

Application: Our World Neighborhood Charter School

Brian Ferguson - bferguson@owncs.org
2022-2023 Annual Report

Summary

ID: 0000000059
Labels: SUNY Trustees

Entry 1 School Info and Cover Page

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

OUR WORLD NEIGHBORHOOD CHARTER SCHOOL 800000042203

a1. Popular School Name

OWN 1

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

CSD #30 - QUEENS

e. Date of Approved Initial Charter

Mar 15 2001

f. Date School First Opened for Instruction

Sep 27 2002

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

Not applicable

h. School Website Address

www.owncs.org

i. Total Approved Charter Enrollment for 2022-2023 School Year

723

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

681

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k
1
2
3
4
5
6
7
8

I. Charter Management Organization

Do you have a [Charter Management Organization?](#)

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

Yes, 2 sites

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	36-12 35th Ave Astoria, NY 11106	718-392-3405	NYC CSD 30	K-5	K-5	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Maria Mikanda	Principal	718-392-3405		mmikanda@owncs.org
Operational Leader	Joshua Ponce deLeon	Operations Manager	718-392-3405		jponcedeleon@owncs.org
Compliance Contact	Brian Ferguson	CEO	718-392-3405		bferguson@owncs.org
Complaint Contact	Brian Ferguson	CEO	718-392-3405		bferguson@owncs.org
DASA Coordinator	Christopher Palmisano	Dean	718-392-3405		cpalmisano@owncs.org
Phone Contact for After Hours Emergencies	Brian Ferguson	CEO	718-392-3405		bferguson@owncs.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[OWN 1 Certificate of Occupancy.pdf](#)

Filename: OWN 1 Certificate of Occupancy.pdf **Size:** 118.9 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[OWN 1 ES AFA Fire Inspection Report 2023.pdf](#)

Filename: OWN 1 ES AFA Fire Inspection Report 2023.pdf **Size:** 1.3 MB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	37 8-230th Street Long Island City, NY 11101	718-274-2902	NYC CSD 30	6-8	6-8	No

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Lisa Edmiston	Principal	718-274-2902		ledmiston@owncs.org
Operational Leader	Joshua Ponce DeLeon	Operations Manager	718-392-3405		jponcedeleon@owncs.org
Compliance Contact	Brian Ferguson	CEO	718-392-3405		bferguson@owncs.org
Complaint Contact	Brian Ferguson	CEO	718-392-3405		bferguson@owncs.org
DASA Coordinator	Anita Angrum	Assistant Principal	718-274-2902		aangrum@owncs.org
Phone Contact for After Hours Emergencies	Brian Ferguson	CEO	718-392-3405		bferguson@owncs.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[TCO \(1\).pdf](#)

Filename: TCO (1).pdf **Size:** 34.9 kB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

[OWN 1 MS Inspection 2023.pdf](#)

Filename: OWN 1 MS Inspection 2023.pdf **Size:** 1.2 MB

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

Not applicable

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Brian Ferguson
Position	Chief Executive Officer
Phone/Extension	718-392-3405-203
Email	bferguson@owncs.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

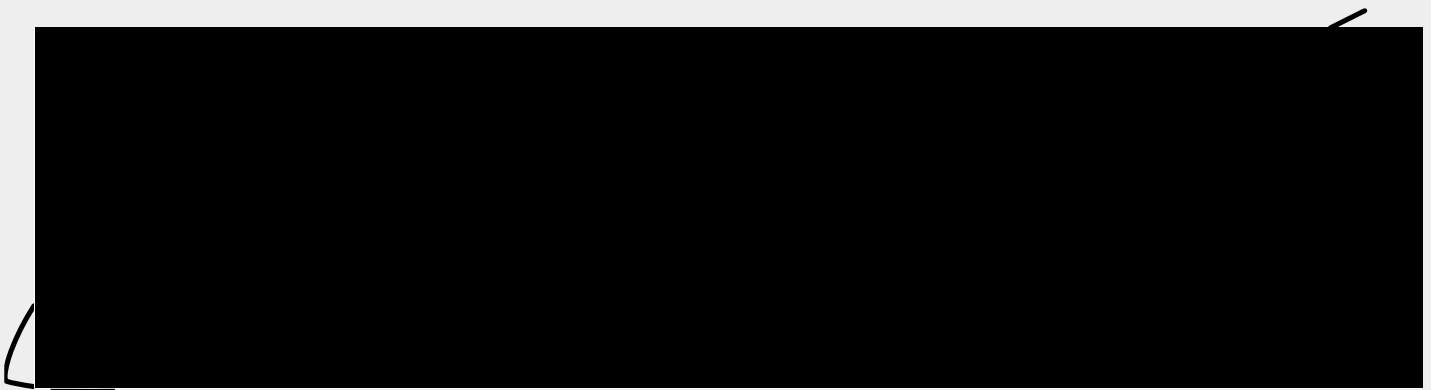
Responses Selected:

Yes

Signature, Head of Charter School

A black rectangular redaction box covers the signature of the Head of Charter School. There are some handwritten marks around the box, including a checkmark-like shape above it and a horizontal line to its right.

Signature, President of the Board of Trustees

A large black rectangular redaction box covers the signature of the President of the Board of Trustees. There are some handwritten marks around the box, including a checkmark-like shape above it and a horizontal line to its right.

Date

Jul 26 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: Our World Neighborhood Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	<u>https://www.owncs.org</u>
2. Board meeting notices, agendas and documents	<u>https://www.owncs.org/board-minutes</u>
3. New York State School Report Card	<u>https://www.owncs.org/school-performance-reports</u>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u>https://www.owncs.org/policies</u>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<u>https://www.owncs.org/policies</u>
6. Authorizer-approved FOIL Policy	<u>https://www.owncs.org/policies</u>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<u>https://www.owncs.org/policies</u>

Thank you.



