the New York State Department of Education and the Federal Title grants.

Note 9 Support services

The School entered into an agreement, which renews annually, with a third party service to provide assistance with accounting and bookkeeping, financial reporting and budgeting, and grant financial management. For the years ended June 30, 2022 and 2021, fees under this agreement amounted to \$135,591 and \$114,199, respectively.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL

Notes to the Financial Statements

June 30, 2022 and 2021

Note 10 Contingency

The School participates in a number of federal and state programs. These programs require that the School comply with certain requirements of laws, regulations, contracts, and agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from such audits of government and contracts by government agencies is presently not determinable, it should not, in the opinion of the management, have a material effect on the financial position or results of operations. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

Note 11 Rent

The School has a year to year operating lease for its facilities. As of June 30, 2022 and 2021, rent expenses amounted to \$614,937 and \$597,026, respectively.

Note 12 Subsequent events

Management has evaluated events and transactions for potential recognition and disclosure through October 31, 2022, which is the date the financial statements were available to be issued and concluded that except as set forth below, no subsequent events occurred requiring adjustments or disclosures in the financial statements.

On July 8, 2022, the School obtained a line of credit of \$500,000 from Chase. Monthly payment is due in an amount equal to the greater of \$250 or the aggregate sum of accrued interest plus 1/60 of the unpaid principal balance. Interest is computed at the rate of 0.44% per annum above the Prime Rate (the "Note Rate") at the rate of 4.75% at June 30, 2022 and at the rate of 3.00% per annum above the Note Rate, at the bank's option, upon the occurrence of any default under the note.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL

Schedule of Expenditures of Federal Awards

For the year ended June 30, 2022

Federal Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-through Identifying Number	Federal expenditures
U.S. Department of Education			
<u>Pass-through New York State Education Department:</u>			
Title I Grants to Local Educational Agencies	84.010A	0021-22-4265	\$ 72,496
Supporting Effective Instruction State Grants	84.367A	0147-22-4265	18,294
Education Stabilization Fund:			
COVID-19 - Elementary and Secondary School Emergency Relief (ESSER) Fund	84.425D	5890-21-4265	42,579
COVID-19 - Elementary and Secondary School Emergency Relief (ESSER II) Fund	84.425D	5891-21-4265	130,510
COVID-19 - ARP Elementary and Secondary School Emergency Relief (ARP ESSER) Fund	84.425U	5880-21-4215	81,488
Total for program			254,577
Total U.S. Department of Education			345,367
U.S. Department of Agriculture			
<u>Pass-through New York State Department of Education:</u>			
School Breakfast Program	10.553	331600860975	98,648
National School Lunch Program	10.555	331600860975	262,341
Total Child Nutrition Cluster			360,989
Pandemic EBT Food Benefits (P-EBT)	10.542	331600860975	601
Child and Adult Care Food Program (CACFP)	10.558	331600860975	4,925
Total U.S. Department of Agriculture			366,515
Federal Communications Commission			
Emergency Connectivity Fund (ECF)	32.009	16021524	70,020
Total Expenditures of Federal Awards			\$ 781,902

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL

Notes to Schedule of Expenditures of Federal Awards

For the year ended June 30, 2022

Note 1 Basis of Presentation

The accompanying schedule of expenditures of federal awards (the “Schedule”) includes the federal grant activity of Peninsula Preparatory Academy Charter School for the year ended June 30, 2022. The information in this Schedule is presented in accordance with the requirements of Office of Management and Budget (OMB) Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”). Because the Schedule presents only a selected portion of the operations of Peninsula Preparatory Academy Charter School, it is not intended to, and does not, present the financial position, changes in net position or cash flows of Peninsula Preparatory Academy Charter School.

Note 2 Summary of Significant Accounting Policies

The accompanying schedule of expenditures of federal awards is presented using the accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. The amounts reported as expenditures in this Schedule may differ from certain financial reports submitted to federal funding agencies, due to those reports being submitted on either the cash or modified cash basis of accounting.

Note 3 Indirect Cost Rate

Peninsula Preparatory Academy Charter School has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Trustees of
Peninsula Preparatory Academy Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Peninsula Preparatory Academy Charter School, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2022.

Report on internal control over financial reporting

In planning and performing our audit of the financial statements, we considered Peninsula Preparatory Academy Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Peninsula Preparatory Academy Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Peninsula Preparatory Academy Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

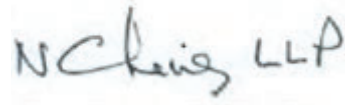
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on compliance and other matters

As part of obtaining reasonable assurance about whether Peninsula Preparatory Academy Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "NChing LLP".

New York, New York
October 31, 2022

Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

To the Board of Trustees of
Peninsula Preparatory Academy Charter School

Report on compliance for each major federal program

Opinion on each major federal program

We have audited Peninsula Preparatory Academy Charter School's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of Peninsula Preparatory Academy Charter School's major federal programs for the year ended June 30, 2022. Peninsula Preparatory Academy Charter School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Peninsula Preparatory Academy Charter School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for opinion on each major federal program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Peninsula Preparatory Academy Charter School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Peninsula Preparatory Academy Charter School's compliance with the compliance requirements referred to above.

Responsibilities of management for compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Peninsula Preparatory Academy Charter School's federal programs.

Auditor's responsibilities for the audit of compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Peninsula Preparatory Academy Charter School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Peninsula Preparatory Academy Charter School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Peninsula Preparatory Academy Charter School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Peninsula Preparatory Academy Charter School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Peninsula Preparatory Academy Charter School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on internal control over compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "NChing LLP". The signature is written in a cursive, slightly slanted style.

New York, New York
October 31, 2022

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL

Schedule of Findings and Questioned Costs

For the year ended June 30, 2022

Schedule I – Summary of auditor’s results

Financial statements

Type of report the auditors issued on whether the financial statements audited were prepared in accordance with GAAP:

Unmodified opinion

Internal control over financial reporting:

- Material weakness(es) identified?
- Significant deficiency(ies) identified that are not Considered to be material weakness(es)?

___ yes X no

___ yes X none reported

Noncompliance material to financial statements noted?

___ yes X no

Federal awards

Internal control over major federal programs:

- Material weakness(es) identified?
- Significant deficiency(ies) identified that are not Considered to be material weakness(es)?

___ yes X no

___ yes X none reported

Type of auditor’s report issued on compliance for major federal programs:

Unmodified opinion

Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance under Section 2CFR200.516(a)

___ yes X no

Identification of major federal programs:

Federal

Assistance

Listing Number

Name of Federal Program or Cluster

84.425D

COVID-19 - Elementary and Secondary School Emergency Relief (ESSER) Fund

84.425D

COVID-19 - Elementary and Secondary School Emergency Relief (ESSER II) Fund

84.425U

COVID-19 - ARP Elementary and Secondary School Emergency Relief (ARP ESSER) Fund

10.553 and 10.555

Child Nutrition Cluster

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

___ yes X no

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL
Schedule of Findings and Questioned Costs
For the year ended June 30, 2022

Section II – Financial Statement Findings

None noted.

Section III – Federal Award Findings and Questioned Costs

None noted.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL

Corrective Action Plan

For the year ended June 30, 2022

Corrective action plan is not applicable for the year ended June 30, 2022.

PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL
Summary Schedule of Prior Audit Findings
For the year ended June 30, 2022

There were no prior audit findings.



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

October 01, 2022 through October 31, 2022

Primary Account: [REDACTED]

00156648 DRE 802 210 30522 NNNNNNNNNN 1 000000000 69 0000

PENINSULA PREPARATORY ACADEMY CHARTER
SCHOOL
611 BEACH 19TH STREET
FAR ROCKAWAY NY 11691

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
Service Center: 1-877-425-8100
Para Espanol: 1-888-622-4273
International Calls: 1-713-262-1679

CONSOLIDATED BALANCE SUMMARY

ASSETS

Checking

	OPENING BALANCE	TOTAL CREDITS	TOTAL DEBITS	ENDING BALANCE
PENINSULA PREPARATORY ACADEMY CHARTER SCHOOL				
[REDACTED]	\$0.00	\$75,000.00	\$75,000.00	\$0.00
Total	\$0.00	\$75,000.00	\$75,000.00	\$0.00

Savings

	OPENING BALANCE	TOTAL CREDITS	TOTAL DEBITS	ENDING BALANCE
PENINSULA PREPARATORY ACADEMY CHARTER BY PENINSULA PREPARATORY ACADEMY CHARTER				
[REDACTED]	487.37	75,000.02	0.00	75,487.39
CURRENT INTEREST: \$0.02 YTD INTEREST: \$3.54				
Total	\$487.37	\$75,000.02	\$0.00	\$75,487.39
TOTAL ASSETS	\$487.37	\$150,000.02	\$75,000.00	\$75,487.39

CLIENT FUNDS CHECKING

PENINSULA PREPARATORY ACADEMY CHARTER
SCHOOL

Account Number: [REDACTED]

CHECKING SUMMARY

	INSTANCES	AMOUNT
Beginning Balance		\$0.00
Deposits and Additions	1	75,000.00
Electronic Withdrawals	1	-75,000.00
Ending Balance	2	\$0.00

The monthly service and transaction fees on your Client Funds Accounts have been waived.

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Brandon Jeffries

Name of Charter School Education Corporation:

Peninsula Preparatory Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

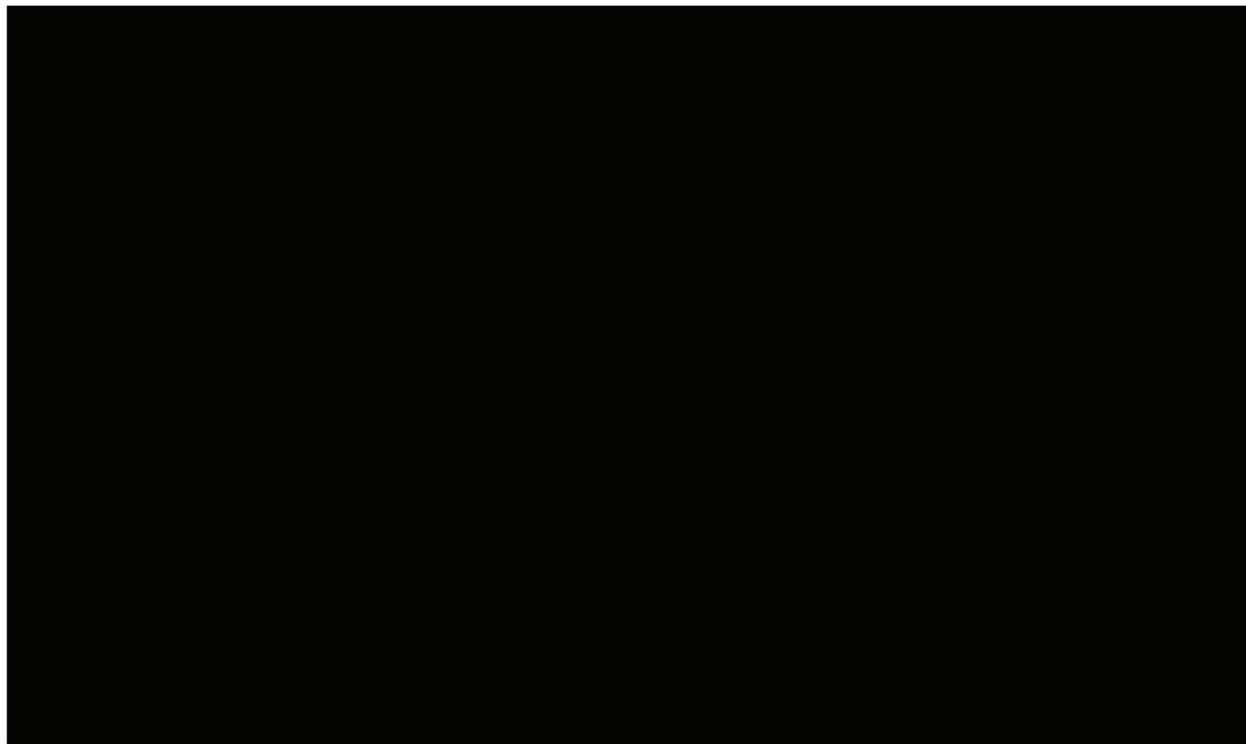
☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Peninsula Preparatory Academy Charter School

- Brandon Jeffries

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



DocuSigned by:
Brandon Jeffries
9CCB51F9682B4A1...

7/5/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Kevin Alexander

Name of Charter School Education Corporation:

Peninsula Preparatory Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee, Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

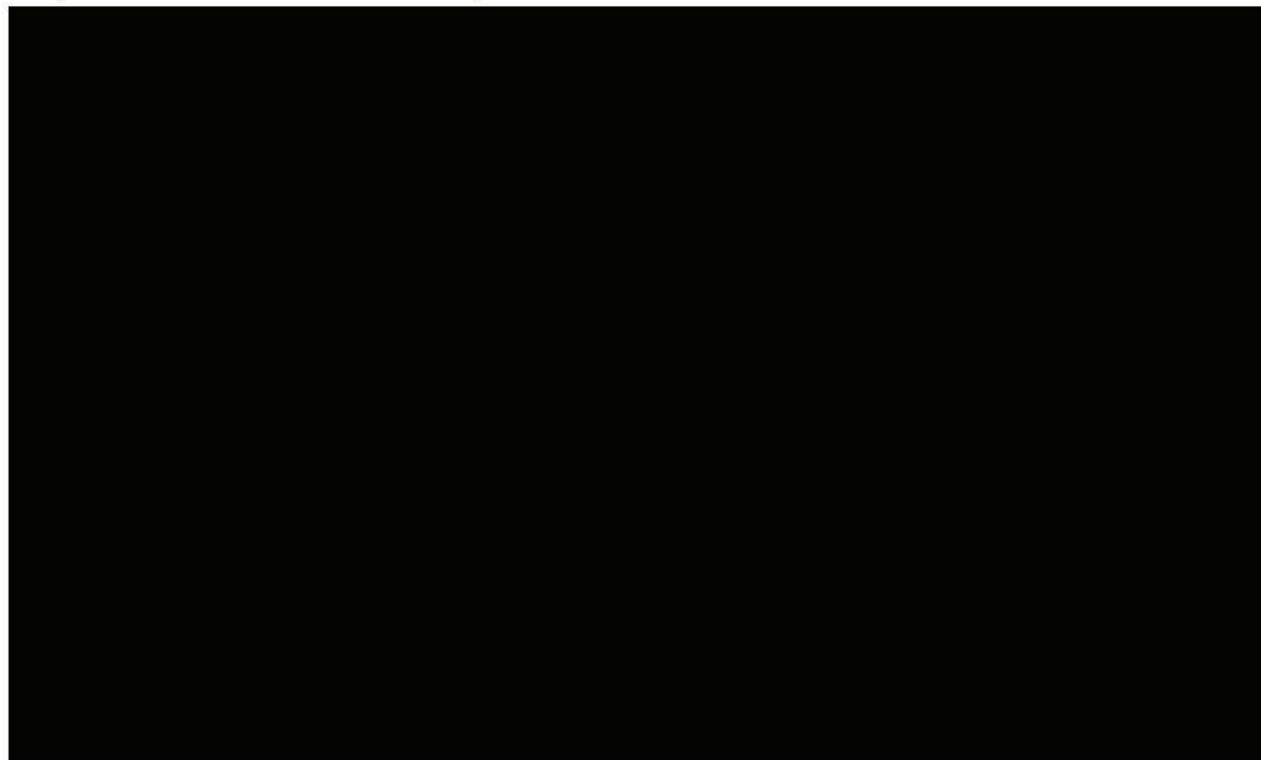
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



DocuSigned by:
Kevin Alexander
216487A1C765410...

7/5/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Jenny Young

Name of Charter School Education Corporation:

Peninsula Preparatory Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Rep

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

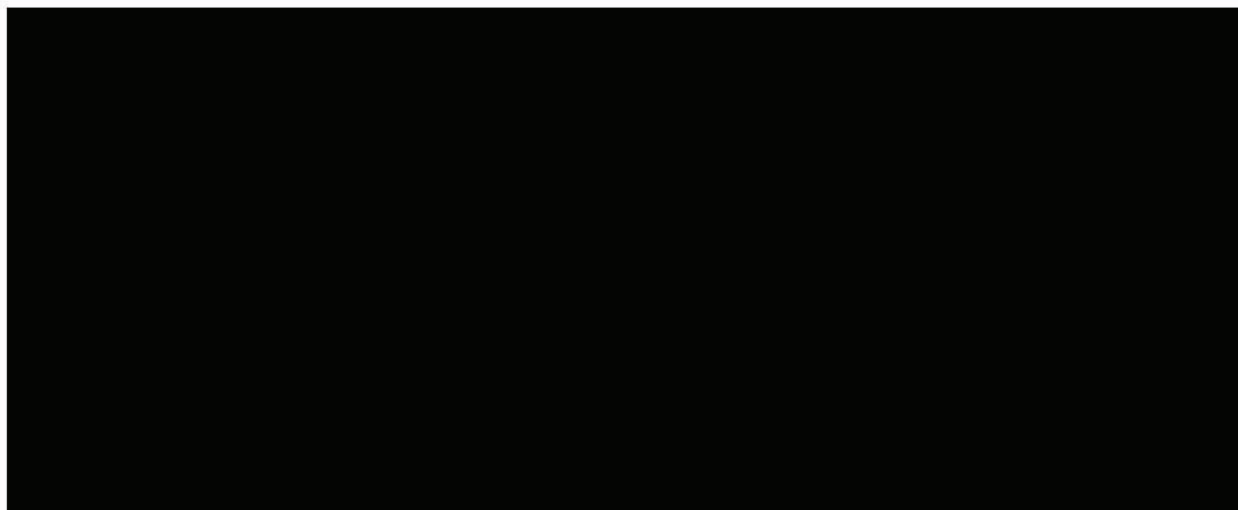
Peninsula Preparatory Academy Charter School

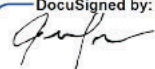
- Jenny Young

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



DocuSigned by:

7E566813741D4FC...

7/2/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Constance Blackman

Name of Charter School Education Corporation:

Peninsula Preparatory Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

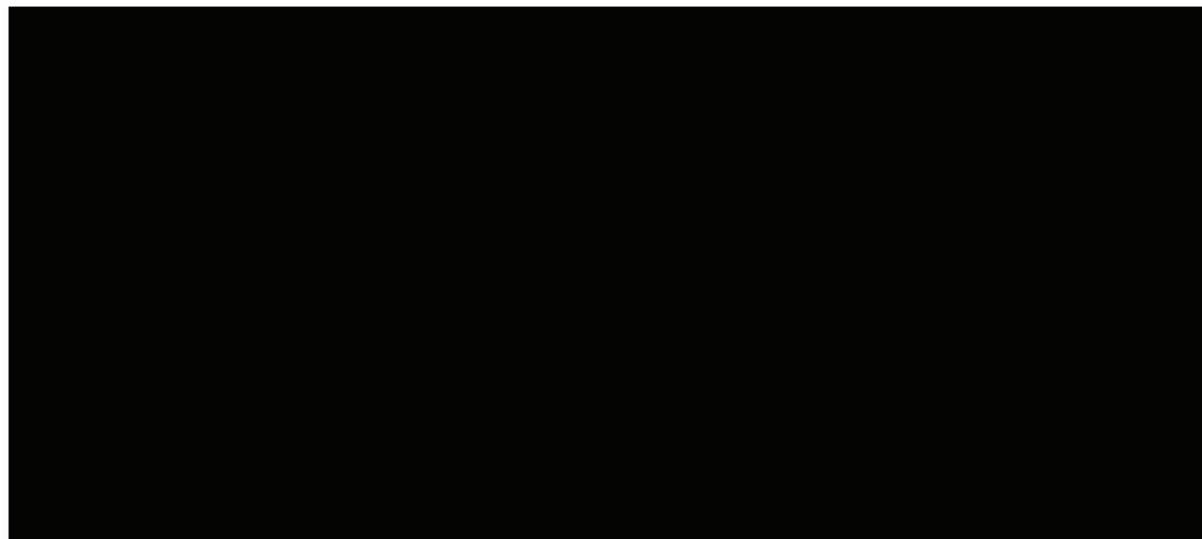
☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



Business Address:



DocuSigned by:
CONSTANCE BLACKMAN
CBA34AB585754D1...

6/29/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Doretha McFadden

Name of Charter School Education Corporation:

Peninsula Preparatory Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

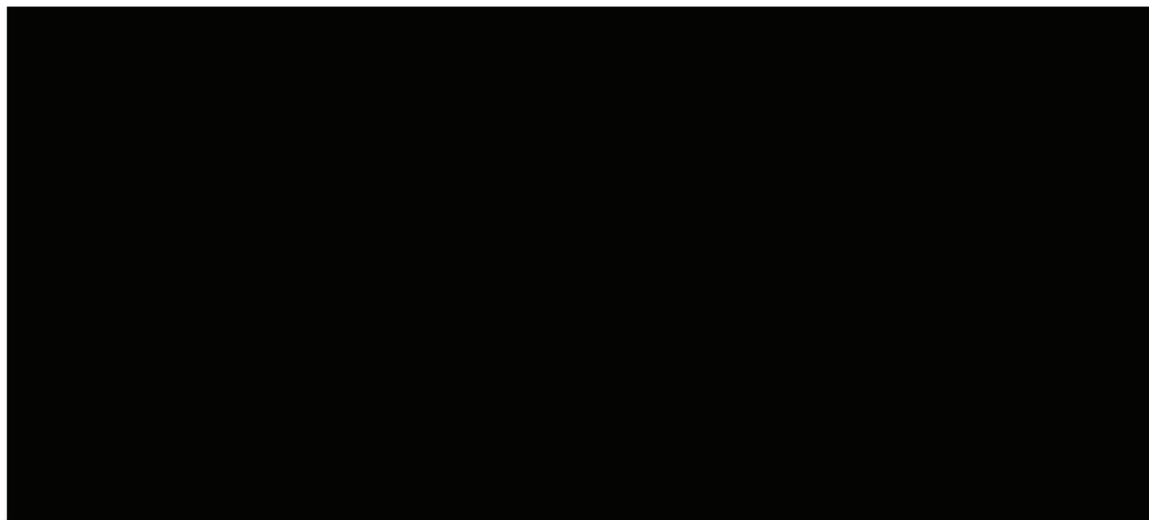
Peninsula Preparatory Academy Charter School

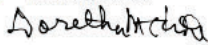
- Doretha McFadden

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



DocuSigned by:

2221A0803179450...

6/30/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Betty Leon

Name of Charter School Education Corporation:

Peninsula Preparatory Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

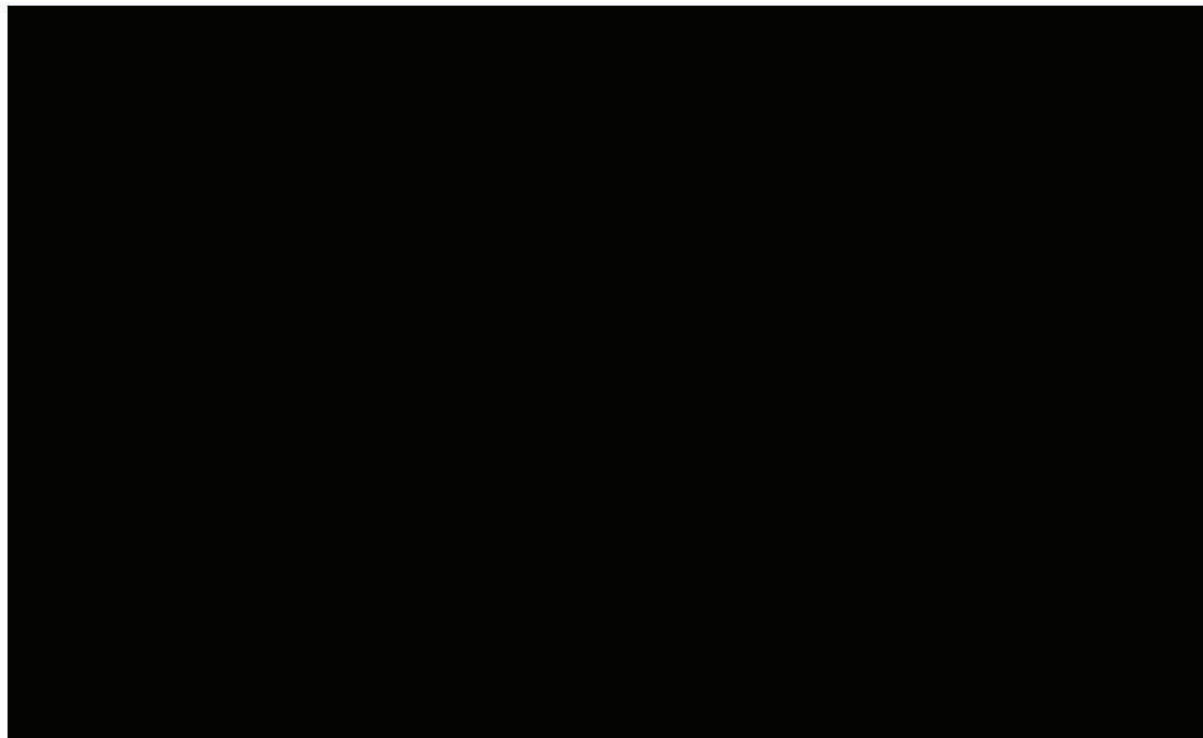
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



DocuSigned by:

587DCD645404461...

7/25/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Malik Sanders

Name of Charter School Education Corporation:

Peninsula Preparatory Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

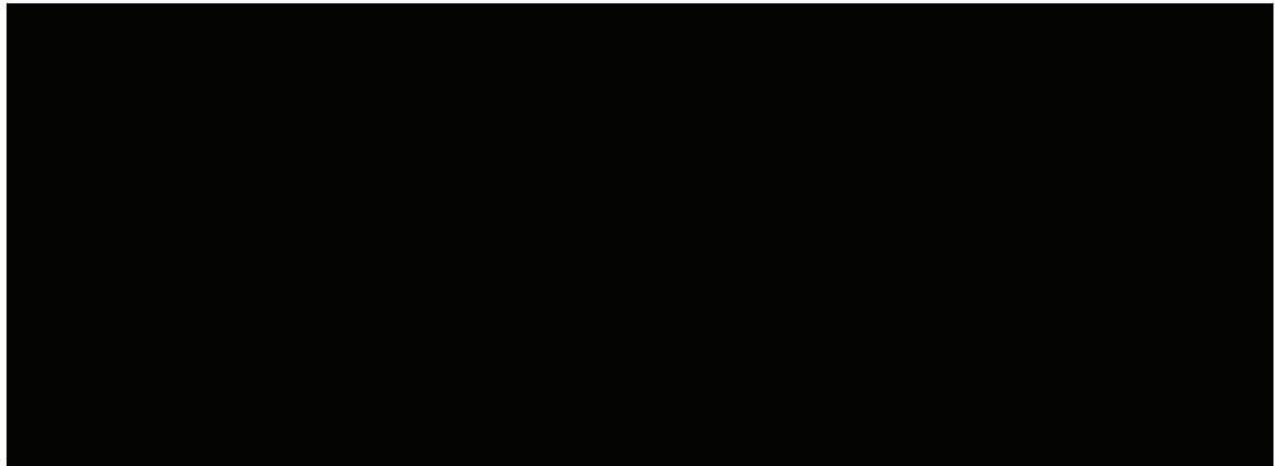
Peninsula Preparatory Academy Charter School

- Malik Sanders

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



DocuSigned by:
Malik Sanders
B1A586708DCC464...

7/27/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Randy Hall

Name of Charter School Education Corporation:

Peninsula Preparatory Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

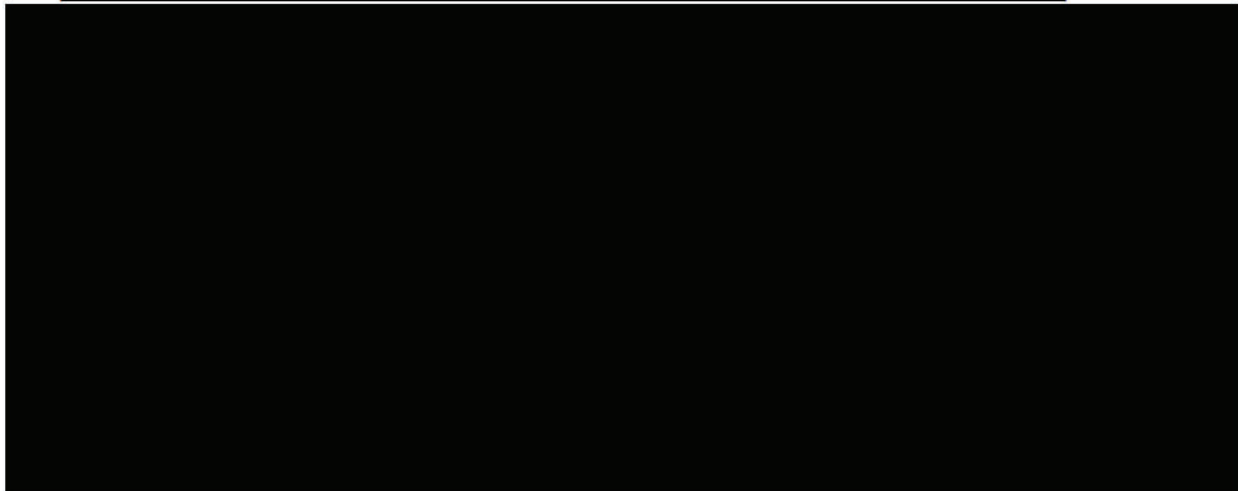
Peninsula Preparatory Academy Charter School

- Randy Hall

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



DocuSigned by:
Randy Hall
B7A4C2AB3EA2418...

7/27/2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Jacqueline Burton Waal

Name of Charter School Education Corporation:

Peninsula Preparatory Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:



Home Telephone:

Home Address:

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

July Board of Trustees Meeting - Wednesday, July 14, 2021

Meeting began at: 6:00 PM

Attendance:

Board of Trustees:

Ms. Betty Leon - Chairperson

Mrs. Doretha McFadden - Vice Chair

Mrs. Jaqueline Burton-Waal - Secretary

Randy Hall - Member

Constance Blackman - member

Kevin Alexander

Brandon Jeffries

Absent:

Malik Sanders

PPA Staff:

Mrs. Rachele Pierre - Interim Principal

Mrs. Angela Inforna - Assistant Principal

Mr. Jason Pierre - COO/CFO

Ms. Ta Jones - Director of Communication

PTO:

Ms. Jenny Young - PTO President

A motion was made to accept June's Board minutes by Mr. K. Alexander seconded by Ms. Jenny Young accepted by all.

Recitation of PPA's Mission:

- i. Recitation of Mission statement
- ii. Recitation of Goal #3

Chairperson's Report: Ms. Betty Leon

- The Real Estate Team: Mrs. Leon is looking for an attorney that will assist us with the building that we want to have in place.

Motion to accept Chairperson's report made by: Ms. Constance Blackmant

Seconded by: Ms. Kevin Alexander

Unanimously Accepted by all

Board of Trustees

- i. Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Principal's Report: Mrs. Rachele Pierre - Interim Principal

Mrs. Angela Inforna - Assistant Principal

Principal's Report Dashboard {attachment - Dashboard breakdown June 2021}

- Student and Staff Attendance - 96% of Students & 90% Teachers {see attachment}
- Programs that we will implement next year {see attachment - Program}
- We will go back to i-Ready for diagnostics. This will be K-5. i-Ready can identify students performing 2/3 grade levels below.
- Mrs. Inforna explained SPIRE - this will work with I-Ready. SPIRE is a multi-sensory approach,
 1. Spire will be an in-school program that the students use for reading intervention.
 2. A Parent workshop will be provided so that parents can learn about the program - as it is new to Peninsula Prep.
 3. SPIRE is scheduled to be used during small group time that has already been built into the schedule. During this time, scholars will go to RISE, ELL Services, work with the SpEd teachers or remain with the General Education teacher for remediation and/or enrichment.