Entry 3 Progress Toward Goals

Incomplete - Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				

Academic Goal 42				
Academic Goal 43				
Academic Goal 44				
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Academic Goal 46				
Academic Goal 47				
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Academic Goal 58				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Completed - Oct 30 2023

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, **and** into the SUNY Epicenter document management system by September 15, 2023.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[APPR 2022-23 OWN 1](#)

Filename: APPR_2022-23_OWN_1_.docx Size: 191.0 kB

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

Entry 4a – Audited Financial Report Template (SUNY)

Incomplete

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled “Audited Financial Statement Template” at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete - Hidden from applicant

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Incomplete - Hidden from applicant

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Incomplete - Hidden from applicant

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
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Entry 5 – Fiscal Year 2023-2024 Budget

Incomplete

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[2022-2023 Financial Disclosure M](#)

Filename: 2022-2023_Financial_Disclosure_M.__cwh2xvS.pdf Size: 1.2 MB

[2022-2023 Financial Disclosure K](#)

Filename: 2022-2023_Financial_Disclosure_K.__IFkRBUL.pdf Size: 1.2 MB

[Financial Disclosure 2022-2023 Liz Fernandez \(1\)](#)

Filename: Financial_Disclosure_2022-2023_Liz_hDBavI2.pdf Size: 1.0 MB

[2022-2023 Financial Disclosure O](#)

Filename: 2022-2023_Financial_Disclosure_O.E_I2YZbkr.pdf Size: 1.2 MB

[2022-2023 Financial Disclosure Jeanette Betancourt \(1\)](#)

[2022-2023 Financial Disclosure M](#)

Entry 7 BOT Membership Table

Completed - Aug 1 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022- 2023
1	Jeanette Betancourt	[REDACTED]	Chair	Education & Executive	Yes	7	11/01/2021	11/30/2024	7
2	Melissa Chin	[REDACTED]	Vice Chair	Education, Finance & Audit, Executive	Yes	8	11/01/2020	11/30/2023	5 or less
3	Maura Fitzgerald	[REDACTED]	Secretary	Finance & Audit, Executive	Yes	5	11/01/2020	11/30/2023	8
4	Kalimah Ayele	[REDACTED]	Trustee/Member	Finance & Audit	Yes	1	06/02/2021	11/30/2024	6
5	Liz Fernandez	[REDACTED]	Trustee/Member	Facilities	Yes	1	01/24/2023	11/30/2026	5 or less
6	Olubunmi Emigli	[REDACTED]	Trustee/Member	Education	Yes	2	11/01/2020	11/30/2023	6
7	Richard Bogle	[REDACTED]	Trustee/Member	Facilities	Yes	5	11/01/2020	11/30/2023	5 or less
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	7
b.Total Number of Members Added During 2022-2023	1
c. Total Number of Members who Departed during 2022-2023	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

3. Number of Board meetings held during 2022-2023

9

4. Number of Board meetings scheduled for 2023-2024

6

Total number of Voting Members on June 30, 2023:

7

Total number of Voting Members added during the 2022-2023 school year:

1

Total number of Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

9

Thank you.

Entry 8 Board Meeting Minutes

In Progress - Last edited: Aug 1 2023 - Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

Entry 9 Enrollment & Retention

Completed - Aug 1 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	In addition to holding open houses for prospective parents and students, the school also advertised in many media--local parent magazines, local newspapers, school website and though Radio and streaming efforts.	Admissions team and school leaders will be holding Open Houses at each location. The schools will also use the school's website to advertise the school's admissions and enrollment. The school will also use the radio and other internet streaming media to reach out to the wider communities. The school will also advertise in local magazines and newspapers whose audience include economically disadvantaged, immigrants, ELL and students with disabilities.
English Language Learners	In addition to holding open houses for prospective parents and students, the school also advertised in many media--local parent magazines, local newspapers, school website and though Radio and streaming efforts.	Admissions team and school leaders will be holding Open Houses at each location. The schools will also use the school's website to advertise the school's admissions and enrollment. The school will also use the radio and other internet streaming media to reach out to the wider communities. The school will also advertise in local magazines and newspapers whose audience include economically disadvantaged, immigrants, ELL and students with disabilities.
Students with Disabilities	In addition to holding open houses for prospective parents and students, the school also advertised in many media--local parent magazines, local newspapers, school website and though Radio and streaming efforts.	Admissions team and school leaders will be holding Open Houses at each location. The schools will also use the school's website to advertise the school's admissions and enrollment. The school will also use the radio and other internet streaming media to reach out to the wider communities. The school will also advertise in local magazines and newspapers whose audience

		include economically disadvantaged, immigrants, ELL and students with disabilities.
--	--	---

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	Retaining students requires that the parent and school feels that the school is supportive of their needs. OWNCS has in the past and used title I funds and other governmental sources to support families and students.	Use of funds such as Title I and CRSA to support students. Continue recruitment efforts and communications with families on the success of their students and the school.
English Language Learners	Students who meet with success are more likely to attend school and participate in educational programs. OWNCS has a strong ENL program supported by skilled teachers. Through parent communication, direct student support the school believes that its ELL students will continue to enroll and stay in the school. The track record for the school bears out that description.	Continue efforts of the ENL team to provide direct supports to students and parents, through regular communications, meetings, and workshops. The school has been successful in retaining ELL once they are enrolled in the school.
Students with Disabilities	Enhancing support programs for students that are aimed at improved educational achievement is one way to has a SWD feel and believe that they can be successful at OWNCS. The special education team has also worked hard to support parents through the process and during the process, leading to parent support of the school's programs.	Continue efforts of the ENL team to provide direct supports to students and parents, through regular communications, meetings, and workshops. The school has been successful in retaining SWD once they are enrolled in the school.

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete - Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	
Total Category C: not to exceed 5	0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

Entry 12 Organization Chart

Incomplete - Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Entry 13 School Calendar

Completed - Aug 1 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[SY 2023-2024 Calendar Updated \(1\)](#)

Filename: SY_2023-2024_Calendar_Updated_1_ytbzlmZ.pdf Size: 86.4 kB

Entry 14 Staff Roster

Incomplete - Hidden from applicant

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .

CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

Optional Additional Documents to Upload (BOR)

Incomplete

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Melissa Chin

Name of Charter School Education Corporation:

Our World Neighborhood Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED] _____

Business Address:

[REDACTED] _____

E-mail Address:

[REDACTED] _____

Home Telephone:

[REDACTED] _____

Home Address:

[REDACTED] _____

[REDACTED]	2023-06-13
Signature	Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Signature Certificate

Reference number: VDWRO-4C2ZB-GS5TQ-HHD2U

Signer

Melissa Chin

Email: mchin@owncs.org

Sent:

Viewed:

Signed:

Timestamp

12 Jun 2023 17:59:56 UTC

13 Jun 2023 15:46:14 UTC

13 Jun 2023 15:48:07 UTC

Signature



Recipient Verification:

✓ Email verified

13 Jun 2023 15:46:14 UTC

IP address: 72.69.49.202

Location: Long Island City, United States

Document completed by all parties on:

13 Jun 2023 15:48:07 UTC

Page 1 of 1



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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Kalimah Ayele

Name of Charter School Education Corporation:

Our World Neighborhood Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

718 407 9656

Business Address:

22 E 91st st NY , NY

E-mail Address:

kaye@owncs.org

Home Telephone:

718 407 9656

Home Address:

1265 Park place Brooklyn NY 11213


Signature

2023-06-15
Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Signature Certificate

Reference number: CLM22-PFRUT-ZWCTF-IPSDL

Signer

Kalimah Ayele

Email: kfayele@gmail.com

Sent:

Viewed:

Signed:

Timestamp

12 Jun 2023 17:58:37 UTC

15 Jun 2023 17:22:57 UTC

15 Jun 2023 17:24:09 UTC

Signature



Recipient Verification:

✓ Email verified

15 Jun 2023 17:22:57 UTC

IP address: 207.251.72.202

Location: New York, United States

Document completed by all parties on:

15 Jun 2023 17:24:09 UTC

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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Liz Fernandez

Name of Charter School Education Corporation:

Our World Neighborhood Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED]

Business Address:

[REDACTED]

E-mail Address:

[REDACTED]

Home Telephone:

[REDACTED]

Home Address:

[REDACTED]

[REDACTED]

2023-06-15

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Signature Certificate

Reference number: 4WV22-6877A-KPGL8-UOLMX

Signer

Timestamp

Signature

Liz Fernandez

Email: lizfernandezcan@gmail.com

Sent:

15 Jun 2023 17:35:28 UTC

Viewed:

15 Jun 2023 20:24:53 UTC

Signed:

15 Jun 2023 20:27:12 UTC

Liz J. Fernández.-

Recipient Verification:

✓ Email verified

15 Jun 2023 20:24:53 UTC

IP address: 65.57.178.10

Location: New York, United States

Document completed by all parties on:

15 Jun 2023 20:27:12 UTC

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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Olubunmi Emigli

Name of Charter School Education Corporation:

Our World Neighborhood Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[REDACTED] _____

Business Address:

[REDACTED] _____

E-mail Address:

[REDACTED] _____

Home Telephone:

[REDACTED] _____

Home Address:

[REDACTED] _____

[REDACTED] _____ Signature	2023-06-13 _____ Date
---	------------------------------------

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Signature Certificate

Reference number: QMQJQ-W3HB4-DNKKO-M73KU

Signer

Olubunmi Emigli

Email: oemigli@owncs.org

Sent:

Viewed:

Signed:

Timestamp

12 Jun 2023 18:02:36 UTC

13 Jun 2023 10:53:03 UTC

13 Jun 2023 10:56:53 UTC

Signature



Recipient Verification:

✓ Email verified

13 Jun 2023 10:53:03 UTC

IP address: 72.229.230.25

Location: Long Island City, United States

Document completed by all parties on:

13 Jun 2023 10:56:53 UTC

Page 1 of 1



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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Jeanette Betancourt

Name of Charter School Education Corporation:

Our World Neighborhood Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

2128756517

Business Address:

Sesame Workshop, 1900 Broadway, NY, NY 10023

E-mail Address:

jbetancourt@owncs.org

Home Telephone:

9175439308

Home Address:

2137 46 Street, Astoria, NY 11105

Jeanette Betancourt

2023-06-12

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Signature Certificate

Reference number: M3WSI-RACCV-FWSUE-QVQ9T

Signer

Timestamp

Signature

Jeanette Betancourt

Email: jbetancourt@owncs.org

Sent:

12 Jun 2023 17:56:44 UTC

Viewed:

12 Jun 2023 18:39:35 UTC

Signed:

12 Jun 2023 18:42:32 UTC

Jeanette Betancourt

Recipient Verification:

✓ Email verified

12 Jun 2023 18:39:35 UTC

IP address: 207.126.97.4

Location: New York, United States

Document completed by all parties on:

12 Jun 2023 18:42:32 UTC

Page 1 of 1



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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Maura Fitzgerald

Name of Charter School Education Corporation:

Our World Neighborhood Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary of the board and Chair of Audit Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

646.472.0344

Business Address:

Helen Keller Intl, One Dag Hammarskjold Plaza, Fl. 2, NY, NY 10017

E-mail Address:

mfitzgerald@owncs.org

Home Telephone:

917.405.3118

Home Address:

3943 47th Street, Sunnyside, NY 11104

Maura Fitzgerald

2023-06-19

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Signature Certificate

Reference number: FYBKP-LZAIU-OESBU-M5TPC

Signer

Timestamp

Signature

Maura Fitzgerald

Email: mfitzgerald@owncs.org

Sent:

19 Jun 2023 12:59:03 UTC

Viewed:

19 Jun 2023 13:40:35 UTC

Signed:

19 Jun 2023 13:42:23 UTC



Recipient Verification:

✓ Email verified

19 Jun 2023 13:40:35 UTC

IP address: 184.153.117.36

Location: Flushing, United States

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Our World Neighborhood Charter Schools

EDUCATING OUR STUDENTS TO BECOME INDEPENDENT THINKERS AND LIFE-LONG LEARNERS!