Accountability {see attachment}

Scholar Schedules;

- While creating class scheduled this year, specialty classes will resume being provided 2x a day to each class K - 5. This will break the monotony of the classroom instruction and they will not be sitting in one classroom all day much as they did during the pandemic.
- When creating schedules, the students/grades are also looked at to help determine the best time for specials - some grades perform better when the core subjects are in the morning and special classes are later, while others do better to provide 2 core classes and then a special.

Motion to accept Principal's Report made by: Ms. C. Blackman

Seconded by: Mr. K. Alexander

Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Financial Report: Jason Pierre - Chief Operating Officer

Moving into 2021-2022

- End of Year compliance - {see attachment}
- The annual report will be completed by July 28th in collaboration with Team Pasek
- Annual reconciliation of our per-pupil billing - July 30th
- Annual Audit is in process with target completion by September 15, 2021
- We still have those employees that are still using our 401(k) but are not with us. They will have until September 30th to roll it over and cash it out. Our broker will reach out to them.
- Annual 5500 was completed, signed, and filed

Recruitment:

- Currently, we are in talks with St Francis College Brooklyn to create a direct pipeline for teaching students
- We've listed all available positions on Indeed and will continue to collect and track applicants throughout the school year
- PPA will participate in one recruitment fair per quarter and host 1 recruitment fair during the 2021-2021 school year.
- The teacher referral program will be launched in August. Each staff member will have the opportunity to receive a small incentive for recommending successful applicants.

Questions: Ms. Leon: Do you have a recruitment policy? Mr. Pierre: We are working on that right now. We have a recruitment calendar that breaks down each month why should be done when recruiting.

Fundraising:

- We are currently working with a consultant to assist with branding and developing brand identification which will assist with fundraising efforts.
- A minimum of two formal fundraisers this school year. Tentative date September 28th & April 26th, 2022
- ** Event 1: Artvino Black Tie Event
- ** Event 2 PPA Awards Ceremony
- We will contract with a grant writer on an hourly basis. The cost will be between \$65 - \$85 per hour. Test grant will be the charter expansion grant due July 28th

Operations:

- Our security guard will now become our security compliance officer. This job description will be included in the Aug report.
- Our COVID-19 Protocol will continue to be in effect with some changes. The final protocol will be presented in August.
- A school-wide safety committee will be armed and will meet on a quartile basis.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Community:

- We will foster or improve our relationship with key community leaders and organizations. We will share PPA's community needs/recommendations and pair parents & students with support organizations.
- We will have representation at community board meetings, community roundtable meetings, etc.
- Community Day. This will serve as an open house for our community shareholders.
- Mr. Alexander: Sharing information would be an asset because there are two organizations on the board and it would be great to partner with them.

Expanding to 6th:

- Based on meeting with NYCDOE charter office building strong relationships with the elected officials in District 27 will be an integral part of our expansion application.
- Tentative expansion timeline
- Application deadline Nov 2021 (material change)
- Approval Jan 2022
- Lottery April 2022
- First-class September 2022

Ms. Blackman: will we have space? Mr. Pierre: If we expand to 6th grade, the DOE would have to provide up space. Ms. Blackman, would it be like a satellite location? Mr. Pierre: Yes. Ms. Leon: I think a better time frame should be Nov 2022. What do you think? Mr. Alexander: I believe we should allow ourselves the time

Board Support Ideas:

- Board sponsored scholarship managed by wizehive
- Board sponsored performance incentive for teachers
- Be a resource to parents. Through our parent developer board members will be able to design supports for parents by using their extensive community & business relationships. This will be driven by their child's performance.
- Our teachers are not signed up with the NY Charter Center certification. They will be able to assist the teachers in obtaining their certification

Motion to accept financial report: Ms. B. Leon

Seconded by: Mr. K. Alexander

Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Committee's Reports: Jenny Young - PTO President

1. Double Good Fundraiser began today - this will be used to offset school expenses and what teachers use to support their classroom.
2. They would like to have an event welcoming the parents/families back to the school

Motion to accept committee's report made by: Ms. B. Leon

Seconded by: Ms. C. Blackman

Unanimously Accepted by all

There wasn't any new business/old business to be discussed.

Meeting adjourned at 8:07 PM

Motion to adjourn made by: Ms. B. Leon

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Interim Principal: Rachele Pierre -- Assistant Principal: Angela Infora -- COO/CFO: Jason Pierre

Principal's Report Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Peninsula Preparatory Academy's Dashboard

Dashboard Breakdown- June 2021

- Student enrollment PK-5th 321
 - Pre-k 27 currently enrolled (13 boys and 14 girls)
 - K-5th 294 students currently enrolled (118 boys and 176 girls)
 - 11.6% students enrolled are receiving SpEd services
 - 11.6% students enrolled are receiving ELL services
 - 15% students enrolled are receiving Math Intervention Services (MISE)
 - 28% students enrolled are receiving Reading Intervention Services (RISE)
 - 33.8% students are General Education Students who are not receiving any additional services outside of their classroom instruction

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Infora -- COO/CFO: Jason Pierre

Waitlist for the 2021-2022 School Year

- Kindergarten 120 students
- 1st Grade 16 students
- 2nd Grade 22 students
- 3rd Grade 18 students
- 4th Grade 16 students
- 5th Grade 20 students

Student and Staff Attendance-June

- 96% of students attended school both in person and virtual
- 90% of teachers attended in person learning

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Peninsula Preparatory Academy's Plan of Action for the 2021-2022 School Year

Programs

Reading and Math Diagnostic



Measures students' performance and growth over time
Will be administered 3x a year (Fall, Winter, and Spring)

Information was provided from:
<https://www.curriculumassociates.com/-/media/main/site/files/i-ready/i-ready-assessment-flyer-2020.pdf>

Reading Intervention



Dramatically increase students reading skills through

Explicit, Teacher-Led Instruction

Lessons are clearly written and keep teachers at the center of instruction.

Consistent 10-Step Lesson

Systematic, sequentially structured 10-Step Lessons ensure mastery of concepts and allows for easy implementation.

Multisensory Learning

Auditory, visual, and kinesthetic teaching techniques keep students actively engaged and help them retain information.

Mastery of Concepts

Data-driven instruction with continual practice and review ensures measurable and permanent gains.

Information was provided from: <https://eps.schoolspecialty.com/spire>

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Accountability

Weekly data analysis and application meetings with grade level teams

Weekly lesson plans

Consistent progress monitoring of students

Weekly informal observations with recommendations

Quarterly teacher evaluations

Staff attendance



Schedule

Small Group Instruction

Daily intervention block
for ELA and
Mathematics



Recruitment

ELA and Math Coach
Recruitment

Hiring other vacancies



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Teacher Support/Development

2x a month professional development

Weekly meetings with Administration, ELA, and Math coach

Weekly meeting with Data Coordinator

Model Lessons

Providing professional literature

Peer observations



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Interim Principal: Rachele Pierre -- Assistant Principal: Angela Infora -- COO/CFO: Jason Pierre

Financial Report Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

End of year compliance

- Annual report will be completed by June 28th in collaboration with Team Pasek
- Annual reconciliation of our per pupil billing – July 30th
- Annual Audit is in process target completion September 15th 2021
- Annual 5500 was completed, signed & filed

Recruitment

- Currently we are in talks with St Francis College Brooklyn to create a direct pipeline for teaching students.
- We've listed all available positions on indeed and will continue to collect and track applicants throughout the school year
- PPA will participate in one recruitment fair per quarter and host 1 recruitment fair during the 2021-2022 school year
- Teacher referral program will be launched in August . Each staff member will have the opportunity receive a small incentive for recommending successful applicants.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Operations

- Our security guard will now become our security compliance officer. This job description will be included in the Aug report
- Our COVID-19 Protocol will continue to be in effect with some changes. Final protocol will be presented in August.
- A School wide safety committee will be formed and will meet on a quarterly basis

Community

- We will foster or improve our relationship with key community leaders and organizations. We will share PPA's community needs /recommendations and pair parents & students with support organizations.
- We will have representation at community board meetings, community roundtable meetings etc.
- Community day. This will serve as an open house for our community share holders.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Expanding to 6th

- Based on meeting with NYCDOE charter office building strong relationships will the elected officials in district 27 will be an integral part of our expansion application.
- Tentative expansion timeline
 - Application deadline Nov 2021 (material change)
 - Approval Jan 2022
 - Lottery April 2022
 - First class September 2022

Board support ideas

- Board sponsored scholarship managed by wizehive.
- Board sponsored performance incentive for teachers
- Be a resource to parents. Through our parent developer board members will be able to design supports for parents by using their extensive community & business relationships. This will be driven by their child's performance.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

August Board of Trustees Meeting - Wednesday, August 11, 2021

Meeting began at 6:00 PM

Attendance:

Board of Trustees:

Ms. Betty Leon - Chairperson
Mrs. Doretha McFadden - Vice-Chair
Mrs. Jaqueline Burton-Waal - Secretary
Constance Blackman - member
Brandon Jeffries
Malik Sanders
Kevin Alexander

Absent:

Randy Hall

PPA Staff:

Mrs. Rachele Pierre - Interim Principal
Mrs. Angela Inforna - Assistant Principal
Mr. Jason Pierre - COO/CFO
Ms. Ta Jones - Director of Communication

PTO:

Ms. Jenny Young - PTO President

**A motion was made to accept June's Board minutes by Mrs. J. Burton-Waal
seconded by Ms. C. Blackman
accepted by all.**

Recitation of PPA's Mission:

- i. Recitation of Mission statement
- ii. Recitation of Goal #3

Chairperson's Report: Ms. Betty Leon

- The COVID policy should go out to the teachers so that they know the protocol. This will be a living document and amended as needed.

Board of Trustees

- i. Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

- Layered COVID-19 Prevention Strategies. Promoting vaccinations with the teachers. The teachers need to protect the students and vaccinations should be encouraged.
- Incorporate Nurse Lane in creating the protocol for the school
- Far Rockaway has one of the lowest areas in vaccinations.
- Masks should be mandatory and provide shields for students who need a mask break.
- Ensure that there is proper ventilation in the classrooms and offices
- Make sure that students stay home when they are sick.
- Ensuring that the school is cleaned and sanitized daily

Motion to accept Chairperson's report made by: Ms. C. Blackman

Seconded by: Mrs. J. Burton-Wall

Unanimously Accepted by all

Principal's Report: Mrs. Rachele Pierre - Interim Principal

Mrs. Angela Inforna - Assistant Principal

Principal's Report Dashboard {attachment}

- Pre Service Overview
- Deep Dive in the Charter and Vision
- Expectations for the year
- Grade level collaboration
- Team Building Activities
- Professional Development
 - School culture - headed by Dean of Students
 - Programs - enVision, Wonders, iReady & SPIRE
 - Support Services - stating expectations - ELL, Speech, SpEd
 - Data reporting/usage to drive instruction - conducted by Mrs. Cervoni
 - Parent communication and engagement - presented by Ms. Johnson

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

September Overview

- Administration of iReady Diagnostic: this will be given to determine where the students are academically at the beginning of the year. The Diagnostic will state the grade level the student tested. For example, a third-grade student could score 3.1 which means 3rd grade, 1st month. In September, this is considered grade level.
- Administration of SPIRE Placement Test
- Professional Development (iReady data analysis) There will be a review during preservice and during a half-day PD, the iReady Consultant will come in to further discuss the data
- Rules and procedures for classrooms
- Initial goal-setting meetings with teachers - using a tool to see where the teachers strengths and weaknesses are and provide additional support.

Parent and Family Engagement/Partnership Plan

- conduct workshops in collaboration with PTO
- Provide translation to support our ELL parents (survey the parents that speak another language and ask them to rotate coming in to translate the meetings)
- Parent volunteer hours - even if the hours are virtual, they should count towards the mandatory hours.
- There will be a system in place to track the parents that are volunteering their time. Ms. Johnson will report back within the next week as to what that program is.
- Monthly celebrations - similar to Student of the Month. This can be remote. Be sure to utilize Mr. Alexander for workshops as well as Mr. Sanders. Celebrate the teachers of the month in addition to the students.
- Possibly survey the parents to see if they are able to provide any services.
- Ms. Johnson will coordinate a survey to provide to the parents on what they would like to see/what they need. Perhaps building relationships with other parent coordinators in the Rockaway community to help build her network.

Schedule

- Possibly altering the schedule to a 7 AM - 3 PM
- Prior to the pandemic, students and teachers congregated in the gymnasium. At this time, that would not be in the best interest of Peninsula Prep to continue the school-wide morning meeting.
- Now, the teachers will need to be in their classroom in the morning to greet their students.
- A concern for the parents is that they will be able to get to work on time, but the after-school program will be a problem.
- PPA's after-school program is put on hold until at least January 2022.
- The administration will send a survey to the parents and teachers. The survey should be clear that this is only to GUIDE the decision for the 2021-2022 school year.

Motion to accept Principal's Report made by: Mr. M. Sanders

Seconded by: Ms. J. Young

Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Financial Report: Jason Pierre - Chief Operating Officer

End of Year Compliance

- Annual Report: we were able to see some discrepancies and tweaked them.
- The next report - going forward will be a reflection of what PPA is. It will accurately tell our story.
- Annual Reconciliation was completed. The DOE owed us about 15,000
- Our audit is in progress with a targeted completion date of August 15th.

Recruitment:

- Still working on with the college
- The school will open its professional development with our teachers.
- Teach for America - they will engage with us beginning in September to see how can become one of their community partners. This means teachers that are certified or in the process and will prescribe that the teachers come to our school. This will be a direct pipeline from them to us.
- We've used the Charter Center and have posted on the Charter Center.
- NYC Men Teach has a list of resumes of men in NYC that have teacher certification that is looking for placement
- The referral policy for staff members - we are exploring a \$500 incentive for staff members. Their name must be written on the application. Once the probationary policy is complete, the referring teacher will receive the \$500.

Fundraising/Branding:

- We received a lengthy program on how we can improve our brand.
- This was done by Monivan based in Houston. They work with companies. The professionals will tell them what to change to reach the parent/student experience. Ensuring that we are optimized in Google search.
- Marketing at schools has been at the forefront for the last 3 years.
- This is an assessment phase. This will take some time. This will take some time and breaking apart and being for the next charter renewal and moving forward.
- Based on the assessment everything starts now. We take control and tell the PPA Story.
- The in-person fundraiser should be postponed until at least the Spring with the Delta variant around right now.

Operations:

- See Attachment for Health and Safety
- Under Community transition - the map shows the are and infections rates. You would just enter the zip code and it would show.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

- Pre-screening requirements. Everyone will need to fill it out to be admitted into the building. Without it, you cannot enter the building.
- For incident procedures- student statements are not necessary
- If anyone answers “yes,” the security guard will take them to the nurse. The nurse will determine if the student/child has covid.
- Rapid testing will not be recognized.

This will be presented to the staff next week via Zoom. We will also share the Google Doc with the staff members.

The document will be shared with the teachers, parents, as well as board members.

Our school year calendar needs to be approved by the Board

Motion to accept the school calendar: Mrs. J. Burton Wall

Seconded by Mr. M. Sanders

Unanimously Accepted by all

Motion to accept financial report: Ms. B. Leon

Seconded by: Mrs. J.Burton-Wall

Unanimously Accepted by all

PTO Report:

1. The PTO will be donating supplies and it will be grade level. Ms. Young will speak to Mr. Alexander about setting up bags for scholars.
2. Surveys - parents will be sent for workshop ideas and participation. They will be sent out the first week of school.

Motion to accept PTO report: Ms. C Blackman

Seconded by: Mrs. B. Leon

Unanimously Accepted by all

There wasn't any new business/old business to be discussed.

Meeting adjourned at 8:21 PM

Motion to adjourn made by: Ms. B. Leon

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Interim Principal: Rachele Pierre -- Assistant Principal: Angela Infora -- COO/CFO: Jason Pierre

Principal's Report Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Pre-Service Overview

- Deep dive in the Charter and Vision
- Expectations for the year
- Grade Level Team Collaboration
- Team Building Activities
- Professional Development
 - School Culture
 - Programs
 - Support Services
 - Data reporting/usage to drive instruction
 - Parent communication and engagement

September Overview

- Administration of iReady Diagnostic
- Administration of SPIRE Placement test
- Professional Development
 - iReady data analysis
- Rules and procedures for classrooms
- Initial goal setting meetings with teachers



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Parent and Family Engagement/Partnership Plan

- Conduct workshops in collaboration with PTO
- Provide translation to support our ELL parents
- Parent volunteer hours
- Monthly celebrations



Daily Schedule Proposal

- 7:00am staff reports to work
- The school day will begin at 7:45am and end at 3:00PM for the students
- Subjects
- Specialty Classes
- Intervention within the school day



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Teacher Support/Development Q & A

Weekly meetings with Administration, ELA, and Math coach

Model Lessons

Coaches will provide support by modeling lessons if needed

Peer observations

To highlight best practices among our staff



Administration Accountability Q & A

When will you have time to answer emails, speak to parents, emergencies we hope there is none.....

We will create a schedule to ensure that we have time to consult with each other, answer emails, and answer parents questions, and respond to any emergencies should they arise.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Accountability Q & A

Weekly informal observations with recommendations

How will this be executed?

Teachers will receive an email with feedback and recommendations.



Accountability Q & A

Weekly lesson plans

How will you know if they have weekly plans and if the plans are consistent with what is being taught in the classroom?

Lesson plans will be housed in our school's Google Drive.

Through the monthly pacing guide and consistent walkthroughs consistency of the lesson plans will be assessed.



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Accountability Q & A

Weekly data analysis and application meetings with grade level teams

How will you execute that?

Each week there will a designated time to meet and discuss classroom data with a specific grade level with the data coordinator and respective coach.

What will you do with the data discussed?

Create action plans for implementation in the classroom to improve data.

How will you present this to staff?

Verbally and in writing

How will you know that the teachers are following thru?

There will be follow up observations to ensure its implementation.



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Interim Principal: Rachele Pierre -- Assistant Principal: Angela Infora -- COO/CFO: Jason Pierre

Financial Report Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Face Masks

- Due to the circulating and highly contagious Delta variant, CDC recommends universal indoor masking by all students (age 2 and older), staff, teachers, and visitors to K-12 schools, regardless of vaccination status.
- PPACS staff, students and visitors must wear cloth face coverings or masks at ALL TIMES while in the school building, except during designated meal service times or approved face covering/mask breaks.
- Each student, staff, and visitor must enter the building with a face covering/mask.
- Information on acceptable face covering and masks can be found on the [CDC website](#).
- In the case that a mask is compromised, soiled or needs to be replaced, PPACS will provide a disposable mask.
- PPACS will provide training on the safe usage, removal, and sanitation of face coverings/ masks.
- Each classroom will be provided with 1 box of 50 disposable masks. Once depleted more will be provided by the main office.

Hand Hygiene Practices

I

PPACS will ensure health and safety hand hygiene practices by doing the following:

- **Hand Hygiene Instructions:**
 - Hand Soap: Must be completed with soap and warm water, while lathering the entire surface of hands for a minimum of 20 seconds.
 - Hand Sanitizer: Must use a dime sized amount and rub between all fingers and over the entire surface of hand until all of it is absorbed.
- **Hand Sanitizers:** If hand soap or water is not available; alcohol-based hand sanitizers with 60% alcohol and greater will be used, and when hands are not visibly dirty.

personal protective equipment (PPE), including but not limited to N95 respirators, gloves, gowns and face shields or goggles.

Water Cooler

PPACS will not allow use of the water cooler drinking option. Staff and students may use the bottle refill function and will be highly encouraged to bring personal water bottles to refill throughout the day. Water filters will be cleaned on an hourly basis by the janitorial staff.

Bathrooms

PPACS's contracted Janitorial cleaning company will manage the daily and hourly routine cleaning and disinfection in the bathrooms, following the [CDC guidelines](#) and using EPA approved disinfectants and proper PPE. The Porter will maintain a visible cleaning log that will be posted in the bathrooms. During designated "cleaning" times, the bathrooms will be closed for the duration of time that is recommended for cleaning agents to stay wet to be effective, per product label.

I

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Entry/Exit

School Day for K - 5 Students is 7:30 - 3:00 pm (M, T, Th, F)

School Day for K - 5 Students is 7:30 – 12 pm (W)

(professional developments days)

School Day for Pre K Students is 8:00am - 2pm (M - F)

Arrival/Dismissal Time: K - 5 Students

Arrival Time Begins: 7:10 am

Dismissal Time Begins: 2:45pm (M, T, Th, F)

Varies based on PD calendar (W)

Pre K Students

Arrival time begins at 8:00am (M - F)

Dismissal Time begins at 1:55pm (M - F)

Entrance (Entry Points): Students will enter through various points to allow proper distancing.

Late Arrivals: Students will enter through the Building's Main Entrance.

Exits:

I

Offices/Main Office

PPACS

staff should maintain safe social distancing in shared office spaces. If scheduling requires that more than 1 individual will be in a shared room, face coverings must be worn.

Ventilation

PPACS will ensure that all classrooms, offices and bathrooms (where applicable) have operable windows and/or Air Purifiers to allow adequate ventilation and air filtration. Instructional staff will be advised to keep at least 1-2 windows and classroom doors open during the day, while students are present.

Isolation Room

PPACS isolation room is located on the second floor next to the nurse's office. This isolation is for staff that answered "Yes" to the Health Screener Questionnaire and await further guidance from the Nurse, staff or students showing symptoms throughout the school day and are waiting to be evaluated by the Nurse, and staff or students that are not feeling well to limit possible transmission of a

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Temperature Screening

PPACS will also conduct temperature checks on all students, school-based staff and visitors using both non-touch thermometers & kiosk temperature scanners. Temperature screenings will occur during morning arrivals, in addition to the pre-screening questionnaire. School staff assigned to perform temperature screenings will not record or track student/staff/visitor normal temperatures, but any staff or student with a temperature of more than 100 F will immediately be escorted to the Isolation room to be examined by the Nurse. If the nurse is not available staff/student will be sent home immediately.

If staff/students answer "Yes" or become symptomatic anytime during the day, the school will do the following:

- The symptomatic person will be immediately sent to the Nurse to be examined. If the nurse determines that the staff/student has symptoms consistent with COVID-19 that person will be sent to the **Isolation Room**. Students will remain in the Isolation Space with supervision and care until picked up by an authorized person. Staff must leave immediately.
- Provide adequate Personal Protective Equipment (PPE) for all persons assigned to Isolation Space to monitor students.
- Follow **PPACS COVID-19 Communication Protocols** to address the case.

If another person in the same residence of the student or staff member is diagnosed with COVID-19, that student or staff member should not attend school in-person.

If someone is contacted via contact tracing and told that they have been in contact with someone who has tested positive, and are told to quarantine, they should do so.

Sick Staff/Students at School

If staff/students become symptomatic anytime during the day, the school will do the following:

- The symptomatic person will be immediately sent to the Nurse to be examined. If the nurse determines that the staff/student has symptoms consistent with COVID-19 that person will be sent to the **Isolation Room**. Students will remain in the Isolation Space with supervision and care until picked up by an authorized person/adult. Staff members will be asked to leave immediately.

Ventilation

PPACS will ensure that all classrooms, offices and bathrooms (where applicable) have operable windows and/or Air Purifiers to allow adequate ventilation and air filtration. Instructional staff will be advised to keep at least 1-2 windows and classroom doors open during the day, while students are present.

Isolation Room

PPACS isolation room is located on the second floor next to the nurse's office. This isolation is for staff that answered "Yes" to the Health Screener Questionnaire and await further guidance from the Nurse, staff or students showing symptoms throughout the school day and are waiting to be evaluated by the Nurse, and staff or students that are not feeling well to limit possible transmission of a

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581
Interim Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Scenarios

One or more confirmed cases in **one classroom**.

The classroom of the positive case remains closed and quarantined for **10 days**

Students in the impacted classroom move to remote learning for **10 days**

Additional school members are quarantined based on where the exposure was in the school

- Exposed Students/ Staff must take a covid-19 PCR test no earlier than 3 days after exposure.
- PPACS only recognizes PCR tests
- Students/ Staff that are exposed can return after testing negative for COVID-19 (5 days roughly)

Two confirmed cases in **different classrooms** within seven days.

I

- PPACS will transition to remote learning for **14 DAYS**.
- Only staff/students who had a confirmed positive COVID-19 test will be required to produce a negative PCR test before returning to the building
- During this time the entire building will be deep cleaned by custodial company.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 347.679.6700

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

September Board of Trustees Meeting -

Wednesday, September 8, 2021

Meeting began at 6:00 PM

Attendance:

Board of Trustees:

Ms. Betty Leon - Chairperson
Mrs. Doretha McFadden - Vice-Chair
Mrs. Jaqueline Burton-Waal - Secretary
Constance Blackman - member
Brandon Jeffries
Kevin Alexander
Ms. Jenny Young (PTO President)

Absent:

Randy Hall
Malik Sanders

PPA Staff:

Mrs. Rachele Pierre - Interim Principal
Mrs. Angela Inforna - Assistant Principal
Mr. Jason Pierre - COO/CFO
Ms. Ta Jones - Director of Communication

Recitation of PPA's Mission:

- i. Recitation of Mission statement
- ii. Recitation of Goal #4

**A motion was made to accept August's Board minutes by Mrs. D. McFadden
seconded by Mrs. J. Burton-Waal
accepted by all.**

Chairperson's Report: Ms. Betty Leon

Ms. Leon welcomed everyone back to the 2021 - 2022 school year. Thanking and welcoming Mrs. Pierre and Mrs. Inforna for all of the hard work they have done over the summer in preparation for this school year. She is positive that this will be a great year with a great team leading.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 347.679.6700

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

- There was a discussion about the Precautions that the school will be taking for the first day of school.
- A discussion of the protocol is enclosed as attachment #1. A motion to accept the Chairperson's Report was made by Mrs. McFadden and accepted by Mr. Alexander.
- The Guiding Principals was shared by Mr. J. Pierre. Peninsula Prep is doing a Layered Protection to ensure the safety and health of all the scholars and staff.
- On Sept 3rd a New Mandate was issued by the DOE. Weekly Testing is an option for schools. Vaccinated staff has the option to opt-out of the mandatory testing. Notice was given to the fully vaccinated staff that they can submit proof of vaccination to the admin to opt-out of the weekly testing.
- Parents will need to give consent prior to their children being tested. This must be added to the protocol so that it is in writing that there must be parental consent. The paperwork must be given to the parents so that we can move forward with testing.
- A question was asked: Does the COVID support staff know who they are? Yes, we are redefining what support staff looks like, but we are waiting for ReadySetGo to see how many support staff is needed, but yes. As of right now, our COVID support staff consists of the main office, security, and the nurse.
- It was recommended that in the job descriptions, there should be something included stating the expected tasks from the employees. "Assigned tasks as needed" is OK, but it needs to be added to the job descriptions.
- In notifying the DOH of COVID cases, our protocol wasn't spelled out for us. Last year, we had to input information daily. This new mandate does not specifically state that charter schools are a part of the tracking and tracing. If there is an outbreak, we would still need to contact the Department of Health.
- The board and the administrative staff understand that this is a living document and any amendments made will be brought before the board.

Motion to accept The present COVID 19 Protocol with the Addition of any new amendments and Our Obligation to the Department of Health made by: Ms. D. McFadden

Seconded by: Mr. K. Alexander

Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 347.679.6700

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Principal's Report: Mrs. Rachele Pierre - Principal

Mrs. Angela Inforna - Assistant Principal

Principal's Report Dashboard

• Pre-Service Topic

The Leadership Team returned on August 16th. The remaining staff members returned on the 23rd of August. There was a deep dive into the school's charter. An explanation was given to what the authorizer's look for when it's time to renew the charter.

Plans for September

- Social-Emotional Learning Focus
- Rules and procedures for classrooms
- Administration of ELA and Math iReady Diagnostic
- Administration of SPIRE Placement Test
- Professional development
- i-Ready Data Analysis
- NYSITELL (NYS Identification Test for English Language Learners)
- ELA and Math pacing calendar continued.

- This is a living document but is needed for teachers to know what to teach and how to plan for the scholars and the school year. This was reviewed during pre-service but will be revisited again during the school year.

Vacancies

- 2 Special Education Teachers (K and SETTS)
- 3 Associate Teachers (1st, 3rd, and 4th)
- Art Teacher
- 2nd Grade Teacher

A question was asked about how the hiring process has been going so far. It is so close to the start of the new school year, why are there teachers still looking for positions? *There have been some teachers that have been very transparent about the reason why they are looking. They want to be closer to home and have a salary that makes sense. Right now there are many openings due to teachers moving out of state or whatever their reasons, so if the salary isn't what the incoming teachers want, they move on to another school that provides what the incoming teachers are asking for. This is a national issue that is taking place. It's not just schools, it's across the board in all fields. We continue to have interviews and will continue interviewing. We have been looking for the best candidates that will help our school grow and see our vision and goals for Peninsula Prep.*

Motion to accept Principal's Report made by: Ms. C. Blackman

Seconded by: Mr. B. Jeffries

Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 347.679.6700

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Financial Report: Jason Pierre - Chief Operating Officer

Real Estate Update

- PPACS real estate committee has been formed and is chaired by Mr. Kevin Alexander.
- We've identified land located at 1 Seagirt Blvd. Asking Price \$3,550,000. Offer Price: \$3,100,000.
- Outstanding tasks pending review by council: - Schoolhouse Project consulting agreement and letter of intent for the purchase of 1 Seagirt.
- Tentative occupancy date is June 2023
- A "friends of" PPA will hold the title.

Operations

- First day of instruction 9/9/21 with expected total attendance of between 350 – 362 students across K-5th Grade

Fundraising

Financial Updates

- 2020-2021 financial audit is in progress. Tentative completion is 09/30/21.
- Anticipated income for the 2021 -2022 school year
 1. Sped – 539,008
 2. Gen Ed – 4,042,560
- Per pupil rate 2021 -2022
\$17,378
- Pre-k per pupil
\$10,640.80

Fundraising

- Tax letters for donations as part of the CARES Act.
 - \$300: single or head of household
 - \$300: married filing jointly
 - \$150: married filing separately

***The 60% of AGI limit is for giving to 501(c)(3) public charities. The deductibility of gifts to 501(c)(3) private foundations is capped at 30%, and was not included in this legislation.

- Art fundraiser proposed for late September will have to be postponed due to transmission rates of the COVID-19 variant

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 347.679.6700

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

PTO Report:

- The PTO will be working closely with the administration to schedule workshops and PTO meetings at the same time. Ms. Young is awaiting the schedule to see when the workshops are taking place so that everything can be scheduled at the same time to achieve maximum parent engagement.

The Real Estate Committee:

- The first meeting was held today on September 8, 2021. The goals were set to how to move forward so that the school can be at the Beach 9th location. Today, there are legal requirements and there will be consultants that are needed. With real estate development, a holding corporation is needed to be created.
- We need to create a Friends of PPA. This will absolve the school of any financial responsible for the building of the school. This corporation is ONLY for the building of PPA and then that corporation will absolve. This will be 501(c) 3.
- Right now, the committee consists of Ms. Leon, Mrs. Pierre and community members will be on that committee.
- **Motion to form and organization: Friends of PPA with the sole purpose of helping to build PPA: Ms. B. Leon**
Seconded by: Mrs. J. Burton- Waal
Unanimously Accepted by all
- **Motion to accept Committee reports: Mrs. D. McFadden**
Seconded by: Mrs. J. Burton - Wall
Unanimously Accepted by all
- There wasn't any new business/old business to be discussed.
- **Meeting adjourned at 7:43 PM**
- **Motion to adjourn made by: Ms. B. Leon**

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 347.679.6700

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Principal's Report Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 347.679.6700

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Be mindful of students that are experiencing difficulties transitioning back to in school setting. Some experience loss, illness, just missing school etc

We might suggest that Ms. Johnson set up workshops for parents that are experiencing difficulties as well. This might give some insight into what is happening with our students.

- in house School Counselor will ensure that students feel safe and comfortable to come to school
 - visit classrooms to focus on social emotional learning
 - individual counseling
 - provide resources to parents and teachers
- in house School Counselor and Parent Engagement Coordinator will collaborate to provide support



School Schedule

- 7:20am staff reports to work
- 7:30am student's arrival time
- The school day will begin at 8:00am and end at 4:00pm for the students



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Interim Principal: Rachele Pierre -- Assistant Principal: Angela Infora -- COO/CFO: Jason Pierre

Financial Report Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 347.679.6700

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Hand Hygiene

Hand Soap: Must be completed with soap and water, while lathering the entire surface of hands for a minimum of 20 seconds.