SY 2023-2024 Calendar

Wednesday, September 6, 2023

Monday, September 25th

Monday, October 9th

Thursday, November 23rd & Friday, November 24th

Monday, December 25th to Friday, December 29th

Monday, January 2, 2024

Monday, January 15th

Monday, February 19th to Friday, February 23rd

Friday, March 29th

Wednesday, April 10th

Monday, April 22nd to Friday, April 26th

Monday, May 27th

Monday, June 17th

Wednesday, June 19th.

Friday, June 28, 2024

First day of school

School Closed

School Closed

School Closed

School Closed

School Closed

School Closed

School Closed

School Closed

School Closed

School Closed

School Closed

School Closed

School Closed

Last day of School

Number of Instructional Days each Month for 2023-2024 School Year							
Month	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb
# Days	0	17	21	20	16	20	16
Month	Mar	Apr.	May	June	Total # Instructional Days		
# Days	20	16	22	18	186		

Number of Instructional Days by Quarter		
Quarter	Dates	# Days
I	September 6 th to November 10 th	46
II	November 13 th to January 30 th	47
III	January 31 st to April 12 th	46
IV	April 15 th to June 28 th	47

OWN Elementary School
36-12 35th Avenue
Astoria, New York 11106
(718)-392-3405

OWN Middle School
31-20 37th Street
Astoria, New York 11103
(718)-274-2902

OWN 2 - Howard Beach
135-25 79th Street
Howard Beach, New York 11414
(347)-390-3290

OWN 3 - Corona
108-68 Roosevelt Avenue
Corona, New York 11368
(347)-569-8402

www.owncs.org



A PAVION COMPANY

Inspection Report

Presented To
Our World Neighborhood Charter School

For
O.W.N Charter School
38-25 30th Street
LIC, NY 11101



**This site has been inspected
and tested in compliance
with applicable standards.**

Completed:
Tuesday, August 01, 2023

Tested By:

Steve Gellin

AFA Protective Systems, Inc.
519 8th Ave floor 4
New York, NY 10018

Accepted By:

Mr Troy

Our World Neighborhood Charter School
38-25 30th Street
LIC, NY 11101

Scan Code to Access
Nspec Cloud Portal



Inspection Information

CUSTOMER INFORMATION

Name:	Our World Neighborhood Charter School	Address:	36-12 35th Ave
City:	Queens	State:	NY
ZIP:	11106	Phone:	(718) 392-3405

BUILDING INFORMATION

Name:	O.W.N Charter School	Occupancy Type:	Educational (Group E)
Address:	38-25 30th Street	City:	LIC
State:	NY	ZIP:	11101
Monitoring Company Account Number:	30-1710	Retransmission Entity:	AFA Protective Systems, Inc
Retransmission Entity Phone:	(888) 232-1873		

COMPANY INFORMATION

Name:	AFA Protective Systems, Inc.	Address:	519 8th Ave floor 4
City:	New York	State:	NY
Zip:	10018	License:	12000300939
Email:	-	Phone:	(866) 518-1493

AUTHORITY HAVING JURISDICTION

Name:	Queens FD	Address:	-
City:	-	State:	-
Zip:	-	Email:	-
Phone:	(718) 850-5001		

MONITORING COMPANY

Name:	AFA Protective Systems, Inc	Address:	155 Michael Dr
City:	Syosset	State:	NY
Zip:	11791	Email:	csfax@afap.com
phone:	(888) 232-1873		

TESTING SUMMARY

EQUIPMENT TYPE	TOTAL	TESTED	PASSED	FAILED
Communicator	0	0 (0%)	0 (0%)	0 (0%)
Alarm Initiated Device	39	39 (100%)	39 (100%)	0 (0%)
Alarm Notification Appliance	0	0 (0%)	0 (0%)	0 (0%)
Annunciator	0	0 (0%)	0 (0%)	0 (0%)
Auxiliary Device	0	0 (0%)	0 (0%)	0 (0%)
Auxiliary Power Supply	0	0 (0%)	0 (0%)	0 (0%)
Control Unit	1	1 (100%)	1 (100%)	0 (0%)
Supervising Station Monitoring	0	0 (0%)	0 (0%)	0 (0%)
Supervisory Signal Device	0	0 (0%)	0 (0%)	0 (0%)

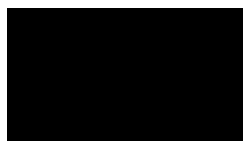
Fire Alarm System - NFPA 72 (2013)

This inspection was conducted in accordance with NFPA 72 Standards and the codes established by the local Authorities Having Jurisdiction for the site inspected. NFPA 72 provides established guidelines for the testing of fire alarm systems, including fire detection, emergency communication and signaling. According to law governing fire codes, AFA Protective Systems is mandated by the State of New York and New York City to report any deficiencies found during this inspection to Authorities Having Jurisdiction and/or the local Compliance engine.

If you have any questions regarding this report or require additional services. Please contact our Service Team at 888-232-1873 or support-afany@afap.com.

Victor Guzman,
Service Manager
AFA Protective Systems
(516) 496-2322 ext. 1324
vguzman@afap.com

Tested By:



Steve Gellin

AFA Protective Systems, Inc.
519 8th Ave floor 4
New York, NY 10018

Accepted By:



Mr Troy

Our World Neighborhood Charter
School
38-25 30th Street
LIC, NY 11101

Control Unit 1

Location	
Location	-
Specification	
Type/Make/Model	Siemens
Software Firmware	
Revision Number	-
Onsite Location Of Documentation	-
Primary Power	
Nominal Voltage	-
Amps	-
Overcurrent Protection	
Type	-
Amps	-
Location	-
Disconnecting Means Location	-
Visual/ Functional	
Control Unit	-
Lamps/LEDs/LCDs	-
Fuses	-
Trouble Signal	-
Disconnect Switch	-
Ground-Fault Monitoring	-
Batteries	
Battery Date	-
Battery Type	-
Nominal Voltage	-
Amps/Hour Rating	-
Standby Mode (hrs)	-
Alarm Mode (mins)	-
Visual/ Functional	
Load Voltage	-
Charge Test	-
Discharge Test	-
Battery Condition	-
Result	
	● Passed
Notes	
Number	-