Hand Sanitizer: Must use a dime sized amount and rub between all fingers and over the entire surface of hand until all of it is absorbed.

YOUR SUPPORT TEAM

Mr. Johnson Ext: 9236

Ms. Lee Ext: 9237

Ms. Johnson Ext: 9236

Mr. Pierre - 646-235-1958

School Nurse Ext:

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 347.679.6700

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Communication

If there is a symptomatic student / colleague or if you are experiencing symptoms consistent with COVID-19

1

Call the main office if
no one is available call
347-940-9521

2

Have student/colleague
pack up all belongings.
Ensure proper PPE is
being used

3

Have Student/
Colleague wait for
escort outside
classroom

4

Sanitize student desk &
chair with supplies from
sanitizing station

(Parent Pick Up Area)- Outside Main Entrance Door

Scenarios

**Two confirmed cases in different
classrooms within seven days**



PPACS will transition to remote learning for **14
DAYS**



Only staff/students who had a confirmed positive
COVID-19 test will be required to produce a
negative PCR test before returning to the building



During this time the entire building will be deep
cleaned by the custodial staff



No one will be allowed to enter the building

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 347.679.6700

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Testing /Tracing

All PPACS Staff and students regardless of vaccination status will be subject to weekly testing

While PPACS work toward selecting an onsite testing vendor ALL staff members regardless of vaccination status must submit a negative COVID-19 test on Monday of each week prior to entering the building. Effective Monday 9/1/21

To be recognized the negative test result must be a PCR test.

The negative result must be no more than 48 hrs old at the time of entry

Sanitizing Station

- Each Classroom / Office space must maintain a sanitizing station at the entrance of the room.
- Station must have
 - Hand Sanitizer
 - Bacterial Surface wipes
 - Tissue
 - Hand Soap



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



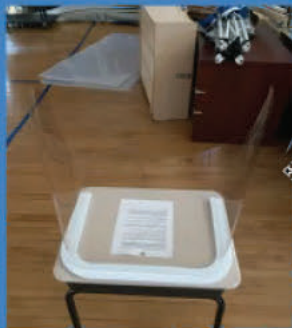
Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 347.679.6700

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Air Purifiers / Ventilation

Each Classroom and office space will have an Air Purifier suitable for the sq footage of the space to allow adequate ventilation and air filtration. Instructional staff we ask that you keep at least 1-2 windows and classroom door open during the day, while students are present (weather permitting)



Sneeze Guards

Sneeze Guards will be installed on each classroom desk
Teachers can purchase sneeze guards for their desk and be reimbursed using teachers' choice. **Must be purchased by 10/01/2021**



Face Shields

Students and Staff will be provided with Face Shields to be used when eating or taking a mask breaks inside the classroom or around the campus.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 347.679.6700

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Meals

- **Breakfast** will be delivered to the main floor hallway each morning by designated staff. Scholars will eat breakfast in their classroom.
- **Lunch** will be delivered to the classroom each day by designated staff.
- **Scholars** will remove their masks and put on a face shield to eat meals, maintain social distancing rules, and will put their mask back on immediately after finishing their meal.

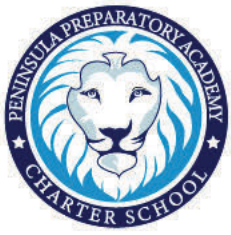


Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

October Board of Trustees Meeting -

Wednesday, October 8, 2021

Meeting began at 6:00 PM

Attendance:

Betty Leon - Chairperson

Doretha McFadden - Vice-Chair

Jacqueline Burton-Waal - Secretary

Brandon Jeffries - Treasurer

Randy Hall

Connie Blackman

Jenny Young - PTO President

Absent

Malik Sanders

Kevin Alexander

1. Reading of Mission Statement and Charter Goal

Charter Goal #5

September Board Minutes accepted by: Connie Blackman

Seconded by: Doretha McFadden

Unanimously Accepted by all

Discussion of updated COVID Protocol:

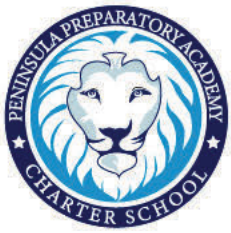
All updates from the Department of Health (DOH) given to the nurse should be shared with administration.

Board of Trustees

Betty Leon - Chairperson, Doretha McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

PPA Election of Executive Board

The nomination committee met with no new nominations to the Executive Board. The chairperson asked for nominations from the floor and there were also no nominations from the floor.

The Executive Board remains the same.

Chairperson - Betty Leon

1st Vice-Chair - Doretha McFadden

Secretary - Jaqueline Burton Waal

Treasurer - Brandon Jeffries

Mrs. Jacqueline Burton Waal Mrs. Burton Waal, secretary, was asked to cast one vote for the new Executive Team.

Ms. Burton Waal, secretary made a motion to accept the Board Executive Team and has cast one vote for the new Executive Team.

Building of New School

On going discussion on the purchase of land for development of our permanent building.

The Chairperson explained that The Letter of Intent states that the brokers and everyone else in the project will be looking more in-depth into the land to see if it's buildable. Is it viable to build a school? All of the information will be needed to move forward with the purchase of the lot and building the school. The school will need to sign a letter with intent to purchase in order to move forward. The Chair stated that she will get the letter together and over to the attorney. She will notify the board members once she signs it so that everyone is aware of where she is in the process. In order to do this, the board will need to vote and give the Chair permission to sign the letter of intent.

Motion to Give the Chair Permission to Sign the Letter of Intent once it is Vetted by the Attorney for the building made by: Ms. Connie Blackman

Seconded by: Randy Hall

Unanimously Accepted by all

Motion to accept the Chairperson's Report by Ms. McFadden

Seconded by Ms. Burton Wall

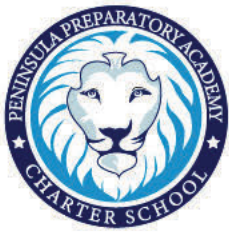
Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Principal/Assistant Principal Report: Mrs. Pierre & Mrs. Inforna

September Dashboard -

Mrs. Pierre and Mrs. Inforna broke down the current enrollment status of PPA. This included staff as well as students. Our enrollment has dropped due to families moving out of state.

Our attendance is at 91% for students, but when students aren't feeling well, parents are keeping their children home, per our COVID policy.

We have a math coach who is a mathematician and she is tasked with improving our overall math performance this year. She introduced something new this year CGI (Cognitively Guided Instruction). The students are given a math word problem and given a time period to work through the problem and get the answer. The teachers circulates the room and ask the students their thinking and how they got the answer. The students share their answers. The teachers are facilitators during this period.

Ms. Leon commended Mrs. Inforna and Mrs. Pierre on the way the the data was presented. Everyone was able to see where the defects where and where the children needed more support. It wasn't just a bar and graph, there was more of a explanation as to what the data represented.

Vacancies:

- Due to the teacher vaccine mandate, we have lost an ELL teacher.

There was a discussion about where are we looking for teachers. Indeed has produced some good leads this week. There are interviews set up for the next few days and administration will keep the board up to date on what's happening.

It was suggested that the school look into posting positions at The Tablet - a catholic newspaper / The Wave / The Chronicle (a local newspaper). The Tribune & Bayside

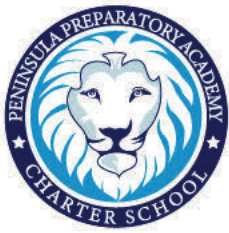
A question was asked how i-Ready was administered - was there teacher support or was this something the students completed alone. The test was given independently. The lower grades were given 20/25 minute blocks to allow them time to stop and take a break. The test had to be independent in order to determine where the students truly were academically.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

The next i-Ready diagnostic will be given in January to allow the teachers time to teach and the students to grasp the concept of the work. The program also provides work on the child's level. We have the students complete the work during our intervention period in school to allow the true data of where the students are. Families will be notified of the date of the next diagnostic.

Motion to accept Report by: Ms. Leon

Seconded by: Ms. Burton Wall

Unanimously Accepted by All

Financial/Operational Report: Mr. Jason Pierre & Ms. Sequoia Covington

Operations:

- Mr. Pierre introduced Ms. Sequoia Covington, the new Director of Operations. She will be working with Mr. Pierre in separating the financial and operations section of PPA.
- We are projected to have 320 students in the building. Currently we have 308. Our current enrollment is in line with the district schools. Due to the pandemic many families have relocated
- With our enrollment where it stands, we are short staffed. Our applications are already open for the 2022 - 2023 School Year and we are going to do a rolling application.

Financial:

- Cash on hand \$2 million
- We received a grant that allowed Peninsula Prep to have enough devices for every scholar in the school.
- Mr. Pierre has created a Donor's Letter so that anyone who donates can donate to the school.

The Board Chair asked that the auditors present to the board. We are planning for the November meeting for them to do a formal presentation.

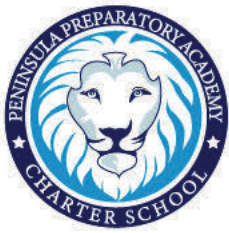
Motion to accept the Financial / Operational Report: Ms. Burton Waal

Seconded by: Brandon Jeffries

Unanimously Accepted by All

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Public Speaking (2 minutes allowed):

No one signed up for public speaking

Committee Report:

PTO Report (Ms. Jenny Young) -

Thursday, September 30th we had our 1st PTO meeting. It was nice to have everyone back. We had 48 participants join us, which was very good. Many of our PreK families joined as well. We will be doing a Fall activity in October to connect with the families. We addressed an issue in the community that one of the parents mentioned, Ms. Young followed up by emailing the precinct. The homeless has been in the driveway. The police committed to patrolling the area during dismissal. The PTO Team is a great team and there are a few openings. If any parents are interested, the PTO will be reaching out and having activities that are safe.

Motion to accept the Committee Reports made by: Ms. McFadden

Seconded by: Ms. Burton Wall

Unanimously Accepted by All

Old Business/New Business

There wasn't old business

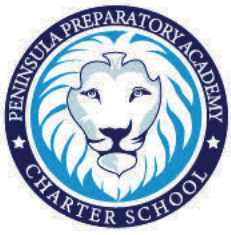
Adjournment. Meeting adjourned at 7:32 PM

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

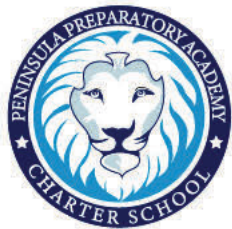
Principal / Assistant Principal Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



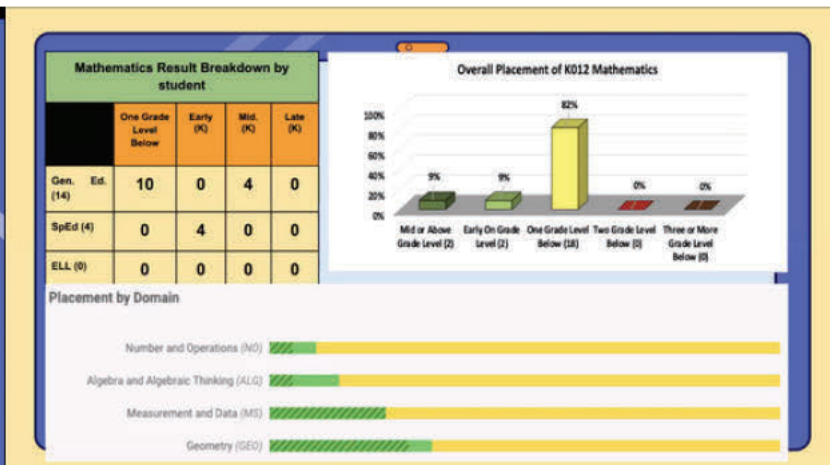
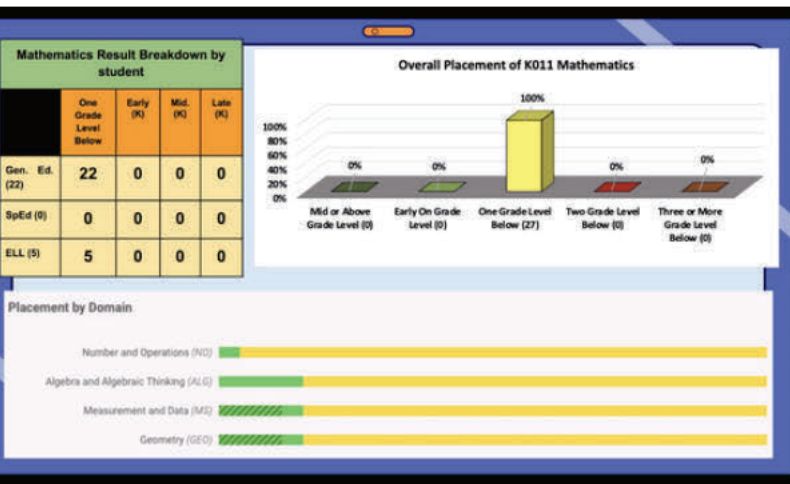
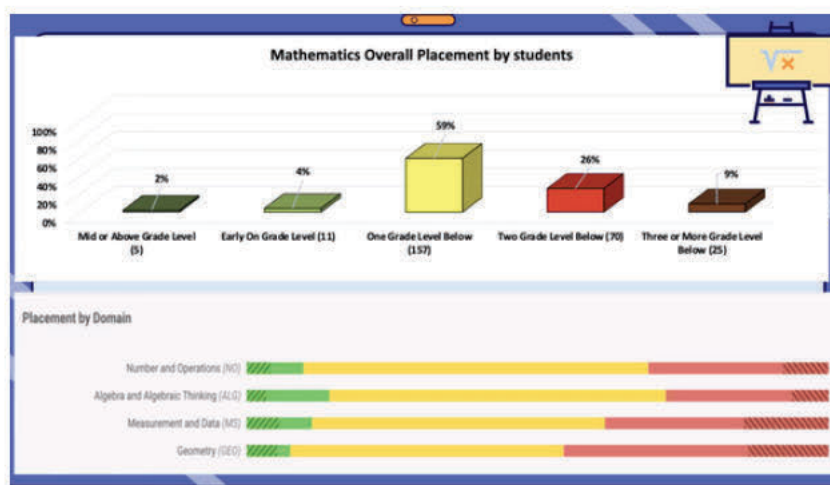
Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

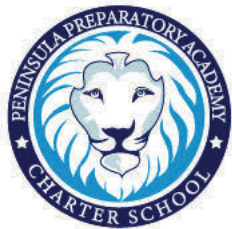
iReady Four Math Domains

Number and Operations
Algebra and Algebraic Thinking
Measurement and Data
Geometry



Board of Trustees

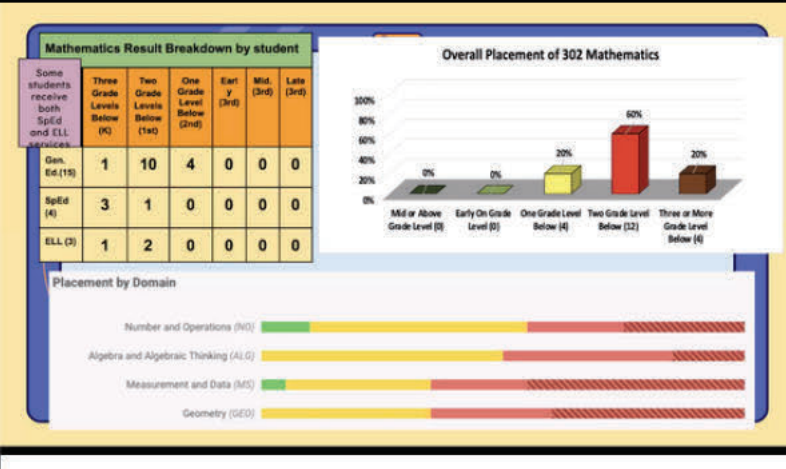
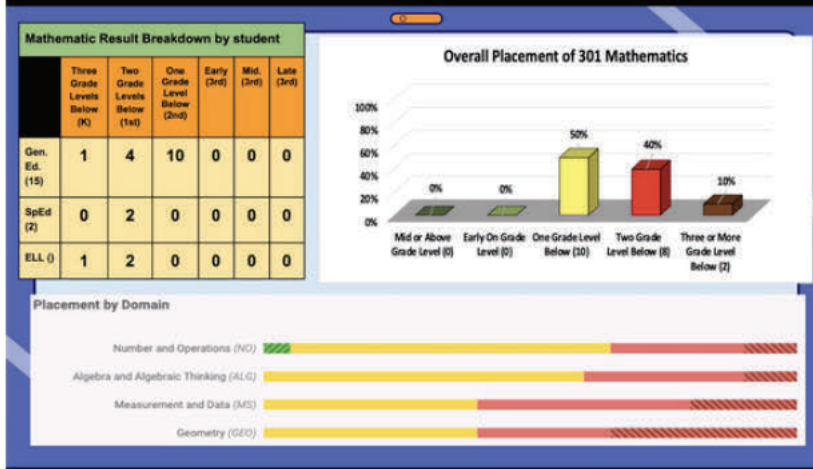
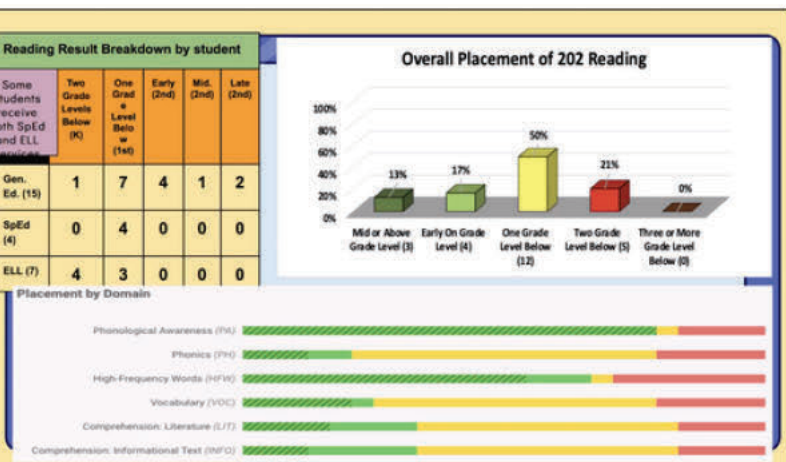
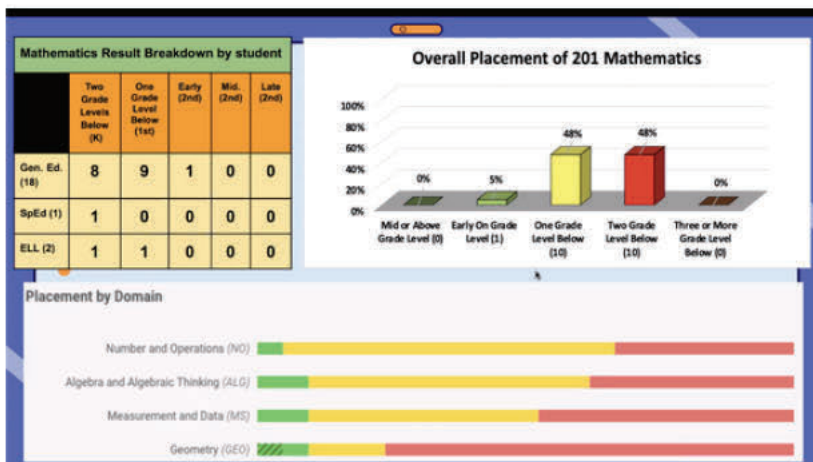
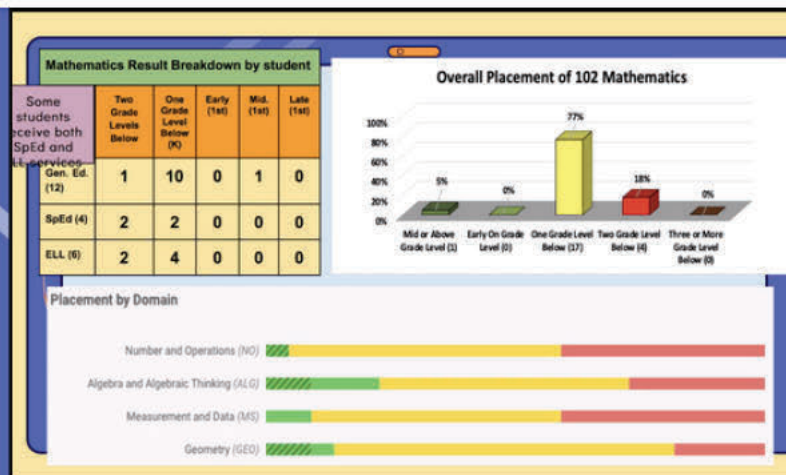
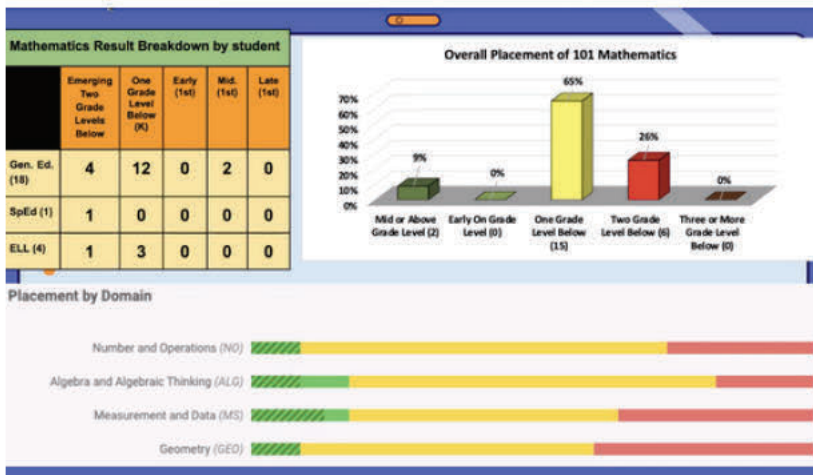
Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

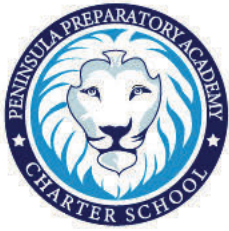
611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,
 Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
 Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

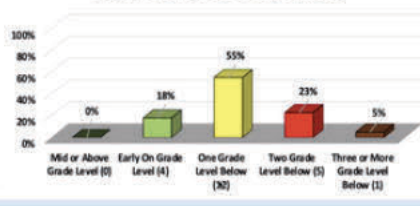
611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

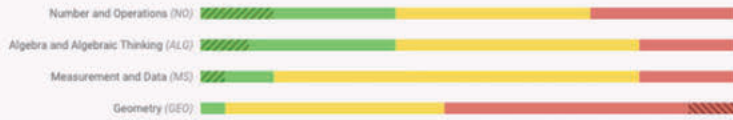
Mathematics Result Breakdown by student

	Three Grade Levels Below (K)	Two Grade Levels Below (2nd)	One Grade Level Below (3rd)	Early (4th)	Mid (4th)	Late Above (4th)
Gen. Ed. (17)	1	2	10	4	0	0
SpEd (0)	0	0	0	0	0	0
ELL (0)	0	2	3	0	0	0

Overall Placement of 401 Mathematics



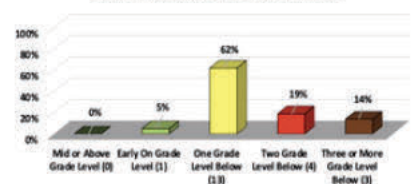
Placement by Domain



Mathematics Result Breakdown by student

	Three Grade Levels Below (K)	Two Grade Levels Below (2nd)	One Grade Level Below (3rd)	Early (4th)	Mid (4th)	Late (4th)
Gen. Ed. (17)	1	3	12	0	0	1
SpEd (2)	1	1	0	0	0	0
ELL (2)	2	0	0	0	0	0

Overall Placement of 402 Mathematics



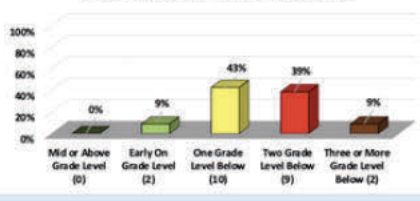
Placement by Domain



Mathematics Result Breakdown by student

	Three Grade Levels Below (2nd)	Two Grade Levels Below (3rd)	One Grade Level Below (4th)	Early (5th)	Mid (5th)	Late (5th)
Gen. Ed. (20)	2	7	9	2	0	0
SpEd (1)	0	0	1	0	0	0
ELL (2)	0	3	0	0	0	0

Overall Placement of 501 Mathematics



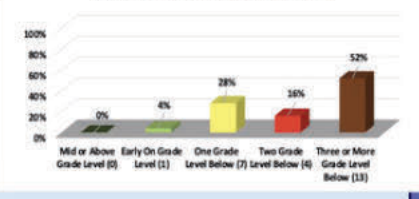
Placement by Domain



Mathematics Result Breakdown by student

	Three Grade Levels Below (2nd)	Two Grade Levels Below (3rd)	One Grade Level Below (4th)	Early (5th)	Mid (5th)	Late (5th)
Gen. Ed. (16)	6	3	6	1	0	0
SpEd (7)	6	0	1	0	0	0
ELL (3)	2	1	0	0	0	0

Overall Placement of 502 Mathematics



Placement by Domain

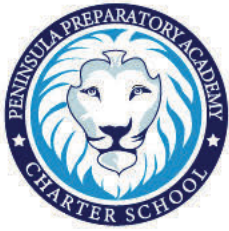


Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

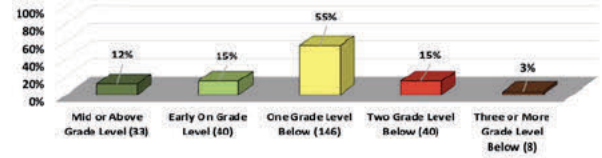
Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

iReady Five Reading Domains

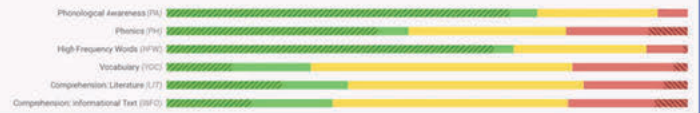
Phonological Awareness
Phonics
High Frequency Words
Vocabulary
Comprehension: Literature
Comprehension: Informational



Reading Overall Placement by students



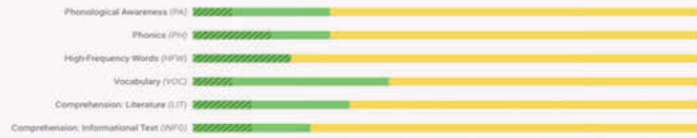
Placement by Domain



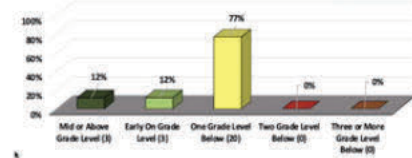
Reading Result Breakdown by student

	One Grade Level Below	Early (K)	Mid (K)	Late (K)
Gen. Ed. (22)	15	4	3	0
SpEd (0)	0	0	0	0
ELL (5)	5	0	0	0

Placement by Domain



Overall Placement of K011 Reading



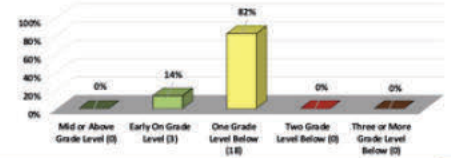
Reading Result Breakdown by student

	One Grade Level Below	Early (K)	Mid (K)	Late (K)
Gen. Ed. (14)	14	0	0	0
SpEd (4)	0	4	0	0
ELL (0)	0	0	0	0

Placement by Domain



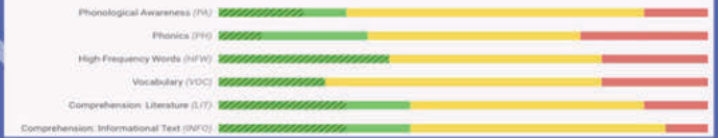
Overall Placement of K012 Reading



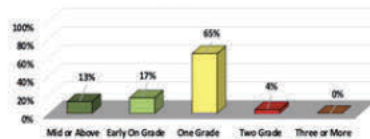
Reading Result Breakdown by student

	Two Grade Levels Below	One Grade Level Below	Early (1st)	Mid (1st)	Late (1st)
Gen. Ed. (18)	1	11	3	3	0
SpEd (1)	0	0	1	0	0
ELL (4)	0	4	0	0	0

Placement by Domain



Overall Placement of 101 Reading



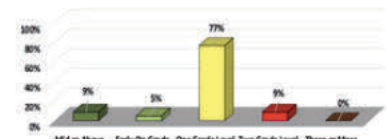
Reading Result Breakdown by student

	Emerging Two Grade Levels Below	One Grade Level Below	Early (1st)	Mid (1st)	Late (1st)
Gen. Ed. (14)	2	9	1	2	0
SpEd (4)	0	4	0	0	0
ELL (6)	0	6	0	0	0

Placement by Domain



Overall Placement of 102 Reading



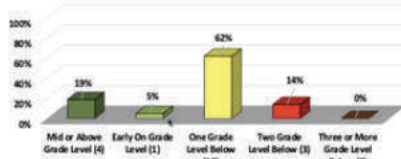
Reading Result Breakdown by student

	One Gen. Ed. students scored 3rd grade level (Above)	Two Grade Levels Below	One Grade Level Below	Early (2nd)	Mid (2nd)	Late/ Above 2 (2nd)
Gen. Ed. (18)	2	11	1	3	10	1 (3rd)
SpEd (1)	0	1	0	0	0	0
ELL (2)	1	1	0	0	0	0

Placement by Domain



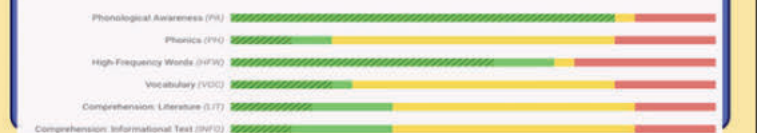
Overall Placement of 201 Reading



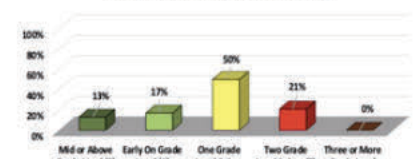
Reading Result Breakdown by student

	Two Grade Levels Below	One Grade Level Below	Early (2nd)	Mid (2nd)	Late (2nd)
Gen. Ed. (15)	1	7	4	1	2
SpEd (4)	0	4	0	0	0
ELL (7)	4	3	0	0	0

Placement by Domain



Overall Placement of 202 Reading

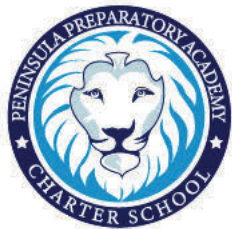


Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

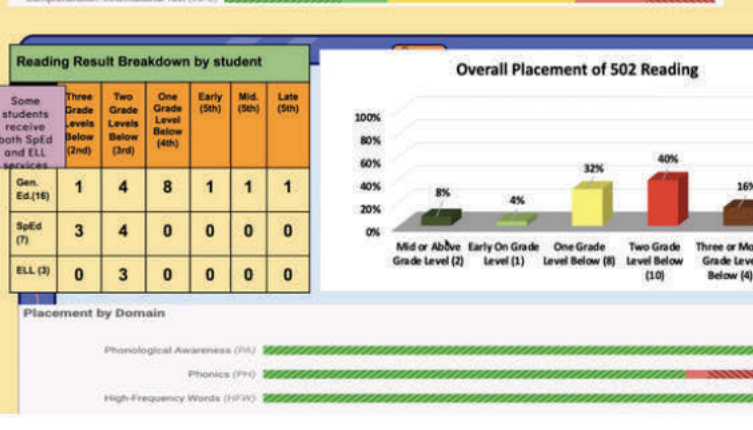
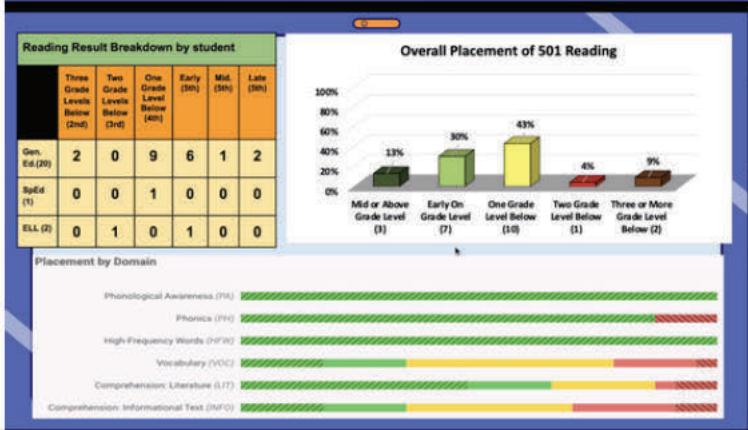
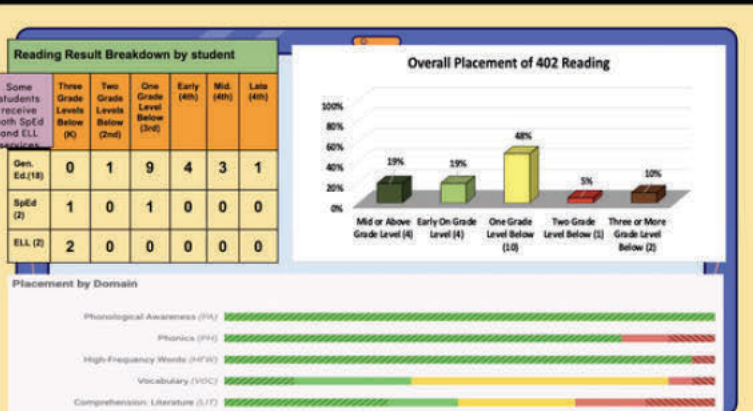
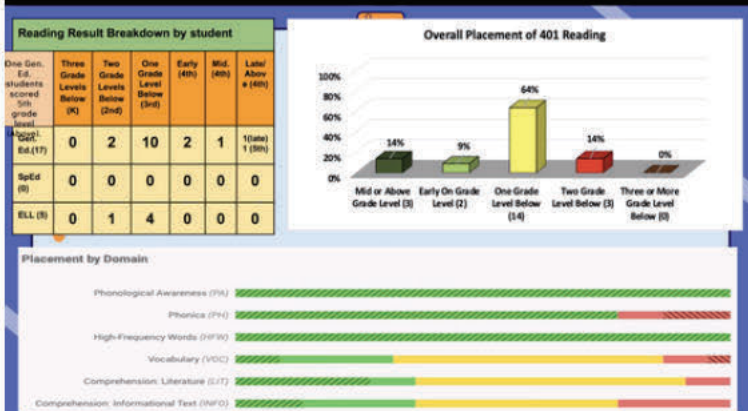
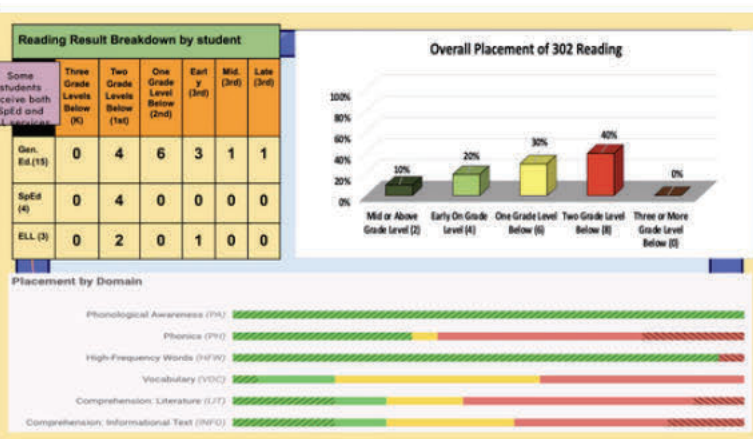
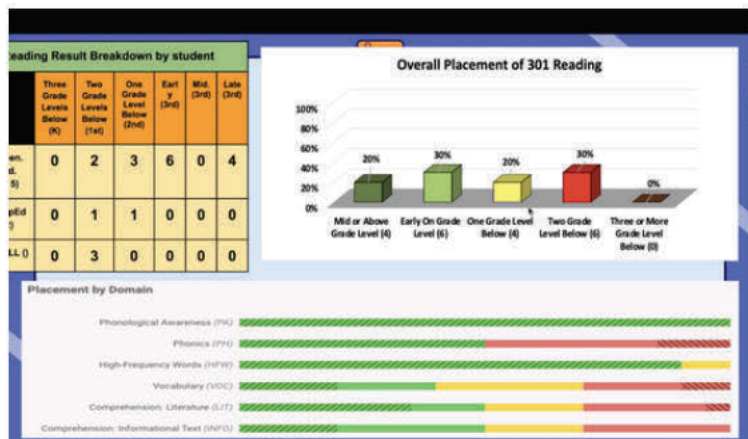
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

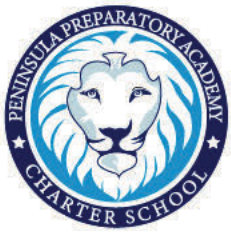


Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

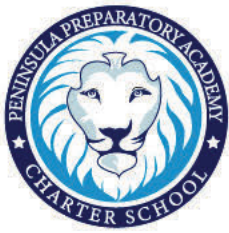
Operations / Financial Attachments

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Peninsula Preparatory Academy Charter School

Financial Summary

For Period ended August 31, 2021

LIQUIDITY	Cash on Hand	(Total of All Accounts as of August 31, 2021)	\$ 2,008,560
	Cash on Hand	(Operating Accounts Only: as of August 31, 2021)	\$ 1,932,764
	Number of days of Cash on Hand as of August 31, 2021		103.87
	FY Ending Cash Available to Carryover to FY22-23, Operating Accounts Only		\$ 791,913
	*Cash balance available once all FY20-21 obligations & receivables have been settled. Number of days of Cash on Hand as of 6/30/22		42.56

ENROLLMENT		Actual	Budget	Variance		Actual	Budget	Variance
	General Ed	320.000	320.00	-	\$	5,159,360	\$ 5,159,360	\$ -
	SPED							
	0 - 20%	4.000	7.00	(3)	\$	-	\$ -	\$ -
	20 - 59%	14.000	5.00	9	\$	145,460	\$ 51,950	\$ 93,510
	60% - Over	21.000	30.00	(9)	\$	400,029	\$ 571,470	\$ (171,441)
	Total SPED	39.00	42.00	(3)		545,489	623,420	\$ (77,931)

BALANCE	Total Current Assets:	\$ 2,313,169
	Total Assets:	\$ 2,579,306
	Total Liabilities:	\$ 2,145,676
	Debt Ratio	0.83
	Total Net Assets:	\$ 433,630

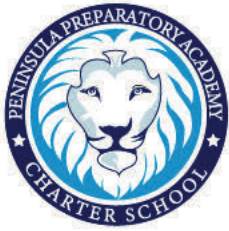
BUDGETING / REVENUE & EXPENSES		Actual	Budget	Variance
	Total Revenue YTD:	\$ 988,396	\$ 1,007,303	\$ (18,907)
	Total Expenses YTD:	(658,217)	(665,877)	(7,660)
	Net Operating Surplus(Deficit):	\$ 330,179	\$ 341,426	\$ (11,247)
		Annual Projected	Annual Budget	Variance
	Annual Projected Revenue:	\$ 7,093,199	\$ 7,075,775	\$ 17,424
	Annual Projected Expenses (before depreciation):	(6,791,469)	(6,772,464)	19,005
	Projected Net Operating Surplus(Deficit) before Depreciation:	301,730	303,311	\$ (1,581)
	Annual Projected Depreciation:	(200,000)	(200,000)	-
	Projected Net Operating Surplus(Deficit) after Depreciation:	\$ 101,730	\$ 103,311	\$ (1,581)
	Capital Expenditure Requirements	\$ 70,020	\$ -	\$ 70,020

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

LIC	FY Ending Cash Available to Carryover to FY22-23, Operating Accounts Only		\$	791,913
	*Cash balance available once all FY20-21 obligations & receivables have been settled.			
	Number of days of Cash on Hand as of 6/30/22			42.56

ENROLLMENT		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
	General Ed	320.000	320.00	-	\$	5,159,360	5,159,360	\$ -
	SPED							
	0 - 20%	4.000	7.00	(3)	\$	-	-	\$ -
	20 - 59%	14.000	5.00	9	\$	145,460	51,950	\$ 93,510
	60% - Over	21.000	30.00	(9)	\$	400,029	571,470	\$ (171,441)
	Total SPED	39.00	42.00	(3)		545,489	623,420	\$ (77,931)

BALANCE SHEET	Total Current Assets:	\$	2,313,169
	Total Current Liabilities:	\$	1,245,676
	Working Capital (Current) Ratio		1.86
	Total Assets:	\$	2,579,306
	Total Liabilities:	\$	2,145,676
	Debt Ratio		0.83
	Total Net Assets:	\$	433,630

Total Net Assets:	\$	433,630
-------------------	----	---------

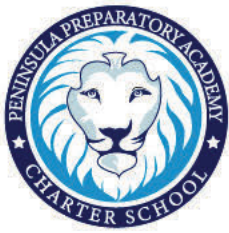
BUDGETING / REVENUE & EXPENSES		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
	Total Revenue YTD:	\$ 988,396	\$ 1,007,303	\$ (18,907)
	Total Expenses YTD:	(658,217)	(665,877)	(7,660)
	Net Operating Surplus(Deficit):	\$ 330,179	\$ 341,426	\$ (11,247)
		<u>Annual Projected</u>	<u>Annual Budget</u>	<u>Variance</u>
	Annual Projected Revenue:	\$ 7,093,199	\$ 7,075,775	\$ 17,424
	Annual Projected Expenses (before depreciation):	(6,791,469)	(6,772,464)	19,005
	Projected Net Operating Surplus(Deficit) before Depreciation:	301,730	303,311	\$ (1,581)
	Annual Projected Depreciation:	(200,000)	(200,000)	-
	Projected Net Operating Surplus(Deficit) after Depreciation:	\$ 101,730	\$ 103,311	\$ (1,581)
	Capital Expenditure Requirements	\$ 70,020	\$ -	\$ 70,020

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

November Board of Trustees Meeting -

Wednesday, November 10, 2021

Meeting began at 6:00 PM

AGENDA:

Mission Statement

Recitation of Goal

CHAIRPERSON's REPORT:

Acceptance of Board Minutes

Update on Building Project

Principal/Assistant Principal's Report:

Financial Report"

Committee Reports:

PTO Report

Academic Report

Community Speaks: (Two minutes per person)

Old Business/New Business

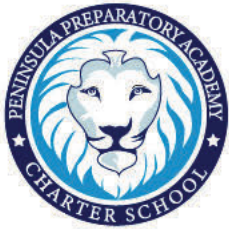
Meeting Adjourned

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

November Board of Trustees Meeting -

Wednesday, November 10, 2021

Meeting began at 6:00 PM

Attendance:

Absent

Betty Leon - Chairperson

Malik Sanders

Doretha McFadden - Vice-Chair

Jacqueline Burton-Waal - Secretary

Brandon Jeffries - Treasurer

Randy Hall

Connie Blackmon

Kevin Alexander

Jenny Young - PTO President

Rachele Pierre - Principal

Angela Inforna - Assistant Principal

Jason Pierre - COO / CFO

Sequoia Covington - Director of Operations

Ta Jones - Director of Communication

1. Reading of Mission Statement

2. Recitation of Charter Goal #1

Motion to Accept October's Minutes made by: Jacqueline Burton - Waal

Seconded by: Connie Blackmon

There is one abstention by Kevin Alexander because he was absent at the last meeting, otherwise, it was unanimously accepted by all

Update on the Building Project:

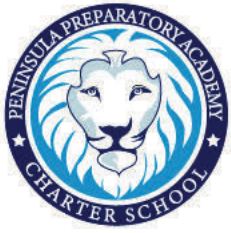
- The Chair discussed that she signed the letter and has met with Converge Consults and has consulted with the company in regards to the acquisition of the land.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

- A discussion was had about the acquisition, construction, and outfitting of the building.
- We want to be in our building by 2024, so we need to ensure that everything is in order now so that we can proceed and meet this deadline.

Vote Giving the Chair permission to sign the retainer for Carlo Schiattarello from the School House Project:

Mr. Alexander - Yay

Ms. Blackmon - Yes

Ms. Burton Waal - Yes

Ms. McFadden - Yes

Ms. Young - Yes

Ms. Leon - Yes

The Chair discussed that there will be a Friends of PPA Committee and the board chair will be recruiting members for this committee. There will be a Fundraising Committee.

Motion to accept the Chairperson's Report made by Jacqueline Burton Waal

Seconded by Doretha McFadden

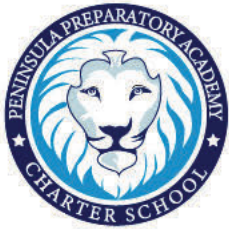
Unanimously Accepted By All

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Principal/Assistant Principal's Report: Mrs. Rachele Pierre & Mrs. Angela Inforna

OCTOBER DASHBOARD

- Student attendance has increased - there will be monthly celebrations for 100% attendance and full uniform. This is an initiative for the scholars
- The Grade Level reading Assessment was reviewed (See Attachment).
- Mrs. Inforna discussed the Grade Level Math Assessment results.

PLANS OF ACTION

- Mrs. Cervoni has created a Plan of Action form for scholars. After each assessment, there is a sheet that is shared with the teachers via Google Docs and they must complete it. This allows the teachers to plan intervention as well as Enrichment for the students. Please see Plan of Action Attachment
- The students are still using i-Ready daily and are being consistent. This is something that is completed in the classes as independent practice.
- There was a question about an assessment given - what was the setup? How were the students presented with the assessment? Does the instruction match the assessments given? The teachers are asked to use the language that the students will see on their assessments. While they are not teaching to a test- the language should be the same to familiarize the students. There is a push for more independence and less teacher-led instructions to allow the students to build the confidence to complete an assessment without teachers.
- The question was asked if it would be possible to share with the parents how the assessments are given? Let the families know what the scholars are being asked so that they can assist their children at home. Allowing students to complete HW alone will allow both the parents and the teachers to know where their students are struggling.

Professional Development/Parent Workshop

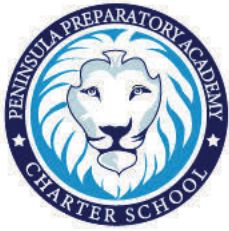
- The staff planned and collaborated on the Understanding By Design (UBD) utilizing the standards. The teachers plan backward with this standard in mind. They planned the exit tickets and all other documents that will be needed to have the students meet the standards. See Attachment
- There was an i-Ready PD (our Reading & Math Diagnostic that K - 5 took at the beginning of the year. This PD discussed small group instruction and how to find small groups.
- Our Math coach conducted a parent workshop "Math is Everywhere"

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Instructional Focus

- A walkthrough was conducted to assess pedagogy, student engagement, classroom/behavior management, and differentiation of lessons.
- Every student in the building has a Chromebook
- There was an identification of trends across the building such as independence, planning/collaboration (there will be time built into 1/2 day Wednesday for group planning), and student discussion. The discussion should be more student-led.

Emotional/Behavior Support Services

- The school counselor provides mandated counseling for students with IEPs and at-risk students; she visits the classroom to teach SEL (Social Emotional Learning) and theme of the month lessons; working in collaboration with the Dean of Students to provide behavioral support in the classroom as needed
- The Dean of Students regularly visits classrooms to provide support as needed; provides strategies to teachers to promote positive behavior and foster conducive learning environments for all students.

Vacancies

- 2 Special Ed Teachers (2 & 4)
- 1 Associate Teacher (4th)
- ELL Teacher
- 4th Grade Teacher

Morning Meeting

- Every morning there is a school-wide morning meeting. The teachers log into Zoom and Mrs. Pierre goes into the classes, gives the daily announcements, and gives daily affirmations that the students repeat and seem to really enjoy.

Motion to accept the Principal's Report Made by: Mrs. Doretha McFadden

Seconded By: Mr. Randy Hall

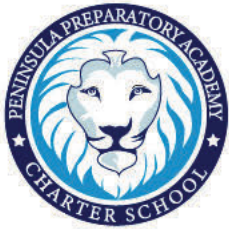
Unanimously Accepted By All

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Financial Report: Mr. Jason Pierre

- For the period ending 9/30
- \$1.4 million Cash on Hand
- We are at 73 days of positive cash on hand - which is more than what we have. We should have 60 days.
- Enrollment: we currently have 304 in the building. On our last invoice, we had 294.
- We are moving into our recruitment season for the 2022 - 2023 school year. Mrs. Hernandez always reaches out when she is about to enroll a new student so that administration is aware.
- We are monitoring our expenses closely. We are working on some grants that will bring us more funds. There is a grant that we are now eligible for due to us expanding to middle school.

Our staff is 100% vaccinated. By the end of November, everyone should have been fully vaccinated. We still offer weekly volunteer testing on-site for the teachers. As of right now, we are only testing the teachers. We will be rolling out the consent to our families to have the students tested. The parents would be notified prior to the student being tested. The parent will be provided with an access code for the parents to receive the results and the school as well.

Motion to Accept Financial Report made by: **Ms. Leon**

Seconded by **Ms. Burton-Waal**

Unanimously Accepted by All

Committee Reports:

PTO Report

- For the month of October, Ms. Kovacs, the math coach, presented. She gave families great information and insights and ways to count at home. For example in the grocery store or on the ride home. There will be a math night created for families as well some holiday activities
- The PTO reached out to the police department and there has been some police presence during dismissal.

Academic Report

- The Academic Committee is very pleased with the data and the way it has been presented. Everything is always clearly explained and presented so that anyone looking at it understands what they are reading. While there may be some students that are struggling, the administration and teachers have already set plans in motion to help these students

Motion to Accept the Committee Reports Made by: **Ms. Leon**

Seconded By: **Mrs. McFadden**

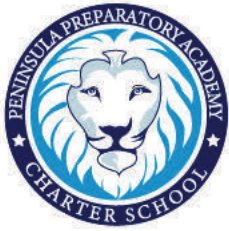
Unanimously Accepted by

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Community Speaks: (Two minutes per person)

- The Board Chair opened the floor to the community to make any comments/ask any questions
- Mr. Ozzie Edwards made a statement that his son is in good hands and he feels very comfortable with his son being at PPA
- Ms. Young has requested that classrooms be set up to allow the parents to see what the rooms look like. This is something that can be done and posted on all platforms for all families to see.
- There will be a Flipped Classroom approach. The teachers will be teaching and the families can see how the lessons are presented. The students would watch the lesson prior to coming to school.
- Mr. Hall informed Mrs. Pierre & Mrs. Inforna that he enjoys their presentations and the way that it is presented to the board. He understands everything that he is seeing and where the students stand academically

Old Business/New Business

- There wasn't any old business/new business

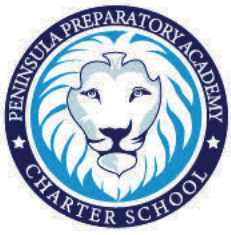
Meeting Adjourned at 7:35 PM

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Infora -- COO/CFO: Jason Pierre

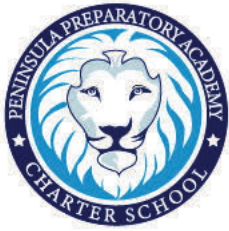
Principal / Assistant Principal Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Plan of Action

Class:	Assessment: Topic 8 (place value, add & subtracting with regrouping)			
	ABOVE GRADE LEVEL 100% - 90% (Enrich)	ON GRADE LEVEL 89% - 80% (Enrich)	EMERGING GRADE LEVEL 79% - 70% (Reteach)	BELOW GRADE LEVEL 69% - 0 (Pre-Teach)
Gen. Ed.	Student 90% Student 100% Student 100% Student 100% Student 98% Student 100% Student 100%	Student 88% Student 88% Student 88%	Student 76%	Student 68%
SpEd	Student 98%			Student 68%
ELL			Student 76%	Student 68% Student 64% Student 64%
Standard:	Place Value Fluently add & Subtract by regrouping			
Resources:	Estimate Differences (Cupcake)	Base-ten blocks (tens, ones)	Base-ten blocks (tens, ones)	Base-ten blocks (tens, ones)
Targeted Enrichment/ Intervention/ Reteach	SWBAT independently works through addition and subtraction, understanding place value and rounding.	SWBAT fluently add and subtract using knowledge of place value.	SWBAT use base ten blocks to add two-digit numbers with regrouping.	SWBAT use base ten blocks to add two-digit numbers with regrouping.
Objective:				
Exit Ticket Questions:	Estimate differences (cupcake)	Fall Fun Math adding and subtracting 2-digit numbers	62+9 (yes, 71), 45+45 (yes 90) 56+11 (no 67)	62+9 (yes, 71), 45+45 (yes 90) 56+11 (no 67)
If an Exit Ticket is not successful, what is your next step?	I-Ready Assessment	I-Ready Assessment	Solve 52-39	Solve 52-39

Professional Development/ Parent Workshop

- staff planned and collaborated using the Understanding by Design (UBD) utilizing the standards
- iReady PD
 - small group instruction
- parent workshop (Math is Everywhere) was conducted by the math coach

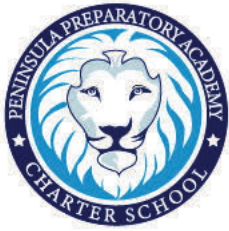
Stage 1 – Desired Results	
Established Goal(s): • What relevant goals (e.g., Content Standards, Course or Program Objectives, Learning Outcomes, etc.) will this design address?	G
Understanding(s): Students will understand that... • What are the “big ideas”? • What specific understandings about them are desired? • What misunderstandings are predictable?	U
Essential Question(s): • What provocative questions will foster inquiry, understanding, and transfer of learning?	Q
Students will know... • What key knowledge and skills will students acquire as a result of this unit? • What should they eventually be able to do as a result of such knowledge and skill?	K
Students will be able to... • What key knowledge and skills will students acquire as a result of this unit? • What should they eventually be able to do as a result of such knowledge and skill?	S
Stage 2 – Assessment Evidence	
Performance Task(s): • Through what authentic performance task(s) will students demonstrate the desired understandings? • By what criteria will “performances of understanding” be judged?	T
Other Evidence: • Through what other evidence (e.g., quizzes, tests, academic prompts, observations, homework, journals, etc.) will students demonstrate achievement of the desired results? • How will students reflect upon and self-assess their learning?	OE
Stage 3 – Learning Plan	
Learning Activities: W = help the students know where the unit is going and what is expected? Help the teachers know where the students are coming from (prior knowledge, interests)? H = hook all students and hold their interest? E = equip students, help them experience the key ideas, and explore the issues? R = provide opportunities to rethink and revise their understandings and work? E = allow students to evaluate their work and its implications? T = be tailored (personalized) to the different needs, interests, abilities of learners O = be organized to maximize initial and sustained engagement as well as effective learning?	L

Instructional Focus

- walkthroughs were conducted to assess
 - pedagogy
 - student engagement
 - classroom/behavior management
 - differentiation
 - Chromebooks
- identification of trends across the building
 - independence
 - planning/collaboration
 - student discussion

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,
 Brandon Jeffries - Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
 Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Emotional/Behavioral Support Services

- School Counselor
 - provides mandated counseling for students with IEPs and at risk students
 - visits classes to teach SEL (Social Emotional Learning) and theme of the month lesson
 - works in collaboration with the Dean of Students to provide behavioral support in classrooms as needed
- Dean of Students
 - regularly visits classroom to provide support as needed
 - provides strategies to teachers to promote positive behavior and foster conducive learning environment for all students

Vacancies

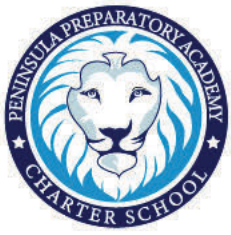
- 2 Special Education Teachers (2nd and 4th)
- 1 Associate Teacher (4th grade)
- ELL (English Language Learner) Teacher
- 4th Grade Teacher

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

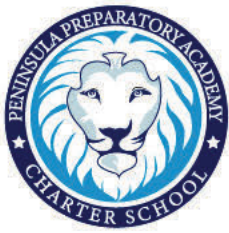
Operations / Financial Attachments

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

PPCS Financial Report_September 2021.pdf

Peninsula Preparatory Academy Charter School

Financial Summary

For Period ended September 30, 2021

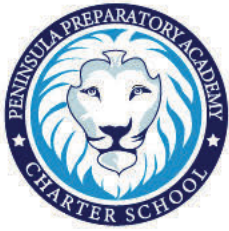
LIQUIDITY	Cash on Hand	(Total of All Accounts as of September 30, 2021)	\$	1,444,074
	Cash on Hand	(Operating Accounts Only: as of September 30, 2021)	\$	1,368,278
	Number of days of Cash on Hand as of September 30, 2021			73.32
	FY Ending Cash Available to Carryover to FY22-23, Operating Accounts Only		\$	383,992
	*Cash balance available once all FY20-21 obligations & receivables have been settled.			
	Number of days of Cash on Hand as of 6/30/22			20.58

ENROLLMENT		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
	General Ed	294.896	320.00	(25)	\$	4,967,228	\$ 5,390,080	\$ (422,852)
	SPED							
	0 - 20%	8.000	7.00	1	\$	-	\$ -	\$ -
	20 - 59%	1.000	5.00	(4)	\$	10,390	\$ 51,950	\$ (41,560)
	60% - Over	22.000	30.00	(8)	\$	419,078	\$ 571,470	\$ (152,392)
	Total SPED	31.00	42.00	(11)		429,468	623,420	\$ (193,952)

ENROLLMENT	General Ed	294.896	320.00	(25)	\$	4,967,228	\$ 5,390,080	\$ (422,852)
	SPED							
	0 - 20%	8.000	7.00	1	\$	-	\$ -	\$ -
	20 - 59%	1.000	5.00	(4)	\$	10,390	\$ 51,950	\$ (41,560)
	60% - Over	22.000	30.00	(8)	\$	419,078	\$ 571,470	\$ (152,392)
	Total SPED	31.00	42.00	(11)		429,468	623,420	\$ (193,952)

BALANCE SHEET	Total Current Assets:	\$	1,756,339
	Total Current Liabilities:	\$	804,479
	Working Capital (Current) Ratio		2.18
	Total Assets:	\$	2,025,866
	Total Liabilities:	\$	1,704,479
	Debt Ratio		0.84
	Total Net Assets:	\$	321,387

EXPENSES		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
	Total Revenue YTD:	\$ 1,492,997	\$ 1,602,439	\$ (109,442)
	Total Expenses YTD:	(1,275,060)	(1,280,983)	(5,924)
	Net Operating Surplus(Deficit):	\$ 217,937	\$ 321,456	\$ (103,519)



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

BUDGETING / REVENUE & EXPENSES

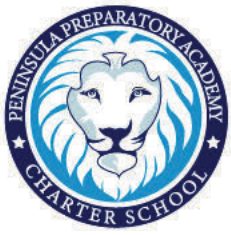
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Total Revenue YTD:	\$ 1,492,997	\$ 1,602,439	\$ (109,442)
Total Expenses YTD:	(1,275,060)	(1,280,983)	(5,924)
Net Operating Surplus(Deficit):	\$ 217,937	\$ 321,456	\$ (103,519)
	<u>Annual Projected</u>	<u>Annual Budget</u>	<u>Variance</u>
Annual Projected Revenue:	\$ 6,511,747	\$ 7,075,775	\$ (564,028)
Annual Projected Expenses (before depreciation):	(6,811,963)	(6,772,464)	39,499
Projected Net Operating Surplus(Deficit) before Depreciation:	(300,216)	303,311	\$ (603,526)
Annual Projected Depreciation:	(104,840)	(200,000)	95,160
Projected Net Operating Surplus(Deficit) after Depreciation:	\$ (405,056)	\$ 103,311	\$ (508,366)
Capital Expenditure Requirements	\$ 99,620	\$ -	\$ 99,620

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

December Board of Trustees Meeting -

Wednesday, December 8, 2021

Meeting began at 6:00 PM

AGENDA:

Mission Statement

Recitation of Goal

CHAIRPERSON'S REPORT:

Acceptance of Board Minutes

Update on Purchase of Land for School

Principal/Assistant Principal's Report:

Financial Report

Committee Reports:

PTO Report

Academic Report

Public Participation (Two minutes per person)

Old Business/New Business

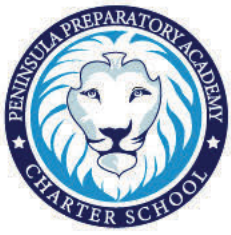
Adjournment of Meeting

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

December Board of Trustees Meeting -

Wednesday, December 8, 2021

Meeting began at 6:00 PM

Attendance:

Betty Leon - Chairperson

Doretha McFadden - Vice-Chair

Jacqueline Burton-Waal - Secretary

Brandon Jeffries - Treasurer

Randy Hall

Connie Blackmon

Kevin Alexander

Malik Sanders

Jenny Young - PTO President

Rachele Pierre - Principal

Angela Inforna - Assistant Principal

Jason Pierre - COO / CFO

Sequoia Covington - Director of Operations

Ta Jones - Director of Communication

Peninsula Prep Community Members - Families & Teachers

1. Reading of Mission Statement

2. Recitation of Charter Goal #2

Motion to Accept November's Board Minutes made by: Mrs. Doretha McFadden

Seconded by: Connie Blackmon

Unanimously Accepted by All

Update on the Building Project:

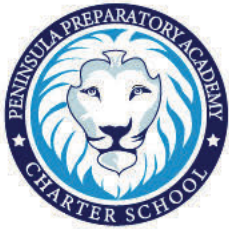
- The Chair discussed that she signed the letter and has met with Converge Consults and has consulted with the company in regards to the acquisition of the land.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

- We want to be in our building by 2024, so we need to ensure that everything is in order now so that we can proceed and meet this deadline.
- There has been a resolution and the board chair shared the resolution with the board. [see attached]
- The secretary, Mrs. Jacqueline Burton Waal, made a motion to adopt the resolution on Wednesday, December 8, 2021. The motion was seconded by Mrs. Doretha McFadden.

Vote Giving the Chair permission to sign the retainer for Carlo Schiattarello from the School House Project:

Mr. Alexander - Yay

Ms. Blackmon - Yes

Ms. Burton Waal - Yes

Ms. McFadden - Yes

Ms. Young - Yes

Ms. Leon - Yes

The Board Unanimously voted for The Resolution

Motion to accept the Chairperson's Report made by Jacqueline Burton Waal

Seconded by Doretha McFadden

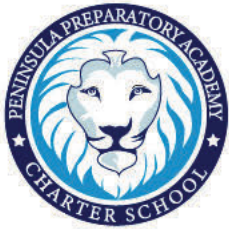
Unanimously Accepted By All

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Principal/Assistant Principal's Report: Mrs. Rachele Pierre & Mrs. Angela Inforna

- The current enrollment was shared with the board as well as student and teacher attendance.

Grade Level Reading Assessments:

- Mrs. Inforna shared the Grade Level Reading Assessment Results. They are split into two categories 'Word Work & Reading Comprehension (see attachment 'Grade Level Reading Assessment Results)'
- For the 3 - 5 grade level reading assessments, the results were based on reading comprehension.
- They reviewed the Grade Level Math Assessment Results

Staff Development:

- The staff had professional development in November that allowed the staff to plan and collaborate with their grade-level teams. There was also an iReady PD to continue developing the staff on using iReady with fidelity
- Mrs. Pierre discussed the Instructional Focus that will be observed during walkthroughs.
- There are still a few more vacancies in the building. The need is predominantly in 4th grade - needing a SpEd teacher, Associate and lead teacher,
- They discussed the Core Virtues of the building:

Pride, Perseverance, Achievement/Accountability, Character, Success.

A recording was made of the students receiving their Scholar of the Month awards and it was shared during the PTO meeting. This allowed the parents to see their children receive their awards since the building is still currently closed to visitors.