Alarm Initiated Device

Location	Specification	Result	Notes
----------	---------------	--------	-------

Location	Type/Make/Model	Result	Number
1st / janitors room	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
Roof / stair A	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
Roof / elevator mechanic room	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
Roof / Stair B	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
Roof / stair A	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
Roof / stair A	Manual Pull Station	● Passed	-
Location	Type/Make/Model	Result	Number
Roof / stair B	Manual Pull Station	● Passed	-
Location	Type/Make/Model	Result	Number
Roof / Stair B	Damper	● Passed	-
Location	Type/Make/Model	Result	Number
3rd / I.T closet	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
3rd / elevator lobby	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
3rd / stair B exit	Manual Pull Station	● Passed	-
Location	Type/Make/Model	Result	Number
3rd / Stair A	Manual Pull Station	● Passed	-
Location	Type/Make/Model	Result	Number
3rd / stair B	Waterflow Switch	● Passed	-
Location	Type/Make/Model	Result	Number
3rd / stair B	Tamper Switch	● Passed	-
Location	Type/Make/Model	Result	Number
2nd / stair A	Waterflow Switch	● Passed	-
Location	Type/Make/Model	Result	Number
2nd / stair A	Tamper Switch	● Passed	-
Location	Type/Make/Model	Result	Number
2nd / stair A	Manual Fire Box	● Passed	-
Location	Type/Make/Model	Result	Number
2nd / Stair B	Manual Pull Station	● Passed	-
Location	Type/Make/Model	Result	Number
1st / stair A	Tamper Switch	● Passed	-
Location	Type/Make/Model	Result	Number
1st / stair A	Waterflow Switch	● Passed	-
Location	Type/Make/Model	Result	Number
1st / entrance	Manual Pull Station	● Passed	-
Location	Type/Make/Model	Result	Number
1st / back door exit stair B	Manual Pull Station	● Passed	-

Location	Type/Make/Model	Result	Number
Basement / storage rm	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
Basement / hot water Room	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
Basement / electric room	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
Basement / pump room	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
Basement / janitor room	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
Basement / pump room #1	Tamper Switch	● Passed	-
Location	Type/Make/Model	Result	Number
Basement / pump room # 2	Tamper Switch	● Passed	-
Location	Type/Make/Model	Result	Number
Basement / pump room	Tamper Switch	● Passed	-
Location	Type/Make/Model	Result	Number
Basement / kitchen exit	Manual Pull Station	● Passed	-
Location	Type/Make/Model	Result	Number
Basement / elevator lobby	Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
Basement / cafeteria	Duct Smoke Detector	● Passed	-
Location	Type/Make/Model	Result	Number
2nd / hallway corridor	Carbon Monoxide Detector	● Passed	-
Location	Type/Make/Model	Result	Number
1st / hallway corridor	Carbon Monoxide Detector	● Passed	-



A PAVION COMPANY

Conclusion

Thank you for trusting AFA Protective Systems to provide the NFPA 72 (2013) Fire Alarm Inspection for your site. Please see the attached report for detailed information on your system, each device inspected, its "Pass or Fail" status, and any applicable comments or recommendations. All of the inspection information has been stored on our secure servers and is also available to you via the QR code included in this report. If you have any questions regarding our findings, please contact us.

AFA Protective Systems, a Pavion company, has been providing the best, innovative security, fire and technology solutions for homes and business in the Northeast since 1873. We can design, install, maintain, monitor and service a wide variety of equipment and systems for your facility. We take the time to understand your needs and customize solutions to fit your budget.

As a full-service provider, we are able to offer a comprehensive suite of services, including:

- 24/7 Professional monitoring of security, fire, and life safety devices
- Service of most existing security, fire, video, and access control systems
- Inspections of fire, security, video, and other systems
- Design and installation of new security, fire and life safety, video systems and more
- Solutions for BDA, mass notification, blue light emergency, nurse calls, and ARCS
- Technology solutions for business systems and communications

For more information on this report or any of our services, please visit us online at afap.com. We appreciate your business and look forward to serving you again.

Victor Guzman,
Service Manager
AFA Protective Systems
(516) 496-2322 ext. 1324
vguzman@afap.com



Tested By:
Steve Gellin
AFA Protective Systems, Inc.
519 8th Ave floor 4
New York, NY 10018



Accepted By:
Mr Troy
Our World Neighborhood Charter School
38-25 30th Street
LIC, NY 11101

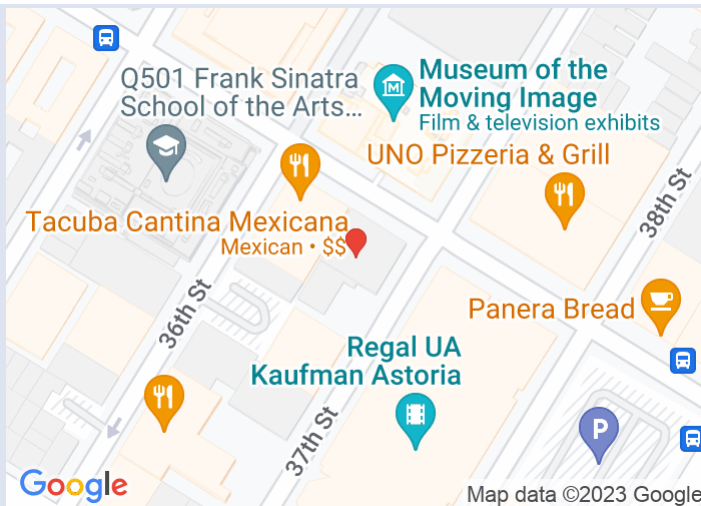


A PAVION COMPANY

Inspection Report

Presented To
Our World Neighborhood Charter School

For
Our World Neighborhood Charter School
36-12 35th Ave
Queens, NY 11106



**This site has been inspected
and tested in compliance
with applicable standards.**

Completed:
Thursday, June 29, 2023

Tested By:
Parsuram Mohabir
AFA Protective Systems, Inc.
519 8th Ave floor 4
New York, NY 10018

Accepted By:
Mihwa Park
Our World Neighborhood Charter School
36-12 35th Ave
Queens, NY 11106

Scan Code to Access
Nspec Cloud Portal



Inspection Information

CUSTOMER INFORMATION

Name:	Our World Neighborhood Charter School	Address:	36-12 35th Ave
City:	Queens	State:	NY
ZIP:	11106	Phone:	(718) 392-3405

BUILDING INFORMATION

Name:	Our World Neighborhood Charter School	Occupancy Type:	Educational (Group E)
Address:	36-12 35th Ave	City:	Queens
State:	NY	ZIP:	11106
Monitoring Company Account Number:	10-3214	Retransmission Entity:	AFA Protective Systems, Inc
Retransmission Entity Phone:	(888) 232-1873		

COMPANY INFORMATION

Name:	AFA Protective Systems, Inc.	Address:	519 8th Ave floor 4
City:	New York	State:	NY
Zip:	10018	License:	12000300939
Email:	-	Phone:	(866) 518-1493

AUTHORITY HAVING JURISDICTION

Name:	Queens FD	Address:	-
City:	-	State:	-
Zip:	-	Email:	-
Phone:	(718) 850-5001		

MONITORING COMPANY

Name:	AFA Protective Systems, Inc	Address:	155 Michael Dr
City:	Syosset	State:	NY
Zip:	11791	Email:	csfax@afap.com
phone:	(888) 232-1873		

TESTING SUMMARY

EQUIPMENT TYPE	TOTAL	TESTED	PASSED	FAILED
Communicator	1	1 (100%)	1 (100%)	0 (0%)
Alarm Initiated Device	27	26 (96%)	26 (96%)	0 (0%)
Alarm Notification Appliance	26	26 (100%)	26 (100%)	0 (0%)
Annunciator	0	0 (0%)	0 (0%)	0 (0%)
Auxiliary Device	1	1 (100%)	1 (100%)	0 (0%)
Auxiliary Power Supply	0	0 (0%)	0 (0%)	0 (0%)
Control Unit	1	1 (100%)	1 (100%)	0 (0%)
Supervising Station Monitoring	1	1 (100%)	1 (100%)	0 (0%)
Supervisory Signal Device	13	13 (100%)	13 (100%)	0 (0%)

Fire Alarm System - NFPA 72 (2013)

This inspection was conducted in accordance with NFPA 72 Standards and the codes established by the local Authorities Having Jurisdiction for the site inspected. NFPA 72 provides established guidelines for the testing of fire alarm systems, including fire detection, emergency communication and signaling. According to law governing fire codes, AFA Protective Systems is mandated by the State of New York and New York City to report any deficiencies found during this inspection to Authorities Having Jurisdiction and/or the local Compliance engine.

If you have any questions regarding this report or require additional services. Please contact our Service Team at 888-223-1873 or support-afany@afap.com.

Victor Guzman,
Service Manager
AFA Protective Systems
(516) 496-2322 ext. 1324
vguzman@afap.com

Tested By:



Parsuram Mohabir

AFA Protective Systems, Inc.
519 8th Ave floor 4
New York, NY 10018

Accepted By:



Mihwa Park

Our World Neighborhood Charter
School
36-12 35th Ave
Queens, NY 11106

Control Unit 1

Location

Location	REAR ELEVATOR LOBBY
----------	---------------------

Specification

Type/Make/Model	Notifier
-----------------	----------

Software Firmware

Revision Number	-
Onsite Location Of Documentation	-

Primary Power

Nominal Voltage	120
Amps	20

Overcurrent Protection

Type	-
Amps	-
Location	-
Disconnecting Means Location	-

Visual/ Functional

Control Unit	Tested visually and functionally
Lamps/LEDs/LCDs	Tested visually and functionally
Fuses	Tested visually and functionally
Trouble Signal	Tested visually and functionally
Disconnect Switch	Tested visually and functionally
Ground-Fault Monitoring	Tested visually and functionally

Batteries

Battery Date	05/23/2023
Battery Type	Sealed Lead Acid
Nominal Voltage	12x2
Amps/Hour Rating	18x2
Standby Mode (hrs)	-
Alarm Mode (mins)	-

Visual/ Functional

Load Voltage	Tested visually and functionally
Charge Test	Tested visually and functionally
Discharge Test	Tested visually and functionally
Battery Condition	Tested visually and functionally

Result

	● Passed
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Notes

Number	-
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Communicator 1

Specification

Type/Make/Model	Notifier / UDACT
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Type

Type	-
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Result

	● Passed
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Notes

Number	-
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Supervising Station Monitoring

Specification

Type/Make/Model			
AFA PROTECTIVE / 10-3214			

Supervising Station Monitoring

Alarm Signal Tested visually and functionally	Alarm Restoration Tested visually and functionally	Trouble Signal Tested visually and functionally	Trouble Restoration Tested visually and functionally
Supervisory Signal Tested visually and functionally	Supervisory Restoration Tested visually and functionally		

Result

● Passed			
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Alarm Initiated Device

Location	Specification	Result	Notes
Location 1st / ABOVE SECURITY	Type/Make/Model Photo Smoke Detector	Result ● Passed	Number -
Location 1st / SPRINKLER ROOM	Type/Make/Model Photo Smoke Detector	Result ● Passed	Number -
Location 4th / STAIR B / 1M056	Type/Make/Model Waterflow Switch	Result ● Passed	Number -
Location 3rd / STAIR B / 1M046	Type/Make/Model Waterflow Switch	Result ● Passed	Number -
Location 2nd / STAIR B / 1M035	Type/Make/Model Waterflow Switch	Result ● Passed	Number -
Location 1st / STAIR B / 1M054	Type/Make/Model Waterflow Switch	Result ● Passed	Number -