- Mrs. Pierre discussed that we will be returning to the building on Monday, December 13th. We have been out due to a positive COVID case since Thanksgiving break. It has been observed that the students do better when they are in the building and they want to be in the building.
- It has been observed that the students tend to struggle a bit more when they are remote. Many of our students do their best when in the school building
- *Productive struggle -- scholars need to be able to struggle. It allows the children to learn and show the families what the children know and don't know. Parents are helping their children during remote learning, which removed the productive struggle from the students.*

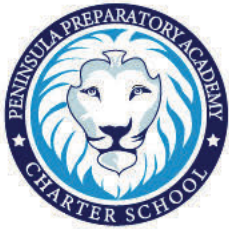
- **Motion to accept The Principal's Report made by Ms. Blackmon**
- **Seconded by Randy Hall**
- **Unanimously accepted by**

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Financial Report - Mr. Jason Pierre

- For the period ending 10/31 - we have \$1.8 million cash on hand with the escrow included
- Our days of positive cash have dropped. The reason for that is that we are seeing the effect of losing students from the start of the year and the gap from getting students on the waitlist enrolled and on the roster.
- We will be starting our recruitment a little bit earlier. There is a plan to be more involved in the community to help us try to get our name out in the community and get our waitlist back up.
- Funds will need to be out the side for the nightly deep cleaning that the school will require upon our return to the building.
- We did successfully apply for a \$1.2 million expansion grant. We are waiting to hear back from the state in regard to that grant.

A Friends of PPA Committee - this is a holding that holds the deed of the property in the case that PPA was to close, then the Friends of would be responsible for finding tenants of the building.

Holding Company of the Building. PPA would pay rent to the Friends of PPA.

- **Motion to accept The Financial Report made by Malik Sanders**
- **Seconded by Mrs. Burton Waal**
- **Unanimously accepted by**

Committees' Report

PTO: The PTO was able to have a Thanksgiving movie night. 30 families logged in to watch A Charlie Brown Thanksgiving. The next event is a Holiday theme and is looking to incorporate math themes that Ms. Kovacs presented to the school community.

Real Estate Committee:

Academic Committee: Spoke about the parents allowing the children to have productive struggles. We are seeing growth - which is always good. Improvement is still needed in areas of reading and math. There are students that still continue to struggle.

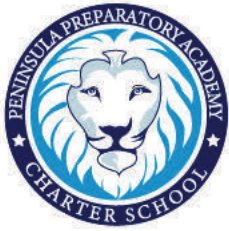
- **Motion to accept the Committee REport made by Ms. Burton Waal**
- **Seconded by Malik Sanders**
- **Unanimously accepted by**
-

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Public Participation (two minutes per person)

The meeting was open to allow any members of the community to speak

- Mrs. Reid said that every student should learn to write cursive. This is something that can be introduced into Peninsula Prep as part of the curriculum.
- Ms. Green asked how could we donate to the school. Mr. Pierre shared the Peninsula Prep PayPal QR code and explained to the community that they can scan the code and enter the amount that they would like to donate to the school.
- Ms. Young mentioned that many of the parents felt a disconnect because they weren't able to see the inside of the school and what's going on within the building this year. Ms. Young enjoyed seeing the pictures of the students engaged in their day that Ms. Jones had posted and encouraged that it continues when we return to the building.

Old Business/New Business

- There wasn't any old business/new business

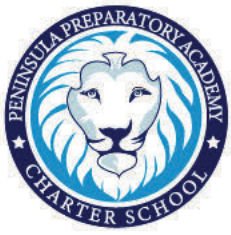
Adjournment of Meeting at 7:19 PM

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

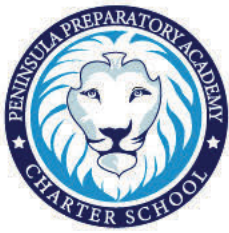
Principal / Assistant Principal Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Grade Level Reading Assessment Results

Angela Informa



Grade	Word Work Average	Reading Comprehension Average
Kindergarten	85%	88%
1st Grade	83%	78%
2nd Grade	88%	75%



Read the following passage and answer the questions:

CAMPING

On Sunday morning Tom and his family went camping. They camped near the lake. Their tent was shaped like an igloo. It was made of a thin cloth. Tom helped clean up. They ate a tasty meal of barbecued chicken and corn. When it got dark they made a fire. They told stories and sang songs.

Questions

- 1 - When did Tom and his family go camping?
- 2 - Where did they camp?
- 3 - What did they eat?
- 4 - What was the tent shaped like?

© Copyright English Created Resources 2010 All rights reserved

Grade Level Reading Assessment Results

Grade	Reading Comprehension
3rd	74%
4th	84%
5th	82%

Termite Mounds

Reading Bank

1. Termites are insects that live together in nests. Some termites are called mound-builders. They build their nests from mud of clay. Some of these mounds are more than 100 feet tall.

2. Mound-builders are found in Africa and Australia. They are also in parts of South America. Other animals in these areas are termites. So, some ants and the termites move away. When they move away, they leave the mound alone.

3. Termites mounds are usually the highest place around. Cheaters often use the mound as a lookout point. They climb to the top of the mound. There, they keep an eye on the rest of the mound.

4. Sometimes the termites move to a new nest. Their good sense lets them know when to move. They usually know how to pick an empty mound to go to.

5. Some animals make the empty nest their new home. Monkeys and small animals do this. They make a hole in the mound to get inside. The termites would keep them safe from other animals. So, the termites also use an empty mound as a home.

6. Termites mounds also come in handy for large animals. Elephants and rhinos use them as scratching posts. They have and try to use them as scratching posts. These large animals would never move and not agree to them. Sometimes they even stand over a mound to watch their bellies.

Close Reader Hub

How do other animals use termite mounds? Underline some of the ways.

Think

1. This question has two parts. Answer Part A. Then answer Part B.

Part A

Why do cheaters climb up termite mounds?

- A. They can see other animals from the top.
- B. They can keep safe on top of termite mounds.
- C. They use termite mounds as scratching posts.
- D. They can call to each other more easily.

Part B

Which sentence from the passage best supports the answer you chose for Part A above?

- A. "Other animals in these areas use termite mounds too."
- B. "Others ignore the termites and use the mound anyway."
- C. "There, they keep an eye on the rest of the mound."
- D. "Some animals make the empty nest their new home."

1. Which question can be answered by reading paragraph 5?

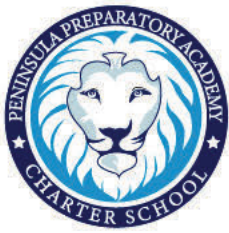
- A. How tall is a termite mound?
- B. Why do termites move into termite mounds?
- C. What large animals use termite mounds?

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries - Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Grade Level Math Assessment Results



Grade	Average	Grade	Average
Kindergarten	89%	3rd Grade	88%
1st Grade	90%	4th Grade	87%
2nd Grade	87%	5th Grade	82%

Professional Development

- staff planned and collaborated with their grade level team
- iReady PD
 - personalized instruction



Personalized Instruction Monitoring Guidance

Develop a practice for reviewing Student Lesson Alerts, Lesson Time-on-Task, and Percent of Lessons Passed.

Monitor	Analyze <i>Consider these reflection questions:</i>	Take Action <i>Consider these action steps:</i>
Row 1: Lesson Alerts		
<ul style="list-style-type: none"> Domain Shutoff Alerts Students Needing Support Alerts 	<ul style="list-style-type: none"> Which students have lesson alerts this week? In which domains? What could be causing this? <ul style="list-style-type: none"> Student hasn't been taught the material yet. Student has misconceptions and/or would benefit from additional skills practice. Student didn't understand what to do in the lesson. 	<ul style="list-style-type: none"> Conference with or deliver individualized instruction for students with lesson alerts. If more than one student needs additional support or has not passed the same lessons, pull a small group together for teacher-led instruction. After support has been provided, check for understanding and turn the domain back on if the student is ready.
Row 2: Lesson Time-on-Task		
Less than 30 minutes	<ul style="list-style-type: none"> For the class or any specific students, is the amount of Lesson Time-on-Task aligned to instructional priorities and plans? Which students would benefit from more time in lessons? Do students have enough access to Personalized Instruction? Are students being pulled for other forms of instruction or activities? How are students engaged in online lessons? Are students working on other online activities, including iReady Learning Games*, during Personalized Instruction time? 	<ul style="list-style-type: none"> If Lesson Time-on-Task meets instructional goals, no action may be needed. Set Lesson Time-on-Task goals with students. Use Personalized Instruction Trackers weekly. Adjust your schedule as needed. Re-establish norms/expectations. Review Learning Games Playtime report to see if students are working in games instead of lessons.*
More than 50 minutes	<ul style="list-style-type: none"> For the class or any specific students, is the amount of Lesson Time-on-Task aligned to instructional priorities and plans? Are students using Personalized Instruction in multiple settings (e.g., class, before-/after-school programs, home)? Would students benefit from more time in other instructional activities? How are students engaging in online lessons? 	<ul style="list-style-type: none"> If Lesson Time-on-Task meets instructional goals, no action may be needed. Review students' instructional priorities and schedules to determine whether additional time should be focused on other instructional activities. Adjust your Personalized Instruction schedule as needed.
Row 3: Percent of Lessons Passed YTD		
Less than 70% of lessons passed	<ul style="list-style-type: none"> Is this a classwide trend? Which students have less than 70% of lessons passed for the year? Are these students engaging with the lessons? In what domains or skills do these students need additional support? How can you address domains in which students' Percents of Lessons Passed are low? 	<ul style="list-style-type: none"> Pull a small group of students who could benefit from additional support in the same domain for teacher-led instruction. Reteach a specific skill in whole class instruction. Conduct data chats with students. Engage students in goal setting and reflection. Use trackers and create incentives.
Row 4: Recommended Class-Level Personalized Instruction Use		
<ul style="list-style-type: none"> Few lesson alerts 30-49 minutes of Lesson Time-on-Task 70%-100% of lessons passed 	<ul style="list-style-type: none"> How do I want to celebrate these achievements? What can I do to ensure these students maintain these recommended ranges? 	<ul style="list-style-type: none"> Celebrate students by acknowledging their achievement in class or sending home information to families. Consider scheduling teacher-led instruction, group work, class projects, or Math Center Activities from the Teacher Toolbox.

*Learning Games are available to students in Grades K-8 using iReady Personalized Instruction for Mathematics, at district discretion.



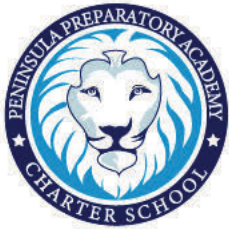
© 2021 Curriculum Associates, LLC. All rights reserved. 1.04/21.125K

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Peninsula Prep Core Virtues-PPACS

Pride

Perseverance

Achievement/Accountability

Character

Success

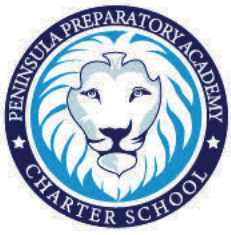


Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

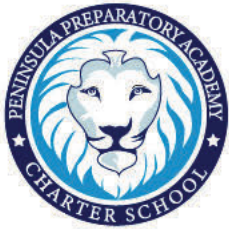
Operations / Financial Attachments

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Peninsula Preparatory Academy Charter School

Financial Summary

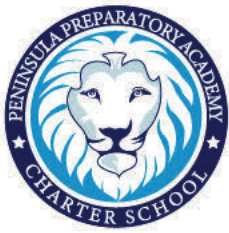
For Period ended October 31, 2021

LIQUIDITY	Cash on Hand	(Total of All Accounts as of October 31, 2021)	\$	1,818,904
	Cash on Hand	(Operating Accounts Only: as of October 31, 2021)	\$	1,743,107
	Number of days of Cash on Hand as of October 31, 2021			93.04
	FY Ending Cash Available to Carryover to FY22-23, Operating Accounts Only			\$ 509,218
	*Cash balance available once all FY20-21 obligations & receivables have been settled.			
	Number of days of Cash on Hand as of 6/30/22			27.18

ENROLLMENT		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
	General Ed	294.896	320.00	(25)	\$	4,967,228	\$ 5,390,080	\$ (422,852)
	SPED							
	0 - 20%	8.000	7.00	1	\$	-	\$ -	\$ -
	20 - 59%	1.000	5.00	(4)	\$	10,390	\$ 51,950	\$ (41,560)
	60% - Over	22.000	30.00	(8)	\$	419,078	\$ 571,470	\$ (152,392)
	Total SPED	31.00	42.00	(11)		429,468	623,420	\$ (193,952)

BALANCE SHEET	Total Current Assets:	\$	2,045,169
	Total Current Liabilities:	\$	1,171,440
	Working Capital (Current) Ratio		1.75
	Total Assets:	\$	2,327,348
	Total Liabilities:	\$	2,071,440
	Debt Ratio		0.89
	Total Net Assets:	\$	255,908

BUDGETING / REVENUE & EXPENSES		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
	Total Revenue YTD:	\$ 2,046,612	\$ 2,197,575	\$ (150,964)
	Total Expenses YTD:	(1,894,154)	(1,843,104)	51,050
	Net Operating Surplus(Deficit):	\$ 152,457	\$ 354,471	\$ (202,014)
		<u>Annual Projected</u>	<u>Annual Budget</u>	<u>Variance</u>
	Annual Projected Revenue:	\$ 6,532,651	\$ 7,075,775	\$ (543,124)
	Annual Projected Expenses (before depreciation):	(6,838,298)	(6,772,464)	65,833
	Projected Net Operating Surplus(Deficit) before Depreciation:	(305,646)	303,311	\$ (608,957)
	Annual Projected Depreciation:	(104,840)	(200,000)	95,160
	Projected Net Operating Surplus(Deficit) after Depreciation:	\$ (410,486)	\$ 103,311	\$ (513,797)
	Capital Expenditure Requirements	\$ 112,272	\$ -	\$ 112,272



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

January Board of Trustees Meeting -

Wednesday, January 12, 2022

Meeting began at 6:00 PM

AGENDA:

Mission Statement

Recitation of Goal

CHAIRPERSON'S REPORT:

Acceptance of Board Minutes

Report on Status of PPA in light of the Ongoing Pandemic.

a. New COVID Rules/Testing update

Principal/Assistant Principal's Report:

Financial/Operational Report

Committee Reports:

PTO Report

Academic Report

Public Participation (Two minutes per person)

Old Business/New Business

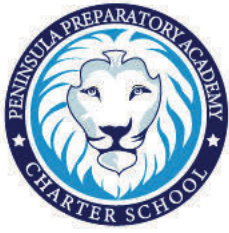
Adjournment of Meeting

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

December Board of Trustees Meeting -

Wednesday, January 12, 2022

Meeting began at 6:00 PM

Attendance:

Betty Leon - Chairperson

Absent

Doretha McFadden - Vice-Chair

Jacqueline Burton-Waal - Secretary

Randy Hall

Brandon Jeffries - Treasurer

Connie Blackmon

Kevin Alexander

Malik Sanders

Jenny Young - PTO President

Rachele Pierre - Principal

Angela Inforna - Assistant Principal

Jason Pierre - COO / CFO

Sequoia Covington - Director of Operations

Ta Jones - Director of Communication

Peninsula Prep Community Members - Families & Teachers

1. Reading of Mission Statement

2. Recitation of Charter Goal #4

Motion to Accept December's Board Minutes made by: Mrs. Jacqueline Burton Waal

Seconded by: Mrs. Doretha McFadden

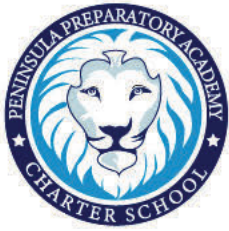
Unanimously Accepted by All

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Report on Status of PPA in light of the Ongoing Pandemic

- New COVID Rules/Testing update- The Chair informed the board that we will vote on the current COVID Policy; but that they should understand the situation is quite fluid and the Policy may change again very soon. We will certainly keep up to date with all changes as per the NY DOH

1

- Mrs. Burton Waal, Board Secretary, made a motion to accept the current policy that was submitted to the board members. Ms. Leon seconded. Unanimously accepted by all.

Motion to accept the Chairperson's Report made by Doretha McFadden

Seconded by Brandon Jeffries

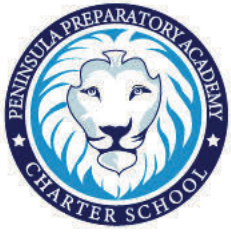
Unanimously Accepted By All

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Principal/Assistant Principal's Report: Mrs. Rachele Pierre & Mrs. Angela Inforna Dashboard

- Mrs. Pierre shared the school dashboard. Currently our enrollment is at 307 students. WE are still enrolling students for the current school year.
- Students had a 92% attendance rate and staff had 93%
- The attendance was not at 95% or higher due to both staff and students being sick and being encouraged to stay home when they are not feeling well.

Grade Level Reading Assessment

- December was a short month and we did have remote instruction
- It has been observed that being on remote instruction and taking assessments while on remote, the scholars are struggling
- There is a plan in place that, upon our return to the building, we will retest the scholars. This will be a comparison to see if the students didn't understand or if it had to do with the students being on remote instruction.

Grade Level Math Assessment

- Our math averages are stronger than reading this month, but we need to ensure that their reading is stronger. There are word problems in math that the students must read and comprehend.
- A question was asked about 4th Grade. 4th Grade were remote when they took their assessments and it was the first time that they were remote this year and taking an assessment. The same plan from ELA will be followed for math - retest the scholars to determine if they don't understand or what it is being remote.

Parent Teacher Conferences

- Teachers conducted virtual parent/teacher conferences. The focus of these conferences were Academic - how the child is performing, attendance - how it is affecting the child when they are not in class and any next steps/recommendations to assist the students.
- Progress reports had been sent home prior to the conferences so that parents were aware of where their child is academically.

Remote Learning

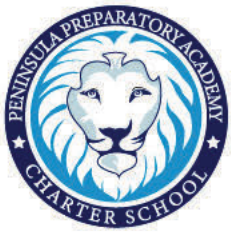
- Peninsula Prep went into quarantine 2 days before the winter break.
- Remote learning continued for the first week in January due to the high transmission rate.
- In person learning resumed on Monday, January 10th - 152 K - 5 students came back to the building.
- Peninsula Prep received At Home test kits for distribution when needed

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

A question was asked about the students that are home and the struggles that they are experiencing while on remote instruction. Are we aware of who is at home with the scholars? The scholars could be at home with a grandparent who doesn't understand the technology. Mrs. Pierre explained that for the most part, we are aware of the situations at home and we try our best to assist. At times the children are at daycare and the daycare instructors aren't paying much attention because they have other children that they have to look after. Having the students return to the building and retest or review material taught while on remote instruction will help us.

Motion to accept The Principal's Report made by Jenny Young

Seconded by Jacqueline Burton Waal

Unanimously Accepted by all

Financial/Operational Report - Mr. Jason Pierre

- For the period ended November 30, 2021, we have \$1.3 million cash on hand
- We have 67 days of positive cash
- We've had 265 billable students - which is the lowest we've had in the past 5 years. Mr. Pierre and Mr. Jeffries have developed a marketing plan that will assist in getting our name out to the community.
- Ms. Jones has created a flyer with a scannable QR Code that allows families to scan it and go right to the admissions page to enroll.

• **Motion to accept The Financial/Operational Report made by Mrs. Burton Waal**

• **Seconded by Mrs. McFadden**

• **Unanimously Accepted by All**

Committees' Report:

PTO:

The PTO played a video of the 2021 year in review - highlighting all of the events that have taken place. This was shared at the last PTO meeting.

Academic Committee:

Academic Committee Minutes distributed

Finance Committee:

Finance Committee Minutes distributed

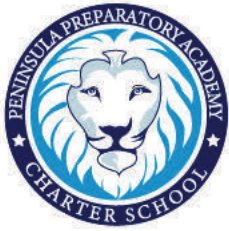
- **Motion to accept the Committee Report made by Ms. McFadden**
- **Seconded by Mrs. Burton Waal**
- **Unanimously accepted by All**

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Public Participation (two minutes per person)

The meeting was open to allow any members of the community to speak

- Mr. Ozzie Edwards expressed his appreciation for everything that Peninsula Prep has done for his son. He said that his child enjoys school and has been learning so much. He did express some concern about the school closing and his child being on remote instruction - he would like for the school to remain open.
- Ms. Young expressed that the school has done a great job pivoting. When something comes up, the school communicates clearly and is always ahead of what's going on. Thinking ahead and planning for what comes has made it a comfort as a parent.
- Ms. Belinda Edwards expressed her thanks to everyone for what they've done this school year and for making her child enjoy school.

Old Business/New Business

- There wasn't any old business/new business

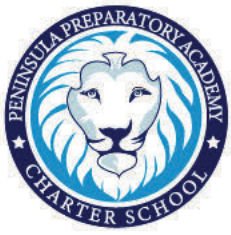
Adjournment of Meeting at 7:15 PM

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

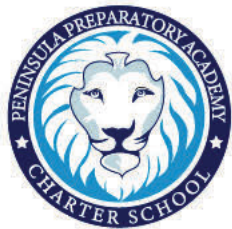
Principal / Assistant Principal Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



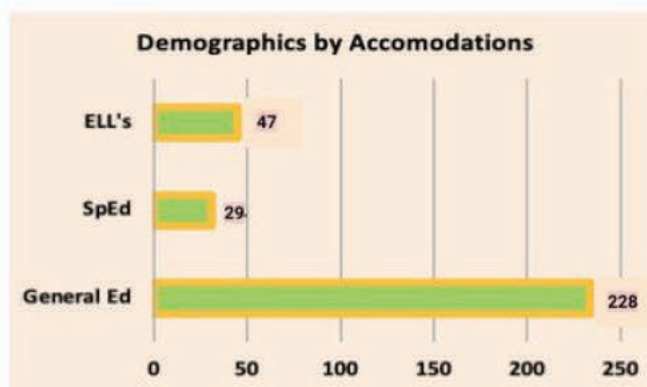
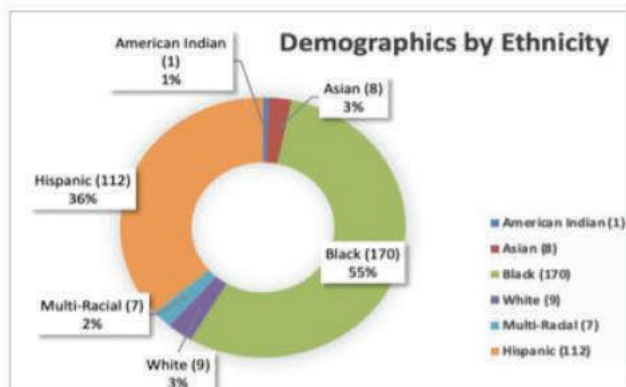
Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

PPA Staff	
Category	#
Administration	3
Total Staff Members	62

Enrollment Breakdown	
Male	134
Female	170
TOTAL STUDENTS ENROLLED	304



December Dashboard Cont.

Applications & Discharges							
Application Submitted	291 submitted before lottery and calling off the waitlist.						
Application Breakdown	Pre-K	K	1 st	2 nd	3 rd	4 th	5 th
	41	0	0	0	18	16	33
Admissions	0						
Discharges	0						

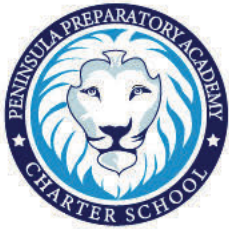
Attendance	
Students	92%
Teachers	93%

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries - Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Grade Level Math Assessment Results

- Kindergarten 93%
- 1st Grade 92%
- 2nd Grade 91%
- 3rd Grade 90%
- 4th Grade 74%
- 5th Grade 86%

Grade Level Reading Assessment Results

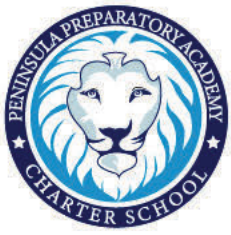
- Kindergarteners 83%
- 1st Grade 87%
- 2nd Grade 82%
- 3rd Grade 73%
- 4th Grade 77%
- 5th Grade 78%

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

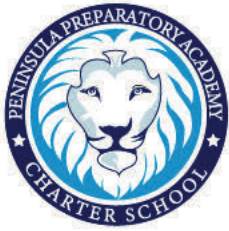
Operations / Financial Attachments

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Peninsula Preparatory Academy Charter School

Financial Summary

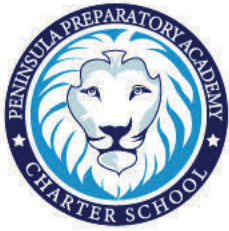
For Period ended November 30, 2021

LIQUIDITY	Cash on Hand	(Total of All Accounts as of November 30, 2021)	\$	1,339,814
	Cash on Hand	(Operating Accounts Only: as of November 30, 2021)	\$	1,264,016
	Number of days of Cash on Hand as of November 30, 2021			67.59
	FY Ending Cash Available to Carryover to FY22-23, Operating Accounts Only			\$ 12,753
	*Cash balance available once all FY21-22 obligations & receivables have been settled.			
	Number of days of Cash on Hand as of 6/30/22			0.68

ENROLLMENT		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
	General Ed	265.152	320.00	(55)	\$	4,466,220	\$ 5,390,080	\$ (923,860)
	SPED							
	0 - 20%	8.000	7.00	1	\$	-	\$ -	\$ -
	20 - 59%	1.000	5.00	(4)	\$	10,390	\$ 51,950	\$ (41,560)
	60% - Over	21.436	30.00	(9)	\$	408,334	\$ 571,470	\$ (163,136)
	Total SPED	30.44	42.00	(12)		418,724	623,420	\$ (204,696)

BALANCE SHEET	Total Current Assets:	\$	1,582,812
	Total Current Liabilities:	\$	984,695
	Working Capital (Current) Ratio		1.61
	Total Assets:	\$	1,892,673
	Total Liabilities:	\$	1,884,695
	Debt Ratio		1.00
	Total Net Assets:	\$	7,978

GETTING / REVENUE & EXPENSES		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
	Total Revenue YTD:	\$ 2,428,800	\$ 2,792,712	\$ (363,912)
	Total Expenses YTD:	(2,524,272)	(2,405,225)	119,047
	Net Operating Surplus(Deficit):	\$ (95,472)	\$ 387,487	\$ (482,959)
		<u>Annual Projected</u>	<u>Annual Budget</u>	<u>Variance</u>
	Annual Projected Revenue:	\$ 6,030,284	\$ 7,075,775	\$ (1,045,491)
	Annual Projected Expenses (before depreciation):	(6,826,090)	(6,772,464)	53,625
	Projected Net Operating Surplus(Deficit) before Depreciation:	(795,806)	303,311	\$ (1,099,117)
	Annual Projected Depreciation:	(104,840)	(200,000)	95,160



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

February Board of Trustees Meeting -

Wednesday, February 9, 2022

Meeting began at 6:00 PM

AGENDA:

Mission Statement

Recitation of Goal

CHAIRPERSON'S REPORT:

Acceptance of January Board minutes

Update and Acceptance of COVID POLICY

Update on Purchase of School.

Principal/Assistant Principal's Report:

Financial/Operational Report

Committee Reports:

PTO Report

Academic Report

Public Participation (Two minutes per person)

Old Business/New Business

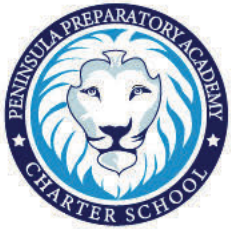
Adjournment of Meeting

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackmon - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

February Board of Trustees Meeting -

Wednesday, February 9, 2022

Meeting began at 6:00 PM

Attendance:

Betty Leon - Chairperson

Absent

Doretha McFadden - Vice-Chair

Jacqueline Burton-Waal - Secretary

Randy Hall

Brandon Jeffries - Treasurer

Malik Sanders

Kevin Alexander

Connie Blackman

Jenny Young - PTO President

Rachele Pierre - Principal

Angela Inforna - Assistant Principal

Jason Pierre - COO / CFO

Sequoia Covington - Director of Operations

Ta Jones - Director of Communication

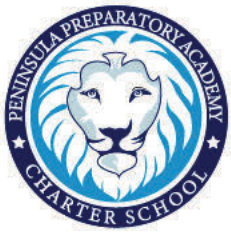
Peninsula Prep Community Members - Families & Teachers

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Infora -- COO/CFO: Jason Pierre

Chair's Report:

Reading of Mission Statement

Recitation of Charter Goal #5

Motion to Accept January's Board Minutes made by: Mrs. Doretha McFadden

Seconded by: Ms. Jenny Young

Unanimously Accepted by All

Update and Acceptance of COVID POLICY

- There is an updated COVID policy that has been approved. The updated COVID Policy was sent to board members via email on January 19th, 2022, and was approved by all via email prior to the board meeting. The updated policy was unanimously accepted by all.

Update on Purchase of School

- The owners received our letter of intent. The broker is confident our offer will be accepted but is working with the attorneys drafting the lease. As of February 9th, there hasn't been a counteroffer, it will come after the brokers speak. (currently 3.2 million)

Motion to accept the Chairperson's Report made by Ms. Jacqueline Burton Waal

Seconded by Ms. Connie Blackman

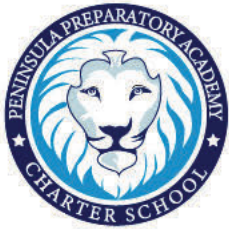
Unanimously Accepted By All

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Principal/Assistant Principal's Report: Mrs. Rachele Pierre & Mrs. Angela Inforna Dashboard

Enrollment: PK - 5

- We currently have 302 scholars enrolled at Peninsula Prep. We did have 3 discharges in the last month - due to families moving.
- Our Dean of Students, Ms. Reeves, conducted the Middle school 1:1 Information session for all of our 5th Grade students
- Our High Stakes Workshops returned. Tuesday, Feb 8th, we had our 4th grade ELA workshop. This was a workshop that did focus on the upcoming state assessment and what it would look like so that the parents were aware. Grades 3, 4, & 5 all had a day to present to the parents and answer any and all questions.
- The 2nd Grade parents will be invited to the 3rd Grade High Stakes Workshop, which is scheduled for Thursday, February 10th.
- Community member, Mr. Ozzie commended how Mrs. Pierre for how she broke the information on learning styles
- Ms. Young inquired about the i-Ready assessment and when she would receive feedback and information. Mrs. Pierre explained that that information will be going home next week. We are just waiting for all students to complete the diagnostic.
- Ms. Leon asked that an inventory be made on the students that have a library card and create a relationship with the teen library - which is reopening - and have the scholars get a library card and begin building that relationship with the library and community

Grade Level Reading Assessment

- December was a short month and we did provide school-wide remote instruction the week of January 3rd. January 10th, we returned back to the building and in-person learning resumed.

ELA

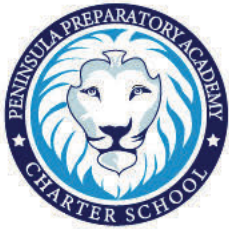
- Kindergarten: 81%. The kindergartners worked on phonological awareness, phonics, and sight words throughout the unit
- First Grade: 84%. The focus of the reading comprehension assessment was on nonfiction informational texts, cause and effect, compare and contrast and main idea and key details
- 2nd Grade: 80%. The focus of their assessment was on fables, determining the lesson of a fable, and major events and challenges a character may have throughout a story.
- 3rd Grade: 75% The Focus was on understanding character traits in a story and theme
- 4th Grade 82% The focus was on text structure, sequence, and key details as well as text structure cause and effect
- 5th Grade: 84% The focus was on the character's point of view.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Math

- Kindergarten: 91%. The focus of their assessment was on solving addition word problems
- First Grade: 95%. The focus of their assessment was on subtraction to 20
- 2nd Grade: 87%. The focus of their assessment was on adding double digits with regrouping
- 3rd Grade: 80%. The focus of their assessment was on two-step word problems as well as division
- 4th Grade 91%. The focus of their assessment was on the multi-digit division
- 5th Grade: 85%. The focus of their assessment was on multiplying numbers with decimals.