Location	Specification	Result	Notes
Location 1st / SERVERY / 1D009	Type/Make/Model Heat Detector	Result ● Passed	Number -
Location 1st / ELEVATOR MACHINE ROOM / 1D008	Type/Make/Model Photo Smoke Detector	Result ● Passed	Number -
Location 1st / ELEVATOR LOBBY / 1D001	Type/Make/Model Photo Smoke Detector	Result ● Passed	Number -
Location 3rd / ELEVATOR LOBBY / 1D018	Type/Make/Model Photo Smoke Detector	Result ● Passed	Number -
Location 2nd / ELEVATOR LOBBY / 1D012	Type/Make/Model Photo Smoke Detector	Result ● Passed	Number -
Location 4th / ELEVATOR LOBBY / 1D020	Type/Make/Model Photo Smoke Detector	Result ● Passed	Number -
Location 1st / GAS METER ROOM / 1D007	Type/Make/Model Photo Smoke Detector	Result ● Passed	Number -
Location 1st / ELECTRIC ROOM / 1D002	Type/Make/Model Photo Smoke Detector	Result ● Passed	Number -
Location 1st / CORRIDOR / 1D025	Type/Make/Model Photo Smoke Detector	Result ● Passed	Number -
Location 4th / STAIR B / 1M054	Type/Make/Model Manual Pull Station	Result ● Passed	Number -
Location 4th / STAIR A / 1M053	Type/Make/Model Manual Pull Station	Result ● Passed	Number -
Location 2nd / STAIR A / 1M031	Type/Make/Model Manual Pull Station	Result ● Passed	Number -
Location 1st / STAIR B / 1M032	Type/Make/Model Manual Pull Station	Result ● Passed	Number -
Location 1st / EXIT TO PARKING / 1M003	Type/Make/Model Manual Pull Station	Result ● Passed	Number -
Location 3rd / STAIR A / 1M031	Type/Make/Model Manual Pull Station	Result ● Passed	Number -
Location 3rd / STAIR B / 1M032	Type/Make/Model Manual Pull Station	Result ● Passed	Number -
Location 4th / DUCT SUPPLY	Type/Make/Model Photo Duct Smoke Detector	Result ● Passed	Number -
Location 4th / DUCT RETURN	Type/Make/Model Photo Duct Smoke Detector	Result ● Passed	Number -
Location 2nd / STAIR B / 1M031	Type/Make/Model Manual Pull Station	Result ● Passed	Number -
Location 1st / CORRIDOR / 1D026	Type/Make/Model Photo Smoke Detector	Result ● Passed	Number -
Location 1st / ENTRY LOBBY / 1M003	Type/Make/Model Manual Pull Station	Result Not Tested	Number -

Supervisory Signal Device

Location	Specification	Result	Notes
Location SPRINKLER ROOM	Type/Make/Model Tamper Switch / Potter / OSYSUA2	Result ● Passed	Number -
Location SPRINKLER ROOM	Type/Make/Model Tamper Switch / Potter / OSYSUA2	Result ● Passed	Number -
Location SPRINKLER ROOM	Type/Make/Model Tamper Switch / Potter / OSYSUA2	Result ● Passed	Number -
Location SPRINKLER ROOM	Type/Make/Model Tamper Switch / Potter / OSYSUA2	Result ● Passed	Number -
Location SPRINKLER ROOM	Type/Make/Model Tamper Switch / Potter / OSYSUA2	Result ● Passed	Number -
Location SPRINKLER ROOM	Type/Make/Model Tamper Switch / Potter / OSYSUA2	Result ● Passed	Number -
Location SPRINKLER ROOM	Type/Make/Model Tamper Switch / Potter / OSYSUA2	Result ● Passed	Number -
Location SPRINKLER ROOM	Type/Make/Model Fire Pump Trouble	Result ● Passed	Number -
Location 1st / STAIR B	Type/Make/Model Tamper Switch	Result ● Passed	Number -
Location 1st / STAND PIPE RISERS STAIR B	Type/Make/Model Tamper Switch	Result ● Passed	Number -
Location 2nd / STAIR B	Type/Make/Model Tamper Switch	Result ● Passed	Number -
Location 3rd / STAIR B	Type/Make/Model Tamper Switch	Result ● Passed	Number -
Location 4th / STAIR B	Type/Make/Model Tamper Switch	Result ● Passed	Number -

Auxiliary Device

Location	Specification	Result	Notes
Location 4th	Type/Make/Model Fan Shutdown	Result ● Passed	Number -

Alarm Notification Appliance

Location	Specification	Result	Notes
Location 4th	Type/Make/Model Horn/Strobe	Result ● Passed	Number -
Location 4th	Type/Make/Model Horn/Strobe	Result ● Passed	Number -

Location	Specification	Result	Notes
Location	Type/Make/Model	Result	Number
4th	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
4th	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
4th	Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
4th	Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
3rd	Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
3rd	Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
3rd	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
3rd	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
3rd	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
3rd	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
2nd	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
2nd	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
2nd	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
2nd	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
2nd	Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
2nd	Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
1st	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
1st	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
1st	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
1st	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
1st	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
1st	Horn/Strobe	● Passed	-
Location	Type/Make/Model	Result	Number
1st	Horn/Strobe	● Passed	-

Comments

Number	COMMENT	IMAGE
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1

TEST FIRE ALARM DEVICE TESTED OK IN NORMAL
WORKING CONDITIONS,CENTRAL STATION RECEIVED
SIGNALS,PULL STATION STAIR A 3RD FLOOR NEEDS TO
PROPERLY SECURE TO WALL IT LOOSE



A PAVION COMPANY

Conclusion

Thank you for trusting AFA Protective Systems to provide the NFPA 72 (2013) Fire Alarm Inspection for your site. Please see the attached report for detailed information on your system, each device inspected, its "Pass or Fail" status, and any applicable comments or recommendations. All of the inspection information has been stored on our secure servers and is also available to you via the QR code included in this report. If you have any questions regarding our findings, please contact us.

AFA Protective Systems, a Pavion company, has been providing the best, innovative security, fire and technology solutions for homes and business in the Northeast since 1873. We can design, install, maintain, monitor and service a wide variety of equipment and systems for your facility. We take the time to understand your needs and customize solutions to fit your budget.