Academic Trends

• *Application of Skills & Strategies*

- Encourage teachers to model and allow students time to practice what has been taught

• *Stamina*

- Set goals for students/classes to build stamina
- Home School Connection (setting goals with parents to help build stamina while tying in an incentive)
- DEAR (Drop Everything And Read) time period in the schedule
- Less time spent on technology

- A suggestion was made in regard to technology. Since today's students are constantly on technology, find a way to incorporate that into the lessons. Instead of trying to keep students away from technology, find a way that it can be used to help them and become more engaging so they will use it more.

• *Retention*

- Make connections for students
- Carry over information during other units - do not just teach and topic and test on it and never revisit it again. There should be a spiral review within the next unit to allow scholars an opportunity to continue practicing what was taught.
- Peer to peer explanations
- Frequent practice tests
- Combine text with images
- Interleave concepts

Academic Support

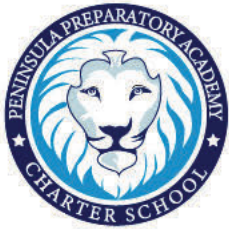
- Teacher/Parent Meetings (provide strategies/plan)
- Daily tutoring at 7:30am
- iReady Individualized Pathway
- Child Study Team (provide additional strategies for students)

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Motion to accept The Principal's Report made by Jenny Young

Seconded by Jacqueline Burton Waal

Unanimously Accepted by all

FINANCIAL/OPERATIONAL REPORT: Mr. Jason Pierre

- Currently, we have \$1.1 million cash on hand.

- Mr. Pierre discussed our current enrollment and the number of students that we currently have. Post-COVID has affected Peninsula Prep. We have lost 88 students. We have been filling seats in the lower grades (K - 2). He explained that this change in student enrollment does affect Peninsula Prep.

- *A question was asked about where the families have gone. Why did we lose so many students? Most of the students that we have lost have moved out of state, but there have been a few that removed their children for other reasons - such as a sibling being at a different school and the parent wanting their child to be with the sibling. The other school did have middle school and moving the student would allow them into the middle school.*
- We are working on a marketing plan. It was submitted this evening, but it will be ready by next month. There is a paid marketing strategy that has been in place we want to limit the marketing that we have that is not measurable. The new marketing strategy will be geared towards our specific demographic - and geared more towards the millennial parents that are currently enrolling their students. These are parents that are constantly on social media, so our presence needs to be there.

Motion to accept Financial Report made by: Kevin Alexander

Seconded by: Mrs. Burton Waal

Unanimously Accepted by all

Committees' Report:

PTO: Ms. Jenny Young

- Ms. Young explained that a Peninsula Prep parent will be having a financial planning workshop that she will present at an upcoming PTO meeting. She will provide more information as it becomes available.
- A few family activities that are scheduled for zoom will be coming as well.

Academic Committee: Report attached

Finance Report:

Motion to Accept: Kevin Alexander

Seconded by: Connie Blackman

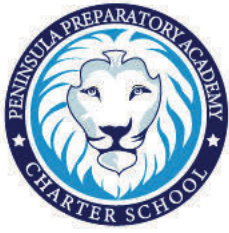
Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries - Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

PUBLIC SPEAKING:... (2 minutes)

Ms. Patricia Jones is from Raising Hope Daycare and After-school program. It began in 2020. She would love to collaborate with Peninsula Prep. She currently has 8-9 of our students at her daycare and she loves the curriculum that we currently have. She loves the way that we have built and empowered our scholars for academic success.

OLD BUSINESS/NEW BUSINESS:

There wasn't any old business/new business

The Board Chair thanked everyone for joining the board meeting.

ADJOURNMENT:

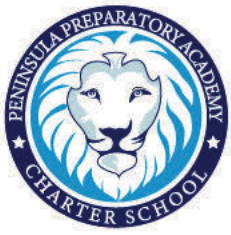
The meeting adjourned at 7:45 PM

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

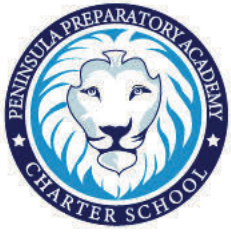
Principal / Assistant Principal Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

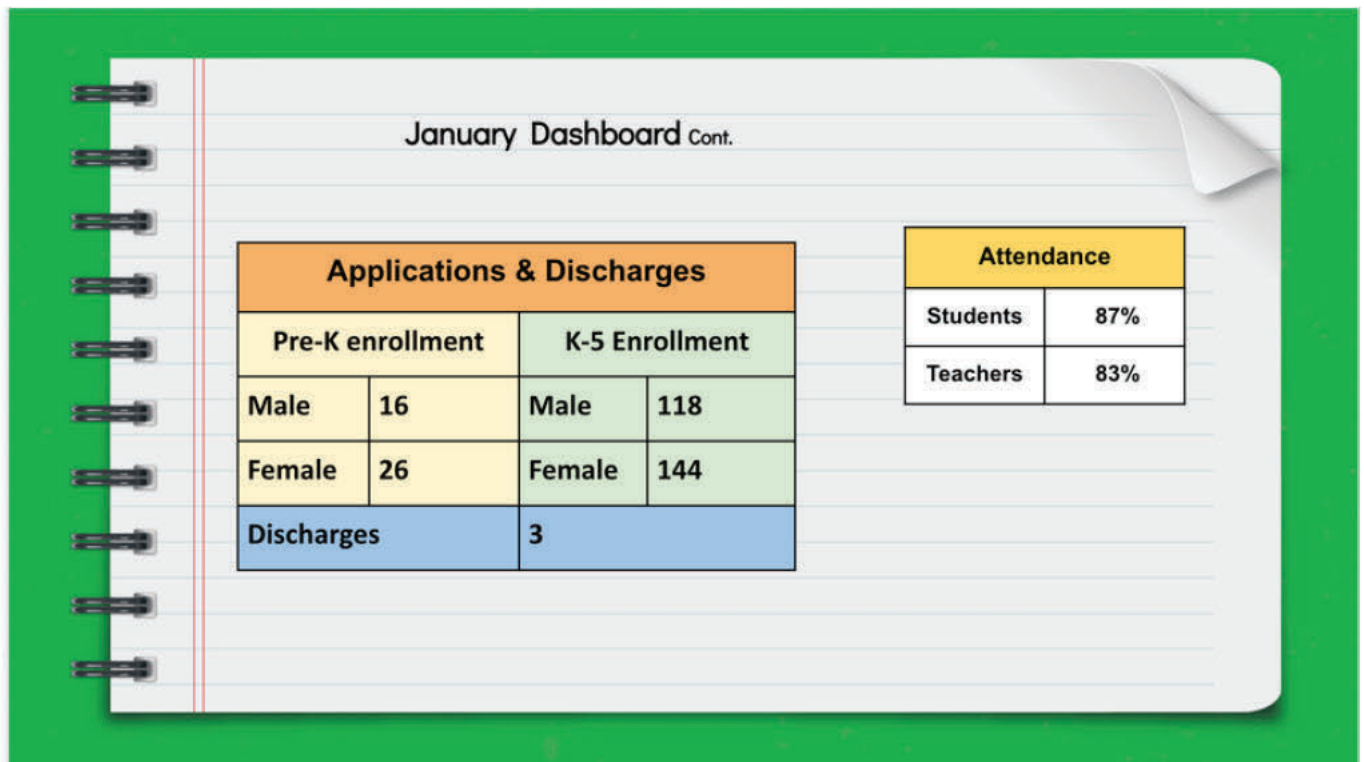
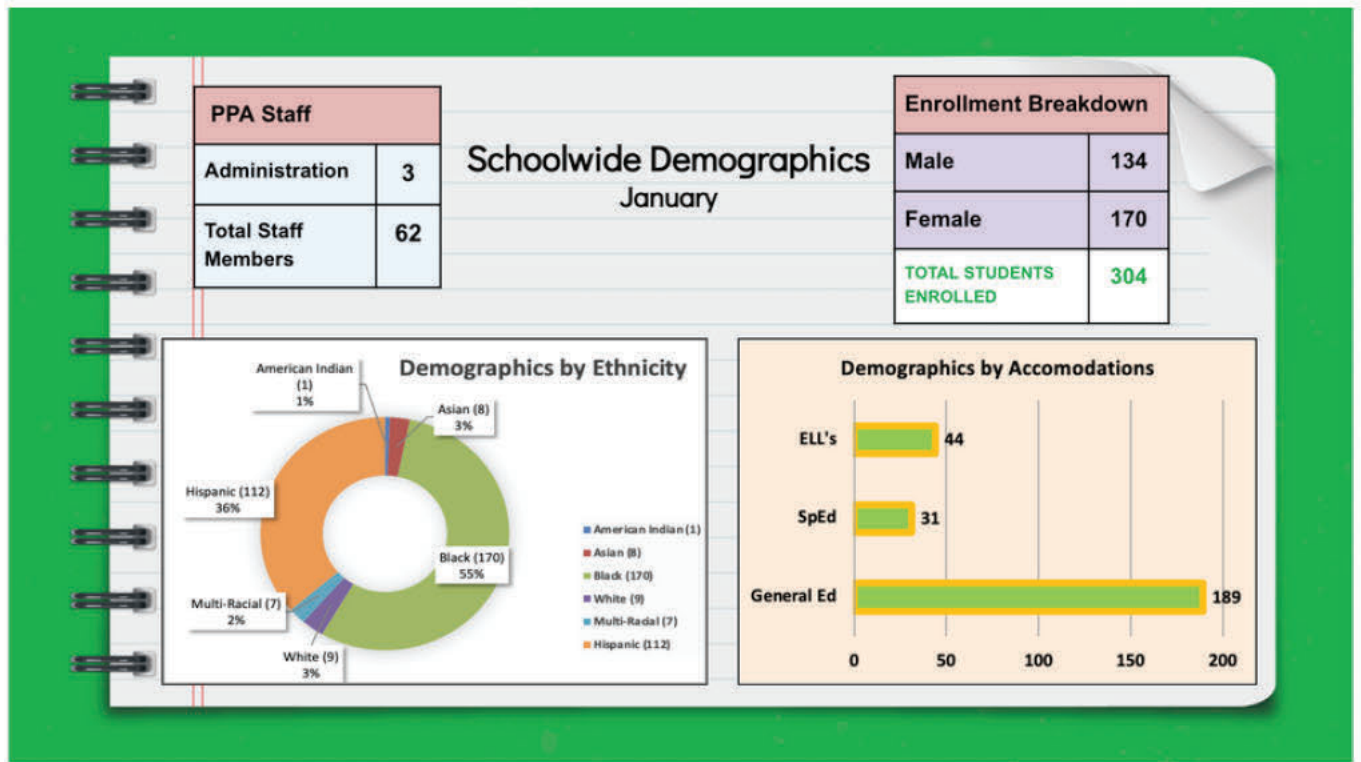
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

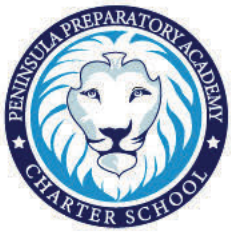


Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries - Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

COVID Update

- Full in person instruction
- Weekly COVID Testing for both students and staff
- Revised COVID Protocol based on Department of Health
- At-home test kits are available for students who have been exposed



Parent Workshops

- Academic Intervention Services team conducted a workshop at the PTO night on reading strategies
 - Phonological Awareness
 - Phonics
 - Fluency
 - Comprehension
- Middle School 1-1 Information session with 5th Grade parents
- ELA High Stakes Workshop (3rd-5th Grade NYS ELA Exam)

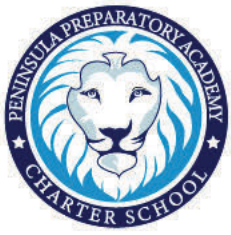


Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

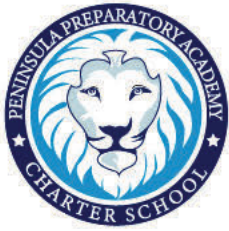
Operations / Financial Attachments

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Peninsula Preparatory Academy Charter School

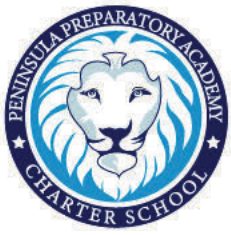
Financial Summary

For Period ended December 31, 2021

LIQUIDITY	Cash on Hand	(Total of All Accounts as of December 31, 2021)	\$	1,254,124
	Cash on Hand	(Operating Accounts Only: as of December 31, 2021)	\$	1,178,326
	Number of days of Cash on Hand as of December 31, 2021			61.84
	FY Ending Cash Available to Carryover to FY22-23, Operating Accounts Only			\$ 3,648
	*Cash balance available once all FY21-22 obligations & receivables have been settled.			
	Number of days of Cash on Hand as of 6/30/22			0.19

ENROLLMENT		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
	General Ed	265.152	320.00	(55)	\$	4,466,220	\$ 5,390,080	\$ (923,860)
	SPED							
	0 - 20%	8.000	7.00	1	\$	-	\$ -	\$ -
	20 - 59%	1.000	5.00	(4)	\$	10,390	\$ 51,950	\$ (41,560)
	60% - Over	21.436	30.00	(9)	\$	408,334	\$ 571,470	\$ (163,136)
	Total SPED	30.44	42.00	(12)		418,724	623,420	\$ (204,696)

BALANCE SHEET	Total Current Assets:	\$	1,499,090
	Total Current Liabilities:	\$	1,219,621
	Working Capital (Current) Ratio		1.23
	Total Assets:	\$	1,779,948
	Total Liabilities:	\$	2,119,621
	Debt Ratio		1.19
	Total Net Assets:	\$	(339,673)



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

March Board of Trustees Meeting -

Wednesday, March 9, 2022

Meeting began at 6:00 PM

AGENDA:

Mission Statement

Recitation of Goal

CHAIRPERSON'S REPORT:

Acceptance of January Board minutes

Report of Public Hearing for Expansion to Middle School

Principal/Assistant Principal's Report:

Financial/Operational Report

Committee Reports:

PTO Report

Academic Report

Public Participation (Two minutes per person)

Old Business/New Business

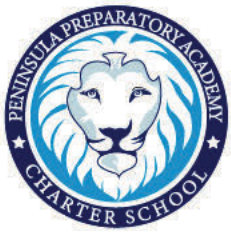
Adjournment of Meeting

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackmon - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

February Board of Trustees Meeting -

Wednesday, March 9, 2022

Meeting began at 6:00 PM

Attendance:

Betty Leon - Chairperson

Absent

Doretha McFadden - Vice-Chair

Jacqueline Burton-Waal - Secretary

Jason Pierre

Brandon Jeffries - Treasurer

Malik Sanders

Kevin Alexander

Connie Blackman

Jenny Young - PTO President

Rachele Pierre - Principal

Angela Inforna - Assistant Principal

Sequoia Covington - Director of Operations

Ta Jones - Director of Communication

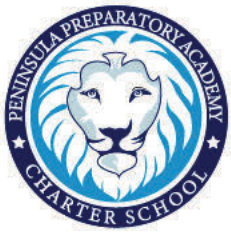
Peninsula Prep Community Members - Families & Teachers

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Chair's Report:

Reading of Mission Statement

Recitation of Charter Goal #1

Motion to Accept February's Board Minutes made by: Mrs. Doretha McFadden

Seconded by: Mr. Kevin Alexander

Unanimously Accepted by All

Report of Public Hearing for Expansion to 6th, 7th, & 8th Grade

- Ms. Leon thanked everyone for speaking at the Public Hearing on March 1st. There were 20 people that spoke and over 100 people in attendance that represented Peninsula Preparatory Academy. A special thank you was given to Noah Ameh, the first-grade student who spoke at the hearing and expressed why he wanted Peninsula Prep to expand to middle school.
- Once approved, the expansion would open in 2023, and it looks like our current 3rd Graders would be the first 6th-grade class.

Data Presentations

- The Board Chair thanked Mrs. Gabriella Cervoni for creating and presenting the data that was shared during both the Academic Committee meeting and the Board Meeting. The presentations have been easier to read and understand.

Motion to accept the Chairperson's Report made by Mrs. Doretha McFadden

Seconded by Ms. Connie Blackman

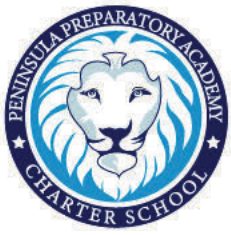
Unanimously Accepted By All

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Principal/Assistant Principal's Report: Mrs. Rachele Pierre & Mrs. Angela Inforna Dashboard

Enrollment: PK - 5

- Mrs. Pierre shared the February dashboard. We had 1 discharge in the last month.
- Both the student and teacher attendance has improved this month. Student attendance as 93% and the teachers were at 90%

iReady Reading Diagnostic

- In January, our scholars took the iReady Mid Year Diagnostic. The diagnostic allows us to see where there are gaps with students and allows teachers to create plans to fill those gaps.
- Please see attachment for iReady Reading Domains. These domains are the foundational skills that the students needs to build upon in order to improve their reading skills.

iReady Reading Diagnostic Comparison

- Mrs. Pierre compared the beginning of the year diagnostic to the mid-Year.
- At the beginning of the year, 32 students were mid or above grade level. That number increased by 50 students. Now, there are 72 students that performed mid or above grade level.
- 38 students were at early on grade level, and now, there are 63 students.
- 138 students performed one grade level below at the beginning of the year. For the mid-year, 95 students performed one grade level below.
- 40 student performed two grade levels below at the beginning of the year and 24 performed two grade levels below for the mid year.
- 8 student scored three grade levels below in September and 6 performed three grade levels below for the mid year.
- We still have the intervention blocks to help students with their growth. Students are encouraged to use the iReady pathways, which allows the students to build and reach grade level.

iReady Math Diagnostic

- In January, our scholars took the iReady Mid Year Math Diagnostic. The diagnostic allows us to see where there are gaps with students and allows teachers to create plans to fill those gaps.
- Please see attachment for iReady Math Domains.

iReady Reading Diagnostic Comparison

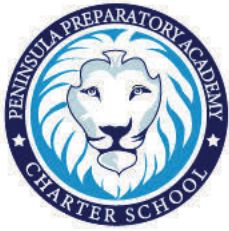
- Mrs. Inforna compared the beginning of the year math diagnostic to the mid year
- At the beginning of the year, 5 students scored mid or above grade level and for the mid-year there were 27 students.
- At the beginning of the year, 11 students scored early on grade level and for the mid year, there were 38 students.
- At the beginning of the year there were 146 students one grade level below and for the mid year there were 154.
- At the beginning of the year there were 70 two grade levels below and 34 for the mid year
- At the beginning of the year, there were 25 students three grade levels below and 8 for the mid year.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries - Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

- The intervention periods continue with math, as well, to help the students continue to grow.

Diagnostic Next Steps

- Continue to provide daily intervention based on the Reading and Mathematics mid-year iReady data
- iReady pathway
- weekly meetings with teachers who are performing below grade level
- Reading and Mathematics Academic Intervention Services

3rd - 5th Grade NYS Math Exam Preparation

- MOCK Math Assessment
- Small group instruction
- Math High Stakes Workshop (3rd - 5th Grade NYS Math Exam)
 - Expectations of each grade level exam
 - samples of each grade level exam
 - how families can help prepare

Formal Observations

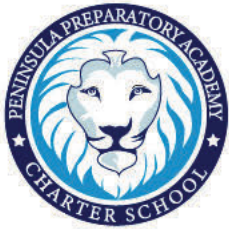
- Administration is currently conducting formal observations. They are looking for:
 - 1.They are looking for the planning and preparation for learning
 - 2.Classroom management
 - 3.Delivery of instruction
 - 4.Monitoring and Assessment
 - 5.Family Outreach
 - 6.Professional Responsibilities

Highlights:

Mrs. Pierre highlighted the 5th Grade Bank and how hard they have been working. Mr. Vickers, the music teacher, has been working very hard with the students and they are all very interested and interest continues to grow.

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

- The intervention periods continue with math, as well, to help the students continue to grow.

Diagnostic Next Steps

- Continue to provide daily intervention based on the Reading and Mathematics mid-year iReady data
- iReady pathway
- weekly meetings with teachers who are performing below grade level
- Reading and Mathematics Academic Intervention Services

3rd - 5th Grade NYS Math Exam Preparation

- MOCK Math Assessment
- Small group instruction
- Math High Stakes Workshop (3rd - 5th Grade NYS Math Exam)
 - Expectations of each grade level exam
 - samples of each grade level exam
 - how families can help prepare

Formal Observations

- Administration is currently conducting formal observations. They are looking for:
 - 1.They are looking for the planning and preparation for learning
 - 2.Classroom management
 - 3.Delivery of instruction
 - 4.Monitoring and Assessment
 - 5.Family Outreach
 - 6.Professional Responsibilities

Highlights:

Mrs. Pierre highlighted the 5th Grade Bank and how hard they have been working. Mr. Vickers, the music teacher, has been working very hard with the students and they are all very interested and interest continues to grow.

Motion to accept The Principal's Report made by Mrs. Jacqueline Burton Waal

Seconded by Mrs. Doretha McFadden

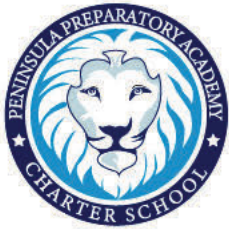
Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

FINANCIAL/OPERATIONAL REPORT: Ms. Sequoia Covington

- Currently, we have \$645,392 cash on hand.
- 29.20 Days of Cash on Hand

- Ms. Covington reviewed the lottery and how many applications we have versus how many seats we have available. PK is a first come, first serve and we had 54 seats available. Currently, we have 54 applications and students on the waiting list.

New Building Update:

Please see attachment

Motion to accept Financial Report made by: Mr. Brandon Jeffried

Seconded by: Ms. Connie Blackman

Unanimously Accepted by all

Committees' Report:

PTO: Ms. Jenny Young

- Ms. Young explained that there is a March Madness reading contest beginning March 14th. The contest will run until April 8th. There will be two categories: K - 2 and 3 - 5. There will be individual prizes for the students that read the most, class prizes for the class and prizes for the teachers of the winning class.

Academic Committee: Report attached

Motion to Accept: Kevin Alexander

Seconded by: Ms. Jacqueline Burton Waal

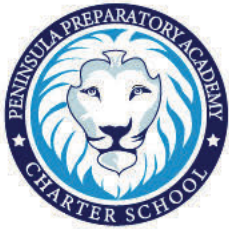
Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries - Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

PUBLIC SPEAKING:... (2 minutes)

There wasn't anyone that asked to speak today

OLD BUSINESS/NEW BUSINESS:

There wasn't any old business/new business

The Board Chair thanked everyone for joining the board meeting.

ADJOURNMENT:

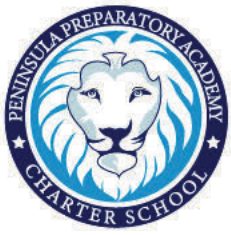
The meeting adjourned at 7:30 PM

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Infora -- COO/CFO: Jason Pierre

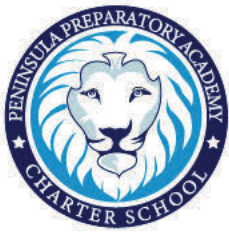
Principal / Assistant Principal Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

February Dashboard

Applications & Discharges			
Pre-K enrollment		K-5 Enrollment	
Male	16	Male	117
Female	26	Female	144
Discharges		1	

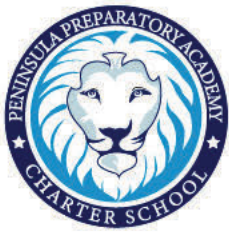
Attendance	
Students	93%
Teachers	90%

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



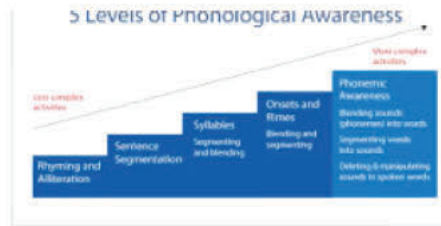
Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

iReady Reading Domains

- Phonological Awareness
- Phonics
- High Frequency Words
- Vocabulary
- Comprehension in Literature
- Comprehension in Informational Text

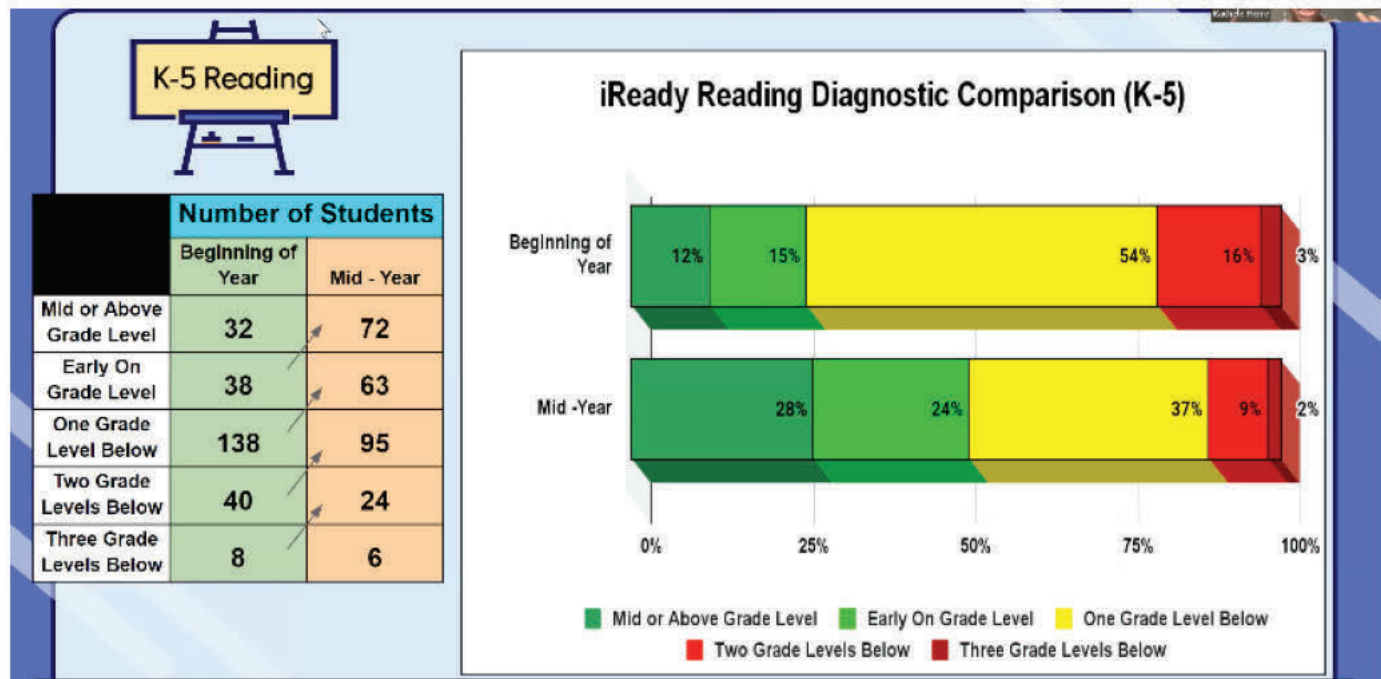


Beginning Sounds Chart									
b	fr	p	sm	wh					
bl	g	ph	sn	wr					
br	gl	pl	sp	y					
c	gr	pr	st	z					
ch	h	qu	sw	scr					
cl	j	r	t	shr					

Answer Key

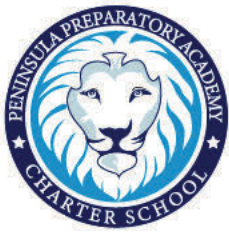
1. Which is not a part of the sentence structure?
a. subject
b. predicate
c. object
d. modifier

2. What is the main idea of the passage?
a. The author is describing the life of a person.
b. The author is describing the life of a person.
c. The author is describing the life of a person.
d. The author is describing the life of a person.



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



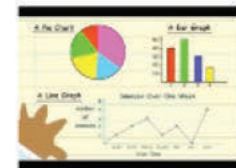
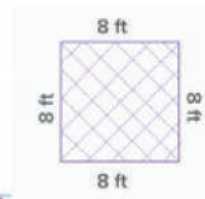
Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

iReady Mathematics Domains

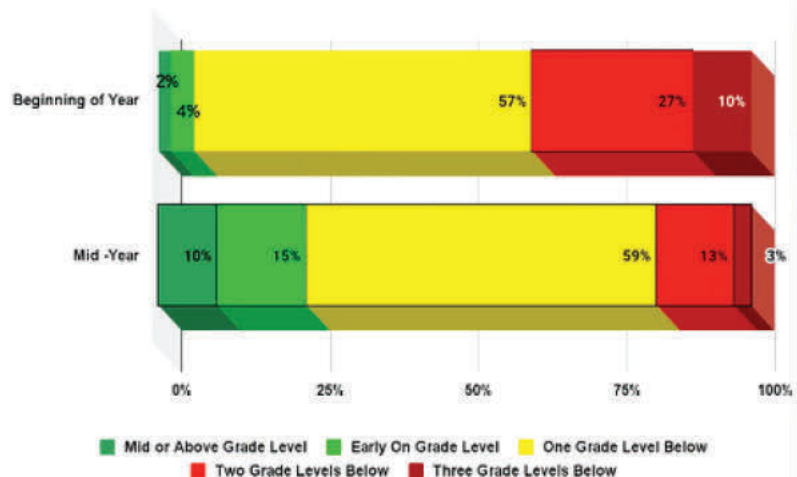
- Number and Operations
- Algebra and Algebraic Thinking
- Measurement and Data
- Geometry



K-5 Mathematics

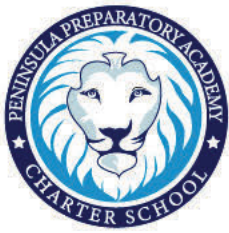
	Number of Students	
	Beginning of Year	Mid - Year
Mid or Above Grade Level	5	27
Early On Grade Level	11	38
One Grade Level Below	146	154
Two Grade Levels Below	70	34
Three Grade Levels Below	25	8

iReady Mathematics Diagnostic Comparison (K-5)



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,
 Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
 Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

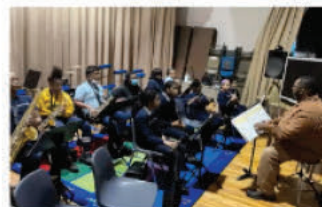
611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

COVID Update

- COVID policy update
 - Face covering are optional for K-5th grade students and staff
 - Mask mandate still in effect for PK students and staff
 - Mask is required in the medical room / nurse's office
 - Social distancing is no longer required, but it is still encouraged in our school where appropriate
 - Mask is required for anyone who tested positive and returns to school before the isolation period is over
- Daily morning temperature checks are still in effect

HIGHLIGHTS-5th Grade Band



PENINSULA
PREPARATORY
ACADEMY BAND

7.30AM & 12.15PM
BAND PRACTICE
DAILY

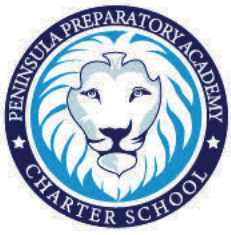


LEAD BY:
MR. A. VICKERS



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

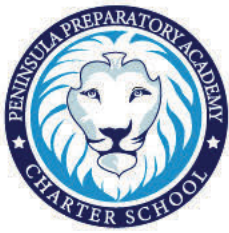
Operations / Financial Attachments

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Billing Enrollment

General Education (265 students)

- Budget = 5,390,080

- Actual = 4,466,220

Special Education (30.44 students)

- Budget = 623,420

- Actual = 418,724

Revenue vs Expenses

Total Revenue YTD

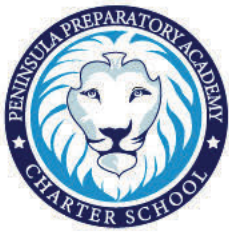
- Budget = 7,075,775

- Actual = 6,190,161

Total Expenses YTD

- Budget = 6,772,464

- Actual = 7,120,403



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Enrollment Applications SY 22/23

Actual

Pre-k 54

K 104

1st 26

2nd 14

3rd 12

4th 14

5th 23

Goal

Pre-k 100

K 100

1st 50

2nd 50

3rd 50

4th 50

5th 50

Grants

City Council
discretionary grant

Funds if awarded =
\$300,000

Purpose – Afterschool
Program

Status – Pending
approval

Charter School
expansion grant

Funds if awarded =
\$1.2 Million

Purpose – Hire highly
qualified middle school
teachers / middle
school start up costs

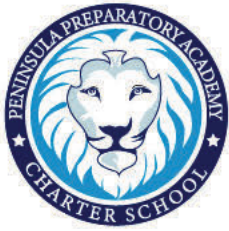
Status – Approved
pending approval of
grade expansion by
NYCDOE Charter office

Emergency
Connectivity Fund

Funds if awarded =
\$74,000

Purpose – purchase
chrome books and
other devices

Status – Approved

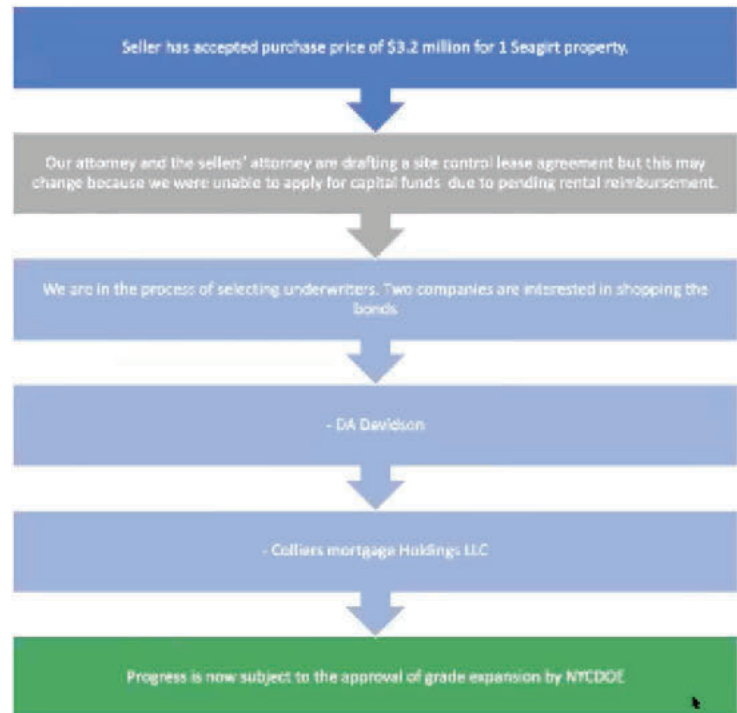


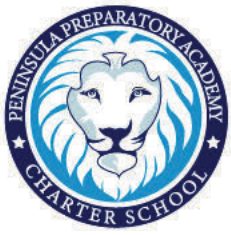
Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

New Building Update





Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

April Board of Trustees Meeting -

Wednesday, April 13, 2022

Meeting began at 6:00 PM

AGENDA:

Mission Statement

Recitation of Goal

Principal/Assistant Principal's Report:

Financial/Operational Report

Committee Reports:

PTO Report

Public Participation (Two minutes per person)

Old Business/New Business

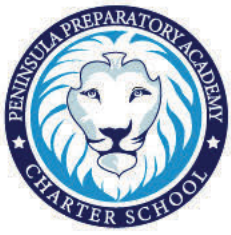
Adjournment of Meeting

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackmon - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

April Board of Trustees Meeting - Wednesday, April 13, 2022 Meeting began at 6:00 PM

Attendance:

Brandon Jeffries

Jaqueline Burton Waal

Malik Sanders

Randy Hall

Jenny Young - PTO President

Rachele Pierre - Principal

Angela Inforna - Assistant Principal

Sequoia Covington - Director of Operations

Ta Jones - Director of Communication

Peninsula Prep Community Members - Families & Teachers

Absent

Betty Leon - Chairperson

Doretha McFadden - Vice Chair

Kevin Alexander

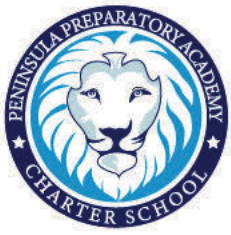
Constance Blackman

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

New Business:

Reading of Mission Statement

Recitation of Charter Goal #2

Mr. Jeffries welcomed everyone to the April Board of Trustees Meeting. He explained that there wasn't a quorum at this time, but we established a quorum, we will vote on the minutes.

Principal/Assistant Principal's Report - Mrs. Pierre & Mrs. Inforna

- Mrs. Pierre Shared the staff dashboard for March. We currently have 302 students enrolled and one discharge for the month of March. Our attendance continues to improve for both staff and students.

K - 5 Grade Level Reading Assessment Data

Kindergarten scored 85% - topic: Non - fiction text features

1st Grade scored 80% - topic: Non fiction information text - Main Idea & Key Details

2nd Grade scored 87% - topic: Narrative Non-Fiction & Informational Text

3rd Grade scored 75% - topic: Author's Point of View

4th Grade scored 78% - topic: Theme

5th Grade scored 84% - topic: Character's Point of View

K - 5 Grade Level Mathematics Assessment Data

Kindergarten scored 92% - topic: Subtraction

1st Grade scored 88% - topic: Addition & Subtraction

2nd Grade scored 86% - topic: Adding Number Digits & Word Problems W/in Addition and Subtraction

3rd Grade scored 86% - topic: Fractions

4th Grade scored 81% - topic: Fractions

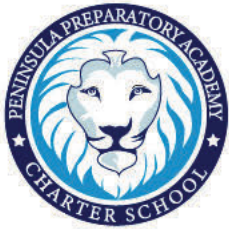
5th Grade scored 84% - topic: Adding & Subtracting Fractions

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

- *Mr. Jeffries asked if there was anything that the teachers had done that moved the students towards an upward level. Mrs. Pierre explained that - with the restrictions lifted, teachers have been able to work in a small groups with students. The groups are small - no more than 5 - and this allows the teachers to work with the students and focus on the skills that the teachers need with all hands on deck.*
- *Another question was asked about what can be done to assist the students performing just below grade level to reach the scores needed. Mrs. Pierre explained that the small groups will need to continue and that the teachers have been encouraged to use iReady. They already have the data available and need to use it to assist the student in moving up in levels.*

Formal Observations continues

- The observations help support the teachers, which, in turn, support the teachers.

3rd - 5th Grade NYS ELA Exam was on Tuesday, March 29th & Wednesday, March 30th

- There was a preparation leading up to the assessment. Students worked on building up their reading and writing stamina. Being on the computer for almost two years did limit their stamina.
- This was the first year that any scholars in grades 3 - 5 took the exam. Due to COVID, the 5th-grade scholars did not take the assessment in 2020, and in 2021, there was a very, very limited amount of scholars that took the assessment.
- We are actively preparing for the 3rd - 5th NYS Math exam.

K - 2 guided Reading Profession Development

- Hosted by the Academic Intervention Team
- Components of guided reading (before reading, during reading, and after reading)
- The teachers were given a guided reading lab site. The teachers went into the AIS room and were able to see what guided reading should look like, sound like, and see the students' roles.

Motion to accept the Principal's report: Ms. Jenny Young

Seconded by: Mr. Brandon Jeffries

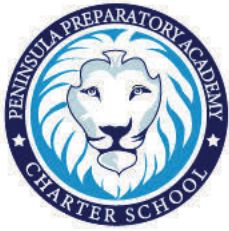
Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

FINANCIAL/OPERATIONAL REPORT: Mr. Jason Pierre

- Currently, we have \$842,716 cash on hand.
- 38.44 Days of Cash on Hand

A question was asked about what is needed to be in place for the school to have positive cash on hand. Mr. Pierre explained that any grant or fundraising opportunities are available. He also mentioned that there is a donation section on our website that will be available for anyone interested in donating. He also explained that currently, we are heavy on grants and haven't had many fundraisers, but that was only due to the pandemic. As the area continues to open up, fundraisers will begin, and physical events will begin for Peninsula Prep.

Motion to accept Financial Report made by: Mr. Brandon Jeffries

Seconded by: Ms. Jenny Young

Unanimously Accepted by all

Committees' Report:

PTO: Ms. Jenny Young

- Ms. Young spoke about the March Madness reading contest. 1st Grade was the All-Star grade, and they did the best in the reading contest. Ms. Young was reflective and said that she would not hold the contest during State Testing Prep next time because many of the upper-grade scholars were focused on preparing for the test instead of the reading contest. The students were very excited, and the parents were as well. We hope to start in October and continue to excitement in the fall.

Motion to Accept: Mr. Brandon Jeffries

Seconded by: Mr. Malik Sanders

Unanimously Accepted by all

PUBLIC SPEAKING:... (2 minutes)

There wasn't anyone that asked to speak today

OLD BUSINESS/NEW BUSINESS:

There wasn't any old business/new business

Mr. Jeffries thanked everyone for joining the meeting and wished everyone a good night.

ADJOURNMENT:

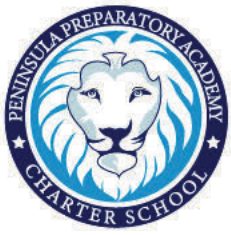
The meeting adjourned at 7:30 PM

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

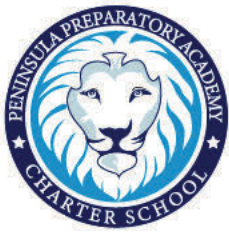
Principal / Assistant Principal Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

March Dashboard Cont.

Applications & Discharges

Pre-K enrollment		K-5 Enrollment	
Male	16	Male	117
Female	26	Female	143
Discharges		1	

Attendance

Students	92%
Teachers	95%

Enrollment Breakdown

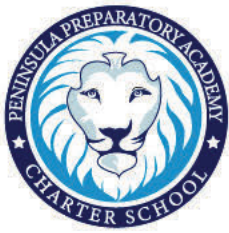
Male	133
Female	169
TOTAL STUDENTS ENROLLED	302

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries - Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

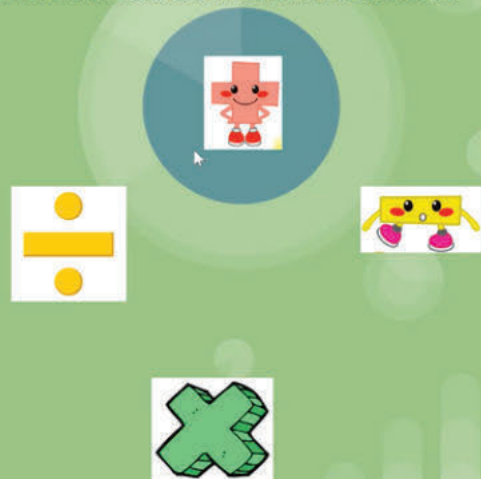
Grade Level Reading Assessment Results

- Kindergarten 85%
- 1st Grade 80%
- 2nd Grade 87%
- 3rd Grade 75%
- 4th Grade 78%
- 5th Grade 84%



Grade Level Mathematics Assessment Results

- Kindergarten 92%
- 1st Grade 88%
- 2nd Grade 86%
- 3rd Grade 86%
- 4th Grade 81%
- 5th Grade 84%

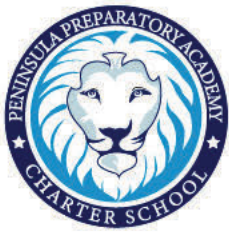


Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



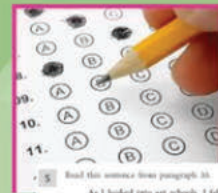
Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

3rd-5th NYS ELA Exam

- Session 1: Tuesday, March 29th
 - Multiple Choice Questions
 - 3rd & 4 Grade - 4 passages
 - 24 multiple choice questions
 - 5th Grade - 5 passages
 - 35 multiple choice questions
- Session 2 Wednesday, March 30th
 - 3rd - 5th Grade
 - 3 passages
 - 6 Short Response / 1 Extended Response Question



Read this sentence from paragraph 35.
As I looked into art schools, I felt like doors were being thrown wide open.
What does the phrase "doors were being thrown wide open" suggest?

A. Wiener had always known that he would go to art school.
B. Wiener's parents decided to allow him to attend art school.
C. Wiener found that art school offered many possibilities.
D. Wiener was invited by a large number of art schools.

3rd-5th Grade NYS Math Exam Preparation

- small group instruction/intervention
 - 90 minute block
 - 2 days out of the week
 - Spiral review of math concepts
 - Multiple choice and constructed response
 - Student discussion of strategies and answers

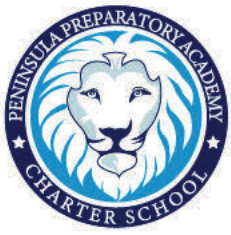


Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

K-2 Guided Reading Professional Development

- hosted by the Academic Intervention Team (AIS)
- components of guided reading (before reading, during reading, and after reading)
- guided reading lab site for teachers

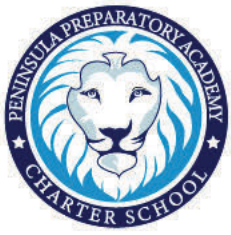


Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

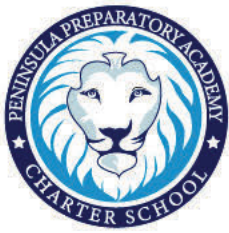
Operations / Financial Attachments

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

Financial Summary

For Period ended February 28, 2022

LIQUIDITY	Cash on Hand	(Total of All Accounts as of February 28, 2022)	\$	842,716
	Cash on Hand	(Operating Accounts Only: as of February 28, 2022)	\$	766,917
	Number of days of Cash on Hand as of February 28, 2022			38.44
	FY Ending Cash Available to Carryover to FY22-23, Operating Accounts Only		\$	259,135
	*Cash balance available once all FY21-22 obligations & receivables have been settled.			
	Number of days of Cash on Hand as of 6/30/22			12.99

ENROLLMENT		Actual	Budget	Variance		Actual	Budget	Variance
	General Ed	262.101	320.00	(58)	\$	4,414,829	\$	5,390,080
	SPED							
	0 - 20%	6.410	7.00	(1)	\$	-	\$	-
	20 - 59%	2.410	5.00	(3)	\$	25,040	\$	51,950
	60% - Over	22.436	30.00	(8)	\$	427,383	\$	571,470
	Total SPED	31.26	42.00	(11)		452,423		623,420

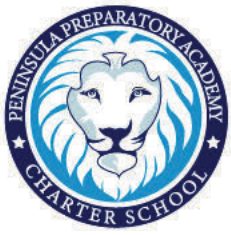
BALANCE SHEET	Total Current Assets:	\$	1,185,491
	Total Current Liabilities:	\$	1,411,727
	Working Capital (Current) Ratio		0.84
	Total Assets:	\$	1,511,274
	Total Liabilities:	\$	2,311,727
	Debt Ratio		1.53
	Total Net Assets:	\$	(800,453)

EXPENSES		Actual	Budget	Variance
	Total Revenue YTD:	\$ 3,677,357	\$ 4,618,360	\$ (941,003)
	Total Expenses YTD:	(4,581,260)	(4,143,462)	437,798
	Net Operating Surplus(Deficit):	\$ (903,903)	\$ 474,898	\$ (1,378,801)

BALANCE SHEET	Total Current Assets:	\$	1,185,491
	Total Current Liabilities:	\$	1,411,727
	Working Capital (Current) Ratio		0.84
	Total Assets:	\$	1,511,274
	Total Liabilities:	\$	2,311,727
	Debt Ratio		1.53
	Total Net Assets:	\$	(800,453)

BUDGETING / REVENUE & EXPENSES

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Total Revenue YTD:	\$ 3,677,357	\$ 4,618,360	\$ (941,003)
Total Expenses YTD:	(4,581,260)	(4,143,462)	437,798
Net Operating Surplus(Deficit):	\$ (903,903)	\$ 474,898	\$ (1,378,801)
	<u>Annual Projected</u>	<u>Annual Budget</u>	<u>Variance</u>
Annual Projected Revenue:	\$ 6,170,497	\$ 7,075,775	\$ (905,278)
Annual Projected Expenses (before depreciation):	(7,282,670)	(6,772,464)	510,205
Projected Net Operating Surplus(Deficit) before Depreciation:	\$ (1,112,173)	303,311	\$ (1,415,484)
Annual Projected Depreciation:	(104,840)	(200,000)	95,160
Projected Net Operating Surplus(Deficit) after Depreciation:	\$ (1,217,013)	\$ 103,311	\$ (1,320,324)
Capital Expenditure Requirements	\$ 186,079	\$ -	\$ 186,079



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Infora -- COO/CFO: Jason Pierre

May Board of Trustees Meeting -

Wednesday, May 11, 2022

Meeting began at 6:00 PM

AGENDA:

Mission Statement

Recitation of Goal

Chairperson's Report:

Update on the School Purchase

Principal/Assistant Principal's Report:

Financial/Operational Report

Committee Reports:

PTO Report

Public Participation (Two minutes per person)

Old Business/New Business

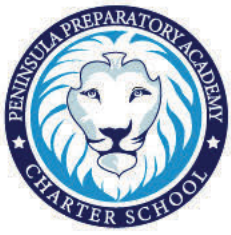
Adjournment of Meeting

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackmon - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

May Board of Trustees Meeting - Wednesday, May 11, 2022 Meeting began at 6:00 PM

Attendance:

Absent

Betty Leon - Chairperson

Doretha McFadden - Vice Chair

Kevin Alexander

Brandon Jeffries

Jaqueline Burton Waal

Randy Hall

Jenny Young - PTO President

Rachele Pierre - Principal

Angela Inforna - Assistant Principal

Sequoia Covington - Director of Operations

Ta Jones - Director of Communication

Special Guest: Carlo Schiattarella

Peninsula Prep Community Members - Families & Teachers

Constance Blackman

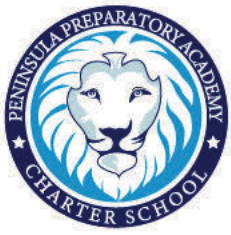
Malik Sanders

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

New Business:

Reading of Mission Statement

Recitation of Charter Goal #3

Ms. Leon welcomes everyone to the May 2022 meeting. She reminded everyone that the June meeting would be in person at Peninsula Preparatory Academy.

- A motion was made to accept the April minutes by Mr. Brandon Jeffries and seconded by Ms. Jenny Young.
- Two abstentions, Ms. Leon & Mrs. McFadden.
- **Motion to accept March minutes made by:** Mrs. B. Leon
- **Seconded by:** Mrs. J. Burton-Waal
- **Unanimously accepted by:** all

Update on the School Purchase - Carlo Schiattarella

- We have the purchase agreement for the property, and it has been sent to the attorney and our COO, Mr. Jason Pierre.
- There has been some conversation about the deposit for the building. This is a hard deposit - which means that if Peninsula Prep changes its mind about the land for any reason, we will not get the money back. There will be 90 days for the school to change their minds about anything regarding purchasing the land.
- As of today, Wednesday, March 11th, nothing has been signed, so the 90 days have not begun yet. But, once the purchase agreement is signed, the 90 days will begin. After 90 days, we will have until March 2023 to close on the property and begin the development.

Motion to accept the Chair's Report made by: Mr. K. Alexander

Seconded by: Mr. R. Hall

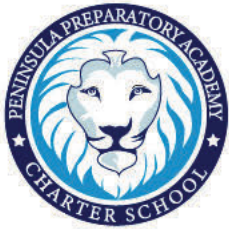
Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries - Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Principal / Assistant Principal's Report - Mrs. Pierre & Mrs. Inforna

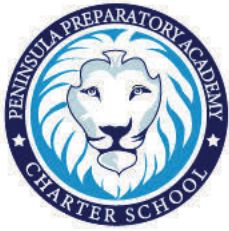
- Mrs. Pierre began with the dashboard. There weren't any discharged for the month of April. We currently have 302 students enrolled. Student and Teacher attendance has continued to improve. 92% for students, 95% for staff.
- *Mrs. Inforna discussed the most recent Grade Level Reading Assessments*
 - K - 83% and their focus was Nonfiction informational Text / Text Features
 - 1 - 82% and their focus was Informational Non-Fiction Texts
 - 2 - 81% and their focus was Comparing and Contrasting in Realistic Fictions
 - 3 - 81% and their focus was text Features as well as compare/contrast
 - 4 - 82% and their focus was Poetry
 - 5 - 82% and their focus was Historical Text
- *Ms. Pierre discussed the Grade Level Mathematics Assessments*
 - K - 93% and their focus was Understanding Subtraction
 - 1 - 92% and their focus was Counting by 10s and 1s to 120
 - 2 - 83% and their focus was Telling Time on Analog & Digital Clocks and Money
 - 3 - 85% and their focus was Identify and Compare Equivalent Fractions
 - 4 - 92% and their focus was How to Converting Improper Fractions to Mixed Number
 - 5 - 80% and their focus was Multiplying and Dividing Fractions
- Mrs. Inforna updated the Board members on the layout of the 3 - 5 NYS Mathematics Exam that took place on Tuesday, April 26th, and Wednesday, April 27th (see attachment).
- Mrs. Pierre discussed a Summer Boost Program taking place at Peninsula Prep. This will be a program to assist some of the scholars that are struggling based on the iReady Diagnostic Data. (see attachment). *A question was asked if the administration has been able to reach out to teachers beyond Peninsula Prep. Someone that has a fresh set of eyes to maybe see something that the staff may not see. The response given was that as of right now, we have reached out to the teachers in our building. This would allow the students to already know the teachers and not have to get to know the teachers. This familiarity would allow the teachers to focus on the task at hand instead of getting to know each other. As of right now, all of the teachers that have shown interest are teachers that would work hard and are interested in helping the students.*
-

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries - Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Another question was asked about how many students will be able to participate in the program. As of right now, the grant allows 100 students to participate. And the final inquiry was about having a summer program for incoming kindergarten students. As of right there, there isn't one, but this is a consideration that can be taken into account as planning continues.

Motion to accept the Principal's Report: Mr. K. Alexander

Seconded by: Mrs. D. McFadden

Unanimously Accepted by all

FINANCIAL/OPERATIONAL REPORT: Mr. Jason Pierre & Ms. Sequoia Covington

Ms. Covington began with the Operations Report

- Peninsula Preparatory Academy has passed our annual Dept of Health Building Inspection as well as our semi-annual inspection for our Pre - K wing.
- We have a grant received from Borough President Donovan Richards for Technology
- We have received new Smartboards, Ipads Pros, and Chromebooks
- We are beginning registration for our incoming PK and kindergarten students

Mr. Pierre spoke on the Finance Report

- We have \$352,097 cash on hand
- Currently, we are in a projected cash deficit. This is due to the loss of some of our students
- The changes in the past 5 years within the school have affected our

Motion to accept Financial Report made by: Mr. K. Alexander

Seconded by: Mrs. J. Burton-Waal

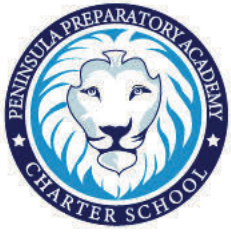
Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Committees' Report:

PTO: Ms. Jenny Young

- Ms. Young updated on the March Madness reading program. The teachers received gift cards and it was a surprise. She thanked all the board members that donated.
- Next week a parent will be presenting to the families

Motion to Accept: Mrs. B. Leon

Seconded by: Mrs. D. McFadden

Unanimously Accepted by all

PUBLIC SPEAKING:... (2 minutes)

There wasn't anyone that asked to speak today

OLD BUSINESS/NEW BUSINESS:

There wasn't any old business/new business

ADJOURNMENT:

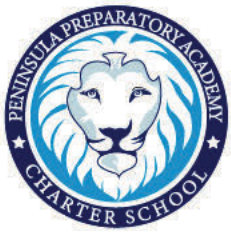
The meeting adjourned at 7:54 PM

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

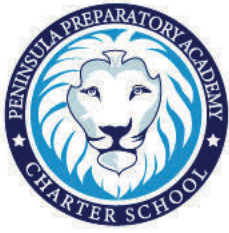
Principal / Assistant Principal Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

April Dashboard Cont.

Applications & Discharges			
Pre-K enrollment		K-5 Enrollment	
Male	16	Male	115
Female	26	Female	143
Discharges		0	

Attendance	
Students	92%
Teachers	95%

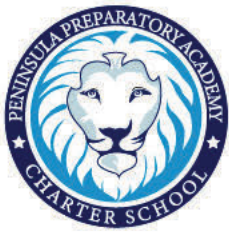
Enrollment Breakdown	
Male	133
Female	169
TOTAL STUDENTS ENROLLED	302

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Informa -- COO/CFO: Jason Pierre

3rd-5th NYS Mathematics Exam

- Session 1: Tuesday, April 26th
 - Multiple Choice Questions
 - 3rd Grade - 25
 - 4th Grade - 30
 - 5th Grade - 45
- Session 2: Wednesday, April 27th
 - 3rd - 5th Grade
 - 8 Multiple Choice Questions
 - 7 Constructed Response



52 Reggie read a 400-page book in 5 days. On the first day, he read 120 pages. Each day after that, he read the same number of pages, p .

Write an equation that can be used to determine the number of pages, p , read on each day after the first day.

Answer _____

Using your equation, determine the number of pages Reggie read each day after the first day.

Show your work.

Preparing for Summer Boost at PPA

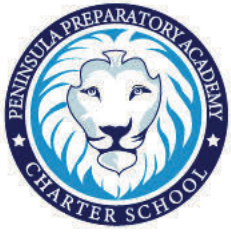
- Grant received from Bloomberg Philanthropies
- Selection Criteria
 - Students performing below grade level using the iReady Diagnostic Data
- Interest form sent to teachers
- Date: July 5th-August 5th
- Program will entail
 - Targeted instruction/intervention to improve students academic performance in reading and mathematics
 - Pre & Post Assessment using specific standards

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries - Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

June Board of Trustees Meeting -

Wednesday, June 8, 2022

Meeting began at 6:00 PM

AGENDA:

Mission Statement

Recitation of Goal

Chairperson's Report:

Update on the School Purchase

Principal/Assistant Principal's Report:

Financial/Operational Report

Committee Reports:

PTO Report

Public Participation (Two minutes per person)

Old Business/New Business

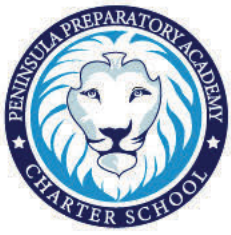
Adjournment of Meeting

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackmon - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

June Board of Trustees Meeting - Wednesday, June 8, 2022 Meeting began at 6:00 PM

Attendance:

Absent

Betty Leon - Chairperson

Doretha McFadden - Vice Chair

Brandon Jeffries

Jaqueline Burton Waal

Randy Hall

Jenny Young - PTO President

Rachele Pierre - Principal

Angela Inforna - Assistant Principal

Sequoia Covington - Director of Operations

Ta Jones - Director of Communication

Peninsula Prep Community Members - Families & Teachers

Kevin Alexander

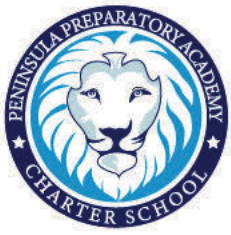
Malik Sanders

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair Person, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

New Business:

Reading of Mission Statement

Recitation of Charter Goal #4

- A motion was made to accept the May 2022 Board minutes was made by Mrs. Burton Waal and seconded by Mr. Brandon Jeffries.
- Unanimously accepted by: all.

Chair's Report - Ms. B. Leon

- Ms. Leon explained that we are on Zoom because June 14th was when the virtual meetings were scheduled to end, per the Open Meeting Law. We will meet in person in July if there is no further extension. There will need to be a discussion and guidance on when Zoom meetings will be permitted and clarified in the bylaws.
- The deal for the land on 1 Seagirt has fallen through because the buyer and seller could not agree on specific items written in the contract. The seller would disagree. As a result, the land for 1 Seagirt has fallen through. However, we are looking at other pieces of land throughout the Rockaways. The board chair will keep the board members updated.

Motion to accept the Chair's Report made by: Mrs. McFadden

Seconded by: Ms. C. Blackman

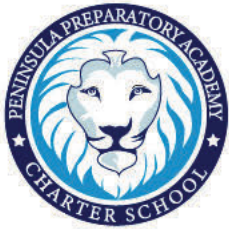
Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Principal / Assistant Principal's Report - Mrs. Pierre & Mrs. Inforna

- Mrs. Pierre began the meeting by sharing the Schoolwide Dashboard for May 2022.

We had 2 discharges last month and we had 298 students.

Reading assessment Data

- Kindergarten: Story Elements in Literature - 90%
- 1st Grade: Sequencing and Problem and Solution in Literature - 83%
- 2nd Grade: Informational Nonfiction Text/Cause and Effect and Contexts - 81%
- 3rd Grade: Fiction Craft & Structure - 81%
- 4th Grade: Combining 2 sources in Informational text - 85%
- 5th Grade Novel Study: Characters and Character traits - 83%

Math

- K - 2-Dimensional shapes- 92%
 - 1 - Comparing 2-digit numbers - 97%
 - 2 - Understanding place value count in 1000 - 90%
 - 3 - Place value / Measuring liquid volume - 91%
 - 4 - Angle/area/perimeter - 92%
 - 5 - measuring volume - 93%
-
- Mrs. Inforna updated the Board members on the upcoming End of Year Assessments (please see attachment)
 - Mrs. Inforna shared that Friday, June 10th would be our annual Awards Day. The students would be recognized for all of their hard work this school year. Unfortunately, Awards Day would be virtual - live streamed via YouTube and Facebook. The 3 graduations for our Pre-K, Kindergarten, and 5th Grade Scholars would be on Thursday, June 23rd.
 - Mrs. Pierre shared that Friday, June 3rd was our Annual Spring Concert led by Mr. Vickers - our music teacher. We had a special guest, Donnie McClurkin, who came and sang and spoke with the scholars. It was enjoyed by all. (see attachment).
 - The concert can be viewed here: <https://youtu.be/nDUd4rH-d-8>

Motion to accept the Principal's Report: Mrs. Burton Waal

Seconded by: Ms. Blackman

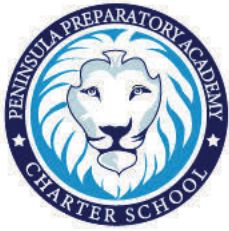
Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

FINANCIAL/OPERATIONAL REPORT: Mr. Jason Pierre

- Mr. Pierre presented a year in review for the board. The numbers are unaudited and subject to change.
- He reviewed the student enrollment for the school year. He presented the billable enrollment and explained that 320 is our goal, but we had fallen to 262 by April, which is a 20% reduction in enrollment. This reduction did have an effect on our budget.
- Overall in the school this year, we lost 24 staff members. This was in the summer of 2021 before this school year began. That is a 43% decline in our staffing.
- Mr. Pierre reviewed the expenses in response to Covid-19 (please see attachment in Financial Report)
- We did, however, receive additional funding (please see attachment)
- There is a website that allows potential staff members to apply. They can complete research on the school and apply all on the website. We also have Indeed and teachers/staff members can apply on Indeed.
- Mr. Jeffries would like to assist with the recruitment. There are a lot of summits and events that we can use to promote the school

Motion to accept the 2022 - 2023 Proposed School Budget made by Ms. B. Leon

Seconded by: Mrs. D. McFadden

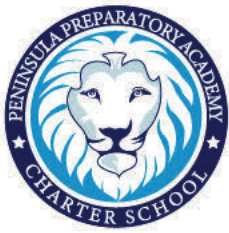
Unanimously Accepted by all

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Committees' Report:

PTO Meeting: Ms. Jenny Young

- For the end of the school year, the PTO wanted to do a summer goody bag. Ms. Blackman has committed to donating the goodie bags to the scholars. The parents will also be provided with some resources as well. Ms. Young will also provide printouts for the families with free or low-cost activities that could be done at home with the students. The packets will be age/grade appropriate
- The school raised \$4000 in DoubleGood Popcorn. There was a kindergartner who raised more than \$1000. He received a gift card for all of his hard work. The next time that we do this fundraiser, there will be more of a countdown to get more people involved.