As a full-service provider, we are able to offer a comprehensive suite of services, including:

- 24/7 Professional monitoring of security, fire, and life safety devices
- Service of most existing security, fire, video, and access control systems
- Inspections of fire, security, video, and other systems
- Design and installation of new security, fire and life safety, video systems and more
- Solutions for BDA, mass notification, blue light emergency, nurse calls, and ARCS
- Technology solutions for business systems and communications

For more information on this report or any of our services, please visit us online at afap.com. We appreciate your business and look forward to serving you again.

Victor Guzman,
Service Manager
AFA Protective Systems
(516) 496-2322 ext. 1324
vguzman@afap.com



Tested By:
Parsuram Mohabir
AFA Protective Systems, Inc.
519 8th Ave floor 4
New York, NY 10018



Accepted By:
Mihwa Park
Our World Neighborhood Charter School
36-12 35th Ave
Queens, NY 11106



Certificate of Occupancy

CO Number: 4004605-0000001

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: QUEENS Address: 38-25 30 STREET Building Identification Number(BIN): 4004605	Block Number: 383 Lot Number(s): 2 Additional Lot Number(s): Application Type: Alteration CO	Full Building Certificate Type: Temporary Date Issued: 07/26/2023
	This building is subject to this Building Code: 2014		
This Certificate of Occupancy is associated with job# Q00660115-I1			
B.	Construction Classification: I-B 3-Hour Protected (Non-Combustible) Building Occupancy Group classification: E-Educational Multiple Dwelling Law Classification: Not Applicable		
	No. of stories: 4	Height in feet: 44	No. of dwelling units: 0
C.	Fire Protection Equipment: Fire Alarm System, Sprinkler System, Standpipe System		
D.	Parking Spaces and Loading Berths: Open Parking Spaces: 0 Enclosed Parking Spaces: 0 Total Loading Berths: Not available		
	This Certificate is issued with the following legal limitations: Restrictive Declaration: None Zoning Exhibit: None BSA Calendar Number(s): None CPC Calendar Number(s): None		
Borough Comments: must provide FDNY Cert fireguards on all occupied floors until FDNY LOA is obtained. PA spaces must not exceed more than 74 persons until Cert of operations is obtained.			

Borough Commissioner



Commissioner





Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Basement	F-2	1	OG	3B		Q00660115	Temporary	10/24/2023
Description of Use: Mechanical and/or electrical equipment rooms UTILITY ROOM						Exceptions:		
Basement	F-2	N/A	OG	3B	0	Q00660115	Temporary	10/24/2023
Description of Use: Mechanical and/or electrical equipment rooms Boiler room, Mech., Rooms.						Exceptions:		
Basement	E	3	OG	3B	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Academies and schools ACCESSORY SCHOOLS' ADMINISTRATIVE OFFICES.						Exceptions:		
Basement	E	43	OG	3B	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Academies and schools ACCESSORY SCHOOLS' LIBRARY, MULTIMEDIA.						Exceptions:		
Basement	E	3	OG	3B	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Academies and schools ACCESSORY SCHOOLS' WARMING PANTRY (NO COOKING).						Exceptions:		
Basement	E	3	OG	3B	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Academies and schools ACCESSORY TEACHERS' MEETING ROOM						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 1	E	4	150	3B	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Academies and schools ACCESSORY ADMINISTRATIVE SCHOOL OFFICES						Exceptions:		
Floor 1	E	N/A	150	3B	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Academies and schools ACCESSORY SCHOOLS' STORAGE ROOM.						Exceptions:		
Floor 1	E	168	150	3A		Q00660115	Temporary	10/24/2023
Description of Use: Academies and schools FIVE (5) CLASSROOMS						Exceptions:		
Floor 2	E	192	150	3A	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Academies and schools SIX (6) CLASSROOMS.						Exceptions:		
Floor 2	E	4	150	3B	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Academies and schools ACCESSORY SCHOOL ADMINISTRATIVE OFFICES.						Exceptions:		
Floor 2	S-2	N/A	150	3B	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Storage of non combustible Materials ACCESSORY SCHOOLS' STORAGE ROOM.						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 3	E	4	150	3B	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Academies and schools ACCESSORY SCHOOL OFFICES.						Exceptions:		
Floor 3	E	N/A	150	3B	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Academies and schools ACCESSORY SCHOOLS' STORAGE ROOMS.						Exceptions:		
Roof	F-2	N/A	100	3B	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Mechanical and/or electrical equipment rooms ELEVATOR MACHINE ROOM. STAIR BULKHEADS. MECHANICAL EQUIPMENT.						Exceptions:		
Roof	E	205	100	3B	N/A	Q00660115	Temporary	10/24/2023
Description of Use: Academies and schools Accessory open recreation area to school.						Exceptions:		

CofO Comments: Six (6) bicycle parking.

Borough Commissioner

Commissioner



Certificate of Occupancy

CO Number: 401958976F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. This document or a copy shall be available for inspection at the building at all reasonable times.

A.	Borough: Queens	Block Number: 00640	Certificate Type: Final
	Address: 36-12 35 AVENUE	Lot Number(s): 24	Effective Date: 03/09/2005
	Building Identification Number (BIN): 4436895		
	Special District: None	Building Type: Altered	
This Certificate supercedes CO Number(s): None			
For zoning lot metes & bounds, please see BISWeb.			
B.	Construction classification: NON-COMB: 1-D	Number of stories: 4	
	Building Occupancy Group classification: G	Height in feet: 46	
	Multiple Dwelling Law Classification: None	Number of dwelling units: 0	
C.	Fire detection and extinguishing systems: Fire alarm system, Sprinkler system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner

*Certificate of Occupancy*

CO Number:

401958976F

Permissible Use and Occupancy							
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code habitable rooms	Building Code occupancy group	Zoning dwelling or rooming units	Zoning use group	Description of use
001	00268	00G	00000	G	00000	3	School classrooms
002	00344	040	00000	G	00000	3	School classrooms
003	00237	040	00000	G	00000	3	School classrooms
004	00164	040	00000	G	00000	3	School classrooms
END OF SECTION							


Borough Commissioner
Commissioner