Motion to Accept: Mrs. B. Leon

Seconded by: Mrs. D. McFadden

Unanimously Accepted by all

PUBLIC SPEAKING:... (2 minutes)

There wasn't anyone that asked to speak today

OLD BUSINESS/NEW BUSINESS:

There wasn't any old business/new business

ADJOURNMENT:

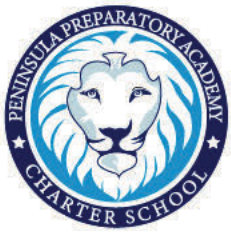
The meeting adjourned at 7:54 PM

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Infora -- COO/CFO: Jason Pierre

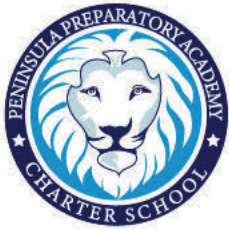
Principal / Assistant Principal Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

May Dashboard Cont.

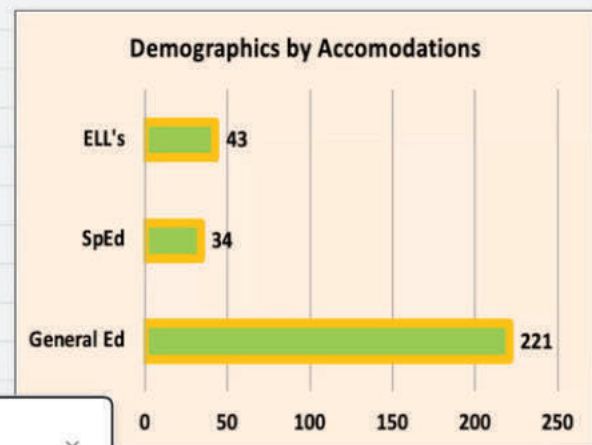
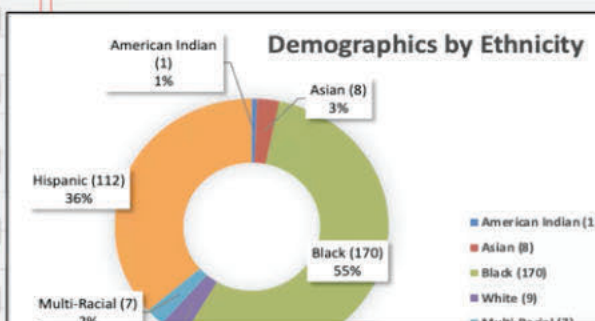
Applications & Discharges			
Pre-K enrollment		K-5 Enrollment	
Male	16	Male	115
Female	25	Female	142
Discharges		2	

Attendance	
Students	90%
Teachers	94%

Enrollment Breakdown	
Male	131
Female	167
TOTAL STUDENTS ENROLLED	298

PPA Staff	
Administration	3
Total Staff Members	62

Schoolwide Demographics May



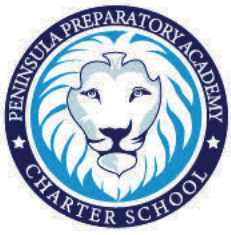
You don't have permission to play 1 media object in this presentation. [View to request access](#)

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



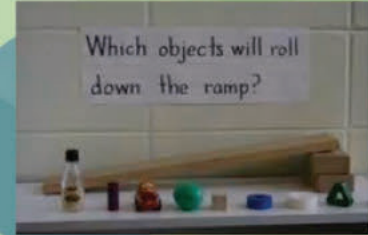
Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

End of Year Assessments

- NYSELAT (NYS English as a Second Language Achievement Test)
- 4th Grade NYS Science Exam
 - Tuesday, May 31st- Performance Test
 - Monday, June 6th -Written Test
- K-5th Grade iReady Reading and Mathematics Diagnostic
- K-5th Grade Fountas and Pinnell Running Records



WELCOME
TO THE



PENINSULA PREP ACADEMY
CHARTER SCHOOL

2022 SPRING CONCERT

"CARNIVAL

OF

PEN PREP CULTURE"

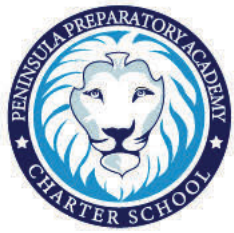
Play

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

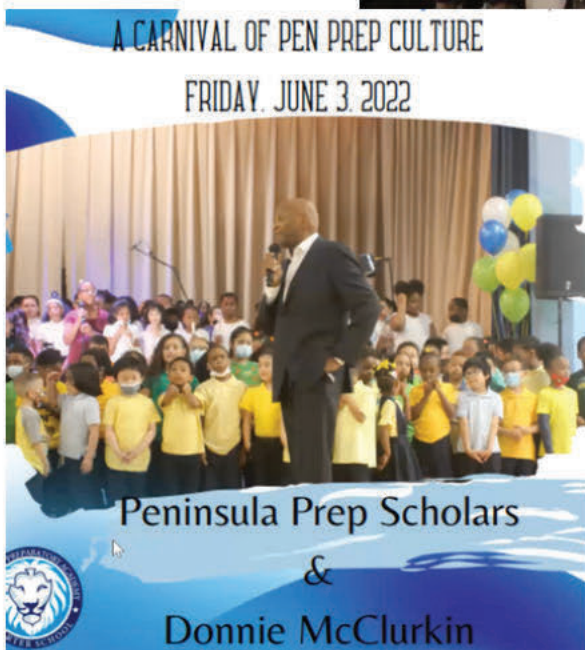
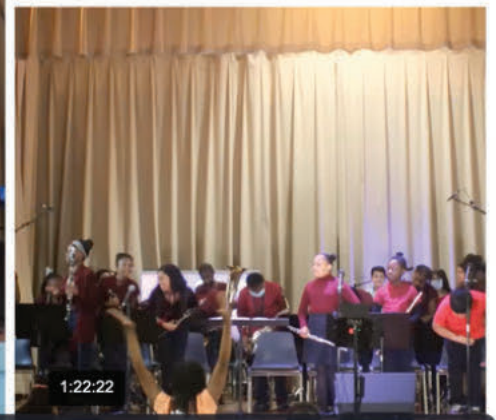
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

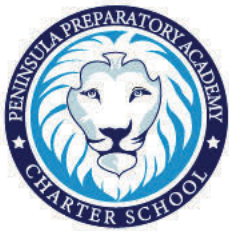


Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

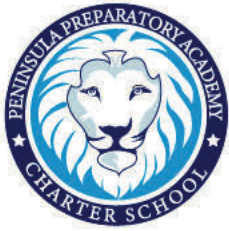
Financial Report Attachment

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President

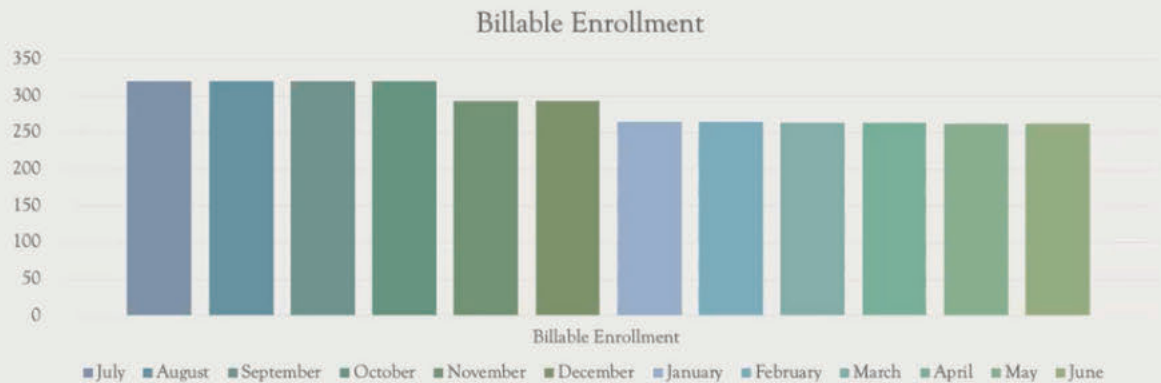


Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Student Enrollment



Billable enrollment declined from 320 (projected) to 262 representing a 20 % reduction in enrollment

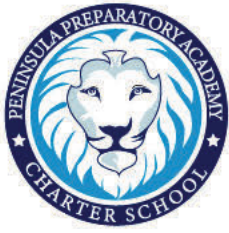
Staffing

- Overall In School Year 21-22 we lost 24 staff members or 43% compared to 6 or 10% in 2020-2021



Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Expenses in response to COVID -19

Staff & Student recruitment increased from 1.3k to 70k in the 2021-2022 SY

Building Maintenance increased from 210K to 385k because of nightly deep cleanings and defogging.

Classroom supplies increased by 30% because of inflation and PPE needed.

Additional funding received

ESSER ARP - \$629,251 over 3 years

ESSER 2 - \$279,796 over 3 years

ECF (emergency connectivity fund) \$75,000

PPP loan \$900,000 forgiven 6/22

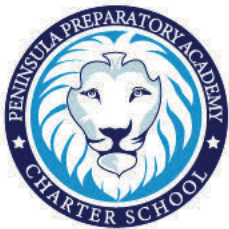
Charter School Remote Learning Subgrant - 20K

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,

Brandon Jeffries- Treasurer, Kevin Alexander - Member, Malik Sanders - Member,

Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Peninsula Preparatory Academy Charter School

611 Beach 19th Street, Far Rockaway, New York 11691 - Phone: 347.403.9231 Fax: 718.327.2581

Principal: Rachele Pierre -- Assistant Principal: Angela Inforna -- COO/CFO: Jason Pierre

Peninsula Preparatory Academy Charter School

2022-2023 FY Budget

	NEW BUDGET							
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 April Outlook	2022-2023 Budget	2020-2021 var over Budget	2020-2021 var over Budget	
8201 Telephone	2,038.93	997.52	600.00	300.20	600.00	299.80	299.80	Projections
8202 Mobile Phone	9,966.79	14,588.95	9,900.00	17,872.39	17,580.00	(7,972.39)	(292.39)	1466 x 12
8203 Internet Connectivity	25,823.55	23,480.81	17,880.00	27,722.25	21,468.00	(9,842.25)	(6,254.25)	Spectrum
8204 Technology Supplies	3,848.76	5,448.56	5,000.00	19,743.47	19,743.47	(14,743.47)	-	Projections
8205 Technology Services	37,333.16	48,053.95	42,625.00	36,113.22	42,625.00	6,511.78	6,511.78	Projections
Total 8200 Technology/Communication	\$ 78,611.29	\$ 89,564.09	\$ 76,005.00	\$ 101,751.53	\$ 102,016.47	(25,746.53)	264.94	
8800 Miscellaneous Expenses								
8801 Interest/Late Charges	410.38	3,332.71	200.00	8,975.88	8,975.88	(8,775.88)	-	
8802 Bank Service Charges	945.11	652.70	1,000.00	449.36	1,000.00	550.64	550.64	
8803 Misc. Expenses - Other	457.44			250.00				
8804 Expense Suspense	0.00		0.00	13,563.03	0.00	(13,563.03)	(13,563.03)	
Total 8800 Miscellaneous Expenses	\$ 1,812.93	\$ 3,985.41	\$ 1,200.00	\$ 23,238.27	\$ 9,975.88	(22,038.27)	(13,262.39)	
8900 Depreciation Expense	221,121.39	120,018.44	200,000.00	114,000.00	114,000.00	86,000.00	-	
8902 Loss on Abandonment of property	0.00							
Total Expenses	\$ 6,658,442.48	\$ 6,343,803.54	\$ 6,972,464.44	\$ 7,451,254.96	\$ 7,721,940.94	(478,790.52)	270,685.99	
Net Operating Income	76,837.29	(353,543.37)	103,310.56	(1,165,875.36)	177,576.06	1,269,185.92	1,343,451.42	
Net Income	76,837.29	(353,543.37)	103,310.56	(1,165,875.36)	177,576.06	1,269,185.92	1,343,451.42	

Peninsula Preparatory Academy Charter School

2022-2023 FY Budget

	NEW BUDGET							
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 April Outlook	2022-2023 Budget	2020-2021 var over Budget	2020-2021 var over Budget	
12 Per Pupil Aid - Special Education	659,247.11	597,747.42	623,420.00	452,423.26	542,027.00	170,996.74	89,603.74	
13 NYSTL	10,786.00	21,246.00	17,242.00	17,242.00	17,242.00	4,004.00	-	Sped 20 - 60% 10
14 NYSSL	0.00	5,423.00	5,423.00	4,434.00	4,434.00	989.00	-	Sped 60% + 23
15 NYSLIB	1,158.00	2,363.00	2,363.00	1,850.00	1,850.00	413.00	-	Per Pupil GenD \$17,626
16 UPK	558,002.40	232,400.00	538,500.00	539,500.00	560,250.00	-	20,750.00	Sped 20 - 60% \$10,390
17 State Food Reimbursement	11,737.75	2,095.20	6,348.33	6,348.33	6,348.33	-	-	Sped 60% + \$19,049
10 Other State Grants	61,759.00	0.00	0.00	0.00	0.00	-	-	NYS Supplement \$150
4300 State Grants	\$ 6,390,679.45	\$ 5,666,634.77	\$ 6,588,280.33	\$ 5,436,626.59	\$ 6,825,349.33	\$ 1,151,653.74	\$ 1,388,722.74	NYSTL \$61.60
Federal Grants								NYSSL \$15.80
11 Title I	100,341.00	85,289.00	100,341.00	72,496.00	72,496.00	27,845.00	-	NYSLIB \$6.60
13 Title II	15,344.00	13,474.00	15,084.00	18,294.00	18,294.00	(3,210.00)	-	Social Security 6.20%
17 IDEA	24,500.00	40,238.00	40,238.00	46,123.00	46,123.00	(5,884.00)	-	Medicare 1.45%
18 Federal Food Reimbursement	169,085.29	66,994.18	253,576.67	254,631.00	253,576.67	(41,054.33)	(41,054.33)	UPK Enrollment 54
19 E-Rate	28,723.54	24,444.28	21,816.00	71,020.00	20,166.00	(49,204.00)	(50,854.00)	UPK Per Pupil \$10.375
11 Other Federal Grant	0.00	70,168.12	47,938.00	345,509.00	515,000.00	(297,571.00)	369,491.00	
4200 Federal Grants	\$ 337,993.83	\$ 300,608.58	\$ 478,994.67	\$ 848,073.00	\$ 925,655.67	\$ (169,078.33)	\$ 77,582.67	
Contributions								
14 Unrestricted Contributions	0.00	0.00	0.00	0.00	0.00	-	-	
15 Fundraising Event Income	1,000.00	0.00	0.00	668.00	50,000.00	(668.00)	49,332.00	
16 Other Grants	0.00	0.00	0.00	0.00	90,000.00	-	90,000.00	
4300 Contributions	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 668.00	\$ 140,000.00	\$ 668.00	\$ 139,332.00	
Miscellaneous Income								
11 Interest Income	18.19	7.51	0.00	12.00	12.00	(12.00)	-	

Peninsula Preparatory Academy Charter School

2022-2023 FY Budget

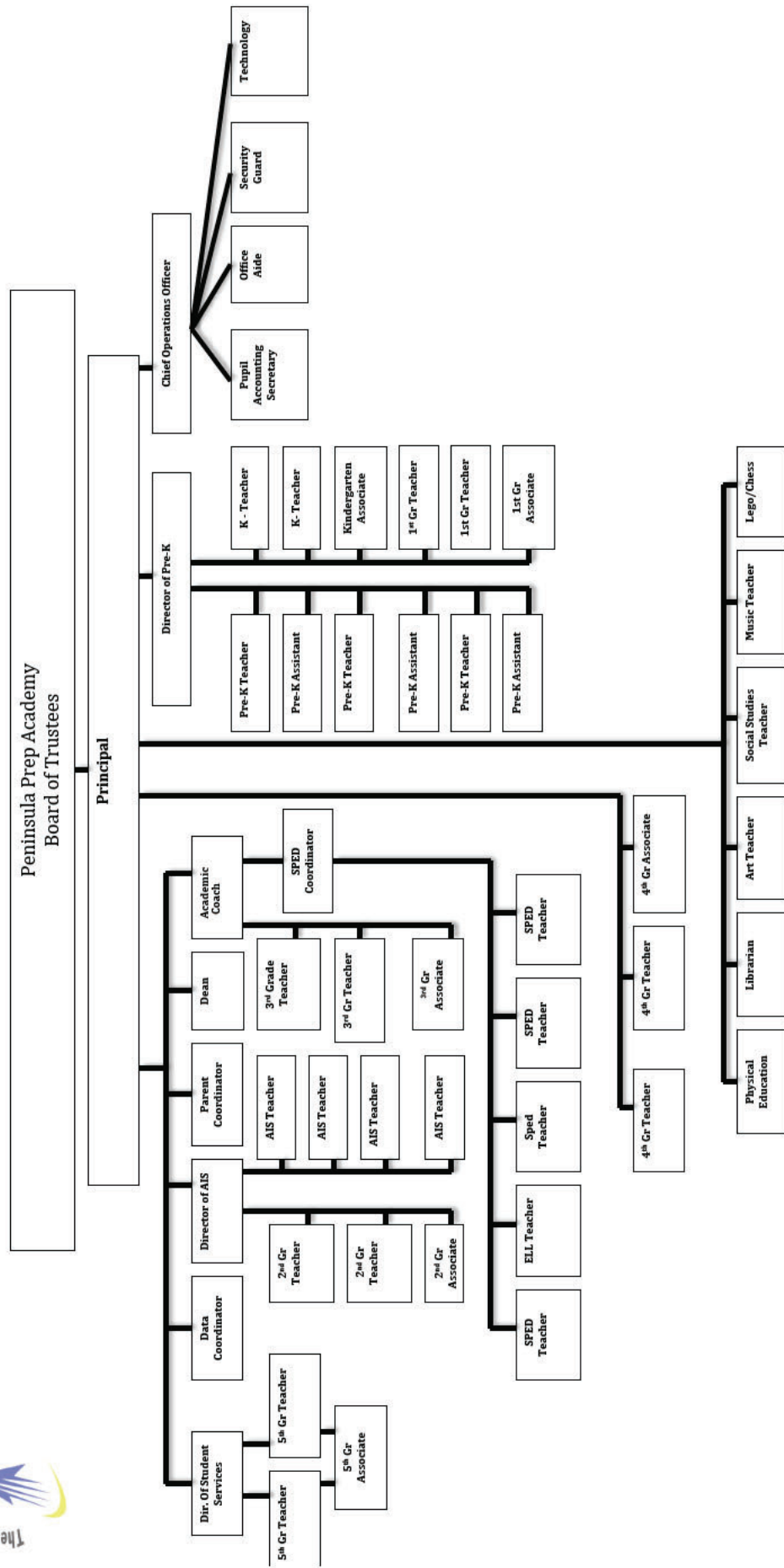
	NEW BUDGET						
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 April Outlook	2022-2023 Budget	2020-2021 var over Budget	2020-2021 var over Budget
Total 5200 Instructional Staff	\$ 3,098,051.03	\$ 2,993,141.41	\$ 3,131,316.06	\$ 3,151,968.17	\$ 3,700,099.15	\$ -20,652.11	\$ 458,130.98
5200 Instructional Staff							
5201 Classroom Teachers	702,393.25	734,772.72	818,796.40	751,940.12	1,219,686.57	66,856.28	467,746.45
5202 Special Education Teachers	381,322.87	241,637.97	343,622.58	255,724.53	321,300.00	87,898.05	65,575.47
5203 Teacher Assistants	402,681.66	398,507.43	275,045.17	422,798.92	171,359.96	(147,753.75)	(251,438.96)
5204 Specialists	447,600.48	475,888.47	565,249.88	371,784.30	575,833.77	193,465.38	204,049.47
5205 Pupil Services	226,592.47	275,819.87	208,487.30	212,562.68	215,220.00	(4,065.38)	2,657.32
5206 Academic Coach	259,450.56	250,027.14	231,188.66	406,455.30	234,749.76	(175,296.64)	(171,705.54)
5207 Academic Support Services	324,772.59	240,295.46	416,631.72	308,045.61	587,366.38	108,586.11	279,320.77
5208 UPK Staff	316,737.15	336,192.35	272,314.95	422,656.71	284,582.71	(150,342.16)	(138,074.00)
5209 Summer School Salaries					90,000.00		
Total 5200 Instructional Staff	\$ 3,098,051.03	\$ 2,993,141.41	\$ 3,131,316.06	\$ 3,151,968.17	\$ 3,700,099.15	\$ -20,652.11	\$ 458,130.98
5300 Other Personnel Expenses							
5303 Bonuses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	-	-
Total 5300 Other Personnel Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	-	-
Total 5000 Compensation	\$ 3,798,935.76	\$ 3,714,285.20	\$ 4,020,509.18	\$ 3,921,247.79	\$ 4,691,982.73	\$ 99,261.39	\$ 570,734.94
5400 Benefits							
5402 NY State Unemployment Insurance	34,704.73	36,251.23	26,337.60	66,526.35	33,283.80	(40,188.75)	(33,242.55)
5404 Social Security - Employer	230,523.31	223,467.07	249,271.57	238,858.43	278,502.93	10,413.14	39,644.50
5406 Medicare - Employer	54,417.66	53,164.38	58,297.38	56,071.92	65,133.75	2,225.46	9,061.83
5410 401K Employee Clearing	0.00	0.00	0.00	-5,455.95	0.00	5,455.95	5,455.95
5412 401K Fees	1,729.00	3,438.50	3,000.00	0.00	3,000.00	3,000.00	3,000.00
5413 401K Employer Match	49,135.47	26,112.72	81,000.00	15,979.44	15,979.44	65,020.56	-
5415 Metro Commuter Tax	0.00	0.00	0.00	200,170.10	0.00	(200,170.10)	-
5420 Legal Services	-7,954.84	-7,032.72	0.00	-20.00	0.00	20.00	20.00
5423 Local W/H Tax	9,603.34	12,535.47	14,000.00	12,108.10	14,000.00	1,891.90	1,891.90

Board of Trustees

Betty Leon - Chairperson, Dorethea McFadden - Vice-Chair, Jacqueline Burton-Waal - Secretary,
Brandon Jeffries - Treasurer, Kevin Alexander - Member, Malik Sanders - Member,
Randy Hall - Member, Constance Blackman - Member, Jenny Young - PTO President



Physical Address: 611 Beach 19th Street, Far Rockaway, NY 11691 Mailing Address: 595 Beach 19th Street, Far Rockaway, NY 11691 Phone: (347)-403-9231 Fax: (718)-327-2581



Calendar Placeholder

RESPONDENT: PERMITS & PROTECTORY
MAILING ADDRESS: 575 BUSH 17 ST
APR 11, 1191
CELL PHONE: 646 235 1750

DBA: SCHOOL
ACCOUNT NUMBER: 362111
UNIT PHONE NUMBER: 718 971-2411

DATE OF OCCURRENCE: 07/21/21
PLACE OF OCCURRENCE: 575 BUSH 17 ST

TIME OF INSPECTION: 12:30 AM PM
BOROUGH: KINGS NY 1191

You must respond to this Summons. You can appear at the hearing date and location below or choose another option. For other options on how to respond, see the back of this page.

HEARING DATE: 11/10/21 AT: 08:30 AM PM
HEARING LOCATION: OFFICE OF ADMINISTRATIVE TRIALS AND HEARINGS
[Borough] (See reverse side for address) Phone: (844) 628-4692

REFER TO THE SUMMONS NUMBER ABOVE ON ALL CORRESPONDENCE.

WARNING: If you do not respond to this summons, the City will decide the Summons against you and penalties will be imposed. Failure to pay a civil penalty could lead to the denial of an application for, or the suspension, termination or revocation of a City license, permit or registration. In addition, the City may enter a judgment against you in court.

ORDER TO CORRECT AND CERTIFY CORRECTION: PLEASE TAKE NOTICE that the premises cited above is in violation of the requirements of law. It is further ORDERED by the FIRE COMMISSIONER that these violations be corrected and certified to be in compliance with the requirements of law within 35 days of the date of issuance. See back of summons for further instructions.

Details of Violation(s)

COMPLIANCE DATE: 10/26/21

Upon investigation, the New York City Fire Department has determined that the respondent is in violation of the following requirements of the New York City Administrative Code and/or the rules of the City of New York. These requirements have been grouped into violation categories (VC) for enforcement purposes. This grouping is allowed by Fire Department rule 3 RCNY §109-02

- ☐ **VC1 Portable Fire extinguishers and Fire Hoses:**
Failed to provide and/or maintain required (portable fire extinguishers/fire hoses/other) at _____.
- ☐ **VC2 Combustible Waste Containers:**
Failed to provide required container(s) for combustible waste and/or store combustible waste in a container at _____.
- ☐ **VC3 Permits:**
Failed to (obtain/renew/possess) a permit for _____.
- ☐ **VC4 Unlawful Quantity or Location of Regulated Material:**
(Manufacture/Storage/Handle/Use) _____ of _____ in violation of permit/quantity/location restrictions.
- ☐ **VC5 Recordkeeping:**
Failed to (maintain/produce) records for _____ at _____.
- ☐ **VC6 Signs, Posting, Notices and Instructions:**
Failed to provide and/or maintain required (signs) (postings) (notices) (instructions) for _____ at _____.
- ☐ **VC7 Labels and Markings:**
Failed to provide and/or maintain required label, or the other marking for _____ at _____.
- ☐ **VC8 Storage, Accumulation and Removal of Combustible Material and Waste:**
Failed to remove combustible waste and/or allowed the storage/accumulation of combustible material, waste and/or vegetation at _____.
- ☐ **VC9 Rooftop Access and Means of Egress:**
Failed to provide access/egress free from obstructions or impediments, and/or failed to maintain required egress at _____.
- ☐ **VC10 Overcrowding:**
Failed to limit number of persons in _____ to _____.
- ☐ **VC11 General Maintenance:**
Failed to maintain _____ in (good working order/clean condition) or in compliance with (general maintenance/housekeeping) requirements.
- ☐ **VC12 Fire Protection Systems:**
Failed to provide and/or maintain required _____ at _____ and/or prevent unnecessary/unwarranted alarms.
- ☐ **VC13 Flame-Resistant Materials:**
Failed to provide and/or maintain required flame-resistant materials _____ at _____.
- ☐ **VC14 Fire-Rated Doors and Windows:**
Failed to (provide/protect/maintain) required (fire-rated/self-closing/access) door or window at _____.
- ☐ **VC15 Fire-Rated Construction:**
Failed to provide and/or maintain required fire-rated construction of _____ at _____.
- ☐ **VC16 Ventilation:**
Failed to provide and/or maintain required ventilation _____ at _____ for _____.
- ☒ **VC17 Certificates of Fitness and Certificates of Qualification:**
Failed to obtain and/or produce required (Certificate of Fitness/Certificate of Qualification for _____.
- ☐ **VC18 Certificates of Approval, Certificates of License and Company Certificates:**
Failed to obtain and/or produce required Certificate of Approval for _____ Certificate of License, or Company Certificate for _____.
- ☐ **VC19 Affidavits, Design and Installation Documents and Other Documentation:**
Failed to (prepare/produce/submit) required documentation: _____.
- ☐ **VC20 Inspection and Testing:**
Failed to conduct required (initial/periodic) inspection or test of _____ at _____.
- ☐ **VC21 Portable Containers:**
Failed to (provide/use) required container for _____ at _____.
- ☐ **VC22 Stationary Tanks:**
Failed to provide required stationary tank storage system for _____ at _____.
- ☐ **VC23 Storage Facilities:**
Failed to provide required storage (cabinets/enclosures/rooms/vaults) at _____.
- ☐ **VC24 Storage of Hazardous Materials/Commodities:**
Failed to provide required racks and/or shelf storage, and/or failed to store _____ at _____.
- ☐ **VC25 Electrical Hazards:**
Failed to provide and/or maintain required electrical devices/equipment and/or allowed electrical hazards to exist at _____.
- ☐ **VC26 Heating and Refrigeration Equipment and Systems:**
Failed to provide and/or maintain required (heating/refrigerating) system for _____ at _____.
- ☐ **VC27 Electrical Lighting Hazards:**
Failed to provide, protect, and/or maintain required lighting devices or equipment at _____.
- ☐ **VC28 Open Fires, Open Flames and Sparks:**
Unlawfully (lit/maintained/operated/used/failed to protect) (open fire open flame/sparking device) at _____.
- ☐ **VC29 Designated Handling and Use Rooms Areas:**
Failed to provide required (room/area) for (handling/use) of _____.
- ☐ **VC30 Emergency Planning and Preparedness:**
Failed to comply with emergency planning and preparedness requirements _____.

Repeat Violation (§15-229)

- ☐ Repeat violation of VC(s) _____ as previously cited on Summons# _____ (Respondent must appear at hearing)

False Certification (§15-220.1)

- ☐ Willfully falsified Certificate of Correction for Summons# _____ (Respondent must appear at hearing.)
☐ Failed to Comply with Commissioner's Order to Correct and Certify (§15-231)
☐ On previously cited Summons# _____ (Respondent must appear at hearing)

- ☐ Other Fire Code/Rule Violations: _____

Description of Violation: VC-17

☒ Supplement Attached Maximum penalty for each First Offense: \$1,000. Maximum penalty for each Repeat Violation: \$5,000.

NYC Charter Sections 1048 and 1049-a and the Rules of the City of New York authorize the NYC Office of Administrative Trials and Hearings (OATH) to hold hearings

I, an employee of the agency named above, affirm under penalty of perjury that I personally observed the commission of the violation(s) charged above and/or verified their existence through a review of departmental records. False statements made herein are punishable as a Class A Misdemeanor pursuant to section 210.45 of the Penal Law.

Signature: [Signature] Print Name/ID: J. Cunningham Title: APD

This certificate supersedes C.O. No.

ZONING DISTRICT R-5

THIS CERTIFIES that the ~~1000~~ altered - ~~existing~~ building - premises located at

DISP. 595 (OFFICIAL 601) to 611 BRACE 19th ST.

Block **15564** Lot **63**

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES, AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN

PERMISSIBLE USE AND OCCUPANCY

ALT. 855/83

STORY	LIVE LOAD LBS PER SQ FT	MAXIMUM NO OF PERSONS PERMITTED	ZONING DWELLING OR ROOMING UNITS	BUILDING CODE HABITABLE ROOMS	ZONING USE GROUP	BUILDING CODE OCCUPANCY GROUP	DESCRIPTION OF USE
1st	100	290			4		GM.
<div><div>NOTE:</div><div>NOTE:</div><div>NOTE:</div><div>NOTE:</div><div>NOTE:</div><div>NOTE:</div></div>							

OPEN SPACE USES _____

(SPECIFY - PARKING SPACES, LOADING BERTHS, OTHER USES, NONE)

NO CHANGES OF USE OR OCCUPANCY SHALL BE MADE UNLESS

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDED AS FOLLOWS:

BEGINNING at a point on the

~~WILSON ST.~~

~~WILSON ST.~~

~~WILSON ST.~~

NEW HAVEN AVE.

and **BEACH 19th ST.**

~~WILSON ST.~~ corner formed by the intersection of

running thence feet; thence feet;
thence **Irregular Plot** feet; thence feet;
thence feet; thence feet;
thence feet; thence feet;
to the point or place of beginning.

~~PERMIT~~ ALT. No. **855/83** DATE OF COMPLETION CONSTRUCTION CLASSIFICATION **1 (FIREPROOF)**

BUILDING OCCUPANCY GROUP CLASSIFICATION **Public** HEIGHT **2 1/2** STORIES, **22'** FEET

RESIDENT

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

NOTE

	YES	NO		YES	NO
STANDPIPE SYSTEM			AUTOMATIC SPRINKLER SYSTEM		
YARD HYDRANT SYSTEM					
STANDPIPE FIRE TELEPHONE AND SIGNALLING SYSTEM					
SMOKE DETECTOR					
FIRE ALARM AND SIGNAL SYSTEM	X				

STORM DRAINAGE DISCHARGES INTO:

A) STORM SEWER ☐ B) COMBINED SEWER ☐ C) PRIVATE SEWAGE DISPOSAL SYSTEM ☐

SANITARY DRAINAGE DISCHARGES INTO:

A) SANITARY SEWER ☐ B) COMBINED SEWER ☐ C) PRIVATE SEWAGE DISPOSAL SYSTEM ☐

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO.

CITY PLANNING COMMISSION CAL. NO.

OTHERS: